

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, July 15, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Presentation

- 4.1 Presentation of 2019 Financial Statements- Auditor's Report and 2019 Report- Communication to Those Charged with Governance and Management by Wendy Unger of Baker and Tilly.

[2019 Financial Statements - FINAL.pdf](#)

[Mukwonago Communication to Board 2019.pdf](#)

- 4.2 Presentation from Redevelopment Resources on an Economic Impact Analysis for the Village of Mukwonago

[Mukwonago Economic Impact Analysis FINAL](#)

5. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 6.1 Motion to approve Regular Village Board meeting minutes of June 17, 2020 and Special Village Board meeting minutes of July 1, 2020.

[2020-06-17 Draft Minutes](#)

[2020-07-01 Special VB Draft Minutes](#)

- 6.2 Motion to recommend support of the plans presented to the Village Board for Streetscape and Wayfinding Signage prepared by FOTH.
[2020-0701 Master Plan Presentation-FINAL](#)
- 6.3 Motion to approve Vouchers in the amount of \$603,091.99
[2020-07-01 COW AP Packet](#)
- 6.4 Motion to approve Boat Launch Improvements Close-Out Change Order and Final Payment
[Boat Launch Closeout](#)
- 6.5 Motion to approve \$25,000 matching Small Business Grant with Citizens Bank as a partner, pending final program approval.
- 6.6 Motion to approve a Rebound contract for network provider services related to Worker's Compensation claims, and authorization for the Village President to sign Master Services Agreement and Proposal/Statement of Work document with Rebound.
[AIRF - for Rebound Contract.pdf](#)
[Village of Mukwonago Master Service Agreement 18JUN20.pdf](#)
[Village of Mukwonago ProposalSOW 12JUN20 \(00000003\).pdf](#)
[Rebound reimbursement letter LWMMI.pdf](#)
- 6.7 Motion to approve a reduction of the Guarantee Performance Letter of Credit for the Point Apartments, LLC to \$500,000.
[915 Main Reduce LOC](#)
[915 Pointe Apt Dev Guaranty Agmt - RECORDED](#)
- 6.8 Motion to approve an **Ordinance 981** creating Section 86-78 and 86-177 of the Mukwonago Municipal Code regarding extension of Water and Sewer Main.
[Agenda Item Request Form Ordinance 86-78 and 86-177 Private VS Public.pdf](#)
[Ordinance 86-78 and 86-177 Public vs Private](#)
- 6.9 Motion to approve River Park Estates Rehabilitation Phase 2 Change Order No. 3.
[00 63 63 Change Order No 3.pdf](#)
- 6.10 Motion to approve authorizing the Village President to sign the WE Energies lighting agreement for street lights on Van Buren Dr.
[Authorization Cover Letter WI.pdf](#)
[4527028 Lighting Record - Non Std 2020-01.xlsx.pdf](#)
[4527028 SKETCH.pdf](#)
- 6.11 Motion to approve **Resolution 2020-29** a resolution to accept dedication of public water main improvements, contingent upon receiving proper lien waivers from the Developer.
[RESOLUTION 2020-29 \(Acceptance box self storage water main\).docx](#)
[Box_Self_Storage_Water Main Acceptance Recommendation](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Discussion and possible to approve a reimbursement of \$14,460 for public sanitary sewer up-sizing cost sustained for future development beyond the site for the Phantom Lakes Preserve Development.

[Phantom Lakes Preserve-Recommendation for Infrastructure Oversizing Reimbursement](#)

[Phantom Lakes Preserve Utility Oversizing](#)

- 7.2 Discussion and possible action to approve **Resolution 2020-30** a Resolution to accept the public water and sanitary sewer main infrastructure for Phantom Lakes Preserve Development.

[RESOLUTION 2020-30 \(Acceptance Phantom Lks Water & Sewer Main\)](#)

[Phantom Lakes Preserve-Recommendation of Public Infrastructure Acceptance](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action to approve **RESOLUTION 2020-30** for a Conditional Use Request for a proposed indoor dog training facility at 760 Swan Drive (David J Rampacek, Owner; Patti Muraczewski, Applicant); Parcel MUKV 1970-998-006

[Staff Report - 760 Swan Dr CU 20200701 PC.pdf](#)

[Cond_Use_App_760_Perkins_Dr_Dog_Training.pdf](#)

[760_Swan_Dr_Cond_Use_photos.pdf](#)

[RESOLUTION 2020-30 CU for Animal Training Facility MUKV 1970-998-006.pdf](#)

- 8.2 Discussion and possible action to approve **RESOLUTION 2020-31** for a Conditional Use Request for a proposed indoor contractor storage facility for landscaping business at 414 S Rochester St (Darwin N Greenwald, Owner; Chris Fickau, Applicant) Parcel MUKV 1976-981

[Staff Report - 414 S Rochester St Indoor Contractor Storage CU AR 20200701 PC.pdf](#)

[Fickau_CU_attach.pdf](#)

[RESOLUTION 2020-31 CU for Contractor Storage Facility MUKV 1976-981.pdf](#)

- 8.3 Discussion and possible action to approve **RESOLUTION 2020-32** for Site Plan and Architectural Review Request for a proposed exterior garage remodel by adding garage door for landscaping business at 414 S Rochester St (Darwin N Greenwald, Owner; Chris Fickau, Applicant) Parcel MUKV 1976-981

[Staff Report - 414 S Rochester St Indoor Contractor Storage CU AR 20200701 PC.pdf](#)

[Fickau_CU_attach.pdf](#)

[RESOLUTION 2020-32 SPAR 414 S Rochester Fickau Landscaping.pdf](#)

9. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Vouchers in the amount of \$471,433.06.
[20200715 VP AP Packet.pdf](#)
- 9.2 Discussion and possible action to approve a purchase requisition in the amount of \$24,081.54 for a Reclamite Asphalt Sealant
[Purchase Requisition - Master.docx](#)
[Mukwonago WI - REC - 2020 Proposal.docx](#)
[Reclamite-Brochure-for-print-or-email.pdf](#)
- 9.3 Discussion and possible action to approve a CRF asphalt sealer purchase requisition in the amount of \$23,472.60.
[Purchase Requisition - Master.docx](#)
[Mukwonago WI - CRF - 2020 Proposal.docx](#)
[CRF-Flyer.pdf](#)
- 9.4 Discussion and possible action to approve the mill and fill patching purchase requisition to Johnson and Sons Paving Co. in the amount \$15,500.00.

[Purchase Requisition - Mill & Fill Patching.docx](#)
[J & S QT_2_ Mill and Patch - Revised.pdf](#)
[PLM Village of Mukwonago mill updated dot.pdf](#)
[Poblocki Paving Proposal C20713 P4.pdf](#)
- 9.5 Discussion and possible action on the final program approval for a matching Small Business Grant with Citizens Bank as a partner.
[Small Business Grant Program 2020 - Final Draft](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 10.1 Review of Electronics and Refrigeration items collection report from our electronic recycling event on June 13th, 2020.
[CERTIFICATE OF Recycling 061320.pdf](#)
[Appliance Record.pdf](#)

11. Protective Services Committee, Trustee Adler

Discussion and possible action on the following items

- 11.1 Monthly Police Report for June 2020 *(for information only, no action required)*
[Monthly Report June 2020](#)

12. Village President

- 12.1 Discussion and possible action to approve Resolution 2020-33 a resolution of the Village Board of the Village of Mukwonago to void Resolution 2019-021 since the conditions have not been met and the Village considers the CSM to be null and void.
[RESOLUTION 2020-33 \(lighthouse lube csm\)](#)

12.2 Announcement of the WEC CARES (Coronavirus Aid Relief and Economic Security) Subgrant Program Award to the Village of Mukwonago in the amount of \$5,791 for pandemic related expenditures related to the increase in election related expenses, additional absentee voting expenses, supplies, staffing, and equipment necessary for the preparation of the Presidential Election.

12.3 Appointment of Ryan Lilly to the Downtown Development Committee to a term expiring in 2022.

12.4 Discussion and possible action to approve the final Village Branding logo and narrative as submitted by Karl Robe of Karl James & Associates, and to authorize the preparation of the identity guide for presentation to the Village Board.

[MukwonagoBrand_Refresh_7.15.20_V2](#)

13. Closed Session

Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning Greenwald Family Limited Partnership v Village of Mukwonago and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation of John's Disposal Contract, 301 Main Street, 830 East Veteran's Way, and the development of approximately 15 acres with in TID #5 Industrial Park, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Village Planning Services.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

VILLAGE OF MUKWONAGO

Mukwonago, Wisconsin

FINANCIAL STATEMENTS

Including Independent Auditors' Report

As of and for the Year Ended December 31, 2019

VILLAGE OF MUKWONAGO

TABLE OF CONTENTS As of and for the Year Ended December 31, 2019

Independent Auditors' Report	1 – 2
Management's Discussion and Analysis (Required Supplementary Information)	3 – 12
Basic Financial Statements	
Government-wide Financial Statements	
Statement of Net Position	13
Statement of Activities	14 – 15
Fund Financial Statements	
Balance Sheet – Governmental Funds	16 – 17
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	18
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	19 – 20
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	21
Statement of Net Position – Proprietary Funds	22 – 23
Statement of Revenues, Expenses and Changes in Net Position – Proprietary Funds	24
Statement of Cash Flows – Proprietary Funds	25 – 26
Statement of Fiduciary Net Position - Fiduciary Fund	27
Statement of Changes in Fiduciary Net Position – Fiduciary Fund	28
Index to Notes to Financial Statements	29
Notes to Financial Statements	30 – 69

VILLAGE OF MUKWONAGO

TABLE OF CONTENTS As of and for the Year Ended December 31, 2019

Required Supplementary Information

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual – General Fund	70
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual – Fire and Ambulance Special Revenue Fund	71
Schedule of Proportionate Share of the Net Pension Liability (Asset) and Employer Contributions – Wisconsin Retirement System	72
Notes to Required Supplementary Information	73

Supplementary Information

Detailed Schedule of Revenues – Budget and Actual – General Fund	74 – 75
Detailed Schedule of Expenditures – Budget and Actual – General Fund	76 – 77
Combining Balance Sheet – Nonmajor Governmental Funds	78 – 79
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Governmental Funds	80 – 81

INDEPENDENT AUDITORS' REPORT

INDEPENDENT AUDITORS' REPORT

To the Village Board
Village of Mukwonago
Mukwonago, Wisconsin

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Mukwonago, Wisconsin, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Village of Mukwonago's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Village of Mukwonago's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Village of Mukwonago's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Village Board
Village of Mukwonago

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Mukwonago, Wisconsin, as of December 31, 2019 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matters

As discussed in Note I, Village of Mukwonago adopted the provisions of GASB Statement No. 84, *Fiduciary Activities*, effective January 1, 2019. Our opinions are not modified with respect to this matter.

As discussed in Note I, Village of Mukwonago adopted the provisions of GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, effective January 1, 2019. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Mukwonago's basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects, in relation to the basic financial statements as a whole.

Baker Tilly Virchow Krause, LLP

Milwaukee, Wisconsin
May 19, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

The Village of Mukwonago's management offers this overview and analysis of the Village's financial activities for the fiscal year ended December 31, 2019. Readers are encouraged to consider the information presented here in conjunction with the information provided in the audited Financial Statements.

OVERVIEW OF THE FINANCIAL STATEMENTS

The information in this discussion and analysis is intended to serve as an introduction to the Village of Mukwonago's basic financial statements, which are comprised of: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements.

FINANCIAL HIGHLIGHTS

- The Governmental Activities reported an ending net position of \$4,788,533 at the close of 2019, an increase of \$2,304,372 in net position over the prior year.
- The Business-Type Activity reported \$30,302,160 for 2019, an increase of \$837,091 in net position over the prior year.
- The combined assets and deferred outflows of resources for the Governmental and Business-Type Activity of the Village of Mukwonago exceeded its liabilities and deferred inflows of resources at the close of 2019 by \$35,090,693 and its net position increased by \$3,141,463 for the same period.
- The Governmental Funds reported ending fund balances of \$12,129,672 which is an increase of \$3,021,113 from 2018.
- \$1,575,596 (unassigned fund balance) of the Governmental Funds fund balances is available to spend at the Village Board's discretion. This is 13% of the total fund balances for Governmental Funds. Of the total unassigned amount, \$1,626,198 is unassigned in the General Fund which is 32% of the General Fund's 2020 budgeted expenditures.
- In 2019, the Village issued \$4,225,000 in General Obligation Notes to fund capital projects and capital equipment replacements for Public Works, the Village Hall and the Police Department and \$2,375,000 in General Obligation Taxable Refunding Bonds to refinance a 2014 debt.
- Through scheduled debt payments and payoffs, the Village paid down \$4,897,625 in General Obligation debt and \$802,504 in Revenue Bonds and \$150,000 in Bond Anticipation Notes (BANs) in 2019. The net effect of all 2019 debt activity including premium amortization is an overall debt increase of \$726,812. The Village will pay down a total of \$3,028,434 in General Obligation debt and \$988,261 in Revenue Bonds and BANs in 2020.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The *government-wide financial statements* are designed to provide readers with a broad overview of the Village's finances in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Village's assets, deferred outflows of resources, liabilities and deferred inflows, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating.

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

GOVERNMENT-WIDE FINANCIAL STATEMENTS (cont.)

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods (e.g., uncollected taxes and earned but unused sick leave).

Both of the government-wide financial statements distinguish functions of the Village that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Village include general government, public safety, public works, health and sanitation, culture, recreation, and education, and conservation and development. The business-type activities of the Village are the Water and Sewer Utilities, which are classified as proprietary funds.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Village can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Village maintains sixteen individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General fund, Fire and Ambulance fund, Debt Service fund, Tax Incremental District No. 3 fund, Tax Incremental District No. 5 fund and Community Development fund which are all considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major government funds is provided in the form of *combining statements* elsewhere in this report.

The Village adopts an annual appropriated budget for all governmental funds and proprietary funds as required by state statute. A budgetary comparison statement has been provided as required supplementary information for the general fund and fire and ambulance fund to demonstrate compliance with the adopted budget. In addition, in the supplementary information the Village has provided a detailed budgetary comparison for the general fund.

Proprietary Funds. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The Village maintains two proprietary funds. The proprietary fund financial statements provide separate information for the Water and Sewer Utility funds, which are considered to be major funds of the Village of Mukwonago.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the Village's own programs. The Village maintains a Tax Collection fund which is a fiduciary fund. The accounting for fiduciary funds is much like that used for governmental funds.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 29-69 of this report.

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

GOVERNMENT-WIDE FINANCIAL STATEMENTS (cont.)

Supplementary information. The combining statements referred to earlier in connection with non-major governmental funds is presented immediately following the required supplementary information along with detailed schedules of revenues and expenditures for the general fund. Combining statements and schedules can be found on pages 73-81 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position is a useful indicator of a government's financial position. The Village's combined total assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$35,090,693 at the close of the most current fiscal year, as presented in the following table.

**VILLAGE OF MUKWONAGO NET POSITION
As of December 31, 2019 and 2018**

	Governmental Activities		Business-type Activities	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
Current and other assets	\$ 21,694,190	\$ 19,649,090	\$ 5,445,213	\$ 8,124,172
Capital assets	<u>31,623,610</u>	<u>30,541,956</u>	<u>39,037,978</u>	<u>36,604,044</u>
Total assets	<u>53,317,800</u>	<u>50,191,046</u>	<u>44,483,191</u>	<u>44,728,216</u>
Deferred outflows of resources	<u>2,521,702</u>	<u>1,424,779</u>	<u>565,304</u>	<u>432,191</u>
Current and other liabilities	1,378,819	1,838,697	517,271	572,003
Long-term liabilities	<u>40,792,872</u>	<u>38,197,180</u>	<u>14,045,574</u>	<u>14,939,623</u>
Total liabilities	<u>42,171,691</u>	<u>40,035,877</u>	<u>14,562,845</u>	<u>15,511,626</u>
Deferred inflows of resources	<u>8,879,278</u>	<u>9,095,787</u>	<u>183,490</u>	<u>183,712</u>
Net position				
Net investment in capital assets	4,190,285	2,263,796	26,627,178	23,236,532
Restricted	3,865,675	1,647,127	1,170,559	1,752,981
Unrestricted (deficit)	<u>(3,267,427)</u>	<u>(1,426,762)</u>	<u>2,504,423</u>	<u>4,475,556</u>
Total net position	<u>\$ 4,788,533</u>	<u>\$ 2,484,161</u>	<u>\$ 30,302,160</u>	<u>\$ 29,465,069</u>

Net position is comprised of three components:

- Net investment in capital assets reflects the Village's investment in capital assets (e.g. land, buildings, equipment and infrastructure) less any related debt used to acquire those assets. The Village uses capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Village's net investment of capital assets is reported net of related debt, it should be noted that the resources needed to repay debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.
- Restricted represents resources that are subject to external restrictions on how they may be used.
- Unrestricted is the remaining amount available to spend at the Village Board's discretion.

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

GOVERNMENT-WIDE FINANCIAL ANALYSIS (cont.)

Governmental and Business-Type Activities. Governmental activities increased the Village's net position by \$2,304,372 and Business-Type activities increased the Village's net position by \$837,091. The net effect is an overall increase in the Village's total net position of \$3,141,463.

VILLAGE OF MUKWONAGO CHANGES IN NET POSITION

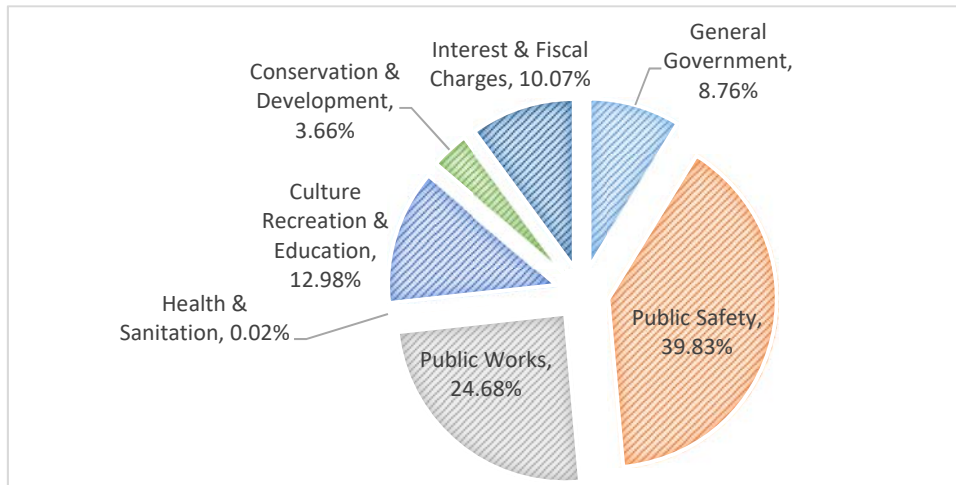
For the years ending December 31, 2019 and 2018

	Governmental Activities		Business-type Activities	
	2019	2018	2019	2018
Revenues				
Program revenues				
Charges for services	\$ 2,456,581	\$ 2,334,385	\$ 4,060,037	\$ 3,819,263
Operating grants and contributions	1,455,474	1,404,848	-	-
Capital grants and contributions	1,294,121	159,327	514,988	2,871,388
General revenues				
Property and other taxes	6,684,860	6,566,506	-	-
Intergovernmental revenues not restricted to specific programs	429,787	376,249	-	-
Investment income	387,958	339,280	193,926	144,148
Gain on sale of land	1,047,788			
Other	149,691	62,526	-	-
Total revenues	<u>13,906,260</u>	<u>11,243,121</u>	<u>4,768,951</u>	<u>6,834,799</u>
Expenses				
General government	1,014,083	909,291	-	-
Public safety	4,611,656	4,227,246	-	-
Public works	2,856,895	6,489,479	-	-
Health and sanitation	2,746	2,680	-	-
Culture, recreation and education	1,502,479	1,502,608	-	-
Conservation and development	424,248	4,537,561	-	-
Interest and fiscal charges	1,165,341	1,203,998	-	-
Water Utility	-	-	1,922,618	1,643,909
Sewer Utility	-	-	2,033,682	1,817,857
Total expenses	<u>11,577,448</u>	<u>18,872,863</u>	<u>3,956,300</u>	<u>3,461,766</u>
Transfers	<u>(24,440)</u>	<u>211,597</u>	<u>24,440</u>	<u>(211,597)</u>
Increase (decrease) in net position	2,304,372	(7,418,145)	837,091	3,161,436
Net position - January 1	2,484,161	9,902,306	29,465,069	26,303,633
Net position - December 31	<u>\$ 4,788,533</u>	<u>\$ 2,484,161</u>	<u>\$ 30,302,160</u>	<u>\$ 29,465,069</u>

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

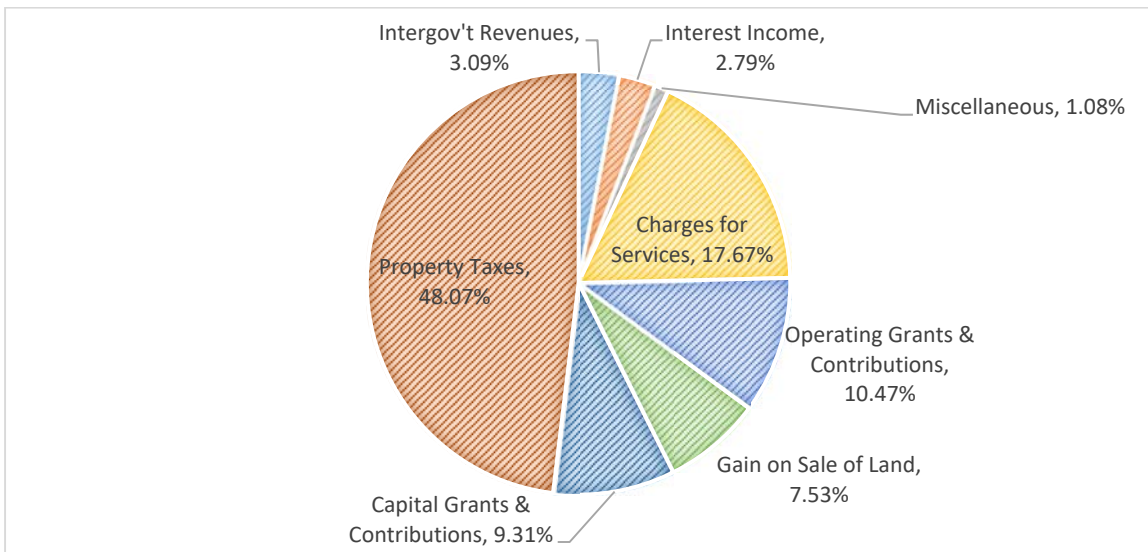
EXPENSES BY FUNCTION – GOVERNMENTAL ACTIVITIES

The graph below shows the percentage of the total governmental activities expenses allocated by each function type.



PROGRAM AND GENERAL REVENUES BY SOURCE – GOVERNMENTAL ACTIVITIES

The graph below shows the percentage of the total governmental activities revenues allocated by each revenue type.



Business-type activities. Business-type activities increased the Village's net position by \$837,091. The operating income from business-type activities was \$619,300, with net non-operating expenses of \$321,637 and capital contributions and transfer activity of \$539,428. Operating revenue for the current fiscal year was \$4,059,178 with the operating expense of \$3,439,878.

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

The Village of Mukwonago uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Government Funds. The focus of the Village of Mukwonago's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The following chart shows each Governmental Fund's ending fund balance grouped by its fund balance categorization. For 2019, the percentage shown is of the total 2019 fund balance. There is also comparison to the prior year and an explanation of the change between the two years if significant. The fund balance categories shown in the chart are described as follows:

- Nonspendable – fund balances are not in a spendable form
 - o Prepaid items – these exist for every operating fund at year end and represent the health insurance premium that is paid one month in advance
 - o Advances to other funds – the General Fund advance to the TID No. 4
- Restricted – Constraints are placed on the use of funds by external factors, constitutional provisions, or enabling legislation
 - o Special assessments, impact fees, tax increments and grants
- Committed – Constraints are placed on the use of funds for specific purposes via formal action by the Village Board
 - o Capital improvements and equipment funds; Fire Dept, Library & Recycling operating funds
- Assigned – Constraints are placed on the use of funds for specific purposes by the Village Board but can be reallocated by a Village Board designee
 - o Accrued sick leave, Fire Dept capital and Village designated use funds
- Unassigned – funds are available for spending at the Village's discretion, net of negative fund balances

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

Fund Balances as listed in the Balance Sheet for Governmental Funds	2019	% of Total	2018	Increase (Decrease) from Prior Year	% Change from Prior Year Increase (Decrease)	Explanation of Change
Nonspendable Fund Balances						
General Fund	\$ 39,323		\$ 39,323	\$ -	0.0%	General Fund advance to TID #4
Various - Prepaid	111,527		57,451	54,076	94.1%	Increase in prepaid health insurance and risk insurance costs
	\$ 150,850	1%	\$ 96,774	\$ 54,076	55.9%	
Restricted Fund Balances						
Debt Service	\$ 731,441		\$ 620,291	\$ 111,150	17.9%	Collection of special assessments
TID #3	1,055,052		892,581	162,471	18.2%	Increase in increment over prior year
TID #5	3,674,654		2,585,257	1,089,397	42.1%	Sale of property in TID 5
Stormwater	58,349		46,585	11,764	25.3%	Building reserve for future pond dredging project
Library	207,255		174,895	32,360	18.5%	Cost savings to replenish reserves
Impact Fees	252,621		139,019	113,602	81.7%	Development activity
	\$ 5,979,372	49%	\$ 4,458,628	\$ 1,520,744	34.1%	
Committed Fund Balances						
Fire Dept	\$ 95,576		\$ 111,638	\$ (16,062)	-14.4%	Use of reserves for equipment
Recycling	113,584		99,011	14,573	14.7%	New Development activity
Parkland Site	321,151		245,997	75,154	30.6%	New Development activity
Capital Projects	2,209,518		1,403,317	806,201	57.4%	Reserves for future project
Community Development	195,476		6,691	188,785	2821.5%	Transfer in of General Fund reserves
Revolving Loan	209,361		94,361	115,000	121.9%	Defederalization of CDBG grant
Capital Equipment	308,714		196,663	112,051	57.0%	Reserves for future equipment
	\$ 3,453,380	28%	\$ 2,157,678	\$ 1,295,702	60.1%	
Assigned Fund Balances						
GF - Accrued Sick Leave	\$ 402,304		\$ 393,302	\$ 9,002	2.3%	Use of reserves for payouts
GF - Ambulance Capital	256,093		233,122	22,971	9.9%	Restored Prior Year use of Reserves
GF - Village Designated Use	312,077		175,915	136,162	77.4%	Restored Prior Year use of Reserves
	\$ 970,474	8%	\$ 802,339	\$ 168,135	21.0%	
Unassigned Fund Balances						
General Fund	\$ 1,626,198		\$ 1,632,102	\$ (5,904)	-0.4%	
TID #4	(50,602)		(38,962)	(11,640)	29.9%	General Fund Advance to TID #4
	\$ 1,575,596	13%	\$ 1,593,140	\$ (17,544)	-1.1%	
Total Governmental Funds Fund Balance	\$ 12,129,672	100%	\$ 9,108,559	\$ 3,021,113	33.2%	

General Fund budgetary highlights. The total appropriations, including those for transfers out, were \$5,426,026. Actual expenditures and transfers out were \$5,033,555, resulting in a \$392,471 favorable variance. Total revenues and other financing sources were \$5,226,529, \$199,497 less than the final budget. Details can be found in the required supplemental information at the back of this report.

Fire and Ambulance budgetary highlights. The total appropriations, including those for transfers out, were \$1,400,518. Actual expenditures and transfers out were \$1,411,504, resulting in a \$10,986 unfavorable variance. Total revenues and other financing sources were \$1,418,285, \$24,429 less than the final budget. Details can be found in the required supplemental information at the back of this report.

Proprietary funds. The Village of Mukwonago's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

User charge rates for the Water Utility and Sewer Utility funds were implemented in December 2018 and January 2019, respectively.

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets. The Village of Mukwonago's investment in capital assets for its governmental and business-type activities as of December 31, 2019 amounts to \$70,661,588 (net of accumulated depreciation). This investment in capital assets includes land, land improvements, buildings and improvements, machinery and equipment, roads, storm sewers, library collection, and software.

VILLAGE OF MUKWONAGO'S CAPITAL ASSETS

(net of accumulated depreciation)

As of December 31, 2019 and 2018

	Governmental Activities		Business-type Activities	
	2019	2018	2019	2018
Land	\$ 1,909,628	\$ 1,909,628	\$ 601,764	\$ 601,764
Construction in progress	268,405	2,426,020	1,356,761	4,649,705
Land improvements	2,179,989	1,450,537	-	-
Buildings and improvements	8,709,836	8,898,799	35,802,092	30,181,442
Machinery and equipment	2,562,173	2,475,408	1,162,246	1,056,018
Roads	11,712,986	10,630,819	-	-
Storm sewers	3,787,172	2,335,379	-	-
Library collection	378,234	388,027	-	-
Intangible assets	115,187	27,339	115,115	115,115
Total	<u>\$ 31,623,610</u>	<u>\$ 30,541,956</u>	<u>\$ 39,037,978</u>	<u>\$ 36,604,046</u>

Additional information on the Village's capital assets can be found in Note III.D.

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

CAPITAL ASSET AND DEBT ADMINISTRATION cont.)

Long-term obligations. At the end of the current fiscal year, the Village had total debt outstanding of \$54,838,447. Of this amount, \$26,545,298 comprises debt backed by the full faith and credit of the government, with related premiums balance of \$804,384. There is \$11,657,137 of revenue bonds outstanding and \$13,755,000 in Bond Anticipation Notes that are financed by user fees, with related premiums balance of \$419,912. The remainder of the Village's obligations represents accumulated sick pay benefits, net pension liabilities and amounts due to other governments.

VILLAGE OF MUKWONAGO'S LONG TERM OBLIGATIONS

December 31, 2019 and 2018

	Governmental Activities		Business-type Activities	
	2019	2018	2019	2018
General obligation debt	\$ 26,545,298	\$ 24,842,923	\$ -	\$ -
Premiums	804,384	755,695	419,912	491,660
Compensated absences	597,524	558,562	11,075	8,322
Net Pension Liability (asset)	920,666	-	127,451	-
Due to other governments	-	115,000	-	-
Revenue bonds	-	-	11,657,137	12,459,641
Bond Anticipation Notes	11,925,000	11,925,000	1,830,000	1,980,000
Total	<u>\$ 40,792,872</u>	<u>\$ 38,197,180</u>	<u>\$ 14,045,575</u>	<u>\$ 14,939,623</u>

The net effect of all debt activity during the current year was total debt increased by \$726,812.

State statutes limit the amount of general obligation debt a governmental entity may issue to five percent of its total equalized valuation of taxable property within the Village's jurisdiction. The current debt limitation for the Village is \$46,306,875. Total general obligation debt outstanding at year end was \$26,545,298. Additional information on the Village of Mukwonago's long-term debt can be found in Note III.F.

Village of Mukwonago
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2019
(Unaudited)

ECONOMIC FACTORS AND OTHER BUDGET NOTES

The Village makes every attempt to balance annual operating budgets without using reserve funds. Departments are charged with keeping expenditures in line with conservative revenue forecasts and have been largely successful in staying within budget. Some departments were able to realize savings to use towards planned capital purchases, reducing the need to find other funding sources. In addition, the Village utilizes a five year capital plan to ensure equipment replacement and capital improvement projects remain on track for future funding consideration.

In the process of issuing debt in 2019, Standard & Poor's financial rating service evaluated the Village's financial information and assigned the following ratings for both the new debt and affirmed the rating for existing obligations:

AA/Stable for the new General Obligation Promissory Note
AA/Stable for the taxable General Obligation Refunding Bond
AA/Stable long-term rating affirmed for General Obligation Debt

Factors that contributed to the ratings include:

- Very strong budgetary flexibility with available fund balances in fiscal 2017 of 48% of operating expenditures.
- Very strong liquidity, with total government available cash at 84.0% of total governmental fund expenditures and 2.3x governmental debt service.
- Strong management with good financial policies and practices under S&P's Financial Management Assessment methodology:
 - o Adopted policies related to fund balance and debt
 - o Monthly reporting of budget-to-actual results and treasury balances to the Village board
 - o A multi-year capital plan
- Strong budgetary performance with an operating surplus in the general fund and a slight operating surplus at the total government fund level in fiscal 2017.
- Strong economy with access to a broad-and-diverse metropolitan statistical area (MSA).

Residential properties represent 69.4% of the tax base, commercial properties are 24.0%, manufacturing properties are 4.6% and agriculture, undeveloped and personal property tax combined are the final 2.0%. As part of its strategic plan, the Village continues to actively seek business growth to better balance the residential tax revenues.

In early 2019, the Village completed the infrastructure projects in Tax Increment District No. 5 which was created in the prior year. To date, three developments have been completed and the district has begun generating tax increment. Interest in the industrial park remains high and we expect it to be built out much sooner than originally projected.

Tax Increment District No. 4 is currently being developed with anticipated completion of four apartment buildings by the end of 2019.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Village of Mukwonago's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report, or requests for additional financial information should be addressed to: Diana Doherty, Finance Director, Village of Mukwonago, 440 River Crest Court, P.O. Box 206, Mukwonago, WI 53149.

BASIC FINANCIAL STATEMENTS

VILLAGE OF MUKWONAGO

STATEMENT OF NET POSITION As of December 31, 2019

	Governmental Activities	Business - type Activities	Totals
ASSETS			
Cash and investments	\$ 12,851,649	\$ 2,206,325	\$ 15,057,974
Receivables:			
Taxes	7,428,586	5,140	7,433,726
Accounts, net of allowance	287,450	868,752	1,156,202
Due from developer	500,000	-	500,000
Special assessments	225,948	89,929	315,877
Due from other governmental units	18,207	-	18,207
Internal balances	270,823	(270,823)	-
Inventories and prepaid items	111,527	35,048	146,575
Restricted Assets:			
Cash and investments	-	2,510,842	2,510,842
Capital Assets:			
Land	1,909,628	601,764	2,511,392
Construction in progress	268,405	1,356,761	1,625,166
Intangible assets	-	115,115	115,115
Other capital assets, net of depreciation	29,445,577	36,964,338	66,409,915
Total Assets	53,317,800	44,483,191	97,800,991
DEFERRED OUTFLOWS OF RESOURCES			
Deferred charges on refunding	-	190,051	190,051
Pension related items	2,521,702	375,253	2,896,955
Total Deferred Outflows of Resources	2,521,702	565,304	3,087,006
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	55,839,502	45,048,495	100,887,997
LIABILITIES			
Accounts payable and accrued liabilities	1,336,828	487,271	1,824,099
Deposits	41,991	30,000	71,991
Noncurrent Liabilities:			
Due within one year	3,127,981	990,106	4,118,087
Due in more than one year	37,664,891	13,055,468	50,720,359
Total Liabilities	42,171,691	14,562,845	56,734,536
DEFERRED INFLOWS OF RESOURCES			
Pension related items	1,275,577	183,490	1,459,067
Unearned revenue	7,603,701	-	7,603,701
Total Deferred Inflows of Resources	8,879,278	183,490	9,062,768
NET POSITION			
Net investment in capital assets	4,190,285	26,627,178	25,818,587
Restricted for			
Debt service	790,261	67,116	857,377
Tax incremental financing	2,550,440	-	2,550,440
Library	213,363	-	213,363
Stormwater	58,990	-	58,990
Impact fees	252,621	635,878	888,499
Equipment replacement	-	467,565	467,565
Unrestricted (deficit)	(3,267,427)	2,504,423	4,235,872
TOTAL NET POSITION	\$ 4,788,533	\$ 30,302,160	\$ 35,090,693

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

STATEMENT OF ACTIVITIES For the Year Ended December 31, 2019

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental Activities				
General government	\$ 1,014,083	\$ 167,370	\$ 133,868	\$ -
Public safety	4,611,656	1,542,171	133,337	238,781
Public works	2,856,895	694,202	540,344	897,595
Health and sanitation	2,746	-	-	-
Culture, recreation and education	1,502,479	52,293	647,925	157,745
Conservation and development	424,248	545	-	-
Interest and fiscal charges	1,165,341	-	-	-
Total Governmental Activities	<u>11,577,448</u>	<u>2,456,581</u>	<u>1,455,474</u>	<u>1,294,121</u>
Business-type Activities				
Water Utility	1,922,618	2,100,977	-	244,381
Sewer Utility	2,033,682	1,959,060	-	270,607
Total Business-type Activities	<u>3,956,300</u>	<u>4,060,037</u>	<u>-</u>	<u>514,988</u>
Total	<u>\$ 15,533,748</u>	<u>\$ 6,516,618</u>	<u>\$ 1,455,474</u>	<u>\$ 1,809,109</u>

General revenues

Taxes

Property taxes levied for general purposes

Property taxes levied for debt service

Property taxes levied for TIF

Other taxes

Intergovernmental revenues not restricted to specific programs

Investment income

Gain on sale of land

Miscellaneous

Total general revenues

Transfers

Change in net position

NET POSITION - Beginning of Year

NET POSITION - END OF YEAR

See accompanying notes to the financial statements.

Net (Expenses) Revenues and
Changes in Net Position

Governmental Activities	Business - type Activities	Totals
\$ (712,845)	\$ -	\$ (712,845)
(2,697,367)	-	(2,697,367)
(724,754)	-	(724,754)
(2,746)	-	(2,746)
(644,516)	-	(644,516)
(423,703)	-	(423,703)
<u>(1,165,341)</u>	<u>-</u>	<u>(1,165,341)</u>
<u>(6,371,272)</u>	<u>-</u>	<u>(6,371,272)</u>
-	422,740	422,740
<u>-</u>	<u>195,985</u>	<u>195,985</u>
<u>-</u>	<u>618,725</u>	<u>618,725</u>
<u>(6,371,272)</u>	<u>618,725</u>	<u>(5,752,547)</u>
3,685,330	-	3,685,330
2,194,034	-	2,194,034
792,039	-	792,039
13,457	-	13,457
429,787	-	429,787
387,958	193,926	581,884
1,047,788	-	1,047,788
<u>149,691</u>	<u>-</u>	<u>149,691</u>
<u>8,700,084</u>	<u>193,926</u>	<u>8,894,010</u>
<u>(24,440)</u>	<u>24,440</u>	<u>-</u>
2,304,372	837,091	3,141,463
<u>2,484,161</u>	<u>29,465,069</u>	<u>31,949,230</u>
<u>\$ 4,788,533</u>	<u>\$ 30,302,160</u>	<u>\$ 35,090,693</u>

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

BALANCE SHEET GOVERNMENTAL FUNDS As of December 31, 2019

	General Fund	Special Revenue Fund Fire and Ambulance Fund
ASSETS		
Cash and investments	\$ 2,727,665	\$ 171,214
Receivables:		
Taxes	2,671,895	222,854
Accounts, net of allowance	106,097	113,305
Due from developer	-	-
Special assessments	-	-
Due from other governments	-	18,207
Due from other funds	60,672	-
Advance to other fund	39,323	-
Prepaid items	75,172	29,514
TOTAL ASSETS	\$ 5,680,824	\$ 555,094
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES		
Liabilities		
Accounts payable	\$ 132,265	\$ 20,778
Accrued liabilities	117,429	33,135
Deposits	41,991	-
Due to other funds	-	24,346
Due to other governments	6,077	24,320
Advances from other fund	-	-
Total Liabilities	<u>297,762</u>	<u>102,579</u>
Deferred Inflows of Resources		
Unavailable revenue	-	104,571
Unearned revenue	2,671,895	222,854
Total Deferred Inflows of Resources	<u>2,671,895</u>	<u>327,425</u>
Fund Balances		
Nonspendable	114,495	29,514
Restricted	-	-
Committed	-	95,576
Assigned	970,474	-
Unassigned (deficit)	1,626,198	-
Total Fund Balances	<u>2,711,167</u>	<u>125,090</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 5,680,824	\$ 555,094

See accompanying notes to the financial statements.

Debt Service Fund	Capital Projects Fund Tax Incremental District No. 3 Fund	Capital Projects Fund Tax Incremental District No. 5 Fund	Capital Projects Fund Community Development Fund	Nonmajor Governmental Funds	Total Governmental Funds
\$ 731,441	\$ 1,055,052	\$ 4,021,156	\$ 209,851	\$ 3,935,270	\$ 12,851,649
2,457,442	909,717	245,776	-	920,902	7,428,586
-	-	10,613	-	57,435	287,450
-	-	500,000	-	-	500,000
212,934	13,014	-	-	-	225,948
-	-	-	-	-	18,207
-	-	-	-	-	60,672
-	-	245,776	-	-	285,099
-	-	-	-	6,841	111,527
<u>\$ 3,401,817</u>	<u>\$ 1,977,783</u>	<u>\$ 5,023,321</u>	<u>\$ 209,851</u>	<u>\$ 4,920,448</u>	<u>\$ 21,769,138</u>
\$ -	\$ -	\$ 357,115	\$ 14,375	\$ 291,808	\$ 816,341
-	-	-	-	20,440	171,004
-	-	-	-	-	41,991
-	-	-	-	11,279	35,625
-	-	-	-	-	30,397
-	-	-	-	39,323	39,323
-	-	357,115	14,375	362,850	1,134,681
296,513	-	500,000	-	-	901,084
<u>2,373,863</u>	<u>922,731</u>	<u>491,552</u>	<u>-</u>	<u>920,806</u>	<u>7,603,701</u>
2,670,376	922,731	991,552	-	920,806	8,504,785
-	-	-	-	6,841	150,850
731,441	1,055,052	3,674,654	-	518,225	5,979,372
-	-	-	195,476	3,162,328	3,453,380
-	-	-	-	-	970,474
-	-	-	-	(50,602)	1,575,596
<u>731,441</u>	<u>1,055,052</u>	<u>3,674,654</u>	<u>195,476</u>	<u>3,636,792</u>	<u>12,129,672</u>
<u>\$ 3,401,817</u>	<u>\$ 1,977,783</u>	<u>\$ 5,023,321</u>	<u>\$ 209,851</u>	<u>\$ 4,920,448</u>	<u>\$ 21,769,138</u>

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION As of December 31, 2019

Total Fund Balances - Governmental Funds	\$ 12,129,672
Amounts reported for governmental activities in the statement of net position are different because different because:	
Capital assets used in governmental funds are not financial resources and therefore are not reported in the funds	
Land	1,909,628
Construction in progress	268,405
Other capital assets	47,118,979
Less: Accumulated depreciation/amortization	(17,673,402)
Deferred outflows of resources related to pension do not related to current financial resources and are not reported in the governmental funds.	2,521,702
Deferred inflows of resources related to pension do not related to current financial resources and are not reported in the governmental funds.	(1,275,577)
Some receivables that are not currently available are reported as unavailable revenues in the fund financial statements but are recognized as revenue when earned in the government-wide statements.	901,084
Some liabilities, including long-term debt, are not due and payable in the current period and therefore, are not reported in the funds.	
Bonds and notes payable	(39,274,682)
Compensated absences	(597,524)
Net pension liability	(920,666)
Accrued interest	(319,086)
NET POSITION OF GOVERNMENTAL ACTIVITIES	\$ 4,788,533

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

For the Year Ended December 31, 2019

	General Fund	Special Revenue Fund Fire and Ambulance Fund
REVENUES		
Taxes	\$ 2,622,943	\$ 218,484
Special assessments	-	-
Intergovernmental	834,756	9,790
Licenses and permits	637,685	-
Fines, forfeitures and penalties	179,023	-
Public charges for services	36,309	934,513
Intergovernmental charges for services	197,904	227,892
Investment income	122,302	1,772
Other revenues	154,021	6,777
Total Revenues	<u>4,784,943</u>	<u>1,399,228</u>
EXPENDITURES		
Current		
General government	771,287	-
Public safety	2,475,218	1,372,079
Public works	842,931	-
Health and human services	2,746	-
Culture, recreation and education	171,459	-
Conservation and development	211,051	-
Capital Outlay	49,456	39,425
Debt Service		
Principal	-	-
Interest and fees	-	-
Total Expenditures	<u>4,524,148</u>	<u>1,411,504</u>
Excess (deficiency) of revenues over expenditures	<u>260,795</u>	<u>(12,276)</u>
OTHER FINANCING SOURCES (USES)		
Transfers in	438,051	9,407
Transfers out	(509,407)	-
Debt issued	-	-
Premium on debt issued	-	-
Proceeds from sale of land	-	-
Proceeds from sale of capital assets	3,535	9,650
Total Other Financing Sources (Uses)	<u>(67,821)</u>	<u>19,057</u>
Net Change in Fund Balances	192,974	6,781
FUND BALANCES - Beginning of Year	<u>2,518,193</u>	<u>118,309</u>
FUND BALANCES - END OF YEAR	<u>\$ 2,711,167</u>	<u>\$ 125,090</u>

See accompanying notes to the financial statements.

Debt Service Fund	Capital Projects Fund Tax Incremental District No. 3 Fund	Capital Projects Fund Tax Incremental District No. 5 Fund	Capital Projects Fund Community Development Fund	Nonmajor Governmental Funds	Total Governmental Funds
\$ 2,194,034	\$ 792,039	\$ -	\$ -	\$ 900,264	\$ 6,727,764
107,595	23,321	-	-	-	130,916
-	20,521	-	-	549,482	1,414,549
-	-	790,000	-	321,786	1,749,471
-	-	-	-	-	179,023
-	-	-	-	231,317	1,202,139
-	-	-	-	107,529	533,325
56,410	28,009	80,483	693	99,682	389,351
-	39,825	57,008	-	266,836	524,467
<u>2,358,039</u>	<u>903,715</u>	<u>927,491</u>	<u>693</u>	<u>2,476,896</u>	<u>12,851,005</u>
-	9,624	40,958	2,303	85,883	910,055
-	-	-	-	-	3,847,297
-	-	-	-	576,700	1,419,631
-	-	-	-	-	2,746
-	-	-	-	982,911	1,154,370
-	-	-	6,455	336	217,842
-	-	1,818,558	194,305	1,866,856	3,968,600
3,051,090	1,846,535	-	-	-	4,897,625
484,246	228,089	465,444	-	53,213	1,230,992
<u>3,535,336</u>	<u>2,084,248</u>	<u>2,324,960</u>	<u>203,063</u>	<u>3,565,899</u>	<u>17,649,158</u>
<u>(1,177,297)</u>	<u>(1,180,533)</u>	<u>(1,397,469)</u>	<u>(202,370)</u>	<u>(1,089,003)</u>	<u>(4,798,153)</u>
80,000	108,845	-	438,800	-	1,075,103
-	-	-	(47,645)	(125,000)	(682,052)
1,175,000	1,200,000	1,860,000	-	2,365,000	6,600,000
33,447	34,159	79,078	-	100,548	247,232
-	-	547,788	-	-	547,788
-	-	-	-	18,010	31,195
<u>1,288,447</u>	<u>1,343,004</u>	<u>2,486,866</u>	<u>391,155</u>	<u>2,358,558</u>	<u>7,819,266</u>
111,150	162,471	1,089,397	188,785	1,269,555	3,021,113
<u>620,291</u>	<u>892,581</u>	<u>2,585,257</u>	<u>6,691</u>	<u>2,367,237</u>	<u>9,108,559</u>
<u>\$ 731,441</u>	<u>\$ 1,055,052</u>	<u>\$ 3,674,654</u>	<u>\$ 195,476</u>	<u>\$ 3,636,792</u>	<u>\$ 12,129,672</u>

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Year Ended December 31, 2019

Net change in fund balances - total governmental funds	\$ 3,021,113
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However in the statement of net position, the cost of these assets is capitalized and they are depreciated over their estimated useful lives and reported as depreciation expense in the statement of activities

Capital outlay is reported as an expenditure in the fund financial statements, but is capitalized in the government-wide statements	3,968,600
Some items reported as outlay were not capitalized	(1,260,292)
Depreciation is reported in the government-wide statements	(1,587,422)
Net book value of assets retired	(39,232)

Receivables not currently available are reported as revenue when collected or currently available in the fund financial statements but are recognized as revenue when earned in the government-wide financial statements.

Special assessments and ambulance bills	(23,728)
Developer receivable	500,000

Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

Debt issued	(6,600,000)
Principal repaid	4,897,625

Some expenses in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences	(38,962)
Accrued interest on debt	(132,892)
Net pension liability	(1,672,485)
Deferred inflows/outflows of resources related to pension	1,320,736

Governmental funds report debt premiums and discounts as other financing sources (uses) or expenditures. However, in the statement of net position, these are reported as additions or deductions from long-term debt. These are allocated over the period the debt is outstanding in the statement of activities and are reported as interest expense

Premium on new debt	(247,232)
Amortization of debt premiums	198,543

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	\$ 2,304,372
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See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

STATEMENT OF NET POSITION PROPRIETARY FUNDS As of December 31, 2019

	Business-type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Totals
ASSETS			
Current Assets			
Cash and investments	\$ 751,456	\$ 1,454,869	\$ 2,206,325
Receivables:			
Accounts	480,521	388,231	868,752
Taxes	2,654	2,486	5,140
Inventories	21,870	-	21,870
Prepaid items	7,308	5,870	13,178
Restricted Asset:			
Cash and investments	51,264	49,938	101,202
Total Current Assets	1,315,073	1,901,394	3,216,467
Noncurrent Assets			
Restricted Assets:			
Cash and investments	598,701	1,810,939	2,409,640
Other Asset:			
Special assessments receivable	294	89,635	89,929
Capital Assets:			
Land	585,867	15,897	601,764
Construction in progress	1,305,435	51,326	1,356,761
Intangible assets	-	115,115	115,115
Other capital assets, net of depreciation	20,439,313	16,525,025	36,964,338
Total Noncurrent Assets	22,929,610	18,607,937	41,537,547
Total Assets	24,244,683	20,509,331	44,754,014
DEFERRED OUTFLOWS OF RESOURCES			
Deferred charges on refunding	19,704	170,347	190,051
Pension related items	181,535	193,718	375,253
Total Deferred Outflows of Resources	201,239	364,065	565,304

See accompanying notes to the financial statements.

	Business-type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Totals
LIABILITIES			
Current Liabilities			
Accounts payable	\$ 268,311	\$ 162,791	\$ 431,102
Accrued liabilities	8,594	7,732	16,326
Accrued interest payable	3,339	2,418	5,757
Deposits	30,000	-	30,000
Advance due to other funds	245,776	-	245,776
Due to other funds	25,047	-	25,047
Current portion of bonds and notes payable	104,400	75,600	180,000
Current portion of compensated absences	922	923	1,845
Liabilities Payable From Restricted Assets:			
Accrued interest payable	15,753	18,333	34,086
Current portion of revenue bonds	428,968	379,293	808,261
Total Current Liabilities	1,131,110	647,090	1,778,200
Noncurrent Liabilities			
Long-Term Debt:			
Net pension liability	64,350	63,101	127,451
Bonds and notes payable	5,906,529	7,012,258	12,918,787
Compensated absences	4,615	4,615	9,230
Total Noncurrent Liabilities	5,975,494	7,079,974	13,055,468
Total Liabilities	7,106,604	7,727,064	14,833,668
DEFERRED INFLOWS OF RESOURCES			
Pension related items	87,330	96,160	183,490
NET POSITION			
Net investment in capital assets	16,506,382	10,120,796	26,627,178
Restricted for			
Equipment replacement	-	467,565	467,565
Impact fees	2,741	633,137	635,878
Debt service	35,511	31,605	67,116
Unrestricted	707,354	1,797,069	2,504,423
TOTAL NET POSITION	<u>\$ 17,251,988</u>	<u>\$ 13,050,172</u>	<u>\$ 30,302,160</u>

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION PROPRIETARY FUNDS For the Year Ended December 31, 2019

	Business-type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Totals
OPERATING REVENUES	<u>\$ 2,100,852</u>	<u>\$ 1,958,326</u>	<u>\$ 4,059,178</u>
OPERATING EXPENSES			
Operation and maintenance	1,151,071	1,004,642	2,155,713
Depreciation	525,402	716,794	1,242,196
Taxes	22,745	19,224	41,969
Total Operating Expenses	<u>1,699,218</u>	<u>1,740,660</u>	<u>3,439,878</u>
Operating Income	<u>401,634</u>	<u>217,666</u>	<u>619,300</u>
NONOPERATING REVENUES (EXPENSES)			
Investment income	92,735	101,191	193,926
Miscellaneous income (expense)	125	734	859
Gain (loss) on asset disposal	(12,001)	(20,126)	(32,127)
Interest and fiscal charges	<u>(211,399)</u>	<u>(272,896)</u>	<u>(484,295)</u>
Total Nonoperating Revenues (Expense)	<u>(130,540)</u>	<u>(191,097)</u>	<u>(321,637)</u>
Income Before Capital Contributions and Transfers	<u>271,094</u>	<u>26,569</u>	<u>297,663</u>
CAPITAL CONTRIBUTIONS AND TRANSFERS			
Capital contributions	441,606	490,873	932,479
Transfers in	-	10,000	10,000
Transfers out	<u>(394,552)</u>	<u>(8,499)</u>	<u>(403,051)</u>
Total Capital Contributions and Transfers	<u>47,054</u>	<u>492,374</u>	<u>539,428</u>
Change in Net Position	318,148	518,943	837,091
NET POSITION - Beginning of Year	<u>16,933,840</u>	<u>12,531,229</u>	<u>29,465,069</u>
NET POSITION - END OF YEAR	<u>\$ 17,251,988</u>	<u>\$ 13,050,172</u>	<u>\$ 30,302,160</u>

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

STATEMENT OF CASH FLOWS PROPRIETARY FUNDS For the Year Ended December 31, 2019

	Business-type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Totals
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers	\$ 2,163,552	\$ 2,000,490	\$ 4,164,042
Paid to suppliers for goods and services	(896,112)	(668,717)	(1,564,829)
Paid to employees for services	(270,218)	(252,283)	(522,501)
Net Cash Flows From Operating Activities	997,222	1,079,490	2,076,712
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	92,743	101,309	194,052
Net Cash Flows From Investing Activities	92,743	101,309	194,052
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Paid to municipality for tax equivalent	(384,552)	(8,499)	(393,051)
Transfers in (out)	(10,000)	10,000	-
Net Cash Flows From Noncapital Financing Activities	(394,552)	1,501	(393,051)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Debt retired	(503,389)	(449,115)	(952,504)
Interest and fees paid	(245,905)	(261,094)	(506,999)
Advance from other funds	(790,000)	-	(790,000)
Special assessments received	32,737	33,410	66,147
Acquisition and construction of capital assets	(1,320,641)	(1,951,971)	(3,272,612)
Impact fees received	211,791	145,171	356,962
Net Cash Flows From Capital and Related Financing Activities	(2,615,407)	(2,483,599)	(5,099,006)
Net Change in Cash and Cash Investments	(1,919,994)	(1,301,299)	(3,221,293)
CASH AND CASH INVESTMENTS - Beginning of Year	3,321,415	4,617,045	7,938,460
CASH AND CASH INVESTMENTS - END OF YEAR	<u>\$ 1,401,421</u>	<u>\$ 3,315,746</u>	<u>\$ 4,717,167</u>

See accompanying notes to the financial statements.

Business-Type Activities - Enterprise Funds			
	Water Utility	Sewer Utility	Totals
RECONCILIATION OF OPERATING INCOME			
TO NET CASH FLOWS FROM OPERATING ACTIVITIES			
Operating income	\$ 401,634	\$ 217,666	\$ 619,300
Miscellaneous nonoperating activities	125	734	859
Adjustments to Reconcile Operating Income to Net Cash Flows From Operating Activities			
Depreciation	525,402	716,794	1,242,196
Depreciation charged to other funds	29,180	(29,180)	-
Changes in assets, deferred outflows of resources, liabilities and deferred inflows of resources			
Accounts receivable	771	70,610	71,381
Materials and supplies	3,614	-	3,614
Prepaid items	(5,016)	(2,403)	(7,419)
Due from municipality	32,624	-	32,624
Accounts payable	6,656	79,090	85,746
Due to municipality	(17,344)	-	(17,344)
Accrued liabilities	1,373	1,377	2,750
Compensated absences	1,513	1,424	2,937
Pension related deferrals and liabilities	15,690	23,378	39,068
Customer deposits	1,000	-	1,000
NET CASH FLOWS FROM OPERATING ACTIVITIES	\$ 997,222	\$ 1,079,490	\$ 2,076,712
RECONCILIATION OF CASH AND CASH			
EQUIVALENTS TO THE STATEMENT OF			
NET POSITION - PROPRIETARY FUNDS			
Cash and investments - statement of net position	\$ 751,456	\$ 1,454,869	\$ 2,206,325
Restricted cash and investments - statement of net position	649,965	1,860,877	2,510,842
CASH AND CASH EQUIVALENTS	\$ 1,401,421	\$ 3,315,746	\$ 4,717,167
NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES			
Capital contributions	\$ 197,225	\$ 220,266	
Special assessments levied	\$ 32,590	\$ 397,392	
Capital assets financed through accounts payable	\$ 144,394	\$ 36,730	
Amortization of debt premium	\$ 35,434	\$ 36,313	
Amortization of loss on refunding	\$ (2,626)	\$ (49,125)	
Advance from other funds	\$ 159,860	\$ -	

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

STATEMENT OF FIDUCIARY NET POSITION FIDUCIARY FUND As of December 31, 2019

	<u>Custodial Fund</u>
	<u>Tax Collection</u>
	<u>Fund</u>
ASSETS	
Cash and investments	\$ 8,454,608
Taxes receivable	<u>185,835</u>
Total Assets	<u>8,640,443</u>
LIABILITIES	
Accounts payable	20,806
Due to other governments	<u>8,619,637</u>
Total Liabilities	<u>8,640,443</u>
NET POSITION	<u>\$ -</u>

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION FIDUCIARY FUND For the Year Ended December 31, 2019

	<u>Custodial Fund</u>
	<u>Tax Collection</u>
	<u>Fund</u>
ADDITIONS	
Tax collections	\$ 8,376,277
Total Additions	<u>8,376,277</u>
DEDUCTIONS	
Payments to overlying districts	<u>8,376,277</u>
Total Deductions	<u>8,376,277</u>
Change in Fiduciary Net Position	-
NET POSITION - Beginning of Year	<u>-</u>
NET POSITION - END OF YEAR	<u>\$ -</u>

See accompanying notes to the financial statements.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE	Page
I. Summary of Significant Accounting Policies	30
A. Reporting Entity	30
B. Government-Wide and Fund Financial Statements	30
C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation	33
D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position or Equity	34
1. Deposits and Investments	34
2. Receivables	36
3. Inventories and Prepaid Items	37
4. Restricted Assets	37
5. Capital Assets	37
6. Deferred Outflows of Resources	39
7. Compensated Absences	39
8. Long-Term Obligations/Conduit Debt	40
9. Deferred Inflows of Resources	40
10. Basis for Existing Rates	40
11. Equity Classifications	41
12. Pension	42
II. Stewardship, Compliance, and Accountability	43
A. Excess Expenditures Over Appropriations	43
B. Limitations on the Village's Tax Levy	43
C. Deficit Balance	43
III. Detailed Notes on All Funds	44
A. Deposits and Investments	44
B. Receivables	46
C. Restricted Assets	47
D. Capital Assets	48
E. Interfund Receivables/Payables, Advances and Transfers	51
F. Long-Term Obligations	54
G. Net Position/Fund Balances	59
IV. Other Information	62
A. Employees' Retirement System	62
B. Risk Management	68
C. Commitments and Contingencies	68
D. Effect of New Accounting Standards on Current Period Financial Statements	69
E. Defined Contribution Pension Plan	69

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Village of Mukwonago (“village”), Wisconsin conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The accepted standard setting body for establishing governmental accounting and financial reporting principles is the Governmental Accounting Standards Board (GASB).

A. REPORTING ENTITY

This report includes all funds of the village. The reporting entity for the village consists of the primary government and its component units. Component units are legally separate organizations for which the government is financially accountable or other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity’s financial statements to be misleading. The village has not identified any organizations that meet this criteria.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

In January 2017, the GASB issued statement No. 84 - Fiduciary Activities. This statement establishes criteria for identifying fiduciary activities of all state and local governments for accounting and financial reporting purposes and how those activities should be reported. This standard was implemented January 1, 2019.

In March 2018, the GASB issued statement No. 88 - Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements. This Statement defines debt for purposes of disclosure in notes to financial statements and establishes additional financial statement note disclosure requirements related to debt obligations of governments, including direct borrowings and direct placements. This standard was implemented January 1, 2019.

Government-Wide Financial Statements

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The village does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not included among program revenues are reported as general revenues. Internally dedicated resources are reported as general revenues rather than as program revenues.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (cont.)

Fund Financial Statements

Financial statements of the village are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position/fund balance, revenues, and expenditures/expenses.

Funds are organized as major funds or nonmajor funds within the governmental and proprietary statements. An emphasis is placed on major funds within the government and proprietary categories. A fund is considered major if it is the primary operating fund of the village or meets the following criteria:

- a. Total assets/deferred outflows of resources, liabilities/deferred inflows of resources, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, and
- b. The same element of the individual governmental or enterprise fund that met the 10% test is at least 5% of the corresponding total for all governmental and enterprise funds combined.
- c. In addition, any other governmental or enterprise fund that the village believes is particularly important to financial statement users may be reported as a major fund.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The village reports the following major governmental funds:

General Fund – accounts for the village's primary operating activities. It is used to account for and report all financial resources except those accounted for and reported in another fund.

Fire and Ambulance Special Revenue Fund – accounts for resources legally restricted or committed to supporting expenditures for fire and ambulance services.

Debt Service Fund – used to account for and report financial resources that are restricted, committed, or assigned to the expenditure for payment of general long-term debt principal, interest, and related costs, other than TID or enterprise debt.

Tax Incremental District (TID) No. 3 Capital Projects Fund – used to account for and report financial resources that are restricted, committed, or assigned to expenditures outlined in the TID project plan.

Tax Incremental District (TID) No. 5 Capital Projects Fund – used to account for and report financial resources that are restricted, committed, or assigned to expenditures outlined in the TID project plan.

Community Development Capital Projects Fund – used to account for and report financial resources that are restricted, committed, or assigned for the acquisition of land and/or major capital projects related to community development.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (cont.)

Fund Financial Statements (cont.)

The village reports the following major enterprise funds:

Water Utility – accounts for operations of the water system.
Sewer Utility – accounts for operations of the sewer system.

The village reports the following nonmajor governmental funds:

Special Revenue Funds – used to account for and report financial resources that are restricted, committed, or assigned to expenditure and capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Library	Recycling
Revolving Loan	Park Land Site
Impact Fee	Stormwater

Capital Projects Funds – used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlay, including the acquisition or construction of capital facilities and other capital assets as budgeted or as outlined in the plan for TID No. 4

Capital Equipment	Tax Incremental District (TID) No. 4
Capital Project Fund	

In addition, the village reports the following fund types:

Custodial Fund – used to account for and report assets controlled and the assets are for the benefit of individuals, private organizations, and/or other governmental units.

Tax Collection Fund

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

Government-Wide Financial Statements

The government-wide statement of net position and statement of activities are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded with the liability is incurred or economic asset is used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied. Taxes receivable for the following year are recorded as receivables and deferred inflows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met. Special assessments are recorded as revenue when earned. Unbilled receivables are recorded as revenues when services are provided.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the village's water and sewer utilities and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

Property taxes are recorded in the year levied as receivables and deferred inflows. They are recognized as revenues in the succeeding year when services financed by the levy are being provided.

Intergovernmental aids and grants are recognized as revenues in the period the village is entitled the resources and the amounts are available. Amounts owed to the village which are not available are recorded as receivables and unavailable revenues. Amounts received before eligibility requirements (excluding time requirements) are met are recorded as liabilities. Amounts received in advance of meeting time requirements are recorded as deferred inflows.

Special assessments are recorded as revenues when they become measurable and available as current assets. Annual installments due in future years are reflected as receivables and unavailable revenues. At December 31, 2019, there were \$396,160 of anticipated future assessments. This is not reported as receivables because collection is subject to certain events occurring in the future and no formal repayment schedule has been established.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (cont.)

Fund Financial Statements (cont.)

Revenues susceptible to accrual include property taxes, miscellaneous taxes, public charges for services, special assessments and interest. Other general revenues such as fines and forfeitures, inspection fees, recreation fees, and miscellaneous revenues are recognized when received in cash or when measurable and available under the criteria described above.

Proprietary and fiduciary fund financial statements (other than agency funds) are reported using the economic resources measurement focus and the accrual basis of accounting, as described previously in this note. Agency funds follow the accrual basis of accounting, and do not have a measurement focus.

The proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary fund's principal ongoing operations. The principal operating revenues of the water and sewer funds are charges to customers for sales and services. Special assessments are recorded as receivables and contribution revenue when levied. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

All Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY

1. Deposits and Investments

For purposes of the statement of cash flows, the village considers all highly liquid investments with an initial maturity of three months or less when acquired to be cash equivalents.

Investment of village funds is restricted by Wisconsin state statutes. Available investments are limited to:

- a. Time deposits in any credit union, bank, savings bank or trust company.
- b. Bonds or securities of any county, city, drainage district, technical college district, village, town, or school district of the state. Also, bonds issued by a local exposition district, a local professional baseball park district, a local professional football stadium district, a local cultural arts district, the University of Wisconsin Hospitals and Clinics Authority, or the Wisconsin Aerospace Authority.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

1. Deposits and Investments (cont.)

- c. Bonds or securities issued or guaranteed by the federal government.
- d. The local government investment pool.
- e. Any security maturing in seven years or less and having the highest or second highest rating category of a nationally recognized rating agency.
- f. Securities of an open-end management investment company or investment trust, subject to various conditions and investment options.
- g. Repurchase agreements with public depositories, with certain conditions.

The village has adopted an investment policy. That policy follows the state statute for allowable investments and contains the following additional guidelines for allowable investments. Bank services will be provided by the official depositories approved annually by the Village Board. Prohibited investments include derivative type investments such as collateralized mortgage obligations, strips, floaters, etc. Village funds may only be placed in FDIC insured depository institutions. Deposits at individual depository institutions above \$650,000 must be collateralized as to principal and interest with securities that are obligations of the U.S. Government or its agencies that are fully guaranteed by the U.S. Government or collateralized as to the principal and interest with promissory notes from borrowers of depository institutions that maintain a rating from Standard and Poor's of BBB or BBB- or a rating from Moody's of Baa. Deposits above \$650,000 with depository institutions that maintain a rating from Standard & Poor's of AAA, AA, or A or a rating from Moody's of Aaa, Aa, or A are not required to be collateralized. Investments shall be diversified to eliminate the risk of loss and balance the effect of interest rate changes affecting different types of securities. Time deposits may not exceed 3 years and debt that is not guaranteed as to principal and interest by the Federal Government or its Agencies or a Wisconsin municipality must have a maturity of not more than 7 years. Reserve funds may be invested in securities exceeding 7 years if the maturity of such investments coincides with the expected use of these funds and is approved by the Finance Committee.

Investments are stated at fair value, which is the amount at which an investment could be exchanged in a current transaction between willing parties. No investments are reported at amortized costs. Adjustments necessary to record investments at fair value are recorded in the operating statement as increases or decreases in investment income. Investment income on comingled investments of municipal accounting funds is allocated on average balances. The difference between the bank statement and carrying value is due to outstanding checks and/or deposits in transit.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

1. Deposits and Investments (cont.)

The Wisconsin Local Government Investment Pool (LGIP) is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2019, the fair value of the village's share of the LGIP's assets was substantially equal to the amount as reported in these statements.

See Note III. A. for further information.

2. Receivables

Property taxes are levied in December on assessed value as of the prior January 1. In addition to property taxes for the village, taxes are collected for remitted to the state and county governments as well as the local school district, Phantom Lakes Management district, and technical college district. Taxes for all state and local governmental units billed in the current year for the succeeding year are reflected as receivables and due to other taxing units on the accompanying statement of assets and liabilities – agency fund.

Property tax calendar – 2019 tax roll:

Lien date and levy date	December 2019
Tax bills mailed	December 2019
Payment in full, or	January 31, 2020
First installment due	January 31, 2020
Second installment due	April 30, 2020
Third installment due	July 31, 2020
Personal property taxes in full	January 31, 2020
Tax sale – 2019 delinquent real estate taxes	October 2022

Accounts receivable have been shown net of an allowance for uncollectible accounts. Delinquent real estate taxes as of July 31 are paid in full by the county, which assumes the collection thereof. No provision for uncollectible accounts receivable has been made for the water and sewer utilities because they have the right by law to place substantially all delinquent bills on the tax roll, and other delinquent bills are generally not significant.

During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Short-term Interfund loans are reported as "due to and from other funds." Long-term Interfund loans (non-current portion) are reported as "advances from and to other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the governmental-wide financial statements as internal balances.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

2. Receivables (cont.)

In the governmental fund financial statements, advances to other funds are offset equally by a nonspendable fund balance account which indicates that they do not constitute expendable available financial resources and, therefore, are not available for appropriation or by a restricted, committed or assigned fund balance account, if the funds will ultimately be restricted, committed or assigned when the advance is repaid.

3. Inventories and Prepaid Items

Governmental fund inventory items are charged to expenditure accounts when purchased. Year-end inventory was not significant. Proprietary fund inventories are generally used for construction and/or for operation and maintenance work. They are not for resale. They are valued at cost based on weighted average, and charged to construction and/or operation and maintenance expense when used.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

4. Restricted Assets

Mandatory segregations of assets are presented as restricted assets. Such segregations are required by bond agreements and other external parties. Current liabilities payable from these restricted assets are so classified. The excess of restricted assets over current liabilities payable from restricted assets will be used first for retirement or related long-term debt. The remainder, if generated from earnings, is shown as restricted net position.

5. Capital Assets

Government –Wide Statements

Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial cost of more than \$5,000 for general capital assets and \$5,000 for infrastructure assets, and an estimated useful life in excess of 1 year. All capital assets are valued at historical cost or estimated historical cost if actual amounts are unavailable. Donated capital assets are recorded at their estimated acquisition value at the date of donation.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

5. Capital Assets (cont.)

Additions to and replacements of capital assets of business-type activities are reported at original cost, which includes material, labor, overhead, and allowance for the cost of funds used during construction when significant. No interest was capitalized during the current year. The cost of renewals and betterments relating to retirement units is added to plant accounts. The cost of property replaced, retired, or otherwise disposed of, is deducted from plant accounts and, generally, together with removal costs less salvage, is charged to accumulated depreciation.

Depreciation and amortization of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation and amortization reflected in the statement of net position. Depreciation and amortization is provided over the assets' estimated useful lives using the straight-line method. The range of estimated useful lives by type of asset is as follows:

Buildings	50	Years
Land Improvements	20-50	Years
Machinery and Equipment	3-25	Years
Utility System	3-77	Years
Infrastructure	20-50	Years
Intangible Assets	8-10	Years
Library Collection	5-10	Years

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same way as in the government-wide statements.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

6. Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position/fund balance that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until that future time.

A deferred charge on refunding arises from the advance refunding of debt. The difference between the cost of the securities placed in trust for future payments of the refunded debt and net carrying value of that debt is deferred and amortized as a component of interest expense over the shorter of the term of the refunding issue or the original term of the refunded debt. The unamortized amount is reported as a deferred outflow of resources in the government-wide and proprietary fund financial statements.

7. Compensated Absences

Under terms of employment, employees are granted sick leave and vacations in various amounts. Only benefits considered to be vested are disclosed in these statements.

All vested vacation and sick leave pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements, and are payable with expendable resources.

The village does not accrue accumulated vacation or sick leave, but rather expenses these costs as they are paid. Vacation time is not cumulative from year to year. Accumulated sick leave benefits are paid upon retirement or termination if the employee has at least 20 years of full-time service with the village. Employees may accumulate a maximum of 120 days of sick leave

Payments for vacation and sick leave will be made at rates in effect when the benefits are used. Accumulated vacation and sick leave liabilities at December 31, 2019, are determined on the basis of current salary rates and include salary related payments.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

8. Long-Term Obligations/Conduit Debt

All long-term obligations to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term obligations consist primarily of notes and bonds payable, accrued compensated absences and the net pension liability.

Long-term obligations for governmental funds are not reported as liabilities in the fund financial statements. The face value of debt (plus any premiums) are reported as other financing sources and payments of principal and interest are reported as expenditures. The accounting in proprietary funds is the same as it is in the government-wide statements.

For the government-wide statements and proprietary fund statements, bond premiums and discounts are amortized over the life of the issue using the straight-line method. The balance at year end is shown as an increase or decrease in the liability section of the statement of net position.

The village has approved the issuance of industrial revenue bonds (IRB) for the benefit of private business enterprises. IRBs are secured by mortgages or revenue agreements on the associated projects, and do not constitute indebtedness of the village. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. At December 31, 2019, the principal amount for the 2001 series outstanding was \$230,962; the original issue amount was \$2,300,000. In 2018, the village issued two new industrial revenue bonds. The original issue amounts were \$8,000,000 and \$3,836,755; the principal balances for the 2018 series bonds at December 31, 2019 were \$7,858,352 and \$3,836,755 respectively.

9. Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position/fund balance that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until the future time.

10. Basis for Existing Rates

Water Utility

Current water rates were approved by the Public Service Commission of Wisconsin on November 26, 2018.

Sewer Utility

Current sewer rates were approved by the Village Board on December 17, 2013. New sewer rates for 2020 sewer billings were approved by the Village Board on November 12, 2019.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

11. Equity Classifications

Government-Wide Statements

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances (excluding unspent debt proceeds) of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or, 2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other net positions that do not meet the definitions of “restricted” or “net investment in capital assets.”

The net position section includes an adjustment for capital assets owned by the business-type activities column but financed by the debt of the governmental activities column. The amount is a reduction of “net investment in capital assets”, and an increase in “unrestricted” net position, shown only in the total column. A reconciliation of this adjustment is as follows:

	Governmental Activities	Business-type Activities	Adjustment	Total
Net Investment in capital assets	\$ 4,190,285	\$ 26,627,178	\$ (4,998,876)	\$ 25,818,587
Unrestricted (deficit)	(2,267,427)	2,504,423	4,998,876	5,235,872

When both restricted and unrestricted resources are available for use, it is the village’s policy to use restricted resources first, then unrestricted resources as they are needed.

Fund Statements

Governmental fund balances are displayed as follows:

- a. Nonspendable – Includes fund balance amounts that cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained intact.
- b. Restricted – Consists of fund balances with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

D. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY (cont.)

11. Equity Classifications (cont.)

Fund Statements (cont.)

- c. Committed – Includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority. Fund balance amounts are committed through formal action (resolution) of the Village Board. This formal action must occur prior to the end of the reporting period, but the amount of the commitment, which is subject to the constraints, may be determined in the subsequent period. Any changes to the constraints imposed require the same formal action of the Village Board that originally created the commitment.
- d. Assigned – Includes spendable fund balance amounts that are intended to be used for specific purposes that do not meet the criteria to be classified as restricted or committed. Fund balance may be assigned through the following: 1) The village has adopted a financial policy authorizing the Village Administrator to assign amounts for specific purposes; 2) All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed. Assignments may take place after the end of the reporting period.
- e. Unassigned – Includes residual positive fund balance within the general fund which has not been classified within the above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those purposes.

Proprietary fund equity is classified the same as in the government-wide statements.

The village considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as grant agreements requiring dollar for dollar spending. Additionally, the village would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The village has a formal minimum fund balance policy to maintain a minimum fund balance of 25% of the subsequent year's General Fund budgeted expenditures. As of December 31, 2019, the village's unassigned fund balance was \$1,626,198 which exceeded the required fund balance of \$1,220,622.

See Note III. G. for further information.

12. Pension

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE II – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. EXCESS EXPENDITURES OVER APPROPRIATIONS

The village controls expenditures at the department level. Some individual departments experienced expenditures which exceeded appropriations. The detail of those items can be found in the village's year-end budget to actual report.

B. LIMITATIONS ON THE VILLAGE TAX LEVY

Wisconsin law limits the village's future tax levies. Generally, the village is limited to its prior tax levy dollar amount (excluding TIF Districts), increased by the greater of the percentage change in the village's equalized value due to new construction or zero percent. Changes in debt service from one year to the next are generally exempt from this limit with certain exceptions. The village is required to reduce its allowable levy by the estimated amount of fee revenue it collects for certain services, if those services were funded in 2013 by the property tax levy. Levies can be increased above the allowable limits if the amount is approved by referendum.

C. DEFICIT BALANCE

Generally accepted account principles require disclosure of individual funds that have deficit balances at year end.

As of December 31, 2019, the following individual fund held a deficit balance:

Fund	Amount	Reason
Capital Projects Fund - Tax Incremental District No. 4	\$ 50,602	Tax increment generated in 2019 was not enough to cover expenses incurred in 2019 to prepare the site for development.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS

A. DEPOSITS AND INVESTMENTS

Cash equivalents and investments as shown on the village's Statement of Net Position are subject to the following risks:

	Carrying Value	Statement Balance	Associated Risks
Deposits	\$ 8,077,020	\$ 8,128,353	Custodial credit
LGIP	17,946,004	17,946,004	Credit
Petty Cash	400	-	N/A
Total Deposits and Investments	<u>\$ 26,023,424</u>	<u>\$ 26,074,357</u>	

Reconciliation to financial statements

Per statement of net position	
Unrestricted cash and investment	\$ 15,057,974
Restricted cash and investment	2,510,842
Per statement of assets and liabilities - agency fund	<u>8,454,608</u>
Total Deposits and Investments	<u>\$ 26,023,424</u>

Deposits in each local and area bank are insured by the FDIC in the amount of \$250,000 for time and savings accounts (including NOW accounts) and \$250,000 for demand deposit accounts (interest-bearing and noninterest-bearing). In addition, if deposits are held in an institution outside of the state in which the government is located, insured amounts are limited to a total of \$250,000 for the combined amount of all deposit accounts.

Bank accounts are also insured by the State Deposit Guarantee Fund in the amount of \$400,000. However, due to the nature of this fund, recovery of material principal losses may not be significant to individual municipalities. This coverage has been considered in computing the custodial risk.

The village maintains collateral agreements with its banks. At December 31, 2019, the banks had pledged various government securities in the amount of \$4,521,695 to secure the village's deposits.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

A. DEPOSITS AND INVESTMENTS (cont.)

Custodial Credit Risk

Deposits

Custodial credit risk is the risk that in the event of a financial institution failure, the village's deposits may not be returned to the village.

The village does not have any deposits exposed to custodial credit risk.

Investments

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the village will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The village does not have any investments exposed to custodial risk.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The village held investments in the following external pools which are not rated:

LGIP

See Note I.D.1. for further information on deposit and investment policies.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

B. RECEIVABLES

All of the receivables on the balance sheet are expected to be collected within one year except for \$212,934 of special assessments.

Governmental funds report unavailable or unearned revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Property taxes levied for the subsequent year are not earned and cannot be used to liquidate liabilities of the current period.

Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unavailable revenue and unearned revenue reported in the governmental funds were as follows:

	<u>Unearned</u>	<u>Unavailable</u>
Property taxes receivable for subsequent year	\$ 7,357,925	\$ -
Ambulance receivable	-	104,571
Water impact fees for TID No. 5 Project	245,776	-
Amount due from TID No. 5 Developer Letter of Credit	-	500,000
Special assessments not yet due	-	212,934
Special assessments principal and interest on tax roll	-	83,579
Total Unearned/Unavailable Revenue for Governmental Funds	<u>\$ 7,603,701</u>	<u>\$ 901,084</u>

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

C. RESTRICTED ASSETS

The following represent the balances of the restricted assets:

Long-Term Debt Accounts

Redemption	Used to segregate resources accumulated for debt service payments over the next twelve months
Reserve	Used to report resources set aside to make up potential future deficiencies in redemption account.

Equipment Replacement Account

The sewer utility established an equipment replacement account to be used for significant mechanical equipment replacement as required by the Wisconsin Department of Natural Resources.

Impact Fee Account

The village has received impact fees which must be spent in accordance with the local ordinance and state statutes. Unspent funds after seven years from the date of receipt must be refunded to the current property owner.

Following is a list of restricted assets as of December 31, 2019:

	Restricted Assets
Water redemption - current	\$ 51,264
Water reserve	595,960
Water impact fee	2,741
Sewer redemption - current	49,938
Sewer reserve	710,237
Sewer impact fee	633,137
Equipment replacement	467,565
Total	<u>\$ 2,510,842</u>

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

D. CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2019 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 1,909,628	\$ -	\$ -	\$ 1,909,628
Construction in progress	2,426,020	210,752	2,368,367	268,405
Total Capital Assets Not Being Depreciated	4,335,648	210,752	2,368,367	2,178,033
Capital assets being depreciated/amortized				
Land improvements	1,831,573	813,229	-	2,644,802
Buildings	11,767,145	52,017	-	11,819,162
Machinery and equipment	5,231,417	437,357	314,583	5,354,191
Roads	19,937,509	1,848,242	-	21,785,751
Storm sewers	2,988,260	1,519,154	-	4,507,414
Library collection	799,130	84,179	93,118	790,191
Intangible assets	114,494	111,745	8,771	217,468
Total Capital Assets Being Depreciated/Amortized	42,669,528	4,865,923	416,472	47,118,979
Total Capital Assets	47,005,176	5,076,675	2,784,839	49,297,012
Less: Accumulated depreciation/amortization for				
Land improvements	(381,036)	(83,777)	-	(464,813)
Buildings	(2,868,346)	(240,980)	-	(3,109,326)
Machinery and equipment	(2,756,009)	(311,800)	275,791	(2,792,018)
Roads	(9,306,690)	(766,075)	-	(10,072,765)
Storm sewers	(652,881)	(67,361)	-	(720,242)
Library collection	(411,103)	(93,972)	93,118	(411,957)
Intangible assets	(87,155)	(23,457)	8,331	(102,281)
Total Accumulated Depreciation/Amortization	(16,463,220)	(1,587,422)	377,240	(17,673,402)
Net Capital Assets Being Depreciated/Amortized	26,206,308	3,278,501	39,232	29,445,577
Total Governmental Activities Capital Assets, Net of Accumulated Depreciation/Amortization	\$ 30,541,956	\$ 3,489,253	\$ 2,407,599	\$ 31,623,610

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

D. CAPITAL ASSETS (cont.)

Depreciation/amortization expense was charged to functions as follows:

Governmental Activities

General government	\$ 63,486
Public Safety	261,130
Public works, which includes depreciation of infrastructure	960,438
Culture, recreation and education	302,368
Total Governmental Activities Depreciation/Amortization Expense	<u>\$ 1,587,422</u>

Business-type Activities

	Beginning Balance	Additions	Deletions	Ending Balance
Sewer				
Capital assets not being depreciated				
Land	\$ 15,897	\$ -	\$ -	\$ 15,897
Intangible assets	115,115	-	-	115,115
Construction in progress	<u>2,222,648</u>	<u>-</u>	<u>2,171,322</u>	<u>51,326</u>
Total Capital Assets Not Being Depreciated	<u>2,353,660</u>	<u>-</u>	<u>2,171,322</u>	<u>182,338</u>
Capital Assets Being depreciated				
Buildings and improvements	21,979,460	3,973,764	832,881	25,120,343
Machinery and equipment	<u>1,930,053</u>	<u>139,473</u>	<u>60,074</u>	<u>2,009,452</u>
Total Capital Assets Being Depreciated	<u>23,909,513</u>	<u>4,113,237</u>	<u>892,955</u>	<u>27,129,795</u>
Total Capital Assets	<u>26,263,173</u>	<u>4,113,237</u>	<u>3,064,277</u>	<u>27,312,133</u>
Less: Accumulated Depreciation for				
Buildings and improvements	(9,060,310)	(627,131)	832,880	(8,854,561)
Machinery and equipment	<u>(1,729,675)</u>	<u>(60,483)</u>	<u>39,949</u>	<u>(1,750,209)</u>
Total Accumulated Depreciation	<u>(10,789,985)</u>	<u>(687,614)</u>	<u>872,829</u>	<u>(10,604,770)</u>
Net Capital Assets Being Depreciated	<u>13,119,528</u>	<u>3,425,623</u>	<u>20,126</u>	<u>16,525,025</u>
Net Sewer Capital Assets	<u>\$ 15,473,188</u>	<u>\$ 3,425,623</u>	<u>\$ 2,191,448</u>	<u>\$ 16,707,363</u>

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

D. CAPITAL ASSETS (cont.)

Business-type Activities (cont.)

	Beginning Balance	Additions	Deletions	Ending Balance
Water				
Capital assets not being depreciated				
Land and land rights	\$ 585,867	\$ -	\$ -	\$ 585,867
Construction in progress	2,427,057	-	1,121,622	1,305,435
Total Capital Assets Not Being Depreciated	3,012,924	-	1,121,622	1,891,302
Capital assets being depreciated				
Buildings and improvements	22,175,339	2,702,378	4,294	24,873,423
Machinery and equipment	2,536,505	190,585	121,701	2,605,389
Total Capital Assets being Depreciated	24,711,844	2,892,963	125,995	27,478,812
Total Capital Assets	27,724,768	2,892,963	1,247,617	29,370,114
Less: accumulated depreciation for				
Buildings and improvements	(4,913,047)	(428,360)	4,294	(5,337,113)
Machinery and equipment	(1,680,865)	(126,221)	104,700	(1,702,386)
Total Accumulated Depreciation	(6,593,912)	(554,581)	108,994	(7,039,499)
Net Capital Assets Being Depreciated	18,117,932	2,338,382	17,001	20,439,313
Net Water Capital Assets	<u>\$ 21,130,856</u>	<u>\$ 2,338,382</u>	<u>\$ 1,138,623</u>	<u>\$ 22,330,615</u>
Business-Type Activities Capital Assets, Net of Accumulated Depreciation	<u>\$ 36,604,044</u>	<u>\$ 5,764,005</u>	<u>\$ 3,330,071</u>	<u>\$ 39,037,978</u>

Depreciation expense was charged to functions as follows:

Business-Type Activities

Sewer	\$ 716,794
Water	<u>525,402</u>
Total Business-Type Activities Depreciation Expense	<u>\$ 1,242,196</u>

Depreciation expense does not agree to the increases in accumulated depreciation due to joint metering, salvage and cost of removal.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

E. INTERFUND RECEIVABLES/PAYABLES, ADVANCES AND TRANSFERS

Interfund Receivables/Payables

The following is a schedule of interfund receivables and payables including any overdrafts on pooled cash and investment accounts:

Receivable Fund	Payable Fund	Amount
General Fund	Special Revenue Fund - Fire and Ambulance Fund	\$ 24,346
General Fund	Water Utility	25,047
General Fund	Capital Projects Fund - TID No.	11,279
Total Fund Financial Statements		60,672
Less: Fund Eliminations		(35,625)
Plus: Advances		245,776
Total Internal Balances - Government-Wide Statement of Net Position		<u>\$ 270,823</u>
Receivable Fund	Payable Fund	Amount
Governmental Activities	Business-type Activities	\$ 270,823
Business-type Activities	Governmental Activities	-
Total Government-Wide Financial Statements		<u>\$ 270,823</u>

All amounts are due within one year.

The principal purpose of these interfunds is the collection of special charges on the tax roll and the allocation of commingled cash and investment balances. All remaining balances resulted from the time lag between the dates that (1) Interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

E. INTERFUND RECEIVABLES/PAYABLES, ADVANCES AND TRANSFERS (cont.)

Advances

The General Fund advanced funds to the Capital Projects Fund - Tax Increment District No. 4 fund to cover the deficiency of revenues over expenditures and other financing sources during the creation of the Tax Increment District. Repayment will occur as the district begins generating revenue.

The Capital Projects Fund - Tax Increment District No. 5 Fund advanced funds to the Water Utility Fund for the installation of a booster pump and water main oversizing, the cost of which will be recovered through current and future impact fees.

The following is a schedule of interfund advances:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>	<u>Amount Due Within One Year</u>
General Fund	Capital Projects Fund - Tax Increment District No. 4	\$ 39,323	\$ 39,323
Capital Projects Fund - Tax Increment District No. 5	Water Utility	<u>245,776</u>	245,776
Total Fund Financial Statements		285,099	
Less: Fund Eliminations		<u>(39,323)</u>	
Total - Interfund Advances - Government-Wide Statement of Net Position		<u>\$ 245,776</u>	

Capital Projects Fund – Tax Incremental District No. 4 recorded its first increment in 2019 and the advance will be repaid from the revenues once a sufficient amount has been recognized.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

E. INTERFUND RECEIVABLES/PAYABLES, ADVANCES AND TRANSFERS (cont.)

Transfers

The following is a schedule of interfund transfers:

Fund Transferred To	Fund Transferred From	Amount	Principal Purpose
General Fund	Sewer Utility	\$ 8,499	Payment in lieu of taxes
General Fund	Water Utility	384,552	Payment in lieu of taxes
Debt Service Fund	Special Revenue Fund - Impact Fee Fund	80,000	To fund debt service
General Fund	Special Revenue Fund - Impact Fee Fund	45,000	Replenish reserve for funds used in fire station remodel
Capital Projects Fund - Community Development Fund	Capital Projects Fund - Tax Incremental District No. 3 Fund	47,645	Refund prior year engineering costs
Capital Projects Fund - Community Development Fund	General Fund	438,800	Reallocate funds for projects
Special Revenue Fund - Fire and Ambulance Fund	General Fund	9,407	Settlement with the Town
Capital Projects Fund - Tax Incremental District No. 3 Fund	General Fund	61,200	Transfer for building purposes
Sewer Utility	Water Utility	10,000	To pay for rental cost of equipment
Total - Fund Financial Statements		\$ 1,085,103	
Less: Fund eliminations		(692,052)	
Less: Capital assets contributed to Enterprise Funds		(417,491)	
Total Transfers - Government-Wide Statement of Activities		\$ (24,440)	
Transfer In	Transfer Out	Amount	
Governmental Activities	Business-type Activities	\$ 393,051	
Business-type Activities	Governmental Activities	(417,491)	
Total Government-Wide Financial Statements		\$ (24,440)	

Generally, transfers are used to (1) move revenues from the fund that collects them to the fund that the budget requires to expend then, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

F. LONG-TERM OBLIGATIONS

Long-term obligations activity for the year ended December 31, 2019 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
Governmental Activities					
Bonds & Notes Payable					
General obligation debt	\$ 24,842,923	\$ 6,600,000	\$ 4,897,625	\$ 26,545,298	\$ 3,028,434
Bond anticipation notes	11,925,000	-	-	11,925,000	-
Premiums	755,695	247,232	198,543	804,384	-
Total Bonds & Notes Payable	<u>37,523,618</u>	<u>6,847,232</u>	<u>5,096,168</u>	<u>39,274,682</u>	<u>3,028,434</u>
Other Liabilities					
Compensated absences	558,562	38,962	-	597,524	99,547
Net pension liability	-	920,666	-	920,666	-
Due to other governments	115,000	-	115,000	-	-
Total Other Liabilities	<u>673,562</u>	<u>959,628</u>	<u>115,000</u>	<u>1,518,190</u>	<u>99,547</u>
Total Governmental Activities Long-Term Liabilities	<u>\$ 38,197,180</u>	<u>\$ 7,806,860</u>	<u>\$ 5,211,168</u>	<u>\$ 40,792,872</u>	<u>\$ 3,127,981</u>
Business-Type Activities					
Bonds & Notes Payable					
Revenue bonds	\$ 12,459,641	\$ -	\$ 802,504	\$ 11,657,137	\$ 808,261
Bond anticipation notes	1,980,000	-	150,000	1,830,000	180,000
Premiums	491,660	-	71,748	419,912	-
Total Bonds & Notes Payable	<u>14,931,301</u>	<u>-</u>	<u>1,024,252</u>	<u>13,907,049</u>	<u>988,261</u>
Other Liabilities					
Compensated absences	8,322	2,753	-	11,075	1,845
Net pension liability	-	127,451	-	127,451	-
Total Other Liabilities	<u>8,322</u>	<u>130,204</u>	<u>-</u>	<u>138,526</u>	<u>1,845</u>
Total Business Type Activities Long-Term Liabilities	<u>\$ 14,939,623</u>	<u>\$ 130,204</u>	<u>\$ 1,024,252</u>	<u>\$ 14,045,575</u>	<u>\$ 990,106</u>

In accordance with Wisconsin Statutes, total general obligation indebtedness of the village may not exceed 5% of the equalized value of taxable property with the village's jurisdiction. The debt limit as of December 31, 2019, was \$46,306,875. Total general obligation debt outstanding at year end was \$26,545,298.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

F. LONG-TERM OBLIGATIONS (cont.)

General Obligation Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the village. Notes and bonds in the governmental funds will be retired by future property tax levies or tax increments accumulated by the debt service fund.

Governmental Activities

General Obligation Debt	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/2019
Refunding Promissory Notes (TID #3)	11/1/2011	10/1/2021	1.0-3.0%	\$ 3,675,000	\$ 1,950,000
GO Refunding Bonds (TID #3)	11/1/2012	10/1/2026	1.0-2.5%	3,620,000	1,950,000
GO Refunding Bonds	11/20/2013	12/1/2022	1.0-2.65%	3,000,000	1,225,000
GO Note	11/30/2014	2/15/2022	0.00%	27,468	10,298
GO Promissory Note	4/1/2015	4/1/2025	1.0-3.0%	6,785,000	4,935,000
GO Promissory Note	7/6/2016	10/1/2026	2.00%	3,100,000	1,900,000
GO Promissory Note	11/1/2017	10/1/2026	2.0-3.0%	1,400,000	1,300,000
GO Promissory Note	6/1/2018	10/1/2026	3.0-3.25%	2,145,000	2,000,000
GO Refunding Bonds	9/5/2018	12/1/2026	2.0-3.5%	5,375,000	4,675,000
GO Taxable Refunding Bonds	2/20/2019	3/1/2026	3.0-4.0%	2,375,000	2,375,000
GO Promissory Note	2/20/2019	3/1/2028	2.0-3.5%	4,225,000	4,225,000
Total Government Activities - General Obligation Debt					<u>\$ 26,545,298</u>

Debt service requirements to maturity are as follows:

Years	Governmental Activities	
	Principal	Interest
2020	\$ 3,028,434	\$ 827,316
2021	4,553,434	645,925
2022	3,178,430	522,925
2023	3,300,000	439,456
2024	3,510,000	346,806
2025-2028	<u>8,975,000</u>	<u>501,656</u>
Totals	<u>\$ 26,545,298</u>	<u>\$ 3,284,084</u>

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

F. LONG-TERM OBLIGATIONS (cont.)

Revenue Debt

Business-type activities revenue bonds are payable only from revenues derived from the operation of the water and sanitary sewer utilities.

The village has pledged future revenues, net of specified operating expenses, to repay revenue bonds issued in various years. Proceeds from the bonds provided financing for the variety of water and sewer projects. The bonds are payable solely from water and sewer revenues and are payable through 2033. Annual principal and interest payments on the bonds are expected to require 51% of net revenues. The total principal and interest remaining to be paid on the bonds is \$14,629,413. Principal and interest paid for the current year and total customer revenues were \$1,234,428 and \$2,056,281 respectively.

