

REGULAR VILLAGE BOARD MEETING MINUTES

Wednesday, June 17, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

Call to Order

The Village President Winchowky called the meeting to order at 6:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present: Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky, Village President

Also present: John Weidl, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Dave Brown, Utilities Director
Kevin Schmidt, Police Chief
Jeff Stein, Fire Chief
Jerad Wegner, Village Engineer

Pledge of Allegiance

Comments from the Public

Hearing none, President Winchowky closed comments at 6:31pm.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

5.1 Approve minutes of the Regular Village Board Meeting of May 20, 2020, and Special Village Board Meeting of June 3, 2020.

5.2 Approval of Vouchers in the amount of \$1,449,066.32.

5.3 Approval of Combination Class "B" Fermented Malt Beverage and Class C Wine

License Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Brew52, LLC, d/b/a Brew52, 1146 N. Rochester Street, Glenn Dieball, Agent

B.) Gustavo Gutierrez, d/b/a Mukwonago Family Restaurant, 1015 E Veteran's Way, Gustavo Gutierrez, Agent

5.4 Approval of Reserve Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Boneyard Pub and Grille, LLC, d/b/a Boneyard Pub and Grille, 215 Bay View Rd., Suite D, James Jones, Agent

B.) DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse & Saloon, 325 Bay View Rd. Suite D/E, Tina O'Bryan, Agent

D.) El Pueblo Inc., d/b/a Antigua Real Restaurant, 355 Bay View Rd., Marco Alarcon, Agent

5.5 Approval of Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) American Legion Community Post #375, 627 Veteran's Way, Michelle Adams, Agent

B.) Blue Bay Inc., d/b/a Blue Bay Restaurant, 927 Main St., Vlaznim Islami, Agent

C. FJ Partners LLC, d/b/a Sol de Mexico, 507 Main St., Froylan Mauricio, Agent

D.) Jay's Lanes, Inc., d/b/a Jays Lanes, 326 Atkinson St., Jeffrey Jay, Agent

E.) Perserverance Corp, d/b/a The Badger Burger Co., 200 S. Rochester St., Mark Weiss, Agent

F.) Sandra Miller, d/b/a Sany's Miller Time, 701 Main St., Sandra Miller, Agent

~~G.) Take A Big Bite, d/b/a Fork in the Road, 215 N Rochester St., Paul Hennessy, Agent~~

5.6 Approval of Combination Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Aldi, Inc., d/b/a Aldi #46, 111 East Wolf Run, Ricky Lee Minor, Agent

B.) Main Street Liquor LLC, 411 Main Street, Martin Johnson, Agent

C.) Kwik Trip, Inc., d/b/a Kwik Trip #282, 1212 N. Rochester St., Valerie Swan, Agent

~~D.) Khasria Two Inc., d/b/a Village Wine and Liquor, 712-18 Main St. Unit 101-103, Harjinder Khasria, Agent~~

E.) Ultra Mart Foods, LLC, d/b/a Pick N Save #6384, 1010 Rochester St., Patrick Groves, Agent

F.) Walgreen Co., d/b/a Walgreens #07039, 212 N. Rochester St., Brian Marinello, Agent

G.) Wal-Mart Stores East LP, d/b/a Wal-Mart Supercenter #1571, 250 E. Wolf Run, Michael Sandelback, Agent.

H.) 1060 Rochester Enterprises LLC, d/b/a Rochester BP, 1060 N Rochester St., Judith Schwartz, Agent

I.) 909 Greenwald Enterprises, Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct., Judith Schwartz, Agent

5.7 Approval of Class "A" Fermented Malt Beverage License Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies

with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

- A.) 301 Main Enterprises, Inc. d/b/a Clark, 301 Main Street, Judith Schwartz, Agent
- B.) 122 Arrowhead Enterprises, Inc., d/b/a Arrowhead BP, 122 Arrowhead Dr., Judith Schwartz, Agent
- C.) 5 Star Stations, Inc., d/b/a Mukwonago Express Mart, 407 South Rochester St., Robin Hernandez, Agent
- D.) Genesis Gas, Inc. d/b/a Village Mini Mart, 201 N. Rochester St., Manjo Gupta, Agent

5.8 Approval of a Stormwater Maintenance Agreement for Hittman property for preliminary installation of a water detention basin to get property ready for any future development, not yet selected, for a 3.32 acre property located on the SW corner of State Highway 83 and Arrowhead Drive, MUKV 2015997010.

Recommend Approval to the Village Board.

