

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, September 16, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Presentations

- 4.1 Presentation honoring retiring Municipal Judge Daniel Smart for his service to the Village of Mukwonago.

[Proclamation](#)

5. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

- 5.1 Public Hearing before the Village of Mukwonago Village Board to consider an application requesting changes to the text of the Zoning Code with regard to senior care facilities and related matters as requested by The Box Self Storage, LLC.

[Public Hearing Notice 091620](#)

6. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approve Minutes of the Regular Village Board Meeting of August 19, 2020 and Special Village Board Meeting of September 2, 2020.
[2020-08-19 DRAFT VB Minutes](#)
[2020-09-02 Draft Special VB Minutes](#)
- 7.2 Approve Vouchers in the amount of \$2,928,310.73.
[2020-09-02 COW AP Packet.pdf](#)
- 7.3 Approve reallocating funds within the Police Capital Budget to defer the impound garage project and use the funds to replace the dispatch center's roof-top HVAC unit.
[Martens proposal - roof unit.pdf](#)
- 7.4 Approve moving forward with the purchase of a Laserfiche Cloud Document Management System with General Code at a cost not to exceed \$10,000, and seek reimbursement under the Roads to Recovery Grant.
[Cover Page](#)
[Under 10k Laserfiche Cloud Site Package](#)
[GC Municipal Cloud Express Overview](#)
[GC Solution Provider of Choice](#)
- 7.5 Approve the remaining contract amount for Zoning Code and Sign Code Re Write to Civitek Consulting, Inc. for \$52,200.
[Agenda Item Request Form - Civi Tek contract](#)
[Contract](#)
- 7.6 Approve Granicus video streaming along with audio and visual upgrades to the Board Room for Board Meeting and to pursue reimbursement under the Roads to Recovery Grant.
[AIRF Video Live Stream](#)
[Video Stream Quote](#)
- 7.7 Approve Resolution 2020-42 a Resolution that exempts the Library from the County Library Levy.
[RESOLUTION 2020-42 \(Library Exemption\)](#)
[Co Library Tax Exemption Letter to Municipalities 2020 for 2021 \(1\) \(00000002\).pdf](#)
- 7.8 Approve the Art Fair at the Square special event application for Saturday, September 19, 2020 from 10:00AM to 4:00PM, with the Village named as additional insured on the certificate of insurance.
[Art Fair at the Square.pdf](#)
[Art Fair at the Square Plan of Operation.doc](#)
[Art Fair Vendor Form-4.pdf](#)
- 7.9 Approve the annual Fall Fest Special Event Application from the Chamber of Commerce for September 26, 2020.
[Chamber Fall Fest 9-26-20.pdf](#)

- 7.10 Approve an application for Temporary Class "B" Retailers License from the Son's of the American Legion Post #375 at the Mukwonago Chamber of Commerce Fall Fest on September 26, 2020.

[Application](#)

- 7.11 Approval of complaint procedure and form for the Village of Mukwonago, concerning conduct of Village Officials, officers, and employees.

[Complaint - Village Complaint Intake Form - WORD \(00627456-2xBE4A3\)](#)

[Complaint Procedure with Changes 8-27 \(00636180xBE4A3\)](#)

- 7.12 Approve additional Well #3 Capacity Test with SUEZ in the amount of \$45,000.

[AIRF Well 3 Additional Capacity Test.docx](#)

[Well 3 Additional Capacity Test.pdf](#)

- 7.13 Approve a Letter of Credit Reduction for Orchards of Mukwonago Addition #2 to a new value of \$51,944.28 contingent upon completing required punch list repairs identified by Staff.

[Orchards of Mukwonago Addn 2-Letter of Credit Reduction #6](#)

- 7.14 Approve Resolution 2020-47 a Resolution to accept the public storm sewer and roadway infrastructure for the Orchards of Mukwonago Addition No.2, contingent upon completion of all punch list items.

[Resolution 2020-47](#)

[Orchards of Mukwonago Addn 2-Storm Sewer and Roadway Infrastructure Acceptance](#)

- 7.15 Approve release the Letter of Credit with Super Products, LLC.

[Super Products Release of LOC](#)

- 7.16 Approve Task Order # 2020-09 Atkinson Pump Station Design, Bidding and Construction Services.

[2020-09 Atkinson Street Pump Station Design Bidding and Construction Engineering.pdf](#)

[Agenda Item Request Form Atkinson Street Pump Station Design Bidding and Construction Engineering Services.docx](#)

- 7.17 Approve Resolution 2020-48 a Resolution declaring an emergency and awarding the contract for the repair of the Mukwonago River Dam North Gate per Wis Stats Sect 62.15(1b) with a contract to hire Staab Construction Corporation in the amount of \$46,770, and approve Task Order 2020-11 with R & M to support engineering in the amount of \$6,500 for the project.

[RESOLUTION 2020-48 re river dam north gate repair.docx](#)

[DAM-Agenda Item Request Form.docx](#)

[DAM Staab Proposal.pdf](#)

[Dam-2020-11 Task Order River Dam North Gate Replacement.pdf](#)

8. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 8.1 Discussion and possible action to approve Ordinance 983 an Ordinance regarding the keeping of domesticated Chickens.

[Ordinance Re Backyard Chickens Revised 090920](#)

[AIRF Chickens](#)

[Chicken_Forms Suggestion](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and possible action to approve RESOLUTION 2020-38 on the Site Plan and Architectural Review Request for a Multi-family Residential Project at 200 Grand Ave (Ulrich M & Karen A Jentzsch Revocable Trust, Owner; Ulrich Jentzsch, Applicant); Parcel MUKV 1976-085-001

[200 Grand Avenue.pdf](#)

[RESOLUTION 2020-38 SPAR 200 Grand Ave.pdf](#)

- 9.2 Discussion and possible action on the proposed text amendment of the Village's zoning code regarding senior care facilities and related matters; The Box Self Storage LLC, applicant; Robert Chandler, agent

[Staff report for Proposed Text Amend.pdf](#)

- 9.3 Discussion and possible action to approve **RESOLUTION 2020-46** for Conditional Use for a senior care facility at 1654 Van Buren Dr, Parcel MUKV 2091-988-002; The Box Self Storage LLC, Applicant; Robert Chandler, Agent

[Avenues - Staff report.pdf](#)

[RESOLUTION 2020-46 Conditional use order .pdf](#)

- 9.4 Discussion and possible action to approve **RESOLUTION 2020-43** for Site Plan and Architectural Review for The Avenues; The Box Self Storage LLC, Applicant; 1654 Van Buren Dr; Parcel MUKV 2091-988-002

[Avenues - Staff report.pdf](#)

[RESOLUTION 2020-43 SPAR 1654 Van Vuren The Avenues.pdf](#)

- 9.5 Discussion and possible action to approve **RESOLUTION 2020-45** for a wall sign for Malcolm Drilling located at 102 Hill Ct; Brady Frederick, Applicant; Parcel #A486800002

[Malcolm Staff report.pdf](#)

[RESOLUTION 2020-45 Malcolm Drilling Sign.pdf](#)

- 9.6 Discussion and possible action to approve **RESOLUTION 2020-44** for Site Plan and Architectural Review for the Multi-Tenant Building; Hill Court Partners LLC, Applicant; Parcel #A477300002

[Hill Court Staff report.pdf](#)

[RESOLUTION 2020-44 SPAR Hill Court.pdf](#)

10. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

10.1 Discussion and possible action to approve Vouchers in the amount of \$318,689.97.
[2020-09-16 VB AP Packet.pdf](#)

10.2 Recommendation and possible action on payroll tax holiday allowed by the IRS on employee portion of social security withholding.
[AIRF - payroll tax holiday.pdf](#)

11. Health and Recreation Committee, Trustee Decker

Discussion and possible action on the following items

11.1 Discussion and possible action to approve Indian Head Park Beach House Remodel Bids in the following divisions;

1. Demolition, Commonwealth Construction Corp in the amount of \$14,190
2. Concrete, Paun Construction in the amount of \$5,280
3. Masonry, TVJ Masonry, Inc in the amount of \$11,300
4. Carpentry, John Beres Builders in the amount of \$23,044
5. Roofing, Scott Davis Enterprises, Inc in the amount of \$6,670
6. Plumbing, Joe Debelak Plumbing and Heating in the amount of \$50,722
7. Electric, Lemberg Electric in the amount of \$16,018

And to reject bids in the following divisions;

1. Steel Doors, Level Up Construction in the amount of \$16,140
2. HVAC, Joe Debelak Plumbing and Heating in the amount of \$5,429

[Bid Indian Head Park Beach House Remodel](#)

12. Judicial Committee, Trustee Walsh

Discussion and possible action on the following items

12.1 Discussion and possible action on an Application for Temporary Class "B" Retailers License to sell Fermented Malt Beverages from the Rotary Club of Mukwonago for concession stand at the Americana Flower Station parking lot as a charitable fundraising event in conjunction with Fall Fest on September 26, 2020.

[Temporary Permit Application - Rotary](#)

13. Protective Services, Trustee Adler

Discussion and possible action on the following items

13.1 Discussion and possible action on Updated Suburban Critical Incident Team (SCIT) Mutual Aid Agreement and By - Laws

[2020 BY LAWS-SCIT with changes.doc](#)

[2020 BY LAWS-SCIT FINAL.CLEAN.doc](#)

[2020 SCIT MUTUAL AID AGREEMENT showing changes.doc](#)

[2020 SCIT MUTUAL AID AGREEMENT-9](#)

[Agencies.JMEdit.May29.july7.FINAL.CLEAN.doc](#)

14. Village President

14.1 Announcement that Trick or Treat Hours for the Village of Mukwonago will be on October 25, 2020 from 4pm - 6pm.

14.2 Discussion and possible action to choose final coloring option (out of the top four) for the village branding project logo, and authorize Karl James and Associates to move forward with the final use guidelines.

[Option-1.jpg](#)

[Option-1_1.jpg](#)

[Option-6.PNG](#)

[Option-8.jpg](#)

15. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning Greenwald Family Limited Partnership vs. Village of Mukwonago, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Bloom Companies, LLC regarding Highway 83 Improvements, an Offer to Purchase from Hill Court Partners, LLC, and Village Attorney Compensation.

16. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

17. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

Proclamation

Honoring Municipal Judge Daniel Smart for his service to the Village of Mukwonago

WHEREAS, DANIEL SMART, has given his time, knowledge, and experience, as a Municipal Judge for the Village of Mukwonago, serving Waukesha & Walworth Counties, Wisconsin; and

WHEREAS, DANIEL SMART, led his public service by serving on the Police Commission from 1973-1977, and then being appointed the Village Prosecutor from 1977 to 1996; and

WHEREAS, DANIEL SMART, has become a vital part of local government, and a leader in the community, serving as an elected Municipal Judge from 1996 until his retirement on May 1, 2020; and

WHEREAS, DANIEL SMART, has exemplified the Village's tradition of representative democracy and citizen participation providing the professional link between the citizens, the local governing bodies, and the public safety agencies of our government.

NOW THEREFORE, do I, Fred Winchowky, Village President of the Village of Mukwonago, Waukesha and Walworth Counties Wisconsin, hereby recognize DANIEL SMART, for his years of service, and further extend our deepest appreciation, for the devotion and loyalty he has provided to the residents of the Village of Mukwonago.

Dated this 20th Day of May, 2020.

Fred Winchowky, Village President

**NOTICE OF PUBLIC HEARING BEFORE THE VILLAGE OF MUKWONAGO VILLAGE BOARD
TO CONSIDER AN APPLICATION REQUESTING CHANGES TO THE TEXT OF THE ZONING
CODE WITH REGARD TO SENIOR CARE FACILITIES AND RELATED MATTERS**

Please take notice there will be a public hearing before the Village of Mukwonago Village Board in the Board Room of the Village Hall, 440 River Crest Court, Mukwonago, Waukesha and Walworth Counties, on September 16, 2020, commencing at 6:30 P.M. or soon thereafter to consider a request by The Box Self Storage LLC to amend the Village's zoning code with regard to senior care facilities and other related matters. The proposed ordinance may affect land uses in the Village.

The proposal may be viewed at Village Hall, 440 River Crest Court, Mukwonago, WI during business hours.

All interested parties will be heard. Written comments will be accepted up to the time of the hearing. For more information, please contact the village planner at (262) 363-6420 x. 2111, or at planner@villageofmukwonago.com.

Diana Dykstra, Village Clerk

To be published: September 2 and 9, 2020

REGULAR VILLAGE BOARD MEETING

Wednesday, August 19, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

Call to Order

The Village President Winchowky called the meeting to order at 6:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present

John Weidl, Village Administrator
Diana Doherty, Finance Director
Kevin Schmidt, Police Chief
Ron Bittner, DPW Director
Lee Wagner, DPW
Dave Brown, Utilities Director, arrived after start of meeting
Linda Gourdoux, Deputy Clerk-Treasurer
Mark Blum, Village Attorney
Jerad Wegner, Village Engineer

Pledge of Allegiance

Presentation

Presentation honoring retiring Municipal Judge Daniel Smart tabled until recipient can be present.

Comments from the Public

David Boebel, 815 Park View Lane, commented on minutes from July had not been posted to the website, this needs to change; there should be updates on the small business grant program; public comments should be allowed at all public meetings; \$400,000 – what is being done with it?; budget process should be more transparent, whatever is available should be posted by September 9, so residents can review.

Consent Agenda

6.1 Motion to approve Special Village Board meeting minutes of July 13, 2020 and Regular Village Board meeting minutes of July 15, 2020.

6.2 Motion to approve Vouchers in the amount of \$674,027.58

6.3 Motion to approve the purchase requisition of Liquid asphalt sealer with Tracy Sealcoating Service in the amount of \$24,999.00

- 6.4 Motion to authorize the 2nd of 3 payments of the total developer grant amount in accordance with the performance of Developers Agreement with The Pointe Apartments LLC
- 6.5 Motion to approve the Flex Patch purchase requisition for Fahrner Asphalt Sealers in the amount of \$22,050.00
- 6.6 Motion to approve the Police Department LED information display sign purchase requisition to the Village Board pending Plan Commission approval for Look Creative in the amount of \$24,311.00
- 6.7 Motion to approve a residential refund of private fire protection services incorrectly billed in the amount of \$9,982.25
- 6.8 Motion to approve **Resolution 2020-35** a resolution amending our listing of certain highways and streets where parking, stopping or certain standing is prohibited,
- 6.9 Motion to approve the 2020 Crack Sealing contract with Thunder Road LLC in the amount of \$62,386.00
- 6.10 Motion to approve authorizing the Village President to sign the WE Energies lighting agreement for street lights on Mukwonago Dr
- 6.11 Motion to approve to authorize the Village President to sign the We Energies lighting agreement #4373983 and #4373985 for street lights in and around the Chapman Villas project
- 6.12 Motion to approve Task Order Amendment No. 2019-18A1 from Ruekert Mielke, Inc. for the additional construction related services for the construction of River Part Estates Rehabilitation Phase 2 in the amount of \$28,790.00
- Decker/Meiners motion to approve items 6.1 to 6.12. Unanimously carried.
- 6.13 Motion to approve the adoption of a policy regarding how an Elected Official places items on an agenda to be included in the Elected Officials Handbook and to be stated as follows:
- "The Village President may have any item placed on the agenda. Chairperson for each committee can place items on their respective committee agenda (7) days in advance of said meeting. Other items may be added to the agenda by the filing of a written request by at least two trustees with the Village Clerk, a minimum of (7) days in advance of the meeting, with notice to the committee chair.*
- Agenda requests may only be made with less notice than as provided for above, if good cause is shown for the need to action the matter by the date of the requested agenda placement. Said determination shall be made by the Village President. In the event there is a desire for a matter to be placed on the agenda in Closed Session, and the matter does not come from Village staff, at least one Trustee shall be required to request such action and he or she shall consult with the Village Attorney and Village Clerk as to whether statutory basis exists for the Closed Session for the subject desired."*
- Walsh/Johnson motion to approve item 6.13 as listed. Unanimously carried.

Planning Commission Recommendations

Discussion and possible action on Resolution 2020-36 for the LED sign located at the Mukwonago Police Department, 627 S Rochester St (Village of Mukwonago, Owner; Ron Bittner, Applicant); Parcel MUKV 1976-936, as recommended by the Plan Commission

Decker/Johnson motion to approve **Resolution 2020-36** for the LED sign located at the Mukwonago Police Department, 627 S Rochester St (Village of Mukwonago, Owner; Ron Bittner, Applicant); Parcel MUKV 1976-936,
Unanimously carried.

Discussion and possible action on Resolution 2020-37 for the update of the wall sign located at the Lynch Ford, 1017 Main St (Lynch Ford, Applicant); Parcel MUKV 2009-963, as recommend by the Plan Commission

Decker/Adler motion to approve **Resolution 2020-37** for the update of the wall sign located at the Lynch Ford, 1017 Main St (Lynch Ford, Applicant); Parcel MUKV 2009-963
Unanimously carried.

Discussion and possible action on Resolution 2020-41 for the monument sign located at The Pointe Apartments, 907 Main St (The Pointe Apartments, Owner; Mikko Erkamaa, Applicant); Parcel MUKV 2009-965-003, as recommended by the Plan Commission

Decker/Brill motion to approve **Resolution 2020-41** for the monument sign located at The Pointe Apartments, 907 Main St (The Pointe Apartments, Owner; Mikko Erkamaa, Applicant); Parcel MUKV 2009-965-003
Unanimously carried.

Discussion and possible action on Resolution 2020-39 on the Site Plan and Architectural Review request for Addition to Existing Detached Garage at 1341 Bear Pass (Meadows of Mukwonago LLC, Owner and Applicant); Parcel MUKV 2015-012, as recommended by the Plan Commission

Decker/Walsh motion to approve **Resolution 2020-39** on the Site Plan and Architectural Review request for Addition to Existing Detached Garage at 1341 Bear Pass (Meadows of Mukwonago LLC, Owner and Applicant); Parcel MUKV 2015-012
Unanimously carried.

Discussion and possible action on Resolution 2020- 40 of the Extraterritorial Certified Survey Map Review of property located outside of and within 1.5 miles of Village Boundary in Town of Mukwonago for Sean Momsen at W304S10581 Lakeview Dr and W304S10544 Lakeview Dr (Sean Momsen, Applicant); Parcel MUKT 2005-213-001, as recommended by the Plan Commission

Decker/Brill motion to approve **Resolution 2020-40** of the Extraterritorial Certified Survey Map Review of property located outside of and within 1.5 miles of Village Boundary in Town of Mukwonago for Sean Momsen at W304S10581 Lakeview Dr and W304S10544 Lakeview Dr (Sean Momsen, Applicant); Parcel MUKT 2005-213-001
Unanimously carried.

Finance Committee, Trustee Meiners

Discussion and possible action to approve Vouchers in the amount of \$845,525.41.

Meiners/Johnson motion to approve Vouchers in the amount of \$845,525.41. Unanimously carried.

Discussion and possible action to approve a final pay request from Staab Construction for Well #5 Iron Filtration project in the amount of \$15,000.

Meiners/Decker motion to approve final pay request from Staab Construction for Well #5 Iron Filtration project in the amount of \$15,000. Unanimously carried.

Health and Recreation Committee, Trustee Decker

Discussion and possible action to approve John's Disposal Service Contract

Decker/Brill motion to approve John's Disposal Service Contract. Unanimously carried.

Public Works Committee, Trustee Brill

Discussion and possible action to reduce the Letter of Credit for Verizon

Development from \$2,500 to \$0

Brill/Adler motion to approve reducing the Letter of Credit for Verizon Development from \$2,500 to \$0. Unanimously carried.

Discussion and update on required Mukwonago River Dam repairs

Detailed report will be forthcoming at the September 2, meeting

Protective Services Committee, Trustee Adler

Monthly Police Report for July 2020

Report was placed on file. No action was required.

Discussion and possible action to accept the MFD Study final report

Johnson/Adler motion to acknowledge receipt and place on file the Fire Department Study that was completed by R & M Management Group. Each Board would need to vote on any future action implemented. Unanimously carried.

Discussion and possible action on ACT 102 Funds for Kno2 and Butterfly IQ Ultrasound.

Adler/Johnson motion to approve ACT 102 Funds for Kno2 and Butterfly IQ Ultrasound. Unanimously carried.

Discussion and possible action on a reduction request in ERF bill.

No action taken, more information requested.

Discussion and possible action on Policy revisions for #4 Injury Illness and #39 LODD

Adler/Meiners motion to approve Policy revisions for #4 Injury Illness and #39 LODD. Unanimously carried.

Village President

Appointment of Village Administrator John Weidl to the Downtown Development Committee as a non-voting member

Decker/Walsh motion to appoint John Weidl to the Downtown Development Committee as a non-voting member through January 2021. Unanimously carried.

Village Administrator

Discussion and possible action on problem solving training session being postponed until first quarter of 2021, where it can be held in person.

Board directed Weidl to schedule in-person training for the first quarter 2021

Discussion and possible action to choose final coloring option for the Village branding project logo, and authorize Karl James and Associates to move forward with the final use guidelines.

No action taken. Requested copies be printed off for all Board members.

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. "No" Trustee Adler.

Closed Session

Decker/Johnson motion to go into Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with a letter of intent with Briohn Land Development, and the assignment of mortgage and Development Guarantee Agreement with Mukwonago Property Group LLC. at 7:18pm. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Reconvene into Open Session

Decker/Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:45 pm. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Letter of Intent from Briohn Land Development, LLC to purchase land within the industrial park to design and construct a multi-tenant industrial building.

Decker/Meiners motion to have Village Attorney move forward with Letter of Intent. Roll Call. "Yes" Trustee Brill, Decker, Meiners, Winchowky; "No" Trustee Adler, Johnson, Walsh. Motion carries.

Adjournment

Meeting was adjourned at 7:47 pm.

Respectfully Submitted,

Linda Gourdoux
Deputy Clerk-Treasurer

SPECIAL VILLAGE BOARD MEETING

Wednesday, September 2, 2020

Time: **7:00 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

Call To Order

Village President Winchowky called the meeting to order at 7:47pm in the Village Board Room, 440 River Crest Ct., Mukwonago.

Roll Call

Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present

John Weidl, Village Administrator
Diana Doherty, Finance Director
Diana Dykstra, Clerk-Treasurer
Mark Blum, Village Attorney
Susan Love, Labor Attorney

Closed Session

Decker/Johnson motion to go into Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation for a potential boundary agreement with the Town of Vernon, and the Assumption and Assignment of Mortgage for Mukwonago Property Group LLC, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning Village Administrator Evaluation.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Open Session

Decker/Meiners motion to reconvene into open session pursuant to Wis. Stats. §19.85(2).

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Decker/Brill motion to approve the assumption and assignment of mortgage for Mukwonago Property Group, LLC subject to payment of any outstanding fees. Unanimously carried.

Meiners/Decker motion to advise attorney to contact consultant to move forward with Executive Coaching Agreement for the Village Administrator with GovHR USA not to exceed \$3,950. Unanimously carried.

Adjournment

Meeting was adjourned at 8:55pm.

Respectfully Submitted,

Diana Dykstra, CMC
Village Clerk-Treasurer

DRAFT

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	9/3/2020	\$	1,386,182.53
Library Accounts Payable		\$	22,167.66
Spectrum (ach withdrawal)		\$	3,009.92
WE Energies (ach withdrawal)		\$	37,598.98
US Bank (ach withdrawal)		\$	15,012.64
Manual Checks or E-checks issued	Tax Settlements	\$	1,319,373.36
Manual Checks or E-checks issued	8/5/2020	\$	5,441.66
Manual Checks or E-checks issued	8/6/2020	\$	7,915.54
Manual Checks or E-checks issued	8/19/2020 Echecks	\$	71,942.68
Manual Checks or E-checks issued	8/19/2020 Manual Checks	\$	5,611.06
Manual Checks or E-checks issued	8/24/2020	\$	2,500.00
Manual Checks or E-checks issued	8/25/2020	\$	51,554.70
Total for Approval:		\$	<u>2,928,310.73</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

08/27/2020 09:57 AM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 09/03/2020 - 09/03/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 1/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: ALSCO					
IMIL1597221	AUGUST 13 MAT CLEANING SERVICE	100-5211-539400	43.89	43.89	POLICE
TOTAL VENDOR ALSCO				43.89	
VENDOR NAME: ASSOCIATED TRUST CO.					
16839	UTILITY BOND FEES	610-6920-693000	237.50	475.00	FINANCE
		620-8400-856000	237.50		
16840	UTILITY BOND FEES	610-6920-693000	237.50	475.00	FINANCE
		620-8400-856000	237.50		
TOTAL VENDOR ASSOCIATED TRUST CO.				950.00	
VENDOR NAME: AT & T MOBILITY					
287291370101X08152	(AUGUST CELLULAR & AIR CARD BILL	100-5211-522500	580.89	580.89	POLICE
TOTAL VENDOR AT & T MOBILITY				580.89	
VENDOR NAME: BAYSIDE PRINTING LLC					
137350	WATER CCR DISTRIBUTION	610-6920-692300	1,505.12	1,505.12	UTILITIES
TOTAL VENDOR BAYSIDE PRINTING LLC				1,505.12	
VENDOR NAME: BEDROCK SEWER & WATER					
2212	WATER REPAIR BROKEN CURB STOP BOX	610-6452-665200	1,719.26	1,719.26	UTILITIES
TOTAL VENDOR BEDROCK SEWER & WATER				1,719.26	
VENDOR NAME: BOUND TREE MEDICAL LLC					
83732227	EMS SUPPLIES	150-5231-531100	124.95	124.95	FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				124.95	
VENDOR NAME: BUTLER ELECTRIC					
2020 AUG 08	INSTALL NEW CAMERA CONTROL SWITCH FOR IN	100-5211-539500	440.00	440.00	POLICE
TOTAL VENDOR BUTLER ELECTRIC				440.00	
VENDOR NAME: C & M AUTO PARTS INC					
6079-322469 DPW	MISC SHOP SUPPLIES	100-5323-531100	82.77	82.77	DPW
6079-322469 UTILITI	WATER GENERATOR REPAIR WELL 5	610-6200-662500	10.49	10.49	UTILITIES
6079-323058	COIL CLEANER	100-5323-531100	7.62	7.62	DPW
TOTAL VENDOR C & M AUTO PARTS INC				100.88	
VENDOR NAME: CENTRAL OFFICE SYSTEMS					
69177703	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE

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VENDOR NAME: CENTRAL OFFICE SYSTEMS					
69172638	LEASE PAYMENT	100-5142-531200	23.10	165.00	ALLOCATE
		150-5221-531100	21.45		
		220-5140-531200	1.65		
		410-5363-531200	3.30		
		440-5511-531200	8.25		
		500-5344-531200	1.65		
		610-6902-690300	54.45		
		620-8400-851000	51.15		
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00	
VENDOR NAME: CENTRALOFFICE SYSTEMS					
IN226018	COPIER INVOICE	150-5221-531100	89.10	89.10	FIRE
TOTAL VENDOR CENTRALOFFICE SYSTEMS				89.10	
VENDOR NAME: CINTAS					
4058746797	UNIFORM SERVICE	610-6920-693000	67.88	135.75	UTILITIES
		620-8010-827000	67.87		
4058746844	STAFF UNIFORMS	100-5323-531100	98.52	98.52	DPW
4059380927	SATFF UNIFORMS	100-5323-531100	98.52	98.52	DPW
4059380943	UNIFORM SERVICE	610-6920-693000	40.00	79.75	UTILITIES
		620-8010-827000	39.75		
TOTAL VENDOR CINTAS				412.54	
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY					
BCJ 3150	OFFICER KUBIAK CLASS BCJ 3150 THROUGH CO	100-5212-516300	705.00	705.00	POLICE
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				705.00	
VENDOR NAME: CONLEY MEDIA, LLC					
6362410820	CLERK AUGUST PRIMARY LEGAL NOTICES	100-5144-531200	39.76	39.76	CLERK
6362410820	UTILITIESWATER ADVERTISEMENT CCR	610-6920-693000	93.25	93.25	UTILITIES
6362410820	DPW BEACH HOUSE BID AD	480-5700-584900	146.45	146.45	DPW
6362410820	PLANNER PHANTOM LAKES PUBLIC HEARING	100-5632-531200	33.03	33.03	PLANNER
TOTAL VENDOR CONLEY MEDIA, LLC				312.49	
VENDOR NAME: CORRECTIVE ASPHALT MATERIALS LLC					
20079N	ECLAMITE ASPHALT SEALER	480-5700-584000	22,744.82	22,744.82	DPW
TOTAL VENDOR CORRECTIVE ASPHALT MATERIALS LLC				22,744.82	
VENDOR NAME: COUNTY WIDE EXTINGUISHER, INC					
20167	FIRE DEPARTMENT RANGE HOOD INSPECTION	100-5220-539400	126.25	126.25	DPW
TOTAL VENDOR COUNTY WIDE EXTINGUISHER, INC				126.25	
VENDOR NAME: CUMMINS SALES AND SERVICE					
F6-65526	WELL 4 GENERATOR TROUBLE SHOOT OIL LEAK	610-6200-662500	752.20	752.20	UTILITIES
TOTAL VENDOR CUMMINS SALES AND SERVICE				752.20	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: DORNER COMPANY					
153817-IN	DAM ACCUATOR REPAIR	100-5254-521900	2,126.00	2,126.00	DPW
TOTAL VENDOR DORNER COMPANY				2,126.00	
VENDOR NAME: EHLERS					
84298	WALWORTH COUNTY TAX QUESTIONS	100-5141-521900	600.00	600.00	ADMIN
TOTAL VENDOR EHLERS				600.00	
VENDOR NAME: ENVIRONMENT CONTROL					
15211-613	VILLAGE HALL CLEANING SERVICES	100-5160-521900	298.00	298.00	DPW
TOTAL VENDOR ENVIRONMENT CONTROL				298.00	
VENDOR NAME: EXCEL BUILDING SERVICES LLC					
3550	AUGUST CLEANING SERVICE FOR PD	100-5211-539400	975.00	975.00	POLICE
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00	
VENDOR NAME: FASTENAL COMPANY					
WIMUK83743	WWTF SAFETY GLASSES	620-8010-827000	8.96	8.96	UTILITIES
WIMUK83674	WWTF C FOLD HAND TOWELS	620-8010-827000	29.52	29.52	UTILITIES
WIMUK83667	WWTF SAFETY GLASSES	620-8010-827000	4.48	4.48	UTILITIES
WIMUK83643	MARKING PAINT	100-5341-539500	26.38	26.38	DPW
WIMUK83624	WATER MAINTENANCE OF MAIN VALVES	610-6451-665100	11.49	11.49	UTILITIES
WIMUK83601	WATER WELL 7 CL2 ANALYSER GAUGE MOUNTS	610-6300-663200	4.97	4.97	UTILITIES
WIMUK83598	WWTF BATTERIES	620-8010-827000	19.50	19.50	UTILITIES
TOTAL VENDOR FASTENAL COMPANY				105.30	
VENDOR NAME: FRIESEMA DAVID					
000964715	FRIESEMA EDUCATION- EMERGENCY SERVICES	150-5221-533500	143.40	143.40	FIRE
TOTAL VENDOR FRIESEMA DAVID				143.40	
VENDOR NAME: GENERAL FIRE EQUIPMENT CO					
142875 SHIPPING	SHIPPING COSTS FOR PREVIOUS ORDER	100-5212-531100	12.19	12.19	POLICE
TOTAL VENDOR GENERAL FIRE EQUIPMENT CO				12.19	
VENDOR NAME: GETZ FIRE EQUIPMENT					
172-003247	FIRST AID SUPPLIES	100-5323-534800	34.85	34.85	DPW
TOTAL VENDOR GETZ FIRE EQUIPMENT				34.85	
VENDOR NAME: GLOBE CONTRACTORS INC					
12-10133.300 PMNT	1CTH LO SANITARY SEWER REHAB	620-0000-000111	152,862.34	152,862.34	FINANCE
TOTAL VENDOR GLOBE CONTRACTORS INC				152,862.34	
VENDOR NAME: HAWKINS WATER TREATMENT					
4772616	WATER CHEMICAL PUMP FITTINGS	610-6300-663200	33.16	33.16	UTILITIES
4773553	WATER WELL 7 CL2 ANALYSER	610-6300-663200	456.08	456.08	UTILITIES
4764818	WWTF POLYMER FOR SLUDGE THICKENING	620-8010-825000	2,028.60	2,028.60	UTILITIES
4771672	WATER WELL 7 CL2 ANALYSER VALVE	610-6300-663200	255.44	255.44	UTILITIES
4772743	WATER CL2 FOR TREATMENT	610-6300-663100	1,331.45	1,331.45	UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT				4,104.73	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					

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VENDOR NAME: HIPPENMEYER, REILLY, BLUM, 49850					
	MISC MATTERS	100-5130-521900	3,035.00	3,491.25	FINANCE
		250-5130-521900	456.25		
49848					
	CHAPMAN VILLAS - INTERNAL REQUEST	100-5130-521900	35.00	35.00	FINANCE
49847					
	PROSECUTIONS	100-5130-521900	1,455.00	1,455.00	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				4,981.25	
VENDOR NAME: IAFC MEMBERSHIP					
2020 MEMBERSHIP					
	STIEN IAFC TWO YEAR MEMBERSHIP EXP 10-20	150-5221-532400	450.00	450.00	FIRE
TOTAL VENDOR IAFC MEMBERSHIP				450.00	
VENDOR NAME: JOHNSON CONTROLS					
34668190					
	VH SECURITY QUARTERLY CHARGE	100-5160-521900	662.81	662.81	DPW
TOTAL VENDOR JOHNSON CONTROLS				662.81	
VENDOR NAME: LA FORCE INC					
1140008					
	WELL 5 DOOR REPLACEMENTS	610-6210-662500	9,985.00	9,985.00	UTILITIES
1139120					
	WATER WELL 4 DOORS REPLACEMENT	610-6210-662500	9,995.00	9,995.00	UTILITIES
TOTAL VENDOR LA FORCE INC				19,980.00	
VENDOR NAME: LYNCH CHRYSLER DODGE					
1C4SDJFTXLC369648					
	2020 DODGE DURANGO FOR NEW SUPERVISO	R SQ 430-5700-571100	32,347.00	32,347.00	POLICE
TOTAL VENDOR LYNCH CHRYSLER DODGE				32,347.00	
VENDOR NAME: MACQUEEN EQUIPMENT					
P16242					
	SWEEPER PARTS	100-5345-539500	1,411.93	1,411.93	DPW
TOTAL VENDOR MACQUEEN EQUIPMENT				1,411.93	
VENDOR NAME: MESSAGEUS.COM					
202130134					
	PHONE SERVICE	620-8400-851000	15.16	15.16	UTILITIES
TOTAL VENDOR MESSAGEUS.COM				15.16	
VENDOR NAME: MUDTECH LLC					
12-10086.200					
	PMNT PICK 'N SAVE POND, PAYMENT #2	480-5700-584800	52,666.13	52,666.13	FINANCE
TOTAL VENDOR MUDTECH LLC				52,666.13	
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL					
110593					
	NITRLE GLOVES	100-5521-531100	58.47	58.47	DPW
110350					
	WATER WELL 7 GENERATOR MAINTENANCE	610-6200-662500	35.52	35.52	UTILITIES
110502					
	WWTF GENERATOR REPAIR PARTS	620-8010-827000	3.69	3.69	UTILITIES
110447					
	WWTF GENERATOR REPAIR	620-8010-827000	19.95	19.95	UTILITIES
110501					
	WWTF GENERATOR REPAIR	620-8010-827000	12.49	12.49	UTILITIES
110395					
	NAPA INVOICE	150-5231-539500	8.99	23.96	FIRE
		150-5222-539500	14.97		
TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL				154.08	
VENDOR NAME: NORTHERN LAKE SERVICE INC					
383920					
	WWTF LAB TESTING	620-8010-826000	334.00	334.00	UTILITIES

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VENDOR NAME: NORTHERN LAKE SERVICE INC					
383929	WWTF LAB TESTING	620-8010-826000	288.00	288.00	UTILITIES
384245	WWTF TOTAL COLIFORM TEST	620-8010-826000	26.00	26.00	UTILITIES
384405	WWTF LAB TESTING	620-8010-826000	314.00	314.00	UTILITIES
384394	WWTF LAB TESTING	620-8010-826000	334.00	334.00	UTILITIES
383739	WATER LAB TESTING	610-6300-663200	1,359.00	1,359.00	UTILITIES
TOTAL VENDOR NORTHERN LAKE SERVICE INC				2,655.00	
VENDOR NAME: OFFICE PRO					
0396805-001	WIRED KEYBOARDS ELECTION POLLBOOKS	100-5144-531100	66.72	66.72	CLERK
0397129-001	WIRED KEYBOARD AND GLUE STICKS	100-5144-531100	25.87	25.87	CLERK
TOTAL VENDOR OFFICE PRO				92.59	
VENDOR NAME: PORT-A-JOHN, INC					
1317160-IN	PORTABLE REST ROOMS	100-5521-531100	88.00	88.00	DPW
TOTAL VENDOR PORT-A-JOHN, INC				88.00	
VENDOR NAME: PRECISE ALIGNMENT INC					
19216	A3452 ALIGNMENT	150-5231-539500	77.95	77.95	FIRE
TOTAL VENDOR PRECISE ALIGNMENT INC				77.95	
VENDOR NAME: QUILL LLC					
9271563	PD SUPPLIES & CLEANING EQUIPMENT	100-5211-531100	49.78	180.05	POLICE
		100-5211-539400	130.27		
9638110	4 CONTAINERS OF CLOROX WIPES FOR DEPARTM	100-5211-539400	20.56	20.56	POLICE
9417524	MUSEUM SUPPLIES	100-5512-531100	76.57	76.57	DPW
TOTAL VENDOR QUILL LLC				277.18	
VENDOR NAME: REINDERS, INC.					
1846659-00	SEAL KIT 5910 TORO	100-5324-539500	68.10	68.10	DPW
TOTAL VENDOR REINDERS, INC.				68.10	
VENDOR NAME: RICOH USA, INC					
33914505	COPIER LEASE PAYMENT	100-5142-531200	23.88	170.61	FINANCE
		150-5221-531100	22.18		
		220-5140-531200	1.71		
		410-5363-531200	3.41		
		440-5511-531200	8.53		
		500-5344-531200	1.71		
		610-6902-690300	56.30		
		620-8400-851000	52.89		
TOTAL VENDOR RICOH USA, INC				170.61	
VENDOR NAME: RUTENBECK, TIM					
2020 08 11 ELECTION	DRINKS FOR ELECTION WORKERS	100-5144-531100	31.58	31.58	CLERK
TOTAL VENDOR RUTENBECK, TIM				31.58	
VENDOR NAME: SAN-A-CARE					

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VENDOR NAME: SAN-A-CARE					
525523	SANITATION SUPPLIES	100-5512-531100	114.30	240.42	DPW
		100-5521-531100	126.12		
TOTAL VENDOR SAN-A-CARE				240.42	
VENDOR NAME: SCAN GROUP					
203611	ENVELOPES & LETTERHEAD	100-5120-531100	557.00	557.00	FINANCE
TOTAL VENDOR SCAN GROUP				557.00	
VENDOR NAME: SHERWIN-WILLIAMS					
2734-3	LINE PAINTER SPRAYER PARTS	100-5324-539500	217.99	217.99	DPW
TOTAL VENDOR SHERWIN-WILLIAMS				217.99	
VENDOR NAME: SHI INTERNATIONAL CORP					
B12103686	ANNUAL VEEAM BACKUP	100-5120-522500	5.85	796.04	FINANCE
		100-5141-522500	35.12		
		100-5142-522500	52.68		
		100-5211-522500	193.16		
		100-5241-522500	11.71		
		100-5323-522500	46.83		
		100-5632-522500	5.85		
		150-5221-522500	280.96		
		440-5511-522500	122.92		
		610-6920-692100	17.56		
		620-8400-851000	23.40		
TOTAL VENDOR SHI INTERNATIONAL CORP				796.04	
VENDOR NAME: SHRED-IT USA					
8180299529	2020 08 VH SHREDDING SERVICES	100-5141-531100	185.02	370.04	ALLOCATE
		100-5142-531100	92.51		
		100-5632-531100	92.51		
TOTAL VENDOR SHRED-IT USA				370.04	
VENDOR NAME: SOMAR ENTERPRISES					
101989	CHIEF SCHMIDT'S UNIFORM ALLOWANCE - 1 PA	100-5211-534600	79.99	79.99	POLICE
101995	2020 UNIFORM ALLOWANCE - KREISER - TASER	100-5212-534600	48.99	48.99	POLICE
101996	2020 UNIFORM ALLOWANCE - PETTED - KEY HO	100-5212-534600	20.00	20.00	POLICE
101997	NAME TAG FOR NEW DISPATCHER - K. REDLING	100-5211-534700	14.20	14.20	POLICE
101998	WEAPON HOLSTER AND TASER HOLSTER FOR NEW	100-5212-534700	160.98	160.98	POLICE
102007	NAME TAGS FOR NEW POLICE RESERVE OFFICER	100-5212-534700	28.40	28.40	POLICE
TOTAL VENDOR SOMAR ENTERPRISES				352.56	
VENDOR NAME: STRYKER SALES CORP					
2917927M	STRYKER LUCAS 3 CAPITAL PURCHASE	430-5700-571400	15,508.30	15,508.30	FIRE
3112518M	EMS SUPPLIES	150-5231-531100	482.83	482.83	FIRE
TOTAL VENDOR STRYKER SALES CORP				15,991.13	

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VENDOR NAME: TOWN OF VERNON				
6912	ABSENTEE PUBLICATION NOTICE	100-5144-531200	22.99	22.99 CLERK
TOTAL VENDOR TOWN OF VERNON				22.99
VENDOR NAME: TRIPLE CROWN PRODUCTS				
254677 PD	YELLOW NECK FACE COVERINGS WITH VILLAGE	100-5212-531100	159.00	159.00 POLICE
254677 UTILITIES	COVID MASKS	620-8010-827000	397.50	397.50 UTILITIES
254677 DPW	FACE COVERS/GATORS	100-5323-534800	238.50	238.50 DPW
253657	DEPARTMENT BASEBALL STYLE HAT FOR NEW RE	100-5212-534700	18.31	18.31 POLICE
TOTAL VENDOR TRIPLE CROWN PRODUCTS				813.31
VENDOR NAME: VERIZON WIRELESS				
9860686395	2020 AUGUST CELL BILL ACCT#885503900-000	100-5141-522500	133.86	702.84 MULTIPLE
		100-5241-522500	137.15	
		150-5221-522500	7.80	
		100-5211-522500	2.74	
		100-5323-522500	131.47	
		610-6920-692100	144.91	
		620-8400-851000	144.91	
9860686397	2020 AUGUST CELL BILL ACCT#885503900-000	150-5221-522500	357.11	357.11 FIRE
9860686396	2020 AUGUST CELL BILL ACCT#885503900-000	150-5221-522500	20.76	275.92 MULTIPLE
		100-5323-522500	20.76	
		610-6920-692100	117.20	
		620-8400-851000	117.20	
TOTAL VENDOR VERIZON WIRELESS				1,335.87
VENDOR NAME: WCTC				
S0723018	WCTC INVOICE FIRE TRAINING COURSES	150-5223-533500	695.36	695.36 FIRE
TOTAL VENDOR WCTC				695.36
VENDOR NAME: WISCONSIN ELEVATOR INSPECTION INC				
14006	ELEVATOR INSPECTION	100-5160-521900	95.00	95.00 DPW
TOTAL VENDOR WISCONSIN ELEVATOR INSPECTION INC				95.00
VENDOR NAME: WISCONSIN IMAGING SOLUTIONS LLC				
AR46113	WWTF COPIER	620-8400-851000	38.50	38.50 UTILITIES
TOTAL VENDOR WISCONSIN IMAGING SOLUTIONS LLC				38.50
VENDOR NAME: WOLF PAVING				
12-10128.300 PMNT	RIVER PARK ESTATES PHASE 2, PAYMENT #3	480-5700-586100	1,056,400.75	1,056,400.75 FINANCE
TOTAL VENDOR WOLF PAVING				1,056,400.75
GRAND TOTAL:				1,386,182.53

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2035250409 42207	BAKER & TAYLOR INC. BOOKS 440-5700-532800	05/20/2020 CKIM	08/14/2020	10.63 10.63	0.00	Paid	Y 08/03/2020
2035343585 42208	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/07/2020 CKIM	08/14/2020	408.63 408.63	0.00	Paid	Y 08/03/2020
2035343586 42209	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/07/2020 CKIM	08/14/2020	23.51 23.51	0.00	Paid	Y 08/03/2020
2035353846 42210	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/11/2020 CKIM	08/14/2020	47.10 47.10	0.00	Paid	Y 08/03/2020
2035353847 42211	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/11/2020 CKIM	08/14/2020	28.32 28.32	0.00	Paid	Y 08/03/2020
2035353848 42212	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/11/2020 CKIM	08/14/2020	76.08 76.08	0.00	Paid	Y 08/03/2020
2035353849 42213	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/11/2020 CKIM	08/14/2020	3.77 3.77	0.00	Paid	Y 08/03/2020
2035353850 42214	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/11/2020 CKIM	08/14/2020	15.19 15.19	0.00	Paid	Y 08/03/2020
2035353851 42215	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/11/2020 CKIM	08/14/2020	33.96 33.96	0.00	Paid	Y 08/03/2020
2035373088 42319	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/21/2020 CKIM	08/14/2020	489.76 489.76	0.00	Paid	Y 08/03/2020

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2035372471 42320	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/21/2020 CKIM	08/14/2020	74.38 74.38	0.00	Paid	Y 08/03/2020
2035372472 42321	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/21/2020 CKIM	08/14/2020	3.14 3.14	0.00	Paid	Y 08/03/2020
2035372473 42322	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/21/2020 CKIM	08/14/2020	55.09 55.09	0.00	Paid	Y 08/03/2020
2035372474 42323	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/21/2020 CKIM	08/14/2020	266.71 266.71	0.00	Paid	Y 08/03/2020
2035372475 42324	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/21/2020 CKIM	08/14/2020	18.84 18.84	0.00	Paid	Y 08/03/2020
2035372476 42325	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/21/2020 CKIM	08/14/2020	786.79 786.79	0.00	Paid	Y 08/03/2020
2035388764 42326	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/28/2020 CKIM	08/14/2020	8.80 8.80	0.00	Paid	Y 08/03/2020
2035388765 42327	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/28/2020 CKIM	08/14/2020	25.16 25.16	0.00	Paid	Y 08/03/2020
2035388766 42328	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/28/2020 CKIM	08/14/2020	49.48 49.48	0.00	Paid	Y 08/03/2020
2035388767 42329	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/28/2020 CKIM	08/14/2020	49.25 49.25	0.00	Paid	Y 08/03/2020

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2035388768 42330	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/28/2020 CKIM	08/14/2020	112.92 112.92	0.00	Paid	Y 08/03/2020
2035388769 42331	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/28/2020 CKIM	08/14/2020	158.57 158.57	0.00	Paid	Y 08/03/2020
2035401912 42364	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/04/2020 CKIM	08/14/2020	21.40 21.40	0.00	Paid	Y 08/06/2020
2035401913 42365	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/04/2020 CKIM	08/14/2020	9.49 9.49	0.00	Paid	Y 08/06/2020
2035401914 42366	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/04/2020 CKIM	08/14/2020	14.45 14.45	0.00	Paid	Y 08/06/2020
2035401915 42367	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/04/2020 CKIM	08/14/2020	13.99 13.99	0.00	Paid	Y 08/06/2020
2035401916 42368	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/04/2020 CKIM	08/14/2020	8.80 8.80	0.00	Paid	Y 08/06/2020
2035401917 42369	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/04/2020 CKIM	08/14/2020	57.73 57.73	0.00	Paid	Y 08/06/2020
2035401918 42370	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/04/2020 CKIM	08/14/2020	305.56 305.56	0.00	Paid	Y 08/06/2020
2035401919 42371	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/04/2020 CKIM	08/14/2020	30.46 30.46	0.00	Paid	Y 08/06/2020

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6816072 42221	DEMCO TECH SERVICES SUPPLIES 440-5511-531100	07/10/2020 CKIM	08/14/2020	271.85 271.85	0.00	Paid	Y 08/03/2020
6821077 42347	DEMCO PROCESSING SUPPLIES 440-5511-531100	07/27/2020 CKIM	08/14/2020	116.95 116.95	0.00	Paid	Y 08/03/2020
6824283 42394	DEMCO PROCESSING SUPPLIES 440-5511-531100	08/04/2020 CKIM	08/14/2020	217.80 217.80	0.00	Paid	Y 08/07/2020
71053134 42372	CENGAGE LEARNING BOOKS 440-5700-532800	08/03/2020 CKIM	08/14/2020	144.75 144.75	0.00	Paid	Y 08/06/2020
71053177 42373	CENGAGE LEARNING BOOKS 440-5700-532800	08/03/2020 CKIM	08/14/2020	58.47 58.47	0.00	Paid	Y 08/06/2020
8419873 42218	QUILL LLC ENVELOPES 440-5511-531100	07/08/2020 CKIM	08/14/2020	39.83 39.83	0.00	Paid	Y 08/03/2020
8852657 42317	QUILL LLC OFFICE SUPPLIES 440-5511-531100	07/22/2020 CKIM	08/14/2020	45.42 45.42	0.00	Paid	Y 08/03/2020
8805935 42318	QUILL LLC DISINFECTANT 440-5511-531100	07/21/2020 CKIM	08/14/2020	37.56 37.56	0.00	Paid	Y 08/03/2020
8984847 42341	QUILL LLC PROGRAM SUPPLIES 440-5511-533100	07/27/2020 CKIM	08/14/2020	11.03 11.03	0.00	Paid	Y 08/03/2020
8939425 42345	QUILL LLC INK 440-5511-531100	07/24/2020 CKIM	08/14/2020	159.95 159.95	0.00	Paid	Y 08/03/2020

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9025573 42350	QUILL LLC CLEANING & PAPER PRODUCTS 440-5511-531100	07/28/2020 CKIM	08/14/2020	209.76 209.76	0.00	Paid	Y 08/05/2020
	SUPPLIES						
9020482 42351	QUILL LLC BATTERIES 440-5511-531100	07/28/2020 CKIM	08/14/2020	18.42 18.42	0.00	Paid	Y 08/05/2020
	SUPPLIES						
9021301 42352	QUILL LLC CLEANING & PAPER SUPPLIES 440-5511-531100	07/28/2020 CKIM	08/14/2020	63.49 63.49	0.00	Paid	Y 08/05/2020
	SUPPLIES						
33168 42201	RINDERLE DOOR CO TOUCHLESS DOOR SYSTEMS 440-5511-539500	07/20/2020 CKIM	08/14/2020	4,026.78 4,026.78	0.00	Paid	Y 08/03/2020
	REPAIRS & MAINTENANCE						
JULY 42314	LAURA FRISCH LIBRARY ERRANDS 440-5511-533200	07/29/2020 CKIM	08/14/2020	236.43 236.43	0.00	Paid	Y 08/03/2020
	MILEAGE						
JUNE 42315	LAURA FRISCH LIBRARY ERRANDS 440-5511-533200	07/29/2020 CKIM	08/14/2020	105.90 105.90	0.00	Paid	Y 08/03/2020
	MILEAGE						
JULY 42200	MUKWONAGO ROTARY CLUB BREAKFAST & DUES 440-5511-533300	07/01/2020 CKIM	08/14/2020	138.50 138.50	0.00	Paid	Y 08/03/2020
	OUTREACH						
AR117507 42204	OFFICE COPYING EQUIPMENT 6/12/20-7/11/20 440-5511-531000	07/13/2020 CKIM	08/14/2020	170.88 170.88	0.00	Paid	Y 08/03/2020
	OUTSIDE SERVICES						
B5931466 42216	BRODART BOOKS 440-5700-532800	07/06/2020 CKIM	08/14/2020	68.85 68.85	0.00	Paid	Y 08/03/2020
	BOOKS						
B5937411 42217	BRODART BOOKS 440-5700-532800	07/15/2020 CKIM	08/14/2020	333.28 333.28	0.00	Paid	Y 08/03/2020
	BOOKS						

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B5945925 42346	BRODART BOOKS 440-5700-532800	07/28/2020 CKIM	08/14/2020	284.94 284.94	0.00	Paid	Y 08/03/2020
B5942534 42353	BRODART BOOKS 440-5700-532800	07/22/2020 CKIM	08/14/2020	105.79 105.79	0.00	Paid	Y 08/05/2020
JULY 42316	THE APPOINTED HOUSEWIFE RESTROOM CLEANING 440-5511-531000	07/31/2020 CKIM	08/14/2020	455.00 455.00	0.00	Paid	Y 08/03/2020
34546792 42205	JOHNSON CONTROLS SECURITY 8/1/20 - 10/31/20 SERVICE 440-5511-522000	07/11/2020 CKIM	08/14/2020	1,656.51 1,656.51	0.00	Paid	Y 08/03/2020
JULY 42219	OLIVER DEAN ZIMMERMANN MILEAGE 440-5511-533200	07/07/2020 CKIM	08/14/2020	48.30 48.30	0.00	Paid	Y 08/03/2020
29087 42354	AMERICA AQUARIA AUG FISH TANK CLEANING 440-5511-531000	07/31/2020 CKIM	08/14/2020	85.00 85.00	0.00	Paid	Y 08/05/2020
INV-US-48431 42206	ENVISIONWARE, INC SYSTEM MAINTENANCE RENEWAL 440-5511-522000	07/02/2020 CKIM	08/14/2020	4,640.26 4,640.26	0.00	Paid	Y 08/03/2020
INV-US-48720 42388	ENVISIONWARE, INC RFID READER 440-5700-581100	06/30/2020 CKIM	08/14/2020	965.64 965.64	0.00	Paid	Y 08/07/2020
B11962540 42203	SHI INTERNATIONAL CORP PALO THREAT PREVENTION & SUPPORT 440-5511-522000	07/08/2020 CKIM	08/14/2020	379.00 379.00	0.00	Paid	Y 08/03/2020
522743 42343	STATE OF WI ELEVATOR PERMIT 440-5511-522000	07/29/2020 CKIM	08/14/2020	50.00 50.00	0.00	Paid	Y 08/03/2020

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14007 42199	WISCONSIN ELEVATOR INSPECTION INC ANNUAL INSPECTION 440-5511-522000	07/20/2020 CKIM CONTRACTUAL SERVICES	08/14/2020	95.00 95.00	0.00	Paid	Y 08/03/2020
IMIL157968 42220	ALSCO DUSTERS & MATS 440-5511-531100	07/16/2020 CKIM SUPPLIES	08/14/2020	43.36 43.36	0.00	Paid	Y 08/03/2020
7-WMA2UGAFS 42355	MICROSOFT CORPORATION HOLOLENS 2 440-5890-580600	07/14/2020 CKIM DONATED FUND EXPENDITURES	08/14/2020	3,675.00 3,675.00	0.00	Paid	Y 08/05/2020
# of Invoices:	63	# Due:	0	Totals:	22,167.66	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				22,167.66	0.00		

--- TOTALS BY GL DISTRIBUTION ---

440-5511-522000	CONTRACTUAL SERVICES	6,820.77
440-5511-531000	OUTSIDE SERVICES	710.88
440-5511-531100	SUPPLIES	1,224.39
440-5511-533100	PROGRAMMING	11.03
440-5511-533200	MILEAGE	390.63
440-5511-533300	OUTREACH	138.50
440-5511-539500	REPAIRS & MAINTENANCE	4,026.78
440-5700-532800	BOOKS	4,204.04
440-5700-581100	EQUIPMENT (NON-CAPITALIZED)	965.64
440-5890-580600	DONATED FUND EXPENDITURES	3,675.00

--- TOTALS BY FUND ---

440 - LIBRARY FUND	22,167.66	0.00
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--- TOTALS BY DEPT/ACTIVITY ---

5511 - LIBRARY SERVICES	13,322.98	0.00
5700 - CAPITAL OUTLAY EXPENDITURES	5,169.68	0.00
5890 - USE OF DESIGNATED FUNDS	3,675.00	0.00

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

AUG2020

42485	TIME WARNER CABLE	08/10/2020	08/14/2020	3,009.92	0.00	Paid	Y
	MONTHLY BILL	rgallo					08/11/2020
	100-5120-522500	TELEPHONE		80.39			
	100-5141-522500	TELEPHONE		89.58			
	100-5142-522500	TELEPHONE		161.63			
	100-5144-521900	PROFESSIONAL SERVICES		26.45			
	100-5211-522500	TELEPHONE		850.81			
	100-5241-522500	TELEPHONE		45.60			
	100-5323-522500	TELEPHONE		82.37			
	100-5512-522500	TELEPHONE		166.96			
	150-5221-522500	TELEPHONE		810.22			
	220-5140-522500	TELEPHONE		2.61			
	410-5363-522500	Telephone		5.21			
	440-5511-522500	TELEPHONE		596.86			
	500-5344-522500	Telephone		2.61			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		44.31			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		44.31			

# of Invoices:	1	# Due:	0	Totals:	3,009.92	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos:

3,009.92	0.00
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--- TOTALS BY GL DISTRIBUTION ---

100-5120-522500	TELEPHONE	80.39
100-5141-522500	TELEPHONE	89.58
100-5142-522500	TELEPHONE	161.63
100-5144-521900	PROFESSIONAL SERVICES	26.45
100-5211-522500	TELEPHONE	850.81
100-5241-522500	TELEPHONE	45.60
100-5323-522500	TELEPHONE	82.37
100-5512-522500	TELEPHONE	166.96
150-5221-522500	TELEPHONE	810.22
220-5140-522500	TELEPHONE	2.61
410-5363-522500	Telephone	5.21
440-5511-522500	TELEPHONE	596.86
500-5344-522500	Telephone	2.61
610-6920-692100	OFFICE SUPPLIES & EXPENSES	44.31
620-8400-851000	OFFICE SUPPLIES & EXPENSES	44.31

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			1,503.79	0.00		
	150 - FIRE/AMBULANCE FUND			810.22	0.00		
	220 - TID#3 - GENERAL			2.61	0.00		
	410 - RECYCLING FUND			5.21	0.00		
	440 - LIBRARY FUND			596.86	0.00		
	500 - STORM WATER UTILITY			2.61	0.00		
	610 - WATER UTILITY FUND			44.31	0.00		
	620 - SEWER UTILITY FUND			44.31	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5120 - MUNICIPAL COURT			80.39	0.00		
	5140 - ADMINISTRATIVE & GENERAL			2.61	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			89.58	0.00		
	5142 - CLERK-TREASURER			161.63	0.00		
	5144 - ELECTIONS			26.45	0.00		
	5211 - POLICE ADMINISTRATION			850.81	0.00		
	5221 - FIRE ADMINISTRATION			810.22	0.00		
	5241 - BUILDING INSPECTOR			45.60	0.00		
	5323 - GARAGE			82.37	0.00		
	5344 - STORM SEWER			2.61	0.00		
	5363 - RECYCLING			5.21	0.00		
	5511 - LIBRARY SERVICES			596.86	0.00		
	5512 - MUSEUM			166.96	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			44.31	0.00		
	8400 - ADMINISTRATIVE & GENERAL			44.31	0.00		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200817 42673	WE ENERGIES 6819-119-729 Hall 100-5160-522200	08/17/2020 rgallo 6819-119-729 Hall	09/02/2020	1,123.76 1,123.76	0.00	Paid	Y 08/28/2020
20200817 42674	WE ENERGIES 6819-119-729 Hall Gas 100-5160-522400	08/17/2020 rgallo 6819-119-729 Hall Gas	09/02/2020	17.24 17.24	0.00	Paid	Y 08/28/2020
20200817 42675	WE ENERGIES 0437-358-622 Flashers 100-5211-522200	08/17/2020 rgallo 0437-358-622 Flashers	09/02/2020	9.64 9.64	0.00	Paid	Y 08/28/2020
20200817 42676	WE ENERGIES 5000-725-767 PD Tower meter #05662 100-5211-522200	08/17/2020 rgallo 5000-725-767 PD Tower meter #05662	09/02/2020	45.71 45.71	0.00	Paid	Y 08/28/2020
20200817 42677	WE ENERGIES 8818-483-919 Tower Radio Bldg 100-5211-522200	08/17/2020 rgallo 8818-483-919 Tower Radio Bldg	09/02/2020	22.36 22.36	0.00	Paid	Y 08/28/2020
20200817 42678	WE ENERGIES 7410-051-890 Police 100-5211-522200	08/17/2020 rgallo 7410-051-890 Police	09/02/2020	1,301.44 1,301.44	0.00	Paid	Y 08/28/2020
20200817 42679	WE ENERGIES 8011-380-768 Police Garage 100-5211-522200	08/17/2020 rgallo 8011-380-768 Police Garage	09/02/2020	36.16 36.16	0.00	Paid	Y 08/28/2020
20200817 42680	WE ENERGIES 7879-450-073 Mukw Dam 100-5254-522200	08/17/2020 rgallo 7879-450-073 Mukw Dam	09/02/2020	24.10 24.10	0.00	Paid	Y 08/28/2020
20200817 42681	WE ENERGIES 3893-949-966 DPW Elec 100-5323-522200	08/17/2020 rgallo 3893-949-966 DPW Elec	09/02/2020	324.01 324.01	0.00	Paid	Y 08/28/2020
20200817 42682	WE ENERGIES 3608-115-165 DPW Gas 100-5323-522400	08/17/2020 rgallo 3608-115-165 DPW Gas	09/02/2020	25.50 25.50	0.00	Paid	Y 08/28/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200817 42683	WE ENERGIES 5001-021-384 Street Lights 100-5342-522200	08/17/2020 rgallo	09/02/2020	10,464.49	0.00	Paid	Y 08/28/2020
	5001-021-384 Street Lights			10,464.49			
20200817 42684	WE ENERGIES 8808-380-714 Street Lights 100-5342-522200	08/17/2020 rgallo	09/02/2020	2,913.84	0.00	Paid	Y 08/28/2020
	8808-380-714 Street Lights			2,913.84			
20200817 42685	WE ENERGIES 1438-746-449 Street Lights 100-5342-522200	08/17/2020 rgallo	09/02/2020	49.85	0.00	Paid	Y 08/28/2020
	1438-746-449 Street Lights			49.85			
20200817 42686	WE ENERGIES 0647-211-550 School Crossing Lights 100-5342-522200	08/17/2020 rgallo	09/02/2020	16.25	0.00	Paid	Y 08/28/2020
	0647-211-550 School Crossing Lights			16.25			
20200817 42687	WE ENERGIES 0659-874-941 Museum 100-5512-522200	08/17/2020 rgallo	09/02/2020	164.14	0.00	Paid	Y 08/28/2020
	0659-874-941 Museum			164.14			
20200817 42688	WE ENERGIES 2405-680-633 Andrews St. 100-5521-522200	08/17/2020 rgallo	09/02/2020	102.94	0.00	Paid	Y 08/28/2020
	2405-680-633 Andrews St.			102.94			
20200817 42689	WE ENERGIES 8046-699-403 Field Park 100-5521-522200	08/17/2020 rgallo	09/02/2020	118.51	0.00	Paid	Y 08/28/2020
	8046-699-403 Field Park			118.51			
20200817 42690	WE ENERGIES 8658-233-953 Fld Prk Baseball Lights 100-5521-522200	08/17/2020 rgallo	09/02/2020	196.66	0.00	Paid	Y 08/28/2020
	8658-233-953 Fld Prk Baseball Lights			196.66			
20200817 42691	WE ENERGIES 6837-391-587 Parks 100-5521-522200	08/17/2020 rgallo	09/02/2020	60.97	0.00	Paid	Y 08/28/2020
	6837-391-587 Parks			60.97			
20200817 42692	WE ENERGIES 5864-823-491 Concession Building 100-5521-522200	08/17/2020 rgallo	09/02/2020	231.95	0.00	Paid	Y 08/28/2020
	5864-823-491 Concession Building			231.95			

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20200817 42693	WE ENERGIES 2054-702-968 Parks 100-5521-522200	08/17/2020 rgallo	09/02/2020	0.00 0.00	0.00	Paid	Y 08/28/2020
20200817 42694	WE ENERGIES 3277-621-318 F. Park Sump Pump 100-5521-522200	08/17/2020 rgallo	09/02/2020	18.92 18.92	0.00	Paid	Y 08/28/2020
20200817 42695	WE ENERGIES 1610-585-380 Parks 100-5521-522200	08/17/2020 rgallo	09/02/2020	94.26 94.26	0.00	Paid	Y 08/28/2020
20200817 42696	WE ENERGIES 3051-426-864 Miniwaukan Pavilion 100-5521-522200	08/17/2020 rgallo	09/02/2020	22.11 22.11	0.00	Paid	Y 08/28/2020
20200817 42697	WE ENERGIES 6881-040-700 Miniwauken Park 100-5521-522200	08/17/2020 rgallo	09/02/2020	27.54 27.54	0.00	Paid	Y 08/28/2020
20200817 42698	WE ENERGIES 7698-426-664 Fire 150-5221-522200	08/17/2020 rgallo	09/02/2020	1,115.67 1,115.67	0.00	Paid	Y 08/28/2020
20200817 42699	WE ENERGIES 9248-740-506 Library Elec 440-5511-522200	08/17/2020 rgallo	09/02/2020	3,861.63 3,861.63	0.00	Paid	Y 08/28/2020
20200817 42700	WE ENERGIES 4843-559-306 Library Gas 440-5511-522400	08/17/2020 rgallo	09/02/2020	39.77 39.77	0.00	Paid	Y 08/28/2020
20200817 42701	WE ENERGIES 9069-575-087 Well #3 Elec 610-6200-662200	08/17/2020 rgallo	09/02/2020	96.92 96.92	0.00	Paid	Y 08/28/2020
20200817 42702	WE ENERGIES 4400-457-029 Well #3 Gas 610-6200-662200	08/17/2020 rgallo	09/02/2020	10.23 10.23	0.00	Paid	Y 08/28/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200817 42703	WE ENERGIES 2409-366-321 Well #4 Elec 610-6200-662200	08/17/2020 rgallo	09/02/2020	722.76	0.00	Paid	Y 08/28/2020
	2409-366-321 Well #4 Elec			722.76			
20200817 42704	WE ENERGIES 0465-443-270 Well #4 Gas 610-6200-662200	08/17/2020 rgallo	09/02/2020	9.90	0.00	Paid	Y 08/28/2020
	0465-443-270 Well #4 Gas			9.90			
20200817 42705	WE ENERGIES 0801-988-732 Well #5 610-6200-662200	08/17/2020 rgallo	09/02/2020	1,851.91	0.00	Paid	Y 08/28/2020
	0801-988-732 Well #5			1,851.91			
20200817 42706	WE ENERGIES 4607-813-092 Well #6 610-6200-662200	08/17/2020 rgallo	09/02/2020	741.77	0.00	Paid	Y 08/28/2020
	4607-813-092 Well #6			741.77			
20200817 42707	WE ENERGIES 3234-559-591 Well #7 610-6200-662200	08/17/2020 rgallo	09/02/2020	1,703.11	0.00	Paid	Y 08/28/2020
	3234-559-591 Well #7			1,703.11			
20200817 42708	WE ENERGIES 9291-834-028 Greenwald 610-6200-662200	08/17/2020 rgallo	09/02/2020	147.05	0.00	Paid	Y 08/28/2020
	9291-834-028 Greenwald			147.05			
20200817 42709	WE ENERGIES 8016-691-668 Booster Station 610-6200-662200	08/17/2020 rgallo	09/02/2020	279.65	0.00	Paid	Y 08/28/2020
	8016-691-668 Booster Station			279.65			
20200817 42710	WE ENERGIES 3068-463-180 Tower 610-6200-662200	08/17/2020 rgallo	09/02/2020	32.04	0.00	Paid	Y 08/28/2020
	3068-463-180 Tower			32.04			
20200817 42711	WE ENERGIES 7843-678-578 Atkinson Pump 620-8020-821000	08/17/2020 rgallo	09/02/2020	493.88	0.00	Paid	Y 08/28/2020
	7843-678-578 Atkinson Pump			493.88			
20200817 42712	WE ENERGIES 8238-765-652 Fox River View 620-8020-821000	08/17/2020 rgallo	09/02/2020	107.11	0.00	Paid	Y 08/28/2020
	8238-765-652 Fox River View			107.11			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
20200817 42713	WE ENERGIES 6478-966-911 1224 Riverton 620-8020-821000	08/17/2020 rgallo	09/02/2020	61.33 61.33	0.00	Paid	Y 08/28/2020
20200817 42714	WE ENERGIES 8051-462-203 1240 N. Rochester 620-8020-821000	08/17/2020 rgallo	09/02/2020	80.13 80.13	0.00	Paid	Y 08/28/2020
20200817 42715	WE ENERGIES 7282-806-809 Holz Elec 620-8010-821100	08/17/2020 rgallo	09/02/2020	8,708.68 8,708.68	0.00	Paid	Y 08/28/2020
20200817 42716	WE ENERGIES 2404-776-809 Holz Gas 620-8010-821200	08/17/2020 rgallo	09/02/2020	10.56 10.56	0.00	Paid	Y 08/28/2020
20200817 42717	WE ENERGIES 9276-498-259 Digester Gas 620-8010-821200	08/17/2020 rgallo	09/02/2020	71.25 71.25	0.00	Paid	Y 08/28/2020
20200817 42718	WE ENERGIES 2008-500-143 Parks-200 S Rochester 100-5342-522200	08/17/2020 rgallo	09/02/2020	21.29 21.29	0.00	Paid	Y 08/28/2020
20200817 42719	WE ENERGIES 6482-485-554 police-CTH E N of 100-5211-522200	08/17/2020 rgallo	09/02/2020	19.99 19.99	0.00	Paid	Y 08/28/2020

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	47	# Due:	0	Totals:	37,598.98	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					37,598.98	0.00

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	6819-119-729 Hall	1,123.76
100-5160-522400	6819-119-729 Hall Gas	17.24
100-5211-522200	0437-358-622 Flashers	1,435.30
100-5254-522200	7879-450-073 Mukw Dam	24.10
100-5323-522200	3893-949-966 DPW Elec	324.01
100-5323-522400	3608-115-165 DPW Gas	25.50
100-5342-522200	5001-021-384 Street Lights	13,465.72
100-5512-522200	0659-874-941 Museum	164.14
100-5521-522200	2405-680-633 Andrews St.	873.86
150-5221-522200	7698-426-664 Fire	1,115.67
440-5511-522200	9248-740-506 Library Elec	3,861.63
440-5511-522400	4843-559-306 Library Gas	39.77
610-6200-662200	9069-575-087 Well #3 Elec	5,595.34
620-8010-821100	7282-806-809 Holz Elec	8,708.68
620-8010-821200	2404-776-809 Holz Gas	81.81
620-8020-821000	7843-678-578 Atkinson Pump	742.45

--- TOTALS BY FUND ---

100 - GENERAL FUND	17,453.63	0.00
150 - FIRE/AMBULANCE FUND	1,115.67	0.00
440 - LIBRARY FUND	3,901.40	0.00
610 - WATER UTILITY FUND	5,595.34	0.00
620 - SEWER UTILITY FUND	9,532.94	0.00

--- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	1,141.00	0.00
5211 - POLICE ADMINISTRATION	1,435.30	0.00
5221 - FIRE ADMINISTRATION	1,115.67	0.00
5254 - DAMS	24.10	0.00
5323 - GARAGE	349.51	0.00
5342 - STREET LIGHTING	13,465.72	0.00
5511 - LIBRARY SERVICES	3,901.40	0.00
5512 - MUSEUM	164.14	0.00
5521 - PARKS	873.86	0.00
6200 - PUMPING OPERATIONS	5,595.34	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	8,790.49	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	742.45	0.00

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
AUGUST2020 42507	EAST TROY SCHOOL DISTRICT AUGUST 2020 TAX SETTLEMENT 720-0000-246200	08/11/2020 rgallo	08/14/2020	30,636.67	0.00	Paid	Y 08/12/2020
	EAST TROY SCHOOL TAX AUG 2020			30,636.67			
AUGUST2020 42509	MUKWONAGO AREA SCHOOLS AUGUST 2020 TAX SETTLEMENT 720-0000-246000 720-0000-246000	08/11/2020 rgallo	08/14/2020	955,709.61	0.00	Paid	Y 08/12/2020
	MUKW SCHOOL TAX AUGUST 2020-WAUKESHA			955,069.48			
	MUKW SCHOOL TAX AUGUST 2020-WALWORTH			640.13			
AUGUST2020 42510	PHANTOM LAKES MGMT DISTRICT AUGUST 2020 TAX SETTLEMENT 720-0000-245000	08/11/2020 rgallo	08/14/2020	6,397.65	0.00	Paid	Y 08/12/2020
	PHANTOM LAKES MGT DISTRICT TAX			6,397.65			
AUGUST2020 42513	WCTC AUGUST 2020 TAX SETTLEMENT 720-0000-246100	08/11/2020 rgallo	08/14/2020	44,599.44	0.00	Paid	Y 08/12/2020
	WAUKESHA TECH COLLEGE TAX			44,599.44			
AUGUST2020 42511	WALWORTH CTY TREASURER AUGUST 2020 TAX SETTLEMENT 720-0000-243110 720-0000-243110 720-0000-243110 720-0000-121000 720-0000-121000	08/11/2020 rgallo	08/14/2020	53,955.56	0.00	Paid	Y 08/12/2020
	WALWORTH COUNTY TAX			11,510.84			
	CDEB			1,362.39			
	STATE			0.23			
	SCHOOL CREDIT			36,550.76			
	FIRST DOLLAR CREDIT			4,531.34			
AUGUST2020 42512	WAUKESHA CTY TREASURER AUGUST 2020 TAX SETTLEMENT 720-0000-243100	08/11/2020 rgallo	08/14/2020	225,344.66	0.00	Paid	Y 08/12/2020
	WAUKESHA COUNTY TAX			225,344.66			
AUGUST2020 42508	GATEWAY TECHNICAL COLLEGE AUGUST 2020 TAX SETTLEMENT 720-0000-246300	08/11/2020 rgallo	08/14/2020	2,729.77	0.00	Paid	Y 08/12/2020
	GATEWAY COLLEGE TAX AUGUST 2020			2,729.77			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

# of Invoices:	7	# Due:	0	Totals:	1,319,373.36	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					1,319,373.36	0.00	

--- TOTALS BY GL DISTRIBUTION ---

720-0000-121000	SCHOOL CREDIT	41,082.10
720-0000-243100	WAUKESHA COUNTY TAX	225,344.66
720-0000-243110	WALWORTH COUNTY TAX	12,873.46
720-0000-245000	PHANTOM LAKES MGT DISTRICT TAX	6,397.65
720-0000-246000	MUKW SCHOOL TAX AUGUST 2020-WAUKESHA	955,709.61
720-0000-246100	WAUKESHA TECH COLLEGE TAX	44,599.44
720-0000-246200	EAST TROY SCHOOL TAX AUG 2020	30,636.67
720-0000-246300	GATEWAY COLLEGE TAX AUGUST 2020	2,729.77

--- TOTALS BY FUND ---

720 - TAX ESCROW AGENCY FUND	1,319,373.36	0.00
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--- TOTALS BY DEPT/ACTIVITY ---

0000 - BALANCE SHEET ACCOUNT	1,319,373.36	0.00
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
SURA MATTHEW J 42726	US BANK CREDIT CARD REFUND FOR TAX CHARGED 150-5231-531100	07/31/2020 rgallo	08/25/2020	(119.20) (119.20)	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42786	US BANK REFUND FOR WALMART MOVIE 440-5890-580600	07/18/2020 rgallo	08/25/2020	(15.12) (15.12)	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42789	US BANK REFUND DVD FROM WALMART 440-5890-580600	07/17/2020 rgallo	08/25/2020	(9.21) (9.21)	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42841	US BANK REFUND CREDIT FOR AMAZON 440-5511-531100	07/16/2020 rgallo	08/25/2020	(20.88) (20.88)	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42842	US BANK REFUND CREDIT DUNHAMS 440-5890-580600	07/28/2020 rgallo	08/25/2020	(120.00) (120.00)	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42843	US BANK REFUND CREDIT AMAZON 440-5511-531100	08/16/2020 rgallo	08/25/2020	(8.99) (8.99)	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42844	US BANK REFUND CREDIT FOR WALMART STORE 440-5511-531100	08/16/2020 rgallo	08/25/2020	(4.42) (4.42)	0.00	Paid	Y 08/18/2020
CASTLE WAYNE A 42535	JASPERSON SOD SERVIC WEGNER AVE. WATER SERVICE REPAIR 610-6452-665200	07/16/2020 rgallo	08/25/2020	99.00 99.00	0.00	Paid	Y 08/18/2020
CASTLE WAYNE A 42536	RIVER S EDGE WASH & LUBE WWTF PICKUP OIL CHANGE 620-8030-828000	08/05/2020 rgallo	08/25/2020	68.24 68.24	0.00	Paid	Y 08/18/2020
DELIKAT CODY 42537	RIVER S EDGE WASH & LUBE WATER SERVICE TRUCK WASH 610-6920-693300	07/23/2020 rgallo	08/25/2020	15.00 15.00	0.00	Paid	Y 08/18/2020

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DELIKAT CODY 42538	NORTHERN TOOL EQUIP WATER TOOLS FOR SERVICE TRUCK 610-6920-693000	08/10/2020 rgallo	08/25/2020	228.54 228.54	0.00	Paid	Y 08/18/2020
	MISC GENERAL EXPENSES						
DELIKAT CODY 42539	NORTHERN TOOL EQUIP WWTFTOOLS FOR SHOP 620-8010-827000	08/10/2020 rgallo	08/25/2020	57.99 57.99	0.00	Paid	Y 08/18/2020
	OPERATION SUPPLY/EXPENSE						
DELIKAT CODY 42540	USPS PO 5657100149 WATER SHIPPING FOR WATER SAMPLES 610-6300-663200	08/13/2020 rgallo	08/25/2020	3.80 3.80	0.00	Paid	Y 08/18/2020
	OPERATION SUPPLY/EXP-TREATMENT						
DOHERTY DIANA 42541	LEAGUE OF WISCONSIN MUNIC LOCAL GOV VIRTUAL WORKSHOP 100-5141-533500	07/27/2020 rgallo	08/25/2020	70.00 70.00	0.00	Paid	Y 08/18/2020
	TRAINING & TRAVEL						
DOHERTY DIANA 42542	INTERNATION IMCA MEMBERSHIP 100-5141-532400	08/10/2020 rgallo	08/25/2020	200.00 200.00	0.00	Paid	Y 08/18/2020
	MEMBERSHIP DUES						
DYKSTRA DIANA 42543	AMZN MKTP US*MV6TX4LW0 DISPOSABLE FACE MASKS 100-5241-531100	07/17/2020 rgallo	08/25/2020	31.62 31.62	0.00	Paid	Y 08/18/2020
	SUPPLIES						
DYKSTRA DIANA 42544	AMZN MKTP US*MF8GO7EL1 COVID FACE MASKS FOR ELECTION DAY 100-5144-531100	07/31/2020 rgallo	08/25/2020	35.16 35.16	0.00	Paid	Y 08/18/2020
	COVID FACE MASKS FOR ELECTION DAY						
DYKSTRA DIANA 42545	AMZN MKTP US*MF6X13UH2 AM DUAL MONITOR BRACKET FOR FINANCE 100-5141-531100	08/13/2020 rgallo	08/25/2020	54.99 54.99	0.00	Paid	Y 08/18/2020
	SUPPLIES						
DYKSTRA DIANA 42546	AMZN MKTP US*MF64C6K90 LABELS FOR ABSENTEE BALLOTS 100-5144-531100	08/13/2020 rgallo	08/25/2020	29.90 29.90	0.00	Paid	Y 08/18/2020
	LABELS FOR ABSENTEE BALLOTS						
DYKSTRA DIANA 42547	AMZN MKTP US*MM15133C1 DISINFECTING WIPES 100-5241-531100	08/13/2020 rgallo	08/25/2020	28.62 28.62	0.00	Paid	Y 08/18/2020
	SUPPLIES						

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DYKSTRA DIANA 42548	AMAZON PRIME*MM10B9AU1 PRIME MEMBERSHIP FOR ALL DEPTS 100-5111-532400 100-5142-532400	08/14/2020 rgallo PRIME MEMBERSHIP DUES PRIME MEMBERSHIP DUES	08/25/2020	119.00 59.50 59.50	0.00	Paid	Y 08/18/2020
DYKSTRA DIANA 42549	AMZN MKTP US*MM3GY3CZ2 AM ABSENTEE LABELS 100-5144-531100	08/15/2020 rgallo ABSENTEE LABELS	08/25/2020	59.80 59.80	0.00	Paid	Y 08/18/2020
DYKSTRA DIANA 42550	AMZN MKTP US*MF8BI6IZ0 WEB CAM FOR MONITOR 100-5142-531100	08/15/2020 rgallo WEB CAM FOR MONITOR	08/25/2020	49.99 49.99	0.00	Paid	Y 08/18/2020
DYKSTRA DIANA 42551	AMZN MKTP US*MM9SU8C22 DUAL MONITOR AND STAND 100-5142-531100	08/15/2020 rgallo DUAL MONITOR AND STAND	08/25/2020	189.94 189.94	0.00	Paid	Y 08/18/2020
DYKSTRA DIANA 42552	AMZN MKTP US*MM71J3O42 AM DUAL MONITORS FOR FINANCE DIRECTOR 100-5141-531100	08/16/2020 rgallo SUPPLIES	08/25/2020	219.98 219.98	0.00	Paid	Y 08/18/2020
DYKSTRA DIANA 42553	AMZN MKTP US*MM3FO7F82 AM WEBCAM FOR FINANCE DIRECTOR 100-5141-531100	08/16/2020 rgallo SUPPLIES	08/25/2020	42.49 42.49	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42554	AMZN MKTP US*MV11J0T51 BRUSH ROLLER 440-5511-531100	07/15/2020 rgallo SUPPLIES	08/25/2020	37.49 37.49	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42556	AMZN MKTP US*MV5403AE1 PROGRAM SUPPLIES 440-5511-533100	07/16/2020 rgallo PROGRAMMING	08/25/2020	117.42 117.42	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42557	AMZN MKTP US*MJ4M45IT2 BELT FOR VAC 440-5511-531100	07/16/2020 rgallo SUPPLIES	08/25/2020	19.83 19.83	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42558	AMZN MKTP US*MV68S6LX2 PROGRAM SUPPLIES 440-5511-531400	07/19/2020 rgallo META SPACE EQUIPMENT & SUPPLIE	08/25/2020	75.83 75.83	0.00	Paid	Y 08/18/2020

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FRISCH LAURA L 42559	AMZN MKTP US*MV47965D1 PROGRAM SUPPLIES 440-5511-533100	07/19/2020 rgallo	08/25/2020	37.35 37.35	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42560	WM SUPERCENTER #1571 RIBBON 440-5511-531100	07/21/2020 rgallo	08/25/2020	10.88 10.88	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42561	AMAZON.COM*MV6S57Q10 AMZN FLASH DRIVE 440-5511-531100	07/26/2020 rgallo	08/25/2020	33.98 33.98	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42562	WM SUPERCENTER #1571 PROGRAM SUPPLIES 440-5511-533100	07/27/2020 rgallo	08/25/2020	8.94 8.94	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42564	DUNHAMS 186 KAYAKS 440-5890-580600	07/28/2020 rgallo	08/25/2020	559.96 559.96	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42565	LOWES #02545* LAWN CARE 440-5511-531100	07/28/2020 rgallo	08/25/2020	67.33 67.33	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42566	LOWES #00907* TILES FOR PROGRAM 440-5511-533100	07/29/2020 rgallo	08/25/2020	17.41 17.41	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42567	LOWES #02545* LYSOL 440-5511-531100	07/30/2020 rgallo	08/25/2020	18.21 18.21	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42568	WM SUPERCENTER #1571 PROGRAM SUPPLIES 440-5511-533100	08/02/2020 rgallo	08/25/2020	31.40 31.40	0.00	Paid	Y 08/18/2020
FRISCH LAURA L 42569	PAYPAL *EBAY EBAY EBAY PROGRAM SUPPLIES 440-5511-533100	08/02/2020 rgallo	08/25/2020	32.00 32.00	0.00	Paid	Y 08/18/2020

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FRISCH LAURA L 42570	FLEET FARM 5000 BAGS 440-5511-531100	08/04/2020 rgallo	08/25/2020	18.88 18.88	0.00	Paid	Y 08/18/2020
	SUPPLIES						
FRISCH LAURA L 42571	FLEET FARM ECOM 4000 PROGRAM SUPPLIES 440-5511-533100	08/05/2020 rgallo	08/25/2020	37.76 37.76	0.00	Paid	Y 08/18/2020
	PROGRAMMING						
FRISCH LAURA L 42572	MEIJER # 276 PROGRAM SUPPLIES 440-5511-533100	08/05/2020 rgallo	08/25/2020	11.84 11.84	0.00	Paid	Y 08/18/2020
	PROGRAMMING						
FRISCH LAURA L 42573	D J*WALL-ST-JOURNAL SUBSCRIPTION 440-5511-532700	08/06/2020 rgallo	08/25/2020	128.97 128.97	0.00	Paid	Y 08/18/2020
	NEWSPAPERS						
FRISCH LAURA L 42574	STAPLS0185423273000001 OFFICE SUPPLIES 440-5511-531100	08/08/2020 rgallo	08/25/2020	9.80 9.80	0.00	Paid	Y 08/18/2020
	SUPPLIES						
FRISCH LAURA L 42575	AMZN MKTP US*MF3SY4HO2 AM PROGRAM SUPPLIES 440-5511-533100	08/09/2020 rgallo	08/25/2020	27.48 27.48	0.00	Paid	Y 08/18/2020
	PROGRAMMING						
FRISCH LAURA L 42576	AMZN MKTP US*MF08F1YI1 3D PRINTER 440-5511-531400	08/10/2020 rgallo	08/25/2020	469.99 469.99	0.00	Paid	Y 08/18/2020
	META SPACE EQUIPMENT & SUPPLIE						
FRISCH LAURA L 42577	MAILCHIMP *MONTHLY MONTHLY NEWSLETTER 440-5511-534000	08/10/2020 rgallo	08/25/2020	59.99 59.99	0.00	Paid	Y 08/18/2020
	DIGITAL MATERIALS						
FRISCH LAURA L 42578	PICK N SAVE #384 STAMPS 440-5511-531500	08/11/2020 rgallo	08/25/2020	22.00 22.00	0.00	Paid	Y 08/18/2020
	POSTAGE						
FRISCH LAURA L 42579	WM SUPERCENTER #1571 PROGRAM SUPPLIES 440-5511-531400	08/11/2020 rgallo	08/25/2020	23.88 23.88	0.00	Paid	Y 08/18/2020
	META SPACE EQUIPMENT & SUPPLIE						