Revenue debt payable at December 31, 2019, consists of the following:

Business-type Activities Revenue Debt

Sewer Utility	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/2019
Revenue Bonds	1/1/2008	12/1/2026	4.00-4.75%	\$ 2,281,280	\$ 1,425,800
Revenue Bonds	12/1/2010	12/1/2021	2.00-4.625%	1,376,948	765,948
Revenue Bonds	7/6/2016	12/1/2029	2.00-3.00%	3,596,423	3,200,123
Revenue Bonds	6/1/2018	12/1/2033	4.00%	1,095,000	1,065,000
Total Sewer Utility					6,456,871
Water Utility	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/2019
Revenue Bonds	4/29/2002	5/1/2022	2.75%	627,355	87,137
Revenue Bonds	1/1/2008	12/1/2026	4.00-4.75%	918,720	574,200
Revenue Bonds	12/1/2010	12/1/2021	2.00-4.625%	1,543,052	409,052
Revenue Bonds	7/6/2016	12/1/2029	2.00-3.00%	1,848,577	1,644,877
Revenue Bonds	6/1/2018	12/1/2033	4.00%	2,555,000	2,485,000
Total Water Utility					5,200,266
Total Business-type Activities – Revenue Debt					\$ 11,657,137

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

F. LONG-TERM OBLIGATIONS (cont.)

Revenue Debt (cont.)

Debt service requirements to maturity are as follows:

Years	Business-type Activities	
	Principal	Interest
2020	\$ 808,261	\$ 406,158
2021	819,038	380,270
2022	809,838	353,473
2023	845,000	327,900
2024	910,000	299,025
2025-2029	4,915,000	963,200
2030-2033	2,550,000	242,250
Totals	<u>\$ 11,657,137</u>	<u>\$ 2,972,276</u>

Bond Anticipation Notes

Governmental Activities

Bond Anticipation Notes	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/2019
Taxable Note Anticipation Note	3/20/2018	12/1/2022	3.875%	\$ 4,225,000	\$ 4,225,000
Revenue Bond Anticipation Note	6/1/2018	6/1/2021	3.375%	7,700,000	<u>7,700,000</u>
Total Business-type Activities					<u>\$ 11,925,000</u>

Debt service requirements to maturity are as follows:

Years	Governmental Activities	
	Principal	Interest
2020	\$ -	\$ 423,594
2021	7,700,000	293,657
2022	<u>4,225,000</u>	<u>163,719</u>
Totals	<u>\$ 11,925,000</u>	<u>\$ 880,970</u>

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

F. LONG-TERM OBLIGATIONS (cont.)

Business-type Activities

Bond Anticipation Notes	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/2019
Sewer bond anticipation notes	12/21/2016	12/1/2021	3.75-4.00%	\$ 957,600	\$ 768,600
Water bond anticipation notes	12/21/2016	12/1/2021	3.75-4.00%	1,322,400	<u>1,061,400</u>
Total Business-type Activities					<u>\$ 1,830,000</u>

Debt service requirements to maturity are as follows:

Years	Business-type Activities	
	Principal	Interest
2020	\$ 180,000	\$ 69,076
2021	<u>1,650,000</u>	<u>61,872</u>
Totals	<u>\$ 1,830,000</u>	<u>\$ 130,948</u>

Other Debt Information

Estimated payments of compensated absences and net pension liability are not included in the debt service requirement schedules. The liabilities are attributable to both governmental and business-type activities will be liquidated primarily by the general fund and utilities.

Current Refunding

On February 20, 2019, the village issued \$2,375,000 in general obligation notes with an average coupon rate of 3.89% along with \$100,000 of existing funds to refund \$2,475,000 of outstanding notes with an average coupon rate of 2.50%. The proceeds of the debt were used to prepay the outstanding debt.

The cash flow requirements on the refunded debt prior to the current refunding was \$2,505,937 for 2019. The cash flow requirements on the 2019A G.O. refunding bonds is \$2,738,189 from 2019 through 2026. The current refunding resulted in an economic loss (difference between the present values of the debt service payments on the old and new debt) of \$70,022.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

G. NET POSITION/FUND BALANCES

Net position reported on the government-wide statement of net position at December 31, 2019, includes the following:

Governmental Activities

Net investment in capital assets	
Land	\$ 1,909,628
Construction in progress	268,405
Other capital assets, net of accumulated depreciation	29,445,577
Less: Long-term debt outstanding, including premiums	(39,274,682)
Plus: Unspent capital related debt proceeds	3,546,285
Plus: Non-capital debt outstanding	8,295,072
Total Net Investment in Capital Assets	<u>4,190,285</u>
Restricted for	
Debt service	790,261
TID #3	1,008,958
TID #5	1,541,482
Impact fees	252,621
Stormwater	58,989
Library	213,364
Total Restricted	<u>3,865,675</u>
Unrestricted (deficit)	<u>(3,267,427)</u>
Total Governmental Activities Net Position	<u>\$ 4,788,533</u>

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

G. NET POSITION/FUND BALANCES (cont.)

GOVERNMENTAL FUNDS

Governmental fund balances reported on the fund financial statements at December 31, 2019, include the following:

	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Funds			Nonmajor Governmental Funds	Totals
		Fire and Ambulance Fund		Tax Incremental District No. 3 Fund	Tax Incremental District No. 5 Fund	Community Development Fund		
Fund Balances								
Nonspendable:								
Prepaid Items	\$ 75,172	\$ 29,514	\$ -	\$ -	\$ -	\$ -	\$ 6,841	\$ 111,527
Advances	39,323	-	-	-	-	-	-	39,323
Restricted for:								
Debt Service	-	-	731,441	1,055,052	-	-	-	1,786,493
Capital Projects	-	-	-	-	3,674,654	-	-	3,674,654
Impact Fees	-	-	-	-	-	-	252,621	252,621
Stormwater	-	-	-	-	-	-	58,349	58,349
Library	-	-	-	-	-	-	207,255	207,255
Committed to:								
Fire & ambulance	-	95,576	-	-	-	-	-	95,576
Revolving Loan	-	-	-	-	-	-	209,361	209,361
Capital equipment	-	-	-	-	-	-	308,714	308,714
Recycling	-	-	-	-	-	-	113,584	113,584
Capital Projects	-	-	-	-	-	-	2,209,518	2,209,518
Parkland Site	-	-	-	-	-	-	321,151	321,151
Development	-	-	-	-	-	195,476	-	195,476
Assigned to:								
Accrued sick pay	402,304	-	-	-	-	-	-	402,304
Ambulance	256,093	-	-	-	-	-	-	256,093
Other	312,077	-	-	-	-	-	-	312,077
Unassigned (deficit)	<u>1,626,198</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(50,602)</u>	<u>1,575,596</u>
Total Fund Balances	<u>\$ 2,711,167</u>	<u>\$ 125,090</u>	<u>\$ 731,441</u>	<u>\$ 1,055,052</u>	<u>\$ 3,674,654</u>	<u>\$ 195,476</u>	<u>\$ 3,636,792</u>	<u>\$ 12,129,672</u>

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE III – DETAILED NOTES ON ALL FUNDS (cont.)

G. NET POSITION/FUND BALANCES (cont.)

BUSINESS-TYPE ACTIVITIES

Net investment in capital assets	
Land	\$ 716,879
Construction work in progress	1,356,761
Capital assets, net of accumulated depreciation	36,964,338
Less: Long-term debt outstanding, including premiums	(13,907,048)
Plus: Noncapital debt proceeds	1,306,197
Plus: Deferred charge on refunding	190,051
Total Investment in Capital Assets	<u>26,627,178</u>
Restricted for	
Debt service	67,116
Equipment replacement	467,565
Impact Fees	635,878
Total Restricted	<u>1,170,559</u>
Unrestricted	<u>2,504,423</u>
Total Business-type Activities Net Position	<u>\$ 30,302,160</u>

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV – OTHER INFORMATION

A. EMPLOYEES' RETIREMENT SYSTEM

General Information about the Pension Plan

Plan description. The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, expected to work at least 1,200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <http://etf.wi.gov/publications/cafr.htm>

Vesting. For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Benefits provided. Employees who retire at or after age 65 (54 for protective occupations and 62 for elected officials and executive service retirement plan participants, if hired on or before 12/31/2016) are entitled to a retirement benefit based on a formula factor, their final average earnings, and creditable service.

Final average earnings is the average of the participant's three highest annual earnings periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at or after age 55 (50 for protective occupations) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV – OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Post-retirement adjustments. The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s.40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

<u>Year</u>	<u>Core Fund Adjustment</u>	<u>Variable Fund Adjustment</u>
2009	(2.1)%	(42)%
2010	(1.3)	22
2011	(1.2)	11
2012	(7.0)	(7)
2013	(9.6)	9
2014	4.7	25
2015	2.9	2
2016	0.5	(5)
2017	2.0	4
2018	2.4	17

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV – OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Contributions. Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rates for General category employees and Executives and Elected Officials. Starting on January 1, 2016, the Executives and Elected Officials category merged into the General Employee category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$307,171 in contributions from the village.

Contribution rates for the plan year reported as of December 31, 2019 are:

<u>Employee Category</u>	<u>Employee</u>	<u>Employer</u>
General (Executives & Elected Officials)	6.70%	6.70%
Protective with Social Security	6.70%	10.70%
Protective without Social Security	6.70%	14.90%

Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2019, the village reported a liability of \$1,048,117 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017 rolled forward to December 31, 2018. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The village's proportion of the net pension liability was based on the village's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2018, the village's proportion was 0.02946065%, which was an increase of 0.00088240% from its proportion measured as of December 31, 2017.

For the year ended December 31, 2019, the village recognized pension expense of \$751,770.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV – OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

At December 31, 2019, the village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 816,324	\$ 1,442,968
Changes in assumptions	176,674	-
Net differences between projected and actual earnings on pension plan investments	1,530,704	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	3,625	16,099
Employer contributions subsequent to the measurement date	<u>369,628</u>	<u>-</u>
Total	<u>\$ 2,896,955</u>	<u>\$ 1,459,067</u>

\$369,628 reported as deferred outflows related to pension resulting from the WRS Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Year ended December 31:	Deferred Outflow of Resources and Deferred Inflow of Resources (net)
2020	\$ 388,875
2021	93,590
2022	168,061
2023	417,734

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV – OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Actuarial assumptions. The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2017
Measurement Date of Net Pension Liability	December 31, 2018
Actuarial Cost Method:	Entry Age
Asset Valuation Method:	Fair Value
Long-Term Expected Rate of Return:	7.0%
Discount Rate:	7.0%
Salary Increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality	Wisconsin 2018 Mortality Table
Post-retirement Adjustments*:	1.9%

**No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate.*

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. Based on this experience study, actuarial assumptions used to measure the Total Pension Liability changed from prior year, including the discount rate, long-term expected rate of return, post-retirement adjustment, wage inflation rate, mortality and separation rates. The Total Pension Liability for December 31, 2018 is based upon a roll-forward of the liability calculated from the December 31, 2017 actuarial valuation.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV – OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Long-term expected return on plan assets. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Core Fund Asset Class</u>	<u>Current Asset Allocation %</u>	<u>Long-Term Expected Nominal Rate of Return %</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equities	49%	8.1%	5.5%
Fixed Income	24.5	4.0	1.5
Inflation Sensitive Assets	15.5	3.8	1.3
Real Estate	9	6.5	3.9
Private Equity/Debt	8	9.4	6.7
Multi-Asset	4	6.7	4.1
Total Core Fund	110	7.3	4.7
<u>Variable Fund Asset Class</u>			
US Equities	70	7.6	5.0
International Equities	30	8.5	5.9
Total Variable Fund	100	8.0	5.4

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.5%

Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations.

Single discount rate. A single discount rate of 7.00% was used to measure the total pension liability, as opposed to a discount rate of 7.20% for the prior year. This single discount rate is based on the expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.71%. Because of the unique structure of WRS, the 7.00% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the municipal bond rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE V – OTHER INFORMATION (cont.)

A. EMPLOYEES' RETIREMENT SYSTEM (cont.)

Sensitivity of the village's proportionate share of the net pension liability (asset) to changes in the discount rate. The following presents the village's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.0 percent, as well as what the village's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.0 percent) or 1-percentage-point higher (8.0 percent) than the current rate:

	1% Decrease to Discount Rate (6.0%)	Current Discount Rate (7.0%)	1% Increase to Discount Rate (8.0%)
Village's proportionate share of the net pension liability (asset)	<u>\$ 4,165,329</u>	<u>\$ 1,048,117</u>	<u>\$ (1,269,770)</u>

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/publications/cafr.htm>.

At December 31, 2019, the village reported a payable to the pension plan of \$70,540 which represents contractually required contributions outstanding as of the end of the year.

B. RISK MANAGEMENT

The village is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; workers compensation; and health care of its employees. All of these risks are covered through the purchase of commercial insurance, with minimal deductibles. Settled claims have not exceeded the commercial coverage in any of the past three years. There were no significant reductions in coverage compared to the prior year.

C. COMMITMENTS AND CONTINGENCIES

Claims and judgements are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. The liability and expenditure for claims and judgements are only reported in government funds if it has matured. Claims and judgements are recorded in the government-wide statements and proprietary funds as expenses when the related liabilities are incurred.

From time to time, the village is party to various pending claims and legal proceedings. Although the outcome of such matters cannot be forecasted with certainty, it is the opinion of management and the village attorney that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the village's financial position or results of operations.

The village has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. Management believes such disallowances, if any, would be immaterial.

VILLAGE OF MUKWONAGO

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended December 31, 2019

NOTE IV – OTHER INFORMATION (cont.)

D. EFFECT OF NEW ACCOUNTING STANDARDS ON CURRENT-PERIOD FINANCIAL STATEMENTS

The Governmental Accounting Standards Board (GASB) has approved the following:

- Statement No. 87, *Leases*
- Statement No. 89, *Accounting for Interest Cost Incurred before the End of Construction Period*
- Statement No. 91, *Conduit Debt Obligations*

When they become effective, application of these standards may restate portions of these financial statements.

E. DEFINED CONTRIBUTION PENSION PLAN

The village provides pension benefits for all of its eligible employees through a defined contribution plan known as the Village of Mukwonago Pension Trust through ICMA-RC who administers the plan. In a defined contribution plan, benefits depend solely on amounts contributed to the Plan plus investment earnings. Employees are eligible to participate in the plan upon becoming eligible for the Wisconsin Retirement System (WRS). This plan is to give eligible full-time employees an additional two and one-half percentage towards retirements, above what the Village contributes to WRS. In addition, Village employees have an option to contribute to this plan from each payroll period. For the year ended December 31, 2019, the total amount contributed was \$96,570. Of this amount, \$49,743 was contributed by the employer and \$46,827 was contributed by the employee. Total contributions for the years ending December 31, 2018 and 2017 were \$77,083 and \$73,713 respectively. The employer's contribution each year was equal to the required amount.

REQUIRED SUPPLEMENTARY INFORMATION

VILLAGE OF MUKWONAGO

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET TO ACTUAL - GENERAL FUND For the Year Ended December 31, 2019

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Taxes	\$ 2,619,167	\$ 2,619,167	\$ 2,622,943	\$ 3,776
Intergovernmental	778,785	796,090	834,756	38,666
Licenses and permits	423,963	423,963	637,685	213,722
Fines, forfeitures and penalties	156,000	156,000	179,023	23,023
Public charges for services	32,044	32,044	36,309	4,265
Interdepartmental charges for services	203,526	203,526	197,904	(5,622)
Investment income	49,500	49,500	122,302	72,802
Other revenues	147,685	156,555	154,021	(2,534)
Total Revenues	<u>4,410,670</u>	<u>4,436,845</u>	<u>4,784,943</u>	<u>348,098</u>
EXPENDITURES				
Current				
General government	814,437	814,437	771,287	43,150
Public safety	2,579,397	2,579,397	2,475,218	104,179
Public works	883,671	883,671	842,931	40,740
Health and sanitation	2,800	2,800	2,746	54
Culture, recreation and education	185,372	185,372	171,459	13,913
Conservation and development	259,139	259,139	211,051	48,088
Capital Outlay	25,000	46,500	49,456	(2,956)
Total Expenditures	<u>4,749,816</u>	<u>4,771,316</u>	<u>4,524,148</u>	<u>247,168</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(339,146)</u>	<u>(334,471)</u>	<u>260,795</u>	<u>595,266</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	485,646	985,646	438,051	(547,595)
Transfers out	(146,500)	(654,710)	(509,407)	145,303
Proceeds from sale of capital assets	-	3,535	3,535	-
Total Other Financing Sources (Uses)	<u>339,146</u>	<u>334,471</u>	<u>(67,821)</u>	<u>(402,292)</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>192,974</u>	<u>\$ 192,974</u>
FUND BALANCE - Beginning of Year			<u>2,518,193</u>	
FUND BALANCE - END OF YEAR			<u>\$ 2,711,167</u>	

See independent auditors' report and accompanying notes to required supplementary information.

VILLAGE OF MUKWONAGO

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET TO ACTUAL - FIRE AND AMBULANCE SPECIAL REVENUE FUND For the Year Ended December 31, 2019

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Taxes	\$ 218,484	\$ 218,484	\$ 218,484	\$ -
Intergovernmental	6,000	6,000	9,790	3,790
Public charges for services	989,396	989,396	934,513	(54,883)
Intergovernmental charges for services	218,484	218,484	227,892	9,408
Investment income	700	700	1,772	1,072
Miscellaneous	-	-	6,777	6,777
Total Revenues	<u>1,433,064</u>	<u>1,433,064</u>	<u>1,399,228</u>	<u>(33,836)</u>
EXPENDITURES				
Current				
Public safety	1,364,518	1,364,518	1,372,079	(7,561)
Capital Outlay	<u>36,000</u>	<u>36,000</u>	<u>39,425</u>	<u>(3,425)</u>
Total Expenditures	<u>1,400,518</u>	<u>1,400,518</u>	<u>1,411,504</u>	<u>(10,986)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>32,546</u>	<u>32,546</u>	<u>(12,276)</u>	<u>(44,822)</u>
OTHER FINANCING USES				
Transfers In	-	-	9,407	9,407
Proceeds from sale of capital assets	<u>-</u>	<u>-</u>	<u>9,650</u>	<u>9,650</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>19,057</u>	<u>19,057</u>
Net Change in Fund Balance	<u>\$ 32,546</u>	<u>\$ 32,546</u>	6,781	<u>\$ (25,765)</u>
FUND BALANCE - Beginning of Year			<u>118,309</u>	
FUND BALANCE - END OF YEAR			<u>\$ 125,090</u>	

See independent auditors' report and accompanying notes to required supplementary information.

VILLAGE OF MUKWONAGO

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET) - WISCONSIN RETIREMENT SYSTEM For the Year Ended December 31, 2019

WRS Fiscal Year End	Proportion of the Net Pension Liability (Asset)	Proportionate Share of the Net Pension Liability (Asset)	Covered Payroll	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/14	0.026733910%	\$ (656,658)	\$ 3,077,565	21.34%	102.74%
12/31/15	0.026568060%	431,726	3,289,656	13.12%	98.20%
12/31/16	0.027133260%	223,643	3,387,425	6.60%	99.12%
12/31/17	0.028578250%	(848,522)	3,605,474	23.53%	102.93%
12/31/18	0.029460650%	1,048,117	3,617,138	28.98%	96.45%

SCHEDULE OF EMPLOYER CONTRIBUTIONS - WISCONSIN RETIREMENT SYSTEM For the Year Ended December 31, 2019

Village Fiscal Year End	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/15	\$ 333,545	\$ 333,545	\$ -	\$ 3,289,656	10.14%
12/31/16	309,468	309,468	-	3,387,425	9.14%
12/31/17	347,820	347,820	-	3,605,475	9.65%
12/31/18	360,953	360,953	-	3,617,356	9.98%
12/31/19	369,628	369,628	-	3,877,945	9.53%

See independent auditors' report and accompanying notes to required supplementary information.

VILLAGE OF MUKWONAGO

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION As of and for the Year Ended December 31, 2019

BUDGETARY INFORMATION

Budgetary information is derived from the annual operating budget and is presented using generally accepted accounting principles and the modified accrual basis of accounting.

The budgeted amounts presented include any amendments made. The village may authorize transfers of budgeted amounts within departments. Transfers between departments and changes to the overall budget must be approved by a two-thirds board action.

Appropriations lapse at year end unless specifically carried over. There were no carryovers to the following year. Budgets are adopted at the function level of expenditure for the general fund and total expenditures for the fire and ambulance special revenue fund.

WISCONSIN RETIREMENT SYSTEM PENSION

The amounts determined for each fiscal year were determined as of the calendar year-end that occurred within the fiscal year.

The village is required to present the last ten fiscal years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

Changes of benefit terms. There were no changes of benefit terms for any participating employer in WRS.

Changes of assumptions. Actuarial assumptions are based upon an experience study conducted in 2018 using experience from 2015 – 2017. Based on the experience study conducted in 2018, actuarial assumptions used to develop Total Pension Liability changed, including the discount rate, long-term expected rate of return, post-retirement adjustment, wage inflation rate, mortality and separation rates.

SUPPLEMENTARY INFORMATION

VILLAGE OF MUKWONAGO

DETAILED SCHEDULE OF REVENUES - BUDGET TO ACTUAL - GENERAL FUND For the Year Ended December 31, 2019

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
TAXES				
General property taxes	\$ 2,604,077	\$ 2,604,077	\$ 2,604,139	\$ 62
Public accomodation (room) taxes	6,000	6,000	13,457	7,457
Interest and penalties on taxes	9,090	9,090	5,347	(3,743)
Total Taxes	2,619,167	2,619,167	2,622,943	3,776
INTERGOVERNMENTAL REVENUES				
State shared revenues	209,893	209,893	210,553	660
Exempt computer aid	31,203	31,203	31,538	335
State aid - law enforcement improvements	8,080	25,385	35,399	10,014
State aid - general transportation aids	493,643	493,643	493,416	(227)
Other state payments	35,966	35,966	63,850	27,884
Total Intergovernmental Revenues	778,785	796,090	834,756	38,666
LICENSES AND PERMITS				
Other regulatory permits and fees	560	560	660	100
Liquor and malt beverage	16,500	16,500	16,342	(158)
Operators' licenses	8,200	8,200	10,269	2,069
Cigarette licenses	1,400	1,400	1,633	233
Cable television franchise fees	94,940	94,940	100,219	5,279
Bicycle licenses	12	12	1	(11)
Dog and cat licenses	2,868	2,868	2,432	(436)
Nonbusiness licenses	2,851	2,851	3,010	159
Other permits	29,218	29,218	40,488	11,270
Building permits	121,414	121,414	241,826	120,412
Electrical permits	40,000	40,000	58,763	18,763
Plumbing permits	30,000	30,000	40,587	10,587
Occupancy permits	14,000	14,000	33,723	19,723
Zoning permits and fees	7,000	7,000	14,342	7,342
Plan review fees	30,000	30,000	29,887	(113)
Heating and air conditioning permits	25,000	25,000	43,503	18,503
Total Licenses and Permits	423,963	423,963	637,685	213,722

VILLAGE OF MUKWONAGO

DETAILED SCHEDULE OF REVENUES - BUDGET TO ACTUAL - GENERAL FUND For the Year Ended December 31, 2019

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
FINES, FORFEITURES AND PENALTIES				
Court fines	\$ 140,000	\$ 140,000	\$ 164,364	\$ 24,364
Parking Violations	16,000	16,000	14,659	(1,341)
Total Fines, Forfeitures and Penalties	<u>156,000</u>	<u>156,000</u>	<u>179,023</u>	<u>23,023</u>
PUBLIC CHARGES FOR SERVICES				
Publication fees	540	540	561	21
Photocopies	4,040	4,040	3,441	(599)
Treasurer's fees	8,000	8,000	8,680	680
Law enforcement fees	8,100	8,100	5,367	(2,733)
Fire protection fees	10,000	10,000	15,611	5,611
Other public charges for services	1,364	1,364	2,649	1,285
Total Public Charges for Services	<u>32,044</u>	<u>32,044</u>	<u>36,309</u>	<u>4,265</u>
INTERGOVERNMENTAL CHARGES FOR SERVICES				
Local - law enforcement services	188,476	188,476	177,803	(10,673)
Local - ambulance services	8,000	8,000	8,052	52
Local - other services	7,050	7,050	12,049	4,999
Total Intergovernmental Charges for Services	<u>203,526</u>	<u>203,526</u>	<u>197,904</u>	<u>(5,622)</u>
INVESTMENT INCOME				
Investment Income	<u>49,500</u>	<u>49,500</u>	<u>122,302</u>	<u>72,802</u>
OTHER REVENUES				
Rent	18,685	18,685	14,554	(4,131)
Miscellaneous revenue	4,000	4,000	5,599	1,599
Donations	125,000	133,870	133,868	(2)
Total Other Revenues	<u>147,685</u>	<u>156,555</u>	<u>154,021</u>	<u>(2,534)</u>
TOTAL REVENUES	<u>\$ 4,410,670</u>	<u>\$ 4,436,845</u>	<u>\$ 4,784,943</u>	<u>\$ 348,098</u>

VILLAGE OF MUKWONAGO

DETAILED SCHEDULE OF EXPENDITURES - BUDGET TO ACTUAL - GENERAL FUND

For the Year Ended December 31, 2019

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
CURRENT				
GENERAL GOVERNMENT				
Village board	\$ 54,829	\$ 54,829	\$ 78,078	\$ (23,249)
Historical preservation comission	400	400	154	246
Municipal court	43,727	43,727	41,420	2,307
Village attorney	78,780	78,780	94,435	(15,655)
Village administrator	202,999	202,999	169,857	33,142
Village clerk/treasurer	202,128	213,928	209,205	4,723
Elections	22,800	11,000	5,212	5,788
Independent audit	13,000	13,000	11,606	1,394
Assessment of property	19,850	19,850	19,318	532
Risk and property insurance	132,800	132,800	95,364	37,436
Village hall	42,324	42,324	39,429	2,895
Other	-	-	5,797	(5,797)
Board of appeals	800	800	1,412	(612)
Total General Government	814,437	814,437	771,287	43,150
PUBLIC SAFETY				
Police department	2,330,277	2,330,277	2,238,402	91,875
Building inspection	231,025	231,025	215,219	15,806
Emergency government	2,350	2,350	-	2,350
Fire Station	5,803	5,803	14,479	(8,676)
Dam	9,942	9,942	7,118	2,824
Total Public Safety	2,579,397	2,579,397	2,475,218	104,179
PUBLIC WORKS				
Engineering	50,000	50,000	65,214	(15,214)
Public Works Administration	312,951	312,951	283,129	29,822
Machinery operation and maintenance	96,031	96,031	86,706	9,325
Garage and sheds	51,509	51,509	49,093	2,416
Curb and gutter	25,550	25,550	24,043	1,507
Garbage Collection	5,081	5,081	4,252	829
Street signs	14,574	14,574	11,262	3,312
Bridges, culverts, and rivers	5,455	5,455	22	5,433
Street cleaning	16,915	16,915	13,188	3,727
Snow and ice control	117,083	117,083	110,472	6,611
Alleys and local purpose roads	14,465	14,465	14,342	123
Street lighting	159,800	159,800	163,751	(3,951)
Storm sewer maintenance	14,257	14,257	17,457	(3,200)
Total Public Works	883,671	883,671	842,931	40,740

VILLAGE OF MUKWONAGO

DETAILED SCHEDULE OF EXPENDITURES - BUDGET TO ACTUAL - GENERAL FUND For the Year Ended December 31, 2019

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
CURRENT (continued)				
HEALTH AND HUMAN SERVICES				
Public health services	\$ 2,800	\$ 2,800	\$ 2,746	\$ 54
CULTURE, RECREATION AND EDUCATION				
Museum	10,700	10,700	7,517	3,183
Parks	167,790	167,790	158,047	9,743
Celebration and entertainment	6,882	6,882	5,895	987
Total Culture, Recreation and Education	185,372	185,372	171,459	13,913
CONSERVATION AND DEVELOPMENT				
Forestry	46,600	46,600	58,833	(12,233)
Weed control	1,427	1,427	1,006	421
Planning commission	138,186	138,186	95,261	42,925
Economic development	59,926	59,926	44,130	15,796
Environmental protection	13,000	13,000	11,821	1,179
Total Conservation and Development	259,139	259,139	211,051	48,088
CAPITAL OUTLAY				
Capital expenditures	25,000	46,500	49,456	(2,956)
TOTAL EXPENDITURES	<u>\$ 4,749,816</u>	<u>\$ 4,771,316</u>	<u>\$ 4,524,148</u>	<u>\$ 247,168</u>

VILLAGE OF MUKWONAGO

NONMAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET As of December 31, 2019

	Special Revenue Funds			
	Library Fund	Recycling Fund	Revolving Loan Fund	Park Land Site Fund
ASSETS				
Cash and investments	\$ 236,784	\$ 106,097	\$ 209,361	\$ 321,151
Receivables:				
Taxes	455,695	318,591	-	-
Accounts	-	49,467	-	-
Prepaid Items	6,108	92	-	-
Total Assets	<u>\$ 698,587</u>	<u>\$ 474,247</u>	<u>\$ 209,361</u>	<u>\$ 321,151</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE				
Liabilities				
Accounts payable	\$ 9,252	\$ 42,076	\$ -	\$ -
Accrued liabilities	20,277	-	-	-
Due to other funds	-	-	-	-
Advance from other fund	-	-	-	-
Total Liabilities	<u>29,529</u>	<u>42,076</u>	<u>-</u>	<u>-</u>
Deferred Inflows of Resources				
Unavailable revenue	-	-	-	-
Unearned revenue	455,695	318,495	-	-
Total Deferred Inflows of Resources	<u>455,695</u>	<u>318,495</u>	<u>-</u>	<u>-</u>
Fund Balances (deficit)				
Nonspendable	6,108	92	-	-
Restricted	207,255	-	-	-
Committed	-	113,584	209,361	321,151
Unassigned (deficit)	-	-	-	-
Total Fund Balances (deficit)	<u>213,363</u>	<u>113,676</u>	<u>209,361</u>	<u>321,151</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$ 698,587</u>	<u>\$ 474,247</u>	<u>\$ 209,361</u>	<u>\$ 321,151</u>

Capital Projects Funds					
Stormwater Fund	Impact Fee Fund	Capital Equipment Fund	Capital Project Fund	Tax Incremental District No. 4 Fund	Total Nonmajor Governmental Funds
\$ 50,789	\$ 252,621	\$ 355,602	\$ 2,402,865	\$ -	\$ 3,935,270
-	-	106,080	-	40,536	920,902
7,968	-	-	-	-	57,435
641	-	-	-	-	6,841
<u>\$ 59,398</u>	<u>\$ 252,621</u>	<u>\$ 461,682</u>	<u>\$ 2,402,865</u>	<u>\$ 40,536</u>	<u>\$ 4,920,448</u>
\$ 245	\$ -	\$ 46,888	\$ 193,347	\$ -	\$ 291,808
163	-	-	-	-	20,440
-	-	-	-	11,279	11,279
-	-	-	-	39,323	39,323
<u>408</u>	<u>-</u>	<u>46,888</u>	<u>193,347</u>	<u>50,602</u>	<u>362,850</u>
-	-	-	-	-	-
-	-	106,080	-	40,536	920,806
-	-	106,080	-	40,536	920,806
641	-	-	-	-	6,841
58,349	252,621	-	-	-	518,225
-	-	308,714	2,209,518	-	3,162,328
-	-	-	-	(50,602)	(50,602)
<u>58,990</u>	<u>252,621</u>	<u>308,714</u>	<u>2,209,518</u>	<u>(50,602)</u>	<u>3,636,792</u>
<u>\$ 59,398</u>	<u>\$ 252,621</u>	<u>\$ 461,682</u>	<u>\$ 2,402,865</u>	<u>\$ 40,536</u>	<u>\$ 4,920,448</u>

VILLAGE OF MUKWONAGO

NONMAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES For the Year Ended December 31, 2019

	Special Revenue Funds			
	Library Fund	Recycling Fund	Revolving Loan Fund	Park Land Site Fund
REVENUES				
Taxes	\$ 446,760	\$ 312,236	\$ -	\$ -
Special assessments	-	-	-	-
Intergovernmental	502,554	22,198	-	-
Licenses and permits	-	-	-	54,663
Public charges for services	33,846	197,471	-	-
Intergovernmental charges for services	-	-	-	-
Investment income	7,541	6,066	-	6,284
Other revenues	131,836	-	115,000	20,000
Total revenues	<u>1,122,537</u>	<u>537,971</u>	<u>115,000</u>	<u>80,947</u>
EXPENDITURES				
Current				
General government	-	-	-	-
Public works	-	523,306	-	2,293
Culture, recreation and education	982,911	-	-	-
Conservation and development	-	-	-	-
Capital Outlay	107,509	-	-	3,500
Debt Service				
Interest and fees	-	-	-	-
Total expenditures	<u>1,090,420</u>	<u>523,306</u>	<u>-</u>	<u>5,793</u>
Excess (deficiency) of revenues over expenditures	<u>32,117</u>	<u>14,665</u>	<u>115,000</u>	<u>75,154</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Debt issued	-	-	-	-
Premium on debt issued	-	-	-	-
Proceeds from sale of capital assets	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Changes in Fund Balances	<u>32,117</u>	<u>14,665</u>	<u>115,000</u>	<u>75,154</u>
FUND BALANCES (DEFICIT) - Beginning of Year	<u>181,246</u>	<u>99,011</u>	<u>94,361</u>	<u>245,997</u>
FUND BALANCES (DEFICIT) - END OF YEAR	<u>\$ 213,363</u>	<u>\$ 113,676</u>	<u>\$ 209,361</u>	<u>\$ 321,151</u>

Capital Projects Funds					
Stormwater Fund	Impact Fee Fund	Capital Equipment Fund	Capital Project Fund	Tax Incremental District No. 4 Fund	Total Nonmajor Governmental Funds
\$ -	\$ -	\$ 104,000	\$ -	\$ 37,268	\$ 900,264
-	-	-	-	-	-
-	-	-	24,730	-	549,482
32,789	234,334	-	-	-	321,786
-	-	-	-	-	231,317
-	-	107,529	-	-	107,529
1,058	4,440	8,579	63,885	1,829	99,682
-	-	-	-	-	266,836
<u>33,847</u>	<u>238,774</u>	<u>220,108</u>	<u>88,615</u>	<u>39,097</u>	<u>2,476,896</u>
-	-	1,829	320	83,734	85,883
21,442	172	-	-	29,487	576,700
-	-	-	-	-	982,911
-	-	-	-	336	336
-	-	675,046	990,619	90,182	1,866,856
-	-	12,150	37,688	3,375	53,213
<u>21,442</u>	<u>172</u>	<u>689,025</u>	<u>1,028,627</u>	<u>207,114</u>	<u>3,565,899</u>
<u>12,405</u>	<u>238,602</u>	<u>(468,917)</u>	<u>(940,012)</u>	<u>(168,017)</u>	<u>(1,089,003)</u>
-	-	-	-	-	-
-	(125,000)	-	-	-	(125,000)
-	-	540,000	1,675,000	150,000	2,365,000
-	-	22,958	71,213	6,377	100,548
-	-	18,010	-	-	18,010
-	(125,000)	580,968	1,746,213	156,377	2,358,558
12,405	113,602	112,051	806,201	(11,640)	1,269,555
<u>46,585</u>	<u>139,019</u>	<u>196,663</u>	<u>1,403,317</u>	<u>(38,962)</u>	<u>2,367,237</u>
<u>\$ 58,990</u>	<u>\$ 252,621</u>	<u>\$ 308,714</u>	<u>\$ 2,209,518</u>	<u>\$ (50,602)</u>	<u>\$ 3,636,792</u>

Reporting and insights from 2019 audit:

Village of Mukwonago

December 31, 2019

Executive summary

We have completed our audit of the financial statements of the Village of Mukwonago (the "Village") for the year ended December 31, 2019, and have issued our report thereon dated May 19, 2020. This letter presents communications required by our professional standards.

Your audit should provide you with confidence in your financial statements. The audit was performed based on information obtained from meetings with management, data from your systems, knowledge of your Village's operating environment and our risk assessment procedures. We strive to provide you clear, concise communication throughout the audit process and of the final results of our audit.

Additionally, we have included information on key risk areas the Village should be aware of in your strategic planning. We are available to discuss these risks as they relate to your organization's financial stability and future planning.

If you have questions at any point, please connect with us:

- Wendi Unger, Partner: wendi.unger@bakertilly.com or +1 (414)-777-5423

Sincerely,

Baker Tilly Virchow Krause, LLP

A handwritten signature in black ink that reads "Baker Tilly Virchow Krause, LLP".

Wendi M. Unger, CPA Partner

Table of contents

Executive summary	2
Audit objectives	5
Our responsibilities	5
Management's responsibilities	5
Audit status	7
Significant changes to the audit plan.....	7
Audit approach and results	8
Planned scope and timing	9
Key areas of focus and significant risks	10
Internal control matters.....	11
Other comments and recommendations	11
Required communications	13
Nonattest services	17
Accounting changes relevant to the Village.....	19
Trending challenges for organizations	22
2020 strategic risks for boards	22
Cybersecurity.....	22
Data privacy.....	23
The talent problem.....	23
Innovation	24
Public sector executive recruitment.....	24
Customer experience	25
Operational and organizational sustainability.....	25
Appendix A: Client service team	26
Appendix B: Management representation letter	28
Appendix C: Two-way communication regarding your audit.....	34

THIS COMMUNICATION IS INTENDED SOLELY FOR THE INFORMATION AND USE OF THOSE CHARGED WITH GOVERNANCE, AND, IF APPROPRIATE, MANAGEMENT, AND IS NOT INTENDED TO BE AND SHOULD NOT BE USED BY ANYONE OTHER THAN THESE SPECIFIED PARTIES.

Audit objectives

Audit objectives

Our responsibilities

As your independent auditor, our responsibilities include:

- Planning and performing the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. Reasonable assurance is a high level of assurance.
- Assessing the risks of material misstatement of the financial statements, whether due to fraud or error. Included in that assessment is a consideration of the Village's internal control over financial reporting.
- Performing appropriate procedures based upon our risk assessment.
- Evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management.
- Forming and expressing an opinion based on our audit about whether the financial statements prepared by management, with the oversight of those charged with governance:
 - Are free from material misstatement
 - Present fairly, in all material respects, and in accordance with accounting principles generally accepted in the United States of America

We are also required to communicate significant matters related to our audit that are relevant to the responsibilities of those charged with governance, including:

- Qualitative aspects of the Village's accounting practice including policies, accounting estimates and financial statement disclosures
- Significant difficulties encountered
- Disagreements with management
- Corrected and uncorrected misstatements
- Internal control matters
- Significant estimates
- Other findings or issues arising from the audit

Management's responsibilities

Management	Auditor
 Prepare and fairly present the financial statements	Our audit does not relieve management or those charged with governance of their responsibilities
 Establish and maintain effective internal control over financial reporting	An audit includes consideration of internal control over financial reporting, but not an expression of an opinion on those controls
 Provide us with written representations at the conclusion of the audit	See Appendix B for a copy of management's representations

Audit status



Audit status

Significant changes to the audit plan

There were no significant changes made to either our planned audit strategy or to the significant risks and other areas of emphasis identified during the performance of our risk assessment procedures.

Audit approach and results



Audit approach and results

Planned scope and timing

Audit focus

Based on our understanding of the Village and environment in which you operate, we focused our audit on the following key areas:

- Key transaction cycles
- Areas with significant estimates
- Implementation of new accounting standards

Our areas of audit focus were informed by, among other things, our assessment of materiality. Materiality in the context of our audit was determined based on specific qualitative and quantitative factors combined with our expectations about the Village's current year results.

Implementation of GASB No. 84 reporting fiduciary activities

During the current year, your government implemented GASB Statement No. 84 – *Fiduciary Activities*. This standard was issued to provide a clear foundation and reduce inconsistencies in reporting of fiduciary activities. Implementation of this standard required the evaluation of various activities and application of specific criteria to determine the fiduciary activities that required reporting. As a result of this standard you will note the following changes in your financial statements from prior years:

- Reclassification of agency fund activities as custodial funds
- Change in the activity that is reported through the tax collection custodial fund
- Presentation of additions and deductions on the statement of changes in fiduciary net position for all fiduciary funds, including custodial funds

Key areas of focus and significant risks

Significant risks of material misstatement

A significant risk is an identified and assessed risk of material misstatement that, in the auditor's professional judgment, requires special audit consideration. Within our audit, we focused on the following areas below.

Significant risk areas	Testing approach	Conclusion
Management override of controls	Incorporate unpredictability into audit procedures, emphasize professional skepticism and utilize audit team with industry expertise	Procedures identified provided sufficient evidence for our audit opinion
Improper revenue recognition due to fraud	Confirmation or validation of certain revenues supplemented with detailed predictive analytics based on non-financial data and substantive testing of related receivables	Procedures identified provided sufficient evidence for our audit opinion

Other key areas of emphasis

We also focused on other areas that did not meet the definition of a significant risk, but were determined to require specific awareness and a unique audit response.

Other key areas of emphasis		
Cash and investments	Revenues and receivables	General disbursements
Payroll	Pension liability	Long-term debt
Capital assets including infrastructure	Net position calculations	Financial reporting and required disclosures

Internal control matters

We considered the Village's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements. We are not expressing an opinion on the effectiveness of the Village's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.

A material weakness is a deficiency or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

Other comments and recommendations

Departmental Controls

As part of our annual audit process, we focus our efforts on the primary accounting systems, internal controls, and procedures used by the Village's. This is in keeping with our goal to provide an audit opinion which states that the financial statements of the Village are correct in all material respects.

In some cases, the primary system of accounting procedures and controls of the Village are supported by smaller systems which are decentralized, and reside within a department or location. In many cases, those systems are as simple as handling cash collections and remitting those collections to the Village. In other cases, the department may send invoices or statements of amounts due, and track collections of those amounts in a standalone accounts receivable system.

Generally, the more centralized a function is, the easier it is to design and implement accounting controls that provide some level of checks and balances. That is because you are able to divide certain tasks over the people available to achieve some segregation of duties. For those tasks that are decentralized, it is usually very difficult to provide for proper segregation of duties. Therefore, with one person being involved in most or all aspects of a transaction, you lose the ability to rely on the controls to achieve the safeguarding of assets and reliability of financial records.

As auditors, we are required to communicate with you on a variety of topics. Since there is now more emphasis on internal controls and management's responsibilities, we believe it is appropriate to make sure that you are informed about the lack of segregation of duties that may occur at departments or locations that handle cash or do miscellaneous billing. Examples in your Village that may fit this situation may include the following:

- Police department
- Library

As auditors, we are required to focus on the financial statements at a highly summarized level and our audit procedures support our opinion on those financial statements. Departments or locations that handle relatively smaller amounts of money are not the primary focus of our audit. Yet, because of the lack of segregation of duties, the opportunity for loss is higher there than in centralized functions that have more controls.

Because management is responsible for designing and implementing controls and procedures to detect and prevent fraud, we believe that is important for us to communicate this information to you. We have no knowledge of any fraud that has occurred or is suspected to have occurred within the departments mentioned above. However, your role as the governing body is to assess your risk areas and determine that the appropriate level of controls and procedures are in place. As always, the costs of controls and staffing must be weighed against the perceived benefits of safeguarding your assets.

Without adding staff or splitting up the duties, your own day-to-day contact and knowledge of the operation are also important mitigating factors.

Information Technology

As part of the audit process, we reviewed certain controls related to the Village's information technology system. The following are some typical controls that are used to ensure the highest level of security is in place over information technology systems however, they have not been implemented by the Village. Management should consider the risks associated with its information technology system and its related controls and determine if these additional controls should be implemented.

1. Passwords should be changed every 90 days, require a minimum of 8-10 characters, require strong (complex) passwords, and password history should be tracked so users can not reuse recent previous passwords. Additionally, user accounts should lock after 3-5 failed login attempts.
2. Termination of access rights should occur timely (within 72 hours). This includes both the network and financial systems (BS&A and Payroll Data) as applicable.

Required communications

Qualitative aspect of accounting practices

- Accounting policies: Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we have advised management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Village are described in Note I to the financial statements. As described in Note I, the Village changed accounting policies related to financial reporting for fiduciary activities by adopting Governmental Accounting Standards Board (GASB) No. 84 – *Fiduciary Activities* and financial reporting for debt disclosures by adopting Governmental Accounting Standards Board (GASB) No. 88 – *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements* effective January 1, 2019. We noted no transactions entered into by the Village during the year for which accounting policies are controversial or for which there is a lack of authoritative guidance or consensus or diversity in practice.
- Accounting estimates: Accounting estimates, including fair value estimates, are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements, the degree of subjectivity involved in their development and because of the possibility that future events affecting them may differ significantly from those expected. The following estimates are of most significance to the financial statements:

Estimate	Management's process to determine	Baker Tilly's conclusions regarding reasonableness
Accrued compensated absences	Evaluation of hours earned and accumulated in accordance with employment policies and average wage per hour rates	Reasonable in relation to the financial statements as a whole
Net pension liability and related deferrals	Evaluation of information provided by the Wisconsin Retirement System	Reasonable in relation to the financial statements as a whole
Allowance for doubtful accounts	Evaluation of historical revenues and loss levels with the analysis on collectability of individual amounts	Reasonable in relation to the financial statements as a whole
Depreciation	Evaluate estimated useful life of the asset and original acquisition value	Reasonable in relation to the financial statements as a whole

There have been no significant changes made by management to either the processes used to develop the particularly sensitive accounting estimates, or to the significant assumptions used to develop the estimates, noted above.

- Financial statement disclosures: The disclosures in the financial statements are neutral, consistent and clear.

Significant unusual transactions

There have been no significant transactions that are outside the normal course of business for the Village or that otherwise appear to be unusual due to their timing, size or nature.

Other information in documents containing audited financial statements

The Village's audited financial statements are "general purpose" financial statements. General purpose financial statements consist of the basic financial statements that can be used by a broad group of people for a broad range of activities. Once we have issued our audit report, we have no further obligation to update our report for events occurring subsequent to the date of our report. The Village can use the audited financial statements in other client prepare documents, such as official statements related to the issuance of debt, without our acknowledgement. Unless we have been engaged to perform services in connection with any subsequent transaction requiring the inclusion of our audit report, as well as to issue an auditor's acknowledgment letter, we have neither read the document nor performed subsequent event procedures in order to determine whether or not our report remains appropriate.

Difficulties encountered during the audit

We encountered no difficulties in dealing with management and completing our audit.

Disagreements with management

Professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management's consultations with other accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing or accounting matters.

Written communications between management and Baker Tilly

The Appendix includes copies of other material written communications, including a copy of the management representation letter.

Corrected misstatements

Professional standards require us to accumulate misstatements identified during the audit, other than those that are clearly trivial and to communicate accumulated misstatements to management. Management is in agreement with the misstatements we have identified, and they have been corrected in the Village's financial statements. In our judgment, none of the misstatements that management has corrected, either individually or in the aggregate, indicate matters that could have had a significant effect on the Village's financial reporting process.

Compliance with laws and regulations

We did not identify any non-compliance with laws and regulations during our audit.

Fraud

We did not identify any known or suspected fraud during our audit.

Going concern

Pursuant to professional standards, we are required to communicate to you, when applicable, certain matters relating to our evaluation of the Village's ability to continue as a going concern for a reasonable period of time but no less than 12 months from the date the financial statements are issued or available to be issued, including the effects on the financial statements and the adequacy of the related disclosures, and the effects on the auditor's report. No such matters or conditions have come to our attention during our engagement.

Independence

We are not aware of any relationships between Baker Tilly and the Village that, in our professional judgment, may reasonably be thought to bear on our independence.

Related parties

We did not have any significant findings or issues arise during the audit in connection with the Village's related parties

Other audit findings or issues

We encountered no other audit findings or issues that require communication at this time.

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompanies the financial statements but is not RSI. With respect to the supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Nonattest services

The following nonattest services were provided by Baker Tilly:

- Financial statement preparation
- Adjusting journal entries

In addition, we prepared GASB No. 34 conversion entries which are summarized in the “Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position” and the “Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities” in the financial statements.

None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

Accounting changes relevant to the Village

Accounting changes relevant to the Village

Future accounting standards updates

GASB Statement Number	Description	Potentially Impacts you	Effective Date
87	Leases	✓	12/31/2020
89	Accounting for Interest Incurred before the End of a Construction Period	✓	12/31/2020
91	Conduit Debt	✓	12/31/2021

Further information on upcoming [GASB pronouncements](#)

Preparing for the new lease standard

GASB's new single model for lease accounting will be effective for the upcoming year. This standard will require governments to identify and evaluate contracts that convey control of the right to use another entity's nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. Contracts meeting the criteria for control, term and other items within the standard will result in recognizing a right to use asset and lease liability or a receivable and deferred inflow of resources.

We recommend the Village review this standard and start planning now as to how this will affect your financial reporting. We recommend that you begin by completing an inventory of all contracts that might meet the definition of a lease. The contract listing should include key terms of the contracts such as:

- Description of contract
- Underlying asset
- Contract term
- Options for extensions and terminations
- Service components, if any
- Dollar amount of lease

In addition, the Village should begin to establish a lease policy to address the treatment of common lease types, including a dollar threshold for each lease. We are available to discuss this further and help you develop an action plan.

Learn more about [GASB 87](#).

Planning for the new conduit debt reporting

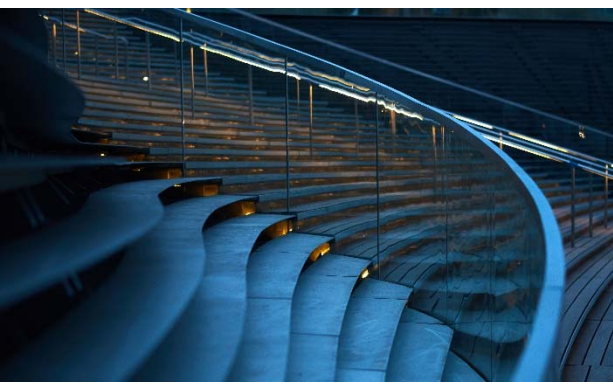
Conduit debt includes arrangements where there are three separate parties involved including a third party that is obligated for payment, a debt holder or lender and an issuing party which is often a government. This standard provides additional criteria for identifying and classifying conduit debt with the intent of providing consistency in how the debt is recorded and reported in governmental financial statements. The Village should identify any existing debt arrangements involving third party obligors and evaluate how those arrangements will be reported under the new standard in order to determine the potential impact of this standard on future financial reporting.

Trending challenges for organizations

Trending challenges for organizations

Management and the governing body of the Village must keep the future in mind as they evaluate strategies to achieve future growth. Keeping a balance between risk and sustainability is key, and organizations need to think beyond their immediate needs to their long term goals. Economic uncertainty, coupled with key risk areas and fast paced technology change, make strategic planning complex. Begin the discussion with your management team to find your path to your future.

2020 strategic risks for boards



Evaluating and mitigating the greatest risks

Public sector organizations face a multitude of internal and external risks in an evolving landscape. Risks can stem from strategy, finances, legal situations, operations, regulatory compliance, information technology, economic environment, and/or fraud, waste and abuse.

By employing a risk assessment, areas with the greatest needs and highest risks are evaluated. Then a risk mitigation plan can be developed and deployed.

Learn about [risk assessment](#) types, tools and strategies.

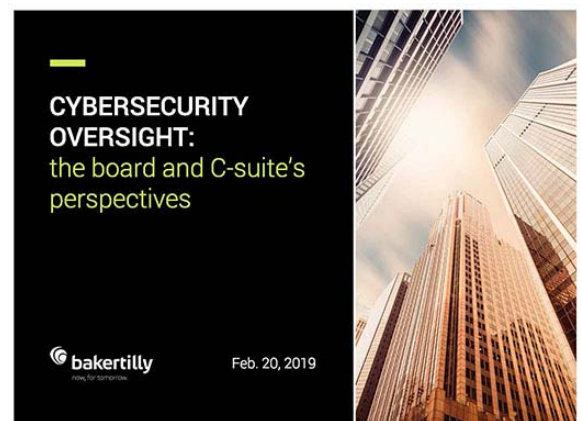
Cybersecurity

Operational reporting on cybersecurity effectiveness

As boards engage management in cybersecurity risk discussions, directors should expect management to produce reports on the effectiveness of the organization's cybersecurity-risk management program. Management can (and should) collect and analyze relevant performance measures and metrics to determine if cybersecurity safeguards and controls are operating as intended, and whether any corrective action should be taken to strengthen management's risk-mitigation approaches. While not an exhaustive list, some key processes on which management should report include these:

- Incident management
- Risk management and governance
- Independent assurance on the cybersecurity program

[Learn more](#) about cybersecurity risk management.



[WATCH: On demand webinar about board governance over cybersecurity.](#)

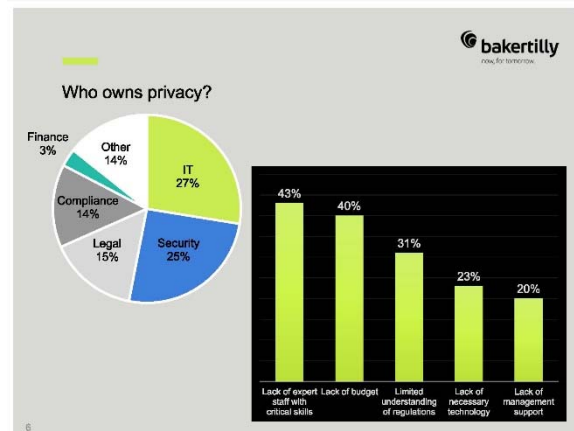
Data privacy

Elevating privacy risks to the forefront of board agendas

Organizations around the world are still scrambling to comply with the General Data Protection Regulation in the European Union, which went into effect in May 2018. While the data privacy regulatory environment changes rapidly, organizations can take proactive steps to ensure that they stay informed of the existing regulations and of those developing on the near horizon.

Adequate oversight remains a key part of staying on top of data privacy developments. Some regulations specify oversight requirements, and can depend on the type of the organization, the quantity and type of personal data processed, and the locations where operations take place. In many cases, a data protection officer (DPO) must lead the effort. Since the DPO is responsible for overseeing practices related to data protection strategy and implementation, having one in place early on will help ensure that the privacy program is comprehensive and consistent.

Learn more about [data privacy risk management](#).



[WATCH: On demand webinar about a risk-based approach to oversight, compliance and management of privacy](#)

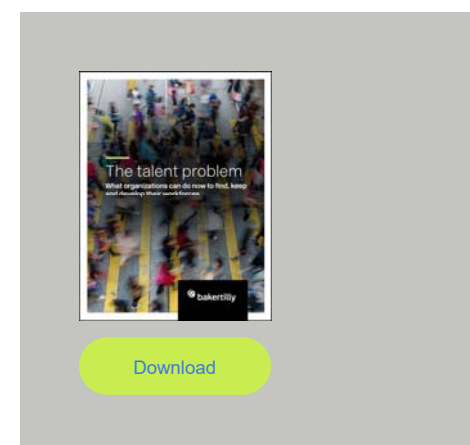
The talent problem

Establishing a lifeline for your shifting workforce

Employee recruitment and retention challenges are an all too common struggle in the public sector:

- Aging workers with institutional knowledge retire
- High demand for small qualified candidate pool
- Perception of geographic disadvantages
- Wage/benefit competition with private sector
- Lean operations exclude investments in recruitment, on-the-job training and technology
- Unclear growth and career advancement tracks

Sustainable organizations must have a robust workforce development and succession planning program. Learn how to get started and incorporate a workforce/succession planning program with existing operational practices.



Innovation

Anticipating disruptive innovation and digital transformation

To stay competitive and relevant in a rapidly changing business landscape, organizations in every industry must navigate an increasingly disruptive, technology-enabled environment. Companies that do not address and embrace new and emerging technologies will be less competitive or may even face obsolescence.

Given these challenges to companies, what does innovation mean in this era of digital transformation? Innovation now involves finding the right problems worth solving; building new offerings, business models, and experiences; and generating value at scale for customers.

Furthermore, the rapid digital transformation of advanced technologies such as blockchain, robotic process automation (RPA), and artificial intelligence (AI) now portend similar effects in industries from financial services and healthcare to communications and manufacturing. Boards must become

knowledgeable about these digital disruption trends in order to be able to conduct meaningful oversight that management can use successfully as the organization embraces new technologies.

Anticipating Disruptive Innovation and Digital Transformation

To stay competitive and relevant in a rapidly changing business landscape, organizations in every industry must navigate an increasingly disruptive, technology-enabled environment.

[Read the blog post.](#)

Learn more about [innovation opportunities](#).

Public sector executive recruitment

Navigating recruitments and smart hiring

Competing for top executive talent in the public sector space takes industry knowledge, familiarity with the general applicant pool and experience navigating recruitments. Search consultants draw upon their understanding of organizational management and human resources to serve as a successful agent for government entities. In turn, public sector organizations can adopt a foundational understanding about search firms to ensure optimal collaboration on hiring opportunities.

[Read the three part series](#) to learn what your entity should be thinking about and how Baker Tilly can help.

Three part series on public sector executive recruitment

Navigate the changing workforce landscape with confidence, read the executive recruitment series.

1. [Five myths about search firms](#)
2. [Recruiting for difficult positions](#)
3. [Hiring recommendations for government entities](#)

Customer experience

Finding your edge in a competitive market

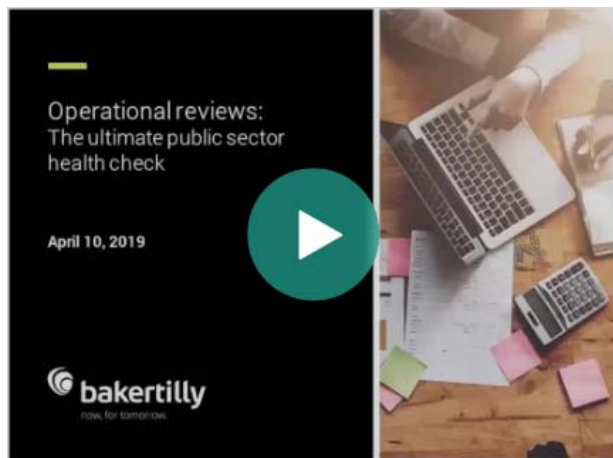
All industries are facing an increasingly competitive marketplace due to more connected consumers, partners and vendors. Where an organization may have had a geographic advantage in the past, they now need to be able to compete against non-local organizations.

One of the key factors in maintaining your place in the market is ensuring a positive, fast and easy customer experience. Whether this means enhancing your customer support services through online chat bots or developing a mobile app to allow your customer access to their information around the clock, your organization needs to take your customer experience strategy seriously. Management and board members should understand where your experience is currently and what strategies you are evaluating to enhance it.

Learn more about [why your customer experience is so important](#).

Operational and organizational sustainability

Aligning resources with strategy



As new demands confront the public sector industry, it's easy to solve an immediate problem instead of pausing to take a holistic view. Rippling inefficiencies, increasing financial pressures, taxing staff resources and plummeting constituent satisfaction can pile atop organizations already facing pressure to improve efficiency, effectiveness, relevance and financial viability.

An operational review follows a systematic, strategic approach to understanding an entity's operations and performance. Opportunities to improve processes, bolster internal controls and reduce costs are uncovered in order to realign organizational resources and strategic objectives.

Learn invaluable methods for [executing an operational review](#) while maintaining day-to-day operations.

A photograph showing a group of hands of various skin tones holding small green seedlings with soil. The hands are arranged in a circle, with each hand holding a seedling. The background is dark and out of focus.

Appendix A: Client service team

Client service team

Wendi Unger, CPA

Partner

777 East Wisconsin Ave 32nd Floor
Milwaukee, WI 53202
United States

T +1 (414) 777 5423

wendi.unger@bakertilly.com

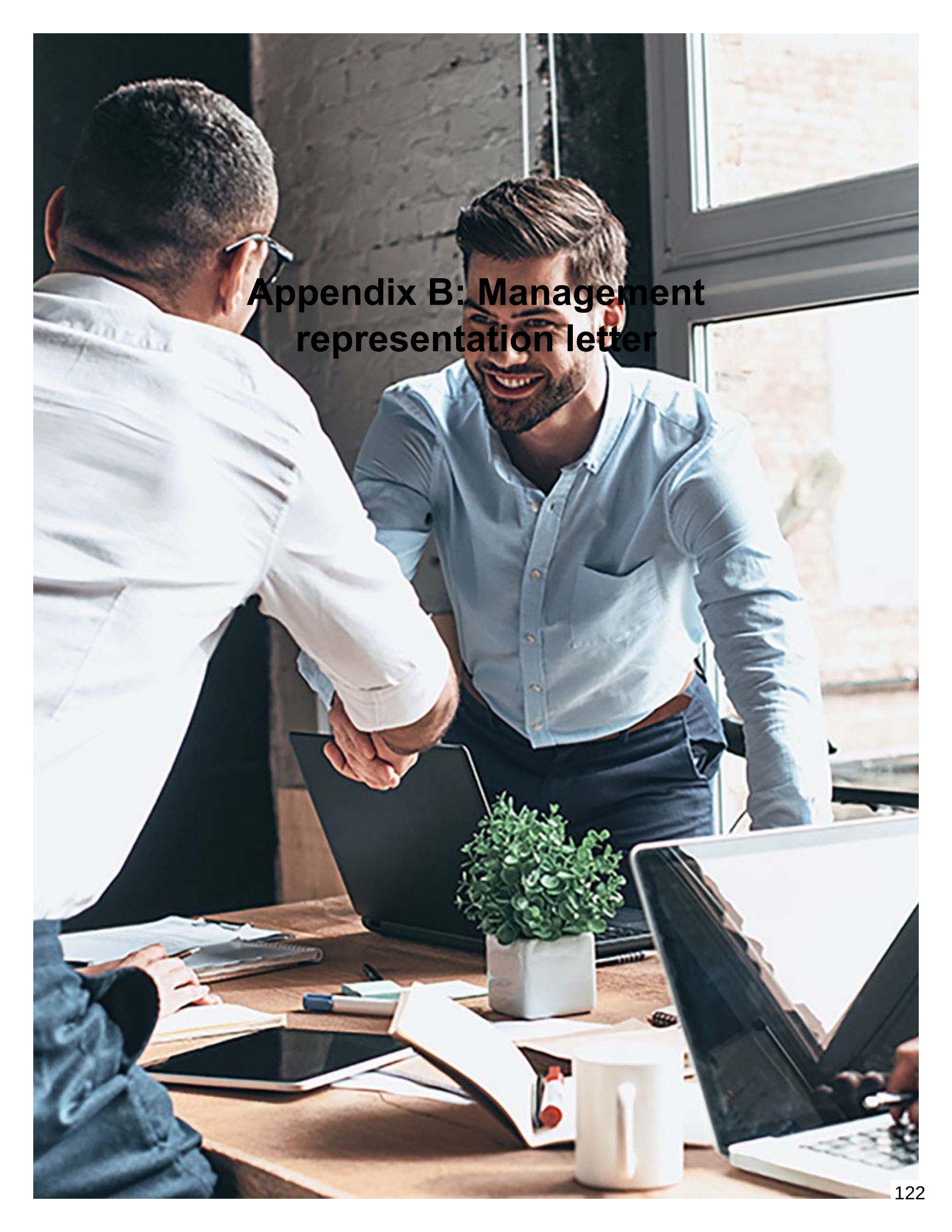
Joel Zyhowski, CPA

Senior Accountant

777 East Wisconsin Ave 32nd Floor
Milwaukee, WI 53202
United States

T +1 (414) 777 5442

joel.zyhowski@bakertilly.com

A photograph of two men in an office setting. The man on the right, with a beard and wearing a light blue button-down shirt, is smiling and shaking hands with the man on the left. The man on the left is seen from the back, wearing a white shirt and glasses. They are standing at a wooden desk. On the desk, there is a laptop, a tablet, a white mug, a small potted plant, and some papers. A window is visible in the background, showing a view of a building. The text "Appendix B: Management representation letter" is overlaid in the center of the image.

Appendix B: Management representation letter



Village of Mukwonago

Office of the Finance Director

Diana Doherty (ddoherty@villageofmukwonago.com)
440 River Crest Court, Mukwonago, Wisconsin 53149
www.villageofmukwonago.com

Direct Line: (262) 368-3118
Main Office: (262) 363-6420
Fax: (262) 363-6425

May 19, 2020

Baker Tilly Virchow Krause, LLP
777 E Wisconsin Ave
Milwaukee, WI 53202

Dear Baker Tilly Virchow Krause, LLP:

We are providing this letter in connection with your audit of the financial statements of the Village of Mukwonago as of December 31, 2019 and for the year then ended for the purpose of expressing opinions as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Mukwonago and the respective changes in financial position and cash flows, where applicable, in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the fair presentation of the previously mentioned financial statements in conformity with accounting principles generally accepted in the United States of America. We are also responsible for adopting sound accounting policies, establishing and maintaining internal control over financial reporting, and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter.
- 2) The financial statements referred to above are fairly presented in conformity with accounting principles generally accepted in the United States of America. We have engaged you to advise us in fulfilling that responsibility. The financial statements include all properly classified funds of the primary government and all component units required by accounting principles generally accepted in the United States of America to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, if any, are reasonable.
- 6) All events subsequent to the date of the financial statements and for which accounting principles generally accepted in the United States of America require adjustment or disclosure have been adjusted or disclosed. No other events, including instances of noncompliance, have occurred subsequent to the financial statement date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.

- 7) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 8) All known audit and bookkeeping adjustments have been included in our financial statements, and we are in agreement with those adjustments.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.
- 10) Guarantees, whether written or oral, under which the Village is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Village Board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) We have not completed an assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 13) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others.
- 15) We have no knowledge of known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 16) There are no known related parties or related party relationships and transactions of which we are aware.

Other

- 17) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 18) We have identified to you any previous financial audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.

19) The Village has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.

20) We are responsible for compliance with federal, state, and local laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits, debt contracts, and IRS arbitrage regulations; and we have identified and disclosed to you all federal, state, and local laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.

21) There are no:

a) Violations or possible violations of budget ordinances, federal, state, and local laws or regulations (including those pertaining to adopting, approving and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, or for reporting on noncompliance, except those already disclosed in the financial statement, if any.

b) Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by accounting principles generally accepted in the United States of America.

c) Nonspendable, restricted, committed, or assigned fund balances that were not properly authorized and approved.

d) Rates being charged to customers other than the rates as authorized by the applicable authoritative body.

e) Violations of restrictions placed on revenues as a result of bond resolution covenants such as revenue distribution or debt service funding.

22) In regards to the nonattest services performed by you listed below, we have 1) accepted all management responsibility; 2) designated an individual with suitable skill, knowledge, or experience to oversee the services; 3) evaluated the adequacy and results of the services performed, and 4) accepted responsibility for the results of the services.

a) Financial statement preparation

b) Adjusting journal entries

None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

23) The Village of Mukwonago has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

24) The Village of Mukwonago has complied with all aspects of contractual agreements that would have a material effect on the financial statement in the event of noncompliance.

25) We have followed all applicable laws and regulations in adopting, approving, and amending budgets

26) The financial statements properly classify all funds and activities.

- 27) All funds that meet the quantitative criteria in GASB Statement No. 34 and No. 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 28) Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned and unassigned) are properly classified and, if applicable, approved.
- 29) The Village of Mukwonago has no derivative financial instruments such as contracts that could be assigned to someone else or net settled, interest rate swaps, collars or caps.
- 30) Provisions for uncollectible receivables, if any, have been properly identified and recorded.
- 31) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 32) Revenues are appropriately classified in the statement of activities within program revenues and general revenues.
- 33) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 34) Deposits and investments are properly classified, valued, and disclosed (including risk disclosures, collateralization agreements, valuation methods, and key inputs, as applicable).
- 35) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated/amortized. Any known impairments have been recorded and disclosed.
- 36) Tax-exempt bonds issued have retained their tax-exempt status.
- 37) We have appropriately disclosed the Village of Mukwonago's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available and have determined that net position were properly recognized under the policy. We have also disclosed our policy regarding which resources (that is, restricted, committed, assigned or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available.
- 38) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 39) With respect to the supplementary information, (SI):
- a) We acknowledge our responsibility for presenting the SI in accordance with accounting principles generally accepted in the United States of America, and we believe the SI, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the SI have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b) If the SI is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

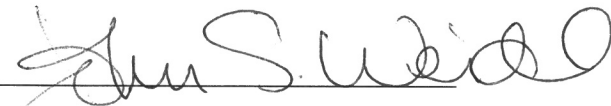
40) We assume responsibility for, and agree with, the information provided by the Wisconsin Retirement System as audited by the Legislative Audit Bureau relating to the net pension asset/liability and related deferred outflows and deferred inflows and have adequately considered the reasonableness of the amounts and disclosures used in the financial statements and underlying accounting records. We also assume responsibility for the census data that has been reported to the plan.

41) We have implemented GASB Statement No. 84, *Fiduciary Activities*, and believe that all fiduciary funds have been identified and properly classified in the financial statements in compliance with the Standard..

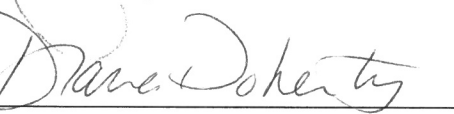
42) We have implemented GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, and believe that all required disclosures and accounting considerations have been identified and properly classified in the financial statements in compliance with the Standard..

Sincerely,

Village of Mukwonago

Signed: 

Mr. John Weidl, Village Administrator

Signed: 

Ms. Diana Doherty, Finance Director

A photograph showing a person's arm and hand writing on a document on a wooden table. The person is wearing a light blue long-sleeved shirt and a black watch with a brown strap. In the background, another person's hands are visible, gesturing during a conversation. The text "Appendix C: Two-way communication regarding your audit" is overlaid on the image.

Appendix C: Two-way communication regarding your audit

As part of our audit of your financial statements, we are providing communications to you throughout the audit process. Auditing requirements provide for two-way communication and are important in assisting the auditor and you with more information relevant to the audit.

As this past audit is concluded, we use what we have learned to begin the planning process for next year's audit. It is important that you understand the following points about the scope and timing of our next audit:

- a. We address the significant risks of material misstatement, whether due to fraud or error, through our detailed audit procedures.
- b. We will obtain an understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing, and extent of further audit procedures. We will obtain a sufficient understanding by performing risk assessment procedures to evaluate the design of controls relevant to an audit of financial statements and to determine whether they have been implemented. We will use such knowledge to:
 - Identify types of potential misstatements.
 - Consider factors that affect the risks of material misstatement.
 - Design tests of controls, when applicable, and substantive procedures.
- c. We will not express an opinion on the effectiveness of internal control over financial reporting or compliance with laws, regulations, and provisions of contracts or grant programs
- d. The concept of materiality recognizes that some matters, either individually or in the aggregate, are important for fair presentation of financial statements in conformity with generally accepted accounting principles while other matters are not important. In performing the audit, we are concerned with matters that, either individually or in the aggregate, could be material to the financial statements. Our responsibility is to plan and perform the audit to obtain reasonable assurance that material misstatements, whether caused by errors or fraud, are detected.

Our audit will be performed in accordance with auditing standards generally accepted in the United States of America.

We are very interested in your views regarding certain matters. Those matters are listed here:

- a. We typically will communicate with your top level of management unless you tell us otherwise.
- b. We understand that the governing board has the responsibility to oversee the strategic direction of your organization, as well as the overall accountability of the entity. Management has the responsibility for achieving the objectives of the entity.
- c. We need to know your views about your organization's objectives and strategies, and the related business risks that may result in material misstatements.
- d. Which matters do you consider warrant particular attention during the audit, and are there any areas where you request additional procedures to be undertaken?
- e. Have you had any significant communications with regulators or grantor agencies?
- f. Are there other matters that you believe are relevant to the audit of the financial statements?

Also, is there anything that we need to know about the attitudes, awareness, and actions of the governing body concerning:

- a. The entity's internal control and its importance in the entity, including how those charged with governance oversee the effectiveness of internal control?
- b. The detection or the possibility of fraud?

We also need to know if you have taken actions in response to developments in financial reporting, laws, accounting standards, governance practices, or other related matters, or in response to previous communications with us.

With regard to the timing of our audit, here is some general information. If necessary, we may do preliminary financial audit work during the months of October-December, and sometimes early January. Our final financial fieldwork is scheduled during March to best coincide with your readiness and report deadlines. After fieldwork, we wrap up our financial audit procedures at our office and may issue drafts of our report for your review. Final copies of our report and other communications are issued after approval by your staff. This is typically 6-12 weeks after final fieldwork, but may vary depending on a number of factors.

Keep in mind that while this communication may assist us with planning the scope and timing of the audit, it does not change the auditor's sole responsibility to determine the overall audit strategy and the audit plan, including the nature, timing, and extent of procedures necessary to obtain sufficient appropriate audit evidence.

We realize that you may have questions on what this all means, or wish to provide other feedback. We welcome the opportunity to hear from you.



Economic Impact Analysis

Submitted to Village of Mukwonago on July 2, 2020



Contents

Introduction	3
Methodology	3
Findings	4
IMPACT AREA – TID #5, Mukwonago Industrial Park	5
Future Industrial Park Development	11
Conclusion	11
IMPACT AREA – TID #4, 915 Main St. and surrounding area.....	12
Conclusion	18
IMPACT AREA – Chapman Farms Development	19
Conclusion	21
Village-wide Impact	21
Impacts from COVID-19 to Local Development	24
Conclusion	25
Appendix A – Tables.....	26

Introduction

Over the past six years, Mukwonago Village Staff have been busy recruiting businesses and responding to inquiries for available property for development. This activity has taken on all manner of development including industrial, commercial (i.e. retail and service), residential and mixed use.

Many developments would not happen without participation in some kind from the Village. Investments generate impacts in the form of dollars spent and jobs created in the local economy. Mukwonago is in a great position to be witnessing significant economic impact from the investments it made in the industrial park and elsewhere throughout the Village, in other words, the return on their investment. This report will demonstrate the value that investment has created. It will define and demonstrate direct, indirect, and induced impacts to the local economy because of private and public sector investments in development.

Tax Increment Financing (TIF) is one of the few tools municipalities in Wisconsin have to encourage development and redevelopment of property. It is a self-funding mechanism, in that the incremental property tax created by new development can be used by the Village for a period of time set out in a Tax Increment District's (TID's) project plan. During the life of the District, the Village retains all other taxing jurisdictions' portion of property tax collected on incremental development to invest in the district and pay off any debts or expenses incurred in the process. Once those debts or expenses are paid, during the life of the district, the Village may retain surplus increment to reinvest and do other projects within the district. In areas where a TID is not in place, the Village only retains its portion of the taxes generated (approximately 33%).

Methodology

Redevelopment Resources obtained documents from the Village including Tax Increment District (TID) project plans, building permits for all developments, and development agreements for each project which had one. The State of Wisconsin Department of Revenue web site was utilized for year over year impacts to the tax base. Other sources of secondary data gathering included the Economic Policy Institute, which provides employment multiplier data by industry, various sources for income multipliers based on construction investments, and The Manufacturing Institute, which cited the U. S. Bureau of Economic Analysis. The National Association of Home Builders was referenced for data related to single family and multi-family residential development.

Multipliers were calculated and applied to investment data for the private and public sectors' investments. This data was then analyzed for other impacts and graphically displayed for ease of understanding.

Findings

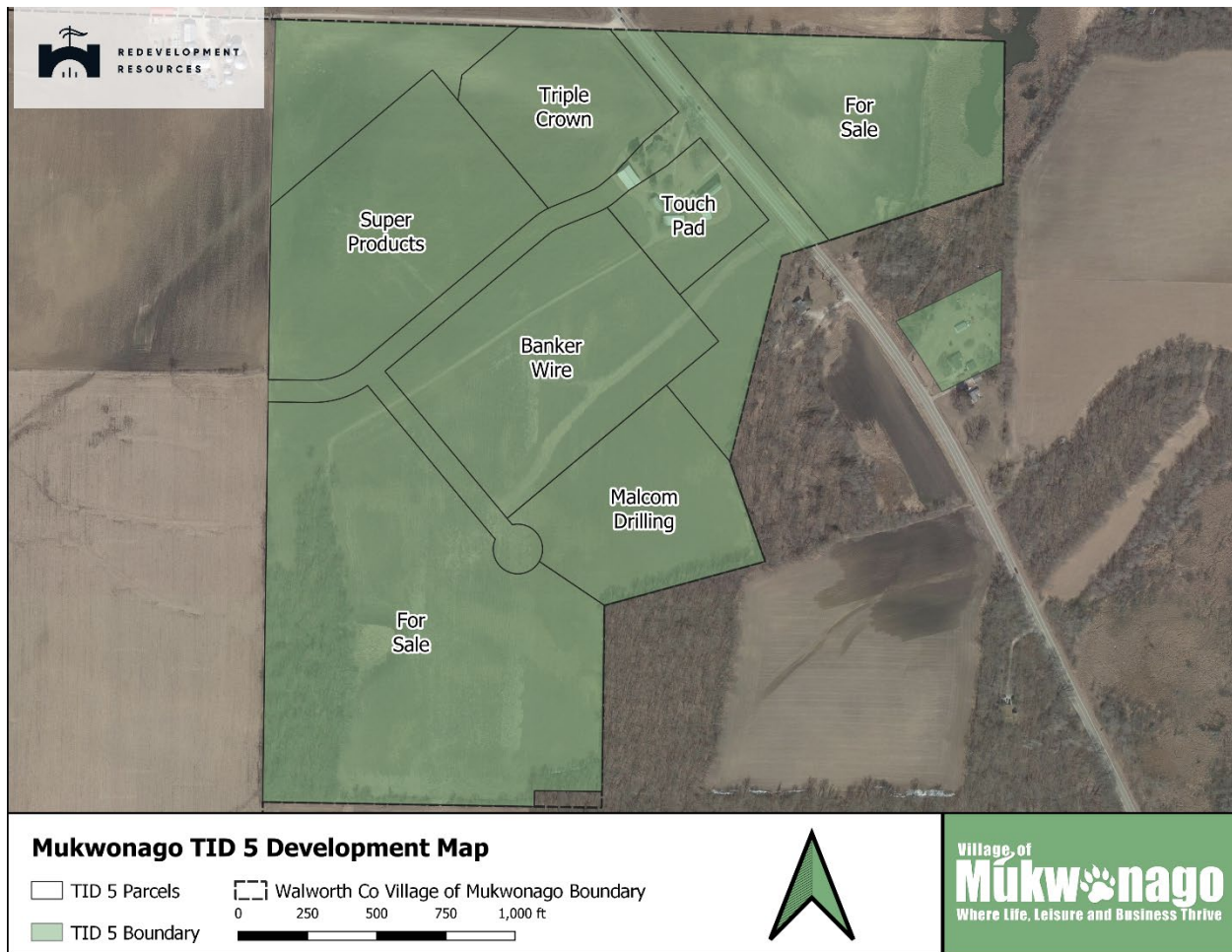
- TID #5
 - Between August of 2018 and September of 2019, the Village of Mukwonago entered into five development agreements with five different manufacturers for the development of 478,500 sq. ft. of new development.
 - In 2019, the total equalized value of the Village increased 3.34% over 2018 which can be nearly entirely attributed to new developments in the Industrial Park.
 - For every \$1 the public sector invested the private sector invested \$3.38.
 - The total economic impact of the development of Industrial Park property in TID #5 in the Village of Mukwonago is just shy of \$200 million.
 - Total direct, indirect, and induced job creation is estimated to be 1,391.
- TID #4
 - For every \$1 the public sector invested the private sector invested \$3.64.
 - The total economic impact of the development of TID #4 in the Village of Mukwonago is just shy of \$42 million.
 - Total direct, indirect, and induced job creation is estimated to be 207.
- Chapman Farms
 - For every dollar the public sector invested, the private sector is proposed to invest \$22
 - The total economic impact of the development of Chapman Farms is approximately \$104 million.
 - The Chapman Farms development will support approximately 90 jobs.
- Village-wide Impact
 - The largest growth in equalized value has been in manufacturing, averaging 18% growth per year since 2016.
 - This is noteworthy as manufacturing, as of 2019, only accounts for 5.9% of the total real estate in the Village of Mukwonago
 - Though a variety of factors contribute to the ongoing development success of the Village of Mukwonago, it can be attributed
 - to strong fiscal management of the Village,
 - proactive business retention and recruitment strategies which have been employed,
 - the effective use of tools, such as Tax Increment Financing, land banking and other incentives

IMPACT AREA – TID #5, Mukwonago Industrial Park

In January of 2018, the Village of Mukwonago created TID #5 to add capacity to industrial space in the Village. Demand was demonstrated by a study (published by Southeastern Wisconsin Regional Planning Commission and Waukesha County Department of Parks and Land Use) which noted the supply of vacant land in the desirable parcel size of five acres or larger in newer developments in Southeastern Wisconsin may be exhausted in five to six years based on the range of growth rates identified in the study. The study essentially found readily developable industrial land to be in short supply. Eighty percent (80%) of available industrial land in Waukesha county has one or more of the following limiting factors: size issues, challenging geographical and geological features, undesirable location, or age of surrounding developments.

Since the property the Village was considering developing had very good access to I-43, was formerly farmland totaling 100 acres, the proposed development was attractive and prime for development. It was recommended (via a report by Redevelopment Resources) the Village acquire the property and proceed to install infrastructure.

It did not take long for the first development agreements to take shape. Between August of 2018 and September of 2019, five development agreements had been inked with five different manufacturers to set in motion the development of 478,500 sq. ft. of new development.



Construction of the industrial park by the Village and of the manufacturing plants by the businesses has created a significant impact on the Village's economy. In 2019, the Village of Mukwonago's total equalized value is \$909,932,400 which is an increase of \$46,378,100, or 5% over 2018. Nearly the entire increase in equalized value in 2019 can be attributed to new developments in the Industrial Park.

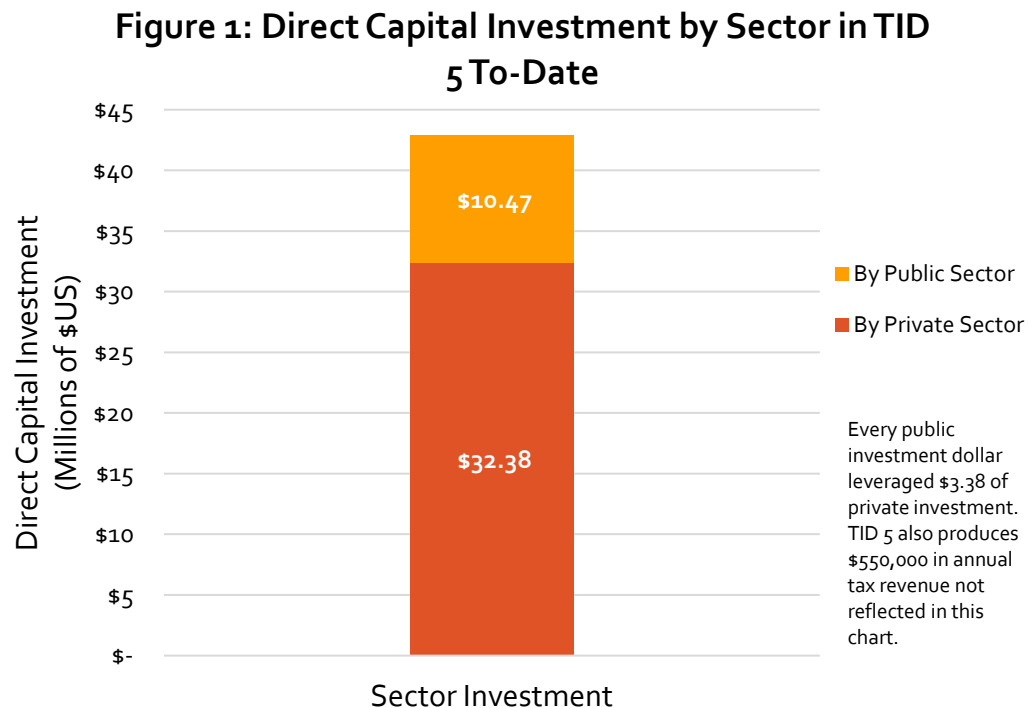
The Direct Economic Impact of an investment is a measure of the total amount of additional expenditure within a defined geographical area, which can be directly attributed to a construction project or other investment of capital.

Direct Economic Impact is an assessment of the net increase in spending because of the development. Direct impacts of the construction by the Village and contractors of the manufacturing facilities are as follows:

A total of \$10.47 million was invested by the Village of Mukwonago for acquisition, infrastructure (roads, utilities, storm water management) and site preparation. This investment amount does not include cost of debt service on borrowing.

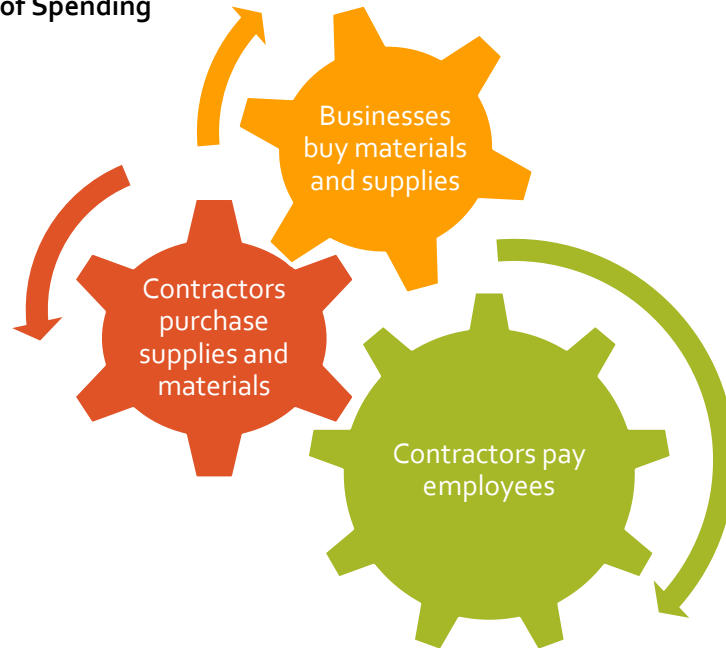
The private sector has collectively spent over \$32.38 million in construction and development of four manufacturing facilities, with another \$2.25 - \$3 million expected on the fifth site which is currently under private control.

This means that for every \$1 the public sector invested the private sector invested \$3.38.



Indirect impact includes the impact of local industries buying goods and services from other local industries. In the case of the construction of manufacturing facilities, indirect impacts are created when goods and services are purchased from suppliers by the direct investment noted above. The cycle of spending works its way backward through the supply chain until all money is spent outside of the local economy, either through imports or by payments to value added.

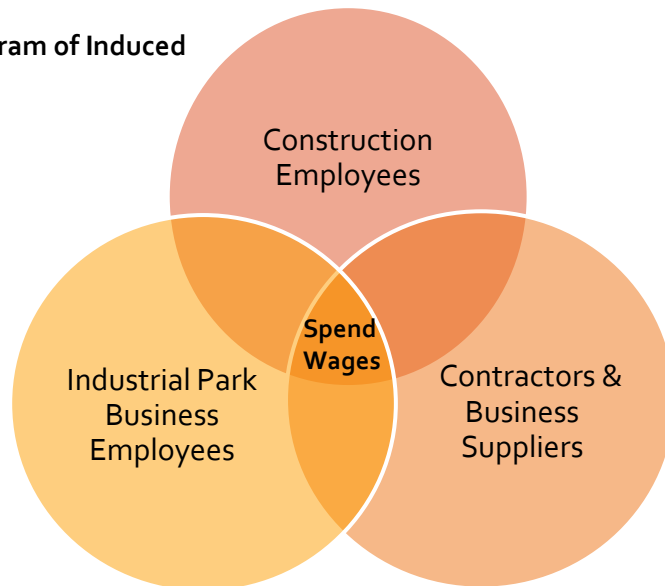
Figure 2: Indirect Cycle of Spending



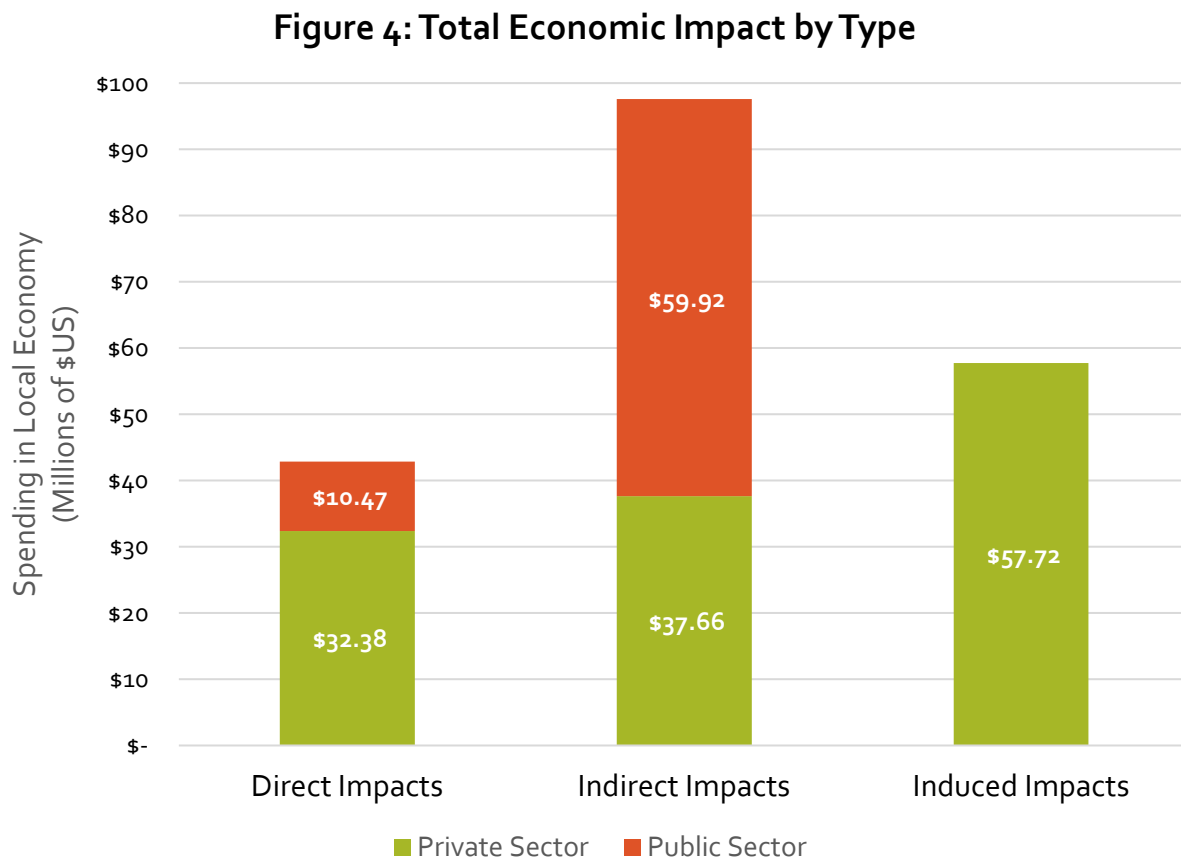
Multipliers are applied to direct investments to achieve the value of indirect investments. The indirect impacts created by the construction industry total \$37.7 million. The indirect impacts created by the manufacturing facilities at the outset total \$59.9 million.

Induced impacts are the results of increased personal income caused by the direct and indirect effects. The induced effect is a measure of this increase in household-to-business activity. For example, as employees of contractors, suppliers and manufacturers are paid, their spending creates induced impacts.

Figure 3: Ven Diagram of Induced Impacts

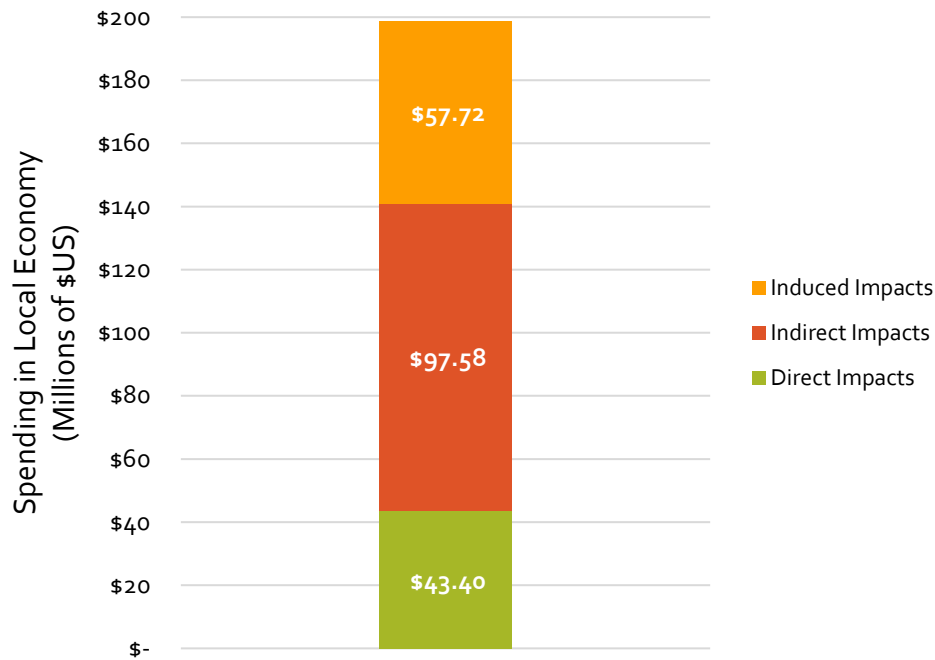


Different multipliers are used to calculate induced impacts. In the Village of Mukwonago, induced impacts from the development in the Industrial Park total \$57.7 million.



The total economic impact of the development of Industrial Park property in TID #5 in the Village of Mukwonago is just shy of \$200 million.

Figure 5: Total Economic Impact



Impact on job creation is another measure of the effect of new development. Businesses in the industrial park report a total of 421 jobs created. Some of the businesses project even more job growth in the coming months and over the next 3-5 years.

Jobs were not just created at the manufacturing plants but were also created as a result of the construction activity.

Indirect impacts:

Supplier jobs created from construction impacts	88
Jobs created because of manufacturing activity	289

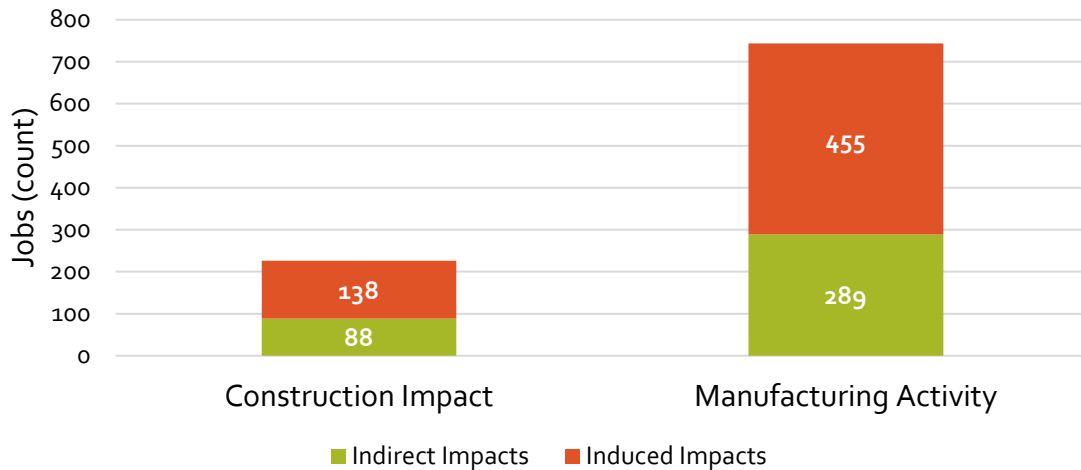
Induced impacts:

Induced jobs created from construction impact	138
Induced jobs created from manufacturing activity	455

Total jobs:

Direct	421
Indirect	377
Induced	593
Total:	1,391

Figure 6: Indirect and Induced Jobs Created due to Construction and Manufacturing Activity



Activity yet to be measured is the construction impact and jobs created from Malcolm Drilling and any subsequent Industrial Park tenants as vacant land is developed.

