

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, January 20, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Communication to the Board

5.1 Communication from David Boebel to the Village Board.

[Attachment - Email regarding request to Amend Budget Ordinance](#)

6. Public Hearings

6.1 Public Hearing for the Special Assessment of Water, Wastewater, Storm Water, Road and Other improvements and declaring the intent to vote on a Final Assessment Resolution in accordance with Wis Stats Sect. 66.0703(10).

[Attachment - Sugden Special Assessment Report Jan 12 2021](#)

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

7.1 Motion to approve Village Board Minutes of December 16, 2020.

[Attachment - 2020-12-16 Draft VB Minutes](#)

7.2 Motion to approve Vouchers in the amount of \$414,306.63.

[Attachment - 2020-01-06 COW AP Packet](#)

- 7.3 Motion to approve **Resolution 2021-01** A Resolution to amend the 2020 Adopted Budgets for General Fund, Fire, Capital Equipment, Library, and Sewer Utility Funds.

[Attachment -RESOLUTION 2021-01 \(2020 Budget Amendments COVID Grants](#)

- 7.4 Motion to approve a Letter of Credit Reduction #2 for Chapman Villas for infrastructure to a new amount of \$535,384.00

[Attachment - Chapman Villas-Letter of Credit Reduction #2](#)

- 7.5 Motion to approve a Letter of Credit Reduction #7 for Orchards of Mukwonago - Addition #2, to a new value of \$35,474.28.

[Attachment-Orchards of Mukwonago Addn 2-Letter of Credit Reduction #7](#)

- 7.6 Motion to approve **Task Order No. 2020-14** from Ruekert Mielke, Inc. for the Design, Bidding and Construction Services of the 2021 Street Rehabilitation project in the amount of \$90,180.

[Attachment - Task Order 2020-14 2021 Street Rehabilitation](#)

- 7.7 Motion to approve an **Ordinance 987** an Ordinance to revise for Chapter 37 and Chapter 38 for the Fire Code.

[Attachment - Village Chapter 37 and 38 Revisions Final](#)

8. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 8.1 Discussion and possible action on **Resolution 2021-03** A Resolution to adopt the Village of Mukwonago Elected & Appointed Official Guidebook, and action to approve the Village Organizational Chart.

[Attachment - RESOLUTION 2021-03 \(Elected and Appt Officials Guidebook\)](#)

[Attachment - Elected Official Guidebook Draft 12102020](#)

[Attachment - Organizational Chart](#)

- 8.2 Discussion and possible action on an Original Class A Fermented Malt Beverage and Class A Intoxicating Liquor combination license application for VM Investments, LLC, d/b/a Aman's Beer + Wine, 110 Chapman Blvd, Mukwonago, Amandip Singh, Agent.

[Attachment - Aman's Beer + Wine Class A Application](#)

- 8.3 Discussion and possible action on the non-compliance of the Storm Water Management Agreement for The Box Self Storage Development.

[Attachment - Box Self Storage SWMA Docs](#)

9. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$701,215.93.

[Attachment - 2020-01-20 VB AP Packet](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve **Resolution 2021-02** a Final Resolution Authorizing the Levying of Special Assessments Against Benefited Property for Sanitary Sewer Water Main and Lateral Improvements (Sugden and Sommer Property Improvements)

[Attachment - RESOLUTION 2021-02 \(Sugden Sommer Special Assess\) 01152021](#)

11. Protective Services, Trustee Adler

Discussion and possible action on the following items

- 11.1 Monthly Police Report for December 2020

[Attachment - Police Report](#)

- 11.2 Discussion and possible action on a Policy revision #11 entitled Duty Company Operations.

[Policy #11 Revisions AIRF.docx](#)

[Policy 11 - Duty Company Operations_r12.pdf](#)

12. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for discussion regarding negotiation strategy for the St. James Property, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning evaluation of Village Administrator.

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

Diana Doherty

From: David <dboebel@gmail.com>
Sent: Monday, December 14, 2020 8:05 PM
To: Diana Doherty
Cc: John Weidl; Roger Walsh
Subject: Re: Proposed changes to the budget ordinance

Finance Director Doherty,

Thank you for your consideration.

Regards,
David Boebel

On Dec 14, 2020, at 8:43 AM, Diana Doherty <ddoherty@villageofmukwonago.com> wrote:

Good Morning (again) Mr Boebel,

Your email will be placed on the Committee of the Whole agenda in January for the board to consider your request to amend the ordinance.

Thank you,
Diana Doherty

From: Diana Doherty
Sent: Monday, December 14, 2020 6:16 AM
To: 'David' <dboebel@gmail.com>; John Weidl <jweidl@villageofmukwonago.com>
Cc: Roger Walsh <rwalsh@villageofmukwonago.com>
Subject: RE: Proposed changes to the budget ordinance

Good Morning Mr Boebel,

I'm uncertain what the protocol is to advance your proposal. I'm going to defer to the Village Administrator to advise on what the proper procedure would be.

Thank you,
Diana Doherty

From: David [<mailto:dboebel@gmail.com>]
Sent: Sunday, December 13, 2020 6:57 PM
To: Diana Doherty <ddoherty@villageofmukwonago.com>
Cc: Roger Walsh <rwalsh@villageofmukwonago.com>
Subject: Proposed changes to the budget ordinance

Finance Director Dougherty,

Originally, I sent this request to Judicial Committee Chairman Walsh, but he told me that you were actually the person to speak to.

Please help me prepare a proposal to change the budget ordinance:

Sec. 2-172. - Preparation and adoption of annual budget.

I would like to see a minimum separation between the release of the Annual Budget as it is Proposed and the Public Hearing for the Proposed Annual Village Budget. A minimum of 10 business days between the budget release and the public hearing is adequate.

And I would like to separate the Public Hearing for the Proposed Annual Village Budget from the Action to Approve the Resolution Adopting the Annual Budget. A minimum of 10 business days between the public hearing and the vote to adopt the budget is required.

Also, I would like to include the 5-Year Capital Plan in the public hearing and require a separate Resolution to Adopt the Capital Plan. I think the 5-Year Capital Plan is a critical part of the budget process which deserves more visibility and needs a separate vote.

Finally, I think there should be a 5-Year Revenue Plan to accompany the 5-Year Capital Plan which will help taxpayers understand how the future expense of the Capital Plan will be paid for.

These changes will separate the budget release from the final vote by 20 business days minimum. It will give taxpayers a chance to review the upcoming budget and prepare questions for the public hearing. It will also give the Village Board a chance to review public opinion on capital project expense and revenue before the adoption of the budget. This is a reasonable schedule if the budget is released by October 20 as the current budget ordinance requires.

Note: I chose to stipulate business days because of the conflict with the Thanksgiving holiday caused by the late release of documents this year.

Thank you,

David Boebel
815 Parkview Ln

Report of the Engineer for the Village of Mukwonago
Special Assessments for the Sugden and Sommer Properties

Ruekert & Mielke, Inc. submits the following report for sanitary sewer, water main, storm water, road, and other improvements in conjunction with the TID 5 project in the Village of Mukwonago, Waukesha and Walworth Counties, Wisconsin. This is a special assessment report under Wisconsin Statutes ss. 66.0703(4) through (6). This report also incorporates the project plans and specifications by this reference.

This report consists of the following sections.

Schedule A Project cost by item and calculations

Schedule B Assessment roll

Exhibit 1 Map of the assessed properties

These special assessments are an exercise of the Village of Mukwonago's police power under Wisconsin Statutes ss. 66.0703(1)(b) and (5)(d). The improvements provide special benefits to the limited and determinable area identified in Schedule B and Exhibit 1. The allocation of costs in this report is reasonable as determined by the Village of Mukwonago.

Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Parkway
Waukesha, Wisconsin 53188-1020

January 12, 2021

Schedule A
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

Table 1: Construction Cost by Item

Item	Item Description	Unit	Unit Cost	Quantity	Cost
1	Mobilization	Lump Sum	\$ 125,000.00	1.00	\$ 125,000.00
2	Traffic control	Lump Sum	7,800.00	1.00	7,800.00
3	Temporary construction access decel accel lane	Lump Sum	28,700.00	1.00	28,700.00
4	Temporary construction access drive	Lump Sum	19,400.00	-	-
5	Temporary construction access advance warning signage	Lump Sum	3,535.00	1.00	3,535.00
6	Tracking pad	Sqr Feet	1.66	7,500.00	12,450.00
7	Project identification signs	Lump Sum	3,000.00	1.00	3,000.00
8	Barrier fence	Feet	3.15	990.00	3,118.50
9	Silt fence	Feet	1.88	13,764.00	25,876.32
10	Manufactured ditch check	Each	375.00	71.00	26,625.00
11	Inlet sediment guards, Type C	Each	53.00	13.00	689.00
12	Inlet sediment guards, Type D	Each	120.00	2.00	240.00
13	Excavation of contaminated material	Cubic Yard	25.00	11.00	275.00
14	Clearing, grubbing and tree removal	Lump Sum	4,000.00	1.00	4,000.00
15	Demolition, Parcel # VM00008	Lump Sum	75,000.00	1.00	75,000.00
16	Underground septic tank removal	Each	3,000.00	1.00	3,000.00
17	Exploratory trench	Feet	12.42	2,892.00	35,918.64
18	Abandoning drain tiles	Each	400.00	2.00	800.00
19	Temporary seed and mulch	Sqr Yard	0.26	45,980.00	11,954.80
20	Grading	Lump Sum	485,000.00	1.00	485,000.00
21	Topsoil stripping and stockpile	Sqr Yard	0.62	184,218.00	114,215.16
22	Place and compact other excavated material	Cubic Yard	2.50	17,644.00	44,110.00
23	Ditching	Feet	3.00	567.50	1,702.50
24	Storm water detention facility 1	Lump Sum	74,625.00	1.00	74,625.00
25	Storm water facility 1 dewatering	Lump Sum	28,000.00	1.00	28,000.00
26	Storm water facility 1 chain link fence	Feet	13.70	1,670.00	22,879.00
27	Storm water detention facility 2	Lump Sum	72,636.00	1.00	72,636.00
28	Rip Rap	Tons	55.00	392.32	21,577.60
29	Temporary stone sweeper	Each	1,500.00	2.00	3,000.00
30	Dust control using calcium chloride	100 Lbs	200.00	-	-
31	Dust control using water	1,000 Gal	62.00	-	-
32	Full depth saw cutting	Feet	3.10	2,205.00	6,835.50
33	Rock removal	Cubic Yard	25.00	-	-
34	Sanitary sewer, 12-inch, granular backfill	Feet	140.00	2,023.00	283,220.00
35	Sanitary sewer, 12-inch, spoil backfill	Feet	83.00	2,664.10	221,120.30
36	Sanitary sewer, 12-inch, 24-inch steel casing pipe	Feet	575.00	120.00	69,000.00
37	Sanitary sewer manholes	Feet	428.00	280.74	120,156.72
38	Sanitary sewer lateral, 6-inch with cleanout	Feet	134.00	250.00	33,500.00
39	Internal/external sanitary manhole chimney seal	Each	446.00	17.00	7,582.00
40	Water main, 8-inch, granular backfill (water laterals)	Feet	82.00	237.00	19,434.00
41	Water main, 12-inch, granular backfill	Feet	189.00	55.00	10,395.00
42	Water main, 12-inch, spoil backfill	Feet	64.00	55.00	3,520.00
43	Water main, 16-inch, granular backfill	Feet	129.00	2,073.00	267,417.00
44	Water main, 16-inch, spoil backfill	Feet	94.00	2,719.00	255,586.00
45	Water main, 16-inch, 30-inch steel casing pipe	Feet	638.00	120.00	76,560.00
46	Hydrant lead, 6-inch	Feet	102.00	161.50	16,473.00
47	Hydrant assembly w/ 6-inch valve	Each	5,382.00	15.00	80,730.00
48	Temporary hydrant assembly	Each	6,371.00	1.00	6,371.00
49	Water main valves, 8-inch gate valve	Each	1,868.00	5.00	9,340.00
50	Water main valves, 12-inch gate valve	Each	3,038.00	4.00	12,152.00
51	Water main valves, 16-inch butterfly valve	Each	3,269.00	23.00	75,187.00
52	Furnish metal building system and equipment as specified	Lump Sum	557,000.00	1.00	557,000.00
53	Provide all other work within site limits shown	Lump Sum	124,607.00	1.00	124,607.00
54	Storm sewer main, 12-inch RCP, granular backfill	Feet	65.00	349.00	22,685.00

Schedule A
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

Table 1: Construction Cost by Item

Item	Item Description	Unit	Unit Cost	Quantity	Cost
55	Storm sewer main, 15-inch RCP, granular backfill	Feet	124.00	36.00	4,464.00
56	Storm sewer main, 18-inch RCP, granular backfill	Feet	116.00	56.00	6,496.00
57	Storm sewer main, 24-inch RCP, granular backfill	Feet	92.00	1,462.00	134,504.00
58	Storm sewer main, 36-inch RCP, granular backfill	Feet	156.00	51.00	7,956.00
59	Storm sewer main, 36-inch RCP, spoil backfill	Feet	108.00	1,042.40	112,579.20
60	Concrete storm sewer end sections, 36-inch, w/ end grate	Each	2,053.00	1.00	2,053.00
61	Concrete storm sewer plug, 15-inch	Each	419.00	1.00	419.00
62	Concrete storm sewer plug, 24-inch	Each	459.00	1.00	459.00
63	Storm sewer manholes, 48-inch w/ frame and cover	Each	2,203.00	6.00	13,218.00
64	Storm sewer manholes, 60-inch w/ frame and cover	Each	2,915.00	5.00	14,575.00
65	Storm sewer manholes, 72-inch w/ frame and cover	Each	4,901.00	2.00	9,802.00
66	Catch basin, w/ frame and grate	Each	3,173.00	12.00	38,076.00
67	Field inlet, w/ frame and grate	Each	2,303.00	2.00	4,606.00
68	Temporary culvert, 24-inch w/ end sections	Feet	97.00	40.00	3,880.00
69	Construct roadway to subgrade	Lump Sum	8,800.00	1.00	8,800.00
70	Excavation below subgrade	Cubic Yard	7.22	632.62	4,567.52
71	Geotextile subgrade stabilization	Sqr Yard	1.75	1,477.00	2,584.75
72	Excavation below subgrade backfill	Tons	17.00	1,505.26	25,589.42
73	Crushed aggregate for road base	Tons	15.26	6,913.00	105,492.38
74	30-inch concrete curb and gutter	Feet	11.30	2,700.00	30,510.00
75	36-inch concrete curb and gutter	Feet	18.60	90.00	1,674.00
76	Concrete flume	Each	230.00	2.00	460.00
77	Asphaltic concrete binder course	Tons	56.00	2,276.61	127,490.16
78	Asphaltic concrete surface course	Tons	61.00	1,198.62	73,115.82
79	Crushed aggregate shoulder	Feet	4.00	540.00	2,160.00
80	Concrete sidewalk and curb ramp	Sqr Feet	13.50	85.00	1,147.50
81	Detectable warning field	Sqr Feet	30.00	16.00	480.00
82	3-inch asphaltic concrete multi-use path	Sqr Feet	1.90	11,533.00	21,912.70
83	Pavement marking, epoxy, 18-inch, stop bar	Feet	11.00	41.00	451.00
84	Pavement marking, epoxy, 4-inch yellow	Feet	3.65	1,014.00	3,701.10
85	Pavement marking, epoxy, 4-inch white	Feet	3.65	210.00	766.50
86	Pavement marking, arrows Type 2	Each	260.00	2.00	520.00
87	Pavement marking, words	Each	315.00	1.00	315.00
88	Topsoil, turf grass seed, fertilizer and hydro-mulch	Sqr Yard	1.80	5,034.00	9,061.20
89	Topsoil, no-mow seed and hydro-mulch	Sqr Yard	0.42	99,741.00	41,891.22
90	Topsoil, native seeding and erosion mat	Sqr Yard	2.00	28,900.00	57,800.00
91	Erosion mat	Sqr Yard	2.00	2,325.00	4,650.00
92	Traffic signs	Each	235.00	4.00	940.00
93	Traffic sign posts	Each	160.00	7.00	1,120.00
94	Class III barricades	Each	470.00	-	-
95	Engineer's field office	Lump Sum	10,500.00	1.00	10,500.00
96	Traffic Control	Lump Sum	9,000.00	1.00	9,000.00
97	Construct roadway to subgrade	Lump Sum	39,500.00	1.00	39,500.00
98	Excavation below subgrade	Cubic Yard	7.22	885.34	6,392.15
99	Geotextile subgrade stabilization	Sqr Yard	1.68	1,960.00	3,292.80
100	Excavation below subgrade backfill	Tons	17.00	1,770.65	30,101.05
101	Crushed aggregate for road base	Tons	17.38	2,305.66	40,072.37
102	36-inch concrete curb and gutter	Feet	18.00	130.00	2,340.00
103	Asphaltic concrete binder course	Tons	60.00	701.29	42,077.40
104	Asphaltic concrete surface course	Tons	65.00	370.92	24,109.80
105	Crushed aggregate shoulder	Feet	5.30	1,933.50	10,247.55
106	Ditching	Feet	3.10	854.00	2,647.40
107	Manufactured ditch check	Each	375.00	7.00	2,625.00
108	Storm sewer main, 18-inch RCP, w/granular backfill	Feet	55.00	220.00	12,100.00

Schedule A
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

Table 1: Construction Cost by Item

Item	Item Description	Unit	Unit Cost	Quantity	Cost
109	Concrete storm sewer end sections, 18-inch	Each	841.00	2.00	1,682.00
110	Pavement marking, epoxy, 8-inch, white	Feet	1.75	734.00	1,284.50
111	Pavement marking, epoxy, 4-inch white	Feet	1.00	1,944.00	1,944.00
112	Pavement marking, epoxy, 4-inch white	Feet	1.00	192.00	192.00
113	Pavement marking, epoxy, 8-inch white	Feet	1.75	132.00	231.00
114	Topsoil, turf grass seed, fertilizer and hydro-mulch	Sqr Yard	1.80	-	-
115	Erosion mat	Sqr Yard	1.60	1,100.00	1,760.00
116	Traffic signs	Each	235.00	4.00	940.00
117	Traffic sign posts	Each	157.00	2.00	314.00
118	Change order 3: 24-inch to 30-inch	Feet	63.00	120.00	7,560.00
119	Change order 1: GPK 12-inch by 6-inch saddle	Each	1,016.00	1.00	1,016.00
120	Change order 1: steel bolts	Lump Sum	18,273.60	1.00	18,273.60
121	Change order 1: temporary gravel access drive	Lump Sum	35,142.00	1.00	35,142.00
122	Change order 2: 4-inch perforated underdrain	Lump Sum	8,000.00	1.00	8,000.00
123	Change order 5: 15-inch CMP culvert	Feet	132.20	20.00	2,644.00
124	Change order 4: concrete storm sewer end sections	Each	849.00	2.00	1,698.00
125	Change order 4: remove and replace catch basin	Each	5,865.00	5.00	29,325.00
126	Change order 4: remove and replace inlet	Each	5,287.00	2.00	10,574.00
127	Change order 4: remove existing 12-inch storm lead	Feet	83.00	40.00	3,320.00
128	Change order 4: remove existing 15-inch storm lead	Feet	69.00	38.00	2,622.00
129	Change order 4: pavement marking, curb epoxy, yellow	Feet	5.78	40.00	231.20
130	Change order 4: pavement marking, epoxy, white	Feet	8.40	264.00	2,217.60
131	Change order 4: remove and relocate hydrant	Each	2,547.00	1.00	2,547.00
132	Change order 4: added roadway to subgrade, backfill	Lump Sum	27,170.00	1.00	27,170.00
133	Change order 4: additional mobilization Zenith Tech	Each	4,725.00	1.00	4,725.00
134	Change order 4: radial warning fields	Sqr Feet	299.00	-	-
135	Change order 4: island curb with hand form	Feet	13.49	660.00	8,903.40
136	Change order 6: dog house catch basin	Each	6,880.00	1.00	6,880.00
137	Change order 6: temporary pavement marking removable	Lump Sum	35,595.00	1.00	35,595.00
138	Change order 7: booster station water main connection	Lump Sum	3,170.00	1.00	3,170.00
139	Change order 8: erosion mat pond spillways	Sqr Yard	26.20	400.00	10,480.00
140	Change order 8: prep, fertilize, erosion mat	Sqr Yard	1.56	25,180.45	39,281.50
141	50 feet of 4-inch perforated drain tile	Lump Sum	1,209.00	1.00	1,209.00
142	Storm manhole number 1 cut down	Lump Sum	2,029.00	1.00	2,029.00
143	Storm manhole number 10 cut down	Lump Sum	2,029.00	1.00	2,029.00
144	Change order 9: asphaltic concrete surface price increase	Ton	13.92	992.77	13,819.36
145	Change order 9: paving mobilization	Lump Sum	5,076.75	1.00	5,076.75
146	Change order 9: traffic control	Lump Sum	1,350.00	2.00	2,700.00
147	Change order 10: liquidated damages	Lump Sum	(35,000.00)	1.00	(35,000.00)

Total Construction Cost	\$ 4,891,477.94
Professional Services	686,267.00
Subtotal	\$ 5,577,744.94
Financing Cost Factor *	12.59%
Financing	702,232.74
Total Project Cost	\$ 6,279,977.69

* Financing Cost Factor is displayed only to hundredths place but uses full value shown in computation on Table 8 to determine financing cost

Schedule A Cost of Improvements and Special Assessment Calculations Sugden and Sommer Properties Improvements Village of Mukwonago, Wisconsin						
TABLE 2: Parcel Details						
Property Identifier	Tax Key	Zoning	Frontage (Feet)	Sides Abutting Mains	Assessable Frontage (Feet)	Comments
1	MUKV2016997005	Commercial Business District	1,450.80	1	1,450.80	Length on Highway 83
1	MUKV2016997005	Commercial Business District	953.59	2	1,907.18	Length through parcel from Maple Ave to Highway 83
2	#A477300004	Medium / Heavy Industrial	340.76	1	340.76	-
3	#A477300003	Medium / Heavy Industrial	881.68	1	881.68	-
4	#A477300001	Medium / Heavy Industrial	1,002.95	1	1,002.95	Length on Highway 83 & Boxhorn Dr
5	#A477300002	Medium / Heavy Industrial	420.72	1	420.72	-
6	#A480500001	Medium / Heavy Industrial	593.84	1	593.84	-
Total			5,644.34	not applicable	6,597.93	

Schedule A
Cost of Improvements and Special Assessment Calculations
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

TABLE 3: Water Main Assessment

Cost for water main assessments were determined from the actual costs (see Table 1). The total cost is divided by the assessable frontage to arrive at a charge per foot, which is then applied to each property. Property owner is assessed for this item only where a new water main was constructed for an undeveloped or dividable parcel.

Item	Item Description	Unit	Unit Cost	Quantity	Cost
41	Water main, 12-inch, granular backfill	Feet	189.00	55.00	10,395.00
42	Water main, 12-inch, spoil backfill	Feet	64.00	55.00	3,520.00
43	Water main, 16-inch, granular backfill	Feet	129.00	2,073.00	267,417.00
44	Water main, 16-inch, spoil backfill	Feet	94.00	2,719.00	255,586.00
45	Water main, 16-inch, 30-inch steel casing pipe	Feet	638.00	120.00	76,560.00
46	Hydrant lead, 6-inch	Feet	102.00	161.50	16,473.00
47	Hydrant assembly w/ 6-inch valve	Each	5,382.00	15.00	80,730.00
48	Temporary hydrant assembly	Each	6,371.00	1.00	6,371.00
49	Water main valves, 8-inch gate valve	Each	1,868.00	5.00	9,340.00
50	Water main valves, 12-inch gate valve	Each	3,038.00	4.00	12,152.00
51	Water main valves, 16-inch butterfly valve	Each	3,269.00	23.00	75,187.00
118	Change order 3: 24-inch to 30-inch	Feet	63.00	120.00	7,560.00
119	Change order 1: GPK 12-inch by 6-inch saddle	Each	1,016.00	1.00	1,016.00
120	Change order 1: steel bolts	Lump Sum	18,273.60	1.00	18,273.60
131	Change order 4: remove and relocate hydrant	Each	2,547.00	1.00	2,547.00

Total Water Main Construction Cost	\$843,127.60
Remove Oversizing 16-inch Main to 12-Inch	(14,637.00)
<u>Engineering, Legal and Administrative Costs</u>	<u>118,289.53</u>
Subtotal	\$946,780.13
Financing Cost Factor *	12.59%
<u>Financing</u>	<u>119,198.71</u>
Total Water Main Assessable Cost	\$ 1,065,978.85
Assessable Length (Feet)	6,597.930
Assessable Cost per Foot	\$ 161.56

* Financing Cost Factor is displayed only to hundredths place but uses full value shown in computation on Table 8 to determine financing cost

Per Village of Mukwonago Municipal Code, Sec. 70-7(a)(1) and 70-8(a)(1), assessments for all water main and sanitary sewer main extensions are levied on benefitted properties. Special Assessments for new water main and sanitary sewer main are deferred until a property uses the installed water main or sanitary sewer main, or divides, sells, or transfers the property, whichever comes first. Upon connection, division, sale, or transfer, the assessment will become due as described in Sec. 70-12(g) of the Village of Mukwonago Municipal Code.

Schedule A
Cost of Improvements and Special Assessment Calculations
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

TABLE 4: Sanitary Sewer Main Assessment

Cost for sanitary sewer assessments were determined from the actual costs (see Table 1). The total cost is divided by the assessable frontage to arrive at a charge per foot, which is then applied to each property. Property owner is assessed for this item only where a new sanitary sewer was constructed for an undeveloped or dividable parcel.

Item	Item Description		Unit Cost	Quantity	Cost
34	Sanitary sewer, 12-inch, granular backfill	Feet	\$ 140.00	2,023.00	\$ 283,220.00
35	Sanitary sewer, 12-inch, spoil backfill	Feet	83.00	2,664.10	221,120.30
36	Sanitary sewer, 12-inch, 24-inch steel casing pipe	Feet	575.00	120.00	69,000.00
37	Sanitary sewer manholes	Feet	428.00	280.74	120,156.72
39	Internal/external sanitary manhole chimney seal	Each	446.00	17.00	7,582.00

Total Sanitary Sewer Construction Cost	\$ 701,079.02
<u>Engineering, Legal and Administrative Costs</u>	<u>98,360.33</u>
Subtotal	799,439.35
Financing Cost Factor *	12.59%
<u>Financing</u>	<u>100,648.65</u>
Total Sanitary Sewer Assessable Cost	\$ 900,088.00
Assessable Length (Feet)	6,597.93
Assessable Cost per Foot	\$ 136.42

* Financing Cost Factor is displayed only to hundredths place but uses full value shown in computation on Table 8 to determine financing cost

Per Village of Mukwonago Municipal Code, Sec. 70-7(a)(1) and 70-8(a)(1), assessments for all water main and sanitary sewer main extensions are levied on benefitted properties. Special Assessments for new water main and sanitary sewer main are deferred until a property uses the installed water main or sanitary sewer main, or divides, sells, or transfers the property, whichever comes first. Upon connection, division, sale, or transfer, the assessment will become due as described in Sec. 70-12(g) of the Village of Mukwonago Municipal Code.

Schedule A
Cost of Improvements and Special Assessment Calculations
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

TABLE 5: Sanitary Sewer Lateral Assessment

Cost for sanitary sewer lateral assessments were determined from the actual costs (see Table 1). The total cost is divided by the number of assessable parcels to arrive at a charge per parcel, which is then applied to each property. Property owner is assessed for this item only where a new sanitary sewer was constructed for an undeveloped or dividable parcel.

Item	Item Description	Unit	Unit Cost	Quantity	Cost
38	Sanitary sewer lateral, 6-inch with cleanout	Feet	\$ 134.00	250.00	\$ 33,500.00

Total Sanitary Lateral Construction Cost	\$ 33,500.00
<u>Engineering, Legal and Administrative Costs</u>	<u>4,700.00</u>
Subtotal	\$ 38,200.00
Financing Cost Factor *	12.5899%
<u>Financing</u>	<u>4,809.34</u>
Total Sanitary Lateral Assessable Cost	\$ 43,009.34
Number of Assessable Laterals	4
Cost per Assessable Lateral	\$ 10,752.34

* Financing Cost Factor is displayed only to hundredths place but uses full value shown in computation on Table 8 to determine financing cost

Schedule A
Cost of Improvements and Special Assessment Calculations
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

TABLE 6: Water Lateral Assessment

Costs for water service assessments were determined from the actual costs (see Table I). The total cost for 8-inch water service is divided by the number of 8-inch water services installed. Existing water services replaced or extended are not assessed.

Item	Item Description	Unit	Unit Cost	Quantity	Cost
40	Water main, 8-inch, granular backfill (water laterals)	Feet	82.00	237.00	\$ 19,434.00

Cost of all 8 Inch Water Services Installed	\$19,434.00
Engineering, Legal and Administrative Costs	\$2,726.56
Subtotal	\$22,160.56
Financing Cost Factor *	12.5899%
Financing	\$2,789.99
Total Water Lateral Assessable Cost	\$24,950.55
Number of Services	4
Cost per Assessable Service	\$6,237.64

* Financing Cost Factor is displayed only to hundredths place but uses full value shown in computation on Table 8 to determine financing cost

Schedule A
Cost of Improvements and Special Assessment Calculations
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

TABLE 7: Costs Not Assessed

Item	Item Description	Unit	Unit Cost	Quantity	Cost
1	Mobilization	Lump Sum	\$ 125,000.00	1.00	\$ 125,000.00
2	Traffic control	Lump Sum	7,800.00	1.00	7,800.00
3	Temporary construction access decel accel lane	Lump Sum	28,700.00	1.00	28,700.00
4	Temporary construction access drive	Lump Sum	19,400.00	-	-
5	Temporary construction access advance warning signage	Lump Sum	3,535.00	1.00	3,535.00
6	Tracking pad	Sqr Feet	1.66	7,500.00	12,450.00
7	Project identification signs	Lump Sum	3,000.00	1.00	3,000.00
8	Barrier fence	Feet	3.15	990.00	3,118.50
9	Silt fence	Feet	1.88	13,764.00	25,876.32
10	Manufactured ditch check	Each	375.00	71.00	26,625.00
11	Inlet sediment guards, Type C	Each	53.00	13.00	689.00
12	Inlet sediment guards, Type D	Each	120.00	2.00	240.00
13	Excavation of contaminated material	Cubic Yard	25.00	11.00	275.00
14	Clearing, grubbing and tree removal	Lump Sum	4,000.00	1.00	4,000.00
15	Demolition, Parcel # VM00008	Lump Sum	75,000.00	1.00	75,000.00
16	Underground septic tank removal	Each	3,000.00	1.00	3,000.00
17	Exploratory trench	Feet	12.42	2,892.00	35,918.64
18	Abandoning drain tiles	Each	400.00	2.00	800.00
19	Temporary seed and mulch	Sqr Yard	0.26	45,980.00	11,954.80
20	Grading	Lump Sum	485,000.00	1.00	485,000.00
21	Topsoil stripping and stockpile	Sqr Yard	0.62	184,218.00	114,215.16
22	Place and compact other excavated material	Cubic Yard	2.50	17,644.00	44,110.00
23	Ditching	Feet	3.00	567.50	1,702.50
24	Storm water detention facility 1	Lump Sum	74,625.00	1.00	74,625.00
25	Storm water facility 1 dewatering	Lump Sum	28,000.00	1.00	28,000.00
26	Storm water facility 1 chain link fence	Feet	13.70	1,670.00	22,879.00
27	Storm water detention facility 2	Lump Sum	72,636.00	1.00	72,636.00
28	Rip Rap	Tons	55.00	392.32	21,577.60
29	Temporary stone sweeper	Each	1,500.00	2.00	3,000.00
30	Dust control using calcium chloride	100 Lbs	200.00	-	-
31	Dust control using water	1,000 Gal	62.00	-	-
32	Full depth saw cutting	Feet	3.10	2,205.00	6,835.50
33	Rock removal	Cubic Yard	25.00	-	-
52	Furnish metal building system and equipment as specified	Lump Sum	557,000.00	1.00	557,000.00
53	Provide all other work within site limits shown	Lump Sum	124,607.00	1.00	124,607.00
54	Storm sewer main, 12-inch RCP, granular backfill	Feet	65.00	349.00	22,685.00
55	Storm sewer main, 15-inch RCP, granular backfill	Feet	124.00	36.00	4,464.00
56	Storm sewer main, 18-inch RCP, granular backfill	Feet	116.00	56.00	6,496.00
57	Storm sewer main, 24-inch RCP, granular backfill	Feet	92.00	1,462.00	134,504.00
58	Storm sewer main, 36-inch RCP, granular backfill	Feet	156.00	51.00	7,956.00
59	Storm sewer main, 36-inch RCP, spoil backfill	Feet	108.00	1,042.40	112,579.20
60	Concrete storm sewer end sections, 36-inch, w/ end grate	Each	2,053.00	1.00	2,053.00
61	Concrete storm sewer plug, 15-inch	Each	419.00	1.00	419.00
62	Concrete storm sewer plug, 24-inch	Each	459.00	1.00	459.00
63	Storm sewer manholes, 48-inch w/ frame and cover	Each	2,203.00	6.00	13,218.00
64	Storm sewer manholes, 60-inch w/ frame and cover	Each	2,915.00	5.00	14,575.00
65	Storm sewer manholes, 72-inch w/ frame and cover	Each	4,901.00	2.00	9,802.00
66	Catch basin, w/ frame and grate	Each	3,173.00	12.00	38,076.00
67	Field inlet, w/ frame and grate	Each	2,303.00	2.00	4,606.00
68	Temporary culvert, 24-inch w/ end sections	Feet	97.00	40.00	3,880.00
69	Construct roadway to subgrade	Lump Sum	8,800.00	1.00	8,800.00
70	Excavation below subgrade	Cubic Yard	7.22	632.62	4,567.52
71	Geotextile subgrade stabilization	Sqr Yard	1.75	1,477.00	2,584.75
72	Excavation below subgrade backfill	Tons	17.00	1,505.26	25,589.42
73	Crushed aggregate for road base	Tons	15.26	6,913.00	105,492.38
74	30-inch concrete curb and gutter	Feet	11.30	2,700.00	30,510.00

Schedule A
Cost of Improvements and Special Assessment Calculations
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

TABLE 7: Costs Not Assessed

Item	Item Description	Unit	Unit Cost	Quantity	Cost
75	36-inch concrete curb and gutter	Feet	18.60	90.00	1,674.00
76	Concrete flume	Each	230.00	2.00	460.00
77	Asphaltic concrete binder course	Tons	56.00	2,276.61	127,490.16
78	Asphaltic concrete surface course	Tons	61.00	1,198.62	73,115.82
79	Crushed aggregate shoulder	Feet	4.00	540.00	2,160.00
80	Concrete sidewalk and curb ramp	Sqr Feet	13.50	85.00	1,147.50
81	Detectable warning field	Sqr Feet	30.00	16.00	480.00
82	3-inch asphaltic concrete multi-use path	Sqr Feet	1.90	11,533.00	21,912.70
83	Pavement marking, epoxy, 18-inch, stop bar	Feet	11.00	41.00	451.00
84	Pavement marking, epoxy, 4-inch yellow	Feet	3.65	1,014.00	3,701.10
85	Pavement marking, epoxy, 4-inch white	Feet	3.65	210.00	766.50
86	Pavement marking, arrows Type 2	Each	260.00	2.00	520.00
87	Pavement marking, words	Each	315.00	1.00	315.00
88	Topsoil, turf grass seed, fertilizer and hydro-mulch	Sqr Yard	1.80	5,034.00	9,061.20
89	Topsoil, no-mow seed and hydro-mulch	Sqr Yard	0.42	99,741.00	41,891.22
90	Topsoil, native seeding and erosion mat	Sqr Yard	2.00	28,900.00	57,800.00
91	Erosion mat	Sqr Yard	2.00	2,325.00	4,650.00
92	Traffic signs	Each	235.00	4.00	940.00
93	Traffic sign posts	Each	160.00	7.00	1,120.00
94	Class III barricades	Each	470.00	-	-
95	Engineer's field office	Lump Sum	10,500.00	1.00	10,500.00
96	Traffic Control	Lump Sum	9,000.00	1.00	9,000.00
97	Construct roadway to subgrade	Lump Sum	39,500.00	1.00	39,500.00
98	Excavation below subgrade	Cubic Yard	7.22	885.34	6,392.15
99	Geotextile subgrade stabilization	Sqr Yard	1.68	1,960.00	3,292.80
100	Excavation below subgrade backfill	Tons	17.00	1,770.65	30,101.05
101	Crushed aggregate for road base	Tons	17.38	2,305.66	40,072.37
102	36-inch concrete curb and gutter	Feet	18.00	130.00	2,340.00
103	Asphaltic concrete binder course	Tons	60.00	701.29	42,077.40
104	Asphaltic concrete surface course	Tons	65.00	370.92	24,109.80
105	Crushed aggregate shoulder	Feet	5.30	1,933.50	10,247.55
106	Ditching	Feet	3.10	854.00	2,647.40
107	Manufactured ditch check	Each	375.00	7.00	2,625.00
108	Storm sewer main, 18-inch RCP, w/granular backfill	Feet	55.00	220.00	12,100.00
109	Concrete storm sewer end sections, 18-inch	Each	841.00	2.00	1,682.00
110	Pavement marking, epoxy, 8-inch, white	Feet	1.75	734.00	1,284.50
111	Pavement marking, epoxy, 4-inch white	Feet	1.00	1,944.00	1,944.00
112	Pavement marking, epoxy, 4-inch white	Feet	1.00	192.00	192.00
113	Pavement marking, epoxy, 8-inch white	Feet	1.75	132.00	231.00
114	Topsoil, turf grass seed, fertilizer and hydro-mulch	Sqr Yard	1.80	-	-
115	Erosion mat	Sqr Yard	1.60	1,100.00	1,760.00
116	Traffic signs	Each	235.00	4.00	940.00
117	Traffic sign posts	Each	157.00	2.00	314.00
121	Change order 1: temporary gravel access drive	Lump Sum	35,142.00	1.00	35,142.00
122	Change order 2: 4-inch perforated underdrain	Lump Sum	8,000.00	1.00	8,000.00
123	Change order 5: 15-inch CMP culvert	Feet	132.20	20.00	2,644.00
124	Change order 4: concrete storm sewer end sections	Each	849.00	2.00	1,698.00
125	Change order 4: remove and replace catch basin	Each	5,865.00	5.00	29,325.00
126	Change order 4: remove and replace inlet	Each	5,287.00	2.00	10,574.00
127	Change order 4: remove existing 12-inch storm lead	Feet	83.00	40.00	3,320.00
128	Change order 4: remove existing 15-inch storm lead	Feet	69.00	38.00	2,622.00
129	Change order 4: pavement marking, curb epoxy, yellow	Feet	5.78	40.00	231.20
130	Change order 4: pavement marking, epoxy, white	Feet	8.40	264.00	2,217.60
132	Change order 4: added roadway to subgrade, backfill	Lump Sum	27,170.00	1.00	27,170.00
133	Change order 4: additional mobilization Zenith Tech	Each	4,725.00	1.00	4,725.00
134	Change order 4: radial warning fields	Sqr Feet	299.00	-	-

Schedule A
Cost of Improvements and Special Assessment Calculations
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

TABLE 7: Costs Not Assessed

Item	Item Description	Unit	Unit Cost	Quantity	Cost
135	Change order 4: island curb with hand form	Feet	13.49	660.00	8,903.40
136	Change order 6: dog house catch basin	Each	6,880.00	1.00	6,880.00
137	Change order 6: temporary pavement marking removable	Lump Sum	35,595.00	1.00	35,595.00
138	Change order 7: booster station water main connection	Lump Sum	3,170.00	1.00	3,170.00
139	Change order 8: erosion mat pond spillways	Sqr Yard	26.20	400.00	10,480.00
140	Change order 8: prep, fertilize, erosion mat	Sqr Yard	1.56	25,180.45	39,281.50
141	50 feet of 4-inch perforated drintile	Lump Sum	1,209.00	1.00	1,209.00
142	Storm manhole number 1 cut down	Lump Sum	2,029.00	1.00	2,029.00
143	Storm manhole number 10 cut down	Lump Sum	2,029.00	1.00	2,029.00
144	Change order 9: asphaltic concrete surface price increase	Ton	13.92	992.77	13,819.36
145	Change order 9: paving mobilization	Lump Sum	5,076.75	1.00	5,076.75
146	Change order 9: traffic control	Lump Sum	1,350.00	2.00	2,700.00
147	Change order 10: liquidated damages	Lump Sum	(35,000.00)	1.00	(35,000.00)

Not Assessed Construction Cost	\$ 3,294,337.32
Not Assessed Professional Services	462,190.57
Not Assessed Oversize Water Main to 16-Inch	14,637.00
Subtotal	\$ 3,771,164.90
Financing Cost Factor *	12.59%
Financing	474,786.05
Total Not Assessed Project Cost	\$ 4,245,950.94

* Financing Cost Factor is displayed only to hundredths place but uses full value shown in computation on Table 8 to determine financing cost

Schedule A
Cost of Improvements and Special Assessment Calculations
Sugden and Sommer Properties Improvements
Village of Mukwonago, Wisconsin

TABLE 8: Project Financing

Project financing costs is the Village's cost incurred to borrow money for the the improvements. The Village borrowed money over a 10-year term at various interest rates. The financing factor is the total interest divided by the total principal. Payment of the Special Assessments will be made as indicated in the Final Resolution adopted by the Village Board. All assessments would be placed on the following year's tax roll with interest accruing on a yearly basis as described in the Final Resolution.

Project Construction and Overhead Cost	\$	5,577,744.94
Interest on Project Financing	\$	702,232.74
Financing Factor Computation	$\$702,232.74 / \$5,577,744.94 =$.0125899042004422	
Financing Cost Factor *		12.59%

* Financing Cost Factor is displayed only to hundredths place but uses full value shown in computation above to determine financing cost

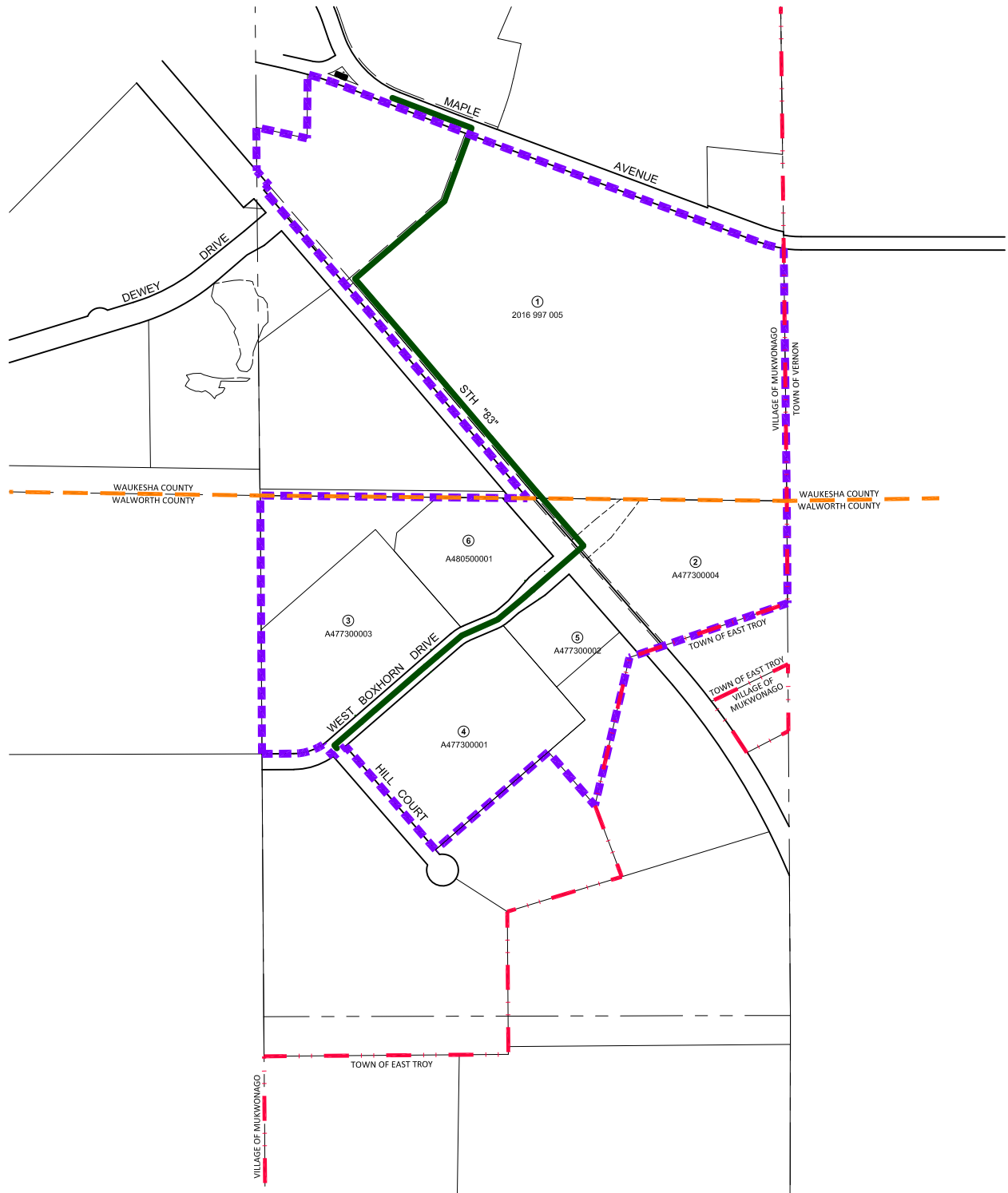
Schedule B: Assessment Roll									
Village of Mukwonago, Wisconsin Sugden and Sommer Properties Improvements									
The proposed improvements benefit the following properties.									
Parcel	Owner's Name & Address	Tax Key	Description	Unit	Unit Cost	Quantity	Total Cost	Total Assessment (1)	Deferred
1	Judith Sommer, Jacqueline Pitts PO Box 795 Kimberling City, Missouri 65686-0795	MUKV2016997005	Water Main Sanitary Sewer Main Sanitary Sewer Lateral Water Lateral	Feet Feet Each Each	\$ 161.56 \$ 136.42 \$ 10,752.34 \$ 6,237.64	3,357.98 3,357.98 - -	\$ 542,524.04 \$ 458,094.81 \$ - \$ -	\$ 1,000,618.85	-
2	Village of Mukwonago 440 River Crest Ct Mukwonago, Wisconsin 53149	#A477300004	Water Main Sanitary Sewer Main Sanitary Sewer Lateral Water Lateral	Feet Feet Each Each	\$ 161.56 \$ 136.42 \$ 10,752.34 \$ 6,237.64	340.76 340.76 - -	\$ 55,054.08 \$ 46,486.40 \$ - \$ -	\$ 101,540.47	-
3	Village of Mukwonago 440 River Crest Ct Mukwonago, Wisconsin 53149	#A477300003	Water Main Sanitary Sewer Main Sanitary Sewer Lateral Water Lateral	Feet Feet Each Each	\$ 161.56 \$ 136.42 \$ 10,752.34 \$ 6,237.64	881.68 881.68 1.00 1.00	\$ 142,446.53 \$ 120,278.57 \$ 10,752.34 \$ 6,237.64	\$ 279,715.07	-
4	Village of Mukwonago 440 River Crest Ct Mukwonago, Wisconsin 53149	#A477300001	Water Main Sanitary Sewer Main Sanitary Sewer Lateral Water Lateral	Feet Feet Each Each	\$ 161.56 \$ 136.42 \$ 10,752.34 \$ 6,237.64	1,002.95 1,002.95 1.00 1.00	\$ 162,039.23 \$ 136,822.19 \$ 10,752.34 \$ 6,237.64	\$ 315,851.40	-
5	Village of Mukwonago 440 River Crest Ct Mukwonago, Wisconsin 53149	#A477300002	Water Main Sanitary Sewer Main Sanitary Sewer Lateral Water Lateral	Feet Feet Each Each	\$ 161.56 \$ 136.42 \$ 10,752.34 \$ 6,237.64	420.72 420.72 1.00 1.00	\$ 67,972.62 \$ 57,394.52 \$ 10,752.34 \$ 6,237.64	\$ 142,357.12	-
6	Village of Mukwonago 440 River Crest Ct Mukwonago, Wisconsin 53149	#A480500001	Water Main Sanitary Sewer Main Sanitary Sewer Lateral Water Lateral	Feet Feet Each Each	\$ 161.56 \$ 136.42 \$ 10,752.34 \$ 6,237.64	593.84 593.84 1.00 1.00	\$ 95,942.35 \$ 81,011.51 \$ 10,752.34 \$ 6,237.64	\$ 193,943.83	
Total							\$ 2,034,026.74	\$ 2,034,026.74	

(1) Total assessments are rounded to the nearest penny.