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FRISCH LAURA L 42580	DISPLAYS2GO SIGN HOLDERS 440-5511-531100	08/12/2020 rgallo	08/25/2020	144.04 144.04	0.00	Paid	Y 08/18/2020
	SUPPLIES						
FRISCH LAURA L 42581	EVERYLIBRARY CONFERENCE 440-5511-533500	08/12/2020 rgallo	08/25/2020	75.00 75.00	0.00	Paid	Y 08/18/2020
	TRAINING & TRAVEL						
FRISCH LAURA L 42582	THE HOME DEPOT #4921 PROGRAM SUPPLIES 440-5511-531400	08/12/2020 rgallo	08/25/2020	6.68 6.68	0.00	Paid	Y 08/18/2020
	META SPACE EQUIPMENT & SUPPLIE						
FRISCH LAURA L 42583	WAL-MART #1571 PROGRAM SUPPLIES 440-5511-533100	08/14/2020 rgallo	08/25/2020	14.09 14.09	0.00	Paid	Y 08/18/2020
	PROGRAMMING						
FRISCH LAURA L 42586	WM SUPERCENTER #1571 BAGS 440-5511-531100	08/16/2020 rgallo	08/25/2020	26.52 26.52	0.00	Paid	Y 08/18/2020
	SUPPLIES						
FRISCH LAURA L 42587	AMZN MKTP US*MM6T090T2 PROGRAM SUPPLIES 440-5511-533100	08/16/2020 rgallo	08/25/2020	64.95 64.95	0.00	Paid	Y 08/18/2020
	PROGRAMMING						
FRISCH LAURA L 42588	AMZN MKTP US*MF0F79YI0 ESCAPE ROOM SUPPLIES 440-5511-533100	08/17/2020 rgallo	08/25/2020	129.36 129.36	0.00	Paid	Y 08/18/2020
	PROGRAMMING						
GOURDOUX LINDA 42589	TLF*AMERICANA FLOWER STAT FLOWERS TRUSTEE JOHNSON 100-5111-539900	08/05/2020 rgallo	08/25/2020	68.32 68.32	0.00	Paid	Y 08/18/2020
	FLOWERS TRUSTEE JOHNSON						
GOURDOUX LINDA 42590	KWIK TRIP 28200002824 COFFEE POLLWORKERS 100-5144-531100	08/11/2020 rgallo	08/25/2020	5.99 5.99	0.00	Paid	Y 08/18/2020
	COFFEE POLLWORKERS						
GOURDOUX LINDA 42591	COUSINS SUBS #9160 LUNCH FOR POLLWORKERS SINGLE SERVED 100-5144-531100	08/11/2020 rgallo	08/25/2020	90.70 90.70	0.00	Paid	Y 08/18/2020
	LUNCH FOR POLLWORKERS SINGLE SERVED						

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HARLEY ROBERT J 42592	DOA E PAY DOC SALES STATE SEALS FOR NEW HOMES 100-5241-532400	07/27/2020 rgallo	08/25/2020	829.54 829.54	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42595	AMAZON.COM*MV0AR9QG1 AMZN DVD 440-5700-532900	07/21/2020 rgallo	08/25/2020	11.99 11.99	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42596	WAL-MART #1571 BACK PACK 440-5511-533000	07/22/2020 rgallo	08/25/2020	22.42 22.42	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42597	WM SUPERCENTER #1571 BACK PACK 440-5511-533000	07/22/2020 rgallo	08/25/2020	9.97 9.97	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42598	AMAZON.COM*MV68Q3Q60 AMZN BOOK 440-5700-532800	07/26/2020 rgallo	08/25/2020	13.59 13.59	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42599	AMZN MKTP US*MV4524YI1 AM PORTABLE DVD PLAYER 440-5511-533000	07/26/2020 rgallo	08/25/2020	55.98 55.98	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42600	AMZN MKTP US*MV10E4Y51 AM THINGERY ITEMS & SUPPLIES 440-5511-533000	07/26/2020 rgallo	08/25/2020	470.13 470.13	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42601	AMAZON.COM*MV6XX5622 AMZN DVD 440-5700-532900	07/27/2020 rgallo	08/25/2020	99.86 99.86	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42602	AMAZON.COM*MV6LO5SP2 AMZN BOOKS 440-5700-532800	07/27/2020 rgallo	08/25/2020	40.47 40.47	0.00	Paid	Y 08/18/2020
ISELY MARY JO 42603	AMZN MKTP US*MV0TH3SX0 DVD 440-5700-532900	07/27/2020 rgallo	08/25/2020	16.99 16.99	0.00	Paid	Y 08/18/2020

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ISELY MARY JO 42604	AMZN MKTP US*MV8G48SA2 AM DUFFLE BAG 440-5511-533000	07/28/2020 rgallo	08/25/2020	14.95	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			14.95			
ISELY MARY JO 42605	AMAZON.COM*MV00X4SQ2 AMZN DVD 440-5700-532900	07/28/2020 rgallo	08/25/2020	186.04	0.00	Paid	Y 08/18/2020
	AV MATERIAL			186.04			
ISELY MARY JO 42606	AMZN MKTP US*MV4NX0KW0 AM MEMORY CARD 440-5511-533000	07/28/2020 rgallo	08/25/2020	82.26	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			82.26			
ISELY MARY JO 42607	AMZN MKTP US*MV8VO2K42 AM CARRYING CASE 440-5511-533000	07/28/2020 rgallo	08/25/2020	17.99	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			17.99			
ISELY MARY JO 42608	AMZN MKTP US*MF8EI94G1 LAWN DARTS 440-5511-533000	07/28/2020 rgallo	08/25/2020	29.99	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			29.99			
ISELY MARY JO 42609	AMZN MKTP US*MV0H85272 DVD 440-5700-532900	07/28/2020 rgallo	08/25/2020	12.37	0.00	Paid	Y 08/18/2020
	AV MATERIAL			12.37			
ISELY MARY JO 42610	AMAZON.COM*MV2XE6KY2 AMZN BOOK 440-5700-532800	07/29/2020 rgallo	08/25/2020	15.99	0.00	Paid	Y 08/18/2020
	BOOKS			15.99			
ISELY MARY JO 42611	NETFLIX.COM STREAMING SERVICES 440-5511-534000	08/01/2020 rgallo	08/25/2020	15.99	0.00	Paid	Y 08/18/2020
	DIGITAL MATERIALS			15.99			
ISELY MARY JO 42612	AMAZON.COM*MF1347A72 AMZN DVD 440-5700-532900	08/05/2020 rgallo	08/25/2020	19.95	0.00	Paid	Y 08/18/2020
	AV MATERIAL			19.95			
ISELY MARY JO 42613	ACORN TV MONTHLY MONTHLY SERVICE FEE 440-5511-534000	08/08/2020 rgallo	08/25/2020	6.29	0.00	Paid	Y 08/18/2020
	DIGITAL MATERIALS			6.29			

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ISELY MARY JO 42614	AMZN MKTP US*MF9ZK0I81 NINTENDO SWITCH 440-5511-533000	08/08/2020 rgallo	08/25/2020	79.99	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			79.99			
ISELY MARY JO 42615	AMAZON.COM*MF11E4R21 AMZN DVD 440-5700-532900	08/09/2020 rgallo	08/25/2020	19.96	0.00	Paid	Y 08/18/2020
	AV MATERIAL			19.96			
ISELY MARY JO 42616	AMZN MKTP US*MF7HR95Q0 THINGERY SUPPLIES 440-5511-533000	08/09/2020 rgallo	08/25/2020	18.88	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			18.88			
ISELY MARY JO 42617	AMZN MKTP US*MF9SJ15N0 THINGERY SUPPLIES 440-5511-533000	08/09/2020 rgallo	08/25/2020	78.79	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			78.79			
ISELY MARY JO 42618	AMZN MKTP US*MF86B95T0 CARRYING CASE 440-5511-533000	08/09/2020 rgallo	08/25/2020	39.00	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			39.00			
ISELY MARY JO 42619	AMZN MKTP US*MF9710DX0 XBOX CONTROLLER 440-5511-533000	08/12/2020 rgallo	08/25/2020	64.99	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			64.99			
ISELY MARY JO 42620	AMAZON.COM*MM33W8FL2 AMZN DVD 440-5700-532900	08/16/2020 rgallo	08/25/2020	58.48	0.00	Paid	Y 08/18/2020
	AV MATERIAL			58.48			
ISELY MARY JO 42621	AMZN MKTP US*MM1ZS2PO1 DVD 440-5700-532900	08/16/2020 rgallo	08/25/2020	201.68	0.00	Paid	Y 08/18/2020
	AV MATERIAL			201.68			
ISELY MARY JO 42622	AMZN MKTP US*MM55P5P61 DVD 440-5700-532900	08/16/2020 rgallo	08/25/2020	263.24	0.00	Paid	Y 08/18/2020
	AV MATERIAL			263.24			
KINDER MATTHEW 42623	OFFICEMAX/DEPOT 6747 WWTF SCADA BATTERY BACKUP 620-8010-833000	07/14/2020 rgallo	08/25/2020	250.76	0.00	Paid	Y 08/18/2020
	MAINT-TREATMENT/DISPOSAL PLANT			250.76			

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KINDER MATTHEW 42624	SHOPBACKFLOW.COM WWTF BACKFLOW PREVENTER TESTER 620-8010-833000	07/17/2020 rgallo	08/25/2020	124.08 124.08	0.00	Paid	Y 08/18/2020
MILLER KENNETH 42625	AMZN MKTP US*MV4VW7490 WATER ROPE FOR ROOF MAINTENANCE WELL 610-6310-663500	07/16/2020 rgallo	08/25/2020	52.63 52.63	0.00	Paid	Y 08/18/2020
MILLER KENNETH 42626	THE HOME DEPOT #4921 WWTF NEW WEED TRIMMER HEAD 620-8010-827000	07/16/2020 rgallo	08/25/2020	19.97 19.97	0.00	Paid	Y 08/18/2020
MILLER KENNETH 42627	AMZN MKTP US*MV1PZ4SZ0 WWTF SAFETY TRAILER FLOOR ELECTRICAL 620-8020-827000	07/27/2020 rgallo	08/25/2020	19.99 19.99	0.00	Paid	Y 08/18/2020
MILLER KENNETH 42628	THE HOME DEPOT #4921 WATER WELL 7 CHLORINE METER REPAIR 610-6300-663200	08/03/2020 rgallo	08/25/2020	3.03 3.03	0.00	Paid	Y 08/18/2020
MILLER KENNETH 42629	THE HOME DEPOT #4921 WELL 4 PUMP ROOM INSULATION 610-6310-663500	08/04/2020 rgallo	08/25/2020	15.12 15.12	0.00	Paid	Y 08/18/2020
MILLER KENNETH 42630	THE HOME DEPOT #4921 WATER SERVICE REPAIR 604 CRESTVIEW 610-6452-665200	08/06/2020 rgallo	08/25/2020	174.28 174.28	0.00	Paid	Y 08/18/2020
MILLER KENNETH 42631	CPI*COLEPARMERINSTRUMT WATER WELL 7 CL2 METER REPAIR 610-6300-663200	08/07/2020 rgallo	08/25/2020	29.89 29.89	0.00	Paid	Y 08/18/2020
PETERSON RANDY 42632	ITTER TECH PEWAUKEE HYDRAULIC LINE 100-5324-539500	07/31/2020 rgallo	08/25/2020	46.50 46.50	0.00	Paid	Y 08/18/2020
PETERSON RANDY 42633	GETZ FIRE EQUIPMENT CO FIRST AID SUPPLIES 100-5323-534800	08/12/2020 rgallo	08/25/2020	34.85 34.85	0.00	Paid	Y 08/18/2020

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SCHMIDT KEVIN B 42634	STAPLS0185111405000001 1 PACK OF POP-UP PADS, 3 NEW 100-5211-531100 SUPPLIES	07/25/2020 rgallo	08/25/2020	14.17 14.17	0.00	Paid	Y 08/18/2020
SCHMIDT KEVIN B 42635	STAPLS0185338491000001 3 CARTONS OF MULTIFOLD PAPER TOWELS 100-5211-531100 SUPPLIES	08/06/2020 rgallo	08/25/2020	48.75 48.75	0.00	Paid	Y 08/18/2020
STIEN JEFFREY R 42636	WAL-MART #1571 OFFICE SUPPLIES 150-5221-531100 SUPPLIES	07/17/2020 rgallo	08/25/2020	32.09 32.09	0.00	Paid	Y 08/18/2020
STIEN JEFFREY R 42637	THE HOME DEPOT #4921 FIRE SUPPLIES 150-5222-531100 SUPPLIES	07/20/2020 rgallo	08/25/2020	8.42 8.42	0.00	Paid	Y 08/18/2020
STIEN JEFFREY R 42638	WAL-MART #1571 FIRE SUPPLIES 150-5222-531100 SUPPLIES	07/29/2020 rgallo	08/25/2020	47.52 47.52	0.00	Paid	Y 08/18/2020
STIEN JEFFREY R 42639	AMZN MKTP US*MF6VL2M20 PAGER BATTERIES 150-5222-539500 REPAIRS & MAINTENANCE	08/08/2020 rgallo	08/25/2020	111.93 111.93	0.00	Paid	Y 08/18/2020
STREIT DANIEL 42640	DISCOUNTMUGS.COM 50 FACE MASKS WITH DEPARTMENT BADGE 100-5212-531100 SUPPLIES	07/15/2020 rgallo	08/25/2020	274.05 274.05	0.00	Paid	Y 08/18/2020
STREIT DANIEL 42641	AMAZON.COM*MF1FJ3ZIO AMZN 1 BATTERY FOR DISPATCH RADIO HEADSET 100-5211-539500 REPAIRS & MAINTENANCE	08/02/2020 rgallo	08/25/2020	27.75 27.75	0.00	Paid	Y 08/18/2020
STREIT DANIEL 42642	AMAZON.COM*MF4RS65J2 AMZN 3 BATTERIES FOR DISPATCH RADIO 100-5211-539500 REPAIRS & MAINTENANCE	08/09/2020 rgallo	08/25/2020	83.25 83.25	0.00	Paid	Y 08/18/2020
SURA MATTHEW J 42644	AMZN MKTP US*MF75N3JK0 REPLACEMENT SPEAKERS 150-5222-539500 REPAIRS & MAINTENANCE	08/03/2020 rgallo	08/25/2020	1,026.00 1,026.00	0.00	Paid	Y 08/18/2020

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WEGNER ANDREW P 42645	ACTIVE911 INC ACTIVE911 ANNUAL SUBSCRIPTION 150-5221-532400 MEMBERSHIP DUES	07/31/2020 rgallo	08/25/2020	611.00 611.00	0.00	Paid	Y 08/18/2020
WEIDL JOHN S 42646	SQ *ESPRESSO LOVE COFFEE ROTARY MEETING 100-5141-533500 TRAINING & TRAVEL	07/15/2020 rgallo	08/25/2020	6.35 6.35	0.00	Paid	Y 08/18/2020
WEIDL JOHN S 42647	TAYLOR S PEOPLES PARK WALKING TOUR DOWNTOWN 100-5670-533500 TRAINING & TRAVEL	07/16/2020 rgallo	08/25/2020	23.92 23.92	0.00	Paid	Y 08/18/2020
WEIDL JOHN S 42648	DAVID ALAN ALAN S SMOKEHO LUNCH WITH BRIOHN 100-5670-533500 TRAINING & TRAVEL	07/17/2020 rgallo	08/25/2020	15.56 15.56	0.00	Paid	Y 08/18/2020
WEIDL JOHN S 42649	E AND S SWEETS THANK YOU BASKET - RR INC 100-5670-521900 PROFESSIONAL SERVICES	07/29/2020 rgallo	08/25/2020	94.72 94.72	0.00	Paid	Y 08/18/2020
WEIDL JOHN S 42650	AMZN MKTP US*MF92Q34I0 WEBCAM COVERS DESKTOP/ZOOM 100-5141-531100 SUPPLIES	08/01/2020 rgallo	08/25/2020	50.38 50.38	0.00	Paid	Y 08/18/2020
WEIDL JOHN S 42651	AMZN MKTP US*MF9K904Y0 EARBUDS FOR LAPTOP 100-5670-531100 SUPPLIES	08/01/2020 rgallo	08/25/2020	37.79 37.79	0.00	Paid	Y 08/18/2020
WEIDL JOHN S 42652	THE BUSINESS JOURNALS NEWSPAPER RENEWAL - AUTO RECURRING 100-5141-532400 MEMBERSHIP DUES	08/03/2020 rgallo	08/25/2020	125.00 125.00	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42653	123RF.COM WEBSITE WORK 440-5890-580600 DONATED FUND EXPENDITURES	07/23/2020 rgallo	08/25/2020	649.00 649.00	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42654	EB RESILIENT TOGETHER CLASS 440-5511-533500 TRAINING & TRAVEL	07/23/2020 rgallo	08/25/2020	237.24 237.24	0.00	Paid	Y 08/18/2020

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ZIMMERMANN ANGE 42655	AMZN MKTP US*MV6B94G02 WEBCAM 440-5511-533100	07/23/2020 rgallo	08/25/2020	92.58 92.58	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42656	AMZN MKTP US*MV03W87R1 FACE MASK 440-5511-531100	07/23/2020 rgallo	08/25/2020	129.95 129.95	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42657	AMZN MKTP US*MV3V23MP0 FACE MASK 440-5511-531100	07/23/2020 rgallo	08/25/2020	98.97 98.97	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42658	AMZN MKTP US*MV7XC8MS2 FACE MASK 440-5511-531100	07/24/2020 rgallo	08/25/2020	185.40 185.40	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42659	TIDIO COMMUNICATOR CHAT COMMUNICATOR 440-5511-534000	07/25/2020 rgallo	08/25/2020	18.00 18.00	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42660	AMZN MKTP US*MV8Q26WE1 TRIPOD 440-5511-533100	07/26/2020 rgallo	08/25/2020	39.96 39.96	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42661	USPS PO 5657100149 MAIL PACKAGE 440-5511-531500	07/27/2020 rgallo	08/25/2020	26.35 26.35	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42662	CUSTOMINK LLC FACE MASKS 440-5890-580600	07/27/2020 rgallo	08/25/2020	209.58 209.58	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42663	CUSTOMINK LLC FACE MASKS 440-5890-580600	07/27/2020 rgallo	08/25/2020	486.11 486.11	0.00	Paid	Y 08/18/2020
ZIMMERMANN ANGE 42664	AMZN MKTP US*MV4YO47X0 LAWN DARTS 440-5511-533000	07/28/2020 rgallo	08/25/2020	43.55 43.55	0.00	Paid	Y 08/18/2020

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INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 08/25/2020 - 08/25/2020
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
ZIMMERMANN ANGE							
42665	WAVE - *TIFFANY KELLS PHO LIBRARY PHOTOGRAPHY 440-5890-580600	07/28/2020 rgallo	08/25/2020	315.30	0.00	Paid	Y 08/18/2020
	DONATED FUND EXPENDITURES			315.30			
ZIMMERMANN ANGE							
42666	AMZN MKTP US*MV1N07752 MOTOR SET 440-5511-533000	07/29/2020 rgallo	08/25/2020	37.00	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			37.00			
ZIMMERMANN ANGE							
42667	AMZN MKTP US*MF48H2NQ1 FABRIC FOR MASKS 440-5890-580600	07/29/2020 rgallo	08/25/2020	58.50	0.00	Paid	Y 08/18/2020
	DONATED FUND EXPENDITURES			58.50			
ZIMMERMANN ANGE							
42668	AMZN MKTP US*MF30Q6JF1 THINGERY GAMES 440-5511-533000	07/30/2020 rgallo	08/25/2020	149.77	0.00	Paid	Y 08/18/2020
	THINGERY PURCHASES			149.77			
ZIMMERMANN ANGE							
42669	MOBILE BEACON HOTSPOT 440-5700-581100	07/31/2020 rgallo	08/25/2020	1,910.00	0.00	Paid	Y 08/18/2020
	EQUIPMENT (NON-CAPITALIZED)			1,910.00			
ZIMMERMANN ANGE							
42670	AMZN MKTP US*MF49S2EG0 AM HEADSET 440-5511-533100	08/04/2020 rgallo	08/25/2020	77.35	0.00	Paid	Y 08/18/2020
	PROGRAMMING			77.35			
ZIMMERMANN ANGE							
42671	SHOCKBYTE SHOCKBYTE MINECRAFT HOST 440-5511-531400	08/04/2020 rgallo	08/25/2020	5.00	0.00	Paid	Y 08/18/2020
	META SPACE EQUIPMENT & SUPPLIE			5.00			
ZIMMERMANN ANGE							
42672	UWEX REGISTRATION CLASS 440-5511-533500	08/05/2020 rgallo	08/25/2020	225.00	0.00	Paid	Y 08/18/2020
	TRAINING & TRAVEL			225.00			
# of Invoices: 131 # Due: 0				Totals:	15,310.46	0.00	
# of Credit Memos: 7 # Due: 0				Totals:	(297.82)	0.00	
Net of Invoices and Credit Memos:					15,012.64	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5111-532400	PRIME MEMBERSHIP DUES	59.50
100-5111-539900	FLOWERS TRUSTEE JOHNSON	68.32
100-5141-531100	SUPPLIES	367.84

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 08/25/2020 - 08/25/2020

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
100-5141-532400	MEMBERSHIP DUES			325.00			
100-5141-533500	TRAINING & TRAVEL			76.35			
100-5142-531100	WEB CAM FOR MONITOR			239.93			
100-5142-532400	PRIME MEMBERSHIP DUES			59.50			
100-5144-531100	COVID FACE MASKS FOR ELECTION DAY			221.55			
100-5211-531100	SUPPLIES			62.92			
100-5211-539500	REPAIRS & MAINTENANCE			111.00			
100-5212-531100	SUPPLIES			274.05			
100-5241-531100	SUPPLIES			60.24			
100-5241-532400	MEMBERSHIP DUES			829.54			
100-5323-534800	SAFETY SUPPLIES			34.85			
100-5324-539500	REPAIRS & MAINTENANCE			46.50			
100-5670-521900	PROFESSIONAL SERVICES			94.72			
100-5670-531100	SUPPLIES			37.79			
100-5670-533500	TRAINING & TRAVEL			39.48			
150-5221-531100	SUPPLIES			32.09			
150-5221-532400	MEMBERSHIP DUES			611.00			
150-5222-531100	SUPPLIES			55.94			
150-5222-539500	REPAIRS & MAINTENANCE			1,137.93			
150-5231-531100	SUPPLIES			(119.20)			
440-5511-531100	SUPPLIES			766.99			
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE			581.38			
440-5511-531500	POSTAGE			48.35			
440-5511-532700	NEWSPAPERS			128.97			
440-5511-533000	THINGERY PURCHASES			1,215.66			
440-5511-533100	PROGRAMMING			739.89			
440-5511-533500	TRAINING & TRAVEL			537.24			
440-5511-534000	DIGITAL MATERIALS			100.27			
440-5700-532800	BOOKS			70.05			
440-5700-532900	AV MATERIAL			890.56			
440-5700-581100	EQUIPMENT (NON-CAPITALIZED)			1,910.00			
440-5890-580600	DONATED FUND EXPENDITURES			2,134.12			
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			36.72			
610-6310-663500	MAINTENANCE-WATER TREATMENT			67.75			
610-6452-665200	MAINTENANCE-SERVICES			273.28			
610-6920-693000	MISC GENERAL EXPENSES			228.54			
610-6920-693300	TRANSPORTATION EXPENSES			15.00			
620-8010-827000	OPERATION SUPPLY/EXPENSE			77.96			
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT			374.84			
620-8020-827000	OPERATION SUPPLY/EXPENSE			19.99			
620-8030-828000	TRANSPORTATION EXPENSE			68.24			

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 08/25/2020 - 08/25/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			3,009.08	0.00		
	150 - FIRE/AMBULANCE FUND			1,717.76	0.00		
	440 - LIBRARY FUND			9,123.48	0.00		
	610 - WATER UTILITY FUND			621.29	0.00		
	620 - SEWER UTILITY FUND			541.03	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			127.82	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			769.19	0.00		
	5142 - CLERK-TREASURER			299.43	0.00		
	5144 - ELECTIONS			221.55	0.00		
	5211 - POLICE ADMINISTRATION			173.92	0.00		
	5212 - POLICE PATROL			274.05	0.00		
	5221 - FIRE ADMINISTRATION			643.09	0.00		
	5222 - FIRE SUPPRESSION			1,193.87	0.00		
	5231 - AMBULANCE			(119.20)	0.00		
	5241 - BUILDING INSPECTOR			889.78	0.00		
	5323 - GARAGE			34.85	0.00		
	5324 - MACHINERY & EQUIPMENT			46.50	0.00		
	5511 - LIBRARY SERVICES			4,118.75	0.00		
	5670 - ECONOMIC DEVELOPMENT			171.99	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			2,870.61	0.00		
	5890 - USE OF DESIGNATED FUNDS			2,134.12	0.00		
	6300 - WATER TREATMENT OPERATIONS			36.72	0.00		
	6310 - WATER TREATMENT MAINTENANCE			67.75	0.00		
	6452 - T&D-SERVICES MAINTENANCE			273.28	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			243.54	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			452.80	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			19.99	0.00		
	8030 - WASTEWATER COLLECTION SYSTE			68.24	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			270.00			
	0960			4,994.61			
	1051			374.84			
	2365			1,968.23			
	2380			353.72			
	2544			861.49			
	3167			611.00			
	4366			305.33			
	4746			1,026.00			
	4952			829.54			

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 08/25/2020 - 08/25/2020
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	5538			385.05			
	6347			165.01			
	6370			199.96			
	6639			167.24			
	7940			2,339.26			
	8378			62.92			
	8389			314.91			
	9625			81.35			

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/05/2020	GEN	197 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 080720	100-0000-215250	500.00
		197 (E)		RETIREMENT PR 080720	150-0000-215250	213.04
		197 (E)		RETIREMENT PR 080720	610-0000-215250	100.00
		197 (E)		RETIREMENT PR 080720	620-0000-215250	100.00
						913.04
08/05/2020	GEN	198 (E)	PAYROLLDATA.COM	PAYROLL PROCESSING FEE PR 08/07/20	100-5111-539900	32.62
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5120-539900	9.32
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5141-539900	30.12
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5142-539900	9.32
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5144-521900	27.50
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5211-539900	46.60
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5212-539900	74.90
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5213-521900	9.32
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5241-539900	9.32
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5300-539900	51.26
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5632-539900	4.66
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	100-5670-521900	4.66
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	150-5221-539900	190.85
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	440-5511-539900	101.27
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	610-6902-690300	22.05
		198 (E)		PAYROLL PROCESSING FEE PR 08/07/20	620-8300-840000	17.39
						641.16
08/05/2020	GEN	30213	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 08/07/20 ACCT 305155	100-0000-215250	2,866.00
		30213		RETIREMENT PR 08/07/20 ACCT 305155	440-0000-215250	465.59
		30213		RETIREMENT PR 08/07/20 ACCT 305155	610-0000-215250	357.15
		30213		RETIREMENT PR 08/07/20 ACCT 305155	620-0000-215250	198.72
						3,887.46
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		5,441.66

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CHECK NUMBER 30291 - 30295

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/06/2020	GEN	30291	PATRICK MCDONOUGH	MUKV 1963-088	720-0000-121100	1,260.46
08/06/2020	GEN	30292	MUKWONAGO AREA SCHOOLS	RESTITUTION PAYMENT FOR J SINGSIME	100-0000-233000	500.00
08/06/2020	GEN	30293	MUKWONAGO MUNICIPAL COURT	REFUND FOR J SINGSIME RESTITUTION	100-0000-233000	437.00
08/06/2020	GEN	30294	TREASURER STATE OF WI	STATE JAIL FINES JULY 2020	100-0000-242400	4,372.08
08/06/2020	GEN	30295	TREASURER WAUKESHA COUNTY	WAUK COUNTY JAIL FINES	100-0000-243240	1,346.00
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		7,915.54

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/19/2020	GEN	201 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - JULY	100-5142-539900	5.81
		201 (E)		INVOICE CLOUD MONTHLY FEES - JULY	100-5241-539900	11.62
		201 (E)		INVOICE CLOUD MONTHLY FEES - JULY	410-5363-539900	62.02
		201 (E)		INVOICE CLOUD MONTHLY FEES - JULY	610-6902-690300	62.03
		201 (E)		INVOICE CLOUD MONTHLY FEES - JULY	620-8300-840000	62.02
						203.50
08/19/2020	GEN	202 (E)	EMPLOYEE TRUST FUNDS	SEPTEMBER 2020 PREM HEALTH INSURANCE	100-0000-215300	45,878.12
		202 (E)		SEPTEMBER 2020 PREM HEALTH INSURANCE	150-0000-215300	9,131.84
		202 (E)		SEPTEMBER 2020 PREM HEALTH INSURANCE	440-0000-215300	7,379.26
		202 (E)		SEPTEMBER 2020 PREM HEALTH INSURANCE	610-0000-215300	4,201.26
		202 (E)		SEPTEMBER 2020 PREM HEALTH INSURANCE	620-0000-215300	3,816.74
						70,407.22
08/19/2020	GEN	203 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR082120	100-0000-215250	500.00
		203 (E)		RETIREMENT PR082120	150-0000-215250	213.04
		203 (E)		RETIREMENT PR082120	610-0000-215250	100.00
		203 (E)		RETIREMENT PR082120	620-0000-215250	100.00
						913.04
08/19/2020	GEN	204 (E)	PAYROLLDATA.COM	PAYROLL PROCESING FEE PR 8/21/20	100-5111-539900	23.46
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5120-539900	6.70
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5141-539900	20.11
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5142-539900	6.70
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5211-539900	33.51
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5212-539900	36.86
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5213-521900	6.70
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5241-539900	6.70
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5300-539900	36.86
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	100-5670-521900	3.35
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	150-5221-539900	130.72
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	440-5511-539900	77.08
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	610-6920-693000	16.76
		204 (E)		PAYROLL PROCESING FEE PR 8/21/20	620-8400-856000	13.41
						418.92

TOTAL - ALL FUNDS

TOTAL OF 4 CHECKS

71,942.60

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/19/2020	GEN	30403	MINNESOTA LIFE INSURANCE	SEPTEMBER 2020 PREM LIFE INSURANCE	100-0000-215301	1,289.14
		30403		SEPTEMBER 2020 PREM LIFE INSURANCE	150-0000-215301	125.42
		30403		SEPTEMBER 2020 PREM LIFE INSURANCE	440-0000-215301	202.46
		30403		SEPTEMBER 2020 PREM LIFE INSURANCE	610-0000-215301	89.92
		30403		SEPTEMBER 2020 PREM LIFE INSURANCE	620-0000-215301	58.24
						1,765.18
08/19/2020	GEN	30404	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 08/21/20 ACCT 305155	100-0000-215250	2,833.18
		30404		RETIREMENT PR 08/21/20 ACCT 305155	440-0000-215250	465.59
		30404		RETIREMENT PR 08/21/20 ACCT 305155	610-0000-215250	266.60
		30404		RETIREMENT PR 08/21/20 ACCT 305155	620-0000-215250	280.51
						3,845.88
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		5,611.06

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/24/2020	GEN	205 (E)	HASLER MAILING SOLUTIONS	POSTAGE	100-5142-531500	2,500.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		2,500.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/25/2020	GEN	206 (E)	DELTA DENTAL OF WISCONSIN	SEPTEMBER 2020 DENTAL PREMIUMS	100-0000-215304	327.46
08/25/2020	GEN	207 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - AUGUST 2020	100-0000-215200	29,376.50
		207 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	8,409.35
		207 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,069.76
		207 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,224.14
		207 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	2,137.82
						47,217.57
08/25/2020	GEN	30405	AFLAC	ACCOUNT# V1553 AUGUST PREMS	100-0000-215302	312.55
		30405		ACCOUNT# V1553 AUGUST PREMS	150-0000-215302	249.50
		30405		ACCOUNT# V1553 AUGUST PREMS	610-0000-215302	50.76
		30405		ACCOUNT# V1553 AUGUST PREMS	620-0000-215302	50.74
						663.55
08/25/2020	GEN	30406	MUKWONAGO PROFESSIONAL	AUGUST 2020 UNION DUES	150-0000-215500	270.00
08/25/2020	GEN	30407	MUKWONAGO PROFESSIONAL POLICE	AUGUST 2020 POLICE UNION DUES	100-0000-215500	550.00
08/25/2020	GEN	30408	VILLAGE OF MUKWONAGO MRA	AUGUST 2020 FSA	100-0000-215350	2,076.90
		30408		AUGUST 2020 FSA	150-0000-215350	425.38
		30408		AUGUST 2020 FSA	440-0000-215350	23.84
						2,526.12
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		51,554.70

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Approve reallocating funds within the Police Capital Budget to defer the impound garage project and use the funds to replace the dispatch center's roof-top HVAC unit.
From:	Kevin Schmidt
Department:	Police
Presenter:	Police Chief Kevin Schmidt
Date of Committee Action (if required)	September 2, 2020
Date of Village Board Action (if required)	September 16, 2020

Information

Subject:

Approve reallocating funds within the Police Capital Budget to defer the impound garage project and use the funds to replace the dispatch center's roof-top HVAC unit.

Background Information/Rationale:

We have \$50,000 in the capital budget for new siding and roof on the police impound garage. After speaking with DPW Director Bittner, he feels this may not be enough money. His concern is the building was built in 1985. When they pull the siding and roofing off, they may find damage to the wood studs. His recommendation is to tear it down and build a new pole barn. We have included a new impound garage later in the 5 year capital plan.

The heat/air conditioner unit on the north end of the roof has gone out twice this year. The unit was installed in 2000. We spent over \$1800 on the unit in 2016 for a new heat exchanger. This summer so far, we have spent \$400 for Marten's Plumbing and Heating to get the unit working again. However, they advised the unit needs to be replaced. The current unit is drawing more amps than it should. We received a quote of \$ 8,719.00 for a new unit.

Key Issues for Consideration:

The unit supplies heat and air conditioning to the dispatch center.

Fiscal Impact (if any):

Transfer \$ 8,800 from police capital budget to police operating budget.

Requested Action by Committee/Board:

Transfer \$8,800 from the police capital fund for the police impound garage to the police operating budget building repairs and maintenance account.

Attachments

[Martens proposal - roof unit.pdf](#)



Martens Plumbing & Heating, Inc.
117 MacArthur Drive
Mukwonago, WI 53149
ph262-363-7146 fx262-363-2033
www.martensplumbing.com

PROPOSAL

8/22/2020

21953

VILLAGE OF MUKWONAGO POLICE
 DEPARTMENT
 PO BOX 96
 627 ROCHESTER STREET
 MUKWONAGO, WI 53149

(262) 363-6435

Description	
RE: NORTH ROOFTOP HVAC (DISPATCH AREA) WE PROPOSE TO FURNISH AND INSTALL AS LISTED: <ROOFTOP UNIT> BRYANT, 577CNWC24040, 40,000 BTU INPUT HEATING, 2 TON COOLING, 230 V. / 1- PHASE, NATURAL GAS ROOFTOP UNIT ECONOMIZER WARRANTY: 10 YEARS HEAT EXCHANGER / 5 YEARS COMPRESSOR / 1 YEAR PARTS / 1 YEAR LABOR <CURB ADAPTER> CURB ADAPTER - TRANE TO BRYANT SEAL AS NEEDED <SMEAL LIFT> REMOVE EXISTING ROOFTOP UNIT FROM ROOF AND REMOVE FROM SITE LIFT NEW ROOFTOP INTO PLACE <WIRING> CONNECTION TO THE EXISTING: OUTDOOR DISCONNECT OUTLET CONNECTION TO THE EXISTING: THERMOSTAT LINE AND LOW VOLTAGE WIRING NATURAL GAS PIPING ROOF CURB SUPPLY AND RETURN AIR DUCTWORK WITH REGISTERS	



Martens Plumbing & Heating, Inc.
117 MacArthur Drive
Mukwonago, WI 53149
ph262-363-7146 fx262-363-2033
www.martensplumbing.com

PROPOSAL

8/22/2020

21953

VILLAGE OF MUKWONAGO POLICE
DEPARTMENT
PO BOX 96
627 ROCHESTER STREET
MUKWONAGO, WI 53149

(262) 363-6435

Description	
SCOPE: PROTECT ROOF RECOVER REFRIGERANT FROM EXISTING ROOFTOP UNIT DISCONNECT: ROOFTOP UNIT ELECTRICAL WIRING (LINE AND LOW VOLTAGE) NATURAL GAS PIPING REMOVE EXISTING ROOFTOP UNIT FROM SITE INSTALL MATERIAL AS LISTED START AND CHECK OPERATION PERMIT ALLOWANCE.....\$200.00 COMPLETE MATERIAL, PERMIT AND LABOR: TERMS: DUE AT COMPLETION **NO CHARGE FOR 8-12-2020 DATE OF SERVICE UPON ACCEPTANCE...\$200.00 (DOUBLE POLE CONTACTOR REPLACEMENT) DATE _____ ACCEPTED BY _____ DATE _____ ACCEPTED BY _____ MARTENS PLUMBING & HEATING, INC. WE APPRECIATE THE OPPORTUNITY TO QUOTE THIS PROJECT. THANK YOU, JEFF MARTENS	8,719.00



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Finance Committee
Topic:	Record Retention
From:	Diana Dykstra
Department:	Clerk-Treasurer
Presenter:	
Date of Committee Action (if required):	9/2/20
Date of Village Board Action (if required):	9/16/20

Information

Subject: Purchase of Laserfiche Record Retention Program

Background Information/Rationale:

The Village is in need of a true retention system for official records. I was directed immediately upon hire this was a priority.

I have interviewed several companies. We reviewed the current system, the use of a license system, and subscription cloud based system.

We focused our interest to a Cloud Based Document Management System which will allow employees either onsite or offsite to access documents on any device, to monitor, and store original without alteration documents. This would not be restricted to the number of users or licenses as we have had in the past, or require servers and periodic upgrades.

The software itself does not change based on the vendor, but the cost will vary and the vendor needs to be able to provide training and top notch support. This was another trait we felt very strongly about.

We interviewed and worked with MCCI, CT Access, Municode, and General Code. Some continue to offer onsite license programs which require our own servers and maintenance. Some offer varying users from 5-25 authorized users. All of these options were reviewed and we felt it was in the best interest that we are able to provide access to all our staff onsite and offsite, and not restrict ourselves.

I am recommending General Code Corporation's quote for Laserfiche Cloud Document Management System.

This program will also integrate with BSA software which is what we currently use for licenses, finance, cash receipting, invoicing, and building & zoning.

General Code has a new promotion rolling out in September. This is due to the increase in necessity with smaller municipalities under 10,000 in population due to the current environment. This program would provide us up to 100 full users, and includes a public portal for read only access if we wish to use. This system does not require any computer equipment or server for the Village. I additionally verified with our IT personnel this was acceptable for our needs.



I verified with the Finance Director there is room for us to submit this item for reimbursement under the Wisconsin Road to Recovery Grant.

Examples of other communities that use General Code as a vendor for their Laserfiche systems include:

City of Burlington, WI <https://www.burlington-wi.gov/>

Shorewood, WI <https://www.villageofshorewood.org/>

City of Edgerton <https://www.cityofedgerton.com/>.

Key Issues for Consideration:

During periods of unrest in our state, and the need for emergency preparedness, there is nothing more important than securing our data. I feel this is going to be one of the most important advancements we will make this year. If anything ever happens to public buildings or to our computer equipment, our records will continue to be accessible from anywhere. During the Covid crisis and the need to be able to work virtually, if necessary, would also bring this to eligibility for grant funds through Roads to Recovery. Laserfiche does also team up with FEMA for the CARES grant funding should we need to choose that route.

Fiscal Impact (If any):

The cost for this project is \$5,000 per year and will require additional \$3-4,000 in training costs. The exact final cost would depend on the amount of training we require, but more than likely it would be \$3,500. I have placed a "not to exceed" amount to keep us in line with their cost estimates.

Requested Action by Committee/Board:

Request to move forward with the purchase of the Laserfiche Cloud Document Management System from General Code at a cost not to exceed \$10,000, and seek reimbursement from the Roads to Recovery Grant.

Attachments

Laserfiche Cloud Site License for Under 10k Populations

The Laserfiche Cloud site license introduces a straightforward software license that includes a wide variety of features to benefit all departments of the municipality. The General Code package includes document management automation, a public portal to host public records and all training necessary to get started. All of this is hosted on Amazon Web Services, so no internal IT resources are required.

While many features are available, listed below, we start with this base package and provide the training and resources to get you started. As you become more familiar, we can add automation, integrations with 3rd party applications and more.

Laserfiche Cloud Features

Features		Cloud Add-Ons	
Full Users	Up to 100	Quick Fields Complete with Agent	10+
100 GB storage per user	✓	Workflow Bots for Process Automation	1+
Document Management	✓	Public Portal	Unlimited +
Audit Trail	Advanced with Watermarks	Forms Portal	Unlimited +
Direct Share	✓	Participant or Community Users	Can be Purchased
Data Encrypted at Rest	✓	Cloud Integrations	
Automated and Encrypted Backups	✓	Microsoft 365 Integration w/ Co-Editing	✓
Automated Text Extraction (OCR)	✓	Integration with DocuSign	✓
Import Agent with Email Archiving	✓		
Connector	✓		
Surveys	✓		
Records Management	✓		

*As a cloud based system, updates and new features are automatically pushed out, no IT involvement.

General Code Municipal Package

This is a base package General Code has created for municipal governments designed to be a cost effective tool to digitize records, maintain compliance with records retention laws and provide incredible efficiency to save you hours of work each month.

- **Pre-Built Templates & Folder Structure:** Designed to have you up and running from day 1, with the flexibility to design based on your specific needs.
- **Automated File Naming and Storage:** Easily capture digital or paper documents and the system will automatically name and store them in the appropriate folder so you never lose a document. This feature is for Contracts, Meeting Minutes, Property Records and AP Documents.
- **Public Portal:** We will set up a portal so constituents can find certain types of documents online.
- **Expert Training:** You will feel comfortable using the system in the first day.
- **Options:** The Laserfiche Cloud has many options to expand your use of the system as needs arise.

General Code Pricing Options		
Required	Annual Software and Support Cost (3 yr. contract)	\$5,000.00
Required	Initial Training (Document Management & Public Portal)	\$3,500.00
Optional	Module Training	\$150/hr
Optional	Automation Configuration w/ Laserfiche Process Automation Tools	\$175/hr
Optional	Custom Development Work	\$200/hr

Annual Software and Support

The contract is for 3 years with a locked in price of \$5,000 per year, paid annually before the renewal date. This is the only annually recurring cost for the base package and covers all support as well as access to the software, upgrades and new features.

Initial Training

We will train you on the core functionality of Laserfiche, both as an administrator and end user. A complete training list is in the addendum, and the highlights include:

- Document management automation (naming and storing documents automatically)
- Public Portal set up and training to enable specific folders to be accessible to the public.
- Core features like document capture, searching and working with documents.

Module Training

The Laserfiche site license comes with the ability to create online forms and Surveys, use Laserfiche Connector to manipulate data in 3rd party programs, use Quick Fields to capture batches of documents to save time, and much more. Some of these modules are easy to learn in 1-2 hours while others may take 4-6. We will work with you to determine the amount of hours of training you would like before proceeding with any training.

Automation Configuration w/ Laserfiche Process Automation Tools

Tools included with the Laserfiche Cloud include Workflow, Robotic Process Automation, online Forms, and more. We work to understand your process and use the existing tool set to build automation suited specifically to your environment. All projects will be scoped out ahead of time and the hours/price agreed to before beginning the work.

Custom Development Work

Sometimes, custom coding and development work are required to interface with 3rd party systems. We have the expertise to tackle these projects as well.

Addendum: Training

We start with a pre-installation teleconference and technical review with your designated contact person to establish the agenda for the configuration and training. We then provide customized, hands-on training sessions to ensure that your users keep pace with “best practices” and that your Laserfiche system continues to provide your organization with the maximum efficiencies possible. Whether you are a new Laserfiche user or an existing user seeking refresher training, we pride ourselves on maintaining a team of trainers who can relate to users at any level of expertise.

BASIC LASERFICHE CLOUD TRAINING INCLUDES (but not limited to):

Administrative Training:

- User and Groups – Review of:
 - User set up and groups and assigning security rights and privileges
- Fields and Templates (Metadata) – Review of
 - Templates/field setup and field types (including multi-value fields, and dynamic fields)
 - Recycle Bin
- Security – Review of
 - Access rights and folder level permissions
- Audit Trail Review
- Public Portal set up and training
- LF Connector:
 - Installing, configuring and sharing Connector profiles.
- Demonstration on how to use Help Files (context-sensitive)
- Settings

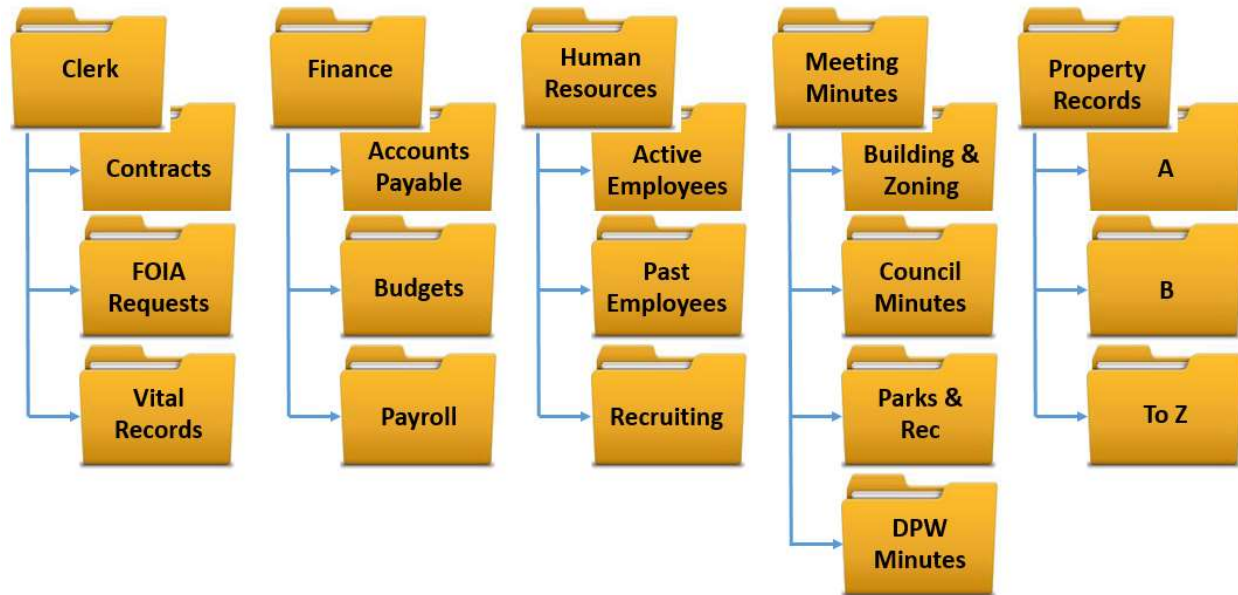
End User Training:

- Laserfiche Repository Overview/Database
- Web Access Interface
 - File Sharing via email
 - Templates and Field Data
 - Copy, cut & paste
 - Importing via Snapshot, Drag and Drop and Scanning
- Document Interface
 - Annotations
- Searching (General and Refined Searches)
- Saved searches
- Microsoft Office Integration

You will also have access to training videos and other resources to help after the initial training.

Addendum: General Code Pre-Configured Items

Pre-Built Folder Structure



Pre-Built Templates to Automate and enhance search ability:

1. AP Documents
 - a. Company Name Text
 - b. AP Document Type List
 - i. Purchase Order, Invoice, Check
 - c. AP Document Date Date
 - d. Invoice Number Text
 - e. PO Number Text
 - f. Check Number Text
 - g. Total \$ Amount Number
2. Meeting Minutes
 - a. Meeting Minute Type List
 - i. Council Minutes, DPW Minutes, Building and Zoning Minutes, Parks and Rec Minutes
 - b. Meeting Date Date
3. Employee File
 - a. First Name Text
 - b. Last Name Text
 - c. Document Type List
 - i. Benefits, Employment Contract, I-9, Medical Records, Onboarding Docs, PTO Requests, W-2
 - d. Social Security Number Text

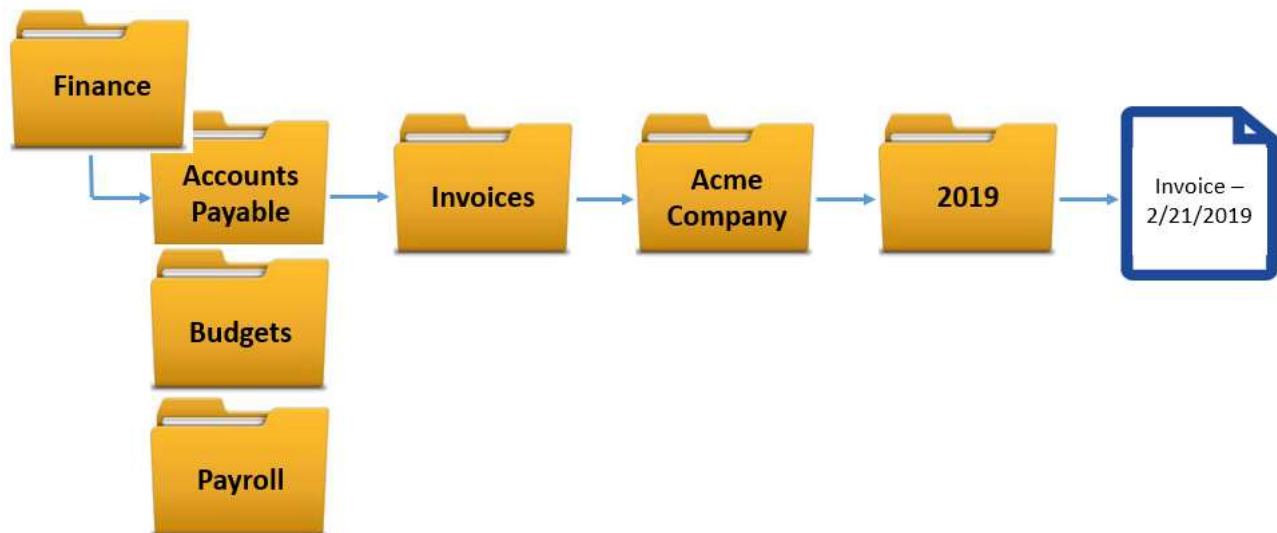
- | | |
|--|------|
| e. Employee Position | List |
| f. Hire Date | Date |
| 4. Property Records | |
| a. Street Number | Text |
| b. Street Name | Text |
| c. Parcel ID | Text |
| d. Property Document Type | List |
| i. Permit, Violation/Complaint, Inspection Report, | |
| 5. Contracts | |
| a. Company/Entity | Text |
| b. Contract Effective Date | Date |
| c. Contract Expiration Date | Date |
| d. Contract Type | Text |

Automated File Naming and Storage

You will be trained to bring documents into the “_Incoming” folder for each of these workflows. Using the Template and Field data, Laserfiche will rename the document, then route it for final storage in the appropriate sub-folder.

1. **Contracts** will be stored in a Vendor Name folder and renamed “*Vendor Name-Contract Type*”.
2. **Meeting Minutes** will be stored in the Department Folder, then a Year folder, and renamed as “*Department Minutes – Date of Meeting*”
3. **Property Records** will be stored in the folder with the first letter of the street name and renamed “*Document Type-Street Number Street Name*”.
4. **AP Documents** will be stored in the Document Type Folder, then Vendor Name Folder, then Year Folder and renamed “*Document Type – Date of Document*”

Example:



Laserfiche Cloud Document Management System



Bryan Fatka
Solutions Account Executive
248-320-3948
BFatka@generalcode.com

**GENERAL
CODE**
CMS Division

LASERFICHE CLOUD LICENSE OVERVIEW

The Laserfiche Cloud license introduces a straightforward software license, hosted storage, technical support and software updates. The licensing option provides a Software as a Service (SaaS) solution hosted on Amazon Web Services.

Laserfiche Cloud Feature Descriptions

Laserfiche Cloud provides a central digital repository accessible from anywhere. With Laserfiche Cloud you can upload, view, and modify content within a streamlined fully responsive web interface. In addition to the central repository, below are some of the great features that come with Laserfiche Cloud.

- **Storage:** Each full user add 100 GB of shared storage to the account.
- **Web Access:** Enables user to access content through a web browser.
- **Microsoft Office Integration:** Integration with Microsoft Office® Suite allows for direct content import as well as indexing capabilities. As a part of this integration, emails and attachments stored in Outlook can be imported to the repository with a single click and auto-indexed with information such as sender, subject, time received, etc.
- **Records Management:** Process records and record folders according to a life cycle, through creation, retrieval, storage, and disposition.
- **Forms:** Create and publish customized e-forms that require no coding or scripting.
- **Business Processes:** Diagram and automate business processes through the process modeler which is based on business process model and notation (BPMN) standards.
- **Import Agent:** Monitors network folders and imports files into the Laserfiche System. Upon import, this utility can perform OCR as well as index and route documents based on the Window's file path or file name.
- **Audit Trail:** Auditing user actions helps to show compliance with legal regulations and contributes to the security of the Laserfiche repository.
- **Laserfiche Connector:** Provides a non-code means for integrating Laserfiche with other applications.
- **Built-In Disaster Recovery:** Documents are backed up 6xs a day with the most recent 3 backups available for a minimum of 14 days.
- **Digital Signatures:** Post signing requests to DocuSign® to sign documents directly from Laserfiche Cloud.

Updates

On a monthly basis Laserfiche adds features and performance enhancements to an existing version of its software known as "updates." Licensee will receive all updates as released.

The *GC Streamline* Cloud Express Package

This is a pre-packaged system General Code has created for municipal governments. This system is designed to be a cost effective tool to digitize records, maintain compliance with Records Retention laws and provide incredible efficiency to save you hours of work each month.

- **Pre-Built Folder Structure:** Designed to have you up and running from day 1 ([see appendix](#)).
- **Pre-Built Templates:** Easily organize your documents with template data similar to an existing metal file cabinet folder structure.
- **Automated File Naming and Storage:** Easily capture digital or paper documents and the system will automatically name them and store them in the appropriate folder so you never lose a document. This feature is for Contracts, Meeting Minutes, Property Records and AP Documents.
- **Expert Training:** You will feel comfortable using the system in the first day.
- **Options:** The Laserfiche Cloud has many options to expand your use of the system as needs arise.

Pre-Installation Teleconference and Technical Review

We will work with your designated contact person to establish the agenda for the configuration and training.

Training Provided

CUSTOMIZED, HANDS-ON-TRAINING

General Code provides practical hands-on training sessions to ensure that your users keep pace with “best practices” and that your Laserfiche system continues to provide your organization with the maximum efficiencies possible. Whether you are a new Laserfiche user or an existing user seeking refresher training, we pride ourselves on maintaining a team of trainers who can relate to users at any level of expertise.

BASIC LASERFICHE CLOUD TRAINING INCLUDES:

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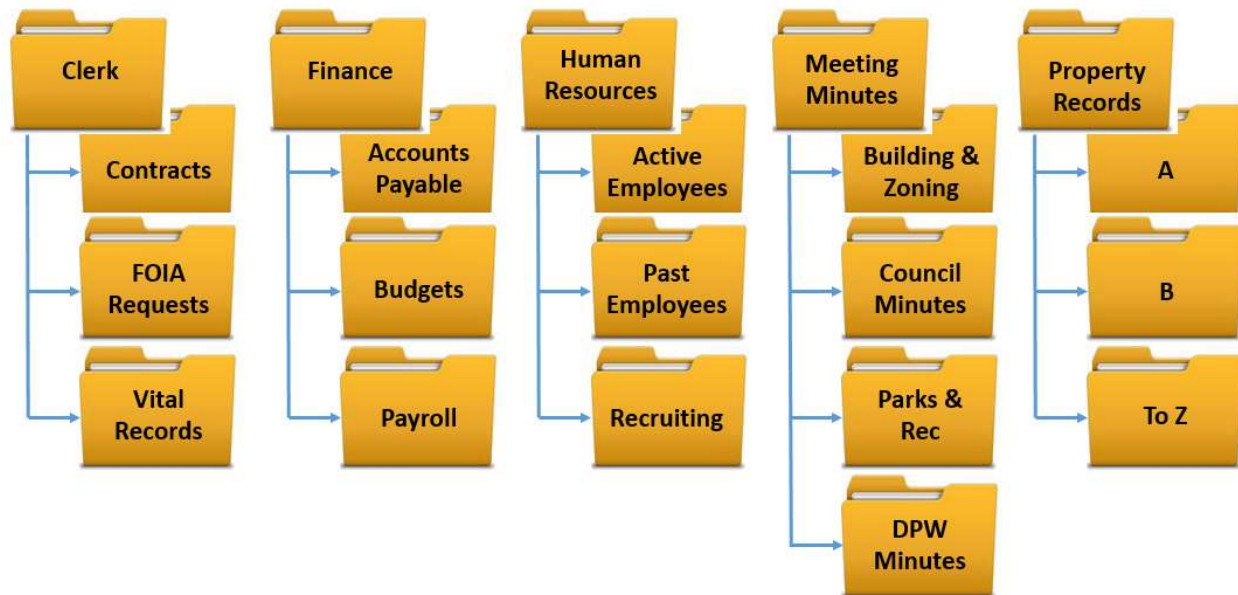
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Pre-Configured Items

Pre-Built Folder Structure



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 - b. Meeting Date Date
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 - i. Benefits, Employment Contract, I-9, Medical Records, Onboarding Docs, PTO Requests, W-2
 - d. Social Security Number Text

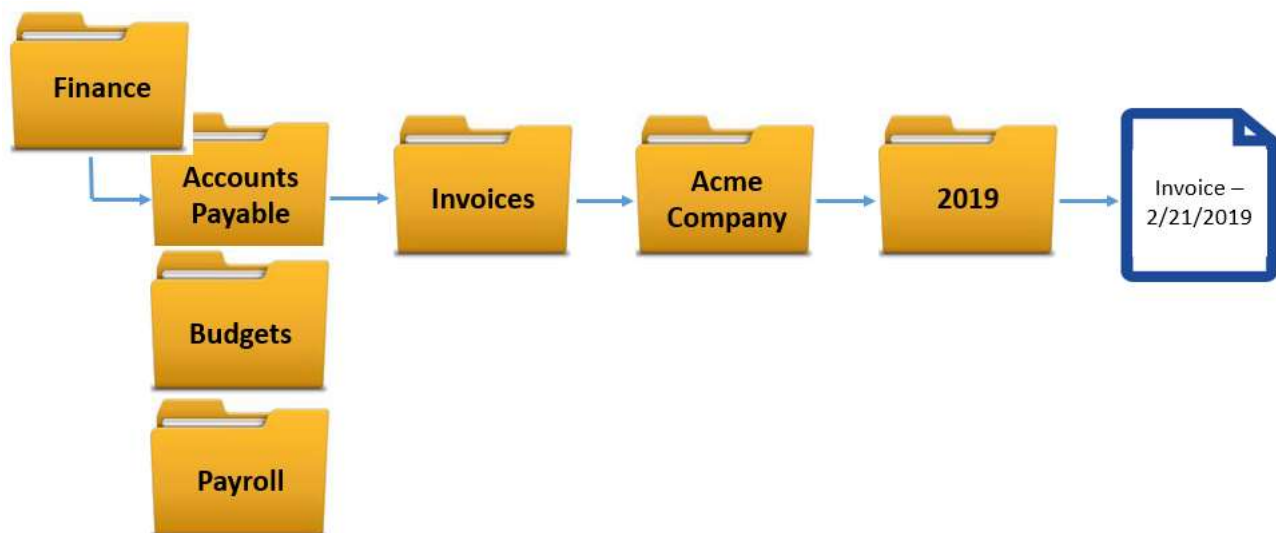
- e. Employee Position List
- f. Hire Date Date
- 4. Property Records
 - a. Street Number Text
 - b. Street Name Text
 - c. Parcel ID Text
 - d. Property Document Type List
 - i. Permit, Violation/Complaint, Inspection Report,
- 5. Contracts
 - a. Company/Entity Text
 - b. Contract Effective Date Date
 - c. Contract Expiration Date Date
 - d. Contract Type Text

Automated File Naming and Storage for Contracts, Meeting Minutes, Property Records and AP Documents

You will be trained to bring documents into the “_Incoming” folder for each of these workflows. Using the Template and Field data, Laserfiche will rename the document, then route it for final storage in the appropriate sub-folder.

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Example:



General Code: The Best Laserfiche Solution Provider for Government

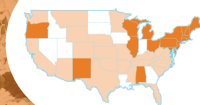
Not all Laserfiche Solution Providers are equal. General Code's added value comes from our experience serving over 2,700 municipal governments. We are experts in organizing information and providing the best tools and solutions for records management and process automation.



Celebrating 55 years of serving local governments
Our primary focus.



A Laserfiche Solution Provider for 20 years
And we are a Platinum Certified Reseller. This credential indicates that we possess an in-depth understanding of ECM solutions and practical applications of Laserfiche to solve government needs.



General Code has more than 400 Public Sector Clients across the U.S.
Including 26 counties, 52 cities, 230 towns and townships, and 72 villages.



A Laserfiche Support Staff of more than 20 People
Installers, trainers, project managers, programmers, helpdesk, technical architects, and solution account executives.



In-depth Understanding of Government Processes...and How to Automate Them
General Code has developed applications to automate Freedom of Information Requests, Accounts Payable, Human Resources, Contract Management, Compliance Tracking, Asset Management, and much more.



Integrations
Our staff is experienced with integrating many applications with Laserfiche to speed content onboarding and access to add value to existing assets. Proven integrations with BS&A, Tyler Munis, New World, JIS, GIS, PACC/PAAM ACT and more.



In Michigan - Avoid RFPs by using the Oakland County G2G Marketplace
"Piggyback" on an established contract. You can avoid issuing an RFP/RFQ, get the best pricing, and expedite the purchasing process.



Government Records Management Experts
We have years of tried-and-true experience working with the published State schedules and requirements and have already incorporated the retention schedules and disposition instructions into Laserfiche for many customers.



User Workshops
We regularly conduct free live, in-person user workshops focused on best practices and region specific information. Attendance at these events enhance Laserfiche skills and improve your organization's operational processes.



Project Delivery

We offer the best practices for delivering, implementing, and integrating your Laserfiche installation. Our full-service approach includes:

- Consulting
- Solution Architecture Review
- Project Management
- Integration Development
- Data Conversions
- Programming
- Workflow Development
- eForm Development
- Records Management Deployment
- Off-Hours Upgrades
- Grant Writing Support



Training

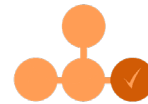
We offer various ways for you and your users to learn more about your Laserfiche system:

- Administration Training
- User Training
- Module Training
- Web Training Videos



Webinars

Log-in to one of our live webinars to learn more about the various applications of our Content Management Solutions for specific roles within organizations.



Laserfiche Certified Professional Program (CPP)

We offer our clients the opportunity to take on-line, step-by-step training courses on setting up, using and optimizing Laserfiche software.



Laserfiche Empower Conference

Empower is the premier Laserfiche conference and largest networking event in the ECM industry. We cover the registration fees for about 20 customers every year to attend this conference in California.



CMS News

You'll receive our e-newsletter that connects you with the latest trends in Content Management.

Bryan Fatka
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**GENERAL
CODE**
Content Management

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Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Committee of the Whole
Topic:	Contract with Civi Tek Consulting for the Zoning Code and Sign Code Rewrite Project
From:	JSW
Department:	Planning & Zoning
Presenter:	TS
Date of Committee Action (if required):	September 2, 2020
Date of Village Board Action (if required):	September 16, 2020

Information

Subject:

Motion to fully fund the contract with Civi Tek Consulting for \$68,800 (lump sum) for the Zoning Code and Sign Code Rewrite Project.

Background Information/Rationale:

The JUDICIAL COMMITTEE on April 1, 2020 recommended approval of award of the Civi Tek Consulting contract in the amount of \$68,800.

The VILLAGE BOARD considered a motion at their meeting on April 15, 2020 to award a contract to Civi Tek Consulting for a zoning code and sign code rewrite. The contract was awarded, but the Board elected to authorize an expenditure of \$14,500 for the sign code portion of the contract and to evaluate the effects of Covid-19 on municipal finances before authorizing the remaining amount of \$54,300.

The VILLAGE BOARD in May authorized a contract amendment in the amount of \$2,100 for the preparation of a code amendment to address matters relating to conditional uses.

The proposed motion will authorize remaining balance of \$54,300, to fully fund the project as set forth in the contract.

Key Issues for Consideration:**Fiscal Impact (If any):**

Funds have been budgeted for this project.

Requested Action by Committee/Board:

Attachments

AGREEMENT BETWEEN VILLAGE OF MUKWONAGO AND CIVI TEK CONSULTING, LLC

This agreement is between the Village of Mukwonago (Client) and Civi Tek Consulting LLC (Consultant) of 610 S Ferry Drive; Lake Mills, Wisconsin; 53551.

Article 1 Description of Services

- A. **Services provided as part of this agreement.** The Consultant will perform the services and submit the deliverables described in Attachment A, attached hereto.
- B. **Additional services.** The scope of services in this agreement is intended to cover services normally required for this type of project. However, occasionally events occur beyond the control of the Consultant or the Client that create a need for additional services. The Consultant and/or Client shall promptly and in a timely manner bring to the attention of the other the potential need to change the scope of services as set forth above. Such a change shall be approved by both parties. Charges for additional services shall be based on the Consultant's wage and expense schedules in effect at the time those services are requested.
- C. **Excluded services.** The following are specifically not included:
1. detailed studies or investigations not specifically provided for in part A of this article
 2. verification or authentication of work supplied to the Consultant by others
 3. collection of additional information at the Client's instruction
- D. **Standard of service.** Consultant agrees to provide those professional services covered by this agreement in accordance with generally accepted standards of its profession.

Article 2 Client's Responsibilities

- A. Client shall perform the following tasks with regard to this project:
- Provide background information and documents as may be required
 - Offer continuous feedback to the project team
 - Review and submit comments on various drafts
 - Participate in working sessions with the project team
 - Provide notices and secure venues for public meetings
 - Give the consultant team a tour of the Village
 - Serve as a liaison between the public and consultant
- B. Client agrees to provide Consultant with all information, surveys, reports, and professional recommendations and any other related items requested by Consultant in order to provide its professional services. Consultant may rely on the accuracy and completeness of these items. Client agrees to provide this information in a timely manner so as not to delay the orderly and sequential progress of Consultant's services.
- C. Client agrees to promptly advise Consultant of any issue that could affect the performance of the Consultant in completing the scope of services.
- D. Client agrees to render decisions in a timely manner so as not to delay the orderly and sequential progress of Consultant's services.

AGREEMENT BETWEEN VILLAGE OF MUKWONAGO AND CIVI TEK CONSULTING, LLC

Article 3 Schedule

Consultant will immediately commence work on this project and shall continue to work on the project consistent with the timeline set forth below. While the Consultant will perform all work accordingly, the Client understands that there may be unforeseen events which may impact the project's timeline. In all circumstances, the Consultant and Client will remain in close communication.

Key Tasks	Month											
	1	2	3	4	5	6	7	8	9-10	11-12	13-14	15-16
1. Public Participation Plan	■											
2. Project Orientation and Kick-off Meeting	■											
3. Continuing Coordination	■	■	■	■	■	■	■	■	■	■	■	■
4. Issue Identification (Project Scoping)	■	■	■									
5. Background Analysis/Evaluation	■	■	■									
6. Annotated Outline			■	■								
7. Preliminary Discussion Draft (Draft 1)				■	■	■	■					
8. Final Discussion Draft (Draft 2)								■	■			
9. Open house									■			
10. Public Hearing Draft (Draft 3)										■		
11. Public Hearing											■	■
12. Code Adoption												■
13. Training												■

To avoid any confusion on the part of residents and property owners, the Consultant will ensure that all documents and materials created over the course of the project are clearly marked as "Draft" or "Proposed." The intent of this is to ensure the public understands that discussed changes to the zoning code will not be adopted until final action is taken by the Village Board.

Article 4 Compensation and Payments

- A. Consultant will complete the project as described herein for a fixed-fee amount of \$68,800.
- B. Consultant shall bill Client once a month for services rendered during that period. Unless otherwise notified, payments will be made payable to Civi Tek Consulting (EIN #20-4424424) and mailed to 610 S. Ferry Drive; Lake Mills, Wisconsin 53551.
- C. All payments are due Consultant upon receipt of invoice. If payments are not made within 45 days from the date of the invoice, Consultant has the right to (1) withhold all work products, (2) stop work on the project until payment is received, (3) modify any agreed upon schedule by extending such deadlines by an amount of time equal to the number of days payment has been delayed past the due date, and (4) charge an additional amount (i.e., above and beyond any agreed upon not-to-exceed limits or other contract amounts) required to prepare additional notices, letters, and related accounting documents. Invoices not paid within 60 days will be subject to an additional late fee of 1 percent per month of the unpaid balance.

AGREEMENT BETWEEN VILLAGE OF MUKWONAGO AND CIVI TEK CONSULTING, LLC

Article 5 Termination

In the event of termination by Client for other than breach by Consultant, Consultant shall be entitled to payment for all services rendered and expenses incurred prior to the date of termination.

Article 6 Dispute Resolution

Client and Consultant agree to mediate claims or disputes arising out of or relating to this agreement before initiating litigation. The mediation shall be conducted by a mediation service acceptable to both parties pursuant to such rules and terms agreeable to both parties. A party shall make a demand for mediation within a reasonable time after a claim or dispute arises, and the parties agree to mediate in good faith. In no event shall any demand for mediation be made after such claim or dispute would be barred by applicable law. Mediation fees shall be shared equally.

Article 7 Use and Ownership of Consultant's Documents

Upon completion of this project or termination, and upon payment due Consultant, all work products shall become the property of the Client, with the exception of any web services used for hosting the zoning code and/or sign code.

Article 8 Miscellaneous Provisions

- A. This agreement is governed by the law of the state in which the project is located.
- B. This agreement is the entire and integrated agreement between Client and Consultant and supersedes all prior negotiations, statements or agreements, either written or oral. The parties may amend this agreement only by a written instrument signed by both Client and Consultant.
- C. In the event that any term or provision of this agreement is found to be unenforceable or invalid for any reason, the remainder of this agreement shall continue in full force and effect, and the parties agree that any unenforceable or invalid term or provision shall be amended to the minimum extent required to make such term or provision enforceable and valid.
- D. Neither Client nor Consultant shall assign this agreement without the written consent of the other.
- E. Client and Consultant waive consequential damages for any claims, disputes or other matters in question arising out of or relating to this agreement. Consultant's waiver of consequential damages, however, is contingent upon the Client requiring contractor and its subcontractors to waive all consequential damages against Consultant for claims, disputes or other matters in question arising out of or relating to the project.
- F. Nothing in this agreement shall create a contractual relationship for the benefit of any third party.
- G. With the approval of the Client, Consultant may include descriptions, including graphics, of the project in its promotional and professional materials, including professional resumes and proposals to other municipalities.
- H. Client understands that the Consultant may use subconsultants to perform various parts of the work. Consultant is responsible for all work prepared by the subconsultant. The subconsultants include the following:

1. Attorney John Macy (Arenz, Molter, Macy, Riffle, & Larson, S.C.) for legal review

AGREEMENT BETWEEN VILLAGE OF MUKWONAGO AND CIVI TEK CONSULTING, LLC

2. Nicholas Zukaуска for illustrations and related graphics
3. Geographic Marketing Advantage (Todd Niedermeyer) for GIS and related mapping

In the event, Consultant wishes to work with any other subconsultants (not listed above), Consultant shall obtain the approval of the Client.

- I. Notwithstanding any other clause written herein, Consultant understands and agrees that the Village is a municipal entity and therefore, is subject to the Wisconsin Public Records Law. Wisconsin Statute Sec. 19.36(3) requires governmental entities to make available for inspection and copying any records produced or collected under a contract entered into by the municipal entity to the same extent as if the record were maintained by the municipality. Therefore, in the event there is a request for any of the documentation pertaining to this agreement, the Consultant shall provide the information as requested and charge no more than the cost to copy said information.
- J. Consultant agrees to indemnify and hold harmless the Client as and against any and all claims, demands, actions or causes of action, including actual attorney fees, which may arise from the Consultant's performance of the terms and conditions of this agreement.
- K. In the event the Consultant misappropriates a trademark and/or copyright as part of this project, the Consultant hereby indemnifies the Client of any resulting claims.
- L. As set forth in the attached scope of services, the Consultant will update the Village's existing ZoningHub site with the applicable parts of the adopted zoning/sign code. The Client is responsible for the annual subscription cost, and has the ability to not renew such subscription at its discretion.

Article 9 Authorization and Date of Agreement

This agreement will become effective when signed by both parties on the date of the last signature.

Consultant

Civi Tek Consulting, LLC



Tim Schwecke, AICP

03-20-2020

Date

Client

Village of Mukwonago

Name and Title

Date

Attachment A. Scope of Services and Deliverables

Scope of Services

Task 1 – Public Participation Plan

We will develop a public participation plan that describes the ways in which the public and others will be involved in the preparation, review, and adoption of the zoning ordinance. This plan needs to be realistic and solicit public input in cost-effective and meaningful ways.

Deliverables: Public participation plan for Village review and approval.

Task 2 – Project Orientation and Kick-off Meeting

At the onset of the project we will conduct an orientation and kick-off meeting with Village staff, the Plan Commission, and others. Our intent is to confirm the goals of the project, review the timeline for the project, and to identify specific issues the project will need to address.

Deliverables: All required meeting materials, visual presentations, or any other resources or materials.

Meetings: One meeting

Task 3 – Continuing Coordination. We will maintain constant contact with Village staff and others throughout the process to ensure the project is moving forward consistent with the adopted timeline and resolve any issues that arise during the project. We will provide regular updates and maintain regular contact.

Task 4 – Issue Identification (Project Scoping)

In this task, we will actively solicit input from a wide variety of people and groups regarding current zoning code requirements, administration procedures, zoning code deficiencies, suggested changes and implementation procedures.

4.1 – Stakeholder Listening Sessions. We will conduct confidential listening sessions with key stakeholders, which could include elected and appointed officials, department staff, and representatives of civic organizations, the local chamber of commerce, business groups, neighborhood groups, and the like. We will work with you to identify a list of potential participants.

4.2 – Scoping Session with Village Staff. In this subtask, we will meet with Village staff to identify issues and concerns they may have regarding the code rewrite.

4.3 – General Scoping Session. The consultant team will conduct a workshop for the Plan Commission, and other invited participants to identify issues the new zoning code should address in new or different ways. After that initial exercise, we will work with the workshop participants to identify and evaluate alternative solutions to the key issues. The purpose of this exercise is to develop consensus on what needs to be addressed in the rewrite and sufficient direction to begin drafting the zoning ordinance.

Deliverables: (1) All required meeting materials; (2) one original and 25 copies of a draft and final memorandum summarizing input received during this task; and (3) electronic files (Microsoft Word and PDF) of the draft and final memorandum.

Meetings: Eight stakeholder listening sessions, one work session with Village staff, and one meeting for the general scoping session.

Task 5 – Background Analysis/Evaluation

5.1 – Review of Comprehensive Plan and other Plans. We will review the Village's adopted comprehensive plan to determine the extent to which the current zoning code conforms to the Village's plan and analyze and document where it does not conform. For those areas of conflict or potential conflict, recommended alternative solutions are sought. Part of this analysis will include the review of the Village's current zoning map to identify areas where there is an inconsistency between the zoning district designation and the desired future land use as recommended in the plans. Part of the following tasks will include proposed "up zonings" and "down zonings" to better conform. Finally, the project team will review the Village's comprehensive plan to determine whether there are regulatory frameworks that would help implement those plans.

5.2 – Review of other Municipal Ordinances. We review other Village regulations (e.g., subdivision and platting, historic preservation, building, utilities and others) to identify potential inconsistencies and gaps. There is a large interest in reviewing other Village regulations pertaining to Planned Unit Developments and finding models which may streamline, as much as possible, the review procedures and timeline to find a process which simplifies the process. The overall intent is to ensure consistency and integration. Recommendations will be provided to address any deficiencies identified in this step.

5.3 – Field Study. The consultant team will complete an on-the-ground visual assessment of the Village to fully understand current land uses and development patterns. It is anticipated that Village staff or another person will take the consultant team on a tour to assist with this task.

5.4 – Review Land Use Decisions Made Under the Existing Code. We will work with Village staff to review a number of recent development projects that were relatively controversial, did not proceed efficiently through the development review process, faced a legal challenge or threats of a legal challenge, or resulted in an undesirable end product. The intent of this task is to identify areas where the current zoning code functions well and where the new code needs to do things differently.

Deliverables: (1) one original and 25 copies of the report and (2) electronic (PDF) file of report.

Meetings: One meeting with the Plan Commission is anticipated to review the written report.

Task 7 – Annotated Outline

We will identify and evaluate new zoning concepts and approaches for potential inclusion in the draft zoning code, with special attention given to addressing the project objectives and the results of the issue identification and zoning code analysis tasks previously described. Based on this information, we will prepare an annotated outline that includes a chapter-by-chapter description of the proposed new zoning code, an overview of the proposed structure and substance of the new zoning code, a discussion of zoning options, and a commentary explaining the rationale for the recommended approach to drafting the zoning code. The annotated outline will include examples of how the new zoning code would be used to implement the recommendations of the comprehensive plan, overlay districts, and neighborhood plans, if any.

The proposed annotated outline will be submitted to Village staff, the Plan Commission, and other Village boards and commissions as deemed appropriate by the Village and others for review and comment. After obtaining general agreement on the contents of the initial draft of the annotated outline, we will prepare a final annotated outline, based on the comments received.

Deliverables: (1) All required meeting materials; (2) one original and 25 copies of the annotated outline; and (3) electronic (PDF) files of all documents.

Meetings: One meeting with the Plan Commission is anticipated to review the annotated outline and solicit feedback.

Task 7 – Preliminary Discussion Draft of Zoning Code (Draft 1)

We will prepare a discussion draft of the zoning code based on the final annotated outline. The new zoning code will be organized into logical topics, which will help create a user-friendly code. The code will include extensive use of graphics, tables, flow charts, matrices, and other methods for facilitating easy use and understanding of the zoning code.

The discussion draft will be presented in distinct modules that will permit easy review. As part of this task, we will evaluate, test, and revise the discussion draft.

Deliverables: (1) All required meeting materials; (2) one original and 20 copies of the preliminary discussion draft of the zoning code; (3) an electronic (PDF) file of the preliminary discussion draft of the zoning code; and (4) an electronic file (ArcGIS) of the zoning map.

Meetings: Five meetings with the Plan Commission are anticipated to review the preliminary discussion draft.

Task 8 – Final Discussion Draft of Zoning Code (Draft 2)

Based on input received from Village staff and Plan Commission, a final draft of the zoning code will be prepared. This draft will be widely distributed to the public for review and comment. Various public meetings will be held to solicit input from the general public, stakeholders, and others.

Deliverables: (1) All required meeting materials; (2) one original and 20 copies of the final discussion draft zoning code text; (3) an electronic (PDF) file of the final discussion draft zoning code text; and (4) and electronic file of zoning map.

Meetings: One meeting is anticipated

Task 9 – Open House

An open house will be held to create an informal setting for residents and others to learn more about the zoning code and to offer their suggestions and comments. Poster sessions will be used to describe the code and what it is intended to accomplish. A formal presentation may be given to highlight the key aspects of the proposed code. Comments collected from this session will be organized and submitted to the Plan Commission for review and consideration. At this point, we would suggest that the open house be held on a weekday from late afternoon into the evening hours to fit the schedule of more residents. Residents tend to like this format because they are able to focus in on those areas that interest them and have their questions answered quickly and efficiently.

Deliverables: All required meeting materials, visual presentations, or any other resources or materials.

Meetings: Open house

Task 10 – Public Hearing Draft Zoning Code (Draft 3)

In this step, we will prepare a public hearing draft zoning code and map based on input from the previous steps. In addition, we will prepare an executive summary explaining the public hearing draft and map and changes from the discussion draft and map. The executive summary will be distributed to the general public and the media prior to the public hearing.

Deliverables: (1) One original and 20 copies of the public hearing draft of the zoning code; (2) one original and 20 copies of the public hearing draft zoning code executive summary; (3) electronic (PDF) file of the public hearing draft zoning code and executive summary; and (4) electronic file of the public hearing draft zoning code map.

Meetings: One work session with the Plan Commission

Task 11 – Public Hearing

The consultant team will attend the public hearing at which time the public hearing draft of the proposed zoning code and map will be presented and public input accepted. We will give a presentation regarding the project, explain the proposal, and respond to questions.

Deliverables: None anticipated

Meetings: One public meeting is anticipated

Task 12 – Code Adoption

Civi Tek will attend a Village Board meeting to present the consensus zoning code and map, as recommended by the Plan Commission.

Deliverables: (1) One reproducible copy of the adopted zoning code; (2) an electronic file of the adopted zoning code; and (3) electronic file of the adopted zoning code map in a format acceptable to the Village.

Meetings: One meeting is anticipated.

Task 13 – Training

We will conduct a training session for the staff (up to 15 hours) and also the Plan Commission (up to 10 hours) with the goal of giving staff and commissioners a working knowledge of the code and administrative requirements. The actual number of hours allocated to each will be determined by the Plan Commission in consultation with staff.

Meetings: Up to two work sessions with staff and up to two meetings with the Plan Commission, depending on absences or need to accommodate schedules.

Deliverables

1 – Application Forms. For each of the various types of development review, we will prepare an application form that asks for the type of information required by the zoning code. These will include examples such as for wetland setback variance application forms, tree removal permit application forms and all associated forms to accomplish the mandated Zoning code inclusions. To complete this task, we will work with the Village's current online application provider, BSA Software, to ensure the proposed applications mirror the online applications and changes are completed to reflect the applications created by the consultant.

2 – Sample Documents. Zoning codes often refer to various documents that may be used or that are required. We will provide samples of each. These may include cross-access agreement, shared parking agreement, letter of credit, flooding easement, and more resulting from the outcome of the Scope of Services and resultant code provisions.

3 – Style Guide. One of the reasons many zoning codes read differently over time is that drafting rules (e.g., word usage and capitalization, etc.) are not followed when amendments are made. To help minimize this tendency, we will provide you with a style guide that we used in writing the code. Ideally, this style guide would be referred to when amendatory ordinances are drafted in the future.

4 – Inventory of Nonconformities. Although one of the goals of drafting a new zoning code is to avoid creating nonconformities, it is inevitable that some nonconforming situations may arise. It is important to document known nonconformities as soon as they are discovered. For this task, we will create a database of nonconformities. Data will be derived from existing sources of information, GIS analysis, and information discovered during the public participation process. Once this task is complete, Village staff will then be able to add new records to the database and revise existing records.

5 – Permanent Zoning Code Website

Once the Village Board adopts the zoning code, we will create a permanent ZoningHub website.

6 – Interactive Sign Code

As an additional feature, the essential elements of the Village's new sign code (i.e., what's allowed where) will be integrated into the Village's ZoningHub website. It will be map-based and fully interactive. That means a person will be able to get zoning details **AND** sign code requirements in the same easy-to-use interface.

7 – Digital File

Upon adoption of the final zoning/sign code, the Consultant will provide a digital file of the entire code to the Client, which can be sent to Municode for codification.



Committee/Board:	Finance Committee
Topic:	Video & Audio Technology Upgrades
From:	Diana Dykstra
Department:	Clerk-Treasurer
Presenter:	Diana Dykstra
Date of Committee Action (if required):	9/2/20
Date of Village Board Action (if required):	9/16/20

Information

Subject: Video and Audio Technology Upgrades Discussion

Background Information/Rationale:

There have been many questions posed to me regarding the ability for the village to video tape meetings as well and produce quality sound and technology for electronic participation.

With the recent pandemic, it has become even more important to have a profound digital presence. We need to be thinking of alternate methods of citizen engagement, without causing more staff time. Our agenda management software company Granicus has a product for Government Transparency Suite which includes Live Streaming of meetings which would integrate with on our web site, and an archival of those videos to be posted similar to our minutes.

The purchase of the required A/V equipment and subscription of three years to provide streaming is estimated to have a flat cost of \$16,700. We would need to add about \$1,500 to this for incidental wiring, possible electrician to install receptacle or mounting.

After the three years, the annual cost would be the subscription to be budgeted in the operations budget at around \$4,400.

Some sample of the types of other Wisconsin Communities that use this service include the below:

Waukesha, WI http://waukesha.granicus.com/MediaPlayer.php?view_id=1&clip_id=3842

Greenville, WI: https://greenvillewi.granicus.com/player/clip/329?view_id=1&redirect=true

Janesville, WI: https://janesville.granicus.com/player/clip/2892?view_id=5&redirect=true

Milwaukee, WI: http://milwaukee.granicus.com/MediaPlayer.php?view_id=2&clip_id=2385

Audio and Visual upgrades for the Board meetings can be reimbursable under the Roads to Recovery or the CARES grant funds. That would mean it is possible we could get reimbursed for 100%. This is not an automatic, but I did confirm with the Finance Director we have some room to submit for additional funds.

My question to the Board is if this is an upgrade is something you want to pursue prior to budget time and request a transfer of funds now, or if you feel this should just be something we include in the 2021 Capital Budget Program.



Key Issues for Consideration: The Board should determine if this upgrade should take place prior to 2021, even if it is not possible to be reimbursed through the grant.

Fiscal Impact (If any): If the funds are reimbursed, then it would be no impact. If the funds are budgeted for 2021 or not reimbursed the impact would be estimated at \$17,700.

Requested Action by Committee/Board:

Determine if this is a project to pursue immediately and seek reimbursement under the Roads to Recovery Grant, or move forward to inclusion in the 2021 Annual Budget.

Attachments

Granicus Proposal for Mukwonago WI

Granicus Contact

Name: Brian Szymanski

Phone: 612-296-6308

Email: brian.szymanski@granicus.com

Proposal Details

Quote Number: Q-97624

Prepared On: 9/9/2020

Valid Through: 9/30/2020

Pricing

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Currency: USD

Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

One-Time Fees

Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Government Transparency - Setup & Configuration	Up Front	1 Each	\$0.00
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	Upon Delivery	1 Each	\$3,500.00
Granicus Video - Online Training	Upon Delivery	6 Hours	\$0.00
Open Platform - Setup and Configuration	Up Front	1 Hours	\$0.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	\$875.00
US Shipping Charge C - Large Item	Upon Delivery	1 Each	\$125.00
SUBTOTAL:			\$4,500.00

Annual Fees for New Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
Government Transparency Suite	Annual	1 Each	\$2,568.00
SUBTOTAL:			\$3,768.00

Annual Fees for New Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
Open Platform Suite	Annual	1 Each	\$0.00
Granicus Encoding Appliance Software (GT)	Annual	1 Each	\$1,200.00
SUBTOTAL:			\$3,768.00

Remaining Period(s)		
Solution(s)	Year 2	Year 3
Government Transparency Suite	\$2,747.76	\$2,940.10
Open Platform Suite	\$0.00	\$0.00
Granicus Encoding Appliance Software (GT)	\$1,284.00	\$1,373.88
SUBTOTAL:	\$4,031.76	\$4,313.98

Product Descriptions

Name	Description
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, and indexing of events.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/ documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Government Transparency - Setup & Configuration	Setup and Configuration for Government Transparency Suite includes implementation of: - Up to one (1) View Page and Player template - Up to one (1) Live Manager configuration
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	AMAX Encoder with Osprey SDI Card. Used to pass commands and data from LiveManager that include Start/Stop of webcast, indexing, and document display. Also serves to distribute video and captions to be distributed to the CDN or Performance Accelerator.
Granicus Video - Online Training	Granicus Video - Online Training
Open Platform - Setup and Configuration	Setup and configuration for Open Platform
Granicus Encoding Appliance Software (GT)	Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.

