

Village of Mukwonago

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING WEDNESDAY, AUGUST 5, 2026

Time: 5:30 PM

**Place: Mukwonago Municipal Building / Board Room
440 River Crest Court, Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 5:30 p.m.

Roll Call

Present: Brill, D. Johnson, K. Johnson, Meiners, Reeves, Rooker, and President Winchowky

Absent: None

Comments from the Public

Jake Jagmin; 415 Lake St; Spoke in favor of Ordinance 1045 except for the hours of operation.
Tina Chitwood; 625 Two Rivers Dr; Spoke to the Downtown Development Committee June Metrics and spoke in favor of the RFP for 301 Main St.

Tom Daniel; 1230 Riverton Dr; Spoke in favor of the Special Event and Temporary Retailers License for the St James Festival.

Presentations

Proclamation Honoring the Life and Service of James Decker

President Winchowky read a very heart-felt proclamation honoring the life and service of the late Trustee James Decker. No action taken.

Time Capsule Ceremony Announcement for September 16, 2026 at 5:45PM under the flag pole at Village Hall, 440 River Crest Ct., Mukwonago featuring Scout Troop #229.

Administrator Dykstra announced that the Village of Mukwonago will be holding a time capsule ceremony on September 16, 2026 and encouraged individuals to bring items to place in the capsule. No action taken.

Acknowledgment and gratitude from Mukwonago Lions Foundation

President Winchowky read aloud a letter of gratitude from the Mukwonago Lions club, thanking the Board for their efforts to make the annual Summerfeste a success. No action was taken.

Approval of Minutes

Approval of July 1, 2026 Committee of the Whole Minutes as prepared and distributed

Motion by Meiners to approve, second by D. Johnson. No discussion. Motion carried 7-0.

Finance Committee, Trustee Darlene Johnson

Discussion/Recommendation to approve an Information Technology (IT) Services Contract with Velocity Solutions.

Administrator Dykstra explained that the Village has contracted with Velocity Solution for IT Services for over ten years. She added that the contracted hourly price has increased \$30, but the overall cost is very reasonable. Dykstra added that this contract approval would be good until December 31, 2027.

Motion by D. Johnson to recommend approval, second by K. Johnson. No discussion. Motion carried 7-0.

Discussion/Recommendation regarding **Resolution 2026-51** a resolution adopting the amended 2026 schedule of fees for the Village of Mukwonago

Motion by D. Johnson to recommend approval, second by Meiners. DPW Director Bittner explained that the only change that was made was to the non-resident fee for Phantom Glen Park. This change lowers the cost to \$65 and was mandated by the DNR. Motion carried 7-0.

Discussion/Recommendation to approve Accounts Payable Vouchers in the amount of \$2,568,129.41

Motion by D. Johnson to recommend approval, second by K. Johnson. D. Johnson noted that the largest expense was for the Well #3 & #4 project. Motion carried 7-0.

Monthly Treasury Report and Revenue/Expenditure Guideline Report for June 2026 *(for informational purposes only, no action required)*

Finance Director Graf offered the June 2026 Treasury Report and the Revenue/Expenditure report. No discussion. No action taken.

Health and Recreation Committee, Trustee John Meiners

Discussion/Recommendation regarding a Special Event Permit filed by St James the Less Church for the St. James the Less Parish Festival, to be held August 21, 2026 through August 23, 2026

Motion by Meiners to recommend approval, second by D. Johnson. This is an annual event and staff had no concerns. Motion carried 7-0.

Judicial Committee, Trustee Aaron Rooker

Discussion/Recommendation regarding a Temporary Alcohol Beverage License Application filed by St James the Less Church for the St James Parish Festival, to be used on August 21, 2026 through August 23, 2026

Chief DeMotto explained that they have not had any issues in the past with this event. Motion by Rooker to recommend approval, second by K. Johnson. Motion carried 7-0.

Discussion/Recommendation regarding a Temporary Alcohol Beverage License Application filed by the Son's of the American Legion Post #375 for the Mukwonago Chamber of Commerce Fall Fest, to be used on September 19, 2026

Motion by Rooker to recommend approval, second by D. Johnson. No discussion. Motion carried 7-0.

Discussion/Recommendation regarding **Ordinance 1045** an Ordinance Repealing the "Original Domicile Restriction" Contained in Section 54-134(b) of the Village of Mukwonago Municipal Code, and Establishing an Appeal Process Associated with Residency Restrictions Applicable to Sex Offenders as Defined in Chapter 54, Article VI of the Mukwonago Municipal Code

Chief DeMotto explained the intent of the ordinance, in that this would allow for an appeal process. Attorney Bayer explained the case law that was used to draft this ordinance.

Motion by Rooker to recommend approval , second by K. Johnson. Motion carried 7-0.

