

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, March 16, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

- 5.1 Public Hearing to consider an amendment to the land use element of "Comprehensive Plan 2035" adopted by the Village Board on October 9, 2009, amended in 2016 and from time to time, pursuant to Section 66.1001 of Wisconsin Statutes for #VM 00029 and MUKV 2011-985 currently classified as Low Intensity Commercial/Business to Government and Institutional.

[Public Hearing Notice VB - Land Use Amendment.pdf](#)

- 5.2 Public Hearing to consider zoning district boundary changes for multiple parcels within the Village to align the zoning with the Village's Comprehensive Plan and zoning code update process.

[Public Hearing Notice Zoning Map Amendment - PH 02-16-2022.pdf](#)

6. Presentations

- 6.1 2021 MS4 Stormwater Annual Report Presentation by Public Works Director Bittner.
(For Information only, no action required)

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approve Minutes of the Regular Village Board Meeting of February 16, 2022 and Special Joint Village and Town Board Meeting of February 28, 2022.
[2022-02-16 Draft VB Minutes](#)
[2022-02-28 Special Joint Draft Minutes](#)
- 7.2 Motion to approve Accounts Payable Vouchers in the amount of \$4,273,789.62.
[20220302 VB COW Packet.pdf](#)
- 7.3 Motion to approve **Resolution 2022-27** Amending the 2021 Adopted Budgets for the General Fund, TID #5, Debt Service, Fire Designated, Village Designated, ARPA, Library, Capital Improvement, Stormwater Utility and Parkland Site Fund.
[RESOLUTION 2022-27 \(Amend 2021 Budget - Various Funds\)](#)
- 7.4 Motion to approve the annual Mukwonago Lions Easter Egg Hunt at Field Park on April 9, 2022 (rain date April 16, 2022) from 10 a.m. to Noon.
[04-09-2022 - Easter Egg Hunt - Field Park-Special Event](#)
- 7.5 Motion to approve the application for ProHealth Cares Park Walk for Cancer scheduled for Field Park May 7, 2022 from 6am to 1pm.
[05-06 - 05-07-2022 ProHealth Cares Park Walk for Cancer](#)
- 7.6 Motion to approve Mukwonago Lions Summerfeste at Field Park, June 16, 17, 18, 19, 2022, and recommendation to approve a Temporary Class B Retailer's license for the Mukwonago Lions Foundation.
[06-16-19-2022 - Summerfeste Application and Plan of Operation](#)
[Temp Class B Lions Foundation - Summerfeste 2022](#)
- 7.7 Motion to approve the application for Croatian Fest at Field Park on July 9, 2022, and approval of a Temporary Class B Retailer's License.
[07-08 to 7-09-2022 Croation Fest Park App and Temp Class B](#)
- 7.8 Motion to approve the Chamber of Commerce sponsored Farmers Market at Field Park every Wednesday May 18, 2022 through October 12, 2022. (No Market on June 15th during Summerfeste) at the agreed upon rate of \$20 per week.
[May - Oct Farmers Market Application and Plan of Operation](#)
- 7.9 Motion to approve the Field park Pavilion Renovation Study agreement with Plunkett Raysich Architect, LLP, in the amount of \$4,900.
[Field Park Pavilion Cover Report](#)

- 7.10 Motion to approve a change of agent application from Aldi Inc., Aldi #46 to Justin Olson.

[Aldi Change of Agent](#)

- 7.11 Motion to award the WWTF Aeration Basin Upgrades Project contract to Lee Mechanical, Inc. in the amount of \$291,500.00.

[Aeration Recommendation of Award and Notice of Award.pdf](#)

- 7.12 Motion to approve **Task Order No. 2022-05** from Ruekert Mielke, Inc. for the engineering and construction related services of Minors Park Pedestrian Culvert Crossing project in the amount of \$68,940.

[2022-05 Minors Park Pedestrian Culvert Crossings Task Order.pdf](#)

- 7.13 Motion to approve **Resolution 2022-26** a Resolution to approve the Reduction of the Letter of Credit for Fairwinds Phase V to the amount of \$100,290.

[Resolution 2022-26 Reduction of LOC Fairwinds V](#)

8. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 8.1 Motion to approve **Task Order No. 2022-04** from Ruekert Mielke, Inc. for the engineering and construction related services of Miniwaukan Park Restroom Building project in the amount of \$60,325.

[2022-04-Miniwaukan Park Restroom Building Task Order.pdf](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Motion to reapprove **ORDINANCE 999** to amend the Zoning Map of the Village of Mukwonago for multiple properties and addresses to provide consistency between the use and the zoning map, as recommended by the Plan Commission.

[Staff Report - Ordinance - Zoning Code Update.pdf](#)

[ORDINANCE 999 Amend Zoning Map Multiple - Multipl TMS#.pdf](#)

- 9.2 Motion to reapprove **ORDINANCE 1000** to amend the Zoning Code related to solar panels in multiple zoning districts within the Village of Mukwonago, as recommended by the Plan Commission.

[Staff Report - Ordinance Solar Panels.pdf](#)

[ORDINANCE 1000 - Solar Panels as amended dd 02-10-22](#)

- 9.3 Discussion and possible action to approve **RESOLUTION 2022-23** Site Plan and Architectural Review for the replacement of two windows (1 rear and 1 south facing window), 411 Division Street; Diane Hayek, Applicant; Parcel MUKV 1973-195.

[Staff Report - 411 Division -MUKV1973-195.pdf](#)

[RESOLUTION 2022-23 - SPAR - 411 Division - Windowsv2.pdf](#)

- 9.4 Discussion and possible action to approve **RESOLUTION 2022-24** Site Plan and Architectural Review for site and building modifications for Instrument Development Co, LLC, 600 Perkins, Applicant; Parcel MUKV1973-941.
[Staff Report - SPAR - 600 Perkins- MUKV1973941.pdf](#)
[RESOLUTION 2022-24 - SPAR - 600 Perkins- MUKV1973941 v2.pdf](#)
- 9.5 Discussion and possible action to approve **RESOLUTION 2022-21** a conditional use permit, and **RESOLUTION 2022-22** a Site Plan and Architectural Review for a structure within a park, 360 McKenzie Street; Village of Mukwonago, Applicant; Parcel MUKV 1972-999.
[Staff Report - Miniwaukan Park Bathrooms 360 McKenzie - MUKV 1972-999](#)
[RESOLUTION 2022-21 CU - Miniwaukan Park Bathrooms MUKV 1972-999 v2](#)
[RESOLUTION 2022-22 SPAR Miniwaukan Park Bathrooms MUKV 1972-999](#)
- 9.6 Discussion and possible action to approve **RESOLUTION 2022-20** a conditional use permit for Outdoor Merchandise Sale, ND XXIX, LLC/ Pick n' Save, applicant(s); 1010 N Rochester Street, Parcel MUKV 1963-999-001.
[Staff Report - CU - Pick n Save outdoor display - MUKV 1963-999-001.pdf](#)
[RESOLUTION 2022-20 - CU - Pick n Save outdoor display - MUKV 1963-999-001 v2.pdf](#)
- 9.7 Discussion and possible action to approve **RESOLUTION 2022-19** a conditional use permit for a Medical Services Facility, Milan Mitic/Covid Solutions, LLC applicant; 575 Bay View Rd, Suite 104, Parcel MUKV 2010-978-002.
[Staff Report - CU - Covid Solutions MUKV 2010-978-002.pdf](#)
[RESOLUTION 2022-19 - CU - Covid Solutions MUKV 2010-978-002 v2.pdf](#)
- 9.8 Discussion and possible action to approve **RESOLUTION 2022-17** a conditional use permit for a Contractor's Shop and Yard, and **RESOLUTION 2022-18** to approve Site Plan and Architectural Review for a Contractor's Shop and Yard, 461 River Crest Ct; Village of Mukwonago, Applicant; Parcel MUKV 2009-006.
[Staff Report - CU-SPAR - Campbell 461 River Crest - MUKV 2009 006.pdf](#)
[RESOLUTION 2022-17 -CU-Campbell 461 River Crest - MUKV 2009 006 - v2.pdf](#)
[RESOLUTION 2022-18 -SPAR-Campbell 461 River Crest - MUKV 2009 006 - v2.pdf](#)

10. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$248,049.84.
[20220316 VB AP Packet.pdf](#)
- 10.2 Discussion and possible action on a purchase requisition for flooring and workstations at the police department from CJ & Associates in the amount of \$25,918.73.
[Police Flooring and Workstations Purchase Order Documents](#)

11. Village President

11.1 A Proclamation to honor 2022 National Public Safety Telecommunicators Week in the Village of Mukwonago April 10 - 16, 2022.

[2022 Proclamation - Telecommunicators](#)

11.2 Consideration of an Appointment to the Alternate Position of the Zoning Board of Appeals Committee.

12. Closed Session

Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Briohn Builders, Gearbox, and Campbell Construction.

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

**NOTICE OF A PUBLIC HEARING BEFORE THE VILLAGE OF MUKWONAGO VILLAGE BOARD TO
CONSIDER AN AMENDMENT TO THE LAND USE PORTION OF “COMPREHENSIVE PLAN 2035” FOR
PARCELS IDENTIFIED BY TAX KEY NUMBERS #VM 00029 and MUKV2011985**

Please take notice there will be a public hearing before the Village of Mukwonago Village Board in the Board Room of the Village Hall, 440 River Crest Court, Mukwonago, Waukesha and Walworth Counties, on Wednesday, March 16, 2022, commencing at 6:30 P.M. or soon thereafter to consider the following matter:

REGARDING: Consider an amendment to the land use element of “Comprehensive Plan 2035” adopted by the Village Board on October 9, 2009, amended in 2016 and from time to time, pursuant to Section 66.1001 of Wisconsin Statutes for #VM 00029 and MUKV2011985 currently classified as Low Intensity Commercial/Business to Government and Institutional.

TAX KEY/LOCATION: #VM 00029 and MUKV2011985

APPLICANT: Village of Mukwonago

All interested parties will be heard. Written comments will be accepted up to the time of the hearing. The proposal may be viewed at Village Hall, 440 River Crest Court, Mukwonago, WI during business hours. Contact John Fellows, AICP, Village Planner at (262) 363-6420 x. 2111, or at jfellows@villageofmukwonago.com.

Diana Dykstra, Clerk-Treasurer

To be published: February 9th 2022

**NOTICE OF PUBLIC HEARING BEFORE THE VILLAGE OF MUKWONAGO
VILLAGE BOARD TO CONSIDER REZONING FOR MULTIPLE PARCELS WITHIN
THE VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

Please take notice there will be a public hearing before the Village of Mukwonago Village Board in the Board Room of the Village Hall, 440 River Crest Court, Mukwonago, Waukesha and Walworth Counties, on March 16, 2022, commencing at 6:30 P.M. or soon thereafter to consider the following matter:

REGARDING: Consideration to zoning district boundary changes for multiple parcels within the Village to align the zoning with the Village's Comprehensive Plan and zoning code update process.

All interested parties will be heard. Written comments will be accepted up to the time of the hearing. The proposal may be viewed at Village Hall, 440 River Crest Court, Mukwonago, WI during business hours. Contact John Fellows, AICP, Village Planner at (262) 363-6420 x. 2111, or at jfellows@villageofmukwonago.com.

Diana Dykstra, Clerk-Treasurer

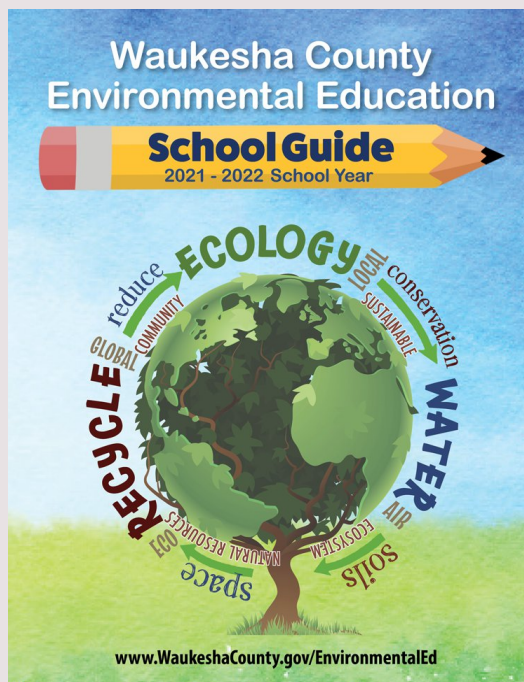
To be published: February, 23th 2022 and March, 2nd 2022.

Stormwater in Review 2021

MS4 Permit Compliance



Public Education and Outreach



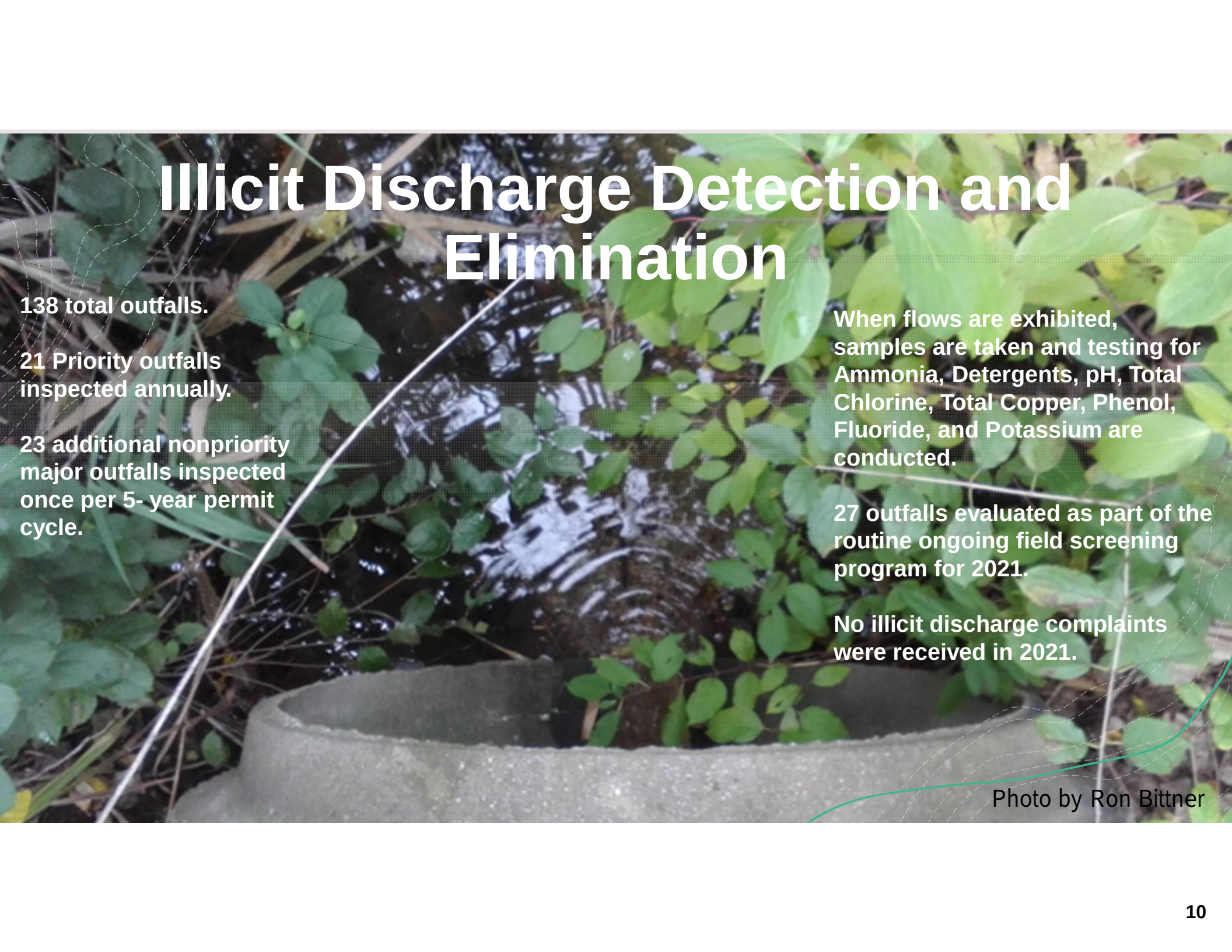
We contract with Waukesha County for a portion of our Public Education and Outreach.

Waukesha County

1. Provides in person and virtual learning for residents.
2. Hosts annual stormwater workshop for contractors, developers, and public employees.

Village of Mukwonago

1. Public presentation and review of the annual stormwater report.
2. Staff meets with businesses and associations regarding post construction storm water maintenance.
3. Online resources and educational links.



Illicit Discharge Detection and Elimination

138 total outfalls.

21 Priority outfalls inspected annually.

23 additional nonpriority major outfalls inspected once per 5- year permit cycle.

When flows are exhibited, samples are taken and testing for Ammonia, Detergents, pH, Total Chlorine, Total Copper, Phenol, Fluoride, and Potassium are conducted.

27 outfalls evaluated as part of the routine ongoing field screening program for 2021.

No illicit discharge complaints were received in 2021.

Photo by Ron Bittner

Construction Site Pollution Control

20 Open Erosion Control Permits.
8 new permits issued.
170 erosion control inspections.
70 written notices of violation.
1 stop work order issued.



Photo by Ron Bittner

Post Construction Stormwater Management

89 Private storm structures within the Village.

6 New structures added in 2021.

4 State owned structures.

45 letters mailed requesting 2021 inspection reports.

42 structure reports were received.



Photo by Elizabeth Brown (R&M)

Pollution Prevention 1

Stormwater Management facilities.

17 Village owned structures, 14 inspected.

Structures are inspected for erosion, appropriate vegetation, animal damage, inlet/outlet damage, sediment, debris and pool quality.

DPW facilities are inspected quarterly.

The Storm Water Pollution Prevention Plan contains the following information

Site Description

Runoff Prevention Practices and Maintenance Activities

Recommendations to Enhance Runoff Protection

Spills Plan

Employee Training

Inspections



Photos by Ron Bittner

Pollution Prevention 2

Collection Services

Swept 350 lane miles of urban street sections.

49.8 Tons of debris collected during street sweeping operations.

Staff cleaned 186 catch basins removing 16 tons of debris.

An estimated 75 tons of leaves were collected in November and December.

Large Photo Courtesy of Elgin Sweepers
Corner Photo by Dustin Riechert DPW



Pollution Prevention 3

Winter Road Maintenance

Staff education

Saltwise webinars

2 Anti-icing events

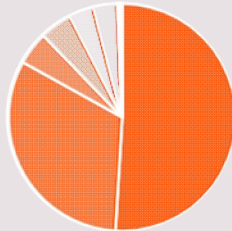
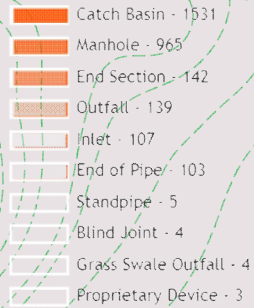
- 4140 Gallons of brine
(4.75 TONS of salt)
applies to 114 lane miles
of road.

20 Snow events

- 353 TONS of salt.
- 3954 Gallons of brine
(4.6 TONS of salt)

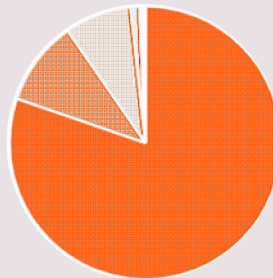
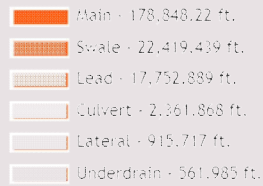
Storm Structure Operations Dashboard

Type Distribution



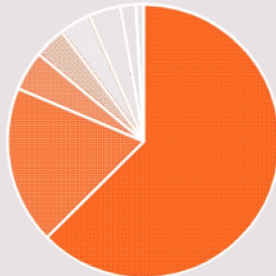
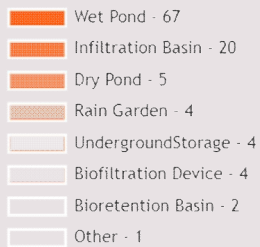
Storm Pipe Operations Dashboard

Type Distribution



Storm Water Device Operations Dashboard

Type Distribution



Storm Sewer System Map



The map is updated as annually.

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2021 Annual Report

County: Waukesha

Municipality: Mukwonago, Village

Permit Number: S050075

Facility Number: 35717

Reporting Year: 2021

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting \[Exit Form\]](#)
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: Mukwonago, Village

Facility ID # or (FIN): 35717

Updated Information: ☐ Check to update mailing address information

Mailing Address: 440 River Crest Court

Mailing Address 2:

City: Mukwonago

State: Wisconsin

Zip Code: 53149 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Ron

Last Name: Bittner

☐ Select to **update** current contact information

Title: PW Director

Mailing Address: 440 River Crest Court

Mailing Address 2:

City: Mukwonago

State: WI

Zip Code: 53149 xxxxx or xxxxx-xxxx

Phone Number: 262-363-6447 Ext: xxx-xxx-xxxx

Email: rbittner@villageofmukwonago.com

Additional Contacts Information (Optional)

☐ I&E Program

**Individual with responsibility for:
(Check all that apply)**

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

XXXXX or XXXXX-XXXX

Phone Number:

Ext:

XXX-XXX-XXXX

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach Waukesha County

☒ Public Involvement and Participation Waukesha County

☐ Illicit Discharge Detection and Elimination

☒ Construction Site Pollutant Control Ruekert & Mielke

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	1/3/2021		
Project/Event Name	Public Education and Outreach		
Delivery Mechanism	Targeted group training*		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ Illicit discharge detection and elimination ☒ Household hazardous waste disposal/pet waste management/vehicle washing ☒ Yard waste management/pesticide and fertilizer application ☒ Stream and shoreline management ☒ Residential infiltration ☒ Construction sites and post-construction storm water management ☒ Pollution prevention ☒ Green infrastructure/low impact development ☐ Other:	☒ General Public ☐ Public Employees ☐ Residents ☒ Businesses ☒ Contractors ☒ Developers ☐ Industries ☐ Other	101 +	☒ Yes ☐ No

Event Start Date	4/7/2021		
Project/Event Name	Stormwater Presentation		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)*		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ Illicit discharge detection and elimination ☒ Household hazardous waste disposal/pet waste management/vehicle washing ☒ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☒ Residential infiltration ☒ Construction sites and post-construction storm water management ☒ Pollution prevention ☒ Green infrastructure/low impact development ☐ Other:	☒ General Public ☒ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☒ Other	11-50	☐ Yes ☒ No

b. Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached Waukesha County Education Group Spreadsheet for regional efforts.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	5/20/2021		
Project/Event Name	Stormwater workshop		
Delivery Mechanism	Presentation of Storm Water Information		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ MS4 Annual Report ☒ Storm Water Management Program ☒ Storm Water related ordinance ☐ Other: 	☐ General Public ☒ Public Employees ☐ Residents ☐ Businesses ☒ Contractors ☒ Developers ☐ Industries ☐ Other	101 +	☒ Yes ☐ No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	7/10/2021 ☐ NA (Individual Permittee).		
Project/Event Name	Asian Clam Monitoring		
Delivery Mechanism	Public Workshop		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	☒ General Public ☐ Public Employees	11-50	☒ Yes ☐ No

☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other		
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c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The village participates in the Waukesha County program for public participation.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- | | | |
|---|----------------------------------|---------------------------------|
| a. How many total outfalls does the municipality have? | <input type="text" value="134"/> | ☐ Unsure |
| b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | <input type="text" value="27"/> | ☐ Unsure |
| c. From the municipality's routine screening, how many were confirmed illicit discharges? | <input type="text" value="0"/> | ☐ Unsure |
| d. How many illicit discharge complaints did the municipality receive? | <input type="text" value="0"/> | ☐ Unsure |
| e. From the complaints received, how many were confirmed illicit discharges? | <input type="text" value="0"/> | ☐ Unsure |
| f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? | <input type="text" value="0"/> | ☐ Unsure |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☒ Verbal Warning	0
☒ Written Warning (including email)	0
☒ Notice of Violation	0
☒ Civil Penalty/ Citation	0

Additional Information:

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you*

marked *Unsure* for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

Priority outfalls are screened annually. Major outfalls are screened once per permit. Outfalls exhibiting flows are tested and investigated when high concentrations are detected. No illicit discharges were detected in 2021.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? ☐ Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? ☐ Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? ☐ Unsure
- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure
- | | |
|---|---------------------------------|
| ☐ No Authority | <input type="text"/> |
| ☒ Verbal Warning | <input type="text" value="0"/> |
| ☒ Written Warning (including email) | <input type="text" value="70"/> |
| ☒ Notice of Violation | <input type="text" value="70"/> |
| ☐ Civil Penalty/ Citation | <input type="text"/> |
| ☒ Stop Work Order | <input type="text" value="1"/> |
| ☒ Forfeiture of Deposit | <input type="text" value="0"/> |
| ☒ Other - Describe below | <input type="text" value="0"/> |

Withhold Occupancy

- e. Brief explanation on Construction Site Pollutant Control reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Development sites are inspected once per month by the village's engineering firm. Sites with violations are inspected weekly. Reports are documented and issued via email. Corrective actions are handled by the PW director and village engineer.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management facilities* have received local approval ? ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.

- b. Does the permittee have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No ☐ Unsure

- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? ☐ Unsure

Inspections completed by private landowners should be included in the reported number.

- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority

☒ Verbal Warning

☒ Written Warning (including email)

☒ Notice of Violation

☐ Civil Penalty/ Citation

☐ Forfeiture of Deposit

☒ Complete Maintenance

☒ Bill Responsible Party

☐ Other - Describe below

- e. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Private structures are inspected per the approved SWMA/SWMP and submitted to the village upon request. Private structures require a professional inspection every 5 years.

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete**6. Pollution Prevention****Storm Water Management Facility Inspections** ☐ Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities? ☐ Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year? ☐ Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? ☐ Unsure
- d. What elements are looked at during inspections (250 character limit)?

Municipal structures are investigated for animal damage, erosion, correct vegetation, inlet/outlet damage and pool quality.

- e. How many of these facilities required maintenance? ☐ Unsure
- f. Brief explanation on Storm Water Management Facility inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Village owned ponds are inspected per the SWMP and deficiencies are corrected based on urgency.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

- g. How many municipal properties require a SWPPP? ☐ Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year? ☐ Unsure
- i. Have amendments to the SWPPPs been made?
☐ Yes ☒ No ☐ Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The DPW yard is inspected quarterly by staff. The inspections are used as training tools for new employees and as a refresher experienced staff. deficiencies are corrected and staff is trained in prevention.

Collection Services - Street Sweeping / Cleaning Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?
☒ Yes ☐ No ☐ Unsure
- m. If known, how many tons of material was removed? ☐ Unsure
- n. Does the municipality have a low hazard exemption for this material?
☐ Yes ☒ No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
☒ Yes - Explain frequency Urban street sections are swept 4 time annually
☐ No - Explain _____
☐ Not Applicable

Collection Services - Catch Basin Sump Cleaning Program ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year?
☒ Yes ☐ No ☐ Unsure
- q. How many catch basin sumps were cleaned in the reporting year? ☐ Unsure
- r. If known, how many tons of material was collected? ☐ Unsure
- s. Does the municipality have a low hazard exemption for this material?
☐ Yes ☒ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
☒ Yes- Explain frequency Each catch basin is cleaned once per permit.
☐ No - Explain _____
☐ Not Applicable

Collection Services - Leaf Collection Program ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No ☐ Unsure
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No ☐ Unsure
- w. Where are the residents directed to store the leaves for collection?
☐ Pile on terrace ☐ Pile in street ☒ Bags on terrace ☐ Unsure
☐ Other - Describe _____
- x. What is the frequency of collection?
8 collections annually, Nov & Dec for leaves.
- y. Is collection followed by street sweeping/cleaning? ☒ Yes ☐ No ☐ Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? 91 ☐ Unsure

ab. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	0	41	104	198	21

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	0	0	4523	1338	1920	313

ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No ☐ Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☐ Yes ☒ No ☐ Unsure

Training Date	Training Name	# Attendance

ae. Brief explanation on Winter Road Management reporting. If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page

Internal (Staff) Education & Communication

af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements? ☐ Yes ☒ No ☐ Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected Officials

Municipal Officials

Appropriate Staff (such as operators, Department heads, and those that interact with public)

ah.

Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Board and staff members are educated through the approval process.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 34CJ-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?
☒ Yes ☐ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

- ☒ Storm water treatment facilities
- ☒ Storm pipes
- ☐ Vegetated swales
- ☒ Outfalls
- ☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Maps are updated when as-builts are created.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

2001	2300	2300	<u>General revenue fund</u>
174	200	200	<u>Storm water utility</u>

Element: Public Involvement and Participation

2001	2300	2300	<u>General revenue fund</u>
174	200	200	<u>Storm water utility</u>

Element: Illicit Discharge Detection and Elimination

4359	4600	4600	<u>General revenue fund</u>
380	400	400	<u>Storm water utility</u>

Element: Construction Site Pollutant Control

10000	10000	10000	<u>Permit fee and/or deposit/escrow</u>
2500	2500	2500	<u>General revenue fund</u>

Element: Post-Construction Storm Water Management

7888	8500	8500	<u>General revenue fund</u>
686	750	750	<u>Storm water utility</u>

Element: Pollution Prevention

18420	20000	20000	<u>General revenue fund</u>
1600	1800	1800	<u>Storm water utility</u>

Other (describe)

Select...

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☐ Yes ☒ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

 File Attachment

[MS42022.pdf](#)

Attach - Other Supporting Documents

AR EO

 File Attachment

[2021PublicEducationOutreach.pdf](#)

AR IP

 File Attachment

[public-participation-report1.pdf](#)

AR IDDE

 File Attachment

[IDDE.pdf](#)

AR WintRdMain

 File Attachment

[SaltUsage.pdf](#)

AR LeafYardMgmt

 File Attachment

[MukwonagoV4thQtr2021-Report.pdf](#)

AR PP

 File Attachment

[StreetSweepingDisposal.pdf](#)

AR MuniSWPPP

 File Attachment

[SWPPP.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

EO Program

 File Attachment

[2.pdf](#)

IP Program

 File Attachment

[2.pdf](#)

IDDE Program

 File Attachment

[2.pdf](#)

CS Program

 File Attachment

[2.pdf](#)

PCSSW Program

 File Attachment

[2.pdf](#)

PP BMPInventory

 File Attachment

[BMPInventory2021.pdf](#)

PP BMPInsp

 File Attachment

[2.pdf](#)

PP BMPInventory

 File Attachment

[2021NewStormwaterStructures.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

Form 3400-224(R8/2021)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Mukwonago, Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ☐ Authorized municipal contact using WAMS ID.
- ☐ Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ☐ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:

Title:

Authorized Signature.

- ☐ I accept the above
terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

Village of Mukwonago
2.2 Public Involvement & Participation
2021-2024

Program Description: The Village of Mukwonago maintains membership with the Waukesha County Stormwater Group. It is through this partnership that many Public Involvement and Participation targets are achieved. The below table addresses practices that are completed by the Village, independent of the Waukesha County Stormwater Group.

Topic	Delivery Mechanism	Target Participant	Responsible Party	Target Dates/Frequency
Annual Report	Website Notice, Board Meeting	General public, public employees, residents.	Director of Public Works	Annual
Storm Water Management Program	Website Notice, Board Meeting	General public, public employees, residents.	Director of Public Works	When updates occur.
Storm Water Ordinance Updates/Development	Website Notice, Board Meeting	General public, public employees, residents, businesses, contractors, developers.	Director of Public Works	When updates occur.
Volunteer Activity - Coordinated by Waukesha County Stormwater Group	Various	Various	Waukesha County Stormwater Group	Various
Volunteer Activity - Coordinated by Community Group	Stream Monitoring	General public, residents	Community Group	Annual
Volunteer Activity - Coordinated by local businesses & community groups	Cleanup Event	General public, residents	Local Businesses & Community Groups	Annual

Note: Per permit section 2.2.4, participants may include general public, public employees, residents, businesses, contractors, developers, industries, and/or other appropriate audience

Village of Mukwonago
2.1 Public Education and Outreach
2021-2024

Program Description: The Village of Mukwonago maintains membership with the Waukesha County Stormwater Group. It is through this partnership that many Public Education and Outreach targets are achieved. The below table addresses practices that are completed by the Village, independent of the Waukesha County Stormwater Group.

Topic No.	Topic	Delivery Mechanism	Target Audience	Responsible Party	Target Date/Frequency
1	Illicit Discharge Detection & Elimination				
	Waukesha County Stormwater Group Activity	Various	Various	Waukesha County Stormwater Group	Various
2	Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing				
	Waukesha County Stormwater Group Activity	Various	Various	Waukesha County Stormwater Group	Various
	Host site for Waukesha County Hazardous Waste Recycling	Other	Residents	Village Department of Public Works	Annual
	Electronics Recycling	Other	Residents	Village Department of Public Works	Annual
3	Yard Waste Management/Pesticide and Fertilizer Application				
	Waukesha County Stormwater Group Activity	Various	Various	Waukesha County Stormwater Group	Various
4	Stream and Shoreline Management				
	Waukesha County Stormwater Group Activity	Various	Various	Waukesha County Stormwater Group	Various
5	Residential Infiltration				
	Waukesha County Stormwater Group Activity	Various	Various	Waukesha County Stormwater Group	Various
6	Construction Site and Post-Construction Storm Water Management				
	Waukesha County Stormwater Group Activity	Various	Various	Waukesha County Stormwater Group	Various
	Village staff routinely meet with HOA groups and residents regarding stormwater and pond maintenance.	Meeting	Residents	Village staff	
7	Pollution Prevention				
	Waukesha County Stormwater Group Activity	Various	Various	Waukesha County Stormwater Group	Various
	Waukesha County workshop on composting, rain barrels, green cleaning, & more	Workshops	General public, residents	Waukesha County Stormwater Group	At least once per permit term
8	Green Infrastructure/Low-Impact Development				
	Waukesha County Stormwater Group Activity	Various	Various	Waukesha County Stormwater Group	Various
	Pre-Construction Meeting	Government Meeting	Businesses, Contractors, Public Employ	Village Department of Public Works	When development occurs

Permit Requirements:

2.1.1 The program has a plan for addressing all 8* topics in Table 1 at least once during the permit term.

2.1.2 The program has a plan for using at least 4* delivery mechanisms in Table 2 each year, with at least 2* from the Active/Interactive column.

- | | |
|---|---|
| <p>Active/Interactive</p> <ul style="list-style-type: none"> • Educational activities (school presentations, summer camps) • Informational booth at event • Targeted group training (contractors, consultants, etc.) • Government event (public hearing, council meeting) • Workshops • Tours • Other | <p>Passive</p> <ul style="list-style-type: none"> • Passive print media (brochures at front desk, posters, etc.) • Distribution of print media (mailings, newsletters, etc.) via mail or email • Media offerings (radio and TV ads, press release, etc.) • Social media posts • Signage • Website • Other |
|---|---|

Delivery Mechanism	Project / Event Name	Event Start Date	Topics Covered	Target Audience	Estimated Reach	Regional Effort
Stream Monitor	WAV	May	Volunteer	General Public	37	yes
Storm Drain Stencil	Adopt a Drain	July	Volunteer	General Public	94	yes
Public Workshop	Green Home	March		General Public	67	yes
Presentation of Stormwater Information	Stormwater Workshop	May		Contractors Developers	154	yes
Presentation of Stormwater Information	Smart Sailing Workshop	September		Public Employees	45	yes
Public Workshop	Asian Clam Monitoring	July	Volunteer	General Public	14	yes

Village of Mukwonago
Illicit Discharge Detection and Elimination Program
Revised March 2021

The Village is covered under the Wisconsin Department of Natural Resources' (WDNR) WPDES Municipal Separate Storm Sewer System Permit No. WI-S050075-3, reissued on May 1, 2019. The intent of the MS4 permit program is to minimize the discharge of pollutants into the local lakes, streams and wetlands via the Village's storm water conveyance system. The Village of Mukwonago has been conducting an Illicit Discharge Detection and Elimination (IDDE) program since 2010, when it was first required under the WPDES Municipal Separate Storm Sewer System (MS4) Permit no. WI-S050075-1. After reviewing the Department of Natural Resources' (WDNR) Program Guidance document no. 3800-2012-01 on Illicit Discharge Detection and Elimination programs, the Village revised the original program to focus on areas where problems are more likely to be detected.

The Village of Mukwonago is located within the (IL) Fox River Basin. A Total Maximum Daily Load analysis (TMDL) is currently under development for this basin and is anticipated to be completed in 2023-2025. This TMDL is anticipated to address the Total Suspended Solids (TSS) and phosphorus that is impairing waterways in the basin.

Administration

- The Village Public Works Director will administer the illicit discharge program.
- The Village Fire Chief will administer the spill response program.
- This procedure shall be distributed to all Village employees who may receive notice of a spill or illicit discharge.
- See Chapter 34-113 of the Village Code of Ordinances.

Emergency Contact Information

▪ Emergency Services (police, fire, ambulance)	911
▪ Public Works Director	(262) 363-6447
▪ Village of Mukwonago Fire (non-emergency)	(262) 363-6426
▪ Village of Mukwonago Police (non-emergency)	(262) 363-6435
▪ DNR Hazardous Spill Line	(800) 943-0003
▪ City of Waukesha Fire Department	(262) 524-3651
▪ City of Milwaukee Fire Department	(414) 286-8948
▪ Poison Control Center	(800) 222-1222

Spill and Illicit Discharge Response Procedure

- When Village staff is made aware of a spill or illicit discharge with the potential to contaminate the municipal storm sewer system, the individual receiving the call shall immediately notify the Village Public Works Director. The Village's emergency government director / fire chief following the chain of command found within the Village's emergency government procedure shall also be notified if the spill / illicit discharge is suspected of reaching local waterways. The public works director shall be the primary contact for the spill response program, with the emergency government director / fire chief being the contact for
- Persons in the vicinity of a spill should immediately evacuate the premises (except for employees with training in spill response). If the spill appears hazardous, immediately notify emergency response personnel listed above.
- Consult with the trained hazardous waste personnel for waste disposal procedures and never wash spills into a storm drain.
- Any illicit discharges that are discovered at an outfall shall be traced upstream through the storm sewer system to identify the source of the discharge.
- Action against the violation should be taken as soon as possible. If it will take more than 30 days to remove the illicit connection or if the illicit discharge is from a facility with WPDES permit coverage, the Wisconsin Department of Natural Resources shall be contacted to discuss an appropriate action and/or timeframe for removal.

**Village of Mukwonago
Illicit Discharge Detection and Elimination Program
Revised March 2021**

- All spills/illicit discharges, regardless of size, should be reported as soon as possible to the public works director and the emergency government director / fire chief (if the spill / discharge is suspected of having reached the local streams, lakes or wetlands). The public works director / emergency government director/fire chief will coordinate clean up with the appropriate trained emergency response personnel.
- All spills shall be reported to the Wisconsin Department of Natural Resources within 24 hours after being made aware of the spill. The emergency government director / fire chief shall coordinate this notification immediately to the Department of Natural Resources if the spill/discharge is suspected of having reached local streams, lakes or wetlands. The 24-hour toll free hot line to report spills to the Department of Natural Resources is **1-800-943-0003**.
- If the spill/illicit discharge reaches a waterway and has the potential to contaminate downstream resources, the emergency government director/fire chief shall immediately notify the officials of the downstream communities that may be impacted by the spill, following the procedure in the emergency government procedure.
- Any dye testing within the Village shall be reported to the Wisconsin Department of Natural Resources in advance of the time and location.
- If an illicit discharge has been tracked upstream to an interconnection point or outfall from another municipality or originates from the Village but discharges directly to a MS4 or property under the jurisdiction of another municipality, the Village shall notify the appropriate municipality within one working day.

Field Screenings

- The Village completed the initial field screening at all major outfalls during dry weather periods. Major outfalls were identified on the official storm sewer map from the Village's Storm Water Management Plan.
- The Village has evaluated the outfalls to be inspected each year through a "priority" designation process based on land use and known storm water outfall concerns.
- The ongoing Illicit Discharge Detection and Elimination Program has been determined based upon the results of the initial field screening and subsequent outfall screenings.
- Any citizen complaint will be investigated with an inspection of the discharge location in question.
- Inspections/field screenings shall be recorded on the Village of Mukwonago Illicit Discharge Field Screening Sheet.

Action Levels for Sample Parameters

- Any samples with results above the minimum threshold for the parameters below shall be traced back to the source to stop the discharge.

Parameters	Action Level	Illicit Sources	Non-Illicit Sources
Ammonia	0.1 mg/l	Sanitary sewage and industrial wastewater	Pets, wildlife and potentially WPDES permitted discharges
Detergents	0.5 mg/l	Industrial cleansers, commercial wash water and sanitary sewage	Residential car washing
pH	Less than 6 or greater than 9	Industrial wastewater and concrete truck wash-out	Groundwater and WPDES permitted discharges
Total Chlorine	Detection or positive test unless associated with a WPDES permitted discharge at	Industrial wastewater, swimming pools and sanitary sewage	WPDES permitted discharges

**Village of Mukwonago
Illicit Discharge Detection and Elimination Program
Revised March 2021**

Parameters	Action Level	Illicit Sources	Non-Illicit Sources
	background water supply levels		
Total Copper	0.1 mg/l	Copper-based product use and manufacturing	WPDES permitted discharges
Phenol	Detection or positive test	Chemical, textile, paint, resin, tire, plastic, electronics, and pharmaceutical manufacturing	None
Fluoride	Detection above background groundwater or water supply levels	Commercial or industrial wastewaters with a water supply component	Groundwater and WPDES permitted discharges
Potassium	10 mg/l	Sanitary sewage and industrial wastewater	Groundwater and WPDES permitted discharges

Violations

- Whenever Village staff identify a violation of the Illicit Discharge ordinance, the Village may order compliance by written notice of violation to the responsible party.
- Such written notice of violation may require the following without limitation:
 - The elimination of illicit connections or discharges.
 - That violating discharges, practices, or operations shall cease and desist.
 - The abatement or remediation of storm water pollution or contaminated hazards and the restoration of any affected property.
 - Any responsible party that fails to comply with a notice of violation under this section shall be subject to further enforcement action under the enforcement provisions of the Storm Water Management and Erosion Control Enforcement Procedures.

Enforcement Measures

See Chapter 34-114 of the Village Code of Ordinances.

- Forfeiture
- Stop Work Order
- Permit Revocation
- Injunction
- Declared Nuisances
- Emergency Action
- Citation

Priority Outfalls

The Village of Mukwonago has revised the original Illicit Discharge Detection and Elimination (IDDE) program to focus on areas where problems are more likely to be detected. Department of Natural Resources' (WDNR) Program Guidance document no. 3800-2012-01 on Illicit Discharge Detection and Elimination programs has been used to develop the current IDDE program.

The Village's revised IDDE program breaks down the MS4 outfalls into 3 inspection categories:

1. Priority Outfalls to be inspected annually,
2. Non-Priority Major Outfalls to be inspected once per 5-year permit term,

**Village of Mukwonago
Illicit Discharge Detection and Elimination Program
Revised March 2021**

3. Non-Priority Minor Outfalls to be inspected on a complaint basis or based on professional judgement of staff (not in the regular inspection rotation).

Location of MS4 Priority Outfalls to be Inspected Annually

	Structure ID	Inspection Category	Outfall Size (Inches)/ Grass Swale	Outfall Location
1	ST224001	Priority (Major)	36"	W end of Roberts Rd., N side of sidewalk SE of High School
2	ST234001	Priority (Major)	72"	SW corner of pond W of 370 CTH NN
3	GSOFO02	Priority (Major)	Grass Swale	E of Holz Pkwy, SW corner of L'BRI Pure n' Natural property
4	GSOFO04	Priority (Major)	Grass Swale	E of Holz Pkwy, NW of Empire. SW edge of wood line
5	ST252001	Priority (Major)	48"	SW corner of property at 100 McKenzie Dr.
6	ST252002	Priority (Major)	36"	W side of Driveway SW of BMO Harris Bank
7	ST264001	Priority (Minor)	27"	S of Plank Rd. dead end, W of railroad tracks
8	ST271005	Priority (Minor)	16"	S of Minors Dr., between 705 & 647 Minors Dr.
9	ST271006	Priority (Minor)	16"	E outfall, S of Minors Dr., between 647 & 633 Minors Dr.
10	ST271007	Priority (Minor)	24"	W outfall, S of Minors Dr., between 647 & 633 Minors Dr.
11	ST271008	Priority (Minor)	36"	S of Minors Dr., between 609 & 603 Minors Dr.
12	ST351002	Priority (Major)	36"	S of S. Rochester Rd. on the SW side of the railroad bridge.
13	ST351008	Priority (Minor)	22"	N of River Crest Ct. between NAPA Auto Parts and Village Hall
14	ST361001	Priority (Minor)	24"x38"	N of Maple Ave, between E Wolf Run and 240 Maple Ave.
15	ST361003	Priority (Major)	48"x76"	SE side of East Wolf Run across from Walmart
16	ST011055	Priority (Minor)	16"	Boxhorn Dr & Rochester, South of Touchpad Electronics/MS2I Holdings
17	ST011078	Priority (Major)		Boxhorn Dr & Rochester St, SE corner of Banker Wire
18	ST011103	Priority (Major)	36"	Boxhorn Dr & Hill Cr, Super Products West Outfall
19	ST011102	Priority (Minor)	24"	Boxhorn Dr. & Hill Ct, Super Products
20	ST011101	Priority (Minor)	36"	Boxhorn Dr & Rochester, Triple Crown Prod/Quernemoen Mukwonago LLC
21	ST011014	Priority (Major)	36"	Boxhorn & Rochester, Nearest outfall to HWY 83

**Location of Non-Priority Major Outfalls to be Inspected
Once Per 5 – Year MS4 Permit Term**

	Structure ID	Inspection Category	Outfall Size/ Grass Swale	Outfall Location
1	GSOFO01	Major	Grass Swale	SW corner of Holz Pkwy & Fox St. S of Fox St.
2	GSOFO03	Major	Grass Swale	SE corner of 941 Perkins Dr., property
3	ST193001	Major	12"	S of Edgewood Ave., just W of the Edgewood Greenhouse driveway

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4	ST194001	Major	36"	S of Grey Fox Trail and Cardinal Ct. intersect, N side of pond.
5	ST224002	Major	21"	SE corner of W School Rd. CTH NN intersection
6	ST232001	Major	30"	Behind Mukwonago Family Dental, S side of the pond.
7	ST243002	Major	30"	N of CTH NN, between CTH ES & River Park Circle W
8	ST251006	Major	30"	E of Eastern Trail, between 450 & 446 Eastern Trail
9	ST254001	Major	48"x36"	E of the East Wolf Run turnaround.
10	ST254002	Major	36"	SE of East Wolf Run, NW corner of the pond.
11	ST262001	Major		In the woods toward the SE corner of baseball diamonds on CTH LO
12	ST263001	Major	48"	S side of Wahl Ave., just before the circle turn around
13	ST263005	Major	24"	N outfall, W of Atkinson St. & Shore Dr. Intersection
14	ST272001	Major	24"	S side of the pond, behind 622 Augusta Dr.
15	ST272002	Major	42"	N side of the pond, behind 734 Pinehurst Dr.
16	ST272006	Major	42"	SW corner of 517 Valhalla Dr. property
17	ST352001	Major	42"	W of Bay View Ct.
18	ST353009	Major	36"	W side of Main St., at the Honeywell Rd. & Main St. intersection
19	ST354005	Major		W Mukwonago Dr. Apollo Ct. intersect. W of Mukwonago Dr.
20	ST361002	Major	56"	SE of East Wolf Run, SW corner of the pond.
21	ST363002	Major	66"	S outfall, E side of STH 83, 415' S of E. Wolf Run & 83 Intersection
22	ST363003	Major	66"	N outfall, E side of STH 83, 415' S of E. Wolf Run & 83 Intersection
23	ST363008	Major	36"	S side of the pond, S of Wolf Run

Criteria used to designate an outfall as a "Priority" included: land-use (industrial / business parks, institutional, retail/commercial, transportation), amount of imperviousness in a drainage area, age and density of residential areas, and approximate age of infrastructure. The Village of Mukwonago has experienced new development and redevelopment growth in the past 2 decades, with new or replaced infrastructure which minimizes the potential for illicit discharges due to older or failing infrastructure. Major outfalls in these new or redeveloped areas were not included in the priority outfall category.

Village staff previously found one discharge that required follow-up under the previous IDDE program since 2010. The discharge was sampled at outfall GSOF002 ("H"). Outfall GSOF002 ("H") has been included as a priority outfall and will be inspected annually by Village staff.

The remainder of the MS4 outfalls in the Village of Mukwonago are categorized as "minor": pipe sizes of less than 36 inches in diameter associated with a drainage area of less than 50 acres or an industrial land use of less than 2 acres. These outfalls will not fall into the annual or once every 5 years' inspection rotation but may be inspected if a complaint is received or if circumstances change and Village staff determine it would be beneficial to inspect any of these locations.

A portion of the Village's roadside stormwater conveyance system includes grass swales. Swale systems can be inspected by visual observations for dead vegetation due to excessive standing water or pollutants in discharges that would kill the vegetation; staining on pipes and structures that drain to the swales, staining

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or water marks on culverts in swales, etc. Visual observations of the swale systems should be done on a complaint basis or as staff determine necessary.

Cross Connection Program

As part of the Village's overall storm water management and pollutant reduction efforts, a program to address potential cross connections between sewer systems and the municipal storm water conveyance system has been developed to minimize the potential discharges of bacteria and related pathogens into local surface waters. This cross-connection program includes three components:

1. Identification and evaluation of potential cross connection areas
2. Follow-up response procedures when a situation is discovered and/or a complaint is received.
3. Education and outreach efforts related to the discharge of bacteria into local surface waters via the municipal storm water conveyance system

Sanitary Sewer Infiltration into Storm Water Conveyance Systems

Traditional cross connection programs have addressed the issue of pollutants from sewer systems getting into drinking water systems. Capacity, Management, Operation, and Maintenance (CMOM) programs exist in many communities to reduce the amount of storm water and groundwater from entering the sanitary sewer systems. These programs have been in place for many years, with common activities including inspections, plumbing code updates, education and outreach efforts to the general public, industry specialists and inspectors, and community leaders.

This new aspect of discharges resulting from cross connections concerns the discharge of sewer water into municipal separate storm sewer systems, which then discharge directly to the downstream receiving waterways. Municipal storm water conveyance systems do not typically have treatment systems to remove pollutants, particularly bacteria. Therefore, the focal point of this type of cross connection program is source identification and control.

Examples of sources of cross connections between sewer systems and storm water systems include old and deteriorating sewer system infrastructure, resulting in discharges that may seep into storm sewer conveyance systems. Leaky sewer lines located in areas of seasonal high groundwater may not always discharge into nearby storm sewers during the year but may result in some discharges when the groundwater table is highest after snow melt and during spring rains, allowing accumulated pollutants underground to mobilize and enter storm sewer systems. In addition, frequent rain events and flooding may also result in higher than normal groundwater levels or flood waters carrying incidental sewer system discharges into the storm water system and downstream receiving waters. Elevation differences resulting in areas of a community that are higher or uphill of other areas can also lead to the infiltration of sewer water into storm sewer systems. Older, deteriorating public sewer lines or private sewer laterals that are located in uphill areas can potentially lead to accumulated pollutants located underground infiltrating into the storm sewers downgradient from the older, leaking sanitary sewers. Additional sources of potential site-specific sewer system discharges into the municipal separate storm sewer system include incorrect connections made during construction or reconstruction projects and underground septic systems.

The Village of Mukwonago's municipal separate storm sewer system (MS4) is comprised of both vegetated swales along roadsides and curb and gutter with underground pipe to convey storm water safely downstream.

A vegetated swale system typically allows for infiltration of storm water runoff during normal rain events. This allows pollutants carried in storm water runoff to soak into the underlying soils, preventing these

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pollutants from reaching the downstream lakes, streams and wetlands. Large rain events resulting in localized flooding or high groundwater tables may result in deteriorating sewer infrastructure discharges into the vegetated swale systems. Site observations and follow-up of complaints of visual and odor evidence of these discharges may result in the identification of sources of sewer-storm water system cross connections.

A curb and gutter system with storm pipe underground will allow storm water to flow into inlets along the curbs, then into a network of underground storm pipe consisting of many different sizes, ages, and conditions. As part of a municipal separate storm sewer system, storm water discharges from these storm pipes to local streams, lakes and wetlands, often without flowing through a treatment system first. Privately owned storm sewer under parking lots and private roads also drain into the Village's storm sewer system. Older, deteriorating storm pipe may have cracks or damage, or may have gaps where sections of pipe have moved apart from each other over time. Non-storm water flows can enter storm pipe in these damaged areas, resulting in pollutants mixing with storm water flows and impacting local waterways.

Identification and Evaluation of Potential Cross Connection Areas

A desktop analysis of the sewer systems that could potentially leak into the nearby municipal storm water conveyance system can identify sites in the Village of Mukwonago to be evaluated further for potential infiltration of sanitary sewer discharges into the Village's storm sewer system. Information including locations and depths of sanitary sewer and storm sewer systems, local topography, drainage areas and outfall locations of the storm sewer systems and known shallow groundwater elevations can be interpreted to identify potential areas of cross connections or underground discharges to the storm sewer system.

Routine sanitary sewer inspections may include dye testing, smoke testing, flow monitoring televising, and/or the use of other sensors and technology to get identify and locate potential pipe defects in the sewer system. Results of sanitary sewer system inspections, particularly deteriorating or damaged pipe segments, should be shared between wastewater facility staff and public works staff to evaluate the potential for infiltration into the nearby storm water conveyance system. New information on damaged sewer segments and potential sewer repair improvements may lead to discovery of infiltration into storm systems via desktop review, as discussed above.

Areas identified in a desktop review as potential cross connection areas should be observed for potential sewer-to-storm water system connections after larger rain events and during seasonal high groundwater levels, typically during spring and early summer through IDDE outfall inspections and results of sanitary sewer and/or storm sewer inspections. Inspections of existing storm pipe segments for staining, flows and odors that could be associated with improper sewer connections and leaky underground septic systems should be completed in association with the Village's Illicit Discharge Detection and Elimination (IDDE) screening program. Further investigation may include dye testing in the sanitary sewer during periods of wet weather/high ground water to determine if/where dye water shows up in surface waters and televising storm sewer in areas in proximity to potential sewer leaks. Solutions to discovered cross connections and infiltration into the storm system may include sewer lining projects, disconnections or repairs of privately owned sewer laterals and sumps, and other sewer system and/or storm system repairs, depending on the site and the situation.

Proposed Response Procedures for Potential Sewer-Storm Water Cross Connections

Inclusion of activities to address sewer system discharges into storm water systems and ultimately local lakes, streams and wetlands can be incorporated into the Village's existing IDDE program. The IDDE program response procedures include sampling of flows observed at storm water outfalls as a result of periodic inspections or complaints. Results of the sampling and an analysis of the contributing drainage area help to identify the potential source of the pollutants. The Village of Mukwonago's existing Illicit Discharge Detection and Elimination ordinance provides structure and enforcement authority for the Village to require resolution to observed discharges to the municipal separate storm sewer system, including suspected cross connections or discharges from the sanitary sewer system. Cooperation between Village

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wastewater treatment facility and public works (storm water) staff will be an important component in the successful implementation of this program.

Education and Outreach Efforts relating to Sewer-Storm Water System Cross Connections

An education and outreach program describing the contributors to and impacts of excessive bacteria and other pollutant pollution to the local lakes, streams and wetlands should be developed and conducted throughout the Village. Target audiences for this storm water education topic include residents, private property owners, industry specialists and inspectors, including those in the plumbing and underground infrastructure inspection industries, and community leaders, decision makers and elected officials. Cost-effective, uniform messaging for this topic will most likely be achieved through development of a multi-agency/municipality outreach program. Current partners for the Village of Mukwonago to collaborate with may include partners in Waukesha County' Stormwater Education Program. A cooperative effort to share uniform information on the impacts of sanitary sewers and bacteria/pollutant inflows into the storm water system and the local waterways would be a cost-effective and efficient way for local communities to implement their MS4 permits.

Work Order Form

ID	10122111310	Logged By	Ron Bittner	10/12/2021 03:44 PM	Status	Open	Priority	1
Service Request	101221113	Type	General		Begin Date / Time	End Date / Time		
		Department	Public Works		10/12/2021 08:00 AM	02/08/2022 03:14 PM		
Activity Description		Group	Pond/BMP		Due Date / Time			
Illicit Discharge								
Location	Holz Pkwy							
Assigned To	Ron Bittner	10/12/2021 03:44 PM						
Description	2021 ILL INSP							

Structure Number

GSO004

Inspection Date

10/18/2021

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

12:19 PM

Subwatershed

Mukwonago

DATA

Temperature

70

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Industrial

Nearest Intersection

Holz Pkwy & Swan Dr.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage

⑤



Material

Concrete

Shape

Round

Submerged



Yes

No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

Yes



No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

Color

Turbidity

Floatables

2/24/2022 9:19:25 AM

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⑤

Odor Description

⑤

Color Description

Clear

⑤

Turbidity Description

⑤

Floatables Description

Other Description

Outfall Damage

⑤

Deposits

⑤

Abnormal Vegetation

☐

Poor Pool Quality

⑤

Outfall Damage
Description

Deposits Description

Abnormal Vegetation
Desc.

Excessive

Poor Pool Quality
Description

Other Description

LAB

Sample Collected

” Yes



No

Collected From

” Flow



Pool

Sample Temperature

53.5

Sample pH

7.5

Ammonia

0

mg/l

Copper

0

mg/l

Chlorine

0

mg/l

Phenols

0

mg/l

Surfactants

mg/l

Detergents

0

mg/l

Total Coliform

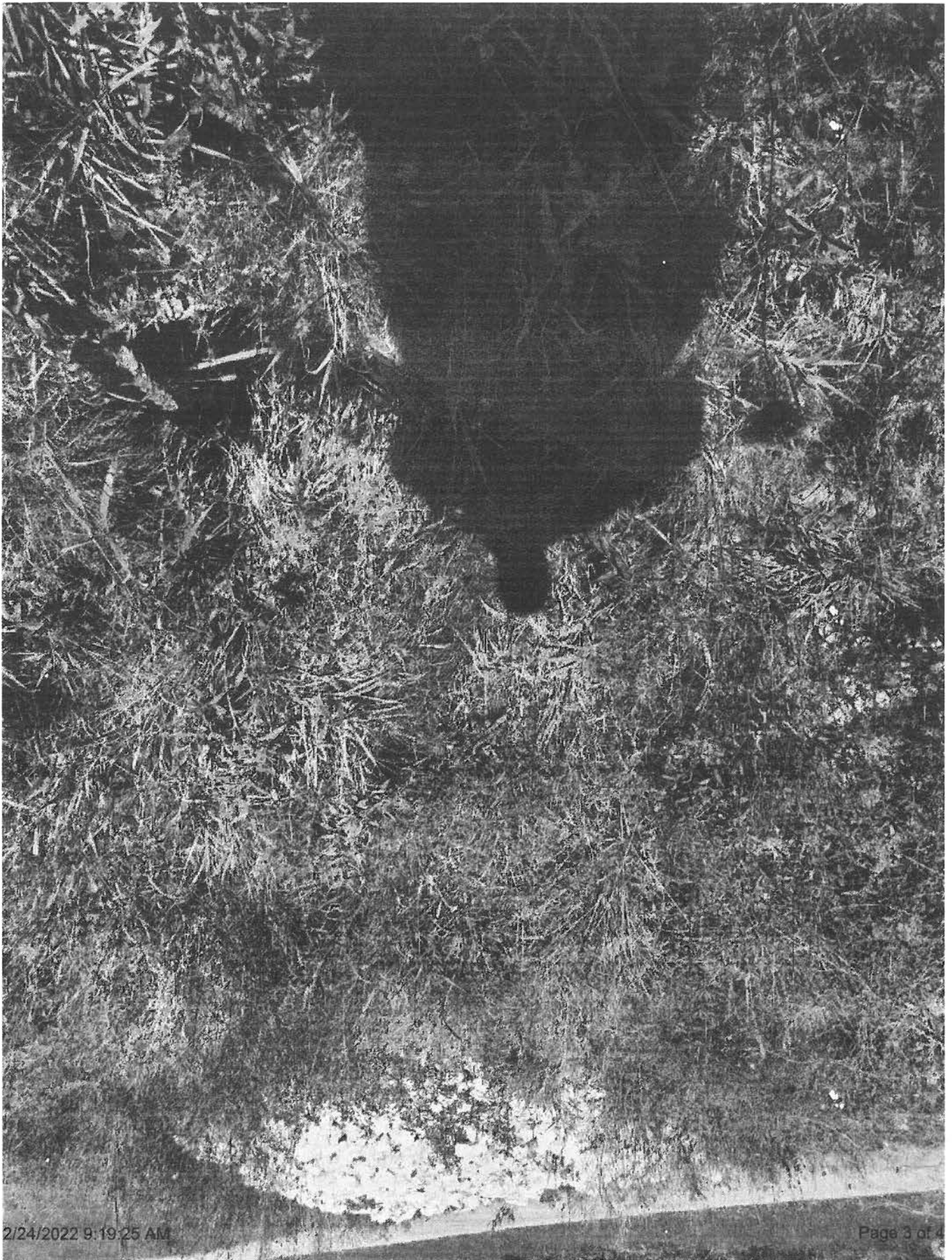


Positive



Negative

Lab Notes



Work Order Form

ID	10122111304	Logged By	Ron Bittner	10/12/2021 03:44 PM	Status	Closed	Priority	1
Service Request	101221113	Type	General		Begin Date / Time	End Date / Time		
		Department	Public Works		10/12/2021 08:00 AM	02/08/2022 03:07 PM		
Activity Description		Group	Pond/BMP		Due Date / Time			
Illicit Discharge								
Location	Valhalla Dr.							
Assigned To	Ron Bittner			10/12/2021 03:44 PM	Closed By	Date Closed		
Description	2021 ILL INSP				Ron Bittner	02/24/2022 10:51 AM		

Structure Number

ST272006

Inspection Date

10/28/2021

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

02:58 PM

Subwatershed

Mukwonago

DATA

Temperature

49

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Residential

Nearest Intersection

Valhalla Dr. & Augusta Dr.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage

☐

☒

Material

Concrete

Shape

Round

Submerged

☒ Yes

☐ No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

☒ Yes

☐ No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

Color

Turbidity

Floatables

2/24/2022 10:52:07 AM

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⑤



⑤

⑤

Odor Description**Color Description**

Clear

Turbidity Description**Floatables Description****Other Description****Outfall Damage**

⑤

Deposits

⑤

Abnormal Vegetation

⑤

Poor Pool Quality

⑤

Outfall Damage Description**Deposits Description****Abnormal Vegetation Desc.****Poor Pool Quality Description****Other Description****LAB****Sample Collected**” Yes ☐ No**Collected From**” Flow ☐ Pool**Sample Temperature**

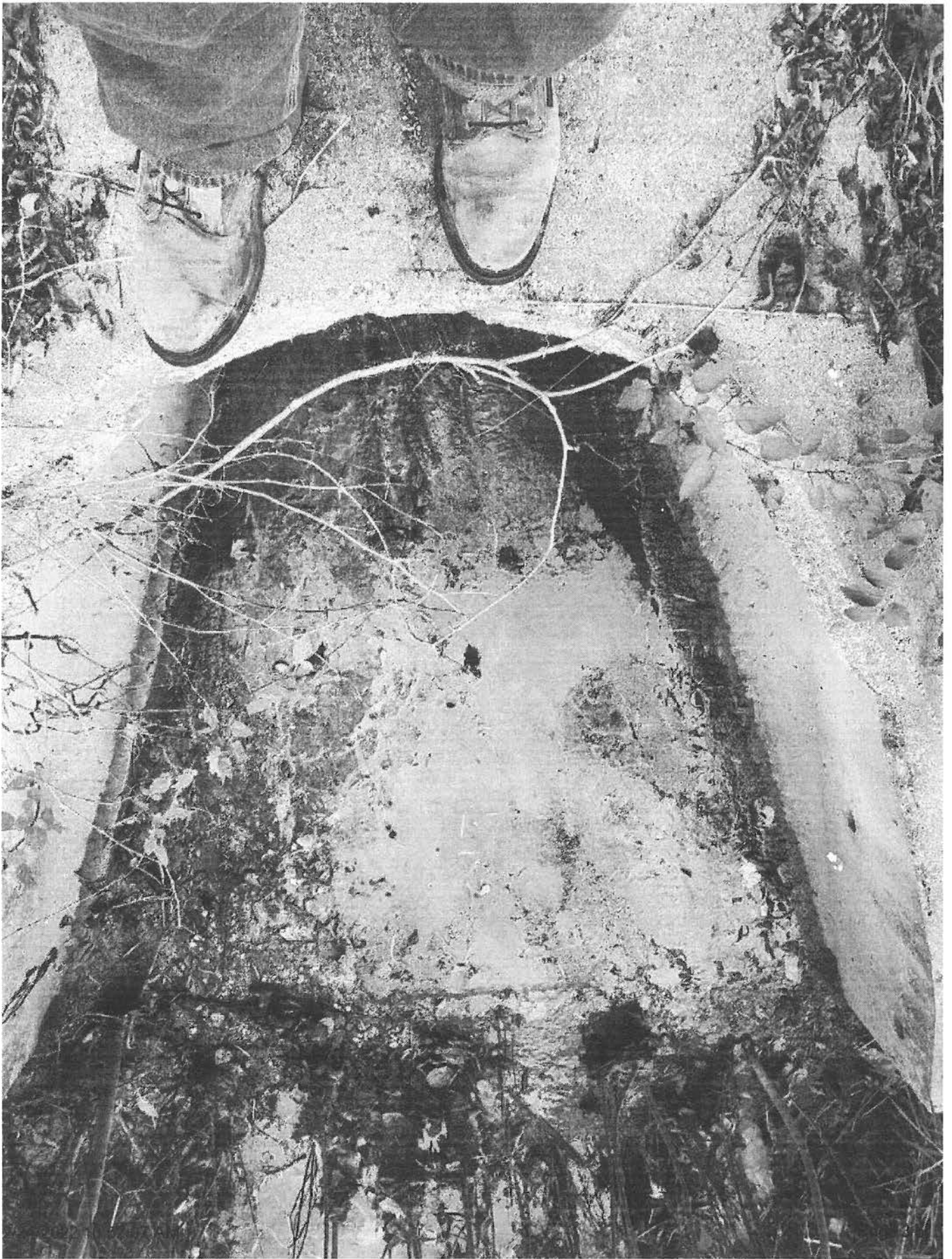
58.8

Sample pH

7.5

Ammonia 1 mg/l**Copper** 0 mg/l**Chlorine** 0 mg/l**Phenols** 0 mg/l**Surfactants** mg/l**Detergents** 0 mg/l**Total Coliform**☐ Positive ☐ Negative**Lab Notes**

Flow traced back to a sump pump discharge on Brockway Drive. The actual reading was 0.758. Discussed finding with Samantha and retested the location on 11/2/21 with a reading of 0.7 and again on 2/24/22 with a reading of 0.72.



Work Order Form

ID	10122111314	Logged By	Ron Bittner	10/12/2021 03:44 PM	Status	Open	Priority	1
Service Request	101221113	Type	General		Begin Date / Time	10/12/2021 08:00 AM	End Date / Time	02/08/2022 03:10 PM
Department	Public Works		Group	Pond/BMP	Due Date / Time			
Activity Description	Illicit Discharge							
Location	S. Rochester St							
Assigned To	Ron Bittner	10/12/2021 03:44 PM						
Description	2021 ILL INSP							

Structure Number

ST351002

Inspection Date

10/20/2021

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

Subwatershed

Mukwonago

DATA

Temperature

71

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Commercial, Institutional, residential

Nearest Intersection

S. Rochester St & Front St.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage

☐

☒

Material

Concrete

Shape

Round

Submerged

☐

Yes

☒

No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

☒ Yes

☐ No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

Color

Turbidity

Floatables

2/24/2022 9:17:47 AM

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⑤



⑤

⑤

Odor Description**Color Description****Turbidity Description****Floatables Description****Other Description****Outfall Damage**

⑤

Deposits

⑤

Abnormal Vegetation

⑤

Poor Pool Quality

⑤

Outfall Damage Description**Deposits Description****Abnormal Vegetation Desc.****Poor Pool Quality Description****Other Description****LAB****Sample Collected**” Yes ☒ No**Collected From**” Flow ☒ Pool**Sample Temperature****Sample pH****Ammonia** mg/l**Copper** mg/l**Chlorine** mg/l**Phenols** mg/l**Surfactants** mg/l**Detergents** mg/l**Total Coliform**☒ Positive ☐ Negative**Lab Notes**



Work Order Form

ID	10122111312	Logged By	Ron Bittner	10/12/2021 03:44 PM	Status	Open	Priority	1
Service Request	101221113	Type	General		Begin Date / Time	10/18/2021 11:52 AM		
		Department	Public Works		End Date / Time	02/08/2022 03:10 PM		
Activity Description	Group		Pond/BMP		Due Date / Time			
Illicit Discharge								
Location	Mckenzie Rd							
Assigned To	Ron Bittner		10/12/2021 03:44 PM					
Description	2021 ILL INSP							

Structure Number

ST252001

Inspection Date

10/18/2021

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

11:59 AM

Subwatershed

Mukwonago

DATA

Temperature

70

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Industrial, residential

Nearest Intersection

MacKenzie Rd & Perkins Dr.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage



⑤

Material

Concrete

Shape

Elliptical

Submerged



Yes

No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

Yes

No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

Color

Turbidity

Floatables

2/24/2022 9:18:20 AM

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⑤



⑤

⑤

Odor Description**Color Description**

Clear

Turbidity Description**Floatables Description****Other Description****Outfall Damage**

⑤

Deposits

⑤

Abnormal Vegetation

⑤

Poor Pool Quality

⑤

Outfall Damage Description**Deposits Description****Abnormal Vegetation Desc.**

Excessive

Poor Pool Quality Description**Other Description****LAB****Sample Collected**

” Yes



No

Collected From

” Flow



Pool

Sample Temperature

55.3

Sample pH

7.5

Ammonia

0

mg/l

Copper

0

mg/l

Chlorine

0

mg/l

Phenols

0

mg/l

Surfactants

mg/l

Detergents

0

mg/l

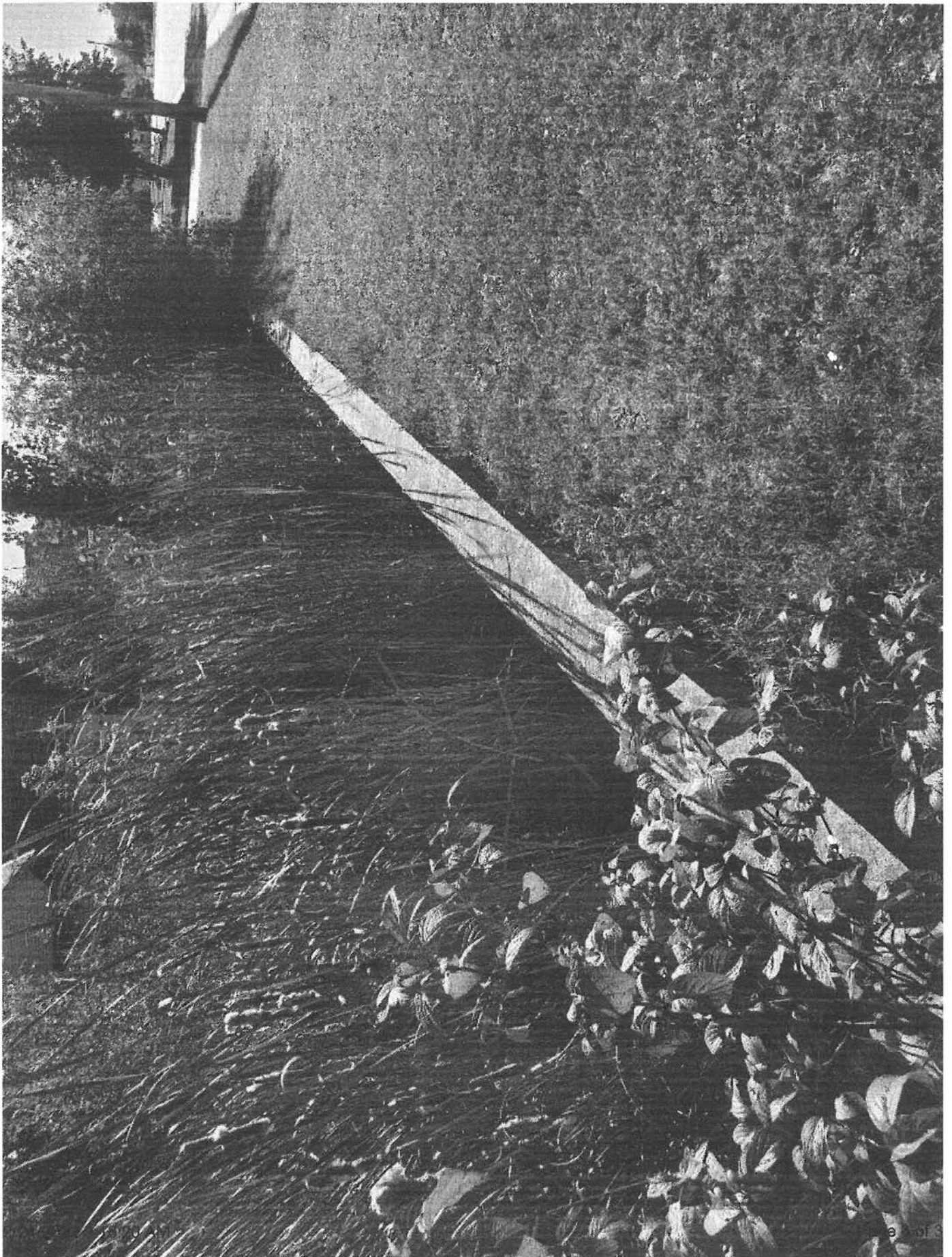
Total Coliform

Positive



Negative

Lab Notes



Work Order Form

ID	10122111311	Logged By	Ron Bittner	10/12/2021 03:44 PM	Status	Open	Priority	1
Service Request	101221113	Type	General		Begin Date / Time	End Date / Time		
		Department	Public Works		10/12/2021 08:00 AM	02/08/2022 03:09 PM		
Activity Description		Group	Pond/BMP		Due Date / Time			
Illicit Discharge								
Location	1981 Holz Pkwy.							
Assigned To	Ron Bittner		10/12/2021 03:44 PM					
Description	2021 ILL INSP							

Structure Number

GSOFO02

Inspection Date

10/18/2021

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

12:07 PM

Subwatershed

Mukwonago

DATA

Temperature

70

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Industrial

Nearest Intersection

Holz Pkwy. & Perkins Dr.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage

⑤

☐

Material

Concrete

Shape

Elliptical

Submerged

☒ Yes

☐ No

Flow Description

Depth

FT

Length

FT

Width

FT

Flow Present

☒ Yes

☐ No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

Color

Turbidity

Floatables

2/24/2022 9:18:51 AM

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⑤



⑤

⑤

Odor Description**Color Description****Turbidity Description****Floatables Description****Other Description****Outfall Damage**

⑤

Deposits

⑤

Abnormal Vegetation**Poor Pool Quality**

⑤

Outfall Damage Description**Deposits Description****Abnormal Vegetation Desc.****Poor Pool Quality Description****Other Description****LAB****Sample Collected**” Yes ☐ No ☒**Collected From**” Flow ☐ Pool ☒**Sample Temperature****Sample pH****Ammonia** mg/l**Copper** mg/l**Chlorine** mg/l**Phenols** mg/l**Surfactants** mg/l**Detergents** mg/l**Total Coliform**☒ Positive ☐ Negative**Lab Notes**



4/2022 9:18:51 AM

Work Order Form

ID	1012211320	Logged By	Ron Bittner	10/12/2021 03:44 PM	Status	Closed	Priority	1
Service Request	101221113	Type	General		Begin Date / Time	End Date / Time		
		Department	Public Works		10/12/2021 08:00 AM	02/08/2022 03:12 PM		
Activity Description		Group	Pond/BMP		Due Date / Time			
Illicit Discharge								
Location	155 Dewey Dr.							
Assigned To	Ron Bittner			10/12/2021 03:44 PM	Closed By	Date Closed		
Description	2021 ILL INSP				Ron Bittner	02/24/2022 09:14 AM		

Structure Number

ST363008

Inspection Date

10/28/2021

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

08:22 AM

Subwatershed

Mukwonago

DATA

Temperature

48

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Industrial

Nearest Intersection

S. Rochester St. & Dewey Dr.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage



⑤

Material

Concrete

Shape

Round

Submerged

” Yes



No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

” Yes



No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

Color

Turbidity

Floatables

2/24/2022 9:17:16 AM

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⑤



⑤

⑤

Odor Description**Color Description**

Clear

Turbidity Description**Floatables Description****Other Description****Outfall Damage**

⑤

Deposits

⑤

Abnormal Vegetation

⑤

Poor Pool Quality

⑤

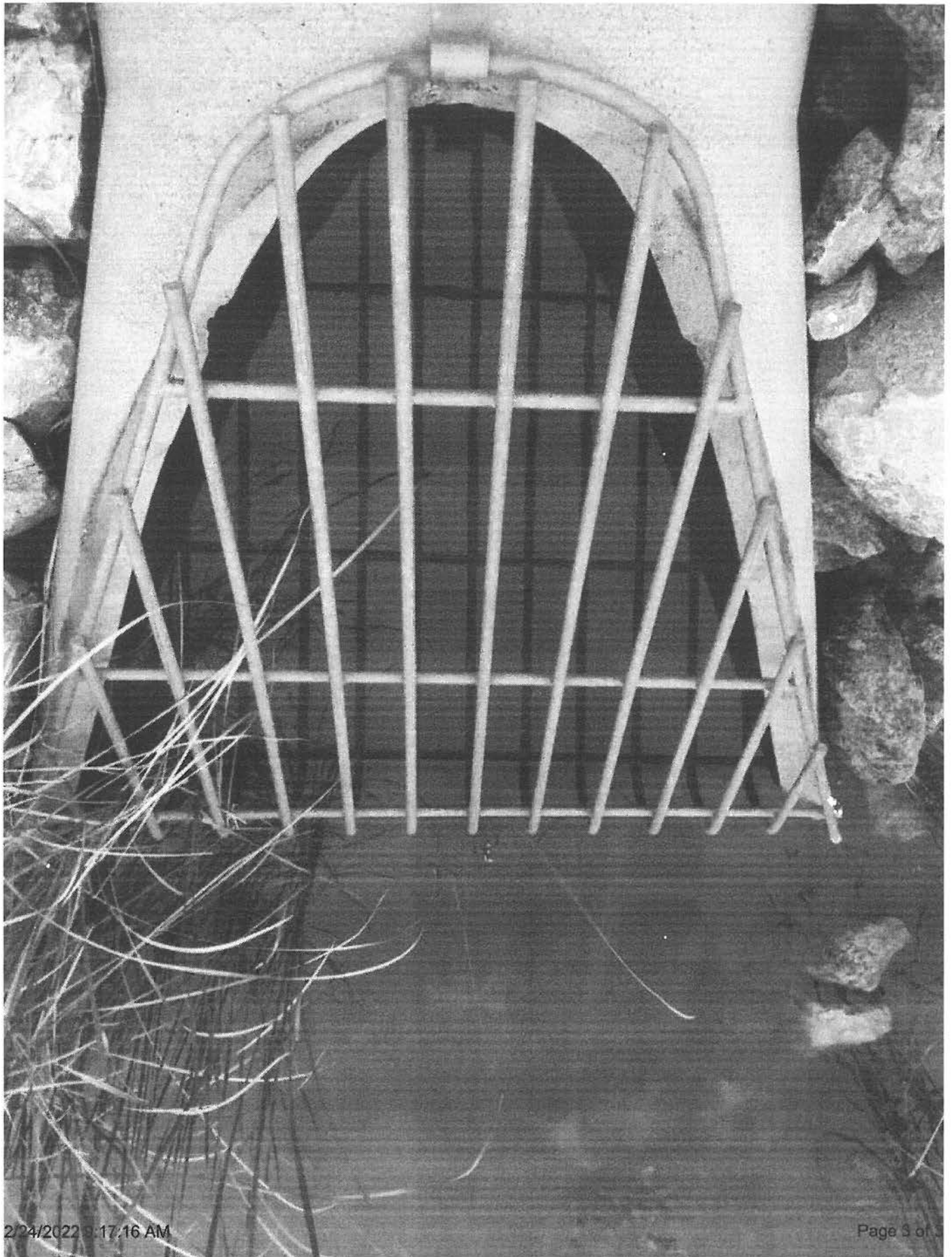
Outfall Damage Description**Deposits Description****Abnormal Vegetation Desc.****Poor Pool Quality Description****Other Description****LAB****Sample Collected**” Yes ☐ No ☒**Collected From**” Flow ☐ Pool ☒**Sample Temperature**

55.9

Sample pH

7.0

Ammonia 0 mg/l**Copper** 0 mg/l**Chlorine** 0 mg/l**Phenols** 0 mg/l**Surfactants** mg/l**Detergents** 0 mg/l**Total Coliform**☒ Positive ☐ Negative**Lab Notes**



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Village of Mukwonago

2.4 Construction Site Pollutant Control Program

March 2021

The Village of Mukwonago's Construction Site Pollutant Control Program aims to minimize the amount of total suspended solids (TSS) and other associated pollutants that enter local lakes, streams and wetlands as a result of construction site land disturbance over one acre. The Village has adopted ordinances which dictate the site plan requirements for new and redevelopment sites (Ch. 34-107 through 34-114).

Permit Process, Administrative Procedures, & Erosion and Sediment Control Plan Review

When an application for construction or reconstruction with over one acre of land disturbance is received by Village staff, the Village Engineer follows the processes outlined in Checklist A. Preconstruction erosion control plan review is completed by the Village Engineer (Checklists 1, 2, and B).

Inspections

Site inspections occur at the frequency listed in Table 1.

Table 1.

Site	Inspection Frequency
(1) All sites one acre or more in size	• New projects shall be inspected within the first two weeks of commencement of land disturbing activity.
	• All active sites shall be inspected at least once every 45 days
	• All inactive sites shall be inspected at least once every 60 days.
(2) Follow up inspection	• Follow up inspections are required within 7 days of any sediment discharge or inadequate control measure, unless corrections were made and observed by the inspector during initial inspection or corrections were verified via photographs submitted to the inspector.
(3) Final inspection	• Confirm that all graded areas have reached final stabilization and that all temporary control measures are removed, and permanent storm water management BMPs are installed as designed.

Complaints & Enforcement

Complaints relating to construction site pollution are handled promptly. Village staff visit the site and utilize the Enforcement Procedure Flowchart (attached) when necessary.

Attachments

Checklist 1

Checklist 2

Checklist A

Checklist B

Erosion Control Enforcement Procedure Flowchart



Checklist #1 Site Plan Map Requirements Erosion Control Plan Requirements For All Sites

All items on this list are required for all Erosion Control and Storm Water Management Permit Applications. Additional items must be shown on erosion control plans for sites that disturb 1 Acre or more (see Checklist #2) and storm water management plans (see Checklist #3). A site plan map and supporting data of site conditions at a scale of 1 inch equals no more than 100 feet (unless otherwise noted) shall delineate or display the following applicable items.

The following existing and proposed site features must be provided for all permit applications. Items listed below must be shown on the site and within an appropriate distance in each direction of the site boundaries.

- ☐ 1. Development title, graphic scale and north arrow;
- ☐ 2. Property location description by public land survey system (1/4 section, section, township, range, county);
- ☐ 3. Location map (smaller scale) showing the site location within a public land survey section or subdivision, oriented the same as par. 4 below;
- ☐ 4. Ownership boundaries, bearings, lengths and other survey references that will accurately identify the site location for all land divisions;
- ☐ 5. Lot numbers and dimensions, including outlots for all land divisions;
- ☐ 6. Name and complete **contact information** for the applicant, landowner, developer and project engineer or planner;
- ☐ 7. Surveyor's certificate, signed, dated and sealed for all land divisions;
- ☐ 8. Sheet numbers and **revision dates** on every page;
- ☐ 9. Existing **site topography** at a contour interval not to exceed 2 feet, including **spot elevations** for physical features such as storm sewers (invert elevations), retaining walls, road and ditch centerlines and topographic high and low points;
- ☐ 10. Location and name, if applicable, of all lakes, streams, channels, ditches and other **water bodies** or areas of **channelized flow** on or adjacent to the site;
- ☐ 11. Location and name, if applicable, of all **wetlands** and identification of source of delineation. For final land divisions, these boundaries shall be field verified;
- ☐ 12. Boundaries of **shoreland zones** and the ordinary high water mark (OHWM) for any navigable water body. For final land divisions, the OHWM boundaries shall be field verified;
- ☐ 13. Boundaries and elevation of the **100-year floodplains, flood fringes and floodways**. For final land divisions, these boundaries and elevations shall be field verified.
- ☐ 14. Boundaries and soil symbol for each **soil mapping unit** and the identification of all **hydric soils** and defined by the USDA-Natural Resources Conservation Service;
- ☐ 15. Locations of all soil borings and **soil profile evaluations** with unique references to supplemental data report forms;
- ☐ 16. Location of **primary and secondary environmental corridors**, as defined by the Southeastern Wisconsin Regional Planning Commission. For final land divisions, these boundaries shall be field verified;

- ☐ 17. Location and description of **isolated natural area** boundaries as defined by the Southeastern Wisconsin Regional Planning Commission, **woodland areas**, as defined in the storm water ordinance and other **vegetative cover types**;
- ☐ 18. Location and descriptive notes for **existing and proposed structures** within 50 feet of the property boundaries and their proposed use, including, but not limited to, buildings and foundations, roads, parking areas, fence lines, access lanes, culverts (include size and type), above ground utilities and retaining walls;
- ☐ 19. Location and descriptive notes for other known existing site features including, but not limited to, rock outcrops or other karst features, tile drains, buried utilities, dumps, landfills, manure or other waste storage facilities;
- ☐ 20. Boundaries and descriptive notes for all applicable setbacks and for "protective areas" (see ordinance or Checklist #3 for more information);
- ☐ 21. Location and descriptive notes for any existing or proposed easements, right-of-ways, vision corners or other known site restrictions. Road right-of-ways and building setbacks shall be in compliance with all applicable administrative codes, adopted plans and ordinances;
- ☐ 22. Location and descriptive notes for existing and proposed public dedications of parcels or right-of-ways;
- ☐ 23. Location and descriptive notes for preplanned building sites, when limited by site features;
- ☐ 24. Location and documentation of any existing well and delineation of any applicable regulatory setbacks, in accordance with ch. NR 811 and 812 Wis. Admin. Code;
- ☐ 25. Notes describing source documents, date and measure of accuracy for all applicable mapping features noted above;
- ☐ 26. A narrative describing the proposed land disturbing activity, construction timeline and sequencing temporary BMP's to be used to minimize off-site impacts during the construction phase, and proposed methods to stabilize the site following construction.
- ☐ 27. A scaled map or plan showing the location of the proposed land disturbance, direction of flow for runoff entering and leaving the disturbed area, upslope drainage area (if known), proposed BMP's existing and proposed slopes, ground cover, drainageways, trees, utilities and other structures within 50 feet of the proposed disturbance.
- ☐ 28. Name, address and daytime phone number of the person(s) charged with installing and maintaining all best management practices.
- ☐ 29. For underground utility installations, the plans must delineate where utilities will be installed, show the location of the open cut and the topography in the area, and list the total lineal feet to be installed and the lineal feet that will be done by open cut.
- ☐ 30. Other site information that the Village of Mukwonago determines is necessary to administer this ordinance.

***NOTE:** *If necessary, items should be displayed on more than one map to ensure clarity. Each map must include proposed structures, setbacks, easements, right-of-ways, etc.*



Checklist #2 Additional Erosion Control Plan Requirements for Sites with >1 Acre Disturbance

Under Village ordinance, significant grading activity may trigger the need for a storm water permit for construction site erosion control. An erosion control plan is designed to protect downstream water resources and property owners from water pollution and other damage caused by sediment runoff from construction sites. Erosion control plans designed to meet the requirements of the Village ordinance shall adhere to the following guiding principles:

- 1) Propose grading that best fits the terrain of the site, avoiding steep slopes, wetlands, floodplains and environmental corridors;
- 2) Minimize, through project phasing and construction sequencing, the time the disturbed soil surface is exposed to erosive forces;
- 3) Minimize soil compaction, the loss of trees and other natural vegetation and the size of the disturbed area at any one time;
- 4) Locate erosion control BMPs upstream from where runoff leaves the site or enters waters of the state and outside of wetlands, floodplains, primary or secondary environmental corridors or isolated natural areas;
- 5) Emphasize the use of BMPs that prevent soil detachment and transport over those aimed to reduce soil deposition (sedimentation) or repair erosion damage.

Erosion Control Plans Must Include the Following:

- ☐ 1. A **site map** in accordance with Checklist #1. Digital submittal required. All other map elements listed below shall be delineated and labeled at a scale of 1 inch equals no more than 100 feet, unless otherwise noted.
- ☐ 2. North arrow, graphic scale, draft date, name and **contact information** for project engineer or planner and designation of source documents for all map features;
- ☐ 3. Proposed site topography at contour intervals not to exceed two feet, proposed percent slope for all open channels and side slopes and all runoff **discharge points** from the site;
- ☐ 4. Proposed building envelopes and other **land area to be disturbed** and size in acres;
- ☐ 5. All **woodland areas**, those proposed to be lost or transplanted during construction and acres or numbers of each. For woodlands proposed to be lost, show individual trees larger than eight (8) inches in diameter that are located within twenty (20) feet of proposed grading boundaries;
- ☐ 6. Temporary **access drive** and specified surface material (3 to 6 inch clear or washed stone), minimum depth (minimum 12 inches) and minimum 50 feet long;
- ☐ 7. Temporary **flow diversion** devices for upslope or roof runoff until site is stabilized;
- ☐ 8. Temporary **sediment trapping devices** for site perimeter and inlets to culverts and storm drains;
- ☐ 9. Temporary settling basin or other BMP to be used for **site dewatering** during utility or other subsurface work;
- ☐ 10. Temporary **soil stockpile sites** indicating setbacks (minimum 25 feet) from channelized flow, nearby water resources or environmental corridors and the proposed erosion protection methods;
- ☐ 11. **Detailed drawings** and **cross sections** for any sediment traps, basins other major cut or fill areas showing side slopes and elevations;

- ☐ 12. Final **stabilization measures** for open channels and erosion protection for pipe and channel inlets, outlets and emergency spillways;
- ☐ 13. Location of **proposed utilities**, including standard cross-section for buried utilities, associated easements, labeling the type of utility and notes on erosion control and restoration plans;
- ☐ 14. Final **site stabilization** instructions for all disturbed areas, showing areas to be stabilized in acres, depth of applied topsoil (minimum 4 inches), seed types, rates and methodology, fertilizer, sod or erosion matting specifications, maintenance requirements until plants are well established, and other BMPs used to stabilize the site;
- ☐ 15. Detailed **construction notes** clearly explaining all necessary procedures to be followed to properly implement the plan including estimated starting date of grading, timing and sequence of construction or demolition, any construction stages or phases, utility installation, dewatering plans, refuse disposal, inspection requirements, and the installation, use and maintenance of BMPs in the plan;
- ☐ 16. Location of soil borings and **soil profile evaluations** with surface elevations and unique references to supplemental soil evaluations report forms. Also show estimated seasonal water table depths, which may be shown on a separate map, with sufficient references to the proposed site plan.
- ☐ 17. Spill prevention and response procedures.
- ☐ 18. Other items specified by the Village of Mukwonago as necessary to ensure compliance with the ordinance.

Provide Supporting Information:

- ☐ 1. A **narrative summary** of the erosion control plan, briefly explaining the overall plan and any unique information that led to the selection of BMPs and how the plan meets the guiding principles above.
- ☐ 2. **Summary of design data** for any structural BMP such as sediment basins or sediment traps. A professional engineer, licensed in the State of Wisconsin, shall stamp and sign a statement approving all designs and certifying that they have read the requirements of this ordinance and that, to the best of their knowledge, the submitted plans comply with the requirements.
- ☐ 3. Open channel design and stabilization data to support the selected BMPs for stabilization.
- ☐ 4. **Soil profile evaluation reports** with unique references and elevations that match the map above.
- ☐ 5. Estimated time soil stockpiles will exist to support the selected BMPs for erosion control.
- ☐ 6. Documentation that proposed utility locations and installation scheduling has been coordinated with the affected utility companies.
- ☐ 7. Documentation of any other calculations used to demonstrate compliance with the performance standards in this section.
- ☐ 8. Identification of the **primary contacts** for:
 - ☐ a. Conducting erosion control **inspections** and how they will make the **inspection logs** available to the Village of Mukwonago.
 - ☐ b. Completing site grading and temporary **erosion control practices**.
 - ☐ c. Completing final **site restoration and stabilization**.

Summary of Erosion Control Plan Technical Requirements (Ordinance Excerpts)

1. Access Drives and Tracking. Provide access drive(s) for construction vehicles that minimize tracking of soil off site using BMPs such as stone tracking pads, tire washing or grates. Minimize runoff and sediment from adjacent areas from flowing down or eroding access drive.
2. Diversion of Upslope Runoff. Divert excess runoff from upslope land, rooftops or other surfaces, if practicable, using BMP's such as earthen diversion berms, silt fence and downspout extenders. Prevent erosion of the flow path and the outlet.
3. Inlet Protection. Protect inlets to storm drains, culverts and other storm water conveyance systems from siltation until the site is stabilized.
4. Soil Stockpiles. Locate soil stockpiles away from channelized flow and no closer than 25 feet from roads, ditches, lakes, streams, ponds, wetlands or environmental corridors, unless otherwise approved by the Village of Mukwonago. Control sediment from soil stockpiles. Any soil stockpile that remains for more than 30 days shall be stabilized.
5. Cut and Fill Slopes. Minimize the length and steepness of proposed cut and fill slopes and stabilize them as soon as practicable.
6. Channel Flow. Trap sediment in channelized flow before discharge from the site using BMPs such as sediment traps and sediment basins. Stabilize open channels as soon as practicable.
7. Outlet Protection. Protect outlets from erosion during site dewatering and storm water conveyance, including velocity dissipation at pipe outfalls or open channels entering or leaving a storm water management facility.
8. Overland Flow. Trap sediment in overland flow before discharge from the site using BMPs such as silt fence and vegetative filter strips.
9. Site Dewatering. Treat pumped water to remove sediment prior to discharge from the site, using BMPs such as sediment basins and portable sediment tanks.
10. Dust Control. Prevent excessive dust from leaving the construction site through construction phasing and timely stabilization or the use of BMPs such as site watering and mulch – especially with very dry or fine soils.
11. Topsoil Application. Save existing topsoil and reapply a minimum of 4 inches to all disturbed areas for final stabilization, unless otherwise approved by the Village of Mukwonago, such as for temporary seeding or storm water infiltration BMP's. If adequate topsoil does not exist on the site to meet this requirement, it shall be imported or a topsoil substitute such as compost may be used, upon approval by the Village of Mukwonago.
12. Waste Material. Recycle or properly dispose all waste and unused building materials in a timely manner. Control runoff from waste materials until they are removed or reused.
13. Sediment Cleanup. By the end of each workday, clean up all off-site sediment deposits or tracked soil that originated from the permitted site. Flushing shall not be allowed unless runoff is treated before discharge from the site.
14. Final Site Stabilization. All previous cropland areas where land-disturbing activities will not be occurring under the proposed grading plans, shall be stabilized within 30 days of permit issuance. Stabilize all other disturbed areas within 7 days of final grading and topsoil application. Large sites shall be treated in stages as final grading is completed in each stage. Any soil erosion that occurs after final grading or the application of stabilization measures must be repaired and the stabilization work redone.
15. Temporary Site Stabilization. Any disturbed site that remains inactive for greater than 7 days shall be stabilized with temporary stabilization measures such as soil treatment, temporary seeding or mulching. For purposes of this subsection, "inactive" means that no site grading, landscaping or utility work is occurring on the site and that precipitation events are not limiting these activities. Frozen soils do not exclude the site from this requirement.
16. Removal of Practices. Remove all temporary BMPs such as silt fences, ditch checks and sediment traps as soon as all disturbed areas have been stabilized.
17. Site Drainage. Site drainage plans shall comply with Checklist #3.



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Checklist A

Erosion Control and Storm Water Permit Applicability and Exemptions

Name of Development/Land Being Disturbed:

Date Received:

Section A - Is the Site Exempt from Submitting an Erosion Control Permit and a Storm Water Management Permit?

- If any of the questions 1-5 are answered "yes", then the site is exempt from submitting an erosion control permit and a storm water management permit.

- | YES | NO | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | 1. Do the land disturbing activities directly involved in the planting, growing and harvesting of any plant grown for human or livestock consumption and pasturing or yarding of livestock including sod farms and tree nurseries? |
| ☐ | ☐ | 2. Are the land development and land disturbing activities exempted by state or federal law, including highway construction and other projects conducted by a state agency? |
| ☐ | ☐ | 3. Is the land disturbing activity directly involved in the installation and maintenance of private on-site waste disposal systems? |
| ☐ | ☐ | 4. If another regulatory agency is enforcing erosion control and storm water management provisions that the Village determines are at least as restrictive as those contained in this ordinance, has the applicant requested an exemption? |
| ☐ | ☐ | 5. Has the Village exempted the site or a portion of a site from meeting any or all of the requirements in accordance with sec. 34-110(e) of the Village's ordinance? |
| ☐ | ☐ | 6. Is the Site Exempt from Submitting an Erosion Control Permit and a Storm Water Management Permit? |

Comments:

Section B - Does the Construction Site Need Erosion Control Permit?

- If question 7 is answered "yes" and 7a is answered "no", the construction is an individual one and two family residential building and does not need an erosion control permit. If question 7 is answered "yes" and 7a is answered "yes", the project needs an erosion control permit.
- If any of the questions 8-13 are answered "yes", the construction site needs an erosion control permit.
- If questions 14 or 15 are answered "yes", the site is exempt from submitting an erosion control permit.

- | YES | NO | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | 7. Does the project involve activities the Village determines are required for the construction of individual one and two family residential buildings under SPS 321 Wis. Admin, Code? |
| ☐ | ☐ | a. If question 13 is answered yes, does the construction of the one and two family residential buildings disturb more than 1 acre? |
| ☐ | ☐ | 8. Does the site disturb a total land surface area of 3,000 square feet or more? |
| ☐ | ☐ | 9. Does the site disturb a surface area of 1 acre or more? |

- | | | |
|--------------------------|--------------------------|---|
| ☐ | ☐ | 10. Does the project involve excavation or filling, or a combination of excavation and filling, in excess of 400 cubic yards of material? |
| ☐ | ☐ | 11. Does the project involve the laying, repairing, replacing, or enlarging of an underground utility, pipe or other facility, or the disturbance of road ditch, grass swale or other open channel for a distance of 300 feet or more? |
| ☐ | ☐ | 12. Does the project involve the maintenance of an existing storm water BMP? |
| ☐ | ☐ | 13. Are there any land disturbing activities, regardless of size, that the Village determines is likely to cause an adverse impact to the environment or other property, or may violate any other erosion control standard set forth in this ordinance? |
| ☐ | ☐ | 14. Is the project nonmetallic mining activities that are covered under a nonmetallic mining reclamation permit under NR 135 Wis. Admin. Code? |
| ☐ | ☐ | 15. Is the project placing underground pipe or other utility that is plowed or bored into the ground outside areas of channelized runoff and causing no other disturbance? |
| ☐ | ☐ | 16. Does the Construction Site Need Erosion Control Permit?
Comments: |

Section C - Does the construction Require a Storm Water Management Permit?

- If question 17 is answered "yes" and 17a is answered "no", the construction is an individual one and two family residential building and does not need a storm water management permit. If question 17 is answered "yes" and 17a is answered "yes", the project needs a storm water management permit.
- If any of the questions 18-22 are answered "yes", the site needs to have a storm water management permit.

- | | | |
|--------------------------|--------------------------|---|
| YES | NO | |
| ☐ | ☐ | 17. Does the project involve activities the Village determines are required for the construction of individual one and two family residential buildings under SPS 321 Wis. Admin. Code? |
| ☐ | ☐ | a. If question 13 is answered yes, does the construction of the one and two family residential buildings result in an addition of ½ acre of impervious surface? |
| ☐ | ☐ | 18. Is the project creating a subdivision plat? |
| ☐ | ☐ | 19. Does the project disturb a total land surface area of 1 acre or more? |
| ☐ | ☐ | 20. Does the project involve the construction of a new public or private road of any length? |
| ☐ | ☐ | 21. Does the project ultimately results in the addition of ½ acre or greater of impervious surfaces, including smaller individual sites that are part of a common plan of development? |
| ☐ | ☐ | 22. Does the project involve any other land disturbing or land development activities, as determined by the Village, that would need storm water management? |
| ☐ | ☐ | 23. Does the site need a storm water management permit?
Comments: |

Types of Developments in the Village of Mukwonago								
	1 & 2 Family Residential			Construction Project				
				< 3,000 SF of Disturbance	> 3,000 SF but < 1 Acre of Disturbance		> 1 Acre of Disturbance	
Types of Construction Site Applications	1.	2.	3.	4.	5.	6.	7.	7.
Description	< 1 Acre of Disturbance and < ½ Acre of Added Imperviousness	< 1 Acre of Disturbance and > ½ Acre of Added Imperviousness	> 1 Acre of Disturbance and > ½ Acre of Added Imperviousness	< ½ Acre of Added Imperviousness	< ½ Acre of Added Imperviousness	> ½ Acre of Added Imperviousness	< ½ Acre of Added Imperviousness	> ½ Acre of Added Imperviousness
Is an Erosion Control Permit Necessary?	Follow SPS 321	Follow SPS 321	YES	NO	YES	YES	YES	YES
Is a Storm Water Management Permit Necessary?	Follow SPS 321	YES	YES	NO	NO	YES	YES	YES

Types of Construction Site Applications

1. Construction of individual one and two family residential buildings under SPS 321 Wis. Admin, Code, less than 1 acre disturbance and less than ½ acre of added impervious. **(Village of Mukwonago to review following SPS 321 Wis. Admin. Code.)**
2. Construction of individual one and two family residential buildings under SPS 321 Wis. Admin, Code, less than 1 acre disturbance and greater than ½ acre of added impervious. **(Village of Mukwonago to review and inspect EC and R/M will review Storm Water Management)**
3. Construction of individual one and two family residential buildings under SPS 321 Wis. Admin, Code, greater than 1 acre disturbance and greater than ½ acre of added impervious. **(R/M will review Plans and perform EC Inspections)**
4. Construction project does not need an erosion control permit and does not need a storm water management permit. **(No action necessary)**
5. Construction project needs an erosion control permit but does not need a storm water management permit. **(R/M will review EC Plans and perform EC Inspections)**
6. Construction project needs an erosion control permit (less than 1 acre disturbance) and a storm water management permit. **(R/M will review Plans and perform EC Inspections)**
7. Construction project needs an erosion control permit (greater than 1 acre disturbance) and a storm water management permit. **(R/M will review Plans and perform EC Inspections)**

Which Construction Site Application does this site fall into? 7

Date Distributed to Appropriate Personnel :

Additional Comments:



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Checklist B Preliminary Storm Water Review Letter Applicability Checklist

Name of Development/Land Being Disturbed:

Date Received:

Section A – Does the site require a Preliminary Storm Water Review Letter?

- A preliminary storm water review letter from the Village Engineer is required for any of the following if question 24 on Checklist A – Section C is answered “yes” for the project:

YES

NO

☐☐

1. Is the project trying to get approval for a preliminary plat?

☐☐

2. Is the project trying to get approval for a certified survey map?

☐☐

3. Is the project trying to get approval for a site plan?

☐☐

4. Is the project trying to get approval for a conditional use permit?

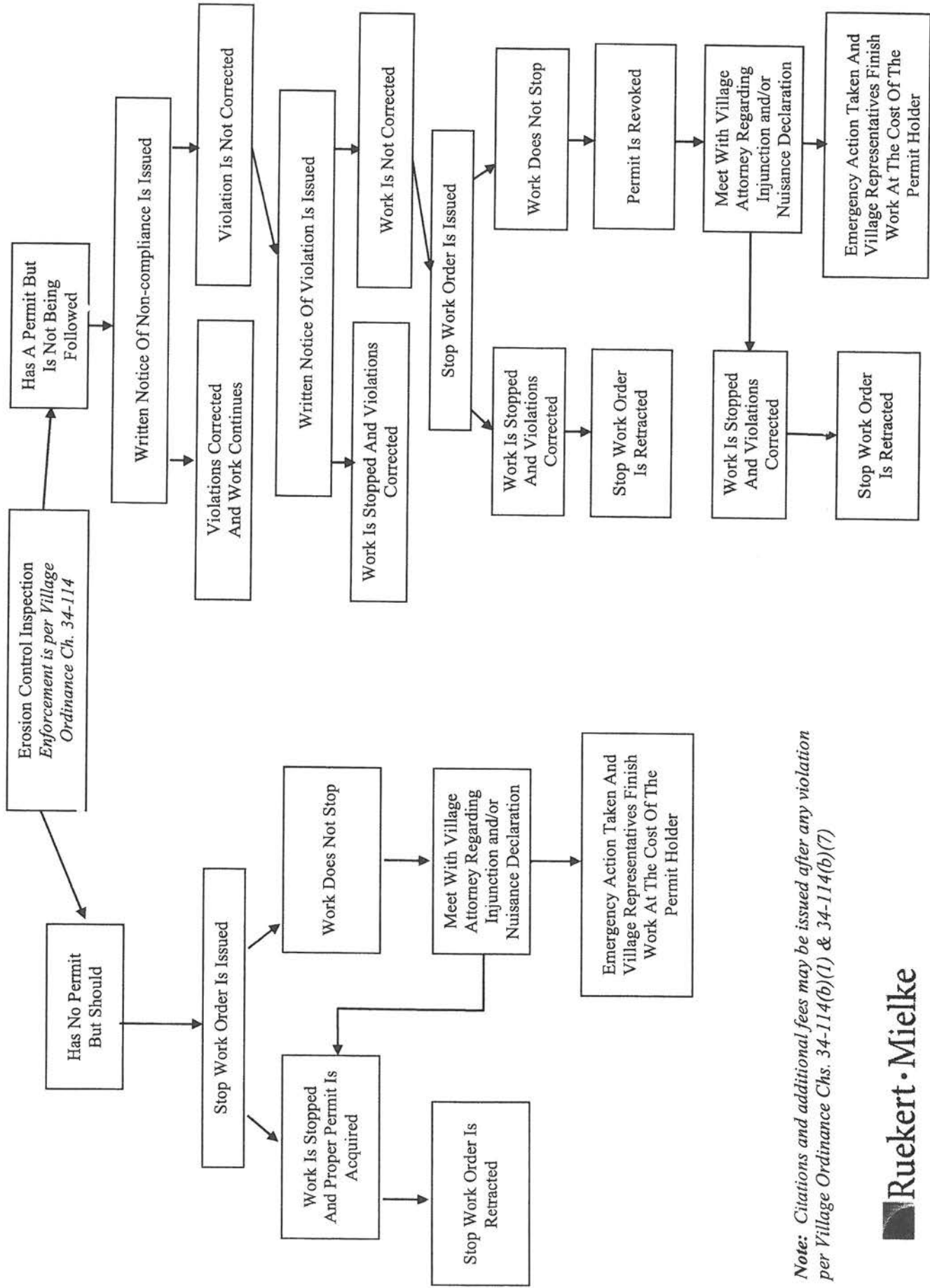
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5. **Does the site require a Preliminary Storm Water Review Letter?**

Comments:

- The Village shall have 15 working days from the date the Village receives the **complete application** to issue a review letter to the applicable review authorities and the applicant based on the requirements of this ordinance.
- For preliminary plats, a Village interdepartmental review meeting shall not be scheduled prior to 5 working days nor more than 10 working days after the application submittal date for a preliminary review letter.

Village of Mukwonago Erosion Control Enforcement Procedure Flow Chart



Note: Citations and additional fees may be issued after any violation per Village Ordinance Chs. 34-114(b)(1) & 34-114(b)(7)



Village of Mukwonago

2.5 Post-Construction Storm Water Management

March 2021

The Village of Mukwonago has adopted an ordinance (Ch. 34-107) which regulates storm water discharges for new development and redevelopment. This program outlines the Village's procedures for post-construction storm water management plan review and local approval, handling of public complaints relating to post-construction storm water management facilities, and long term maintenance, inspections, and enforcement of privately owned facilities.

Process for Obtaining Local Approval & Responding to Complaints

The Village utilizes the Erosion Control and Storm Water Permit Process Flowchart (attached) for approval of storm water practices for new and redevelopment of sites greater than one acre of disturbance. Any citizen complaint is investigated by Village staff with an observation of the site in question.

Storm Water Plan Review

The Village utilizes checklists to ensure that plan reviews and post-construction requirements are met by each site with greater than one acre of land disturbance. The attached checklists (Checklist C and Checklist 3) guide the reviewer through the required components.

Privately-Owned Storm Water Facility Inspections

- Any site that contains a storm water facility (detention pond, infiltration basin, permeable pavement, etc.) shall be inspected at the frequency indicated in the site-specific long-term maintenance plan. Long-term maintenance plans are typically recorded with the county Register of Deeds prior to construction of the facility and are amended to reflected the constructed facility along with a certification by the design professional that they meet the intent of the storm water ordinance.
 - If a long-term maintenance plan does not exist for a particular storm water facility, then the facility shall be inspected at least once every year by the owner of the facility.
- An inspection report shall be completed for each inspection. Inspection reports shall be retained by the storm water facility owner for at least 5 years.
- The inspection reports shall be submitted to the Village at least once every year.
- The responsible party shall cause an inspection to be completed by a qualified professional every 5 years with a copy of this inspection report provided to the Village.
- Any citizen complaint will be investigated by Village staff with an observation of the site in question.
- Failure to perform an inspection and/or submit an inspection report to the Village by August 1st any year will result in a written notice from the Village requiring the inspection be completed and report submitted within a reasonable period of time as determined by the Village. Failure to complete the inspection and submit the inspection report within the above timelines will be considered a violation.

Storm Water Facility Maintenance

- Any maintenance actions or needed repairs identified in the inspection report shall be completed by the owner within a reasonable time period of the inspection as determined by the Village.
- Upon completion of routine maintenance activities, a follow-up inspection report shall be completed to document the corrections and submitted to the Village.
 - Upon completion of removal of accumulated sediment from a storm water facility to re-establish the size and depth of the facility as designed, the facility shall be surveyed to confirm and record the completed work. This survey information shall be submitted to the Village with the post-maintenance work inspection report.

*Local, state or federal permits may apply to storm water facility maintenance activities, depending on the location of the facility and the type of work proposed.

Information on disposal options for sediment removed from storm water facilities can be found on the Wisconsin Department of Natural Resources web-site at: <http://dnr.wi.gov/topic/waste/nr528.html>

Storm Water Facility Maintenance and Inspection Violations and Enforcement Measures

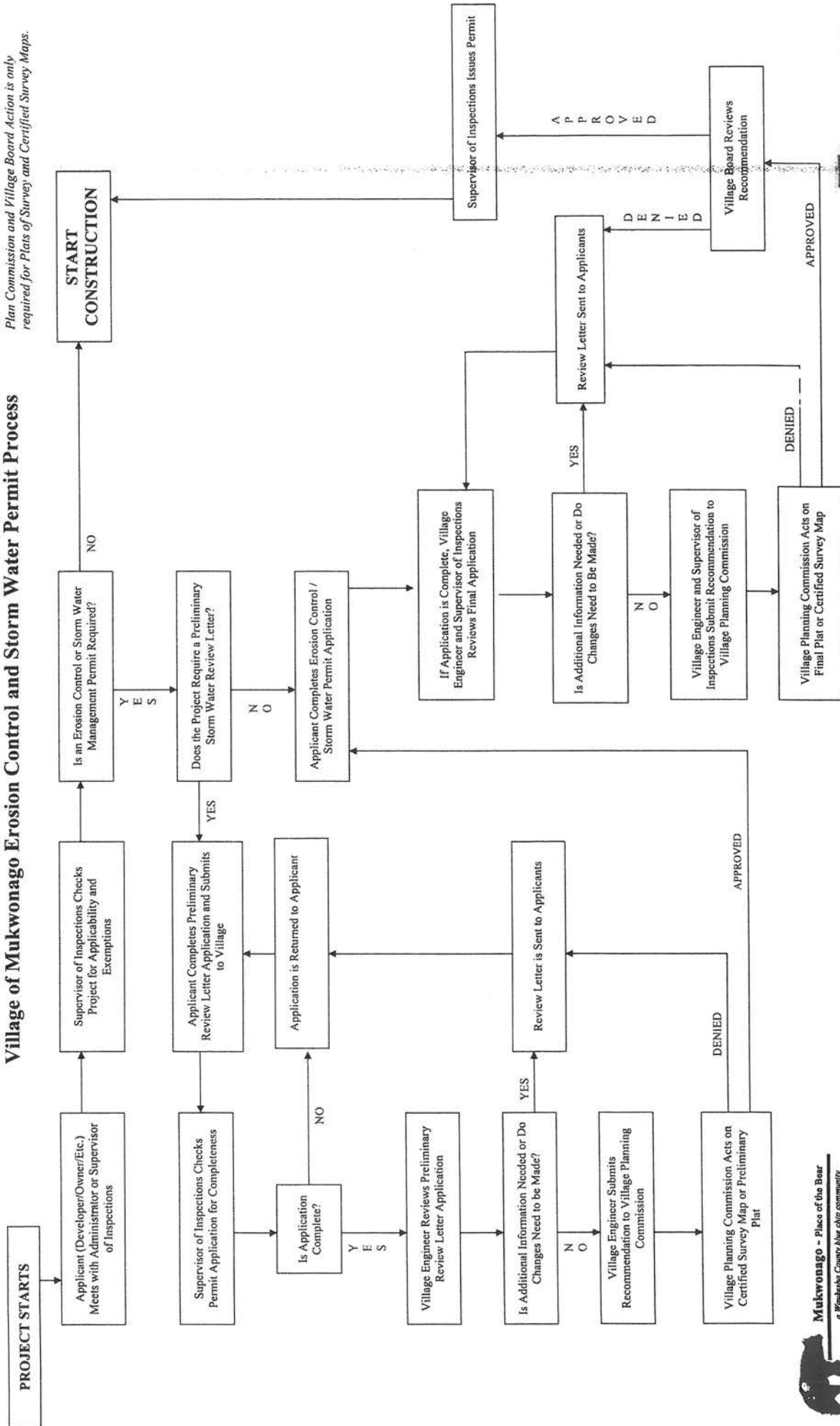
- Failure to complete inspections and/or reports and submit them to the Village within the timelines identified in the notice from the Village is considered a violation.
- Any maintenance activities identified on the storm water facility inspection report that are not completed within a reasonable time period, as determined by the Village shall be considered a violation.
- After discovering a violation due to lack of necessary maintenance activities, the Village shall notify the permit holder in writing. This written notification shall be hand delivered to the permit holder or sent to the last known address, with a reasonable attempt to verify that the permit holder received it.
- If violations are not corrected, the Village may follow the enforcement provisions found in Sec. 34-114 of the Storm Water Ordinance.

Attachments:

Village of Mukwonago Erosion Control and Storm Water Permit Process Flowchart
Checklist C
Checklist 3
Storm Water Facility Inspection Form

Village of Mukwonago Erosion Control and Storm Water Permit Process

***NOTE:**
Plan Commission and Village Board Action is only required for Plats of Survey and Certified Survey Maps.





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Checklist C

Preliminary Storm Water Review Letter Application Completeness Checklist

Name of Development/Land Being Disturbed:

Date Received:

Section A – Is the Preliminary Storm Water Review Letter Application Complete?

To request a preliminary review letter, the applicant shall submit a complete application to the Village.

- If any of the questions 1-6 are answered “no”, then the Preliminary Storm Water Review Letter Application is not complete

YES

NO

☐
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1. Is the application completed and signed?

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2. Has the applicant provided certification to pay the review fee?

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3. Has the applicant provided a site plan map in accordance with **Checklist 1**? The site plan map may be in a preliminary stage a prepared for zoning amendments and certified survey maps.

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4. Has the applicant provided a preliminary erosion control plan in accordance with **Checklist 2**?

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5. Has the applicant provided a preliminary storm water management plan in accordance with **Checklist 3** for those sites that propose to add a new road or add 0.5 acres or greater of impervious surfaces, including smaller individual sites that are part of a common plan of development

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6. Has the applicant provided a preliminary maintenance agreement for all storm water BMP's proposed for the site?

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7. **Is the Preliminary Storm Water Review Letter Application Complete?**

Comments:

- The Village shall have 15 working days from the date the Village receives the **complete application** to issue a review letter to the applicable review authorities and the applicant.
- For preliminary plats, a Village interdepartmental review meeting shall not be scheduled prior to 10 working days nor more than 20 working days after the application submittal date for a preliminary review letter.



Checklist #3 Storm Water Management Plan Requirements

Under Village ordinance, additional impervious surfaces may trigger the need for a storm water management plan and permit. A storm water management plan is designed to protect downstream water resources and property owners from water pollution, flooding and other damage caused by urban runoff after a development is complete. Storm water management plans designed to meet the requirements of the Village ordinance shall adhere to the following guiding principles:

- 1) Preserve natural watershed boundaries and drainage patterns;
- 2) Reserve adequately sized areas for storm water infiltration, detention and treatment early in the planning process;
- 3) Locate storm water BMPs prior to runoff leaving the site or entering waters of the state, and outside of wetlands, floodplains, primary or secondary environmental corridors or isolated natural areas.
- 4) Minimize soil compaction and maintain pre-development groundwater recharge areas;
- 5) Minimize impervious surfaces and have them drain to vegetated areas for pollutant filtering and infiltration;
- 6) Emphasize vegetated swales, warm season and wetland plantings and low flow velocities for storm water conveyance, treatment and infiltration, especially for transportation related projects;
- 7) Allow for different storm water management strategies for cleaner runoff (i.e. roofs) versus more polluted runoff (i.e. streets and parking lots);
- 8) Provide for emergency overflow in all storm water BMP designs;
- 9) Distribute storm water bioretention and infiltration BMPs throughout the site plan for large developments.

Storm Water Management Plan Must Include:

- ☐ 1. A **site map** in accordance with Checklist #1. Digital submittal required.
- ☐ 2. **Drafting date** and **contact information** for the project engineer, with the engineer's stamp and date. All other mapping elements and scale consistent with the site plan map;
- ☐ 3. Location of **existing and proposed storm water discharge points**;
- ☐ 4. Delineation and labeling of all proposed **impervious areas** and accompanying area computations.
- ☐ 5. Final **design drawings** of all proposed storm water BMPs with unique references to support documentation, prepared in accordance with minimum Village standards and of sufficient clarity for those responsible for site grading, including:
 - ☐ a. Plan views showing the **location of proposed BMPs** in combination with the site plan map at a scale of 1 inch equals no more than 100 feet;
 - ☐ b. Additional **detail plan view** drawings at a scale of 1 inch equals no more than 40 lineal feet, showing proposed 2 foot contours and all critical design features and elevations;
 - ☐ c. Detailed **cross-sections** and profiles of each BMP, drawn to scale, with locations shown on the plan view, and showing all critical design features, side slopes, structures, soil profiles and elevations, including seasonal high water table and existing grade;
 - ☐ d. Detailed drawings or **material specifications** for inlets or outlets.
- ☐ 6. Type, size, location and cross-sections of all pipes, open channels, grade stabilization structures and other proposed storm water **conveyance systems**, with unique references to support documentation.
- ☐ 7. Location and dimensions of proposed **drainage easements**.

- ☐ 8. Location, dimensions and surfacing materials or soils data of proposed **access lanes** and delineations of easements needed to allow future maintenance of storm water BMP's. Minimum width of any access easement shall be 15 feet.
- ☐ 9. Location of soil borings and **soil profile evaluations** with surface elevations and unique references to supplemental data sheets, as needed to determine feasibility of any proposed storm water BMP and to comply with applicable technical standards such as basement/groundwater separation requirements.
- ☐ 10. Detailed **construction notes** explaining all necessary procedures to be followed to properly implement the plan, including planting and landscaping specifications, timing and sequencing of construction and any temporary measures needed to protect BMPs during the construction phase.
- ☐ 11. Detailed **construction inspection plan**, outlining the critical elements in the plan that need to be surveyed or inspected by a representative of the project engineer, the Village, and the timing and notification requirements involved (Identify who is responsible).
- ☐ 12. A final **BMP maintenance agreement** in accordance with ordinance requirements.
- ☐ 13. Support documentation summarized in accordance with Village standards, must include at least the following:
 - ☐ a. A **narrative** summary of the storm water plan. (May combine with erosion control plan).
 - ☐ b. **Maps** of existing and proposed **watersheds**, subwatersheds, Tc/Tt flow paths, soil types, hydrologic soil groups, land uses/cover type and runoff curve numbers within the site and draining into the site from adjacent properties, with unique references to hydrology data summaries and the ultimate receiving water body(s) for off-site discharges.
 - ☐ c. Pre-development and post-development **hydrology** and pollutant loading (if applicable) **data** for each watershed, such as peak flows and runoff volumes, as needed to meet the requirements of the ordinance. All major assumptions used in developing the input parameters shall be clearly stated and cross-referenced to the maps.
 - ☐ d. **Impervious** surface maps and calculations of runoff volumes and effective infiltration areas.
 - ☐ e. **Hydraulic & hydrologic data summaries** for all existing and proposed pipes, channels, grade stabilization structures and other runoff conveyance systems, and the necessary documentation to demonstrate compliance with the site drainage requirements (see pg. 4).
 - ☐ f. **BMP design data** for each proposed BMP, showing how it complies with applicable technical standards and the requirements of the ordinance, following approved Village format.
 - ☐ g. **Soil evaluation reports** with matching references to map features, location and elevations.
 - ☐ h. A cover sheet **stamped and signed by a professional engineer** registered in the State of Wisconsin indicating that all plans and supporting documentation have been reviewed and approved by the engineer and certifying that, to the best of their knowledge, the submitted plans comply with the requirements of the ordinance.
 - ☐ i. For sites where changes are proposed in storm water flow paths or where proposed storm water discharges may otherwise have a significant negative impact on downstream property owner(s), the Village may require the applicant to submit written authorization or complete other legal arrangements with the affected property owner(s).