Product Descriptions	
Name	Description
Granicus Encoding Appliance Hardware - Setup & Config	Remote configuration and deployment of an encoding appliance.
US Shipping Charge C - Large Item	US shipping of a large item

Terms and Conditions

- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Mukwonago WI to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-97624 dated 9/9/2020 are incorporated into this Purchase Order by reference.
- Granicus will provide a three (3) year warranty with respect to required hardware. Within the three (3) year warranty period, Granicus shall repair or replace any required hardware provided directly from Granicus that fails to function properly due to normal wear and tear, defective workmanship, or defective materials.
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Billing Information

Name:

Phone:

Email:

Address:

Mukwonago WI

Signature:

Name:

Title:

Date:

Video

Increase openness and build trust around public meetings

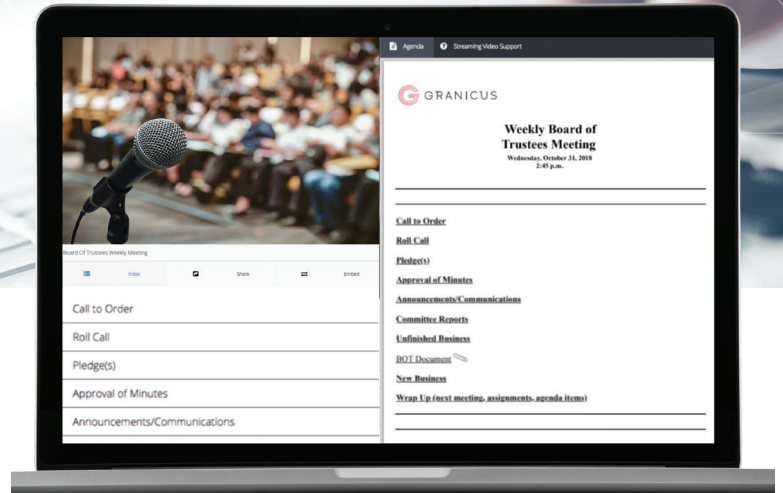
DID YOU KNOW

12,000

unique viewers watch public meetings using Granicus each day?

govMeetings Video Advantages

- Streaming up time of 99.6% (live and archived)
- Most trusted government streaming solution: over 100,000 meetings supported annually
- Industry-leading customer support, specializing exclusively in government
- Proactive system monitoring identifies and resolves streaming issues quickly
- Integrates with govMeetings agenda management, minutes annotation, live voting, and paperless agenda software



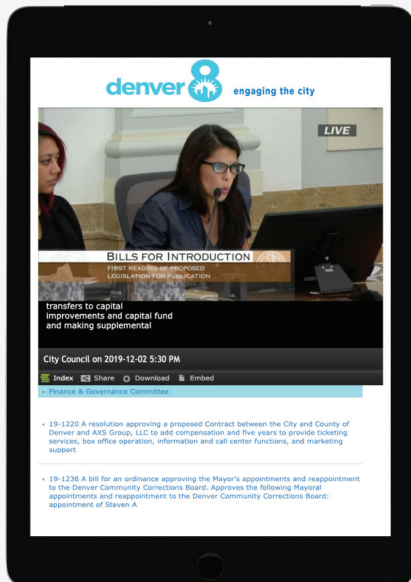
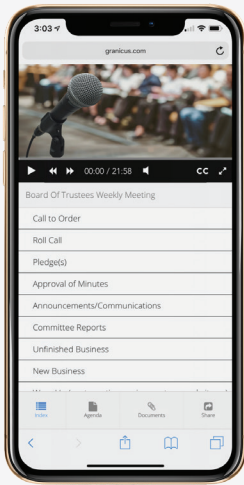
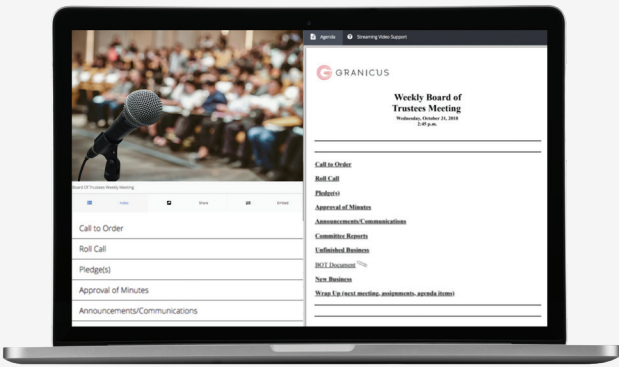
Live and On-Demand Streaming Solutions for Government

Citizens want to know about policy decisions that affect their lives, and understand how their tax dollars are being spent. But for many, going to city hall isn't an option. Instead, those who can't attend in person look for opportunities to engage in public meetings online.

Don't be fooled by free streaming services that suffer from lackluster civic engagement and unreliable ADA accessibility. Local governments trust Granicus for purpose-built solutions that enable public access to legislative information.

What If You Could...

- ✓ **Increase participation in the legislative process** by providing an engaging online meeting experience?
- ✓ **Reduce phone calls into the clerks office** by providing an easy way for citizens to find what they need?
- ✓ **Build trust with the public** by providing a transparent, verifiable recording of meetings?
- ✓ **Identify topics citizens care most about** by measuring viewership?



With govMeetings Video You Can...

Improve openness and build public trust

- Publish a comprehensive public record—including videos that are easily navigated with hyperlinked agendas and minutes.
- Easily provide a verbatim meeting record without the need for long-form minutes.
- Deliver a seamless virtual meeting experience to citizens with purpose-built video player technology.
- Empower citizens to search video by keyword and find the exact point in a meeting video where a topic was discussed.

Increase staff efficiency & easily manage meeting video

- Use simple, powerful media management tools that can be used by anyone.
- Manage and distribute unlimited meetings and events—all completely automated.
- Index video during meetings, saving hours of post-production work.
- Option to stream video from a dedicated internal server, eliminating strain on bandwidth.

Reach a broader audience and measure success

- Provide convenient access to live and archived streaming video—from anywhere, on any device.
- Enable Closed Captioning for ADA accessibility.
- Grow your meeting audience and automate meeting and agenda notifications.
- Measure public engagement with in-depth video analytics.
- Enable social media sharing for additional community engagement.

Busy Clerks Choose Granicus



About Granicus: More than 4,200 government agencies use Granicus to modernize their online services, web presence, and communications strategies. We offer seamless digital solutions that help government actively reach, inform, and engage citizens on the first unified civic engagement platform for government.

Resolution 2020 - 42

**A RESOLUTION TO CERTIFY THAT THE VILLAGE
SHALL PROVIDE FOR AND ALLOW THE LIBRARY TO EXPEND
NO LESS THAN THE COUNTY RATE IN THE PRIOR YEAR**

WHEREAS, Wisconsin Statutes Section 43.64 provides that certain municipalities may be exempt from the county library levy, and:

WHEREAS, it is the intention of the Village of Mukwonago, by this Resolution, to provide written notice to the Waukesha County Board that the Village of Mukwonago shall appropriate and allow the Mukwonago Community Library to spend a sum at least equal to an amount set forth in Wisconsin Statutes Section 43.64(2)(b)1&2.

NOW THEREFORE BE IT RESOLVED that the Village Board hereby certifies that it shall authorize an appropriation for the Mukwonago Community Library for the year 2020 in an amount at least equal to the amount as set forth in Wisconsin Statutes Section 43.64(2)(b)1&2.

This action is dated and adopted this 16th day of September, 2020.

Fred H. Winchowky, Village President

Diana A. Dykstra, Village Clerk-Treasurer



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

To: Chief Elected Officials/Administrators in Municipalities with Libraries, Library Directors
From: Karol Kennedy, Bridges Library System Director
Re: Waukesha County Library Tax Exemption Notice
Date: August 17, 2020

Annually Waukesha County sets a special levy for library services. The funds are distributed to the county's public libraries to compensate them for use by non-residents. State law (ss. 43.64(2) Wisc. Statutes) provides that municipalities with libraries may avoid double taxation and exempt themselves from this special levy if they meet certain conditions:

- Exempting library municipalities must levy and expend an amount equal to or greater than the mill rate set by Waukesha County in the preceding year with the exception of joint libraries whose participating municipalities have an alternate option for exempting which is to levy and expend an amount not less than the average of the previous 3 years (ss.43.64 (2)(c)).
- Exempting library communities are required to provide written notification to the county annually.
- The County Code requires that the notification be from the **local governing body** rather than from the clerk alone.
- The County Code also requires a deadline of September 30 so that the County Executive Budget available to supervisors and the general public can properly reflect the county library taxation levels in the Adopted Budget in November.
- Exempting communities must also have a library that meets or exceeds minimum service levels and quality assurance standards (**as revised by the new county library plan and formally adopted by the Waukesha County Board of Supervisors in 2017**) which are certified by the library board. (The libraries have already received their standards certification letters.)

If you would like to exempt your municipality from the Waukesha County library tax, the form (on page 2), ***Request for Exemption from Waukesha County Library Levy 2020 Tax for 2021 Purposes*** must be completed, approved by the Municipality's governing body, signed, and returned to Bridges Library System no later than September 30, 2020. A copy of your adopted municipal ordinance or resolution certifying that your library appropriation meets or exceeds the requirements is also required. Email submission is acceptable as long as the form includes the actual signature.

Thank you for providing library services to our citizens. Strong libraries build strong communities and your commitment to support your library is vital and valued!

**Request for Exemption from Waukesha County Library Levy
2020 Tax for 2021 Purposes**

Name of Community:

Name of library:

We recognize that, pursuant to 43.64 of Wisconsin Statutes, to obtain an exemption from the 2020 county library levy for 2021 purposes, the municipality must certify that during budget year 2021, its library will be provided and be allowed to expend no less than the county library tax rate in the prior year, \$0.245221 per \$1,000 Equalized Value.

In the case of a joint library, an alternate exemption option exists pursuant to ss 43.64 (2) (c). Under this language, each participating municipality in the joint library has the option to certify that during its budget year 2021, the library will be provided and allowed to expend no less than the average of the funding levels of the previous 3 years.

We further recognize that, pursuant to state law, listed funding must be only from municipal sources, not the entire library budget. Reported amounts must exclude fines, fees, and other revenues. Capital expenditures are excluded as well.

I am authorized to certify that the governing body of the municipality has enacted an ordinance or resolution pledging that it will appropriate and allow the library to expend no less than a rate of **\$0.245221** per \$1,000 of the actual state Equalized Value amount for the community that was published by the state on August 14, 2020 or, in the case of a joint library whose municipality may choose this option, that the participating municipality will appropriate and allow the library to expend no less than the average of the funding levels of the previous 3 years.

The community meets its requirement stated above and is therefore eligible for exemption from the 2020 Waukesha County library levy.

Name and Title of Person filling out this form:

Signature

Date

This form, along with a copy of the municipal resolution/ordinance, must be filed no later than September 30, 2020.

Send to:

Bridges Library System

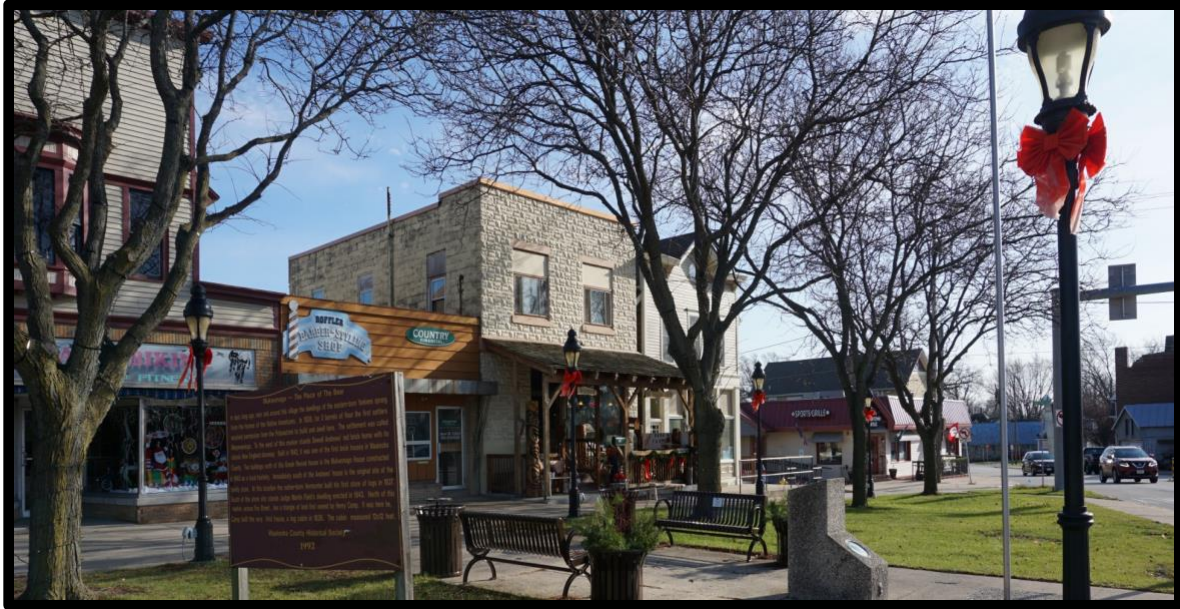
741 N. Grand Avenue, Suite 210

Waukesha, WI 53186

Or email to kkennedy@bridgeslibrarysystem.org

Art Fair at the Square

Sponsored by The Country Porch & Mukwonago Chamber of Commerce



Join us for an Art Fair!

- Saturday, September 19th
- 10:00 am - 4:00 pm
- Located in the heart of downtown Mukwonago - right on the Square!

Details

- Live fine art auction from 3:00 - 4:00 pm at Red Brick Museum grounds
- Auction proceeds to benefit The Red Brick Museum
- Shop the storefronts as well as the various vendor tents
- Come rain or shine

Contact Us

Contact The Country Porch for any questions!
countryporch1@gmail.com
(262)853-1291

Country Porch LLC
MUKWONAGO RED BRICK MUSEUM ART FAIR FUNDRAISER
83 AND CTH 83, Mukwonago, WI 53149
September 19, 2020 10am - 4pm
Plan of Operation

Red Brick Art Fair Plan of Operation

Set-up 8am (roads closed), cleanup 4:01pm- Committed to assisting in opening the roads as quickly as possible

Expecting: 500+ patrons, 20+ vendors, and chamber member businesses to participate

Vendors in 10x10 tents will be set up on Atkinson Street, Mount Olive Church, grounds at Red Brick Museum and village green space which will include a portable toilet with hand sanitizing station

No electricity provided (**The Square Lights only work at dusk **The Flagpole always works)

Road Closures: Atkinson St. on the West (Mt. Olive) & East Side (Badger Burger)

Parking for volunteers and patrons will be included on the Event Map, such as Mt. Olive (following approval), Little Lambs Childcare, & the Public Lot

DPW:

Barricades- Both ends of Atkinson St- west and east sides and parking lot entrance/exit on behind **Two by former Crazy Bear location so folks do not drive up the street the wrong way.

Per Covid-19 regulations from the State of Wisconsin Executive Orders we will incorporate and direct vendors with the following information:

In Addition, until the Covid-19 Regulations are lifted:

Practice social distancing; 6 feet apart. Booths set farther apart.

Social Distancing Signs will be posted.

Vendors will be required to have hand sanitizer at tent.

Please call Barb with any questions (262) 853-1291 or email countryporch1@gmail.com

The Country Porch and Mukwonago Chamber of Commerce Presents:

Art Fair at the Square

Saturday, September 19th, 2020

10:00 am - 4:00 pm

We are offering you a business opportunity to display and sell your fine art at The Square in Mukwonago. Spaces are offered on a first come basis, pending approval. Your application and deposit holds your spot.

Registration fee: \$40/booth

NOTES:

- Vendors may begin setting up at 8:00 am on 9/19 and takedown begins at 4:01 on 9/19.
- No electricity is provided.
- Vendors are responsible for bringing their own tables, chairs, tents and hand sanitizer.
- Each vendor is responsible for their own setup, take down and clean up.

RAFFLE DONATIONS:

- Vendors are encouraged to donate one of their special items for the Red Brick Museum Raffle to be held at 3:00 pm.
- A minimum value of \$50 is requested. 50% of the proceeds will be given to the Red Brick Museum. You may keep the rest or choose to donate 100%.

An email will be sent to confirm your registration. Prior to the event, an email will also be sent with your booth number and parking information.

This event is taking place rain or shine. There are no refunds for any reason.

Art Fair at the Square Vendor Application Form 2020

Registration Fee: \$40/booth

Return Application and check payable to: The Country Porch, 110 Main Street,
Mukwonago, WI 53149
(262) 853-1291

BUSINESS NAME _____

CONTACT PERSON _____ PHONE _____

ADDRESS _____

CITY/STATE/ZIP _____

EMAIL ADDRESS _____

WHAT WILL YOU BE SELLING (please include photos/description) _____

SIGNATURE _____ DATE _____

FF

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 1-29-2020

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce

Mailing Address: 100 Atkinson St City: Mukwonago State: WI Zip: 53149

Phone Number: 262-363-7758 Is the organization a 501(c)3 organization? ☐ YES ☒ NO

Website Address: www.mukwonagochamber.org

Event Contact Person: April Reszka

Mailing Address: Same - City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: 262 751 1651

Email Address: director@.mukwonagochamber.org

EVENT INFORMATION

Name of the Event: Fall Fest Date(s) of the Event: Sept 19, 2020

Event Start Time: 10 AM Event End Time: 4pm Clean up until 5pm

Location of the Event: Village of Mukwonago
Down-town

- A. Will your event take place in a residential neighborhood? If yes, you will be required to notify all adjacent property owners when the event will occur. ☐ YES ☒ NO
- B. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- C. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- D. Generally describe your event and its purpose.

(Attached)

- E. Based on the class definitions found in the manual, what class is your event? ☐ CLASS I ☐ CLASS II
- F. Estimated # of participants: 1,500 Spectators: _____ Vendors: 75

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application. Sons of the American Legion - Chief Schmidt* ☒ YES ☐ NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☐ YES ☒ NO
 If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other
 Hours of amplified music: _____
- I. Please list the number of security staff you will be providing for the event: N/A
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
 If yes, how many? *See plan of operation for DPW assistance
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☒ YES ☐ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☒ YES ☐ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
We will contact John's Disposal for Garbage + Recyclables
*See plan of operation for DPW assistance
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☐ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for an event that includes alcohol, has more than 150 people per day or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required? ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)

April D. Reszka
Signature - Applicant

April D. Reszka Executive Director
Name & Title (PRINT)

1/30/2020
Date

Signature - Applicant

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department: Approved ☐ Denied ☐ Comments: _____			
Fire Department: Approved ☐ Denied ☐ Comments: _____			
Public Works Department: Approved ☐ Denied ☐ Comments: _____			
Village Clerk: Approved ☐ Denied ☐ Comments: _____			
Village Board Approval Date	Village President Signature	Permit #	Issue Date

MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER

100 Atkinson Street, Mukwonago, WI 53149

Fall Fest- September 19, 2020- 10am - 4pm

Plan of Operation

Mukwonago Area of Chamber of Commerce & Tourism Center's Mission Statement:

The Mukwonago Area Chamber of Commerce & Tourism Center is an organization of community focused leaders dedicated to promoting a positive business environment by supporting economic development through networking, educating and promoting our local businesses, as a voice and resource for business, education, agriculture, civic and community organizations throughout the Mukwonago Area.

Fall Fest Plan of Operation

Set-up 8am (roads closed), cleanup 4:01pm- Committed to assisting in opening the roads as quickly as possible

Expecting: 1950+ patrons, 60+ vendors, 50+ chamber member businesses to participate

Four main areas of the Mukwonago Fall Fest:

1. Monster Mash (Fox St.) Concession Stand, Beer Tent, Chili Cook Off, Police & Fire Displays, a few Vendors & Live Music
2. Harvest Hollow (Square) Shopping, Pony Rides, Petting Zoo, Monkey Photos, Children's Activity & Hand Washing Station/Portable Toilet
3. Pumpkin Patch (Atkinson St.) Pumpkin Painting, Children's Activities & a few Vendors
4. Goblin's Glen (Main St.) Live Performances, Crafter & Vender Booths, Laser Tag, & Inflatables

No electricity provided (**The Square Lights only work at dusk **The Flagpole always works)

Road Closures: Fox, Main, & Atkinson St.

Have requested additional Police Coverage (2 Reserve Officers)

Volunteers to be trained as crossing guards (18 and older)

Parking for volunteers and patrons will be included on the Event Map, such as Citizens Bank, Mt. Olive, Little Lambs Childcare, & the Public Lot

DPW:

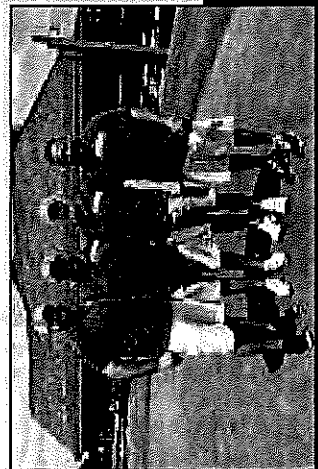
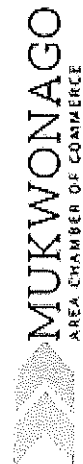
- Barricades- Both ends of Fox St., Main St., Atkinson St.- West, Atkinson St. East (parking lot entrance/exit behind Red Brick). Parking lot behind chamber (2) and gravel driveway Mt. Olive greenspace (1).
- Picnic Tables on Atkinson St. (8) and Fox St. (7)
- Orange Barrels behind chamber office with orange fencing for pumpkins

Garbage & Recycling Cans - will be ordered from John's Disposal (262) 473-4700

Please call April Reszka at the chamber office with any questions (262) 363-7758

Last Updated: 2.4.2020

MUKWONAGO 2020 EVENTS



• **FARMERS' MARKET - Producers Only! Family Friendly!**

WINTER FARMERS' MARKET: 2nd & 4th Saturdays November thru April - 9am-12pm inside the Mukwonago Community Library.
SUMMER FARMERS' MARKET: Wednesdays, May 20th thru October 14th. 2-6pm at Field Park Mukwonago

• **SPRING FLING - April 18th - Chamber's Largest Fundraiser of the Year!** This Annual Chamber event includes a silent and live auction, raffles, entertainment and business networking. Join us for dinner hosted at The Cotton Exchange in Waterford. Open to the public. Registration Required.

• **GOLF EVENT - June 25th - Calling all Golfers!** Come enjoy 18 holes of golf with a cart, includes lunch & dinner. In addition; hole-in-one events, putting competitions, raffles and more. Whether you are an avid golfer, casual golfer, or a first-timer - you won't want to miss this event. Held at Morningstar Golfers Club. Open to the public. Registration required.

• **BALLOONS OVER MUKWONAGO - July 17th thru 19th - A Hot Air Balloon Event!** Bring a lawn chair, sit back & relax with the opportunity to see early morning and evening Hot Air Balloon launches and night glows. Enjoy food trucks, spirits, family fun activities, entertainment & merchandise. Event grounds between Parkview Middle School and Mukwonago Area School District Office.

****ALL BALLOON OPERATIONS ARE WIND AND WEATHER DEPENDENT****

• **FALL FEST - September 19th - Celebrate Fall in Downtown Mukwonago!** Enjoy the village wide celebration visiting many local businesses offering special events. Outdoor festivities including a craft and vendor fair, family friendly activities, chili cook-off and more will line the streets in Downtown Mukwonago (Main St, Fox St, Atkinson St). Grab a bite to eat at one of our food tents or dine-in at one of the local restaurants.

• **MIDNIGHT MAGIC - December 5th - Community Christmas Celebration!** Magic fills Mukwonago with this Village-wide Christmas celebration featuring an Indoor Marketplace at Mukwonago High School (over 150 crafters and vendors), Professional Pictures with Santa, Live Nativity, Horse-Drawn Carriage Rides, Dog Sled Pulls, Santa Train Rides and a Gingerbread House Decorating Contest. A Christmas Parade at 3pm will fill the streets with magic. Finish this memorable day watching a colorful firework display.

• **MAXWELL STREET DAYS FLEA MARKET - June 13 & 14, July 18 & 19, August 15 & 16, September 12 & 13 - Saturday & Sunday from 8am-5pm** Held in Field Park (corner of Hwy 83 & NW/Veterans Way) featuring over 650 sellers. For more details contact: 262-363-1501 maxwellstreetdays.net

To register for Chamber events and for up to date information follow us on Facebook and visit our website at www.mukwonagochamber.org

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 08/14/2020

☐ Town ☒ Village ☐ City of MUKWONAGO

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/26/2020 and ending 09/26/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club ☐ Church ☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☒ Veteran's Organization ☐ Fair Association

(a) Name SON'S OF THE AMERICAN LEGION POST #375

(b) Address 627 E. VETERANS WAY, MUKWONAGO, WI 53149

(Street)

☐ Town ☒ Village ☐ City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President GARY WALTERS

Vice President TIM SPERSTAD & KEVIN SCHMIDT

Secretary LOUIS ANICH

Treasurer _____

(g) Name and address of manager or person in charge of affair: GARY WALTERS, 627 E. VETERANS WAY, MUKWONAGO, WI 53149

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number _____

(b) Lot _____ Block 100 block of Main St and Fox St

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: STREET FESTIVAL DOWNTOWN, 100 BLOCK OF MAIN STREET, 100 BLOCK OF FOX STREET, 100 BLOCK OF ATKINSON STREET

3. Name of Event

(a) List name of the event MUKWONAGO CHAMBER OF COMMERCE FALLFEST

(b) Dates of event 09/26/2020

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

SONS OF AMERICAN LEGION POST #375

(Name of Organization)

Officer [Signature]
(Signature/date)

Officer [Signature]
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 8-13-2020

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Village Complaint Intake Form

A Complainant should be informed:

1. The Village will conduct a prompt investigation into complaints alleged.
2. The information provided will be confidential to the extent practical.

Complainant's Name: _____

Phone: _____ Email: _____

Name of Individual(s) complained against:

Name: _____ Department: _____

Job Title (if known): _____

Describe the conduct or violation alleged (include the rule or policy believed to have been violated):

Date of violation (if applicable): _____

Witnesses to alleged conduct (contact information if available):

Have you taken any other action to address this conduct? Describe below:

Intake Supervisor Name: _____ Date: _____

Signature: _____

COMPLAINT PROCEDURE

1. Policy Purpose

The purpose of this policy is to establish a procedure for submitting complaints. This policy does not apply to complaints of discrimination or harassment which are handled in accordance with the policy on discrimination and harassment. This policy also does not apply to complaints governed by established policies in the police and fire departments. This policy further does not apply to the submission of grievances, defined as an objection to personnel actions concerning *termination*, *discipline*, and *workplace safety*, and outlined at section V.J of the City's Employee Handbook. The purpose of the procedure is to provide a channel of communication to address problems and concerns, while striving to be fair, clear and reasonably accessible.

2. Policy Applicability

This policy provides for the establishment of procedures to deal with allegations concerning the conduct by Employees which violates the rules or policies of the Village, excluding discrimination and harassment, or which adversely affect the Village. Complaints may be submitted by elected officials, employees or members of the public. This policy prohibits retaliation against any individual involved in the complaint procedure, including but not limited to, the complainant, accused or witnesses.

3. Informal Complaints

In cases of minor complaints or questions of departmental or Village operations, a complainant may speak with a supervisor, department head or Village Administrator prior to initiating the formal complaint procedure. For minor complaints the individual receiving the complaint will attempt to answer any questions and concerns without proceeding through the formal complaint procedure. If it is determined that no further investigation is required, the informal complaint will be documented in writing and retained in the same manner as formal complaints.

4. Complaint Procedure

This procedure does not apply to complaints of discrimination or harassment, to complaints governed by other departmental complaint policies or to grievances as defined in the handbook. This procedure applies to all complaints filed by Village Elected Officials, Officers, employees and members of the public concerning the conduct of the Village Administrator and Employees which violates the rules or policies of the Village, excluding discrimination and harassment, or which adversely affects the Village.

Careful investigation and consideration of complaints and due regard for the rights of the persons involved requires a procedure that balances the various interests of all involved. This procedure represents an appropriate balancing of those interests.

Upon receipt of a complaint regarding alleged inappropriate conduct, the Village will proceed consistent with the following procedures:

Allegations Regarding Conduct by Village Employees

1. Any complaint alleging inappropriate conduct by a Village employee should be submitted to a supervisor, department head or the Village Administrator, except in the case that the complaint involves the Village Administrator which shall be processed in accordance with the procedure below. Any employee, supervisor, department head, officer or elected official who receives a complaint under this procedure must forward the complaint to the Village Administrator for investigation. The Village Administrator shall forward a copy of the complaint to the Chair of the Personnel Committee.
2. Allegations contained in a complaint must be reviewed by the Village Administrator or designee who shall have the power and authority to investigate or appoint an investigator and resolve the complaint or, when appropriate, to recommend appropriate action to the Village Board.
3. The investigator (Village Administrator, designee or appointed) will interview the complainant and document the complaint in writing. If the investigator determines further investigation is necessary, the investigation shall proceed.
4. The accused will be informed of the general nature of the complaint. The accused will be provided an opportunity to discuss the complaint with the investigator.
5. The investigator will interview any other individuals and review documentation as deemed necessary.
6. The investigator will retain a written record of the complaint and any interviews conducted or documentation provided.
7. If the investigator is someone other than the Village Administrator, the investigator will issue written findings to the Village Administrator within 10 days. If the Village Administrator is the investigator, the Village Administrator will finalize the investigation report within 10 days.
8. The Village Administrator will take steps necessary to address the findings, including, where appropriate, discipline up to and including termination of employment. Any resolution or discipline, including verbal warning or reprimand, will be documented together with the original complaint and investigative materials and retained by the Village.
9. Except as provided in the grievance procedure, there shall be no appeal of the findings or resolution. Any resolution that results in discipline will be appealable under the grievance procedure.

Allegations Regarding Conduct of Village Administrator

1. Any complaint alleging inappropriate conduct by the Village Administrator should be submitted to the Chair of the Personnel Committee. Any employee, supervisor, department head, officer or elected official who receives a complaint regarding conduct of the Village Administrator must forward the complaint to the Chair of the Personnel Committee for investigation. The Chair of the Personnel Committee shall forward a copy of the complaint to the Village President.
2. Allegations contained in a complaint must be reviewed by the Chair of the Personnel Committee or designee who shall have the power and authority to investigate, or appoint an investigator, and resolve the complaint or, when appropriate, to recommend appropriate action to the Village Board.
3. The investigator will interview the complainant and document the complaint in writing. If the investigator determines further investigation is necessary, the investigation shall proceed.
4. The accused will be informed of the general nature of the complaint. The accused will be provided an opportunity to discuss the complaint with the investigator.
5. The investigator will interview any other individuals and review documentation as deemed necessary.
6. If the complaint remains unresolved following completion of the investigation, the Chair of the Personnel Committee shall submit written findings to the Village Board within 10 days.
7. The Village Board will take steps necessary to address the findings, including, where appropriate, discipline up to and including termination of employment.
8. Except as provided in the grievance procedure, there shall be no appeal of the findings or resolution.

Allegations regarding Elected Officials

Any allegations of misconduct by elected officials should be directed to the Village President.



Committee/Board:	Public Works
Topic:	Well 3 Additional Well Capacity Test
From:	Dave Brown
Department:	Water Utility
Presenter:	Dave Brown
Date of Committee Action (if required):	9/2/2020
Date of Village Board Action (if required):	9/16/2020

Information

Subject:

Well 3 Additional Well Capacity Test

Background Information/Rationale:

During the well rehab. pump test it was discovered that the capacity of the well has significantly improved since it was originally built. The well was originally designed to pump at 900 gpm. During the test it was found that the well has a capacity which exceeds capabilities of the pump used for the rehab. test (1200 gpm+). A larger pump needs to be installed in order to run a pump test that will give us the true current capacity of the well. This brought another problem which is the electrical supply on site was not large enough to run the needed equipment to do the larger pump test. We explored different options to bring in a temporary or permanent service and all wound up being too costly to do for something that may happen 20 or more years down the road depending on the Villages possible growth requirements.

Key Issues for Consideration:

From the capacity study we know that we are at a negative deficit for water supply capabilities. We are planning on correcting this by designing in 2022 and building an HMO plant in 2023 which will allow ample water supply for many years to come at the same time reducing Iron in the system and reducing the Radium levels to comply with the Safe Drinking Water requirements. This will eliminate the need to blend the water to reach those requirements. By not having to blend the water it frees up the full use of all our current wells to be used all at once if needed or give sufficient water supply if one of our larger wells goes down and allow us to meet our capacity needs.

This capacity test will tell us how to size the HMO plant building for the future expansion of the needed equipment when the upsizing of Well 3 would one day be needed.

The end of the day our goal is to supply our customers with a high quality, dependable product for their water needs and this will help assure that capability.

Fiscal Impact (If any):

\$45,000

Requested Action by Committee/Board:



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Make motion to approve the Well 3 additional capacity test for the sum of \$45,000.

Attachments

SUEZ proposal for Well 3 additional capacity test.

May 28, 2020

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Attn: Dave Brown, Utility Director; Chris Epstein, Engineer, Ruekert & Mielke

RE: Mukwonago Well 3 – Additional Well Testing

Dave,

The purpose of this proposal is to provide you information and pricing for the Water Well Solutions service team to perform additional testing of the performance of Well 3.

Procedures:

1. Mobilize to job site with all required equipment to include a 300 HP test motor, pump, and accessories, rented generator, required discharge hose, and trucking equipment.
2. Set 300 HP pump on 8" column pipe to a depth of 560'. The pump is sized to produce 1500 GPM per the request of the customer.
3. Conduct a 72-hour test of the well performance. The conditions of Well 3 will be consistently monitored over the 72-hour period for pumping water levels and water sampling. The results will be provided to the customer and engineer for review.
4. During the testing, the other wells in the area will also be monitored and the results of the static water levels, pumping water levels, and water sampling will be provided to the customer and engineer.
5. Once the testing is completed, the all testing equipment will be removed from the well and the results will be discussed with both the customer and the engineer to determine the next steps for pump selection.

Total Lump Sum: \$45,000

**The total price includes all of the test pumping equipment, labor for the pump installation, testing, and pump removal, test results, and water test sampling. The estimated labor for this portion of the project is 112 hours and is included in the provided price. Should any issues arise during the procedures provided above the test will be stopped and appropriate action will be discussed with both the customer and engineer.*

If there are any questions or anything else that is needed, please don't hesitate to contact me.

Sincerely,



Laura Kerschner
Project Manager
Water | Advanced Solutions
Mobile: (262) 269-9072
Laura.Kerschner@suez.com

August 26, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Orchards of Mukwonago – Addition #2
Letter of Credit Reduction #6

Dear President Winchowky:

To coincide with the acceptance of the public storm sewer and public roadway infrastructure, we've received a request to reduce the current letter of credit for the project. The required lien waivers have been provided and a detailed reduction request has been submitted. I have attached the reduction request which details the respective reductions for each category of work. We have reviewed this request and agree with the requested reduction.

We, therefore, recommend that the current letter of credit for this project, in the amount of \$215,839.80, be reduced to a new value of **\$51,944.28**. This includes a reduction in contingencies as the required 1-year warranty period has expired for other infrastructure that has already been accepted.

We request that this reduction in the letter of credit be made contingent upon completing the required punch list repairs identified by Ruekert & Mielke and Village Staff.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg
Enclosures

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Tim Schwecke, Village of Mukwonago
Joe Bukovich, P.E., Point Real Estate
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



August 7, 2020

Diana Dykstra
Village of Mukwonago Clerk-Treasurer
PO Box 206
440 River Crest Court
Mukwonago, WI 53149

RE: The Orchards of Mukwonago Addition #2
Storm Sewer and Road Acceptance Request
Letter of Credit Reduction #5

Dear Ms. Dykstra:

The final storm sewer adjustments, asphalt binder repair and surface course of asphalt have been completed in The Orchards of Mukwonago Addition No. 2. Please consider this request from the Subdivider for the Village to inspect and accept the storm sewer and road improvements in the subdivision.

In addition, please accept this letter as the Subdivider's request to reduce the letter of credit per the following cost breakdown:

Letter of Credit Balance	\$215,839.80
-Less Requested Reductions-	
Storm Sewer (P&D)	\$16,674.00
Road Paving - binder (P&D)	\$13,608.00
Surface Course (P&D)	\$36,414.00
Street Trees	\$6,496.92
Contingency	<u>\$90,702.60</u>
Total Reduction	\$163,895.52
 Letter of Credit Balance Remaining	 \$51,944.28

Enclosed herewith is a copy of Payne & Dolan's invoice and lien waiver for the binder repair, interim inlets, structure adjustment and surface paving as required to accept the improvements and substantiate the letter of credit reduction. Also enclosed is a letter of credit worksheet which tracks the letter of credit balances. Eight of the 26 lots have street trees planted; the requested street tree reduction is the prorated amount of the letter of credit being held for that item. In addition, the remaining contingency of \$20,856.20, after the requested reduction above, is equal to 20% of the full biofiltration restoration cost (\$16,470.00), storm sewer adjustment cost

previously being held (\$16,674.00), the wedge repair cost previously being held (\$13,608.00) and the full surface course (\$36,414.00) and street tree costs (\$21,115.00).

Please schedule the acceptance and letter of credit reduction for the September public works meeting, as necessary, and Village Board agendas for approval. Please call me at (262) 424-5997 to discuss any questions or concerns you may have. Thank you for your time and consideration of these requests.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Joseph A. Bukovich".

Joseph A. Bukovich, P.E.
Owner's Representative

CC: Jerad Wegner, Ruekert & Mielke

Encs.

<https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago-Orchards Phase 3/Loan/Dykstra Paving & Storm Sewer Acceptance Request LOC Reduction #6 - 8-3-20.docx>

INVOICE

TO: The Orchards of Mukwonago LLC
11600 W Lincoln Avenue
West Allis, WI 53227

DATE: July 31, 2020
PROJECT MANAGER: Dominic Crivello
CUSTOMER #: 815898
INVOICE #: 106038-01

JOB NAME: **Orchards of Mukwonago Repair**

For furnishing the necessary labor, materials and equipment to complete the above named project as follows:

All work completed

TOTAL AMOUNT DUE THIS INVOICE

\$ 141,609.26

DMC

*If you have any questions or concerns on this invoice, please contact me @ 262 888-2955
Thank you.*

Remit To: P.O. Box 781 - Waukesha, WI 53187-0781
262-524-1700 - FAX 262-524-1845

INVOICE DUE NET UPON RECEIPT

PARTIAL WAIVER OF CONSTRUCTION LIEN

§779.05, Wis. Stats.

Date: **August 3, 2020**

1. Claimant's Name: **Payne And Dolan**
Claimant's Address: **N3W23650 Badinger Rd, Waukesha, WI 53187**
2. Property Improved by Contractor's Work (check one):
☒ Street address: **Orchards of Mukwonago**
☐ Legal description attached.
3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

THE ORCHARDS OF MUKWONAGO LLC

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):
☐ The following work: **asphalt paving and related work Orchards of Mukwonago Repair**
Job # 106039-01
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)
(
☒ All Work to date of this Waiver in the amount of: **\$141,609.26**
5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:
(attach additional sheets if necessary)

CONTRACTOR NAME: **PAYNE AND DOLAN**

By: **Doug W. Buth**
(signature)

Authorized Agent's Name: **Doug W Buth**
(print name of person signing above)

Title: **Agent**

Address: **N3W23650 Badinger Rd, Waukesha, WI 53187**

Telephone Number: **262-524-1700**

NOTE: This is a conditional waiver of lien rights in that the validity of this waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

The Orchards of Mukwonago Addition #2 - Letter of Credit

	ITEM	LOC Amount Per		LOC Amount Per		REDUCTION #1	REDUCTION #2	REDUCTION #3	REDUCTION #4	REDUCTION #5	REDUCTION #6		BALANCE
		Dev Agree	Bids								8/3/20		
1	Grading and erosion control	\$ 203,900.00	\$ 226,149.00	\$ 146,429.00	\$ 22,016.00	\$ 57,704.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2	Storm water pond construction	\$ 27,520.00	\$ 27,520.00	\$ 22,016.00	\$ -	\$ 5,504.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3	Biofiltration restoration	\$ 16,470.00	\$ 16,470.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	16,470.00
4	Complete sanitary sewer construction	\$ 192,387.00	\$ 167,261.00	\$ 150,535.00	\$ -	\$ 7,674.00	\$ -	\$ 9,052.00	\$ -	\$ -	\$ -	\$ -	
5	Complete water system construction	\$ 150,639.00	\$ 142,776.00	\$ 128,489.00	\$ 14,287.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
6	Complete storm sewer construction	\$ 156,628.00	\$ 166,740.00	\$ 150,066.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7	Road paving incl. stone base, curb, binder & sidewalk	\$ 217,516.00	\$ 229,526.00	\$ -	\$ 155,250.00	\$ 60,668.00	\$ -	\$ -	\$ -	\$ -	\$ 16,674.00	\$ -	
8	Mutli-use trail grading & utility installation (Inc. in #1)	\$ 18,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,608.00	\$ -	
9	Mutli-use trail paving	\$ 29,156.00	\$ 32,070.00	\$ -	\$ 32,070.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10	Surface course paving (2017)	\$ 40,493.00	\$ 36,414.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,414.00	\$ -	
11	Entrance landscaping	\$ 22,297.00	\$ 22,297.00	\$ -	\$ -	\$ 22,297.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	Street trees	\$ 21,115.00	\$ 21,115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,496.92	\$ -	14,618.08
13	Sanitary sewer repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
14	Binder repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15	Contingency (20%)	\$ 219,324.20	\$ 227,607.00	\$ -	\$ -	\$ 1,137.00	\$ 45,229.80	\$ 69,681.40	\$ 90,702.60	\$ -	\$ -	\$ -	20,856.20
TOTAL		\$ 1,315,945.20	\$ 1,315,945.00	\$ 597,535.00	\$ 223,623.00	\$ 154,984.00	\$ 45,229.80	\$ 78,733.40	\$ 163,895.52	\$ -	\$ -	\$ -	51,944.28

Notes:

Guarantee for improvements expires

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. 2020-47

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO
TO ACCEPT DEDICATION OF PUBLIC STORM SEWER AND PUBLIC
ROADWAY INFRASTRUCTURE FOR THE ORCHARDS
OF MUKWONAGO ADDITION NO. 2**

WHEREAS, the Village's Engineers, Ruekert & Mielke, have advised the Village Board that it performed a punch list inspection on August 20, 2020 for the Orchards of Mukwonago Addition No. 2 Subdivision; and

WHEREAS, Ruekert & Mielke and Village Staff have stated they are satisfied with the work completed and feel the storm sewer and public roadway are ready for acceptance by the Village; and

WHEREAS, there remains some punch list items to be completed as to both the storm sewer and public roadway infrastructure. This acceptance is contingent upon the satisfactory completion of those punch list items; and

WHEREAS, this acceptance of dedication is further contingent upon the Village's receipt of full Lien Waivers from all contractors involved with the construction of the storm sewer and public roadway infrastructure.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago that the Village does hereby accept dedication of the storm sewer and public roadway infrastructure for the Orchards of Mukwonago Addition No. 2, which infrastructure was provided for as part of the Development Agreement between the Village of Mukwonago and the Orchards of Mukwonago, LLC. Said acceptance, however, shall not be issued until Village Staff confirms that all of the punch list items for the storm sewer and public roadway infrastructure have been completed to the satisfaction of the Village Engineer and Village Staff, and that full Lien Waivers have been received from the contractors performing services for the construction of the storm sewer and public roadway infrastructure.

BE IT FURTHER RESOLVED that Village Staff is authorized to execute such other and further documents as may be necessary, and take such other steps as may be necessary to effectuate the intention of these Resolutions.

Adopted this 16th day of September, 2020.

APPROVED:

Attestation:

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

August 26, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Orchards of Mukwonago – Addition #2
Storm Sewer and Roadway Infrastructure Acceptance

Dear President Winchowky:

We performed a punch list inspection on August 20, 2020 for the Orchards of Mukwonago – Addition #2 after the binder was repaired and the surface course was paved in the subdivision. There are a few items that need to be completed, but Ruekert & Mielke and Village Staff are satisfied with the work completed and feel that the storm sewer and public roadway are ready for acceptance by the Village of Mukwonago.

We, therefore, recommend the following to you and the Village Board:

- Acceptance of the Public Storm Sewer Infrastructure contingent upon completion of all punch list items.
- Acceptance of the Public Roadway Infrastructure contingent upon completion of all punch list items.

The required lien waivers for acceptance of the public infrastructure have been received and are attached to this email. I'm also attaching a copy of the letter/punch list that was sent to the Developer.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

Enclosures

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Tim Schwecke, Village of Mukwonago
Joe Bukovich, P.E., Point Real Estate
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

INVOICE

TO: The Orchards of Mukwonago LLC
11600 W Lincoln Avenue
West Allis, WI 53227

DATE: July 31, 2020
PROJECT MANAGER: Dominic Crivello
CUSTOMER #: 815898
INVOICE #: 106038-01

JOB NAME: **Orchards of Mukwonago Repair**

For furnishing the necessary labor, materials and equipment to complete the above named project as follows:

All work completed

TOTAL AMOUNT DUE THIS INVOICE

\$ 141,609.26

DMC

*If you have any questions or concerns on this invoice, please contact me @ 262 888-2955
Thank you.*

Remit To: P.O. Box 781 - Waukesha, WI 53187-0781
262-524-1700 - FAX 262-524-1845

INVOICE DUE NET UPON RECEIPT

PARTIAL WAIVER OF CONSTRUCTION LIEN

§779.05, Wis. Stats.

Date: **August 3, 2020**

1. Claimant's Name: **Payne And Dolan**
Claimant's Address: **N3W23650 Badinger Rd, Waukesha, WI 53187**
2. Property Improved by Contractor's Work (check one):
☒ Street address: **Orchards of Mukwonago**
☐ Legal description attached.
3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

THE ORCHARDS OF MUKWONAGO LLC

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):
☐ The following work: **asphalt paving and related work Orchards of Mukwonago Repair**
Job # 106039-01
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)
(
☒ All Work to date of this Waiver in the amount of: **\$141,609.26**
5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:
(attach additional sheets if necessary)

CONTRACTOR NAME: **PAYNE AND DOLAN**

By: **Doug W. Butth**
(signature)

Authorized Agent's Name: **Doug W Butth**
(print name of person signing above)

Title: **Agent**

Address: **N3W23650 Badinger Rd, Waukesha, WI 53187**

Telephone Number: **262-524-1700**

NOTE: This is a conditional waiver of lien rights in that the validity of this waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

August 24, 2020

Mr. Joe Bukovich, P.E.
Point Real Estate
19000 W. Bluemound Road
Brookfield, WI 53045

Re: Orchards of Mukwonago – Addition #2
Punch List

Dear Mr. Bukovich:

In accordance with your request dated August 10, 2020 to have the storm sewer and pavement infrastructure accepted and the letter of credit reduced for the Orchards of Mukwonago – Addition #2 development in the Village of Mukwonago, a punch list inspection was performed by R&M and Village Staff on August 20, 2020. Those items pertaining to pavement and storm sewer are as follows:

1. Remove debris/clay from behind newly placed concrete at low-point inlets throughout the project site and restore areas.
2. Remove traffic cones and traffic control devices throughout the project site.
3. Clean and remove debris/material from flowline of storm manhole 8.

We will proceed with a recommendation to the Village Board for acceptance of the public street and storm sewer infrastructure. However, please note that our recommendation will be for the acceptance and reduction of the letter of credit to be made contingent on the above items being completed. Please have all these items completed/corrected as soon as you can.

If you have any questions, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

cc: John Weidl, Village of Mukwonago
Diana Dykstra, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Wayne Castle, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

**HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH S.C.**

MARK G. BLUM
THOMAS G. SCHMITZER
LORI J. FABIAN
RONALD E. ENGLISH III
MATTHEW R. GRALINSKI

720 CLINTON STREET
P. O. BOX 766
WAUKESHA, WISCONSIN 53187-0766
TELEPHONE: (262) 549-8181
FACSIMILE: (262) 549-8191
www.hrblawfirm.com

RICHARD S. HIPPENMEYER
(1911-1979)
WILLIAM F. REILLY
(1932-2007)

EMAIL: MGBLUM@HRBLAWFIRM.COM

August 17, 2020

Via Email ONLY

Members of the Village Board
c/o Diana Dykstra
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Super Products – Letter of Credit

Dear Members of the Board:

The Village entered into a Developer Guarantee Agreement with Super Products regarding the sale of land to them in the TID 5 business park. That agreement provided that they would commit to develop the property that was sold to them such that the total assessed value for the property should by January 1, 2021, be not less than \$11 million dollars. As security for that obligation Super Products pledged an irrevocable stand-by letter of credit in the amount of \$1,800,000.00. Pursuant to paragraph 2.4 of the Developers Agreement the Village agreed that the letter of credit would be released upon the earlier of the following:

1. The completion of construction as evidenced by the issuance of an Occupancy Permit by the Village Building Inspector and confirmation by the Village Building Inspector that the work has been completed in accordance with the plans and the Village Build code.
2. Upon its successors and/or assigns payment of real estate taxes on the property totaling \$2,500,000.00 the seller will release the unapplied letter of credit to the buyer and the letter of credit shall be terminated.

Attached to this correspondence is a confirmation from the Village Assessor that the assessed value for the property is \$12,165,000.00 effective January 1, 2020. In addition, I have been advised by the Village Building Inspector that the Occupancy Permit for the premises has been issued. Please see the copies of

Members of the Village Board
Village of Mukwonago
August 14, 2020
Page | 2

those documents attached hereto. As a result, I believe that the letter of credit in the amount of \$1,800,000.00 should be released.

Thank you for your consideration to these comments.

Sincerely,

HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH, S.C.



Mark G. Blum
Village Attorney

MGB/aw
Enc.

cc: John Weidl



VILLAGE OF MUKWONAGO

Office Hours – M-F: 8:00-9:30 am

OCCUPANCY PERMIT INSPECTION REPORT

P: (262) 363-6419 F: (262) 363-6425

Occupancy No..

Date _____

Owner's Name

Address

City

State

Zio

Contractor's Name/Business Name

Address

Qm

State

Zip

Location

Tax Key Number

Inspection Type

Residential Smoke Detector Installed -

Basement

1st Floor

2nd Floor

Other :

AN INSPECTION OF THE ABOVE PROJECT HAS DISCLOSED THE FOLLOWING VIOLATION(S):

Order #	Findings and Requirements
	No non compliance observed at this time of inspections.
	Building 19044
✓	PE-19-0145
✓	PM-19-0033
	P-19063

NOTE: Erosion control procedures necessary to meet the performance standard of the Wisconsin Administrative Code, section Comm. 21.125 shall be met and maintained by the owner until the site has been stabilized. Except for permanent erosion control systems, the owner shall be responsible for dismantling and removing erosion control procedure once the soil on the site is stabilized.

NOTICE OF NON-COMPLIANCE: All cited violations shall be ordered corrected immediately unless an extension of time is granted. Each day that the violation continues after notice shall constitute a separate offense and is subject to remedies and penalties by the authority having jurisdiction. For re-inspection, or information, call (262) 363-6419, Monday-Friday, between 8:00 am and 9:30 am.

Violations Explained to

Date _____

Date Occupancy Issued

Occupancy Denied:

Compliance Date for Repairs:

Permit Fee:

Inspector:

Page

of

WHITE – Contractor/Owner

YELLOW – Inspector

12/13 500

VILLAGE OF MUKWONAGO

P: (262) 363-6419 | F: (262) 363-6425 | Office Hours: Monday-Friday, 8:00 am - 9:30 am

OCCUPANCY PERMIT INSPECTION REPORT

Occupancy No.

Date _____

OWNER's Name:

Mailing Address:**CONTRACTOR's Name:****Mailing Address:**

PROJECT Location:

Inspection Type:

Residential Smoke Detector Installed: ☐ Basement ☐ 1st Floor ☐ 2nd Floor ☐ Other:

Telephone:

State: VA Zip: _____

Telephone:

State: WV

Tax Key #:

AN INSPECTION OF THE ABOVE PROJECT HAS DISCLOSED THE FOLLOWING VIOLATION(S):

Order #	Findings and Requirements
	No non compliance observed at this time of inspections
	Building 19044
	Electrical PE19-0145
	HVAC PM19-0033
	Plumbing 19063

NOTE: Erosion control procedures necessary to meet the performance standard of the Wisconsin Administrative Code, section SPS 321.125 shall be met and maintained by the owner until the site has been stabilized. Except for permanent erosion control systems, the owner shall be responsible for dismantling and removing erosion control procedure once the soil on the site is stabilized.

NOTICE OF NON-COMPLIANCE: All cited violations shall be ordered corrected immediately unless an extension of time is granted. Each day that the violation continues after notice shall constitute a separate offense and is subject to remedies and penalties by the authority having jurisdiction. For re-inspection, or information, call (262) 363-6419, Monday-Friday, between 8:00 am and 9:30 am.

Violations Explained To:

Date:

Date Occupancy Issued:

Date Occupancy Denied:

Compliance Date for Repairs:**Permit Fee:**

Inspector:

Page

of

WHITE – Contractor/Owner

YELLOW – Inspector

5/18 500

This is Task Order No. 2020-09,
consisting of 8 pages
Village of Mukwonago
*Atkinson Street Pump Station Design,
Bidding and Construction Services*

Task Order

In accordance with the Agreement between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated January 29, 2019, Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Atkinson Street Pump Station Design, Bidding and Construction Services
- B. Description: Design, bidding and construction-related engineering services.

The Village Atkinson Street sewage pump station serves a large part of the Village of Mukwonago. It is located on the corner of Atkinson Street and Shore Drive just east of Lower Phantom Lake. The tributary area generally can be described generally as the area west of STH 83 to Lower Phantom Lake and from Lower Phantom Lake north to the Village limits. The pump station is the largest in terms of capacity in the Village collection system. The station pumps the sewage through an approximate 3,600 foot long, 10-inch, TRUSS force main, southeasterly through the Village. The force main discharges to an interceptor sewer just south of the Mukwonago River north of the railroad tracks, northwest of Village Hall.

This critical pump station presently has capacity constraints. In the past, after 3 to 4 inches of rain, both pumps at the station were needed to convey the peak flow rate from the station. In addition, there is significant development planned in the tributary area. This development, coupled with the existing capacity constraints, present the need for an expansion of the pumping station.

R/M evaluated the best way to upgrade the existing pump station to meet the future peak flows. Factors considered were the type of pump station, hydraulics with the existing force main, the need for a second force main, site limitations, and the existing standby generator size.

The Village has expressed an interest in changing the configuration of the pump station from a wet well/dry well type to a submersible type. The Village is concerned about the confined space of the existing lower pump chamber. Entry to the station is through using an approximate 25-foot ladder extending from the access tube down to the chamber floor. The ladder entry and confined space present safety issues for the Village and make maintenance on the pumps, valves, and electronics in the lower chamber more involved. With a submersible station, the confined space would be eliminated.

When the station was first designed in 1981, submersible pump technology was not as developed as it is now. Submersible pumps currently are much more reliable and efficient than they were 40 years ago. In addition, there are better systems for submersible pump retrieval from the lower part of the wet well compared to 40 years ago.

For these reasons, the pump station will be converted to a submersible type.

The projected peak flow rate was determined to be 1,660 gallons per minute. A draft letter report entitled "Atkinson Street Pump Station and Tributary Area Capacity Analysis" outlined the methodology of the flow rate projection. This report is attached to this Task Order. The report is in draft form now because the sanitary sewer flow study will not be concluded for another two months. There is enough information from the study to provide a basis for the conceptual design of the upgraded pump station.

A preliminary submersible pump selection of the future pumps was made. These pumps are more efficient than the existing pumps allowing greater amount of flow to be conveyed from the pump station. The brake horsepower of the new pumps would be sized at 40 Hp at the peak flow rate. This is the same size of the existing pump motors.

TASK ORDER

The new pump motors would be outfitted with variable frequency drives (VFDs). The VFDs allow the speed to change to better match the influent flow rate and extend the pump run times for each cycle.

In addition, the upgraded station will be outfitted with three pumps instead of the two pumps that are provided now. Two of the three pumps operating together will provide the peak flow rate required. With larger pump stations, three pumps provide greater redundancy and operational flexibility compared to two pumps.

The need for a second force main or larger force main was also considered. A new force main is not needed for hydraulic considerations since more efficient pumps were identified. A larger or second force main would help reduce the risk of pressure surges associated with a sudden loss of power at the station due to a lightning strike damaging the controls or loss of utility power. If this were to happen, the water column in the force main can separate and cause pressure surges. The strength of the pressure surge is proportional to velocity in the force main. At velocities above 7 feet per second, the pressure spikes can be significant and cause damage to the force main. The maximum pump flow rate for the 10-inch force main size that corresponds to the 7-feet per second velocity is 1,600 gallons per minute. The existing force main is marginal albeit acceptable from the pressure surge standpoint. It is felt that the identified peak flow rate to the station of 1,660 gpm can be reduced in the future as I/I can be reduced – especially in the collection system south of the station.

A detailed evaluation of the existing force main condition was not conducted. The existing TRUSS pipe is a double-walled pipe with a reinforced lattice system. Lightweight concrete fills the interstitial lattice space. The Village has no indications of structural deficiencies of the force main. The existing force main likely still has at least 20 years of useful life. In the future when the force main is replaced, it should be replaced with a 12-PVC pipe. The present cost of new 12-inch PVC force main for replacements of the existing force main is anticipated to be approximately \$700,000.

Site limitations at the station were another factor that was considered. The existing wet well and dry well are in the right-of-way and the building is an easement. Because of the site constraints, a second wet well sized at 8- feet in diameter, will be provided in the same location as the existing drywell. The proposed second wet well will have a connection pipe to the existing wet well. The two wet wells will operate together to provide the required working volume with the projected peak hour flow. The pipe between the wet wells will have a plug valve to allow each wet well to be isolated for cleaning. The bottom concrete slab that supports the wet well and dry well will be re-used. One wet well will have two submersible pumps and the other wet well will have one submersible pump.

The three pumps will each be connected to 10-inch pipe that will extend up to an insulated and heated valve building at grade adjacent to the wet well. This building will house the check valve and isolation valve for each pump and manifold the three pipes into one pipe that is connected to the existing 10-inch force main. A magnetic flow meter will also be provided in the building. An air release valve will be located at the top of the piping manifold. The drain line from the air release valve will be routed back to a wet well. An easement will be required for the building or the Village will have to purchase a small piece of land just outside the right-of-way at the southeast intersection quadrant.

The standby generator and building across the street will be re-used. A new control panel will be located in the building along with the new pump motor VFDs. Since VFDs can fail in warm conditions, air conditioning will be required in the building to keep the VFDs cool on hot days. The electrical duct bank from the wet well to the building will be re-used. There are enough conduits in the bank for the upgraded pump station.

Figure 2 shows the planned conceptual layout of the upgraded pump station.

TASK ORDER

- 2. Services of Engineer:** The scope for this project includes design, bidding, and construction related services. The scope is provided in the following sections:

A. Design

1. Have meeting with Village to confirm design requirements at the beginning of the project.
2. Coordinate with Village to mark out site utilities. If necessary, coordinate with a private utility locating company to mark out utilities on -site. The Village will pay for private utility location services outside the contract with the Engineer.
3. Survey the site at select locations for utilities, process piping, topography, buildings, structures, fence, pavement, wetlands, and any other features needed for design.
4. Prepare, submit and obtain all permit requirements for design and construction. This includes local permits such as erosion control. It is assumed that wetland permits, a Chapter 30 permit, and a Storm Water Notice of Intent permit will not be necessary.
5. Prepare and submit intermediate (60% complete) design drawings. The drawings will show the size, locations, orientation and details of new facilities in the project scope. The drawings will show the required structural, architectural, mechanical, electrical and control components. Coordinate and attend a review meeting to review the draft of plans.
6. Prepare and submit near-final design drawings (95% complete). The drawings will show the size, locations, orientation, details of new facilities in the project scope. The drawings will show the required structural, architectural, mechanical, electrical and control components. Coordinate and attend a review meeting to review the second draft of plans.
7. Write technical specifications for project. Follow the Construction Specifications Institute format for all specifications.
8. Assemble public bidding documents, including but not limited to requirements for insurance, bonds, Agreement, and bidding. Documents should follow the Engineers Joint Contract Documents Committee format. Combine these documents with the technical specifications to make a complete bidding and contract document set.
9. Prepare a final construction cost estimate for the project.
10. Submit and obtain Wisconsin Department of Natural Resources (WDNR) project approval. Submit the required number of copies of to the WDNR. Respond to WDNR questions and modify drawings and specifications as necessary to get approval.

B. Bidding

1. Conduct administration for on-line public bidding services.
2. Answer bidders' questions. Maintain a log of bidders' questions and answers given.
3. Plan and attend a pre-bid meeting where bidders can visit the site. Issue notes of the meeting to all attendees.
4. Issue any required addenda.
5. Attend bid opening.
6. Review bids for completion of all contract requirements. Review prequalification statements, and bidder references.
7. Issue Recommendation of Award and Notice of Award.
8. Attend Village Board meeting to answer questions about the award of the project.

TASK ORDER

C. Construction Related Services

1. Coordinate contract execution with successful bidder. Coordinate bonds, insurance, Agreement, and other documents.
2. Coordinate a preconstruction meeting. This includes writing an agenda, attending the meeting, and issuing meeting notes.
3. Coordinate general administration with General Contractor including answering questions, and facilitating communication with Village.
4. Attend four progress meetings.
5. Provide construction staking consisting of one trip.
6. Review submittals including shop drawings, operation and maintenance manuals, start-up reports, and other submittals.
7. Review and process contractor pay requests.
8. Serve as Resident Project Engineer for construction review services.
9. Negotiate and coordinate changes orders.
10. Attend and oversee equipment start-ups as planned by General Contractor.
11. Provide SCADA integration.
12. Prepare a punch-list near the end of the project.
13. Coordinate project close out documentation including insurance, lien waivers, record documents (submitted by contractor), Consent of Surety for Final Payment, and other documentation.

3. **Owner's Responsibilities: Attend design progress meetings.** Allow access on-site for Engineer and Contractor. Accommodate construction progress meetings with Engineer and Contractor to discuss project. Accommodate General Contractor and Subcontractors during a construction period to last approximately nine months.

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Design & Bidding	January 29, 2021
Construction	November 15, 2021

5. Payments to Engineer

- A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Lump Sum, or Estimate of Compensation for Services</u>
Design and Bidding	Alternate Hourly Rates	\$52,795
Construction Engineering Services	Alternate Hourly Rates	\$45,225

- B. The terms of payment are set forth in the Standard Terms and Conditions.

TASK ORDER

6. Consultants

IBC Engineering Services, Inc. for HVAC.

7. Other Modifications to Standard Terms and Conditions

None.

8. Attachments

None.

9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago "Alternate Rates" Master Agreement

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement between Owner and Engineer, dated January 29, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

Village of Mukwonago

By: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

By: Steven C Wurster

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: August 26, 2020

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: David W. Arnott

Title: Senior Project Manager/Team Leader

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: darnott@ruekert-mielke.com

Phone: 262-953-3080

Fax: 262-542-5631



Committee/Board:	Public Works
Topic:	Task Order #2020-09 Atkinson Street Pump Station
From:	Dave Brown
Department:	Wastewater Utility
Presenter:	Dave Arnott
Date of Committee Action (if required):	9/2/2021
Date of Village Board Action (if required):	9/16/2021

Information

Subject:

Task Order #2020-09 Atkinson Street Pump Station Design, Bidding and Construction Services.

Background Information/Rationale:

Flow rates to the lift station have rapidly increased over the past couple of years. Some due to growth and a lot due to aging infrastructure. There is a significant amount of growth in the pump station tributary area from developments. In addition, the Village would like to change the style of the pump station for health, safety and operational concerns.

Key Issues for Consideration:

Sewer collection system was grouted and some repairs made around 2005. Grouting is only a temporary fix and it seems to have begun to fail. Furthermore, the increased development in the area reaching all the way to the northern limits of the Village have added to this issue. There are 2 pumps at this lift station and at key times both pumps now have to run to keep up with the flow. Should one pump fail there would be neighborhood backups in the system. This is the reason for the need to increase the capacity to eliminate this threat.

Fiscal Impact (If any):

\$1,000,000 to be paid for partially by using impact fees of approximately \$650,000. The Village will have to borrow the remainder of \$350,000.

Requested Action by Committee/Board:

Make motion of recommendation to approve Task Order # 2020-09 Atkinson Pump Station Design, Bidding and Construction Services.

Attachments

Task Order # 2020-09
Draft Atkinson Street Pump Station and Tributary Area Capacity Analysis

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. 2020-48

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO
DECLARING AN EMERGENCY AND AWARDING THE CONTRACT FOR
THE REPAIR OF THE MUKWONAGO RIVER DAM NORTH GATE**

WHEREAS, the Village of Mukwonago River Dam regulates upstream water levels and flow based upon north and south gates that are part of the dam structure. These gates are open through actuators; and

WHEREAS, the gates are critical to managing upstream water levels; and

WHEREAS, the north gate of the Mukwonago River Dam is not functioning and must be replaced in order to protect against flooding and to ensure the integrity of the dam; and

WHEREAS, the Dam gate has been reviewed and inspected by Ruekert & Mielke, as well as Staab Construction Corporation, and they believe the replacement of the north gate is necessary to avoid potential damage resulting from flooding conditions if the gate is not functional; and

WHEREAS, Village Staff and the Village Engineer have concluded that this situation is an emergency as provided for under Wisconsin Statutes §62.15(1b) as to allow for the awarding of the contract for the north gate's replacement without the normal public bidding procedure³.

NOW, THEREFORE, the Village Board of the Village of Mukwonago, does hereby resolve as follows:

BE IT RESOLVED that the Village Board does hereby find that the north gate of the Mukwonago River Dam is in urgent need of replacement due to the risk of flooding because of an inability to control the gate and thus, the upstream flows and level of the Mukwonago River; therefore, making these repairs as soon as possible constitutes an emergency as defined in Wisconsin Statutes §62.15(1b).

BE IT FURTHER RESOLVED that the Village Board does hereby conclude that the emergency replacement of the north gate of the Mukwonago River Dam shall be performed without utilizing public bidding procedures as outlined in Wisconsin Statute §62.15.

BE IT FURTHER RESOLVED that the Village Board does hereby approve the execution of a contract with Staab Construction Corporation in the sum of \$46,770.00 to replace the north dam gate and with Ruekert & Mielke for support engineering services in the sum of \$6,500.00 and with We Energies in the amount of \$2,500.00 to temporarily remove the overhead electrical line over the top of the Dam so as to allow for the performance of the repairs.

BE IT FURTHER RESOLVED that the Village President and Village Staff are authorized to execute such other and further documents as may be necessary, and take such other steps as may be necessary to effectuate the intention of these Resolutions.

Adopted this 16th day of September, 2020.

APPROVED:

Attestation:

Fred Winchowky, Village President

Diana Dykstra, Village Clerk



Committee/Board:	Public Works
Topic:	Mukwonago River Dam North Gate Replacement
From:	Ron Bittner
Department:	Public Works
Presenter:	Dave Arnott
Date of Committee Action (if required):	9/02/2020
Date of Village Board Action (if required):	9/02/2020

Information

Subject: Mukwonago River Dam North Gate Replacement

Background Information/Rationale: The north gate of the dam is the original gate from the dam. Presently, the gate is in its closed position and will not open. The south gate opens and closes with no problem. Both gates were outfitted with automatic actuators as part of the dam rehabilitation project in 2012 as they were very hard to open manually with a gear drive. At that time, the automatic actuator would open the north gate. Through the years, the gate has been harder and harder to open. The actuator supplier has looked at the problem and advised that the actuator will be damaged if it is used to try to open the gate.

Key Issues for Consideration: This gate is critical to managing upstream water levels. Staab Construction Corporation conducted the dam rehabilitation project in 2012, has recently been to the project site, coordinated with gate and actuator supplier, and has an expedited plan for replacement.

Fiscal Impact (If any): The budget cost of the overall project is \$55,750.

Requested Action by Committee/Board: Approve emergency action to hire Staab Construction Corporation in the amount of \$46,770 to replace the north dam gate. Approve R/M support engineering in the amount of \$6,500 for the project. The overall project budget also includes \$2,500 for We Energies to temporally remove the overhead electrical line over the top of the dam.

Attachments

Proposal from Staab Construction Corporation.



PROPOSAL

Ron Bittner
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Dated: 8/26/2020

Bid No.: B1176

Phone: 262-363-6447 Email: rbittner@villageofmukwonago.com

RE: Mukwonago Dam Gate Repair

The undersigned, having familiarized ourself with the plans, specifications, and local conditions affecting the cost of the work, hereby propose to furnish all labor, material, necessary tools, expendable equipment, and all utility and transportation services necessary to complete the following in a workmanlike manner according to standard practices. This proposal will not be withdrawn for a period of thirty (30) days after proposal date.

BASE BID	\$46,750.00
----------	-------------

We base our price on providing necessary labor, tools and materials to install one new 48" x 48" Aquanox stainless steel gate to replace existing. Frame will be same size to accommodate current location of actuator. Also included is installation and removal of a temporary cofferdam to perform work safely. One day/one trip of start-up, calibration, training included from Dorner as well.

At minimum we exclude the following:

- State/Federal Prevailing Wages, Performance & Payment Bond.
- Quality control concrete, soil, water leakage, and/or lead & asbestos testing or survey.
- Contaminated soil & water remediation and/or removal. If contaminated water is encountered, owner is responsible for proper disposal costs.
- Asbestos & lead abatement.
- Unsuitable soils removal and/or replacement
- Temporary bypassing and/or treatment

Owner Responsibilities:

- Supply of potable and/or non-potable water supply.
- Supply of Electricity for construction purposes.
- Supply of Restroom facilities.

Clarifications:

- Sales tax has been included at a rate of 5.5%.
- 2 week submittal time and 10 week lead time on the gate.
- Per owner, SCC assumes the existing gate can be closed completely during cofferdam installation.
- Electric Utility is responsible for temporary disconnect of overhead line at work location to accommodate crane operations.

Payment Terms: Invoiced upon completion and/or monthly and payable within 30 days from date of invoice. 18% Annual interest added to accounts over 30 days. Where retainage is applicable, client may withhold a maximum of 5%, not to exceed the value of work to be completed. Staab requires full retainage release & final payment within 60 days of completion for our scope of work.

Schedule: Staab will begin executing contract obligations within 30 calendar days after we receive a notice to proceed and will be completed in approximately 5 calendar days. Normal work hours are Monday thru Thursday, 10 hour days per week straight time labor rate. Compressed schedule compensation is assessed at 1.5 times after 10 hours each day and/or beyond a 40 hour work week. Holiday pay compensation is assessed at 2 times the hourly base rate. Compensation adjustments are based on the rates noted below under "Changed Conditions".

Changed Conditions / Contract Adjustment Rates: If subsurface, latent, and/or unknown physical conditions differ from those indicated in this agreement or in documents made available by Contractor, Engineer, or Owner, Staab Construction shall be entitled to an equitable and project completion schedule adjustment to compensate for such changed conditions. Extra costs will be executed only upon written orders, and will become an extra charge over and above this base bid price. Such additional charges will be based on actual additional costs required to complete the work under the circumstances. Rates for time & material cost plus proposals are available upon request.

Contract Cancellation: Upon written notification for any such nature that our contract is to be terminated, Staab Construction will stop work immediately. Costs incurred will be billed for reimbursement utilizing the rates noted in "Changed Conditions/Contract Adjustment Rates".

Limited Warranty: Unless otherwise noted on the face hereof, Staab Construction goods, auxiliaries, and parts thereof are warranted per contract agreement documents, against defective workmanship and material for a period of twelve (12) months from date of substantial project completion with the original user. If the goods or services do not conform to the warranty stated above, then as Buyer's sole remedy, Staab shall, at Staabs option, either repair or replace the defective goods or reperform defective services not to exceed the value of the original contract. If applicable, Staab will assign to Buyer all warranties applicable to any portion of the Work or Materials obtained from third parties, or if not assignable, will assert such warranties on behalf of buyer's request. Warranty shall not apply to any such work which that has been subjected to improper or excessive operating conditions, misapplications, accidents, neglect, improperly repaired or altered, normal wear and tear, corrosion, abrasion or erosion, abuse, defects resulting from Buyer's specifications or designs, and any unauthorized disassembly or rework by others will void all warranty claims.

Contracts: Please note this proposal is for bid submission reference only and is not a formal contract between buyer and seller. A mutual agreed upon contract form will be selected between buyer and seller after Staab receives a project "Notice of Award". At that time both parties will review agreeable contract terms and conditions as it relates to this proposal document.

Insurance: Owner agrees to carry property insurance (Builders Risk) upon the entire work at the site in the amount of the full replacement cost. Staab Construction will maintain liability, automobile, and workman's compensation insurance.

Professional liability insurance will be provided to cover claims for negligent professional services performed by Staab Construction during the term of this agreement. Staab Construction will not be required to provide professional design services unless specifically required by the Contract Documents for a portion of the work. Limits of professional liability insurance is \$2,000,000 per claim and an annual aggregate of \$2,000,000.

In order to secure performance of its payment and other obligations under this agreement, owner shall provide contractor with financial security in such form as shall be reasonably acceptable to contractor. Such security shall be delivered to and approved by contractor within thirty (30) days of the effective date of this agreement. In the event that owner does not provide acceptable financial security by such date, contractor may at its election immediately or within thirty (30) days thereof terminate this agreement in which case this agreement shall be of no further force or effect except that owner shall be and remain fully liable for the cost of the work theretofore incurred by contractor in connection with this project together with 15% percent of such expenditures (to cover contractor's profit and overhead) regardless of when such expenditures were incurred and regardless of whether such expenditures ultimately proved to be of any value or use to owner.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, THIS CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO ITS MORTGAGE LENDER, IF ANY. THIS CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Respectfully Submitted By:

STAAB CONSTRUCTION CORPORATION

Andy Busscher

Digitally signed by Andy Busscher
DN: C=US, E=andy.busscher@staabco.com,
OU=Staab Co, CN=Andy Busscher
Date: 2020.08.26 08:43:34 -05'00'

Andy Busscher

Project Manager

andy.busscher@staabco.com

ACCEPTANCE OF PROPOSAL -

The prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above. This proposal will now be a binding contract.

Signature: _____

Date: _____

(Printed name and title)

GENERAL, MECHANICAL, EARTHWORK CONTRACTOR

•
Municipal & Industrial
•

The Contractor of Choice Improving Tomorrow's Environment

This is Task Order No. 2020-11,
consisting of 3 pages
Village of Mukwonago
*Mukwonago River Dam North Gate
Replacement*

Task Order

In accordance with the Agreement between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated January 29, 2019, Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Mukwonago River Dam North Gate Replacement
- B. Description: Design and Construction Services.

The north gate of the dam is the original gate from the dam. Presently, the gate is in its closed position and will not open. The south gate opens and closes with no problem. Both gates were outfitted with automatic actuators as part of the dam rehabilitation project in 2012 as they were very hard to open manually with a gear drive. At that time, the automatic actuator would open the north gate. Through the years, the gate has been harder and harder to open. The actuator supplier has looked at the problem and advised that the actuator will be damaged if it is used to try to open the gate.

This gate is critical to managing upstream water levels. Staab Construction Corporation conducted the dam rehabilitation project in 2012, has recently been to the project site, coordinated with gate and actuator supplier, and has an expedited plan for replacement.

2. Services of Engineer: The scope for this project includes design, bidding, and construction related services. The scope is provided in the following sections:

- A. Design
1. Provide project coordination for cost and timing.
 2. Oversee Wisconsin Department of Natural Resources approval for coffer dam to install new gate.
 3. Coordinate with contractor and Owner for electrical outage at dam.
- B. Construction Related Services
1. Provide schedule coordination with Owner and Contractor.
 2. Review submittals for shop drawing and operation and maintenance manual.
 3. Coordinate a preconstruction meeting. This includes writing an agenda, attending the meeting, and issuing meeting notes.
 4. Provide intermittent inspections during construction.

3. Owner's Responsibilities: Attend design progress meetings. Allow access on-site for Engineer and Contractor. Accommodate construction progress meetings with Engineer and Contractor to discuss project. Accommodate General Contractor and Subcontractors during a construction period to last approximately one week.

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Design	September 30, 2020
Construction	November 3, 2020

TASK ORDER

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Lump Sum, or Estimate of Compensation for Services</u>
Design and Construction	Alternate Hourly Rates	\$6,500

B. The terms of payment are set forth in the Standard Terms and Conditions.

6. Consultants

None.

7. Other Modifications to Standard Terms and Conditions

None.

8. Attachments

None.

9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago "Alternate Rates" Master Agreement

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement between Owner and Engineer, dated January 29, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

Village of Mukwonago

By: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

Steven C.

Wurster

By: _____

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: August 27, 2020

Digitally signed by Steven C.
Wurster
Date: 2020.08.27 13:37:41 -05'00'

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: David W. Arnott

Title: Senior Project Manager/Team Leader

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: darnott@ruekert-mielke.com

Phone: 262-953-3080

Fax: 262-542-5631

**HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH S.C.**

MARK G. BLUM
THOMAS G. SCHMITZER
LORI J. FABIAN
RONALD E. ENGLISH III
MATTHEW R. GRALINSKI

720 CLINTON STREET
P. O. BOX 766
WAUKESHA, WISCONSIN 53187-0766
TELEPHONE: (262) 549-8181
FACSIMILE: (262) 549-8191
www.hrblawfirm.com

RICHARD S. HIPPENMEYER
(1911-1979)

WILLIAM F. REILLY
(1932-2007)

EMAIL: MGBLUM@HRBLAWFIRM.COM

September 9, 2020

Via Email (dadler@villageofmukwonago.com)

Trustee Daniel Adler
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Chicken Ordinance

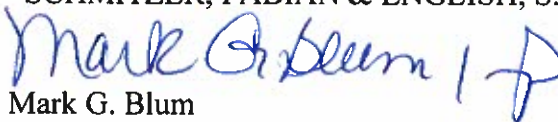
Dear Trustee Adler:

Enclosed is the Chicken Ordinance with some additional revisions based upon the discussion at the Village Board meeting. Please look this over and advise me of any questions or concerns you may have regarding these revisions. It is my understanding that this matter will be brought before the Board for its action on September 16, 2020.

Thank you for your consideration of this matter.

Sincerely,

HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH, S.C.



Mark G. Blum
Village Attorney

MGB/jb
Enc.

Cc: Mr. John Weidl
Ms. Diana Dykstra

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. ____

**ORDINANCE TO CREATE SECTION ____
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE
REGARDING KEEPING DOMESTICATED CHICKENS**

The Village Board of the Village of Mukwonago do ordain as follows:

SECTION I

Section ____ of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

Sec. _____. – Keeping of Domesticated Chickens

- (a) *Purpose.* This section is intended to establish a process and the recommended threshold conditions under which small scale keeping of domestic chickens for personal use and enjoyment on residentially zoned lots may be considered for approval through Staff review.
- (b) *Definitions.* All terms herein shall have the meaning described below:
Domestic(ated) chicken(s) means *Gallus domesticus*.
- (c) *Conditions.* Keeping of domesticated chickens on a non-commercial basis and subject to the following conditions may be permitted unless one or more of these conditions has been specifically waived or modified by the ~~planning commission~~Zoning Administrator, having first determined that relief or digression from such condition(s) in a specific circumstance is warranted, that such waiver or modification is unlikely to result in adverse impacts upon the surrounding properties, neighborhood or the village as a whole, and that the final plan will uphold the spirit and intent of this division:
 - 1. Upon the issuance of a permit as provided for hereunder, a residential property owner may keep up to four domesticated chickens;
 - 2. The minimum size requirements for a hen house (a hen house is required) is not less than three cubic feet of space per bird and the hen house must connect to a secure and fully ventilated pen (also required) which contains not less than seven cubic feet of space per bird and an appropriately sized nesting box (also required) shall be provided at the rate of not less than one box per every two birds. Pens shall be properly sized as will permit full spread of the kept birds wingspan and allow the bird(s) to walk/run. The structural floor of the coop shall not exceed 60 square feet and the height shall not exceed 6' as measured from the coop's grade level to its highest point. The applicants shall include "to scale" building plans for the structures and enclosures related to the keeping of chickens with their applications;
 - 3. No person shall keep a rooster or a crowing hen;
 - 4. No chickens may be kept within a principal residence or garage;

5. Chicken keeping shall be conducted only by the owner occupant (or a tenant with the property owners express written consent for the use) of a property zoned and used for single family detached residential purposes only. No chicken may be kept at mobile homes, condominiums, apartment complexes, duplexes, or any other multiple-family property;
6. No person shall keep chickens in any location on the property other than in the back yard;
7. Hen houses and chicken pens shall not be located closer than 75 feet from the ordinary high water mark of any lake, river, or stream;
8. If a chicken dies, it must be disposed of promptly in a sanitary manner;
9. Chickens shall be kept and handled in a sanitary manner;
10. Chickens shall be kept as pets and for personal use only. No owner shall engage in chicken breeding or fertilizer production for commercial purposes including, but not limited to, farmer's markets;
11. The slaughtering of chickens is prohibited unless it is accomplished/processed at a properly licensed off-premises facility;
12. Chickens must be kept in a hen house and chicken pen at all times. Chickens shall always be secured within the hen house during non-daylight hours;
13. All structures and enclosures related to the keeping of chickens must be at least 50 feet from a neighboring principal residence, at least five feet from the side and rear property lines, and at least five feet from the residence upon the property where the chickens are kept. A survey shall be provided with the application showing the location of all structures and enclosures, including structures related to the keeping of chickens;
14. Noise from chickens may not be loud enough at the property boundaries to disturb a person of ordinary sensitivity;
15. The hen house and pen system shall be properly designed, laid-out on/over a hard surface and maintained as will provide safe and healthy living conditions for the chickens while minimizing adverse impacts to other residents in the neighborhood through use of materials, colors, architecture and spatial site layout that are complimentary to the existing buildings on the premises and the surrounding area;
16. All coops, attached runs/enclosures and yards where poultry-chickens are kept or maintained shall be cleaned regularly to keep them reasonably free from substances, including but not limited to, manure, uneaten feed, feathers and other such waste, that it does not cause the air and environment to become noxious or offensive or to be in such condition as to promote the breeding of flies, mosquitoes or other insects, or to provide habitat, breeding or feeding place for rodents or other animals, or otherwise be injurious to the public health, and so as not to constitute a public nuisance;

17. The hen house shall be enclosed on all sides and have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird-proof wire or fence of no more than one-inch openings;
 18. All enclosures for the keeping of chickens must provide adequate ventilation as well as sun protection, and be sanitary, insulated, weatherproof and impermeable to rodents, wild birds, and predators, including dogs and cats and similar. It must also be structurally sound, moisture-proof and maintained in good repair with sufficient space for freedom of movement and retention of body heat with elevated perches for natural roosting position. The nesting boxes must be elevated off the ground;
- (d) License Requirements. No person shall own, harbor, keep, or maintain domestic chickens on residentially zoned Village lots without first obtaining a license.
1. Applications for a license shall be made prior to acquiring a licensable domestic chickens, on such forms as provided by the Village.
 2. Approval from the owners of abutting lots must be secured prior to acquiring chickens. Abutting property shall mean all lots that the applicant's property comes into contact with at one or more points, except for lots that are legally abutting but separated from the applicant's property by a public or private street, alley or other right-of-way. Said consent must be signed and notarized by the property owner(s).
 3. Applicants shall register with the Wisconsin Department of Agriculture, Trade and Consumer pursuant to §95.51, Wis. Stats., and provide proof of registration with the Department prior to obtaining a Village license.
 4. Applicants shall state on the licensing the number of planned chickens, the plan to dispose of manure and other waste, as well as their intended coop design and materials plan. A diagram describing the location of the coop and any attached run/enclosure in relationship to lot boundaries and nearby structures shall also be necessary.
 5. Applicant shall pay an initial license fee, as well as a subsequent annual fee thereafter, as provided in the Village of Mukwonago application process.
- (e) Sanitation.
1. Applicants shall pay a license fee in an amount established from time to time by the Village Board.
 2. Poultry Chickens that become ill shall receive veterinary care on-site or at a veterinary office. Poultry Chickens ill with an infectious disease capable of being transmitted from bird to bird or from birds to humans, including but not limited to, salmonella pullorum, avian influenza, are prohibited and shall be immediately euthanized by a veterinarian or immediately removed from the Village and humanely killed at a properly licensed off premises facility. Any person keeping poultry shall immediately report any unusual illness or death of poultry chickens to the Waukesha County Health Department and the Wisconsin Department of Agriculture, Trade and Consumer.

3. A dog or cat which kills or injures a chicken shall not, for that reason alone, be considered a dangerous animal.
4. Deceased chicken shall be disposed of immediately in a safe manner, which may include trash disposal after placing the deceased bird in a sealed bag consistent with John's Disposal guidelines or taking the deceased chicken to a vet to be disposed.
5. All waste including manure shall be disposed of in a safe and adequate manner that does not create a public nuisance consistent with John's Disposal guidelines. Composting of manure shall be done in a dedicated, enclosed container at least 50 feet from any residential structure on adjacent lots and at least five feet from all lot lines.

(f) Inspection and Enforcement.

1. The Village can deny any application if the proper information is not provided.
2. License fees shall not be prorated or refundable.
3. Village Staff, Police Officers or a Waukesha County Humane Officer shall have the power, whenever it may deem reasonably necessary to enter a property related to any animal abuse or neglect reports.
4. Violations of this chapter may constitute a public nuisance under Wisconsin Statutes Chapter 34 of the Village Code. The Village may maintain action to recover damages or abate a public nuisance pursuant to Wisconsin Statutes Chapter 823 and Secs. 34-27, 34-29 and 34-30 of the Mukwonago Village Code.
5. A license issued hereunder may be revoked by the Village of Mukwonago upon determination that the licensee has failed to comply with the provisions of this code or state law. Once a license has been revoked, it shall not be reissued for a period of at least three years.
6. Licenses shall not be transferable. Only the owner of the proposed licensed real property is eligible to obtain a poultry keeping license.
7. The provisions of this chapter are not exclusive and may be used in combination with each other or with any other section of this code or state statute applicable to this subject matter.
- 7.8. In the event that the license holder fails to keep chickens as allowed under the permit, for a period of six months, the license holder shall remove the structure(s) and enclosure(s) related to the keeping of chickens and restore the site to its pre-license condition.

(g) Violation and Penalty.

Any person who violates any provision of this Ordinance shall, upon conviction, be subject to a penalty as provided for in this Code. Each day that a violation continues shall be considered a separate offense and will be subject to an additional forfeiture. This provision shall not be considered the Village's exclusive remedy. The Village may pursue injunctive relief as it may deem necessary.

SECTION II

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION III

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION IV

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board this _____ day of _____, 2020.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer



Committee/Board:	Committee of the Whole
Topic:	Amended Ordinance Allowing Chickens in the Village
From:	Trustee Daniel Adler
Department:	
Presenter:	
Date of Committee Action (if required):	
Date of Village Board Action (if required):	

Information

Subject: Amended Chicken Ordinance for the Village

Background Information/Rationale:

After reviewing the concerns of the Board members at the last Committee of the Whole. I made several changes to the Ordinance that allows for the keeping of chickens on residential property while consulting with the Village Attorney. Attached is the previous ordinance with the actual changes that have been made. You will see the information that has been crossed out in red is no longer the language being used, and anything that underlined in red is the new updated language in the ordinance.

It was evident that board members were most concerned with the license requirement, sanitation, and the inspection and enforcement aspects of the ordinance. The amended ordinance further creates an environment that promotes respect for your neighbor, while still allowing families to raise backyard chickens if that is desired. I will highlight some of the main changes in the ordinance, and answer some of the previous questions that the Board asked that I was unable to answer at the last meeting.

