

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, May 19, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 5.1 Approval of Village Board meeting minutes of April 21, 2021 and Special Meeting of May 5, 2021.

[Attachment - 2021-04-21 DRAFT VB Meeting Minutes](#)

[Attachment - 2021-05-05 Draft Special VB Meeting Minutes](#)

- 5.2 Approve accounts payable Vouchers in the amount of \$512,323.20.

[20210505 COW AP Packet.pdf](#)

- 5.3 Approve the Special Event Application from the CFU John Movrich Lodge 993 for the 2021 Mukwonago Croatian Day Fest to be held at Field Park on July 10, along with a temporary Class "B" retailer's License from the CFU John Movrich Lodge 993.

[Attachment - 7-10-21 Croatian Day Fest](#)

- 5.4 Approve and permit the construction of dugout storage cabinets at Field Park as presented by Ben Padilla for his Eagle Scout project.

[Attachment - Ben Padilla Eagle Project](#)

- 5.5 Approve a status change in base salary for merit increase in the amount of \$5,000 for Building Code Official, Tim Rutenbeck.
[Attachment - Rutenbeck Status Change](#)
- 5.6 Approve a change of status for a base wage adjustment of \$1.00 per hour for the Deputy Clerk-Treasurer.
[Attachment - Base Adjustment - Deputy Clerk](#)
- 5.7 Approve a refund of \$134.42 for sewer charges for water lost by an act of vandalism, that was never discharged into the system at 147 Phantom Lake Court
[Attachment - 147 Phantom Lake Ct Water Sewer](#)
- 5.8 Approval of a WWTF Adaptive Management Program contribution of \$25,000 to Waukesha County for the Riverbank Restoration Project at the Fox River Park in 2022.
[Attachment - Fox River Cost Sharing](#)
- 5.9 Approve **Ordinance 992** an Ordinance to amend Section 2-146 of the Village of Mukwonago Municipal Code regarding Purpose of Division, as recommended by the Judicial Committee.
[Attachment - ORDINANCE 992 DDC Purpose](#)
- 5.10 Approve **Ordinance 993** an Ordinance to amend Section 2-148 of the Village of Mukwonago Municipal Code regarding Appointments; Terms; Vacancies with the Downtown Development Committee, as recommended by the Judicial Committee.
[Attachment - ORDINANCE 993 DDC terms, appts etc](#)

6. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 6.1 Discussion and possible action to approve **RESOLUTION 2021-38** on a Conditional Use for a Drive-through Facility for a tenant space located at 301 Main St; for Elovecoffee LLC DBA Espresso Love Coffee, applicant; Parcel MUKV 1976-128, as recommended by the Planning Commission.
[Staff Report - CU-SPAR - 301 Main Street - MUKV1976128.pdf](#)
[RESOLUTION 2021-38 - CU - 301 Main Street - MUKV1976128.pdf](#)
- 6.2 Discussion and possible action to approve **RESOLUTION 2021-039** for a Site Plan and Architectural Review for Elovecoffee LLC DBA Espresso Love Coffee, applicant; Parcel MUKV 1976-128, as recommended by Planning Commission.
[RESOLUTION 2021-39 - SPAR - 301 Main Street - MUKV1976128.pdf](#)
- 6.3 Discussion and possible action to approve **RESOLUTION 2021-40** a Conditional Use for a Drive-through Facility for a tenant space located at 827 S Rochester St; Mark Sykes/Sykes Foods, LLC, applicant; Parcel MUKV 2009-998-003, as recommended by the Planning Commission.
[Staff Report - CU-SPAR - 827 S ROCHESTER ST - MUKV2009978003.pdf](#)
[RESOLUTION 2021-40 - CU - 827 S ROCHESTER ST - MUKV2009978003.pdf](#)

- 6.4 Discussion and possible action to approve **RESOLUTION 2021-41** for a Site Plan and Architectural Review located at 827 S Rochester St; Mark Sykes/Sykes Foods, LLC, applicant; Parcel MUKV 2009-998-003, as recommended by the Planning Commission.

[RESOLUTION 2021-41 - SPAR - 827 S ROCHESTER ST - MUKV2009978003.pdf](#)

- 6.5 Discussion and possible action to approve **RESOLUTION 2021-42** for a Site Plan and Architectural Review for roofing, paint, porch rail for structure located at 211 Fox St; Robert G Kokott/Lakeland Property Management, applicant; Parcel MUKV 1973-0951-001, as recommended by the Planning Commission.

[Staff Report -Lakeland Property Management - SPAR - 211 Fox Street - MUKV1973951001.pdf](#)

[RESOLUTION 2021-42 - 211 Fox St MUKV 1973951001.pdf](#)

7. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 7.1 Discussion and possible action to approve **Resolution 2021-43** a Resolution to Designate Public Depositories and Authorize the withdrawal of Village of Mukwonago Funds.

[Attachment - Resolution 2021-43 Public Depositories](#)

- 7.2 Discussion and possible action to approve a purchase requisition for Ewald Ford in the amount of \$37,165.00 for a new squad car, as budgeted in the 2021 Capital Budget.

[Attachment - 2021 Ford Exped purchase order](#)

- 7.3 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$258,905.79.

[2021-05-19 AP for Packet.pdf](#)

8. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 8.1 Discussion and possible action on a request for an extension to delay in completing the last lift of asphalt on the Chapman development by ACG Development.

[Attachment - Asphalt Extension Request](#)

9. Protective Services, Trustee Adler

Discussion and possible action on the following items

- 9.1 Police Department Report for the month of April 2021

[Attachment - Police Report April 2021](#)

10. Village President

- 10.1 A Proclamation to honor The Elegant Farmer and their 75 year Anniversary Celebration.

[Attachment - 2021 Proclamation 75 Years Elegant Farmer](#)

10.2 A Proclamation to honor National Bike Month in the Village of Mukwonago.

[Attachment - 2021 National Bike Month Proclamation](#)

10.3 A Proclamation to honor Historic Preservation Month in the Village of Mukwonago.

[Attachment - 2021 Historic Preservation Month Proclamation](#)

10.4 A Proclamation to honor Building Safety Month in the Village of Mukwonago.

[Attachment - 2021 Building Safety Month Proclamation](#)

10.5 Discussion and possible action to approve **Resolution 2021-44** a Resolution to Designate the Official Newspaper for the Village of Mukwonago.

[Attachment - RESOLUTION 2021-44 \(Designation of Newspaper\)](#)

10.6 Appointment of Jason Wamser to the Downtown Development Committee.

11. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with cellular lease agreement, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning grievance from the Mukwonago Professional Police Association.

11.1 T-Mobile Lease Agreement for North Water Tower on Veteran's Blvd, and South Water Tower at 980 Greenwald Ct.

11.2 Grievance from the Mukwonago Professional Police Association dated March 4, 2021

12. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.