Summary of Storm Water Management Plan Technical Requirements

Listed below is a brief summary of the specific storm water management planning requirements and performance standards that must be met on all sites. It is highly recommended that the applicant meet with the Village prior to preparing a site plan to determine the applicability of these requirements early in the planning process. Please note that this is only a summary. It is intended to be a general guide for the project engineer. For details on any of the items listed, see the ordinance.

1. Peak Discharge. The calculated post-development peak storm water discharge rate for the 100 year design storm shall not exceed the calculated pre-development discharge rates for the 10-year design storm and the calculated post-development peak storm water discharge rate for the 2 and 10 year design storms shall not exceed the calculated pre-development discharge rates for the 2-year design storm. The post-development peak storm water discharge rate for the 1-year, 24-hour design storm and ensure that it not exceed the calculated pre-development peak discharge rate for the 1-year 24-hour design storm.
2. Total Suspended Solids. By design, each storm water management plan must meet the following post-development total suspended solids (TSS) reduction targets, based on average annual rainfalls, as compared to no runoff management controls:
 - A. For new land development and in-fill development, 80% reduction in total suspended solids load.
 - B. For redevelopment, 40% reduction of total suspended solids load from parking areas and roads.

3. Infiltration.

Minimum Infiltration Volumes (%)

Percent Connected Impervious Surface	Description/Example Land Uses	Post-Development Infiltration Volume ^a	Maximum Effective Infiltration Area
Up to 40%	Description: Low imperviousness	90% of pre-development ^b	1% of site
>40% up to 80%	Description: Medium imperviousness	75% of pre-development	2% of site
>80%	Description: High imperviousness	60% of pre-developments	2% of site

***Note:** All percentages are based on average annual rainfall. To avoid downstream flooding and chronic wetness issues from stormwater discharges, the post-development infiltration volume for low density residential developments shall not be less than 25% of the 2-year, 24-hour storm, in accordance with subsection 7, below.

4. Protective Areas. A "protective area" is a vegetative buffer that must be maintained between a proposed impervious surface and the nearest water resource, measured from the "top of channel". Storm water BMPs may be located in the area, but cannot encroach on wetlands, floodplains or environmental corridors. Minimum widths of protective areas are shown in the table below:

Site Description	Protective Area Min. Width
All Lakes and Streams (See County GIS System)	50 Lineal Feet
"Outstanding" and "Exceptional Resource Waters"	75 Lineal Feet
Wetlands: • Highly Susceptible. • Less Susceptible.	75 Lineal Feet 10 % of Average Wetland Width
Concentrated Flow Channels (>130 Acre Drainage)	10 Lineal Feet

5. Fueling and Vehicle Maintenance Areas. Must have BMPs designed, installed and maintained to reduce petroleum within runoff, such that the runoff that enters waters of the state contains no visible petroleum sheen.

6. Site Drainage.

- A. *Drainage easements* must be recorded to preserve major storm water flow paths, specify maintenance responsibilities, restrict buildings/structures and prevent any grading, filling or other activities that obstruct flows.
- B. *Site grading* must ensure positive flows away from all buildings, roads, driveways/septic systems, coordinate with general drainage patterns for the area, and minimize adverse impacts on adjacent properties.
- C. *Street drainage* must prevent concentrated flows from crossing the traffic lanes. Design flow depths at the road centerline must not exceed 6 inches during the 100-year, 24-hour design storm (planned land use).
- D. *Bridges and cross-culverts* must facilitate fish passage and prevent increased flooding or channel erosion upstream or downstream from the structure. All bridges and cross culverts on collector and arterial roadways shall be designed to convey the 100-year, 24-hour design storm. All bridges and cross culverts on local roadways shall be designed to convey the 10-year, 24-hour design storm while providing an overland flow path for the 100-year, 24-hour design storm. A floodplain analysis is required for all projects impacting a navigable waterway.
- E. *Basement floor* surfaces must be built at least 1 foot above the seasonal high water table elevation and avoid all hydric soils.
- F. *Open channels* must carry flows from a 100-year, 24-hour design storm. Side slopes shall be no steeper than 3h:1v and the longitudinal slope shall be no flatter than 1 percent.
- G. *Storm sewers* shall be designed to convey the 10-year, 24-hour design storm while providing an overland flow path which does not impact structures for the 100-year, 24-hour design storm.
- H. *Buildings* must be protected from 100-year, 24-hour design flows for all drainage systems. For homes and businesses (human occupancy), the following additional requirements shall apply (by deed restriction):
 - The lowest elevation of the structure that is exposed to the ground surface must be at least 2 feet above the 100-year flow elevation.
 - Must be setback at least 50 feet from the 100-year flow line.

Note: The Village may establish more stringent requirements than those listed based on unique site conditions, such as sensitive water resources or downstream landowner impacts.

The Village requires map items listed above to be submitted in digital form, if available.

Village of Mukwonago

Inspection and Maintenance of Municipally Owned or Operated Storm Water Management Facilities

July 2016

Purpose of Storm Water Facility Inspections and Maintenance

Design and construction of storm water detention ponds, infiltration basins, biofilters, permeable pavement systems, and other treatment facilities started in the Village of Mukwonago 15-20 years ago, and continue today. These systems are designed to reduce the amount of sediment, nutrients, metals and other pollutants that run off the streets and lands in the Village and flow into the lakes, creeks and wetlands, causing harm to aquatic habitat and water quality.

The Village of Mukwonago is required to ensure inspections and maintenance activities are being performed on the municipally owned or operated storm water facilities designed and constructed to improve water quality flowing through the municipal storm sewer system and ultimately into local lakes, streams and wetlands. This requirement is found in sections 2.5 and 2.6 of the WPDES Municipal Separate Storm Sewer System (MS4) Permit no. WI-S050075-2, issued on April 29, 2014.

Municipally “owned” storm water facilities include detention ponds, infiltration basins, biofilters, permeable pavement and other systems located on *municipal* property, and are owned and maintained by the municipality.

Municipally “operated” storm water facilities include detention ponds, infiltration basins, biofilters, permeable pavement and other systems located on *private* property, which the private property owners are required to inspect and maintain. The Village is required, through the MS4 permit, to ensure inspections and subsequent maintenance activities are being performed on these facilities to maintain the water quality treatment capabilities of the system as designed.

Municipally Owned Storm Water Facility Inspections

- Village staff will inspect municipally owned storm water facilities once per year.
- Inspection reports will be recorded on a spreadsheet or other tracking system, and reports will be retained for at least 5 years.

Privately-Owned (Municipally Operated) Storm Water Facility Inspections

- Any site that contains a storm water facility (detention pond, infiltration basin, permeable pavement, etc.) shall be inspected at the frequency indicated in the site-specific long-term maintenance plan. Long-term maintenance plans are typically recorded with the county Register of Deeds prior to construction of the facility and are amended to reflected the constructed facility along with a certification by the design professional that they meet the intent of the storm water ordinance.
 - If a long-term maintenance plan does not exist for a particular storm water facility, then the facility shall be inspected at least once every year by the owner of the facility.
- An inspection report shall be completed for each inspection. Inspection reports shall be retained by the storm water facility owner for at least 5 years.
- The inspection reports shall be submitted to the Village at least once every year.
- The responsible party shall cause an inspection to be completed by a qualified professional every 5 years with a copy of this inspection report provided to the Village.
- Any citizen complaint will be investigated by Village staff with an observation of the site in question.
- Failure to perform an inspection and/or submit an inspection report to the Village by August 1st any year will result in a written notice from the Village requiring the inspection be completed and report submitted within a reasonable period of time as determined by the Village. Failure to complete the inspection and submit the inspection report within the above timelines will be considered a violation.

Storm Water Facility Maintenance

- Any maintenance actions or needed repairs identified in the inspection report shall be completed by the owner within a reasonable time period of the inspection as determined by the Village.
- Upon completion of routine maintenance activities, a follow-up inspection report shall be completed to document the corrections and submitted to the Village.
 - Upon completion of removal of accumulated sediment from a storm water facility to re-establish the size and depth of the facility as designed, the facility shall be surveyed to confirm and record the completed work. This survey information shall be submitted to the Village with the post-maintenance work inspection report.

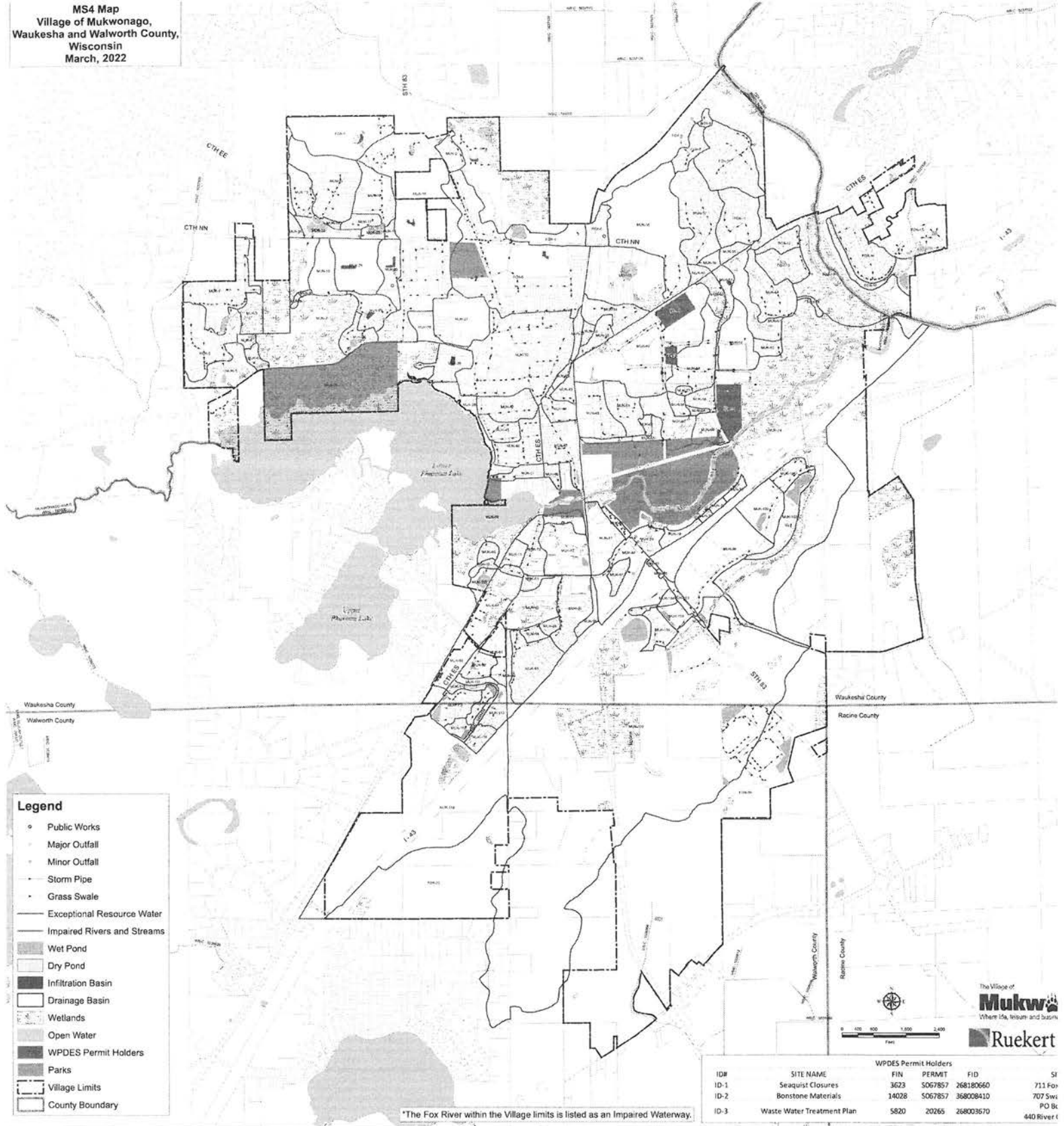
*Local, state or federal permits may apply to storm water facility maintenance activities, depending on the location of the facility and the type of work proposed.

Information on disposal options for sediment removed from storm water facilities can be found on the Wisconsin Department of Natural Resources web-site at: <http://dnr.wi.gov/topic/waste/nr528.html>

Storm Water Facility Maintenance and Inspection Violations and Enforcement Measures

- Failure to complete inspections and/or reports and submit them to the Village within the timelines identified in the notice from the Village is considered a violation.
- Any maintenance activities identified on the storm water facility inspection report that are not completed within a reasonable time period, as determined by the Village shall be considered a violation.
- After discovering a violation due to lack of necessary maintenance activities, the Village shall notify the permit holder in writing. This written notification shall be hand delivered to the permit holder or sent to the last known address, with a reasonable attempt to verify that the permit holder received it.
- If violations are not corrected, the Village may follow the enforcement provisions found in Sec. 34-114 of the Storm Water Ordinance.

Development Name:	Location:	Parcel ID:	Facility Type:	TSS Yield - No Controls (lbs)	TSS Yield - With Controls (lbs)	% Reduction	Total P Yield - No Controls (lbs)	Total P Yield - With Controls (lbs)	% Reduction
Chapman Residential Phase 2	Subdivision begins 200 Feet north of the intersection of Fairwinds BLVD and Westlawn Avenue	MUKV1957010	Wet Forebay 1C	13,932	0	100.00%	64.11	0	100.00%
Meadowland Townhomes	Northwest Corner of CTH "EE" and CTH "NN" Intersection	MUKV1960999003	Wet Pond 1 Rain Garden 2 Rain Garden 3	126	23.35	81.84%	0.8002	0.2746	65.69%
Birchrock Castle Senior Living	210 McDivitt Lane	MUKV2012215002	Biofiltration Basin Filter Strip	296.3	70.75	76.12%	0.7862	0.1933	75.41%



2.6.1 Village of Mukwonago Structure List

"Facilities with Storm Water Maintenance Agreements (SWMA) are included in the Village's water quality reduction calculations."

Device ID	Device Type	Year Constructed	Subdivision	Location	Name 1	SWMA on File	Drawing on File
3	WET POND	2017	Fairwinds	Stoeker Farm Ave. & Rosewood Dr.	Fairwinds HOA	Yes	Yes
4	WET POND	2017	Fairwinds	Stoeker Farm Ave. & Rosewood Dr.	Fairwinds HOA	Yes	Yes
2	WET POND	2001	Fairwinds	Fairwinds BLVD. & Stoeker Farm Ave.	Fairwinds HOA	Yes	No
1	WET POND	2001	Fairwinds	Fairwinds BLVD. & Stoeker Farm Ave.	Fairwinds HOA	Yes	No
18	WET POND	2012	Minors Estates ADD #3 Minors West HOA	Augusta Dr.	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	Yes	Yes
15	WET POND	2005	Minors Estates ADD #1 Minors West HOA	Brockway Dr.	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	Yes	No
14	WET POND	2005	Minors ADD #1 Minors West HOA	Brockway Dr. & North of CTH LO	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	Yes	No
13	WET POND	2005	Minors Estates ADD #1, Minors West HOA	Brockway Dr. & CTH LO	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	Yes	No
12	WET POND	2003	Minors Homestead	Minors Dr. & CTH LO	MINORS HOMESTEAD HOMEOWNERS ASSOC	Yes	No
17	WET POND	2005	Minors Estates ADD #2 Minors West HOA	Valhalla Dr.	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	Yes	No
16	WET POND	2005	Minors Estates ADD #2 Minors West HOA	Valhalla Dr.	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	Yes	No
20	INFILTRATION BASIN	2003	Honey Meadow	W Side Ave.	HONEY MEADOWS CONDO ASSOC. BB-00-YESMUK-442	NO	No
47	WET POND	2003	State of WI	S. Rochester St. & Front St.	WISCONSIN HWY COMMISSION	State Owned	
8	WET POND	2005	The Glen of Mukwonago	Black Bear Dr.	Real Estate Specialists	Yes	Yes
5	WET POND	ORIG/2001 RETROFIT/2020	Village Owned	E. Veterans Way	Village of Mukwonago	Village Owned	Yes
45	WET POND	1993	Brooklife Church	857 S. Rochester St.	Brooklife Church	Yes	No
46	WET POND	2003	State of WI	S. Rochester St. & Mukwonago River	WISCONSIN HWY COMMISSION	State Owned	
48	WET POND	1999	State of WI	Holz Pkwy. & Park and Ride	WISCONSIN HWY COMMISSION	State Owned	
53	WET POND	1995	Village Owned	Miniwaukan Park Middle	Village of Mukwonago	Village Owned	Yes
52	WET POND	1995	Village Owned	Miniwaukan Park East	Village of Mukwonago	Village Owned	Yes
54	WET POND	1995	Village Owned	Miniwaukan Park West	Village of Mukwonago	Village Owned	Yes
49	WET POND	1999	Village Owned	Holz Pkwy. South of Mukwonago River	Village of Mukwonago	Village Owned	No
37	WET POND	2003	Walmart/Home Depot	250 East Wolf Run	WAL-MART REAL ESTATE BUSINESS TRUST,	NO	No
					HOME DEPOT USA INC,	NO	No
					GREENWALD FAMILY LIMITED PARTNERSHIP	NO	No
40	WET POND	2003	Village Owned	East Termini of E. Wolf Run	Village of Mukwonago	Village Owned	Yes
51	WET POND	1999	Village Owned	Holz Pkwy. N. of Mukwonago River	Village of Mukwonago	Village Owned	No
50	WET POND	1999	Village Owned	Holz Pkwy. N of Mukwonago River	Village of Mukwonago	Village Owned	No
21	WET POND	1992	Whispering Bay Condos	1024 Bay View Ct	Real Estate Specialists	NO	No
23	WET POND	2016	Premier Woods Apts.	540 Phantom Woods Rd.	TW PHANTOM WOODS LLC	Yes	No
Device ID	Device Type		Subdivision	Location	Name 1	SWMA on File	
30	WET POND	2007	Orchards #1	1304 Orchardview Ln.	ORCHARDS OF MUKWONAGO HOMEOWNERS ASSOC	Yes	No
31	WET POND	2007	Orchards #1	1334 Cider Circle	ORCHARDS OF MUKWONAGO HOMEOWNERS ASSOC	Yes	No
28	WET POND	2006	Orchards #1	1414 Applewood Cir.	ORCHARDS OF MUKWONAGO HOMEOWNERS ASSOC	Yes	No
29	WET POND	2006	Orchards #1	1446 Applewood Cir.	ORCHARDS OF MUKWONAGO HOMEOWNERS ASSOC	Yes	No
33	WET POND	1992	Legend Meadows	Bear Pass	LEGEND MEADOWS ASSOC INC	Yes	No
36	WET POND	2003	Pro Health	DNG Medical Ctr. 240 Maple Ave.	WAUKESHA MEMORIAL HOSPITAL	Yes	No
58	WET POND	2006	Fox River View	1623 Fox River Run	Fox River View HOA	Yes	No

60	WET POND	2005	Edgewood Condos	Grey Fox Trail	EDGEWOOD MEADOWS CONDO ASSN	Yes	Yes
59	WET POND	2005	Edgewood Condos	Grey Fox Trail	EDGEWOOD MEADOWS CONDO ASSN	Yes	Yes
61	WET POND	2005	Edgewood Condos	Grey Fox Trail	EDGEWOOD MEADOWS CONDO ASSN	Yes	Yes
7	INFILTRATION BASIN	2007	The Glen of Mukwonago	Black Bear Dr.	Real Estate Specialists	Yes	No
11	INFILTRATION BASIN	2003	Minors Homestead	Minors Dr.	MINORS HOMESTEAD HOMEOWNERS ASSOC	Yes	No
43	WET POND	2000	400 Bay View Rd.	400 Bay View Rd.	B&B INVESTMENT PROPERTIES	Yes	No
41	WET POND	2007	Chelsea Lynn Parkway	325 Bayview Rd - Chelsea Lynn Parkway	MB KLUM INVESTMENTS LLC.	Yes/DA	No
35	WET POND	2003	State of WI	STH 83 & E Wolf Run	WISCONSIN HWY COMMISSION	State Owned	
34	WET POND	2015	Dewey Dr. Industrial Park	Dewey Drive	Village of Mukwonago	Village Owned	No
32	WET POND	2016	Orchards #2	CTH ES/Regress Rd	The Orchards 2 Owners Association	Yes	Yes
25	WET POND	2015	Premier Apts.	540 Phantom Woods Rd.	TW PHANTOM WOODS LLC	Yes	No
22	WET POND	2015	Premier Apts.	540 Phantom Woods Rd.	TW PHANTOM WOODS LLC	Yes	No
24	WET POND	2015	Premier Apts.	540 Phantom Woods Rd.	TW PHANTOM WOODS LLC	Yes	No
9	INFILTRATION BASIN	2004	Hawks Ridge East Condos	E. Veterans Way	HAWKS RIDGE EAST	Yes	No
38	WET POND	2012	Mukwonago YMCA	245 E. Wolf Run	MUKWONAGO YMCA	Yes	Yes
39	INFILTRATION BASIN	2012	Mukwonago YMCA	245 E. Wolf Run	MUKWONAGO YMCA	Yes	Yes
27	INFILTRATION BASIN	2005	Mosler Properties	1340 Main St.	LOT OWNERS OF M&M PROPERTIES	Yes	No
						Yes	No
						Yes	No
26	INFILTRATION BASIN	2005	Mosler Properties	1340 Main St.	LOT OWNERS OF M&M PROPERTIES	Yes	No
						Yes	No
						Yes	No
42	WET POND	2015	SCHMIDT & BARTELT	930 Main St.	SCHMIDT & BARTELT	Yes	Yes
Device ID	Device Type		Subdivision	Location	Name 1	SWMA on File	
55	WET POND	2011	CHR Hansen	600 Perkins Dr	CHR HANSEN INC	No	No
56	WET POND	2005	Ridgebore	700 Swan Dr.	BASSETT HOLDING GROUP INC	No	No
62	WET POND	2003	Badger Color	1007 Fox St.	MADEY ENTERPRISES INC	No	No
63	INFILTRATION BASIN	2012	MCL	Park Ave/Division St.	Village of Mukwonago	Village Owned	No
10	INFILTRATION BASIN	2010	District Office	E. Veteran Way	MUKWONAGO AREA SCHOOLS	Yes	Yes
6	INFILTRATION BASIN	2017	St Johns Church	W. Veterans Way	ST JOHNS CHURCH	Yes	Yes
70	INFILTRATION BASIN	2012	MINORS HOMESTEAD ADD 3	Medina Drive	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	Yes	Yes
71	INFILTRATION BASIN	2012	MINORS HOMESTEAD ADD 3	Outlot 13	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	Yes	No
69	WET POND	2015	ALDI	111 E WOLF RUN	ALDI Inc. Oak Creek Division	Yes	Yes
72	INFILTRATION BASIN	2001	Fire Dept. Station 1	1111 Fox Street	Village of Mukwonago	Village Owned	No
64	INFILTRATION BASIN	2017	MHS	Mukwonago Union High	MUKWONAGO AREA SCHOOLS	Yes	No
63	INFILTRATION BASIN	2017	MHS	Mukwonago Union High	MUKWONAGO AREA SCHOOLS	Yes	No
65	INFILTRATION BASIN	2018	122 Arrowhead Real Estate LLC	122 Arrowhead Drive	122 Arrowhead Real Estate LLC	Yes	Yes
66	WET POND	2019	Chapman Place	Chapman Place	B&B Investments of Mukwonago	Yes	Yes
67	INFILTRATION BASIN	2019	Chapman Place	Chapman Place	B&B Investments of Mukwonago	Yes	Yes
68	WET POND GREASE/OIL SEPERATOR	2015	KWIKTRIP	Black Bear Blvd	KWIK TRIP	Yes	Yes
75	WET POND	2007	Chelsea Lynn Parkway	325 Bayview Rd - Chelsea Lynn Parkway	MB KLUM INVESTMENTS LLC.	Yes/DA	No
73	INFILTRATION BASIN	2007	ANTIGUA REAL	355 BAY VIEW RD	JABE LLC	Yes/DA	No
76	WET POND	2007	Chelsea Lynn Parkway	325 Bayview Rd - Chelsea Lynn Parkway	MB KLUM INVESTMENTS LLC.	Yes/DA	No
77	DRY POND	2004	Village Car Care	J&N Auto	VILLAGE AUTOMOTIVE LLC	Yes	No
79	WET POND	2015	Village Owned	Mukwonago High School	Village of Mukwonago	Village Owned	Yes
78	DRY POND	2015	ALDI	111 E WOLF RUN	ALDI Inc. Oak Creek Division	Yes	Yes
80	WET POND	2014	Milwaukee Tool	Milwaukee Tool	Milwaukee Tool	NO	No
81	BIOFILTRATION DEVICE	2018	Village Owned	Chapman Farms	Village of Mukwonago	Village Owned	Yes
83	WET POND	2019	Village Owned	TID#5 Pond 1	Village of Mukwonago	Village Owned	Yes

[illegible]



Office of the Village Public Works Dept.

440 River Crest Court, Mukwonago, Wisconsin 53149 | (262) 363-6447 | Fax: (262)363-7197
www.villageofmukwonago.com

Village of Mukwonago Pollution Prevention Plan

Revised February 2021

The Village is covered under the Wisconsin Department of Natural Resources' (WDNR) WPDES Municipal Separate Storm Sewer System Permit No. WI-S050075-3, reissued on May 1, 2019. The intent of the MS4 permit program is to minimize the discharge of pollutants into the local lakes, streams, and wetlands via the Village's storm water conveyance system.

The Village of Mukwonago has been conducting a pollution prevention program since 2010, when it was first required under the WPDES Municipal Separate Storm Sewer System (MS4) Permit No. WI-S050075-1.

The Village of Mukwonago is located within the (IL) Fox River Basin. A Total Maximum Daily Load analysis (TMDL) is currently under development for this basin and is anticipated to be completed in 2023-2025. This TMDL is anticipated to address the Total Suspended Solids (TSS) and phosphorus that is impairing waterways in the basin.

The Village Public Works Director will administer the pollution program.

The following permit sections have independent written programs:

- **2.6.1 Stormwater BMP Inspection and Maintenance Program**
- **2.6.2 BMP Inspections**
- **2.6.3 Stormwater Pollution Prevention Plans (SWPPP) for Municipal Properties**
- **2.6.6 Winter Road Management (Includes Section 2.6.9 Staff Training Program)**

The Village has not entered a program for adding nutrients to our municipal properties at this time. In the event the village begins a program, a written policy and documentation program will be in effect before the process begins. The written program will be attached to the subsequent annual MS4 report.

The Village of Mukwonago is divided into five zones. These zones are used to identify areas when completing inspections and maintenance.

Street Sweeping (2.6.5.a.)

The Village uses a vacuum sweeper to collect debris on urban sections of streets. Operations begin in spring as weather permits and are conducted four times annually. The zones mentioned above are used as a tracking method for staff to ensure completion for round of sweeping. The fourth round of sweeping is conducted just prior to leaf fall and the beginning of leaf collection.



Office of the Village Public Works Dept.

440 River Crest Court, Mukwonago, Wisconsin 53149 | (262) 363-6447 | Fax: (262)363-7197
www.villageofmukwonago.com

New employees are trained by the mechanic on operation and maintenance for the unit. Operators are trained in the areas of operation, preventive maintenance and common issues associated the unit's performance.

Catch Basin Cleaning (2.6.5.b.)

Village staff clean one fifth of the catch basins annually. The above-mentioned zone map is used a guide to ensure each CB is cleaned one once per permit term. Inspections are completed at the time of cleaning and documented on the villages GIS for future reference and documentation. Work orders are created for repairs and any unusual debris removed are noted.

Equipment used in the process include the street sweeper and a jetter/vacuum truck.

Material Handling and Disposal (2.6.5 c.)

Debris collected from street sweeping and catch basin cleaning are stored in a concrete bin under tarp until removal. The Village contracts with a garbage and recycling contractor for disposal at an appropriate land fill. An annual report outlining weights, time and facility location for documentation is requested by the Village from the contractor.

Leaf Collection (2.6.5 d.)

The Village contracts for residential yard waste collections with the current garbage and recycling contractor for its yard waste recycling program, including leaf collection. Eight collection events are conducted annually with focused collections in November and December for leaves. The quarterly recycling report from the contractor contains the weight of yard waste collected. Fourth quarter data is used for reporting purposes on the annual MS4 report.

Residents are required to place leaves in compostable paper bags or reusable refuse containers at the curb for collection.

Leaves that accumulate in the streets are removed by Village staff with a vacuum sweeper. The sweeper is run at a lower RPM during leaf collection operations to prevent contamination from normal street debris. Leaves collected by street sweeper are composted at the Village DPW yard for internal use.

Leaves from Village facilities and parks are mulched on site and left in place. Leaves at sites with insufficient areas for onsite composting will have the leaves collected and disposed of at the DPW yard composting site.



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Village of Mukwonago Storm Water Pollution Prevention Plan for Municipal Property

Site: Village of Mukwonago Public Works Department Site
630 Veterans Way East Mukwonago, WI 53149

Contact info.: Ron Bittner, Director of Public Works
262-363-6447
rbittner@villageofmukwonago.com

Site Description

The Public Works Department property located at 630 CTH NN E. is the central location for the department's activities and storage. Facilities include the repair shop and parking garage, salt shed, sand shed, cold storage building, outdoor storage, police impound and a fueling station. The fueling center is utilized by the Inspections, Utilities, DPW, Police and Fire Departments.

The Public Works yard is a six-acre parcel; the department utilizes approximately five of these acres. The remaining acreage is zoned environmental corridor. A municipal well and water tower are located on the southwest corner of the property. The property is bordered on the south by CTH NN E., the Canadian National Railroad on the west and farm fields owned by the St. James Parish on the east. The eastern and western property lines intersect on the north.

The Public Works yard was established in 1972. The main building was remodeled along with a 9,000 SFT addition in 2000. A 1,000-ton salt shed was added to the compound in 2011.

Runoff Prevention Practices and Maintenance Activities

The Village of Mukwonago has been covered under the WPDES Municipal Storm Separate Sewer System (MS4) Discharge Permit WI-S050075-2 since 2009. Staff submitted a Storm Water Pollution Prevention Plan (SWPPP) map for the Public Works yard, which helped identify efficiencies and pollution prevention practices that could be installed to protect the nearby water resources. Staff is in the process of removing discarded materials that have been stored in the yard and consolidating other items into smaller, more manageable areas, thus removing potential sources of pollution. Removing obsolete equipment and consolidating materials on site also means fewer runoff prevention practices are necessary, and less time installing, maintaining, and inspecting these practices associated with this task.

Runoff from the Village's Public Works yard flows to the west towards a swale adjacent the Canadian National RR tracks. The pavement changes to gravel before entering the swale on the west side of the property. Runoff from the pavement area partially infiltrates in to a gravel area prior to entering the swale. The Village of Mukwonago continues to evaluate potential runoff pollution resulting from the Public Works yard activities and has implemented measures to reduce pollution.



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The following actions and improvements have been implemented at the Village of Mukwonago DPW yard:

- Installing bays around stockpiled material
- Using wattles around stockpile not contained within a bin.
- Tarping street sweepings and stockpiles.
- Modern salt shed.
- Replacement of obsolete equipment with multi use units. This process allows the department to free up inside equipment storage.
- Installation of a new electronic fueling station with maximum fill control per specific vehicle.
- Vehicle washing and rinsing be done indoors.
- Vehicle maintenance completed in repair shop.

Maintenance and inspections are critical for ensuring prevention activities function properly. Without inspections or maintenance, debris, and pollutants such as sediment, metals, nutrients, etc., that are captured can become a source of pollution if excess amounts are carried out with rain and snow melt. Any inspections and maintenance of storm water pollution practices should be documented and recorded for comparison and evaluation of their performance.

Building of stockpile containment bins was started several years ago, cold patch material and street sweepings are currently binned and tarped. Any material that spills or is tracked away from the immediate storage area is swept up and deposited back onto the piles. Loose salt that spills or is tracked away from the shed entrance during delivery is swept up and placed in the shed. Any excess salt that spills during loading of trucks during a snow/ice event is also swept up and placed back in the salt shed. The salt shed itself is designed to meet the requirements of Trans 207, Wisconsin Administrative Code.

The lawn is mowed as needed, depending on the weather.

Temporary storage of items such as posts for snow fence, garbage & recycling barrels, etc., occupy space around the perimeter of the sheds in winter until crews deliver these items to Village parks in the spring.

Most of the Village Departments utilized the fueling center. Employee training includes review of the spills procedures and location of the spills kit.

The floor drains in the main garage are connected to the sanitary sewer system, rather than the storm sewer system. Any fluids from vehicle maintenance or other activities inside the garage are directed through this system to the Wastewater Treatment Plant. Floor drains are cleared of debris on an as-needed basis. An oil/grease separator allows recurring clean-out and maintenance of the system.



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Recommendations to Enhance Runoff Protection

Village staff have previously taken steps to implement runoff control practices and to minimize the materials that could be sources of runoff pollution at the Public Works yard. Current recommendations include:

1. Sweep up any spilled salt and return into inventory.

Spills Plan

Dry materials that spill is swept up and either disposed of or replaced in the bins for future use, if possible. (Example: dry salt spilled on the ground can be swept up and put back in the salt pile for use in the future.)

Liquids that spill on the ground are absorbed, with the absorption materials disposed of properly depending on the liquid. The Fire Department would be notified for major spills and handled in accordance to the Village and Town of Mukwonago Emergency Management Plan.

Staff are trained on which authorities to contact depending on the situation, such as the Fire Department, Police Department, or the Wisconsin Department of Natural Resources.

New staff are educated on the spills plan when they start, and any policy changes are communicated to appropriate staff at the time of the changes. As part of the Storm Water Pollution Prevention Plan, the spills plan will be evaluated yearly, and any changes will be summarized in the Village's MS4 annual report.

Employee Training

Public Works Department training is an on-going activity for staff. Changes in procedure are communicated with appropriate staff, and new staff receive training on safety procedures and overall operations of the department. Any portions of the SWPPP, including the spills plan, that affect staff in other departments are shared with those departments.

Inspections

Inspections are conducted quarterly and documented on a SWPPP inspection form. Items noted on the inspection reports are corrected as soon as possible. The yard is evaluated on a recurring basis to improve operations.

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	Village of Mukwonago DPW Shop and Yard
Location:	630 Veterans Way East
Inspector/Title:	Ron Bittner
Date:	3/18/21
Last Inspection (Date):	12/8/20

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes ☒ No ☐

Title of Plan: Village of Mukwonago SWPPP for Municipal Facilities

Date of Plan: April 2016

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes ☒ No ☐

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Floor drains are clean	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Vehicle washing completed inside building	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Vehicle washing drains to sanitary system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Vehicle fueling center has canopy/cover	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Containers of hazardous materials are in good condition	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Full dumpsters are hauled out on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Street sweepings are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Bulk storage piles are stabilized/vegetated	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Materials stored under cover/inside buildings	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Area near salt shed is clear of excess/spilled/tracked salt	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Need to clean sooner after an event.
6	Underground runoff containment is emptied on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☐ No ☐	Old salt/sand shed cleaned as needed

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Storm water pond inlets/outlets are stable	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
4	Storm water berms are vegetated	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
5	Storm water pond berms are stable (no erosion, tree roots or animal borroughs)	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
8	Infiltration basins/rain gardens drain down within 24 hours (<i>based on post-rain event observations</i>)	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Employees know where written program is located	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Written program is evaluated annually	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	New employees are trained on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Annual or more frequent training provided to employees on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Each inspection is a training opportunity.

	Recommendations/Correction	Completed On (Date)	Initials
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STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	Village of Mukwonago DPW Shop and Yard
Location:	630 Veterans Way East
Inspector/Title:	Randy Peterson
Date:	6/22/21
Last Inspection (Date):	3/18/21

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes ☒ No ☐

Title of Plan: Village of Mukwonago SWPPP for Municipal Facilities

Date of Plan: April 2016

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes ☒ No ☐

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Floor drains are clean	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Vehicle washing completed inside building	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Vehicle washing drains to sanitary system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Vehicle fueling center has canopy/cover	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Containers of hazardous materials are in good condition	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Full dumpsters are hauled out on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Street sweepings are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Bulk storage piles are stabilized/vegetated	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Materials stored under cover/inside buildings	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Area near salt shed is clear of excess/spilled/tracked salt	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Underground runoff containment is emptied on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Storm water pond inlets/outlets are stable	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
4	Storm water berms are vegetated	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
5	Storm water pond berms are stable (no erosion, tree roots or animal borrows)	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
8	Infiltration basins/rain gardens drain down within 24 hours (<i>based on post-rain event observations</i>)	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Employees know where written program is located	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Written program is evaluated annually	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
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1	New employees are trained on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Annual or more frequent training provided to employees on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Each inspection is a training opportunity.

	Recommendations/Correction	Completed On (Date)	Initials
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STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	Village of Mukwonago DPW Shop and Yard
Location:	630 Veterans Way East
Inspector/Title:	Ron Bittner
Date:	9/13/21
Last Inspection (Date):	6/22/21

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes ☒ No ☐

Title of Plan: Village of Mukwonago SWPPP for Municipal Facilities

Date of Plan: April 2016

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes ☒ No ☐

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Floor drains are clean	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Vehicle washing completed inside building	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Vehicle washing drains to sanitary system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Vehicle fueling center has canopy/cover	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Containers of hazardous materials are in good condition	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Check more frequently.
2	Full dumpsters are hauled out on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Street sweepings are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Bulk storage piles are stabilized/vegetated	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Materials stored under cover/inside buildings	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Area near salt shed is clear of excess/spilled/tracked salt	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Underground runoff containment is emptied on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Storm water pond inlets/outlets are stable	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
4	Storm water berms are vegetated	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
5	Storm water pond berms are stable (no erosion, tree roots or animal borrows)	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
8	Infiltration basins/rain gardens drain down within 24 hours (<i>based on post-rain event observations</i>)	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Employees know where written program is located	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Written program is evaluated annually	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
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1	New employees are trained on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Annual or more frequent training provided to employees on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Each inspection is a training opportunity.

	Recommendations/Correction	Completed On (Date)	Initials
1			
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STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	Village of Mukwonago DPW Shop and Yard
Location:	630 Veterans Way East
Inspector/Title:	
Date:	
Last Inspection (Date):	12/15/21

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes ☒ No ☐

Title of Plan: Village of Mukwonago SWPPP for Municipal Facilities

Date of Plan: April 2016

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes ☒ No ☐

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Cleaned in October
3	Floor drains are clean	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Cleaned in October
4	Vehicle washing completed inside building	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Vehicle washing drains to sanitary system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Vehicle fueling center has canopy/cover	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Containers of hazardous materials are in good condition	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Check more frequently.
2	Full dumpsters are hauled out on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Street sweepings are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Bulk storage piles are stabilized/vegetated	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Materials stored under cover/inside buildings	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Area near salt shed is clear of excess/spilled/tracked salt	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Underground runoff containment is emptied on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Storm water pond inlets/outlets are stable	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
4	Storm water berms are vegetated	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
5	Storm water pond berms are stable (no erosion, tree roots or animal boroughs)	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	
8	Infiltration basins/rain gardens drain down within 24 hours (<i>based on post-rain event observations</i>)	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Employees know where written program is located	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Written program is evaluated annually	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
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1	New employees are trained on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Annual or more frequent training provided to employees on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	Each inspection is a training opportunity.

	Recommendations/Correction	Completed On (Date)	Initials
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

THE VILLAGE OF MUKWONAGO

Fourth Quarter 2021 Recycling Report

Single Stream, Tons	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Mixed Paper	332.8	81.1	85.6	80.8	85.3
Cardboard	153.6	37.4	39.5	37.3	39.4
Glass	174.9	42.6	45.0	42.5	44.8
#1 Plastic	25.6	6.2	6.6	6.2	6.6
#2 Natural HDPE	8.4	2.1	2.2	2.1	2.2
#2 Colored HDPE	8.6	2.1	2.2	2.1	2.2
#3-7 Plastic	6.8	1.7	1.8	1.7	1.7
Rigid Plastic***	3.4	0.8	0.9	0.8	0.9
Tin Cans	21.3	5.2	5.5	5.2	5.5
Al Cans	6.8	1.7	1.8	1.7	1.7
Single Stream Total	742	181	191	180	190

Recycled Bulk, Tons*	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Antifreeze	0.03	0.00	0.01	0.01	0.01
Appliances	1.25	0.26	0.58	0.31	0.09
Batteries	0.28	0.00	0.06	0.03	0.19
Cardboard	1.35	0.34	0.33	0.38	0.29
Metal	1.86	0.48	0.64	0.45	0.29
Oil	0.79	0.05	0.19	0.26	0.30
Tires	3.13	0.34	0.73	1.00	1.06
Recycled Bulk Total	8.69	1.46	2.54	2.45	2.24

Total Recyclables	751	182	193	183	192
Total Garbage**	2642	568	671	724	679

*Please note that JOHNS does not recycle polystyrene foam.

**Total garbage weight includes weekly garbage and residual garbage removed from recyclables.

***Rigid Plastic is not to be included in grant reporting

Population 8126 *Year to date pounds per capita recycled. WI DNR requires 107 pounds per year.* **182.7**

Yard Waste	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
	147.8	0.0	31.4	21.3	95.1

Recycling Compliance	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Warning Tags	0	0	0	0	0
Written Warnings	0	0	0	0	0

Report completed by:
 Johns Disposal Service, Inc.
 PO Box 329
 Whitewater, WI 53190
 (262) 473-4700



Village of Mukwoango Street Sweeping Disposal

SERV NAME	WORK ORDER #	ACTION DATE	MATERIAL	TONNAGE
VILLAGE OF MUKWONAGO GARAGE	655816	6/11/2021	STREET SWEEPINGS	11.49
VILLAGE OF MUKWONAGO GARAGE	663933	6/16/2021	STREET SWEEPINGS	11.92
VILLAGE OF MUKWONAGO GARAGE	664485	6/18/2021	STREET SWEEPINGS	10.63
VILLAGE OF MUKWONAGO GARAGE	738648	10/20/2021	STREET SWEEPINGS	11.14
VILLAGE OF MUKWONAGO GARAGE	739796	10/25/2021	STREET SWEEPINGS	4.61
TOTAL				49.79

Department	Group	Inventory Usage				
		Activity Description	Log Date	Name	Quantity	Units
Activity Description: Snow Event						
Name: Brine						
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 12/16/2021	Brine	93.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 12/28/2021	Brine	208.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 12/29/2021	Brine	82.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/1/2022	Brine	160.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/3/2022	Brine	253.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/5/2022	Brine	65.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/6/2022	Brine	50.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/10/2022	Brine	134.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/24/2022	Brine	340.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/24/2022	Brine	336.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/4/2022	Brine	133.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/10/2022	Brine	126.00	Gallon

Department	Group	Activity Description	Log Date	Name	Quantity	Units
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/11/2022	Brine	68.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/17/2022	Brine	343.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/18/2022	Brine	48.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/19/2022	Brine	230.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/22/2022	Brine	451.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/23/2022	Brine	142.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/25/2022	Brine	379.00	Gallon
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 3/7/2022	Brine	313.00	Gallon

Total: 3,954.00
Average: 197.70

Name: Salt

Public Works	Snow & Ice Removal	Snow Event	Date Logged: 12/16/2021	Salt	21,598.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 12/28/2021	Salt	46,241.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 12/29/2021	Salt	13,039.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/1/2022	Salt	27,726.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/3/2022	Salt	49,566.00	Pounds

3/9/2022 3:56:52 PM

Department	Group	Activity Description	Log Date	Name	Quantity	Units
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/5/2022	Salt	8,974.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/6/2022	Salt	8,093.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/10/2022	Salt	18,492.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/24/2022	Salt	46,871.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 1/24/2022	Salt	47,885.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/4/2022	Salt	39,247.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/10/2022	Salt	23,466.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/11/2022	Salt	15,461.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/17/2022	Salt	52,334.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/18/2022	Salt	8,399.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/19/2022	Salt	230.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/22/2022	Salt	110,382.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/23/2022	Salt	21,769.00	Pounds
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 2/25/2022	Salt	63,722.00	Pounds

Department	Group	Activity Description	Log Date	Name	Quantity	Units
Public Works	Snow & Ice Removal	Snow Event	Date Logged: 3/7/2022	Salt	40,370.00	Pounds

Total: 663,865.00
Average:

STORMWATER POND INSPECTION

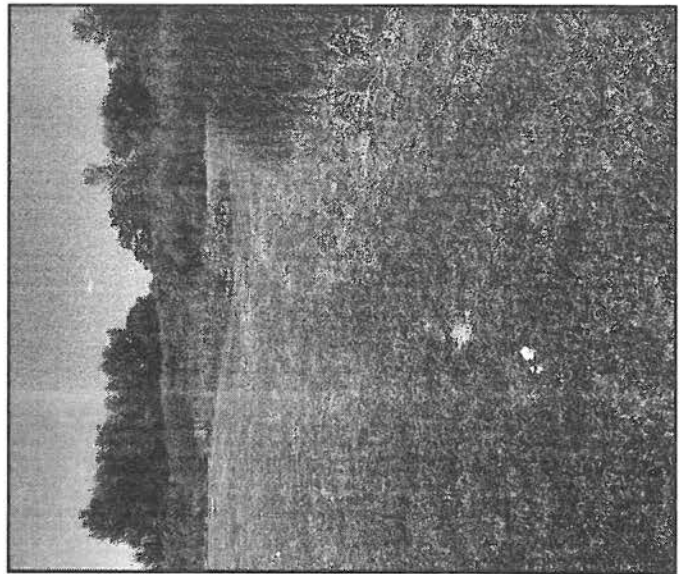
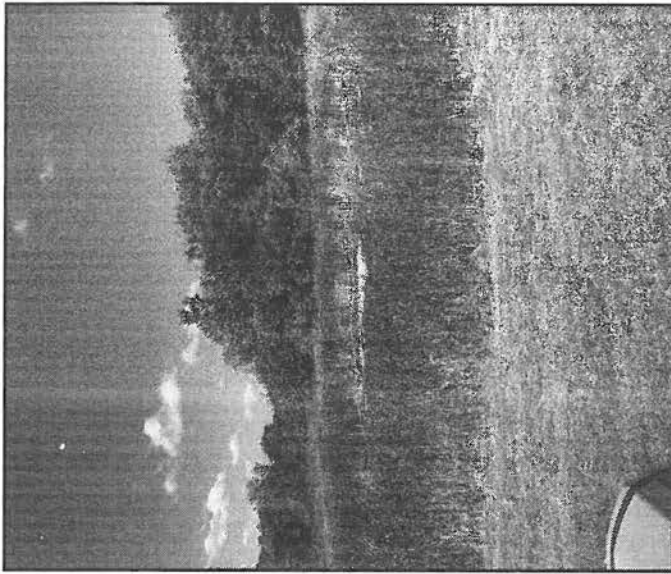
Pond Information							
Pond ID:	0049			Pond Type:	Wet Pond		
Location:	Holz Pkwy. South of Mukwonago River						
Subdivision:				Watershed:	Mukwonago		
Capacity:				Acres:			
Overflow Elev:				100 Year Elev:			
Year Constructed:				Date Input:			
Water Quality:	✓			Owner:	Our Agency		
Inspection Details							
Inspector Name(s):	Kevin Van Aacken						
Inspection Date:	8/30/2021		Start Time:	11:35AM		End Time: 11:50PM	
Weather Condition:	Clear and sunny				Last Rainfall Date:	8/29/2021	
Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Dry Pond							
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒	
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒	
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Wet Pond							
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐	
2. Visible oil/chemical presence?	☒	☐	☐	☐	☒	☐	
3. Evidence of wave action?	☒	☐	☐	☐	☒	☐	
4. Safety shelf erosion or failure?	☐	☐	☒	☐	☐	☒	
5. Other?	☐	☐	☒	☐	☐	☒	
Infiltration Basin							
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒	
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒	
3. Under drain functioning?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☒	☐	☐	☐	☒	☐	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☒	☐	☐	☐	☒	☐	
4. Excessive nuisance aquatic vegetation present?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☐	☐	☒	☐	☐	☒	
3. Maintenance access clear of obstructions?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☐	☐	☒	☐	☐	☒	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☐	☐	☒	☐	☐	☒	
3. Embankment erosion evident?	☐	☐	☒	☐	☐	☒	
4. Cracking, bulging or sliding of embankment?	☐	☐	☒	☐	☐	☒	
5. Evidence of animal burrows?	☐	☐	☒	☐	☐	☒	
6. Seepage evident on exterior face of embankment?	☐	☐	☒	☐	☐	☒	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☐	☐	☒	☐	☐	☒	
9. Maintenance access clear of obstruction?	☐	☐	☒	☐	☐	☒	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☐	☐	☒	☐	☐	☒	
2. Low flow trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
3. Weir trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
4. Excessive sediment accumulation inside the riser?	☐	☐	☒	☐	☐	☒	
5. Sediment accumulation in outlet pipe?	☐	☐	☒	☐	☐	☒	
6. Outfall channels functioning?	☐	☐	☒	☐	☐	☒	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☐	☐	☒	☐	☐	☒	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☐	☐	☒	☐	☐	☒	
4. Mowing required?	☐	☐	☒	☐	☐	☒	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☐	☐	☒	☐	☐	☒	
7. Public hazards?	☐	☐	☒	☐	☐	☒	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							



STORMWATER POND INSPECTION

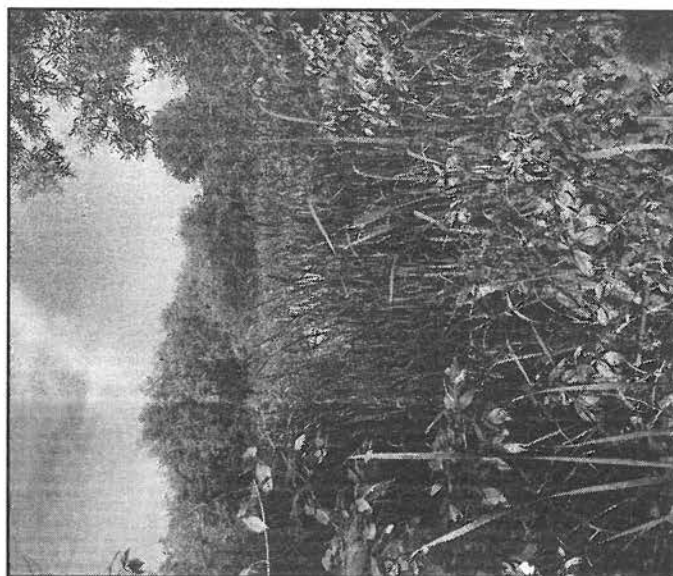
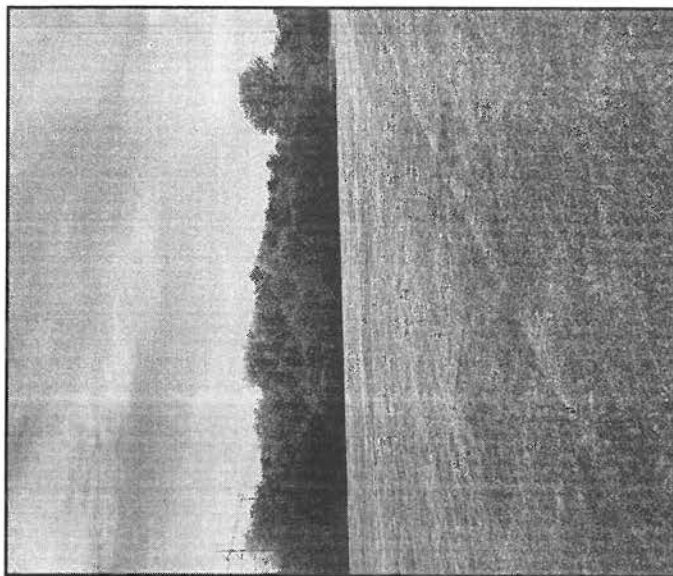
Pond Information									
Pond ID:	0054				Pond Type:	Wet Pond			
Location:	Miniwaukan Park West								
Subdivision:					Watershed:	Mukwonago			
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Kevin Van Aacken								
Inspection Date:	8/31/2021			Start Time:	09:05AM		End Time:	09:25AM	
Weather Condition:						Last Rainfall Date:	8/29/2021		
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐			
2. Visible oil/chemical presence?	☒	☐	☐	☐	☒	☐			
3. Evidence of wave action?	☒	☐	☐	☐	☒	☐			
4. Safety shelf erosion or failure?	☐	☐	☒	☐	☐	☒			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Under drain functioning?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☒	☐	☐	☐	☒	☐	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☒	☐	☐	☐	☒	☐	
4. Excessive nuisance aquatic vegetation present?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☐	☐	☒	☐	☐	☒	
3. Maintenance access clear of obstructions?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☐	☐	☒	☐	☐	☒	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☐	☐	☒	☐	☐	☒	
3. Embankment erosion evident?	☐	☐	☒	☐	☐	☒	
4. Cracking, bulging or sliding of embankment?	☐	☐	☒	☐	☐	☒	
5. Evidence of animal burrows?	☐	☐	☒	☐	☐	☒	
6. Seepage evident on exterior face of embankment?	☐	☐	☒	☐	☐	☒	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☐	☐	☒	☐	☐	☒	
9. Maintenance access clear of obstruction?	☐	☐	☒	☐	☐	☒	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☐	☐	☒	☐	☐	☒	
2. Low flow trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
3. Weir trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
4. Excessive sediment accumulation inside the riser?	☐	☐	☒	☐	☐	☒	
5. Sediment accumulation in outlet pipe?	☐	☐	☒	☐	☐	☒	
6. Outfall channels functioning?	☐	☐	☒	☐	☐	☒	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☒	☐	☐	☐	☒	☐	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☐	☐	☒	☐	☐	☒	
4. Mowing required?	☒	☐	☐	☐	☒	☐	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☒	☐	☐	☐	☒	☐	
7. Public hazards?	☒	☐	☐	☐	☒	☐	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							



STORMWATER POND INSPECTION

Pond Information									
Pond ID:	0053				Pond Type:	Wet Pond			
Location:	Miniwaukan Park Middle								
Subdivision:					Watershed:	Mukwonago			
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Ron B								
Inspection Date:	2/18/2021			Start Time:	12:00PM		End Time:	12:05PM	
Weather Condition:						Last Rainfall Date:	2/18/2021		
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☐	☐	☒	☐	☐	☒			
2. Visible oil/chemical presence?	☐	☐	☒	☐	☐	☒			
3. Evidence of wave action?	☐	☐	☒	☐	☐	☒			
4. Safety shelf erosion or failure?	☐	☐	☒	☐	☐	☒			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Under drain functioning?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☐	☐	☒	☐	☐	☒	
2. Appropriate vegetation?	☐	☐	☒	☐	☐	☒	
3. Presence of invasive or undesirable vegetation/woody growth?	☐	☐	☒	☐	☐	☒	
4. Excessive nuisance aquatic vegetation present?	☐	☐	☒	☐	☐	☒	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☐	☐	☒	☐	☐	☒	
3. Maintenance access clear of obstructions?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☐	☐	☒	☐	☐	☒	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☐	☐	☒	☐	☐	☒	
3. Embankment erosion evident?	☐	☐	☒	☐	☐	☒	
4. Cracking, bulging or sliding of embankment?	☐	☐	☒	☐	☐	☒	
5. Evidence of animal burrows?	☐	☐	☒	☐	☐	☒	
6. Seepage evident on exterior face of embankment?	☐	☐	☒	☐	☐	☒	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☐	☐	☒	☐	☐	☒	
9. Maintenance access clear of obstruction?	☐	☐	☒	☐	☐	☒	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☐	☐	☒	☐	☐	☒	
2. Low flow trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
3. Weir trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
4. Excessive sediment accumulation inside the riser?	☐	☐	☒	☐	☐	☒	
5. Sediment accumulation in outlet pipe?	☐	☐	☒	☐	☐	☒	
6. Outfall channels functioning?	☐	☐	☒	☐	☐	☒	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☐	☐	☒	☐	☐	☒	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☐	☐	☒	☐	☐	☒	
4. Mowing required?	☐	☐	☒	☐	☐	☒	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☐	☐	☒	☐	☐	☒	
7. Public hazards?	☐	☐	☒	☐	☐	☒	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							

STORMWATER POND INSPECTION

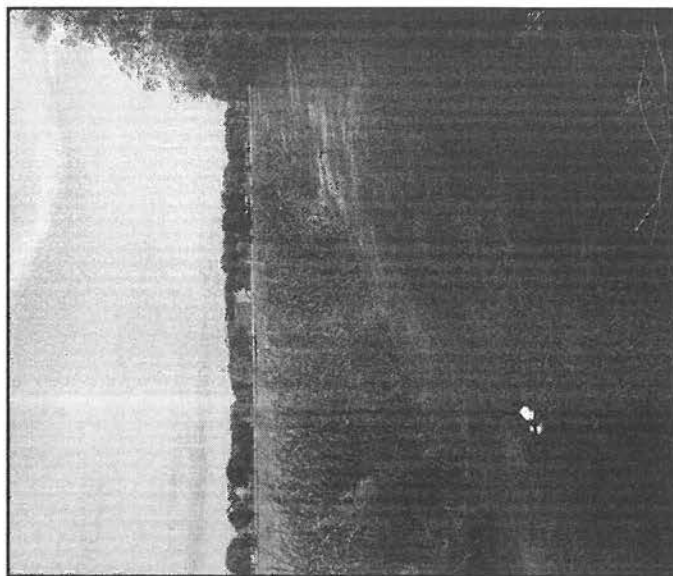
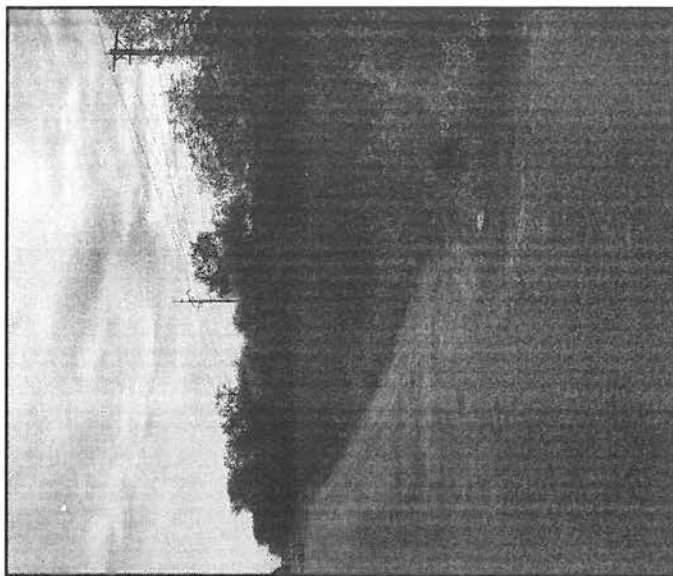
Pond Information									
Pond ID:	0052				Pond Type:	Wet Pond			
Location:	Miniwauken Park East								
Subdivision:					Watershed:	Mukwonago			
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Kevin Van Aacken								
Inspection Date:	8/31/2021			Start Time:	09:25AM		End Time:	09:35AM	
Weather Condition:						Last Rainfall Date:	8/29/2021		
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐			
2. Visible oil/chemical presence?	☒	☐	☐	☐	☒	☐			
3. Evidence of wave action?	☒	☐	☐	☐	☒	☐			
4. Safety shelf erosion or failure?	☐	☐	☒	☐	☐	☒			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Under drain functioning?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☒	☐	☐	☐	☒	☐	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☒	☐	☐	☐	☒	☐	
4. Excessive nuisance aquatic vegetation present?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☐	☐	☒	☐	☐	☒	
3. Maintenance access clear of obstructions?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☐	☐	☒	☐	☐	☒	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☐	☐	☒	☐	☐	☒	
3. Embankment erosion evident?	☐	☐	☒	☐	☐	☒	
4. Cracking, bulging or sliding of embankment?	☐	☐	☒	☐	☐	☒	
5. Evidence of animal burrows?	☐	☐	☒	☐	☐	☒	
6. Seepage evident on exterior face of embankment?	☐	☐	☒	☐	☐	☒	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☐	☐	☒	☐	☐	☒	
9. Maintenance access clear of obstruction?	☐	☐	☒	☐	☐	☒	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☐	☐	☒	☐	☐	☒	
2. Low flow trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
3. Weir trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
4. Excessive sediment accumulation inside the riser?	☐	☐	☒	☐	☐	☒	
5. Sediment accumulation in outlet pipe?	☐	☐	☒	☐	☐	☒	
6. Outfall channels functioning?	☐	☐	☒	☐	☐	☒	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☐	☐	☒	☐	☐	☒	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☐	☐	☒	☐	☐	☒	
4. Mowing required?	☐	☐	☒	☐	☐	☒	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☐	☐	☒	☐	☐	☒	
7. Public hazards?	☐	☐	☒	☐	☐	☒	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							



STORMWATER POND INSPECTION

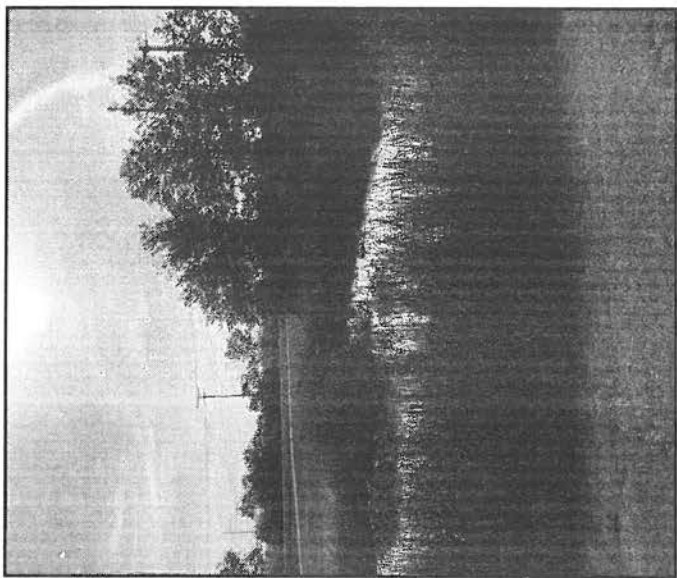
Pond Information									
Pond ID:	0050				Pond Type:	Wet Pond			
Location:	Holz Pkwy. N of Mukwonago River								
Subdivision:					Watershed:	Mukwonago			
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Kevin Van Aacken								
Inspection Date:	8/30/2021			Start Time:	01:20PM		End Time:	01:35PM	
Weather Condition:	Clear and sunny						Last Rainfall Date:	8/29/2021	
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐			
2. Visible oil/chemical presence?	☒	☐	☐	☐	☒	☐			
3. Evidence of wave action?	☒	☐	☐	☐	☒	☐			
4. Safety shelf erosion or failure?	☐	☐	☒	☐	☐	☒			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Under drain functioning?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☒	☐	☐	☐	☒	☐	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☒	☐	☐	☐	☒	☐	
4. Excessive nuisance aquatic vegetation present?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☐	☐	☒	☐	☐	☒	
3. Maintenance access clear of obstructions?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☒	☐	☐	☐	☒	☐	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☒	☐	☐	☐	☒	☐	
3. Embankment erosion evident?	☒	☐	☐	☐	☒	☐	
4. Cracking, bulging or sliding of embankment?	☒	☐	☐	☐	☒	☐	
5. Evidence of animal burrows?	☒	☐	☐	☐	☒	☐	
6. Seepage evident on exterior face of embankment?	☒	☐	☐	☐	☒	☐	
7. Vertical & horizontal alignment of top of dam as per plans?	☒	☐	☐	☐	☒	☐	
8. Emergency spillway clear of obstructions & debris?	☒	☐	☐	☐	☒	☐	
9. Maintenance access clear of obstruction?	☒	☐	☐	☐	☒	☐	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☒	☐	☐	☐	☒	☐	
2. Low flow trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
3. Weir trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
4. Excessive sediment accumulation inside the riser?	☒	☐	☐	☐	☒	☐	
5. Sediment accumulation in outlet pipe?	☒	☐	☐	☐	☒	☐	
6. Outfall channels functioning?	☒	☐	☐	☐	☒	☐	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☒	☐	☐	☐	☒	☐	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☒	☐	☐	☐	☒	☐	
4. Mowing required?	☒	☐	☐	☐	☒	☐	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☐	☐	☒	☐	☐	☒	
7. Public hazards?	☐	☐	☒	☐	☐	☒	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							



STORMWATER POND INSPECTION

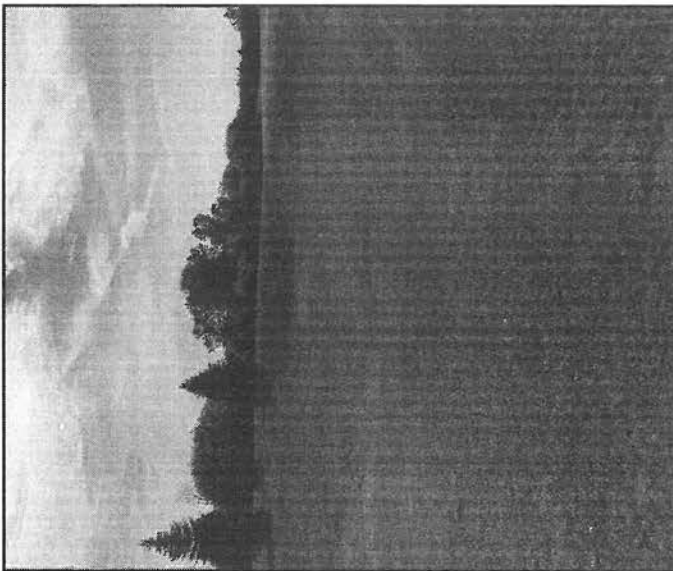
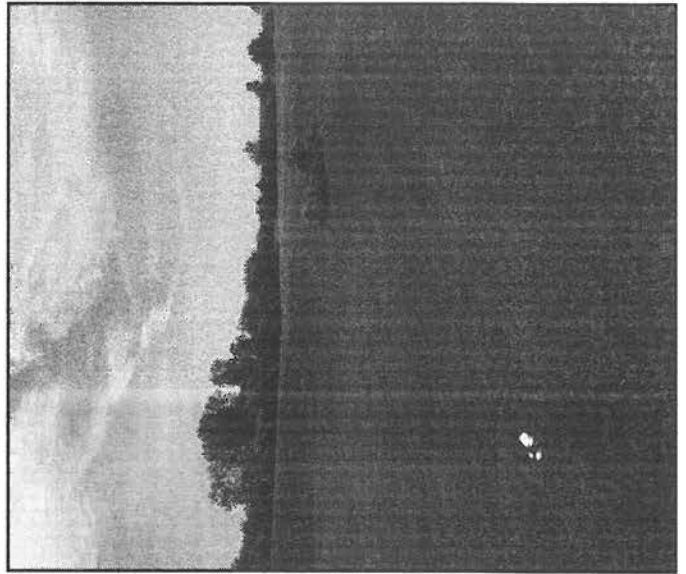
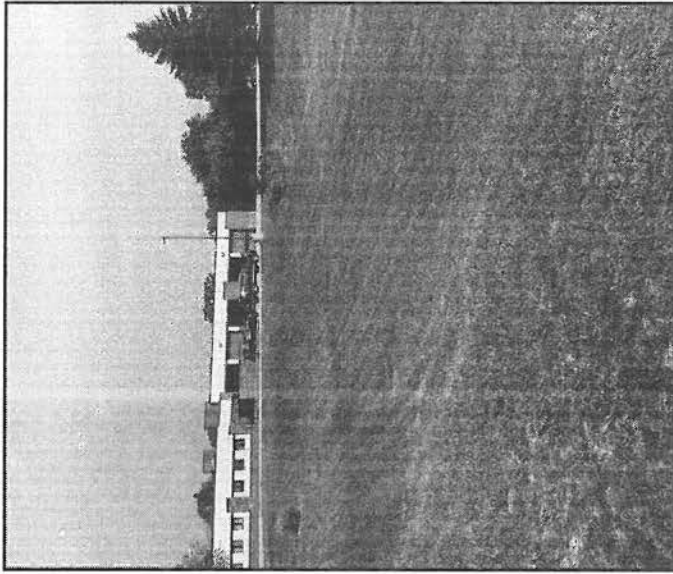
Pond Information									
Pond ID:	0072				Pond Type:	Infiltration Basin			
Location:	1111 Fox Street								
Subdivision:					Watershed:	Mukwonago			
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Kevin Van Aacken								
Inspection Date:	8/31/2021			Start Time:	09:55AM		End Time:	10:10AM	
Weather Condition:	Clear					Last Rainfall Date:	8/29/2021		
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☐	☐	☒	☐	☐	☒			
2. Visible oil/chemical presence?	☐	☐	☒	☐	☐	☒			
3. Evidence of wave action?	☐	☐	☒	☐	☐	☒			
4. Safety shelf erosion or failure?	☐	☐	☒	☐	☐	☒			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☒	☐	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☒	☐	☐	☒	☐			
3. Under drain functioning?	☒	☐	☐	☐	☒	☐			
4. Other?	☐	☐	☒	☐	☐	☒			

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☐	☐	☒	☐	☐	☒	
2. Appropriate vegetation?	☐	☐	☒	☐	☐	☒	
3. Presence of invasive or undesirable vegetation/woody growth?	☐	☐	☒	☐	☐	☒	
4. Excessive nuisance aquatic vegetation present?	☐	☐	☒	☐	☐	☒	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☐	☐	☒	☐	☐	☒	
3. Maintenance access clear of obstructions?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☐	☐	☒	☐	☐	☒	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☐	☐	☒	☐	☐	☒	
3. Embankment erosion evident?	☐	☐	☒	☐	☐	☒	
4. Cracking, bulging or sliding of embankment?	☐	☐	☒	☐	☐	☒	
5. Evidence of animal burrows?	☐	☐	☒	☐	☐	☒	
6. Seepage evident on exterior face of embankment?	☐	☐	☒	☐	☐	☒	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☐	☐	☒	☐	☐	☒	
9. Maintenance access clear of obstruction?	☐	☐	☒	☐	☐	☒	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☐	☐	☒	☐	☐	☒	
2. Low flow trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
3. Weir trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
4. Excessive sediment accumulation inside the riser?	☐	☐	☒	☐	☐	☒	
5. Sediment accumulation in outlet pipe?	☐	☐	☒	☐	☐	☒	
6. Outfall channels functioning?	☐	☐	☒	☐	☐	☒	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☐	☐	☒	☐	☐	☒	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☐	☐	☒	☐	☐	☒	
4. Mowing required?	☐	☐	☒	☐	☐	☒	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☐	☐	☒	☐	☐	☒	
7. Public hazards?	☐	☐	☒	☐	☐	☒	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							



STORMWATER POND INSPECTION

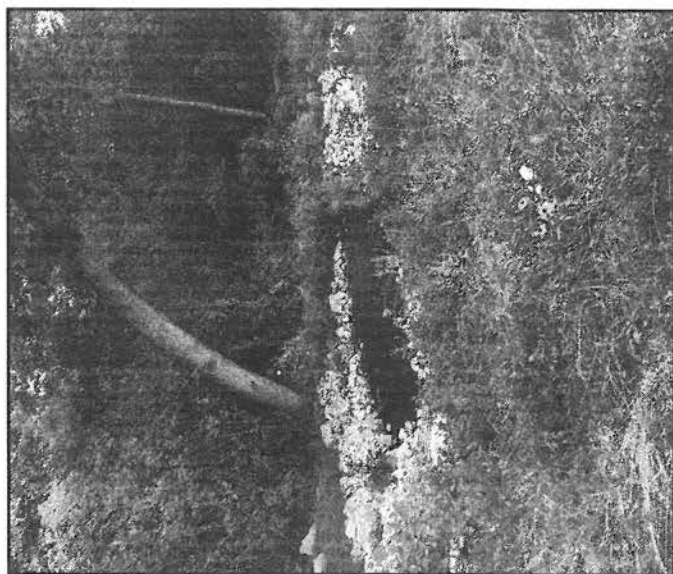
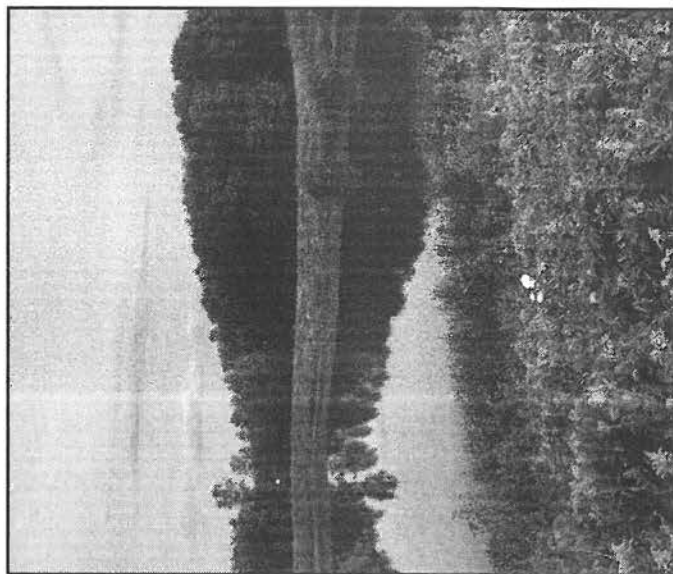
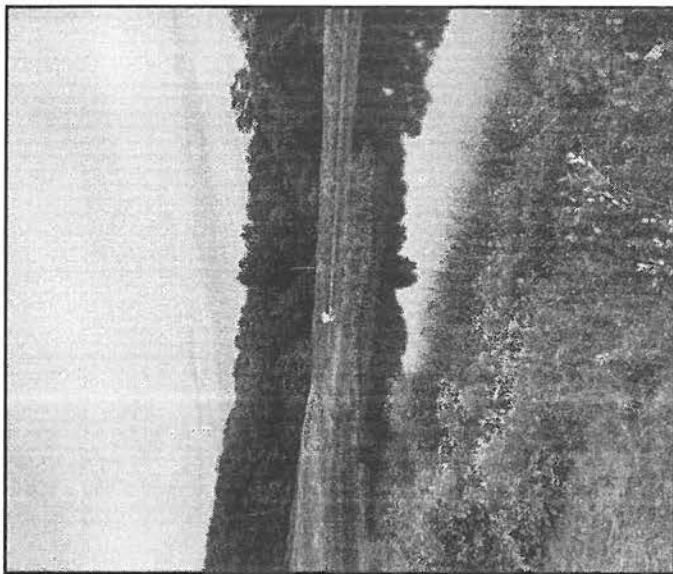
Pond Information									
Pond ID:	0005				Pond Type:	Wet Pond			
Location:	E. Veterans Way								
Subdivision:	Village Owned				Watershed:	Fox			
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Kevin Van Aa								
Inspection Date:	8/31/2021			Start Time:	10:15AM		End Time:	10:30AM	
Weather Condition:						Last Rainfall Date:	8/29/2021		
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐			
2. Visible oil/chemical presence?	☒	☐	☐	☐	☒	☐			
3. Evidence of wave action?	☒	☐	☐	☐	☒	☐			
4. Safety shelf erosion or failure?	☒	☐	☐	☐	☒	☐			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Under drain functioning?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			

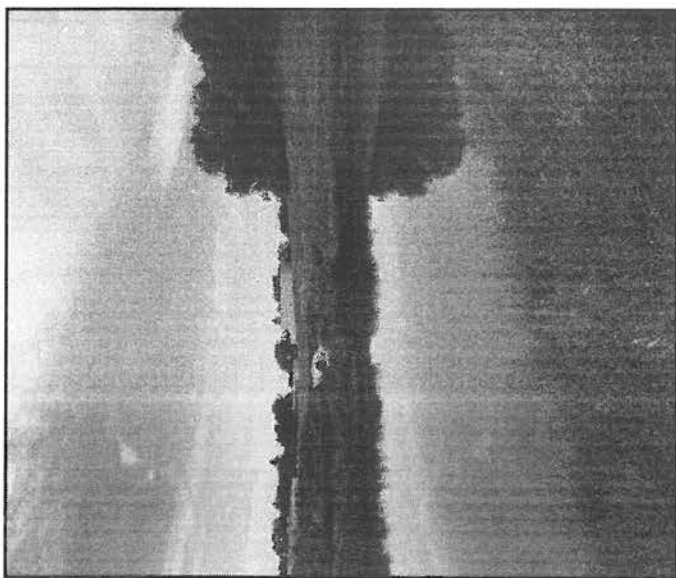
STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☒	☐	☐	☐	☒	☐	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☒	☐	☐	☐	☒	☐	
4. Excessive nuisance aquatic vegetation present?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☒	☐	☐	☐	☒	☐	
3. Maintenance access clear of obstructions?	☒	☐	☐	☐	☒	☐	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☒	☐	☐	☐	☒	☐	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☒	☐	☐	☐	☒	☐	
3. Embankment erosion evident?	☒	☐	☐	☐	☒	☐	
4. Cracking, bulging or sliding of embankment?	☒	☐	☐	☐	☒	☐	
5. Evidence of animal burrows?	☒	☐	☐	☐	☒	☐	
6. Seepage evident on exterior face of embankment?	☒	☐	☐	☐	☒	☐	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☒	☐	☐	☐	☒	☐	
9. Maintenance access clear of obstruction?	☒	☐	☐	☐	☒	☐	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☒	☐	☐	☐	☒	☐	
2. Low flow trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
3. Weir trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
4. Excessive sediment accumulation inside the riser?	☒	☐	☐	☐	☒	☐	
5. Sediment accumulation in outlet pipe?	☒	☐	☐	☐	☒	☐	
6. Outfall channels functioning?	☒	☐	☐	☐	☒	☐	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☒	☐	☐	☐	☒	☐	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☒	☐	☐	☐	☒	☐	
4. Mowing required?	☒	☐	☐	☐	☒	☐	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☒	☐	☐	☐	☒	☐	
7. Public hazards?	☒	☐	☐	☐	☒	☐	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							





STORMWATER POND INSPECTION

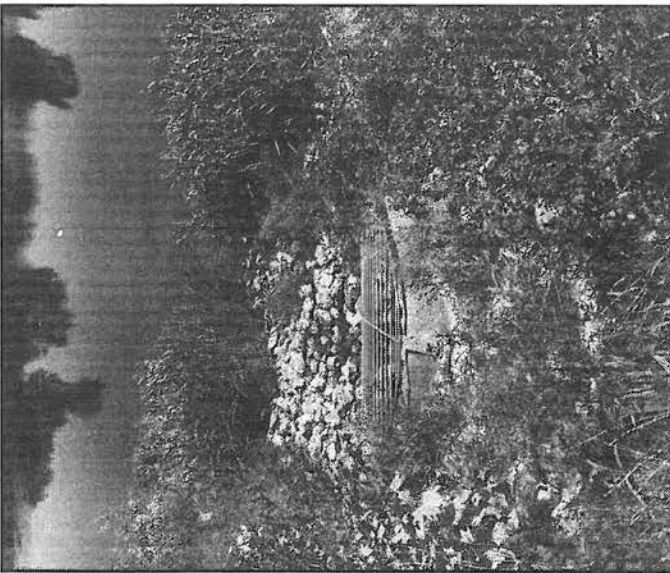
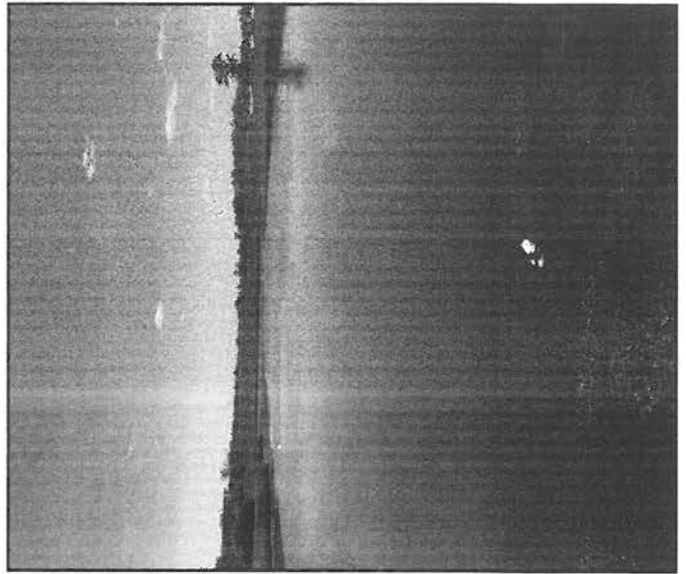
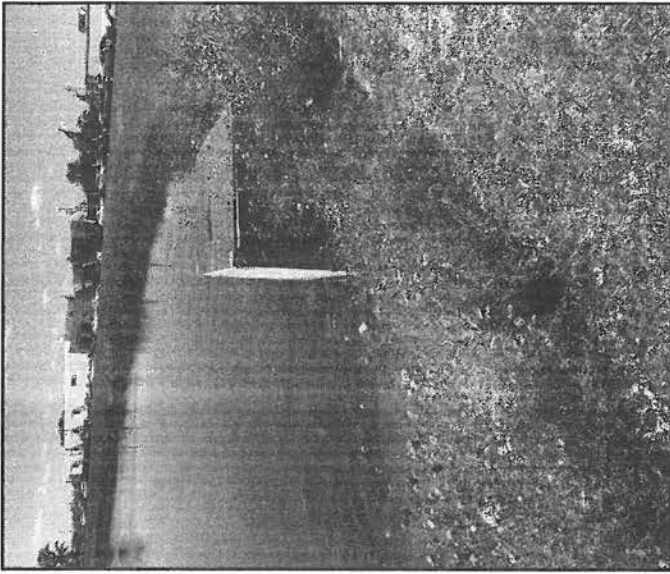
Pond Information									
Pond ID:	0040				Pond Type:	Wet Pond			
Location:	East Termini of E. Wolf Run								
Subdivision:					Watershed:	Mukwonago			
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Kevin Van Aacken								
Inspection Date:	8/30/2021			Start Time:	12:52PM		End Time:	01:15PM	
Weather Condition:	Clear and sunny						Last Rainfall Date:	8/29/2021	
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐			
2. Visible oil/chemical presence?	☒	☐	☐	☐	☒	☐			
3. Evidence of wave action?	☒	☐	☐	☐	☒	☐			
4. Safety shelf erosion or failure?	☒	☐	☐	☐	☒	☐			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Under drain functioning?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☒	☐	☐	☐	☒	☐	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☒	☐	☐	☐	☒	☐	
4. Excessive nuisance aquatic vegetation present?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☒	☐	☐	☐	☒	☐	
3. Maintenance access clear of obstructions?	☒	☐	☐	☐	☒	☐	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☒	☐	☐	☐	☒	☐	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☒	☐	☐	☐	☒	☐	
3. Embankment erosion evident?	☒	☐	☐	☐	☒	☐	
4. Cracking, bulging or sliding of embankment?	☒	☐	☐	☐	☒	☐	
5. Evidence of animal burrows?	☒	☐	☐	☐	☒	☐	
6. Seepage evident on exterior face of embankment?	☒	☐	☐	☐	☒	☐	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☒	☐	☐	☐	☒	☐	
9. Maintenance access clear of obstruction?	☒	☐	☐	☒	☐	☐	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☒	☐	☐	☐	☒	☐	
2. Low flow trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
3. Weir trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
4. Excessive sediment accumulation inside the riser?	☒	☐	☐	☐	☒	☐	
5. Sediment accumulation in outlet pipe?	☒	☐	☐	☐	☒	☐	
6. Outfall channels functioning?	☒	☐	☐	☐	☒	☐	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☐	☐	☒	☐	☐	☒	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☐	☐	☒	☐	☐	☒	
4. Mowing required?	☐	☐	☒	☐	☐	☒	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☐	☐	☒	☐	☐	☒	
7. Public hazards?	☐	☐	☒	☐	☐	☒	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							



STORMWATER POND INSPECTION

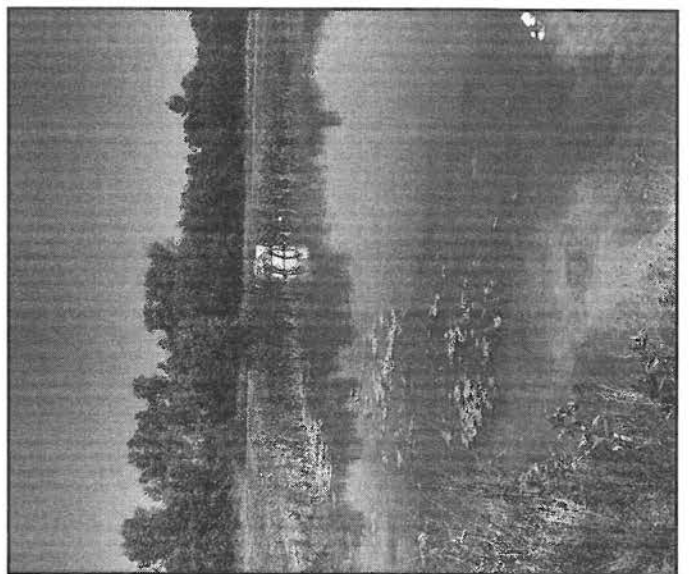
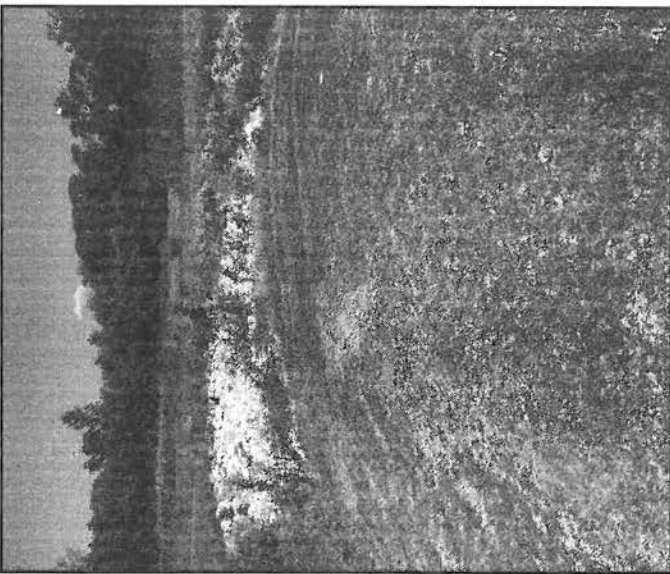
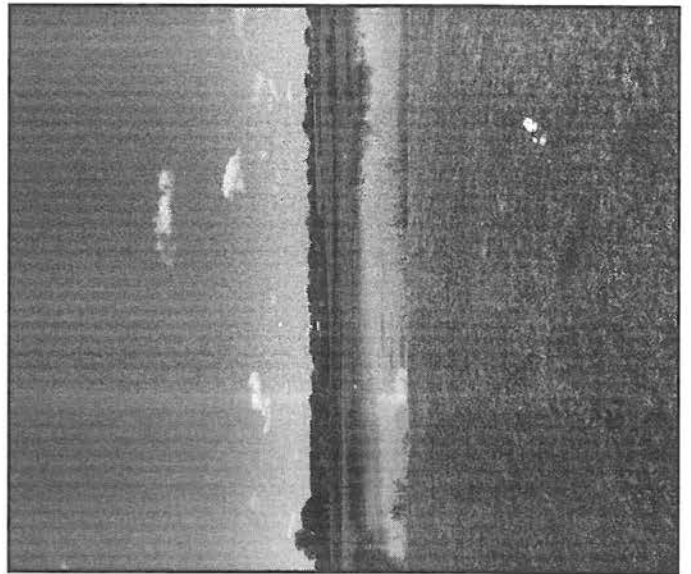
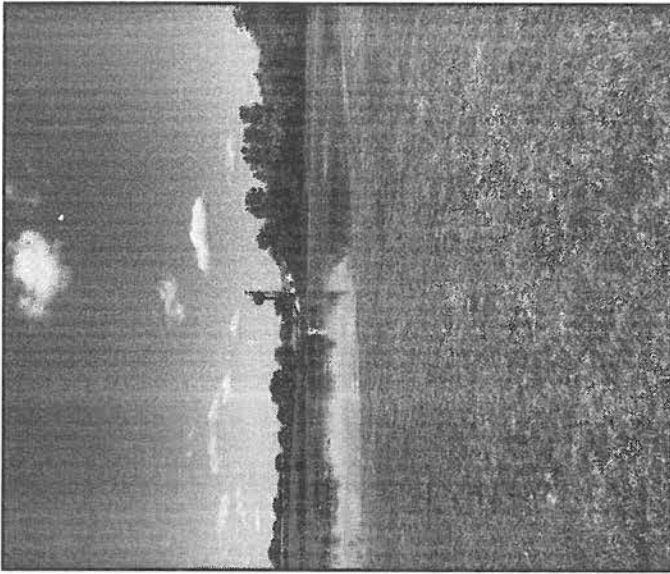
Pond Information									
Pond ID:	0034				Pond Type:	Wet Pond			
Location:	Dewey Drive								
Subdivision:	Dewey Dr. Industrial Park				Watershed:	Mukwonago			
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Kevin Van Aacken								
Inspection Date:	8/30/2021			Start Time:	11:05AM		End Time:	11:30AM	
Weather Condition:	Clear and sunny						Last Rainfall Date:	8/29/2021	
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐			
2. Visible oil/chemical presence?	☒	☐	☐	☐	☒	☐			
3. Evidence of wave action?	☒	☐	☐	☐	☒	☐			
4. Safety shelf erosion or failure?	☒	☐	☐	☐	☒	☐			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Under drain functioning?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			

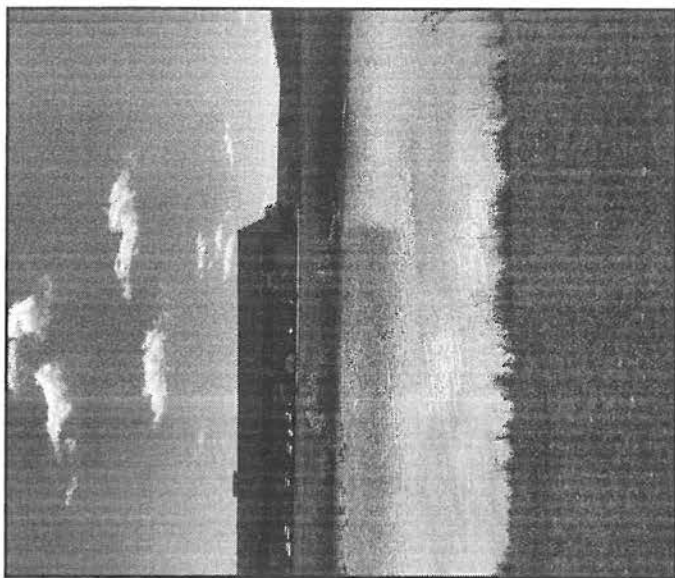
STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☒	☐	☐	☐	☒	☐	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☒	☐	☐	☐	☒	☐	
4. Excessive nuisance aquatic vegetation present?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☒	☐	☐	☐	☒	☐	
3. Maintenance access clear of obstructions?	☒	☐	☐	☐	☒	☐	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☒	☐	☐	☐	☒	☐	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☒	☐	☐	☐	☒	☐	
3. Embankment erosion evident?	☐	☐	☒	☐	☐	☒	
4. Cracking, bulging or sliding of embankment?	☐	☐	☒	☐	☐	☒	
5. Evidence of animal burrows?	☒	☐	☐	☐	☒	☐	
6. Seepage evident on exterior face of embankment?	☐	☐	☒	☐	☐	☒	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☐	☐	☒	☐	☐	☒	
9. Maintenance access clear of obstruction?	☐	☐	☒	☐	☐	☒	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☒	☐	☐	☐	☒	☐	
2. Low flow trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
3. Weir trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
4. Excessive sediment accumulation inside the riser?	☒	☐	☐	☐	☒	☐	
5. Sediment accumulation in outlet pipe?	☒	☐	☐	☐	☒	☐	
6. Outfall channels functioning?	☒	☐	☐	☐	☒	☐	
7. Under drain functioning?	☒	☐	☐	☐	☒	☐	
8. Slope protection or rip-rap failures?	☒	☐	☐	☐	☒	☐	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☒	☐	☐	☐	☒	☐	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☐	☐	☒	☐	☐	☒	
4. Mowing required?	☐	☐	☒	☐	☐	☒	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☒	☐	☐	☐	☒	☐	
7. Public hazards?	☐	☐	☒	☐	☐	☒	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							





STORMWATER POND INSPECTION

Pond Information									
Pond ID:	0083				Pond Type:	Wet Pond			
Location:	TID#5 Pond 1								
Subdivision:					Watershed:				
Capacity:					Acres:				
Overflow Elev:					100 Year Elev:				
Year Constructed:					Date Input:				
Water Quality:					Owner:	Our Agency			
Inspection Details									
Inspector Name(s):	Kevin Van Aacken								
Inspection Date:	8/30/2021			Start Time:	09:40AM		End Time:	09:55AM	
Weather Condition:						Last Rainfall Date:	8/29/2021		
Issue	Checked			Maintenance Needed			Comments		
	Y	N	N/A	Y	N	N/A			
Dry Pond									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			
Wet Pond									
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐			
2. Visible oil/chemical presence?	☐	☒	☐	☐	☐	☒			
3. Evidence of wave action?	☐	☒	☐	☐	☐	☒			
4. Safety shelf erosion or failure?	☐	☒	☐	☐	☐	☒			
5. Other?	☐	☐	☒	☐	☐	☒			
Infiltration Basin									
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒			
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒			
3. Under drain functioning?	☐	☐	☒	☐	☐	☒			
4. Other?	☐	☐	☒	☐	☐	☒			

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☐	☒	☐	☐	☐	☒	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☐	☒	☐	☐	☐	☒	
4. Excessive nuisance aquatic vegetation present?	☐	☒	☐	☐	☐	☒	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☒	☐	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☐	☒	☐	☐	☐	☒	
3. Maintenance access clear of obstructions?	☒	☐	☐	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☐	☐	☒	☐	☐	☒	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☐	☐	☒	☐	☐	☒	
3. Embankment erosion evident?	☐	☐	☒	☐	☐	☒	
4. Cracking, bulging or sliding of embankment?	☐	☐	☒	☐	☐	☒	
5. Evidence of animal burrows?	☐	☐	☒	☐	☐	☒	
6. Seepage evident on exterior face of embankment?	☐	☐	☒	☐	☐	☒	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☐	☐	☒	☐	☐	☒	
9. Maintenance access clear of obstruction?	☐	☐	☒	☐	☐	☒	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☐	☐	☒	☐	☐	☒	
2. Low flow trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
3. Weir trash rack debris/corrosion?	☐	☐	☒	☐	☐	☒	
4. Excessive sediment accumulation inside the riser?	☐	☐	☒	☐	☐	☒	
5. Sediment accumulation in outlet pipe?	☐	☐	☒	☐	☐	☒	
6. Outfall channels functioning?	☐	☐	☒	☐	☐	☒	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☐	☐	☒	☐	☐	☒	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☐	☐	☒	☐	☐	☒	
4. Mowing required?	☐	☐	☒	☐	☐	☒	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☐	☐	☒	☐	☐	☒	
7. Public hazards?	☐	☐	☒	☐	☐	☒	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							

STORMWATER POND INSPECTION

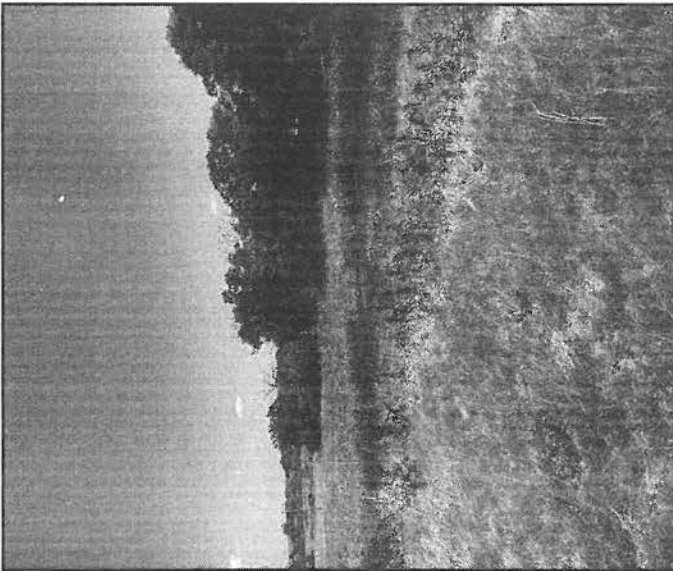
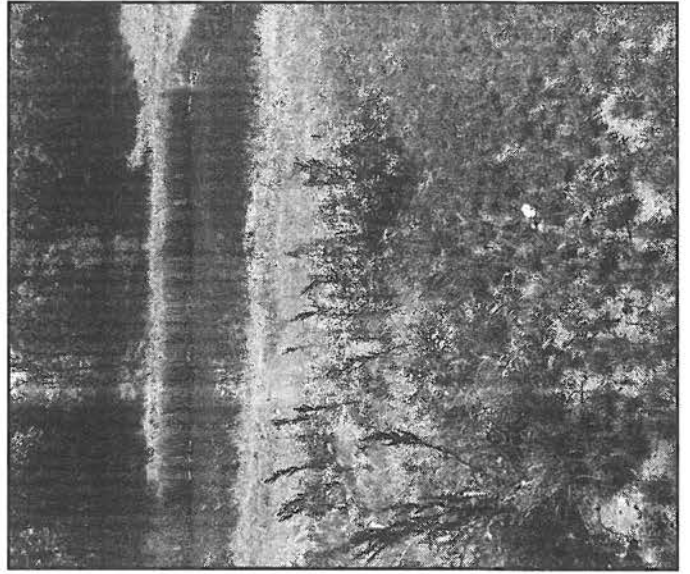
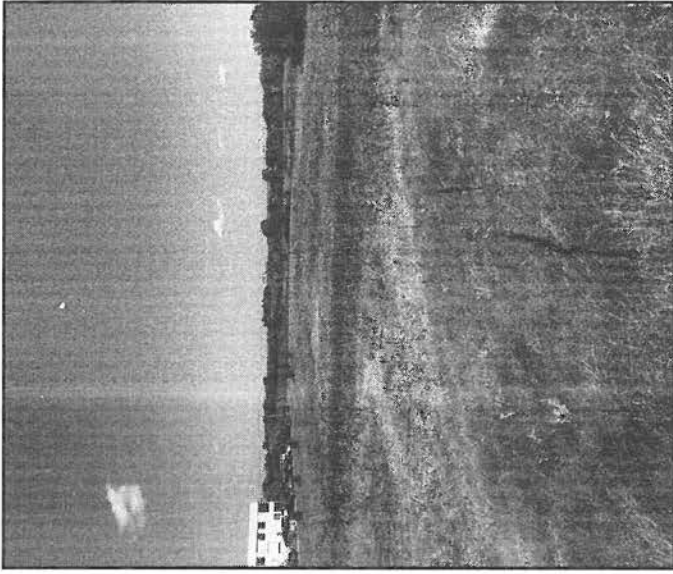
Pond Information							
Pond ID:	0084			Pond Type:	Wet Pond		
Location:	TID #5 Pond 2						
Subdivision:				Watershed:			
Capacity:				Acres:			
Overflow Elev:				100 Year Elev:			
Year Constructed:				Date Input:			
Water Quality:				Owner:	Our Agency		
Inspection Details							
Inspector Name(s):	Kevin Van Aacken						
Inspection Date:	8/30/2021		Start Time:	10:15AM		End Time: 10:51AM	
Weather Condition:					Last Rainfall Date:	8/29/2021	
Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Dry Pond							
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒	
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒	
3. Low flow channels unobstructed?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	
Wet Pond							
1. Removal of floating debris required?	☒	☐	☐	☐	☒	☐	
2. Visible oil/chemical presence?	☒	☐	☐	☐	☒	☐	
3. Evidence of wave action?	☒	☐	☐	☐	☒	☐	
4. Safety shelf erosion or failure?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Infiltration Basin							
1. Standing water or wet spots?	☐	☐	☒	☐	☐	☒	
2. Sediment or trash accumulation?	☐	☐	☒	☐	☐	☒	
3. Under drain functioning?	☐	☐	☒	☐	☐	☒	
4. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Vegetation							
1. Adequate vegetation cover?	☒	☐	☐	☐	☒	☐	
2. Appropriate vegetation?	☒	☐	☐	☐	☒	☐	
3. Presence of invasive or undesirable vegetation/woody growth?	☒	☐	☐	☐	☒	☐	
4. Excessive nuisance aquatic vegetation present?	☒	☐	☐	☐	☒	☐	
5. Other?	☐	☐	☒	☐	☐	☒	
Sediment Forebays							
1. Is sediment accumulation >50%? If yes, then maintenance is needed immediately.	☐	☐	☒	☐	☐	☒	
2. Evidence of excessive velocity/scour?	☒	☐	☐	☐	☒	☐	
3. Maintenance access clear of obstructions?	☒	☐	☐	☐	☒	☐	
4. Other?	☐	☐	☒	☐	☐	☒	
Embankment & Emergency Spillway							
1. Is the spillway level?	☒	☐	☐	☐	☒	☐	
2. Adequate Freeboard? (min 1' from top of bank to highest outlet)	☒	☐	☐	☐	☒	☐	
3. Embankment erosion evident?	☒	☐	☐	☐	☒	☐	
4. Cracking, bulging or sliding of embankment?	☒	☐	☐	☐	☒	☐	
5. Evidence of animal burrows?	☒	☐	☐	☐	☒	☐	
6. Seepage evident on exterior face of embankment?	☒	☐	☐	☐	☒	☐	
7. Vertical & horizontal alignment of top of dam as per plans?	☐	☐	☒	☐	☐	☒	
8. Emergency spillway clear of obstructions & debris?	☐	☐	☒	☐	☐	☒	
9. Maintenance access clear of obstruction?	☐	☐	☒	☐	☐	☒	
10. Other?	☐	☐	☒	☐	☐	☒	

STORMWATER POND INSPECTION

Issue	Checked			Maintenance Needed			Comments
	Y	N	N/A	Y	N	N/A	
Riser & Outfall Spillway							
1. Low flow orifice obstructed?	☒	☐	☐	☐	☒	☐	
2. Low flow trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
3. Weir trash rack debris/corrosion?	☒	☐	☐	☐	☒	☐	
4. Excessive sediment accumulation inside the riser?	☒	☐	☐	☐	☒	☐	
5. Sediment accumulation in outlet pipe?	☒	☐	☐	☐	☒	☐	
6. Outfall channels functioning?	☒	☐	☐	☐	☒	☐	
7. Under drain functioning?	☐	☐	☒	☐	☐	☒	
8. Slope protection or rip-rap failures?	☐	☐	☒	☐	☐	☒	
9. Other?	☐	☐	☒	☐	☐	☒	
Other							
1. Encroachments on pond or easement area?	☒	☐	☐	☐	☒	☐	
2. Complaints from residents?	☐	☐	☒	☐	☐	☒	
3. Odor?	☒	☐	☐	☐	☒	☐	
4. Mowing required?	☒	☐	☐	☐	☒	☐	
5. Graffiti removal needed?	☐	☐	☒	☐	☐	☒	
6. Insects in excess?	☒	☐	☐	☐	☒	☐	
7. Public hazards?	☒	☐	☐	☐	☒	☐	
8. Other?	☐	☐	☒	☐	☐	☒	
Summary:							
Inspector Remarks:							



MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, February 16, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
John Fellows, Village Planner
Dan Streit, Police Chief
Mike Michalski, Village Engineer
Mark Blum, Village Attorney
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspections Supervisor

Pledge of Allegiance

Comments from the Public

None

Public Hearings

Public Hearing for consideration of zoning text changes to repeal and recreate Division 7 Floodplain District and Standards as required by the Wisconsin Department of Natural Resources and Federal Insurance and Mitigation Administration to allow the Village of Mukwonago to continue eligibility in the National Flood Insurance Program.
Hearing no comments, public hearing closed at 6:32pm.

Public Hearing for consideration of zoning text changes for modification of standards and approval process for solar panels within the Village of Mukwonago.
Hearing no comments, public hearing closed at 6:33pm

Consent Agenda

- 6.1 Approve minutes of the Village Board Meeting of January 19, 2022.
- 6.2 Approve the wayfinding signage rankings and list of public facilities to be identified.
- 6.3 Approve Accounts Payable Vouchers in the Amount of \$4,553,202.92
- 6.4 Approve a First Amendment to Assignment of Offer to Purchase for 301 W. Main Street and E Love Coffee, LLC to extend the deadline for construction improvements.
- 6.5 Approve the service agreement with MSA for the Village of Mukwonago (CORP) Comprehensive Outdoor Recreation Plan update in the amount of \$13,000, pending Village Attorney Review.
- 6.6 Approve **Ordinance 1003** An Ordinance to amend **Section 45-118 Easements** to create section (c) regarding village owned easements.
- 6.7 Approve **Resolution 2022-15** a resolution to approve a Letter of Credit Reduction for Box Self Storage Development to \$79,998, as recommended by Ruekert-Mielke.
- 6.8 Approval to award Water Well Solutions Wisconsin, LLC the 2022 Well No. 6 Improvements Project contract in the amount of \$38,050.00.
- 6.9 Approve **Task Order No. 2022-01** from Ruekert Mielke, Inc. for the engineering related services of Rochester Street Sanitary Sewer and Water Main Relay – 60% Plans project in the amount of \$30,215.
- 6.11 Approve a purchase requisition for Annual Sanitary Sewer Televising with The Expeditors, Inc., in the amount of \$14,560
- 6.12 Approve a purchase requisition for a 2022 Water Utility Truck Purchase in the amount of \$68,808

Decker/Meiners motion to approve Consent Agenda items 6.1 to 6.12 and remove item 6.10 to vote discuss separately. Unanimously carried.

6.10 Approve Task Order No. 2022-03 from Ruekert Mielke, Inc. for the engineering related services of Holz Parkway & Miniwaukan Park Pond Dredging project in the amount of \$35,475.

Trustee Meiners noted he wanted to look into this and review. He expressed concerns for the amount of time it would take to engineer this for one pond. Engineer Michalski noted that there are 4 ponds this includes two on Holtz Parkway and two in Miniwaukan Park.

Decker/Johnson motion to approve **Task Order No. 2022-03** from Ruekert Mielke, Inc. for the engineering related services of Holz Parkway & Miniwaukan Park Pond Dredging project in the amount of \$35,475. Unanimously carried.

Other Items for Approval

Discussion and possible action to approve an amendment to Ordinance 1004 Section 86 Sewer Utilities to provide various updates to the Sewer Utilities Chapter in the Municipal Code.

Decker/Brill motion to approve Discussion and possible action to approve an amendment to **Ordinance 1004 Section 86 Sewer Utilities** to provide various updates to the Sewer Utilities Chapter in the Municipal Code. Unanimously carried.

Discussion and possible action to approve the purchase and installation of temporary bump outs on N. Rochester St., at Lake St. and 215 N. Rochester.

Meiners/Brill motion to approve Discussion and possible action to approve the purchase and installation of temporary bump outs on N. Rochester St., at Lake St. and 215 N. Rochester. DPW Bittner noted he met with WDOT today and they are agreeable with the temporary bump out before they move forward with streetscaping plan.

Roll Call: "Yes" Trustee Adler, Brill, Johnson, Meiners, Walsh, and Winchowky. "No" Trustee Decker. Motion carried 6-1.

Discussion and possible action to approve the purchase and payment for the Atkinson Lift Station - Sewer Utility Easement at 210 Shore Drive in the amount of \$8,250.

Decker/Walsh motion to approve the purchase and payment for the Atkinson Lift Station - Sewer Utility Easement at 210 Shore Drive in the amount of \$8,250
Unanimously carried.

Planning Commission Recommendations

Discussion and possible action to approve RESOLUTION 2022-12 to approve a Site Plan and Architectural Review for solar panels for Alexandria Lescher, applicant, 1248 Riverton Dr; MUKV 1965-040-001, as recommended by the Plan Commission.

Decker/Walsh motion to approve RESOLUTION 2022-12 to approve a Site Plan and Architectural Review for solar panels for Alexandria Lescher, applicant, 1248 Riverton Dr; MUKV 1965-040-001. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2022-11 to approve a Site Plan and Architectural Review for solar panels for James L Wagnitz applicant, 1222 Riverton Dr; MUKV 1965-052, as recommended by the Plan Commission.

Decker/Walsh motion to approve RESOLUTION 2022-11 to approve a Site Plan and Architectural Review for solar panels for James L Wagnitz applicant, 1222 Riverton Dr; MUKV 1965-052. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2022-10 for a Site Plan and Architectural Review for solar panels for Jeremy Stengel applicant, 637 August Drive, MUKV 1978-052, as recommended by the Plan Commission.

Decker/Walsh motion to approve RESOLUTION 2022-10 for a Site Plan and Architectural Review for solar panels for Jeremy Stengel applicant, 637 August Drive, MUKV 1978-052. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2022-09 for a Site Plan and Architectural Review for solar panels for David S Schultz applicant, 512 West Lawn, MUKV 1960-105, as recommended by the Plan Commission.

Decker/Walsh motion to approve RESOLUTION 2022-09 for a Site Plan and Architectural Review for solar panels for David S Schultz applicant, 512 West Lawn, MUKV 1960-105. Unanimously carried

Discussion and possible action to approve RESOLUTION 2022-13 for an extraterritorial 2 lot Certified Survey Map drafted on January 7, 2022 by Jeffery A. Nipple subject to documentation of the Town Board approval, TM Highview LLC, applicant; Parcel Number MUKT 1952-998, as recommended by the Plan Commission.

Decker/Brill motion to approve RESOLUTION 2022-13 for an extraterritorial 2 lot Certified Survey Map drafted on January 7, 2022 by Jeffery A. Nipple subject to documentation of the Town Board approval, TM Highview LLC, applicant; Parcel Number MUKT 1952-998. Unanimously carried.

Discussion and possible action to approve ORDINANCE 999 to amend the Zoning Map of the Village of Mukwonago for multiple properties and addresses to provide consistency between the use and the zoning map, as recommended by the Plan Commission.

Decker/Brill motion to approve to approve ORDINANCE 999 to amend the Zoning Map of the Village of Mukwonago for multiple properties and addresses to provide consistency between the use and the zoning map. Unanimously carried.

Discussion and possible action to approve ORDINANCE 1000 to amend the Zoning Code related to solar panels in multiple zoning districts within the Village of Mukwonago, as recommended by the Plan Commission.

Decker/Walsh motion to approve ORDINANCE 1000 to amend the Zoning Code related to solar panels in multiple zoning districts within the Village of Mukwonago.

Planner Fellows noted that currently solar panels is an accessory use with approval of plan commission and looking to make it a permitted use and statutes dictate that they can't regulate solar panels. Unanimously carried

Discussion and possible action to approve ORDINANCE 1001 to Amend the Comprehensive Plan (Minor) for Parcels #VM00029 and MUKV 2011985, as recommended by the Plan Commission.

Decker/Walsh motion to approve ORDINANCE 1001 to Amend the Comprehensive Plan (Minor) for Parcels #VM00029 and MUKV 2011985. Unanimously carried.

Discussion and possible action to approve ORDINANCE 1002 to repeal and recreate Chapter 100, Division 7, Floodplain District and Standards (Sections 100-271 through 100-281) of Municipal Code village of Mukwonago, as recommended by the Plan Commission.

Decker/Brill motion to approve ORDINANCE 1002 to repeal and recreate Chapter 100, Division 7, Floodplain District and Standards (Sections 100-271 through 100-281) of Municipal Code Village of Mukwonago. Unanimously carried.

Finance Committee, Trustee Meiners

Discussion and possible action to approve the Purchase Requisition from Ewald Motors for (3) police squads in the amount of \$119,796.

Meiners/Decker motion to approve the Purchase Requisition from Ewald Motors for (3) police squads in the amount of \$119,796 and correct the Requisition form total to this amount. Unanimously carried.

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$263,863.81.

Meiners/Johnson motion to approve Accounts Payable Vouchers in the amount of \$263,863.81. Unanimously carried

Public Works Committee, Trustee Brill

Discussion and possible action to approve Resolution 2022-14 A Resolution Regarding Utilizing of Village Lands for STH83 Corridor Improvements.

Brill/ Decker motion to approve Resolution 2022-14 A Resolution Regarding Utilizing of Village Lands for STH83 Corridor Improvements.

Trustee Johnson asked if this is the item in closed session later on the agenda. Attorney Blum noted it is related to them, but this is the authorization to use village lands for the HWY 83 projects. The closed session items are the 5 additional parcels related to the project.

Trustee Johnson asked further why the state is not doing this. Trustee Meiners noted this is our land.

Trustee Walsh commented the cover report and resolution refer to exhibit A and there was no exhibit. He noted there are lands not currently owned by village there is an acquisition that needs to take place and feels this is STH 83 and should not be handled at the local level.

Attorney Blum handed out Exhibit F that depicts the area that the village would be acknowledging to be usable and noted he agrees with Trustee Walsh. Typically, State responsibility but they have taken the position the village is responsible.

Trustee Walsh questioned if the State would pay for this right of way.

Attorney Blum noted the State is requiring we acquire. He noted there are village improvements being made, and that we have entered into an agreement we would participate in and at the village expense, so we are already responsible.

Roll call "Yes" Trustee Adler, Brill, Decker, Meiners, and Winchowky. "No" Trustee Johnson, and Walsh. Motion carried 5-2.

Protective Services, Trustee Adler

Police Report for the month of January 2022 *(for information only, no action required)*

Village President

Appointment of Legal Counsel for the Village of Mukwonago

President Winchowky noted there was a review with several firms and an RFP.

Administrator Schnook noted there were several firms interviewed following response to a request for proposals. There was a series of questions provided and a firm was picked. They were impressed with the team. Crivello Carlson has a satellite office in Mukwonago and Nathan Beyer of Crivello Carlson was present.

Attorney Beyer spoke and thanked them for this opportunity.

Decker/Meiners motion to appoint Crivello Carlson as Village Legal Counsel effective March 1st

Trustee Johnson just wanted to disclose 8 years ago her mother-in-law used this firm.

Unanimously carried.

Discussion and possible action to authorize the Village Administrator to enter into a contract for Community Planning Services for the Village of Mukwonago.

Administrator Schnook noted he would like to make a short term appointment to replace John Fellows. He noted that Bruce Kaniewski is unable to provide services at this time. He contacted SEWRPAC and they were unable to assist, and R&M does not have a planner on staff. He noted he has spoke to Tim Schwecke who has worked in the Village previously. He is familiar with the village and is working on the zoning code currently. He is looking to make this appointment effective next week.

Decker/Johnson motion to approve the appointment of Tim Schwecke for village planning services.

Trustee Walsh noted that he sees this is at an average of 15-17 hours a week. He wanted to confirm they will be looking for a full-time person,
Administrator Schnook noted that this is when they will be looking at position to analyze and provide that opportunity for a dialogue on how to move forward with the planning department rather than fill right away and look at the functional areas and what is needed.
Trustee Johnson noted she wanted to thank John Fellows for his service.
Unanimously carried.

Closed Session

Decker/Johnson motion to go into Closed Session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago, and possible liquidated damages with J.H. Hassinger, and pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation for STH83 Right of Way land acquisition at 7:24pm.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky.
Unanimously carried.

Reconvene into Open Session

Decker/Meiners motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 8:26pm.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky.
Unanimously carried.

Discussion and possible action to approve Offering Price Reports regarding STH83 land acquisition.

Decker/Meiners motion to approve the offering price reports for:

Parcel 1 owned by Judith Sommer and Jaqueline Pitt in the amount of \$153,400

Parcel 2 owned by Kevin McCarthy Irrevocable Trust in the amount of \$3,000

Parcel 3 owned by Judith Sommer and Jaqueline Pitt in the amount of \$107,800

Parcel 4 owned by Greenwald Family Limited Partnership in the amount of 77,400

Parcel 5 owned by Greenwald Family Limited Partnership in the amount of \$18,900

Roll call "Yes" Trustee Adler, Brill, Decker, Meiners, and Winchowky. "No" Trustee Johnson, and Walsh. Motion carried 5-2.

Adjournment

Meeting adjourned at 8:27pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

MINUTES OF THE JOINT VILLAGE & TOWN BOARD MEETING

Monday, February 28, 2022

Time: 6:00 pm

Place: Fire Station, 1111 Fox Street, Mukwonago, WI 53149

Zoom Log On Information

Join Zoom Meeting <https://us02web.zoom.us/j/81932327714?pwd=M1kyL2FzaHc4ZFhVkk3UWJMTy9CQT09>

Meeting ID: 819 3232 7714, Passcode: 282682, Dial by your location +1 312 626 6799 US (Chicago)

Call To Order

Meeting was called to order by President Winchowky at 6:00PM at the Mukwonago Fire Station, 111 Fox Street, Mukwonago, WI 53149

Roll Call

Board Members Present

Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Fred Winchowky, President

Excused

Roger Walsh
Daniel Adler

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Kathy Karalewitz, Town Administrator Clerk-Treasurer
Diana Doherty, Village Finance Director
Jeff Stien, Fire Chief

Town Board Members Present:

Peter Topczewski, Chair
Lyle Boucher (via Zoom)
Gayle Yerke
Richard Wrasman
Kay Clabault (via Zoom)

New Business

Authorization to approve and execute the Paramedic Intercept Services Agreement between the Village and Town of Mukwonago and the Kettle Moraine Fire District.

Chief Stien presented this item as an update to the previous agreement. All the terms were the same.

Gayle Yerke asked how many other agreements like this are there. Chief Stien noted there is East Troy, Waterford, Vernon, Elkhorn probably 8 other communities. He noted they only respond when they can.

Darlene Johnson confirmed the Village and Town take precedence over them.

Chief Stien commented there would be one paramedic ALS in the Tahoe.

Peter Topczewski asked if the request for additional staff is due to the need of all these agreements.

Lyle Boucher confirmed if they fail to approve this agreement the MABAS program will still pay them out, however without a contract no fee can be paid.

Village

Decker/Meiners motion to approve and execute the Paramedic Intercept Services Agreement between the Village and Town of Mukwonago and the Kettle Moraine Fire District. Unanimously carried.

Town

Wrasman/Boucher motion to approve and execute the Paramedic Intercept Services Agreement between the Village and Town of Mukwonago and the Kettle Moraine Fire District. Tie Vote, Motion failed 2-2

Discussion and possible action to approve a purchase of a John Deere Gator XUV83M in the amount of \$23,153.31.

Chief Stien commented this was in 2022 CIP to purchase. They have submitted to DNR for a grant, and this replaces the 2008 UTV. He noted there should be \$40,000 in CIP for this.

Village

Meiners/Johnson motion to approve a purchase of a John Deere Gator XUV83M in the amount of \$23,153.31. Unanimously carried.

Town

Yerke/Wrasman motion to approve a purchase of a John Deere Gator XUV83M in the amount of \$23,153.31. Unanimously carried.

Discussion and action regarding the Village Board and the Town Board to prepare a Resolution to be acted on in March regarding a Referendum to be on the ballot for the November 2, 2022 General Election

Matt Sura Union Representative presented a slide presentation.

Chief Stien noted this is an ongoing referendum, they would retain paid on call part time. They currently have 7 full time and are asking for 9 more full time.

Village

Decker/Meiners motion to recommend preparing a resolution for 9 additional full time firefighters. Roll Call: "Yes" Trustee Brill, Decker, Meiners, and Winchowky. "No" Trustee Johnson. Motion carried 4-1.

Town

Peter Topczewski commented he is interested in a lower number adding 9 is 200%. He is more comfortable with 6.

Richard Wrasman stated he agreed.

Kay Clabault stated she can not support 9 at this time.

Gayle Yerke commented after hearing all the presentation she supports 9.

Topczewski/Wrasman motion to support preparing a resolution for 6 additional full-time staff. Roll Call: "Yes" Wrasman, Topczewski, Clabault "No" Yerke. Motion carried.

There was a brief discussion how to move forward given the different actions.

Meiners/Johnson motion to reconsider the Village motion to preparing a resolution for 9 additional full-time firefighters. Motion carried.

Johnson/Meiners motion to prepare a resolution to move from 9 full time to 6 full time.
Roll Call: "Yes" Trustee Johnson, Meiners, Winchowky. "No" Trustee Brill and Decker. Motion carried 3-2.

Discussion and possible action to accept the annual Fire Department Settlement for 2021 from the Village and the Town Boards respectively.

Diana Doherty presented the 2021 Settlement, noting there was \$34,630.74 excess in the budget. She noted the Chief said there are 27 sets of gear in violation and only ordered 14 so he could order the remaining. She also noted the call volume decreased, Ebix revenue is down \$34,000 but they sold \$38,000 worth of equipment. It was determined she would send out an invoice to the town when Turnout Gear would be ordered.

Village

Decker/Meiners motion to accept the annual Fire Department Settlement for 2021. Unanimously carried.

Town

Topczewski/Wrasman motion to accept the annual Fire Department Settlement for 2021. Unanimously carried.

Discussion and possible action to approve a Resolution (2022-25) amending the 2021 Adopted Budgets for the Fire Department Fund.

Diana Doherty presented Resolution to reflect the activity, some donations, some sale of equipment, and Act 102 monies.

Village

Johnson/Decker motion to approve Resolution 2022-25 amending the 2021 Adopted Budgets for the Fire Department.

Town

Yerke/Topczewski motion to approve a Resolution amending the 2021 Adopted Budgets for the Fire Department.