EXHIBIT #1

**PROPERTY ASSESSMENT DISTRICT
 TID #5 PUBLIC IMPROVEMENTS**

**VILLAGE MUKWONAGO
 WAUKESHA COUNTY, WISCONSIN**



LEGEND

- ASSESSMENT BOUNDARY
- MUNICIPAL BOUNDARY
- COUNTY BOUNDARY
- CONSTRUCTED SEWER & WATER MAIN EXTENSION ROUTE
- ① PROPERTY IDENTIFIER
- A477300001 TAX KEY NUMBER



0 1 2 3 4 500 1000
 SCALE IN FEET

The Village of
Mukwonago
 Where life, leisure and business thrive.

R/M Project #12-10068

SOURCE:
 BASEMAP SOURCE:

MINUTES OF THE VILLAGE BOARD MEETING

Wednesday, December 16, 2020

Time: 6:30 pm

**Place: Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

The Village President Winchowky called the meeting to order at 6:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present

John Weidl, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Kevin Schmidt, Police Chief
Dave Brown, Utilities Director
Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Jerad Wegner, Village Engineer

Pledge of Allegiance

Comments from the Public

Rhon Roberts, 1616 Honeywell Rd., commented regarding the three items on the agenda concerning the distribution of alcohol. He recited passages and noted that this is clearly a serious subject since it requires special licenses. He is concerned for a new establishment to come into town, and suggests if the demand for alcohol is that high it would not be a good sign.

Philip Rains, N9466 Stone School Rd., commented he was born and raised in Mukwonago and he is concerned about what takes place. He appreciates and values the community and questions if another liquor store is necessary. He noted that he counted 21 places that sell alcohol, and feels it should be reduced. Alcohol promotes violence and abuse. He asks the Board to make the right decision and he is voicing his disapproval.

Stephen Rains, N9464 Stone School Rd., commented he grew up in this community as well. He does not approve another liquor store. Studies show alcohol hinders abilities, increases crime, drunk driving, and he hears from families that suffer from addiction and wanted to voice his concern here.

Wyatt Jeka, 1103 Western Trail, commented he was born and raised in Mukwonago and doesn't feel there needs to be another location to sell alcohol. He has memories of his parents and the struggles they had with alcoholism until Jesus saved their lives. He is against anymore alcohol coming into town.

David Boebel, 815 Parkview Lane, commented he continues to have concerns with the MOPS and doesn't believe it has public support. He noted that the Village is at 70% of allowable debt and in eight years it has not been reduced and feels the Village can't afford to continue to borrow money. He also doesn't understand why the south side plan is being presented tonight, he feels it is the wrong time. He noted the Town is about the same size and only has about 9% in debt. He would like to see a bigger commitment to change and restrain from spending.

Micah Roberts, 1616 Honeywell Rd., commented he does have concerns regarding the sewer project to the south and understands the need to grow. However, in theory it should level out taxes and unfortunately residents continue to see tax increases. He noted with apartment complexes the Village should not have to pay to help them develop. Additionally, he has concerns with the Alcohol issues on the agenda and urges the Board to vote no. Alcohol does harm to families and is very saddening and is one of the top three leading causes of death in America according to the NIAA web site. He requests it not be brought to Mukwonago.

Timothy Peplinski, 613 Franklin St., commented regarding the size of the Village in comparison to the population of the City of Waukesha and the density of the liquor stores. He noted as a nursing student he sees how alcohol affects families. He noted he lost his father seven years ago due to alcoholism.

Heather Swinson, River Park Circle, noted she was present to comment regarding the liquor license. We are so careful with Covid, we should do the same with Alcohol. Why are we not concerned with alcohol? She noted mental health crisis in this time of Covid causes people to float toward alcohol and this is a poor idea.

Presentations

Presentation and Discussion Regarding Community Concert Series for 2021.

Administrator Weidl presented a plan for the concert series, along with donations to date. The Village Board agreed they would like to see this planning continue and see an update at the next Health and Recreation Meeting.

Presentation from Ruekert & Mielke on Sewer and Water improvements needed to accommodate growth in the southern portion of the Village.

Administrator Weidl clarified for the record this is not a village funded project, he noted this is a series of improvements triggered by particular development at some point.

Wegner presented the costs of the Water and Sewer improvements, and the process used.

Trustee Decker asked if the entire project costs would be 10 Million. Administrator Weidl noted they are not asking for money from the Village, this is something a developer would have to pay.

Trustee Walsh questioned if any of this area was included in the TID District. It was clarified no property is situated in the TID district except the location where the Elevated Tank would sit on Hill Court.

No action was necessary.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 6.1 Approve Minutes of the Regular Village Board meeting of November 18, 2020, and the Special Village Board meeting of November 18, 2020.
- 6.2 Approve Vouchers in the amount of \$352,416.56.
- 6.3 Approve **Resolution 2020-70** A resolution relating to the Salary and Wage Schedules for Non-Represented Full-Time and Part-Time Employees.
- 6.4 Approve **Resolution 2020-71** A resolution relating to salary exemption schedule for Village Administrator/Economic Development Director Position.
- 6.5 Approve **Resolution 2020-72** A resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief.
- 6.6 Approve **Resolution 2020- 074** A Resolution adopting the Annual Tax Increment District Budgets for TID #3, TID #4, and TID #5.
- 6.7 Approve **Resolution 2020-73** A resolution related to the annual increase in Impact Fees and Sewer Connection Fees as allowed by Village code.
- 6.10 Approve an application for temporary Class "B" license to sell fermented malt beverages from the Mukwonago Rotary Club for a Drive Thru Beer Garden Fundraiser to be held on February 6, 2021, subject to permission from the school.
(Amended on 12/07/20 to Americana Flower Station at 500 Main Street.)
- 6.11 Approve **Resolution 2020-75** A Resolution amending the Accountant position description to remove reference to it being a part-time shared position.
- 6.12 Approve **Resolution 2020-76** A Resolution adopting the Assistant Chief position description in proper format.
- 6.13 Approve **Resolution 2020-77** A Resolution amending the Police Lieutenant position description for changes made when the department was reorganized in 2020.
- 6.16 Approve Task Order 2020-13 to implement VUEWorks Software.
- 6.17 Approve Letter of Credit Reduction #1 for Edgewood Village to \$40,841.20.
- 6.18 Approve **Resolution 2020-78** a Resolution approving the Final Plat of Chapman Farms/Bielinski Homes Subdivision to re-approve the Final Plat for Chapman Farms Villas originally approved January 19, 2019.

Johnson/Walsh motion to remove items 6.8, 6.9, 6.14 and 6.15. Unanimously carried.

Decker/Johnson motion to approve all remaining consent agenda items. Unanimously carried.

6.8 Approval of an Village of Mukwonago Elected & Appointed Official Guidebook.

Trustee Walsh noted this was subject to the addition of the Organizational Chart. Administrator Weidl noted this is being updated and Makenzie will have it prepared for January COW. No action was taken.

6.9 Approve an Original Reserve Class B Intoxicating Liquor and Fermented Malt Beverage license application from Sarab Investments, LLC d/b/a Aman's Beer + Wine to be located at 110 Chapman Farm Boulevard, Mukwonago, subject to terms and conditions set forth in Exhibit A within (6) months of the date of Village Board's approval of the license.

Decker/Brill motion to approve an Original Reserve Class B Intoxicating Liquor and Fermented Malt Beverage license application from Sarab Investments, LLC d/b/a Aman's Beer + Wine to be located at 110 Chapman Farm Boulevard, Mukwonago, subject to terms and conditions set forth in Exhibit A within (6) months of the date of Village Board's approval of the license.

Roll Call: "Yes" Trustee Adler, Brill, Meiners, Walsh, and Winchowky. "No" Trustee Decker, and Johnson. Motion carried 5-2.

6.14 Approve River Park Estates Rehabilitation Phase 2 Close-out Change Order and Final Payment request from Wolf Paving Inc in the amount of \$1,376,724.54.

This item was corrected to reflect the current payment not the entire contract cost. The payment is in the amount of \$35,205.28.

Decker/Brill motion to approve River Park Estates Rehabilitation Phase 2 Close-out Change Order and Final Payment request from Wolf Paving Inc in the amount of \$35,205.28.

Unanimously carried.

6.15 Approve CTH LO Sanitary Sewer Rehabilitation Close-out Change Order and Final Payment to Globe Contractors Inc, in the amount of \$156,878.99.

This item was corrected to reflect the current payment not the contract cost. The payment is in the amount of \$4,016.65.

Decker/Meiners motion to approve CTH LO Sanitary Sewer Rehabilitation Close-out Change Order and Final Payment to Globe Contractors Inc, in the amount of \$156,878.99. Unanimously carried.

Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

Discussion and possible action to approve and authorize the Village Attorney to create an Ordinance which authorizes the sale of intoxicating liquor to be consumed by the glass on the premises where sold, and also authorizing the sale of intoxicating liquor in the original package or container, in any quantity to be consumed off the premises where sold.

Trustee Decker questioned if Bars would then be able to sell alcohol "to go" he feels there should be a separation.

Clerk Dykstra noted the hours restriction was recommended at the last committee and will appear on the next committee agenda.

Trustee Walsh noted he understands and did bring up the changing of the hours. He feels this creates a new Class B license in effect they are able to become a liquor store and sell by a glass along with packaged goods to go by passing this ordinance.

Attorney Blum noted this isn't creating a new license, but establishing additional privileges to all Class B license holders.

Trustee Johnson confirmed if all other establishments then have this as well.

Trustee Decker felt it was not what he thought was voted on at the last meeting and does not want to allow that.

Trustee Johnson noted she has concerns for all other Class B holders to have that ability to sell.

Brill/Meiners motion to authorize the Village Attorney to create an Ordinance which authorizes the sale of intoxicating liquor to be consumed by the glass on the premises where sold, and also authorizing the sale of intoxicating liquor in the original package or container, in any quantity to be consumed off the premises where sold

Roll Call: "Yes" Trustee Brill, and Winchowky. "No" Trustee Adler, Decker, Johnson, Meiners, and Walsh. Motion fails 5-2.

Attorney Blum noted that the applicant has just been approved a Reserve Class B License and as he presented his plan he will be unable to move forward without the addition of a Class A license for the retail portion of the plan. He clarified with the Board if they would like to make a change to the current ordinance to allow packaged goods sales, as the state law permits, this ordinance is required. He noted this is a policy decision of the Board if the Board wishes to allow a change to allow packaged goods to go from a Bar subject to State Statutes. President Winchowky commented that this is not creating a new license, it is expanding. He knows that Bars are already able to sell a six pack of beer before midnight.

Trustee Walsh clarified Class A & B have different operating hours and creating this change in the ordinance will allow the sale by the glass and packaged goods in unlimited quantities.

No further motions were made, no further action was taken.

Downtown Development Committee, Trustee Walsh

DDC Informational Update on Tier1 and Tier 2 recommendations of the Downtown Strategic Plan.

Trustee Walsh provided an update on the Tier 1 and Tier 2 recommendations ranked as presented in the Downtown Strategic Plan dated June of 2018.

No action was required.

Discussion and possible action for Village Administrator to proceed drafting Request For Proposals (RFP) for next level Streetscaping and Wayfinding Implementation.

Walsh/Brill motion to approve the Village Administrator to proceed drafting Request For Proposals (RFP) for next level Streetscaping and Wayfinding Implementation.

Unanimously carried.

Finance Committee, Trustee Meiners

Discussion and possible action in a Letter of Credit Reduction #1 for Pointe Apartments Development to the new amount of \$46,763.

Meiners/Decker motion to approve a Letter of Credit Reduction #1 for Pointe Apartments Development to the new amount of \$46,763. Unanimously carried.

Discussion and possible action to approve Vouchers in the amount of \$697,999.11.

Meiners/Decker motion to approve Vouchers in the amount of \$697,999.11. Unanimously carried.

Public Works Committee, Trustee Brill

Discussion and possible action on Change Order #5, and final pay request for the WWTF Chemical Storage Building and Final Pay Request

Brill/Decker motion to approve Change Order #5, and Pay Request # 4, 5, 6, 7, 8 for the WWTF Chemical Storage Building. Unanimously carried.

Protective Services, Trustee Adler

Discussion and possible action to approve updated policies as recommended by the Protective Services Committee on December 7, 2020.

Adler/Meiners motion to approve updated policies for Organizational, Bloodborne Pathogens, Tobacco Usage, Corrective Action, Vehicle Operations, and Cellular Telephone Usage. Unanimously carried.

Discussion and possible action to approve Employee Assistance Program, as recommended by the Protective Services Committee on December 7, 2020.

Adler/Walsh motion to approve an Employee Assistance Program with Empathia, offered to employees village wide and subject to Town approval for the Fire Department. Unanimously carried.

Update on revisions for Chapter 37 and Chapter 38 for the Fire Code are being handled by the Village Attorney.

Chief Stien noted he just sent to the Village Attorney some revisions to these chapters and they are working on adjustments to be included in the Committee meeting for January.

Closed Session

Decker/Johnson motion to go into Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for discussion regarding negotiation strategy for the St. James Property, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning evaluation of Village Administrator.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried at 8:12pm.

Reconvene into Open Session

Decker/Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 9:46pm.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky.
Unanimously carried.

Adjournment

Meeting was adjourned at 9:47pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	1/7/2021	\$	179,637.65
Library Accounts Payable	12/11/2020	\$	17,379.13
Spectrum (ach withdrawal)	12/14/2020	\$	2,985.78
WE Energies (ach withdrawal)	12/22/2020	\$	44,350.20
US Bank (ach withdrawal)	12/22/2020	\$	10,076.36
Manual Checks or E-checks issued	12/1/2020	\$	373.00
Manual Checks or E-checks issued	12/4/2020	\$	5,680.98
Manual Checks or E-checks issued	12/9/2020	\$	7,612.83
Manual Checks or E-checks issued	12/15/2020	\$	154.50
Manual Checks or E-checks issued	12/22/2020	\$	4,103.65
Manual Checks or E-checks issued	12/22/2020	\$	136,627.91
Manual Checks or E-checks issued	12/22/2020	\$	2,500.00
Manual Checks or E-checks issued	12/28/2020	\$	2,824.64
Total for Approval:		\$	<u>414,306.63</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

12/29/2020 10:25 AM
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/07/2021 - 01/07/2021
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: ABT MAILCOM					
38259	WALWORTH MAILING TAX BILLS	100-5142-531500	63.10	63.10	CLERK
TOTAL VENDOR ABT MAILCOM				63.10	
VENDOR NAME: AIRGAS USA LLC					
9107839603	EMS SUPPLIES	150-5231-531100	530.71	530.71	FIRE
9975479393	EMS SUPPLIES	150-5231-531100	289.14	289.14	FIRE
TOTAL VENDOR AIRGAS USA LLC				819.85	
VENDOR NAME: ALSCO					
IMIL1638748	ALSCO DECEMBER FLOOR MATS	100-5211-539400	43.89	43.89	POLICE
IMIL1641078	VH WALKOFF MATS	100-5160-521900	40.21	40.21	DPW
TOTAL VENDOR ALSCO				84.10	
VENDOR NAME: AM TOWING					
046065	AM TOWING BILL IR20-062982	100-5212-521900	131.00	131.00	POLICE
TOTAL VENDOR AM TOWING				131.00	
VENDOR NAME: AT & T MOBILITY					
287291370101X12152	ATT DECEMBER CELL PHONE BILL	100-5211-522500	580.57	580.57	POLICE
TOTAL VENDOR AT & T MOBILITY				580.57	
VENDOR NAME: BANDT COMMUNICATIONS					
20191108531	BANDT- PAGER REPAIR	150-5222-539500	163.50	163.50	FIRE
20191108533	BANDT- PAGER REPAIR	150-5222-539500	188.15	188.15	FIRE
20191108532	BANDT- PAGER REPAIR	150-5222-539500	163.50	163.50	FIRE
TOTAL VENDOR BANDT COMMUNICATIONS				515.15	
VENDOR NAME: BK PROMOTIONS					
1237	MFD FACE MASKS	150-5231-531100	475.00	475.00	FIRE
TOTAL VENDOR BK PROMOTIONS				475.00	
VENDOR NAME: BOBS GLASS SERVICE					
1147890	WINDOW REPLACEMENT FD GARAGE DOORS	100-5220-539400	1,494.00	1,494.00	DPW
TOTAL VENDOR BOBS GLASS SERVICE				1,494.00	
VENDOR NAME: BOUND TREE MEDICAL LLC					
83891345	EMS SUPPLIES	150-5231-531100	471.51	471.51	FIRE
83891346	EMS SUPPLIES	150-5231-531100	340.86	340.86	FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				812.37	
VENDOR NAME: BROWN DAVE					
2020 BOOT ALLOWANCE	2020 BOOT ALLOWANCE - BROWN	610-6920-693000	100.00	100.00	UTILITIES
TOTAL VENDOR BROWN DAVE				100.00	
VENDOR NAME: C & M AUTO PARTS INC					
6079-329596	BATTERY, WIRE TERMINAL AND OIL FILTER FO	100-5213-539500	147.05	147.05	POLICE
6079-328935	FIRE REPAIRS	150-5222-539500	18.80	18.80	FIRE
6079-329116	JD FUEL FILTERS	100-5324-539500	12.98	12.98	DPW
6079-329241	HEAD LIGHTS PT #7	100-5324-539500	33.57	33.57	DPW
6079-329352	OIL FILTER	100-5324-539500	3.59	3.59	DPW

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: C & M AUTO PARTS INC				
6079-329246	WHEEL LOADER BATTERIES	100-5324-539500	239.98	239.98 DPW
TOTAL VENDOR C & M AUTO PARTS INC				455.97
VENDOR NAME: CENTRAL OFFICE SYSTEMS				
70667198	COPIER INVOICE	150-5221-531100	92.00	92.00 FIRE
70667395	LEASE PAYMENT 01/01/2021 - 01/31/2021	100-5142-531200	23.10	165.00 ALLOCATE
		150-5221-531100	21.45	
		220-5140-531200	1.65	
		410-5363-531200	3.30	
		440-5511-531200	8.25	
		500-5344-531200	1.65	
		610-6902-690300	54.45	
		620-8300-840000	51.15	
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00
VENDOR NAME: CENTRALOFFICE SYSTEMS				
IN233422	CENTRAL OFFICE SYSTEMS COPIER LEASE IN23	100-5211-521900	149.37	149.37 POLICE
TOTAL VENDOR CENTRALOFFICE SYSTEMS				149.37
VENDOR NAME: CENTURY FENCE				
201162501	HWY 83 ROAD STRIPING	250-5700-586500	7,005.50	7,005.50 DPW
TOTAL VENDOR CENTURY FENCE				7,005.50
VENDOR NAME: CINTAS				
4070609786	STAFF UNIFORMS	100-5323-531100	99.52	99.52 DPW
4070609854	UNIFORM SERVICE	610-6920-693000	69.75	139.75 UTILITIES
		620-8010-827000	70.00	
TOTAL VENDOR CINTAS				533.54
VENDOR NAME: CITY OF MUSKEGO				
178458	2021 MUSKEGO 911 ADMIN FEES	100-5211-521900	13,000.00	13,000.00 POLICE
TOTAL VENDOR CITY OF MUSKEGO				13,000.00
VENDOR NAME: CIVITEK CONSULTING				
61-06-05	704 CARDINAL SPAR	100-0000-211400	19.60	19.60 FINANCE
61-06-06	1654 VAN BUREN CBRF	100-0000-211400	39.20	39.20 FINANCE
61-06-07	LAKE PARK CONDO	100-0000-211400	646.80	646.80 FINANCE
61-06-01	GENERAL PLANNING SERVICES	100-5632-521900	2,214.80	2,214.80 FINANCE
61-06-02	915 MAIN	100-0000-211425	137.20	137.20 FINANCE
61-06-04	PROHEALTH	100-0000-211425	156.80	156.80 FINANCE

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: CIVITEK CONSULTING					
61-06-03	STORAGE WERKS	100-0000-211425	156.80	156.80	FINANCE
TOTAL VENDOR CIVITEK CONSULTING				3,371.20	
VENDOR NAME: COREY OIL, LTD					
193282 DPW	MOTOR FUEL AND OIL	100-5324-535100	1,598.36	1,598.36	DPW
193282 FIRE	FLUID SUPPLIES	150-5222-531100	153.33	306.65	FIRE
		150-5231-531100	153.32		
TOTAL VENDOR COREY OIL, LTD				2,808.01	
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
70445882	MONTHLY LEASE PAYMENT FOR COPY MACHINE	100-5211-521900	108.00	108.00	POLICE
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				108.00	
VENDOR NAME: DF TOMASINI, INC.					
2020 METER REFUND	WATER BULK WATER METER RETURN CREDIT	610-6453-664100	1,000.00	1,000.00	UTILITIES
TOTAL VENDOR DF TOMASINI, INC.				1,000.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2223627	EMS SUPPLIES	150-5231-531100	229.62	229.62	FIRE
2220379	EMS SUPPLIES	150-5231-531100	178.20	178.20	FIRE
2221161	EMS SUPPLIES	150-5231-531100	179.26	179.26	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				587.08	
VENDOR NAME: EMERGENCY PLANNING SOLUTIONS					
1202	EPS- NEW CANDIATE FT TESTING	150-5221-521900	5,025.00	5,025.00	FIRE
TOTAL VENDOR EMERGENCY PLANNING SOLUTIONS				5,025.00	
VENDOR NAME: ENTRANCE SYSTEMS					
40667	WWTF KNOW BOX SETUP FOR MAIN GATE	620-8010-834000	650.00	650.00	UTILITIES
TOTAL VENDOR ENTRANCE SYSTEMS				650.00	
VENDOR NAME: EXCEL BUILDING SERVICES LLC					
3604	DECEMBER CLEANING SERVICE	100-5211-539400	975.00	975.00	POLICE
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00	
VENDOR NAME: FERGUSON ENTERPRISES #1550					
5850961	WWTF NEW EFFLUENT PUMP SAMPLE TAPS	620-8010-832000	61.44	61.44	UTILITIES
TOTAL VENDOR FERGUSON ENTERPRISES #1550				61.44	
VENDOR NAME: HAHN ACE HARDWARE					
2020 NOV UTILITIES	WATER / WWTF MISC ITEMS	620-8030-831000	9.51	506.46	UTILITIES
		610-6452-665200	19.32		
		620-8010-827000	155.97		
		620-8010-833000	31.43		
		610-6453-664100	35.45		
		610-6920-693000	254.78		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: HAHN ACE HARDWARE					
2020 NOV LIBRARY	ELECTRICAL PARTS	440-5511-531100	20.69	20.69	LIBRARY
2020 NOV DPW	PARK SUPPLIES	100-5521-531100	26.59	26.59	DPW
2020 NOV FIRE	HAHN ACE HARDWARE INVOICE SUPPLIES	150-5231-531100	1.96	163.82	FIRE
		150-5700-571400	99.99		
		150-5221-531100	61.87		
2020 NOV PD	ACE HARDWARE MISC SUPPLIES	100-5212-531100	27.86	27.86	POLICE
TOTAL VENDOR HAHN ACE HARDWARE				745.42	
VENDOR NAME: HAWKINS WATER TREATMENT					
4838303	WATER CHORINATOR LINE TUBING	610-6300-663100	134.25	134.25	UTILITIES
4843852	WATER TREATMENT CHEMICAL	610-6300-663100	1,403.40	1,403.40	UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT				1,537.65	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
50403	MISC MATTERS	100-5130-521900	1,802.50	1,977.50	FINANCE
		440-5511-521900	175.00		
50404	UTILITIES	610-6920-692300	288.75	577.50	FINANCE
		620-8400-852000	288.75		
50405	DAMAGED EQUIPMENT	150-5221-521900	525.00	525.00	FINANCE
50411	PROSECUTIONS	100-5130-521900	1,318.50	1,318.50	FINANCE
50406	915 MAIN	100-0000-211425	437.50	437.50	FINANCE
50410	BOX SELF STORAGE	100-0000-211425	105.00	105.00	FINANCE
50408	BIELINSKI/CHAPMAN VILLAS	100-0000-211425	175.00	175.00	FINANCE
50409	EDGEWOOD VILLAGE APARTMENTS	100-0000-211425	35.00	35.00	FINANCE
50407	HILL COURT/BRIOHN	100-0000-211425	315.00	315.00	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				5,466.00	
VENDOR NAME: JCH WATER METER TESTING					
23013	WATER LARGE METER TESTING	610-6453-665300	5,700.00	5,700.00	UTILITIES
TOTAL VENDOR JCH WATER METER TESTING				5,700.00	
VENDOR NAME: JEFFERSON FIRE & SAFETY					
IN124464	3471 OUTRIGGER REPAIR	150-5222-539500	538.10	538.10	FIRE
PB000570	REPLACEMENT GROUND LADDERS-3471	150-5700-571300	1,669.00	1,669.00	FIRE
TOTAL VENDOR JEFFERSON FIRE & SAFETY				2,207.10	
VENDOR NAME: JENSEN EQUIPMENT					
J-675416	CONCRET3 FLOOR GRINDER FOR WELL 3	610-6210-662300	200.00	200.00	UTILITIES
TOTAL VENDOR JENSEN EQUIPMENT				200.00	
VENDOR NAME: LEAGUE OF WI MUNICIPALITIES					
2021 MEMBERSHIP	2021 LEAGUE WI MEMBERSHIP	100-5111-532400	3,250.22	3,250.22	CLERK
TOTAL VENDOR LEAGUE OF WI MUNICIPALITIES				3,250.22	
VENDOR NAME: LEGION CUB SCOUT PACK 29					
2020 RENTAL REFUND	2020 RENTAL REFUND	100-4820-485000	50.00	50.00	CLERK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: LEGION CUB SCOUT PACK 29				
	TOTAL VENDOR LEGION CUB SCOUT PACK 29		50.00	
VENDOR NAME: LYNCH CHEVROLET				
416427	3488 WINDOW REPAIR	150-5231-539500	58.63	FIRE
4072075	3488 REPAIR	150-5231-539500	322.44	FIRE
	TOTAL VENDOR LYNCH CHEVROLET		381.07	
VENDOR NAME: MCCUEN, BRENNEN				
2020 DEC 9 TRAVEL	TRAING AND TRAVEL BRENNEN MCCEUEN MILAGE	100-5323-533500	83.42	DPW
	TOTAL VENDOR MCCUEN, BRENNEN		83.42	
VENDOR NAME: MICHALSEN OFFICE FURNITURE				
4161	OFFICE FURNITURE FOR NEW LT. OFFICE AND	430-5700-571100	3,628.00	POLICE
	TOTAL VENDOR MICHALSEN OFFICE FURNITURE		3,628.00	
VENDOR NAME: MINUTEMAN PRESS OF BURLINGTON				
44348	NOTECARDS	100-5111-531100	358.26	CLERK
	TOTAL VENDOR MINUTEMAN PRESS OF BURLINGTON		358.26	
VENDOR NAME: MOELLER RYAN				
2020 CLOTHING	2020 CLOTHING REMIBURSEMENT - MOELLER	150-5222-534600	50.00	FIRE
	TOTAL VENDOR MOELLER RYAN		50.00	
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL				
120745	WWTF JETTER MAINTENACE	620-8030-831000	31.94	UTILITIES
120265	WWTF BLOWER MAINTENANCE	620-8010-833000	35.33	UTILITIES
120017	WWTF DIGESTER FAN REPAIR	620-8010-833000	8.08	UTILITIES
120077	WWTF EXHAUST FAN SPARE BELTS	620-8010-833000	51.74	UTILITIES
120120	WWTF EXHAUST BELTS	620-8010-833000	35.33	UTILITIES
	TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL		162.42	
VENDOR NAME: NOAH CURTIS				
2020 REIMBURSEMENT	2020 EDUCATION REIMBURSEMENT - CURTIS -	150-5700-580500	978.95	FIRE
	TOTAL VENDOR NOAH CURTIS		978.95	
VENDOR NAME: NORTHERN LAKE SERVICE INC				
392195	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
392213	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
392606	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
392587	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
	TOTAL VENDOR NORTHERN LAKE SERVICE INC		1,336.00	
VENDOR NAME: OFFICE PRO				
0408324-001	OFFICE SUPPLIES - POST ITS	100-5141-531100	27.05	ALLOCATE
	TOTAL VENDOR OFFICE PRO		27.05	
VENDOR NAME: PORT-A-JOHN, INC				
1322406-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	DPW
	TOTAL VENDOR PORT-A-JOHN, INC		88.00	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: PROPHOENIX CORPORATION				
2021034	PROPHOENIX 2021 ANNUAL MAINTENANCE AND S	100-5211-521900 16,909.80	16,909.80	POLICE
TOTAL VENDOR PROPHOENIX CORPORATION			16,909.80	
VENDOR NAME: PUBLIC SERVICE COMMISSION OF WI				
2011-1-03980	WATER PSC REGULATORY FEES	610-6920-692800 99.74	99.74	UTILITIES
TOTAL VENDOR PUBLIC SERVICE COMMISSION OF WI			99.74	
VENDOR NAME: QUADIENT LEASING USA INC				
40160518	BRUSH & SPONGE KIT	100-5142-531100 2.80	20.00	ALLOCATE
		150-5221-531100 2.60		
		220-5140-531100 0.20		
		410-5363-531100 0.40		
		440-5511-531100 1.00		
		500-5344-531100 0.20		
		610-6902-690300 6.60		
		620-8300-840000 6.20		
TOTAL VENDOR QUADIENT LEASING USA INC			20.00	
VENDOR NAME: QUILL LLC				
12844485	TISSUE, LYSOL AND CLOROX	100-5211-531100 64.38	64.38	POLICE
TOTAL VENDOR QUILL LLC			64.38	
VENDOR NAME: R.N.O.W., INC				
2020-59242	WWTF SEWER CLEANER PARTS	620-8030-831000 3,063.63	3,063.63	UTILITIES
TOTAL VENDOR R.N.O.W., INC			3,063.63	
VENDOR NAME: RICOH USA, INC				
5060951484	PLANNING ROOM COPIER COPIES 11/01/2020 - 100-5632-531200	12.14	12.14	ALLOCATE
34407745	COPIER LEASE PAYMENT 1/1/2021 - 1/31/2021 100-5142-531200	23.88	170.61	ALLOCATE
		150-5221-531100 22.18		
		220-5140-531200 1.71		
		410-5363-531200 3.41		
		440-5511-531200 8.53		
		500-5344-531200 1.71		
		610-6902-690300 56.30		
		620-8300-840000 52.89		
TOTAL VENDOR RICOH USA, INC			182.75	
VENDOR NAME: RUEKERT & MIELKE, INC.				
134756	12-00000.100 General Services	100-5521-531100 3,437.55	9,529.96	FINANCE
		100-5341-539500 765.50		
		100-5335-521900 5,326.91		
134757	12-00000.400 Sewer Utility Services	620-8400-852000 508.75	508.75	FINANCE
134760	12-10063.210 2020 GIS Services - GIS Dat	610-6920-692300 587.50	587.50	FINANCE
134762	12-10069.100 Chapman Farms Portion of Vi	200-5335-521900 141.77	141.77	FINANCE
134763	12-10086.210 Pick 'n Save Pond Improveme	480-5700-584800 520.00	520.00	FINANCE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: RUEKERT & MIELKE, INC.				
134764	12-10086.300 Pick 'n Save Pond Improveme	480-5700-584800	691.50	FINANCE
134766	12-10096.300 Deback Drive Infrastructure	200-5335-521900	260.75	FINANCE
134767	12-10098.120 Mukwonago WWTF Phosphorus A	620-8400-852000	2,302.75	FINANCE
134768	12-10105.300 WWTF Clarifier Dome, Ferric	620-0000-000105	1,944.66	FINANCE
134769	12-10015.300 2019 Well & Well Pump Impro	610-6920-692300	377.50	FINANCE
134774	12-10126.100 Fox River Estates Smoke Tes	620-8400-852000	540.50	FINANCE
134776	12-10128.300 River Park Estates Rehabili	480-5700-586100	477.25	FINANCE
134777	12-10131.200 Atkinson Pump Station Capac	620-0000-000104	16,259.00	FINANCE
134778	12-10131.210 Atkinson Pump Station Capac	620-0000-000104	126.00	FINANCE
134779	12-10132.100 Standard Specification Upda	100-5341-539500	411.60	FINANCE
134782	12-10132.101 Standard Specification Upda	100-5344-539500	411.60	FINANCE
134781	12-10132.102 Standard Specification Upda	620-8400-852000	411.60	FINANCE
134780	12-10132.103 Standard Specification Upda	610-6920-692300	411.60	FINANCE
134783	12-10133.300 CTH LO Sanitary Sewer Rehab	620-0000-000111	508.00	FINANCE
134787	12-92041.486 2020 SCADA Service Work	610-6920-692300	4,584.62	FINANCE
		620-8400-852000	7,143.25	
134789	12-92116.306 Edgewood Meadows / Edgewood	100-0000-211400	345.75	FINANCE
134791	12-92190.210 Dam Failure Analysis / Mukw	480-5700-585200	42.00	FINANCE
134758	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425	1,453.77	FINANCE
134759	12-10057.100 EDGEWOOD APARTMENTS DEVELOP	100-0000-211425	1,473.88	FINANCE
134765	12-10094.300 STORAGE WERKS MINI STORAGE	100-0000-211425	350.45	FINANCE
134770	12-10116.300 THE POINTE APARTMENTS / ERO	100-0000-211425	765.66	FINANCE
134771	12-10119.300 MALCOLM DRILLING / EROSION	100-0000-211425	225.02	FINANCE
134772	12-10120.300 PHANTOM LAKES PRESERVE / CO	100-0000-211425	170.00	FINANCE
134773	12-10125.300 FOX STREET TOWNHOMES / EROS	100-0000-211425	97.20	FINANCE
134785	12-10137.300 HILL COURT MULTI-TENANT DEV	100-0000-211425	979.73	FINANCE
134786	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425	1,957.48	FINANCE
134788	12-92097.306 FAIRWINDS PHASE 5 CONSTRUCT	100-0000-211425	265.13	FINANCE
134790	12-92136.302 CHAPMAN FARM / CHAPMAN VILL	100-0000-211425	3,968.69	FINANCE
134792	12-92191.103 PRO HEALTH EXPANSION / 2018	100-0000-211425	221.95	FINANCE
134588	2021 ANNUAL GIS SERVICES	100-5241-521900	4,000.00	BUILDING
TOTAL VENDOR RUEKERT & MIELKE, INC.			64,466.87	
VENDOR NAME: SCHAEFER GRADING & EXCAVATING				
794603	WATER CURB BOX REPAIR	610-6452-665200	100.00	UTILITIES
TOTAL VENDOR SCHAEFER GRADING & EXCAVATING			100.00	
VENDOR NAME: SHRED-IT USA				
8180872535	2020 OCT VH SHREDDING SERVICES	100-5141-531100	32.61	ALLOCATE
		100-5142-531100	16.31	
		100-5632-531100	16.31	
TOTAL VENDOR SHRED-IT USA			65.23	
VENDOR NAME: SOMAR ENTERPRISES				
102131	SOMAR TEK REPLACE OFFICER KUBIAK'S BROKE	100-5212-539500	104.99	POLICE
TOTAL VENDOR SOMAR ENTERPRISES			104.99	
VENDOR NAME: TERMINAL ANDRAE INC.				
51095	WWTF SCADA CHEMICAL BUILDING	620-0000-139710	10,765.00	UTILITIES

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: TERMINAL ANDRAE INC.				
	TOTAL VENDOR TERMINAL ANDRAE INC.			10,765.00
VENDOR NAME: TITAN PUBLIC SAFETY SOLUTIONS				
5109	2021 TIPSS PARKING ANNUAL SUPPORT	100-5211-521900	1,680.00	1,680.00 POLICE
	TOTAL VENDOR TITAN PUBLIC SAFETY SOLUTIONS			1,680.00
VENDOR NAME: TRANSCENDENT TECHNOLOGIES				
M4175	TAX SOFTWARE MODIFICATION	100-5141-521900	245.00	490.00 CLERK
		100-5142-521900	245.00	
	TOTAL VENDOR TRANSCENDENT TECHNOLOGIES			490.00
VENDOR NAME: ULINE				
127772397	SHELVING	100-5241-531100	917.54	917.54 BUILDING
	TOTAL VENDOR ULINE			917.54
VENDOR NAME: USA BLUEBOOK				
445212	WWTF FURNACE AIR EXCHANGE FILTERS	620-8010-833000	309.15	309.15 UTILITIES
439412	WWTF LAB SUPPLIES	620-8010-826000	20.80	20.80 UTILITIES
442593	WWTF LAB SUPPLIES	620-8010-826000	938.03	938.03 UTILITIES
	TOTAL VENDOR USA BLUEBOOK			1,267.98
VENDOR NAME: VERIZON WIRELESS				
9869065257	2020 DEC CELL BILL ACCT#885503900-00001	100-5141-522500	678.87	1,207.99 MULTIPLE
		100-5241-522500	137.18	
		150-5221-522500	42.58	
		100-5211-522500	2.95	
		100-5323-522500	56.52	
		610-6920-692100	144.95	
		620-8400-851000	144.94	
9869065258	2020 DECE CELL BILL ACCT#885503900-00002	150-5221-522500	20.76	275.93 MULTIPLE
		100-5323-522500	20.76	
		610-6920-692100	117.21	
		620-8400-851000	117.20	
9869065259	2020 DEC CELL BILL ACCT# 885503900-00003	150-5221-522500	359.48	359.48 FIRE
	TOTAL VENDOR VERIZON WIRELESS			1,843.40
VENDOR NAME: WAUKESHA CITY OF				
2221007	2021 CITY OF WAUKESHA FIRE TECH RESCUE C	150-5221-521900	3,038.00	3,038.00 FIRE
	TOTAL VENDOR WAUKESHA CITY OF			3,038.00
VENDOR NAME: WAUKESHA COUNTY CENTER FOR				
1069	2021 MEMBERSHIP DUES	100-5670-521900	6,108.56	6,108.56 ADMIN
	TOTAL VENDOR WAUKESHA COUNTY CENTER FOR			6,108.56
VENDOR NAME: WAUKESHA COUNTY POLICE CHIEFS				
2021 MEMEBERSHIP	2021 WAUKESHA COUNTY POLICE CHIEF ASSOCI	100-5211-532400	75.00	75.00 POLICE

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
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VENDOR NAME: WAUKESHA COUNTY POLICE CHIEFS			
TOTAL VENDOR WAUKESHA COUNTY POLICE CHIEFS			75.00
VENDOR NAME: WAUKESHA CTY TREASURER			
2020-00000148	WAUKESHA COUNTY INMATE BILLING INVOICE 2100-5212-521900	104.70	104.70 POLICE
TOTAL VENDOR WAUKESHA CTY TREASURER			104.70
VENDOR NAME: WI CHIEFS OF POLICE ASSOC			
4802	2021 WISCONSIN CHIEFS OF POLICE ASSOCIAT100-5211-532400	130.00	130.00 POLICE
TOTAL VENDOR WI CHIEFS OF POLICE ASSOC			130.00
VENDOR NAME: WI DEPT OF TRANSPORTATION			
395-0000197070	PERMIT FOR HWY 83 STRIPING 250-5700-586500	487.62	487.62 POLICE
395-0000196995	CLOSEOUT INVOICE FOR EMERGENCY VEHICLE P100-5212-521900	1.59	1.59 POLICE
395-0000197067 PD	WI DOT LABOR-DELIVERY-OTHER FOR EMERGENC100-5212-521900	114.28	114.28 POLICE
395-0000196685	CREDIT FROM DOT FOR EVP SYSTEM AT 83 & N100-5212-521900	(0.01)	(0.01) POLICE
395-0000197067 FD	EVP HWY83 AND HWY NN 150-5700-580600	114.28	114.28 FIRE
TOTAL VENDOR WI DEPT OF TRANSPORTATION			717.76
VENDOR NAME: WI LAW ENFORCEMENT			
2021 MEMBERSHIP	2021 WILEAG ANNUAL PROGRAM FEES AND MEMB100-5211-532400	350.00	350.00 POLICE
TOTAL VENDOR WI LAW ENFORCEMENT			350.00
VENDOR NAME: WI RURAL WATER ASSOCIATION			
4051	WWTF SAFETY TRAINING 620-8400-854100	316.77	316.77 UTILITIES
TOTAL VENDOR WI RURAL WATER ASSOCIATION			316.77
VENDOR NAME: WISCONSIN IMAGING SOLUTIONS LLC			
AR48944	WWTF COPIER FEES 620-8400-851000	66.06	66.06 UTILITIES
TOTAL VENDOR WISCONSIN IMAGING SOLUTIONS LLC			66.06
GRAND TOTAL:			179,637.65

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2035622059 44658	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	8.95 8.95	0.00	Paid	Y 12/02/2020
2035622060 44659	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	10.07 10.07	0.00	Paid	Y 12/02/2020
2035622061 44660	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	16.41 16.41	0.00	Paid	Y 12/02/2020
2035622062 44661	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	48.16 48.16	0.00	Paid	Y 12/02/2020
2035622063 44662	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	10.70 10.70	0.00	Paid	Y 12/02/2020
2035622064 44663	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/16/2020 CKIM	12/11/2020	25.74 25.74	0.00	Paid	Y 12/02/2020
2035632691 44664	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	3.77 3.77	0.00	Paid	Y 12/02/2020
2035632692 44665	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	15.88 15.88	0.00	Paid	Y 12/02/2020
2035632693 44666	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	7.55 7.55	0.00	Paid	Y 12/02/2020
2035632694 44667	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	5.01 5.01	0.00	Paid	Y 12/02/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2035632695 44668	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	420.11 420.11	0.00	Paid	Y 12/02/2020
2035632696 44669	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/19/2020 CKIM	12/11/2020	237.63 237.63	0.00	Paid	Y 12/02/2020
2035634906 44670	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/20/2020 CKIM	12/11/2020	10.07 10.07	0.00	Paid	Y 12/02/2020
2035634907 44671	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/20/2020 CKIM	12/11/2020	15.11 15.11	0.00	Paid	Y 12/02/2020
2035634908 44672	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/20/2020 CKIM	12/11/2020	233.44 233.44	0.00	Paid	Y 12/02/2020
2035634909 44673	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/20/2020 CKIM	12/11/2020	247.25 247.25	0.00	Paid	Y 12/02/2020
2035640375 44680	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	17.05 17.05	0.00	Paid	Y 12/02/2020
2035640376 44681	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	24.62 24.62	0.00	Paid	Y 12/02/2020
2035640377 44682	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	11.33 11.33	0.00	Paid	Y 12/02/2020
2035640378 44683	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	18.27 18.27	0.00	Paid	Y 12/02/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
2035640379 44684	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/24/2020 CKIM	12/11/2020	908.78 908.78	0.00	Paid	Y 12/02/2020
2035645221 44686	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/30/2020 CKIM	12/11/2020	15.11 15.11	0.00	Paid	Y 12/02/2020
2035645222 44687	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/30/2020 CKIM	12/11/2020	850.86 850.86	0.00	Paid	Y 12/02/2020
2035645223 44688	BAKER & TAYLOR INC. BOOKS 440-5700-532800	11/30/2020 CKIM	12/11/2020	15.12 15.12	0.00	Paid	Y 12/02/2020
6871038 44653	DEMCO BOOK JACKET 440-5511-531100	11/10/2020 CKIM	12/11/2020	36.79 36.79	0.00	Paid	Y 12/02/2020
6870433 44676	DEMCO BOOK CARTS 440-5890-580600	11/10/2020 CKIM	12/11/2020	1,102.04 1,102.04	0.00	Paid	Y 12/02/2020
12258447 44645	QUILL LLC WIPES 440-5511-531100	11/16/2020 CKIM	12/11/2020	4.99 4.99	0.00	Paid	Y 12/02/2020
12052449 44647	QUILL LLC TAPE 440-5511-531100	11/09/2020 CKIM	12/11/2020	81.17 81.17	0.00	Paid	Y 12/02/2020
12217835 44654	QUILL LLC TRASH LINER 440-5511-531100	11/13/2020 CKIM	12/11/2020	22.04 22.04	0.00	Paid	Y 12/02/2020
11975540 44655	QUILL LLC CLEANING SUPPLIES 440-5511-531100	11/05/2020 CKIM	12/11/2020	63.97 63.97	0.00	Paid	Y 12/02/2020

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11970702 44656	QUILL LLC CLEANING SUPPLIES 440-5511-531100	11/05/2020 CKIM	12/11/2020	52.19 52.19	0.00	Paid	Y 12/02/2020
12454898 44678	QUILL LLC PAPER PRODUCTS 440-5511-531100	11/23/2020 CKIM	12/11/2020	69.79 69.79	0.00	Paid	Y 12/02/2020
12436655 44679	QUILL LLC CLEANING PRODUCTS 440-5511-531100	11/20/2020 CKIM	12/11/2020	138.57 138.57	0.00	Paid	Y 12/02/2020
597564 44652	UNIQUE MANAGEMENT PLACEMENTS 440-5511-531000	11/01/2020 CKIM	12/11/2020	80.55 80.55	0.00	Paid	Y 12/02/2020
OCTOBER 44644	LAURA FRISCH MISC 440-5511-533200	10/31/2020 CKIM	12/11/2020	101.78 101.78	0.00	Paid	Y 12/02/2020
NOV 44691	LAURA FRISCH MISC ERRANDS 440-5511-533200	11/30/2020 CKIM	12/11/2020	41.40 41.40	0.00	Paid	Y 12/03/2020
17623 44648	DYNAMIC AWARDS MEMORIAL PLAQUE 440-5890-580600	11/05/2020 CKIM	12/11/2020	51.00 51.00	0.00	Paid	Y 12/02/2020
17689 44692	DYNAMIC AWARDS PLAQUE & VASE 440-5890-580600	12/02/2020 CKIM	12/11/2020	265.00 265.00	0.00	Paid	Y 12/03/2020
1046-F045345 44779	UNITED STATES ALLIANCE FIRE PROTECT REPLAVE VALVE 440-5890-580600	12/02/2020 CKIM	12/11/2020	5,219.00 5,219.00	0.00	Paid	Y 12/08/2020
476070 44649	VERNON LIBRARY SUPPLIES DVD CASES 440-5511-531100	11/04/2020 CKIM	12/11/2020	63.10 63.10	0.00	Paid	Y 12/02/2020

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
477335 44650	VERNON LIBRARY SUPPLIES DVD CASES 440-5511-531100	11/12/2020 CKIM	12/11/2020	66.55 66.55	0.00	Paid	Y 12/02/2020
AR126488 44646	OFFICE COPYING EQUIPMENT 10/12/20-11/11/20 CONTRACT 440-5511-531000	11/12/2020 CKIM	12/11/2020	309.06 309.06	0.00	Paid	Y 12/02/2020
B6005800 44674	BRODART BOOKS 440-5700-532800	11/06/2020 CKIM	12/11/2020	77.54 77.54	0.00	Paid	Y 12/02/2020
B6003553 44675	BRODART BOOKS 440-5700-532800	11/03/2020 CKIM	12/11/2020	749.14 749.14	0.00	Paid	Y 12/02/2020
126402477 44643	ULINE BAGS 440-5511-533100	11/09/2020 CKIM	12/11/2020	83.64 83.64	0.00	Paid	Y 12/02/2020
30701 44651	AMERICA AQUARIA FISH TANK MAINTENANCE 440-5511-531000	11/11/2020 CKIM	12/11/2020	85.00 85.00	0.00	Paid	Y 12/02/2020
112020 44690	MUELLER AMY SHAKE RATTLE & ROLL 440-5511-533100	11/13/2020 CKIM	12/11/2020	50.00 50.00	0.00	Paid	Y 12/02/2020
3001 44677	NOAH RIEMER PRODUCTIONS LLC EBENEZER DUKE PROGRAM 440-5511-533100	11/25/2020 CKIM	12/11/2020	150.00 150.00	0.00	Paid	Y 12/02/2020
2020 44716	LIBRARY PETTY CASH MISC PURCHASES 440-5511-531100 440-5511-531500 440-5511-533100 440-5700-532800 440-5890-580600	12/04/2020 CKIM	12/11/2020	133.73 33.19 2.80 42.48 20.00 35.26	0.00	Paid	Y 12/04/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
INV-US-50068 44657	ENVISIONWARE, INC RECEIPT PAPER 440-5511-531100	10/17/2020 CKIM	12/11/2020	69.19	0.00	Paid	Y 12/02/2020
	SUPPLIES			69.19			
IMIL1634129 44715	ALSCO MATS & DUSTERS 440-5511-531100	12/03/2020 CKIM	12/11/2020	58.29	0.00	Paid	Y 12/04/2020
	SUPPLIES			58.29			
238 44689	KLASSY KLEANERS RESTROOM CLEANING 440-5511-531000	11/29/2020 CKIM	12/11/2020	820.00	0.00	Paid	Y 12/02/2020
	OUTSIDE SERVICES			820.00			
48612 44685	HENNES SERVICES INC BOILER REPAIR 440-5511-539500	11/05/2020 CKIM	12/11/2020	379.00	0.00	Paid	Y 12/02/2020
	REPAIRS & MAINTENANCE			379.00			
48803 44784	HENNES SERVICES INC REPAIR PUMP 440-5511-539500	12/03/2020 CKIM	12/11/2020	1,877.62	0.00	Paid	Y 12/09/2020
	REPAIRS & MAINTENANCE			1,877.62			
19377 44785	HENNES SERVICES INC PREVENTATIVE MAINTENANCE 440-5511-539500	12/03/2020 CKIM	12/11/2020	1,900.00	0.00	Paid	Y 12/09/2020
	REPAIRS & MAINTENANCE			1,900.00			
# of Invoices:	55	# Due:	0	Totals:	17,379.13	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				17,379.13	0.00		

