

Village of Mukwonago
Notice of Meeting and Amended Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, January 15, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.

5. Presentations

5.1 Presentation of online Zoning Hub application system, and overview of capabilities of system in researching properties, allowable land uses, and dimensional standards of development.

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Minutes of December 18, 2019 Village Board Meeting

[Draft VB Minutes 12-18-2019](#)

6.2 Motion to approve Vouchers in the amount of \$640,283.44

[Vouchers Corrected](#)

6.3 Motion to approve and authorize the Village President to sign the WE Energies lighting agreement for the River Park Estates LED street light conversion.

[Authorization Cover Letter WI River Park Estates Mukwonago.pdf](#)

[ROL CONV INFO MUKWONAGO RIVER ESTATES.pdf](#)

[wi_lightingrates RPE.pdf](#)
[RPE.pdf](#)
[WE Energies Email.pdf](#)

- 6.4 Motion to approve a Stumper 280 HD Stump Grinder Purchase Requisition.
[Purchase Requisition -Stumper 280 HD](#)
[Village of Mukwonago Stumper 280HD Quote 12-12-19](#)
- 6.5 Motion to approve a 2020 Patrol Truck equipment package purchase requisition.
[2020 Patrol Truck Equipment Package](#)
- 6.6 Motion to approve Task Order 2019-18 from Ruekert-Mielke, Inc. for River Park Estates Phase 2 Design, Bidding, and Construction Services.
[2019-18 River Park Estates Rehabilitation Phase 2](#)
- 6.7 Motion to approve and authorize the Village President to sign the WE Energies lighting agreement for the River Park Estates LED street light conversion.
[Authorization Cover Letter WI River Park Estates Mukwonago.pdf](#)
[ROL CONV INFO MUKWONAGO RIVER ESTATES.pdf](#)
[wi_lightingrates RPE.pdf](#)
[RPE.pdf](#)
[WE Energies Email.pdf](#)
- 6.8 Motion to approve and authorize the Village President sign the lighting agreement with WE Energies for the additional street light on Fox River View.
[Fox River View Street Light](#)
- 6.9 Motion to approve and authorize the Village President to sign the documents related to WE Energies work order 4243187 for the downtown street light project.
[Downtown Streetlight LED addition and conversion](#)
- 6.10 Motion to approve the request for educational pay incentive from Officer Michael Kubiak.
[Officer Kubiak request.pdf](#)
[Letter to Police Commission.pdf](#)
[Police Commission Approval.docx](#)
- 6.11 Motion to approve **Resolution 2020- 01** A resolution to establish a snowmobile route within the limits of the Village of Mukwonago.
[Resolution 2020 - 01](#)
[County Map](#)
[Village Map](#)

7. Downtown Development Committee, Trustee Walsh

- 7.1 Announcement of the Downtown Design Charrette on Thursday, January 23, 2020 from 6:00pm to 8:00pm in the Community Room at the Village Hall for a collaboration on the future streetscaping and wayfinding signage for downtown Mukwonago.

[DDC Charrette Flyer_Final \(1.13.20\).pdf](#)

- 7.2 Downtown Development Committee Update

8. Finance Committee, Trustee Vermeulen

Discussion and possible action on the following items

- 8.1 Authorize Finance Chair to review and approve an additional AP batch the last week in January capturing 2019 activity to facilitate Financial Audit preparation.

- 8.2 Motion to approve AP batch Vouchers in the amount of \$241,053.02

[Vouchers 01-15-2020](#)

9. Judicial Committee, Trustee Walsh

Discussion and possible action on the following items

- 9.1 Review and approve the form for the Request for Proposals for a Zoning Code and Sign Code rewrite.

[RFP Zoning and Sign Code Rewrite](#)

- 9.2 Motion to approve **Ordinance 972** an Ordinance amendment to the Municipal Code Chapter 6 Alcohol Beverages to reflect a lottery procedure for the issuance of an available regular "Class B"/Class "B" license.

[Liquor License Lottery Ordinance](#)

10. Personnel Committee, Trustee Johnson

Discussion and possible action on the following items

- 10.1 Motion to approve a merit increase pursuant to section 4(b) of the Employment Memorandum of Understanding for the Village Planner Ben Kohout.

[Merit Increase Planner](#)

- 10.2 Motion to approve a merit increase pursuant to section 4(b) of the Employment Memorandum of Understanding for the Village Clerk/Treasurer Diana Dykstra.

[Merit Increase Clerk/Treasurer](#)

11. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 11.1 Motion to approve **Resolution 2020-02** a resolution for approval of the 1-wall sign for Touchpad Electronics, 101 W Boxhorn Dr; Parcel No #A486800001; applicant, Icon
[Touchpad Sign](#)

12. Protective Services, Trustee Brill

Discussion and possible action on the following items

- 12.1 Monthly Police Report *(For information purposes only. No action required)*
[Monthly Police Report - December 2019](#)

13. Public Works Committee, Trustee Wamser

Discussion and possible action on the following items

- 13.1 Storm Water Maintenance Agreement with Phantom Lakes Preserve LLC
[SWMA Phantom Lakes Preserve](#)
- 13.2 Agreement for the Subdivision Improvements for the Phantom Lake Preserve Development in the Village of Mukwonago, Waukesha County.
[DA Phantom Lake Preserve](#)
- 13.3 Motion to approve Developer's request for the reimbursement of the Lift Station and stabilizing of the saturated soil conditions with Super Products, LLC.
[Super Products Lime Stabilization](#)
- 13.4 Discussion and possible action on Well #3 repairs and options available.

14. Village President

- 14.1 Announcement of vacancies available for appointment to the Historic Preservation Commission.
- 14.2 Acceptance of Resignation from Ken Werner from the Police Commission, Plan Commission, and Joint Fire Commission.
- 14.3 Announcement of Community Focus Meeting to Meet the Mukwonago Fire Department, 1111 Fox Street, on Thursday January 16, 2020. Tours will be provided at 6:00pm along with free blood pressure checks. Community Focus Meeting starts at 7:00pm to answer questions and help direct the future of the Mukwonago Fire & EMS services.
[Community Focus Meeting Announcement 01-16-20 Flyer](#)

15. Closed session

Closed session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning Greenwald Family Limited Partnership v. Village of Mukwonago and Wis. Stats § 19.85 (1) (e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for the negotiation of a lease with U.S. Cellular, Town of Vernon Boundary Agreement, and a Developer Guaranty Agreement with Mukwonago Family Ventures, LLC (Maple Centre)

16. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

17. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.