Adjourn

Topczewski/Yerke motion to adjourn at 7:59pm. Unanimously carried.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	2/24/2022	\$	61,206.58
Library Accounts Payable	2/11/2022	\$	53,960.90
Charter Communications/Spectrum (ach withdrawal)	2/18/2022	\$	2,474.11
US Bank (ach withdrawal)	2/24/2022	\$	15,816.65
We Energies (ach withdrawal)	2/18/2022	\$	56,054.22
Check Disbursement - Court/Warrant	2/8/2022	\$	6,995.40
Check Disbursement - Racine Warrant reported twice on last COW	1/19/2022	\$	(1,035.00)
Check Disbursement -Invoice Cloud	2/17/2022	\$	233.25
Check Disbursement - February Tax Settlement	2/15/2022	\$	3,822,281.04
Check Disbursement - Vehicle Registration	2/3/2022	\$	502.50
Check Disbursement - Lift Station Easement	2/17/2022	\$	8,250.00
Check Disbursement - Payroll Related	2/3/2022	\$	5,772.14
Check Disbursement - Payroll Related	2/3/2022	\$	20,796.21
Check Disbursement - Payroll Related	2/16/2022	\$	84,729.56
Check Disbursement - Payroll Related/Marshall Bond check reissue	2/23/2022	\$	53,063.57
Check Disbursement - Tax Refund Checks	2/11/2022	\$	82,688.49
	Total for Approval:	\$	<u>4,273,789.62</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: AC SERVICE INC						
39194	VH FURNACE MAINTENACE	100-5160-539500	1,063.50	1,063.50	DPW	03/03/2022
39482	TUBE HEATER REPAIR DPW	100-5323-539500	604.85	604.85	DPW	03/03/2022
TOTAL VENDOR AC SERVICE INC				1,668.35		
VENDOR NAME: AIRGAS USA LLC						
9985832385	OXYGEN SUPPLIES	150-5231-531100	455.28	455.28	FIRE	03/03/2022
TOTAL VENDOR AIRGAS USA LLC				455.28		
VENDOR NAME: ALSCO						
IMIL1773430	MAT CLEANING SERVICE	100-5211-539400	53.01	53.01	POLICE	03/03/2022
TOTAL VENDOR ALSCO				53.01		
VENDOR NAME: AMAZON CAPITOL SERVICES						
13C4X7QN41TJ	DRILL PRESS BEARING	100-5323-531100	15.28	15.28	DPW	03/03/2022
1WV4LW93461M	WELDING CART	100-5323-531100	165.55	165.55	DPW	03/03/2022
1X1YQQMG46PQ	WATER WELL 5 FAN MOTOR	610-6200-662500	(432.40)	(432.40)	UTILITIES	03/03/2022
1WV4LW93CWGR	BARREL SPIGOTS	100-5323-531100	19.64	19.64	DPW	03/03/2022
11JH9DNCCTNV	WATER WELL 5 HEATER	610-6200-662500	432.40	432.40	UTILITIES	03/03/2022
TOTAL VENDOR AMAZON CAPITOL SERVICES				200.47		
VENDOR NAME: AMERICAN POWER, INC						
148935	WWTF PRESSURE WASHER ENGINE COIL	620-8010-827000	90.73	90.73	UTILITIES	03/03/2022
TOTAL VENDOR AMERICAN POWER, INC				90.73		
VENDOR NAME: ASSOCIATED TRUST CO.						
22319	625-103 FEE	610-6920-693000	237.50	475.00	FINANCE	03/03/2022
		620-8400-856000	237.50			
TOTAL VENDOR ASSOCIATED TRUST CO.				475.00		
VENDOR NAME: AT & T MOBILITY						
287291370101021520	AT&T CELL PHONES AND HOTSPOTS	100-5211-522500	628.50	628.50	POLICE	03/03/2022
TOTAL VENDOR AT & T MOBILITY				628.50		
VENDOR NAME: BOUND TREE MEDICAL LLC						
84404719	EMS SUPPLIES	150-5231-531100	179.88	179.88	FIRE	03/03/2022
TOTAL VENDOR BOUND TREE MEDICAL LLC				179.88		
VENDOR NAME: BRIAN BERES						
021122	DOG LICENSE REFUND - CUSTOMER IS TOWN OF	100-0000-211400	11.00	11.00	CLERK	03/03/2022
TOTAL VENDOR BRIAN BERES				11.00		
VENDOR NAME: BROOKS TRACTOR						
C97746	WWTF LARGER WIDER SKIDSTEER BUCKET	620-8010-825500	2,800.00	2,800.00	UTILITIES	03/03/2022
TOTAL VENDOR BROOKS TRACTOR				2,800.00		
VENDOR NAME: C & M AUTO PARTS INC						
6079-348545	SQUAD 38 BRAKES	100-5212-539500	236.15	236.15	POLICE	03/03/2022
6079-348644	CAR 1 REPAIR	150-5222-539500	31.42	31.42	FIRE	03/03/2022

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: C & M AUTO PARTS INC						
6079-349002	3451 BRAKES	150-5231-539500	114.35	114.35	FIRE	03/03/2022
6079-349010	3451 REPAIR	150-5231-539500	229.98	229.98	FIRE	03/03/2022
TOTAL VENDOR C & M AUTO PARTS INC				611.90		
VENDOR NAME: CENTURY SPRINGS BOTTLING						
5071764	WWTF LAB WATER	620-8010-826000	10.47	10.47	UTILITIES	03/03/2022
5075381	WWTF DISTILLED WATER FOR LAB TESTING	620-8010-826000	102.00	102.00	UTILITIES	03/03/2022
TOTAL VENDOR CENTURY SPRINGS BOTTLING				112.47		
VENDOR NAME: CINTAS						
4111139896	STAFF UNIFORMS/SHOP RAGS	100-5323-531100	118.32	118.32	DPW	03/03/2022
4111139905	WATER/WWTF UNIFORM SERVICE	610-6920-693000	57.50	114.94	UTILITIES	03/03/2022
		620-8010-827000	57.44			
4110447606	WATER/WWTF UNIFORM SERVICE	610-6920-693000	82.50	165.94	UTILITIES	03/03/2022
		620-8010-827000	83.44			
4110447521	SATFF UNIFORMS	100-5323-531100	118.32	118.32	DPW	03/03/2022
TOTAL VENDOR CINTAS				517.52		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY						
BCJ 4301 - ZAJICHEK	COLUMBIA SOUTHERN TUITION - ZAJICHEK	100-5212-516300	705.00	705.00	POLICE	03/03/2022
322103021822	COLUMBIA SOUTHERN TUITION J- CIESZYNSKI	100-5212-516300	705.00	705.00	POLICE	03/03/2022
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				1,410.00		
VENDOR NAME: COREY OIL, LTD						
243242	MOTOR OIL/WASHER FLUID	100-5324-535100	1,171.66	1,217.46	DPW	03/03/2022
		100-5324-539500	45.80			
243242 FIRE	FLUID SUPPLIES	150-5222-531100	103.25	206.49	FIRE	03/03/2022
		150-5231-531100	103.24			
243242 POLICE	OIL FOR SQUADS	100-5212-539500	34.75	34.75	POLICE	03/03/2022
TOTAL VENDOR COREY OIL, LTD				1,458.70		
VENDOR NAME: CORRPRO COMPANIES INC						
674376	WATER CATHODIC PROTECTION ANNUAL SERVICE	610-6450-665000	1,630.00	1,630.00	UTILITIES	03/03/2022
TOTAL VENDOR CORRPRO COMPANIES INC				1,630.00		
VENDOR NAME: COUNTY WIDE EXTINGUISHER, INC						
25462	STATION 1 HOOD EXTINGUISHER INSPECTION	100-5220-539400	127.75	127.75	DPW	03/03/2022
TOTAL VENDOR COUNTY WIDE EXTINGUISHER, INC				127.75		
VENDOR NAME: EBIX						
11559	EBIX INVOICE	150-5231-521900	4,709.02	4,709.02	FIRE	03/03/2022
TOTAL VENDOR EBIX				4,709.02		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2318751	EMS SUPPLIES	150-5231-531100	195.20	195.20	FIRE	03/03/2022
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				195.20		
VENDOR NAME: EXCEL BUILDING SERVICES LLC						
3794	BUILDING CLEANING SERVICE	100-5211-539400	975.00	975.00	POLICE	03/03/2022
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00		
VENDOR NAME: GOURDOUX LINDA						
2022 BLDG REIMBURSE	UDC CONSTRUCTION AND UDC HVAC TRAINING/B	100-5241-533500	280.00	280.00	BUILDING	03/03/2022
TOTAL VENDOR GOURDOUX LINDA				280.00		
VENDOR NAME: HAWKINS WATER TREATMENT						
6120432	WATER CHEMICALS FOR TREATMENT	610-6300-663100	1,857.40	1,857.40	UTILITIES	03/03/2022
6120424	WWTF SLUDGE THICKENING POLYMER	620-8010-825000	1,111.32	1,111.32	UTILITIES	03/03/2022
6118443	WATER CHEMICAL FEED PUMP REPAIR PARTS	610-6300-663200	311.61	311.61	UTILITIES	03/03/2022
TOTAL VENDOR HAWKINS WATER TREATMENT				3,280.33		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
52388	MISCELLANEOUS MATTERS	100-5130-521900	3,027.00	3,027.00	FINANCE	03/03/2022
52389	UTILITIES	610-6920-692300	74.00	148.00	FINANCE	03/03/2022
		620-8400-852000	74.00			
52390	BIELINSKI/CHAPMAN VILLAS - INTERNAL	100-5130-521900	55.50	55.50	FINANCE	03/03/2022
52391	PROSECUTIONS	100-5130-521900	975.00	975.00	FINANCE	03/03/2022
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				4,205.50		
VENDOR NAME: HOME DEPOT						
2022 JAN LIBRARY	HARDWARE	440-5511-531100	26.98	26.98	LIBRARY	03/03/2022
2022 JAN DPW	MISC REPAIR PARTS	100-5323-539500	471.46	672.18	DPW	03/03/2022
		100-5323-531100	106.20			
		100-5160-539500	39.94			
		100-5220-539400	35.94			
		100-5324-539500	18.64			
TOTAL VENDOR HOME DEPOT				699.16		
VENDOR NAME: HORN, TIMOTHY						
MFD 14782	EBIX PATIENT REFUND MFD 14782	150-0000-130450	500.00	500.00	FINANCE	03/03/2022
TOTAL VENDOR HORN, TIMOTHY				500.00		
VENDOR NAME: JAMES IMAGING SYSTEMS						
1156544	MONTHLY COPIER	150-5221-531100	98.98	98.98	FIRE	03/03/2022
TOTAL VENDOR JAMES IMAGING SYSTEMS				98.98		
VENDOR NAME: JOHNSON CONTROLS SECURITY						
36972666	VILLAGE HALL SECURITY QUARTERLY BILLING	100-5160-521900	741.01	741.01	DPW	03/03/2022
TOTAL VENDOR JOHNSON CONTROLS SECURITY				741.01		
VENDOR NAME: KAYLA TIPTON						

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: KAYLA TIPTON						
2022 CLOTHING ALLOW	2022 UNIFORM ALLOWANCE - TIPTON K	100-5212-534600	84.40	84.40	POLICE	03/03/2022
TOTAL VENDOR KAYLA TIPTON				84.40		
VENDOR NAME: KIESLERS POLICE SUPPLY						
IN183427	RIFLE TRAINING AMMUNITION	100-5215-531100	858.40	858.40	POLICE	03/03/2022
TOTAL VENDOR KIESLERS POLICE SUPPLY				858.40		
VENDOR NAME: LANGUAGE LINE SERVICES, INC.						
10448525	COURT INTERPRETER	100-5120-539900	101.39	101.39	FINANCE	03/03/2022
TOTAL VENDOR LANGUAGE LINE SERVICES, INC.				101.39		
VENDOR NAME: LAW ENFORCEMENT TARGETS, INC.						
0517995-IN	FIREARMS TRAINING TARGETS	100-5215-531100	145.62	145.62	POLICE	03/03/2022
TOTAL VENDOR LAW ENFORCEMENT TARGETS, INC.				145.62		
VENDOR NAME: MCDONOUGH SEPTIC						
I6818	PORTABLE RESTROOMS	100-5521-531100	400.00	400.00	DPW	03/03/2022
I6817	PORTABLE RESTROOMS	100-5521-531100	270.00	270.00	DPW	03/03/2022
I6816	PORTABLE RESTROOMS	100-5521-531100	90.00	90.00	DPW	03/03/2022
I6815	PORTABLE RESTROOMS	100-5521-531100	90.00	90.00	DPW	03/03/2022
TOTAL VENDOR MCDONOUGH SEPTIC				850.00		
VENDOR NAME: MUDTECH LLC						
1313169	PHANTOM WOODS ROAD PAVEMENT HEAT PATCH	100-5341-539500	900.00	900.00	DPW	03/03/2022
TOTAL VENDOR MUDTECH LLC				900.00		
VENDOR NAME: MULCAHY/SHAW WATER, INC.						
323972	WWTF SAMPLER REFRIDGERATOR REPAIR	620-8010-826000	980.86	980.86	UTILITIES	03/03/2022
TOTAL VENDOR MULCAHY/SHAW WATER, INC.				980.86		
VENDOR NAME: NAPA AUTO PARTS - SP018						
156448	HYDRAULIC HOSE REPAIRS	100-5324-539500	178.92	178.92	DPW	03/03/2022
155915	WWTF BELTS FOR DIGESTOR COMPRESSOR	620-8010-833000	122.22	122.22	UTILITIES	03/03/2022
TOTAL VENDOR NAPA AUTO PARTS - SP018				301.14		
VENDOR NAME: OFFICE PRO						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: OFFICE PRO						
0449217-001	COPY PAPER	100-5241-531100	2.92	143.96	ALLOCATE	03/03/2022
		100-5142-531100	13.55			
		100-5145-531100	15.72			
		100-5141-531100	1.48			
		100-5632-531100	4.35			
		100-5323-531100	13.98			
		100-5120-531100	9.69			
		100-5211-531100	23.16			
		150-5221-531100	10.52			
		440-5511-531100	19.75			
		410-5363-531100	1.44			
		500-5344-531100	1.44			
		610-6920-692100	13.13			
		620-8300-840000	12.83			
TOTAL VENDOR OFFICE PRO				143.96		
VENDOR NAME: OLSEN SAFETY EQUIPMENT						
0395309-IN	WWTF CONFINED SAFETY DAVITT PARTS	620-8020-827000	132.80	132.80	UTILITIES	03/03/2022
TOTAL VENDOR OLSEN SAFETY EQUIPMENT				132.80		
VENDOR NAME: ORGANIZATION DEVELOPMENT						
13374	RESERVE HIRING AND PROMOTIONAL PSYCHOLOG	100-5212-521900	880.00	880.00	POLICE	03/03/2022
TOTAL VENDOR ORGANIZATION DEVELOPMENT				880.00		
VENDOR NAME: PAL STEEL COMPANY						
69712	PITCHERS MOUND BACKING PLATE	100-5521-531100	61.86	61.86	DPW	03/03/2022
TOTAL VENDOR PAL STEEL COMPANY				61.86		
VENDOR NAME: PIRTEK MENOMONEE FALLS						
MF-T00006543	PT11 HYDRAULIC QUIK CONNECT	100-5324-539500	1,903.54	1,903.54	DPW	03/03/2022
TOTAL VENDOR PIRTEK MENOMONEE FALLS				1,903.54		
VENDOR NAME: PROHEALTH CARE LAB BILLING						
BH720309-2	JANUARY BLOOD DRAWS	100-5212-521900	36.05	36.05	POLICE	03/03/2022
TOTAL VENDOR PROHEALTH CARE LAB BILLING				36.05		
VENDOR NAME: PROVEN POWER INC						
01-389827	JOHN DEERE GATOR UTV	430-5700-571300	23,153.31	23,153.31	FIRE	03/03/2022
TOTAL VENDOR PROVEN POWER INC				23,153.31		
VENDOR NAME: QUILL LLC						
22770845	GARBAGE CAN LINERS	100-5211-531100	50.99	50.99	POLICE	03/03/2022
22833707	MULTIFOLD RESTROOM TOWELS DPW	100-5323-531100	110.97	110.97	DPW	03/03/2022
TOTAL VENDOR QUILL LLC				161.96		
VENDOR NAME: RON BITTNER						
2022 BOOT ALLOWANCE	2022 BOOT ALLOWANCE - BITTNER	100-5323-534800	100.00	100.00	DPW	03/03/2022
TOTAL VENDOR RON BITTNER				100.00		

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VENDOR NAME: SHERWIN-WILLIAMS 5939-5	WWTF RAS/WAS PUMP ROOM PAINT	620-8010-834000	239.97	239.97	UTILITIES	03/03/2022
TOTAL VENDOR SHERWIN-WILLIAMS				239.97		
VENDOR NAME: SHI INTERNATIONAL CORP B14738591	VMWARE SOFTWARE SUBSCRIPTION	100-5211-522900	64.05	64.05	POLICE	03/03/2022
TOTAL VENDOR SHI INTERNATIONAL CORP				64.05		
VENDOR NAME: VERIZON WIRELESS 9899470344	MONTHLY BILL	100-5141-522500	51.61	959.07	MULTIPLE	03/03/2022
		100-5241-522500	101.50			
		150-5221-522500	63.30			
		100-5211-522500	12.77			
		100-5323-522500	335.54			
		610-6920-692100	173.96			
		620-8400-851000	173.97			
		100-5632-522500	46.42			
9899470345	2022 FEBRUARY CELL BILL ACCT# 885503900-	150-5221-522500	20.78	275.74	MULTIPLE	03/03/2022
		100-5323-522500	20.78			
		610-6920-692100	117.09			
		620-8400-851000	117.09			
9899470346	VERIZON INVOICE	150-5221-522500	461.78	461.78	FIRE	03/03/2022
9898740168	VERIZON INVOICE	150-5221-522500	50.12	50.12	FIRE	03/03/2022
TOTAL VENDOR VERIZON WIRELESS				1,746.71		
VENDOR NAME: WAUKESHA CTY TREASURER 2022-20040009	WAUKESHA CO JAIL JANUARY INMATE BILLING	100-5212-521900	18.80	18.80	POLICE	03/03/2022
TOTAL VENDOR WAUKESHA CTY TREASURER				18.80		
VENDOR NAME: WELDERS SUPPLY CO. 10267936	WELDING TANK ANNUAL RENTAL	100-5323-531100	220.00	220.00	DPW	03/03/2022
TOTAL VENDOR WELDERS SUPPLY CO.				220.00		
VENDOR NAME: WI DEPT OF JUSTICE CIB L6812T 202201	JANUARY	100-5212-521900	7.00	7.00	POLICE	03/03/2022
TOTAL VENDOR WI DEPT OF JUSTICE CIB				7.00		
GRAND TOTAL:				61,206.58		

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02/11/2022	GEN	33703	4IMPRINT, INC.	LOGO TABLECLOTH/ GRANT	440-5890-580600	176.69
02/11/2022	GEN	33704	ALSCO	MATS & DUSTERS	440-5511-531100	67.72
02/11/2022	GEN	33705	AMAZON CAPITOL SERVICES	MASKS & SUPPLIES	440-5511-531100	418.60
		33705		METASPACE SUPPLIES	440-5511-531400	317.32
		33705		THINGERY SUPPLIES	440-5511-533000	179.24
		33705		PROGRAM SUPPLIES	440-5511-533100	30.13
		33705		BOOKS/ CREDIT	440-5700-532800	(19.99)
		33705		DVDS	440-5700-532900	418.38
						1,343.68
02/11/2022	GEN	33706	AMERICA AQUARIA	FISH TANK MAINTENANCE	440-5511-531000	85.00
02/11/2022	GEN	33707	BAKER & TAYLOR INC.	BOOKS	440-5700-532800	3,255.45
02/11/2022	GEN	33708	BRIDGES LIBRARY SYSTEM	CO-OP PAPER PURCHASE	440-5511-531100	614.70
		33708		CAFE ANNUAL SUPPORT	440-5511-534100	23,713.00
		33708		SHARE OF DATABASE COST	440-5511-534400	8,856.00
						33,183.70
02/11/2022	GEN	33709	BRODART	BOOKS	440-5700-532800	75.65
02/11/2022	GEN	33710	BUELOW, VETTER, BUIKEMA, OLSON	PERSONNEL ISSUES	440-5511-521900	505.00
02/11/2022	GEN	33711	CENGAGE LEARNING	BOOKS	440-5700-532800	119.16
02/11/2022	GEN	33712	COUNTY WIDE EXTINGUISHER, INC	NEW #5 EXTINGUISHER	440-5511-531400	216.61
02/11/2022	GEN	33713	DEMCO	BOOK COVERS & LABELS	440-5511-531100	882.44
02/11/2022	GEN	33714	DYNAMIC AWARDS	MEMORIAL PLAQUE	440-5890-580600	35.00
02/11/2022	GEN	33715	EMCOR SERVICES	CONTRACT BILLING	440-5511-522000	2,198.00
02/11/2022	GEN	33716	FASTENAL COMPANY	FURNACE FILTERS	440-5511-531100	49.74
02/11/2022	GEN	33717	FINDAWAY WORLD	WONDERBOOK	440-5700-532800	49.99

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02/11/2022	GEN	33718	GREAT AMERICAN FINANCIAL SVCS.	COPIER CONTRACT	440-5511-531000	353.14
02/11/2022	GEN	33719	IREAD	SUMMER READING PROGRAM SUPPLIES	440-5890-580600	181.60
02/11/2022	GEN	33720	JOHNSON CONTROLS SECURITY	2/1/22-4/30/22	440-5511-522000	1,742.04
02/11/2022	GEN	33721	KLASSY KLEANERS	WEEKEND CLEANING	440-5511-531000	960.00
02/11/2022	GEN	33722	MICROMARKETING LLC	AUDIO BOOKS	440-5700-532900	98.73
02/11/2022	GEN	33723	MIDWEST TAPE	HOOPLA ACCOUNT	440-5511-534000	494.64
		33723		AUDIO BOOKS	440-5700-532900	49.98
						544.62
02/11/2022	GEN	33724	MILWAUKEE ART MUSEUM	MEMBERSHIP PASS 4/1/22-3/31/23	440-5511-533000	600.00
02/11/2022	GEN	33725	MUELLER AMY	JANUARY PROGRAMS	440-5511-533100	100.00
02/11/2022	GEN	33726	MUKWONAGO ROTARY CLUB	ROTARY CLUB DUES	440-5511-533500	138.50
02/11/2022	GEN	33727	QUILL LLC	BOOK TAPE	440-5511-531100	341.00
02/11/2022	GEN	33728	SCHINDLER ELEVATOR CORP	ELEVATOR REPAIR	440-5511-539500	2,394.55
02/11/2022	GEN	33729	TAYLOR COMPUTER SERVICES, INC	FIX IP ADDRESS	440-5511-522000	62.50
02/11/2022	GEN	33730	VERNON LIBRARY SUPPLIES	DVD CASES	440-5511-531100	284.39
02/11/2022	GEN	33731	WILS	WPLC BUYING POOL	440-5511-534400	3,916.00
TOTAL - ALL FUNDS				TOTAL OF 29 CHECKS		53,960.90

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 447
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/18/2022	GEN	447 (E)	CHARTER COMMUNICATIONS	MONTHLY BILL	100-5120-522500	76.80
		447 (E)		MONTHLY BILL	100-5141-522500	81.59
		447 (E)		MONTHLY BILL	100-5142-522500	149.63
		447 (E)		MONTHLY BILL	100-5160-522500	26.40
		447 (E)		MONTHLY BILL	100-5211-522500	822.54
		447 (E)		MONTHLY BILL	100-5241-522500	41.52
		447 (E)		MONTHLY BILL	100-5323-522500	74.37
		447 (E)		MONTHLY BILL	100-5512-522500	177.96
		447 (E)		MONTHLY BILL	150-5221-522500	370.40
		447 (E)		MONTHLY BILL	410-5363-522500	4.75
		447 (E)		MONTHLY BILL	440-5511-522500	565.03
		447 (E)		MONTHLY BILL	500-5344-522500	2.38
		447 (E)		MONTHLY BILL	610-6920-692100	40.37
		447 (E)		MONTHLY BILL	620-8400-851000	40.37
						2,474.11
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		2,474.11

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY 52060	SMARTSIGN ASSET TAGS 440-5511-531100	01/18/2022 MROCKLEY	02/24/2022	68.00	0.00	Paid	Y 02/24/2022
	SUPPLIES			68.00			
ARMOUR ABBY 52061	SIGNUPGENIUS AARP SIGN UP SOFTWARE 440-5511-533300	02/06/2022 MROCKLEY	02/24/2022	11.99	0.00	Paid	Y 02/24/2022
	OUTREACH			11.99			
ARMOUR ABBY 52062	CONCOURSE HOTEL F&B LEGISLATIVE DAY CONFERENCE LUNCH 440-5511-533500	02/08/2022 MROCKLEY	02/24/2022	16.72	0.00	Paid	Y 02/24/2022
	TRAINING & TRAVEL			16.72			
ARMOUR ABBY 52063	CITY OF MADISON PARKING CONFERENCE PARKING 440-5511-533500	02/08/2022 MROCKLEY	02/24/2022	8.40	0.00	Paid	Y 02/24/2022
	TRAINING & TRAVEL			8.40			
BITTNER RONALD 52064	USHR FLAG SALES US FLAGS 100-5522-531100	01/17/2022 MROCKLEY	02/24/2022	296.95	0.00	Paid	Y 02/24/2022
	SUPPLIES			296.95			
BITTNER RONALD 52065	HEIN WAUKESHA STATION 1 LIGHTING BALLESTS 100-5220-539400	01/18/2022 MROCKLEY	02/24/2022	187.40	0.00	Paid	Y 02/24/2022
	BLDG REPAIRS & MAINTENANCE			187.40			
BITTNER RONALD 52066	PRZ.COM SPORTS FIELD MAINTENACE TRAINING 100-5323-533500	01/18/2022 MROCKLEY	02/24/2022	325.00	0.00	Paid	Y 02/24/2022
	TRAINING & TRAVEL			325.00			
BITTNER RONALD 52067	HEIN WAUKESHA DPW SHOP REPLACEMENT LIGHTS 100-5323-539500	01/19/2022 MROCKLEY	02/24/2022	818.40	0.00	Paid	Y 02/24/2022
	REPAIRS & MAINTENANCE			818.40			
BITTNER RONALD 52068	AMZN MKTP US*P29OX1OG3 STATION # 1 LIGHTING REPAIRS 100-5220-539400	01/20/2022 MROCKLEY	02/24/2022	114.89	0.00	Paid	Y 02/24/2022
	BLDG REPAIRS & MAINTENANCE			114.89			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Purchase Card Vendor: 0002 US BANK							
BITTNER RONALD 52069	AMZN MKTP US*9D2WG7RD3 STATION #1 BAY LIGHTING 100-5220-539400	01/21/2022 MROCKLEY	02/24/2022	64.08	0.00	Paid	Y 02/24/2022
		BLDG REPAIRS & MAINTENANCE		64.08			
BITTNER RONALD 52070	US BANK AMAZON CREDIT 100-5220-539400	01/27/2022 MROCKLEY	02/24/2022	(64.08)	0.00	Paid	Y 02/24/2022
		BLDG REPAIRS & MAINTENANCE		(64.08)			
BITTNER RONALD 52071	MICROSOFT*MICROSOFT 365 F MICROSOFT OFFICE 100-5300-522900	02/10/2022 MROCKLEY	02/24/2022	104.99	0.00	Paid	Y 02/24/2022
		SOFTWARE SUPPORT/MAINTENANCE		104.99			
BITTNER RONALD 52072	HARBOR FREIGHT TOOLS 544 FLOOR JACK 100-5324-539500	02/12/2022 MROCKLEY	02/24/2022	349.99	0.00	Paid	Y 02/24/2022
		REPAIRS & MAINTENANCE		349.99			
BONK JASON 52073	THE HOME DEPOT #4921 WATER TOOLS FOR JASONS TRUCK 610-6200-662300	02/02/2022 MROCKLEY	02/24/2022	46.47	0.00	Paid	Y 02/24/2022
		OPERATION SUPPLY/EXP-PUMPING		46.47			
BONK JASON 52074	IN *WISCONSIN WASTEWATER WWTF WWOA CONFERENCE REGISTRATION 620-8400-854100	02/08/2022 MROCKLEY	02/24/2022	90.00	0.00	Paid	Y 02/24/2022
		EDUCATIONAL/TRAINING EXPENSES		90.00			
BROWN DAVID 52075	BP#1969401ROCHESTER ST B WWTF PAPER PLATES FOR ADAPTIVE 620-8400-852100	01/19/2022 MROCKLEY	02/24/2022	3.78	0.00	Paid	Y 02/24/2022
		ADAPTIVE MANAGEMENT EXPENSE		3.78			
BROWN DAVID 52076	PICK N SAVE #384 WWTF DRINKS FOR ADAPTIVE MANAGEMENT 620-8400-852100	01/19/2022 MROCKLEY	02/24/2022	30.45	0.00	Paid	Y 02/24/2022
		ADAPTIVE MANAGEMENT EXPENSE		30.45			
BROWN DAVID 52077	WAL-MART #1571 WWTF ICE CLEATS 620-8010-827000	02/02/2022 MROCKLEY	02/24/2022	82.32	0.00	Paid	Y 02/24/2022
		OPERATION SUPPLY/EXPENSE		82.32			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Purchase Card Vendor: 0002 US BANK							
CASTLE WAYNE A 52078	AWWA.ORG WATER- AWWA TRAINING BOOK 610-6920-693000	01/21/2022 MROCKLEY	02/24/2022	93.00	0.00	Paid	Y 02/24/2022
	MISC GENERAL EXPENSES			93.00			
CASTLE WAYNE A 52079	AWWA.ORG WATER- AWWA TRAINING BOOKS 610-6920-693000	01/21/2022 MROCKLEY	02/24/2022	362.00	0.00	Paid	Y 02/24/2022
	MISC GENERAL EXPENSES			362.00			
CASTLE WAYNE A 52080	AWWA.ORG WATER- AWWA S/H FOR TRAINING BOOKS 610-6920-693000	01/22/2022 MROCKLEY	02/24/2022	9.50	0.00	Paid	Y 02/24/2022
	MISC GENERAL EXPENSES			9.50			
CASTLE WAYNE A 52081	WISCONSIN WASTEWATER OPER SEWER- WWOA TRAINING SEMINAR 620-8400-854100	01/24/2022 MROCKLEY	02/24/2022	93.15	0.00	Paid	Y 02/24/2022
	EDUCATIONAL/TRAINING EXPENSES			93.15			
DOHERTY DIANA 52082	FEDEX 438612285 W2 STATEMENTS FROM UKG 100-5145-539900	01/20/2022 MROCKLEY	02/24/2022	25.30	0.00	Paid	Y 02/24/2022
	OTHER			25.30			
DOHERTY DIANA 52083	MUNICIPAL TR* INV-3341 ANNUAL MTAW DUES - DOHERTY 100-5145-532400	01/25/2022 MROCKLEY	02/24/2022	60.00	0.00	Paid	Y 02/24/2022
	MEMBERSHIP DUES			60.00			
DOHERTY DIANA 52084	WISCMUNCLERKS ANNUAL MEMBERSHIP - DOHERTY 100-5145-532400	01/25/2022 MROCKLEY	02/24/2022	65.00	0.00	Paid	Y 02/24/2022
	MEMBERSHIP DUES			65.00			
DOHERTY DIANA 52085	LOCAL GOVERNMENT EDUCATIO WGFOA ANNUAL MEMBERSHIP DUES - 100-5145-532400	01/25/2022 MROCKLEY	02/24/2022	25.00	0.00	Paid	Y 02/24/2022
	MEMBERSHIP DUES			25.00			
DOHERTY DIANA 52086	LEAGUE OF WISCONSIN MUNIC HR WEBINAR SERIES 100-5145-533500	02/03/2022 MROCKLEY	02/24/2022	50.00	0.00	Paid	Y 02/24/2022
	TRAINING & TRAVEL			50.00			

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Purchase Card Vendor: 0002 US BANK							
DOHERTY DIANA 52087	SOCIETYFORHUMANRESOURCE ANNUAL MEMBERSHIP - DOHERTY 100-5145-532400	02/11/2022 MROCKLEY	02/24/2022	229.00 229.00	0.00	Paid	Y 02/24/2022
	MEMBERSHIP DUES						
DYKSTRA DIANA 52088	INTERNATIONAL INSTITUTE O IIMC CLERK MEMBERSHIP 100-5142-532400	01/24/2022 MROCKLEY	02/24/2022	175.00 175.00	0.00	Paid	Y 02/24/2022
	IIMC CLERK MEMBERSHIP						
GOURDOUX LINDA 52089	INTERNATIONAL INSTITUTE O IIMC DEPUTY CLERK MEMBERSHIP 100-5142-532400	01/25/2022 MROCKLEY	02/24/2022	115.00 115.00	0.00	Paid	Y 02/24/2022
	IIMC DEPUTY CLERK MEMBERSHIP						
GOURDOUX LINDA 52090	PICK N SAVE #384 INSPECTOR TRAINING COFFEE ROLLS 100-5144-531100	02/04/2022 MROCKLEY	02/24/2022	37.73 37.73	0.00	Paid	Y 02/24/2022
	INSPECTOR TRAINING COFFEE ROLLS						
GOURDOUX LINDA 52091	PICK N SAVE #384 ELECTION DAY SUPPLIES 100-5144-531100	02/14/2022 MROCKLEY	02/24/2022	27.95 27.95	0.00	Paid	Y 02/24/2022
	ELECTION DAY SUPPLIES						
ISELY MARY JO 52092	NETFLIX.COM STREAMING SERVICE 2/1/22-2/28/22 440-5511-533000	02/01/2022 MROCKLEY	02/24/2022	17.99 17.99	0.00	Paid	Y 02/24/2022
	THINGERY PURCHASES						
ISELY MARY JO 52093	ACORN TV MONTHLY MONTHLY CHARGE 440-5511-533000	02/09/2022 MROCKLEY	02/24/2022	6.29 6.29	0.00	Paid	Y 02/24/2022
	THINGERY PURCHASES						
ISELY MARY JO 52094	WALMART.COM AA DVD 440-5700-532900	02/10/2022 MROCKLEY	02/24/2022	51.04 51.04	0.00	Paid	Y 02/24/2022
	AV MATERIAL						
ISELY MARY JO 52095	WALMART.COM AA DVD 440-5700-532900	02/10/2022 MROCKLEY	02/24/2022	79.86 79.86	0.00	Paid	Y 02/24/2022
	AV MATERIAL						

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 52096	INDULGENCE CHOCOLATIERS-M STAFF GET WELL 440-5890-580600	01/31/2022 MROCKLEY	02/24/2022	50.00	0.00	Paid	Y 02/24/2022
	DONATED FUND EXPENDITURES			50.00			
KIM CATHRYN 52097	WM SUPERCENTER #1571 BINGO PRIZES 440-5511-533100	02/01/2022 MROCKLEY	02/24/2022	38.66	0.00	Paid	Y 02/24/2022
	PROGRAMMING			38.66			
KIM CATHRYN 52098	WM SUPERCENTER #1571 INK 440-5511-531100	02/01/2022 MROCKLEY	02/24/2022	14.97	0.00	Paid	Y 02/24/2022
	SUPPLIES			14.97			
KIM CATHRYN 52099	D J*WALL-ST-JOURNAL 3 MONTH NEWSPAPER SUBSCRIPTION 440-5511-532700	02/06/2022 MROCKLEY	02/24/2022	149.97	0.00	Paid	Y 02/24/2022
	NEWSPAPERS			149.97			
KIM CATHRYN 52100	WAL-MART #1571 PROGRAM SUPPLIES 440-5511-531400	02/07/2022 MROCKLEY	02/24/2022	71.82	0.00	Paid	Y 02/24/2022
	META SPACE EQUIPMENT & SUPPLIE			71.82			
KIM CATHRYN 52101	JOURNAL SENTINEL 2/1/22-1/31/23 SUBSCRIPTION 440-5511-532700	02/07/2022 MROCKLEY	02/24/2022	446.23	0.00	Paid	Y 02/24/2022
	NEWSPAPERS			446.23			
KIM CATHRYN 52102	CANVA* I03325-34177421 BUSINESS CARDS 440-5511-533300	02/08/2022 MROCKLEY	02/24/2022	127.00	0.00	Paid	Y 02/24/2022
	OUTREACH			127.00			
KIM CATHRYN 52103	CANVA* I03325-34511117 BUSINESS CARDS 440-5511-533300	02/08/2022 MROCKLEY	02/24/2022	105.50	0.00	Paid	Y 02/24/2022
	OUTREACH			105.50			
KIM CATHRYN 52104	MAILCHIMP *MISC NEWSLETTER 440-5511-534000	02/08/2022 MROCKLEY	02/24/2022	69.99	0.00	Paid	Y 02/24/2022
	DIGITAL MATERIALS			69.99			

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 52105	NBF*NATL BIZ FURNITURE INFORMATION DESK (WCCF FUNDS) 440-5890-580600	02/11/2022 MROCKLEY	02/24/2022	863.10	0.00	Paid	Y 02/24/2022
	DONATED FUND EXPENDITURES			863.10			
KIM CATHRYN 52106	ADOBE CREATIVE CLOUD CREATIVE CLOUD 440-5511-534000	02/11/2022 MROCKLEY	02/24/2022	83.99	0.00	Paid	Y 02/24/2022
	DIGITAL MATERIALS			83.99			
KINDER MATTHEW 52107	AMOCO#1971514MUKWONAGO A WWTF ADAPTIVE MANAGEMENT MEETING 620-8400-852100	01/19/2022 MROCKLEY	02/24/2022	3.97	0.00	Paid	Y 02/24/2022
	ADAPTIVE MANAGEMENT EXPENSE			3.97			
KINDER MATTHEW 52108	JIMMY JOHNS - 1823 WWTF ADAPTIVE MANAGENT LUNCH FOR 620-8400-852100	01/19/2022 MROCKLEY	02/24/2022	280.29	0.00	Paid	Y 02/24/2022
	ADAPTIVE MANAGEMENT EXPENSE			280.29			
KINDER MATTHEW 52109	OFFICEMAX/DEPOT 6536 WATER OFFICE SUPPLIES 610-6920-692100	01/20/2022 MROCKLEY	02/24/2022	305.12	0.00	Paid	Y 02/24/2022
	OFFICE SUPPLIES & EXPENSES			305.12			
KINDER MATTHEW 52110	WAL-MART #1571 WWTF OFFICE SUPPLIES 620-8400-851000	01/21/2022 MROCKLEY	02/24/2022	157.47	0.00	Paid	Y 02/24/2022
	OFFICE SUPPLIES & EXPENSES			157.47			
KINDER MATTHEW 52111	THE HOME DEPOT #4921 WWTF SUPPLIES TO MOVE COPIER 620-8400-851000	01/26/2022 MROCKLEY	02/24/2022	15.92	0.00	Paid	Y 02/24/2022
	OFFICE SUPPLIES & EXPENSES			15.92			
KINDER MATTHEW 52112	OWPSACSTATE WASTEWATER TRAINING SACREMENTO 620-8400-854100	02/01/2022 MROCKLEY	02/24/2022	310.00	0.00	Paid	Y 02/24/2022
	EDUCATIONAL/TRAINING EXPENSES			310.00			
KINDER MATTHEW 52113	AMOCO#1971514MUKWONAGO A WWTF ICE FOR POTABLE SAMPLERS 620-8010-826000	02/10/2022 MROCKLEY	02/24/2022	7.94	0.00	Paid	Y 02/24/2022
	LABORATORY			7.94			

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Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 52114	SQ *ABSOLUTE SUPPLIERS, I WWTF TANK DEWATERING PUMP 620-8010-833000	01/17/2022 MROCKLEY	02/24/2022	621.60 621.60	0.00	Paid	Y 02/24/2022
		MAINT-TREATMENT/DISPOSAL PLANT					
MILLER KENNETH 52115	US BANK WATER WELL 7 HEATER MOTOR RETURN 610-6210-662500	01/17/2022 MROCKLEY	02/24/2022	(190.79) (190.79)	0.00	Paid	Y 02/24/2022
		MAINTENANCE-PUMPING					
MILLER KENNETH 52116	INDUSTRIAL* STORES 078 WATER WWTF HEATERS 610-6210-662500 620-8010-834000	01/26/2022 MROCKLEY	02/24/2022	1,747.40 860.00 887.40	0.00	Paid	Y 02/24/2022
		MAINTENANCE-PUMPING					
		MAINT-GENERAL PLANT/STRUCTURES					
MILLER KENNETH 52117	THE HOME DEPOT #4921 WATER WWTF MISC 610-6200-662300 610-6453-664100 620-8010-827000	01/27/2022 MROCKLEY	02/24/2022	134.93 39.10 82.46 13.37	0.00	Paid	Y 02/24/2022
		OPERATION SUPPLY/EXP-PUMPING					
		OPERATION SUPPLY/EXP-T&D					
		OPERATION SUPPLY/EXPENSE					
MILLER KENNETH 52118	HOMEDEPOT.COM WWTF WAYNES OFFICE CARPETING 620-8010-834000	02/02/2022 MROCKLEY	02/24/2022	861.12 861.12	0.00	Paid	Y 02/24/2022
		MAINT-GENERAL PLANT/STRUCTURES					
MILLER KENNETH 52119	GORDON ELECTRIC SUPPLY I WWTF DIGESTER MCC RM HEATER 620-8010-834000	02/11/2022 MROCKLEY	02/24/2022	322.04 322.04	0.00	Paid	Y 02/24/2022
		MAINT-GENERAL PLANT/STRUCTURES					
MILLER KENNETH 52120	THE HOME DEPOT #4921 WWTF BLOWER BLDG BASEMENT WALL 620-8010-834000	02/11/2022 MROCKLEY	02/24/2022	159.76 159.76	0.00	Paid	Y 02/24/2022
		MAINT-GENERAL PLANT/STRUCTURES					
MILLER KENNETH 52121	BEST BUY 00006676 WWTF COMPUTER MONITER 620-8400-851000	02/12/2022 MROCKLEY	02/24/2022	325.47 325.47	0.00	Paid	Y 02/24/2022
		OFFICE SUPPLIES & EXPENSES					
MILLER KENNETH 52122	WAL-MART #1571 WWTF COMPUTER HDMI CABLE	02/13/2022 MROCKLEY	02/24/2022	16.67	0.00	Paid	Y 02/24/2022

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Purchase Card Vendor: 0002 US BANK							
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		16.67			
PETERSON RANDY 52123	PAYPAL *EVERSTONEFL TRUCK BOX SEALER 100-5341-539500	01/27/2022 MROCKLEY REPAIRS & MAINTENANCE	02/24/2022	87.90	0.00	Paid	Y 02/24/2022
				87.90			
PETERSON RANDY 52124	YESWELDER TIG WELDER AND SUPPLIES 100-5324-539500	02/04/2022 MROCKLEY REPAIRS & MAINTENANCE	02/24/2022	768.97	0.00	Paid	Y 02/24/2022
				768.97			
PETERSON RANDY 52125	CASTERHQ COM SWEEPER CASTERS 100-5324-539500	02/07/2022 MROCKLEY REPAIRS & MAINTENANCE	02/24/2022	68.92	0.00	Paid	Y 02/24/2022
				68.92			
PETERSON RANDY 52126	HARBOR FREIGHT TOOLS 544 SHOP TOOLS 100-5323-531100	02/08/2022 MROCKLEY SUPPLIES	02/24/2022	83.92	0.00	Paid	Y 02/24/2022
				83.92			
PETERSON RANDY 52127	YESWELDER PLASMA CUTTER 100-5324-539500	02/09/2022 MROCKLEY REPAIRS & MAINTENANCE	02/24/2022	457.98	0.00	Paid	Y 02/24/2022
				457.98			
RUTENBECK TIM 52128	WI CODE UPDATES COURSES 100-5241-533500	01/27/2022 MROCKLEY TRAINING & TRAVEL	02/24/2022	600.00	0.00	Paid	Y 02/24/2022
				600.00			
RUTENBECK TIM 52129	WI CODE UPDATES COURSES 100-5241-533500	01/31/2022 MROCKLEY TRAINING & TRAVEL	02/24/2022	540.00	0.00	Paid	Y 02/24/2022
				540.00			
SMITH JAMES A 52130	BATTERIES PLUS #0580 WWTF BATTERY FOR BATTERY BACKUP 620-8010-833000	01/25/2022 MROCKLEY MAINT-TREATMENT/DISPOSAL PLANT	02/24/2022	33.43	0.00	Paid	Y 02/24/2022
				33.43			
STIEN JEFFREY R 52131	THE HOME DEPOT #4921 DORM SHADE 150-5221-539500	01/19/2022 MROCKLEY REPAIRS & MAINTENANCE	02/24/2022	79.97	0.00	Paid	Y 02/24/2022
				79.97			

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Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R 52132	WAL-MART #1571 STAFF PICTURES 150-5221-531100	01/20/2022 MROCKLEY	02/24/2022	0.45	0.00	Paid	Y 02/24/2022
	SUPPLIES			0.45			
STIEN JEFFREY R 52133	WAL-MART #1571 STATION SUPPLIES 150-5221-531100	01/21/2022 MROCKLEY	02/24/2022	48.50	0.00	Paid	Y 02/24/2022
	SUPPLIES			48.50			
STIEN JEFFREY R 52134	AMZN MKTP US*B20LO5IV3 EMS RACKING 150-5221-531100	01/27/2022 MROCKLEY	02/24/2022	102.48	0.00	Paid	Y 02/24/2022
	SUPPLIES			102.48			
STIEN JEFFREY R 52135	AMZN MKTP US*4X4879BX3 FIRE INSPECTOR BOOK 150-5223-533500	01/28/2022 MROCKLEY	02/24/2022	75.11	0.00	Paid	Y 02/24/2022
	TRAINING & TRAVEL			75.11			
STIEN JEFFREY R 52136	AMAZON.COM*OO7C97XJ3 FOUNTAIN WATER FILTERS 150-5221-531100	02/01/2022 MROCKLEY	02/24/2022	166.43	0.00	Paid	Y 02/24/2022
	SUPPLIES			166.43			
STIEN JEFFREY R 52137	AMZN MKTP US*RO64K7663 2 FIRE INPSECTOR BOOKS 150-5223-533500	02/01/2022 MROCKLEY	02/24/2022	188.18	0.00	Paid	Y 02/24/2022
	TRAINING & TRAVEL			188.18			
STIEN JEFFREY R 52138	PICK N SAVE #384 STATION SUPPLIES 150-5221-531100	02/09/2022 MROCKLEY	02/24/2022	35.64	0.00	Paid	Y 02/24/2022
	SUPPLIES			35.64			
STREIT DANIEL 52139	WASP BARCODE TECHNOLOGI WASP PRINTER CABLE 100-5211-522950	01/19/2022 MROCKLEY	02/24/2022	67.11	0.00	Paid	Y 02/24/2022
	IT DEVICES (NON CAPITAL) & SUPPLIES			67.11			
STREIT DANIEL 52140	KALAHARI RESORT - WI KALAHARI HOTEL WCPA CONFERENCE 100-5211-533500	02/06/2022 MROCKLEY	02/24/2022	210.00	0.00	Paid	Y 02/24/2022
	TRAINING & TRAVEL			210.00			

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Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL 52141	BP#1969401ROCHESTER ST B FUEL FOR TRAVEL TO WCPA CONFERENCE 100-5211-533500	02/08/2022 MROCKLEY	02/24/2022	68.23 68.23	0.00	Paid	Y 02/24/2022
	TRAINING & TRAVEL						
STREIT DANIEL 52142	EAGLE ENGRAVING RETIRMENT PLAQUE 100-5211-531100	02/14/2022 MROCKLEY	02/24/2022	72.95 72.95	0.00	Paid	Y 02/24/2022
	SUPPLIES						
SUKOWATY JAYME 52143	USPS PO 5657100149 WATER POSTAGE FOR FLOURIDE SAMPLE 610-6300-663200	02/01/2022 MROCKLEY	02/24/2022	4.50 4.50	0.00	Paid	Y 02/24/2022
	OPERATION SUPPLY/EXP-TREATMENT						
SUKOWATY JAYME 52144	IN *WISCONSIN WASTEWATER WWTF WWOA CONFERENCE REGISTRATION 620-8400-854100	02/09/2022 MROCKLEY	02/24/2022	90.00 90.00	0.00	Paid	Y 02/24/2022
	EDUCATIONAL/TRAINING EXPENSES						
SURA MATTHEW J 52145	PEDIATAPE EMS SUPPLIES 150-5231-531100	01/26/2022 MROCKLEY	02/24/2022	89.99 89.99	0.00	Paid	Y 02/24/2022
	SUPPLIES						
SURA MATTHEW J 52146	PARTSSOURCE EMS SUPPLIES 150-5231-531100	02/03/2022 MROCKLEY	02/24/2022	35.05 35.05	0.00	Paid	Y 02/24/2022
	SUPPLIES						
SURA MATTHEW J 52147	APPLE.COM/BILL APPLE STORAGE 150-5231-531100	02/08/2022 MROCKLEY	02/24/2022	0.99 0.99	0.00	Paid	Y 02/24/2022
	SUPPLIES						
SURA MATTHEW J 52148	EBAY O*17-08253-48591 IV PUMPS 150-5700-571400	02/12/2022 MROCKLEY	02/24/2022	500.00 500.00	0.00	Paid	Y 02/24/2022
	AMBULANCE CAPITAL EQUIP						
WEGNER ANDREW P 52149	CONWAY SHIELD CONWAY SHIELDS HELMET FRONTS 150-5222-531100	01/18/2022 MROCKLEY	02/24/2022	161.25 161.25	0.00	Paid	Y 02/24/2022
	SUPPLIES						
Total Purchase Card Vendor: 0002 US BANK				15,816.65	0.00		

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	88	# Due:	0	Totals:	16,071.52	0.00	
# of Credit Memos:	2	# Due:	0	Totals:	(254.87)	0.00	
Net of Invoices and Credit Memos:				15,816.65	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5142-532400	MEMBERSHIP DUES	290.00
100-5144-531100	SUPPLIES	65.68
100-5145-532400	MEMBERSHIP DUES	379.00
100-5145-533500	TRAINING & TRAVEL	50.00
100-5145-539900	OTHER	25.30
100-5211-522950	IT DEVICES (NON CAPITAL) & SUPPLIES	67.11
100-5211-531100	SUPPLIES	72.95
100-5211-533500	TRAINING & TRAVEL	278.23
100-5220-539400	BLDG REPAIRS & MAINTENANCE	302.29
100-5241-533500	TRAINING & TRAVEL	1,140.00
100-5300-522900	SOFTWARE SUPPORT/MAINTENANCE	104.99
100-5323-531100	SUPPLIES	83.92
100-5323-533500	TRAINING & TRAVEL	325.00
100-5323-539500	REPAIRS & MAINTENANCE	818.40
100-5324-539500	REPAIRS & MAINTENANCE	1,645.86
100-5341-539500	REPAIRS & MAINTENANCE	87.90
100-5522-531100	SUPPLIES	296.95
150-5221-531100	SUPPLIES	353.50
150-5221-539500	REPAIRS & MAINTENANCE	79.97
150-5222-531100	SUPPLIES	161.25
150-5223-533500	TRAINING & TRAVEL	263.29
150-5231-531100	SUPPLIES	126.03
150-5700-571400	AMBULANCE CAPITAL EQUIP	500.00
440-5511-531100	SUPPLIES	82.97
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	71.82
440-5511-532700	NEWSPAPERS	596.20
440-5511-533000	THINGERY PURCHASES	24.28
440-5511-533100	PROGRAMMING	38.66
440-5511-533300	OUTREACH	244.49
440-5511-533500	TRAINING & TRAVEL	25.12
440-5511-534000	DIGITAL MATERIALS	153.98
440-5700-532900	AV MATERIAL	130.90
440-5890-580600	DONATED FUND EXPENDITURES	913.10
610-6200-662300	OPERATION SUPPLY/EXP-PUMPING	85.57
610-6210-662500	MAINTENANCE-PUMPING	669.21
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT	4.50
610-6453-664100	OPERATION SUPPLY/EXP-T&D	82.46
610-6920-692100	OFFICE SUPPLIES & EXPENSES	305.12
610-6920-693000	MISC GENERAL EXPENSES	464.50

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
620-8010-826000	LABORATORY			7.94			
620-8010-827000	OPERATION SUPPLY/EXPENSE			95.69			
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT			655.03			
620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES			2,230.32			
620-8400-851000	OFFICE SUPPLIES & EXPENSES			515.53			
620-8400-852100	ADAPTIVE MANAGEMENT EXPENSE			318.49			
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			583.15			

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GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			6,033.58	0.00		
	150 - FIRE/AMBULANCE FUND			1,484.04	0.00		
	440 - LIBRARY FUND			2,281.52	0.00		
	610 - WATER UTILITY FUND			1,611.36	0.00		
	620 - SEWER UTILITY FUND			4,406.15	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5142 - CLERK-TREASURER			290.00	0.00		
	5144 - ELECTIONS			65.68	0.00		
	5145 - FINANCE DEPARTMENT			454.30	0.00		
	5211 - POLICE ADMINISTRATION			418.29	0.00		
	5220 - FIRE STATION (VILLAGE)			302.29	0.00		
	5221 - FIRE ADMINISTRATION			433.47	0.00		
	5222 - FIRE SUPPRESSION			161.25	0.00		
	5223 - FIRE TRAINING			263.29	0.00		
	5231 - AMBULANCE			126.03	0.00		
	5241 - BUILDING INSPECTOR			1,140.00	0.00		
	5300 - DPW GENERAL ADMINISTRATION			104.99	0.00		
	5323 - GARAGE			1,227.32	0.00		
	5324 - MACHINERY & EQUIPMENT			1,645.86	0.00		
	5341 - STREETS & ALLEYS			87.90	0.00		
	5511 - LIBRARY SERVICES			1,237.52	0.00		
	5522 - CELEBRATIONS			296.95	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			630.90	0.00		
	5890 - USE OF DESIGNATED FUNDS			913.10	0.00		
	6200 - PUMPING OPERATIONS			85.57	0.00		
	6210 - PUMPING MAINTENANCE			669.21	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.50	0.00		
	6453 - T&D-METERS MAINTENANCE			82.46	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			769.62	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			2,988.98	0.00		
	8400 - ADMINISTRATIVE & GENERAL			1,417.17	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			454.30			
	0707			2,021.23			
	1051			1,080.71			
	1086			1,140.00			
	1275			116.55			
	2365			155.18			

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Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	2544			175.00			
	5311			105.11			
	5538			418.29			
	5724			626.03			
	6347			180.68			
	6370			696.76			
	6639			557.65			
	6899			161.25			
	7403			33.43			
	8389			3,998.20			
	8756			94.50			
	8764			136.47			
	9625			1,467.69			
	9708			2,197.62			

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4012709218 52014	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	01/27/2022 MROCKLEY 0700126680-00001 Digester Gas	02/18/2022	2,147.14 2,147.14	0.00	Paid	Y 02/18/2022
4012709218 52015	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	01/27/2022 MROCKLEY 0700126680-00002 Well #3 Elec	02/18/2022	1,628.51 1,628.51	0.00	Paid	Y 02/18/2022
4012709218 52016	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	01/27/2022 MROCKLEY 0700126680-00003 Street Lights	02/18/2022	3,694.94 3,694.94	0.00	Paid	Y 02/18/2022
4012709218 52017	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	01/27/2022 MROCKLEY 0700126680-00004 Greenwald	02/18/2022	365.62 365.62	0.00	Paid	Y 02/18/2022
4012709218 52018	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	01/27/2022 MROCKLEY 0700126680-00005 Booster Station	02/18/2022	1,067.27 1,067.27	0.00	Paid	Y 02/18/2022
4012709218 52019	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	01/27/2022 MROCKLEY 0700126680-00007 1240 N. Rochester	02/18/2022	167.14 167.14	0.00	Paid	Y 02/18/2022
4012709218 52020	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	01/27/2022 MROCKLEY 0700126680-00008 Police Garage	02/18/2022	155.12 155.12	0.00	Paid	Y 02/18/2022
4012709218 52021	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	01/27/2022 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	02/18/2022	23.56 23.56	0.00	Paid	Y 02/18/2022
4012709218 52022	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	01/27/2022 MROCKLEY 0700126680-000010 Fox River View	02/18/2022	248.42 248.42	0.00	Paid	Y 02/18/2022
4012709218 52023	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	01/27/2022 MROCKLEY 0700126680-000011 DPW Elec	02/18/2022	517.30 517.30	0.00	Paid	Y 02/18/2022

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4012709218 52024	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	01/27/2022 MROCKLEY 0700126680-000012 Fire	02/18/2022	3,418.47 3,418.47	0.00	Paid	Y 02/18/2022
4012709218 52025	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	01/27/2022 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	02/18/2022	20.83 20.83	0.00	Paid	Y 02/18/2022
4012709218 52026	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	01/27/2022 MROCKLEY 0700126680-000014 Hall	02/18/2022	1,017.90 1,017.90	0.00	Paid	Y 02/18/2022
4012709218 52027	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	01/27/2022 MROCKLEY 0700126680-000014 Hall Gas	02/18/2022	770.63 770.63	0.00	Paid	Y 02/18/2022
4012709218 52028	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	01/27/2022 MROCKLEY 0700126680-000016 Miniwauken Park	02/18/2022	49.58 49.58	0.00	Paid	Y 02/18/2022
4012709218 52029	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	01/27/2022 MROCKLEY 0700126680-000017 Holz Elec	02/18/2022	11,774.87 11,774.87	0.00	Paid	Y 02/18/2022
4012709218 52030	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	01/27/2022 MROCKLEY 0700126680-000018 Parks	02/18/2022	26.20 26.20	0.00	Paid	Y 02/18/2022
4012709218 52031	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	01/27/2022 MROCKLEY 0700126680-000019 Atkinson Pump	02/18/2022	494.89 494.89	0.00	Paid	Y 02/18/2022
4012709218 52032	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	01/27/2022 MROCKLEY 0700126680-000020 Well #6	02/18/2022	1,392.10 1,392.10	0.00	Paid	Y 02/18/2022
4012709218 52033	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	01/27/2022 MROCKLEY 0700126680-000021 DPW Gas	02/18/2022	1,136.07 1,136.07	0.00	Paid	Y 02/18/2022

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4012709218 52034	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	01/27/2022 MROCKLEY 0700126680-000022 Concession Building	02/18/2022	102.56 102.56	0.00	Paid	Y 02/18/2022
4012709218 52035	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	01/27/2022 MROCKLEY 0700126680-000023 Well #3 Gas	02/18/2022	10.89 10.89	0.00	Paid	Y 02/18/2022
4012709218 52036	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	01/27/2022 MROCKLEY 0700126680-000024 Parks-200 S Rochester	02/18/2022	34.98 34.98	0.00	Paid	Y 02/18/2022
4012709218 52037	WE ENERGIES 0700126680-000027 Police 100-5211-522200	01/27/2022 MROCKLEY 0700126680-000027 Police	02/18/2022	2,074.13 2,074.13	0.00	Paid	Y 02/18/2022
4012709218 52038	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	01/27/2022 MROCKLEY 0700126680-000028 Miniwaukan Pavilion	02/18/2022	26.82 26.82	0.00	Paid	Y 02/18/2022
4012709218 52039	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	01/27/2022 MROCKLEY 0700126680-000029 F. Park Sump Pump	02/18/2022	23.70 23.70	0.00	Paid	Y 02/18/2022
4012709218 52040	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	01/27/2022 MROCKLEY 0700126680-000031 Holz Gas	02/18/2022	171.16 171.16	0.00	Paid	Y 02/18/2022
4012709218 52041	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	01/27/2022 MROCKLEY 0700126680-000032 Well #4 Elec	02/18/2022	2,237.06 2,237.06	0.00	Paid	Y 02/18/2022
4012709218 52042	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	01/27/2022 MROCKLEY 0700126680-000033 Parks	02/18/2022	40.09 40.09	0.00	Paid	Y 02/18/2022
4012709218 52043	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	01/27/2022 MROCKLEY 0700126680-000034 Street Lights	02/18/2022	81.45 81.45	0.00	Paid	Y 02/18/2022

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 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/18/2022 - 02/18/2022
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 VENDOR CODE: 0034 - CHECK TYPE: EFT
 WE ENERGIES REPORT FOR BOARD

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4012709218 52044	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	01/27/2022 MROCKLEY	02/18/2022	10.79	0.00	Paid	Y 02/18/2022
	0700126680-000036 Flashers			10.79			
4012709218 52045	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	01/27/2022 MROCKLEY	02/18/2022	202.34	0.00	Paid	Y 02/18/2022
	0700126680-000037 Well #4 Gas			202.34			
4012709218 52046	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	01/27/2022 MROCKLEY	02/18/2022	455.42	0.00	Paid	Y 02/18/2022
	0700126680-000038 Museum			455.42			
4012709218 52047	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	01/27/2022 MROCKLEY	02/18/2022	3,362.58	0.00	Paid	Y 02/18/2022
	0700126680-000039 Well #5			3,362.58			
4012709218 52048	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	01/27/2022 MROCKLEY	02/18/2022	1,945.43	0.00	Paid	Y 02/18/2022
	0709449777-00001 Library Gas			1,945.43			
4012709218 52049	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	01/27/2022 MROCKLEY	02/18/2022	2,401.71	0.00	Paid	Y 02/18/2022
	0709449777-00002 Library Elec			2,401.71			
4012709218 52050	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	01/27/2022 MROCKLEY	02/18/2022	24.69	0.00	Paid	Y 02/18/2022
	0712697628-00001 Tower Radio Bldg			24.69			
4012709218 52051	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	01/27/2022 MROCKLEY	02/18/2022	27.06	0.00	Paid	Y 02/18/2022
	0712697628-00002 Mukw Dam			27.06			
4012709218 52052	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	01/27/2022 MROCKLEY	02/18/2022	51.00	0.00	Paid	Y 02/18/2022
	0712697628-00003 PD Tower meter #05662			51.00			
4012709218 52053	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	01/27/2022 MROCKLEY	02/18/2022	183.46	0.00	Paid	Y 02/18/2022
	0712697628-00004 1224 Riverton			183.46			

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/18/2022 - 02/18/2022
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VENDOR CODE: 0034 - CHECK TYPE: EFT
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4012709218 52054	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	01/27/2022 MROCKLEY 0712697628-00006 Well #7	02/18/2022	1,985.99 1,985.99	0.00	Paid	Y 02/18/2022
4012709218 52055	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	01/27/2022 MROCKLEY 0712697628-00007 School Crossing Lights	02/18/2022	17.88 17.88	0.00	Paid	Y 02/18/2022
4011170295 52056	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	01/27/2022 MROCKLEY 0700126680-00015 STREET LIGHTS	02/18/2022	10,328.31 10,328.31	0.00	Paid	Y 02/18/2022
4001728491 52058	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	01/19/2022 MROCKLEY 0700126680-000025 Tower	02/18/2022	32.76 32.76	0.00	Paid	Y 02/18/2022
4001728491 52059	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	01/19/2022 MROCKLEY 0700126680-00030 Andrews Street	02/18/2022	105.40 105.40	0.00	Paid	Y 02/18/2022
# of Invoices:	45	# Due:	0	Totals:	56,054.22	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				56,054.22	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,017.90
100-5160-522400	GAS	770.63
100-5211-522200	ELECTRIC	2,336.56
100-5254-522200	ELECTRIC	27.06
100-5323-522200	ELECTRIC	517.30
100-5323-522400	GAS	1,136.07
100-5342-522200	ELECTRIC	14,157.56
100-5512-522200	ELECTRIC	455.42
100-5521-522200	ELECTRIC	397.91
150-5221-522200	ELECTRIC	3,418.47
440-5511-522200	ELECTRIC	2,401.71
440-5511-522400	GAS	1,945.43
610-6200-662200	FUEL OR POWER PURCHASED	12,285.12
620-8010-821100	WWTP ELECTRIC POWER	11,774.87
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	2,318.30
620-8020-821000	PUMPING POWER & FUEL	1,093.91

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/18/2022 - 02/18/2022
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			20,816.41	0.00		
	150 - FIRE/AMBULANCE FUND			3,418.47	0.00		
	440 - LIBRARY FUND			4,347.14	0.00		
	610 - WATER UTILITY FUND			12,285.12	0.00		
	620 - SEWER UTILITY FUND			15,187.08	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5160 - VILLAGE HALL			1,788.53	0.00		
	5211 - POLICE ADMINISTRATION			2,336.56	0.00		
	5221 - FIRE ADMINISTRATION			3,418.47	0.00		
	5254 - DAMS			27.06	0.00		
	5323 - GARAGE			1,653.37	0.00		
	5342 - STREET LIGHTING			14,157.56	0.00		
	5511 - LIBRARY SERVICES			4,347.14	0.00		
	5512 - MUSEUM			455.42	0.00		
	5521 - PARKS			397.91	0.00		
	6200 - PUMPING OPERATIONS			12,285.12	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			14,093.17	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			1,093.91	0.00		

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/08/2022	GEN	33699	WILLIAMS BAY POLICE DEPT	WARRANT ANTONIA RUDIE 04141994 F/W	100-0000-233200	222.80
02/08/2022	GEN	33700	KAREN DONOHUE	COURT RESTITUTION	100-0000-233200	40.00
02/08/2022	GEN	33701	TREASURER STATE OF WI	COURT FINES AND FEES	100-0000-242400	4,914.60
02/08/2022	GEN	33702	TREASURER WAUKESHA COUNTY	COURT FINES AND FEES	100-0000-243240	1,818.00
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		6,995.40

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/19/2022	GEN	33457	RACINE CLERK OF COURTS	KOEHLER SHANNON C#21-2912 W#21CT711	100-0000-233200	1,035.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,035.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/17/2022	GEN	446 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - JAN	100-5142-539900	9.18
		446 (E)		INVOICE CLOUD MONTHLY FEES - JAN	100-5241-539900	9.65
		446 (E)		INVOICE CLOUD MONTHLY FEES - JAN	410-5363-539900	66.47
		446 (E)		INVOICE CLOUD MONTHLY FEES - JAN	610-6902-690300	81.48
		446 (E)		INVOICE CLOUD MONTHLY FEES - JAN	620-8300-840000	66.47
						233.25
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		233.25

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/15/2022	GEN	33748	EAST TROY SCHOOL DISTRICT	FEBRUARY 2022 TAX SETTLEMENT	720-0000-246200	109,169.20
02/15/2022	GEN	33749	GATEWAY TECHNICAL COLLEGE	FEBRUARY 2022 TAX SETTLEMENT	720-0000-246300	9,327.34
02/15/2022	GEN	33750	MUKWONAGO AREA SCHOOLS	FEBRUARY 2022 TAX SETTLEMENT	100-0000-211400	1,539.93
		33750		FEBRUARY 2022 TAX SETTLEMENT	720-0000-246000	2,876,549.89
						<u>2,878,089.82</u>
02/15/2022	GEN	33751	PHANTOM LAKES MGMT DISTRICT	FEBRUARY 2022 TAX SETTLEMENT	720-0000-245000	22,823.90
02/15/2022	GEN	33752	WALWORTH CTY TREASURER	FEBRUARY 2020 TAX SETTLEMENT	720-0000-243110	47,094.27
02/15/2022	GEN	33753	WAUKESHA CTY TREASURER	FEBRUARY 2022 TAX SETTLEMENT	100-0000-211400	342.88
		33753		FEBRUARY 2022 TAX SETTLEMENT	720-0000-243100	640,478.74
						<u>640,821.62</u>
02/15/2022	GEN	33754	WCTC	FEBRUARY 2022 TAX SETTLEMENT	100-0000-211400	61.50
		33754		FEBRUARY 2022 TAX SETTLEMENT	720-0000-246100	114,893.39
						<u>114,954.89</u>
			TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		3,822,281.04

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/03/2022	GEN	33698	REGISTRATION FEE TRUST	TRUCK REGISTRATION	100-5324-539500	502.50
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		502.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/17/2022	GEN	33832	BENJAMIN J VANDER PLUYM AND	EASEMENT FOR LIFT STATION	620-0000-135075	8,250.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		8,250.00

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/03/2022	GEN	33696	MISSION SQUARE RETIREMENT	RETIREMENT PR 02/04/2022 ACCT 305155	100-0000-215250	3,242.60
		33696		RETIREMENT PR 02/04/2022 ACCT 305155	150-0000-215250	8.27
		33696		RETIREMENT PR 02/04/2022 ACCT 305155	440-0000-215250	678.85
		33696		RETIREMENT PR 02/04/2022 ACCT 305155	610-0000-215250	193.64
		33696		RETIREMENT PR 02/04/2022 ACCT 305155	620-0000-215250	351.36
						4,474.72
02/03/2022	GEN	33697	SECURIAN FINANCIAL GROUP INC	FEBRUARY 2022 ACCIDENT INS	100-0000-215305	16.08
		33697		FEBRUARY 2022 ACCIDENT INS	150-0000-215305	0.82
						16.90
02/03/2022	GEN	439 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 02/04/2022	100-0000-215250	580.00
		439 (E)		RETIREMENT PR 02/04/2022	150-0000-215250	700.52
						1,280.52
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		5,772.14

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/03/2022	GEN	33695	NORTH SHORE BANK FSB	CYNTHIA WELLMAN RETIREMENT SICK LEAVE PAYOUT	100-5211-515800	20,796.21
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		20,796.21

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/16/2022	GEN	33755	MINNESOTA LIFE INSURANCE	MARCH 2022 LIFE INSURANCE	100-0000-215301	1,065.94
		33755		MARCH 2022 LIFE INSURANCE	150-0000-215301	167.06
		33755		MARCH 2022 LIFE INSURANCE	440-0000-215301	115.13
		33755		MARCH 2022 LIFE INSURANCE	610-0000-215301	33.59
		33755		MARCH 2022 LIFE INSURANCE	620-0000-215301	177.51
						1,559.23
02/16/2022	GEN	33756	MISSION SQUARE RETIREMENT	RETIREMENT PR 02/18/2022 ACCT 305155	100-0000-215250	3,087.51
		33756		RETIREMENT PR 02/18/2022 ACCT 305155	150-0000-215250	9.48
		33756		RETIREMENT PR 02/18/2022 ACCT 305155	440-0000-215250	678.27
		33756		RETIREMENT PR 02/18/2022 ACCT 305155	610-0000-215250	188.01
		33756		RETIREMENT PR 02/18/2022 ACCT 305155	620-0000-215250	356.80
						4,320.07
02/16/2022	GEN	441 (E)	DELTA DENTAL OF WISCONSIN	MARCH 2022 DENTAL PREMIUMS	100-0000-215304	389.84
		441 (E)		MARCH 2022 DENTAL PREMIUMS	150-0000-215304	20.98
		441 (E)		MARCH 2022 DENTAL PREMIUMS	440-0000-215304	51.72
		441 (E)		MARCH 2022 DENTAL PREMIUMS	610-0000-215304	9.64
		441 (E)		MARCH 2022 DENTAL PREMIUMS	620-0000-215304	0.12
						472.30
02/16/2022	GEN	442 (E)	DELTA DENTAL OF WISCONSIN	MARCH 2022 VISION PREMIUMS	100-0000-215303	56.32
		442 (E)		MARCH 2022 VISION PREMIUMS	440-0000-215303	30.04
						86.36
02/16/2022	GEN	443 (E)	EMPLOYEE TRUST FUNDS	MARCH 2022 HEALTH INSURANCE	100-0000-215300	51,690.81
		443 (E)		MARCH 2022 HEALTH INSURANCE	150-0000-215300	8,506.73
		443 (E)		MARCH 2022 HEALTH INSURANCE	440-0000-215300	5,839.08
		443 (E)		MARCH 2022 HEALTH INSURANCE	610-0000-215300	3,526.73
		443 (E)		MARCH 2022 HEALTH INSURANCE	620-0000-215300	5,915.87
						75,479.22
02/16/2022	GEN	444 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 02/18/2022	100-0000-215250	580.00
		444 (E)		RETIREMENT PR 02/18/2022	150-0000-215250	708.214

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
						1,288.63
02/16/2022	GEN	445 (E)	UKG INC.	PAYROLL PROCESSING FEES JAN 2022	100-5111-539900	86.37
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5120-539900	24.68
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5141-539900	6.17
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5142-539900	24.68
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5145-539900	49.35
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5211-539900	123.38
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5212-539900	160.39
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5213-521900	24.68
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5241-539900	37.01
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5300-539900	154.23
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	100-5632-539900	12.34
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	150-5221-539900	456.50
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	440-5511-539900	240.59
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	610-6902-690300	61.69
		445 (E)		PAYROLL PROCESSING FEES JAN 2022	620-8300-840000	61.69
						1,523.75
TOTAL - ALL FUNDS				TOTAL OF 7 CHECKS		84,729.56

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/23/2022	GEN	33833	AFLAC	ACCOUNT# V1553 SUPPLEMENTAL	100-0000-215302	319.55
		33833		ACCOUNT# V1553 SUPPLEMENTAL	150-0000-215302	318.83
		33833		ACCOUNT# V1553 SUPPLEMENTAL	610-0000-215302	2.76
		33833		ACCOUNT# V1553 SUPPLEMENTAL	620-0000-215302	230.62
						871.76
02/23/2022	GEN	33834	MARSHALL-BOND PUMPS	WWTF SLUDGE PUMP PARTS	620-8010-833000	162.88
02/23/2022	GEN	33835	MUKWONAGO PROFESSIONAL	FEBRUARY 2022 FIRE UNION DUES	150-0000-215500	270.00
02/23/2022	GEN	33836	MUKWONAGO PROFESSIONAL POLICE	FEBRUARY 2022 POLICE UNION DUES	100-0000-215500	600.00
02/23/2022	GEN	33837	VILLAGE OF MUKWONAGO MRA	FEBRUARY 2022 FSA	100-0000-215350	1,296.97
		33837		FEBRUARY 2022 FSA	150-0000-215350	330.93
		33837		FEBRUARY 2022 FSA	610-0000-215350	1.21
		33837		FEBRUARY 2022 FSA	620-0000-215350	156.49
						1,785.60
02/23/2022	GEN	449 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - JANUARY 2022	100-0000-215200	30,987.26
		449 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	9,347.85
		449 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	4,368.84
		449 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,469.10
		449 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	2,200.28
						49,373.33
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		53,063.57

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/11/2022	GEN	33732	ALEXANDER THOMAS	TAX OVERPAYMENT MUKV 1973163	720-0000-121100	117.43
02/11/2022	GEN	33733	ANDREW C HANSEN	TAX OVERPAYMENT MUKV 1973101	720-0000-121100	97.30
02/11/2022	GEN	33734	ASHLEY RICK	TAX OVERPAYMENT MUKV 1968045	720-0000-121100	117.86
02/11/2022	GEN	33735	DEAN SYLVESTER	TAX OVERPAYMENT MUKV 1979991012	720-0000-121100	37.25
02/11/2022	GEN	33736	HEIDI L BLOCK	TAX OVERPAYMENT MUKV 2012171001	720-0000-121100	92.92
02/11/2022	GEN	33737	HOLLY WATTS	TAX OVERPAYMENT MUKV 1976048	720-0000-121100	1,558.15
02/11/2022	GEN	33738	KATIE CALLIES	TAX OVERPAYMENT MUKV 2011063	720-0000-121100	138.92
02/11/2022	GEN	33739	KRISTOPHER DAIKER	TAX OVERPAYMENT MUKV 2091029	720-0000-121100	96.68
02/11/2022	GEN	33740	KYLE HUEBSCH	TAX OVERPAYMENT MUKV 1976066	720-0000-121100	70.43
02/11/2022	GEN	33741	MATTHEW SWEEN	TAX OVERPAYMENT MUKV 1977027	720-0000-121100	158.14
02/11/2022	GEN	33742	MICHAEL J DORCEY	TAX OVERPAYMENT MUKV 1965028	720-0000-121100	155.03
02/11/2022	GEN	33743	ND XXIX LLC	TAX OVERPAYMENT MUKV 1963999001	720-0000-121100	79,714.11
02/11/2022	GEN	33744	RYAN M HOLSCHBACK	TAX OVERPAYMENT MUKV 1968077	720-0000-121100	109.84
02/11/2022	GEN	33745	TODD C POLAKOSKI	TAX OVERPAYMENT MUKV 2012031	720-0000-121100	101.25
02/11/2022	GEN	33746	TYLER HART	TAX OVERPAYMENT MUKV 1970988002	720-0000-121100	114.88
02/11/2022	GEN	33747	VIEW INC	TAX OVERPAYMENT MUKV 1976096001	720-0000-121100	8.30
			TOTAL - ALL FUNDS	TOTAL OF 16 CHECKS		82,688.49

RESOLUTION 2022-27

A RESOLUTION AMENDING THE 2021 ADOPTED BUDGETS FOR THE GENERAL FUND, TID #5, DEBT SERVICE, FIRE DESIGNATED, VILLAGE DESIGNATED, AMERICAN RESCUE PLAN ACT, LIBRARY, CAPITAL IMPROVEMENT, STORMWATER UTILITY AND PARKLAND SITE FUND BUDGETS

WHEREAS, action by the Village Board of the Village of Mukwonago is required to amend the 2021 Adopted Budget, and,

WHEREAS, the Village Board has reviewed the budget amendments listed below and recommends their adoption for the reasons specified,

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago hereby approves amending 2021 Adopted Village Budget as follows:

		Revenue Budget Increase/(Decrease)	Expenditure Budget Increase/(Decrease)
Fund 100 - GENERAL FUND			
100-4900-493000	FUND BALANCE APPLIED	5,400.00	
100-5900-592000	TRANSFERS TO OTHER FUNDS		5,400.00
Transfer funds to Village Designated Fund for tree planting near the Outdoor Performance Stage in the name of the Rotary Club of Mukwonago. (previously approved by the Board)			
Fund 250 - TID #5			
250-4810-487100	INTEREST REVENUE	(13,000.00)	
250-4900-421250	CONTRIBUTED IMPACT FEE REVENUE	146,000.00	
250-4900-493000	FUND BALANCE APPLIED	(138,450.00)	
250-4900-495000	PROCEEDS FROM DEBT	(535,000.00)	
250-4900-495100	PREMIUM ON DEBT ISSUE	690,814.00	
		150,364.00	
250-5130-521900	PROFESSIONAL SERVICES - Attorney		2,581.00
250-5140-521900	PROFESSIONAL SERVICES - Administration		14,180.00
250-5151-521900	PROFESSIONAL SERVICES - Auditing		2,715.00
250-5800-580200	INTEREST PAYMENTS ON DEBT		109,706.00
250-5805-581500	UNDERWRITER DISCOUNT		21,182.00
			150,364.00

Final debt issuance costs to convert BAN to GO Debt and initial interest payment on the new debt; TID plan amendment

Fund 300 - DEBT SERVICE FUND			
300-4900-493000	FUND BALANCE APPLIED	400,000.00	
300-5800-580100	PRINCIPAL PAYMENTS ON DEBT		400,000.00

Use of reserves for an early call of a debt issue to pay the final payment scheduled for 2022

Fund 320 - FIRE/AMBULANCE DESIGNATED			
320-4900-492000	TRANSFER FROM OTHER FUNDS	17,315.00	
320-5900-590500	TRANSFER TO FUND BALANCE		17,315.00

Transfer from Fire Fund of the Village's share of the 2021 settlement; placed in reserves for future capital

		Revenue Budget Increase/(Decrease)	Expenditure Budget Increase/(Decrease)
Fund 340 - VILLAGE DESIGNATED FUND			
340-4800-489000	DONATIONS RECEIVED	13,187.00	
320-4900-492000	TRANSFER FROM OTHER FUNDS	5,400.00	
		<u>18,587.00</u>	
340-5890-580600	DONATED FUND EXPENDITURES		975.00
340-5890-580602	POLICE DONATED FUND EXPENDITURES		8,139.00
340-5890-580603	PERFORMANCE STAGE EVENTS		890.00
340-5890-581100	EQUIPMENT LESS THAN \$5000		21,249.00
340-5900-590500	TRANSFER TO FUND BALANCE		<u>(12,666.00)</u>
			18,587.00
Recognize donations received and expenditures made from designated funds			
Fund 350 - AMERICAN RESCUE PLAN ACT			
350-4300-434000	FEDERAL GRANT	421,657.00	
350-4810-487100	INTEREST REVENUE	158.00	
350-5900-590500	TRANSFER TO FUND BALANCE		421,815.00
Establish budget for ARPA funds received in 2021; placed in reserves for future project			
Fund 440 - LIBRARY FUND			
440-4800-489000	DONATIONS RECEIVED	59,273.00	
440-4900-493000	FUND BALANCE APPLIED	12,597.00	
440-5890-580600	DONATED FUND EXPENDITURES		71,870.00
Recognize Library donations received and spent in 2021			
Fund 480 - CAPITAL IMPROVEMENT FUND			
480-4300-436000	DNR GRANT	150,000.00	
480-4700-473800	DAM MAINTENANCE/REPAIR - TOWN PORTION	25,358.00	
480-4700-476300	DPW REIMBURSEMENTS	3,264.00	
480-4810-487100	INTEREST REVENUE	(16,725.00)	
480-4900-492000	TRANSFER FROM OTHER FUNDS	17,455.00	
480-4900-493000	FUND BALANCE APPLIED	(306,681.00)	
480-4900-495000	PROCEEDS FROM DEBT	(31,587.00)	
480-4900-495100	PREMIUM ON DEBT ISSUE	<u>197,008.00</u>	
		38,092.00	
480-5700-585200	DAM REPAIRS		50,717.00
480-5805-581500	UNDERWRITER DISCOUNT		(30,080.00)
480-5900-590500	TRANSFER TO FUND BALANCE		<u>17,455.00</u>
			38,092.00
Recognize stormwater grant; transfer in of funds from Parkland Fund for performance stage architect costs and final debt issuance activity; also major capital repairs on the dam which were not originally budgeted			
Fund 500 - STORM WATER UTILITY			
500-4900-493000	FUND BALANCE APPLIED	55,000.00	
500-5344-539500	REPAIRS & MAINTENANCE		55,000.00
TID #3 pond repairs not originally budgeted			

		Revenue Budget	Expenditure Budget
		Increase/(Decrease)	Increase/(Decrease)
Fund 810 - PARKLAND			
FUND			
810-4900-493000	FUND BALANCE APPLIED	17,455.00	
810-5900-592000	TRANSFERS TO OTHER FUNDS		17,455.00
Transfer funds to Capital Improvement to pay architect costs for outdoor performance stage. (originally approved by the Board in 2020 after the 2021 budget was adopted)			

Passed and adopted by Roll Call Vote this 28th day of February, 2022.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO PARK FACILITIES RENTAL APPLICATION FIELD PARK

Date Submitted: 01/14/2022

Event Date: April 9, 2022 or 16

Complete, accurate and specific information must be entered. Please Print.

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Court, Mukwonago, WI, 53149, for approval. A signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Field Park Usage
440 River Crest Ct
Mukwonago, WI 53149
Email to: lgourdoux@villageofmukwonago.com

FEES (check all that apply)

☐ Field Park Pavilion A Resident (Main Pavilion) – 1-49 people	\$100.00 per day	\$ _____
☐ Field Park Pavilion A Resident (Main Pavilion) – 50-100 people	\$150.00 per day	\$ _____
☐ Field Park Pavilion A Resident (Main Pavilion) – more than 100 people	\$175.00 per day	\$ _____
☐ Field Park Pavilion B Resident (Ball Diamond Pavilion)	\$75.00 per day	\$ _____
☐ Field Park Pavilion C Resident (Playground Pavilion)	\$75.00 per day	\$ _____
☐ Field Park Baseball Field Reservation (for non-athletic organizations)	\$25.00 per day	\$ _____
☐ Field Park Baseball Field Lights	\$40.00 per day	\$ _____
☐ Entire Park Resident	1x \$200.00 per day	\$ <u>200.-</u> 50
☐ Electricity and Coordination (Pavilions B or C)	\$15.00 per day	\$ _____
☐ Non-Resident Fee	Additional \$25.00 per day	\$ _____
Fee Total		\$ <u>50.-</u>

DEPOSIT (check all that apply)

☐ Field Park Pavilion A and/or entire park Deposit	\$200.00	\$ _____
☐ Field Park Pavilion B and C Deposit	\$100.00	\$ _____
☐ Key Deposit	\$25.00	\$ _____
Deposit Total		\$ _____

APPLICANT INFORMATION

Name: Albert Frankenstein

Address: [REDACTED] City: Mukwonago State: WI Zip: 53149

Daytime Phone: [REDACTED] Fax: [REDACTED]

E-Mail: [REDACTED]

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Lions Foundation Inc.

Mailing Address: P O Box 61 City: Mukwonago State: WI Zip: 53149

Phone Number: [REDACTED] Is the organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: www.e-clubhouse.org/sites/mukwonago/

RENTAL INFORMATION

Date(s) of the Event: April 9, 2022 or 16 depending upon the weather

Estimated # of Participants: 200

NOTE: (If there are 150 people or more, a special event permit will be required under separate application):

Event Start Time: 10:00 AM Event End Time: 12:00 noon

A. Generally, describe your event and its purpose.

The Lions Easter Egg Hunt is open to any child in the following four age groups: 2-3, 4-5, 6-7, and 8-9. The group starts in the pavilion and going to designated areas in the park to look for the hidden eggs. Each age group have available 20 special gifts to choose from, except the 2-3 have 50 gifts available. Each child receives a bag of candy. Cookies and hot chocolate are provided.

B. Please provide your COVID-19 Action Plan

C. Will you be serving alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses may be necessary under separate application.* ☐ YES ☒ NO

D. Does your event involve amplified music?

If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other

Hours of amplified music: [REDACTED]

E. If you will be using the baseball field lights, what are the times needed?

F. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. There may be a separate fee for tent inspection.* ☐ YES ☒ NO

G. Please describe your dumpster/clean-up plan.

The Lions will cleanup the park after the event and put any materials into the garbage cans. The porta johns available in the park may be used by the children.

- G. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
The Village of Mukwonago provides porta-johns that will be used as needed.

INSURANCE REQUIREMENTS

The applicant will provide an indemnity bond if the event has 50-149 people per day. The applicant will obtain liability insurance for an event that includes alcohol or has 150 or more people per day. Proof of this insurance, with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

DEPOSIT REQUIREMENTS

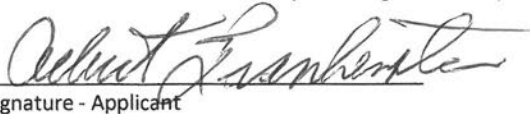
The applicant is required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit (amount listed above) each scheduled day of the event (or portion thereof) two months prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.


Signature - Applicant

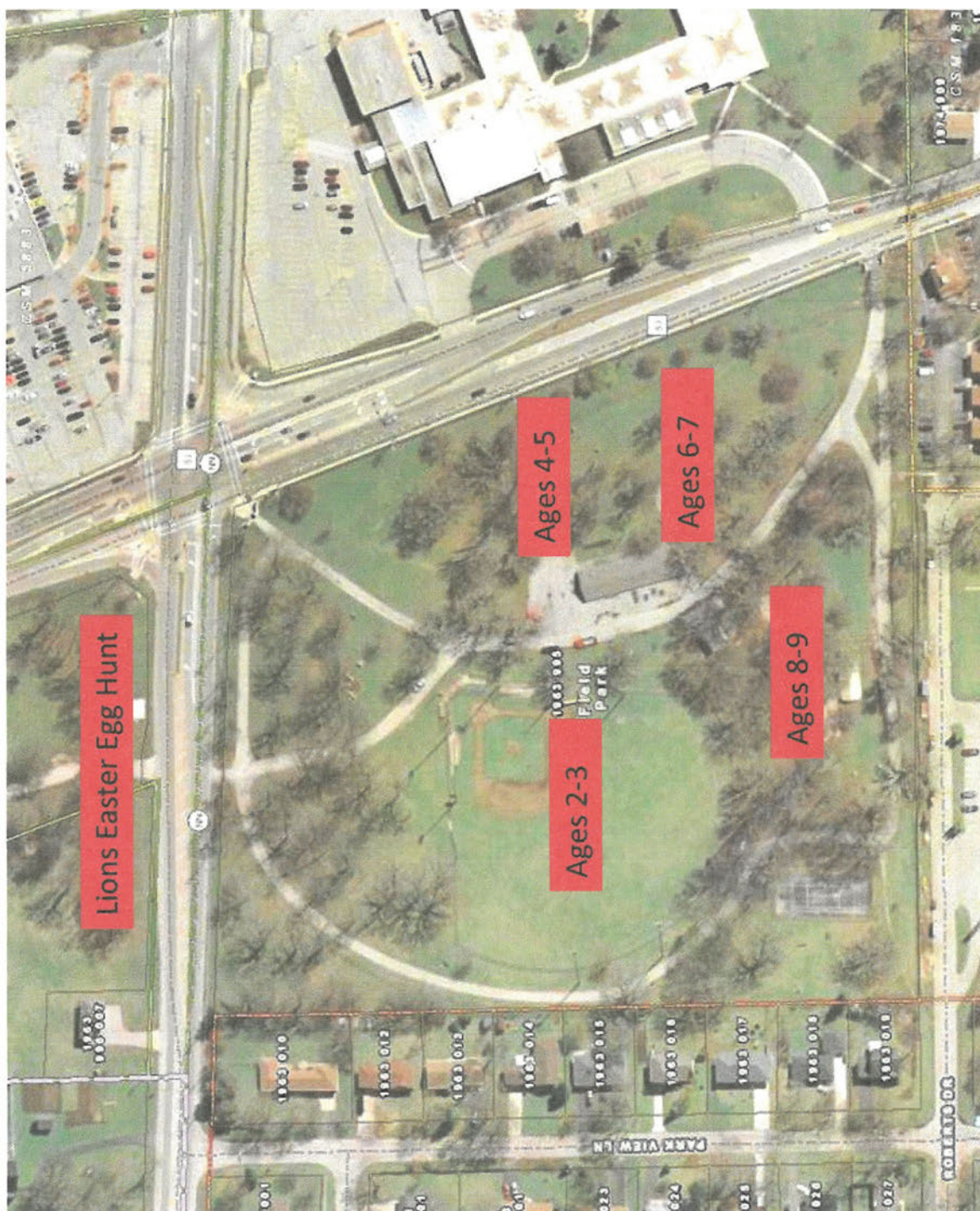
01/13/2021

Date

Albert Frankenstein, Treasurer

Print Name

FOR OFFICE USE ONLY			
Date Fees/Deposit Paid	Receipt #	Date Deposit Returned	Permit #
Key # Issued	Date Key Issued	Key # Returned	Date Key Issued
Application forwarded to: ☐ Administrator ☐ Building Inspection ☐ Fire Department ☐ Police Department ☐ Public Works Department			





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DSP Insurance Services, Inc. 1900 E. Golf Road, Suite 650 Schaumburg, IL 60173	CONTACT NAME: John Adams	
	PHONE (A/C, No, Ext): 1-800-316-6705	FAX (A/C, No): 847-934-6186
INSURED Mukwonago Lions Foundation Inc; Mukwonago Lions Club Inc; District 27 A-1, Club 10342 Mukwonago Wisconsin	E-MAIL ADDRESS: lionsclubs@dspins.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: ACE American Insurance Company	NAIC # 22667
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Agg. Per Named Insured is \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER ☒ POLICY ☐ PRO-JECT ☐ LOC			HDOG72484757	09/01/2021	09/01/2022	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 1,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 10,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 10,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																				
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GENERAL AGGREGATE	\$ 10,000,000																				
PRODUCTS - COMP/OP AGG	\$ 2,000,000																				
	\$																				
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS			ISAH25550596	09/01/2021	09/01/2022	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																				
BODILY INJURY (Per person)	\$																				
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PROPERTY DAMAGE (Per accident)	\$																				
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EACH OCCURRENCE	\$																				
AGGREGATE	\$																				
	\$																				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below						<table border="1"><tr><td>WC STATU-TORY LIMITS</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
WC STATU-TORY LIMITS	OTH-ER																				
E.L. EACH ACCIDENT	\$																				
E.L. DISEASE - EA EMPLOYEE	\$																				
E.L. DISEASE - POLICY LIMIT	\$																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Provisions of the policy apply to the named insured's participation in the following activity during the policy period shown above: Mukwonago Lions Easter Egg Hunt, April 9 or 16, 2022
PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES.

CERTIFICATE HOLDER**CANCELLATION**

Village of Mukwonago, Village Clerk
440 River Crest Court
Mukwonago, WI 53149 Wisconsin 53149

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Mukwonago Lions Foundation, Inc. & Mukwonago Lions Club, Inc.

PO Box 61, Mukwonago, WI 53149

Mukwonago Lions Easter Egg Hunt

April 9 or April 16, 2022

Plan of Operation

- The Easter Egg Hunt activities are held on the grounds of Field Park with parking in Field Park.
- The event begins at 10:00 AM with families arriving before the event. The event is completed by 12:00 noon.
- The Easter Egg Hunt is an out-of-doors event. Children are normally held in the pavilion prior to the hunt. Based upon covid concerns, we will have the children group outside of the pavilion on the opposite side of the pavilion from where that age group has their eggs hidden.
- Lions will provide signage near the pavilion to encourage social distancing, and to wash hands, or use hand sanitizer, at regular intervals. Lions will provide available hand sanitizer.
- Hot chocolate and cookies will be available for the children. However, they will be need to remain outside of the building whenever possible.
- Village to provide:
 1. Access to Picnic tables, Lion volunteers will place to incorporate social distancing.
 2. The porta johns used in the park during the winter will continue to be available.

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 01/21/2022

Total Fees Paid: 0

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Lions Foundation Inc.

Mailing Address: P O Box 61 City: Mukwonago State: WI Zip: 53149

Phone Number: 262-363-4380 Is the organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: www.e-clubhouse.org/sites/mukwonago/

Event Contact Person: Albert Frankenstein

Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149

Home Phone: [REDACTED] Cell Phone: 4 [REDACTED]

Email Address: [REDACTED]

EVENT INFORMATION

Name of the Event: Mukwonago Lions Easter Egg Hunt Date(s) of the Event: April 9 or 16, 2022

Event Start Time: 10:00 AM Event End Time: 12:00 noon

Location of the Event: Field Park - 933 North Rochester Street

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☐ YES ☐ NO
- B. Please provide your COVID-19 Action Plan.

- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

- E. Generally describe your event and its purpose.

The Lions Easter Egg Hunt is open to four ages of 2-3, 4-5, 6-7, 8-9. Each age group utilizes a different area of Field Park from the Pavilion. There are 20 special prizes for each age group, except there are 50 gifts for the 2-3 year olds.
Cookies and hot chocolate is available to all families and children attending.
Each child receives a bag of candy.

- F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II

G. Estimated # of participants: 200 Spectators: 50 Vendors:

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☐ YES ☒ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☐ YES ☒ NO
 If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other
 Hours of amplified music: _____
- I. Please list the number of security staff you will be providing for the event: _____
- J. Will you need barricades provided by the Village for your event? ☐ YES ☒ NO
 If yes, how many? _____
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☒ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☐ YES ☒ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
 People may park along the road in Field Park and on the blacktop around the pavilion.
 The Lions will clean up any debris and place in garbage cans.
 The porta johns located in the park will be available for people to use.

- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☒ Completed application form including the procedural checklist.
- ☒ Application fee: see fee sheet.

Other Documents:

- ☒ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)



Signature - Applicant

Albert Frankenstein, treasurer

Name & Title (PRINT)

01/21/2022

Date

Signature - Applicant

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved ☐ Denied ☐ Comments:		
Fire Department:	Approved ☐ Denied ☐ Comments:		
Public Works Department:	Approved ☐ Denied ☐ Comments:		
Village Clerk:	Approved ☐ Denied ☐ Comments:		
Village Board Approval Date	Village President Signature	Permit #	Issue Date

18009

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

PARK FACILITIES RENTAL APPLICATION

FIELD PARK

5-6-2022 to
5-7-2022

Date Submitted: _____

Event Date: _____

Complete, accurate and specific information must be entered. Please Print.

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Court, Mukwonago, WI, 53149, for approval. A signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Field Park Usage
440 River Crest Ct
Mukwonago, WI 53149
Email to: lgourdoux@villageofmukwonago.com

FEES (check all that apply)

☐ Field Park Pavilion A Resident (Main Pavilion) – 1-49 people	\$100.00 per day	\$ _____
☐ Field Park Pavilion A Resident (Main Pavilion) – 50-100 people	\$150.00 per day	\$ _____
☒ Field Park Pavilion A Resident (Main Pavilion) – more than 100 people	\$175.00 per day	\$ <u>175 (5/6/22)</u>
☐ Field Park Pavilion B Resident (Ball Diamond Pavilion)	\$75.00 per day	\$ _____
☐ Field Park Pavilion C Resident (Playground Pavilion)	\$75.00 per day	\$ _____
☐ Field Park Baseball Field Reservation (for non-athletic organizations)	\$25.00 per day	\$ _____
☐ Field Park Baseball Field Lights	\$40.00 per day	\$ _____
☒ Entire Park Resident	\$200.00 per day	\$ <u>200 (5/1/22)</u>
☐ Electricity and Coordination (Pavilions B or C)	\$15.00 per day	\$ _____
☐ Non-Resident Fee	Additional \$25.00 per day	\$ _____
Fee Total		\$ <u>375</u>

DEPOSIT (check all that apply)

☐ Field Park Pavilion A and/or entire park Deposit	\$200.00	\$ <u>200</u>
☐ Field Park Pavilion B and C Deposit	\$100.00	\$ _____
☐ Key Deposit	\$25.00	\$ <u>25</u>
Deposit Total		\$ <u>225</u>

APPLICANT INFORMATION

Name: Joan Lorenz
Address: [REDACTED] City: Waukesha State: WI Zip: 53188
Daytime Phone: [REDACTED] Fax: _____
E-Mail: [REDACTED]

ORGANIZATION INFORMATION

Name of Organization: ProHealthcare Foundation
Mailing Address: [REDACTED] State: WI Zip: 53188
Phone Number: [REDACTED] (c)3 organization?: ☒ YES ☐ NO
Website Address: prohealthcare.org/foundation

RENTAL INFORMATION

Date(s) of the Event: 5-6-2022 to 5-7-2022 Entire park 5/6/22 10am to 5/7/22 1pm
Estimated # of Participants: 500

NOTE: (If there are 150 people or more, a special event permit will be required under separate application):

Event Start Time: 6am Event End Time: 1pm

A. Generally, describe your event and its purpose:

ProHealthCare's Parkwalk for Cancer is an annual fundraiser to support ProHealth Cancer services in Mukwonago.

B. Please provide your COVID-19 Action Plan

C. Will you be serving alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses may be necessary under separate application.*

☐ YES ☒ NO

D. Does your event involve amplified music?

If yes, will the amplified music be a: ☐ Band ☒ DJ ☐ Other

Hours of amplified music: 8-11am

E. If you will be using the baseball field lights, what are the times needed?

F. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. There may be a separate fee for tent inspection.*

☐ YES ☒ NO

G. Please describe your dumpster/clean-up plan.

Garbage will be picked up around park & bagged. Bags will be placed in dumpster. We will notify John's Disposal for additional pickup.

H. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

None

INSURANCE REQUIREMENTS

The Applicant will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

DEPOSIT REQUIREMENTS

The applicant is required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit (amount listed above) each scheduled day of the event (or portion thereof) two months prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Paula Jacobs
Signature - Applicant

12-28-21
Date

Paula Jacobs
Print Name

FOR OFFICE USE ONLY			
Date Fees/Deposit Paid	Receipt #	Date Deposit Returned	Permit #
Key # Issued	Date Key Issued	Key # Returned	Date Key Issued
Application forwarded to: ☐ Administrator ☐ Building Inspection ☐ Fire Department ☐ Police Department ☐ Public Works Department ☐ Clerk ☐ Utilities - Sewer or Water			

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 7, 2022

Event Set-Up - Friday, May 6; 10 am to 5 pm

- Clean and set up main pavilion
- Arrange tables
- Hang signs inside the pavilion
- Arrange/organize t-shirts & sweatshirts
- Set up registration area
- Prepare survivor, dog station & raffle items for quick set-up on day of walk
- Prepare food area for quick set-up on day of walk

Event Day – Saturday, May 7; 6 am to 1 pm

- Set Up (6/6:30 am – 8 am)
 - Place sponsorship signs, etc around the park
 - Put directional signs along the walk route
 - Train Volunteers
 - Set up DJ/Music
 - Place garbage bags in cans throughout park
- Registration Opens / T-Shirt & Sweatshirt Pick-Up / Raffles / Etc. (8 am)
- Program (9:30 am)
- Walk (10 am – 11 am)
- Post-Walk (11 – Noon)
- Clean-up (11:30 am – 12:30/1 pm)
 - Clean up trash around the park area
 - Separate trash & recycling
 - Place trash & recycling into park dumpsters
 - Take down signs around park, fence, pavilion and walk route
 - Clean up pavilion
 - Lock up pavilion
 - Return keys to Village drop box

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 7, 2022

ParkWalk for Cancer Route – Saturday, May 7 from 10:00 am – 11:00 am



ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 7, 2022

Clean-up / Refuse Collection Plan

John's Disposal has recommended the following:

- Line existing garbage cans with 50 gallon liners
- Divide trash from recycling and place trash/recycling in appropriate Field Park dumpsters
- Volunteers will walk the park and event route to pick up trash/recycling

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

18109

Date Submitted: _____

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Pro Health Care

Mailing Address: [REDACTED] Waukesha State: WI Zip: 53188

Phone Number: [REDACTED] Organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: prohealthcare.org/foundation

Event Contact Person: [REDACTED]

Mailing Address: [REDACTED] City: Waukesha State: WI Zip: 53188

Home Phone: [REDACTED] Work Phone: [REDACTED]

Email Address: [REDACTED]

EVENT INFORMATION

Name of the Event: Park Walk for Cancer Date(s) of the Event: 5/6/22 - 5/7/22

Event Start Time: 10am Event End Time: 1pm

Location of the Event: Field Park

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☒ YES ☐ NO

B. Please provide your COVID-19 Action Plan.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.
Park Walk for Cancer is an annual event to raise funds for Pro Health Cancer Services in Mukwonago.

F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II

G. Estimated # of participants: 500 Spectators: — Vendors: —

OTHER INFORMATION

A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☐ YES ☒ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* using outlets in pavillion only ☒ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☒ YES ☐ NO
 If yes, will the amplified music be a: ☐ Band ☒ DJ ☐ Other
 Hours of amplified music: 8am - 11am, 5/7/22 (no music 5/6)
- I. Please list the number of security staff you will be providing for the event: _____
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
 If yes, how many? 4
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☒ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
none

- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)

Paula Jacobs
Signature - Applicant

Signature - Applicant

Paula Jacobs, Director
Name & Title (PRINT)

Name & Title (PRINT)

12-28-21
Date

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved ☐ Denied ☐	Comments: _____	
Fire Department:	Approved ☐ Denied ☐	Comments: _____	
Public Works Department:	Approved ☐ Denied ☐	Comments: _____	
Village Clerk:	Approved ☐ Denied ☐	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO PARK FACILITIES RENTAL APPLICATION FIELD PARK

Date Submitted: January 21, 2022

Event Date: June 16-19, 2022

Complete, accurate and specific information must be entered. Please Print.

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Court, Mukwonago, WI, 53149, for approval. A signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Field Park Usage
440 River Crest Ct
Mukwonago, WI 53149
Email to: lgourdoux@villageofmukwonago.com

FEES (check all that apply)

☐ Field Park Pavilion A Resident (Main Pavilion) – 1-49 people	\$100.00 per day	\$ _____
☐ Field Park Pavilion A Resident (Main Pavilion) – 50-100 people	\$150.00 per day	\$ _____
☐ Field Park Pavilion A Resident (Main Pavilion) – more than 100 people	\$175.00 per day	\$ _____
☐ Field Park Pavilion B Resident (Ball Diamond Pavilion)	\$75.00 per day	\$ _____
☐ Field Park Pavilion C Resident (Playground Pavilion)	\$75.00 per day	\$ _____
☐ Field Park Baseball Field Reservation (for non-athletic organizations)	\$25.00 per day	\$ _____
☐ Field Park Baseball Field Lights	\$40.00 per day	\$ _____
☐ Entire Park Resident	\$200.00 per day	\$ <u>200.00</u> ^{4 x 50} Park
☐ Electricity and Coordination (Pavilions B or C)	\$15.00 per day	\$ _____ ^{10. Ligar}
☐ Non-Resident Fee	Additional \$25.00 per day	\$ _____ ^{43. Operator}
Fee Total		\$ _____ ^{50. Sp Event}

DEPOSIT (check all that apply)

☐ Field Park Pavilion A and/or entire park Deposit	\$200.00	\$ _____
☐ Field Park Pavilion B and C Deposit	\$100.00	\$ _____
☐ Key Deposit	\$25.00	\$ _____
Deposit Total		\$ _____

APPLICANT INFORMATION

Name: Albert Frankenstein, treasurer

Address: 1

City: Mukwonago

State: WI

Zip: 53149

Daytime Ph: _____

Fax: _____

E-Mail: de

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Lions Foundation, Inc.

Mailing Address: P O Box 61

City: Mukwonago

State: WI

Zip: 53149

Phone Number: _____

Is the organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: www.e-clubhouse.org/sites/mukwonago/

RENTAL INFORMATION

Date(s) of the Event: June 116-19, 2022

Estimated # of Participants: 500 to 2000 daily

NOTE: (If there are 150 people or more, a special event permit will be required under separate application):

Thursday 6:00-10:30 PM; Friday 6:00-11:30 PM; Saturday 8:00 AM - 11:30 PM; Sunday 8:00 AM - 6:30 PM.

Event Start Time: _____

Event End Time: _____

A. Generally, describe your event and its purpose.

Park set-up Monday-Thursday June 13-16. Thursday evening live music, softball, carnival, and other activities; Friday evening softball, Father of the Year, live music, carnival, and fireworks; Saturday live music, horse shoe tournament, children's activities, petting zoo, softball and carnival; Sunday Village wide parade, car show, live music, possible softball, and carnival.

B. Please provide your COVID-19 Action Plan

C. Will you be serving alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses may be necessary under separate application.*

☒ YES ☐ NO

D. Does your event involve amplified music?

If yes, will the amplified music be a: ☒ Band ☐ DJ ☐ Other

Thursday 6:00-10:30 PM; Friday 6:00-10:30 PM; Saturday 1:00-5:00 & 7:00-11:30 PM; Sunday 2:00-6:30 PM.

Hours of amplified music: _____

E. If you will be using the baseball field lights, what are the times needed?

Minimum Thursday 10:30 PM; Friday & Saturday 11:30 PM.

F. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. There may be a separate fee for tent inspection.*

☒ YES ☐ NO

G. Please describe your dumpster/clean-up plan.

The Lions provide 2 -30 yard dumpsters for garbage. We have people emptying garbage barrels every day, especially around the food stands. We do complete cleanup every night around the ball diamond and pavilion. We have people cleanup Kiwanis Park after the fireworks. Monday after the event is a complete cleanup of Field Park, Kiwanis Park and Park View School parking lot.

H. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

The Lions utilize the park garbage cans, the picnic tables, and barricades to control vehicle traffic. We require help moving the concrete anchors for the 60X100 tent. We require police and auxiliary police during the event. We require assistance for the Sunday parade by the police department, parks department, etc. We require assistance from the fire department during the Friday fireworks.

INSURANCE REQUIREMENTS

The Applicant will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

DEPOSIT REQUIREMENTS

The applicant is required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit (amount listed above) each scheduled day of the event (or portion thereof) two months prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.


Signature - Applicant

January 21, 2022

Date

Albert Frankenstein, treasurer

Print Name

FOR OFFICE USE ONLY			
Date Fees/Deposit Paid	Receipt #	Date Deposit Returned	Permit #
Key # Issued	Date Key Issued	Key # Returned	Date Key Issued
Application forwarded to: ☐ Administrator ☐ Building Inspection ☐ Fire Department ☐ Police Department ☐ Public Works Department			
☐ Clerk ☐ Utilities - Sewer or Water			

PARK AND FIELD USE POLICY

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately. Contact the Village Clerk's office for more information.**

FOR RESERVED USE OF VILLAGE PARKS

In order to insure exclusive availability and proper preparation, the individual(s) or group(s) must comply with the following procedure:

1. A representative must appear in person at the Village Clerk's Office (Monday through Thursday, 8:00 a.m. to 5:00 p.m., and Friday, 8:00 a.m. to noon) to fill out an application for reserved use of a park facility at least **two (2) months in advance** of use. **Deposit must be paid upon submittal of the application, otherwise the park may be given to another party. The renter is responsible to pick up the pavilion key at the Clerk's Office 1-2 business days prior to their rental day. No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s).**
2. Payment of all fees must be paid upon submittal of the application. Fees are listed on Page 1 of the application.
3. "Resident" is defined as a person, group, or company having a Village of Mukwonago address. The event must only be for the business or group within the Village limits, or personal events only for applicants residing in the Village.
4. A receipt and a copy of the executed application will be given at time of payment. This receipt and approved application should be taken to the park for evidence of reserve use priority if there is any dispute. If the park is not yielded by other individuals after visual inspection of receipt and polite request to vacate, the receipt holder should call the Mukwonago Police Department (363-6435).
5. CANCELLATIONS must be made a minimum of 24 hours in advance of reserved time. No cancellations can be made except from 8:00 a.m. to 4:30 p.m., Monday through Thursday, and 8:00 a.m. to noon on Friday. If Clerk's Office has received cancellation at least 24 hours prior to reserved time, a refund will be given. If less than 24 hours notice is given, no refund will be given.

RULES FOR THE USE OF ANY VILLAGE PARK

1. Only the facilities indicated are to be used. Inspection after use is required. Said inspection shall be performed by a representative of the Village as determined by the Public Works Director. The representative will have full authority to determine if the facilities have been cleaned sufficiently to warrant return of the deposit and that no damage to the facilities exist. In the event of a dispute, an appeal can be made to the Village Board.
2. Buildings, if used, must be cleaned by 9:00 a.m. of the day following their use. Picnic grounds and other areas must be clean and restored upon completion of the function unless special arrangements have been stated on the permit.

A. Cleaning includes:

- 1) Normal kitchen cleaning, picking up after yourself and wiping down facilities used.
 - 2) Garbage cans must be left clean in pavilion and in picnic areas. Park users are responsible to bring their own 55-gallon garbage bags, then they are to be placed in the dumpster in park.
 - 3) The floor in the pavilion must be cleaned thoroughly with soap and water when beer and soda are served.
 - 4) In all circumstances, the grounds must be restored no later than noon of the day following its use.
3. No grills are to be placed directly on the ground, otherwise parties will be responsible to replace the dead grass.
 4. If generators are to be used, they must be placed on the HWY 83 side of the park.
 5. A deposit in accordance with the schedule stated on page 1 is required from the individual, group or organization requesting use of any park facility. Please note:

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: January 20, 2022

Total Fees Paid: 100.

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Lions Foundation, Inc.

Mailing Address: P O Box 61 City: Mukwonago State: WI Zip: 53149

Phone Number: 262-363-4380 Is the organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: www.e-clubhouse.org/sites/mukwonago/

Event Contact Person: Frank Erdmann, chairperson

Mailing Address: [REDACTED] Mukwonago State: WI Zip: 53149

Home Phone: [REDACTED] Cell Phone: [REDACTED]

Email Address: [REDACTED]

EVENT INFORMATION

Name of the Event: Mukwonago Lions Summerfeste Date(s) of the Event: June 16, 17, 18, 19, 2022

Thursday 6:00-10:30 PM; Friday 6:00-11:30 PM; Saturday 8:00 AM - 11:30 PM; Sunday 8:00 AM - 6:30 PM

Event Start Time: _____ Event End Time: _____

Location of the Event: 933 North Rochester Street, Field Park, Mukwonago

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☒ YES ☐ NO

B. Please provide your COVID-19 Action Plan.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.

Park set-up from Monday through Thursday June 13-16; Thursday evening softball, live music, carnival, and other activities; Friday evening softball, Father of the Year, live music, carnival and fireworks; Saturday live music, horse shoe tournament, children's activities, petting zoo, carnival and softball; Sunday village wide noon parade, car show, live music, possible softball, and carnival.

F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II

G. Estimated # of participants: _____ Spectators: 500 to 2000 daily Vendors: _____

OTHER INFORMATION

A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☒ YES ☐ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 4 minimum
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☒ YES ☐ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☒ YES ☐ NO
- H. Does your event involve amplified music? ☒ YES ☐ NO
 If yes, will the amplified music be a: ☒ Band ☐ DJ ☐ Other
 Hours of amplified music: Thursday 6:00-10:30; Friday & Saturday 7:00--11:30; Sunday 2:00-6:30.
- I. Please list the number of security staff you will be providing for the event: to be determined
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
 If yes, how many? to be determined
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☒ YES ☐ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☒ YES ☐ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
The Lions will utilize all Village of Mukwonago garbage cans at Field Park and 60 from the American Legion. All picnic tables at the park will be utilized.
The Lions will provide 2 - 30 yard dumpsters for clean-up.
The Lions will provide 21 porta-johns, 1 handicap porta-johns and 4 wash stations. These will be moved to the various locations as needed. The Village restrooms at Field Park will be locked during this event.
The Village parks department will move the concrete barriers used as anchors for the 60X100 tent.
The Village police department, fire department and parks department assist during this event.
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☐ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☒ Completed application form including the procedural checklist.
- ☒ Application fee: see fee sheet.

Other Documents:

- ☒ Plan of operation/proposal.
- ☒ Overview of the site to be used for the event (layout of the event site).
- ☒ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

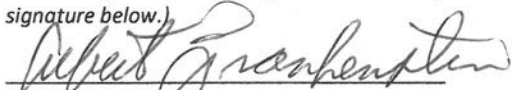
TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)


Signature - Applicant

Signature - Applicant

Albert Frankenstein, treasurer
Name & Title (PRINT)

Name & Title (PRINT)

January 21, 2022
Date

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved ☐ Denied ☐ Comments: _____		
Fire Department:	Approved ☐ Denied ☐ Comments: _____		
Public Works Department:	Approved ☐ Denied ☐ Comments: _____		
Village Clerk:	Approved ☐ Denied ☐ Comments: _____		
Village Board Approval Date	Village President Signature	Permit #	Issue Date

SPECIAL EVENT PERMIT APPLICATION

CONTACT INFORMATION AND FEES SHEET

DEPARTMENT CONTACTS:

Clerk/Treasurer (262) 363-6421
Building Inspection (262) 363-6419
Fire (262) 363-6426

Police (262) 363-6435
Public Works (262) 363-6447
Water/Sewer Utility (262) 363-6416

VILLAGE PERMIT AND OTHER FEES:

Class I Event (Includes alcohol and/or amplified music)	\$20 per day of event
Class II Event	\$10 per day of event
Electrical Inspection	\$75 per hour
Fireworks Permit	No charge; State and local permit required
Parade Permit	\$25
Park Rental Permit	To be determined at the Clerk/Treasurer's Office
Pre-event Safety Inspection	\$75 per hour
Security Deposit	\$200 per event; May encounter additional deposit if using a park facility
Temporary Operator (Bartender) License	\$33 + \$10 background check fee each
Temporary Class B (Picnic) Beer and/or Wine License	\$10 per event
Tent Inspection (<2,500 sq. ft.)	\$35
Tent Inspection (>2,500 sq. ft.)	\$50

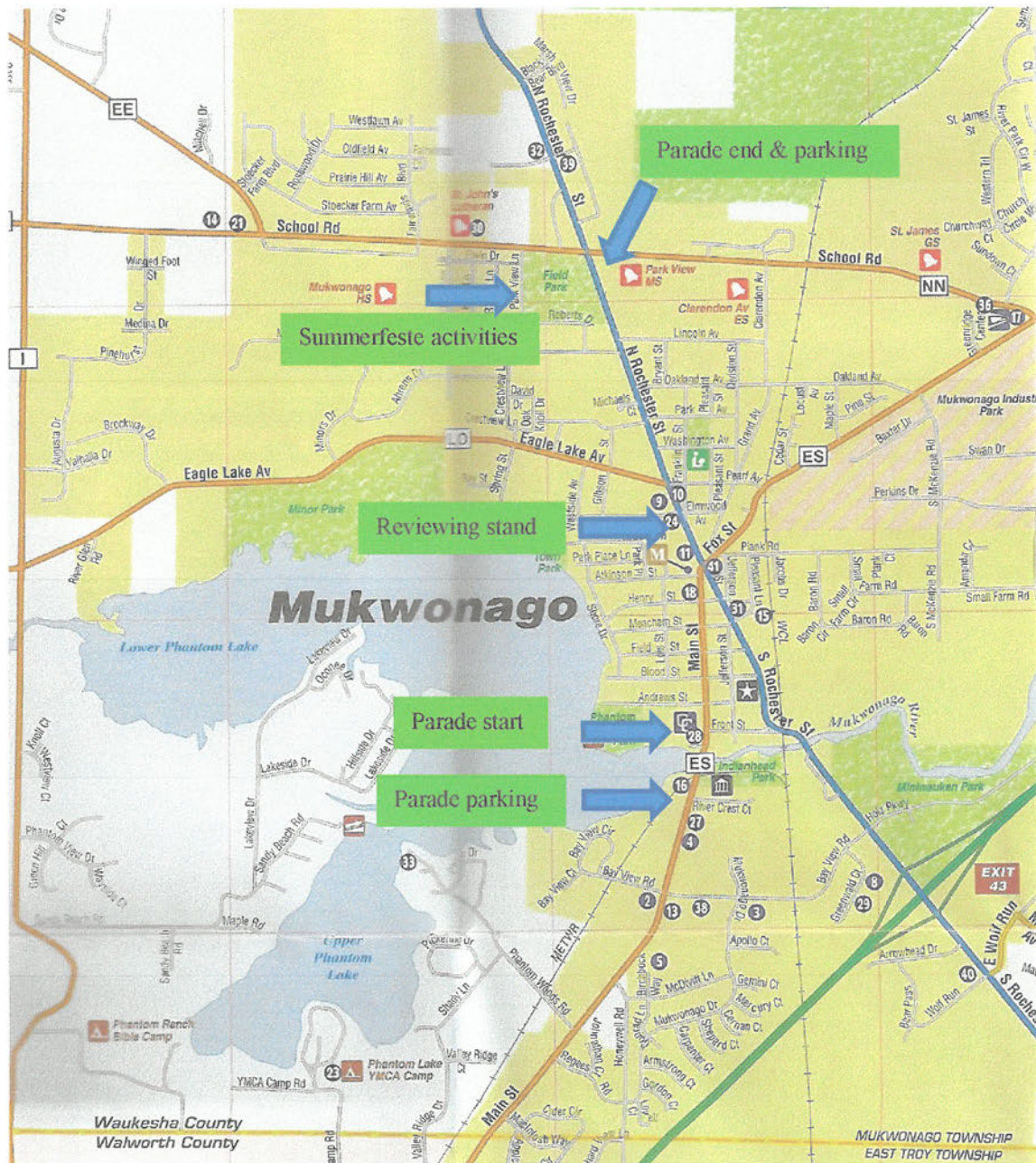
MUKWONAGO FATHER'S DAY PARADE

Traffic re-routed during parade by Mukwonago Police Department. Route 83 on north, along Hwy NN, Holz Parkway, to Hwy 83 south. Re-routed Hwy ES from east, along Holz Parkway, follow Bayview Road to Hwy ES south. Barricades on all cross streets along parade route between Field Park and Bayview Road. Barricades as needed along re-routed routes.

General Parade Lineup will be on a first come first serve by 11:00 AM near the Napa Auto Parts, 850 South Main Street (County ES) and continues up River Crest Court to the Mukwonago Village hall. Parking is available on River Crest Court.

Parade begins at noon, Sunday, FATHERS DAY. Parade route is north on Highway ES to stop and go light, north on Hwy 83 to Field Park and Park View Middle School.

Reviewing stand located in parking lot near Subway (corner Lake Street and Hwy 83).





Mukwonago Lions Foundation, Inc. & Mukwonago Lions Club, Inc.

PO Box 61, Mukwonago, WI 53149

Mukwonago Lions Summerfeste, June 16 – 19, 2022

Plan of Operation

- Summerfeste activities are held on the grounds of Field Park with limited parking in Field Park and general parking at Park View Middle School and Kiwanis Park.
- Setup begins on the Monday prior and cleanup completed the Monday following. The Farmers Market may have their event on Wednesday afternoon at the north side of Field Park.
- Summerfeste is an out-of-doors event; including softball, children's activities, parade, fireworks, etc.
- Lions will provide signage near the pavilion to encourage social distancing, and to wash hands, or use hand sanitizer, at regular intervals. Lions will provide available hand sanitizer.
- Village to provide:
 1. Access to Picnic tables, Lion volunteers will place to incorporate social distancing.
 2. Barricades may be needed (coordinate with Parks Department and Police Department)

Lions will incorporate and direct food vendors with the following enhanced safety information:

1. Disposable canned beer and soda or single use cups shall be used during the event.
2. Food vendors will be recommended to avoid providing condiments from communal receptacles.
3. Picnic tables will be placed in a manner to promote social distancing.
4. Food vendors will be recommended to have hand sanitizer available for customers.
5. Food vendors will be recommended to use plastic gloves or wash hands, or use hand sanitizer, at regular intervals.
6. Vendors may wear masks if they choose to do so.
7. High touch surfaces in common areas, specifically lavatories, to be sanitized on a periodic basis by volunteers using sanitizing sprayer or cleaning solution.

Bands will be performing in an outside tent during the event. Participants shall be encouraged to socially distance, wear masks if they choose to do so, and use wash hands, or use hand sanitizer, at regular intervals. Tent sides will remain open to allow for adequate air circulation.

The parade is an outside event. Parade participant forms shall emphasize social distancing, avoiding physical contact, periodic hand washing or use of hand sanitizer, and limit interaction with people outside of your group.

The pavilion bar area will be washed and wiped frequently to maintain reasonable cleanliness. The doors remain open to allow for adequate air circulation.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DSP Insurance Services, Inc. 1900 E. Golf Road, Suite 650 Schaumburg, IL 60173	CONTACT NAME: John Adams	FAX (A/C, No): 847-934-6186	
	PHONE (A/C, No, Ext): 1-800-316-6705	E-MAIL ADDRESS: lionsclubs@dspins.com	
INSURED Mukwonago Lions Club, Inc. & Mukwonago Lions Foundation, Inc. Club 10342 Mukwonago Wisconsin	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : ACE American Insurance Company		22667
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Agg. Per Named Insured is \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER ☒ POLICY ☐ PROJECT ☐ LOC			HDOG72484757	09/01/2021	09/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			ISAH25550596	09/01/2021	09/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐	N / A				WC STATUTORY LIMITS E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above: Mukwonago Lions Summerfeste, 2022

*** Kiwanis International, Mukwonago Kiwanis Club, Mukwonago Kiwanis Foundation Including softball, horse shoe, children's activities, petting zoo, live bands, fireworks, carnival, car show, and parade. ***

is included as an Additional Insured(s), but only with respect to General Liability arising out of the issuance of permit(s) to the Insured shown above and not out of the sole negligence of said additional insured.

CERTIFICATE HOLDER **POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES**

Village of Mukwonago, Village Clerk
440 River Crest Court
Mukwonago Wisconsin 53149

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.

Application Date: 01/21/2022

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 06/16/2022 and ending 06/19/2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Mukwonago Lions Foundation, Inc. & Mukwonago Lions Club, Inc.