1. You would have to complete an application process with Village staff approval to be approved for chickens. This would include providing your chicken coop/run plans with a diagram of your property, which would include the materials used to complete your coop, and how you will dispose of waste. You would need to provide signatures of approval from any neighbor who had abutting property. Also, you would need to provide your Wisconsin Department of Agriculture, Trade, and Consumer registration ID. You would be required to pay a Licensing fee. This process ensures three ideas: you had a serious conversation with your neighbors to approve the idea, the Village can flag any plans that do not meet the Ordinance guidelines prior to a coop being built and track which residents are approved to keep chickens, and it lays a foundation that the property owner can properly alert the correct authorities if a sickness from their chickens occurred.
2. The ordinance further addresses the sanitation concerns that the Board did have. It lists the appropriate ways to dispose of chicken manure, either in a compost, as long as the appropriate guidelines are followed, or you can dispose of manure in the garbage which was approved by John's Disposal. I personally called the two Vets in the Village and both stated they would be willing to dispose of a deceased chicken in the same manner they would a dog or a cat. The Village of Mukwonago Animal Hospital has two Doctors who can euthanize chickens if needed.



3. One of the concerns of the Board was that chickens were living in a healthy environment. Waukesha County Parks and Land Use-Environmental Health has a Humane Officer Program that will investigate animal abuse and neglect, and provide emergency assistance to law enforcement agencies regarding animal issues. Like most animal abuse issues they most likely will be identified by a neighbor. The property owner who has chickens must live up to the same standards as owning a dog or cat. If a property owner is not in compliance with the ordinance in any way their license can be revoked, and fine can be applied.
4. We have set coop restrictions that follow our current ordinance code for structures to not exceed 60 square feet. This provides better living conditions for four chickens, will allow for the property owner to keep the chickens in a more discrete fashion, and not require a building permit for the property owner.

Overall, the Ordinance addresses the main concerns of backyard chickens in an appropriate manner that fits the Village of Mukwonago. We have the resources to in our Village, County, and State to address concerns of disease, sanitation, and licensing. We can give our concerned neighbors a voice, but still provide the opportunity for citizens who hope to have chickens with that opportunity. Each neighborhood is different in the Village, and this Ordinance will allow for the appropriate actions on backyard chickens to occur in each neighborhood.

Fiscal Impact (If any):

A fee would be charged each applicant for a license for the keeping of chickens. The amount of that fee would be determined by the Board as part of the Ordinance adoption process.

Backyard Chicken COOP Design Plan

Village of Mukwonago

440 River Crest Court

Mukwonago, WI 53149

(262)363-6419, (262)363-6425 Fax

www.villageofmukwonago.com

1. Please use this form to indicate all properties boundaries with abutting property lines on which proposed chicken coop would occupy, setback in feet from property lines and structures, design of the coop with dimensions, and the proposed materials for the coop. **Please see Village of Mukwonago Backyard Chicken Ordinance for complete specifications on backyard chickens, the design of the coop:**

Applicant name

Site address

Backyard Chicken Coop Design Plan

What is you plan for the disposal of poultry manure: _____

REQUIRED

- On the above drawing, please indicate location & names of Neighboring Property Owners with abutting property lines'
 - Please draw and label coop design with dimensions and materials
 - Ensure setbacks (in feet) from all buildings & property lines are indicated (at least 25 ft from residential structures on adjacent lots, 6 ft from residential property on lot, and 8 ft from all property lines)
- *Attach signed copy of the "Keeping of Poultry License Application" & "Backyard Chicken Neighbor Approval Form"**

Non-refundable/Non-transferable. Checks written to: "Village of Mukwonago".

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
(262)363-6419, (262)363-6425 Fax
www.villageofmukwonago.com

Backyard Chicken Neighbor Approval Form

Village of Mukwonago requires that any Applicant proposing to keep chickens shall receive approval from any property owner(s) with abutting property lines of the proposed chicken enclosure. And to inform his/her intentions and obtain their signatures attesting they are aware of the proposition.

Applicant name _____

Address _____

Attach signed copy of the "Keeping of Poultry License Application" and "Backyard Chicken Coop Design Form"

Attached are the site plan specifications to keep chickens at the site address listed above. I, being the property owner(s) with abutting property lines of the Applicant, have no objections to the above named property applicant keeping chickens in accordance with Village of Mukwonago Code.

Property Owner Name and Signature	Address	Date

KEEPING OF POULTRY LICENSE APPLICATION

APPLICANTS MUST:

1. Submit the Wisconsin Department of Agriculture, Trade and Consumer Protection (WI DATCP) Registration Premises Identification Number. Register online or by phone at 888-808-1910
https://datcp.wi.gov/Pages/Programs_Services/PremisesRegistration.asp
2. Submit a plan/diagram according to Village of Mukwonago Ordinance Code.

APPLICANT

Name of Applicant:
Address of Applicant
Phone:
Email:

REQUIRED BY STATE OF WISCONSIN for BACKYARD POULTRY: Wisconsin Department of Agriculture, Trade & Consumer Protection (WI DATCP) premises identification number. Register online or by phone at 888-808-1910.

https://datcp.wi.gov/Pages/Programs_Services/PremisesRegistration.aspx

WI DATCP Premises ID number	WI DATCP expiration date
-----------------------------	--------------------------

APPLICANT'S STATEMENT I hereby certify that this application is complete, true and correct to the best of my knowledge. I certify that the poultry and poultry products are primarily for personal non-commercial use. I understand that no commercial sales from the residence or any residential area within the city is permitted. I agree, in the consideration of the issuing of this license, to comply with the laws of the State of Wisconsin, and to the provisions of the Municipal Code of Ordinances of the Village of Mukwonago.

Date: _____

Signature of APPLICANT

Date: August 5, 2020
To: Village of Mukwonago Plan Commission
From: Tim Schwecke, AICP, Consulting Planner
Subject: Multi-family residential project at 200 Grand Avenue; Ulrich Jentzsch, applicant
Meeting: August 12, 2020 Plan Commission meeting

Location 200 Grand Avenue

Previous review(s) The developer submitted a concept plan which the Plan Commission reviewed at its meeting on July 14, 2020. No decisions were rendered.

Zoning The property is zoned B-1, Neighborhood Business Commercial with Village Center Overlay Zoning (Multi-Purpose Perimeter Sub District). Multi-family residential is permitted by right in this district.

Phasing The developer will develop the project in a single phase.

Density The subject property is 0.3 acres and 6 dwelling units (DUs) are proposed, yielding a density of 20 DUs per acre.

Architectural review Both of the buildings share the same architectural style and design. Each will have asphalt shingles and a complimentary mix of lap siding (cement-fiber), stone, and brick. The color palette is brown/red earth tones. As required in the B-1 district, at least 25 percent of the street facing facades must be masonry. (To be verified.)

Internal access/circulation Each of the units will have access to and front on a public sidewalk. Internal stairs and an elevator provide access to the second and third floors.

Site amenities The developer will install a pedestrian bench along the sidewalk on Grand Avenue. No other site amenities are proposed.

Outdoor lighting There are no pole lights for the parking areas. While not depicted in the application materials, it is assumed there will be wall-mounted light fixtures by all exterior doors.

Signage No signage is proposed at this time.

Trash collection The developer is now proposing individual trash carts and recyclables carts. They will be kept inside of each unit and placed along Grand Avenue for pickup.

On-site parking Each of the six units will have a two-car garage accessible from the interior access aisle. Guest parking consists of 5 parking spaces on the south side of the project. A tandem parking space along the north lot line is designated for Unit 6.

Street parking Street parking is apparently allowed in front of the project on Grand Avenue and Fox Street. The Police Department has concerns over potential parking along Fox Street and may need to review implementing no parking along this area.

Fire protection The separation between the two buildings must be of sufficient width to allow two-way travel and especially during a structure fire. Aside from that, there are no local fire code issues. There is a fire hydrant along County Highway ES and a need for no parking curb markings may be necessary to protect this hydrant for access.

Water and sewer service Water and sewer service is adequate. Service lines will likely be off of Grand Avenue. However, such details will be included in the civil plans which are subject to Village review and approval.

Zoning requirements Below are key design considerations as they relate to the zoning requirements:

1. The floor area of each unit exceeds the minimum standard. Residential units need to be a minimum of 950 square feet for two-bedroom units. The units proposed are two bedrooms, at two different configurations; 1,440 sq. ft. of living area and a 720 sq. ft. two-stall garage. (two levels of living area,);
2. Parking requirements call for one off-street parking space per bedroom; two parking spaces are provided on the main level with a two-stall garage for each unit;
3. The building heights are set at a minimum of two stories and maximum of three stories, or 35 feet; the proposed structures are three stories.
4. Setbacks are established for this lot as 10 feet interior side yard along the neighboring single-family properties zoned R-3 to the northeast of the subject site; 10 feet is provided.
5. Parking surface area must be 3 feet from adjacent properties; 3 feet is provided.

Review procedures The proposed project is subject to site plan and architectural review. The Plan Commission is advisory to the Village Board.

Potential motion for approval:

Recommend to the Village Board the approval of Resolution 2020-38 as drafted, including the conditions.

Attachments:

1. Application materials
2. Draft Resolution 2020-38

MUKWONAGO CONDOS

200 Grand Avenue
Mukwonago, WI

DRAWING INDEX:

SP-1	SITE PLAN, SITE LOCATION MAP, DRAWING INDEX, PLANTING SCHEDULE
A-1	BUILDING "B" FOUNDATION PLAN, TYPICAL UNIT FLOOR PLANS
A-2	BUILDING "B" ELEVATIONS
A-3	ELEVATION SKETCHES
A-4	ELEVATION SKETCHES

PROJECT DESCRIPTION:

NEW CONDO COMPLEX WITH 6 TOTAL UNITS BETWEEN TWO BUILDINGS.

BUILDING "A" INFORMATION:

BUILDING MAIN FLOOR:	2,578 S.F.
TOTAL BUILDING AREA (3 FLOORS):	7,734 S.F.
NO. OF FLOORS:	3
BUILDING HEIGHT	35 FT

SINGLE UNIT FOOTPRINT (UNIT 1 AND 2):	784 S.F.
SINGLE UNIT TOTAL AREA (3 FLOORS):	2,352 S.F.

SINGLE UNIT FOOTPRINT (UNIT 3):	900 S.F.
SINGLE UNIT TOTAL AREA (3 FLOORS):	2,700 S.F.

SITE INFORMATION:

SITE AREA:	12,901 S.F. (.297 ACRE)
FOOTPRINT AREA:	4,738 S.F. (36.7 %)
PAVED AREA:	5,465 S.F. (42.4 %)
SIDEWALK AREA:	1.00 S.F. (.8 %)
GREEN SPACE AREA:	2,598 S.F. (20.1 %)
PARKING SPACES:	6

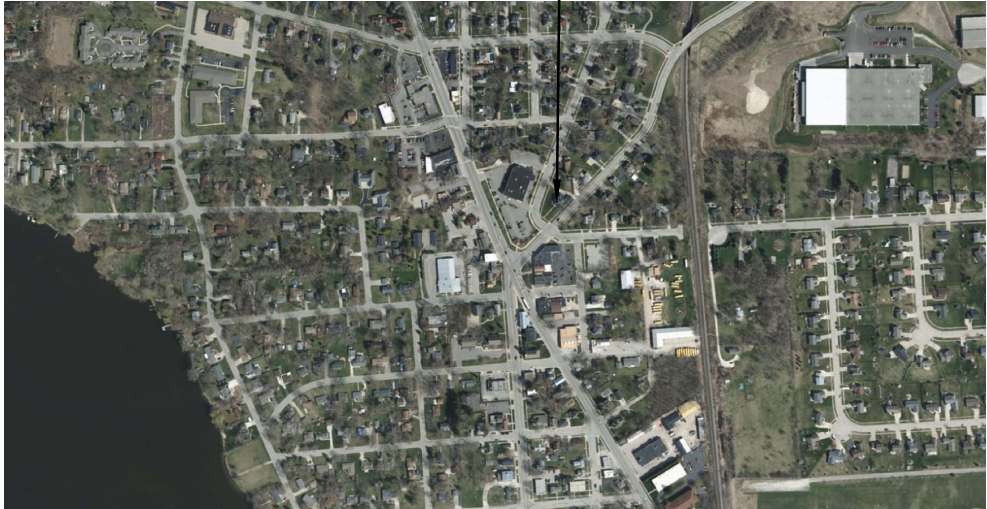
BUILDING "B" INFORMATION:

BUILDING MAIN FLOOR:	2,160 S.F.
TOTAL BUILDING AREA (3 FLOORS):	6,480 S.F.
NO. OF FLOORS:	3
SINGLE UNIT FOOTPRINT:	720 S.F.
SINGLE UNIT TOTAL AREA (3 FLOORS):	2,160 S.F.
BUILDING HEIGHT	35 FT



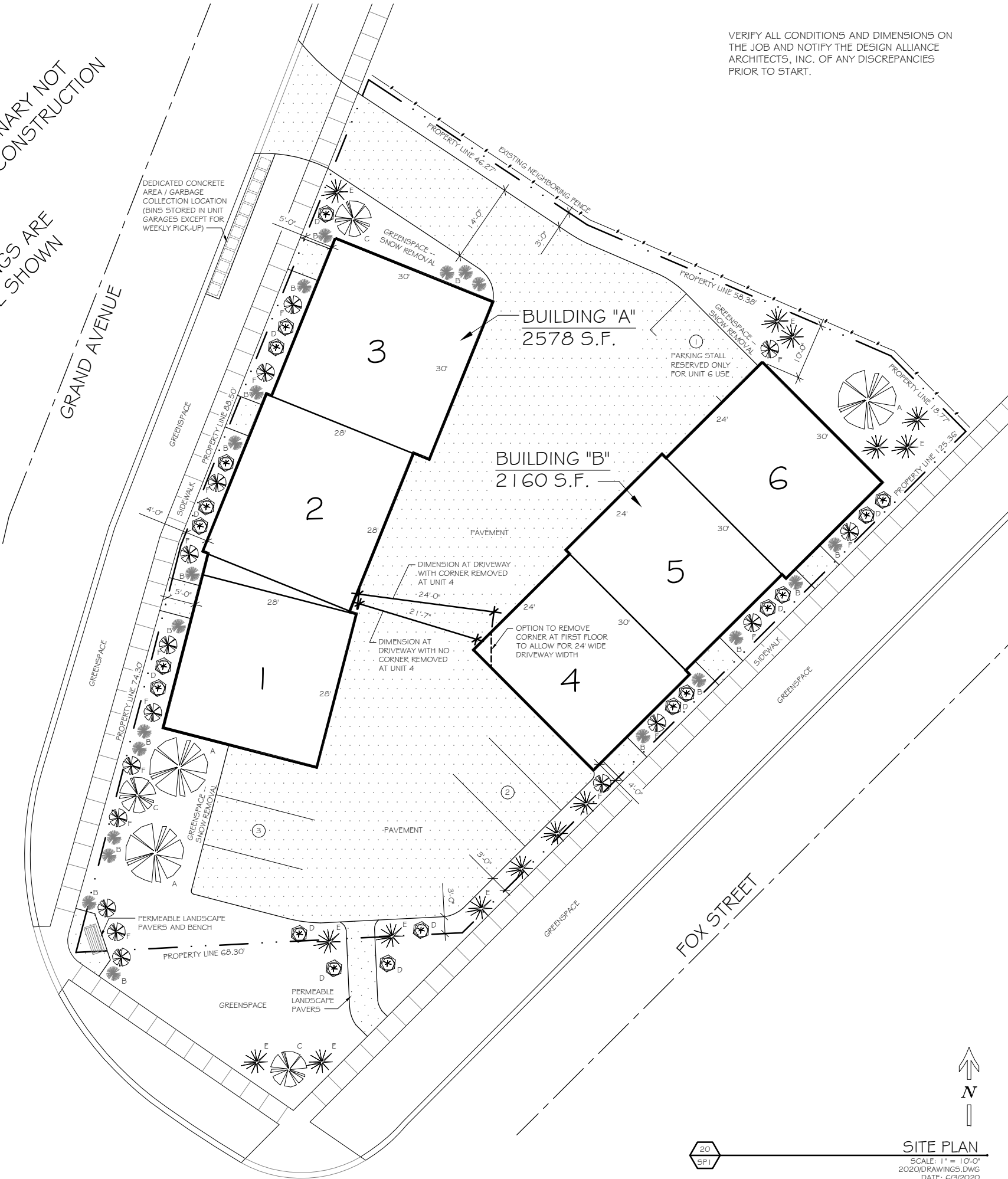
PLANTING SCHEDULE			
TYPE	DESCRIPTION	PLANTING SIZE	MATURE SIZE
A	FLOWERING CRAB 'RADIANT'	6-8"H	4' DIA
B	HETZ MIDGET ARBOR VITAE	15-18" H	10' DIA
C	EUONYMUS 'ALATUS' (BURNING BUSH)	2-3' H	6' DIA
D	HOSTA 'GRAND MARMALADE'	12"H	2.5' DIA
E	TAXUS 'TAUNTONI'	18-24"H	4' DIA
F	DWARF SPIREA 'FROEBELI'	15-18"H	3' DIA
NOTE: MATURE SIZES GIVEN ARE FOR PLANT SIZE AFTER 7-12 YEARS GROWTH TYP.			

SITE LOCATION

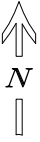


SITE LOCATION MAP
SCALE: N.T.S.
2020/DRAWINGS.DWG
DATE: 6/3/2020

PRELIMINARY NOT FOR CONSTRUCTION
ALL DRAWINGS ARE 1/2 SCALE SHOWN



VERIFY ALL CONDITIONS AND DIMENSIONS ON THE JOB AND NOTIFY THE DESIGN ALLIANCE ARCHITECTS, INC. OF ANY DISCREPANCIES PRIOR TO START.



SITE PLAN
SCALE: 1" = 10'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020

Design Alliance Architects, Inc.

1003 Madison Avenue
Fort Atkinson, WI

(920) 563-3404

MUKWONAGO CONDOS
200 Grand Avenue
Mukwonago, WI

DRAWING NAMES	
SITE PLAN	
DRAWING INDEX	
PLANTING SCHEDULE	
SITE LOCATION MAP	
REVISIONS	
PROJECT DATA	
DATE:	7/29/2020
DRAWN BY:	C.J.
CHECKED BY:	P.W.
SHEET NO.	
SP-1	

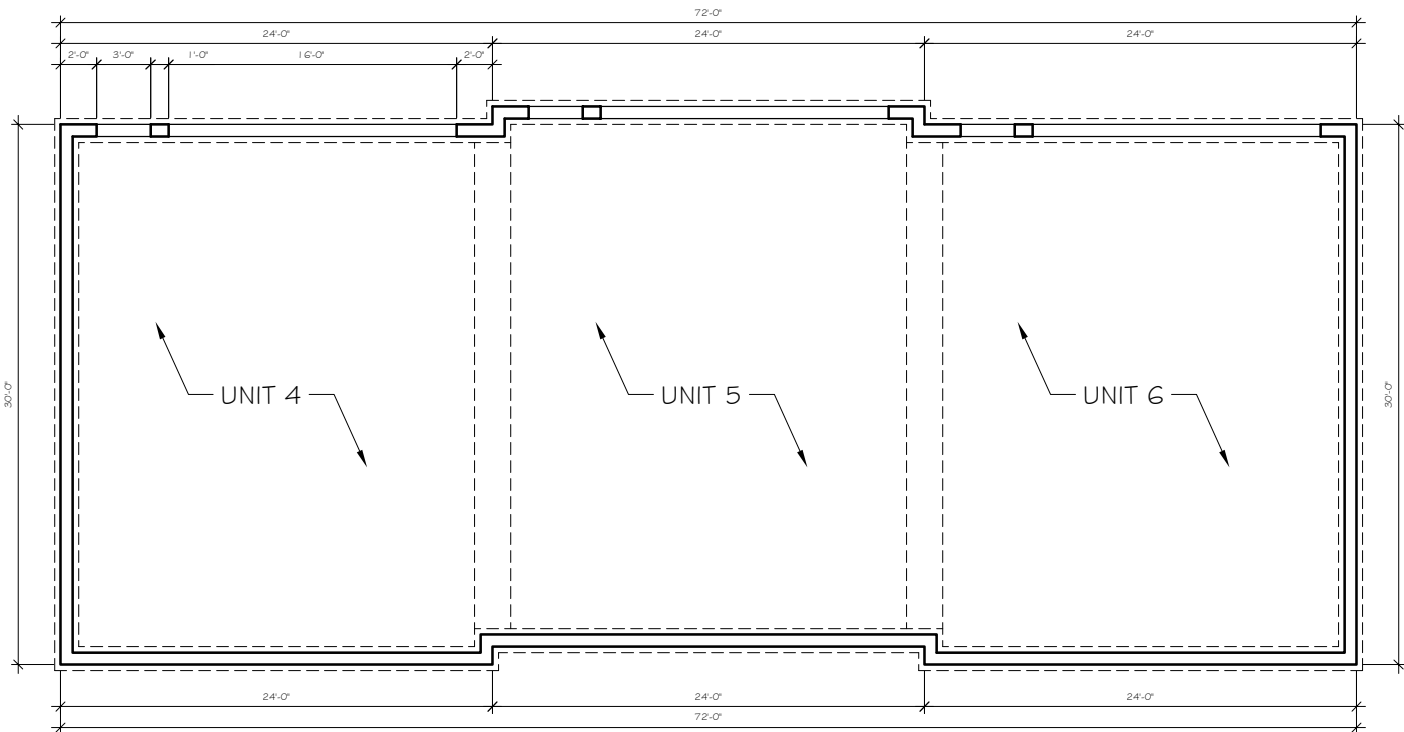
PRELIMINARY NOT
FOR CONSTRUCTION

ALL DRAWINGS ARE
1/2 SCALE SHOWN

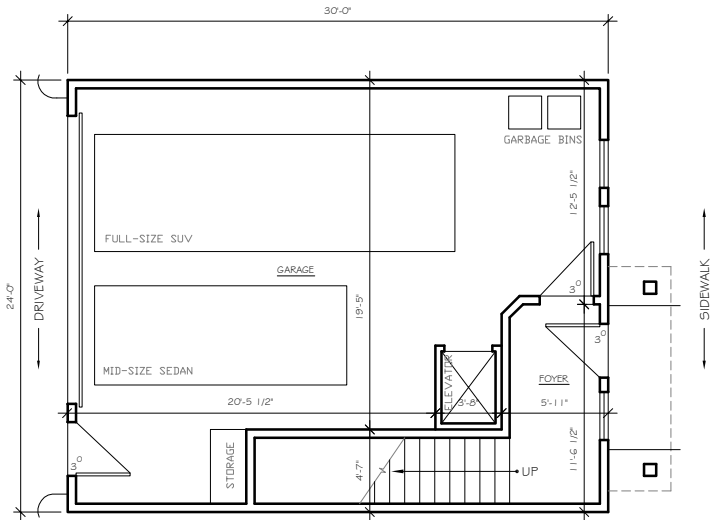
VERIFY ALL CONDITIONS AND DIMENSIONS ON
THE JOB AND NOTIFY THE DESIGN ALLIANCE
ARCHITECTS, INC. OF ANY DISCREPANCIES
PRIOR TO START.

BUILDING "A" NOTE:

BUILDING "A" TO HAVE SIMILAR LAYOUT AS BUILDING "B"
-- INCREASES AT EACH UNIT FLOOR WILL ENLARGE
GARAGE / GREAT ROOM / BEDROOMS.

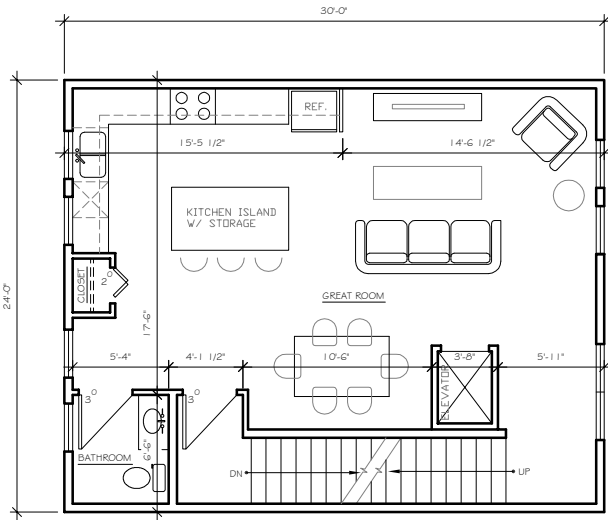


BUILDING "B" FOUNDATION PLAN
SCALE: 3/16" = 1'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020

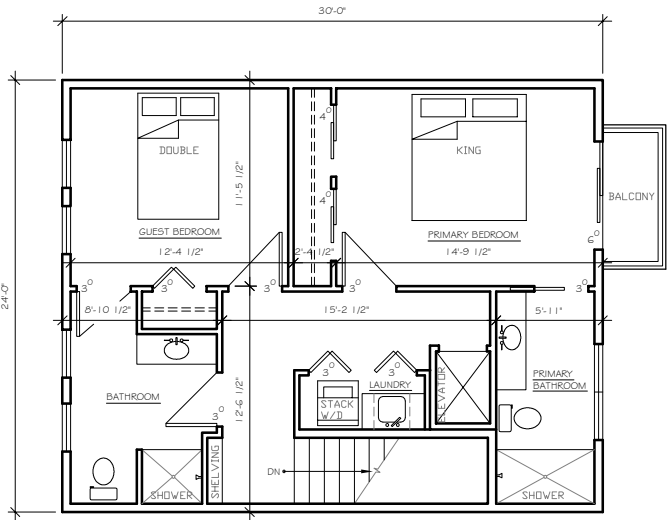


UNIT FOOTPRINT: 720 S.F.
TOTAL UNIT AREA: 2,160 S.F.

**BUILDING "B"
TYPICAL UNIT FIRST FLOOR**
SCALE: 3/16" = 1'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020



**BUILDING "B"
TYPICAL UNIT SECOND FLOOR**
SCALE: 3/16" = 1'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020

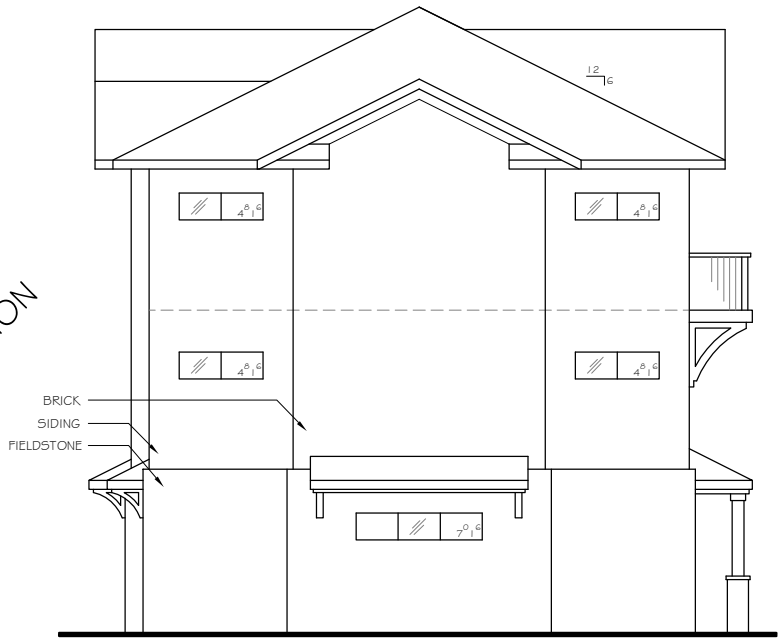


**BUILDING "B"
TYPICAL UNIT THIRD FLOOR**
SCALE: 3/16" = 1'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020

VERIFY ALL CONDITIONS AND DIMENSIONS ON THE JOB AND NOTIFY THE DESIGN ALLIANCE ARCHITECTS, INC. OF ANY DISCREPANCIES PRIOR TO START.

ALL DRAWINGS ARE
1/2 SCALE SHOWN

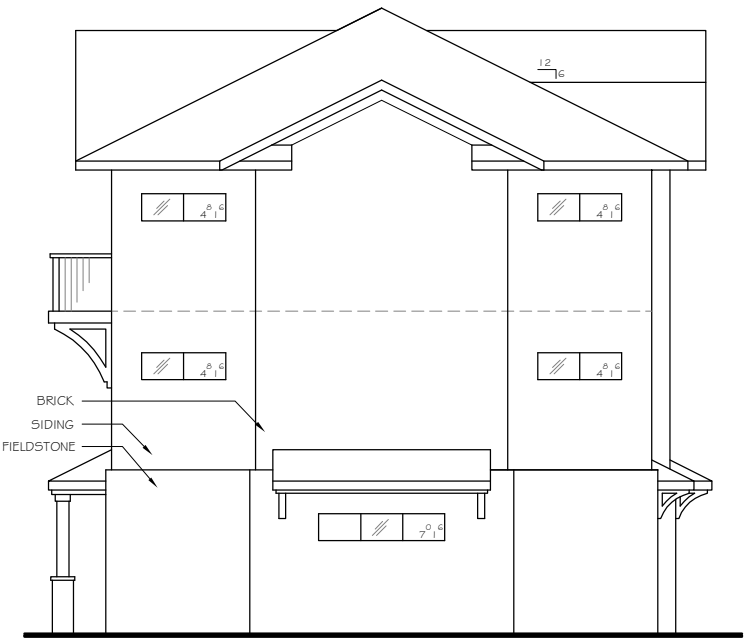
PRELIMINARY NOT
FOR CONSTRUCTION



7 BUILDING "B" SOUTH ELEVATION
A2 SCALE: 3/16" = 1'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020



10 BUILDING "B" WEST ELEVATION
A2 SCALE: 3/16" = 1'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020



17 BUILDING "B" NORTH ELEVATION
A2 SCALE: 3/16" = 1'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020



20 BUILDING "B" EAST ELEVATION
A2 SCALE: 3/16" = 1'-0"
2020/DRAWINGS.DWG
DATE: 6/3/2020

Design
Alliance
Architects, Inc.

1003 Madison Avenue
Fort Atkinson, WI

563-3404
165

MUKWONAGO CONDOS
200 Grand Avenue
Mukwonago, WI

DRAWING NAMES

BUILDING "B" ELEVATIONS

REVISIONS

PROJECT DATA

DATE: 7/29/2020

DRAWN BY: C.J.

CHECKED BY: P.W.

SHEET NO.

A-2

VERIFY ALL CONDITIONS AND DIMENSIONS ON THE JOB AND NOTIFY THE DESIGN ALLIANCE ARCHITECTS, INC. OF ANY DISCREPANCIES PRIOR TO START.

PRELIMINARY NOT FOR CONSTRUCTION

ALL DRAWINGS ARE 1/2 SCALE SHOWN

Design Alliance Architects, Inc.

1003 Madison Avenue
Fort Atkinson, WI

MUKWONAGO CONDOS
200 Grand Avenue
Mukwonago, WI

DRAWING NAMES

ELEVATION SKETCHES

REVISIONS

PROJECT DATA

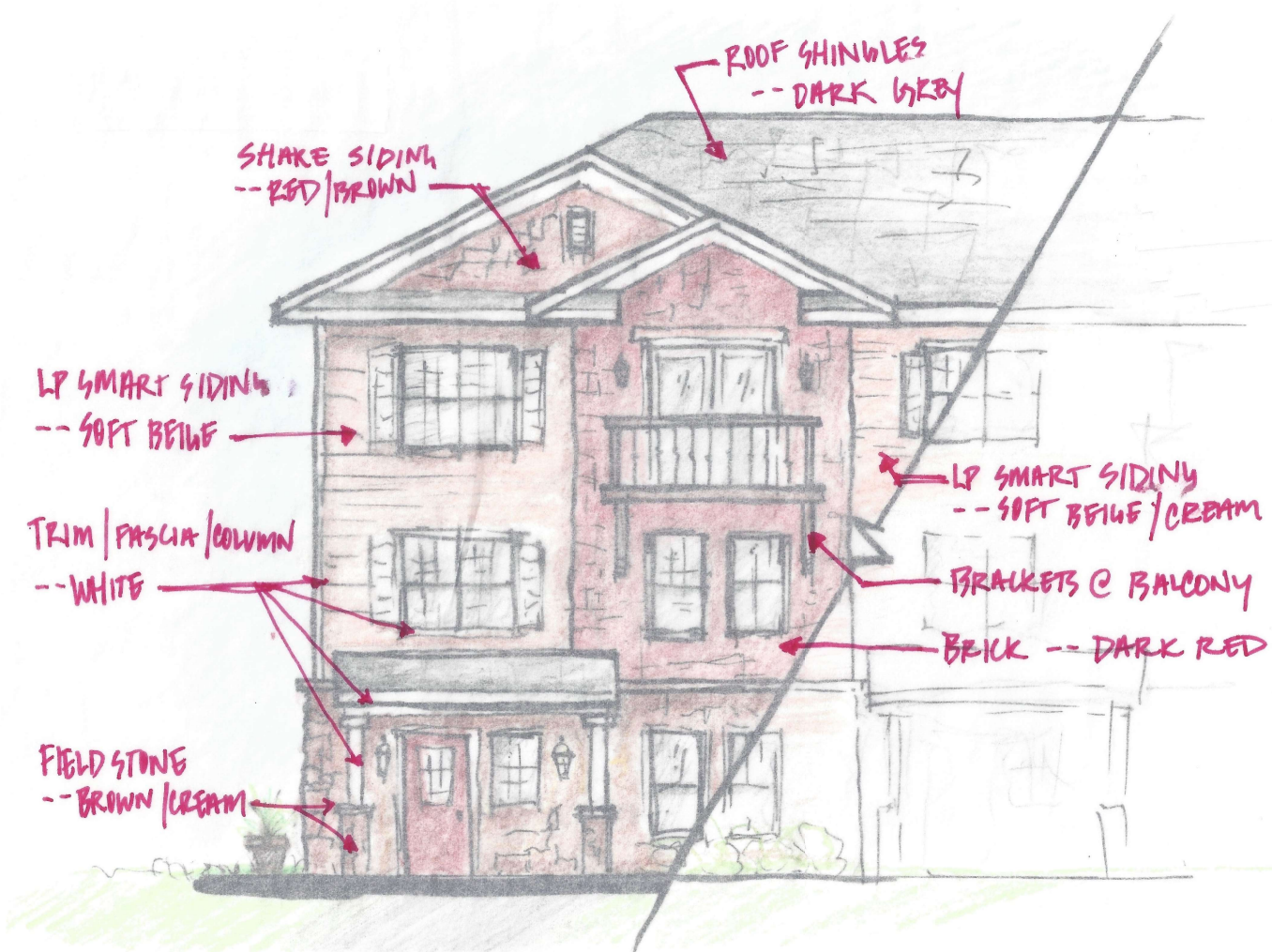
DATE: 7/29/2020

DRAWN BY: C.J.

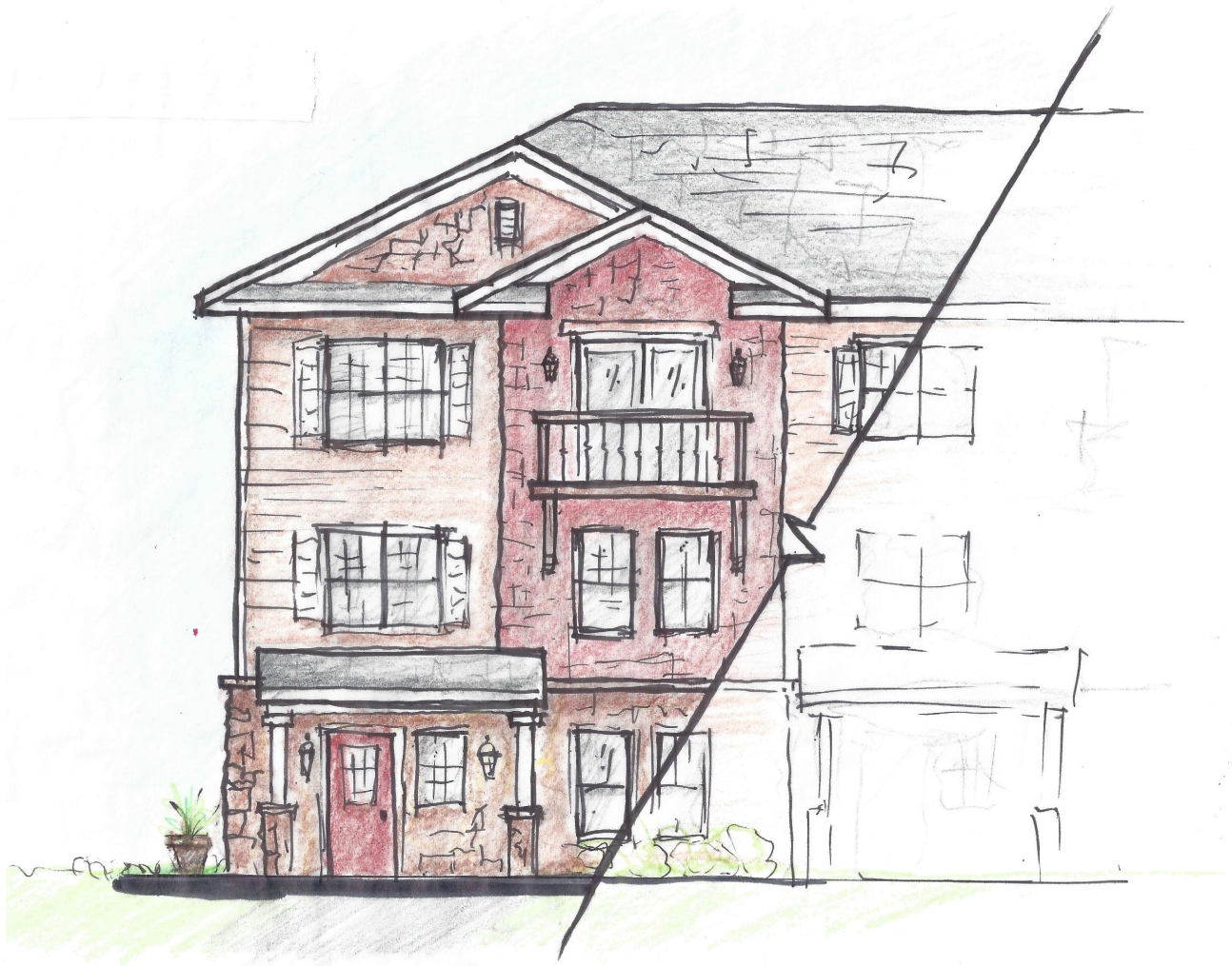
CHECKED BY: P.W.

SHEET NO.

A-3



18 A3 ELEVATION SKETCH / MATERIALS
SCALE: N.T.S.
2020/DRAWINGS.DWG
DATE: 6/3/2020



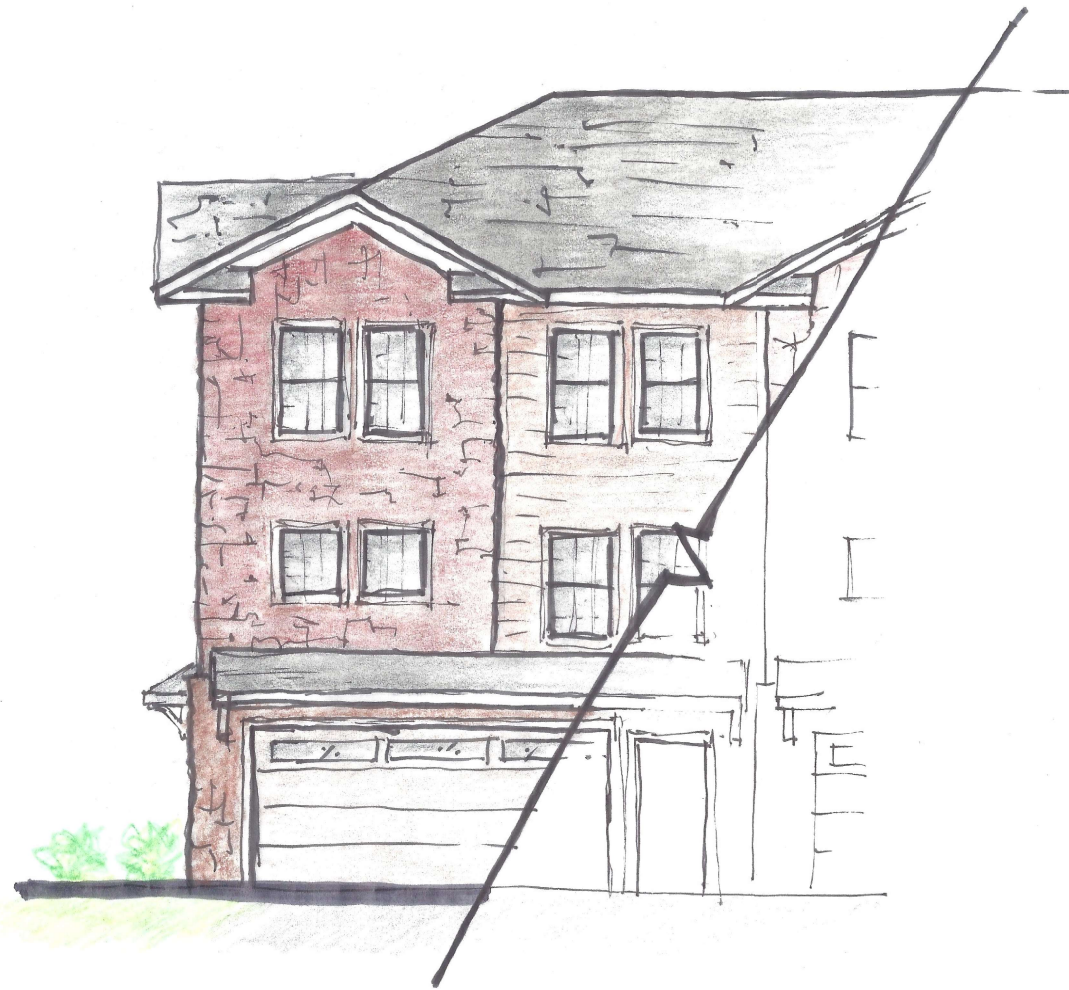
20 A3 FRONT ELEVATION SKETCH
SCALE: N.T.S.
2020/DRAWINGS.DWG
DATE: 6/3/2020



18
A4

SIDE ELEVATION SKETCH

SCALE: N.T.S.
2020/DRAWINGS.DWG
DATE: 6/3/2020



20
A4

REAR ELEVATION SKETCH

SCALE: N.T.S.
2020/DRAWINGS.DWG
DATE: 6/3/2020

PRELIMINARY NOT
FOR CONSTRUCTION

ALL DRAWINGS ARE
1/2 SCALE SHOWN

VERIFY ALL CONDITIONS AND DIMENSIONS ON
THE JOB AND NOTIFY THE DESIGN ALLIANCE
ARCHITECTS, INC. OF ANY DISCREPANCIES
PRIOR TO START.

MUKWONAGO CONDOS
200 Grand Avenue
Mukwonago, WI

DRAWING NAMES

ELEVATION SKETCHES

REVISIONS

PROJECT DATA

DATE: 7/29/2020
DRAWN BY: C.J.
CHECKED BY: P.W.

SHEET NO.

A-4

Design
Alliance Architects, Inc.

1003 Madison Avenue
Fort Atkinson, WI

(920) 563-3404

RESOLUTION 2020-38

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW
FOR MULTI-FAMILY RESIDENTIAL PROJECT;
ULRICH JENTZSCH, APPLICANT
200 GRAND AVE; MUKV 1976-085-001**

WHEREAS, pursuant to Section 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval of multi-family residential project, a permitted use within the B-1, Neighborhood Business Commercial with Village Center Overlay, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by Ulrich Jentzsch, and

WHEREAS, a multi-family residential project in the B-1, Neighborhood Business Commercial with Village Center Overlay Zoning District in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for multi-family residential project located at 200 Grand Ave, based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date, and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. If the project is to be operated as a condo, the developer will need to prepare a condo plat consistent with Village and State requirements and submit the same to the Village for review and approval.
7. Utilize a minimum 20-foot wide driveway for this project.
8. The developer must comply with all requirements related to impact fees imposed by the Village.

9. The developer shall be responsible for removing excess snow from the site that cannot be stockpiled on site. Alternatively, the condo association must be responsible for removing excess snow.
10. The developer shall comply with all parts of the Municipal Code as it relates to this project.
11. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
12. Removal of access driveway on Fox Street. Replace curb, gutter and sidewalk at Developers expense.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 16th day of September 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

Date: September 1, 2020

To: Village of Mukwonago Plan Commission

From: Tim Schwecke, AICP, Consulting Planner

Subject: Proposed text amendment of the Village's zoning code regarding senior care facilities and related matters; The Box Self Storage LLC, applicant; Robert Chandler, agent

Meeting: September 8, 2020 Plan Commission meeting

The Box Self Storage LLC (Robert Chandler) owns property in the Village and has submitted a petition to revise the Village's zoning code that if approved would create a new type of land use. As defined, a senior care facility must include at least two of the following types of uses:

- (1) Community based residential facility
- (2) Residential care apartment complex
- (3) Nursing home

Senior care facilities would only be allowed in the B-3 zoning district as a conditional use.

Review procedures As set forth in s. 100-854 of the zoning code, the Plan Commission reviews all proposed changes and provides a recommendation to the Village Board to (1) approve the petition as requested, (2) approve the petition as revised, or (3) deny the petition.

A public hearing will be held at the Village Board meeting on September 16, 2020.

Potential motion for approval:

Recommend to the Village Board the approval of the proposed ordinance as drafted.

Attachments:

1. Draft Ordinance

VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES

ORDINANCE NO.

ORDINANCE TO AMEND CHAPTER 100 OF THE VILLAGE OF MUKWONAGO MUNICIPAL
CODE REGARDING SENIOR CARE FACILITIES AND RELATED MATTERS

- Draft August 26, 2020 -

SECTION 1

Insert the following term and definition in Section 100-29 in alphabetical order:

Senior care facility A residential care facility that includes at least two of the following types of residential care and is operated as a fully integrated facility by a single operating entity:

- (1) community based residential facility (CBRF), as defined in s. 50.01(1g), Wis. Stats.;
- (2) residential care apartment complex (RCAC), as defined in s. 50.01(6d), Wis. Stats.;
- (3) nursing home, as defined in s. 50.01(10), Wis. Stats.

SECTION 2

Repeal and recreate subsection 100-154(a) to read as follows

- (a) *Intent.* The B-3 community business district is intended to provide for the development in appropriate locations of larger commercial services consisting primarily of retail stores, shops, offices, and individual service establishments catering to the daily needs of businesses and residents of the Village of Mukwonago, along with Senior Care Facilities. Development and uses shall be compatible in character with village atmosphere. The following requirements are intended to help carry out this intent:
- (1) All business establishments shall be retail or service establishments dealing directly with consumers.
 - (2) All goods produced on the premises shall be sold on premises where produced.
 - (3) All business, servicing or processing, except for off-street parking or loading, shall be conducted within a completely enclosed building.
 - (4) Senior Care Facilities should have 50 units or more.

SECTION 3

Revise the table in Section 100-157, by inserting “Senior Care Facility” in the “Shelter Care Facilities” group in alphabetical order and designating that use as a conditional use in the B-3 district.

SECTION 4

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION 5

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION 6

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board this day of **September**, 2020.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer

Date: September 1, 2020

To: Village of Mukwonago Plan Commission

From: Tim Schwecke, AICP, Consulting Planner

Subject: A. Conditional use for a senior care facility at 1654 Van Buren Drive; The Box Self Storage LLC, applicant; Robert Chandler, agent

B. Site plan and architectural review for a senior care facility at 1654 Van Buren Drive; The Box Self Storage LLC, applicant; Robert Chandler, agent

Meeting: September 8, 2020 Plan Commission meeting

A. Conditional Use

General description The Box Self Storage LLC (Robert Chandler) owns the property at 1654 Van Buren Road and has submitted a petition to establish a senior care facility as a conditional use. The proposed facility would be a professionally operated continuum of care facility and will include CBRF and RCAC units along with a memory care wing. An anticipated 75 beds will be served by between 20-30 employees, of which, approximately 12 employees will be on site during their busiest shift.



Zoning The subject property is zoned B-3. The proposed use is not allowed in the Village's zoning code although a petition has been submitted to accommodate the proposal.

Public notice A public hearing notice was published two times in the Waukesha Freeman, and letters were mailed to surrounding property owners.

Public comment As of this date, staff has not received any comments or other communications regarding this proposal.

Review procedures The Plan Commission holds the public hearing and makes a recommendation to the Village Board which makes the final decision. Following the close of the public hearing, the Plan Commission may recommend (1) approval, (2) approval with conditions, or (3) denial. If approval is recommended, the Plan Commission can recommend conditions deemed necessary to protect the public health, safety, and welfare.

Decision criteria To approve the proposed conditional use, the following must be satisfied as set forth in Section 100-354 of the zoning code:

- (1) The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.

- (2) The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
- (3) The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
- (4) Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
- (5) Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

These findings are incorporated into the draft conditional use order which is attached.

The Plan Commission shall approve a conditional use application if the terms and conditions of the zoning regulations are met. However, in the event the terms and conditions of the ordinance are not consented to and complied with by the applicant, the Commission may deny the application. In addition, the Commission may deny the application or place conditions on it if substantial evidence, as defined in §62.23(7) Wis. Stats. is presented. That evidence must demonstrate the inability of the applicant to comply with or meet the conditions of the zoning regulations or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence.

Potential motion for approval Recommend to the Village Board approval of the project as a conditional use as set forth in the attached conditional use order as drafted, provided (1) the Village Board approves the proposed text amendment relating to senior care facilities and (2) the Village Attorney approves the final form of the conditional use order.

B. Site Plan and Architectural Review

Architectural Review The facility consists of one-story and two-story construction. Exterior materials include lap siding, board and batten, and brick veneer and natural stone. The applicant will provide color/material samples during the Plan Commission meeting. The building has four-sided architecture. The applicant will need to verify the building height and that at least 25 percent of the building face fronting on CTH ES is masonry (brick or stone).

Utilities Site improvements are located within existing utility easements (See Certified Survey Map 11850 and other resources). The applicant should either revise the plans or provide other alternatives acceptable to the Village. The applicant will need to work with the Director of Public Works to address technical issues related to water and sewer.

Stormwater management A wet pond will be established onsite for stormwater management. The basin located in the Outlot 1 to the east will not be utilized. The two basins are separated by a buffer of grasses and wetlands. The Village Engineer has reviewed the stormwater management plan and has determined the proposed project will likely comply with required standards. Final approval is a condition of approval.

In this regard, it is not clear how the applicant will provide an access to the wet pond for maintenance – see landscape plan. If the proposed plan needs to be reworked the site plan may need to be resubmitted for Plan Commission review.

Wetlands As indicated on Sheet C1.0 of the plan set (and others), there are wetlands on the subject property. The applicant will need to work with the Wisconsin DNR to obtain approval to fill a wetland area for the access road.

Signage No signage is planned at this time.

Parking The site plan shows 39 parking spaces; 37 are required based on the standard in s. 100-402 of the zoning code (one space per three patient beds plus one space per employee). All of the on-site parking will be provided in surfaced parking areas.

Landscaping A landscaping plan has been submitted and complies with applicable requirements.

Trash enclosure A trash enclosure is located on the west side of the building. As a condition of approval, the applicant will need to submit construction drawings to the Village planner and obtain approval of the same.

Fencing The project does not include any fencing. The applicant should consider installing fencing around the wet pond to enhance resident safety, given the close proximity of the pond to the building and the exterior access doors on the rear of the building,

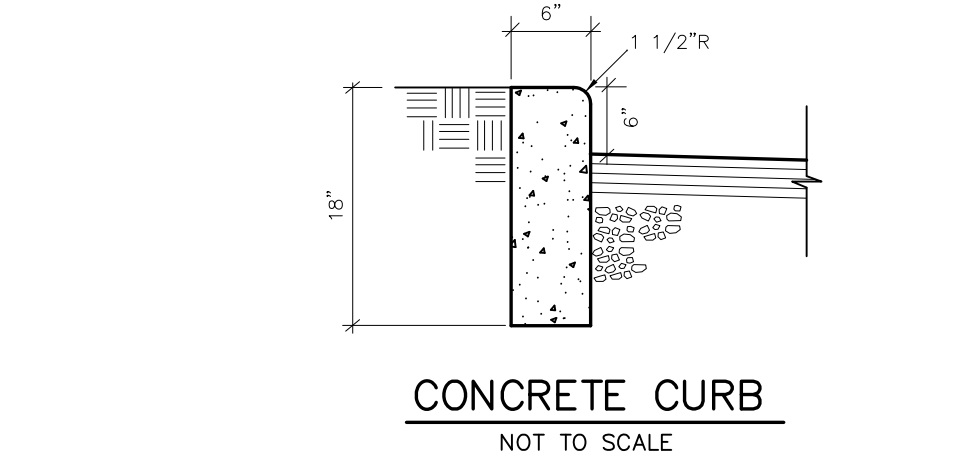
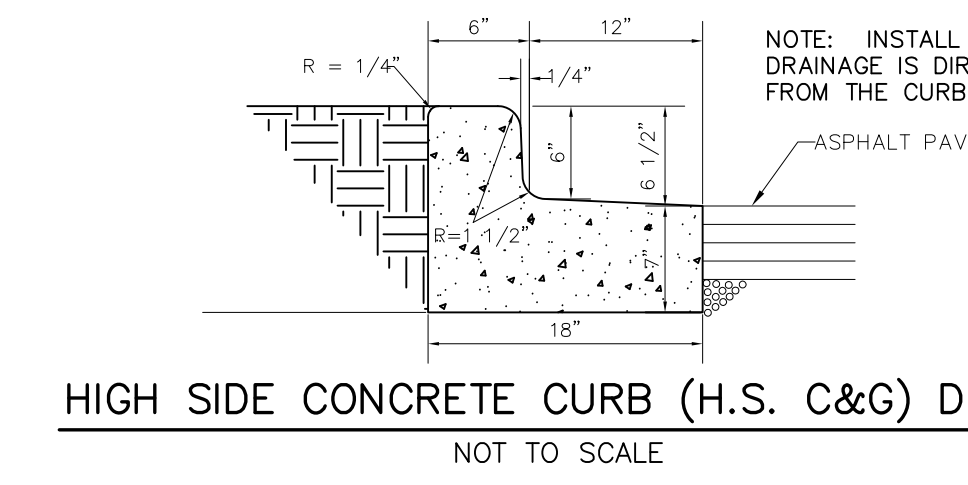
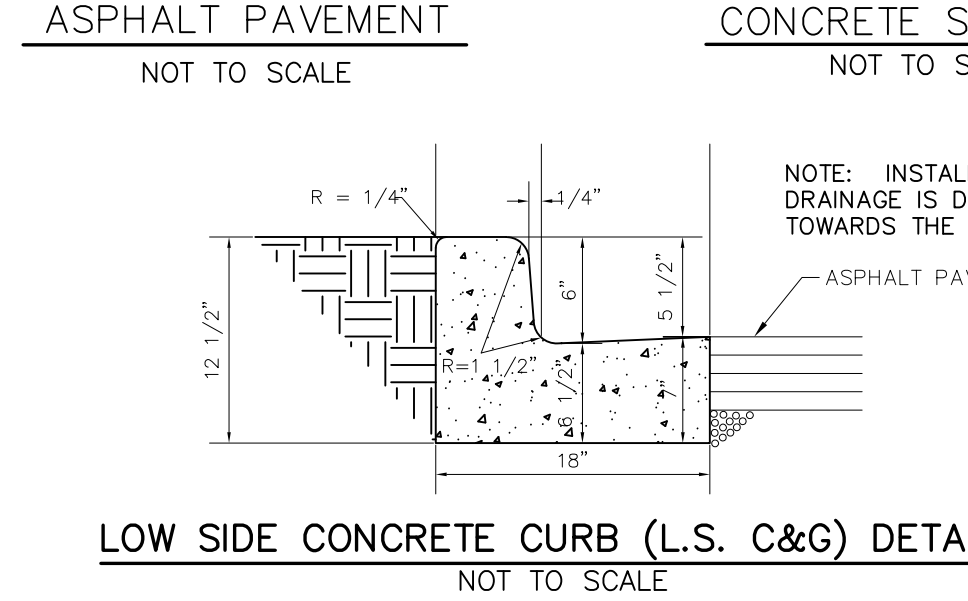
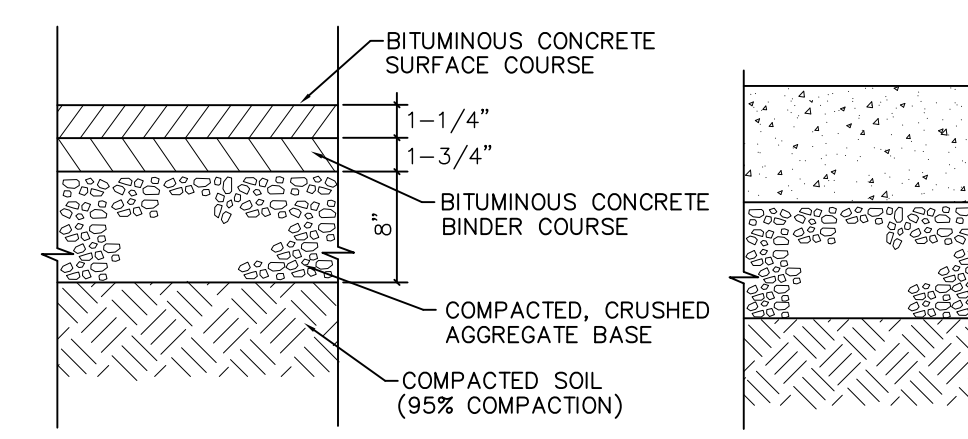
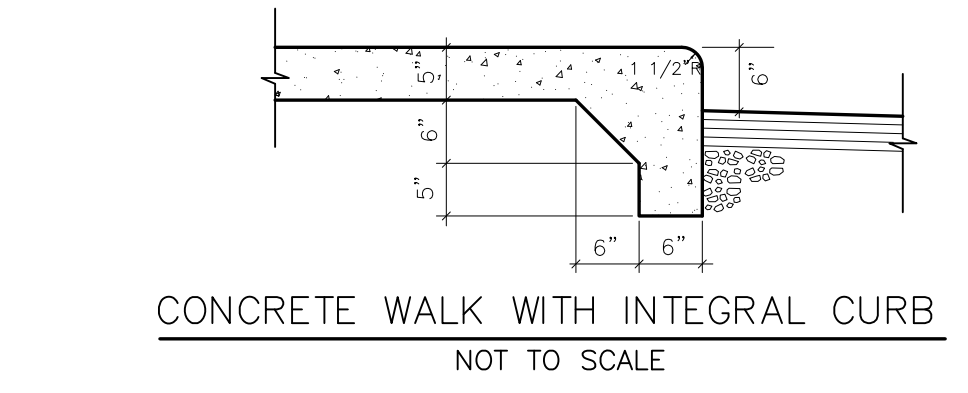
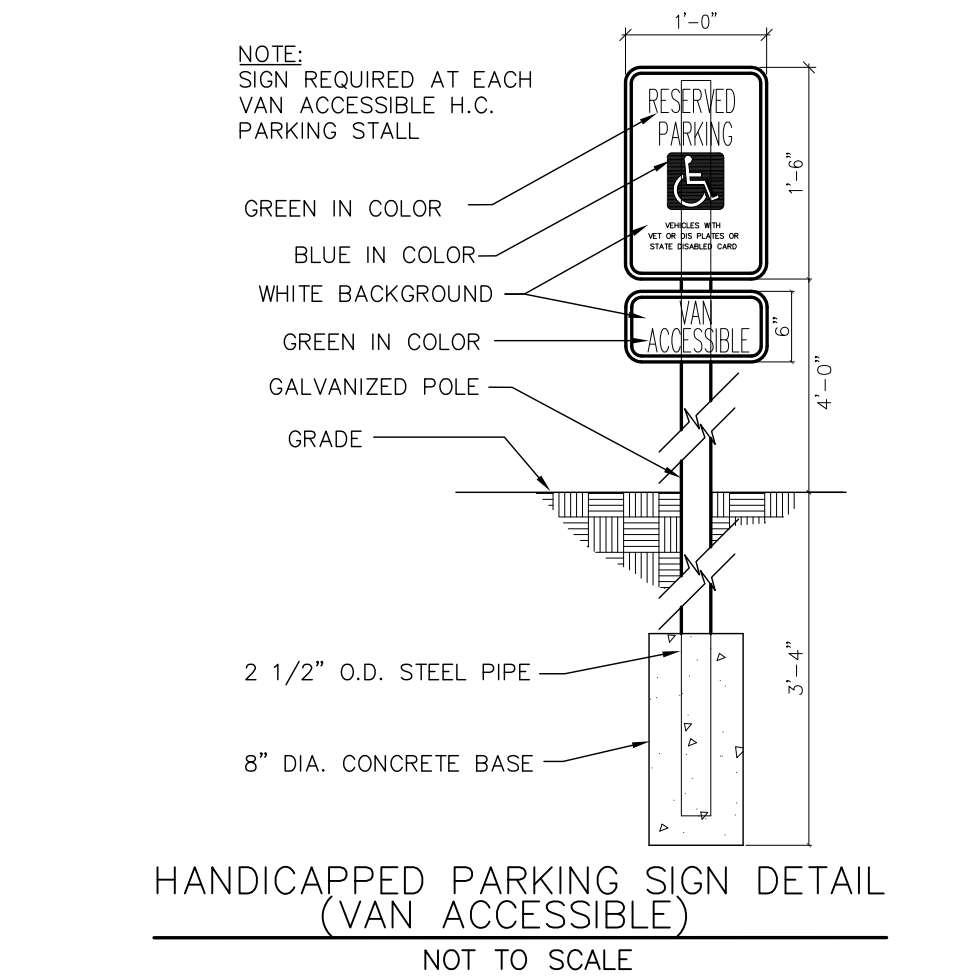
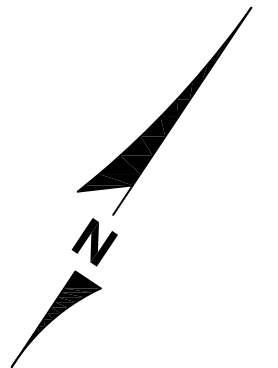
Outdoor lighting Outdoor lighting consists of wall packs, under-canopy lighting, and parking lot lights. Light poles comply with the maximum height of 25 feet. All fixtures are full cutoff. Lighting levels at the lot lines is zero footcandles as required.

Msc. performance standards Article X of the zoning regulations identifies a number of performance standards. The proposed project complies with those requirements.

Potential motion Recommend approval of the project as set forth in Resolution 2020-43.

Attachments:

1. Plan materials
2. Conditional use order dated September 1, 2020
3. Resolution 2020-43 for approval of the Site Plan and Architectural Review

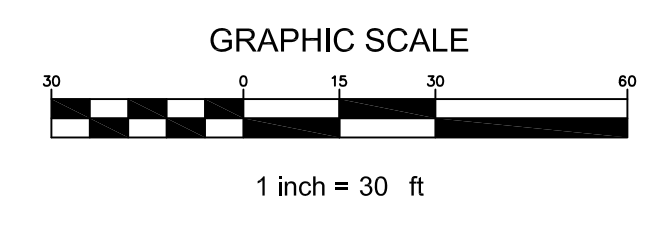
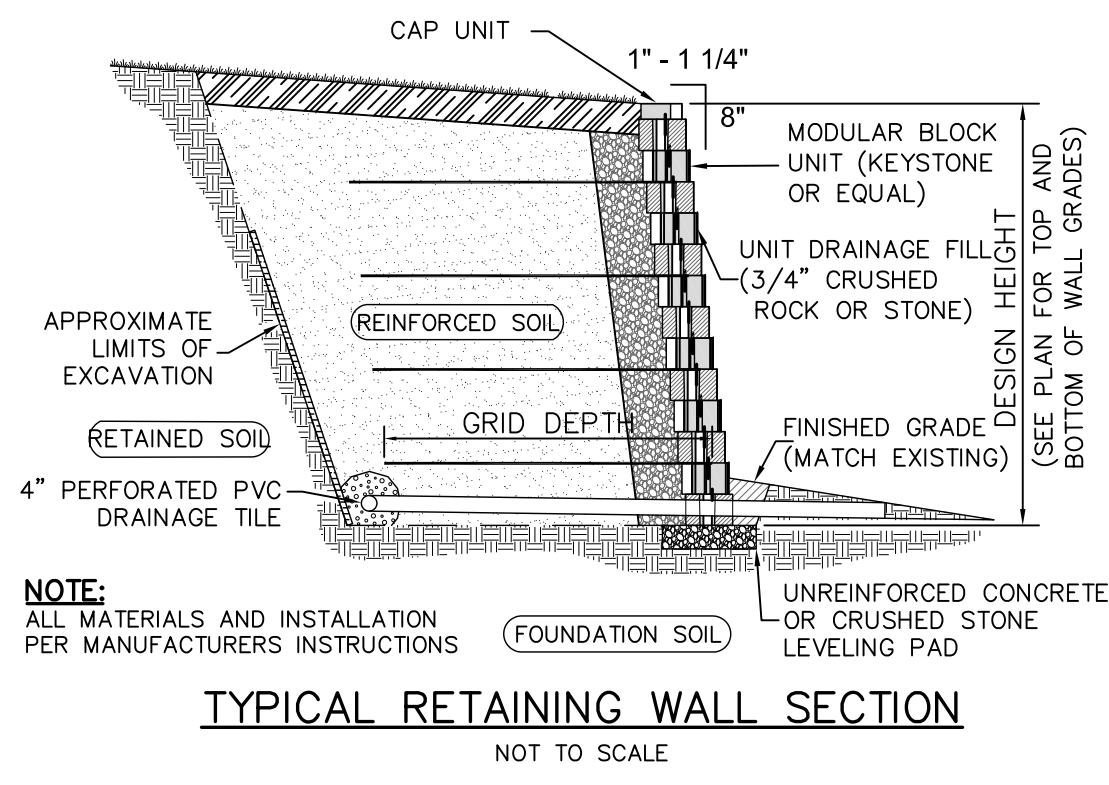
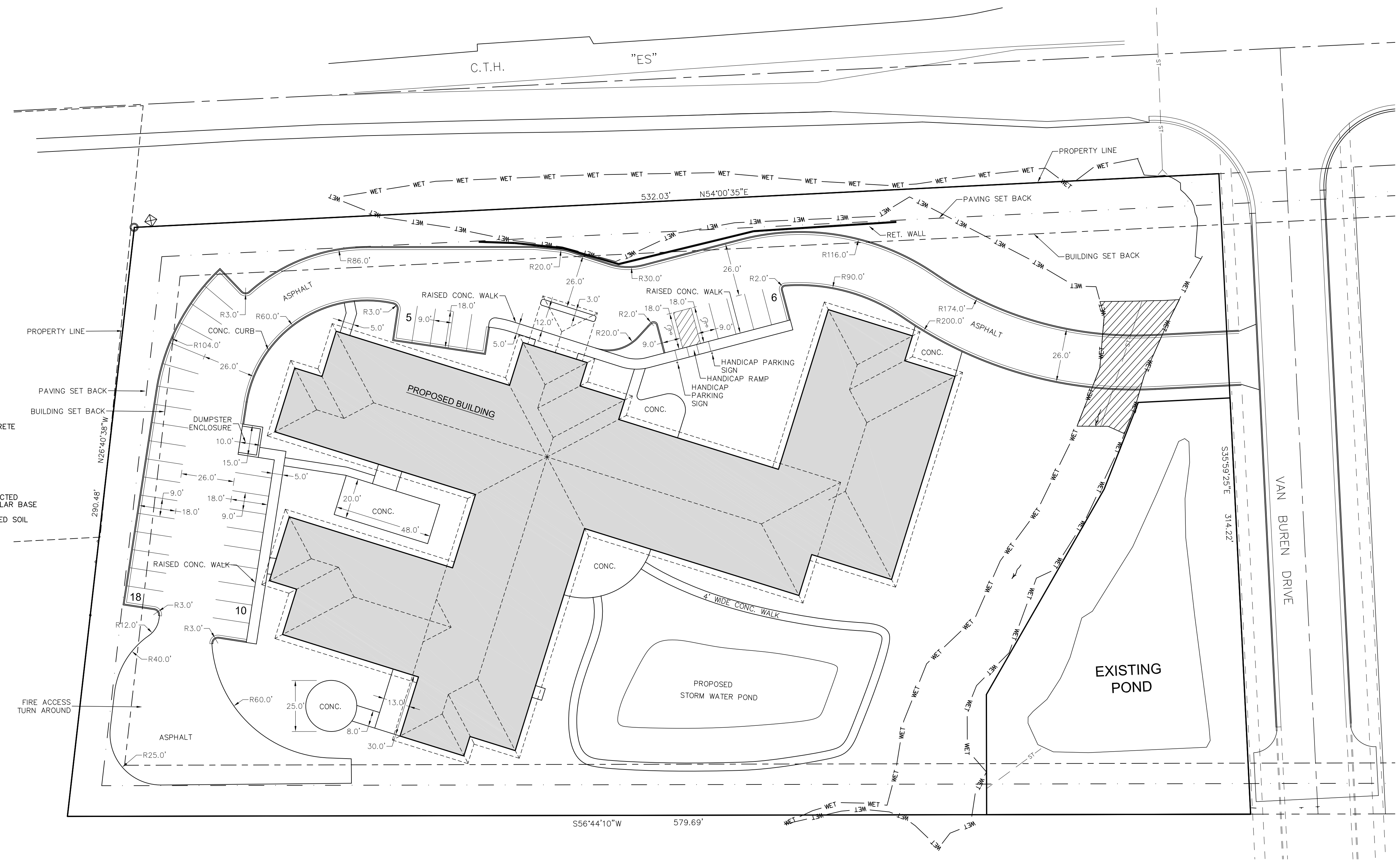
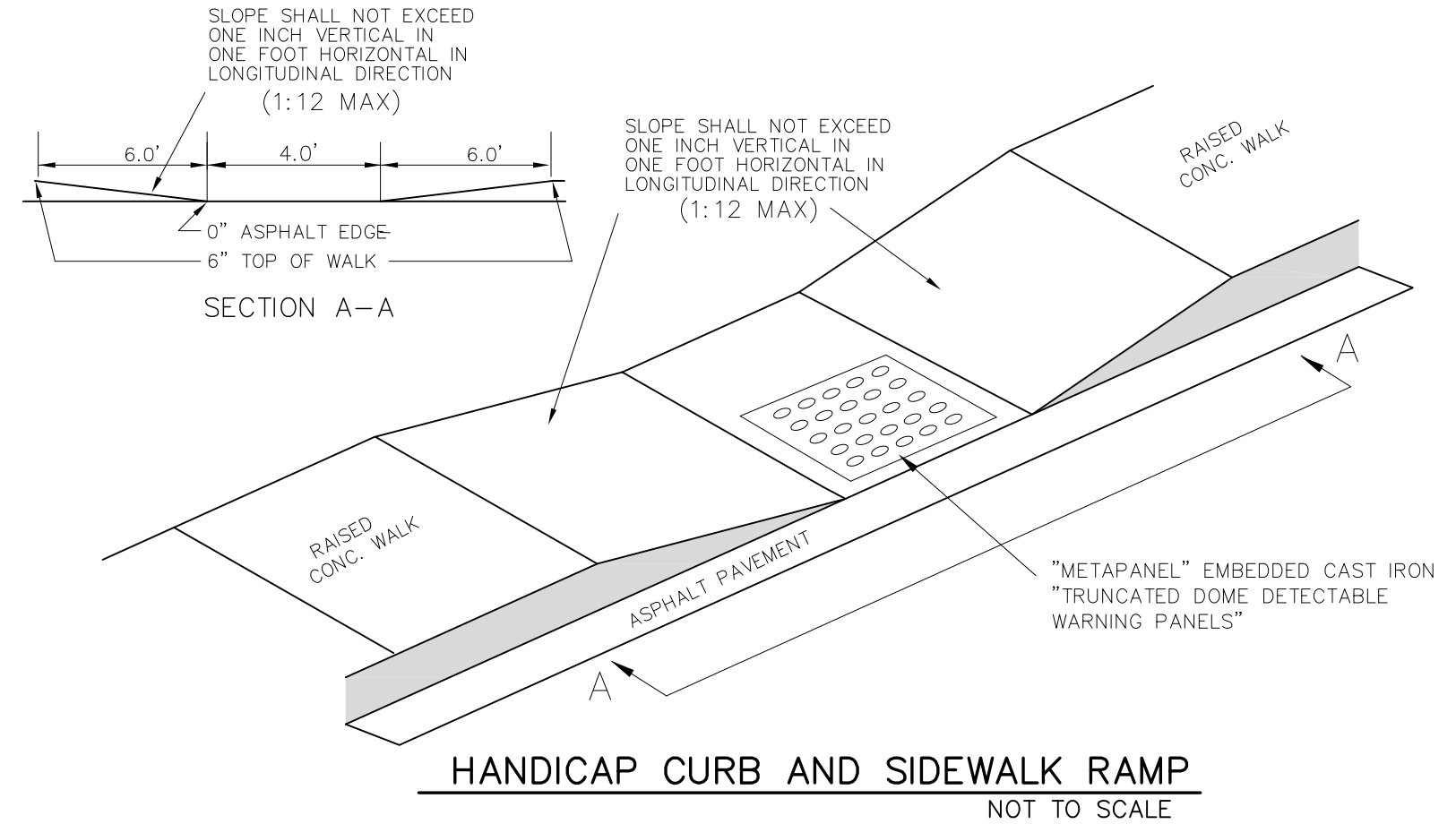


SITE AREAS:

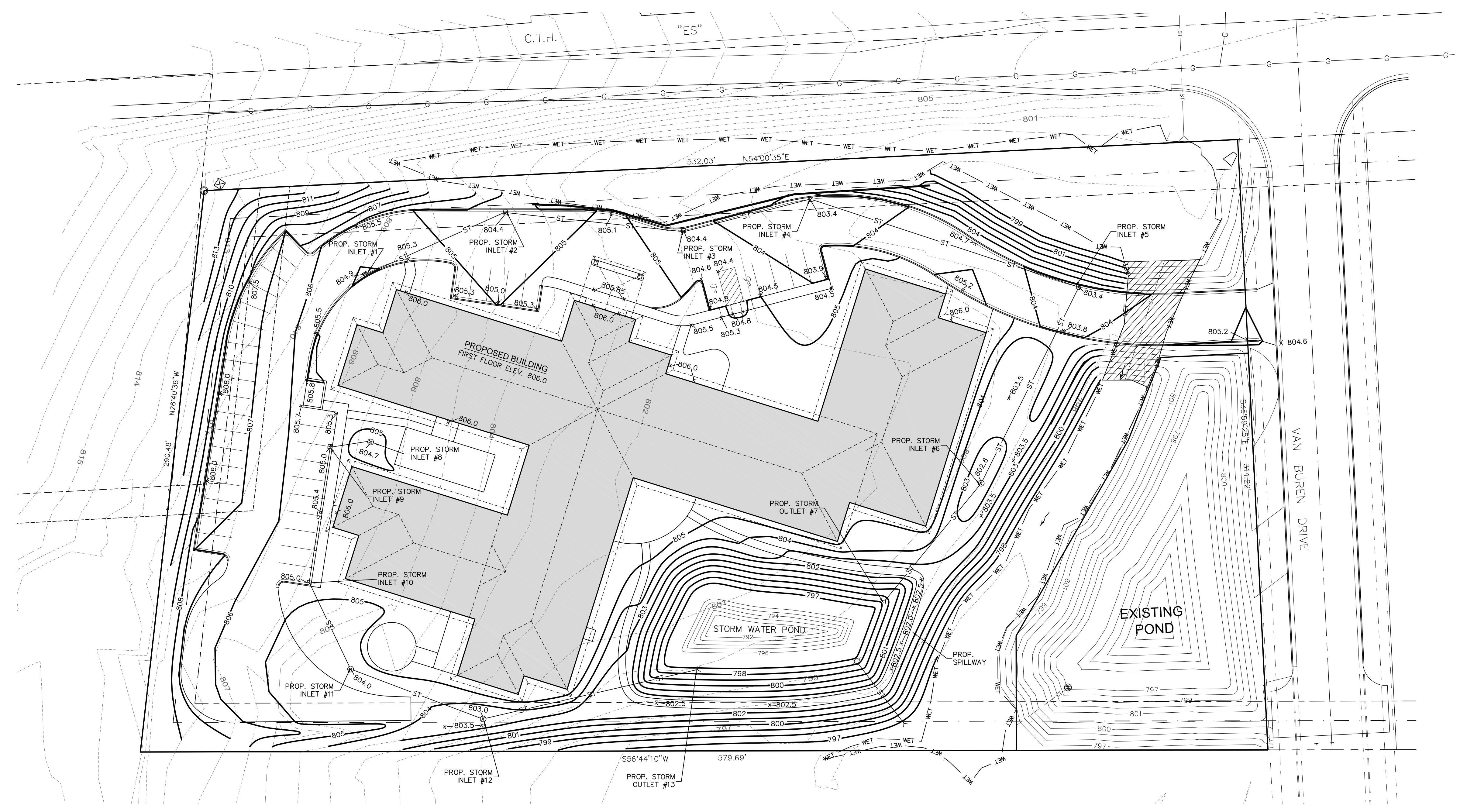
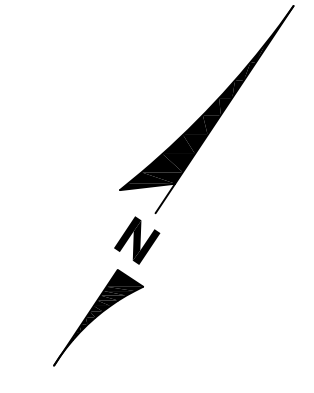
ASPHALT: 30,343 S.F. (0.697 ACRES)
CONCRETE: 7,289 S.F. (0.167 ACRES)
BUILDING: 33,536 S.F. (0.770 ACRES)
IMPERVIOUS: 71,168 S.F. (1.634 ACRES) [43%]
OPEN: 96,059 S.F. (2.205 ACRES) [57%]
TOTAL: 167,227 S.F. (3.839 ACRES)
DISTURBED AREA: 124,610 S.F. (2.681 ACRES)

PARKING:

REGULAR: 37 SPACES
HC ACCESSIBLE: 2 SPACES
TOTAL: 39



NOTE:
1. EXISTING CONDITIONS (INCLUDING WETLAND LOCATION) BASED ON SURVEY & 2017 CONSTRUCTION PLAN BY JAHNKE & JAHNKE ASSOCIATES, INC.



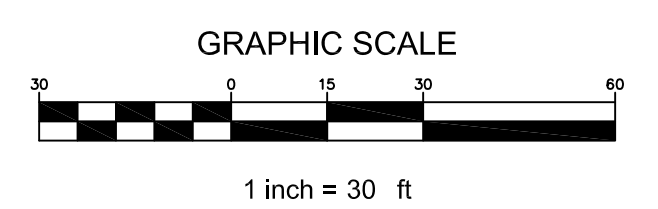
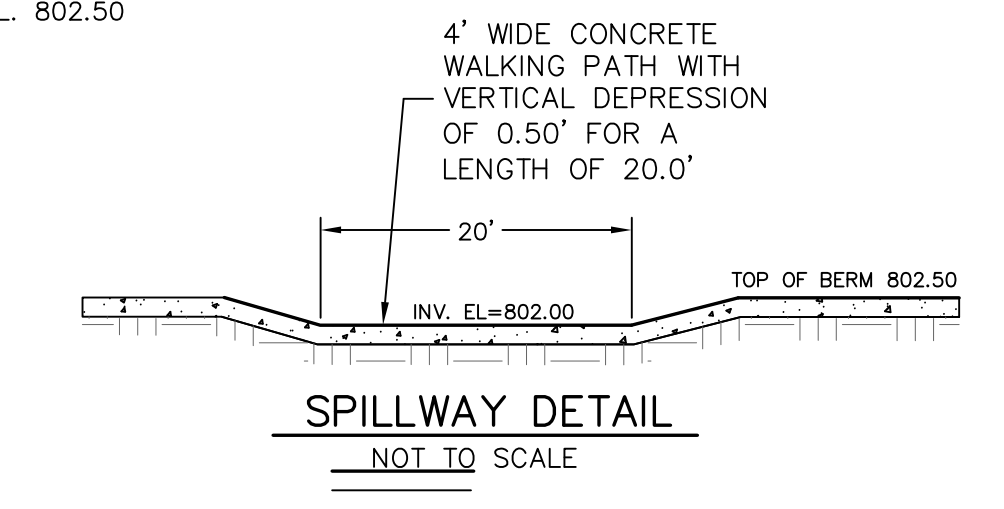
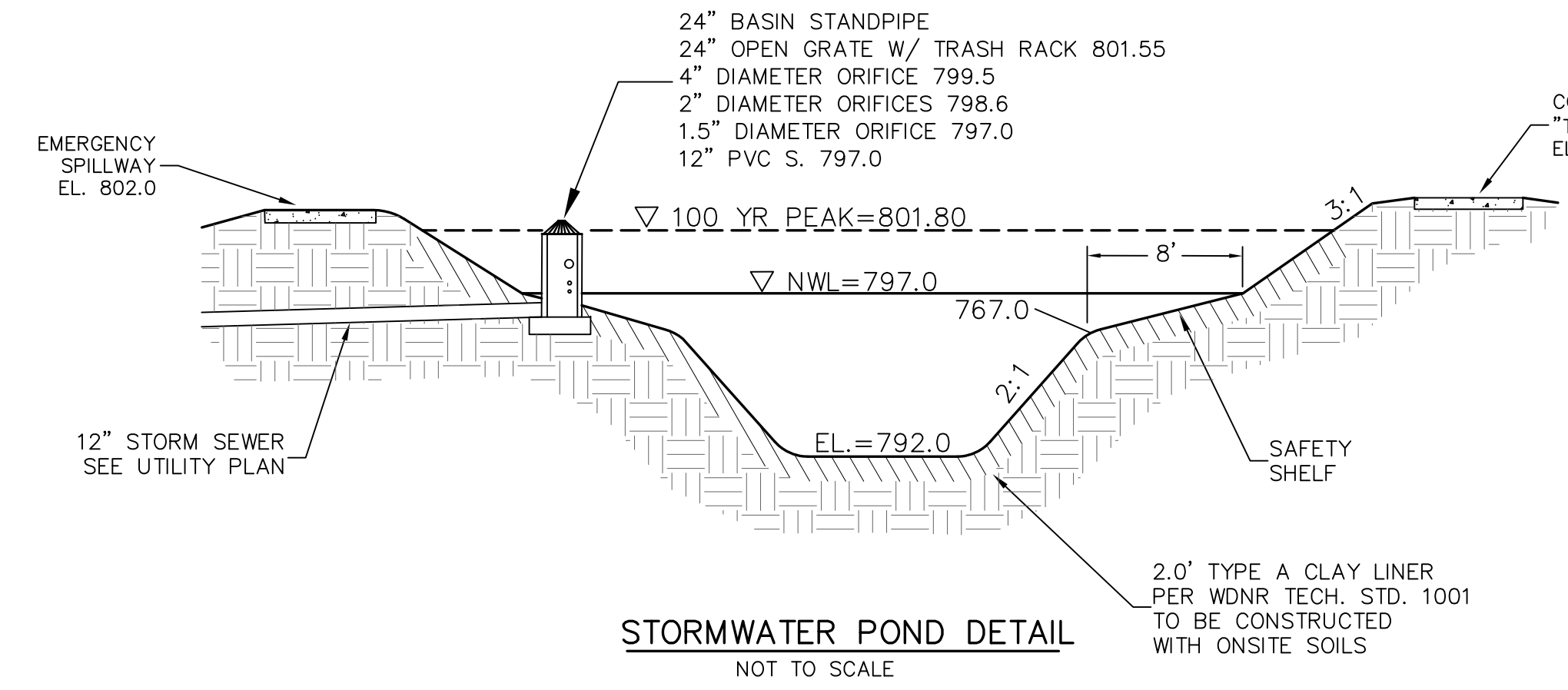
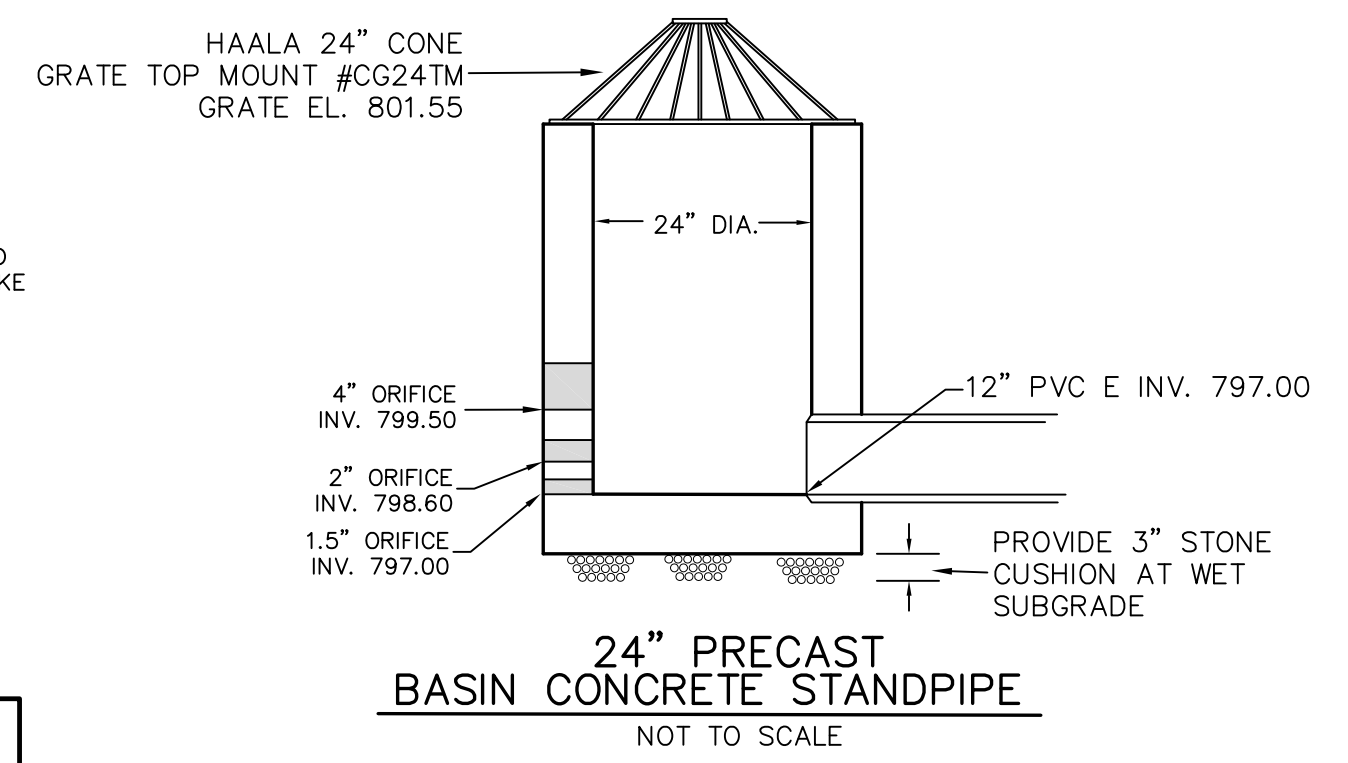
- NOTES:
1. ALL PROPOSED SPOT GRADES SHOWN ARE AT CURB AND GUTTER FLANGE LINE, UNLESS OTHERWISE NOTED.
 2. DISTURBED AREA: 124,610 S.F. (2.681 ACRES)
 3. EXISTING CONDITIONS (INCLUDING WETLAND LOCATION) BASED ON SURVEY & 2017 CONSTRUCTION PLAN BY JAHNKE & JAHNKE ASSOCIATES, INC.