--- TOTALS BY GL DISTRIBUTION ---

440-5511-531000	OUTSIDE SERVICES	1,294.61
440-5511-531100	SUPPLIES	759.83
440-5511-531500	POSTAGE	2.80
440-5511-533100	PROGRAMMING	326.12
440-5511-533200	MILEAGE	143.18
440-5511-539500	REPAIRS & MAINTENANCE	4,156.62
440-5700-532800	BOOKS	4,023.67
440-5890-580600	DONATED FUND EXPENDITURES	6,672.30

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	440 - LIBRARY FUND			17,379.13	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5511 - LIBRARY SERVICES			6,683.16	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			4,023.67	0.00		
	5890 - USE OF DESIGNATED FUNDS			6,672.30	0.00		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

12092020							
44797	TIME WARNER CABLE	12/09/2020	12/14/2020	2,985.78	0.00	Paid	Y
	11/28-12/27/2020 MONTHLY BILL	rgallo					12/09/2020
	100-5120-522500	TELEPHONE		79.76			
	100-5141-522500	TELEPHONE		88.35			
	100-5142-522500	TELEPHONE		159.41			
	100-5160-522500	TELEPHONE		26.45			
	100-5211-522500	TELEPHONE		844.99			
	100-5241-522500	TELEPHONE		44.97			
	100-5323-522500	TELEPHONE		81.14			
	100-5512-522500	TELEPHONE		166.96			
	150-5221-522500	TELEPHONE		804.09			
	220-5140-522500	TELEPHONE		2.57			
	410-5363-522500	Telephone		5.14			
	440-5511-522500	TELEPHONE		591.95			
	500-5344-522500	Telephone		2.57			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		43.71			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		43.72			
# of Invoices:	1	# Due:	0	Totals:	2,985.78	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				2,985.78	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5120-522500	TELEPHONE	79.76
100-5141-522500	TELEPHONE	88.35
100-5142-522500	TELEPHONE	159.41
100-5160-522500	TELEPHONE	26.45
100-5211-522500	TELEPHONE	844.99
100-5241-522500	TELEPHONE	44.97
100-5323-522500	TELEPHONE	81.14
100-5512-522500	TELEPHONE	166.96
150-5221-522500	TELEPHONE	804.09
220-5140-522500	TELEPHONE	2.57
410-5363-522500	Telephone	5.14
440-5511-522500	TELEPHONE	591.95
500-5344-522500	Telephone	2.57
610-6920-692100	OFFICE SUPPLIES & EXPENSES	43.71
620-8400-851000	OFFICE SUPPLIES & EXPENSES	43.72

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			1,492.03	0.00		
	150 - FIRE/AMBULANCE FUND			804.09	0.00		
	220 - TID#3 - GENERAL			2.57	0.00		
	410 - RECYCLING FUND			5.14	0.00		
	440 - LIBRARY FUND			591.95	0.00		
	500 - STORM WATER UTILITY			2.57	0.00		
	610 - WATER UTILITY FUND			43.71	0.00		
	620 - SEWER UTILITY FUND			43.72	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5120 - MUNICIPAL COURT			79.76	0.00		
	5140 - ADMINISTRATIVE & GENERAL			2.57	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			88.35	0.00		
	5142 - CLERK-TREASURER			159.41	0.00		
	5160 - VILLAGE HALL			26.45	0.00		
	5211 - POLICE ADMINISTRATION			844.99	0.00		
	5221 - FIRE ADMINISTRATION			804.09	0.00		
	5241 - BUILDING INSPECTOR			44.97	0.00		
	5323 - GARAGE			81.14	0.00		
	5344 - STORM SEWER			2.57	0.00		
	5363 - RECYCLING			5.14	0.00		
	5511 - LIBRARY SERVICES			591.95	0.00		
	5512 - MUSEUM			166.96	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			43.71	0.00		
	8400 - ADMINISTRATIVE & GENERAL			43.72	0.00		

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
12/22/2020	CD	WE ENERGIES	Check: GEN 251(E)			
AP Trx #: 70417						
		Check: GEN 251	100-0000-111000	TREASURERS CASH @ CITIZI		22,487.99
		Check: GEN 251	100-0000-211000	VOUCHERS PAYABLE	22,487.99	
		Check: GEN 251	150-0000-111000	TREASURERS CASH @ CITIZI		1,278.20
		Check: GEN 251	150-0000-211000	VOUCHERS PAYABLE	1,278.20	
		Check: GEN 251	440-0000-111000	TREASURERS CASH @ CITIZI		2,526.27
		Check: GEN 251	440-0000-211000	VOUCHERS PAYABLE	2,526.27	
		Check: GEN 251	610-0000-111000	TREASURERS CASH @ CITIZI		7,173.35
		Check: GEN 251	610-0000-211000	VOUCHERS PAYABLE	7,173.35	
		Check: GEN 251	620-0000-111000	TREASURERS CASH @ CITIZI		10,884.39
		Check: GEN 251	620-0000-211000	VOUCHERS PAYABLE	10,884.39	
					44,350.20	44,350.20
					44,350.20	44,350.20
TOTALS:						
		TREASURERS CASH @ CITIZENS	100-0000-111000			22,487.99
		VOUCHERS PAYABLE	100-0000-211000		22,487.99	
		TREASURERS CASH @ CITIZENS	150-0000-111000			1,278.20
		VOUCHERS PAYABLE	150-0000-211000		1,278.20	
		TREASURERS CASH @ CITIZENS	440-0000-111000			2,526.27
		VOUCHERS PAYABLE	440-0000-211000		2,526.27	
		TREASURERS CASH @ CITIZENS	610-0000-111000			7,173.35
		VOUCHERS PAYABLE	610-0000-211000		7,173.35	
		TREASURERS CASH @ CITIZENS	620-0000-111000			10,884.39
		VOUCHERS PAYABLE	620-0000-211000		10,884.39	
GRAND TOTAL:					44,350.20	44,350.20

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
BROWN DAVID 44821	DNR WS2 EM1 EPAY DEM SRVF WATER/WWTF DNR LICENSE 610-6920-693000 620-8400-854100	12/09/2020 mschneider	12/29/2020	1.58 0.79 0.79	0.00	Paid	Y 12/29/2020
	MISC GENERAL EXPENSES EDUCATIONAL/TRAINING EXPENSES						
BROWN DAVID 44822	DNR WS2 EM1 EPAY DEM SALE WATER/WWTF LICENSE DAVE 610-6920-693000 620-8400-854100	12/09/2020 mschneider	12/29/2020	90.00 45.00 45.00	0.00	Paid	Y 12/29/2020
	MISC GENERAL EXPENSES EDUCATIONAL/TRAINING EXPENSES						
DELIKAT CODY 44823	THE HOME DEPOT 4921 WATER SHELIVING FOR METER TESTING 610-6451-664100	11/30/2020 mschneider	12/29/2020	248.98 248.98	0.00	Paid	Y 12/29/2020
	OPERATION SUPPLY/EXP-T&D						
DELIKAT CODY 44824	AMAZON.COM*DW6S47YG3 AMZN WATER MOUSE FOR JAYME'S COMPUTER 610-6920-692100	12/11/2020 mschneider	12/29/2020	29.99 29.99	0.00	Paid	Y 12/29/2020
	OFFICE SUPPLIES & EXPENSES						
DYKSTRA DIANA 44825	AMZN MKTP US*208YZ6ZV2 POWER SUPPLY 100-5142-531100	11/16/2020 mschneider	12/29/2020	141.97 141.97	0.00	Paid	Y 12/29/2020
	POWER SUPPLY						
DYKSTRA DIANA 44826	AMZN MKTP US*PD1WN6PZ3 CALENDAR 100-5142-531100	12/02/2020 mschneider	12/29/2020	15.90 15.90	0.00	Paid	Y 12/29/2020
	SUPPLIES						
DYKSTRA DIANA 44827	AMZN MKTP US*VR5QR40N3 DISINFECTING WIPES 100-5241-531100	12/03/2020 mschneider	12/29/2020	24.98 24.98	0.00	Paid	Y 12/29/2020
	SUPPLIES						
DYKSTRA DIANA 44828	AMZN MKTP US*JO8VI1353 DISPOSABLE MASKS 100-5241-531100	12/03/2020 mschneider	12/29/2020	25.16 25.16	0.00	Paid	Y 12/29/2020
	SUPPLIES						
FRISCH LAURA L 44829	THE HOME DEPOT #4921 LIGHTS 440-5890-580600	11/17/2020 mschneider	12/29/2020	119.92 119.92	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES						

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
FRISCH LAURA L 44830	WM SUPERCENTER #1571 PROGRAM SUPPLIES 440-5511-533100	11/19/2020 mschneider	12/29/2020	9.00	0.00	Paid	Y 12/29/2020
	PROGRAMMING			9.00			
FRISCH LAURA L 44831	THE HOME DEPOT #4910 LIGHTS 440-5890-580600	11/19/2020 mschneider	12/29/2020	149.90	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			149.90			
FRISCH LAURA L 44832	THE HOME DEPOT #4921 LIGHTS 440-5890-580600	11/19/2020 mschneider	12/29/2020	149.90	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			149.90			
FRISCH LAURA L 44833	AIR DELIGHTS INC SOAP DISPENSER 440-5511-531100	11/23/2020 mschneider	12/29/2020	176.92	0.00	Paid	Y 12/29/2020
	SUPPLIES			176.92			
FRISCH LAURA L 44834	US BANK LIGHTS RETURN 440-5890-580600	11/25/2020 mschneider	12/29/2020	(29.98)	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			(29.98)			
FRISCH LAURA L 44835	US BANK RETURN LIGHTS 440-5890-580600	11/25/2020 mschneider	12/29/2020	(59.96)	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			(59.96)			
FRISCH LAURA L 44836	DOLLAR TREE, INC. BILLING ERROR 440-5890-580600	11/25/2020 mschneider	12/29/2020	0.15	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			0.15			
FRISCH LAURA L 44837	THE HOME DEPOT #4921 LIGHTS 440-5890-580600	11/25/2020 mschneider	12/29/2020	79.96	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			79.96			
FRISCH LAURA L 44838	AMZN MKTP US*X25OJ6EA3 PROGRAM SUPPLIES 440-5511-533100	11/28/2020 mschneider	12/29/2020	26.77	0.00	Paid	Y 12/29/2020
	PROGRAMMING			26.77			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
FRISCH LAURA L 44839	US BANK REFUND PROGRAM SUPPLIES 440-5890-580600	11/29/2020 mschneider	12/29/2020	(13.68)	0.00	Paid	Y 12/29/2020
		DONATED FUND EXPENDITURES		(13.68)			
FRISCH LAURA L 44840	WAL-MART #1571 PROGRAM SUPPLIES 440-5511-533100	11/29/2020 mschneider	12/29/2020	10.44	0.00	Paid	Y 12/29/2020
		PROGRAMMING		10.44			
FRISCH LAURA L 44841	US BANK TAX REFUND 440-5511-533300	12/08/2020 mschneider	12/29/2020	(13.95)	0.00	Paid	Y 12/29/2020
		OUTREACH		(13.95)			
FRISCH LAURA L 44842	AMZN MKTP US*OK22430X3 UHS-1 CARD 440-5511-531400	12/10/2020 mschneider	12/29/2020	30.54	0.00	Paid	Y 12/29/2020
		META SPACE EQUIPMENT & SUPPLIE		30.54			
FRISCH LAURA L 44843	ELEGANT FARMER STAFF PARTY SUPPLIES 440-5890-580600	12/11/2020 mschneider	12/29/2020	104.23	0.00	Paid	Y 12/29/2020
		DONATED FUND EXPENDITURES		104.23			
GOURDOUX LINDA 44844	LOCAL GOVERNMENT EDUCATIO 2021 DEPUTY CLERK CONFERENCE REG 100-5142-533500	12/14/2020 mschneider	12/29/2020	489.00	0.00	Paid	Y 12/29/2020
		2021 DEPUTY CLERK CONF REGISTRATION		489.00			
HARLEY ROBERT J 44845	DOA E PAY DOC SALES VIOLATION CARDS 100-5241-531100	11/23/2020 mschneider	12/29/2020	21.54	0.00	Paid	Y 12/29/2020
		SUPPLIES		21.54			
HARLEY ROBERT J 44846	MILWAUKEE AREA TECHNICAL GALLO CLASSES 100-5241-533500	12/03/2020 mschneider	12/29/2020	507.60	0.00	Paid	Y 12/29/2020
		TRAINING & TRAVEL		507.60			
ISELY MARY JO 44847	AMZN DIGITAL*LI4H33A33 KINDLE BOOK 440-5700-532900	11/17/2020 mschneider	12/29/2020	14.99	0.00	Paid	Y 12/29/2020
		AV MATERIAL		14.99			

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44848	AMZN MKTP US*XK28X83M3 THINGERY ITEM 440-5511-533000	11/20/2020 mschneider THINGERY PURCHASES	12/29/2020	7.12 7.12	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44849	AMZN MKTP US*CO6JG3IX3 THINGERY ITEM 440-5511-533000	11/20/2020 mschneider THINGERY PURCHASES	12/29/2020	7.19 7.19	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44850	AMZN MKTP US*3B2SQ38H3 DVD 440-5700-532900	11/20/2020 mschneider AV MATERIAL	12/29/2020	9.82 9.82	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44851	AMZN MKTP US*WK8J58OW3 DVD 440-5700-532900	11/20/2020 mschneider AV MATERIAL	12/29/2020	14.56 14.56	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44852	WM SUPERCENTER #1571 THINGERY SUPPLIES 440-5511-533000	11/21/2020 mschneider THINGERY PURCHASES	12/29/2020	25.12 25.12	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44853	AMZN MKTP US*H72IV8MW3 AM DVDS 440-5700-532900	11/22/2020 mschneider AV MATERIAL	12/29/2020	207.88 207.88	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44854	AMAZON.COM*C61BY78S3 AMZN DVDS 440-5700-532900	11/22/2020 mschneider AV MATERIAL	12/29/2020	34.92 34.92	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44855	AMZN MKTP US*FX97H0Q33 THINGERY ITEMS 440-5511-533000	11/22/2020 mschneider THINGERY PURCHASES	12/29/2020	63.34 63.34	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44856	AMAZON.COM*E451L9FI3 BOOKS 440-5700-532800	11/22/2020 mschneider BOOKS	12/29/2020	51.31 51.31	0.00	Paid	Y 12/29/2020

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44857	AMZN MKTP US*FO4JR0PY3 BOOKS 440-5700-532800	11/24/2020 mschneider	12/29/2020	17.98 17.98	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44858	AB* ABEBOOKS.CO IFZZOI BOOKS 440-5700-532800	11/24/2020 mschneider	12/29/2020	10.49 10.49	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44859	AMZN MKTP US*1G1IU8DL3 THINGERY ITEM 440-5511-533000	11/24/2020 mschneider	12/29/2020	16.84 16.84	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44860	AMAZON.COM*B07GC9MC3 THINGERY ITEM 440-5511-533000	11/26/2020 mschneider	12/29/2020	4.99 4.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44861	US BANK DVD CREDIT 440-5700-532900	11/27/2020 mschneider	12/29/2020	(1.00) (1.00)	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44862	AMAZON.COM*G66UO8AA3 AMZN DVDS 440-5700-532900	11/27/2020 mschneider	12/29/2020	97.38 97.38	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44863	AMZN MKTP US*Q128A8WT3 XBOX ONE 440-5700-532900	11/29/2020 mschneider	12/29/2020	21.93 21.93	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44864	AMZN MKTP US*V43986AA3 PLAYSTATION GAME 440-5700-532900	11/29/2020 mschneider	12/29/2020	22.99 22.99	0.00	Paid	Y 12/29/2020
ISELY MARY JO 44865	WALMART.COM AW GAMES 440-5700-532900	11/29/2020 mschneider	12/29/2020	389.92 389.92	0.00	Paid	Y 12/29/2020

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44866	AMAZON.COM*T39ZH8GT3 AMZN DVD 440-5700-532900	11/30/2020 mschneider	12/29/2020	19.99	0.00	Paid	Y 12/29/2020
	AV MATERIAL			19.99			
ISELY MARY JO 44867	AMAZON.COM*SG8Y45303 DVD 440-5700-532900	11/30/2020 mschneider	12/29/2020	17.99	0.00	Paid	Y 12/29/2020
	AV MATERIAL			17.99			
ISELY MARY JO 44868	WALMART.COM AW XBOX GAME 440-5700-532900	11/30/2020 mschneider	12/29/2020	20.98	0.00	Paid	Y 12/29/2020
	AV MATERIAL			20.98			
ISELY MARY JO 44869	AMZN MKTP US*RT4TX5SN3 GAMES 440-5700-532900	12/01/2020 mschneider	12/29/2020	69.45	0.00	Paid	Y 12/29/2020
	AV MATERIAL			69.45			
ISELY MARY JO 44870	NETFLIX.COM 12/1/20-12/31/20 440-5511-534000	12/01/2020 mschneider	12/29/2020	15.99	0.00	Paid	Y 12/29/2020
	DIGITAL MATERIALS			15.99			
ISELY MARY JO 44871	AMZN MKTP US*ZE6Y431V3 SNOWSHOES 440-5511-533000	12/01/2020 mschneider	12/29/2020	175.97	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES			175.97			
ISELY MARY JO 44872	AMAZON.COM*9Z1M24VO3 AMZN GAMES 440-5700-532900	12/02/2020 mschneider	12/29/2020	124.17	0.00	Paid	Y 12/29/2020
	AV MATERIAL			124.17			
ISELY MARY JO 44873	US BANK DVD REFUND 440-5700-532900	12/02/2020 mschneider	12/29/2020	(19.96)	0.00	Paid	Y 12/29/2020
	AV MATERIAL			(19.96)			
ISELY MARY JO 44874	AMZN MKTP US*BT03M7HU3 PLAYSTATION GAME 440-5700-532900	12/02/2020 mschneider	12/29/2020	49.86	0.00	Paid	Y 12/29/2020
	AV MATERIAL			49.86			

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44875	AMZN MKTP US*U19KT1W53 THINGERY ITEMS 440-5511-533000	12/02/2020 mschneider	12/29/2020	35.47 35.47	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES						
ISELY MARY JO 44876	CRICUT ANNUAL FEE 440-5511-531400	12/04/2020 mschneider	12/29/2020	100.67 100.67	0.00	Paid	Y 12/29/2020
	META SPACE EQUIPMENT & SUPPLIE						
ISELY MARY JO 44877	AMZN MKTP US*RV7DE0WG3 GAMES 440-5511-533000	12/04/2020 mschneider	12/29/2020	18.99 18.99	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES						
ISELY MARY JO 44878	AMAZON.COM*6T4669R93 AMZN GAME 440-5511-533000	12/06/2020 mschneider	12/29/2020	10.99 10.99	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES						
ISELY MARY JO 44879	AMZN MKTP US*VA7C21TQ3 GAMES 440-5511-533000	12/06/2020 mschneider	12/29/2020	19.94 19.94	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES						
ISELY MARY JO 44880	AMZN MKTP US*4B0VT2PU3 THINGERY ITEMS 440-5511-533000	12/06/2020 mschneider	12/29/2020	480.30 480.30	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES						
ISELY MARY JO 44881	AMZN MKTP US*AZ3U61MU3 XBOX GAME 440-5700-532900	12/07/2020 mschneider	12/29/2020	29.99 29.99	0.00	Paid	Y 12/29/2020
	AV MATERIAL						
ISELY MARY JO 44882	AMZN MKTP US*A37C32EA3 DVDS 440-5700-532900	12/07/2020 mschneider	12/29/2020	126.92 126.92	0.00	Paid	Y 12/29/2020
	AV MATERIAL						
ISELY MARY JO 44883	AMZN MKTP US*Q167S1VB3 SNOWSHOES 440-5511-533000	12/08/2020 mschneider	12/29/2020	682.15 682.15	0.00	Paid	Y 12/29/2020
	THINGERY PURCHASES						

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 44884	AMZN MKTP US*CM3ZA0F53 DVD 440-5700-532900	12/08/2020 mschneider	12/29/2020	24.99	0.00	Paid	Y 12/29/2020
	AV MATERIAL			24.99			
ISELY MARY JO 44885	ACORN TV MONTHLY MONTHLY FEE 440-5511-534000	12/08/2020 mschneider	12/29/2020	6.29	0.00	Paid	Y 12/29/2020
	DIGITAL MATERIALS			6.29			
ISELY MARY JO 44886	US BANK DVD REFUND 440-5700-532900	12/09/2020 mschneider	12/29/2020	(71.38)	0.00	Paid	Y 12/29/2020
	AV MATERIAL			(71.38)			
ISELY MARY JO 44887	WALMART.COM AW XBOX GAME 440-5700-532900	12/09/2020 mschneider	12/29/2020	20.00	0.00	Paid	Y 12/29/2020
	AV MATERIAL			20.00			
KIM CATHRYN 44888	WALGREENS #7039 CARDS 440-5890-580600	11/25/2020 mschneider	12/29/2020	17.21	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			17.21			
KIM CATHRYN 44889	WAL-MART #1571 PROGRAM SUPPLIES 440-5511-533100	12/03/2020 mschneider	12/29/2020	37.71	0.00	Paid	Y 12/29/2020
	PROGRAMMING			37.71			
KIM CATHRYN 44890	MAILCHIMP *MONTHLY MONTHLY NEWSLETTER 440-5511-534000	12/08/2020 mschneider	12/29/2020	62.99	0.00	Paid	Y 12/29/2020
	DIGITAL MATERIALS			62.99			
KIM CATHRYN 44891	WM SUPERCENTER #1571 PARTY SUPPLIES 440-5890-580600	12/09/2020 mschneider	12/29/2020	26.58	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			26.58			
KIM CATHRYN 44892	ADOBE CREATIVE CLOUD CREATIVE CLOUD 440-5511-534000	12/11/2020 mschneider	12/29/2020	83.99	0.00	Paid	Y 12/29/2020
	DIGITAL MATERIALS			83.99			

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 44893	SQ *SANDWICH SISTER STAFF LUNCH 440-5890-580600	12/11/2020 mschneider	12/29/2020	24.68	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			24.68			
KIM CATHRYN 44894	SQ *SANDWICH SISTER STAFF LUNCH 440-5890-580600	12/11/2020 mschneider	12/29/2020	23.90	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			23.90			
KIM CATHRYN 44895	SHOCKBYTE MINECRAFT HOST 440-5511-531400	12/14/2020 mschneider	12/29/2020	5.00	0.00	Paid	Y 12/29/2020
	META SPACE EQUIPMENT & SUPPLIE			5.00			
KINDER MATTHEW 44896	THE HOME DEPOT #4921 WWTF OUTSIDE BLOWER VALVE 620-8010-833000	11/24/2020 mschneider	12/29/2020	66.90	0.00	Paid	Y 12/29/2020
	MAINT-TREATMENT/DISPOSAL PLANT			66.90			
KINDER MATTHEW 44897	USPS PO 5657100149 WATER LAB TESTING POSTAGE 610-6300-663200	12/02/2020 mschneider	12/29/2020	3.80	0.00	Paid	Y 12/29/2020
	OPERATION SUPPLY/EXP-TREATMENT			3.80			
KINDER MATTHEW 44898	WAL-MART #1571 WWTF FIRST AIDE SUPPLIES 620-8010-827000	12/03/2020 mschneider	12/29/2020	14.94	0.00	Paid	Y 12/29/2020
	OPERATION SUPPLY/EXPENSE			14.94			
KINDER MATTHEW 44899	UDEMY ONLINE COURSES WWTF EDUCATION CLASS REGISTRATION 620-8400-854100	12/07/2020 mschneider	12/29/2020	20.99	0.00	Paid	Y 12/29/2020
	EDUCATIONAL/TRAINING EXPENSES			20.99			
KINDER MATTHEW 44900	DNR WS2 EM1 EPAY DEM SRVF WWTF LICENSE RENEWAL MATT 620-8400-854100	12/09/2020 mschneider	12/29/2020	0.79	0.00	Paid	Y 12/29/2020
	EDUCATIONAL/TRAINING EXPENSES			0.79			
KINDER MATTHEW 44901	DNR WS2 EM1 EPAY DEM SALE WWTF LICENSE RENEWAL MATT 620-8400-854100	12/09/2020 mschneider	12/29/2020	45.00	0.00	Paid	Y 12/29/2020
	EDUCATIONAL/TRAINING EXPENSES			45.00			

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Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 44902	THE HOME DEPOT 4921 WWTF EXTENSION LADDER 620-8010-827000	12/09/2020 mschneider	12/29/2020	244.99	0.00	Paid	Y 12/29/2020
	OPERATION SUPPLY/EXPENSE			244.99			
SCHMIDT KEVIN B 44903	STAPLS0188183955000001 2021 CALENDARS, DVD'S, DVD/CD 100-5211-531100 100-5213-531100	12/09/2020 mschneider	12/29/2020	116.07	0.00	Paid	Y 12/29/2020
	SUPPLIES			74.06			
	SUPPLIES			42.01			
SCHMIDT KEVIN B 44904	STAPLS0188198310000001 4 PACKS OF 8 TAB INSERTABLE DIVIDERS 100-5211-531100	12/09/2020 mschneider	12/29/2020	8.36	0.00	Paid	Y 12/29/2020
	SUPPLIES			8.36			
SCHMIDT KEVIN B 44905	STAPLS0188291551000001 HP 26 X BLACK TONER CARTRIDGE FOR 100-5211-531100	12/12/2020 mschneider	12/29/2020	216.89	0.00	Paid	Y 12/29/2020
	SUPPLIES			216.89			
STIEN JEFFREY R 44906	US BANK PULLOUT TRAY CREDIT 430-5700-571300	10/21/2020 mschneider	12/29/2020	(2,535.70)	0.00	Paid	Y 12/29/2020
	FIRE DEPT CAPITAL EQUIP			(2,535.70)			
STIEN JEFFREY R 44907	THERO* REALTRUCK 2020 SILVERADO SIDE STEPS 430-5700-571300	11/23/2020 mschneider	12/29/2020	204.54	0.00	Paid	Y 12/29/2020
	FIRE DEPT CAPITAL EQUIP			204.54			
STIEN JEFFREY R 44908	EMBROIDME EMBRIOD ME FREISEMA CLOTHING 150-5221-534600	11/24/2020 mschneider	12/29/2020	273.21	0.00	Paid	Y 12/29/2020
	CLOTHING ALLOWANCE			273.21			
STIEN JEFFREY R 44909	WAL-MART #1571 EMS SUPPLIES 150-5231-531100	11/24/2020 mschneider	12/29/2020	3.48	0.00	Paid	Y 12/29/2020
	SUPPLIES			3.48			
STIEN JEFFREY R 44910	5.11, INC. STIEN CLOTHING 150-5221-534600	11/26/2020 mschneider	12/29/2020	118.10	0.00	Paid	Y 12/29/2020
	CLOTHING ALLOWANCE			118.10			

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Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R 44911	SOLHEIM ENTERPR HAHN EDUCATION 150-5221-533500	11/30/2020 mschneider	12/29/2020	150.00 150.00	0.00	Paid	Y 12/29/2020
	TRAINING & TRAVEL						
STIEN JEFFREY R 44912	SOLHEIM ENTERPR HAHN EDUCATION 150-5221-533500	11/30/2020 mschneider	12/29/2020	150.00 150.00	0.00	Paid	Y 12/29/2020
	TRAINING & TRAVEL						
STIEN JEFFREY R 44913	SOLHEIM ENTERPRISES HAHN EDUCATION 150-5221-533500	11/30/2020 mschneider	12/29/2020	41.99 41.99	0.00	Paid	Y 12/29/2020
	TRAINING & TRAVEL						
STIEN JEFFREY R 44914	US BANK CREDIT FOR TAX CHARGED 430-5700-571300	12/09/2020 mschneider	12/29/2020	(120.75) (120.75)	0.00	Paid	Y 12/29/2020
	FIRE DEPT CAPITAL EQUIP						
STREIT DANIEL 44915	AMZN MKTP US*KB9WS52E3 32 INCH SMART LG LED HD TV FOR 430-5700-571100	12/03/2020 mschneider	12/29/2020	219.99 219.99	0.00	Paid	Y 12/29/2020
	POLICE DEPT CAPITAL EQUIP						
STREIT DANIEL 44916	AMZN MKTP US*RH9M53Q23 2 - WALL MOUNTS FOR TV'S IN DISPATCH 430-5700-571100	12/04/2020 mschneider	12/29/2020	54.98 54.98	0.00	Paid	Y 12/29/2020
	POLICE DEPT CAPITAL EQUIP						
STREIT DANIEL 44917	AMZN MKTP US*NQ8W73SM3 1 50" SAMSUNG SMART TV FOR SMALL 430-5700-571100	12/10/2020 mschneider	12/29/2020	377.99 377.99	0.00	Paid	Y 12/29/2020
	POLICE DEPT CAPITAL EQUIP						
SURA MATTHEW J 44918	HOMEDEPOT.COM BATTERY CHARGER 150-5700-571400	11/17/2020 mschneider	12/29/2020	199.00 199.00	0.00	Paid	Y 12/29/2020
	AMBULANCE CAPITAL EQUIP						
SURA MATTHEW J 44919	HOMEDEPOT.COM LIGHTS-DRILLS 150-5700-571400	11/18/2020 mschneider	12/29/2020	753.39 753.39	0.00	Paid	Y 12/29/2020
	AMBULANCE CAPITAL EQUIP						

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Purchase Card Vendor: 0002 US BANK							
SURA MATTHEW J 44920	US BANK BLAINS FARM AND FLEET CREDIT 150-5700-571400	11/20/2020 mschneider	12/29/2020	(52.90)	0.00	Paid	Y 12/29/2020
		AMBULANCE CAPITAL EQUIP		(52.90)			
SURA MATTHEW J 44921	BANDICAM COMPANY LLC TRAINING MATERIALS 150-5223-533500	11/25/2020 mschneider	12/29/2020	60.95	0.00	Paid	Y 12/29/2020
		TRAINING & TRAVEL		30.50			
		TRAINING & TRAVEL		30.45			
SURA MATTHEW J 44922	J AND B TOOL SALES SAW- IMPACT WRENCH 150-5700-571400	11/25/2020 mschneider	12/29/2020	929.98	0.00	Paid	Y 12/29/2020
		AMBULANCE CAPITAL EQUIP		929.98			
SURA MATTHEW J 44923	BLAIN'S FARM & FLEET DEWALT SAWZALL 150-5700-571400	11/25/2020 mschneider	12/29/2020	345.14	0.00	Paid	Y 12/29/2020
		AMBULANCE CAPITAL EQUIP		345.14			
SURA MATTHEW J 44924	FIRESTOREONLINE EMS BAGS 150-5231-531100	12/10/2020 mschneider	12/29/2020	265.97	0.00	Paid	Y 12/29/2020
		SUPPLIES		265.97			
WEGNER ANDREW P 44925	I/O SOLUTIONS, INC. IO SOLUTIONS ENTRY EXAMS 150-5221-521900	11/19/2020 mschneider	12/29/2020	150.00	0.00	Paid	Y 12/29/2020
		PROFESSIONAL SERVICES		150.00			
WEIDL JOHN S 44926	SQ *ESPRESSO LOVE COFFEE MEETING ABOUT ESPRESSO DEVELOPMENT 100-5670-533500	12/10/2020 mschneider	12/29/2020	5.59	0.00	Paid	Y 12/29/2020
		TRAINING & TRAVEL		5.59			
WEIDL JOHN S 44927	NEXT DOOR PUB & PIZZERIA LUNCH WITH MILWAUKEE TOOL 100-5670-533500	12/11/2020 mschneider	12/29/2020	42.80	0.00	Paid	Y 12/29/2020
		TRAINING & TRAVEL		42.80			
WEIDL JOHN S 44928	BEST BUY 00014894 USB CONNECTED HEADPHONES/MICROPHONE 100-5141-531100	12/11/2020 mschneider	12/29/2020	260.54	0.00	Paid	Y 12/29/2020
		SUPPLIES		260.54			

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Purchase Card Vendor: 0002 US BANK							
WEIDL JOHN S 44929	ELEGANT FARMER LIBRARY DIRECTOR GIFT 100-5141-539900	12/11/2020 mschneider	12/29/2020	28.97	0.00	Paid	Y 12/29/2020
	OTHER			28.97			
WEIDL JOHN S 44930	E AND S SWEETS LIBRARY DIRECTOR GIFT 100-5141-539900	12/11/2020 mschneider	12/29/2020	88.65	0.00	Paid	Y 12/29/2020
	OTHER			88.65			
WEIDL JOHN S 44931	AMZN MKTP US*NC2EO0F73 PIRELESS CHARGER/CAM COVERS 100-5670-531100	12/13/2020 mschneider	12/29/2020	52.78	0.00	Paid	Y 12/29/2020
	SUPPLIES			52.78			
ZIMMERMANN ANGE 44932	SQ *RELICS & RARITIES APPRAISAL 440-5890-580600	11/16/2020 mschneider	12/29/2020	250.00	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			250.00			
ZIMMERMANN ANGE 44933	AMZN MKTP US*0R34U2UM3 CARDS 440-5890-580600	11/17/2020 mschneider	12/29/2020	16.98	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			16.98			
ZIMMERMANN ANGE 44934	AMZN MKTP US*MB85T0QQ3 AM FACE MASKS 440-5511-531100	11/18/2020 mschneider	12/29/2020	271.80	0.00	Paid	Y 12/29/2020
	SUPPLIES			271.80			
ZIMMERMANN ANGE 44935	AMZN MKTP US*I03BO7MH3 STAFF GIFTS 440-5890-580600	11/19/2020 mschneider	12/29/2020	264.00	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			264.00			
ZIMMERMANN ANGE 44936	AMZN MKTP US*GS2PM6Q43 STAFF GIFTS 440-5890-580600	11/19/2020 mschneider	12/29/2020	199.70	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			199.70			
ZIMMERMANN ANGE 44937	MICROSOFT*MICROSOFT 365 F OFFICE PRODUCT 440-5511-531100	11/20/2020 mschneider	12/29/2020	104.99	0.00	Paid	Y 12/29/2020
	SUPPLIES			104.99			

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Purchase Card Vendor: 0002 US BANK							
ZIMMERMANN ANGE 44938	US BANK REFUND 440-5890-580600	11/20/2020 mschneider	12/29/2020	(99.75)	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			(99.75)			
ZIMMERMANN ANGE 44939	TIDIO COMMUNICATOR CHAT COMMUNICATOR 440-5511-534000	11/25/2020 mschneider	12/29/2020	69.30	0.00	Paid	Y 12/29/2020
	DIGITAL MATERIALS			69.30			
ZIMMERMANN ANGE 44940	AMZN MKTP US*K40SM5493 AM STAFF GIFTS 440-5890-580600	11/29/2020 mschneider	12/29/2020	256.31	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			256.31			
ZIMMERMANN ANGE 44941	AMZN MKTP US*RD8KQ0U23 WEBCAM 440-5511-533100	11/29/2020 mschneider	12/29/2020	41.98	0.00	Paid	Y 12/29/2020
	PROGRAMMING			41.98			
ZIMMERMANN ANGE 44942	WALGREENS #7039 GIFT CARD 440-5890-580600	12/01/2020 mschneider	12/29/2020	54.95	0.00	Paid	Y 12/29/2020
	DONATED FUND EXPENDITURES			54.95			
ZIMMERMANN ANGE 44943	AMAZON.COM*K62QX4823 DEVELOPER KIT 440-5511-531400	12/04/2020 mschneider	12/29/2020	177.00	0.00	Paid	Y 12/29/2020
	META SPACE EQUIPMENT & SUPPLIE			177.00			
ZIMMERMANN ANGE 44944	AMZN MKTP US*AK69M51T3 PROTECTION PLAN 440-5511-531400	12/04/2020 mschneider	12/29/2020	29.97	0.00	Paid	Y 12/29/2020
	META SPACE EQUIPMENT & SUPPLIE			29.97			
ZIMMERMANN ANGE 44945	AMZN MKTP US*GG1JT4853 METASPACE SUPPLIES 440-5511-531400	12/05/2020 mschneider	12/29/2020	35.26	0.00	Paid	Y 12/29/2020
	META SPACE EQUIPMENT & SUPPLIE			35.26			
Total Purchase Card Vendor: 0002 US BANK				10,076.36	0.00		

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User: mschneider
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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/29/2020 - 12/29/2020
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	114	# Due:	0	Totals:	13,095.37	0.00	
# of Credit Memos:	11	# Due:	0	Totals:	(3,019.01)	0.00	
Net of Invoices and Credit Memos:					10,076.36	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5141-531100	SUPPLIES	260.54
100-5141-539900	OTHER	117.62
100-5142-531100	SUPPLIES	157.87
100-5142-533500	TRAINING & TRAVEL	489.00
100-5211-531100	SUPPLIES	299.31
100-5213-531100	SUPPLIES	42.01
100-5241-531100	SUPPLIES	71.68
100-5241-533500	TRAINING & TRAVEL	507.60
100-5670-531100	SUPPLIES	52.78
100-5670-533500	TRAINING & TRAVEL	48.39
150-5221-521900	PROFESSIONAL SERVICES	150.00
150-5221-533500	TRAINING & TRAVEL	341.99
150-5221-534600	CLOTHING ALLOWANCE	391.31
150-5223-533500	TRAINING & TRAVEL	30.50
150-5231-531100	SUPPLIES	269.45
150-5232-533500	TRAINING & TRAVEL	30.45
150-5700-571400	AMBULANCE CAPITAL EQUIP	2,174.61
430-5700-571100	POLICE DEPT CAPITAL EQUIP	652.96
430-5700-571300	FIRE DEPT CAPITAL EQUIP	(2,451.91)
440-5511-531100	SUPPLIES	553.71
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	378.44
440-5511-533000	THINGERY PURCHASES	1,548.41
440-5511-533100	PROGRAMMING	125.90
440-5511-533300	OUTREACH	(13.95)
440-5511-534000	DIGITAL MATERIALS	238.56
440-5700-532800	BOOKS	79.78
440-5700-532900	AV MATERIAL	1,226.39
440-5890-580600	DONATED FUND EXPENDITURES	1,535.00
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT	3.80
610-6451-664100	OPERATION SUPPLY/EXP-T&D	248.98
610-6920-692100	OFFICE SUPPLIES & EXPENSES	29.99
610-6920-693000	MISC GENERAL EXPENSES	45.79
620-8010-827000	OPERATION SUPPLY/EXPENSE	259.93
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT	66.90
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES	112.57

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/29/2020 - 12/29/2020
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			2,046.80	0.00		
	150 - FIRE/AMBULANCE FUND			3,388.31	0.00		
	430 - CAPITAL EQUIPMENT FUND			(1,798.95)	0.00		
	440 - LIBRARY FUND			5,672.24	0.00		
	610 - WATER UTILITY FUND			328.56	0.00		
	620 - SEWER UTILITY FUND			439.40	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5141 - VILLAGE ADMINISTRATION/FINA			378.16	0.00		
	5142 - CLERK-TREASURER			646.87	0.00		
	5211 - POLICE ADMINISTRATION			299.31	0.00		
	5213 - CRIME INVESTIGATION			42.01	0.00		
	5221 - FIRE ADMINISTRATION			883.30	0.00		
	5223 - FIRE TRAINING			30.50	0.00		
	5231 - AMBULANCE			269.45	0.00		
	5232 - AMBULANCE TRAINING			30.45	0.00		
	5241 - BUILDING INSPECTOR			579.28	0.00		
	5511 - LIBRARY SERVICES			2,831.07	0.00		
	5670 - ECONOMIC DEVELOPMENT			101.17	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			1,681.83	0.00		
	5890 - USE OF DESIGNATED FUNDS			1,535.00	0.00		
	6300 - WATER TREATMENT OPERATIONS			3.80	0.00		
	6451 - T&D-MAINS MAINTENACE			248.98	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			75.78	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			326.83	0.00		
	8400 - ADMINISTRATIVE & GENERAL			112.57	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0707			282.06			
	0960			1,672.49			
	1051			152.42			
	1275			91.58			
	2365			2,977.53			
	2380			479.33			
	2544			208.01			
	3167			150.00			
	4366			278.97			
	4952			529.14			
	5538			652.96			
	6347			489.00			

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/29/2020 - 12/29/2020
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	6370			(1,715.13)			
	7940			740.16			
	8378			341.32			
	8389			244.99			
	9136			2,501.53			

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/01/2020	GEN	30967	LAKE COUNTRY MUNICIPAL COURT	WARRANT T OF OCONOMOWOC MICHAEL L HOWARD W#BF405822-4	100-0000-233200	373.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		373.00

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/04/2020 - 12/04/2020

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/04/2020	GEN	31016	DOUSMAN TRANSPORT	COURT FINES AND JAIL FEES		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31017	JEFFERSON COUNTY SHERIFF DEPT	JUSTIN SHIER M/W DOB9/21/95 #20CT443		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31018	TREASURER STATE OF WI	COURT FINES AND JAIL FEES		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31019	TREASURER WAUKESHA COUNTY	NOV COURT FINES AND JAIL FEES		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31020	WALWORTH CTY TREASURER	NOV COURT FINES AND JAIL FEES		** VOIDED **
				Void Reason: Voided Check Range Void Utility		
12/04/2020	GEN	31021	DOUSMAN TRANSPORT	COURT FINES AND JAIL FEES	100-0000-233000	634.38
12/04/2020	GEN	31022	JEFFERSON COUNTY SHERIFF DEPT	JUSTIN SHIER M/W DOB9/21/95 #20CT443	100-0000-233200	290.00
12/04/2020	GEN	31023	TREASURER STATE OF WI	COURT FINES AND JAIL FEES	100-0000-242400	3,722.60
12/04/2020	GEN	31024	TREASURER WAUKESHA COUNTY	NOV COURT FINES AND JAIL FEES	100-0000-243240	1,004.00
12/04/2020	GEN	31025	WALWORTH CTY TREASURER	NOV COURT FINES AND JAIL FEES	100-0000-243250	30.00
			TOTAL - ALL FUNDS	TOTAL OF 10 CHECKS (5 voided)		5,680.98

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/09/2020 - 12/09/2020

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/09/2020	GEN	247 (E)	B2E SOLUTIONS	PAYROLL FEES PR 12/11/20	100-5111-539900	30.71
		247 (E)		PAYROLL FEES PR 12/11/20	100-5120-539900	8.78
		247 (E)		PAYROLL FEES PR 12/11/20	100-5141-539900	35.74
		247 (E)		PAYROLL FEES PR 12/11/20	100-5142-539900	11.91
		247 (E)		PAYROLL FEES PR 12/11/20	100-5144-521900	30.00
		247 (E)		PAYROLL FEES PR 12/11/20	100-5211-539900	65.84
		247 (E)		PAYROLL FEES PR 12/11/20	100-5212-539900	99.67
		247 (E)		PAYROLL FEES PR 12/11/20	100-5213-521900	15.05
		247 (E)		PAYROLL FEES PR 12/11/20	100-5241-539900	11.91
		247 (E)		PAYROLL FEES PR 12/11/20	100-5300-539900	43.27
		247 (E)		PAYROLL FEES PR 12/11/20	100-5670-521900	4.39
		247 (E)		PAYROLL FEES PR 12/11/20	150-5221-539900	225.70
		247 (E)		PAYROLL FEES PR 12/11/20	440-5511-539900	107.83
		247 (E)		PAYROLL FEES PR 12/11/20	610-6902-690300	26.96
		247 (E)		PAYROLL FEES PR 12/11/20	620-8300-840000	25.71
						743.47
12/09/2020	GEN	248 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 121120	100-0000-215250	600.00
		248 (E)		RETIREMENT PR 121120	150-0000-215250	357.04
		248 (E)		RETIREMENT PR 121120	610-0000-215250	81.42
		248 (E)		RETIREMENT PR 121120	620-0000-215250	118.58
						1,157.04
12/09/2020	GEN	31026	RUTH PAGE JONES	WOMAN SUFFRAGE PROGRAM	440-5511-533100	125.00
12/09/2020	GEN	31027	MINNESOTA LIFE INSURANCE	JANUARY 2021 PREM LIFE INSURANCE	100-0000-215301	1,267.64
		31027		JANUARY 2021 PREM LIFE INSURANCE	150-0000-215301	127.19
		31027		JANUARY 2021 PREM LIFE INSURANCE	440-0000-215301	196.71
		31027		JANUARY 2021 PREM LIFE INSURANCE	610-0000-215301	81.51
		31027		JANUARY 2021 PREM LIFE INSURANCE	620-0000-215301	66.65
						1,739.70
12/09/2020	GEN	31028	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 12/11/20 ACCT 305155	100-0000-215250	2,831.03
		31028		RETIREMENT PR 12/11/20 ACCT 305155	150-0000-215250	2.80
		31028		RETIREMENT PR 12/11/20 ACCT 305155	440-0000-215250	467.41
		31028		RETIREMENT PR 12/11/20 ACCT 305155	610-0000-215250	317.26

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		31028		RETIREMENT PR 12/11/20	ACCT 305155 620-0000-215250	229.09
						3,847.62
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		7,612.83

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/15/2020	GEN	250 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES -	100-5241-539900	34.24
		250 (E)		INVOICE CLOUD MONTHLY FEES -	410-5363-539900	40.09
		250 (E)		INVOICE CLOUD MONTHLY FEES -	610-6902-690300	40.08
		250 (E)		INVOICE CLOUD MONTHLY FEES -	620-8300-840000	40.09
						154.50
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		154.50

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 31111 - 31115

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2020	GEN	31111	AFLAC	ACCOUNT# V1553 DECEMBER PREMS	100-0000-215302	254.40
		31111		ACCOUNT# V1553 DECEMBER PREMS	150-0000-215302	260.85
		31111		ACCOUNT# V1553 DECEMBER PREMS	610-0000-215302	46.04
		31111		ACCOUNT# V1553 DECEMBER PREMS	620-0000-215302	55.46
						616.75
12/22/2020	GEN	31112	ELLIOTT, SALLY	REFUND FINAL UB OVERPYMT FOR ACCOUNT	610-0000-142000	168.02
12/22/2020	GEN	31113	MUKWONAGO PROFESSIONAL	DEC 2020 FIRE UNION DUES	150-0000-215500	270.00
12/22/2020	GEN	31114	MUKWONAGO PROFESSIONAL POLICE	DEC 2020 POLICE UNION DUES	100-0000-215500	600.00
12/22/2020	GEN	31115	VILLAGE OF MUKWONAGO MRA	DEC 2020 FSA	100-0000-215350	1,999.78
		31115		DEC 2020 FSA	150-0000-215350	425.38
		31115		DEC 2020 FSA	440-0000-215350	23.72
						2,448.88
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		4,103.65

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DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 252 - 258

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2020	GEN	252 (E)	B2E SOLUTIONS	PAYROLL FEES PR 12/24/20	100-5111-539900	23.59
		252 (E)		PAYROLL FEES PR 12/24/20	100-5120-539900	6.74
		252 (E)		PAYROLL FEES PR 12/24/20	100-5141-539900	20.22
		252 (E)		PAYROLL FEES PR 12/24/20	100-5142-539900	6.74
		252 (E)		PAYROLL FEES PR 12/24/20	100-5211-539900	33.70
		252 (E)		PAYROLL FEES PR 12/24/20	100-5212-539900	43.81
		252 (E)		PAYROLL FEES PR 12/24/20	100-5213-521900	6.74
		252 (E)		PAYROLL FEES PR 12/24/20	100-5241-539900	6.74
		252 (E)		PAYROLL FEES PR 12/24/20	100-5300-539900	30.33
		252 (E)		PAYROLL FEES PR 12/24/20	100-5670-521900	3.37
		252 (E)		PAYROLL FEES PR 12/24/20	150-5221-539900	124.72
		252 (E)		PAYROLL FEES PR 12/24/20	440-5511-539900	74.15
		252 (E)		PAYROLL FEES PR 12/24/20	610-6902-690300	16.85
		252 (E)		PAYROLL FEES PR 12/24/20	620-8300-840000	13.48
						411.18
12/22/2020	GEN	253 (E)	DELTA DENTAL OF WISCONSIN	JANUARY 2021 DENTAL PREMIUMS	100-0000-215304	270.70
		253 (E)		JANUARY 2021 DENTAL PREMIUMS	440-0000-215304	26.10
						296.80
12/22/2020	GEN	254 (E)	DELTA DENTAL OF WISCONSIN	JANUARY 2021 VISION PREMIUMS	100-0000-215303	56.32
		254 (E)		JANUARY 2021 VISION PREMIUMS	440-0000-215303	24.32
						80.64
12/22/2020	GEN	255 (E)	EMPLOYEE TRUST FUNDS	JANUARY 2021 PREM HEALTH INSURANCE	100-0000-215300	54,613.64
		255 (E)		JANUARY 2021 PREM HEALTH INSURANCE	150-0000-215300	8,996.55
		255 (E)		JANUARY 2021 PREM HEALTH INSURANCE	440-0000-215300	7,148.81
		255 (E)		JANUARY 2021 PREM HEALTH INSURANCE	610-0000-215300	5,208.37
		255 (E)		JANUARY 2021 PREM HEALTH INSURANCE	620-0000-215300	4,543.65
						80,511.02
12/22/2020	GEN	256 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 122420	100-0000-215250	600.00
		256 (E)		RETIREMENT PR 122420	150-0000-215250	218.62
		256 (E)		RETIREMENT PR 122420	610-0000-215250	100.00
		256 (E)		RETIREMENT PR 122420	620-0000-215250	100.00
						71

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 252 - 258

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
						1,018.62
12/22/2020	GEN	257 (E)	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 12/24/20	ACCT 305155 100-0000-215250	2,729.32
		257 (E)		RETIREMENT PR 12/24/20	ACCT 305155 150-0000-215250	10.24
		257 (E)		RETIREMENT PR 12/24/20	ACCT 305155 440-0000-215250	528.64
		257 (E)		RETIREMENT PR 12/24/20	ACCT 305155 610-0000-215250	320.55
		257 (E)		RETIREMENT PR 12/24/20	ACCT 305155 620-0000-215250	232.41
						<u>3,821.16</u>
12/22/2020	GEN	258 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - NOV 2020	100-0000-215200	32,106.10
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	8,808.35
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,110.90
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	500-0000-215200	9.52
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,141.54
		258 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	2,312.08
						<u>50,488.49</u>
			TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		136,627.91

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User: lberndt
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 260

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/22/2020	GEN	260 (E)	HASLER MAILING SOLUTIONS	POSTAGE	100-5142-531500	2,500.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		2,500.00

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DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/28/2020 - 12/28/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/28/2020	GEN	31116	TOWN OF MUKWONAGO	PPTAX REFUND MUKT 1998999	720-0000-121100	2,824.64
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		2,824.64

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION 2021-01

**A RESOLUTION AMENDING THE 2020 ADOPTED BUDGETS FOR GENERAL FUND,
FIRE, CAPITAL EQUIPMENT, LIBRARY, AND SEWER UTILITY FUNDS**

WHEREAS, action by the Village Board of the Village of Mukwonago is required to amend the 2020 Adopted Budget, and,

WHEREAS, the Village Board has reviewed the budget amendments listed below and recommends their adoption for the reasons specified

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago hereby approves amending 2020 Adopted Village Budget as follows:

GL ACCT NUMBER	INCREASE (DECREASE) TO EXPENDITURE BUDGET	INCREASE (DECREASE) TO REVENUE BUDGET
100 - GENERAL FUND		
100-5111-531100	245	
100-5111-539900	2,913	
100-5120-531100	101	
100-5130-521900	1,490	
100-5141-521900	4,252	
100-5141-531100	9,580	
100-5142-511100	1,320	
100-5142-521900	26,634	
100-5142-531100	313	
100-5144-531100	3,611	
100-5144-531200	626	
100-5160-531100	673	
100-5160-539500	4,791	
100-5160-582100	293	
100-5211-521900	732	
100-5211-531100	96	
100-5211-539400	850	
100-5212-531100	988	
100-5213-531100	68	
100-5323-534800	369	
100-5521-531100	1,194	
100-5632-531100	126	
100-5670-531100	157	
100-5900-590500	18,057	
100-4300-434200		79,479

GL ACCT NUMBER	INCREASE (DECREASE) TO EXPENDITURE BUDGET	INCREASE (DECREASE) TO REVENUE BUDGET
150 - FIRE		
150-5221-511100	15,966	
150-5221-521900	931	
150-5231-511000	6,773	
150-5231-531100	12,127	
150-4300-434200		35,797
430 - CAPITAL		
430-5700-571800	15,876	
430-4300-434200		15,876
440 - LIBRARY		
440-5511-522000	994	
440-5700-581100	34	
440-5511-531400	21	
440-5511-539500	6,397	
440-5511-531100	11,018	
440-5511-533000	182	
440-4300-434200		18,646
620 - SEWER		
620-8010-827000	397	
620-4600-476400		397

Increase budgets to reflect Routes-to-Recovery grant received totaling \$150,195 to offset COVID related expenditures.