(b) Address P O Box 61, Mukwonago, WI 53149

(Street)

☐ Town ☒ Village ☐ City

(c) Date organized _____

(d) If corporation, give date of incorporation 12/04/1960

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Chris Standlee, 8

Vice President Frank Erdm

Secretary Jim Howard, S67

Treasurer Albert Franken

(g) Name and address of manager or person in charge of affair: _____

Frank Erdmann, N9235 Stone School Road, Mukwonago, WI 53149

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Field Park, 933 North Rochester Street, Mukwonago, WI 53149

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Pavilion and Snack Shack

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Mukwonago Lions Summerfeste

(b) Dates of event 06/16/2022 - 6/19/2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Albert Franken
(Signature / Date)

Mukwonago Lions Foundation, Inc. & Mukwonago Lions Club, Inc.
(Name of Organization)

Date Filed with Clerk

1-21-2022

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Receipt #3094
2/3/2022

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO PARK FACILITIES RENTAL APPLICATION FIELD PARK

Date Submitted: 1/3/22

Event Date: 7/9/22

Complete, accurate and specific information must be entered. Please Print.

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Court, Mukwonago, WI, 53149, for approval. A signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Field Park Usage
440 River Crest Ct
Mukwonago, WI 53149
Email to: lgourdoux@villageofmukwonago.com

FEES (check all that apply)

☒ Field Park Pavilion A Resident (Main Pavilion) – 1-49 people <u>Friday 7/8</u>	\$100.00 per day	\$ <u>100.00</u>
☐ Field Park Pavilion A Resident (Main Pavilion) – 50-100 people	\$150.00 per day	\$ _____
☐ Field Park Pavilion A Resident (Main Pavilion) – more than 100 people	\$175.00 per day	\$ _____
☐ Field Park Pavilion B Resident (Ball Diamond Pavilion)	\$75.00 per day	\$ _____
☐ Field Park Pavilion C Resident (Playground Pavilion)	\$75.00 per day	\$ _____
☐ Field Park Baseball Field Reservation (for non-athletic organizations)	\$25.00 per day	\$ _____
☐ Field Park Baseball Field Lights	\$40.00 per day	\$ _____
☒ Entire Park Resident <u>7/9/22</u>	\$200.00 per day	\$ <u>200.00</u>
☐ Electricity and Coordination (Pavilions B or C) <u>7/9 + 7/10</u>	\$15.00 per day	\$ <u>20.00</u>
☐ Non-Resident Fee	Additional \$25.00 per day	\$ _____
Fee Total		\$ <u>420.00</u>

DEPOSIT (check all that apply)

☒ Field Park Pavilion A and/or entire park Deposit	\$200.00	\$ <u>200.00</u>
☐ Field Park Pavilion B and C Deposit	\$100.00	\$ _____
☒ Key Deposit	\$25.00	\$ <u>25.00</u>
Deposit Total		\$ <u>225.00</u>

APPLICANT INFORMATION

Name: Carol Mornich Gedde
Address: [REDACTED] City: Mukwonago State: WI Zip: 53149
Day: [REDACTED]
E-Mail: [REDACTED]@gmail.com

ORGANIZATION INFORMATION

Name of Organization: Croatian Fraternal Union John Mornich Lodge #95
Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149
Phone Number: [REDACTED] Is the organization a 501(c)(3) organization?: ☐ YES ☒ NO
Website Address: [REDACTED].org

RENTAL INFORMATION

Date(s) of the Event: July 9th 2022
Estimated # of Participants: 300 at a time
NOTE: (If there are 150 people or more, a special event permit will be required under separate application):
Event Start Time: 11:00 a.m. Event End Time: 8:00 p.m.

A. Generally, describe your event and its purpose.

Mukwonago Croatian Day Fest is a one day festival celebrating Croatian culture with Croatian food for sale, bar selling soda, beer, coolers & water. Croatian Music from noon to seven. Free admission.

B. Please provide your COVID-19 Action Plan

C. Will you be serving alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses may be necessary under separate application.* ☒ YES ☐ NO

D. Does your event involve amplified music?

If yes, will the amplified music be a: ☒ Band ☐ DJ ☐ Other

Hours of amplified music: noon to seven

E. If you will be using the baseball field lights, what are the times needed?

F. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. There may be a separate fee for tent inspection.* ☐ YES ☒ NO

G. Please describe your dumpster/clean-up plan.

We will rent a dumpster (12 yard) from Johns. We will get recycling frames & bags from Ron Bittner. We arrive at 7:00 a.m. Sunday for cleanup.

H. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

✓

INSURANCE REQUIREMENTS

The Applicant will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

Bisset Markey Agency

DEPOSIT REQUIREMENTS

The applicant is required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit (amount listed above) each scheduled day of the event (or portion thereof) two months prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Carol Mounich Gedde

Signature - Applicant

1/4/22
Date

Carol Mounich Gedde

Print Name

FOR OFFICE USE ONLY

Date Fees/Deposit Paid	Receipt #	Date Deposit Returned	Permit #
Key # Issued	Date Key Issued	Key # Returned	Date Key Issued
Application forwarded to: ☐ Administrator ☐ Building Inspection ☐ Fire Department ☐ Police Department ☐ Public Works Department ☐ Clerk ☐ Utilities - Sewer or Water			

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 2/15/22

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: City John Mournich Lodge #93

Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149

Phone Number: [REDACTED] Is the organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: [REDACTED]

Event Contact Person: Carol Mournich Gedde

Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149

Home Phone: [REDACTED] Cell Phone: [REDACTED]

Email Address: croatian993@gmail.com

EVENT INFORMATION

Name of the Event: Mukwonago Croatian Day Fest Date(s) of the Event: July 9th

Event Start Time: 11:00 Event End Time: 8:00 PM

Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☐ YES ☒ NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.
A one day Festival celebrating Croatian Culture. Croatian Food is sold and the beer gets been - cell in the pavilion. Croatian Music Noon - 8
Free admission & Parking
We have a silent Auction at the south end of the pavilion
- F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
- G. Estimated # of participants: 25-50 workers Spectators: 300 people at a time Vendors: NONE

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☒ YES ☐ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 1
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☒ YES ☐ NO
 If yes, will the amplified music be a: ☒ Band ☐ DJ ☐ Other
 Hours of amplified music: 12-8
- I. Please list the number of security staff you will be providing for the event: —
- J. Will you need barricades provided by the Village for your event? ☐ YES ☒ NO
 If yes, how many? —
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☒ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☐ YES ☒ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
We contract with Johns Disposal to drop off a 12 yard dumpster
Ron Bittner provides Recycling foldable stands & bags & we empty
Sunday morning we empty all garbage cans into the dumpster
& all recycling into the recycling bin
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☒ Completed application form including the procedural checklist.
- ☒ Application fee: see fee sheet.

Other Documents:

- ☒ Plan of operation/proposal.
- ☒ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

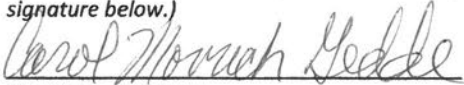
TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

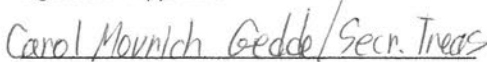
By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)



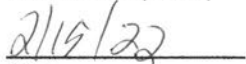
Signature - Applicant

Signature - Applicant



Name & Title (PRINT)

Name & Title (PRINT)



Date

Date

FOR OFFICE USE ONLY

Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved ☐ Denied ☐ Comments: _____		
Fire Department:	Approved ☐ Denied ☐ Comments: _____		
Public Works Department:	Approved ☐ Denied ☐ Comments: _____		
Village Clerk:	Approved ☐ Denied ☐ Comments: _____		
Village Board Approval Date	Village President Signature	Permit #	Issue Date

Croatian Fraternal Union – John Movrich Lodge 993

310 Shore Drive, Mukwonago, WI 53149

Mukwonago Croatian Day Fest – July 9th (11-8)

Plan of Operation

To facilitate an agreement between the Village of Mukwonago and John Movrich Croatian Lodge 993, the following plan is agreed upon for our mutual benefit.

- Set up is Friday prior; clean up is Sunday morning early.
- Expecting no more than three hundred individuals at a time. This number includes workers and customers.
- Please note “Special Events” permit has been previously submitted

-DPW:

1. Provide access to picnic tables. We will place them to incorporate social distancing.
2. Trash cans placed throughout the grounds and emptied as needed.

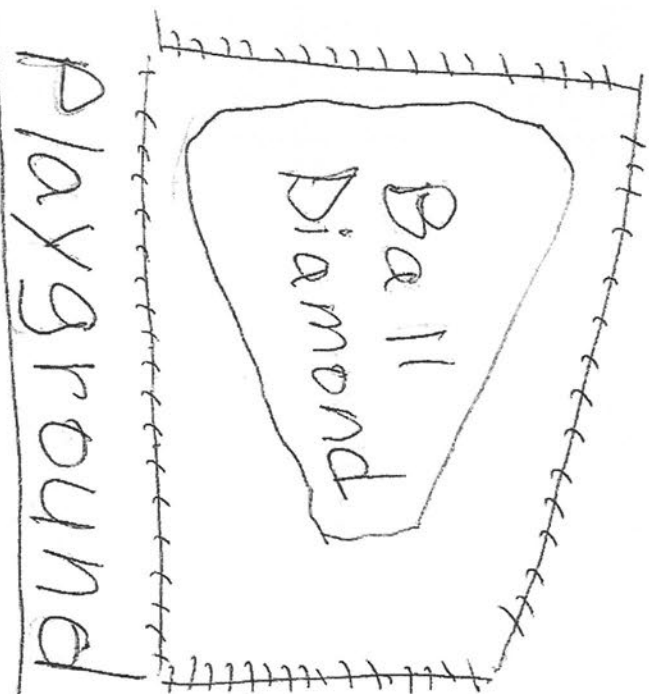
We will direct our workers with the following enhanced safety information:

1. Disposable beer cups will be single use only and pitchers will not be used.
2. Workers and customers will refrain from sampling and discouraged from using communal receptacle and condiments.
3. Picnic tables will be placed in a manner to promote social distancing.
4. We will have hand sanitizer available for customers and workers throughout the pavilion and the snack shack area.
5. Workers will be free to wear masks if they choose to do so.
6. Food workers will wash hands, or use hand sanitizer at regular intervals.
7. All patrons will be advised to be respectful toward fellow customers.
8. High touch surfaces in common areas will be sanitized on a periodic basis by workers.
9. We will encourage social distancing.

Mukdenago cartoon day Feb 1

Hwy NN

Hwy 83



Bath
Rooms

Sell
sand-
wides
+
soda

Kitchen
Bar
Silent Auction
Flicker sales
Bouquet sales

Green Truck

spit barbecue

looking from 5:30am - 4:00pm

cooler
truck

Roberts Drive

SPECIAL EVENT PERMIT APPLICATION

CONTACT INFORMATION AND FEES SHEET

DEPARTMENT CONTACTS:

Clerk/Treasurer (262) 363-6421
 Building Inspection (262) 363-6419
 Fire (262) 363-6426

Police (262) 363-6435
 Public Works (262) 363-6447
 Water/Sewer Utility (262) 363-6416

VILLAGE PERMIT AND OTHER FEES:

Class I Event (Includes alcohol and/or amplified music)	\$20 per day of event
Class II Event	\$10 per day of event
Electrical Inspection	\$75 per hour <i>NO</i>
Fireworks Permit	No charge; State and local permit required
Parade Permit	\$25
Park Rental Permit	To be determined at the Clerk/Treasurer's Office
Pre-event Safety Inspection	\$75 per hour
Security Deposit	\$200 per event; May encounter additional deposit if using a park facility <i>done</i>
Temporary Operator (Bartender) License	\$33 + \$10 background check fee each <i>pay now before</i>
Temporary Class B (Picnic) Beer and/or Wine License	\$10 per event
Tent Inspection (<2,500 sq. ft.)	\$35
Tent Inspection (>2,500 sq. ft.)	\$50

\$20 Sp Event
 \$10
 \$43

 \$73

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 2/15/22

☐ Town ☒ Village ☐ City of Mukwonago

County of Waushara

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 9 and ending July 9th and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☒ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name CFU John A. Morrish Lodge

(b) Address [REDACTED] Mukwonago

☐ Town ☒ Village ☐ City

(c) Date organized 10/58

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Amber King [REDACTED]

Vice President David Krescany [REDACTED]

Secretary Carol Morrish Gedde [REDACTED]

Treasurer Carol Morrish Gedde [REDACTED]

(g) Name and address of manager or person in charge of affair: Carol Morrish Gedde

[REDACTED] Mukwonago

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Highway 83 & NW

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: bar is set up on the east side of the pavilion in center

3. Name of Event

(a) List name of the event Mukwonago Creation Dayfest

(b) Dates of event July 9th 2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Carol Morrish Gedde
(Signature / Date)

CFU John A. Morrish Lodge 993
(Name of Organization)

Date Filed with Clerk 2-15-22

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

PARK FACILITIES RENTAL APPLICATION

FIELD PARK

Date Submitted: 1/31/22

Complete, accurate and specific information must be entered. Please Print.

May 18 - Oct 12
2022
Every Wed

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Court, Mukwonago, WI, 53149, for approval. A signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Field Park Usage
440 River Crest Ct
Mukwonago, WI 53149
Email to: lgourdoux@villageofmukwonago.com

No Market June 15
(Summerfeste)

FEES (check all that apply)

- | | | |
|---|----------------------------|----------|
| ☐ Field Park Pavilion A Resident (Main Pavilion) – 1-49 people | \$100.00 per day | \$ _____ |
| ☐ Field Park Pavilion A Resident (Main Pavilion) – 50-100 people | \$150.00 per day | \$ _____ |
| ☐ Field Park Pavilion A Resident (Main Pavilion) – more than 100 people | \$175.00 per day | \$ _____ |
| ☐ Field Park Pavilion B Resident (Ball Diamond Pavilion) | \$75.00 per day | \$ _____ |
| ☐ Field Park Pavilion C Resident (Playground Pavilion) | \$75.00 per day | \$ _____ |
| ☐ Field Park Baseball Field Reservation (for non-athletic organizations) | \$25.00 per day | \$ _____ |
| ☐ Field Park Baseball Field Lights | \$40.00 per day | \$ _____ |
| ☐ Entire Park Resident | \$200.00 per day | \$ _____ |
| ☐ Electricity and Coordination (Pavilions B or C) | \$15.00 per day | \$ _____ |
| ☐ Non-Resident Fee | Additional \$25.00 per day | \$ _____ |

☒ Farmers' Market Special Rate TBD **Fee Total** \$ _____ ?
\$20 each week

DEPOSIT (check all that apply)

- | | | |
|---|----------|----------|
| ☐ Field Park Pavilion A and/or entire park Deposit | \$200.00 | \$ _____ |
| ☐ Field Park Pavilion B and C Deposit | \$100.00 | \$ _____ |
| ☐ Key Deposit | \$25.00 | \$ _____ |

Deposit Total \$ _____

APPLICANT INFORMATION

Name: April Bieszka
Address: [REDACTED] City: Mukwonago State: WI Zip: 53149
Daytime Phone: [REDACTED] Fax: N/A
E-Mail: director@mukwonagochamber.org

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce
Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149
Phone Number: [REDACTED] Is the organization a 501(c)3 organization?: ☐ YES ☐ NO
Website Address: www.mukwonagochamber.org

RENTAL INFORMATION

Date(s) of the Event: May 18 / Oct 13 / 2022 every Wednesday * No Market June 15 Summerfeste
Estimated # of Participants: 400-700
NOTE: (If there are 150 people or more, a special event permit will be required under separate application):

Event Start Time: Noon (Set-up) Event End Time: 6:30 (Market Cleaned up)
Market open 2pm - 6pm

A. Generally describe your event and its purpose.

Farmers' Market

B. Will you be serving alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses may be necessary under separate application.*

☐ YES ☒ NO

C. Does your event involve amplified music?

If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other N/A

Hours of amplified music: _____

D. If you will be using the baseball field lights, what are the times needed?

E. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. There may be a separate fee for tent inspection.*

☐ YES ☐ NO

F. Please describe your dumpster/clean-up plan.

None →

G. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

No special events planned thus far

INSURANCE REQUIREMENTS

The applicant will provide an indemnity bond if the event has 50-149 people per day. The applicant will obtain liability insurance for an event that includes alcohol or has 150 or more people per day. Proof of this insurance, with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

DEPOSIT REQUIREMENTS

The applicant is required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit (amount listed above) each scheduled day of the event (or portion thereof) two months prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

April D. Reszka
Signature - Applicant
April D. Reszka
Print Name

1/17/2022
Date

FOR OFFICE USE ONLY			
Date Fees/Deposit Paid	Receipt #	Date Deposit Returned	Permit #
Key # Issued	Date Key Issued	Key # Returned	Date Key Issued
Application forwarded to: ☐ Administrator ☐ Building Inspection ☐ Fire Department ☐ Police Department ☐ Public Works Department			

MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER

100 Atkinson Street, Mukwonago, WI 53149

Mukwonago Farmers' Market- Every Wednesday, May 18 - October 12, 2022

(No FM on June 15th – Summerfeste)

2 - 6pm

Plan of Operation

Mukwonago Area of Chamber of Commerce & Tourism Center's Mission Statement:

The Mukwonago Area Chamber of Commerce & Tourism Center is an organization of community focused leaders dedicated to promoting a positive business environment by supporting economic development through networking, educating and promoting our local businesses, as a voice and resource for business, education, agriculture, civic and community organizations throughout the Mukwonago Area.

Farmers' Market Plan of Operation

Both Entrances Open: Hwy 83 and NN/West Veterans Parkway

Farmers' Market to be held at Field Park - Please see area map attached

Farmers' Market Manager on premise from 12:30 - 6:30pm

Set-up 12pm, cleanup complete by 6:30pm

Expecting: 400 - 700 patrons and 30+ vendors

Please note - no monthly "Special Events" scheduled at this time

No electricity provided

DPW:

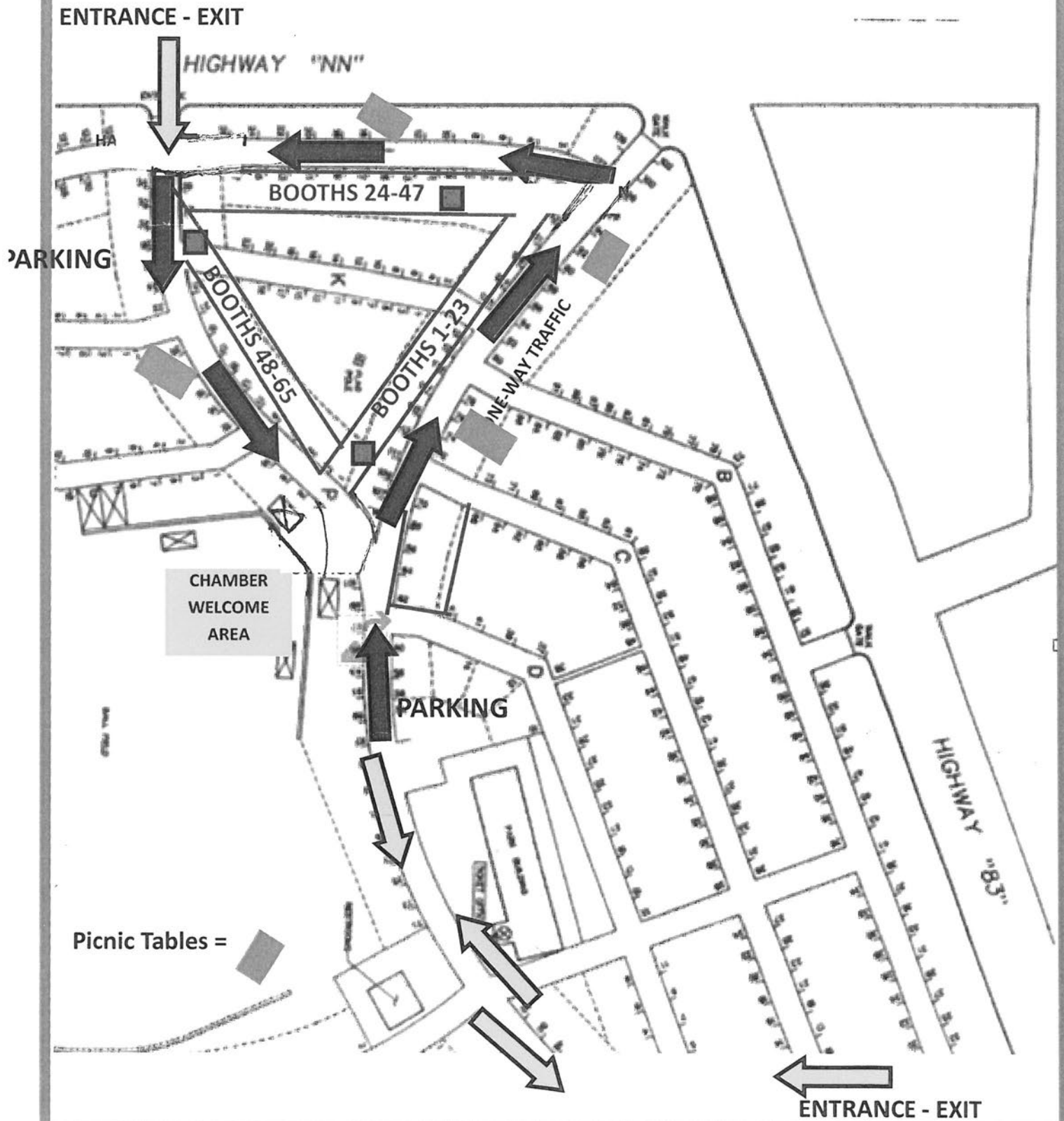
- If reader board is not up and running, please hang Farmers' Market Banner over Field Park on May 12th
- Barricades (4) - (2) each on both ends of the Market
- Picnic Tables moved from Center of Market and placed around outer walkway of asphalt path
**Please see attached
- Garbage Cans (4) - Throughout Market

Please call April Reszka at the chamber office with any questions (262) 363 - 7758 or (262) 751 - 1651
Market Manager Position has been posted - looking to hire ASAP

Mukwonago Area Chamber of Commerce

Mukwonago Farmers' Market

May 18th - Oct 12th, 2022 - (No FM on June 15th - Summerfest)





Agenda Cover Report

Date: 2/7/22	Committee/Board: Health and Recreation
Submitted by: Ron Bittner	Department: Public works
Date of Committee Action: 3/2/22	Date of Village Board Action: 3/16/22

Subject:

Field Park Pavilion Renovation Study

Executive Summary:

An assessment of the current structure will be performed as the first step in planning for building upgrades. A report will be generated based on services outline in section 3.0 in the Agreement for Architectural Services.

Fiscal Impact:

\$4,900.00

Executive Recommendation/Action:

We are requesting a recommendation to approve the service agreement with Plunkett Raysich Architects, LLP for the field park renovation study.

☐ **Attachments Included**

OWNER/ARCHITECT AGREEMENT FOR ARCHITECTURAL SERVICES

- 1.0 **AGREEMENT.** This *Agreement* is made and entered into this 28th day of January 2022, by Village of Mukwonago located at 440 River Crest Ct., Mukwonago, Wisconsin 53149 (hereinafter referred to as the "Owner") and Plunkett Raysich Architects, LLP (hereinafter referred to as the "Architect").
- 2.0 **PROJECT.** The project referred to as Village of Mukwonago Field Park Pavilion Renovation Study located at 440 River Crest Ct., Mukwonago, Wisconsin 53149. Project budget for construction is to be determined. The laws of the State of Wisconsin shall govern the interpretation of this *Agreement*. PRA Opportunity/Project No. 220027-01
- 3.0 **BASIC SERVICES.** The Architect agrees to perform basic services on behalf of the Owner, including services the Architects deems necessary to
- 3.1 Review the existing pavilion to determine areas that need to be upgraded to meet current code requirements or accessibility standards.
 - 3.2 Review the existing pavilion to determine what materials have reached the end of their life cycle and need to be replaced.
 - 3.3 Review the existing roof structure of the pavilion to determine feasibility of raising roof to create more head room. Input will be provided from both an Architectural and Structural Engineering standpoint.
 - 3.4 Review the electrical systems in the existing pavilion to determine if electrical system upgrades are necessary. The electrical systems will be reviewed by a licensed electrical engineer from MSA Professional Services, Inc.
 - 3.5 Create a report documenting all observations and conclusions which can be provided in a paper or electronic format.
- 4.0 **COMPENSATION.** The Owner agrees to pay the Architect the LUMP SUM FEE of Four Thousand Nine Hundred dollars (\$4,900) to perform the Basic Services described in Article 3.0 above.
- 4.1 **Initial Retainer:** An initial retainer of Zero dollars (\$0) is due and owing contemporaneously with the execution of this *Agreement*. The initial payment shall be applied to the Final Payment.
 - 4.2 **Reimbursable Expenses:** Reimbursable expenses shall be paid at a multiplier of One and Two Tenths (1.20) times the actual costs incurred by the Architect. Reimbursable expenses may include, but are not necessarily limited, to the following:
 - 4.2.1 transportation in connection with the Project, authorized out-of-town travel, food and lodging;
 - 4.2.2 fees paid for securing approval of authorities having jurisdiction over the Project;
 - 4.2.3 reproduction, plots for periodic reviews, scans, courier services, standard form documents, postage, handling and delivery of Instruments of Service, electronic bid set management;

209 south water street milwaukee, wisconsin 53204 414 359 3060
2310 crossroads drive suite 2000 madison, wisconsin 53718 608 240 9900
1970 main street suite 201 sarasota, florida 34236 941 444 8845
311 canyon wren drive buda, texas 78610 512 649 5627

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Partners: Michael Bahr, Kevin Broich, Michael Brush, Gregg Golden, John Holz, Devin Kack,
Nicholas Kent, Steven Kieckhafer, Scott Kramer, Jason Puestow, Larry Schneider, Michael Sobczak

- 4.2.4 renderings, models, and mock-ups requested by Owner;
- 4.2.5 no back-up data or copies of bills will be provided for reimbursable expenses invoiced under this Agreement. Should back-up data be requested it will be provided for an administrative fee of \$100 per monthly invoice requiring verification, plus \$1.00 per copy of back-up data supplied.
- 4.2.6 Digital Design files such as BIM Models or AutoCAD plans will be provided upon Owner request of a \$1,000 processing fee plus applicable sales tax per request.

5.0 CONSULTANT ADDITIONAL SERVICES. The Architect may employ additional consultants requested by the Owner as Additional Services to perform work on the project, as follows:

5.1 **CONSULTANTS.** The Owner agrees to compensate the Architect for the cost of the Owner requested Consultants retained by the Architect a multiple of one point two (1.2) times the actual cost to the Architect.

5.2 **OWNER'S CONSULTANTS.** The Owner's consultants may include, but are not necessarily limited to the following:

- 5.2.1 Surveyor
- 5.2.2 Civil Engineer
- 5.2.3 Geotechnical Engineer
- 5.2.4 Detailed Cost Analysis
- 5.2.5 Environmental Consultant
- 5.2.6 Hazardous Materials Consultant
- 5.2.7 Traffic Consultant
- 5.2.8 Food Service
- 5.2.9 Roofing Consultant
- 5.2.10 Asphalt Pavement Consultant
- 5.2.11 Furniture, Furnishings, and Equipment
- 5.2.12 Structural Engineer
- 5.2.13 Mechanical, Electrical, Plumbing Contractors to prepare Engineering Design and Construction Documents

6.0 ADDITIONAL SERVICES. Owner requested services that are not part of the Architect Basic Services described in Article 3.0 above, shall be considered as Additional Services. The Owner hereby agrees to compensate the Architect such Additional Services at the following hourly rates:

Hourly billing rates as of June 2021 subject to annual review.

Intern	\$ 80
Architectural Consultant	\$150
Graphic Designer	\$100
Construction Admin	\$130
Project Specialist	\$130
Architect	\$160
Interior Designer	\$150
Director of Interior Design	\$200
Production Executive	\$170
Project Executive	\$195

Project Architect	\$200
Project Manager	\$200
Senior Project Manager	\$225
Senior Construction Admin	\$210
Construction Administrator/QA/Spec Writer	\$225
Partner	\$255

- 7.0 **PROJECT DELAY.** Because of substantial costs incurred by Architect to stop and restart a project once it is underway, should this Project's progress be halted at any time for 30 or more days by the Owner, for any reason, a project restart fee of 10% of the total fee earned to date, will be due and payable immediately.
- 8.0 **PAYMENT DUE DATE.** Payments are due and payable thirty (30) days from the date of the invoice. Amounts unpaid sixty (60) days after the date of the Architect's invoice shall bear interest at the rate of one percent (1.0 %/mo.) percent per month. The Architect shall invoice the Owner once a month.
- 9.0 **JOBSITE SAFETY.** The Owner hereby agrees and acknowledges that the Architect shall not be responsible for any construction means, methods, techniques, sequences, procedures, or safety precautions utilized in/on the project, since these are solely the responsibility of the Contractor.
- 10.0 **OWNERSHIP and COPYRIGHTS.** The Architect, and the Architect's consultants, shall be deemed the original authors and owners respectively of any materials produced under this Agreement and shall retain all common law, statutory and other reserved rights, including copyrights. The Owner acknowledges that the Architect and the Architect's consultants have prepared said materials and agrees to limit use of same to this site-specific project only. Owner has the right to use completed report as part of any future RFP for the remodeling or the Pavilion. The Owner agrees to defend and hold the Architect and the Architect's consultants harmless from any causes of action, claims, losses, damages, and expenses of any kind whatsoever, including reasonable attorney's fees, resulting from the unauthorized reuses of the Architect's and the Architect's consultants' materials.
- 11.0 **LIMITATION OF LIABILITY.** The Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect to the Owner for any and all claims, losses, costs, expenses, or damages of any nature whatsoever, including attorney's and expert-witness fees and costs, from any cause or causes, so that the total aggregate liability of the Architect to the Owner shall not exceed the Architect's total fee received for services rendered on this project. It is intended that this limitation apply to any and all liability or causes of action however alleged or arising, unless otherwise specifically prohibited by law. The Architect will not be responsible or pay for any additional cost of omitted materials or betterment. The parties agree to be subject to the jurisdiction of the State of Wisconsin. All mediation and litigation shall be filed and take place in said jurisdiction, regardless of where the project is built.
- 12.0 **MEDIATION AND LITIGATION.** Should any claim(s) arise between the Owner and the Architect, the parties agree to submit such claim(s) to mediation, as a condition precedent to litigation. Mediation shall be conducted by and under the rules of the American Arbitration Association unless the parties mutually agree otherwise. Should the parties fail to resolve the claim(s) through mediation, the claim(s) may then be litigated. Nothing contained in this *Agreement* shall prevent the Architect from filing any lien arising out of the Architect's services to comply with notice and filing deadlines prior to resolution of the claim by mediation or litigation. The costs of the mediator and the mediation fees shall be divided equally between the Owner and Architect. The prevailing party in any litigation shall have the right to collect its attorney's fees and costs.



- 13.0 **OWNER-PROVIDED INFORMATION.** The Architect shall be entitled to rely on the accuracy and completeness of any information provided to the Architect by the Owner or the Owner's consultants. The Architect shall not review said information for inaccuracies or completeness.
- 14.0 **STATUTE OF LIMITATIONS PERIOD.** The Statute of Limitations period shall commence to run on the Date of the Architect's issuance of a Certificate of Substantial Completion of the project and end six (6) years after Substantial Completion. In no case shall the Statute of Limitations period commence to run later than the date when the Architect's services are substantially completed.
- 15.0 **TERMINATION.** This Agreement may be terminated by either party upon notification to the other party via Time/Date Stamped Certified Mail. The Owner agrees to pay the Architect for all services performed and all reimbursable expenses incurred, to the date of notification of termination.
- 16.0 **MISCELLANEOUS PROVISIONS.** This *Agreement* also includes the following provisions:

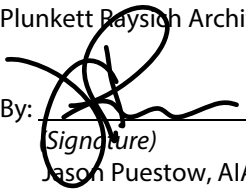
- 16.1 As a result of doing business with the Federal Government, they require that the following provisions be added to all of our contracts. Contractor and Subcontractor refers to the Architect.

This contractor and subcontractor shall abide by the requirements of 41 CFR sections 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.

This contractor and subcontractor shall abide by all provisions of Executive Order 13496 and all relevant rules, regulations, and orders in regard to Executive Order 13496.

AGREED TO AND ACCEPTED BY:

Architect:
Plunkett Raysich Architects, LLP

By: 
(Signature)
Jason Puestow, AIA, NCARB, CSI, CCA
Partner

Owner:
Village of Mukwonago

By: _____
(Signature)
Fred Winchowky



OAK # 46

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of MUKWONAGO County of WAUKESHA
☐ City

The undersigned duly authorized officer/member/manager of ALDI INC (WISCONSIN)
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
ALDI #46

(Trade Name)

located at 111 E WOLF RUN, MUKWONAGO WI 53149

appoints JUSTIN D OLSON

(Name of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

N/A

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No 37

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 36 YEARS

Place of residence last year

For: ALDI, INC (WISCONSIN)

(Name of Corporation / Organization / Limited Liability Company)

By:

(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, JUSTIN D OLSON, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Agent's age 36

Date of birth

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

January 20, 2022

Mr. Wayne Castle
Utilities Director
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

RE: WWTF Aeration Basin Upgrades

Dear Wayne:

Bids for the above project were opened on January 17, 2022 at 10:00 a.m. at Village of Mukwonago and were as follows:

	BIDDER	BASE BID
1.	Lee Mechanical	\$291,500
2.	Sabel Mechanical	\$324,515
3.	August Winter & Sons	\$418,600
4.	Mid-City Corporation	\$428,450
5.	MZ Construction	\$480,000

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors.
3. Low bidder has successfully completed similar projects over the last 20 years.

On these bases, we recommend that Lee Mechanical be awarded the WWTF Aeration Basin Upgrades contract in the amount of \$291,500. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary. On all construction projects, unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

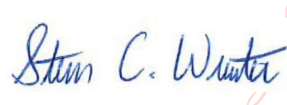
Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. Please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until March 18, 2022, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Letter to Mr. Wayne Castle
Village of Mukwonago
January 20, 2022
Page 2

Respectfully,

RUEKERT & MIELKE, INC.

 Digitally signed by Steven C.
Wurster
Date: 2022.02.08 13:50:17
-06'00'

Alan J. Labisch, E.I.T.
Project Engineer
alabisch@ruekert-mielke.colm

AJL:acI

Encl: Notice of Award

cc: David W. Arnott, P.E., Ruekert & Mielke, Inc.

Contract: WWTF Aeration Basin Upgrades		Date of Issuance:	_____
Bidder: Lee Mechanical		Owner:	Village of Mukwonago
Address: 9817 S. 13 th Street		Engineer:	Ruekert & Mielke, Inc.
Oak Creek, WI 53154		Engineer's Project No.:	12-10151.220

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Copy: Engineer

TASK ORDER

This is Task Order No. (2022-05),
consisting of 4 pages
Village of Mukwonago
Minors Park Pedestrian Culvert Crossings

Task Order

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Minors Park Pedestrian Culvert Crossings
- B. Description: Provide engineering and construction related services for the replacement of three existing boardwalks in Minors Park with reinforced concrete box culverts.

2. Services of Engineer

Provide engineering and construction related services for the above project.

Phase 200 – Survey, Design and Bidding

- Prepare and coordinate overall project schedule,
- Perform supplementary site topographic survey, including structures, underground utilities, and any other features needed for design,
- Site visit to review layout and planned construction,
- Environmental assessments and investigations,
- Wetland delineation,
- Prepare plan of drawings for the proposed reinforced concrete box culverts,
- Prepare plan of drawings for the proposed asphaltic path placement,
- Prepare plan of drawings for construction details, construction notes, traffic control, and erosion control,
- Prepare project specifications and other bidding documents,
- WDNR Chapter 30/wetland permitting,
- ACOE permitting,
- Waukesha County permitting,
- Upload bidding documents for online viewing/ordering,
- Answer Contractor questions during bidding period,
- Attend Bid Opening,
- Review bids for completion of all contract requirements. Review prequalification statements and bidder references,
- Issue Recommendation of Award and Notice of Award,
- Attend Village Board meeting to answer questions about the award of the project.

Phase 300 - Construction Review and Administration Services

- Stakeout reinforced concrete box culverts and asphaltic paths,
- Provide full time construction review services for reinforced concrete box culverts and path placement,
- Provide part time construction review services for incidental construction,
- Provide construction review services for erosion control,
- Administer the construction contract between the Owner and the Contractor. Duties to be performed are itemized in the Construction Contract between the Owner and the Contractor,
- Respond to Owner staff requests for information,
- Quantity measurements and quantity coordination with Contractor,
- Coordinate and attend pre-construction meeting,
- Coordinate and attend weekly site meetings,
- Respond to citizen questions during construction,
- Final project closeout.

TASK ORDER

Work Available as additional services:

The following services are not included in this effort because we have assumed they are not necessary, or the scope of such services has not yet been defined:

- Easements, title searches or other property acquisition services,
- Storm water management plan,
- Environmental Phase 1, 2 or 3 investigations or permitting,
- SEWRPC coordination,
- Archaeological survey,
- Funding requirements,
- Floodplain analysis and approvals,
- Permit applications not listed,
- Public Information Meetings,

3. Owner's Responsibilities

The Village will Coordinate with Ruekert Mielke staff to review draft plans.

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Advertisement for Bid	June 6, 2022
Bid Opening	June 20, 2022
Recommendation of Award	July 3, 2022

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
200 Design and Bidding	Lump Sum	\$45,750
300 Construction Review and Contract Administration Services	Hourly	\$23,190*

* Services and cost are directly related to the amount of time the selected Contractor takes to complete the project.

B. The terms of payment are set forth in the Standard Terms and Conditions.

6. Consultants

None.

7. Other Modifications to Standard Terms and Conditions

None.

TASK ORDER

8. Attachments

Level of Effort breakdown for Survey, Design and Bidding.
Level of Effort breakdown for Construction Review and Contract Administration Services.
Minors Park Pedestrian Crossings Construction Cost Estimate.

9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

Village of Mukwonago

Signature: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

Signature:  _____

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: February 9, 2022

Digitally signed by Steven C.
Wurster
Date: 2022.02.08 13:50:17
-06'00'

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: Michael E. Michalski

Title: Project Engineer

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: mmichalski@ruekert-mielke.com

Phone: 262-953-3004

Fax: 262-542-5631

Minor Park Pedestrian Culvert Crossings
Design and Bidding Estimate

	Jerad Wegner	Michael Michalski	Drafting	Sue Shird	Ecologist / Biologist	Survey	Survey	Other Expenses	
Initials	JJW	MEM		SJS					
Employee Class	E6	E3	ET-2	AA	EB2	RLS	Crew		Task Total
Hourly Rates	\$ 172	\$ 138	\$ 130	\$ 84	\$ 127	\$ 149	\$ 234		Dollars
Field Survey									
Perform Site Survey							8	\$300	\$ 2,172
Create project in Cad, Format Drawing, Call Diggers, Prep Data for Field Crew, Instructions						2	2		\$ 766
Process Downloads, Analyze Data, Build Surface and Cadastral						2	2		\$ 766
Environmental									
Preliminary Environmental Screening					6				\$ 762
Wetland Delineations					36				\$ 4,572
Endangered Resources Investigations					8				\$ 1,016
Design									
Design of Pedestrian Crossing		18							\$ 2,484
Design Multi-Use Trail		6							\$ 828
Design Erosion Control		6							\$ 828
Design Decorative Metal Railing		6							\$ 828
Design Traffic Control		9							\$ 1,242
Design Details and Construction Notes		12							\$ 1,656
Project Manual and Specifications	4	36		15					\$ 6,916
Drafting			56						\$ 7,280
100% Design Review									
Internal Quality Control Review	2	2							\$ 620
Village of Mukwonago Review	2	1							\$ 482
Approvals - Regulatory Agencies									
Chapter 30 Permit					42				\$ 5,334
U.S. Army Corps of Engineer					16				\$ 2,032
Waukesha County Work in Right-of-way Permits		16							\$ 2,208
Bidding									
Prepare Advertisement for Bids		2		4				\$600	\$ 1,212
Answer Contractor Questions		2							\$ 276
Attend Bid Opening		2							\$ 276
Evaluate Bids, Prepare Bid Tab		1		4					\$ 474
Assist Village with Contractor References		2							\$ 276
Prepare Recommendation for Award		2		2					\$ 444
Survey, Design and Bidding Phase Subtotal (Hours) =	8	123	56	25	108	4	12		
Survey, Design and Bidding Phase Subtotal (Dollars) =	\$ 1,376	\$ 16,974	\$ 7,280	\$ 2,100	\$ 13,716	\$ 596	\$ 2,808	\$ 900	\$ 45,750

**Minor Park Pedestrian Culvert Crossings
Construction Related Services Estimate**

	Michael Michalski	Dan Swinehart	Survey Crew	Sue Shird	Other Expenses	
Initials	MEM	DAS		SJS		
Employee Class	E3	SET (Str Time)	Survey Crew	AA		Task Total
Hourly Rates	\$ 138	\$ 114	\$ 234	\$ 84		Dollars
Construction Phase						
Construction Staking and Bench Marks			12		\$300	\$ 3,108
Prepare Contracts for Execution by Contractor and Owner	4			8		\$ 1,224
Preconstruction Conference (Agenda / Attend / Minutes)	16	3		4		\$ 2,886
Attend 1 Progress Meetings (Agendas / Attend / Minutes)	3	1				\$ 528
Review Submittals	2	3				\$ 618
Construction Review						\$ -
Storm Sewer Installation		32				\$ 3,648
Asphaltic Path Preparation, Undercutting, and Placement		20				\$ 2,280
Restoration and Erosion Control		8				\$ 912
Process 1 Routine Pay Application Request	5			1		\$ 774
Process Closeout Change Order	12			4		\$ 1,992
Substantial Completion Inspection/Punchlist		4		3		\$ 708
Follow-up Punchlist Inspections/Revised Punchlist		4		2		\$ 624
Prepare Final Quantities	8			4		\$ 1,440
Project Closeout Documents	10			8		\$ 2,052
CRT Mileage Expenses					\$396	\$ 396
Construction Phase Subtotal (Hours) =	60	75	12	34	\$696	
Construction Phase Subtotal (Dollars) =	\$ 8,280	\$ 8,550	\$ 2,808	\$ 2,856	\$ -	\$ 23,190

ESTIMATED CONSTRUCTION COST

Minor Park Pedestrian Bridges

	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$11,000.00	\$11,000.00
2	Remove existing bridge and footings	EA.	3	\$8,000.00	\$24,000.00
3	6-inch Crushed aggregate base course for trail	TON	65	\$30.00	\$1,950.00
4	3-inch Asphalt Concrete Surface Course	TON	30	\$175.00	\$5,250.00
5	Erosion Control	L.S.	1	\$8,000.00	\$8,000.00
6	Restoration	S.Y.	150	\$18.00	\$2,700.00
7	Abutment design and construction	L.S.	3	\$40,000.00	\$120,000.00
8	50-ft Pedestrian Bridge	EA.	2	\$80,000.00	\$160,000.00
9	80-ft Pedestrian Bridge	EA.	1	\$120,000.00	\$120,000.00
	Sub Total				\$452,900.00
	Administration Contingencies			0.7%	\$2,943.85
	Engineering Contingencies			8.5%	\$38,384.00
	Construction Contingencies			10.0%	\$45,290.00
	Construction Administration Contingencies			5.1%	\$23,190.00
	Estimated Total Project Cost				\$562,707.85

Minor Park Pedestrian Culvert Crossings

	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$9,850.00	\$9,850.00
2	Remove existing bridge and footings	EA.	3	\$8,000.00	\$24,000.00
3	Storm sewer box culvert, 8' x 4' RCP	L.F.	36	\$985.00	\$35,460.00
4	8' x 4' precast concrete box culvert end sections	EA.	6	\$9,800.00	\$58,800.00
5	Construct natural stream bottom	L.S.	1	\$3,600.00	\$3,600.00
6	Decorative metal railing	L.F.	66	\$160.00	\$10,560.00
7	Construct multi-use path to subgrade	L.S.	1	\$6,000.00	\$6,000.00
8	Excavation below subgrade (EBS), if required	C.Y.	40	\$28.00	\$1,120.00
9	Geotextile subgrade stabilization, if required	S.Y.	120	\$6.25	\$750.00
10	Excavation below subgrade (EBS) backfill, if required	TON	80	\$26.00	\$2,080.00
11	6-inch Crushed aggregate base course for trail	TON	100	\$30.00	\$3,000.00
12	3-inch Asphalt Concrete Surface Course	TON	50	\$175.00	\$8,750.00
13	Erosion Control	L.S.	1	\$8,000.00	\$8,000.00
14	Restoration	S.Y.	2,000	\$12.50	\$25,000.00
	Sub Total				\$196,970.00
	Administration Contingencies			1.5%	\$2,954.55
	Engineering Contingencies			23.2%	\$45,750.00
	Construction Contingencies			10.0%	\$19,697.00
	Construction Administration Contingencies			11.8%	\$23,190.00
	Estimated Total Project Cost				\$288,561.55

RESOLUTION NO. 2022-26

**A RESOLUTION TO APPROVE A REDUCTION IN THE LETTER OF CREDIT
FOR FAIRWINDS SUBDIVISION PHASE V
IN THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board of the Village of Mukwonago is required to approve a Reduction in a Letter of Credit based on the satisfactory completion and/or acceptance of public infrastructure as required under the terms of the developer's agreement, and

WHEREAS, Bielinski Homes, Inc has requested a Letter of Credit Reduction #4 for the development known as Fairwinds Subdivision Phase V, and

WHEREAS, the request includes lien waivers from Contractors performing parts of the work associated with the requested reduction, and a detailed breakdown request by category of work, and

WHEREAS, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend that the current Letter of Credit be reduced as stated and as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby approves a reduction in the Letter of Credit for Fairwinds Subdivision Phase V of \$213,584 to a new Letter of Credit balance of \$100,290.

Passed and dated this 16th day of March, 2022.

By: _____

Fred Winchowky, Village President



Attest: _____

Diana A Dykstra, Village Clerk-Treasurer

February 18, 2022

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Fairwinds Subdivision Phase V
Letter of Credit Reduction #4

Dear President Winchowky:

We have received a request from Bielinski Homes, Inc. to reduce the current Letter of Credit for Phase 5 of the Fairwinds Subdivision. The request is strictly for a reduction in the contingencies that were being held during the warranty period for the utilities and other various items with this phase of construction. The utilities for Phase 5 were accepted in 2019 and therefore, we are well beyond the 1-year warranty period and the developer is entitled to this reduction. The last letter of credit reduction that was done was shortly after the utilities were accepted in 2019.

A copy of Bielinski's request letter is attached. They were requesting that all contingencies, except those attributed to the surface course paving (yet to be completed), be eliminated. Through review with Ron Bittner, there are various areas of binder pavement that will need to be repaired prior to surface course paving and we did not believe that Bielinski's original request accounted for this work. We've discussed this with Bielinski, and we've come to an agreement with them to leave additional funds in the contingencies to account for this work. We therefore recommend that the current letter of credit for the Fairwinds Subdivision be reduced as follows:

Item	Current LOC Amount	Reduction Amount	Remaining Balance
Grading, Erosion Control Incl. Final Site Stabilization	\$0.00	\$0.00	\$0.00
Sanitary Sewer	\$0.00	\$0.00	\$0.00
Water Main	\$0.00	\$0.00	\$0.00
Storm Sewer	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone, Curb & Gutter, Binder Course & Sidewalk	\$0.00	\$0.00	\$0.00
Pond Forebay Repairs	\$0.00	\$0.00	\$0.00
Surface Course Paving	\$71,075.00	\$0.00	\$71,075.00
Contingencies (20%)	\$242,799.00	\$213,584.00	\$29,215.00
Total Letter of Credit Amount:	\$313,874.00	\$213,584.00	\$100,290.00

~12-92097 > Letter of Credit > Winchowky-20220218-Fairwinds Phase V-Letter of Credit Reduction #4.docx~

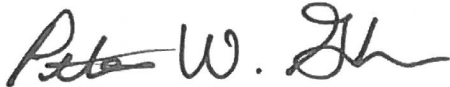
Mr. Fred Winchowky
Fairwinds V – LOC Reduction #4
February 18, 2022
Page 2

Please note that valid lien waivers for these categories of work were reviewed and approved along with the last letter of credit reduction. Final lien waivers will be required for the remaining road work prior to acceptance of the roadway in the future and further reduction of the letter of credit.

If you or any other staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E., (WI)
Project Engineer
pgesch@ruekert-mielke.com

PWG:pwg
Enclosure(s)

cc: Fred Schnook, Village of Mukwonago
Diana Dykstra, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Wayne Castle, Village of Mukwonago
John Fellows, Village of Mukwonago
Tim Rutenbeck, Village of Mukwonago
Mark Blum, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



Date: 02/09/2022

Village of Mukwonago – via email

Diana Dykstra

Clerk/Treasurer

440 River Crest Ct.

Mukwonago, WI 53149

Re: Letter of Credit Reduction Request #4 for Fairwinds Phase 5.

Dear Diana Dykstra:

Due to the completion of the work described below, Bielinski is requesting a reduction of the amount on the Letter of Credit in place for the Fairwinds Phase 5:

Requesting the following reductions per the Developers Agreement

Description of Work	Balance	Amount	Balance
Grading & Erosion Control Incl. Final Site Stabilization	\$0.00	\$0.00	\$0.00
Complete Sanitary Sewer Construction	\$0.00	\$0.00	\$0.00
Complete Water System Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone Base, Curb & Gutter,			
Binder Course & Sidewalk	\$0.00	\$0.00	\$0.00
Pond Forebay Repair	\$0.00	\$0.00	\$0.00
Surface Course Paving	\$71,075.00	\$0.00	\$71,075.00
Contingencies (20%):	\$242,799.00	\$228,584.00	\$14,215.00
Total Letter of Credit Amount:	\$313,874.00	\$228,584.00	\$85,290.00

ORIGINAL LETTER OF CREDIT AMOUNT: \$ 1,456,794.00

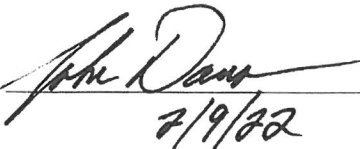
BALANCE AFTER 1st, 2nd & 3rd REDUCTIONS \$ 313,874.00

REDUCTION AMOUNT THIS REQUEST: \$ 228,584.00

BALANCE OF LETTER OF CREDIT: \$ 85,290.00

By copy of this letter, we hereby request a reduction of the above amount.

Bielinski Homes, Inc.: John Donovan Title: Development Manager

Name:  Title: Dev. Manager
2/9/22

TASK ORDER

This is Task Order No. (2022-04),
consisting of 4 pages
Village of Mukwonago
Miniwaukan Park Restroom Building

Task Order

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Miniwaukan Park Restroom Building
- B. Description: Provide engineering and construction related services for a new restroom facility in Miniwaukan Park.

2. Services of Engineer

Provide engineering and construction related services for the above project.

Phase 200 – Survey, Design and Bidding

- Prepare and coordinate overall project schedule,
- Perform supplementary site topographic survey, including structures, underground utilities, and any other features needed for design,
- Site visit to review layout and planned construction,
- Environmental assessments and investigations,
- Prepare plan of drawings for the proposed sanitary lateral extension,
- Prepare plan of drawings for the proposed water service construction,
- Prepare plan of drawings for the proposed asphaltic path placement,
- Prepare plan of drawings for construction details, construction notes, and erosion control,
- Prepare project specifications and other bidding documents,
- Coordinate electric service installation,
- Upload bidding documents for online viewing/ordering,
- Answer Contractor questions during bidding period,
- Attend Bid Opening,
- Review bids for completion of all contract requirements. Review prequalification statements and bidder references,
- Issue Recommendation of Award and Notice of Award,
- Attend Village Board meeting to answer questions about the award of the project.

Phase 300 - Construction Review and Administration Services

- Stakeout Miniwaukan Park restroom facility and asphaltic paths,
- Stakeout underground utilities including sanitary lateral and water service.
- Provide full time construction review services for sanitary lateral extension, water service construction, and path placement,
- Provide part time construction review services for Miniwaukan Park restroom facility and incidental construction,
- Provide construction review services for erosion control,
- Administer the construction contract between the Owner and the Contractor. Duties to be performed are itemized in the Construction Contract between the Owner and the Contractor,
- Respond to Owner staff requests for information,
- Quantity measurements and quantity coordination with Contractor,
- Coordinate and attend pre-construction meeting,
- Coordinate and attend weekly site meetings,
- Respond to citizen questions during construction,
- Final project closeout.

TASK ORDER

Phase 310 – Record Drawings & GIS Data Updates

- Prepare record drawings to the Owner's standards for sanitary and water.
- Complete as-built survey.
- Incorporate the utility data into the Owner's GIS.

Work Available as additional services:

The following services are not included in this effort because we have assumed they are not necessary, or the scope of such services has not yet been defined:

- Design of restroom facility foundation and footings by others,
- Design of restroom facility structure by others,
- Design of restroom facility electric and lighting by others,
- Easements, title searches or other property acquisition services,
- Storm water management plan,
- Environmental Phase 1, 2 or 3 investigations or permitting,
- ACOE and DNR permitting,
- Wetland delineation,
- SEWRPC coordination,
- Archaeological survey,
- Funding requirements,
- Floodplain analysis and approvals,
- Permit applications not listed,
- Public Information Meetings,

3. Owner's Responsibilities

The Village will Coordinate with Ruekert Mielke staff to review draft plans.

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Advertisement for Bid	June 6, 2022
Bid Opening	June 20, 2022
Recommendation of Award	July 3, 2022

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
200 Design and Bidding	Lump Sum	\$24,285
300 Construction Review and Contract Administration Services	Hourly	\$35,190*
310 Record Drawings and GIS Data Updates	Lump Sum	\$850

* Services and cost are directly related to the amount of time the selected Contractor takes to complete the project.

B. The terms of payment are set forth in the Standard Terms and Conditions.

TASK ORDER

6. Consultants

None.

7. Other Modifications to Standard Terms and Conditions

None.

8. Attachments

Level of Effort breakdown for Survey, Design and Bidding.

Level of Effort breakdown for Construction Review and Contract Administration Services.

Miniwaukan Park Restroom Building Construction Cost Estimate.

9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

Village of Mukwonago

Signature: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

Signature:  _____

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: February 8, 2022

Digitally signed by Steven C.
Wurster
Date: 2022.02.08 13:50:17
-06'00'

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: Michael E. Michalski

Title: Project Engineer

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: mmichalski@ruekert-mielke.com

Phone: 262-953-3004

Fax: 262-542-5631

Miniwaukan Park Restroom Building Project

Design and Bidding Estimate

	Jerad Wegner	Michael Michalski	Drafting	Sue Shird	Ecologist / Biologist	Survey	Survey	Other Expenses	
Initials	JJW	MEM		SJS					
Employee Class	E6	E3	ET-2	AA	EB2	RLS	Crew		Task Total
Hourly Rates	\$ 172	\$ 138	\$ 130	\$ 84	\$ 127	\$ 149	\$ 114		Dollars
Field Survey									
Perform Site Survey							8	\$400	\$ 1,312
Create project in Cad, Format Drawing, Call Diggers, Prep Data for Field Crew, Instructions						1			\$ 149
Process Downloads, Analyze Data, Build Surface and Cadastral						1	2		\$ 377
Environmental									
Preliminary Environmental Screening					5				\$ 635
Design									
Restroom Building Design and Coordination		3							\$ 414
Geotechnical Survey Coordination		2							\$ 276
Site Visit		2							\$ 276
Site Electrical Design and Coordination		4							\$ 552
Design Sanitary Lateral Extension		6							\$ 828
Design Water Service Construction		6							\$ 828
Design Asphaltic Path & Site Plan		12							\$ 1,656
Design Erosion Control		3							\$ 414
Design Details		3							\$ 414
Project Manual and Specifications	4	40		16					\$ 7,552
Drafting			36						\$ 4,680
100% Design Review									
Internal Quality Control Review	3	1							\$ 654
Village of Mukwonago Review	1	1							\$ 310
Bidding									
Prepare Advertisement for Bids		2		4				\$600	\$ 1,212
Answer Contractor Questions		2							\$ 276
Attend Bid Opening		2							\$ 276
Evaluate Bids, Prepare Bid Tab		1		4					\$ 474
Assist Village with Contractor References		2							\$ 276
Prepare Recommendation for Award		2		2					\$ 444
Survey, Design and Bidding Phase Subtotal (Hours) =	8	94	36	26	5	2	10		
Survey, Design and Bidding Phase Subtotal (Dollars) =	\$ 1,376	\$ 12,972	\$ 4,680	\$ 2,184	\$ 635	\$ 298	\$ 1,140	\$ 1,000	\$ 24,285

Miniwaukan Park Restroom Building Project
Construction Related Services Estimate

	Michael Michalski	Dan Swinehart	Survey Crew	Sue Shird	Other Expenses	
Initials	MEM	DAS		SJS		
Employee Class	E3	SET (Str Time)	Survey Crew	AA		Task Total
Hourly Rates	\$ 138	\$ 114	\$ 234	\$ 84		Dollars
Construction Phase						
Construction Staking and Bench Marks			24			\$ 5,616
Prepare Contracts for Execution by Contractor and Owner	4			8		\$ 1,224
Preconstruction Conference (Agenda / Attend / Minutes)	16	3		4		\$ 2,886
Attend 4 Progress Meetings (Agendas / Attend / Minutes)	12	8				\$ 2,568
Review Submittals	4	8				\$ 1,464
Construction Review						\$ -
Restroom Building Foundation and Fabrication		48				\$ 5,472
Sanitary Lateral Extension		8				\$ 912
Water Service Construction		16				\$ 1,824
Asphaltic Path Preparation, Undercutting, and Placement		24				\$ 2,736
Restoration and Erosion Control		12				\$ 1,368
Process 1 Routine Work Change Directives / Change Orders	6			2		\$ 996
Process Closeout Change Order	12			4		\$ 1,992
Substantial Completion Inspection/Punchlist		8		3		\$ 1,164
Follow-up Punchlist Inspections/Revised Punchlist		8		2		\$ 1,080
Prepare Final Quantities	8			4		\$ 1,440
Project Closeout Documents	10			8		\$ 2,052
CRT Mileage Expenses					\$396	\$ 396
Construction Phase Subtotal (Hours) =	72	143	24	35	\$396	
Construction Phase Subtotal (Dollars) =	\$ 9,936	\$ 16,302	\$ 5,616	\$ 2,940	\$ -	\$ 35,190

ESTIMATED CONSTRUCTION COST

Miniwaukan Park Restroom Building 2022 Capital Project

Restroom Facilities Only

	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$14,800.00	\$14,800.00
2	Traffic control	L.S.	1	\$1,000.00	\$1,000.00
3	Erosion control	L.S.	1	\$8,000.00	\$8,000.00
4	Huffcut restroom building	L.S.	1	\$141,800.00	\$141,800.00
5	Foundation excavation	C.Y.	84	\$80.00	\$6,720.00
6	Concrete foundation and footing	C.Y.	21	\$500.00	\$10,500.00
7	Installation of Huffcut building	L.S.	1	\$8,000.00	\$8,000.00
8	Piping connection	L.S.	1	\$15,000.00	\$15,000.00
9	Electrical connection	L.S.	1	\$5,000.00	\$5,000.00
10	Electrical service	L.S.	1	\$10,000.00	\$10,000.00
11	6-inch sanitary sewer and lateral riser w/spoil backfill	L.F.	20	\$175.00	\$3,500.00
12	2-inch HDPE water service w/spoil backfill	L.F.	300	\$120.00	\$36,000.00
13	2-inch tap and corporation stop	EA.	1	\$600.00	\$600.00
14	2-inch curb valve and curb box	EA.	1	\$650.00	\$650.00
15	Concrete sidewalk	S.F.	980	\$6.00	\$5,880.00
16	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	400	\$12.00	\$4,800.00
17	Geotechnical Services	L.S.	1	\$5,000.00	\$5,000.00
Alternate Bid Items					
18	Construct multi-use path to subgrade	L.S.	1	\$3,500.00	\$3,500.00
19	Excavation below subgrade (EBS), if required	C.Y.	20	\$28.00	\$560.00
20	Geotextile subgrade stabilization, if required	S.Y.	60	\$6.00	\$360.00
21	Excavation below subgrade (EBS) backfill, if required	TON	40	\$26.00	\$1,040.00
22	Reclaimed asphaltic pavement base course	TON	130	\$25.00	\$3,250.00
23	3-inch Asphaltic concrete surface course	TON	60	\$165.00	\$9,900.00
Sub Total					\$295,860.00
Administration Contingencies				1.0%	\$2,958.60
Engineering Contingencies				8.2%	\$24,285.00
Construction Contingencies				10.0%	\$29,586.00
Construction Administration Contingencies				12.2%	\$36,040.00
Estimated Total Project Cost					\$388,729.60

Restroom, Storage and Concession Facilities

	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	L.S.	1	\$19,400.00	\$19,400.00
2	Traffic control	L.S.	1	\$1,000.00	\$1,000.00
3	Erosion control	L.S.	1	\$8,000.00	\$8,000.00
4	Huffcut restroom, storage and concession buildings	L.S.	1	\$200,000.00	\$200,000.00
5	Foundation excavation	C.Y.	176	\$80.00	\$14,080.00
6	Concrete foundation and footing	C.Y.	44	\$500.00	\$22,000.00
7	Installation of Huffcut building	L.S.	1	\$16,000.00	\$16,000.00
8	Piping connection	L.S.	1	\$15,000.00	\$15,000.00
9	Electrical connection	L.S.	1	\$5,000.00	\$5,000.00
10	Electrical service	L.S.	1	\$10,000.00	\$10,000.00
11	6-inch sanitary sewer and lateral riser w/spoil backfill	L.F.	20	\$175.00	\$3,500.00
12	2-inch HDPE water service w/ granular backfill	L.F.	300	\$120.00	\$36,000.00
13	2-inch tap and corporation stop	EA.	1	\$600.00	\$600.00
14	2-inch curb valve and curb box	EA.	1	\$650.00	\$650.00
15	Concrete sidewalk	S.F.	1,360	\$6.00	\$8,160.00
16	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	360	\$12.00	\$4,320.00
17	Geotechnical Services	L.S.	1	\$5,000.00	\$5,000.00
Alternate Bid Items					
18	Construct multi-use path to subgrade	L.S.	1	\$3,500.00	\$3,500.00
19	Excavation below subgrade (EBS), if required	C.Y.	20	\$28.00	\$560.00
20	Geotextile subgrade stabilization, if required	S.Y.	60	\$6.00	\$360.00
21	Excavation below subgrade (EBS) backfill, if required	TON	40	\$26.00	\$1,040.00
22	Reclaimed asphaltic pavement base course	TON	130	\$25.00	\$3,250.00
23	3-inch Asphaltic concrete surface course	TON	60	\$165.00	\$9,900.00
Sub Total					\$387,320.00
Administration Contingencies				0.7%	\$2,589.19
Engineering Contingencies				6.3%	\$24,285.00
Construction Contingencies				10.0%	\$38,732.00
Construction Administration Contingencies				9.3%	\$36,040.00
Estimated Total Project Cost					\$488,966.19



PLANNING COMMISSION

**February 8, 2021 at 6:30pm
Mukwonago, WI**

Ordinance – Amending the Zoning Map

Modifications of the Zoning Map for Multiple Parcels

Project Summary

The Village of Mukwonago zoning code has not been updated or revised in a significant period of time. Currently the zoning code is being updated. This process began in 2021 and it is anticipated to be complete in 2023.

As part of the zoning code update the zoning map of the Village will be updated with new names, new districts.

As such the consultant and staff have analyzed the existing zoning map in conjunction with the comprehensive plan. The following changes if adopted under the current zoning map will also for the new zoning map to be created more smoothly and allow for better coordination with the comprehensive plan.

Changes

From A-1 Agricultural District to P-1 Public and Semipublic District

MUKV1959988010 - S93W30740 HIGHWAY NN

Owner: Village of Mukwonago

LOT 1 CSM #9046 VOL 81/198 REC AS DOC #2589806 PT SW1/4
SEC 22 T5N R18E

MUKV1977999001 - COUNTY ROAD LO

Owner: Village of Mukwonago

PT NE1/4 & SE1/4 SEC 27 T5N R18E; COM E1/4 COR; S89°26'W
1329.98 FT; S 280 FT THE BGN; N 130 FT; N 149.87 FT; S89°26'W
1329.98 FT; N 468.36 FT; N85°38' E 988.68 FT ALG CURVE
272.61 FT; N53°28'E 613.85 FT ALG CURVE N70°48'E 267.27 FT;
N88°09'E 681.58 FT; S 1087.14 FT TO BGN :: DOC #1081540 &
DOC #1081541

MUKV1979995001 – No Address Assigned

Owner: Village of Mukwonago

N1/2 NW1/4 SE1/4 & N1/2 NE1/4 SE1/4 SEC 27 T5N R18E :: DOC
#1714562

MUKV1979989 - COUNTY ROAD LO

Owner: Village of Mukwonago

PT SE1/4 NW1/4 & NE1/4 SW1/4 SEC 27 T5N R18E PCL 6 COM
SW COR SW1/4 N89°42'E 1331.14 FT; N 1313.36 FT; N89°51'E
662.72 FT THE BGN; N89°51'E 668.69 FT; N0°01'E 880.46 FT;
N42°12'E 470.33 FT; N89°59'W 192.72 FT; N0°01'E 468.44 FT;
S87°08'W 623.12 FT; S84°26'W 42.78 FT; S0°08'W 1744.60 FT TO
BGN :: DOC #1334435

#VM 00029 – No Address Assigned

Owner: FRIENDS OF EAST TROY RAILROAD MUSEUM INC

PT NW 1/4 SEC 2 T4N R18E DESC AS: COM NW COR NW 1/4
SEC 2, N89D57'56"E 511.92' TO POB, N89D57'56"E 368.09' TO
C/L HWY ES, S37D57'05"W 174.79', S56D26'36"W 325.58' TO C/L
HWY J, S81D27'48"W 191.41', N30D01'55"E 399.65' TO POB.
EXC SLY 33' & ELY 33' FOR HWY. 83357 SQ FT (NET) VILLAGE
OF MUKWONAGO ANNEXED UNDER #822030 OMITTS P ET 2-
3C, P ET 2-3C1 & P ET 2-3D

MUKV2011985 - 1450 MAIN ST

Owner: FRIENDS OF EAST TROY RAILROAD MUSEUM INC

PT SW1/4 SEC 35 T5N R18E; COM AT PT S88°50'E 511.92 FT
FROM NW COR SEC 2 T4N R18E; S88°50'E 368.23 FT; N39°09'E
105.89 FT; N55°28'W 290.25 FT; N58°46'W 32.00 FT; S31°14'W
38.00 FT; N58°46'W 11.50 FT; S31°14'W 268.01 FT TO BGN ::
DOC# 2018861 & DOC# 2166958

From P-1 Public and Semipublic District to A-1 Agricultural District

A364100001 - 1545 MAIN ST

STRAWBERRY ORCHARDS LLC

LOT 1 CERTIFIED SURVEY NO. 3641 AS RECORDED IN VOL 21
OF C.S. ON PAGE 296 WCR. LOCATED IN NW 1/4 & SW 1/4 NW
1/4 SEC 2 T4N R18E. 163146 SQ FT OUT OF #VM-11

**From A-1 Agricultural District /M-2 Light Industrial District /M-4 Medium
/Heavy Industrial to A-1 Agricultural District**

MUKV 2012994 – Address Not Assigned

HMS PARTNERS LLC

PT SE1/4 SEC 35 T5N R18E; COM SE COR; N0°45'54"E 1872.26
FT; S44°19'29"W 1277.35 FT; S50°02'07"W 201 FT; S44°19'29"W
1107.10 FT; S88°48'46"E 1795.50 FT TO BGN :: EX RR :: DOC
#4380104

From R-1 Single Family Community Residential District and P-1 Public and Semipublic District to P-1 Public and Semipublic District

MUKV2134998003 – Address Not Assigned
Owner: Village of Mukwonago

PT NW1/4 SEC 30 T5N R19E :: ALSO PT NE1/4 SEC 25 T5N R18E; COM NW COR SEC 30 N87°15'E 490 FT TO HIGH WATER LI FOX RIVER; SELY ALG RIVER TO W HIGH WATER LI MUKWONAGO RIVER; SLY ALG RIVER TO N LI SE1/4 NW1/4 SEC 30 T5N R19E; S87°46'W 550 FT; S01°21'E 295 FT TO N HIGH WATER LI MUKWONAGO RIVER; SWLY ALG RIVER TO E LI NE1/4 SEC 25 T5N R18E; S01°13'E 270 FT; N89°35'W 1812.71 FT; N 600.15 FT; S89°35'E 1463.58 FT; N30°22'W 260.19 FT; N05°20'E 100.41 FT; N20°46'E 543.27 FT; N74°12'E 173.36 FT; N60°46'E 287.77 FT; N56°23'E 139.91 FT; N49°04'E 322.08 FT; N25°32'W 486.51 FT; N65°02'W 247.26 FT; N65°21'W 219.23 FT; N55°55'E 105.35 FT TO BGN :: EX COM SE COR CSM #7041; N 496.47 FT THE BGN; N 103.67 FT N89°35'E 184.05 FT; S 99.63 FT; S89°08'W 184.01 FT TO BGN :: ALSO EX COM SE COR CSM #7041; N 600.15 FT; S89°35'E 252.42 FT THE BGN; S89°35'E 20.01 FT; S01°47'E 19.23 FT; S88°12'W 20 FT; N01°47'W 20 FT TO BGN :: EX CSM #8526 :: ALSO PT SW1/4 NE1/4 SEC 25 T5NR18E; COM SE COR CSM #7041; N00°51'W 600.15 FT; S89°35'E 252.42 FT THE BGN; S89°35'E 20.01 FT; S01°47'E 19.23 FT; S88°12'W 20.00 FT; N01°47'W 20.00 FT TO BGN :: EX DOC #2600132 :: DOC #2180797 & DOC #2600131

MUKV1969076 - TWO RIVERS CT
Owner: Village of Mukwonago

OUTLOT 1 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25 T5N R18E & PT NW1/4 SEC 30 T5N R19E :: DOC #2356791

From R-1 Single Family Community Residential District to P-1 Public and Semipublic District

MUKV1969062 – Address Not Assigned
Owner: Village of Mukwonago

OUTLOT 1 TWO RIVERS ADDITION NO 1 PT NE1/4 SEC 25 T5N R18E :: DOC #2335481

MUKV1969077 No Address Assigned
Owner: Village of Mukwonago

OUTLOT 2 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25 T5N R18E & PT NW1/4 SEC 30 T5N R19E :: DOC #2356791

MUKV2091085002 – Address Not Assigned
WAUKESHA COUNTY

OUTLOT 2 FOX RIVER VIEW PT SW1/4 & SE1/4 SEC 19 & NW1/4
SEC 30 T5N R19E (DEDICATED TO WAUKESHA COUNTY PER
PLAT) :: INCLUDING BURIAL LANDS AS DESCRIBED IN NOTICE
OF LOCATION OF CATALOGUED BURIAL SITE EXECUTED BY
THE STATE HISTORICAL SOCIETY OF WISCONSIN AND
RECORDED AS DOC #3212088

MUKV2091089 – Address Not Assigned

Owner: Village of Mukwonago

OUTLOT 6 FOX RIVER VIEW PT SW1/4 & SE1/4 SEC 19 & NW1/4
SEC 30 T5N R19E :: DOC #3200496

**From R-1 Single Family Community Residential District and P-1 Public and
Semipublic District to R-1 Single Family Community Residential District**

MUKV1969025 -416 EASTERN TRL

Owner: CONNIE R COYLE

LOT 18 BLK 6 TWO RIVERS ADDITION NO 1 PT NE1/4 SEC 25
T5N R18E

MUKV1969023 - 426 EASTERN TRL

Owner: JIM DARBY

LOT 16 BLK 6 TWO RIVERS ADDITION NO 1 PT NE1/4 SEC 25
T5N R18E :: DOC #4355641

MUKV1969070 - 1341 TWO RIVERS CT

Owner: ANDREW CIGANEK

LOT 26 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E 0.910 AC DOC#
3715550

MUKV1969069 - 1338 TWO RIVERS CT

Owner: ANDREW R YERGENS & SHELLY A YERGENS JT REV TRUST

LOT 25 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E :: DOC# 4182004

MUKV1969068 - 1332 TWO RIVERS CT

Owner: HARTWIG TRUST

LOT 24 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E 1.366 AC DOC#
3322411

MUKV1969067 - 1326 TWO RIVERS CT

Owner: BRIAN SWIRTH

LOT 23 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E R2885/3305

MUKV1969066 - 1320 TWO RIVERS CT
Owner: LOUIS BURG
LOT 22 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E DOC# 2790910

MUKV1969065 - 1314 TWO RIVERS CT
Owner: MARK A ZABOROWSKI
LOT 21 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E :: DOC# 4143905

MUKV1969064 -1308 TWO RIVERS CT
Owner: KENNETH A WERNER JR
LOT 20 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E DOC# 2815397

MUKV1968142 626 TWO RIVERS DR
Owner: GREGORY J WILLETT
LOT 13 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E 1.1297 AC DOC# 3482848

MUKV1968141 630 TWO RIVERS DR
Owner: LUCAS G LEMASTER
LOT 12 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E

MUKV1968140 - 634 TWO RIVERS DR
Owner: SHAWN MCNULTY
LOT 11 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2912593

MUKV1968139 - 638 TWO RIVERS DR
Owner: JASON R PARSELL

LOT 10 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E :: DOC# 4113379

MUKV1968138 - 642 TWO RIVERS DR
Owner: JOHN E LEPINSKI
LOT 9 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E 0.8002 AC DOC# 3632084

MUKV1968137 - 646 TWO RIVERS DR
Owner: BRAD SMITH
LOT 8 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2814156

MUKV1968136 - 650 TWO RIVERS DR
Owner: TIMOTHY MAHER
LOT 7 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2601340

MUKV1968135 - 704 TWO RIVERS DR
Owner: JOAN DUBEY
LOT 6 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E

MUKV1968134 - 712 TWO RIVERS DR
Owner: ROBERT C JOY
LOT 5 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 4042130 & DOC# 4082094

MUKV1968133 - 720 TWO RIVERS DR
Owner: JOSEPH KOWALCZYK
LOT 4 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2536266

MUKV1968132 - 728 TWO RIVERS DR
Owner: JOHN BUSSE JR
LOT 3 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2676113

MUKV1968131 - 736 TWO RIVERS DR
Owner: CYNTHIA M SCHIFERL
LOT 2 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E :: DOC# 4228964

MUKV1968130 - 744 TWO RIVERS DR
Owner: JONATHAN G HURLEY
LOT 1 BLK 5 & OUTLOT 1 BLK 9 TWO RIVERS PT SE1/4 SEC 24
& NE1/4 SEC 25 T5N R18E DOC# 3899387

**From R-2 Single-Family Village Residential to R-1 Single Family Community
Residential District**

MUKV1974977 – 577 Eagle Lake Ave
Owner: JOSEPH C MENDEZ
PT NW1/4 SEC 26 T5N R18E COM W1/4 POST N 505.56 FT N
566.28 FT N89°E 74.25 FT S 567.60 FT W 74.25 FT TO BGN 0.966
AC ALSO 28 FT STRIP DOC# 3116776

MUKV1974976 – 503 Eagle Lake Ave
Owner: KRISTIN J PETERSON
E 120 FT OF PT NW1/4 SEC 26 T5N R18E COM 505.56 FT N OF
& 74.25 FT E OF W1/4 POST N 567.6 FT N89°E 74.25 FT S 568.92
FT W 74.25 FT TO BGN ALSO COM 505.62 FT N OF & 148.50 FT
E OF W1/4 POST N 568.92 FT N89°E 74.25 FT S 570.24 FT W
74.25 FT TO BGN DOC# 3603451

MUKV1974975 – 493 Eagle Lake Ave

Owner: JASON DREGER

PT NW1/4 SEC 26 T5N R18E COM W1/4 POST N 505.56 FT E
222.55 FT N 570.24 FT N89°E 74.25 FT S 571.56 FT W 74.25 FT
TO BGN DOC# 3057094

MUKV1974974 – 487 Eagle Lake Ave

Owner: TERRY HASS

PT NW1/4 SEC 26 T5N R18E; COM 7 CH 66 LINKS (505.56 FT) N
& 4 CH 50 LINKS (297 FT) E OF W1/4 POST; N 8 CH 66 LINKS
(571.56 FT) TO CNTR OF HWY; N89°E 1 CH 25 LINKS (82.5 FT);
S 8 CH 68 1/4 LINKS (573.04 FT); W 1 CH 25 LINKS (82.5 FT) TO
BGN :: DOC# 4222578

MUKV1974973 – 477 Eagle Lake Ave

Owner: RICHARD R HIERL

PT NW1/4 SEC 26 T5N R18E; COM AT POINT 505.56 FT N &
379.50 FT E OF 1/4 POST ON W SI OF SAID SEC 26; N
PARALLEL TO W LI OF SEC 573.04 FT TO CTR OF HWY; N89°E
IN CTR OF HWY 82.50 FT; S PARALLEL TO W LI OF SEC 574.53
FT; W 82.50 FT TO BGN :: DOC #4379879

MUKV1974972 – 467 Eagle Lake Ave

Owner: CRAIG WILSON

PT NW1/4 SEC 26 T5N R18E COM 505.56 FT N & 462.00 FT E
OF W1/4 POST N 574.53 FT N89°E 82.50 FT S 577.99 FT W 82.50
FT TO BGN DOC# 3170440

MUKV1974971 – 459 Eagle Lake Ave

Owner: DANIEL LEISTER

PT NW1/4 SEC 26 T5N R18E COM W1/4 POST N 505.56 FT E
544.50 FT N 576.01 FT N89°E 82.50 FT S 577.50 FT W 82.50 FT
TO BGN DOC# 3951221

MUKV1974970- No Address

Owner: WAUKESHA COUNTY

PT NW1/4 SEC 26 T5N R18E COM W1/4 POST N 505.56 FT E
627 FT N 577.50 FT S81 E 76.56 FT S 566.28 FT W 75.90 FT TO
BGN 0.715 AC EX R24/71 R999/268

MUKV1974969 – 512 Bay St

Owner: NICHOLAS K NEWBY

PT NW1/4 SEC 26 T5N R18E COM 505.56 FT N & 627 FT E OF
W1/4 POST N 130.02 FT E 75.90 FT S 130.02 FT W 75.90 FT TO
BGN DOC# 4039326 & DOC# 4043584

MUKV1974985 – 430 Eagle Lake Ave

Owner: DEBBIE D JAMES

PT NW1/4 SEC 26 T5N R18E; COM NW COR; S 1/2°W 883.08 FT; N89°30'E 726 FT THE BGN; S 1/2°W 676.5 FT; S86°E 92.6 FT; N 1/2°E 684.5 FT; S89°30'W 92.42 FT TO BGN :: DOC# 4131729 & DOC# 4170782

MUKV1974984 – 440 Eagle Lake Ave

Owner: ROSS PILAK

T NW1/4 SEC 26 T5N R18E; COM AT PT CTR OF HWY 16.24 CH (1071.84') N OF 1/4 POST W SI SEC 26 & 11 CH (726') N89°E OF W LI SEC 26; N 10 CH (660'); S89°W 100 FT; S 10 CH (660') TO CNTR OF HWY; N89°E 100 FT TO BGN :: DOC #4343503

MUKV1974983 – 450 Eagle Lake Ave

Owner: RAYMOND SCHMIDT

PT NW1/4 SEC 26 T5N R18E; COM IN CTR OF HWY 16 CHAINS & 24 LINKS (1071.84 FT) N OF W1/4 POST & 6 CHAINS (396 FT) N89°E FROM W LI SEC 26; N89°E 175 FT THE BGN; N 250 FT; S89°W 100 FT; N 410 FT; N89°E 155 FT; S 660 FT; S89°W 55 FT TO BGN :: DOC# 4230284

MUKV1974982 – 460 Eagle Lake Ave

Owner: JOHN W STRIZIC

PT NW1/4 SEC 26 T5N R18E COM 1071.84 FT N OF W1/4 POST & 396.00 FT N89° E FROM W SEC LI; N89° E 75 FT THE BGN; N 250 FT; N89° E 100 FT; S 250 FT; S89° W 100 FT TO BGN DOC# 4067838

MUKV1974981 - 470 EAGLE LAKE AVE

Owner: JOHN W STRIZIC

PT NW1/4 SEC 26 T5N R18E COM 1071.84 FT N OF W1/4 POST & 396.00 FT N89° E FROM W SEC LI; N 660.00 FT; N89° E 75 FT; S 660 FT; S89° W 75 FT TO BGN DOC# 4067838

MUKV1974980 490 EAGLE LAKE AVE

Owner: NYSSE REVOCABLE TRUST

PT NW1/4 SEC 26 T5N R18E; COM AT A POINT ON W LI OF SAID 1/4 SEC N 1071.84 FT FROM THE W1/4 POST OF SAID SEC; N89°35'36"E ALG CNTR LI OF HWY 252.0 FT THE BGN; N89°35'36"E ALG SAID CNTR LI 144.0 FT; N & PARALLEL TO W LI OF SAID 1/4 SEC 268.0 FT; S89°35'36"W 144.0 FT; S 268.0 FT TO BGN

MUKV1974979004 500 EAGLE LAKE AVE

Owner: MARY JO LA TONA

LOT 4 CSM #9632 VOL 88/277 REC AS DOC #3066849 PT NW1/4 SEC 26 T5N R18E

MUKV1974979003 618 MEADOW VIEW CT

Owner: ALAN FORD

LOT 3 CSM #9632 VOL 88/277 REC AS DOC #3066849 PT NW1/4
SEC 26 T5N R18E

MUKV1974979002 612 MEADOW VIEW CT

Owner: ANDREW GRIPPEN

LOT 2 CSM #9632 VOL 88/277 REC AS DOC #3066849 PT NW1/4
SEC 26 T5N R18E :: DOC #4345683

MUKV1974979001 606 MEADOWVIEW CT

Owner: JEFFREY SCOTT RUDOLPH

LOT 1 CSM #9632 VOL 88/277 REC AS DOC #3066894 PT NW1/4
SEC 26 T5N R18E :: DOC #4348624

From A-1 Agricultural District to R-10 Multi Family District

MUKV1962989015

Owner: LOT OWNERS OF THE GLEN OF MUKWONAGO
CONDOMINIUM

1ST ADDENDUM TO CONDOMINIUM PLAT OF THE GLEN OF
MUKWONAGO (PHASE 1) EX UNITS 37 & 38 PT NW1/4 SEC 23
T5N R18E

Recommendation

Staff recommend the Planning Commission recommend to the Village board the adoption of an ordinance as drafted.

Attachments

1. Ordinance



Village of Mukwonago GIS
MUKV1959988010 - Aerial Map

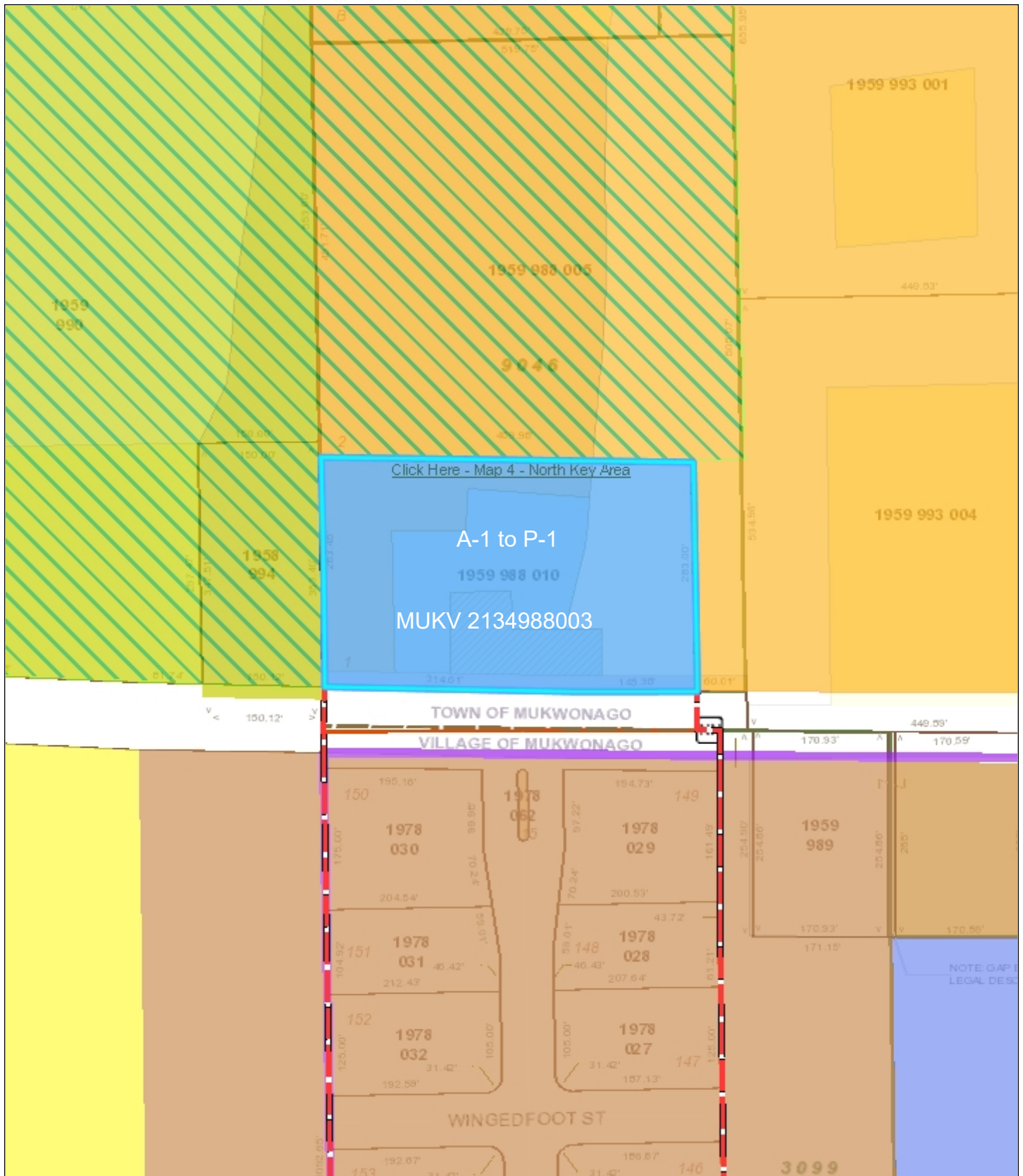
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SCALE: 1" = 167'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 1/7/2022



Village of Mukwonago GIS
MUKV1959988010 - Current Land Use Map

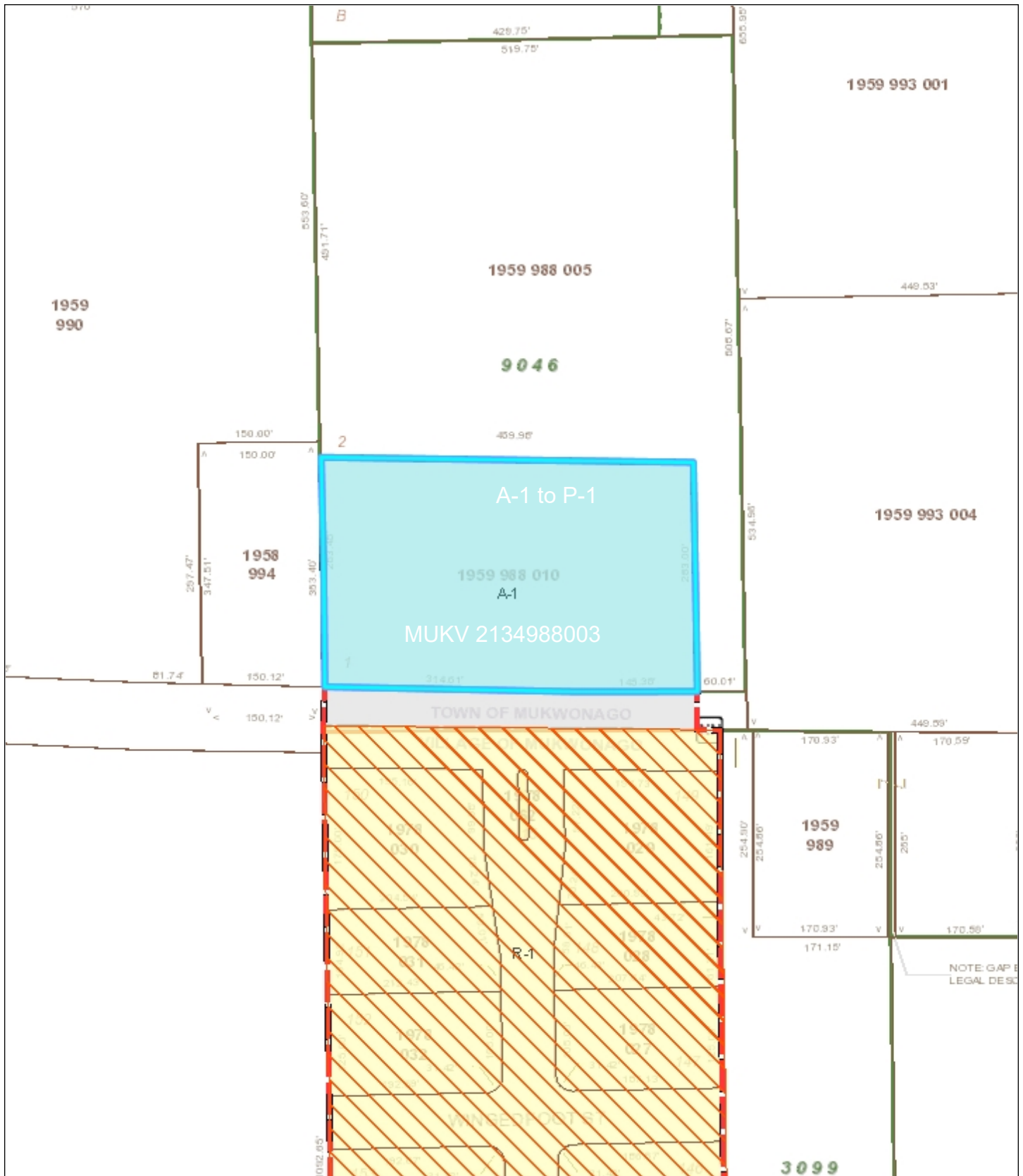
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Village of Mukwonago GIS
MUKV1959988010 - Current Zoning Map

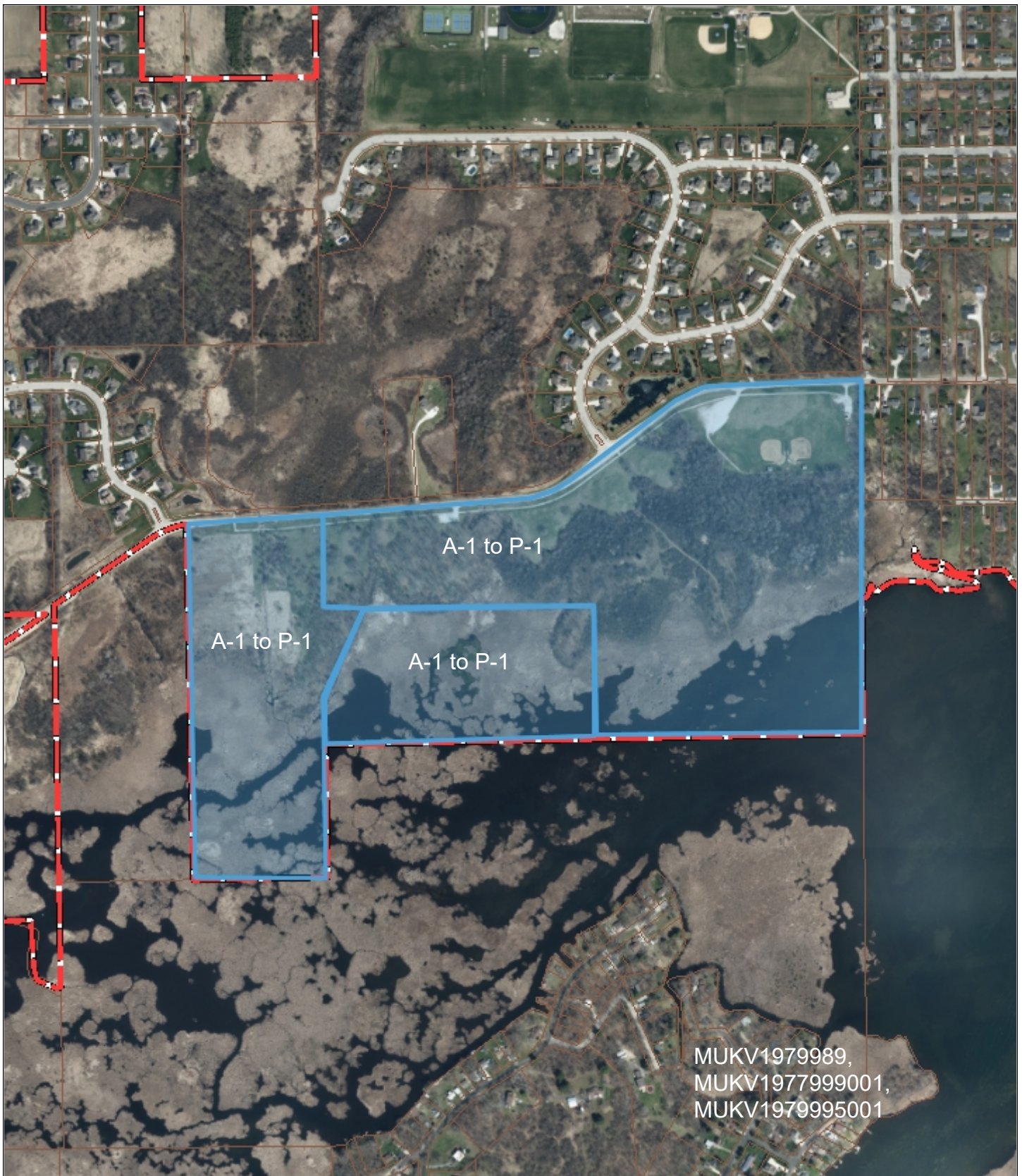
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Village of Mukwonago GIS

MUKV1979989, MUKV1977999001, MUKV1979995001 -
Aerial Map

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SCALE: 1" = 667'

VILLAGE OF MUKWONAGO

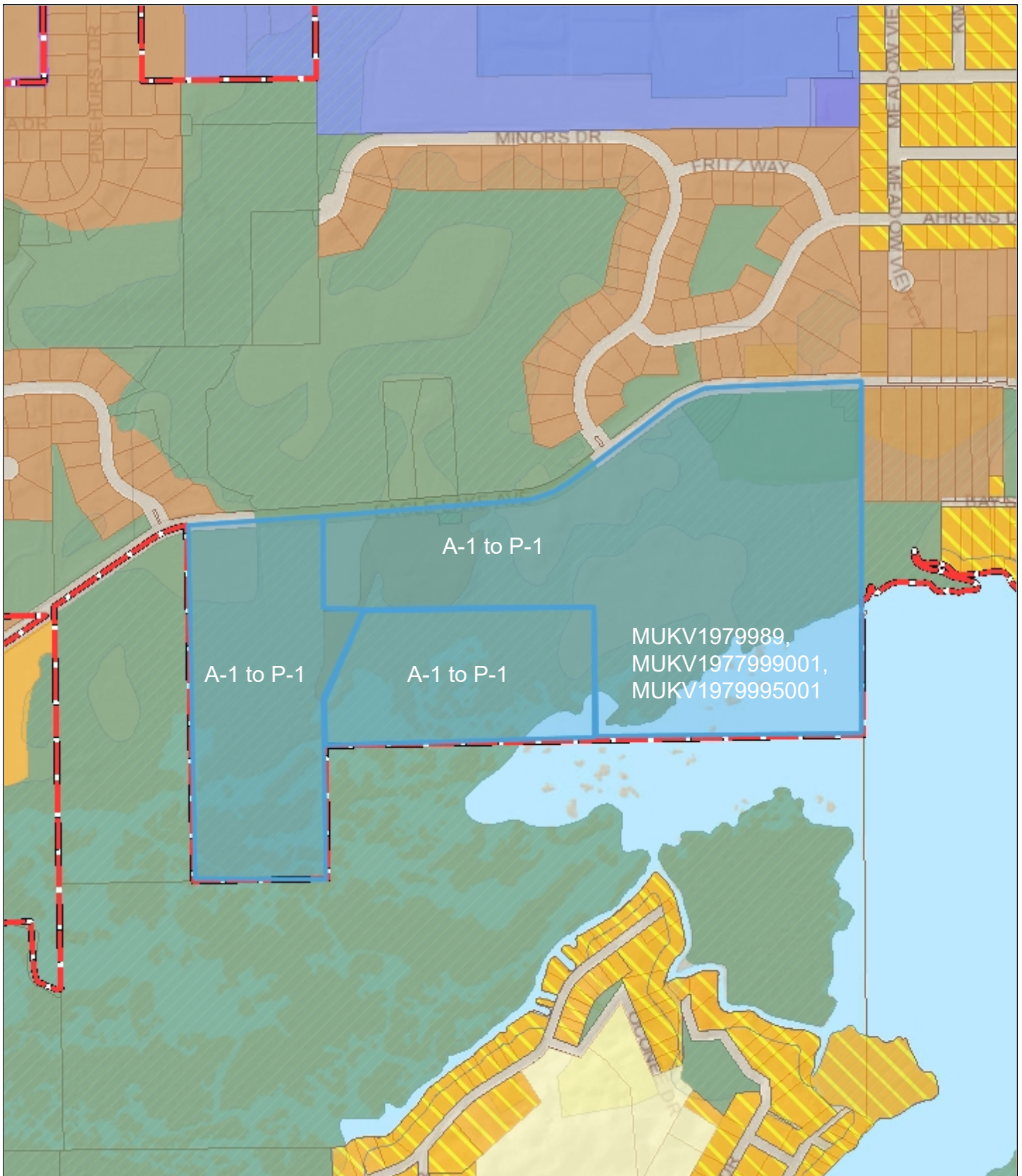
440 River Crest Court

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Village of Mukwonago GIS

MUKV1979989, MUKV1977999001, MUKV1979995001 -

Current Land Use Map

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VILLAGE OF MUKWONAGO

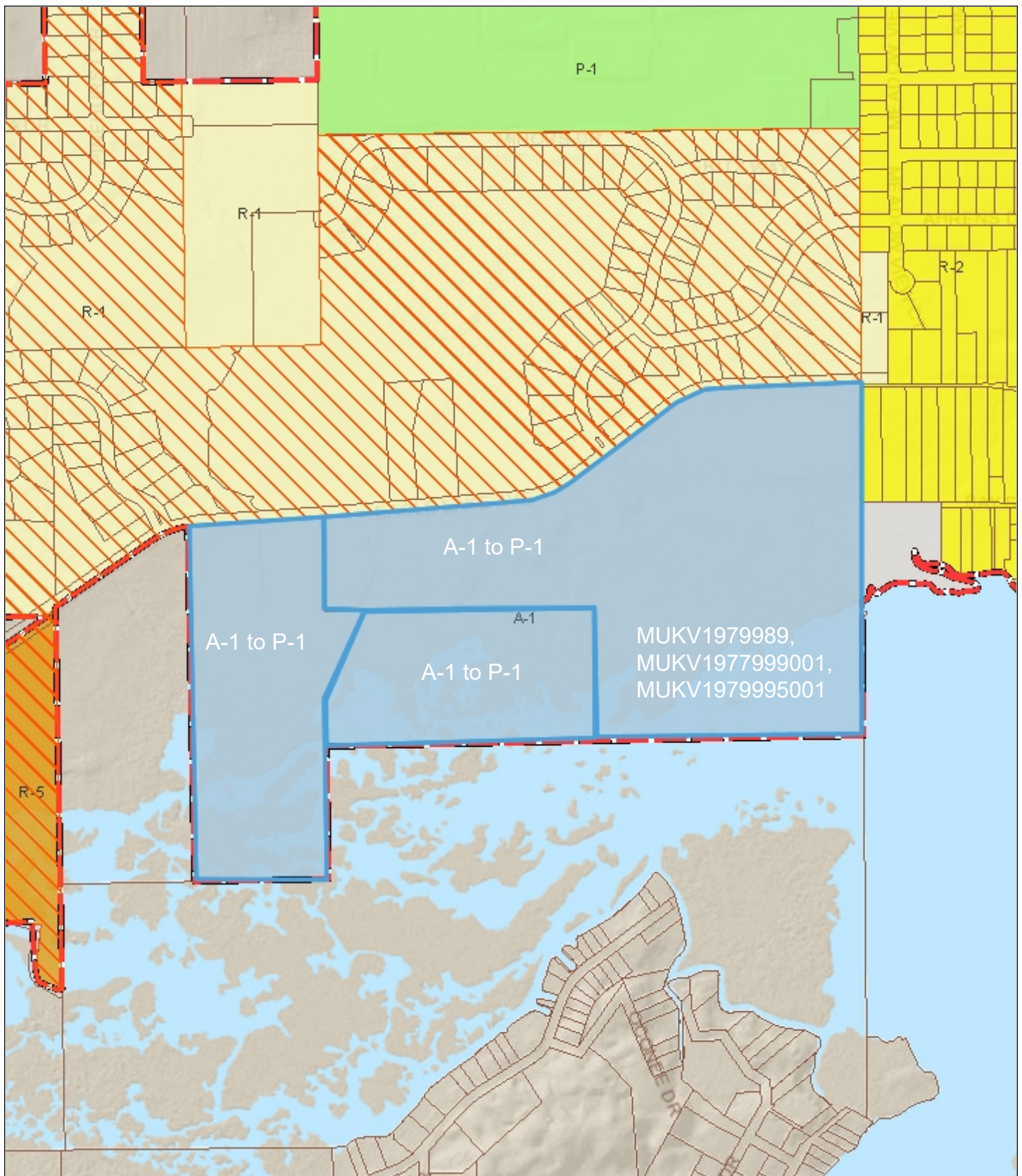
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Village of Mukwonago GIS

MUKV1979989, MUKV1977999001, MUKV1979995001 -

Current Zoning Map

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SCALE: 1" = 667'

VILLAGE OF MUKWONAGO

440 River Crest Court

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Village of Mukwonago GIS E Troy Railroad Parcels - Aerial Map

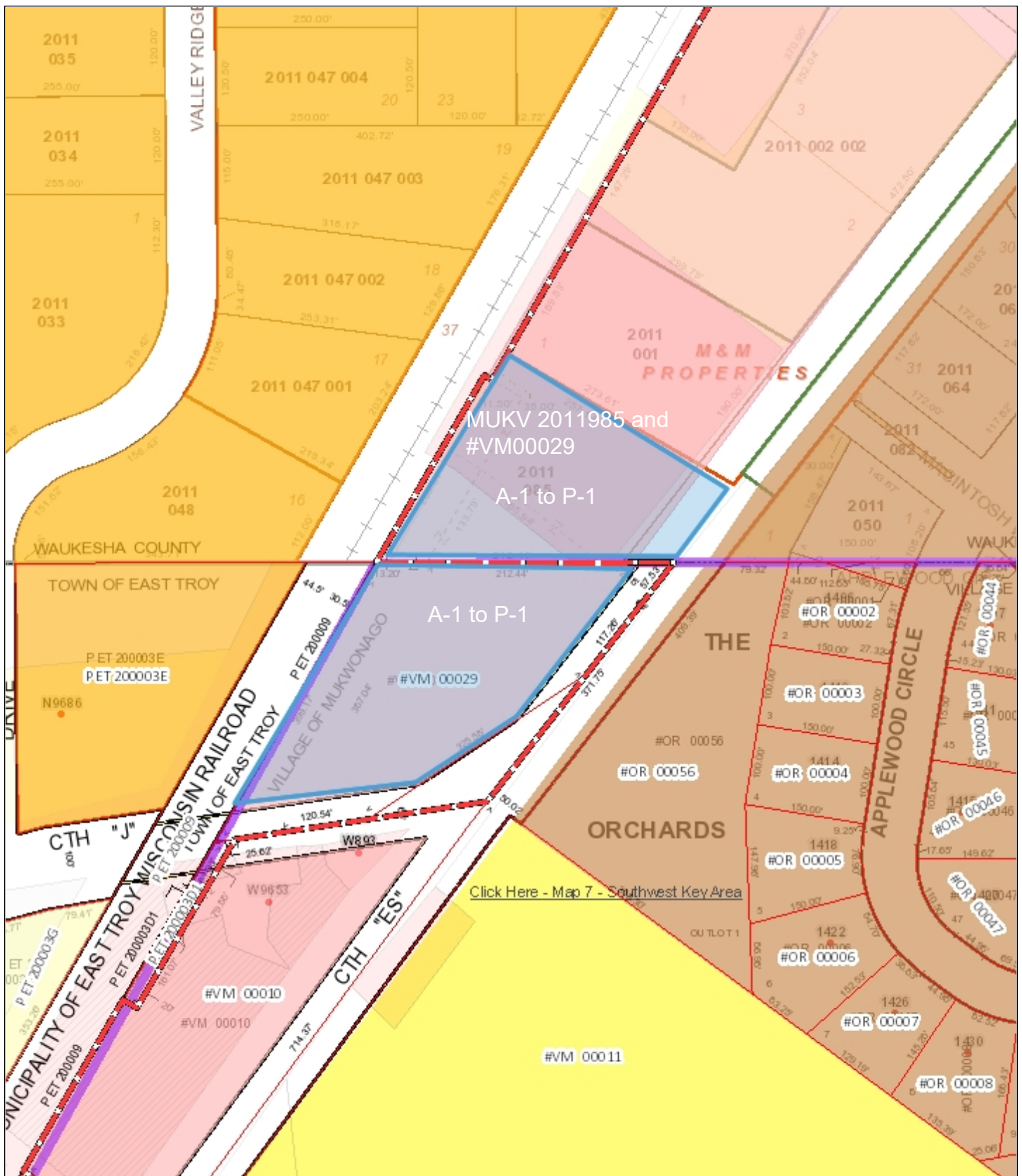
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SCALE: 1" = 167'

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Village of Mukwonago GIS E Troy Railroad Parcels - Land Use Map

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Village of Mukwonago GIS #A364100001 Aerial Photo

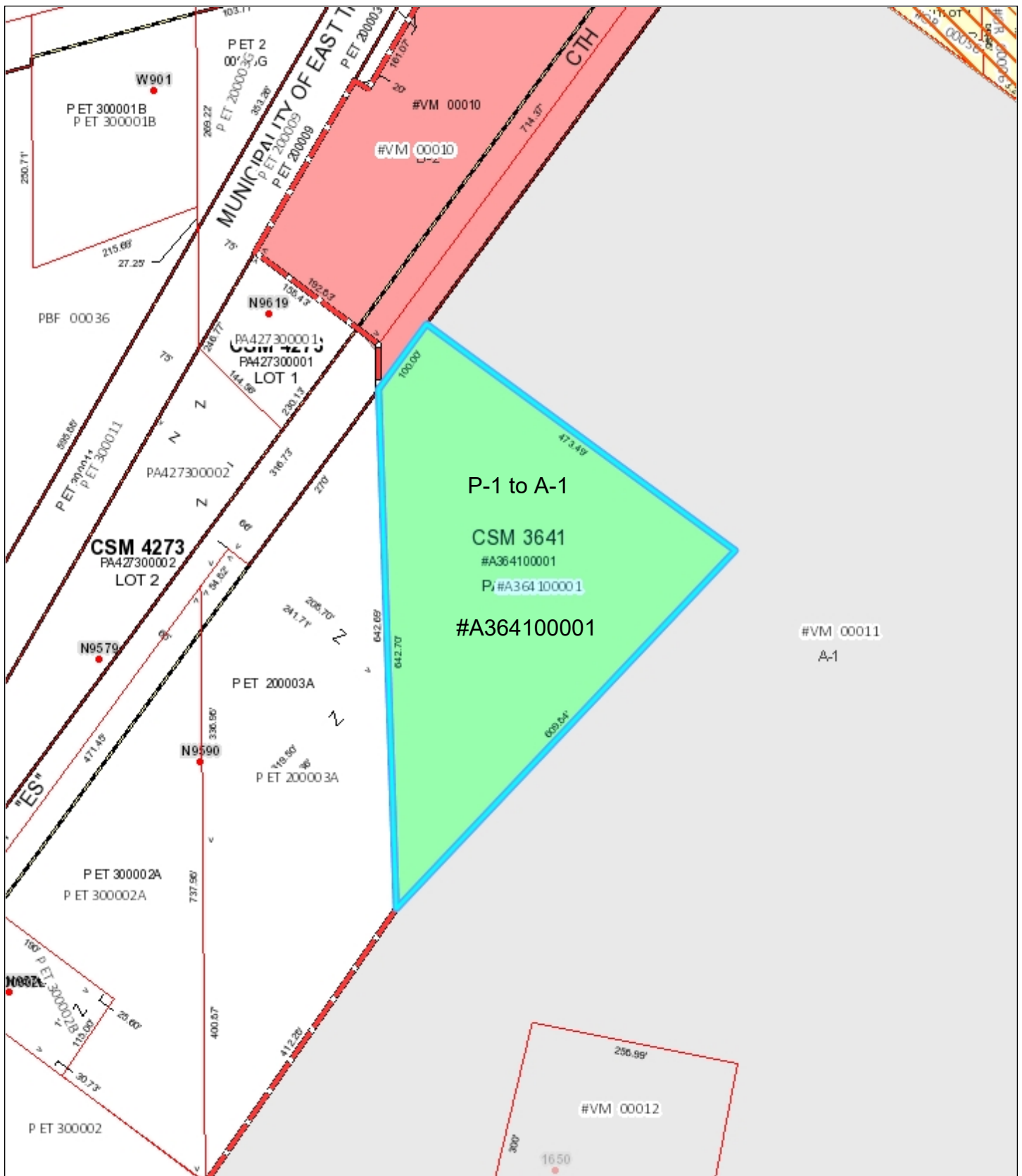
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SCALE: 1" = 200'

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Village of Mukwonago GIS #A364100001 Zoning

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VILLAGE OF MUKWONAGO
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Village of Mukwonago GIS
MUKV2012994 -Aerial

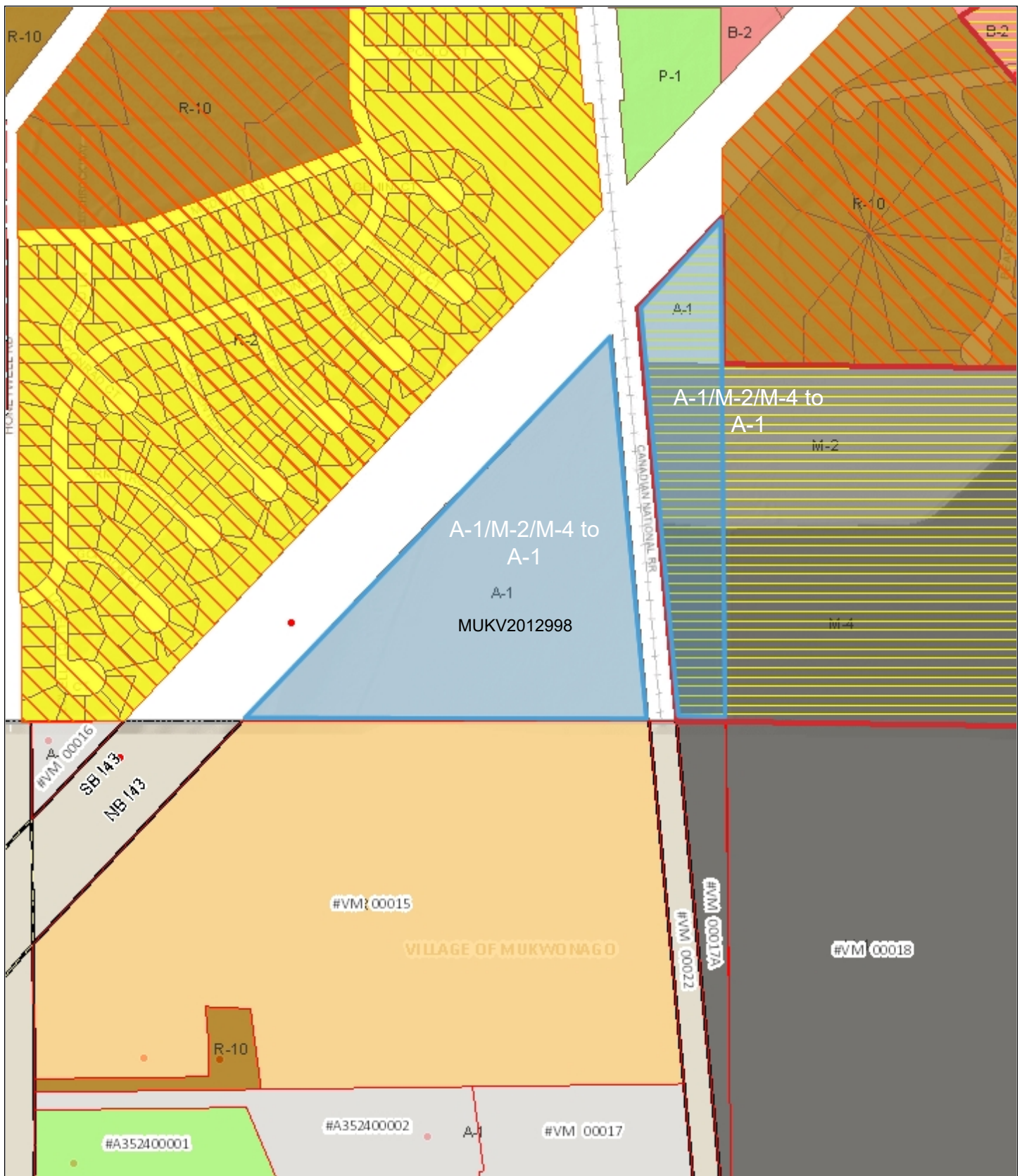
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SCALE: 1" = 500'

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Village of Mukwonago GIS MUKV2012994 - Zoning

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SCALE: 1" = 500'

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Village of Mukwonago GIS
MUKV1969062 and 077 - Aerial

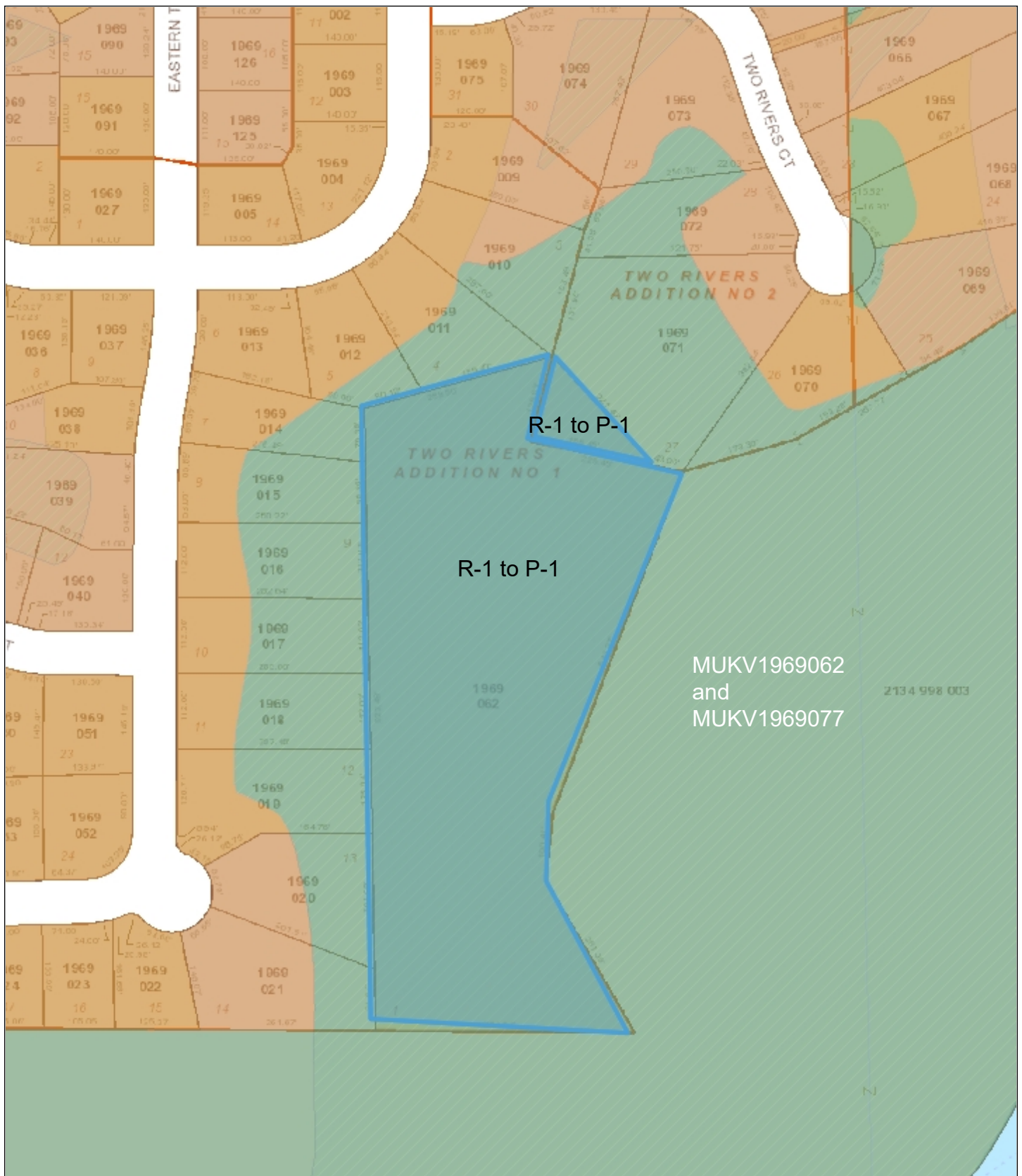
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SCALE: 1" = 200'

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Village of Mukwonago GIS MUKV1969062 and 077 - Land Use

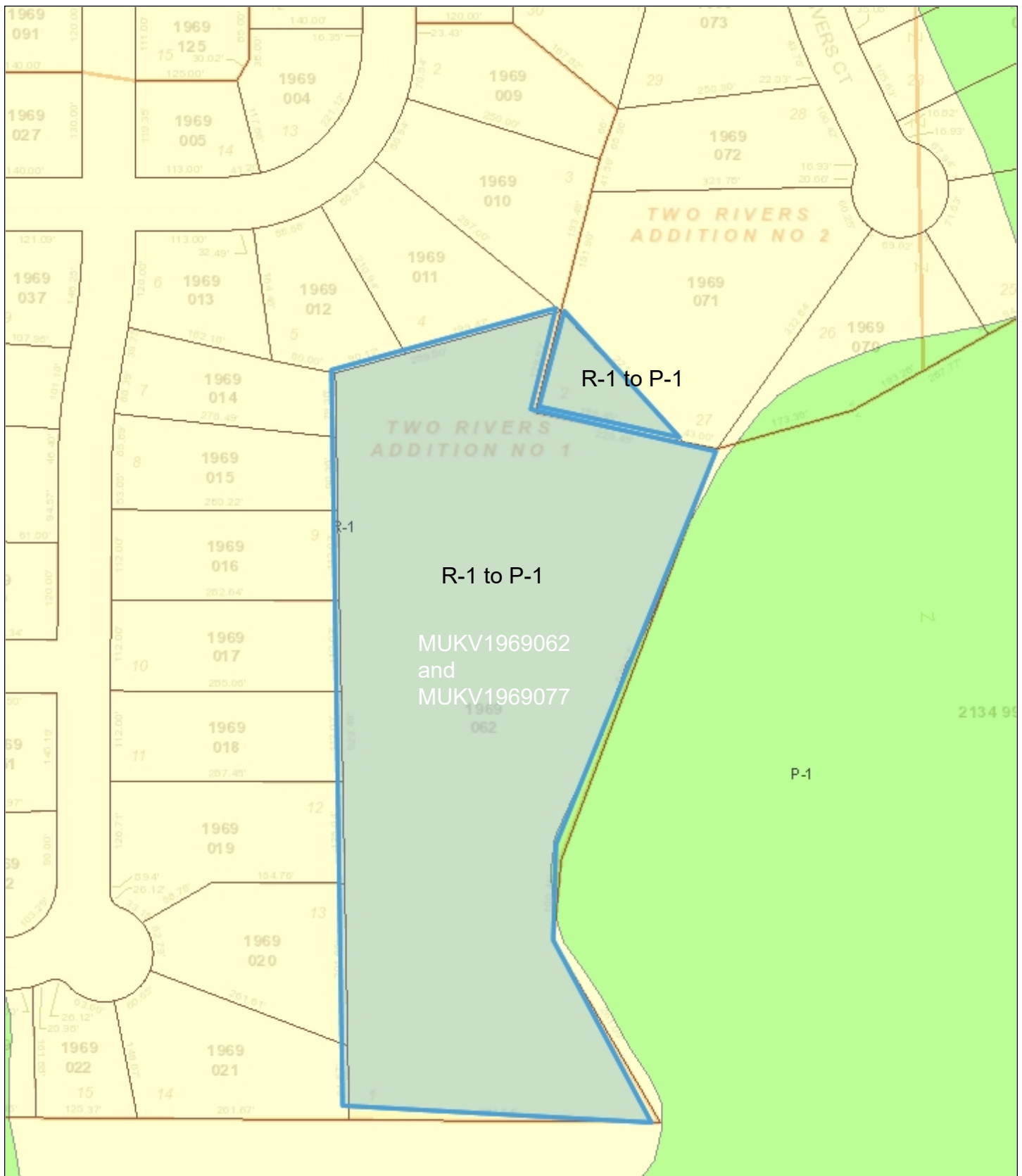
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Village of Mukwonago GIS
MUKV1969062 and 077 - Zoning