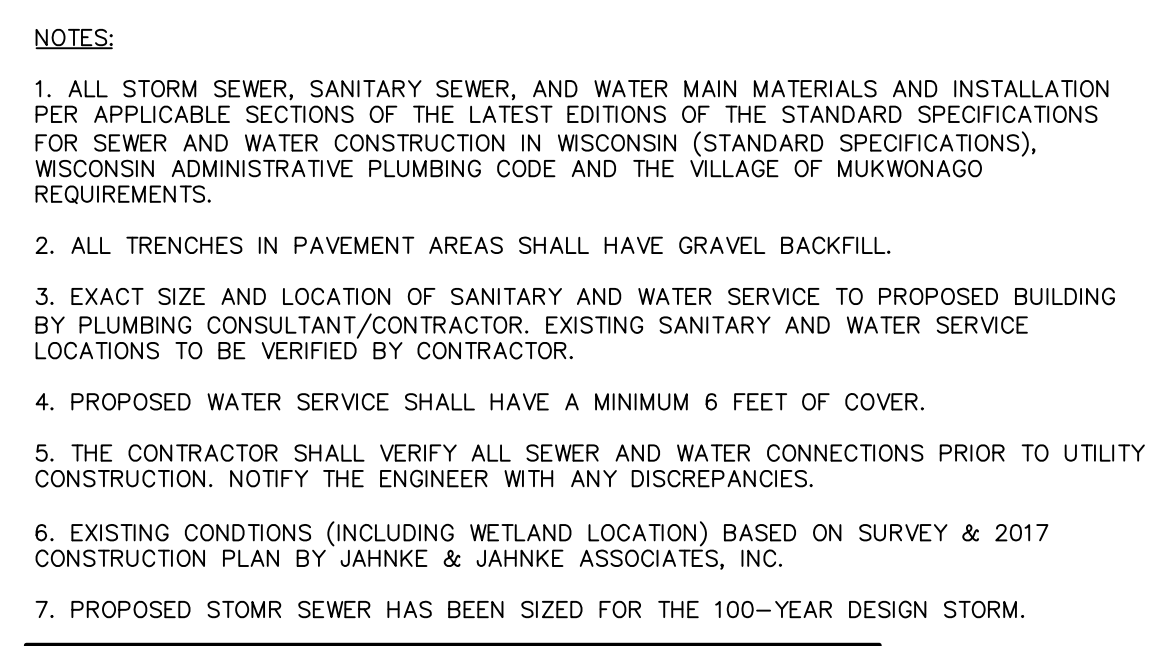
www.DiggersHotline.com

DIGGERS HOTLINE

DIAL 811 OR (800) 242-8511

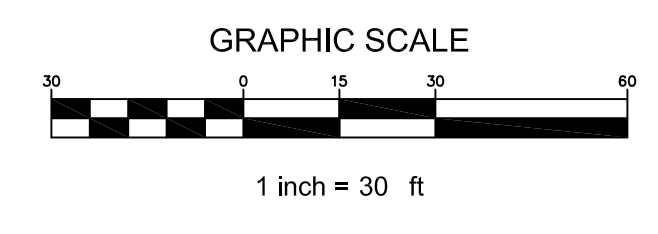
LEGEND	
---	EXISTING CONTOUR
—	PROPOSED CONTOUR
x 805.5	PROPOSED ELEVATION
—ST—	PROPOSED STORM SEWER
---	EXISTING STORM SEWER



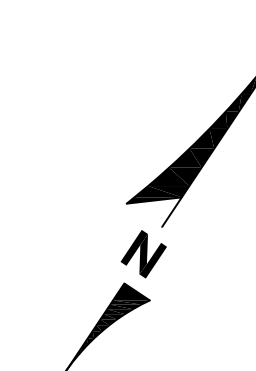


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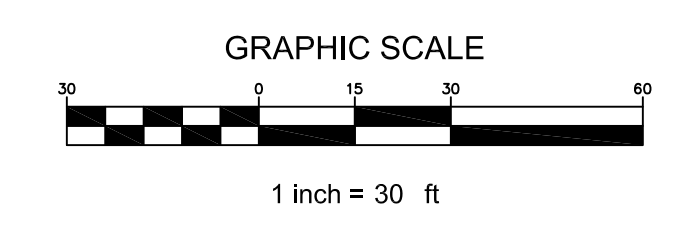
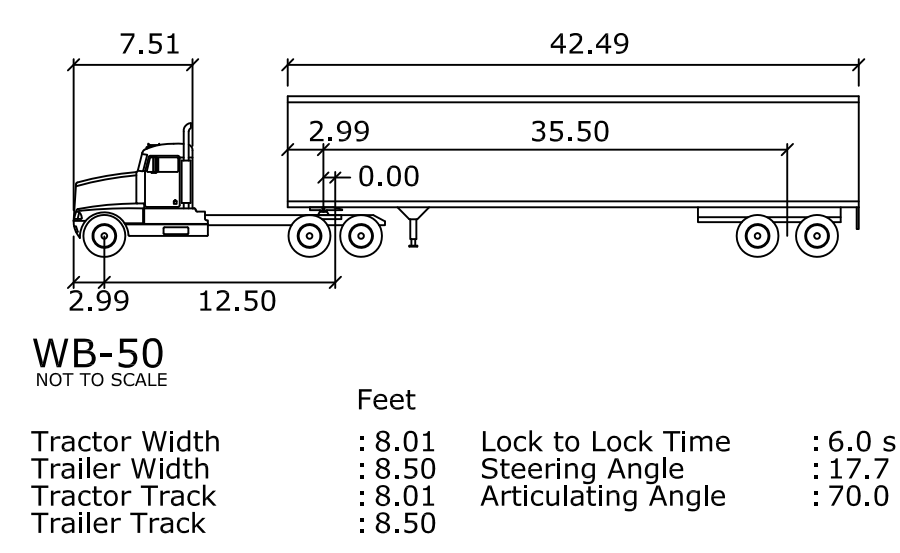
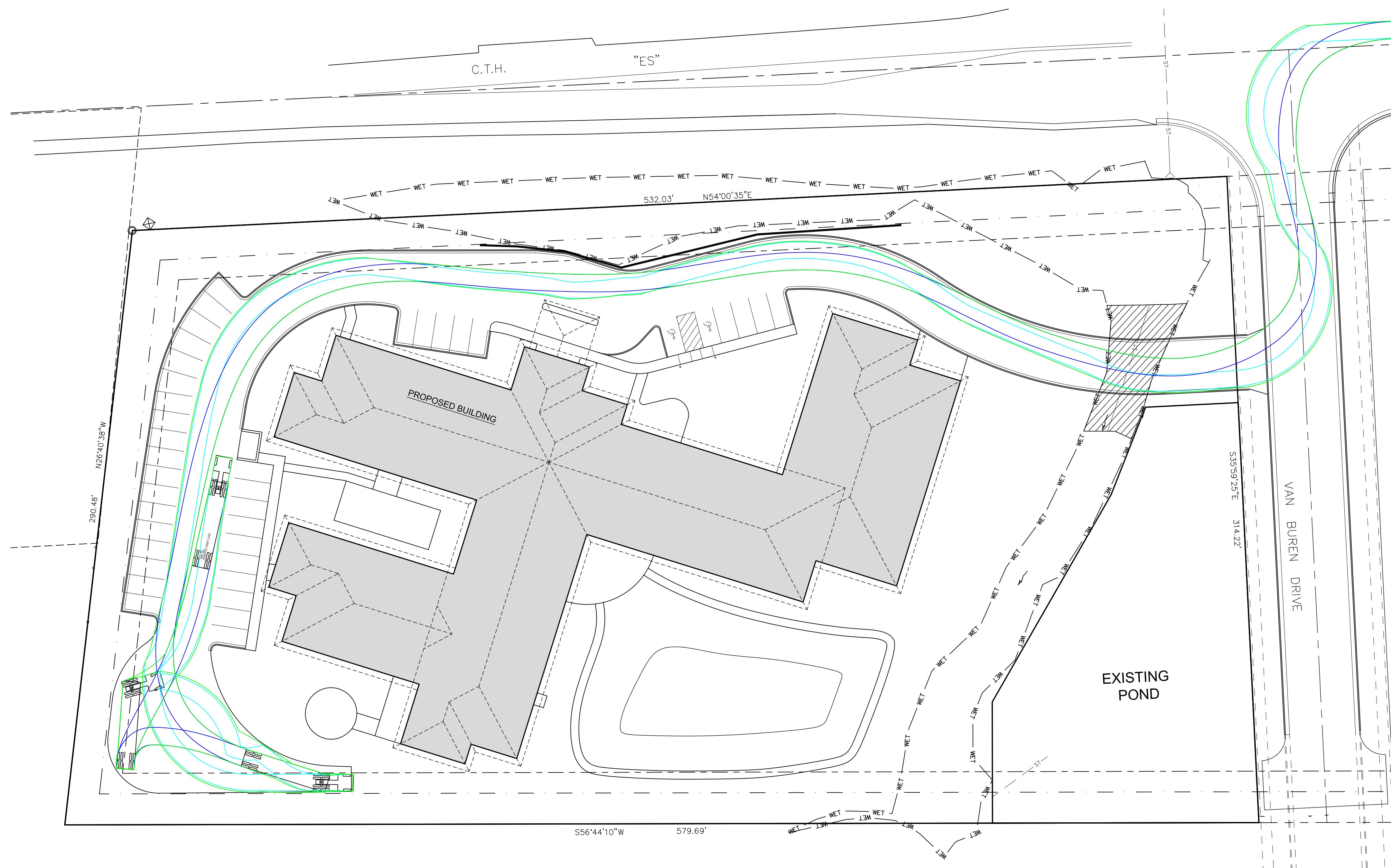
	ST ————— EXISTING STORM SEWER
	ST ————— PROPOSED STORM SEWER
	T ————— EXISTING SANITARY SEWER
	SAN ————— PROPOSED SANITARY SEWER
	W ————— EXISTING WATER MAIN
	W ————— PROPOSED WATER MAIN
	G ————— BURIED GAS MAIN
	// ————— OVER HEAD WIRE
	E ————— BURIED ELECTRIC

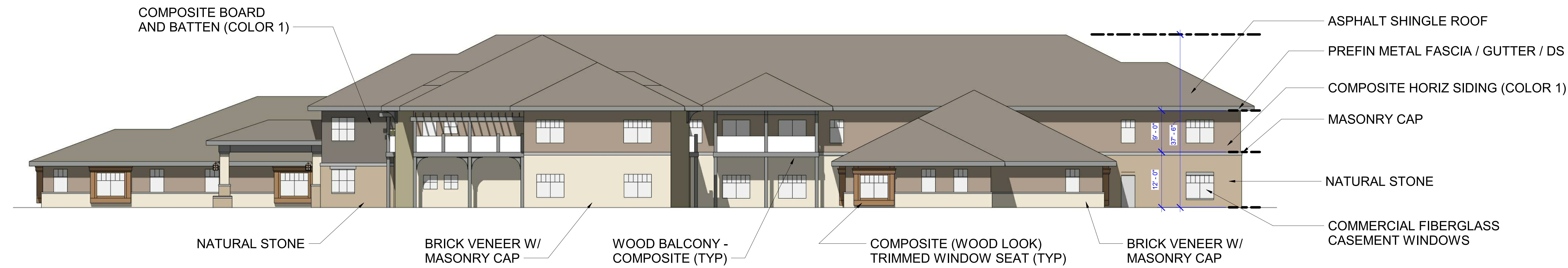
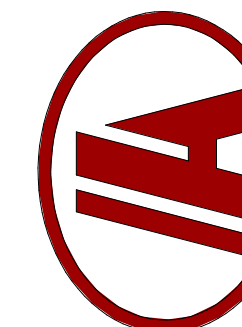


SITE UTILITY PLAN

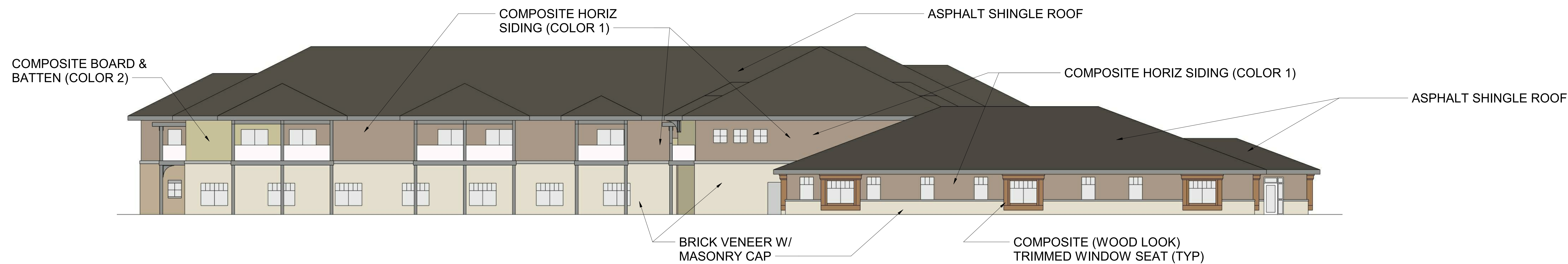


THE AVENUES MUKWONAGO
NATIONAL AVENUE (CTH ES) MUKWONAGO, WISCONSIN

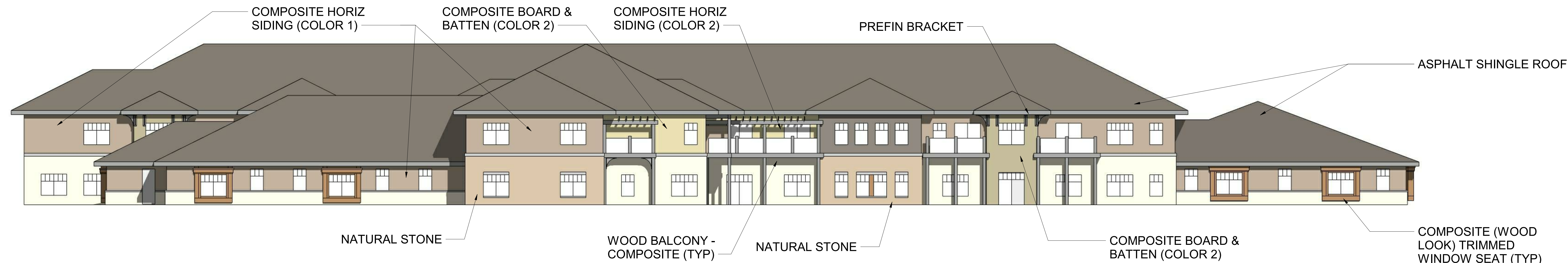




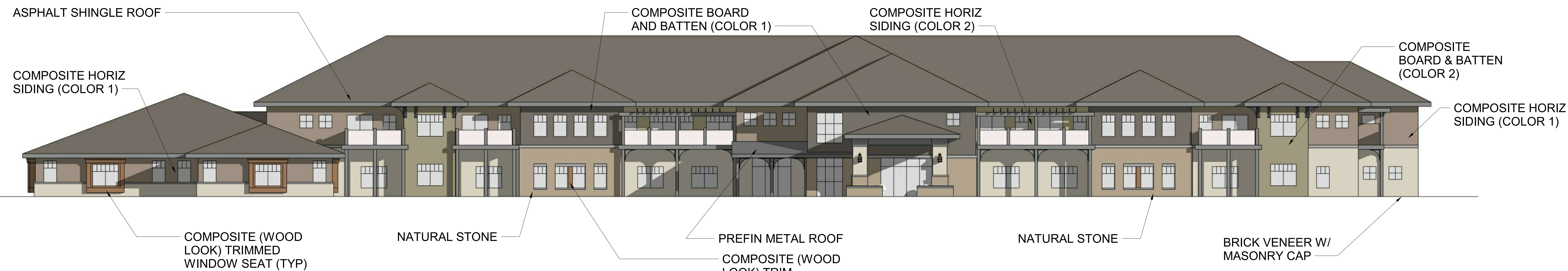
4 WEST ELEVATION
3/32" = 1'-0"



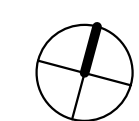
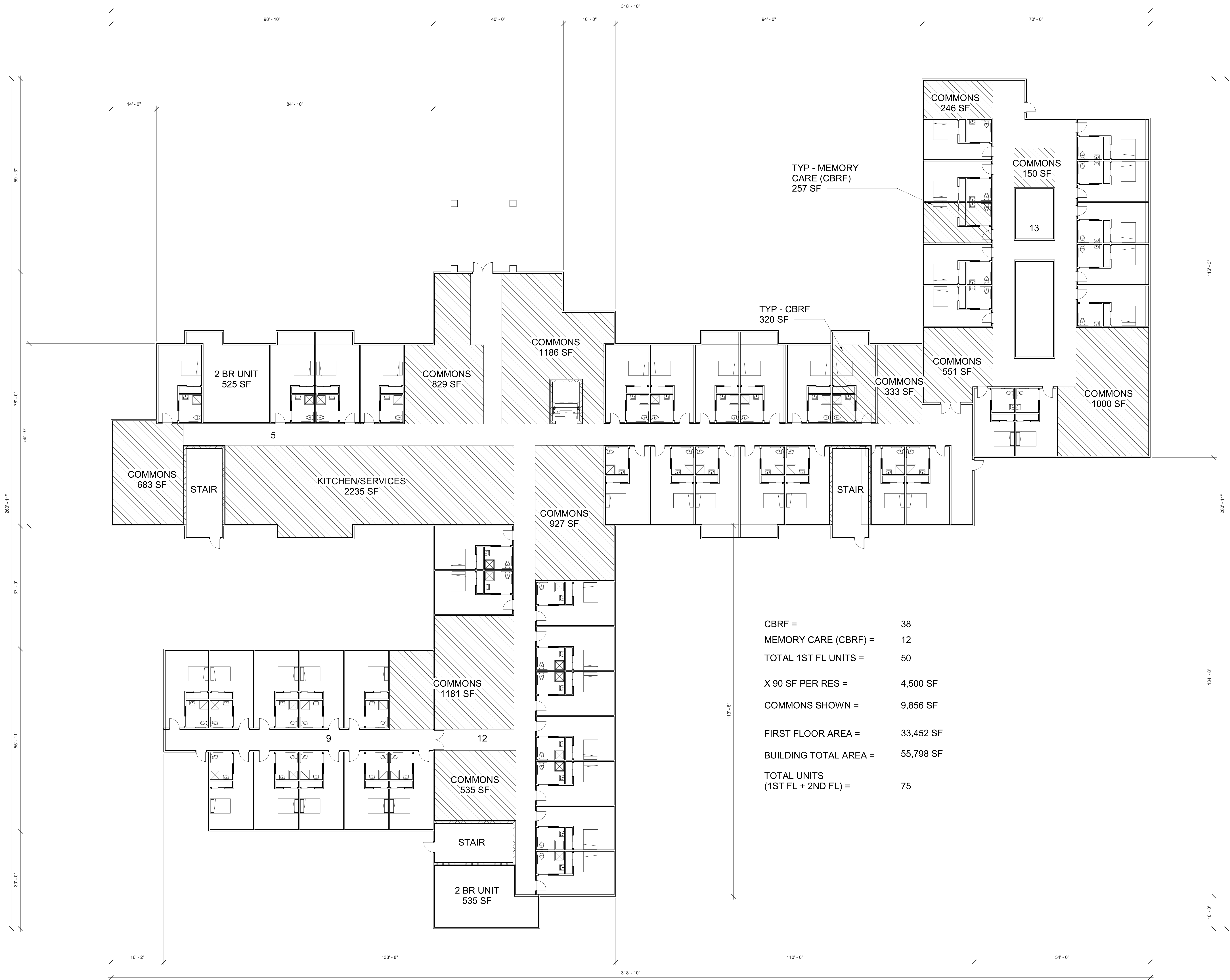
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3/32" = 1'-0"



2 SOUTH ELEVATION
3/32" = 1'-0"



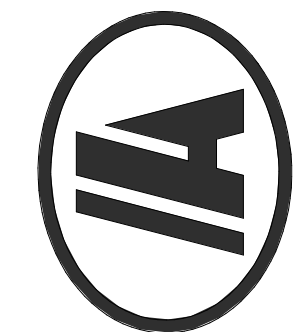
1 NORTH ELEVATION
3/32" = 1'-0"



1 SCHEMATIC FIRST FLOOR PLAN
3/32" = 1'-0"

REVISIONS

ANDERSON-
ASHTON, INC.
DESIGN / BUILD
2746 South 16th Street
Mukwonago, WI 53150
Phone: (262) 786-4640
WWW.ANDERSONASHTON.COM



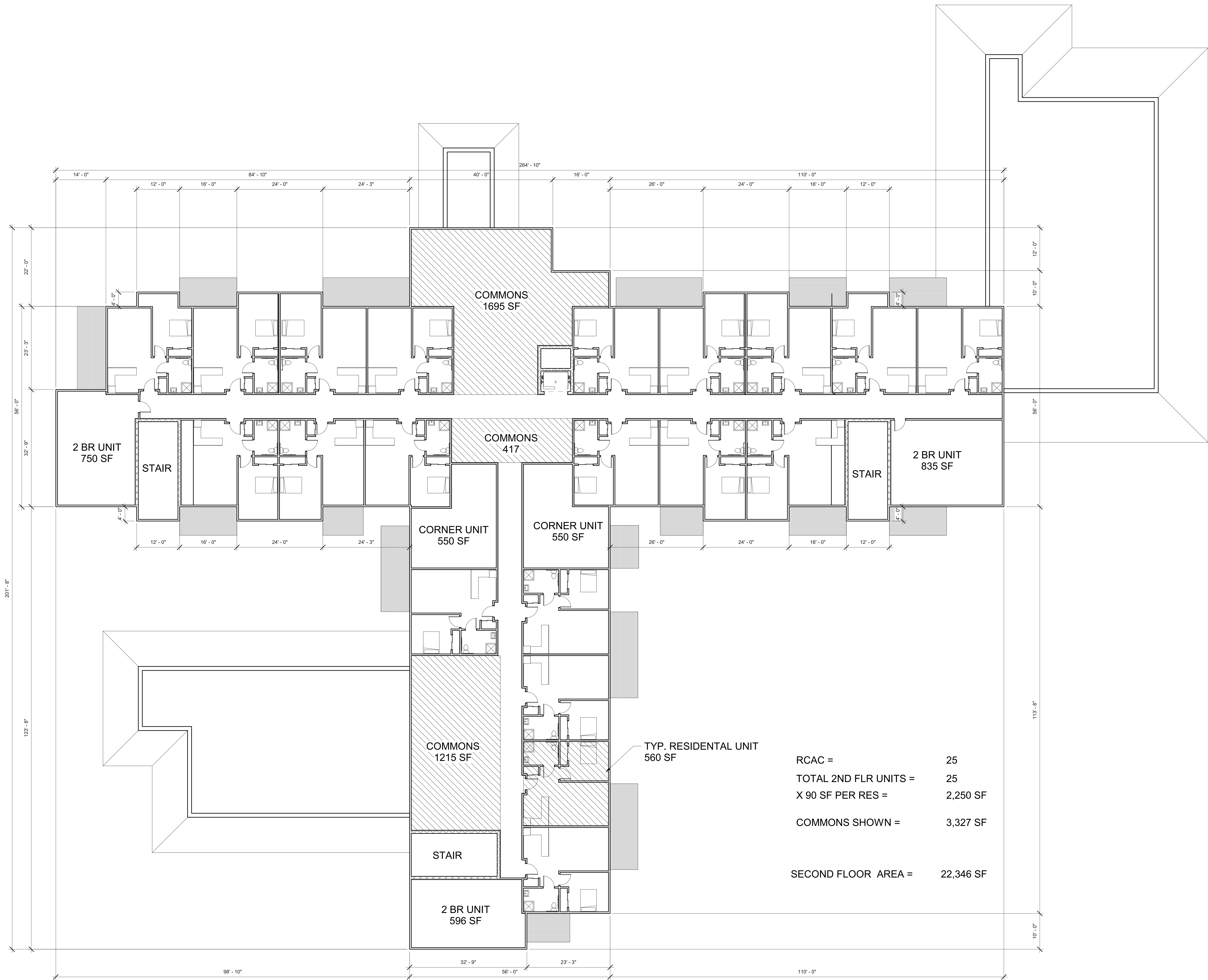
PROPOSED NEW BUILDING FOR:

THE AVENUES

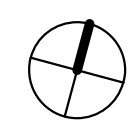
MUKWONAGO, WI

DRAFTED BY: UH
DESIGNER: SLW
ISSUE: 7/2/2020 4:12:49 PM
SUBMITTAL DATE: 12-04-19
DESIGN NO. P-01912
CONSTRUCTION NO. ###

A101



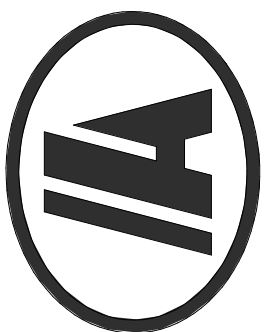
RCAC =	25
TOTAL 2ND FLR UNITS =	25
X 90 SF PER RES =	2,250 SF
COMMONS SHOWN =	3,327 SF
SECOND FLOOR AREA =	22,346 SF



1 SCHEMATIC SECOND FLOOR PLAN
3/32" = 1'-0"

REVISIONS

ANDERSON-
ASHTON, INC.
DESIGN / BUILD
2746 South 16th Street
Mukwonago, WI 53150
Phone: (262) 786-6600
WWW.ANDERSON-ASHTON.COM



PROPOSED NEW BUILDING FOR:
THE AVENUES
MUKWONAGO, WI

DRAFTED BY: UH
DESIGNER: SLW
ISSUE: 7/2/2020 4:22:42 PM
SUBMITTAL DATE: 12-04-19
DESIGN NO. P-01912
CONSTRUCTION NO. ###

A102



183

PERENNIALS EVERGREEN SHRUBS
HS Hosta seiboldiana 'Elegans'



0 30' 60'

Horizontal Scale In Feet



Premier Landscapes

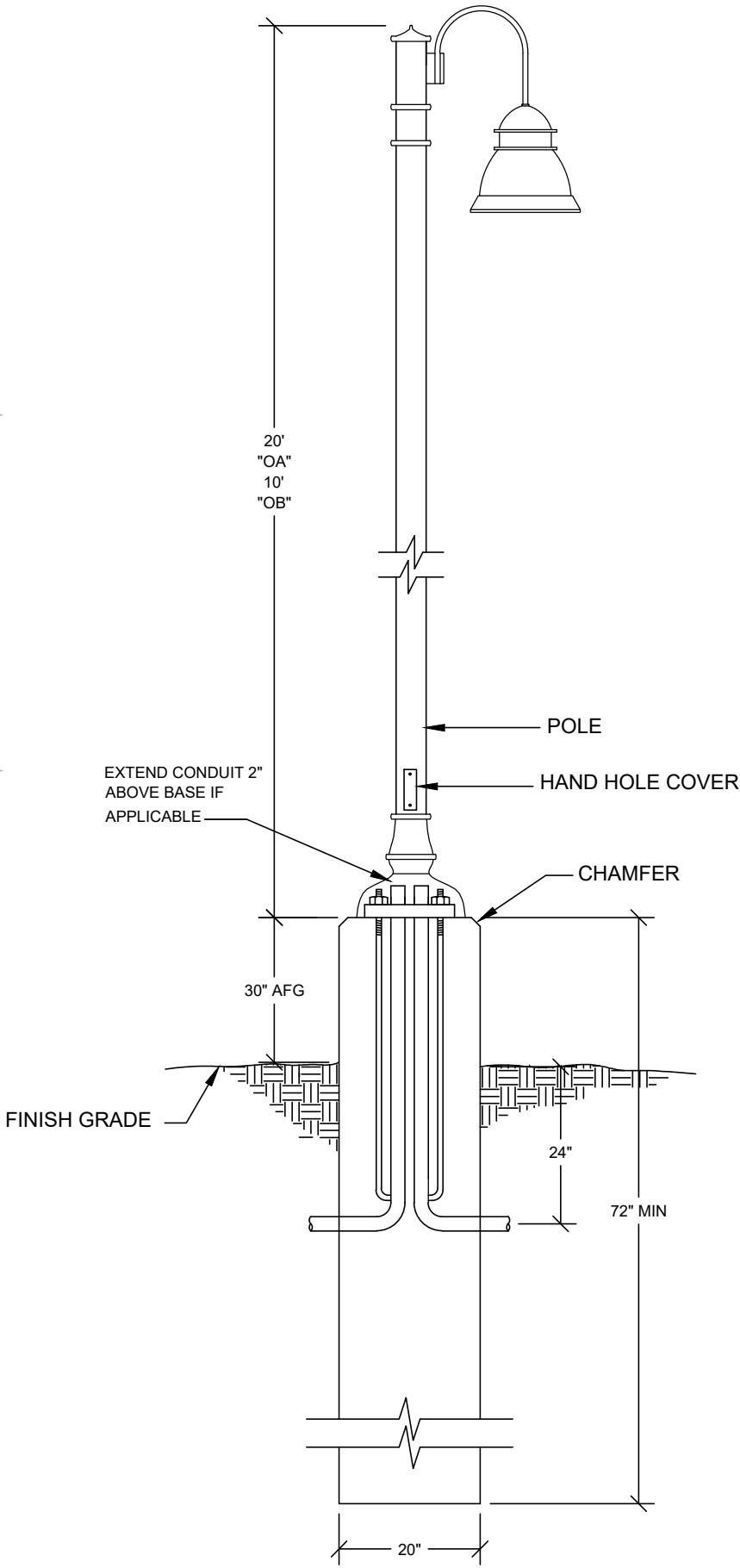
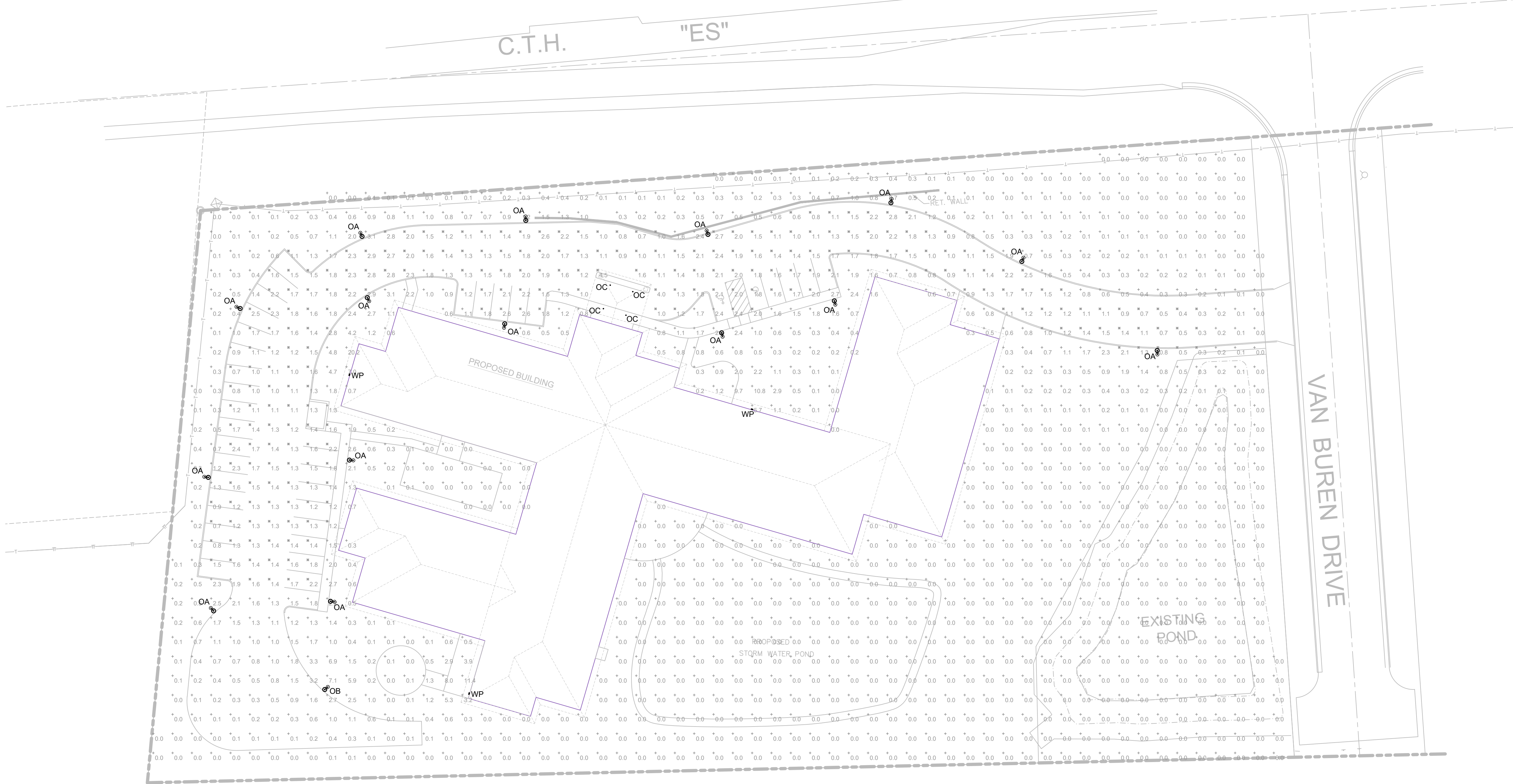
5611 S. Calhoun Road
New Berlin, WI 53151
Phone: (262) 679-5200
treesonthemove.com

VILLAGE
SUBMITTAL
07-02-2020

LUMINARE SCHEDULE								
QTY	TYPE	DESCRIPTION	LAMP DATA		PART NUMBERS		MOUNTING	VOLTAGE
			#	TYPE	MFG	CATALOG #		
16	A	20' SINGLE HEAD POLE	LED	54 WATT-4,000K-70CRI-5,826 LUMENS	LUMEC	DMS50-55W48LED4K-T-LE4F-208-DMG-HS-BK	POLE	208
1	C	10' SINGLE HEAD POLE	LED	54 WATT-4,000K-70CRI-5,826 LUMENS	LUMEC	DMS50-55W48LED4K-T-LE4F-208-DMG-HS-BK	POLE	208
4	CH	4" ROUND RECESSED CAN	LED	16 WATT-4,000K-80CRI-1,500 LUMENS	CALCULITE	CARN4DL15840WZ10UC4RDLCLP	RECESSED	120
3	CW	WALL PACK	LED	50 WATT-4,000K-70CRI-5,149 LUMENS	OPTEC	OLWP3L-050-UNV-40-4-SM-BL-DM	RECESSED	120
-	-	-	-	-	-	-	-	-

NOTES: 1. 4,000K TEMPERATURE
2. BLACK FINISH
3. TYPE IV DISTRIBUTION
4. MOUNTED TO A 20' TALL POLE #NM-1A-R4-BK/RA61U-20-BK/3/4"X27"-12-1/2-DEC-BK
5. MOUNTED TO A 10' TALL POLE #NM-1A-R4-BK/RA61U-10-BK/3/4"X27"-12-1/2-DEC-BK
6. MOUNTED AT 12" ABOVE FINISHED FLOOR
7. MOUNTED RECESSED IN UNDERSIDE OF DROP OFF CANOPY
8. POLE SET ON 20" DIAMETER CONCRETE BASE THAT IS 30" ABOVE FINISHED GRADE TO TOP OF CONCRETE.
9. SPECULAR CLEAR TRIM

CALCULATION SUMMARY						
Label	CalcType	Units	Avg	Max	Min	Avg/Min
PARKING/PEDESTRIAN ZONE	Illuminance	Fc	1.6	4.5	0.6	7.5:1
VEHICLE ZONE	Illuminance	Fc	1.0	2.1	0.3	7.0:1
ENTIRE PROPERTY	Illuminance	Fc	0.6	20.2	0.0	N/A

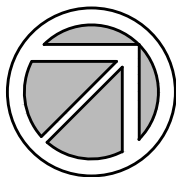


TYPICAL POLE BASE DETAIL
NTS

GENERAL NOTES:

- SWITCH ARC IS DRAWN FOR REFERENCE ONLY AND DOES NOT REPRESENT ACTUAL BRANCH WIRING.
- ALL NIGHT LIGHTS, EXIT LIGHTS, EBU'S AND OCCUPANCY SENSORS SHALL BE WIRED AHEAD OF ANY LIGHTING CONTROL SYSTEM THE PROJECT MAY CONTAIN.
- REFER TO SHEET E000 FOR MOUNTING STYLES, HEIGHTS AND FIXTURE PART NUMBERS.
- RECORD ANY AND ALL CHANGES TO THIS SHEET IN RED PEN FOR AS BUILT PURPOSES. SUBMIT AS BUILTS TO SUPERINTENDENT AT THE END OF THE PROJECT. MAKE REVISIONS AS JOB PROGRESSES NOT ALL AT ONCE IN THE END PLEASE WRITE LEGIBLY.
- TEST LIGHTS, EXITS, EBU'S AND ALL SWITCHES PRIOR TO THE END OF THE PROJECT AND REPORT ANY FAILED COMPONENTS.
- PROGRAM AND TEST ALL OCCUPANCY SENSORS AND TIME CLOCKS AND LIGHTING CONTACTORS PRIOR TO THE END OF THE PROJECT AND REPORT ANY FAILED COMPONENTS.
- INSTALL TYPED PANEL SCHEDULES UPON COMPLETION OF THE PROJECT.
- INSTALL ALL WALL PLATES LEVEL WITH THE SLOTS OF THE SCREW HEAD IN A VERTICAL POSITION.
- INSTALL ARC FLASH STICKERS AND PANEL IDENTIFICATION PER NEC.
- ALL NEW DEVICES MUST MATCH COLOR OF EXISTING DEVICES.

ALL DRAWINGS ARE SCHEMATIC ONLY. THE INSTALLING ELECTRICAL CONTRACTOR SHALL BE THE ENGINEER OF RECORD. THE INSTALLING ELECTRICAL CONTRACTOR IS RESPONSIBLE FOR ALL CALCULATIONS, SIZING, ENGINEERING AND MEETING OF NEC.



NORTH

SITE PHOTOMETRIC STUDY

1" = 30'-0"



REVISIONS		
NO.	DESCRIPTION	DATE

FIRM NAME AND ADDRESS:

TC LYONS ELECTRIC
75 ENTERPRISE ROAD
DELAFIELD, WI 53018

CONTACT INFORMATION:
ANDY GROSS
MAIN: (262)-646-6828
FAX: (262)-646-6829

PROJECT NAME:

THE AVENUES

NATIONAL AVENUE (C.T.H. ES)
MUKWONAGO, WI 53149

SHEET TITLE:	
SITE PHOTOMETRIC STUDY	
DRAWN BY: DMG	JOB NUMBER: XXXX
DATE DRAWN: 07-01-2020	APPROVED BY: KRK
SHEET 1 OF 1	

SHEET #:

ES100

RESOLUTION 2020-46
Village of Mukwonago Order Granting a
Conditional
Use and Prescribing Conditions for a Senior
Care Facility Located at 1654 Van Buren Drive

WHEREAS, The Box Self Storage LLC (hereinafter "property owner") owns the property located at 1654 Van Buren Drive (hereinafter "subject property") in the Village of Mukwonago, more particularly described as follows:

LOT 2 CSM #11850 VOL 119/257 REC AS DOC
#4396796 REDIVISION OF LOT 1 CSM 7679 PT
SE1/4 OF NW1/4 & NE1/4 OF SW1/4 SEC 19 T5N
R19E :: SUBJECT TO STORMWATER ACCESS
EASEMENT AS SHOWN ON CSM #11850
RECORDED ON 5/15/2019; and

WHEREAS, the property owner has, consistent with the Village of Mukwonago's zoning regulations, submitted a conditional use application for a senior care facility; and

WHEREAS, upon receipt of the petition submitted by the property owner/operator, the Village Clerk properly referred such petition to the Plan Commission; and

WHEREAS, allowing for required public notice, the Plan Commission conducted a public hearing on September 8, 2020 to consider the petitioner's request; and

WHEREAS, members of the public in attendance were given ample opportunity to provide comment regarding the petitioner's request; and

WHEREAS, the Plan Commission passed a motion recommending to the Village Board that the conditional use be approved subject to certain conditions; and

WHEREAS, the Plan Commission, in passing on the matter, has made the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the petitioner has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

Return to:

Diana Dykstra, Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Parcel Number: MUKV2091988002

WHEREAS, the Village Board has carefully reviewed the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. **Authorized uses.** Subject to the terms and conditions of this approval and the sections of the zoning code that apply, the property owner is authorized to operate a senior care facility as set forth herein and as specified in the Village's zoning code.
2. **Issuance of permit required.** The zoning administrator is authorized to issue the property owner a conditional use permit when all conditions enumerated in section 3 have been satisfied to his or her satisfaction. Such permit is the last approval before the property owner/tenant can begin to establish the use as authorized herein.
3. **Initial conditions of approval.** The following conditions shall be satisfied prior to the issuance of the conditional use permit:
 - a. The property owner must submit site/architectural plans to the Village for review and obtain approval of the same within 9 months of the date of this decision.
 - b. The property owner must accept the terms and conditions of this conditional use order in its entirety in writing within 6 months of the date of this decision. Prior to such expiration, the property owner may request an extension to this time period and the Village Clerk may approve an extension with good cause.
 - c. This order must be recorded against the subject property in the Waukesha County register of deeds office (only if subsections 3(a) through 3(b) have been satisfied).

In the event the requirements enumerated in subsections 3(a) and 3(b) above are not satisfied, this order shall automatically be null and void without any further action by the Village of Mukwonago on the aforementioned date.

4. **Ongoing conditions of approval.** The following conditions shall constitute an ongoing obligation:
 - a. The authorized use shall not be conducted in such a way so as to exceed on-site parking.
 - b. The authorized use shall not be conducted in such a way so as to violate fire-related building capacity standards established by the local fire department or the state of Wisconsin.
 - c. The authorized use shall not be conducted in such a way so as to constitute a public or private nuisance as determined by the Plan Commission.
 - d. Potable water and sanitation must be provided and maintained.
 - e. The Plan Commission may unilaterally amend an approved site plan/plan of operation by revising existing provisions or adding new provisions. Such amendment shall be limited in scope to address negative impacts the use is having on surrounding properties and/or the public health, safety, and welfare.
 - f. The use of the subject property shall at all times be in compliance with all applicable laws, rules, regulations or orders, and ordinances of the federal government, State of Wisconsin, Walworth County, and Village of Mukwonago.
 - g. All buildings on the subject property shall comply with all applicable building requirements as may be

adopted by the Village of Mukwonago or the state of Wisconsin.

- h. The subject property must be in a clean and neat appearance as determined by the Plan Commission.
- i. The property owner shall obtain and maintain all licenses for the operation of this facility, as may be required by the Village or the State of Wisconsin.

5. **Expansion or changes.** The conditional use hereby authorized shall be confined to the subject property without extension or expansion. Any expansion or change in use shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.

6. **Modification of property boundary lines.** The property owner shall not change the size and/or shape of the subject property by any means without the approval of the Village Board. If the Village Board determines that a proposed change is substantial with regard to the overall size of the parcel and/or configuration, such change shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.

7. **Plans and related matters.** Unless otherwise expressly stated herein, plans that are specifically required by this conditional use order may be amended upon the prior approval of the Plan Commission if the Plan Commission finds the amendment to be minor and consistent with the conditional use order and permit. Any change in any plan that the Plan Commission feels, in its sole discretion to be substantial, shall require a new approval and all procedures in place at the time must be followed.

8. **Inspection.** The property owner shall allow Village of Mukwonago staff, officials, and other authorized agents to inspect the subject property, at any reasonable time and for any proper purpose related to compliance with this conditional use order.

9. **Discontinuance.** Should the conditional use be discontinued in use for 365 consecutive days the use shall be terminated as set forth in the Village of Mukwonago's zoning regulations.

10. **Private rights.** This approval is given under the Village of Mukwonago's zoning regulations and is not to be interpreted to abrogate any private rights other property owners may have pursuant to deed restrictions or restrictive covenants.

11. **Interpretation.** If any aspect of this conditional use order is in conflict with any other aspect of the conditional use order, the more restrictive provisions shall be controlling, as determined by the Plan Commission.

12. **Other permits.** This order shall not be deemed to constitute a building permit, or constitute any other license or permit required by Village ordinance, or other local, state, or federal law.

13. **Severability.** In the event a court of competent jurisdiction determines that a paragraph or phrase of this conditional use order is unlawful, illegal, or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use order and the remainder shall continue in full force and effect.

14. **Heirs, successors, and assigns.** This conditional use order shall be binding upon the property owner and their heirs, successors, and assigns. Upon a change in ownership, the property owner shall notify the Village Clerk.

15. **Ongoing review.** This conditional use may be reviewed by the Plan Commission with notice to the property owner at any time upon complaint or upon Plan Commission initiative. If it is determined that the authorized use is no longer compatible, or that the provisions of this approval have not been complied with, the Village Board may revoke or amend this order after recommendation by the Plan Commission and holding of a public hearing.

16. **Amendment.** The property owner may propose an amendment to this conditional use order at anytime by submitting a written petition to the Village Clerk, which shall be reviewed pursuant to the requirements in effect at the time of application.

17. **Violation.** Any violation of this order may be treated as a violation of Mukwonago's zoning regulations and each day of each violation of each condition herein shall be treated as a separate violation.

Approved this 16th day of September, 2020

BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO

Fred Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally came before me this ____ day of _____ 2020, the persons described above, Fred Winchowky, Village President, and Diana Dykstra, Village Clerk, to me known to be the persons who executed the foregoing instrument and to me known to be such Village President and Village Clerk of the Village of Mukwonago and acknowledged that they executed the foregoing instrument as such officers of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the 16th day of September, 2020.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank

Conditional use order for a senior care facility located
at 1654 Van Buren Drive, Village of Mukwonago

Page 5

Acceptance by Property Owner

I, Robert Chandler, verify that I am an authorized agent for The Box Self Storage LLC and that The Box Self Storage LLC accepts the terms stated herein.

Dated this _____ day of _____, 2020

Robert Chandler, agent

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally, came before me this _____ day of _____, 2020, the above-named person, Robert Chandler, to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

Drafted by Tim Schwecke at the direction of the Mukwonago Village Board.

Date: September 1, 2020

To: Village of Mukwonago Plan Commission

From: Tim Schwecke, AICP, Consulting Planner

Subject: A. Conditional use for a senior care facility at 1654 Van Buren Drive; The Box Self Storage LLC, applicant; Robert Chandler, agent

B. Site plan and architectural review for a senior care facility at 1654 Van Buren Drive; The Box Self Storage LLC, applicant; Robert Chandler, agent

Meeting: September 8, 2020 Plan Commission meeting

A. Conditional Use

General description The Box Self Storage LLC (Robert Chandler) owns the property at 1654 Van Buren Road and has submitted a petition to establish a senior care facility as a conditional use. The proposed facility would be a professionally operated continuum of care facility and will include CBRF and RCAC units along with a memory care wing. An anticipated 75 beds will be served by between 20-30 employees, of which, approximately 12 employees will be on site during their busiest shift.



Zoning The subject property is zoned B-3. The proposed use is not allowed in the Village's zoning code although a petition has been submitted to accommodate the proposal.

Public notice A public hearing notice was published two times in the Waukesha Freeman, and letters were mailed to surrounding property owners.

Public comment As of this date, staff has not received any comments or other communications regarding this proposal.

Review procedures The Plan Commission holds the public hearing and makes a recommendation to the Village Board which makes the final decision. Following the close of the public hearing, the Plan Commission may recommend (1) approval, (2) approval with conditions, or (3) denial. If approval is recommended, the Plan Commission can recommend conditions deemed necessary to protect the public health, safety, and welfare.

Decision criteria To approve the proposed conditional use, the following must be satisfied as set forth in Section 100-354 of the zoning code:

- (1) The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.

- (2) The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
- (3) The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
- (4) Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
- (5) Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

These findings are incorporated into the draft conditional use order which is attached.

The Plan Commission shall approve a conditional use application if the terms and conditions of the zoning regulations are met. However, in the event the terms and conditions of the ordinance are not consented to and complied with by the applicant, the Commission may deny the application. In addition, the Commission may deny the application or place conditions on it if substantial evidence, as defined in §62.23(7) Wis. Stats. is presented. That evidence must demonstrate the inability of the applicant to comply with or meet the conditions of the zoning regulations or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence.

Potential motion for approval Recommend to the Village Board approval of the project as a conditional use as set forth in the attached conditional use order as drafted, provided (1) the Village Board approves the proposed text amendment relating to senior care facilities and (2) the Village Attorney approves the final form of the conditional use order.

B. Site Plan and Architectural Review

Architectural Review The facility consists of one-story and two-story construction. Exterior materials include lap siding, board and batten, and brick veneer and natural stone. The applicant will provide color/material samples during the Plan Commission meeting. The building has four-sided architecture. The applicant will need to verify the building height and that at least 25 percent of the building face fronting on CTH ES is masonry (brick or stone).

Utilities Site improvements are located within existing utility easements (See Certified Survey Map 11850 and other resources). The applicant should either revise the plans or provide other alternatives acceptable to the Village. The applicant will need to work with the Director of Public Works to address technical issues related to water and sewer.

Stormwater management A wet pond will be established onsite for stormwater management. The basin located in the Outlot 1 to the east will not be utilized. The two basins are separated by a buffer of grasses and wetlands. The Village Engineer has reviewed the stormwater management plan and has determined the proposed project will likely comply with required standards. Final approval is a condition of approval.

In this regard, it is not clear how the applicant will provide an access to the wet pond for maintenance – see landscape plan. If the proposed plan needs to be reworked the site plan may need to be resubmitted for Plan Commission review.

Wetlands As indicated on Sheet C1.0 of the plan set (and others), there are wetlands on the subject property. The applicant will need to work with the Wisconsin DNR to obtain approval to fill a wetland area for the access road.

Signage No signage is planned at this time.

Parking The site plan shows 39 parking spaces; 37 are required based on the standard in s. 100-402 of the zoning code (one space per three patient beds plus one space per employee). All of the on-site parking will be provided in surfaced parking areas.

Landscaping A landscaping plan has been submitted and complies with applicable requirements.

Trash enclosure A trash enclosure is located on the west side of the building. As a condition of approval, the applicant will need to submit construction drawings to the Village planner and obtain approval of the same.

Fencing The project does not include any fencing. The applicant should consider installing fencing around the wet pond to enhance resident safety, given the close proximity of the pond to the building and the exterior access doors on the rear of the building,

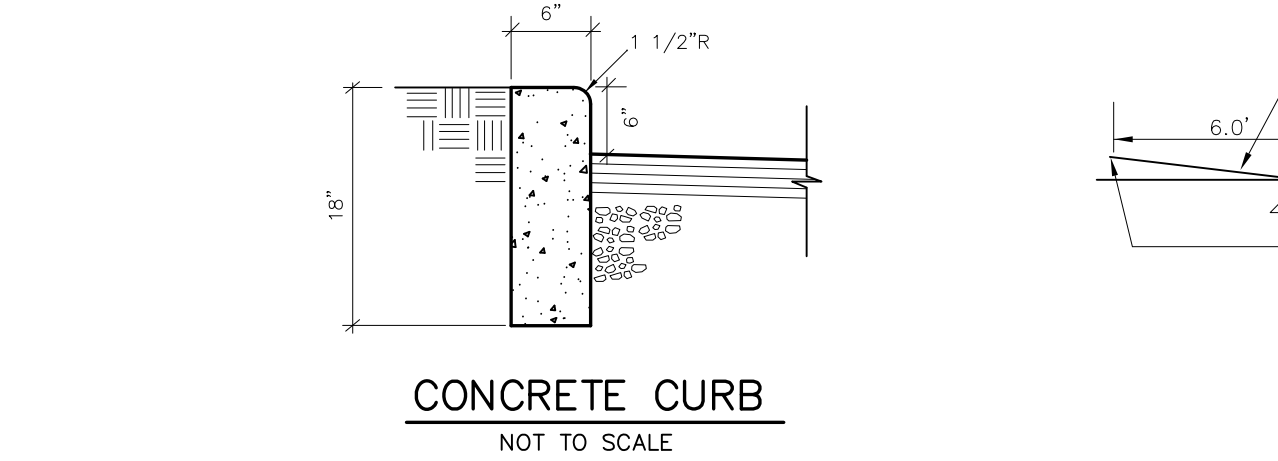
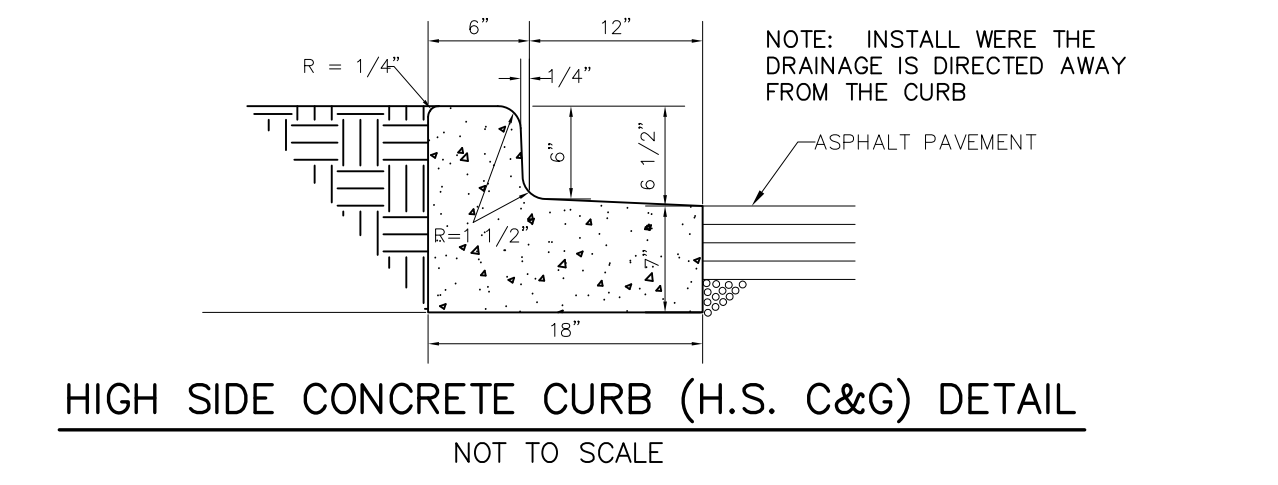
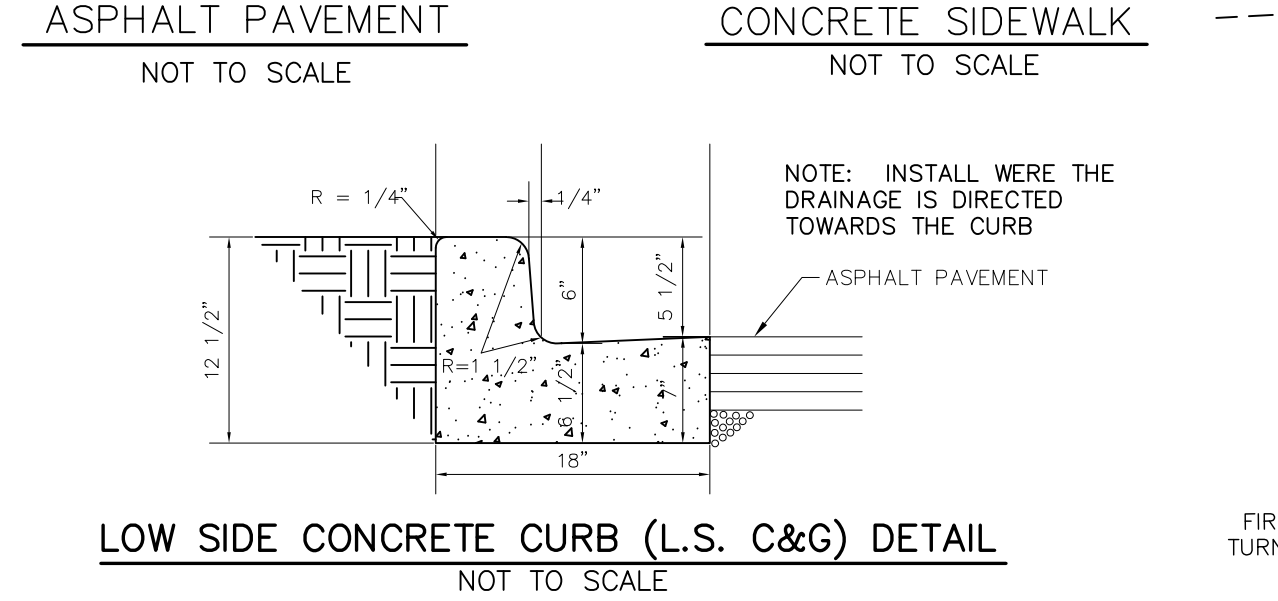
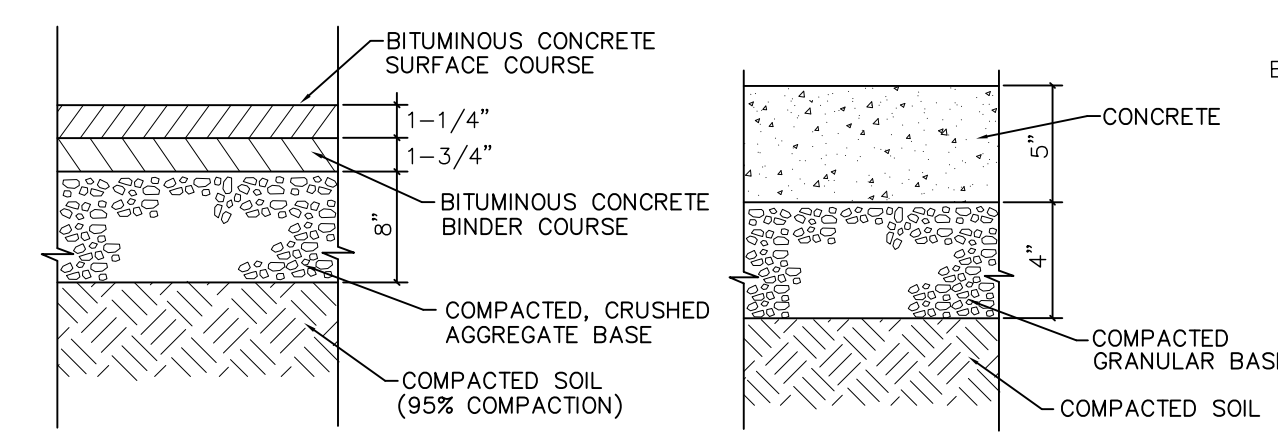
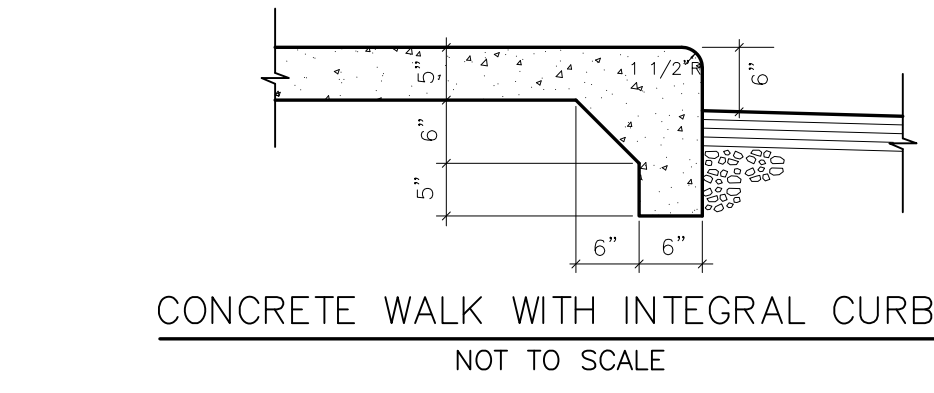
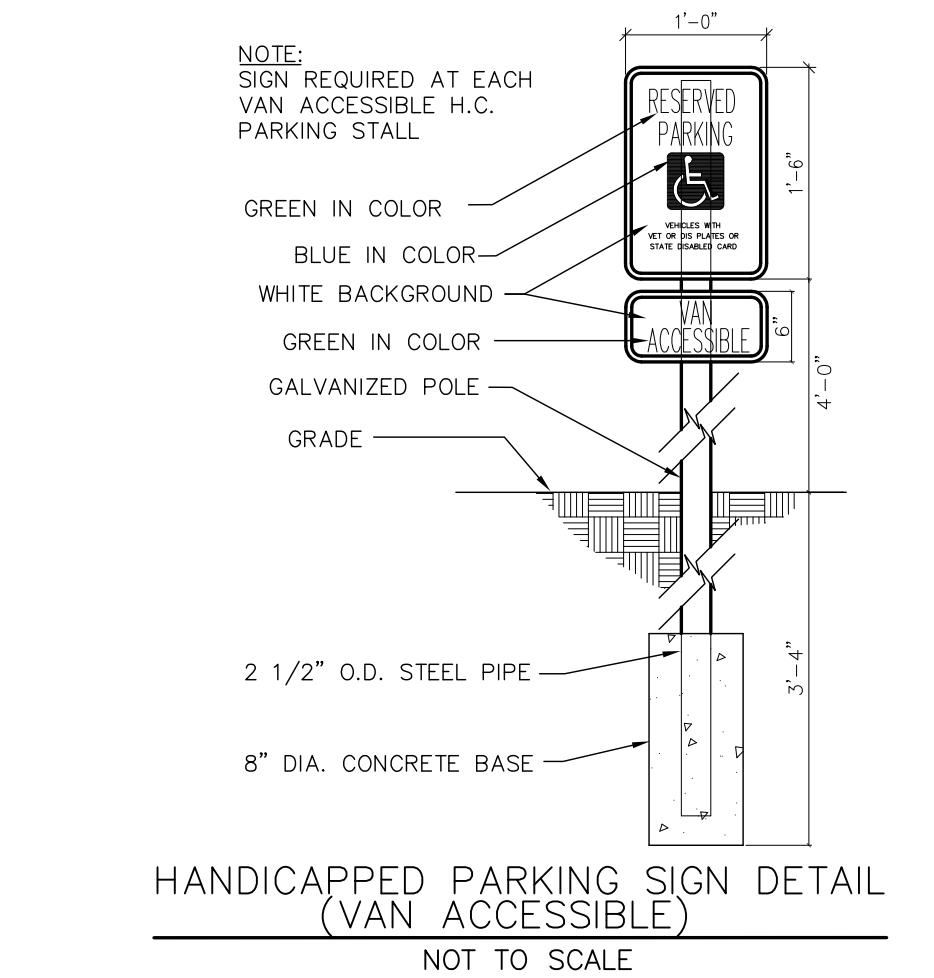
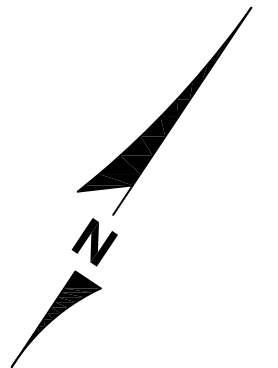
Outdoor lighting Outdoor lighting consists of wall packs, under-canopy lighting, and parking lot lights. Light poles comply with the maximum height of 25 feet. All fixtures are full cutoff. Lighting levels at the lot lines is zero footcandles as required.

Msc. performance standards Article X of the zoning regulations identifies a number of performance standards. The proposed project complies with those requirements.

Potential motion Recommend approval of the project as set forth in Resolution 2020-43.

Attachments:

1. Plan materials
2. Conditional use order dated September 1, 2020
3. Resolution 2020-43 for approval of the Site Plan and Architectural Review



SITE AREAS:

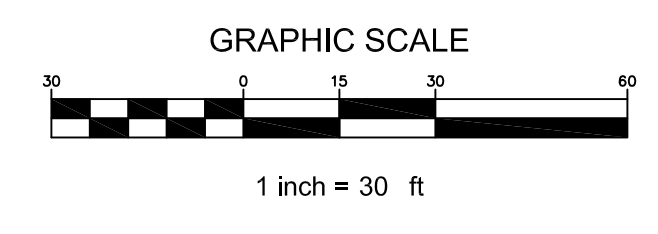
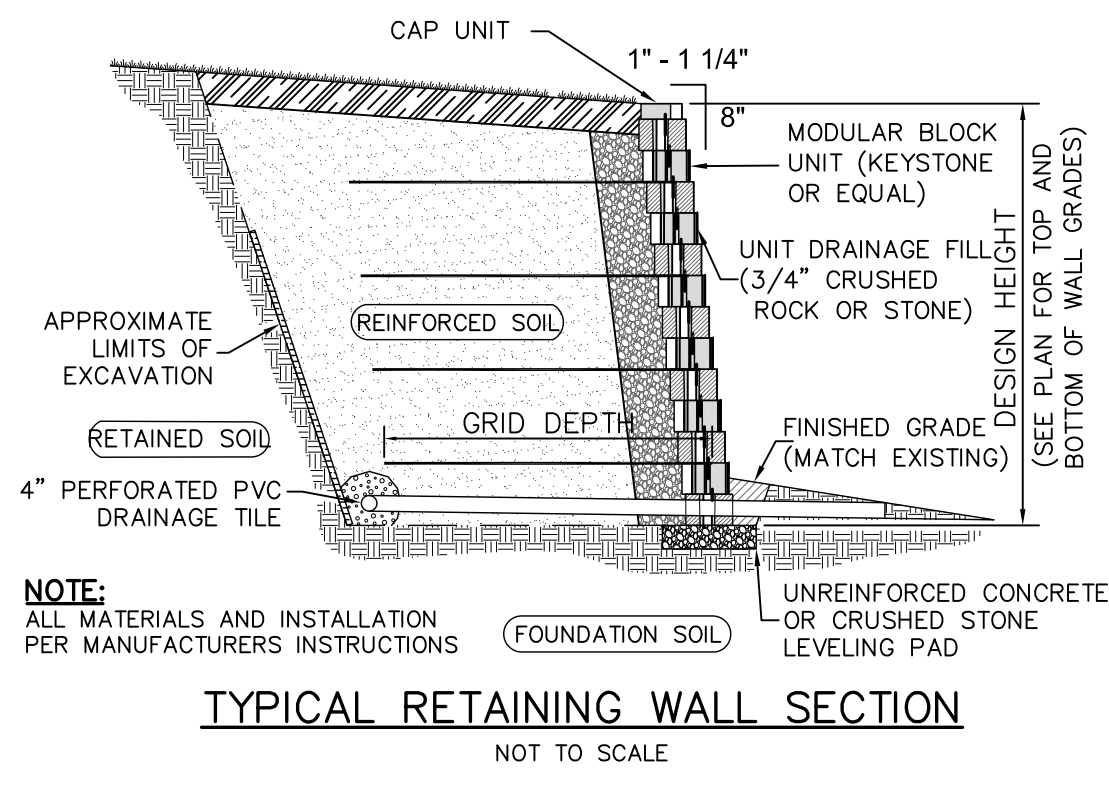
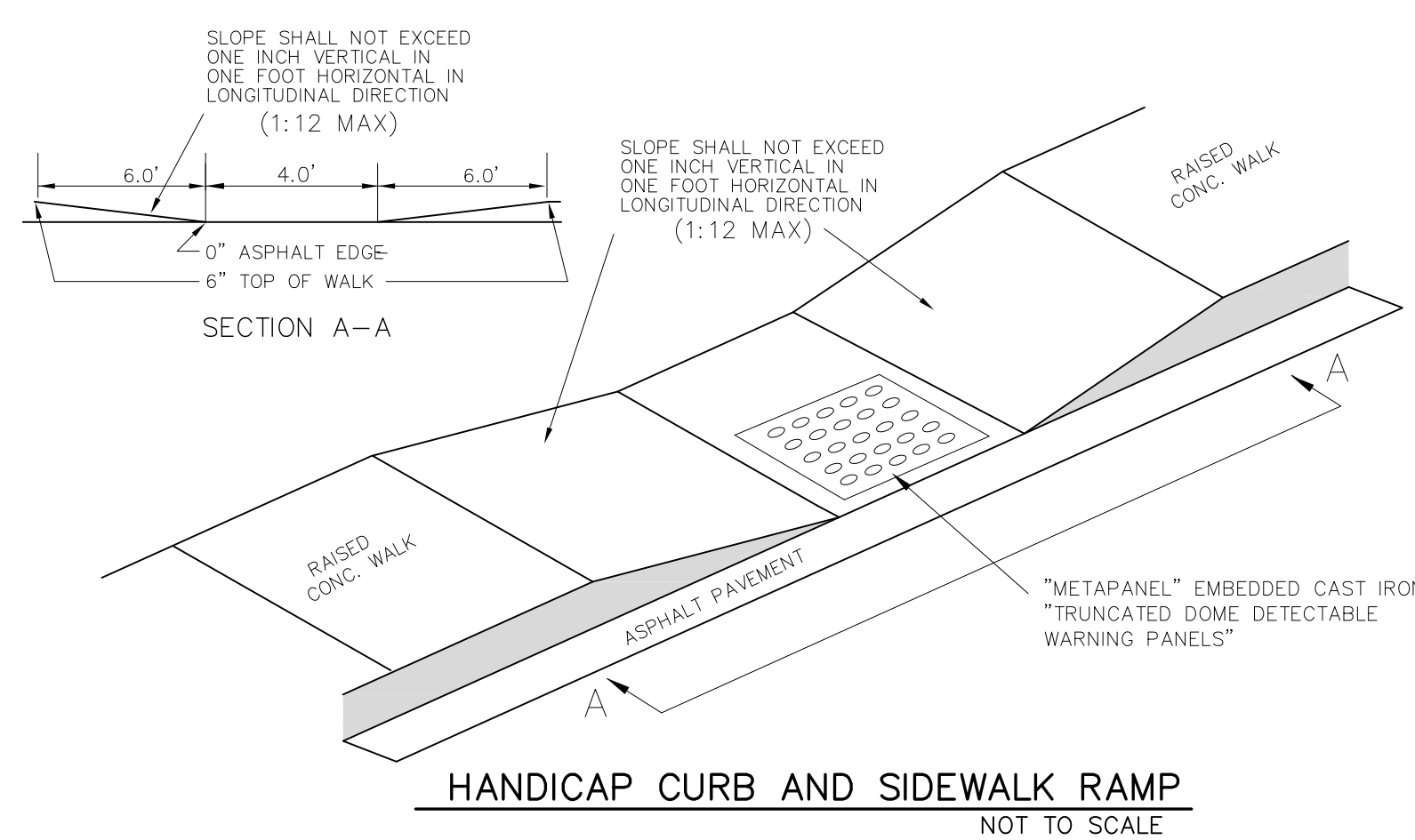
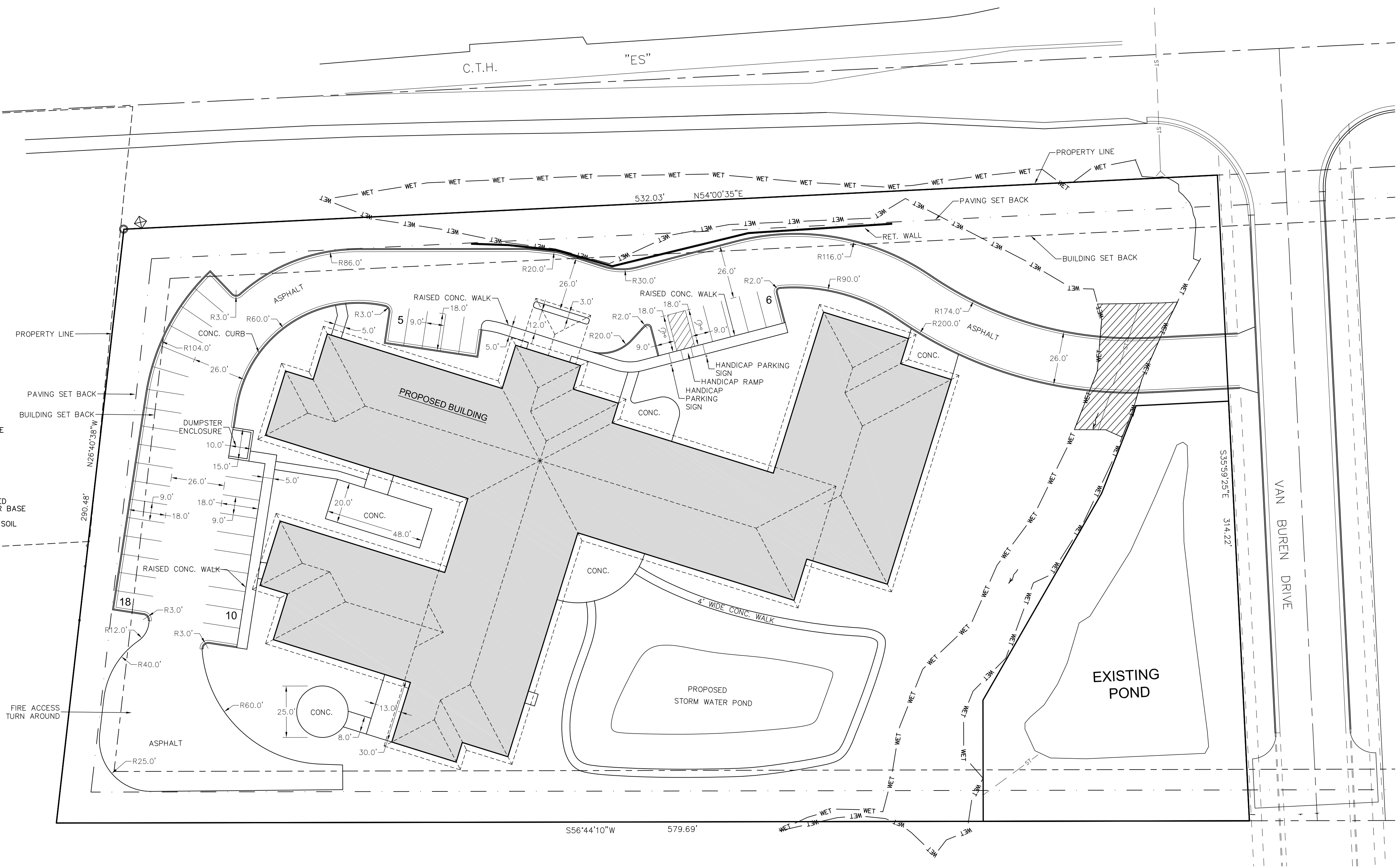
ASPHALT: 30,343 S.F. (0.697 ACRES)
CONCRETE: 7,289 S.F. (0.167 ACRES)
BUILDING: 33,536 S.F. (0.770 ACRES)
IMPERVIOUS: 71,168 S.F. (1.634 ACRES) [43%]
OPEN: 96,059 S.F. (2.205 ACRES) [57%]
TOTAL: 167,227 S.F. (3.839 ACRES)
DISTURBED AREA: 124,610 S.F. (2.681 ACRES)

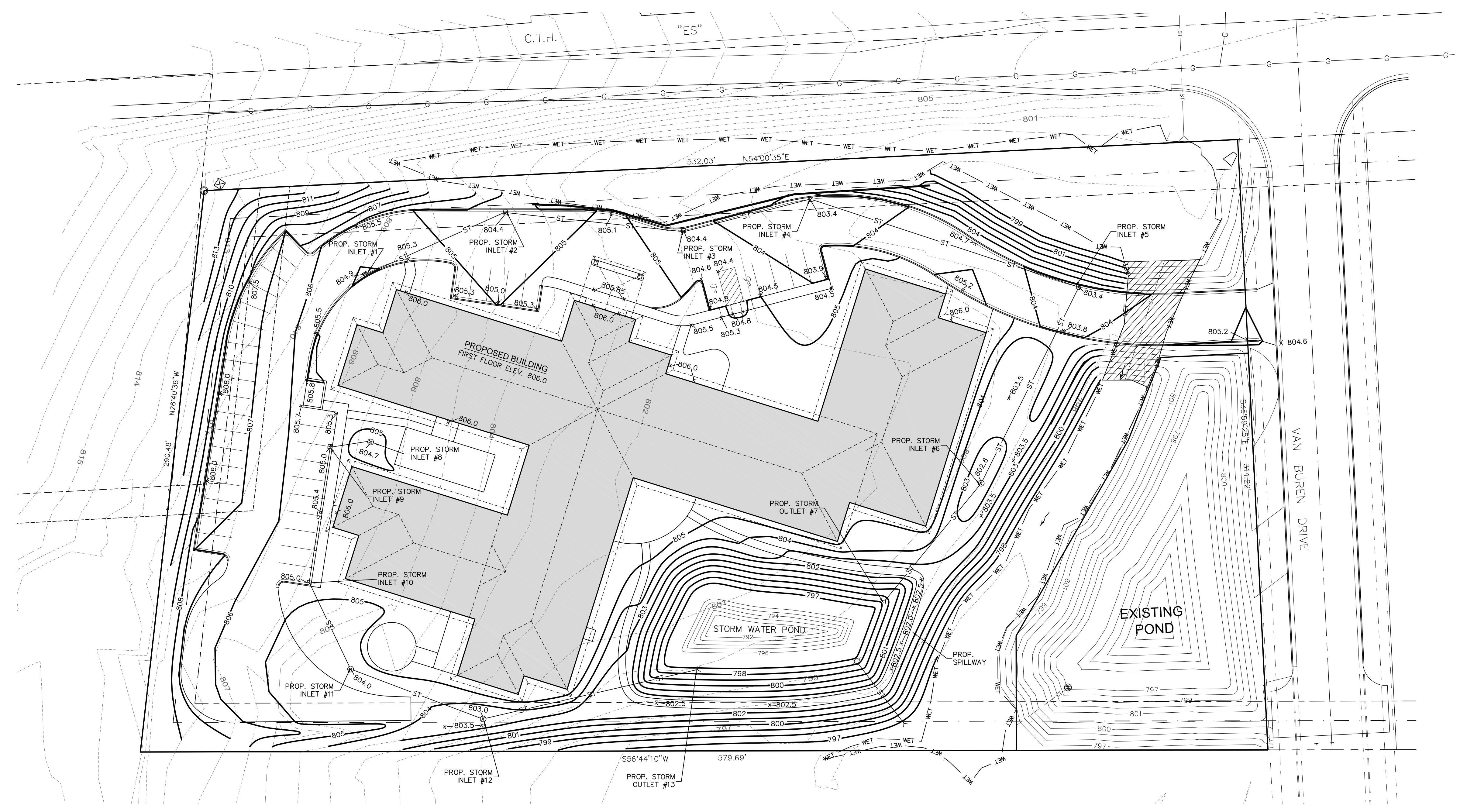
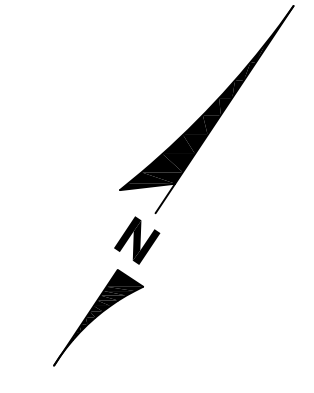
PARKING:

REGULAR: 37 SPACES
HC ACCESSIBLE: 2 SPACES
TOTAL: 39



NOTE:
1. EXISTING CONDITIONS (INCLUDING WETLAND LOCATION) BASED ON SURVEY & 2017 CONSTRUCTION PLAN BY JAHNKE & JAHNKE ASSOCIATES, INC.





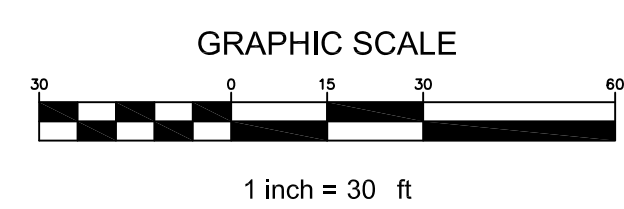
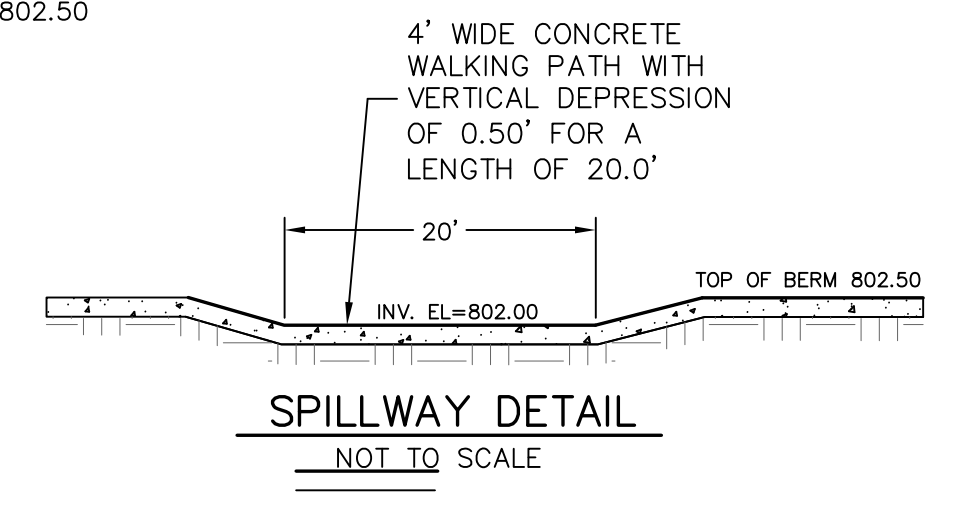
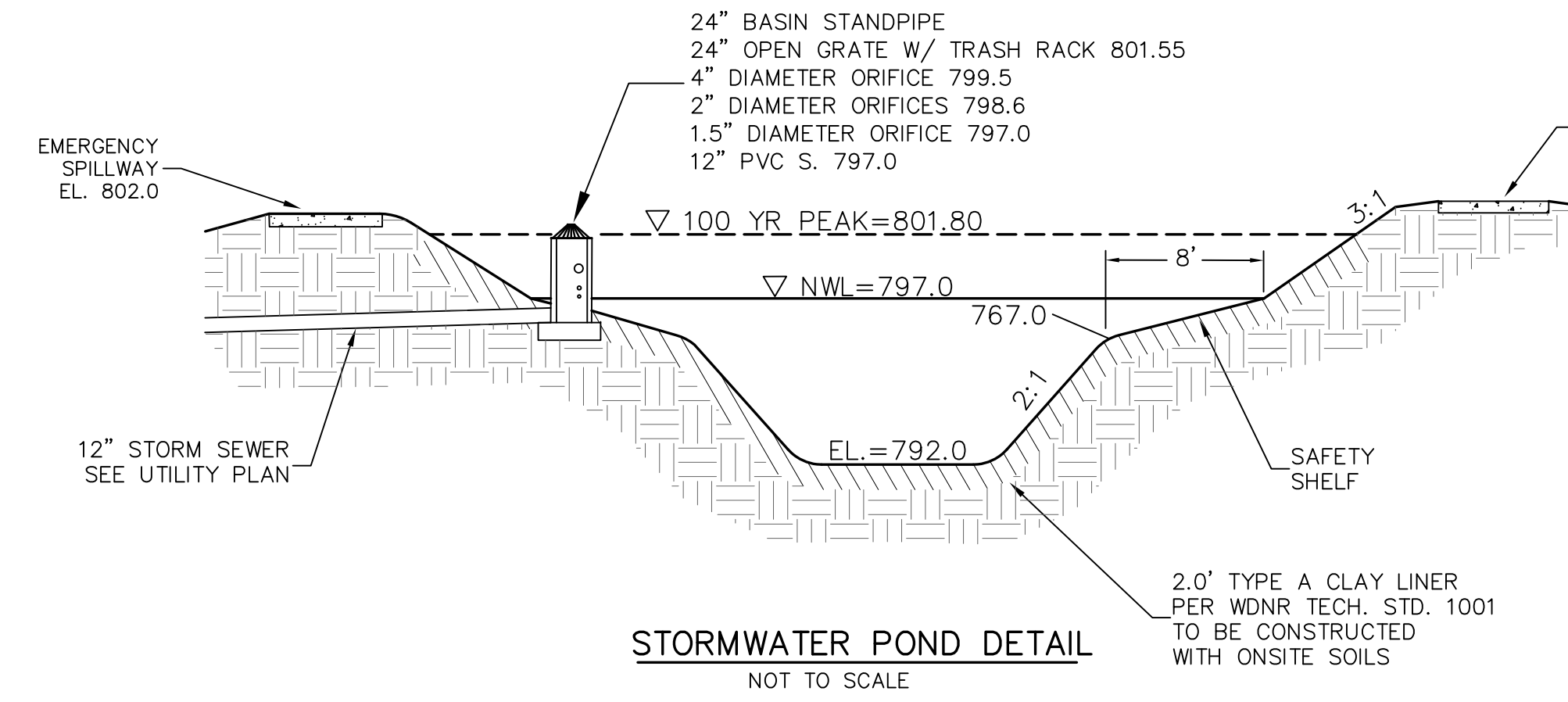
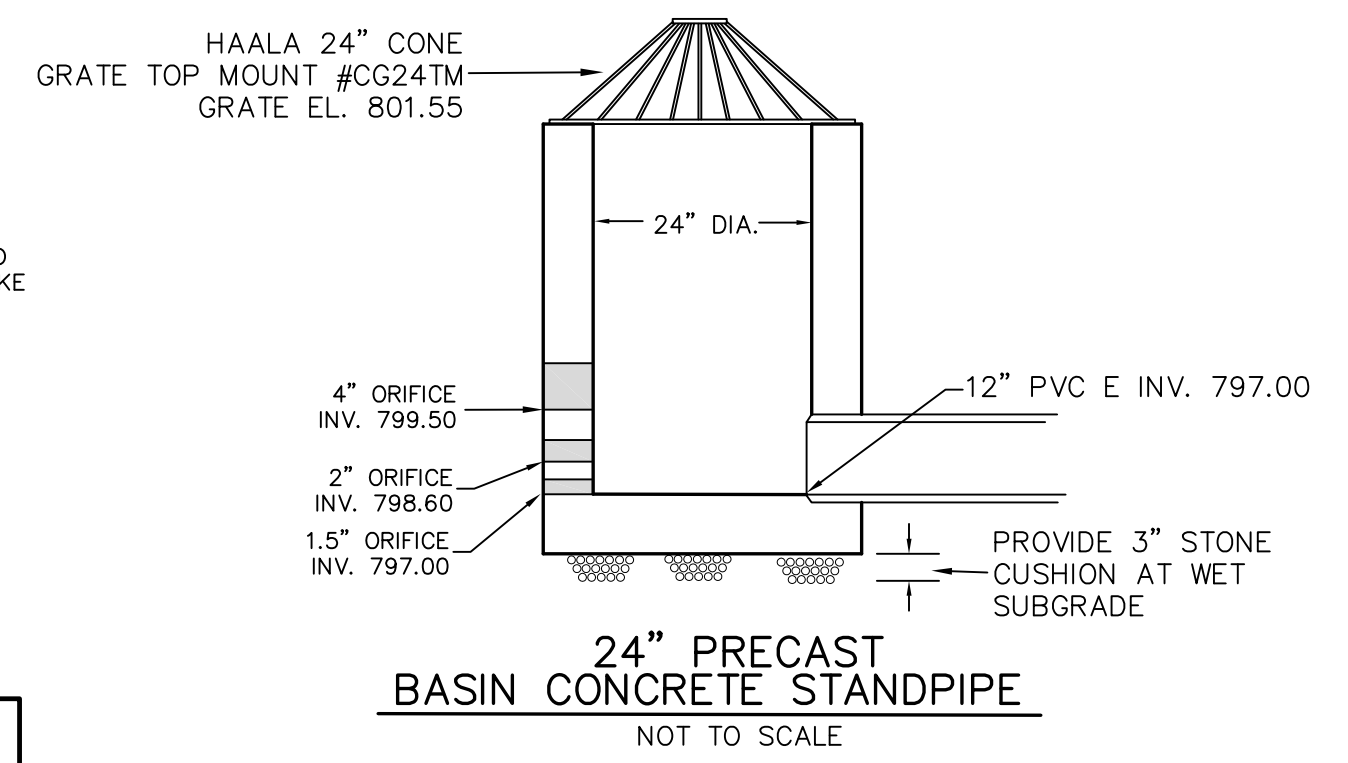
- NOTES:**
1. ALL PROPOSED SPOT GRADES SHOWN ARE AT CURB AND GUTTER FLANGE LINE, UNLESS OTHERWISE NOTED.
 2. DISTURBED AREA: 124,610 S.F. (2.681 ACRES)
 3. EXISTING CONDITIONS (INCLUDING WETLAND LOCATION) BASED ON SURVEY & 2017 CONSTRUCTION PLAN BY JAHNKE & JAHNKE ASSOCIATES, INC.

