

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, July 15, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Presentation

- 4.1 Presentation of 2019 Financial Statements- Auditor's Report and 2019 Report- Communication to Those Charged with Governance and Management by Wendy Unger of Baker and Tilly.

[2019 Financial Statements - FINAL.pdf](#)

[Mukwonago Communication to Board 2019.pdf](#)

- 4.2 Presentation from Redevelopment Resources on an Economic Impact Analysis for the Village of Mukwonago

[Mukwonago Economic Impact Analysis FINAL](#)

5. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 6.1 Motion to approve Regular Village Board meeting minutes of June 17, 2020 and Special Village Board meeting minutes of July 1, 2020.

[2020-06-17 Draft Minutes](#)

[2020-07-01 Special VB Draft Minutes](#)

- 6.2 Motion to recommend support of the plans presented to the Village Board for Streetscape and Wayfinding Signage prepared by FOTH.
[2020-0701 Master Plan Presentation-FINAL](#)
- 6.3 Motion to approve Vouchers in the amount of \$603,091.99
[2020-07-01 COW AP Packet](#)
- 6.4 Motion to approve Boat Launch Improvements Close-Out Change Order and Final Payment
[Boat Launch Closeout](#)
- 6.5 Motion to approve \$25,000 matching Small Business Grant with Citizens Bank as a partner, pending final program approval.
- 6.6 Motion to approve a Rebound contract for network provider services related to Worker's Compensation claims, and authorization for the Village President to sign Master Services Agreement and Proposal/Statement of Work document with Rebound.
[AIRF - for Rebound Contract.pdf](#)
[Village of Mukwonago Master Service Agreement 18JUN20.pdf](#)
[Village of Mukwonago ProposalSOW 12JUN20 \(00000003\).pdf](#)
[Rebound reimbursement letter LWMMI.pdf](#)
- 6.7 Motion to approve a reduction of the Guarantee Performance Letter of Credit for the Point Apartments, LLC to \$500,000.
[915 Main Reduce LOC](#)
[915 Pointe Apt Dev Guaranty Agmt - RECORDED](#)
- 6.8 Motion to approve an **Ordinance 981** creating Section 86-78 and 86-177 of the Mukwonago Municipal Code regarding extension of Water and Sewer Main.
[Agenda Item Request Form Ordinance 86-78 and 86-177 Private VS Public.pdf](#)
[Ordinance 86-78 and 86-177 Public vs Private](#)
- 6.9 Motion to approve River Park Estates Rehabilitation Phase 2 Change Order No. 3.
[00 63 63 Change Order No 3.pdf](#)
- 6.10 Motion to approve authorizing the Village President to sign the WE Energies lighting agreement for street lights on Van Buren Dr.
[Authorization Cover Letter WI.pdf](#)
[4527028 Lighting Record - Non Std 2020-01.xlsx.pdf](#)
[4527028 SKETCH.pdf](#)
- 6.11 Motion to approve **Resolution 2020-29** a resolution to accept dedication of public water main improvements, contingent upon receiving proper lien waivers from the Developer.
[RESOLUTION 2020-29 \(Acceptance box self storage water main\).docx](#)
[Box_Self_Storage_Water Main Acceptance Recommendation](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Discussion and possible to approve a reimbursement of \$14,460 for public sanitary sewer up-sizing cost sustained for future development beyond the site for the Phantom Lakes Preserve Development.

[Phantom Lakes Preserve-Recommendation for Infrastructure Oversizing Reimbursement](#)

[Phantom Lakes Preserve Utility Oversizing](#)

- 7.2 Discussion and possible action to approve **Resolution 2020-30** a Resolution to accept the public water and sanitary sewer main infrastructure for Phantom Lakes Preserve Development.