Future Industrial Park Development

When industrial park land that is already served by roads and utilities is developed, another \$15-\$18 million in investment could be realized on the property to the southwest of Hwy. 83. This would lead to \$13-\$16 million in incremental tax base in the industrial park. which would include the creation of 200+ direct jobs and several million dollars in indirect and induced impact.

Northeast of Hwy. 83, another significant development could be realized which could generate \$10-\$15 million in investment, or \$8-14 million in incremental tax base, depending if there was one or multiple developments. With Malcolm Drilling and any additional development, taxes generated in the Industrial park could increase by between \$388,970 and \$501,250 annually.

Further investment by the Village would be warranted, but could be limited, since there is already access to street/hwy. and utilities. Village investments in remaining parcels could be limited to site work or any cash grants to developers.

Conclusion

Not every job and dollar has remained within the community, but the return on the Villages' initial investment of \$10.47M, is significant. With infrastructure now in place, investment by the Village in TID #5 going forward should be minimal however increment value increases will be more impactful.

The Village is wisely utilizing Tax Increment Financing to accomplish development goals, increase property tax base, create jobs and increase wealth.

IMPACT AREA – TID #4, 915 Main St. and surrounding area

When the Village acquired the parcel located at 915 Main St. to facilitate redevelopment of an underutilized site in 2014, it knew it would have to invest in improvements to the site in order for it to be marketable for private development. The property had structural, environmental, and economic issues, and the Village planned to utilize tax incremental financing to make the site suitable for redevelopment. Nearby sites had remained vacant due to environmental issues (such as the existence of wetlands) and the transfer of property ownership from private entities to the Village.

Tax Increment District #4 was created to support investments made by the Village and prepare for the attraction of development into this area. This TID was created in 2017.

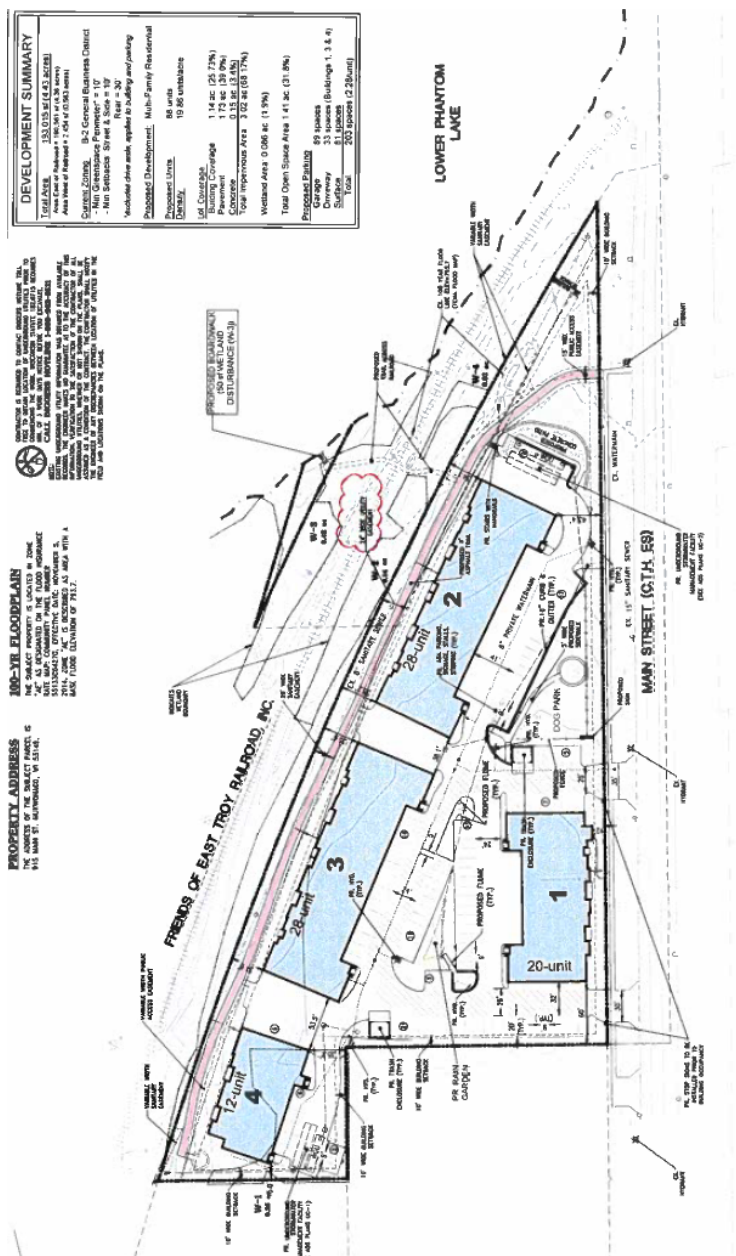
TID #4 Boundary



Following investments by the Village for environmental cleanup of the former Lynch dealership and other property acquisition, the property attracted an investor/developer. Mikko Erkamaa signed a development agreement with the Village in October 2019 and is constructing 89 units of multifamily

housing on the site. There will be four buildings; two will consist of 28 units each, one building of 20 units and one building with 12 units.

Development Plan



The Village has invested \$3,295,375 between property acquisition, environmental cleanup and a cash grant to the developer (not including debt service on borrowing related to these expenditures). The developer has paid \$523,676 in Impact Fees and Building Permits directly to the Village of Mukwonago. In total, the developer is planning to spend \$12 million in the construction of the development and has a

commitment to an assessed value of \$10 million. So, **for every dollar the public sector has spent, the private sector is spending \$3.64.**

The Direct Economic Impact of an investment is a measure of the total amount of additional expenditure within a defined geographical area, which can be directly attributed to a construction project or other investment of capital.

Direct Economic Impact is an assessment of the net increase in spending because of the development. Direct impacts of the construction by the Village and contractors of the multifamily housing units are as follows:

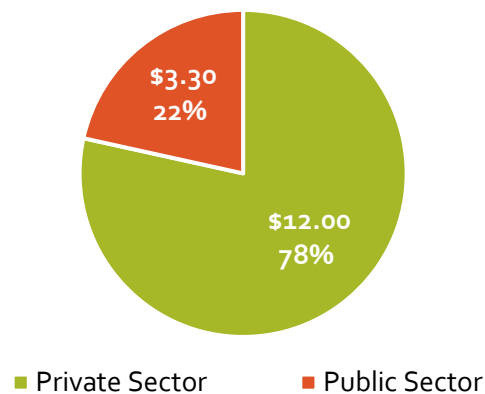
Direct Impacts

Public Sector	\$ 3,295,375
Private Sector	<u>\$12,000,000</u>
Total	\$15,295,375

Figure 7: Direct Capital Investment by Sector in TID 4



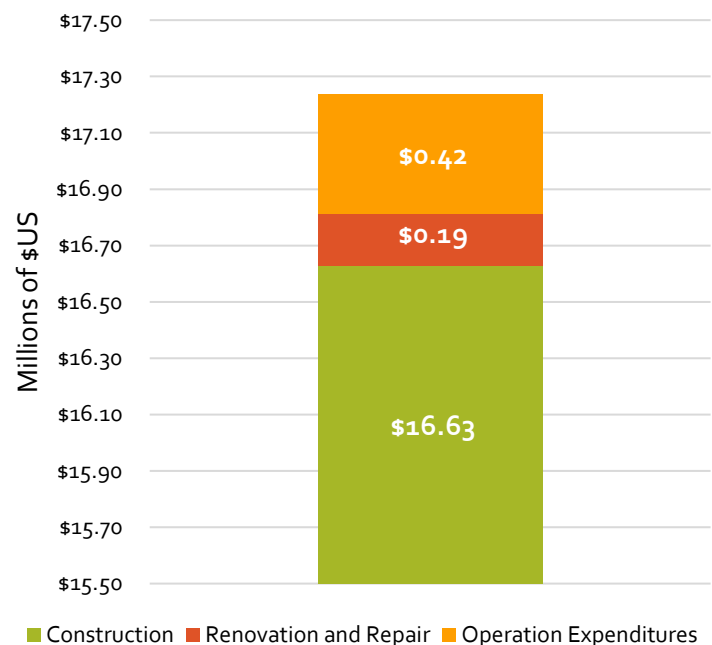
**Figure 8: Direct Economic Impact by Sector
(Millions of US\$)**



Indirect impact includes the impact of local industries buying goods and services from other local industries. In the case of the construction of multifamily housing, indirect impacts are created when goods and services are purchased from suppliers by the direct investment noted above. The cycle of spending works its way backward through the supply chain until all money is spent outside of the local economy, either through imports or by payments to value added.

Indirect impact of construction	\$16,628,519
Renovation and Repair	\$ 185,088
Operation Expenditures	<u>\$ 423,151</u>
Total	\$17,236,758

Figure 9: Indirect Impact Breakdown



Induced impacts for this development type are the results of increased personal spending of residents of the apartment complex. The induced effect is a measure of this increase in household-to-business activity.

Figure 10: Induced Impact Breakdown

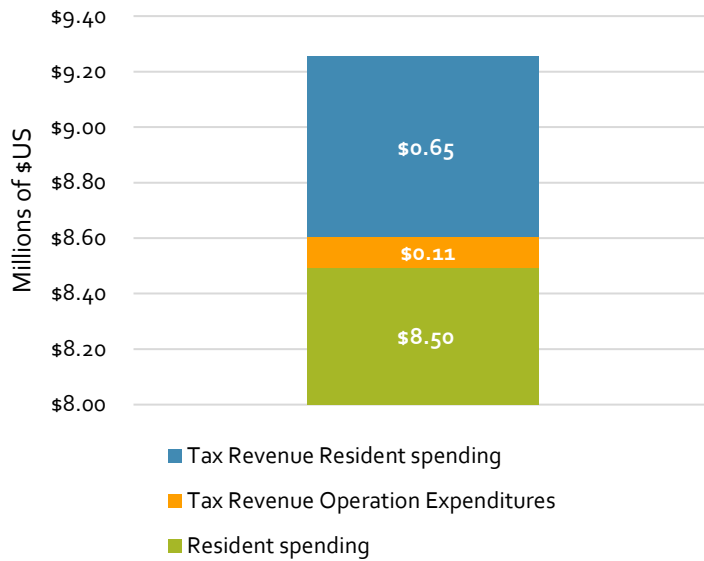


Table #: Total Induced Impact

Resident spending	\$8,495,199
Impact from tax revenue	
Operation Expenditures	\$108,362
Resident spending	\$650,256
Total impact from tax revenue	\$759,618
Total	\$9,254,817

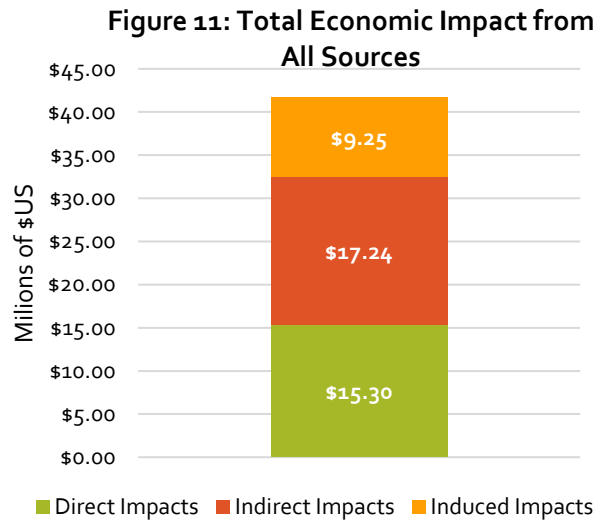


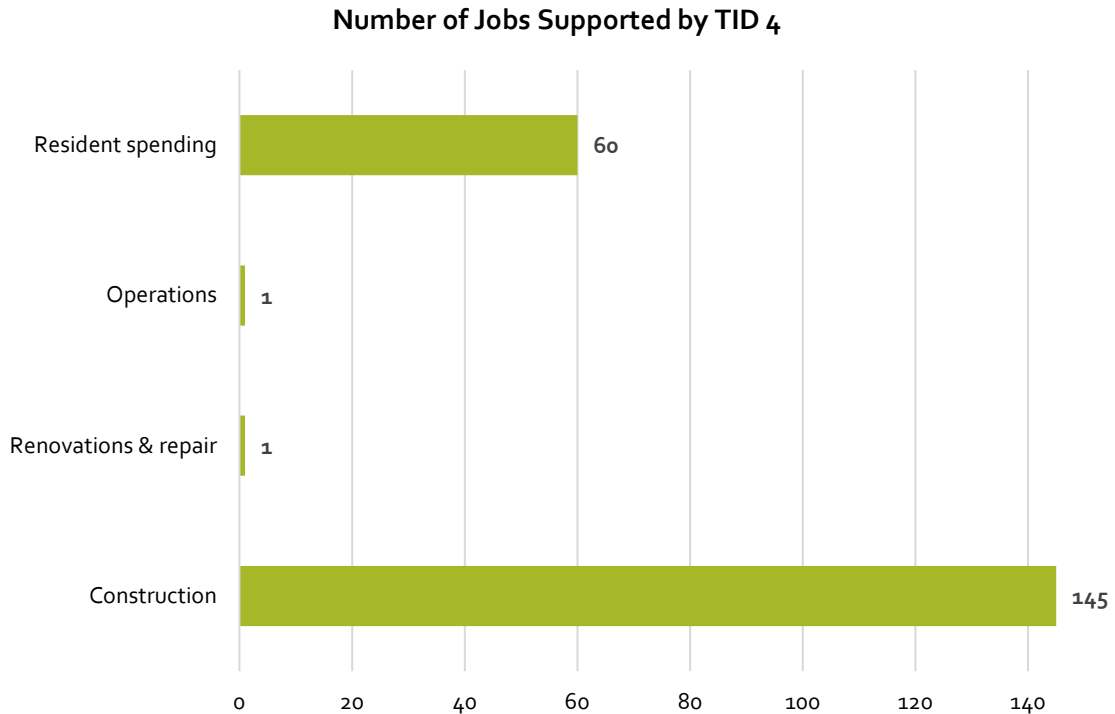
Table #: Total Economic Impact from All Sources (In Millions of \$US)

Direct Impacts	\$15.30
Indirect Impacts	\$17.24
Induced Impacts	\$9.25
Total Economic Impact	\$41.79

Employment Impact

The total number of jobs supported by apartment construction, operations and resident spending within the metro economy is as follows:

Construction	145
Renovation & repair	1
Operations	1
Resident Spending	<u>60</u>
Total jobs supported	207



Conclusion

With a guaranteed value of \$10 million, at the Village tax rate of \$16.04, this development will pay a minimum of \$160,400 in property taxes annually. At that rate it will take this development 20.5 years to pay the Village back for the investments it put into the property.

Additional development in TID #4 will support the TID and increase increment for the Village. With unknown timing and density of additional development, and other potential investments by the Village it is not feasible to predict with any accuracy how much more tax base can be generated in this TID. However, there is significant developable land available and with the strong patterns the Village has seen in recent years, this property should not be far behind in its return to productivity.

IMPACT AREA – Chapman Farms Development

A new development area on the north side of Mukwonago, referred to as Chapman Farms includes a commercial area bordering residential development. Beginning in the Spring of 2018, the development of Aurora Health Clinic, was followed in November of that year with construction of Kids Connection (daycare center) and followed by Educator's Credit Union in Spring of 2019.

This development area is not included within a tax increment district, so the Village and other taxing jurisdictions are able to see direct impact to the tax rolls without waiting for incremental tax revenue to offset investments made in the property to induce development.



The development currently includes plans for 88-single family homes, 25 duplexes and additional commercial development.

The Village's investment in land and infrastructure was \$2.25 million (not include cost of debt service). Chapman Farms is expected to induce investments from development valued at over \$50 million over the next 2 to 10 years. Those investments will come from the following:

- Aurora Health Clinic
- Educator's Credit Union
- Kid's Connection
- Additional commercial developments (retail and restaurants)
- Eighty-eight single family homes
- Twenty-five duplexes (50 units) totals 138 units of residential development or households.

Adding this number of homes to the community will create a significant impact over the next five to 10 years. The following assumes construction and occupancy of the full 138 units but does so with conservative estimates.

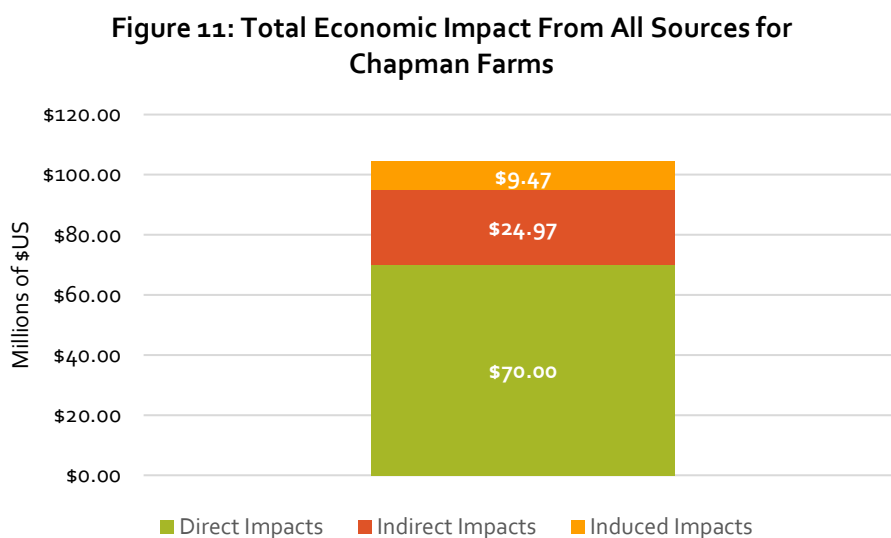
Aurora Health Center and Kid’s Corner have been assessed and their assessment appear in the Waukesha County Land Records System. They are assessed at \$3,758,000 and \$856,000, respectively. Educator’s Credit Union has not yet been assessed but for the purpose of this report we will estimate an assessment of \$620,000. This brings the total assessed value of commercial development to date to \$5,234,500. The commercial development portion of this area will generate approximately \$84,000 annually in taxes to be distributed amongst the taxing jurisdictions.

Based on current activity in the Fairwinds Neighborhood, we are assigning an average assessed value of \$429,000 on each of the single-family homes proposed for the Chapman Farms development. We are also estimating an assessed value of each unit of twin-housing at \$289,000. This provides a total assessed value of \$52,202,000 for the residential component of Chapman Farms.

Once fully constructed, the development (commercial and residential) could be assessed at over \$62.6 million. This will generate over \$1 million in property taxes annually.

According to the National Association of Home Builders, local impacts included in these estimates are construction investments, income, jobs, and other sources of revenue including permit fees to the local jurisdiction. Also considered is the impact of residents who earn money from the construction activity spending part of it within the local area.

Proposed direct impact of construction activity	\$70,000,000
Estimated Indirect impact of construction	\$24,965,330
Estimated Induced impact of construction	<u>\$9,466,700</u>
Total initial economic impact	\$104,432,030



The total number of local jobs supported from construction is 176.

Also calculated are ongoing annual local impacts that result from new homes being occupied and the occupants paying taxes and otherwise participating in the local economy year after year.

Annual Impact of 300+ residents to community

Local Income	\$5,330,000
Taxes and other revenue for local govts	\$1,300,000
Local jobs	90

Conclusion

Chapman Farms development is different from the others in this report in that it is not in a Tax Increment District. This means the benefits (increase in taxes generated) will go straight to the other taxing jurisdictions. It is also different because only a small portion of the development is constructed at this time. Most of the impact is yet to be developed, but single-family homes are in high demand. This property was a wise investment for the Village, providing the highest and best use for this property in this location, at this time, in the Village's overall economic growth cycle.

Village-wide Impact

The Wisconsin Department of Revenue publishes the Equalized Value Statement of Changes annually. The Equalized Value is the estimated value of all taxable real and personal property in each taxation district, by class of property, as of January 1, and certified by DOR on August 15 of each year. This annual report includes a comparison of the previous year's Equalized Values, details changes for both real and personal property as well as includes details of prior year corrections made under state law ([Sec. 70.57](#), Wis. Stats.). Table 4 in Appendix A, summarizes the Statement of Changes for the Village of Mukwonago over time.

Figure 12 below indicates the total equalized values of residential, commercial, and manufacturing properties for each year since 2017. (Note, the percentage change for 2017 is the amount of change that occurred since 2016. Total equalized value is the sum of land and improvements.) Figure 13 below indicates the percentage change year over year in each of these three real estate classifications.

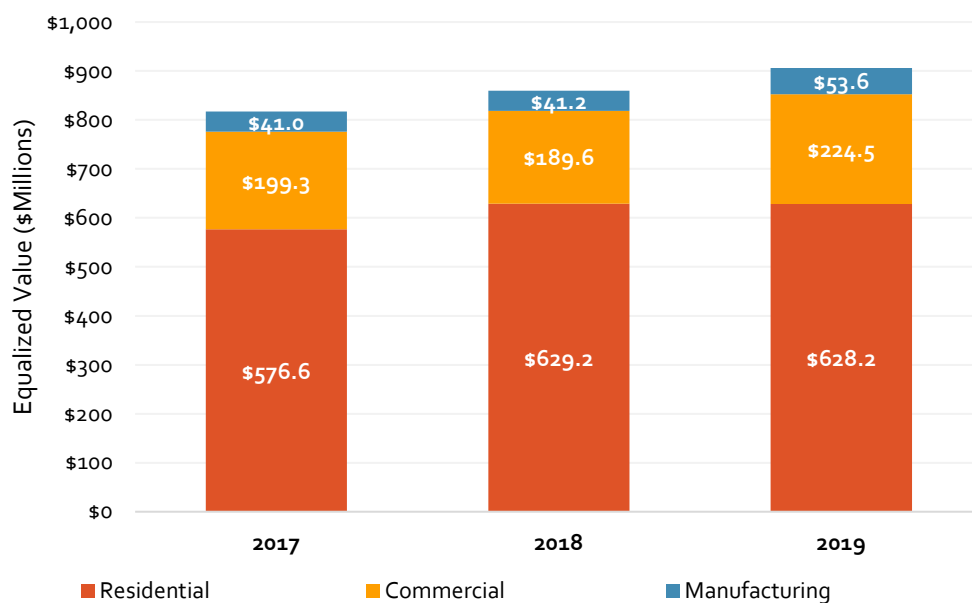
The Equalized Value by class of property may increase or decrease due to several factors.

- Annexation
- New Construction
- Demolition
- Economic changes
- Property becoming exempt or property that was exempt becoming taxable
- Property shifting to another class of property

The decrease in the total equalized value of commercial properties in 2018 may be due to the Village acquiring property, Chapman Farms, for instance, or to any other factor in the list above.

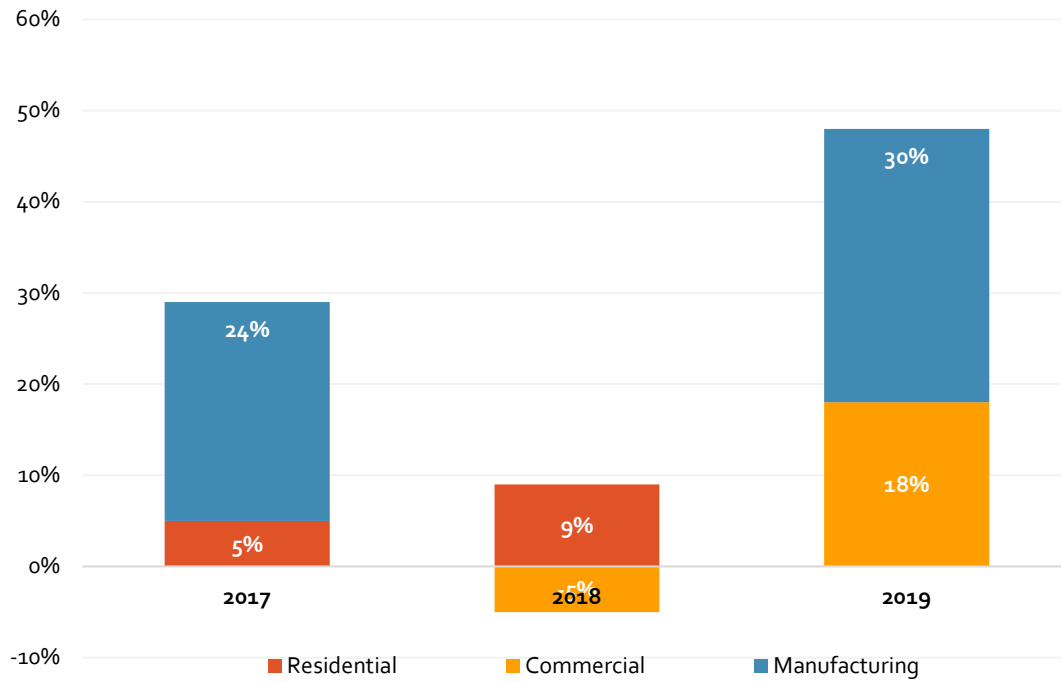
The largest growth in equalized value has been in manufacturing, averaging 18% growth per year since 2016. This is noteworthy as manufacturing, as of 2019, only accounts for 5.9% of the total real estate in the Village of Mukwonago (Figure 14).

Figure 12: Real Estate Equalized Value by Classification (2017-2019)



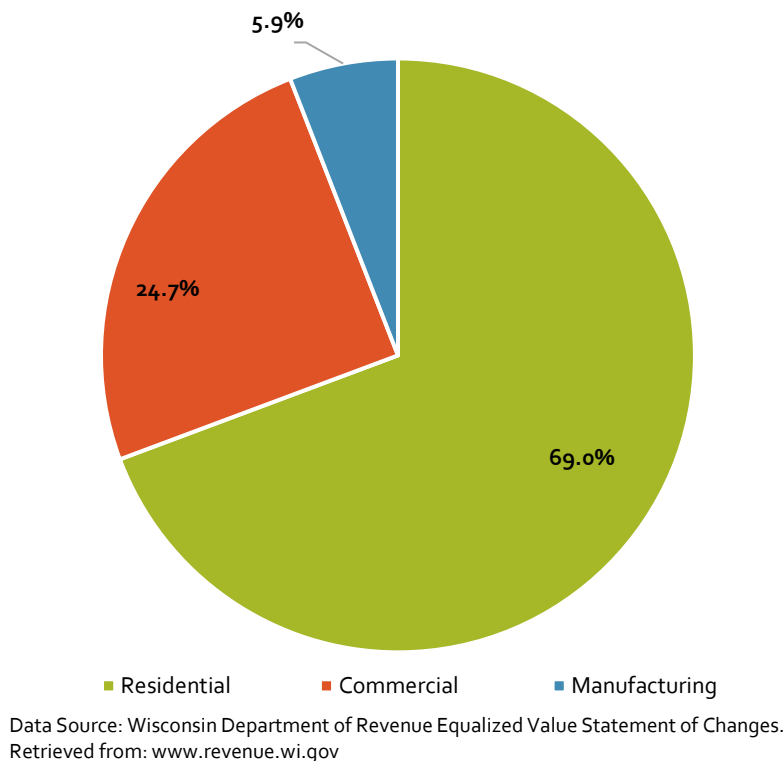
Data Source: Wisconsin Department of Revenue Equalized Value Statement of Changes. Retrieved from: www.revenue.wi.gov

**Figure 13: Percentage Change in Equalized Value by Classification
(2017-2019)**



Data Source: Wisconsin Department of Revenue Equalized Value Statement of Changes. Retrieved from: www.revenue.wi.gov

Figure 14: Percent (%) of RE Value (2019)



Impacts from COVID-19 to Local Development

It is difficult to think the development landscape would not be affected by the pandemic brought on by COVID-19. Commercial real estate professionals were surveyed by the National Association of Realtors (NAR). In a subsequent article by Scholastica Cororaton, NAR senior economist and director of housing and commercial research, entitled "A View of Commercial Sectors Through the Coronavirus Lens", demand for some sectors will remain strong. The two sectors which will see strong demand and rent growth are multifamily residential and industrial.

Sectors which will struggle to recover include retail and hospitality. There is an ongoing question about the future of office space. Demand may change, but most are convinced there will still be a need for corporate office space in a different configuration than pre-economic shut-down.

Dr. Mark G. Dotzour, who served for 18 years as the chief economist of the Real Estate Center at Texas A&M University presented his thoughts in the recent issue of Development Magazine, published by the National Association of Office and Industrial Properties (NAIOP). He says he's bullish on warehouse space, in light of consumers' just in time demand for goods ordered over the internet.

Dr. Dotzour also stated, "I will say that I'm more bullish on commercial real estate investment in secondary and tertiary markets because the yields are higher. The urban vibe has lost its luster. I could see some additional demand for people moving to smaller cities...I also feel like there's more demand

for open spaces in suburbs.”

Conclusion

The Village of Mukwonago has been fortunate to see the intensity of development it has over the past five-six years. Part of that is the result of a strong economy, the geographic location of the Village and the natural economic growth (with strong manufacturers and other employers) which takes place over time in most locations.

However, the Village should be aware that the success it has enjoyed in development activity over the past five to six years is also attributable to strong fiscal management of the Village, proactive business retention and recruitment strategies which have been employed, and the effective use of tools, such as Tax Increment Financing and other incentives.

The Village will be wise to keep an eye on changes in the economy while continuing to pursue and encourage aggressive development strategies.

Appendix A – Tables

Table 1 SOC Mukwonago 2017

Date: 08/10/2017		WISCONSIN DEPARTMENT OF REVENUE													
		2017 STATEMENT OF CHANGES IN EQUALIZED VALUES BY CLASS AND ITEM													
VILLAGE OF MUKWONAGO	153	153													
County	67 Waukesha	64 Walworth													
REAL ESTATE	2016 RE Equalized Value	Removal of Prior Year Compensation	% Change	\$ Amount of Economic Change	% Change	\$ Amount of New Constr	% Change	Correction & Compensation	% Change	\$ Amount of All Other Changes	% Change	2017 RE Equalized Value	Total \$ Change in RE Value	% Change	
Residential															
Land	128,149,000	-209,300	0%	2,589,100	2%	281,300	0%	641,400	1%	-405,800	0%	131,045,700	2,896,700	2%	
Imp	421,867,700	-233,000	0%	8,577,200	2%	7,262,700	2%	8,064,600	2%	0	0%	445,539,200	23,671,500	6%	
Total	550,016,700	-442,300	0%	11,166,300	2%	7,544,000	1%	8,706,000	2%	-405,800	0%	576,584,900	26,568,200	5%	
Commercial															
Land	48,428,500	-931,400	-2%	4,200	0%	208,300	0%	541,200	1%	-953,700	-2%	47,297,100	-1,131,400	-2%	
Imp	150,571,400	-868,300	-1%	7,400	0%	2,395,800	2%	3,025,800	2%	-3,145,100	-2%	151,987,000	1,415,600	1%	
Total	198,999,900	-1,799,700	-1%	11,600	0%	2,604,100	1%	3,567,000	2%	-4,098,800	-2%	199,284,100	284,200	0%	
Manufacturing															
Land	4,998,800	0	0%	0	0%	0	0%	0	0%	1,174,200	23%	6,173,000	1,174,200	23%	
Imp	27,991,600	0	0%	0	0%	99,600	0%	0	0%	6,771,400	24%	34,862,600	6,871,000	25%	
Total	32,990,400	0	0%	0	0%	99,600	0%	0	0%	7,945,600	24%	41,035,600	8,045,200	24%	
Agricultural															
Land/Total	325,500	700	0%	5,300	2%	0	0%	8,400	3%	-200	0%	339,700	14,200	4%	
Undeveloped															
Land/Total	147,900	3,600	2%	0	0%	0	0%	-2,400	-2%	0	0%	149,100	1,200	1%	
Ag Forest															
Land/Total	247,800	0	0%	0	0%	0	0%	0	0%	0	0%	247,800	0	0%	
Forest															
Land/Total	25,200	0	0%	0	0%	0	0%	0	0%	0	0%	25,200	0	0%	
Other															
Land	900,600	0	0%	0	0%	0	0%	0	0%	0	0%	900,600	0	0%	
Imp	1,906,500	-25,500	-1%	0	0%	0	0%	0	0%	0	0%	1,881,000	-25,500	-1%	
Total	2,807,100	-25,500	-1%	0	0%	0	0%	0	0%	0	0%	2,781,600	-25,500	-1%	
Total Real Estate															
Land	183,223,300	-1,136,400	-1%	2,598,600	1%	489,600	0%	1,188,600	1%	-185,500	0%	186,178,200	2,954,900	2%	
Imp	602,337,200	-1,126,800	0%	8,584,600	1%	9,758,100	2%	11,090,400	2%	3,626,300	0%	634,269,800	31,932,600	5%	
Total	785,560,500	-2,263,200	0%	11,183,200	1%	10,247,700	1%	12,279,000	2%	3,440,800	0%	820,448,000	34,887,500	4%	
PERSONAL PROPERTY															
				Non-Mfg Personal Property				Manufacturing Personal Property				Total of All Personal Property			
				2016	2017 % Change			2016	2017 % Change			2016 Total	2017 Total	Tot. \$ Chg in PP	% Change
Watercraft				1,300	1,100 -15%			0	0	0%		1,300	1,100	-200	-15%
Machinery Tools & Patterns				3,044,000	3,745,600 23%			1,446,100	1,827,200 26%			4,490,100	5,572,800	1,082,700	24%
Furniture Fixtures & Equip				6,824,800	7,412,000 9%			1,066,200	1,207,300 13%			7,891,000	8,619,300	728,300	9%
All Other				1,209,900	724,100 -40%			3,628,800	3,915,800 8%			4,838,700	4,639,900	-198,800	-4%
Prior Year Compensation				-618,300	-22,800			0	0			-618,300	-22,800	595,500	
Total Personal Property				10,461,700	11,860,000 13%			6,141,100	6,950,300 13%			16,602,800	18,810,300	2,207,500	13%
TOTAL EQUALIZED VALUE				2016 Total								2017 Total	Total \$ Change	% Change	
Real Estate & Personal Property				802,163,300								839,258,300	37,095,000	5%	

Table 2 SOC Mukwonago 2018

Date: 08/09/2018				WISCONSIN DEPARTMENT OF REVENUE													
				2018 STATEMENT OF CHANGES IN EQUALIZED VALUES BY CLASS AND ITEM													
VILLAGE OF MUKWONAGO				153	153												
County				67	Waukesha	64	Walworth										
REAL ESTATE				2017 RE Equalized Value	Removal of Prior Year Compensation	% Change	\$ Amount of Economic Change	% Change	\$ Amount of New Constr	% Change	Correction & Compensation	% Change	\$ Amount of All Other Changes	% Change	2018 RE Equalized Value	Total \$ Change in RE Value	% Change
Residential																	
Land				131,045,700	-320,700	0%	9,285,700	7%	0	0%	3,128,200	2%	99,200	0%	143,238,100	12,192,400	9%
Imp				445,539,200	-4,032,300	-1%	31,105,500	7%	9,843,900	2%	3,527,000	1%	0	0%	485,983,300	40,444,100	9%
Total				576,584,900	-4,353,000	-1%	40,391,200	7%	9,843,900	2%	6,655,200	1%	99,200	0%	629,221,400	52,636,500	9%
Commercial																	
Land				47297100	-270,600	-1%	460,100	1%	0	0%	-2,154,800	-5%	-88,800	0%	45,243,000	-2,054,100	-4%
Imp				151,987,000	-1,512,900	-1%	1,461,200	1%	1,290,300	1%	-8,914,000	-6%	0	0%	144,311,600	-7,675,400	-5%
Total				199,284,100	-1,783,500	-1%	1,921,300	1%	1,290,300	1%	-11,068,800	-6%	-88,800	0%	189,554,600	-9,729,500	-5%
Manufacturing																	
Land				6173000	0	0%	0	0%	0	0%	0	0%	0	0%	6,173,000	0	0%
Imp				34,862,600	0	0%	0	0%	124,800	0%	0	0%	0	0%	34,987,400	124,800	0%
Total				41,035,600	0	0%	0	0%	124,800	0%	0	0%	0	0%	41,160,400	124,800	0%
Agricultural																	
Land/Total				339,700	-4,200	-1%	8,600	3%	0	0%	-7,600	-2%	1,700	1%	338,200	-1,500	0%
Undeveloped																	
Land/Total				149,100	1,200	1%	0	0%	0	0%	0	0%	10,800	7%	161,100	12,000	8%
Ag Forest																	
Land/Total				247,800	0	0%	0	0%	0	0%	0	0%	25,200	10%	273,000	25,200	10%
Forest																	
Land/Total				25,200	0	0%	0	0%	0	0%	0	0%	0	0%	25,200	0	0%
Other																	
Land				900,600	0	0%	0	0%	0	0%	0	0%	0	0%	900,600	0	0%
Imp				1,881,000	0	0%	0	0%	38,800	2%	0	0%	0	0%	1,919,800	38,800	2%
Total				2,781,600	0	0%	0	0%	38,800	1%	0	0%	0	0%	2,820,400	38,800	1%
Total Real Estate																	
Land				186,178,200	-594,300	0%	9,754,400	5%	0	0%	965,800	1%	48,100	0%	196,352,200	10,174,000	5%
Imp				634,269,800	-5,545,200	-1%	32,566,700	5%	11,297,800	2%	-5,387,000	-1%	0	0%	667,202,100	32,932,300	5%
Total				820,448,000	-6,139,500	-1%	42,321,100	5%	11,297,800	1%	-4,421,200	-1%	48,100	0%	863,554,300	43,106,300	5%
PERSONAL PROPERTY				Non-Mfg Personal Property				Manufacturing Personal Property				Total of All Personal Property					
				2017	2018	% Change		2017	2018	% Change		2017 Total	2018 Total	Tot. \$ Chg in PP	% Change		
Watercraft				1,100	1,100	0%		0	0	0%		1,100	1,100	0	0%		
Machinery Tools & Patterns				3,745,600	0	N/A		1,827,200	1,751,300	-4%		5,572,800	1,751,300	-3,821,500	-69%		
Furniture Fixtures & Equip				7,412,000	6,286,500	-15%		1,207,300	1,071,400	-11%		8,619,300	7,357,900	-1,261,400	-15%		
All Other				724,100	447,100	-38%		3,915,800	3,880,500	-1%		4,639,900	4,327,600	-312,300	-7%		
Prior Year Compensation				-22,800	410,100			0	0			-22,800	410,100	432,900			
Total Personal Property				11,860,000	7,144,800	-40%		6,950,300	6,703,200	-4%		18,810,300	13,848,000	-4,962,300	-26%		
TOTAL EQUALIZED VALUE				2017 Total									2018 Total	Total \$ Change	% Change		
Real Estate & Personal Property				839,258,300									877,402,300	38,144,000	5%		

Table 3 SOC Mukwonago 2019

WISCONSIN DEPARTMENT OF REVENUE														
2019 STATEMENT OF CHANGES IN EQUALIZED VALUES BY CLASS AND ITEM														
VILLAGE OF MUKWONAGO	153	153												
County	67 Waukesha	64 Walworth												
REAL ESTATE	2018 RE Equalized Value	Removal of Prior Year Compensation	% Change	\$ Amount of Economic Change	% Change	\$ Amount of New Constr	% Change	Correction & Compensation	% Change	\$ Amount of All Other Changes	% Change	2019 RE Equalized Value	Total \$ Change in RE Value	% Change
Residential														
Land	143,238,100	-1,564,100	-1%	-1,218,900	-1%	50,800	0%	61,000	0%	200	0%	140,567,100	-2,671,000	-2%
Imp	485,983,300	-1,763,500	0%	-4,195,000	-1%	7,884,000	2%	-278,200	0%	-40,600	0%	487,590,000	1,606,700	0%
Total	629,221,400	-3,327,600	-1%	-5,413,900	-1%	7,934,800	1%	-217,200	0%	-40,400	0%	628,157,100	-1,064,300	0%
Commercial														
Land	45,243,000	1,077,400	2%	1,920,300	4%	660,800	1%	3,630,200	8%	15,600	0%	52,547,300	7,304,300	16%
Imp	144,311,600	4,457,000	3%	6,177,200	4%	5,320,000	4%	11,775,400	8%	-49,600	0%	171,991,600	27,680,000	19%
Total	189,554,600	5,534,400	3%	8,097,500	4%	5,980,800	3%	15,405,600	8%	-34,000	0%	224,538,900	34,984,300	18%
Manufacturing														
Land	6,173,000	0	0%	151,800	2%	0	0%	0	0%	1,100,300	18%	7,425,100	1,252,100	20%
Imp	34,987,400	0	0%	150,000	0%	127,700	0%	0	0%	10,926,000	31%	46,191,100	11,203,700	32%
Total	41,160,400	0	0%	301,800	1%	127,700	0%	0	0%	12,026,300	29%	53,616,200	12,455,800	30%
Agricultural														
Land/Total	338,200	3,800	1%	8,800	3%	0	0%	6,400	2%	-17,400	-5%	339,800	1,600	0%
Undeveloped														
Land/Total	161,100	0	0%	0	0%	0	0%	-21,600	-13%	-7,300	-5%	132,200	-28,900	-18%
Ag Forest														
Land/Total	273,000	0	0%	0	0%	0	0%	-50,400	-18%	-4,200	-2%	218,400	-54,600	-20%
Forest														
Land/Total	25,200	0	0%	0	0%	0	0%	0	0%	0	0%	25,200	0	0%
Other														
Land	900,600	0	0%	106,400	12%	0	0%	0	0%	-106,000	-12%	901,000	400	0%
Imp	1,919,800	0	0%	161,400	8%	0	0%	-77,600	-4%	0	0%	2,003,600	83,800	4%
Total	2,820,400	0	0%	267,800	9%	0	0%	-77,600	-3%	-106,000	-4%	2,904,600	84,200	3%
Total Real Estate														
Land	196,352,200	-482,900	0%	968,400	0%	711,600	0%	3,625,600	2%	981,200	0%	202,156,100	5,803,900	3%
Imp	667,202,100	2,693,600	0%	2,293,600	0%	13,331,700	2%	11,419,600	2%	10,835,800	0%	707,776,300	40,574,200	6%
Total	863,554,300	2,210,600	0%	3,262,000	0%	14,043,300	2%	15,045,200	2%	11,817,000	0%	909,932,400	46,378,100	5%
PERSONAL PROPERTY														
				Non-Mfg Personal Property				Manufacturing Personal Property					Total of All Personal Property	
				2018	2019 % Change		2018	2019 % Change		2018 Total	2019 Total		Tot. \$ Chg in PP	% Change
Watercraft				1,100	0 -100%		0	0 0%		1,100	0		-1,100	-100%
Machinery Tools & Patterns				0	0 N/A		1,751,300	1,665,700 -5%		1,751,300	1,665,700		-85,600	-5%
Furniture Fixtures & Equip				6,286,500	7,606,800 21%		1,071,400	947,900 -12%		7,357,900	8,554,700		1,196,800	16%
All Other				447,100	1,296,500 190%		3,880,500	3,399,200 -12%		4,327,600	4,695,700		368,100	9%
Prior Year Compensation				410,100	1289000		0	0		410,100	1,289,000		878,900	
Total Personal Property				7,144,800	10,192,300 43%		6,703,200	6,012,800 -10%		13,848,000	16,205,100		2,357,100	17%
TOTAL EQUALIZED VALUE				2018 Total								2019 Total	Total \$ Change	% Change
Real Estate & Personal Property				8.77E+08								926,137,500	48,735,200	6%

Table 4. Equalized Value Statement of Changes for Village of Mukwonago Over Time by Assessment Category

REAL ESTATE	RE Equalized Value			Percent of Total Real Estate Value			Percentage Change in Equalized Value		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
Residential	576,584,900	629,221,400	628,157,100	70.3%	72.9%	69.0%	5%	9%	0%
Commercial	199,284,100	189,554,600	224,538,900	24.3%	22.0%	24.7%	0%	-5%	18%
Manufacturing	41,035,600	41,160,400	53,616,200	5.0%	4.8%	5.9%	24%	0%	30%
Agricultural Land	339,700	338,200	339,800	0.0%	0.0%	0.0%	4%	0%	0%
Undeveloped Land	149,100	161,100	132,200	0.0%	0.0%	0.0%	1%	8%	-18%
Ag Forest Land	247,800	273,000	218,400	0.0%	0.0%	0.0%	0%	10%	-20%
Forest Land	25,200	25,200	25,200	0.0%	0.0%	0.0%	0%	0%	0%
Other	2,781,600	2,820,400	2,904,600	0.3%	0.3%	0.3%	-1%	1%	3%
	820,448,000	863,554,300	909,932,400						
Total Real Estate									
Land	186,178,200	196,352,200	202,156,100				2%	5%	3%
Imp	634,269,800	667,202,100	707,776,300				5%	5%	6%
Total	820,448,000	863,554,300	909,932,400				4%	5%	5%

Data Source: Wisconsin Department of Revenue Equalized Value Statement of Changes. Retrieved from: www.revenue.wi.gov

REGULAR VILLAGE BOARD MEETING MINUTES

Wednesday, June 17, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

Call to Order

The Village President Winchowky called the meeting to order at 6:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present: Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky, Village President

Also present: John Weidl, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Dave Brown, Utilities Director
Kevin Schmidt, Police Chief
Jeff Stein, Fire Chief
Jerad Wegner, Village Engineer

Pledge of Allegiance

Comments from the Public

Hearing none, President Winchowky closed comments at 6:31pm.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

5.1 Approve minutes of the Regular Village Board Meeting of May 20, 2020, and Special Village Board Meeting of June 3, 2020.

5.2 Approval of Vouchers in the amount of \$1,449,066.32.

5.3 Approval of Combination Class "B" Fermented Malt Beverage and Class C Wine

License Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Brew52, LLC, d/b/a Brew52, 1146 N. Rochester Street, Glenn Dieball, Agent

B.) Gustavo Gutierrez, d/b/a Mukwonago Family Restaurant, 1015 E Veteran's Way, Gustavo Gutierrez, Agent

5.4 Approval of Reserve Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Boneyard Pub and Grille, LLC, d/b/a Boneyard Pub and Grille, 215 Bay View Rd., Suite D, James Jones, Agent

B.) DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse & Saloon, 325 Bay View Rd. Suite D/E, Tina O'Bryan, Agent

D.) El Pueblo Inc., d/b/a Antigua Real Restaurant, 355 Bay View Rd., Marco Alarcon, Agent

5.5 Approval of Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) American Legion Community Post #375, 627 Veteran's Way, Michelle Adams, Agent

B.) Blue Bay Inc., d/b/a Blue Bay Restaurant, 927 Main St., Vlaznim Islami, Agent

C. FJ Partners LLC, d/b/a Sol de Mexico, 507 Main St., Froylan Mauricio, Agent

D.) Jay's Lanes, Inc., d/b/a Jays Lanes, 326 Atkinson St., Jeffrey Jay, Agent

E.) Perserverance Corp, d/b/a The Badger Burger Co., 200 S. Rochester St., Mark Weiss, Agent

F.) Sandra Miller, d/b/a Sany's Miller Time, 701 Main St., Sandra Miller, Agent

~~G.) Take A Big Bite, d/b/a Fork in the Road, 215 N Rochester St., Paul Hennessy, Agent~~

5.6 Approval of Combination Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Aldi, Inc., d/b/a Aldi #46, 111 East Wolf Run, Ricky Lee Minor, Agent

B.) Main Street Liquor LLC, 411 Main Street, Martin Johnson, Agent

C.) Kwik Trip, Inc., d/b/a Kwik Trip #282, 1212 N. Rochester St., Valerie Swan, Agent

~~D.) Khasria Two Inc., d/b/a Village Wine and Liquor, 712-18 Main St. Unit 101-103, Harjinder Khasria, Agent~~

E.) Ultra Mart Foods, LLC, d/b/a Pick N Save #6384, 1010 Rochester St., Patrick Groves, Agent

F.) Walgreen Co., d/b/a Walgreens #07039, 212 N. Rochester St., Brian Marinello, Agent

G.) Wal-Mart Stores East LP, d/b/a Wal-Mart Supercenter #1571, 250 E. Wolf Run, Michael Sandelback, Agent.

H.) 1060 Rochester Enterprises LLC, d/b/a Rochester BP, 1060 N Rochester St., Judith Schwartz, Agent

I.) 909 Greenwald Enterprises, Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct., Judith Schwartz, Agent

5.7 Approval of Class "A" Fermented Malt Beverage License Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies

with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

- A.) 301 Main Enterprises, Inc. d/b/a Clark, 301 Main Street, Judith Schwartz, Agent
- B.) 122 Arrowhead Enterprises, Inc., d/b/a Arrowhead BP, 122 Arrowhead Dr., Judith Schwartz, Agent
- C.) 5 Star Stations, Inc., d/b/a Mukwonago Express Mart, 407 South Rochester St., Robin Hernandez, Agent
- D.) Genesis Gas, Inc. d/b/a Village Mini Mart, 201 N. Rochester St., Manjo Gupta, Agent

- 5.8 Approval of a Stormwater Maintenance Agreement for Hittman property for preliminary installation of a water detention basin to get property ready for any future development, not yet selected, for a 3.32 acre property located on the SW corner of State Highway 83 and Arrowhead Drive, MUKV 2015997010.
Recommend Approval to the Village Board.
- 5.9 Approval of the revised Adaptive Management Plan and authorize the Village President to sign.
- 5.10 Approval of Edgewood Condominiums Storm Water Management Agreement.

Trustee Walsh noted he would like to recuse himself from two items under Consent Agenda Items 5.5(g) and 5.6(d).

Johnson/Decker motion to approve Consent Agenda items except numbers 5.5(g) and 5.6(d).
Unanimously carried.

5.5 (g) Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds for Take A Big Bite, d/b/a Fork in the Road, 215 N Rochester St., Paul Hennessy, Agent

Meiners/Johnson motion to approve Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Application for Take A Big Bite, d/b/a Fork in the Road, 215 N Rochester St., Paul Hennessy, Agent. contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds
Motion Carried; Trustee Walsh Abstained.

5.6(d) Combination Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds for Khasria Two Inc., d/b/a Village Wine and Liquor, 712-18 Main St. Unit 101-103, Harjinder Khasria, Agent

Walsh/Johnson motion to approve Combination Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor Renewal Application for Khasria Two Inc., d/b/a Village Wine and Liquor, 712-18 Main St. Unit 101-103, Harjinder Khasria, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds, with the contingencies of the additional identification made and a map of the property. Unanimously carried.

Planning Commission Recommendations

Approve Resolution 2020- 25 of the Extraterritorial Certified Survey Map Review of property located outside of and within 1.5 miles of Village Boundary in Town of

Vernon for Hibbard Property at S91W27850 W National Ave (Heaven City Development Co., Owner; Ralph Hibbard, Applicant); Parcel VNT 2090-997-002
Decker/Brill motion to approve Resolution 2020-25. Unanimously carried.

Approve Resolution 2020- 26 of the Extraterritorial Certified Survey Map Review for property located outside of and within 1.5 miles of Village Boundary in Town of Waterford for Copper Creek Pass, LLC, property on State Highway 83, near Janesville Rd. (Copper Creek Pass, LLC, Owner; Garret Foat, Applicant); Parcel #016041907004001

Brill/Decker motion to approve Resolution 2020-26. Unanimously carried.

Approve Resolution 2020 -23 for Monument Sign for Storage Werks located at 950 Mukwonago Drive (MBAR Holdings, LLC, Owner; Robert Hinz, Applicant); Parcel MUKV 2009-954-002

Decker/Brill motion to approve Resolution 2020-23. Unanimously carried.

Approve Resolution 2020-24 for Monument Sign for Edgewood Village Apartment Complex located at 1400 Edgewood Ave (Edgewood Village Apartments LLC, Owner; Warren Hansen, Applicant); Parcel MUKV 2091-998.

Decker/Brill motion to approve Resolution 2020-24.

It was noted this sign was installed prior to proper building permits being obtained and should be double assessed. Unanimously carried.

Approve a three - month extension of time to October 17, 2020, to complete construction for approved Special Use Permit granted for Haase House in effect for property at 312 Roberts Drive, Parcel MUKV 1963-028.

Decker/Brill motion to approve. Unanimously carried.

Approve Resolution 2020-27 for Site Plan Amendment for Mukwonago Animal Hospital Parking Lot expansion to the West, located at 1065 N Rochester St (MAH Property, LLC, Owner; Tom Herlogson, Applicant); Parcel MUKV 1963-996-001

Johnson/Decker motion to approve Resolution 2020-27 with the plan commission conditions as stated in the resolution.

Trustee Meiners questioned the considerations for water run-off and wanted to be sure its followed up on. Engineer Wegner noted drainage will accommodate the additional drainage.

Unanimously carried.

Downtown Development Committee, Trustee Walsh

Discussion and possible action to authorize the Village to provide administrative assistance to WEDC for selection and distribution of \$2,500 grants to small businesses.

Trustee Walsh noted this was a webinar last Friday. This program is through the WEDC offering micro grants to 30,000 applicants. It requires a letter of acknowledgement from the Village. WEDC will conduct a ranking of those who apply.

Attorney suggests a motion asking to include in the acknowledgement letter the confirmation of occupancy and referencing date business in operation.

Walsh/Decker motion to authorize staff to provide acknowledgement letters as necessary for WEDC "Were All In" Small Business Grant with the inclusion of the occupancy date confirming date business in operation as Attorney suggested.
Unanimously carried.

Finance Committee, Trustee Meiners

Discussion and possible action to approve Vouchers in the amount of \$303,491.76.
Meiners/Johnson motion to approve. Unanimously carried.

Discussion and possible action to approve the purchase order for 24,036 SY GSB 88 Asphalt Sealer and installation.

Meiners/Decker motion to approve.

DPW Director Bittner explained this is a penetrating asphalt sealer which will add 2-5 years additional life as preventative maintenance. There was further discussion regarding the cost savings over the life of a road.
Unanimously carried.

Judicial Committee, Trustee Walsh

Discussion and possible action on a Renewal Combination Class "B" Fermented Malt Beverage and Class C Wine License application filed by Marios Natural Roman Pizza, 225 Bayview Road, Suite 500, Mukwonago, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds.

Clerk Dykstra noted this application is segregated only due to the timing of their renewal application being filed. Chief Stein noted he needs to have a fire inspection in this building and is unable to reach the owner.

Walsh/Johnson motion to approve a Renewal Combination Class "B" Fermented Malt Beverage and Class C Wine License application filed by Marios Natural Roman Pizza, 225 Bayview Road, Suite 500, Mukwonago, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds, and pending fire inspection.
Unanimously carried.

Discussion and possible action on an Original Combination "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for E and S Sweets, LLC, d/b/a E and S Sweets, Kristin Brill, Agent.

Meiners/Adler motion to approve an Original Combination "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for E and S Sweets, LLC, d/b/a E and S Sweets, Kristin Brill, Agent.

Clerk Dykstra explained the owner had requested the Combination Class "A" and "Class A" license in an effort to expand their business offerings and produce gift baskets with wine etc.

Trustee Decker questioned if the alcohol is required to be locked up. Chief Schmidt noted it is handled the same as the other establishments. Attorney Blum noted this is not a requirement under the Statute, but can be addressed locally.

Chief Stein noted he has yet to complete his walk through fire inspection.

Trustee Meiners and Adler agree to add contingency of a Fire Inspection.

Unanimously carried.

Discussion and possible action on an Original Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License application pursuant to Section 6-56 (c) of the Mukwonago Municipal Code of Ordinances relating to the license lottery when a regular license becomes available, and contingent upon the return of a currently issued Reserve License for James Fredric Jones d/b/a The Boneyard Pub & Grille, 215 Bay View Rd., Mukwonago, James Fredric Jones, Agent.

Clerk Dykstra noted there was one other application returned which was incomplete. She contacted the applicant, and they did not return a completed application.

It was noted this is the only complete application set by the deadline.

Walsh/Adler motion to approve an Original Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License application pursuant to Section 6-56 (c) of the Mukwonago Municipal Code of Ordinances relating to the license lottery when a regular license becomes available, and contingent upon the return of a currently issued Reserve License for James Fredric Jones d/b/a The Boneyard Pub & Grille, 215 Bay View Rd., Mukwonago, James Fredric Jones, Agent.

Unanimously carried.

Public Works Committee, Trustee Bril

Discussion and possible action on Well 3 Rehab project and approve Suez test pump proposal for 72 hour pump test.

Utility Director Brown noted they are bringing in (2) generators. They have electrical service that is outdated and they would be required to spend money to upgrade the service to conduct this test. He has requested a quote to upgrade the facility. The pump test is \$45,000.

Trustee Johnson asked where the funds would be coming from. Director Brown noted they would be coming from the Utility Reserves.

It was noted the Board would prefer to see the total cost of project including the electrical upgrades at the next Committee of the Whole Meeting on July 1.

Protective Services, Trustee Adler

Monthly Police Report for May 2020

Chief Schmidt noted calls are beginning to return to normal. Report was placed on file. No action was required.

Discussion and possible action to approve the purchase of Residential Washer and Dryer, not to exceed \$3,000; and sale of Commercial Dryer, pending approval of the Mukwonago Town Board.

Chief Stein noted they are proposing to sell the old and replace with new washer and dryer and use the sale to offset the cost.

Adler/Johnson motion to approve. Unanimously carried.

Village President

Update on the 2020 U.S. Census activities for residents to be aware of the types of contacts representatives will be making, and urging all residents to self-complete their 2020 Census online at www.my2020census.gov to limit the in-person contact.

Discussion on setting a date for completing the Strategic Planning sessions.

It was determined 7/8/20 works best from 6-8pm and staff will find out if this is virtual platform or offering partial in person with virtual element.

Adjournment

Meeting was adjourned at 7:30pm.

Respectfully Submitted,

Diana Dykstra, CMC
Village Clerk-Treasurer

DRAFT

SPECIAL VILLAGE BOARD MEETING MINUTES

Wednesday, July 1, 2020

Time: **7:00 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

Call To Order

The Village President Winchowky called the meeting to order at 8:17p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present:

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky, Village President

Also present:

Diana Dykstra, Clerk/Treasurer
Susan Love, Attorney

New Business

Motion to approve entering into a contract with Anderson Ashton Design/ Build for the Indian Head Beach House remodel project.

Decker/Brill motion to approve entering into contracts with Anderson Ashton Design/ Build for the Indian Head Beach House remodel project.

Unanimously carried.

Motion to award Globe Contractors, Inc. the CTH LO Sanitary Sewer Rehabilitation Base Bid Contract.

Decker/Brill motion to approve awarding Globe Contractors, Inc. the CTH LO Sanitary Sewer Rehabilitation Base Bid Contract. Unanimously carried.

Motion to approve Task Order No. 2020-07 from Ruekert Mielke, Inc. for the construction related services of CTH LO Sanitary Sewer Rehabilitation.

Decker/Brill motion to approve Task Order No. 2020-07 from Ruekert Mielke, Inc. for the construction related services of CTH LO Sanitary Sewer Rehabilitation
Unanimously carried.

Motion to approve Resolution 2020-28 a Resolution to approve the Compliance Maintenance Annual Report (CMAR).

Meiners/Walsh motion to approve Resolution 2020-28 a Resolution to approve the Compliance Maintenance Annual Report (CMAR). Unanimously carried.

Motion to approve a complaint procedure and form for the Village of Mukwonago, concerning conduct of Village Elected Officials, Officers and Employees.
This item was removed from the agenda. It will return to the next Committee of the Whole.

Village President

Appointment of Ken Werner to the Village Plan Commission for a term to expire April 19, 2022

Decker/Meiners motion to approve. Unanimously carried.

Closed Session

Johnson/Decker motion to go into Closed Session pursuant to Wis. Stats. § 19.85(1)(c) (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the evaluation of the Village Administrator.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky.
Unanimously carried.

Open Session

Decker/Motion to reconvene into open session pursuant to Wis. Stats. § 19.85(2).

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky.
Unanimously carried.

Adjournment

Meeting adjourned at 9:17pm.

Respectfully Submitted,

/s/ Diana A. Dykstra, CMC
Clerk-Treasurer

Village of
Mukwonago

Downtown Streetscape Master Plan

July 1, 2020



etc design studio



Foth



Outline

1. Study Area
2. Approach
3. Phase I – Start Up & Public Input
4. Phase II – Concept Design
5. Public Engagement Summary
6. Phase III – Preliminary Design
7. Phase IV – Final Design
8. What's Next?





Study Area

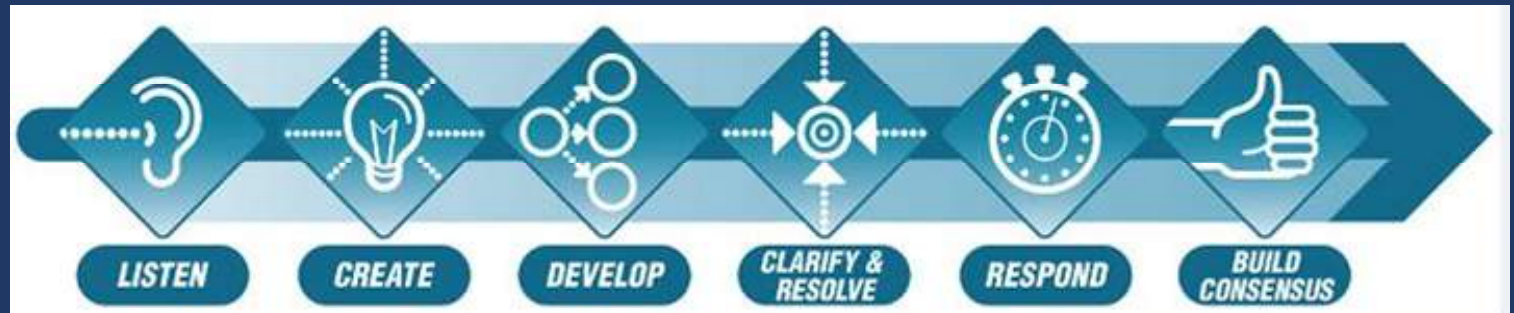


etc.
design studio





Approach





Phase I: Start Up & Public Input

- Kickoff Meeting with DDC 1.10
- **Downtown Design Charrette 1.23**

Thursday,
January 23, 2020

6:00 - 8:00pm

Community Room
(Lower Level of
Village Hall)

Collaborative
Design Process

Ticket Raffle for
Mukwonago Rotary
Presents:
An Evening with
John McGivern

**JANUARY 23
DOWNTOWN
DESIGN CHARRETTE**

What is YOUR vision for future streetscaping and wayfinding
signage for downtown Mukwonago? Come tell us!

<https://mukwonagodowntown.com/>

Foth design studio

VILLAGE HALL
440 River Crest Ct
Mukwonago, WI 53149
(262) 363-6420

Mukwonago







Results

- 38 people signed-in at the downtown design charrette
- Attendees split into groups and actively participated in vision exercises, vision drawing, a visual preference “dot” exercise, and presented their findings to the entire room.
- 9 comment sheets were submitted
 - ❖ 1 comment sheet was submitted at the design charrette
 - ❖ 8 additional comment sheets were submitted by 2/5 deadline

NAME	Village of Mukwonago Resident? (Yes or No)	EMAIL
Marianne Idecki	Yes	marianne.idecki@gmail.com
Karl Kunt	Yes (Bart)	k.kunt@kunt.com
Art Schaefer	No	aschaefer@att.net
Chris Slawson	yes	
Janice Cady	yes	janice@win.com
Beth Ann Nish	NO	bethann@comcast.net
Kyle Papp	yes	kpapp@wind.com
Bob Ellis	yes	
Michael Bean	No Town	mbean@comcast.net
Mindy Pault	YES	
Steve Paul	YES	
Pat Hagen	yes	pat.hagen@comcast.net
Steve H	NO	steveh@comcast.net
Barry Hagen	no	barryhagen@comcast.net
Tina Oshinski	YES	tinaos@comcast.net
Chris Hensley	yes	chensley@comcast.net
Andy Eis	yes	
John Schmitt	yes	
John Peters	yes	john.peters@comcast.net
Jessie Peters	yes	jessie.peters@comcast.net
David Adler	yes	
Diana Adler	yes	



Phase II: Concept Design

- Developed Concept Plans (informed by Design Charrette outcomes)
- Open House 2.27



WONAGO BIKING
CYCLING AND FITNESS



Fork
In the
Road
Kitchen & Bar



**FEBRUARY 27
OPEN HOUSE**

Review conceptual streetscaping and wayfinding plans
inspired by YOUR ideas from the design charrette.
Your feedback is valuable and still needed!

<https://mukwonagodowntown.com/>

Foltham **etc.**

Thursday,
February 27, 2020
6:00 – 8:00pm
Community Room
(Lower Level of
Village Hall)
Visualize Possible
Changes for
Downtown
Give Feedback
Select YOUR
Preferred Plan

VILLAGE HALL
440 River Crest Ct.
Mukwonago, WI 53149
(262) 363-4420

etc.
design studio

Mukwonago





Results

- 38 people signed-in at the open house
- Attendees viewed concept plans at their own pace, asked questions and participated in a visual preference “dot” exercise
- 25 comment sheets were submitted at the open house
- The project timeframe was extended (after Village Board and DDC review and approval) and an additional open house was scheduled at the Mukwonago Community Library



COVID-19





Phase II: Concept Design (Extended)

- Library Open House 3.14

**MARCH 14
OPEN HOUSE**

View revised downtown streetscaping and wayfinding
concept plans inspired by YOUR ideas.

MukwonagoDowntown.com

Foth **MUKWONAGO DOWNTOWN** **etc.**

**MUKWONAGO
COMMUNITY LIBRARY**
511 Division Street
Mukwonago, WI 53149

Images of Mukwonago

Saturday,
March 14, 2020
9:00 - 11:00am
Mukwonago
Community Library
4 Revised
Concept Designs
Make YOUR
Comments
Same Day as
Mukwonago Area
Chamber Winter
Farmer's Market!





Results

- 100 + Impressions*
*An impression is simply a view. It means a set of eyeballs has seen your content
- Attendees viewed revised concept plans at their own pace, asked questions and a limited number participated in a visual preference “dot” exercise
- 10 comment sheets submitted between 2/28 and 3/16 deadline



Public Engagement Events





**JANUARY 23
DOWNTOWN
DESIGN CHARRETTE**

What is YOUR vision for future streetscaping and wayfinding signage for downtown Mukwonago? Come tell us!

<https://mukwonagodowntown.com/>



Thursday,
January 23, 2020

6:00 – 8:00pm

Community Room
(Lower Level of
Village Hall)

Collaborative
Design Process

Ticket Raffle for
Mukwonago Rotary
Presents:
An Evening with
John McGivern



VILLAGE HALL
440 River Crest Ct
Mukwonago, WI 53149
(262) 363-6420



Design Charrette 1.23



**FEBRUARY 27
OPEN HOUSE**

Review conceptual streetscaping and wayfinding plans inspired by YOUR ideas from the design charrette. Your feedback is valuable and still needed!

<https://mukwonagodowntown.com/>



Thursday,
February 27, 2020

6:00 – 8:00pm

Community Room
(Lower Level of
Village Hall)

Visualize Possible
Changes for
Downtown

Give Feedback

Select YOUR
Preferred Plan



VILLAGE HALL
440 River Crest Ct
Mukwonago, WI 53149
(262) 363-6420



Open House 2.27



**MARCH 14
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Saturday,
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Community Library

4 Revised
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Make YOUR
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Same Day as
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Chamber Winter
Farmer's Market!



**MUKWONAGO
COMMUNITY LIBRARY**
511 Division Street
Mukwonago, WI 53149



Library Open House 3.14



Public Engagement Summary

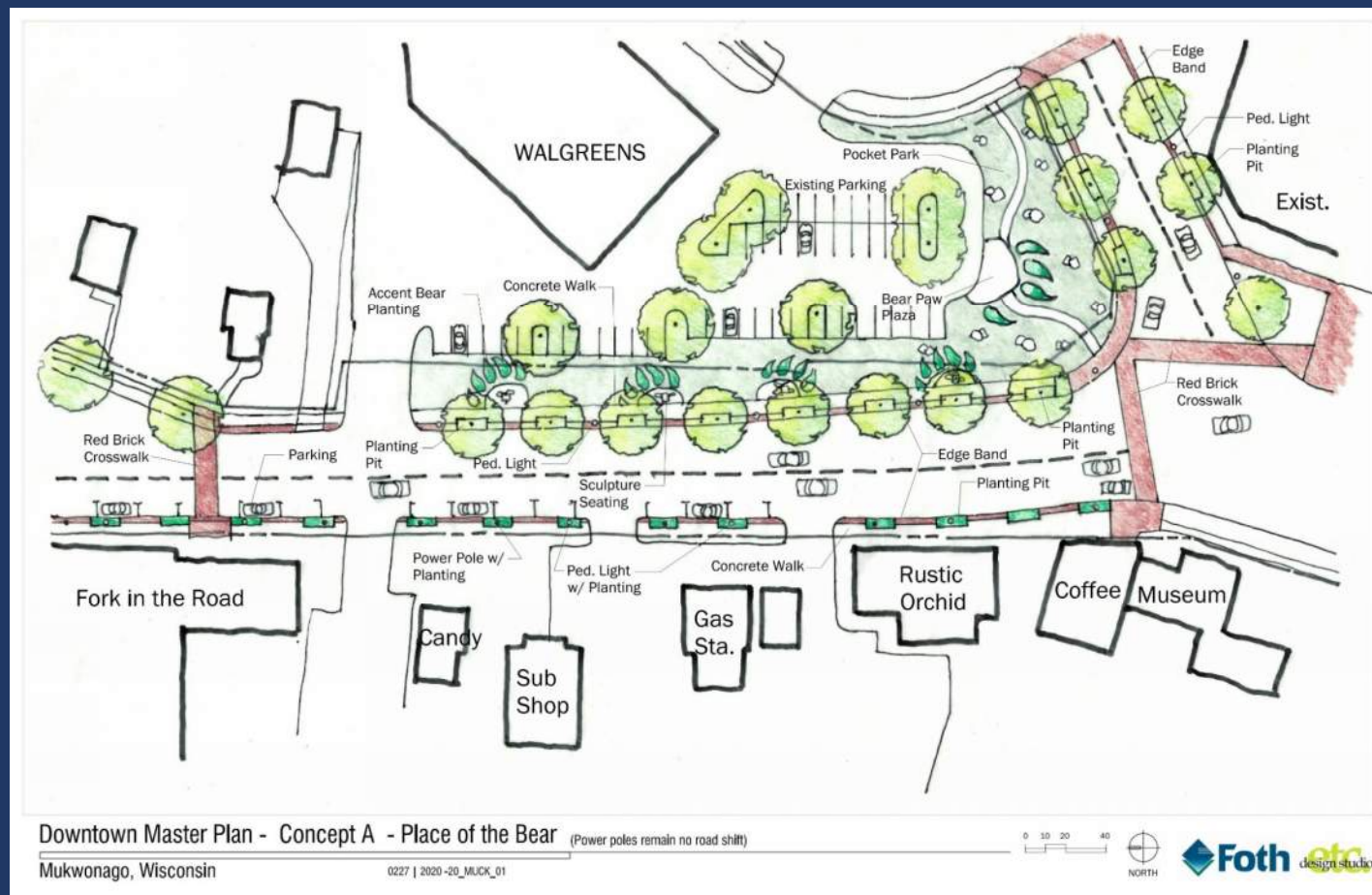
Theme

Place of the Bear		23	(11 public comment sheets + 12 open house dot voting)
Curative Waters		22	(8 public comment sheets + 14 open house dot voting)
Ursa Constellation		12	(4 public comment sheets + 8 open house dot voting)
Railroad		20	(5 public comment sheets + 15 open house dot voting)



Public Engagement Summary

Theme

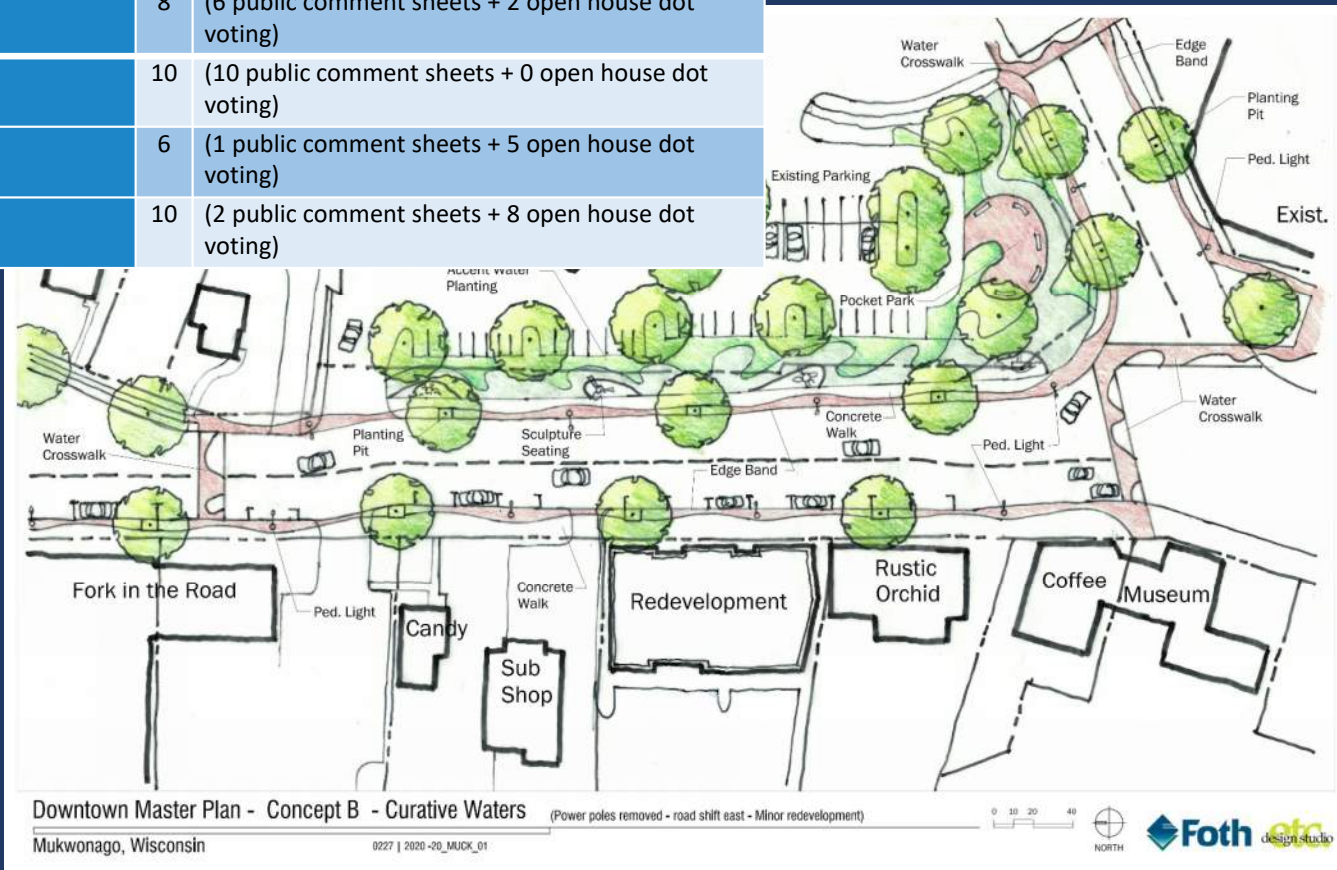




Public Engagement Summary

Concept

A	8	(6 public comment sheets + 2 open house dot voting)
B	10	(10 public comment sheets + 0 open house dot voting)
C	6	(1 public comment sheets + 5 open house dot voting)
D	10	(2 public comment sheets + 8 open house dot voting)





Public Engagement Summary

Overall Concept

A	6	(6 open house dot voting)
B	9	(9 open house dot voting)





Public Engagement Summary

Analysis

After processing and analyzing all of the public input collected during the public engagement phase of the project:

- Foth & Design Studio, Etc. decided to move forward with the “Curative Waters” landscape theme as the preferred alternative for the preliminary design.
- The bear claw performance plaza from the “Place of the Bear” landscape theme was incorporated into the preliminary design.
- Concept B is the main streetscape layout moving forward.
- Concept D will be an alternative design to ensure the Village is prepared in the event STH 83 gets rerouted and a jurisdictional transfer of the right-of-way to the Village comes to fruition.



Public Engagement Summary

Analysis

- References to the redevelopment of the Walgreens building were removed from the preliminary design. However, references to the possible redevelopment of the gas station property and Cousins Subs property remain.
- Both Concepts B and D assumed a portion of the greenspace on the Walgreen's property will be redeveloped to incorporate the design of the streetscape.
- Overall Concept B will move forward, minus the redevelopment of the Walgreen's building.
 - ❖ The reference to a "trolley extension" refers to a "tourist trolley" along CTH ES (Main Street). A tourist trolley (or road trolley), is a rubber-tired bus designed to resemble an old-style streetcar or tram. The vehicles are usually fueled by diesel, or sometimes compressed natural gas. The tourist trolley will provide a needed connection between the East Troy Electric Railroad stop at Indianhead Park and downtown.





Phase III – Preliminary Design

- Developed Preliminary Plans
- Presented Preliminary Plans at 5.28 DDC Zoom Meeting





Zoom Meeting Summary

Motions

- Recommend downward directional lighting complimentary to the area.
- Recommend applying Plan A design and patterns into Plan B.
- Recommend amenities as presented except for stamped concrete cross walks, remove the trolley extension concept, and the tree area to be a green terrace.
- Select sign shape C with the logo as presented on shape A.
- Suggest color on sign B.
- Recommend that sign location plan be subject to further refinement of a sub-committee.



Phase IV – Final Design

- Developed Final Plans
- **Present Final Plans to COW (*You are here)**





What Makes a Good Streetscape?

- Wider side walks with a mix of paving materials.
- Street trees with open landscape below
- Mix of decorative pedestrian and roadway lighting
- Underground utilities
- Banners and wayfinding on light poles
- Decorative crosswalks and bump-outs
- Bike lanes or bike friendly
- Pockets of landscape with art intermixed
- Pockets for people to dine hangout or spectate
- Maintainable and usable
- Works well in the winter



Typical Plans

Streetscape A:



Downtown Master Plan - Plan A

Mukwonago, Wisconsin

0702 | 2020-20_MUCK_01

0 10 20 40



Foth *etc.*
design studio



Typical Plans

Streetscape B:



Downtown Master Plan - Plan B

Mukwonago, Wisconsin

0415 | 2020-20_MUCK_01

0 10 20 40

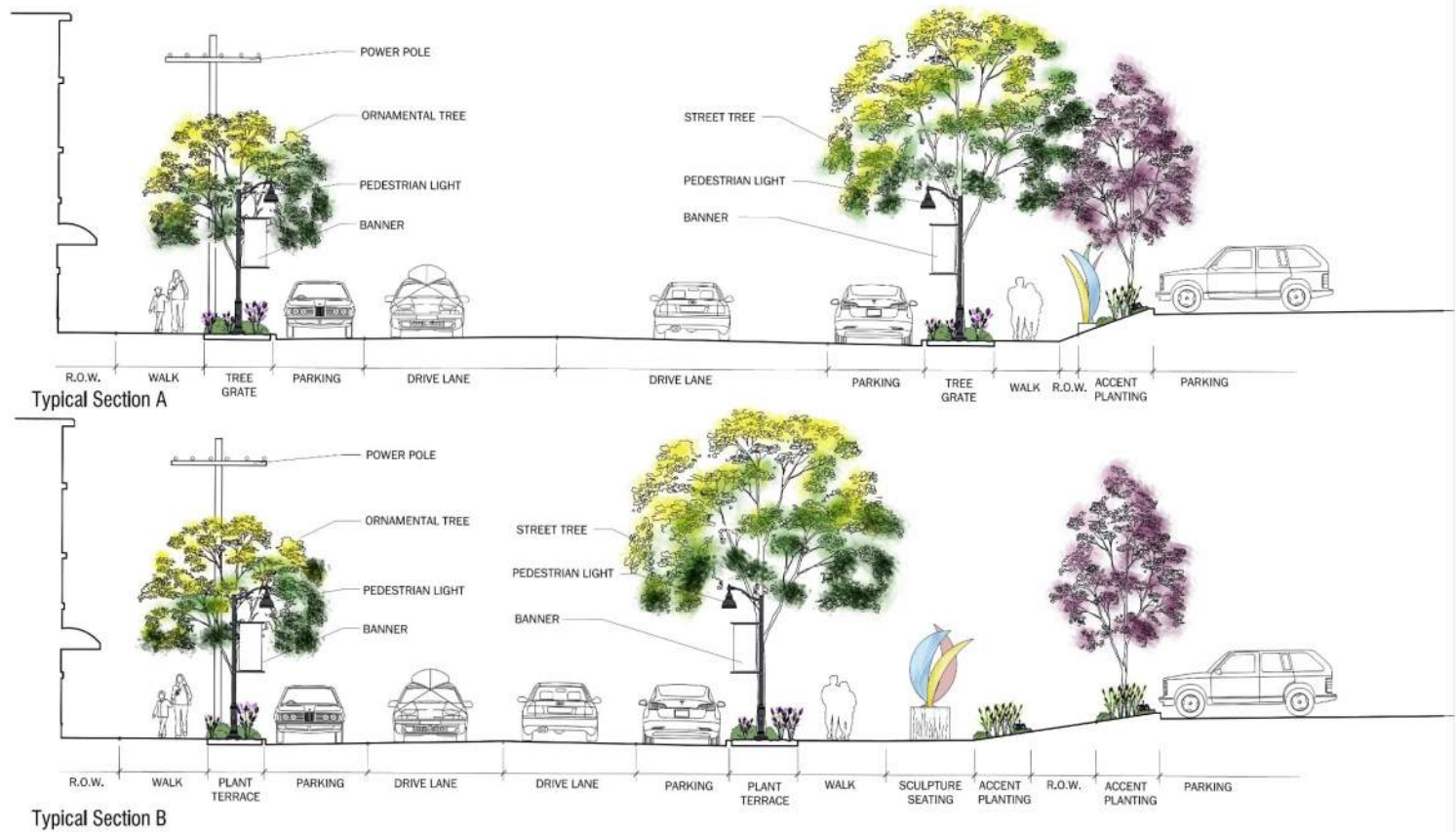


Foth design studio



Typical Cross Sections

Streetscape Cross Sections A: Plan A & Plan B



Downtown Master Plan - Streetscape Cross Sections A

Mukwonago, Wisconsin

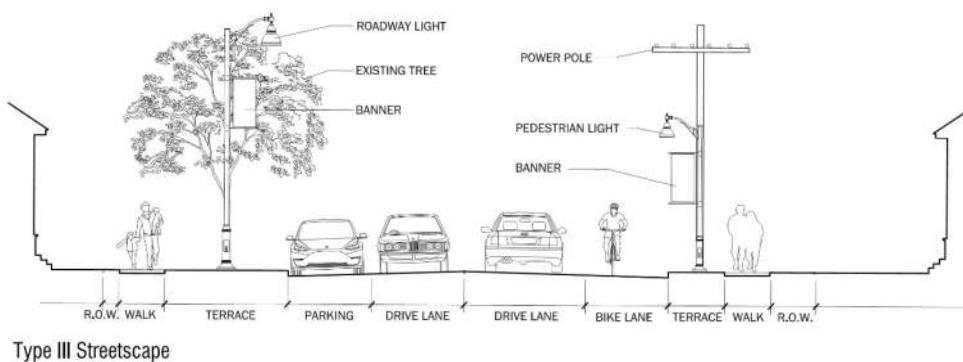
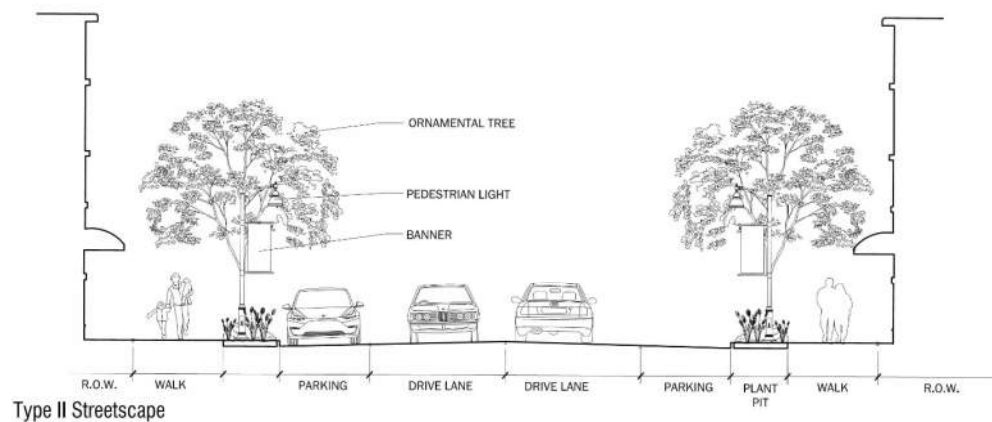
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Typical Cross Sections

Streetscape Cross Sections B: Type II & Type III



Downtown Master Plan - Streetscape Cross Sections B

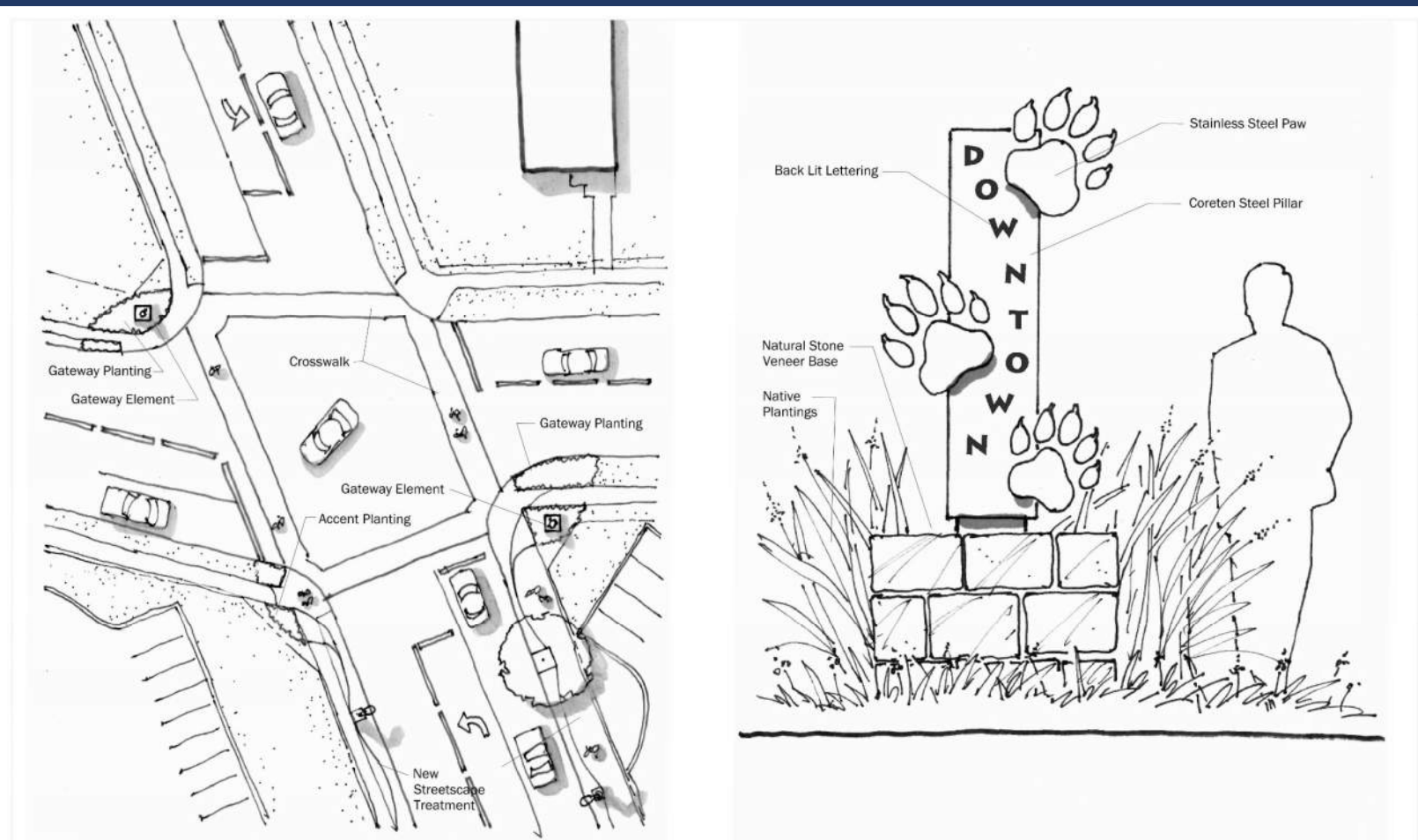
Mukwonago, Wisconsin

0701 | 2020-20_MUCK_01





Typical Intersection & Gateway Feature Sketch Plan



Downtown Master Plan - Typical Intersection and Gateway Example

Mukwonago, Wisconsin

0701 | 2020 -20_MUCK_01



Overall Concept Plan



Amenities



Lighting



Benches



Trash Receptacles



Greenspace/Pocket Park



Colored Concrete Crosswalk



Accent Lighting



Terrace



Gateways

Downtown Master Plan - Amenities

Mukwonago, Wisconsin

07/01 | 2020 -20_MUCK_01



Streetscape Perspective (No Poles)



Downtown Master Plan - Streetscape Perspective (No Poles)

Mukwonago, Wisconsin

07/01 | 2020 -20_MUCK_01



Streetscape Perspective (With Poles)



Downtown Master Plan - Streetscape Perspective (With Poles)

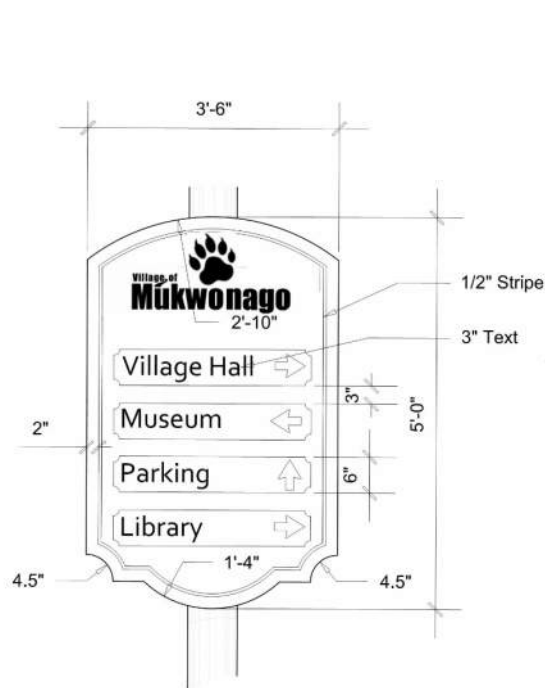
Mukwonago, Wisconsin

07/01 | 2020-20_MUCK_01

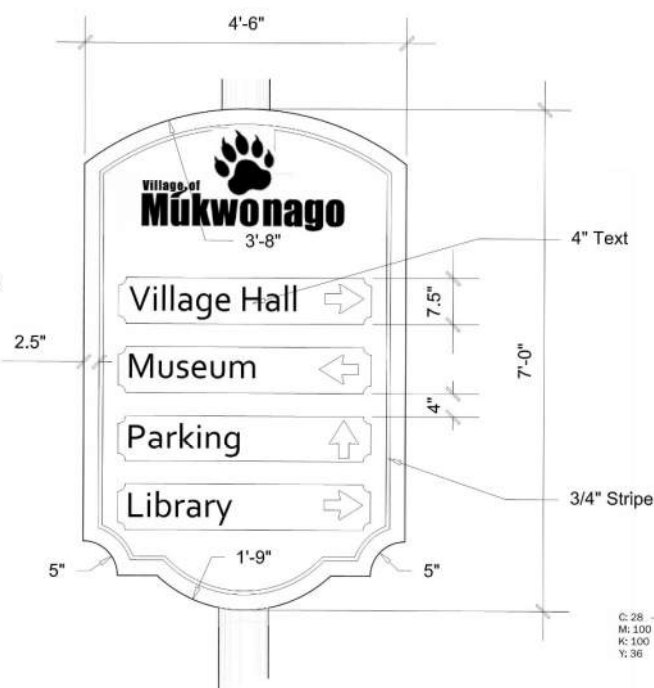




Wayfinding Signs



PEDESTRIAN SIGN



VEHICULAR SIGN



COLOR COMPOSITION

Downtown Master Plan - Wayfinding Signs

Mukwonago, Wisconsin

0701 | 2020-20_MUCK_01





Vehicular Wayfinding Sign Location Plan





Pedestrian Wayfinding Sign Location Plan





GOM Cost Estimates Final Plans A & B

Downtown Streetscape Probable Cost (GMO)

Muckwonago, Wisconsin

July 1, 2020

Final Plan A - per block cost

Item	qty	Cost per block	total	description
sidewalk	7800	\$6	\$46,800	8' West 6' East
lawn terrace	6700	\$3	\$20,100	against curb
terrace landscape	1	\$10,000	\$10,000	
trees	13	\$700	\$9,100	
lights and banners	12	\$5,000	\$60,000	
crosswalks	2000	\$18	\$36,000	colored concrete
benches	4	\$2,000	\$8,000	
trash receptacles	4	\$1,500	\$6,000	
sculptures	4	\$6,000	\$24,000	
			\$220,000	
	4 blocks		\$880,000	Improved Total

Does not include road construction or utilities improvements
Does not include planting or sculptures outside of ROW

Final Plan B - per block cost

Item	qty	Cost per block	total	description
sidewalk	8960	\$6	\$53,760	8'-0 both sides
lawn terrace	6700	\$3	\$20,100	against curb
terrace planting	1	\$12,000	\$12,000	
trees	13	\$700	\$9,100	
lights and banners	14	\$5,000	\$70,000	
crosswalks	2000	\$18	\$36,000	colored concrete
benches	4	\$2,000	\$8,000	
trash receptacles	4	\$1,500	\$6,000	
sculptures	6	\$6,000	\$36,000	
accent landscape	1	\$8,000	\$8,000	back of walk
			\$258,960	
	4 blocks		\$1,035,840	

Does not include road construction or utilities improvements
Does not include planting or sculptures outside of ROW



What Can be Done Prior to HWY 83's Reconstruction?

Items That Can be Taken Down & Reinstalled Later

- Temporary Banners
- Benches
- Planters
- Wayfinding Signs
- Tactical Urbanism Projects



- ❖ Coordinate with owner of the Walgreen's property to redevelop a portion of their greenspace to incorporate the design of the streetscape.



What's Next?