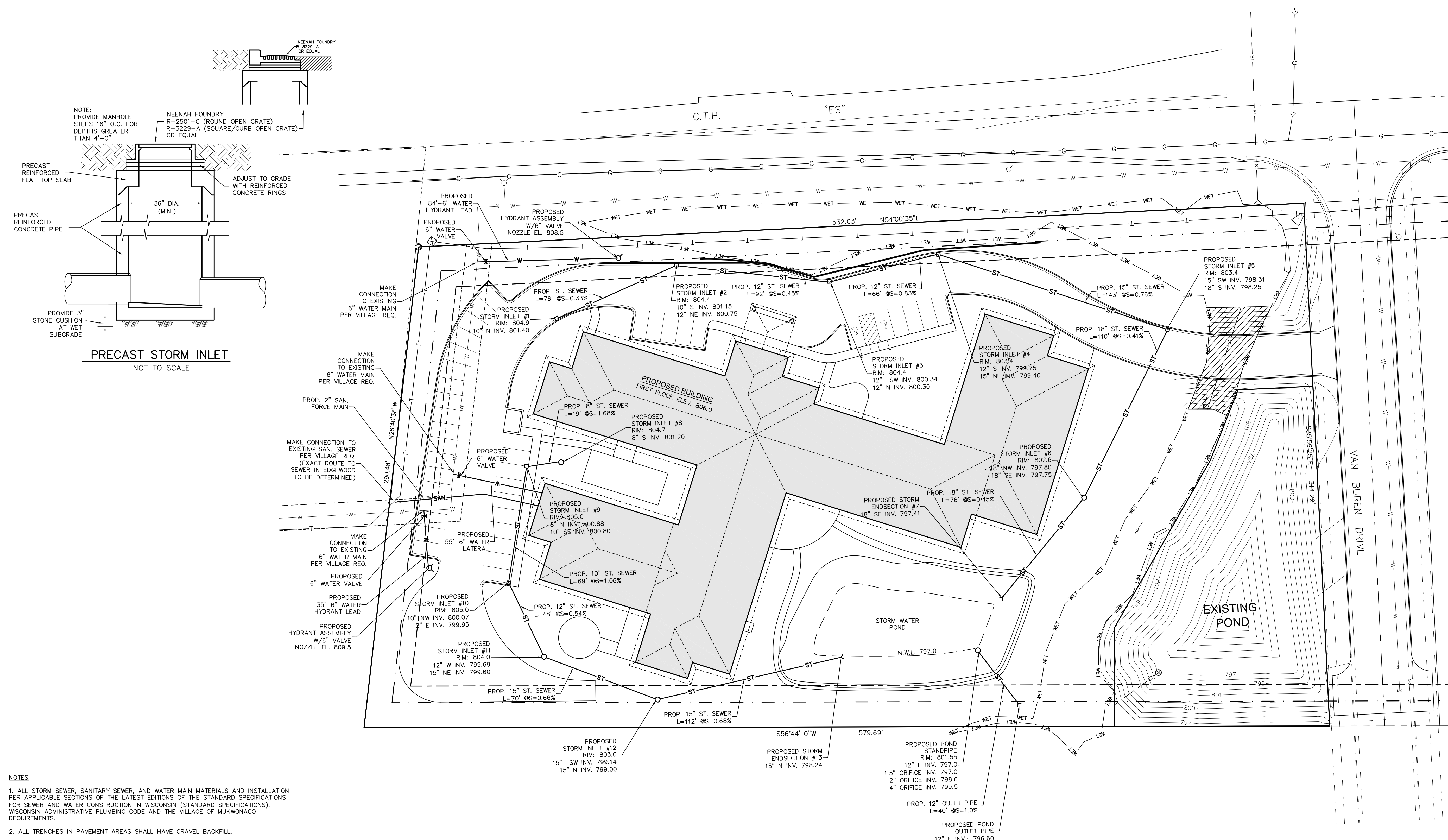
www.DiggersHotline.com

DIGGERS HOTLINE

DIAL 811 OR (800) 242-8511

LEGEND	
---	EXISTING CONTOUR
—	PROPOSED CONTOUR
x 805.5	PROPOSED ELEVATION
—ST—	PROPOSED STORM SEWER
---	EXISTING STORM SEWER



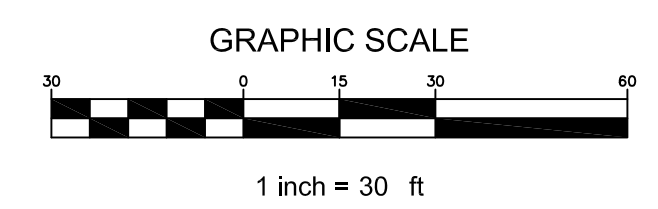


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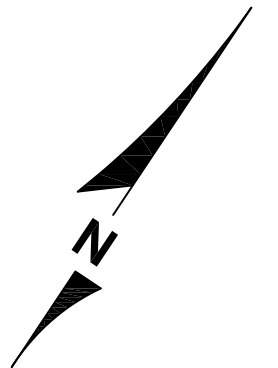
1. ALL STORM SEWER, SANITARY SEWER, AND WATER MAIN MATERIALS AND INSTALLATION PER APPLICABLE SECTIONS OF THE LATEST EDITIONS OF THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN (STANDARD SPECIFICATIONS), WISCONSIN ADMINISTRATIVE PLUMBING CODE AND THE VILLAGE OF MUKWONAGO REQUIREMENTS.
2. ALL TRENCHES IN PAVEMENT AREAS SHALL HAVE GRAVEL BACKFILL.
3. EXACT SITE AND LOCATION OF SANITARY AND WATER SERVICE TO PROPOSED BUILDING BY PLUMBING CONSULTANT/CONTRACTOR. EXISTING SANITARY AND WATER SERVICE LOCATIONS TO BE VERIFIED BY CONTRACTOR.
4. PROPOSED WATER SERVICE SHALL HAVE A MINIMUM 6 FEET OF COVER.
5. THE CONTRACTOR SHALL VERIFY ALL SEWER AND WATER CONNECTIONS PRIOR TO UTILITY CONSTRUCTION. NOTIFY THE ENGINEER WITH ANY DISCREPANCIES.
6. EXISTING CONDITIONS (INCLUDING WETLAND LOCATION) BASED ON SURVEY & 2017 CONSTRUCTION PLAN BY JAHNKE & JAHNKE ASSOCIATES, INC.
7. PROPOSED STORM SEWER HAS BEEN SIZED FOR THE 100-YEAR DESIGN STORM.

LEGEND

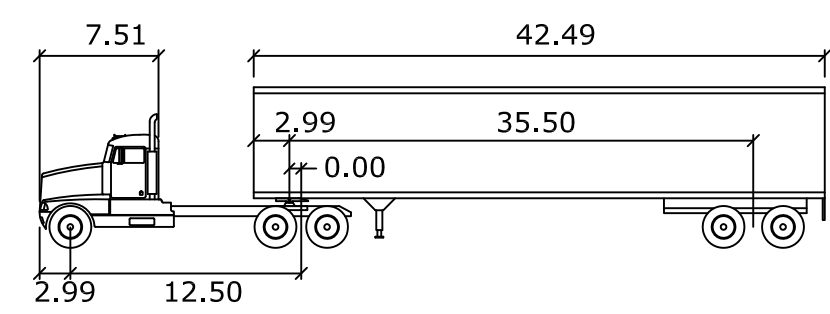
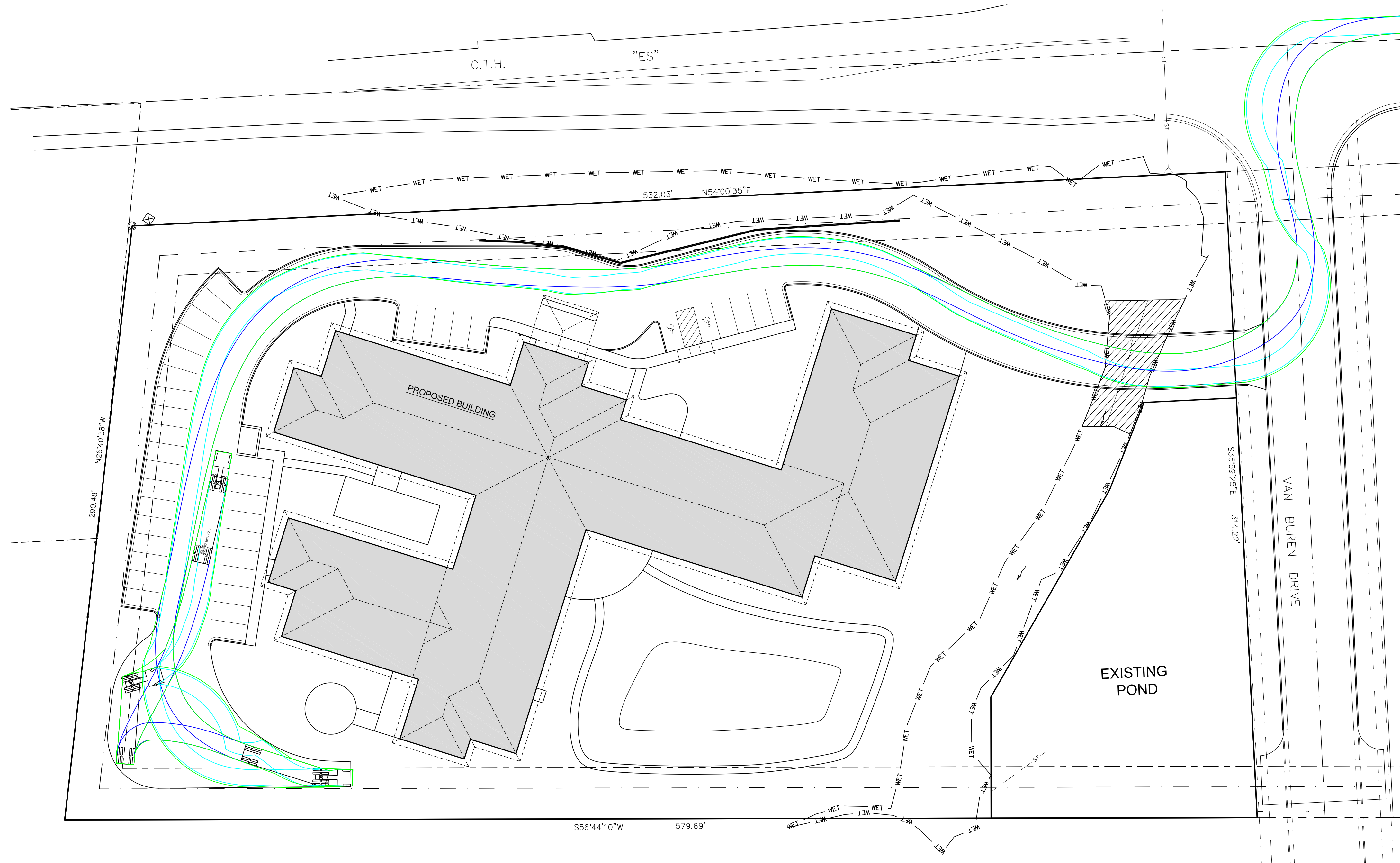
_____ ST _____	EXISTING STORM SEWER
_____ ST _____	PROPOSED STORM SEWER
_____ T _____	EXISTING SANITARY SEWER
_____ SAN _____	PROPOSED SANITARY SEWER
_____ W _____	EXISTING WATER MAIN
_____ W _____	PROPOSED WATER MAIN
_____ G _____ G _____	BURIED GAS MAIN
_____ // _____	OVER HEAD WIRE
_____ E _____	BURIED ELECTRIC



SITE UTILITY PLAN C3.0

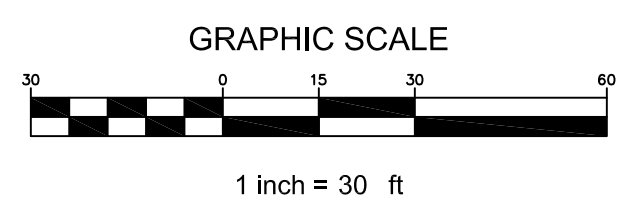


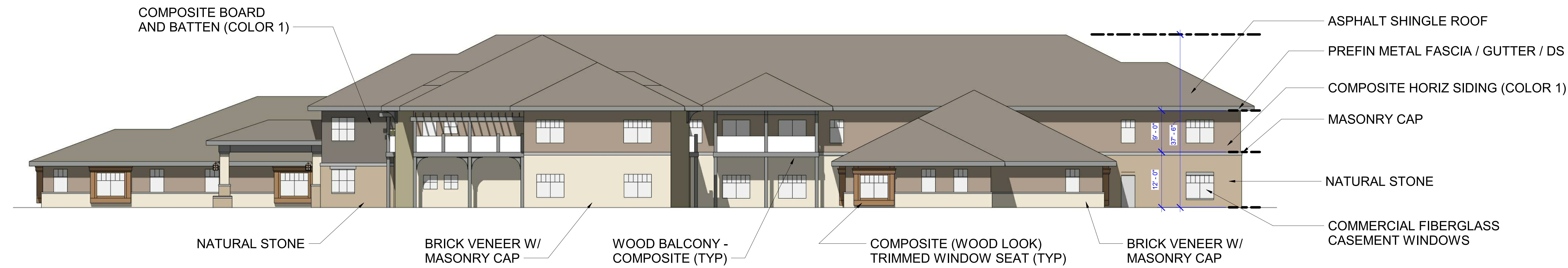
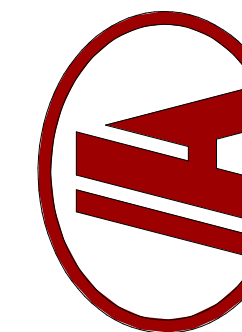
THE AVENUES MUKWONAGO
NATIONAL AVENUE (CTH ES) MUKWONAGO, WISCONSIN



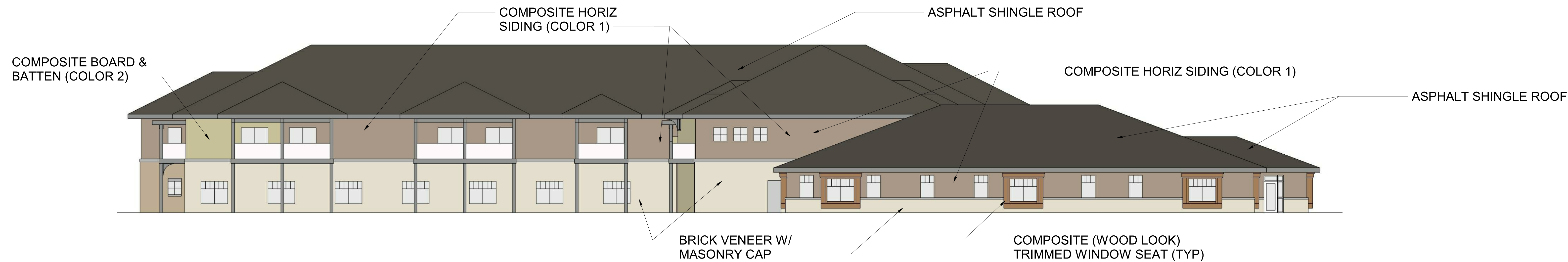
WB-50
NOT TO SCALE

Tractor Width	: 8.01	Lock to Lock Time	: 6.0 s
Trailer Width	: 8.50	Steering Angle	: 17.7 deg
Tractor Track	: 8.01	Articulating Angle	: 70.0 deg
Trailer Track	: 8.50		

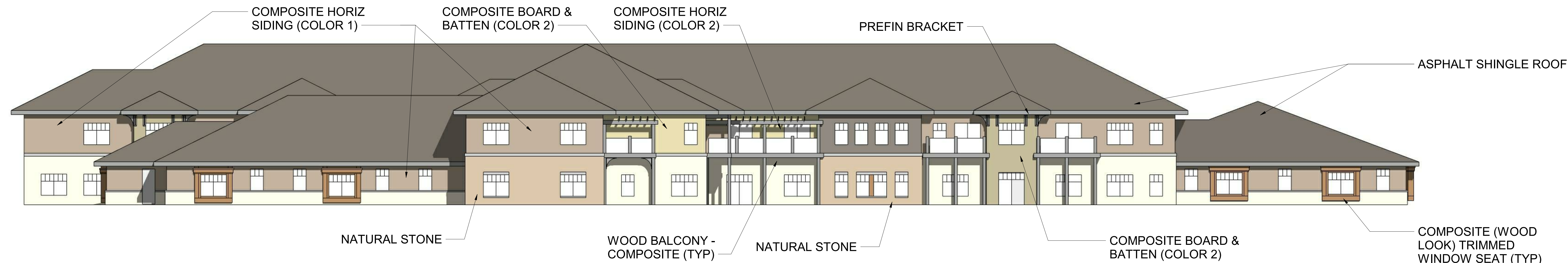




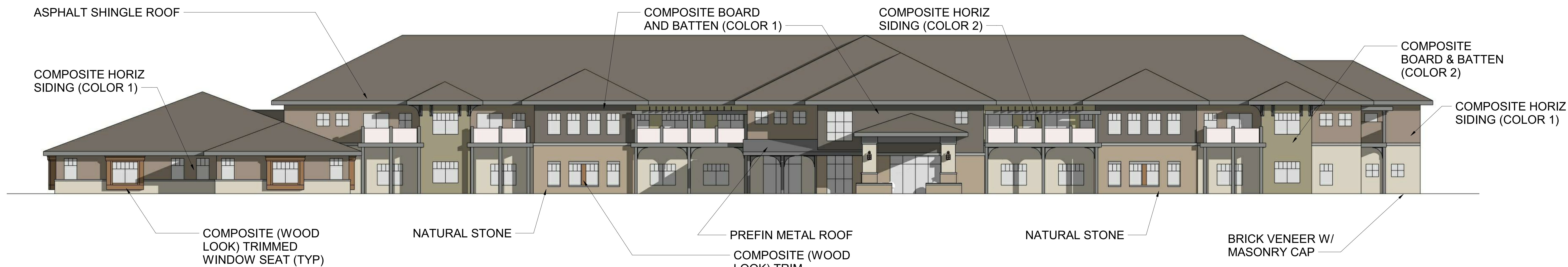
4 WEST ELEVATION
3/32" = 1'-0"



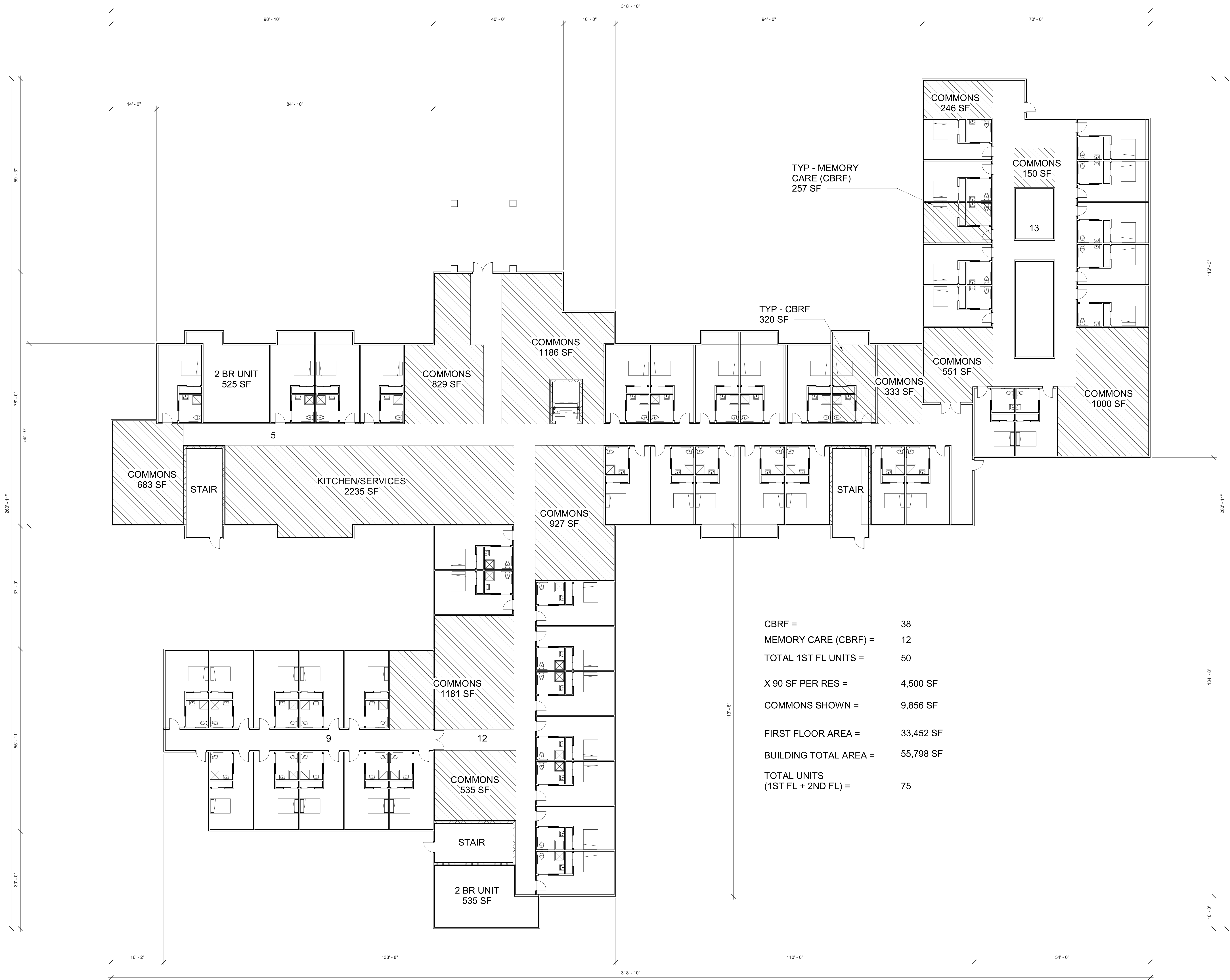
3 EAST ELEVATION
3/32" = 1'-0"



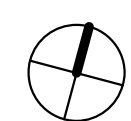
2 SOUTH ELEVATION
3/32" = 1'-0"



1 NORTH ELEVATION
3/32" = 1'-0"



CBRF =	38
MEMORY CARE (CBRF) =	12
TOTAL 1ST FL UNITS =	50
X 90 SF PER RES =	4,500 SF
COMMONS SHOWN =	9,856 SF
FIRST FLOOR AREA =	33,452 SF
BUILDING TOTAL AREA =	55,798 SF
TOTAL UNITS (1ST FL + 2ND FL) =	75



1 SCHEMATIC FIRST FLOOR PLAN
3/32" = 1'-0"

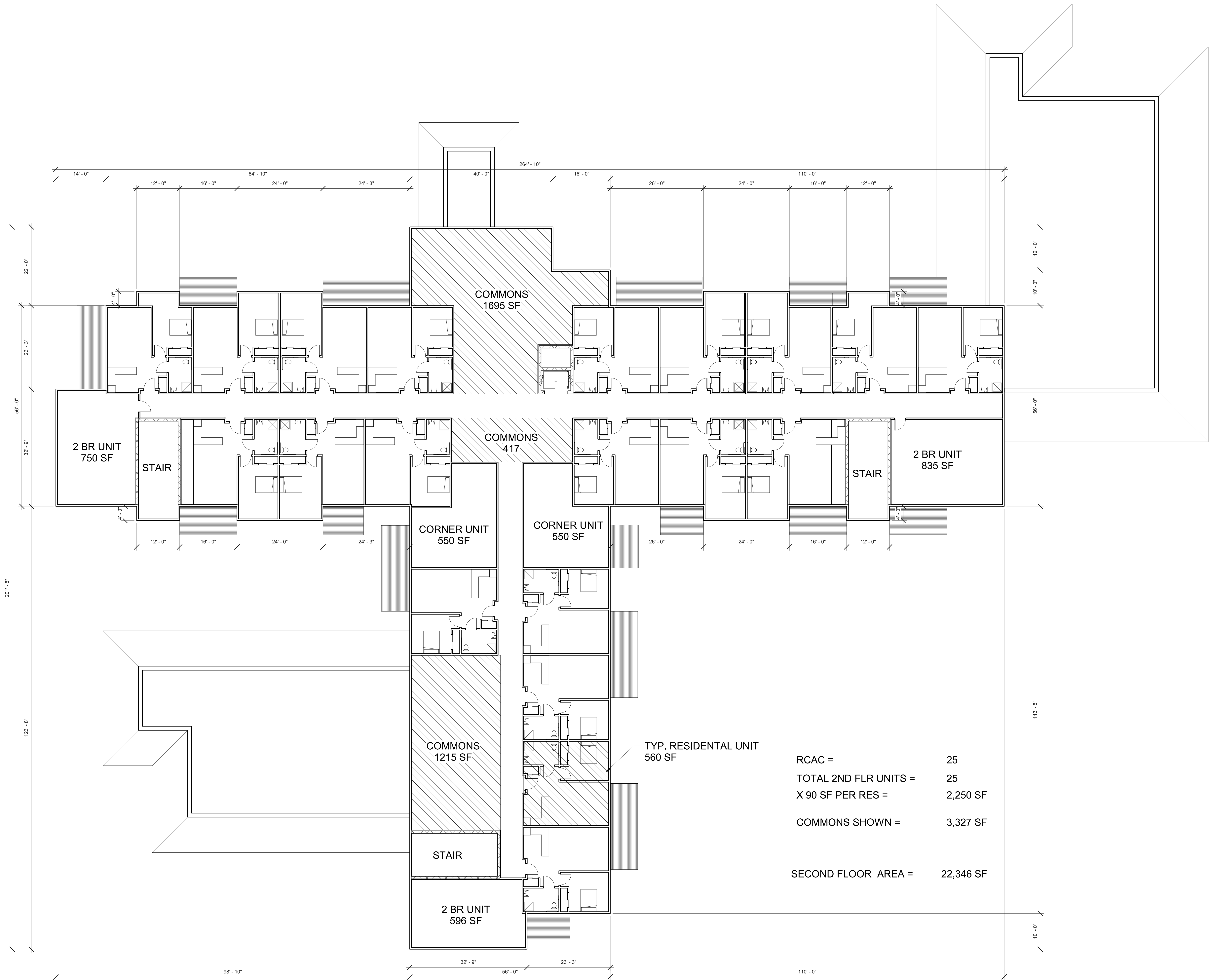
REVISIONS

ANDERSON-
ASHTON, INC.
DESIGN / BUILD
2746 South 16th Street
Mukwonago, WI 53150
Phone: (262) 786-4640
WWW.ANDERSONASHTON.COM

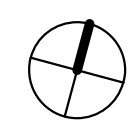
PROPOSED NEW BUILDING FOR:
THE AVENUES
MUKWONAGO, WI

DRAFTED BY: UH
DESIGNER: SLW
ISSUE: 7/2/2020 4:12:49 PM
SUBMITTAL DATE: 12-04-19
DESIGN NO. P-01912
CONSTRUCTION NO. ###

A101



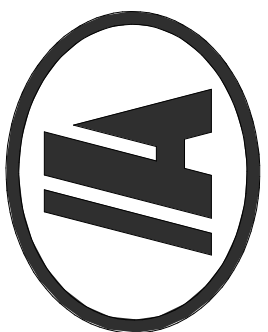
RCAC =	25
TOTAL 2ND FLR UNITS =	25
X 90 SF PER RES =	2,250 SF
COMMONS SHOWN =	3,327 SF
SECOND FLOOR AREA =	22,346 SF



1 SCHEMATIC SECOND FLOOR PLAN
3/32" = 1'-0"

REVISIONS

ANDERSON-
ASHTON, INC.
DESIGN / BUILD
2746 South 16th Street
Mukwonago, WI 53150
Phone: (262) 786-6600
WWW.ANDERSON-ASHTON.COM



PROPOSED NEW BUILDING FOR:
THE AVENUES
MUKWONAGO, WI

DRAFTED BY: UH
DESIGNER: SLW
ISSUE: 7/2/2020 4:22:42 PM
SUBMITTAL DATE: 12-04-19
DESIGN NO. P-01912
CONSTRUCTION NO. ###

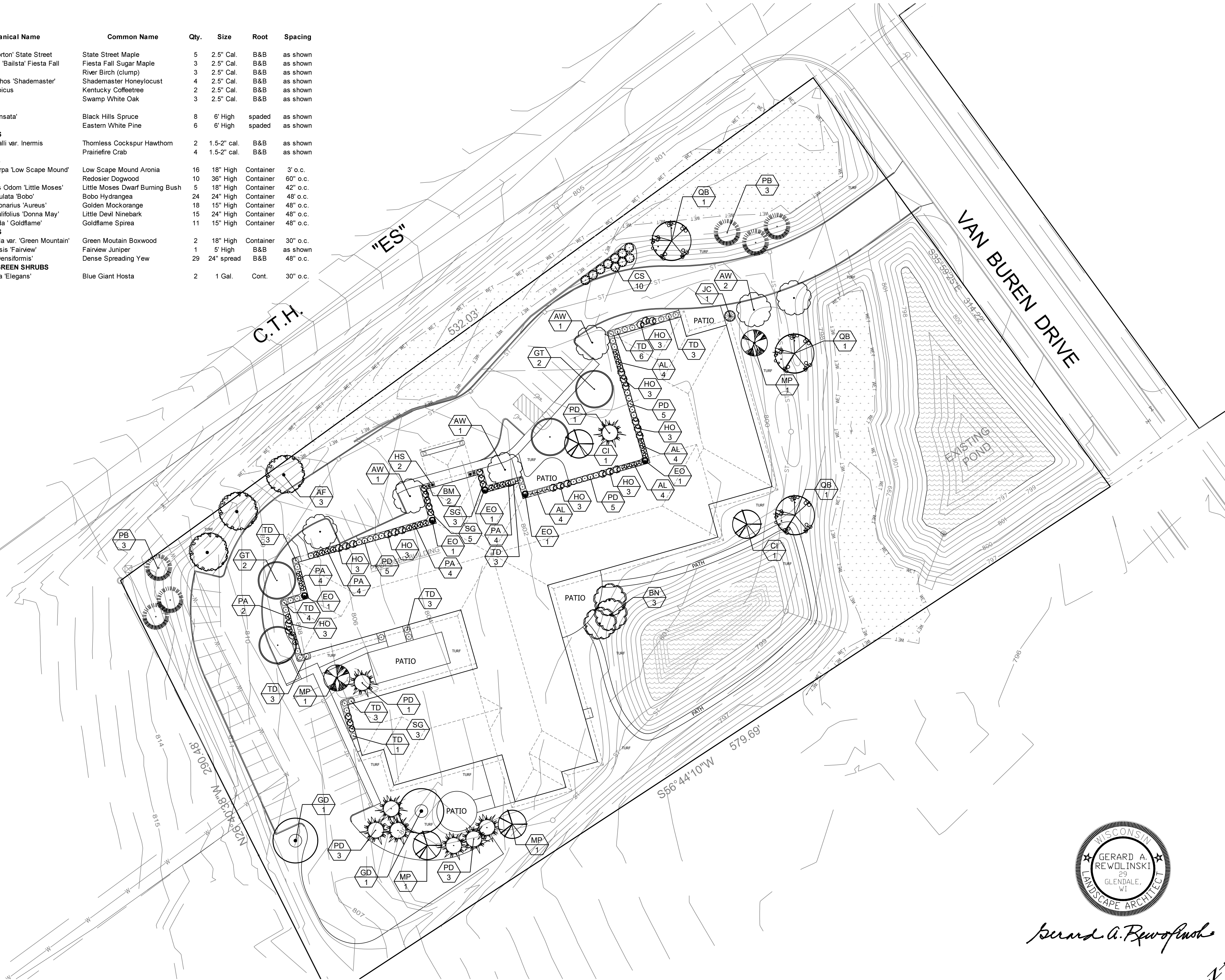
A102



WISCONSIN'S LARGEST
TREE TRANSPLANTERS

Plant Schedule

Key	Botanical Name	Common Name	Qty.	Size	Root	Spacing
SHADE TREES						
AW	Acer miyabei 'Morton'	State Street Maple	5	2.5" Cal.	B&B	as shown
AF	Acer saccharum 'Bailista'	Fiesta Fall Sugar Maple	3	2.5" Cal.	B&B	as shown
BN	Betula nigra	River Birch (clump)	3	2.5" Cal.	B&B	as shown
GT	Gleditsia triacanthos 'Shademaster'	Shademaster Honeylocust	4	2.5" Cal.	B&B	as shown
GD	Gymnocladus dioicus	Kentucky Coffeetree	2	2.5" Cal.	B&B	as shown
QB	Quercus bicolor	Swamp White Oak	3	2.5" Cal.	B&B	as shown
EVERGREEN TREES						
PD	Picea glauca 'Densata'	Black Hills Spruce	8	6' High	spaded	as shown
PB	Pinus strobus	Eastern White Pine	6	6' High	spaded	as shown
ORNAMENTAL TREES						
CI	Crataegus crusgalli var. Inermis	Thornless Cockspur Hawthorn	2	1.5-2" cal.	B&B	as shown
MP	Malus 'Prairiefire'	Prairiefire Crab	4	1.5-2" cal.	B&B	as shown
DECIDUOUS SHRUBS						
AL	Aronia melanocarpa 'Low Scape Mound'	Low Scape Mound Aronia	16	18" High	Container	3' o.c.
CS	Cornus sericea	Redosier Dogwood	10	36" High	Container	60" o.c.
EO	Euonymus alatus 'Odom'	Little Moses Dwarf Burning Bush	5	18" High	Container	42" o.c.
HO	Hydrangea paniculata 'Bobo'	Bobo Hydrangea	24	24" High	Container	48" o.c.
PA	Philadelphus coronarius 'Aureus'	Golden Mockorange	18	15" High	Container	48" o.c.
PD	Physocarpus opulifolius 'Donna May'	Little Devil Ninebark	15	24" High	Container	48" o.c.
SG	Spiraea x bumalda 'Goldflame'	Goldflame Spirea	11	15" High	Container	48" o.c.
EVERGREEN SHRUBS						
BM	Buxus microphylla var. 'Green Mountain'	Green Moutain Boxwood	2	18" High	Container	30" o.c.
JC	Juniperus chinensis 'Fairview'	Fairview Juniper	1	5' High	B&B	as shown
TD	Taxus x media 'Densiformis'	Dense Spreading Yew	29	24" spread	B&B	48" o.c.
PERENNIALS EVERGREEN SHRUBS						
HS	Hosta seiboldiana 'Elegans'	Blue Giant Hosta	2	1 Gal.	Cont.	30" o.c.



Gerard A. Rewolinski

LANDSCAPE PLAN

0 30' 60'
Horizontal Scale In Feet



PLANTINGS, STRUCTURES AND OTHER REPRESENTATIONS SHOWN ON THIS PLAN ARE FOR THE PURPOSE OF CONVEYING LANDSCAPE DESIGN FEATURES. REFER TO PREPARED CONTRACT DOCUMENTS FOR SPECIFIC ITEMS INCLUDED IN ANY PARTICULAR PHASE OF LANDSCAPE CONSTRUCTION.



Premier Landscapes

LANDSCAPE DEVELOPMENT FOR

THE AVENUES MUKWONAGO
NATIONAL AVENUE (CTH ES)
MUKWONAGO, WISCONSIN

LANDSCAPE
ARCHITECTURE

DESIGN BY: GAR

DRAWN BY: GAR

DATE: 6/30/2020

REVISED:

SCALE: 1"=30'-0"

SHEET: L100

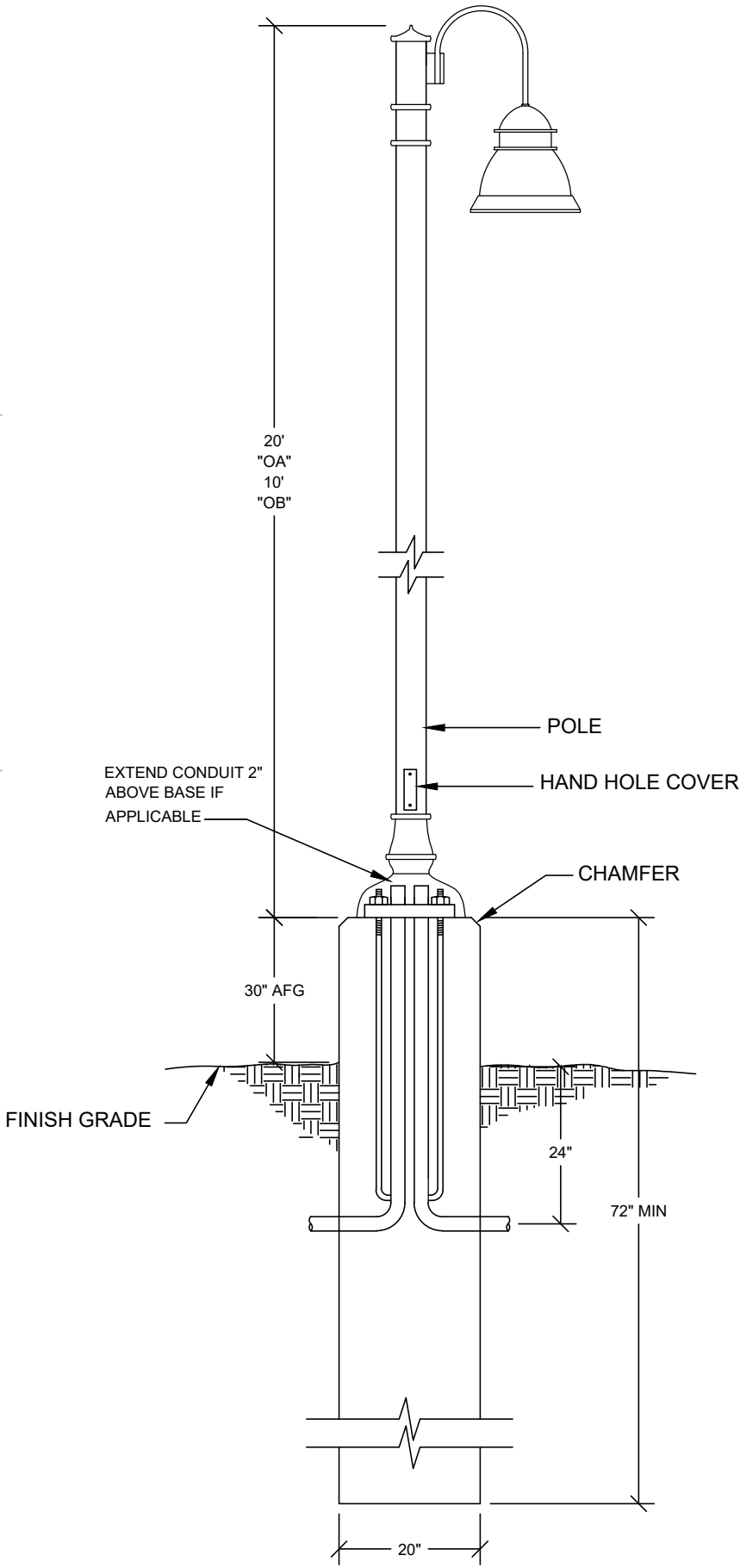
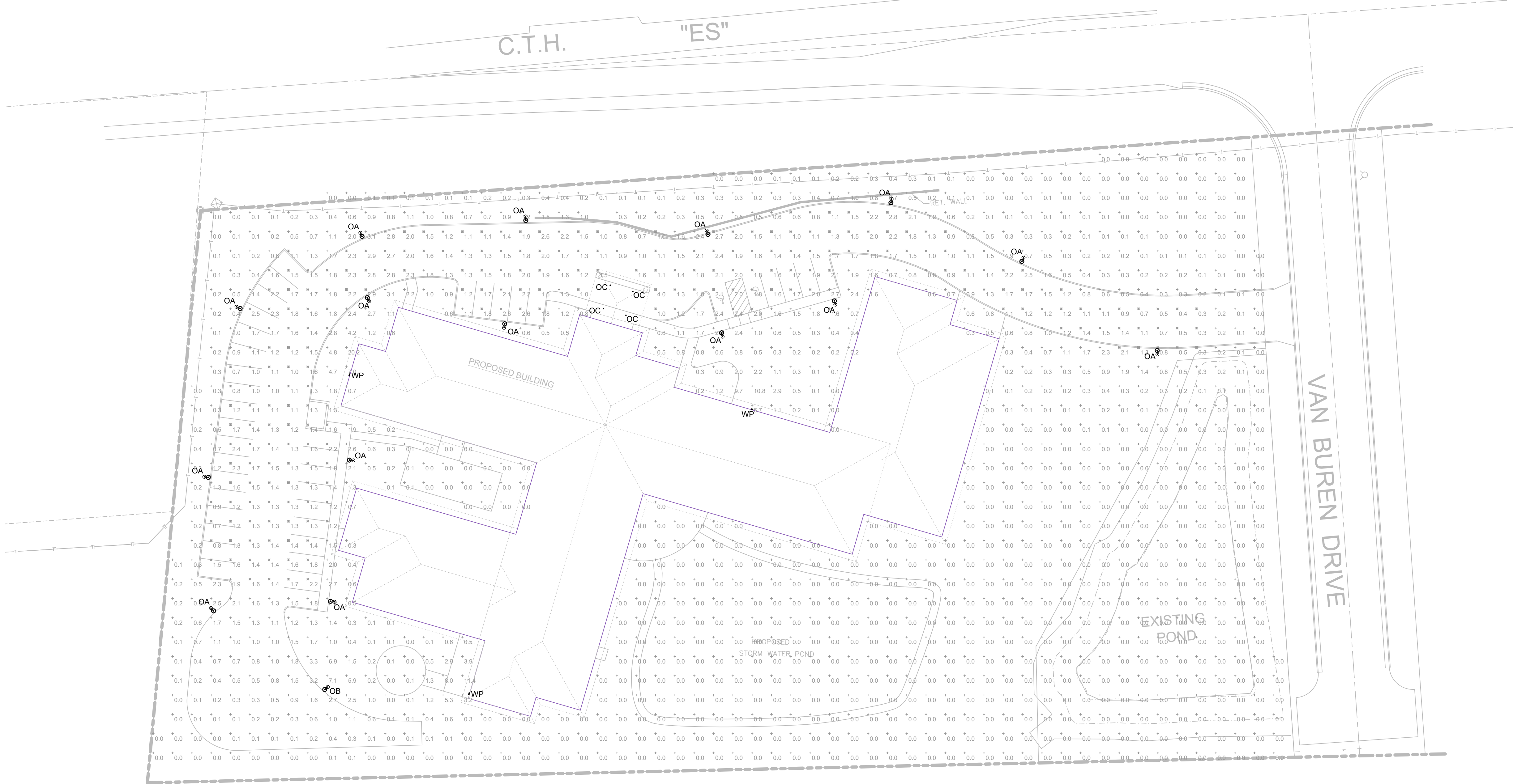
**TREES
ON THE MOVE**

5611 S. Calhoun Road
New Berlin, WI 53151
Phone: (262) 679-5200
treesonthemove.com

LUMINARE SCHEDULE								
QTY	TYPE	DESCRIPTION	LAMP DATA		PART NUMBERS		MOUNTING	VOLTAGE
			#	TYPE	MFG	CATALOG #		
16	A	20' SINGLE HEAD POLE	LED	54 WATT-4,000K-70CRI-5,826 LUMENS	LUMEC	DMS50-55W48LED4K-T-LE4F-208-DMG-HS-BK	POLE	208
1	C	10' SINGLE HEAD POLE	LED	54 WATT-4,000K-70CRI-5,826 LUMENS	LUMEC	DMS50-55W48LED4K-T-LE4F-208-DMG-HS-BK	POLE	208
4	CH	4" ROUND RECESSED CAN	LED	16 WATT-4,000K-80CRI-1,500 LUMENS	CALCULITE	CARN4DL15840WZ10UCARDLCLP	RECESSED	120
3	CW	WALL PACK	LED	50 WATT-4,000K-70CRI-5,149 LUMENS	OPTEC	OLWP3L-050-UNV-40-4-SM-BL-DM	RECESSED	120
-	-	-	-	-	-	-	-	-

NOTES: 1. 4,000K TEMPERATURE
2. BLACK FINISH
3. TYPE IV DISTRIBUTION
4. MOUNTED TO A 20' TALL POLE #NM-1A-R4-BK/RA61U-20-BK/3/4"X27"-12-1/2-DEC-BK
5. MOUNTED TO A 10' TALL POLE #NM-1A-R4-BK/RA61U-10-BK/3/4"X27"-12-1/2-DEC-BK
6. MOUNTED AT 12" ABOVE FINISHED FLOOR
7. MOUNTED RECESSED IN UNDERSIDE OF DROP OFF CANOPY
8. POLE SET ON 30" DIAMETER CONCRETE BASE THAT IS 30" ABOVE FINISHED GRADE TO TOP OF CONCRETE.
9. SPECULAR CLEAR TRIM

CALCULATION SUMMARY						
Label	CalcType	Units	Avg	Max	Min	Avg/Min
PARKING/PEDESTRIAN ZONE	Illuminance	Fc	1.6	4.5	0.6	7.5:1
VEHICLE ZONE	Illuminance	Fc	1.0	2.1	0.3	7.0:1
ENTIRE PROPERTY	Illuminance	Fc	0.6	20.2	0.0	N/A

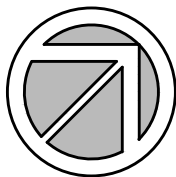


TYPICAL POLE BASE DETAIL
NTS

GENERAL NOTES:

- SWITCH ARC IS DRAWN FOR REFERENCE ONLY AND DOES NOT REPRESENT ACTUAL BRANCH WIRING.
- ALL NIGHT LIGHTS, EXIT LIGHTS, EBU'S AND OCCUPANCY SENSORS SHALL BE WIRED AHEAD OF ANY LIGHTING CONTROL SYSTEM THE PROJECT MAY CONTAIN.
- REFER TO SHEET E000 FOR MOUNTING STYLES, HEIGHTS AND FIXTURE PART NUMBERS.
- RECORD ANY AND ALL CHANGES TO THIS SHEET IN RED PEN FOR AS BUILT PURPOSES. SUBMIT AS BUILTS TO SUPERINTENDENT AT THE END OF THE PROJECT. MAKE REVISIONS AS JOB PROGRESSES NOT ALL AT ONCE IN THE END PLEASE WRITE LEGIBLY.
- TEST LIGHTS, EXITS, EBU'S AND ALL SWITCHES PRIOR TO THE END OF THE PROJECT AND REPORT ANY FAILED COMPONENTS.
- PROGRAM AND TEST ALL OCCUPANCY SENSORS AND TIME CLOCKS AND LIGHTING CONTACTORS PRIOR TO THE END OF THE PROJECT AND REPORT ANY FAILED COMPONENTS.
- INSTALL TYPED PANEL SCHEDULES UPON COMPLETION OF THE PROJECT.
- INSTALL ALL WALL PLATES LEVEL WITH THE SLOTS OF THE SCREW HEAD IN A VERTICAL POSITION.
- INSTALL ARC FLASH STICKERS AND PANEL IDENTIFICATION PER NEC.
- ALL NEW DEVICES MUST MATCH COLOR OF EXISTING DEVICES.

ALL DRAWINGS ARE SCHEMATIC ONLY. THE INSTALLING ELECTRICAL CONTRACTOR SHALL BE THE ENGINEER OF RECORD. THE INSTALLING ELECTRICAL CONTRACTOR IS RESPONSIBLE FOR ALL CALCULATIONS, SIZING, ENGINEERING AND MEETING OF NEC.



NORTH

SITE PHOTOMETRIC STUDY

1" = 30'-0"

REVISIONS		
NO.	DESCRIPTION	DATE

FIRM NAME AND ADDRESS:
TC LYONS ELECTRIC
75 ENTERPRISE ROAD
DELAFIELD, WI 53018

CONTACT INFORMATION:
ANDY GROSS
MAIN: (262)-646-6828
FAX: (262)-646-6829

PROJECT NAME:
THE AVENUES
NATIONAL AVENUE (C.T.H. ES)
MUKWONAGO, WI 53149

SHEET TITLE:	
SITE PHOTOMETRIC STUDY	
DRAWN BY: DMG	JOB NUMBER: XXXX
DATE DRAWN: 07-01-2020	APPROVED BY: KRK
SHEET OF	
1 1	
SHEET #:	

ES100

RESOLUTION 2020-43

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW
FOR THE AVENUES;
THE BOX SELF STORAGE LLC, APPLICANT
1654 VAN BUREN DRIVE; MUKV 2091-988-002**

WHEREAS, pursuant to Section 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval of a senior care facility, a permitted use within the B-3 zoning district, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by The Box Self Storage LLC, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for senior care facility located at 1654 Van Buren Dr, based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village Planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. Prior to any land-disturbing activity, the applicant must obtain all necessary approvals from those entities having jurisdiction to fill wetlands for the construction of the access drive.
5. The applicant must obtain all required building permits within nine months of this date, and start construction within six months of the date of building permit issuance and continue in good faith to completion.
6. All work related to this project must comply with all project plans approved by the Village.
7. Prior to temporary occupancy issuance, and if needed prior to final occupancy permit, the following shall occur:
 - a. Completion of all site grading in accordance with submitted and approved plans.
 - b. Completion of the building in accordance with approved plans and all applicable codes.
 - c. Completion of paving of driveways and parking lots, including parking space pavement markings and all other pavement markings including handicapped parking signs, and installation of on-site traffic control signs.

- d. Completion of all utility connections.
8. Prior to final occupancy permit, which shall be issued no later than 120 days after any temporary occupancy permit, the following shall occur:
 - a. Completion of all items required in Condition No. 7 above.
 - b. Installation of dumpster enclosure, site lighting and site landscaping, as shown on approved plans.
 - c. The Zoning Administrator must verify installation of the landscaping as set forth in the approved landscaping plan.
9. The applicant must address all of the concerns of the Village engineer with regard to stormwater management, including access easements and maintenance agreements.
10. Certified survey map 11850 must be corrected with regard to the stormwater management easements or a new certified survey map must be prepared to address such easements.
11. All on-site signs (freestanding and wall signs) shall be approved by separate review and permit. Any directional and traffic control signage shall comply with the sign regulations as set forth in the municipal code.
12. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
13. Provide easement along County Road ES for future multi-use trail.
14. Install sidewalk along property on Van Buren Rd.
15. Fencing to provide resident security with staff approval.
16. Provide access to rear of building for Fire Department access.
17. Provide access for stormwater ponds maintenance.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 16th day of September 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

Date: September 2, 2020

To: Village of Mukwonago Plan Commission

From: Tim Schwecke, AICP, Consulting Planner

Subject: Wall sign for Malcolm Drilling located at 102 Hill Court; Brady Frederick, applicant (Dave Salkin, Bauer Sign and Lighting)

Meeting: September 8, 2020 Plan Commission meeting

Summary of Proposal Malcolm Drilling has applied for a sign permit for a wall sign on their new building. The sign consists of channel letters with internal LED lighting.

Review comments:

1. Standards for wall signs are set forth in Section 64-23(b) of the Village's sign code. The proposed sign and location comply with all applicable standards.

Review procedure The Plan Commission is advisory to the Village Board, which makes the final decision.

Potential motion for approval:

Recommend to the Village Board the approval of Resolution 2020-45 as drafted, including the conditions.

Attachments:

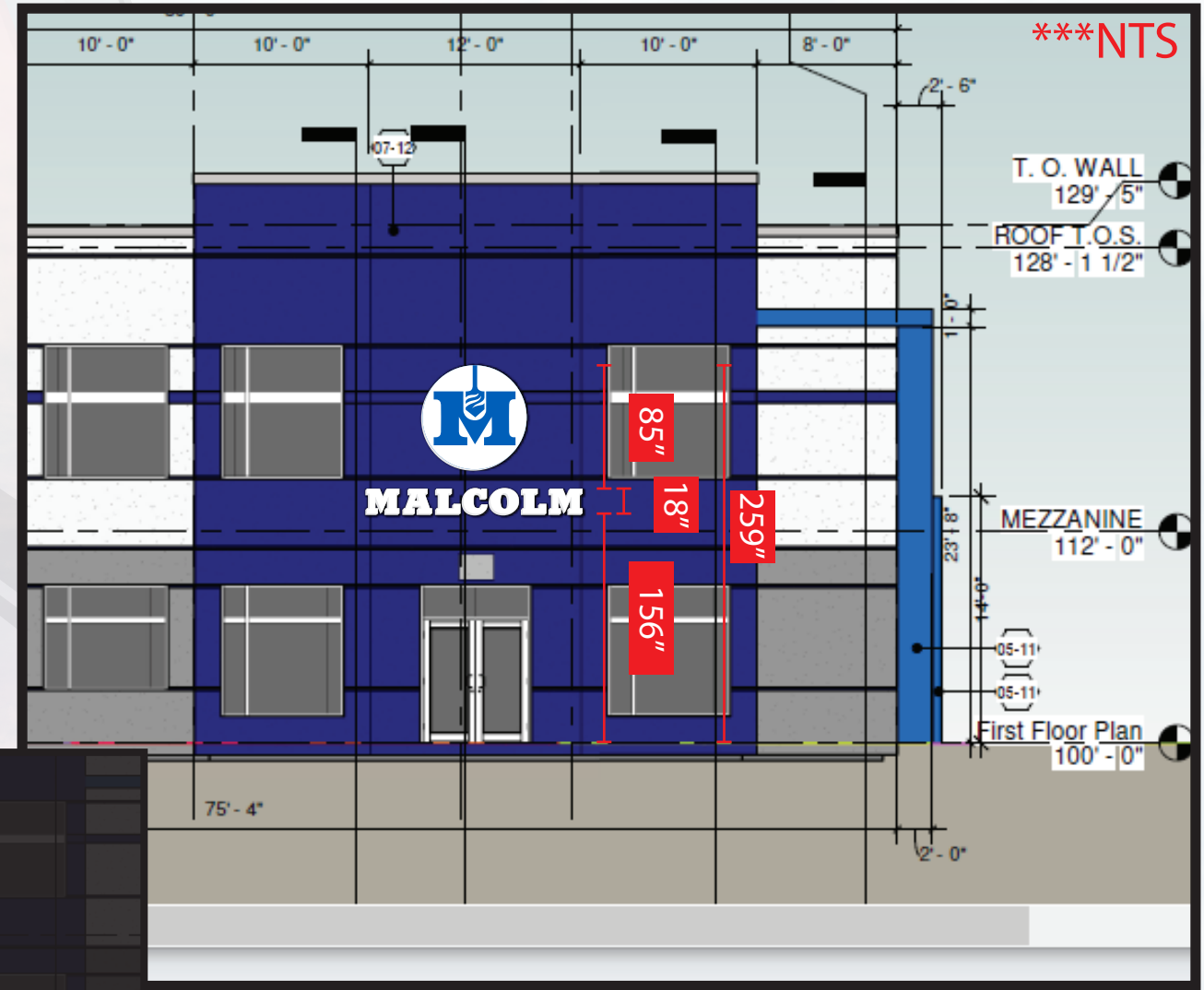
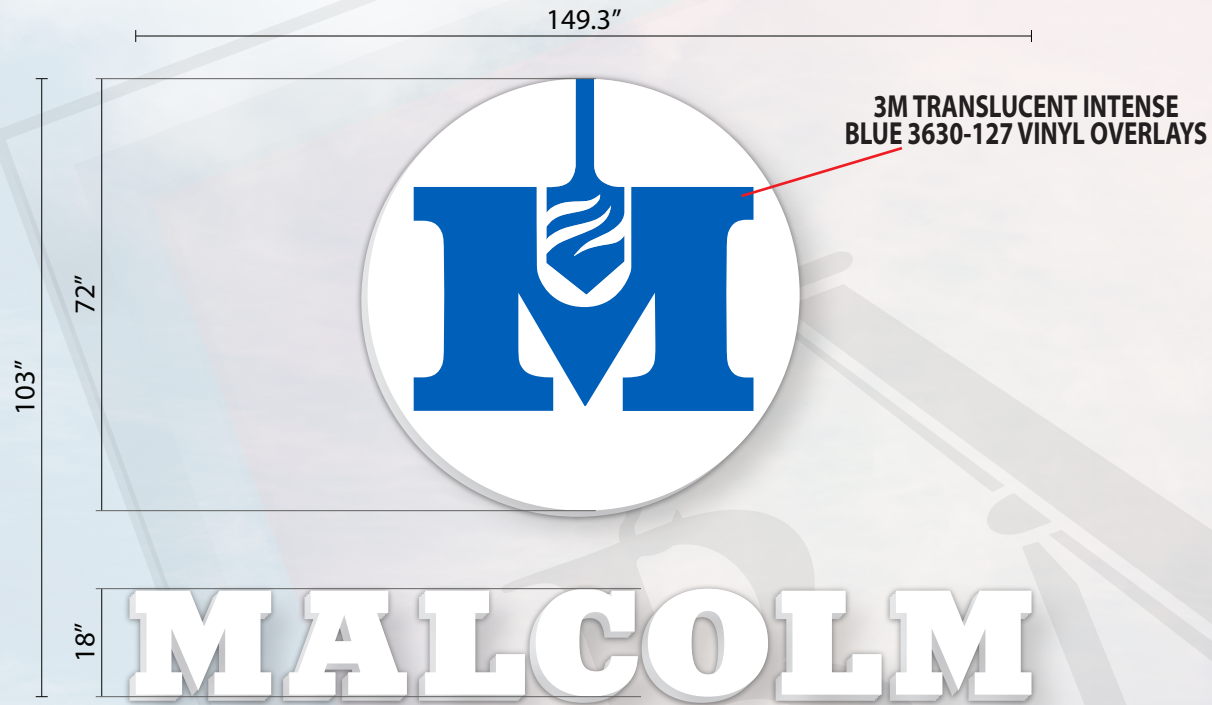
1. Application materials
2. Draft Resolution 2020-45



2500 South 170th
New Berlin, Wisconsin
Proudly Made in the USA!

Web: www.bauersignusa.com
Phone: 262-784-0500
Fax: 262-787-6675

File	Malcolm Drilling Co.
Location	Wales, WI
Client	Tina Schroeder
Sales rep	Dave Salkin
Date	cb 07/23/20
Revision	cb 08/17/20, cb 08/28/20



SPECIFICATIONS

FABRICATE AND INSTALL (1SET) INTERNALLY ILLUMINATED CHANNEL LETTERS.

- **FACES** TO BE #7328 WHITE ACRYLIC
- **RETURNS** TO BE .050X3" AND **BACKS** TO BE .063 ALUMINUM
- **TRIMCAPS** TO BE 1" WHITE
- **EXTERIORS** PAINTED WHITE
- **INTERIORS** PAINTED WHITE
- **ILLUMINATED** WITH WHITE LEDs
- **POWERED** WITH APPROPRIATE LOAD POWER SUPPLIES
- **PRE-WIRING & PHOTO CELL** TO BE PROVIDED BY BAUER



Night View

Printed artwork colors are not always representative of final product colors. Please refer to specifications for call out or salesman for samples.

These drawings are the exclusive property of Bauer Sign Company. Not to be duplicated in any way without expressed written permission!

**FINAL ELECTRICAL
CONNECTION IS CLIENT'S
RESPONSIBILITY**

our products are certified by:
 Underwriters Laboratories, Inc.

This sign shall be manufactured in accordance with the Article 600 of the National Electrical Code and/or the applicable local codes. This includes proper grounding and bonding of the sign. Sign shall bear correct UL Label.

Scale: 3/8" = 1'-0" 205

RESOLUTION 2020-45

**RESOLUTION APPROVING SIGNAGE FOR APPLICANT
BRADY FREDERICK; MALCOLM DRILLING CO, OWNER AT
102 HILL COURT; PARCEL #A486800002**

WHEREAS, pursuant to Section 64-32, an application for signage is required to be accepted by the Zoning Administrator to review the applications for zoning compliance, which said application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application was submitted by Brady Frederick, 102 Hill Ct, and

WHEREAS, Section 64-32, subsection (b), requires Plan Commission review and recommendation of all signage for single tenant properties 3.01 acres or greater in size, and

WHEREAS, the proposed wall sign presented as meeting the requirements of Section 64-23(b) has been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the proposed wall sign for Malcolm Drilling Co at 102 Hill Ct, and

BE IT FURTHER RESOLVED this wall sign approval shall be subject to the plans submitted by Pointe Apartments, as recommended by the Plan Commission on September 8, 2020, and on file in the office of the Zoning Administrator, with the following conditions:

1. The property owner must obtain a building permit for the approved work within 6 months of this date and begin construction and work in good faith to completion.
2. The property owner must pay any outstanding application fees and other charges that may apply.

Passed and dated this 16th day of September, 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk-Treasurer

Date: September 2, 2020

To: Village of Mukwonago Plan Commission

From: Tim Schwecke, AICP, Consulting Planner

Subject: Site plan and architectural review for a multitenant industrial/warehouse building at Hill Court; Hill Court Partners LLC, applicant; Nelson Williams, agent

Meeting: September 8, 2020 Plan Commission meeting

General description Hill Court Partners LLC will be purchasing 15.8 acres off of Hill Court to develop a multitenant industrial/warehouse building with a footprint of 157,488 square feet. There are three planned tenant spaces.



Zoning The subject property is zoned M-4 (Medium - Heavy Industrial). In the event a tenant proposes occupancy that constitutes a conditional use in the M-4, all appropriate review procedures would be done at that time.

Architectural review Exterior materials consist of painted precast concrete insulated panels. There entries are located along the front façade.

Fire protection The site has been designed to accommodate fire protection vehicles (WB-50 vehicle).

Rooftop mechanicals Rooftop mechanicals will be screened as required.

Access Two access points are proposed – one at the end of Hill Court and one off of Boxhorn Drive.

Utilities Water and sewer service is available with sufficient capacity. The applicant will need to work with the Public Works Department and Utilities Department to address technical issues related to water and sewer and related matters.

Stormwater management The subject property is located in an industrial park served by a regional stormwater basin. Onsite stormwater management will manage stormwater that will not be directed to the regional basin. The Village Engineer has reviewed preliminary plans. Review and approval of final plans is a condition of approval.

Wetlands As indicated on Sheet C1.0 of the plan set (and others), there are wetlands on the subject property. None of the wetlands will be affected by the proposed development.

Signage No signage is planned at this time.

Parking The site plan shows 133 parking spaces with another 44 spaces that could be developed in the future if the occupancy required such parking. Ultimately, the property owner will need to manage what tenants occupy the various spaces so that collectively there is enough parking for all tenants.

Landscaping The subject property has a significant wooded area in the southwest corner of the property with mature trees. A tree inventory has been conducted and found 306 trees with a diameter of 8 inches and more. These trees are subject to the Village's tree protection ordinance. As set forth in that code, up to 20 percent of those large-diameter trees can be removed ($306 \times 0.2 = 61$). As proposed, 66 trees will need to be removed; 5 more than what is otherwise allowed. As required the landscape plan has been designed to mitigate the removal of these 5 trees.

A landscaping plan has been submitted and complies with applicable requirements.

Trash enclosure Two trash enclosures are located on the back of the building. They are not readily visible from the street or adjoining parcels. They however, comply with the design requirements.

Fencing The project does not include any fencing.

Outside storage Although outside storage is permissible with screening, none is planned. If the desired in the future, the site plan would need to be revised.

Outdoor lighting Outdoor lighting consists of wall packs and parking lot lights. Light poles comply with the maximum height of 25 feet. All fixtures are full cutoff. Lighting levels at the lot lines is zero footcandles as required.

Msc. performance standards Article X of the zoning regulations identifies a number of performance standards. The proposed project complies with those requirements.

Potential motion Recommend to the Village Board the approval of the project as set forth in Resolution 2020-44.

Attachments:

1. Plan materials
2. Resolution 2020-44 for approval of Site Plan and Architectural Review

DESCRIPTION OF PROPOSAL FOR A NEW 157,488 SQUARE FOOT MULTI-TENANT INDUSTRIAL BUILDING TO BE CONSTRUCTED FOR HILL COURT PARTNERS LLC AT THE INTERSECTION OF HILL COURT AND BOXHORN DRIVE (IN BEAR CORPORATE CENTER BUSINESS PARK IN THE VILLAGE OF MUKWONAGO)

August 5, 2020

Paul Grzeszczak of Briohn Design Group, LLC

Cary Bilicki of Briohn Building Corporation

3885 N. Brookfield Road, Suite 200

Brookfield, Wisconsin 53045

SUBMITTED: On behalf of the building owner Hill Court Partners LLC:

Briohn is submitting this “Description of Proposal” on behalf of Hill Court Partners LLC. Briohn Design Group LLC and Briohn Building Corp are acting as the representative applicant. The Village of Mukwonago Plan Commission Application is included, as well as supporting documents required by the Village of Mukwonago, which includes site plan, building plan, lighting plan with fixture cut sheets, utility plan, site grading plan, storm water management information, and landscaping plans.

The Description of the Proposal and the Plan of Operation:

Hill Court Partners LLC will purchase an approximate 15.79 acre parcel at the south/southwest corner of Hill Court and Boxhorn Drive, to construct a multi-tenant industrial/warehouse building of 157,488 sf. (Please note: final site size to be coordinated between purchaser and the Village ownership.) The initial tenant, proposing to occupy the space closest to the intersection, will be Banker Wire. The initial tenant, Banker Wire, currently operates a facility across Hill Court from this project, and will use the facility in conjunction with the current operations. They are a manufacturer of wire mesh products and perform secondary fabrication processes on their wire mesh as well as the processing of drawn wire.

The remaining tenant spaces could vary in size and in function. Discussions are ongoing with potential tenants. Uses proposed could include any of those noted as Permitted or Conditional Uses in the M-4 Zoning. As a multi-tenant building, it has the potential for multi-shift 24 hr./ 7 day per week operation, depending upon individual tenant needs. The possible tenant mix could include a variety of industrial types such as a light or medium duty manufacturing, assembly, processing, warehousing, and distribution. Therefore, parking needs will vary. We are indicating on the site plan 138 initial parking spaces (133 in the front and 5 at the rear), and 44 future spaces along the north end. Per municipal standards, the site has potential for at least 472 total parking stalls, if it were to be required per user needs. We also indicate

potential for semi-trailer parking stalls at rear of site; this area will not be paved initially, and will be done as-needed per tenant requirements.

Note we do not include any unscreened outside storage as part of this proposal. We include the precast concrete screen walls at trash enclosures at rear of building, which also help screen dock activities. The proposed roof top units (RTU's) shall be screened by use of an extended front wall parapet which is 4 feet higher than the roof plane. These specific locations will be finalized with each tenant.

The facility will be constructed of painted precast concrete insulated wall panels for all four sides of the proposed building, with insulated tinted glazing with clear anodized aluminum framing for all the fenestration. The paint scheme uses three main color tones, with an accent color at details. There are projected entry-portions of the building, which also have raised parapets, to give rhythm to the façade, define potential office areas, and are used to screen roof top equipment.

We respectfully ask the Village of Mukwonago to review and evaluate our proposal including the submitted drawings and other support materials. We look forward to your approval and our continued mutual success, and appreciate the assistance provided and afforded by the Village of Mukwonago in the approval process.

Please contact us if you have any questions or need additional information.

Sincerely,
Paul Grzeszczak, AIA
Director of Architecture, Briohn Design Group LLC

PROPOSED NEW MULTI-TENANT INDUSTRIAL / WAREHOUSE BUILDING FOR:

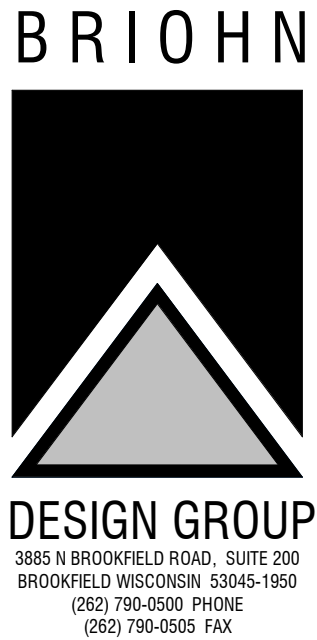
MUKWONAGO MULTITENANT

HILL COURT
MUKWONAGO, WI 53149



1 PERSPECTIVE VIEW LOOKING SOUTHWEST
3/4" = 1'-0"

SHEET INDEX	
0-GENERAL	
T1.1	TITLE SHEET
T1.2	PERSPECTIVE RENDERING
1-SPECIFICATIONS	
GS.1	SPECIFICATIONS
GS.2	SPECIFICATIONS
3-CIVIL	
C1.0	SITE PLAN
C2.0	SITE GRADING PLAN
C3.0	SITE UTILITY PLAN
C4.0	EROSION CONTROL PLAN
C5.0	FIRE ACCESS EXHIBIT
4-LANDSCAPING	
L1.0	OVERALL LANDSCAPE PLAN AND SCHEDULE
L1.1	ENLARGED LANDSCAPE PLAN
L1.2	ENLARGED LANDSCAPE PLAN
5-ARCHITECTURAL	
A0.1	ARCHITECTURAL COLORED SITE PLAN
A1.1	OVERALL FLOOR PLAN
A4.1	ROOF PLAN
A5.1	EXTERIOR ELEVATIONS
7-ELECTRICAL	
E1.0	EXTERIOR PHOTOMETRIC LIGHTING PLAN



TITLE SHEET

MUKWONAGO MULTITENANT
Multitenant Industrial Building:
Hill Court
Mukwonago, WI 53149

MUKWONAGO PLAN COMMISSION
AUGUST 6, 2020

OWNER :

HILL COURT PARTNERS LLC
Nelson Williams

3885 N. BROOKFIELD RD., SUITE 200
BROOKFIELD, WISCONSIN 53045
(262) 790-0500 PHONE
(262) 790-0505 FAX

GENERAL CONTRACTOR :

BRIOHN BUILDING CORPORATION
Cary Bilicki, VP

3885 N. BROOKFIELD RD., SUITE 200
BROOKFIELD, WISCONSIN 53045
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(262) 790-0505 FAX

ARCHITECT :

BRIOHN DESIGN GROUP LLC
Domenico Ferrante, AIA

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(262) 790-0505 FAX

CIVIL ENGINEER:

CJ ENGINEERING
Christopher A. Jackson, P.E.

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MILWAUKEE, WISCONSIN 53222
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(262) 443-1317 FAX

STRUCTURAL ENGINEER:

BRIOHN DESIGN GROUP LLC
Kevin Jankowski, PE

3885 N. BROOKFIELD RD., SUITE 200
BROOKFIELD, WISCONSIN 53045
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(262) 790-0505 FAX

LANDSCAPE ARCHITECT:

HELLER & ASSOCIATES
David Heller, ASLA

PO BOX 1359
LAKE GENEVA, WISCONSIN 53147
(262) 639-9733 PHONE
(262) 639-9739 FAX

PROJECT LOCATION:

CODE CALCULATIONS AND ANALYSIS:

OCCUPANCY CALCULATION:

OCCUPANCY S-1 STORAGE (PRIMARY)
500 SQUARE FEET IS MAXIMUM FLOOR AREA ALLOWANCE PER OCCUPANT
157,488 SQUARE FEET GROSS / 500 SQUARE FEET PER PERSON = 255 PEOPLE MAXIMUM
OCCUPANCY B BUSINESS (SECONDARY)
100 SQUARE FEET IS MAXIMUM FLOOR AREA ALLOWANCE PER OCCUPANT
0 SQUARE FEET GROSS / 100 SQUARE FEET PER PERSON = 0 PEOPLE MAXIMUM
OCCUPANCY F-1 FACTORY (SECONDARY)
100 SQUARE FEET IS MAXIMUM FLOOR AREA ALLOWANCE PER OCCUPANT
0 SQUARE FEET GROSS / 100 SQUARE FEET PER PERSON = 0 PEOPLE MAXIMUM
TOTAL OCCUPANCY = 255 PEOPLE MAXIMUM

AREA AND HEIGHT LIMITATION CALCULATIONS:

PER IBC TABLE 504.3, 504.4 AND 504.2:
FOR OCCUPANCY GROUP F-1 WHICH IS MORE RESTRICTIVE THAN S-1 AND B (TYPE 2B CONSTRUCTION - WITH AUTOMATIC SPRINKLER INCREASE)
3 STORIES AND 15,500 S.F. ALLOWED FROM TABLE 503 WITH AUTOMATIC SPRINKLER SYSTEM INCREASE 15,500 + 46,500 = 62,000 S.F. MAXIMUM ALLOWED. (WITH FRONTAGE INCREASE) 73,625 S.F. MAXIMUM ALLOWED
THE ACTUAL OVERALL SIZE IS 174,145 S.F. AND 1 (ONE) STORY.
THE BUILDING AREA WITH THE PROPOSED ADDITION WAS AND IS MORE THAN ABOVE THE MAXIMUM ALLOWABLE AREA LIMITS PER TABLE 506.2 WITH AUTOMATIC SPRINKLER AND FRONTAGE INCLUDED. THE BUILDING IS CLASSIFIED AS CONSTRUCTED (TYPE 2B). THE BUILDING WAS AND IS CLASSIFIED AS AN UNLIMITED AREA BUILDING PER IBC 507.
BUILDING IS BELOW ALLOWABLE HEIGHT LIMIT OF 75 FEET. THE ACTUAL IS 33'-6" FEET MAXIMUM WHICH BELOW THE 75 FEET MAXIMUM HEIGHT ALLOWED PER TABLE 504.3
BUILDING IS BELOW ALLOWABLE HEIGHT LIMIT OF 55 FEET. THE ACTUAL HEIGHT IS 33'-6" FEET. PER TABLE 503.
MULTIPLE OCCUPANCIES:
BUILDING DESIGN IS BASED ON NON-SEPARATED OCCUPANCIES PER IBC 508.3. THE ALLOWABLE AREA, STORY AND HEIGHT BELOW IS THE MORE RESTRICTIVE OCCUPANCY GROUP, WHICH IS F-1. REFER TO IBC TABLE 506.2
CONSTRUCTION CLASSIFICATION REQUIREMENTS:
PER IBC TABLE 601 AND TABLE 602:
TYPE IIB CONSTRUCTION:
PRIMARY STRUCTURAL FRAME "0" RATING REQUIRED
INTERIOR BEARING WALLS "0" RATING REQUIRED
EXTERIOR BEARING WALLS "0" RATING REQUIRED
NONBEARING WALLS AND PARTITIONS "0" RATING REQUIRED
FLOOR CONSTRUCTION AND SECONDARY MEMBERS "0" RATING REQUIRED
ROOF CONSTRUCTION AND SECONDARY MEMBERS "0" RATING REQUIRED
BUILDING ENVELOPE REQUIREMENTS: PROPOSED TO USE PRESCRIPTIVE METHOD. PER SPS 363.0402 BUILDING ENVELOPE REQUIREMENTS. (1) OPAQUE ASSEMBLIES. SUBSTITUTE 2009 IECC TABLE 502.2 (1) PER SPS 363.5402 BUILDING ENVELOPE REQUIREMENTS. (1) INSULATION AND PENETRATION REQUIREMENTS BY COMPONENT. REFER TO SHEET A5.1 ARCHITECTURAL ELEVATIONS.

EXIT WIDTH REQUIRED AND EXIT ACCESS TRAVEL DISTANCE:

EXIT WIDTH REQUIRED 255 x .20 = 51 INCHES OR 32 INCHES EACH MINIMUM CLEAR X (2) EXITS
EXIT WIDTH PROVIDED (12) 36" WIDE DOORS X 34" = 432" WIDTH
TOTAL EXIT WIDTH PROVIDED OF 306" EXCEEDS REQUIRED EXIT WIDTH CALCULATED (51")
TOTAL NUMBER OF EXISTING EXITS PROVIDED (102 EXCEEDS THE NUMBER OF EXITS REQUIRED (2)
REFER TO SHEET A0.1 FOR ADDITIONAL INFORMATION
EXIT TRAVEL DISTANCE:
CURRENT TRAVEL DISTANCE TO EXITS ALONG EXIT EGRESS DOES NOT EXCEED CODE MAXIMUM OF 250 FEET. REFER TO EXITING DIAGRAM ON SHEET A1.0.

PROJECT INFORMATION:

CODE:

SPS 360-366 WISCONSIN COMMERCIAL BUILDING CODE
(IBC 2015, IECC 2015, IEBC 2015, IMC 2015 AND IFGC 2015)
SPS 314 FIRE PREVENTION
SPS 316 ELECTRICAL
SPS 381-387 PLUMBING

OCCUPANCY:

PRIMARY S-1/F-1 (STORAGE OR MANUF)

CLASS OF CONSTRUCTION:

TYPE 2B UNLIMITED AREA BUILDING PER IBC 507
NFPA 13 OVERALL

FLOOR LEVELS:

1

NUMBER OF STORIES

1

TOTAL SITE AREA:

687,905 SF, 15.79 ACRES

TOTAL BUILDING AREA:

157,488 SF

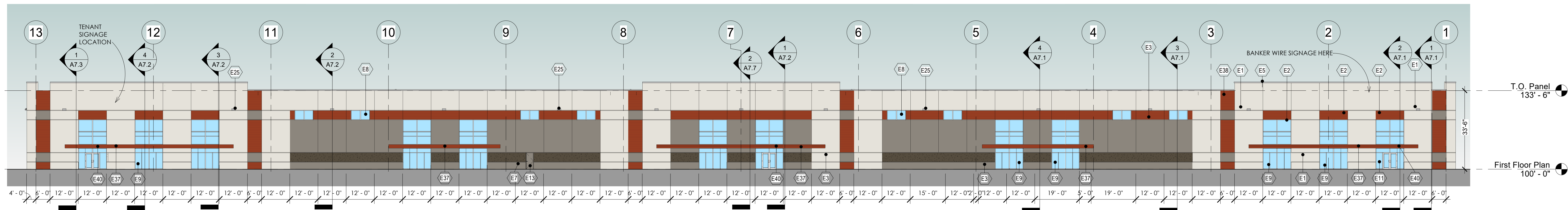
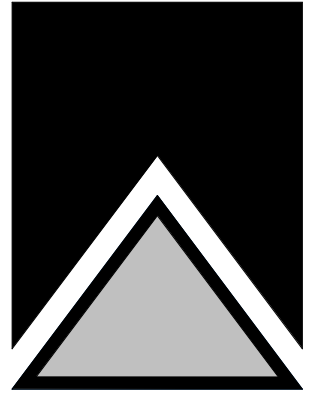
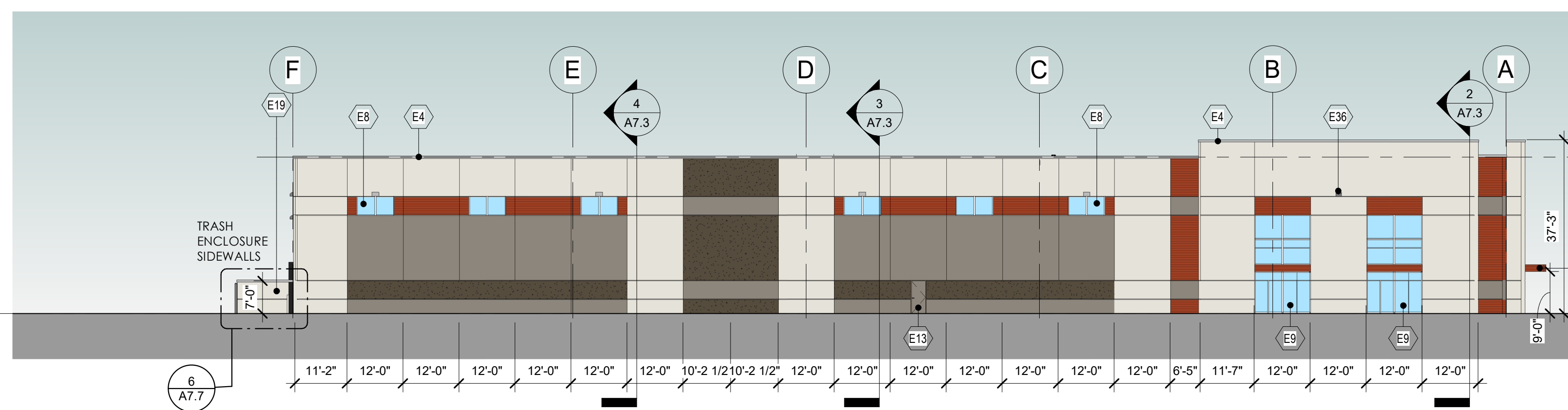
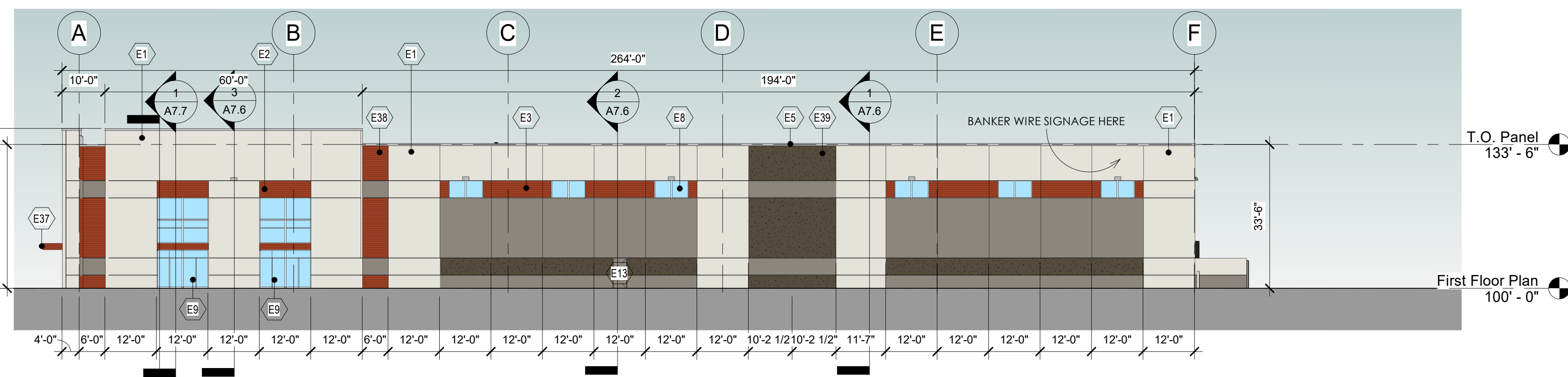
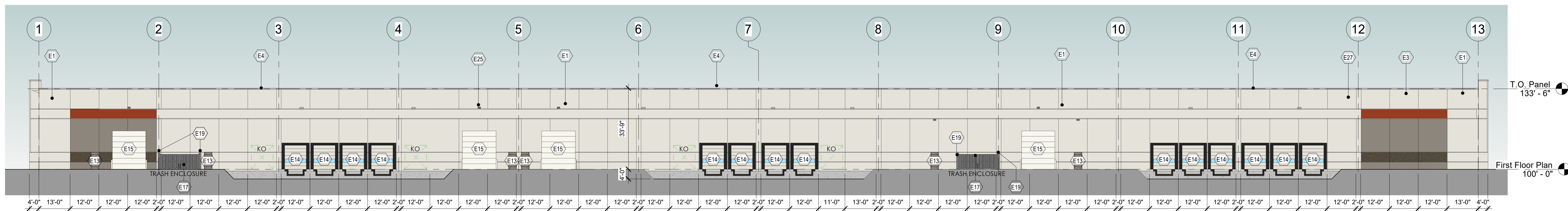
NOTE:

ALL MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SPRINKLER ENGINEERING BY DESIGN-BUILD CONTRACTORS

JOB: 3270
DRAWN: CK
CHECKED: DF / JH
DATE: 08/06/2020
SHEET: T1.1

211



1 EAST ELEVATION
1" = 20'-0"2 SOUTH ELEVATION
1" = 20'-0"3 NORTH ELEVATION
1" = 20'-0"4 WEST ELEVATION
1" = 20'-0"**THE PROPOSED COMMERCIAL NON-RESIDENTIAL BUILDING TO BE LOCATED IN CLIMATE ZONE 6 (PER IECC SECTION 502).
PER TABLE 502.2 (1) BUILDING ENVELOPE REQUIREMENTS - OPAQUE ASSEMBLIES.**

ROOFS - PROPOSED ROOF INSULATION ENTIRELY ABOVE DECK R-20ci REQUIRED AND R-25ci PROVIDED MEETS OR EXCEEDS CODE MINIMUM.

WALLS ABOVE GRADE PROPOSED EXTERIOR WALL - MASS (PRECAST INSULATED CONCRETE) R-13.3ci REQUIRED AND R-16ci PROVIDED MEETS OR EXCEEDS CODE MINIMUM.

SLAB-ON-GRADE FLOORS - PROPOSED UNHEATED SLABS R-10 FOR 24 INCHES BELOW REQUIRED AND R-10 FOR 24 INCHES OR MORE PROVIDED MEETS OR EXCEEDS CODE MINIMUM.