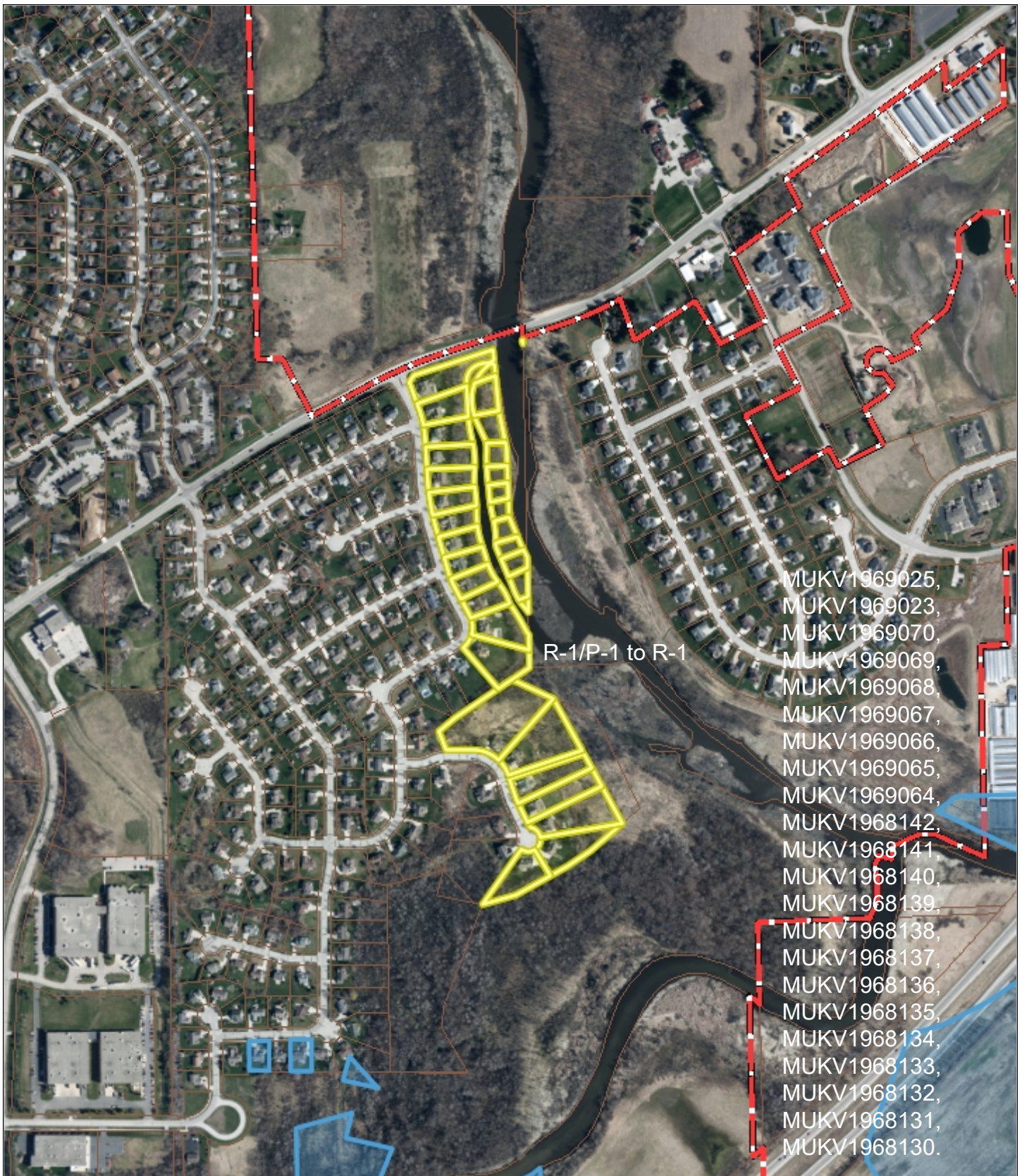
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Village of Mukwonago GIS
Parcels with Two Rivers - Aerial

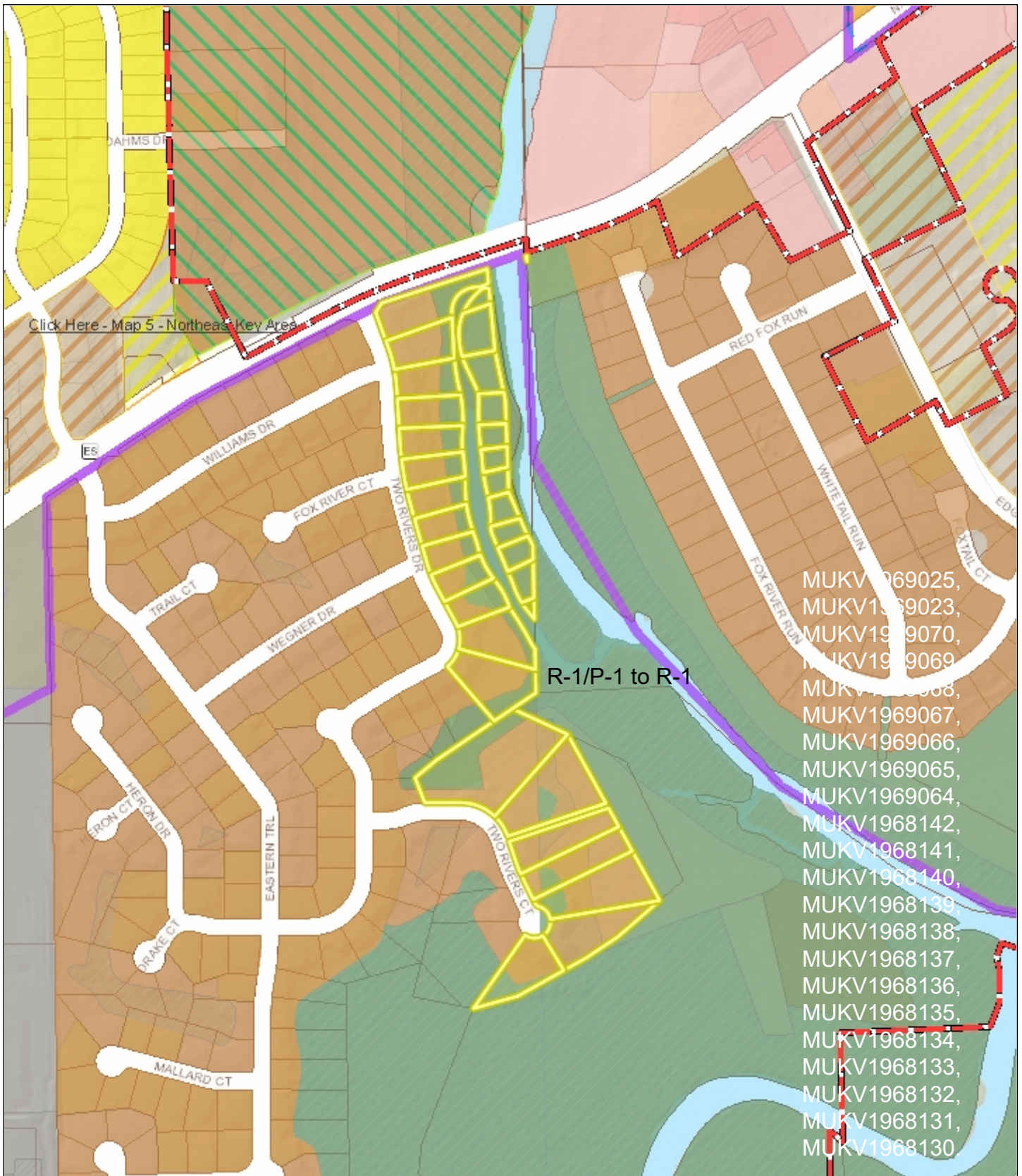
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SCALE: 1" = 667'

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Village of Mukwonago GIS Parcels with Two Rivers - Land Use

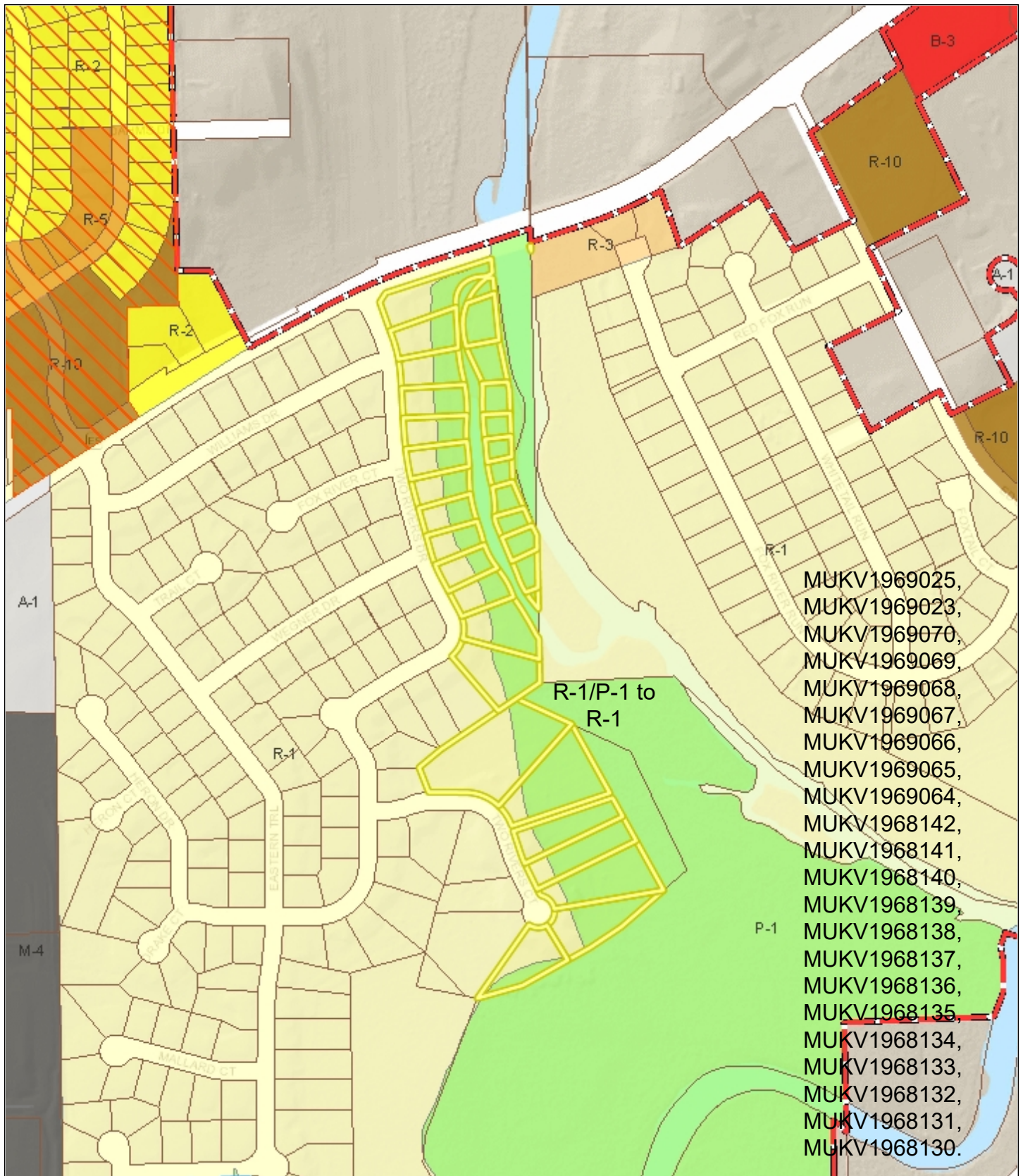
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SCALE: 1" = 500'

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Village of Mukwonago GIS Parcels with Two Rivers - Zoning

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SCALE: 1" = 500'

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Village of Mukwonago GIS
N and S of LO R-2 to R-1 -Aerial Map

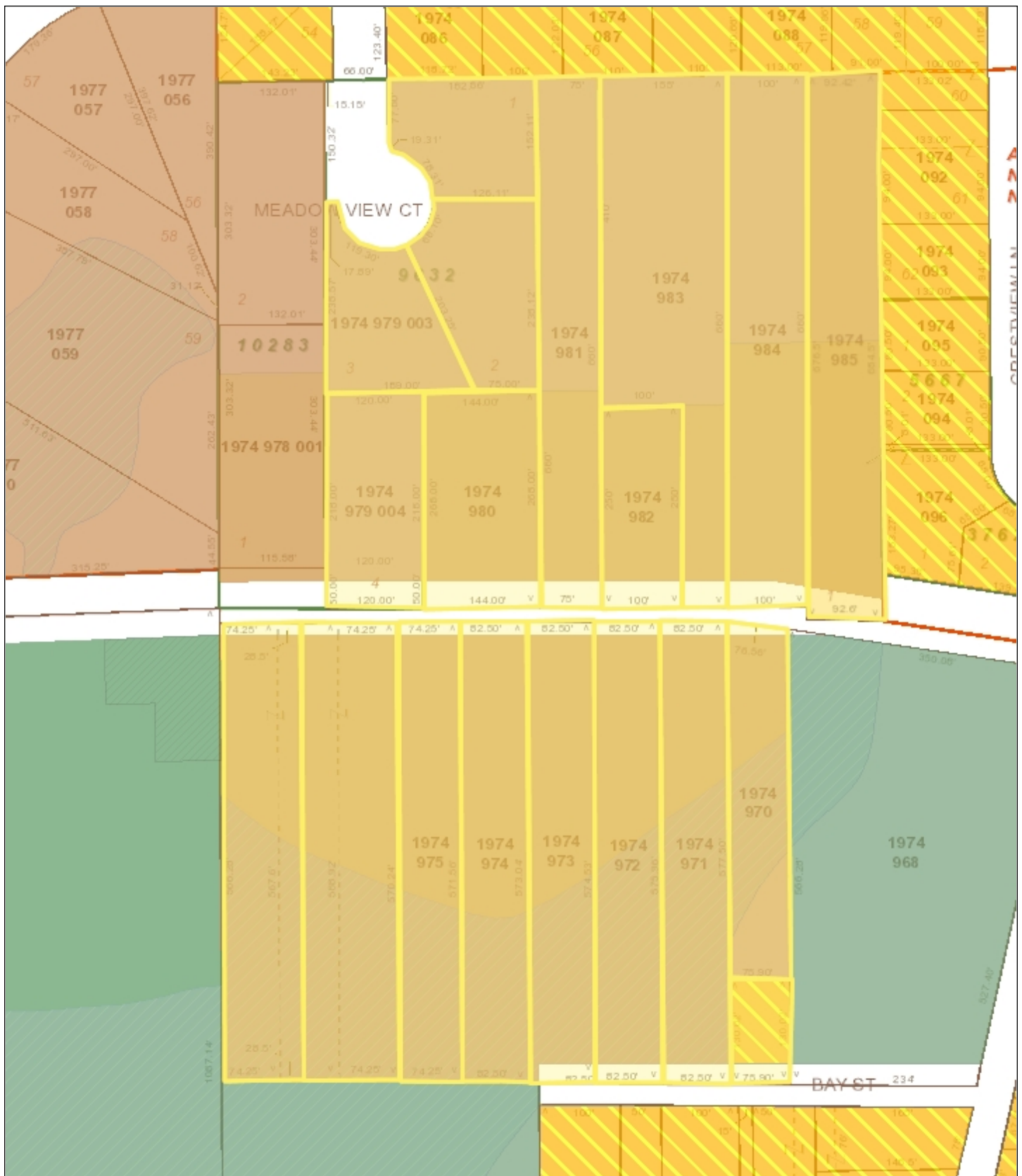
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SCALE: 1" = 200'

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Village of Mukwonago GIS N and S of LO R-2 to R-1 -Land Use Map

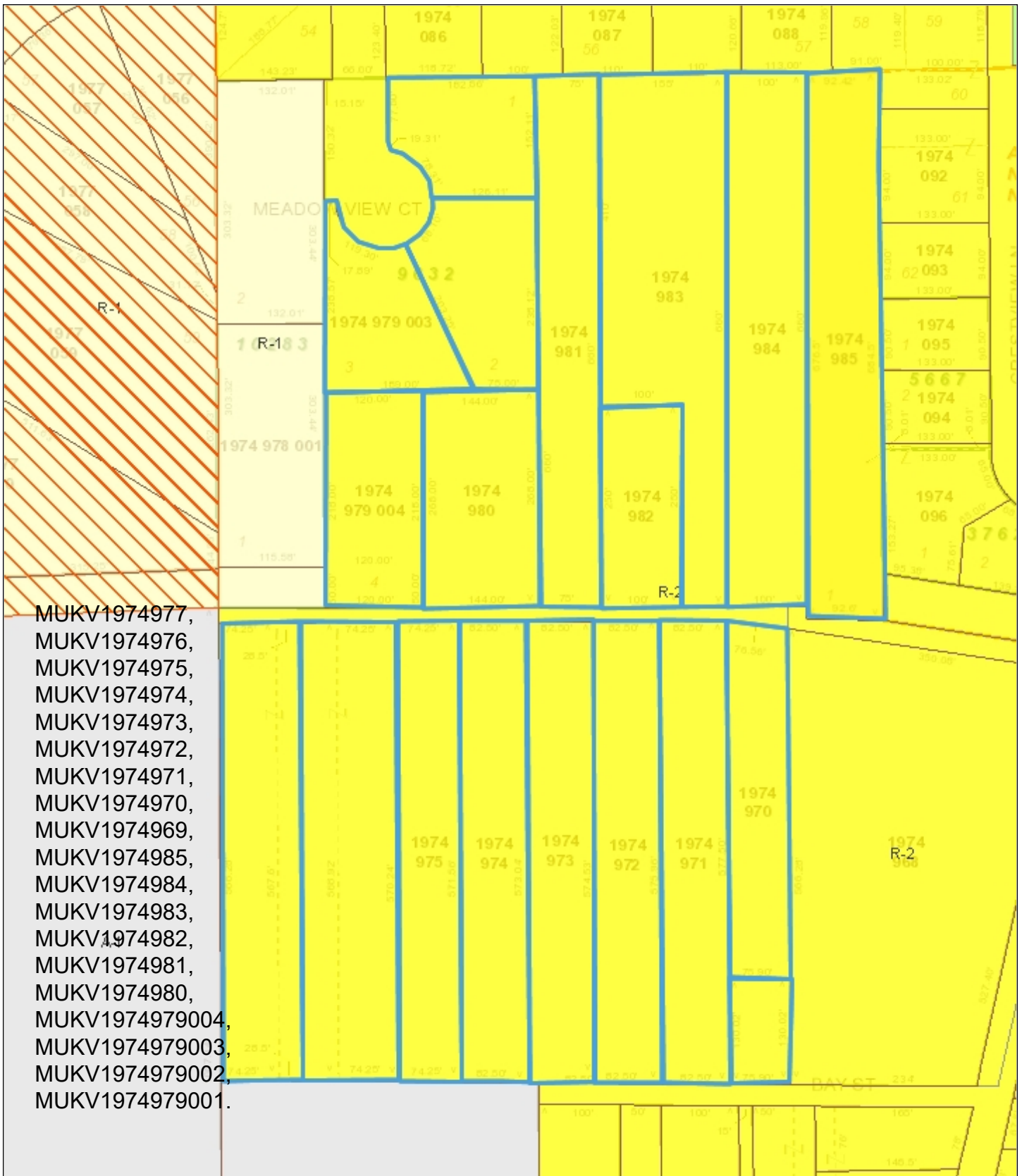
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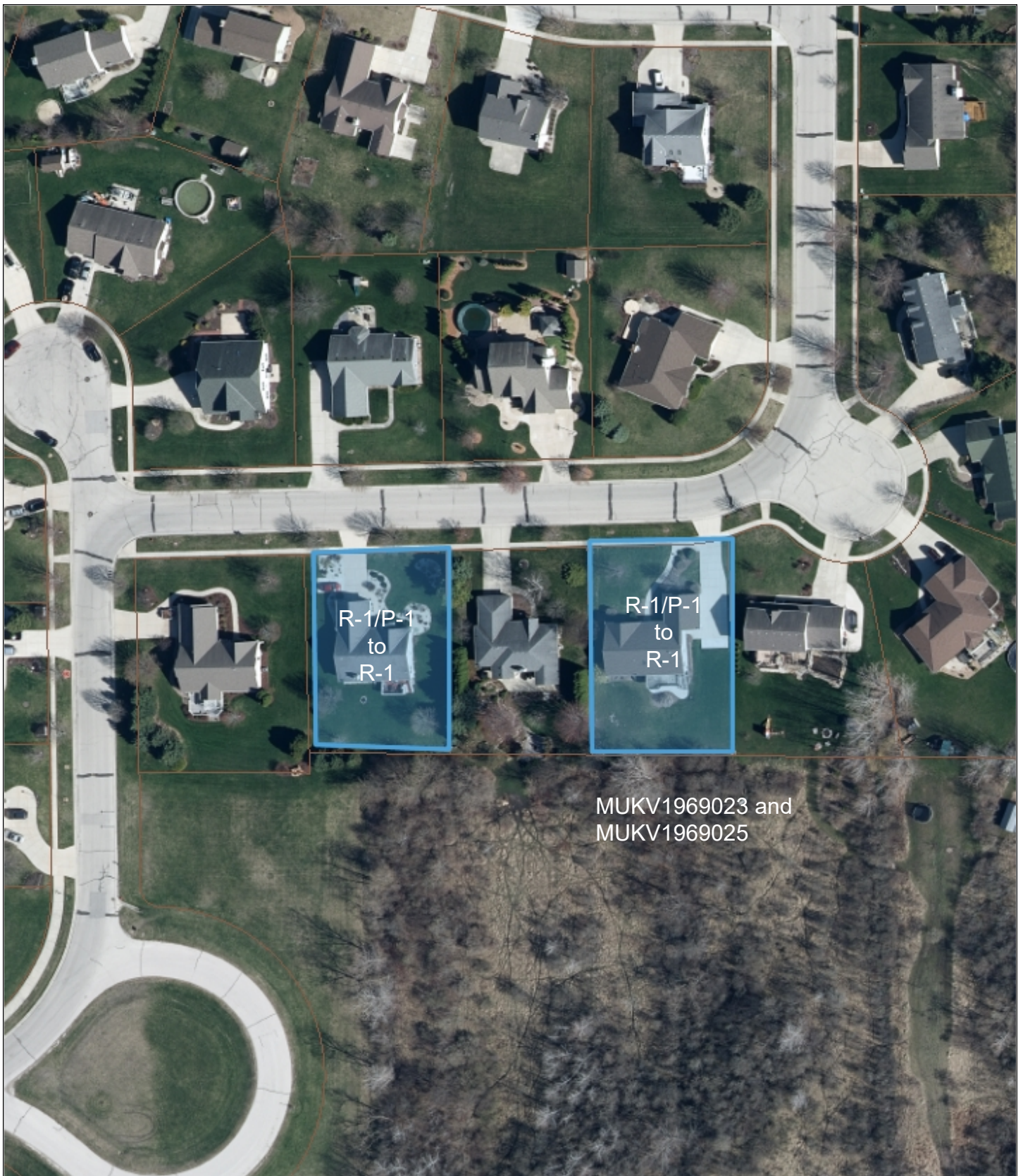


SCALE: 1" = 167'

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MUKV1969023 and
MUKV1969025

Village of Mukwonago GIS
MUKV1969023 and 025 - Aerial

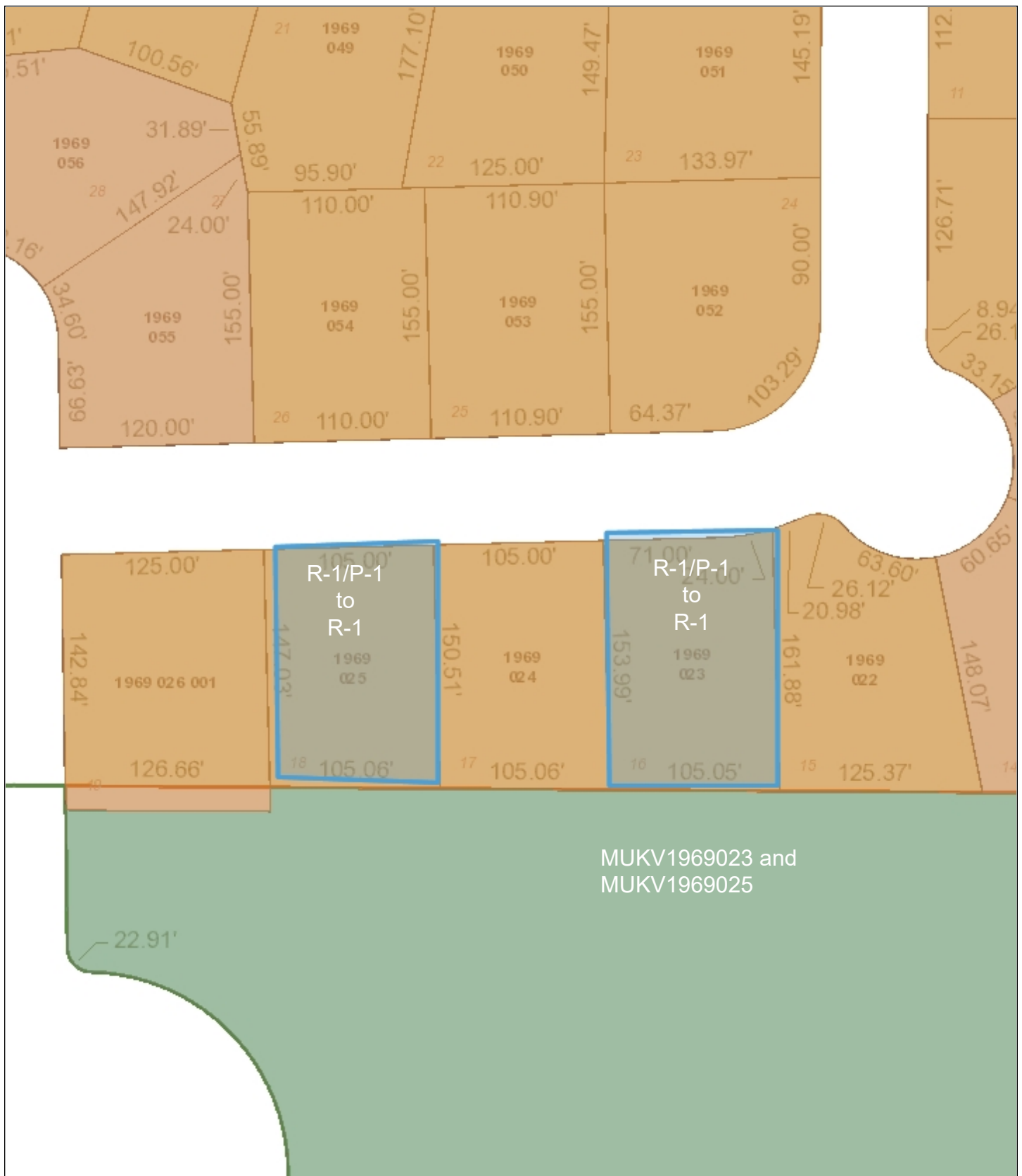
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SCALE: 1" = 100'

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Village of Mukwonago GIS
MUKV1969023 and 025 - Land Use

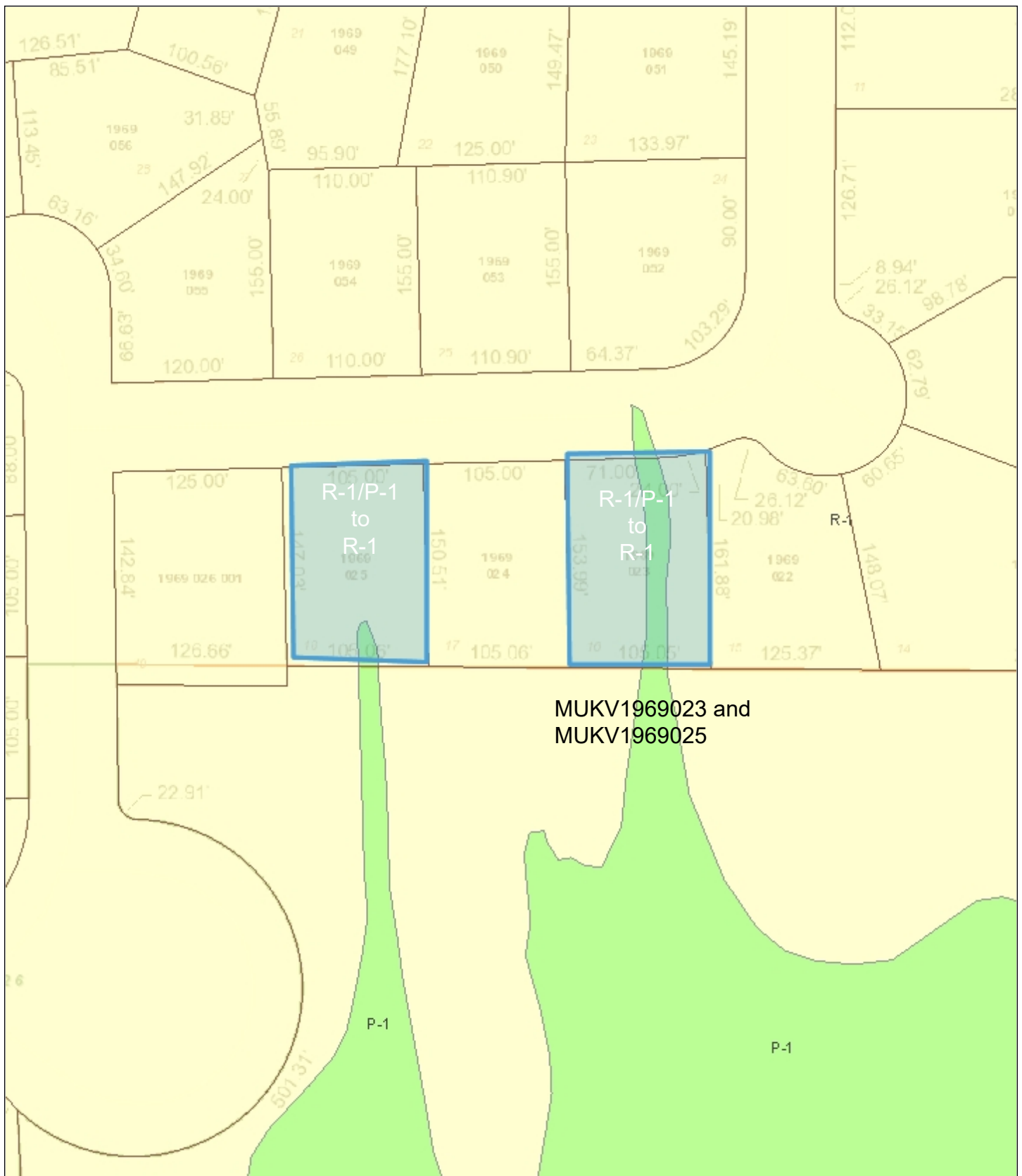
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SCALE: 1" = 83'

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Village of Mukwonago GIS
MUKV1969023 and 025 - Zoning

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'

VILLAGE OF MUKWONAGO
 440 River Crest Court
 PO Box 206
 Mukwonago, WI 53149
 262-363-6420

Print Date: 1/10/2022



Village of Mukwonago GIS
MUKV2134988003 - Aerial

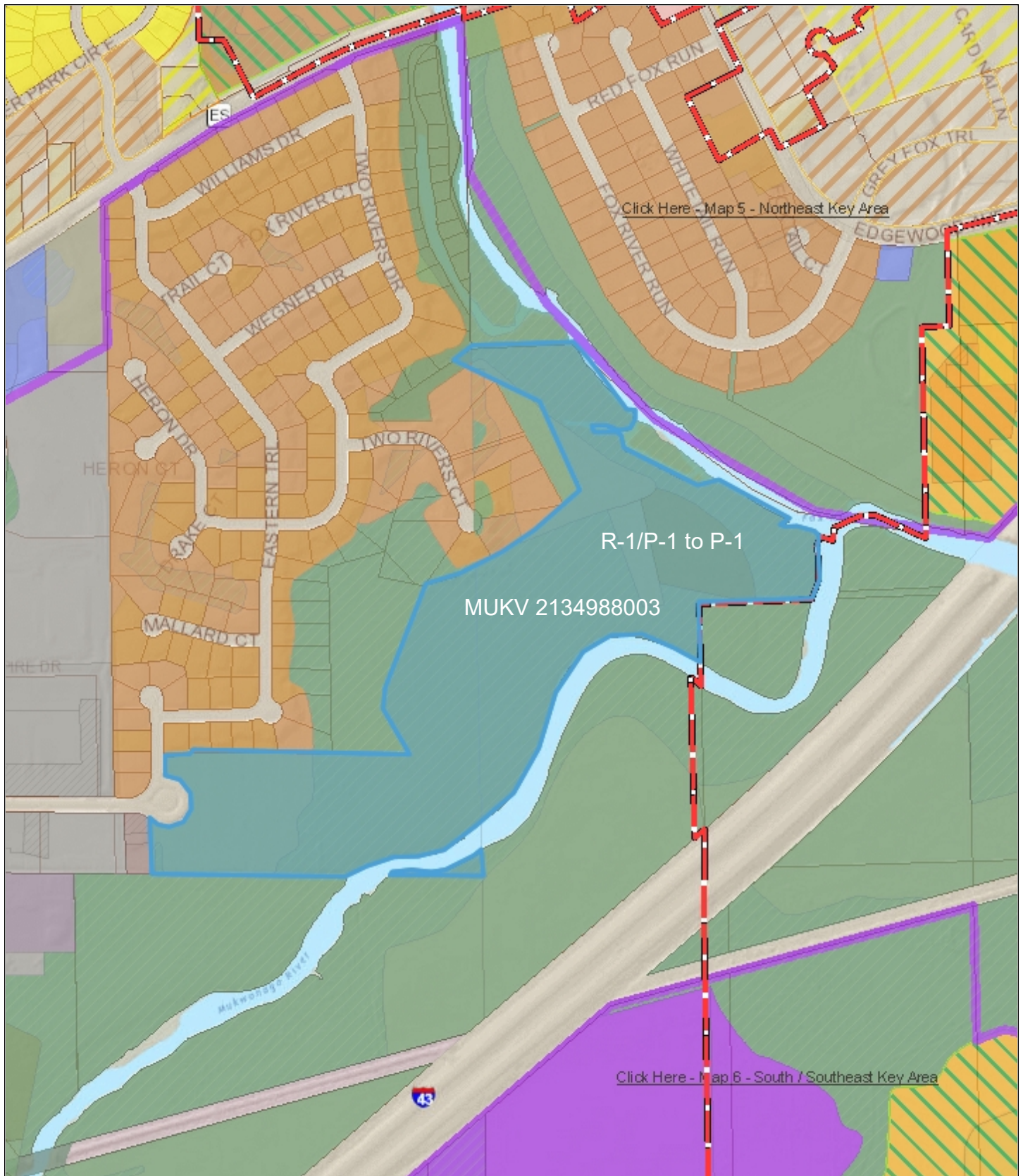
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SCALE: 1" = 667'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 1/10/2022



Village of Mukwonago GIS
MUKV2134988003 - land use

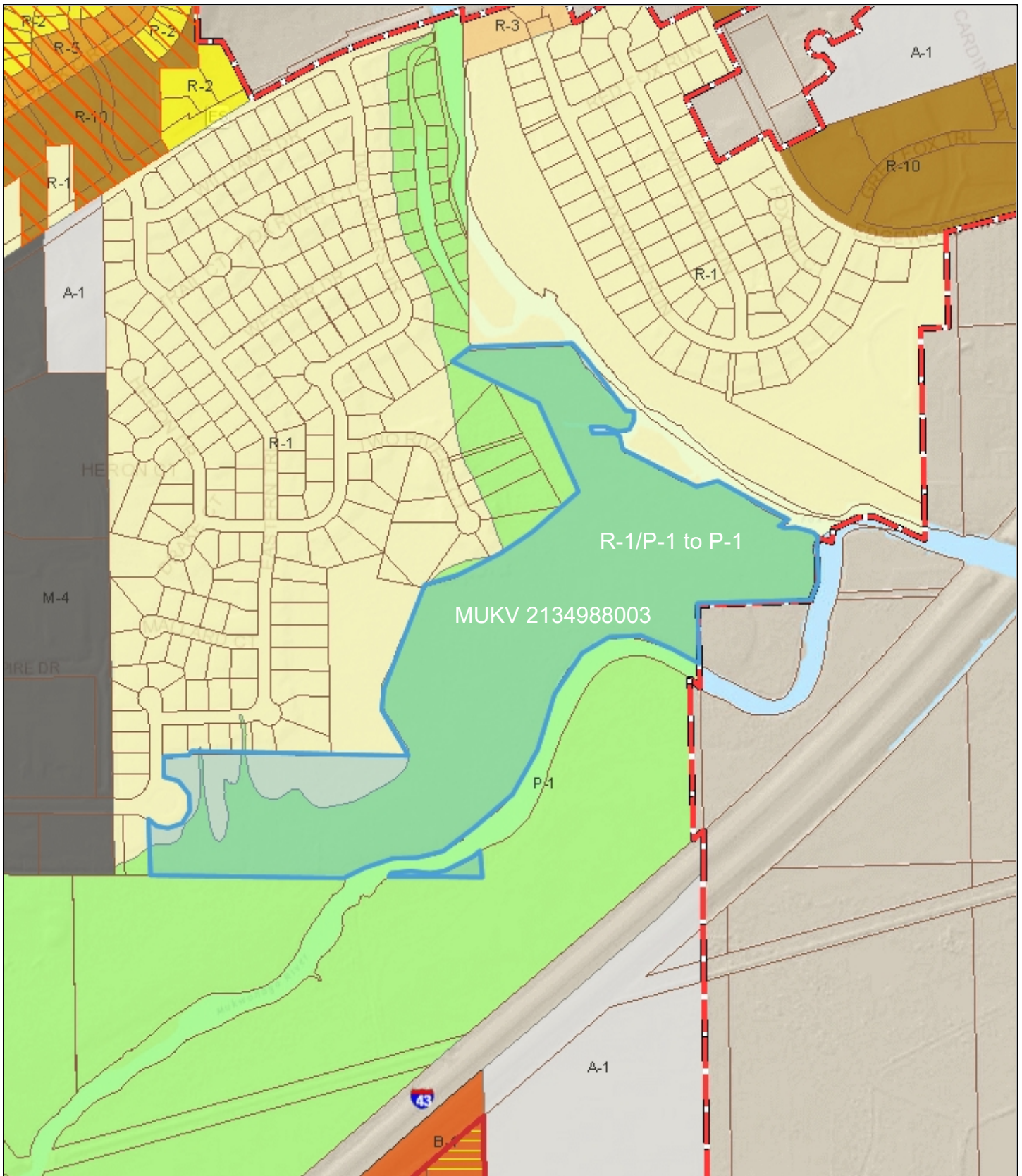
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SCALE: 1" = 667'

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262-363-6420

Print Date: 1/10/2022



Village of Mukwonago GIS
MUKV2134988003 - zoning

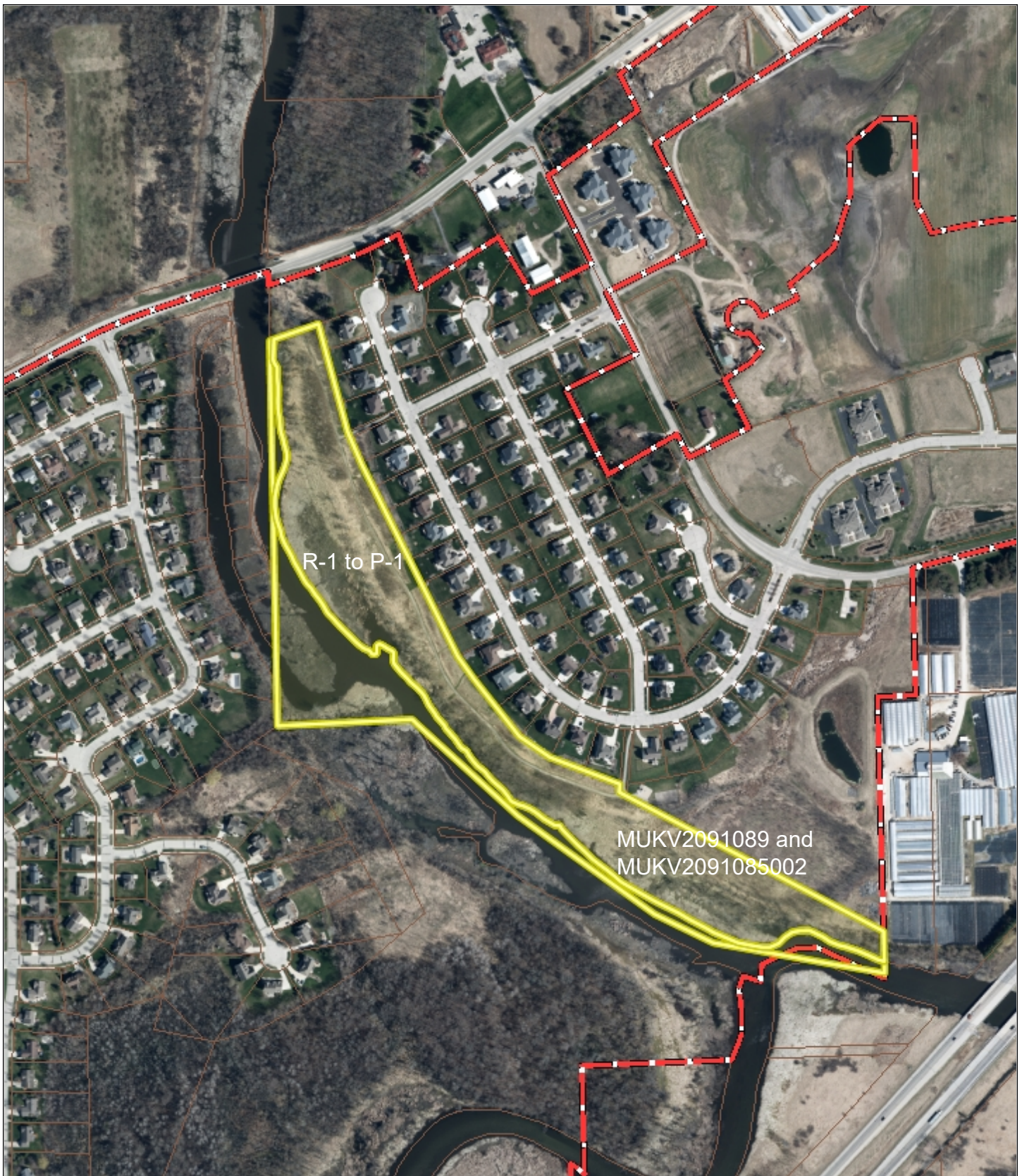
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SCALE: 1" = 667'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

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Village of Mukwonago GIS

Waukesha Co. / V of Mukwonago land along Fox River -
Aerial

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SCALE: 1" = 500'

VILLAGE OF MUKWONAGO

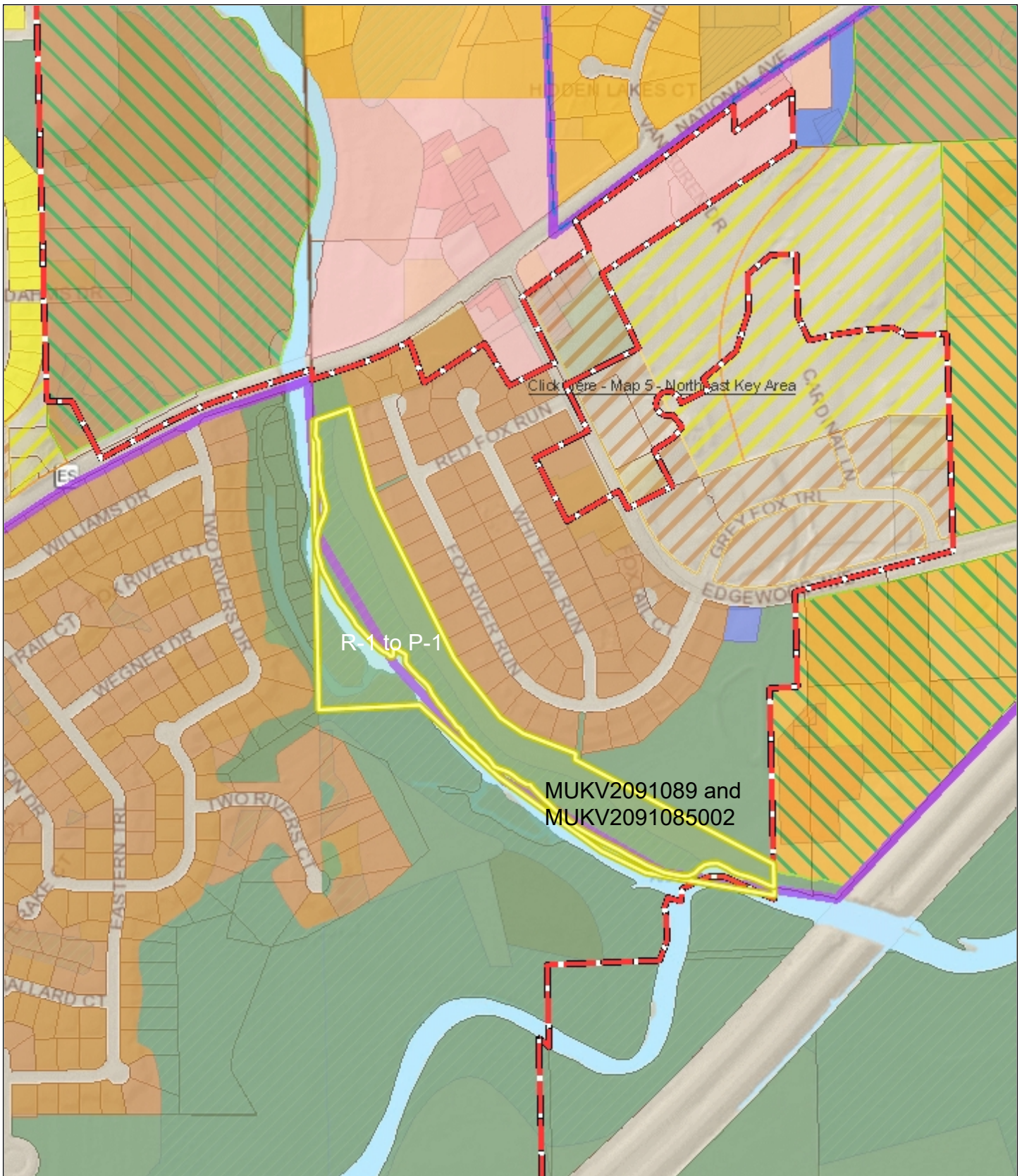
440 River Crest Court

PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 1/13/2022



Village of Mukwonago GIS

Waukesha Co. / V of Mukwonago land along Fox River - Land Use

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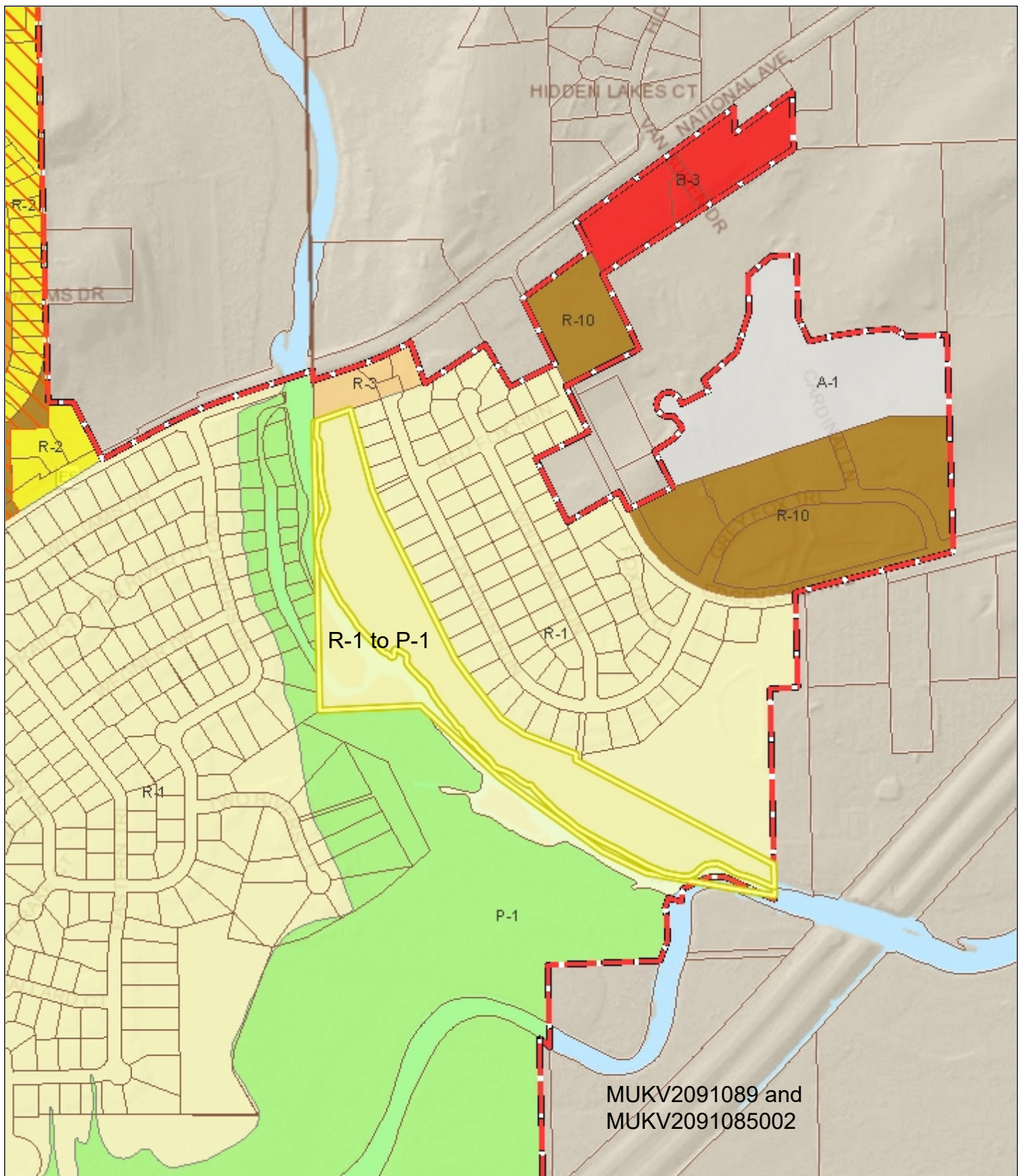


SCALE: 1" = 667'

VILLAGE OF MUKWONAGO

440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

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MUKV2091089 and
MUKV2091085002

Village of Mukwonago GIS

Waukesha Co. / V of Mukwonago land along Fox River - Zoning

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SCALE: 1" = 667'

VILLAGE OF MUKWONAGO

440 River Crest Court
PO Box 206
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262-363-6420

Print Date: 1/13/2022



Village of Mukwonago GIS
Black Bear Condo - Aerial

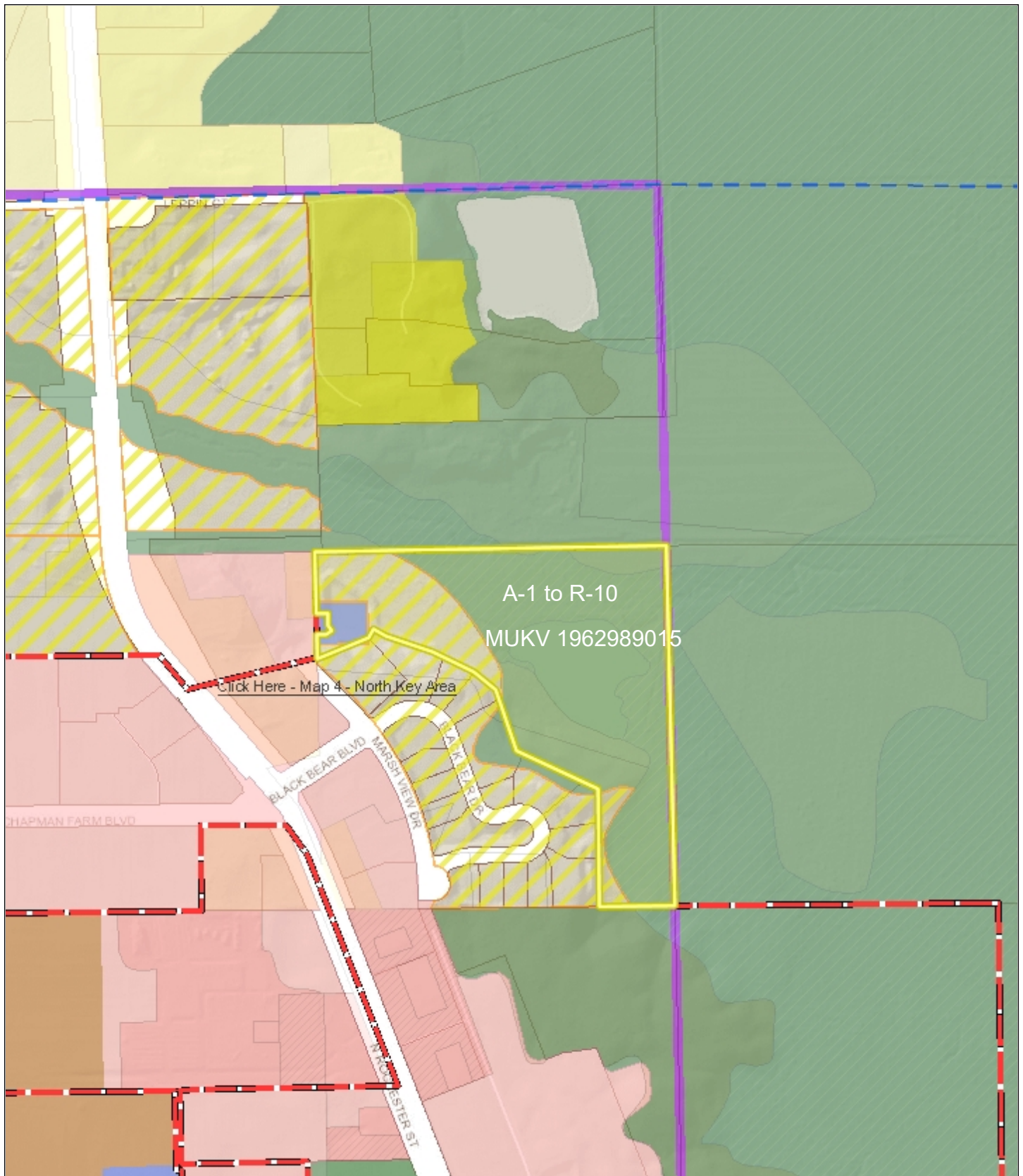
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SCALE: 1" = 500'

VILLAGE OF MUKWONAGO
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262-363-6420

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Village of Mukwonago GIS Black Bear Condo - Land Use

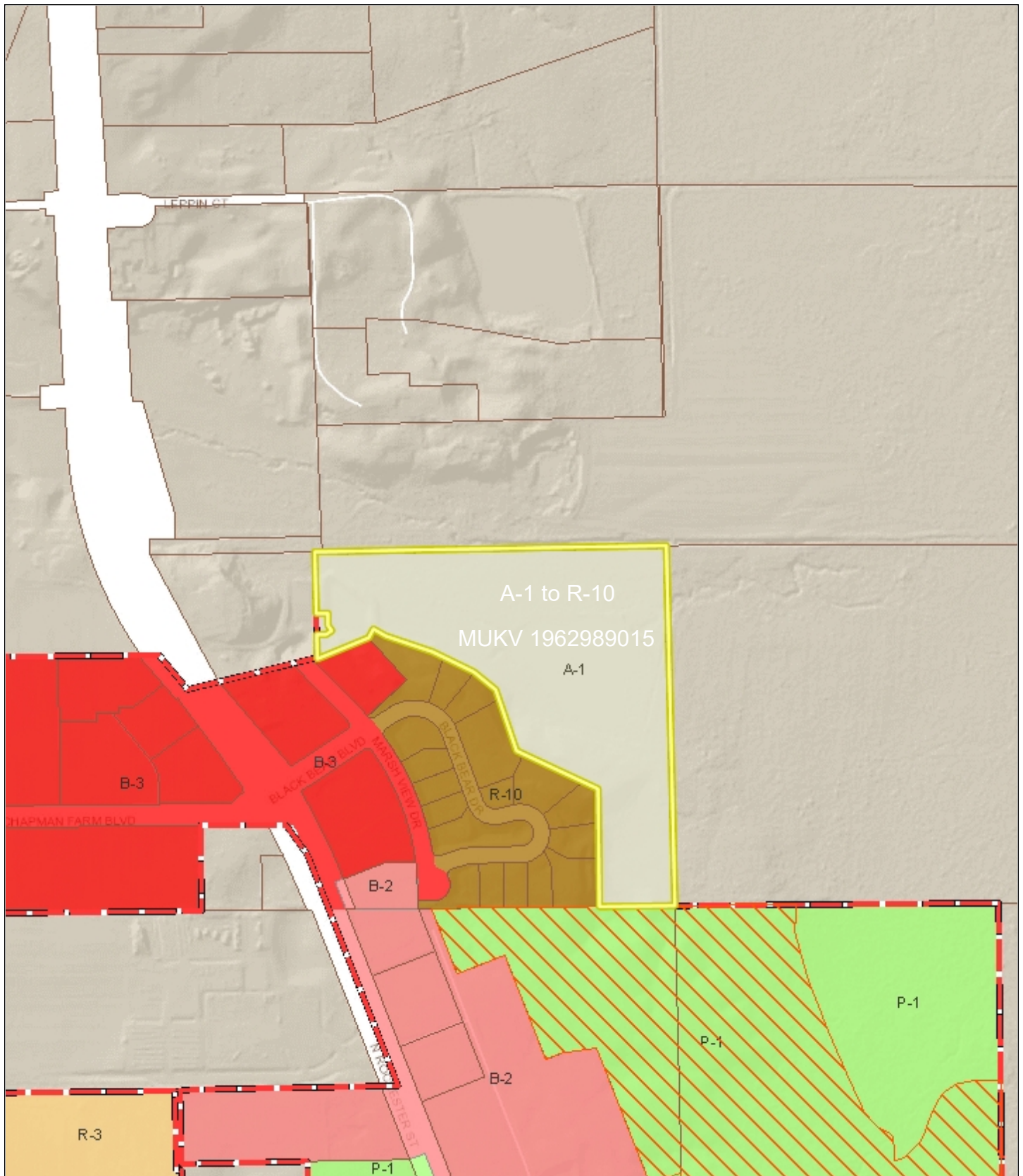
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SCALE: 1" = 500'

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Village of Mukwonago GIS
Black Bear Condo - Zoning

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VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 1/13/2022

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. 999

**AN ORDINANCE TO AMEND THE ZONING MAP OF
THE VILLAGE OF MUKWONAGO ON BEHALF OF THE VILLAGE OF
MUKWONAGO FOR MULTIPLE PROPERTIES AND ADDRESSES**

THE VILLAGE BOARD of the Village of Mukwonago, Waukesha and Walworth Counties, Wisconsin, do ordain as follows:

SECTION I. Pursuant to the provision of Article XIII and Section 100.856 of the Municipal Code of the Village of Mukwonago, having received the recommendation of the Village Plan Commission, and after a public hearing duly called and held on the 16th day of March, 2022, the following legally described properties are amended on the Village of Mukwonago Zoning District Map as follows:

From A-1 Agricultural District to P-1 Public and Semipublic District

MUKV1959988010 - S93W30740 HIGHWAY NN

Owner: Village of Mukwonago

LOT 1 CSM #9046 VOL 81/198 REC AS DOC #2589806 PT SW1/4
SEC 22 T5N R18E

MUKV1977999001 - COUNTY ROAD LO

Owner: Village of Mukwonago

PT NE1/4 & SE1/4 SEC 27 T5N R18E; COM E1/4 COR; S89°26'W
1329.98 FT; S 280 FT THE BGN; N 130 FT; N 149.87 FT; S89°26'W
1329.98 FT; N 468.36 FT; N85°38' E 988.68 FT ALG CURVE
272.61 FT; N53°28'E 613.85 FT ALG CURVE N70°48'E 267.27 FT;
N88°09'E 681.58 FT; S 1087.14 FT TO BGN :: DOC #1081540 &
DOC #1081541

MUKV1979995001 – No Address Assigned

Owner: Village of Mukwonago

N1/2 NW1/4 SE1/4 & N1/2 NE1/4 SE1/4 SEC 27 T5N R18E :: DOC
#1714562

MUKV1979989 - COUNTY ROAD LO

Owner: Village of Mukwonago

PT SE1/4 NW1/4 & NE1/4 SW1/4 SEC 27 T5N R18E PCL 6 COM
SW COR SW1/4 N89°42'E 1331.14 FT; N 1313.36 FT; N89°51'E
662.72 FT THE BGN; N89°51'E 668.69 FT; N0°01'E 880.46 FT;
N42°12'E 470.33 FT; N89°59'W 192.72 FT; N0°01'E 468.44 FT;
S87°08'W 623.12 FT; S84°26'W 42.78 FT; S0°08'W 1744.60 FT TO
BGN :: DOC #1334435

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

#VM 00029 – No Address Assigned

Owner: FRIENDS OF EAST TROY RAILROAD MUSEUM INC

PT NW 1/4 SEC 2 T4N R18E DESC AS: COM NW COR NW 1/4 SEC 2, N89D57'56"E 511.92' TO POB, N89D57'56"E 368.09' TO C/L HWY ES, S37D57'05"W 174.79', S56D26'36"W 325.58' TO C/L HWY J, S81D27'48"W 191.41', N30D01'55"E 399.65' TO POB. EXC SLY 33' & ELY 33' FOR HWY. 83357 SQ FT (NET) VILLAGE OF MUKWONAGO ANNEXED UNDER #822030 OMITS P ET 2-3C, P ET 2-3C1 & P ET 2-3D

MUKV2011985 - 1450 MAIN ST

Owner: FRIENDS OF EAST TROY RAILROAD MUSEUM INC

PT SW1/4 SEC 35 T5N R18E; COM AT PT S88°50'E 511.92 FT FROM NW COR SEC 2 T4N R18E; S88°50'E 368.23 FT; N39°09'E 105.89 FT; N55°28'W 290.25 FT; N58°46'W 32.00 FT; S31°14'W 38.00 FT; N58°46'W 11.50 FT; S31°14'W 268.01 FT TO BGN :: DOC# 2018861 & DOC# 2166958

From P-1 Public and Semipublic District to A-1 Agricultural District

A364100001 - 1545 MAIN ST

STRAWBERRY ORCHARDS LLC

LOT 1 CERTIFIED SURVEY NO. 3641 AS RECORDED IN VOL 21 OF C.S. ON PAGE 296 WCR. LOCATED IN NW 1/4 & SW 1/4 NW 1/4 SEC 2 T4N R18E. 163146 SQ FT OUT OF #VM-11

From A-1 Agricultural District /M-2 Light Industrial District /M-4 Medium /Heavy Industrial to A-1 Agricultural District

MUKV 2012994 – Address Not Assigned

HMS PARTNERS LLC

PT SE1/4 SEC 35 T5N R18E; COM SE COR; N0°45'54"E 1872.26 FT; S44°19'29"W 1277.35 FT; S50°02'07"W 201 FT; S44°19'29"W 1107.10 FT; S88°48'46"E 1795.50 FT TO BGN :: EX RR :: DOC #4380104

From R-1 Single Family Community Residential District and P-1 Public and Semipublic District to P-1 Public and Semipublic District

MUKV2134998003 – Address Not Assigned

Owner: Village of Mukwonago

PT NW1/4 SEC 30 T5N R19E :: ALSO PT NE1/4 SEC 25 T5N R18E; COM NW COR SEC 30 N87°15'E 490 FT TO HIGH WATER LI FOX RIVER; SELY ALG RIVER TO W HIGH WATER LI MUKWONAGO RIVER; SLY ALG RIVER TO N LI SE1/4 NW1/4 SEC 30 T5N R19E; S87°46'W 550 FT; S01°21'E 295 FT TO N HIGH WATER LI MUKWONAGO RIVER; SWLY ALG RIVER TO E LI NE1/4 SEC 25 T5N R18E; S01°13'E 270 FT; N89°35'W 1812.71

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

FT; N 600.15 FT; S89°35'E 1463.58 FT; N30°22'W 260.19 FT;
N05°20'E 100.41 FT; N20°46'E 543.27 FT; N74°12'E 173.36 FT;
N60°46'E 287.77 FT; N56°23'E 139.91 FT; N49°04'E 322.08 FT;
N25°32'W 486.51 FT; N65°02'W 247.26 FT; N65°21'W 219.23 FT;
N55°55'E 105.35 FT TO BGN :: EX COM SE COR CSM #7041; N
496.47 FT THE BGN; N 103.67 FT N89°35'E 184.05 FT; S 99.63
FT; S89°08'W 184.01 FT TO BGN :: ALSO EX COM SE COR CSM
#7041; N 600.15 FT; S89°35'E 252.42 FT THE BGN; S89°35'E
20.01 FT; S01°47'E 19.23 FT; S88°12'W 20 FT; N01°47'W 20 FT
TO BGN :: EX CSM #8526 :: ALSO PT SW1/4 NE1/4 SEC 25
T5NR18E; COM SE COR CSM #7041; N00°51'W 600.15 FT;
S89°35'E 252.42 FT THE BGN; S89°35'E 20.01 FT; S01°47'E
19.23 FT; S88°12'W 20.00 FT; N01°47'W 20.00 FT TO BGN :: EX
DOC #2600132 :: DOC #2180797 & DOC #2600131

MUKV1969076 - TWO RIVERS CT
Owner: Village of Mukwonago

OUTLOT 1 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25 T5N
R18E & PT NW1/4 SEC 30 T5N R19E :: DOC #2356791

**From R-1 Single Family Community Residential District to P-1 Public and
Semipublic District**

MUKV1969062 – Address Not Assigned
Owner: Village of Mukwonago
OUTLOT 1 TWO RIVERS ADDITION NO 1 PT NE1/4 SEC 25 T5N
R18E :: DOC #2335481

MUKV1969077 No Address Assigned
Owner: Village of Mukwonago
OUTLOT 2 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25 T5N
R18E & PT NW1/4 SEC 30 T5N R19E :: DOC #2356791

MUKV2091085002 – Address Not Assigned
WAUKESHA COUNTY
OUTLOT 2 FOX RIVER VIEW PT SW1/4 & SE1/4 SEC 19 & NW1/4
SEC 30 T5N R19E (DEDICATED TO WAUKESHA COUNTY PER
PLAT) :: INCLUDING BURIAL LANDS AS DESCRIBED IN NOTICE
OF LOCATION OF CATALOGUED BURIAL SITE EXECUTED BY
THE STATE HISTORICAL SOCIETY OF WISCONSIN AND
RECORDED AS DOC #3212088

MUKV2091089 – Address Not Assigned
Owner: Village of Mukwonago
OUTLOT 6 FOX RIVER VIEW PT SW1/4 & SE1/4 SEC 19 & NW1/4
SEC 30 T5N R19E :: DOC #3200496

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

From R-1 Single Family Community Residential District and P-1 Public and Semipublic District to R-1 Single Family Community Residential District

MUKV1969025 -416 EASTERN TRL
Owner: CONNIE R COYLE
LOT 18 BLK 6 TWO RIVERS ADDITION NO 1 PT NE1/4 SEC 25
T5N R18E

MUKV1969023 - 426 EASTERN TRL
Owner: JIM DARBY
LOT 16 BLK 6 TWO RIVERS ADDITION NO 1 PT NE1/4 SEC 25
T5N R18E :: DOC #4355641

MUKV1969070 - 1341 TWO RIVERS CT
Owner: ANDREW CIGANEK
LOT 26 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E 0.910 AC DOC#
3715550

MUKV1969069 - 1338 TWO RIVERS CT
Owner: ANDREW R YERGENS & SHELLY A YERGENS JT REV TRUST
LOT 25 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E :: DOC# 4182004

MUKV1969068 - 1332 TWO RIVERS CT
Owner: HARTWIG TRUST
LOT 24 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E 1.366 AC DOC#
3322411

MUKV1969067 - 1326 TWO RIVERS CT
Owner: BRIAN SWIRTH
LOT 23 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E R2885/3305

MUKV1969066 - 1320 TWO RIVERS CT
Owner: LOUIS BURG
LOT 22 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E DOC# 2790910

MUKV1969065 - 1314 TWO RIVERS CT
Owner: MARK A ZABOROWSKI
LOT 21 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E :: DOC# 4143905

MUKV1969064 -1308 TWO RIVERS CT
Owner: KENNETH A WERNER JR
LOT 20 BLK 5 TWO RIVERS ADDITION NO 2 PT NE1/4 SEC 25
T5N R18E & PT NW1/4 SEC 30 T5N R19E DOC# 2815397

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

MUKV1968142 626 TWO RIVERS DR
Owner: GREGORY J WILLETT
LOT 13 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E 1.1297 AC DOC# 3482848

MUKV1968141 630 TWO RIVERS DR
Owner: LUCAS G LEMASTER
LOT 12 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E

MUKV1968140 - 634 TWO RIVERS DR
Owner: SHAWN MCNULTY
LOT 11 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2912593

MUKV1968139 - 638 TWO RIVERS DR
Owner: JASON R PARSELL

LOT 10 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E :: DOC# 4113379

MUKV1968138 - 642 TWO RIVERS DR
Owner: JOHN E LEPINSKI
LOT 9 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E 0.8002 AC DOC# 3632084

MUKV1968137 - 646 TWO RIVERS DR
Owner: BRAD SMITH
LOT 8 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2814156

MUKV1968136 - 650 TWO RIVERS DR
Owner: TIMOTHY MAHER
LOT 7 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2601340

MUKV1968135 - 704 TWO RIVERS DR
Owner: JOAN DUBEY
LOT 6 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E

MUKV1968134 - 712 TWO RIVERS DR
Owner: ROBERT C JOY
LOT 5 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 4042130 & DOC# 4082094

MUKV1968133 - 720 TWO RIVERS DR
Owner: JOSEPH KOWALCZYK
LOT 4 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2536266

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

MUKV1968132 - 728 TWO RIVERS DR
Owner: JOHN BUSSE JR
LOT 3 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E DOC# 2676113

MUKV1968131 - 736 TWO RIVERS DR
Owner: CYNTHIA M SCHIFERL
LOT 2 BLK 5 TWO RIVERS PT SE1/4 SEC 24 & NE1/4 SEC 25
T5N R18E :: DOC# 4228964

MUKV1968130 - 744 TWO RIVERS DR
Owner: JONATHAN G HURLEY
LOT 1 BLK 5 & OUTLOT 1 BLK 9 TWO RIVERS PT SE1/4 SEC 24
& NE1/4 SEC 25 T5N R18E DOC# 3899387

**From R-2 Single-Family Village Residential to R-1 Single Family Community
Residential District**

MUKV1974977 – 577 Eagle Lake Ave
Owner: JOSEPH C MENDEZ
PT NW1/4 SEC 26 T5N R18E COM W1/4 POST N 505.56 FT N
566.28 FT N89°E 74.25 FT S 567.60 FT W 74.25 FT TO BGN 0.966
AC ALSO 28 FT STRIP DOC# 3116776

MUKV1974976 – 503 Eagle Lake Ave
Owner: KRISTIN J PETERSON
E 120 FT OF PT NW1/4 SEC 26 T5N R18E COM 505.56 FT N OF
& 74.25 FT E OF W1/4 POST N 567.6 FT N89°E 74.25 FT S 568.92
FT W 74.25 FT TO BGN ALSO COM 505.62 FT N OF & 148.50 FT
E OF W1/4 POST N 568.92 FT N89°E 74.25 FT S 570.24 FT W
74.25 FT TO BGN DOC# 3603451

MUKV1974975 – 493 Eagle Lake Ave
Owner: JASON DREGER
PT NW1/4 SEC 26 T5N R18E COM W1/4 POST N 505.56 FT E
222.55 FT N 570.24 FT N89°E 74.25 FT S 571.56 FT W 74.25 FT
TO BGN DOC# 3057094

MUKV1974974 – 487 Eagle Lake Ave
Owner: TERRY HASS
PT NW1/4 SEC 26 T5N R18E; COM 7 CH 66 LINKS (505.56 FT) N
& 4 CH 50 LINKS (297 FT) E OF W1/4 POST; N 8 CH 66 LINKS
(571.56 FT) TO CNTR OF HWY; N89°E 1 CH 25 LINKS (82.5 FT);
S 8 CH 68 1/4 LINKS (573.04 FT); W 1 CH 25 LINKS (82.5 FT) TO
BGN :: DOC# 4222578

MUKV1974973 – 477 Eagle Lake Ave
Owner: RICHARD R HIERL

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

PT NW1/4 SEC 26 T5N R18E; COM AT POINT 505.56 FT N & 379.50 FT E OF 1/4 POST ON W SI OF SAID SEC 26; N PARALLEL TO W LI OF SEC 573.04 FT TO CTR OF HWY; N89°E IN CTR OF HWY 82.50 FT; S PARALLEL TO W LI OF SEC 574.53 FT; W 82.50 FT TO BGN :: DOC #4379879

MUKV1974972 – 467 Eagle Lake Ave

Owner: CRAIG WILSON

PT NW1/4 SEC 26 T5N R18E COM 505.56 FT N & 462.00 FT E OF W1/4 POST N 574.53 FT N89°E 82.50 FT S 577.99 FT W 82.50 FT TO BGN DOC# 3170440

MUKV1974971 – 459 Eagle Lake Ave

Owner: DANIEL LEISTER

PT NW1/4 SEC 26 T5N R18E COM W1/4 POST N 505.56 FT E 544.50 FT N 576.01 FT N89°E 82.50 FT S 577.50 FT W 82.50 FT TO BGN DOC# 3951221

MUKV1974970- No Address

Owner: WAUKESHA COUNTY

PT NW1/4 SEC 26 T5N R18E COM W1/4 POST N 505.56 FT E 627 FT N 577.50 FT S81 E 76.56 FT S 566.28 FT W 75.90 FT TO BGN 0.715 AC EX R24/71 R999/268

MUKV1974969 – 512 Bay St

Owner: NICHOLAS K NEWBY

PT NW1/4 SEC 26 T5N R18E COM 505.56 FT N & 627 FT E OF W1/4 POST N 130.02 FT E 75.90 FT S 130.02 FT W 75.90 FT TO BGN DOC# 4039326 & DOC# 4043584

MUKV1974985 – 430 Eagle Lake Ave

Owner: DEBBIE D JAMES

PT NW1/4 SEC 26 T5N R18E; COM NW COR; S 1/2°W 883.08 FT; N89°30'E 726 FT THE BGN; S 1/2°W 676.5 FT; S86°E 92.6 FT; N 1/2°E 684.5 FT; S89°30'W 92.42 FT TO BGN :: DOC# 4131729 & DOC# 4170782

MUKV1974984 – 440 Eagle Lake Ave

Owner: ROSS PILAK

T NW1/4 SEC 26 T5N R18E; COM AT PT CTR OF HWY 16.24 CH (1071.84') N OF 1/4 POST W SI SEC 26 & 11 CH (726') N89°E OF W LI SEC 26; N 10 CH (660'); S89°W 100 FT; S 10 CH (660') TO CNTR OF HWY; N89°E 100 FT TO BGN :: DOC #4343503

MUKV1974983 – 450 Eagle Lake Ave

Owner: RAYMOND SCHMIDT

PT NW1/4 SEC 26 T5N R18E; COM IN CTR OF HWY 16 CHAINS & 24 LINKS (1071.84 FT) N OF W1/4 POST & 6 CHAINS (396 FT) N89°E FROM W LI SEC 26; N89°E 175 FT THE BGN; N 250 FT;

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

S89°W 100 FT; N 410 FT; N89°E 155 FT; S 660 FT; S89°W 55 FT
TO BGN :: DOC# 4230284

MUKV1974982 – 460 Eagle Lake Ave

Owner: JOHN W STRIZIC

PT NW1/4 SEC 26 T5N R18E COM 1071.84 FT N OF W1/4 POST
& 396.00 FT N89° E FROM W SEC LI; N89° E 75 FT THE BGN; N
250 FT; N89° E 100 FT; S 250 FT; S89° W 100 FT TO BGN DOC#
4067838

MUKV1974981 - 470 EAGLE LAKE AVE

Owner: JOHN W STRIZIC

PT NW1/4 SEC 26 T5N R18E COM 1071.84 FT N OF W1/4 POST
& 396.00 FT N89° E FROM W SEC LI; N 660.00 FT; N89° E 75 FT;
S 660 FT; S89° W 75 FT TO BGN DOC# 4067838

MUKV1974980 490 EAGLE LAKE AVE

Owner: NYSSE REVOCABLE TRUST

PT NW1/4 SEC 26 T5N R18E; COM AT A POINT ON W LI OF
SAID 1/4 SEC N 1071.84 FT FROM THE W1/4 POST OF SAID
SEC; N89°35'36"E ALG CNTR LI OF HWY 252.0 FT THE BGN;
N89°35'36"E ALG SAID CNTR LI 144.0 FT; N & PARALLEL TO W
LI OF SAID 1/4 SEC 268.0 FT; S89°35'36"W 144.0 FT; S 268.0 FT
TO BGN

MUKV1974979004 500 EAGLE LAKE AVE

Owner: MARY JO LA TONA

LOT 4 CSM #9632 VOL 88/277 REC AS DOC #3066849 PT NW1/4
SEC 26 T5N R18E

MUKV1974979003 618 MEADOW VIEW CT

Owner: ALAN FORD

LOT 3 CSM #9632 VOL 88/277 REC AS DOC #3066849 PT NW1/4
SEC 26 T5N R18E

MUKV1974979002 612 MEADOW VIEW CT

Owner: ANDREW GRIPPEN

LOT 2 CSM #9632 VOL 88/277 REC AS DOC #3066849 PT NW1/4
SEC 26 T5N R18E :: DOC #4345683

MUKV1974979001 606 MEADOWVIEW CT

Owner: JEFFREY SCOTT RUDOLPH

LOT 1 CSM #9632 VOL 88/277 REC AS DOC #3066894 PT NW1/4
SEC 26 T5N R18E :: DOC #4348624

From A-1 Agricultural District to R-10 Multi Family District

MUKV1962989015

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

Owner: LOT OWNERS OF THE GLEN OF MUKWONAGO
CONDOMINIUM
1ST ADDENDUM TO CONDOMINIUM PLAT OF THE GLEN OF
MUKWONAGO (PHASE 1) EX UNITS 37 & 38 PT NW1/4 SEC 23
T5N R18E

SECTION II: The above referenced legal descriptions are graphically provided within attached Exhibit A.

SECTION III. All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION IV. Severability. If any portion of this Ordinance is invalid or unconstitutional, or the application of this Ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

SECTION V. Effective Date. This Ordinance shall take effect upon passage and publication as provided by law.

The remainder of this page left intentionally blank.

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

PASSED AND ADOPTED by the Village Board this _____ day of _____, 2022.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer



PLANNING COMMISSION

February 8, 2021 at 6:30pm
Mukwonago, WI

Ordinance – Solar Panels

Modifications of Chapter 100 Regarding Solar Panel Standards and Approval Processes

Project Summary

The Village of Mukwonago zoning code has not been updated or revised in a significant period of time. Currently the zoning code is being updated. This process began in 2021 and it is anticipated to be complete in 2023.

Currently there are number of property owners seeking approval for solar panels within the Village. Applicants apply for a building permit and if they are not visible from the street then permits are issued by inspections. However, there are a number of properties who are requesting solar panel approval that are visible from the street.

Multiple sections of the zoning code state that *“both roof mounted and as a accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and received prior plan commission approval and a permit from the building inspector.”*

The complexity of these ordinance sections is the “screened from view” and well as the additional burden of having to get approval from the planning commission.

To address these two sections staff has drafted a proposed ordinance for the short term until the full zoning code update is able to be competed and adopted. This draft ordinance simply makes solar collectors and accessory use to the primary use in each district and removes the screening, as well as planning commission approval.

Draft Ordinance

Note: ~~Crossed out~~ = text removed Underlined = text added

100-71 (2) d. ~~Roof-mounted solar collectors, which do not detract from the appearance of the structure, provided that the location of the collector is approved by the board of zoning and building appeals.~~

100-101 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

100-102 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are~~

~~located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

- 100-103 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~
- 100-107 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~
- 100-108 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~
- 100-109 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~
- 100-105 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~
- 100-110 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~
- 100-115 (2) c. ~~Solar collectors, both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~
- 100-155 (2) d. ~~Solar collectors, only as a conditional use.~~
- 100-156 (2) e. ~~Solar collectors, only as a conditional use.~~

Recommendation

Staff recommend the planning commission recommend to the Village board the adoption of an ordinance as drafted.

Attachments

1. Ordinance

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. 1000

**AN ORDINANCE TO AMEND THE ZONING CODE RELATED TO SOLAR
PANELS IN MULTIPLE ZONING DISTRICTS WITHIN THE VILLAGE OF
MUKWONAGO, WISCONSIN**

The Village Board of the Village of Mukwonago, Wisconsin, do ordain as follows:

SECTION I.

Pursuant to the recommendation of the Village Plan Commission, and after a public hearing duly called and held on the 16th day of February 2022, that Chapter 100 Zoning Code, Article II District Regulations of the Municipal Code of the Village of Mukwonago, Wisconsin is amended as follows:

DIVISION 2 AGRICULTURAL DISTRICT

Section 100-71 A-1 agricultural district.

(a) (2) Permitted accessory uses.

d. Roof-mounted solar collectors, ~~which do not detract from the appearance of the structure, provided that the location of the collector is approved by the board of zoning and building appeals.~~

DIVISION 3 RESIDENTIAL DISTRICTS

Section 100-101 R-1 single family medium lot residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

Section 100-102 R-2 single family historical lot residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

Section 100-103 R-3 single family lot residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

Section 100-105 R-5 low density multi-family residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

Section 100-107 R-7 single family intermediate lot residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

Section 100-108 R-8 single family executive large lot residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

Section 100-109 R-9 single family rural residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

Section 100-110 R-10 medium density multi-family residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

Section 100-115 R-15 high density multi-family residential district.

(a) (2) Permitted accessory uses.

c. Solar collectors, ~~both roof mounted and as an accessory structure are permitted provided they comply with all yard and height requirements for the district in which they are located, are screened from street view, and receive prior plan commission approval and a permit from the Building Inspector.~~

DIVISION 4 BUSINESS DISTRICTS

Section 100-155 B-4 commercial business design district.

(k) (2) Permitted accessory buildings, structures, and uses:

d. Solar collectors, ~~only as a conditional use.~~

Section 100-156 B-5 planned business and light industrial development district.

(k) (2) Permitted accessory buildings, structures, and uses:

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

- e. Solar collectors, ~~only as a conditional use.~~

SECTION II.

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION III.

If any portion of this Ordinance is invalid or unconstitutional, or the application of this Ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

SECTION IV

This Ordinance shall take effect upon passage and publication as provided by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago and shall indicate the date and number of this amending ordinances therein.

PASSED AND ADOPTED by the Village Board this 16th day of February, 2022.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer



Planning Commission

March 8, 2021

5:30pm

Village Board Chambers

Mukwonago, WI

Site and Architectural Review

411 Division, Parcel Number: MUKV1973195

Case Summary

Parcel Data

Proposal:	Replacement of two window.
Applicant:	Diane Hayek (Homeowner) Scott Doughman – Home Depot
Request:	Architectural Review
Staff Recommendation:	Approve with Conditions

Parcel Characteristics / Conditions

Acreage:	0.2006
Current Use:	Single Family Residential
Proposed Use:	Single Family Residential
Reason for Request:	New Windows
Land Use Classification:	Historical Residential / Village Center
Zoning Classification:	R-2 Single Family Village Residential District
Census Tract:	2039.01

Historical Commission Action:

On February 10, 2022 the Historic preservation Commission granted a certificate of appropriateness for the replacement of two windows at 411 Division.

Historical Summary

District Summary:

Historic Name:	Pearl and Grand Avenue Historic District
Reference Number:	04001004
Location (Address):	Pearl Avenue generally bounded by Grand Avenue and Franklin Street and portions of Pleasant and Division streets
Dates of Construction:	Dates of Construction of contributing buildings: 1892-1954

District Significance:

The Pearl and Grand Avenue Historic District is a small residential neighborhood just north of Mukwonago's business district. The neighborhood developed shortly after the railroad came through the village in 1885 and continued to grow as the village prospered as an agricultural support center. The original residents were a mix of business and trades people and included four prolific builders: Joseph Clist, William Hillier, William Vick and Albert Grutzmacher. Noted residents such as agriculturist Asa Craig, "The Melon King," and lumberman and grain dealer Rolland Porter lived along Pearl Street.

Architectural styles include Queen Anne and Colonial Revival, as well as simpler homes which exhibit characteristics common to Mukwonago houses the truncated hip roof and the coved eave. Original materials utilized in the district include rock-faced and decoratively stamped concrete block, clapboard and brick. Thickly mortared fieldstone, used liberally for foundations and porches, is another hallmark design element of the community. The Spanish Colonial Revival style St. James Catholic Church (1926), located at 425 Grand Avenue, features this distinctive fieldstone in its foundation and wall buttresses. The most striking structure in the district is a garden folly at 212 Pearl Avenue, known as "Blarney Castle." Constructed of local limestone, this small interpretation of an Irish castle tower was built in 1897, the result of a friendly neighborhood gardening rivalry.

Historic Status:

Listed in the National Register on 09/15/2004

Number of Contributing Buildings

22

Subject Building Contribution to District / Property Specific Summary:

Subject Building

Contribution to District:

Contributing Structure

Historic Name:

Clyde Davis Residence

Architectural Style:

Bungalow

Summary:

The 1920s-era also produced a pair of bungalows within the district. The bungalow, which is perhaps more a form than a style, became popular in Wisconsin between 1910 and 1940. Characterized as an economical dwelling with simple lines, the bungalow typically rises one-and-one-half stories and features a wide, projecting roof, often low-pitched and featuring a dormer window. The roof, which oftentimes features exposed rafter tails, allows for large, facade-length porches, which may be enclosed. Woodwork, including carved knee braces and brackets, tends to be plain but solid. While stylistic elaborations of the form exist in other areas of the state, bungalows in Mukwonago are generally simple in their design. Numerous

mail-order catalogues of the period featured varied plans that could be obtained cheaply and then executed by a local builder. The two bungalows in the district include the circa 1920-1930, stucco-sheathed, Anna Rust Residence at 322 Grand Avenue, as well as the 1928 Clyde Davis Residence at 411 Division Street

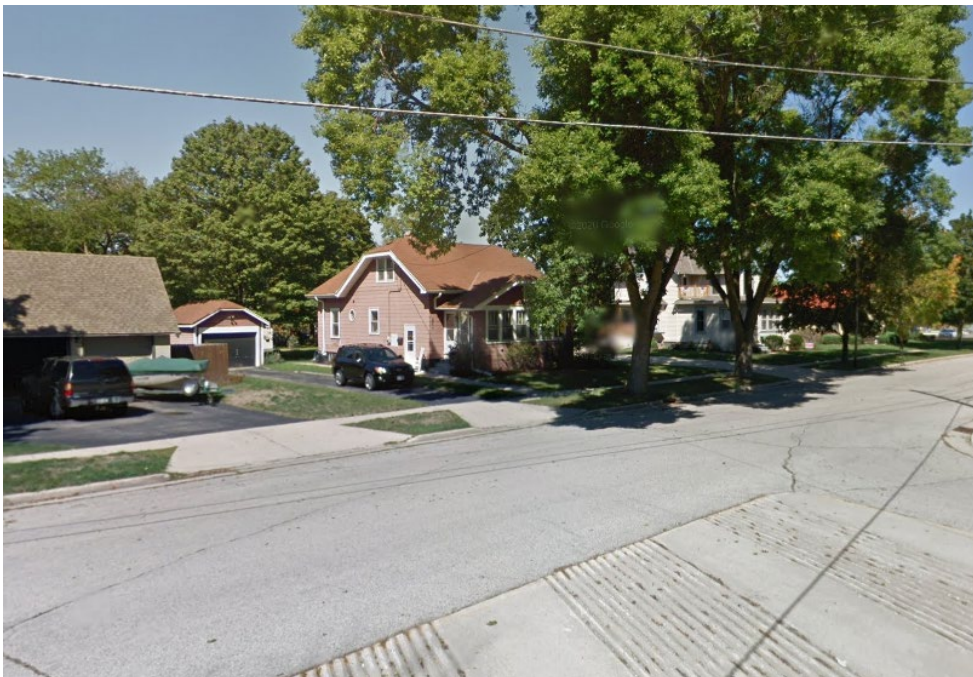
Historic Images:

None available.

Images:



Google Images August 2012.



Google Images August 2012.



Google Images August 2012.



Google Images August 2018.



Google Images August 2018.



Google Images September 2019.

Site Review Request:

Site Modifications:	None
Utilities:	None
Stormwater Management:	None
Wetlands:	None
Signage:	None
Parking:	None
Staff Review Comments:	See Staff Recommendations below.

Standards:

Planning Commission Standards:

The Village of Mukwonago Zoning code (100-153 (h) (4)) states:

Historical review shall be part of site plan and/or architectural approval, or approval or denial of demolitions, pursuant to Article III of this Chapter 100. Buildings within the Pearl and Grand Avenue Historic District and other buildings listed on the National Register of Historic Places, as shown on the official map on file in the office of the Village Clerk, shall be preserved. The plan commission may adopt additional guidelines for historic review and preservation of buildings or uses of local historic significance to further implement the intent and purposes of the Village center overlay zoning district and its sub-districts, which may be amended from time to time.

At this time the Planning commission has not adopted additional guidelines for review.

Historic Preservation Commission Standards:

The Village of Mukwonago per state statues adopts a Historic Preservation Ordinance. This ordinance contains a series of standards. These standards govern the approval process of any modification to a historic property or structure within the Village. Prior to approving a Certificate of Appropriateness, the commission shall make sure that the following standards apply. Staff have provided notations regarding this application under each standard for consideration.

100-305

- (2) Upon filing of any application for a certificate of appropriateness with the commission, the commission shall approve the application unless:
 - a. In the case of a designated historic structure or historic site, the proposed work would detrimentally change, destroy or adversely affect any exterior architectural feature of the improvement or site upon which such work is to be done;
 - *The proposed modification to two windows is modifying an exterior fixture that is not original and has already prior to designation been modified.*
 - b. In the case of the construction of a new improvement upon a historic site, or within a historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of the other neighboring improvements on such site or within the district;

- *Not applicable. No new improvement is being constructed.*
- c. In the case of any property located in a historic district, the proposed construction, reconstruction, exterior alteration or demolition does not conform to the purpose and intent of this chapter and to the objectives and design criteria of the historic preservation plan for such district;
- *The general concept of replacing non historical materials does comply with the standards.*
- d. The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the Village and state;
- *Demolition is not being proposed.*
- e. The building or structure is of such old and unusual or uncommon design, texture, and/or material that it could not be reproduced without great difficulty and/or expense;
- *The windows being considered for replacement were originally wood one over one double hung windows which are easily reproduces without great difficulty or expense.*
- f. In the case of a request for a demolition permit, the denial of the permit would result in the loss of all reasonable and beneficial use of or return from the property; or
- *Not Applicable - Demolition is not being proposed.*
- g. In the case of a request for the demolition of a deteriorated building or structure, any hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair;
- *Not Applicable - Demolition is not being proposed.*
- h. The owner of the historic property submits information that the denial of the certificate of appropriateness will deprive the owner of all reasonable use of, or economic return on, the property.
- *Not Applicable – the current windows are operable and not deteriorated, they are not original windows and need repair but such denial would not deprive the owner of reasonable use or economic return.*
- (3) In addition, in determining whether to issue a certificate of appropriateness, the commission shall consider and may give decisive weight to any or all of the following standards:
- a. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
- *No change is proposed – the property will remain a single family use.*
- b. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- *The proposed window replacement is for the replacement windows and jambs*

that are not original to the property. Original materials have already been lost.

c. Each property shall be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

- *The proposed replacement of the non-original window materials do not create a false sense of historical development.*

d. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

- *The existing non original windows are within a 30-40 year period or less and have not acquired historical significance for the property or district.*

e. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.

- *The non-original window replacements are not a construction technique or example of craftsmanship that characterize the property for preservation.*

f. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall be constructed with materials that are similar in design, color, scale, architectural appearance, and other visual qualities.

- *The applicant is not requesting to modify existing historic features.*

g. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

- *The applicant is not requesting to use such treatments.*

h. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.

- *It is not anticipated that replacement of the two windows will desire or affect any archeological resources. However, if disturbance occurs then measures will need to be taken to preserve the archeological resource.*

i. New additions and adjacent or related new construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

- *The proposed windows will “slide” into the existing historic openings. Structural modifications to support, headers, siding, window trim (interior and exterior) is not proposed to be removed.*

Architectural Review:

Locations of Modifications:

The applicant is seeking to replace two windows on the structure. One window is located on the south elevation of the building furthest from the street as illustrated in Exhibits A and B below.



Image: Google 2012.

Exhibit A – Location of window 1 replacement.

The second window requesting to be replaced is located at the SW corner of the building as depicted in Exhibit B below:

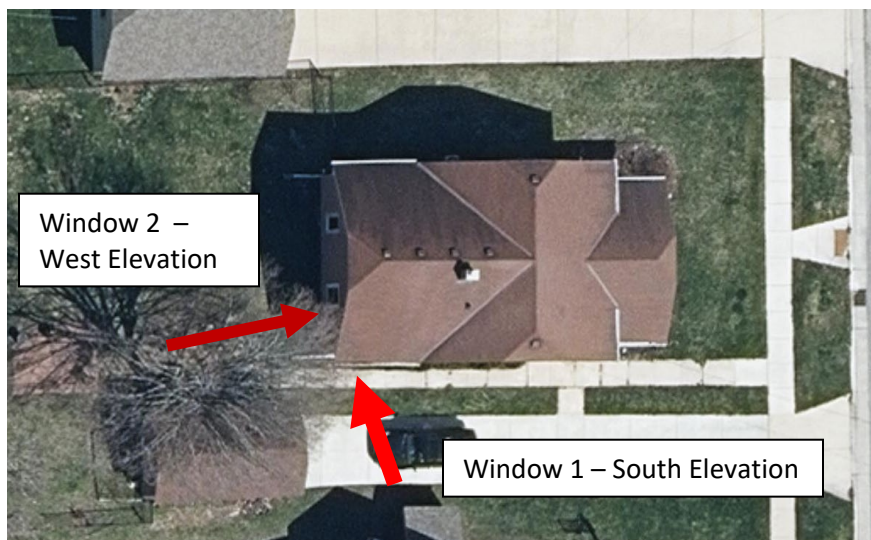


Exhibit B- Location of window 2 replacement

Existing Condition:

Both windows have been reviewed by staff from the exterior of the structure. Currently the windows have a combination wood and aluminum storm window and double hung sashes with double glazing and plastic insert jambs. Staff estimates these windows to date from the late 1970s or 1980s.

Requested Changes:

The applicant is requesting to replace the current replacement windows with vinyl replacement double hung windows. Information specific to the windows are attached.

Modifications to the property which have occurred without permits or a Certificate of Appropriateness being issued by the Historic Preservation Commission.

Note this section is provided within the staff report to document changes over time. The items listed under this subsection are not under review with this application. The municipal code does provide for penalties with regard to work done without a certificate of appropriateness.

The district was created in 2004. Current ownership occurred around 2006. Sometime between 2012 and 2018 (see Google Picture above) and current images of the property the windows on the sunroom element of the building facing the public street have been replaced from wood double hung windows to vinyl casement windows. Staff has looked into the building permit files and other files and have not been able to find a record of replacement or approval.

- Note this modification per the adopted standards within the ordinance should not have been or would not have been issued as the windows are of a different configuration, material, and scale and architectural appearance.

Recommendation

Since the Historic Preservation Commission had deliberated and granted a Certificate of Appropriateness staff recommends the Planning Commission recommend approval to the Village Board.

Recommended Motion:

To- Recommend approval or replacement of two windows to the Village Board subject to the following:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. The applicant must obtain all required building permits within nine months of this date and start construction within six months of the date of building permit issuance and continue in good faith to completion.
3. All work related to this project must comply with all project plans approved by the Village.
4. The owner must take photographs of the completed work and submit them to the building inspector within six weeks of completion.
5. The applicant shall comply with all parts of the Municipal Code as it relates to this project.
8. Any future modification to the site, contributing building or other structures on the site shall require a certificate of appropriateness to be issued.

Attachments

1. Maps
2. Plans



Village of Mukwonago GIS
Aerial Map

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 1/24/2022



Measure Summary - Windows

M/M Diane Hayek
411 Division Street
Mukwonago, WI-53149
(262) 470-2940

Date	2021-12-16
Job #	11123717
Measure Tech	KRIAG KELLIHER
ISM	THOMAS ULVE
Sales Consultant	Alejandro Curbelo (262) 622-2147

Bedroom - Floor 1

Sales Consultant Sold

SIMONTON WINDOWS	Double Hung	6500	Measure,Tip to Tip
Ext,White	Int,Amber Oak - Dar	W 31.0" X H 58.0"	Wrap, WHT
Grids No	Screen, Full Screen	Obs, No	Temp, No

1

Remeasure Confirmation

Brand confirmed	Style confirmed	Series confirmed	Measure,Tip to Tip
Ext color confirmed	Int color confirmed	W 31 1/2" X H 57 1/2"	Wrap, WHT
Grids No	Screen, Full Screen	Obs, No	Temp, No
Frame, Block (Box)			

Bedroom - Floor 1

Sales Consultant Sold

SIMONTON WINDOWS	Double Hung	6500	Measure,Tip to Tip
Ext,White	Int,Amber Oak - Dar	W 31.0" X H 58.0"	Wrap, WHT
Grids No	Screen, Full Screen	Obs, No	Temp, No

2

Remeasure Confirmation

Brand confirmed	Style confirmed	Series confirmed	Measure,Tip to Tip
Ext color confirmed	Int color confirmed	W 31 1/2" X H 57 1/2"	Wrap, WHT
Grids No	Screen, Full Screen	Obs, No	Temp, No
Frame, Block (Box)			

You hereby acknowledge that the Home Depot re-measured Your project to confirm its details, including dimensions, and to note any changes You requested to Your project. This form is not a legally binding change order to Your Agreement with the Home Depot. If You requested any changes, You will be contacted by Your Sales Consultant to discuss any resulting increase or decrease in the cost of Your project, or the time to perform it, and to execute a binding change order for those changes.

I have read and acknowledged the Customer Reminder Form.

Customer Signature

Date: 2021-12-16



MT Signature

Date: 2021-12-16

Customer reminder - Installation

INTERIOR RESPONSIBILITIES

Prior to Installation

- You are responsible for removing and reinstalling window treatments on windows or doors being replaced. You may visit proferral.com to arrange for assistance.

IMPORTANT: Existing window treatments (e.g. blinds mounted to the window frame) may not fit after the new windows have been installed.

- You are responsible for arranging the removal and reinstallation of any security equipment. Please arrange for the removal prior to the window/door installation date.
- Furniture, electronic equipment, wall décor, personal items must be moved at least 3 feet on either side and in front of the window or doors for the Installers to work. The Home Depot is not responsible for damaged items not moved prior to installation.
- Installer needs a cleared “walkway” inside the home leading to each window being replaced.
- Both a permit and final inspection by a local inspector may be required, therefore, do not remove any permit posted (permit must be visible). You may be required to schedule the inspector (if so, You will be notified by mail) and You must provide the inspector with access to Your home.

After Installation

- Structural Mulls: When structural mullions are required, wood, marble or tile sills may be cut to expose screws for the final inspection.
- You are responsible for painting or staining new interior trim, dry wall repair or stucco repair. You will be responsible for painting or staining installed headboards, seat boards or natural wood interiors. New interior trim is typically installed with bays, bows, garden windows, patio doors, and all wood windows and doors.

EXTERIOR RESPONSIBILITIES

Prior to Installation

In General

- Upon arrival, let the Installers know where You would like them to stage Your windows, park vehicles and store equipment, if necessary.

Trees, Bushes, Flowers & Shrubbery

- You are responsible for trimming low hanging branches or bushes that are within 3 feet on either side and in front of the windows and doors for the Installers to work. Our Installers will cut back branches limiting their ability to do a safe and efficient job but we do not guarantee landscape quality trimming.
- Service Providers need space to install and will take proper precautions to keep Your landscaping intact whenever possible as long as the safe access to the work area is not compromised.

After Installation

In General

- The Service Provider will broom clean the immediate work area and haul away existing window units.
- The Service Provider will take You through a final walk through and provide instructions on proper window operation and how to care for each window.
- You are responsible for painting or staining new exterior trim, moulding, siding or stucco repair.

Burglar bars, Storm Windows and AC Units

- The Home Depot will remove burglar bars but You are responsible for the reinstallation of burglar bars.
- The Home Depot will remove A/C Units but You are responsible for the reinstallation of A/C units.

IMPORTANT: Existing A/C Unit may not fit after the new window has been installed.

- The Home Depot will remove storm windows and haul away after install.
- You may visit proreferral.com to arrange for assistance with reinstallation of burglar bars and A/C Units.



JOB COMPLETION

- Upon completion of Your job, The Home Depot requires an authorized individual, preferably the original buyer, over the age of 18 be available to sign a Completion Certificate and make final payment (if applicable).
- The Home Depot Installers are authorized to receive final payment.
- If you are paying by check, make the check payable to “The Home Depot” and provide a valid driver’s license number.

LEAD-SAFE RENOVATION

- If applicable, the rooms or areas where work is being done may be blocked off or sealed with plastic sheeting to contain any dust that is generated. The contained area will not be available until the work in that room or area is complete, cleaned thoroughly and all dust is removed.
- Access to the work area will not be permitted and you should plan accordingly.
- The Lead Safe Certified Guide To Renovate Right pamphlet will be reissued every 60 days with a revised date for compliance purposes.

GENERAL

IMPORTANT: Verbal promises cannot be honored. Verify that everything you expect is detailed in writing.

- Installation may be noisy.
- Children must be kept away from the work area.
- Pets must removed from the residence.
- Before completing the installation, airborne dust in other parts of the home is a natural occurrence and is the responsibility of the customer; the only exception is for Lead Safe projects where the home was built prior to 1978.
- The installer may decline to install the job if in their professional opinion it seems unsafe, in violation of state or local codes, cannot be performed to industry standards, or if conditions that materially alter the scope of work are found.
- Please review Your Home Improvement Contract for General Terms and Conditions, and for information regarding cancellation and service fee policies.
- Service issues found after job completion will be handled as part of the applicable Product or Craftsmanship Warranty

IMPORTANT: After installation, drilling of any kind into a window will void the window warranty.

By signing the Measure Tool application on Your Measure Technician's device, You acknowledge You have read and understand this Customer Reminder. A copy of this Customer Reminder will be included as an attachment in Your Measure Summary Email.

Thank you for choosing The Home Depot!

QUOTATION #1108018

THD/MINNEAPOLIS-Franklin/East
ATTN: Accounts Payable B-12
Atlanta, GA 30339-4024
Phone: 414-377-9705
Fax:

Sim #: 004069
Emp:
Entered: 12/23/2021
Xmitted:
PO #: 11123717

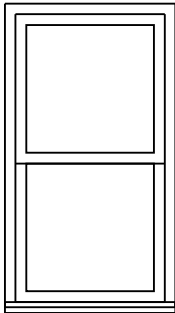
Customer #: 004069
THD/Minneapolis-Franklin East
9720 S Oakwood Park Dr
PDS Courier Freight Inc
Franklin, WI 53132
Phone: 414-241-0061
Fax: 262-439-9873

Job Name: Hayek
Project ID:
Location:
Lot #:
Model:
Contact: Patrick Engelei
Cust PO#:

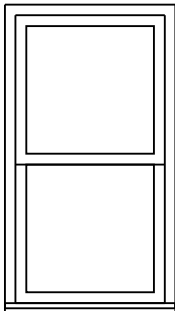
Home Owner:

Ln No	Qty Ord	Long Description
----------	------------	------------------

- 01 1 31 1/2" (T) X 57 1/2" (T) 6500 Woodgrain/Wh (Dark) Double Hung; Tip-to-Tip; BOX; Supercept; ProSolar Low E; Argon Gas; Double Glazed; Double Strength (1/8"); Full Screen Fiberglass Extruded Screen Mold; 00 No Reinforcement; Two Air Latches; Two Dark Bronze; Plain; Head Expander; Sill Extender; Balance Covers; Glass Warranty (UI=89"); DP:25; Test Number=C9020.01; U-Factor:.29; SHGC:.28; Unit certified for ENERGY STAR® region(s): North Central.; Room ID: Bedroom



- 02 1 31 1/2" (T) X 57 1/2" (T) 6500 Woodgrain/Wh (Dark) Double Hung; Tip-to-Tip; BOX; Supercept; ProSolar Low E; Argon Gas; Double Glazed; Double Strength (1/8"); Full Screen Fiberglass Extruded Screen Mold; 00 No Reinforcement; Two Air Latches; Two Dark Bronze; Plain; Head Expander; Sill Extender; Balance Covers; Glass Warranty (UI=89"); DP:25; Test Number=C9020.01; U-Factor:.29; SHGC:.28; Unit certified for ENERGY STAR® region(s): North Central.; Room ID: Bedroom



EPOPS: 000835-252055
211106 958 AIC1010

***** NO PRICE COPY *****

Page: 2
12/23/2021

QUOTATION #1108018

THD/MINNEAPOLIS-Franklin/East
ATTN: Accounts Payable B-12
Atlanta, GA 30339-4024
Phone: 414-377-9705
Fax:

Sim #: 004069
Emp:
Entered: 12/23/2021
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PO #: 11123717

Customer #: 004069
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9720 S Oakwood Park Dr
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Fax: 262-439-9873

Job Name: Hayek
Project ID:
Location:
Lot #:
Model:
Contact: Patrick Engelei
Cust PO#:

Home Owner:

Ln No	Qty Ord	Long Description
----------	------------	------------------

2 Total Qty Windows

2 Total Qty Units

NOTES:

Submitted by: _____ Accepted by: _____ Date: _____



Job # 11123717

Customer Name: M/M Diane Hayek

Customer Phone #: 2624702940



Bedroom - Floor 1

Line Item: 1



Bedroom - Floor 1

Line Item: 2







Date: 12/11/2021

Wrap Color	1: White, 2: White	
Interior Casing Type		
Bay or Bow window:		
Seatboard material (vinyl only-Birch or Oak)		
Bay Project Angle (30 or 45)		
Bay Flanker Type (DH, SH, or Csmnt)		
Top of window to soffit (inches)		
If tied to soffit, color of soffit material		
Construct Roof (Yes or No) *		
Garden Window:		
Seatboard Material (vinyl only-White Pionite, Birch or Oak)		

381

Wall Thickness (inches)	
Additional Shelf (Yes or No)	

* There is no guarantee that new shingles will match existing color.

Customer Signature

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION NO. 2022-23

**A RESOLUTION FOR SITE PLAN AND ARCHITECTURAL REVIEW FOR Diane Hayek
411 Division, PARCEL MUKV1973-195**

WHEREAS, pursuant to Section 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval for an additional and building and site modifications, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by the Diane Hayek

WHEREAS, the use is permitted within the R-2 Single Family Village Residential District in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission, and

WHEREAS, Historic Preservation Committee reviewed plans and issued Certificate of Appropriateness on February 10, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for the replacement of two windows (1 rear and 1 southside window) at 411 Division based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. The applicant must obtain all required building permits within nine months of this date and start construction within six months of the date of building permit issuance and continue in good faith to completion.
3. All work related to this project must comply with all project plans approved by the Village.
4. The owner must take photographs of the completed work and submit them to the building inspector within six weeks of completion.
5. The applicant shall comply with all parts of the Municipal Code as it relates to this project.
8. Any future modification to the site, contributing building or other structures on the site shall require a certificate of appropriateness to be issued.

NOW THEREFORE BE IT RESOLVED, that the Village of Mukwonago,

Approved and Adopted this 16th day of March 2022 by the Village Board of the Village of Mukwonago, Wisconsin.

APPROVED:

Fred H. Winchowky, Village President

ATTESTATION:

Diana Dykstra, MMC
Village Clerk-Treasurer



PLANNING COMMISSION

March 8, 2022 at 6:30pm

Mukwonago, WI

Site and Architectural Review

600 Perkins, Parcel Number: MUKV1973-941

Case Summary

Parcel Data

Proposal:	Site modifications (parking/landscaping), building modifications, doors, loading docs, architectural elements, and painting
Applicant:	Instrument Development Co, LLC Mathew Gluszczyk
Request:	Site and Architectural Review
Staff Recommendation:	Approve with Conditions

Parcel Characteristics / Conditions

Acreage:	19.9286
Current Use:	Vacant Industrial
Proposed Use:	Industrial
Reason for Request:	New Tenant – Modifications to meet new needs
Land Use Classification:	Industrial
Zoning Classification:	M-4 Medium / Heavy Industrial District
Census Tract:	2039.02

Site Plan and Architectural Review Request

Architectural/ Site Review

Site Modifications

The applicant is proposing several minor changes to the site to accommodate their needs.

Building Modifications:

Several building modifications are proposed which include items like replacing trim caps on the existing wall/roof system, modifications of various openings (vents, doors) with removing or adding to meet the new occupancy needs. In addition, the loading docks will be modified.

Parking: Existing parking areas are planned to be expanded.

Current Parking: 94

Current ADA Spaces:	5
Proposed Standard Spaces:	102
Proposed SADA spaces:	1
Total parking spaces:	201

Lighting: The exterior parking lot lighting will be upgraded to provide better illumination of the expanding parking area. Details include four poles with two lights each and three poles with single lights. The design of the poles are simple to blend away in to the overall landscape of the property.

Painting: The applicant is proposing to repaint the exiting office area which currently is in need a refreshing and a color update. The concept for the new paint colors is a collection of grey colors that will have a base color, darker colors for the pilasters and a medium color to highlight a horizontal band. The proposed color palette is within the grey or neutral family. The applicant seeks approval of the color palette concept with specific colors to be approved by planning at the time of building permits.

Landscaping: The applicant is proposing to add twelve new deciduous trees and six new evergreen trees.

Stormwater:

The existing stormwater pond will be increased to address additional impervious surfaces on the property related to the increased parking areas.

Utilities	No modifications at this time.
Stormwater Management	Increased stormwater pond
Wetlands	None
Signage	No modifications at this time.
Parking	See summary above.
Landscaping	See summary above..
Trash Enclosure	No modifications at this time.
Fencing	No modifications at this time.
Outdoor Lighting	See summary above.
Misc. Performance Standards	None

Staff Review

Engineering	The applicant shall comply with comments and conditions as detailed from the Village Engineer prior to issuance of permits.
Public Works	No concerns at this time.
Utilities	No concerns at this time.
Police	No concerns at this time.
Fire	No concerns at this time.
Building Inspection	No concerns at this time.
Planning	No concerns at this time.

Recommendation

Staff recommends the Planning Commission recommend to the Village Board to approve the Site Plan and Architectural Review with the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The developer must comply with all requirements related to impact fees imposed by the Village.
7. The developer shall comply with all parts of the Municipal Code as it relates to this project.
8. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
9. Building colors are approved to be in a grey pallet or neutral palate with specific colors to be approved by the Planning Department prior to issuance of building permits. Any color that go beyond a grey palette or neutral palate shall be returned for approval to the Planning Commission.
10. An erosion control permit shall be required.
11. The developer shall comply with stormwater and other Engineering requirements as detailed by the Village Engineer.
12. Any future modification to the site such as modification of building, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

Attachments

1. Maps
2. Plans



Village of Mukwonago GIS
IDC - Aerial Photo

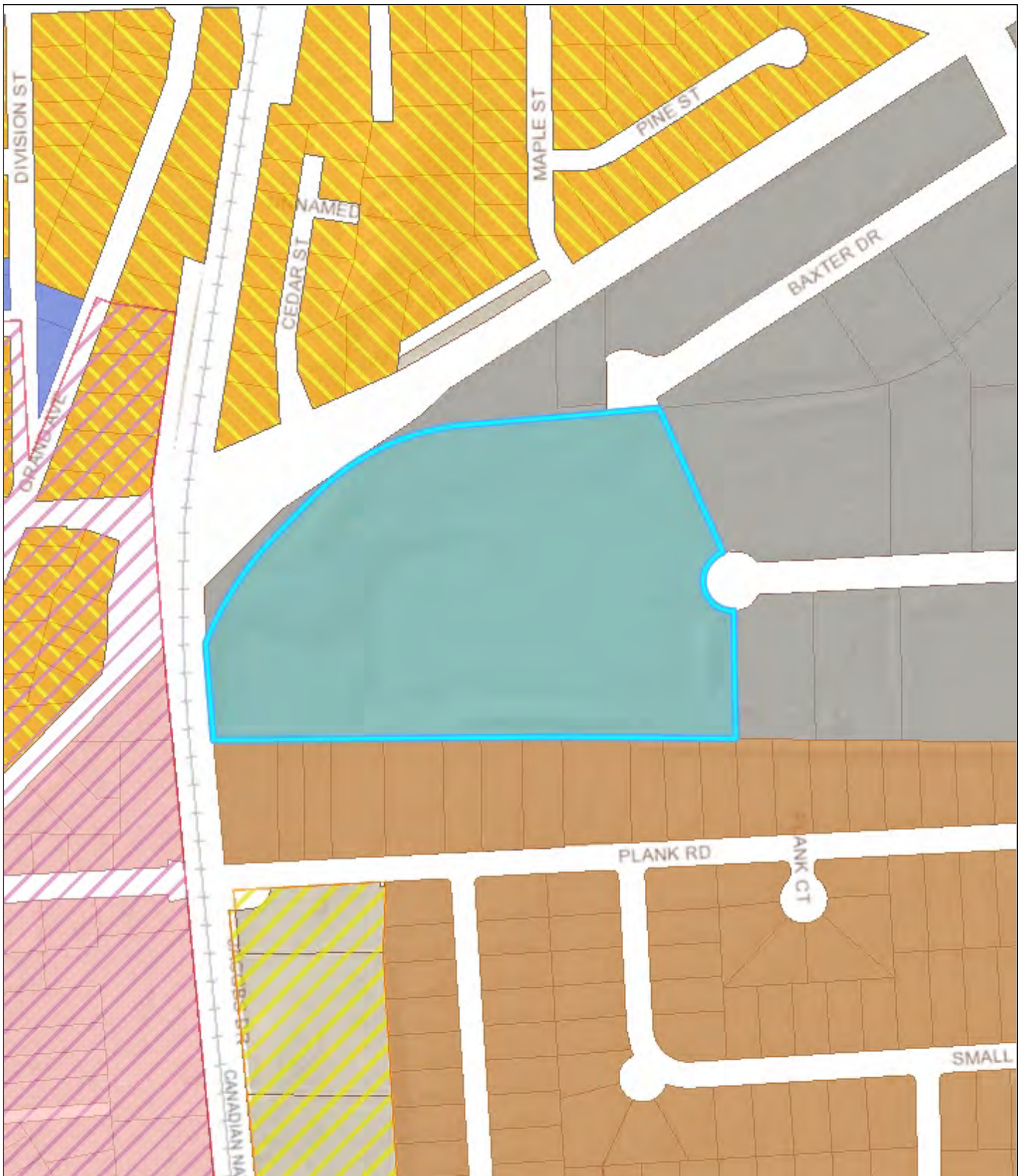
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SCALE: 1" = 333'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/15/2022



Village of Mukwonago GIS IDC - Land Use

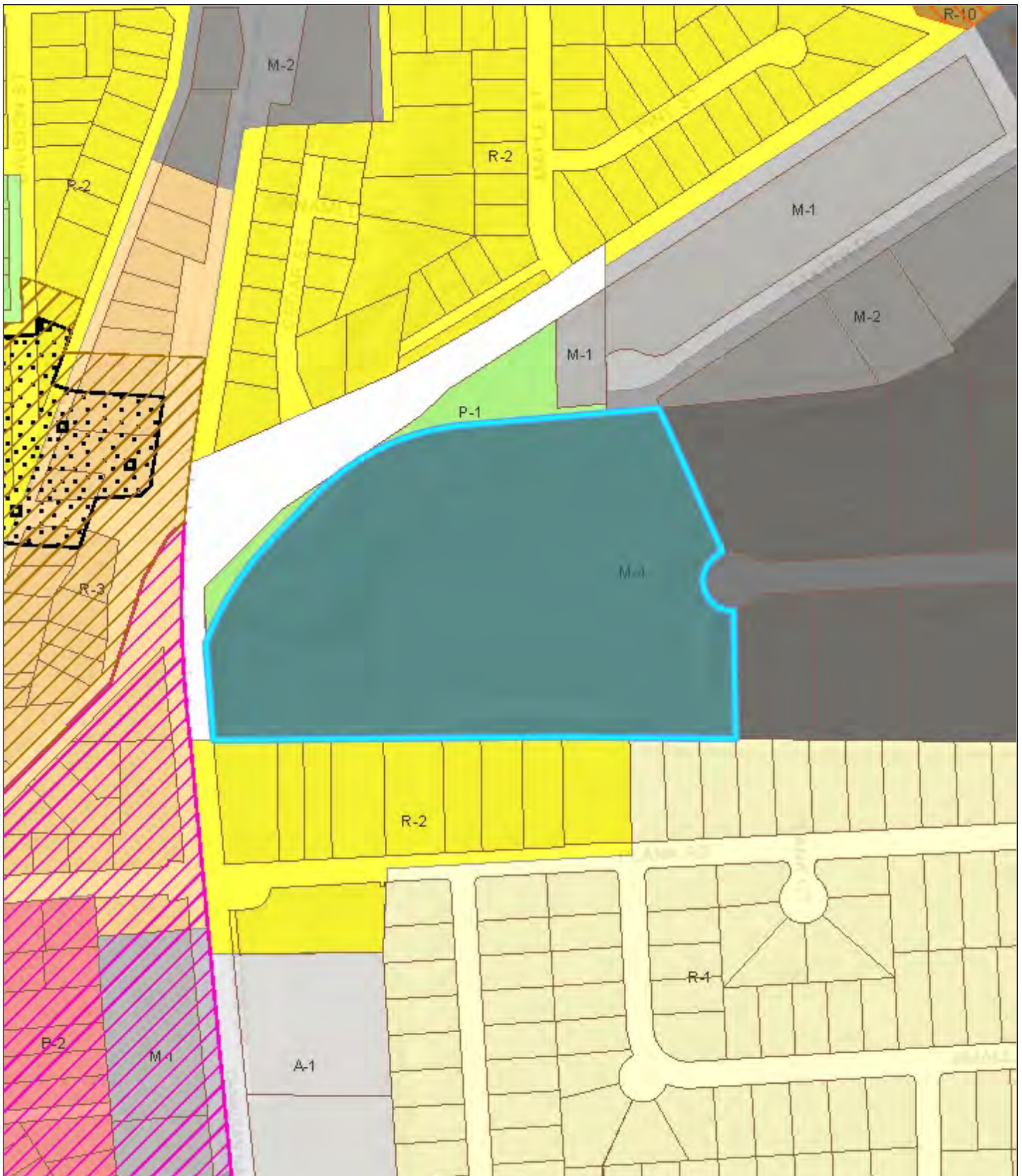
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SCALE: 1" = 333'

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440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/15/2022



Village of Mukwonago GIS
IDC - Zoning

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SCALE: 1" = 333'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/15/2022

February 22, 2022

Mr. John Fellows, Assoc. AIA, CPM, AICP
Community Planner
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: 600 Perkins Drive
Preliminary Storm Water Review

Dear Mr. Fellows:

We have reviewed the preliminary submittal for 600 Perkins Drive. The submittal included site plans and a storm water management plan both dated February 1, 2022. These documents were received in our office on February 16, 2022. This review is required by the Village Storm Water Ordinance to determine if early site planning has accounted for the requirements of the Ordinance. The intent is to avoid large changes to developments after the Planning Commission and Village Board have approved the concept and site plan.

We believe this development can meet the requirements of the Village Ordinance and as such this letter will serve as the preliminary storm water review letter as detailed in 34-107(b) of the Village Ordinance. A full detailed technical review of the plans and storm water management plan will be performed, prior to recommendation for approval for construction.

If the Planning Commission and the Village Board would choose to approve these documents, we would request that you make approvals subject to our detailed technical review of the construction drawings for the requirements of the Department Heads and Village Ordinances. We also request that the permits to allow construction be withheld until this technical review is complete and we have issued a letter of approval.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.