1. Village Board Adoption of Master Plan
 - Village Board 7.15



2. Implementation



Village of
Mukwano

THANK YOU!!!

etc design studio  **Foth**

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	07/02/2020 Check Run	\$	340,615.86
Library Accounts Payable		\$	8,113.39
Spectrum (ach withdrawal)		\$	2,983.98
WE Energies (ach withdrawal)		\$	49,834.48
US Bank (ach withdrawal)		\$	20,541.13
Manual Checks or E-checks issued	June 2020	\$	8,329.40
Manual Checks or E-checks issued	6/3/2020	\$	2,924.67
Manual Checks or E-checks issued	6/10/2020	\$	9,917.36
Manual Checks or E-checks issued	6/24/2020	\$	159,831.72
Total for Approval:		\$	<u>603,091.99</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

06/25/2020 11:51 AM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/02/2020 - 07/02/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 1/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: 1-800 RADIATOR					
53520787	3488 RADIATOR REPAIR	150-5231-539500	160.00	160.00	FIRE
TOTAL VENDOR 1-800 RADIATOR				160.00	
VENDOR NAME: A-CUT ABOVE PAINTING					
2020-014	VILLAGE HALL EXTERIOR DOOR PAINTING	100-5160-539500	165.00	165.00	DPW
TOTAL VENDOR A-CUT ABOVE PAINTING				165.00	
VENDOR NAME: ADVANTAGE POLICE SUPPLY					
20-0606	RTF BALLISTIC GEAR	430-5700-571300	8,789.50	8,789.50	FIRE
TOTAL VENDOR ADVANTAGE POLICE SUPPLY				8,789.50	
VENDOR NAME: ALSCO					
IMIL1576489	WALK OFF MATS	100-5160-521900	60.33	60.33	DPW
IMIL1559093	WALK OFF MATS	100-5160-521900	59.44	59.44	DPW
IMIL1578729	JUNE 18 MAT CLEANING SERVICE	100-5211-539400	43.89	43.89	POLICE
TOTAL VENDOR ALSCO				163.66	
VENDOR NAME: AT & T MOBILITY					
287291370101X06152	(JUNE INVOICE FOR DEPARTMENT CELL PHONES	100-5211-522500	580.33	580.33	POLICE
TOTAL VENDOR AT & T MOBILITY				580.33	
VENDOR NAME: BEDROCK SEWER & WATER					
2141	WATER SERVICE REPLACEMENT INSTALLED 1996	610-0000-134500	13,863.06	13,863.06	UTILITIES
TOTAL VENDOR BEDROCK SEWER & WATER				13,863.06	
VENDOR NAME: C & M AUTO PARTS INC					
6079-318705	OIL ABSORBANT	100-5323-531100	26.37	26.37	DPW
6079-319115	OIL FILTER	100-5324-539500	8.78	8.78	DPW
TOTAL VENDOR C & M AUTO PARTS INC				35.15	
VENDOR NAME: CENTRAL OFFICE SYSTEMS					
68432379	JULY 2020 LEASE PAYMENT	100-5142-531200	23.10	165.00	ALLOCATE
		150-5221-531100	21.45		
		220-5140-531200	1.65		
		410-5363-531200	3.30		
		440-5511-531200	8.25		
		500-5344-531200	1.65		
		610-6902-690300	54.45		
		620-8400-851000	51.15		
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				165.00	
VENDOR NAME: CERTIFIED LABORATORIES					
3988415	PENETRATING OIL	100-5323-531100	144.63	144.63	DPW
TOTAL VENDOR CERTIFIED LABORATORIES				144.63	
VENDOR NAME: CINTAS					

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Page: 2/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: CINTAS					
4053698488	UNIFORM SERVICE	610-6920-693000	40.00	79.75	UTILITIES
		620-8010-827000	39.75		
4053698562	STAFF UNIFORMS	100-5323-531100	98.52	98.52	DPW
4053086287	UNIFORM SERVICE	610-6920-693000	40.00	79.75	UTILITIES
		620-8010-827000	39.75		
4053086303	STAFF UNIFORMS	100-5323-531100	96.92	96.92	DPW
TOTAL VENDOR CINTAS				354.94	
VENDOR NAME: CORE & MAIN LP					
M512825	WATER SERVICE REPAIR TWO RIVERS	610-6452-665200	1,093.77	1,093.77	UTILITIES
TOTAL VENDOR CORE & MAIN LP				1,093.77	
VENDOR NAME: CRANE ENGINEERING					
384250-00	CLHORINATOR REPAIRS AND PARTS	610-6300-663200	4,454.00	4,454.00	UTILITIES
TOTAL VENDOR CRANE ENGINEERING				4,454.00	
VENDOR NAME: DIGGERS HOTLINE INC					
200538301	DIGGERS HOTLINE FEES	610-6920-693000	161.38	322.38	UTILITIES
		620-8400-852000	161.00		
TOTAL VENDOR DIGGERS HOTLINE INC				322.38	
VENDOR NAME: EHLERS					
83621	PROFORMA FOR OPS AND GAST STATION	100-5670-521900	300.00	300.00	ADMIN
TOTAL VENDOR EHLERS				300.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2174482	EMS SUPPLIES	150-5231-531100	903.62	903.62	FIRE
2175399	RTF SUPPLIES	430-5700-571300	1,176.10	1,176.10	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				2,079.72	
VENDOR NAME: ENSA					
4859524	SHOE COVERS USED FOR METER TESTING	610-6453-664100	91.44	91.44	UTILITIES
4860193	WWTF LAB AND GENERAL PURPOSE RUBBER GLOV	620-8010-827000	228.94	228.94	UTILITIES
TOTAL VENDOR ENSA				320.38	
VENDOR NAME: ENVIRONMENT CONTROL					
14468-613	VILLAGE HALL CLEANING	100-5160-521900	224.25	224.25	DPW
TOTAL VENDOR ENVIRONMENT CONTROL				224.25	
VENDOR NAME: FASTENAL COMPANY					
WIMUK82807	SAFETY EQUIPMENT	610-6452-665200	300.00	584.50	UTILITIES
		620-8030-831000	284.50		
WIMUK82843	SAFETY TRAILER REPAIR PARTS	620-8020-832000	5.97	5.97	UTILITIES

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Page: 3/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: FASTENAL COMPANY					
	TOTAL VENDOR FASTENAL COMPANY			590.47	
VENDOR NAME: FOSTER COACH SALES					
19775	3451 AND 3453 THERMOSTAT REPLACEMENT	150-5231-539500	528.78	528.78	FIRE
	TOTAL VENDOR FOSTER COACH SALES			528.78	
VENDOR NAME: FRIESEMA DAVID					
2020 JUNE 2	2020 CLOTHING REIMBURSEMENT - FRIESEMA	150-5221-534600	113.40	113.40	FIRE
	TOTAL VENDOR FRIESEMA DAVID			113.40	
VENDOR NAME: GALLS LLC					
1002022401	2020 UNIFORM ALLOWANCE - WILSON	100-5212-534600	134.99	134.99	POLICE
	TOTAL VENDOR GALLS LLC			134.99	
VENDOR NAME: HADY ELECTRIC INC					
12-10122.3000 PMNT	EMERGENCY GENERATOR AT VH	480-5700-539900	86,300.00	86,300.00	FINANCE
	TOTAL VENDOR HADY ELECTRIC INC			86,300.00	
VENDOR NAME: HAWKINS WATER TREATMENT					
4735339	WWTF POLYMER FOR SLUDGE THICKENING	620-8010-825000	2,028.60	2,028.60	UTILITIES
4727200	WWTF REPAIR PARTS FOR PHOSPHORUS CHEMICALS	620-8010-824000	873.80	873.80	UTILITIES
4735343	WATER CHEMICALS FOR TREATMENT	610-6300-663100	1,932.15	1,932.15	UTILITIES
	TOTAL VENDOR HAWKINS WATER TREATMENT			4,834.55	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
49629	B19-0026 BOX SELF STORAGE	100-0000-211425	122.50	122.50	FINANCE
49625	B19-0023 TERONOMY/FAMILY VENTURES	100-0000-211425	70.00	70.00	FINANCE
49622	MISC MATTERS	100-5130-521900	3,162.50	3,162.50	FINANCE
49627	UTILITIES	610-6920-692300	284.38	568.75	FINANCE
		620-8400-852000	284.37		
49628	ORDINANCE	100-5130-521900	367.50	367.50	FINANCE
49626	PROSECUTIONS	100-5130-521900	2,092.50	2,092.50	FINANCE
	TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			6,383.75	
VENDOR NAME: IDEMIA IDENTITY & SECURITY USA LLC					
130202	YEARLY LIVESCAN FINGERPRINTING MACHINE	M100-5212-521900	2,404.00	2,404.00	POLICE
	TOTAL VENDOR IDEMIA IDENTITY & SECURITY USA LLC			2,404.00	
VENDOR NAME: KLM ENGINEERING INC					
7771	WELL 4 5 YEAR RESERVOIR INSPECTION	610-6450-665000	3,300.00	3,300.00	UTILITIES
	TOTAL VENDOR KLM ENGINEERING INC			3,300.00	
VENDOR NAME: LEVEL HEADED MUDJACKERS LLC					
000068	SIDEWALK REPAIRS AROUND WWTF OFFICE BUILDING	620-8010-834000	1,850.00	1,850.00	UTILITIES
	TOTAL VENDOR LEVEL HEADED MUDJACKERS LLC			1,850.00	
VENDOR NAME: LYNCH CHEVROLET					
415621	3488 CONDENSER REPAIR	150-5231-539500	230.00	230.00	FIRE

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Page: 4/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: LYNCH CHEVROLET			
	TOTAL VENDOR LYNCH CHEVROLET		230.00
VENDOR NAME: MARTENS PLBG & HTG INC			
54158	REPLACE CAPACITOR ON ROOF UNIT FOR DISPA	100-5211-539400 195.00	195.00 POLICE
	TOTAL VENDOR MARTENS PLBG & HTG INC		195.00
VENDOR NAME: MONTAGE ENTERPRISES, INC			
79378	TIGER MOWER PARTS	100-5324-539500 60.68	60.68 DPW
	TOTAL VENDOR MONTAGE ENTERPRISES, INC		60.68
VENDOR NAME: MUDTECH LLC			
12-10086.200 PMT 1	PICK N SAVE POND	480-5700-584800 103,219.87	103,219.87 FINANCE
	TOTAL VENDOR MUDTECH LLC		103,219.87
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL			
098090	TIGER MOWER BELTS	100-5324-539500 80.36	80.36 DPW
103522	WHEEL WEIGHTS	100-5323-531100 34.49	34.49 DPW
104724	MOWER REPAIR PARTS	620-8010-827000 11.00	11.00 UTILITIES
104699	WWTF MOWER REPAIR PARTS	620-8010-827000 19.50	19.50 UTILITIES
104725	WWTF MOWER REPAIR PARTS	620-8010-827000 (14.76)	(14.76) UTILITIES
104924	SAFETY TRAILER REPAIRS	620-8020-832000 44.97	44.97 UTILITIES
	TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL		175.56
VENDOR NAME: MUKWONAGO POLICE DEPT			
2020 JUNE	2020 JUNE PETTY CASH	100-5211-531500 19.10	30.64 POLICE
		100-5212-531100 11.54	
	TOTAL VENDOR MUKWONAGO POLICE DEPT		30.64
VENDOR NAME: NORTHERN LAKE SERVICE INC			
380030	WWTF LAB TESTING	620-8010-826000 334.00	334.00 UTILITIES
380042	WWTF LAB TESTING	620-8010-826000 358.00	358.00 UTILITIES
379543	WWTF LAB TESTING	620-8010-826000 334.00	334.00 UTILITIES
379553	WWTF LAB TESTING	620-8010-826000 334.00	334.00 UTILITIES
	TOTAL VENDOR NORTHERN LAKE SERVICE INC		1,360.00
VENDOR NAME: OFFICE PRO			
0391288-001	VH OFFICE SUPPLIES	100-5141-531100 18.81	97.80 ALLOCATE
		100-5142-531100 18.81	
		100-5241-531100 18.81	
		100-5632-531100 18.81	
		610-6902-690300 11.28	
		620-8300-840000 11.28	
	TOTAL VENDOR OFFICE PRO		97.80
VENDOR NAME: OLSEN SAFETY EQUIPMENT			
0377921-IN	WWTF RUBBER GLOVES	620-8010-827000 106.56	106.56 UTILITIES
	TOTAL VENDOR OLSEN SAFETY EQUIPMENT		106.56

06/25/2020 11:51 AM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/02/2020 - 07/02/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 5/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: PORT-A-JOHN, INC					
1314353-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00	DPW
TOTAL VENDOR PORT-A-JOHN, INC				88.00	
VENDOR NAME: PROHEALTH PHARMACY					
2020 MAY 27	EMS SUPPLIES	150-5231-531100	544.69	544.69	FIRE
2020 MAY	EMS SUPPLIES	150-5231-531100	1,010.31	1,010.31	FIRE
TOTAL VENDOR PROHEALTH PHARMACY				1,555.00	
VENDOR NAME: PROVEN POWER INC					
02-337432	JOHN DEERE TRACTOR PARTS	100-5324-539500	85.92	85.92	DPW
TOTAL VENDOR PROVEN POWER INC				85.92	
VENDOR NAME: QUILL LLC					
7454098	DISPOSABLE GLOVES	100-5212-531100	17.94	35.88	POLICE
		100-5120-531100	17.94		
7459090					
	GLOVES AND PESTICIDE	100-5211-539400	20.62	48.16	POLICE
		100-5120-531100	27.54		
7555182					
	DISPOSABLE FACE MASKS	100-5120-531100	55.98	55.98	FINANCE
7637179	QUILL PLUS BLUE MEMBER RENEWAL	100-5211-531100	69.99	69.99	POLICE
TOTAL VENDOR QUILL LLC				210.01	
VENDOR NAME: RAVE MOBILE SAFETY					
INV19054	MUNI ALERTING RENEWAL	100-5142-521900	440.22	3,081.60	FINANCE
		440-5511-531000	440.23		
		620-8400-852000	440.23		
		150-5221-521900	440.23		
		100-5521-531100	440.23		
		610-6920-692300	440.23		
		100-5211-521900	440.23		
TOTAL VENDOR RAVE MOBILE SAFETY				3,081.60	
VENDOR NAME: RICOH USA, INC					
33609428	COPIER LEASE PAYMENT	100-5142-531200	23.88	170.61	FINANCE
		150-5221-531100	22.18		
		220-5140-531200	1.71		
		410-5363-531200	3.41		
		440-5511-531200	8.53		
		500-5344-531200	1.71		
		610-6902-690300	56.30		
		620-8400-851000	52.89		
TOTAL VENDOR RICOH USA, INC				170.61	
VENDOR NAME: SHRED-IT USA					

06/25/2020 11:51 AM
User: mschneider
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/02/2020 - 07/02/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 6/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: SHRED-IT USA					
8129928128	2020 JUNE VH SHREDDING SERVICES	100-5141-531100	30.48	60.96	ALLOCATE
		100-5142-531100	15.24		
		100-5632-531100	15.24		
TOTAL VENDOR SHRED-IT USA				60.96	
VENDOR NAME: STAAB CONSTRUCTION CORP					
12-10081.200 PMNT 1	WELL #5	610-0000-000109	66,449.75	66,449.75	FINANCE
TOTAL VENDOR STAAB CONSTRUCTION CORP				66,449.75	
VENDOR NAME: SYLVANE					
IN116431	DEHUMIDIFIERS FOR 2 WELLS 6 & 5 AND WWTF	620-8010-833000	2,423.95	7,271.85	UTILITIES
		610-6200-662500	4,847.90		
TOTAL VENDOR SYLVANE				7,271.85	
VENDOR NAME: UNEEDA IRON & SANDBLASTING INC					
2398	REPAIR METER TEST BENCH AND SINK	610-6453-665300	1,400.00	1,400.00	UTILITIES
2397	WELL 4 RESERVOIR SECURITY COVERS	610-6450-665000	1,620.00	1,620.00	UTILITIES
2396	WELL 4 RESERVOIR SECURITY COVERS	610-6450-665000	6,893.08	6,893.08	UTILITIES
TOTAL VENDOR UNEEDA IRON & SANDBLASTING INC				9,913.08	
VENDOR NAME: USA BLUEBOOK					
239218	WATER SIGNS FOR HYDRANT FLUSHING	610-6454-665400	222.55	222.55	UTILITIES
127818	WWTF LAB SUPPLIES	620-8010-826000	1,696.92	1,696.92	UTILITIES
171186	WWTF LAB SUPPLIES AND SAMPLER PARTS	620-8010-826000	286.02	286.02	UTILITIES
182058	WWTF LAB SUPPLIES	620-8010-826000	729.00	729.00	UTILITIES
182280	WWTF LAB SUPPLIES	620-8010-826000	161.25	161.25	UTILITIES
183842	WWTF FLOOR PAINT	620-8010-834000	302.85	302.85	UTILITIES
188434	WWTF FLOOR PAINTING PREP CHEMICALS	620-8010-834000	293.55	293.55	UTILITIES
211210	SIGNS FOR HYDRANT FLUSHING	610-6454-665400	207.90	207.90	UTILITIES
238869	WWTF LAB SUPPLIES	620-8010-826000	1,173.46	1,173.46	UTILITIES
239186	WWTF LAB SUPPLIES	620-8010-826000	64.30	64.30	UTILITIES
123655	WELL MAINTENANCE	610-6210-662500	(301.90)	(301.90)	UTILITIES
TOTAL VENDOR USA BLUEBOOK				4,835.90	
VENDOR NAME: VERIZON WIRELESS					
9856586871	2020 JUNE CELL BILL ACCT 885503900-00002	150-5221-522500	20.66	275.25	MULTIPLE
		100-5323-522500	20.66		
		610-6920-692100	116.96		
		620-8400-851000	116.97		
9856586872	2020 JUNE CELL BILL ACCT#885503900-00003	150-5221-522500	361.23	361.23	FIRE

06/25/2020 11:51 AM
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/02/2020 - 07/02/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 7/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: VERIZON WIRELESS			
9856586870	2020 JUNE CELL BILL ACCT# 885503900-0000	100-5141-522500 174.55	748.69 MULTIPLE
		100-5241-522500 135.42	
		150-5221-522500 4.12	
		100-5211-522500 2.27	
		100-5323-522500 134.74	
		610-6920-692100 148.80	
		620-8400-851000 148.79	
TOTAL VENDOR VERIZON WIRELESS			1,385.17
VENDOR NAME: WAUKESHA COUNTY CLERK			
2020 DIRECTORY	DIRECTORY WAUKESHA CO	100-5111-531100 33.00	33.00 CLERK
TOTAL VENDOR WAUKESHA COUNTY CLERK			33.00
VENDOR NAME: WAUKESHA CTY TREASURER			
2020-00000067	MAY 2020 PRISONER HOUSING	100-5212-521900 17.45	17.45 POLICE
TOTAL VENDOR WAUKESHA CTY TREASURER			17.45
VENDOR NAME: WISCONSIN IMAGING SOLUTIONS LLC			
AR44656	COPIER EXPENSE WWTF	620-8400-851000 59.84	59.84 UTILITIES
TOTAL VENDOR WISCONSIN IMAGING SOLUTIONS LLC			59.84
VENDOR NAME: ZEP SALES & SERVICE			
9005242133	ZEP DISINFECTANT COVID-19	150-5231-531100 265.90	265.90 FIRE
TOTAL VENDOR ZEP SALES & SERVICE			265.90
GRAND TOTAL:			340,615.86

06/22/2020 12:41 PM

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INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 06/15/2020 - 06/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 1/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
2035250393 41167	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	13.99 13.99	0.00	Paid	Y 06/15/2020
2035250394 41168	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	9.51 9.51	0.00	Paid	Y 06/15/2020
2035250395 41169	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	50.64 50.64	0.00	Paid	Y 06/15/2020
2035250396 41170	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	16.71 16.71	0.00	Paid	Y 06/15/2020
2035250397 41171	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	10.63 10.63	0.00	Paid	Y 06/15/2020
2035250401 41172	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	6.28 6.28	0.00	Paid	Y 06/15/2020
2035250402 41174	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	25.46 25.46	0.00	Paid	Y 06/15/2020
2035250403 41175	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	15.74 15.74	0.00	Paid	Y 06/15/2020
2035250406 41177	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	23.51 23.51	0.00	Paid	Y 06/15/2020
2035250419 41178	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	17.90 17.90	0.00	Paid	Y 06/15/2020

06/22/2020 12:41 PM
User: rgallo
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 06/15/2020 - 06/15/2020
JOURNALIZED OPEN AND PAID
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 2/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
2035250421 41179	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	20.14 20.14	0.00	Paid	Y 06/15/2020
2035250407 41181	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	19.58 19.58	0.00	Paid	Y 06/15/2020
2035250408 41182	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	3.14 3.14	0.00	Paid	Y 06/15/2020
2035250410 41183	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	10.07 10.07	0.00	Paid	Y 06/15/2020
2035250415 41184	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	9.51 9.51	0.00	Paid	Y 06/15/2020
2035250416 41185	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	9.42 9.42	0.00	Paid	Y 06/15/2020
2035250417 41186	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	1,313.47 1,313.47	0.00	Paid	Y 06/15/2020
2035250825 41187	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	22.64 22.64	0.00	Paid	Y 06/15/2020
2035250826 41188	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	14.14 14.14	0.00	Paid	Y 06/15/2020
2035250827 41190	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	951.20 951.20	0.00	Paid	Y 06/15/2020

06/22/2020 12:41 PM

User: rgallo

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 06/15/2020 - 06/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 3/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
2035250976 41191	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	15.95 15.95	0.00	Paid	Y 06/15/2020
2035250977 41192	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	49.24 49.24	0.00	Paid	Y 06/15/2020
2035251091 41193	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	10.63 10.63	0.00	Paid	Y 06/15/2020
2035251092 41194	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	10.07 10.07	0.00	Paid	Y 06/15/2020
2035251108 41195	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	9.45 9.45	0.00	Paid	Y 06/15/2020
2035251109 41197	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	43.63 43.63	0.00	Paid	Y 06/15/2020
2035276034 41228	BAKER & TAYLOR INC. BOOKS 440-5700-532800	06/03/2020 CKIM	06/15/2020	4.40 4.40	0.00	Paid	Y 06/15/2020
2035276035 41229	BAKER & TAYLOR INC. BOOKS 440-5700-532800	06/03/2020 CKIM	06/15/2020	10.07 10.07	0.00	Paid	Y 06/15/2020
2035276036 41230	BAKER & TAYLOR INC. BOOKS 440-5700-532800	06/03/2020 CKIM	06/15/2020	4.40 4.40	0.00	Paid	Y 06/15/2020
2035276037 41231	BAKER & TAYLOR INC. BOOKS 440-5700-532800	06/03/2020 CKIM	06/15/2020	10.07 10.07	0.00	Paid	Y 06/15/2020

06/22/2020 12:41 PM
 User: rgallo
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 06/15/2020 - 06/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 4/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
2035276038 41232	BAKER & TAYLOR INC. BOOKS 440-5700-532800	06/03/2020 CKIM	06/15/2020	963.17 963.17	0.00	Paid	Y 06/15/2020
2035276039 41233	BAKER & TAYLOR INC. BOOKS 440-5700-532800	06/03/2020 CKIM	06/15/2020	118.28 118.28	0.00	Paid	Y 06/15/2020
703941040 41199	CENGAGE LEARNING BOOKS 440-5700-532800	05/20/2020 CKIM	06/15/2020	89.57 89.57	0.00	Paid	Y 06/15/2020
70399781 41201	CENGAGE LEARNING BOOKS 440-5700-532800	05/21/2020 CKIM	06/15/2020	30.39 30.39	0.00	Paid	Y 06/15/2020
6665182 41146	QUILL LLC PAPER 440-5511-531100	05/04/2020 CKIM	06/15/2020	81.48 81.48	0.00	Paid	Y 06/15/2020
6720343 41147	QUILL LLC STYLUS PEN 440-5511-531100	05/06/2020 CKIM	06/15/2020	37.95 37.95	0.00	Paid	Y 06/15/2020
6738156 41148	QUILL LLC DUSTER 440-5511-531100	05/06/2020 CKIM	06/15/2020	87.39 87.39	0.00	Paid	Y 06/15/2020
6790674 41149	QUILL LLC CLEANING SUPPLIES 440-5511-531100	05/08/2020 CKIM	06/15/2020	31.49 31.49	0.00	Paid	Y 06/15/2020
6790743 41150	QUILL LLC CLEANING CARDS 440-5511-531100	05/08/2020 CKIM	06/15/2020	43.14 43.14	0.00	Paid	Y 06/15/2020
6807890 41152	QUILL LLC OFFICE SUPPLIES 440-5511-531100	05/08/2020 CKIM	06/15/2020	29.93 29.93	0.00	Paid	Y 06/15/2020

06/22/2020 12:41 PM

User: rgallo

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 06/15/2020 - 06/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 5/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
6859279 41153	QUILL LLC CLEANING SUPPLIES 440-5511-531100	05/12/2020 CKIM	06/15/2020	64.62 64.62	0.00	Paid	Y 06/15/2020
6929496 41154	QUILL LLC PRINTER 440-5511-531100	05/14/2020 CKIM	06/15/2020	497.78 497.78	0.00	Paid	Y 06/15/2020
7012084 41156	QUILL LLC PAPER PRODUCTS 440-5511-531100	05/18/2020 CKIM	06/15/2020	50.99 50.99	0.00	Paid	Y 06/15/2020
7007389 41157	QUILL LLC PAPER PRODUCTS 440-5511-531100	05/18/2020 CKIM	06/15/2020	32.57 32.57	0.00	Paid	Y 06/15/2020
6930316 41158	QUILL LLC EARBUDS 440-5511-531100	05/14/2020 CKIM	06/15/2020	151.50 151.50	0.00	Paid	Y 06/15/2020
7116484 41159	QUILL LLC SOAP 440-5511-531100	05/21/2020 CKIM	06/15/2020	12.40 12.40	0.00	Paid	Y 06/15/2020
7116484 41160	QUILL LLC SOAP 440-5511-531100	05/21/2020 CKIM	06/15/2020	(12.40) (12.40)	0.00	Paid	Y 06/15/2020
7293622 41162	QUILL LLC SANITIZER 440-5511-531100	05/28/2020 CKIM	06/15/2020	7.62 7.62	0.00	Paid	Y 06/15/2020
7240665 41164	QUILL LLC CLEANER 440-5511-531100	05/27/2020 CKIM	06/15/2020	169.90 169.90	0.00	Paid	Y 06/15/2020
7241220 41165	QUILL LLC CLEANER 440-5511-531100	05/27/2020 CKIM	06/15/2020	33.90 33.90	0.00	Paid	Y 06/15/2020

06/22/2020 12:41 PM
 User: rgallo
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 06/15/2020 - 06/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 6/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
74727 41318	HAHN ACE HARDWARE BASKET 440-5890-580600	06/04/2020 CKIM	06/15/2020	107.97	0.00	Paid	Y 06/15/2020
	DONATED FUND EXPENDITURES			107.97			
74725 41320	HAHN ACE HARDWARE GLOVE & CARD 440-5890-580600	06/04/2020 CKIM	06/15/2020	100.38	0.00	Paid	Y 06/15/2020
	DONATED FUND EXPENDITURES			100.38			
74765 41321	HAHN ACE HARDWARE CREDIT GLOVES 440-5890-580600	06/07/2020 CKIM	06/15/2020	(50.38)	0.00	Paid	Y 06/15/2020
	DONATED FUND EXPENDITURES			(50.38)			
MAY 41235	LAURA FRISCH MISC. ERRANDS 440-5511-533200	06/08/2020 CKIM	06/15/2020	70.15	0.00	Paid	Y 06/15/2020
	MILEAGE			70.15			
MAY 41316	CATHRYN KIM MASK SEWING SUPPLIES 440-5890-580600	06/09/2020 CKIM	06/15/2020	106.95	0.00	Paid	Y 06/15/2020
	DONATED FUND EXPENDITURES			106.95			
AR113394 41144	OFFICE COPYING EQUIPMENT 4/12/20-5/11/20 440-5511-531000	05/14/2020 CKIM	06/15/2020	143.82	0.00	Paid	Y 06/15/2020
	OUTSIDE SERVICES			143.82			
B5913392 41263	BRODART BOOKS 440-5700-532800	06/03/2020 CKIM	06/15/2020	1,160.56	0.00	Paid	Y 06/15/2020
	BOOKS			1,160.56			
119788266 41166	ULINE BAGS 440-5511-531100	05/08/2020 CKIM	06/15/2020	304.17	0.00	Paid	Y 06/15/2020
	SUPPLIES			304.17			
445395 41203	GRUNAU COMPANY, INC REPAIR BOILER 440-5511-539500	05/21/2020 CKIM	06/15/2020	316.88	0.00	Paid	Y 06/15/2020
	REPAIRS & MAINTENANCE			316.88			
28166 41234	AMERICA AQUARIA FISH TANK CLEANING 440-5511-531000	06/05/2020 CKIM	06/15/2020	85.00	0.00	Paid	Y 06/15/2020
	OUTSIDE SERVICES			85.00			

06/22/2020 12:41 PM

User: rgallo

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 06/15/2020 - 06/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 7/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2020-12178-1							
41143	INTERACTIVE SCIENCES, INC	05/26/2020	06/15/2020	499.08	0.00	Paid	Y
	WOWBRARY 5/16/20-5/15/21	CKIM					06/15/2020
	440-5511-522000	CONTRACTUAL SERVICES		499.08			
IMIL1569703							
41145	ALSCO	05/21/2020	06/15/2020	15.55	0.00	Paid	Y
	MATS & DISTERS	CKIM					06/15/2020
	440-5511-531100	SUPPLIES		15.55			
# of Invoices:	60	# Due:	0	Totals:	8,176.17	0.00	
# of Credit Memos:	2	# Due:	0	Totals:	(62.78)	0.00	
Net of Invoices and Credit Memos:				8,113.39	0.00		

--- TOTALS BY GL DISTRIBUTION ---

440-5511-522000	CONTRACTUAL SERVICES	499.08
440-5511-531000	OUTSIDE SERVICES	228.82
440-5511-531100	SUPPLIES	1,639.98
440-5511-533200	MILEAGE	70.15
440-5511-539500	REPAIRS & MAINTENANCE	316.88
440-5700-532800	BOOKS	5,093.56
440-5890-580600	DONATED FUND EXPENDITURES	264.92

--- TOTALS BY FUND ---

440 - LIBRARY FUND	8,113.39	0.00
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--- TOTALS BY DEPT/ACTIVITY ---

5511 - LIBRARY SERVICES	2,754.91	0.00
5700 - CAPITAL OUTLAY EXPENDITURES	5,093.56	0.00
5890 - USE OF DESIGNATED FUNDS	264.92	0.00

06/22/2020 12:22 PM

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INVOICE REGISTER REPORT FOR MUKWONAGO
 INVOICE DUE DATES 06/14/2020 - 06/14/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: EFT

Page: 1/2

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
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6182020							
41695	TIME WARNER CABLE	06/18/2020	06/14/2020	2,983.98	0.00	Paid	Y
	MONTHLY BILL 5/28-6/27/2020	rgallo					06/18/2020
	100-5120-522500	TELEPHONE-COURT		79.71			
	100-5141-522500	TELEPHONE-ADMIN		88.28			
	100-5142-522500	TELEPHONE-CLERK		159.30			
	100-5144-521900	PROFESSIONAL SERVICES-ELECTIONS		26.47			
	100-5211-522500	TELEPHONE-POLICE		844.51			
	100-5241-522500	TELEPHONE-BLDG INSP		44.94			
	100-5323-522500	TELEPHONE-DPW		81.03			
	100-5512-522500	TELEPHONE-MUSEUM		166.96			
	150-5221-522500	TELEPHONE-FIRE		803.58			
	220-5140-522500	TELEPHONE-TID		2.57			
	410-5363-522500	TELEPHONE-RECYCLING		5.14			
	440-5511-522500	TELEPHONE-LIBRARY		591.55			
	500-5344-522500	TELEPHONE-STORM WATER		2.57			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES-WATER		43.69			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES-SEWER		43.68			

# of Invoices:	1	# Due:	0	Totals:	2,983.98	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos:				2,983.98	0.00
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--- TOTALS BY GL DISTRIBUTION ---

100-5120-522500	TELEPHONE-COURT	79.71
100-5141-522500	TELEPHONE-ADMIN	88.28
100-5142-522500	TELEPHONE-CLERK	159.30
100-5144-521900	PROFESSIONAL SERVICES-ELECTIONS	26.47
100-5211-522500	TELEPHONE-POLICE	844.51
100-5241-522500	TELEPHONE-BLDG INSP	44.94
100-5323-522500	TELEPHONE-DPW	81.03
100-5512-522500	TELEPHONE-MUSEUM	166.96
150-5221-522500	TELEPHONE-FIRE	803.58
220-5140-522500	TELEPHONE-TID	2.57
410-5363-522500	TELEPHONE-RECYCLING	5.14
440-5511-522500	TELEPHONE-LIBRARY	591.55
500-5344-522500	TELEPHONE-STORM WATER	2.57
610-6920-692100	OFFICE SUPPLIES & EXPENSES-WATER	43.69
620-8400-851000	OFFICE SUPPLIES & EXPENSES-SEWER	43.68

06/22/2020 12:22 PM

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INVOICE REGISTER REPORT FOR MUKWONAGO
INVOICE DUE DATES 06/14/2020 - 06/14/2020

Page: 2/2

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			1,491.20	0.00		
	150 - FIRE/AMBULANCE FUND			803.58	0.00		
	220 - TID#3 - GENERAL			2.57	0.00		
	410 - RECYCLING FUND			5.14	0.00		
	440 - LIBRARY FUND			591.55	0.00		
	500 - STORM WATER UTILITY			2.57	0.00		
	610 - WATER UTILITY FUND			43.69	0.00		
	620 - SEWER UTILITY FUND			43.68	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5120 - MUNICIPAL COURT			79.71	0.00		
	5140 - ADMINISTRATIVE & GENERAL			2.57	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			88.28	0.00		
	5142 - CLERK-TREASURER			159.30	0.00		
	5144 - ELECTIONS			26.47	0.00		
	5211 - POLICE ADMINISTRATION			844.51	0.00		
	5221 - FIRE ADMINISTRATION			803.58	0.00		
	5241 - BUILDING INSPECTOR			44.94	0.00		
	5323 - GARAGE			81.03	0.00		
	5344 - STORM SEWER			2.57	0.00		
	5363 - RECYCLING			5.14	0.00		
	5511 - LIBRARY SERVICES			591.55	0.00		
	5512 - MUSEUM			166.96	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			43.69	0.00		
	8400 - ADMINISTRATIVE & GENERAL			43.68	0.00		

06/22/2020 12:23 PM

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DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO

Page: 1/6

POST DATES 06/29/2020 - 06/29/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200617 41648	WE ENERGIES 6819-119-729 Hall 100-5160-522200	06/17/2020 rgallo 6819-119-729 Hall	07/06/2020	828.54 828.54	0.00	Paid	Y 06/29/2020
20200617 41649	WE ENERGIES 6819-119-729 Hall Gas 100-5160-522400	06/17/2020 rgallo 6819-119-729 Hall Gas	07/06/2020	90.03 90.03	0.00	Paid	Y 06/29/2020
20200617 41650	WE ENERGIES 0437-358-622 Flashers 100-5211-522200	06/17/2020 rgallo 0437-358-622 Flashers	07/06/2020	9.64 9.64	0.00	Paid	Y 06/29/2020
20200617 41651	WE ENERGIES 5000-725-767 PD Tower meter #05662 100-5211-522200	06/17/2020 rgallo 5000-725-767 PD Tower meter #05662	07/06/2020	48.50 48.50	0.00	Paid	Y 06/29/2020
20200617 41652	WE ENERGIES 8818-483-919 Tower Radio Bldg 100-5211-522200	06/17/2020 rgallo 8818-483-919 Tower Radio Bldg	07/06/2020	15.97 15.97	0.00	Paid	Y 06/29/2020
20200617 41653	WE ENERGIES 7410-051-890 Police 100-5211-522200	06/17/2020 rgallo 7410-051-890 Police	07/06/2020	896.19 896.19	0.00	Paid	Y 06/29/2020
20200617 41654	WE ENERGIES 8011-380-768 Police Garage 100-5211-522200	06/17/2020 rgallo 8011-380-768 Police Garage	07/06/2020	37.10 37.10	0.00	Paid	Y 06/29/2020
20200617 41655	WE ENERGIES 7879-450-073 Mukw Dam 100-5254-522200	06/17/2020 rgallo 7879-450-073 Mukw Dam	07/06/2020	22.21 22.21	0.00	Paid	Y 06/29/2020
20200617 41656	WE ENERGIES 3893-949-966 DPW Elec 100-5323-522200	06/17/2020 rgallo 3893-949-966 DPW Elec	07/06/2020	298.57 298.57	0.00	Paid	Y 06/29/2020
20200617 41657	WE ENERGIES 3608-115-165 DPW Gas 100-5323-522400	06/17/2020 rgallo 3608-115-165 DPW Gas	07/06/2020	67.17 67.17	0.00	Paid	Y 06/29/2020

06/22/2020 12:23 PM

User: rgallo

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO

Page: 2/6

POST DATES 06/29/2020 - 06/29/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200617 41658	WE ENERGIES 5001-021-384 Street Lights 100-5342-522200	06/17/2020 rgallo	07/06/2020	25,120.68 25,120.68	0.00	Paid	Y 06/29/2020
20200617 41659	WE ENERGIES 8808-380-714 Street Lights 100-5342-522200	06/17/2020 rgallo	07/06/2020	2,937.35 2,937.35	0.00	Paid	Y 06/29/2020
20200617 41660	WE ENERGIES 1438-746-449 Street Lights 100-5342-522200	06/17/2020 rgallo	07/06/2020	48.89 48.89	0.00	Paid	Y 06/29/2020
20200617 41661	WE ENERGIES 0647-211-550 School Crossing Lights 100-5342-522200	06/17/2020 rgallo	07/06/2020	16.25 16.25	0.00	Paid	Y 06/29/2020
20200617 41662	WE ENERGIES 0659-874-941 Museum 100-5512-522200	06/17/2020 rgallo	07/06/2020	97.70 97.70	0.00	Paid	Y 06/29/2020
20200617 41663	WE ENERGIES 2405-680-633 Andrews St. 100-5521-522200	06/17/2020 rgallo	07/06/2020	102.94 102.94	0.00	Paid	Y 06/29/2020
20200617 41664	WE ENERGIES 8046-699-403 Field Park 100-5521-522200	06/17/2020 rgallo	07/06/2020	118.51 118.51	0.00	Paid	Y 06/29/2020
20200617 41665	WE ENERGIES 8658-233-953 Fld Prk Baseball Lights 100-5521-522200	06/17/2020 rgallo	07/06/2020	43.87 43.87	0.00	Paid	Y 06/29/2020
20200617 41666	WE ENERGIES 6837-391-587 Parks 100-5521-522200	06/17/2020 rgallo	07/06/2020	53.28 53.28	0.00	Paid	Y 06/29/2020
20200617 41667	WE ENERGIES 5864-823-491 Concession Building 100-5521-522200	06/17/2020 rgallo	07/06/2020	73.58 73.58	0.00	Paid	Y 06/29/2020

06/22/2020 12:23 PM

User: rgallo

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO

Page: 3/6

POST DATES 06/29/2020 - 06/29/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200617 41668	WE ENERGIES 2054-702-968 Parks 100-5521-522200	06/17/2020 rgallo	07/06/2020	0.00 0.00	0.00	Paid	Y 06/29/2020
20200617 41669	WE ENERGIES 3277-621-318 F. Park Sump Pump 100-5521-522200	06/17/2020 rgallo	07/06/2020	20.12 20.12	0.00	Paid	Y 06/29/2020
20200617 41670	WE ENERGIES 1610-585-380 Parks 100-5521-522200	06/17/2020 rgallo	07/06/2020	120.93 120.93	0.00	Paid	Y 06/29/2020
20200617 41671	WE ENERGIES 3051-426-864 Miniwaukan Pavilion 100-5521-522200	06/17/2020 rgallo	07/06/2020	21.03 21.03	0.00	Paid	Y 06/29/2020
20200617 41672	WE ENERGIES 6881-040-700 Miniwauken Park 100-5521-522200	06/17/2020 rgallo	07/06/2020	25.80 25.80	0.00	Paid	Y 06/29/2020
20200617 41673	WE ENERGIES 7698-426-664 Fire 150-5221-522200	06/17/2020 rgallo	07/06/2020	980.12 980.12	0.00	Paid	Y 06/29/2020
20200617 41674	WE ENERGIES 9248-740-506 Library Elec 440-5511-522200	06/17/2020 rgallo	07/06/2020	1,571.99 1,571.99	0.00	Paid	Y 06/29/2020
20200617 41675	WE ENERGIES 4843-559-306 Library Gas 440-5511-522400	06/17/2020 rgallo	07/06/2020	279.99 279.99	0.00	Paid	Y 06/29/2020
20200617 41676	WE ENERGIES 9069-575-087 Well #3 Elec 610-6200-662200	06/17/2020 rgallo	07/06/2020	442.17 442.17	0.00	Paid	Y 06/29/2020
20200617 41677	WE ENERGIES 4400-457-029 Well #3 Gas 610-6200-662200	06/17/2020 rgallo	07/06/2020	31.06 31.06	0.00	Paid	Y 06/29/2020

06/22/2020 12:23 PM

User: rgallo

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO

Page: 4/6

POST DATES 06/29/2020 - 06/29/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200617 41678	WE ENERGIES 2409-366-321 Well #4 Elec 610-6200-662200	06/17/2020 rgallo	07/06/2020	860.30	0.00	Paid	Y 06/29/2020
	2409-366-321 Well #4 Elec			860.30			
20200617 41679	WE ENERGIES 0465-443-270 Well #4 Gas 610-6200-662200	06/17/2020 rgallo	07/06/2020	29.78	0.00	Paid	Y 06/29/2020
	0465-443-270 Well #4 Gas			29.78			
20200617 41680	WE ENERGIES 0801-988-732 Well #5 610-6200-662200	06/17/2020 rgallo	07/06/2020	2,218.85	0.00	Paid	Y 06/29/2020
	0801-988-732 Well #5			2,218.85			
20200617 41681	WE ENERGIES 4607-813-092 Well #6 610-6200-662200	06/17/2020 rgallo	07/06/2020	802.65	0.00	Paid	Y 06/29/2020
	4607-813-092 Well #6			802.65			
20200617 41682	WE ENERGIES 3234-559-591 Well #7 610-6200-662200	06/17/2020 rgallo	07/06/2020	1,648.59	0.00	Paid	Y 06/29/2020
	3234-559-591 Well #7			1,648.59			
20200617 41683	WE ENERGIES 9291-834-028 Greenwald 610-6200-662200	06/17/2020 rgallo	07/06/2020	217.87	0.00	Paid	Y 06/29/2020
	9291-834-028 Greenwald			217.87			
20200617 41684	WE ENERGIES 8016-691-668 Booster Station 610-6200-662200	06/17/2020 rgallo	07/06/2020	465.98	0.00	Paid	Y 06/29/2020
	8016-691-668 Booster Station			465.98			
20200617 41685	WE ENERGIES 3068-463-180 Tower 610-6200-662200	06/17/2020 rgallo	07/06/2020	32.04	0.00	Paid	Y 06/29/2020
	3068-463-180 Tower			32.04			
20200617 41686	WE ENERGIES 7843-678-578 Atkinson Pump 620-8020-821000	06/17/2020 rgallo	07/06/2020	622.87	0.00	Paid	Y 06/29/2020
	7843-678-578 Atkinson Pump			622.87			
20200617 41687	WE ENERGIES 8238-765-652 Fox River View 620-8020-821000	06/17/2020 rgallo	07/06/2020	133.98	0.00	Paid	Y 06/29/2020
	8238-765-652 Fox River View			133.98			

06/22/2020 12:23 PM

User: rgallo

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO

Page: 5/6

POST DATES 06/29/2020 - 06/29/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200617 41688	WE ENERGIES 6478-966-911 1224 Riverton 620-8020-821000	06/17/2020 rgallo 6478-966-911 1224 Riverton	07/06/2020	81.95 81.95	0.00	Paid	Y 06/29/2020
20200617 41689	WE ENERGIES 8051-462-203 1240 N. Rochester 620-8020-821000	06/17/2020 rgallo 8051-462-203 1240 N. Rochester	07/06/2020	95.60 95.60	0.00	Paid	Y 06/29/2020
20200617 41690	WE ENERGIES 7282-806-809 Holz Elec 620-8010-821100	06/17/2020 rgallo 7282-806-809 Holz Elec	07/06/2020	7,711.64 7,711.64	0.00	Paid	Y 06/29/2020
20200617 41691	WE ENERGIES 2404-776-809 Holz Gas 620-8010-821200	06/17/2020 rgallo 2404-776-809 Holz Gas	07/06/2020	52.53 52.53	0.00	Paid	Y 06/29/2020
20200617 41692	WE ENERGIES 9276-498-259 Digester Gas 620-8010-821200	06/17/2020 rgallo 9276-498-259 Digester Gas	07/06/2020	311.59 311.59	0.00	Paid	Y 06/29/2020
20200617 41693	WE ENERGIES 2008-500-143 Parks-200 S Rochester 100-5342-522200	06/17/2020 rgallo 2008-500-143 Parks-200 S Rochester	07/06/2020	23.16 23.16	0.00	Paid	Y 06/29/2020
20200617 41694	WE ENERGIES 6482-485-554 police-CTH E N of 100-5211-522200	06/17/2020 rgallo 6482-485-554 police-CTH E N of Sugden	07/06/2020	104.92 104.92	0.00	Paid	Y 06/29/2020

06/22/2020 12:23 PM

User: rgallo

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO

Page: 6/6

POST DATES 06/29/2020 - 06/29/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	47	# Due:	0	Totals:	49,834.48	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					49,834.48	0.00

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	6819-119-729 Hall	828.54
100-5160-522400	6819-119-729 Hall Gas	90.03
100-5211-522200	0437-358-622 Flashers	1,112.32
100-5254-522200	7879-450-073 Mukw Dam	22.21
100-5323-522200	3893-949-966 DPW Elec	298.57
100-5323-522400	3608-115-165 DPW Gas	67.17
100-5342-522200	5001-021-384 Street Lights	28,146.33
100-5512-522200	0659-874-941 Museum	97.70
100-5521-522200	2405-680-633 Andrews St.	580.06
150-5221-522200	7698-426-664 Fire	980.12
440-5511-522200	9248-740-506 Library Elec	1,571.99
440-5511-522400	4843-559-306 Library Gas	279.99
610-6200-662200	9069-575-087 Well #3 Elec	6,749.29
620-8010-821100	7282-806-809 Holz Elec	7,711.64
620-8010-821200	2404-776-809 Holz Gas	364.12
620-8020-821000	7843-678-578 Atkinson Pump	934.40

--- TOTALS BY FUND ---

100 - GENERAL FUND	31,242.93	0.00
150 - FIRE/AMBULANCE FUND	980.12	0.00
440 - LIBRARY FUND	1,851.98	0.00
610 - WATER UTILITY FUND	6,749.29	0.00
620 - SEWER UTILITY FUND	9,010.16	0.00

--- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	918.57	0.00
5211 - POLICE ADMINISTRATION	1,112.32	0.00
5221 - FIRE ADMINISTRATION	980.12	0.00
5254 - DAMS	22.21	0.00
5323 - GARAGE	365.74	0.00
5342 - STREET LIGHTING	28,146.33	0.00
5511 - LIBRARY SERVICES	1,851.98	0.00
5512 - MUSEUM	97.70	0.00
5521 - PARKS	580.06	0.00
6200 - PUMPING OPERATIONS	6,749.29	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	8,075.76	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	934.40	0.00

INVOICE REGISTER REPORT FOR MUKWONAGO

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
FRISCH LAURA L 41633	US BANK REFUND FOR SUPPLIES CREDIT APPLIED 440-5511-531100	05/18/2020 rgallo	06/22/2020	(11.15) (11.15)	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41640	US BANK CREDIT KINDLE BOOK 440-5700-532800	06/11/2020 rgallo	06/22/2020	(9.99) (9.99)	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41641	US BANK CREDIT KINDLE BOOKS 440-5700-532800	06/11/2020 rgallo	06/22/2020	(7.99) (7.99)	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41642	US BANK CREDIT KINDLE BOOK 440-5700-532800	06/11/2020 rgallo	06/22/2020	(7.99) (7.99)	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41643	US BANK CREDIT KINDLE BOOKS 440-5700-532800	06/11/2020 rgallo	06/22/2020	(5.99) (5.99)	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41644	US BANK CREDIT KINDLE BOOKS 440-5700-532800	06/11/2020 rgallo	06/22/2020	(9.22) (9.22)	0.00	Paid	Y 06/16/2020
ZIMMERMANN ANGE 41645	US BANK CREDIT PUZZLES AMAZON 440-5890-580600	05/19/2020 rgallo	06/22/2020	(101.80) (101.80)	0.00	Paid	Y 06/16/2020
FRISCH LAURA L 41646	US BANK REFUND CREDIT SALES TAX 440-5511-531100	05/18/2020 rgallo	06/22/2020	(61.75) (61.75)	0.00	Paid	Y 06/16/2020
FRISCH LAURA L 41647	US BANK REFUND CREDIT ON SHIPPING 440-5511-531100	05/26/2020 rgallo	06/22/2020	(22.17) (22.17)	0.00	Paid	Y 06/16/2020
MILLER KENNETH 41705	US BANK REFUND FOR SAFETY TRAILER	06/11/2020 rgallo	06/22/2020	(3.76)	0.00	Paid	Y 06/16/2020

06/25/2020 12:39 PM
 User: ddoherty
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INVOICE REGISTER REPORT FOR MUKWONAGO
 POST DATES 06/16/2020 - 06/16/2020
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 2/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	620-8020-832000	MAINTENANCE-LIFT STATIONS/PUMP		(3.76)			
KINDER MATTHEW 41706	US BANK REFUND FOR SAFETY TRAILER 620-8020-832000	06/02/2020 rgallo	06/22/2020	(19.82)	0.00	Paid	Y 06/16/2020
		MAINTENANCE-LIFT STATIONS/PUMP		(19.82)			
Purchase Card Vendor: 0002 US BANK							
BITTNER RONALD 41405	AMZN MKTP US*M78CQ1V81 UPS/DVD DRIVE 100-5160-539500 100-5323-531100	05/22/2020 rgallo	06/22/2020	267.85	0.00	Paid	Y 06/16/2020
		REPAIRS & MAINTENANCE SUPPLIES		241.96 25.89			
BITTNER RONALD 41406	GEO SYNTHETICS LLC EROSION CONTROL LOG 100-5521-531100	06/02/2020 rgallo	06/22/2020	237.40	0.00	Paid	Y 06/16/2020
		SUPPLIES		237.40			
BITTNER RONALD 41407	PICKLEBALL.COM PICKLEBALL NETS 100-5521-531100	06/02/2020 rgallo	06/22/2020	177.45	0.00	Paid	Y 06/16/2020
		SUPPLIES		177.45			
BITTNER RONALD 41408	GEO SYNTHETICS LLC EROSION CONTROL LOG 100-5521-531100	06/09/2020 rgallo	06/22/2020	237.40	0.00	Paid	Y 06/16/2020
		SUPPLIES		237.40			
BITTNER RONALD 41409	ZORO TOOLS INC PLUMBING SUPPLIES 100-5521-531100	06/11/2020 rgallo	06/22/2020	68.91	0.00	Paid	Y 06/16/2020
		SUPPLIES		68.91			
BROWN DAVID 41410	MICHAELS #9490 WWTF MATERIAL FOR MASKS 620-8010-827000	05/19/2020 rgallo	06/22/2020	32.20	0.00	Paid	Y 06/16/2020
		OPERATION SUPPLY/EXPENSE		32.20			
BROWN DAVID 41411	AMZN MKTP US*M74RG5US2 WWTF MATERIAL FOR MASKS 620-8010-827000	06/01/2020 rgallo	06/22/2020	35.84	0.00	Paid	Y 06/16/2020
		OPERATION SUPPLY/EXPENSE		35.84			
CASTLE WAYNE A 41412	DNR WS2 EM1 EPAY DEM SRVF WWTF WAYNE LICENSE RENEWAL 620-8400-854100	05/26/2020 rgallo	06/22/2020	0.79	0.00	Paid	Y 06/16/2020
		EDUCATIONAL/TRAINING EXPENSES		0.79			

06/25/2020 12:39 PM

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DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO

Page: 3/26

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
CASTLE WAYNE A							
41413	DNR WS2 EM1 EPAY DEM SALE	05/26/2020	06/22/2020	45.00	0.00	Paid	Y
	WWTF WAYNE LISENCE RENEWAL	rgallo					06/16/2020
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		45.00			
DELIKAT CODY							
41414	USPS PO 5657100149	05/18/2020	06/22/2020	3.80	0.00	Paid	Y
	WATER SAMPLE SHIPPING	rgallo					06/16/2020
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		3.80			
DELIKAT CODY							
41415	USPS PO 5657100149	06/11/2020	06/22/2020	3.80	0.00	Paid	Y
	WATER SAMPLE SHIPPING	rgallo					06/16/2020
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		3.80			
DOHERTY DIANA							
41416	LOCAL GOVERNMENT EDUCATIO	05/21/2020	06/22/2020	489.00	0.00	Paid	Y
	MOLLY - YEAR 2 CLERK VIRTUAL	rgallo					06/16/2020
	100-5141-533500	TRAINING & TRAVEL		489.00			
DYKSTRA DIANA							
41417	LOCAL GOVERNMENT EDUCATIO	05/17/2020	06/22/2020	489.00	0.00	Paid	Y
	CLERKS TREASURER INSTITUTE	rgallo					06/16/2020
	100-5142-533500	CLERK TREASURER INSTITUTE		489.00			
DYKSTRA DIANA							
41418	PADDLE.NET* SQUIRRELS	06/03/2020	06/22/2020	16.79	0.00	Paid	Y
	AIR PARROT TVS IN BOARD ROOM	rgallo					06/16/2020
	100-5142-521900	AIR PARROT TVS IN BOARD ROOM		16.79			
DYKSTRA DIANA							
41419	AMZN MKTP US*MY25973F2	06/05/2020	06/22/2020	14.98	0.00	Paid	Y
	COVID-19 PPE MASKS	rgallo					06/16/2020
	100-5241-539900	COVID-19 PPE MASKS		14.98			
FRISCH LAURA L							
41420	SIGNS.COM	05/15/2020	06/22/2020	213.86	0.00	Paid	Y
	CARPET STICKERS	rgallo					06/16/2020
	440-5511-531100	SUPPLIES		213.86			
FRISCH LAURA L							
41421	WINNING STREAK	05/17/2020	06/22/2020	685.00	0.00	Paid	Y
	DISPOSABLE MASK	rgallo					06/16/2020
	440-5511-531100	SUPPLIES		685.00			

INVOICE REGISTER REPORT FOR MUKWONAGO

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
FRISCH LAURA L 41424	SIGNS.COM CARPET STICKERS 440-5511-531100	05/18/2020 rgallo	06/22/2020	1,184.40	0.00	Paid	Y 06/16/2020
	SUPPLIES			1,184.40			
FRISCH LAURA L 41425	AMZN MKTP US*M79FA8AZ0 AM CLEANING WIPES 440-5511-531100	05/20/2020 rgallo	06/22/2020	89.25	0.00	Paid	Y 06/16/2020
	SUPPLIES			89.25			
FRISCH LAURA L 41426	WM SUPERCENTER #1571 SOAP 440-5511-531100	05/21/2020 rgallo	06/22/2020	15.36	0.00	Paid	Y 06/16/2020
	SUPPLIES			15.36			
FRISCH LAURA L 41427	THE HOME DEPOT #4921 WEED N FEED 440-5511-531100	05/21/2020 rgallo	06/22/2020	157.00	0.00	Paid	Y 06/16/2020
	SUPPLIES			157.00			
FRISCH LAURA L 41429	ANIMAL HOUSE SRP GIFT CARD 440-5890-580600	05/27/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41430	BADGER BURGER COMPANY SRP GIFT CARD 440-5890-580600	05/27/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41431	BREW52 SRP GIFT CARD 440-5890-580600	05/27/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41432	WON A GO BIKING SRP PRIZES 440-5890-580600	05/27/2020 rgallo	06/22/2020	217.85	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			217.85			
FRISCH LAURA L 41433	CULVER'S OF MUKWONAGO SRP GIFT CARDS 440-5890-580600	05/27/2020 rgallo	06/22/2020	100.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			100.00			

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 0002 US BANK							
FRISCH LAURA L 41434	DRAGONFLY EMBROIDERY SRP PRIZES 440-5890-580600	05/27/2020 rgallo	06/22/2020	113.60	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			113.60			
FRISCH LAURA L 41435	SQ *ESPRESSO LOVE COFFEE SRP GIFT CARD 440-5890-580600	05/27/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41436	THE GARDEN MART SRP GIFT CARD 440-5890-580600	05/27/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41437	ANTIGUA REAL SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41438	HEALTH HUT - MK SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41439	SOL DE MEXICO SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41440	BLUE BAY SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41441	SHANAHANS SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41442	END OF THE LEASH SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			

INVOICE REGISTER REPORT FOR MUKWONAGO

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
FRISCH LAURA L 41443	TRACTOR SUPPLY #339 SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41444	DAIRY QUEEN #42169 SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	5.45	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			5.45			
FRISCH LAURA L 41445	DAIRY QUEEN #42169 SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	44.55	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			44.55			
FRISCH LAURA L 41446	WALGREENS #7039 BAGS 440-5890-580600	05/28/2020 rgallo	06/22/2020	4.19	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			4.19			
FRISCH LAURA L 41447	THE BONEYARD PUB AND GRIL SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41448	CHENS KITCHEN SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41449	THE WOODHOUSE DAY SPA M SRP GIFT CARD 440-5890-580600	05/28/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41450	THE GREEN RABBIT SRP GIFT CARD 440-5890-580600	05/29/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
FRISCH LAURA L 41451	QDOBA 1857 SRP GIFT CARD 440-5890-580600	05/29/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			

INVOICE REGISTER REPORT FOR MUKWONAGO

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
FRISCH LAURA L 41452	THE HOME DEPOT 4921 RAGS 440-5511-531100	05/29/2020 rgallo	06/22/2020	97.60	0.00	Paid	Y 06/16/2020
	SUPPLIES			97.60			
FRISCH LAURA L 41453	WAL-MART #1571 SRP PRIZES 440-5890-580600	06/01/2020 rgallo	06/22/2020	465.50	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			465.50			
FRISCH LAURA L 41454	WAL-MART #1571 SRP PRIZES 440-5890-580600	06/01/2020 rgallo	06/22/2020	644.45	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			644.45			
FRISCH LAURA L 41455	WM SUPERCENTER #1571 SRP PRIZE 440-5890-580600	06/01/2020 rgallo	06/22/2020	59.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			59.00			
FRISCH LAURA L 41456	E AND S SWEETS SRP GIFT CARDS 440-5890-580600	06/02/2020 rgallo	06/22/2020	100.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			100.00			
GOURDOUX LINDA 41457	PADDLE.NET* SQUIRRELS AIR PARROT PLAN COMM BOARD ROOM TVS 100-5111-531100	05/29/2020 rgallo	06/22/2020	16.79	0.00	Paid	Y 06/16/2020
	SUPPLIES			16.79			
ISELY MARY JO 41458	AMZN MKTP US*MC5CI2WY0 DVD 440-5700-532900	05/15/2020 rgallo	06/22/2020	12.89	0.00	Paid	Y 06/16/2020
	AV MATERIAL			12.89			
ISELY MARY JO 41459	AMAZON.COM*M73F94AQ1 AMZN DVD 440-5700-532900	05/19/2020 rgallo	06/22/2020	31.32	0.00	Paid	Y 06/16/2020
	AV MATERIAL			31.32			
ISELY MARY JO 41460	WALMART.COM DVD 440-5700-532900	05/21/2020 rgallo	06/22/2020	69.84	0.00	Paid	Y 06/16/2020
	AV MATERIAL			69.84			

06/25/2020 12:39 PM
User: ddoherty
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
POST DATES 06/16/2020 - 06/16/2020
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 8/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 41461	WALMART.COM DVD 440-5700-532900	05/29/2020 rgallo	06/22/2020	105.67	0.00	Paid	Y 06/16/2020
	AV MATERIAL			105.67			
ISELY MARY JO 41462	AMZN MKTP US*M71EB5R00 DVD 440-5700-532900	05/29/2020 rgallo	06/22/2020	28.94	0.00	Paid	Y 06/16/2020
	AV MATERIAL			28.94			
ISELY MARY JO 41463	AMAZON.COM*MY6DC8LJ0 DVD 440-5700-532900	06/01/2020 rgallo	06/22/2020	297.31	0.00	Paid	Y 06/16/2020
	AV MATERIAL			297.31			
ISELY MARY JO 41464	NETFLIX.COM 6/1/20-6/30/20 440-5511-534000	06/01/2020 rgallo	06/22/2020	15.99	0.00	Paid	Y 06/16/2020
	DIGITAL MATERIALS			15.99			
ISELY MARY JO 41465	KINDLE SVCS*MY6Z77Z00 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	14.99	0.00	Paid	Y 06/16/2020
	BOOKS			14.99			
ISELY MARY JO 41466	KINDLE SVCS*M705Q4W02 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	13.99	0.00	Paid	Y 06/16/2020
	BOOKS			13.99			
ISELY MARY JO 41467	KINDLE SVCS*MY7ZF9ZJ0 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	14.99	0.00	Paid	Y 06/16/2020
	BOOKS			14.99			
ISELY MARY JO 41468	KINDLE SVCS*MY5T55A51 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	13.99	0.00	Paid	Y 06/16/2020
	BOOKS			13.99			
ISELY MARY JO 41469	KINDLE SVCS*M73ZN6W42 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	13.99	0.00	Paid	Y 06/16/2020
	BOOKS			13.99			

INVOICE REGISTER REPORT FOR MUKWONAGO

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 41470	KINDLE SVCS*M75944WM2 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	13.99 13.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41471	KINDLE SVCS*M775V2WE2 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	14.99 14.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41472	KINDLE SVCS*MY45B2Z00 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	14.99 14.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41473	KINDLE SVCS*M725N1W02 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	14.99 14.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41474	KINDLE SVCS*MY2RK1A71 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	13.99 13.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41475	KINDLE SVCS*M71JK7WY2 KINDLE BOOK 440-5700-532800	06/02/2020 rgallo	06/22/2020	9.99 9.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41476	KINDLE SVCS*MY6B233X0 KINDLE BOOK 440-5700-532800	06/03/2020 rgallo	06/22/2020	14.99 14.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41477	AMAZON.COM*MY0FB4JY0 DVD 440-5700-532900	06/03/2020 rgallo	06/22/2020	37.95 37.95	0.00	Paid	Y 06/16/2020
	AV MATERIAL						
ISELY MARY JO 41478	AMZN DIGITAL*MY4CY6JK2 88 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	9.99 9.99	0.00	Paid	Y 06/16/2020
	BOOKS						

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
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ISELY MARY JO 41479	KINDLE SVCS*MY7PV5P30 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	12.98 12.98	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41480	KINDLE SVCS*MY3NL6P80 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	8.96 8.96	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41481	KINDLE SVCS*MY4DR6HB1 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	7.99 7.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41482	KINDLE SVCS*MY6D03H81 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	12.99 12.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41483	KINDLE SVCS*MY3GZ0H61 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	12.98 12.98	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41484	AMZN DIGITAL*MY00B2362 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	7.99 7.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41485	KINDLE SVCS*MY2DN6HH1 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	14.23 14.23	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41486	KINDLE SVCS*MY8GO1H81 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	6.99 6.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41487	KINDLE SVCS*MY2JY03Z2 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	10.99 10.99	0.00	Paid	Y 06/16/2020

INVOICE REGISTER REPORT FOR MUKWONAGO

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 41488	AMZN DIGITAL*MY2AX4H11 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	15.99	0.00	Paid	Y 06/16/2020
	BOOKS			15.99			
ISELY MARY JO 41489	KINDLE SVCS*MY00G7PL0 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	5.99	0.00	Paid	Y 06/16/2020
	BOOKS			5.99			
ISELY MARY JO 41490	KINDLE SVCS*MY58M73R2 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	10.99	0.00	Paid	Y 06/16/2020
	BOOKS			10.99			
ISELY MARY JO 41491	KINDLE SVCS*MY5E54352 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	7.99	0.00	Paid	Y 06/16/2020
	BOOKS			7.99			
ISELY MARY JO 41492	KINDLE SVCS*MY0IT6H31 KINDLE BOOK 440-5700-532800	06/05/2020 rgallo	06/22/2020	10.99	0.00	Paid	Y 06/16/2020
	BOOKS			10.99			
ISELY MARY JO 41493	KINDLE SVCS*MY2HW8H41 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	8.99	0.00	Paid	Y 06/16/2020
	BOOKS			8.99			
ISELY MARY JO 41494	KINDLE SVCS*MY64W6HD1 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	6.99	0.00	Paid	Y 06/16/2020
	BOOKS			6.99			
ISELY MARY JO 41495	KINDLE SVCS*MY94B4H91 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	14.98	0.00	Paid	Y 06/16/2020
	BOOKS			14.98			
ISELY MARY JO 41496	KINDLE SVCS*MY0WQ3GH0 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	10.99	0.00	Paid	Y 06/16/2020
	BOOKS			10.99			

POST DATES 06/16/2020 - 06/16/2020

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 41497	KINDLE SVCS*MY5WD7GA0 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	10.37 10.37	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41498	KINDLE SVCS*MY36W3G00 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	9.99 9.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41499	KINDLE SVCS*MY6ZZ8G90 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	10.99 10.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41500	KINDLE SVCS*MY6G95JQ2 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	9.99 9.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41501	KINDLE SVCS*MY1C34JQ2 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	10.99 10.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41502	KINDLE SVCS*MY1CT5JG2 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	11.96 11.96	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41503	KINDLE SVCS*MY54U7H31 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	7.99 7.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41504	KINDLE SVCS*MY5BP7JO2 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	7.99 7.99	0.00	Paid	Y 06/16/2020
	BOOKS						
ISELY MARY JO 41505	KINDLE SVCS*MY0CP4JF2 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	13.48 13.48	0.00	Paid	Y 06/16/2020
	BOOKS						

INVOICE REGISTER REPORT FOR MUKWONAGO

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 41506	KINDLE SVCS*MY6ZP3GP0 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	10.99	0.00	Paid	Y 06/16/2020
	BOOKS			10.99			
ISELY MARY JO 41507	KINDLE SVCS*MY1RY7GZ0 KINDLE BOOK 440-5700-532800	06/06/2020 rgallo	06/22/2020	6.99	0.00	Paid	Y 06/16/2020
	BOOKS			6.99			
ISELY MARY JO 41508	AMAZON.COM*MY3NK6EL2 DVD 440-5700-532900	06/07/2020 rgallo	06/22/2020	29.96	0.00	Paid	Y 06/16/2020
	AV MATERIAL			29.96			
ISELY MARY JO 41509	AMAZON.COM*MY7XF1S81 DVD 440-5700-532900	06/08/2020 rgallo	06/22/2020	34.96	0.00	Paid	Y 06/16/2020
	AV MATERIAL			34.96			
ISELY MARY JO 41510	ACORN TV MONTHLY MONTHLY FEE 440-5511-534000	06/08/2020 rgallo	06/22/2020	6.29	0.00	Paid	Y 06/16/2020
	DIGITAL MATERIALS			6.29			
ISELY MARY JO 41511	KINDLE SVCS*MY2H91QP0 KINDLE BOOK 440-5700-532800	06/09/2020 rgallo	06/22/2020	13.99	0.00	Paid	Y 06/16/2020
	BOOKS			13.99			
ISELY MARY JO 41512	KINDLE SVCS*MY3XT6X52 KINDLE BOOK 440-5700-532800	06/09/2020 rgallo	06/22/2020	14.99	0.00	Paid	Y 06/16/2020
	BOOKS			14.99			
ISELY MARY JO 41513	KINDLE SVCS*MY90S57E1 KINDLE BOOK 440-5700-532800	06/09/2020 rgallo	06/22/2020	14.99	0.00	Paid	Y 06/16/2020
	BOOKS			14.99			
ISELY MARY JO 41514	KINDLE SVCS*MY4F12QR0 KINDLE BOOK 440-5700-532800	06/09/2020 rgallo	06/22/2020	14.99	0.00	Paid	Y 06/16/2020
	BOOKS			14.99			

06/25/2020 12:39 PM
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INVOICE REGISTER REPORT FOR MUKWONAGO
 POST DATES 06/16/2020 - 06/16/2020
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 14/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 41515	KINDLE SVCS*MY00I66F0 KINDLE BOOK 440-5700-532800 BOOKS	06/09/2020 rgallo	06/22/2020	13.99 13.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41516	KINDLE SVCS*MY7LN4RW1 KINDLE BOOK 440-5700-532800 BOOKS	06/11/2020 rgallo	06/22/2020	8.99 8.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41522	KINDLE SVCS*MY0V26K40 KINDLE BOOK 440-5700-532800 BOOKS	06/11/2020 rgallo	06/22/2020	8.99 8.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41523	KINDLE SVCS*MY0JQ58K2 KINDLE BOOK 440-5700-532800 BOOKS	06/11/2020 rgallo	06/22/2020	14.98 14.98	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41524	KINDLE SVCS*MY5WX1WZ1 KINDLE BOOK 440-5700-532800 BOOKS	06/11/2020 rgallo	06/22/2020	8.99 8.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41525	KINDLE SVCS*MY7UO67Q0 KINDLE BOOK 440-5700-532800 BOOKS	06/11/2020 rgallo	06/22/2020	9.22 9.22	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41526	AMAZON.COM*MY5591K12 AMZN DVD 440-5700-532900 AV MATERIAL	06/13/2020 rgallo	06/22/2020	13.99 13.99	0.00	Paid	Y 06/16/2020
ISELY MARY JO 41527	AMZN MKTP US*MY1IB19Y2 DVD 440-5700-532900 AV MATERIAL	06/14/2020 rgallo	06/22/2020	179.10 179.10	0.00	Paid	Y 06/16/2020
KINDER MATTHEW 41528	THE HOME DEPOT #4921 SAFETY TRAILER 620-8020-832000 MAINTENANCE-LIFT STATIONS/PUMP	05/14/2020 rgallo	06/22/2020	15.27 15.27	0.00	Paid	Y 06/16/2020

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
KINDER MATTHEW 41529	THE HOME DEPOT #4921 SAFETY TRAILER 620-8020-832000	05/18/2020 rgallo	06/22/2020	9.94	0.00	Paid	Y 06/16/2020
		MAINTENANCE-LIFT STATIONS/PUMP		9.94			
KINDER MATTHEW 41530	THE HOME DEPOT #4921 SAFETY TRAILER 620-8020-832000	05/29/2020 rgallo	06/22/2020	15.61	0.00	Paid	Y 06/16/2020
		MAINTENANCE-LIFT STATIONS/PUMP		15.61			
KINDER MATTHEW 41531	THE HOME DEPOT #4921 SAFETY TRAILER 620-8020-832000	06/01/2020 rgallo	06/22/2020	19.44	0.00	Paid	Y 06/16/2020
		MAINTENANCE-LIFT STATIONS/PUMP		19.44			
KINDER MATTHEW 41533	OFFICEMAX/DEPOT 6747 OFFICE SUPPLIES 620-8400-851000	06/02/2020 rgallo	06/22/2020	179.07	0.00	Paid	Y 06/16/2020
		OFFICE SUPPLIES & EXPENSES		179.07			
KINDER MATTHEW 41534	THE HOME DEPOT #4921 SAFETY TRAILER 620-8020-832000	06/05/2020 rgallo	06/22/2020	73.13	0.00	Paid	Y 06/16/2020
		MAINTENANCE-LIFT STATIONS/PUMP		73.13			
KINDER MATTHEW 41535	THE HOME DEPOT #4921 SAFETY TRAILER 620-8020-832000	06/10/2020 rgallo	06/22/2020	32.30	0.00	Paid	Y 06/16/2020
		MAINTENANCE-LIFT STATIONS/PUMP		32.30			
KINDER MATTHEW 41536	OFFICEMAX/DEPOT 6747 OFFICE SUPPLIES 620-8400-851000	06/11/2020 rgallo	06/22/2020	445.95	0.00	Paid	Y 06/16/2020
		OFFICE SUPPLIES & EXPENSES		445.95			
KOHOUT BENJAMIN 41537	ZOOM.US ZOOM MTGS YEAR SUBSCR. 100-5632-531100	06/22/2020 rgallo	06/22/2020	125.92	0.00	Paid	Y 06/16/2020
		SUPPLIES		125.92			
KOHOUT BENJAMIN 41538	PADDLE.NET* SQUIRRELS AIRPARROT 3 FOR WINDOWS 100-5632-531100	06/05/2020 rgallo	06/22/2020	16.79	0.00	Paid	Y 06/16/2020
		SUPPLIES		16.79			

06/25/2020 12:39 PM
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INVOICE REGISTER REPORT FOR MUKWONAGO
 POST DATES 06/16/2020 - 06/16/2020
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 16/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 41539	THE HOME DEPOT #4921 WELL 4 MAINTENANCE AND MOWING 610-6210-662300	05/22/2020 rgallo	06/22/2020	181.98	0.00	Paid	Y 06/16/2020
	OPERATION SUPPLY/EXP-PUMPING			181.98			
MILLER KENNETH 41540	THE HOME DEPOT #4921 WATER SERVICE REPAIR 610-6452-665200	05/27/2020 rgallo	06/22/2020	17.14	0.00	Paid	Y 06/16/2020
	MAINTENANCE-SERVICES			17.14			
MILLER KENNETH 41541	OTTER SALES AND SERVICE MOWER MAINTENACE 620-8010-827000	05/29/2020 rgallo	06/22/2020	13.07	0.00	Paid	Y 06/16/2020
	OPERATION SUPPLY/EXPENSE			13.07			
MILLER KENNETH 41542	THE HOME DEPOT #4921 WELL 7 BREAKER 610-6200-662300	05/29/2020 rgallo	06/22/2020	6.83	0.00	Paid	Y 06/16/2020
	OPERATION SUPPLY/EXP-PUMPING			6.83			
MILLER KENNETH 41543	THE HOME DEPOT 4921 WELL5 FILTER ROOM TESTING TABLE 610-6300-663200	05/29/2020 rgallo	06/22/2020	84.87	0.00	Paid	Y 06/16/2020
	OPERATION SUPPLY/EXP-TREATMENT			84.87			
MILLER KENNETH 41544	SIMPLE TIRE MOWER TIRE 620-8010-827000	06/05/2020 rgallo	06/22/2020	100.77	0.00	Paid	Y 06/16/2020
	OPERATION SUPPLY/EXPENSE			100.77			
MILLER KENNETH 41545	THE HOME DEPOT #4921 SAFETY TRAILER TOOLS 620-8020-827000	06/10/2020 rgallo	06/22/2020	57.98	0.00	Paid	Y 06/16/2020
	OPERATION SUPPLY/EXPENSE			57.98			
MILLER KENNETH 41547	THE HOME DEPOT #4921 SAFETY TRAILER 620-8020-832000	06/11/2020 rgallo	06/22/2020	195.40	0.00	Paid	Y 06/16/2020
	MAINTENANCE-LIFT STATIONS/PUMP			195.40			
MILLER KENNETH 41548	OTTER SALES AND SERVICE MOWER REPAIR PARTS 620-8010-827000	06/12/2020 rgallo	06/22/2020	316.36	0.00	Paid	Y 06/16/2020
	OPERATION SUPPLY/EXPENSE			316.36			

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 41549	MENARDS BURLINGTON WI SAFETY TRAILER HARD WOOD TOP FOR 620-8020-832000	06/12/2020 rgallo	06/22/2020	99.99	0.00	Paid	Y 06/16/2020
	MAINTENANCE-LIFT STATIONS/PUMP			99.99			
SCHMIDT KEVIN B 41550	STAPLS0183740750000001 LABEL TAPE FOR BROTHER LABEL MAKER 100-5211-531100	05/19/2020 rgallo	06/22/2020	28.48	0.00	Paid	Y 06/16/2020
	SUPPLIES			28.48			
SCHMIDT KEVIN B 41551	STAPLS0182540679000001 CLOROX HARD SURFACE SANITIZING SPRAY 100-5211-539400	05/22/2020 rgallo	06/22/2020	12.52	0.00	Paid	Y 06/16/2020
	BLDG REPAIRS & MAINTENANCE			12.52			
SMITH JAMES A 41552	BATTERIES PLUS #0580 WATER AND SEWER BACKUP POWER SUPPLY 610-6200-662500 620-8020-827000 620-8010-833000	06/10/2020 rgallo	06/22/2020	665.33	0.00	Paid	Y 06/16/2020
	MAINTENANCE-PUMPING			332.67			
	OPERATION SUPPLY/EXPENSE			150.66			
	MAINT-TREATMENT/DISPOSAL PLANT			182.00			
STIEN JEFFREY R 41553	EBAY INC. EBAY FEES SALE OF VENTILATORS- 150-5231-531100	05/20/2020 rgallo	06/22/2020	1,379.85	0.00	Paid	Y 06/16/2020
	SUPPLIES			1,379.85			
STIEN JEFFREY R 41554	AMZN MKTP US*M78WF5KB0 PFD 150-5222-531100	05/27/2020 rgallo	06/22/2020	68.41	0.00	Paid	Y 06/16/2020
	SUPPLIES			68.41			
STIEN JEFFREY R 41555	AMZN MKTP US*M72P93RD1 AMAZON PFD AND ROPE BAGS 150-5222-531100	05/27/2020 rgallo	06/22/2020	384.34	0.00	Paid	Y 06/16/2020
	SUPPLIES			384.34			
STIEN JEFFREY R 41556	AMZN MKTP US*M73J83RU1 AMAZON PFD (2) 150-5222-531100	05/27/2020 rgallo	06/22/2020	68.41	0.00	Paid	Y 06/16/2020
	SUPPLIES			68.41			
STIEN JEFFREY R 41557	WAL-MART #1571 WALMART WATER 150-5223-531100	06/02/2020 rgallo	06/22/2020	19.90	0.00	Paid	Y 06/16/2020
	SUPPLIES			9.95			

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT

CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
	150-5232-531100	SUPPLIES		9.95			
STIEN JEFFREY R 41558	TRACTOR SUPPLY #339 TRACTOR SUPPLY- AIR COMPRESSOR 150-5222-539500	06/03/2020 rgallo	06/22/2020	999.99 999.99	0.00	Paid	Y 06/16/2020
		REPAIRS & MAINTENANCE					
STREIT DANIEL 41559	AMAZON.COM*MY7NE7MR1 AMZN REPLACE BROKEN GPS UNIT IN SQUAD 100-5212-539500	06/04/2020 rgallo	06/22/2020	40.93 40.93	0.00	Paid	Y 06/16/2020
		REPAIRS & MAINTENANCE					
SURA MATTHEW J 41560	DROPBOX YNJF7V1MKYP8 DROP BOX ULTRASOUND 150-5231-531100	05/23/2020 rgallo	06/22/2020	119.88 119.88	0.00	Paid	Y 06/16/2020
		SUPPLIES					
SURA MATTHEW J 41561	UMBC CASHIERS CRITICAL CARE RECERTIFICATION MATT 150-5232-533500	05/26/2020 rgallo	06/22/2020	65.00 65.00	0.00	Paid	Y 06/16/2020
		TRAINING & TRAVEL					
SURA MATTHEW J 41562	THE HOME DEPOT #4921 CEILING CROSS TEE FOR ALERTING 150-5221-531100	06/07/2020 rgallo	06/22/2020	30.03 30.03	0.00	Paid	Y 06/16/2020
		SUPPLIES					
SURA MATTHEW J 41563	HOLIDY INN CLB OPS TSW RECERTIFICATION MATT SURA 150-5232-533500	06/08/2020 rgallo	06/22/2020	25.00 25.00	0.00	Paid	Y 06/16/2020
		TRAINING & TRAVEL					
SURA MATTHEW J 41564	HOLIDY INN CLB OPS TSW MATT SURA-CRITICAL CARE 150-5232-533500	06/08/2020 rgallo	06/22/2020	180.00 180.00	0.00	Paid	Y 06/16/2020
		TRAINING & TRAVEL					
SURA MATTHEW J 41565	ORGANIZE MY DRAWER ORGANIZE MY DRAWER 3451 3452 3453 150-5231-531100	06/10/2020 rgallo	06/22/2020	459.63 459.63	0.00	Paid	Y 06/16/2020
		SUPPLIES					
WEGNER LEE 41566	AMERICAN PUBLIC WORKS WEGNER - MEMBERSHIP RENEWAL 100-5300-532400	06/11/2020 rgallo	06/22/2020	223.00 223.00	0.00	Paid	Y 06/16/2020
		MEMBERSHIP DUES					

06/25/2020 12:39 PM
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INVOICE REGISTER REPORT FOR MUKWONAGO
 POST DATES 06/16/2020 - 06/16/2020
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 19/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
WEIDL JOHN S 41567	AMZN MKTP US*M74A63BM0 BATTERIES & SNACKS 100-5141-539900	05/25/2020 rgallo	06/22/2020	145.93	0.00	Paid	Y 06/16/2020
	OTHER			145.93			
WEIDL JOHN S 41568	ZOOM.US INTERN ZOOM ACCOUNT 100-5670-531100	05/26/2020 rgallo	06/22/2020	157.40	0.00	Paid	Y 06/16/2020
	SUPPLIES			157.40			
WEIDL JOHN S 41569	AMAZON.COM*M79628UG1 DUST OFF 100-5670-531100	05/26/2020 rgallo	06/22/2020	34.18	0.00	Paid	Y 06/16/2020
	SUPPLIES			34.18			
WEIDL JOHN S 41570	WAL-MART #1571 WATER 100-5670-531100	06/03/2020 rgallo	06/22/2020	15.92	0.00	Paid	Y 06/16/2020
	SUPPLIES			15.92			
WEIDL JOHN S 41571	WALGREENS #7039 MASKS - JUDGE 100-5141-531100	06/03/2020 rgallo	06/22/2020	73.48	0.00	Paid	Y 06/16/2020
	SUPPLIES			73.48			
WEIDL JOHN S 41572	AMZN MKTP US*MY7N14L72 MASKS - JUDGE 100-5141-531100	06/04/2020 rgallo	06/22/2020	25.58	0.00	Paid	Y 06/16/2020
	SUPPLIES			25.58			
ZIMMERMANN ANGE 41573	AMAZON.COM*MC8ND2ID2 BOOK 440-5700-532800	05/18/2020 rgallo	06/22/2020	26.99	0.00	Paid	Y 06/16/2020
	BOOKS			26.99			
ZIMMERMANN ANGE 41575	DISPLAYS2GO COUNTER SHIELD 440-5511-531100	05/20/2020 rgallo	06/22/2020	365.37	0.00	Paid	Y 06/16/2020
	SUPPLIES			365.37			
ZIMMERMANN ANGE 41576	PEEKPOK SRP PRIZE 440-5890-580600	05/20/2020 rgallo	06/22/2020	32.90	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			32.90			

06/25/2020 12:39 PM
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INVOICE REGISTER REPORT FOR MUKWONAGO
POST DATES 06/16/2020 - 06/16/2020
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 20/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ZIMMERMANN ANGE 41577	AMAZON.COM*M76I93GI1 AMZN DISPOSABLE MASK 440-5511-531100	05/21/2020 rgallo	06/22/2020	151.85	0.00	Paid	Y 06/16/2020
	SUPPLIES			151.85			
ZIMMERMANN ANGE 41578	AMZN MKTP US*M74FD2VU1 AM TOY WAND 440-5511-531100	05/21/2020 rgallo	06/22/2020	51.18	0.00	Paid	Y 06/16/2020
	SUPPLIES			51.18			
ZIMMERMANN ANGE 41579	AMAZON.COM*M77T51GD1 BOOK 440-5700-532800	05/21/2020 rgallo	06/22/2020	21.28	0.00	Paid	Y 06/16/2020
	BOOKS			21.28			
ZIMMERMANN ANGE 41580	DISPLAYS2GO COUNTER SHIELD 440-5511-531100	05/23/2020 rgallo	06/22/2020	388.76	0.00	Paid	Y 06/16/2020
	SUPPLIES			388.76			
ZIMMERMANN ANGE 41581	AMAZON.COM*M71TC8162 DISPOSABLE MASK 440-5511-531100	05/24/2020 rgallo	06/22/2020	139.96	0.00	Paid	Y 06/16/2020
	SUPPLIES			139.96			
ZIMMERMANN ANGE 41582	AMZN MKTP US*M739F5882 FILAMENT 440-5890-580600	05/28/2020 rgallo	06/22/2020	205.33	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			205.33			
ZIMMERMANN ANGE 41583	AMAZON.COM*M70M418F2 DISPOSABLE MASK 440-5890-580600	05/28/2020 rgallo	06/22/2020	367.39	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			367.39			
ZIMMERMANN ANGE 41584	AMZN MKTP US*M734F6WJ1 FILAMENT 440-5890-580600	05/28/2020 rgallo	06/22/2020	74.29	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			74.29			
ZIMMERMANN ANGE 41585	AMZN MKTP US*MY4AH7CM1 FACE SHIELD 440-5511-531100	05/28/2020 rgallo	06/22/2020	138.99	0.00	Paid	Y 06/16/2020
	SUPPLIES			138.99			

06/25/2020 12:39 PM

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INVOICE REGISTER REPORT FOR MUKWONAGO

Page: 21/26

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT

CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ZIMMERMANN ANGE 41586	AMZN MKTP US*M795N7UI0 CHROMEBOOKS 440-5700-581100	05/28/2020 rgallo	06/22/2020	970.00	0.00	Paid	Y 06/16/2020
	EQUIPMENT (NON-CAPITALIZED)			970.00			
ZIMMERMANN ANGE 41587	AMZN MKTP US*M71YC4UW0 ALCOHOL PADS 440-5511-531100	05/28/2020 rgallo	06/22/2020	156.81	0.00	Paid	Y 06/16/2020
	SUPPLIES			156.81			
ZIMMERMANN ANGE 41588	AMZN MKTP US*MY49C8L11 ALCOHOL PADS 440-5511-531100	05/30/2020 rgallo	06/22/2020	179.90	0.00	Paid	Y 06/16/2020
	SUPPLIES			179.90			
ZIMMERMANN ANGE 41589	PRINT PACK AND SHIP CENTE MAIL MASKS 440-5890-580600	06/02/2020 rgallo	06/22/2020	55.34	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			55.34			
ZIMMERMANN ANGE 41590	WM SUPERCENTER #1571 SRP PRIZES 440-5890-580600	06/02/2020 rgallo	06/22/2020	603.04	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			603.04			
ZIMMERMANN ANGE 41591	WM SUPERCENTER #1571 BAGS 440-5511-531100	06/02/2020 rgallo	06/22/2020	36.05	0.00	Paid	Y 06/16/2020
	SUPPLIES			36.05			
ZIMMERMANN ANGE 41592	FORK IN THE ROAD SRP GIFT CARD 440-5890-580600	06/02/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
ZIMMERMANN ANGE 41593	ELEGANT FARMER SRP GIFT CARD 440-5890-580600	06/03/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
ZIMMERMANN ANGE 41594	AMZN MKTP US*MY8NA6OA2 ACRYLIC SHEET 440-5890-580600	06/03/2020 rgallo	06/22/2020	33.98	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			33.98			

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ZIMMERMANN ANGE 41595	THE HOME DEPOT 4921 TRIMMER 440-5511-539500	06/03/2020 rgallo	06/22/2020	229.00	0.00	Paid	Y 06/16/2020
	REPAIRS & MAINTENANCE			229.00			
ZIMMERMANN ANGE 41596	THOMAS GREENHOUSE SRP GIFT CARD 440-5890-580600	06/04/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
ZIMMERMANN ANGE 41597	THE MUSIC CAFE SRP GIFT CARD 440-5890-580600	06/04/2020 rgallo	06/22/2020	42.03	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			42.03			
ZIMMERMANN ANGE 41598	TLF*AMERICANA FLOWER STAT SRP GIFT CARD 440-5890-580600	06/04/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
ZIMMERMANN ANGE 41599	THE COUNTRY PORCH SRP GIFT CARD 440-5890-580600	06/04/2020 rgallo	06/22/2020	50.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			50.00			
ZIMMERMANN ANGE 41600	NOVELTY CANDY 440-5890-580600	06/08/2020 rgallo	06/22/2020	99.60	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			99.60			
ZIMMERMANN ANGE 41601	TARGET.COM * CLEAR BIN 440-5511-531100	06/09/2020 rgallo	06/22/2020	18.33	0.00	Paid	Y 06/16/2020
	SUPPLIES			18.33			
ZIMMERMANN ANGE 41602	E AND S SWEETS SRP GIFT CARD 440-5890-580600	06/09/2020 rgallo	06/22/2020	25.00	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			25.00			
ZIMMERMANN ANGE 41603	WAL-MART #1571 SRP GIFT CARDS 440-5890-580600	06/09/2020 rgallo	06/22/2020	71.08	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			71.08			

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
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Purchase Card Vendor: 0002 US BANK

ZIMMERMANN ANGE 41604	ADOBE IL CREATIVE CLD ILLUSTRATOR 440-5511-534000	06/09/2020 rgallo	06/22/2020	22.04	0.00	Paid	Y 06/16/2020
	DIGITAL MATERIALS			22.04			

ZIMMERMANN ANGE 41605	MAILCHIMP *MONTHLY NEWSLETTER 440-5511-534000	06/09/2020 rgallo	06/22/2020	59.99	0.00	Paid	Y 06/16/2020
	DIGITAL MATERIALS			59.99			

ZIMMERMANN ANGE 41606	THE GARDEN MART GLOVES 440-5890-580600	06/09/2020 rgallo	06/22/2020	12.30	0.00	Paid	Y 06/16/2020
	DONATED FUND EXPENDITURES			12.30			

ZIMMERMANN ANGE 41607	SHOCKBYTE SHOCKBYTE MINECRAFT HOST 440-5511-531400	06/10/2020 rgallo	06/22/2020	5.00	0.00	Paid	Y 06/16/2020
	META SPACE EQUIPMENT & SUPPLIE			5.00			

ZIMMERMANN ANGE 41608	ADOBE CREATIVE CLOUD CREATIVE CLOUD 440-5511-534000	06/11/2020 rgallo	06/22/2020	83.99	0.00	Paid	Y 06/16/2020
	DIGITAL MATERIALS			83.99			

Total Purchase Card Vendor: 0002 US BANK

# of Invoices:	193	# Due:	0	Totals:	20,802.76	0.00
# of Credit Memos:	11	# Due:	0	Totals:	(261.63)	0.00
Net of Invoices and Credit Memos:					20,541.13	0.00

--- TOTALS BY GL DISTRIBUTION ---

100-5111-531100	SUPPLIES	16.79
100-5141-531100	SUPPLIES	99.06
100-5141-533500	TRAINING & TRAVEL	489.00
100-5141-539900	OTHER	145.93
100-5142-521900	PROFESSIONAL SERVICES	16.79
100-5142-533500	TRAINING & TRAVEL	489.00
100-5160-539500	REPAIRS & MAINTENANCE	241.96
100-5211-531100	SUPPLIES	28.48
100-5211-539400	BLDG REPAIRS & MAINTENANCE	12.52
100-5212-539500	REPAIRS & MAINTENANCE	40.93
100-5241-539900	OTHER	14.98

INVOICE REGISTER REPORT FOR MUKWONAGO

POST DATES 06/16/2020 - 06/16/2020

JOURNALIZED PAID

BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
100-5300-532400	MEMBERSHIP DUES			223.00			
100-5323-531100	SUPPLIES			25.89			
100-5521-531100	SUPPLIES			721.16			
100-5632-531100	SUPPLIES			142.71			
100-5670-531100	SUPPLIES			207.50			
150-5221-531100	SUPPLIES			30.03			
150-5222-531100	SUPPLIES			521.16			
150-5222-539500	REPAIRS & MAINTENANCE			999.99			
150-5223-531100	SUPPLIES			9.95			
150-5231-531100	SUPPLIES			1,959.36			
150-5232-531100	SUPPLIES			9.95			
150-5232-533500	TRAINING & TRAVEL			270.00			
440-5511-531100	SUPPLIES			3,974.60			
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE			5.00			
440-5511-534000	DIGITAL MATERIALS			188.30			
440-5511-539500	REPAIRS & MAINTENANCE			229.00			
440-5700-532800	BOOKS			612.81			
440-5700-532900	AV MATERIAL			841.93			
440-5700-581100	EQUIPMENT (NON-CAPITALIZED)			970.00			
440-5890-580600	DONATED FUND EXPENDITURES			4,375.07			
610-6200-662300	OPERATION SUPPLY/EXP-PUMPING			6.83			
610-6200-662500	MAINTENANCE-PUMPING			332.67			
610-6210-662300	OPERATION SUPPLY/EXP-PUMPING			181.98			
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			92.47			
610-6452-665200	MAINTENANCE-SERVICES			17.14			
620-8010-827000	OPERATION SUPPLY/EXPENSE			498.24			
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT			182.00			
620-8020-827000	OPERATION SUPPLY/EXPENSE			208.64			
620-8020-832000	MAINTENANCE-LIFT STATIONS/PUMP			437.50			
620-8400-851000	OFFICE SUPPLIES & EXPENSES			625.02			
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			45.79			

06/25/2020 12:39 PM
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INVOICE REGISTER REPORT FOR MUKWONAGO
POST DATES 06/16/2020 - 06/16/2020
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 25/26

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			2,915.70	0.00		
	150 - FIRE/AMBULANCE FUND			3,800.44	0.00		
	440 - LIBRARY FUND			11,196.71	0.00		
	610 - WATER UTILITY FUND			631.09	0.00		
	620 - SEWER UTILITY FUND			1,997.19	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			16.79	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			733.99	0.00		
	5142 - CLERK-TREASURER			505.79	0.00		
	5160 - VILLAGE HALL			241.96	0.00		
	5211 - POLICE ADMINISTRATION			41.00	0.00		
	5212 - POLICE PATROL			40.93	0.00		
	5221 - FIRE ADMINISTRATION			30.03	0.00		
	5222 - FIRE SUPPRESSION			1,521.15	0.00		
	5223 - FIRE TRAINING			9.95	0.00		
	5231 - AMBULANCE			1,959.36	0.00		
	5232 - AMBULANCE TRAINING			279.95	0.00		
	5241 - BUILDING INSPECTOR			14.98	0.00		
	5300 - DPW GENERAL ADMINISTRATION			223.00	0.00		
	5323 - GARAGE			25.89	0.00		
	5511 - LIBRARY SERVICES			4,396.90	0.00		
	5521 - PARKS			721.16	0.00		
	5632 - PLANNING DEPARTMENT			142.71	0.00		
	5670 - ECONOMIC DEVELOPMENT			207.50	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			2,424.74	0.00		
	5890 - USE OF DESIGNATED FUNDS			4,375.07	0.00		
	6200 - PUMPING OPERATIONS			339.50	0.00		
	6210 - PUMPING MAINTENANCE			181.98	0.00		
	6300 - WATER TREATMENT OPERATIONS			92.47	0.00		
	6452 - T&D-SERVICES MAINTENANCE			17.14	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			680.24	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			646.14	0.00		
	8400 - ADMINISTRATIVE & GENERAL			670.81	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			489.00			
	0960			4,917.77			
	1051			790.71			
	1275			68.04			

06/25/2020 12:39 PM
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INVOICE REGISTER REPORT FOR MUKWONAGO
POST DATES 06/16/2020 - 06/16/2020
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 26/26

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	2365			1,469.93			
	2380			452.49			
	2544			520.77			
	4325			223.00			
	4366			7.60			
	4746			879.54			
	5538			40.93			
	6347			16.79			
	6370			2,920.90			
	6639			45.79			
	7403			665.33			
	7940			5,047.06			
	8371			142.71			
	8378			41.00			
	8389			1,074.39			
	9708			989.01			

06/24/2020 11:38 AM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 06/01/2020 - 06/24/2020

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/11/2020	GEN	29942	MICHAEL A CHAPMAN DESCENDANTS	MUKV1962996009 ASSESSOR ERROR TAX PYMT	720-0000-121100	8,307.55
06/19/2020	GEN	30049	909 GREENWALD ENTERPRISES INC	CITATION DD800Q6NOV	100-0000-233000	21.85
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		8,329.40

06/03/2020 04:11 PM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 06/03/2020 - 06/03/2020

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/03/2020	GEN	29885	5STAR CITGO	CIT# DD800Q6NOV	100-0000-233000	21.85
06/03/2020	GEN	29886	TREASURER STATE OF WI	MAY 2020 COURT/JAIL FINES	100-0000-242400	2,302.82
06/03/2020	GEN	29887	TREASURER WAUKESHA COUNTY	MAY 2020 COUNTY JAIL FINES	100-0000-243240	590.00
06/03/2020	GEN	29888	WALWORTH CTY TREASURER	MAY 2020 COUNTY JAIL/COURT FINES	100-0000-243250	10.00
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		2,924.67

06/10/2020 12:35 PM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 06/10/2020 - 06/10/2020

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/10/2020	GEN	171 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 061220	100-0000-215250	500.00
		171 (E)		RETIREMENT PR 061220	150-0000-215250	204.58
		171 (E)		RETIREMENT PR 061220	610-0000-215250	100.00
		171 (E)		RETIREMENT PR 061220	620-0000-215250	100.00
						904.58
06/10/2020	GEN	172 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - MAY	100-5142-539900	8.90
		172 (E)		INVOICE CLOUD MONTHLY FEES - MAY	100-5241-539900	24.15
		172 (E)		INVOICE CLOUD MONTHLY FEES - MAY	410-5363-539900	40.15
		172 (E)		INVOICE CLOUD MONTHLY FEES - MAY	610-6902-690300	40.15
		172 (E)		INVOICE CLOUD MONTHLY FEES - MAY	620-8300-840000	40.15
						153.50
06/10/2020	GEN	173 (E)	PAYROLLDATA.COM	PAYROLL PROCESSING FEE PR 06/12/20	100-5111-539900	32.35
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5120-539900	10.49
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5141-539900	29.85
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5142-539900	9.24
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5144-521900	27.50
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5211-539900	41.59
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5212-539900	61.70
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5213-521900	9.24
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5241-539900	9.24
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5300-539900	46.21
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5632-539900	4.62
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	100-5670-521900	4.62
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	150-5221-539900	174.22
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	440-5511-539900	100.41
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	610-6902-690300	21.85
		173 (E)		PAYROLL PROCESSING FEE PR 06/12/20	620-8300-840000	17.23
						600.36
06/10/2020	GEN	174 (E)	VILLAGE OF MUKWONAGO	B19-0005 CHAPMAN FARMS VILLAS	100-0000-211425	2,579.85
06/10/2020	GEN	29940	MINNESOTA LIFE INSURANCE	JULY 2020 PREM LIFE INSURANCE	100-0000-215301	1,274.65
		29940		JULY 2020 PREM LIFE INSURANCE	150-0000-215301	127.27
		29940		JULY 2020 PREM LIFE INSURANCE	440-0000-215301	202.46

06/10/2020 12:35 PM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 06/10/2020 - 06/10/2020

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		29940		JULY 2020 PREM LIFE INSURANCE	610-0000-215301	86.31
		29940		JULY 2020 PREM LIFE INSURANCE	620-0000-215301	61.85
						1,752.54
06/10/2020	GEN	29941	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 06/12/20	ACCT 305155 100-0000-215250	2,914.35
		29941		RETIREMENT PR 06/12/20	ACCT 305155 150-0000-215250	2.93
		29941		RETIREMENT PR 06/12/20	ACCT 305155 440-0000-215250	465.59
		29941		RETIREMENT PR 06/12/20	ACCT 305155 610-0000-215250	321.86
		29941		RETIREMENT PR 06/12/20	ACCT 305155 620-0000-215250	221.80
						3,926.53
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		9,917.36

06/24/2020 11:36 AM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 06/24/2020 - 06/24/2020

Page 1/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/24/2020	GEN	178 (E)	DELTA DENTAL OF WISCONSIN	JULY 2020 DENTAL PREMIUMS	100-0000-215304	310.64
06/24/2020	GEN	179 (E)	EMPLOYEE TRUST FUNDS	JULY 2020 PREM HEALTH INSURANCE	100-0000-215300	49,616.14
		179 (E)		JULY 2020 PREM HEALTH INSURANCE	150-0000-215300	9,253.60
		179 (E)		JULY 2020 PREM HEALTH INSURANCE	410-0000-215300	48.98
		179 (E)		JULY 2020 PREM HEALTH INSURANCE	440-0000-215300	7,379.26
		179 (E)		JULY 2020 PREM HEALTH INSURANCE	610-0000-215300	3,961.18
		179 (E)		JULY 2020 PREM HEALTH INSURANCE	620-0000-215300	4,056.82
						74,315.98
06/24/2020	GEN	180 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 062620	100-0000-215250	500.00
		180 (E)		RETIREMENT PR 062620	150-0000-215250	213.04
		180 (E)		RETIREMENT PR 062620	610-0000-215250	100.00
		180 (E)		RETIREMENT PR 062620	620-0000-215250	100.00
						913.04
06/24/2020	GEN	181 (E)	HASLER MAILING SOLUTIONS	POSTAGE	100-5142-531500	2,500.00
06/24/2020	GEN	182 (E)	PAYROLLDATA.COM	PAYROLL PROCESSING FEE PR 06/26/20	100-5111-539900	23.32
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5120-539900	6.66
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5141-539900	19.99
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5142-539900	6.66
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5211-539900	29.98
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5212-539900	49.97
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5213-521900	6.66
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5241-539900	6.66
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5300-539900	36.65
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5632-539900	3.33
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	100-5670-521900	3.33
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	150-5221-539900	133.28
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	440-5511-539900	73.29
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	610-6902-690300	16.66
		182 (E)		PAYROLL PROCESSING FEE PR 06/26/20	620-8300-840000	13.33
						429.77

06/24/2020 11:36 AM
User: lberndt
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 06/24/2020 - 06/24/2020

Page 2/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/24/2020	GEN	183 (E)	TASC	HRA 07/01/20-09/30/20	100-5142-539900	170.43
		183 (E)		HRA 07/01/20-09/30/20	100-5211-539900	283.29
		183 (E)		HRA 07/01/20-09/30/20	100-5212-539900	268.62
		183 (E)		HRA 07/01/20-09/30/20	100-5213-515900	29.34
		183 (E)		FLEX 07/01/20 - 09/30/20	100-5213-531100	36.12
		183 (E)		HRA 07/01/20-09/30/20	100-5241-539900	50.79
		183 (E)		HRA 07/01/20-09/30/20	100-5323-531100	177.21
		183 (E)		FLEX 07/01/20 - 09/30/20	100-5632-539900	18.06
		183 (E)		HRA 07/01/20-09/30/20	150-5221-539900	170.43
		183 (E)		HRA 07/01/20-09/30/20	440-5511-539900	167.04
		183 (E)		HRA 07/01/20-09/30/20	610-6902-690300	68.85
		183 (E)		HRA 07/01/20-09/30/20	620-8300-840000	101.58
						1,541.76
06/24/2020	GEN	184 (E)	WAUKESHA CTY TREASURER	MUKV1973965002 - 2016 PROPERTY TAXES - 124 LAKE ST	100-4100-418100	155.98
		184 (E)		MUKV1973965002 - 2016 PROPERTY TAXES	720-0000-121000	2,368.21
						2,524.19
06/24/2020	GEN	185 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - MAY 2020	100-0000-215200	42,366.08
		185 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	12,525.79
		185 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	7,963.82
		185 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	3,786.37
		185 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	2,750.01
						69,392.07
06/24/2020	GEN	30050	AFLAC	ACCOUNT# V1553 JUNE PREMS	100-0000-215302	304.85
		30050		ACCOUNT# V1553 JUNE PREMS	150-0000-215302	257.20
		30050		ACCOUNT# V1553 JUNE PREMS	610-0000-215302	50.76
		30050		ACCOUNT# V1553 JUNE PREMS	620-0000-215302	50.74
						663.55
06/24/2020	GEN	30051	MUKWONAGO PROFESSIONAL	JUNE 2020 FIRE UNION DUES	150-0000-215500	270.00
06/24/2020	GEN	30052	MUKWONAGO PROFESSIONAL POLICE	JUNE 2020 POLICE UNION DUES	100-0000-215500	500.00

06/24/2020 11:36 AM
User: lberndt
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 06/24/2020 - 06/24/2020

Page 3/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/24/2020	GEN	30053	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 06/26/20	ACCT 305155 100-0000-215250	2,912.56
		30053		RETIREMENT PR 06/26/20	ACCT 305155 150-0000-215250	5.85
		30053		RETIREMENT PR 06/26/20	ACCT 305155 410-0000-215250	8.67
		30053		RETIREMENT PR 06/26/20	ACCT 305155 440-0000-215250	465.59
		30053		RETIREMENT PR 06/26/20	ACCT 305155 610-0000-215250	323.68
		30053		RETIREMENT PR 06/26/20	ACCT 305155 620-0000-215250	228.25
						3,944.60
06/24/2020	GEN	30054	VILLAGE OF MUKWONAGO MRA	JUNE 2020 FSA	100-0000-215350	2,076.90
		30054		JUNE 2020 FSA	150-0000-215350	425.38
		30054		JUNE 2020 FSA	440-0000-215350	23.84
						2,526.12
			TOTAL - ALL FUNDS	TOTAL OF 13 CHECKS		159,831.72

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Motion to approve Boat Launch Improvements Close-Out Change Order and Final Payment
From:	Jerad Wegner
Department:	Public Works
Presenter:	Jerad Wegner
Date of Committee Action (if required)	July 1, 2020
Date of Village Board Action (if required)	July 15, 2020

Information
Subject:

Motion to approve Boat Launch Improvements Close-Out Change Order and Final Payment

Background Information/Rationale:

The Boat Launch Improvements project was completed in 2019. The 1-year warranty period has expired and we are satisfied with the completion of all punch list items and warranty work. The project is ready for closeout and for final payment

Key Issues for Consideration:

The required closeout documentation including consent of surety to final payment, list of subcontractors and suppliers, final lien waivers, and completed operations insurance. All documentation is attached for your review.