GL ACCT NUMBER	INCREASE (DECREASE) TO EXPENDITURE BUDGET	INCREASE (DECREASE) TO REVENUE BUDGET
100 - GENERAL FUND		
100-5144-531500	5,791	
100-4300-434200		5,791

Increase budget to reflect CARES grant received to offset increased election expenditures due to the COVID pandemic.

Adopted this 20th day of January, 2021.

Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

December 22, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Chapman Villas
Letter of Credit Reduction #2

Dear President Winchowky:

On November 30, 2020 we received a request from Bielinski as developer of the Chapman Villas project, to have the current Letter of Credit for the project reduced and the public utilities accepted. On December 7, 2020 a Contractor for We-Energies struck a water main while boring a utility line beneath the finished roadway. As a result of the water main break, various parts of public infrastructure were damaged and are in need of repair. Due to the damage of the public infrastructure, we are not recommending acceptance of the public utilities at this time.

Additionally, the Developer Agreement for this project calls for the public sidewalk along Sandhill Lane to be installed at the time each condo building is built and prior to occupancy of each condo building. We have calculated a value for the public sidewalk that is representative of the work remaining and are recommending a remaining balance for that amount under the respective category. This value differs from the requested reduction by Bielinski. The following table is a breakdown:

ITEM	Current LOC Amount	Reduction Amount	Remaining Balance
Grading, Erosion Control, Incl. Final Site Stabilization	\$165,850.00	\$165,850.00	\$0.00
Complete Sanitary Sewer Construction	\$0.00	\$0.00	\$0.00
Complete Water Main Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone Base, Curb & Gutter, Sidewalks, Binder Course of Asphalt All Road Areas	\$566,026.00	\$517,696.00	\$48,330.00
Final Lift of Asphalt All Road Areas (2021)	\$77,135.00	\$0.00	\$77,135.00
Subtotal	\$809,011.00	\$683,546.00	\$125,465.00
Contingencies (20%)	\$409,919.00	\$0.00	\$409,919.00
Total Letter of Credit Amount:	\$1,218,930.00	\$683,546.00	\$535,384.00

We believe that the current Letter of Credit in the amount of \$1,218,930.00 can be reduced by \$683,546.00 to a new amount of **\$535,384.00**.

Attached, you will find the original request as well as the lien waivers required to process the requested reduction.

Mr. Fred Winchowky
Chapman Villas - Letter of Credit Reduction #2
December 22, 2020
Page 2

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

Enclosure

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Bob Harley, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Tim Schwecke, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



Date: November 30th, 2020

Village of Mukwonago – via email

Diana Dykstra

Clerk-Treasurer

440 River Crest Ct.

Mukwonago, WI 53149

Re: Letter of Credit Reduction and Acceptance Request #2: Chapman Farms/Villas Phase I

Dear Diana Dykstra:

Due to the completion of the work described below, Bielinski is requesting a reduction and acceptance of all the work performed on the amount of the Letter of Credit in place for the Chapman Farms/Villas Phase I:

Requesting the following reductions per the Developers Agreement

Description of Work	LOC #1 Balance	Reduction #2 Amount	LOC #2 Balance
Grading & Erosion Control, Incl. Final Site Stabilization	\$165,850.00	\$165,850.00	\$0.00
Complete Sanitary Sewer Construction	\$0.00	\$0.00	\$0.00
Complete Water System Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone Base, Curb & Gutter, Sidewalks, Binder Course of Asphalt (all road areas)	\$566,026.00	\$566,026.00	\$0.00
Final Lift of Asphalt (all road areas)	\$77,135.00	\$0.00	\$77,135.00
Contingencies (20%):	\$409,919.00	\$0.00	\$409,919.00
Total Letter of Credit Amount:	\$1,218,930.00	\$731,876.00	\$487,054.00

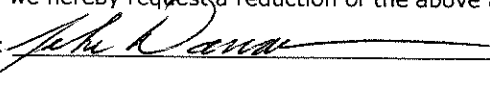
ORIGINAL LETTER OF CREDIT AMOUNT: \$ 2,459,514.00

BALANCE OF LOC #1 \$ 1,218,930.00

NET REDUCTION ALLOWED THIS REQUEST: \$ 731,876.00

BALANCE OF LETTER OF CREDIT: \$ 487,054.00

By copy of this letter, we hereby request a reduction of the above amount.

Bielinski Homes, Inc.:  Title: Development Manager

The Village of Mukwonago has reviewed the work and by countersigning authorizes the reduction of the above amount.

Name: _____ Title: _____



JW Schultz Construction Co., Inc.

N2941 Banker Road, PO Box 159
Fort Atkinson, WI 53538

Partial Waiver of Lien

Whereas, the undersigned has been contracted by Wolf Paving Inc. to furnish material and perform services, to enter into the erection, construction, alteration and repair of certain improvements, about to be begun or now in progress, upon the following describe real estates, situated in the County of Waukesha, State of Wisconsin, and to-wit:

Project:
Chapman Farms Condos Phase 1
Mukwonago, WI

Upon receipt by the undersigned, of a check(s) from Wolf Paving Inc. in the sum(s) of \$113,103.75 and \$85,136.00 acknowledged, do hereby waive and release any and all lien, or claim, or right of lien, on said above described real estate and on all buildings, improvements and appurtenances situated thereon or thereunto belonging, on account of labor, or materials, or both, furnished by the undersigned to or on account of the said Concrete for said building premises.

Given under or hand on this the 21st day of December 2020.

Company: JW Schultz Construction Co., Inc.

Signed: _____

PARTIAL WAIVER OF LIEN

December 10, 2020

For value received, We hereby waive All rights and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Bielinski Homes, Inc. owner,

by Buteyn Peterson Construction contractor,

for same being situated in Waukesha County, State of Wisconsin, described as

Chapman Villas, Mukwonago

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except, N/A



Buteyn Peterson Construction

PARTIAL WAIVER OF LIEN
20.20114

State of Wisconsin
County of Waukesha

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by **Bielinski Homes, Inc.** to furnish **Labor and Materials for Asphalt Construction** for the premises known as **Chapman Farms Condominiums Mukwonago, WI** **(\$502,384.50)**

THE undersigned, for and in consideration of amount received to date the receipt whereof is hereby acknowledged, do(es) hereby waive and release lien or claim of, or right to, lien, under the statutes of the State of Wisconsin relating to mechanics' lien with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, only for work for which Wolf Paving Co., Inc. has been paid, in the amount noted above. As directed by Wis. Stat. § 779.05(1), this waiver specifically and expressly does not apply to any lien claims for work that CONTRACTOR has not been paid for, including but not limited to retainage amounts and any disputed amounts.

Given under our hand and seal this 16th day of December, 2020

Signature: 

Title: President

Wolf Paving Co., Inc.
612 N. Sawyer Road
Oconomowoc, WI 53066

December 21, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Orchards of Mukwonago – Addition #2
Letter of Credit Reduction #7

Dear President Winchowky:

We've received a request to reduce the current letter of credit for the Orchards of Mukwonago project. The biofilter has been completed and restored as required. The required lien waivers have been provided and a detailed reduction request has been submitted. I have attached the reduction request which details the respective reductions for each category of work. We have reviewed this request and agree with the requested reduction.

We, therefore, recommend that the current letter of credit for this project, in the amount of \$51,944.28, be reduced to a new value of **\$35,474.28**. Contingencies still remain for portions of the work that are still under a 1-year warranty period.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

Enclosures

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Tim Schwecke, Village of Mukwonago
Joe Bukovich, P.E., Point Real Estate
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



December 4, 2020

Diana Dykstra
Village of Mukwonago Clerk-Treasurer
PO Box 206
440 River Crest Court
Mukwonago, WI 53149

RE: The Orchards of Mukwonago Addition #2
Stormwater Permit Termination & Letter of Credit Reduction Request #7

Dear Ms. Dykstra:

Construction and revegetation of the biofiltration pond in The Orchards of Mukwonago Addition No. 2 has been completed. Please consider this letter as the Subdivider's request for the Village to inspect the pond and terminate the Village stormwater permit for the project. A copy of the biofiltration pond as-built and engineer's certification are enclosed for your information, copies have previously been submitted to the Village Engineer for their review and approval.

In addition, please accept this letter as the Subdivider's request to reduce the letter of credit per the following cost breakdown:

Letter of Credit Balance	\$51,944.28
-Less Requested Reductions-	
Biofiltration Restoration (All-Ways)	<u>\$16,470.00</u>
Total Reduction	\$16,470.00
Letter of Credit Balance Remaining	\$35,474.28

Enclosed herewith is a copy of All-Ways Contractors final lien waiver for the biofiltration pond restoration and a letter of credit worksheet which tracks the letter of credit balances. Please schedule the letter of credit reduction for the January Public Works meeting, as necessary, and Village Board agendas for approval. Please call me at (262) 424-5997 to discuss any questions or concerns you may have. Thank you for your time and consideration of these requests.

Respectfully Submitted,

Joseph A. Bukovich, P.E.
Owner's Representative

CC: Jerad Wegner, Ruekert & Mielke
Encs.

<https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago-Orchards Phase 3/Loan/Dykstra Biofiltration Acceptance Request & LOC Reduction #7 - 12-4-20.docx>

All-Ways Contractors, Inc.

PO Box 798
Elm Grove, WI 53122
262-789-6944 office
262-789-6876 fax
allwaysinc@aol.com

Lien Waiver

Dated this 3rd day of December, 2000.

For value received, WE (I/We) hereby waive [all] or [partial] rights and claims for lien on land and on buildings about to be erected, erected, altered or repaired and to the appurtenances thereunto,

For

Orchards of Mukwonago LLC.

(owner of property)

By

All-Ways Contractors Inc.

(contractor name)

For

Improvement Bero: Orchards of Mukwonago Addn. # 2

(brief description of work and/or materials supplied),
same being situated in Waukesha County, State of Wisconsin,
described as

Orchards of Mukwonago Subdivision

(brief legal description or address)

for all labor performed and for all materials furnished for the erection,
construction,
alteration or repair of said building and appurtenances, except

(for partial waiver, please describe in detail above)

(signature)

By: Chris Michels

(print name)

Its: Pres

The Orchards of Mukwonago Addition #2 - Letter of Credit

ITEM	LOC Amount Per		LOC Amount Per		REDUCTION #1	REDUCTION #2	REDUCTION #3	REDUCTION #4	REDUCTION #5	REDUCTION #6	REDUCTION #7	BALANCE
	Dev Agree	Bids								8/3/20	12/4/20	
1	Grading and erosion control	\$ 203,900.00	\$ 226,149.00	\$ 146,429.00	\$ 22,016.00	\$ 57,704.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Storm water pond construction	\$ 27,520.00	\$ 27,520.00	\$ 22,016.00	\$ -	\$ 5,504.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Biofiltration restoration	\$ 16,470.00	\$ 16,470.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,470.00	\$ -
4	Complete sanitary sewer construction	\$ 192,387.00	\$ 187,261.00	\$ 150,535.00	\$ -	\$ 7,674.00	\$ -	\$ 9,052.00	\$ -	\$ -	\$ -	\$ -
5	Complete water system construction	\$ 150,639.00	\$ 142,776.00	\$ 128,489.00	\$ 14,287.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Complete storm sewer construction	\$ 156,628.00	\$ 166,740.00	\$ 150,066.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,674.00	\$ -	\$ -
7	Road paving incl. stone base, curb, binder & sidewalk	\$ 217,516.00	\$ 229,526.00	\$ -	\$ 155,250.00	\$ 60,668.00	\$ -	\$ -	\$ -	\$ 13,608.00	\$ -	\$ -
8	Multi-use trail grading & utility installation (Inc. in #1)	\$ 18,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	Multi-use trail paving	\$ 29,156.00	\$ 32,070.00	\$ -	\$ 32,070.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	Surface course paving (2017)	\$ 40,493.00	\$ 36,414.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,414.00	\$ -	\$ -
11	Entrance landscaping	\$ 22,297.00	\$ 22,297.00	\$ -	\$ -	\$ 22,297.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	Street trees	\$ 21,115.00	\$ 21,115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,496.92	\$ -	\$ 14,618.08
13	Sanitary sewer repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Binder repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Contingency (20%)	\$ 219,324.20	\$ 227,607.00	\$ -	\$ -	\$ 1,137.00	\$ 45,229.80	\$ 69,681.40	\$ 90,702.60	\$ -	\$ -	\$ 20,856.20
TOTAL		\$ 1,315,945.20	\$ 1,315,945.00	\$ 597,535.00	\$ 223,623.00	\$ 154,984.00	\$ 45,229.80	\$ 78,733.40	\$ 163,895.52	\$ 16,470.00	\$ -	\$ 35,474.28

Notes:

Guarantee for paving expires 7/8/2021.

AGENDA ITEM REQUEST FORM

Committee/Board:	Committee of the Whole
Topic:	Motion to approve Task Order No. 2020-14 from Ruekert Mielke, Inc. for the Design, Bidding and Construction Services of the 2021 Street Rehabilitation project in the amount of \$90,180.
From:	Jerad Wegner
Department:	Public Works
Presenter:	Jerad Wegner
Date of Committee Action (if required)	January 6, 2021
Date of Village Board Action (if required)	January 20, 2021

Information**Subject:**

Motion to approve Task Order No. 2020-14 from Ruekert Mielke, Inc. for the Design, Bidding and Construction Services of the 2021 Street Rehabilitation project in the amount of \$90,180.

Background Information/Rationale:

The Task Order is to provide engineering and construction related services for the design, bidding and construction of the 2021 Street Rehabilitation project.

Key Issues for Consideration:

The project will include pulverizing the existing asphaltic pavement on designated streets within the Mukwonago Triangle neighborhood, reuse of a limited amount of the pulverized material as base course and placement of a 4-inch asphaltic concrete pavement. Limited concrete curb and gutter and curb ramp repairs are anticipated. Limited catch basin and manhole repairs are anticipated. The project manual will include exhibits and/or tables depicting the limits of pulverizing and paving work, a typical cross section of the repaved street, curb replacement, curb ramp replacement, catch basin and manhole repair locations, and Indianhead Park parking lot grading and pavement improvements. The Engineer's estimated construction cost is \$742,578.00.

Fiscal Impact (if any):

\$90,180.00.

Requested Action by Committee/Board:

Motion to recommend to the Village Board to approve Task Order No. 2020-14 from Ruekert

Mielke, Inc. for the Design, Bidding and Construction Services of the 2021 Street Rehabilitation project.

Attachments

2020-14 2021 Street Rehabilitation Task Order.pdf

TASK ORDER

This is Task Order No. (2020-14),
consisting of 3 pages
Village of Mukwonago
2021 Street Rehabilitation

Task Order

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert-Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: 2021 Street Rehabilitation
- B. Description: Design, Bidding and Construction Services

2. Services of Engineer

Prepare bidding documents for the above project. Administer public bidding and perform construction administration as requested by the Village, along with a project completion inspection.

Project Understanding:

The project will include pulverizing the existing asphaltic pavement on designated streets within the Mukwonago Triangle neighborhood, reuse of a limited amount of the pulverized material as base course and placement of a 4-inch asphaltic concrete pavement. Limited concrete curb and gutter and curb ramp repairs are anticipated. Limited catch basin and manhole repairs are anticipated. The project manual will include exhibits and/or tables depicting the limits of pulverizing and paving work, a typical cross section of the repaved street, curb replacement, curb ramp replacement, catch basin and manhole repair locations, and Indianhead Park parking lot grading and pavement improvements. No construction drawings will be prepared for this project. The Engineer's estimated construction cost is \$742,578.00.

Phase 200 – Design and Bidding

- Prepare and coordinate overall project schedule.
- Prepare project specifications and other bidding documents.
- Upload bidding documents for online viewing/ordering.
- Answer Contractor questions during bidding period.
- Attend Bid Opening.
- Review bids for completion of all contract requirements. Review prequalification statements, and bidder references.
- Issue Recommendation of Award and Notice of Award.
- Attend Village Board meeting to answer questions about the award of the project.

Phase 300 – Construction Review

- Provide construction review services.
- Field design and stakeout curb ramps.
- Administer the construction contract between the Owner and the Contractor. Duties to be performed are itemized in the Construction Contract between the Owner and the Contractor.
- Respond to Owner staff requests for information.
- Quantity measurements and quantity coordination with Contractor.
- Coordinate pay request with Owner Staff.
- Coordinate and attend pre-construction meeting.
- Coordinate and attend weekly site meetings.
- Respond to citizen questions during construction.
- Final project closeout.

Phase 600 – Record Drawings & GIS Data Updates

- Prepare record drawings to the Owner's standards.
- Incorporate the utility data into the Owner's GIS.

TASK ORDER

Work Available as Additional Services:

The following services are not included in this effort because we have assumed they are not necessary or the scope of such services has not yet been defined:

- Easements, title searches or other property acquisition services
- Storm Water Management Plans,
- SEWRPC coordination,
- ACOE and DNR permitting,
- Wetland delineations,
- Environmental assessments or investigations,
- Funding requirements,
- Floodplain analysis and approvals,
- Permit applications not listed,
- Public Information Meetings,

3. Owner's Responsibilities

The Village will provide an exhibit showing the limits of asphaltic pulverizing and paving and a table of catch basins, manholes and curb repairs required for the project. Owner will pay for the cost of advertisement, Engineer's reimbursable expenses, reproduction of the bidding documents, distribution of the bidding documents, and will refer all bidders' questions to the Engineer for response.

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Advertisement for Bid	February 3, 2021
Bid Opening	February 17, 2021
Recommendation of Award	March 3, 2021

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
200 Design and Bidding	Lump Sum	\$19,842
300 Construction Review	Standard Hourly Rates	\$68,738
600 Record Drawings & GIS Data Updates	Lump Sum	\$1,600

B. The terms of payment are set forth in the Standard Terms and Conditions.

6. Consultants: None**7. Other Modifications to Standard Terms and Conditions: None****8. Attachments: None****9. Documents Incorporated by Reference**

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement
Level of Effort breakdown for Design and Construction.
Engineer's Estimated Construction Cost.

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

OWNER:

Village of Mukwonago

By: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

By: **Kenneth Williams** Digitally signed by Kenneth Williams
Date: 2020.12.29 11:17:39 -06'00'

Name: Kenneth H. Williams, CPA

Title: Chief Financial Officer

Date: December 29, 2020

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: Michael E. Michalski

Title: Project Engineer

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: mmichalski@ruekert-mielke.com

Phone: 262-953-3004

Fax: 262-542-5631

**2021 Street Rehabilitation
Design and Bidding Estimate**

	Jerad Wegner	Michael Michalski	Drafting	Sue Shird	
Initials	JJW	MEM		SJS	
Employee Class	E6	E3	ET-3	AA	Task Total
Hourly Rates	\$ 173	\$ 134	\$ 124	\$ 80	Dollars
Design and Bidding Phase					
Project Manual	4	36		12	\$ 6,476
Prepare Exhibits and Tables		21	24		\$ 5,790
Indianhead Park parking lot grading and pavement improvements		24	8		\$ 4,208
100% Design Review					\$ -
1. Internal Quality Control Review	2	2			\$ 614
2. Village of Mukwonago Review	2	1			\$ 480
Prepare Advertisement for Bids		2		4	\$ 588
Answer Contractor Questions		2			\$ 268
Attend Bid Opening		2			\$ 268
Evaluate Bids, Prepare Bid Tab		1		4	\$ 454
Assist Village with Contractor References		2			\$ 268
Prepare Recommendation for Award		2		2	\$ 428
Construction Phase Subtotal (Hours) =	8	95	32	22	
Construction Phase Subtotal (Dollars) =	\$ 1,384	\$ 12,730	\$ 3,968	\$ 1,760	\$ 19,842

2021 Street Rehabilitation Construction Services Estimate

	Michael Michalski	Dan Swinehart	Dan Swinehart	Sue Shird	
Initials	MEM	DAS	DAS	SJS	
Employee Class	E3	SET (Str Time)	SET (Over Time)	AA	Task Total
Hourly Rates	\$ 134	\$ 108	\$ 126	\$ 80	Dollars
Construction Phase					
Prepare Contracts for Execution by Contractor and Owner	8			8	\$ 1,712
Preconstruction Conference (Agenda / Attend / Minutes)	16			4	\$ 2,464
Attend 6 Progress Meetings (Agendas / Attend / Minutes)	36				\$ 4,824
Review Submittals	6				\$ 804
Construction Review					\$ -
Curb Ramp Design and Inspection		176			\$ 19,008
Structure Replacement and Repairs		100	25		\$ 13,950
Concrete Curb and Gutter and Sidewalk Replacement		36	8		\$ 4,896
Asphalt Pulverizing, Structure Adjustments, Undercutting and Overlay		48	12		\$ 6,696
Process 2 Pay Requests	16	4		6	\$ 3,056
Process 1 Routine Work Change Directives / Change Orders	6			2	\$ 964
Process Closeout Change Order	12			4	\$ 1,928
Substantial Completion Inspection/Punchlist	4	8		4	\$ 1,720
Follow-up Punchlist Inspections/Revised Punchlist	6	6		2	\$ 1,612
Prepare Final Quantities	12	2		4	\$ 2,144
Project Closeout Documents	10			8	\$ 1,980
Mileage					\$ 980
Construction Phase Subtotal (Hours) =	132	380	45	42	
Construction Phase Subtotal (Dollars) =	\$ 17,688	\$ 41,040	\$ 5,670	\$ 3,360	\$ 68,738

ESTIMATED CONSTRUCTION COST

2021 Street Rehabilitation
Pulverize and Asphalt Overlay
Village of Mukwonago

	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$28,200.00	\$28,200.00
2	Traffic control	L.S.	1	\$3,000.00	\$3,000.00
3	Inlet sediment guards	EA	20	\$60.00	\$1,200.00
4	Full depth saw cutting	L.F.	1,290	\$2.50	\$3,225.00
5	Sanitary manhole frame and grate replacement	EA	5	\$800.00	\$4,000.00
6	Sanitary manhole internal/external seal replacement	EA	5	\$800.00	\$4,000.00
7	Sanitary manhole steps replacement	EA	1.00	\$2,000.00	\$2,000.00
8	Replace sanitary manhole	V.F.	8.25	\$750.00	\$6,187.50
9	Valve box adjustments	EA	15	\$300.00	\$4,500.00
10	Replace catch basin 1	V.I.	38	\$90.00	\$3,420.00
11	Replace catch basin 3	V.I.	38	\$92.00	\$3,496.00
12	Replace catch basin 4	V.I.	32	\$92.00	\$2,944.00
13	Replace catch basin 5	V.I.	43	\$92.00	\$3,956.00
14	Replace catch basin 6	V.I.	30	\$92.00	\$2,760.00
15	Replace catch basin 8	V.I.	52	\$92.00	\$4,784.00
16	Replace catch basin 9	V.I.	43	\$92.00	\$3,956.00
17	Replace catch basin 10	V.I.	50	\$92.00	\$4,600.00
18	Replace catch basin 11	V.I.	44	\$92.00	\$4,048.00
19	Replace catch basin 12	V.I.	43	\$92.00	\$3,956.00
20	Replace catch basin 13	V.I.	44	\$92.00	\$4,048.00
21	Replace catch basin 14	V.I.	40	\$92.00	\$3,680.00
22	Replace catch basin 15	V.I.	35	\$92.00	\$3,220.00
23	Replace catch basin 16	V.I.	46	\$92.00	\$4,232.00
24	Replace catch basin 17	V.I.	44	\$92.00	\$4,048.00
25	Replace catch basin 18	V.I.	40	\$92.00	\$3,680.00
26	Replace storm manhole 4	V.I.	52	\$108.00	\$5,616.00
27	Replace storm manhole 5	V.I.	41	\$108.00	\$4,428.00
28	Replace storm chimney 1-foot or less	EA	7	\$1,500.00	\$10,500.00
29	Replace catch basin frame and grate	EA	8	\$1,200.00	\$9,600.00
30	Pulverizing, removals, shaping, and compacting necessary to bring street to grade	S.Y.	11,700	\$3.50	\$40,950.00
31	Excavation below subgrade (EBS), if required (Assuming 15% of area)	C.Y.	585	\$14.00	\$8,190.00
32	Geotextile subgrade stabilization, if required (Assuming 15% of area)	S.Y.	1,755	\$4.00	\$7,020.00
33	Excavation below subgrade (EBS) backfill, if required (Assuming 15% of area)	TON	1,170	\$28.00	\$32,760.00
34	Concrete curb and gutter replacement	L.F.	910	\$38.00	\$34,580.00
35	2-1/2 inch Asphaltic concrete binder course	TON	1,780	\$64.00	\$113,920.00
36	1-1/2 inch Asphaltic concrete surface course	TON	1,020	\$70.00	\$71,400.00
37	6-inch Concrete driveway replacement	S.F.	980	\$28.00	\$27,440.00
38	Remove existing concrete driveway approach (401 Jefferson & 409 S. Rochester St.)	S.Y.	330	\$8.50	\$2,805.00
39	Concrete sidewalk, curb ramp, and carriage walk replacement	S.F.	5,420	\$10.00	\$54,200.00
40	Detectable warning field	S.F.	176	\$42.00	\$7,392.00
41	Modular block retaining wall	S.F.	95	\$35.00	\$3,325.00
42	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	400	\$18.00	\$7,200.00
Mukwonago Triangle Neighborhood Base Bid Sub Total					\$558,466.50

ESTIMATED CONSTRUCTION COST

2021 Street Rehabilitation
Pulverize and Asphalt Overlay
Village of Mukwonago

	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$4,000.00	\$4,000.00
2	Traffic control	L.S.	1	\$1,000.00	\$1,000.00
3	Full depth saw cutting	L.F.	580	\$2.50	\$1,450.00
4	Remove pavement	S.Y.	1085	\$8.50	\$9,222.50
5	Concrete pavement, 8-inch HES	S.Y.	725	\$65.00	\$47,125.00
6	Asphaltic concrete binder course, 3-1/2 inch	TON	65	\$64.00	\$4,160.00
7	Asphaltic concrete surface course, 1-1/2 inch	TON	30	\$76.00	\$2,280.00
8	Excavation of existing aggregate base, if required (Assuming 25% of area)	C.Y.	50	\$14.00	\$700.00
9	Crushed aggregate base, 8-inch, if required (Assuming 25% of area)	TON	100	\$21.00	\$2,100.00
10	Excavation below subgrade (EBS), if required (Assuming 25% of area)	C.Y.	75	\$28.00	\$2,100.00
11	Geotextile subgrade stabilization, if required (Assuming 25% of area)	S.Y.	225	\$4.00	\$900.00
12	Excavation below subgrade (EBS) backfill, if required (Assuming 25% of area)	TON	150	\$24.00	\$3,600.00
Mukwonago Fire Station Mandatory Alternate Bid Sub Total					\$78,637.50
1	Mobilization	L.S.	1	\$4,840.00	\$4,840.00
2	Traffic control	L.S.	1	\$1,000.00	\$1,000.00
3	Full depth saw cutting	L.F.	40	\$2.50	\$100.00
4	Pulverizing, removals, shaping, and compacting necessary to bring street to grade	S.Y.	2,960	\$3.50	\$10,360.00
5	Excavation below subgrade (EBS), if required (Assuming 33% of area)	C.Y.	330	\$14.00	\$4,620.00
6	Geotextile subgrade stabilization, if required (Assuming 33% of area)	S.Y.	990	\$4.00	\$3,960.00
7	Excavation below subgrade (EBS) backfill, if required (Assuming 33% of area)	TON	660	\$28.00	\$18,480.00
8	2-1/2 inch Asphaltic concrete binder course	TON	435	\$64.00	\$27,840.00
9	1-1/2 inch Asphaltic concrete surface course	TON	250	\$76.00	\$19,000.00
10	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	385	\$18.00	\$6,930.00
Indianhead Park Parking Lot Pavement Improvements Mandatory Alternate Bid Sub Total					\$97,130.00
1	Mobilization	L.S.	1	\$1,000.00	\$1,000.00
2	Traffic control	L.S.	1	\$1,000.00	\$1,000.00
3	Reset catch basin frame and grate	EA	2	\$1,200.00	\$2,400.00
4	Concrete curb and gutter replacement	L.F.	26	\$64.00	\$1,664.00
5	4 inch Asphaltic concrete binder course	TON	4	\$220.00	\$880.00
6	2 inch Asphaltic concrete surface course	TON	2	\$150.00	\$300.00
7	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	10	\$110.00	\$1,100.00
TID #5 Storm Sewer Repairs Mandatory Alternate Bid Sub Total					\$8,344.00
Base and Mandatory Alternate Bid Total					\$742,578.00
Administration, Engineering & Contingencies				25%	\$185,644.50
Estimated Total Project Cost					\$928,222.50

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. _____

**ORDINANCE TO AMEND MULTIPLE SECTIONS OF CHAPTERS 37 and 38
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE
TO UPDATE IT FOR PURPOSES OF OPERATIONAL FACILITIES
AND TO BE CONSISTENT WITH APPLICABLE
WISCONSIN STATUTES AND ADMINISTRATIVE CODE PROVISIONS**

The Village Board of the Village of Mukwonago do ordain as follows:

SECTION I

Section 37-2(a)(4) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 37-2 – Organization and membership of the fire department.

(a) *Fire department organization and membership.*

(4) The fire department is hereby authorized and directed to adopt standard operating guidelines (SOG). Standard operating guidelines shall be the written policies that govern the department members. SOGs are to be created and amended by the SOG Committee. The SOG Committee shall consist of the fire chief, one officer and two department members. Prior to the adoption of new or amended SOGs, the SOGs are to be presented to the staff officers of the department for comment. After the SOG Committee reviews the staff officers' comments, the SOGs are to be presented to the membership for approval or disapproval.

SECTION II

Section 37-2(a)(7)a. of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 37-2 – Organization and membership of the fire department.

(a) *Fire department organization and membership.*

(7)a. The fire department shall consist of a maximum of 80 members with the following officers: one chief, assistant chief-fire, a captain and/or lieutenant for each company, a secretary, together with as many drivers and firefighters who live or normally work within 2 miles of the boundaries of the Village or Town of Mukwonago as may be appointed by the Chief and approved by the Joint Fire Commission provided that, at no time, shall the department consist of less than 22 active members.

SECTION III

Section 37-2(a)(7)c. of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 37-2 – Organization and membership of the fire department.

(a) *Fire department organization and membership.*

- (7)c. Any person desiring to be a member of the fire department may file with the Fire Chief an application in such form as the Village Board may prescribe and as approved by the joint fire commission. Each applicant shall also file a certificate of physical fitness from such physician as the joint fire commission may designate. Any application, if approved by the chief, shall be presented to the joint fire commission for consideration and confirmation. All members accepted for membership shall serve an 18-month probation period that do not have any EMS or Fire Certifications before final acceptance. When prior fire and EMS experience has been proven to the satisfaction of the Fire Chief, the probationary period may be three to 3 to 12 months.

SECTION IV

Section 37-2(b)(1) of the Municipal Code of the Village of Mukwonago is hereby stricken and removed from this Code.

SECTION V

Section 37-2(b)(4) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows.

Sec. 37-2 – Organization and membership of the fire department.

(b) *Powers and duties of chief.*

- (4) It shall be the duty of the chief, or his or her designee, to be present at all fires, to have complete command of, and entire responsibility for, all firefighting operations, to plan and control the same, to direct the action of the companies when they arrive at a fire, to observe that every company does its duty, to grant leaves of absence at a fire when he may deem it proper and to see that the fire apparatus is kept in proper condition at all times.

SECTION VI

Section 37-2(e)(1) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows.

Sec. 37-2 – Organization and membership of the fire department.

(e) *Fire inspector.*

- (1) The chief of the fire department shall hold the office fire inspector, with power to appoint deputy fire inspectors, who shall perform the same duties and have the same powers as the fire inspector.

SECTION VII

Section 37-2(e)(2) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows.

Sec. 37-2 – Organization and membership of the fire department.

(e) *Fire inspector.*

- (2) It shall be the duty of fire inspectors to inspect every public building and place of employment to determine, and cause to be eliminated, any fire hazard or any violation of any law relating to fire hazards or to the prevention of fires. Said inspections shall be made at least one each non-overlapping six-month period per calendar year in all the territory served by the Mukwonago Fire Department. The fire inspectors may require more frequent inspections than required under this subdivision. The fire department by rule shall provide for general exceptions to these requirements, based on the type of occupancy or use of the premises, where less frequent inspections are required. The inspector shall also investigate and issue permits in accordance with the regulations of the Department of Commerce for the storage and handling of explosive and inflammable liquids within the Village. The chief shall perform such other duties as required by the Department of Commerce.

SECTION VIII

Section 37-2(a)(7)(d) of the Municipal Code of the Village of Mukwonago is hereby stricken and removed from this Code.

SECTION IX

Section 38-1(e)(1) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 38-1 – General Provisions.

(e) *Permit Required.*

- (1) A permit must be obtained prior to the start of installation and/or alteration of any portion of a fire protection, fire alarm, fire control and/or fire suppression system.

SECTION X

Sections 38-35(e)(3)b.,3, i. of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 38-35 – Miscellaneous Use Provisions.

3. *Open Fires.*

- i. Open fires shall be located not less than 50 feet from any structure.

SECTION XI

Sections 38-35(e)(3),b,4., Subsections i. and iii. of the Municipal Code of the Village of Mukwonago is hereby repealed.

SECTION XII

Sections 38-35(e)(3),b,4., Subsection vi., of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 38-35 – Miscellaneous Use Provisions.

4. *Bonfires.*

vi. The bonfire pile and area must be inspected by the fire and police chief or designee.

SECTION XIII

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION XIV

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION XV

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board this _____ day of _____, 2020.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer

RESOLUTION 2021-03

**A RESOLUTION TO APPROVE THE ELECTED AND APPOINTED OFFICIALS
GUIDEBOOK FOR THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Judicial Committee has reviewed the updates for the new Elected and Appointment Official Guidebook and has recommended adoption;

NOW THEREFORE, the Village Board of the Village of Mukwonago does hereby establish the following **Elected and Appointed Officials Guidebook for the Village of Mukwonago** be approved as presented in the attached Exhibit and be effective on immediately and remain in effect until changed by resolution of the Village Board.

Adopted this 20th day of January, 2021.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

VILLAGE OF MUKWONAGO ELECTED AND APPOINTED OFFICIALS GUIDEBOOK

Adopted: December 16, 2020

Village of Mukwonago Vision Statement

“ A safe and enjoyable place to live,
learn, work, and play.”

Village of Mukwonago Mission Statement

“To maintain a village atmosphere with
city amenities through planned,
sustainable growth and visionary
leadership.”

INTRODUCTION

This handbook has been prepared to orient you to the functions and activities of the various boards, committees, and commissions. The handbook is designed to increase your knowledge and understanding of public affairs and to aid you in fulfilling the responsibilities you have accepted within the framework of the Village of Mukwonago's government.

As a member of one of the Village's boards, committees, or commissions, you will focus upon community needs that require your understanding, dedication, enthusiasm, vision, and experience.

Your election to the Village Board of Trustees, and/or your appointment to a Committee, Commission or Ad hoc Committee is an honor, which signifies the public's and/or Village President and Village Board's confidence in your wisdom and judgment. It demonstrates the public's and/or Village President and Village Board's desire to have the benefit of your input during the decision-making process.

The Village President and Board have the ultimate political and legal responsibility for the conduct of local government and the welfare of the entire community. Yours is an important role in assisting the Village President and Board to fulfill its obligations to our citizens.

Participation on a board, committee, or commission can be a satisfying and challenging experience. It provides an opportunity to develop firsthand knowledge of the operating policies and problems of municipal government in general and of a specific departmental unit. It personifies citizen participation in policy determination. It gives you an opportunity to play a vital role in the communication process between citizen and elected representative.

A challenging and meaningful experience awaits you.

GENERAL INFORMATION ABOUT THE VILLAGE OF MUKWONAGO

Village of Mukwonago History

"Nestled amid the glacial hills of south west Waukesha County is the semi-rural Village of Mukwonago. One of the early settlers described it as the most beautiful area that he had ever seen.



The Mukwonago River, fed by springs in the surrounding hills and the waters of Spirit Lake, would provide ample water for a flour and a saw mill. The countryside, a mixture of forest and prairie, would provide an abundance of food and lumber for a growing community.

Formerly the site of the Bear Clan of the Potawatomi Indians, Mukwonago was the first platted village of what is now Waukesha County. The first brick house in the County (built from brick locally made) is now the home of the local Historical Society. Mukwonago was the junction of roads from Platteville and Janesville to Milwaukee and Green Bay.



The first settlers, mostly New England Yankees, by use of brain and brawn, built a thriving community. Many of their descendants are still living in the community."

-D. E. Wright, 1990

The Village of Mukwonago was first settled by the Potawatomi Indians in the 1700's. The term "Mukwonago" translates to "Place of the Bear." In spring of 1836, Sewall Andrews and Henry H. Camp built their homes just northwest of the Indian Village. In 1836, Mukwonago's first plat was made. Soon afterward, more residents would begin developing homesteads and businesses in the area. The Andrew's house still stands today and is now home to the Mukwonago Museum.



For the duration of the 19th century, Mukwonago grew as a farming community. In 1885, construction of the Wisconsin Central Railroad, which runs through the Village, provided farmers with transportation and distribution of their crops. During this period milk processing was the main economic activity.

In the early 1900's, the character of Waukesha County began changing from an agricultural-only-region, to include resort and tourist activities. Travelers from Milwaukee, Chicago, and all over the country, came to enjoy the fresh water springs located throughout the Town of Mukwonago. The Village of Mukwonago was incorporated separate from the Town of Mukwonago in 1905.

Throughout the 1970's and 1980's, an influx of new homes began to encompass the Village. Construction of Interstate-43 (the Rock Freeway) from Milwaukee passing through Mukwonago toward Beloit, aided this influx of new residents.



In the mid 1980's, the Village of Mukwonago made the commitment to invest in industrial development. The first Mukwonago Industrial Park (176 acres) was established in 1986 and sold its last available lot in 1999.

Today, the Village of Mukwonago is a growing community of over 8,157 residents in 2020 located in southern Waukesha County extending into northeastern Walworth County. There are approximately 14,700 people combined living in the Village within 3 miles from the Village Center. The 2010 U.S. Census Bureau reported 19,027 people living within the Mukwonago 53149 zip code area.

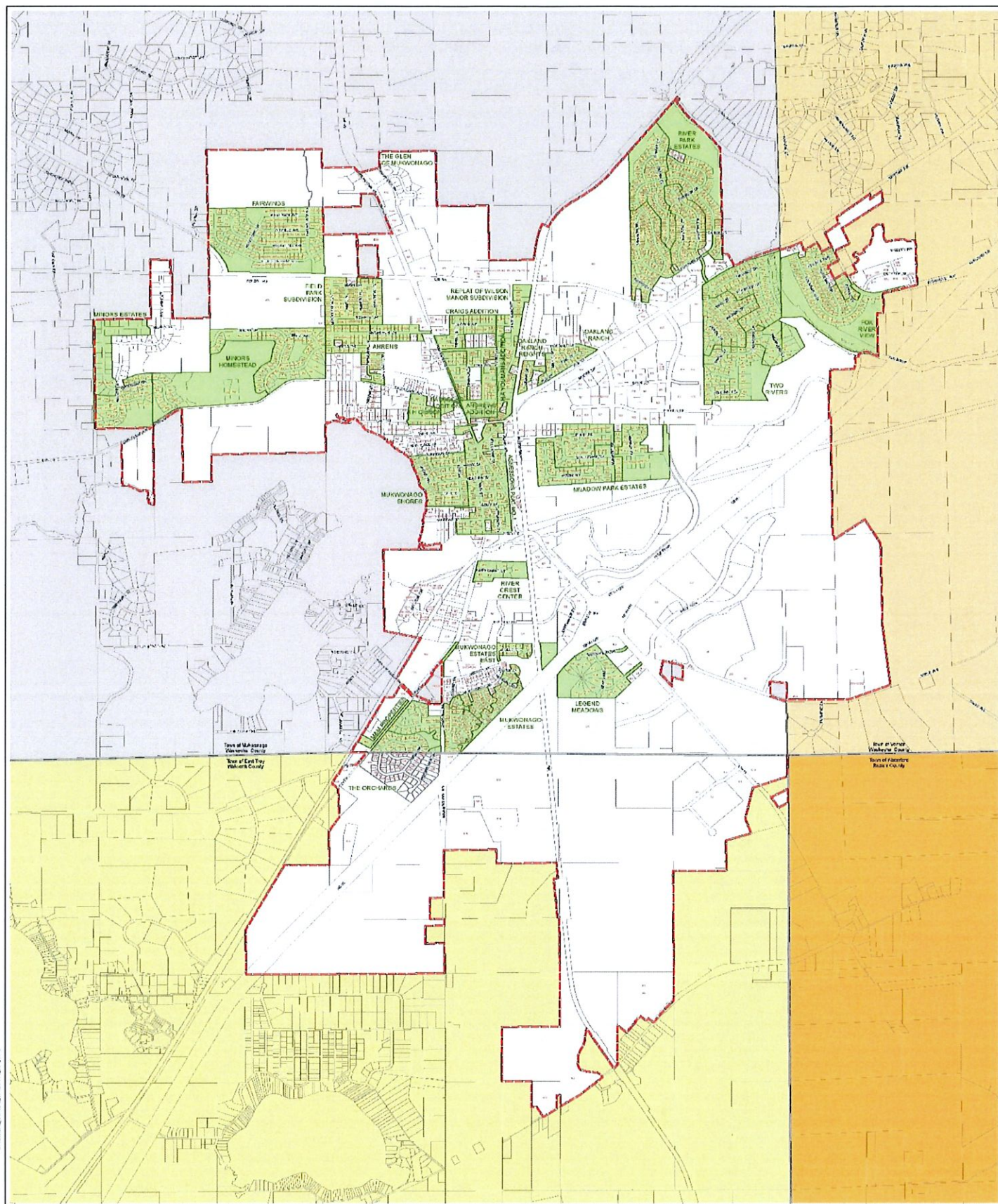
Mukwonago is about 30 minutes from Milwaukee, an easy commute to Major League sports, Milwaukee County Zoo, the Mitchell Park Conservatory (The Domes), several shopping malls and General Mitchell International Airport. Highway 83 runs north and south with I-94 being approximately 14 miles to the north and Genesee Depot, the town of Genesee and the town of Delafield lie in-between Mukwonago and I-94.

Going south on Highway 83 will take you to the community of Caldwell, a seven-mile trip will take you to the Village of Waterford and the City of Burlington is just another nine miles south on Highway 83. East and west roadways are I-43 (formerly known as the Rock Freeway).

In a full-blown market analysis, one would also look at the Destination Trade Area. This trade area is based on the purchase of major products and services, such as appliances, furniture, electronics or cars, or those goods where consumers may wish to have a variety of options when shopping, i.e. clothing and shoes. Mukwonago's location adjoining the larger Milwaukee metropolitan shopping and commercial districts (which spread throughout many communities), offers shoppers from within a 30-mile radius a myriad of products and services in a variety of settings. From small specialty stores to super-regional centers, they will always pull an extraordinary amount of sales out of smaller communities into the larger metropolitan area.

Mukwonago offers easy access to airports and major cities in each direction by being located right on state highway 83 and I94. Mukwonago has access to all the major attractions of southeastern Wisconsin, with a small-town atmosphere with big-city attitude for work, education, and recreation.

The Village continues to seek development opportunities by creating incentivized development areas. In 2017 the Village created TID #4 which encompasses a mixed use development along Main Street and underdeveloped sites north of Bay View Court. In 2018 the Village created TID #5 which resides in Walworth County portion of the Village.



