

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, December 15, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Presentation from Executive Director of Economic Development for Waukesha County Center for Growth Judie Taylor.

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Minutes of Special Village Board meeting of November 3, 2021, Joint Village Board Meeting of November 15, 2021, and Regular Village Board meeting of November 17, 2021.

[2021-11-03 DRAFT Special VB Minutes](#)

[2021-11-15 Jt Town Village Draft Minutes](#)

[2021-11-17 Draft VB Minutes](#)

6.2 Motion to approve the Sign and Wayfinding Program formal design as Option #2 with a final color choice yet to be determined.

[Conceptual Design Selection Options COW 12-1-2021.pdf](#)

6.3 Motion to approve Accounts Payable Vouchers in the amount of \$383,280.15

- 6.4 Motion to approve **Resolution 2021-102** A Resolution to adopt the 2022 Fee Schedule for the Village of Mukwonago.
[RESOLUTION 2021-102 \(2022 Fee Schedule\)](#)
[2022 Fee Schedule - Draft2.pdf](#)
- 6.5 Motion to approve a contract agreement for Assessment Services with Associated Appraisal Consultants, Inc. for 2022-2023
[2022-2023 Assessment Services Contract updated 11242021.pdf](#)
- 6.6 Motion to approve authorizing the Village President to sign a 3-year engagement letter with Baker Tilly for the 2021-2023 annual audits.
[Agenda Item 2021-23 Engagement Letter.pdf](#)
[Mukwonago V EL.pdf](#)
- 6.7 Motion to approve **Resolution 2021-99** A resolution related to the annual increase in Impact Fees and Sewer Connection Fees as allowed by Village code.
[RESOLUTION 2021-99 \(2022 Impact Fee Schedule\).pdf](#)
[Impact Fees Increases for 2022 Resolution 2021-99 Exhibit.pdf](#)
- 6.8 Motion to approve a Class A combination Liquor and Fermented Malt Beverage License application for the NHI Real Estate Holding LLC d/b/a Village Mini Mart, Harjinder Khasria agent.
[Application Village Mini Mart](#)
- 6.9 Motion to approve a Temporary Class "B" Retailers License to sell fermented malt beverages for the Rotary Club of Mukwonago for the Drive thru Beer Garden Fundraiser on January 8, 2022.
[Temp Lic App - Rotary Drive Thru Beer Garden](#)
[Flyer with QR scanner and link](#)
- 6.10 Motion to approve **Resolution 2021-101** A Resolution to appoint Election Inspectors for the Village of Mukwonago.
[RESOLUTION 2021-101 \(Election Inspector Appointment\)](#)
- 6.11 Motion to approve **Resolution 2021-96** A Resolution approving the 2022 Salary and Wage Schedules for Non-Represented Full-Time and Part-Time Employees.
[RESOLUTION 2021-96 \(Wage Resolution-2022\)](#)
- 6.12 Motion to approve **Resolution 2021-97** A Resolution relating to a wage exception for the Utilities Lead Operator position.
[RESOLUTION 2021-97 \(Wage Resolution Utilities Lead Operator Exception-2022\).pdf](#)
- 6.13 Motion to approve **Resolution 2021-98** A Resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief
[RESOLUTION 2021-98 \(Fire Officer Annual Stipends 2022\).pdf](#)

- 6.14 Motion to approve Change Order No. 4 for DeBack Drive Infrastructure in the amount of \$72,200.00

[00 63 63 Change Order No.4.pdf](#)

- 6.15 Motion to approve **Resolution 2021-100** A Resolution adopting the Annual Tax Increment District Budgets for TID #3, TID #4, and TID #5.

[RESOLUTION 2021-100 \(Adopt 2022 Village TIF Budgets\).pdf](#)

[Proposed 2022 TID Budgets as of 11-23-21.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Motion to approve the donation of \$2,500 budgeted in the Celebrations account, to the Phantom Lakes Fireworks display for July 3, 2022.

[Phantom Lakes Fireworks Donation.pdf](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action to rescind Resolution 2018-024 for a Preliminary Plat for Chapman Farms Subdivision (Phase 1,2, and 3) and adoption of a **RESOLUTION 2021-84** for a Preliminary Plat for Chapman Farms Subdivision (Phase 1, 2, 3, and 4) for Bielinski Homes, LLC, Parcel Numbers MUKV 1957-001-010, MUKV 195-7001-001, MUKV 1957-007, MUKV 1957-006, MUKV 1957-004, MUKV 1957-005, MUKV 1957-011, MUKV 1957-010, MUKV 1957-997-001.