PER TABLE 502.3 BUILDING ENVELOPE REQUIREMENTS; FENESTRATION
VERTICAL FENESTRATION (40% MAXIMUM ALLOWED ABOVE GRADE) 5% ACTUAL PROVIDED REQUIRED U - FACTOR .40 ACTUAL PROVIDED .29 AND SHGC .41

PER 2015 IECC:

C402.5 AIR LEAKAGE THERMAL ENVELOPE.
PROPOSED BUILDING COMPLIES.C402.5.1 AIR BARRIER PER C402.5.1.2.1 MATERIALS SEE EXCEPTION 13 CAST-IN-PLACE AND PRECAST CONCRETE.
PROPOSED BUILDING COMPLIES.C402.5.2 AIR LEAKAGE FENESTRATION SEE EXCEPTION 1. FIELD FABRICATED FENESTRATION ASSEMBLIES THAT ARE SEALED IN ACCORDANCE WITH SECTION C402.5.1.
PROPOSED BUILDING COMPLIES.C402.5.3 ROOMS CONTAINING FUEL - BURNING APPLIANCES EXCEPTION 1. DIRECT VENT APPLIANCES WITH BOTH INTAKE AND EXHAUST PIPES INSTALLED CONTINUOUS TO OUTSIDE.
PROPOSED BUILDING COMPLIES.C402.5.4 DOORS AND ACCESS OPENINGS TO SHAFTS, CHUTES, STAIRWAYS AND ELEVATOR LOBBIES.
NOT APPLICABLE TO PROPOSED BUILDING.C402.5.5 AIR INTAKES, EXHAUST OPENINGS, STAIRWAYS AND SHAFTS. IF REQUIRED TO BE DAMPERED.
PROPOSED BUILDING COMPLIES.C402.5.6 LOADING DOCK WEATHER SEALS TO BE PROVIDED FOR LOADING DOCK DOORS.
PROPOSED BUILDING COMPLIES.C402.5.7 VESTIBULES EXCEPTION 2. DOORS NOT INTENDED TO BE USED BY THE PUBLIC, SUCH AS DOORS TO MECHANICAL OR ELECTRICAL EQUIPMENT ROOMS, ON INTENDED SOLELY FOR
EMPLOYEE USE, EXCEPTION 4 DOORS THAT OPEN DIRECTLY FROM A SPACE LESS THAN 3,000 SQUARE FEET IN AREA, EXCEPTION 6 DOORS USED PRIMARILY TO FACILITATE
VEHICULAR MOVEMENT OR MATERIAL HAND LINE AND ADJACENT PERSONAL DOORS.
PROPOSED BUILDING COMPLIES.C402.5.8 RECESSED LIGHTING.
NOT APPLICABLE TO PROPOSED BUILDING.NOTE:
ALL WINDOWS SHALL BE LOW 'E' COATED BRONZE-GRAY TINTED 1"
INSULATED GLAZING SET IN THERMALLY BROKEN "CLEAR" ANODIZED
ALUMINUM WINDOW FRAMES WITH ACCENT METAL WHERE
REFERENCED ON THE ELEVATIONS SHALL MATCH "CLEAR" COLOR.
SPANDREL GLASS SHALL BE "BRONZE" TO COMPLEMENT VISION
GLASS.
U - VALUE / FACTOR - .29 WITH SH GC - .41

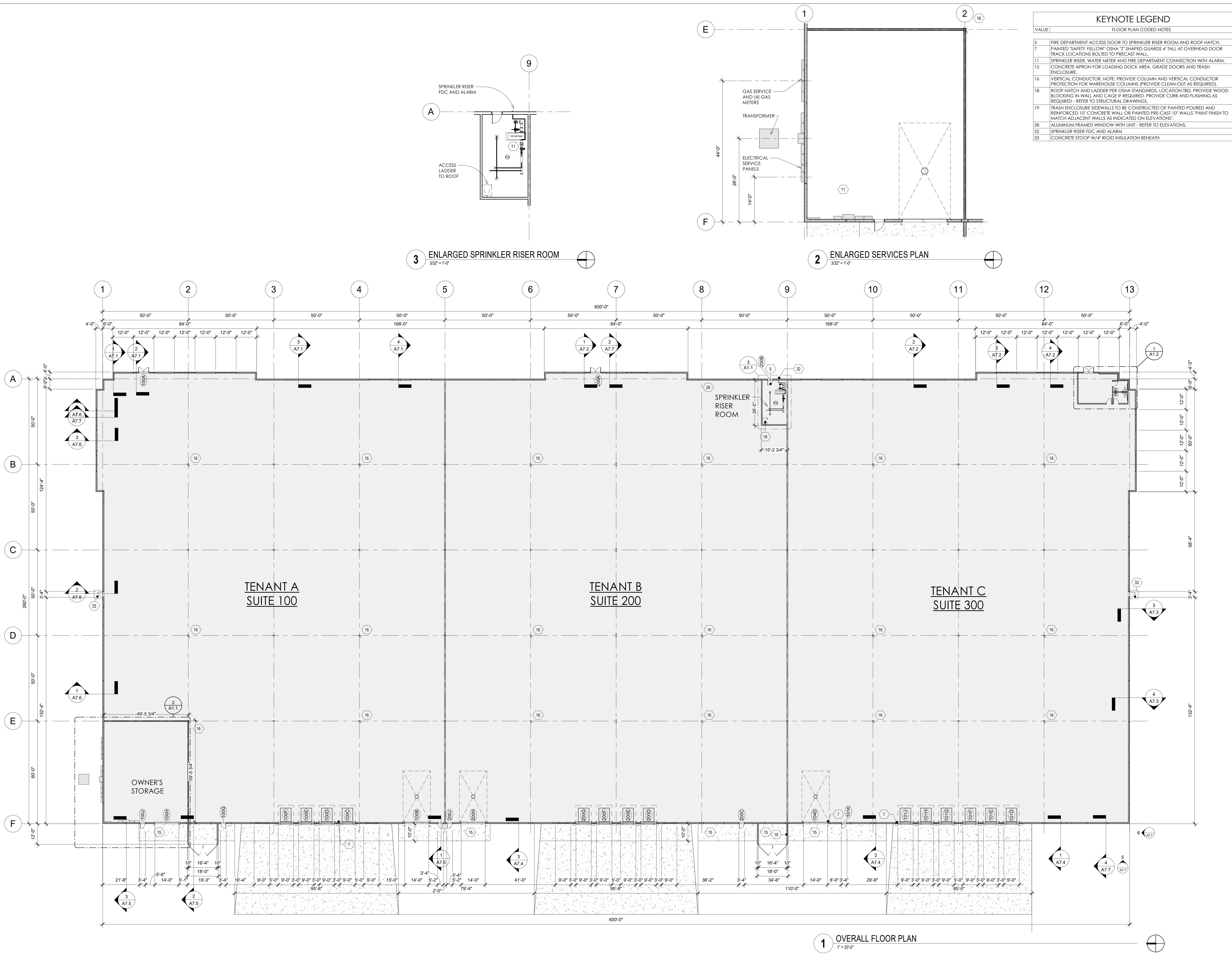
KEYNOTE LEGEND ELEVATION

VALUE	PLAN CODED NOTES
E1	EXTERIOR PRE CAST CONCRETE WALL PANEL SHALL BE INSULATED WITH PAINTED FINISH - LIGHT GRAY 01 BASE FIELD COLOR.
E2	EXTERIOR PRE CAST CONCRETE WALL PANEL SHALL BE INSULATED WITH PAINTED FINISH - LIGHT GRAY 01 BASE PRIMARY FIELD COLOR, ACCENT COLOR 01.
E3	EXTERIOR PRE CAST CONCRETE WALL PANEL SHALL BY INSULATED WITH PAINTED FINISH - LIGHT GRAY 01, MEDIUM GRAY 01, DARK GRAY 01 AND ACCENT COLOR 01.
E4	PRE FINISHED METAL 24 GA. GRAVEL STOP COLOR SHALL BE "CLEAR ANODIZED FINISH".
E5	PRE FINISHED METAL 24 GA. METAL CAP/CORNING FINISH COLOR SHALL BE "CLEAR ANODIZED FINISH".
E7	FIRE DEPARTMENT CONNECTION AND ALARM AS REQUIRED BY MUKWONAGO FIRE DEPARTMENT - REFER TO FLOOR PLAN.
E8	FIXED AND THERMALLY BROKEN PRE FINISHED CLEAR ANODIZED ALUMINUM FRAMED AND 1" INSULATED LOW-E TINTED CLERESTORY WINDOW UNITS.
E9	FIXED AND THERMALLY BROKEN PRE FINISHED CLEAR ANODIZED ALUMINUM FRAMED AND 1" INSULATED LOW-E TINTED LOWER STANDARD WINDOW UNITS.
E11	FIXED AND THERMALLY BROKEN PRE FINISHED CLEAR ANODIZED ALUMINUM FRAMED AND 1" INSULATED LOW-E TINTED LOWER WIDE WINDOW AND ENTRY UNITS.
E13	3'-0" X 7'-0" INSULATED AND PAINTED GALVANIZED HOLLOW METAL DOOR AND FRAME WITH ADA HARDWARE - PAINTED TO MATCH ADJACENT WALL COLOR.
E14	9'-0" X 10'-0" INSULATED FACTORY PRE FINISHED "ALMOND" STEEL OVERHEAD DOOR AND FRAME WITH WEATHER SEAL-PRE-FINISH COLOR TO COMPLIMENT LIGHT CREAM COLOR OF WALL COLOR. NOTE PROVIDE SHELTER, FULL PANEL VISION LITES AND DOCK LEVELER (R-13.3).
E15	14'-0" X 16'-0" INSULATED FACTORY PRE FINISHED "ALMOND" STEEL OVERHEAD DOOR AND FRAME WITH WEATHER SEAL-PRE-FINISH COLOR TO COMPLIMENT LIGHT CREAM COLOR OF WALL COLOR. NOTE PROVIDE FULL PANEL VISION LITES (R-13.3).
E17	CORRUGATED METAL PANEL ATTACHED TO GALVANIZED STEEL FRAME AND 6" DIAMETER HINGED POSTS FOR SUPPORT PAINT FINISH TO MATCH LIGHT CREAM COLOR OF WALL COLOR.
E19	TRASH ENCLOSURE SIDEWALLS TO BE CONSTRUCTED OF PAINTED POURED AND REINFORCED 10" CONCRETE WALLS OR PAINTED PRE CAST CONCRETE 10" WALLS "PAINT FINISH TO MATCH ADJACENT WALLS AS INDICATED ON ELEVATIONS".
E25	WALL MOUNTED LED LIGHT FIXTURES - 25 FEET - REFER TO EXTERIOR LIGHTING PLAN.
E27	APPROXIMATE LOCATIONS OF PRE FINISHED METAL LOUVERS IF REQUIRED FOR AIR HANDLING. TBD.
E36	WALL MOUNTED LIGHT FIXTURE (SEE ELECTRICAL SITE PLAN FOR FIXTURE INFORMATION AND LOCATIONS)
E37	PAINTED STEEL TUBE SUNSHADE - SEE STRUCTURAL & REFERENCED ARCHITECTURAL SECTIONS
E38	EXTERIOR PRE CAST CONCRETE WALL PANEL SHALL BY INSULATED WITH PAINTED FINISH - MEDIUM GRAY 01 AND ACCENT COLOR 01.
E39	EXTERIOR PRE CAST CONCRETE WALL PANEL SHALL BY INSULATED WITH PAINTED FINISH - DARK GRAY 01 AND MEDIUM GRAY 01.
E40	PREFABRICATED CANOPY INSERT TO BE INSTALLED OVER EVERY ENTRY. DOWNSPOUT TO DISCHARGE TO GRADE - PROVIDE SPLASH BLOCK.

JOB: 3270
DRAWN: PGRS/CC
CHECKED: DF / CB
DATE: 07/23/2020

SHEET:

A5.1



KEYNOTE LEGEND	
VALUE	FLOOR PLAN CODED NOTES
5	FIRE DEPARTMENT ACCESS DOOR TO SPRINKLER RISER ROOM AND ROOF HATCH.
7	PAINTED "SAFETY YELLOW" OSHA "I" SHAPED GUARDS 4' TALL AT OVERHEAD DOOR TRACK LOCATIONS BOLTED TO PRE-CAST WALL.
11	SPRINKLER RISER, WATER METER AND FIRE DEPARTMENT CONNECTION WITH ALARM. CONCRETE APRON FOR LOADING DOCK AREA, GRADE DOORS AND TRASH ENCLOSURE.
15	VERTICAL CONDUCTOR. NOTE: PROVIDE COLUMN AND VERTICAL CONDUCTOR PROTECTION FOR WAREHOUSE COLUMNS (PROVIDE CLEAN-OUT AS REQUIRED).
16	ROOF HATCH AND LADDER PER OSHA STANDARDS. LOCATION TBD. PROVIDE WOOD BLOCKING IN WALL AND CAGE IF REQUIRED. PROVIDE CURB AND FLASHING AS REQUIRED - REFER TO STRUCTURAL DRAWINGS.
18	TRASH ENCLOSURE SIDEWALLS TO BE CONSTRUCTED OF PAINTED POURED AND REINFORCED 10" CONCRETE WALL OR PAINTED PRE-CAST 10" WALLS "PAINT FINISH TO MATCH ADJACENT WALLS AS INDICATED ON ELEVATIONS".
28	ALUMINUM FRAMED WINDOW WITH UNIT - REFER TO ELEVATIONS.
32	SPRINKLER RISER FDC AND ALARM.
33	CONCRETE STOOP W/ 4" RIGID INSULATION BENEATH.

BRIORN

DESIGN GROUP

3805 N. BROADFIELD ROAD, SUITE 200
BROOKFIELD, WISCONSIN 53005-1990
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(262) 780-6505 FAX

OVERALL FLOOR PLAN

MUKWONAGO MULTITENANT
Multitenant Industrial Building:
Hill Court
Mukwonago, WI 53149

REVISION - 10/12/2018

JOB: 3270

DRAWN: CK

CHECKED: DF/JH

DATE: 07/18/18

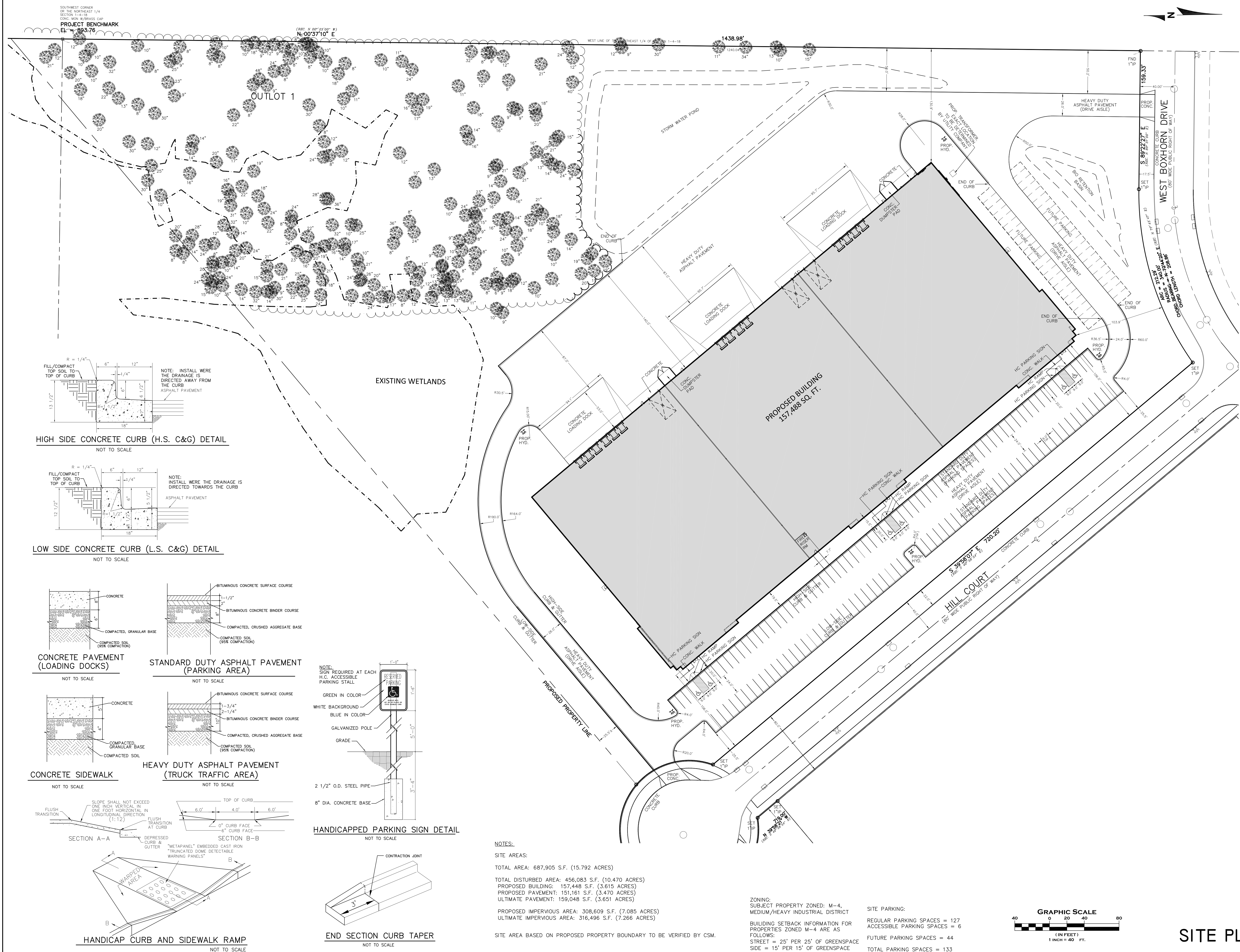
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HILL COURT MULTI-TENANT BUILDING

MUKWONAGO, WISCONSIN

CJE NO.: CJE1927R6
SEPTEMBER 2, 2020

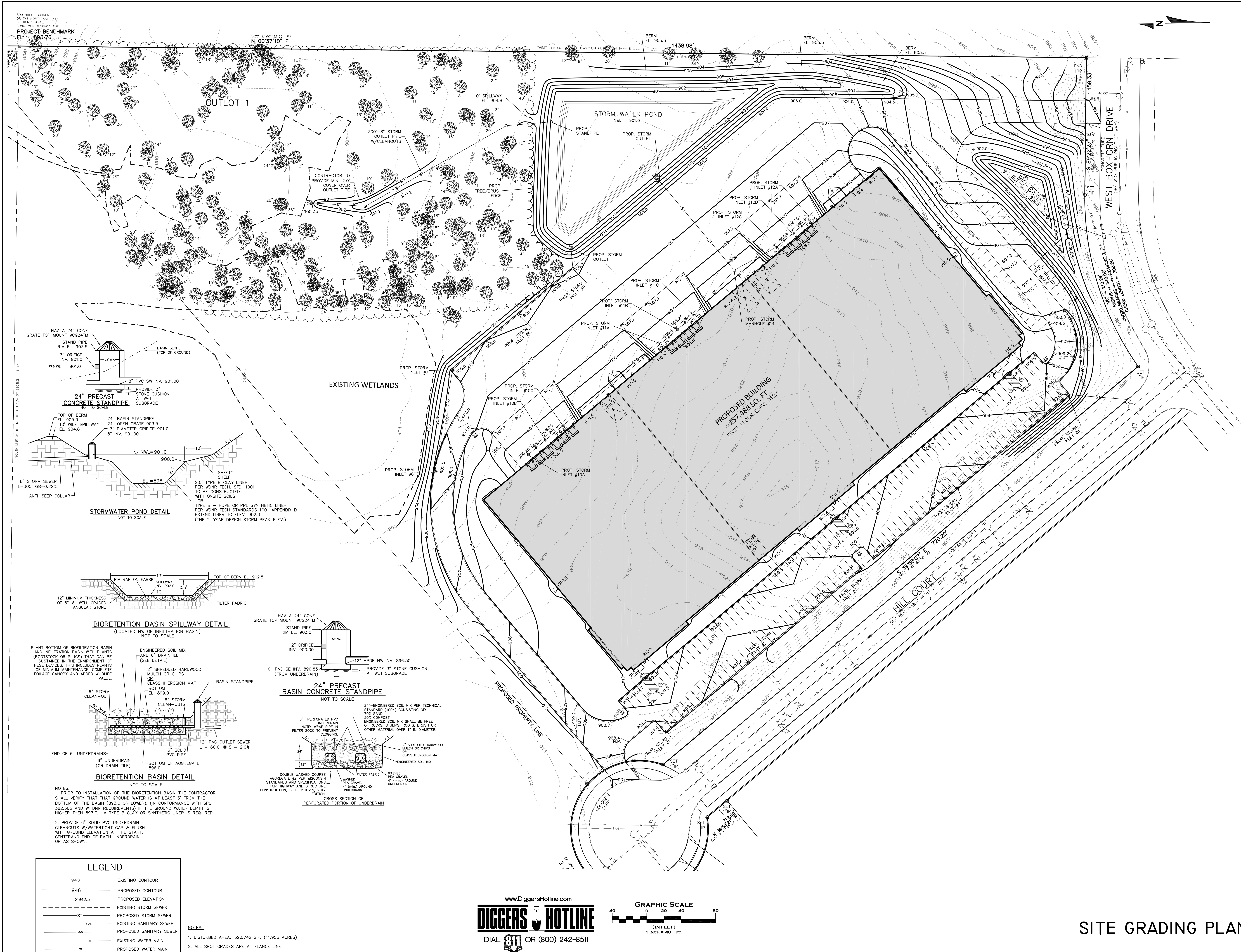


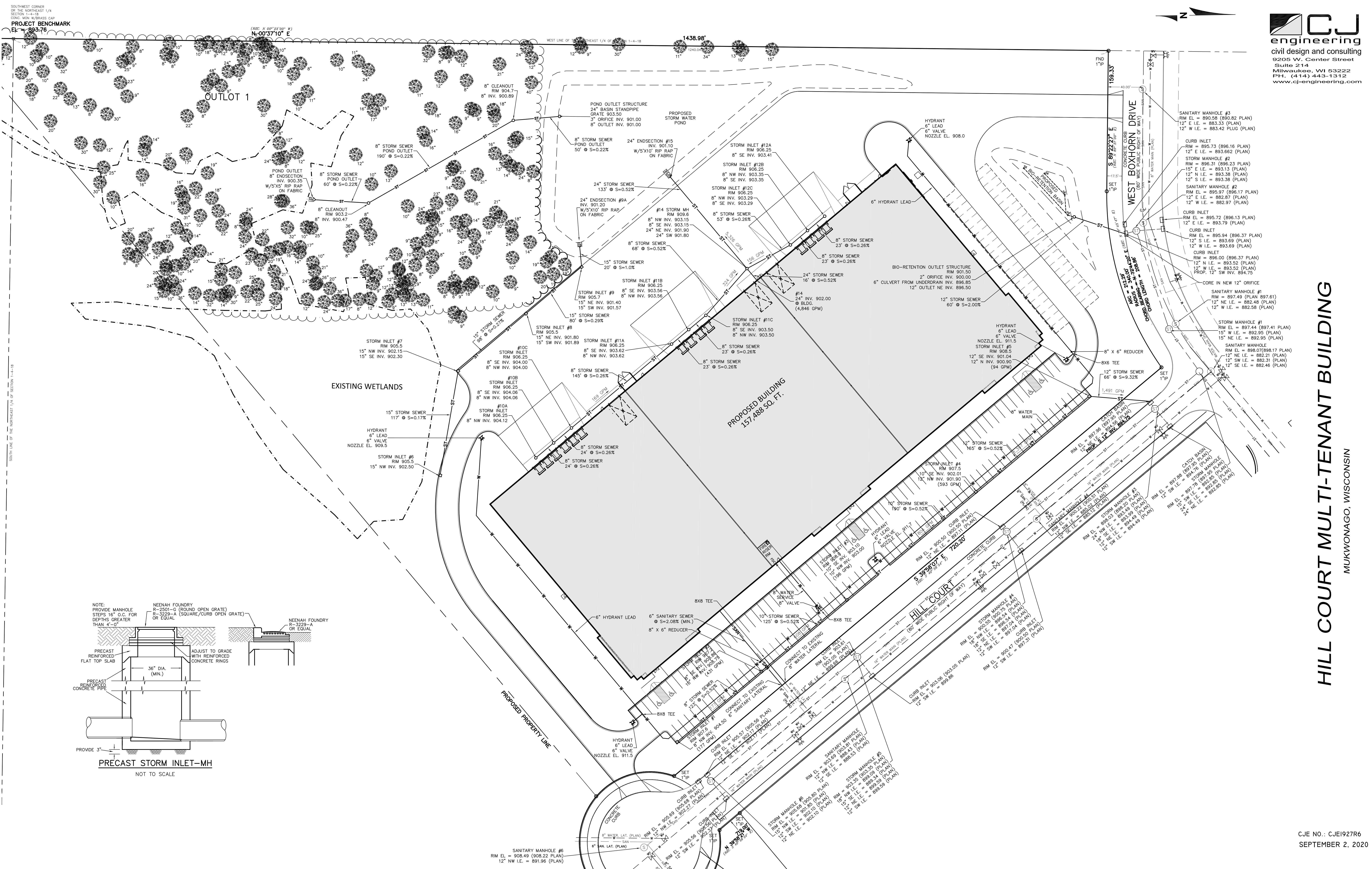
HILL COURT MULTI-TENANT BUILDING

MUKWONAGO, WISCONSIN

CJE NO.: CJEI927R6
SEPTEMBER 2, 2020

SITE GRADING PLAN **C2.0**
SHEET 2 OF 5





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HILL COURT MULTI-TENANT BUILDING
MUKWONAGO, WISCONSIN

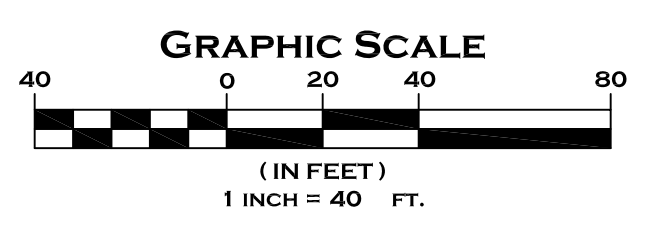
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SEPTEMBER 2, 2020

C3.0
SHEET 3 OF 5

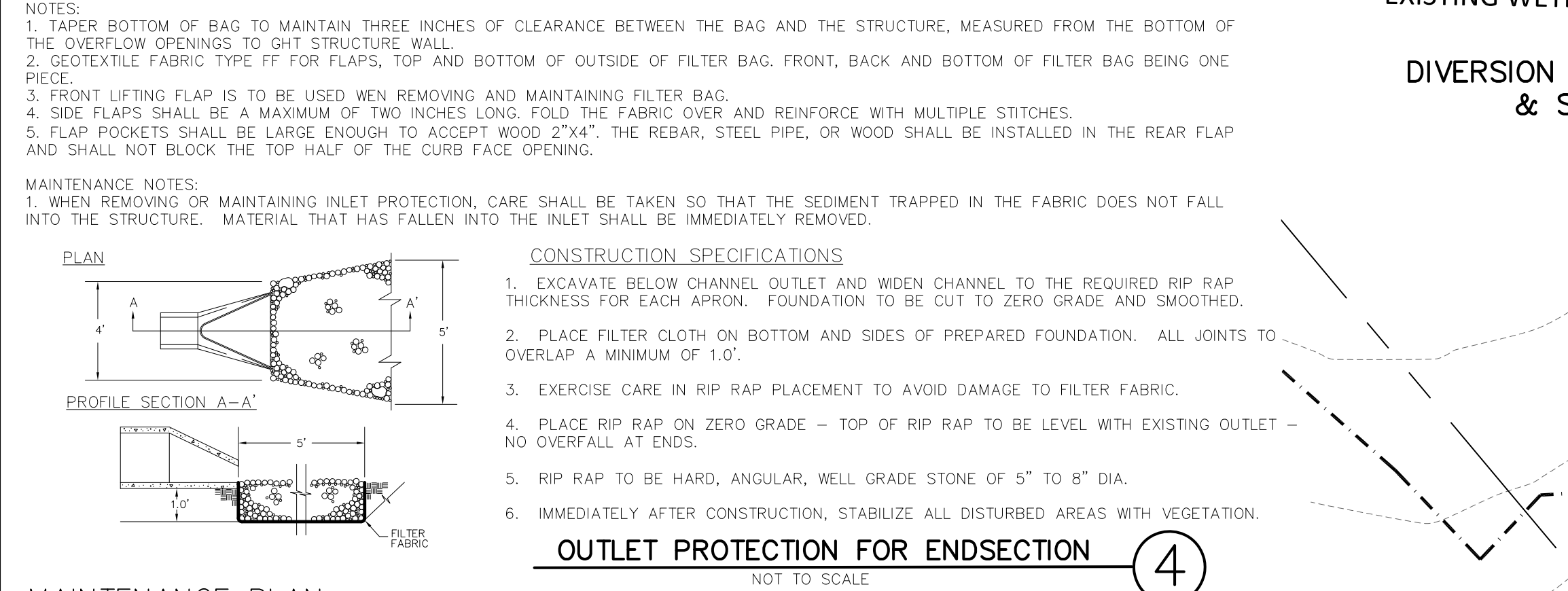
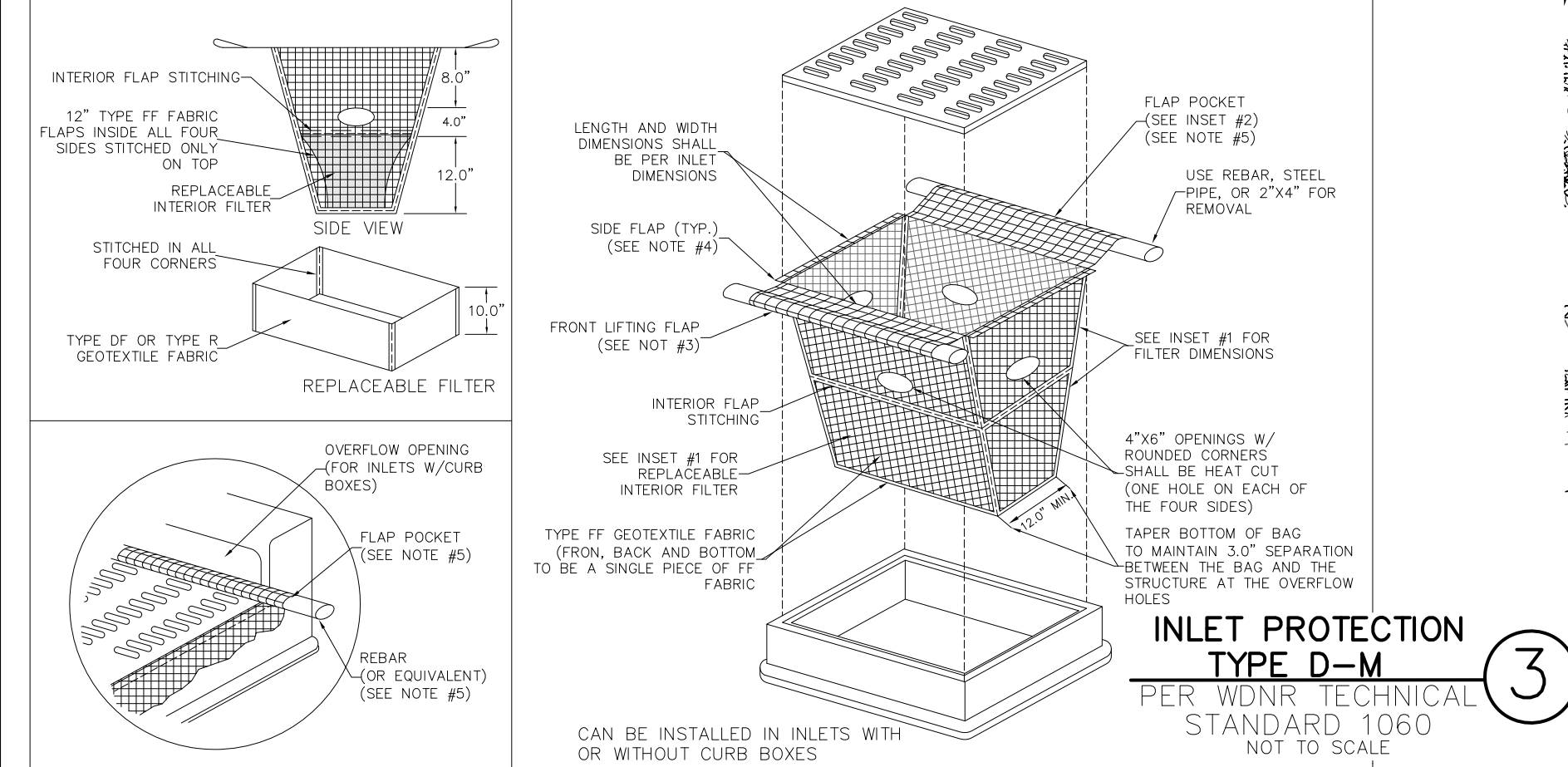
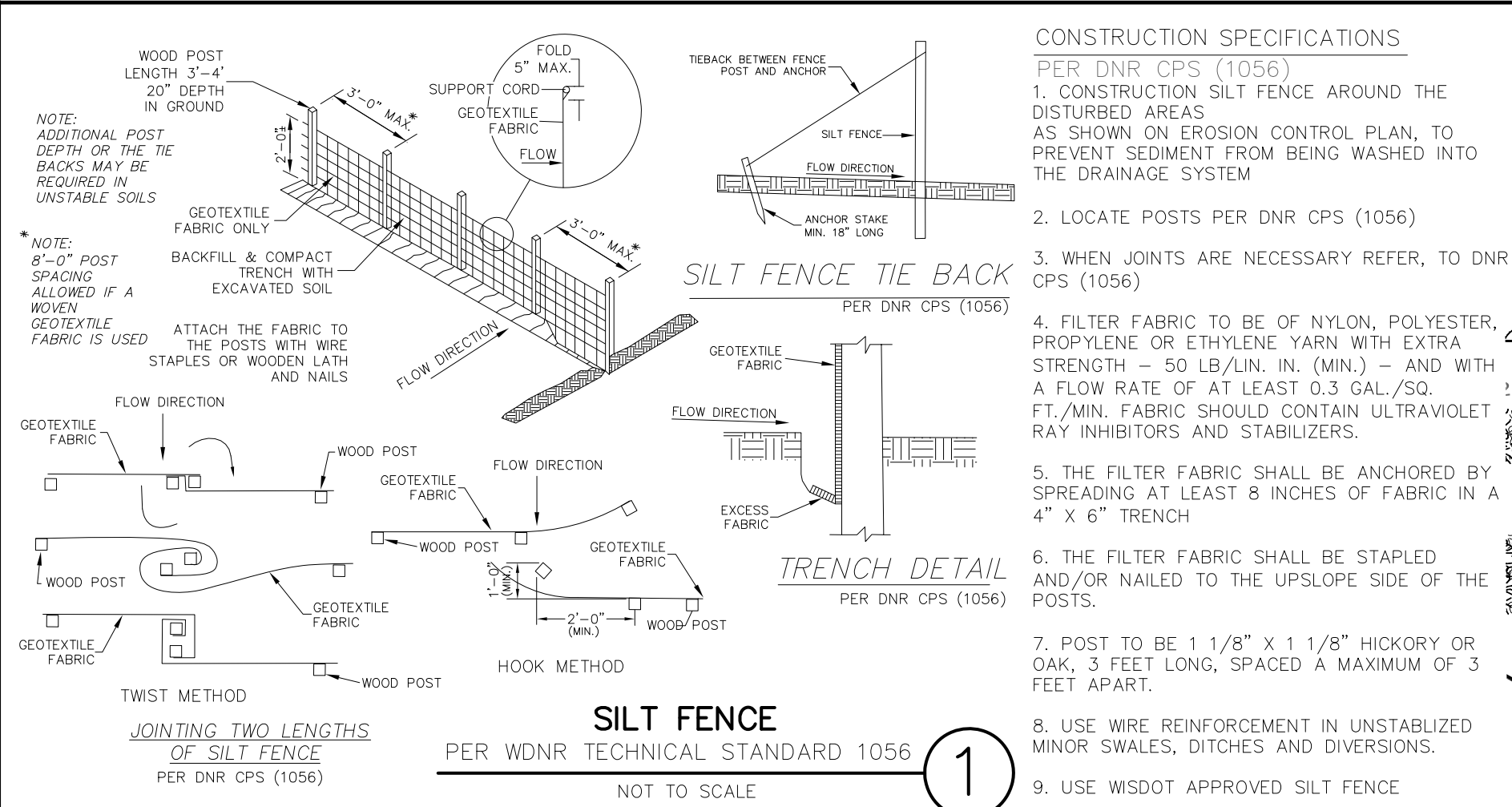
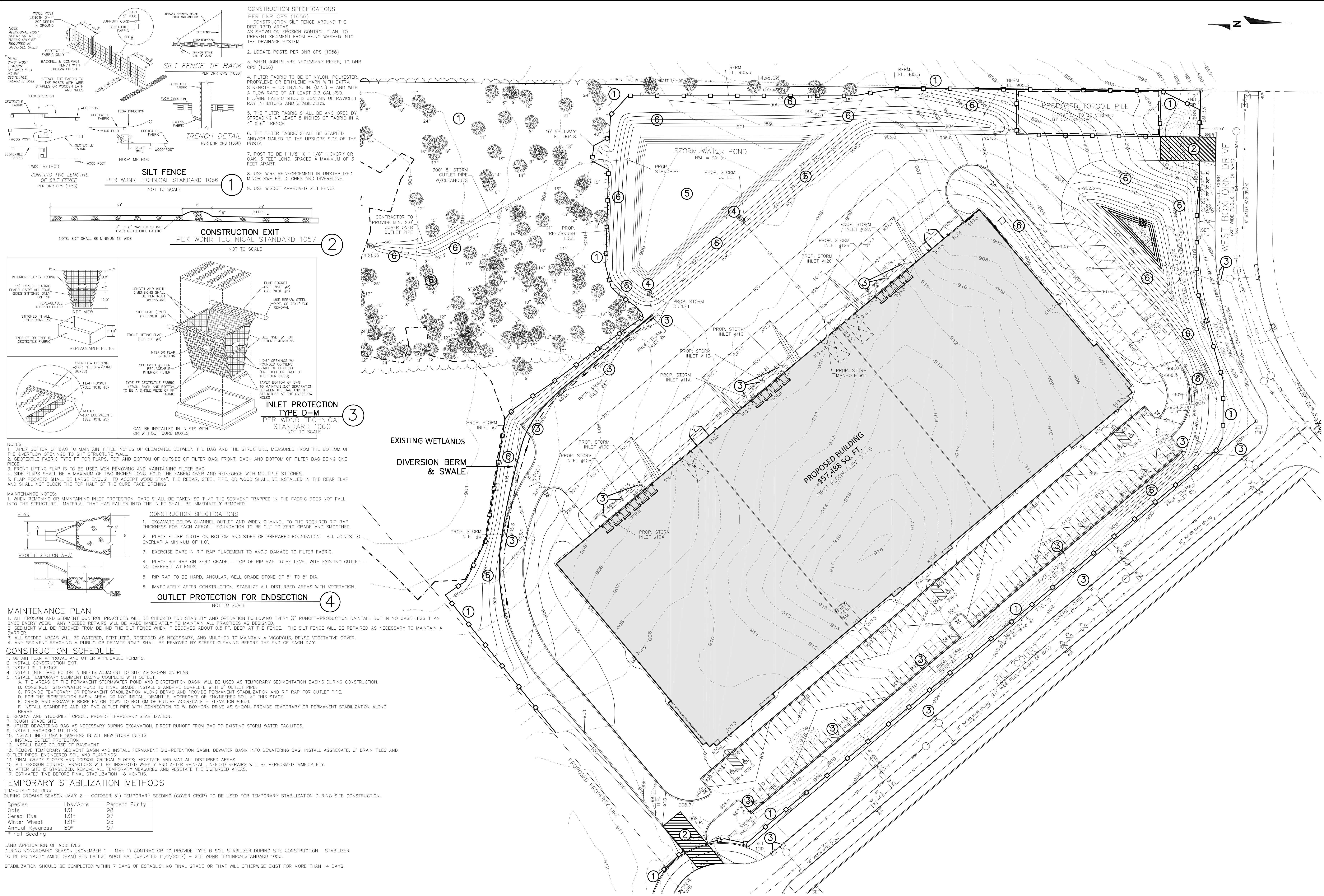
LEGEND	
---	EXISTING STORM SEWER
ST	PROPOSED STORM SEWER
---	EXISTING SANITARY SEWER
SAN	PROPOSED SANITARY SEWER
---	EXISTING WATER MAIN
W	PROPOSED WATER MAIN

- NOTES:
1. ALL STORM SEWER, SANITARY SEWER, AND WATER MAIN MATERIALS AND INSTALLATION PER APPLICABLE SECTIONS OF THE LATEST EDITIONS OF THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN (STANDARD SPECIFICATIONS), WISCONSIN ADMINISTRATIVE PLUMBING CODE AND THE VILLAGE OF MUKWONAGO REQUIREMENTS.
 2. ALL TRENCHES IN PAVEMENT AREAS SHALL HAVE GRAVEL BACKFILL IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS SECTION 8.4.3 AND PER FILE NO.4 COMPACTED SECTION (CLASS "B" BEDDING).
 3. PRIOR TO ANY UTILITY CONSTRUCTION, THE CONTRACTOR AND PLUMBER SHALL VERIFY THE SIZE, SLOPE AND LOCATION OF SANITARY AND WATER SERVICE TO PROPOSED BUILDING. DOCUMENTATION CONFIRMING THE SIZING REQUIREMENTS SHALL BE PROVIDED TO THE VILLAGE PRIOR TO ANY CONSTRUCTION OF THE SANITARY AND WATER SERVICES.
 4. PROPOSED WATER SERVICE SHALL HAVE A MINIMUM 6.0 FEET OF COVER.
 5. THE CONTRACTOR SHALL VERIFY ALL SEWER AND WATER CONNECTIONS PRIOR TO UTILITY CONSTRUCTION. NOTIFY THE ENGINEER WITH ANY DISCREPANCIES.
 6. DISTURBED AREA: 520,742 S.F. (11,955 ACRES)

www.DiggersHotline.com
DIGGERS HOTLINE
DIAL 811 OR (800) 242-8511



SITE UTILITY PLAN



LEGEND

943	EXISTING CONTOUR
946	PROPOSED CONTOUR
x 942.5	PROPOSED ELEVATION
ST	PROPOSED STORM SEWER
—	SILT FENCE

WINTER CONDITIONS
DURING WINTER CONSTRUCTION (NOVEMBER 1 TO MAY 1), CONTRACTOR TO PROVIDE TYPE B SOIL STABILIZER, POLYACRYLAMIDE (PAM) PER LATEST WOOT PAL (UPDATED 11/2/2017) ON ALL DISTURBED AREAS THAT ARE NOT TO BE DISTURBED BEYOND 7 DAYS. CONTRACTOR TO INSTALL PAM PER WDNR TECHNICAL STANDARD 1050 AND THE MANUFACTURERS SPECIFICATIONS.
PRESCRIPTIVE COMPLIANCE AREAS:
PER WDNR NR15111 WS, ADM. CODE
MAXIMUM PERIOD OF BARE SOIL EXPOSURE FOR SLOPES EXCEEDING 20%
SLOPE AREA DRAINS TO SEDIMENT BASIN OR SEDIMENT TRAP
MAXIMUM PERIOD OF BARE SOIL EXPOSURE (CALENDAR DAYS)
LAND DISTURBANCE BETWEEN SEPT. 2ND AND MAY 1ST
LAND DISTURBANCE BETWEEN MAY 2ND AND SEPT. 15TH

EROSION CONTROL PRACTICES SCHEDULE

1	SILT FENCE
2	TRACKING PAD
3	INLET PROTECTION
4	OUTLET PROTECTION
5	SEDIMENT BASIN
6	EROSION MAT

NOTES:
1. ALL EROSION CONTROL METHODS SHALL BE IN ACCORDANCE WITH THE VILLAGE OF MUKWONAGO STANDARDS AND WDNR CPS TECHNICAL STANDARDS.
2. ALL EXPOSED SOIL AREAS NOT DISTURBED WITHIN SEVEN (7) DAYS SHALL BE IMMEDIATELY RESTORED WITH SEED AND MULCH OR POLYMER.
SEE WDNR TECHNICAL STANDARD 1059 FOR SEEDING
DURING GROWING SEASON (SOIL TEMPERATURES REMAIN CONSISTENTLY ABOVE 53°)
3. DISTURBED AREA: 687,905 S.F. (15,792 ACRES)

FOR FINAL STABILIZATION, PROVIDE CLASS I, TYPE B EROSION MAT PER WSDOT EROSION CONTROL PAL (OR EQUAL) IN ALL ROADSIDE DITCHES, DEFINED SWALES, SIDE SLOPES, OUTLET BERMS AND ALL OTHER SLOPES 4:1 OR GREATER. INSTALL PER MANUFACTURERS SPECIFICATIONS.

DIGGERS HOTLINE
DIAL 811 OR (800) 242-8511

GRAPHIC SCALE
(IN FEET)
1 INCH = 40 FT.

SOUTHWEST CORNER
OR THE NORTHEAST 1/4
SECTION 1-4-18
CONC. MON. W/BRASS CAP

PROJECT BENCHMARK
EL. = 893.76

(R.B.C. N 00°33'00" W)
N-00°37'10" E

1438.98'

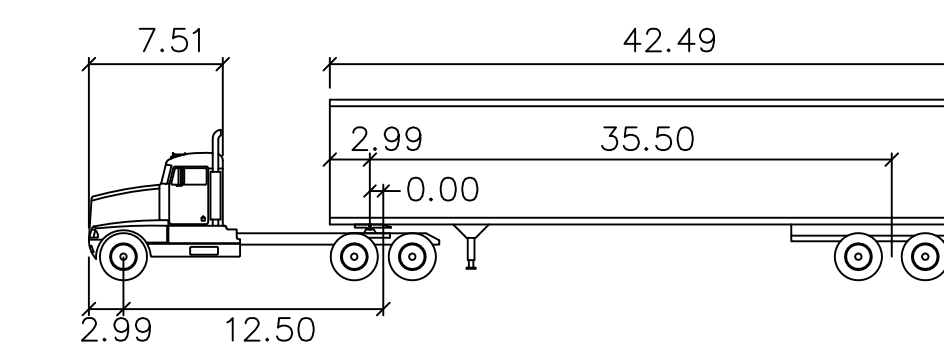
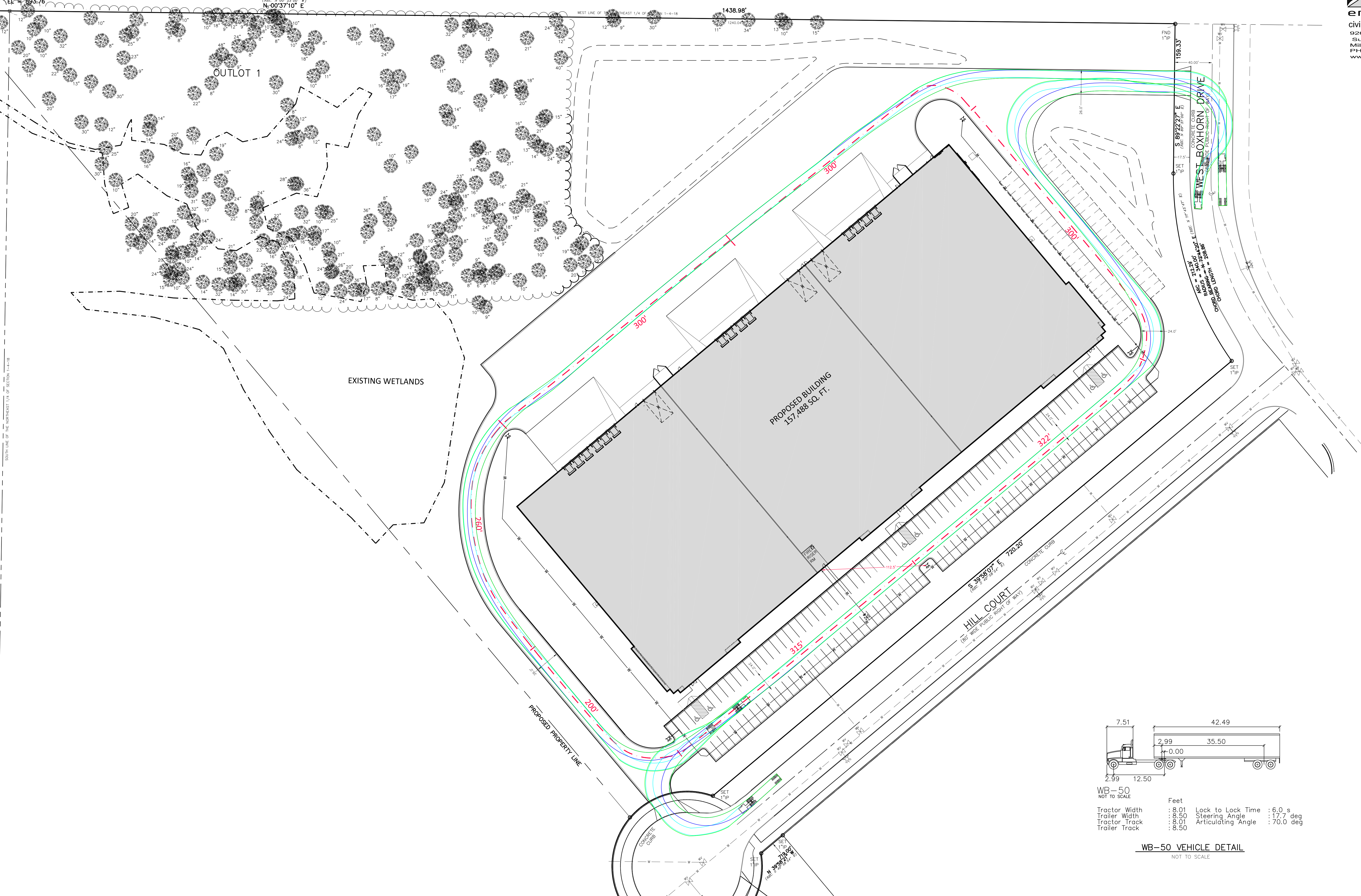
WEST LINE OF NORTHEAST 1/4 OF SECTION 1-4-18



CJ
engineering
civil design and consulting
9205 W. Center Street
Suite 214
Milwaukee, WI 53222
PH: (414) 443-1312
www.cj-engineering.com

HILL COURT MULTI-TENANT BUILDING

MUKWONAGO, WISCONSIN



WB-50
NOT TO SCALE

	Feet		
Tractor Width	: 8.01	Lock to Lock Time	: 6.0 s
Trailer Width	: 8.50	Steering Angle	: 17.7 deg
Tractor Track	: 8.01	Articulating Angle	: 70.0 deg
Trailer Track	: 8.50		

WB-50 VEHICLE DETAIL
NOT TO SCALE

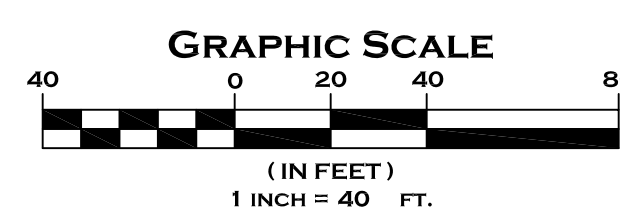
CJE NO.: CJEI927R6
SEPTEMBER 2, 2020

LEGEND

---	EXISTING STORM SEWER
---	PROPOSED STORM SEWER
---	EXISTING SANITARY SEWER
---	PROPOSED SANITARY SEWER
---	EXISTING WATER MAIN
---	PROPOSED WATER MAIN

NOTES:

1. ALL STORM SEWER, SANITARY SEWER, AND WATER MAIN MATERIALS AND INSTALLATION PER APPLICABLE SECTIONS OF THE LATEST EDITIONS OF THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN (STANDARD SPECIFICATIONS), WISCONSIN ADMINISTRATIVE PLUMBING CODE AND THE VILLAGE OF MUKWONAGO REQUIREMENTS.
2. ALL TRENCHES IN PAVEMENT AREAS SHALL HAVE GRAVEL BACKFILL IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS SECTION 8.43.4 AND PER FILE NO.4 COMPACTED SECTION (CLASS "B" BEDDING).
3. PRIOR TO ANY UTILITY CONSTRUCTION, THE CONTRACTOR AND PLUMBER SHALL VERIFY THE SIZE, SLOPE AND LOCATION OF SANITARY AND WATER SERVICE TO PROPOSED BUILDING. DOCUMENTATION CONFIRMING THE SIZING REQUIREMENTS SHALL BE PROVIDED TO THE VILLAGE PRIOR TO ANY CONSTRUCTION OF THE SANITARY AND WATER SERVICES.
4. PROPOSED WATER SERVICE SHALL HAVE A MINIMUM 6.0 FEET OF COVER.
5. THE CONTRACTOR SHALL VERIFY ALL SEWER AND WATER CONNECTIONS PRIOR TO UTILITY CONSTRUCTION. NOTIFY THE ENGINEER WITH ANY DISCREPANCIES.
6. DISTURBED AREA: 520,742 S.F. (11.955 ACRES)



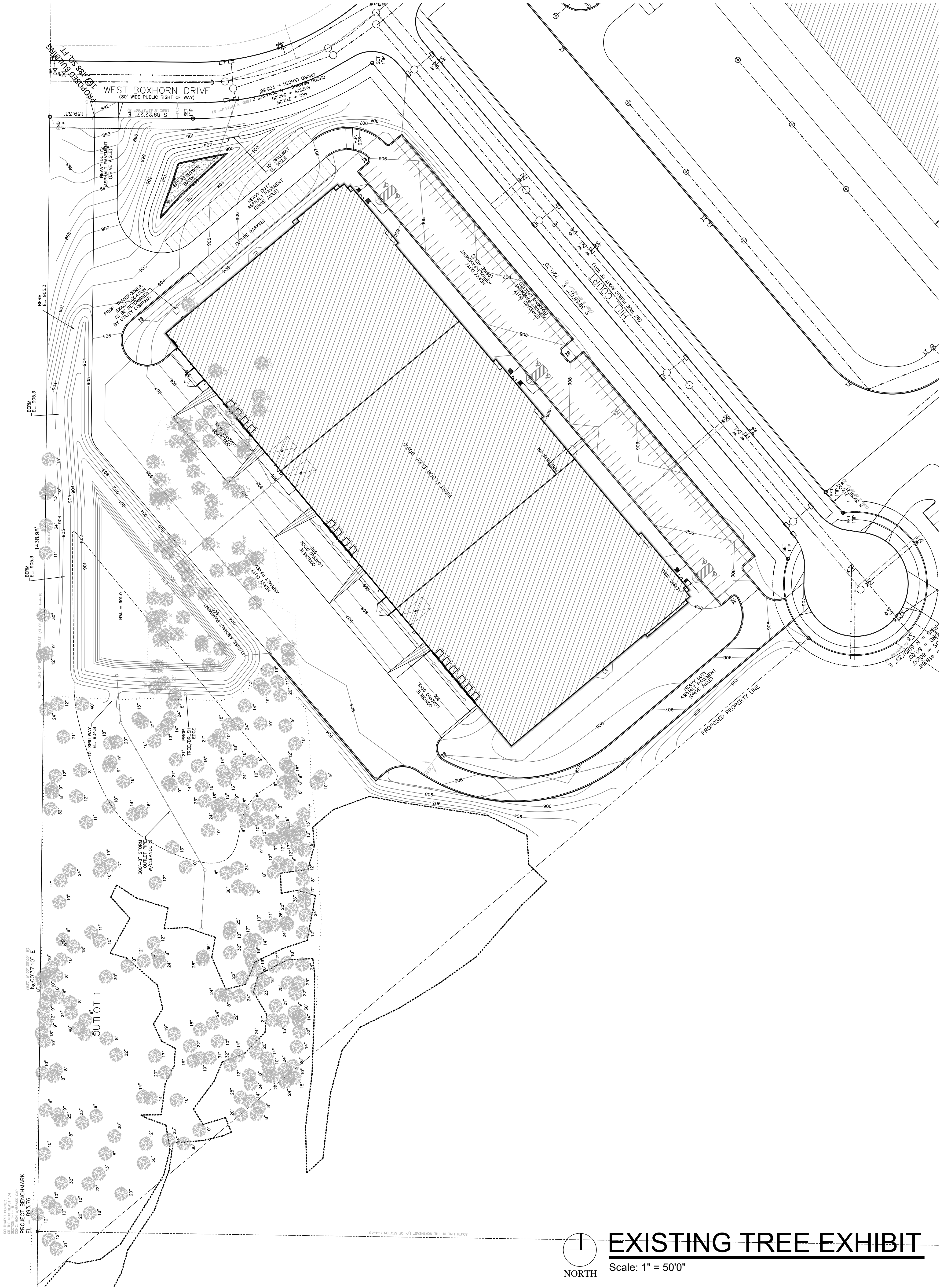
FIRE DEPARTMENT ACCESS PLAN

C5.0

SHEET 5 OF 5

Total Existing Trees on Parcel (8" DBH +)	306 Trees
Percent Allowed to be removed:	20% Trees
Allowed Removals without mitigation:	61.2 Trees
Existing Trees To Remain:	242 Trees
Existing Trees Being Removed:	66 Trees
Number of Excess Tree Removals	4.8 Trees
Required Number of Trees:	19 Trees
Number of Trees Shown:	40 Trees
Over Required Needed:	21 Trees

SITE TREE DATA



EXISTING TREE EXHIBIT

MUKWONAGO MULTITENANT
Multitenant Industrial Building:
Hill Court
Mukwonago, WI 53149

Agrecol LLC
www.agrecol.com
10101 N. Casey Road
Evansville, Wisconsin 53536
Ph: 608-223-3571

Rainwater Renewal Garden (Sunny Locations)

64 Plant Plugs per tray; Covers 75-125 SF
each planting plug to minimally measure: 2.5"x2.5"x3.5"

Botanical Name	Common Name	PLS Ounces/Acre
Agastache foeniculum	Lavendar Hyssop	4.00
Aster ericoides	Heath Aster	4.00
Blephilia hirsuta	Hairy Wood Mint	4.00
Carex comosa	Bristly Sedge	4.00
Carex hystericina	Porcupine Sedge	4.00
Carex vulpinoidea	Brown Fox Sedge	4.00
Echinacea purpurea	Purple Coneflower	4.00
Eupatorium perfoliatum	Boneset	4.00
Glyceria canadensis	Rattlesnake Grass	4.00
Iris virginica	Souther Blue Flag Iris	4.00
Liatris spicata	Marsh Blazing Star	4.00
Lobelia siphilitica	Great Blue Lobelia	4.00
Pycnanthemum virginianum	Mountain Mint	4.00
Solidago ohioensis	Ohio Goldenrod	4.00
Verberna hastata	Blue Yervain	4.00
Zizia aptera	Heart-Leaved Golden Alexanders	4.00
Total		64.00

Approximate area of coverage:
Total acreage of Bio-Filtration/SMP safety shelf (SF): 1,575
Total acreage of Bio-Filtration/SMP safety shelf (acres): 0.04

Rainwater Renewal Garden (Sunny Locations)
2 trays of 32 plants per tray; (75-125 SF per kit coverage): 16
of kits

NATIVE PLUG KITS

Zoning Classification: M-4

Site Landscaping Requirements

One (1) tree for every 20 LF of street frontage of the principle street.

Linear Feet of W. Boxhorn Dr: 372 LF
Required Number of Trees: 19 Trees
Number of Trees Shown: 40 Trees

Parking Lot Landscaping

15 SF of interior landscaping per parking stall.
Area between building & parking area can count for up to 50% of the requirement.
Min. of 720 SF for each island/peninsula.
10% of site tree requirement be located parking area.

Number of Parking Stalls: 133 Stalls
Req. SF of Interior Landscaping: 1,995.0 SF
Area Landscaping Shown: 2,136.6 SF
Area Along Building Counted: 997.5 SF

Req. Number of Site Trees: 1.9 Trees
Number of Site Trees Shown: 5.0 Trees

Parking Lot Screening

Applicable when adjacent to residential use.
Solid hedge located within 15 feet of lot.

Minimum Plant Installation Sizes

Deciduous Trees: 3.0" Cal.
Evergreen Trees: 6' Height

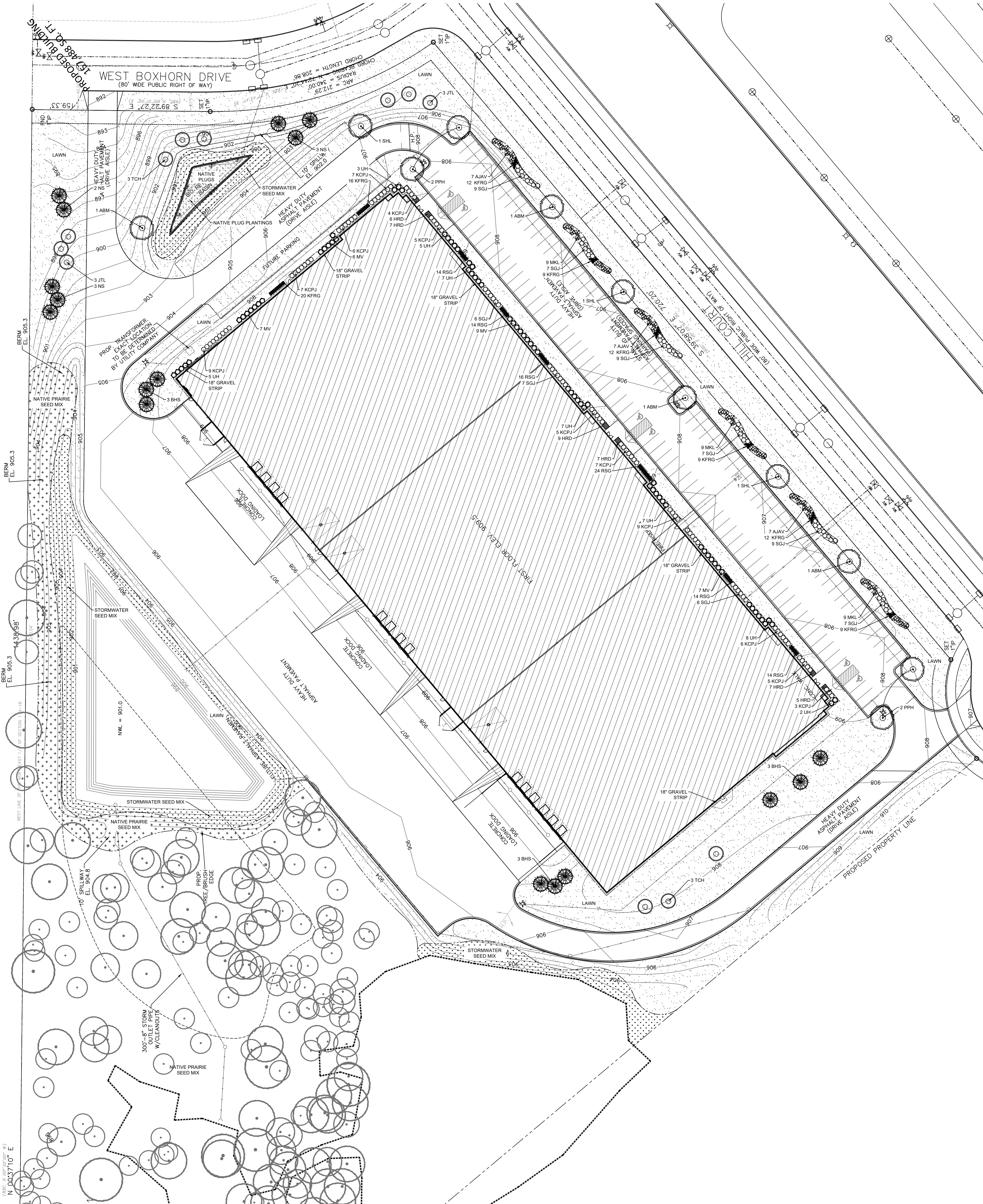
CODE REQUIREMENTS

PLANT KEY	QUANTITY	BOTANICAL NAME	COMMON NAME	CALIPER or HEIGHT	ROOT	SPECIFICATION / NOTES
Proposed Landscape Materials						
SHADE TREES (DECIDUOUS)						
ABM	4	Acer xfreemanii 'Autumn Blaze'	Autumn Blaze Maple	3.0"	B&B	Straight central leader, full and even crown. Prune only after planting
PPH	4	Celtis occidentalis 'Prairie Pride'	Prairie Pride Hackberry	3.0"	B&B	Straight central leader, full and even crown. Prune only after planting
SKL	3	Gleditsia triacanthos 'Skyline'	Skyline Honeylocust	3.0"	B&B	Straight central leader, full and even crown. Prune only after planting
ORNAMENTAL TREES (DECIDUOUS)						
TCH	6	Crataegus crus-galli 'Inermis'	Thornless Cockspur Hawthorn	8' H	B&B	Well balanced multi-stemmed tree with minimum four canes, and full appearance
JTL	6	Syringa reticulata 'Ivory Silk'	Ivory Silk Japanese Tree Lilac	8' H	B&B	Well balanced multi-stemmed tree with minimum four canes, and full appearance
EVERGREEN TREES						
NS	8	Picea abies	Norway Spruce	6' H	B&B	Evenly shaped tree with branching to the ground
BHS	9	Picea glauca 'densata'	Black Hills Spruce	6' H	B&B	Evenly shaped tree with branching to the ground
EVERGREEN SHRUBS						
SGJ	57	Juniperus chinensis 'Sea Green'	Sea Green Juniper	24" w	Cont.	Full rounded well branched shrub
KCPJ	73	Juniperus chinensis 'Kallay'	Kallay Compact Pfitzer Juniper	24" w	Cont.	Full rounded well branched shrub
DECIDUOUS SHRUBS						
UH	44	Hydrangea paniculata 'Unique'	Unique Hydrangea	48"	Cont.	Full, well rooted plant, evenly shaped
MKL	27	Syringa patula 'Miss Kim'	Miss Kim Dwarf Lilac	36"	Cont.	Full, well rooted plant, evenly shaped
AJAV	21	Viburnum dentatum 'Autumn Jazz'	Autumn Jazz Arrowwood Viburnum	48"	Cont.	Full, well rooted plant, evenly shaped
MV	29	Viburnum lantana 'Mohican'	Mohican Viburnum	48"	B&B	Full, well rounded plant with moist rootball and healthy appearance
ORNAMENTAL GRASSES						
KFRG	99	Calamagrostis acutiflora 'Karl Foerster'	Karl Foerster Feather Reed Grass	#1	Cont.	Full, well rooted plant
RSG	96	Panicum virgatum 'Rotstrahlbusch'	Red Switch Grass	#1	Cont.	Full, well rooted plant
HERBACEOUS PERENNIALS						
HRD	41	Hemerocallis 'Happy Returns'	Happy Returns Daylily	#1	Cont.	Full, well rooted plant, evenly shaped
Hardscape Materials						
25	Heritage River Gravel Mulch (1.0-1.5" pieces)	Area: 1,785 SF		TN	2" depth	
1200	Aluminum Edge Restraint (gravel areas)	Permaloc ProSlide 3/16"x5.5" Black Duraflex Finish		LF		
1785	Landscape Fabric	SF		SF		
85	Shredded Hardwood Mulch (3" depth)	Area: 9,210 SF		CY	Bark Mulch; apply Preemergent after installation of mulch	
57	Soil Amendments (2" depth)	Area: 9,210 SF		CY		
486	Pulverized Topsoil (Lawn Area)	Area: 157,945 SF		CY		
57	Pulverized Topsoil (2" over bed areas)	Area: 9,210 SF		CY		

*Landscape counts & quantities are provided as a service to the Landscape Contractor; Landscape Contractor is responsible for verifying these counts and quantities in order to provide a complete landscape installation as outlined on this Landscape Master Plan. In the event that a discrepancy occurs between this schedule and the Landscape Master Plan, the Landscape Master Plan- including the graphics and notations depicted therein- shall govern.

Seed Compositions:
Reinder's Deluxe 50 Seed Mix (800-785-3301):
20% Kentucky Bluegrass (Sod Quality)
15% Newport Kentucky Bluegrass
15% Ken Blue Kentucky Bluegrass
25% Creeping Red Fescue
15% Quebec Perennial Ryegrass
10% Fiesta III Perennial Ryegrass
Seed at rate of 150-200# per acre

PLANT & MATERIAL SCHEDULE



OVERALL LANDSCAPE PLAN

Scale: 1" = 40'0"

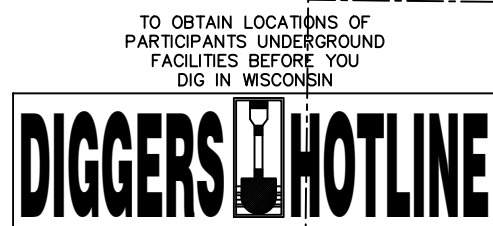
OVERALL LANDSCAPE PLAN
LANDSCAPE SCHEDULE

SHEET TITLE

MUKWONAGO MULTITENANT
Multitenant Industrial Building:
Hill Court
Mukwonago, WI 53149

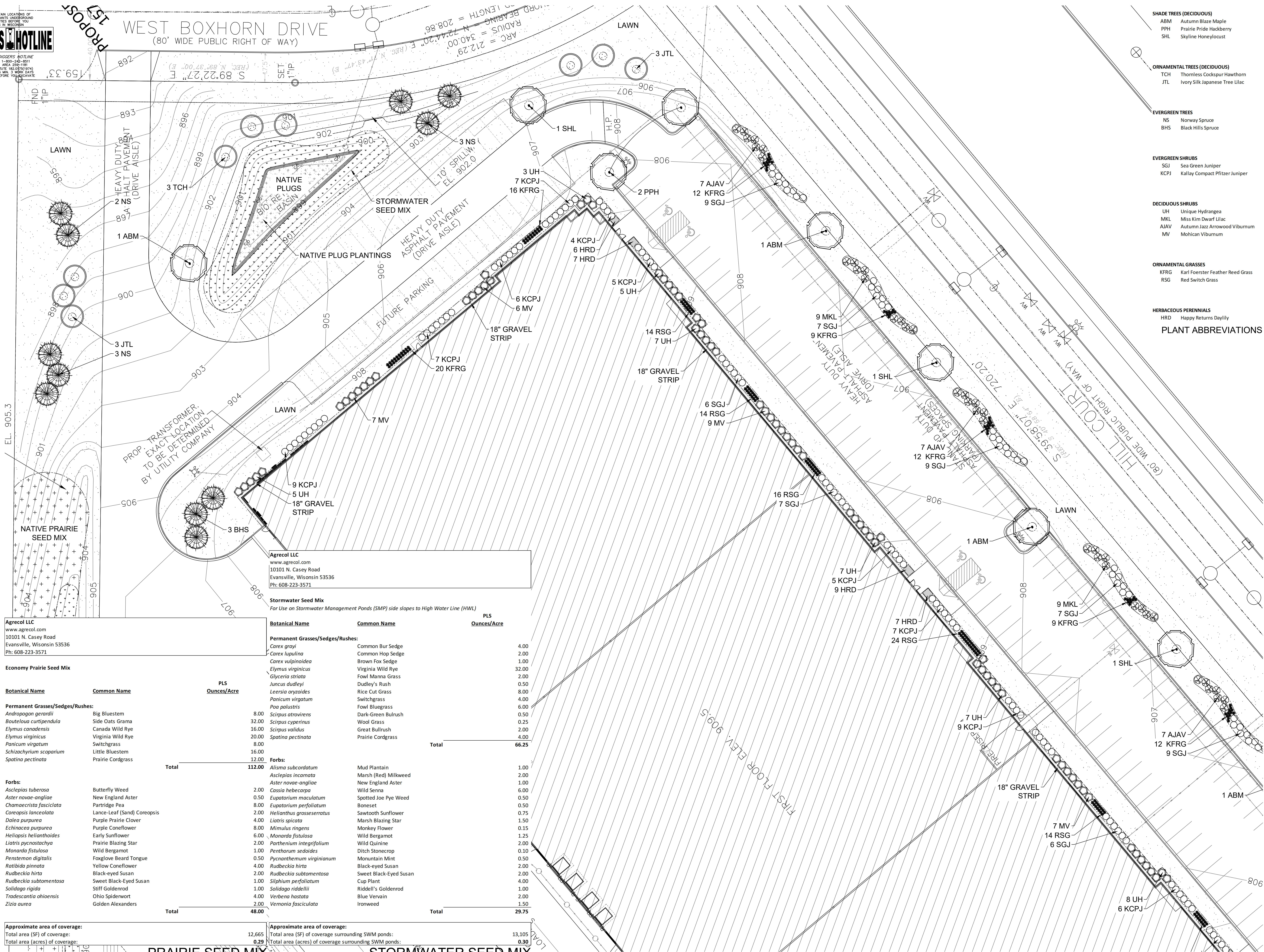
JOB: 3270
DRAWN: PCA/WDH
CHECKED: DF / JH
DATE: 8/31/2020
SHEET:

L 1.1



CALL DIGGERS HOTLINE
811 or 1-800-255-8511
MUN. AREA 225-1185
WIS. STATUTE, SECTION 32.01
REQUIRES MIN. 48 HOURS
NOTICE BEFORE YOU DIG

WEST BOXHORN DRIVE (80' WIDE PUBLIC RIGHT OF WAY)



- SHADE TREES (DECIDUOUS)**
- ABM Autumn Blaze Maple
 - PPH Prairie Pride Hackberry
 - SHL Skyline Honeylocust
- ORNAMENTAL TREES (DECIDUOUS)**
- TCH Thornless Cockspear Hawthorn
 - JTL Ivory Silk Japanese Tree Lilac
- EVERGREEN TREES**
- NS Norway Spruce
 - BHS Black Hills Spruce

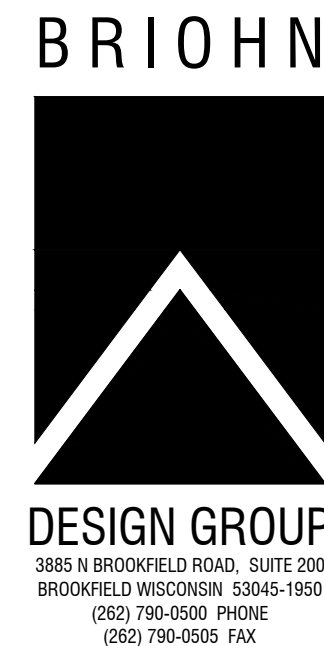
- EVERGREEN SHRUBS**
- SGJ Sea Green Juniper
 - KCPJ Kallay Compact Pfitzer Juniper

- DECIDUOUS SHRUBS**
- UH Unique Hydrangea
 - MKL Miss Kim Dwarf Lilac
 - AJAV Autumn Jazz Arrowwood Viburnum
 - MV Mohican Viburnum

- ORNAMENTAL GRASSES**
- KFRG Karl Foerster Feather Reed Grass
 - RSG Red Switch Grass

- HERBACEOUS PERENNIALS**
- HRD Happy Returns Daylily

PLANT ABBREVIATIONS



ENLARGED LANDSCAPE PLAN

MUKWONAGO MULTITENANT
Multitenant Industrial Building:
Hill Court
Mukwonago, WI 53149

JOB: 3270
DRAWN: PCA/WDH
CHECKED: DF / JH
DATE: 8/31/2020
SHEET:

L 1.2

RESOLUTION 2020-44

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW
FOR THE MULTI-TENANT BUILDING;
HILL COURT PARTNERS LLC, APPLICANT
PARCEL #A477300002 (AS OF DATE OF APPROVAL)**

WHEREAS, pursuant to Section 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval of a multi-tenant industrial/warehouse building, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by Hill Court Partners LLC, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for multi-tenant industrial/warehouse building based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village Planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. Prior to any land-disturbing activity, the applicant must obtain all necessary approvals from those entities having jurisdiction to fill wetlands for the construction of the access drive.
5. Prior to any land-disturbing activity, the certified survey map (CSM) creating the parcel for the project must be recorded in the Walworth County register of deeds office, as approved by the Village of Mukwonago.
6. The applicant must obtain all required building permits within nine months of this date, and start construction within six months of the date of building permit issuance and continue in good faith to completion.
7. All work related to this project must comply with all project plans approved by the Village.
8. Prior to temporary occupancy issuance, and if needed prior to final occupancy permit, the following shall occur:
 - a. Completion of all site grading in accordance with submitted and approved plans.

- b. Completion of the building in accordance with approved plans and all applicable codes.
 - c. Completion of paving of driveways and parking lots, including parking space pavement markings and all other pavement markings including handicapped parking signs, and installation of on-site traffic control signs.
 - d. Completion of all utility connections.
9. Prior to final occupancy permit, which shall be issued no later than 120 days after any temporary occupancy permit, the following shall occur:
- a. Completion of all items required in Condition No. 7 above.
 - b. Installation of dumpster enclosure, site lighting and site landscaping, as shown on approved plans.
 - c. The Zoning Administrator must verify installation of the landscaping as set forth in the approved landscaping plan.
10. All on-site signs (freestanding and wall signs) shall be approved by separate review and permit. Any directional and traffic control signage shall comply with the sign regulations as set forth in the municipal code.
11. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
12. In the event a potential tenant proposes a use that is classified as a conditional use, the property owner and tenant shall submit all appropriate application materials which shall be reviewed using the procedures in effect at the time of application.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 16th day of September 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	09-17-2020 check run	\$	318,689.97
	Total for Approval:	\$	<u>318,689.97</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: 5 ALARM FIRE & SAFETY					
199858-1	5 ALARM INVOICE- 2.5 GATE VALVE	150-5222-531100	261.00	261.00	FIRE
TOTAL VENDOR 5 ALARM FIRE & SAFETY				261.00	
VENDOR NAME: AIRGAS USA LLC					
9973283131	EMS SUPPLIES	150-5231-531100	353.87	353.87	FIRE
TOTAL VENDOR AIRGAS USA LLC				353.87	
VENDOR NAME: ALSCO					
IMIL160807	AUGUST 27 MAT CLEANING SERVICE	100-5211-539400	43.89	43.89	POLICE
IMIL1604124	VILLAGE HALL WALK OFF MATS	100-5160-521900	59.44	59.44	DPW
TOTAL VENDOR ALSCO				103.33	
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC					
150143	SEPT 2020 ASSESSMENT SERVICES	100-5153-521900	1,414.24	1,414.24	CLERK
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				1,414.24	
VENDOR NAME: BB&T COMMERCIAL EQUIPMENT CAPITAL					
4531880	2ND OF 4 YEARLY PAYMENTS FOR MINDSHARE D 340-5890-581100		16,551.33	16,551.33	POLICE
TOTAL VENDOR BB&T COMMERCIAL EQUIPMENT CAPITAL				16,551.33	
VENDOR NAME: BEDROCK SEWER & WATER					
2216	WATER SERVICE CURB BOX REPAIR	610-6452-665200	3,689.00	3,689.00	UTILITIES
2215	WATER SERVICE CURB BOX REPAIR	610-6452-665200	3,288.56	3,288.56	UTILITIES
TOTAL VENDOR BEDROCK SEWER & WATER				6,977.56	
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON					
2488.00099 2020 AU	VILLAGE MATTERS - EVALUATION	100-5111-521900	1,833.00	1,833.00	FINANCE
2488.05458 2020 AU	GENERAL MATTERS - EMPLOYEE HANDBOOK	100-5141-521900	106.00	106.00	FINANCE
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				1,939.00	
VENDOR NAME: C & M AUTO PARTS INC					
6079-323416	OIL FILTERS FOR SQUADS	100-5212-539500	30.78	43.08	POLICE
		100-5213-539500	12.30		
6079-323395	SQUAD #36 - 2 ROTORS AND NEW BRAKE PADS	100-5213-539500	133.00	133.00	POLICE
6079-493998	5900 TORO BELT	100-5324-539500	22.72	22.72	DPW
TOTAL VENDOR C & M AUTO PARTS INC				198.80	
VENDOR NAME: CENTURY SPRINGS BOTTLING					
5618128	VILLAGE HALL WATER	100-5160-521900	15.95	15.95	DPW
5617326	VILLAGE HALL WATER	100-5160-521900	23.00	23.00	DPW
TOTAL VENDOR CENTURY SPRINGS BOTTLING				38.95	
VENDOR NAME: CENTURYLINK					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: CENTURYLINK				
2020 AUGUST	2020 AUG 21 - 2020 SEPT 20 PHONE SERVICE	100-5142-522500	74.74	584.05 MULTIPLE
		100-5211-522500	54.53	
		100-5323-522500	96.18	
		100-5512-522500	114.27	
		440-5511-522500	113.64	
		610-6920-692100	32.40	
		620-8400-851000	98.29	
TOTAL VENDOR CENTURYLINK				584.05
VENDOR NAME: CHEMTRADE CHEMICALS US LLC				
92966762	WWTF PHOSPHORUS REMOVAL CHEMICAL	620-8010-824000	9,533.40	9,533.40 UTILITIES
TOTAL VENDOR CHEMTRADE CHEMICALS US LLC				9,533.40
VENDOR NAME: CINTAS				
4060024527	UNIFORM SERVICE	610-6920-693000	40.00	79.75 UTILITIES
		620-8010-827000	39.75	
4060024584	SATFF UNIFORMS	100-5323-531100	98.52	98.52 DPW
4060722994	STAFF UNIFORMS	100-5323-531100	98.52	98.52 DPW
4060723042	UNIFORM SERVICE	610-6920-693000	39.75	79.75 UTILITIES
		620-8010-827000	40.00	
TOTAL VENDOR CINTAS				356.54
VENDOR NAME: CORE & MAIN LP				
M895889	WATER SERVICE REPAIR PARTS	610-6452-665200	600.00	600.00 UTILITIES
M903794	NEW WATER METER PARTS	610-0000-134600	3,780.00	3,780.00 UTILITIES
TOTAL VENDOR CORE & MAIN LP				4,380.00
VENDOR NAME: COREY OIL, LTD				
180135 FIRE	MAINTENANCE SUPPLIES	150-5222-539500	150.61	301.23 FIRE
		150-5231-539500	150.62	
180135 PD	PD SHARE FOR 54 GALLON DRUM OF WINDSHIEL	100-5212-539500	28.43	28.43 POLICE
180135 DPW	MOTOR OIL AND WASHER FLUID	100-5323-531100	26.10	301.24 DPW
		100-5324-535100	275.14	
TOTAL VENDOR COREY OIL, LTD				630.90
VENDOR NAME: DE LAGE LANDEN FINANCIAL				
69326201	SEPTEMBER MONTHLY LEASE OF COPY MACHINE	100-5211-521900	108.00	108.00 POLICE
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				108.00
VENDOR NAME: DIGITAL ALLY				
1114154	SQUAD #28 - MIRROR WITH SCREEN FOR SQUAD	100-5213-539500	85.00	85.00 POLICE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: DIGITAL ALLY					
	TOTAL VENDOR DIGITAL ALLY			85.00	
VENDOR NAME: DODGE CONCRETE					
352641	WWTF DRYING BEDS	620-8010-833000	108.00	108.00	UTILITIES
	TOTAL VENDOR DODGE CONCRETE			108.00	
VENDOR NAME: EAGLE ENGRAVING					
2020-3772	ACCOUNTABILITY TAGS	150-5223-531100	67.10	67.10	FIRE
	TOTAL VENDOR EAGLE ENGRAVING			67.10	
VENDOR NAME: EMERGENCY COMMUNICATION SYSTEM					
3149	ANNUAL MAINTENANCE OF THE TWO EMERGENCY	100-5235-531100	786.00	786.00	POLICE
	TOTAL VENDOR EMERGENCY COMMUNICATION SYSTEM			786.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2197152	EMS SUPPLIES	150-5231-531100	846.43	846.43	FIRE
2197232	EMS SUPPLIES COVID 19	150-5231-531100	112.41	112.41	FIRE
	TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS			958.84	
VENDOR NAME: ENDPOINT SOLUTIONS CORP					
2020-350	301 MAIN ENVIRONMENTAL ASSESSMENT	100-5670-521900	9,700.00	9,700.00	ADMIN
	TOTAL VENDOR ENDPOINT SOLUTIONS CORP			9,700.00	
VENDOR NAME: ENERGENECS, INC.					
0040550-IN	WWTF STEPSCREEN CONTROLLER	620-8010-833000	1,075.97	1,075.97	UTILITIES
	TOTAL VENDOR ENERGENECS, INC.			1,075.97	
VENDOR NAME: ENSA					
4902167	WWTF CONFINED SPACED MASKS	620-8010-827000	2,510.15	2,510.15	UTILITIES
4909034	WWTF CONFINED SPACE MASKS	620-8010-827000	1,506.06	1,506.06	UTILITIES
4909196	WWTF CONFINED SPACE MASKS REFUND	620-8010-827000	(1,506.09)	(1,506.09)	UTILITIES
	TOTAL VENDOR ENSA			2,510.12	
VENDOR NAME: FAHRNER ASPHALT SEALERS					
8300006796	GSB 88 ASPHALT SEALER	480-5700-584000	24,306.00	24,306.00	DPW
	TOTAL VENDOR FAHRNER ASPHALT SEALERS			24,306.00	
VENDOR NAME: FICKAU INC					
80117	WWTF TRUCK RACK PARTS	620-8010-827000	4.15	4.15	UTILITIES
80102	WWTF TRUCK RACK PARTS	620-8010-827000	38.87	38.87	UTILITIES
80094	WWTF TRUCK RACKS	620-8010-827000	87.60	87.60	UTILITIES
	TOTAL VENDOR FICKAU INC			130.62	
VENDOR NAME: FIRE EQUIPMENT ASSOCIATES INC					
INV-20138	K SAW REPLACEMENT	150-5700-571300	1,560.00	1,560.00	FIRE
	TOTAL VENDOR FIRE EQUIPMENT ASSOCIATES INC			1,560.00	
VENDOR NAME: GALLS LLC					
016301425	NEW UNIFORM FOR NEW OFFICER - RAINCOAT,	100-5212-534700	227.92	227.92	POLICE
016301426	2020 UNIFORM ALLOWANCE - KREISER (EXP. B.	100-5212-534600	176.52	176.52	POLICE
016361839	NEW UNIFORM ISSUE FOR NEW OFFICER KAYLA	100-5212-534700	381.45	381.45	POLICE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: GALLS LLC				
016361840	2020 UNIFORM ALLOWANCE - KREISER (2 VEST	100-5212-534600 73.00	73.00	POLICE
TOTAL VENDOR GALLS LLC			858.89	
VENDOR NAME: HARLEY BOB				
2020 CLOTH REIMBUR	2020 CLOTHING REIMBURSEMENT - HARLEY	100-5241-539900 58.03	58.03	BUILDING
TOTAL VENDOR HARLEY BOB			58.03	
VENDOR NAME: HAWKINS WATER TREATMENT				
4782627	CHEMICALS FOR WATER TREATMENT	610-6300-663100 1,700.38	1,700.38	UTILITIES
4782606	SLUDGE THICKENING CHEMICAL	620-8010-825000 1,014.30	1,014.30	UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT			2,714.68	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,				
49912	PROSECUTIONS	100-5130-521900 1,327.50	1,327.50	FINANCE
49911	MISC MATTERS	100-5130-521900 3,532.50	3,532.50	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			4,860.00	
VENDOR NAME: HOME DEPOT				
2020 AUGUST	2020 AUGUST HOME DEPOT PMNT	100-5160-531100 22.96	237.53	DPW
		100-5521-531100 37.70		
		100-5323-539500 49.94		
		100-5344-539500 108.99		
		100-5323-531100 17.94		
TOTAL VENDOR HOME DEPOT			237.53	
VENDOR NAME: HYDROCORP				
0058579-IN	WATER IND/COMMERCIAL CROSS CONNECTION IN	610-6920-693000 833.00	833.00	UTILITIES
TOTAL VENDOR HYDROCORP			833.00	
VENDOR NAME: JOHNS DISPOSAL SVC. INC.				
489358	JULY GARBAGE AND RECYCLING	410-5362-531000 23,980.32	41,888.70	DPW
		410-5363-522000 17,908.38		
511101	AUGUST GARBAGE AND RECYCLING	410-5362-531000 24,008.40	41,937.75	DPW
		410-5363-522000 17,929.35		
487390	STREET SWEEPING DISPOSAL	100-5345-539000 1,515.50	1,515.50	DPW
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.			85,341.95	
VENDOR NAME: KIESLERS POLICE SUPPLY				
IN144638	STATE OF WI CONTRACT PRICING - 2 CASES O	100-5215-531100 549.28	549.28	POLICE
TOTAL VENDOR KIESLERS POLICE SUPPLY			549.28	
VENDOR NAME: KNO2 LLC				
4879	EMS ANNUAL INSTANCE FEES	150-5880-580500 4,760.00	4,760.00	FIRE
TOTAL VENDOR KNO2 LLC			4,760.00	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: LANGE ENTERPRISES INC					
73786	PARK SIGNAGE	100-5521-531100	86.16	86.16	DPW
TOTAL VENDOR LANGE ENTERPRISES INC				86.16	
VENDOR NAME: LOOK CREATIVE					
463	PD SIGN FIRST INSTALLMENT	430-5700-571200	12,155.50	12,155.50	DPW
TOTAL VENDOR LOOK CREATIVE				12,155.50	
VENDOR NAME: MALLORY SAFETY AND SUPPLY LLC					
4909033	WWTF CONFINED SPACE MASK TEST ADAPTORS	620-8010-827000	295.94	295.94	UTILITIES
TOTAL VENDOR MALLORY SAFETY AND SUPPLY LLC				295.94	
VENDOR NAME: MUKWONAGO AREA CHAMBER OF COMM					
2020 JULY	2020 JULY ROOM TAX - NRD LLC	100-0000-244000	2,490.99	2,490.99	CLERK
2020 JULY	2020 JULY ROOM TAX - AIR BNB	100-0000-244000	7.19	7.19	CLERK
TOTAL VENDOR MUKWONAGO AREA CHAMBER OF COMM				2,498.18	
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL					
110853	5900 TORO PARTD	100-5324-539500	20.48	20.48	DPW
111131	FIRE DEPARTMENT FURNACE BELT	100-5220-539400	17.73	17.73	DPW
110904	WWTF SHOP TOOLS	620-8010-827000	43.78	43.78	UTILITIES
TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL				81.99	
VENDOR NAME: NEXTEL WIRELESS SOLUTIONS					
9	EQUIPMENT AND INSTALLATION OF VHF REPEAT	100-5211-539500	2,108.36	2,108.36	POLICE
TOTAL VENDOR NEXTEL WIRELESS SOLUTIONS				2,108.36	
VENDOR NAME: NORTHERN LAKE SERVICE INC					
385000	WWTF LAB TESTING	620-8010-826000	288.00	288.00	UTILITIES
385010	WWTF LAB TESTING	620-8010-826000	360.00	360.00	UTILITIES
384959	WWTF LAB TESTING	620-8010-826000	26.00	26.00	UTILITIES
385544	WWTF LAB TESTING	620-8010-826000	360.00	360.00	UTILITIES
385535	WWTF LAB TESTING	620-8010-826000	334.00	334.00	UTILITIES
385596	WWTF LAB TESTING	620-8010-826000	26.00	26.00	UTILITIES
TOTAL VENDOR NORTHERN LAKE SERVICE INC				1,394.00	
VENDOR NAME: OFFICE PRO					
0398863-001	ABSENTEE DIRECTIONS PAPER	100-5144-531200	55.44	55.44	CLERK
TOTAL VENDOR OFFICE PRO				55.44	
VENDOR NAME: ORGANIZATION DEVELOPMENT					
12890	ASSESSMENT OF POSSIBLE NEW RESERVE OFFIC	100-5211-521900	150.00	150.00	POLICE
TOTAL VENDOR ORGANIZATION DEVELOPMENT				150.00	
VENDOR NAME: PEDER ROMSKOG					
2020 CLOTHING	2020 CLOTHING REIMBURSEMENT - ROMSKOG	150-5222-534600	25.00	25.00	FIRE
TOTAL VENDOR PEDER ROMSKOG				25.00	
VENDOR NAME: POMPS TIRE SERVICE, INC					
60217903	3487 DIVE TRUCK TIRE REPAIR	150-5222-539500	283.00	283.00	FIRE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: POMPS TIRE SERVICE, INC					
TOTAL VENDOR POMPS TIRE SERVICE, INC				283.00	
VENDOR NAME: PORT-A-JOHN, INC					
1317929-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00	DPW
1317930-IN	PORTABLE RESTROOMS	100-5521-531100	176.00	176.00	DPW
1317931-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00	DPW
1317932-IN	PORTABLE RESTROOMS	100-5521-531100	176.00	176.00	DPW
1317933-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00	DPW
1317934-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00	DPW
1318083-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	88.00	DPW
TOTAL VENDOR PORT-A-JOHN, INC				792.00	
VENDOR NAME: PRAXAIR DISTRIBUTION INC					
98500678	OXY ACETYLENE LEASE	620-8010-827000	31.05	31.05	UTILITIES
TOTAL VENDOR PRAXAIR DISTRIBUTION INC				31.05	
VENDOR NAME: PRO ELECTRIC					
8317 FIRE	EVP AT HWY 83 AND HWY NN	150-5700-580600	3,234.00	3,234.00	FIRE
8317 POLICE	PD SHARE OF EVP INSTALLATION ON TRAFFIC	340-5890-581100	3,234.00	3,234.00	POLICE
TOTAL VENDOR PRO ELECTRIC				6,468.00	
VENDOR NAME: PROHEALTH CARE LAB BILLING					
18165200	OWI ARREST BLOOD DRAW MONTHLY BILLING (1100-5212-521900		35.00	35.00	POLICE
TOTAL VENDOR PROHEALTH CARE LAB BILLING				35.00	
VENDOR NAME: PROHEALTH CARE MEDICAL ASSOC INC					
304946 UTILITIES	SAFETY TRAINING	620-8400-852000	43.00	43.00	UTILITIES
304946 PD	DRUG & PHYSICAL SCREEN FOR POTENTIAL NEW	100-5212-521900	95.00	95.00	POLICE
TOTAL VENDOR PROHEALTH CARE MEDICAL ASSOC INC				138.00	
VENDOR NAME: RICOH USA, INC					
5060297619	PLANNING ROOM COPIER COPIES 8/01/2020 - 100-5632-521900		13.08	13.08	ALLOCATE
TOTAL VENDOR RICOH USA, INC				13.08	
VENDOR NAME: RUEKERT & MIELKE, INC.					
133265	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425	1,261.88	1,261.88	FINANCE
133266	12-10057.100 EDGEWOOD APARTMENTS / REVIE	100-0000-211425	324.93	324.93	FINANCE
133269	12-10069.102 CHAPMAN FARMS PORTION OF VI	100-0000-211425	262.87	262.87	FINANCE
133274	12-10094.300 STORAGE WERKS MINI STORAGE	100-0000-211425	343.80	343.80	FINANCE
133278	12-10109.300 SUPER PRODUCTS DEVELOPMENT	100-0000-211425	199.83	199.83	FINANCE
133279	12-10110.100 KAY'S DANCE CENTER / DEVELO	100-0000-211425	172.94	172.94	FINANCE
133281	12-10116.300 THE POINTE APARTMENTS / ERO	100-0000-211425	723.88	723.88	FINANCE
133282	12-10018.300 TOUCHPAD ELECTRONICS / EROS	100-0000-211425	386.05	386.05	FINANCE
133283	12-10119.300 MALCOLM DRILLING / EROSION	100-0000-211425	715.30	715.30	FINANCE
133284	12-10120.300 PHANTOM LAKES PRESERVE / CO	100-0000-211425	535.66	535.66	FINANCE
133285	12-10125.300 FOX STREET TOWNHOMES / EROS	100-0000-211425	124.18	124.18	FINANCE
133287	12-10130.300 HITTMAN PROPERTY DEVELOPMEN	100-0000-211425	424.55	424.55	FINANCE
133291	12-92097.306 FAIRWINDS PHASE 5 CONSTRUCT	100-0000-211425	121.08	121.08	FINANCE
133292	12-92113.302 ORCHARDS OF MUKWONAGO SUBDI	100-0000-211425	4,483.52	4,483.52	FINANCE
133293	12-92136.302 CHAPMAN FARM / CHAPMAN VILL	100-0000-211425	8,874.01	8,874.01	FINANCE
133294	12-92191.103 PRO HEALTH EXPANSION / 2018	100-0000-211425	199.83	199.83	FINANCE
133263	12-00000.100 General Services	100-5335-521900	10,098.62	10,098.62	FINANCE
133264	12-00000.300 Water Utility Services	610-6920-692300	6,724.70	6,724.70	FINANCE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: RUEKERT & MIELKE, INC.				
133267	12-10063.210 2020 GIS Services - GIS Dat	610-6920-692300 1,415.85 100-5660-521900 34.00	1,449.85	FINANCE
133270	12-10075.300 WWTF Septage Receiving, Dig	620-0000-000110 462.50	462.50	FINANCE
133271	12-10081.300 Well 5 Iron Filter / Constr	610-0000-000109 677.26	677.26	FINANCE
133273	12-10086.300 Pick 'n Save Pond Improveme	480-5700-584800 2,191.14	2,191.14	FINANCE
133275	12-10098.120 Mukwonago WWTF Phosphorus A	620-8400-852000 2,443.00	2,443.00	FINANCE
133276	12-10104.300 Mukwonago Animal Hospital R	100-0000-211400 60.50	60.50	FINANCE
133277	12-10105.300 WWTF Clarifier Dome, Ferric	620-0000-000105 3,021.20	3,021.20	FINANCE
133280	12-10015.300 2019 Well & Well Pump Impro	610-6920-692300 188.75	188.75	FINANCE
133286	12-10128.300 River Park Estates Rehabili	480-5700-586100 18,672.83	18,672.83	FINANCE
133288	12-10131.100 Atkinson Pump Station Capac	620-8400-852000 3,444.00	3,444.00	FINANCE
133289	12-10133.300 CTH LO Sanitary Sewer Rehab	620-0000-000111 14,800.40	14,800.40	FINANCE
133290	12-92041.486 2020 SCADA Service Work	610-6920-692300 1,182.06 620-8400-852000 1,182.06	2,364.12	FINANCE
TOTAL VENDOR RUEKERT & MIELKE, INC.			85,753.18	
VENDOR NAME: SCHROEDER JON				
2020 SEPT 3 1081	REIMBURSEMENT FOR BATTERY FOR BACKING UP	100-5211-539500 178.49	178.49	POLICE
TOTAL VENDOR SCHROEDER JON			178.49	
VENDOR NAME: SIGNS & LINES				
47046	40 BACK THE BADGE SIGN WITH DEPARTMENT B	340-5890-580602 440.00	440.00	POLICE
46978	25 BACK THE BADGE SIGNS WITH DEPARTMENT	340-5890-580602 275.00	275.00	POLICE
TOTAL VENDOR SIGNS & LINES			715.00	
VENDOR NAME: SOMAR ENTERPRISES				
102012	NAME TAG FOR NEW OFFICER KAYLA TIPTON	100-5212-534700 14.20	14.20	POLICE
TOTAL VENDOR SOMAR ENTERPRISES			14.20	
VENDOR NAME: TERMINAL ANDRAE INC.				
49950	WATER WELL 3 LITE REPAIR	610-6210-662500 1,469.05	1,469.05	UTILITIES
49948	WELL MAINT.	610-6210-662500 188.18	188.18	UTILITIES
TOTAL VENDOR TERMINAL ANDRAE INC.			1,657.23	
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN				
2020 AUGUST	2020 AUGUST TRACTOR SUPPLY PAYMENT	WWTF 620-8010-827000 15.99	15.99	UTILITIES
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN			15.99	
VENDOR NAME: UNITED LIQUID WASTE RECYCLING INC				
28446	WWTF SLUDGE HAULING	620-8010-825500 16,800.00	16,800.00	UTILITIES
TOTAL VENDOR UNITED LIQUID WASTE RECYCLING INC			16,800.00	
VENDOR NAME: WI DEPT OF JUSTICE CIB				
202008 L6812T	WI DOJ BACKGROUND CHECKS	100-0000-242205 21.00	21.00	CLERK
TOTAL VENDOR WI DEPT OF JUSTICE CIB			21.00	
VENDOR NAME: WI ECONOMIC DEVELOPMENT CORP				

09/10/2020 12:49 PM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 09/17/2020 - 09/17/2020
UNJOURNALIZED OPEN
BANK CODE: GEN

Page: 8/8

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: WI ECONOMIC DEVELOPMENT CORP					
INV-005295	CONNECT COMMUNITIES 2021 FEE	100-5670-521500	200.00	200.00	ADMIN
TOTAL VENDOR WI ECONOMIC DEVELOPMENT CORP				200.00	
VENDOR NAME: WI RURAL WATER ASSOCIATION					
4006	WATER SAFETY TRAINING	620-8400-854100	183.60	183.60	UTILITIES
S4240	RURAL WATER MEMBERSHIP FEES	610-6920-693000	520.00	520.00	UTILITIES
4012	SAFETY TRAINING	620-8400-854100	209.60	209.60	UTILITIES
TOTAL VENDOR WI RURAL WATER ASSOCIATION				913.20	
VENDOR NAME: WI STATE LAB OF HYGIENE					
644426	WATER LAB TESTING	610-6300-663200	26.00	26.00	UTILITIES
TOTAL VENDOR WI STATE LAB OF HYGIENE				26.00	
VENDOR NAME: XYLEM WATER SOLUTIONS U.S.A.					
3556B37087	LIFT STATION PUMP MIXER REBUILD KITS	620-8020-827000	853.00	853.00	UTILITIES
TOTAL VENDOR XYLEM WATER SOLUTIONS U.S.A.				853.00	
GRAND TOTAL:				318,689.97	



Committee/Board:	Finance
Topic:	Payroll Tax "Holiday"
From:	Diana Doherty
Department:	Finance
Presenter:	Diana Doherty
Date of Committee Action (if required):	
Date of Village Board Action (if required):	September 16, 2020

Information

Background Information/Rationale:

IRS recently issued Notice 2020-65 allowing employers to suspend withholding and paying eligible employees' social security payroll taxes as part of COVID-19 relief from September 1 thru December 31, 2020. The tax amount deferred would be collected from employees' payroll checks from January 1 through April 30, 2021, in addition to the then current tax withholdings that would resume on their earnings at that time. The social security tax rate is 6.2%. Employers have the option of not implementing this deferral. This memo is for informational purposes only unless the Board decides this is in the best interest of employees and wishes to implement the deferral.

