Village of Mukwonago

Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, August 18, 2021

Time: **6:30 pm**
Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court, Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Presentation of the Housing Study from Tracy Cross & Associates, Inc. Erik A. Doersching, Executive Vice President and Managing Partner
Housing Study - Memo to Board
2021.08 Mukwonago Residential Market Analysis.pdf

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Village Board meeting minutes of July 21, 2021 and Special Village Board meeting minutes of August 4, 2021
2021-07-21 Draft VB Minutes
2021-08-04 Draft Special VB Minutes

6.2 Motion to approve Accounts Payable Vouchers in the amount of $511,339.62.
AP Packet to Upload 080421.pdf

6.3 Motion to approve a Letter of Credit Reduction #2 for Minors Estates Phase 4.
Attachment - Minors Estates Phase 4 - Letter of Credit Reduction #2

6.4 Motion to approve upgrades to the WWTF Aeration Basin Components for purchase and allow work to be performed for the Aeration Basin Upgrades project (per Task Order 2021-05).
Aeration Basin Diffusers and IFAS Textiles

6.5 Motion to approve Chief Streit to sign the Memorandum of Understanding for the School Resource Officer Program with the Mukwonago Area School District effective until August 31, 2024.
MOU FY22-FY24 final not signed.pdf

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

7.1 Motion to approve a request from the Downtown Development Committee regarding banner concepts (7A, and 3SE for special events) for the downtown area.
DDC - Banner Program - Selection of Concept Options.pdf

7.2 Motion to award the Field Park Marquee LED Message Center sign contract with Look Creative LLC in the amount of $69,800.00.
Agenda Cover Report - Field Park Marquee Sign
Recommendation to Award Field Park Message Center
Quote - Look Creative LLC

7.3 Motion to approve the purchase of an additional DS200 Voting Tabulator.
Attachment - DS200 Tabulator Quote

7.4 Motion to approve a Permanent Easement and Access Agreement dedicating a portion of 301 Main Street for the purposes of public parking stalls.
Attachment - Easement 301 Main Street
2020-190 DAVE STOCKWELL CLARK STATION EASEMENT REV. 08-12-2021.pdf

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

8.1 Discussion and possible action to approve **RESOLUTION 2021-62** for Site Plan and Architectural Review for outdoor smoking patio area Jeffery Royal Jay (Jay's Lanes, Inc.), applicant; 326 Atkinson St; Parcel MUKV 1976-098.
Staff Report Revised for VB- SPAR - 326 Atkinson Street - MUKV1976098.pdf
RESOLUTION 2021-62 - SPAR - 326 Atkinson Street - MUKV1976098.pdf

9. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

9.1 Discussion and possible action to Accounts Payable Vouchers in the amount of $260,185.10.
20210819 Village Board Packet.pdf

9.2 Discussion and possible action on **Resolution 2021-67** a Resolution Amending and Supplementing Resolution 2002-03; Providing the Issuance and Sale of $5,175,000 Waterworks System and Sewerage System Revenue Bonds, Series 2021C; and Providing for the Payment of said Bonds and other details and covenants with respect thereto.
RESOLUTION 2021-67 21C W&S Sys Rev Bonds
v3 POS Village of Mukwonago 2021C

9.3 Discussion and possible action on an underwriting contract with WFAQ radio for public service messages.
WFAQ Attachment

9.4 Motion to approve **Resolution 2021-66** adopting revisions to the Village of Mukwonago Capital Improvement Planning Policy.
Resolution 2021-66 Capital Improvement Planning Policy & Resolution

9.5 Review and discussion on revised version of the 5 Year Capital Plan.
5 Year Capital Plan for 8-18-2021 VB Review.pdf

10. Public Works Committee, Trustee Brill
Discussion and possible action on the following items

10.1 Discussion and possible action to approve a contract price adjustment for DeBack Drive Infrastructure in the amount of $720,513.93
DeBack Drive Contract Adjustment

11. Protective Services, Trustee Adler
Discussion and possible action on the following items

11.1 Police Department Monthly Report for July 2021 *(For Information Only)*
Monthly Report July 2021

11.2 Discussion and possible action on **Resolution 2021-65** a Resolution to for Designations of through highways, controlled intersections, and location of stop signs for the Village of Mukwonago.

RESOLUTION 2021-65 Stop Signs

12. Village President

12.1 Letter of Appreciation to the National Night Out Committee.
NNO Appreciation Letter

13. Closed Session

Closed session pursuant to **Wis. Stats.§ 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Building Inspection Code Official.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.