

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, October 21, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Proclamation presented to Citizens Bank for their participation in the Small Business Grant Program in the Village of Mukwonago.

5.2 Presentation from Jay Campbell with Campbell Construction for proposed use of TIF assistance for redevelopment of 927 Main Street (Blue Bay)
[Campbell Power Point.pdf](#)

6. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

6.1 Public Hearing on Ordinance 985 An Ordinance to amend various sections in Chapter 100 of the Village of Mukwonago Municipal Code regarding Conditional Uses.

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approve a purchase requisition for the Utility Department for an enclosed cargo trailer from Bob Clapper Automotive in the amount of \$16,300.
[Purchase Requisition](#)
- 7.2 Approve **Ordinance 986** Amending Ordinance Section 54-54 regarding Bow Hunting in the Village.
[ORDINANCE 986 \(Amend 54-54 re cross bows etc\)](#)
- 7.3 Approve **Resolution 2020-52** adopting revisions to the Community Planner / Zoning Administrator Position Description
[AIRF - Planner Description.pdf](#)
[PlannerPositionDescription REVISION DRAFT FINAL 09-2020.pdf](#)
[RESOLUTION 2020-052 \(Community Planner Position Description\)FINAL REVISED.pdf](#)
- 7.4 Approve an agent change for the Pick N Save #384 to Todd Glasser.
[Schedule of Agent Change - Pick N Save_Redacted](#)
- 7.5 Approve a Letter of Credit reduction for Phantom Lakes Preserve to \$68,396.40.
[Phantom Lakes Preserve - Letter of Credit Reduction #2](#)
- 7.6 Approve a Letter of Credit Reduction for Box Self Storage Development to \$105,735
[Box Self Storage Letter of Credit Reduction #2](#)
- 7.7 Approve a Letter of Credit Reduction for Chapman Villas to \$1, 218,930.
[Chapman Villas-Letter of Credit Reduction #1](#)
- 7.8 Approve a Letter of Credit reduction for Hittman Property on Arrowhead Drive and STH83 to \$8,838.
[Hittman Property - Letter of Credit Reduction #1](#)

8. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 8.1 Discussion and possible action on establishing new Trick or Treat Hours for the Village of Mukwonago to October 31, 2020 from 4PM - 6PM, as recommended by the Health and Recreation Committee.

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and possible action to approve **RESOLUTION 2020-54** A Resolution to approve signage at Field Park; located at 933 N Rochester St; Parcel MUKV 1963-995.
[Park sign review.pdf](#)
[RESOLUTION 2020-54 Field Park Sign.pdf](#)

- 9.2 Discussion and possible action to approve **RESOLUTION 2020-55** a Resolution to approve Site Plan and Architectural Review for Malcolm Drilling, Applicant; 120 Hill Ct; Parcel #A486800002.

[Staff report for Malcolm Drilling.pdf](#)

[RESOLUTION 2020-55 SPAR Malcolm Drilling.pdf](#)

- 9.3 Discussion and possible action to approve **RESOLUTION 2020-56** a Resolution to approve site plan and Architectural Review for Grey Fox Holdings, Applicant; 704 Cardinal Ln Unit 1; Parcel MUKV 2091-989-098; 704 Cardinal Ln Unit 2; Parcel MUKV 2091-98-099; 704 Cardinal Ln Unit 3; Parcel MUKV 2091-989-100; 704 Cardinal Ln Unit 4; Parcel MUKV 2091-989-101.

[Staff report for 704 Cardinal Ln.pdf](#)

[704 Cardinal Ln - late arriving.pdf](#)

[RESOLUTION 2020-56 SPAR 704 Cardinal Ln.pdf](#)

- 9.4 Discussion and possible action to approve **RESOLUTION 2020-57** a Resolution to approve Amended Plat for Grey Fox Holdings, Applicant; 704 Cardinal Ln Unit 1; Parcel MUKV 2091-989-098; 704 Cardinal Ln Unit 2; Parcel MUKV 2091-98-099; 704 Cardinal Ln Unit 3; Parcel MUKV 2091-989-100; 704 Cardinal Ln Unit 4; Parcel MUKV 2091-989-101.

[Staff report for Condo Amendment.pdf](#)

[RESOLUTION 2020-57 Edgewood Meadows Plat Amendment.pdf](#)

- 9.5 Discussion and possible action to approve **RESOLUTION 2020-58** a Resolution to amend site plan for Kay's Studio of Dance, Kay Johnson, Applicant; 715 Main St; Parcel MUKV 1976-205.

[Staff report for 715 Main St.pdf](#)

[RESOLUTION 2020-58 715 Main Amended SPAR.pdf](#)

10. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Vouchers in the amount of \$637,782.91.

[2020-10-07 COW AP Packet.pdf](#)

- 10.2 Discussion and possible action to approve additional Vouchers in the amount of \$266,656.36.

[2020-10-21 VB AP Packet.pdf](#)

- 10.3 Review and update on the 2021 Operating and Capital proposed budget and setting the public hearing for November 18, 2020 at 6:00pm.

11. Judicial Committee, Trustee Walsh

Discussion and possible action on the following items

- 11.1 Discussion and possible action on **Ordinance 985** an Ordinance to amend various sections in Chapter 100 of the Village of Mukwonago Municipal Code regarding conditional uses

ORDINANCE 985 (Chapter 100 Amendments CUP)

12. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 12.1 Update from Attorney Blum on recommended action concerning allowing services within the 10' of a driveway requiring homeowner to sign a waiver releasing the Village from damages to driveway and being responsible for all driveway repairs and record against the property.

[Agenda Item Request Form Ordinance 74.5 \(b\)\(6\) Agreement](#)

13. Village President

- 13.1 Update from the Clerk's Office on the November 3, 2020 Elections, In-Person Voting Information, and Statistics to date.

[Election Update 11032020](#)
[Mukwonago Ward Map](#)

- 13.2 Review of the Wisconsin Open Meetings law as it relates to contacts made directly with Trustees.

[Village Board - Developer Discussions](#)

14. Closed Session

Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for discussion regarding negotiation strategy for potential sale of property on Hill Court, and to develop negotiation strategy regarding potential land transfer with Ulrich M and Karen A Jentsch Revocable Trust, and

Pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning WPPA Agreement and HRA contributions and Public Works Crew Supervisor.

15. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

16. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.