Key Issues for Consideration:

This is only a deferral of the employees' taxes, not an exemption from them. The benefit to employees would be temporary and would have to be repaid in the first 4 months of next year. Employees who have reached out to ask questions about this and whether or not the Village would be implementing it have expressed the desire to "opt out" of the deferral if we do choose to implement it.

Also, from the guidance provided by the IRS on the payroll administration of this deferral, it has the potential to become fairly cumbersome in terms of tracking what has been deferred and making the adjustments to withhold the taxes from employees when they become due next year.

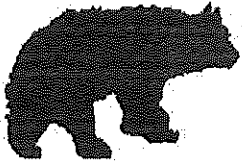
Fiscal Impact (If any):

This deferral only applies to the employees' share of the social security tax, not the Village's so there isn't any fiscal impact either way for the Village.

Requested Action by Committee/Board:

For the reasons mentioned above, my recommendation would be not to implement this temporary deferral of payroll taxes.

Attachments



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Indian Head Park Beach House Remodel
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required):	
Date of Village Board Action (if required):	9/16/20

Information

Subject:

Approval and bid acceptance for the Indian Head Beach House remodel.

Background Information/Rationale:

Because the beach house is located within a floodway, improvement costs are limited to half of the assessed value of \$287,912.00. The project was bid out in 16 divisions (trades) allowing staff to control the total project cost. Village staff will perform work in areas not requiring a license or certification.

Key Issues for Consideration:

Approve and accept bids for divisions 1-5, 14 and 16 for the Indian Head Park beach house remodel.

Fiscal Impact (If any):

\$142,824 project cost including material, contracted and village labor costs.

Requested Action by Committee/Board:

We are requesting board approval for bids in the following divisions,

1. Demolition, Commonwealth Construction Corp. in the amount of \$14,190.00
2. Concrete, Paun Construction in the amount of \$5,280.00
3. Masonry, TVJ Masonry, Inc. in the amount of \$11,300.00
4. Carpentry, John Beres Builders in the amount of \$23,044.00
5. Roofing, Scatt Davis Enterprises, Inc. in the amount of \$6,670.00
14. Plumbing, Joe Debelak Plumbing and Heating in the amount of \$50,722.00
16. Electric, Lemberg Electric in the amount of \$16,018.00

And reject bids in divisions,

7. Steel Doors, Level Up Construction in the amount of \$16,140.00
15. HVAC, Joe Debelak Plumbing and Heating in the amount \$5,429.00

Attachments

2020 Market valuation for the beach house.

Beach house design.

Bidders list.

Division bids.

Village of Mukwonago, Waukesha County
2020 Market Valuation Detail

Tax key number: MUKV-2009-959

Property address: Front St, Village of Mukwonago, Waukesha County

Land	Item Valued	Value Breakdown	\$ Value
land (7.926 acres)			\$0
Total market value:			\$0

Bath House - Village Park and Swimming

Category	Item Description	Cost Breakdown	\$ Value
Replacement	Section 1 (1 story above grade area)		
Cost New	Commercial Building Section Occupancy 'Shower building'	1,364 SF at \$171.48 per SF	\$233,899
	Exterior walls component 'concrete block, textured face'	1,364 SF at \$20.41 per SF	\$27,839
	HVAC component 'no hvac'	1,364 SF at \$0.00 per SF	\$0
	Local Modifier 1.10 = 261,738	Replacement Cost New	\$261,738 287,912
Physical Depreciation	Main structure of Section 1, Yr built=1984 (age=34 as of 2018)	77.0% of \$261,738	-\$201,538
		Physical Depreciation	-\$201,538
Market Adjustments	Neighborhood group: Exempt	Factor = 1.000 (+0%)	
	Neighborhood: Exempt	Factor = 1.000 (+0%)	

Total market value of Bath House - Village Park and Swimming*: \$60,000

Total above grade area: 1,364
\$ per SF: \$43.99

Summary of Market Value	
Land	\$0
Improvements	\$60,000
Total	\$60,000

Summary of Last Valid Sale	
Sale date	
Sale price	

with local Modifier
= \$287,912

* All market values shown are as of Jan 1, 2018. Any allocation of the total value estimated in this report between land and the improvements applies only under the stated program of utilization. The separate values must not be used individually and are invalid if so used.

VILLAGE OF MUKWONAGO, WI

The floor plan shows a long, narrow building layout. A central corridor runs the length of the building. On the left side of the corridor, there are several rooms, including a large room with a desk and chair, a room with a desk and chair, a room with a desk and chair, and a room with a desk and chair. On the right side of the corridor, there are several rooms, including a room with a desk and chair, a room with a desk and chair, a room with a desk and chair, and a room with a desk and chair. The plan also shows various other facilities, including a kitchen, a bathroom, and a storage area.

1 REMODEL FLOOR PLAN KEY
1/4" = 1'-0"

ANDERSON-
ASHTON, INC.
DESIGN / BUILD



INDIANHEAD PARK BEACH HOUSE
PROPOSED REMODEL FOR:
VILLAGE OF MUKWONGO, WA

GRAFTED BY.	WAC
GLASSING	GLW
REUSE: PREVIOUS RUNS ARE	
QUANTITY DATE: 04-03-19	
QUANTITY NO.	3051
CONSTRUCTION NO.	-

T102

222 314231614 4-0241370

DRAWING INDEX

STANDARD	DATE	DESIGN PLANNED	REWORK PLAN	TOILET INTERIOR ELEVATIONS
PROJECT				
UNIVERSITY				
DEPT				
ROOM				
REVISION				

OWNER MAILING ADDRESS

1151

SUPERVISING PROFESSIONAL

PROFESSIONAL STAMP & DATE

PLAN REVISIONS

REV	DESCRIPTION
R1	ALL TOILETS TO BE FLOOR MOUNTED AND URINALS TO BE WALL-MOUNTED. ALL CONCRETE FLOOR IN SHOWER ROOMS TO BE REMOVED. ELECTRIC SERVICES TO REMAIN. PROPOSED CURB WALL LOCATION.

2020 Beach House Remodel Bidder Comparisons

Bid Package

#1 Demolition

Commonwealth Construction Corp	Low Bid	\$	14,190.00	\$	14,190.00
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#2 Concrete

Paun Construction	Low Bid	\$	5,280.00	\$	5,280.00
Edgar Prager and Sons. Inc.		\$	7,526.00		

#3 Masonry

Edgar Prager and Sons. Inc.		\$	21,441.00		
Paun Construction		\$	16,375.00		
TVJ Masonry, Inc.	Low Bid	\$	11,300.00	\$	11,300.00

#4 Carpentry

John Beres Builders	Low Bid	\$	23,044.00	\$	23,044.00
Commonwealth Construction Corp		\$	31,037.00		

#5 Roofing

Scott Davis Enterprises, Inc.		\$	6,670.00	\$	6,670.00
Vindmar Roofing		\$	9,982.00		

#6 Joint Sealant

Village staff will perform.				\$	250.00
-----------------------------	--	--	--	----	--------

#7 Steel Doors

Village purchased and installed by staff				\$	12,181.00
Level Up Construction, Inc.		\$	16,140.00		

#8 Overhead Door

Village staff will perform.				\$	650.00
-----------------------------	--	--	--	----	--------

#9 Gypsum Board

Village staff will perform.				\$	2,500.00
-----------------------------	--	--	--	----	----------

#10 Polished Floor

Removed from the bidding process.				\$	-
-----------------------------------	--	--	--	----	---

#11 Paint

Village staff will perform.				\$	2,000.00
-----------------------------	--	--	--	----	----------

#12 Toilet Partitions

Village staff will perform.				\$	6,300.00
-----------------------------	--	--	--	----	----------

#13 Accessories

Village staff will perform.				\$	4,000.00
-----------------------------	--	--	--	----	----------

#14 Plumbing

Joe DeBelak Plumbing and Heating Co. Inc.	Low Bid	\$	50,722.00	\$	50,722.00
---	---------	----	-----------	----	-----------

#15 HVAC

Village staff will perform.				\$	2,000.00
-----------------------------	--	--	--	----	----------

#16 Electric

Lemberg	Low Bid	\$	16,018.00	\$	16,018.00
Lyons Electric		\$	17,257.00		

	\$	157,105.00
Plumbing Deduct	\$	14,281.00
	\$	142,824.00
Spending Cap	\$	144,000.00
Reduction Needed	\$	(1,176.00)

BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: 1

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

Fourteen Thousand One Hundred NinetyDollars (\$ 14190)

(amount in words)

(amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

Dollars (\$ _____)

(amount in words)

(amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

Dollars (\$ _____)

(amount in words)

(amount in figures)

D. Total Bid (A+B+C) for the sum of:

Fourteen Thousand One Hundred NinetyDollars (\$ 14190)

(amount in words)

(amount in figures)

6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):

A. Cost of Performance Bond and Labor and Materials Payment Bond

One Hundred FiftyDollars (\$ 150)

(amount in words)

(amount in figures)

7. ADDENDUM RECEIPT:A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. 1 through 2.**8. FAMILIARITY WITH PROJECT CONDITIONS**

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper pipping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ 0)
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ 0)
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ 0)
(amount in words) (amount in figures)

BID FORM (continued)

BID ACCEPTANCE

A. All Bids as stated above are effective and open for acceptance by the Owner for a period of sixty (60) days after date set for opening of bids.

BIDDER'S OFFICIAL TITLE AND SIGNATURE

This Bid Form is submitted by Commonwealth Construction Corp
of 24 South Brook St Fond du Lac Fond du Lac WI 54935
Street City County State Zip

a Corporation
(Sole Trader or Partnership or Corporation)

at Fond du Lac, Wisconsin. This 20th day of August, 2020

If a Corporation, incorporated under laws of what state? Wisconsin

Bret Schumacher
(name of bidder)

(signature)

<Seai>

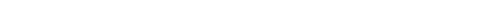
(If Bid is by Corporation)

AFFIDAVIT

SWORN STATEMENT OF BIDDER

I, being first duly sworn at Andover, Wisconsin on oath, state:
(city/state)

1. That I have examined and carefully prepared this Bid Form from the Drawings, Project Manual and other Contract Documents and have checked the same in detail before submitting this Bid Form.
2. That I am financially able and have under my jurisdiction the organization and personnel to complete the Work as shown and specified in strict accord with the terms of the Contract Documents.
3. This sworn statement is hereby made a part of the foregoing Bid Form.

Signed  Title Executive Vice President

Subscribed and sworn to before me this 20th day of August, 2020
Amadeo L. Huit
 (Signature Notary Public)

County of Fond du Lac

State of WI

My Commission expires 11-05-2021

Amenda L. Abitz
Notary Public, State of Wisconsin

Exp 11-05-2021

BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: 2 Cast in Place Concrete

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

Five Thousand Two Hundred Eighty
 Dollars (\$ 5280.00)
 (amount in words) (amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

None
 Dollars (\$)
 (amount in words) (amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

None
 Dollars (\$)
 (amount in words) (amount in figures)

D. Total Bid (A+B+C) for the sum of:

Five Thousand Two Hundred Eighty
 Dollars (\$ 5280.00)
 (amount in words) (amount in figures)

6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):

A. Cost of Performance Bond and Labor and Materials Payment Bond

Eighty Five
 Dollars (\$ 85.00)
 (amount in words) (amount in figures)

7. ADDENDUM RECEIPT:A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. 1 through 2.**8. FAMILIARITY WITH PROJECT CONDITIONS**

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper pipping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$_____)
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$_____)
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$_____)
(amount in words) (amount in figures)

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1
FOR _____

Substitute the following:

SUBSTITUTE BID NO. 2
FOR _____

Substitute the following:

SUBSTITUTE BID NO. 3
FOR _____

Substitute the following:

SUBSTITUTE BID NO. 4
FOR _____

Substitute the following:

SUBSTITUTE BID NO. 5
FOR _____

Substitute the following:

12. OTHER

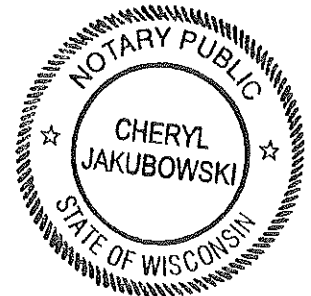
BID FORM (continued)**NON-COLLUSION AFFIDAVIT**City of WaukeganCounty of WaukeganState of WISCONSINBeing first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) ofPawn Construction (company name)

The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.

[Signature]
(Affiant)

Subscribed and sworn to before me this 20 day of August, 2020(County) Waukegan (Notary Public in and for) Cheryl Jakubowski(State) WIMy Commission expires 9/20/21

(To be executed by Bidder and Surety before depositing Bid)



BID FORM (continued)**LIST OF SUBCONTRACTORS**

Bidder will use Subcontractors for the Work:

Yes ☐ No ☒

If "yes", provide in the spaces below (a) the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the state of Wisconsin who, under subcontract to the prime contractor, specifically fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of 1/2 of 1 percent of the prime contractor's total bid, (b) the portion of the work which will be done by each subcontractor. The prime contractor shall list only one subcontractor for each such portion as is defined by the prime contractor in its bid.

Subcontractor		
Portion of the Work Activity (e.g. electrical, concrete)	Name	Location (City)

END OF "BID FORM"

BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: ~~800~~ # 2 Cast in place Concrete

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

Seven thousand five hundred and twenty-six Dollars (\$ 7,526.00)
 (amount in words) (amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

_____ Dollars (\$ _____)
 (amount in words) (amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

_____ Dollars (\$ _____)
 (amount in words) (amount in figures)

D. Total Bid (A+B+C) for the sum of:

_____ Dollars (\$ _____)
 (amount in words) (amount in figures)

6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):

A. Cost of Performance Bond and Labor and Materials Payment Bond

One hundred and forty-one Dollars (\$ 141.00)
 (amount in words) (amount in figures)

7. ADDENDUM RECEIPT:A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. 1 through 2.**8. FAMILIARITY WITH PROJECT CONDITIONS**

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper piping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 2

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 3

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 4

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 5

FOR _____

Substitute the following:

12. OTHER

BID FORM (continued)

BID ACCEPTANCE

A. All Bids as stated above are effective and open for acceptance by the Owner for a period of sixty (60) days after date set for opening of bids.

BIDDER'S OFFICIAL TITLE AND SIGNATURE

This Bid Form is submitted by Edgar J. Prager & Sons Inc.,
of 303 Commerce St. STE D Waukesha Waukesha WI 53186,
Street City County State Zip

a Corporation
(Sole Trader or Partnership or Corporation)

at Waukegan, Wisconsin. This 19th day of August, 2020.

If a Corporation, incorporated under laws of what state? WT

Daniel Prager
(name of bidder)


(signature)

<Seal/

(If Bid is by Corporation)

AFFIDAVIT

SWORN STATEMENT OF BIDDER

I, being first duly sworn at Waukegan, WI on oath, state:
(city/state)

1. That I have examined and carefully prepared this Bid Form from the Drawings, Project Manual and other Contract Documents and have checked the same in detail before submitting this Bid Form.
2. That I am financially able and have under my jurisdiction the organization and personnel to complete the Work as shown and specified in strict accord with the terms of the Contract Documents.
3. This sworn statement is hereby made a part of the foregoing Bid Form.

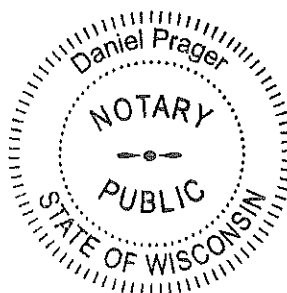
Signed  Title President

Subscribed and sworn to before me this 19th day of August, 2020
Donice B
 (Signature Notary Public)

County of Waukesha

State of Wisconsin

My Commission expires 4/22/23



BID FORM (continued)**NON-COLLUSION AFFIDAVIT**City of WaukeshaCounty of WaukeshaState of WisconsinBeing first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) ofEdgar J. Prager & Sons (company name)

The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.

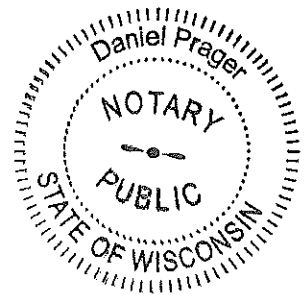
[Signature]
(Affiant)

Subscribed and sworn to before me this 19th day of August, 2020(County) Waukesha

(Notary Public in and for)

Daniel R.(State) WIMy Commission expires 4/22/23

(To be executed by Bidder and Surety before depositing Bid)





**Edgar Prager
and Sons, Inc.**

Masonry and Concrete Contractor

303 Commerce Street,
Suite B
Waukesha, WI 53186

Tel: 262-542-7392
Fax: 262-542-7392

Proposal

General Contractor: Anderson Ashton Inc.
2746 S. 166th St.
New Berlin, 53151

August 20, 2020

Project: Indianhead Park Beach House
Village of Mukwonago, WI

Attn: Rob,

We propose to furnish labor and materials necessary to construct the work per plan dated 5/27/19. Work description, base bid, notes and exclusions below.

Contract Package #2

Cast -In -Place Concrete Includes:

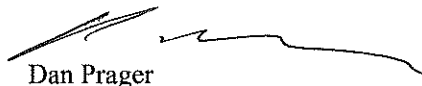
- \$1,000 allowance for stone lift repair
- Repouring of two areas of slab rooms 106 and 107 with 10 mil vapor barrier, light mesh, expansion felt, doweling into existing slab 24" o.c.

Cast-In-Place Concrete Price \$7,526.00

Notes and Exclusions:

1. Removal of existing slab by other.
2. No foundation or site work figured.
3. No concrete testing figured.,
4. No caulking figured.

Sincerely,



Dan Prager

BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: **#3 Masonry**

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

Eleven Thousand Three Hundred*(amount in words)*Dollars (\$ 11,300.00)*(amount in figures)*

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

Dollars (\$ 0.00)*(amount in words)**(amount in figures)*

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

Dollars (\$ 0.00)*(amount in words)**(amount in figures)*

D. Total Bid (A+B+C) for the sum of:

Eleven Thousand Three Hundred*(amount in words)*Dollars (\$ 11,300.00)*(amount in figures)***6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):**

A. Cost of Performance Bond and Labor and Materials Payment Bond

Three Hundred*(amount in words)*Dollars (\$ 300.00)*(amount in figures)***7. ADDENDUM RECEIPT:**A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. 1 through 2.**8. FAMILIARITY WITH PROJECT CONDITIONS**

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract

Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper pipping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ No Bid)
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ No Bid)
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ No Bid)
(amount in words) (amount in figures)

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1
FOR N/A

Substitute the following:

SUBSTITUTE BID NO. 2
FOR N/A

Substitute the following:

SUBSTITUTE BID NO. 3
FOR N/A

Substitute the following:

SUBSTITUTE BID NO. 4
FOR N/A

Substitute the following:

SUBSTITUTE BID NO. 5
FOR N/A

Substitute the following:

12. OTHER

BID FORM (continued)**BID ACCEPTANCE**

A. All Bids as stated above are effective and open for acceptance by the Owner for a period of sixty (60) days after date set for opening of bids.

BIDDER'S OFFICIAL TITLE AND SIGNATURE

This Bid Form is submitted by TVJ Masonry, Inc.
 of S52 W31090 Old Village Rd. Mukwonago Waukesha WI 53149
 Street City County State Zip
 a Corporation
 (Sole Trader or Partnership or Corporation)

at _____, Wisconsin. This 19 day of August, 2020.

If a Corporation, incorporated under laws of what state? Wisconsin

Monte R Whiteaker Jr.

(name of bidder)

(signature)

<Seal>

(If Bid is by Corporation)

TVJ Masonry has no Corporate seal

AFFIDAVIT**SWORN STATEMENT OF BIDDER**

I, being first duly sworn at Mukwonago, WI on oath, state:
 (city/state)

1. That I have examined and carefully prepared this Bid Form from the Drawings, Project Manual and other Contract Documents and have checked the same in detail before submitting this Bid Form.
2. That I am financially able and have under my jurisdiction the organization and personnel to complete the Work as shown and specified in strict accord with the terms of the Contract Documents.
3. This sworn statement is hereby made a part of the foregoing Bid Form.

Signed

Title

Subscribed and sworn to before me this

19th

day of

August

2020

(Signature Notary Public)

County of

Waukesha

State of

Wisconsin

My Commission expires

02/19/2022

BID FORM (continued)**NON-COLLUSION AFFIDAVIT**City of MukwonagoCounty of WaukeshaState of Wisconsin

Being first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) of

TVJ Masonry, Inc. (company name)

The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.

(Affiant)Subscribed and sworn to before me this 19 day of August, 2020

(Notary Public in and for)

(County) Waukesha(State) WisconsinMy Commission expires 02/19/2022

(To be executed by Bidder and Surety before depositing Bid)

BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: 3 Masonry

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

Sixteen thousand Three Hundred
Seventy Five Dollars (\$ 16,375.00)
 (amount in words) (amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

NONE
 Dollars (\$)
 (amount in words) (amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

NONE
 Dollars (\$)
 (amount in words) (amount in figures)

D. Total Bid (A+B+C) for the sum of:

Sixteen thousand Three Hundred Seventy
Five Dollars (\$ 16,375.00)
 (amount in words) (amount in figures)

6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):

A. Cost of Performance Bond and Labor and Materials Payment Bond

Two Hundred Sixty Two
 Dollars (\$ 262.00)
 (amount in words) (amount in figures)

7. ADDENDUM RECEIPT:A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. 1 through 2**8. FAMILIARITY WITH PROJECT CONDITIONS**

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper pipping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 2

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 3

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 4

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 5

FOR _____

Substitute the following:

12. OTHER

BID FORM (continued)**BID ACCEPTANCE**

A. All Bids as stated above are effective and open for acceptance by the Owner for a period of sixty (60) days after date set for opening of bids.

BIDDER'S OFFICIAL TITLE AND SIGNATURE

This Bid Form is submitted by Pawn Construction,
 of W300N 2741 Christine Lane Hartland Waukesha Wisconsin
 Street City County State Zip 53029
 a Corporation
 (Sole Trader or Partnership or Corporation)

at Hartland, Wisconsin. This 20 day of August, 2020

If a Corporation, incorporated under laws of what state? WI

Linda Pawn
 (name of bidder)

[Signature]
 (signature)

<Seal>

(If Bid is by Corporation)

AFFIDAVIT**SWORN STATEMENT OF BIDDER**

I, being first duly sworn at Hartland WI on oath, state:
 (city/state)

1. That I have examined and carefully prepared this Bid Form from the Drawings, Project Manual and other Contract Documents and have checked the same in detail before submitting this Bid Form.
2. That I am financially able and have under my jurisdiction the organization and personnel to complete the Work as shown and specified in strict accord with the terms of the Contract Documents.
3. This sworn statement is hereby made a part of the foregoing Bid Form.

Signed [Signature] Title President

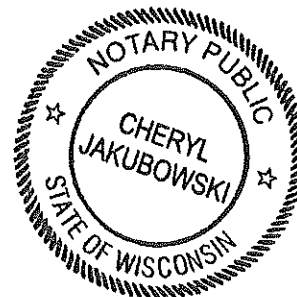
Subscribed and sworn to before me this 20 day of August, 2020

[Signature]
 (Signature Notary Public)

County of Waukesha

State of WI

My Commission expires 9/20/21



BID FORM (continued)**NON-COLLUSION AFFIDAVIT**

City of Hartland
 County of Waukesha
 State of WISCONSIN

Being first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) of

Pawn Construction (company name)

The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.

[Signature]
 (Affiant)

Subscribed and sworn to before me this 20 day of August, 2020

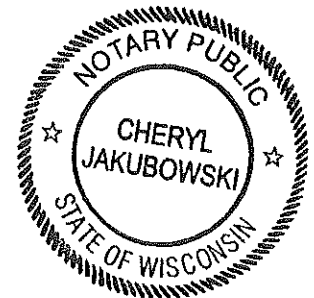
(County) Waukesha (Notary Public in and for)

(State) WI

Cheryl Jakubowski

My Commission expires 9/20/21

(To be executed by Bidder and Surety before depositing Bid)



BID FORM (continued)**LIST OF SUBCONTRACTORS**

Bidder will use Subcontractors for the Work:

Yes ☐ No ☒

If "yes", provide in the spaces below (a) the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the state of Wisconsin who, under subcontract to the prime contractor, specifically fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of 1/2 of 1 percent of the prime contractor's total bid, (b) the portion of the work which will be done by each subcontractor. The prime contractor shall list only one subcontractor for each such portion as is defined by the prime contractor in its bid.

Subcontractor		
Portion of the Work Activity (e.g. electrical, concrete)	Name	Location (City)

END OF "BID FORM"

BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: 3 Masonry

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

Twenty one thousand four hundred and forty-one Dollars (\$ 21,441.00)
 (amount in words) (amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

 Dollars (\$ _____)
 (amount in words) (amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

 Dollars (\$ _____)
 (amount in words) (amount in figures)

D. Total Bid (A+B+C) for the sum of:

 Dollars (\$ _____)
 (amount in words) (amount in figures)

6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):

A. Cost of Performance Bond and Labor and Materials Payment Bond

Four hundred and one Dollars (\$ 401.00)
 (amount in words) (amount in figures)

7. ADDENDUM RECEIPT:A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. 1 through 2.**8. FAMILIARITY WITH PROJECT CONDITIONS**

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper piping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$) _____
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$) _____
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$) _____
(amount in words) (amount in figures)

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 2

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 3

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 4

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 5

FOR _____

Substitute the following:

12. OTHER

BID FORM (continued)

BID ACCEPTANCE

A. All Bids as stated above are effective and open for acceptance by the Owner for a period of sixty (60) days after date set for opening of bids.

BIDDER'S OFFICIAL TITLE AND SIGNATURE

This Bid Form is submitted by Edgar J. Proger & Sons Inc,
of 307 Commerce St. STE D Waukegan Waukegan WI 53184.
Street City County State Zip

a Corporation
(Sole Trader or Partnership or Corporation)

at Waukesha, Wisconsin. This 19th day of August, 2020

If a Corporation, incorporated under laws of what state? WT

Daniel Prager
(name of bidder)

(signature)

<Seal/

(If Bid is by Corporation)

AFFIDAVIT

SWORN STATEMENT OF BIDDER

I, being first duly sworn at Waukesha Wisconsin on oath, state:
(city/state)

1. That I have examined and carefully prepared this Bid Form from the Drawings, Project Manual and other Contract Documents and have checked the same in detail before submitting this Bid Form.
2. That I am financially able and have under my jurisdiction the organization and personnel to complete the Work as shown and specified in strict accord with the terms of the Contract Documents.
3. This sworn statement is hereby made a part of the foregoing Bid Form.

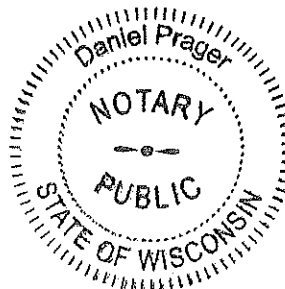
Signed Title President

Subscribed and sworn to before me this 19th day of August, 2020
Danie B.
 (Signature Notary Public)

County of Waukesha

State of Wisconsin

My Commission expires 4/22/23



BID FORM (continued)**NON-COLLUSION AFFIDAVIT**City of WaukeganCounty of WaukeganState of Wisconsin

Being first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) of

Edgar T. Prager & Sons Inc. (company name)

The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.

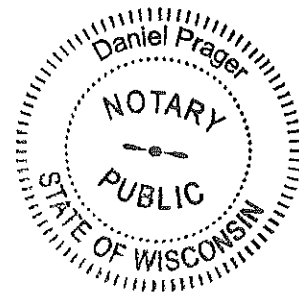
[Signature]
(Affiant)

Subscribed and sworn to before me this 19th day of August, 2020(County) Waukegan

(Notary Public in and for)

(State) WisconsinDaniel PragerMy Commission expires 4/22/23

(To be executed by Bidder and Surety before depositing Bid)



BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: 4 Carpentry

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

_____ Dollars (\$ 16,759.00)

 (amount in words) (amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

_____ Dollars (\$ 5957.00)

 (amount in words) (amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

_____ Dollars (\$ 328.00)

 (amount in words) (amount in figures)

D. Total Bid (A+B+C) for the sum of:

_____ Dollars (\$ 23,044.00)

 (amount in words) (amount in figures)

6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):

A. Cost of Performance Bond and Labor and Materials Payment Bond

_____ Dollars (\$ 580.00)

 (amount in words) (amount in figures)

7. ADDENDUM RECEIPT:A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. 1 through 2.**8. FAMILIARITY WITH PROJECT CONDITIONS**

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper pipping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$_____)
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$_____)
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$_____)
(amount in words) (amount in figures)

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1

FOR

Add Ada style Plastic Laminate front panel vanity

Substitute the following:

Add. \$621.00

SUBSTITUTE BID NO. 2

FOR

Add 6" solid surface apron to vanities

Substitute the following:

Add \$409.00

SUBSTITUTE BID NO. 3

FOR

change undermount sink bowls to integral bowls

Substitute the following:

Add \$484.00

SUBSTITUTE BID NO. 4

FOR

Substitute the following:

SUBSTITUTE BID NO. 5

FOR

Substitute the following:

12. OTHER

BID FORM (continued)

BID ACCEPTANCE

A. All Bids as stated above are effective and open for acceptance by the Owner for a period of sixty (60) days after date set for opening of bids.

BIDDER'S OFFICIAL TITLE AND SIGNATURE

This Bid Form is submitted by John Beres Builders Inc

of 17909 W. Lincoln Ave. New Berlin, Wis WI 53146
Street City County State Zip

a Corporation (Sole Trader or Partnership or Corporation)

at New Berlin, Wisconsin. This 20 day of August, 2020

If a Corporation, incorporated under laws of what state? Wisconsin

Steve Beres
(name of bidder)

(signature)

<Seal>

(If Bid is by Corporation)

AFFIDAVIT

SWORN STATEMENT OF BIDDER

I, being first duly sworn at New Berlin, WI on oath, state:
(city/state)

1. That I have examined and carefully prepared this Bid Form from the Drawings, Project Manual and other Contract Documents and have checked the same in detail before submitting this Bid Form.
2. That I am financially able and have under my jurisdiction the organization and personnel to complete the Work as shown and specified in strict accord with the terms of the Contract Documents.
3. This sworn statement is hereby made a part of the foregoing Bid Form.

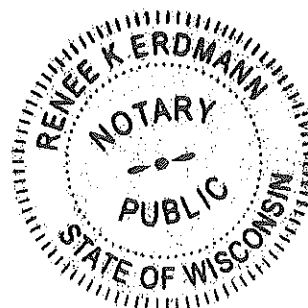
Signed [Signature] Title Vice President

Subscribed and sworn to before me this 19 day of August, 2020
Dorrie K. Erdmann
 (Signature Notary Public)

County of Waukesha

State of Wisconsin

My Commission expires 3/4/2022



BID FORM (continued)**NON-COLLUSION AFFIDAVIT**City of New BerlinCounty of WaukeshaState of Wisconsin

Being first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) of

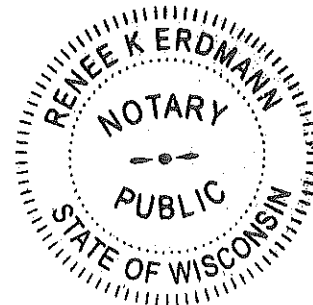
John Beres Builders (company name)

The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.

[Signature]
(Affiant)

Subscribed and sworn to before me this 19 day of August, 2020(County) Waukesha (Notary Public in and for)(State) WisconsinMy Commission expires 3/4/2022

(To be executed by Bidder and Surety before depositing Bid)



BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: 4

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

Thirty One Thousand Thirty Seven
 Dollars (\$ 31,037)
 (amount in words) (amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

 Dollars (\$ _____)
 (amount in words) (amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

Six Hundred Fifty Eight
 Dollars (\$ 658)
 (amount in words) (amount in figures)

D. Total Bid (A+B+C) for the sum of:

Thirty One Thousand Six Hundred Thirty Five
 Dollars (\$ 31,695)
 (amount in words) (amount in figures)

6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):

A. Cost of Performance Bond and Labor and Materials Payment Bond

 Dollars (\$ 330)
 (amount in words) (amount in figures)

7. ADDENDUM RECEIPT:A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. 1 through 2.**8. FAMILIARITY WITH PROJECT CONDITIONS**

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract

Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**NON-COLLUSION AFFIDAVIT**

City of Fond du Lac
County of Fond du Lac
State of Wisconsin

Being first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) of

Partner (company name)

The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.



(Affiant)

Subscribed and sworn to before me this 20th day of August, 2020

(County) Fond du Lac
(Notary Public in and for)

(State) WI

Amanda L. Abitz
Notary Public, State of Wisconsin

My Commission expires 11-5-2021

(To be executed by Bidder and Surety before depositing Bid)



BID FORM (continued)

BID ACCEPTANCE

A. All Bids as stated above are effective and open for acceptance by the Owner for a period of sixty (60) days after date set for opening of bids.

BIDDER'S OFFICIAL TITLE AND SIGNATURE

This Bid Form is submitted by Commonwealth Construction Corp
of 24 South Brooks St Fond du Lac Fond du Lac WI 54935
Street City County State Zip

a. Corporation
(Sole Trader or Partnership or Corporation)

at Fond du Lac, Wisconsin. This 20th day of August, 2020.

If a Corporation, incorporated under laws of what state? Wisconsin

Bret Schumacher
(name of bidder)

(signature)

<Sea/>

(If Bid Is by Corporation)

AFFIDAVIT

SWORN STATEMENT OF BIDDER

I, being first duly sworn at Andover, Wisconsin on oath, state:
(city/state)

1. That I have examined and carefully prepared this Bid Form from the Drawings, Project Manual and other Contract Documents and have checked the same in detail before submitting this Bid Form.
2. That I am financially able and have under my jurisdiction the organization and personnel to complete the Work as shown and specified in strict accord with the terms of the Contract Documents.
3. This sworn statement is hereby made a part of the foregoing Bid Form.

Signed  Title Executive Vice President

Subscribed and sworn to before me this 20th day of August, 2020

(Signature Notary Public)

County of Fond du Lac

State of WI

My Commission expires 11-05-2021

Amanda L. Abitz
Notary Public, State of Wisconsin

Exp 11-05-2021



Scott A. Davis

Enterprises, Inc.

W324 S10791 Beulah Road • Mukwonago, Wisconsin 53149

Roofing Estimate

Five Year Labor Warranty

Office: 262-363-5361

Fax: 262-363-1552

Mobile: 414-659-5259

Residential Roofing • Gutters • Fascia-Soffit

Siding • Windows • Attic Insulation

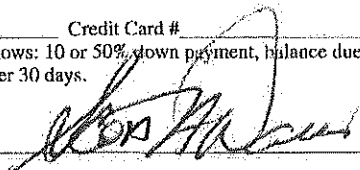
E-mail: scottadavisent@wmconnect.com

Proposal Submitted To VILLAGE OF MUKWONAGO	Phone 550-7507	Cell 550-7507	Date 9-9-2020
Street	Job Name INDIAN HEAD PARK BEACH HOUSE		
City, State, Zip Code	Job Location		
Directions	Special Note EXISTING + New Additions on BOTH ends		

WORK DESCRIPTION / ROOFING MATERIAL & LABOR		PRICE	AMOUNT
Tear Off Old Shingles / New Construction / Roof Over Existing Shingles			750 ⁰⁰
Dump charge & Clean-up			320 ⁰⁰
Felt Paper: Synthetic Fiber Underlayment (Best)			300 ⁰⁰
Rotted Wood Replacement - Plywood: \$45.00 per sheet / Boards: \$10.00 per linear foot		SOLID NO ROT	-
Ice & Water Shield 125' Under Valleys 10' Complete / Around Chimney / Around Skylites			300 ⁰⁰
Metal Work: Gable Edge 60' / Gutter Apron 130' / Valleys 1' / Roof to Wall Flashing 1' / Chimney Flashing 1'			200 ⁰⁰
Ventilation: Ridge Vent 125' Turtle Type 125' Power Fan 125' Plumbing Collars 125' Bath Fan Vent 125'			Reuse existing Vents
Rubber Roofing: .060 mil thickness 125' Roof Size:			
Seamless Aluminum Gutters & 4" Downspouts 125' Color: OPTION ADD \$1000⁰⁰ Yes No ?			
Aluminum Fascia, Soffit & Vents 125' Color:			
Windows:			
Siding:			
Attic Insulation - R60:			
1789.1 sq ft Oct 19 START = 19 square		Sub-Total	1870⁰⁰
Shingle Choices: 30 yr Dimensional Lignited, Lifetime GAF Timberline, Owens Corning, Atlas		PRICE	GRAND TOTALS
1. GOOD: GAF Natural Shadow, O/C Oakridge, Atlas Prolam		Price Plus Sub-Total =	1. 5670⁰⁰
2. BETTER: GAF High Definition, O/C Duration, Atlas Pinnacle		Price Plus Sub-Total =	2. 5670⁰⁰
3. BEST: GAF Ultra, O/C Designer, Atlas Stormmaster		Price Plus Sub-Total =	3. 5670⁰⁰
4. Metal Color: WITH GUTTER 15' 5670⁰⁰		Price Plus Sub-Total =	4. 5670⁰⁰

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of **TOTAL**

Cash or Check # _____ Credit Card # _____ Exp. Date _____ Dollars (\$ _____).
Payment to be made as follows: 10 or 50% down payment, balance due upon completion or within 30 days unless other arrangements have been made. 1 1/2% interest charged on all accounts after 30 days.

Authorized Signature:  Note: this proposal may be withdrawn by us if not accepted within **30** days.

As required by the Wisconsin Construction Lien Law, contractor hereby notifies owner that persons or companies furnishing labor or material for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned contractor, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to his mortgage lender, if any. Contractor agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

Signature: _____

Date of Acceptance: _____

Signature: _____

How did you hear about us?

BID FORM (continued)

5. ITEMIZED BID

FOR CONTRACT PACKAGE #:

05 Roofing

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

Nine Thousand Nine Hundred Eighty Two and 00/100
(amount in words) Dollars (\$ 9,982.00) (amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

N/A

Dollars (\$ 0.00) (amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

N/A

Dollars (\$ 0.00) (amount in figures)

D. Total Bid (A+B+C) for the sum of:

Nine Thousand Nine Hundred Eighty two and 00/100
(amount in words) Dollars (\$ 9,982.00) (amount in figures)

6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):

A. Cost of Performance Bond and Labor and Materials Payment Bond

Two Hundred Forty Nine Dollars and 55/100
(amount in words) Dollars (\$ 249.55) (amount in figures)

7. ADDENDUM RECEIPT:

A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. _____ through _____. N/A

8. FAMILIARITY WITH PROJECT CONDITIONS

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors, if any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper pipping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$) _____
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$) _____
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$) _____
(amount in words) (amount in figures)

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1
FOR

None

Substitute the following:

SUBSTITUTE BID NO. 2
FOR

Substitute the following:

SUBSTITUTE BID NO. 3
FOR

Substitute the following:

SUBSTITUTE BID NO. 4
FOR

Substitute the following:

SUBSTITUTE BID NO. 5
FOR

Substitute the following:

12. OTHER

BID FORM (continued)**NON-COLLUSION AFFIDAVIT**

City of New Berlin
County of Waukesha
State of WISCONSIN

Being first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) of

Vidmar Roofing - Shawn Vidmar (company name)

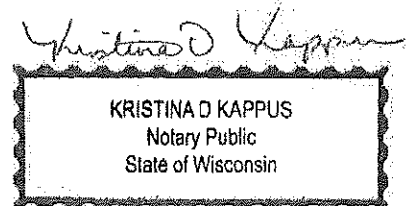
The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.

Shawn Vidmar
(Affiant)

Subscribed and sworn to before me this 9 day of September, 2020

(County) Waukesha (Notary Public in and for)

(State) Wisconsin



My Commission expires 12/07/2021

(To be executed by Bidder and Surety before depositing Bid)

BID FORM (continued)**5. ITEMIZED BID**FOR CONTRACT PACKAGE #: HOLLOW METAL DOOR REPLACEMENT

This Bid includes all work required for the Contract Package stated above to complete the Project, including but not limited to Bidding Requirements, as follows:

A. Labor, Equipment and Incidental Materials only for the sum of:

FOUR-THOUSAND NINE-HUNDREDTWENTY-FIVE DOLLARS AND ZERO CENTS. Dollars (\$ 4,925.00)
(amount in words) (amount in figures)

B. Materials (of value greater than \$5,000.00 per individual vendor) excluding tax for the sum of:

TEN-THOUSAND SIX-HUNDRED EIGHTY DOLLARS ANDNINETY-FIVE CENTS. Dollars (\$ 10,680.95)
(amount in words) (amount in figures)

C. Taxes on Materials per Item 'B' above ONLY (of value greater than \$5,000.00 per individual vendor) for the sum of:

FIVE-HUNDRED THIRTY-FOUR DOLLARS ANDFIVE CENTS. Dollars (\$ 534.05)
(amount in words) (amount in figures)

D. Total Bid (A+B+C) for the sum of:

SIXTEEN-THOUSAND ONE-HUNDRED FORTYDOLLARS AND ZERO CENTS. Dollars (\$ 16,140.00)
(amount in words) (amount in figures)**6. BOND PREMIUM INFORMATION (Bond Cost is to be EXCLUDED from the Items Above):**

A. Cost of Performance Bond and Labor and Materials Payment Bond

FOUR-HUNDRED SIXTY DOLLARSAND ZERO CENTS. Dollars (\$ 460.00)
(amount in words) (amount in figures)**7. ADDENDUM RECEIPT:**

A. The undersigned hereby acknowledges receipt and inclusion into this Bid Form of Addendum No. _____ through _____.

8. FAMILIARITY WITH PROJECT CONDITIONS

A. The undersigned acknowledges having visited the project site, become familiar with existing conditions.

9. COMMENCEMENT, PROGRESS AND COMPLETION OF WORK

A. The undersigned agrees, if awarded the contract, to commence the contract work within five (5) calendar days upon receipt of Owner's written "Notice to Proceed" or award of Contract.

B. The undersigned further agrees to complete the work in compliance with the requirements of the Contract Documents per Project Construction Schedule in full cooperation and coordination with other Prime Contractors. If any.

C. The undersigned understands that time is of the essence and agrees that the specified time period for completion stated above is a reasonable time for the completion of the work.

BID FORM (continued)**10. ALTERNATE BIDS**

The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

ALTERNATE NO. 1: In lieu of above grade copper piping, use PEX – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

ALTERNATE NO. 2: In lieu of waterless urinals, standard urinals – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

ALTERNATE NO. 3: Solid plastic toilet partitions in lieu of metal – ADD/DEDUCT to Base Bid the Sum of:

_____ Dollars (\$ _____)
(amount in words) (amount in figures)

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1**FOR** _____**Substitute the following:**_____
_____**SUBSTITUTE BID NO. 2****FOR** _____**Substitute the following:**_____
_____**SUBSTITUTE BID NO. 3****FOR** _____**Substitute the following:**_____
_____**SUBSTITUTE BID NO. 4****FOR** _____**Substitute the following:**_____
_____**SUBSTITUTE BID NO. 5****FOR** _____**Substitute the following:**_____
_____**12. OTHER**

BID FORM (continued)**BID ACCEPTANCE**

A. All Bids as stated above are effective and open for acceptance by the Owner for a period of sixty (60) days after date set for opening of bids.

BIDDER'S OFFICIAL TITLE AND SIGNATURE

This Bid Form is submitted by LEVEL UP CONSTRUCTION, INC.
 on W60W/4361 KAULAVE MENOMONEE FALLS WAUKESHA WI 53051,
 Street City County State Zip

a CORPORATION
 (Sole Trader or Partnership or Corporation)

at MENOMONEE FALLS, Wisconsin. This 10th day of SEPTEMBER, 2020

If a Corporation, incorporated under laws of what state? WI

TIM SCHECKEL
 (name of bidder)

[Signature]
 (signature)

<Seal>

(If Bid is by Corporation)

AFFIDAVIT**SWORN STATEMENT OF BIDDER**

I, being first duly sworn at MENOMONEE FALLS, WI on oath, state:
 (city/state)

1. That I have examined and carefully prepared this Bid Form from the Drawings, Project Manual and other Contract Documents and have checked the same in detail before submitting this Bid Form.
2. That I am financially able and have under my jurisdiction the organization and personnel to complete the Work as shown and specified in strict accord with the terms of the Contract Documents.
3. This sworn statement is hereby made a part of the foregoing Bid Form.

Signed

[Signature]

Title

PRESIDENT

TIM SCHECKEL

Subscribed and sworn to before me this

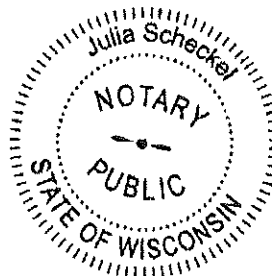
10th day of SEPTEMBER, 2020

(Signature Notary Public)

County of Waukesha

State of Wisconsin

My Commission expires 7-30-24



BID FORM (continued)**NON-COLLUSION AFFIDAVIT**

City of MEMMONEE FALLS
 County of WAUKESHA
 State of WISCONSIN

Being first sworn, deposes and says that he is (Sole Owner, Partner, President, etc.) of

LEVEL UP CONSTRUCTION, INC. (company name)

The party making the foregoing proposal or bid affirms that such is genuine and not collusive or sham; that said bidder has not colluded, conspired or connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against The Village of Mukwonago or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged any information or data relative thereto to any association or to any agent or member thereof.

Tim Scheckel TIM SCHECKEL
 (Affiant)

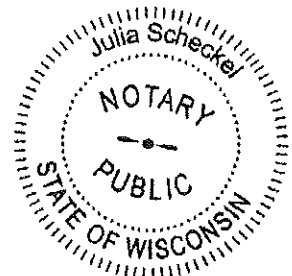
Subscribed and sworn to before me this 10th day of September, 2020

(County) Waukesha (Notary Public in and for)

(State) Wisconsin

My Commission expires 7-30-2024

(To be executed by Bidder and Surety before depositing Bid)



Julia Scheckel
 (Julia Scheckel)

PROPOSAL / CONTRACT

MP 245187

Joe DeBelak® Plumbing & Heating Co. Inc.

PLUMBING – HEATING – AIR CONDITIONING – SEWER CONSTRUCTION

W143 N9358 Henry Stark Road

Menomonee Falls, WI 53051

Phone 262-251-2630 -- Fax 262-251-0801

Proposal Submitted To ANDERSON-ASHTON, INC.	Phone (262)786-4640 F:786-4675	Date AUGUST 20, 2020
Street 2746 S. 166TH STREET	Job Name INDIANHEAD PARK BEACH HOUSE REMODEL	
City, State, Zip NEW BERLIN, WI 53151	Job Location 850 MAIN STREET, MUKWONAGO	

We hereby submit specifications and estimates for:

PLUMBING PER PLAN AND ADDENDA #1 THROUGH #2

6 – HWATER CLOSETS AND SEATS (FLOOR MOUNT – SENSOR FLUSH VALVE)
3 – WATER CLOSETS AND SEATS (FLOOR MOUNT – SENSOR FLUSH VALVE)
3 – HURINALS (WALL HUNG – WATERLESS)
3 – URINALS (WALL HUNG – WATERLESS)
4 – HLAVS AND FAUCETS (WALL HUNG – SENSOR OPERATED)
4 – HLAVS AND FAUCETS (SELF-RIMMING – SENSOR OPERATED)
1 – ELECTRIC WATER HEATER
1 – HOT WATER RETURN PUMP AND PIPING
NECESSARY WINTERIZATION FITTINGS
1 – METER SETUP AND BYPASS
200' – 2" WATER SERVICE
49' – INSIDE SANITARY
2 – SANITARY TIE-IN CONNECTIONS
216' – HUNG WATER
38' – HUNG VENT
2 – VENTS THROUGH ROOF
4 – DOWNSPOUT SPLASH BLOCKS
NECESSARY DEMO EXISTING FIXTURES AND UNUSED PIPING
6 – FLOOR DRAINS
NECESSARY INSULATION
NECESSARY PVC PIPE AND FITTINGS
NECESSARY PEX AND COPPER PIPE AND FITTINGS
NECESSARY AS-BUILTS AND O & M MANUALS
NECESSARY STATE APPROVED PLAN AND FEES
NECESSARY PERMITS, MATERIAL AND LABOR

PRICE: \$50,722.00

NOTE

FOR P & P BONDS, ADD \$690.00

ALTERNATE #1: NO BID

ALTERNATE #2

IN LIEU OF WATERLESS URINALS, STANDARD URINALS, ADD \$2,040.00

ALTERNATE #3: NO BID

ALTERNATE BID SCOPE PER ADDENDUM #2

REUSE EXISTING 1" WATER SERVICE WHILE WC-1 AND WC-2 ARE TO BE TANK STYLE TOILETS WITH VANDAL PROOF COVERS, DEDUCT \$14,281.00

If contract is accepted, please sign and return to our office.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE HOLDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Payment to be made as follows: (1 ½ % Interest per month after 30 days)
DRAWS AS WORK PROGRESSES WITH INVOICES DUE IN 10 DAYS.

Owner to carry fire, theft, and other necessary insurance.
Stenographical and clerical errors subject to correction.
Not responsible for damage to material by others after it is delivered to job.
Frost breaking & pumping or changes altering the work will be treated as extras.
Unusual underground conditions will alter price.
Owner to notify Joe DeBelak Plbg & Htg Co., Inc. of any private utilities.
Not responsible for any damage to private utilities.

Authorized

Signature BILL NEWBURY bill@joedebelak.com

Note: This proposal may be withdrawn
by us if not accepted within 10 days.

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.
Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

PROPOSAL / CONTRACT

MP 246187

Joe DeBelak® Plumbing & Heating Co. Inc.

PLUMBING – HEATING – AIR CONDITIONING – SEWER CONSTRUCTION

W143 N9358 Henry Stark Road

Menomonee Falls, WI 53051

Phone 262-251-2630 – Fax 262-251-0801

Proposal Submitted To ANDERSON-ASHTON, INC.	Phone (262)786-4640 F:786-4675	Date AUGUST 20, 2020
Street 2746 S. 166TH STREET	Job Name INDIANHEAD PARK BEACH HOUSE REMODEL	
City, State, Zip NEW BERLIN, WI 53151	Job Location 850 MAIN STREET, MUKWONAGO	

We hereby submit specifications and estimates for:

HVAC

FAMILY TOILET ROOMS

- 2 – BROAN QTXE110 CEILING EXHAUST FANS FOR SINGLE STALL ROOMS
- 2 – BROAN QTXE150 CEILING EXHAUST FANS FOR DOUBLE STALL ROOMS
- 2 – ROOF CAPS

LARGE MEN'S – LARGE WOMEN'S TOILET ROOMS

- 2 – GREENHECK CSP-710 CEILING EXHAUST FANS FOR EACH ROOM
- 2 – ROOF CAPS

NECESSARY SHEET METAL, PIPE AND INSULATION

NECESSARY FLEXIBLE PIPE

NECESSARY PLAN AND PLAN APPROVAL

NECESSARY LOCAL PERMIT

NECESSARY LABOR

PRICE: \$5,429.00

NOTES

ALL REQUIRED DISCONNECT SWITCHES TO BE BY ELECTRICAL CONTRACTOR

ALL TOILET ROOM DOORS TO INCORPORATE DOOR GRILLES BY DOOR MANUFACTURE BY BUILDER

NOTE

FOR P & P BONDS, ADD \$85.00 YES NO

If contract is accepted, please sign and return to our office.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE HOLDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Payment to be made as follows: (1 ½ % interest per month after 30 days)
DRAWS AS WORK PROGRESSES WITH INVOICES DUE IN 10 DAYS.

Owner to carry fire, theft, and other necessary insurance.

Stenographical and clerical errors subject to correction.

Not responsible for damage to material by others after it is delivered to job.

Frost breaking & pumping or changes altering the work will be treated as extras.

Unusual underground conditions will alter price.

Owner to notify Joe DeBelak Plbg & Htg Co., Inc. of any private utilities.

Not responsible for any damage to private utilities.

Authorized

Signature

MATT DEGODT matt@joedebelak.com

Note: This proposal may be withdrawn

by us if not accepted within 10 days.

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are

hereby accepted. You are authorized to do the work as specified.

Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____



4085 North 128th Street, Brookfield, WI 53005
phone 262.781.1500 • fax 262.781.1640
www.LembergElectric.com



SERVICE



SIGNS



DATA COMM



ENERGY TECH



CONSTRUCTION

August 19, 2020

The Mukwonago Village Hall
Attention: Sir or Madam
440 River Crest Court
Mukwonago, WI

Re: Indianhead Park Beach House Remodeling

Dear Sir or Madam,

We are pleased to submit the following scope of work included in our proposal for the above project; dated June 17, 2020 by Anderson Ashton, Inc. as follows:

Service; remain as is per walk thru

4 – New 120V, 20A and (1) 30A, 240V, 1PH circuits from above

Lighting

6 – Remove 4' surface fixtures and replace with 4' LED fixtures (\$90.00 allowance each)

3 – Remove 4' strips and install new 4' LED strips (\$50.00 allowance each)

2 – Remove and replace wall packs with LED (\$80.00 allowance each)

6 – New 4' surface mount LED fixtures (\$90.00 allowance each)

3 – New 4' LED strip (\$50.00 allowance each)

Wiring Devices

3 – Change existing switch to wall sensors

3 – Ceiling sensors (\$150.00 allowance each)

6 – GFI, duplex

1 – Replace existing exterior outlet with GFI, duplex and metal in-use cover

4 – Replace existing hand dryers with new ones (\$325.00 allowance each)

2 – New hand dryers (\$325.00 allowance each)



4085 North 128th Street, Brookfield, WI 53005
phone 262.781.1500 • fax 262.781.1540
www.LembergElectric.com

Page # 2

HVAC / Plumbing

- 6 – Exhaust fan connections tied into sensor
- 1 – 30A, 240V, 1PH water heater connection

Misc.

- 1 – Plan
- 1 – Permit
- 1 – Lot of demo of (2) wall packs and safe off

Pricing

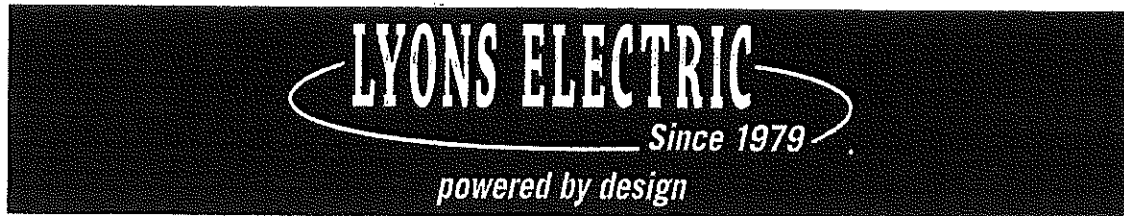
- Electrical Proposal	\$16,018.00.
-----------------------	---------------------

We would like to thank you for the opportunity of quoting on this project and we look forward to working with you. If you have any questions or require any further information please do not hesitate to contact me.

Very Truly Yours,
Lemberg Electric Co. Inc.

A handwritten signature in black ink, appearing to read "Gerry Maier", is written over a large, loopy circular flourish.

Gerry Maier
Project Manager



August 20, 2020

Anderson Ashton
2746 South 166th St
New Berlin, WI 53151

Attn: Wade Williams
Re: Mukwonago Indianhead Beach House Restrooms

Dear Wade,

Lyons Electric is pleased to offer the following proposal for this project based on the scope of work, drawings dated 08/19/2020 & clarifications listed below.

Electrical Demolition

- Disconnect power to electrical as needed

Lighting

Provide the following LED lighting:

- (6) Exterior wall packs
- (16) Vandal resistant 2x2 lay in fixtures
- (7) Occupancy Sensors to control 2x2 fixtures
- Wall packs to be controlled by timeclock/photo-eye

Receptacles

Provide the following 120V receptacles:

- (2) Exterior weather-proof building receptacles
- (6) GFCI general purpose receptacles for Restrooms
- GFCI protection per code

Equipment Wiring

Provide power to the following items:

- (1) Water heater- includes a maximum 30A circuit
- (1) Water pump
- (6) Hand dryers – includes an allowance of \$325 (without tax or markup) per dryer
- (6) Exhaust fans

All equipment to be furnished by others, unless noted otherwise

75 Enterprise Rd.
262-646-6828

Delafield, WI 53018
262-646-6829

www.lyons-electric.com

General Items

- Shortened construction schedule times that directly impact anticipated crew size may result in additional costs

Exclusions

- Providing power or rough-ins for faucets (assumed to be battery operated)
- Providing power to overhead door
- New, relocated, or reworked service/distribution equipment
- Rework of unseen feeder wiring due to demolition
- Lighting control panel
- Fire alarm system or sprinkler monitoring
- Dedicated phone lines for sprinkler monitoring
- Access control, camera, security, audio/visual, or telecommunications systems
- Wall or ceiling repair/painting
- Floor patching, saw cutting, or scanning/X-raying
- Sealing roof penetrations
- Providing dumpster
- Site restoration, surveying fees, or extra cost associated with frost conditions
- Protective bollards for equipment
- Rentals for off-loading equipment
- Arc flash study, coordination study, or short circuit testing
- Utility connection or usage fees for electric services (permanent or temporary)
- Premium wage rates (overtime, holidays, 2nd/3rd shift, etc.)

Total Base Bid **\$17,254.00**

Alternate #01: 2x2 Flat Panels vs. Vandal Resistant **DEDUCT \$2,050.00**

- Alternate cost deduction to utilize (16) 2x2 flat panel lay in fixtures rather than (16) 2x2 vandal resistant lay in fixtures called for from specifications

We appreciate the opportunity to submit our proposal & hope to work with you on this project.

Sincerely,

Andy Gross
Project Manager

75 Enterprise Rd.
262-646-6828

Delafield, WI 53018
262-646-6829

BID FORM (continued)**11. PROPOSED SUBSTITUTE BIDS**

For use by all bidders at their option. These Substitute Bids may be used by the Owner for consideration in determining "or equal" items for materials or equipment specified, subject to the requirements set forth in the Contract Documents. The listed prices include all work complete, in place, including overhead, profit, insurance, bonds, taxes and all other expenses.

SUBSTITUTE BID NO. 1

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 2

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 3

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 4

FOR _____

Substitute the following:

SUBSTITUTE BID NO. 5

FOR _____

Substitute the following:

_____**12. OTHER**

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 09/08/2020

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/26/2020 and ending 09/26/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Rotary Club of Mukwonago

(b) Address P.O. Box 114

(Street)

☐ Town

☒ Village

☐ City

(c) Date organized 05/09/1990

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President James Cotturone

Vice President N/A

Secretary Greg Garasimowicz

Treasurer Jerry Peiffer

(g) Name and address of manager or person in charge of affair: James Cotturone, W328S8570 Grand Vista Ct, Mukwonago, WI 53149

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 500 Main St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Concession stand will be set up in business parking lot of Americana Flowers Station as charitable fundraising effort

3. Name of Event

(a) List name of the event Mukwonago Fall Fest

(b) Dates of event 09/26/2020 10:00 AM - 4:00 PM

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Jan A. C... 9/8/2020
(Signature / Date)

Rotary Club of Mukwonago

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Discussion and possible action on Updated Suburban Critical Incident Team (SCIT) Mutual Aid Agreement and By - Laws
From:	Kevin Schmidt
Department:	Police
Presenter:	Police Chief Kevin Schmidt
Date of Committee Action (if required)	
Date of Village Board Action (if required)	September 16, 2020

Information

Subject:

Discussion and possible action on Updated Suburban Critical Incident Team (SCIT) Mutual Aid Agreement and By - Laws

Background Information/Rationale:

In 2013, the Village of Mukwonago Police Department became a member of SCIT. Periodically, the SCIT Board, which is made up of Chiefs from every member agency, review by-laws and the mutual aid agreement for any updates. The board is recommending the attached updates.

Key Issues for Consideration:

Village Attorney Mark Blum has reviewed the attached changes and does not have an issue with any of them. Attorney Blum is also the city/village attorney for two other members, New Berlin and Village of Pewaukee.

Fiscal Impact (if any):

None

Requested Action by Committee/Board:

Authorize the Village President and Police Chief to sign the updated Suburban Critical Incident Team By-laws and mutual aid agreement.

Attachments

2020 BY LAWS-SCIT with changes.doc

2020 BY LAWS-SCIT FINAL.CLEAN.doc

2020 SCIT MUTUAL AID AGREEMENT showing changes.doc

2020 SCIT MUTUAL AID AGREEMENT-9 Agencies.JMEdit.May29.july7.FINAL.CLEAN.doc

	City of Brookfield	Village of Chenequa	City of Delafield
	Village of Elm Grove	Village of Hartland	Village of Mukwonago
	City of Muskego	City of New Berlin	Village of Pewaukee

Title:	BY - LAWS				
Issued:	01-20-09	Updated:	04-08-20	Pages:	6

The purpose of these By-Laws is to establish the parameters of the Governing Board, the rules under which the Governing Board shall operate, and the operational plan as required by Section 3G of the Suburban Critical Incident Team Mutual Aid Agreement (hereinafter “Agreement”). The definitions set forth in Section 2 of the Agreement are hereby incorporated by reference.

ARTICLE I AUTHORITY

The Suburban Critical Incident Team (“SCIT”) has been established by the Agreement. A Participating Municipality becomes a member with the passage and unanimous approval by the Governing Board and the passage of a resolution or ordinance by the Participating Municipality, in the manner provided by law, and in the signing of the Agreement by the Village President, City Mayor, or Town Chairman.

ARTICLE II PURPOSE

SCIT is organized to provide a system of Mutual Aid among Member Agencies in Tactical Incidents.

Recognizing the common interest of each Member Agency, in the event of an officer-involved deadly force incident involving one of the Member Agencies, each Member Agency will be able to appoint an independent investigatory authority pursuant to state statute to assist in the investigation.

ARTICLE III MEMBERSHIP

Section 1. Before an agency may become a member of the SCIT, its membership must be approved by the Governing Board. Membership shall be limited to Wisconsin Law Enforcement Agencies as defined by Wis. Stat. Sec. 175.46(1)(f).

- Section 2.** The Governing Board shall by vote approve or disapprove the membership of any requesting agency after the submission of a formal request. Approval of membership shall require a unanimous vote.
- Section 3.** When considering membership, the Governing Board shall consider all factors including:
- a. The requesting agency's capabilities of providing personnel and resources to the Participating Municipalities.
 - b. Geographic proximity to other Participating Municipalities.
- Section 4.** Applicants shall become Participating Municipalities upon the approval of the Governing Board, the execution of the Agreement by the governing body of the applicant agency, and the payment of dues as set forth in Article XIII.
- Section 5.** Member Agencies who fail to meet their obligations in accordance with the Agreement or with these By-Laws, are responsible for any behavior detrimental to law enforcement, or whose continued membership would prove detrimental to the SCIT, may be terminated or suspended from membership by a 2/3 majority vote of the Governing Board at any general or special meeting. The police chief of the Member Agency in question shall not participate in the vote. Before any Member Agency may be suspended or expelled, the Member Agency, by its police chief, will be notified of the meeting and of the police chief's right to appear before the Governing Board to explain why it should or should not be suspended or expelled.

ARTICLE IV GOVERNING BOARD

- Section 1.** The police chief of each Participating Municipality shall be a member of the Governing Board. Each chief shall have one equal vote.
- Section 2.** The Governing Board shall have the authority to take all appropriate actions and to perform all duties required.
- Section 3.** The Governing Board shall appoint a President, Secretary, and Treasurer who shall be the Officers of the Board. Each Officer's term shall be for two years.
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for an Officer of the Board position.

- Section 5.** Election shall be by ballot. If there is only one nominee for each office, election may be by voice vote. A majority shall elect on the first ballot. In the event no candidate receives a majority vote, additional ballots shall be taken between the two candidates receiving the highest number of votes. Elected officers shall be installed at the annual meeting held in January and shall assume their duties of office at that time.
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Section 5. The President shall request an audit of the SCIT's expenditures annually. The audit shall be conducted by at least two non-members of the Governing Board.

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Section 1. The fiscal year of SCIT shall be from January 1 to December 31.

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ARTICLE XV EFFECTIVE DATE

These By-Laws and any amendments to them shall be in full force and effect from and after their passage and approval at a general meeting of the SCIT.

Passed this _____ day of _____, 2020

Approved:

Daniel Neumer, Chief
Chenequa Police Department

Erik Kehl, Chief
Delafield Police Department

Torin Misko, Chief
Hartland Police Department

Daniel Tushaus, Chief
Brookfield Police Department

Timothy Heier, Chief
Pewaukee Police Department

Richard Rens, Chief
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	City of Brookfield	Village of Chenequa	City of Delafield
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Title:	Suburban Critical Incident Team ("SCIT") Mutual Aid Agreement ("Agreement")				
Issued:	09-12-95	Updated:	04/08/20	Pages:	5

The undersigned municipalities agree to create an intergovernmental cooperative agreement between the members pursuant to Wisconsin Statute §66.0301. The following Wisconsin Statutes shall govern all rights and responsibilities of the Participating Municipalities to this Agreement. The participants are: City of Brookfield, Village of Chenequa, City of Delafield, Village of Elm Grove, Village of Hartland, Village of Mukwonago, City of Muskego, City of New Berlin, and the Village of Pewaukee.

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- B. Wisconsin Statutes §66.0513: Police, pay when acting outside county or municipality.
- C. Wisconsin Statutes §895.35: Expenses in actions against municipal and other officers.
- D. Wisconsin Statutes §895.46: State and political subdivisions thereof to pay judgments taken against officers.

Section 1. PURPOSE OF AGREEMENT

This Agreement is made in recognition of the fact that certain situations which may occur are beyond the ability of the individual community to deal with effectively in terms of manpower and equipment on hand at a given time. The City of Brookfield, Village of Chenequa, City of Delafield, Village of Elm Grove, Village of Hartland, Village of Mukwonago, City of Muskego, City of New Berlin, and the Village of Pewaukee have and ~~does~~ **do** express ~~its~~ **their** intent to assist ~~its~~ **their** neighbor communities by assigning specially trained officers and resources to an affected community. The specific intent of this Agreement is to permit the police departments of each community to more fully safeguard the lives, persons, and property of all citizens.

Section 2. DEFINITIONS

A. "AIDING MUNICIPALITY"

A **Participating** Municipality furnishing police equipment and manpower to a Stricken Municipality.

B. "MEMBER AGENCY"

The law enforcement agency of each Participating Municipality.

C. "MUTUAL AID"

An operating procedure for the ~~team~~ **SCIT** and plan whereby regular response and assistance is provided in the event of incidents from locations in a Stricken Municipality by the Aiding Municipalities in accordance with assignments as developed by the police chiefs of the Participating Municipalities.

D. "PARTICIPATING MUNICIPALITIES"

A municipality that commits itself to this Agreement by passage of a resolution or ordinance authorizing participation in the program with other participating municipalities for rendering and receiving mutual aid and in the event of a ~~special~~ **tactical** incident in accordance with ~~team~~ **SCIT** operating procedures.

E. "STRICKEN MUNICIPALITY"

The **Participating** Municipality in which an incident occurs that is of such magnitude that it cannot be adequately handled by the ~~local~~ **Participating Municipality's** Police Department.

F. "SUBURBAN CRITICAL INCIDENT TEAM" (SCIT)

An organization of Waukesha County police departments participating in this Agreement.

G. "TACTICAL INCIDENT"

An emergency situation or potential situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a unit of local government.

Section 3. AGREEMENT TO EFFECTUATE THE MUTUAL AID PLAN

The Village President, Mayor, or Town Chairman of each Participating ~~member~~ Municipality is authorized on behalf of that municipality to enter into and from time to time alter and amend on the advice of the Police Chief and with the consent of the governing body of that municipality, an agreement with other municipalities for mutual aid according to the following:

- A. Whenever a Tactical Incident is in progress or ~~potential incident~~ may occur and is of such magnitude and consequence that ~~is deemed advisable by the senior officer~~ **in charge** of the Stricken Municipality **deems it advisable** to request assistance of the Aiding ~~member~~

Municipalities, the senior officer is hereby authorized to ~~utilize~~ **request the utilization** of the SCIT ~~team~~, under the terms of this ~~mutual aid~~ Agreement.

The ~~senior~~ officers **in charge** of **each** Aiding ~~member~~ Municipality are authorized to and forthwith take the following action:

1. As soon as possible, determine what resources are required according to the situation.
 2. As soon as possible, determine if the required equipment and personnel can be committed in response to the request from the Stricken Municipality.
 3. Dispatch as soon as possible, the personnel and equipment required to the Stricken Municipality in accordance with ~~the team~~ **SCIT** operating procedures.
- B. The rendering of assistance under the terms of this ~~mutual aid~~ Agreement is mandatory, unless local conditions exist at the time of the Tactical Incident that may prohibit a response. In that event, it is the responsibility of the Aiding Municipality to immediately notify the Stricken Municipality of same.
- C. The Chief of Police or designated command officer of the Stricken Municipality shall assume full responsibility and command for the operations at the scene in conjunction with the ~~incident tactical~~ commander of the SCIT.
- D. It is expected that requests for Mutual Aid under this Agreement will be initiated only when the needs **of the Tactical Incident** exceed **or are strongly expected to exceed** the resources of the Stricken Municipality. Officers from the Aiding Municipality(ies) will be released and returned to duty in their own community as soon as the situation is restored to the point which permits the Stricken Municipality to satisfactorily handle the incident with its own resources. The releasing of the officers involved in the Tactical Incident shall be the decision of the Chief of Police or designated command officer of the Stricken ~~community~~ **Municipality** in conjunction with incident commander of the SCIT.
- E. All service performed under this Agreement shall be rendered without reimbursement of any ~~party~~ **Participating Municipality** from the other(s). **Notwithstanding**, requests for reimbursement for unusual or burdensome costs incurred in the performance of Mutual Aid may be submitted by the Aiding Municipality to the Stricken Municipality. Reimbursement of such cost shall be at the discretion of the ~~respective elected municipal Board or Councils~~ **Stricken Municipality's governing body**.
- F. Each Participating ~~member~~ Municipality assumes the responsibility, **including legal and financial responsibility**, for members of its police force acting pursuant to this Agreement.
- G. The Governing Board shall consist of the Police Chiefs of the Participating ~~member~~ Municipalities. The Governing Board shall establish **by-laws and** an operational plan for giving and receiving aid under this Agreement. Said **by-laws and** plan shall be reviewed and updated as necessary.

Section 4. TERMINATION

Any **Participating** Municipality may withdraw from the ~~Suburban Critical Incident Team~~ **this** Agreement by notifying the Police Chiefs of the other Participating ~~member~~ Municipalities in writing. ~~whereupon the withdrawing municipality will terminate participation~~ **Such termination shall be effective** ninety (90) days from the date of written notice.

Section 5. ADOPTION

This ~~mutual aid~~ Agreement shall be in full force and in effect with the passage and approval of an ordinance or resolution by each participating Member Municipality, in the manner provided by law, and in the signing of this Agreement by the Village President, City Mayor, or Town Chairman.

IN WITNESS WHEREOF, the Agreement has been duly executed by the following parties on this _____ day of the _____ month in the year _____

Municipality	Chief of Police	Signature
City of Brookfield		
Municipality	Official	Signature
City of Brookfield		

Municipality	Chief of Police	Signature
Village of Chenequa		
Municipality	Official	Signature
Village of Chenequa		

Municipality	Chief of Police	Signature
City of Delafield		
Municipality	Official	Signature

City of Delafield		
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Municipality	Chief of Police	Signature
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- A. Whenever a Tactical Incident is in progress or may occur and is of such magnitude and consequence that the officer in charge of the Stricken Municipality deems it advisable to

request assistance of the Aiding Municipalities, the senior officer is hereby authorized to request the utilization of the SCIT, under the terms of this Agreement.

The officers in charge of each Aiding Municipality are authorized to and forthwith take the following action:

1. As soon as possible, determine what resources are required according to the situation.
 2. As soon as possible, determine if the required equipment and personnel can be committed in response to the request from the Stricken Municipality.
 3. Dispatch as soon as possible, the personnel and equipment required to the Stricken Municipality in accordance with SCIT operating procedures.
- B. The rendering of assistance under the terms of this Agreement is mandatory, unless local conditions exist at the time of the Tactical Incident that may prohibit a response. In that event, it is the responsibility of the Aiding Municipality to immediately notify the Stricken Municipality of same.
- C. The Chief of Police or designated command officer of the Stricken Municipality shall assume full responsibility and command for the operations at the scene in conjunction with the tactical commander of the SCIT.
- D. It is expected that requests for Mutual Aid under this Agreement will be initiated only when the needs of the Tactical Incident exceed or are strongly expected to exceed the resources of the Stricken Municipality. Officers from the Aiding Municipality(ies) will be released and returned to duty in their own community as soon as the situation is restored to the point which permits the Stricken Municipality to satisfactorily handle the incident with its own resources. The releasing of the officers involved in the Tactical Incident shall be the decision of the Chief of Police or designated command officer of the Stricken Municipality in conjunction with incident commander of the SCIT.
- E. All service performed under this Agreement shall be rendered without reimbursement of any Participating Municipality from the other(s). Notwithstanding, requests for reimbursement for unusual or burdensome costs incurred in the performance of Mutual Aid may be submitted by the Aiding Municipality to the Stricken Municipality. Reimbursement of such cost shall be at the discretion of the Stricken Municipality's governing body.
- F. Each Participating Municipality assumes the responsibility, including legal and financial responsibility, for members of its police force acting pursuant to this Agreement.
- G. The Governing Board shall consist of the Police Chiefs of the Participating Municipalities. The Governing Board shall establish by-laws and an operational plan for giving and receiving aid under this Agreement. Said by-laws and plan shall be reviewed and updated as necessary.

Section 4. TERMINATION

Any Participating Municipality may withdraw from this Agreement by notifying the Police Chiefs of the other Participating Municipalities in writing. Such termination shall be effective ninety (90) days from the date of written notice.

Section 5. ADOPTION

This Agreement shall be in full force and in effect with the passage and approval of an ordinance or resolution by each participating Member Municipality, in the manner provided by law, and in the signing of this Agreement by the Village President, City Mayor, or Town Chairman.

IN WITNESS WHEREOF, the Agreement has been duly executed by the following parties on this _____ day of the _____ month in the year _____

Municipality	Chief of Police	Signature
City of Brookfield		
Municipality	Official	Signature
City of Brookfield		

Municipality	Chief of Police	Signature
Village of Chenequa		
Municipality	Official	Signature
Village of Chenequa		

Municipality	Chief of Police	Signature
City of Delafield		
Municipality	Official	Signature
City of Delafield		

Municipality	Chief of Police	Signature
Village of Elm Grove		
Municipality	Official	Signature
Village of Elm Grove		

Municipality	Chief of Police	Signature
Village of Hartland		
Municipality	Official	Signature
Village of Hartland		

Municipality	Chief of Police	Signature
Village of Mukwonago		
Municipality	Official	Signature
Village of Mukwonago		

Municipality	Chief of Police	Signature
City of Muskego		
Municipality	Official	Signature
City of Muskego		

Municipality	Chief of Police	Signature
City of New Berlin		
Municipality	Official	Signature
City of New Berlin		

Municipality	Chief of Police	Signature
Village of Pewaukee		

Municipality	Official	Signature
Village of Pewaukee		







