

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, March 16, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

- 5.1 Public Hearing to consider an amendment to the land use element of "Comprehensive Plan 2035" adopted by the Village Board on October 9, 2009, amended in 2016 and from time to time, pursuant to Section 66.1001 of Wisconsin Statutes for #VM 00029 and MUKV 2011-985 currently classified as Low Intensity Commercial/Business to Government and Institutional.

[Public Hearing Notice VB - Land Use Amendment.pdf](#)

- 5.2 Public Hearing to consider zoning district boundary changes for multiple parcels within the Village to align the zoning with the Village's Comprehensive Plan and zoning code update process.

[Public Hearing Notice Zoning Map Amendment - PH 02-16-2022.pdf](#)

6. Presentations

- 6.1 2021 MS4 Stormwater Annual Report Presentation by Public Works Director Bittner.
(For Information only, no action required)

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approve Minutes of the Regular Village Board Meeting of February 16, 2022 and Special Joint Village and Town Board Meeting of February 28, 2022.
[2022-02-16 Draft VB Minutes](#)
[2022-02-28 Special Joint Draft Minutes](#)
- 7.2 Motion to approve Accounts Payable Vouchers in the amount of \$4,273,789.62.
[20220302 VB COW Packet.pdf](#)
- 7.3 Motion to approve **Resolution 2022-27** Amending the 2021 Adopted Budgets for the General Fund, TID #5, Debt Service, Fire Designated, Village Designated, ARPA, Library, Capital Improvement, Stormwater Utility and Parkland Site Fund.
[RESOLUTION 2022-27 \(Amend 2021 Budget - Various Funds\)](#)
- 7.4 Motion to approve the annual Mukwonago Lions Easter Egg Hunt at Field Park on April 9, 2022 (rain date April 16, 2022) from 10 a.m. to Noon.
[04-09-2022 - Easter Egg Hunt - Field Park-Special Event](#)
- 7.5 Motion to approve the application for ProHealth Cares Park Walk for Cancer scheduled for Field Park May 7, 2022 from 6am to 1pm.
[05-06 - 05-07-2022 ProHealth Cares Park Walk for Cancer](#)
- 7.6 Motion to approve Mukwonago Lions Summerfeste at Field Park, June 16, 17, 18, 19, 2022, and recommendation to approve a Temporary Class B Retailer's license for the Mukwonago Lions Foundation.
[06-16-19-2022 - Summerfeste Application and Plan of Operation](#)
[Temp Class B Lions Foundation - Summerfeste 2022](#)
- 7.7 Motion to approve the application for Croatian Fest at Field Park on July 9, 2022, and approval of a Temporary Class B Retailer's License.
[07-08 to 7-09-2022 Croation Fest Park App and Temp Class B](#)
- 7.8 Motion to approve the Chamber of Commerce sponsored Farmers Market at Field Park every Wednesday May 18, 2022 through October 12, 2022. (No Market on June 15th during Summerfeste) at the agreed upon rate of \$20 per week.
[May - Oct Farmers Market Application and Plan of Operation](#)
- 7.9 Motion to approve the Field park Pavilion Renovation Study agreement with Plunkett Raysich Architect, LLP, in the amount of \$4,900.
[Field Park Pavilion Cover Report](#)

- 7.10 Motion to approve a change of agent application from Aldi Inc., Aldi #46 to Justin Olson.

[Aldi Change of Agent](#)

- 7.11 Motion to award the WWTF Aeration Basin Upgrades Project contract to Lee Mechanical, Inc. in the amount of \$291,500.00.

[Aeration Recommendation of Award and Notice of Award.pdf](#)

- 7.12 Motion to approve **Task Order No. 2022-05** from Ruekert Mielke, Inc. for the engineering and construction related services of Minors Park Pedestrian Culvert Crossing project in the amount of \$68,940.

[2022-05 Minors Park Pedestrian Culvert Crossings Task Order.pdf](#)

- 7.13 Motion to approve **Resolution 2022-26** a Resolution to approve the Reduction of the Letter of Credit for Fairwinds Phase V to the amount of \$100,290.

[Resolution 2022-26 Reduction of LOC Fairwinds V](#)

8. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 8.1 Motion to approve **Task Order No. 2022-04** from Ruekert Mielke, Inc. for the engineering and construction related services of Miniwaukan Park Restroom Building project in the amount of \$60,325.

[2022-04-Miniwaukan Park Restroom Building Task Order.pdf](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Motion to reapprove **ORDINANCE 999** to amend the Zoning Map of the Village of Mukwonago for multiple properties and addresses to provide consistency between the use and the zoning map, as recommended by the Plan Commission.