Legend

- Village of Mukwonago
- County Line
- Subdivisions in Waukesha County
- Town of Mukwonago
- Town of Vernon
- Town of East Troy
- Town of Watertown

Village Map for VILLAGE OF MUKWONAGO 2019



Village Board of Trustees

The Village of Mukwonago operates under the laws of the State of Wisconsin as a village and uses a village president-board form of government. The Village Board appoints a full-time Village Administrator who directs and coordinates the Village's operations and services on a day-to-day basis.

The Village President, elected at large for a three-year term of office, together with six trustees elected at large for three-year, staggered terms, comprise the Mukwonago Village Board. The Board serves as the legislative branch of village government, enacting ordinances and resolutions, approving the annual budget, setting policies and taking other actions to guide the operations of the Village. Elections are held on a nonpartisan basis in April of each year, preceded by a February primary if there are more than double the candidates running for the seats available.

The Board regularly meets on third Wednesday of each month at 6:30 p.m. in the Mukwonago Village Hall chambers. Special meetings are also held when required. All meetings are open to the general public, although on occasion, the Board may meet in closed session to discuss a subject permitted by the Wisconsin Open Meeting Law to be held in closed session (e.g., personnel evaluations, labor negotiations or other strategic matters).

Public notice is given of all meetings, including closed sessions, with the notice stating the date, time, location and topics to be considered. All meeting notices are posted on the bulletin board located outside the downstairs main entrance of the Village hall, e-mailed to local papers when requested, and posted on the Village website (www.villageofmukwonago.com). Along with an agenda, the public packet with any supporting documents will be available for public review online with the Agenda Management System prior to each meeting. In addition to the meeting materials being available, members of the public can subscribe to a notification or see the livestream of the board meeting.

Appointments

Appointments to the Village's boards, committees, or commissions are made by the Village President subject to confirmation by the Village Board. Applications are encouraged for Citizens Bboard, eCommittee, and eCommission appointments, which must be submitted to the Village President, in care of the Village Clerk-Treasurer, and in most cases applicants must be eligible electors of the Village of Mukwonago.

It is desirable that members of each Citizen bBoard, eCommittee, or eCommission be independent of the Village Board, of other boards and commissions, and of other local governmental units, and that the members of all boards, committees, and commissions exercise free and unbiased judgment in addressing issues and tasks before them.

Term of Office

The terms of office for members of boardsBoards, eCommittees, or eCommissions usually range from one to three years. Each board, committee or commission has an ordinance which establishes the make-up and terms of each. Appointments made to fill vacancies created by resignations are effective upon date of appointment.

Resignation

If an appointee resigns from office before the end of the term, a letter announcing the resignation shall be forwarded to the Village President, in care of the Village Clerk-Treasurer's office.

Attendance

It should be emphasized that regular attendance at meetings is critical to the effective operation of any board, committee, or commission. Such attendance ensures a steady flow of communication and keeps everyone abreast of current topics under discussion. A member who continuously misses meetings may be subject to removal and/or replacement, at the discretion of the Village Board.

Legal Basis of Government

Village government in Wisconsin is based on the Constitutional laws of the State. The power and duties of the Village government are outlined in the Wisconsin State Statutes, Chapters 61 and 62. The power and duties of the Village Board and its Committees are defined in the Village Code of Ordinances. This handbook will provide you with a general understanding of the Village of Mukwonago government framework.

COMMITTEE OF THE WHOLE

The Village Board is assisted by various ~~e~~Citizen ~~b~~Boards, ~~e~~Committees, and ~~e~~Commissions. These bodies are charged with the following responsibilities:

- Advise the Village President and the Village Board and the Village Administrator on matters within their area of responsibility and interest, as prescribed by the Village Board and its ordinances.
- Help focus attention on specific issues and problems within their scope of responsibilities and recommend actions and alternatives for Board consideration.
- Act as channels of communication and information between Village government, the general public, and special interest groups.
- Reconcile contradictory viewpoints and provide direction toward achievement of village wide goals and objectives.
- Encourage broad citizen participation in the definition and formulation of village goals and actions for their achievement.

The Village of Mukwonago operates under a Committee of the Whole structure (*Mukwonago Village Code Sect. 2-34*). All members of the Village Board are members of this committee with the Village President serving as chair. At the first regular Board meeting following the spring election, the Village President shall designate Trustees as Committee of the Whole sub-committee chairpersons with particular roles. This committee meets on the **first Wednesday of each month at 5:30 p.m.**

The Village Committee of the Whole structure allows for a consent agenda to be presented to the Village Board for any items unanimously approved at the Committee level. The Village Board will approve those items under a section titled "Cconsent aAgenda" designated area, which unless motioned to be removed, are approved with one motion and with one vote. Any items not unanimously carried at the Committee will be separated into a section titled "Other Items" for individual voting purposes.

COMMITTEE OF THE WHOLE

The standing committees within the Committee of the Whole are as follows:

1. Finance Committee.

The role of the Finance Committee is:

- a. Review policies and implement recommendations based on Government Finance best practices.
- b. Review options for borrowing capital funds, outlay expenditures and depositories for village funds
- c. Review claims against the village, accounting procedures, ordinances and resolutions having a fiscal impact on the village.
- d. Receive and review the annual budget proposal from the Village President and Village Administrator, and review budget amendments.
- e. Receive and review accounts payable, and approve purchase requisitions.
- f. Review and recommendations for revenue generation, including investment of village funds and intergovernmental contracts.
- g. Normal Aadvisory members of this sub-committee shall be Administrator, Finance Director, and Village Clerk-Treasurer. All recommendations are made to the Village

2. Health and Recreation Committee

The role of the Health and Recreation Committee is:

- a. Review acquisition of any park or recreation lands, facilities and equipment by gift, devise, bequest or condemnation, either absolutely or in trusts; money, real or personal property, or any incorporated right or privilege.
- b. Review Class I special events permits, policies related to usage of Village parks, refuse collection contracts, and policies and contracts related to recreation.
- c. ~~Normal A~~ advisory members of this sub-committee shall be Public Works Director, and Village Clerk. All recommendations are made to the Village Board.

3. Judicial Committee

The role of the Judicial Committee is:

- a. Review applications relating to retail fermented malt beverages and intoxicating liquors and other licenses as directed by law, or operator licenses requiring further review from Chief of Police.
- b. Review ordinances regarding environment, public safety and law enforcement.
- c. Conduct appeal hearings on all alcohol licenses pertaining to revocation, suspension, non-renewal or denial of licenses as well as abandoned and junked motor vehicles.
- d. ~~Normal a~~ Advisory members of this sub-committee shall be Police Chief and Clerk-Treasurer. All recommendations are made to the Village Board.

4. Personnel Committee

The role of the Personnel Committee is:

- a. Review all personnel matters, including establishment of wage and salary schedules for management and unclassified employees
- b. Review all labor contracts and labor relations policies of the Village.
- c. ~~Normal A~~ advisory member of this sub-committee shall be the Finance Director. All recommendations are made to the Village Board.

5. Protective Services Committee

The role of the Protective Services Committee is:

- a. Provide general oversight to the operation of the Police and Fire Departments except for disciplinary matters.
- b. ~~Normal A~~ advisory members to this sub-committee shall be the Fire Chief and Police Chief. All recommendations are made to the Village Board.

6. Public Works Committee

The role of the Public Works Committee is:

- a. Review all matters pertaining to the construction and maintenance of streets, alleys, sidewalks, gutters, storm sewers, and other public works projects.
- b. Review policies on all transportation related topics including sidewalks, trails, signage, taxis, bicycles and all forms of public and/or mass transit service
- c. Review amendments or other revisions of the official map of the Village.
- d. Review policies on general operation of all municipal utilities.
- e. ~~Normal A~~ advisory members of this sub-committee shall be the Public Works Director, Utilities Director, and Village Engineer. All recommendations are made to the Village Board.

OTHER BOARDS, COMMITTEES, & COMMISSIONS:

Board of Review

The Board of Review receives the assessment roll from the Assessor and examines and corrects all apparent errors in description or computation and adds all omitted property with the Village Clerk. The Board shall schedule a hearing for each written objection to assessment it receives. It is the Board's duty to hear evidence presented by the property owner and the assessor. ~~and to decide if the assessment is correct. State law guides the property assessment appeal process, and a hearing must be conducted according to those procedures.~~

The Board of Review consists of the Village President, the Village Clerk, and three Village Trustees appointed by the Village President and confirmed by the Village Board. The Board meets in the Village Hall Board Room annually at any time during the 30-day period beginning on the second Monday in May in the Village Hall Board Room.

Downtown Development Committee

The Downtown Development Committee, referred to in this division as DDC, shall be an advisory committee whose purpose shall be to advise the Village Board on matters of implementation identified in the Downtown Strategic Plan.

Sec. 2-149 of the Mukwonago Municipal Code establishes the duties as follows; The Downtown Development Committee shall be responsible for implementing the following Downtown Strategic Plan program goals:

- (1) Prioritize Tier 1 Plan Recommendations pertaining to Roadway Design and Streetscaping Enhancements. Specifically; Recommendations 1-1; and 1-5.
- (2) Follow and work towards the implementation of the Downtown Strategic Plan Goals and Objectives

The DDC shall consist of five voting members each of whom shall be Village Residents and up to four non-voting members with voice.

The members of the DDC shall include the following:

- (1) A Member of the Historic Preservation Committee (HPC)
- (2) A member of the Village Plan Commission and/or the Village Board (the representatives of the Village Board and Plan Commission may be the same person)
- (3) The Village Administrator or Community Planner

In considering the appointment of members, the Village President may consider whether the candidates are business owners or managers of businesses in the Village; persons with known interest in local economic development; persons having general knowledge of the affairs of the Village; persons whose principal occupations offer unique skills in land use, planning, architecture, local history, local government, construction or economic development; The Chairperson shall be elected from the members and shall serve annually.

The appointees as provided for herein shall be full voting members of the committee, with the exception of the Village Administrator; Village Board; and Plan Commission members who shall be designated as non-voting members.

Fire Commission

The Fire Commission has jurisdiction with regard to the hiring, firing, disciplining, or promotion of personnel in the Fire Department.

The Commission is a joint Commission with the Town of Mukwonago and consists of Village citizen appointments, appointed by the Village President and confirmed by the Village Board, and Town citizen appointments, appointed by the Town Chairperson and confirmed by the Town Board. On even numbered years, the Town has three appointments and the Village has two. On the odd numbered years, the Village has three appointments and the Town has two. The Commission also consists of a Village Trustee and the Town Chairperson, both whom are non-voting members. ~~both of which are advisory members only~~. The Commission meets on an unspecified evening every quarter at 6:00 p.m. at the Fire Station #1, 1111 Fox St.

Historic Preservation Commission

Historic Preservation Commission consists of seven members. If possible, a registered architect, historian, real estate broker, village board members, and three citizen members. The term of each member shall be three years. The Commission shall have the power subject to section 100-31 of the Mukwonago Code of Ordinances to designate historic structures, sites, and recommend designation of historic districts within the Village limits. This commission will only meet as necessary and it advised by the Planning and Zoning Department.

Joint Protective Services Committee

The Village has an intergovernmental agreement with the Town of Mukwonago which provides for a joint protective services committee to meet with the Town on matters regarding the Fire Department. This meeting normally occurs the third Monday before the third Wednesday of each month at 6:00pm as necessary.

Library Board Of Trustees (Mukwonago Community Library Board)

The Mukwonago Community Library Board consist of eleven (11) members. Six (6) citizen members shall be appointed by the Mukwonago Village President, subject to confirmation of the Mukwonago Village Board, one (1) member from the Mukwonago School District Superintendent or his/her designee shall be appointed by the Mukwonago Village President, subject to confirmation of the Mukwonago Village Board, and four (4) members shall be appointed by the Waukesha County Executive, subject to confirmation by the Waukesha County Board. The term of office of the Mukwonago Community Library Board members shall be three (3) years. A President, Vice-President, Treasurer and Secretary shall be selected by the Board members for two years, with the selection being made annually in the month of July.

Legal responsibilities for the operation of the Mukwonago Community Library is vested in the Board of Trustees. Subject to state and federal law, the Board has the power and duty to determine rules and regulations governing operations and services. The Board shall select, appoint and supervise a properly certified and competent library director, who shall be evaluated on an annual basis. The library director shall determine the duties and compensation of all library employees for the Board to approve. The Board shall approve the budget and make sure that adequate funds are provided to finance the approved budget. The Board shall have exclusive control of the expenditure of all moneys collected,

donated or appropriated for the library fund and shall audit and approve all library expenditures. The Board shall supervise and oversee buildings and grounds, as well as regularly review various physical and building needs to see that they meet the requirements of the total library program. The Board shall study and support legislation that will bring about the greatest good to the greatest number of library users. The Board shall cooperate with other public officials and boards and maintain vital public relations. The library director, with Board approval, shall submit the required annual report to the Division for Libraries, Technology and Community Learning, and the village board. The Board meets on the third Thursday of each month at 6:30 p.m. in the Library Community Room.

Plan Commission

The Plan Commission is an advisory body that reviews all commercial and residential development plans, rezoning applications, annexation and attachment petitions, and conditional use, unspecified use and home occupation permits, and recommends to the Village Board any action to be taken on the issues. The Commission also reviews and approves any plans that were reviewed by the Historic Preservation Commission. Changes to the Zoning Code and the Master Plan must also be reviewed by the Commission.

The Plan Commission consists of the Village President, the chairperson of the Public Works Committee, the chairperson of the Health and Recreation Committee, the Supervisor of Inspections, and three citizen members appointed by the Village President and confirmed by the Village Board. The Commission meets on the second Tuesday of each month at 6:30 p.m. in the Village Hall Board Room.

Police Commission

The Police Commission has jurisdiction with regard to the hiring, firing, disciplining, or promotion of personnel in the Police Department.

The Police Commission consists of five citizen members appointed by the Village President and confirmed by the Village Board. The Commission meets as necessary.

Zoning Board of Appeals

Wis. Stat. §62.23(7)(e)7,8. and Sec. 100-801 of the Municipal Code. The Board of Building and Zoning Appeals consists of five regular citizen members and two alternate citizen members appointed by the Village President and confirmed by the Village Board. The Board meets as necessary on the Thursday after the fourth Tuesday of each month at 6:30 p.m. in the Village Hall Board Room.

The Board of Building and Zoning Appeals has the following powers:

1. To hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of this section or of any ordinance adopted pursuant thereto
2. To hear and decide special exception to the terms of the ordinance upon which such board is required to pass under such ordinance;
3. To authorize upon appeal in specific cases such variance from the terms of the ordinance as will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in practical difficulty or unnecessary hardship, so that the spirit of the ordinance shall be observed, public safety and welfare secured, and substantial justice done. The Village Board may

enact an ordinance specifying an expiration date for a variance granted under this subdivision if that date relates to a specific date by which the action authorized by the variance must be commenced or completed. If no such ordinance is in effect at the time a variance is granted, or if the board of appeals does not specify an expiration date for the variance, a variance granted under this subdivision does not expire unless, at the time it is granted, the board of appeals specifies in the variance a specific date by which the action authorized by the variance must be commenced or completed. An ordinance enacted after April 5, 2012, may not specify an expiration date for a variance that was granted before April 5, 2012. A variance granted under this subdivision runs with the land. The board may permit in appropriate cases, and subject to appropriate conditions and safeguards in harmony with the general purpose and intent of the ordinance, a building or premises to be erected or used for such public utility purposes in any location which is reasonably necessary for the public convenience and welfare.

Role of Chairperson

It is incumbent upon the chairperson of ~~the~~ a Citizen Bboard, eCommittee, or eCommission to ascertain the responsibility of his/her advisory body and to limit the discussion and deliberation to appropriately assigned areas of responsibility.

The chairperson position exists to encourage the input of ideas, to guide discussions in a logical and orderly fashion, and to generally facilitate the decision-making process. The chairperson should clarify ideas as they are discussed and repeat motions made in order that all members fully understand the wording of the item on which they are voting.

The Chairperson is responsible for the setting of the agenda and facilitating the meeting in an orderly and timely fashion. The Chairperson ~~should~~ can meet ~~regularly~~ with the Village Administrator or President to go over goals and objectives, future agenda items, or and to discuss current or future policy decisions. Board members should be mindful of the open meetings laws as they meet with the Village Administrator or President, even in social settings, as to not create the potential of a walking or negative quorum.

Each Citizen Bboard, eCommittee, or eCommission is comprised of a diverse group of people and it is inevitable that not everyone will agree on each issue all of the time; however, all efforts should be made to maintain amicable relations among the individual members.

OPERATING PROCEDURES

Wisconsin Open Meetings Law

The Village Board supports the principles of the open meeting law and its guarantees of citizen access to governmental policy making and decision making processes. Therefore, all boards, committees, and commissions are directed to observe the requirements and constraints of the Wisconsin Open Meeting Law, Section 19.81 through 19.98, Wisconsin Statutes, in the conduct of all boards, committees, and commission meetings.

A notice giving the time, date, and place of each meeting, and its tentative agenda shall be posted at least 24 hours prior to the meeting of any board, committee, or commission. The notice should be posted on the official bulletin board located outside of the north entrance doors (lower level) of the Village Hall and also furnished to the news media.

Executive Sessions (Closed Meetings)

Wisconsin State Statutes, Chapter 19, Section 85, says a closed meeting may be held to discuss the following topics.

1. Deliberate after a judicial or quasi-judicial hearing. (Board of Review, Appeals Board, etc.)
2. Consider dismissal, demotion, licensing or disciplining an employee or person being licensed or investigating charges against such person. If there is a hearing on such dismissal, the employee has a right to be there and the right to demand an open meeting.
3. Consider employment, promotion, compensation or performance evaluation of any public employee.
4. Consider application of probation or parole, strategy for crime detection or prevention.
5. Negotiate or deliberate purchase of public property, investment or public funds or other public business, competition or bargaining reason requiring a closed session.
6. Deliberating by the council on unemployment compensation in a meeting at which all employer members of the council or all employee members of the council are excluded.
7. Deliberating by the council on worker's compensation in a meeting at which all employer members of the council or all employee members of the council are excluded.
8. Deliberating under s. 157.70 if the location of a burial site, as defined in s. 157.70 (1) (b), is a subject of the deliberation and if discussing the location in public would be likely to result in disturbance of the burial site.
9. Consider financial, medical, social, or personal history or disciplinary data of a specific person, preliminary consideration of specific personal problem or the investigation of charges against a specific person, if discussed in public would be likely to have a substantial adverse effect on the reputation of any person referred to in such history or data or investigation.
10. Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved.
11. Consider requests for confidential or written advice from the Ethics Board or any local governmental ethics board.

Exclusion of Village President or Trustee

No duly elected member of the Village Board may be excluded from any Board or committee meeting.

General Rules of Order

The Board enacts legislation and takes official action in various ways, operating under Robert's Rules of Order:

1. **Motions** are used to approve, reject or postpone/table procedural matters, such as appointing members to boards, committees, and commissions, accepting reports, authorizing contracts, paying claims, giving direction to Village Staff and similar routine business.
2. **Ordinances** are local laws dealing with matters such as traffic, zoning, health and safety regulations, governmental organization, annexation, building and other construction codes, licenses, user fees, etc. Once an ordinance is adopted it can only be amended through enactment of another ordinance. Ordinances that contain fines and forfeitures must be published in the Village's official newspaper before they become effective. In general, ordinances that are three or more pages in length shall be placed on file for two weeks, and a public notice, stating the date, time, and location of the Board consideration and a general description of the ordinance to be considered, shall be published in the Village's official newspaper prior to Village Board action. All current ordinances are compiled in a volume entitled the Municipal Code Village of Mukwonago, or simply the "Village Code".
3. **Resolutions** are used to establish policy, express the opinion of the Board in a more formal manner, direct or authorize administrative action, offer official congratulations or appreciation on behalf of the Village, or to make various ceremonial acts.

In the absence of a standing rule, the deliberations of the Village Board shall be conducted in accordance with the parliamentary rules as contained in Robert's Rules of Order, Newly Revised 10th Edition (2000), unless contrary to state law. Included in these standing rules, but not limited to this itemization, are the following rules:

1. **Outside of Public Comment Sections, No** person other than a member or Village staff shall address the Board, except by majority vote of the members present.
2. No ordinance, resolution or other motion shall be discussed or acted upon unless it has been seconded.
3. No motion shall be withdrawn without the consent of the person making the same and the person seconding it.
4. No Trustee shall address the Board until he or she has been recognized by the presiding officer. The Trustee shall confine his or her remarks to the question under discussion and avoid all personal remarks.
5. When two or more members simultaneously seek recognition, the presiding officer shall name the member who is to speak first.
6. When a question is under debate, no action shall be in order except to adjourn debate, to lay on the table, to move the previous question, to postpone to a certain day, to refer to a committee, to amend, and to postpone indefinitely. These motions shall have precedence in the order listed.
7. Any member desiring to terminate the debate may move the previous question, or call the question, in which event the President shall announce the question. If a majority of the members present vote in the affirmative, the main question shall be taken without further debate, its effect being to put an end to all debate and bring the Board to a direct vote, first upon any pending amendments and then upon the main question.
8. A motion to adjourn debate or to lay on the table and a call for the previous question shall be decided without debate.

9. No member of the Board, whether he or she is a Trustee or the President, shall vote on any question involving his or her own character or conduct, the right as a member, or his or her pecuniary interest.
10. These rules or any part thereof may be temporarily suspended in connection with any matter under consideration by a recorded vote of two-thirds of the members present.

Regular Meetings

All meetings of all boards, committees, and commissions of the Village shall be held in public buildings of the Village or on public grounds, in rooms or chambers which are handicapped accessible, the location designated by such committee by a vote of a majority of members. Regular meetings shall be held at regular designated times and places and consistent with the necessity for such meetings. The time, date, place, and agenda of regular meetings of boards, committees, and commissions shall be made public in accordance with the requirements of the open meeting law.

Each chairperson, or special meeting request, must be orchestrated with the Village Clerk-Treasurer's office for scheduling the meeting dates and times, room reservations, and key control purposes

Special Meetings

The Village President may have any item placed on the agenda. Chairperson for each committee can place items on their respective committee agenda (7) days in advance of said meeting. Other items may be added to the agenda by the filing of a written request by at least two trustees with the Village Clerk, a minimum of (7) days in advance of the meeting, with notice to the committee chair.

Agenda requests may only be made with less notice than as provided for above, if good cause is shown for the need to action the matter by the date of the requested agenda placement. Said determination shall be made by the Village President. In the event there is a desire for a matter to be placed on the agenda in Closed Session, and the matter does not come from Village staff, at least one Trustee shall be required to request such action and he or she shall consult with the Village Attorney and Village Clerk as to whether statutory basis exists for the Closed Session for the subject desired.

Public Meetings

Any person shall have the right to be present at any meeting of any board, committee, or commission of the Village except when closed meetings are permitted by State Statutes. However, any public agency may make and enforce reasonable rules and regulations for the conduct of persons attending its meetings.

Formal Public Hearings

A formal public hearing is one that must be conducted according to State Statutes or Village ordinances and is designed to solicit comment from the general public.

An official Notice of Public Hearing may be required, published in official newspaper, and on some occasions require notification of residents in a particular area pursuant to State Statutes.

Hearing Procedures

Hearings held by an advisory body should be fair and impartial. If a member is biased or has a personal interest in the outcome of the hearing, that member should recuse (disqualify) himself/herself and not participate.

Persons and/or groups who may be affected by the subject of the hearing should be given sufficient notice of the time and place of the hearing and a reasonable opportunity to be heard. They may be represented by counsel at their own expense and be permitted to present oral and documentary evidence.

At the appropriate time, the chair should open the hearing and explain to the audience the hearing procedures. If there are numerous persons who would like to participate, and all represent the same views and opinions, the chair may ask that a spokesperson be selected to speak for the group. If this arrangement cannot be made, the chair may restrict each speaker to a limited time (generally three minutes) so all may be heard. Irrelevant and off-the-subject comments should be ruled out of order by the chair.

The usual procedure after the hearing has been opened is for staff to present the staff report, followed by committee members' questions relating to the report. Proponents should be given the opportunity to present their case first. This is followed by an opportunity for opponents to present their case.

After all interested persons have had an opportunity to speak; the hearing is closed, which ends audience participation. Village Board, committee, or commission members may discuss the proposal and take an action on the proposal.

Electronic Agenda Packets

Agenda packets detailing the items of business to be discussed and any communications to be presented will be prepared by the staff and furnished to the members of the body within a reasonable amount of time before the meeting. In order to be prepared for meetings, members should read these packets and contact the chairperson, the Village administration or the staff liaison, if there are any questions regarding information presented. Agendas are electronically sent to subscribers through a govdelivery program. Any questions regarding delivery should be addressed to the Village Clerk/Treasurer.

Budget Process

The Village prepares an annual budget each year around October. Expenditure targets are established for each department for the biennium and Department Heads are allowed some leeway in how the funds are split. ~~between the two years~~. The Finance Director issues operating budget targets and worksheets to all Department Heads by the end of August. Department Heads are given 3 weeks to submit their initial budget requests.

A budget workshop for the Village Board which is open to the public will be held in October to review the summary budgets that have been submitted by the Department Heads. Any items still pending information will be discussed as to their potential impact on the budget. Additional budget workshops will be scheduled as necessary with the goal of finalizing the budget by early-November.

A public hearing on the budget is generally held during November to adopt the subsequent year's budget.

Purchasing

Departments may not begin to purchase items for an adopted budget year prior to January 1 of that year, unless otherwise allowed by the Village Board.

Department Heads are granted authority to purchase items below \$5,000 that were previously approved by the Village Board as part of the budget process.

The Finance Director and Administrator areis granted the authority to approve purchases below \$25,000 that were approved by the Village Board as part of the budget process and that follow the documentation criteria as listed in the Village's adopted Purchasing Policy.

Purchases greater than \$25,000 must be approved by the Village Board.

Unbudgeted purchases must be approved by the Village Board after the Department Head submits a report on the need for the item and how it can be funded within the constraints of the approved budget. Any capital purchases not listed in the 5 Year Capital plan specifically for the budgeted year must be presented to the Village Board for approval.

The Village Administrator or Finance Director may approve purchases prior to Village Board approval outside of these restrictions where emergency or continuity of operations which may require purchasing before the next scheduled Village Board meeting. In that situation, the Village Board should be made aware of the purchase at the next appropriate meeting.

Capital budgets are based on the Village's 5-year adopted Capital Plan – which includes both major equipment and infrastructure projects. The plan is reviewed annually in conjunction with the budget in August.

Length of Service Award

The Village enjoys commending Elected Officials on their length of service achievements. Elected officials who have served less than fifteen (15) years of service are awarded a Proclamation from the Village President. Elected Officials who have greater than fifteen (15) years of service will be commemorated with a plaque and proclamation.

~~Working with Village Staff~~

~~The Village administrative staff work for and are responsible to the Village Administrator and it is, therefore, the Village Administrator's responsibility to allocate staff's time and efforts. Individual members should not attempt to direct or decide the priority of work for the department or the individual staff person. These bodies should, however, set priorities for their own agendas in order that staff may best use the time available for board, committee, or commission business. If the advisory bodies are in need of staff assistance for a project that is atypical of the normal assistance provided by staff, the request for assistance should be included in the minutes of the meeting, and reviewed by the Village Administrator.~~

~~The Village Board expects that a mutually respectful and professional relationship is maintained between the staff personnel and the board, committee, or commission.~~

Communication between Committees and the Village Board

With the exception of the Zoning Board of Appeals, Board of Review, Library Board, Police Commission, and Fire Commission, it is the primary responsibility of boards, committees, and commissions to make recommendations to the Village Board. It is the Village Board's role to consider the advice and recommendations offered by numerous sources and to make decisions to the best of its ability.

Most committee, commissions, and boards are recommending bodies to the Village Board of Trustees. The Village Board acts on those recommendations, but is not bound to vote one

way or another.

Letters from boards, committees, or commissions, addressed to the public or other agencies and concerning official positions being taken, must first be forwarded to the Village President for approval before being mailed.

When a member of a board, committee, or commission addresses the Village Board at a public meeting, it should be made clear whether he/she is speaking on behalf of the body or as an individual citizen.

Board Policy on Legislative or Political Issues

The Village Board is the legislative body for the Village of Mukwonago. Elected board members are responsible to the electorate to act as a body in establishing Village policy and determining any public position of the Village on legislative or political issues. The Village Board takes the position that public stands by boards, committees, or commissions on legislative or political issues are taken only upon review and approval by the Village Board.

This policy should not be construed to prevent boards, committees, and commissions from discussing regulations, procedures or other similar matters with administrative agencies, nor is it meant to discourage boards, committees, and commissions from carrying out their normal functions publicly and openly. The purpose of this policy is to ensure that boards, committees, and commissions do not make policy statements or take public positions which fall solely within the realm of the Village Board responsibilities, but which might nevertheless be construed as representing the official position of the Village of Mukwonago.

In the event that a Citizen Bboard, eCommittee, or eCommission wishes the Village Board to take a public position or to approve or endorse a public stand on a legislative or political issue, this request should be clearly reflected on the record of the meeting at which this action is approved.

Village staff will assist in every way possible to achieve timely and effective communication with the Village Board as it relates to these issues. All such communications will be coordinated through the Village Clerk-Treasurer's office.

Relationships with the Public

Members are encouraged to become aware of public opinion relating to their field of influence. They should welcome citizen input at meetings and ensure that the rules and procedures for these public hearings are clearly understood.

Members should conduct themselves at public meetings in a manner that is fair, understanding, and gracious. Members should be considerate of all interests, attitudes, and difference of opinion. They should also take care to maintain the appearance as well as observe the principle of impartiality.

The State of Wisconsin has set forth a code of ethics for local government officials governing conduct in office, which includes persons appointed to boards, committees, and commissions. No public official "may use his or her public position or office to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for any organization with which he or she is associated."

Any person who violates this State Statute may be required to forfeit not more than

\$1,000.00 for each violation. If you have any questions regarding this matter, please call the Village Clerk-Treasurer's Office at (262) 363-6420.

Walking or Negative Quorums

Elected officials are subject to the Wisconsin Open Meetings law. It is encouraged that Board members additionally consider the potential violation that could create a Walking Quorum or Negative quorum. As seemingly innocent as such communication may be, it could still be a violation that will affect the outcome of a particular vote.

The Wisconsin Department of Justice states "A "walking quorum" is a series of gatherings among separate groups of members of a governmental body, each less than quorum size, who agree, tacitly or explicitly, to act uniformly in sufficient number to reach a quorum. A walking quorum may produce a predetermined outcome and thus render a publicly-held meeting a mere formality. The Wisconsin Supreme Court has commented that any attempt to avoid the appearance of a meeting through the use of a walking quorum is subject to prosecution under the open meetings law. Furthermore, the requirements of the open meetings law cannot be circumvented by using an agent or surrogate to poll the members of governmental bodies through a series of individual contacts. The series of gatherings need not be face-to-face. For example, phone calls, email exchanges, and other electronic messaging may suffice."

The Village encourages contact be made directly at a Village Board or Committee meeting at a publicly noticed meeting.

Complaint Procedures

In cases of minor complaints or questions of departmental or Village operations, a complainant may speak with a supervisor, department head or Village Administrator prior to initiating the formal complaint procedure. For minor complaints the individual receiving the complaint will attempt to answer any questions and concerns without proceeding through the formal complaint procedure. If it is determined that no further investigation is required, the informal complaint will be documented in writing and retained in the same manner as formal complaints.

Any complaint alleging inappropriate conduct by a Village employee should be submitted to a supervisor, department head or the Village Administrator, except in the case that the complaint involves the Village Administrator which shall be processed in accordance with the complaint procedure.

Any complaint alleging inappropriate conduct by the Village Administrator should be submitted to the Chair of the Personnel Committee. Any employee, supervisor, department head, officer or elected official who receives a complaint regarding conduct of the Village Administrator must forward the complaint to the Chair of the Personnel Committee for investigation. The Chair of the Personnel Committee shall forward a copy of the complaint to the Village President.

Any allegations of misconduct by elected officials should be directed to the Village President.

An official complaint intake form is available from the Human Resources

Office Administrative staff at Village Hall.

Village of Mukwonago Departments

Village Administration

The Village Hall is home to a majority of the Village processes. Located at 440 River Crest Court, it is the central location for all departments to report. Job descriptions are maintained and updated by Resolution as necessary. The village supports electronic processing of documents whenever possible and maintains a direct link to residents through the web sites www.villageofmukwonago.com, www.mukwonagomeansbusiness.com, and www.mukwonagodowntown.com.

Village Administrator

The Village Administrator is the Chief Administrative Officer for the Village. The Village Administrator has administrative powers and responsibilities over all Village Staff. The Village Administrator directly supervises Department Heads and has general oversight of the Police Services and Fire/EMS. The Village of Mukwonago has combined the position of Village Administrator with Economic Development Director to create proactive economic development strategies in the most cost effective manner.

Village Clerk-Treasurer

The Village Clerk/Treasurer works closely with the Village Administrator and Village President and supported by a Deputy Clerk/Treasurer to maintain the day to day operations. Basic duties include oversight of computer systems, licenses, permits, ordinances, elections, minutes and agendas, development escrows and letters of credit, cash receipting, resolutions, and maintenance of record retention.

Village Finance Director

The Finance Director is responsible for the financial management of the Village and is supported by a Staff Accountant and HR Administrative Assistant. The Finance Director uses an independent audit firm to conduct the annual audit, outsources processing of ambulance billing, and specific payroll functions, oversees utility billing, employee benefits, debt management, creates the annual budget, and oversight of the accounts payable and receivable functions.

Mukwonago Community Library

There has been library service in Mukwonago since at least 1883 and a municipal village library was established in 1933. The library has an eleven-member board made up citizens from the Village of Mukwonago and the Towns of Vernon and Mukwonago as well as the School District. The library is funded by the municipalities according to a formula based on equalized assessed valuation, which changes every year. It is one of sixteen public libraries in the Waukesha County Federated Library System.

The library has programs and services for every resident: lap sit story time for infants birth through 3, story time for 3-5 year olds, and other special programs for everyone from teens to senior citizens. To publicize its services, the library publishes an email newsletter monthly. It also has its own website (www.mukcom.lib.wi.us) which has separate homepages for children, young adults and adults, as well as links to hundreds of helpful sites. The library also maintains and active Facebook presence.

At the end of 2014 the library had approximately 80,000 books and more than 20,000 items in various other formats: DVD, audiobooks, compact discs, and more. It checks out more than 325,000 items a year. In addition to two individual study rooms, there is access to the Internet through 31 adult and 8 children's public Internet workstations. The library is also a member of the consortium known as CAFÉ (Catalog Access For Everyone), which enables patrons to easily search and borrow from ten times as many items. All sixteen libraries in Waukesha County are members of this consortium. Your library card is valid at all Waukesha County Libraries.

People can get involved in helping the library through its active Friends of the Library group, which raises money through an ongoing book sale and an annual bake sale, and also by supporting the Mukwonago Community Library Foundation, which has provided substantial funds for renovations and building projects. Volunteers of all ages and skill levels help with summer library programs, shelf reading, gardening and other special projects.

Public Works, Streets, Buildings, and Parks

The Public Works Department goal is to provide responsive and cost-effective maintenance of all public property and transportation related public infrastructure and to respond to all citizen complaints and concerns in a courteous, professional, and timely manner. The Public Works Department is staffed by the Public Works Director, a Public Works Crew, Supervisor/Mechanic, full-time public works crewpersons, and seasonal/summer employees.

The Village of Mukwonago is proud of the quality of the park sites they provide for their residents. The Village Park sites vary widely in both size and the amenities offered. The Village parks include Field, Miniwaukan, Minor, Indianhead, Phantom Glen, and Washington. There are other Village lands dedicated and/or set aside for future park developments, as new developments move forward.

The Village subcontracts with Johns Disposal Services for garbage, recycling, and yard waste collection services. Garbage collection occurs weekly on Wednesdays. Recycling service occurs bi-weekly on Wednesdays. Bulky Item collection occurs on the first Wednesday of odd numbered months. Yard Waste collection occurs five times throughout the year. The Village Public Works Department continually provides electronic recycling opportunities as funds allow.

Wastewater Treatment Plant and Water Utility

The Village of Mukwonago Wastewater Treatment Plant was first installed in 1921. The treatment plant was later upgraded and expanded in 1951 to handle the needs of the growing community. The plant was rebuilt in 1981, providing the Village with then state-of-the-art treatment and expanded capacity. Since then, additional upgrades allowed the facility to meet additional treatment requirements.

Today, the treatment plant can treat an average flow of 1.5 Million Gallons per day, with a peak flow of 3.75 Million Gallons per day. The treatment plant continues to be improved, for better efficiency and control the long term wastewater treatment costs. The Utilities Director and employees operate, maintain and assure that the WDNR permitted facility meets the requirements prescribed. The staff maintains 43 miles of sanitary sewer main and three lift stations located within the Village.

The Village of Mukwonago water treatment system currently consists of five (5) groundwater wells and pumping stations to provide water to the Village. In addition, it consists of one (1)

underground storage facility with a capacity of 330,000 gallons and two (2) elevated towers with a capacity of 500,000 gallons each. The system's pumping capacity is 5.1 Million Gallons per day (MGD), with an average daily consumption of 0.698 MGD.

Of the five (5) wells, two (2) are deep wells producing a natural detection of radium. The Utility blends the shallow wells with the deep wells to reduce the amount of radium in the water. The deep wells were drilled in 1966 and 1981. The shallow wells were drilled in 2001 and 2014.

Currently the Water Utility maintains and services 2,959 meters of line along with its customers. The Water Utility also provides the service and maintenance for 750 fire hydrants, 1,600 valves, 2,229 services, and a water distribution system consisting of approximately 47 miles of mains, ranging from 4" to 18" in diameter. Accounting and billing is operated by the Administrative Offices.

Mukwonago Fire Department

The Mukwonago Fire Department has a proud history of providing emergency response services to the community since 1913. The organization is made up of Full-time, Paid-on-Premise and Paid-on-Call members who have undergone training that enables them to provide professional quality services in a cost-effective manner. There are seven full time positions, the Fire Chief, and six Firefighter/Critical Care Paramedics Our members enjoy a high level of camaraderie and fellowship that few organizations can match. While we develop a high level of proficiency through our training and operations, we also make time for social functions that include the entire family.

The majority of Mukwonago Fire Department members are paid-on call. The Department goals are to minimize the risk of death, injury, and/or property loss from fire, medical emergency, or disaster. In addition to providing a coordinated and timely response to emergencies, the Department attempts to enhance public safety through preventative activities and public education programs.

The Fire Chief is appointed by the Fire Commission, and heads the Mukwonago Fire Department and oversees the day-to-day operation of both the Fire/EMS duties of the department. The department is responsible for inspecting all commercial, industrial and multi-tenant residential buildings in the Village and Town of Mukwonago to ensure compliance with State and local fire codes.

Police Department

The Mukwonago Police Department's goal is to make the Village of Mukwonago a place where all citizens can live safely and without fear, protected by a police department with the highest ethical and professional standards. The Police Chief is appointed by the Police Commission.

The Police Department's mission is to provide all residents, businesses and visitors with professional, competent, ethical and compassionate law enforcement services. We pledge to work in partnership with the members of the community to make Mukwonago a better place to live, work and visit. We accomplish this mission by not only working for the community, but working with the community to make Mukwonago safe.

The department operates with an Assistant Police Chief, a Lieutenant, a Sergeant, patrol officers and one of who serves as the School Liaison Officer for the Mukwonago High School and Parkview Middle School), several Dispatcher/Clerks, and Police Reserve Officers.

We currently provide police services to the Village of Mukwonago, and dispatch services to the Village and Town of Mukwonago Police Departments, the Mukwonago Fire Department, the Town of Mukwonago Boat Patrol, and the Town of Eagle Boat Patrol.

Emergency Government

Emergency Government organizes, coordinates and directs operations in the event that a catastrophe occurs in the Village in order to save the maximum number of lives, minimize damage to property, receive and disseminate information and warnings, control affected areas and maintain law and order. Currently the Fire Chief is the administrator of the Emergency Government operations for the Village of Mukwonago.

Planning, Zoning, and Development

The Village Planner prepares, implements, and updates current and long range Village plans, meets with the general public regarding proposed neighborhood or community plans, and coordinates planning activities with those of neighboring communities and of other levels of government. The Planner provides staff assistance to the Plan Commission, which is responsible for enforcing the Village Comprehensive Plan and ensure orderly growth and development in the Village. The Planner also provides assistance to the Downtown Development Committee whose primary responsibility is to promote economic and community development activities in the Village.

The Planning Department additionally provides Zoning Administration being responsible for policy analysis, development site plan review, zoning code administration, zoning code enforcement, and general information processing relative to development and redevelopment within the community.

The Building Inspection Department provides professional inspection services for all residential and non-residential construction and alteration projects within the Village of Mukwonago, in order to ensure compliance with all required Federal, State and local codes, ordinances and requirements. The department issues all building permits for residential, commercial and industrial buildings. All plumbing, electrical, heating, air conditioning and ventilating permits must be obtained from this department. This Department is staffed by the Supervisor of Inspections/Zoning Administrator and a full-time Building Codes Official.

CONCLUSION

On behalf of the Village, we would like to thank you for accepting this position and for devoting your time and effort to become actively involved in the affairs of this community. It is sincerely hoped that you will enjoy your participation in the governing process in the Village of Mukwonago as a member of one of its boards, committees, or commissions, and that you will feel totally free to call upon any of its representatives for advice, background information, or assistance.

It is with this in mind that this brief guidebook has been prepared. Please consider it a guide as you begin your new duties as member of an advisory body and not as an all-inclusive restrictive set of regulations.

Welcome aboard.

VILLAGE CONTACTS

Village Hall: (262) 363-6420
 Village Hall Hours: 8 a.m. to 5 p.m., Monday thru Thursday, 8 a.m. to noon, Friday

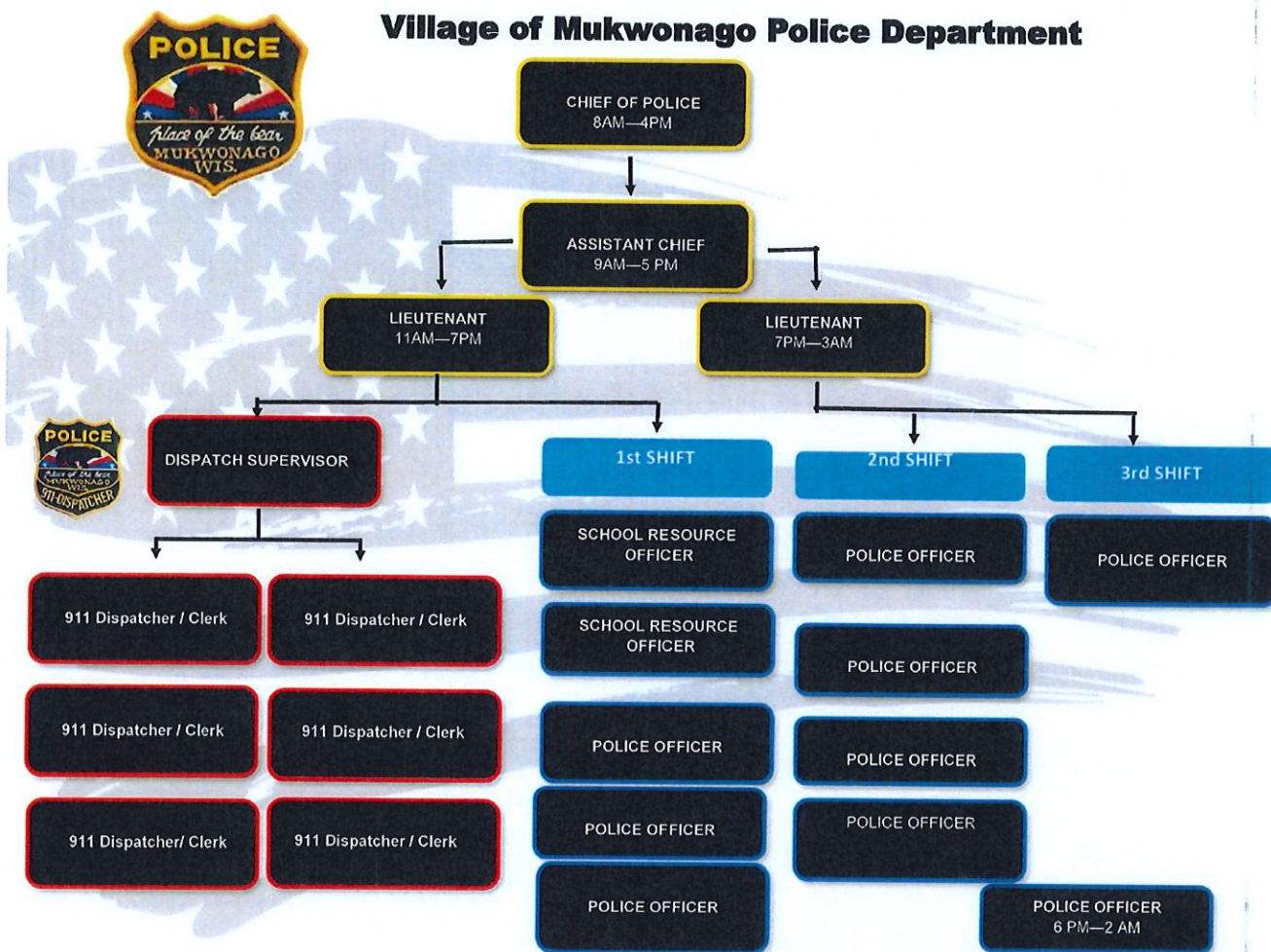
Committee of the Whole Meetings:
 1st Wednesday of each Month, 5:30 p.m.

Village Board Meetings:
 3rd Wednesday of each Month, 6:30 p.m.