[Staff Report - Preliminary Plat - DA Amend - SWM - Champman Farms 12-14-2021.pdf](#)

[RESOLUTION 2021-84 revision to 2018-024 \(Bielinski-Chapman Preliminary Plat\) 11-22-2021 clean.pdf](#)

- 8.2 Discussion and possible action regarding an amendment to development agreement for subdivision improvements for Chapman Farms Subdivision (First Phase) and adopt a new **Resolution 2021-085**; and consideration and discussion regarding an amendment to development agreement for subdivision improvements for Chapman Farms Subdivision (Second Phase) and adopt a new **Resolution 2021-086**

[Staff Report - Preliminary Plat - DA Amend - SWM - Champman Farms 12-14-2021.pdf](#)

[RESOLUTION 2021-85 Amendment to DA Phase 1.pdf](#)

[RESOLUTION 2021-86 Amendment to DA Phase 2.pdf](#)

- 8.3 Discussion and possible action regarding approval of a revised Stormwater Maintenance Agreement (SWMA) of December 2, 2021 for Chapman Farms Subdivision; and discussion and consideration regarding approval of a revised Preliminary Stormwater Maintenance Plan (SWMP) of November 18, 2021 for Chapman Farms.

[ChapmanFarms_SWMP_2021-11-18.pdf](#)

[Chapman Farms SWMA_2021-12-02.pdf](#)

- 8.4 Discussion and action on a special exception for additional square footage for wall signs for ProHealth/Waukesha Memorial Hospital Inc, applicant; 240 Maple Ave; Parcel MUKV 2016-993-002.

[Staff Report - Special Exception - Wall Signs - Pro Health.pdf](#)

- 8.5 Discussion and possible action to approve **RESOLUTION 2021-103** for a conditional use for Lynch Ventures, LLC, 280 E Wolf Run, Parcel Number MUKV 2013-994-004.

[Staff Report - CU-SPAR - Lynch - 280 E Wolf Run - MUKV2013994004.pdf](#)

[RESOLUTION 2021-103 - CU - 280 Wolf Run -MUKV2013994004.pdf](#)

- 8.6 Discussion and possible action to approve **RESOLUTION 2021-104** for a site plan and architectural review for Lynch Ventures, LLC, 280 E Wolf Run, Parcel Number MUKV 2013-994-004.

[Staff Report - CU-SPAR - Lynch - 280 E Wolf Run - MUKV2013994004.pdf](#)

[RESOLUTION 2021-104 SPAR - 280 Wolf Run -MUKV2013994004.pdf](#)

- 8.7 Discussion and possible action on a recommendation from the Planning Commission for site plan and architectural review for a swimming pool and associated amenities for Suzanne Perkins, applicant; 406 Grand Ave; MUKV 1973-046.

[Staff Report - Grand Ave 406 - Pool - MUKV1973046.pdf](#)

[RESOLUTION 2021-105 - HPC- 406 Grand Ave - Pool.pdf](#)

- 8.8 Discussion and possible action to approve **RESOLUTION 2021-106** for Site Plan and Architectural Review for Car Wash; Carl Goede/Rivers Edge Care Wash, applicant; 809 S Rochester St; Parcel MUKV 2009-978-004.

[Staff Report - SPAR - 809 S ROCHESTER ST - MUKV2009978004.pdf](#)

[RESOLUTION 2021-106 SPAR - 809 S ROCHESTER ST - MUKV2009978004.pdf](#)

9. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$346,108.59.

[12152021 VB AP Packet.pdf](#)

- 9.2 Discussion and possible action to approve We Energies' electric facilities relocation for DeBack Drive Infrastructure in the amount of \$16,802.18.

[Agenda Item Request Form We Energies Electric Facilities Relocations.pdf](#)

[4723962 Compensable Letter.pdf](#)

[Utility Worksheet.pdf](#)

[4723962 COMPENSABLE SKETCH 11-30-21.pdf](#)

- 9.3 Discussion and possible action to approve a purchase requisition for a John Deere 324L Four Wheel Drive Loader 2.1 Cy Bucket, Snowplow, Angle Broom in the amount of \$120,400

[Purchase Requisition 324L Loader](#)

[324L Loader literature.pdf](#)

[324L Loader Quote and Purchase Order.pdf](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve the reimbursement of \$2,346.92 to Jan and Marsha Grutzmacher of 723 Division Street, Mukwonago for sewer lateral cleaning due to faulty village sewer repair.

[723 Division St Cover Report](#)

[723 Division St Sewer Lateral Cleaning Receipts](#)

11. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning Liquidated Damages for the Indian Head Outdoor Performance Stage and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Hill Court Partners.

12. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.