5.9 Approval of the revised Adaptive Management Plan and authorize the Village President to sign.

5.10 Approval of Edgewood Condominiums Storm Water Management Agreement.

Trustee Walsh noted he would like to recuse himself from two items under Consent Agenda Items 5.5(g) and 5.6(d).

Johnson/Decker motion to approve Consent Agenda items except numbers 5.5(g) and 5.6(d). Unanimously carried.

5.5 (g) Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds for Take A Big Bite, d/b/a Fork in the Road, 215 N Rochester St., Paul Hennessy, Agent

Meiners/Johnson motion to approve Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Application for Take A Big Bite, d/b/a Fork in the Road, 215 N Rochester St., Paul Hennessy, Agent. contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds
Motion Carried; Trustee Walsh Abstained.

5.6(d) Combination Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds for Khasria Two Inc., d/b/a Village Wine and Liquor, 712-18 Main St. Unit 101-103, Harjinder Khasria, Agent

Walsh/Johnson motion to approve Combination Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor Renewal Application for Khasria Two Inc., d/b/a Village Wine and Liquor, 712-18 Main St. Unit 101-103, Harjinder Khasria, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds, with the contingencies of the additional identification made and a map of the property. Unanimously carried.

Planning Commission Recommendations

Approve Resolution 2020- 25 of the Extraterritorial Certified Survey Map Review of property located outside of and within 1.5 miles of Village Boundary in Town of

Vernon for Hibbard Property at S91W27850 W National Ave (Heaven City Development Co., Owner; Ralph Hibbard, Applicant); Parcel VNT 2090-997-002
Decker/Brill motion to approve Resolution 2020-25. Unanimously carried.

Approve Resolution 2020- 26 of the Extraterritorial Certified Survey Map Review for property located outside of and within 1.5 miles of Village Boundary in Town of Waterford for Copper Creek Pass, LLC, property on State Highway 83, near Janesville Rd. (Copper Creek Pass, LLC, Owner; Garret Foat, Applicant); Parcel #016041907004001

Brill/Decker motion to approve Resolution 2020-26. Unanimously carried.

Approve Resolution 2020 -23 for Monument Sign for Storage Werks located at 950 Mukwonago Drive (MBAR Holdings, LLC, Owner; Robert Hinz, Applicant); Parcel MUKV 2009-954-002

Decker/Brill motion to approve Resolution 2020-23. Unanimously carried.

Approve Resolution 2020-24 for Monument Sign for Edgewood Village Apartment Complex located at 1400 Edgewood Ave (Edgewood Village Apartments LLC, Owner; Warren Hansen, Applicant); Parcel MUKV 2091-998.

Decker/Brill motion to approve Resolution 2020-24.

It was noted this sign was installed prior to proper building permits being obtained and should be double assessed. Unanimously carried.

Approve a three - month extension of time to October 17, 2020, to complete construction for approved Special Use Permit granted for Haase House in effect for property at 312 Roberts Drive, Parcel MUKV 1963-028.

Decker/Brill motion to approve. Unanimously carried.

Approve Resolution 2020-27 for Site Plan Amendment for Mukwonago Animal Hospital Parking Lot expansion to the West, located at 1065 N Rochester St (MAH Property, LLC, Owner; Tom Herlogson, Applicant); Parcel MUKV 1963-996-001

Johnson/Decker motion to approve Resolution 2020-27 with the plan commission conditions as stated in the resolution.

Trustee Meiners questioned the considerations for water run-off and wanted to be sure its followed up on. Engineer Wegner noted drainage will accommodate the additional drainage.

Unanimously carried.

Downtown Development Committee, Trustee Walsh

Discussion and possible action to authorize the Village to provide administrative assistance to WEDC for selection and distribution of \$2,500 grants to small businesses.

Trustee Walsh noted this was a webinar last Friday. This program is through the WEDC offering micro grants to 30,000 applicants. It requires a letter of acknowledgement from the Village. WEDC will conduct a ranking of those who apply.

Attorney suggests a motion asking to include in the acknowledgement letter the confirmation of occupancy and referencing date business in operation.

Walsh/Decker motion to authorize staff to provide acknowledgement letters as necessary for WEDC "Were All In" Small Business Grant with the inclusion of the occupancy date confirming date business in operation as Attorney suggested.
Unanimously carried.

Finance Committee, Trustee Meiners

Discussion and possible action to approve Vouchers in the amount of \$303,491.76.
Meiners/Johnson motion to approve. Unanimously carried.