Fiscal Impact (if any):

\$5,425.65

Requested Action by Committee/Board:

Recommendation of approval of the Closeout Change Order and Final Payment Application.

Attachments

[Boat Launch Closeout](#)

June 24, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Boat Launch Improvements
Final Payment

Dear Mr. Winchowky:

Enclosed with this letter please find Change Order No. 2 – FINAL. This Change Order serves to adjust the final Contract Price to reflect the actual completed Work. Please have Change Order No. 2 – FINAL signed and dated by the appropriate individual, and return an executed copy to our office for further distribution.

In accordance with the Contract Documents, the Contractor for this Project, Pro-Seal Asphalt Paving and Maintenance Co., Inc., has submitted a final Application for Payment and has furnished the enclosed Contract-required items:

1. Consent of Surety to Final Payment.
2. List of Subcontractors, Suppliers, and service providers performing, furnishing, or procuring labor, services and materials on the Project.
3. Releases or waivers of lien from first tier Subcontractors and Suppliers.
4. Certificate or other evidence of completed operations insurance.

You may want to have your legal counsel and insurance advisor review the respective lien waivers, bonding, and insurance documents to verify legal effectiveness. If all are satisfactory, we recommend final payment, and give notice (enclosed), that the completed Work is acceptable subject to the provisions of General Conditions paragraph 15.07.

Respectfully,

RUEKERT & MIELKE, INC.



Jerad J. Wegner, P.E. (WI)
Team Leader/Project Manager
jwegner@ruekert-mielke.com

JJW:sjs

Enclosures

cc: Ron Bittner, Village of Mukwonago
John Weidl, Village of Mukwonago
Diana Dykstra, CMC, Village of Mukwonago
Diana Doherty, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Mike Prellwitz w/Notice of Acceptability

Date of Issuance: February 7, 2020

Effective Date:

February 7, 2020

Contract: Boat Launch Improvements
 Contractor: Pro-Seal Asphalt Paving, Inc.
 Address: N8 W22550 Johnson Drive
 Waukesha, WI 53186

Owner: Village of Mukwonago
 Engineer: Ruekert & Mielke, Inc.
 Engineer's Project No.: 12-10061.300
 Effective Date of Contract: April 19, 2018

The Contract is modified as follows upon execution of this Change Order:

Description:

Final change order to closeout project.

Reason for Change Order:

Value of work performed equals the final contract amount.

Attachments:

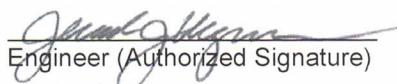
Payment Application 4-Final

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ 216,427.90	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase from previously approved Change Orders No. <u>1</u> : \$ 598.00	● Increase ● ● Decrease ● from previously approved Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ 217,025.90	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Decrease of this Change Order: \$ 21,939.40	● Increase ● ● Decrease ● of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ 195,086.50	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: 
Engineer (Authorized Signature)

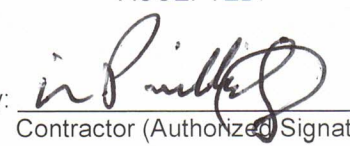
Jerad J. Wegner, P.E.
 Ruekert & Mielke, Inc.

Date: February 7, 2020

By: _____
Owner (Authorized Signature)

Village of Mukwonago

Date: _____

By: 
Contractor (Authorized Signature)

Pro-Seal, Inc.

Date: 6/24/2020

Change Order Summary

Contractor's Certification

12/10061 • 2007 Payments01 Contractors Application for Payment No. 4 FINAL.docx (Summary)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 4-FINAL

For (Project): Boat Launch Improvements											
Application Date: 2/7/2020											
Application Period:											
Engineer's Project No.: 12-10061.300											
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
1	Removal of existing boat ramp and pier	L.S.	1.00	\$45,010.80	\$45,010.80	1.00	\$45,010.80		\$	1.00	\$45,010.80
2	12-foot wide concrete boat ramps	L.S.	1.00	\$22,380.00	\$22,380.00	1.00	\$22,380.00		\$	1.00	\$22,380.00
3	Geotextile fabric	S.Y.	220.00	\$4.00	\$880.00	220.00	\$880.00		\$	220.00	\$880.00
4	Stone base for boat ramp	TON	80.00	\$26.78	\$2,142.40	312.13	\$8,358.84		\$	312.13	\$8,358.84
5	Concrete pier abutment	L.S.	1.00	\$3,465.00	\$3,465.00	1.00	\$3,465.00		\$	1.00	\$3,465.00
6	Turbidity barrier	L.F.	160.00	\$24.25	\$3,880.00	200.00	\$4,850.00		\$	200.00	\$4,850.00
7	Remove existing asphalt pavement	S.Y.	2,950.00	\$3.77	\$11,121.50	2,950.00	\$11,121.50		\$	2,950.00	\$11,121.50
8	Remove and replace crushed aggregate base course	TON	1,300.00	\$25.00	\$32,500.00	190.00	\$4,750.00		\$	190.00	\$4,750.00
9	2 1/2-inches asphalt binder course	TON	450.00	\$53.00	\$23,850.00	400.00	\$21,200.00		\$	400.00	\$21,200.00
10	1 1/2-inches asphaltic surface course	TON	260.00	\$64.00	\$16,640.00	280.00	\$17,920.00		\$	280.00	\$17,920.00
11	Trench drain w/slotted grate	L.F.	50.00	\$263.00	\$13,150.00	50.00	\$13,150.00		\$	50.00	\$13,150.00
12	30-inch Inlet	EA.	1.00	\$3,029.95	\$3,029.95	1.00	\$3,029.95		\$	1.00	\$3,029.95
13	Parking stall bumper blocks	EA.	38.00	\$87.00	\$3,306.00	38.00	\$3,306.00		\$	38.00	\$3,306.00
14	6-inch PVC storm sewer	L.F.	10.00	\$40.28	\$402.80	10.00	\$402.80		\$	10.00	\$402.80
15	Site grading	L.S.	1.00	\$3,330.00	\$3,330.00	1.00	\$3,330.00		\$	1.00	\$3,330.00
16	Restoration of infiltration basin	L.S.	1.00	\$2,314.00	\$2,314.00	1.00	\$2,314.00		\$	1.00	\$2,314.00
17	Restoration, topsoil, seed and mat	S.Y.	265.00	\$6.27	\$1,661.55	265.00	\$1,661.55		\$	265.00	\$1,661.55
18	Medium field stone	TON	10.00	\$50.00	\$500.00	10.00	\$500.00		\$	10.00	\$500.00
19	Medium riprap	TON	270.00	\$35.75	\$9,652.50	334.34	\$11,952.66		\$	334.34	\$11,952.66
20	Type D inlet protection	EA.	4.00	\$50.00	\$200.00		\$		\$		\$
21	Silt fence	L.F.	250.00	\$3.00	\$750.00	80.00	\$240.00		\$	80.00	\$240.00
22	Remove and replace concrete curb and gutter	L.F.	35.00	\$40.00	\$1,400.00	35.00	\$1,400.00		\$	35.00	\$1,400.00
23	Bollards	EA.	2.00	\$798.00	\$1,596.00		\$		\$		\$
24	Pavement marking 4-inch white paint	L.F.	740.00	\$0.30	\$222.00	740.00	\$222.00		\$	740.00	\$222.00
25	Pavement marking arrow white paint	EA.	2.00	\$50.00	\$100.00	2.00	\$100.00		\$	2.00	\$100.00
26	Crushed aggregate shoulder	L.F.	1,340.00	\$1.09	\$1,460.60	1,340.00	\$1,460.60		\$	1,340.00	\$1,460.60
27	Floating boarding pier	L.S.	1.00	\$11,482.80	\$11,482.80	1.00	\$11,482.80		\$	1.00	\$11,482.80
TOTAL BID ITEMS 1-27					\$216,427.90		\$194,488.50		\$		\$194,488.50
ADDITIONAL ITEMS											
CO-1	Modified pier anchors	LS	1	\$598.00	\$598.00	1.00	\$598.00		\$	1.00	\$598.00
TOTAL ADDITIONAL ITEMS					\$598.00		\$598.00		\$		\$598.00
TOTAL ALL ITEMS					\$217,025.90		\$195,086.50		\$		\$195,086.50

NOTICE OF ACCEPTABILITY OF WORK

PROJECT: Boat Launch Improvements

OWNER: Village of Mukwonago

CONTRACTOR: Pro-Seal Asphalt Paving, Inc.

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT: April 19, 2018

ENGINEER: Ruekert & Mielke, Inc.

NOTICE DATE: June 24, 2020

To: Village of Mukwonago
Owner

And To: Pro-Seal Asphalt Paving, Inc.
Contractor

From: Ruekert & Mielke, Inc.
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that the completed Work furnished and performed by Contractor under the above Contract is acceptable expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services and the terms and conditions set forth as follows:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the professional judgment of Engineer.
3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner and under the Construction Contract referred to in this Notice, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement and Construction Contract.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract referred to in this Notice, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents.

By: Jerad J. Wegner, P.E.

Title: Team Leader/Project Manager

Dated: June 24, 2020

**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

(SIMILAR TO AIA DOCUMENT G707)

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

Bond Number: 2532876

PROJECT: Boat Launch Improvements
(name, address)

TO (Owner)

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

ARCHITECT'S PROJECT NO:
CONTRACT FOR: Construction

CONTRACT DATE: April 19, 2018

CONTRACTOR: Pro-Seal Asphalt Paving & Maintenance Co., Inc.
N8 W22550 Johnson Drive
Waukesha, WI 53186

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety Company)

Old Republic Surety Company
445 S. Moorland Road, Suite 200
Brookfield, WI 53005

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

Pro-Seal Asphalt Paving & Maintenance Co., Inc.
N8 W22550 Johnson Drive
Waukesha, WI 53186

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that the final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,

The Surety Company has hereunto set its hand this 29th day of May, 2020.

Attest:

Kelly School

(Seal): Witness

Old Republic Surety Company
Surety Company

Signature of Authorized Representative



Chris Brehmer, Attorney-in-Fact

Title

Note: This form is intended to be used as a companion document to the Contractor's Affidavit of Payment of Debts and Claims, Current Edition



OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

Randy L. Brehmer, Cynthia J. Brehmer, Terence R. Geszvain, Jason A. Braatz, Melissa Babiak

Chris Brehmer, Linda A. Pupp of Butler, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 5th day of December, 2019.

OLD REPUBLIC SURETY COMPANY

Karen J. Haffner
Assistant Secretary



Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 5th day of December, 2019, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2022

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



24 4544

Signed and sealed at the City of Brookfield, WI this 29th day of May, 2020

Karen J. Haffner
Assistant Secretary

Unconditional Waiver and Release Upon Final Payment

Note:

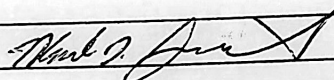
1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 43,070.39 and has been paid in full, the sum of \$ 43,070.39 for all labor, services, equipment or material furnished for the following Project Designation, Phantom Lake Boat Launch Improvements on the Job of Village of Mukwonago located at Phantom Lake and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

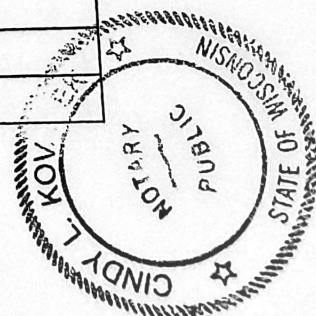
On behalf of: Payne + Dolan

By:		Title:	<u>Agent</u>
-----	---	--------	--------------

(Signature of Contractor's Representative)

Notary Seal:

SWORN TO AND SUBSCRIBED by me this		3 rd	day of	January, 2019
<u>Waukesha</u>		State of	<u>Wisconsin</u>	
(Signature of Notary Public)		<u>Cindy L. Koracek</u>		
My Commission Expires:	<u>1-29-2021</u>			



Unconditional Waiver and Release Upon Final Payment

Notes:

1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 1,120
 and has been paid in full, the sum of \$ 1,120 for all labor, services, equipment or material furnished for
 the following Project Designation, Phantom Lake
 on the job of Boat Launch located at Village of Mukwanago
 and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any
 claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the
 undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly
 pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or
 to the above referenced project to the date of this waiver.

On behalf of: Wahlen Wierke

414-771-0774

By: [Signature] Title: Vice President

(Signature of Contractor's Representative)

Notary Seal:



SWORN TO AND SUBSCRIBED by me this		21st	day of	May, 2020
		State of Wisconsin		
(Signature of Notary Public)		<u>B. Helker</u>		
My Commission Expires:		2/26/2021		

Unconditional Waiver and Release Upon Final Payment

Note:

1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

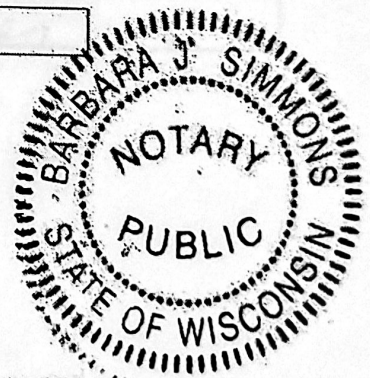
The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 1,905.86 and has been paid in full, the sum of \$ 1,905.86 for all labor, services, equipment or material furnished for the following Project Designation, Phantom Lake on the job of Boat Launch located at Village of Mukwonago and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

On behalf of: GEO Synthetics, Inc.

By: J.R.K. Title: 2-20-20
(Signature of Contractor's Representative)

Notary Seal:



SWORN TO AND SUBSCRIBED by me this <u>20th</u> day of <u>February</u>	
State of <u>WI</u>	
(Signature of Notary Public) <u>Barbara J. Simmons</u>	
My Commission Expires: <u>11-8-23</u>	

Unconditional Waiver and Release Upon Final Payment

Note:

1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.

2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt

Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance,

no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 9,613.50

and has been paid in full, the sum of \$ 9,613.50 for all labor, services, equipment or material furnished for

the following Project Designation, Phantom Lake

on the job of Boat Launch located at Village of Mukwonago

and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

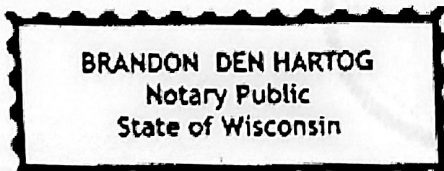
The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

On behalf of: Lake Country Barge

By: [Signature] Title: Owner

(Signature of Contractor's Representative)

Notary Seal:



SWORN TO AND SUBSCRIBED by me this		2nd	day of	March, 2020
Waushara County		State of	Wisconsin	
(Signature of Notary Public)		<u>[Signature]</u>		
My Commission Expires:	Jan 22, 2024			

Unconditional Waiver and Release Upon Final Payment

Note:

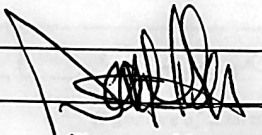
1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 3687.79 and has been paid in full, the sum of \$ 3687.79 for all labor, services, equipment or material furnished for the following Project Designation, Phantom Lake Boat Launch Improvements on the job of Village of Mukwonago located at Phantom Lake and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

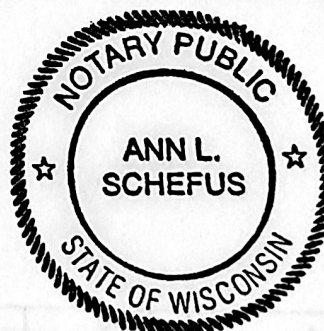
The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

On behalf of: Western Culvert & Supply Inc

By:		Title:	<u>President</u>
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(Signature of Contractor's Representative)

Notary Seal:



SWORN TO AND SUBSCRIBED by me this		<u>March 27</u>		day of	<u>2020</u>
<u>Jefferson County</u>		State of	<u>Wisconsin</u>		
(Signature of Notary Public)		<u>Ann L Schefus</u>			
My Commission Expires:	<u>April 29, 2022</u>				

Unconditional Waiver and Release Upon Final Payment

Note:

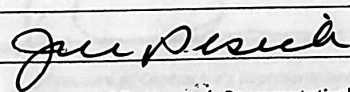
1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 2,733.82 and has been paid in full, the sum of \$ 2,733.82 for all labor, services, equipment or material furnished for the following Project Designation, Phantom Lake on the job of Boatlaunch located at Village of Mukwonago and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

On behalf of: Johnson Sand and Gravel

By:	 (Signature of Contractor's Representative)	Title:	<u>Treasurer</u>
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Notary Seal:

SWORN TO AND SUBSCRIBED by me this		<u>19th</u>	day of	<u>February</u>
<u>Waukesha</u> (Signature of Notary Public)	State of	<u>Wisconsin</u>		
My Commission Expires:	<u>March 14, 2020</u>			

Unconditional Waiver and Release Upon Final Payment

Note:

1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 8,447.90 and has been paid in full, the sum of \$ 8,447.90 for all labor, services, equipment or material furnished for the following Project Designation, Phantom Lake Boat Launch Improvements on the job of Village of Mukwonago located at Phantom Lake and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

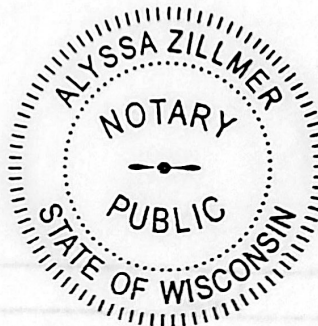
On behalf of: Lannon Stone

262-257-1520
alyssa.zillmer@lannonstone.net

By: [Signature] Title: CFO

(Signature of Contractor's Representative)

Notary Seal:



SWORN TO AND SUBSCRIBED by me this		28th	day of	May, 2020
County of Waukesha		State of	Wisconsin	
(Signature of Notary Public)		Alyssa Zillmer		
My Commission Expires:	3-10-2024			

Unconditional Waiver and Release Upon Final Payment

Notes:

1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
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Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 1,081.47
and has been paid in full, the sum of \$ 1,081.47 for all labor, services, equipment or material furnished for
the following Project Designation: Phantom Lake Boat Launch Improvements
on the job of Village of Mukwonago located at Phantom Lake
and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any
claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the
undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly
pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or
to the above referenced project to the date of this waiver.

On behalf of:

Certified Products

262-542-2270

By: [Signature] Title: operations manager
(Signature of Contractor's Representative)

Notary Seal:

SWORN TO AND SUBSCRIBED by me this		day of
State of		
(Signature of Notary Public)		
My Commission Expires:		

Unconditional Waiver and Release Upon Final Payment

Note:

1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 8422.50 and has been paid in full, the sum of \$ 8422.50 for all labor, services, equipment or material furnished for the following Project Designation, Phantom Lake Boat Launch Improvements on the job of Village of Mukwonago located at Phantom Lake and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

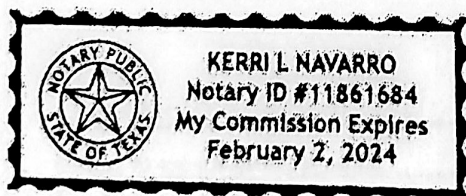
The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

On behalf of: Hydrological Solutions Inc (HSI)

By: <u>Dena Harkness</u>	Title: <u>Sales</u>
--------------------------	---------------------

(Signature of Contractor's Representative)

Notary Seal:



SWORN TO AND SUBSCRIBED by me this <u>1st</u>		day of <u>June</u> , <u>2020</u>
<u>Waller County</u>	State of <u>Texas</u>	
(Signature of Notary Public) <u>Kerri L. Navarro</u>		
My Commission Expires:	<u>2-2-2024</u>	

Unconditional Waiver and Release Upon Final Payment

Notes:

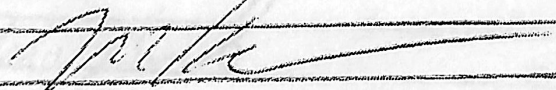
1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ \$22,132.⁸⁰
 and has been paid in full, the sum of \$ 22,132.⁸⁰ for all labor, services, equipment or material furnished for
 the following Project Designation, Phantom Lake Boat Launch Improvements
 on the job of Village of Mukwonago located at Phantom Lake
 and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any
 claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the
 undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly
 pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or
 to the above referenced project to the date of this waiver.

On behalf of: Keisler Contractors
adam@keislercontractorsllc.com 262-248-2500

By:		Title:	<u>Owner</u>
-----	---	--------	--------------

(Signature of Contractor's Representative)

Notary Seal:

SWORN TO AND SUBSCRIBED by me this		day of	
		State of	
(Signature of Notary Public)			
My Commission Expires:			

Unconditional Waiver and Release Upon Final Payment

Note:

1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 321,677 and has been paid in full, the sum of \$ 321,677 for all labor, services, equipment or material furnished for the following Project Designation, Phantom Lake Boat Launch Improvements on the job of Village of Mukwonago located at Phantom Lake and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

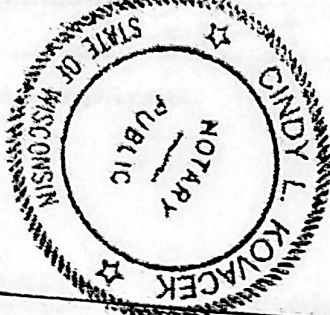
On behalf of: Waukesha Lime & Stone

262-524-1850

By: [Signature] Title: Agent

(Signature of Contractor's Representative)

Notary Seal:



SWORN TO AND SUBSCRIBED by me this		
26	day of	December 2018
Waukesha Co.		State of WI
(Signature of Notary Public) <u>Cindy L. Kovacek</u>		
My Commission Expires:	1-29-2021	

Unconditional Waiver and Release Upon Final Payment

Note:

1. This form is to be completed and submitted by Contractor after receipt of the final payment in accordance with your Contract Agreement.
2. This form is to be completed by Subcontractors after receipt of the final payment by Contractor and submitted to Proseal Asphalt Paving & Maintenance Co., Inc. by the Contractor as part of the Final Closeout Package.

Unless required by the statutes of any governmental authority or approved by Proseal Asphalt Paving & Maintenance Co., Inc. in advance, no other form shall be considered in conformance with the provisions of the Agreement.

The undersigned is under contract with Proseal Asphalt Paving & Maintenance Co., Inc. for the amount of \$ 6,507.50 and has been paid in full; the sum of \$ 6,507.50 for all labor, services, equipment or material furnished for the following Project Designation: Phantom Lake Boat Launch Improvements on the job of Village of Mukwonago located at Phantom Lake and does hereby waive and release any right to mechanic's lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position.

The undersigned warrants that he/she either has already paid or will use the monies he/she receives from the final payment promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project to the date of this waiver.

On behalf of:

Vizcainos

414-460-2179

By: <u>[Signature]</u>	Title: <u>President</u>
------------------------	-------------------------

(Signature of Contractor's Representative)

Notary Seal:

SWORN TO AND SUBSCRIBED by me this		day of	
		State of	
(Signature of Notary Public)			
My Commission Expires:			



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/26/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Brehmer Agency Inc. P.O. Box 498 12800 W. Silver Spring Drive Butler, WI 53007	CONTACT NAME: Dawn Kreutzer	
	PHONE (A/C, No, Ext): (262) 781-3714 FAX (A/C, No): (262) 781-6049	
	E-MAIL ADDRESS: dawn@brehmeragency.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Selective Insurance	12572
INSURED Pro-Seal Asphalt Paving & Maintenance Co., Inc. N8 W22550 Johnson Drive Waukesha, WI 53186	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	X		S 2344206	5/1/2019	5/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	X		S2344206-00	5/1/2019	5/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$	X		S2344206-00	5/1/2019	5/1/2020	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	WC 9054991	5/1/2019	5/1/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proj: Boat Launch Improvements

Village of Mukwonago and Ruekert & Mielke, Inc., are additional insureds to General Liability and Automobile Liability policies, on a primary and non-contributory basis, when required by written contract. Umbrella policy is following form.

CERTIFICATE HOLDER

CANCELLATION

Village of Mukwonago

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Finance
Topic:	Provider Network thru LWM-Mutual Insurance
From:	Diana Doherty
Department:	Finance
Presenter:	Diana Doherty
Date of Committee Action (if required):	July 1, 2020
Date of Village Board Action (if required):	July 15, 2020

Information

Background Information/Rationale:

The League of Wisconsin Municipalities Mutual Insurance through its agency R&R Insurance, is offering a 100% reimbursable arrangement with a company called Rebound LLC for medical services related to Worker's Compensation claims. Rebound LLC utilizes a network of providers for the treatment of orthopedic injuries, with the goal of getting the injured employee in to see specialists as quickly as possible to begin treatment. Earlier treatment would presumably lead to a faster recovery for the employee and an earlier return-to-work date. Medical bills for treatment of the injury would continue to be covered by United Heartland as is the current process under the Village's Worker's Compensation insurance policy.

Key Issues for Consideration:

The Village would enter into a contract with Rebound LLC for their services. Attorney Blum has reviewed both the Master Services Agreement and the Proposal/Statement of Work outlining the cost for an initial one-year term (\$17,550) as well as two renewal periods (\$17,550 and \$25,350 respectively). I have confirmed with LWMMI that the costs for each of these three years is fully reimbursed by LWMMI. Should that change in the future, we could terminate the contract with Rebound.

Fiscal Impact (If any):

An earlier return-to-work would potentially save the Village money in the overtime costs we would likely be paying to have someone cover the shift of the injured employee who is not working due to a Worker's Comp injury. It could potentially reduce our actual Worker's Compensation insurance costs as well. LWMMI will reimburse the cost of the agreement with Rebound 100% after we enter into the agreement with Rebound and pay them the annual fee so there is ultimately no additional cost to the Village to utilize this service.

Requested Action by Committee/Board:

Authorize Village President to sign both the Master Services Agreement and Proposal/Statement of Work document with Rebound.

Attachments

Master Services Agreement with Rebound
Proposal/Statement of Work
LWMMI Insurance Letter



Master Services Agreement

Parties to this Agreement

In this Agreement, the words “you,” “your,” and “yours,” and “Client” mean Village of Mukwonago, State of Wisconsin.

The words “we,” “our,” “ours,” and “Rebound” mean Rebound LLC, a Delaware limited liability company with its affiliates.

What we do

Rebound uses a network of medical service providers to manage the treatment of orthopedic injuries for government employees and their immediate family members. The purpose is to reduce injury-related costs, streamline treatment, and lead to sustainable health and fitness programs (the “Business”).

THIS MASTER SERVICES AGREEMENT TAKES EFFECT AS OF AUGUST 1, 2020.

What constitutes the Master Agreement

References to “Master Agreement” or “Agreement” mean this Master Agreement and all Statements of Work (“SOWs”). If the terms of this Master Agreement and a SOW conflict, the Master Agreement rules.

The Parties agree as follows

1. SERVICES

Rebound provides services described in Statements of Work which might include software for Client's use. Each SOW must describe the scope and nature of the services including pricing and payment; be executed by an authorized representative for each Party; and include other matters and agreements between the Parties.

SOWs added at a later date are considered accepted only if signed by the Parties.

2. FEES AND PAYMENT

You will pay Rebound's fees within 30 days of accepting the SOW during the Initial Term of this Agreement. The Parties will agree upon fees for any Subsequent Term at least 90 days prior to the expiration of the current Term. We will be entitled to stop work if you fail to pay any Fees within 10 days of the due date following written notification that they are past due.

3. DURATION OF AGREEMENT AND TERMINATION

3.1 The "Term(s)" of this Master Agreement is 3 years and will automatically renew for additional terms of 1 year at the end of the 3 years, unless either Party notifies the other at least 180 days prior to the expiration. All notifications must be made in writing.

3.2 Material Breach. Either Party may terminate due to the other Party's material breach of this Master Agreement and must give 30 days' notice identifying the specific breach. The Breaching Party has 30 days to cure the breach.

Material breach includes:

- if you do not pay our Fees,
- either of us fails to fulfill any of our responsibilities in an applicable SOW, or
- you do not cooperate in good faith with Rebound.

If Rebound is the Non-Breaching Party, during the notice period, Rebound has the right to suspend work.

3.3 At any time, we may mutually agree to terminate this Master Agreement. Either of us may terminate if we cannot agree upon the fees for a subsequent term. Either Party may terminate immediately if the other assigns assets and liabilities for the benefit of creditors, becomes subject to a bankruptcy proceeding or the appointment of a receiver, or admits in writing it is unable to pay its debts.

3.4 Upon termination, you will immediately pay us all costs and expenses owed up to the effective date and pay a portion of the Fees due under the effective SOW based on the percentage of completed Services. Each Party will promptly return all Software, data, and property of the other.

4. INTELLECTUAL PROPERTY

4.1 Intellectual Property Ownership and Use. Rebound retains all rights, title and interest in Intellectual Property and Confidential Information including any modifications or improvements developed during our relationship. All rights, title and interest, will remain solely with Rebound. Examples of “Intellectual Property” include patents, trademarks, copyrights, technology, inventions, processes, methods, articles and software.

5. INDEMNIFICATION

5.1 Indemnification. Notwithstanding the forgoing, nothing contained within this Agreement is intended to be a waiver or estoppel of the Village of Mukwonago or its insurer’s ability to rely upon the limitations, defenses and immunities contained within Wisconsin law, including, but not limited to, those contained within Wisconsin Statutes Sections 893.80, 895.52 and 345.05. To the extent that indemnification is available and enforceable, the Village of Mukwonago or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law. The Village’s obligation to indemnify hereunder is subject to the availability and limits of applicable insurance coverage. Under no circumstances shall the Village of Mukwonago be required to indemnify the contractor for its own negligent or intentional conduct

6. CONFIDENTIALITY

6.1 Either party might provide information that is not publicly available or must be kept confidential. To protect such confidential information, the recipient agrees not to use or disclose the confidential information to anyone except as contemplated by this Agreement, unless required to do so by law. Both parties will comply with applicable state-mandated Freedom of Information Act requirements. If a subpoena is received, the recipient will notify the other party promptly. You will protect our Confidential Information using at least the same measures you take to protect your own Confidential Information but in no event using a standard less than reasonable care and will restrict access to the Confidential Information to your personnel on a need-to-know basis.

Examples of confidential information include price quotes, marketing proposals, branding strategies, creative designs, technical data, research, employee lists, forecasts, business strategy, finances, and personally identifiable data of individuals (including data or information regarding the treatment or injuries of individuals).

6.2 Nothing in this Agreement will restrict the Receiving Party from using information:

- (a) that is or becomes publicly available through no breach of this Master Agreement;
- (b) is lawfully acquired via the applicable state's freedom of information laws;
- (c) independently developed by it without any use of or access to the disclosing party's Confidential Information;
- (d) previously known to it; or
- (e) acquired by it from a third party which is not, to its knowledge, under an obligation of confidentiality.

7. INDEPENDENT CONTRACTORS

Our relationship is not one of principal and agent, employer and employee, joint venture, a partnership nor any relationship other than that of independent contracting parties. Neither of us can act on behalf of the other. Neither party's employees or agents are employees or consultants of the other party, and we will each compensate our own.

8. NOTICES

Notices regarding day-to-day matters may be sent via email to Client's Representative as indicated in the SOW. All other communications relating to the terms of this Master Agreement (including notices pertaining to termination, breach or threatened breach) will be deemed delivered:

- (a) when delivered by hand,
- (b) when received by the addressee if sent by a nationally recognized overnight courier (receipt requested), or
- (c) on the third business day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid.

Communications must be sent to the respective parties at the following addresses (or at such other address for a Party as shall be specified in a notice given in accordance with this Section):

IF TO THE COMPANY:

Rebound LLC
Attn: Timothy J. Sharpee
2505 N. Oakland Avenue
Milwaukee, Wisconsin 53211

IF TO CLIENT:

Village of Mukwonago

Attn: Diana Doherty

440 River Crest Ct

Mukwonago, WI 53149

9. MISCELLANEOUS

9.1 Governing Law; Jurisdiction and Venue. The Parties agree that this Master Agreement, all exhibits and schedule(s) and all SOWs will be governed by the laws of the State of Wisconsin, without application of its conflict of laws principles. Any suit relating to this Agreement will be instituted in a state or federal court in Milwaukee County, Wisconsin, and the Parties irrevocably consent and waive all objections to the jurisdiction.

9.2 Survival. The following provisions survive the termination of this Master Agreement: Section 3 (Duration of Agreement and Termination), Section 4 (Installation; Intellectual Property), Section 5 (Warranty, Indemnification and Limitation of Liability), Section 6 (Confidentiality), Section 7 (Independent Contractors), Section 8 (Notices), and Section 9 (Miscellaneous).

9.3 Severability. The unenforceability of any term or provision of this Master Agreement will not affect the validity or enforceability of any other term or provision.

9.4 Entire Agreement. This Master Agreement, all exhibits and schedule(s) attached, and any SOW subsequently executed by the Parties, constitute the entire agreement between the Parties.

9.5 Waiver. Any waiver or delay by either Party in exercising any default will not waive any other default provision or make the remedy unavailable.

9.6 Rights Cumulative. The rights, remedies and powers of each of the Parties contained in this Master Agreement are cumulative and do not exclude any others.

9.7 Amendment. This Master Agreement may be modified by a document signed by both Parties (an "Amendment") and will be subject to the terms of this Master Agreement.

9.8 Assignment. Rebound has the right to assign this Master Agreement (and any SOW) to any affiliate or to any entity that acquires all of Rebound's business. Client may not assign this Master Agreement (or any SOW) without Rebound's prior written consent.

9.9 Counterparts. This Master Agreement may be executed in any number of counterparts, each of which is considered an original and taken together shall constitute one agreement. Delivery of an electronically executed counterpart in legible form is acceptable.

SIGNATURE PAGE FOLLOWS

Signatures

The Parties understand and agree to all of the provisions of this Master Agreement as of the Effective Date.

REBOUND

Rebound, LLC

A Delaware limited liability company

BY: _____

NAME: _____

TITLE: _____

Client

CLIENT: Village of Mukwonago

BY: _____

NAME: _____

TITLE: _____

EXHIBIT A
STATEMENT OF WORK to be attached



PROPOSAL/ STATEMENT OF WORK (SOW)
by and between
REBOUND
and Village of Mukwonago, Wisconsin (“Client”)

Dated: June 15, 2020

Introduction. REBOUND is dedicated to creating an integrated, comprehensive, and personalized health and performance program for Client. REBOUND’s innovative solutions will add value to the job for Client’s employees through implementation of programs targeting job preparation and recovery as well as provide resources and initiatives that support an improved process of management and prevention of injury. REBOUND’s research and clinical expertise will create integrated single-source service solutions for Client that will help reduce injury-related costs, streamline the management of injury treatment and rehabilitation, and lead to the implementation of a sustainable and efficient evidence-based health, fitness, and performance programming. This innovative program will lead to the discovery of new information, knowledge, and possibly tools that provide data and outcome driven metrics to improve the quality of life for a city worker, both during his/her career and post-retirement.

Project Description. The strategic phases of this project will begin with an initial period of consultative assessment that will inform the development of strategic research initiatives and implementation of targeted programs and practices. Our short-term goals include (a) creating an awareness and understanding for the added value that REBOUND brings to the individual employee, (b) identifying gaps in knowledge and practices that, if closed, will improve health of Client’s employees, and (c) establish an injury management system that rewards the employee and employer through efficiency, reduced costs, and reduced time lost.

Specific Aims/Milestones.

REBOUND will provide a team of experts and professionals who are licensed as physical therapists and athletic trainers, credentialed in advanced assessment of movement and strength and conditioning, trained in cutting edge technology and software, and established educators and researchers. The REBOUND team will work with Client to:

1. Establish and implement a network-based system for management of the treatment orthopedic injury. Achieving this milestone will involve:
 - a. Full Assessment and determination of best practice for implementation of the Network based on workers compensation laws, HIPAA, and practice acts in Wisconsin;
 - b. Selection of physicians (orthopedic and primary care) and physical therapists or athletic trainers for the Network;
 - c. Implementation of REBOUND software for current employees; and
 - d. Access to the REBOUND Network will be allowed for Client’s employees, current and future retired employees, and their immediate family members.

2. Development of outcome metrics. Achieving this milestone will involve:
 - a. REBOUND will work with the Client Representative (as identified below) to obtain data necessary to build a metric model (i.e., days lost, # of injuries, body part, injury type, dollars spent on health claims, dollars spent on “backfill”, participation in healthy initiatives); and
 - b. Develop predictive/proprietary algorithm(s) for determination of # of injuries/lost days and the cost benefits of the collective and individual programs (such models and algorithms may require three (3) years of data in order to obtain a sample size large enough to create a valid and reliable metric).

Implementation Timeline. Access to the REBOUND Provider Network and advocacy services shall commence on or around August 1, 2020 with an initial one (1) month build-out. Training and development shall commence on or around August 1, 2020.

Fees.

Initial Term. Total Fees due and payable for the Services performed during the initial term of July 1, 2020 to June 30, 2021 will be Seventeen Thousand Five Hundred and Fifty Dollars (\$17,550), payable as follows:

- (a) The amount of Five Thousand Two Hundred Sixty Five Dollars (\$5,265) – 30% will be due when the contract is signed. The remaining 70% - Twelve Thousand Two Hundred and Eighty Five Dollars (\$12,285) is due and payable upon the “go-live date”, which is the date of completion of training and integration. Rebound anticipates the “go-live date” to be on or around August 1, 2020.

Additional Term(s). If exercised by Client, the Fees due and payable for services performed during each Additional Term are as follows:

- (a) Total Fees for the Second Term (August 1, 2021 through July 31, 2022) are Seventeen Thousand Five Hundred and Fifty Dollars (\$17,550), and shall be due and payable on August 1, 2021.
- (b) Total Fees for the Third Term (August 1, 2022 through July 31, 2023) are Twenty Five Thousand Three Hundred Fifty Dollars (\$25,350), and shall be due and payable on August 1, 2022.
- (c) Total Fees for each Extension Term, if any, commencing after the second Extension Term shall be subject to a ten percent (10%) increase of the then-current Fees paid in the preceding Term.

Client Representative.

Name: Diana Doherty
Email: ddoherty@villageofmukwonago.com
Telephone Number: 262-363-6420 x2101

Client Entities:

Village of Mukwonago

Miscellaneous Provisions.

IN WITNESS WHEREOF, the parties hereto have caused this Proposal to be executed on the day and year of the first above written. No portion of this Proposal may be reproduced, duplicated, or revealed in any manner without the prior written consent of REBOUND.

REBOUND:

REBOUND LLC,
Delaware limited liability company

CLIENT:

Village of Mukwonago,
State of Wisconsin entity

a

By:

Name: Luis Rivera_____

Title: Founder/CEO

By:

Name: _____

Title: _____



League of Wisconsin Municipalities Mutual Insurance

Re: Rebound

LWMMI is committed to helping the employees in our communities achieve the best outcome after an injury. To make this happen, we have entered into an exclusive partnership with Rebound who specializes in getting our injured employees to the best physicians and physical therapists in your area. Quick access to these top providers improves the quality of care, achieves a better outcome, and accelerates the return to a normal work and family life.

LWMMI believes this is an important service and is beneficial to the employee, municipality, and the program. As such, we have agreed to pay for the cost of this service based on the contract each municipality has signed with Rebound. Our only expectation is that when injuries do happen that the services of Rebound are utilized.

We are excited to offer this service and believe it speaks to the core values of our program. And that is to put our members first. Feel free to reach out to me or your agent with any questions.

Thanks.

Matt Becker
CEO
LWMMI
630-247-1370
matt@lwmmi.org

**HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH S.C.**

MARK G. BLUM
THOMAS G. SCHMITZER
LORI J. FABIAN
RONALD E. ENGLISH III
MATTHEW R. GRALINSKI

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WAUKESHA, WISCONSIN 53187-0766
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FACSIMILE: (262) 549-8191
www.hrblawfirm.com

RICHARD S. HIPPENMEYER
(1911-1979)
WILLIAM F. REILLY
(1932-2007)

EMAIL: MGBLUM@HRBLAWFIRM.COM

June 24, 2020

Via Email (villagepresident@villageofmukwonago.com)

President Fred Winchowky
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: The Pointe Apartments, LLC Surety

Dear President Winchowky:

I have received the attached email from Bob Harley indicating that the footings and foundation for each of the buildings in The Pointe Apartment complex have been completed. Attached is a copy of the Developer Guaranty Agreement for this project. As you can see, they were required to provide a surety in the sum of \$1,000,000.00 to guaranty performance of the construction of the work. In Paragraph 9,A, it indicates that half of the surety would be released at the time the first building is fully enclosed with the framing inspection having been approved by the Village; and the footing and foundation approvals have been issued for the remaining buildings in this development. It is my understanding they have now achieved each of these milestones and therefore, based upon Bob Harley's email, I believe it is appropriate for the Village Board to approve the release of \$500,000.00 of this surety. I would ask that this issue be brought before the Board for action.

Thank you for your consideration of these comments.

Sincerely,

HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH, S.C.


Mark G. Blum
Village Attorney

MGB/jb

Cc: Mr. Bob Harley
Ms. Diana Dykstra
Mr. John Weidl

DEVELOPER GUARANTY AGREEMENT

Document Number

Title of Document

4437463

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

November 22, 2019 09:06 AM
James R Behrend
Register of Deeds

62 PGS
TOTAL FEE:\$30.00
TRANS FEE:\$0.00

Book Page -



The property affected by this Agreement is legally described on the attached Exhibit A.

Record this document with the Register of Deed

Name and Return Address

Atty. Mark G. Blum

PO Box 766

Waukesha, WI 53187-0766

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mglum@hrblawfirm.com



Mukwonago – Place of the Bear

a Waukesha County blue chip community

www.villageofmukwonago.com

Village of Mukwonago

CERTIFICATION

I, Diana Dykstra, the duly appointed Village Clerk/Treasurer of the Village of Mukwonago, do hereby certify that the attached photos and maps are a true and correct copy of the original and if they are not legible or readable, a copy of the original is available from the Village of Mukwonago Clerk's Office.

Dated this 18th day of September, 2019.




Diana Dykstra,
Village Clerk/Treasurer

This Certification relates to the Developer Guaranty Agreement between the Village of Mukwonago and The Pointe Apartments, LLC.

DEVELOPER GUARANTY AGREEMENT

This Agreement is made and entered into this 13th day of August, 2019, by and between the Village of Mukwonago, a Wisconsin municipal corporation (hereinafter referred to as the "Village") and The Pointe Apartments, LLC, with his principal office and place of business located at W3468 County Road J, East Troy, Wisconsin (hereinafter referred to as "Developer").

R E C I T A L S

WHEREAS, the Village and Developer have entered into a Commercial Offer to Purchase dated February 26, 2019 ("Purchase Agreement"), for the Developer's purchase of land, which is known 915 Main Street, Mukwonago, Wisconsin, 53149 (the "Property"), more specifically described in the legal description attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Developer intends to develop the Property into a residential development consisting of 4 buildings containing 88 apartment units (the "Development"); and

WHEREAS, pursuant to Wisconsin Statute Sec. 66.1105, the Village has created a Tax Increment District (the "TID District") and approved a Project Plan for redevelopment within TID #4 known as the TID Project Plan. The boundary of the TID District is inclusive of the Property; and

WHEREAS, subject to the Village providing the financial assistance set forth herein, Developer intends to acquire the Property and construct a multi-family residential development and other improvements on the Property. The Village's approved Site Plan depicting the protected future development of the Property is attached hereto as Exhibit B (the "Site Plan"). Said Site Plan, which is consistent with the current zoning of the Property is also consistent with the Village's Comprehensive Plan and the terms of the TID Project Plan; and

WHEREAS, the projected aggregate assessed value for the property when fully developed which is anticipated to be on or before January 31, 2021, is anticipated to be \$10,000,000.00 in excess of the value of the Property as of January 1, 2019; and

WHEREAS, the tax increment revenue from the TID District shall provide reimbursement to the Village for the acquisition costs of the Property, as well as the Village's debt service expense and costs related to the ownership and maintenance of the Property; and

WHEREAS, the parties acknowledge that the Developer's development of the Property is a material inducement for the conveyance of the Property to the Developer; and

WHEREAS, the construction of the Development would not occur without the financial assistance provided for hereunder; and

WHEREAS, the Village, pursuant to its action of the Village Board dated August 7, 2019, has approved the terms of this Agreement and authorized its execution by the property Village Officers on the Village's behalf; and

WHEREAS, it is anticipated that the construction of not less than one (1) building in the Development will be completed by December 31, 2020; and

WHEREAS, it is now necessary that the Developer and the Village enter into an agreement to provide for the manner and method by which the Property will be developed, and to set forth the rights and obligations of the parties.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

Responsibilities of the Village:

1. The Village agrees to convey the Property to the Developer pursuant to the terms and conditions of the Purchase Agreement. The value of the Property deemed by the Village to be \$1,050,000.00, which represents the sales price that is being credited to Developer at closing.

2. The parties acknowledge that the Property has areas of high ground water and soils which will add expense to the Development beyond what the Developer would normally expect. Therefore, the parties have determined that, but for the TIF assistance in the sum of \$1,150,000.00, this Development will not proceed.

3. The Village agrees to pay the Developer a TIF grant in the sum of \$1,150,000.00 (the "TIF Funds") in the following fashion:

- (a) An amount equal to one-third of the total TIF Funds (\$383,333.33) shall be disbursed to Developer within forty-five (45) days of the completion of the footings and foundations for the last structure to be constructed on the Property as part of the Development;
- (b) An amount equal to one-third of the total TIF Funds (\$383,333.33) shall be disbursed to Developer within forty-five (45) days of the completion of the exterior shell of the final building to be constructed on the Property as part of the Development; and
- (c) The remaining TIF Funds shall be disbursed to Developer within forty-five (45) days of the issuance of a Certificate of Occupancy for all buildings constructed as part of the Development.

4. The parties acknowledge that public road access exists to the Property and that public utilities, including sewer and water, have also been made available to the Property line at no additional cost.

Responsibilities of the Developer:

5. Subject to satisfaction of the conditions set forth in this Agreement, the Developer shall perform the following:

- (a) By January 31, 2021, Developer agrees to complete construction of the Development.
- (b) Subsequent to completion of construction of the Development, but prior to December 31, 2019, the Property shall have an assessed value of not less than Ten Million Dollars (\$10,000,000.00) (the "Guaranteed Tax Assessed Value") in excess of the assessed value of the Property on January 1, 2019, which is deemed to be \$0.00. For example, if the Property is assessed for tax purposes at \$5,000,000.00 as of January 1, 2020, Developer will be deemed to have created \$5,000,000.00 of increment or fifty percent (50%) of the Guaranteed Tax Assessed Value; however, no payments under this Agreement shall be due because the assessment occurred prior to completion of the Project other than the payment of property taxes that would otherwise be due and owing as a result of such assessment in the ordinary course.
- (c) Developer further agrees that by December 31, 2020, it shall have completed construction of one of the buildings on the Property.

6. In the event the Developer fails to achieve the Guaranteed Tax Assessed Value as of January 31, 2021 in the sum of \$10 Million and thereafter through the expiration of the TID District, the Village shall be permitted to collect the guaranteed payments as set forth below, which payments shall be deemed indebtedness of the Developer to the Village.

Security for Guaranteed Payments

7. To secure performance of the guaranteed payments, the Developer agrees to provide the Village with an Irrevocable Standby Letter of Credit in the amount of One Million Dollars (\$1,000,000.00). The Letter of Credit will be in a form attached hereto as Exhibit C

8. If any time prior to the release of the Letter of Credit, the actual assessed value of the Property as improved, pursuant to Section 5(b) above, determined to be less than the Guaranteed Tax Assessed Value, the Village shall be entitled to submit an Affidavit of Default and Sight Draft in an amount which is equal to the full amount of the Letter of Credit, multiplied by a percentage calculated in the following fashion: the difference between 100% and the percentage created by the fraction, whose numerator is the actual assessed tax value and the denominator is the Guaranteed Tax Assessed Value. For example: if Developer requests the Property be assessed on January 31, 2021, and the assessed value of the Property as improved is \$8,000,000.00, the difference between the Guaranteed Tax Assessed Value of \$10,000,000.00 and the estimated assessed value in this example would be \$2,000,000.00, which represents 20% of the Guaranteed Tax Assessed Value, in which case the Village would be permitted to draw upon the Letter of Credit in the amount equal to 20% of the Letter of Credit. The amount drawn upon

the Letter of Credit by the Village (the "LOC Proceeds") will be held by the Village and applied to the annual guaranteed payments owed by the Developer pursuant to Paragraph 11 below as those payments may become due and payable. The provisions of this Section 8 shall be subject to force majeure as defined herein. If a force majeure event occurs and such force majeure event is the primary cause of Developer failing to reach the Guaranteed Tax Assessed Value in a timely fashion, Developer shall remain obligated to make all payments required hereunder; provided however, in the event of a force majeure as defined herein, Developer shall be entitled to a refund of any excess funds held by the Village immediately upon the Project being assessed at or more than the Guaranteed Assed Tax Value in accordance with this Agreement. The amount of excess funds shall be any amounts left after payment sufficient to match any taxes that would have been paid if Developer had met the Guaranteed Assessed Tax Value plus any interest charges incurred by the Village as a result of such tax payments not being made. For the purposes of this Agreement, the term "force majeure" shall include, without limitation, any fire, flood, explosion, and other acts of God, war, hostilities, rebellion, riot, strikes, lock outs, or other labor disputes, acts or threats of terrorism, governmental actions, and other events outside of Developer's reasonable control.

9. Notwithstanding anything to the contrary, the Letter of Credit shall be released in accordance with the following schedule:

- (a) \$500,000.00 at such time as the first building is fully enclosed, with the framing inspection having been approved by the Village, and the footings and foundation approval have been issued for the remaining buildings in this Development;
- (b) The remaining \$500,000.00 shall be released at such time as an Occupancy Permit has been issued by the Village for the first building.

10. Developer warrants and represents that the Property shall be owned by entities that are not exempt from real estate taxes, and that either (i) the Guaranteed Tax Assessed Value shall be maintained throughout the duration of the TID District or (ii) the Property generates total property taxes in an amount equal to or greater than the amount generated as of January 31, 2021. It shall be a further condition of this Agreement that ownership or occupancy of any portion of the Property may not be transferred to an entity which is exempt from real estate taxes without the prior written consent of the Village, which consent may be conditioned upon the execution by such new owner or occupant of an agreement to make payments in lieu of taxes in an amount of the then-existing non-exempt property assessment, multiplied by the applicable tax rate for the Village of Mukwonago. This obligation shall survive and continue until the expiration of the TID District. In the event Developer receives an exemption from general real estate taxes prior to said date, and/or the Guaranteed Tax Assessed Value is not reached, the Village may exercise its right under the guaranty as provided for under this Agreement.

11. In the event Developer fails to perform its obligations, conditions, agreements or covenants under this Agreement, such circumstance shall constitute an event of default unless the Developer makes the guaranteed payments provided for hereunder. If an event of default occurs such that the actual tax assessed value is less than the Guaranteed Tax Assessed Value, then for the calendar year in which such event occurs, the Developer shall pay the Village an amount equal

to the difference between the net real estate taxes from all taxing jurisdictions that would be payable based on the Guaranteed Tax Assessed Value and the actual taxes due for such calendar year. The guaranty payment shall be due on or before June 20th of each year following the applicable calendar year of such default. In the event that Developer fails to make one or more guaranty payments as described herein, the parties acknowledge that the Village shall have the right, with twenty-one (21) days prior written notice, to impose special assessment or charges for any amount to which it is entitled by virtue of this Agreement and otherwise consistent with the special assessment statute, Wisconsin Statute Section 66.0701, et. seq. Developer's obligation to make guaranteed payments hereunder shall terminate on the earlier of (i) the date the increment created by the TID District generates real property tax revenue equal to the TIF funds paid, plus any interest charges incurred by the Village as a result of such tax payments not being made to the Developer by the Village, or (ii) the date of the expiration of the TID District. In addition, in the event that the Village makes a claim under the Letter of Credit which the Developer has agreed to provide hereunder, the payment shall be first applied to any tax deficiency as provided for hereunder.

12. Should the Village's right to any special assessments or charges arise, these special assessment rights may be exercised pursuant to this paragraph on the Property without notice or hearing. Developer does hereby waive hearing on such special assessment and agrees that an assessment to cover the Village's lost tax revenue is reasonable and benefits the Property. Such special assessments or charges shall be collected in the next succeeding tax roll or as other special assessments or special charges may be. This paragraph constitutes Developer's waiver of notice and its consent to the special assessment and special charges which may be required by law to the extent of an amount equal to the then-remaining balance and any shortfall on the actual tax increment due under this Agreement. This provision shall survive the termination of this Agreement until the Village's loan for the acquisition of the Property, as well as its grant to the Developer has been paid.

13. The parties acknowledge that the special assessment procedure noted herein is not the exclusive method of enforcement of the obligations of this Agreement, and that the Village shall be entitled to pursue those remedies which may be available to it according to law.

14. The term of this Agreement shall commence upon its execution and shall continue until the termination of the TID District. This Agreement shall run with the land and shall be binding upon the successors and assigns of the parties hereto.

15. The Village has entered into this Agreement with Developer on the basis of the identity of the Developer. Therefore, Developer hereby warrants and represents to the Village that prior to the completion of the Project the Developer may not transfer any rights under this Agreement other than collaterally to a lender of Developer's choice, unless approved by the Village, which permission shall not be unreasonably withheld. The Village agrees the Developer may transfer the rights of the development to a wholly owned subsidiary of the Developer or an entity in which the Developer is the primary shareholder and possesses a majority interest or day-to-day operational control. Any violation of this covenant without securing the prior written consent of the Village shall be considered an event of default and the Village shall have the right to pursue its remedies for default payment hereunder.

16. Subject to force majeure, failure of the Developer to observe or perform any covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement within thirty (30) days after receipt of written notice of default from the Village specifying such default shall be an event of default, provided that if such default cannot be cured within thirty (30) days, such thirty-day period shall be extended to allow for such cure provided the Developer commences the cure within such thirty-day period and diligently pursues the same. In the event that the default is such that immediate harm may result from such default, then the Developer shall be given five (5) days written notice to cure such default.

17. Remedies of Default. Whenever an event of default referred to herein occurs and is continuing, the Village may take any one or more of the following actions:

- (a) The Village may suspend its performance under this Agreement until it receives assurances from the Developer, deemed reasonably adequate by the Village, that the Developer will cure its default and continue its performance of this Agreement;
- (b) The Village may take any action, including legal or administrative action in law or equity, which may reasonably be necessary or desirable to enforce performance and the observance of the obligations hereunder.
- (c) The Village may pursue the financial guarantees as provided for above.

These remedies shall not be deemed to be exclusive and the Village shall have the right to pursue all rights or remedies available to it under applicable Wisconsin law. No delay or omission in pursuing any rights in the event of a default shall impair such right or power or shall be construed to be a waiver thereof. Such rights may be exercised from time to time as may be deemed expedient by the Village.

18. Whenever an event of default occurs and the Village shall employ attorneys or incur other expenses for the collection of payments due or to become due, or for the successful enforcement or performance or observance of any obligations or agreements on the part of the Developer herein contained, the Developer agrees it shall, on demand thereof, pay the Village its attorney fees and such other reasonable expenses so incurred by the Village.

19. The Developer hereby agrees to indemnify and hold harmless the Village, its governing body, members, officers, agents, including independent contractors, consultants, legal counsel, servants and employees (hereinafter collectively referred to as the "Village Indemnified Parties") as and against any and all claims, demands, actions or causes of action, including actual attorney fees, arising from the construction of the development on the Property by the Developer and the operation of this Agreement. Notwithstanding the foregoing, the Developer shall not be required to indemnify the Village against its own breach, intentional, reckless or negligent conduct.

20. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

21. This Agreement may be signed in any number of counterparts with the same effect as if signatures thereto and hereto were on the same instrument.

22. This Agreement contains the entire agreement and understanding of the parties with respect to the subject matter hereof and may not be amended or modified except through an instrument executed by all parties hereto.

23. If any provision of this Agreement shall be held or deemed to be inoperative or unenforceable, the validity of any one or more phrases, sentences, causes or sections contained in this Agreement shall not affect the remaining provisions or portions of this Agreement.

24. The parties acknowledge that approval for the authority to execute this Agreement has been obtained by the governing body or members of each party.

[SIGNATURE PAGES TO FOLLOW]

DEVELOPER:

THE POINTE APARTMENTS, LLC

By: **MEE Real Estate Holdings LLC**

By: 
Michael E. Erkamaa, Member

VILLAGE:

VILLAGE OF MUKWONAGO

By: 
Fred Winchowky, Village President

By: 
Diana Dykstra, Village Clerk

Authentication

The signature of Michael E. Erkamaa, as Member of MEE Real Estate Holdings, LLC, the Manager of The Pointe Apartments, LLC, attached to this DEVELOPER GUARANTY AGREEMENT is hereby authenticated on November 18, 2019.

By: _____



Joseph E. Tierney IV, Esq.,
Member of State Bar of Wisconsin

State of Wisconsin)
) ss.
Waukesha County)

Personally came before me this 13th day of August, 2019, the above named Fred Winchowky and Diana Dykstra to me know to the be persons who executed the foregoing instrument and acknowledged the same.



Mark G. Blum
Notary Public
State of Wisconsin, Waukesha County
My commission is permanent.



EXHIBIT A
LEGAL DESCRIPTION

EXHIBIT A

PARCEL A:

All that part of the North 1/2 of Section 35, Township 5 North, Range 18 East, in the Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at a point on the North line of Section 35, said point being North 89 deg. 14' 54" East 1013.82 feet distant from the North 1/4 corner of said Section; said point also being on the centerline of State Trunk Highway "15"; thence South 13 deg. 34' 00" West along said centerline, 645.48 feet; thence North 88 deg. 03' 00" West, 42.85 feet to a point on the East right-of-way line of the T.M.E.R. & L. Company, said point being on a curve; thence 38.40 feet along said East right-of-way line and the arc of said curve, radius of 4005.88 feet, the center of which lies to the Southeast and a chord bearing South 46 deg. 05' 05" West, 38.40 feet to a point on the West right-of-way line of State Trunk Highway "15"; thence South 13 deg. 34' 00" West, along said West right-of-way line, 400.00 feet to the place of beginning of the parcel hereinafter described; thence continuing South 13 deg. 34' 00" West along the aforementioned West right-of-way line, 400.00 feet; thence North 76 deg. 26' 00" West, perpendicular to said West right-of-way line and along the North right-of-way line of a proposed 66 foot roadway, 250.00 feet; thence North 17 deg. 37' 50" East, 400.99 feet to a point on the aforementioned East right-of-way line; thence South 76 deg. 26' 00" East perpendicular to the West right-of-way line of State Trunk Highway "15", 221.59 feet to the place of beginning.

PARCEL B:

All that part of the Northeast 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 35, Township 5 North, Range 18 East, in the Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of Section 35; thence North 89 deg. 14' 54" East along the North line of said Northeast 1/4, 1013.82 feet to a point on the centerline of Main Street (C.T.H. "ES"); thence South 13 deg. 34' 00" West along said centerline 1482.32 feet; thence North 76 deg. 26' 00" West 310.00 feet to the point of beginning of the parcel hereinafter described; thence continuing North 76 deg. 26' 00" West 139.41 feet to a point on the East right-of-way line of the W.E.P.C.O. right-of-way (former T.M.E.R. & L. CO. right-of-way); said point being on a curve; thence 433.71 feet along said East right-of-way and the arc of said curve, radius of 4005.88 feet, the center of which lies to the Southeast and a chord bearing North 36 deg. 14' 34" East 433.50 feet; thence South 17 deg. 31' 50" West 400.95 feet to the point of beginning.

PARCEL C:

All that part of the North 1/2 of Section 35, Town 5 North, Range 18 East, Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at a point in the North line of Section 35; said point being North 89 deg. 14' 54" East of and 1013.82 feet distant from the North 1/4 corner of said Section; said point also being on the centerline of State Trunk Highway 15, thence South 13 deg. 34' 00" West along said centerline 645.48 feet; thence North 88 deg. 03' 00" West 42.85 feet to a point on the East right-of-way line of T.M.E.R. & L. Company Right-of-way; said point also being on a curve; thence 33.48 feet along said East right-of-way line and the arc of said curve, radius of 4005.80 feet, the center of which lies to the Southeast and a chord bearing South 46 deg. 08' 00" West 33.48 feet to a point on the West Right-of-way line of State Trunk Highway 15, a/k/a Highway ES, and the place of beginning of the parcel hereinafter described; thence South 13 deg. 34' 09" West along said West right-of-way line 400.00 feet; thence North 76 deg. 26' 00" West perpendicular to the aforementioned West right-of-way line 222.28 feet to a point on the East right-of-way line of the T.M.E.R. & L. Company right-of-way; said point also being on a curve; said point to be known as Point "A" for future



EXHIBIT A

reference; thence 457.87 feet along said East right-of-way line and the arc of said curve, radius of 4005.88 feet, the center of which lies to the Southeast and a chord bearing North 42 deg. 37' 10" East 457.62 feet to the place of beginning.

ALSO:

All that part of the North 1/2 of Section 35, Town 5 North, Range 18 East, Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at the above described Point "A"; thence North 76 deg. 26' 00" West, 110.63 feet to a point on the West Right-of-Way line of the T.M.E.R. & L. Company Right-of-Way and the place of beginning of the parcel hereinafter described; said point also being on a curve; thence 198.06 feet along said West right-of-way line and the arc of said curve, radius of 4105.88 feet the center of which lies to the Southeast and a chord bearing North 40 deg. 03' 19" East, 198.04 feet to a point on a line meandering the shore of Lower Phantom Lake; thence South 68 deg. 29' 19" West along said meander line 50.00 feet; thence South 31 deg. 15' 37" West 155.81 feet to the place of beginning. Including all those lands lying between the above described meander line and the shore of Lower Phantom Lake.

PARCEL D:

All that part of the Southwest 1/4 of the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 35, Town 5 North, Range 18 East, Village of Mukwonago, County of Waukesha, State of Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of Section 35; thence North 89 deg. 14' 54" East along the North line of said Northeast 1/4 1013.82 feet to a point on the centerline of C.T.H. "ES" (Main Street); thence South 13 deg. 34' 00" West along said centerline 1482.32 feet; thence North 76 deg 26' 00" West 310.00 feet to the place of beginning of the parcel hereinafter described; thence continuing North 76 deg 26' 00" West 139.41 feet to a point on the East right-of way line of the W.E.P.CO. right-of-way, said point being on a curve; thence 131.91 feet along said East right-of-way line and the arc of said curve, radius of 4005.88 feet, the center of which lies to the southeast and a chord bearing South 32 deg. 11' 54" West 131.90 feet; thence South 76 deg. 26' 00" East 181.56 feet; thence North 13 deg. 34' 00" East 125.00 feet to the place of beginning.

For informational purposes only

Property Address: 915 Main Street, Mukwonago, WI 53149

Tax Key No.: MUKV 2009.965.001 (Parcel A), MUKV 2009.965.002 (Parcel B), MUKV 2010.977 (Parcel C) and MUKV 2010.978 (Parcel D)



PROPERTY ADDRESS

THE ADDRESS OF THE SUBJECT PARCEL IS 815 MAIN ST. WILKINSON, WI 53148.

100-YR FLOODPLAIN

THE SUBJECT PROPERTY IS LOCATED IN ZONE "A" OF THE 100-YR FLOODPLAIN. THE FLOODPLAIN MAP IS AVAILABLE AT THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES, 600 W. MICHIGAN ST., MADISON, WI 53703. THE EFFECTIVE DATE OF THE MAP IS NOVEMBER 3, 2014. ZONE "A" IS DESCRIBED AS AREA WITH A BASE FLOOD ELEVATION OF 781.7.



CONTRACTOR IS ADVISED TO CONTACT WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR FURTHER INFORMATION REGARDING THE FLOODPLAIN. THE FLOODPLAIN MAP IS AVAILABLE AT THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES, 600 W. MICHIGAN ST., MADISON, WI 53703. THE EFFECTIVE DATE OF THE MAP IS NOVEMBER 3, 2014. ZONE "A" IS DESCRIBED AS AREA WITH A BASE FLOOD ELEVATION OF 781.7.

DEVELOPMENT SUMMARY

Total Area 133.015 sf (4.43 acres)
Area East of Railroad 100.501 sf (4.36 acres)
Area West of Railroad 2.454 sf (0.060 acres)

Current Zoning B-2 General Business District
Min. Lot Area 10,000 sq. ft.
Min. Setbacks Street & Side = 10'
Front Yard = 30'

Proposed Development Multi-Family Residential
Includes drive aisle, applies to building and parking

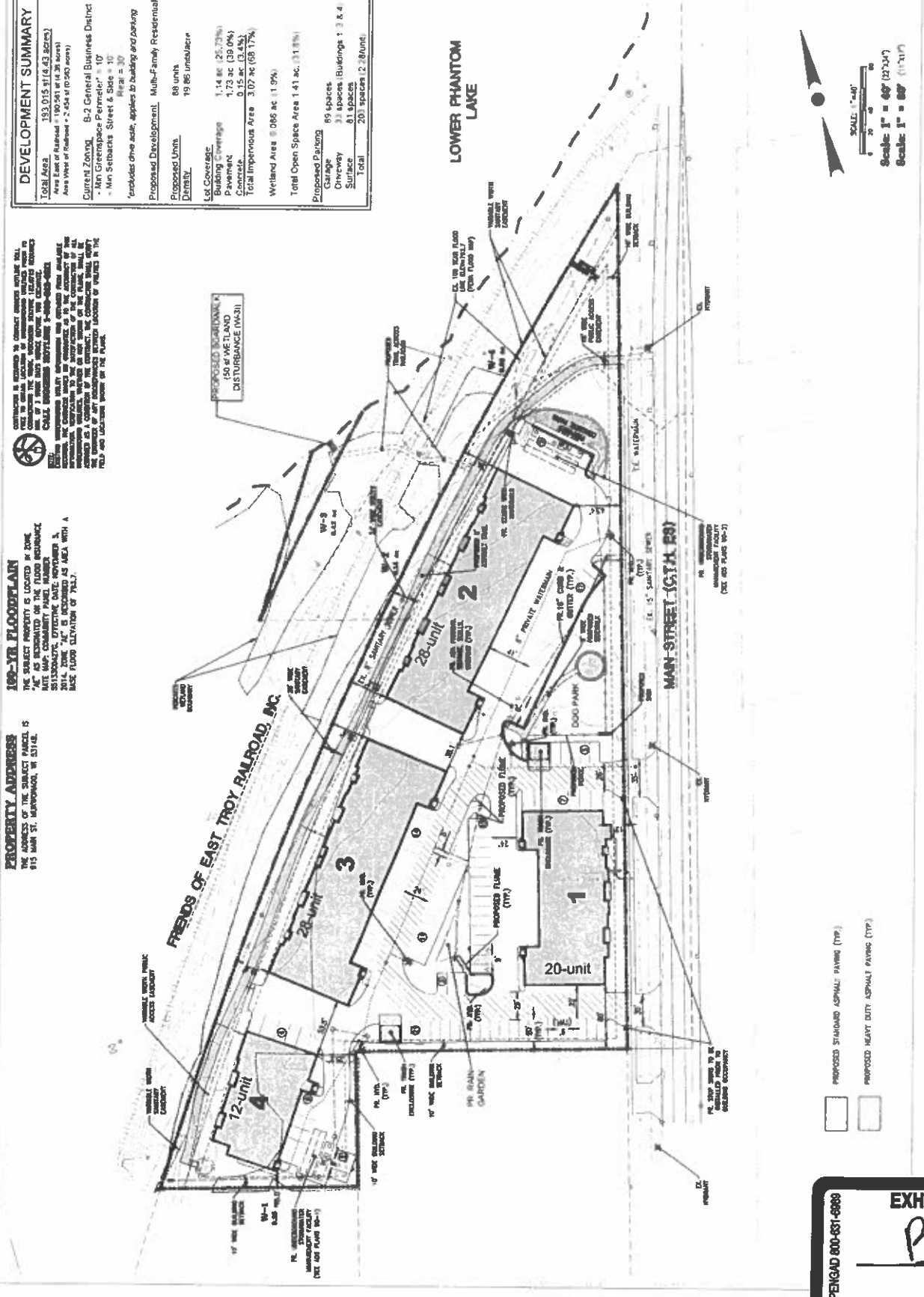
Proposed Units 88 units
Directly 19.85 units/acre

Lot Coverage
Building Coverage 1.14 ac (25.73%)
Pavement 1.73 ac (39.0%)
Grass 0.05 ac (1.1%)
Total Impervious Area 3.07 ac (68.17%)

Welland Area 0.06 ac (1.1%)

Total Open Space Area 1.41 ac (31.8%)

Proposed Parking
Garage 85 spaces
Driveway 33 spaces (Buildings 1 & 4)
Surface 81 spaces
Total 201 spaces (2.30 unit)



- PROPOSED STANDARD ASPHALT PAVING (TYP.)
- PROPOSED HEAVY DUTY ASPHALT PAVING (TYP.)

PENGAD 800-831-6888

EXHIBIT

B

PROJECT: THE POINTE APARTMENTS
PREPARED FOR: VILLAGE OF WILKINSON, WISCONSIN
ADDRESS: PO BOX 82855
LINCOLN, NE 68501-2855

REVISION HISTORY	DATE	DESCRIPTION
1	10/08/2018	Initial Design
2	10/08/2018	Final Design
3	10/08/2018	Final Design
4	10/08/2018	Final Design
5	10/08/2018	Final Design

DATE: OCTOBER 18, 2018

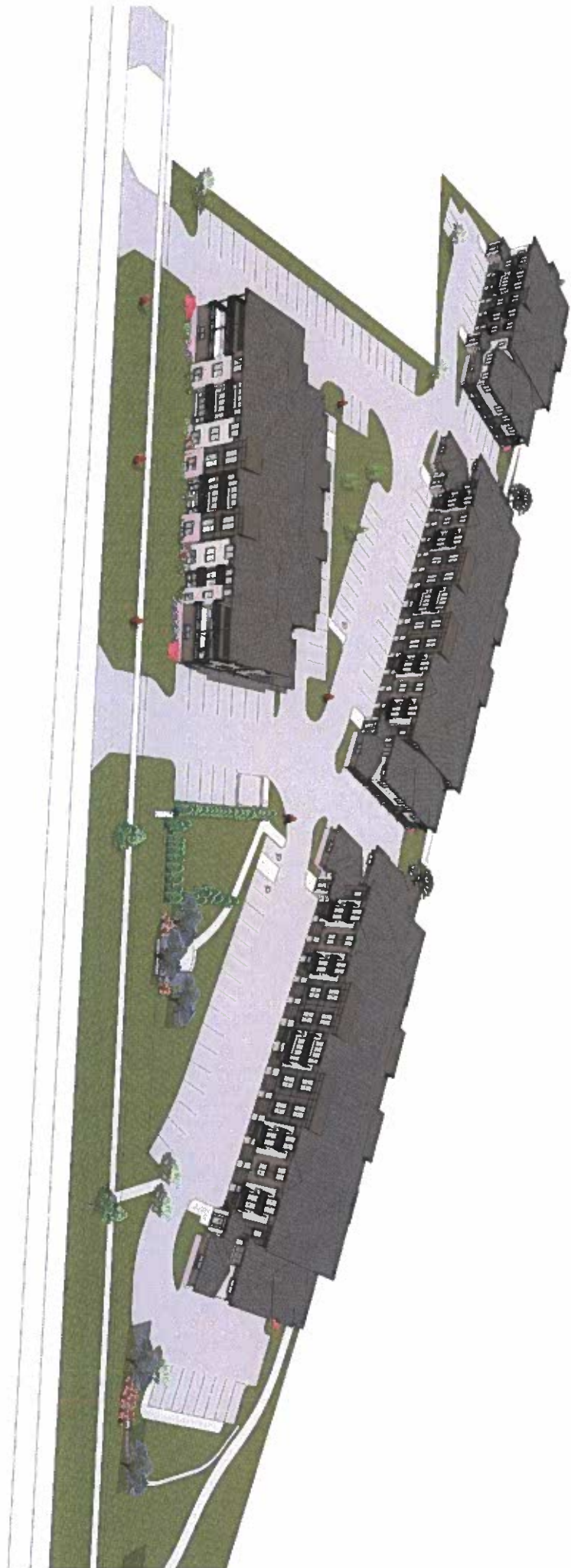
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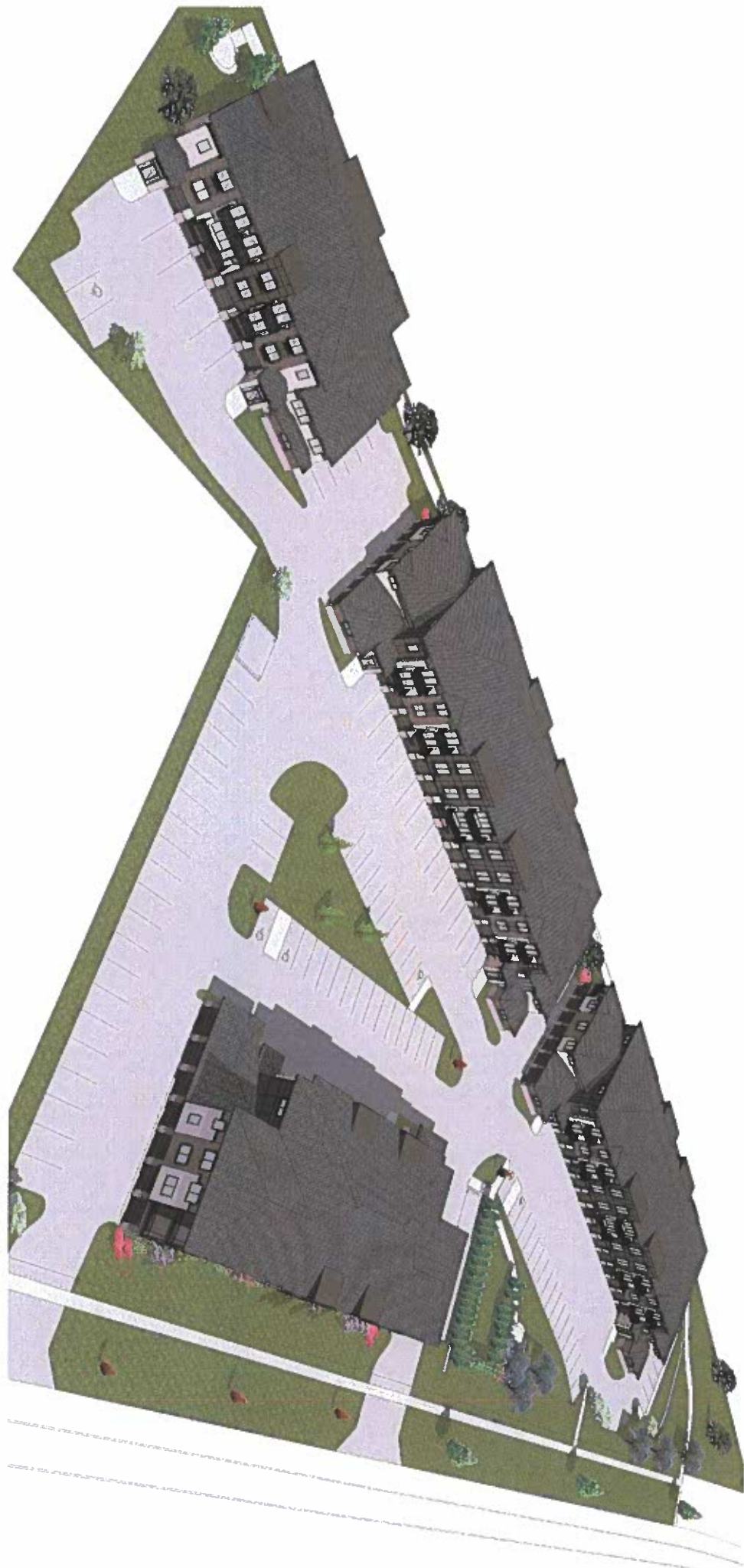
DESCRIPTION: PROPOSED SITE PLAN

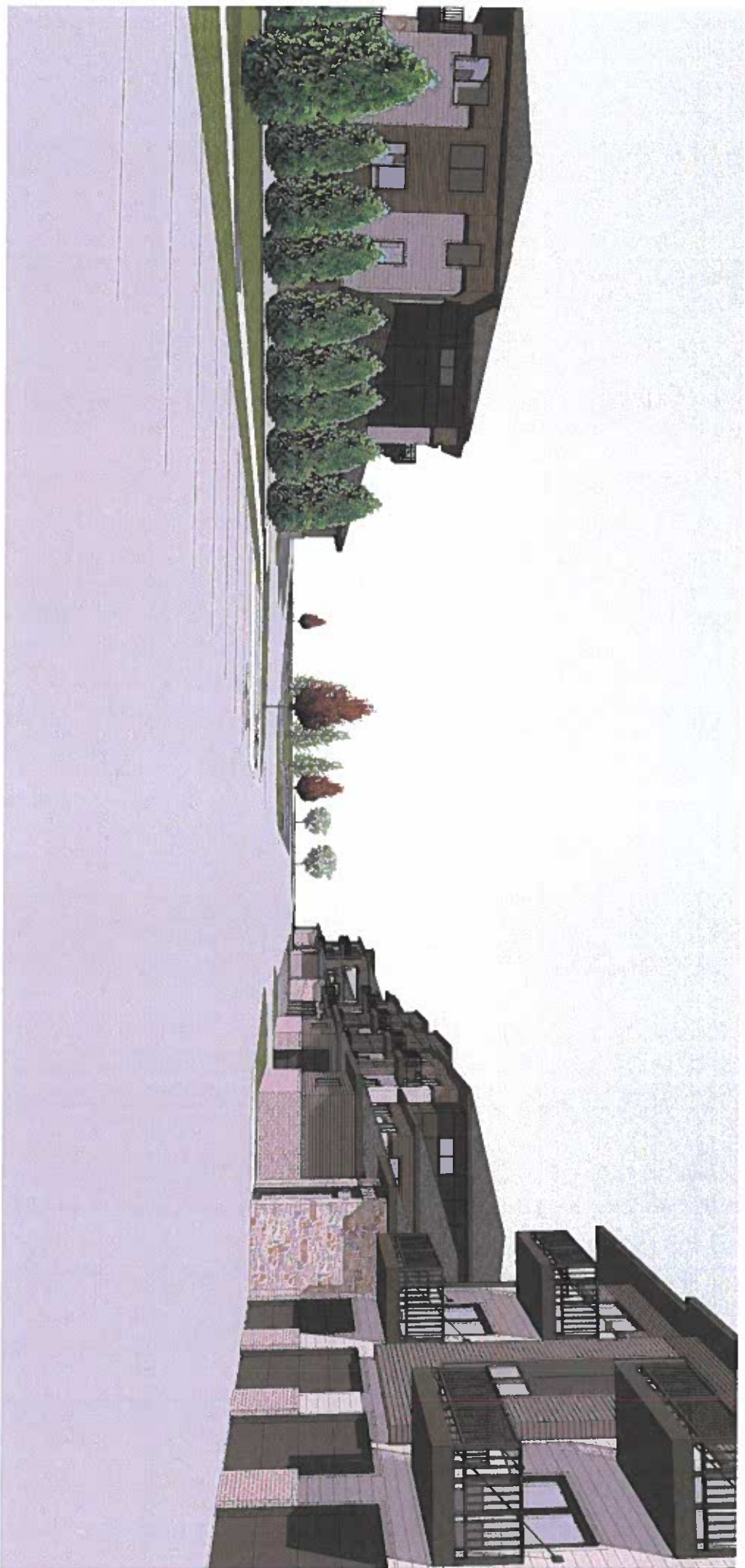
SHEET

C1.1

Scale: 1" = 40' (27.3m)
Scale: 1" = 80' (67.3m)











1951
STUDIO

Village of Mukwonago - 12plex

Mukwonago, WI

2019 04.11



951
OF 100

Village of Mukwonago - 21-plex

Mukwonago, WI

2010 04 11



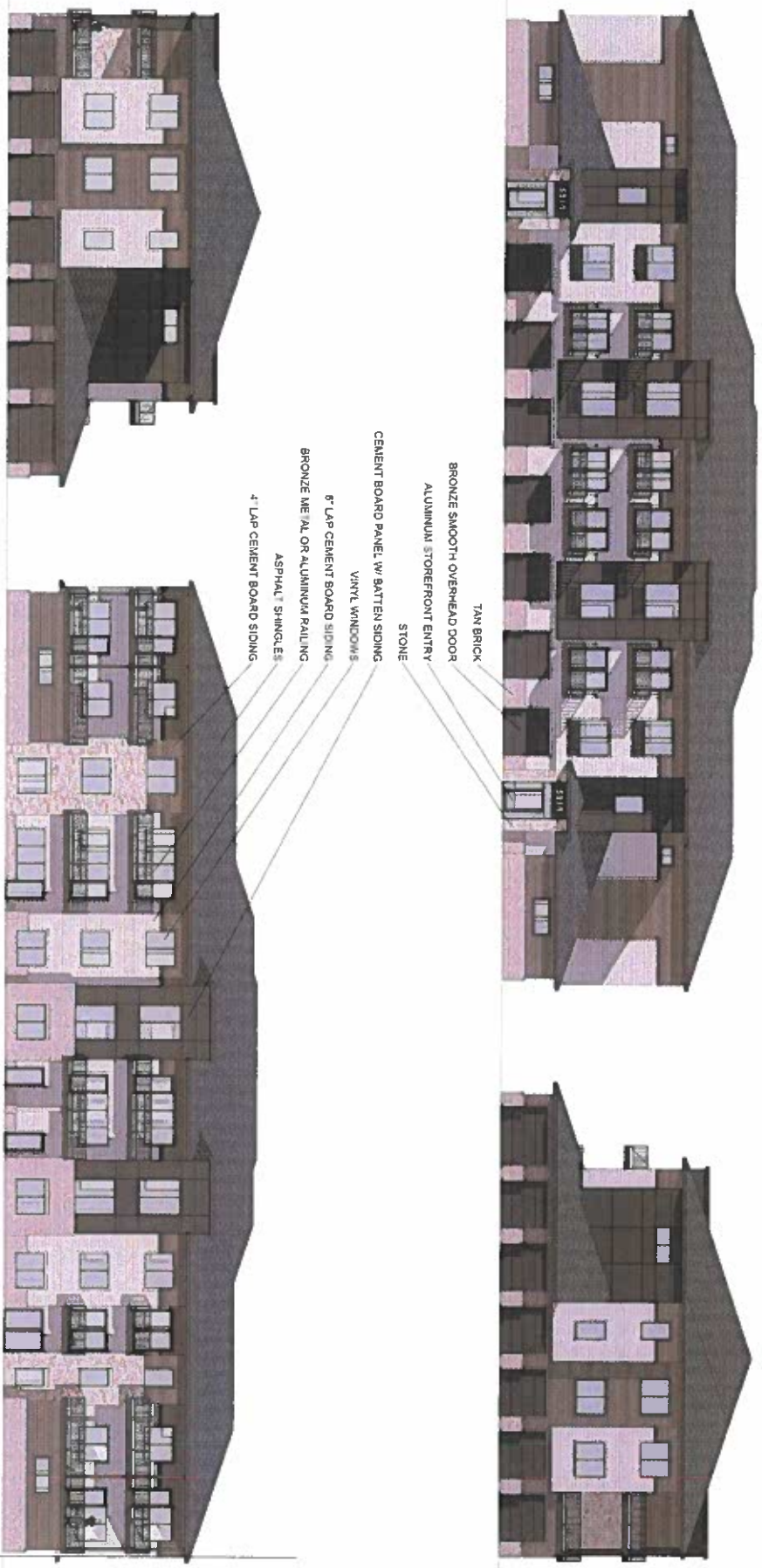
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DIERKS

