

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, April 21, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Swearing in of newly Elected Officials**

5. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

6. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

- 6.1 Public Hearing to consider an amendment to the land use portion of the Comprehensive Plan 2035 adopted by the Village Board on October 9, 2009, amended in 2016 and from time to time, pursuant to Section 66.1001 of Wisconsin Statutes for Lot 1 of CSM 10415 Small Farm Rd from Open Space Recreational and primary Environmental Corridor to Medium Lot single Family Land Use Classification and Primary Environmental Corridor. The Primary Environmental Corridor alignment will be based upon the delineation of CSM 10415. Tax Key/Location - MUKV1971139001; Lot 1 of CSM 10415 Small Farm Rd (Applicant: Abdulaziz S F Sanqur and Habitat For Humanity of Waukesha County)

[Public Hearing Notice - Land Use Amendment - Comp Plan MUKV1971139001](#)

- 6.2 Public Hearing on the consideration of a Zoning District Boundary Change (a/k/a Rezoning) from M-1 Limited Industrial District to R-1 Single Family Village Residential District for MUKV1971139001; Lot 1 of CSM 10415 Small Farm Rd, Applicant Abdulaziz S F Sanqur and Habitat For Humanity of Waukesha County.

[Public Hearing Notice VB - Rezoning - Small Farm - MUKV1971139001.pdf](#)

- 6.3 Public Hearing on Special Assessment for Water and Wastewater improvements for the property MUKV2016997005 and notice that the Village Board of the Village of Mukwonago has declared its intention to vote on a Final Assessment Resolution in accordance with Wisconsin Statute Section 66.0703(10) for the assessment against the property Tax Key No MUKV2016997005.

[Public Hearing Notice - Sommers 4.21.21.docx](#)

7. Presentations

- 7.1 VFW Post 7221 Presentation to the Village Board.
- 7.2 25th District County Supervisor Report to the Village of Mukwonago.

[Waukesha County Attachments](#)

8. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 8.1 Approve Village Board meeting minutes of March 17, 2021 and Special Village Board meeting of March 26, 2021

[Attachment - 2021-03-17 Draft VB Minutes](#)

[Attachment - 2021-03-26 Special VB Minutes - Draft](#)

- 8.2 Approve Accounts Payable Vouchers in the amount of \$569,199.81.

[2021-04-07 COW AP Packet.pdf](#)

- 8.3 Approve **Resolution 2021-16** a resolution to support a strong state and local partnership in shared revenue funds for critical services.

[Attachment - Shared Revenue Support Resolution](#)

- 8.4 Approve the Special Event Application from the American Legion Post #375 for the 2021 Mukwonago Maxwell Street Days to be held at Field Park on June 12-13, July 17-18, August 21-22, and September 11-12, along with a temporary Class "B" retailer's License from the American Legion Post #375.

[Attachment - Park and Special Event Application Maxwell Street Days](#)

[Attachment - Maxwell Street Days Temp B License](#)

- 8.5 Approve a Park and Special Event permit application from Mukwonago Lions Club for Summerfeste on June 17-20, 2021 at Field Park, along with a temporary Class "B"/"Class B" Retailer's License application, subject to submission of a Covid Plan.

[Attachment - Park and Event Permit Application Summerfeste](#)

[Attachment - Summerfeste Temp Class B Application](#)

- 8.6 Approve **Task Order No. 2021-02** from Ruekert Mielke, Inc. for the Survey, Design, and Bidding of the Indianhead Park Outdoor Performance Stage project in the amount of \$23,460.

[Attachment - 2021-02 Indianhead Park Outdoor Performance Stage Task Order](#)

- 8.7 Approve an **Ordinance 990** an Ordinance to amend Section 74-8 of the Mukwonago Municipal Code dealing with the removal of snow and ice by property owners around hydrants.

[Attachment - ORDINANCE 990 \(amend Chap 74.8 re snow and ice removal\)](#)

- 8.8 Approve **Resolution 2021-28** a Resolution to approve a Restated Developer's Agreement for Subdivision Improvements with Minors Estates Phase 4.

[Attachment - RESOLUTION 2021-28 \(Minors Phase 4 Development Agmt\)](#)

[Attachment - Minor's Estates Amended Final for 4-21-201 VB meeting without Tack Changes](#)

- 8.9 Approve **Resolution 2021-29** a Resolution to approve Vacating and Releasing Drainage Easements and Landscape Easement set forth on the Plat of Minor's Estates Recorded December 23, 2015.

[Attachment - Minor Estates 4 Stormwater Easment Release](#)

[Attachment - RESOLUTION 2021-29 \(Minors vacating releasing drainage on plat\)](#)

- 8.10 Approve REBID Pick 'N Save Pond Retrofit Close-out Change Order and Final Payment request from Mudtech, LLC. in the amount of \$254,643.75.

