

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, July 21, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

- 5.1 Public Hearing to consider rezoning for VM00018 and VM00017A within the Village of Mukwonago from A-1 Agricultural District to M-4 Medium/Heavy Industrial District. (Endell and Daniel Schultz Property)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 6.1 Approve Village Board Meeting minutes of June 16, 2021
[2021-06-16 Draft VB Minutes](#)

- 6.2 Approve **Ordinance 995** to allow for the Village Committee of the Whole, Village Board, and other Boards/Commissions to conduct meetings via electronic means and video conferencing, as recommended by the Judicial Committee on June 2, 2021.

[Attachment - ORDINANCE 995 \(Create 2-35 Electronic Meetings\)](#)

- 6.3 Approve the Hydro Corp 2021 Industrial Commercial Cross Connection Contract in the amount of \$19,980
[Agenda Cover Report Hydro Corp Contract 2021](#)
[Attachment - Hydro Corp Contract 2021](#)
- 6.4 Discussion and possible action to approve a request to allow the Downtown Development Committee to meet virtually from June 2021 through November 2021, to allow for more more participating from the business community during the meetings.
[Attachment - DDC Request for Virtual](#)
- 6.5 Motion to approve the purchase requisition for Ravel Seal asphalt sealer to Gee Asphalt Systems Inc. in the amount of \$22,706.00.
[Purchase Requisition - Ravel Seal](#)
[Ravel Seal](#)
[RAVEL SEAL® Pavement Preservation Emulsion - Sell Sheet](#)
[Specification RAVEL SEAL Pavement Preservation Emulsion](#)
- 6.6 Motion to approve the purchase requisition for Friction Seal asphalt sealer to Fahrner Asphalt Sealers LLC in the amount of \$80,661.00.
[Purchase Requisition - Friction Seal](#)
[Village of Mukwonago FrictionSeal proposal](#)
[GSB-FS_Brochure_Fahrner](#)
- 6.7 Motion to approve a Fire Department Roof Top Unit Replacement Purchase Requisition for four Carrier RTU to AUER STEEL in the amount \$25,755.00.
[Purchase Requisition - FD RTUs](#)
[Auer Steel Village of Mukwonago Fire Dept_0621ATIN0052](#)
- 6.8 Motion to approve the purchase requisition for installation services and required hardware to install station 1 RTUs to AC Services INC. in the amount of \$17,995.00.
[Purchase Requisition - FD Install and Harware](#)
[AC Services muk fd rtus replace 0621-38515rev1](#)
- 6.9 Motion to approve a request from the Downtown Development Committee to authorize expenditures from the pedestrian and signage funds to secure the services of KMA Design Group, of Carnegie, PA for design drawings and construction drawings for Village signage identification and wayfinding program for the Village in the amount of \$37,635.00
[Signage Program and Wayfinding Contract for services](#)
[Mukwonago Contract - Final for COW review](#)
- 6.10 Motion to approve Accounts Payable Vouchers in the amount of \$670,783.09.
[20210707 AP for COW Packet.pdf](#)
- 6.11 Motion to approve a Schedule of Agent change for Kwik Trip 282 to Susan J. Foster.

[Attachment - Schedule of Agent - Kwik Trip](#)

- 6.12 Motion to approve change of status for the new Supervisor of Inspections, Tim Rutenbeck.

[Attachment - COS Rutenbeck](#)

- 6.13 Motion to approve Front Street Reconstruction Close-out Change Order and Final Payment request from Advance Construction, Inc. in the amount of \$9,689.53. (Final Contract amount is \$352,668.15)

[Attachment - Front Street Closeout](#)

- 6.14 Motion to approve Grand Avenue Infrastructure Rehabilitation Close-out Change Order and Final Payment request from Advance Construction, Inc. in the amount of \$20,127.39. (Final Contract amount is \$852,250.30)

[Attachment - Grand Avenue Closeout](#)

- 6.15 Motion to approve **Task Order No. 2021-08** from Ruekert Mielke, Inc. for the construction related services of Indianhead Park Outdoor Performance Stage project in the amount of \$29,610.

[2021-08 Indianhead Park Outdoor Performance Stage Construction Related Services Task Order.pdf](#)

- 6.16 Motion to award the 2021 Street Crack Seal project to Fahrner Asphalt Sealers LLC in the amount of \$28,624.00.