Websites:	Village Website: www.villageofmukwonago.com Fire Department Website: mukwonagofire.org Library Website: www.mukcom.lib.wi.us Museum Website: www.mukwonagomuseum.org
Administrator	John Weidl (262) 363-6420 Ext. 2100 (262) 441-0186 – Cell jweidl@villageofmukwonago.com
Clerk-Treasurer	Diana Dykstra (262) 363-6420 Ext. 2103 ddykstra@villageofmukwonago.com
Finance Director	Diana Doherty (262) 363-6420 Ext. 2101 ddoherty@villageofmukwonago.com
Fire Chief	Jeff Stien (262) 363-6420 Ext. 3401 (262) 441-0723 – Cell chiefstien@mukwonagofire.org
Library Director	Angie Zimmermann (262) 363-6420 Ext. 4100 azimmermann@mukcom.lib.wi.us
Municipal Judge	Joe Abruzzo (262) 363-6433
Police Chief	Kevin Schmidt (262) 363-6420 Ext. 1224 (262) 613-1026 – Cell kschmidt@mkpd.org
Public Works Director Ron Bittner	(262) 363-6420 Ext. 7100 (414) 550-7507 – Cell rbittner@villageofmukwonago.com
Supervisor of Inspections	Robert Harley (262) 363-6420 Ext. 2110 (414) 399-0271 – Cell bharley@villageofmukwonago.com
Utilities Director	Dave Brown (262) 363-6416 – Office (414) 550-2509 – Cell dbrown@villageofmukwonago.com
Village Staff Planner/ Zoning Administrator	(262) 363-6420 Ext. 2111
Humane Animal Officer Humane Animal Welfare Society 701 Northview Rd. Waukesha, WI 53188 www.hawspets.org	(262) 542-8851

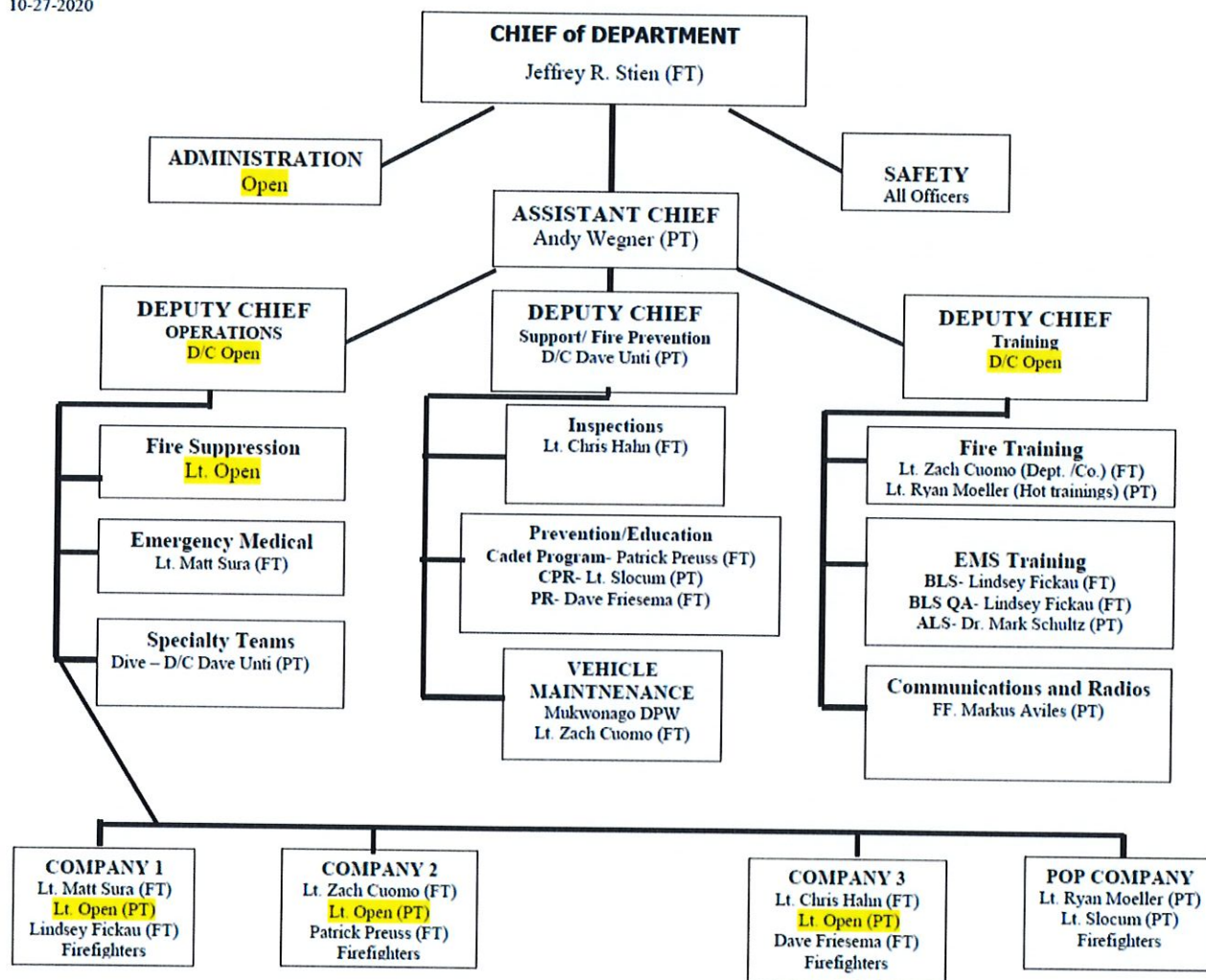
Appendix A. Village Hall Organizational Chart

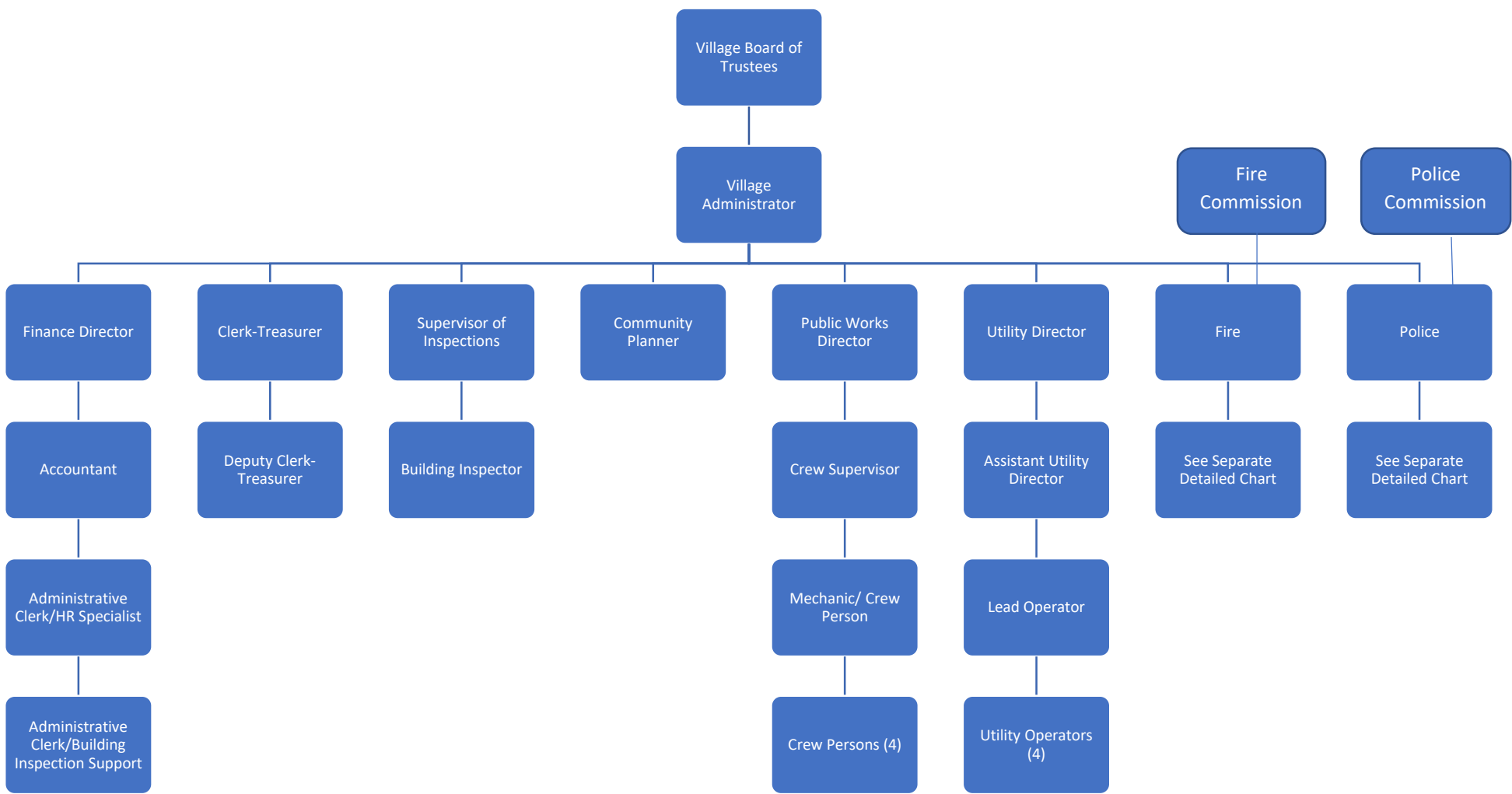
Appendix B. Police Department Organizational Chart



Appendix C. Fire Department Organizational Chart

10-27-2020





Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: 6/30/2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☒ Village of ☐ City of } Mukwonago

County of Waukesha Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number 85-4347581	
TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	\$ <u>300</u>
☐ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$ <u>500</u>
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>25</u>
TOTAL FEE	\$ <u>825.00</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
VM Investments LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Singh</u>	<u>Amandip</u>		<u>_____ 85</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Aman's Beer + Wine Business Phone Number 4147326774
2. Address of Premises 110 Chapman Farms Post Office & Zip Code Mukwonago

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Retail is on the ground floor and storage will be on mezzanine area set aside for that purpose. See plans attached for visual description.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 12/18/20 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.
Windlake Beverage Inc
Sarab investments LLC
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>SINGH, AMANDEEP</u>	Title/Member <u>MEMBER</u>	Date <u>12/18/20</u>
Signature <u>Aman Singh</u>	Phone Number <u>4147326774</u>	Email Address <u>aman@amansingh.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>12.18.20</u>	Date reported to council / board <u>01.20.21</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



State of Wisconsin
Department of Financial Institutions

ARTICLES OF ORGANIZATION - LIMITED LIABILITY COMPANY

Executed by the undersigned for the purpose of forming a Wisconsin Limited Liability Company under Chapter 183 of the Wisconsin Statutes:

- Article 1. **Name of the limited liability company:**
VM Investments LLC
- Article 2. **The limited liability company is organized under Ch. 183 of the Wisconsin Statutes.**
- Article 3. **Name of the initial registered agent:**
Amandip Singh
- Article 4. **Street address of the initial registered office:**
26210 W Loomis Rd
Wind Lake, WI 53185
United States of America
- Article 5. **Management of the limited liability company shall be vested in:**
A manager or managers
- Article 6. **Name and complete address of each organizer:**
Amandip Singh
26210 W Loomis Rd
Wind Lake, WI 53185
United States of America
- Other Information. **This document was drafted by:**
Amandip Singh

Organizer Signature:
Amandip Singh

Date & Time of Receipt:
12/18/2020 12:58:57 PM

ARTICLES OF ORGANIZATION - Limited Liability Company(Ch. 183)

--

Filing Fee: \$130.00

Total Fee: \$130.00

ENDORSEMENT

State of Wisconsin Department of Financial Institutions

EFFECTIVE DATE	
12/18/2020	

FILED 12/18/2020	Entity ID Number V030654
----------------------------	-----------------------------

 IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 12-18-2020

Employer Identification Number:
85-4347581

Form: SS-4

Number of this notice: CP 575 G

VM INVESTMENTS LLC
AMANS BEER & WINE
% AMANDIP SINGH SOLE MBR
26210 W LOOMIS RD
WIND LAKE, WI 53185

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 85-4347581. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

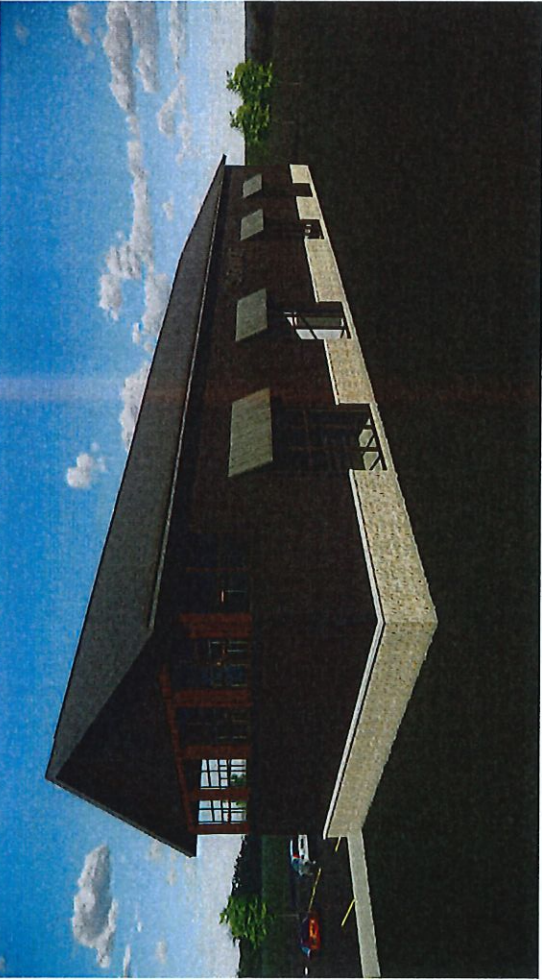
IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub.

Your name control associated with this EIN is VMIN. You will need to provide this information, along with your EIN, if you file your returns electronically.

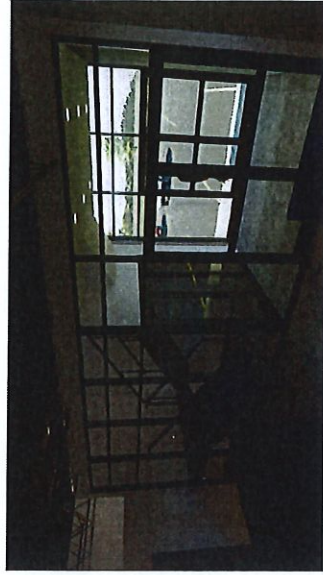
Thank you for your cooperation.



EAST FACADE



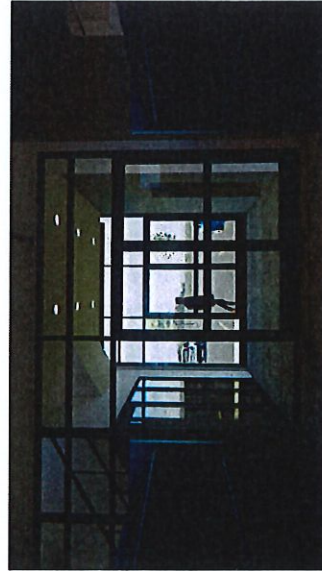
VESTIBULE VIEW 2



VESTIBULE VIEW 1



VESTIBULE VIEW 3



VESTIBULE VIEW 4



WEST FACADE

REVISIONS

ANDERSON
ASHTON
DESIGN / BUILD

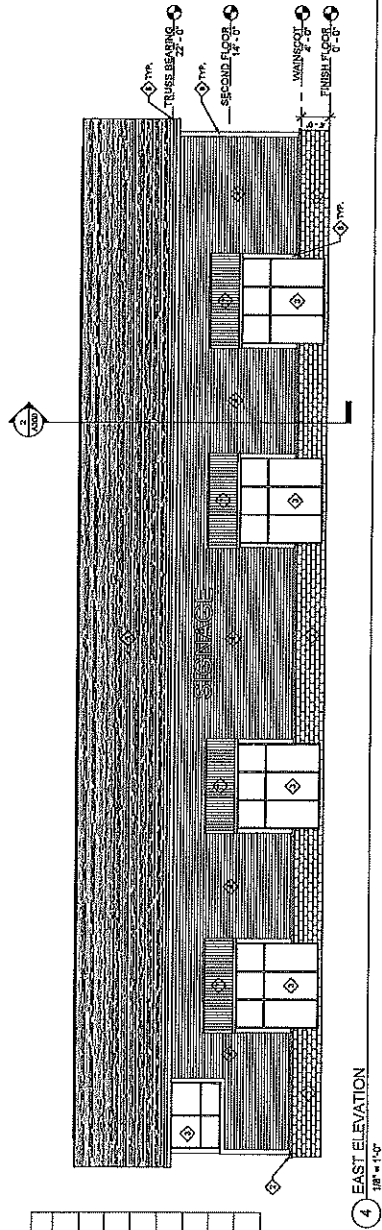


MUKWONAGO LIQUOR
PROPOSED BUILDING FOR
MUKWONAGO, WI

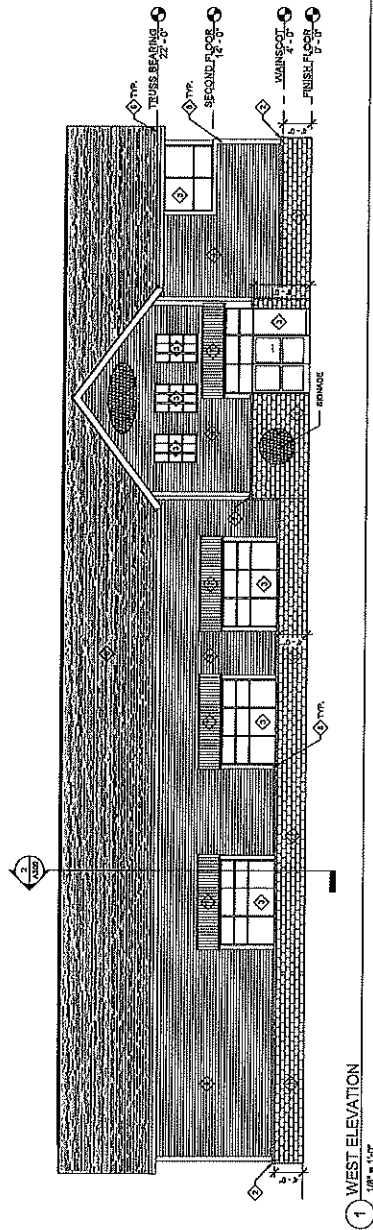
DATE: 01/15/2021
DRAWN BY: J. B. BROWN
CHECKED BY: J. B. BROWN
APPROVED BY: J. B. BROWN
PROJECT NO.: 2021-001
SHEET NO.: 1000

A900

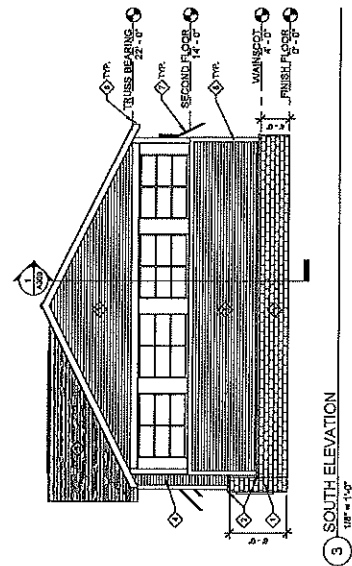
ELEVATION	MATERIAL MANUFACTURER	COLOR (P.B.)
1. SPLIT FACE BLOCK	---	---
2. PRECAST STONE CLAMMITE	---	---
3. GLAZING	---	---
4. HORIZONTAL CEDRO	---	---
5. ASPHALT SHINGLE	---	---
6. PREFURBED GUTTER AND DOWNSPOUT	---	---
7. FINISH	---	---
8. TRIM	---	---



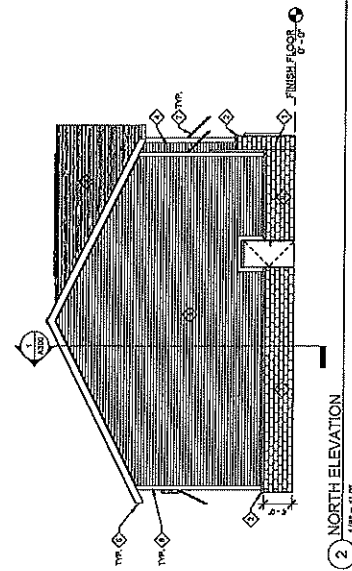
4 EAST ELEVATION
1/8" = 1'-0"



1 WEST ELEVATION
1/8" = 1'-0"



3 SOUTH ELEVATION
1/8" = 1'-0"



2 NORTH ELEVATION
1/8" = 1'-0"

REVISIONS

NO.	DATE	DESCRIPTION
1	10/10/10	10/10/10

ANDERSON
ARCHITECTS
1000 10th Ave. S.W.
Seattle, WA 98104
(206) 461-1000

ASHTON
DESIGN/BUILD
1000 10th Ave. S.W.
Seattle, WA 98104
(206) 461-1000

MUKWONAGO LIQUOR
PROJECT BUILDING NAME

A201
ELEVATIONS

DATE: 10/10/10
DRAWN BY: J. L. L.
CHECKED BY: J. L. L.
DESIGNED BY: J. L. L.
CONSTRUCTION: J. L. L.

10/10/10
10/10/10
10/10/10
10/10/10
10/10/10

WALL SCHEDULE		DETAIL	DESCRIPTION
TWO	ACT		
◆		INTERIOR 16" C.C. 1/2" P.C. 1/2" G.C.	SECTION WALL 16" C.C. 1/2" P.C. 1/2" G.C. 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER
◆		INTERIOR 16" C.C. 1/2" P.C. 1/2" G.C.	SECTION WALL 16" C.C. 1/2" P.C. 1/2" G.C. 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER
◆		INTERIOR 16" C.C. 1/2" P.C. 1/2" G.C.	SECTION WALL 16" C.C. 1/2" P.C. 1/2" G.C. 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER 1/2" P.C. 1/2" G.C. OF CENTER

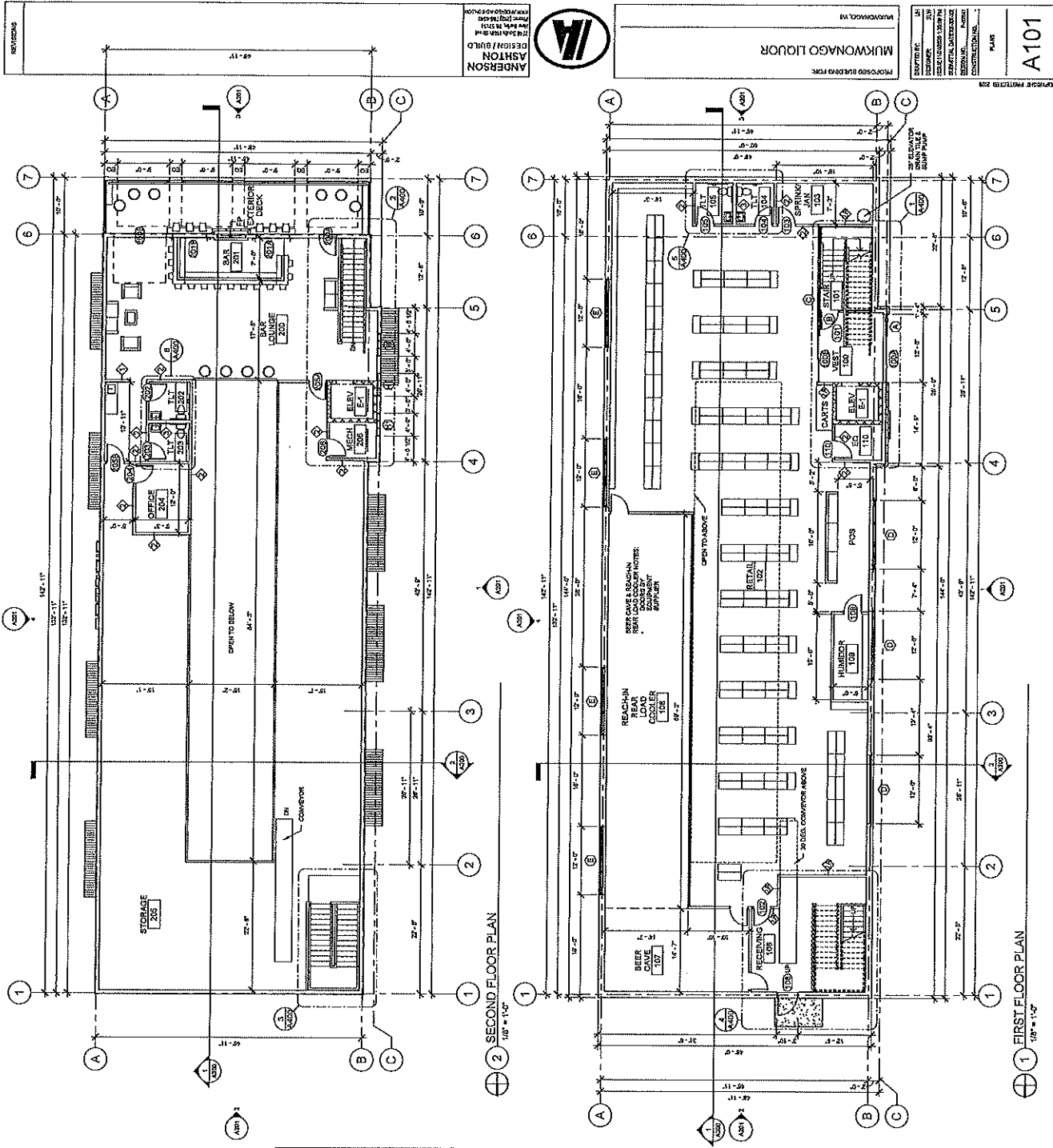
NOTE:

1. CARPENTER TO INCLUDE SLIP TRACK & ROOF TRUSSES FOR ALL FULL HEIGHT INTERIOR WALLS
2. CARPENTER TO PROVIDE FOR MOVEMENT AT PERIMETER ROOF WALL, DRYWALL JUNCTIONS
3. PROVIDE MOISTURE RESISTANT GYPSUM WALL BOARD AT WET DAMP LOCATIONS
4. SEE ROOM FINISH SCHEDULE FOR ADDITIONAL INFORMATION ON APPLIED WALL FINISHES
5. CALL EPOCH OFFICE FOR ANY QUESTIONS

[illegible]

NOTE:

1. CARPENTER TO INCLUDE SLIP TRACK & ROOF TRUSSES FOR ALL FULL HEIGHT INTERIOR WALLS
2. CARPENTER TO PROVIDE FOR MOVEMENT AT PERIMETER ROOF WALL, DRYWALL JUNCTIONS
3. PROVIDE MOISTURE RESISTANT GYPSUM WALL BOARD AT WET DAMP LOCATIONS
4. SEE ROOM FINISH SCHEDULE FOR ADDITIONAL INFORMATION ON APPLIED WALL FINISHES
5. CALL EPOCH OFFICE FOR ANY QUESTIONS



AGENDA ITEM REQUEST FORM

Committee/Board:	Committee of the Whole
Topic:	Discussion and possible recommendation on the non-compliance of the Storm Water Management Agreement for The Box Self Storage Development.
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner & Jerad Wegner
Date of Committee Action (if required)	1/6/21
Date of Village Board Action (if required)	1/20/21

Information

Subject:

Discussion and possible recommendation on the non-compliance of the Storm Water Management Agreement for The Box Self Storage Development.

Background Information/Rationale:

The storm water pond serving the The Box Self Storage development is not functioning as designed. The site and structure is not in compliance per the storm water management agreement recorded on May 21, 2019. The pond's construction has not kept pace with the rest of the development. Revisions were made to the design and a synthetic liner was installed in September of 2020. Since the liner installation, the pond will not hold at the intended level based on the design of the outlet structure. Repair attempts have not been successful to date.

Key Issues for Consideration:

Discussion and possible action authorizing a draw against the letter of credit assigned to The Box Self Storage. Allow village staff and engineers to complete the necessary repairs to bring the pond into compliance in the event the owner does repair the pond to function as designed per the SWMA.

Fiscal Impact (if any):

There is a letter of credit in place for this development in sufficient form to cover repair costs to bring the storm water structure into compliance.

Requested Action by Committee/Board:

We are requesting approval and authorization for the village attorney to draw against the letter of credit assigned to The Box Self Storage and allow the village engineers to bid and oversee completion of the necessary repairs to bring the pond into compliance in the event the owner

does not reconstruct the pond to function as designed per the SWMA by February 1, 2021.

Attachments

[20201027120750606.pdf](#)

[20201027120757903.pdf](#)

THE BOX SELF STORAGE

Legal Description:

Lot 1 of CSM 7679

Section 19, Township 5 North, Range 19 East,
Village of Mukwonago, Waukesha County, Wisconsin

STORM WATER MANAGEMENT PLAN

Addendum 1

March 26, 2019

Owner & Developer: Responsible for installing and
maintaining stormwater.

The Box Self Storage, LLC
1665 N. Water Street
Milwaukee, WI 53202

Project Engineer:

JAHNKE & JAHNKE ASSOCIATES INC.

Paul Jenswold, P.E.

711 W. Moreland Blvd.

Waukesha, WI 53188-2479

Telephone: 262-542-5797

Fax: 262-542-7698

Email: pjenswold@jahnkeandjahnke.com

STORMWATER MANAGEMENT PLAN NARRATIVE

Addendum 1

THE BOX SELF STORAGE VILLAGE OF MUKWONAGO

Changes to the Approved Storm Water Management dated October 10, 2018

The grading of the east side of the site has been revised to fix some issues discovered during staking setup. In general, some of the original grading had become unhinged at some point during the design process.

Here is a summary of what was changed:

- 1) Most of the building elevations changed by less than a foot.
- 2) The isles are graded to 1% to inlets
- 3) 6 inlets were added including a three inlet run along the north side of the site to ensure proper drainage.
- 4) Building 2 lost 2 units and Building 9 added 2 units.
- 5) The watermain profile along the south lot line was revised to maintain proper cover given the new finished surface profile.

SWMP – No Change

Impervious surface areas were swapped between Pond 1 and the Infiltration Basin. Great care was taken to make the swap exactly the same amount of impervious area to each device is as before. Also there is no change to the grading of the ponds / infiltration basins or their outlets. So there is no change to the SWMP. See Impervious Surface Comparison attached.

Pavement and Roof Area Swap

Additional Area to Infiltration Basin

$$6,062 \text{ sf} + 1,160 \text{ sf} - 7,222 \text{ sf} = 0 \text{ sf of Additional Impervious Area}$$

Additional Area to Wet Pond

$$7,222 \text{ sf} - 6,062 \text{ sf} - 1,160 \text{ sf} = 0 \text{ sf of Additional Impervious Area}$$

Pavement Removed

There is now 753 sf less of pavement than in the approved SWMP in the Wet Pond 1's drainage basin.

SWMA – No Change

This minor grading change does not affect anything within the Storm Water Maintenance Agreement.

Watermain

There has been no change to the horizontal layout of the watermain. Only an adjustment of the elevations to ensure proper cover given the change in finished grade above the pipe.

Storm Sewer

We added 6 inlets and about 220 feet of storm sewer. The north storm sewer was designed for a 100-year storm along with the south storm sewer. The overland flow route for the new north storm sewer is directly to the infiltration basin. Calculations attached.

Wetlands

These small grading changes have no affect on the wetland disturbance already permitted.

Erosion Control

The only change to erosion control is the addition of 6 inlet protections.

Driveway

The driveway to the indoor self storage is about 2% on the north side of the drive and about 6% on the south side of the drive similar to the slope that is was before.

Turning Radius

Every isle is at least 24 feet as before. There are no changes that affect the turning radius for a fire truck.

Street Grades

The street grades are unchanged.

Berms and Landscaping

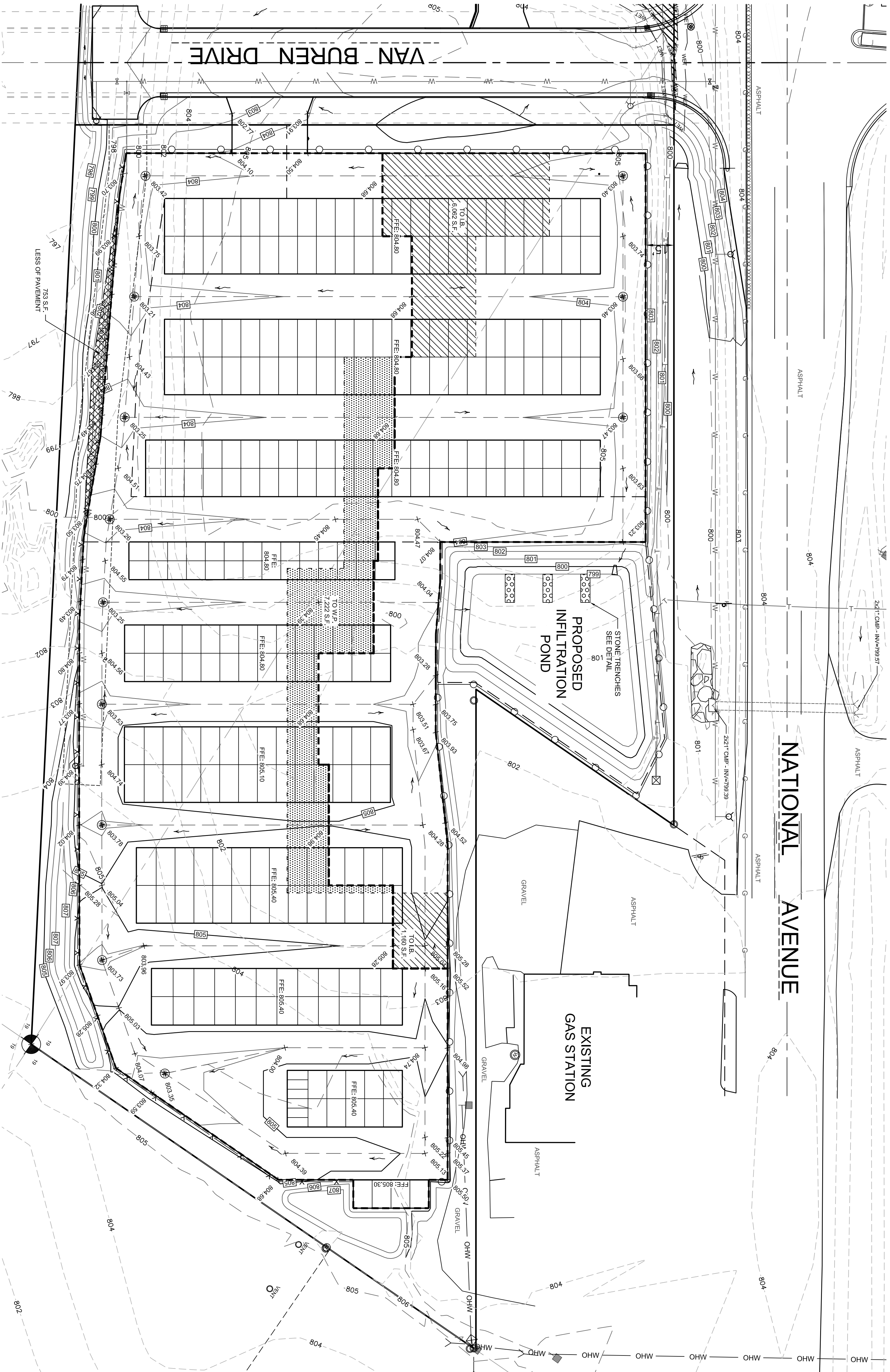
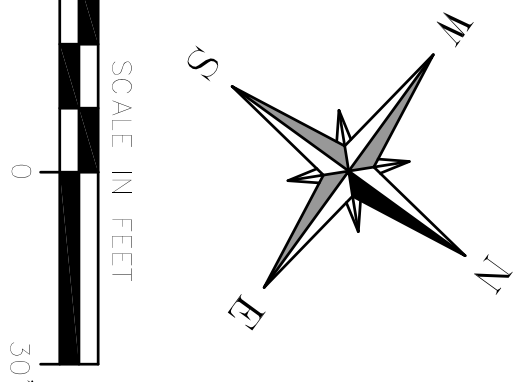
Berms still exist where they were before. The revised grading has no impact on the landscape plan.

CSM

There are no changes to lot lines or easements.

Conclusion

The grading changes will not impact the storm water management plan as approved.



EXCHANGE OF IMPERVIOUS AREA:

ADDITIONAL AREA TO INFILTRATION BASIN:
6,062 S.F. + 1,160 S.F. - (7,222 S.F.) = 0 S.F.

ADDITIONAL AREA TO WET POND:
7,222 S.F. - (6,062 S.F. + 1,160 S.F.) = 0 S.F.

ALSO IMPERVIOUS AREA GOING TO WET
POND DECREASED BY 733 S.F.
BECAUSE THERE IS LESS PAVEMENT

THE BOX SELF STORAGE

IMPERVIOUS SURFACE COMPARISON - EAST
PART OF THE NE 1/4 OF THE SW 1/4 OF SEC. 19, T5N, R19E
AND PART OF THE SE 1/4 OF THE
NW 1/4 SECTION 19, T5N, R19E
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

JAHNIKE & JAHNIKE ASSOCIATES INC.

PLANNERS & PROFESSIONAL ENGINEERS			
7111 W. MOBELAND BLVD.-WAUKESHA, WI 53188			
TEL: (262) 542-5797 - FAX: (262) 542-7698 - Planner@jahnikelandjahnke.com			
SCALE: 1"=30'	CHECKED BY: PJL	DATE: FEBRUARY 20, 2019	FILE NO.: VERNON-200
DRAWN BY: GEM			
BOOK NO.: VERNON 24, PG 12			SHEET 1 OF 1

STORM SEWER COMPUTATIONS
FOR
The Box Self Storage

SHEET 1 OF 1
DESIGN BY: PJJ
PROJECT NUMBER: S-8551
DATE: 2/8/2019

DESIGN DATA																		
STORM EVENT: 100 yr			DESIGN INTENSITY (I): 7 in/hr			Intensity is based on a 10 min Tc using SEWRPC IDF equations.												
STRUCTURE DATA			DRAINAGE AREA AND FLOW DATA				PIPE DATA				PIPE CAPACITY INFORMATION					ELEVATIONS		
Pipe Run	Upstream Structure	Downstream Structure	Flow is determined by Rational Method Q = CIA								Pipe capacity is determined by Manning's Equation Q = 1.486/n AR ^{2/3} S ^{1/2}							
			Individual Acres A	Individual Coefficient C	Individual Flow Q (cfs)	Cumulative Flow (cfs)					Required Drop (ft)	Actual Drop (ft)	Percent Full (%)	Actual Velocity (fps)	Max. Capacity (cfs)			
I1	I1	I2	0.41	0.81	2.30	2.30	68.70	12	0.50	0.011	0.21	0.34	70%	4.18	3.20	803.62	800.62	800.28
I2	I2	I3	0.19	0.85	1.15	3.45	71.60	15	0.50	0.011	0.15	0.36	60%	4.67	5.81	804.08	800.18	799.82
I3	I3	I4	0.20	0.86	1.19	4.64	64.00	15	0.50	0.011	0.24	0.32	77%	4.95	5.81	803.83	799.72	799.40
I4	I4	I5	0.18	0.88	1.09	5.73	54.00	18	0.40	0.011	0.12	0.22	67%	4.85	8.45	803.53	799.30	799.08
I5	I5	I6	0.14	0.90	0.89	6.62	44.10	18	0.40	0.011	0.13	0.18	75%	4.98	8.45	803.54	798.98	798.81
I6	I6	I7	0.15	0.90	0.93	7.54	54.60	21	0.40	0.011	0.09	0.22	60%	5.22	12.74	803.48	798.71	798.49
I7	I7	I8	0.20	0.90	1.23	8.77	64.20	21	0.40	0.011	0.14	0.26	68%	5.39	12.74	803.36	798.39	798.13
I8	I8	I9	0.20	0.90	1.28	10.05	64.30	21	0.40	0.011	0.19	0.26	76%	5.53	12.74	803.42	798.03	797.77
I9	I9	I10	0.15	0.87	0.89	10.94	43.10	24	0.40	0.011	0.07	0.17	61%	5.72	18.19	803.42	797.67	797.50
I10	I10	CB11	0.11	0.61	0.48	11.43	36.00	24	0.40	0.013	0.09	0.14	72%	5.06	15.39	801.20	797.40	797.26
CB11	CB11	Outlet 1	0.09	0.68	0.44	11.87	33.00	24	0.40	0.013	0.09	0.13	74%	5.09	15.39	801.20	797.16	797.03
I12	I12	I13	0.18	0.76	0.98	0.98	64.00	12	0.50	0.011	0.03	0.32	37%	3.40	3.20	803.40	800.40	800.08
I13	I13	CB14	0.21	0.90	1.33	2.31	64.00	12	0.50	0.011	0.19	0.32	70%	4.19	3.20	803.36	799.98	799.66
CB14	CB14	Outlet 2	0.20	0.90	1.23	3.54	78.40	15	0.50	0.011	0.17	0.39	62%	4.69	5.81	803.36	799.56	799.17

Storm Water Management Agreement

Document Number

Title of Document

4397731

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

May 21, 2019 09:17 AM
James R Behrend
Register of Deeds

22 PGS
TOTAL FEE:\$30.00
TRANS FEE:\$0.00

Book Page -



The property affected by this Agreement is legally described on the attached Exhibit A.

Record this document with the Register of Deed.

Name and Return Address

Atty. Mark G. Blum

PO Box 766

Waukesha, WI 53187-0766

(Parcel Identification Number)

pd
30
74

Drafted By:

Attorney Mark G. Blum

Hippenmeyer, Reilly, Blum,

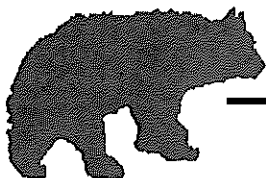
Schmitzer, Fabian & English, S.C.

720 Clinton St., PO Box 766

Waukesha, WI 53187-0766

Phone: (262) 549-8181

Email: mgbлум@hrblawfirm.com



Mukwonago – Place of the Bear

a Waukesha County blue chip community

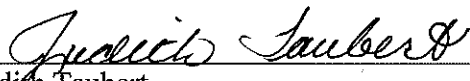
www.villageofmukwonago.com

Village of Mukwonago

CERTIFICATION

I, Judith Taubert, the duly appointed Village Clerk/Treasurer of the Village of Mukwonago, do hereby certify that the attached photos and maps are a true and correct copy of the original and if they are not legible or readable, a copy of the original is available from the Village of Mukwonago Clerk's Office.

Dated this 9th day of May, 2019.



Judith Taubert,
Village Clerk/Treasurer

This Certification relates to the SWMA between the Village of Mukwonago and Midwest Commercial Funding, LLC (Box Self Storage).



Midwest Commercial Funding, LLC, as "Owner" of the property described in Exhibit A, in accordance with Chapter 34 of the Village of Mukwonago Municipal Code, agrees to install and maintain storm water *management practices* on the subject property in accordance with approved plans and Storm Water Permit conditions. The Owner further agrees to the terms stated in this document to ensure that the storm water management practices continue serving the intended functions in perpetuity. This Agreement includes the following exhibits:

Exhibit A: Legal Description of the real estate for which this Agreement applies ("Property").

Exhibit B: Location Map - shows an accurate location of each storm water management practice affected by this Agreement.

Exhibit C: Maintenance Plan - prescribes those activities that must be carried out to maintain compliance with this Agreement.

Exhibit D: Design Summary - contains a summary of key Engineering calculations and other data used to design the storm water management practices.

Exhibit E: As-built survey (to be recorded as an addendum) - shows a detailed "as-built" cross section and plan view of the storm water management practices.

Exhibit F: Engineering/Construction Verification (to be recorded as an addendum) - provides verification from the project engineer that the design and construction of the storm water management practices complies with all applicable technical standards and the Village's requirements.

NOTE: After construction verification has been accepted by the Village of Mukwonago, for all planned storm water management practices, an addendum(s) to this agreement shall be recorded by the Owner showing construction details and construction verification. The addendum(s) may contain several additional exhibits, as described below.

Through this Agreement, the Owner hereby subjects the Property to the following covenants, conditions and restrictions:

1. Upon execution of this Agreement, the Village shall record the Agreement at the Waukesha County or Walworth County Register of Deeds, as applicable. The recording of this Agreement shall be a condition for the issuance of a Storm Water Permit. An addendum to this Agreement shall be recorded upon project completion which shall include submittal of Exhibit E and Exhibit F in an acceptable form to the Village. The recording of Amendment #1 including Exhibit E and Exhibit F shall be a condition for the issuance of an occupancy permit.
2. The Owner shall construct, maintain and if necessary reconstruct the storm water management practices so as to maintain their compliance with applicable governmental, statutes, ordinances or rules. The Owner shall be responsible for the routine and extraordinary maintenance and repair of the storm water management practices identified in Exhibit B in accordance with the maintenance plan contained in Exhibit C.
3. The Owner shall, at their own cost inspect the storm water best management practices on an annual basis and maintain records of annual inspections and maintenance performed. Records shall be made available to the Village upon request within 30 days of written notice. Annual inspections shall be performed as detailed in Exhibit C Maintenance Plan of the storm water

maintenance agreement and shall be performed to determine if the facility is functioning within the design parameters. Commencing in 2019 - and every five years thereafter the Owner shall, at their own cost, have a certification inspection of the storm water management practices conducted by a professional engineer, who shall then file a report with the Village of Mukwonago no later than December 31st of the same year. Upon written notification by Village of Mukwonago or its designee the Owner shall, at their own cost and within a reasonable time period determined by the Village of Mukwonago have an inspection of the storm water management practices conducted by a professional engineer, who shall then file a report with the Village of Mukwonago. The Owner shall thereafter timely complete any maintenance or repair work recommended in any of the above reports. The Owner shall be liable for the failure to undertake any maintenance or repairs.

4. In addition, and independent of the requirements under paragraph 2 above, the Village of Mukwonago, or its designee, is authorized but not required to access the property as necessary to conduct inspections of the storm water management BMP's to ascertain compliance with the terms and intent of this Agreement and the activities prescribed in Exhibit C. The Village of Mukwonago may require work to be done which differs from the report(s) described in paragraph 3 above, if the Village of Mukwonago reasonably concludes that such work is necessary and consistent with the intent of this agreement and /or with Chapter 34 of the Village Code of Ordinances. Upon notification by the Village of Mukwonago of required maintenance or repairs, the Owner shall complete the specified maintenance or repairs within a reasonable time frame, as determined by the Village of Mukwonago.
5. If the Owner does not complete an inspection under 3 above or complete the required maintenance or repairs under 2 above within the specified time period, the Village of Mukwonago is authorized, but not required, to perform the specified inspections, maintenance or repairs. In the case of an emergency situation, as determined by the Village of Mukwonago, no notice shall be required prior to the Village of Mukwonago performing emergency maintenance or repairs.

The cost of inspections or measures undertaken by the Village pursuant to this agreement shall be first paid from the proceeds of any surety maintained to secure the performance by the Owner/Developer of its obligations under this agreement and the conditions of the use, site and architectural approval. In the event that the costs of said measures shall exceed the value of the surety or the surety has expired or been terminated, then in that event the cost of said measures shall be assessed as a special charge for current services pursuant to Wis Stat Sec. 66.0627. Any such assessment which is not paid within 60 days after billing shall be deemed a delinquent special charge and shall become a lien upon the parcel against which such charge has been assessed. Such delinquent charges shall be extended upon the current or next tax roll as a delinquent tax against the parcels for which payment has not been received by the Village and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such special charges. The Developer hereby consents to the levy of such charge and waives notice and the right to hearing.

6. This Agreement shall run with the property and be binding upon all heirs, successors and assigns. After the Village records this document, the Village of Mukwonago shall have the sole authority to modify this agreement contingent upon the Village of Mukwonago providing a 30 day written notice to the current Owner. Any modifications shall conform to the minimum requirements of Chapter 34 (or its successor) and be written so as to ensure the long-term maintenance of the storm water BMP's.

7. The Owner/Developer agrees to pledge a surety in a form acceptable to the Village of Mukwonago to secure performance of the obligations arising from the construction and maintenance of the storm water BMPs provided for under this Agreement in the amount of 120% of the actual cost of the storm water BMPs. Said surety shall remain in effect for a period of three (3) years from the date of the execution of this Agreement or until drawn upon in full by the Village or one year (1) from the date of the certification of the storm water improvements whichever occurs first. Release of the surety prior to the deadlines stated herein shall be governed by Mukwonago Village code section 34-108(c) as amended
8. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

Dated this 18 day of April, 2019

Owner:

Rob Chandler
Authorized Representative of

ROB CHANDLER

(Printed Name of Authorized Representative)

State of Wisconsin:

County of Waukesha

Personally came before me this 18 day of April, 2019, the above named Rob Chandler as the authorized Representative of Midwest Commercial Funding, LLC for the purpose of signing this document, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Monica M. McGivray

[Name]

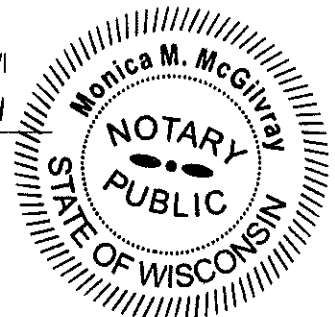
Notary Public, Waukesha County, WI

My commission expires: 6/5/21

Accepted by the Village of Mukwonago this 18 day of April, 2019

Fred W. [Signature]

Page 3 of 14



Fred Winchowky, Village President



Judith A. Taubert
~~Steven Braatz, Jr., Village Clerk~~
JUDITH TAUBERT

This document was drafted by:
Attorney Mark G. Blum
Hippenmeyer, Reilly, Moodie & Blum, S.C.
P.O. Box 766
Waukesha, WI 53187-0766
Telephone: (262) 549-8181
Facsimile: (262) 549-8191
Email: mqblum@hrmblawfirm.com

**CERTIFIED SURVEY MAP NO. 1185D**

Sheet 1 of 7

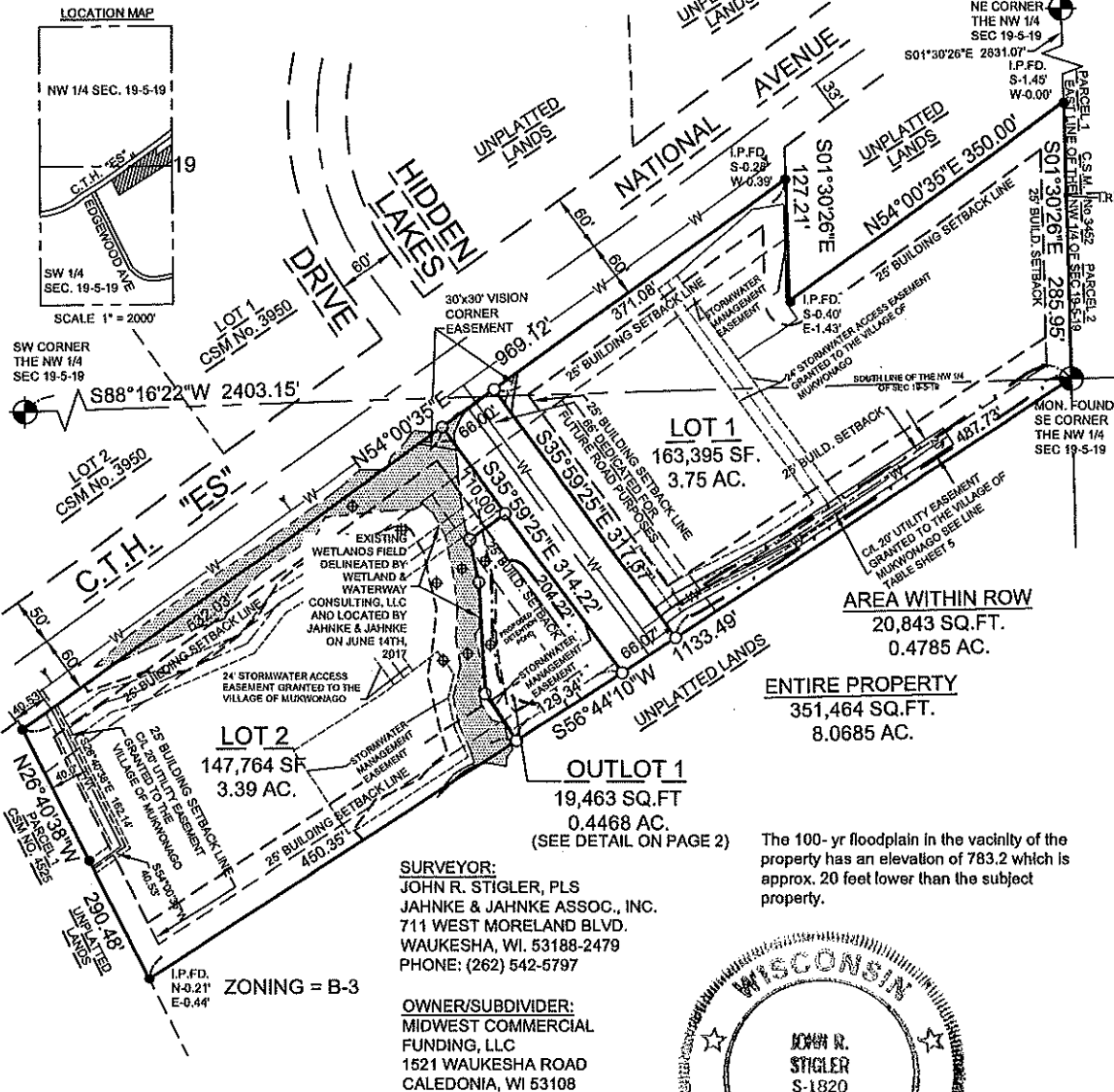
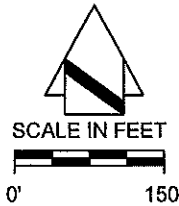
Being a Redivision of Lot 1 of Certified Survey Map No. 7679, recorded as Document No. 2044202 and being part of the SE 1/4 of the NW 1/4 and the NE 1/4 of the SW 1/4 of Section 19, Town 5 North, Range 19 East, in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

NOTE: DIRECT VEHICULAR ACCESS TO C.T.H.
"ES" IS PROHIBITED.