Village of Mukwonago - 28-plex

Mukwonago, WI

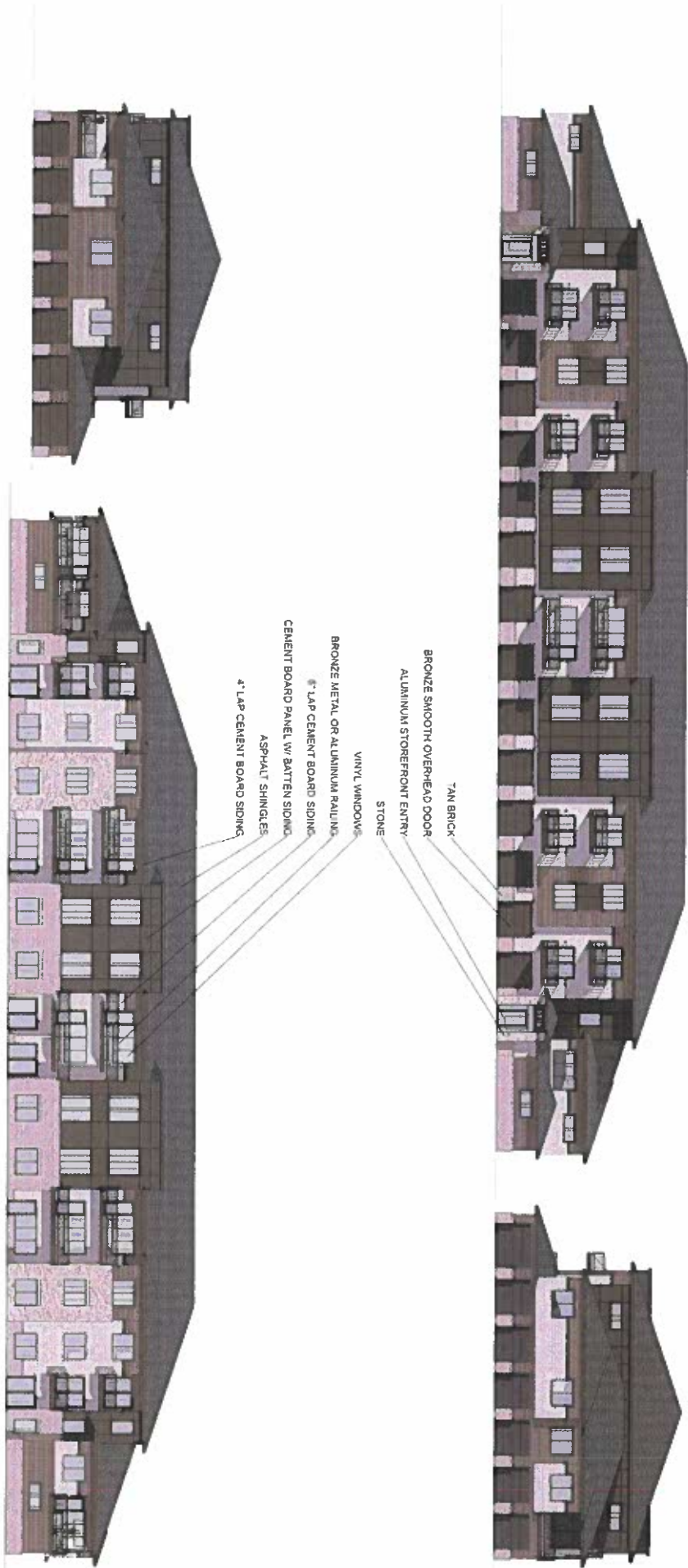
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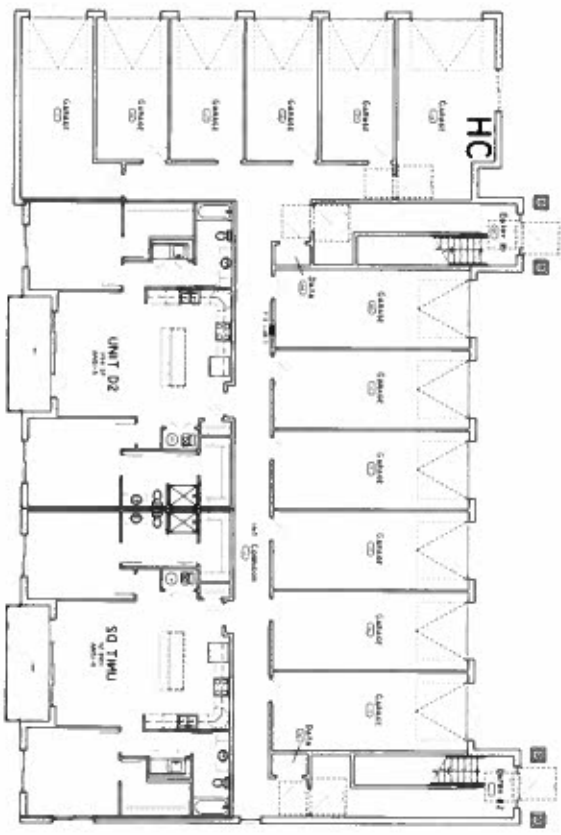




village of Mukwonago - 28-plex
Mukwonago, WI
2019 Q4 II

village of Mukwonago - 21-plex
Mukwonago, WI
2019 Q4 III



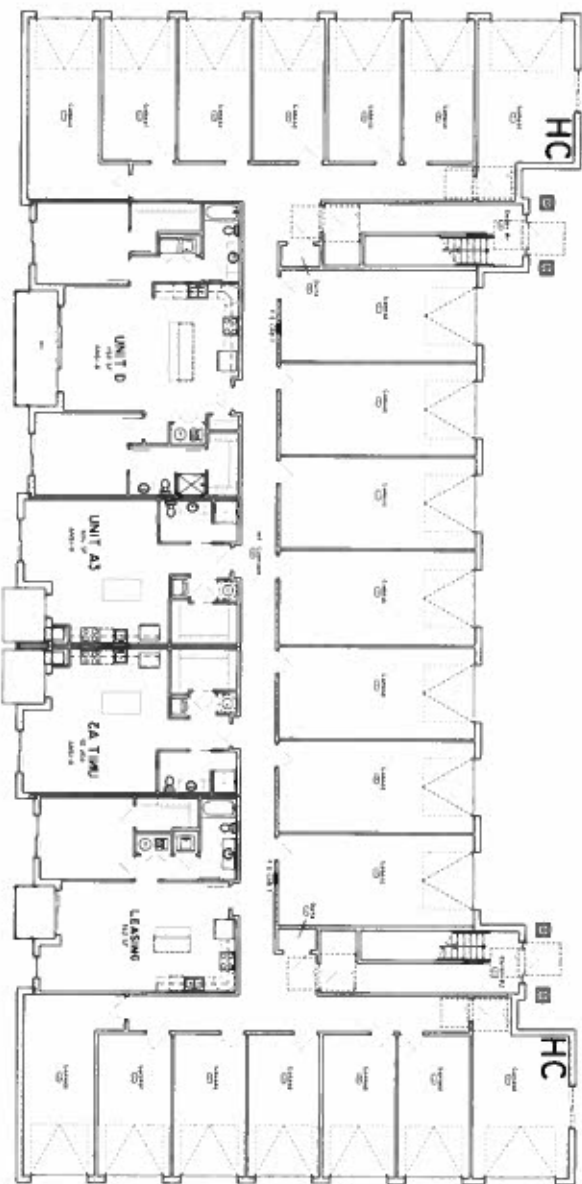


MAIN LEVEL PLAN

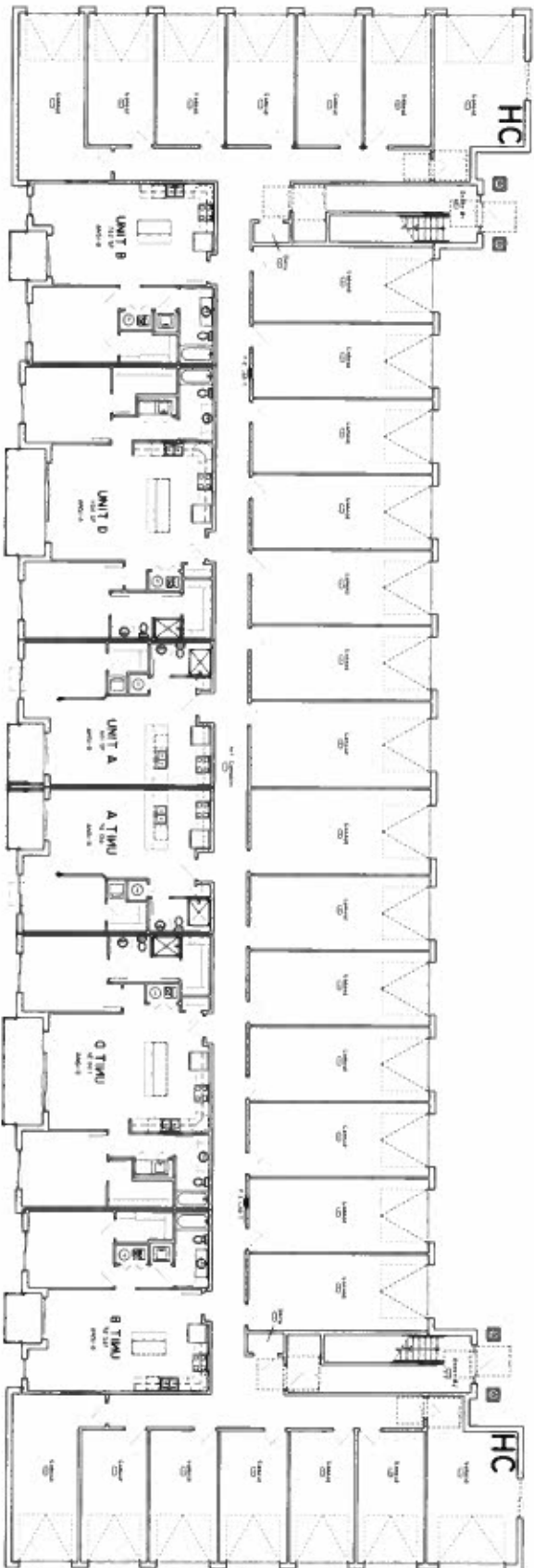
Village of Mukwonago • 12-plex

Mukwonago, WI

2019 G.A. II



MAIN LEVEL PLAN

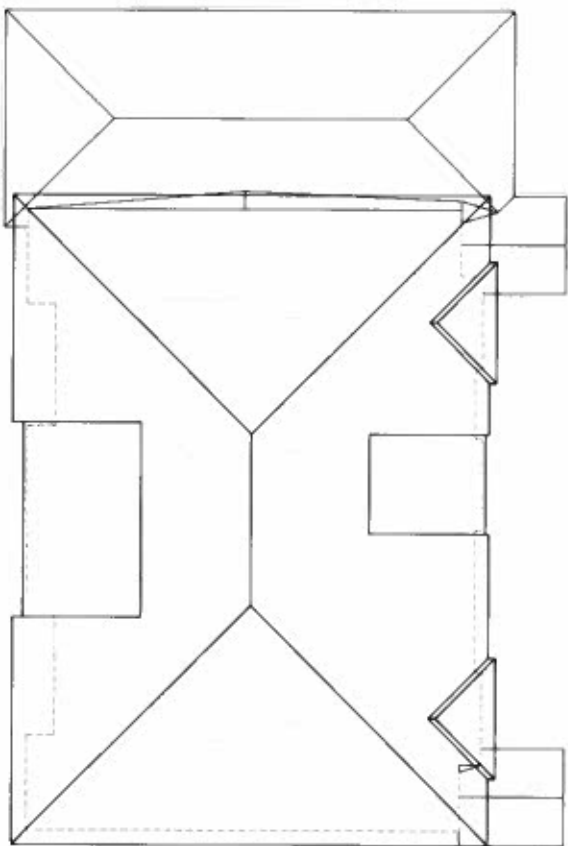


MAIN LEVEL PLAN
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0 1 2 3 4 5 6 7 8 9 10

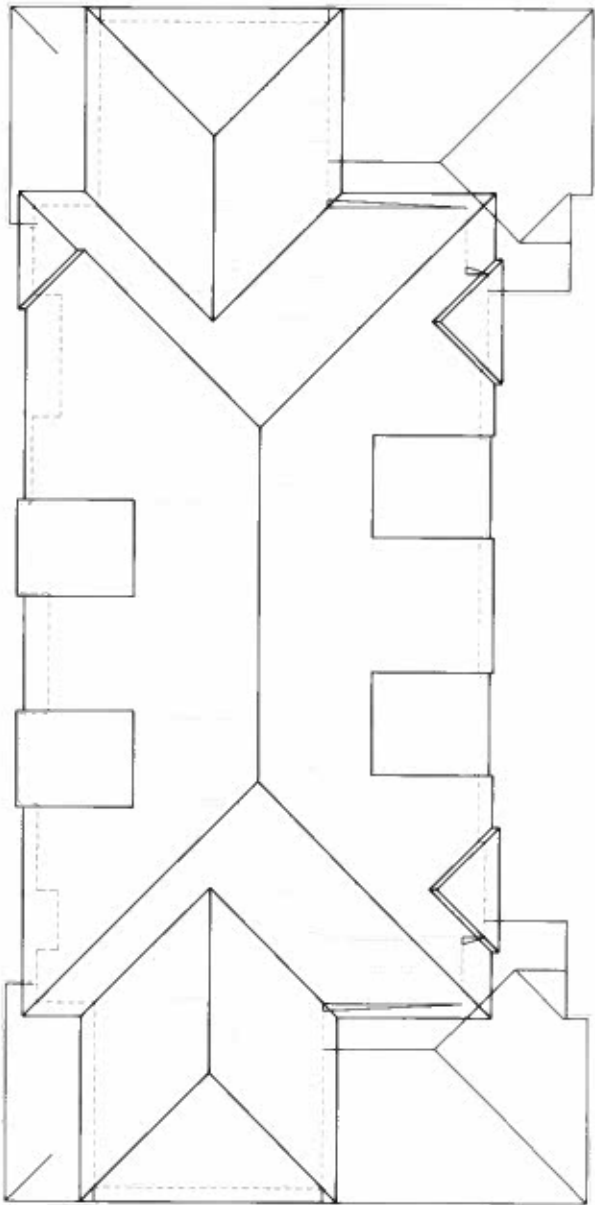
Village of Mukwonago - 28-plex

Mukwonago, WI

2009.04.11



ROOF PLAN
1/8" = 1'-0"

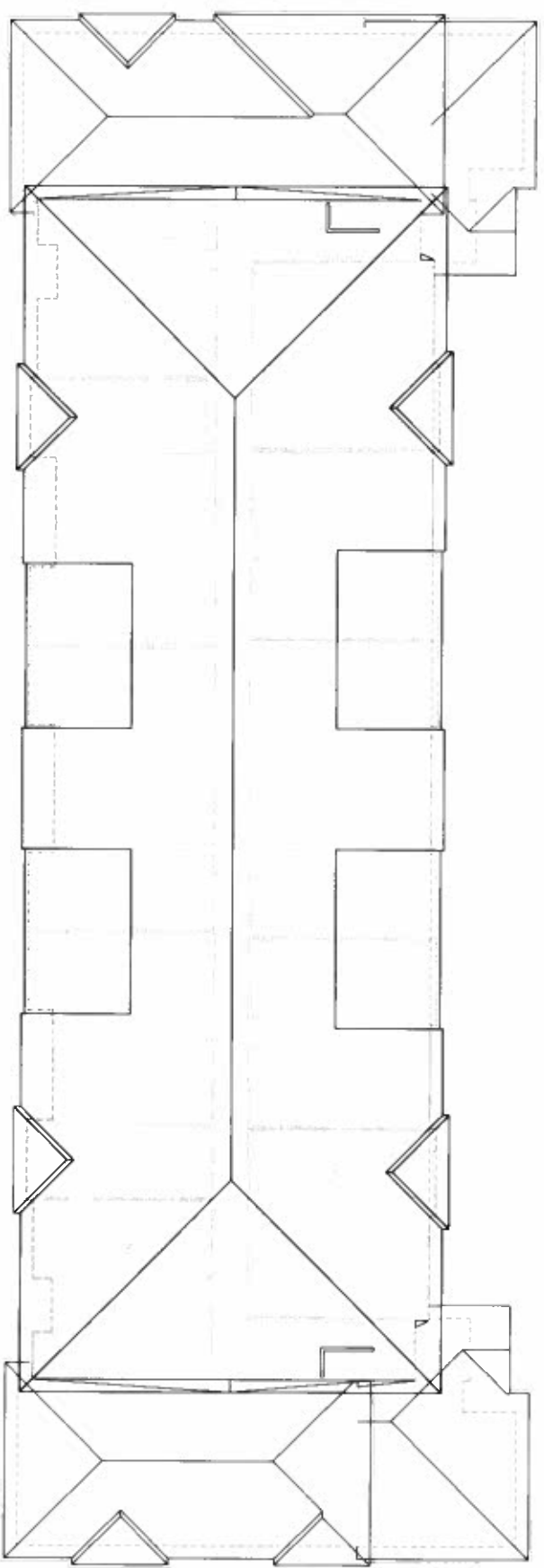


ROOF PLAN
0' 1' 2' 3' 4' 5' 6'

Village of Mukwonago 21-plex

Mukwonago, WI

2019 G.A. III

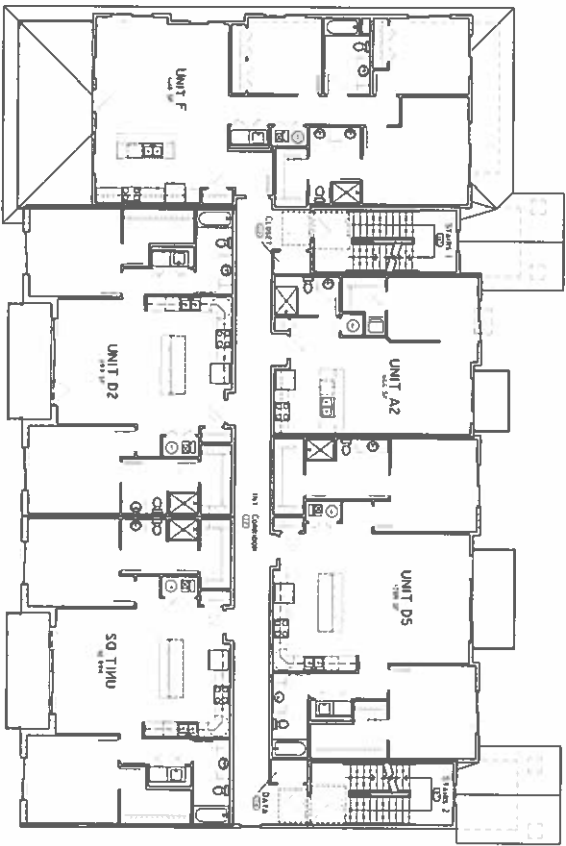


Roof Plan
1/8" = 1'-0"

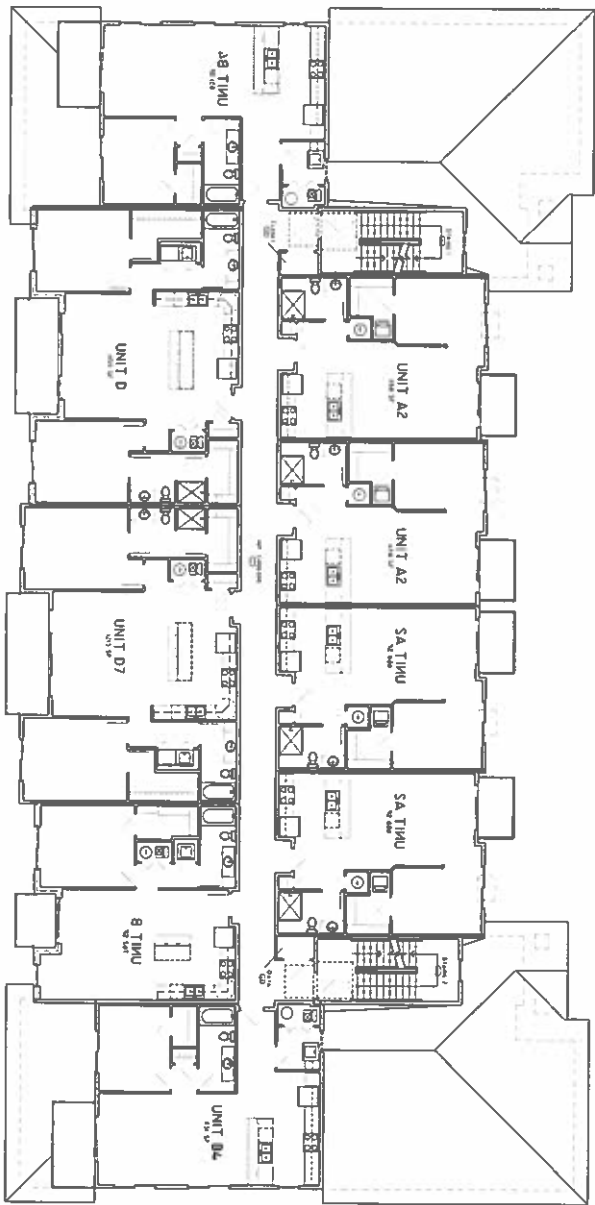
Village of Mukwonago - 28-plex

Mukwonago, WI

2010 G.L. #



SECOND LEVEL PLAN
1/8" = 1'-0"

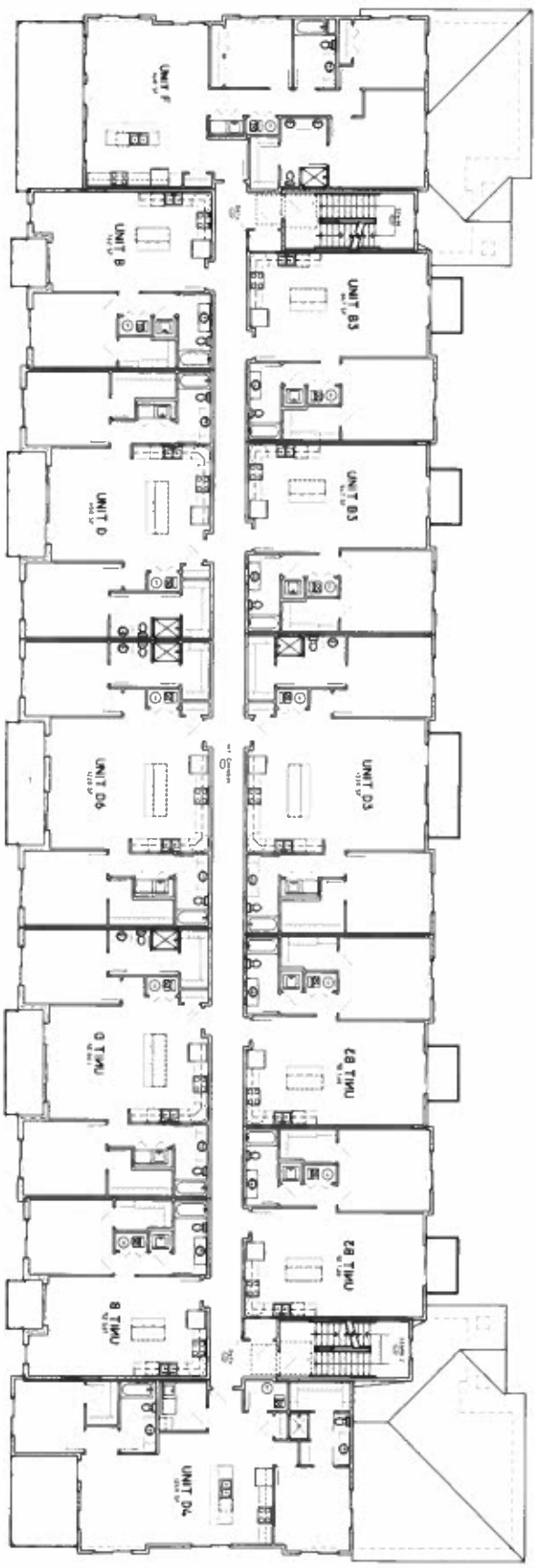


SECOND LEVEL PLAN
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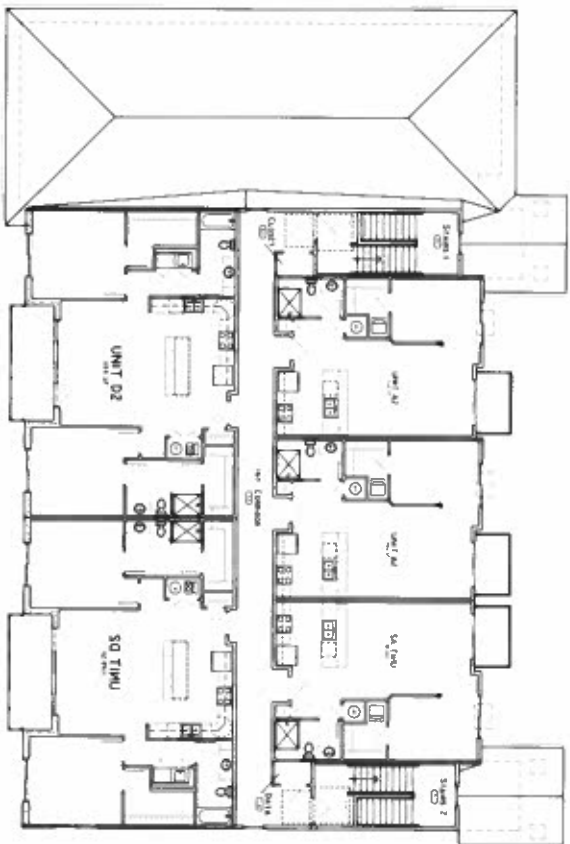
Village of Mukwonago - Z1-plex

Mukwonago, WI

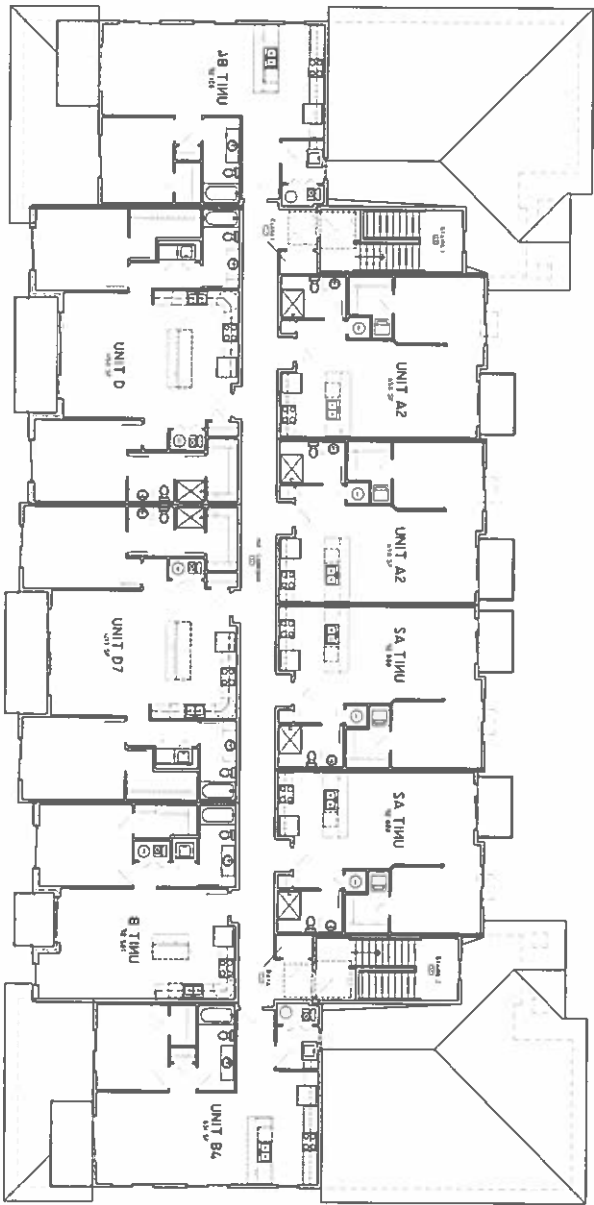
2019 Oct. 11



SECOND LEVEL PLAN
0' 1' 2' 3' 4' 5' 6' 7' 8' 9' 10'



THIRD LEVEL PLAN
0' 0" = 1' 0"

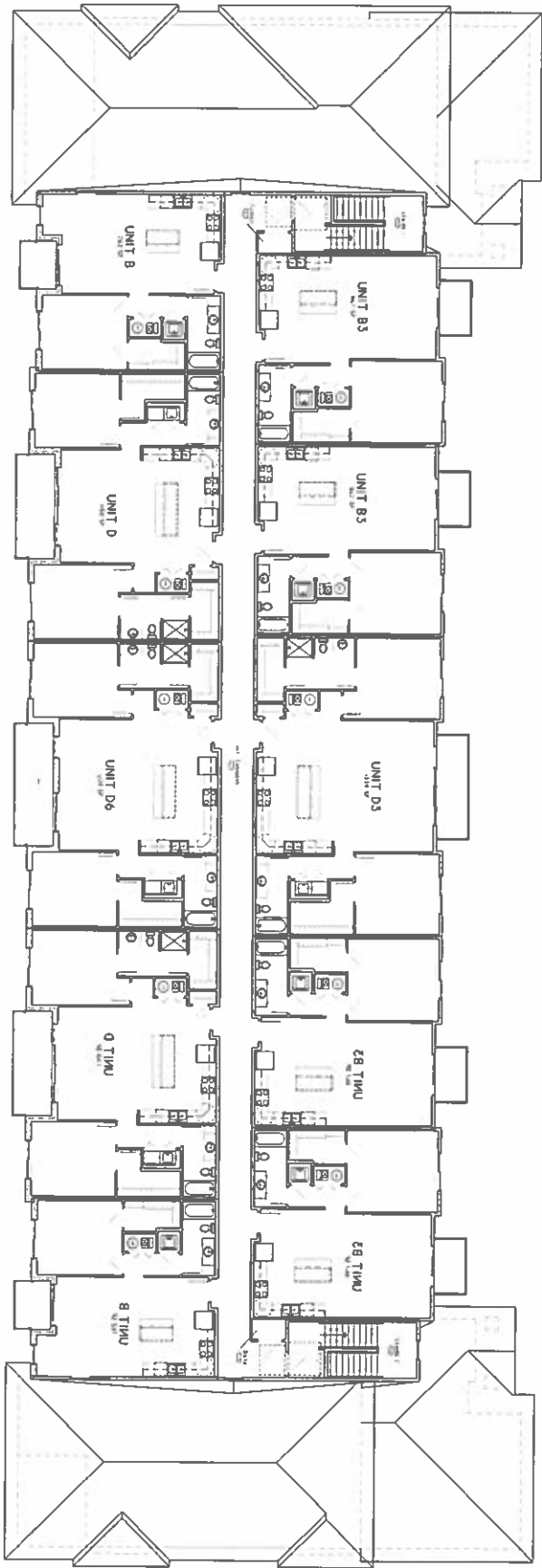


THIRD LEVEL PLAN

Village of Mukwonago - 21-plex

Mukwonago, WI

2019 06.18



THIRD LEVEL PLAN
0' 1' 2' 3' 4' 5' 6' 7' 8' 9' 10'

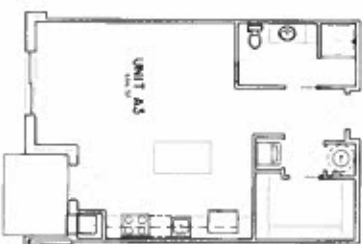
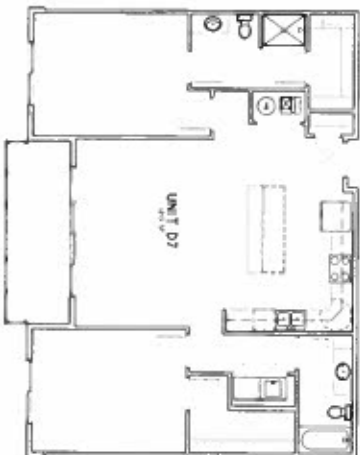
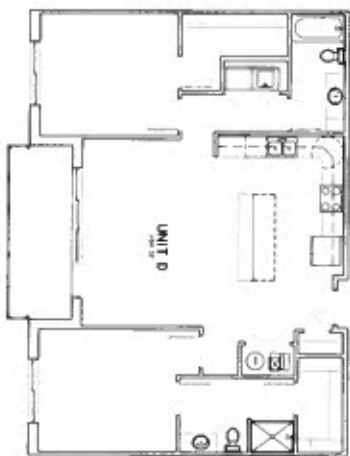
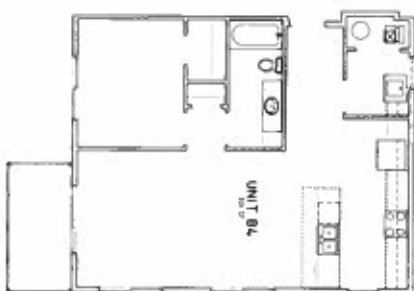
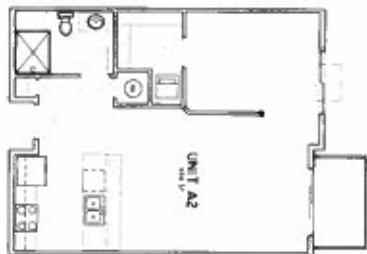
Village of Mukwonago - 28-plex

Mukwonago, WI

2019 A.C. III



ENLARGED UNIT PLANS
1/8" = 1'-0"

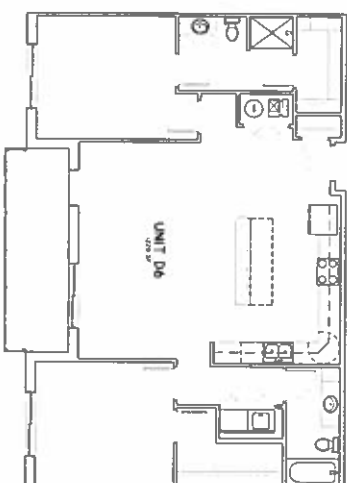
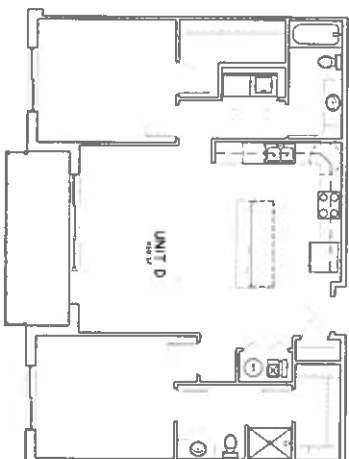
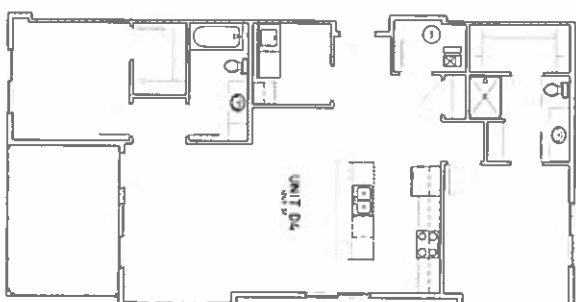
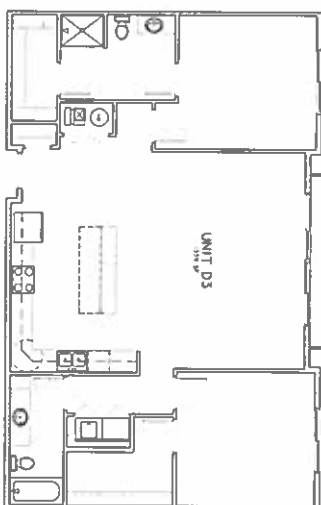
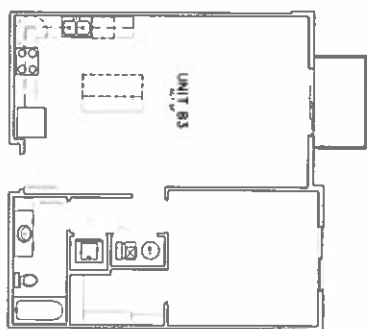
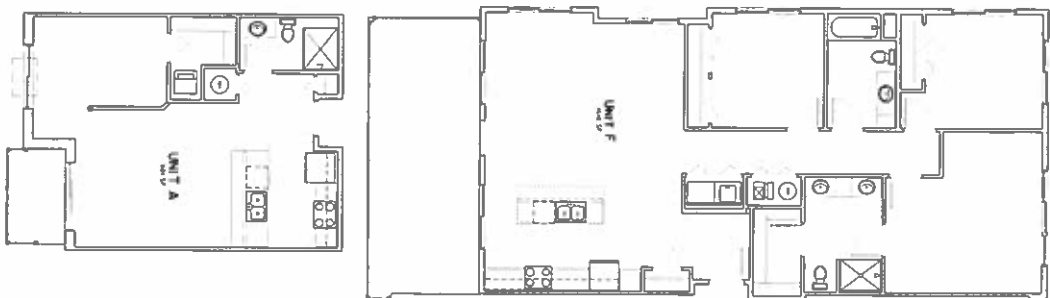


ENLARGED UNIT PLANS

Village of Mukwonago - 21-plex

Mukwonago, WI

2019 G.A. II



ENLARGED UNIT PLANS
3/16" = 1'-0"
0 1 2 3 4

Village of Mukwonago - 28-plex

Mukwonago, WI

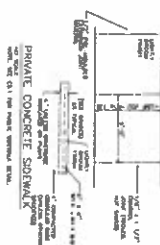
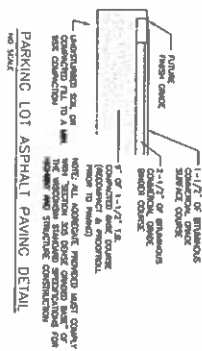
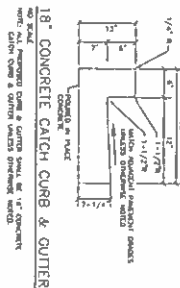
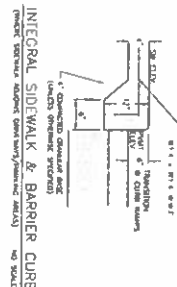
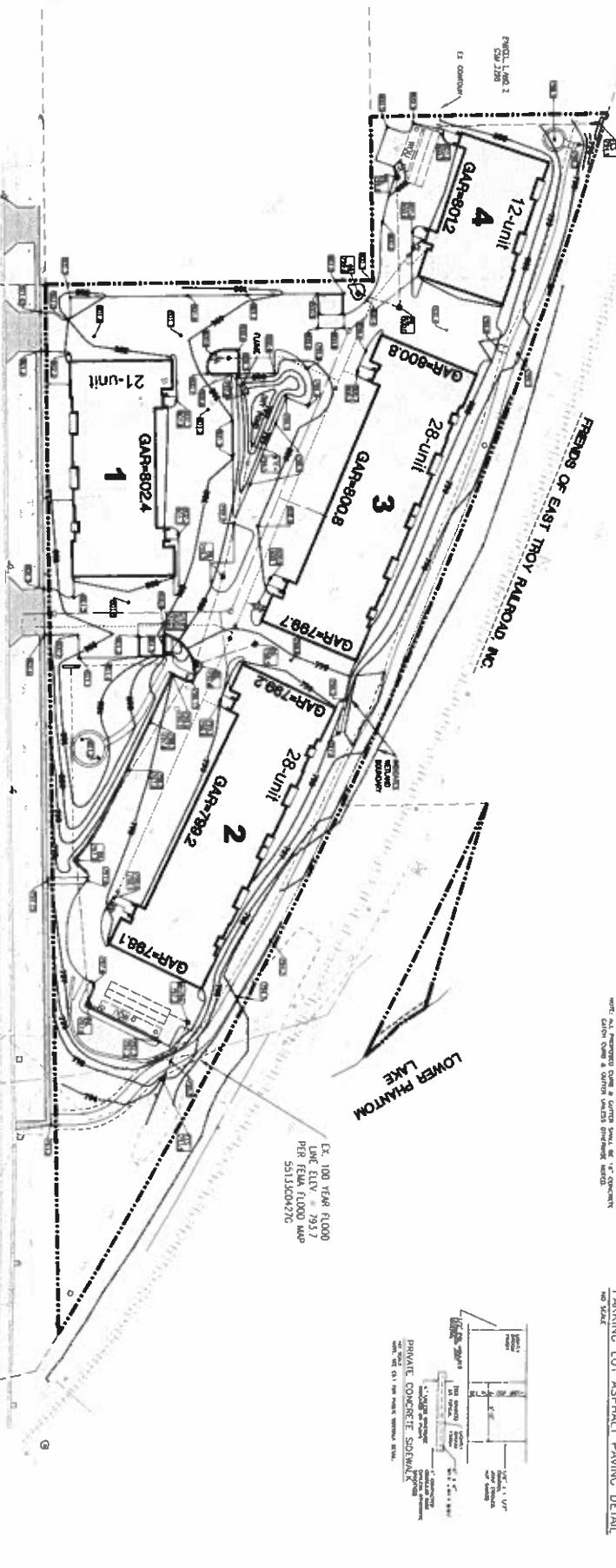
2019 G.A. #

CONTRACTOR IS REQUESTED TO CONTACT DESIGN AGENT FOR THE LOCATION OF EXISTING UTILITIES PRIOR TO CONSTRUCTION. THE LOCATION OF EXISTING UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. CALL EXISTING UTILITIES 800-485-4822.

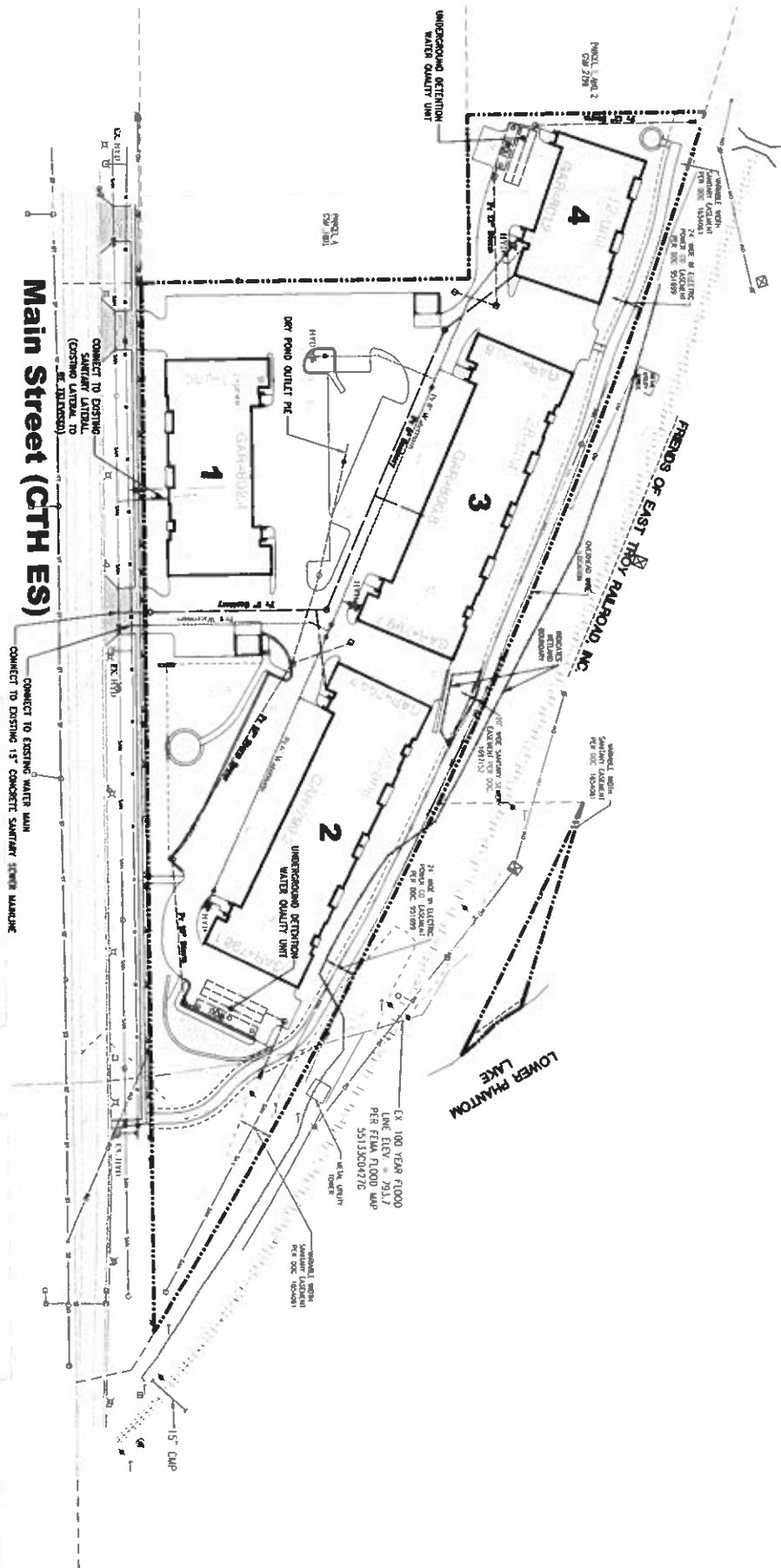
EXISTING UTILITIES: EXISTING UTILITIES ARE SHOWN ON THE PLAN. THE LOCATION OF EXISTING UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. CALL EXISTING UTILITIES 800-485-4822.

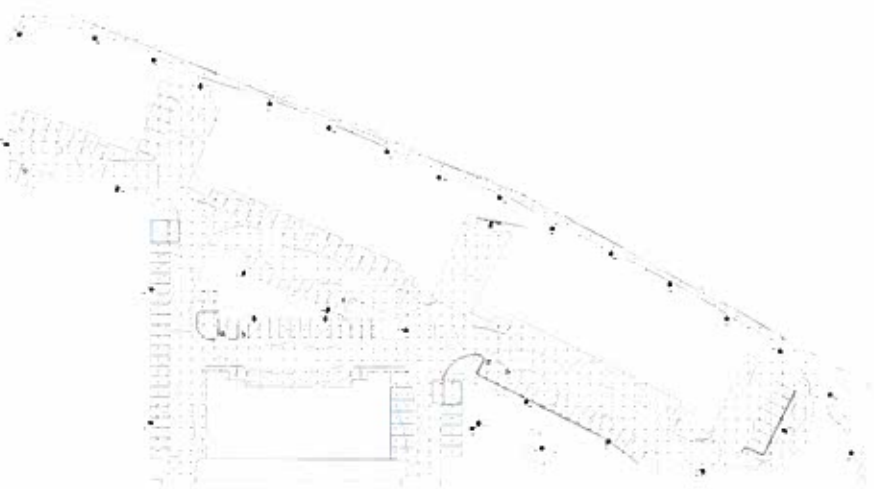
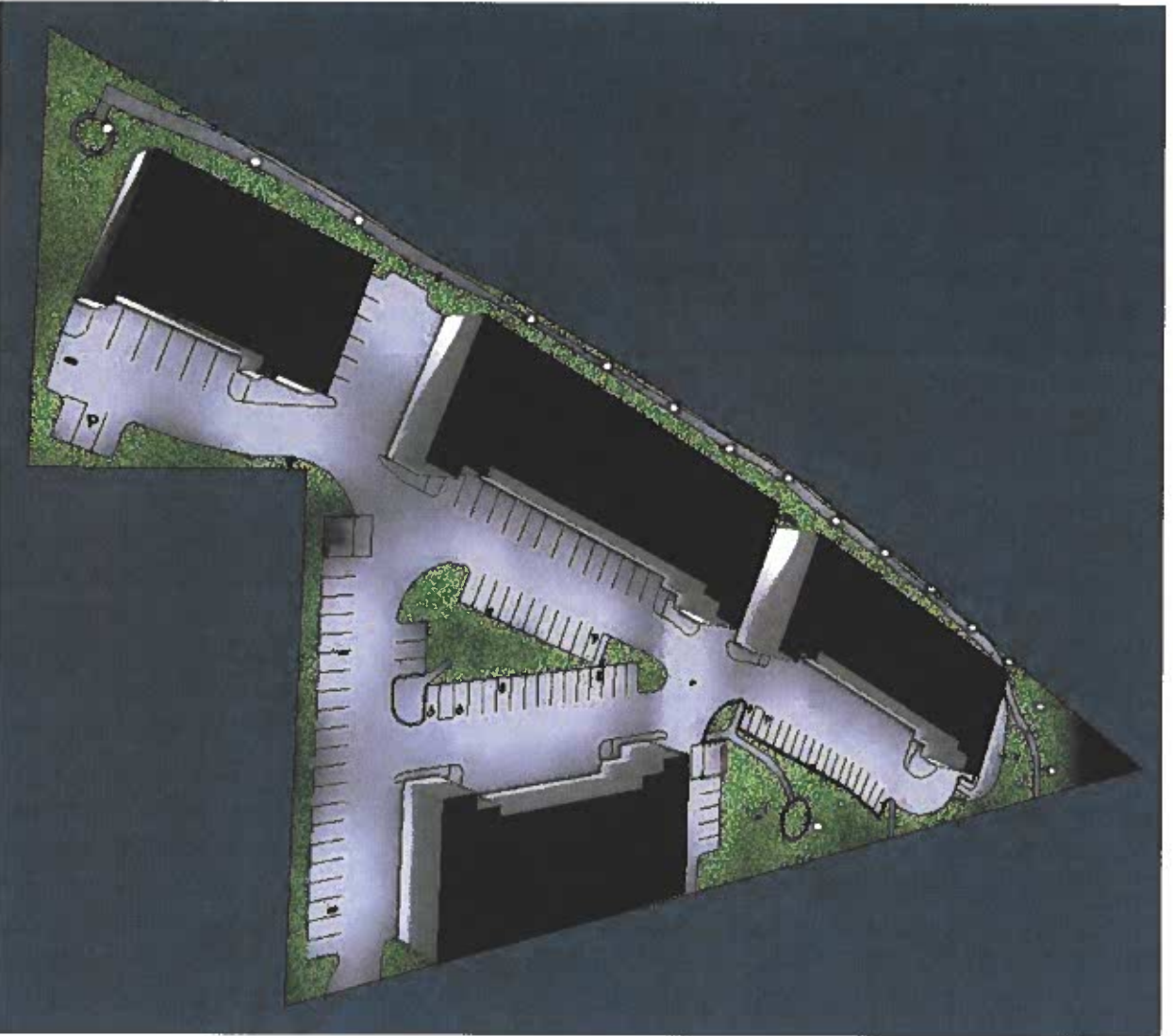
EXISTING UTILITIES: EXISTING UTILITIES ARE SHOWN ON THE PLAN. THE LOCATION OF EXISTING UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. CALL EXISTING UTILITIES 800-485-4822.

Main Street (CTH ES)



PROJECT: MUKWONAGO APARTMENTS VILLAGE OF MUKWONAGO, WISCONSIN PREPARED FOR: ASSURTY PO BOX 82433 LINCOLN, NE 68501-2533			
DATE:	APRIL 11, 2018	DATE:	REVISION
JOB NUMBER:	8000-7058	DATE:	REVISION
DESCRIPTION:	Proposed Grading Plan	DATE:	REVISION
SHEET:	3 OF 4	DATE:	REVISION

[illegible][illegible]



ILLUMINANCE (FC)			
Avg	Max	Min	
0.0	1.9	0.1	

MUNWANGO APARTMENTS
 SITE LIGHTING CALCULATIONS
 BP PROJECT #: 1071002
 SCALE: 1" = 50'-0" ON 24X36



Domus 50 is one of the most versatile luminaires offered by Lumec. This classic shape was one of the first in a line of pioneering Lumec designs. Domus offers a subtly refined design that balances shape, dimension and proportion.

Project _____

Location _____

Cat. No. _____

Type: _____

Lamps _____ Qty _____

Notes _____

Calculated with 20'-0" pole and 3'-0" base

Ordering guide: Luminaire

Example DMS50-90W80LED4K-T-ACDR-LE3F-120-DMG-SMB-RCD-PHB-BKTX

Series	LED module	Lamp type	Globe material	Optical system	Voltage	Driver options
DMS50		T				
DMS50 Domus	4000K 35W32LED4K 55W32LED4K 55W48LED4K 70W64LED4K 72W32LED4K 80W48LED4K 90W80LED4K 108W48LED4K 110W64LED4K 135W80LED4K 145W64LED4K 180W80LED4K 3000K 35W32LED3K 55W32LED3K 55W48LED3K 70W64LED3K 72W32LED3K 80W48LED3K 90W80LED3K 108W48LED3K 110W64LED3K 135W80LED3K 145W64LED3K 180W80LED3K	T	ACDR Acrylic globe	Globe LE2A ¹ Type II (ASYM) with globe LE3A ¹ Type III (ASYM) with globe LE4A ¹ Type IV (ASYM) with globe Sag lens LE2S Type II (ASYM) Sag glass lens LE3S Type III (ASYM) Sag glass lens LE4S Type IV (ASYM) Sag glass lens LE5S ¹ Type V (SYMM) Sag glass lens Flat lens LE2F Type II (ASYM) Flat glass lens LE3F Type III (ASYM) Flat glass lens LE4F Type IV (ASYM) Flat glass lens LE5F Type V (SYMM) Flat glass lens	120 120V 208 208V 240 240V 277 277V 347 347V 480 480V	AST¹ Pre-set, progressive start-up CLU¹ Pre-set, manage lumen depreciation DALI¹ Pre-set, compatible with the DALI control system OTL¹ Pre-set to signal end of life of the lamp DMG 0-10V CDMGP¹ Dimming level set by user CDMG25¹ 8 hrs. 25% reduction CDMG50¹ 8 hrs. 50% reduction CDMG75¹ 8 hrs. 75% reduction CDMGM25¹ 6 hrs. 25% reduction CDMGM50¹ 6 hrs. 50% reduction CDMGM75¹ 6 hrs. 75% reduction CDMGS25¹ 4 hrs. 25% reduction CDMGS50¹ 4 hrs. 50% reduction CDMGS75¹ 4 hrs. 75% reduction

Ordering guide (continued)

Adaptors	Luminaire options	Poles & Brackets	Finish
MA1 1 1/4" NPT threaded hole adaptor MA2 1 1/2" NPT threaded hole adaptor SMA¹ Decorative retro side-mounted cast-aluminum, accepts tubes from 1 5/8" to 2 3/8" SMB Decorative contemporary side-mounted cast-aluminum, accepts tubes from 1 5/8" to 2 3/8"	BO Bridge and Overpass DE1 Decorative deflector HS House side shield PH7 Photoelectric cell, bottom type PH8^{2,4} Photoelectric cell, extended life PH9^{2,4} Shorting cap PHXL^{2,4} Photoelectric cell, extended life RC^{2,5} Receptacle 3 pins RCD^{2,5} Receptacle 5 pins RCD7^{2,5} Receptacle 7 pins SP2 Surge protector	Consult signify.com/outdoorluminaires for details and the complete line of Signify poles and brackets	BE2TX Textured midnight blue BE6TX Textured ocean blue BE8TX Textured royal blue BG2TX Textured Sandstone BKTX Textured black BRTX Textured bronze GN4TX Textured blue green GN6TX Textured forest green GN8TX Textured Dk forest green GNTX Textured green GR Gray sandtex GY3TX Textured medium grey NP Natural aluminum RD2TX Textured burgundy RD4TX Textured scarlet TG Hammetone gold WHTX Textured white

Footnotes

- Not available with HS option
- SMA or SMB adaptors is required for this option
- Not available 347-480 volt
- Luminaire option RC, RCD or RCD7 is required with this options
- Use of photoelectric cell or shorting cap is required to ensure proper illumination
- Globe Material ACDR is required with this optical system
- Only 3 pin receptacle RC is available with SMA adaptor

Coordinate with architect/owner

DMS50 Domus LED Pendant

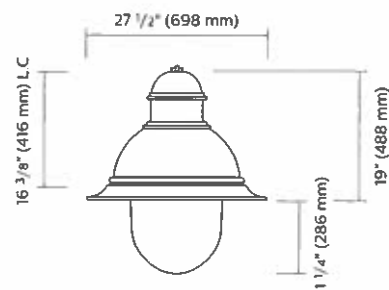
Urban Luminaire

TYPE 1

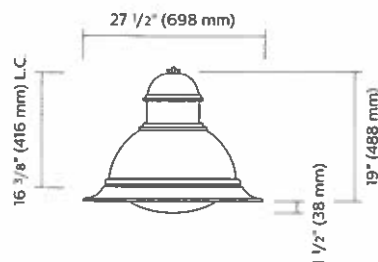
Dimensions

EPA 1.35 ft² max.

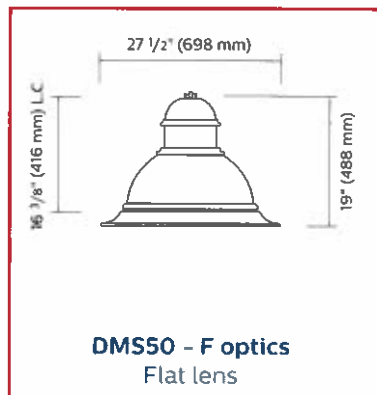
Weight: 42 lbs (19.1kg) max.



DMS50 - A optics
Long drop globe



DMS50 - S optics
Sag lens



DMS50 - F optics
Flat lens

Predicted Lumen Depreciation Data

Predicted performance derived from LED manufacturer's data and engineering design estimates, based on IESNA LM-80 methodology. Actual experience may vary due to field application conditions. L₇₀ is the predicted time when LED performance depreciates to 70% of initial lumen output. Calculated per IESNA TM21-11. Published L₇₀ hours limited to 6 times actual LED test hours.

Ambient Temperature °C	Driver mA	Calculated L ₇₀ Hours	L ₇₀ per TM-21	Lumen Maintenance % at 60,000 hrs
35°C	700 mA	>100,000 hours	>60,000 hours	>86%

LED Wattage and Lumen Values: 4000K Domus luminaire

Flat lens

Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2F			Type LE3F			Type LE4F			Type LE5F		
					Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS50-35W32LED4K-T	32	350	37	4000K	4,039	109	B1-U0-G1	3,934	106	B1-U0-G1	3,895	105	B1-U0-G1	3,925	106	B3-U0-G1
DMS50-55W32LED4K-T	32	530	55	4000K	5,808	106	B1-U0-G1	5,657	103	B1-U0-G1	5,602	102	B1-U0-G2	5,644	103	B3-U0-G1
DMS50-72W32LED4K-T	32	700	73	4000K	7,312	101	B2-U0-G1	7,122	98	B1-U0-G2	7,052	97	B1-U0-G2	7,105	98	B3-U0-G2
DMS50-55W48LED4K-T	48	350	54	4000K	6,041	113	B1-U0-G1	5,883	110	B1-U0-G1	5,826	109	B1-U0-G2	5,870	110	B3-U0-G1
DMS50-80W48LED4K-T	48	530	80	4000K	8,641	108	B2-U0-G2	8,417	105	B2-U0-G2	8,335	104	B2-U0-G2	8,398	105	B3-U0-G2
DMS50-108W48LED4K-T	48	700	106	4000K	10,852	103	B2-U0-G2	10,570	100	B2-U0-G2	10,467	99	B2-U0-G2	10,546	100	B4-U0-G2
DMS50-70W64LED4K-T	64	350	69	4000K	7,856	113	B2-U0-G1	7,709	111	B1-U0-G2	7,697	111	B1-U0-G2	7,643	110	B3-U0-G2
DMS50-110W64LED4K-T	64	530	105	4000K	11,261	107	B2-U0-G2	11,050	105	B2-U0-G2	11,034	105	B2-U0-G2	10,955	104	B4-U0-G2
DMS50-145W64LED4K-T	64	700	141	4000K	14,148	101	B3-U0-G2	13,883	99	B2-U0-G2	13,862	99	B2-U0-G2	13,763	98	B4-U0-G2
DMS50-90W80LED4K-T	80	350	86	4000K	9,806	114	B2-U0-G2	9,623	112	B2-U0-G2	9,608	112	B2-U0-G2	9,540	111	B4-U0-G2
DMS50-135W80LED4K-T	80	530	131	4000K	14,008	107	B3-U0-G2	13,745	105	B2-U0-G2	13,724	105	B2-U0-G2	13,626	104	B4-U0-G2
DMS50-180W80LED4K-T	80	700	174	4000K	17,483	100	B3-U0-G2	17,144	98	B3-U0-G2	17,269	99	B3-U0-G3	17,115	98	B4-U0-G2

¹ System input wattage may vary based on input voltage, by up to +/- 10% and based on manufacturer forward voltage, by up to +/- 8%.

² Lumen values based on photometric tests performed in compliance with IESNA LM-79.

Note: Some data may be scaled based on tests of similar, but not identical, luminaires.

DMS50 Domus LED Pendant

Urban Luminaire

TYPE 1

LED Wattage and Lumen Values: 3000K Domus luminaire

Flat lens

Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2F			Type LE3F			Type LE4F			Type LE5F		
					Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS50-35W32LED3K-T	32	350	37	3000K	3,641	98	B1-U0-G1	3,547	96	B1-U0-G1	3,512	95	B1-U0-G1	3,538	95	B2-U0-G1
DMS50-55W32LED3K-T	32	530	55	3000K	5,237	95	B1-U0-G1	5,101	93	B1-U0-G1	5,051	92	B1-U0-G1	5,089	93	B3-U0-G1
DMS50-72W32LED3K-T	32	700	73	3000K	6,592	91	B2-U0-G1	6,421	88	B1-U0-G1	6,358	87	B1-U0-G2	6,406	88	B3-U0-G1
DMS50-55W48LED3K-T	48	350	54	3000K	5,446	102	B1-U0-G1	5,305	99	B1-U0-G1	5,253	98	B1-U0-G2	5,292	99	B3-U0-G1
DMS50-80W48LED3K-T	48	530	80	3000K	7,791	97	B2-U0-G1	7,589	95	B1-U0-G2	7,515	94	B1-U0-G2	7,571	95	B3-U0-G2
DMS50-108W48LED3K-T	48	700	106	3000K	9,784	93	B2-U0-G2	9,530	90	B2-U0-G2	9,437	89	B2-U0-G2	9,508	90	B4-U0-G2
DMS50-70W64LED3K-T	64	350	69	3000K	7,083	102	B2-U0-G1	6,951	100	B1-U0-G2	6,940	100	B1-U0-G2	6,891	99	B3-U0-G2
DMS50-110W64LED3K-T	64	530	105	3000K	10,153	96	B2-U0-G2	9,963	95	B2-U0-G2	9,948	94	B2-U0-G2	9,877	94	B4-U0-G2
DMS50-145W64LED3K-T	64	700	141	3000K	12,756	91	B3-U0-G2	12,517	89	B2-U0-G2	12,498	89	B2-U0-G2	12,409	88	B4-U0-G2
DMS50-90W80LED3K-T	80	350	86	3000K	8,842	103	B2-U0-G2	8,676	101	B2-U0-G2	8,663	101	B2-U0-G2	8,601	100	B3-U0-G2
DMS50-135W80LED3K-T	80	530	131	3000K	12,629	97	B3-U0-G2	12,392	95	B2-U0-G2	12,374	95	B2-U0-G2	12,286	94	B4-U0-G2
DMS50-180W80LED3K-T	80	700	174	3000K	15,817	91	B3-U0-G2	15,521	89	B2-U0-G2	15,497	89	B2-U0-G3	15,387	88	B4-U0-G2

Sag lens

Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2S			Type LE3S			Type LE4S			Type LE5S		
					Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS50-35W32LED3K-T	32	350	37	3000K	3,665	99	B1-U0-G1	3,611	97	B1-U0-G1	3,576	96	B1-U0-G1	3,668	99	B3-U0-G1
DMS50-55W32LED3K-T	32	530	55	3000K	5,270	96	B1-U0-G1	5,193	94	B1-U0-G1	5,144	94	B1-U0-G2	5,276	96	B3-U0-G1
DMS50-72W32LED3K-T	32	700	73	3000K	6,635	91	B2-U0-G1	6,537	90	B1-U0-G2	6,475	89	B1-U0-G2	6,641	91	B3-U0-G2
DMS50-55W48LED3K-T	48	350	54	3000K	5,481	102	B1-U0-G1	5,401	101	B1-U0-G1	5,349	100	B1-U0-G2	5,487	102	B3-U0-G1
DMS50-80W48LED3K-T	48	530	80	3000K	7,842	98	B2-U0-G2	7,726	97	B1-U0-G2	7,653	96	B1-U0-G2	7,849	98	B3-U0-G2
DMS50-108W48LED3K-T	48	700	106	3000K	9,847	93	B2-U0-G2	9,702	92	B2-U0-G2	9,610	91	B2-U0-G2	9,857	93	B4-U0-G2
DMS50-70W64LED3K-T	64	350	69	3000K	7,131	103	B2-U0-G1	7,076	102	B1-U0-G2	7,067	102	B1-U0-G2	7,144	103	B3-U0-G2
DMS50-110W64LED3K-T	64	530	105	3000K	10,222	97	B2-U0-G2	10,143	96	B2-U0-G2	10,130	96	B2-U0-G2	10,239	97	B4-U0-G2
DMS50-145W64LED3K-T	64	700	141	3000K	12,842	91	B2-U0-G2	12,743	91	B2-U0-G2	12,727	91	B2-U0-G2	12,864	92	B4-U0-G2
DMS50-90W80LED3K-T	80	350	86	3000K	8,901	104	B2-U0-G2	8,833	103	B2-U0-G2	8,822	103	B2-U0-G2	8,917	104	B4-U0-G2
DMS50-135W80LED3K-T	80	530	131	3000K	12,715	97	B2-U0-G2	12,616	97	B2-U0-G2	12,601	96	B2-U0-G2	12,736	98	B4-U0-G2
DMS50-180W80LED3K-T	80	700	174	3000K	15,924	91	B3-U0-G2	15,801	91	B2-U0-G2	15,782	91	B2-U0-G3	15,951	92	B4-U0-G2

¹ System input wattage may vary based on input voltage by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%

² Lumen values based on photometric tests performed in compliance with IESNA LM-79

Note: Some data may be scaled based on tests of similar, but not identical luminaires

DMS50 Domus LED Pendant

Urban Luminaire

TYPE 1

LED Wattage and Lumen Values: 3000K Domus luminaire (continued)

Globe (ACDR)

Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2A			Type LE3A			Type LE4A		
					Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS50-35W32LED3K-T	32	350	37	3000K	3,731	101	B1-U2-G1	3,686	99	B1-U2-G1	3,664	99	B1-U2-G2
DMS50-55W32LED3K-T	32	530	55	3000K	5,366	98	B1-U3-G1	5,302	96	B1-U3-G2	5,269	96	B1-U3-G2
DMS50-72W32LED3K-T	32	700	73	3000K	6,755	93	B1-U3-G2	6,674	92	B1-U3-G2	6,633	91	B1-U3-G2
DMS50-55W48LED3K-T	48	350	54	3000K	5,581	104	B1-U3-G1	5,514	103	B1-U3-G2	5,480	102	B1-U3-G2
DMS50-80W48LED3K-T	48	530	80	3000K	7,984	100	B2-U3-G2	7,888	99	B1-U3-G2	7,839	98	B1-U3-G2
DMS50-108W48LED3K-T	48	700	106	3000K	10,026	95	B2-U3-G2	9,906	94	B2-U3-G2	9,845	93	B2-U3-G3
DMS50-70W64LED3K-T	64	350	69	3000K	7,153	103	B2-U3-G2	7,025	101	B2-U3-G2	7,072	102	B1-U3-G2
DMS50-110W64LED3K-T	64	530	105	3000K	10,253	97	B2-U3-G2	10,069	96	B2-U3-G2	10,137	96	B2-U3-G3
DMS50-145W64LED3K-T	64	700	141	3000K	12,881	92	B3-U3-G3	12,651	90	B2-U3-G2	12,736	91	B2-U3-G3
DMS50-90W80LED3K-T	80	350	86	3000K	8,928	104	B2-U3-G2	8,768	102	B2-U3-G2	8,827	103	B2-U3-G2
DMS50-135W80LED3K-T	80	530	131	3000K	12,753	98	B3-U3-G3	12,525	96	B2-U3-G2	12,609	97	B2-U3-G3
DMS50-180W80LED3K-T	80	700	174	3000K	15,972	92	B3-U3-G3	15,687	90	B3-U3-G3	15,792	91	B3-U3-G3

¹ System input wattage may vary based on input voltage, by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%

² Lumen values based on photometric tests performed in compliance with IESNA LM-79

Note: Some data may be scaled based on tests of similar, but not identical, luminaires

Specifications:

Housing

In a round shape, this housing is made of die cast A380 aluminum, c/w a watertight grommet, mechanically assembled to the bracket with four bolts 5/16 18 UNC. This suspension system permits for a full rotation of the luminaire in 90° increments.

Access-mechanism

A die cast A360 aluminum technical ring with latch, hinge and a cast in decorative skirt. The mechanism shall offer tool free access to the inside of the luminaire. An embedded memory retentive gasket shall ensure weatherproofing.

Light engine

LED engine composed of 5 main components:

Heat Sink / Lens / LED lamp / Driver / Optical System

Electrical components are RoHS compliant.

LED engine

LED type: Lumileds LUXEON T. Composed of high-performance white LEDs. Color temperature as per ANSI/NEMA bin Neutral White, 4000 Kelvin nominal (3985K +/- 275K or 3710K to 4260K) or Warm white, 3000 Kelvin nominal (3045K +/- 175K or 2870K to 3220K), CRI 70 Min. 75 Typical.

Lens

LEXF/LEXS: Made of soda lime tempered glass lens, mechanically assembled and sealed onto the lower part of the heat sink.
LEXA (Globe): Made of one-piece seamless injection-molded impact-resistant (DR) acrylic having an inner prismatic surface. The globe is mechanically assembled and sealed onto the lower part of the heat sink.

Heat sink

Made of cast aluminum optimizing the LEDs efficiency and life. Product does not use any cooling device with moving parts (only passive cooling device).

Driver

Driver comes standard with dimming compatible 0-10V. High power factor of 95%. Electronic driver, operating range 50/60 Hz. Auto adjusting universal voltage input from 120 to 277 VAC rated for both application line to line or line to neutral. Class I, THD of 20% max. Maximum ambient operating temperature from 40F(40C) to 130F(55C) degrees. Certified in compliance to UL1310 cULus requirement. Dry and damp location. Assembled on a unitized removable tray with Tyco quick disconnect plug resisting to 221F(105C) degrees. The current supplying the LEDs will be reduced by the driver if the

driver experiences internal overheating as a protection to the LEDs and the electrical components. Output is protected from short circuits, voltage overload and current overload. Automatic recovery after correction. Standard built in driver surge protection of 2.5kV (min)

Optical system

Composed of high performance optical grade PMMA acrylic refractor lenses to achieve desired distribution optimized to get maximum spacing, target lumens and a superior lighting uniformity. Optical system is rated IP66. Performance shall be tested per LM 63, LM 79 and TM 15 (IESNA) certifying its photometric performance. Street side indicated. Flat lens (F optics) is Dark Sky compliant with 0% uplight and U0 per IESNA TM 15.

DMS50 Domus LED Pendant

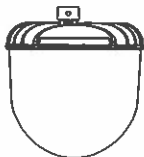
Urban Luminaire

TYPE 1

Specifications (continued):

Optical system (continued):

Prismatic globe: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with globe having an inner prismatic surface permanently sealed onto the lower part of the heat sink.



LE2A - Type II (ASYM) with globe (ACDR)
LE3A - Type III (ASYM) with globe (ACDR)
LE4A - Type IV (ASYM) with globe (ACDR)

Sag lens: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with a tempered-glass sag lens permanently sealed onto the lower part of the heat sink.



LE2S - Type II (ASYM) Sag glass lens
LE3S - Type III (ASYM) Sag glass lens
LE4S - Type IV (ASYM) Sag glass lens
LE5S - Type V (SYMM) Sag glass lens

Flat lens: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with a tempered-glass flat lens permanently sealed onto the lower part of the heat sink.



LE2F - Type II (ASYM) Flat glass lens
LE3F - Type III (ASYM) Flat glass lens
LE4F - Type IV (ASYM) Flat glass lens
LE5F - Type V (SYMM) Flat glass lens

Driver options

AST: Pre-set driver for progressive start-up of the LED module(s) to optimize energy management and enhance visual comfort at start-up.

CLO: Pre-set driver to manage the lumen depreciation by adjusting the power given to the LEDs offering the same lighting intensity during the entire lifespan of the LED module.

DALI: Pre-set driver compatible with the DALI control system.

OTL: Pre-set driver to signal end of life of the LED module(s) for better fixture management.

DMG: Dimmable driver 0-10V

CDMG: Dynadimmer standard dimming functionalities including pre-programmed scenarios to suit many applications and needs from safety to maximum energy savings.

Ordering Code	Scenario	Dimming Time	Dimming Level
CDMGS25	Safety	4 hours	25% power dimming
CDMGS50	Safety	4 hours	50% power dimming
CDMGS75	Safety	4 hours	75% power dimming
CDMGM25	Median	6 hours	25% power dimming
CDMGM50	Median	6 hours	50% power dimming
CDMGM75	Median	6 hours	75% power dimming
CDMGE25	Economy	8 hours	25% power dimming
CDMGE50	Economy	8 hours	50% power dimming
CDMGE75	Economy	8 hours	75% power dimming

Surge protector

Surge protector tested in accordance with ANSI/IEEE C62.45 per ANSI/IEEE C62.41.2 Scenario I Category C High Exposure 10kV/10kA waveforms for Line Ground, Line Neutral and Neutral Ground, and in accordance with U.S. DOE (Department of Energy) MSSLC (Municipal Solid State Street Lighting Consortium) model specification for LED roadway luminaires electrical immunity requirements for High Test Level 10kV / 10kA. SP2 20kV/20kA optional.

Luminaire adaptor

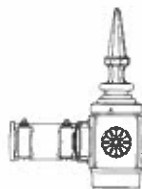
MA1: The luminaire is suspended by means of a mounting adaptor with a 1½" (32mm) NPT threaded hole accepting a threaded tube from the mounting. Retrofit adaptor for existing mounting.



MA2: 1½" (38mm) NPT threaded hole accepting threaded tube from the mounting. Retrofit adaptor for existing mounting.



SMA: The luminaire is suspended by means of a decorative side-mounted cast aluminum adaptor. This adaptor accepts tubes from 1½" to 2½" (41 to 60 mm) and is adjustable to more or less 5°. The adaptor features a cast aluminum decorative cover and finish.



SMB: The luminaire is suspended by means of a decorative side-mounted cast aluminum adaptor. This adaptor accepts tubes from 1½" to 2½" (41 to 60 mm) and is adjustable to more or less 5°.



DMS50 Domus LED Pendant

Urban Luminaire

TYPE 1

Specifications (continued):

Luminaire options

- BO:** Bridge and Overpass
- HS:** House side shield
- PH7:** Photoelectric cell, bottom type
- PH8:** Photoelectric Cell, Twist-lock Type
Allows a 90 degree rotation.



- PHXL:** Extended life photoelectric cell,
Twist-lock Type. Allows a 90 degree
rotation.



- PH9:** Shorting cap, Twist-lock Type



- RC:** Receptacle 3 pins



- RCD:** Receptacle 5 pins



- RCD7:** Receptacle 7 pins



- SP2:** Integral surge protector

Finish

In accordance with the AAMA 2603 standard. Application of polyester powder coat paint (4 mils/100 microns) with +/- 1 mils/24 microns of tolerance. The Thermosetting resins provides a discoloration resistant finish in accordance with the ASTM D2244 standard, as well as luster retention in keeping with the ASTM D523 standard and humidity proof in accordance with the ASTM D2247 standard. The surface treatment achieves a minimum of 2000 hours for salt spray resistant finish in accordance with testing performed and per ASTM B117 standard.

Finish Options Include:

- BE2TX:** Textured Midnight Blue
- BE6TX:** Textured Ocean Blue
- BE8TX:** Textured Royal Blue
- BG2TX:** Textured Sandstone
- BKTX:** Textured Black
- BRTX:** Textured Bronze
- GN4TX:** Textured Blue Green
- GN6TX:** Textured Forest Green
- GN8TX:** Textured Dark Forest Green
- GNTX:** Textured Green
- GR:** Gray Sandtex
- GY3TX:** Textured Medium Grey
- NP:** Natural Aluminum
- RD2TX:** Textured Burgundy
- RD4TX:** Textured Scarlet
- TG:** Hammer-tone Gold
- WHTX:** Textured White

Wiring

Gauge (#14) TEW/AWM 1015 or 1230 wires, 6" (152mm) minimum exceeding from luminaire.

Hardware

All exposed screws shall be complete with Ceramic primer-seal base coat to reduce seizing of the parts and offers a high resistance to corrosion. All seals and sealing devices are made and/or lined with EPDM and/or silicone and/or rubber.

Luminaire useful life

Refer to IES files for energy consumption and delivered lumens for each option. Based on ISTMT in situ thermal testing in accordance with UL1598 and UL8750, System Reliability Tool, Advance data and Lumileds LM-80/TM-21 data, expected to reach 100,000+ hours with >170 lumen maintenance @ 25°C. Luminaire Useful Life accounts for LED lumen maintenance AND all of these additional factors including LED life, driver life, PCB substrate, solder joints, on/off cycles, burning hours and corrosion. Entire luminaire is rated for operation in ambient temperature of -40°C / -40°F up to +35°C / +95°F.

LED products (manufacturing standard)

The electronic components sensitive to electrostatic discharge (ESD) such as light emitting diodes (LEDs) are assembled in compliance with IEC61340 5.1 and ANSI/ESD S20.20 standards so as to eliminate ESD events that could decrease the useful life of the product.

Quality control

Manufactured to ISO 9001:2008 standards and ISO 14001:2004 International Quality Standards Certification.

Vibration resistance

Meets the ANSI C136.31, American National Standard for Roadway Luminaire Vibration specifications for Bridge/overpass applications. (Tested for 3G over 100,000 cycles)

Certifications and Compliance

CSA, cULus Listed for Canada and USA. Domus LED luminaires are DesignLights Consortium qualified.

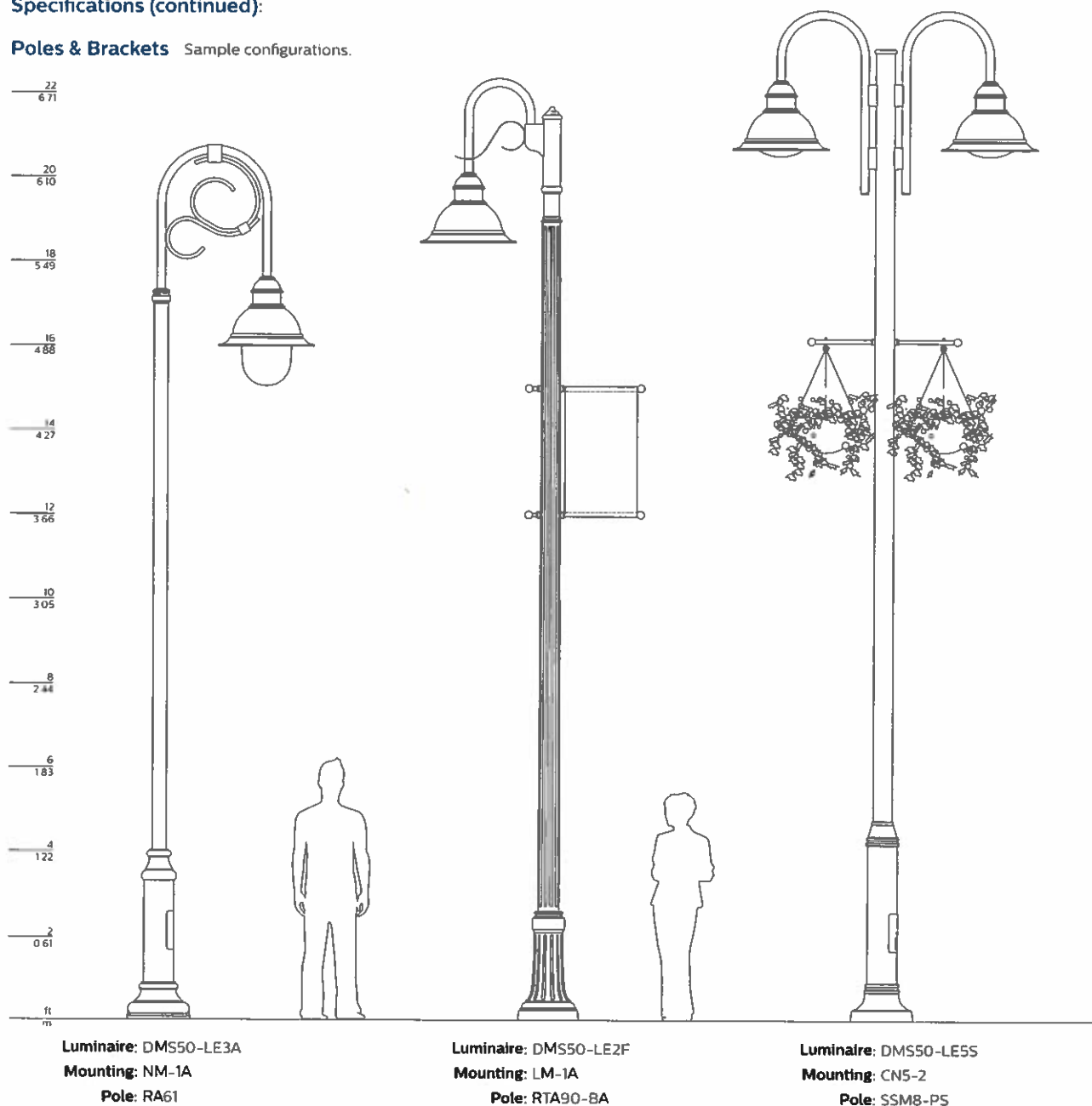
DMS50 Domus LED Pendant

Urban Luminaire

TYPE 1

Specifications (continued):

Poles & Brackets Sample configurations.





Wherever it is installed, Domus LED post top creates harmony. Whether you are pairing it with the rest of the Domus family or using it on its own in your projects, the Domus 60 becomes an integral part of the landscape design.

Calculated with 10'-0" pole and 3'-0" base

Project _____

Location _____

Cat No: _____

Type _____

Lamps: _____ Qty _____

Notes _____

Ordering guide: Luminaire

Example DMS60-72W32LED4K-T-ACDR-LE3F-120-DMG-RC-BKTX

Series	LED module	Lamp type	Globe material	Optical system	Voltage	Driver options
DMS60		T				
DMS60 Domus	4000K 35W32LED4K 55W32LED4K 55W48LED4K 72W32LED4K 80W48LED4K 3000K 35W32LED3K 55W32LED3K 55W48LED3K 72W32LED3K 80W48LED3K	T	ACDR Acrylic globe	Globe LE2A ¹ Type II (ASYM) with globe LE3A ¹ Type III (ASYM) with globe LE4A ¹ Type IV (ASYM) with globe Sag lens LE2S Type II (ASYM) Sag glass lens LE3S Type III (ASYM) Sag glass lens LE4S Type IV (ASYM) Sag glass lens LE5S ¹ Type V (SYMM) Sag glass lens Flat lens LE2F Type II (ASYM) Flat glass lens LE3F Type III (ASYM) Flat glass lens LE4F Type IV (ASYM) Flat glass lens LE5F ¹ Type V (SYMM) Flat glass lens	120 120V 208 208V 240 240V 277 277V 347 347V 480 480V	AST ¹ Pre-set, progressive start-up CLO ¹ Pre-set, manage lumen depreciation DALI ¹ Pre-set, compatible with the DALI control system OTL ¹ Pre-set to signal end of life of the lamp DMG 0-10V CDMGP ² Dimming level set by user CDMGE25 ³ 8 hrs 25% reduction CDMGE50 ³ 8 hrs 50% reduction CDMGE75 ³ 8 hrs 75% reduction CDMGM25 ³ 6 hrs 25% reduction CDMGM50 ³ 6 hrs 50% reduction CDMGM75 ³ 6 hrs 75% reduction CDMGS25 ³ 4 hrs 25% reduction CDMGS50 ³ 4 hrs 50% reduction CDMGS75 ³ 4 hrs 75% reduction

Ordering guide (continued)

Luminaire options	Poles & Brackets	Finish
BO Bridge and Overpass DE1 Decorative deflector FN2 Decorative finial FN3 Decorative finial FN4 Decorative finial FN6 Decorative finial FN8 Decorative finial FN9 Decorative finial HS House side shield PH7 Photoelectric cell, bottom type PH8 ^{2,4} Photoelectric cell PH9 ^{2,4} Shorting cap PHXL ^{2,4} Photoelectric cell, extended life RC ^{2,5} Receptacle 3 pins RCD ^{2,5} Receptacle 5 pins RCD7 ^{2,5} Receptacle 7 pins SP2 Surge protector	Consult signify.com/ outdoorluminaires for details and the complete line of Signify poles and brackets	BE2TX Textured midnight blue BE6TX Textured ocean blue BE8TX Textured royal blue BG2TX Textured Sandstone BKTX Textured black BRTX Textured bronze GN4TX Textured blue green GN6TX Textured forest green GN8TX Textured Dk forest green GNTX Textured green GR Gray sandtex GY3TX Textured medium grey NP Natural aluminum RD2TX Textured burgundy RD4TX Textured scarlet TG Hammerstone gold WHTX Textured white

Footnotes

- 1 Not available with HS option
 - 2 Not available 347-480 volt
 - 3 Use of photoelectric cell or shorting cap is required to ensure proper illumination
 - 4 Globe Material ACDR is required with this optical system
- Note: If 5 or 7 pin receptacle is required contact factory

Coordinate with architect/owner



DMS60 Domus LED Post Top

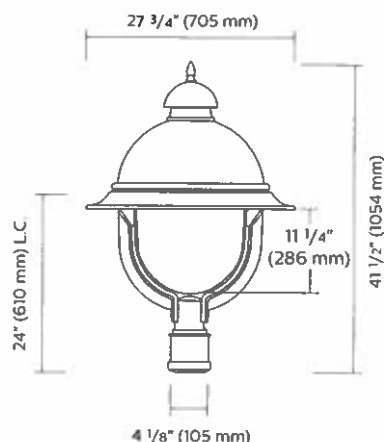
Urban Luminaire

TYPE 2

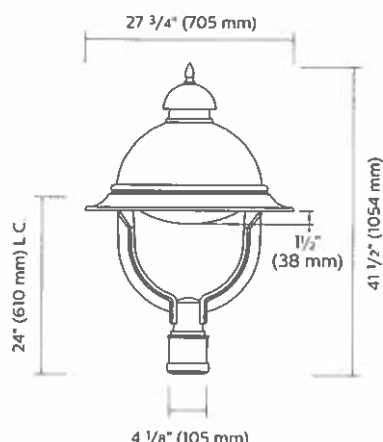
Dimensions

EPA 2.6 ft² max.

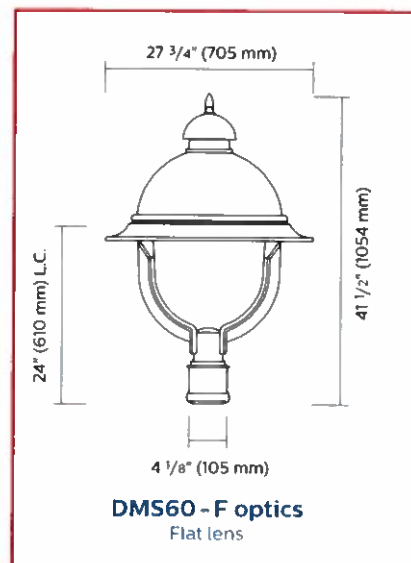
Weight 40 lbs (18.2kg) max.



DMS60 - A optics
Long drop globe



DMS60 - S optics
Sag lens



DMS60 - F optics
Flat lens

Predicted Lumen Depreciation Data

Predicted performance derived from LED manufacturer's data and engineering design estimates, based on IESNA LM-80 methodology. Actual experience may vary due to field application conditions. L₇₀ is the predicted time when LED performance depreciates to 70% of initial lumen output. Calculated per IESNA TM-21-11. Published L₇₀ hours limited to 6 times actual LED test hours.

Ambient Temperature °C	Driver mA	Calculated L ₇₀ Hours	L ₇₀ per TM-21	Lumen Maintenance % at 60,000 hrs
35°C	700 mA	>100,000 hours	>60,000 hours	>87%

LED Wattage and Lumen Values: 4000K Domus luminaire

Flat lens	Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Type LE2F			Type LE3F			Type LE4F			Type LE5F		
						Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
	DMS60-35W32LED4K-T	32	350	37	4000K	3,370	91	B1-U0-G1	3,389	92	B1-U0-G1	3,418	92	B1-U0-G1	3,448	93	B2-U0-G2
	DMS60-55W32LED4K-T	32	530	55	4000K	4,847	88	B1-U0-G1	4,874	89	B1-U0-G1	4,916	89	B1-U0-G1	4,959	90	B3-U0-G3
	DMS60-72W32LED4K-T	32	700	71	4000K	5,990	84	B1-U0-G1	6,046	85	B1-U0-G1	6,141	86	B1-U0-G2	6,181	87	B3-U0-G3
	DMS60-55W48LED4K-T	48	350	53	4000K	4,948	93	B1-U0-G1	4,995	94	B1-U0-G1	5,073	96	B1-U0-G1	5,106	96	B3-U0-G3
	DMS60-80W48LED4K-T	48	530	80	4000K	7,079	88	B1-U0-G1	7,146	89	B1-U0-G2	7,258	91	B1-U0-G2	7,305	91	B3-U0-G3

¹ System input wattage may vary based on input voltage, by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%.

² Lumen values based on photometric tests performed in compliance with IESNA LM-79.

Note: Some data may be scaled based on tests of similar but not identical luminaires.

DMS60 Domus LED Post Top

Urban Luminaire

TYPE 2

LED Wattage and Lumen Values: 4000K Domus luminaire (continued)

Sag lens					Type LE2S			Type LE3S			Type LE4S			Type LE5S		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED4K-T	32	350	37	4000K	3,359	91	B1-U0-G1	3,412	92	B1-U0-G1	3,464	94	B1-U0-G1	3,519	95	B3-U0-G3
DMS60-55W32LED4K-T	32	530	55	4000K	4,831	88	B1-U0-G1	4,907	89	B1-U0-G1	4,981	91	B1-U0-G2	5,061	92	B3-U0-G3
DMS60-72W32LED4K-T	32	700	71	4000K	6,082	86	B1-U0-G1	6,178	87	B1-U0-G2	6,271	88	B1-U0-G2	6,371	90	B3-U0-G3
DMS60-55W48LED4K-T	48	350	53	4000K	5,024	95	B1-U0-G1	5,103	96	B1-U0-G1	5,181	98	B1-U0-G2	5,264	99	B3-U0-G3
DMS60-80W48LED4K-T	48	530	80	4000K	7,188	90	B1-U0-G1	7,301	91	B1-U0-G2	7,411	93	B1-U0-G2	7,530	94	B3-U0-G3

Globe (ACDR)					Type LE2A			Type LE3A			Type LE4A		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED4K-T	32	350	37	4000K	3,308	89	B1-U2-G1	3,365	91	B1-U2-G1	3,428	93	B1-U2-G1
DMS60-55W32LED4K-T	32	530	55	4000K	4,758	87	B1-U3-G1	4,768	87	B1-U2-G1	4,929	90	B1-U2-G2
DMS60-72W32LED4K-T	32	700	71	4000K	5,990	84	B1-U3-G1	6,002	85	B1-U3-G2	6,206	87	B1-U3-G2
DMS60-55W48LED4K-T	48	350	53	4000K	4,884	92	B1-U3-G1	4,869	92	B1-U3-G1	4,994	94	B1-U2-G2
DMS60-80W48LED4K-T	48	530	80	4000K	6,987	87	B1-U3-G1	6,966	87	B1-U3-G2	7,145	89	B1-U3-G2

LED Wattage and Lumen Values: 3000K Domus luminaire

Flat lens					Type LE2F			Type LE3F			Type LE4F			Type LE5F		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED3K-T	32	350	37	3000K	3,072	83	B1-U0-G1	3,086	83	B1-U0-G1	3,116	84	B1-U0-G1	3,143	85	B2-U0-G2
DMS60-55W32LED3K-T	32	530	55	3000K	4,418	80	B1-U0-G1	4,438	81	B1-U0-G1	4,481	81	B1-U0-G1	4,520	82	B3-U0-G3
DMS60-72W32LED3K-T	32	700	71	3000K	5,460	77	B1-U0-G1	5,511	78	B1-U0-G1	5,598	79	B1-U0-G2	5,634	79	B3-U0-G3
DMS60-55W48LED3K-T	48	350	53	3000K	4,510	85	B1-U0-G1	4,553	86	B1-U0-G1	4,625	87	B1-U0-G1	4,654	88	B3-U0-G3
DMS60-80W48LED3K-T	48	530	80	3000K	6,452	81	B1-U0-G1	6,513	81	B1-U0-G1	6,616	83	B1-U0-G2	6,658	83	B3-U0-G3

Sag lens					Type LE2S			Type LE3S			Type LE4S			Type LE5S		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED3K-T	32	350	37	3000K	3,062	83	B1-U0-G1	3,113	84	B1-U0-G1	3,157	85	B1-U0-G1	3,208	87	B2-U0-G2
DMS60-55W32LED3K-T	32	530	55	3000K	4,403	80	B1-U0-G1	4,477	81	B1-U0-G1	4,540	83	B1-U0-G1	4,613	84	B3-U0-G3
DMS60-72W32LED3K-T	32	700	71	3000K	5,543	78	B1-U0-G1	5,635	79	B1-U0-G1	5,716	81	B1-U0-G2	5,808	82	B3-U0-G3
DMS60-55W48LED3K-T	48	350	53	3000K	4,580	86	B1-U0-G1	4,656	88	B1-U0-G1	4,722	89	B1-U0-G1	4,798	91	B3-U0-G3
DMS60-80W48LED3K-T	48	530	80	3000K	6,552	82	B1-U0-G1	6,660	83	B1-U0-G2	6,755	84	B1-U0-G2	6,864	86	B3-U0-G3

¹ System input wattage may vary based on input voltage by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%.

² Lumen values based on photometric tests performed in compliance with IESNA LM-79.

Note: Some data may be scaled based on tests of similar, but not identical, luminaires.

DMS60 Domus LED Post Top

Urban Luminaire

TYPE 2

LED Wattage and Lumen Values: 3000K Domus luminaire (continued)

Globe (ACDR)					Type LE2A			Type LE3A			Type LE4A		
Ordering Code	Total LEDs	LED Current (mA)	Average System Watts ¹	Color Temp.	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating	Delivered Lumens ²	Efficacy (LPW)	BUG Rating
DMS60-35W32LED3K-T	32	350	37	3000K	3,015	81	B1-U2-G1	3,069	83	B1-U2-G1	3,124	84	B1-U2-G1
DMS60-55W32LED3K-T	32	530	55	3000K	4,337	79	B1-U2-G1	4,413	80	B1-U2-G1	4,493	82	B1-U2-G2
DMS60-72W32LED3K-T	32	700	71	3000K	5,460	77	B1-U3-G1	5,555	78	B1-U3-G2	5,657	80	B1-U2-G2
DMS60-55W48LED3K-T	48	350	53	3000K	4,452	84	B1-U3-G1	4,507	85	B1-U3-G1	4,552	86	B1-U2-G2
DMS60-80W48LED3K-T	48	530	80	3000K	6,369	80	B1-U3-G1	6,448	81	B1-U3-G2	6,513	81	B1-U3-G2

¹ System input wattage may vary based on input voltage by up to +/- 10% and based on manufacturer forward voltage by up to +/- 8%

² Lumen values based on photometric tests performed in compliance with IESNA LM-79

Note: Some data may be scaled based on tests of similar but not identical luminaires

Specifications:

Housing

Finial: Decorative cast 356 aluminum, mechanically assembled.

Cupola: Decorative spun aluminum 1100 O, mechanically mounted on hood

Hood: Spun aluminum 1100 O dome, mechanically assembled on the luminaire.

Guard: With 2 cast aluminum 356 arms, this guard is welded to the fitter and to the access mechanism.

Skirt: Spun 1100 O aluminum, mechanically assembled on the luminaire.

Access-mechanism

A die cast A360 aluminum technical ring with latch, hinge and a cast in decorative skirt. The mechanism shall offer tool free access to the inside of the luminaire. An embedded memory retentive gasket shall ensure weatherproofing.

Light engine

LED engine composed of 5 main components
Heat Sink / Lens / LED lamp /
Driver / Optical System

Electrical components are RoHS compliant

LED engine

LED type: Lumileds LUXEON T. Composed of high-performance white LEDs. Color temperature as per ANSI/NEMA bin Neutral White, 4000 Kelvin nominal (3985K +/- 275K or 3710K to 4260K) or Warm white, 3000 Kelvin nominal (3045K +/- 175K or 2870K to 3220K). CRI 70 Min. 75 Typical.