[RESOLUTION 2020-30 \(Acceptance Phantom Lks Water & Sewer Main\)](#)

[Phantom Lakes Preserve-Recommendation of Public Infrastructure Acceptance](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action to approve **RESOLUTION 2020-30** for a Conditional Use Request for a proposed indoor dog training facility at 760 Swan Drive (David J Rampacek, Owner; Patti Muraczewski, Applicant); Parcel MUKV 1970-998-006

[Staff Report - 760 Swan Dr CU 20200701 PC.pdf](#)

[Cond_Use_App_760_Perkins_Dr_Dog_Training.pdf](#)

[760_Swan_Dr_Cond_Use_photos.pdf](#)

[RESOLUTION 2020-30 CU for Animal Training Facility MUKV 1970-998-006.pdf](#)

- 8.2 Discussion and possible action to approve **RESOLUTION 2020-31** for a Conditional Use Request for a proposed indoor contractor storage facility for landscaping business at 414 S Rochester St (Darwin N Greenwald, Owner; Chris Fickau, Applicant) Parcel MUKV 1976-981

[Staff Report - 414 S Rochester St Indoor Contractor Storage CU AR 20200701 PC.pdf](#)

[Fickau_CU_attach.pdf](#)

[RESOLUTION 2020-31 CU for Contractor Storage Facility MUKV 1976-981.pdf](#)

- 8.3 Discussion and possible action to approve **RESOLUTION 2020-32** for Site Plan and Architectural Review Request for a proposed exterior garage remodel by adding garage door for landscaping business at 414 S Rochester St (Darwin N Greenwald, Owner; Chris Fickau, Applicant) Parcel MUKV 1976-981

[Staff Report - 414 S Rochester St Indoor Contractor Storage CU AR 20200701 PC.pdf](#)

[Fickau_CU_attach.pdf](#)

[RESOLUTION 2020-32 SPAR 414 S Rochester Fickau Landscaping.pdf](#)

9. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Vouchers in the amount of \$471,433.06.
[20200715 VP AP Packet.pdf](#)
- 9.2 Discussion and possible action to approve a purchase requisition in the amount of \$24,081.54 for a Reclamite Asphalt Sealant
[Purchase Requisition - Master.docx](#)
[Mukwonago WI - REC - 2020 Proposal.docx](#)
[Reclamite-Brochure-for-print-or-email.pdf](#)
- 9.3 Discussion and possible action to approve a CRF asphalt sealer purchase requisition in the amount of \$23,472.60.
[Purchase Requisition - Master.docx](#)
[Mukwonago WI - CRF - 2020 Proposal.docx](#)
[CRF-Flyer.pdf](#)
- 9.4 Discussion and possible action to approve the mill and fill patching purchase requisition to Johnson and Sons Paving Co. in the amount \$15,500.00.

[Purchase Requisition - Mill & Fill Patching.docx](#)
[J & S QT_2_ Mill and Patch - Revised.pdf](#)
[PLM Village of Mukwonago mill updated dot.pdf](#)
[Poblocki Paving Proposal C20713 P4.pdf](#)
- 9.5 Discussion and possible action on the final program approval for a matching Small Business Grant with Citizens Bank as a partner.
[Small Business Grant Program 2020 - Final Draft](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 10.1 Review of Electronics and Refrigeration items collection report from our electronic recycling event on June 13th, 2020.
[CERTIFICATE OF Recycling 061320.pdf](#)
[Appliance Record.pdf](#)

11. Protective Services Committee, Trustee Adler

Discussion and possible action on the following items

- 11.1 Monthly Police Report for June 2020 *(for information only, no action required)*
[Monthly Report June 2020](#)

12. Village President

- 12.1 Discussion and possible action to approve Resolution 2020-33 a resolution of the Village Board of the Village of Mukwonago to void Resolution 2019-021 since the conditions have not been met and the Village considers the CSM to be null and void.
[RESOLUTION 2020-33 \(lighthouse lube csm\)](#)

12.2 Announcement of the WEC CARES (Coronavirus Aid Relief and Economic Security) Subgrant Program Award to the Village of Mukwonago in the amount of \$5,791 for pandemic related expenditures related to the increase in election related expenses, additional absentee voting expenses, supplies, staffing, and equipment necessary for the preparation of the Presidential Election.

12.3 Appointment of Ryan Lilly to the Downtown Development Committee to a term expiring in 2022.

12.4 Discussion and possible action to approve the final Village Branding logo and narrative as submitted by Karl Robe of Karl James & Associates, and to authorize the preparation of the identity guide for presentation to the Village Board.

[MukwonagoBrand_Refresh_7.15.20](#)

13. Closed Session

Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning Greenwald Family Limited Partnership v Village of Mukwonago and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation of John's Disposal Contract, 301 Main Street, 830 East Veteran's Way, and the development of approximately 15 acres with in TID #5 Industrial Park, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Village Planning Services.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.