

Village of Mukwonago  
**Notice of Meeting and Agenda**

**REGULAR VILLAGE BOARD MEETING**  
**Wednesday, September 15, 2021**

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**

**4. Comments from the Public**

*The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.*

**5. Consent Agenda**

*All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*

- 5.1 Approve Minutes of Regular Village Board Meeting of August 18, 2021  
[2021-08-18 VB Draft Minutes](#)
- 5.2 Motion to approve Accounts Payable Vouchers in the amount of \$1,886,343.61.  
[20210825 AP Packet for COW.pdf](#)
- 5.3 Motion to approve a Temporary Class "B" Retailer's License application from the Rotary Club of Mukwonago for the Fall Fest on September 25, 2021.  
[Rotary Application - Fall Fest 2021\\_Redacted](#)
- 5.4 Motion to approve a Temporary Class "B" Retailer's License application from the Son's of the American Legion for the Fall Fest on September 25, 2021.  
[Sons of the American Legion - Fall Fest 2021](#)
- 5.5 Motion to approve the implementation of a \$50 Saturday, Sunday and Holiday stipend for one DPW and one Utilities hourly employee scheduled to be on-call on those days.

## [Cover Report - Weekend & Holiday On Call Stipends](#)

- 5.6 Motion to approve T-Mobile Lease Amendment for new equipment on North Tower at 626 Veteran's Way.

[Cover Report - T-Mobile Lease Amendment 626 Veterans Way](#)  
[T-Mobile 626 Veterans Way Lease Agreement.pdf](#)

- 5.7 Motion to approve a Letter of Credit elimination for Edgewood Village Apartments contingent upon receipt of valid lien waivers.

[Edgewood Village-Letter of Credit Elimination](#)

- 5.8 Motion to approve a Letter of Credit Reduction #3 for Minors Estates Phase 4 contingent upon receipt of valid lien waivers.

[Minors Estates Phase 4 - Letter of Credit Reduction #3](#)

- 5.9 Motion to approve the streetlighting and authorize the Village President to sign the WE Energies lighting agreement for Minors Estates.

[Cover Report- Minors Estates Streetlights](#)  
[4396384 Auth Cover Letter\\_Village.pdf](#)  
[4396384 DRAWING.pdf](#)  
[4396384 Lighting Record - Non Std.pdf](#)

- 5.10 Motion to approve the access and indemnity agreements for connecting private storm sewer in the public system at MUKV1976998001 (320 Plank Rd.) and MUKV 1976998002 (324 Plank Rd.)

[Cover Report - Ryan's Buying - Plank Road](#)  
[Ryan's Buying Lot 1. REVISED.pdf](#)  
[Ryan's Buying Lot 2. REVISED.pdf](#)

- 5.11 Motion to approve the First Amendment to the Storm Water Management agreement for the Hill Court Partners Site subject to final approval as to form by the Village Attorney and Village Engineer.

[Cover Report - SWMA Hill Court Partners](#)  
[First Amendment to A-R Storm Water Management Agreement \(LKW 8-24-21\) \(14672355\)\(MGB082621\).docx](#)  
[Hill Court SWMA Amend Exh E and F](#)

## **6. Other Items for Approval**

*Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.*

- 6.1 Discussion and possible action to approve an underwriting contract with WFAQ radio for public service messages for the remainder of 2021 in the amount of \$266.20.

[WFAQ 2021 Contract](#)

- 6.2 Discussion and possible action to approve an underwriting contract with WFAQ radio for public service messages for an annual contract in 2022 in the amount of \$800.

[WFAQ 2022 Contract](#)

**7. Planning Commission Recommendations**

*Discussion and possible action on the following Plan Commission Recommendations*

- 7.1 Discussion and possible action to approve a building modification to 406 Grand Ave; Parcel MUKV 1973-046, a contributing building within the Pearl and Grand Historic District.

[Packet - HPC - Grand Ave 406 - MUKV1973046.pdf](#)

- 7.2 Discussion and possible action to approve **RESOLUTION 2021-68** for Site and Architectural Approval for the addition of a Silo for Aptar Group, applicant; 711 Fox Street; MUKV 1970-989.

[Packet - SPAR- Aptar Silo.pdf](#)

[RESOLUTION 2021-68 - SPAR - Aptar 711 Fox St.pdf](#)

**8. Finance Committee, Trustee Meiners**

*Discussion and possible action on the following items*

- 8.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$168,728.14

[20210915 Village Board Packet.pdf](#)

- 8.2 Discussion and consideration of American Rescue Plan Act (ARPA) funding and uses.

**9. Judicial Committee, Trustee Walsh**

*Discussion and possible action on the following items*

- 9.1 Discussion and possible action to approve a Temporary Class "B" / "Class B" Retailer's License for Mukwonago Area School District Education Foundation Dinner and Auction event to be held on October 9, 2021; at Touch Pad located at 101 W Boxhorn Dr.

[Application for Temp B MASD](#)

**10. Public Works Committee, Trustee Brill**

*Discussion and possible action on the following items*

- 10.1 Discussion and possible recommendation to approve a template agreement for future agricultural partners for use in upcoming project negotiations pending Village Attorney review.

[Adaptive Management Agenda Materials](#)

- 10.2 Review and discussion regarding Industrial User Notice for upcoming changes to the Sewer Use Ordinance and Industrial Survey.

[Cover Report Industrial User Notice of Sewer Ordinance Changes](#)  
[Industrial Flows Survey\\_Mukwonago](#)  
[Notice of Changes to Sewer Ordinance\\_20210909](#)

- 10.3 Discussion and possible action to approve **Resolution 2021- 69** a Resolution for Declaration of Public Necessity and Relocation Order.

[STH 83 Resolution and Relocation Order](#)

- 10.4 Discussion and possible action to approve the Access Agreement for soil transfer for the DeBack Drive Project.

[Access Agreement 155 Dewey Drive - DeBack Dr Project](#)

## **11. Protective Services, Trustee Adler**

*Discussion and possible action on the following items*

- 11.1 Police Report for the month of August 2021. *(For information only, no action required)*

[August Police Report](#)

- 11.2 Discussion and possible action on annual revision of department policies for the Fire Department including Policy #1, Organizational; Policy #2 Rules of Conduct, Policy #15 Dispatch Procedures, Policy #21 PPE, Policy #20 Personal Appearance and Dress Code, Policy #27 Use of Station Areas, Policy #32 Drug Free Workplace.

[Policies for Review to Protective Services](#)

- 11.3 Discussion and possible action on authorize the signing of a 2022 Capital Intent Letter for Ambulance due to a 12-13 month production time from date of order price increase of 5% by 10/1/2021 equating \$13,500 increase in pricing.

[2022 Capital Intent Letter for Ambulance.pdf](#)

## **12. Closed Session**

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning Building Inspector and Village Administrator.

## **13. Reconvene into Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

## **14. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the

Municipal Clerk's Office, (262) 363-6420.