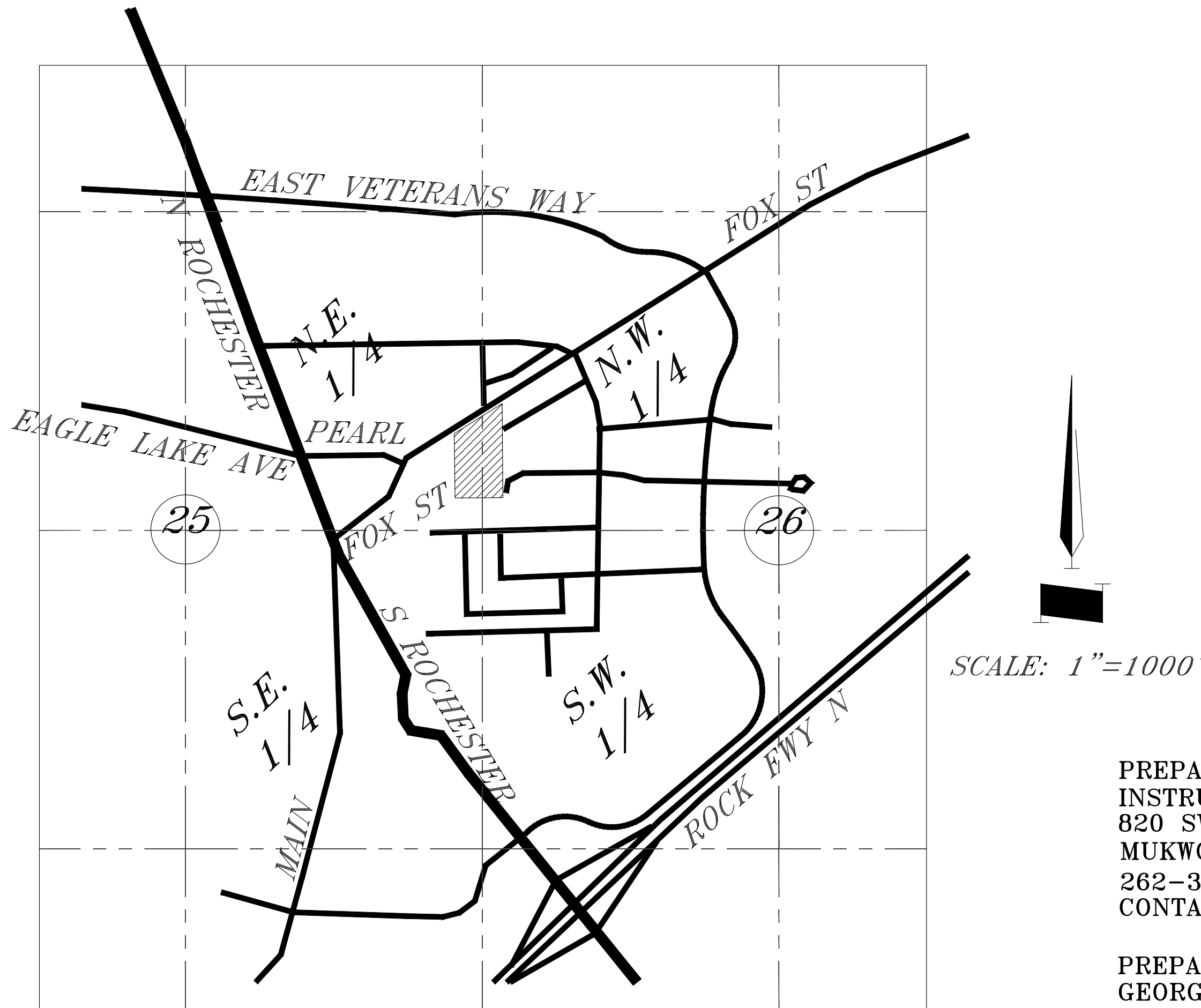


Peter W. Gesch, P.E., (WI)
Project Engineer
pgesch@ruekert-mielke.com

PWG:pwg

cc: Tim Rutenbeck, Village of Mukwonago
Wayne Castle, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Daniel Streit, Village of Mukwonago
Jeff Stien, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

SITE PLAN
FOR
BERKS GROUP
IDC BUILDING IMPROVEMENTS
SECTION 25, TOWNSHIP 5N, RANGE 18E
VILLAGE OF MUKWONAGO
WAUKESHA COUNTY, WISCONSIN



INDEX OF SHEETS	
Sht. No.	Description
C0.0	Title Sheet
A3.01	Exterior Elevaitons
C1.0	Grading Plan
C2.0	Dimension & Utility Plan
C3.0	Drainage Plan
C4.0	Site Lighting Plan
L1.0	Landscape Plan
L2.0	Landscape Details

CAUTION!
Numerous Utilities on Site.
Contractor to verify location
and elevation of all utilities
prior to commencing
construction.

PREPARED FOR:
INSTRUMENT DEVELOPMENT CORP.
820 SWAN DRIVE
MUKWONAGO, WI 53149
262-363-7307
CONTACT: JOSEPH SCHAFER

PREPARED & SUBMITTED BY:
GEORGE BUTLER ASSOCIATES, INC.
9801 RENNER BOULEVARD
LENEXA, KANSAS 66219-9745
913-492-0400
CONTACT: JAY HEALY, PE

Legend	
	Cable TV Pedestal
	Power Pole
	Guy Anchor
	Electrical Manhole
	Electric Meter
	Electrical Transformer
	Electric Pedestal
	Power Pole/Telephone Pole
	Power Pole/Light Pole
	Bollard/Guard Post
	Gas Meter
	Gas Valve
	Curb Inlet
	Junction Box
	Sanitary Sewer Manhole
	Sanitary Cleanout
	Light Pole
	Yard Light
	Benchmark
	Test Pit
	Sign
	Control Point
	Telephone Manhole
	Telephone Pedestal
	Telephone Pole
	Traffic Signal
	Controller Box
	Barbed Wire Fence
	Centerline
	Fiber Optic Line
	Gas Line
	Guard Rail
	Over Head Electric
	Over Head Telephone
	Over Head Cable TV
	Property Line
	Right-of-Way Line
	Sanitary Sewer Line
	Stream
	Tree Line
	Underground Electric
	Underground Telephone
	Underground Cable TV
	Water Line
	Proposed Storm Sewers
	Existing Storm Sewers
	Fire Hydrant
	Water Meter
	Property Boundary

VICINITY MAP
SECTION 25, TOWNSHIP 5N, RANGE 18E

OVERALL LEGAL DESCRIPTION:

LOT 1 CSM #7231 VOL 61/104 REC AS DOC #1907830
PT SE1/4 OF NE1/4 SEC 26 & SW1/4 OF NW1/4 OF
SEC 25 T5N R18E, IN THE VILLAGE OF MUKWONAGO,
WAUKESHA COUNTY, WISCONSIN

GBA
architects
engineers

9801 Renner Boulevard
Lenexa, Kansas 66219
913.492.0400
www.gbateam.com

GBA
9801 Renner Blvd. Ste. 300
Lenexa, KS 66219
913.492.0400
gbateam.com

BERKS GROUP - IDC
600 PERKINS DR.
MUKWONAGO, WI 53149

NOT FOR CONSTRUCTION

REV	DATE	DESCRIPTION
-----	------	-------------

PROJECT NUMBER
15077

DATE
01/03/2022
30% DOCUMENTS

DESIGNED:	JRH
DRAWN:	JMS/JWM
REVIEWED:	JRH

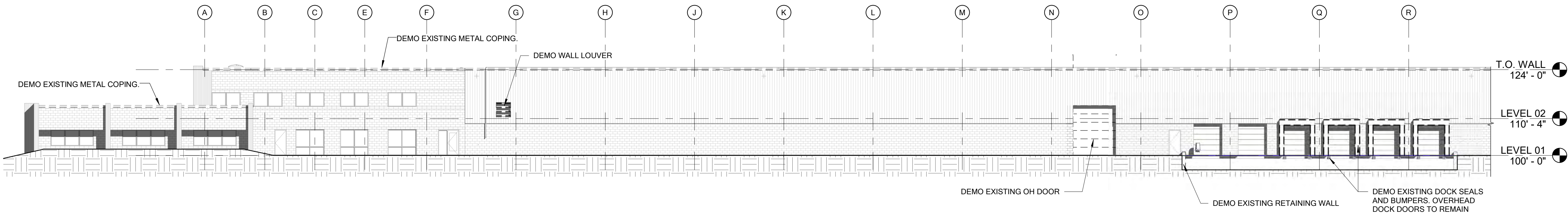
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Title Sheet

SHEET NUMBER

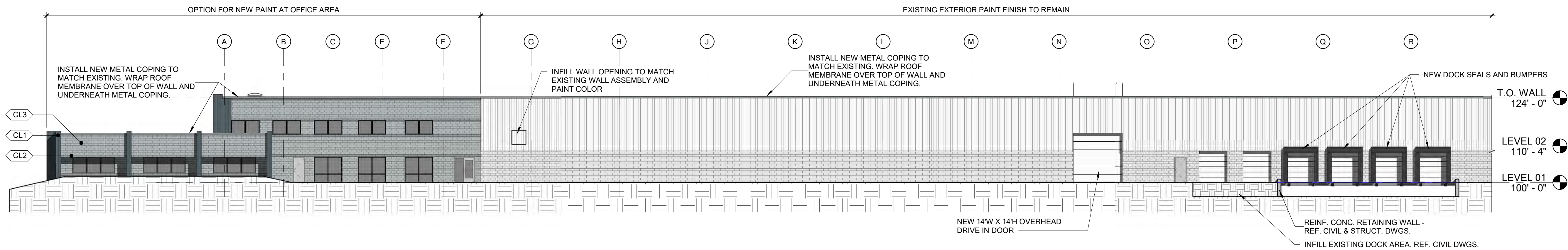
C0.0

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Engineering COA# 2881-11
Architecture COA# 2881-11



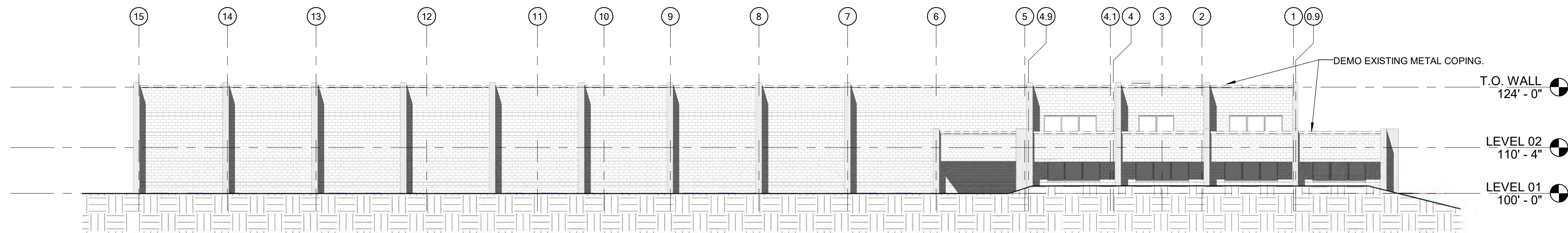
PARTIAL NORTH ELEVATION - DEMOLITION

AD1.10/A3.01 SCALE: 1/16" = 1'-0"



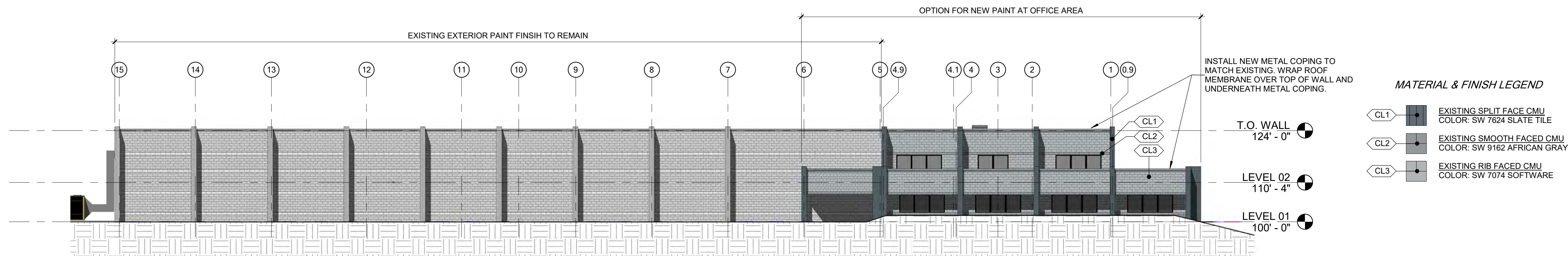
PARTIAL NORTH ELEVATION - CONSTRUCTION

A1.10/A3.01 SCALE: 1/16" = 1'-0"



OVERALL EAST ELEVATION - DEMOLITION

A1.12/A3.01 SCALE: 1/16" = 1'-0"



OVERALL EAST ELEVATION - CONSTRUCTION

A1.10/A3.01 SCALE: 1/16" = 1'-0"

NOT FOR CONSTRUCTION

REV	DATE	DESCRIPTION

PROJECT NUMBER
15077

DATE _____

01/03/2022

30% DOCUMENTS

DESIGNED: IRH

DRAWN: JMS/JWM

REVIEWED: JRH

SHEET TITLE

Grading Plan

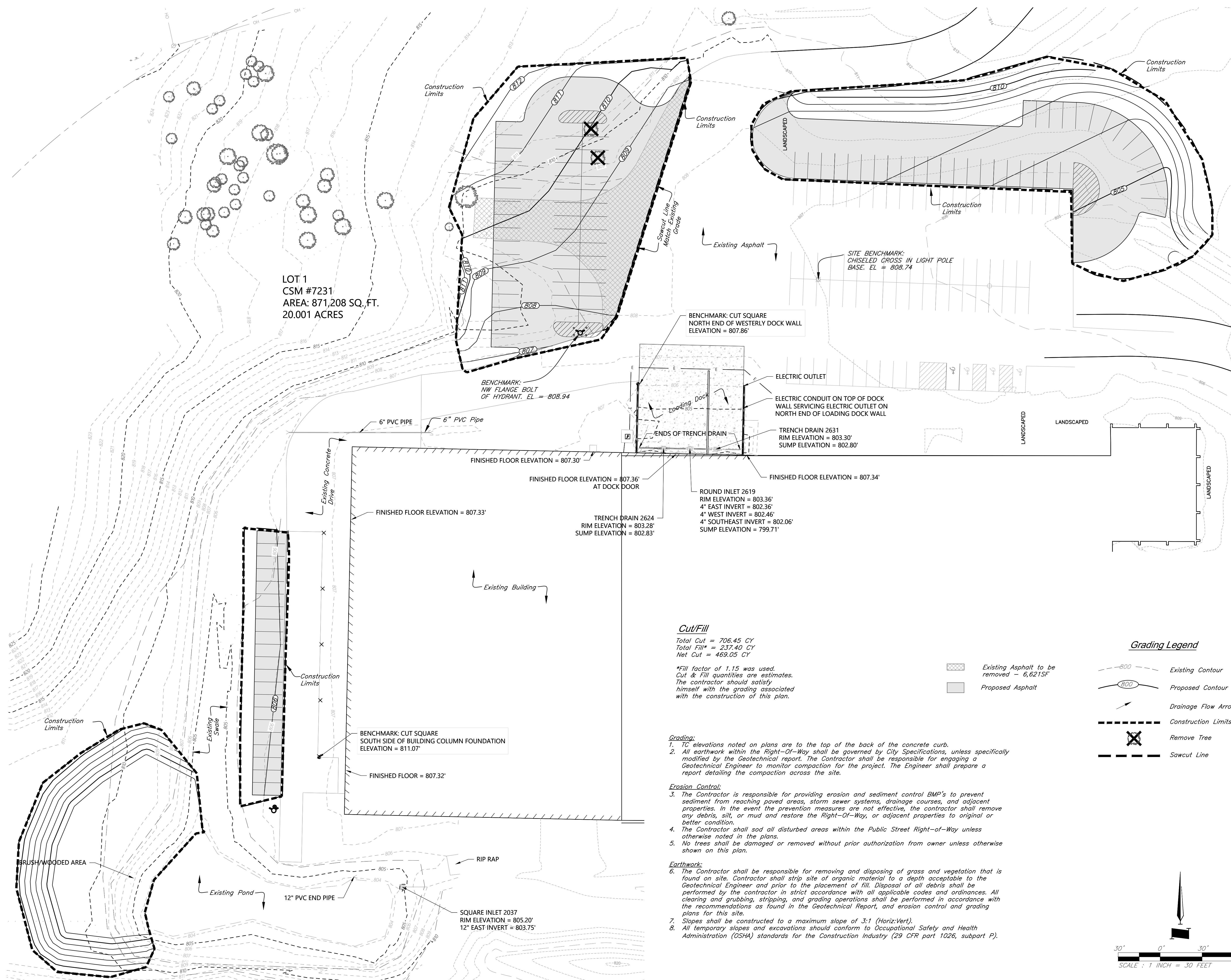
SHEET NUMBER

C1.0

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Engineering COA# 2881-11

Architecture COA# 2881-11



REV	DATE	DESCRIPTION
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PROJECT NUMBER
15077

DATE
01/03/2022

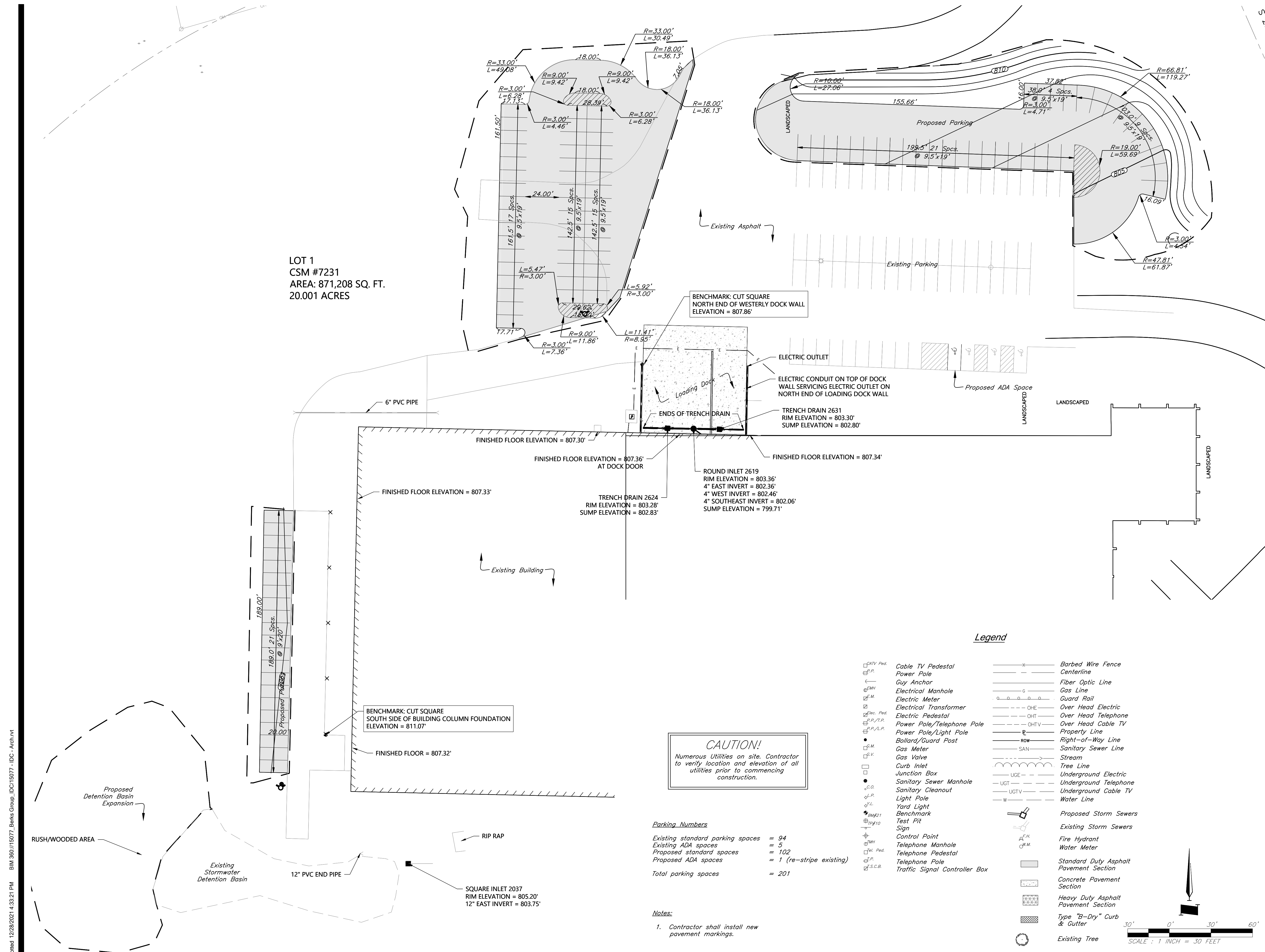
30% DOCUMENTS

DESIGNED:	JRH
DRAWN:	JMS/JWM
REVIEWED:	JRH
SHEET TITLE	

Dimension & Utility Plan

SHEET NUMBER

C2.0



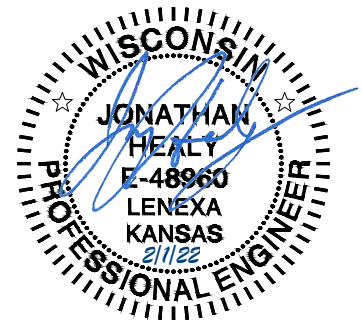
STORMWATER MANAGEMENT PLAN

BERKS GROUP - IDC

Building Renovation and Parking Expansion

600 Perkins Drive
Mukwonago, WI
GBA NO. 15077
February 1, 2022

Prepared for:
Instrument Development Corp.
820 Swan Drive
Mukwonago, WI 53149
262-363-7307
Contact: Joseph Schaffer



9801 Renner Boulevard, Ste. 300
Lenexa, KS 66219-9745
913.492.0400 | www.gbateam.com

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USDA Soil Resource Report	
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Plan Sheet C2.0 – Dimension & Utility Plan	
Plan Sheet C3.0 - Drainage Map	
Proposed Conditions HEC-HMS Summary	

All plans and supporting documents created for the Berks Group – IDC building renovation and parking expansion have been reviewed and approved by GBA, Inc. certifying that, to the best of our knowledge, the submitted plans comply with the requirements of the ordinance of the Village of Mukwonago.

Introduction:

Berks Group – Instrument Development Corp. (IDC) plans to renovate and expand the parking lot of the existing facility located at 600 Perkins Drive in Mukwonago, WI. The property is located at the termination of Perkins Drive and is bound by Fox Street to the north and west, residential to the south, and industrial/commercial to the east. Proposed site improvements include construction of 102 parking spaces on the north and west side of the existing facility. The existing stormwater retention basin will be modified to preserve site outflow characteristics.

Methodology:

The study methodology is based on allowable methods and procedures specified by the Village of Mukwonago stormwater drainage criteria. A summary of each component of the report is provided below.

- Storm depths are based on TR-55 (24-hour duration)
 - Storm depths were modified as follows:
 - 2-year storm depth = 2.7"
 - 10-year storm depth = 3.81"
 - 100-year storm depth = 6.18"
- HEC-HMS Version 4.9 was used for basin/modeling

Existing Conditions:

The project site is previously developed for industrial manufacturing. The site generally drains via overland flow, discharging at two different site locations. For the purpose of this report, subbasin 1 refers to the development area on the northeast portion of the site discharging the north ditch on Perkins Drive. Subbasin 2 refers to the development area on the southwest, including the existing detention basin, which discharges to the south ditch on Perkins Drive..

Subbasin 1, consisting of 4.85 acres located predominately on the northeast portion of the site, drains to a rock-lined ditch which discharges east, to the north ditch on Perkins Drive. Subbasin 1 is currently un-detained.

Subbasin 2, consisting of 9.38 acres located predominately on the southwest portion of the site, includes a stormwater detention basin off the southwest corner of the facility. The basin detains stormwater from the western portion of the site. The detention basin drains via enclosed storm sewer, which drains east and discharges to an open ditch near the east property line. The ditch then drains into the ditch on the south side of Perkins Drive. The basin was detailed in the report dated August 29th, 2011, prepared by CJ Engineering, LLC and is attached in Appendix A for reference.

The project site lies inside of “Zone X”, defined as areas outside the 0.2% annual chance floodplain per FEMA FIRM number 55133C0427G, dated November 5th, 2014. See attached FEMA FIRM for details.

According to the NRCS Soil Survey, the site consists of type B soils. Per the 2011 stormwater drainage analysis, soil investigation performed by Giles Engineering Associates identified the hydrostatic water table to be approximately 48 inches below surface grade. Therefore the development is exempt from infiltration practices.

The existing facility consists of developed building area, pavement, and open space. Subbasin 1 contains 1.45 acres of impervious area and Subbasin 2 contains 1.91 acres of impervious area. Subbasin 1 existing curve number and time of concentration were calculated as 72 and 20.12 minutes. Subbasin 2 existing curve number and time of concentration were calculated as 79 and 20.3 minutes.

The existing stormwater retention basin outflow structure was modeled based on the 2011 C1.0 Site Grading and Erosion Control Plan Sheet.

Existing conditions were modeled utilizing TR-55 and HEC-HMS to establish exiting baseflows. See Tables 1 and 2 below for existing conditions summary and Appendix A for details.

Existing Conditions			
Storm	Peak Discharge (CFS)		
	Subbasin 1	Subbasin 2	Total
2	5.1	3.0	7.5
10	9.3	14.4	21.0
100	17.7	31.1	46.7

Table 1 – Existing Conditions Summary

Subbasin 2 - Existing Retention Basin Summary			
Storm	Peak Discharge (CFS)	Peak Storage (AC-FT)	Peak Water Elevation (FT)
2	3.0	0.4	805.0
10	14.4	0.5	805.4
100	31.1	0.7	805.7

Table 2 – Subbasin 2 Existing Retention Basin Summary

Stormwater Detention:

Mukwonago detention standards require 100-year storm outflow to not exceed the pre-development 10-year storm outflow and for the 10- and 2-year storm discharge rates to not exceed the 2-year pre-development storm outflow.

Subbasin 2 does meet Mukwonago detention standards, as shown in the 2011 report. Subbasin 1 currently drains offsite un-detained, therefore the overall property currently does not meet typical Mukwonago detention standards.

As the site is already developed, in an effort to maintain existing drainage characteristics with the proposed parking expansion, the existing stormwater retention basin will be enlarged to capture additional runoff from Subbasin 2. The basin enlargement will include additional volume, beyond what is required for Subbasin 2, to account for added impervious area with un-detained Subbasin 1. As both Subbasins 1 and 2 both drain to Perkins Drive, the overall proposed site discharge will match existing conditions.

Proposed Conditions:

Proposed site improvements include construction of 102 parking spaces on the north and west side of the existing facility. The site will more or less maintain existing drainage patterns, with 4.85 acres in Subbasin 1 draining east through the rock-lined ditch and 9.38 acres in Subbasin 2 draining to the existing stormwater retention basin.

The proposed parking expansion will add a total of 0.99 acres of impervious surface, with 0.53 acres additional impervious in Subbasin 1 and 0.46 acres additional impervious in Subbasin 2. Proposed subbasin conditions were calculated as follows.

Proposed Conditions				
Subbasin	Area (AC)	Impervious area (AC)	Tc (min)	CN
1	4.85	1.98	19.61	76
2	9.38	2.37	20.3	80

Table 3 – Proposed Subbasin Summary

The existing retention basin will be expanded by 0.63 AC-FT and utilize the existing outflow structure as shown on the 2011 C1.0 Site Grading and Erosion Control Plan Sheet. Proposed site conditions were calculated as shown in Tables 4 and 5.

Proposed Conditions			
Storm	Peak Discharge (CFS)		
	Subbasin 1	Subbasin 2	Total
2	6.6	2.5	8.5
10	11.2	7.1	13.9
100	19.9	27.3	43.4

Table 4 – Proposed Conditions Summary

Subbasin 2 - Proposed Retention Basin Summary			
Storm	Peak Discharge (CFS)	Peak Storage (AC-FT)	Peak Water Elevation (FT)
2	2.5	0.5	804.6
10	7.1	0.9	805.3
100	27.3	1.1	805.6

Table 5 – Subbasin 2 Proposed Retention Basin Summary

As shown in Table 4, proposed stormwater discharges match existing conditions.

Maintenance shall conform to the Stormwater Practice Maintenance Plan found in Appendix D of the 2011 stormwater report.

Water Quality:

Water quality requirements will be met through the existing grass lined swale and stormwater retention basin. The existing retention basin is to be enlarged to accommodate the additional site impervious surface. Per the 2011 stormwater report, existing stormwater features remove over 80% of TSS.

Summary and Recommendations:

Construction of the proposed development per the recommendations of this report will meet or exceed the stormwater quality and quantity requirements of The Village of Mukwonago, WI.

APPENDIX A – EXISTING CONDITIONS

FEMA Flood Insurance Rate Map

USDA Soil Resource Report

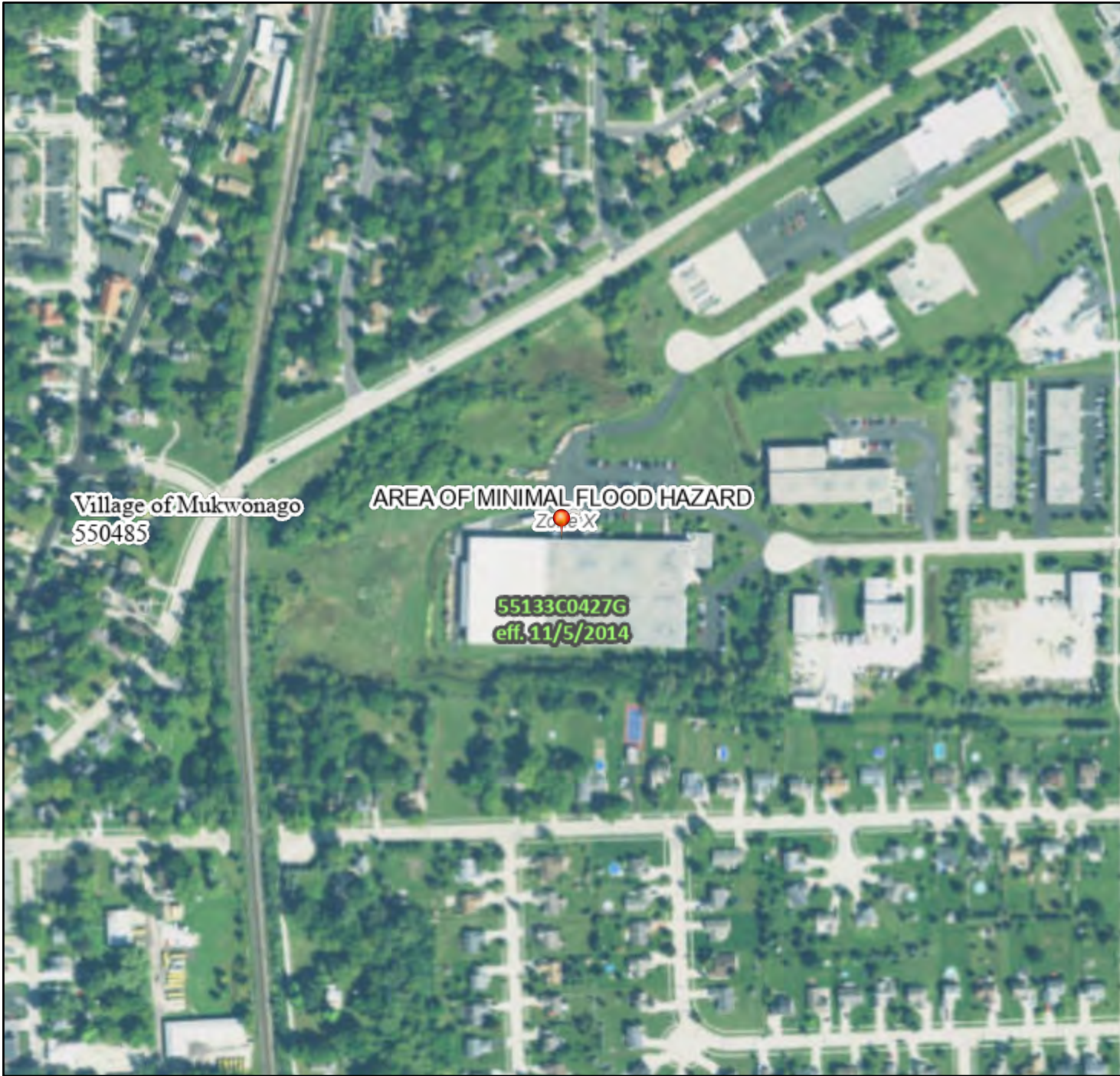
Existing Condition HEC-HMS Summary

August 29, 2011 Stormwater Managemetn Plan, prepared by CJ Engineering

National Flood Hazard Layer FIRMMette



88°19'53"W 42°52'9"N



0 250 500 1,000 1,500 2,000 Feet 1:6,000

88°19'16"W 42°51'43"N

Basemap: USGS National Map: Orthoimagery: Data refreshed October, 2020

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
		Area of Undetermined Flood Hazard Zone D
GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
		17.5 Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped



The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on **1/31/2022 at 5:36 PM** and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.



United States
Department of
Agriculture

NRCS

Natural
Resources
Conservation
Service

A product of the National
Cooperative Soil Survey,
a joint effort of the United
States Department of
Agriculture and other
Federal agencies, State
agencies including the
Agricultural Experiment
Stations, and local
participants

Custom Soil Resource Report for **Milwaukee and Waukesha Counties, Wisconsin**



Preface

Soil surveys contain information that affects land use planning in survey areas. They highlight soil limitations that affect various land uses and provide information about the properties of the soils in the survey areas. Soil surveys are designed for many different users, including farmers, ranchers, foresters, agronomists, urban planners, community officials, engineers, developers, builders, and home buyers. Also, conservationists, teachers, students, and specialists in recreation, waste disposal, and pollution control can use the surveys to help them understand, protect, or enhance the environment.

Various land use regulations of Federal, State, and local governments may impose special restrictions on land use or land treatment. Soil surveys identify soil properties that are used in making various land use or land treatment decisions. The information is intended to help the land users identify and reduce the effects of soil limitations on various land uses. The landowner or user is responsible for identifying and complying with existing laws and regulations.

Although soil survey information can be used for general farm, local, and wider area planning, onsite investigation is needed to supplement this information in some cases. Examples include soil quality assessments (<http://www.nrcs.usda.gov/wps/portal/nrcs/main/soils/health/>) and certain conservation and engineering applications. For more detailed information, contact your local USDA Service Center (<https://offices.sc.egov.usda.gov/locator/app?agency=nrcs>) or your NRCS State Soil Scientist (http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/contactus/?cid=nrcs142p2_053951).

Great differences in soil properties can occur within short distances. Some soils are seasonally wet or subject to flooding. Some are too unstable to be used as a foundation for buildings or roads. Clayey or wet soils are poorly suited to use as septic tank absorption fields. A high water table makes a soil poorly suited to basements or underground installations.

The National Cooperative Soil Survey is a joint effort of the United States Department of Agriculture and other Federal agencies, State agencies including the Agricultural Experiment Stations, and local agencies. The Natural Resources Conservation Service (NRCS) has leadership for the Federal part of the National Cooperative Soil Survey.

Information about soils is updated periodically. Updated information is available through the NRCS Web Soil Survey, the site for official soil survey information.

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How Soil Surveys Are Made

Soil surveys are made to provide information about the soils and miscellaneous areas in a specific area. They include a description of the soils and miscellaneous areas and their location on the landscape and tables that show soil properties and limitations affecting various uses. Soil scientists observed the steepness, length, and shape of the slopes; the general pattern of drainage; the kinds of crops and native plants; and the kinds of bedrock. They observed and described many soil profiles. A soil profile is the sequence of natural layers, or horizons, in a soil. The profile extends from the surface down into the unconsolidated material in which the soil formed or from the surface down to bedrock. The unconsolidated material is devoid of roots and other living organisms and has not been changed by other biological activity.

Currently, soils are mapped according to the boundaries of major land resource areas (MLRAs). MLRAs are geographically associated land resource units that share common characteristics related to physiography, geology, climate, water resources, soils, biological resources, and land uses (USDA, 2006). Soil survey areas typically consist of parts of one or more MLRA.

The soils and miscellaneous areas in a survey area occur in an orderly pattern that is related to the geology, landforms, relief, climate, and natural vegetation of the area. Each kind of soil and miscellaneous area is associated with a particular kind of landform or with a segment of the landform. By observing the soils and miscellaneous areas in the survey area and relating their position to specific segments of the landform, a soil scientist develops a concept, or model, of how they were formed. Thus, during mapping, this model enables the soil scientist to predict with a considerable degree of accuracy the kind of soil or miscellaneous area at a specific location on the landscape.

Commonly, individual soils on the landscape merge into one another as their characteristics gradually change. To construct an accurate soil map, however, soil scientists must determine the boundaries between the soils. They can observe only a limited number of soil profiles. Nevertheless, these observations, supplemented by an understanding of the soil-vegetation-landscape relationship, are sufficient to verify predictions of the kinds of soil in an area and to determine the boundaries.

Soil scientists recorded the characteristics of the soil profiles that they studied. They noted soil color, texture, size and shape of soil aggregates, kind and amount of rock fragments, distribution of plant roots, reaction, and other features that enable them to identify soils. After describing the soils in the survey area and determining their properties, the soil scientists assigned the soils to taxonomic classes (units). Taxonomic classes are concepts. Each taxonomic class has a set of soil characteristics with precisely defined limits. The classes are used as a basis for comparison to classify soils systematically. Soil taxonomy, the system of taxonomic classification used in the United States, is based mainly on the kind and character of soil properties and the arrangement of horizons within the profile. After the soil

scientists classified and named the soils in the survey area, they compared the individual soils with similar soils in the same taxonomic class in other areas so that they could confirm data and assemble additional data based on experience and research.

The objective of soil mapping is not to delineate pure map unit components; the objective is to separate the landscape into landforms or landform segments that have similar use and management requirements. Each map unit is defined by a unique combination of soil components and/or miscellaneous areas in predictable proportions. Some components may be highly contrasting to the other components of the map unit. The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The delineation of such landforms and landform segments on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, onsite investigation is needed to define and locate the soils and miscellaneous areas.

Soil scientists make many field observations in the process of producing a soil map. The frequency of observation is dependent upon several factors, including scale of mapping, intensity of mapping, design of map units, complexity of the landscape, and experience of the soil scientist. Observations are made to test and refine the soil-landscape model and predictions and to verify the classification of the soils at specific locations. Once the soil-landscape model is refined, a significantly smaller number of measurements of individual soil properties are made and recorded. These measurements may include field measurements, such as those for color, depth to bedrock, and texture, and laboratory measurements, such as those for content of sand, silt, clay, salt, and other components. Properties of each soil typically vary from one point to another across the landscape.

Observations for map unit components are aggregated to develop ranges of characteristics for the components. The aggregated values are presented. Direct measurements do not exist for every property presented for every map unit component. Values for some properties are estimated from combinations of other properties.

While a soil survey is in progress, samples of some of the soils in the area generally are collected for laboratory analyses and for engineering tests. Soil scientists interpret the data from these analyses and tests as well as the field-observed characteristics and the soil properties to determine the expected behavior of the soils under different uses. Interpretations for all of the soils are field tested through observation of the soils in different uses and under different levels of management. Some interpretations are modified to fit local conditions, and some new interpretations are developed to meet local needs. Data are assembled from other sources, such as research information, production records, and field experience of specialists. For example, data on crop yields under defined levels of management are assembled from farm records and from field or plot experiments on the same kinds of soil.

Predictions about soil behavior are based not only on soil properties but also on such variables as climate and biological activity. Soil conditions are predictable over long periods of time, but they are not predictable from year to year. For example, soil scientists can predict with a fairly high degree of accuracy that a given soil will have a high water table within certain depths in most years, but they cannot predict that a high water table will always be at a specific level in the soil on a specific date.

After soil scientists located and identified the significant natural bodies of soil in the survey area, they drew the boundaries of these bodies on aerial photographs and

Custom Soil Resource Report

identified each as a specific map unit. Aerial photographs show trees, buildings, fields, roads, and rivers, all of which help in locating boundaries accurately.

Soil Map

The soil map section includes the soil map for the defined area of interest, a list of soil map units on the map and extent of each map unit, and cartographic symbols displayed on the map. Also presented are various metadata about data used to produce the map, and a description of each soil map unit.

Custom Soil Resource Report Soil Map



MAP LEGEND

Area of Interest (AOI)

 Area of Interest (AOI)

Soils

 Soil Map Unit Polygons

 Soil Map Unit Lines

 Soil Map Unit Points

Special Point Features

 Blowout

 Borrow Pit

 Clay Spot

 Closed Depression

 Gravel Pit

 Gravelly Spot

 Landfill

 Lava Flow

 Marsh or swamp

 Mine or Quarry

 Miscellaneous Water

 Perennial Water

 Rock Outcrop

 Saline Spot

 Sandy Spot

 Severely Eroded Spot

 Sinkhole

 Slide or Slip

 Sodic Spot

 Spoil Area

 Stony Spot

 Very Stony Spot

 Wet Spot

 Other

 Special Line Features

Water Features

 Streams and Canals

Transportation

 Rails

 Interstate Highways

 US Routes

 Major Roads

 Local Roads

Background

 Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:15,800.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Milwaukee and Waukesha Counties, Wisconsin
Survey Area Data: Version 17, Sep 10, 2021

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Apr 29, 2011—Mar 28, 2012

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background

MAP LEGEND

MAP INFORMATION

imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
CcC2	Casco sandy loam, 6 to 12 percent slopes, eroded	3.3	15.9%
WeB	Warsaw loam, 2 to 6 percent slopes	17.4	84.1%
Totals for Area of Interest		20.7	100.0%

Map Unit Descriptions

The map units delineated on the detailed soil maps in a soil survey represent the soils or miscellaneous areas in the survey area. The map unit descriptions, along with the maps, can be used to determine the composition and properties of a unit.

A map unit delineation on a soil map represents an area dominated by one or more major kinds of soil or miscellaneous areas. A map unit is identified and named according to the taxonomic classification of the dominant soils. Within a taxonomic class there are precisely defined limits for the properties of the soils. On the landscape, however, the soils are natural phenomena, and they have the characteristic variability of all natural phenomena. Thus, the range of some observed properties may extend beyond the limits defined for a taxonomic class. Areas of soils of a single taxonomic class rarely, if ever, can be mapped without including areas of other taxonomic classes. Consequently, every map unit is made up of the soils or miscellaneous areas for which it is named and some minor components that belong to taxonomic classes other than those of the major soils.

Most minor soils have properties similar to those of the dominant soil or soils in the map unit, and thus they do not affect use and management. These are called noncontrasting, or similar, components. They may or may not be mentioned in a particular map unit description. Other minor components, however, have properties and behavioral characteristics divergent enough to affect use or to require different management. These are called contrasting, or dissimilar, components. They generally are in small areas and could not be mapped separately because of the scale used. Some small areas of strongly contrasting soils or miscellaneous areas are identified by a special symbol on the maps. If included in the database for a given area, the contrasting minor components are identified in the map unit descriptions along with some characteristics of each. A few areas of minor components may not have been observed, and consequently they are not mentioned in the descriptions, especially where the pattern was so complex that it was impractical to make enough observations to identify all the soils and miscellaneous areas on the landscape.

The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The objective of mapping is not to delineate pure taxonomic classes but rather to separate the landscape into landforms or landform segments that have similar use and management requirements. The delineation of such segments on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, however,

onsite investigation is needed to define and locate the soils and miscellaneous areas.

An identifying symbol precedes the map unit name in the map unit descriptions. Each description includes general facts about the unit and gives important soil properties and qualities.

Soils that have profiles that are almost alike make up a *soil series*. Except for differences in texture of the surface layer, all the soils of a series have major horizons that are similar in composition, thickness, and arrangement.

Soils of one series can differ in texture of the surface layer, slope, stoniness, salinity, degree of erosion, and other characteristics that affect their use. On the basis of such differences, a soil series is divided into *soil phases*. Most of the areas shown on the detailed soil maps are phases of soil series. The name of a soil phase commonly indicates a feature that affects use or management. For example, Alpha silt loam, 0 to 2 percent slopes, is a phase of the Alpha series.

Some map units are made up of two or more major soils or miscellaneous areas. These map units are complexes, associations, or undifferentiated groups.

A *complex* consists of two or more soils or miscellaneous areas in such an intricate pattern or in such small areas that they cannot be shown separately on the maps. The pattern and proportion of the soils or miscellaneous areas are somewhat similar in all areas. Alpha-Beta complex, 0 to 6 percent slopes, is an example.

An *association* is made up of two or more geographically associated soils or miscellaneous areas that are shown as one unit on the maps. Because of present or anticipated uses of the map units in the survey area, it was not considered practical or necessary to map the soils or miscellaneous areas separately. The pattern and relative proportion of the soils or miscellaneous areas are somewhat similar. Alpha-Beta association, 0 to 2 percent slopes, is an example.

An *undifferentiated group* is made up of two or more soils or miscellaneous areas that could be mapped individually but are mapped as one unit because similar interpretations can be made for use and management. The pattern and proportion of the soils or miscellaneous areas in a mapped area are not uniform. An area can be made up of only one of the major soils or miscellaneous areas, or it can be made up of all of them. Alpha and Beta soils, 0 to 2 percent slopes, is an example.

Some surveys include *miscellaneous areas*. Such areas have little or no soil material and support little or no vegetation. Rock outcrop is an example.

Milwaukee and Waukesha Counties, Wisconsin

CcC2—Casco sandy loam, 6 to 12 percent slopes, eroded

Map Unit Setting

National map unit symbol: 2tjwh
Elevation: 620 to 1,050 feet
Mean annual precipitation: 31 to 35 inches
Mean annual air temperature: 43 to 48 degrees F
Frost-free period: 124 to 193 days
Farmland classification: Not prime farmland

Map Unit Composition

Casco, eroded, and similar soils: 85 percent
Minor components: 15 percent
Estimates are based on observations, descriptions, and transects of the mapunit.

Description of Casco, Eroded

Setting

Landform: Moraines
Landform position (two-dimensional): Backslope
Landform position (three-dimensional): Side slope
Down-slope shape: Linear
Across-slope shape: Convex
Parent material: Loamy alluvium over calcareous, stratified sandy and gravelly outwash

Typical profile

Ap - 0 to 5 inches: sandy loam
Bt - 5 to 18 inches: clay loam
2C - 18 to 79 inches: stratified gravel to sand

Properties and qualities

Slope: 6 to 12 percent
Depth to restrictive feature: 12 to 20 inches to strongly contrasting textural stratification
Drainage class: Somewhat excessively drained
Runoff class: Medium
Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high (0.60 to 2.00 in/hr)
Depth to water table: More than 80 inches
Frequency of flooding: None
Frequency of ponding: None
Calcium carbonate, maximum content: 25 percent
Maximum salinity: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)
Available water supply, 0 to 60 inches: Very low (about 2.6 inches)

Interpretive groups

Land capability classification (irrigated): None specified
Land capability classification (nonirrigated): 4e
Hydrologic Soil Group: B
Forage suitability group: Low AWC, adequately drained (G095BY002WI)
Other vegetative classification: Low AWC, adequately drained (G095BY002WI)
Hydric soil rating: No

Minor Components

Boyer

Percent of map unit: 8 percent
Landform: Moraines
Landform position (two-dimensional): Backslope
Landform position (three-dimensional): Side slope
Down-slope shape: Linear
Across-slope shape: Convex
Hydric soil rating: No

Rodman

Percent of map unit: 7 percent
Landform: Moraines
Landform position (two-dimensional): Backslope
Landform position (three-dimensional): Side slope
Down-slope shape: Linear
Across-slope shape: Convex
Hydric soil rating: No

WeB—Warsaw loam, 2 to 6 percent slopes

Map Unit Setting

National map unit symbol: 2tjxb
Elevation: 590 to 1,020 feet
Mean annual precipitation: 33 to 37 inches
Mean annual air temperature: 45 to 48 degrees F
Frost-free period: 138 to 193 days
Farmland classification: All areas are prime farmland

Map Unit Composition

Warsaw and similar soils: 85 percent
Minor components: 15 percent
Estimates are based on observations, descriptions, and transects of the mapunit.

Description of Warsaw

Setting

Landform: Outwash plains
Landform position (three-dimensional): Riser, rise
Down-slope shape: Convex
Across-slope shape: Linear
Parent material: Loamy glaciofluvial deposits over calcareous, stratified sandy and gravelly outwash

Typical profile

Ap - 0 to 12 inches: loam
Bt - 12 to 32 inches: sandy clay loam
2C - 32 to 79 inches: stratified sand to gravel

Properties and qualities

Slope: 2 to 6 percent

Depth to restrictive feature: 24 to 40 inches to strongly contrasting textural stratification

Drainage class: Well drained

Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high (0.60 to 2.00 in/hr)

Depth to water table: More than 80 inches

Frequency of flooding: None

Frequency of ponding: None

Calcium carbonate, maximum content: 25 percent

Maximum salinity: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)

Available water supply, 0 to 60 inches: Moderate (about 6.2 inches)

Interpretive groups

Land capability classification (irrigated): None specified

Land capability classification (nonirrigated): 2e

Hydrologic Soil Group: B

Forage suitability group: Mod AWC, adequately drained (G095BY005WI)

Other vegetative classification: Mod AWC, adequately drained (G095BY005WI)

Hydric soil rating: No

Minor Components

Warsaw

Percent of map unit: 8 percent

Landform: Stream terraces

Landform position (three-dimensional): Tread

Down-slope shape: Linear

Across-slope shape: Linear

Other vegetative classification: Mod AWC, adequately drained (G095BY005WI)

Hydric soil rating: No

Fox

Percent of map unit: 7 percent

Landform: Outwash plains

Landform position (three-dimensional): Riser, rise

Down-slope shape: Convex

Across-slope shape: Linear

Hydric soil rating: No

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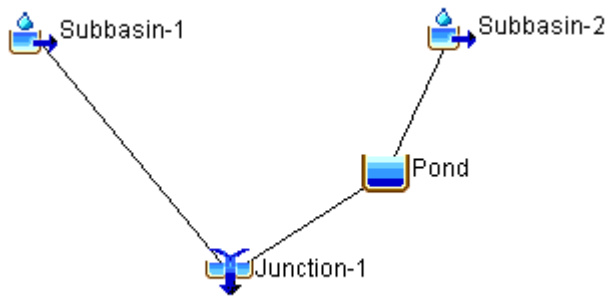
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Existing Conditions HEC-HMS Model



Existing Conditions				
Subbasin	Area (AC)	Impervious area (AC)	Tc (min)	CN
1	4.85	1.45	20.12	72
2	9.38	1.91	20.3	79

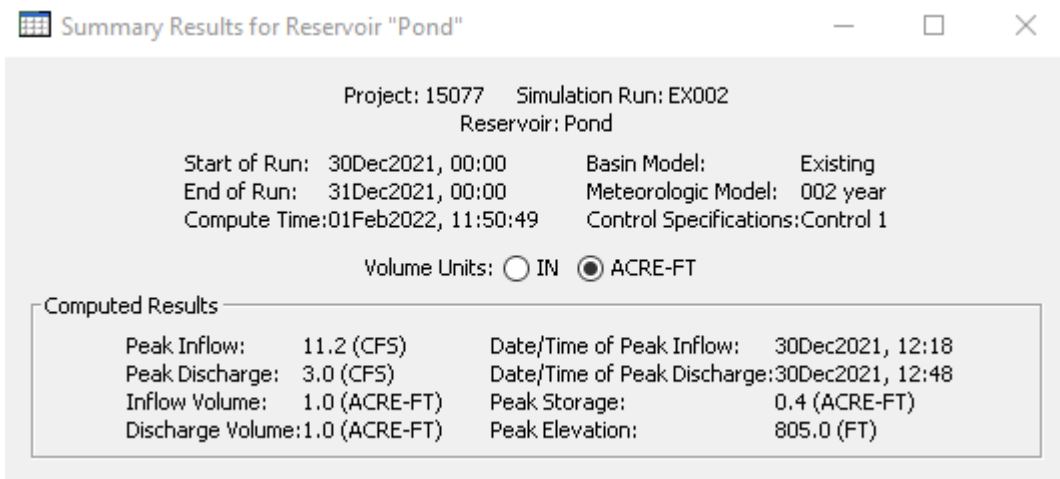
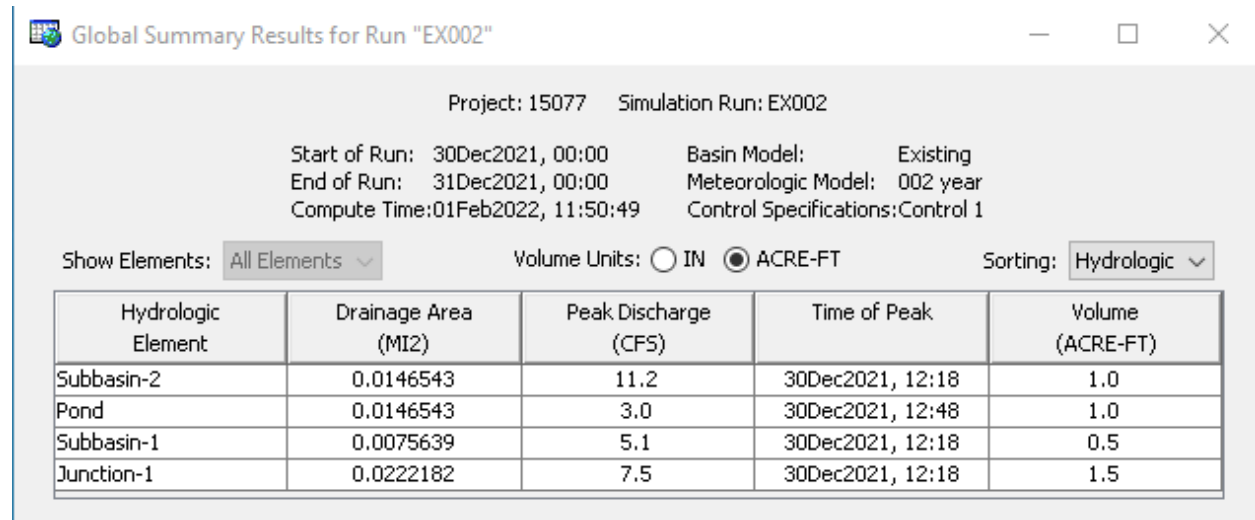
Existing Retention Basin Elevation-Area

Elevation	Area (SF)	Area (AC)	Storage (AC-FT)	Cumulative Storage (AC-FT)
803.5	7463	0.171327	0	0
804	8450	0.19	0.18	0.18
805	14974	0.34	0.27	0.45
806	29007.5	0.67	0.50	0.96

Existing Retention Basin Elevation-Discharge

Elevation (FT)	Discharge (Combined) (CFS)
803.50	0.00
803.75	0.54
804.00	1.42
804.25	1.93
804.50	2.34
804.75	2.68
805.00	2.98
805.25	3.26
805.50	22.84
805.75	31.08
806.00	37.45

2-Year Storm – Existing Conditions



10-Year Storm – Existing Conditions

 Global Summary Results for Run "EX010" — □ ×

Project: 15077 Simulation Run: EX010

Start of Run: 30Dec2021, 00:00 Basin Model: Existing
 End of Run: 31Dec2021, 00:00 Meteorologic Model: 010 year
 Compute Time: 01Feb2022, 11:50:50 Control Specifications: Control 1

Show Elements: All Elements ▾ Volume Units: ☐ IN ☒ ACRE-FT Sorting: Hydrologic ▾

Hydrologic Element	Drainage Area (MI ²)	Peak Discharge (CFS)	Time of Peak	Volume (ACRE-FT)
Subbasin-2	0.0146543	20.2	30Dec2021, 12:18	1.7
Pond	0.0146543	14.4	30Dec2021, 12:30	1.7
Subbasin-1	0.0075639	9.3	30Dec2021, 12:18	0.8
Junction-1	0.0222182	21.0	30Dec2021, 12:24	2.5

 Summary Results for Reservoir "Pond" — □ ×

Project: 15077 Simulation Run: EX010
 Reservoir: Pond

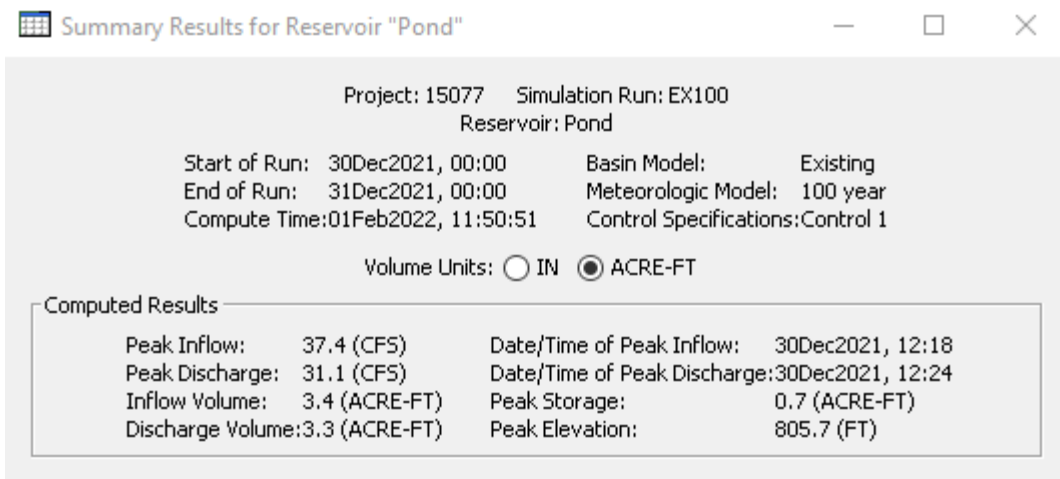
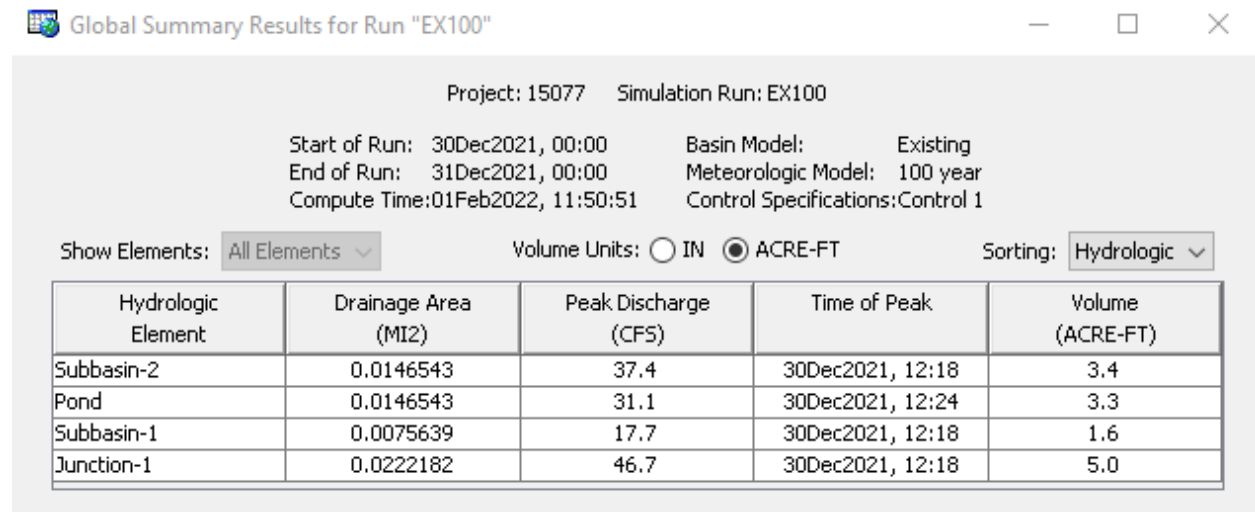
Start of Run: 30Dec2021, 00:00 Basin Model: Existing
 End of Run: 31Dec2021, 00:00 Meteorologic Model: 010 year
 Compute Time: 01Feb2022, 11:50:50 Control Specifications: Control 1

Volume Units: ☐ IN ☒ ACRE-FT

Computed Results

Peak Inflow: 20.2 (CFS)	Date/Time of Peak Inflow: 30Dec2021, 12:18
Peak Discharge: 14.4 (CFS)	Date/Time of Peak Discharge: 30Dec2021, 12:30
Inflow Volume: 1.7 (ACRE-FT)	Peak Storage: 0.5 (ACRE-FT)
Discharge Volume: 1.7 (ACRE-FT)	Peak Elevation: 805.4 (FT)

100-Year Storm – Existing Conditions



September 2, 2011

Mr. Fred Winchowky
Village President
Village of Mukwonago
P.O. Box 206
Mukwonago, WI 53149

Re: Banker Wire Expansion
Storm Water Submittal

Dear President Winchowky:

We received a storm water submittal for the above referenced expansion on August 31, 2011. We believe this submittal meets the intent of the Village Storm Water ordinance, has been reviewed by department heads, follows standard engineering practice and therefore recommend its approval to you and the Village Board, subject to the following conditions:

- Owner will maintain approved plans and erosion inspection reports on site to be readily available to the Village erosion control inspector.
- Owner will inspect all erosion control measures once every 7 days and within 24 hours of a rainfall of 0.5 inches and greater. Reports must contain the information required by the WDNR. This inspection will also fulfill NR216 permit inspection requirements.
- Village Erosion Control Inspections will be performed by the Village Engineer. Village erosion control inspections will occur once per month between March 1 and October 31; and twice between November 1 and February 28th. Inspection frequency may be increased if violations are found.
- The Owner will maintain the approved plans to reflect current construction conditions and compliance with the Village ordinance.
- Water main related construction will conform to the Village Development requirements for Sanitary Sewer, Water Main and Storm Sewer and Village standard details. A copy of the requirements and details has been provided to the Engineer and Contractor. All water main must be constructed within 6 to 8 feet of the ground surface.
- Owner will restore any private utility company land disturbance resulting from providing utilities to this site regardless of location.

-1292222 Banker Wire Building Expansion > Review > Approval > Submittal #3 20110831 > Winchowky-20110902-Banker Wire Storm Water Approval.docx~

Mr. Fred Winchowky
Village of Mukwonago
September 2, 2011
Page 2

- Owner will restore any private utility company land disturbance resulting from providing utilities to this site regardless of location.
- The primary contact for erosion control issues is:

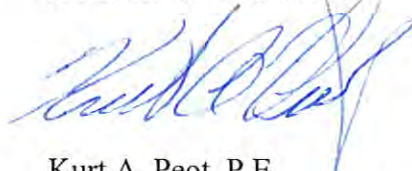
Matthew Mehring
Anderson Ashton Inc.
(262)786-4640
2746 S. 166th Street
New Berlin, WI 53151
mmehring@andersonashton.com

Our review did not include a detailed check of all the engineering and survey data or calculations indicated on the drawings or contained in the report. The accuracy of this data is the responsibility of Randall Bruckner, P.E. and CJ Engineering.

Please do not hesitate to contact me if you have any questions or concerns.

Very truly yours,

RUEKERT/MIELKE



Kurt A. Peot, P.E.
Principal/Civil/Municipal Supervisor

KAP:sjs

cc: Paul J. Moderacki, Village of Mukwonago
Steven Braatz, Jr., CMC/WCMC, Village of Mukwonago
Bruce Kaniewski, Village of Mukwonago
Joseph Hankovich, Village of Mukwonago
Dean Falkner, Village of Mukwonago
Ivan Zaremba, Village of Mukwonago
Randall Bruckner, C.J. Engineering, Inc.
Matthew Mehring, Anderson Ashton, Inc
David Stout, CI Banker Wire & Iron Works
File

PREPARED BY:
CJ ENGINEERING
9205 W. CENTER STREET
SUITE 214
MILWAUKEE, WI 53222
PH (414) 443-1312
FAX (414) 5443-1317
www.cj-engineering.com

OWNER:
BANKER WIRE
600 PERKINS DR.
MUKWONAGO, WI 53149
PH (262) 679-9609
FAX (262) 363-9792

EXISTING SOILS:
CcC2 Casco Sandy Loam
WeB Warsaw Loam

BANKER WIRE
600 PERKINS DR. MUKWONAGO, WI

JULY 25, 2011
JOB NO.: CJE1136R3
REV. 08-29-11

C0.0

SHEET 1 OF 1

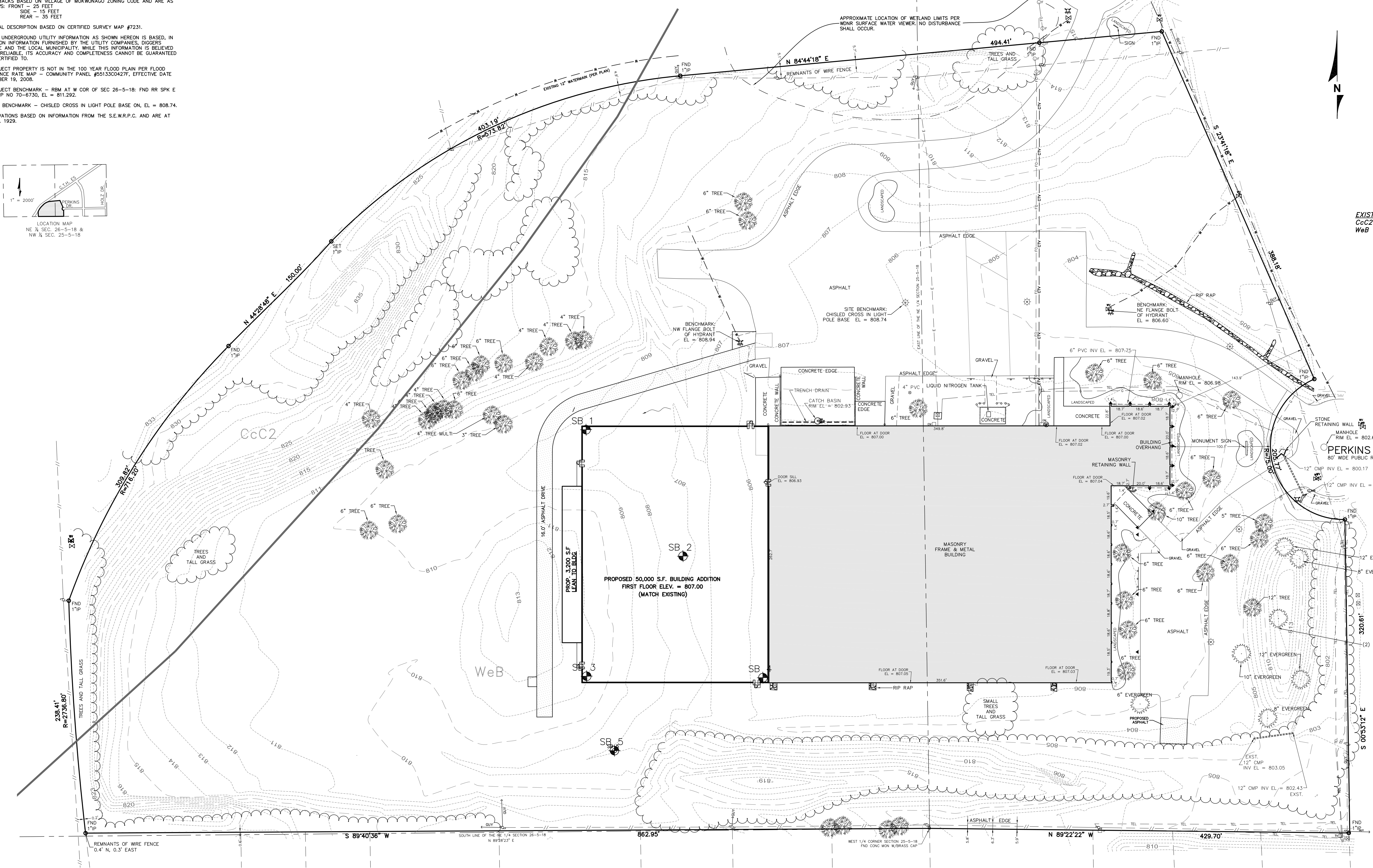
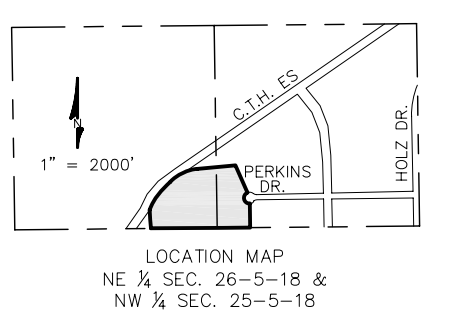
LEGAL DESCRIPTION

LOT 1 OF CERTIFIED SURVEY MAP NO. 7231, IN THE NORTHEAST QUARTER OF SECTION 26 AND THE NORTHWEST QUARTER OF SECTION 25, IN TOWNSHIP 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

CONTAINS: 20.00 ACRES

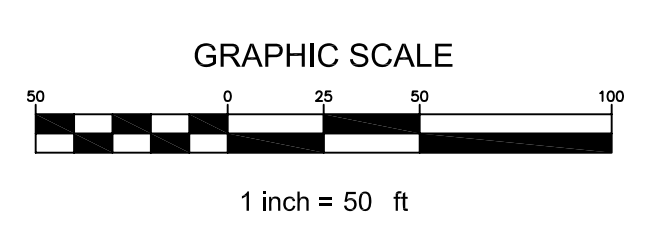
NOTES

3. SUBJECT PROPERTY ZONED: W4, MEDIUM/HEAVY INDUSTRIAL DISTRICT.
4. SETBACKS BASED ON VILLAGE OF MUKWONGAGO ZONING CODE AND ARE AS FOLLOWS: FRONT - 25 FEET
SIDE - 15 FEET
REAR - 35 FEET
5. LEGAL DESCRIPTION BASED ON CERTIFIED SURVEY MAP #7231.
6. THE UNDERGROUND UTILITY INFORMATION AS SHOWN HEREIN IS BASED, IN PART, ON INFORMATION FURNISHED BY THE UTILITY COMPANIES, DIGGERS HOTLINE AND THE LOCAL MUNICIPALITY. WHILE THIS INFORMATION IS BELIEVED TO BE REASONABLY ACCURATE AND COMPLETENESS CANNOT BE GUARANTEED OR CERTIFIED TO.
7. SUBJECT PROPERTY IS NOT IN THE 100 YEAR FLOOD PLAIN PLAN FOR QUAD 26, DRAINAGE AREA 100, COLUMBIA COUNTY, MISSOURI, SHEET #5913300247, EFFECTIVE DATE NOVEMBER 19, 2008.
8. PROJECT BENCHMARK - REMN AT W COR OF S 28th - 5th FRR SRK E FACE PP 70-6730, EL = 811.292.
9. SITE BENCHMARK - CHISLED CORNER IN LIGHT POLE BASE ON, EL = 808.74.
10. ELEVATIONS BASED ON INFORMATION FROM THE S.E.W.R.P.C. AND ARE AT N.G.V.D. 1929.



LEGEND

— SAN	SANITARY SEWER	⊠	ELECTRIC TRANSFORMER	⊗	METAL LIGHT POLE
— ST	STORM SEWER	⊞	ELECTRIC BOX AT GRADE	⊙	YARD LIGHT
— WM	WATER MAIN	⊞	ELECTRIC HAND HOSE	⊙	WATER VALVE
— B	BURIED GAS LINE	⊞	GAS METER	⊙	HYDRANT
— TEL	BURIED TELEPHONE LINE	⊞	TV PEDESTAL	⊙	DOWN GROUT
— E	BURIED ELECTRIC LINE	⊞	TELEPHONE PEDESTAL	⊙	GAS VALVE
— / —	OVERHEAD UTILITY LINES	⊞	AIR CONDITIONER	⊙	MAIL BOX
— FO	BURIED FIBER OPTIC LINE	⊞	BALLAST	⊙	UTILITY POLE
		⊞	AUTO SPRINKLER	⊙	FIBER OPTIC MARKER



SITE PLAN

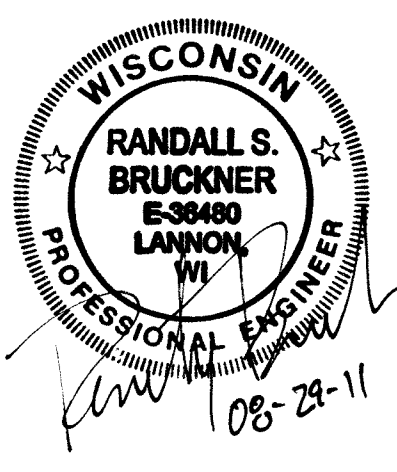
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NORTHWEST QUARTER OF SECTION 28 AND THE NORTH
QUARTER OF SECTION 25, IN TOWNSHIP 5 NORTH, RANGE 18
EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY,
WISCONSIN.

CONTAINS: 20.00 ACRES
Project Engineer:
CJ Engineering LLC
Randy Bruckner, PE
9205 W. Center St.
Suite 214
Milwaukee, WI 53222
PH: 414-443-1312
Contractor:
Anderson Ashton Inc.
Matthew Harding
2746 S. 166th Street
New Berlin, WI 53151
PH: 262-786-4640

BANKER WIRE
600 PERKINS DR. MUKWONAGO, WI

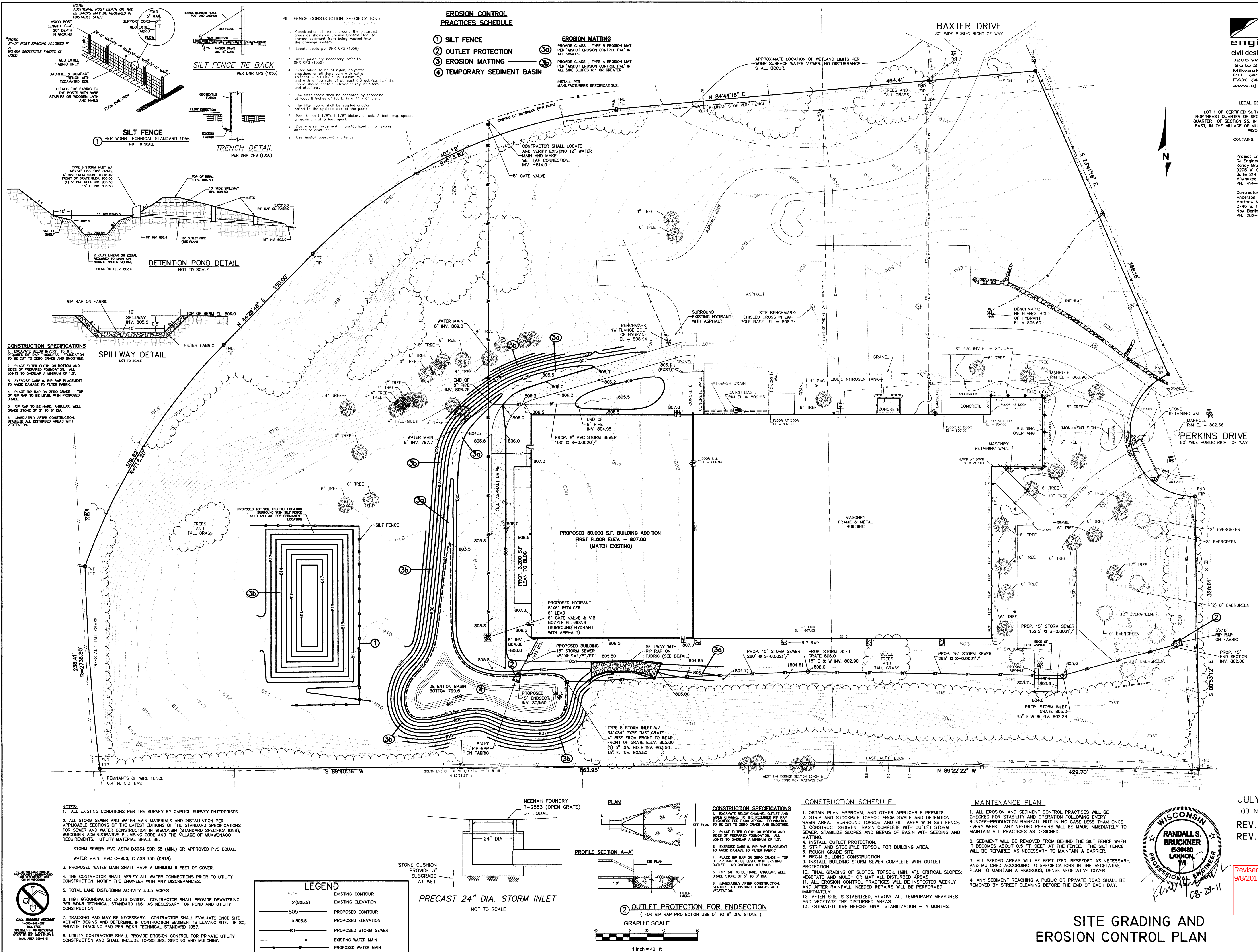
JULY 29, 2011
JOB NO.: CJE1136R3
REV. 08-II-II
REV. 08-29-II

Revised dwgms received
9/8/2011 see next sheet



SITE GRADING AND EROSION CONTROL PLAN

SHEET 1 OF 1



LEGAL DESCRIPTION

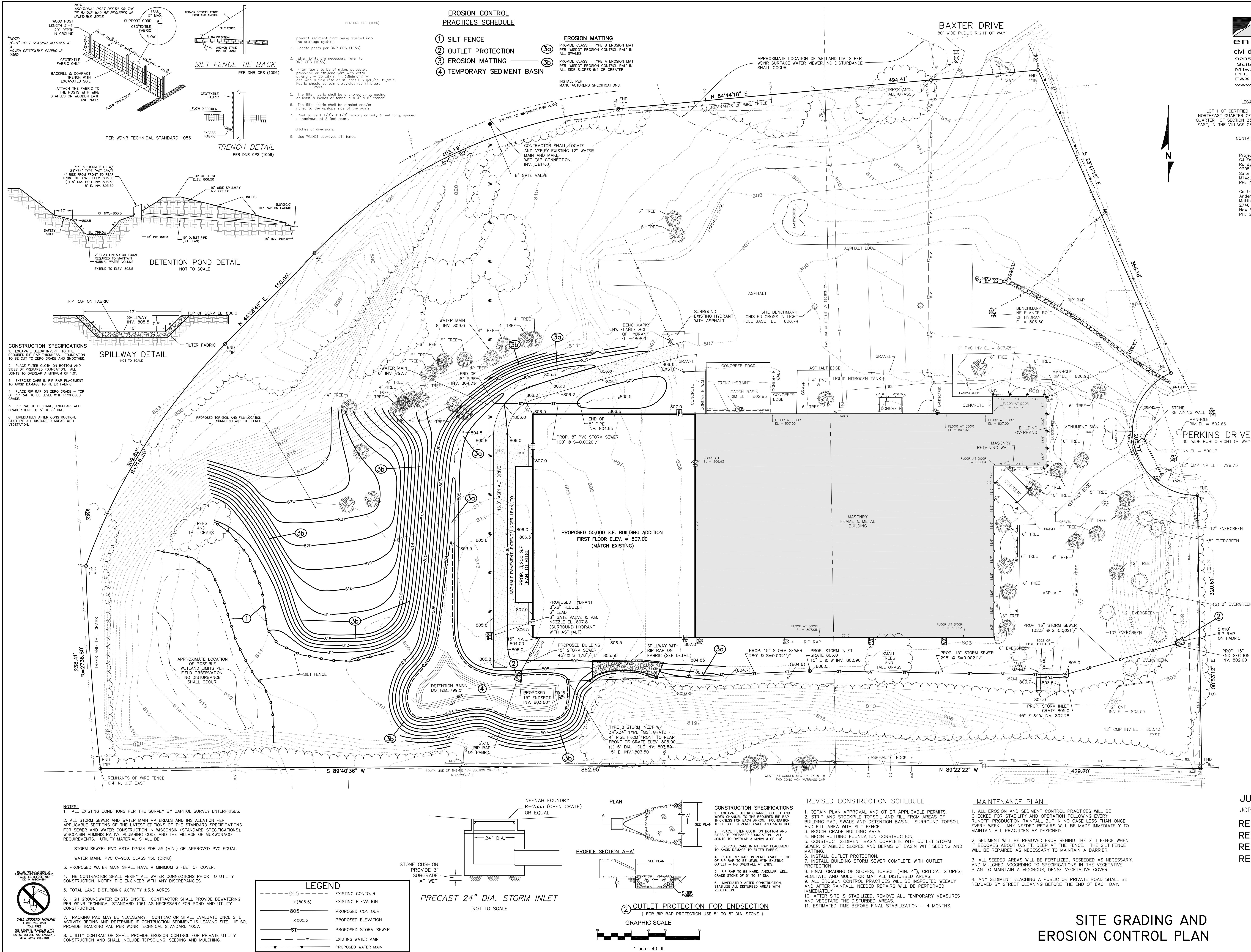
LOT 1 OF CERTIFIED SURVEY MAP NO. 7231, IN THE NORTHEAST QUARTER OF SECTION 26 AND THE NORTHWEST QUARTER OF SECTION 25, IN TOWNSHIP 5 NORTH, RANGE 19 EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

CONTAINS: 20.00 ACRES

Project Engineer:
CJ Engineering LLC
Randy Bruckner, PE
9205 W. Center St.
Suite 214
Milwaukee WI 53222
PH: 414-443-1312

Contractor:
Anderson Ashton Inc.
Matthew Mering
2746 S. 166th Street
New Berlin, WI 53151
PH: 262-786-4640

BANKER WIRE
600 PERKINS DR. MUKWONAGO, WI



STORM WATER MANAGEMENT PLAN

FOR

Banker Wire

Mukwonago, Wisconsin

July 18, 2011

Revised August 29, 2011

PREPARED BY:

Randy S. Bruckner, PE
CJ Engineering, LLC
9205 W. Center Street. Suite 214
Milwaukee, WI 53222
Ph. 414-443-1312
Fax 414-443-1317
randy@cj-engineering.com

Received August 31, 2011

CJE Job No.: 1136R1

Design Engineer Certification

All plans and supporting documents created for the addition to Banker Wire have been reviewed and approved by CJ Engineering, LLC and certifying that, to the best of our knowledge, the submitted plans comply with the requirements of the ordinance of the Village of Mukwonago.



Randy S. Bruckner, P.E.
Project Engineer – CJ Engineering

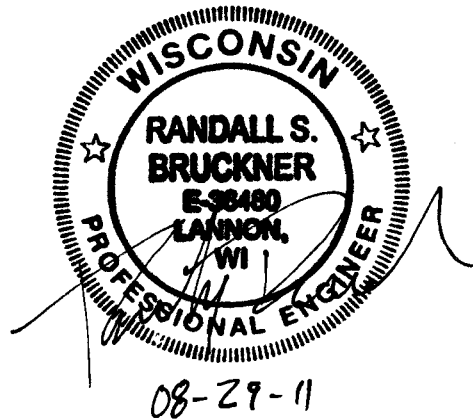


TABLE OF CONTENTS

- 1.) Introduction
- 2.) Village of Mukwonago Requirements
- 3.) Developed Site Area & Cover
- 4.) 24-Hour Rainfall Values
- 5.) Method of Analysis
- 6.) Drainage Summary
- 7.) Water Quality
- 8.) Conclusion

Appendix

- A. Site Plan
- B. Existing Conditions
 - i. Soil investigation
 - ii. HydoCAD / TR-55 calculations – Existing Conditions
 - iii. SWMP – Existing Conditions plan
- C. Proposed Conditions
 - i. HydoCAD / TR-55 calculations – Proposed Conditions
 - ii. SWMP – Proposed Conditions plan
 - iii. WinSLAMM calculations (Inputs and Results)
- D. Maintenance Plan

Introduction:

The proposed development will consist of a 50,000 s.f. building addition and a 3,200 s.f. lean-to at the rear of the existing building as well as a 16.0 ft. asphalt drive for emergency access to the rear of the new addition as well as the proposed detention facility. Existing utilities will be extended from the existing building to the proposed addition. Lastly, there are no special resources such as wetlands, environmental corridors, etc. located onsite and no woodlands will be affected by the development.

In order to meet the Village of Mukwonago storm water requirements, the “calculated post-development peak storm water discharge rate for the 100 year design storm shall not exceed the calculated pre-development discharge rate for the 10-year design storm and the calculated post-development peak storm water discharge rates for the 2 and 10 year design storms shall not exceed the calculated pre-development discharge rate for the 2-year design storm” and the TSS reduction for development shall be at a minimum 80%. The site achieves this standard with a wet detention basin.

The proposed development meets and exceeds all of the storm water management requirements of NR 151 and the Village of Mukwonago. Furthermore, based on soil investigation by Giles Engineering Associates, Inc. has identified a hydrostatic water table to be at +/- 48” below the surface; therefore, the redevelopment is exempt from infiltration practices.

Erosion Control practices include a sedimentation basin that will be converted to the detention basin after the site is stabilized. Silt fence will surround the topsoil/fill pile located behind the building addition and erosion matting shall be used in the swale and in all slopes 6:1 or greater. Finally, a rip rap apron on fabric is to be used at the pond outfall, storm sewer outfall from the building and along the emergency spillway. The intent of the practices used is to isolate and treat construction runoff prior to discharge from the site to an existing ditch along Perkins Drive.

Developed Site: (See the Proposed Conditions Plan: Appendix “B”).

Soil Types: Soils are sandy loam and loam (“B type”). Per the soil survey for Waukesha County the soils are classified as Casco Sandy Loam and Warsaw Loam

Areas: 8.18 acres total drainage area
 1.22 acres proposed building addition with lean-to
 0.19 asphalt drive
 0.262 pond surface
 6.508 open space

Cover &
Curve Numbers: Paved Parking, roofs, driveways, streets, gravel CN = 98
 Open space >75% Grass, Good, HSG “B”, CN = 61

24-Hour Rainfall Values:

2-Year: 2.70"

10-Year: 4.00"

100-Year: 5.60"

All rainfall data is for 24-hour duration per the recommended design rainfall depths per Village of Mukwonago.

Method of Analysis:

The storm water runoff quantity was calculated using the methods outlines in TR-55 ("Urban Hydrology for Small Watersheds" by the U.S. Department of Agriculture's Soil Conservation Services). Calculations were performed with the "HydroCAD 7.10" computer software. Water quality calculations were done using SLAMM for Windows "Source Loading and Management Model" version 9.0.1.

Allowable runoff per Waukesha County requirements:

The calculated post-development peak storm water discharge rate for the 100 year design storm shall not exceed the calculated pre-development discharge rate for the 10-year design storm and the calculated post-development peak storm water discharge rates for the 2 and 10 year design storms shall not exceed the calculated pre-development discharge rate for the 2-year design storm.

Drainage Summary: (See Calculations in Appendix)

Area	2 Year Storm	10 Year Storm	100 Year Storm
Pre-developed Conditions			
Subcatchment 1	0.81 cfs	5.98 cfs	14.70 cfs
Proposed Conditions			
Subcatchment #1 (to pond)	3.28 cfs	11.23 cfs	22.34 cfs
Detention Basin	0.32 cfs	0.70 cfs	3.41 cfs
Total Peak Runoff	0.32 cfs	0.70 cfs	3.41 cfs
Allowable Peak Runoff	0.81 cfs	0.81 cfs	5.98 cfs

Water Quality:

Water quality meeting all of the requirements of Village of Mukwonago and NR 151 for development will be met by having a large grass lined swale at the rear of the proposed development and a detention basin. The following are the results of the WinSLAMM analysis of the project. See the appendix for all input and output data for the water quality analysis.

	Before Outfall and Drainage Controls	After Outfall and Drainage Controls	Percent Removed
Project Site:	294.4 lbs	40.35 lbs	86.29%

Conclusion:

The proposed peak runoff rates discharged from the proposed detention basin as well as the TSS reduction meets and exceeds the storm water management requirements for the Village of Mukwonago and NR 151. Electronic copies of the HyrdoCad files will be provided if requested.

APPENDIX A

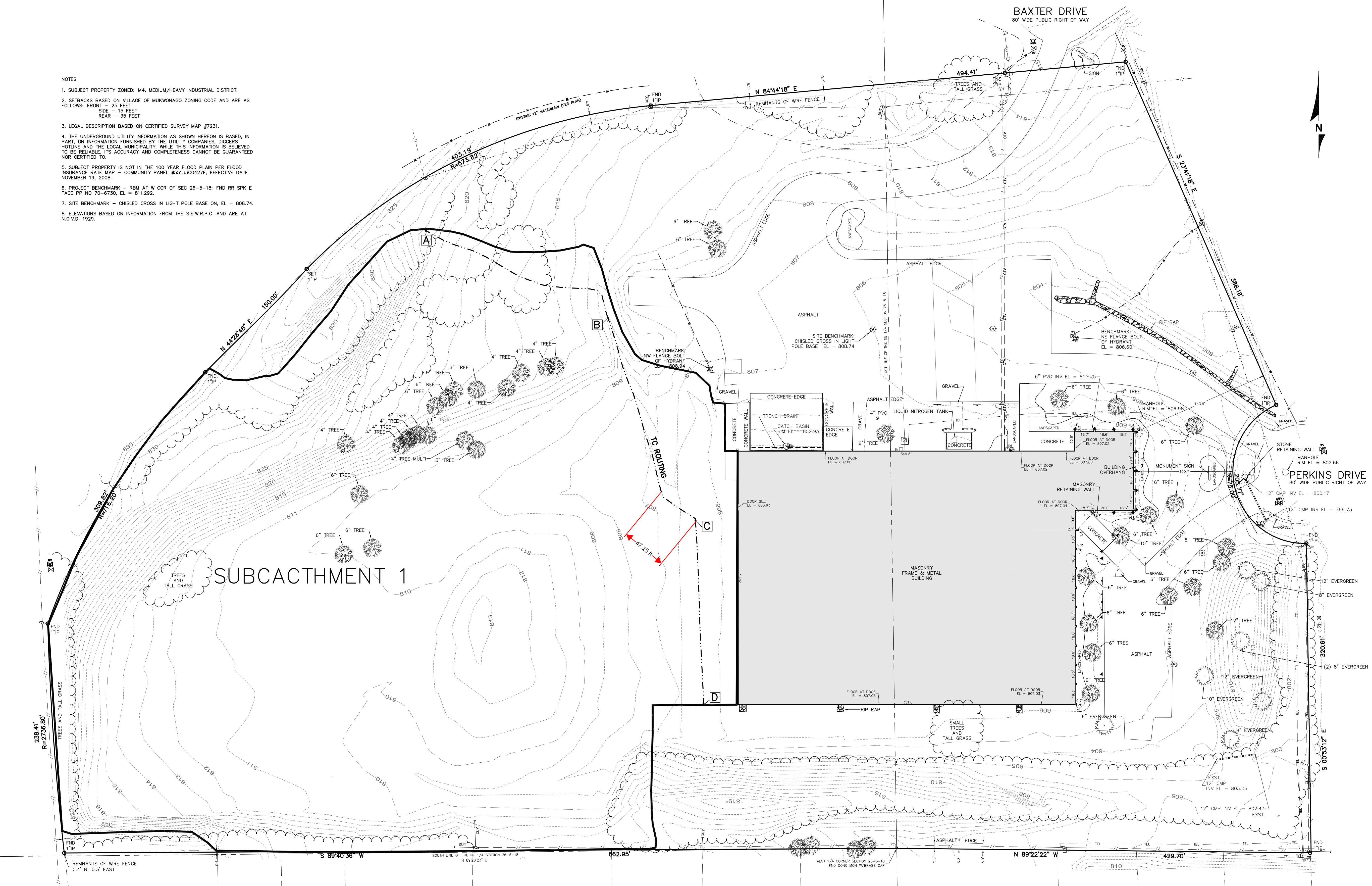
Site Plan

APPENDIX B

Existing Conditions

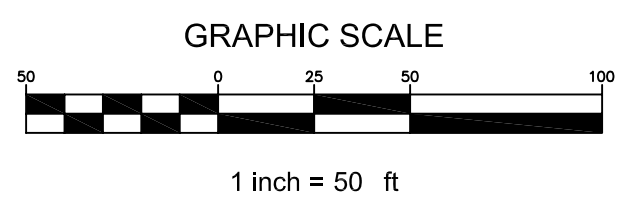
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EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.
CONTAINS: 20.00 ACRES

- NOTES
1. SUBJECT PROPERTY ZONED: M4, MEDIUM/HEAVY INDUSTRIAL DISTRICT.
 2. SETBACKS BASED ON VILLAGE OF MUKWONAGO ZONING CODE AND ARE AS FOLLOWS: FRONT - 25 FEET
SIDE - 15 FEET
REAR - 35 FEET
 3. LEGAL DESCRIPTION BASED ON CERTIFIED SURVEY MAP #7231.
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 5. SUBJECT PROPERTY IS NOT IN THE 100 YEAR FLOOD PLAIN PER FLOOD INSURANCE RATE MAP - COMMUNITY PANEL #5513300427F, EFFECTIVE DATE NOVEMBER 19, 2008.
 6. PROJECT BENCHMARK - RBM AT W COR OF SEC 26-5-18; FND RR SPK E FACE PP NO 70-6730, EL = 811.292.
 7. SITE BENCHMARK - CHISLED CROSS IN LIGHT POLE BASE ON, EL = 808.74.
 8. ELEVATIONS BASED ON INFORMATION FROM THE S.E.W.R.P.C. AND ARE AT N.G.V.D. 1929.

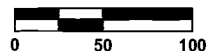


TO OBTAIN LOCATION OF
PROPERTY FROM
CITY OF MUKWONAGO
CALL
CALL DIGGER HOTLINE
1-800-242-8871
NOTE: SEE MAP FOR
MUK AREA 259-1181

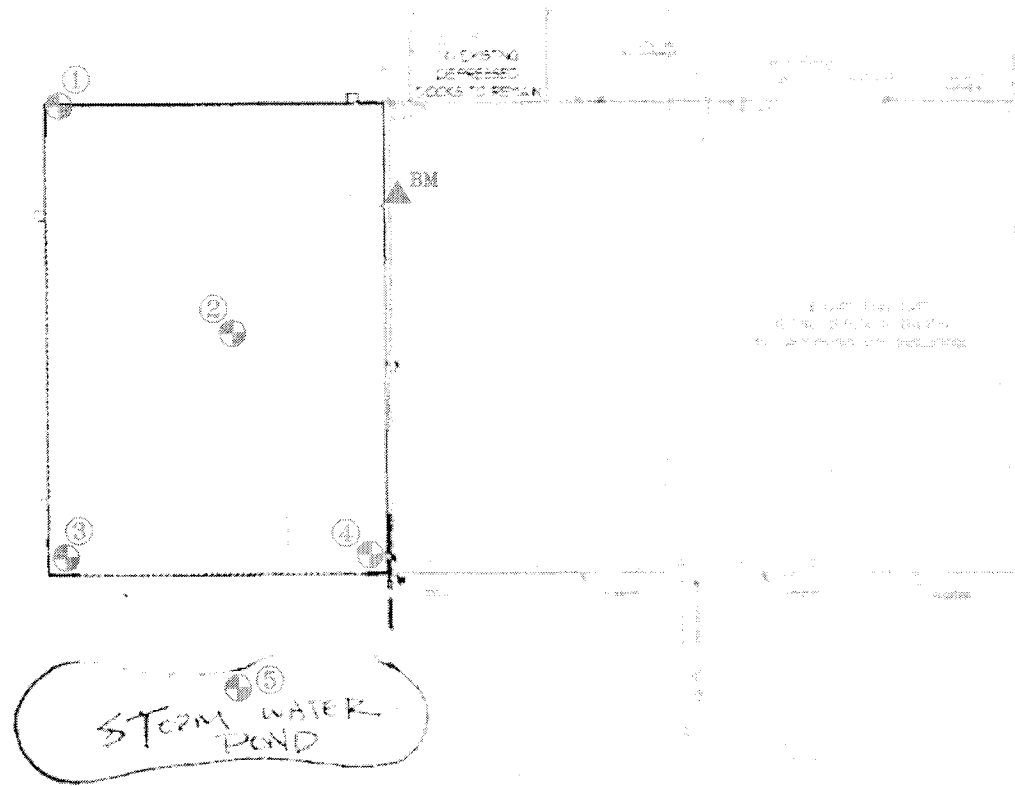
LEGEND	
— SAN	— ELECTRIC TRANSFORMER
— ST	— ELECTRIC BOX AT GRADE
— W	— ELECTRIC HAND HOLE
— GAS	— GAS METER
— TEL	— TV PEDESTAL
— BURIED TELEPHONE LINE	— PLUMBING
— BURIED ELECTRIC LINE	— AIR CONDITIONER
— OVERHEAD UTILITY LINES	— METAL SIGN
— BURIED FIBER OPTIC LINE	— UTILITY POLE
	— AUTO SPRINKLER
	— METAL LIGHT POLE
	— YARD LIGHT
	— WATER VALVE
	— HYDRANT
	— DOWN SPOUT
	— GAS VALVE
	— MAIL BOX
	— UTILITY POLE
	— FIBER OPTIC MARKER



SWMP - EXISTING CONDITIONS



APPROXIMATE
SCALE



LEGEND:



GEOTECHNICAL TEST BORING

BENCHMARK: FINISHED FLOOR AT
EXISTING DOORWAY.
ASSUMED ELEVATION = 100.0'

NOTES:

- 1.) TEST BORING LOCATIONS ARE APPROXIMATE.
- 2.) BASE MAP DEVELOPED FROM THE "SITE PLAN - OPTION #1",
(SHEET C1.1), PROVIDED BY THE CLIENT.

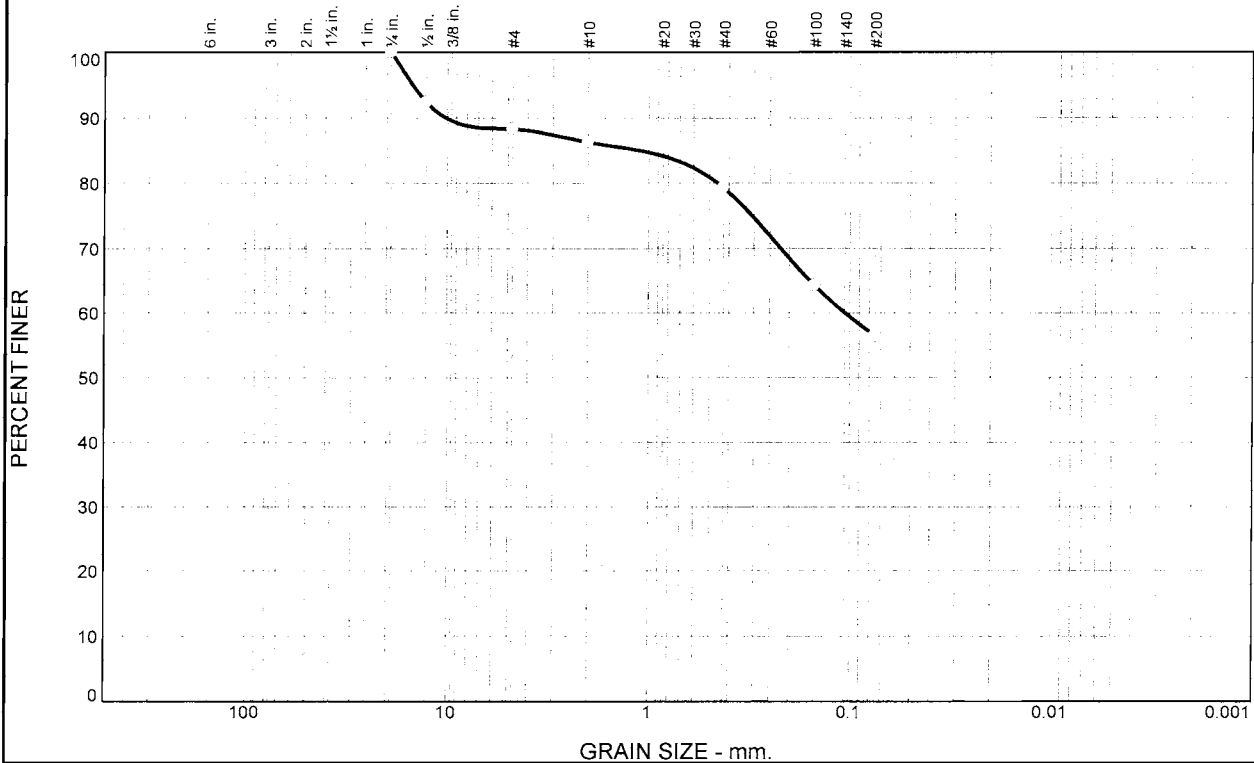


GILES ENGINEERING ASSOCIATES, INC.
N8 W22350 JOHNSON DRIVE, SUITE A1
WAUKESHA, WI 53186 (262)544-0118

FIGURE 1
TEST BORING LOCATION PLAN
BANKER WIRE ADDITION
600 PERKINS DRIVE
MUKWONAGO, WISCONSIN

DESIGNED	DRAWN	SCALE	DATE	REVISED
PJG	JSZ	approx. 1"=100'	07-19-11	--
PROJECT NO.: 1G-1107008			CAD No. 1g1107008-blp	

Particle Size Distribution Report



% +3"	% Gravel		% Sand			% Fines	
	Coarse	Fine	Coarse	Medium	Fine	Silt	Clay
0.0	0.0	11.7	2.1	6.9	22.8	56.5	

SIEVE SIZE	PERCENT FINER	SPEC.* PERCENT	PASS? (X=NO)
.75	100.0		
.5	92.4		
#4	88.3		
#10	86.2		
#40	79.3		
#100	64.3		
#200	56.5		

Material Description		
10 YR 5/4 Clayey Loam		
Atterberg Limits		
PL=	LL=	PI=
Coefficients		
D ₉₀ = 10.1769	D ₈₅ = 1.1242	D ₆₀ = 0.1055
D ₅₀ =	D ₃₀ =	D ₁₅ =
D ₁₀ =	C _u =	C _c =
Classification		
USCS=	AASHTO=	
Remarks		

* (no specification provided)

Source of Sample: Test Boring No. 5
Sample Number: 3-SS

Depth: 4.5-6 ft.

Date: 4-15-2011

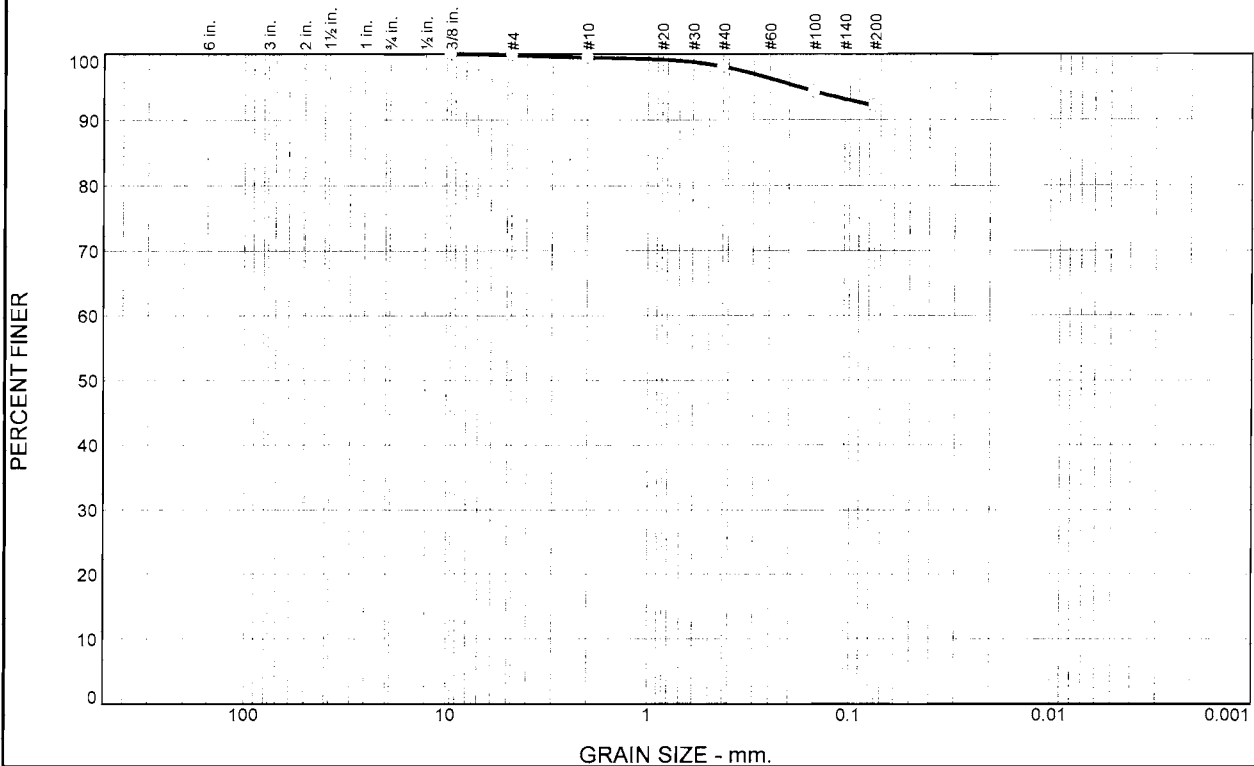
GILES
ENGINEERING ASSOC., INC.
Waukesha, Wisconsin

Client: Banker Wire
Project: Banker Wire Addition

Project No: 1G-1107008

Figure 3

Particle Size Distribution Report



% +3"		% Gravel		% Sand			% Fines	
Coarse	Fine	Coarse	Medium	Fine	Silt	Clay		
0.0	0.0	0.2	0.4	1.4	5.9	92.1		

SIEVE SIZE	PERCENT FINER	SPEC.* PERCENT	PASS? (X=NO)
.375	100.0		
#4	99.8		
#10	99.4		
#40	98.0		
#100	94.3		
#200	92.1		

Material Description
10 YR 5/4 Silty Clay Loam

Atterberg Limits
 PL= LL= PI=

Coefficients
 D₉₀= D₈₅= D₆₀=
 D₅₀= D₃₀= D₁₅=
 D₁₀= C_u= C_c=

Classification
 USCS= AASHTO=

Remarks

* (no specification provided)

Source of Sample: Test Boring No. 5
Sample Number: 2-SS

Depth: 2-3.5 ft.

Date: 7-15-2011

GILES
ENGINEERING ASSOC., INC.
Waukesha, Wisconsin

Client: Banker Wire
Project: Banker Wire Addition

Project No: 1G-1107008

Figure 2

RECORD OF SUBSURFACE EXPLORATION



**GILES ENGINEERING
ASSOCIATES, INC.**

Milwaukee Los Angeles
Dallas Atlanta
Washington, D.C. Orlando

BORING NO. & LOCATION:

1

PROJECT:

Banker Wire Addition

SURFACE ELEVATION:

100.6±

PROJECT LOCATION:

600 Perkins Drive

COMPLETION DATE:

7/14/11

Mukwonago, Wisconsin

FIELD REPRESENTATIVE:

Charles Rens

GILES PROJECT NUMBER: 1G-1107008

MATERIAL DESCRIPTION	Feet Below Surface	Sample No. & Type	N	q _u (tsf)	q _p (tsf)	q _s (tsf)	w (%)	PID	NOTES
10"± Dark Brown Clayey Silt with fine Roots (Topsoil) - Damp		1-SS	13		4.5+		14		
Brown and Gray mottled Silty Clay with thin Gray-Brown Silt lenses - Moist		2-SS	11	3.6	3.2		19		
Gray Silty Clay, trace to little Sand and Gravel - Moist	5	3-SS	19		1.4		12		
		4-SS	13		1.4	0.6	10		
Gray Silty fine Sand layer at 8± Feet Wet at 10± Feet	10	5-SS	10	1.2	0.8	0.5	12		
Gray Silt, trace Sand - Moist									
	15	6-SS	53		2.0		16		

Boring Terminated at 16 Feet

WATER OBSERVATION DATA

REMARKS

WATER ENCOUNTERED DURING DRILLING: None

WATER LEVEL AFTER REMOVAL: None

CAVE DEPTH AFTER REMOVAL: 13.5 ft.

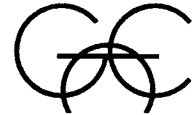
WATER LEVEL AFTER HOUR:

CAVE DEPTH AFTER HOUR:

NORMAL BORING LOGS 1G1107008.GPJ GIL_CORP.GDT 7/20/11

Changes in strata indicated by the lines are approximate boundary between soil types. The actual transition may be gradual and may vary considerably between test borings. Location of test borings is shown on the Boring Location Plan.

RECORD OF SUBSURFACE EXPLORATION



**GILES ENGINEERING
ASSOCIATES, INC.**

Milwaukee Los Angeles
Dallas Atlanta
Washington, D.C. Orlando

BORING NO. & LOCATION:

2

SURFACE ELEVATION:

100.7±

COMPLETION DATE:

7/14/11

FIELD REPRESENTATIVE:

Charles Rens

PROJECT:

Banker Wire Addition

PROJECT LOCATION:

600 Perkins Drive

Mukwonago, Wisconsin

GILES PROJECT NUMBER: 1G-1107008

MATERIAL DESCRIPTION	Feet Below Surface	Sample No. & Type	N	q _u (tsf)	q _b (tsf)	q _s (tsf)	w (%)	PID	NOTES
11"± Dark Brown Clayey Silt with fine Roots (Topsoil Fill) - Damp		1-SS	9				14		
Gray-Brown Silty fine Sand, trace to some medium to coarse Sand and Gravel - Moist		2-SS	26						
Wet at 4½± Feet	5	3-SS	10						
		4-SS	6						
Gray-Brown Silty Clay, trace Sand and Gravel - Wet	10	5-SS	7		2.2		13		
Gray Silty Clay, trace Sand and Gravel - Very Moist									
Gray Clayey Silt, trace Sand and Gravel - Wet	15	6-SS	11				15		Poor Sample Recovery

Boring Terminated at 16 Feet

WATER OBSERVATION DATA

REMARKS

WATER ENCOUNTERED DURING DRILLING: 4.5 ft.

WATER LEVEL AFTER REMOVAL: None

CAVE DEPTH AFTER REMOVAL: 3.0 ft.

WATER LEVEL AFTER HOUR:

CAVE DEPTH AFTER HOUR:

NORMAL BORING LOGS 1G1107008.GPJ GIL_CORP.GDT 7/20/11

Changes in strata indicated by the lines are approximate boundary between soil types. The actual transition may be gradual and may vary considerably between test borings. Location of test borings is shown on the Boring Location Plan.

RECORD OF SUBSURFACE EXPLORATION



**GILES ENGINEERING
ASSOCIATES, INC.**

Milwaukee Los Angeles
Dallas Atlanta
Washington, D.C. Orlando

BORING NO. & LOCATION:

3

PROJECT:

Banker Wire Addition

SURFACE ELEVATION:

104.1±

PROJECT LOCATION:

600 Perkins Drive

COMPLETION DATE:

7/14/11

Mukwonago, Wisconsin

FIELD REPRESENTATIVE:

Charles Rens

GILES PROJECT NUMBER: 1G-1107008

MATERIAL DESCRIPTION	Feet Below Surface	Sample No. & Type	N	q _u (tsf)	q _p (tsf)	q _s (tsf)	w (%)	PID	NOTES
6"± Dark Brown Clayey Silt with fine Roots (Topsoil Fill) - Damp		1-SS	7	1.5	4.2		11		
Brown and Gray mottled Clayey Silt, trace Gravel (Fill) - Moist		2-SS	12	6.1	4.5+		14		
Brown and Gray mottled Silty Clay to Clayey Silt, trace Sand and Gravel - Moist	5	3-SS	32						
Brown Silty fine Sand, little fine to coarse Gravel - Wet		4-SS	18		0.8	0.3	13		
Brown Silty Clay to Clayey Silt, little Sand and Gravel - Wet	10	5-SS	28		0.5	0.4	13		Poor Sample Recovery
Gray Silty Clay, little Sand and Gravel - Wet	15	6-SS	24						

Boring Terminated at 16 Feet

WATER OBSERVATION DATA

REMARKS

WATER ENCOUNTERED DURING DRILLING: 5.0 ft.

WATER LEVEL AFTER REMOVAL: 11.0 ft.

CAVE DEPTH AFTER REMOVAL: 14.0 ft.

WATER LEVEL AFTER HOUR:

CAVE DEPTH AFTER HOUR:

NORMAL BORING LOGS 1G1107008.GPJ GIL_CORP.GDT 7/20/11

Changes in strata indicated by the lines are approximate boundary between soil types. The actual transition may be gradual and may vary considerably between test borings. Location of test borings is shown on the Boring Location Plan.

RECORD OF SUBSURFACE EXPLORATION



**GILES ENGINEERING
ASSOCIATES, INC.**

Milwaukee Los Angeles
Dallas Atlanta
Washington, D.C. Orlando

BORING NO. & LOCATION:

4

PROJECT:

Banker Wire Addition

SURFACE ELEVATION:

99.3±

PROJECT LOCATION:

600 Perkins Drive

COMPLETION DATE:

7/14/11

Mukwonago, Wisconsin

FIELD REPRESENTATIVE:

Charles Rens

GILES PROJECT NUMBER: 1G-1107008

MATERIAL DESCRIPTION	Feet Below Surface	Sample No. & Type	N	q _u (tsf)	q _p (tsf)	q _s (tsf)	w (%)	PID	NOTES
6"± Black Clayey Silt with fine Roots (Topsoil) - Damp		1-SS	26		4.5		8		
Brown and Gray mottled Silty Clay, little Sand and Gravel - Moist		2-SS	17		3.3		11		
Brown fine Sandy Silt, little fine to coarse Gravel - Wet	5	3-SS	39				19		
Brown Silty fine Sand - Wet		4-SS	25						
	10	5-SS	27						
	15	6-SS	29						

Boring Terminated at 16 Feet

WATER OBSERVATION DATA

REMARKS

WATER ENCOUNTERED DURING DRILLING: 5.0 ft.

WATER LEVEL AFTER REMOVAL: 5.0 ft.

CAVE DEPTH AFTER REMOVAL: 10.0 ft.

WATER LEVEL AFTER HOUR:

CAVE DEPTH AFTER HOUR:

NORMAL BORING LOGS 1G1107008.GPJ GIL CORP.GDT 7/20/11

Changes in strata indicated by the lines are approximate boundary between soil types. The actual transition may be gradual and may vary considerably between test borings. Location of test borings is shown on the Boring Location Plan.

RECORD OF SUBSURFACE EXPLORATION



**GILES ENGINEERING
ASSOCIATES, INC.**

Milwaukee Los Angeles
Dallas Atlanta
Washington, D.C. Orlando

BORING NO. & LOCATION:

5

PROJECT:

Banker Wire Addition

SURFACE ELEVATION:

102.9±

PROJECT LOCATION:

600 Perkins Drive

COMPLETION DATE:

7/14/11

Mukwonago, Wisconsin

FIELD REPRESENTATIVE:

Charles Rens

GILES PROJECT NUMBER: 1G-1107008

MATERIAL DESCRIPTION	Feet Below Surface	Sample No. & Type	N	q _u (tsf)	q _p (tsf)	q _s (tsf)	w (%)	PID	NOTES
6"± Dark Brown Clayey Silt with fine Roots (Topsoil) - Damp		1-SS	11						
Brown and Gray mottled Silty Clay, trace Sand and Gravel - Damp		2-SS	20		4.5+		13		See Figure 2
Brown Clayey Silt, some fine to coarse Sand, little fine Gravel - Wet	5	3-SS	11		1.0	0.1	10		See Figure 3
Brown Silty fine Sand, trace coarse Gravel - Wet		4-SS	25						
	10	5-SS	26						
		6-SS	20						
Brown fine Sandy Silt - Wet	15	7-SS	16						
Gray Clayey Silt, little Sand, trace Gravel - Moist									
	20	8-SS	34	3.1	3.1		11		

Boring Terminated at 21 Feet

WATER OBSERVATION DATA

REMARKS

WATER ENCOUNTERED DURING DRILLING: 6.0 ft.

WATER LEVEL AFTER REMOVAL: 9.0 ft.

CAVE DEPTH AFTER REMOVAL: 10.0 ft.

WATER LEVEL AFTER HOUR:

CAVE DEPTH AFTER HOUR:

NORMAL BORING LOGS 1G1107008.GPJ GIL CORP. GDT 7/20/11

Changes in strata indicated by the lines are approximate boundary between soil types. The actual transition may be gradual and may vary considerably between test borings. Location of test borings is shown on the Boring Location Plan.

SOIL EVALUATION - STORM
in accordance with Comm 82.365 & 85, Wis. Adm. Code

Attach complete site plan on paper not less than 8½ x 11 inches in size. Plan must include, but not limited to: vertical and horizontal reference point (BM), direction and percent slope, scale or dimensions, north arrow, and BM referenced to nearest road.

Please print all information.

Personal information you provide may be used for secondary purposes (Privacy Law, s. 15.04 (1) (m)).

Property Owner CI Banker Wire and Iron Works				Property Location Govt. Lot: Part of NE ¼ of S 26 T 5 N R 18 E and Part of NW ¼ of S 25 T 5 N R 18 E			
Property Owner's Mailing Address 600 Perkins Drive				Lot # 1	Block #	Subd. Name or CSM# CSM # 7231 Vol 61/104	
City Mukwonago	State WI	Zip Code 53149	Phone Number ()	☐ City Mukwonago	☒ Village	☐ Town	Nearest Road McKenzie Road

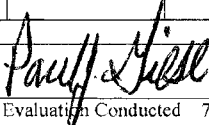
Drainage area _____ ☐ sq. ft. ☐ acres Optional: Test Site Suitable for (check all that apply) ☐ Irrigation ☐ Bioretention trench ☐ Trench(es) ☐ Rain garden ☐ Grassed swale ☐ Reuse ☐ Infiltration trench ☐ SDS (>15' wide) ☐ Other _____	Hydraulic Application Test Method: ☒ Morphological Evaluation ☐ Double-Ring Infiltrometer ☐ Other (specify) _____
---	--

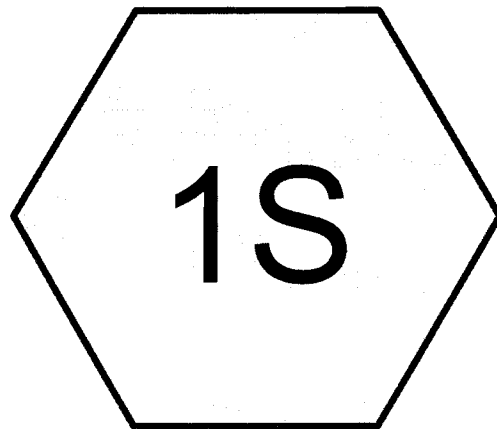
5 Obs. # ☒ Boring ☐ Pit Ground surface elev. 102.9 ft. Depth to limiting factor 6 in.

Horizon	Depth in.	Dominant Color Munsell	Redox Description Qu. Sz. Cont. Color	Texture	Structure Gr. Sz. Sh.	Consistence	Boundary	% Rock Frag.	Hydraulic App. Rate Inches/Hr.
A	6	10YR 3/2		cl	2, f, bk	mfr	as	< 5	0.03
B	48	10YR 5/4	10 YR 7/1 C, 2, d spots	sicl	ma	mfi	cw	< 5	0.04
C1	72	10YR 5/4		cl	ma	mvfr	gw	< 5	0.03
C2	168	10YR 4/4		ls	2, m, gr	mvfr	gw	< 5	1.63
C3	204	10 YR 5/4		sl	ma	mfr	gw	< 5	0.5
C4	252	10 Y/R 4/2		sicl	ma	mfi	gw	< 5	0.07
Note: Groundwater encountered at 6± feet at time of drilling. Hydrostatic water table considered to be at 4± feet below grade based on soil coloration and moisture content.									

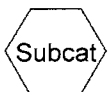
☐ Obs. # ☐ Boring ☐ Pit Ground surface elev. _____ ft. Depth to limiting factor _____ in.

Horizon	Depth in.	Dominant Color Munsell	Redox Description Qu. Sz. Cont. Color	Texture	Structure Gr. Sz. Sh.	Consistence	Boundary	% Rock Frag.	Hydraulic App. Rate Inches/Hr.