Lens

LExF/LEXS: Made of soda lime tempered glass lens, mechanically assembled and sealed onto the lower part of the heat sink.
LExA (Globe): Made of one-piece seamless injection-molded impact-resistant (DR) acrylic having an inner prismatic surface. The globe is mechanically assembled and sealed onto the lower part of the heat sink.

Heat sink

Made of cast aluminum optimizing the LEDs efficiency and life. Product does not use any cooling device with moving parts (only passive cooling device).

Driver

Driver comes standard with dimming compatible 0-10V. High power factor of 95%. Electronic driver, operating range 50/60 Hz. Auto adjusting universal voltage input from 120 to 277 VAC rated for both application line to line or line to neutral. Class I, THD of 20% max. Maximum ambient operating temperature from

40F(40C) to 130F(55C) degrees. Certified in compliance to UL1310 cULus requirement. Dry and damp location. Assembled on a unitized removable tray with Tyco quick disconnect plug resisting to 221F(105C) degrees. The current supplying the LEDs will be reduced by the driver if the driver experiences internal overheating as a protection to the LEDs and the electrical components. Output is protected from short circuits, voltage overload and current overload. Automatic recovery after correction. Standard built in driver surge protection of 2.5kV (min).

Optical system

Composed of high performance optical grade PMMA acrylic refractor lenses to achieve desired distribution optimized to get maximum spacing, target lumens and a superior lighting uniformity. Optical system is rated IP66. Performance shall be tested per LM 63, LM 79 and TM 15 (IESNA) certifying its photometric performance. Street side indicated. Flat lens (F optics) is Dark Sky compliant with 0% uplight and U0 per IESNA TM 15.

DMS60 Domus LED Post Top

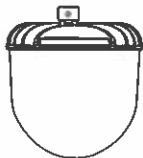
Urban Luminaire

TYPE 2

Specifications (continued):

Optical system (continued):

Prismatic globe: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with globe having an inner prismatic surface permanently sealed onto the lower part of the heat sink.



LE2A - Type II (ASYM) with globe (ACDR)

LE3A - Type III (ASYM) with globe (ACDR)

LE4A - Type IV (ASYM) with globe (ACDR)

Sag lens: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with a tempered-glass sag lens permanently sealed onto the lower part of the heat sink.



LE2S - Type II (ASYM) Sag glass lens

LE3S - Type III (ASYM) Sag glass lens

LE4S - Type IV (ASYM) Sag glass lens

LE5S - Type V (SYMM) Sag glass lens

Flat lens: IP66 rated optical system, composed of individual pre-oriented lens to achieve desired distribution, assembled with a tempered-glass flat lens permanently sealed onto the lower part of the heat sink.



LE2F - Type II (ASYM) Flat glass lens

LE3F - Type III (ASYM) Flat glass lens

LE4F - Type IV (ASYM) Flat glass lens

LE5F - Type V (SYMM) Flat glass lens

Driver options

AST: Pre-set driver for progressive start-up of the LED module(s) to optimize energy management and enhance visual comfort at start-up.

CLO: Pre-set driver to manage the lumen depreciation by adjusting the power given to the LEDs offering the same lighting intensity during the entire lifespan of the LED module.

DALI: Pre-set driver compatible with the DALI control system.

OTL: Pre-set driver to signal end of life of the LED module(s) for better fixture management.

DMG: Dimmable driver 0-10V

CDMG: Dynadimmer standard dimming functionalities including pre-programmed scenarios to suit many applications and needs from safety to maximum energy savings.

Ordering Code	Scenario	Dimming Time	Dimming Level
CDMGS25	Safety	4 hours	25% power dimming
CDMGS50	Safety	4 hours	50% power dimming
CDMGS75	Safety	4 hours	75% power dimming
CDMGM25	Median	6 hours	25% power dimming
CDMGM50	Median	6 hours	50% power dimming
CDMGM75	Median	6 hours	75% power dimming
CDMGE25	Economy	8 hours	25% power dimming
CDMGE50	Economy	8 hours	50% power dimming
CDMGE75	Economy	8 hours	75% power dimming

Surge protector

Surge protector tested in accordance with ANSI/IEEE C62.45 per ANSI/IEEE C62.41.2 Scenario I Category C High Exposure 10kV/10kA waveforms for Line Ground, Line Neutral and Neutral Ground, and in accordance with U.S. DOE (Department of Energy) MSSLC (Municipal Solid State Street Lighting Consortium) model specification for LED roadway luminaires electrical immunity requirements for High Test Level 10kV / 10kA. **SP2** 20kV/20kA optional.

Fitter

Cast 356 aluminum c/w 4 set screws 3/8 16 UNC. This fitter holds 2 arms made of cast aluminum 356 mechanically assembled. Slip fits on a 4" (102mm) outside diameter X 4" (102mm) long tenon.

Luminaire options

FN2: Decorative finial



FN3: Decorative finial



FN4: Decorative finial



FN6: Decorative finial



FN8: Decorative finial



FN9: Decorative finial



FNC: Finial painted copper

HS: House side shield

OVR: Override function

PH8: Photoelectric Cell, Twist-lock Type. Allows a 90 degree rotation.



PH9: Shorting cap, Twist-lock Type



DMS60 Domus LED Post Top

Urban Luminaire

TYPE 2

Specifications (continued):

Luminaire options (continued)

PHXL: Extended life photoelectric cell, Twist-lock Type. Allows a 90 degree rotation.

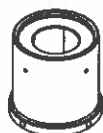


RC: Receptacle 3 pins

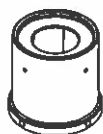


SP2: Integral surge protector

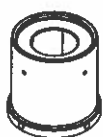
TN2.875: 2-7/8" dia. Tenon adaptor



TN3: 3" dia. Tenon adaptor



TN3.5: 3-1/2" dia. Tenon adaptor



Finish

In accordance with the AAMA 2603 standard. Application of polyester powder coat paint (4 mils/100 microns) with +/- 1 mils/24 microns of tolerance. The Thermosetting resins provides a discoloration resistant finish in accordance with the ASTM D2244 standard, as well as luster retention in keeping with the ASTM D523 standard and humidity proof in accordance with the ASTM D2247 standard. The surface treatment achieves a minimum of 2000 hours for salt spray resistant finish in accordance with testing performed and per ASTM B117 standard.

Finish Options Include:

BE2TX: Textured Midnight Blue

BE6TX: Textured Ocean Blue

BE8TX: Textured Royal Blue

BG2TX: Textured Sandstone

BKTX: Textured Black

BRTX: Textured Bronze

GN4TX: Textured Blue Green

GN6TX: Textured Forest Green

GN8TX: Textured Dark Forest Green

GNTX: Textured Green

GR: Gray Sandtex

GY3TX: Textured Medium Grey

NP: Natural Aluminum

RD2TX: Textured Burgundy

RD4TX: Textured Scarlet

TG: Hammer-tone Gold

WHTX: Textured White

Wiring

Gauge (#14) TEW/AWM 1015 or 1230 wires, 6" (152mm) minimum exceeding from luminaire

Hardware

All exposed screws shall be complete with Ceramic primer-seal base coat to reduce seizing of the parts and offers a high resistance to corrosion. All seals and sealing devices are made and/or lined with EPDM and/or silicone and/or rubber.

Luminaire useful life

Refer to IES files for energy consumption and delivered lumens for each option. Based on ISTMT in situ thermal testing in accordance with UL1598 and UL8750, System Reliability Tool, Advance data and Lumileds LM-80/TM-21 data, expected to reach 100,000+ hours with >L70 lumen maintenance @ 25°C. Luminaire Useful Life accounts for LED lumen maintenance AND all of these additional factors including: LED life, driver life, PCB substrate, solder joints, on/off cycles, burning hours and corrosion. Entire luminaire is rated for operation in ambient temperature of -40°C / -40°F up to +35°C / +95°F.

Quality control

Manufactured to ISO 9001:2008 standards and ISO 14001:2004 International Quality Standards Certification.

LED products

(manufacturing standard)

The electronic components sensitive to electrostatic discharge (ESD) such as light emitting diodes (LEDs) are assembled in compliance with IEC61340-5-1 and ANSI/ESD S20.20 standards so as to eliminate ESD events that could decrease the useful life of the product.

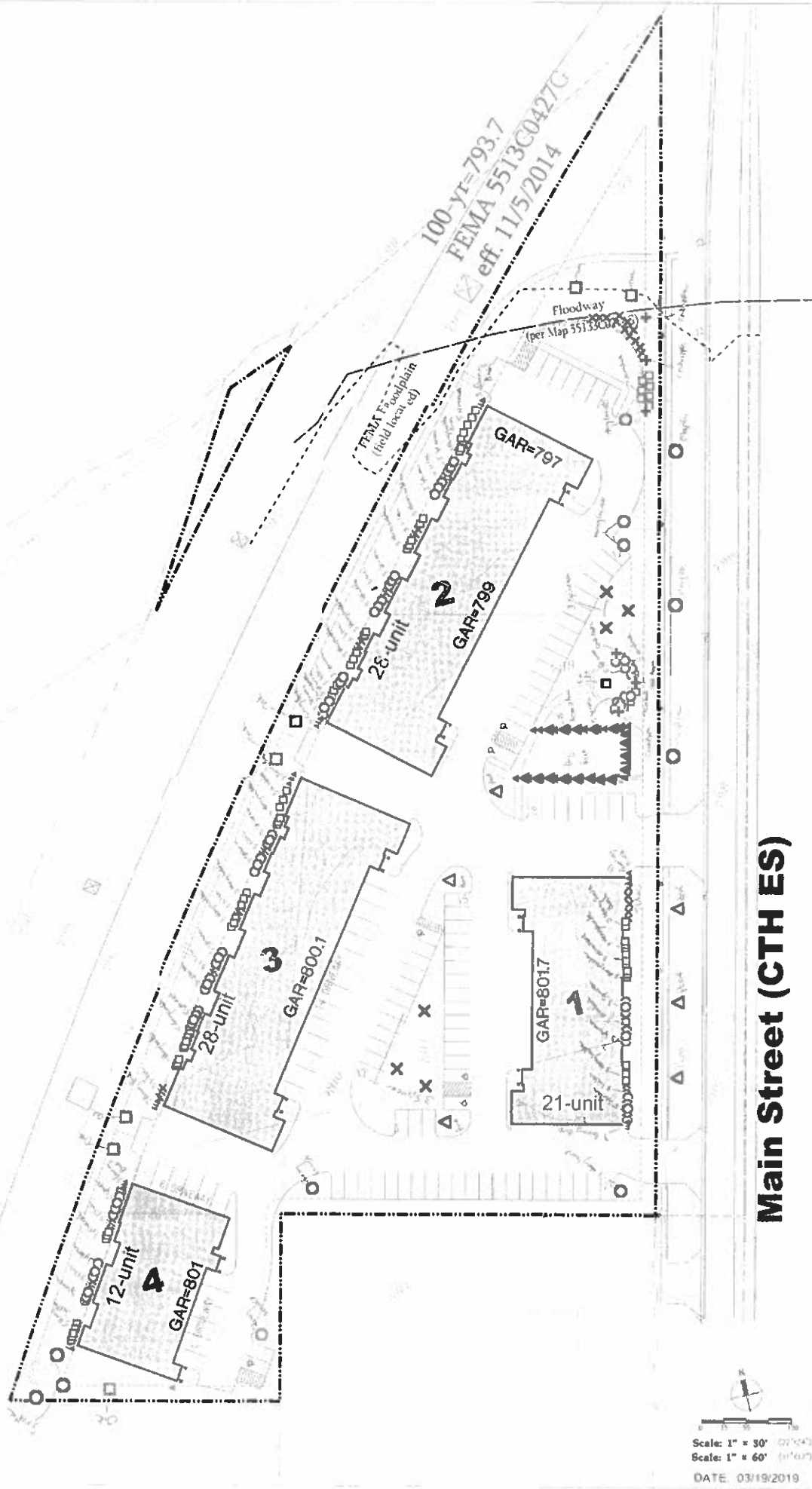
Quality control

Manufactured to ISO 9001:2008 standards and ISO 14001:2004 International Quality Standards Certification.

Certifications and Compliance

CSA, cULus Listed for Canada and USA. Domus LED luminaires are DesignLights Consortium qualified.





CITIZENS BANK

IRREVOCABLE STANDBY LETTER OF CREDIT NO. 04-131-871-78

October 17, 2019

BENEFICIARY:	Village of Mukwonago 440 River Crest Court Mukwonago, WI 53149	APPLICANT:	The Pointe Apartments LLC W3468 County Road J East Troy, WI 53120-1757
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MAXIMUM AVAILABLE AMOUNT: \$182,550.00

EXPIRY DATE: October 17, 2020 (Renewable in 1 year Terms)

We hereby open our Irrevocable Standby Letter of Credit No. 04-131-871-78 in your favor, for the account of The Pointe Apartments LLC ("The Pointe") which is available by your draft at SIGHT up to the amount of One Hundred Eighty-Two Thousand Five Hundred-Fifty U.S. Dollars and 00/100 (\$182,550.00) drawn on Citizens Bank bearing the clause "Drawn under Standby Letter of Credit No. 04-131-871-78 dated October 17, 2019". Your draft must be accompanied by the following:

1. Beneficiary's written statement signed by the Village of Mukwonago or Village President (the "Village"), and notarized, certifying that: the Village is requesting funds to pay for any projected assessment valuation shortfall as outlined in the Developer Guaranty Agreement executed between the Village and The Pointe with an effective date of August 13, 2019.
2. The original Irrevocable Standby Letter of Credit No. 04-131-871-78 and any subsequent amendments must be present with your drawing.
3. Citizens Bank shall provide an amended LOC (reduced by the amount paid out to the Beneficiary) at such time as the original or subsequently amended LOC's are presented to Citizens Bank.

Irrevocable Standby Letter of Credit No. 04-131-871-78 shall be governed by and construed under the laws of the State of Wisconsin.

Visit us at citizenbank.com
Equal Housing Lender and Member FDIC



IRREVOCABLE STANDBY LETTER OF CREDIT NO. 04-131-871-78

For Applicant: The Pointe Apartments LLC

October 17, 2019

Page Two

We agree that drafts in accordance with the terms as stipulated herein will be duly honored upon presentation and delivery of documents as specified, if presented on or before October 17, 2020 (Renewable in 1 year Terms) or any subsequent renewal expiration date, at which this Credit expires at our counters or as delivered by overnight courier to the foregoing address or presented by telecopy to fax number 262-363-6515 and confirmed by telephone to 262-363-6500. Receipt of such telephone notice will not be a condition to presentation hereunder. If presented by facsimile, documents are not required to be supplied by courier, or any subsequent renewal expiration date, at which this Credit expires at our counters.

This letter of credit will automatically renew for another 12 months, without written amendment, unless at least thirty (30) days prior to the expiration date, Citizens Bank sends written notice to the Village by registered mail or by courier, that Citizens Bank will not extend or renew the Letter of Credit beyond the current expiration date. In the event that the letter of credit is not renewed at least 30 days prior to its expiration you may also draw upon this Letter of Credit in the manner provided for above.

This Irrevocable Standby Letter of Credit No. 04-131-871-78 and subsequent amendment(s) hereto must be surrendered concurrently with your presentation(s) and must be returned upon expiry.

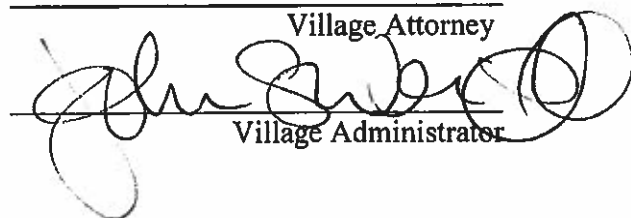
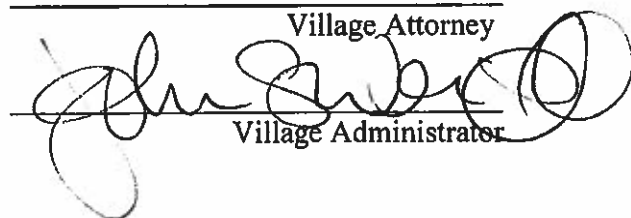
This Letter of Credit sets forth in full our undertaking and such undertaking shall not in any way be modified, amplified, or limited by reference to any documents, instrument or agreement referred to in the Letter of Credit, except only to Uniform Customs and Practices referred to herein, any such references shall not be deemed to incorporate herein reference to any document, instrument or agreement.

Citizens Bank

By:


Brett A. Engelking, Vice President

Accepted By:


Village Attorney

Village Administrator



Committee/Board:	Public Works
Topic:	Ordinance Creating Sections 86-78 and 86-177
From:	Dave Brown
Department:	Utilities
Presenter:	Dave Brown
Date of Committee Action (if required):	7/1/20
Date of Village Board Action (if required):	7/15/20

Information

Subject:

Ordinance Creating Sections 86-78 and 86-177

Background Information/Rationale:

These new sections will define who will own and maintain the utilities in a development. Utilities in Public the ROW or designated public easements which serve all entities of the Village and have public interest will be public owned and maintained. Utilities within a private development that will only serve that development and will never serve any other area outside of that areas development will be deemed privately owned and maintained by that development.

Key Issues for Consideration:

Currently the Village has both situations in hand Michaels Crt. Apartments, Edgewood Apartments, Beilinskis Apartments, Fox str. Townhomes, Phantom Preserve and all commercial are privately owned along with most others.

Hawks Ridge Apartments and Premier Woods Apartments are Publicly owned.

PSC leaves it up to the Utility to deem who is Private versus Public.

Fiscal Impact (If any):

\$0 if private developments are made private. All future maintenance costs of utilities inside the development are born by the Utility.

Requested Action by Committee/Board:

Make recommendation to the Village Board to approve Ordinance Sections 86-78 and 86-177.

Attachments

Ordinance Sections 86-78 and 86-177

**HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH S.C.**

MARK G. BLUM
THOMAS G. SCHMITZER
LORI J. FABIAN
RONALD E. ENGLISH III
MATTHEW R. GRALINSKI

720 CLINTON STREET
P. O. BOX 766
WAUKESHA, WISCONSIN 53187-0766
TELEPHONE: (262) 549-8181
FACSIMILE: (262) 549-8191
www.hrbllawfirm.com
EMAIL: MGBLUM@HRBLAWFIRM.COM

RICHARD S. HIPPENMEYER
(1911-1979)
WILLIAM F. REILLY
(1932-2007)

June 22, 2020

Via Email (jweidl@villageofmukwonago.com)

Mr. John Weidl
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Ordinance Creating Sections 86-78 and 86-177

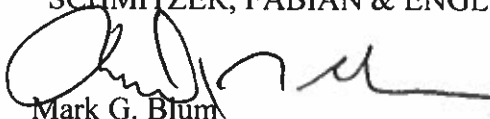
Dear John:

Enclosed is a draft of an Ordinance that I have put together regarding the issue of private versus public mains.

Please look this over and let me know whether you believe it addresses the issues we have recently been discussing on this subject.

Sincerely,

HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH, S.C.



Mark G. Blum

MGB/jb
Enc.

Cc: Mr. Dave Brown
Mr. Ron Bittner

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. ____

**ORDINANCE TO CREATE SECTIONS 86-78 and 86-177
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE
REGARDING EXTENSION OF WATER AND SANITARY SEWER MAINS**

The Village Board of the Village of Mukwonago do ordain as follows:

SECTION I

Section 86-78 of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

Sec. 86-78. – Extension of Water Mains

(a) **Definitions:**

1. *Public Water Mains.* Mains for the transmission of water determined by the Village to provide service to future development beyond the areas being developed at the time of the construction of the main, which are placed on public property, in easements granted to the public or in lands dedicated to the Village for public utility purposes or by fee conveyance which serve more than one parcel.
2. *Private Water Mains.* Mains for the transmission of water exclusively serving private developments through which said mains are run.

(b) **Dedication of Water Mains.** The Village will only accept dedication of Public Water Mains. Private property owners shall be responsible for the installation, operation and maintenance of Private Water Mains to serve their own development unless the main is determined by the Village to provide service to future development beyond the areas being developed at the time of the construction of the main.

(c) **Requirements for Acceptance.** The acceptance of the public water mains will only occur if they are tested and shown to meet State of Wisconsin and Village of Mukwonago Standards and are placed within public rights-of-way, permanent easements in favor of the Village or lands which are conveyed by fee ownership to the Village.

SECTION II

Section 86-177 of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

Sec. 86-177. – Extension of Sanitary Sewer Mains

(a) **Definitions:**

1. *Public Sanitary Sewer Mains.* Mains for the transmission of sanitary sewage determined by the Village to provide service to future development beyond the areas being developed at the time of the construction of the main, which are placed on public property, in easements granted to the public or in lands dedicated to the Village for public utility purposes or by fee conveyance which serve more than one parcel.
2. *Private Sanitary Sewer Mains.* Mains for the transmission of sanitary sewage exclusively serving private developments through which said mains are run.

(b) **Dedication of Sanitary Sewer Mains.** The Village will only accept dedication of Public Sanitary Sewer Mains. Private property owners shall be responsible for the installation of

Private Sanitary Sewer Mains to serve their own development unless the main is determined by the Village to provide service to future development beyond the areas being developed at the time of the construction of the main.

- (c) Requirements for Acceptance. The acceptance of the public sanitary sewer mains will only occur if they are tested, televised and shown to meet State of Wisconsin and Village of Mukwonago Standards and are placed within public rights-of-way, permanent easements in favor of the Village or lands which are conveyed by fee ownership to the Village.

SECTION III

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION IV

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION V

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board this _____ day of _____, 2020.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Motion to approve River Park Estates Rehabilitation Phase 2 Change Order No. 3.
From:	Jerad Wegner
Department:	Public Works
Presenter:	Jerad Wegner
Date of Committee Action (if required)	July 1, 2020
Date of Village Board Action (if required)	July 15, 2020

Information

Subject:

Motion to approve River Park Estates Rehabilitation Phase 2 Change Order No. 3.

Background Information/Rationale:

The existing catch basin No. 35 was located on top of the water service and sewer lateral for 1223 Riverton Drive. Change Order No. 3 relocates the new precast structure as specified in field. Includes mobilization, excavation, adjustment to storm sewer pipes, removal of excavated materials, manhole connections and slurry backfill.

Key Issues for Consideration:
Fiscal Impact (if any):

The increase is based upon a lump sum of \$14,328.00 for the time and material to relocate catch basin No. 35. Change Order No. 3 puts the project at 0.44% of contingencies with the \$1,402,046.43 Original Contract Price.

Requested Action by Committee/Board:

Recommendation to the Village Board for approval of River Park Estates Rehabilitation Phase 2 Change Order No. 3.

Attachments

Date of Issuance: June 12, 2020

Effective Date: June 12, 2020

Contract: River Park Estates Rehabilitation Phase 2

Owner: Village of Mukwonago

Contractor: Wolf Paving Company, Inc.

Engineer: Ruekert & Mielke, Inc.

Address: 612 N. Sawyer Road
Oconomowoc, WI 53066

Engineer's Project No.: 12-10128.200

Effective Date of Contract: April 10, 2020

The Contract is modified as follows upon execution of this Change Order:

Description:

A new bid item to relocate catch basin No. 35. Relocate new precast structure as specified in field. Includes mobilization, excavation, adjustment to storm sewer pipes, removal of excavated materials, manhole connections and slurry backfill.

Reason for Change Order:

Existing catch basin No. 35 was located on top of the water service and sewer lateral for 1223 Riverton Drive.

Attachments:

Correspondence from Wolf Paving Company, Inc. dated June 5, 2020. Increase based upon lump sum of \$14,328.00 for the time and material to relocate catch basin No. 35.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ <u>1,402,046.43</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Decrease from previously approved Change Orders: \$ <u>8,163.30</u>	Increase/Decrease from previously approved Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>1,393,883.13</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase of this Change Order: \$ <u>14,328.00</u>	Increase/Decrease of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>1,408,211.13</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: Michael E. Michalski
Engineer (Authorized Signature)By: _____
Owner (Authorized Signature)By: B. Dallen
Contractor (Authorized Signature)Michael E. Michalski
Ruekert & Mielke, Inc.

Village of Mukwonago

Wolf Paving, Inc.

Date: June 12, 2020

Date: _____

Date: 6/15/2020

Michalski, Michael

From: Brian Gallick <Brian.Gallick@wolfpaving.com>
Sent: Friday, June 5, 2020 8:28 AM
To: Michalski, Michael
Cc: Tim Hansen
Subject: Mukwonago - CB #35 Additional Work

Mike,

Below is the additional t&m change order for CB#35.

5-21-20 9:00 AM to 5:30 PM

3 Guys, 2 Machines, 1 Truck

Backhoe with Operator 8.5 Hours @ \$200.00 per Hour = \$1,700.00

Loader with Operator 8.5 Hours @ \$200.00 per Hour = \$1,700.00

Laborer 8.5 Hours @ \$100.00 per Hour = \$850.00

Quad Axle Truck 8.5 Hours @ \$120.00 per Hour = \$1,020.00

5-22-20 7:00 AM to 10:15 AM
 1:30 PM to 5:30 PM

4 Guys, 2 Machines, 1 Truck

Backhoe with Operator 7.25 Hours @ \$200.00 per Hour = \$1,450.00

Loader with Operator 7.25 Hours @ \$200.00 per Hour = \$1,450.00

Laborer 7.25 Hours @ \$100.00 per Hour = \$725.00

Laborer 7.25 Hours @ \$100.00 per Hour = \$725.00

Quad Axle Truck 7.25 Hours @ \$120.00 per Hour = \$870.00

Materials

Slurry Backfill (Extra)	20 CY @ \$120.00	= \$2,400.0
3/8" Chip (Extra)	21 Ton @ \$28.00	= \$588.00
Water Relocations		
Move Water Line	1 LS @ \$850.00	= \$850.00
Total CB #35 Modification due to Utility Conflict		\$14,328.00

Thank you,
Brian Gallick
Project Estimator/Manager



Wolf Paving Co., Inc
612 N. Sawyer Rd
Oconomowoc, WI 53066

Phone: 262.965.2121 x.223
Mobile: 608.209.3484
Email: Brian.Gallick@wolfpaving.com
Website: www.WolfPaving.com

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AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Motion to approve authorizing the Village President to sign the WE Energies lighting agreement for street lights on Van Buren Dr.
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required)	July 1, 2020
Date of Village Board Action (if required)	July 15, 2020

Information

Subject:

Motion to approve authorizing the Village President to sign the WE Energies lighting agreement for street lights on Van Buren Dr.

Background Information/Rationale:

The developers agreement for The Box Self Storage requires street lights be installed on Van Buren Dr.

Installation fees will be paid by the developer with the Village assuming the monthly electric charges after installation.

Key Issues for Consideration:

Approval of the WE Energies lighting agreement.

Fiscal Impact (if any):

\$25.12 added to the monthly street lighting electric charges.

Requested Action by Committee/Board:

We are requesting a recommendation for board approval to authorize the Village President to sign the WE Energies lighting agree for street lights on Van Buren Dr.

Attachments

[Authorization Cover Letter WI.pdf](#)

4527028 Lighting Record - Non Std 2020-01.xlsx.pdf

4527028 SKETCH.pdf



We Energies
231 W. Michigan St.
Milwaukee, WI 53203
www.we-energies.com

June 24, 2020

Village of Mukwonago
Attn: Ron Bittner
440 River Crest Ct.
Mukwonago, WI 53149

Subject: Work Request 4527028; Lighting at 1655 Van Buren Dr. Mukwonago

Dear Mr. Bittner:

This letter details a work request for We Energies Outdoor Lighting. The upfront charge for this work, which expires 90 days from the date of this letter, is \$8,534.59, and does not include site restoration. Net monthly charges will initially increase by \$25.12, which is subject to future rate changes as approved by the Public Service Commission of Wisconsin.

Review the following prior to providing authorization and payment:

- Luminaires are controlled to provide dusk to dawn operation.
- Customer must contact We Energies for lighting maintenance.
- Fixtures are warranted until removed.
- Non-Standard poles and conductors are warranted for 15 years.
- Customer must locate private underground facilities and grant or obtain, without expense to We Energies, access to property, necessary permissions, easements, ordinance satisfaction and permits for installation, removal and maintenance of lighting facilities.
- Termination or change requests after installation and prior to conclusion of the initial term result in customer charges. Monthly rates for fixtures on the LED rate are reduced after the initial term.
- All applicable lighting tariff terms and conditions are available at we-energies.com.
- We Energies does not guarantee this installation meets AASHTO or the Illuminating Engineering Society's minimum recommended standards for lighting.

Please sign the enclosed documents and return them, along with payment for the upfront charge (payable to We Energies) in the envelope provided. Material will be ordered upon receipt of required authorizations and payment. Work request will be scheduled when all contingencies are met. If you have any questions, please call me at 262-483-1636. We look forward to working with you on your lighting project.

Sincerely,

Grace Burmester

By signing this letter, you authorize us to do this work and acknowledge acceptance of the rates and conditions of the specified tariffs as approved by the Public Service Commission of Wisconsin.

Signature: _____ Date: _____

Print name: _____ Title: _____

Enclosures

Non-Standard Lighting Record - WI

Billing Name	Mukwonago,Village of				
Billing Address	PO Box 206				
C/T/V	MUKWONAGO	State	WI	Zip	53149
Service Address, if different than Billing Address					
Name	Mukwonago,Village of				
Address	1655 Van Buren Dr.				
C/T/V	Mukwonago	State	WI	Zip	53149

	Install	Remove
Premise		
Account		
New Account?	☐ Yes	
Customer Type	Governmental (MS4 / LE6)	
Work Request	4527028	
Related Work Request		
Page # / of #	1 OF 1	

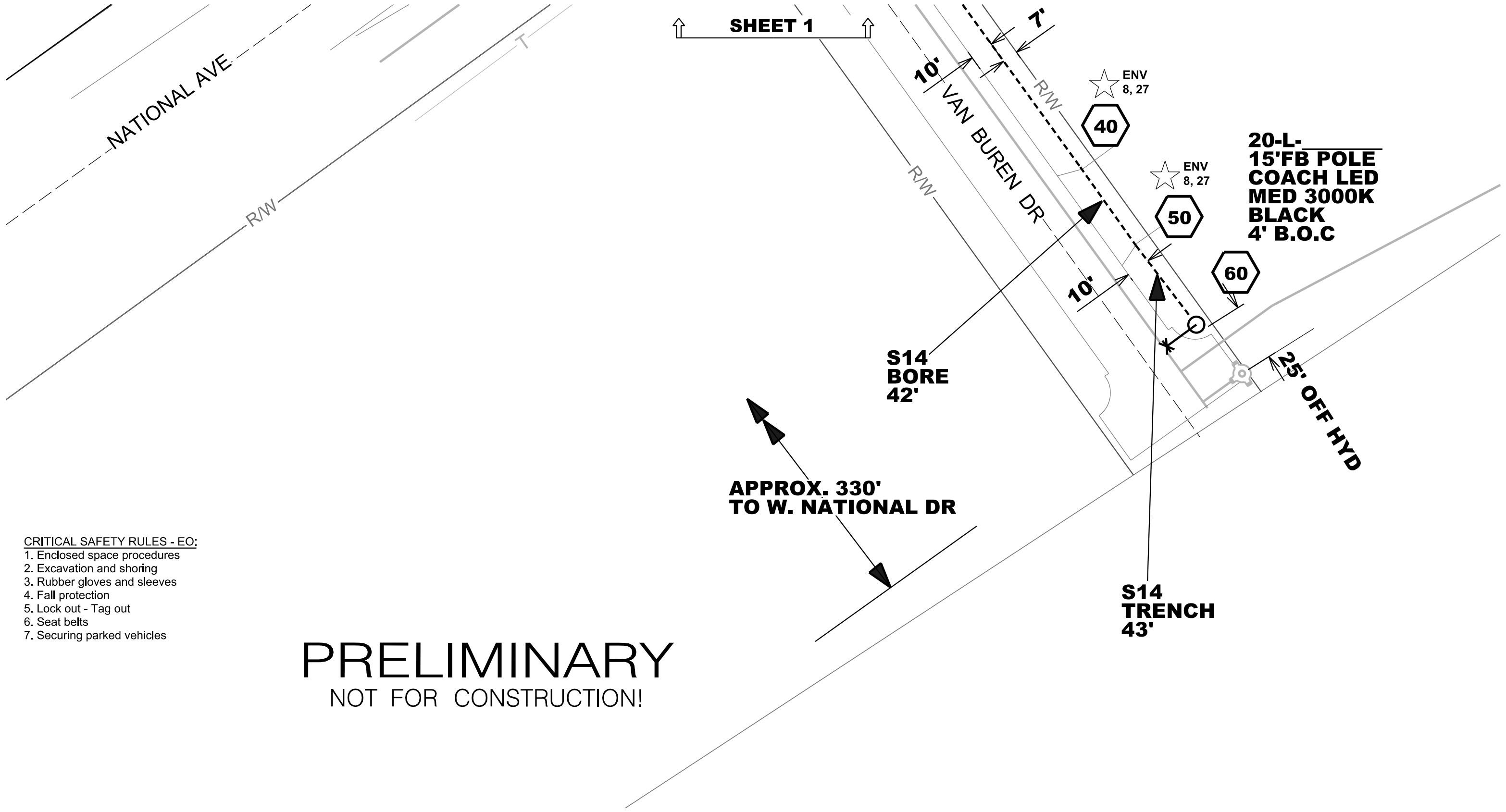
Pole						Fixture										Total / mo w/ Source Charge *	Location Description	Install / Remove Date
Ref #	Pole #	Rate	Style	Mtg Ht	Color	Qty	Source	Style	Color	Fixt Class	Facilities / LED fixture per mo	Facilities / HID fixture per mo	Watts / fixture	LED Energy Class (kWh)	Energy / fixture per mo			
30	20-L	LE4	FG-Smooth	15 Ft	Black	1	LED_3K	Coach	Black	H	\$8.91		78	28-30	\$2.65	\$12.56	SE CORNER OF NATIONAL AND VAN BUREN DR	
60	20-L	LE4	FG-Smooth	15 Ft	Black	1	LED_3K	Coach	Black	H	\$8.91		78	28-30	\$2.65	\$12.56	330' SOUTH OF NATIONAL DR ALONG VAN BUREN DR	
											\$	8,534.59	Total Upfront Customer Contribution			\$25.12	Total monthly charges, or net change, before taxes	

* Monthly total subject to future rate changes approved by Public Service Commission

Comments: _____

Authorization: _____

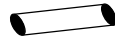
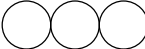
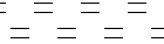
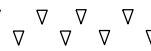
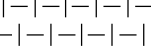
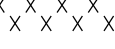
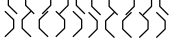
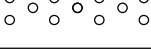
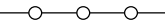
Property Owner / Authorized Representative Signature Date



- CRITICAL SAFETY RULES - EO:
- 1. Enclosed space procedures
 - 2. Excavation and shoring
 - 3. Rubber gloves and sleeves
 - 4. Fall protection
 - 5. Lock out - Tag out
 - 6. Seat belts
 - 7. Securing parked vehicles

PRELIMINARY
NOT FOR CONSTRUCTION!

WE ENERGIES - ELECTRIC OPERATIONS CLEARANCE NOTES: -LOCATION OF OBSTRUCTIONS ARE FROM RECORDS AND MUST BE VERIFIED IN THE FIELD. -MAINTAIN 2' MIN. CLEARANCE BETWEEN OUTSIDE FACE OF MANHOLE & BELL OF PIPE. -THIS APPLIES TO GAS AND WATER MAINS. -MAINTAIN 2' MIN. VERTICAL CLEARANCE AT CROSSINGS OF SEWER OR WATER MAINS. -MAINTAIN 5' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND SEWER. -MAINTAIN 3' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND WATER MAINS. NOTE - CLEARANCES SHOWN ARE MINIMUM DISTANCES - REFERENCE PERMITS FOR SPECIFIC CLEARANCE REQUIREMENTS. ADDITIONAL UNDERGROUND INFORMATION ON EXCAVATION, BACKFILLING AND CLEARANCES CAN BE FOUND IN STD. 281-02.	OVERHEAD PRIMARY E, F, H, Q, R, W, X or Z Z1 #2 ACSR Z1 #1/0 ACSR Z2 #3/0 ACSR Z3 #2 ACSR Z4 #1/0 ACSR Z5 #3/0 ACSR Z7 #336 ACSR Z9 SPECIAL LIST ON SKETCH Z10 1 WIRE REMOVAL Z11 2 WIRE REMOVAL Z12 3WIRE REMOVAL STANDARD WIRE KEY DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z Z13 #1 AL 25KV Z14 #1 AL 25KV Z15 #500 AL 28KV X16 #2 AL 15KV X17 #2 AL 15KV X18 #500 AL 15KV R19 #1/0 AL 35KV R20 #750 AL 35KV Z21 #750 AL 28KV X22 #2 Cu 15kV X23 #2 Cu 15kV Z24 #2 Cu 25kV Z25 #2 Cu 25kV X26 #500 Cu 15kV Z27 #500 Cu 28kV Z28 #750 Cu 28kV Z29 SPECIAL - LIST ON SKETCH			NEUTRAL N1 #2 ACSR N1 #1/0 ACSR N2 #3/0 ACSR N3 #4/0 AL N4 #336 ACSR N5 REMOVAL GUYING G1 1/4" ARM GUY G1 5/16" ARM GUY G2 3/8" ARM GUY G3 5/16" POLE GUY G4 3/8" POLE GUY G5 7/16" POLE GUY	SECONDARY - 1PHASE S6DX S14TX S22TX S31/0TXR S43/0TXR S5350TXR S6750TXR S71/0TXF S84/0TXF S9336TXR S10750TXF S113WIREREMOVAL S123WIREMAIN S146DXCIC S151/0TXCIC	SECONDARY - 3PHASE \$1/0TXF \$14/0TXF \$2336TXF \$33/0TX \$4350TX \$5750TX \$61/0QXF \$73/0QXF \$8350QXR \$9750QXR \$103WIREREMOVAL \$113/0QXR \$124WIREREMOVAL

EROSION CONTROL LEGEND	
	APPROXIMATE LOCATION FOR UNDERGROUND FACILITY EXCAVATION
	INLET PROTECTION, TYPE A/B/C/D
	12" WATTLE or 12"/20" SEDIMENT LOG or 9.5"/20" EROSION EEL
	STONE DITCH CHECK
	SAND or ROCK BAG
	MULCH
	SOIL STABILIZER, TYPE B
	EROSION MAT CLASS I, TYPE A
	EROSION MAT CLASS I, TYPE B
	EROSION MAT CLASS I, TYPE A URBAN
	EROSION MAT CLASS I, TYPE B URBAN
	EROSION MAT CLASS II
	EROSION MAT CLASS III
	VEGETATIVE BUFFER
	TRACKING PAD
	TIMBER MAT
	SILT FENCE
	APPROXIMATE DEWATERING BASIN LOCATION
	SURFACE WATER FLOW

WE ENERGIES WORK REQUEST ENVIRONMENTAL NOTES (Notes 1 through 7 apply to ALL work requests)

General

- If WDNR and/or USACE permits were obtained for the project, all permit conditions shall be met during construction of the project.

Erosion Control

- If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.
- Erosion Control BMR's shall meet or exceed the approved WDNR Storm Watter Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html). Refer to We Energies Construction Site Sediment and Erosion Control Standards.
- Inspect installed erosion control BMP's at least one time per week and after ½" rain events: repair as necessary.
- When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed wherever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.

Contaminated Soils

- Whenever soil exhibiting obvious signs of contamination (e.g., discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.

Spills

- If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:
 - Any quantity of oil is spilled into surface water;
 - Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
 - Any oil spill containing greater than 500 ppm PCB;
 - Five gallons or more of oil spilled to the ground;
 - Any oil spill involving a police department, fire department, DNR, or concerned property owner.

Notes 8 through 27 apply as noted at speciflc points withln each work request:

Dewatering

- Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.

Wetlands

- As much as practicable, the majorityof the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.
- All work shall be conducted to minimize soil disturance. No rutting will be allowed within the wetlands.
- If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.
- Excavated soils cannot be stockpiled in wetlands.

Waterways

- All excess spoils shall be removed from wetlands and placed in a suitable upland location.
- Trenching and pit excavations within wetlands shall include soil segregation to facilitate restoration of pre-construction soil stratification, and restoration to pre-construction elevations.
- Poles scheduled to be removed, and that occur within wetland, shall be cut at the ground surface.
- No work can be performed within the banks or below the ordinary high watermark of any navigable waterways/streams.
- No crossing of navigable waterways with equipment can occur. Foot traffic is allowed.
- Any disturbed soil within 75-feet of the ordinary high water mark of any navigable waterways/streams shall be stabilized within 24 hours of construction completion.

Threatened and Endangered Species

- Threatened or endangered species are known to occur in the work area. It is illegal to harass, harm, or kill a protected species under state and federal regulations. Proper precautions shall be taken to ensure harm to individuals is avoided.
- In order to protect the threatened or endangered species, work must be conducted between November 5 and March 15.
- Exclusion fencing must be installed at the work area prior to March 15.
- A qualified biologist must be present when conducting work at this location.

Invasive Specles

- State regulated invasive species are known to occur in the work area. Reasonable precautions are legally required to prevent the spread of these species. The Wisconsin Council on Forestry Transportation and Utility Rights-of Way Best Management Practices should be followed: (<http://council.wisconsinforestry.org/invasives/transportation/>).

Cultural and Historical Resources, cont.

- The project is within or adjacent to an area that is identified by the State of Wisconsin as potentially having Native American artifacts, burial mounds or burial sites, which could be encountered during construction.
- If human bone or any artifacts are discovered during construction, work must cease immediately. Contact the Environmental Department who will contact the State Burial Sites Preservation Office and determine the next steps that must be taken in order to comply with state law. Work at that site MAY NOT PROCEED until the Environmental Department authorizes it.
- A "qualified archaeologist," as specified under Wis. Stats 157.70 (1) (i) and Wis. Admin. Code HS 2.04 (6), must be present to monitor all ground disturbing activities.

Frac-out Contingency Plan

- A frac-out contingency plan shall be on-site and implemented accordingly. The contingency plan shall incorporate the following components.
 - Continuously inspect the bore paths for frac-outs in order to respond quickly and appropriately.
 - Containment materials (e.g. silt fence, straw bales, sand bags, etc.) shall be on site and available should a frac-out occur.
 - A vac truck shall be accessible on short notice in order to respond quickly to a frac-out.



**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. 2020-29

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO
TO ACCEPT DEDICATION OF PUBLIC WATER MAIN**

WHEREAS, the Village has entered into a Developer Agreement with Box Self Storage, LLC related to the construction of public water main to serve the Box Self Storage development in the Village; and

WHEREAS, on June 8, 2020, the Village received a request from the manager of Box Self Storage, LLC requesting that the Village accept dedication of the public water main for their project; and

WHEREAS, the Village Engineer has reviewed the construction of the public water main with regard to whether it meets the requirements set forth in the Developers Agreement; and

WHEREAS, Peter W. Gesch, a Project Engineer with Ruekert & Mielke, sent a letter dated June 9, 2020 to Village President Fred Winchowky indicating that “as of this week all of the water main punch list items have been completed to our satisfaction. They have also passed the required pressure test and safe bacteriological test. We are therefore recommending that the Village Board formally accept the public water main at this site”; and

WHEREAS, Mr. Gesch further recommends the acceptance of the public water main be made contingent upon the developer submitting valid Lien Waivers for all contractors involved in the construction of the public water main.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, that the Village does hereby accept the water main, which extends from Edgewood Avenue through a public utility easement along County Highway ES to the Box Self Storage, LLC property, having determined that the water main as constructed meets the requirements set forth in the Developers Agreement with Box Self Storage, LLC, as well as the requirements of the Village of Mukwonago and the State Plumbing Code. Said acceptance is contingent, however, upon the Developer submitting valid, complete, non-contingent Lien Waivers from all contractors providing materials or services regarding the construction of the public water main. This Resolution shall not be signed until such time as said Lien Waivers have been produced.

BE IT FURTHER RESOLVED that Village Staff is hereby directed to take such steps are necessary to effectuate the intention of this Resolution.

Adopted this _____ day of _____, 2020.

APPROVED:

Attestation:

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

June 9, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Box Self Storage Development
Water Main Acceptance

Dear President Winchowky:

We have received a formal request from the Box Self Storage Development located on CTH ES in the Village, to have the water main accepted by the Village. This water main has always been intended to be a public water main. This water main extends from Edgewood Avenue, through a public utility easement, along CTH ES and then into the development on the future public roadway.

A few weeks ago, a punch list was established with several items for the water main that needed to be completed. As of this week, all the water main punch list items have been completed to our satisfaction. They have also passed the required pressure tests and safe bacteriological tests. We are, therefore, recommending that the Village Board formally accept the public water main at this site. We further recommend that the acceptance of the water main **be made contingent on the developer submitting valid lien waivers for all contractors involved in the construction of the public water main.**

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

Enclosure

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Wayne Castle, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Ben Kohout, Village of Mukwonago
Jon Ross, Box Self Storage
Rob Chandler, Box Self Storage
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

Gesch, Peter

From: Jon Ross <jonr@ogdenre.com>
Sent: Monday, June 8, 2020 9:44 AM
To: Gesch, Peter
Cc: robert.chandler@live.com; Dave Brown; Matthew Mehring; John Weidl
Subject: Box Self Storage LLC, Mukwonago, WI

Follow Up Flag: Follow up
Flag Status: Flagged

Peter,

On behalf of the Box Self Storage LLC, I would like to formally request the Village of Mukwonago's acceptance of the public water main at the Box Self Storage site.

Thank you,

Jonathan Ross
Manager, Box Self Storage LLC

Jonathan S. Ross
President
Ogden & Company Investment Partners, LLC
D: 414.831.0682 • C: 262.369.5960
E: jonr@ogdenre.com



www.ogdenre.com • 414.276.5285
[1665 N. Water Street, Milwaukee, WI 53202](https://www.ogdenre.com/1665-N-Water-Street-Milwaukee-WI-53202)



June 23, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Phantom Lakes Preserve Development
Recommendation for Infrastructure Oversizing Reimbursement

Dear President Winchowky:

In order to serve the Phantom Lakes Preserve Development, sanitary sewer and water main needed to be extended along CTH "LO" to the Development. Per Village Ordinance, these utilities were also required to be extended to the far west side of the development, along CTH "LO". The infrastructure that is within the CTH "LO" right-of-way will be public water main and public sanitary sewer upon acceptance by the Village Board.

Per the Developer Agreement, Article I, Section I.2.b, the developer was required to provide sanitary sewer provisions to serve future developments. It was determined that the sanitary sewer along CTH "LO" needed to be a 15-inch sewer main to fit the Village's Master Sanitary Plan to serve any potential future development to the west of the Phantom Lakes Preserve Development.

Per Village Ordinance Sec. 45-149(c), the developer is required to assume all costs for installing the sanitary sewer and its related appurtenances, except for the added cost of installing sewers greater than eight inches in diameter. In this case, to provide for future development the Developer is eligible for the cost difference between installing the minimum 8-inch main and the 15-inch main that was required. The following table is a breakdown of the costs sustained and details the amount eligible for reimbursement:

<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
15" SDR-35 Sanitary Sewer w/ Spoil Backfill	L.F.	715	\$ 65.00	\$ 46,475.00
15" SDR-35 Sanitary Sewer w/ Granular Backfill	L.F.	249	\$ 115.00	\$ 28,635.00
Subtotal 15-Inch Main				\$ 75,110.00
8" SDR-35 Sanitary Sewer w/ Spoil Backfill	L.F.	715	\$ 50.00	\$ 35,750.00
8" SDR-35 Sanitary Sewer w/ Granular Backfill	L.F.	249	\$ 100.00	\$ 24,900.00
Subtotal 8-Inch Main				\$ 60,650.00
TOTAL REIMBURSEMENT AMOUNT				\$ 14,460.00

We are recommending that the Developer for the Phantom Lakes Preserve Development be reimbursed a total of \$14,460.00 for the public sanitary sewer upsizing costs sustained to provide for future development beyond the site.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Mr. Fred Winchowky
Phantom Lakes Preserve – Infrastructure Oversizing Reimbursement
June 23, 2020
Page 2

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Ben Kohout, Village of Mukwonago
Greg Petruski, Infinity Development
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

From: [Gesch, Peter](#)
To: [John Weidl](#); [David Brown](#); [Ron Bittner](#); [Ben Kohout](#); [Mark Blum](#)
Cc: [Diana Dykstra](#); [Diana Doherty](#); [Wegner, Jerad](#)
Subject: RE: Phantom Lakes Preserve Utility Oversizing
Date: Monday, June 8, 2020 12:08:50 PM
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image015.png](#)
[image121164.png](#)
[image686930.png](#)
[image783179.png](#)
[image330343.png](#)
[image217437.png](#)
[image683177.png](#)
[image372290.png](#)

John – below is the relevant section from the DA for installing sewer to serve future developments. In this case it was a 15-inch sewer that was needed.

2. Sanitary Sewer Facilities and Laterals:
 - a. The Developer shall install sanitary sewer mains and laterals (to 10 feet outside of the right-of-way) to serve all lots within the Development in accordance with the approved utility plans. In addition to any other approvals required by this Agreement, until such time that all necessary approvals plans have been obtained from the Municipal Engineer and the State of Wisconsin Department of Natural Resources, no installation of underground utilities shall commence.
 - b. As required by the Municipal Engineer as part of the approved plans, the sanitary sewer plans shall include provisions to serve future developments.

And here is the relevant code section related to costs sustained by the subdivider.

Sec. 45-149. - Sewage disposal facilities.

modified



- (a) The subdivider shall construct sanitary sewerage facilities in such a manner as to make adequate sanitary sewerage service available to each lot within the subdivision. If public sewer facilities are not available, the subdivider shall make provision for adequate private sewage disposal systems to meet the Wisconsin Administrative Code and the Waukesha County Sanitary Ordinance.
- (b) The village board shall require the installation of sewer mains to the farthest extent of the street lot line. If, at the time of final platting, sanitary sewer facilities are not available to the plat, but will become available within a period of three years from the date of plat recording, the subdivider shall install or cause to be installed sanitary sewers and sewer laterals to the street lot line. All sanitary sewers and laterals shall be constructed in accordance with the standard specifications adopted in the "Development Requirements: Sanitary Sewer, Watermain, and Storm Sewer" (including current updates) of the Village of Mukwonago. A copy of these standard specifications may be obtained from the village clerk or building inspector.
- (c) The subdivider shall assume the cost of installing all sanitary sewer, sewer laterals, and sewer appurtenances within the proposed subdivision, except for the added cost of installing sewers greater than eight inches in diameter which are necessary to serve tributary drainage areas lying outside of the proposed subdivision. In addition, the subdivider shall pay to the village a sanitary sewer trunk line connection fee based on the added cost of installing larger sewers for the total tributary drainage area. Such fee shall be prorated in proportion to the ratio which the total area of the proposed plat is to the total drainage area to be served by such larger sewers.

There is nothing stated for process that I could find.

Mark – Please see below.

Thanks,

Peter W. Gesch
Project Engineer



262-953-3014
920-901-4624
ruekertmielke.com



From: John Weidl <jweidl@villageofmukwonago.com>

Sent: Monday, June 8, 2020 11:41 AM

To: Gesch, Peter <PGesch@ruekert-mielke.com>; Dave Brown <dbrown@villageofmukwonago.com>; Ron Bittner <rbittner@villageofmukwonago.com>; Ben Kohout <bkohout@villageofmukwonago.com>

Cc: Diana Dykstra <ddykstra@villageofmukwonago.com>; Diana Doherty <ddoherty@villageofmukwonago.com>; Wegner, Jerad <jwegner@ruekert-mielke.com>

Subject: RE: Phantom Lakes Preserve Utility Oversizing

I'd like to see a copy of the development agreement or the relevant section as applies. I also think we should check with the Village attorney.

Thx, - JSW
VILLAGE OF MUKWONAGO
John S. Weidl, Village Administrator

----- Original message -----

From: "Gesch, Peter" <PGesch@ruekert-mielke.com>
Date: 6/8/20 11:39 AM (GMT-06:00)
To: John Weidl <jweidl@villageofmukwonago.com>, David Brown <dbrown@villageofmukwonago.com>, Ron Bittner <rbittner@villageofmukwonago.com>, Ben Kohout <bkohout@villageofmukwonago.com>
Cc: Diana Dykstra <ddykstra@villageofmukwonago.com>, Diana Doherty <ddoherty@villageofmukwonago.com>, "Wegner, Jerad" <jwegner@ruekert-mielke.com>
Subject: Phantom Lakes Preserve Utility Oversizing

Morning All,

Greg Petrauski has asked if his reimbursement for the oversizing of the sanitary sewer was processed by the Village Board. I believe we were waiting on acceptance of the public utilities (which has not happened yet).

However, I don't see any reason why his reimbursement can't be approved. I do have the cost difference that they bid out for oversizing between a 8" sewer and a 15" sewer that they put in.

What does the Village need from me in order to process this request? A letter recommending reimbursement to the Board? If this needs to go to the Board, can it be placed on the June 17th Board Meeting?

Thanks,

Peter W. Gesch
Project Engineer



☎ 262-953-3014
☎ 920-901-4624
✉ PGesch@ruekert-mielke.com
🌐 ruekertmielke.com



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-

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. 2020-30

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO
TO ACCEPT DEDICATION OF PUBLIC WATER MAIN**

WHEREAS, the Village has entered into a Developer Agreement with Infinity Development related to the construction of public water main to serve the Phantom Lakes Preserve development in the Village; and

WHEREAS, on June 17, 2020, the Village received a request from Infinity Development requesting that the Village accept dedication of the public water main for their project; and

WHEREAS, the Village Engineer has reviewed the construction of the public water main with regard to whether it meets the requirements set forth in the Developers Agreement; and

WHEREAS, Peter W. Gesch, a Project Engineer with Ruekert & Mielke, sent a letter dated June 23, 2020 to Village President Fred Winchowky indicating that a site visit was conducted on June 17, 2020 to verify all punch list items were completed at the Phantom Lakes Development on CTH "LO" and they recommend the Village Board accept the Public Water Main Infrastructure and Public Sanitary Sewer Infrastructure.

WHEREAS, Mr. Gesch further recommends the acceptance of the public water and sewer main be made and included with this request were from the developer were valid Lien Waivers for all contractors involved in the construction of the public water and sewer main.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, that the Village does hereby accept the water and sewer main, which extends from Brockway Drive to the western property line of the phantom lakes development, having determined that the water and sewer main as constructed meets the requirements set forth in the Developers Agreement with Infinity Development LLC, as well as the requirements of the Village of Mukwonago and the State Plumbing Code.

BE IT FURTHER RESOLVED that Village Staff is hereby directed to take such steps are necessary to effectuate the intention of this Resolution.

Adopted this 15th day of July, 2020.

APPROVED:

Attestation:

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

June 23, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Phantom Lakes Preserve Development
Recommendation of Public Infrastructure Acceptance

Dear President Winchowky:

A site visit was conducted on June 17, 2020 to verify that all punch list items were completed at the Phantom Lakes Preserve Development on CTH "LO". The last few punch list items which included brining hydrants, valve boxes, and manholes to final grade, were completed over the course of the last few weeks. The site has progressed well and, through discussions with Village Staff, we are satisfied with what has been completed to-date.

We, therefore, recommend the following to you and the Village Board:

- Acceptance of the Public Water Main Infrastructure.
- Acceptance of the Public Sanitary Sewer Infrastructure.

The required lien waivers for acceptance of the public infrastructure have been received and are attached to this email.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg
Enclosure

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Ben Kohout, Village of Mukwonago
Greg Petruski, Infinity Development
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

RELEASE FORM 3

**CONDITIONAL WAIVER AND RELEASE
UPON FINAL PAYMENT**

Upon receipt by the undersigned of a check from Infinity Development, Inc
(Owner or Contractor)

in the sum of \$ 70,233.20 payable to D.F. Tomasini Contractors, Inc.
(Amount Invoiced) (Contractor or SubContractor)

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn,
this document shall become effective to release any mechanic's lien, stop notice, or bond right the

undersigned has on the job of Infinity Development, Inc.
(Owner)

located at Phantom Lakes Preserve, Mukwonago, WI

This release covers the final payment to the undersigned for all labor, services, equipment, or material
furnished on the job except for disputed claims for additional work in the amount of \$ ZERO. Before
any recipient of this document relies on it, the party should verify evidence of payment to the
undersigned.

Company: D.F. Tomasini Contractors, Inc.
(Company Name)

By: 
(Signature)
Kirk Dexheimer, President
(Name and Title)

Date: 06/18/20

NOTE: This form complies with the requirements of Wisconsin Civil Code. It is not effective until the
check that constitutes final payment has been properly endorsed and has cleared the bank.

Staff Report

July 2, 2020

Fred Winchowky, Plan Commission Chair,
Plan Commissioners

**Re: Conditional Use Request for Indoor Dog Training Facility use for Existing Structure at 760 Swan Drive
(multiple addresses for same structure); MUKV1970998006**

Zoning

M-4, Medium/Heavy Industrial District

Proposal

The plans detail the interior modification of an existing leasable unit within an existing building for the purposes of housing dog training activities. The applicant desires to modify the interior of the structure only by placing walls and bales of hay for exercises for dogs to train them.

The request for kennel/training use at this location is a conditional use.

Zoning Review

The proposed use of animal training (indoor in this case) is a conditional use found in the provisions of 100-208.

Conditional uses were revised in August of 2019, to create and update criterion upon which the State and governing bodies shall determine if Conditional uses may be approved or not. The following criteria was established and analyzed with this report, from Section 100-352 and 100-354:
100-352:

- (6) All applications for a Conditional Use Permit must be accompanied by a Plan of Operation that describes in detail, acceptable to the Zoning Administrator, the following characteristics as proposed:
 - a. Hours of operation;
 - b. Number of employees, including both full time equivalents and maximum number of personnel to be on the premises at any time;
 - c. Anticipated noise, odors, dust, soot, runoff or pollution and measures taken to mitigate the impacts of these matters on neighboring properties;
 - d. Descriptions of any materials stored outside and any activities, processing or other operations taking place outside of an enclosed building;
 - e. Compliance with the Village's Storm Water Ordinance, Erosion Control Standards where applicable;
 - f. Sanitary facilities and private on-site waste transfer systems are in compliance with the requirements of the County agencies with jurisdiction;
 - g. Facilities for managing removal of trash, solid waste and recycling materials;

- h. Anticipated daily traffic, including, but not limited to, the types and weights of vehicles, night provisions, necessary intersection and road improvements or other measures proposed to accommodate increased traffic and/or the weight of the vehicles being utilized;
- i. List of hazardous, toxic or explosive materials to be stored on site and any spill containment, safety or pollution measures which will be put in place for the use;
- j. Outdoor lighting and measures taken to mitigate light pollution, impacts to neighboring properties;

100-354:

- (h) The Plan Commission shall require the following standards for approval to be met in order to approve any Conditional Use Permit Application:
 - (1) That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
 - (2) That the uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
 - (3) That the establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
 - (4) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
 - (5) That adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.
- (i) The Plan Commission shall approve a Conditional Use Permit if the terms and conditions of this Ordinance are met. However, in the event the terms and conditions of the Ordinance are not consented to and complied with by the applicant, the Commission may reject the Conditional Use Permit. In addition, the Commission may reject the Conditional Use Permit Application or place conditions on it if substantial evidence, as defined in Wisconsin Statute §62.23(7) is presented. That evidence shall demonstrate the inability of the applicant to comply with or meet the conditions of this Ordinance or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence.

Analysis of Application: Staff finds the applicant has supplied all applicable material to the satisfaction of these requirements, pursuant to 100-352 (6), as the proposed activity is proposed indoors in an industrial setting with no nearby residences or businesses to be affected.

Parking: The applicant is proposing to utilize existing space provided on the property for employees and guests when they park for services and to work on site. The applicant has stated there will be six (6) participants and associated vehicles at any one time. The proposed hours are 6pm to 9pm Tuesday and Wednesdays; Thursday, 2pm-5pm; and Saturday and Sunday from 8am to 2pm. There appears to be sufficient parking spaces on-site, however, there doesn't appear to be any markings or handicap spaces available. **The Village code requires striping of parking stalls and one handicap space be designated for every 25 spaces. Therefore, staff would suggest adding this as a condition of approval. If the Plan Commission agrees with this, it has been included as a condition of approval below.**

Recommendation for Conditional Use

I recommend approval of the Conditional Use to allow the use of indoor dog training use, as outlined in the applicant request. The proposal conforms to minimum code requirements. I suggest the following findings of fact be included in the motion to approve the Conditional Use.

1. The proposed use is consistent with the intent of the M-4, Medium/High Density Industrial zoning guidelines for this property.
2. The proposed use is consistent with the indoor usage found on this property.
3. The proposed use of dog training is found to be not hazardous, harmful, offensive or adverse to environment or value of the neighborhood or community.
4. The proposed use is found to be properly designed.

I further recommend the following conditions be placed with approval of the Conditional Use.

1. The on-going operation of the Conditional Use for "For Pet's Sake" dog training business shall be consistent with the written information and plans submitted by the applicant along with statements made at the public hearing by the applicant or by others on behalf of the applicant.
2. Any future expansions or changes to the plan of operation as presented shall gain a new or amended Conditional Use approval.
3. The property shall be maintained in a clean and presentable condition always. No debris shall accumulate on the site.
4. This Conditional Use approval shall not be transferred within the subject property to another Conditional Use category without submittal and approval for a new Conditional Use.
5. If this Conditional Use remains in good standing, this Conditional Use may be transferred ownership without gaining a new Conditional Use.
6. Prior to issuance of the first building permit for the use, applicant shall pay all required charges and fees to the Village.
7. Applicant and/or property owner shall be responsible for enforcement of all requirements of this Conditional Use approval. If not enforced by property owner, the property owner will be responsible for compliance and financial penalties as allowed by municipal code.
8. Approval for the interior remodel shall be subject to all plans and information submitted for the application by the applicant, Patti Muraczewski, March 9, 2020, with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to conform to other conditions of approval; the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards.
9. Prior to the issuance of a building permit, the following shall occur:
 - a. All final plans shall be presented to the building inspection office for a building permit and shall be consistent with the plans noted in Condition No. 8 or as modified.
 - b. Approval of the building plans by the Fire Chief.
 - c. Approval of building plans by the Building Inspector.
10. Prior to occupancy issuance, the following shall occur:
 - a. A building permit for occupancy shall be issued by the Building Department. Completion of the interior finish in accordance with approved plans which require a building permit and all applicable codes.

b. Parking lot striping shall be added to the entire property, to accommodate this use and existing and proposed uses out of the existing storefronts on the property. Said parking surface area shall be striped, including provisions for handicap stalls, meeting requirements of 100-402, shall be shown on a site plan and presented to the Zoning administrator for approval.

Village of Mukwonago
440 River Crest Ct
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO
CONDITIONAL USE PERMIT APPLICATION
Application Fee: \$450

Date Submitted: MARCH 9, 2020

3-9-20
BK

CONTACTS

Zoning and Planning Department
Contact:
Phone: (262) 363-6420 ex 2111
Fax: (262) 363-6425
Email: planner@villageofmukwonago.com

GUIDELINES

The undersigned petition is to consider a request, as stated herein, for the specified parcel(s) of land and will be reviewed by the Plan Commission and Village Board of the Village of Mukwonago.

Conditional use applications require a public hearing. To ensure the public hearing will be properly advertised, the application must be submitted **at least 30 days prior to the meeting** in which the Plan Commission will hold the public hearing. The Plan Commission meets on the second Tuesday of each month at 6:30 p.m.

Materials listed on page 3 must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100-354 and other pertinent sections of Village ordinances, WI Stats. 62.23, and as necessary to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Plan Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Planner
ATTN: Conditional Use Permits
440 River Crest Ct
Mukwonago, WI 53149
Deliver to: Village Clerk's Office
440 River Crest Ct
Email to: planner@villageofmukwonago.com

Complete, accurate and specific information must be entered. Please Print.

APPLICANT (Full Legal Name)

Name: Patti Muraczewski
Company: For Pet's Sake
Address: 828 Perkins Dr. #200 City: Mukwonago State: WI Zip: 53149
Daytime Phone: 262-363-4529 Fax: cell 414 750-0152
E-Mail: patti@forpetsake.cc

APPLICANT IS REPRESENTED BY (Full Legal Name)

Name: _____
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

ARCHITECT

Name: _____
Company: _____
Address: _____
Daytime Phone: _____
E-Mail: _____

VILLAGE OF MUKWONAGO
440 RIVER CREST CT
MUKWONAGO, WI 53149
Phone : (262) 363-6420

Zip: _____

PROFESSIONAL ENGINEER

Name: _____
Company: _____
Address: _____
Daytime Phone: _____
E-Mail: _____

Received From: MURACZEWSKI PATTI
Date: 03/09/2020
Receipt: 41726
Cashier: rgallo
Time: 4:46:43 PM

FOR PETS SAKE INC
CUP DOG TRAINING FACILITY

Zip: _____

ITEM REFERENCE	AMOUNT
100.11 Zoning Review Fees	
Zoning Review Fees	\$450.00
TOTAL	\$450.00
Check 2457	\$450.00
Total Tendered:	\$450.00
Change:	\$0.00

REGISTERED SURVEYOR

Name: _____
Company: _____
Address: _____
Daytime Phone: _____
E-Mail: _____

Zip: _____

CONTRACTOR

Name: _____
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

PROPERTY AND PROJECT INFORMATION

MUKV 1970 998006 BK

Present Zoning: M-4 Industrial Tax Key No(s): MUK 21970 998 017

Address/Location: 770 Swan Dr.
BK 760

A. I/We request a conditional use permit for:

For Pet's Sake Training

B. The property is presently used as:

vacant (was a dog rescue before)

C. Name of Architect, Professional Engineer, or Contractor: _____

D. Project Timetable: Start Date: _____ Completion Date: _____

E. All of the Proposed Use(s) of the property will be:

Principal Use dog training

Secondary Use _____

Accessory Use _____

F. I/We represent that I/we have a vested interest in this property in the following manner:

☐ Owner

☒ Leasehold. Length of Lease: 1 yr.

☐ Contractual. Nature of contract: _____

☐ Other. Please explain _____

PROCEDURAL CHECKLIST FOR CONDITIONAL USE REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a conditional use.

Application Submittal Packet Requirements for Village and Applicant Use (Check off List)

Application:

- ☐ Completed application form including the procedural checklist and justification of the proposed conditional use.
- ☐ Application fee: \$450
- ☐ Agreement for Reimbursable Services (separate application)

Required site drawings:

- ☐ Survey of the property
- ☐ Landscape plan
- ☐ Parking plan (including parking computations)
- ☐ Lighting plan (including photo metrics)
- ☐ Proposed location and connection to the sanitary sewer and water mains
- ☐ Drainage plan (if applicable)
- ☐ All building elevations
- ☐ Floor plans

Other Documents:

- ☐ Plan of operation/proposal
- ☐ Overview of the adjoining lots (including list of parcel identification numbers and names and mailing addresses of the current owners for all properties within 300 feet of the subject property)
- ☐ **Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to planner@villageofmukwonago.com.
- ☐ Any additional information as determined by Village staff

JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

The Plan Commission and Village Board of the Village of Mukwonago will base their decisions on the category standards listed below. It is in the best interest of the applicant to base their presentation on the same applicable set of standards when presenting their petition. **Applicant: Please fill out ALL of the questions. Use additional sheets of paper if needed.**

- A. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the Village of Mukwonago Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

We train dogs to be better members of the community through obedience

- B. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the Village of Mukwonago Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

We will be holding different training classes at this site. We will be using the facility on a limited basis right now. Perhaps 20 hrs a week. Dogs would be inside and not left overnight

- C. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 100-354 (a), (b), and (c)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the Village or other governmental agency having jurisdiction to guide development?

No, usually only 6 people
and cars at one time

Weekly ^{2 nights} Tues + Wed 6:00 - 9:00

Thursday 1 day 7-2-5
Trials: weekends 8-12 (Sat + Sun)

- D. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

Nothing should change No
outside structures built.

- E. Is the proposed conditional use located in an area that will be adequately served by and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

No

- F. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Sections 100-354 (e)(1) and (2)), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

There already is a dog day
care and boarding facility
There is nothing more than
this.

CERTIFICATION

Applicant hereby certifies that:

1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

Signature - Property Owner

Name & Title (PRINT)

Date


Signature - Applicant

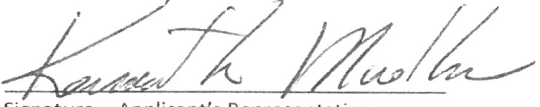
Piotr Muraczewski, Pres.
Name & Title (PRINT)

3/3/2020
Date

Signature - Property Owner

Name & Title (PRINT)

Date

← 
Signature - Applicant's Representative

← Kenneth Mueller (Agent)
Name & Title (PRINT)

← 3-6-20
Date

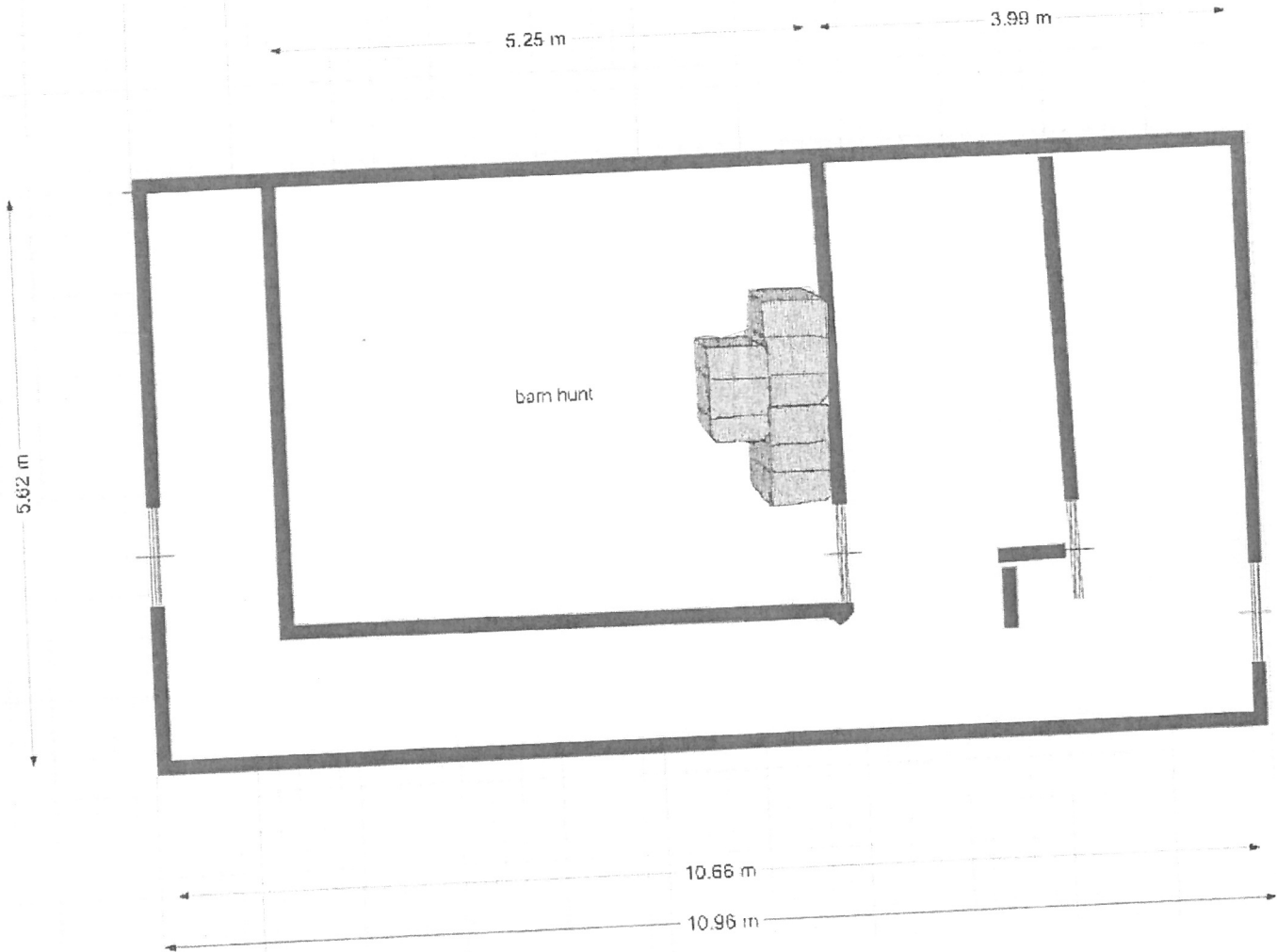
FOR OFFICE USE ONLY

Date Paid <u>3-9-2020</u>	Receipt # <u>41726</u>	Date(s) Notice Published	Date Notices Mailed
Public Hearing Date	Plan Commission Date(s)	Village Board Date(s)	Resolution Number
Escrow Required? ☐ Yes ☐ No		Escrow Amount	
Plan Commission Disposition			
Village Board Disposition			

760 Swan Dr.

3/10/2020

Floorplanner - New floorplan



For Pets Sake
looking to rent 760 BK
Swan Dr. I met
with the Fire Chief
and he suggested I
send you a layout

We would be
lining the north
wall with metal
and we would have
hay bales in the
middle ring.

Pat Muraczewski
414-750-0152





8

ADE-9437

RESOLUTION 2020-30

CONDITIONAL USE PERMIT FOR THE USE OF A BUILDING AS AN INDOOR DOG TRAINING FACILITY, PATTI MURACZEWSKI, FOR PET'S SAKE, 760 SWAN (MULTIPLE UNIT STRUCTURE), MUKV 1970-998-006

WHEREAS, pursuant to Section 100-352 and 100-354 of the Zoning Code, an application for a conditional use permit has been filed for approval of the use of a building as an indoor dog training facility in the Village of Mukwonago, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, after proper notice pursuant to the Village of Mukwonago Zoning Code, a public hearing was noticed in the official newspaper as a Class II notice, and with notice being mailed at least ten (10) days prior to the date of such public hearing to the owners of record of the properties situated within 300 feet of the boundaries of the properties affected, a public hearing was held on July 14, 2020, and

WHEREAS, these preliminary plans have been reviewed and recommended by the Village Plan Commission, and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the preliminary plans for the use of a building as an indoor dog training facility submitted by Patti Muraczewski, For Pet's Sake, based upon the plans submitted to the Village and the public hearing conducted on this matter and for the following reasons:

1. The proposed use is consistent with the intent of the M-4, Medium/High Density industrial zoning guidelines for this property.
2. The proposed use is consistent with the indoor usage found on this property.
3. The proposed use of dog training is found to be not hazardous, harmful, offensive or adverse to environment or value of the neighborhood or community.
4. The proposed use is found to be properly designed.
5. There were no public objections.

NOW, THEREFORE, BE IT FURTHER RESOLVED this conditional use permit shall be subject to the following conditions:

1. The on-going operation of the Conditional Use for "For Pet's Sake" dog training business shall be consistent with the written information and plans submitted by the applicant along with statements made at the public hearing by the applicant or by others on behalf of the applicant.
2. Any future expansions or changes to the plan of operation as presented shall gain a new or amended Conditional Use approval.
3. The property shall be maintained in a clean and presentable condition always. No debris shall accumulate on the site.
4. This Conditional Use approval shall not be transferred within the subject property to another Conditional Use category without submittal and approval for a new Conditional Use.
5. If this Conditional Use remains in good standing, this Conditional Use may be transferred ownership without gaining a new Conditional Use.

6. Prior to issuance of the first building permit for the use, applicant shall pay all required charges and fees to the Village.
7. Applicant and/or property owner shall be responsible for enforcement of all requirements of this Conditional Use approval. If not enforced by property owner, the property owner will be responsible for compliance and financial penalties as allowed by Municipal Code.
8. Approval for the interior remodel shall be subject to all plans and information submitted for the application by the applicant, Patti Muraczewski, March 9, 2020, with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to confirm to other conditions of approval; the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards.
9. Prior to the issuance of a building permit, the following shall occur:
 - a. All final plans shall be presented to the building inspection office for a building permit and shall be consistent with the plans noted in Condition No. 8 or as modified.
 - b. Approval of the building plans by the Fire Chief.
 - c. Approval of building plans by the Building Inspector.
10. Prior to occupancy issuance, the following shall occur:
 - a. A building permit for occupancy shall be issued by the Building department. Completion of the interior finish in accordance with approved plans which require a building permit and all applicable codes.
 - b. Parking lot striping shall be added to the entire property, to accommodate this use and existing and proposed uses out of the existing storefronts on the property. Said parking surface area shall be striped, including provisions for handicap stalls, meeting requirements of Section 100-402, shall be shown on a site plan and presented to the Zoning Administrator for approval.

NOW, THEREFORE, BE IT FURTHER RESOLVED the permittee, upon the granting of this Conditional Use Permit, shall agree to accept the same in writing.

Passed and dated this 15th day of July 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

ACCEPTANCE

This conditional use permit is accepted, and permittee agrees to abide by the terms thereof.

Village of Mukwonago

By: _____
Owner

Property Owner

By: _____
Agent

Applicant

By: _____
Agent

Staff Report

July 1, 2020

Fred Winchowky, Plan Commission Chair,
Plan Commissioners

Re: Conditional Use Request for Indoor Contractor Storage and Architectural Review for Modifications for Existing Structure at 414 S. Rochester St.; MUKV1976981

Zoning

M-2, Light Industrial District; Village Center Overlay District, Multi-Purpose Perimeter Sub District (VCO)

Proposal

The plans detail the modification of an existing garage building within the facility of the “former Fickau Lumber” facility. The garage in question is approximately 24 feet by 48 feet (1,152 s.f.) and currently has one garage stall on the north end, with a small window in the middle. The applicant desires to modify the structure by removing the wall and window in the middle and replacing with a garage door to create an additional garage stall. There are no plans by the applicant to alter the materials or colors of the existing building exterior on the property.

The request for contractor storage at this location is a conditional use. Additionally, the conversion and exterior remodeling of structures within the Village Center Overlay District requires architectural review by the Plan Commission.

Zoning Review

The proposed use of contractor storage (indoor in this case) is a conditional use found in the provisions of Village Center Overlay District, Multi-Purpose Perimeter Sub District, guidelines and provisions under 100-153(f)(2).

Conditional uses were revised in August of 2019, to create and update criterion upon which the State and governing bodies shall determine if Conditional uses may be approved or not. The following criteria was established and analyzed with this report, from Section 100-352 and 100-354:

100-352:

- (6) All applications for a Conditional Use Permit must be accompanied by a Plan of Operation that describes in detail, acceptable to the Zoning Administrator, the following characteristics as proposed:
 - a. Hours of operation;
 - b. Number of employees, including both full time equivalents and maximum number of personnel to be on the premises at any time;

- c. Anticipated noise, odors, dust, soot, runoff or pollution and measures taken to mitigate the impacts of these matters on neighboring properties;
- d. Descriptions of any materials stored outside and any activities, processing or other operations taking place outside of an enclosed building;
- e. Compliance with the Village's Storm Water Ordinance, Erosion Control Standards where applicable;
- f. Sanitary facilities and private on-site waste transfer systems are in compliance with the requirements of the County agencies with jurisdiction;
- g. Facilities for managing removal of trash, solid waste and recycling materials;
- h. Anticipated daily traffic, including, but not limited to, the types and weights of vehicles, night provisions, necessary intersection and road improvements or other measures proposed to accommodate increased traffic and/or the weight of the vehicles being utilized;
- i. List of hazardous, toxic or explosive materials to be stored on site and any spill containment, safety or pollution measures which will be put in place for the use;
- j. Outdoor lighting and measures taken to mitigate light pollution, impacts to neighboring properties;

100-354:

- (h) The Plan Commission shall require the following standards for approval to be met in order to approve any Conditional Use Permit Application:
 - (1) That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
 - (2) That the uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
 - (3) That the establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
 - (4) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
 - (5) That adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.
- (i) The Plan Commission shall approve a Conditional Use Permit if the terms and conditions of this Ordinance are met. However, in the event the terms and conditions of the Ordinance are not consented to and complied with by the applicant, the Commission may reject the Conditional Use Permit. In addition, the Commission may reject the Conditional Use Permit Application or place conditions on it if substantial evidence, as defined in Wisconsin Statute §62.23(7) is presented. That evidence shall demonstrate the inability of the applicant to comply with or meet the conditions of this Ordinance or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence.

Analysis of Application: Staff finds the applicant has supplied all applicable material to the satisfaction of these requirements, pursuant to 100-352 (6). Staff understands in conversations with the applicant, and in reviewing the materials, the proposed landscaping contracting business may not need a dumpster, or said list, and this is up to the Plan Commission if they desire additional information on these elements prior to rendering a decision.

Structure: The Village Center Overlay guidelines give reference to performance standards for exterior remodels, as found in 100-153(h)(2). These guidelines follow the procedures of section 100-601. The architectural design

and materials and colors of exterior remodels shall conform to the requirements of the base zoning district. In this case, the base zoning district is M-2.

When reviewing the M-2 guidelines, from 100-203(f,g,h), the structure does conform to the requirements, as the structure is painted block building, which is a tan color with gray asphalt roof material.

Refuse Enclosure: The standards for the base zoning shall be followed. There is currently no on-site dumpster enclosure which conforms to the M-2 standards. Staff spotted two dumpsters, one nearest the garage in question and one adjacent to the existing retail establishment, which were not enclosed. Staff observed loose materials surrounding the dumpsters and supports the establishment of an enclosure for the benefit of the entire property. The standards call out a need to be enclosed with a six foot high masonry material compatible with materials used on the street side of the principal building. The applicant has suggested utilizing existing structure along the eastern edge of the property, with is a three sided lean-to structure, framed of wood, and could be modified into an enclosure. Staff does not support this request and finds a suitable enclosure would be more in line with updating this property to current standards in an effort to reduce clutter and to corral debris currently found on the property. A question for the Plan Commission is if they desire to have this included as a condition of approval with this use or if what is currently on site sufficient to meet the conditional use approval standards? **If so, a condition of approval has been included and highlighted in the following recommendations.**

Lighting: Applicant has not supplied any lighting information with this request. Should lighting be proposed, staff could review and evaluate lighting to ensure compatibility with Section 100-601(e).

Landscaping: There is no landscaping proposed with this exterior architectural review. Section 100-203 (j) does require minimum landscaping standards for new construction. Staff is not recommending adding landscaping with this request, although the Plan Commission may recommend, if they feel there will be outside storage.

Parking: The applicant is proposing to utilize existing space provided on the property for employees when they park for work. The applicant has stated there will be four (4) full time employees. There is sufficient parking on-site. A matter for the Plan Commission is to consider if they feel the applicant will be required to upgrade the current gravel parking surface areas for employees to a hard surface with this request? Staff would recommend at least to stripe the existing solid surface parking area, so as to bring the property. Staff would like to point out there is an existing retail business on the premises and there is a potential concern to not take away existing spaces from the current retail business already on-site. A potential solution could be to require additional paved, marked parking spaces dedicated to the proposed landscaping contractor. There is other available space for lease currently being marketed and this could come up in the future with other requests. Staff supports the upgrading of the property at this time to bring into compliance. **If Plan Commission agrees with this assessment, a condition has been included to stripe parking stalls surrounding the retail business on the solid surface on the property, has been included and highlighted in the following recommendations.**

Recommendation for Conditional Use

I recommend approval of the Conditional Use to allow construction and the use of indoor contractor storage, as outlined in the applicant request. The proposal conforms to minimum code requirements. I suggest the following findings of fact be included in the motion to approve the Conditional Use.

1. The proposed use is consistent with the intent of the M-2, Light Industrial and Village Center Overlay zoning guidelines for this property.

2. The proposed use is consistent with the indoor usage found on this property.
3. The proposed use of indoor storage is found to be not hazardous, harmful, offensive or adverse to environment or value of the neighborhood or community.
4. The proposed use is found to be properly designed.

I further recommend the following conditions be placed with approval of the Conditional Use.

1. The on-going operation of the Conditional Use for Fickau Landscaping business shall be consistent with the written information and plans submitted by the applicant along with statements made at the public hearing by the applicant or by others on behalf of the applicant.
2. Any future expansions or changes to the plan of operation as presented shall gain a new or amended Conditional Use approval.
3. The property shall be maintained in a clean and presentable condition always. No debris shall accumulate on the site.
4. No outside storage of work vehicles, equipment, or trailers shall be located on the premises outside of the garage structure.
5. This Conditional Use approval shall not be transferred within the subject property to another Conditional Use category without submittal and approval for a new Conditional Use.
6. If this Conditional Use remains in good standing, this Conditional Use may be transferred ownership without gaining a new Conditional Use.
7. Prior to issuance of the first building permit for the use, applicant shall pay all required charges and fees to the Village. In addition, any other charges and fees accrued during construction shall be paid before to issuance of an occupancy permit.
8. Applicant and/or property owner shall be responsible for enforcement of all requirements of this Conditional Use approval. If not enforced by property owner, the property owner will be responsible for compliance and financial penalties as allowed by municipal code.

Recommendation for Architectural Review

I recommend approval of S Architectural Review with the conditions listed below. The site plan conforms to M-2 setbacks and parking requirements.

1. Architectural Review approval for the exterior remodel on the garage structure to be utilized by Fickau Landscaping shall be subject to all plans and information submitted for the application by the applicant, Chris Fickau, dated June 4, 2020, with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to conform to other conditions of approval; the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards. However, the basic layout and design of the site shall remain unchanged.
2. A building permit, with all applicable plans, shall be reviewed for compliance with all building code requirements.
3. The garage door shall match the style and color of existing garage door, as much as practicable, and as represented to and recommended approval by the Plan Commission.
4. A dumpster enclosure site plan and construction plans, meeting requirements of 100-601, shall be submitted for review and approval of the Zoning Administrator.
5. Four parking stalls, to be utilized by the business, shall be a part of the existing paved surface. Said parking surface area shall be striped, including provisions for handicap stalls, meeting requirements of 100-402, shall be shown on a site plan and presented to the Zoning administrator for approval.

Fickau Landscape Inc.

630 Augusta Drive Mukwonago, WI 53149 Phone (262) 363-5106

March 6 2020

To Ben Kohout Community Planner Village of Mukwonago

Provide Scope of work for existing building at old lumber yard in Mukwonago:

I am asking to proceed in the possible installation of a new overhead garage door in a space where an old door existed. It is an existing out building that had 2 separate garage doors when it was originally built. Over the course of years, one door had been removed and a studded wall put in its place. I am asking to remove that wall and put a new garage door back as it was. The new door will match the currant door in size, type and color. The fame work for the old door is still in place with header. With this new door in place all materials will be kept inside around this building with no outside storage. This is storage for landscape equipment. My normal operational hours are from 730am to 5pm Monday thru Friday.

Thank you for your consideration.

Chris Fickau



Village of Mukwonago GIS

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 83'

VILLAGE OF MUKWONAGO

440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 7/2/2020



↑
New garage door

- This is a concrete block building.
- There was a garage door in this location previously.
- I would like to remove the studed wall and install new garage door to match existing one.
- There is a concrete header to support the building opening with a 6x8 timber frame.
- There are 4 full time employees.
- They will be parking cars during the days in the back parking area.
- There will be no outside storage around this building.

PROPERTY AND PROJECT INFORMATION

Present Zoning: _____ Tax Key No(s): _____

Address/Location: 414 B South Rochester Street Mukwonago, WI 53149

A. I/We request a conditional use permit for:

To install garage door in same place where one previously existed.

B. The property is presently used as:

Rental / garage / storage area for Fickam Land scape.

Normal business hours M-F 7am 5pm

C. Name of Architect, Professional Engineer, or Contractor: _____

D. Project Timetable: Start Date: July 15 '20 Completion Date: Aug 15 '20

E. All of the Proposed Use(s) of the property will be:

Principal Use Storage

Secondary Use _____

Accessory Use _____

F. I/We represent that I/we have a vested interest in this property in the following manner:

☐ Owner

☐ Leasehold. Length of Lease: _____

☐ Contractual. Nature of contract: _____

☒ Other. Please explain

Rental - on going rental - Been there renting since 1997

PROCEDURAL CHECKLIST FOR CONDITIONAL USE REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a conditional use.

Application Submittal Packet Requirements for Village and Applicant Use (Check off List)

Application:

- ☒ Completed application form including the procedural checklist and justification of the proposed conditional use.
- ☒ Application fee: \$450
- ☐ Agreement for Reimbursable Services (separate application)

Required site drawings:

- ☐ Survey of the property *N/A*
- ☐ Landscape plan *N/A*
- ☐ Parking plan (including parking computations) *N/A*
- ☐ Lighting plan (including photo metrics) *N/A*
- ☐ Proposed location and connection to the sanitary sewer and water mains *N/A*
- ☐ Drainage plan (if applicable) *N/A*
- ☐ All building elevations *N/A*
- ☐ Floor plans *N/A*

Other Documents:

- ☐ Plan of operation/proposal
- ☐ Overview of the adjoining lots (including list of parcel identification numbers and names and mailing addresses of the current owners for all properties within 300 feet of the subject property)
- ☐ **Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to
- ☐ Any additional information as determined by Village staff

JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

The Plan Commission and Village Board of the Village of Mukwonago will base their decisions on the category standards listed below. It is in the best interest of the applicant to base their presentation on the same applicable set of standards when presenting their petition. **Applicant: Please fill out ALL of the questions. Use additional sheets of paper if needed.**

- A. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the Village of Mukwonago Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

The installation of this garage door is for the ongoing expansion of my business. To build a business and employ to more people.

- B. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the Village of Mukwonago Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

CERTIFICATION

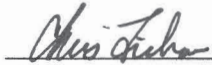
Applicant hereby certifies that:

1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

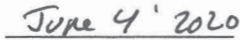
(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).



Signature - Property Owner



Name & Title (PRINT)



Date

Signature - Applicant

Name & Title (PRINT)

Date

Signature - Property Owner

Name & Title (PRINT)

Date

Signature - Applicant's Representative

Name & Title (PRINT)

Date

Date Paid	Receipt #	Date(s) Notice Published	Date Notices Mailed
Public Hearing Date	Plan Commission Date(s)	Village Board Date(s)	Resolution Number
Escrow Required? ☐ Yes ☐ No		Escrow Amount	
Plan Commission Disposition			
Village Board Disposition			









RESOLUTION 2020-31

CONDITIONAL USE PERMIT FOR THE USE OF A BUILDING INDOOR CONTRACTOR STORAGE, CHRIS FICKAU, FICKAU LANDSCAPING, 414 S ROCHESTER ST, MUKV 1976-981

WHEREAS, pursuant to Section 100-352 and 100-354 of the Zoning Code, an application for a conditional use permit has been filed for approval of the use of a building as an indoor dog training facility in the Village of Mukwonago, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, after proper notice pursuant to the Village of Mukwonago Zoning Code, a public hearing was noticed in the official newspaper as a Class II notice, and with notice being mailed at least ten (10) days prior to the date of such public hearing to the owners of record of the properties situated within 300 feet of the boundaries of the properties affected, a public hearing was held on July 14, 2020, and

WHEREAS, these preliminary plans have been reviewed and recommended by the Village Plan Commission, and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the preliminary plans for the use of a building as an indoor contractor storage submitted by Chris Fickau, Fickau Landscaping, based upon the plans submitted to the Village and the public hearing conducted on this matter and for the following reasons:

1. The proposed use is consistent with the intent of the M-2, Light Industrial and Village Center Overlay zoning guidelines for this property.
2. The proposed use is consistent with the indoor usage found on this property.
3. The proposed use of indoor storage is found to be not hazardous, harmful, offensive or adverse to environment or value of the neighborhood or community.
4. The proposed use is found to be properly designed.
5. There were no public objections.

NOW, THEREFORE, BE IT FURTHER RESOLVED this conditional use permit shall be subject to the following conditions:

1. The on-going operation of the Conditional Use for Fickau Landscaping business shall be consistent with the written information and plans submitted by the applicant along with statements made at the public hearing by the applicant or by others on behalf of the applicant.
2. Any future expansions or changes to the plan of operation as presented shall gain a new or amended Conditional Use approval.
3. The property shall be maintained in a clean and presentable condition always. No debris shall accumulate on the site.
4. No outside storage of work vehicles, equipment, or trailers shall be located on the premises outside of the garage structure.
5. This Conditional Use approval shall not be transferred within the subject property to another Conditional Use category without submittal and approval for a new Conditional Use.

6. If this Conditional Use remains in good standing, this Conditional Use may be transferred ownership without gaining a new Conditional Use.
7. Prior to issuance of the first building permit for the use, applicant shall pay all required charges and fees to the Village. In addition, any other charges and fees accrued during construction shall be paid before issuance of an occupancy permit.
8. Applicant and/or property owner shall be responsible for enforcement of all requirements of this Conditional Use approval. If not enforced by property owner, the property owner will be responsible for compliance and financial penalties as allowed by Municipal Code.

NOW, THEREFORE, BE IT FURTHER RESOLVED the permittee, upon the granting of this Conditional Use Permit, shall agree to accept the same in writing.

Passed and dated this 15th day of July 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

ACCEPTANCE

This conditional use permit is accepted, and permittee agrees to abide by the terms thereof.

Village of Mukwonago

By: _____
Owner

Property Owner

By: _____
Agent

Applicant

By: _____
Agent

Staff Report

July 1, 2020

Fred Winchowky, Plan Commission Chair,
Plan Commissioners

Re: Conditional Use Request for Indoor Contractor Storage and Architectural Review for Modifications for Existing Structure at 414 S. Rochester St.; MUKV1976981

Zoning

M-2, Light Industrial District; Village Center Overlay District, Multi-Purpose Perimeter Sub District (VCO)

Proposal

The plans detail the modification of an existing garage building within the facility of the “former Fickau Lumber” facility. The garage in question is approximately 24 feet by 48 feet (1,152 s.f.) and currently has one garage stall on the north end, with a small window in the middle. The applicant desires to modify the structure by removing the wall and window in the middle and replacing with a garage door to create an additional garage stall. There are no plans by the applicant to alter the materials or colors of the existing building exterior on the property.

The request for contractor storage at this location is a conditional use. Additionally, the conversion and exterior remodeling of structures within the Village Center Overlay District requires architectural review by the Plan Commission.

Zoning Review

The proposed use of contractor storage (indoor in this case) is a conditional use found in the provisions of Village Center Overlay District, Multi-Purpose Perimeter Sub District, guidelines and provisions under 100-153(f)(2).