[Staff Report - Ordinance - Zoning Code Update.pdf](#)

[ORDINANCE 999 Amend Zoning Map Multiple - Multipl TMS#.pdf](#)

- 9.2 Motion to reapprove **ORDINANCE 1000** to amend the Zoning Code related to solar panels in multiple zoning districts within the Village of Mukwonago, as recommended by the Plan Commission.

[Staff Report - Ordinance Solar Panels.pdf](#)

[ORDINANCE 1000 - Solar Panels as amended dd 02-10-22](#)

- 9.3 Discussion and possible action to approve **RESOLUTION 2022-23** Site Plan and Architectural Review for the replacement of two windows (1 rear and 1 south facing window), 411 Division Street; Diane Hayek, Applicant; Parcel MUKV 1973-195.

[Staff Report - 411 Division -MUKV1973-195.pdf](#)

[RESOLUTION 2022-23 - SPAR - 411 Division - Windowsv2.pdf](#)

- 9.4 Discussion and possible action to approve **RESOLUTION 2022-24** Site Plan and Architectural Review for site and building modifications for Instrument Development Co, LLC, 600 Perkins, Applicant; Parcel MUKV1973-941.
[Staff Report - SPAR - 600 Perkins- MUKV1973941.pdf](#)
[RESOLUTION 2022-24 - SPAR - 600 Perkins- MUKV1973941 v2.pdf](#)
- 9.5 Discussion and possible action to approve **RESOLUTION 2022-21** a conditional use permit, and **RESOLUTION 2022-22** a Site Plan and Architectural Review for a structure within a park, 360 McKenzie Street; Village of Mukwonago, Applicant; Parcel MUKV 1972-999.
[Staff Report - Miniwaukan Park Bathrooms 360 McKenzie - MUKV 1972-999](#)
[RESOLUTION 2022-21 CU - Miniwaukan Park Bathrooms MUKV 1972-999 v2](#)
[RESOLUTION 2022-22 SPAR Miniwaukan Park Bathrooms MUKV 1972-999](#)
- 9.6 Discussion and possible action to approve **RESOLUTION 2022-20** a conditional use permit for Outdoor Merchandise Sale, ND XXIX, LLC/ Pick n' Save, applicant(s); 1010 N Rochester Street, Parcel MUKV 1963-999-001.
[Staff Report - CU - Pick n Save outdoor display - MUKV 1963-999-001.pdf](#)
[RESOLUTION 2022-20 - CU - Pick n Save outdoor display - MUKV 1963-999-001 v2.pdf](#)
- 9.7 Discussion and possible action to approve **RESOLUTION 2022-19** a conditional use permit for a Medical Services Facility, Milan Mitic/Covid Solutions, LLC applicant; 575 Bay View Rd, Suite 104, Parcel MUKV 2010-978-002.
[Staff Report - CU - Covid Solutions MUKV 2010-978-002.pdf](#)
[RESOLUTION 2022-19 - CU - Covid Solutions MUKV 2010-978-002 v2.pdf](#)
- 9.8 Discussion and possible action to approve **RESOLUTION 2022-17** a conditional use permit for a Contractor's Shop and Yard, and **RESOLUTION 2022-18** to approve Site Plan and Architectural Review for a Contractor's Shop and Yard, 461 River Crest Ct; Village of Mukwonago, Applicant; Parcel MUKV 2009-006.
[Staff Report - CU-SPAR - Campbell 461 River Crest - MUKV 2009 006.pdf](#)
[RESOLUTION 2022-17 -CU-Campbell 461 River Crest - MUKV 2009 006 - v2.pdf](#)
[RESOLUTION 2022-18 -SPAR-Campbell 461 River Crest - MUKV 2009 006 - v2.pdf](#)

10. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$248,049.84.
[20220316 VB AP Packet.pdf](#)
- 10.2 Discussion and possible action on a purchase requisition for flooring and workstations at the police department from CJ & Associates in the amount of \$25,918.73.
[Police Flooring and Workstations Purchase Order Documents](#)

11. Village President

11.1 A Proclamation to honor 2022 National Public Safety Telecommunicators Week in the Village of Mukwonago April 10 - 16, 2022.

[2022 Proclamation - Telecommunicators](#)

11.2 Consideration of an Appointment to the Alternate Position of the Zoning Board of Appeals Committee.

12. Closed Session

Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Briohn Builders, Gearbox, and Campbell Construction.

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.