

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, November 17, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 5.1 Minutes of Special Village Board meeting of October 13, 2021, October 16, 2021, Special Joint Meeting of October 18, 2021, and Special Village Board Meeting of October 27, 2021

[2021-10-13 Special VB Draft Minutes](#)

[2021-10-16 Special VB Draft Minutes](#)

[2021-10-18 Draft Special JT Town-Village Minutes](#)

[2021-10-27 Draft Special VB Minutes](#)

- 5.2 Motion to approve Vouchers in the amount of \$363,387.86.

[110321 Cow Packet Village Board.pdf](#)

- 5.3 Motion to approve **Resolution 2021 - 79** a resolution to authorize the submission of a Community Development Investment (CDI) grant application to the Wisconsin Economic Development Corporation (WEDC) for the Elove Coffee LLC DBA Espresso Love Coffee Project; applicant Elove Coffee LLC dba Espresso Love Coffee, 301 Main Street, Parcel Number MUKVMUKV1976128

[Memo 10-27-2021 CDI Grant - 301 Main.pdf](#)

[RESOLUTION 2021-79 \(Elove Grant CDI\)](#)

- 5.4 Motion to approve a Purchase Requisition for Terminal-Andrea Inc. in the amount of \$22,945 for installation of light pole for SCADA service at the Fire Department, remove temporary system from training tower, and installation of mast and SCADA hardware on existing pole at Field Park.

[Purchase Requisition Terminal-Andrea SCADA and Internet Mast and Hardware Install](#)

- 5.5 Motion to approve a T-Mobile Lease Renewal Agreement

[T-Mobile \(Sprint \) Lease Agreement 2021 South Tower.docx](#)

[T-Mobile 5G Upgrade South Tower \(Sprint Aquisition Lease Revisement\).pdf](#)

- 5.6 Motion to approve 2021 Street Rehabilitation Close-out Change Order and Final Payment request from Wolf Paving Co., Inc. in the amount of \$15,616.71. (Final Contract amount is \$565,805.62)

[Attachment - 20211020-Closeout Documents](#)

- 5.7 Motion to approve **Resolution 2021-89** A Resolution to approve Minor's Estates Phase 4 Letter of Credit Reduction #5 to a new balance of \$428,118.82.

[Minors Estates Phase 4 - Letter of Credit Reduction #5](#)

[RESOLUTION 2021-89 \(LOC Reduction Minors Estates 4\)](#)

- 5.8 Motion to approve **Resolution 2021-91** a Resolution to eliminate the Letter of Credit for Orchards of Mukwonago, Addition #2.

[RESOLUTION 2021-91 \(LOC Elimination Orchards\)](#)

[Orchards of Mukwonago Addn 2-Letter of Credit Elimination](#)

- 5.9 Motion to approve Change Order No. 3 for DeBack Drive Infrastructure in the amount of \$199,516.00.

[Attachment - 00 63 63 Change Order No. 3](#)

6. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 6.1 Discussion and possible action to deny a sewer sprinkler credit for Fredrick and Therese Keyes, 603 Crestview Lane.

[Attachment: Sprinkler Request](#)

7. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

- 7.1 Public Hearing and Presentation on Proposed 2022 Annual Village Budget.

[Publication Notice FY 2022 Budget](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action to approve **RESOLUTION 2021-82** for a Site Plan and Architectural Review (SPAR) for Banker Wire, applicant; 123 W Boxhorn Dr; Parcel #A477300001.

[Staff Report - SPAR- Banker Wire with attachments.pdf](#)

[RESOLUTION 2021-82 SPAR - Banker Wire -123 Boxhorn.pdf](#)

- 8.2 Discussion and possible action to approve **RESOLUTION 2021-83** for Site Plan and Architectural Review (SPAR) for a temporary parking lot for Empire/Milwaukee Tool/Schwer Pficht & Werkzeug Properties, LLC, applicant; 929 Empire Drive and Holz Parkway; Parcel MUKV 1969-988-006 and MUKV 1969-988-001.

[Staff Report - SPAR- Milwaukee Tool - 929 Empire with attachments.pdf](#)

[RESOLUTION 2021-83 Milwaukee Tool - 929 Empire.pdf](#)

9. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$201,435.86.

[20211117 VB AP Packet.pdf](#)

- 9.2 Discussion and possible action to approve **Resolution 2021- 92** a Resolution to adopt the FY 2022 Annual Budget and establish the Tax Levy for the Village of Mukwonago. <https://villageofmukwonago.com/budget-reports/>

[RESOLUTION 2021-92 \(Adopt 2022 Village Budgets Tax Levy\)](#)

[RESOLUTION 2021-92 2022 Budget Exhibits](#)

- 9.3 Discussion and possible action to approve **Resolution 2021-93** a Resolution adopting the 2021 Storm Water Utility District #1 Budget for the Village of Mukwonago.

[RESOLUTION 2021-93 \(Adopt 2022 Storm Water Utility District 1 Budget\)](#)

[RESOLUTION 2021-93 2022 Storm Water Utility Exhibits](#)

- 9.4 Discussion and possible action to approve **Resolution 2021- 94** a Resolution adopting the 2022 Annual Water and Sewer Utilities Budget for the Village of Mukwonago.

[RESOLUTION 2021-94 \(Adopt 2022 Water and Sewer Utility Budgets\)](#)

[RESOLUTION 2021-94 2022 Utilities Budget Exhibits](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve **Resolution 2021-88** A Resolution to accept the Sewer and Water Connection for Meadowland Townhomes, as recommended by Ruekert-Mielke.

[RESOLUTION 2021-88 \(Accept Public Water and Sewer Meadowland\)](#)

- 10.2 Discussion and possible action to approve **Resolution 2021-90** A Resolution to approve a Letter of Credit Reduction #1 for Meadowland Townhomes to a new balance of \$108,303

[Meadowland Townhomes-Letter of Credit Reduction #1](#)

[RESOLUTION 2021-90 \(LOC Reduction Meadowland Townhomes #1\)](#)

- 10.3 Discussion and possible action to approve **Resolution 2021-95** a Resolution to accept the Water Main and Sanitary Sewer for Minors Estates Phase 4, as recommended by Ruekert-Mielke

[RESOLUTION 2021-95 \(Accept Water and Sewer Minors Estates\) w Exhibits](#)

- 10.4 Discussion and possible action to approve **Resolution 2021-87** A Resolution authorizing execution of Pedestrian Crossing Beacon Ownership and Maintenance Agreement between Waukesha County Public Works and the Village of Mukwonago.

[Resolution 2021-87 Pedestrian Crossing Beacon](#)

- 10.5 Discussion and possible action to approve a consent letter approval for AT&T Generator Installation on their site leased from the Village Water Utility.

[AT&T Generator Consent](#)

11. Protective Services, Trustee Adler

Discussion and possible action on the following items

- 11.1 Police Report for the Month of October 2021 (For Information Only, no action required)

[Attachment - Monthly Report October 2021](#)

12. Closed Session

Closed session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago and pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation on Assessment Services.

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

- 13.1 Discussion and possible recommendation on a contract agreement for Assessment Services with Associated Appraisal Consultants, Inc.

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of

individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.