[Attachment - REBID Pick N Save Pond Retrofit Closeout Letter](#)

- 8.11 Approve **Task Order 2021-01** with Ruekert-Mielke for a Risk and Resilience Assessment Emergency Response Plan in the amount of \$10,978.

[Attachment - AWIA Task Order 2021-01](#)

- 8.12 Approve the Installation of Emergency Vehicle Pre-Emption Devices on traffic standards at STH 83 & CTH LO/Pearl Avenue and authorize the Village President to sign the agreement with the DOT.

[Attachment - DOT Installation of Emergency Vehicle Pre-emption Devices](#)

- 8.13 Approve a Proclamation honoring National Public Safety Telecommunicators Week for April 11 to April 17, 2021.

[Attachment - 2021 Telecommunications Proclamation](#)

9. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 9.1 Discussion and possible action to approve the Intergovernmental Agreement (IGA) between Waukesha County and the Village of Mukwonago related to Adaptive Management Program Assistance and Implementation.

[Attachment - Adaptive Management Inter Gov Agreement](#)

- 9.2 Denial of an appeal for the Operator's License for Cameron Schroeder, as recommended by the Judicial Committee.

10. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 10.1 Discussion and possible action on 402 Grand Avenue, Tax Key Number MUKV1973-047 Regina L Kellner, Request for a certificate of Design Approval for new construction and site improvements (garage, deck, and driveway) in the Grand and Pearl Historic District, as recommended by the Historic Preservation Commission, and the Plan Commission.

[Attachment - 402 Grand - SPAR - Garage - Deck](#)

- 10.2 Discussion and possible action on **RESOLUTION 2021-09** a Resolution to approve Conditional Use for a request for a banquet facility for Aman's Beer and Wine (VM Investments), applicant; 110 Chapman Farms Blvd; Parcel MUKV 1962-996-005.

[RESOLUTION 2021-09 - CU Aman's Beer and Wine - MUKV1962996005.pdf](#)

[Staff Report - 110 Champan Farms SPAR - MUKV19629996005.pdf](#)

- 10.3 Discussion and possible action on **RESOLUTION 2021-12** a Resolution to Amend the Comprehensive Plan for the Village of Mukwonago for property located at Lot 1 CSM #10415/Lot 26 blk 5 Meadow Park Estates Addition No 3, Parcel MUKV 1971-139-001, as recommended by the Village Plan Commission

[Agenda Report- Small Farm Road Lot 1 - Land Use Amend and Zoning Map Amend.pdf](#)

[RESOLUTION 2021- 12 Update to Comp Plan - Land Use - MUKV1971-113-001.pdf](#)

- 10.4 Discussion and possible action on **Ordinance 991** to Amend the District Zoning Map of the Village of Mukwonago on behalf of Abdulaziz F Sanqur, applicant; for property at Lot 1 CSM #10415/Lot 26 blk 5 Meadow Part Estates Addition #3; Parcel MUKV 1971-139-001.

[Ordinance 991-Amend Zoning Map-Small Farm Road CSM 10415 MUKV1971-139-001.docx](#)

[Ord 991 Attachments](#)

- 10.5 Discussion and possible action on **RESOLUTION 2021-19** to consider a Conditional Use request for park structures for the Village of Mukwonago, applicant; 820 Main St; MUKV 2009-959 and MUKV 2009-977, as recommended by the Plan Commission.

[Packet - CU - SPAR - 820 Main Street - Indianhead Park - MUKV2009-959 AND MUKV2009-977.pdf](#)

[RESOLUTION 2021-19 CU - Indianhead Park- 820 Main - MUKV2009959 and MUKV2009977.pdf](#)

10.6 Discussion and possible action on **RESOLUTION 2021-20** to approve Site Plan and Architectural Review for structures within a public park for Village of Mukwonago, applicant; 820 Main St; MUKV 2009-959 and MUKV 2009-977, as recommended by the Plan Commission.

[RESOLUTION 2021-20 - SPAR - Indianhead Park- 820 Main - MUKV2009959 and MUKV2009977.pdf](#)

10.7 Discussion and possible action on **RESOLUTION 2021-21** to consider a Conditional use for a medical office for Life's Connection Mukwonago Center Inc., applicant; 801 N Rochester St, MUKV 1974-904.

[Packet - CU - Life's Connection - 801 N Rochester Street - MUKV 1974904.pdf](#)
[RESOLUTION 2021-21 CU Lifes Connection Muk Center- 801 Rochester - MUKV1974904.pdf](#)

10.8 Discussion and possible action on **RESOLUTION 2021-22** to consider a Conditional Use application for a secondhand store Goodwill Industries of SE WI and NE IL, applicant; located at the Southwest corner of S Rochester St and Arrowhead Dr; MUKV 2015-997-010, as recommended by the Plan Commission.

[Staff Report - Goodwill MUKV2015997010](#)
[RESOLUTION 2021-22 - CU - Arrowhead Dr and 83 - MUKV2015997010.pdf](#)

10.9 Discussion and possible action on **RESOLUTION 2021-23** to approve Site Plan and Architectural Review for Goodwill Industries of SE WI and NE IL, applicant; Lot 2 Certified Survey 9620 at Arrowhead Drive; MUKV 2015-997-010, as recommended by the Plan Commission.

