



LIBRARY BOARD OF TRUSTEES

MEETING

**Mukwonago Community Library
511 Division Street, Mukwonago, WI 53149
August 13, 2026 at 6:00 PM**

AGENDA

Zoom Login

<https://us02web.zoom.us/j/83588040138?pwd=EdlOxXCGXPfcBpNSzB0jJuavWW9Xdl.1>

1. Call to Order

2. Roll Call and Introduction of Guests

3. Approval of Minutes

3.1 Approval of July 9, 2026, Library Board meeting minutes as prepared and distributed

4. Public Comment

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Audit and Approval of Monthly Expenditures

5.1 Invoices and Executive Summary for August 2026

6. Committee & Community Reports

6.1 Village Board Representative Report

6.2 Friends of the Library Report

6.3 Building & Grounds Committee - last met August 3, 2026; next meets Thursday, November 19, 2026 @ 6:00pm

6.4 Finance Committee - last met July 21, 2026; next meets Tuesday, August 18, 2026 @ 6:00 pm.

6.5 Grutzmacher Collection Committee - last met July 20, 2026; next meeting TBD

6.6 Personnel Committee - last met July 16, 2026; next meets Thursday, August 27, 2026 @ 6:00pm

6.7 Policy Committee - next meets Tuesday, October 20, 2026 @ 6:00pm

6.8 Ad Hoc Capital Campaign Committee - last met July 22, 2026, and August 3, 2026; next meets Wednesday, August 26, 2026 @ 7:00pm

7. Library Director Report

7.1 Library Director Report - August 2026: Reflections on July

8. Discussion/Action Items

8.1 Presentation by Chad Robinson - Matheson Memorial Library Director Chad Robinson will share his experiences running a public library during a major renovation.

8.2 Collect Director Evaluations - The Personnel Committee will collect all Director evaluations.

8.3 Capital Campaign - Discussion and possible action on the progress of the capital campaign including a proposed public campaign launch for Sunday, September 27, from 1:00pm to 3:30pm.

8.4 Owner's Representative - Discussion and possible action on issuing a Request for Proposal (RFP) for an Owner's Representative/Project Manager for the renovation project.

8.5 ADA Doors - Discussion and possible action on entryway doors with motors designed to meet Americans with Disabilities Act (ADA) standards.

8.6 Firewall End of Life - Discussion and possible action on proposal for replacing firewall at end-of-life.

8.7 Revised Job Descriptions - Discussion and possible action on proposed updates to the Adult Services Librarian and Youth Services Librarian job descriptions.

8.8 Loan Agreement with MHMS - Discussion and possible action on continuing the Loan Agreement with the Mukwonago Historical and Museum Society.

8.9 Permanent Grutzmacher Collection Display - Discussion and possible action on design options for a permanent Grutzmacher Collection display.

8.10 NAGPRA Consulting Services Agreement - Discussion and possible action on approving Amendment 6 to Consulting Services Agreement transferring existing service from Bernstein & Associates LLC to J3 Cultural Repatriation

Specialists LLC.

8.11 2026 Mid-Year Budget Amendment - Discussion and possible action on approving a mid-year budget amendment for FY2026 to account for an OPEB payout for retirement.

9. Referral Items

10. Confirm Next Meeting Date

The next Library Board meeting is scheduled for September 10, 2026, at 6:00 pm.

11. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.