WITHIN THE VISION CORNER EASEMENT, THE HEIGHT OF PLANTINGS, BERMS, FENCES, SIGNS AND OTHER STRUCTURES ARE LIMITED TO 24" ABOVE THE INTERSECTION ELEVATION. NO DRIVEWAYS ARE PERMITTED WITHIN THE VISION CORNER.

LEGEND

- ◆ - SOIL BORING
- - 1" IRON PIPE FOUND
- - IRON PIPE 18" x 1" DIA. PLACED 1.13 LBS. PER LIN. FT.
- ⬢ - SECTION CORNER MONUMENT



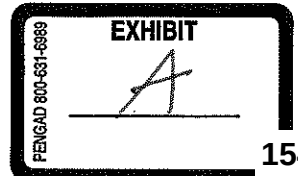
The 100-yr floodplain in the vicinity of the property has an elevation of 783.2 which is approx. 20 feet lower than the subject property.



JOHN R. STIGLER, PLS, Reg. No. S-1820
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018

INSTRUMENT DRAFTED BY JOHN R. STIGLER

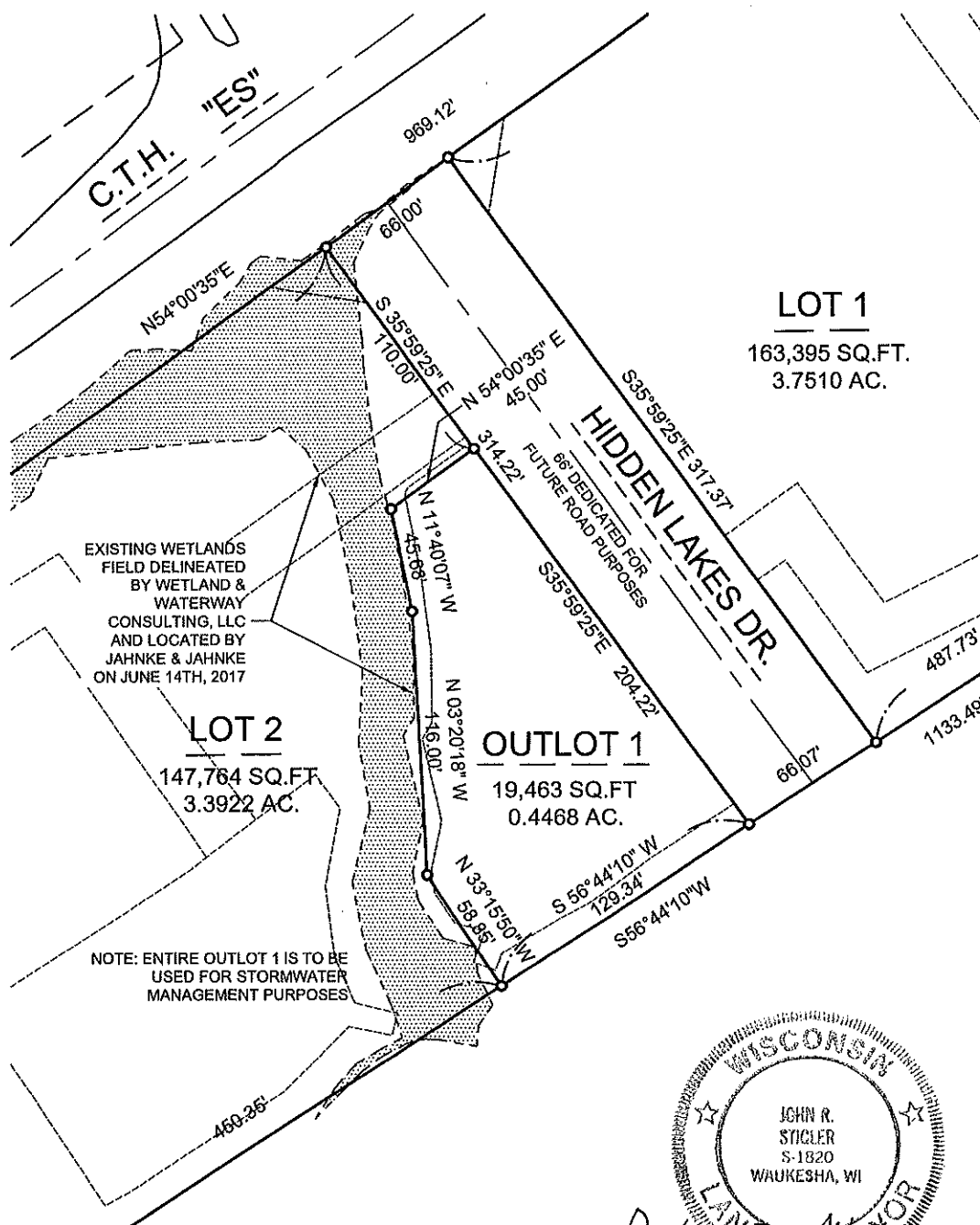
257



CERTIFIED SURVEY MAP NO. 11050

Sheet 2 of 7

Being a Redivision of Lot 1 of Certified Survey Map No. 7679, recorded as Document No. 2044202 and being part of the SE 1/4 of the NW 1/4 and the NE 1/4 of the SW 1/4 of Section 19, Town 5 North, Range 19 East, in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN



JOHN R. STIGLER, Surveyor No. S-1820
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018

CERTIFIED SURVEY MAP NO. 11850

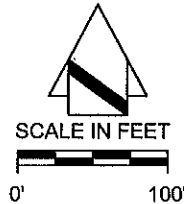
Sheet 3 of 7

Being a Redivision of Lot 1 of Certified Survey Map No. 7679, recorded as Document No. 2044202 and being part of the SE 1/4 of the NW 1/4 and the NE 1/4 of the SW 1/4 of Section 19, Town 5 North, Range 19 East, in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

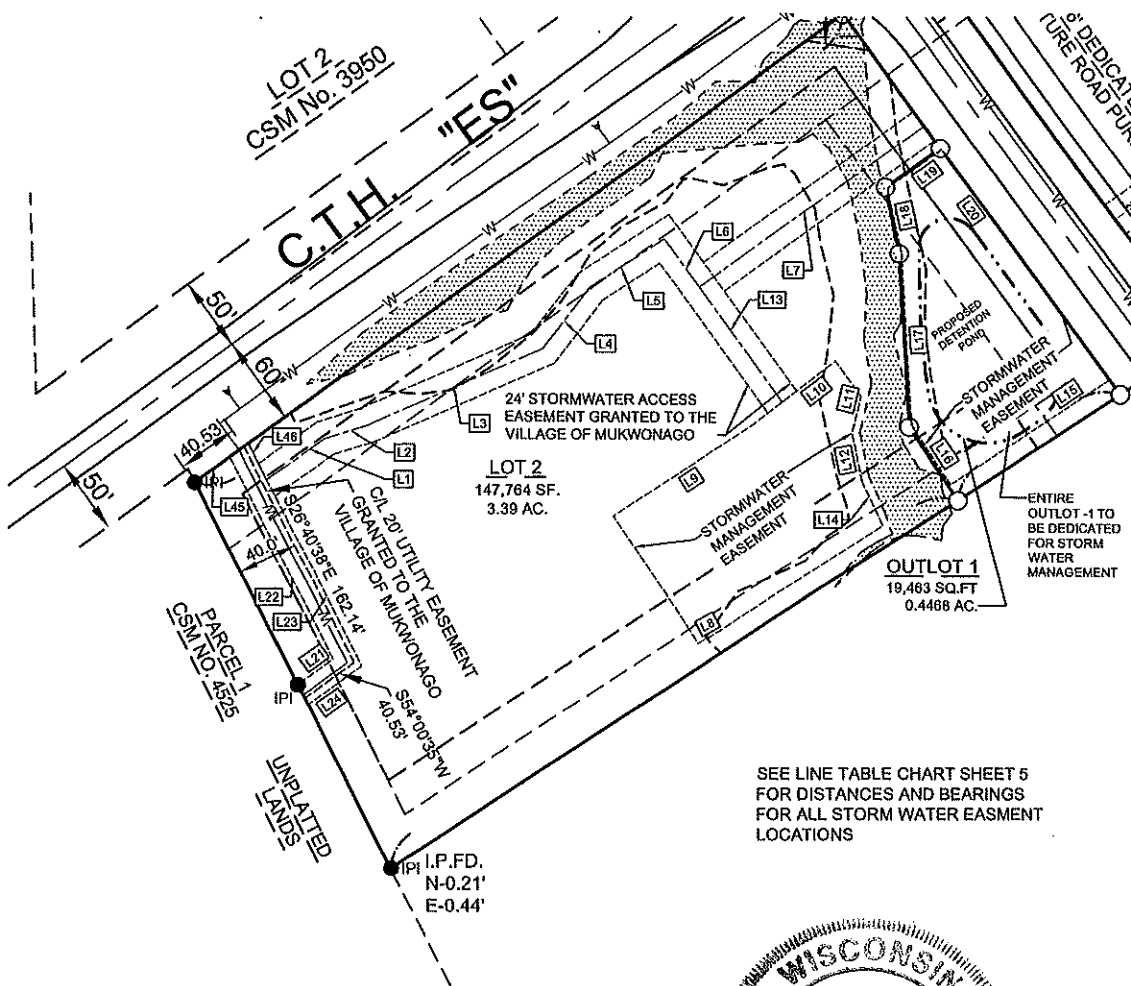
NOTE: DIRECT VEHICULAR ACCESS TO C.T.H. "ES" IS PROHIBITED.

WITHIN THE VISION CORNER EASEMENT, THE HEIGHT OF PLANTINGS, BERMS, FENCES, SIGNS AND OTHER STRUCTURES ARE LIMITED TO 24" ABOVE THE INTERSECTION ELEVATION. NO DRIVEWAYS ARE PERMITTED WITHIN THE VISION CORNER.

- LEGEND**
- ⊕ - SOIL BORING
 - - 1" IRON PIPE FOUND
 - - IRON PIPE 18" x 1" DIA. PLACED 1.13 LBS. PER LIN. FT.
 - ⬮ - SECTION CORNER MONUMENT



EASEMENT EXHIBIT



SEE LINE TABLE CHART SHEET 5 FOR DISTANCES AND BEARINGS FOR ALL STORM WATER EASEMENT LOCATIONS

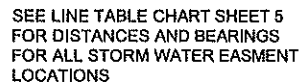
REFERENCE BEARING: THE SOUTH LINE OF THE NORTHWEST 1/4 OF SEC. 19, T5N, R19E WAS USED AND HAS A BEARING OF S 88°16'22" W BASED ON WISCONSIN STATE PLANE COORDINATE SYSTEM (SOUTH ZONE) NAD-27



JOHN R. STIGLER, WIS. Reg. No. S-1820
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018

Sheet 4 of 7

EASEMENT EXHIBIT



INSTRUMENT DRAFTED BY JOHN R. STIGLER

CERTIFIED SURVEY MAP NO. 1185D

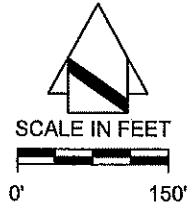
Sheet 5 of 7

Being a Redivision of Lot 1 of Certified Survey Map No. 7679, recorded as Document No. 2044202 and being part of the SE 1/4 of the NW 1/4 and the NE 1/4 of the SW 1/4 of Section 19, Town 5 North, Range 19 East, in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

NOTE: DIRECT VEHICULAR ACCESS TO C.T.H.
"ES" IS PROHIBITED.

WITHIN THE VISION CORNER EASEMENT, THE HEIGHT OF PLANTINGS, BERMS, FENCES, SIGNS AND OTHER STRUCTURES ARE LIMITED TO 24" ABOVE THE INTERSECTION ELEVATION. NO DRIVEWAYS ARE PERMITTED WITHIN THE VISION CORNER.

- LEGEND**
- ⊕ - SOIL BORING
 - - 1" IRON PIPE FOUND
 - - IRON PIPE 18" x 1" DIA. PLACED 1.13 LBS. PER LIN. FT.
 - ⬮ - SECTION CORNER MONUMENT



STORM WATER EASEMENT LINE TABLES

Line Table		
Line #	Length	Direction
L1	47.232	N54° 00' 35.37"E
L2	29.128	N72° 45' 18.82"E
L3	127.878	N66° 25' 32.48"E
L4	51.608	N37° 07' 42.59"E
L5	58.667	N56° 44' 17.01"E
L6	40.070	S36° 00' 00.00"E
L7	184.646	S54° 00' 02.55"W
L13	94.767	S36° 00' 00.00"E

Line Table		
Line #	Length	Direction
L21	28.460	N53° 47' 29.29"E
L22	152.694	N26° 40' 38.00"W
L23	167.845	N26° 40' 38.00"W
L24	44.147	N53° 47' 29.29"E

Line Table		
Line #	Length	Direction
L30	107.845	N35° 59' 12.09"W
L31	104.637	N48° 27' 43.30"E
L32	32.748	N80° 30' 07.34"E
L33	104.102	S1° 28' 06.64"E
L34	19.907	S35° 54' 22.80"E
L35	25.395	S54° 05' 37.20"W
L36	28.111	S58° 40' 35.91"W
L37	21.019	S54° 00' 35.37"W

Line Table		
Line #	Length	Direction
L8	13.578	S61° 26' 17.57"W
L9	112.075	N56° 44' 10.00"E
L10	68.414	N52° 25' 19.65"E
L11	25.055	S13° 34' 33.51"W
L12	33.291	S11° 30' 01.52"E
L14	32.761	S25° 02' 33.09"E

Line Table		
Line #	Length	Direction
L25	105.217	N63° 01' 10.95"E
L26	78.169	N56° 44' 10.00"E
L27	285.289	N35° 59' 24.63"W
L28	62.869	S35° 59' 24.67"E
L29	27.000	N54° 00' 35.37"E

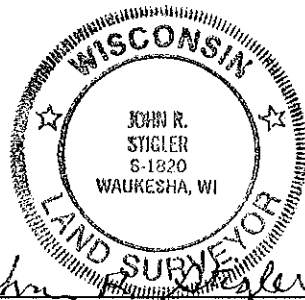
C/L UTILITY EASEMENT LINE TABLE

Line Table		
Line #	Length	Direction
L38	25.000	S54° 00' 35.37"W
L39	130.773	N60° 45' 55.69"E
L40	195.000	N56° 44' 10.00"E

Line Table		
Line #	Length	Direction
L15	126.881	S56° 31' 02.62"W
L16	47.214	N33° 08' 20.31"W
L17	58.876	N3° 44' 38.02"W
L18	45.348	N12° 12' 17.52"W
L19	44.363	N53° 58' 06.61"E
L20	190.887	S35° 59' 24.63"E

BOUNDARY TIE

Line Table		
Line #	Length	Direction
L45	44.164	S53° 39' 32.60"W
L46	27.361	N26° 40' 38.00"W



JOHN R. STIGLER - Wis. Reg. No. S-1820
DATED this 6th DAY of SEPTEMBER, 2017
REVISED this 14th DAY of SEPTEMBER, 2018
INSTRUMENT DRAFTED BY JOHN R. STIGLER

CERTIFIED SURVEY MAP NO. 11850

Sheet 6 of 7

Being a Re-division of Lot 1, Certified Survey Map No. 7679, recorded as Document No. 2044202
and being part of SE ¼ of the NW ¼ and the NE ¼ of the SW ¼ of Section 19, Town 5 North,
Range 19 East in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

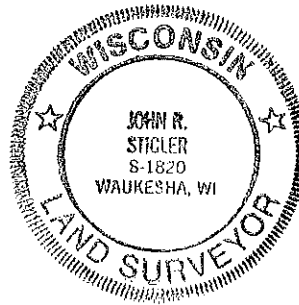
SURVEYOR'S CERTIFICATE:

I, John R. Stigler, professional land surveyor, being duly sworn on oath, hereby depose and states that I have surveyed, divided and mapped the following land bounded and described as follows:

Lot 1 as recorded in Volume 65 of Certified Survey Maps on Pages 315 thru 317 as Map No. 7679 and Document No. 2044202 being a part of the Northeast Quarter (NE ¼) of the Southwest Quarter (SW ¼) and of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of Section 19, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin. Containing a gross area of 351,465 square feet (8.0685) and a net area excluding the land area within the road dedication of 330,622 square feet (7.5900 acres) of land.

I further certify that I have made such survey, land division and map by the direction of the owners of said land; that such map is a correct representation of the exterior boundaries of the land surveyed and map thereof made; and that I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes pertaining to Certified Survey Maps (Section 236.34) and the regulations of the Village of Mukwonago in surveying, dividing and mapping the same.


JOHN R. STIGLER - Wis. Reg. No. S-1820

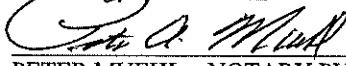


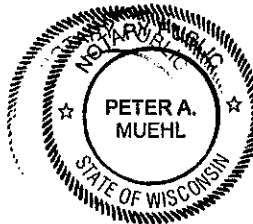
STATE OF WISCONSIN)ss
WAUKESHA COUNTY)

The above certificate subscribed and sworn to me this 6th day of September, 2017.

Revised this 14th day of SEPTEMBER, 2018.

My commission expires April 6, 2021.


PETER MUEHL - NOTARY PUBLIC



OWNER: MIDWEST COMMERCIAL FUNDING, LLC

Instrument drafted by John R. Stigler

P.S. Mukwonago 1059

262

CERTIFIED SURVEY MAP NO. 11850

Sheet 7 of 7

Being a Re-division of Lot 1, Certified Survey Map No. 7679, recorded as Document No. 2044202 and being part of SE ¼ of the NW ¼ and the NE ¼ of the SW ¼ of Section 19, Town 5 North, Range 19 East in the VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

OWNER'S CERTIFICATE:

As owner, I hereby certify that I caused the land described on this map to be surveyed, divided, mapped and dedicated as represented on this map. I also certify that this Certified Survey Map is required to be submitted to the following for approval: Village of Mukwonago

MIDWEST COMMERCIAL FUNDING LLC

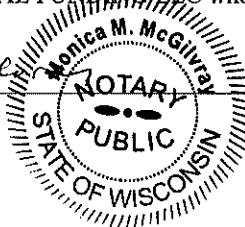
Robert Chandler
ROBERT CHANDLER - OWNER

STATE OF WISCONSIN)ss
COUNTY OF WAUKESHA)

Personally came before me this 18 day of April, 2019, the above named ROBERT CHANDLER, to me known to be the owner of MIDWEST COMMERCIAL FUNDING LLC who executed the foregoing instrument and acknowledged the same.

My commission expires 6/5/21

Monica M. McGivray
NOTARY PUBLIC -



VILLAGE PLAN COMMISSION APPROVAL:

Approved by the Plan Commission, Village of Mukwonago, this 6th day of September, 2017.
Revised this day of , 2018.

Fred Winchowky
FRED WINCHOWKY - PRESIDENT

Judith A. Taubert
JUDITH TAUBERT - SECRETARY



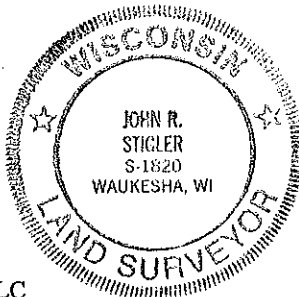
VILLAGE BOARD APPROVAL:

Approved by the Village Board, Village of Mukwonago, this 15th day of November, 2018

Fred Winchowky
FRED WINCHOWKY - CHAIRMAN

Judith A. Taubert
JUDITH TAUBERT - VILLAGE CLERK

John R. Stigler
JOHN R. STIGLER - Wis. Reg. No. S-1820
Dated this 6th day of September, 2017
Revised this 15th day of SEPT., 2018



4396796

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

May 15, 2019 12:09 PM
James R. Behrend
Register of Deeds

7 PGS
TOTAL FEE: \$30.00
TRANS FEE: \$0.00

Book 119 Page 257-263

OWNER: MIDWEST COMMERCIAL FUNDING, LLC

Instrument drafted by John R. Stigler

P.S. Mukwonago 1059

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Exhibit B - Location Map

Stormwater Management Practices Covered by this Agreement

The stormwater management practices covered by this Agreement are depicted in the reduced copy of a portion of the construction plans, as shown below. All of the noted stormwater management practices are located within a drainage easement, as noted in Exhibit A.

Stormwater Practices: Two Detention Basins and one Infiltration Basins

Location of Practices: The proposed Lot 1 has an infiltration basin, the proposed Lot 2 has a detention basin and the proposed Outlot 1 has a detention basin.

Figure 1
Plan View of Stormwater Practices

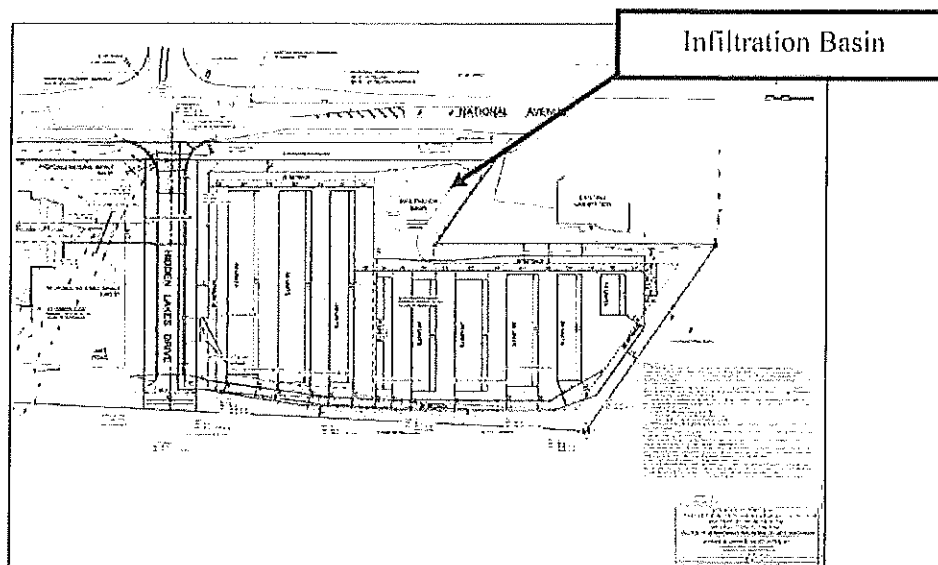
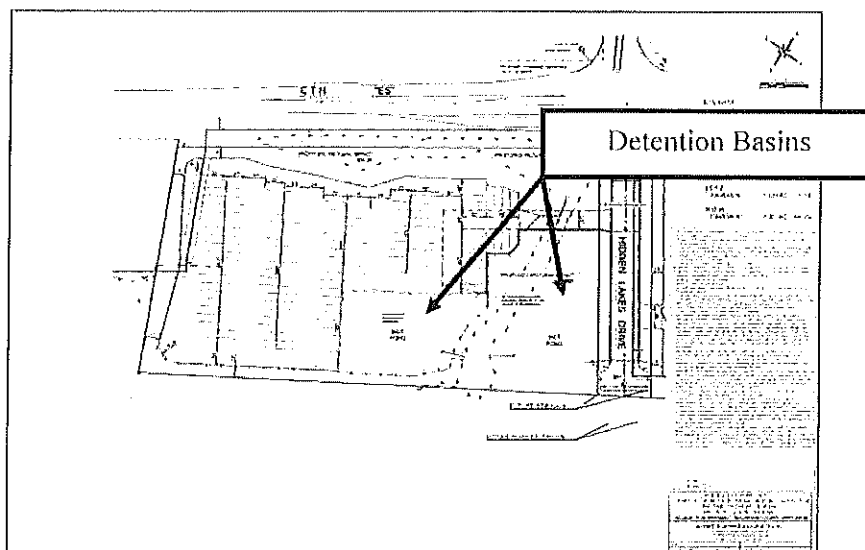


Exhibit C

Stormwater Practice Maintenance Plan for Detention and Infiltration Basins

This exhibit explains the basic function of each of the stormwater practices listed in Exhibit B and prescribes the minimum maintenance requirements to remain compliant with this Agreement. The maintenance activities listed below are aimed to ensure these practices continue serving their intended functions in perpetuity. The list of activities is not all inclusive, but rather indicates the minimum type of maintenance that can be expected for this particular site. Access to the stormwater practices for maintenance vehicles is shown in Exhibit B. Any failure of a stormwater practice that is caused by a lack of maintenance will subject the Owner(s) to enforcement of the provisions listed on page 1 of this Agreement by the Village of Mukwonago.

Detention Basin System Description:

The detention basin is designed to reduce peak flows by detaining runoff from larger storms before allowing the runoff to release through an outlet pipe. The amount of runoff that is released is less than the discharge from the existing site.

"As-built" construction drawings of the basin, showing actual dimensions, elevations, outlet structures, etc. will be recorded as an addendum(s) to this agreement within 60 days after the Village of Mukwonago accepts verification of construction from the project engineer.

Minimum Maintenance Requirements:

To ensure the proper long-term function of the stormwater management practices described above, the following activities must be completed:

1. All outlet pipes must be checked monthly to ensure there is no blockage from floating debris or ice, especially the washed stone in front of the 3-inch orifice and the trash rack on the riser in the main basin. Any blockage must be removed immediately. The washed stone must be replaced when it becomes clogged.
2. Grass swales shall be preserved to allow free flowing of surface runoff in accordance with approved grading plans. No buildings or other structures are allowed in these areas. No grading or filling is allowed that may interrupt flows in any way.
3. Grass swales, inlets and outlets must be checked after heavy rains (minimum of annually) for signs of erosion. Any eroding areas must be repaired immediately to prevent premature sediment build-up in the downstream basin. Erosion matting is recommended for repairing grassed areas.
4. NO trees are to be planted or allowed to grow on the earthen berms. Tree root systems can reduce soil compaction and cause berm failure. The berms must be inspected annually and any woody vegetation removed.
5. Invasive plant and animal species shall be managed in compliance with Wisconsin Administrative Code Chapter NR 40. This may require eradication of invasive species in some cases.
6. If the permanent pool falls below the safety shelf, a review shall be performed to determine whether the cause is liner leakage or an insufficient water budget. If the cause is leakage, the liner shall be repaired. Leakage due to muskrat burrows may require removal of the animals, repair of the liner with clay, and embedding wire mesh in the liner to deter further burrowing. If the permanent pool cannot be sustained at the design elevation, benching of the safety shelf may be necessary.
7. If floating algae or weed growth becomes a nuisance (decay odors, etc.), it must be removed from the basin and deposited where it cannot drain back into the basin. Removal of the vegetation from the water reduces regrowth the following season (by harvesting the nutrients). Wetland vegetation must be maintained along the waters edge for safety and pollutant removal purposes.
8. If mosquitoes become a nuisance, the use of mosquito larvicide containing naturally-occurring Bti soil bacteria is recommended.
9. When sediment in the basin has accumulated to an elevation of three feet below the outlet elevation, it must be removed (see Exhibit D). All removed sediment must be placed in an appropriate upland disposal site and stabilized (grass cover) to prevent sediment from washing back into the basin.

10. No grading or filling of the basin or berm other than for sediment removal is allowed, unless otherwise approved by the Village of Mukwonago.
11. Periodic mowing of the grass swales will encourage vigorous grass cover and allow better inspections for erosion. Waiting until after August 1 will avoid disturbing nesting wildlife. Mowing around the basin may attract nuisance populations of geese to the property and is not necessary or recommended.
12. Any other repair or maintenance needed to ensure the continued function of the stormwater practices or as ordered by the Village of Mukwonago under the provisions listed on page 1 of this Agreement.

Infiltration Basin System Description:

This infiltration basin is designed to reduce runoff volumes from the site after development and recharge the water table by intercepting the runoff and allowing it to slowly seep (infiltrate) into the underlying soil and groundwater. The basin is designed to such that it is over 2% of the predevelopment area. The drainage area served by the infiltration basin is about 1 acre.

The infiltration basin is also designed to reduce peak flows by detaining runoff from larger storms and infiltrating most of it before allowing the remained to release through an outlet pipe. The amount of runoff that is released is less than the discharge from the existing site.

The infiltration basin is seeded with native grasses (WisDOT #80). "As-built" construction drawings of the basin, showing actual dimensions, elevations, outlet structures, etc. will be recorded as an addendum(s) to this agreement within 60 days after Waukesha County accepts verification of construction from the project engineer.

Minimum Maintenance Requirements:

To ensure the proper function of storm water infiltration basin, the following list of maintenance activities are recommended:

13. A minimum of 70% soil cover made up of native grasses must be maintained on the basin bottom to ensure infiltration rates. Periodic burning or mowing is recommended to enhance establishment of the native grasses (which may take 2-3 years) and maintain the minimum native cover:
 - For the first year, cut to a 6" height three times – once each in June, July and early August. To prevent damage to the native grasses, do not mow below a 6" height. Remove excessive accumulation of clippings to avoid smothering next year's seedlings.
 - After the first year, mowing may only be needed in early June each year to help control the spread of cool season plants. The mowing should also be raised to 10-12" to avoid damage to the warm season plants.
 - Burning may also be used to manage weeds in 2-5 years intervals. Late spring burns (mid-late May) provide maximum stimulus to warm season grasses and work well to control cool season grasses. Burn when the cool season grasses are growing and the warm season plants are just barely starting to grow to get maximum control of cool season species.
 - Any major bare areas or areas taken over by nonnative species must be reseeded. To clear area of weeds and cool season grasses, treat with an herbicide that contains glyphosphate in accordance with manufacture's instructions. Ensure a firm seedbed is prepared to a depth of 3 inches (a roller is recommended). Seeding should occur in early-mid June. Seed with Big Bluestem, Indian Grass, Little Blue Stem or Switchgrass (preferably an equal mix of all four types). A companion crop of oats is recommended. Seed must be placed at a depth of 1/4 – 1/2" and a minimum rate of 1/4 pound per 100 square feet. If broadcast seeding by hand, drag leaf rake over soil surface after seeding. Then roll it again and cover with a light layer of mulch and staked erosion control netting to hold it in place until germination. For other planting details, see NRCS standard 342 (Critical Area Planting).
14. Invasive plant and animal species shall be managed in compliance with Wisconsin Administrative Code Chapter NR 40. This may require eradication of invasive species in some cases.
15. The basin and all components (grass swales, inlets, outlets, etc.) should be inspected after each heavy rain, but at a minimum of once per year. If the basin is not draining properly (within 72 hours), further inspection may be required by persons with expertise in storm water management and/or soils.
 - If soil testing shows that the soil surface has become crusted, sealed or compacted, some deep tillage should be performed. Deep tillage will cut through the underlying soils at a 2-3 foot depth, loosening the soil and improving infiltration rates, with minimal disturbance of the surface

vegetation. Types of tillage equipment that can be used include a subsoiler or straight, narrow-shanked chisel plow.

- If sedimentation is determined to be causing the failure, the accumulated sediment must be removed and the area reseeded in accordance with the notes above.
 - If inspection of the monitoring well shows that groundwater is regularly near the surface, additional design features may need to be considered, such as subsurface drainage or conversion to a wetland treatment system.
 - If the washed stone trench has become clogged, the stone - and possibly the soil immediately around the stone - must be replaced.
16. All outlet pipes, stone trenches and other flow control devices must be kept free of debris. Any blockage must be removed immediately.
 17. Any eroding areas must be repaired immediately to prevent premature sediment build-up in the system. Erosion matting is recommended for repairing grassed areas.
 18. Heavy equipment and vehicles must be kept off of the bottom and side slopes of infiltration basins to prevent soil compaction. Soil compaction will reduce infiltration rates and may cause failure of the basin, resulting in ponding and possible growth of wetland plants.
 19. No trees are to be planted or allowed to grow on the earthen berms of the bottom of the basin. On the berms, tree root systems can reduce soil compaction and cause berm failure. On the basin bottom, trees may shade out the native grasses. The basin must be inspected annually and any woody vegetation removed.
 20. Grass swales leading to the basin shall be preserved to allow free flowing of surface runoff in accordance with approved grading plans. No buildings or other structures are allowed in these areas. No grading or filling is allowed that may interrupt flows in any way.
 21. No grading or filling of the basin or berms other than for sediment removal is allowed.
 22. Periodic mowing of the grass swales will encourage rigorous grass cover and allow better inspections for erosion. Waiting until after August 1 will avoid disturbing nesting wildlife.
 23. Any other repair or maintenance needed to ensure the continued function of the infiltration basin as ordered by the Village of Mukwonago under the provisions listed on page 1 of this Agreement.

Exhibit D

Design Summaries for Wet Detention Basin #1

Project Identifier: Midwest Storage **Project Size:** 8.0 Acres **No. of Lots:** 2
Number of Runoff Discharge Points: 3 **Watershed (ultimate discharge):** Fox River
Watershed Area (including off-site runoff traveling through project area): 8.0 acres (0 acres off-site)

Design Criteria:

This development is required to meet all the requirements found within the Village of Mukwonago Storm Water Management Ordinance, and the Wisconsin Department of Natural Resources NR 151 and NR 216.

Peak Flow Reduction: The site was analyzed for peak flow reduction under Village of Mukwonago Storm Water Management Ordinance in which the 100-year, 10-year, 2-year and 1-year post-development runoff rates from site shall not exceed the pre-development 10-year, 2-year, 2-year and 1-year runoff rates respectively.

Total Suspended Solids: This site is classified as a new development site. The Total Suspended Solids from the proposed paved areas must be reduced by 80% per Wisconsin NR 151 and the Village's requirements.

Infiltration: The Village's Storm Water Ordinance calls for the maximum extent practical to a maximum of 2% of the site or 75% of the pre-development infiltration volume. The infiltration basin proposed is about 2.49% of the improved area of the site.

Existing Conditions:

The project is located within the Middle Fox River Watershed. The existing soils on the site are predominantly Hochheim Loam (Type D), with some Casco Loam (Type B) per the NRCS soil survey. The site is 8.035 acres and has been left fallow for several years. The land is currently zoned B-3, Community Business District. A good portion of the site has been filled in the past.

Post-Development Conditions:

The proposed east lot development consists of constructing 10 self storage buildings for a total of 50,200 square foot with 82,300 square feet of associated pavement. The proposed west lot development consists of constructing an outdoor storage lot of 84,500 square feet of pavement. The east lot is designed to direct about an acre of the impervious surface to the infiltration basin and the rest of the lot and the public street right of way to the wet detention pond along the road. The west lot is designed to direct all drainage to the wet detention pond in the SE corner of the storage area.

Analysis Methods

HydroCAD (Version 10.0) software has been used to analyze stormwater characteristics for this stormwater management plan. HydroCAD uses the accepted TR-55 methodology for determining peak discharge runoff rates. Rainfall depths for the 1-year through 100-year storm events are listed in the

summary tables below, and were obtained from the NOAA Atlas 14 data. Accordingly, the MSE 3 rainfall distribution curve was used for these models.

Peak Flow Reduction

The pre-development release rates are as follows:

Pre-Development Release Rates	
Recurrence Interval	Q, cfs
1-yr	3.14
2-yr	4.30
10-yr	10.03
100-yr	25.21

The post-development release rates are as follows:

Post-Development Release Rates	
Recurrence Interval	Q, cfs
1-yr	2.40
2-yr	2.79
10-yr	4.30
100-yr	9.94

Runoff Water Quality

Post-developed water quality is obtained using two wet detention ponds and an infiltration basin. A minimum of 80% TSS removal is required per NR 151. WinSLAMM (Version 10.1) was used for the analysis. By the combined effect of these control factors, 80% reduction was achieved.

Sediment Load Reduction				
Area	Area (AC)	Sediment Load (LB)	Sediment Discharge (LB)	Sediment Reduction
Modeled Area	7.31	2942	561.6	80.91%

Infiltration

The plan calls for the creation of an infiltration basin. The basin is about 2.49% of the improved area.

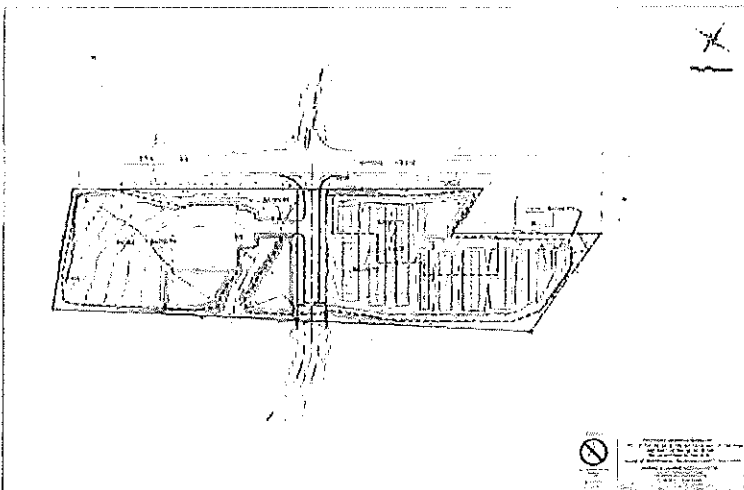
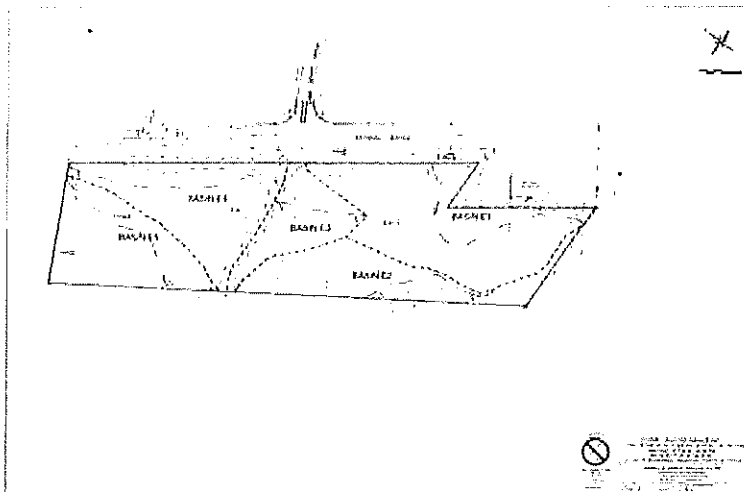
PreTreatment

Every storm sewer run installed ends with a catch basin with a 2 foot sump prior to outletting to either the infiltration basin or the wet detention pond.

Conclusion

The storm water management features for the development have been designed to comply with the storm water goals set forth by the Wisconsin Department of Natural Resources and the Village of Mukwonago.

Watershed Map. The watershed map shown below was used to determine the post-development data contained in this exhibit. The post-developed watershed areas add up to the pre-development watershed area for this project.



Amendment #1
Storm Water Maintenance Agreement

The purpose of this amendment is to record verified "as-built" construction drawings, details, and certifications of the storm water management practices at Midwest Storage site. This document will serve as an amendment to document # _____, herein referred to as the "Maintenance Agreement". The amendment includes the following documents.

Exhibit E: As-built survey - shows a detailed "as-built" cross sections, details and plan views of the storm water management practices serving the above site.

Exhibit F: Engineering/Construction Verification - provides verification from a Profession Engineer in responsible charge of the design, that the design and construction of the storm water management practices complies with all applicable technical standards and the Village's requirements.

1. Upon execution of this Amendment, the Village shall record the Amendment at the Waukesha County or Walworth County Register of Deeds, as applicable. The recording of this Amendment shall be upon project completion and prior to issuance of an occupancy permit for any properties within the site.

Dated this ____ day of _____, 20____

Owner:

Authorized Representative of

(Printed Name of Authorized Representative)

State of Wisconsin:

County of Waukesha

Personally came before me this ____ day of _____, 201____, the above named _____, as the authorized Representative of Midwest Commercial Funding, LLC for the purpose of signing this document, to me known to be the person who executed the foregoing instrument and acknowledged the same.

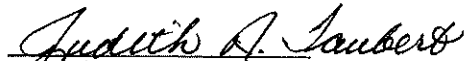
{Name}

Notary Public, Waukesha County, WI

My commission expires: _____

Accepted by the Village of Mukwonago this 17th day of April, 2019.