CST/PSS Name (Please Print) Paul J. Giese	Signature 	CST/PSS Number 41442
Address N8 W22350 Johnson Road, Waukesha, WI 53186	Date Evaluation Conducted 7-14-11	Telephone Number (262) 544 0118



EXISTING



Drainage Diagram for CJE1136-EXST
Prepared by CJ Engineering, LLC 7/20/2011
HydroCAD® 7.10 s/n 003450 © 2005 HydroCAD Software Solutions LLC

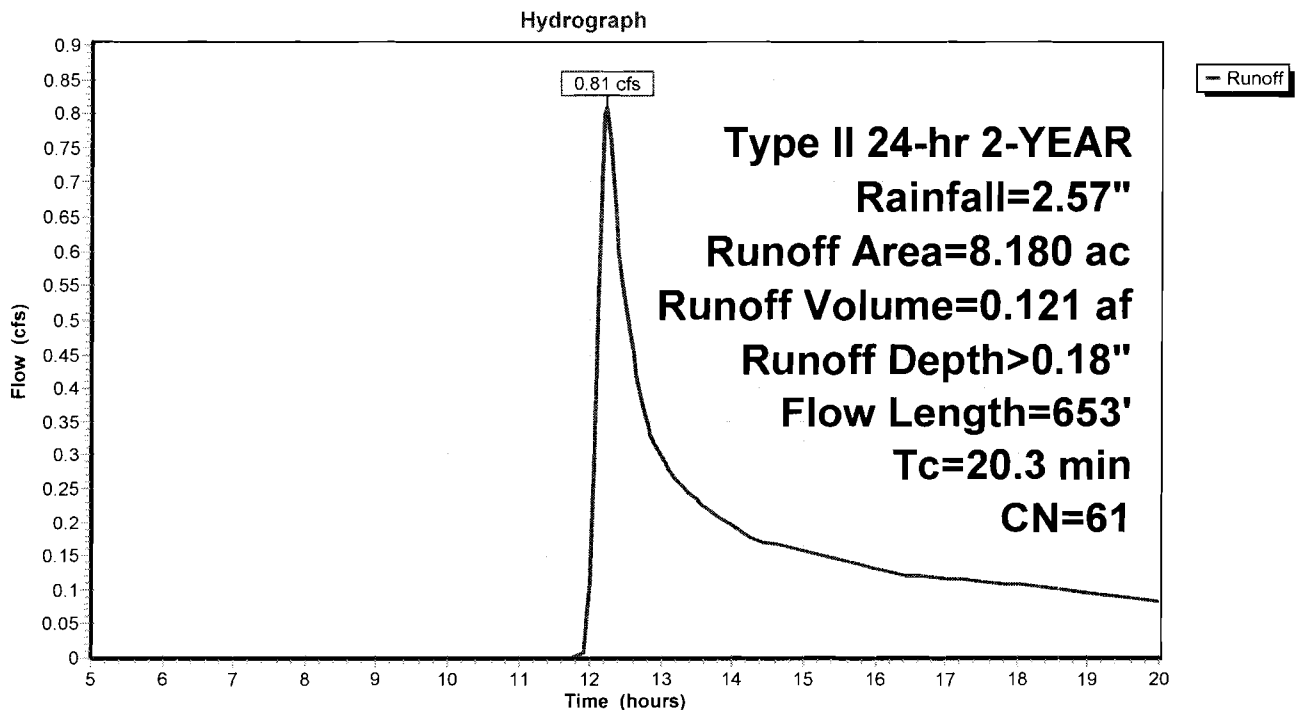
Subcatchment 1S: EXISTING

Runoff = 0.81 cfs @ 12.22 hrs, Volume= 0.121 af, Depth> 0.18"

Runoff by SCS TR-20 method, UH=SCS, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs
Type II 24-hr 2-YEAR Rainfall=2.57"

Area (ac)	CN	Description
8.180	61	>75% Grass cover, Good, HSG B

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
14.6	225	0.0489	0.3		Sheet Flow, A-B Grass: Short n= 0.150 P2= 2.57"
1.7	237	0.0220	2.4		Shallow Concentrated Flow, B-C Unpaved Kv= 16.1 fps
4.0	191	0.0025	0.8		Shallow Concentrated Flow, C-D Unpaved Kv= 16.1 fps
20.3	653	Total			

Subcatchment 1S: EXISTING

Subcatchment 1S: EXISTING

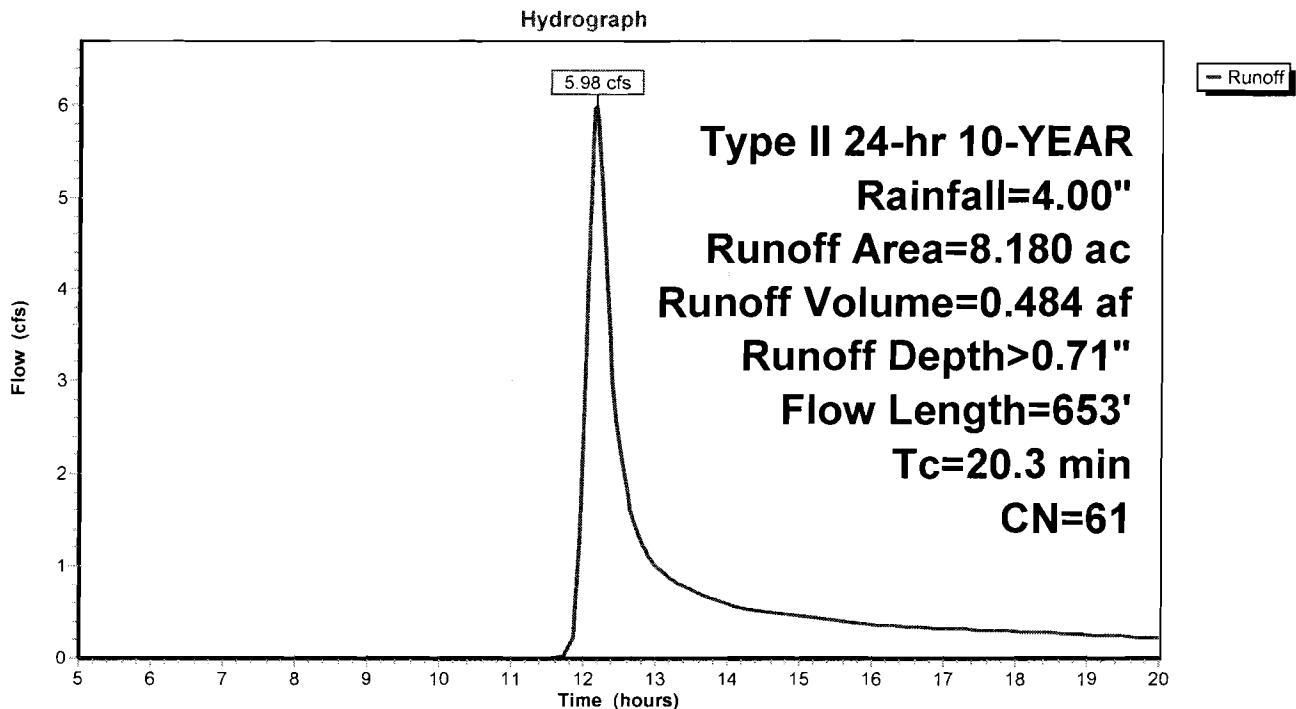
Runoff = 5.98 cfs @ 12.16 hrs, Volume= 0.484 af, Depth> 0.71"

Runoff by SCS TR-20 method, UH=SCS, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs

Type II 24-hr 10-YEAR Rainfall=4.00"

Area (ac)	CN	Description
8.180	61	>75% Grass cover, Good, HSG B

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
14.6	225	0.0489	0.3		Sheet Flow, A-B Grass: Short n= 0.150 P2= 2.57"
1.7	237	0.0220	2.4		Shallow Concentrated Flow, B-C Unpaved Kv= 16.1 fps
4.0	191	0.0025	0.8		Shallow Concentrated Flow, C-D Unpaved Kv= 16.1 fps
20.3	653	Total			

Subcatchment 1S: EXISTING

CJE1136-EXST

Type II 24-hr 100-YEAR Rainfall=5.60"

Prepared by CJ Engineering, LLC

Page 3

HydroCAD® 7.10 s/n 003450 © 2005 HydroCAD Software Solutions LLC

8/29/2011

Subcatchment 1S: EXISTING

Runoff = 14.70 cfs @ 12.15 hrs, Volume= 1.062 af, Depth> 1.56"

Runoff by SCS TR-20 method, UH=SCS, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs

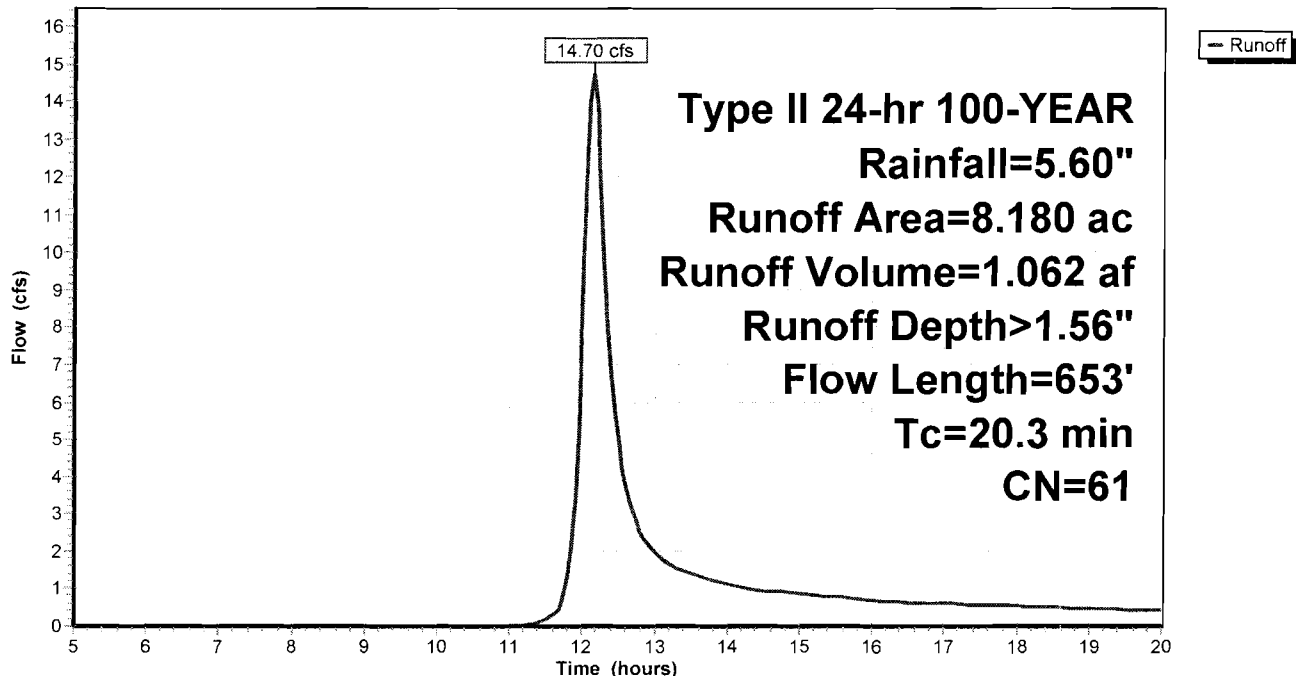
Type II 24-hr 100-YEAR Rainfall=5.60"

Area (ac)	CN	Description
8.180	61	>75% Grass cover, Good, HSG B

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
14.6	225	0.0489	0.3		Sheet Flow, A-B Grass: Short n= 0.150 P2= 2.57"
1.7	237	0.0220	2.4		Shallow Concentrated Flow, B-C Unpaved Kv= 16.1 fps
4.0	191	0.0025	0.8		Shallow Concentrated Flow, C-D Unpaved Kv= 16.1 fps
20.3	653	Total			

Subcatchment 1S: EXISTING

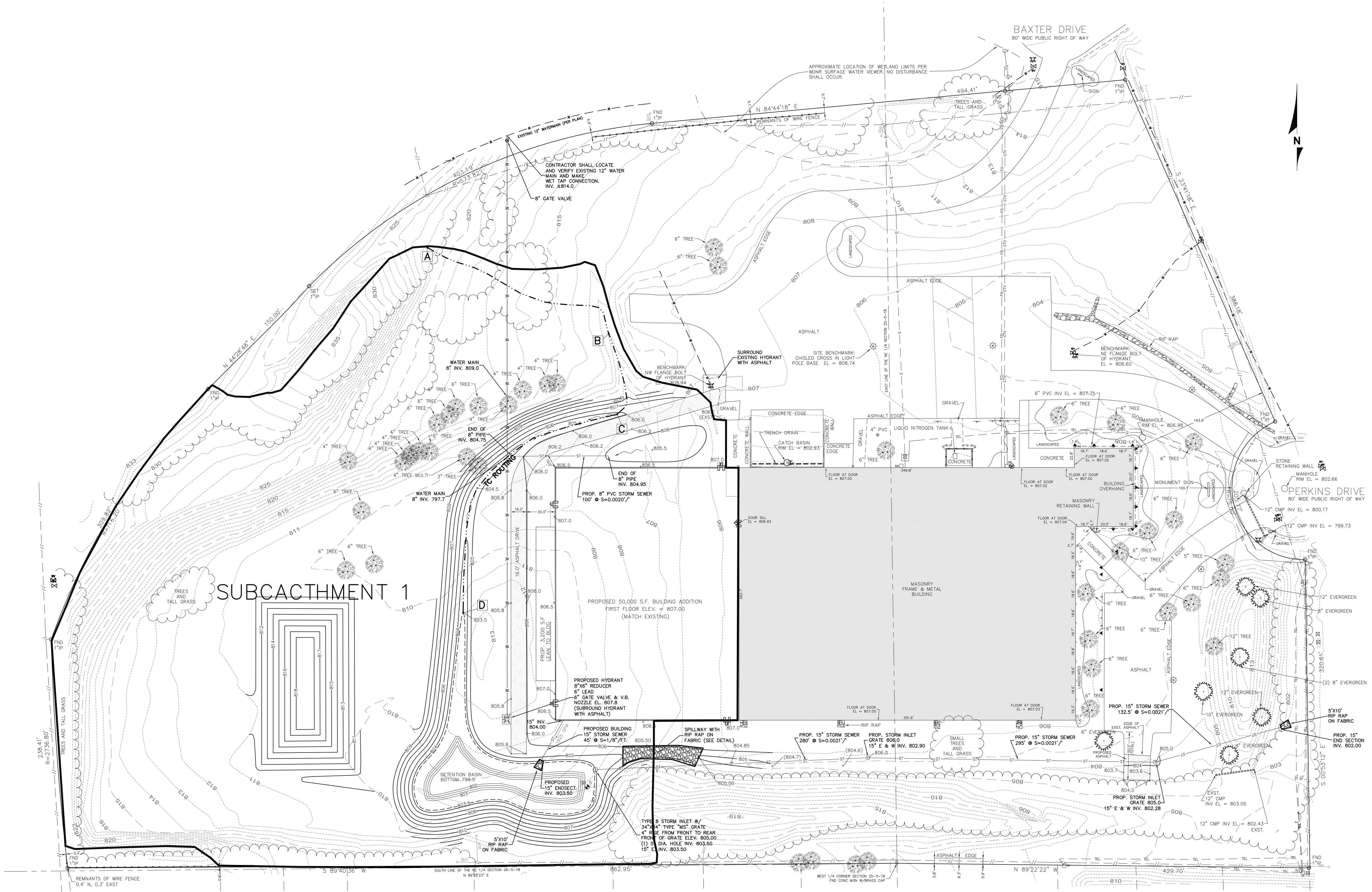
Hydrograph



APPENDIX C

Proposed Conditions

LEGAL DESCRIPTION
LOT 1 OF CERTIFIED SURVEY MAP NO. 7231, IN THE NORTHEAST QUARTER OF SECTION 26 AND THE NORTHWEST QUARTER OF SECTION 25, IN TOWNSHIP 5 NORTH, RANGE 18
EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.
CONTAINS: 20.00 ACRES



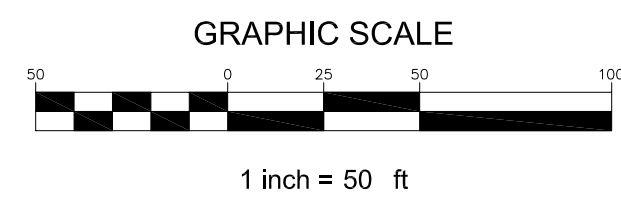
TO OBTAIN LOCATION OF
PARTICIPATING CONSTRUCTION
FACILITIES, CONTACT THE
FOLLOWING:

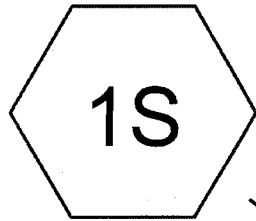
CALL DRAINAGE HOTLINE
TOLL FREE
1-800-242-8911

MS. SHAWNIE, 162.075.9743
NOTICE BEFORE THE EXCAVATION
MILWAUKEE AREA 250-1181

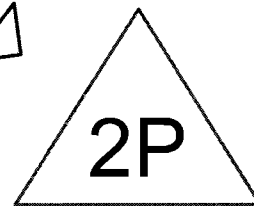
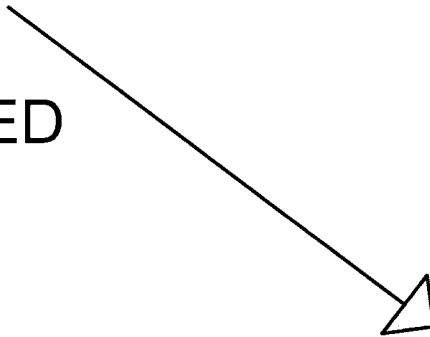
LEGEND

- 887--- EXISTING CONTOUR
- 885--- PROPOSED CONTOUR
- x 890.5 PROPOSED ELEVATION
- ST--- PROPOSED STORM SEWER

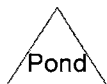




PROPOSED



Detention Basin



Drainage Diagram for CJE1136R1-PROP
Prepared by CJ Engineering, LLC 7/20/2011
HydroCAD® 7.10 s/n 003450 © 2005 HydroCAD Software Solutions LLC

CJE1136R2-PROP

Type II 24-hr 2-YEAR Rainfall=2.57"

Prepared by CJ Engineering, LLC

Page 1

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8/29/2011

Subcatchment 1S: PROPOSED

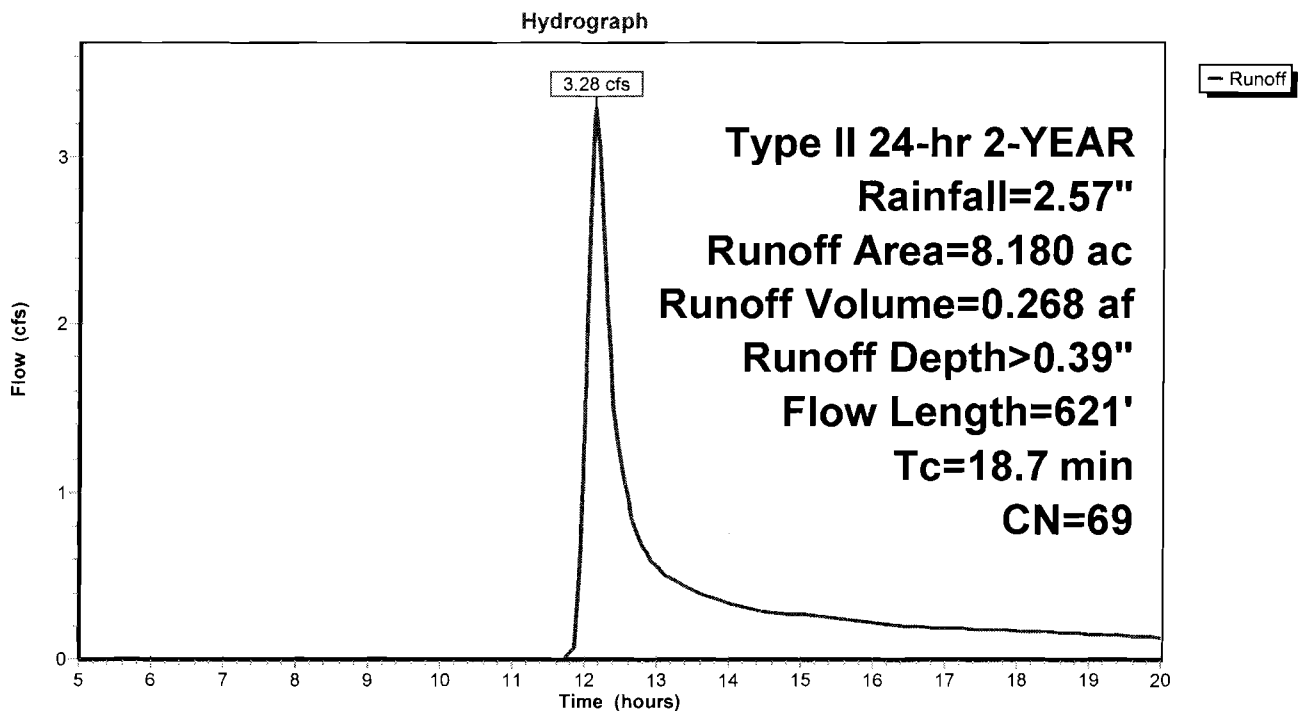
Runoff = 3.28 cfs @ 12.15 hrs, Volume= 0.268 af, Depth> 0.39"

Runoff by SCS TR-20 method, UH=SCS, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs

Type II 24-hr 2-YEAR Rainfall=2.57"

Area (ac)	CN	Description
1.410	98	Paved parking & roofs
0.262	98	Pond
6.508	61	>75% Grass cover, Good, HSG B
8.180	69	Weighted Average

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
14.6	225	0.0489	0.3		Sheet Flow, A-B Grass: Short n= 0.150 P2= 2.57"
0.4	96	0.0520	3.7		Shallow Concentrated Flow, B-C Unpaved Kv= 16.1 fps
3.7	300	0.0083	1.4		Shallow Concentrated Flow, C-D Grassed Waterway Kv= 15.0 fps
18.7	621	Total			

Subcatchment 1S: PROPOSED

Pond 2P: Detention Basin

Inflow Area = 8.180 ac, Inflow Depth > 0.39" for 2-YEAR event
 Inflow = 3.28 cfs @ 12.15 hrs, Volume= 0.268 af
 Outflow = 0.32 cfs @ 14.15 hrs, Volume= 0.180 af, Atten= 90%, Lag= 119.8 min
 Primary = 0.32 cfs @ 14.15 hrs, Volume= 0.180 af
 Secondary = 0.00 cfs @ 5.00 hrs, Volume= 0.000 af

Routing by Stor-Ind method, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs
 Peak Elev= 803.94' @ 14.15 hrs Surf.Area= 13,164 sf Storage= 5,452 cf
 Plug-Flow detention time= 196.3 min calculated for 0.180 af (67% of inflow)
 Center-of-Mass det. time= 113.3 min (957.6 - 844.4)

Volume	Invert	Avail.Storage	Storage Description
#1	803.50'	49,883 cf	Custom Stage Data (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
803.50	11,450	0	0
804.00	13,385	6,209	6,209
805.00	18,345	15,865	22,074
805.50	26,290	11,159	33,233
806.00	40,310	16,650	49,883

Device	Routing	Invert	Outlet Devices
#1	Primary	803.50'	15.0" x 720.0' long Culvert CPP, square edge headwall, Ke= 0.500 Outlet Invert= 802.00' S= 0.0021 '/' Cc= 0.900 n= 0.010 PVC, smooth interior
#2	Device 1	803.50'	5.0" Vert. Orifice/Grate C= 0.600
#3	Device 1	805.00'	2.8' long x 2.8' breadth Broad-Crested Rectangular Weir Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 1.80 2.00 2.50 3.00 3.50 4.00 4.50 Coef. (English) 2.46 2.59 2.65 2.64 2.65 2.64 2.66 2.71 2.70 2.74 2.84 2.97 3.06 3.17 3.32
#4	Secondary	805.50'	50.0' long x 10.0' breadth Broad-Crested Rectangular Weir Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 Coef. (English) 2.49 2.56 2.70 2.69 2.68 2.69 2.67 2.64

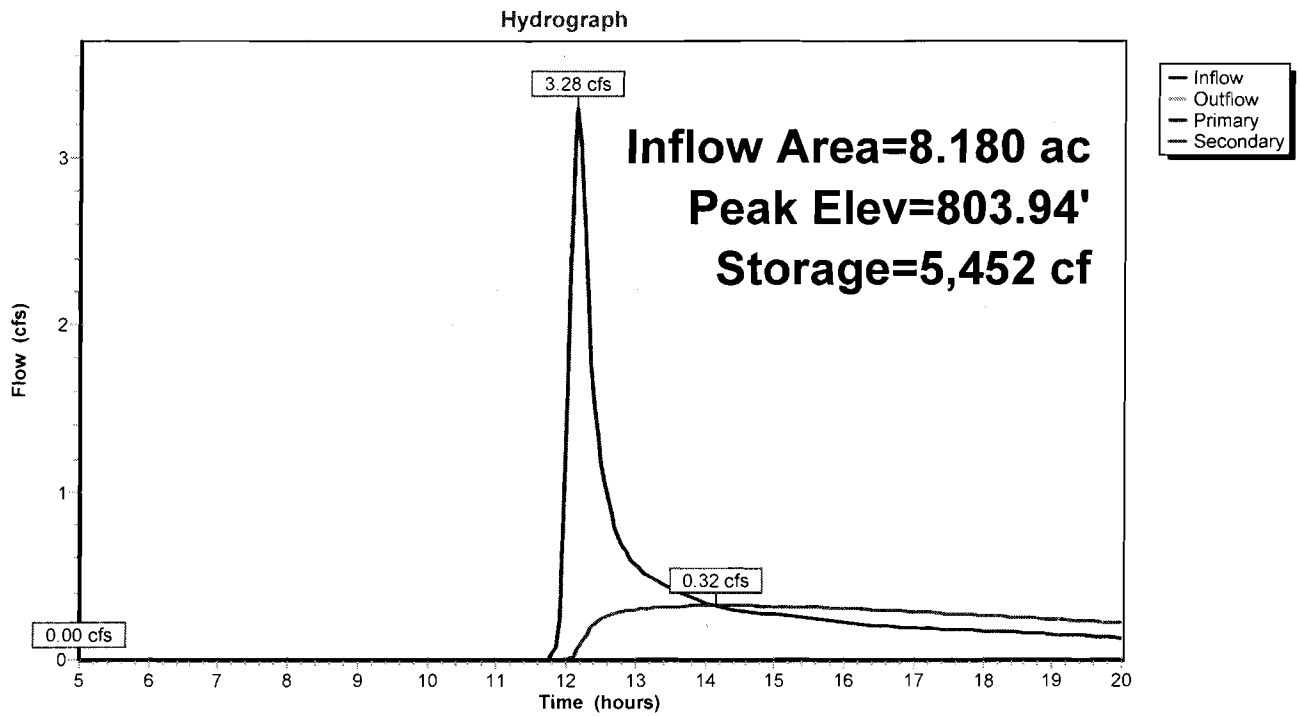
Primary OutFlow Max=0.32 cfs @ 14.15 hrs HW=803.94' (Free Discharge)

↑ **1=Culvert** (Passes 0.32 cfs of 0.59 cfs potential flow)
 ↑ **2=Orifice/Grate** (Orifice Controls 0.32 cfs @ 2.3 fps)
 ↑ **3=Broad-Crested Rectangular Weir** (Controls 0.00 cfs)

Secondary OutFlow Max=0.00 cfs @ 5.00 hrs HW=803.50' (Free Discharge)

↑ **4=Broad-Crested Rectangular Weir** (Controls 0.00 cfs)

Pond 2P: Detention Basin



Subcatchment 1S: PROPOSED

Runoff = 11.23 cfs @ 12.13 hrs, Volume= 0.773 af, Depth> 1.13"

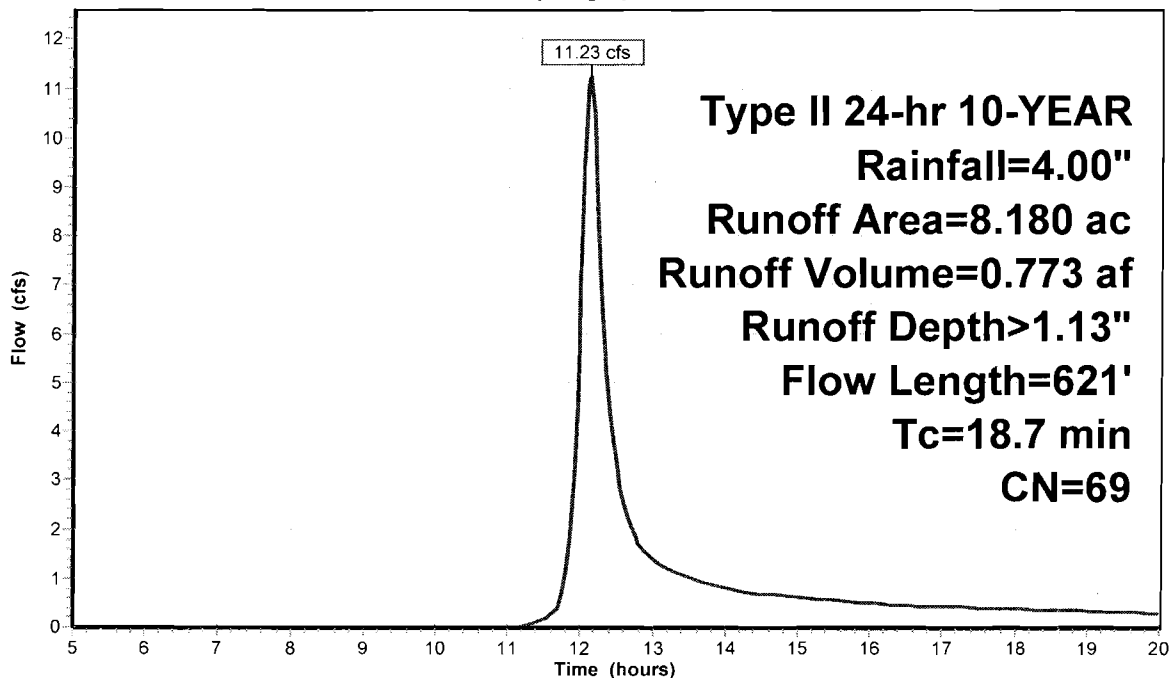
Runoff by SCS TR-20 method, UH=SCS, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs
Type II 24-hr 10-YEAR Rainfall=4.00"

Area (ac)	CN	Description
1.410	98	Paved parking & roofs
0.262	98	Pond
6.508	61	>75% Grass cover, Good, HSG B
8.180	69	Weighted Average

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
14.6	225	0.0489	0.3		Sheet Flow, A-B Grass: Short n= 0.150 P2= 2.57"
0.4	96	0.0520	3.7		Shallow Concentrated Flow, B-C Unpaved Kv= 16.1 fps
3.7	300	0.0083	1.4		Shallow Concentrated Flow, C-D Grassed Waterway Kv= 15.0 fps
18.7	621	Total			

Subcatchment 1S: PROPOSED

Hydrograph



Pond 2P: Detention Basin

Inflow Area = 8.180 ac, Inflow Depth > 1.13" for 10-YEAR event
 Inflow = 11.23 cfs @ 12.13 hrs, Volume= 0.773 af
 Outflow = 0.70 cfs @ 14.36 hrs, Volume= 0.437 af, Atten= 94%, Lag= 134.2 min
 Primary = 0.70 cfs @ 14.36 hrs, Volume= 0.437 af
 Secondary = 0.00 cfs @ 5.00 hrs, Volume= 0.000 af

Routing by Stor-Ind method, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs
 Peak Elev= 804.84' @ 14.36 hrs Surf.Area= 17,550 sf Storage= 19,197 cf
 Plug-Flow detention time= 227.8 min calculated for 0.437 af (56% of inflow)
 Center-of-Mass det. time= 141.6 min (960.8 - 819.1)

Volume	Invert	Avail.Storage	Storage Description
#1	803.50'	49,883 cf	Custom Stage Data (Prismatic) Listed below (Recalc)
Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
803.50	11,450	0	0
804.00	13,385	6,209	6,209
805.00	18,345	15,865	22,074
805.50	26,290	11,159	33,233
806.00	40,310	16,650	49,883

Device	Routing	Invert	Outlet Devices
#1	Primary	803.50'	15.0" x 720.0' long Culvert CPP, square edge headwall, Ke= 0.500 Outlet Invert= 802.00' S= 0.0021 ' /' Cc= 0.900 n= 0.010 PVC, smooth interior
#2	Device 1	803.50'	5.0" Vert. Orifice/Grate C= 0.600
#3	Device 1	805.00'	2.8' long x 2.8' breadth Broad-Crested Rectangular Weir Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 1.80 2.00 2.50 3.00 3.50 4.00 4.50 Coef. (English) 2.46 2.59 2.65 2.64 2.65 2.64 2.66 2.71 2.70 2.74 2.84 2.97 3.06 3.17 3.32
#4	Secondary	805.50'	50.0' long x 10.0' breadth Broad-Crested Rectangular Weir Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 Coef. (English) 2.49 2.56 2.70 2.69 2.68 2.69 2.67 2.64

Primary OutFlow Max=0.70 cfs @ 14.36 hrs HW=804.84' (Free Discharge)

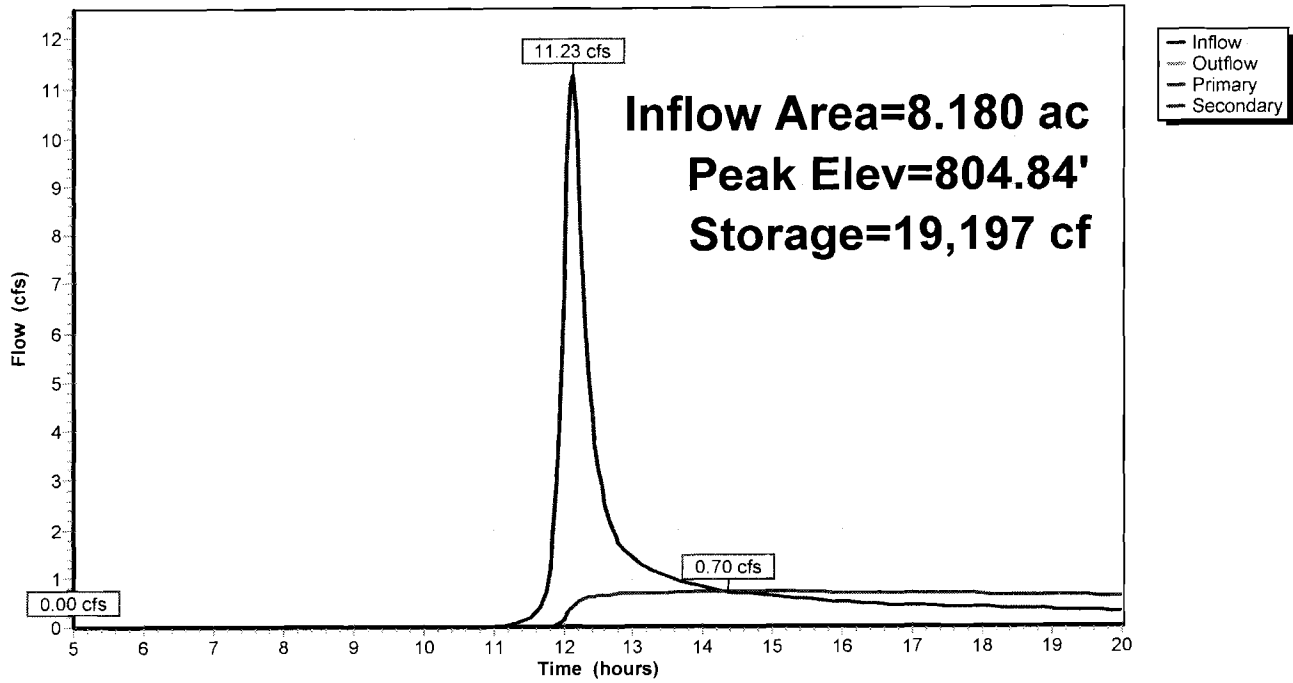
↑ **1=Culvert** (Passes 0.70 cfs of 3.80 cfs potential flow)
 ↑ **2=Orifice/Grate** (Orifice Controls 0.70 cfs @ 5.1 fps)
 ↑ **3=Broad-Crested Rectangular Weir** (Controls 0.00 cfs)

Secondary OutFlow Max=0.00 cfs @ 5.00 hrs HW=803.50' (Free Discharge)

↑ **4=Broad-Crested Rectangular Weir** (Controls 0.00 cfs)

Pond 2P: Detention Basin

Hydrograph



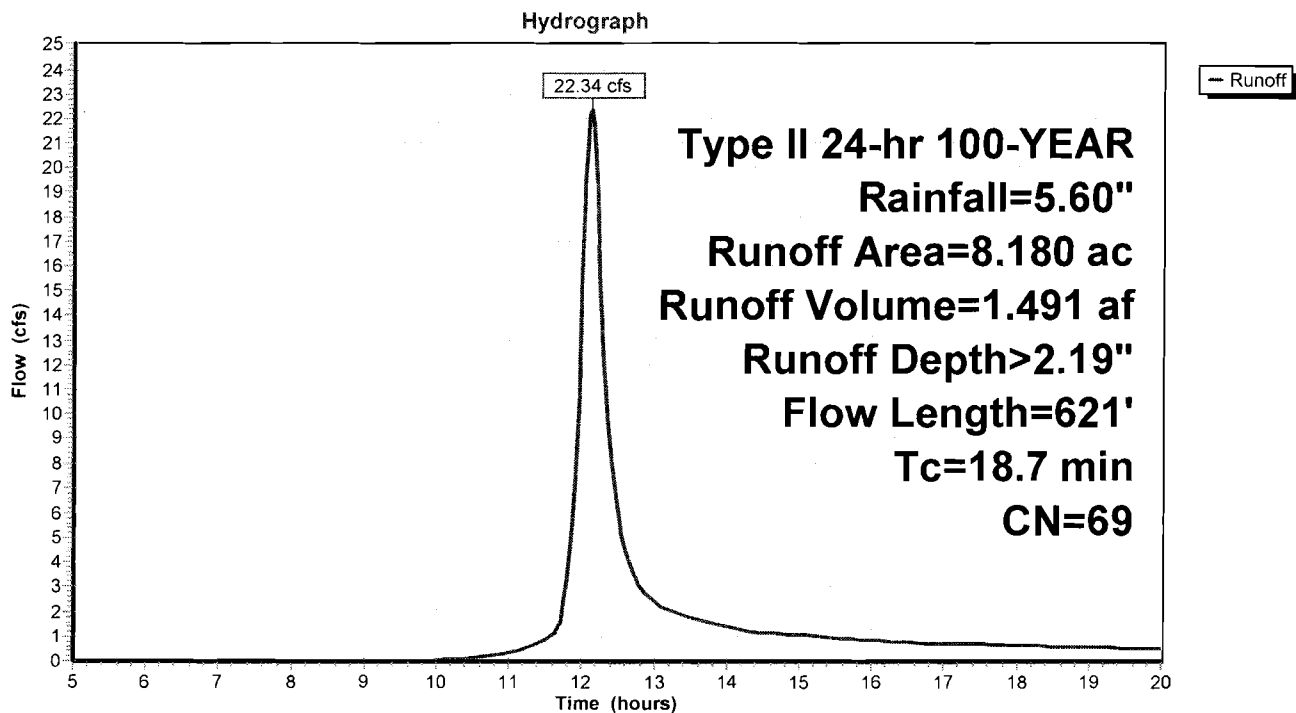
Subcatchment 1S: PROPOSED

Runoff = 22.34 cfs @ 12.12 hrs, Volume= 1.491 af, Depth> 2.19"

Runoff by SCS TR-20 method, UH=SCS, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs
Type II 24-hr 100-YEAR Rainfall=5.60"

Area (ac)	CN	Description
1.410	98	Paved parking & roofs
0.262	98	Pond
6.508	61	>75% Grass cover, Good, HSG B
8.180	69	Weighted Average

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
14.6	225	0.0489	0.3		Sheet Flow, A-B Grass: Short n= 0.150 P2= 2.57"
0.4	96	0.0520	3.7		Shallow Concentrated Flow, B-C Unpaved Kv= 16.1 fps
3.7	300	0.0083	1.4		Shallow Concentrated Flow, C-D Grassed Waterway Kv= 15.0 fps
18.7	621	Total			

Subcatchment 1S: PROPOSED

Pond 2P: Detention Basin

Inflow Area = 8.180 ac, Inflow Depth > 2.19" for 100-YEAR event
 Inflow = 22.34 cfs @ 12.12 hrs, Volume= 1.491 af
 Outflow = 3.41 cfs @ 12.73 hrs, Volume= 0.998 af, Atten= 85%, Lag= 36.6 min
 Primary = 3.41 cfs @ 12.73 hrs, Volume= 0.998 af
 Secondary = 0.00 cfs @ 5.00 hrs, Volume= 0.000 af

Routing by Stor-Ind method, Time Span= 5.00-20.00 hrs, dt= 0.05 hrs
 Peak Elev= 805.49' @ 12.73 hrs Surf.Area= 26,174 sf Storage= 33,041 cf
 Plug-Flow detention time= 163.7 min calculated for 0.994 af (67% of inflow)
 Center-of-Mass det. time= 91.8 min (897.3 - 805.5)

Volume	Invert	Avail. Storage	Storage Description
#1	803.50'	49,883 cf	Custom Stage Data (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
803.50	11,450	0	0
804.00	13,385	6,209	6,209
805.00	18,345	15,865	22,074
805.50	26,290	11,159	33,233
806.00	40,310	16,650	49,883

Device	Routing	Invert	Outlet Devices
#1	Primary	803.50'	15.0" x 720.0' long Culvert CPP, square edge headwall, Ke= 0.500 Outlet Invert= 802.00' S= 0.0021 ' /' Cc= 0.900 n= 0.010 PVC, smooth interior
#2	Device 1	803.50'	5.0" Vert. Orifice/Grate C= 0.600
#3	Device 1	805.00'	2.8' long x 2.8' breadth Broad-Crested Rectangular Weir Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 1.80 2.00 2.50 3.00 3.50 4.00 4.50 Coef. (English) 2.46 2.59 2.65 2.64 2.65 2.64 2.66 2.71 2.70 2.74 2.84 2.97 3.06 3.17 3.32
#4	Secondary	805.50'	50.0' long x 10.0' breadth Broad-Crested Rectangular Weir Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 Coef. (English) 2.49 2.56 2.70 2.69 2.68 2.69 2.67 2.64

Primary OutFlow Max=3.41 cfs @ 12.73 hrs HW=805.49' (Free Discharge)

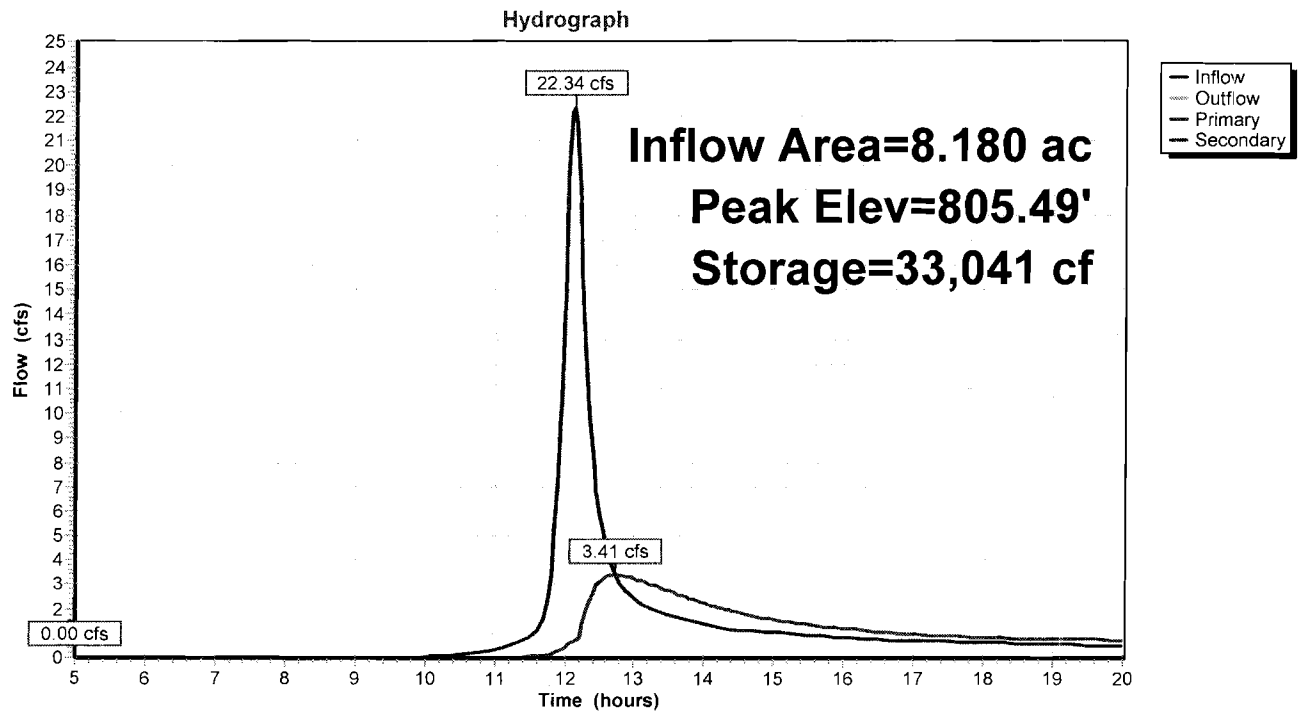
1=Culvert (Passes 3.41 cfs of 4.36 cfs potential flow)

2=Orifice/Grate (Orifice Controls 0.88 cfs @ 6.4 fps)

3=Broad-Crested Rectangular Weir (Weir Controls 2.53 cfs @ 1.8 fps)

Secondary OutFlow Max=0.00 cfs @ 5.00 hrs HW=803.50' (Free Discharge)

4=Broad-Crested Rectangular Weir (Controls 0.00 cfs)

Pond 2P: Detention Basin

CJE1136R0 -Banker Wire - Output Summary.txt

SLAMM for windows Version 9.4.0

(c) Copyright Robert Pitt and John Voorhees 2003

All Rights Reserved

Data file name: Z:\winSLAMM\CJE1136R0 -Banker Wire.dat

Data file description: CJE1136 - Banker Wire

Rain file name: C:\Program Files\winSLAMM\Rain Files\WI Milwaukee 69.RAN

Particulate Solids Concentration file name: C:\Program Files\winSLAMM\WI_AVG01.psc

Runoff Coefficient file name: C:\Program Files\winSLAMM\WI_SL06 Dec06.rsv

Particulate Residue Delivery file name: C:\Program Files\winSLAMM\WI_DLV01.prr

Residential Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Institutional Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Commercial Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Industrial Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Other Urban Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Freeway Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Pollutant Relative Concentration file name: C:\Program Files\winSLAMM\WI_GEO01.ppd

Apply Street Delivery Files to Adjust the After Event Load Street Dirt Mass Balance: False

Model Run Start Date: 03/28/69 Model Run End Date: 12/06/69

Date of run: 08-29-2011 Time of run: 10:06:21

Total Area Modeled (acres): 7.92

Years in Model Run: 0.67

	Runoff Volume (cu ft)	Percent Runoff Volume Reduction	Particulate Solids Conc. (mg/L)	Particulate Solids Yield (lbs)	Percent Particulate Solids Reduction
Source Area Total without Controls:	100910	0 %	46.73	294.4	0 %
Total Before Drainage System:	100910	0.00%	46.73	294.4	0.00%
Total After Drainage System:	100910	0.00%	46.73	294.4	0.00%
Total After Outfall Controls:	100910	0.00%	6.405	40.35	86.29%
Annualized Total After Outfall Controls:	151573			60.60	

CJE1136R0 -Banker Wire.INP

Data file name: Z:\winSLAMM\CJE1136R0 -Banker Wire.dat

SLAMM Version 9.4.0

Rain file name: C:\Program Files\winSLAMM\Rain Files\WI Milwaukee 69.RAN

Particulate Solids Concentration file name: C:\Program Files\winSLAMM\WI_AVG01.psc

Runoff Coefficient file name: C:\Program Files\winSLAMM\WI_SL06 Dec06.rsv

Particulate Residue Delivery file name: C:\Program Files\winSLAMM\WI_DLV01.prr

Residential Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Institutional Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Commercial Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Industrial Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Other Urban Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Freeway Street Delivery file name: C:\Program Files\winSLAMM\WI_Res and Other Urban Dec06.std

Apply Street Delivery Files to Adjust the After Event Load Street Dirt Mass Balance: False

Pollutant Relative Concentration file name: C:\Program Files\winSLAMM\WI_GEO01.ppd

Seed for random number generator: -42

Study period starting date: 03/28/69 Study period ending date: 12/06/69

Date: 08-29-2011 Time: 10:06:30

Fraction of each type of Drainage System serving study area:

1. Grass Swales 0
2. Undeveloped roadside 0
3. Curb and Gutters, 'valleys', or sealed swales in:
 3. Poor condition (or very flat) 0
 4. Fair condition 1
 5. Good condition (or very steep) 0

Site information:

CJE1136 - Banker Wire

<==== Areas for each Source (acres) =====>					
Source Area	Residential Areas	Institutional Areas	Commercial Areas	Industrial Areas	Other Urban Areas
Roofs 1	0.000	0.000	1.150	0.000	0.000
Roofs 2	0.000	0.000	0.000	0.000	0.000
Roofs 3	0.000	0.000	0.000	0.000	0.000
Roofs 4	0.000	0.000	0.000	0.000	0.000
Roofs 5	0.000	0.000	0.000	0.000	0.000
Paved Parking/Storage 1	0.000	0.000	0.000	0.000	0.000
Paved Parking/Storage 2	0.000	0.000	0.000	0.000	0.000
Paved Parking/Storage 3	0.000	0.000	0.000	0.000	0.000
Unpaved Prkng/Storage 1	0.000	0.000	0.000	0.000	0.000
Unpaved Prkng/Storage 2	0.000	0.000	0.000	0.000	0.000
Playground 1	0.000	0.000	0.000	0.000	0.000
Playground 2	0.000	0.000	0.000	0.000	0.000
Driveways 1	0.000	0.000	0.260	0.000	0.000

		CJE1136R0	-Banker wire.INP	
Driveways 2	0.000	0.000	0.000	0.000
Driveways 3	0.000	0.000	0.000	0.000
Sidewalks/walks 1	0.000	0.000	0.000	0.000
Sidewalks/walks 2	0.000	0.000	0.000	0.000
Street Area 1	0.000	0.000	0.000	0.000
Street Area 2	0.000	0.000	0.000	0.000
Street Area 3	0.000	0.000	0.000	0.000
Large Landscaped Area 1	0.000	6.510	0.000	0.000
Large Landscaped Area 2	0.000	0.000	0.000	0.000
Undeveloped Area	0.000	0.000	0.000	0.000
Small Landscaped Area 1	0.000	0.000	0.000	0.000
Small Landscaped Area 2	0.000	0.000	0.000	0.000
Small Landscaped Area 3	0.000	0.000	0.000	0.000
Isolated/water Body Area	0.000	0.000	0.000	0.000
Other Pervious Area	0.000	0.000	0.000	0.000
Other Dir Cnctd Imp Area	0.000	0.000	0.000	0.000
Other Part Cnctd Imp Area	0.000	0.000	0.000	0.000
Total	0.000	7.920	0.000	0.000

Freeway Source Area Area (acres)

Pavd Lane & Shldr Area 1	0.000
Pavd Lane & Shldr Area 2	0.000
Pavd Lane & Shldr Area 3	0.000
Pavd Lane & Shldr Area 4	0.000
Pavd Lane & Shldr Area 5	0.000
Large Turf Areas	0.000
Undeveloped Areas	0.000
Other Pervious Areas	0.000
Other Directly Cnctd Imp	0.000
Other Partially Cnctd Imp	0.000
Total	0.000

Total of All Source Areas	7.920
Total of All Source Areas less All Isolated Areas	7.920

Land Use: Commercial Source Area Control Practice Information

Roofs 1 Source area number: 61
 The roof is flat
 The Source Area is directly connected or draining to a directly connected area
 Driveways 1 Source area number: 73
 The Source Area is draining to a pervious area (partially connected impervious area)
 The SCS Hydrologic Soil Type is Sandy
 Large Landscaped Area 1 Source area number: 81
 The SCS Hydrologic Soil Type is Sandy

Drainage System

Outfall

Control Practice 1 : Wet Detention Ponds

1. Area served by detention ponds (acres)= 7.92
2. Particle Size Distribution file name: C:\PROGRAM FILES\WINSLAMM\NURP.CPZ
3. Initial stage elevation (ft): 0
4. Peak to Average Flow Ratio: 3.8
5. Maximum flow allowed into pond (cfs): No maximum value entered
6. Outlet Characteristics:

Outlet number 1

Outlet type: Orifice

1. Orifice diameter (ft): 0.42
2. Invert elevation above datum (ft): 5.5

Outlet number 2

Outlet type: Vertical Stand Pipe

1. Stand pipe diameter (ft): 3.2
2. Stand pipe height above datum (ft): 7.5

7. Pond stage and surface area

Entry Number	Stage (ft)	Pond Area (acres)	Natural Seepage (in/hr)	Other Outflow (cfs)
0	0.00	0.0000	0.00	0.00
1	1.00	0.0600	0.00	0.00
2	2.00	0.0700	0.00	0.00
3	3.00	0.0900	0.00	0.00
4	4.00	0.1000	0.00	0.00
5	5.00	0.1200	0.00	0.00
6	6.00	0.2600	0.00	0.00
7	7.00	0.4000	0.00	0.00
8	8.00	0.6900	0.00	0.00

Pollutants to be Analyzed and Printed:

Pollutant Name	Pollutant Type
solids	Particulate

APPENDIX D

Maintenance Plan

Storm Water Practice Maintenance Plan

This section explains the basic function of each of the storm water practices and prescribes the minimum maintenance requirements to remain compliant. The maintenance activities listed below are aimed to ensure these practices continue serving their intended functions in perpetuity. The list of activities is not all inclusive, but rather indicates the minimum type of maintenance that can be expected for this particular site. Any failure of a storm water practice that is caused by a lack of maintenance will subject the Owner(s) to enforcement by the Village.

System Description:

To meet the Village of Mukwonago storm water requirements, runoff from the redevelopment will drain to a detention pond; the detention pond will then discharge easterly to an existing ditch located on the subject property which discharges to the r.o.w. ditch of Perkins Drive. The pond outlet has been designed to meet the Village of Mukwonago storm water requirements. The pond is designed with permanent water storage which, along with the grass swale, will provide water quality, removing over 80% of total suspended solids prior to discharge to the east.

Minimum Maintenance Requirements:

GRASSED SWALES OPERATION AND MAINTENANCE

- I. INSPECTION
 - A. Inspection shall be performed by the owner of the property.
 - B. Inspection should occur annually in April and after major rainfall events of 3 inches or more.
 - C. Inspect for sediment deposition, check dam bypassing, erosion and litter.
 - D. Nuisance conditions such as woody plant growth and mosquito breeding areas should also be identified and removed.
- II. MAINTENANCE
 - A. Maintenance shall be performed by the owner of the property.
 - B. Maintenance shall occur on as needed basis depending on inspections and growth of grass.
 - C. Mow only to maintain the vegetation at a height greater than the design flow depth.
 - D. Maintain the vegetated liner in a vigorous condition.
 - E. Depending on the vegetative material, mowing may be infrequent or unnecessary.
 - F. Remove woody plants that may invade the swale.

- G. If the swale is damaged by road salts, remove the damaged area and replant with salt tolerant grasses.
- H. Discourage deposition of leaf litter and grass clippings by informing, typically by signage, local residents of the swales purpose.

WET DETENTION POND OPERATION AND MAINTENANCE

I. INSPECTION

- A. Inspection shall be performed by the owner of the property.
- B. Inspections of the ponds shall be completed on an annual basis in April or after significant rainfall events of 3 inches or more.
- C. The inspections may be completed during wet weather conditions to determine if the ponds are functioning properly.
- D. Inspection priorities shall be as follows:
 - 1. Inspect the embankments for subsidence, erosion, cracking and tree growth.
 - 2. Inspect the condition of the emergency spillway and overland flow path.
 - 3. Inspect the pond for accumulation of sediment.
 - 4. Inspect the outlet control structure for clogs, debris and material failures.
 - 5. Inspect upstream and downstream channels from an erosion perspective.
 - 6. Inspect any modifications that may have been done to the ponds following their initial construction.
 - 7. Inspect the side slopes of the pond for erosion, slumping, cracking or woody plant materials.
- E. As-built plans shall accompany the person responsible for the pond inspections. A copy of the As-built plans are kept at the Village of Mukwonago.
- F. Documentation of the inspections should be completed and filed. Documentation should include as a minimum:
 - 1. Inspectors name, affiliation and professional credentials if applicable.
 - 2. Date, time and weather conditions.

3. Approximate rainfall total over a 24 hour period if applicable.
4. Existing embankment, outlet and inlet conveyance systems and vegetation condition.
6. Identification of potential structural failures and repair needs.
7. Other pond conditions such as vegetation growth, algae growth and emergency spillway conditions.
8. Repair recommendations

II. MAINTENANCE

- A. Maintenance shall be performed by the owner of the property.
- B. Maintenance shall occur on as needed basis depending on inspections and growth of vegetation.
- C. Mowing
 1. Side slopes, embankments, and emergency spillways that are not rock lined which have been planted with turf grasses should be mowed at least twice a year to prevent woody growth and control noxious weeds.
 2. Adjacent to the residential areas, more frequent mowing, typically once a week during a normal growing season, is recommended for aesthetic and allergy control purposes.
 3. Native grasses should be mowed to a height of 6" in mid to late summer or after they have achieved a height of 1-1/2 feet during the first growing season. Further mowing in subsequent growing seasons will not be required.
 4. If possible, the native grass area should be burned off every three to four years in the spring of the year. Check local burning regulations as permits may be required.
 5. If burning of the native grass areas is not possible, a 5" to 8" mowing every 3 to 4 years, may suffice as a substitute management technique. The mowed area should be raked and performed in the spring.
- D. Debris and Litter Removal.
 1. Debris and litter removal from the pond surface shall be completed at least once a month.
 2. Particular attention should be paid to debris accumulating around the riser pipe to prevent potential clogging.
- E. Erosion Control.

1. The pond side slopes, embankments and emergency spillways may suffer from periodic slumpage and erosion. Corrective measures shall include regrading, filling and revegetation of the eroded or slumping areas.
3. Rip rap at the pond outlet and emergency spillways should be inspected for displacement or undermining. Repairs shall be made upon discovery.

F. Nuisance Control.

1. Biological control of algae and mosquitoes is preferred over chemical control. Consultation with local WDNR officials is recommended prior to the introduction of any biological control.
2. Maintaining the native grass perimeter will aide in the control of geese.
3. Mechanical controls should be used when feasible.

Exhibit C – Continued, Minimum Pond Maintenance

III. NON-ROUTINE MAINTENANCE

A. Structural Repairs and Replacement.

1. The outlets of the pond have been constructed utilizing concrete and pvc pipe. The estimate life of these structures is 75 to 100 years. Semi-annual inspection by the property owner of the structures will disclose any potential structural problems. These inspections shall occur in April and October. If structural problems appear, repair or replace the outlet.
2. Excessive or chronic drawdowns of the ponds may cause leaks or seepage through the embankments. Excessive drawdowns should be avoided and thus corrective measures for leakage and seepage can be avoided.

B. Sediment Removal.

1. A sediment clean out cycle of 10 to 15 years is recommended. Sediment removal may be necessary prior to 10 years if there is a substantial amount of land disturbance occurring within the contributory watershed. Annual inspections by the property owner shall be made to insure that the design depth of the permanent water pool is maintained. This inspection shall occur in April.
2. Prior to any sediment removal, contractor shall evaluate asbuilt depth of pond bottom and the elevation of the clay liner to ensure no damage occurs during removal. Do not dewater prior to sediment removal to prevent liner blow-out.
3. Sediment removed from the ponds shall be hauled to an upland area, spread and stabilized with vegetative material.

4. It is recommended that the sediment be tested to determine if land filling is necessary. Contact the local DNR prior to sediment sampling and testing to insure compliance with State standards and regulations.
5. Surveyed depths of the sediment storage area and permanent pool elevations shall be made immediately following the construction of the ponds and recorded on the as-built plans. Annual inspections shall include measure downs to determine sediment elevations in relation to the permanent pool elevation.

IV. RESPONSIBLE PARTY & FINANCIAL FUNDING

- A. The responsible party for the operation, inspection and maintenance of the wet ponds shall be the CI Banker Wire & Iron Works.
- B. It is recommended that the CI Banker Wire & Iron Works establish a perpetual maintenance fund to insure that the ponds are properly inspected, maintained and repaired.

APPENDIX B – PROPOSED CONDITIONS

Plan Sheet C1.0 – Grading Plan
Plan Sheet C2.0 – Dimension & Utility Plan
Plan Sheet C3.0 – Drainage Map
Proposed Conditions HEC-HMS Summary

NOT FOR CONSTRUCTION

REV	DATE	DESCRIPTION
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PROJECT NUMBER
15077

DATE _____

01/03/2022

30% DOCUMENTS

DESIGNED: JRH

DRAWN: JMS/JWM

REVIEWED: JRH

SHEET TITLE

Grading Plan

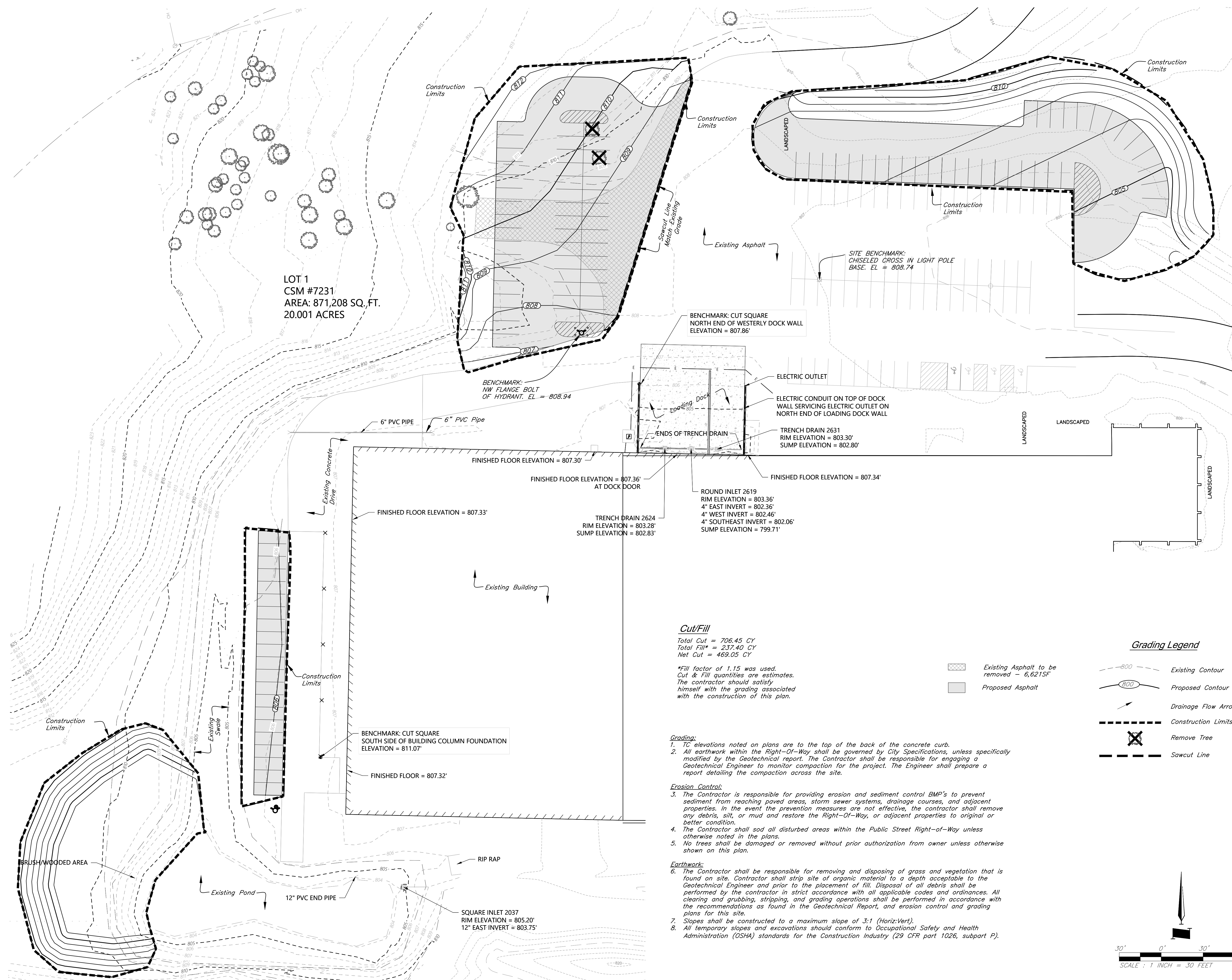
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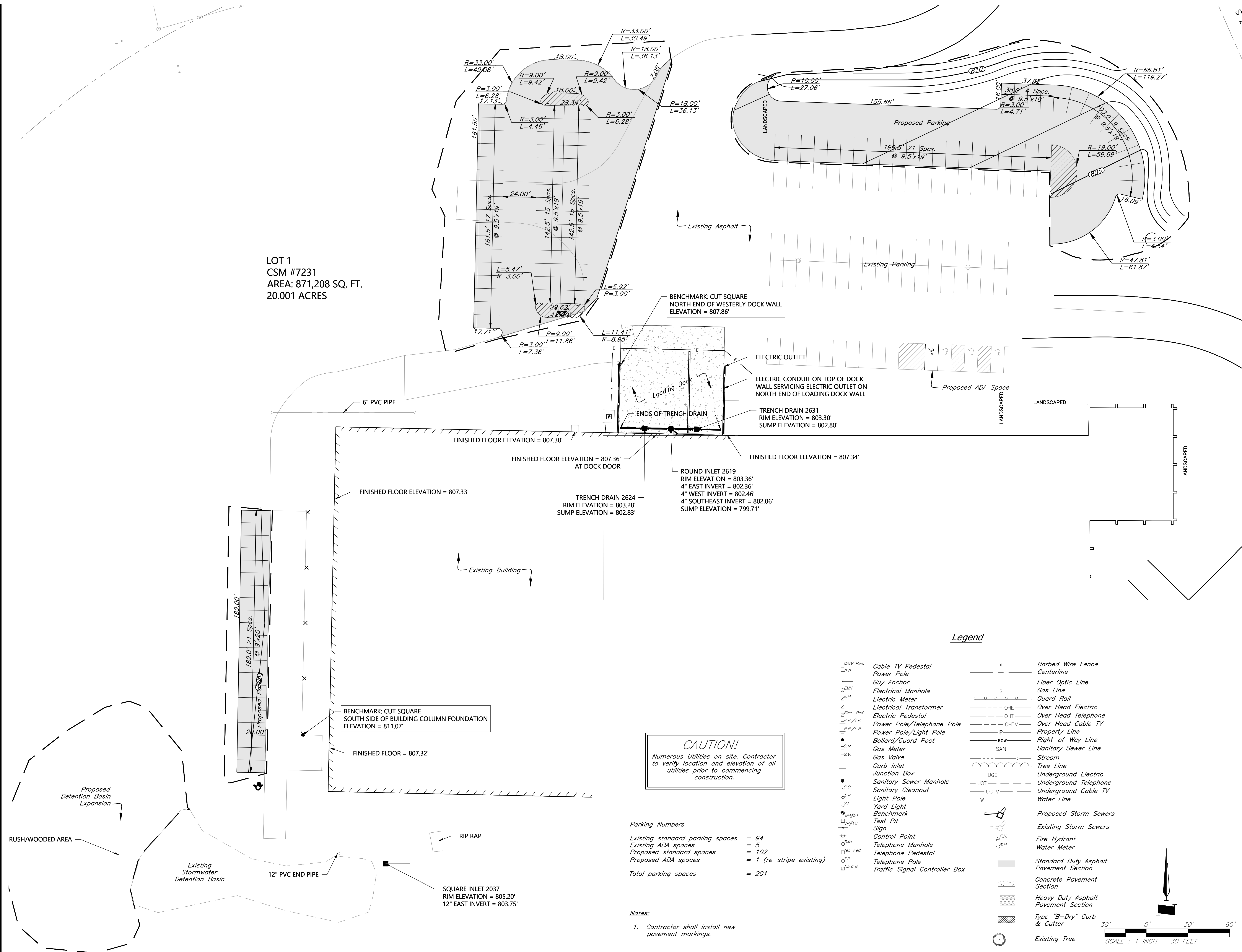
C1.0

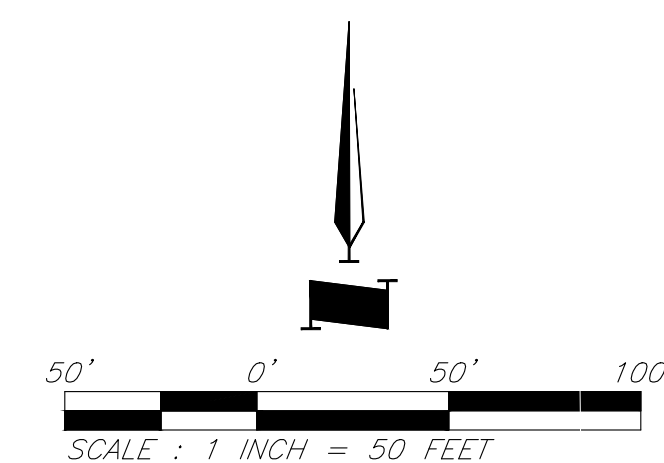
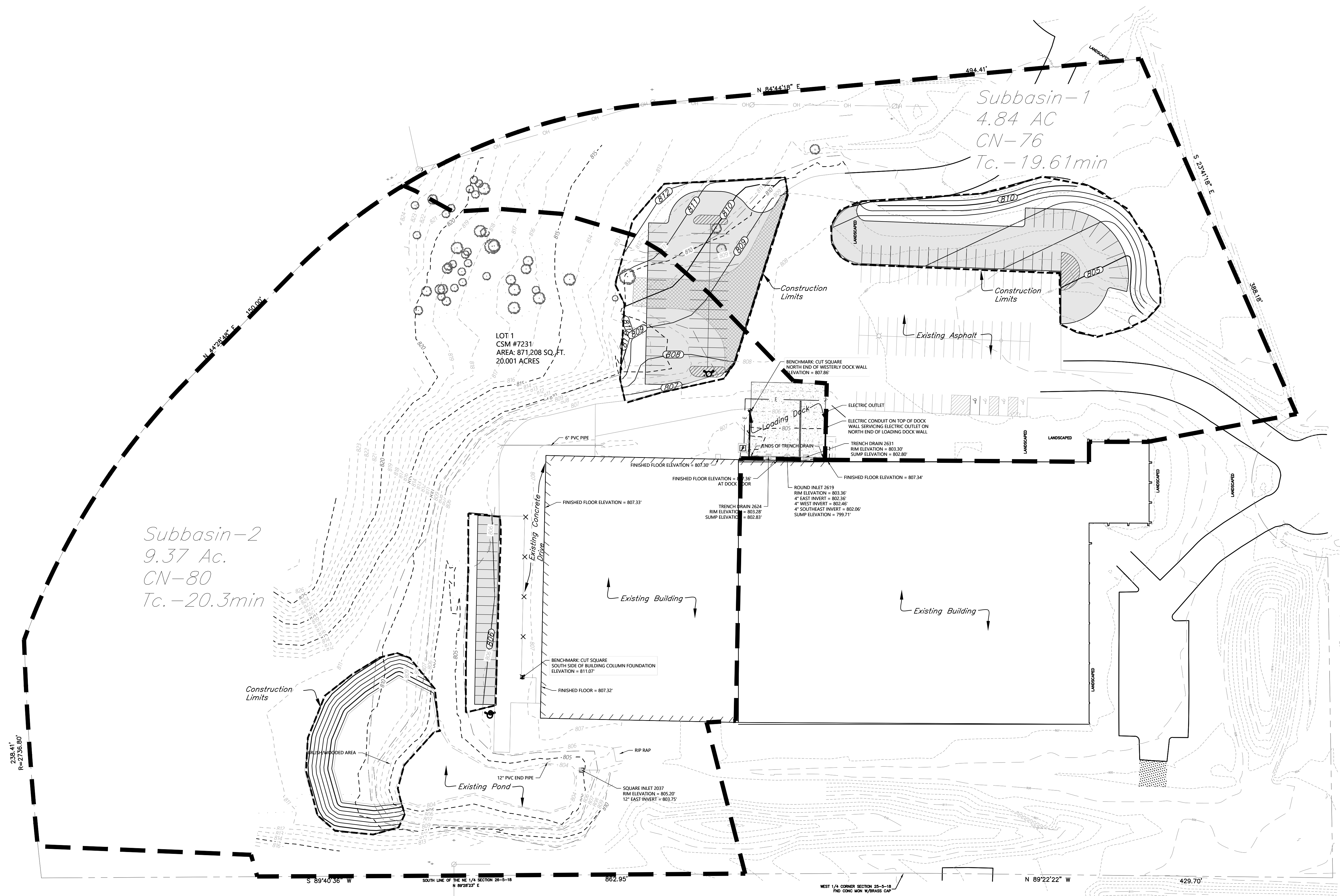
© George Butler Associates, Inc. 2019

Engineering COA# 2881-11

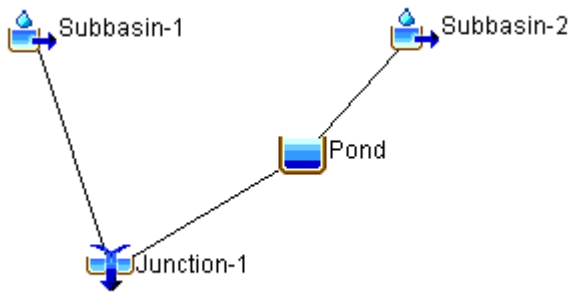
Architecture COA# 2881-11







Proposed Conditions HEC-HMS Model



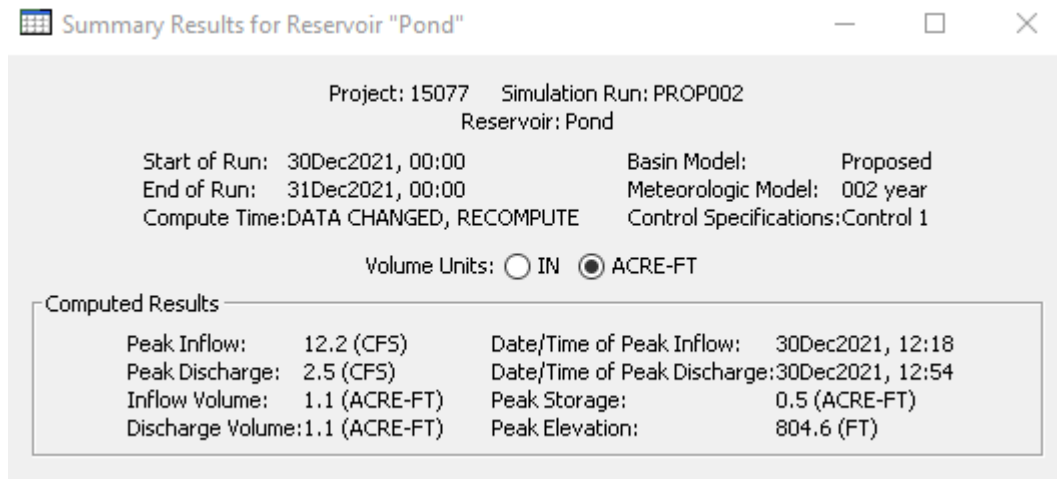
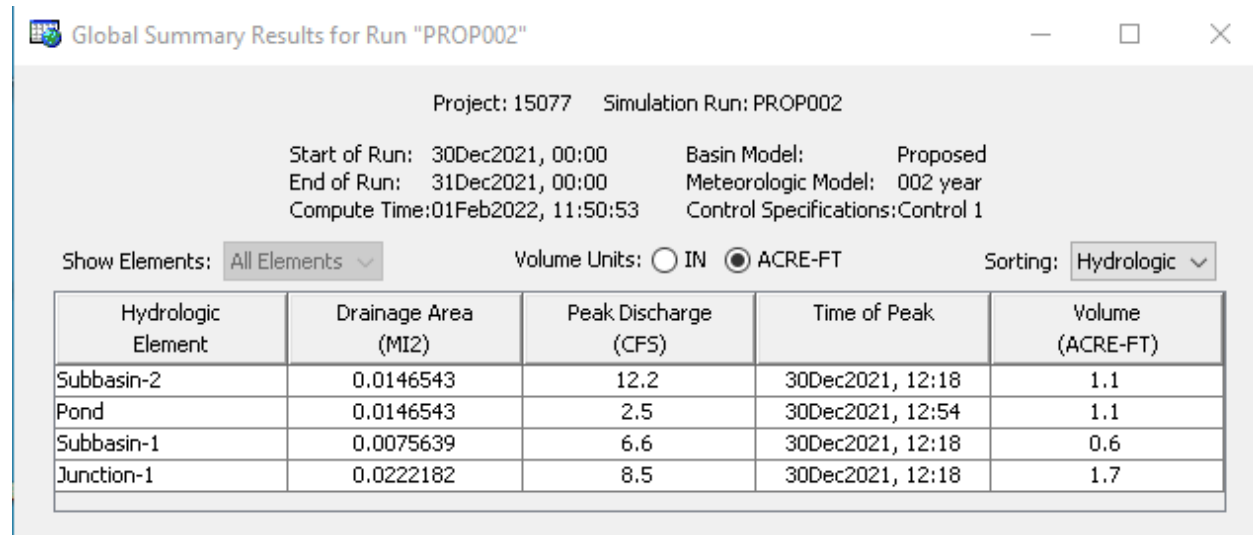
Proposed Conditions				
Subbasin	Area (AC)	Impervious area (AC)	Tc (min)	CN
1	4.85	1.98	19.61	76
2	9.38	2.37	20.3	80

Proposed Elevation – Area

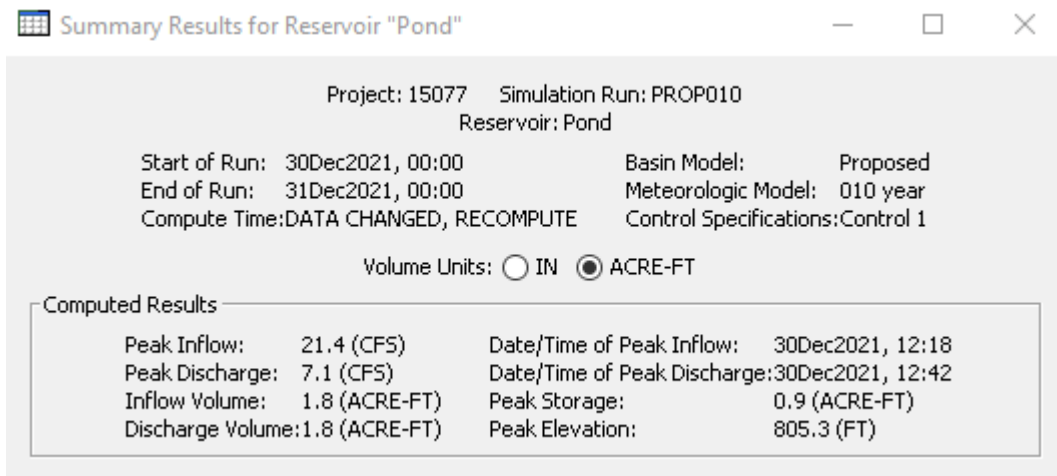
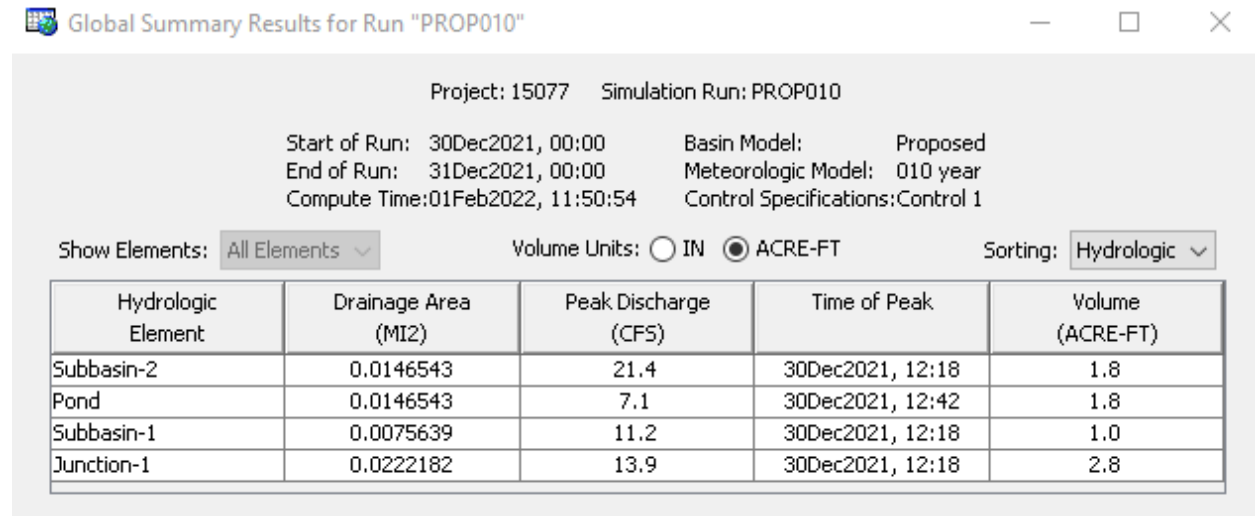
Elevation	Area (SF)	Area (AC)	Storage (AC-FT)	Cumulative Storage (AC-FT)
803.5	16193	0.37	0	0
804	17444.7	0.40	0.39	0.39
805	24224.64	0.56	0.48	0.86
806	38744.3	0.89	0.72	1.59

Proposed Elevation – Discharge
Same as Existing

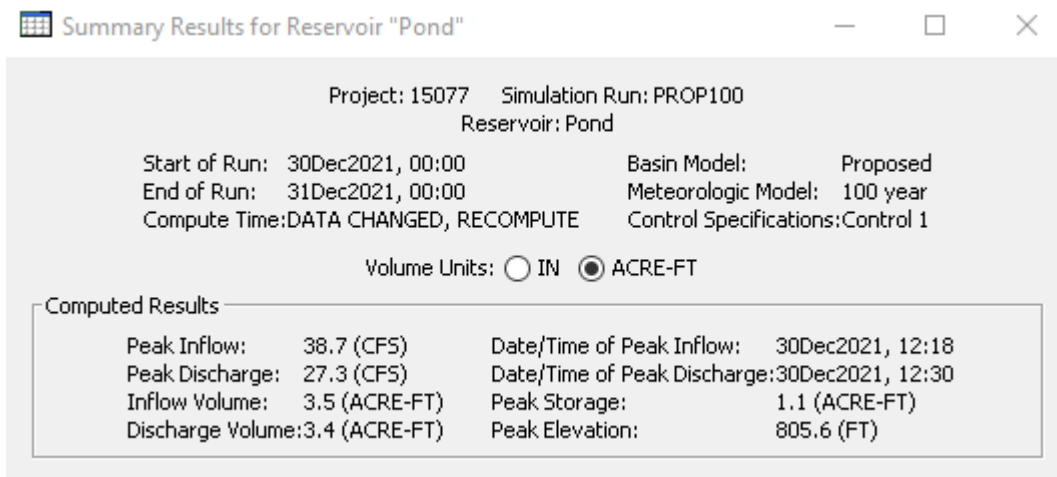
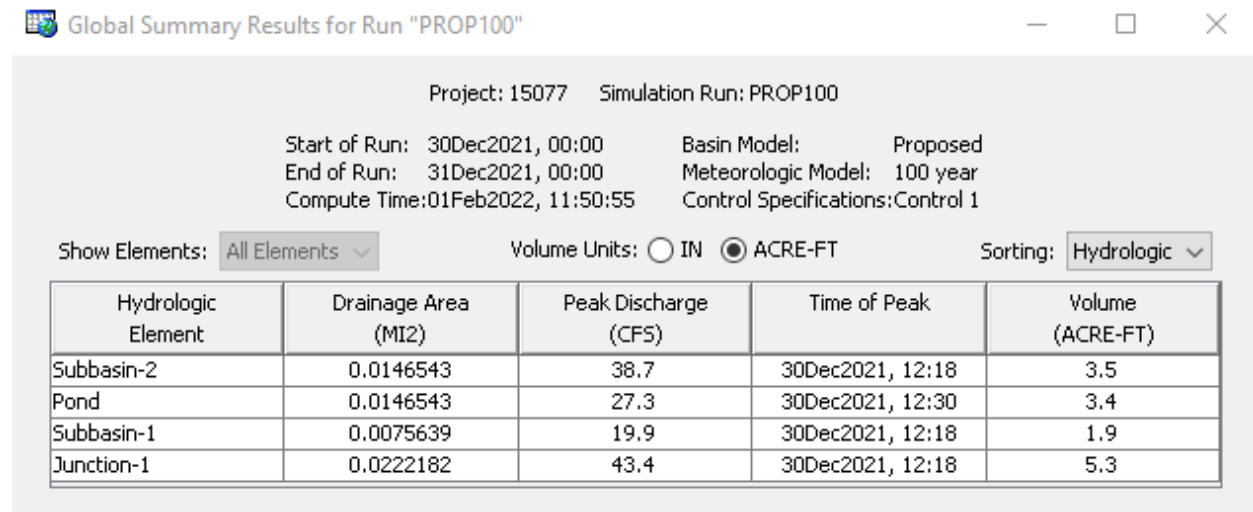
1-Year Proposed Conditions

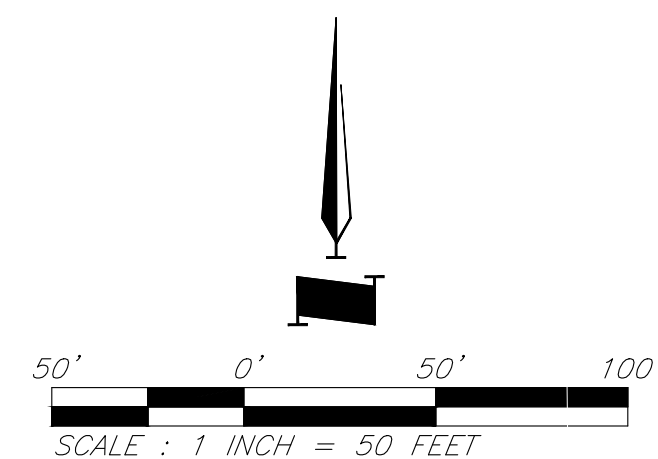
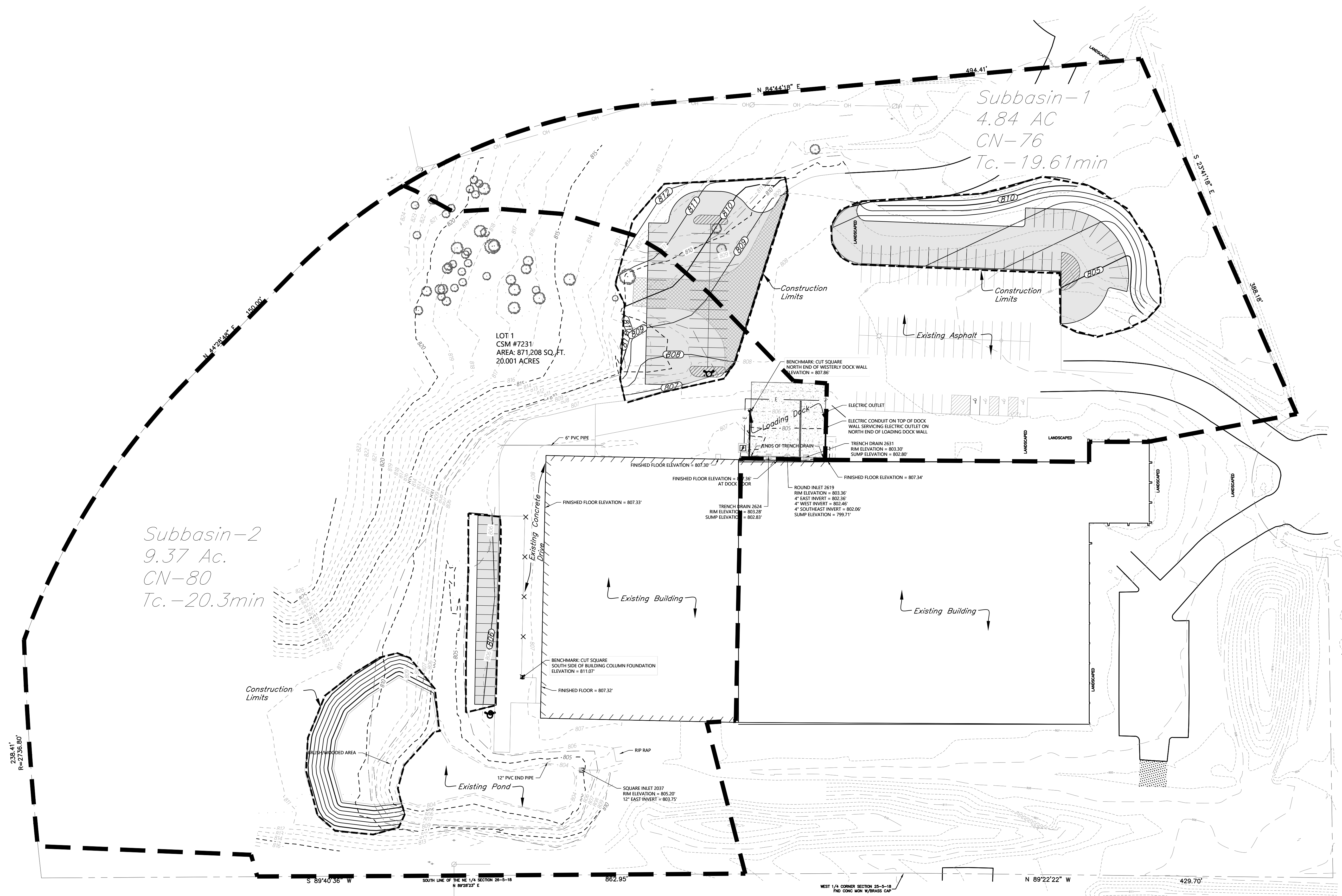


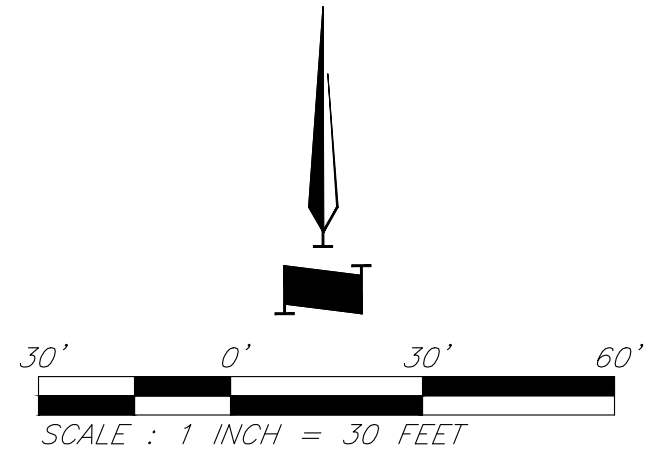
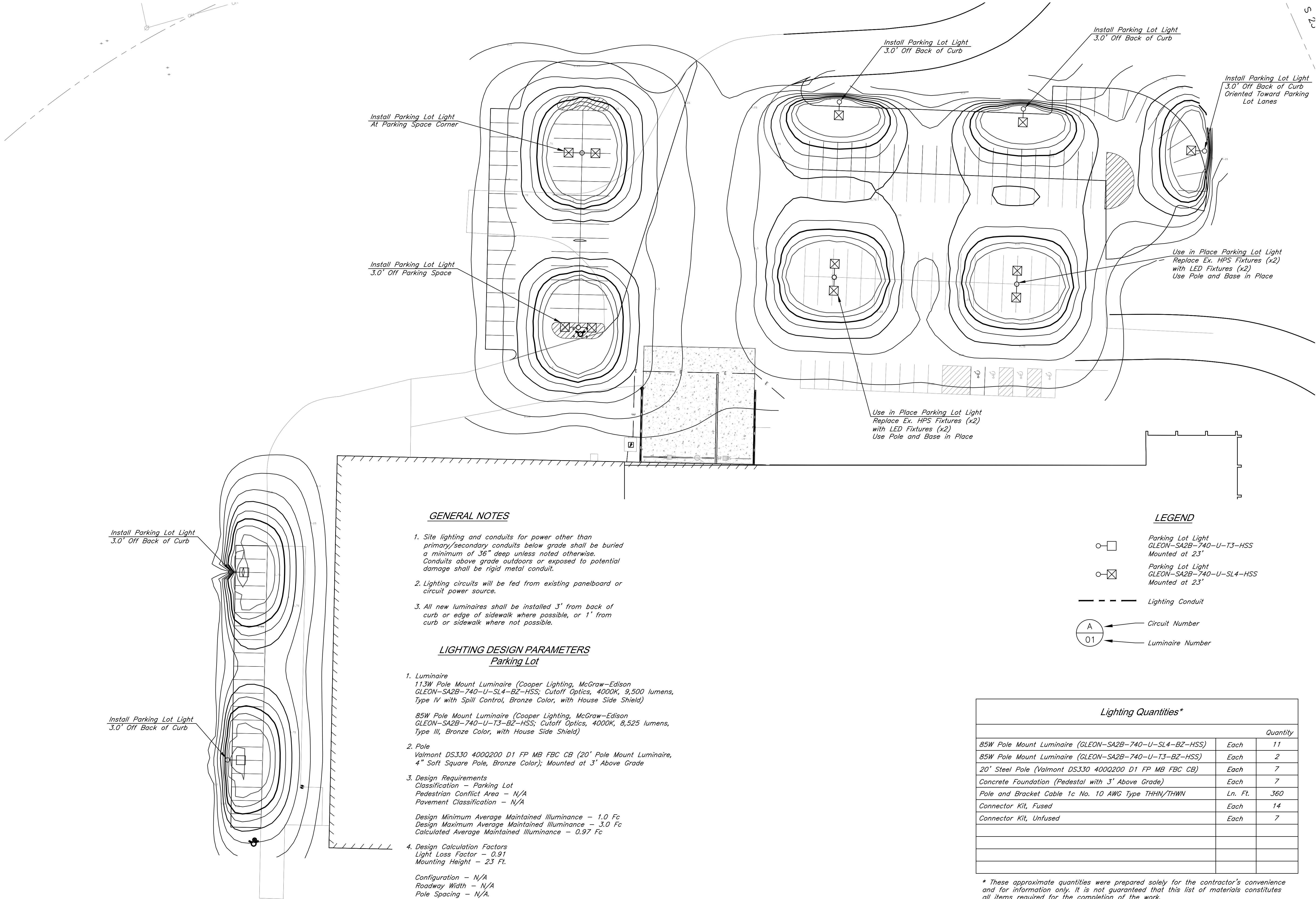
10-Year Proposed Conditions



100-Year Proposed





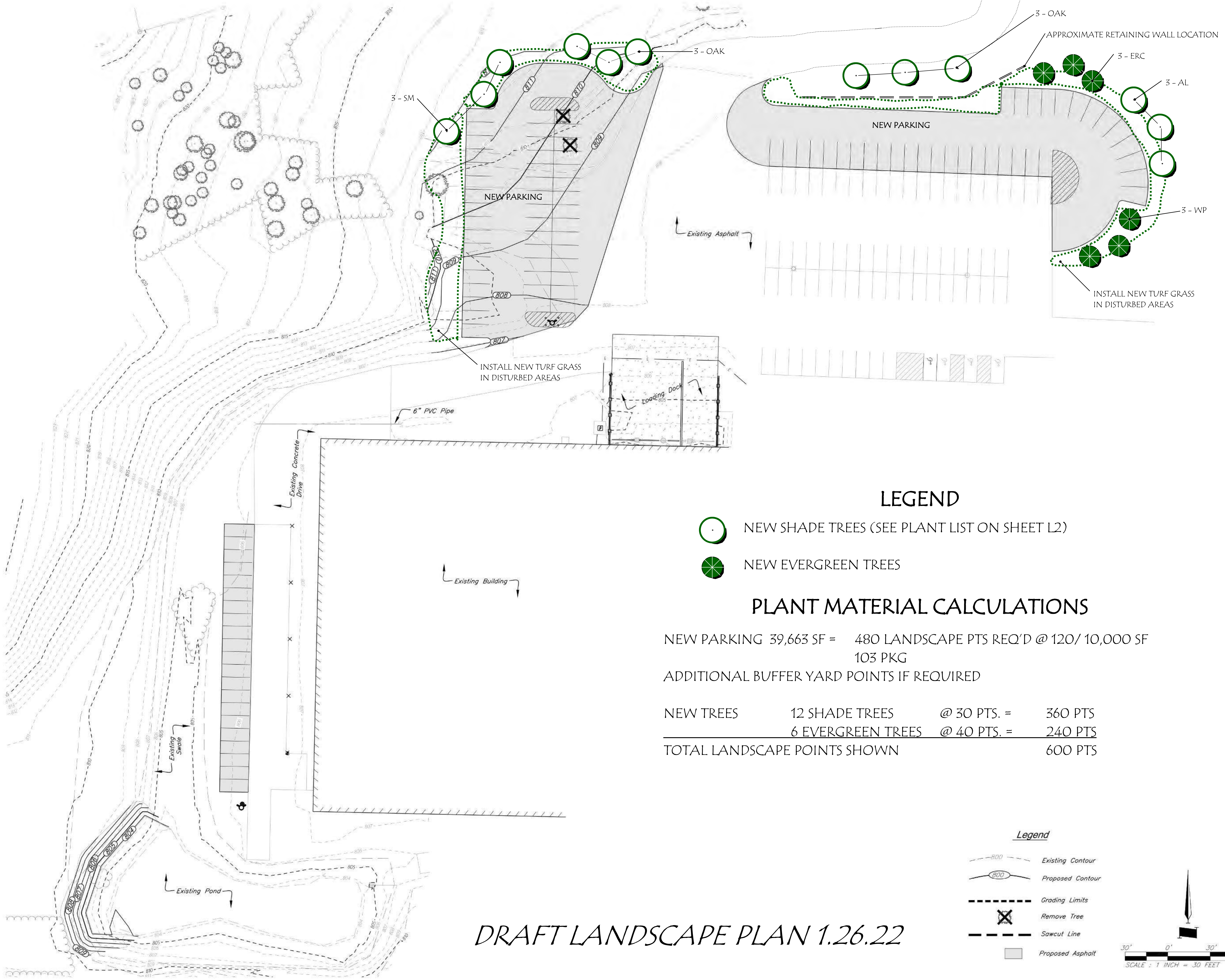


REV	DATE	DESCRIPTION
PROJECT NUMBER 15077		
DATE 01/03/2022		
30% DOCUMENTS		
DESIGNED: JRH		
DRAWN: JMS/JWM		
REVIEWED: JRH		
SHEET TITLE		

Site Lighting Plan

SHEET NUMBER

C4.0



- NEW SHADE TREES (SEE PLANT LIST ON SHEET L2)
- NEW EVERGREEN TREES

PLANT MATERIAL CALCULATIONS

NEW PARKING 39,663 SF = 480 LANDSCAPE PTS REQ'D @ 120/ 10,000 SF
103 PKG

ADDITIONAL BUFFER YARD POINTS IF REQUIRED

NEW TREES	12 SHADE TREES	@ 30 PTS. =	360 PTS
	6 EVERGREEN TREES	@ 40 PTS. =	240 PTS
TOTAL LANDSCAPE POINTS SHOWN			600 PTS

Legend

- Existing Contour
- Proposed Contour
- Grading Limits
- Remove Tree
- Sawcut Line
- Proposed Asphalt

North Arrow

Scale: 1" = 30'

30' 0' 30' 60'

GBA

9801 Renner Blvd. Ste. 300
Lenexa, KS 66219
913.492.0400
gbateam.com

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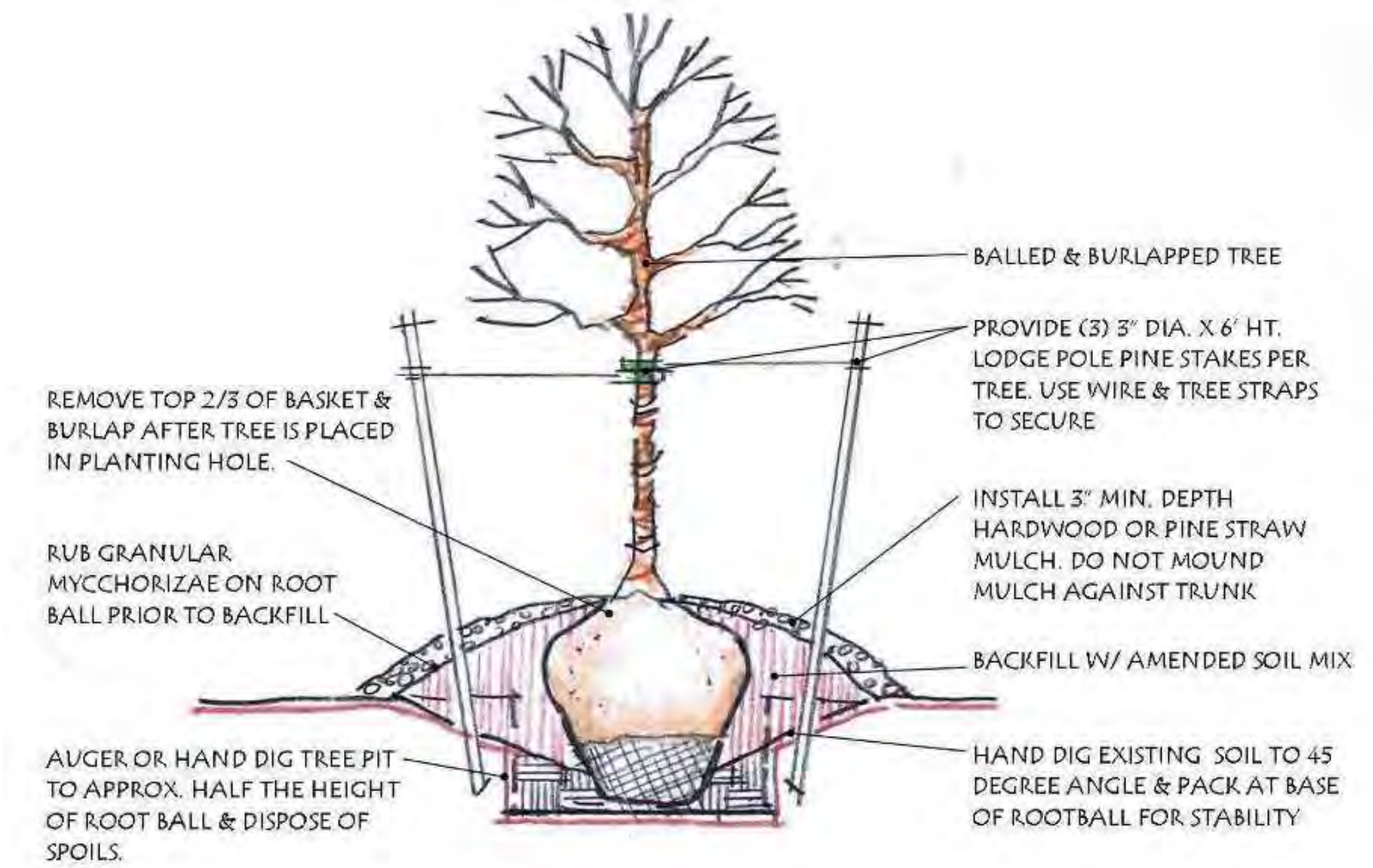
600 PERKINS DR.
MUKWONAGO, WI 53149

NOT FOR CONSTRUCTION

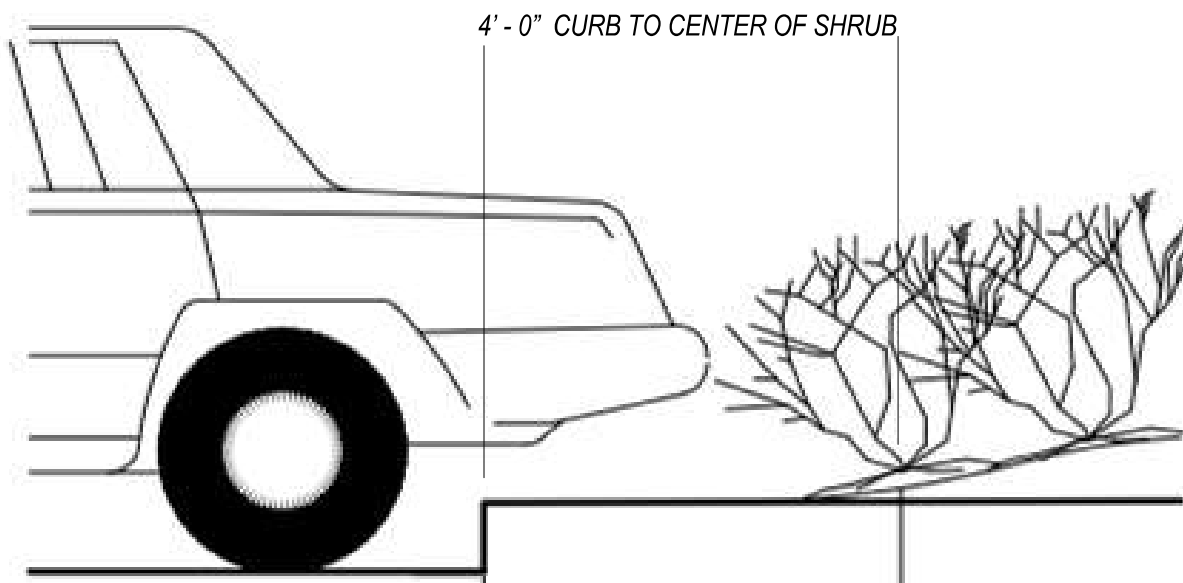
REV	DATE	DESCRIPTION
PROJECT NUMBER 15077		
DATE 01/03/2022		
30% DOCUMENTS		
DESIGNED: JRH		
DRAWN: JMS/JWM		
REVIEWED: JRH		
SHEET TITLE		
Landscape Plan		
SHEET NUMBER		
L1.0		
© George Butler Associates, Inc. 2019		
Engineering COA# 2881-11		
Architecture COA# 2881-11		

DRAFT LANDSCAPE PLAN 1.26.22

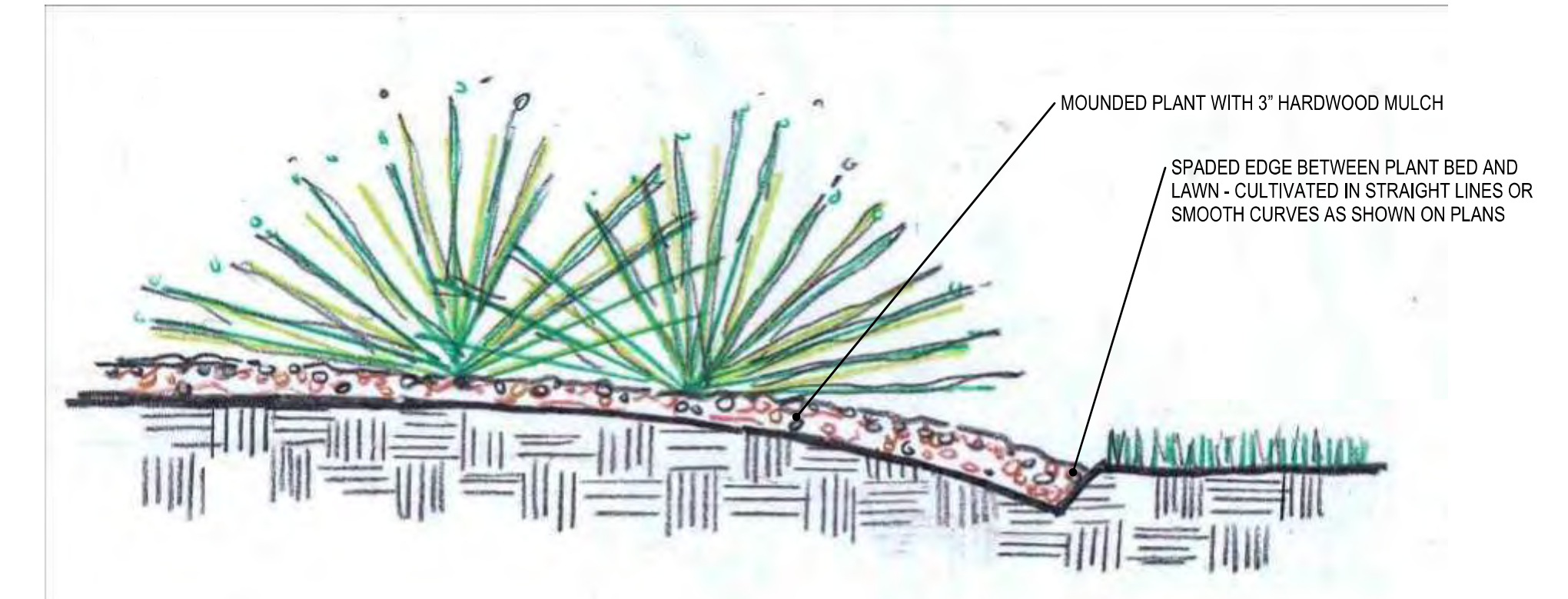
PLANT LIST				
ABBREV.	NO	COMMON NAME	BOTANICAL NAME	SIZE
SHADE TREES				
OAK	6	NORTHERN RED OAK	QUERCUS RUBRA	2" CAL.
		SWAMP WHITE OAK	QUERCUS BICOLOR	2" CAL.
		BUR OAK	QUERCUS MACROCARPA	2" CAL. .
		CHINKAPIN OAK	QUERCUS MUELENBERGII	2" CAL.
BDC		BALDOCYPRESS	TAXODIUM DISTICHUM 'SHAWNEE BRAVE'	2" CAL.
SM	3	SUGAR MAPLE	ACER SACCHARUM 'AUTUMN SPLENDOR' , 'CADDO' , 'JOHN PAIR'	2" CAL.
AL	3	AMERICAN LINDEN	TILIA AMERICANA 'FRONTYARD'	2" CAL.
LIN		LITTLELEAF LINDEN	TILIA CORDATA 'GLENLEVEN'	2" CAL. .
LIN		SILVER LINDEN	TILIA TOMENTOSA 'GREEN MOUNTAIN' , 'STERLING'	2" CAL.
ELM		ELM	ULMUS 'ACCOLADE' , 'FRONTIER' , 'TRIUMPH'	2" CAL. .
EVERGREEN TREES				
ERC	3	EASTERN REDCEDAR	JUNIPERUS VIRGINIA 'CANAERT' OR COLLECTED NATIVE	5'-6" HT
JUN		UPRIGHT JUNIPERS	JUNIPERUS CHINENSIS 'SPARTAN' , 'KETELEERI' , 'BLUE POINT'	5'-6" HT.
NSP		NORWAY SPRUCE	PICEA ABIES	5'-6" HT.
WP	3	WHITE PINE	PINUS STROBUS	5'-6" HT
NOTE: OPTIONAL CHOICES SHOWN TO ALLOW SUBSTITUTIONS TO ACHIEVE BEST AVAILABLE PLANT SELECTION				



TREE PLANTING DETAIL



BUMPER OVERHANG AT PLANT BED



CULTIVATED EDGE DETAIL

LANDSCAPE NOTES

1. ALL PLANT MATERIAL SHALL BE FIRST CLASS REPRESENTATIVES OF SPECIFIED SPECIES, VARIETY OR CULTIVAR, IN HEALTHY CONDITION WITH NORMAL WELL DEVELOPED BRANCHES AND ROOT PATTERNS. PLANT MATERIAL MUST BE FREE OF OBJECTIONABLE FEATURES. PLANTS SHALL COMPLY IN ALL APPLICABLE RESPECTS WITH PROPER MOST RECENT STANDARDS AS SET FORTH IN THE AMERICAN ASSOCIATION OF NURSERYMEN'S "AMERICAN STANDARD OF NURSERY STOCK", ANSI Z60.1.

2. ORNAMENTALS AND SHRUBS SHALL BE CONTAINER GROWN AND WILL BE FREE OF DISEASE AND PESTS. ABSOLUTELY NO BARE ROOT MATERIALS. FERTILIZER OF 10-20-10: ONE PELLET OR 1-2 OZ. SHALL BE ADDED TO SOIL AT TIME OF PLANTING. ALL PLANT BEDS TO BE MULCHED TO A DEPTH OF 3" WITH HARDWOOD MULCH. PLANTING BEDS ARE TO BE FREE OF WEEDS AND GRASS. TREAT BEDS WITH A PRE-EMERGENT HERBICIDE PRIOR TO PLANTING AND MULCH PLACEMENT. APPLY IN ACCORDANCE WITH STANDARD TRADE PRACTICE. DO NOT APPLY HERBICIDE IN PERENNIAL AREAS.

3. ALL TREES SHALL BE FERTILIZED WITH FERTILOME BRAND LIQUID ROOT STIMULATOR, 1.5 TABLESPOONS PER GAL. OF WATER. AS A SUBSTITUTE, 19-8-10 GRANULAR FERTILIZER, .75 LB. FOR 2" CAL. & 1.5 LBS. FOR 3" CAL., SHALL BE ADDED. INCORPORATE FERTILIZER INTO THE AMENDED PLANTING SOIL BEFORE PLANTING TREE. HOLE AREA FOR TREE TO BE TWICE (2x) THE DIAMETER OF THE ROOT BALL AND ROOT BALL SHALL BE MOUNDED. ALL TREES TO BE STAKED AND GUYED WITH A MINIMUM OF 2 WOOD OR STEEL 'T' POSTS AND PROTECTED W/ COVERING AT TREE W/ GUY WIRE. ADD MYKE PRO LANDSCAPE GRANULAR MYCCHORIZAE TO ALL PLANTING SOIL PITS PER MANUFACTURER'S RECOMMENDATIONS.

4. ALL PLANT MATERIALS SHALL BE PROTECTED FROM THE DRYING ACTION OF THE SUN AND WIND AFTER BEING DUG, WHILE BEING TRANSPORTED, AND WHILE AWAITING PLANTING. BALLS OF PLANTS WHICH CANNOT BE PLANTED IMMEDIATELY SHALL BE PROTECTED FROM DRYING ACTION BY COVERING THEM WITH MOIST MULCH. PERIODICALLY, APPLY WATER TO MULCH-COVERED BALLS TO KEEP MOIST. IF PLANTING SHOULD OCCUR DURING GROWING SEASON, APPLY ANTI-DESICCANT TO LEAVES BEFORE TRANSPORT TO REDUCE THE LIKELIHOOD OF WINDBURN. REAPPLY ANTI-DESICCANT AFTER PLANTING TO REDUCE TRANSPIRATION.

5. AFTER PLANTING IS COMPLETED, REPAIR INJURIES TO ALL PLANTS AS REQUIRED. LIMIT AMOUNT OF PRUNING TO A MINIMUM TO REMOVE DEAD OR INJURED TWIGS AND BRANCHES. PRUNE IN SUCH A MANNER AS NOT TO CHANGE THE NATURAL HABIT OR SHAPE OF THE PLANT. MAKE CUTS FLUSH, LEAVING NO STUBS. CUTS OF ONE INCH OR MORE TO BE PAINTED WITH TREE PAINT. CENTRAL LEADERS SHALL NOT BE REMOVED.

6. THE INSTALLATION OF ALL PLANT MATERIALS SHALL BE IN COMPLIANCE WITH THE REQUIREMENTS OF THE CITY OF MUKWONAGO, WISCONSIN

7. ALL LANDSCAPE AREAS TO BE FREE OF ALL BUILDING DEBRIS AND TRASH, BACK FILLED WITH CLEAN FILL SOIL AND TOP DRESSED WITH 6" OF TOPSOIL. TOPSOIL SHALL HAVE A pH RANGE OF 5.5 TO 7 AND A 4% ORGANIC MATERIAL MINIMUM, ASTM D5268.

8. ALL PLANT BED AREAS TO RECEIVE DAIRY COW MANURE SOIL CONDITIONER AT A RATE OF 4.5 CU. YDS. PER 1000 SF. AND ORGANIC COMPOST AT A RATE OF 4.5 CU. YDS. PER 1000 SF. TO DETERMINE THE AMOUNT OF PHOS-PHOUS AND POTASSIUM THE CONTRACTOR SHALL PERFORM A SOIL TEST AND ADD THOSE FERTILIZERS ACCORDING TO THE TEST RESULTS. AFTER APPLYING SOIL CONDITIONER AND FERTILIZER, THOROUGHLY TILL AREA TO A DEPTH OF 12". CONTRACTOR TO INSTALL A PERMEABLE LANDSCAPE WEED CONTROL FABRIC, 3 OZ. PER SQ. YD. MIN. IN ALL PLANT BEDS EXCEPT IN AREAS OF GROUND COVER, PERENNIAL OR ANNUAL PLANTING. PLANT BEDS TO BE "MOUNDED" AS SHOWN ON DETAIL SHEET L2.00. ALL PLANT MATERIAL, PLANT BEDS, MULCH AND EDGING TO BE INSTALLED PER LANDSCAPE PLANS AND DETAILS.. ADD MYKE PRO LANDSCAPE GRANULAR MYCCHORIZAE TO ALL PLANTING SOIL PITS PER MANUFACTURER'S RECOMMENDATIONS.

9. REESTABLISH FINISH GRADES TO WITHIN ALLOWABLE TOLERANCES ALLOWING 1-1/2" FOR SOD AND 3" FOR MULCH IN PLANT BEDS. HAND RAKE ALL AREAS TO SMOOTH EVEN SURFACES FREE OF DEBRIS, CLODS, ROCKS, AND VEGETATIVE MATTER GREATER THAN 1".

10. PLANT BEDS SHALL BE MULCHED WITH 3" DEEP HARDWOOD MULCH. IN LOCATIONS LABELED ROCK ON PLANS USE 3" ROCK INSTALLED OVER A WEED BARRIER. ROCK TO BE 3" DEEP SMOOTH RIVER COBBLE, 2" TO 4" DIA.. IN EARTH TONE BROWN & GRAY COLORS GRAY ROCK SHALL BE INSTALLED OVER A PERMEABLE LANDSCAPE WEED CONTROL FABRIC(PROPEX INC OR GEOTEX 401, MINIMUM 3oz. PER SQ. YD. WITH 130LBS OF TENSILE STRENGTH. BARRIER SHALL BE A PERMEABLE SPUN BOUND POLYPROPYLENE.

ORNAMENTAL GRASSES, GROUND COVER AND PERENNIAL PLANT BED AREAS TO BE MULCHED WITH 3" OF HARDWOOD MULCH. IN AREAS OF STEEP SLOPES AN EROSION MAT IS TO BE INSTALLED INSTEAD OF HARDWOOD MULCH. ACTUAL LOCATIONS AND EXTENT OF EROSION MAT TO BE DETERMINED IN FIELD.

11. ALL PLANT BEDS TO BE SEPARATED FROM LAWN AREAS WITH A CULTIVATED LANDSCAPE EDGE. STEEL LANDSCAPE EDGING MAY BE USED AS AN ADD ALTERNATE. A CULTIVATED EDGE SHALL BE INSTALLED TO SEPARATE GROUND COVER VEGETATION TYPES.

12. THE EXACT LOCATION OF ALL UTILITIES, STRUCTURES, AND UNDERGROUND UTILITIES SHALL BE DETERMINED AND VERIFIED ON SITE BY THE LANDSCAPE CONTRACTOR PRIOR TO INSTALLATION OF THE MATERIALS. DAMAGE TO EXISTING UTILITIES AND OR STRUCTURES SHALL BE REPLACED TO THEIR ORIGINAL CONDITION BY THE LANDSCAPE CONTRACTOR AT NO COST TO THE OWNER.

13. LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS AND REQ'D INSPECTIONS BY LEGAL AUTHORITIES. THE LANDSCAPE CONTRACTOR SHALL UNCONDITIONALLY GUARANTEE ALL PLANT MATERIAL FOR ONE CALENDAR YEAR.

14. ANY SUBSTITUTIONS OF DEVIATIONS SHALL BE REQUESTED IN WRITING BY THE CONTRACTOR FOR APPROVAL BY THE OWNER OR LANDSCAPE ARCHITECT.

15. WATER: THE GRASS / PLUGS SHALL BE WATERED AT LEAST TWICE A WEEK FOR THE FIRST (3) WEEKS AFTER PLANTING. THE WATER AMOUNT FOR EACH WEEKLY WATERING SHALL BE AT LEAST EQUIVALENT TO (1) INCH OF RAINFALL. WATER USED IN THIS WORK SHALL BE FURNISHED BY THE OWNER AND WILL BE SUITABLE FOR IRRIGATION AND FREE FROM INGREDIENTS HARMFUL TO PLANT LIFE..

16. THE LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR THE DESIGN, OBTAINING AND INSTALLATION OF 'ALL' IRRIGATION COMPONENTS, SLEEVING, PIPE, METERS, PERMITS, CONNECTION AND CONTROL SYSTEMS. DESIGN DRAWINGS OF THE PROPOSED IRRIGATION SYSTEM SHALL BE SUBMITTED TO THE CITY FOR REVIEW AND APPROVAL PRIOR TO INSTALLATION. CONTRACTOR IS RESPONSIBLE FOR ANY REPAIR OF DAMAGE OF EXISTING IRRIGATION SYSTEM DURING CONSTRUCTION.

17. EROSION CONTROL MAT TO BE NORTH AMERICAN SC 150-BN BIODEGRADABLE MAT OR EQUIVALENT.

18. LAWN AREAS: LAWN AREAS TO BE SODDED OR SEEDED IN TURF GRASS. LOCATIONS SHOWN ON PLANS. SOD SHALL COMPLY WITH THE U.S. DEPT. OF AGRICULTURE RULES AND REGULATIONS UNDER THE FEDERAL SEED ACT AND EQUAL IN QUALITY TO STANDARDS FOR CERTIFIED SEED. SOD SHALL BE: TURF-TYPE TALL FESCUE BLEND OF 3 TYPES OF TURF TYPE TALL FESCUE SIMILAR TO THE FOLLOWING SEED BLEND:

TITAN LTD FESCUE
FALCON IV TALL FESCUE
2ND MILLENNIUM TALL FESCUE
BLUEGRASS OR MESH ADDED TO FORM SOD

DRAFT LANDSCAPE PLAN 1.26.22

GBA

9801 Renner Blvd. Ste. 300
Lenexa, KS 66219
913.492.0400
gbateam.com

BERKS GROUP - IDC

600 PERKINS DR.
MUKWONAGO, WI 53149

NOT FOR CONSTRUCTION

REV	DATE	DESCRIPTION
PROJECT NUMBER 15077		
DATE 01/03/2022		
30% DOCUMENTS		
DESIGNED:	JRH	
DRAWN:	JMS/JWM	
REVIEWED:	JRH	
SHEET TITLE <i>Landscape Plan</i>		
SHEET NUMBER <i>L2.0</i>		
© George Butler Associates, Inc. 2019 Engineering COA# 2881-11 Architecture COA# 2881-11		

RESOLUTION 2022-24

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW FOR SITE AND
BUDLING MODIFICATIONS, INSTRUMENT DEVELOPMENT CO, LLC, APPLICANT, AT
600 PERKINS STREET PARCEL: MUKV1973-941**

WHEREAS, pursuant to Section and 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval for site and building modifications, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by Instrument Development Co, LLC,

WHEREAS, structures within parks are allowed with a conditional use within the M-4 Medium / Heavy Industrial District zoning district in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for a parking lot and building modifications for 600 Perkins based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The developer must comply with all requirements related to impact fees imposed by the Village.
7. The developer shall comply with all parts of the Municipal Code as it relates to this project.
8. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the

Village of Mukwonago
Walworth and Waukesha Counties, State of Wisconsin

Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.

9. Building colors are approved to be in a grey palette or neutral palette with specific colors to be approved by the Planning Department prior to issuance of building permits. Any color that go beyond a grey palette or neutral palate shall be returned for approval to the Planning Commission.
10. An erosion control permit shall be required.
11. The developer shall comply with stormwater maintenance plan requirements as detailed and approved by the Village Engineer Reukert and Mielke and recorded by Waukesha County.
12. Any future modification to the site such as modification of building, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 16th day of March 2022.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer



PLANNING COMMISSION

March 8, 2022 at 6:30pm

Mukwonago, WI

SITE PLAN AND ARCHITECTURAL REVIEW CONDITIONAL USE PERMIT

360 McKenzie Street, Mukwonago, WI

Parcel Number: MUKV 1972-999

Case Summary

Parcel Data

Proposal:	Structure within a Park
Applicant:	Village of Mukwonago
Request:	Conditional use permit for a structure within a park (Bathroom)
Staff Recommendation:	Approve with Conditions

Parcel Characteristics / Conditions

Acreage:	162.53
Current Use:	Park / Institutional
Proposed Use:	Park / Institutional
Reason for Request:	New Structure
Land Use Classification:	Open Space Recreational
Zoning Classification:	P-1 Public and Semipublic
Census Tract:	2039.02

Public Notice

A public hearing notice was published two times in the Waukesha Freeman, and letters were mailed to surrounding property owners. Public comment as of this date, staff has not received any comments or other communications regarding this proposal.

Site Plan and Architectural Review Request

Architectural/ Site Review

Site Modifications

The applicant is proposing to a restroom facility within the park. The facility would be located between the four ball diamonds. The facility will accommodate restroom facilities for men and women each with three-bathroom fixtures and two sinks. The facilities will be ADA compliant and have four windows.

The buildings are premanufactured in Chippawa Falls, WI. There are several design options provided by the manufacture to allow communities to customize to their location. The proposed options the applicant seeking approval for is a wainscoting of fieldstone, while the

upper portions of the building would have a vertical panel detail. The building would have corner trim boards. The roof is also precast concrete and features a rusticated shingle design.