Discussion/Recommendation regarding **Ordinance 1046** an ordinance to repeal and recreate Sections 82-291 through 82-300 of the municipal Code regarding All-Terrain Vehicles and Utility Terrain Vehicles

Chief DeMotto explained that the ordinance would be to modernize the Municipal Code to match state statute. Rooker and K. Johnson expressed interest with amending the allowable operation time as suggested in the public comment period. Chief DeMotto explained that the Village is not looking to implement routes and UTV/ATV's not allowed to operate on Village streets.

Motion by Rooker to recommend approval, second by Meiners. Motion carried 7-0.

Library Board of Trustees, Trustee Eric Brill

Discussion regarding July 2026 Library Director's Report (For Information Only, No Action Needed)

Trustee Brill offered the July 2026 Library Director's report to the Board. No action taken.

Public Works Committee, Trustee Eric Brill

Discussion/Recommendation regarding a Purchase Requisition of a 2027 Ram 2500 in the amount of \$66,452; Replacement Vehicle for Utilities Department.

Motion by Brill to recommend approval, second by Meiners. Director Castle explained that he will need to present a revised version to the Board, as the quote does not include the cost for an extended cab pickup truck. He will get clarification from the dealership. Motion carried 7-0.

Discussion/Recommendation regarding **Resolution 2026-47** a resolution approving the storm water management agreement for Briohn's BLD 83 Projects in the Village of Mukwonago

Motion by Brill to recommend approval, second by Meiners. Brill explained this the last parcel in TID #5 and this is a standard agreement that businesses must have with the Village. Motion carried 7-0.

Discussion/Recommendation regarding **Resolution 2026-53** a resolution to accept the Conveyance and Dedication of the existing private water main facilities and associated appurtenances located within the properties of MUKV16999003 and MUKV1963999052 (retired), as identified by Certified Survey Map No. 12779

Motion by Brill to approve, second by Meiners. Brill added that the water facilities near Marsh View Dr were privately owned, but they will now be owned and maintained by the Village. Motion carried 7-0.

Discussion regarding the 2027 Water Tower Painting/Rehab Project

Utilities Director Castle outlined the two proposed water tower painting schemes. There was discussion about having the "O" be the shape of bear paw and having the "fast M" from the school district's logo. General discussion was held considering the two options. Utilities Director Castle stated that the cost, regardless of the painted scheme, would cost roughly \$1.2M. A majority of the Board agreed to the "fast M" logo without the "O" being a bear paw. No official action was taken.

Discussion/Recommendation to Approve the Purchase and Application of GSB 88 Street Sealer

Motion by Brill to recommend approval, second by K. Johnson. DPW Director Bittner explained that this has been done in the Village for the last 8 years, and keeps the roads in good condition. Motion carried 7-0.

Discussion/Recommendation regarding wastewater plant digester cleaning and associated piping/valve replacement.

Director Castle explained that he has gotten other quotes for this, that were not included in the packet, and would like to bring them forward at the next Board meeting for further discussion. He outlined the project and stated that various utility budgets will cover the expense. No action taken.

Updates/Discussion regarding Water/Wastewater Utility projects in general, specifically include HMO Plant, 210 Shore Drive, Well #7.

Utilities Director Castle gave a brief overview of the project status to date. He indicated that HMO plant's building is almost fully complete, including the installation of filters and a new generator has been installed. He stated that 210 Shore Drive is still slated to be razed, but they are waiting for overall price from JD Hassinger. Well #7 remains quiet for now, but will be

addressed in the near future. This well still has PFAS, but is available should there be fire or an emergency. No action taken.

Downtown Development Committee, Trustee Scott Reeves

Discussion/Recommendation for the Downtown Development Committee from the June presentation of Objectives and Success Metrics.

Trustees Reeves explained the Downtown Development Committee's objectives and added that they have developed a list of objectives. The committee would like Board to recommend several desired objectives to adhere to the Village's strategic plan.

Motion by Reeves to provide direction to the Downtown Development Committee concerning the preferred objectives for a possible ordinance amendment, second by K. Johnson. Discussion was held concerning the wayfair signage. The ordinance would need to be amended to add other objectives for the committee to work on, as they have worked through the current objectives. Brill added that he would like to see another ordinance drafted to give the committee more to work on, along with beautification efforts. Dykstra added that maybe the committee could think of ideas to add into a new ordinance for the Board's approval. Motion to provide direction was rescinded.

Motion by Reeves to have the committee review the ordinance pertaining to the Downtown Development Committee, second by D. Johnson. Motion carried 7-0.

Community and Economic Development, Village Administrator

Discussion/Recommendation on the Request for Proposals for the sale and redevelopment of 301 Main Street.

Administrator Dykstra explained the request for proposal for the property at 301 Main St. She asked for any suggestions or asked if the document was acceptable to the board. General discussion was held concerning the requests for proposals. President Winchowky expressed a desire for the property to be a municipal parking lot for the downtown, but general consensus from the board was to redevelop the property.

Motion by D. Johnson to recommend to the Village Board, second by Meiners. Motion carried 6-1, with Winchowky voting no.

Adjournment

Meeting adjourned at 7:01 p.m.