Fred Winchowky, Village President


~~Steven Braatz, Jr., Village Clerk~~
JUDITH A. TAUBERT



This document was drafted by:
Attorney Mark G. Blum
Hippenmeyer, Reilly, Moodie & Blum, S.C.
P.O. Box 766
Waukesha, WI 53187-0766
Telephone: (262) 549-8181
Facsimile: (262) 549-8191
Email: mgbalum@hmrblawfirm.com

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	1/21/2021	\$	701,215.93
	Total for Approval:	\$	701,215.93

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

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User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/21/2021 - 01/21/2021
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: ALSCO					
IMIL1643356	DECEMBER 31 MAT CLEANING SERVICE	100-5211-539400	43.89	43.89	POLICE
IMIL1636473	VH WALK OFFF MATS	100-5160-521900	40.21	40.21	DPW
IMIL1631787	VH WALKOFF MATS	100-5160-521900	59.44	59.44	DPW
TOTAL VENDOR ALSCO				143.54	
VENDOR NAME: AM TOWING					
W28467	WWTF SKIDSTEER TOW BILL	620-8030-828000	143.75	143.75	UTILITIES
W28302	PATROL TRUCK #9 REPAIRS	100-5324-539500	513.80	513.80	DPW
TOTAL VENDOR AM TOWING				657.55	
VENDOR NAME: AMERICAN POWER, INC					
130613	CHAINSAW CHAINS	100-5611-531100	20.73	20.73	DPW
TOTAL VENDOR AMERICAN POWER, INC				20.73	
VENDOR NAME: ANDREW CARR					
2020 FALL TUITION	ANDREW CARR TUITION	150-5880-580500	963.15	963.15	FIRE
TOTAL VENDOR ANDREW CARR				963.15	
VENDOR NAME: ANICH LUMBER					
20375	CEADER BOARD, ALUMINUM SHEET	100-5347-531100	177.15	177.15	DPW
TOTAL VENDOR ANICH LUMBER				177.15	
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC					
152147	JAN 2021 ASSESSMENT SERVICES	100-5153-521900	1,430.90	1,430.90	CLERK
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				1,430.90	
VENDOR NAME: BADGER GLOVE & SAFETY					
053469	WATER UNIFORM AND COLD WEATHER SAFETY CL	610-6920-693000	440.00	440.00	UTILITIES
TOTAL VENDOR BADGER GLOVE & SAFETY				440.00	
VENDOR NAME: BAKER TILLY VIRCHOW KRAUSE					
BT1728257	2020 AUDIT PRELIM	100-5151-521900	820.00	5,000.00	FINANCE
		150-5221-521900	249.99		
		200-5141-521900	559.43		
		410-5363-521900	94.74		
		430-5141-521900	134.68		
		440-5511-521900	171.51		
		480-5151-521900	459.85		
		500-5344-521900	5.61		
		810-5140-521900	4.19		
		220-5151-521900	372.93		
		240-5151-521900	405.53		
		250-5151-521900	299.31		
		610-6920-692300	746.68		
		620-8400-852000	675.55		
TOTAL VENDOR BAKER TILLY VIRCHOW KRAUSE				5,000.00	
VENDOR NAME: BARBS GREEN HOUSE FLORIST					
015500	FUNERAL FLOWERS	620-8400-856000	75.00	75.00	FINANCE

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User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/21/2021 - 01/21/2021
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BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	DEPARTMENT	APPROVAL
VENDOR NAME: BARBS GREEN HOUSE FLORIST						
TOTAL VENDOR BARBS GREEN HOUSE FLORIST				75.00		
VENDOR NAME: BOUND TREE MEDICAL LLC						
83901586	EMS SUPPLIES- 2020	150-5231-531100	496.00	496.00	FIRE	
83901587	EMS SUPPLIES- 2020	150-5231-531100	190.99	190.99	FIRE	
83901588	EMS SUPPLIES- 2020	150-5231-531100	426.99	426.99	FIRE	
TOTAL VENDOR BOUND TREE MEDICAL LLC				1,113.98		
VENDOR NAME: BRAUN THYSSEN KRUPP ELEVATOR						
14162	VH ELEVATOR SERVICE CONTRACT	100-5160-521900	199.74	199.74	DPW	
TOTAL VENDOR BRAUN THYSSEN KRUPP ELEVATOR				199.74		
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON						
2488.00099 2020 DE	CEMBER ACTIVITY	100-5111-521900	1,643.00	3,426.50	FINANCE	
		610-6920-692300	891.75			
		620-8400-852000	891.75			
2488.05458 2020 DE	CEMBER ACTIVITY	100-5111-521900	2,252.50	2,252.50	FINANCE	
2488.08145 2020 DE	CEMBER ACTIVITY	150-5221-521900	199.50	199.50	FINANCE	
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				5,878.50		
VENDOR NAME: C & M AUTO PARTS INC						
6079-330175	3451 REAPIR 2021	150-5231-539500	51.50	51.50	FIRE	
6079-329656	SHOP SUPPLIES	100-5323-531100	10.76	10.76	DPW	
6079-329807	SPARK PLUG	100-5324-539500	2.73	2.73	DPW	
TOTAL VENDOR C & M AUTO PARTS INC				64.99		
VENDOR NAME: CENTURY SPRINGS BOTTLING						
5733733	VH WATER	100-5160-531100	23.00	23.00	DPW	
5737543	VH WATER DISPENSER	100-5160-531100	15.95	15.95	DPW	
TOTAL VENDOR CENTURY SPRINGS BOTTLING				38.95		
VENDOR NAME: CENTURYLINK						
2020 DECEMBER	2020 DEC 21 - 2021 JAN 20 PHONE SERVICE	100-5142-522500	74.84	584.72	MULTIPLE	
		100-5211-522500	54.69			
		100-5323-522500	96.29			
		100-5512-522500	114.32			
		440-5511-522500	113.79			
		610-6920-692100	32.45			
		620-8400-851000	98.34			
TOTAL VENDOR CENTURYLINK				584.72		
VENDOR NAME: CHUBB						
2020 DEC CYBER INS	2021 CYBERSECURITY POLICY	100-5154-551600	1,489.00	1,489.00	FINANCE	
TOTAL VENDOR CHUBB				1,489.00		
VENDOR NAME: CINTAS						

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/21/2021 - 01/21/2021
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Page: 3/13

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: CINTAS					
4071195490	WAYTER SEWER UNIFORM SERVICE	610-6920-693000	39.75	79.75	UTILITIES
		620-8010-827000	40.00		
4071195612	SATFF UNIFORMS	100-5323-531100	99.52	99.52	DPW
4071868728	WATER SEWER UNIFORM SERVICE	610-6920-693000	39.75	79.75	UTILITIES
		620-8010-827000	40.00		
4071868784	STAFF UNIFORMS	100-5323-531100	99.52	99.52	DPW
4072512969	STAFF UNIFORMS	100-5323-531100	99.52	99.52	DPW
4072513009	WATER SEWER UNIFORM SERVICE	610-6920-693000	39.75	79.75	UTILITIES
		620-8010-827000	40.00		
TOTAL VENDOR CINTAS				537.81	
VENDOR NAME: CITY OF DELAFIELD					
2021 DUES SCIT TEAM	2021 SCIT MEMBERSHIP FEES	100-5211-521900	7,000.00	7,000.00	POLICE
TOTAL VENDOR CITY OF DELAFIELD				7,000.00	
VENDOR NAME: CIVITEK CONSULTING					
61-07-01	PLANNING SERVICES - GENERAL	100-5632-521900	2,087.40	2,087.40	FINANCE
61-07-02	LAKE PARK CONDO	100-0000-211400	362.60	362.60	FINANCE
61-07-03	AMAN'S LIQUOR	100-0000-211400	9.80	9.80	FINANCE
61-07-04	CIRCLE OF FRIENDS STORE	100-0000-211400	156.80	156.80	FINANCE
TOTAL VENDOR CIVITEK CONSULTING				2,616.60	
VENDOR NAME: CONLEY MEDIA, LLC					
6362411220 CLERK	CLASS A LIQUOR NOTICE	100-5142-531200	15.82	62.76	CLERK
		100-5142-531200	16.30		
		100-5153-531200	30.64		
6362411220 PLANNER GREENRIDGE CENTER				61.75	PLANNER
TOTAL VENDOR CONLEY MEDIA, LLC				124.51	
VENDOR NAME: CORE & MAIN LP					
N332837	WATER CURB BOX REPAIR PARTS	610-6452-665200	144.00	144.00	UTILITIES
N480254	SEWER SLUDGE PUMP SUCTION LINE CLEANING	620-8010-833000	182.97	182.97	UTILITIES
N527921	WATER CURB STOP BOX REPAIR LID	610-6452-665200	16.00	16.00	UTILITIES
TOTAL VENDOR CORE & MAIN LP				342.97	
VENDOR NAME: COUNTY WIDE EXTINGUISHER, INC					
21607	STATION 1 RANGE HOOD FIRE SUPPRESSION IN	100-5220-539400	126.75	126.75	DPW
TOTAL VENDOR COUNTY WIDE EXTINGUISHER, INC				126.75	
VENDOR NAME: DUSTIN RIECHERT					
2021 BOOT ALLOWANCE	2021 BOOT ALLOWANCE - RIECHERT	100-5323-534800	100.00	100.00	DPW
TOTAL VENDOR DUSTIN RIECHERT				100.00	
VENDOR NAME: DYKSTRA DIANA					

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VENDOR NAME: DYKSTRA DIANA					
2020 MILEAGE	2020 MILEAGE 8/4/2020 - 10/2/2020	100-5144-533200	43.70	43.70	CLERK
TOTAL VENDOR DYKSTRA DIANA				43.70	
VENDOR NAME: EAGLE ENGRAVING					
2021-126	ACCOUNTABILITY TAGS-2021	150-5222-531100	56.20	56.20	FIRE
TOTAL VENDOR EAGLE ENGRAVING				56.20	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2225461	EMS SUPPLIES THERMOMETERS	150-5231-531100	1,196.00	1,196.00	FIRE
2225561	EMS SUPPLIES- 2021	150-5231-531100	2,342.99	2,342.99	FIRE
2227141	EMS SUPPLIES	150-5231-531100	768.07	768.07	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				4,307.06	
VENDOR NAME: ENVIRONMENT CONTROL					
16526-613	VILLAGE HALL CLEANING	100-5160-521900	298.00	298.00	DPW
TOTAL VENDOR ENVIRONMENT CONTROL				298.00	
VENDOR NAME: EXCEL BUILDING SERVICES LLC					
3617	JANUARY CLEANING SERVICE	100-5211-539400	975.00	975.00	POLICE
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00	
VENDOR NAME: GRAINGER					
9762375955	WWTF TOOL FOR PUMP SEALS	620-8010-833000	86.70	86.70	UTILITIES
TOTAL VENDOR GRAINGER				86.70	
VENDOR NAME: HAWKINS WATER TREATMENT					
4854092	WATER CHEMICALS FOR TREATMENT	610-6300-663100	1,921.37	1,921.37	UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT				1,921.37	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
50464	PROSECUTION	100-5130-521900	997.50	997.50	FINANCE
50460	MISC MATTERS	100-5130-521900	1,232.50	1,232.50	FINANCE
50461	UTILITIES	610-6920-692300	259.00	333.00	FINANCE
		620-8400-852000	74.00		
50428	HILL COURT/BRIOHN PROJECT	100-0000-211425	117.50	117.50	FINANCE
50462	TID 4 915 MAIN ST	100-0000-211425	129.50	129.50	FINANCE
50463	TID 5 HILL COURT/BRIOHN PROJECT	100-0000-211425	55.50	55.50	FINANCE
50425	MISC MATTERS	100-5130-521900	962.50	962.50	FINANCE
50426	UTILITIES	610-6920-692300	26.25	52.50	FINANCE
		620-8400-852000	26.25		
50427	FIRE	150-5221-521900	35.00	35.00	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				3,915.50	
VENDOR NAME: HOME DEPOT					

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VENDOR NAME: HOME DEPOT				
DEC 2020	BEACH HOUSE REMODEL & MISC DEPT. SUPPLIE	100-5323-531100	18.93	2,344.62 DPW
		100-5160-531100	14.97	
		100-5347-531100	95.65	
		100-5521-531100	167.56	
		480-5700-584900	2,047.51	
TOTAL VENDOR HOME DEPOT				2,344.62
VENDOR NAME: HORN FEEDS				
32846 DPW	VH SOFTENER SALT	100-5160-531100	81.00	81.00 DPW
32846 LIBRARY	SALT	440-5511-531100	81.00	81.00 LIBRARY
32848	WWTF SALT FOR SIDEWALKS	620-8010-827000	536.55	536.55 UTILITIES
32744	VH SOFTENER SALT	100-5160-531100	13.50	13.50 DPW
TOTAL VENDOR HORN FEEDS				712.05
VENDOR NAME: HORN OIL				
2020 DECEMBER	MONTHLY FUEL	100-5212-535100	1,722.72	5,884.27 ALLOCATE
		100-5241-535100	60.13	
		100-5324-535100	1,676.08	
		150-5222-535100	481.61	
		150-5231-535100	1,371.37	
		610-6920-693300	170.56	
		620-8010-828000	401.80	
TOTAL VENDOR HORN OIL				5,884.27
VENDOR NAME: HUMANE ANIMAL WELFARE				
2021 CONTRACT	2021 HAWS CONTRACT	100-5142-521900	2,420.00	2,420.00 CLERK
TOTAL VENDOR HUMANE ANIMAL WELFARE				2,420.00
VENDOR NAME: HYDROCORP				
0060255-IN	WATER CROSS CONNECTION INSPECTIONS COMME	610-6920-692300	833.00	833.00 UTILITIES
TOTAL VENDOR HYDROCORP				833.00
VENDOR NAME: IMAGE TREND				
126255	DISPATCH PROJECT CAPITAL 2021	430-5700-571300	3,500.00	3,500.00 FIRE
126185	IMAGE TREND 2021 CONTRACT SERVICES	150-5221-521900	4,207.00	8,414.00 FIRE
		150-5231-521900	4,207.00	
TOTAL VENDOR IMAGE TREND				11,914.00
VENDOR NAME: ISAAC WILLIAMS				
2021 CLOTHING	2021 CLOTHING ALLOWANCE - WILLIAMS	150-5222-534600	50.00	50.00 FIRE
2020 FALL TUITION	ISAAC WILLIAMS TUITION	150-5880-580500	963.15	963.15 FIRE
TOTAL VENDOR ISAAC WILLIAMS				1,013.15
VENDOR NAME: JEFFERSON FIRE & SAFETY				
PB000602	TURNOUT GEAR CUOMO- 2020	150-5700-571300	1,049.00	1,049.00 FIRE

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VENDOR NAME: JEFFERSON FIRE & SAFETY					
	TOTAL VENDOR JEFFERSON FIRE & SAFETY			1,049.00	
VENDOR NAME: JOHNS DISPOSAL SVC. INC.					
573007	DECEMBER GARBAGE AND RECYCLING	410-5362-531000	24,120.72	45,123.27	DPW
		410-5363-522000	18,013.23		
		410-5363-521900	2,989.32		
	TOTAL VENDOR JOHNS DISPOSAL SVC. INC.			45,123.27	
VENDOR NAME: KARL JAMES & COMPANY LLC					
MUK 00202000045	FINAL BRANDING INSTALLMENT	100-5141-521900	2,500.00	2,500.00	ADMIN
MUK 0020200001	ANNUAL MAINTENANCE WEBSITE	100-5141-521900	4,900.00	4,900.00	ADMIN
	TOTAL VENDOR KARL JAMES & COMPANY LLC			7,400.00	
VENDOR NAME: KINDER MATTHEW					
2021 BOOT ALLOWANCE	2021 BOOT ALLOWANCE - KINDER	620-8010-827000	100.00	100.00	UTILITIES
	TOTAL VENDOR KINDER MATTHEW			100.00	
VENDOR NAME: LA FORCE INC					
1150683	SEWER SECURITY LOCK SYSTEM ADD ON.	620-8010-834000	10,135.00	10,135.00	UTILITIES
	TOTAL VENDOR LA FORCE INC			10,135.00	
VENDOR NAME: MARIAN UNIVERSITY					
951960	OFFICER TIPTON 2021 SPRING SEMESTER CLAS	100-5212-516300	1,410.00	1,410.00	POLICE
	TOTAL VENDOR MARIAN UNIVERSITY			1,410.00	
VENDOR NAME: MARSHALL-BOND PUMPS					
39776.0	SEWER DIGESTER DIAPRAM PUMP AIR SOLENIOD	620-8010-833000	322.96	322.96	UTILITIES
	TOTAL VENDOR MARSHALL-BOND PUMPS			322.96	
VENDOR NAME: MARTENS PLBG & HTG INC					
55877	VH FURNACE REPAIRS	100-5160-539500	1,524.00	1,524.00	DPW
	TOTAL VENDOR MARTENS PLBG & HTG INC			1,524.00	
VENDOR NAME: MASTERS TOUCH LLC					
71844	POSTAGE FOR TAX BILLS	100-5142-531500	434.96	434.96	CLERK
	TOTAL VENDOR MASTERS TOUCH LLC			434.96	
VENDOR NAME: MICHALSEN OFFICE FURNITURE					
4213	14 CHAIRS, TABLE & TACKBOARD FOR OFFICE	430-5700-571100	2,069.00	2,069.00	POLICE
	TOTAL VENDOR MICHALSEN OFFICE FURNITURE			2,069.00	
VENDOR NAME: MID-STATES ORGANIZED CRIME					
2021 MEMBERSHIP	2021 MEMBERSHIP FEES	100-5213-532400	150.00	150.00	POLICE
	TOTAL VENDOR MID-STATES ORGANIZED CRIME			150.00	
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL					
121432	FURNACE BELT	100-5160-539500	16.75	16.75	DPW
121855	SHOP SUPPLIES	100-5323-531100	20.58	20.58	DPW
121888	SHOP SUPPLIES	100-5323-531100	48.98	48.98	DPW

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VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL				
121950	HYDRAULIC HOSE	100-5324-539500	169.35	169.35 DPW
121887	HYDRAULIC HOSE BACK HOE	100-5324-539500	64.83	64.83 DPW
121908	SEWER SNOWBLOWER REPAIR	620-8010-827000	45.98	45.98 UTILITIES
122073	SEWER BATTERIES FOR GENERATOR AND BUILDI	620-8010-833000	715.90	715.90 UTILITIES
121151	SEWER VACTO REPAIRS	620-8030-831000	6.98	6.98 UTILITIES
122098	STATION APPARATUS COMPRESSOR REPAIR	150-5222-539500	80.98	80.98 FIRE
122527	WATER GENERATOR FUELING	610-6200-662300	7.99	7.99 UTILITIES
TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL			1,178.32	
VENDOR NAME: NATURAL LANDSCAPES, INC				
1836	INFILTRATION BASIN & SHOLINE MAINTENANCE	100-5660-521900	2,500.00	2,500.00 DPW
TOTAL VENDOR NATURAL LANDSCAPES, INC			2,500.00	
VENDOR NAME: NORTHERN LAKE SERVICE INC				
393260	SEWER LAB TESTING	620-8010-826000	334.00	334.00 UTILITIES
393543	SEWER LAB TESTING	620-8010-826000	92.00	92.00 UTILITIES
			92.00	
393539	SEWER LAB TESTING	620-8010-826000	196.00	196.00 UTILITIES
393012	SEWER LAB TESTING	620-8010-826000	334.00	334.00 UTILITIES
393024	SEWER LAB TESTING	620-8010-826000	334.00	334.00 UTILITIES
TOTAL VENDOR NORTHERN LAKE SERVICE INC			1,290.00	
VENDOR NAME: OFFICE PRO				
0411513-001	COPY PAPER	100-5142-531100	21.40	152.88 ALLOCATE
			19.87	
			1.53	
			3.06	
			7.64	
			1.53	
			50.45	
			47.40	
TOTAL VENDOR OFFICE PRO			152.88	
VENDOR NAME: OLD SCHOOL CONTRACTING				
2020 DEC 31	SEWER DIGESTER CONCRETE TANK REPAIR	620-8010-834000	3,900.00	3,900.00 UTILITIES
TOTAL VENDOR OLD SCHOOL CONTRACTING			3,900.00	
VENDOR NAME: PRECISE ALIGNMENT INC				
19683	3451 REPAIR- 2020	150-5231-539500	535.21	535.21 FIRE
TOTAL VENDOR PRECISE ALIGNMENT INC			535.21	
VENDOR NAME: PROHEALTH CARE LAB BILLING				
19084412	DECEMBER OAWI BLOOD DRAWS	100-5212-521900	35.00	35.00 POLICE
TOTAL VENDOR PROHEALTH CARE LAB BILLING			35.00	
VENDOR NAME: PROHEALTH CARE MEDICAL ASSOC INC				
306377	2 RESERVE OFFICER DRUG SCREEN & PHYSICAL	100-5212-521900	138.00	138.00 POLICE
306538	ENTRY PHYSICALS- 2020	150-5221-521900	1,472.00	1,472.00 FIRE

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VENDOR NAME: PROHEALTH CARE MEDICAL ASSOC INC					
306542	ENTRY PHYSICALS- 2020	150-5221-521900	401.00	401.00	FIRE
TOTAL VENDOR PROHEALTH CARE MEDICAL ASSOC INC				2,011.00	
VENDOR NAME: PROVEN POWER INC					
02-355488	JD TECHNICAL MANUAL	100-5324-539500	135.00	135.00	DPW
02-354820	JD PTO SWITCH	100-5324-539500	21.05	21.05	DPW
TOTAL VENDOR PROVEN POWER INC				156.05	
VENDOR NAME: QUILL LLC					
13213326	2 CONTAINERS OF DISENFECTANT WIPES	100-5211-531100	11.24	11.24	POLICE
TOTAL VENDOR QUILL LLC				11.24	
VENDOR NAME: R & R INSURANCE SERVICES					
2374402	2021 HANOVER CRIME POLICY	100-5154-551200	749.48	1,305.00	FINANCE
		150-5221-522600	328.77		
		100-5254-522600	4.62		
		410-5363-522600	4.62		
		440-5511-522600	9.52		
		500-5344-522600	4.62		
		610-6920-692400	84.79		
		620-8400-853000	118.58		
2379166	2021 Q1 VEHICLE INSURANCE	100-5154-551400	228.18	25,475.00	FINANCE
		100-5154-551400	6,694.46		
		100-5154-551400	2,936.77		
		150-5221-522600	13,725.91		
		610-6920-692400	1,240.03		
		620-8400-853000	649.65		
2379167	2021 Q1 WORKERS COMP INSURANCE	100-5154-551100	14,180.99	24,692.00	FINANCE
		100-5254-522600	87.50		
		150-5221-522600	6,220.64		
		410-5363-522600	87.50		
		440-5511-522600	180.05		
		500-5344-522600	87.50		
		610-6920-692400	1,604.33		
		620-8400-853000	2,243.49		
TOTAL VENDOR R & R INSURANCE SERVICES				51,472.00	
VENDOR NAME: RICHARD ROGERS					
4294	NEW WIPERS FOR SQUAD #34	100-5212-539500	45.44	45.44	POLICE
TOTAL VENDOR RICHARD ROGERS				45.44	
VENDOR NAME: RICOH USA, INC					

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VENDOR NAME: RICOH USA, INC				
5061118924	RICOH COPIES 10/01/2020 - 12/31/2020	100-5142-531200 102.66 150-5221-531100 95.33 220-5140-531200 7.33 410-5363-531200 14.67 440-5511-531200 36.67 500-5344-531200 7.33 610-6902-690300 241.99 620-8300-840000 227.32	733.30	ALLOCATE
5061119229	PLANNING ROOM COPIER COPIES 12/01/2020-1	100-5632-531200 (59.10)	(59.10)	ALLOCATE
TOTAL VENDOR RICOH USA, INC			674.20	
VENDOR NAME: RUEKERT & MIELKE, INC.				
135039	12-10116.300 THE POINTE APARTMENTS / ERO	100-0000-211425 1,424.45	1,424.45	FINANCE
135031	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425 909.02	909.02	FINANCE
135051	12-92136.302 CHAPMAN FARM / CHAPMAN VILL	100-0000-211425 2,621.19	2,621.19	FINANCE
135032	12-10057.100 EDGEWOOD APARTMENTS / REVIE	100-0000-211425 1,931.90	1,931.90	FINANCE
135049	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425 142.70	142.70	FINANCE
135042	12-10125.300 FOX STREET TOWNHOMES / EROS	100-0000-211425 119.95	119.95	FINANCE
135036	12-10094.300 STORAGE WERKS MINI STORAGE	100-0000-211425 202.58	202.58	FINANCE
135046	12-10137.300 HILL COURT MULTI-TENANT DEV	100-0000-211425 285.52	285.52	FINANCE
135040	12-10119.300 MALCOLM DRILLING / EROSION	100-0000-211425 164.52	164.52	FINANCE
135047	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425 9,240.07	9,240.07	FINANCE
135050	12-92113.302 ORCHARDS OF MUKWONAGO SUBDI	100-0000-211425 60.50	60.50	FINANCE
135052	12-92191.103 PRO HEALTH EXPANSION / 2018	100-0000-211425 142.70	142.70	FINANCE
135041	12-10120.300 PHANTOM LAKES PRESERVE / CO	100-0000-211425 329.35	329.35	FINANCE
135029	12-00000.100 General Services	100-5335-521900 7,479.67	7,479.67	FINANCE
135030	12-00000.400 Sewer Utility Services	620-8400-852000 1,656.60	1,656.60	FINANCE
135033	12-10063.210 2020 GIS Services - GIS Dat	620-8400-852000 60.50	60.50	FINANCE
135034	12-10069.100 Chapman Farms Portion of Vi	100-0000-211400 141.77	141.77	FINANCE
135035	12-10071.300 Grand Avenue Water Main Rep	610-6920-692300 290.50	290.50	FINANCE
135037	12-10098.120 Mukwonago WWTF Phosphorus A	620-8400-852000 1,245.75	1,245.75	FINANCE
135038	12-10015.300 2019 Well & Well Pump Impro	610-6920-692300 226.50	226.50	FINANCE
135043	12-10128.300 River Park Estates Rehabili	480-5700-586100 127.00	127.00	FINANCE
135044	12-10131.200 Atkinson Pump Station Capac	620-0000-000104 2,398.25	2,398.25	FINANCE
135045	12-10133.300 CTH LO Sanitary Sewer Rehab	620-0000-000111 941.00	941.00	FINANCE
135048	12-92041.486 2020 SCADA Service Work	610-6920-692300 2,327.00 620-8400-852000 12,886.31	15,213.31	FINANCE
135286	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425 218.00	218.00	FINANCE
135287	12-10116.300 THE POINTE APARTMENTS / ERO	100-0000-211425 60.50	60.50	FINANCE
135288	12-10120.300 PHANTOM LAKES PRESERVE / CO	100-0000-211425 753.80	753.80	FINANCE
135291	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425 847.50	847.50	FINANCE
135294	12-92113.302 ORCHARDS OF MUKWONAGO SUBDI	100-0000-211425 121.00	121.00	FINANCE
135295	12-92136.302 CHAPMAN FARM / CHAPMAN VILL	100-0000-211425 1,272.50	1,272.50	FINANCE
135284	12-00000.100 General Services	100-5335-521900 1,502.29 100-5660-521900 288.50	1,790.79	FINANCE
135285	12-00000.400 Sewer Utility Services	620-8400-852000 449.75	449.75	FINANCE
135290	12-10131.200 Atkinson Pump Station Capac	620-0000-000104 1,930.50	1,930.50	FINANCE
135292	12-10140.100 CMOM Program Update	620-8400-852000 576.00	576.00	FINANCE
135293	12-92041.486 2020 SCADA Service Work	610-6920-692300 895.00	895.00	FINANCE
135296	12-92171.108 NR216 Storm Water Report /	100-5660-521900 279.00	279.00	FINANCE

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VENDOR NAME: RUEKERT & MIELKE, INC.				
TOTAL VENDOR RUEKERT & MIELKE, INC.				56,549.64
VENDOR NAME: SHI INTERNATIONAL CORP				
B12732096	2021 GFI ARCHIVER RENEWAL	100-5120-522500	9.01	1,225.00 FINANCE
		100-5141-522500	54.04	
		100-5142-522500	81.08	
		100-5211-522500	297.24	
		100-5241-522500	18.01	
		100-5323-522500	72.06	
		150-5221-522500	432.35	
		440-5511-522500	189.15	
		610-6920-692100	27.02	
		620-8400-851000	36.03	
		100-5632-522500	9.01	
TOTAL VENDOR SHI INTERNATIONAL CORP				1,225.00
VENDOR NAME: SHRED-IT USA				
8181131960	DECEMBER SHREDDING SERVICE	100-5211-539500	67.05	67.05 POLICE
8181084956	2020 NOV DEC VH SHREDDING SERVICES	100-5141-531100	65.23	130.46 ALLOCATE
		100-5142-531100	32.62	
		100-5632-531100	32.61	
TOTAL VENDOR SHRED-IT USA				197.51
VENDOR NAME: SUBURBAN LABORATORIES INC				
183670	WATER LAB TESTING	610-6300-663200	96.00	96.00 UTILITIES
TOTAL VENDOR SUBURBAN LABORATORIES INC				96.00
VENDOR NAME: TARGETSOLUTIONS LEARNING LLC				
INV17477	TARGET SOLUTIONS 2021 CONTRACT	150-5223-533500	1,619.80	9,561.20 FIRE
		150-5232-533500	1,619.80	
		150-5221-521900	249.00	
		150-5231-521900	1,937.00	
		150-5221-521900	395.00	
		150-5231-521900	1,341.00	
		150-5221-521900	2,399.60	
TOTAL VENDOR TARGETSOLUTIONS LEARNING LLC				9,561.20
VENDOR NAME: THE POINTE APARTMENTS LLC				
2020 DEV AGMT PMNT	FINAL 1/3 PAYMENT TO DEVELOPER	240-5670-589500	383,333.34	383,333.34 FINANCE
TOTAL VENDOR THE POINTE APARTMENTS LLC				383,333.34
VENDOR NAME: TITAN PUBLIC SAFETY SOLUTIONS				
5107	TIPPS COURT ANNUAL SUPPORT	100-5120-522900	6,004.00	6,004.00 FINANCE
TOTAL VENDOR TITAN PUBLIC SAFETY SOLUTIONS				6,004.00

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/21/2021 - 01/21/2021
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BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: TTK ELECTRONICS			
118140567	AMBULANCE COMPUTER	150-5700-571400 3,389.35	3,389.35 FIRE
140731	DISPATCH PROJECT CAPITAL 2021	430-5700-571300 190.00	190.00 FIRE
140727	DISPATCH PROJECT CAPITAL 2021	430-5700-571300 11,240.65	11,240.65 FIRE
117640691	DISPATCH PROJECT CAPITAL 2021	430-5700-571300 6,272.92	6,272.92 FIRE
TOTAL VENDOR TTK ELECTRONICS			21,092.92
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN			
2020 DEC DPW	MISC SUPPLIES	100-5611-531100 31.98	116.38 DPW
		100-5521-531100 47.99	
		100-5323-531100 36.41	
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN			116.38
VENDOR NAME: TRANSCENDENT TECHNOLOGIES			
M4056	TAX BILL PROGRAMMING	100-5141-521900 140.00	280.00 CLERK
		100-5142-521900 140.00	
M4585	WALWORTH CO TAX SOFTWARE ANNUAL MAINT.	100-5142-521900 355.00	355.00 CLERK
TOTAL VENDOR TRANSCENDENT TECHNOLOGIES			635.00
VENDOR NAME: TROY SANITARY SERVICE			
730	WWTF PORT A JOHN SEPTAGE HAULERS STATION	620-8030-531000 600.00	600.00 UTILITIES
TOTAL VENDOR TROY SANITARY SERVICE			600.00
VENDOR NAME: UNEMPLOYMENT INSURANCE			
000010547022	KYLE KOLOSOSKY	150-5231-511000 34.71	34.71 FINANCE
TOTAL VENDOR UNEMPLOYMENT INSURANCE			34.71
VENDOR NAME: UPBEAT INC			
623151	PARK BENCH PARTS	100-5521-531100 385.90	385.90 DPW
TOTAL VENDOR UPBEAT INC			385.90
VENDOR NAME: VANGUARD COMPUTERS INC			
51704	ADMINISTRATION COMPUTER-2020	150-5700-572100 670.37	670.37 FIRE
51770	COMPUTER-DISPATCH PROJECT- 2021	430-5700-571300 723.40	723.40 FIRE
TOTAL VENDOR VANGUARD COMPUTERS INC			1,393.77
VENDOR NAME: VARITECH INDUSTRIES			
060-0000975	SALT BRINE SUPPLIES	100-5347-531100 (1,339.17)	(1,339.17) DPW
TOTAL VENDOR VARITECH INDUSTRIES			(1,339.17)
VENDOR NAME: VELOCITY LLC			

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/21/2021 - 01/21/2021
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	
VENDOR NAME: VELOCITY LLC					
2020059	DECEMBER IT SERVICES	100-5141-521900	525.00	2,830.00	FINANCE
		100-5142-521900	300.00		
		100-5144-521900	112.50		
		150-5221-521900	505.00		
		100-5211-521900	375.00		
		610-6920-692300	56.25		
		620-8400-852000	56.25		
		430-5700-571800	900.00		
TOTAL VENDOR VELOCITY LLC				2,830.00	
VENDOR NAME: VERIZON WIRELESS					
9870490775	VERIZON INVOICE	150-5221-522500	13.60	13.60	FIRE
TOTAL VENDOR VERIZON WIRELESS				13.60	
VENDOR NAME: VILLAGE OF MUKWONAGO					
2020 Q4 UTILITY BII	2020 DEC QUARTERLY UTILITY BILLS	100-5521-522100	193.61	15,062.01	ALLOCATE
		610-6300-663200	108.26		
		100-5521-522100	108.26		
		100-5160-522100	536.62		
		610-6300-663200	193.61		
		150-5221-522100	768.80		
		610-6300-663200	183.01		
		100-5521-522100	423.42		
		440-5511-522100	581.22		
		100-5512-522100	150.66		
		100-5521-522100	193.61		
		610-6300-663200	183.01		
		100-5323-522100	906.31		
		100-5211-522100	557.82		
		100-5521-522100	118.86		
		620-8010-827000	9,671.92		
		610-6300-663200	183.01		
TOTAL VENDOR VILLAGE OF MUKWONAGO				15,062.01	
VENDOR NAME: VILLAGE OF VERNON					
6904	CENTERLINE YELLOW PAINT	100-5348-531100	302.40	302.40	DPW
TOTAL VENDOR VILLAGE OF VERNON				302.40	
VENDOR NAME: WALWORTH CTY SECURITY ALARMS LLC					
14532	DPW SECURITY ALARM	100-5323-521900	420.00	420.00	DPW
14330	VILLAGE HALL SECURITY FIRE	100-5160-521900	420.00	420.00	DPW
TOTAL VENDOR WALWORTH CTY SECURITY ALARMS LLC				840.00	
VENDOR NAME: WAUKESHA COUNTY CLERK					
VMUKWONAGO2020	2020 DOG LICENSE SETTLEMENT	100-5142-521900	1,539.75	1,539.75	CLERK
TOTAL VENDOR WAUKESHA COUNTY CLERK				1,539.75	
VENDOR NAME: WCTC					

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/21/2021 - 01/21/2021
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: WCTC				
S0732401	DEMOTTO & KREISER SEARCH WARRANT TRAININ	100-5215-533500	356.78	356.78 POLICE
S0732400	WCTC TRAINING AERIAL CLASS- 2020	150-5223-533500	720.00	720.00 FIRE
TOTAL VENDOR WCTC			1,076.78	
VENDOR NAME: WI DEPT OF JUSTICE CIB				
202012 G3385	BACKGROUND CHECKS	150-5221-521900	20.00	20.00 FIRE
202012 L6812T		100-0000-242205	35.00	42.00 POLICE
		100-5211-521900	7.00	
TOTAL VENDOR WI DEPT OF JUSTICE CIB			62.00	
VENDOR NAME: WI STATE LAB OF HYGIENE				
659883	WATER LAB TESTING	610-6300-663200	46.50	46.50 UTILITIES
661121	WATER LAB TESTING	610-6300-663200	26.00	26.00 UTILITIES
TOTAL VENDOR WI STATE LAB OF HYGIENE			72.50	
GRAND TOTAL:			701,215.93	

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. 2021-02

**FINAL RESOLUTION AUTHORIZING THE LEVYING OF SPECIAL
ASSESSMENTS AGAINST BENEFITED PROPERTY FOR SANITARY,
SEWER WATER MAIN AND LATERAL IMPROVEMENTS**

WHEREAS, the Village Board of the Village held a public hearing on January 20, 2021 at 6:30 p.m. for the purpose of hearing all interested persons concerning the Preliminary Resolution and report of the Village Engineer on the proposed public improvements consisting of the installation of sanitary sewer, water main and drainage improvements made in conjunction with the Sommer and Sugden properties paving and utilities project, together with the construction of a public street, traffic signals and drainage improvements related thereto, and preliminary assessments against benefited property; and

WHEREAS, the Village Board having heard all persons who desired to speak at the hearing does hereby adopt this Final Assessment Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Mukwonago, that it hereby makes the following conclusions and does further levy special assessment pursuant to Wisconsin Statute Sec. 66.0703 as an exercise of the police power as follows:

1. The report of the Village Engineer, a copy of which is attached hereto and incorporated herein as though fully set forth, including the plans and specifications and assessments set forth herein, is hereby adopted and approved.

2. The Village, having constructed the improvements that are noted herein and having incurred the costs that are set forth on Schedule A of the Engineer's Report, does hereby levy said assessment which shall be considered a lien against the property assessed from the date of this Resolution.

3. Payment for the improvements shall be made by assessing the benefited property as set forth in the attached Exhibit B to the Engineer's Report and the Village Board, having reviewed the total assessable construction costs and having concluded that the assessable area as set forth in Schedule B is reasonable, the Board does thereby conclude that the assessment of those costs is appropriate, as they do benefit the property identified in the Report. Said assessments, as shown in the Report, represent an exercise of the police power and have been determined, on a reasonable basis and are hereby confirmed by the Village Board.

4. The Village Board does hereby approve the assessments as shown in Schedule B, including the Water Lateral Assessment, Sanitary Sewer Lateral Assessment, Water Main Assessment, Sanitary Sewer Main Assessment and the Project Financing Costs, and does hereby approve the Schedule B, Assessment Roll, and finds that the properties set forth within that Roll

are benefited by the improvement and shall therefore, be assessed under the Village's police power as described in said Schedule and in the amounts reflected therein.

5. The assessments for all projects and work set forth in the Engineer's Report are hereby combined as a single assessment, but any interested property owner may be object to each assessment separately or all assessments jointly for any purpose.

6. Assessments shall be due within 45 days of the billing date. Assessments may be paid in cash or in ten annual installments to the Village Clerk. Installments shall be placed on the next tax roll after the due date for collection, and shall bear interest at the rate of 3.4410% per annum on the unpaid balance from the due date set forth in the notice. Installments or assessments not paid when due shall bear additional interest on the amount at the rate of 1.5% per month.

7. The assessments provided for hereunder are further levied in accordance with Chapter 70 of the Mukwonago Village Code and are hereby approved as authorized under Chapter 70.

8. In the event the owner of a benefited property elects to pay the special assessment on an installment basis and the property owner fails to make the payment to the Village Treasurer, the Village Clerk shall place the entire assessment on the succeeding property tax roll and it shall then be immediately due and payable. All assessments or installments which are not paid by the date specified shall be extended on the tax roll as a delinquent tax and collected in the same manner as delinquent real estate taxes.

9. The Village Clerk shall publish this Resolution as a Class I Notice under Chapter 985 of the Wisconsin Statutes in the assessment district and shall further mail a copy of this Resolution and a statement of the final assessment against the benefited property, together with notice of installment payment privileges to every property owner whose name appears on the Assessment Roll, whose post office is known or can, with reasonable diligence, be ascertained.

10. The special assessments provided for hereunder shall be deferred until such time as the assessed property or portion thereof has access to the improvements which are the subject of these assessments and/or the property or portion thereof is the subject of a Zoning or Building Permit Application, but not later than ten years following the date of this assessment Resolution. If the assessment is deferred, the payments may be paid on an installment basis as noted in Paragraph 6 above; however, the maximum number of installments for a deferred special assessment shall be five annual installments with the same interest rate and default payment terms as in Paragraph 6. Said deferred assessments shall bear interest at the rate of 3.4410% per annum on the unpaid balance from the due date set forth in the notice until the assessment is paid in full.

11. Interest shall run on the unpaid deferred balance from the date of the notice of the Final Assessment Resolution until paid.

12. Any person against whose property a special assessment is levied, may appeal therefrom in the manner prescribed in Wisconsin Statute Sec. 66.0703(12).

Adopted this _____ day of _____, 2021.

APPROVED:

Attestation:

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

CERTIFICATION

I hereby certify that this is a true and correct copy of the Resolution adopted by the Village Board on the _____ day of _____, 2021.

Diana Dykstra, Village Clerk

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

November 2020

Citation Totals by Offense

All Departments

Violation Date: 11/01/2020 through 11/30/2020

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		346.14(1m)	Automobile Following Too Closely	1
		341.61(2)	Display Unauth. Veh. Registration Plate	1
		174.02(2)(a)	Dog Causing Injury/Damage	2
		346.15	Driving Wrong Way On Divided Highway	1
		347.39(2)	Equip Motor Vehicle With Illegal Muffler	1
		341.15(1)	Fail/Display Vehicle License Plates	1
		346.04(2)	Fail/Obey Traffic Officer-Work Area	1
		TR305.11(2)(a)	Fail/Properly Maintain Headlamps	2
		346.46(1)	Fail/Stop At Stop Sign	4
		346.18(3)	Fail/Yield Right/Way From Stop Sign	2
		346.57(2)	Failure To Keep Vehicle Under Control	2
		947.013(1M)	Harrassment	1
		346.68	Hit And Run-Unattended Vehicle	2
		341.15(3)(b)	Improper Display/Plates (Hard To See)	1
		341.15(2)	Improperly Attached License Plates	1
		346.89(1)	Inattentive Driving	4
		343.43(1)(d)	Lic Restriction Violation-Class D/M Vehicle	1
		341.04(1)	Non-Registration Of Auto, Etc	27
		341.03(1)	Operate After Rev/Susp Of Registration	4
		344.62(1)	Operate Motor Vehicle W/O Insurance	16
		347.13(3)	Operate Vehicle W/O Registration Lamps	2
		347.14(1)	Operate Vehicle W/O Stopping Lights	2
		343.05(3)(a)	Operate W/O Valid License	3
		343.44(1)(a)	Operating After Suspension	7
		346.63(1)(b)	Operating W/Pac	3
		346.63(1)(a)	Operating While Intox.	4
		82-71	Parking Lot Traffic Violation	2
		346.23(1)	Pedestrian, Bicyclist, Or Epamd Fyr	1
		961.573(1)	Possess Drug Paraphernalia	3
		961.41(3g)(b)	Possession of Controlled Substance	4
		34-32(16)	Public Nuisance - Outside Junk Storage	1
		346.62(2)	Reckless Driving-Endanger Safety	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	2
		346.57(4)(gm)2	Speeding on Freeway	15
		346.57(5)	Speeding Zone And Posted Limits	31
		943.13(1m)(a)	Trespass To Land	1
		347.06(3)	Unclean/Defective Lights Or Reflectors	2
		14-27(11)	Unlicensed Dog	1
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	2
		346.37(1)(c)1	Violate Red Traffic Signal	1
Adult Grand Total				163

Citation Totals by Offense

All Departments

Violation Date: 11/01/2020 through 11/30/2020

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Juvenile			
		54-76	Destruction Of Public Property	2
		943.20(1)(a)	Theft-Movable Property<=\$2500	1
			Juvenile Grand Total	3

Mukwonago Police Department

12/12/2020 12:42PM

Tickets Totals (by Violation)

Page: 1

Department: Mukwonago Police Department

Issue Date: 11/01/2020 through 11/30/2020

Violation Description	Violation Code	Area	Total
Handicapped Parking Violation	82-180		3
		By Violation:	3
Park Left Wheel To Curb	82-1(A)		1
		By Violation:	1
Park No Parking Anytime	82-192		3
		By Violation:	3
Park W/O Permit - Winter	82-226		80
		By Violation:	80
		Total Tickets:	87



Monthly Case Overview Report

Printed On: 12/12/20 12:43

Reporting Period: 11/01/2020 - 11/30/2020

Village of Mukwonago Police - 1122

	Total
	52
Administrative/Informational	13
Aggravated Assault	3
Animal Complaints-Bite	2
Assist Other Dept/Service/Request by Citizen	1
Criminal Damage-Private	1
Criminal Damage-Public	1
Drugs-Health or Safety	2
Emergency Detention/M.O.	3
Found/Recovered-Property	2
Harassing Communication	1
Indecent Exposure	1
Marijuana-Possession	3
OWI/DWI-Liquor	4
Retail Theft \$50-\$200	1
Retail Theft >\$200	2
Sex Asslt	1
Sex Offense	1
Simple Assault	1
Theft - All	1
Theft - All Others <\$50	1
Traffic Offense/Traffic Other	3
Trespassing	1
Warrant/Fugitive - Other Agenc	3



Arrests by Statute Report

Printed On: 12/12/20 12:44

Reporting Period: 11/01/20 - 11/30/20

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
14-27(3) - Dog Causing Injury/Damage	1				1
346.63(1)(a) - Operating While Intoxicated - 1st Offense	4			4	
346.63(1)(a) - Operating While Intoxicated - 4th Offense in 5 Years	1	1			
54-1(1) - Retail Theft (Shoplifting)	2				2
54-1(24) - Theft (under \$2500.00)	1				1
54-1(R) - Harrassment	1				1
54-1(V) - Possession of a Controlled Substance	4				4
54-1(V1) - Possession of Drug Paraphernalia	3				3
54-1(X) - Criminal Trespass to Land	1				1
54-76 - Destruction of Public Property	1				1
940.19(1) - Battery	2		2		
940.19(2) - Substantial Battery-Intend Bodily Harm	1	1			
940.235 - Strangulation and Suffocation	2	2			
940.30 - False Imprisonment	2	2			
940.45(1) - Intimidate Victim/Use or Attempt Force	1	1			
946.49(1)(a) - Bail Jumping-Misdemeanor	1		1		
947.01 - Disorderly Conduct	2		2		
948.02(2) - 2nd Degree Sexual Assault of Child	1	1			
961.41(3g) - Possession of Narcotic Drugs	1	1			
961.573(1) - Possess Drug Paraphernalia	1		1		
FUGM - Fugitive Warrant Other Municipal	2			2	
FUGS - Fugitive Warrant - State	1		1		
Total	36	9	7	6	14

Date	On Hwy	On Street	At #	From/At Hwy	From/At Street	Total Units	Total Injured	Total Killed
11/03/2020	43				EDGEWOOD AVE	1.00	0.00	0.00
11/07/2020	LO	EAGLE LAKE			BROCKWAY DR	1.00	0.00	0.00
11/12/2020	83	ROCHESTER RD		83		2.00	0.00	0.00
11/12/2020		PARKING LOT	1010	83	ROCHESTER RD	2.00	0.00	0.00
11/16/2020	NN				CLARENDON AVE	1.00	0.00	0.00
11/17/2020		PARKING LOT	111		WOLF RUN E	2.00	0.00	0.00
11/17/2020	ES	FOX ST	100	83	ROCHESTER RD	2.00	0.00	0.00
11/19/2020	83	ROCHESTER RD			DEWEY DR	1.00	0.00	0.00
11/20/2020	83	ROCHESTER RD			LINCOLN AVE	2.00	1.00	0.00
11/24/2020		MAPLE AVE			WOLF RUN E	2.00	0.00	0.00
11/24/2020		MAPLE AVE			WOLF RUN E	2.00	0.00	0.00
11/24/2020	ES	FOX ST		83	ROCHESTER RD	2.00	0.00	0.00
11/25/2020		PARKING LOT	1010	83		2.00	0.00	0.00
11/27/2020	83			83		2.00	0.00	0.00
11/29/2020	83	ROCHESTER RD		ES	FOX ST	2.00	0.00	0.00
						Total 26	Total 1	Total 0

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Police Contacts - Village

First Shift	1970
Second Shift	1096
Third Shift	532
911 Calls	126
TOTAL CALLS	3724

Eagle Lake Patrol

Stops/All Calls	0
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Police Contacts - Town

First Shift	390
Second Shift	503
Third Shift	705
911 Calls	44
TOTAL CALLS	1642

Phantom Lake Patrol

Stops/All Calls	0
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Mukwonago Fire Department

All Calls for Service	249
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<u>TOTAL CONTACTS</u>	5615
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FLEET MILES AND GAS USAGE

	<u>24</u> <u>18 Ford</u>	<u>26</u> <u>10 Ford</u>	<u>28</u> <u>16 Ford</u>	<u>30</u> <u>19 Ford</u>	<u>32</u> <u>18 Ford</u>	<u>33</u> <u>19 Chev</u>	<u>34</u> <u>17 Ford</u>	<u>36</u> <u>16 Ford</u>	<u>38</u> <u>19 Ford</u>
Speed End	67258	85059	681	48111	74919	NA	NA	42432	55779
Speed Beg	66000	84756	487	43977	NA	NA	NA	40341	53179
Total Miles	1258	303	194	4134	NA	NA	NA	2091	2600
Total Gas	98	35	30	307	3	NA	NA	176	193

Respectfully Submitted,

Chief Kevin Schmidt
Village of Mukwongo Police Department



Committee/Board:	Committee of the Whole
Topic:	Policy # 1 Duty Company Operations_r12
From:	Chief Jeff Stien
Department:	Fire
Presenter:	Chief Jeff Stien
Date of Committee Action (if required):	01-18-2021
Date of Village Board Action (if required):	01-20-2021

Information

Subject: Policy #11 revision

Background Information/Rationale: Meet current operations and expectations.

Key Issues for Consideration: Clarify probationary expectations.

Fiscal Impact (If any): None

Requested Action by Committee/Board: Approve revisions

Attachments

- Policy #11 revisions
-

		MUKWONAGO FIRE DEPARTMENT OPERATING PROCEDURES	
Duty Company Operations		Approved by: Chief Jeffrey R. Stien	
POL #11	Draft Date: 3/1/00	Revision Date: 1/22/09, 4/28/09, 3/19/12, 5/6/13, 2/24/14, 11/13/14, 4/23/15, 01/04/2021	Effective Date: 05/06/13, 2/24/14, 11/13/14, 4/23/15

PURPOSE: To establish procedures for maximizing fire fighter and EMS personnel safety when responding and dealing with emergency medical calls.

SCOPE: This procedure is to be followed by all officers and members of this department. Authority to deviate from this procedure rests with the Chief of the Department who will be responsible for the results of any deviation.

A. Duty Company make-up will consist of a Chief Officer, Captain and/or **two (2)** Lieutenants, and a combination of Firefighters and EMT's. The on-duty fulltime staff will also respond with the duty company that is on call.

B. The Captain of each company

C. The **Lieutenant** Company Officer **of each company** will take charge of the company **in the absence of the Captain**. He/she will assist the members **of the company** with knowledge of the equipment and work with the members on their driving skills, will **oversee personnel scheduling for EMS coverage, scheduling training for the company**, and maintaining the company's integrity.

D. Duty company responsibilities are to cover **primary and back-up** EMS calls, motor vehicle accidents, grass fires, motor vehicles fires, investigation calls (fire and CO alarms), and service calls.

a. Probationary Members:

- i. **No certifications-** On every 6 days 1800-0600hrs, highly encouraged to respond to calls and be at station on weekends to know staff and apparatus inventory
- ii. **Any certification- (Fire or EMS)-** On every 3 days 1800-0600hrs and respond to any call

E. Duty Company will respond to mutual aid calls. When the duty company is short on resources, a tone should be sent out for the full department to respond.

F. Training for the Duty Company will be completed monthly, having a lesson plan available to the Captain/Lieutenant at the **monthly** Officers meeting. If a member of a Duty Company is not able to attend his/her own duty company training for a particular month, he/she must make plans to attend a training of another duty company.

-
- G. Duty Companies will provide coverage between the hours of 18:00 and 06:00 on weekdays and 0600-0600 coverage on weekends of their scheduled day. Shifts are on a rotating schedule. Duty Companies are strongly encouraged to provide coverage 06:00-06:00 on weekends.
- H. While on-call, members will remain or work in the area of 2 miles from the edge of the Village and/or the Town of Mukwonago. Staying at the station during the shift is an available option. Memberships who live just outside the response area can request a variance in writing to the Fire Chief justifying the variance.
- I. Any members who are unable to respond must obtain coverage of equal or greater training. This coverage is based on the primary duties of the member at the Duty Company level. This includes Chief grade Officers, Captains, Lieutenants, MPO's, Firefighters, Firefighter/EMT's, EMT's and Probationary Members.
- J. When responding to standby requests individuals will respond to the station non-emergency.
- K. POP/PT Daytime Position expectations but not limited to:
- Coverage time is 0600-1800hrs seven days a week on premise
 - Priority of the shift is emergency calls, apparatus checks, station duties, inspections, and Chief requests.
 - If the shifts are not filled by the week of, then the positions can be filled by either two EMT-P or higher or two EMTB/AEMT/I or higher. All positions are cross trained unless otherwise authorized by the Chief.
 - When you report to work you will be showered, shaved, dressed and ready to respond to calls.
 - You will have time to relax, have breakfast and prepare for the 0745hrs Company meeting. Work time will start immediately following the Company meeting. Down time is allowed daily at 1600hrs if all work is completed and there are no special requests. The down time is a privilege and should not be expected.
 - POC personnel will have priority when signing up for shifts.
 - You will work a minimum six-hour blocks. If you are unable to work these six hour blocks you can get authorization from the Chief or designee with a reasonable explanation of why you are unable to work these blocks of hours.
 - You can be put on a shift rotating schedule that does not exceed 24 48 hours in a pay period. You can sign up for additional shifts the week prior to the following week shift if it does not exceed 54hrs in a pay period, includes all paid hours.
 - If you sign up to have your shift start at 1200hrs it is expected that you have already had your lunch and are coming in to start working.
 - If you cannot fulfill your shift you are responsible to get your own replacement coverage unless otherwise authorized by the Duty Officer or Chief.
 - If there is an open shift and you do not have permission to sign up for that shift by Fire Manager you can see contact your Duty Officer within 24 hours of the shift and they can schedule you (ex. You are a AEMT and you want to fill an open EMT-P shift)
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- You will be limited to a total of 54hrs in a pay period unless otherwise authorized by the Fire Chief.
- You will work a minimum average of 24 hours a pay period.
- You will attend fire training the first week of the month, this can be nighttime or if there is a daytime training that is acceptable.
- You will attend one EMS training a month, BLS if you are an EMT-B/AEMT and ALS training if you are an EMTI or higher. If there is a special training, we want you to attend you will be informed of that training the same month.
- Time cards are to be completed and turned in the Friday by 0900hrs of the end of the pay period. Please complete the time card with your full name, dates and times of work indicated.
- Any EMT-P fill in for 3488 shifts will be paid at the POP/PT rates.
- The Chief will be responsible for scheduling of POP/PT during the week and the Duty Officer will schedule the weekend shifts.