[RESOLUTION 2021-23 - SPAR - Arrowhead Dr and 83 - MUKV2015997010.pdf](#)

10.10 Discussion and possible action on **RESOLUTION 2021-24** to Amend the Comprehensive Plan for Bielinski Homes, Inc., applicant; Outlot 1 CSM #11755; MUKV 1957-997-001, as recommended by the Plan Commission

[Packet - Beilinski - Land Use Plan Amend - MUKV1957799001.pdf](#)
[RESOLUTION 2021-24 Update to Comp Plan - Land Use - MUKV1957997001.pdf](#)

11. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

11.1 Discussion and possible action to approve **Resolution 2021-27** a Resolution Authorizing the Redemption of general obligation refunding bonds, dated November 20, 2013.

[Attachment - Mukwonago, V of - Letter](#)
[RESOLUTION 2021-27 \(21 Redemption of 2013 GORBs - Call Resolution\).docx](#)

11.2 Annual Room Tax Report for 2020 *(for information only, no action required)*

[Attachment - 2020 Annual Room Tax](#)

11.3 Discussion and possible action to approve a purchase requisition to Porter Corporation in the amount of \$153,647 for the Concession Stand at Indian Head Park.

[Attachment - PO-Porter Corp Concession](#)

11.4 Discussion and possible action to approve a purchase requisition for Porter Corporation in the amount of \$162,596 for the Outdoor Performance Stage.

[Attachment - PO-Porter Corp Stage](#)

11.5 Discussion and possible action to approve accounts payable Vouchers in the amount of \$149,091.92.

[Attachment - 2021-04-21 VB AP Packet.pdf](#)

12. Personnel Committee, Trustee Johnson

Discussion and possible action on the following items

12.1 Discussion and possible action on **Resolution 2021-025** a resolution to correct an error in the Village of Mukwonago Employee Handbook dated November 18, 2020.

[Attachment - RESOLUTION 2021-25 Correcting Error in Handbook](#)

13. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

13.1 Discussion and possible action to approve **Resolution 2021-26** a new Final Resolution Authorizing the Levying of Special Assessments Against Benefited Property for Sanitary Sewer Water Main and Lateral Improvements (Sommer Property Improvements)

[Attachment - Sommer Special Assessment Report March 3 2021](#)

[Attachment - RESOLUTION 2021-26 \(Sommers Special Assess re-work\)](#)

14. Protective Services, Trustee Adler

Discussion and possible action on the following items

14.1 Mukwonago Fire Department Annual Report for 2020, and Monthly Report for March 2021.

[Attachment - 2020 Annual Report Document Final](#)

[Attachment - Fire-EMS Reports](#)

14.2 Police Department Report for the month of March 2021.

[Attachment - Police March 2021](#)

14.3 Discussion and possible action on Joint Village and Town Board regarding Joint Fire Agreement Revisions.

[Joint Fire Department Agreement Revisions AIRF 04-19-2021.pdf](#)

[2021 03 16 \(Redlined\) Mukwonago Amended Joint Fire Dept Agreement.pdf](#)

[Letter - Joint Fire Agmt - Attny Macy](#)

14.4 Discussion and possible action on the Fire Department release of ERF billing due to hardship for Majot Phul.

15. Village President

15.1 Proclamation in honor of our 2021 Arbor Day in the Village of Mukwonago on April 30, 2021.

[Attachment - 2021 Proclamation - Arbor Day](#)

15.2 Proclamation honoring efforts of Public Works professionals providing safe and reliable infrastructure to communities with Public Works Week May 16 - 23, 2021 in the Village of Mukwonago.

[Attachment - NPWW2021_Proclamation](#)

15.3 Proclamation for 2021 National Police Week May 9th - 15th, and National Police Officer Memorial Day on May 15, 2021.

[Attachment - 2021 Police Proclamation](#)

15.4 Proclamation honoring the 52nd Annual Professional Municipal Clerks Week from May 2-8, 2021.

[Attachment - 2021 Proclamation - Clerks](#)

15.5 Appointments to Committees, Commissions, and Boards for 2021.

15.6 Announcement regarding Trustee Roger Walsh withdrawal of resignation.

[Attachment - Withdrawal of Trustee Resignation](#)

16. Closed Session

Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with HMM Homes LLC, and consideration of a grievance from the Mukwonago Professional Police Association dated March 4, 2021, and a T-Mobile Cellular lease agreement.

16.1 Offer Listing Agreement with HMM Homes LLC

16.2 T-Mobile Lease Agreement for North Water Tower on Veteran's Blvd, and South Water Tower at 980 Greenwald Ct.

16.3 Grievance from the Mukwonago Professional Police Association dated March 4, 2021

17. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

18. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.