[Agenda Cover Report](#)

[2021 Recommendation to Award](#)

[Bid Tab 2021](#)

[2021 Crack Sealing Map](#)

- 6.17 Motion to approve **Resolution 2021-60** approving a Developer's Agreement for Subdivision Improvements within the Chapman Farms Subdivision Phase 2.

[RESOLUTION 2021-60 \(Development Agmt Chapman Farms Subd Phase 2\)](#)

[Attachment - Chapman Dev agreement 6-25-2021 Final](#)

- 6.18 Motion to approve a Letter of Credit Elimination for Phantom Lakes Preserve (Infinity Development), as recommended by the Village Engineers.

[Attachment-Phantom Lakes Preserve - Letter of Credit Elimination](#)

- 6.19 Motion to approve a Letter of Credit Elimination for the Hittman Property project on Arrowhead and STH83, as recommended by the Village Engineers.

[Attachment-Hittman Property - Letter of Credit Elimination](#)

- 6.20 Motion to approve a Letter of Credit Elimination for Pointe Apartments Development, as recommended by the Village Engineers.

[Attachment -Pointe Apartments-Letter of Credit Elimination](#)

- 6.21 Motion to approve a Letter of Credit Reduction for Minor's Estates Phase 4 development to \$1,505,647.84.

[Attachment - Minors Estates Phase 4 - Letter of Credit Reduction #1](#)

- 6.22 Motion to approve Chapman Farm phase 2 street lights and authorize the Village President to sign the WE Energies lighting agreement.

[Agenda Cover Report Chapman Farm Phase 2](#)

[4640200 Auth Cover Letter_Village.pdf](#)

[4640200 drawing.pdf](#)

[4640200 Lighting Record - Non Std.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Discussion and possible action on web site redesign proposal from CivicCMS in the amount of \$9,800 and \$2,000 for annual maintenance, and authorize Village President to execute contract.

[Attachment - Web Design Proposal Updated](#)

- 7.2 Motion to approve a Permanent Easement and Access Agreement dedicating a portion of 301 Main Street for the purposes of public parking stalls.

[Attachment - Easement 301 Main Street](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action on **RESOLUTION 2021-59** to approve a Site Plan and Architectural Review for a garage addition; American Legion, applicant; 627 E Veterans Way; Parcel MUKV 1964-991-001.

[RESOLUTION 2021-59 - SPAR - 627 E VETERNANS WAY.pdf](#)

[Staff Report - SPAR- American Legion Post 627 E Veternans Way.pdf](#)

- 8.2 Discussion and possible action on **RESOLUTION 2021-58** to approve a 2-Lot Certified Survey Map drafted on 6-11-2021 by Kevin A. Slottke subject to documentation of Town Board approval. Scott and Courtney Babinat, applicant; Parcel MUKT 2005-102-001, MUKT 2005-143-003, and MUKT 2005-143-002.

[RESOLUTION 2021-58 - ETR CSM -Babinat.pdf](#)

[Staff Report - ETR CSM -Babinat - SMUKT2005143003, 205143002 205102001.pdf](#)

- 8.3 Discussion and possible action to approve **Ordinance 996** to Amend the District Zoning Map of the Village of Mukwonago on behalf of the Village of Mukwonago, applicant; for property owned by Wendell Shultz and Daniel Schultz Parcel Number: #VM 00018 and #VM 00017A.

[Staff Report - Shultz - Rezoning - VM 00018 and VM 00017A.pdf](#)

[ORDINANCE 996-Amend Zoning Map-Shultz - Rezoning - VM 00018 and VM 00017A.pdf](#)

[Ordinance Exhibit A.pdf](#)

[Ordinance Exhibit B.pdf](#)

- 8.4 Consideration and possible action on a Resolution Approving an Amendment to the Project Plan and Boundaries of the Tax Incremental District No. 5, Village of Mukwonago, Wisconsin.

[RESOLUTION 2021-64 \(TID 5 Project Plan Amend VB\)](#)

[PC Resolution - Amendment.pdf](#)

[Draft Project Plan v1 2021.7.16.pdf](#)

9. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$294,816.48.

[20210722 AP Packet for VB.pdf](#)

10. Protective Services, Trustee Adler

Discussion and possible action on the following items

- 10.1 Police Report for the month of June 2021 *(For Information Only - No action required.)*

[Attachment - Police Report June 2021](#)

11. Closed Session

Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v. Village of Mukwonago, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with St. James Catholic Parish, and employee request regarding COVID Federal sick allowance.

12. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.