Discussion and possible action to approve the purchase order for 24,036 SY GSB 88 Asphalt Sealer and installation.

Meiners/Decker motion to approve.
DPW Director Bittner explained this is a penetrating asphalt sealer which will add 2-5 years additional life as preventative maintenance. There was further discussion regarding the cost savings over the life of a road.
Unanimously carried.

Judicial Committee, Trustee Walsh

Discussion and possible action on a Renewal Combination Class "B" Fermented Malt Beverage and Class C Wine License application filed by Marios Natural Roman Pizza, 225 Bayview Road, Suite 500, Mukwonago, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds.

Clerk Dykstra noted this application is segregated only due to the timing of their renewal application being filed. Chief Stein noted he needs to have a fire inspection in this building and is unable to reach the owner.

Walsh/Johnson motion to approve a Renewal Combination Class "B" Fermented Malt Beverage and Class C Wine License application filed by Marios Natural Roman Pizza, 225 Bayview Road, Suite 500, Mukwonago, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds, and pending fire inspection.
Unanimously carried.

Discussion and possible action on an Original Combination "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for E and S Sweets, LLC, d/b/a E and S Sweets, Kristin Brill, Agent.

Meiners/Adler motion to approve an Original Combination "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for E and S Sweets, LLC, d/b/a E and S Sweets, Kristin Brill, Agent.

Clerk Dykstra explained the owner had requested the Combination Class "A" and "Class A" license in an effort to expand their business offerings and produce gift baskets with wine etc.

Trustee Decker questioned if the alcohol is required to be locked up. Chief Schmidt noted it is handled the same as the other establishments. Attorney Blum noted this is not a requirement under the Statute, but can be addressed locally.

Chief Stein noted he has yet to complete his walk through fire inspection.
Trustee Meiners and Adler agree to add contingency of a Fire Inspection.

Unanimously carried.

Discussion and possible action on an Original Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License application pursuant to Section 6-56 (c) of the Mukwonago Municipal Code of Ordinances relating to the license lottery when a regular license becomes available, and contingent upon the return of a currently issued Reserve License for James Fredric Jones d/b/a The Boneyard Pub & Grille, 215 Bay View Rd., Mukwonago, James Fredric Jones, Agent.

Clerk Dykstra noted there was one other application returned which was incomplete. She contacted the applicant, and they did not return a completed application.

It was noted this is the only complete application set by the deadline.

Walsh/Adler motion to approve an Original Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License application pursuant to Section 6-56 (c) of the Mukwonago Municipal Code of Ordinances relating to the license lottery when a regular license becomes available, and contingent upon the return of a currently issued Reserve License for James Fredric Jones d/b/a The Boneyard Pub & Grille, 215 Bay View Rd., Mukwonago, James Fredric Jones, Agent.

Unanimously carried.

Public Works Committee, Trustee Bril

Discussion and possible action on Well 3 Rehab project and approve Suez test pump proposal for 72 hour pump test.

Utility Director Brown noted they are bringing in (2) generators. They have electrical service that is outdated and they would be required to spend money to upgrade the service to conduct this test. He has requested a quote to upgrade the facility. The pump test is \$45,000.

Trustee Johnson asked where the funds would be coming from. Director Brown noted they would be coming from the Utility Reserves.

It was noted the Board would prefer to see the total cost of project including the electrical upgrades at the next Committee of the Whole Meeting on July 1.

Protective Services, Trustee Adler

Monthly Police Report for May 2020

Chief Schmidt noted calls are beginning to return to normal. Report was placed on file. No action was required.

Discussion and possible action to approve the purchase of Residential Washer and Dryer, not to exceed \$3,000; and sale of Commercial Dryer, pending approval of the Mukwonago Town Board.

Chief Stein noted they are proposing to sell the old and replace with new washer and dryer and use the sale to offset the cost.

Adler/Johnson motion to approve. Unanimously carried.

Village President

Update on the 2020 U.S. Census activities for residents to be aware of the types of contacts representatives will be making, and urging all residents to self-complete their 2020 Census online at www.my2020census.gov to limit the in-person contact.

Discussion on setting a date for completing the Strategic Planning sessions.

It was determined 7/8/20 works best from 6-8pm and staff will find out if this is virtual platform or offering partial in person with virtual element.

Adjournment

Meeting was adjourned at 7:30pm.

Respectfully Submitted,

Diana Dykstra, CMC
Village Clerk-Treasurer