Conditional uses were revised in August of 2019, to create and update criterion upon which the State and governing bodies shall determine if Conditional uses may be approved or not. The following criteria was established and analyzed with this report, from Section 100-352 and 100-354:

100-352:

- (6) All applications for a Conditional Use Permit must be accompanied by a Plan of Operation that describes in detail, acceptable to the Zoning Administrator, the following characteristics as proposed:
 - a. Hours of operation;
 - b. Number of employees, including both full time equivalents and maximum number of personnel to be on the premises at any time;

- c. Anticipated noise, odors, dust, soot, runoff or pollution and measures taken to mitigate the impacts of these matters on neighboring properties;
- d. Descriptions of any materials stored outside and any activities, processing or other operations taking place outside of an enclosed building;
- e. Compliance with the Village's Storm Water Ordinance, Erosion Control Standards where applicable;
- f. Sanitary facilities and private on-site waste transfer systems are in compliance with the requirements of the County agencies with jurisdiction;
- g. Facilities for managing removal of trash, solid waste and recycling materials;
- h. Anticipated daily traffic, including, but not limited to, the types and weights of vehicles, night provisions, necessary intersection and road improvements or other measures proposed to accommodate increased traffic and/or the weight of the vehicles being utilized;
- i. List of hazardous, toxic or explosive materials to be stored on site and any spill containment, safety or pollution measures which will be put in place for the use;
- j. Outdoor lighting and measures taken to mitigate light pollution, impacts to neighboring properties;

100-354:

- (h) The Plan Commission shall require the following standards for approval to be met in order to approve any Conditional Use Permit Application:
 - (1) That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
 - (2) That the uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
 - (3) That the establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
 - (4) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
 - (5) That adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.
- (i) The Plan Commission shall approve a Conditional Use Permit if the terms and conditions of this Ordinance are met. However, in the event the terms and conditions of the Ordinance are not consented to and complied with by the applicant, the Commission may reject the Conditional Use Permit. In addition, the Commission may reject the Conditional Use Permit Application or place conditions on it if substantial evidence, as defined in Wisconsin Statute §62.23(7) is presented. That evidence shall demonstrate the inability of the applicant to comply with or meet the conditions of this Ordinance or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence.

Analysis of Application: Staff finds the applicant has supplied all applicable material to the satisfaction of these requirements, pursuant to 100-352 (6). Staff understands in conversations with the applicant, and in reviewing the materials, the proposed landscaping contracting business may not need a dumpster, or said list, and this is up to the Plan Commission if they desire additional information on these elements prior to rendering a decision.

Structure: The Village Center Overlay guidelines give reference to performance standards for exterior remodels, as found in 100-153(h)(2). These guidelines follow the procedures of section 100-601. The architectural design

and materials and colors of exterior remodels shall conform to the requirements of the base zoning district. In this case, the base zoning district is M-2.

When reviewing the M-2 guidelines, from 100-203(f,g,h), the structure does conform to the requirements, as the structure is painted block building, which is a tan color with gray asphalt roof material.

Refuse Enclosure: The standards for the base zoning shall be followed. There is currently no on-site dumpster enclosure which conforms to the M-2 standards. Staff spotted two dumpsters, one nearest the garage in question and one adjacent to the existing retail establishment, which were not enclosed. Staff observed loose materials surrounding the dumpsters and supports the establishment of an enclosure for the benefit of the entire property. The standards call out a need to be enclosed with a six foot high masonry material compatible with materials used on the street side of the principal building. The applicant has suggested utilizing existing structure along the eastern edge of the property, with is a three sided lean-to structure, framed of wood, and could be modified into an enclosure. Staff does not support this request and finds a suitable enclosure would be more in line with updating this property to current standards in an effort to reduce clutter and to corral debris currently found on the property. A question for the Plan Commission is if they desire to have this included as a condition of approval with this use or if what is currently on site sufficient to meet the conditional use approval standards? **If so, a condition of approval has been included and highlighted in the following recommendations.**

Lighting: Applicant has not supplied any lighting information with this request. Should lighting be proposed, staff could review and evaluate lighting to ensure compatibility with Section 100-601(e).

Landscaping: There is no landscaping proposed with this exterior architectural review. Section 100-203 (j) does require minimum landscaping standards for new construction. Staff is not recommending adding landscaping with this request, although the Plan Commission may recommend, if they feel there will be outside storage.

Parking: The applicant is proposing to utilize existing space provided on the property for employees when they park for work. The applicant has stated there will be four (4) full time employees. There is sufficient parking on-site. A matter for the Plan Commission is to consider if they feel the applicant will be required to upgrade the current gravel parking surface areas for employees to a hard surface with this request? Staff would recommend at least to stripe the existing solid surface parking area, so as to bring the property. Staff would like to point out there is an existing retail business on the premises and there is a potential concern to not take away existing spaces from the current retail business already on-site. A potential solution could be to require additional paved, marked parking spaces dedicated to the proposed landscaping contractor. There is other available space for lease currently being marketed and this could come up in the future with other requests. Staff supports the upgrading of the property at this time to bring into compliance. **If Plan Commission agrees with this assessment, a condition has been included to stripe parking stalls surrounding the retail business on the solid surface on the property, has been included and highlighted in the following recommendations.**

Recommendation for Conditional Use

I recommend approval of the Conditional Use to allow construction and the use of indoor contractor storage, as outlined in the applicant request. The proposal conforms to minimum code requirements. I suggest the following findings of fact be included in the motion to approve the Conditional Use.

1. The proposed use is consistent with the intent of the M-2, Light Industrial and Village Center Overlay zoning guidelines for this property.

2. The proposed use is consistent with the indoor usage found on this property.
3. The proposed use of indoor storage is found to be not hazardous, harmful, offensive or adverse to environment or value of the neighborhood or community.
4. The proposed use is found to be properly designed.

I further recommend the following conditions be placed with approval of the Conditional Use.

1. The on-going operation of the Conditional Use for Fickau Landscaping business shall be consistent with the written information and plans submitted by the applicant along with statements made at the public hearing by the applicant or by others on behalf of the applicant.
2. Any future expansions or changes to the plan of operation as presented shall gain a new or amended Conditional Use approval.
3. The property shall be maintained in a clean and presentable condition always. No debris shall accumulate on the site.
4. No outside storage of work vehicles, equipment, or trailers shall be located on the premises outside of the garage structure.
5. This Conditional Use approval shall not be transferred within the subject property to another Conditional Use category without submittal and approval for a new Conditional Use.
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7. Prior to issuance of the first building permit for the use, applicant shall pay all required charges and fees to the Village. In addition, any other charges and fees accrued during construction shall be paid before to issuance of an occupancy permit.
8. Applicant and/or property owner shall be responsible for enforcement of all requirements of this Conditional Use approval. If not enforced by property owner, the property owner will be responsible for compliance and financial penalties as allowed by municipal code.

Recommendation for Architectural Review

I recommend approval of S Architectural Review with the conditions listed below. The site plan conforms to M-2 setbacks and parking requirements.

1. Architectural Review approval for the exterior remodel on the garage structure to be utilized by Fickau Landscaping shall be subject to all plans and information submitted for the application by the applicant, Chris Fickau, dated June 4, 2020, with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to conform to other conditions of approval; the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards. However, the basic layout and design of the site shall remain unchanged.
2. A building permit, with all applicable plans, shall be reviewed for compliance with all building code requirements.
3. The garage door shall match the style and color of existing garage door, as much as practicable, and as represented to and recommended approval by the Plan Commission.
4. A dumpster enclosure site plan and construction plans, meeting requirements of 100-601, shall be submitted for review and approval of the Zoning Administrator.
5. Four parking stalls, to be utilized by the business, shall be a part of the existing paved surface. Said parking surface area shall be striped, including provisions for handicap stalls, meeting requirements of 100-402, shall be shown on a site plan and presented to the Zoning administrator for approval.

Fickau Landscape Inc.

630 Augusta Drive Mukwonago, WI 53149 Phone (262) 363-5106

March 6 2020

To Ben Kohout Community Planner Village of Mukwonago

Provide Scope of work for existing building at old lumber yard in Mukwonago:

I am asking to proceed in the possible installation of a new overhead garage door in a space where an old door existed. It is an existing out building that had 2 separate garage doors when it was originally built. Over the course of years, one door had been removed and a studded wall put in its place. I am asking to remove that wall and put a new garage door back as it was. The new door will match the currant door in size, type and color. The fame work for the old door is still in place with header. With this new door in place all materials will be kept inside around this building with no outside storage. This is storage for landscape equipment. My normal operational hours are from 730am to 5pm Monday thru Friday.

Thank you for your consideration.

Chris Fickau



Village of Mukwonago GIS

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 83'

VILLAGE OF MUKWONAGO

440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 7/2/2020



↑
New garage door

- This is a concrete block building.
- There was a garage door in this location previously.
- I would like to remove the studed wall and install new garage door to match existing one.
- There is a concrete header to support the building opening with a 6x8 timber frame.
- There are 4 full time employees.
- They will be parking cars during the days in the back parking area.
- There will be no outside storage around this building.

PROPERTY AND PROJECT INFORMATION

Present Zoning: _____ Tax Key No(s): _____

Address/Location: 414 B South Rochester Street Mukwonago, WI 53149

A. I/We request a conditional use permit for:

To install garage door in same place where one previously existed.

B. The property is presently used as:

Rental / garage / storage area for Fickam Land scape.

Normal business hours M-F 7am 5pm

C. Name of Architect, Professional Engineer, or Contractor: _____

D. Project Timetable: Start Date: July 15 '20 Completion Date: Aug 15 '20

E. All of the Proposed Use(s) of the property will be:

Principal Use Storage

Secondary Use _____

Accessory Use _____

F. I/We represent that I/we have a vested interest in this property in the following manner:

☐ Owner

☐ Leasehold. Length of Lease: _____

☐ Contractual. Nature of contract: _____

☒ Other. Please explain

Rental - on going rental - Been there renting since 1997

PROCEDURAL CHECKLIST FOR CONDITIONAL USE REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a conditional use.

Application Submittal Packet Requirements for Village and Applicant Use (Check off List)

Application:

- ☒ Completed application form including the procedural checklist and justification of the proposed conditional use.
- ☒ Application fee: \$450
- ☐ Agreement for Reimbursable Services (separate application)

Required site drawings:

- ☐ Survey of the property *N/A*
- ☐ Landscape plan *N/A*
- ☐ Parking plan (including parking computations) *N/A*
- ☐ Lighting plan (including photo metrics) *N/A*
- ☐ Proposed location and connection to the sanitary sewer and water mains *N/A*
- ☐ Drainage plan (if applicable) *N/A*
- ☐ All building elevations *N/A*
- ☐ Floor plans *N/A*

Other Documents:

- ☐ Plan of operation/proposal
- ☐ Overview of the adjoining lots (including list of parcel identification numbers and names and mailing addresses of the current owners for all properties within 300 feet of the subject property)
- ☐ **Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to
- ☐ Any additional information as determined by Village staff

JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

The Plan Commission and Village Board of the Village of Mukwonago will base their decisions on the category standards listed below. It is in the best interest of the applicant to base their presentation on the same applicable set of standards when presenting their petition. **Applicant: Please fill out ALL of the questions. Use additional sheets of paper if needed.**

- A. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the Village of Mukwonago Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

The installation of this garage door is for the ongoing expansion of my business. To build a business and employ to more people.

- B. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the Village of Mukwonago Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

CERTIFICATION

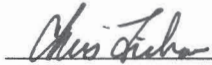
Applicant hereby certifies that:

1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

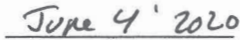
(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).



Signature - Property Owner



Name & Title (PRINT)



Date

Signature - Applicant

Name & Title (PRINT)

Date

Signature - Property Owner

Name & Title (PRINT)

Date

Signature - Applicant's Representative

Name & Title (PRINT)

Date

Date Paid	Receipt #	Date(s) Notice Published	Date Notices Mailed
Public Hearing Date	Plan Commission Date(s)	Village Board Date(s)	Resolution Number
Escrow Required? ☐ Yes ☐ No		Escrow Amount	
Plan Commission Disposition			
Village Board Disposition			









RESOLUTION 2020-32

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW
FOR BUILDING REMODEL;
CHRIS FICKAU, APPLICANT
414 S ROCHESTER ST; MUKV 1976-981**

WHEREAS, pursuant to Section 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval of building remodel for indoor contractor storage, a permitted use within the M-2, Light Industrial and Village Center Overlay, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by Chris Fickau of Fickau Landscaping, and

WHEREAS, a building remodel for indoor contractor storage in the M-2, Light Industrial and Village Center Overlay Zoning District in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for remodel of building located at 414 S Rochester St, based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Architectural Review approval for the exterior remodel on the garage structure to be utilized by Fickau Landscaping shall be subject to all plans and information submitted for the application by the applicant, Chris Fickau, dated June 4, 2020, with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to conform to other conditions of approval; the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards. However, the basic layout and design of the site shall remain unchanged.
2. A building permit, with all applicable plans, shall be reviewed for compliance with all building code requirements.
3. The garage door shall match the style and color of existing garage door, as much as practicable, and as represented to and recommended approval by the Plan Commission.
4. A dumpster enclosure site plan and construction plans, meeting requirements of 100-601, shall be submitted for review and approval of the Zoning Administrator.
5. Four parking stalls, to be utilized by the business, shall be part of the existing paved surface. Said parking surface area shall be striped, including provisions for handicap stalls, meeting requirements of 100-402, shall be shown on a site plan and presented to the Zoning Administrator for approval.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 15th day of July 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

ACCEPTANCE

This site plan and architectural review is accepted, and permittee agrees to abide by the terms thereof.

Village of Mukwonago

By: _____
Representative

Property Owner

By: _____
Agent

Print Name: _____

Applicant

By: _____
Agent

Print Name: _____

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	07-16-2020 check run	\$	471,433.06
	Total for Approval:	\$	<u>471,433.06</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

07/09/2020 11:18 AM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 1/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: 110 MARSTON RD LLC				
TAX REFUND	MUKV 1976 163	720-0000-121100	866.75	866.75 FINANCE
TOTAL VENDOR 110 MARSTON RD LLC				866.75
VENDOR NAME: ALSCO				
IMIL1583244	JULY 2 MAT CLEANING SERVICE	100-5211-539400	43.89	43.89 POLICE
TOTAL VENDOR ALSCO				43.89
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC				
149142	JULY 2020 ASSESSMENT SVS CONTRACT	100-5153-521900	1,414.24	1,414.24 CLERK
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				1,414.24
VENDOR NAME: BAKER TILLY VIRCHOW KRAUSE				
BT1640636	2019 AUDIT - FINAL BILLING	100-5151-521900	1,174.87	6,400.00 FINANCE
		150-5221-521900	356.34	
		200-5141-521900	564.30	
		410-5363-521900	133.33	
		430-5141-521900	219.07	
		440-5511-521900	246.65	
		480-5151-521900	458.43	
		500-5344-521900	8.12	
		600-5140-582700	1.88	
		600-5140-582800	8.84	
		600-5140-582900	1.84	
		610-5140-582600	15.01	
		620-5140-583000	5.54	
		810-5140-521900	5.77	
		220-5151-521900	84.21	
		240-5151-521900	168.42	
		250-5151-521900	982.46	
		610-6920-692300	982.46	
		620-8400-852000	982.46	
TOTAL VENDOR BAKER TILLY VIRCHOW KRAUSE				6,400.00
VENDOR NAME: BOUND TREE MEDICAL LLC				
83680267	EMS SUPPLIES	150-5231-531100	181.38	181.38 FIRE
83680268	EMS SUPPLIES	150-5231-531100	53.70	53.70 FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				235.08
VENDOR NAME: BRAUN THYSSEN KRUPP ELEVATOR				
8929	VH ELEVATOR QUATERY INSPECTION	100-5160-521900	193.36	193.36 DPW
TOTAL VENDOR BRAUN THYSSEN KRUPP ELEVATOR				193.36
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON				
2488-00099 2020 JUN	GENERAL VILLAGE MATTERS	100-5111-521900	3,357.50	4,877.50 FINANCE
		100-5111-521900	1,520.00	

07/09/2020 11:18 AM
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 2/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON					
2488-05458 2020 JUN	GENERAL VILLAGE MATTERS	100-5111-521900	397.50	3,433.00	FINANCE
		100-5111-521900	2,782.50		
		100-5141-521900	253.00		
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				8,310.50	
VENDOR NAME: C & M AUTO PARTS INC					
6079-319304	LOADER HORN	100-5324-539500	35.84	35.84	DPW
TOTAL VENDOR C & M AUTO PARTS INC				35.84	
VENDOR NAME: CENTRAL OFFICE SYSTEMS					
68431968	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				92.00	
VENDOR NAME: CENTRALOFFICE SYSTEMS					
IN219514	CLEARING MEMORY FROM OLD COPIER MACHINE	100-5211-521900	295.00	295.00	POLICE
IN223757	JUNE INVOICE FOR COPY MACHINE USAGE	100-5211-521900	198.57	198.57	POLICE
TOTAL VENDOR CENTRALOFFICE SYSTEMS				493.57	
VENDOR NAME: CENTURY SPRINGS BOTTLING					
5553995	VILLAGE HALL WATER	100-5160-531100	23.00	23.00	DPW
5557666	VILLAGE HALL WATER	100-5160-531100	15.95	15.95	DPW
TOTAL VENDOR CENTURY SPRINGS BOTTLING				38.95	
VENDOR NAME: CENTURYLINK					
2020 JUNE	2020 JUN 21 - JUL 20 PHONE SERVICE	100-5142-522500	73.46	573.58	MULTIPLE
		100-5211-522500	52.68		
		100-5323-522500	92.68		
		100-5512-522500	113.63		
		440-5511-522500	111.72		
		610-6920-692100	31.76		
		620-8400-851000	97.65		
TOTAL VENDOR CENTURYLINK				573.58	
VENDOR NAME: CHELSEA ANDERSON					
2020 PARK REFUND	2020 PARK REFUND - FIELD PARK JULY 26 20	100-4820-485000	75.00	75.00	CLERK
TOTAL VENDOR CHELSEA ANDERSON				75.00	
VENDOR NAME: CHEMTRADE CHEMICALS US LLC					
92918962	WWTF PHOSPHORUS REMOVAL CHEMICAL	620-8010-824000	9,781.35	9,781.35	UTILITIES
TOTAL VENDOR CHEMTRADE CHEMICALS US LLC				9,781.35	
VENDOR NAME: CINTAS					
4054267650	UNIFORM SERVICE	610-6920-693000	70.00	135.75	UTILITIES
		620-8010-827000	65.75		
4054267743	STAFF UNIFORMS	100-5323-531100	98.52	98.52	DPW

439

07/09/2020 11:18 AM
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 3/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: CINTAS					
4054836767	UNIFORM SERVICE	610-6920-693000	39.75	79.75	UTILITIES
		620-8010-827000	40.00		
4054836807	STAFF UNIFORMS	100-5323-531100	98.52	98.52	DPW
TOTAL VENDOR CINTAS				412.54	
VENDOR NAME: CONLEY MEDIA, LLC					
6362410620 LIB	REQUEST FOR PROPOSAL	440-5511-539500	38.76	38.76	LIBRARY
6362410620 UTILITIES	ADVERTISEMENT FOR LO MAIN REPLACEMENT	620-8400-852000	119.92	119.92	UTILITIES
6362410620 DPW	LEGAL NOTICES	100-5613-531100	70.31	191.81	DPW
		100-5521-531100	75.52		
		480-5700-584000	45.98		
6362410620	PUBLICATION NOTICES	100-5632-531200	193.83	193.83	PLANNER
6362410620 CLERK	LEGAL PUBLICATIONS	100-5153-531200	75.61	218.27	CLERK
		100-5142-531200	142.66		
TOTAL VENDOR CONLEY MEDIA, LLC				762.59	
VENDOR NAME: CORE & MAIN LP					
M523211	WATER METERS READING	610-6453-664100	2,150.00	2,150.00	UTILITIES
TOTAL VENDOR CORE & MAIN LP				2,150.00	
VENDOR NAME: COUNTY WIDE EXTINGUISHER, INC					
19724 LIBRARY	INSPECTION- FIRE EXTINGUISHER	440-5511-539500	36.60	36.60	LIBRARY
19724 DPW	FIRE EXTINGUISHER INSPECTION/REPAIR	100-5160-539500	58.60	423.42	DPW
		100-5323-539500	81.60		
		100-5512-531100	21.60		
		100-5220-539400	42.60		
		100-5521-531100	219.02		
19724 POLICE	YEARLY MAINTENANCE OF FIRE EXTINGUISHERS	100-5212-539500	84.60	84.60	POLICE
19724 FIRE	FIRE EXTINGUISHER INVOICE	150-5222-539500	634.72	634.72	FIRE
19724 UTILITIES	ANNUAL FIRE EXTINGUISHER INSPECTIONS	610-6200-662500	239.93	320.93	UTILITIES
		620-8010-827000	81.00		
TOTAL VENDOR COUNTY WIDE EXTINGUISHER, INC				1,500.27	
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
68491827	JULY COPY MACHINE LEASE	100-5211-521900	102.60	102.60	POLICE
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				102.60	
VENDOR NAME: DORSCHNER JENNIFER					
2020 UNIFORM ALLOWANCE	2020 UNIFORM REIMBURSEMENT - DORSCHNER	100-5211-534600	180.86	180.86	POLICE
TOTAL VENDOR DORSCHNER JENNIFER				180.86	
VENDOR NAME: DYNAMIC AWARDS					

07/09/2020 11:18 AM
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
 EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
 UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 4/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: DYNAMIC AWARDS					
17277	PLAQUE FOR DAN SMART	100-5120-531100	120.00	120.00	FINANCE
TOTAL VENDOR DYNAMIC AWARDS				120.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2177056	EMS SUPPLIES	150-5231-531100	636.12	636.12	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				636.12	
VENDOR NAME: ENSA					
4871338	WWTF CONFINED SPACE SCBA MASKS	620-8030-831000	2,353.79	2,353.79	UTILITIES
TOTAL VENDOR ENSA				2,353.79	
VENDOR NAME: ENVIRONMENT CONTROL					
1455-613	VH CLEANING	100-5160-521900	298.00	298.00	DPW
TOTAL VENDOR ENVIRONMENT CONTROL				298.00	
VENDOR NAME: FASTENAL COMPANY					
WIMUK82953	WWTF SAFETY TRAILER	620-8010-827000	41.04	41.04	UTILITIES
WIMUK82904	WWTF SKID STEER PARTS AND HAND TOWELS	620-8010-827000	74.96	74.96	UTILITIES
WIMUK82907	WATER METER REPLACEMENT SUPPLIES	610-6453-664100	41.08	41.08	UTILITIES
TOTAL VENDOR FASTENAL COMPANY				157.08	
VENDOR NAME: GALLS LLC					
015961163	2020 UNIFORM ALLOWANCE - WILSON	100-5212-534600	139.98	139.98	POLICE
015973066	UNIFORM ISSUE TO NEW DISPATCHER/CLERK RE	100-5211-534700	160.93	160.93	POLICE
TOTAL VENDOR GALLS LLC				300.91	
VENDOR NAME: GATEWAY TECHNICAL COLLEGE					
25638	GTC INVOICE- CHENAULT FFII	150-5223-533500	80.00	80.00	FIRE
25177	GTC INVOICE HERNADEZ-STEIER FFI	150-5223-533500	80.00	80.00	FIRE
TOTAL VENDOR GATEWAY TECHNICAL COLLEGE				160.00	
VENDOR NAME: GEAR WASH LLC					
16634	TURNOUT GEAR REPAIR	150-5222-539500	162.62	162.62	FIRE
TOTAL VENDOR GEAR WASH LLC				162.62	
VENDOR NAME: GENESEE AGGREGATE CORP					
10639	WATER LATERAL REPAIR	610-6452-665200	517.79	517.79	UTILITIES
TOTAL VENDOR GENESEE AGGREGATE CORP				517.79	
VENDOR NAME: GENESEE AGGREGATE TRUCKING					
T10639	WATER LATERAL REPAIRS	610-6452-665200	279.34	279.34	UTILITIES
TOTAL VENDOR GENESEE AGGREGATE TRUCKING				279.34	
VENDOR NAME: HAWKINS WATER TREATMENT					
4738965	WATER TREATMENT CHEMICALS	610-6300-663100	797.10	797.10	UTILITIES
4703260	WWTF SLUDGE CONDITIONING CHEMICALS	620-8010-825000	2,028.60	2,028.60	UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT				2,825.70	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
49655	92/145 (125) BIELINSKI/CHAPMAN VILLAS	100-0000-211425	217.50	217.50	FINANCE

07/09/2020 11:18 AM
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 5/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,			
49656	1992/145 (128) EDGEWOOD VILLAGE APARTMEN	100-0000-211425 35.00	35.00 FINANCE
49657	PROSECUTIONS	100-5130-521900 817.50	817.50 FINANCE
49652	MISC MATTERS	100-5130-521900 2,952.50	3,162.50 FINANCE
		150-5221-521900 210.00	
49653	WATER UTILITY	610-6920-692300 131.25	131.25 FINANCE
49654	TID 4 SURETY	240-5130-521900 52.50	52.50 FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			4,416.25
VENDOR NAME: HOME DEPOT			
2020 JUNE LIBRARY	DOOR BELL	440-5511-531100 7.97	7.97 LIBRARY
2020 JUNE DPW	PARK SUPPLIES	100-5521-531100 139.97	139.97 DPW
TOTAL VENDOR HOME DEPOT			147.94
VENDOR NAME: HORN FEEDS			
31254	BASEBALL LIME	100-5521-531100 108.00	108.00 DPW
TOTAL VENDOR HORN FEEDS			108.00
VENDOR NAME: HORN OIL			
2020 JUNE	MONTHLY FUEL	100-5212-535100 1,895.66	7,251.24 ALLOCATE
		100-5241-535100 59.17	
		100-5324-535100 2,798.98	
		150-5222-535100 657.58	
		150-5231-535100 1,147.85	
		610-6920-693300 277.68	
		620-8010-828000 414.32	
TOTAL VENDOR HORN OIL			7,251.24
VENDOR NAME: HYDROCORP			
0057804-IN	COMMERCIAL CROSS CONNECTION INSPECTION	610-6920-692300 833.00	833.00 UTILITIES
TOTAL VENDOR HYDROCORP			833.00
VENDOR NAME: INFINITY DEVELOPMENT			
2020 06 23	REIMBURSE UPSIZING COST FOR SANITARY SEW	620-5140-583000 14,460.00	14,460.00 FINANCE
TOTAL VENDOR INFINITY DEVELOPMENT			14,460.00
VENDOR NAME: JEFFERSON FIRE & SAFETY			
IN119186	NO CONTACT THERMOMETER COVID-19	150-5231-531100 150.00	150.00 FIRE
IN119403	TURNOUT BOOTS	150-5222-531100 50.00	50.00 FIRE
TOTAL VENDOR JEFFERSON FIRE & SAFETY			200.00
VENDOR NAME: JOHNS DISPOSAL SVC. INC.			
471334	JUNE GARBAGE AND RECYCLING	410-5362-531000 23,970.96	45,768.11 DPW
		410-5363-522000 17,901.39	
		410-5363-521900 2,970.76	
		100-5345-539000 925.00	

07/09/2020 11:18 AM
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 6/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: JOHNS DISPOSAL SVC. INC.				
	TOTAL VENDOR JOHNS DISPOSAL SVC. INC.			45,768.11
VENDOR NAME: KIDS CONNECTION				
2020 ESCROW REFUND	REFUND OF DEVELOPER ESCROW BALANCE	100-0000-211425	808.58	808.58 FINANCE
	TOTAL VENDOR KIDS CONNECTION			808.58
VENDOR NAME: LANGE ENTERPRISES INC				
72874	STREET SIGNS AND POSTS	100-5348-531100	1,206.05	1,206.05 DPW
	TOTAL VENDOR LANGE ENTERPRISES INC			1,206.05
VENDOR NAME: LYNCH CHEVROLET				
1GC3YSE75LF268647	CHEVROLET SILVERADO 3500- 3481	430-5700-571300	33,221.28	33,221.28 FIRE
	TOTAL VENDOR LYNCH CHEVROLET			33,221.28
VENDOR NAME: MCMASTER-CARR				
41654660	WWTF BLOWER REPAIR	620-8010-833000	23.42	23.42 UTILITIES
	TOTAL VENDOR MCMASTER-CARR			23.42
VENDOR NAME: MONTAGE ENTERPRISES, INC				
79830	TIGER MOWER PARTS	100-5324-539500	73.00	73.00 DPW
79772	TIGER MOWER PARTS	100-5324-539500	241.48	241.48 DPW
	TOTAL VENDOR MONTAGE ENTERPRISES, INC			314.48
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL				
105282	SHOP SUPPLIES	100-5323-531100	12.99	12.99 DPW
105431	MISC SHOP SUPPLIES	100-5323-531100	26.99	26.99 DPW
105296	WWTF TOOLS	620-8010-827000	8.99	8.99 UTILITIES
	TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL			48.97
VENDOR NAME: NEXTEL WIRELESS SOLUTIONS				
14	RADIO/TOWER REPAIR TO FIX TUNNEL NOISE	100-5212-539500	378.25	378.25 POLICE
	TOTAL VENDOR NEXTEL WIRELESS SOLUTIONS			378.25
VENDOR NAME: NORTHERN LAKE SERVICE INC				
380426	WWTF LAB TESTING	620-8010-826000	334.00	334.00 UTILITIES
380459	WWTF LAB TESTING	620-8010-826000	382.00	382.00 UTILITIES
380757	WWTF RIVER SAMPLING	620-8010-826000	275.00	275.00 UTILITIES
381046	WWTP LAB TESTING	620-8010-826000	334.00	334.00 UTILITIES
	TOTAL VENDOR NORTHERN LAKE SERVICE INC			1,325.00
VENDOR NAME: PORT-A-JOHN, INC				
1315180-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00 DPW
1315036-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00 DPW
1315037-IN	PORTABLE RESTROOMS	100-5521-531100	176.00	176.00 DPW
1315038-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00 DPW
1315039-IN	PORTABLE RESTROOMS	100-5521-531100	176.00	176.00 DPW
1315040-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00 DPW
1315041-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00 DPW
	TOTAL VENDOR PORT-A-JOHN, INC			792.00
VENDOR NAME: PRAXAIR DISTRIBUTION INC				

07/09/2020 11:18 AM
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DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 7/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: PRAXAIR DISTRIBUTION INC				
97316534	WWTF OXY / ACETYLENE TANK LEASE	620-8010-827000	31.05	31.05 UTILITIES
TOTAL VENDOR PRAXAIR DISTRIBUTION INC				31.05
VENDOR NAME: PRO SEAL ASPHALT				
12-10061.300 FINAL	BOAT LAUNCH FINAL PAYMENT	480-0000-211150	5,425.65	5,425.65 FINANCE
TOTAL VENDOR PRO SEAL ASPHALT				5,425.65
VENDOR NAME: QUADIENT LEASING USA INC				
16100197	INK CARTRIDGE - POSTAGE MACHINE	100-5153-531100	0.01	139.73 ALLOCATE
		100-5241-531100	0.38	
		100-5323-531100	3.53	
		100-5211-531100	8.03	
		100-5120-531100	12.39	
		100-5632-531100	1.85	
		100-5247-531100	0.19	
		100-5144-531100	1.82	
		620-8400-851000	33.74	
		610-6920-690300	33.43	
		440-5511-531100	1.75	
		150-5231-531100	2.43	
		410-5363-531100	17.07	
		100-5142-531100	23.11	
TOTAL VENDOR QUADIENT LEASING USA INC				139.73
VENDOR NAME: QUILL LLC				
8053279	COPY PAPER	100-5142-531100	9.24	65.98 ALLOCATE
		150-5221-531100	8.58	
		220-5140-531100	0.66	
		410-5363-531100	1.32	
		440-5511-531100	3.30	
		500-5344-531100	0.66	
		610-6902-690300	21.77	
		620-8300-840000	20.45	
VENDOR NAME: QUILL LLC				
7927666	CASE OF TOILET PAPER	100-5211-531100	57.68	57.68 POLICE
7932498	2 CASES OF COPY PAPER & 1 2PK OF 3 VOLT	100-5211-531100	67.08	67.08 POLICE
TOTAL VENDOR QUILL LLC				190.74
VENDOR NAME: REBOUND, LLC				
2020 CONTRACT PMNT	REBOUND INITIAL PAYMENT	100-5154-551100	5,265.00	5,265.00 FINANCE
TOTAL VENDOR REBOUND, LLC				5,265.00
VENDOR NAME: RICOH USA, INC				

07/09/2020 11:18 AM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 8/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: RICOH USA, INC					
5059931810	RICOH COPIES 04/01/20 - 06/30/20	100-5142-531200	45.40	324.30	ALLOCATE
		150-5221-531100	42.16		
		220-5140-531200	3.24		
		410-5363-531200	6.49		
		440-5511-531200	16.22		
		500-5344-531200	3.24		
		610-6902-690300	107.02		
		620-8400-851000	100.53		
TOTAL VENDOR RICOH USA, INC				324.30	
VENDOR NAME: SBA STRUCTURES					
IN15689337	THEISEN TOWER YEARLY RENT	100-5211-521900	500.04	500.04	POLICE
TOTAL VENDOR SBA STRUCTURES				500.04	
VENDOR NAME: SHERWIN-WILLIAMS					
0151-2	FIELD MARKING PAINT	100-5521-531100	128.30	128.30	DPW
TOTAL VENDOR SHERWIN-WILLIAMS				128.30	
VENDOR NAME: SHRED-IT USA					
8129971027	JUNE INVOICE FOR SHREDDING SERVICES	100-5211-539500	62.67	62.67	POLICE
TOTAL VENDOR SHRED-IT USA				62.67	
VENDOR NAME: SIGNS & LINES					
46450	BACK THE BADGE SIGNS	340-5890-580602	275.00	275.00	POLICE
46453	NO PARKING SIGNS TO REPLACE DAMAGED/LOST	100-5212-539500	293.75	293.75	POLICE
TOTAL VENDOR SIGNS & LINES				568.75	
VENDOR NAME: SOMAR ENTERPRISES					
101961	ASSISTANT CHIEF SHIRT/JACKET, WALLET & H	100-5211-531100	274.35	274.35	POLICE
TOTAL VENDOR SOMAR ENTERPRISES				274.35	
VENDOR NAME: STRYKER SALES CORP					
3051448	GURNEY STRAPS	150-5231-531100	250.76	250.76	FIRE
3058300M	GURNEY STRAPS	150-5231-531100	102.64	102.64	FIRE
TOTAL VENDOR STRYKER SALES CORP				353.40	
VENDOR NAME: SUBURBAN LABORATORIES INC					
177515	WATER LAB TESTING	610-6300-663200	96.00	96.00	UTILITIES
TOTAL VENDOR SUBURBAN LABORATORIES INC				96.00	
VENDOR NAME: TELEFLEX LLC					
9502713660	EMS SUPPLIES	150-5231-531100	677.50	677.50	FIRE
TOTAL VENDOR TELEFLEX LLC				677.50	
VENDOR NAME: VELOCITY LLC					
2020025	IT SERVICES	100-5323-521900	902.00	902.00	DPW
TOTAL VENDOR VELOCITY LLC				902.00	

07/09/2020 11:18 AM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 07/16/2020 - 07/16/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 9/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: VERMEER WISCONSIN INC.				
20232899	BRUSH CHIPPER BLADE SHARPENING	100-5611-531100	48.00	48.00 DPW
TOTAL VENDOR VERMEER WISCONSIN INC.				48.00
VENDOR NAME: VILLAGE OF MUKWONAGO				
2020 Q2 UTILITY	2020 JULY Q2 QUARTERLY UTILITY BILLS	100-5521-522100	2,818.07	15,661.63 ALLOCATE
		610-6300-663200	129.46	
		100-5521-522100	108.26	
		100-5160-522100	547.22	
		610-6300-663200	183.01	
		150-5221-522100	779.06	
		610-6300-663200	183.01	
		100-5521-522100	497.62	
		440-5511-522100	485.82	
		100-5512-522100	140.06	
		100-5521-522100	193.61	
		610-6300-663200	193.61	
		100-5323-522100	937.43	
		100-5211-522100	579.02	
		100-5521-522100	97.66	
		620-8010-827000	7,605.70	
		610-6300-663200	183.01	
TOTAL VENDOR VILLAGE OF MUKWONAGO				15,661.63
VENDOR NAME: WALWORTH CTY SECURITY ALARMS LLC				
13901	FD FIRE PANEL INSPECTION	100-5220-539400	60.00	60.00 DPW
13902	MUSEUM FIRE PANEL INSPECTION	100-5512-531100	60.00	60.00 DPW
13903	VH FIRE PANEL INSPECTION	100-5160-539500	60.00	60.00 DPW
13904	DPW FIRE PANEL INSPECTION	100-5323-539500	60.00	60.00 DPW
TOTAL VENDOR WALWORTH CTY SECURITY ALARMS LLC				240.00
VENDOR NAME: WAUKESHA COUNTY UW-EXTENSION				
24JUN20 REALCOLORS	STRATEGIC PLANNING	100-5141-521900	1,500.00	1,500.00 ADMIN
TOTAL VENDOR WAUKESHA COUNTY UW-EXTENSION				1,500.00
VENDOR NAME: WCTC				
SO717745	WCTC EMS REFRESHERS	150-5232-533500	398.66	398.66 FIRE
TOTAL VENDOR WCTC				398.66
VENDOR NAME: WI DEPT OF JUSTICE CIB				
202006 G3385	BACKGROUND CHECKS	150-5221-521900	20.00	20.00 FIRE
202006 L6812T		100-0000-242205	455.00	518.00 POLICE
		100-5211-521900	63.00	
TOTAL VENDOR WI DEPT OF JUSTICE CIB				538.00
VENDOR NAME: WI STATE LAB OF HYGIENE				
638588	WATER LAB TESTING	610-6300-663200	26.00	26.00 UTILITIES
TOTAL VENDOR WI STATE LAB OF HYGIENE				26.00

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: WOLF PAVING					
12-10128.300 PMNT	RIVER PARK ESTATES - PYMT #2	480-5700-586100	285,118.51	285,118.51	FINANCE
TOTAL VENDOR WOLF PAVING				285,118.51	
VENDOR NAME: ZEP SALES & SERVICE					
9005274606	CLEANING SUPPLIES	150-5222-531100	92.95	185.89	FIRE
		150-5231-531100	92.94		
TOTAL VENDOR ZEP SALES & SERVICE				185.89	
GRAND TOTAL:				471,433.06	

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Discussion and possible action to approve a purchase requisition in the amount of \$24,081.54 for a Reclamite Asphalt Sealant
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required)	
Date of Village Board Action (if required)	July 15 2020

Information

Subject:

Discussion and possible action to approve a purchase requisition in the amount of \$24,081.54 for a Reclamite Asphalt Sealant

Background Information/Rationale:

Reclamite is a penetrating asphalt sealant that dries clear and does not affect paint markings.

Key Issues for Consideration:

Approval of the purchase requisition for Reclamite asphalt sealer.

Fiscal Impact (if any):

\$24,081.54 to treat 24,500 SY of asphalt.

Requested Action by Committee/Board:

We are requesting the purchase requisition for Reclamite be approved in the amount of \$24,081.54.

Attachments

[Purchase Requisition - Master.docx](#)

[Mukwonago WI - REC - 2020 Proposal.docx](#)

[Reclamite-Brochure-for-print-or-email.pdf](#)

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	7/2/20	NUMBER:	
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VENDOR NAME & ADDRESS:	SHIP TO:
Corrective Asphalt Materials 300 Daniel Boone Trail South Roxana, IL 62087	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	Corrective Asphalt Materials	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	480-5700-58400
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<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	24573	SY Reclamite pavement sealer	.98	\$24,081.54	480-5700-58400
			TOTAL	\$24,081.54	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	



Mailing Address:
300 Daniel Boone Trail
South Roxana, IL 62087
Phone: 618-254-3855
Fax: 618-254-2200

Locations:
300 Daniel Boone Trail, South Roxana, IL 62087
43W630 Wheeler Road, Sugar Grove, IL 60554

July 7, 2020
Ron Bittner
Village of Mukwonago
Office: 262-363-6447
Email: RBittner@villageofmukwonago.com

Hello Ron,

Corrective Asphalt Materials, LLC, (CAM) thanks you for the opportunity to assist the Village of Mukwonago in their road maintenance program. Please accept the following as our formal proposal to apply Reclamite Maltene Based Rejuvenating Agent to selected asphalt pavement.

- Apply Reclamite to 24,573 SY of selected asphalt pavement.
- CAM's responsibilities:
 - o Furnish and apply Reclamite
 - o Furnish and apply lime screenings
 - o All traffic control and signs related to project
 - o Post application sweeping
 - o Resident Notification and handle any complaints or issues that may arise from application
- **Unit Price Reclamite: \$.98 SY Total Price \$24,081.54**

Village of Mukwonago responsibilities include providing a location to stage 12 Tons of aggregate screenings, provide a source of 420 gallons of water (even if metered and cost passed onto CAM), furnish a mailing list for CAM to send resident notifications, and a location to deposit 8-9 Tons of swept up aggregate (lime screenings) post application.

Mike Sumrall, Operations Manager will be contacting you to schedule the project.
Info: mike@cammidwest.com, Cell: 630-465-4142

Billing Information (please fill out upon acceptance)

Name : _____ Address: _____

Phone Number: _____

Again, thank you for the opportunity. We look forward to providing our professional services.

Sincerely,

Rachel Lang
Business Development
Corrective Asphalt Materials, LLC

Mike Sumrall
Operations Manager
Corrective Asphalt Materials, LLC

APPROVED BY:

Sign

Date

Reclamite® Petroleum Maltene-Based Rejuvenating Agent

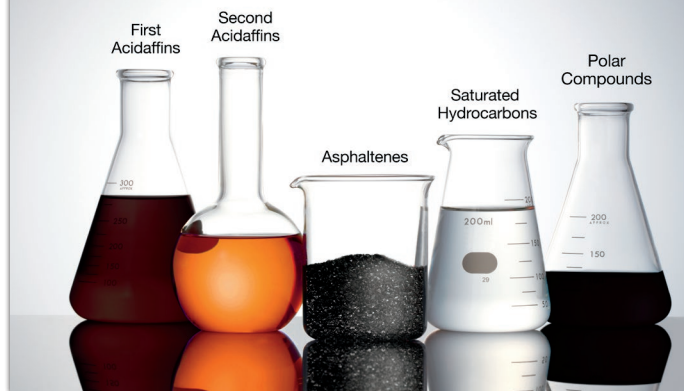
► What is Reclamite?

According to the National Center for Pavement Preservation “a true asphalt rejuvenator is a maltene-based petroleum product which has the ability to absorb or penetrate into an asphaltic concrete pavement and restore those reactive components (maltenes) that have been lost from the asphalt cement binder due to the natural process of oxidation.”

Reclamite comprises the same maltene fractions as the asphalt binder. Reclamite is refined from a naphthenic (wax free) base that seals and preserves the surface “in-depth”.



Components of Asphalt.



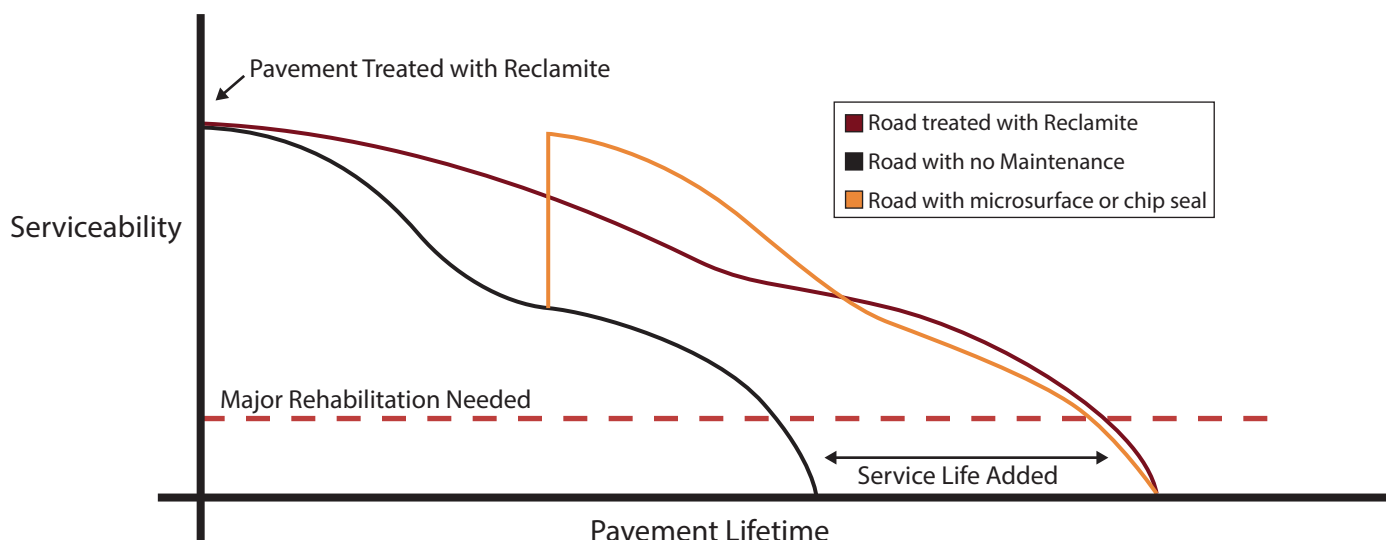
► When should Reclamite be used?

Reclamite is a “top-of-the-curve” application. Apply to newer pavement (less than six years old in northern climates, less than ten years old in southern climates) that shows minimal signs of surface deterioration.

► How does it work?

Reclamite has been used for more than 50 years and is proven to add 5-7 years service life to pavements. It penetrates, rejuvenates and seals the surface by replenishing the lost maltene fraction in the asphalt binder. Maltene is necessary to make the surface durable and flexible. Reclamite fluxes with the asphalt binder, restoring the aggregate/asphalt bond.

Reclamite prevents raveling and stripping and, by densifying the pavement’s surface, it helps address compaction issues, reduces surface permeability, and prevents air and moisture intrusion. It adjusts viscosity and penetration values. It does not contain degreasers, solvents or creosotes.



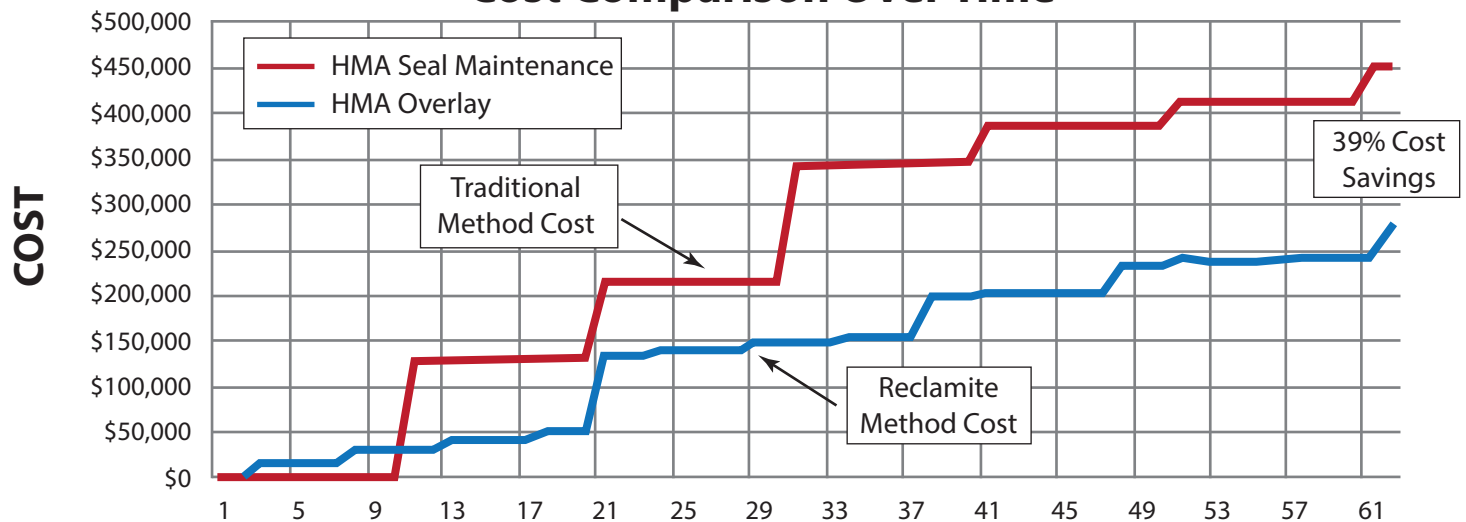
► How is Reclamite applied?

Reclamite is sprayed like a fog seal. The emulsion is diluted with water to 60 percent Reclamite. Application rates average between .05-.08 gallons per square yard. It is applied in one pass, has a 20-45 minute cure time and leaves no surface coating. Then a light coating of sand or limestone screenings is applied (1-2 pounds per square yard). The screenings are swept between 1-2 days after application. Striping is not compromised and remains visible throughout the application process.



Application of Reclamite

Cost Comparison Over Time



Source: Town of Avon, Indiana Preservation Study. Schneider Engineering Case Study
Presented at Purdue University www.youtube.com/watch?v=dYIDAA2Ey4k

AVON PASER AVG. 1999-2013

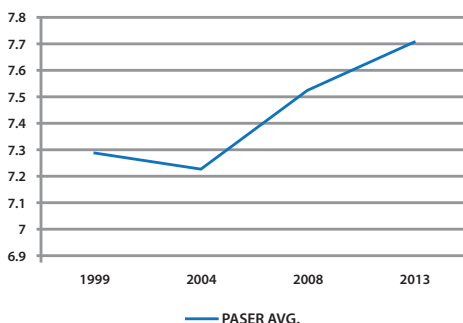


Chart shows average Paser ratings increasing after Reclamite program was initiated



Photo taken in November 2015

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Discussion and possible action to approve a CRF asphalt sealer purchase requisition in the amount of \$23,472.60.
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required)	
Date of Village Board Action (if required)	July 15, 2020

Information

Subject:

Discussion and possible action to approve a CRF asphalt sealer purchase requisition in the amount of \$23,472.60.

Background Information/Rationale:

CRF Restorative Seal is applied to pavements that exhibit more moderate deterioration and can provide an economical alternative to conventional wear course seals.

Key Issues for Consideration:

Approval of the CRF purchase requisition.

Fiscal Impact (if any):

\$23,472.60 for 16,188 SY of applied CRF.

Requested Action by Committee/Board:

We are requesting approval of the CRF purchase requisition for \$23,472.60

Attachments

[Purchase Requisition - Master.docx](#)

[Mukwonago WI - CRF - 2020 Proposal.docx](#)

[CRF-Flyer.pdf](#)

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	7/2/20	NUMBER:	
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VENDOR NAME & ADDRESS:	SHIP TO:
Corrective Asphalt Materials 300 Daniel Boone Trail South Roxana, IL 62087	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	Corrective Asphalt Materials	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	480-5700-58400
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<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	16,188	SY CRF asphalt sealer	\$1.45	\$23,472.60	480-5700-58400
			TOTAL	\$24,081.54	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

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Mailing Address:
300 Daniel Boone Trail
South Roxana, IL 62087
Phone: 618-254-3855
Fax: 618-254-2200

Locations:
300 Daniel Boone Trail, South Roxana, IL 62087
43W630 Wheeler Road, Sugar Grove, IL 60554

July 7, 2020
Ron Bittner
Village of Mukwonago
Office: 262-363-6447
Email: RBittner@villageofmukwonago.com

Hello Ron,

Corrective Asphalt Materials, LLC, (CAM) thanks you for the opportunity to assist the Village of Mukwonago with their road preservation program. Please accept the following as our formal proposal to apply CRF Maltene Based Restorative Seal to selected asphalt pavement.

- Apply CRF to approximately 16,188 SY of selected asphalt pavement
- CAM's responsibilities:
 - o Furnish and apply CRF
 - o Furnish and apply all lime screenings
 - o All traffic control signs related to project
 - o Post Street sweeping
 - o Resident Notifications and handle any complaints or issues that may arise from application
- **Unit Price: \$1.45 / SY Total Price \$23,472.60**

Village of Mukwonago responsibilities include providing a location to stage 65 Tons of aggregate screenings, provide a source of 410 gallons of water (even if metered and cost passed onto CAM), furnish a mailing list for CAM to send resident notifications, and a location to deposit 45-50 Tons of swept up aggregate (lime screenings) post application.

Mike Sumrall, Operations Manager will be contacting you to schedule the project.
Info: mike@cammidwest.com, Cell: 630-465-4142

Billing Information (please fill out upon acceptance)

Name : _____ Address: _____
Phone Number: _____

Again, thank you for the opportunity. We look forward to providing our professional services.

Sincerely,

Rachel Lang
Business Development
Corrective Asphalt Materials, LLC

Mike Sumrall
Operations Manager
Corrective Asphalt Materials, LLC

APPROVED BY:

Sign

Date

CRF

Restorative Seal - Crack Filler



Single Product for Dual Application

CRF® emulsion diluted with water is used as a Restorative Seal.
Undiluted with water, the concentrate emulsion is used as a cold pour crackfiller.

CRF® Restorative Seal... is applied to pavements that exhibit more moderate deterioration such as increased ravelling, loss of aggregate, brittleness, past the point where Reclamite®, our maltene based rejuvenator would be beneficial. CRF® Restorative Seal remains flexible and resilient to create a "seal in depth". CRF® is applied in conventional surface spray applications. Drag broom or scrub seal methods can be utilized to even out and work the emulsion/sand combination into the voids and cracks. CRF® Restorative Seal can provide an economical alternative to conventional wear course seals.

CRF® Cold Pour Crackfiller... economical, safe and easy cleanup. Applied as supplied, CRF® is an easy to use emulsion that remains resilient through climatic changes. CRF® is a stable, easy to store emulsion with a long shelf life. Its handling qualities provide many uses from crack filling and spray patching applications to use as a restorative rejuvenator with infrared patching equipment.

Advantages:

- **Flexible Emulsion**
- **Long Storage Life**
- **Does not Require Heat**
- **Resilient**
- **Resists Oxidation**



 **TRICOR** REFINING, LLC
PRODUCERS of GOLDEN BEAR PRESERVATION PRODUCTS

CRF[®]... *single product, dual application.*



CRF[®] provides pavement rejuvenation as well as sealing the pavement surface, unlike standard asphalt emulsion that hardens and becomes brittle. CRF[®] was designed to be a corrective maintenance product that effectively repairs cracks as a "cold pour crack filler" in concentrated form and provides a pavement "restorative seal" when applied in diluted form.



CRF[®] Restorative Seal is a petroleum oil and water cationic emulsion. Unlike standard asphalt emulsion, CRF[®] does not harden or "dry out" Designed as a one component emulsion that effectively repairs cracks in concentrated form, CRF[®] provides a excellent pavement restorative seal when applied in diluted form.

CRF[®] Restorative Seal is a modern sand seal product. Sand penetrates the emulsion and adds additional binder strength. This sand/emulsion combination is kneaded by vehicular traffic to provide a long term seal.

CRF[®] Restorative Seal is superior to standard asphalt emulsions: CSS or SS emulsions. Lower in asphaltene with rejuvenator qualities, it is less receptive to oxidation. Not just designed to "coat" the surface aggregate, CRF[®] holds the sand added to it and the emulsion fills surface voids with a very flexible product.

HOW DO YOU APPLY CRF[®] RESTORATIVE SEAL?

CRF[®] Restorative Seal is diluted with water 2:1 (2 parts product to 1 part water) or 1:1. Typical cure time is 20 minutes to one hour with minimum ambient temperature of 10° C or 50°F and rising. Product stability is excellent. There is a simple procedure to determine the amount of CRF[®] Restorative Seal that a pavement can absorb by use of a test kit. The kit contains all the necessary materials and detailed instructions on test procedures to determine the quantity and rate of absorption.

There are several methods of application, which offer excellent results:

- **RESTORATIVE SEAL:** consists of distributor truck application at a predetermined rate of spread, allowed to cure and then sand is applied.
- **BROOM SEAL/ SCRUB SEAL:** application of a predetermined rate of spread by distributor truck, sand application after curing followed by a broom system to even out and work the sand into more of the open areas. With traffic's kneading action, CRF[®] will tighten up and seal the open areas.
- **SQUEEGEE SEAL:** is an excellent restorative seal method of initially filling open areas with CRF[®] by working the product into those areas with a rubber blade. A second application can be made, if required, after the first is allowed to cure. Sand and roll using a rubber-tired roller. This method will seal the surface; repair cracks and distressed sections at a low cost. **This application is also used for "high production" crack filling.**

 **TRICOR** REFINING, LLC
Producers of GOLDEN BEAR PRESERVATION PRODUCTS
P.O. Box 5877, Bakersfield, CA 93388-5877
Phone 661.393.7110 ext. 107
www.tricorrefining.com

Your CRF[®] Distributor:

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Discussion and possible action to approve the mill and fill patching purchase requisition to Johnson and Sons Paving Co. in the amount \$15,500.00.
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required)	N/A
Date of Village Board Action (if required)	July 15, 2020

Information

Subject:

Discussion and possible action to approve the mill and fill patching purchase requisition to Johnson and Sons Paving Co. in the amount \$15,500.00.

Background Information/Rationale:

Mill and fill patching is used to repair deteriorating sections of street that are too large for flex patching.

Key Issues for Consideration:

Approve of the mill and fill asphalt patching purchase requisition.

Fiscal Impact (if any):

\$15,500.00 for 14 patches containing 651 SY.

Requested Action by Committee/Board:

We are requesting board approval of the mill and fill patching purchase requisition to Johnson and Sons Paving Co. in the amount \$15,500.00

Attachments

[Purchase Requisition - Mill & Fill Patching.docx](#)

J & S QT_2_ Mill and Patch - Revised.pdf

PLM Village of Mukwonago mill updated dot.pdf

Poblocki Paving Proposal C20713 P4.pdf

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	7/9/20	NUMBER:	
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VENDOR NAME & ADDRESS:	SHIP TO:
Johnson & Sons Paving 20275 W Good Hope Rd Lannon, WI 53046	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	Johnson & Sons Paving	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	480-5700-5840
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ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	1	Mill and Fill Street Patching		\$15,500.00	480-5700-5840
			TOTAL	\$15,500.00	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	



Johnson & Sons Paving Co.
20275 W Good Hope Rd
Lannon, WI 53046

Johnson & Sons Paving Co.

20275 W Good Hope Rd
Lannon, WI 53046
Phone: 262-251-5585
Fax: 262-251-3477

Web: www.johnsonandsonspaving.com

QUOTE #: 30877

Job Site: Village of Mukwonago - Various
Locations
PO Box 206
Mukwonago, WI 53149

Send To:
Ron Bittner
Village of Mukwonago
PO Box 206
Mukwonago, WI 53149

Proposal Date: Jul 8, 2020
Sales Person: W. Ryan Wilke
Net Terms: Due Upon Completion
Phone #:
Mobile #: 262-363-6447
Email: rbittner@villageofmukwonago.com

Service: 2" Mill and Patch - Revised

Mill and Pave Partial Depth

This proposal includes 651 sy (5,859 sf) of partial depth mill and pave per the locations and quantities provided by the Village of Mukwonago.

Mill the existing asphalt surface to a depth of 2 inches in 14 locations.

Clean the existing pavement.

Apply a tack coat to the existing pavement surface.

Construct a 2" compacted hot mix asphalt pavement overlay patch with 12.5mm - 4LT WisDOT surface.

Total: \$ 15,500.00

Important Notes: This proposal is good for 30 days.

Johnson & Sons Paving Co.
W. Ryan Wilke
rwilke@johnsonandsonspaving.com

Please review attached terms and conditions.

That in consideration of Johnson & Sons Paving, extension of credit to the above described customer, the undersigned personally agrees and guarantees to pay any balance due from the customer and any and all expenses, including court costs, legal and administrative expenses and attorney fees paid or incurred by Johnson & Sons Paving endeavoring to collect the sums owed by customer.

Customer Signature: _____ Date: _____

Estimate #: 30877-463

Terms & Conditions

This is a Guaranty of payment and is a continuing Guaranty. Liability shall continue regardless of the payment, reduction, creation or any change in the amount of the obligations hereby guaranteed until each and all such obligations have been paid and satisfied in full. This Guaranty shall inure to the benefit of Johnson & Sons Paving Co. and its successors and assigns and shall be binding upon Property/Business Owner and the executors, administrators and other legal representatives and/or agents of the Property/Business Owner.

Property/Business Owner is responsible for the removal of vehicles and all other personal property from the job site prior to commencement of work. Traffic control will be provided by Johnson & Sons Paving Co unless otherwise specified. It shall become the responsibility of the Property/Business Owner to maintain barricades and/or closures if required after Johnson & Sons Paving Co personnel leave the site. Johnson & Sons Paving Co is not responsible for excessive cleaning or preparing the site including but not limited to power sweeping, unless otherwise specified. Balance of contract is due within listed net terms; outstanding invoices will be subject to a 2% monthly (24% annually) finance charge.

Asphalt Sealing: Johnson & Sons Paving Co is not responsible for defects in work resulting from weather conditions below 50° and/or driving on surfaces prior to proper cure time. Areas containing oil stains or other chemicals may affect bonding of sealcoat products and therefore cannot be guaranteed.

Crack Filling: Johnson & Sons Paving Co will be sealing cracks based on the poundage identified within the contract. This may not include all of the cracks in the zone. An additional charge may apply for crack filler used above our quoted amount with the approval of the Property/Business Owner. Alligator or spider web cracked areas are excluded from this proposal unless otherwise noted in the contract, paving repairs are recommended for these areas.

Patchwork/Paving: One mobilization is included to each job site, ("one trip to site by the paving crew") unless 2 or more trips are noted. All permits are the responsibility of Property/Business Owner or their Agent Johnson & Sons Paving Co warranty for materials and workmanship is of the term of one year from the last substantial labor date and is in lieu of any other warranty or remedy required by law. Johnson & Sons Paving Co warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Johnson & Sons Paving Co, its subcontractors or suppliers, improper or insufficient maintenance, improper operation, normal wear and tear under normal usage, or excessive manipulation over the original designed criteria. Johnson & Sons Paving Co is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. Property/Business Owner or their agent agrees to indemnify and hold harmless Johnson & Sons Paving Co from any and all claims, liabilities, costs and expenses whatsoever arising from the above. This Contract does not contemplate the encountering of underlying contaminates, blocks, brick, railroad ties, concrete, wood, fabrics or other unsuitable materials or unusual conditions encountered during the work. Should these conditions be encountered, Property/Business Owner or their agent will be charged for the extra work incurred. Johnson & Sons Paving Co is not responsible for damage to landscaping as a result of work preparation, execution or completion. Johnson & Sons Paving Co is not responsible for any restoration of adjacent areas disturbed as a result of the work. Johnson & Sons Paving Co is also not responsible for changes needed in landscaping to insure the proper continuation of drainage flow from the project area. It is the Property/Business Owner's or their agent's responsibility to back fill edges of paved areas. Johnson & Sons Paving Co is not responsible for low spots in asphalt of less than 1/2 inch. Parking lots with pitch of 1% or less may occur water ponding. The mean value of sawed core samples shall govern for determining compacted asphalt thickness. The State of Wisconsin Department of Transportation Standard Specifications, 1998 Edition, is as follows: 405.5.10.3.1 General. 405.5.10.2.2 Thickness. The thickness of leveling, binder and surface courses shall be in reasonably close conformity with the thickness shown on the plans or established by the engineer. Johnson & Sons Paving Co is not responsible for concrete breakage due to normal construction equipment traffic. Heaving and cracking of asphalt pavements caused by, but not limited to wet conditions, expansive soils, reflective cracking, and freeze-thaw cycles is not the responsibility of Johnson & Sons Paving Co. Property/Business owner or their agent understands this risk is inherent in this kind of work. Grading: The grading Johnson & Sons Paving Co performs may not prevent unwanted water from accumulating on the property. Johnson & Sons Paving Co does not warrant (express or implied) that its grading work will prevent, eliminate or reduce unwanted on site water accumulation or flowage on the property. However, Johnson & Sons Paving Co does warrant that its grading will meet applicable industry standards as to percentage grade requirements. Johnson & Sons Paving Co is responsible for constructing average asphalt thickness as stated per this contract, which conforms to standard Wisconsin Department of Transportation practices and specifications. Should a dispute arise between the parties concerning this contract or the rights and duties of either party, Johnson & Sons Paving Co may elect, at its sole discretion, to have the dispute settled by arbitration held in accordance with the Construction Industry Rules of the American Arbitration Association in effect at the time Johnson & Sons Paving Co makes the election for arbitration. Johnson & Sons Paving Co must make the election to arbitrate no later than 60 days after the proper service of a summons. Any written notice required to be given the undersigned Property/Business Owner or their agent pursuant to this Contract shall be sent registered mail, postage prepaid to the undersigned Property/Business Owner or their agent at the address in this Contract's caption. Upon Contract acceptance, if cancellation notice is not received in writing prior to 3 business days after date of acceptance, in accordance with the terms below, Johnson & Sons Paving Co assumes that the Property/Business Owner or their agent accepts the work herein described and the terms and conditions of sale.



PAVING AND CONCRETE

Parking Lot Maintenance, Inc.

PARKING LOT MAINTENANCE, INC.

W225 N3178 DUPLAINVILLE ROAD
PEWAUKEE, WISCONSIN 53072

Phone: (262) 691-3964

Fax: (262) 691-4811

www.PLMpaving.com

PROPOSAL DATE:

6/26/2020

PROPOSAL #:
2001164-98985

Proposal Submitted To

Company Village of Mukwonago

Name Ron Bittner

Street P.O. Box 206

City Mukwonago State WI Zip 53149-

Telephone Number (262) 363-6447 Fax:

Cell rbittner@villageofmukwonago.com

Work To Be Performed At

Company 2" Mill & Fill Patching 2020

Name Ron Bittner

Street P.O. Box 206

City Mukwonago State WI Zip 53149

Telephone Number (262) 363-6447 Fax:

Cell rbittner@villageofmukwonago.com

REVISED TO MILL AND OVERLAY VARIOUS AREAS IN ROAD WAY AS PER DIAGRAM - 666 Sq YARDS

1. Mill 14 areas in road to a depth of 2" from existing pavement surface - 666 Sq Yards
2. Sweep and clean areas to be asphalted.
3. Apply tack coat (glue) over entire area to be paved for proper bond of new pavement to old.
4. Construct a leveling coarse (wedge) with compacted hot mix asphalt to establish a uniform surface to be overlaid
5. Machine lay hot mix asphalt to a compacted depth of 2" - 4 LT DOT Spec
6. Priced is based on doing work all in one day and during the week

Thank you for the opportunity to quote on this project.

TERMS NET 30 DAYS

For the sum of \$19,188.00

NOTE: PLM Paving is not responsible for damage to existing pavement from construction traffic.

NOTE: PLM Paving is not responsible for water flow on roadways which have less than 1% pitch.

NOTE: Permits and architectural drawings by others.

Work will stop if payments are not received per this schedule: 25% at time of execution of proposal and 75% net 10 days. PLM IS NOT RESPONSIBLE FOR PAVEMENT BREAKAGE DUE TO NORMAL CONSTRUCTION TRAFFIC. PLM IS NOT RESPONSIBLE FOR DAMAGE TO OR INJURIES CAUSED BY ANY OWNER/PRIVATE INSTALLED UTILITIES, GAS, ELECTRIC, WATER, SEWER, CABLE, TELEPHONE, PIPES, LINES, CONDUITS, OR OTHER UNDERGROUND OBSTRUCTIONS, (herein "UNDERGROUND INSTALLATIONS").

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Parking Lot Maintenance, Inc. is authorized to do the work specified. Payments will be made as outlined above. This Proposal is also subject to the Terms & Conditions on the reverse side hereof. Owner acknowledges receipt of a copy of this contract and Contractor's Warranty.

Contractor Signature [Signature]

Owner Signature: _____

Printed Name: Tom O'Malley

Printed Full Legal Name: _____

Signed This Date: 7/8/2020

Signed This Date: _____

"Quality Paving & Protective Coatings "

Customer Copy



P.O. Box 13456
Wauwatosa, WI 53213-0456

MADISON
(608) 221-8680
Fax: (414) 476-9132

MILWAUKEE
(414) 476-9130
Fax: (414) 476-9132

RACINE
(262) 633-1105
Fax: (414) 476-9132

WI Building Contractor Registration #: 1105248

Name: Ron Bittner
Company: Village of Mukwonago

Address: 440 River Crest Court
City: Mukwonago, WI 53149

Phone: (262) 363-6447 Date: June 18, 2020
Fax Number:
E-mail: rbittner@villageofmukwonago.com
Job Name: Village of Mukwonago
Job Location: 440 River Crest Court, Mukwonago
Job Phone: Cell:

We hereby submit specifications and estimates for:

Procedure to repair asphalt pavement throughout the Village of Mukwonago (see below). Estimate is based on 14 areas for a total of 651 square yards.

Mill existing roadways to a depth of 2" and haul material off site.

Apply tack coat adhesive.

Machine pave 2" compacted thickness hot mix asphalt using WI D.O.T. gradation #4 surface course material.

Price: \$25,646.00

Patch #	Address	Street	SYs
1	421	Andrews St.	40
2		100 FT west of Main St.	41
3	434	Blood St.	24
4	506	Shore Dr.	36
5	404	Shore Dr.	61
6	140	Shore Dr.	23
7	201	Shore Dr.	56
8	323	Atkinson St.	24
9	326	Atkinson St.	28
10	311	Henry St.	81
11	514	Lois St.	173
12	414	Lois St.	9
13		Honeywell Road south of freeway bridge	30
14		Rosewood Ave & Fairwinds Dr.	25
		Total SYs	651

We propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: (Payment to be made as follows:)

Terms: Total Due Upon Completion

Dollars ()

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. Any increase in cost of materials will result in an increase in the contract price. These price increases will be charged as extras over and above the estimate. Poblocki Paving Corp. will notify owner of such increased costs when they occur, and will provide to owner copies of the invoices or other documentation evidencing such increased costs upon request. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman’s Compensation Insurance.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER’S LAND MAY HAVE LIEN RIGHTS ON OWNER’S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER’S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

A \$25.00 service fee, plus 1-1/2% of the outstanding balance will be charged on all accounts past 30 days, and will continue to be added each consecutive month until entire balance and accumulated service fees, plus interest are paid in full (unless otherwise noted). In the event it becomes necessary for Poblocki Paving Corp. to institute collection proceedings, all costs incurred by Poblocki Paving Corp., including reasonable and actual attorney’s fees, shall be paid by the property owner or owner’s agency and shall be added to the amount as described above.

Upon contract acceptance, if cancellation notice is not received in writing prior to 3 days after date of acceptance, Poblocki Paving Corp. assumes that the owner or owner’s agent accepts the work herein described and the terms and conditions of sale contained. Any withdrawal of this contract could result in a partial billing to reimburse Poblocki Paving Corp. and/or its sub-contractors for planning, preparation, and materials already ordered or installed on the job site.

One mobilization is included to each job site. “One trip to site by the paving crew” unless 2 or more trips are noted.
All permits are property owner’s responsibility (unless Poblocki Paving Corp. has specified they will be responsible).

Poblocki Paving Corp. is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or owner’s agent agrees to indemnify and hold harmless Poblocki Paving Corp. from any and all claims, liabilities, costs and expenses whatsoever arising from the above.

This contract does not contemplate the encountering of underlying concrete, wood, paving fabric or other unsuitable materials or unusual conditions during excavation, unless noted on proposal. Should these conditions be encountered, the property owner may be charged for the extra work incurred.

Poblocki Paving Corp. is not responsible for damage to landscaping as a result of project preparation, execution or completion. Poblocki Paving Corp. is also not responsible for changes needed in landscaping to insure the proper continuation of drainage flow from project area. It is the property owner’s responsibility to back fill edges of paved areas.

Poblocki Paving Corp. is not responsible for low spots in asphalt of less than 1/2 inch.
Poblocki Paving Corp. is not responsible for concrete breakage due to normal construction equipment traffic.

Soil conditions such as the presence of clay and sand, as well as, temperature and moisture content may result in cracking, therefore it is impossible to guarantee against cracking. The property owner understands this risk is inherent in this kind of work.

Grading: The grading we perform may not prevent unwanted water from accumulating on your property. We do not warrant (expresses or implied) that our grading work will prevent, eliminate or reduce unwanted on site water accumulation or flowage on your property. However, we do warrant that our grading will meet applicable industry standards as to percentage grade requirements.

Non-payment of total invoiced amount in full upon completion, or terms as noted, voids any and all guarantees/warranties.
Should a dispute arise between the parties concerning this contract or the rights and duties of either party, Poblocki Paving Corp. may elect, at its sole discretion, to have the dispute settled by arbitration held in accordance with the Construction Industry Rules of the American Arbitration Association in effect at the time Poblocki makes the election for arbitration. Poblocki must make the election to arbitrate no later than 60 days after the proper service of a summons.

Acceptance of Proposal

Note: This proposal is void if not accepted within 15 days.
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized
Signature: 
Signature: _____
Date of Acceptance: _____

Cliff Koutnik

Village of Mukwonago & Citizen Bank

Small Business Grant Program (SBG)

Village of Mukwonago, 440 River Crest Court, Mukwonago, WI, 53149-262-363-6420

I. PURPOSE

The Small Business Grant Program (SBG) will provide small businesses within the corporate boundaries of the Village direct financial support for eligible projects. The goal of this program will be to help businesses under \$1,000,000 in annual sales recover successfully from the Village State of Emergency. The Village will administer funds to provide grants of up to \$5,000 per qualifying business.

II. TARGET AREA

Any business within the Village of Mukwonago under \$1,000,000 in annual sales/revenue.

III. OBJECTIVES

To help small businesses that closed or partially closed for the related to the Safer at Home order, the Village's State of Emergency or the coronavirus reopen in a way that also encourages reinvestment in the community.

IV. FUNDING

The funding for this program is provided through a combination of the Village of Mukwonago and contributions from Citizen Bank in a total amount estimated to be \$50,000. Grants will be distributed on a first come, first serve basis, and will be limited to the funds currently available. A subcommittee appointed by the Village of Mukwonago Board of Trustees will review applications and provide recommendations to the Village Board.

The approval process will consider the attached application and the statement of need.

Maximum Grant Amount

Grants have a maximum of \$5,000 per qualifying business, until all available funds are expended.

V. APPLICANT ELIGIBILITY REQUIREMENTS

The program is intended to assist small businesses in the Downtown Overlay District.

1. Businesses must be located within the Village of Mukwonago.
2. Business must have been in operation prior to January 1, 2020.
3. Businesses must have annual sales/revenue less than \$1,000,000 annually.
4. Applicants must provide a good or service. This will typical be retail businesses.
5. Applicants must have a bank account.
6. Applicants must use this grant for the stated business purposes in the application.
7. If the business is sold within 24 months, applicant shall repay the SBG monies to the Village before closing.

Village of Mukwonago Small Business Grant Program

Eligible Costs

The program will fund the following:

1. Rent, Mortgage, or Lease
2. Employee retention
3. Exterior Signage
4. Exterior Lighting
5. Other exterior improvements to improve visibility
6. Improve technological infrastructure E.g. Online sales
7. Other ideas, if explained outcomes match the spirit of the guidelines

Note: Funds may not be used towards permit fees for all above work requiring Village building or review permit fees.

VI. APPROVAL PROCESS

1. Applications should be submitted electronically to the Village Administrator at jweidl@villageofmukwonago.com or mailed/dropped off at Village Hall, 440 River Crest Ct., Mukwonago, WI 53149.
2. If the application meets all requirements and is approved, a Conditional Letter of Approval will be sent to the owner/tenant. This letter may require modifications to the original application.
3. The applicant must submit proof of location and revenues within the designated area.
4. Following approval by the appointed subcommittee, recommendation will be given to the Village Board.
5. The recommending subcommittee will be a five-member committee, appointed by the Village Board, composed of two (2) elected officials, two (2) Village staff, and one (1) Village business owner ineligible for the SBG.
6. Following approval from the Village Board, the applicant must sign the grant agreement, provided on an approved form by Village hall, and returned to the Village Hall.

VII. POST APPROVAL PROCESS

Monies will be distributed to the applicant upon completion of the following activities:

1. Grants will be dispersed within 30 days of award. Applicants, after approval, have up to 6 months to use their funds. If an applicant needs more time to use funds, he or she must provide a written statement with a reasonable justification for an extension to the Village Board. Extensions are reviewed and considered by the Village Board and are not guaranteed.
2. Property taxes and utility payments must be current, and applicants may have no debts in arrears to the Village when the grant is considered.

Village of Mukwonago Small Business Grant Program

VIII. APPLICATION (Please fill all lines, if not applicable use N/A)

Name of business: _____

Business address: _____

Applicant name: _____

Telephone number: _____

E-Mail address: _____

Applicant mailing address: _____

What good or service do you provide? _____

How many employees do you currently have? _____

What are your annual revenues/sales? _____

Do you agree to retain all current employees for the next 6 months following the award date?

☐ Yes

☐ No, if no please explain _____

Provide a business description: Explain what your business does, why it was founded, who your clientele is, how your business is run, what your business represents, day to day operations, future goals, and any awards or accomplishments your business has earned. This should be about two paragraphs. Please attach any supplemental documents to application and include photos of your business.

Purpose of your grant: Communicate the general and long-term effects of the grant award. Describe your business needs and select all that apply below.

- ☐ Employee retention
- ☐ Rent, mortgage, or lease
- ☐ Exterior Signage
- ☐ Exterior Lighting
- ☐ Other exterior improvements to improve visibility

- ☐ Improve technological infrastructure E.g. Online sales
- ☐ Code Violations
- ☐ ADA Compliance
- ☐ Other: _____

Total amount requested (*up to \$5,000*) _____

What evidence will you provide to support that the funds are used for eligible business purposes?
(Please attach any documents referenced electronically with completed application).

Do we have permission to do a credit check, check bank records, check tax records or profit loss statement to demonstrate viability?

- ☐ Yes
☐ No

State Filing, and Employer Identification Number (EIN), or a business number: _____

Personal Guarantee: I _____ as the preparer of this application do hereby certify to the accuracy and completeness of the statements made and information supplied in this application. Dated this ____ day of _____, 2020.

By signing below, Applicant agrees that all above information is true and accurate. Should any of the information be provided not be accurate, the Village, at its discretion, will demand a full refund of any awarded funds within 15 days of the Village requesting such funds in writing.

Signature of Applicant

Print Name

APPLICANTS WHO DEVIATE FROM THE APPROVED APPLICATION WILL BE DISQUALIFIED FROM THIS GRANT PROGRAM.

APPLICATION DOES NOT GUARANTEE AWARD

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Review of Electronics and Refrigeration items collection report from our electronic recycling event on June 13th, 2020.
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required)	N/A
Date of Village Board Action (if required)	N/A

Information

Subject:

Review of Electronics and Refrigeration items collection report from our electronic recycling event on June 13th, 2020.

Background Information/Rationale:

The Village held it's first electronic recycling event on June 13th, 2020. Traffic was considered moderate for the event. Collection reports are attached.

Key Issues for Consideration:

N/A

Fiscal Impact (if any):

N/A

Requested Action by Committee/Board:

Report only.

Attachments

[CERTIFICATE OF Recycling 061320.pdf](#)

[Appliance Record.pdf](#)

CERTIFICATE OF RECYCLING



VILLAGE OF MUKWONAGO
MUKWONAGO, WI

PO #: Community Recycling Event
REF#: Village of Mukwonago DPW
RECEIVED DATE: June 13, 2020

SHIPPED FROM	SHIPPED TO
VILLAGE OF MUKWONAGO DEPARTMENT OF PUBLIC WORKS 630 VETERANS WAY EAST MUKWONAGO, WI 53149	REFRIGERANT DEPOT LLC/RD E-CYCLE LLC 5311 SOUTH 9 TH STREET MILWAUKEE, WI 53221 (414) 627-1152

LBS. OF RECYCLED ELECTRONICS: 8,868

VERIFICATION: YES

CLASS			TOTAL WEIGHT (LBS.)
DISPLAY GRADE			5,744
ELECTRONICS			3,124

Village of Mukwonago
Appliance Disposal Report
(2020 Clean-Up Event)

(SERVICES RENDERED BY: REFRIGERANT DEPOT, LLC)

<u>APPLIANCE</u>	<u>JUNE</u>
AIR CONDITIONERS	9
CAR BATTERIES	8
DEHUMIDIFIERS	31
DEEP FREEZERS	1
DISHWASHERS	4
DRYER	6
MICROWAVES	18
REFRIGERATORS	6
STOVES	1
WASHERS	4
WATER COOLERS	2
WATER HEATER	1
TOTAL:	91

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

June 2020

Citation Totals by Offense

All Departments

Violation Date: 06/01/2020 through 06/30/2020

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		346.14(1m)	Automobile Following Too Closely	1
		346.57(3)	Driving Too Fast For Conditions	1
		346.04(2)	Fail/Obey Traffic Officer-Work Area	2
		346.46(1)	Fail/Stop At Stop Sign	3
		346.18(2)	Fail/Yield While Making Left Turn	1
		346.57(2)	Failure To Keep Vehicle Under Control	2
		346.70(1)	Failure To Notify Police Of Accident	1
		346.24(1)	Fyr To Pedestrian, Bicyclist, Or Epamd	1
		341.15(3)(b)	Improper Display/Plates (Hard To See)	2
		341.15(3)(c)	Improper Display/Plates (Illegible)	2
		341.04(2)	Improper Registration Of Auto, Etc	1
		341.15(2)	Improperly Attached License Plates	1
		346.89(1)	Inattentive Driving	6
		343.43(1)(d)	Lic Restriction Violation-Class D/M Vehicle	2
		54-26	Loitering/Prowling	1
		341.04(1)	Non-Registration Of Auto, Etc	24
		341.03(1)	Operate After Rev/Susp Of Registration	1
		344.62(1)	Operate Motor Vehicle W/O Insurance	19
		343.05(3)(b)	Operate Motorcycle W/O Valid License	1
		343.18(1)	Operate W/O Carrying License	1
		343.05(3)(a)	Operate W/O Valid License	1
		343.44(1)(a)	Operating After Suspension	12
		346.05(1)	Operating Left Of Center Line	1
		346.63(1)(a)	Operating While Intox.	1
		343.44(1)(b)	Operating While Revoked	1
		347.06(1)	Operation W/O Required Lamps Lighted	1
		347.48(2m)(c)	Operator Fail/Have Passenger/Seatbelted	1
		82-71	Parking Lot Traffic Violation	1
		346.09(3)	Passing In No-Passing Zone	1
		346.935(2)	Possess Open Intoxicants In Mv	1
		961.41(3g)(b)	Possession of Controlled Substance	5
		34-32(16)	Public Nuisance - Outside Junk Storage	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	2
		346.57(4)(gm)2	Speeding on Freeway	56
		346.57(5)	Speeding Zone And Posted Limits	32
		347.06(3)	Unclean/Defective Lights Or Reflectors	3
		346.13(1)	Unsafe Lane Deviation	2
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	10
		346.37(1)(c)1	Violate Red Traffic Signal	2
Adult Grand Total				207

Citation Totals by Offense

All Departments

Violation Date: 06/01/2020 through 06/30/2020

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Juvenile			
		347.48(2m)(d)	Ride In Vehicle W/O Wearing Seat Belt	2
			Juvenile Grand Total	<u>2</u>

Mukwonago Police Department
Tickets Totals (by Violation)

Issue Date: 06/01/2020 through 06/30/2020

Violation Description	Violation Code	Area	Total
Handicapped Parking Violation	82-180		1
		By Violation:	1
Park No Parking Anytime	82-192		3
		By Violation:	3
Park On Grass/Park	82-180(G)		3
		By Violation:	3
Park Posted Private Property	82-1(I)		3
		By Violation:	3
		Total Tickets:	10



Monthly Case Overview Report

Printed On: 07/03/20 14:21

Reporting Period: 06/01/2020 - 06/30/2020

Village of Mukwonago Police - 1122

	Total
	53
Administrative/Informational	10
Animal Complaints-Bite	1
Assist Other Dept/Service/Request by Citizen	4
Criminal Damage-Private	1
Death Investigation	1
Drugs-Health or Safety	1
Fireworks Complaint	1
Found/Recovered-Property	4
Fraud	1
Fraud Complaint	1
Industrial Accident	1
Investigation/Follow Up	1
Marijuana-Possession	4
Miscellaneous Information	1
OWI/DWI-Liquor	2
Passing Counterfeit	1
PI Accident	1
Possession of Weapon	1
Public Order Crimes	1
Report of Fire	1
Retail Theft \$50-\$200	2
Retail Theft <\$50	1
Retail Theft >\$200	1
Shoplifting/Retail Theft Compl	1
Suspicious Circumstance	1
Theft - All	1
Theft From Building >\$200	1
Traffic Offense/Traffic Other	5
Traffic Stop	1



Arrests by Statute Report

Printed On: 07/03/20 14:22

Reporting Period: 06/01/20 - 06/29/20

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal
22-28 - Soliciting Without a Permit	1			1
346.57(2) - Unreasonable and Imprudent Speed	1			1
346.63(1)(a) - Operating While Intoxicated - 1st Offense	1			1
346.63(1)(a) - Operating While Intoxicated - 2nd Offense	2		2	
347.413(1) - Failure to Install Ignition Interlock Device/Tampering	1		1	
54-1(1) - Retail Theft (Shoplifting)	4			4
54-1(V) - Possession of a Controlled Substance	5			5
54-26 - Loitering or Prowling	1			1
941.29(2)(a) - Felon Possess Firearm	1	1		
941.29(2)(e) - Possess Firearm-Contrary to Injunction	1	1		
943.13(1m)(a) - Trespass to Land	1			1
943.20(1) - Theft Less Than \$2,500-	1		1	
943.50(1m)(b) - Retail Theft - Intentionally Take - (<=\$500)(UCR >=\$200)	1		1	
947.01 - Disorderly Conduct	1		1	
948.02(2) - 2nd Degree Sexual Assault of Child	1	1		
961.41(3g)(e) - Possession of THC	1		1	
961.573(2) - Possess Drug Paraphernalia-14-18 (1st)	1			1
FUGM - Fugitive Warrant Other Municipal	1			1
FUGS - Fugitive Warrant - State	1		1	
Total	27	3	8	16



Traffic Crash List

Printed On: 07/03/20 14:47

Village of Mukwonago Police								
Date Time	Case#	Crash#	Officer	Total Units	Total Injured	Total Killed	Crash Type	EMS#
06/30/2020 22:10		20-000077	Kubiak, Michael L-mkub41	1			D	
06/30/2020 11:00		20-000076	Schubel, John-jsch48	2	1	0	C	
06/29/2020 18:02		20-000075	Kubiak, Michael L-mkub41	2	0	0	C	
06/28/2020 10:12		20-000074	Schubel, John-jsch48	2	2	0	C	
06/19/2020 10:50		20-000073	Petted, Joseph J-jpet43	2	0	0	C	
06/20/2020 12:40		20-000072	Schubel, John-jsch48	2	0	0	C	
06/17/2020 22:32		20-000071	Cieszynski, Brian-bcie45	1	0	0	C	
06/16/2020 07:20		20-000070	Rogers, Richard J-rrog49	1	0	0	C	
06/16/2020 11:24		20-000069	Schubel, John-jsch48	2	0	0	C	
06/10/2020 15:00		20-000068	Petted, Joseph J-jpet43	3	1	0	C	
06/11/2020 20:50		20-000067	Kubiak, Michael L-mkub41	1			D	
06/10/2020 11:45		20-000066	Petted, Joseph J-jpet43	2	0	0	C	
06/08/2020 16:51		20-000065	Kreiser, Robert S-rkre39	4	0	0	C	
06/06/2020 18:14		20-000064	Kirkpatrick, Cory-ckir37	2	0	0	C	
06/06/2020 12:53	20-028993	20-000063	Kreiser, Robert S-rkre39	2	0	0	C	
06/03/2020 21:35		20-000062	Rogers, Richard J-rrog49	1			D	
Village of Mukwonago Police				30	4	0		

16

Police Contacts - Village

First Shift	2098
Second Shift	1319
Third Shift	475
911 Calls	148
TOTAL CALLS	4040

Eagle Lake Patrol

Stops/All Calls	38
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Police Contacts - Town

First Shift	284
Second Shift	595
Third Shift	676
911 Calls	1614
TOTAL CALLS	

Phantom Lake Patrol

Stops/All Calls	35
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Mukwonago Fire Department

All Calls for Service	240
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<u>TOTAL CONTACTS</u>	5967
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FLEET MILES AND GAS USAGE

	<u>24</u> <u>18 Ford</u>	<u>26</u> <u>10 Ford</u>	<u>28</u> <u>16 Ford</u>	<u>30</u> <u>19 Ford</u>	<u>32</u> <u>18 Ford</u>	<u>33</u> <u>19 Chev</u>	<u>34</u> <u>17 Ford</u>	<u>36</u> <u>16 Ford</u>	<u>38</u> <u>19 Ford</u>
Speed End	58402	82312	28966	30203	73846	5481	113738	NA	42118
Speed Beg	55977	81893	26461	27833	73642	5256	NA	NA	38940
Total Miles	2425	419	2,505	2370	204	225	NA	NA	3178
Total Gas	196	35	215	221	27	30	4	NA	267

Respectfully Submitted,

Chief Kevin Schmidt
Village of Mukwongo Police Department

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. 2020-33

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO
REGARDING RESOLUTION NO. 2019-021**

WHEREAS, the Village Board of the Village of Mukwonago approved, on May 16, 2019, Resolution No. 2019-021 which, in turn, approves a two lot Certified Survey Map submitted on behalf of Waukesha State Bank and Lighthouse Lubes Real Estate, LLC for the property at 1160 North Rochester Street, Tax Parcel Nos. MUKV1962-990-005 and MUKV1962-990-006; and

WHEREAS, the approval of the Certified Survey Map was contingent upon the following:

- (1) Prior to Village Officials signing the CSM, Lighthouse Lubes Real Estate LLC must submit a petition to the Village of Mukwonago to amend the Conditional Use Approval granted in 2015 and obtain approval of the same.
- (2) Prior to Village Officials signing the CSM, the Petitioner must comply with all recommendations of the Village Engineer as set forth in their review.
- (3) A Cross Access Agreement as approved by the Village Attorney is recorded at the Waukesha County Register of Deeds Office.
- (4) The removal instrument as approved by the Village Attorney is recorded at the Waukesha County Register of Deeds Office.

WHEREAS, as of the date of this Resolution, the Village has not received evidence of the recorded Cross Access Easement or the removal instrument; and

WHEREAS, as a consequence of the failure of the Petitioners to satisfy these conditions, the CSM has not been signed and recorded; and

WHEREAS, Wisconsin Statute Sec. 236.34(2)(b) provides that the Register of Deeds may not accept the CSM for recording unless said CSM is offered for recording within twelve (12) months after the date of the last approval of the map and within thirty-six (36) months after the date of the first approval of the map; and

WHEREAS, it is has been greater than twelve (12) months since the date of the adoption of the Resolution approving the CSM.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, that since the conditions set forth in Resolution No. 2019-21 to be met prior to the signing and recording of the CSM have not been met and further, since it has been greater than twelve (12) months since the date of the last approval of the CSM (meaning the document cannot be recorded with the Register of Deeds Office), the Village considers the CSM to be null and void based upon the failure of the property owner/applicant to satisfy the contingencies for the issuance of the CSM.

BE IT FURTHER RESOLVED that Village Staff is hereby directed to take such steps are necessary to effectuate the intention of this Resolution.

Adopted this _____ day of _____, 2020.

APPROVED:

Attestation:

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

Village of Mukwonago

Brand Narrative & Logo
Proposed Final 2

KARL JAMES
& COMPANY_{LLC}



Revised Logo

KARL JAMES
& COMPANY LLC



Revised Logo

KARL JAMES
& COMPANY LLC



Revised Logo

KARL JAMES
& COMPANY LLC

- The Village of Mukwonago resides at the intersection of life, leisure, and economic development. Minutes from Milwaukee with convenient access to Madison and Chicago, Mukwonago offers main-street living just moments away from metro-area amenities. It's where open spaces, parks and waterways converge with academic achievement, safe surroundings and economic opportunity.

Brand Narrative

- Activity abounds year round in Mukwonago. Fish Phantom Lake. Ride the trolley from the Elegant Farmer to Indianhead Park. Hike the Kettle Moraine State Forest. Hunt the Vernon Marsh Wildlife Refuge. Kayak down one the most ecologically significant waterways in the world, the Mukwonago River. There's something for everyone in Mukwonago.

Brand Narrative

- The village invests significantly in its parks and trails system. Tree-lined streets bustle with people watching parades for Father's Day, Fourth of July, and Christmas. Festivals provide family fun during Balloons Over Mukwonago, Summerfeste, Harvest Fest and Winter's Midnight Magic. Monthly Maxwell Street Days and weekly Farmer's Markets create a community connection. And, our Performing Arts Center offers an array of arts and entertainment. Each of these experiences serve as a cornerstone of community pride.

Brand Narrative

KARL JAMES
& COMPANY_{LLC}

- Long known as a commercial hub residing at the cross roads of three counties, Mukwonago is committed to economic expansion. Our development approach is simple: Serve as a catalyst that moves the community forward while maintaining a balance between characteristics that appeal to quality of life and economic factors that make it possible.

Brand Narrative

- Our resource-rich community offers prime industrial development sites with easy interstate access and visibility, shovel-ready commercial lots, and in-fill opportunities along the village's street-scaped and pedestrian-friendly downtown district. We offer residential neighborhoods with new-build opportunities and existing properties for sale in our established subdivisions and registered historic-district.

Brand Narrative

KARL JAMES
& COMPANY_{LLC}

- Mukwonago's demographics—including income and education levels as well as housing values—align well with what commercial and retail businesses value in a community. Businesses of all sizes are well supported with talent and services required for sustained prosperity. Mukwonago works with its residents and stakeholders to solve problems. Both benefit from responsive, agile, efficient, and transparent village government.

Brand Narrative

- Our mix of big box retail and main street village shops serves as a regional hub to support over 30,000 consumers within the immediate region. The village-owned industrial park expansion has made way for more than a quarter-billion dollars in public and private sector investment over a six-year period. As a result, we've retained hundreds of employees within the village.

Brand Narrative

- Manufacturers and retailers from all over the world are locating in Mukwonago, because the village is committed to smart, balanced, sustainable growth. These are but a few qualities that make Mukwonago one of the premier communities in Southeastern Wisconsin.

Brand Narrative

- Collaboration serves as the foundation of our community. Ranked nationally for academic achievement, the Mukwonago Area School District also works with local businesses to create educational pathways to match our skilled workforce to existing industry. A strong volunteer spirit shows in our many civic, spiritual and community organizations. Their efforts and funding support local concerts, events, and needs-based programs.

Brand Narrative

- Our public safety maintains strong working relationships throughout the community and provides critical care EMS services and primary response duties for all local emergencies. Our Seniors On The Go Taxi service ensures ready transportation for our valued elders to get to appointments and shopping. Health and well-being are strongly supported by our own YMCA and a host of wellness professionals, including our advanced 24-hour emergency healthcare and hospital facilities.

Brand Narrative

KARL JAMES
& COMPANY_{LLC}

- Our unwavering commitment to advance what matters to those who live, work and play in Mukwonago is on display daily. From the creation of a Downtown Development Committee—tasked with ensuring the future of the village’s downtown—to long-term planning for investments in our workforce, parks system, and infrastructure, the village supports making its residents and stakeholder ideas a reality.

Brand Narrative

- There's a dedication to the pursuit of prosperity. There's a love of community and a respect for everyone. Because of our people and because of our pursuit of prosperity, we are committed to smart, balanced, sustainable growth that advances quality of life. *Mukwonago: Where life, leisure and business thrive.*

Brand Narrative

- Questions to Consider:

- Does the narrative tell the story we believe differentiates the village against other options?
- Does the logo and tagline represent the narrative?
- Next Steps: Once approved, we will begin creating the brand identity guide for presentation to the board.

Thoughts / Questions