The color selection being chosen will be a field stone color combination of reds, brown-red, grey, tan, and beige. The upper-level vertical siding is proposed as a blue grey. Doors would be grey. The roof is proposed to be medium to dark grey.

Utilities	No modifications at this time.
Stormwater Management	No modifications at this time.
Wetlands	None
Signage	Will be processed at staff level.
Parking	No modifications at this time.
Landscaping	No modifications at this time.
Trash Enclosure	No modifications at this time.
Fencing	No modifications at this time.
Outdoor Lighting	No modifications at this time.
Misc. Performance Standards	None

Staff Review

Engineering	No concerns
Public Works	No concerns
Utilities	No concerns
Police	No concerns
Fire	No concerns
Building Inspection	No concerns
Planning	No concerns

Conditional Use Request

Harmony with Village policies, ordinances, and programs

The addition of the restrooms near the baseball fields moves forward the recommendations of the Comprehensive Outdoor Recreation Plan (CORP).

Specific Location within harmony with Village policies, ordinances and programs

The proposed structure meets village policies, ordinances and assist with advancing the Villages Outdoor recreation goals and objectives.

Potential Adverse Impact on surrounding:

The facilities are located at the center of the four ball fields and will not be near other surrounding uses.

Maintaining consistency within the environs of the property:

The structure will compliment the park and update the aesthetics.

Adequate Services

The park and the proposed new facility have full municipal services.

Benefits of the use outweigh adverse impacts.

There are not adverse impacts anticipated.

Hours of Operation:

- 1) The facilities will be available during specific times and will not exceed standard opening and closing times for Village Parks.

Conditional Use Process / Findings

Review procedures the Plan Commission holds the public hearing and makes a recommendation to the Village Board which makes the final decision.

Following the close of the public hearing, the Plan Commission may recommend (1) approval, (2) approval with conditions, or (3) denial.

If approval is recommended, the Plan Commission can recommend conditions deemed necessary to protect the public health, safety, and welfare. The Plan Commission, in passing on the matter, will need to make the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner / tenant has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

The Village Board will carefully review the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

These findings are incorporated into the draft conditional use order which is attached.

The Plan Commission shall approve a conditional use application if the terms and conditions of the zoning regulations are met. However, in the event the terms and conditions of the ordinance are not consented to and complied with by the applicant, the Commission may deny the application. In addition, the Commission may deny the application or place conditions on it if substantial evidence, as defined in §62.23(7) Wis. Stats. is presented. That evidence must demonstrate the inability of the applicant to comply with or meet the conditions of the zoning regulations or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence. Potential motion for approval Recommend to the Village Board approval of the project as a conditional use as set forth in the attached conditional use order as drafted, provided the Village Attorney approves the final form of the conditional use order.

Recommendation

Site Plan and Architectural Review

Staff recommends the Planning Commission Approve a resolution for the Site Plan and Architectural Review, as set forth in the attached resolution.

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date, and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The applicant must comply with all requirements related to impact fees imposed by the Village.
7. The applicant shall comply with all parts of the Municipal Code as it relates to this project.
8. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
9. Any future modification to the site such as modification of building, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

Conditional Use

Staff Recommends the Planning Commission recommend to the Village Board approval of a conditional use permit as set forth in the attached resolution.

To – Grant a Conditional Use permit for a outdoor merchandise sales with following on going conditions deemed necessary to protect the health, safety, and welfare:

1. Ongoing conditions of approval. The following conditions shall constitute an ongoing obligation:
 - a. Hours of operation of park facilities shall not exceed adopted hours of operation.

- b. Any modifications to the site, buildings, site improvements shall require the conditional use application being updated.

and determining that the conditions are consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

Attachments

1. Maps
2. Plans



Village of Mukwonago GIS
Miniwaukan Park - Aerial Map

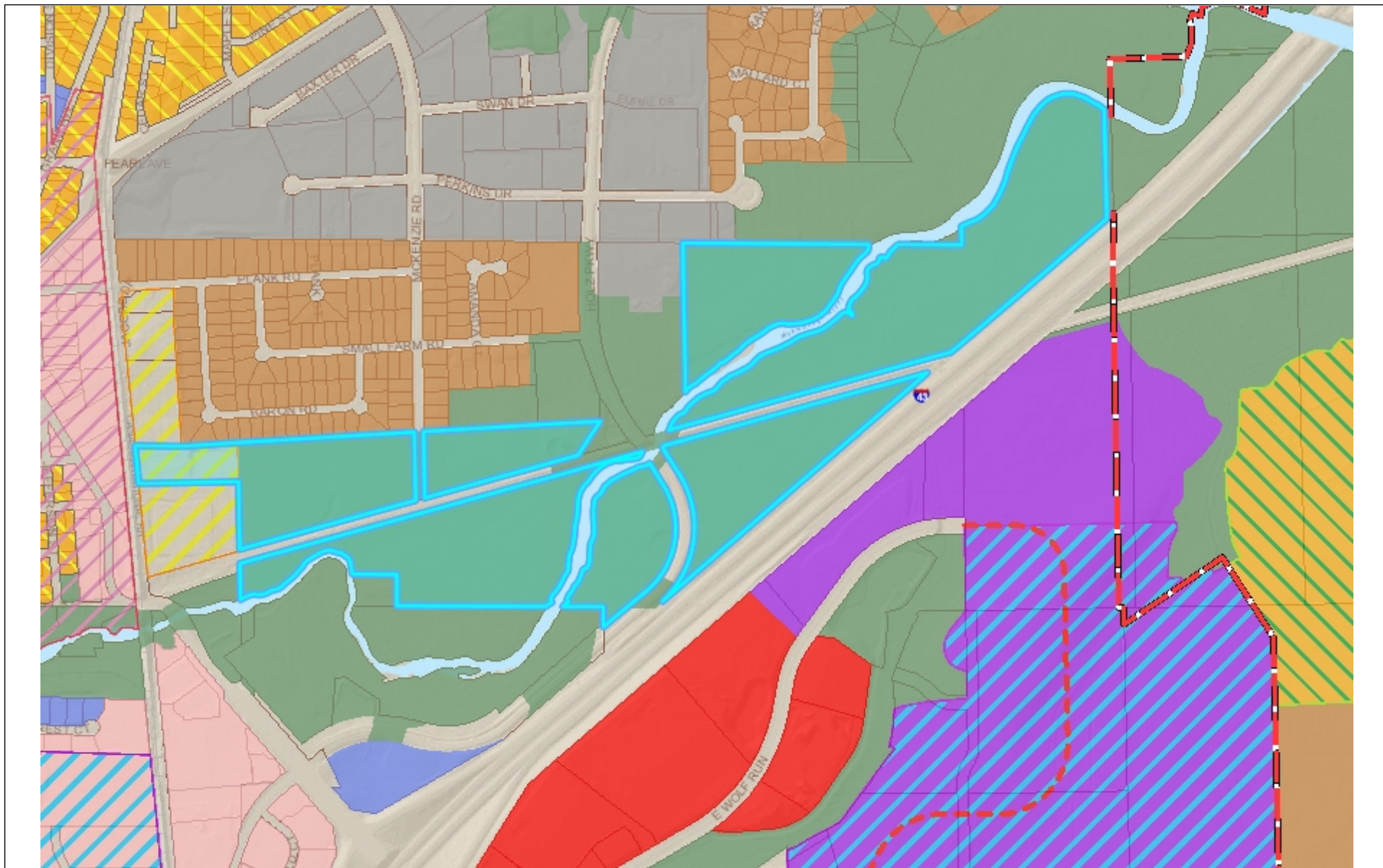
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SCALE: 1" = 1333'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022



Village of Mukwonago GIS Miniwaukan Park - Land Use Map

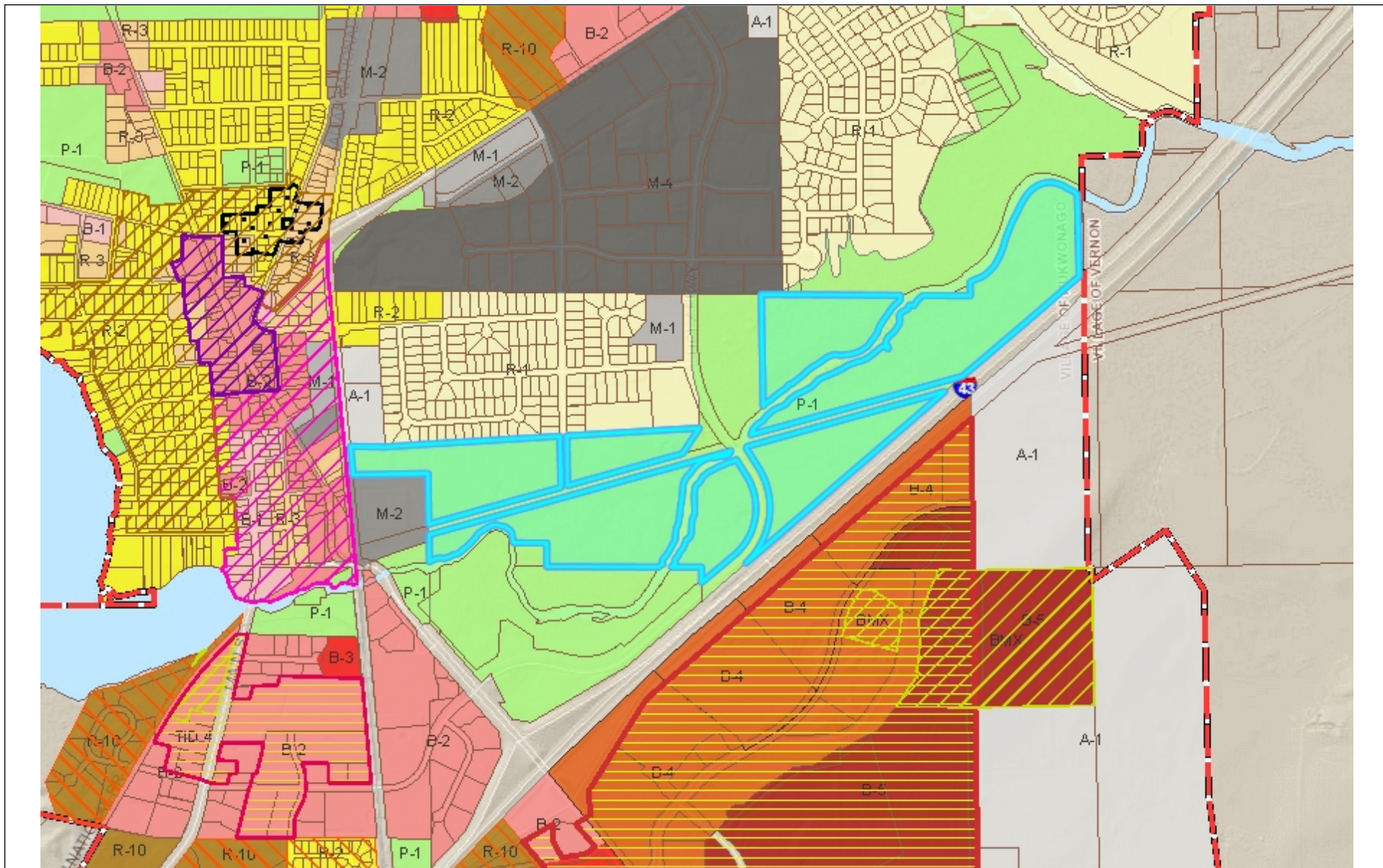
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SCALE: 1" = 1000'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022



Village of Mukwonago GIS Miniwaukan Park - Zoning Map

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SCALE: 1" = 1333'

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440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022



Village of Mukwonago GIS

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SCALE: 1" = 333'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/7/2022



Village of Mukwonago GIS

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SCALE: 1" = 42'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/7/2022

Example:

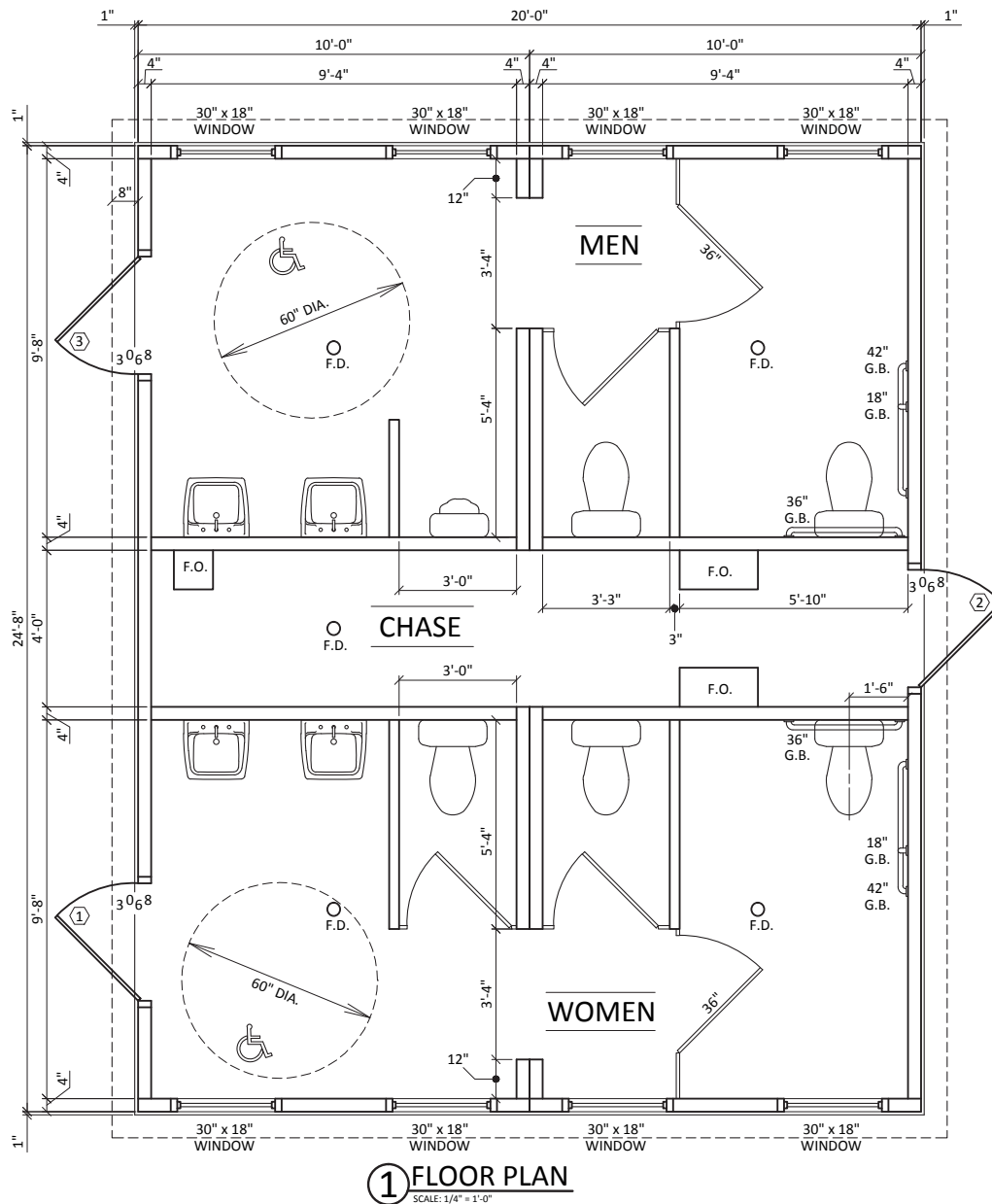


Color Selection:

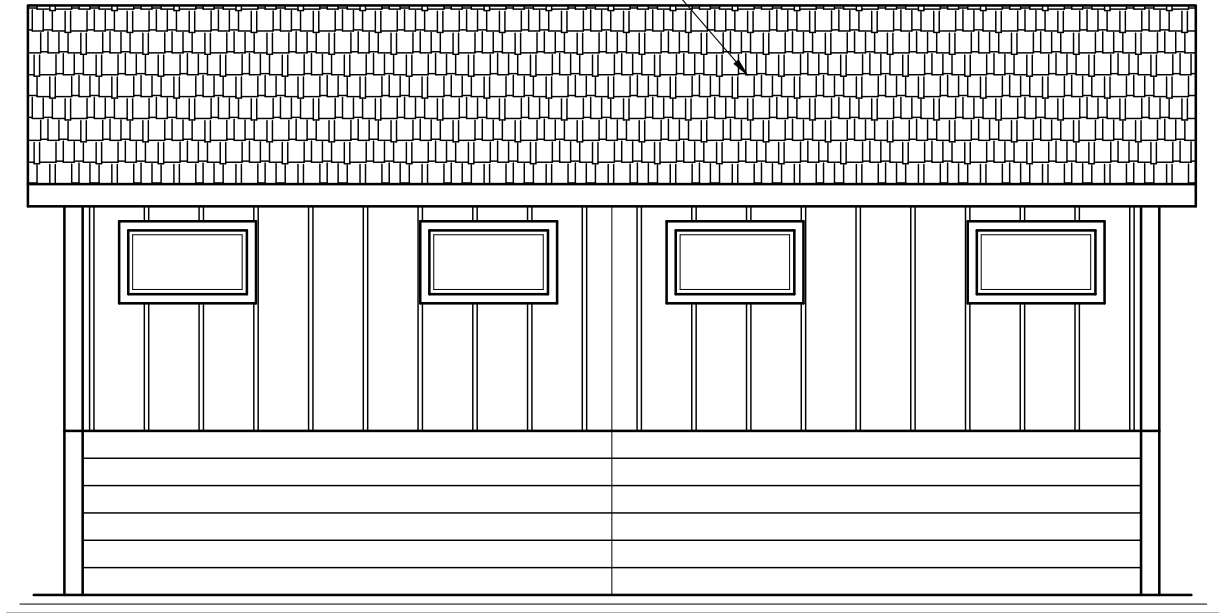


- MODULAR -

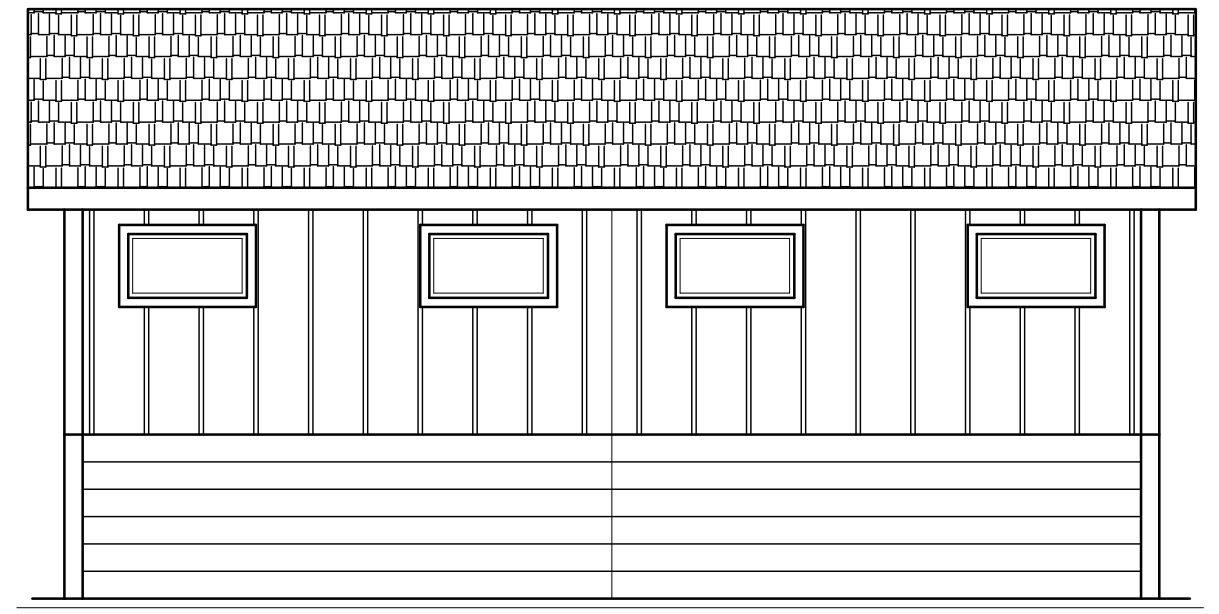
SUGAR MAPLE



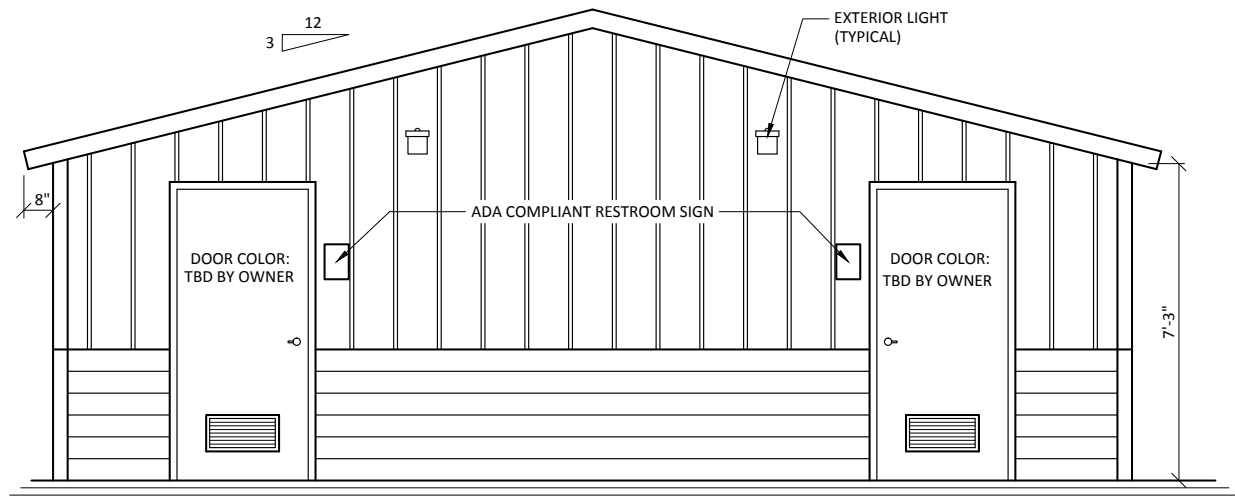
5" CONCRETE ROOF PANELS WITH CEDAR
SHAKE SHINGLE APPEARANCE COLOR:
TBD BY OWNER



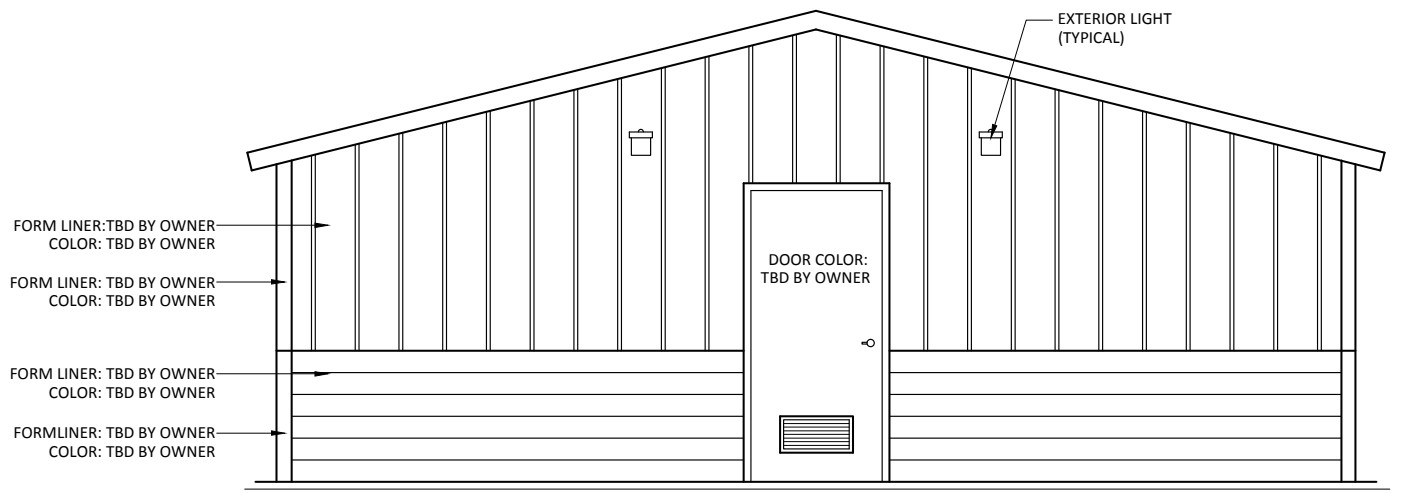
① RIGHT ELEVATION
SCALE: 1/4" = 1'-0"



② LEFT ELEVATION
SCALE: 1/4" = 1'-0"



① **FRONT ELEVATION**
SCALE: 1/4" = 1'-0"



① **REAR ELEVATION**
SCALE: 1/4" = 1'-0"

SPECIFICATIONS

PART 1 – GENERAL

1. SCOPE

- 1.1. Construction and onsite placement of a prefabricated precast concrete restroom building.

2. MANUFACTURER

- 2.1. Manufacturer shall be Huffcutt Concrete or a pre-approved equal.
- 2.2. Manufacturer shall be an NPCA Certified Plant or equal with verifiable references demonstrating quality, design and service upon request.
- 2.3. Manufacturer will provide a written warranty providing 20 years structural, manufacturer's warranty on all hardware and components not produced at precast concrete manufacturer's plant, and 3 years against defects in paint, caulk, and grout.

3. DESIGN

- 3.1. Building will be manufactured using precast concrete including the roof. Building's structural and foundation design will be relevant to the region and properties associated with its final placement. Design will also meet ADA and building code requirements.

4. SUBMITTALS

- 4.1. Manufacturer shall provide submittals and engineering if requested.

PART 2 – PRODUCTS

1. MATERIALS

1.1. Doors and Frames

- 1.1.1. Doors shall be 18ga galvanized metal, louvered with 16ga frames. Doors and frames shall include one coat of rust inhibitive primer and two finish coats of enamel paint.

1.2. Door Hardware

- 1.2.1. Aluminum drip cap. Reese or equal.
- 1.2.2. Door closure with hold open. Cal-Royal or equal.
- 1.2.3. Stainless hinges with non-removable pin. Cal-Royal or equal.
- 1.2.4. Grade 1 lockset. Function and keying to be verified with owner.
- 1.2.5. Brush style sweep. Reese or equal.
- 1.2.6. ADA compliant threshold. Reese or equal.

1.3. Windows

- 1.3.1. Vinyl frame, obscure glass, operable. Parco or equal.

1.4. Plumbing

1.4.1. Stools

- 1.4.1.1. Kohler porcelain wall mounted, ADA compliant, elongated bowl.

- 1.4.1.2. Sloan flush valve, concealed, hydraulic actuator.
 - 1.4.2. Urinal
 - 1.4.2.1. Kohler porcelain wall mounted, ADA compliant.
 - 1.4.2.2. Sloan flush valve, concealed, hydraulic actuator.
 - 1.4.3. Lavatories
 - 1.4.3.1. Kohler wall mounted sink, ADA compliant.
 - 1.4.3.2. Moen single handle ADA metering faucet.
 - 1.4.4. Water Heater
 - 1.4.4.1. Bradford white electric water heater. Size to be sufficient for number of showers and lavatories.
 - 1.4.5. Mixing Valve
 - 1.4.5.1. Honeywell thermostatic mixing valve, adjustable.
 - 1.4.6. Floor Drains
 - 1.4.6.1. Sioux Chief on grade adjustable floor drain.
 - 1.4.7. Sediment Filter
 - 1.4.7.1. Rusco sediment filter.
- 1.5. Electrical
 - 1.5.1. Interior
 - 1.5.1.1. RAB Vandalproof Tuff Dome motion sensor.
 - 1.5.1.2. RAB VAN1 lights.
 - 1.5.1.3. GFI receptacles.
 - 1.5.1.4. Murdock super secure.
 - 1.5.2. Exterior
 - 1.5.2.1. RAB Tallpack lights.
 - 1.5.3. Chase
 - 1.5.3.1. 100amp loadcenter.
 - 1.5.3.2. (2) 2 bulb florescent lamps. (1 per modular section)
 - 1.5.3.3. Soler & Palau exhaust fan.
- 1.6. Interior Hardware
 - 1.6.1. Stainless 3 roll toilet paper dispenser.
 - 1.6.2. ADA toilet stalls shall have (1) 18" stainless vertical grab bar, (1) 36" stainless horizontal grab bar, (1) 42" stainless horizontal grab bar.
 - 1.6.3. Stainless frame 18" x 36" mirror.
 - 1.6.4. (2) coat hooks
- 1.7. Sealers
 - 1.7.1. Floor shall be sealed using a deep penetrating, high alkali resistant, low volatility product. TK-290 or equal.
- 1.8. Caulks and Grout
 - 1.8.1. All joints between precast panels shall be caulked using a durable, flexible polyurethane sealant. BASF Sonolastic NP-1 or equal.

- 1.8.2. Weld plate panel connections shall be grouted flush with interior wall surface.
Speed Crete Red Line or equal.

2. FINISHES

2.1. Interior

- 2.1.1. Smooth trowel finish.

2.2. Exterior

- 2.2.1. Exterior wall appearance to be approved by owner using an architectural form liner.
- 2.2.2. Roof shall be cedar shake architectural form liner.

2.3. Paint

2.3.1. Interior

- 2.3.1.1. Wall panels shall be primed with a premium quality water based acrylic bonding primer moisture and alkali resistant. Finish coat shall be a high performance acrylic enamel.

2.3.2. Exterior

- 2.3.2.1. Roof shall be covered with a quality 100% acrylic satin paint. Owner to determine color.
- 2.3.2.2. Walls shall be covered with a quality concrete stain. Owner to determine color.
- 2.3.2.3. Doors shall be covered using 2 coats of a high performance 100% acrylic satin enamel. Owner to determine color.

Part 3 – Execution

1. PRECAST CONCRETE FAMILY STYLE RESTROOM – SHOWER BUILDING

- 1.1. Building manufacturer shall construct, assemble, paint, install plumbing and electrical at their plant so that it may be transported to the jobsite in finished modules and placed using a crane.
- 1.2. Building manufacturer shall provide mechanical rough in drawing showing where electrical, water supply line, waste line, and floor drains are to be located for hook up to building.
- 1.3. Contractor will make final mechanical connections after the building is placed by manufacturer.
- 1.4. Manufacturer will caulk interior and exterior seams between modules. Manufacturer will also perform any shipping and handling repairs during installation.

2. ONSITE

- 2.1. Contractor shall provide adequate access and a level pad for the crane and semis to sit side by side under their own power. Working radius shall be 35' from center pin on crane.
- 2.2. Contractor shall design and pour a foundation suitable for building to sit on. Foundation shall be level to within ¼".

- 2.3. Contractor shall rough in mechanicals according to mechanical rough in drawing provided by building manufacturer. Mechanicals shall be terminated at top of foundation. Final mechanical connections shall be done by contractor including floor drains.
- 2.4. Contractor will perform initial startup of building using O & M manual as a reference. Contractor will also perform any troubleshooting during initial startup.



4154 123rd St. Chippewa Falls, WI 54729 | 715-723-7446
HUFFCUTT.COM

RESOLUTION 2022-21

Village of Mukwonago Order Granting a Conditional Use and Prescribing Conditions for a new structure within a park (restrooms building), 360 McKenzie Street, Mukwonago, WI

WHEREAS, VILLAGE OF MUKWONAGO (hereinafter "property owner") owns the property identified as 360 McKenzie Street, (hereinafter "subject property") in the Village of Mukwonago, more particularly described as follows:

PT SE1/4 & SW1/4 SEC 25 T5N R18E & NE1/4 SEC 36 T5N R18E & SE1/4 SEC 26 T5N R18E & NW1/4 & SW1/4 SEC 30 T5N R19E; COM COR SECS 25 26 35 & 36 T5N R18E; N 895.34 FT; W 725.83 FT; N4°31'W TO POINT 1126.45 FT SE OF RR R/W & S LI PLANK RD; S89°E 339.24 FT; NELY 3025.00 FT TO POINT ON S1/4 LI SEC 25 LYING S 1293.01 FT FROM CTR SEC 25; SWLY TO POINT ON N LI WEPCO R/W WHICH LIES 170.00 FT S74°59'W FROM S1/4 LI SEC 25; N74°59'E 640.95 FT NELY TO POINT ON E LI OF WLY 620.00 FT OF SE1/4 SEC 25 WHICH LIES S 1115.66 FT FROM N LI SE1/4; N 1115.66 FT TO N LI SE1/4 SEC 25; ELY TO NE COR SE1/4 SEC 25; NLY TO CTRLI RIVER NELY & SELY ALG CTRLI RIVER TO E LI OF W 1146.75 FT OF SW1/4 NW1/4 SEC 30; S 750.00 FT; S50° 16'W 4820.00 FT; N 330.00 FT; W 1817.64 FT; N25°38'W 450.12 FT; S56°30'W 735.24 FT TO BGN :: EX PT SW1/4 SEC 25 T5N R18E; COM 1817.64 FT W OF S1/4 COR SEC 25; E 325.00 FT; N 229.27 FT; W 435.00 FT; S25°38'E 254.30 FT TO BGN :: EX VOL 104/479 DEEDS :: EX VOL 104/481 DEEDS :: EX VOL 104/482 DEEDS :: EX DOC #586966 :: EX DOC #2700683 :: DOC #1815259

Return to:

Diana Dykstra, Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Parcel Number: MUKV 1972-999

WHEREAS, the property owner has, consistent with the Village of Mukwonago's zoning regulations, submitted a conditional use application for an outdoor merchandise sales per Section 100-152 AND 100-157, and

WHEREAS, upon receipt of the petition submitted by the property owner and future purchaser, the Village Clerk properly referred such petition to the Plan Commission; and

WHEREAS, allowing for required public notice, the Plan Commission conducted a public hearing on March 8, 2022, to consider the petitioner's request; and

WHEREAS, members of the public in attendance were given ample opportunity to provide comment regarding the petitioner's request; and

WHEREAS, the Plan Commission passed a motion recommending to the Village Board that the conditional use be approved subject to certain conditions; and

WHEREAS, the Plan Commission, in passing on the matter, has made the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.

3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner and future purchaser has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

WHEREAS, the Village Board has carefully reviewed the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. **Authorized uses.** Subject to the terms and conditions of this approval and the sections of the zoning code that apply, the property owner is authorized to add a new structure within a park (restrooms building).
2. **Issuance of permit required.** The zoning administrator is authorized to issue the property owner a conditional use permit when all conditions enumerated in section 3 have been satisfied to his or her satisfaction. Such permit is the last approval before the property owner/tenant can begin to establish the use as authorized herein.
3. **Initial conditions of approval.** The following conditions shall be satisfied prior to the issuance of the conditional use permit:
 - a. The property owner must submit site/architectural plans to the Village for review and obtain approval of the same within 9 months of the date of this decision.
 - b. The property owner must accept the terms and conditions of this conditional use order in its entirety in writing within 6 months of the date of this decision. Prior to such expiration, the property owner may request an extension to this time period and the Village Clerk may approve an extension with good cause.
 - c. This order must be recorded against the subject property in the Waukesha County register of deeds office (only if subsections 3(a) through 3(b) have been satisfied).

In the event the requirements enumerated in subsections 3(a) and 3(b) above are not satisfied, this order shall automatically be null and void without any further action by the Village of Mukwonago on the aforementioned date.

4. **Ongoing conditions of approval.** The following conditions shall constitute an ongoing obligation:
 - a. Hours of operation of park facilities shall not exceed adopted hours of operation.
 - b. Any modifications to the site, buildings, site improvements shall require the conditional use application being updated.

5. **Expansion or changes.** The conditional use hereby authorized shall be confined to the subject property without extension or expansion. Any expansion or change in use shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.

6. **Modification of property boundary lines.** The property owner shall not change the size and/or shape of the subject property by any means without the approval of the Village Board. If the Village Board determines that a proposed change is substantial with regard to the overall size of the parcel and/or configuration, such change shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.

7. **Plans and related matters.** Unless otherwise expressly stated herein, plans that are specifically required by this conditional use order may be amended upon the prior approval of the Plan Commission if the Plan Commission finds the amendment to be minor and consistent with the conditional use order and permit. Any change in any plan that the Plan Commission feels, in its sole discretion to be substantial, shall require a new conditional use approval and all procedures in place at the time must be followed.

8. **Inspection.** The property owner shall allow Village of Mukwonago staff, officials, and other authorized agents to inspect the subject property, at any reasonable time and for any proper purpose related to compliance with this conditional use order.

9. **Discontinuance.** Should the conditional use be discontinued in use for 365 consecutive days the use shall be terminated as set forth in the Village of Mukwonago's zoning regulations.

10. **Private rights.** This approval is given under the Village of Mukwonago's zoning regulations and is not to be interpreted to abrogate any private rights other property owners may have pursuant to deed restrictions or restrictive covenants.

11. **Interpretation.** If any aspect of this conditional use order is in conflict with any other aspect of the conditional use order, the more restrictive provisions shall be controlling, as determined by the Plan Commission.

12. **Other permits.** This order shall not be deemed to constitute a building permit, or constitute any other license or permit required by Village ordinance, or other local, state, or federal law.

13. **Severability.** In the event a court of competent jurisdiction determines that a paragraph or phrase of this conditional use order is unlawful, illegal, or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use order and the remainder shall continue in full force and effect.

14. **Heirs, successors, and assigns.** This conditional use order shall be binding upon the property owner and their heirs, successors, and assigns. Upon a change in ownership, the property owner shall notify the Village Clerk.

15. **Ongoing review.** This conditional use may be reviewed by the Plan Commission with notice to the property owner at any time upon complaint or upon Plan Commission initiative. If it is determined that the authorized use is no longer compatible, or that the provisions of this approval have not been complied with, the Village Board may revoke or amend this order after recommendation by the Plan Commission and holding of a public hearing.

16. **Amendment.** The property owner may propose an amendment to this conditional use order at anytime by submitting a written petition to the Village Clerk, which shall be reviewed pursuant to the requirements in effect at the time of application.

17. **Violation.** Any violation of this order may be treated as a violation of Mukwonago's zoning regulations and each day of each violation of each condition herein shall be treated as a separate violation.

18. **Acceptance.** GRANTEES hereby accept the said Conditional Use Grant and covenant strictly to comply with all the terms and conditions thereof. GRANTEES acknowledge that, in accordance with the provisions of the Zoning Code, failure to comply with any conditions of the Conditional Use Grant is cause for the termination of said Grant by the Village. GRANTEES also acknowledge that approval of the Conditional Use Grant allows the appropriate Village officials to conduct reasonable and routine inspections of the property. This Covenant

shall run with the land and shall be binding on the GRANTEES and all persons claiming any estate or interest in the Premises by, through or under the GRANTEES, as long as the said Premises are used as described in the Conditional Use Grant

Approved this 16th day of March 2022.

BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO

Fred Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally came before me this ____ day of _____, 2022, the persons described above, Fred Winchowky, Village President, and Diana Dykstra, Village Clerk, to me known to be the persons who executed the foregoing instrument and to me known to be such Village President and Village Clerk of the Village of Mukwonago and acknowledged that they executed the foregoing instrument as such officers of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the ____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Property Owner

I, _____ verify that I am an authorized agent for VILLAGE OF MUKWONAGO accepts the terms stated herein.

Dated this _____ day of _____, 2022

_____, agent

STATE OF WISCONSIN, WAUKESHA

Personally, came before me this _____ day of _____, 2022, the above-named person, _____ to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

Drafted by John S. Fellows, AICP, Planner, at the direction of the Mukwonago Village Board.

RESOLUTION 2022-22

RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW FOR A PARK BUILDING IN MINIWAUKAN PARK, VILLAGE OF MUKWONAGO, APPLICANT AT 360 MCKENZIE STREET PARCEL: MUKV 1972-999

WHEREAS, pursuant to Section and 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval for a new structure within a park (restrooms building), which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by the Village of Mukwonago,

WHEREAS, structures within parks are allowed with a conditional use within the P-1 Public and Semipublic zoning district in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for a park building (restrooms) at 360 McKenzie Street based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The developer must comply with all requirements related to impact fees imposed by the Village.
7. The developer shall comply with all parts of the Municipal Code as it relates to this project.
8. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the

Village of Mukwonago
Walworth and Waukesha Counties, State of Wisconsin

overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.

9. Any future modification to the site such as modification of building, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 16th day of March 2022.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer



PLANNING COMMISSION

March 8, 2022 at 6:30pm

Mukwonago, WI

CONDITIONAL USE PERMIT

1010 N Rochester Street, Mukwonago, WI

Parcel Number: MUKV 1963-999-001

Case Summary

Parcel Data

Proposal:	Outdoor merchandise sales
Applicant:	ND XXIX, LLC/ PICK N' SAVE / METRO MARKET
Request:	Conditional use permit for outdoor merchandise sales
Staff Recommendation:	Approve with Conditions

Parcel Characteristics / Conditions

Acreage:	5.56
Current Use:	Retail
Proposed Use:	Retail with Outdoor merchandise sales
Reason for Request:	Change of Use
Land Use Classification:	Low Intensity Commercial / Business
Zoning Classification:	B-2 General Business
Census Tract:	2039.02

Public Notice

A public hearing notice was published two times in the Waukesha Freeman, and letters were mailed to surrounding property owners. Public comment as of this date, staff has not received any comments or other communications regarding this proposal.

Staff Review

Engineering	No concerns
Public Works	No concerns
Utilities	No concerns
Police	No concerns
Fire	No concerns
Building Inspection	No concerns
Planning	No concerns

Conditional Use Request

Harmony with Village policies, ordinances, and programs

No changes / site will be as is no construction.

Specific Location within harmony with Village policies, ordinances and programs

No Answer – Outdoor sales are allowed and encouraged as an accessory use to a primary use with a conditional use

Potential Adverse Impact on surrounding:

No Answer- Outdoor sales had been occurring during 2021 at this location without a conditional use and there have been no adverse impacts

Maintaining consistency within the environs of the property:

No Answer – Outdoor sales are allowed and encouraged as an accessory use to a primary use with a conditional use

Adequate Services

No Answer – the property has adequate municipal services for the primary and any accessory uses.

Benefits of the use outweigh adverse impacts.

No Answer – Outdoor sales are a way for retailers to attract more customers, while for the community outdoor sales create a more vibrant streetscape with visibility activity.

Hours of Operation:

- 1) Outdoor sales will not begin or go beyond the primary use (grocery store) opening or closing.

Conditional Use Process / Findings

Review procedures the Plan Commission holds the public hearing and makes a recommendation to the Village Board which makes the final decision.

Following the close of the public hearing, the Plan Commission may recommend (1) approval, (2) approval with conditions, or (3) denial.

If approval is recommended, the Plan Commission can recommend conditions deemed necessary to protect the public health, safety, and welfare. The Plan Commission, in passing on the matter, will need to make the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize

traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner / tenant has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

The Village Board will carefully review the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

These findings are incorporated into the draft conditional use order which is attached.

The Plan Commission shall approve a conditional use application if the terms and conditions of the zoning regulations are met. However, in the event the terms and conditions of the ordinance are not consented to and complied with by the applicant, the Commission may deny the application. In addition, the Commission may deny the application or place conditions on it if substantial evidence, as defined in §62.23(7) Wis. Stats. is presented. That evidence must demonstrate the inability of the applicant to comply with or meet the conditions of the zoning regulations or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence. Potential motion for approval Recommend to the Village Board approval of the project as a conditional use as set forth in the attached conditional use order as drafted, provided the Village Attorney approves the final form of the conditional use order.

Recommendation

Conditional Use

Staff Recommends the Planning Commission recommend to the Village Board approval of a conditional use permit as set forth in the attached resolution.

To – Grant a Conditional Use permit for a outdoor merchandise sales with following on going conditions deemed necessary to protect the health, safety, and welfare:

1. Ongoing conditions of approval. The following conditions shall constitute an ongoing obligation:
 - a. Outdoor sales shall be located within the sidewalk area to the south of the main entry.
 - b. No sales shall occur within the parking lot.
 - c. The fire lane shall be maintained at all times.
 - d. Displays shall be organized to allow for isles access that meets the American Disabilities Act.
 - e. When no products are on display the product stands shall be collapsed and removed.

and determining that the conditions are consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or

diminished by the establishment, maintenance or operation of the conditional use.

3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

Attachments

1. Maps
2. Plans



Village of Mukwonago GIS

Pick N Save - CU - Outdoor display - Aerial Map

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 167'

VILLAGE OF MUKWONAGO

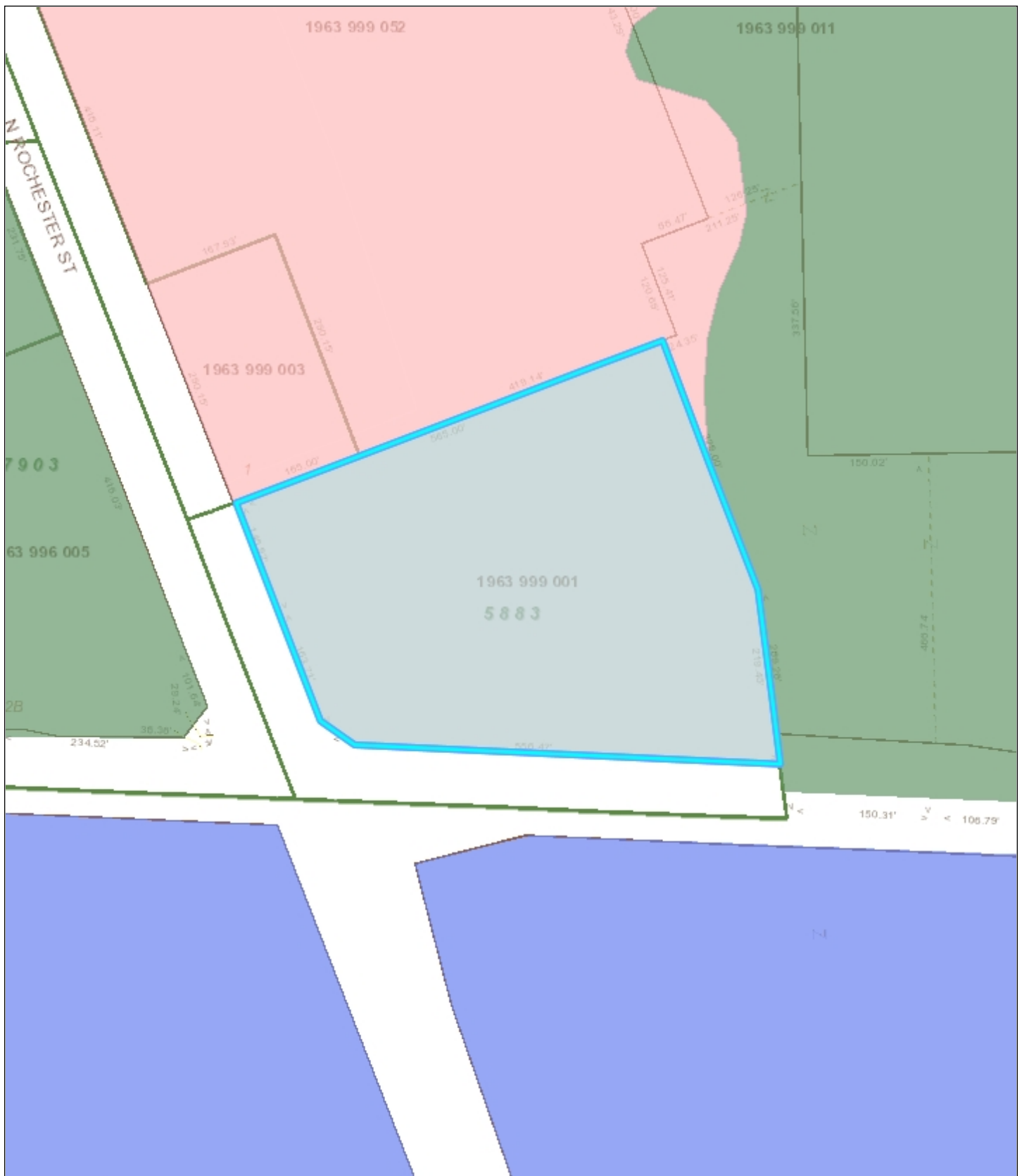
440 River Crest Court

PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 2/10/2022



Village of Mukwonago GIS

Pick N Save - CU - Outdoor display- Land Use Map

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 167'

VILLAGE OF MUKWONAGO

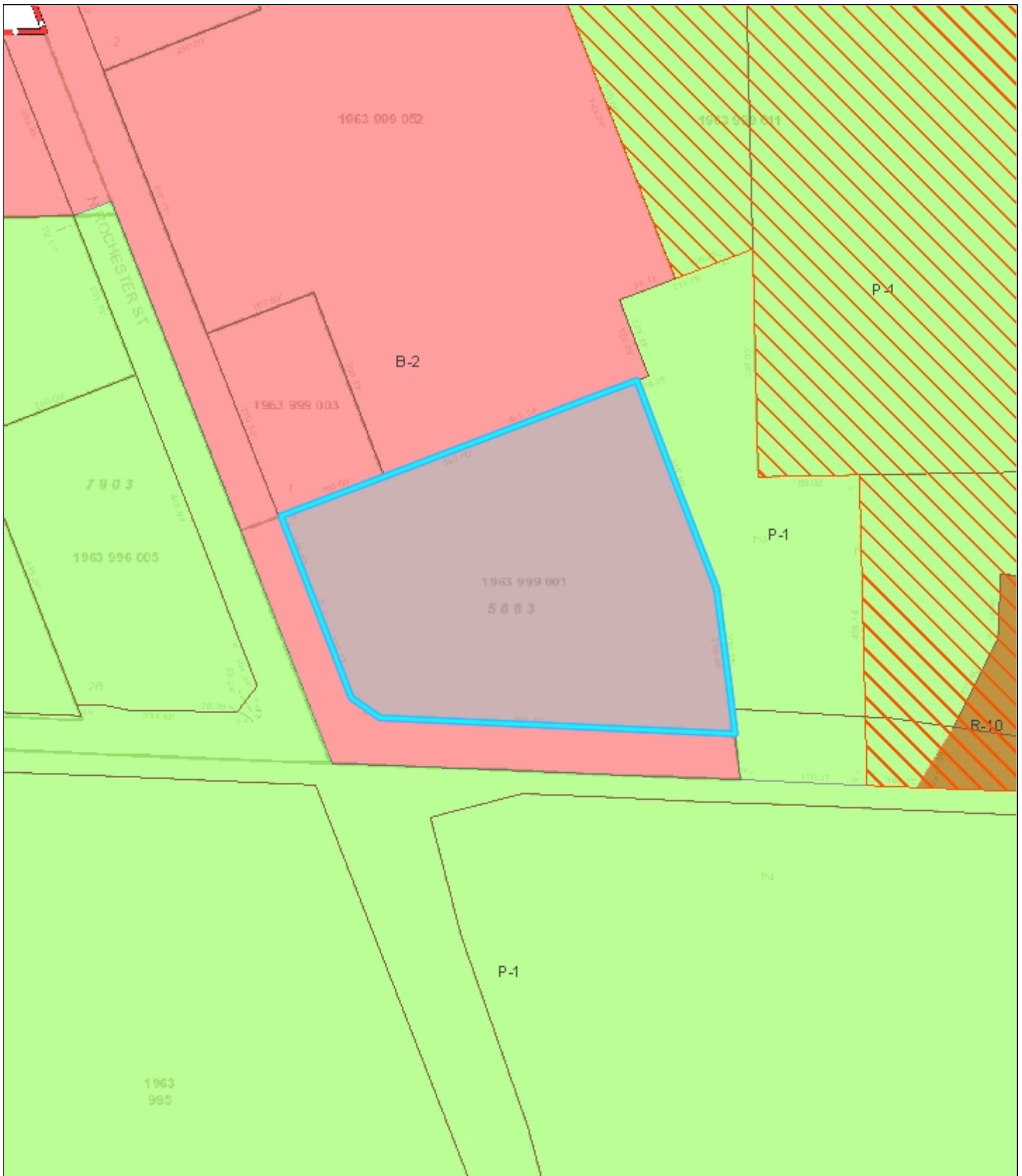
440 River Crest Court

PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 2/10/2022



Village of Mukwonago GIS

Pick N Save - CU - Outdoor display- Zoning Map

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 200'

VILLAGE OF MUKWONAGO

440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022

Outdoor Sales Narrative:

“The outdoor sales permit will allow the sale & display of:

- Spring/Summer: (April – August)
 - Flowering Hanging Baskets, Flowering Planters, Foliage Plants, Succulents, Herbs, Vegetables, & Hibiscus Trees
- Fall: (August -October)
 - Hardy Mums, Flowering Planters, Pumpkins,
- Winter: (November-December)
 - Wreaths, Christmas Trees, Garland, Firewood, Evergreen Planters, and Evergreen Boughs

All of the product will be displayed on the store’s sidewalk; no sales will occur in the parking lot.”



RESOLUTION 2022-20

Village of Mukwonago Order Granting a Conditional Use and Prescribing Conditions for outdoor merchandise sales, 1010 N Rochester Street, Mukwonago, WI

WHEREAS, ULTRA MARKET FOODS, LLC DBA PICK N' SAVE (hereinafter "Business owner") owns the business identified as 1010 N Rochester Street, (hereinafter "subject property") in the Village of Mukwonago, and

WHEREAS, ND XXIX, LLC (hereinafter "property owner") owns the property identified as 1010 N Rochester Street, (hereinafter "subject property") in the Village of Mukwonago, more particularly described as follows:

CSM #5883 VOL 48/69 REC AS DOC #1543673 PT SW1/4 SEC 23 T5N R18E :: EX DOC# 2706374 CORR BY DOC #3197841 & DOC #3389565 & EX DOC# 3121663

WHEREAS, the property owner has, consistent with the Village of Mukwonago's zoning regulations, submitted a conditional use application for an outdoor merchandise sales per Section 100-152 AND 100-157, and

WHEREAS, upon receipt of the petition submitted by the property owner and future purchaser, the Village Clerk properly referred such petition to the Plan Commission; and

WHEREAS, allowing for required public notice, the Plan Commission conducted a public hearing on March 8, 2022, to consider the petitioner's request; and

WHEREAS, members of the public in attendance were given ample opportunity to provide comment regarding the petitioner's request; and

WHEREAS, the Plan Commission passed a motion recommending to the Village Board that the conditional use be approved subject to certain conditions; and

WHEREAS, the Plan Commission, in passing on the matter, has made the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted

Return to:

Diana Dykstra, Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Parcel Number: MUKV 1963-999-001

by traffic arising from the conditional use.

In addition, the property owner and future purchaser has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

WHEREAS, the Village Board has carefully reviewed the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. **Authorized uses.** Subject to the terms and conditions of this approval and the sections of the zoning code that apply, the property owner is authorized for outdoor merchandise sales.
2. **Issuance of permit required.** The zoning administrator is authorized to issue the property owner a conditional use permit when all conditions enumerated in section 3 have been satisfied to his or her satisfaction. Such permit is the last approval before the property owner/tenant can begin to establish the use as authorized herein.
3. **Initial conditions of approval.** The following conditions shall be satisfied prior to the issuance of the conditional use permit:
 - a. The property owner must submit site/architectural plans to the Village for review and obtain approval of the same within 9 months of the date of this decision.
 - b. The property owner must accept the terms and conditions of this conditional use order in its entirety in writing within 6 months of the date of this decision. Prior to such expiration, the property owner may request an extension to this time period and the Village Clerk may approve an extension with good cause.
 - c. This order must be recorded against the subject property in the Waukesha County register of deeds office (only if subsections 3(a) through 3(b) have been satisfied).

In the event the requirements enumerated in subsections 3(a) and 3(b) above are not satisfied, this order shall automatically be null and void without any further action by the Village of Mukwonago on the aforementioned date.

4. **Ongoing conditions of approval.** The following conditions shall constitute an ongoing obligation:
 - a. Outdoor sales shall be located within the sidewalk area to the south of the main entry.
 - b. No sales shall occur within the parking lot.
 - c. The fire lane shall be maintained at all times.
 - d. Displays shall be organized to allow for isles access that meets the American Disabilities Act.
 - e. When no products are on display the product stands shall be collapsed and removed.
5. **Expansion or changes.** The conditional use hereby authorized shall be confined to the subject property without extension or expansion. Any expansion or change in use shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
6. **Modification of property boundary lines.** The property owner shall not change the size and/or shape of the subject property by any means without the approval of the Village Board. If the Village Board determines that a proposed change is substantial with regard to the overall size of the parcel and/or configuration, such change shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
7. **Plans and related matters.** Unless otherwise expressly stated herein, plans that are specifically

required by this conditional use order may be amended upon the prior approval of the Plan Commission if the Plan Commission finds the amendment to be minor and consistent with the conditional use order and permit. Any change in any plan that the Plan Commission feels, in its sole discretion to be substantial, shall require a new conditional use approval and all procedures in place at the time must be followed.

8. **Inspection.** The property owner shall allow Village of Mukwonago staff, officials, and other authorized agents to inspect the subject property, at any reasonable time and for any proper purpose related to compliance with this conditional use order.

9. **Discontinuance.** Should the conditional use be discontinued in use for 365 consecutive days the use shall be terminated as set forth in the Village of Mukwonago's zoning regulations.

10. **Private rights.** This approval is given under the Village of Mukwonago's zoning regulations and is not to be interpreted to abrogate any private rights other property owners may have pursuant to deed restrictions or restrictive covenants.

11. **Interpretation.** If any aspect of this conditional use order is in conflict with any other aspect of the conditional use order, the more restrictive provisions shall be controlling, as determined by the Plan Commission.

12. **Other permits.** This order shall not be deemed to constitute a building permit, or constitute any other license or permit required by Village ordinance, or other local, state, or federal law.

13. **Severability.** In the event a court of competent jurisdiction determines that a paragraph or phrase of this conditional use order is unlawful, illegal, or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use order and the remainder shall continue in full force and effect.

14. **Heirs, successors, and assigns.** This conditional use order shall be binding upon the property owner and their heirs, successors, and assigns. Upon a change in ownership, the property owner shall notify the Village Clerk.

15. **Ongoing review.** This conditional use may be reviewed by the Plan Commission with notice to the property owner at any time upon complaint or upon Plan Commission initiative. If it is determined that the authorized use is no longer compatible, or that the provisions of this approval have not been complied with, the Village Board may revoke or amend this order after recommendation by the Plan Commission and holding of a public hearing.

16. **Amendment.** The property owner may propose an amendment to this conditional use order at anytime by submitting a written petition to the Village Clerk, which shall be reviewed pursuant to the requirements in effect at the time of application.

17. **Violation.** Any violation of this order may be treated as a violation of Mukwonago's zoning regulations and each day of each violation of each condition herein shall be treated as a separate violation.

18. **Acceptance.** GRANTEES hereby accept the said Conditional Use Grant and covenant strictly to comply with all the terms and conditions thereof. GRANTEES acknowledge that, in accordance with the provisions of the Zoning Code, failure to comply with any conditions of the Conditional Use Grant is cause for the termination of said Grant by the Village. GRANTEES also acknowledge that approval of the Conditional Use Grant allows the appropriate Village officials to conduct reasonable and routine inspections of the property. This Covenant shall run with the land and shall be binding on the GRANTEES and all persons claiming any estate or interest in the Premises by, through or under the GRANTEES, as long as the said Premises are used as described in the Conditional Use Grant

Approved this 16th day of March 2022.

BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO

Fred Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally came before me this ____ day of _____ 2022, the persons described above, Fred Winchowky, Village President, and Diana Dykstra, Village Clerk, to me known to be the persons who executed the foregoing instrument and to me known to be such Village President and Village Clerk of the Village of Mukwonago and acknowledged that they executed the foregoing instrument as such officers of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the ____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Business Owner

I, TAMMY KOCH verify that I am an authorized agent for ULTRA MARKET FOODS, LLC DBA PICK N' SAVE accepts the terms stated herein.

Dated this _____ day of _____, 2022

TAMMY KOCH, agent

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally, came before me this ____ day of _____, 2022, the above-named person, Tammy Koch to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Property Owner

I, Ariel Nessel verify that I am an authorized agent for ND XXIX, LLC accepts the terms stated herein.

Dated this _____ day of _____, 2022

Ariel Nessel, agent

STATE OF WISCONSIN, WAUKESHA

Personally, came before me this _____ day of _____, 2022, the above-named person, Ariel Nessel to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

Drafted by John S. Fellows, AICP, Planner, at the direction of the Mukwonago Village Board.



PLANNING COMMISSION

March 8, 2022 at 6:30pm

Mukwonago, WI

CONDITIONAL USE PERMIT

575 Bay View Rd, Suite 104

Parcel Number: MUKV 2010-978-002

Case Summary

Parcel Data

Proposal:	Medical Services Facility
Applicant:	MILAN MITIC/COVID SOLUTIONS, LLC
Request:	Conditional Use Permit for outdoor dining
Staff Recommendation:	Approve with Conditions

Parcel Characteristics / Conditions

Acreage:	1.74
Current Use:	Vacant
Proposed Use:	Covid Testing Solutions
Reason for Request:	Change of Use
Land Use Classification:	Low Intensity Commercial / Business
Zoning Classification:	B-2 General Business
Census Tract:	2039.01

Public Notice

A public hearing notice was published two times in the Waukesha Freeman, and letters were mailed to surrounding property owners. Public comment as of this date, staff has not received any comments or other communications regarding this proposal.

Staff Review

Engineering	No concerns
Public Works	No concerns
Utilities	No concerns
Police	No concerns
Fire	No concerns
Building Inspection	No concerns
Planning	No concerns

Conditional Use Request

Harmony with Village policies, ordinances, and programs

No changes / site will be as is no construction.

Specific Location within harmony with Village policies, ordinances and programs

No Answer

Potential Adverse Impact on surrounding:

Applicant has stated NA.

Maintaining consistency within the environs of the property:

No Answer

Adequate Services

No Answer

Benefits of the use outweigh adverse impacts.

No Answer

Hours of Operation:

- 1) 8:30 to 4:30 Daily, Saturday and Sunday Closed.

Conditional Use Process / Findings

Review procedures the Plan Commission holds the public hearing and makes a recommendation to the Village Board which makes the final decision.

Following the close of the public hearing, the Plan Commission may recommend (1) approval, (2) approval with conditions, or (3) denial.

If approval is recommended, the Plan Commission can recommend conditions deemed necessary to protect the public health, safety, and welfare. The Plan Commission, in passing on the matter, will need to make the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner / tenant has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

The Village Board will carefully review the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

These findings are incorporated into the draft conditional use order which is attached.

The Plan Commission shall approve a conditional use application if the terms and conditions of the zoning regulations are met. However, in the event the terms and conditions of the ordinance are not consented to and complied with by the applicant, the Commission may deny the application. In addition, the Commission may deny the application or place conditions on it if substantial evidence, as defined in §62.23(7) Wis. Stats. is presented. That evidence must demonstrate the inability of the applicant to comply with or meet the conditions of the zoning regulations or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence. Potential motion for approval Recommend to the Village Board approval of the project as a conditional use as set forth in the attached conditional use order as drafted, provided the Village Attorney approves the final form of the conditional use order.

Recommendation

Conditional Use

Staff Recommends the Planning Commission recommend to the Village Board approval of a conditional use permit as set forth in the attached resolution.

To – Grant a Conditional Use permit for a Medical Services Facility with following on going conditions deemed necessary to protect the health, safety, and welfare:

1. Ongoing conditions of approval. The following conditions shall constitute an ongoing obligation:

- The hours of operation shall be 8:30 to 4:30 Daily, Saturday and Sunday Closed.

and determining that the conditions are consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.
6. The hours of operation shall be 8:30 to 4:30 Daily, Saturday and Sunday Closed.

Attachments

1. Maps
2. Plans
3. Resolution



Village of Mukwonago GIS
Covid Solutions - Aerial Map

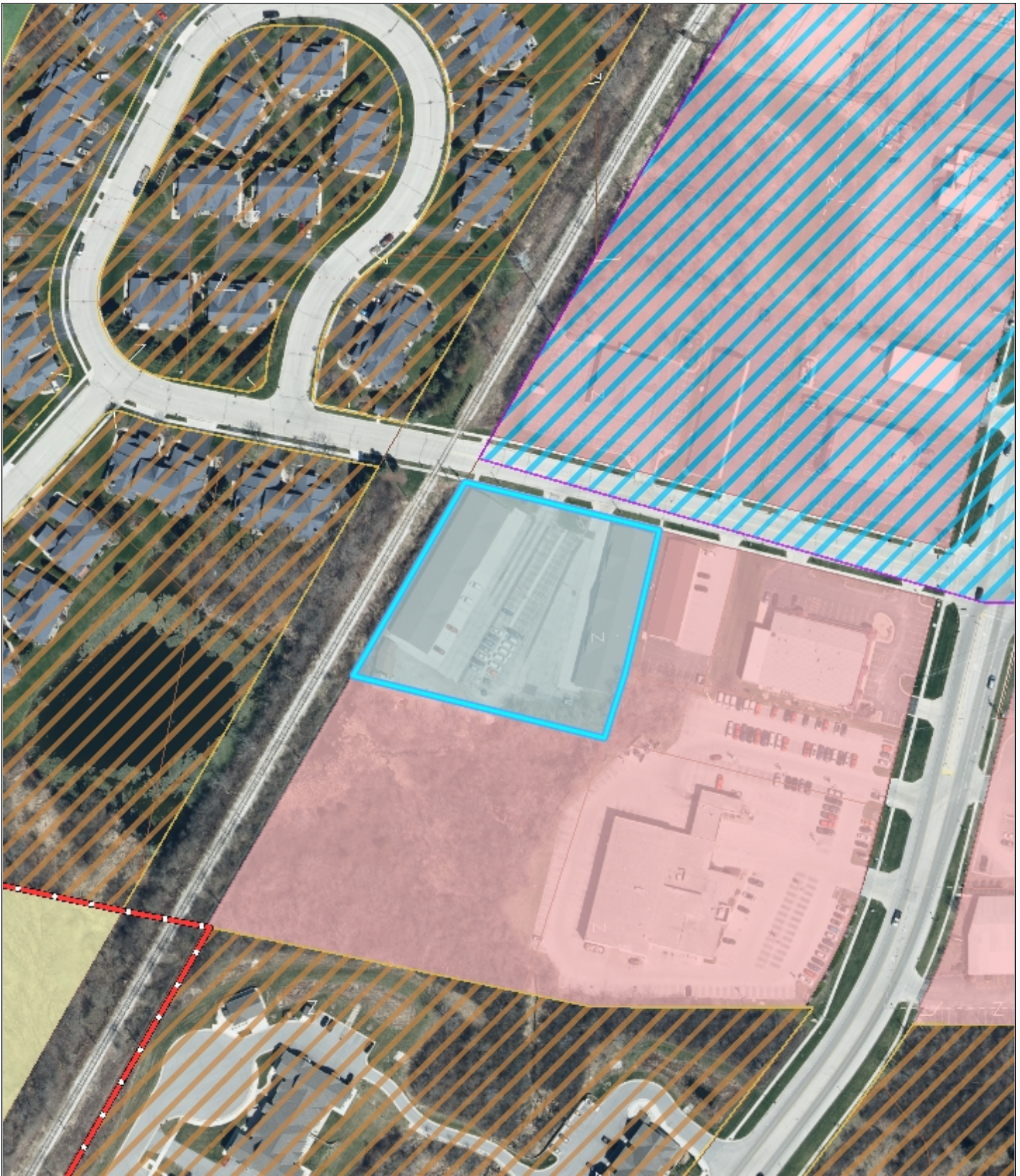
DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 167'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022



Village of Mukwonago GIS
Covid Solutions - Land Use Map

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 167'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022



Covid Solutions LLC

575 Bayview Rd Ste 104
Mukwonago, WI 53149

To whom it may concern,

Our plan of operation is that we are no appointment required facility, this is a walk in facility with no drive ups. Patients come in socially distanced and scan a QR code and register online or already come in pre-registered for that day. We will be monitoring traffic by having patients come back if busy. When they have finished registering, they come to the testing station and we administer the test. This is a self-test and they will be walked through the process. When this procedure is completed, patients leave and are emailed results in a timely manner. This process should not take longer than 5-10 minutes. The number of employees on the site will be 2 to start. Our hours of operation and or to the public is Monday - Friday 8:30am-4:30pm, Saturday & Sunday we are Closed. The types of deliveries we will have is standard ups boxes. As for our biohazard, there will be biohazard containers on site with biohazard scheduled pick ups.

X *Milan Mitic*
Milan Mitic
630-456-1658

RESOLUTION 2022-19

**Village of Mukwonago Order Granting a Conditional
Use and Prescribing Conditions for Medical Services
Facility for 575 Bay View Rd, Suite 104
Mukwonago, WI**

WHEREAS, MILAN MITIC/COVID SOLUTIONS, LLC (hereinafter "Business owner") owns the business identified as 575 Bay View Rd, Suite 104, (hereinafter "subject property") in the Village of Mukwonago, and

WHEREAS, LBJ MUKWONAGO REALTY LLC (hereinafter "property owner") owns the property identified as 575 Bay View Rd, Suite 104, (hereinafter "subject property") in the Village of Mukwonago, more particularly described as follows:

LOT 1 CSM #5393 VOL 43/230 REC AS DOC
#1460755 PT NE1/4 & NW1/4 SEC 35 T5N R18E

WHEREAS, the property owner has, consistent with the Village of Mukwonago's zoning regulations, submitted a conditional use application for a Medical Services Facility per Section 100-153 AND 100-157, and

WHEREAS, upon receipt of the petition submitted by the property owner and future purchaser, the Village Clerk properly referred such petition to the Plan Commission; and

WHEREAS, allowing for required public notice, the Plan Commission conducted a public hearing on March 8, 2022, to consider the petitioner's request; and

WHEREAS, members of the public in attendance were given ample opportunity to provide comment regarding the petitioner's request; and

WHEREAS, the Plan Commission passed a motion recommending to the Village Board that the conditional use be approved subject to certain conditions; and

WHEREAS, the Plan Commission, in passing on the matter, has made the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

Return to:

Diana Dykstra, Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Parcel Number: MUKV 2010-978-002

In addition, the property owner and future purchaser has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

WHEREAS, the Village Board has carefully reviewed the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. **Authorized uses.** Subject to the terms and conditions of this approval and the sections of the zoning code that apply, the property owner is authorized to have a medical services facility.
2. **Issuance of permit required.** The zoning administrator is authorized to issue the property owner a conditional use permit when all conditions enumerated in section 3 have been satisfied to his or her satisfaction. Such permit is the last approval before the property owner/tenant can begin to establish the use as authorized herein.
3. **Initial conditions of approval.** The following conditions shall be satisfied prior to the issuance of the conditional use permit:
 - a. The property owner must submit site/architectural plans to the Village for review and obtain approval of the same within 9 months of the date of this decision.
 - b. The property owner must accept the terms and conditions of this conditional use order in its entirety in writing within 6 months of the date of this decision. Prior to such expiration, the property owner may request an extension to this time period and the Village Clerk may approve an extension with good cause.
 - c. This order must be recorded against the subject property in the Waukesha County register of deeds office (only if subsections 3(a) through 3(b) have been satisfied).

In the event the requirements enumerated in subsections 3(a) and 3(b) above are not satisfied, this order shall automatically be null and void without any further action by the Village of Mukwonago on the aforementioned date.

4. **Ongoing conditions of approval.** The following conditions shall constitute an ongoing obligation:
 - a. The hours of operation shall be 8:30 to 4:30 Daily, Saturday and Sunday Closed.
 - b. Traffic shall be maintained on the property at all times and queuing within the public right of way shall not occur.
5. **Expansion or changes.** The conditional use hereby authorized shall be confined to the subject property without extension or expansion. Any expansion or change in use shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
6. **Modification of property boundary lines.** The property owner shall not change the size and/or shape of the subject property by any means without the approval of the Village Board. If the Village Board determines that a proposed change is substantial with regard to the overall size of the parcel and/or configuration, such change shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
7. **Plans and related matters.** Unless otherwise expressly stated herein, plans that are specifically required by this conditional use order may be amended upon the prior approval of the Plan Commission if the Plan Commission finds the amendment to be minor and consistent with the conditional use order and permit. Any change in any plan that the Plan Commission feels, in its sole discretion to be substantial, shall require a

new conditional use approval and all procedures in place at the time must be followed.

8. **Inspection.** The property owner shall allow Village of Mukwonago staff, officials, and other authorized agents to inspect the subject property, at any reasonable time and for any proper purpose related to compliance with this conditional use order.

9. **Discontinuance.** Should the conditional use be discontinued in use for 365 consecutive days the use shall be terminated as set forth in the Village of Mukwonago's zoning regulations.

10. **Private rights.** This approval is given under the Village of Mukwonago's zoning regulations and is not to be interpreted to abrogate any private rights other property owners may have pursuant to deed restrictions or restrictive covenants.

11. **Interpretation.** If any aspect of this conditional use order is in conflict with any other aspect of the conditional use order, the more restrictive provisions shall be controlling, as determined by the Plan Commission.

12. **Other permits.** This order shall not be deemed to constitute a building permit, or constitute any other license or permit required by Village ordinance, or other local, state, or federal law.

13. **Severability.** In the event a court of competent jurisdiction determines that a paragraph or phrase of this conditional use order is unlawful, illegal, or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use order and the remainder shall continue in full force and effect.

14. **Heirs, successors, and assigns.** This conditional use order shall be binding upon the property owner and their heirs, successors, and assigns. Upon a change in ownership, the property owner shall notify the Village Clerk.

15. **Ongoing review.** This conditional use may be reviewed by the Plan Commission with notice to the property owner at any time upon complaint or upon Plan Commission initiative. If it is determined that the authorized use is no longer compatible, or that the provisions of this approval have not been complied with, the Village Board may revoke or amend this order after recommendation by the Plan Commission and holding of a public hearing.

16. **Amendment.** The property owner may propose an amendment to this conditional use order at anytime by submitting a written petition to the Village Clerk, which shall be reviewed pursuant to the requirements in effect at the time of application.

17. **Violation.** Any violation of this order may be treated as a violation of Mukwonago's zoning regulations and each day of each violation of each condition herein shall be treated as a separate violation.

18. **Acceptance.** GRANTEES hereby accept the said Conditional Use Grant and covenant strictly to comply with all the terms and conditions thereof. GRANTEES acknowledge that, in accordance with the provisions of the Zoning Code, failure to comply with any conditions of the Conditional Use Grant is cause for the termination of said Grant by the Village. GRANTEES also acknowledge that approval of the Conditional Use Grant allows the appropriate Village officials to conduct reasonable and routine inspections of the property. This Covenant shall run with the land and shall be binding on the GRANTEES and all persons claiming any estate or interest in the Premises by, through or under the GRANTEES, as long as the said Premises are used as described in the Conditional Use Grant

Approved this 16th day of March 2022.

BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO

Fred Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally came before me this ____ day of _____ 2022, the persons described above, Fred Winchowky, Village President, and Diana Dykstra, Village Clerk, to me known to be the persons who executed the foregoing instrument and to me known to be such Village President and Village Clerk of the Village of Mukwonago and acknowledged that they executed the foregoing instrument as such officers of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the ____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Business Owner

I, MILAN MITIC verify that I am an authorized agent for COVID SOLUTIONS, LLC accepts the terms stated herein.

Dated this _____ day of _____, 2022

MILAN MITIC, agent

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally, came before me this _____ day of _____, 2022, the above-named person, Milan Mitic to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Property Owner

I, _____ verify that I am an authorized agent for LBJ MUKWONAGO REALTY LLC accepts the terms stated herein.

Dated this _____ day of _____, 2022

_____, agent

STATE OF WISCONSIN, WAUKESHA

Personally, came before me this _____ day of _____, 2022, the above-named person, _____ to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

Drafted by John S. Fellows, AICP, Planner, at the direction of the Mukwonago Village Board.



PLANNING COMMISSION

March 8, 2022 at 6:30pm

Mukwonago, WI

SITE PLAN AND ARCHITECTURAL REVIEW CONDITIONAL USE PERMIT

461 River Crest Ct, Mukwonago, WI

Parcel Number: MUKV 2009-006

Case Summary

Parcel Data

Proposal:	Contractor's Shop and Yard
Applicant:	Campbell Construction
Request:	Conditional use permit for a contractor's shop and yard
Staff Recommendation:	Approve with Conditions

Parcel Characteristics / Conditions

Acreage:	3.1279
Current Use:	Office, contractor's shop and yard
Proposed Use:	Office, contractor's shop and yard
Reason for Request:	Expansion of existing shop
Land Use Classification:	Low Intensity Commercial / Business
Zoning Classification:	B-3 Community Business District
Census Tract:	2039.01

Public Notice

A public hearing notice was published two times in the Waukesha Freeman, and letters were mailed to surrounding property owners. Public comment as of this date, staff has not received any comments or other communications regarding this proposal.

Site Plan and Architectural Review Request

Architectural/ Site Review

Site Modifications

The applicant is proposing to expand the exiting contractors building that is located in the Northeastern portion of the site. This addition will be 100 ft by 40 feet. The total budling will be 180 ft by 40 ft. The new addition will have one overhead door facing west, and one-man door. The south elevation will also have one overhead door and one-man door.

Existing Building Modifications:

The applicant is proposing to remove the $\frac{3}{4}$ of the existing brick on the existing main façade (west) of the existing building. This will then be replaced with metal panel.

Proposed Addition:

The applicant is proposing to match the size, height and materials of the existing building. The applicant proposes a brick wainscot on the main facade (west) for the lower $\frac{1}{4}$ and the upper $\frac{3}{4}$ being metal panel.

Utilities	No modifications at this time.
Stormwater Management	No modifications at this time.
Wetlands	None
Signage	No modifications at this time.
Parking	No modifications at this time.
Landscaping	No modifications at this time.
Trash Enclosure	No modifications at this time.
Fencing	No modifications at this time.
Outdoor Lighting	Additional wall packs to be on building addition.
Misc. Performance Standards	None

Staff Review

Engineering	Their disturbance is approximately 4,500 SF – no storm water management requirements are triggered, but they will require a Village Erosion Control Permit.
Public Works	No concerns
Utilities	No concerns
Police	No concerns
Fire	No concerns
Building Inspection	No concerns
Planning	1. <u>Brick Removal on Original Building:</u> The original approval for this accessory building was presented with a brick wainscot and upper $\frac{3}{4}$ metal panel. The Planning Commission and Village Board specifically approved the project with a full façade of brick. Planning Staff recommends that the existing brick remain on the existing building. 2. <u>New Addition:</u> As noted the proposed addition will have only a wainscot detail of brick on the west façade. Staff recommends that: A. the entire west façade of the new addition shall have brick to match, or B. The new addition must have a “book end” detail of either 80ft or 40ft feet of full masonry to “book end” the existing building details. Length of book end detail shall be clearly stated by the Planning Commission and Village Board in any resolution and minutes. 3. The reason for matching the existing building is that the prior Planning Commission and Village board acknowledge with their actions that this building is visible from the public street, main street, and Indianhead Park. 4. <u>Landscaping:</u> The applicant is not proposing any additional landscaping. The Zoning code calls for screening of “unsightly site elements”. This area is used for storage of fleet vehicles and other products that are used in the contractor’s business. Staff recommends

that a variety of evergreen tree species be planted on 30-40 ft apart – staggered – within the northern greenspace area. This would be 8-6 trees. If the Planning Commission and Village Board should choose to allow the exiting brick on the existing building to be removed and only a brick wainscot, the Planning Commission and Village Board might consider a denser planting of staged evergreen trees which would be 8-10 trees. In either case a variety of evergreen species should be selected to insure longevity and protection against disease and pest.

Conditional Use Request

Harmony with Village policies, ordinances, and programs

Beautify the Village by moving equipment and construction materials inside the new budling and not visible on site.

Specific Location within harmony with Village polices, ordinances and programs

Business use stays within Village.

Potential Adverse Impact on surrounding:

No

Maintaining consistency within the environs of the property:

Land use stays the same.

Adequate Services

No undue burden. Electric and gas are in process of being connected to the existing budling. We Energies accepted our application without hesitation.

Benefits of the use outweigh adverse impacts.

No public Adverse impact. Little public involvement.

Hours of Operation:

- 1) Hours of Operation will be 5am to 9pm

Conditional Use Process / Findings

Review procedures the Plan Commission holds the public hearing and makes a recommendation to the Village Board which makes the final decision.

Following the close of the public hearing, the Plan Commission may recommend (1) approval, (2) approval with conditions, or (3) denial.

If approval is recommended, the Plan Commission can recommend conditions deemed necessary to protect the public health, safety, and welfare. The Plan Commission, in passing on the matter, will need to make the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.

2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner / tenant has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

The Village Board will carefully review the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

These findings are incorporated into the draft conditional use order which is attached.

The Plan Commission shall approve a conditional use application if the terms and conditions of the zoning regulations are met. However, in the event the terms and conditions of the ordinance are not consented to and complied with by the applicant, the Commission may deny the application. In addition, the Commission may deny the application or place conditions on it if substantial evidence, as defined in §62.23(7) Wis. Stats. is presented. That evidence must demonstrate the inability of the applicant to comply with or meet the conditions of the zoning regulations or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence. Potential motion for approval Recommend to the Village Board approval of the project as a conditional use as set forth in the attached conditional use order as drafted, provided the Village Attorney approves the final form of the conditional use order.

Recommendation

Site Plan and Architectural Review

Staff recommends the Planning Commission Approve a resolution for the Site Plan and Architectural Review, as set forth in the attached resolution.

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.

4. The applicant must obtain all required building permits within nine months of this date and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The developer must comply with all requirements related to impact fees imposed by the Village.
7. The developer shall comply with all parts of the Municipal Code as it relates to this project.
8. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
9. **OPTION A BUILDING:** The existing building shall retain the existing brick while the addition shall have a full façade of brick to match the existing building.
10. **OPTION B BUILDING:** The existing building shall retain the existing brick while the addition shall have a “book end” of brick of at least ___ ft (choose 40ft or 80ft), while the center portion of the building may have the upper $\frac{3}{4}$ clad in metal panel.
11. **OPTION C BUILDING:** The existing building shall have its brick removed and a brick wainscoting shall be provided on the entire length of the building on the west elevation.
12. **OPTION D LANDSCAPING:** The zoning code requires “unsightly site elements” to be screened. A variety of evergreen tree species shall be planted in a staggered pattern along the northern greenspace area with trees planted 30-40 ft apart (8-6 trees). At least three species of evergreen trees shall be provided insure longevity and protection against disease and pest.
13. **OPTION D LANDSCAPING:** The zoning code requires “unsightly site elements” to be screened. A variety of evergreen tree species shall be planted in a staggered pattern along the northern greenspace area with trees planted 20-30 ft apart (8-10 trees). At least three species of evergreen trees shall be provided insure longevity and protection against disease and pest.
14. **OPTION D LANDSCAPING:** The existing building shall have its brick removed and a brick wainscoting shall be provided on the entire length of the building on the west elevation.
15. An erosion control permit shall be required.
16. Any future modification to the site such as modification of building, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

Conditional Use

Staff Recommends the Planning Commission recommend to the Village Board approval of a conditional use permit as set forth in the attached resolution.

To – Grant a Conditional Use permit for a contractor’s shop and yard with following on going conditions deemed necessary to protect the health, safety, and welfare:

1. Ongoing conditions of approval. The following conditions shall constitute an ongoing obligation:

- a. Contractors yard activities shall remain within the fenced in area of the property.
- b. Hours of Operation will be 5am to 9pm.

and determining that the conditions are consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

Attachments

1. Maps
2. Plans



Village of Mukwonago GIS
Campbell Construction - Aerial Map

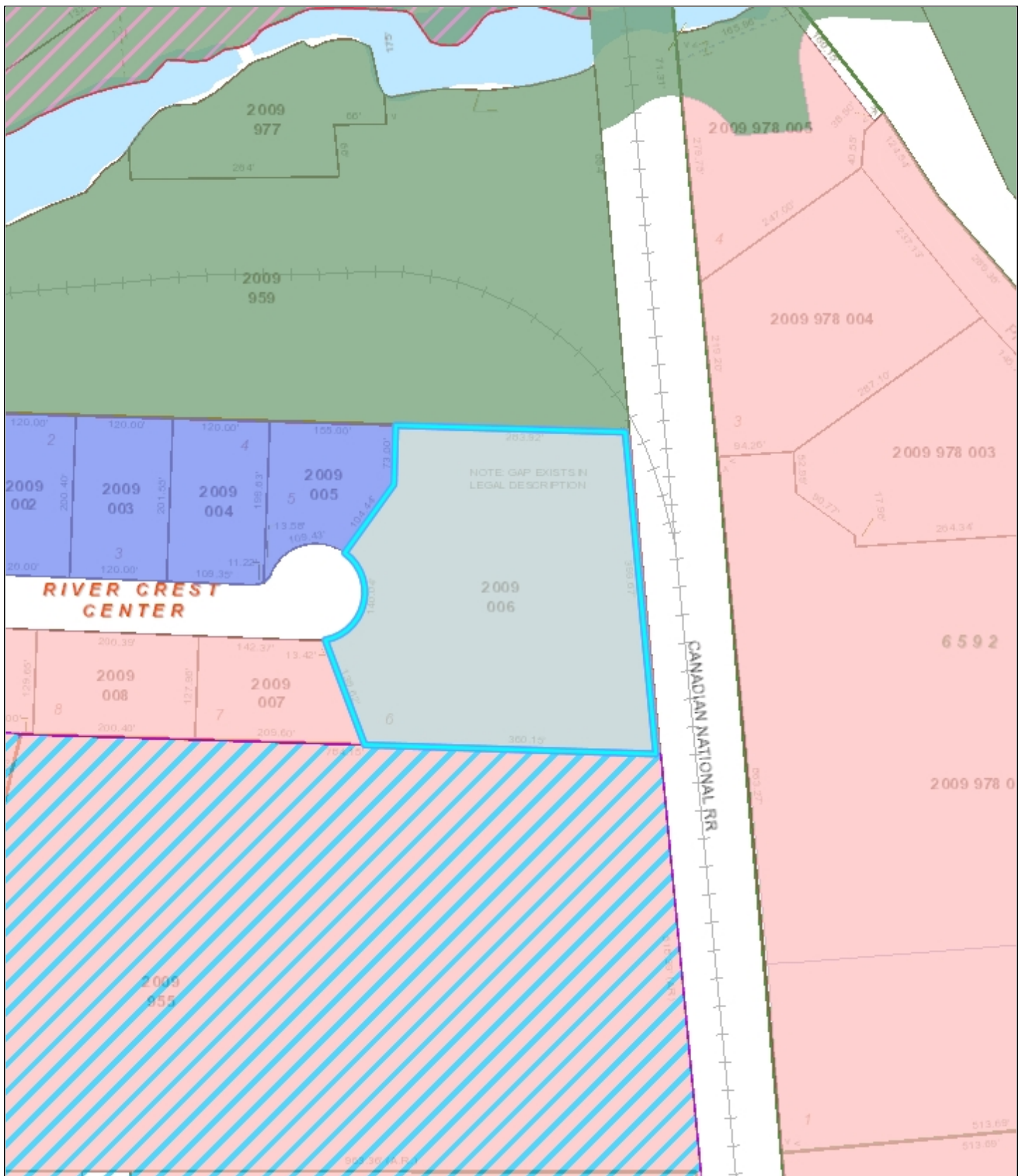
DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 200'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022



Village of Mukwonago GIS
Campbell Construction - Land Use Map

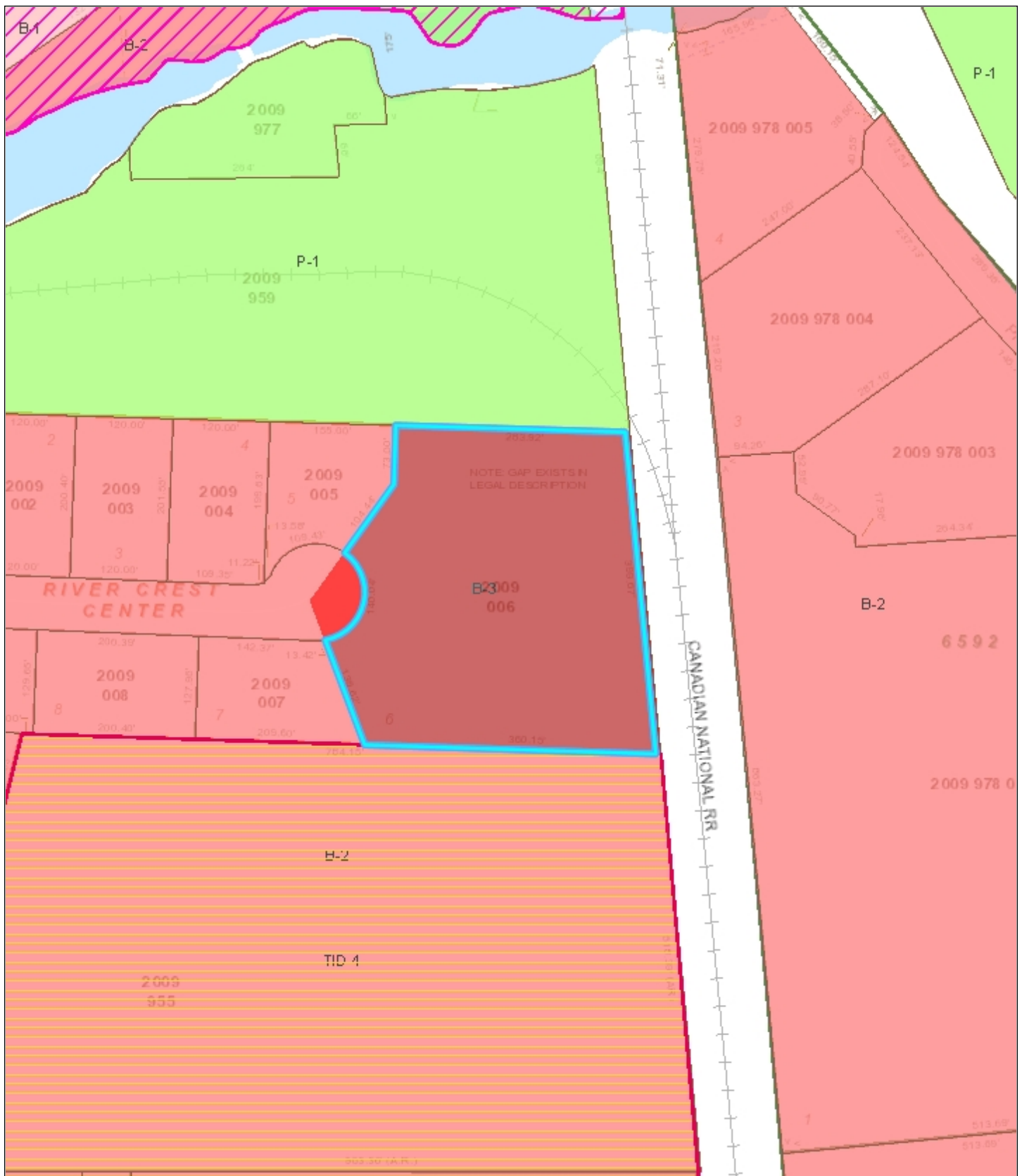
DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 167'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022



Village of Mukwonago GIS Campbell Construction - Zoning Map

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 167'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 2/10/2022

PLAT OF SURVEY

CLIENT
Campbell Construction

SITE ADDRESS
461 River Crest Court, Village of Mukwonago, Waukesha County, Wisconsin.

LEGAL DESCRIPTION
Lot 6 of River Crest Center Subdivision, being part of the NW 1/4 and NE 1/4 of the NE 1/4 of Section 35. Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

BASIS OF BEARINGS
Bearings are referenced to the East line of Lot 6 which bears N05°26'18"W per the Plat of River Crest Center subdivision.

STARTING BENCHMARK AND DATUM
Referenced benchmark (set chiseled cross on top of hydrant nozzle) located NW of the SE 1/4 Corner of the NE 1/4 of Section 35. Elev = 826.731'

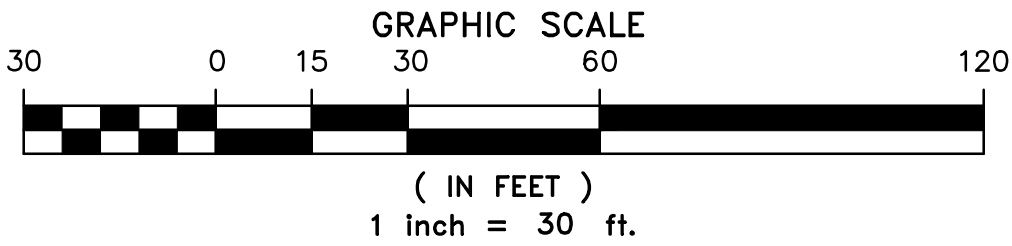
The vertical datum used is the National Geodetic Vertical Datum of 1929.

NOTE
All recorded easements, if any, are not shown.



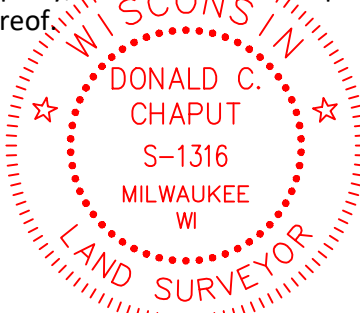
LEGEND

- | | |
|----------------------------------|-------------------------------|
| ● INDICATES FOUND 1" IRON PIPE | ☐ TELEPHONE PEDESTAL |
| ○ INDICATES SET 1" IRON PIPE | ☐ CABLE PEDESTAL |
| + INDICATES FOUND CHISELED CROSS | ☐ CONTROL BOX |
| ⊙ SANITARY MANHOLE | ☐ FIBER OPTIC PEDESTAL/SIGN |
| ⊕ SANITARY CLEANOUT OR VENT | ⊕ TRAFFIC LIGHT |
| ⊙ SEPTIC TANK ACCESS COVER | ⊕ COMMUNICATION MANHOLE |
| ⊙ M.I.S. MANHOLE | ⊙ BOLLARD |
| ⊙ UNKNOWN MANHOLE | ⊕ SOIL BORING/MONITORING WELL |
| ⊙ STORM MANHOLE | ⊕ WATER SURFACE |
| ⊙ INLET (ROUND) | ⊕ WETLANDS FLAG |
| ⊙ INLET (SQUARE) | ⊕ MARSH |
| ☐ CURB INLET | ⊕ FLAGPOLE |
| ☐ STORM SEWER END SECTION | ⊕ PARKING METER |
| ⊕ GAS VALVE | ⊕ SIGN |
| ⊕ WATER VALVE | ☐ MAILBOX |
| ☐ HYDRANT | ⊕ RAILROAD CROSSING SIGNAL |
| ⊙ WATER MANHOLE | ⊕ HANDICAP SPACE |
| ⊙ WATER SERVICE CURB STOP | ⊕ CONIFEROUS TREE |
| ⊕ WELL HEAD | ⊕ DECIDUOUS TREE |
| ⊕ STAND PIPE | — SANITARY SEWER |
| ⊕ WALL INDICATOR VALVE | — STORM SEWER |
| ⊕ POST INDICATOR VALVE | — WATERLINE |
| ⊕ LIGHT POLE | — MARKED GAS MAIN |
| ⊕ SPOT/YARD LIGHT | — MARKED ELECTRIC |
| ⊕ UTILITY POLE | — OVERHEAD WIRES |
| ⊕ GUY WIRE | — MARKED TELEPHONE |
| ⊕ ELECTRIC MANHOLE | — MARKED CABLE TV LINE |
| ☐ ELECTRIC PEDESTAL | — MARKED FIBER OPTIC |
| ☐ ELECTRIC METER | — BURIED ELECTRIC SERVICE |
| ⊕ TELEPHONE MANHOLE | — BOARD FENCE |
| | — CHAIN LINK FENCE |
| | — WIRE FENCE |



I Certify that I have surveyed the above described property (Property), and the above map is correct to the best of my professional knowledge and belief and shows the size and location of the Property, its exterior boundaries, the location and dimensions of all visible structures thereon, boundary fences, apparent easements and roadways and visible encroachments, if any. This survey is made for the exclusive use of the present owners of the Property, and also those who purchase, mortgage, or guarantee the title thereto, within one (1) year from date hereof.

Date: January 24, 2022



Donald C. Chaput
Donald C. Chaput
Professional Land Surveyor
Registration Number S-1316

CHAPUT
LAND SURVEYS

234 W. Florida Street
Milwaukee, WI 53204

414-224-8068
www.chaputlandsurveys.com

Date	Revision description	
January 25, 2022	added building setback lines	grb

This document is an instrument of professional service, and may be protected by the surveyors work product doctrine or surveyor's client privilege. The information shown hereon is intended solely for the use of the client and client directed third parties.
Drawing No. 4034-tjs

THRIVE
ARCHITECTS

Architect

259 South Street, Suite A
WAUKESHA, WI 53186
p: 833-380-6180
e: jdb@thrive-architects.com

Project Info. — 22013

Campbell
Construction

Addition

461 River Crest Court
Mukwonago, WI 53149

Sheet Title

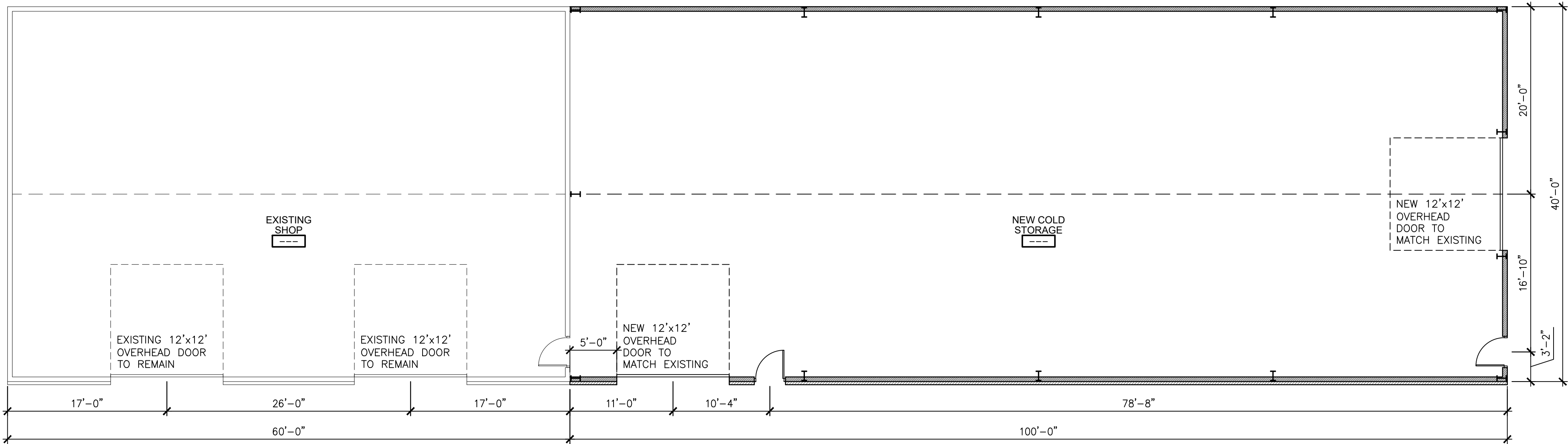
FLOOR PLAN

Drawn by	Checked by
AMP	JDB

Revisions		
No.	Date	Description
	02.01.2022	PC Submittal

Sheet No.

A1.0



FLOOR PLAN
SCALE: 1/8"=1'-0" (22x34); 1/16"=1'-0" (11x17)

NOT FOR CONSTRUCTION

Architect
259 South Street, Suite A
WAUKESHA, WI 53186
p: 833-380-6180
e: jdb@thrive-architects.com

Project Info. — 22013

Campbell
Construction

Addition
461 River Crest Court
Mukwonago, WI 53149

Sheet Title

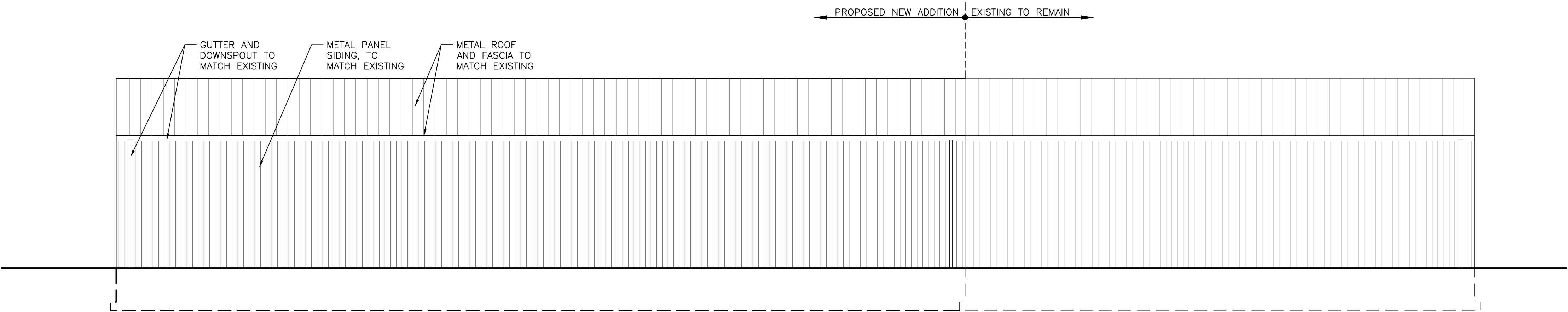
EXTERIOR ELEVATIONS

Drawn by	Checked by
AMP	JDB

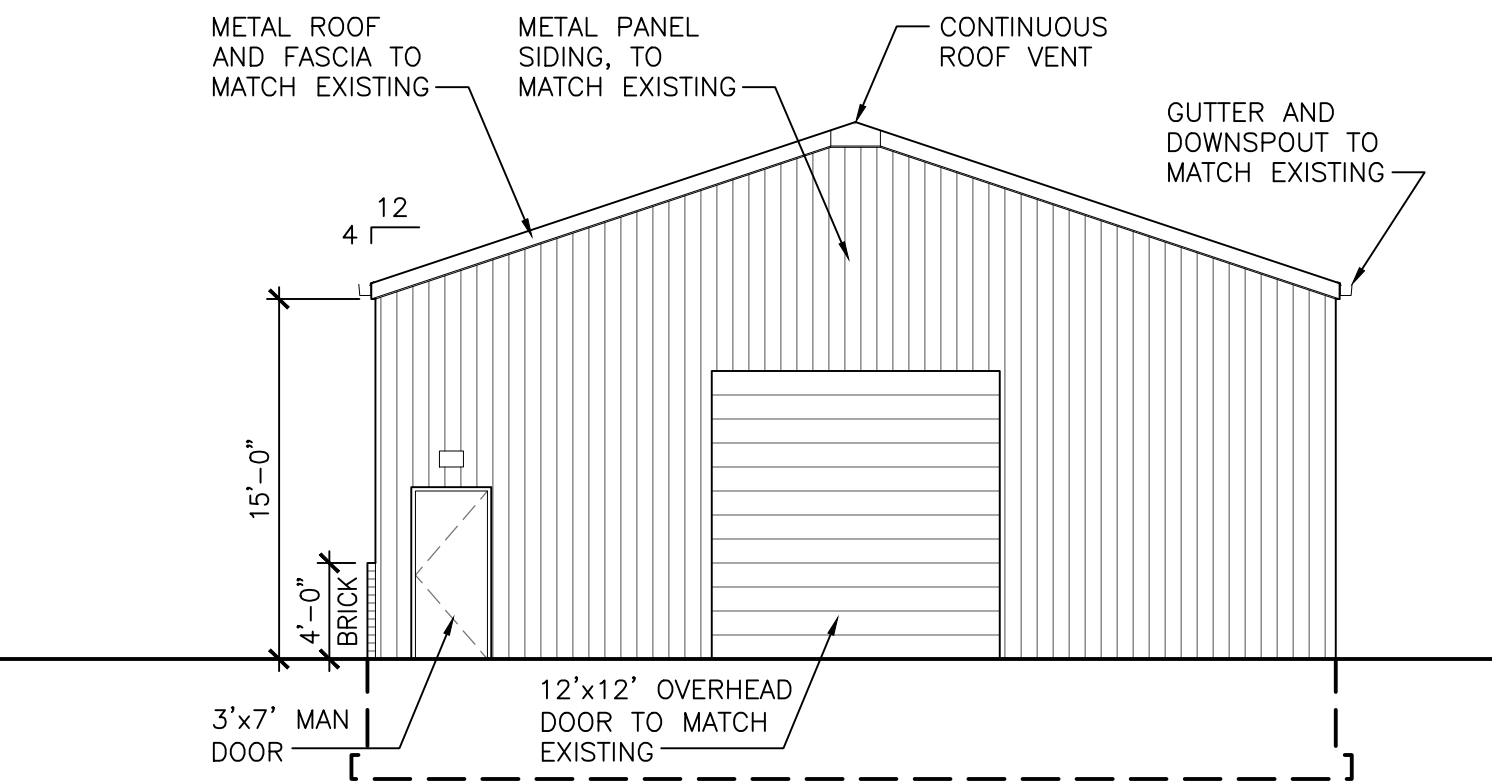
Revisions		
No.	Date	Description
	02.01.2022	PC Submittal

Sheet No.

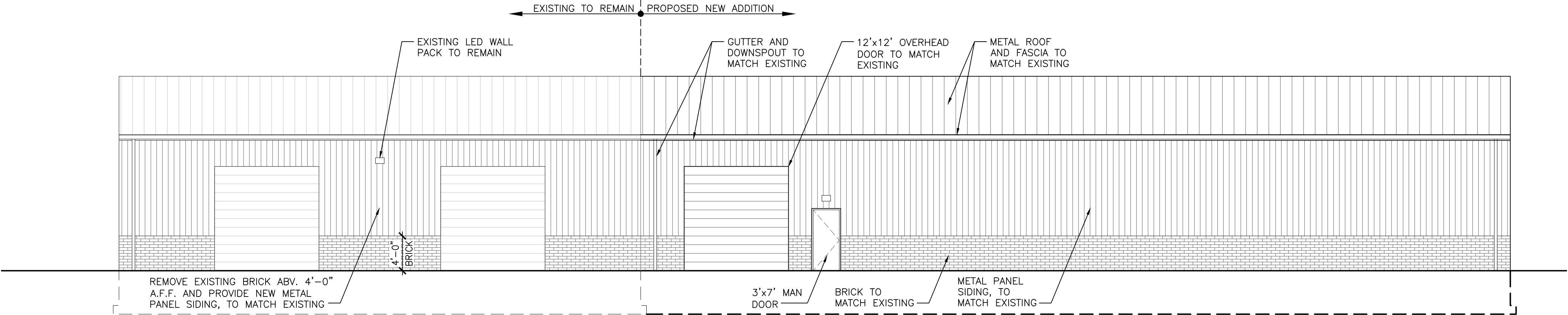
A2.0



EAST ELEVATION
SCALE: 1/8"=1'-0" (22x34); 1/16"=1'-0" (11x17) 3



SOUTH ELEVATION
SCALE: 1/8"=1'-0" (22x34); 1/16"=1'-0" (11x17) 2



WEST ELEVATION
SCALE: 1/8"=1'-0" (22x34); 1/16"=1'-0" (11x17) 1

NOT FOR CONSTRUCTION

RESOLUTION 2022-17

Village of Mukwonago Order Granting a Conditional Use and Prescribing Conditions for Contractor's Shop and Yard, 461 River Crest Ct, Mukwonago, WI

WHEREAS, CAMPBELL CONSTRUCTION (hereinafter "Business owner") owns the business identified as 461 River Crest Ct, (hereinafter "subject property") in the Village of Mukwonago, and

WHEREAS, BBG LLC (hereinafter "property owner") owns the property identified as 461 River Crest Ct,, (hereinafter "subject property") in the Village of Mukwonago, more particularly described as follows:

LOT 6 RIVER CREST CENTER PT NE1/4 SEC 35
T5N R18E :: DOC #4360443

WHEREAS, the property owner has, consistent with the Village of Mukwonago's zoning regulations, submitted a conditional use application for an Contractor's Shop and Yard per Section 100-154 AND 100-157, and

WHEREAS, upon receipt of the petition submitted by the property owner and future purchaser, the Village Clerk properly referred such petition to the Plan Commission; and

WHEREAS, allowing for required public notice, the Plan Commission conducted a public hearing on March 8, 2022, to consider the petitioner's request; and

WHEREAS, members of the public in attendance were given ample opportunity to provide comment regarding the petitioner's request; and

WHEREAS, the Plan Commission passed a motion recommending to the Village Board that the conditional use be approved subject to certain conditions; and

WHEREAS, the Plan Commission, in passing on the matter, has made the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

Return to:

Diana Dykstra, Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Parcel Number: MUKV 2009-006

In addition, the property owner and future purchaser has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

WHEREAS, the Village Board has carefully reviewed the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. **Authorized uses.** Subject to the terms and conditions of this approval and the sections of the zoning code that apply, the property owner is authorized for a contractor's shop and yard.
2. **Issuance of permit required.** The zoning administrator is authorized to issue the property owner a conditional use permit when all conditions enumerated in section 3 have been satisfied to his or her satisfaction. Such permit is the last approval before the property owner/tenant can begin to establish the use as authorized herein.
3. **Initial conditions of approval.** The following conditions shall be satisfied prior to the issuance of the conditional use permit:
 - a. The property owner must submit site/architectural plans to the Village for review and obtain approval of the same within 9 months of the date of this decision.
 - b. The property owner must accept the terms and conditions of this conditional use order in its entirety in writing within 6 months of the date of this decision. Prior to such expiration, the property owner may request an extension to this time period and the Village Clerk may approve an extension with good cause.
 - c. This order must be recorded against the subject property in the Waukesha County register of deeds office (only if subsections 3(a) through 3(b) have been satisfied).

In the event the requirements enumerated in subsections 3(a) and 3(b) above are not satisfied, this order shall automatically be null and void without any further action by the Village of Mukwonago on the aforementioned date.

4. **Ongoing conditions of approval.** The following conditions shall constitute an ongoing obligation:
 - a. Contractors yard activities shall remain within the fenced in area of the property.
 - b. Hours of Operation will be 5am to 9pm.
 - c. This conditional use supersedes Resolution 2018-052.
5. **Expansion or changes.** The conditional use hereby authorized shall be confined to the subject property without extension or expansion. Any expansion or change in use shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
6. **Modification of property boundary lines.** The property owner shall not change the size and/or shape of the subject property by any means without the approval of the Village Board. If the Village Board determines that a proposed change is substantial with regard to the overall size of the parcel and/or configuration, such change shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
7. **Plans and related matters.** Unless otherwise expressly stated herein, plans that are specifically required by this conditional use order may be amended upon the prior approval of the Plan Commission if the Plan Commission finds the amendment to be minor and consistent with the conditional use order and permit. Any change in any plan that the Plan Commission feels, in its sole discretion to be substantial, shall require a new conditional use approval and all procedures in place at the time must be followed.

8. **Inspection.** The property owner shall allow Village of Mukwonago staff, officials, and other authorized agents to inspect the subject property, at any reasonable time and for any proper purpose related to compliance with this conditional use order.

9. **Discontinuance.** Should the conditional use be discontinued in use for 365 consecutive days the use shall be terminated as set forth in the Village of Mukwonago's zoning regulations.

10. **Private rights.** This approval is given under the Village of Mukwonago's zoning regulations and is not to be interpreted to abrogate any private rights other property owners may have pursuant to deed restrictions or restrictive covenants.

11. **Interpretation.** If any aspect of this conditional use order is in conflict with any other aspect of the conditional use order, the more restrictive provisions shall be controlling, as determined by the Plan Commission.

12. **Other permits.** This order shall not be deemed to constitute a building permit, or constitute any other license or permit required by Village ordinance, or other local, state, or federal law.

13. **Severability.** In the event a court of competent jurisdiction determines that a paragraph or phrase of this conditional use order is unlawful, illegal, or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use order and the remainder shall continue in full force and effect.

14. **Heirs, successors, and assigns.** This conditional use order shall be binding upon the property owner and their heirs, successors, and assigns. Upon a change in ownership, the property owner shall notify the Village Clerk.

15. **Ongoing review.** This conditional use may be reviewed by the Plan Commission with notice to the property owner at any time upon complaint or upon Plan Commission initiative. If it is determined that the authorized use is no longer compatible, or that the provisions of this approval have not been complied with, the Village Board may revoke or amend this order after recommendation by the Plan Commission and holding of a public hearing.

16. **Amendment.** The property owner may propose an amendment to this conditional use order at anytime by submitting a written petition to the Village Clerk, which shall be reviewed pursuant to the requirements in effect at the time of application.

17. **Violation.** Any violation of this order may be treated as a violation of Mukwonago's zoning regulations and each day of each violation of each condition herein shall be treated as a separate violation.

18. **Acceptance.** GRANTEES hereby accept the said Conditional Use Grant and covenant strictly to comply with all the terms and conditions thereof. GRANTEES acknowledge that, in accordance with the provisions of the Zoning Code, failure to comply with any conditions of the Conditional Use Grant is cause for the termination of said Grant by the Village. GRANTEES also acknowledge that approval of the Conditional Use Grant allows the appropriate Village officials to conduct reasonable and routine inspections of the property. This Covenant shall run with the land and shall be binding on the GRANTEES and all persons claiming any estate or interest in the Premises by, through or under the GRANTEES, as long as the said Premises are used as described in the Conditional Use Grant

The remainder of this page left intentionally blank.

Approved this 16th day of March 2022.

BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO

Fred Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk

STATE OF WISCONSIN, WAUKESHA COUNTY

Personally came before me this ____ day of _____ 2022, the persons described above, Fred Winchowky, Village President, and Diana Dykstra, Village Clerk, to me known to be the persons who executed the foregoing instrument and to me known to be such Village President and Village Clerk of the Village of Mukwonago and acknowledged that they executed the foregoing instrument as such officers of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the ____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Business Owner

I, Jay Campbell verify that I am an authorized agent for Campbell Construction accepts the terms stated herein.

Dated this _____ day of _____, 2022

JAY CAMBELL, agent

STATE OF WISCONSIN, WAUKESHA COUNTY

Personally, came before me this _____ day of _____, 2022, the above-named person, Jay Campbell to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Property Owner

I, Jay Campbell verify that I am an authorized agent for BBG LLC accepts the terms stated herein.

Dated this _____ day of _____, 2022

Jay Campbell, agent

STATE OF WISCONSIN, WAUKESHA

Personally, came before me this _____ day of _____, 2022, the above-named person, Jay Campbell to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

Drafted by John S. Fellows, AICP, Planner, at the direction of the Mukwonago Village Board.

RESOLUTION 2022-18

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW
FOR A CONTRACTOR'S SHOP AND YARD, CAMPBELL CONSTRUCTION, APPLICANT
AT 461 RIVER CREST CT, PARCEL: MUKV 2009-006**

WHEREAS, pursuant to Section and 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval for a new structure within a park (restrooms building), which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by the Village of Mukwonago,

WHEREAS, Contractor's Shop and Yard are allowed with a conditional use within the B-3 Community Business District zoning district in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for a contractor's shop and yard at 461 River Crest Ct based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The developer must comply with all requirements related to impact fees imposed by the Village.
7. The developer shall comply with all parts of the Municipal Code as it relates to this project.
8. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the

Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.

9. The existing building shall have its brick removed and a brick wainscoting shall be provided on the entire length of the building on the west elevation.
10. The zoning code requires "unsightly site elements" to be screened. A variety of evergreen tree species shall be planted in a staggered pattern along the northern greenspace area with eight (8) trees planted 20-30 ft apart. At least three species of evergreen trees shall be provided insure longevity and protection against disease and pest.
11. An erosion control permit shall be required.
12. Any future modification to the site such as modification of building, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 16th day of March 2022.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	3/10/2022	\$	248,049.84

Total for Approval: \$ 248,049.84

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ALSCO						
IMIL1780111	VILLAGE HALL WALK OFF MATS	100-5160-521900	48.67	48.67	DPW	03/17/2022
IMIL1777868	MAT CLEANING FEB 24	100-5211-539400	53.01	53.01	POLICE	03/17/2022
TOTAL VENDOR ALSCO				101.68		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1KXVVM49NT9N	TABS FOR NEW OFFICIALS BINDER	100-5111-531100	37.98	37.98	CLERK	03/17/2022
17HGGR7794DL	JACK STANDS DPW SHOP	100-5323-531100	197.57	197.57	DPW	03/17/2022
1PTMHR3HK94N	DIGITAL MIXXER FOR PERFORMANCE STAGE.	480-5700-584900	548.54	548.54	DPW	03/17/2022
1M4YD6TR961P	WATER/WWTF HEATER FAN MOTORS	610-6200-662500	471.00	942.88	UTILITIES	03/17/2022
		620-8010-833000	471.88			
TOTAL VENDOR AMAZON CAPITOL SERVICES				1,726.97		
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC						
161143	MARCH 2022 ASSESSMENT SVS	100-5153-521900	1,464.24	1,464.24	CLERK	03/17/2022
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				1,464.24		
VENDOR NAME: BASSETT MECHANICAL						
659335C	WWTF HVAC EQUIPMENT SERVICE CONTRACT	620-8400-852000	739.17	739.17	UTILITIES	03/17/2022
TOTAL VENDOR BASSETT MECHANICAL				739.17		
VENDOR NAME: BIASEW						
2022 MEMBERSHIP	2022 MEMBERSHIP - EIFERT	100-5241-532400	40.00	40.00	BUILDING	03/17/2022
2022 MEMBERSHIP 2	2022 MEMBERSHIP - RUTENBECK	100-5241-532400	50.00	50.00	BUILDING	03/17/2022
TOTAL VENDOR BIASEW				90.00		
VENDOR NAME: BOBS GLASS SERVICE						
W084598	STATION 1 GARAGE DOOR GLASS REPLACEMENT	100-5220-539400	1,881.00	1,881.00	DPW	03/17/2022
TOTAL VENDOR BOBS GLASS SERVICE				1,881.00		
VENDOR NAME: BOUND TREE MEDICAL LLC						
84414254	EMS SUPPLIES	150-5231-531100	159.50	159.50	FIRE	03/17/2022
TOTAL VENDOR BOUND TREE MEDICAL LLC				159.50		
VENDOR NAME: BOX SELF STORAGE						
ESCROW CHANGE 2022	LOC REDUCTION #3	100-0000-211425	25,737.00	25,737.00	FINANCE	03/17/2022
TOTAL VENDOR BOX SELF STORAGE				25,737.00		
VENDOR NAME: C & M AUTO PARTS INC						
6079-349132	TRUCK #11 REPAIR PARTS	100-5324-539500	14.51	14.51	DPW	03/17/2022
6079-349384 FIRE	APPARATUS COMPRESSOR REPAIR	150-5222-539500	208.99	208.99	FIRE	03/17/2022
6079-349384 DPW	HOSE CLAMPS	100-5324-539500	9.80	9.80	DPW	03/17/2022
6079-349308	CAPTIVA	100-5241-539500	22.97	22.97	BUILDING	03/17/2022
6079-349018	3451 REPAIR	150-5231-539500	19.58	19.58	FIRE	03/17/2022
6079-349131	PATROL TRUCK #11 REPAIRS PARTS	100-5324-539500	46.47	46.47	DPW	03/17/2022
6079-349111	3451 REPAIR	150-5231-539500	28.58	28.58	FIRE	03/17/2022
6079-349105	3451 REPAIR	150-5231-539500	331.98	331.98	FIRE	03/17/2022
TOTAL VENDOR C & M AUTO PARTS INC				682.88		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
75464146	MARCH LEASE PAYMENT	100-5142-531200	15.51	165.00	ALLOCATE	03/17/2022
		100-5300-539900	16.02			
		100-5120-531100	11.10			
		100-5141-531100	1.70			
		100-5145-531100	18.04			
		100-5241-531200	3.35			
		100-5632-531200	4.98			
		100-5211-531200	26.55			
		150-5221-531100	12.06			
		410-5363-531200	1.65			
		440-5511-531200	22.64			
		500-5344-531200	1.65			
		610-6902-690300	15.05			
		620-8300-840000	14.70			
75464145	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	03/17/2022
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00		
VENDOR NAME: CENTURY SPRINGS BOTTLING						
5080406	DRINKING WATER	100-5323-531100	12.32	35.94	DPW	03/17/2022
		100-5160-531100	23.62			
TOTAL VENDOR CENTURY SPRINGS BOTTLING				35.94		
VENDOR NAME: CENTURYLINK						
2022 FEBRUARY	PHONE SERVICE 2022	100-5142-522500	75.50	657.16	MULTIPLE	03/17/2022
		100-5211-522500	54.68			
		100-5323-522500	101.90			
		100-5512-522500	114.65			
		440-5511-522500	178.98			
		610-6920-692100	32.78			
		620-8400-851000	98.67			
TOTAL VENDOR CENTURYLINK				657.16		
VENDOR NAME: CHEMTRADE CHEMICALS US LLC						
93295626	WWTF CHEMICAL FOR PHOSPHORUS TREATMENT	620-8010-824000	13,112.20	13,112.20	UTILITIES	03/17/2022
TOTAL VENDOR CHEMTRADE CHEMICALS US LLC				13,112.20		
VENDOR NAME: CINTAS						
4111810336	WATER/WWTF UNIFORM SERVICE	610-6920-693000	57.55	115.05	UTILITIES	03/17/2022
		620-8010-827000	57.50			
4111810227	SATFF UNIFORMS/SHOP TOWELS	100-5323-531100	118.32	118.32	DPW	03/17/2022
4112497009	UNIFORMS	100-5323-531100	113.78	113.78	DPW	03/17/2022
4112497073	WATER/WWTF UNIFORM SERVICE	610-6920-693000	57.55	115.05	UTILITIES	03/17/2022
		620-8010-827000	57.50			

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CINTAS						
TOTAL VENDOR CINTAS				462.20		
VENDOR NAME: CIT 39571282	WATER PHONE SERVICE	610-6920-692100	88.64	88.64	UTILITIES	03/17/2022
TOTAL VENDOR CIT				88.64		
VENDOR NAME: CONLEY MEDIA, LLC 6362410222	PUBLIC NOTICES	100-5142-531200	118.62	456.05	CLERK	03/17/2022
		100-5144-531200	12.99			
		100-5247-531200	143.33			
		100-5632-531200	181.11			
TOTAL VENDOR CONLEY MEDIA, LLC				456.05		
VENDOR NAME: D&L GRADING 030222	RETURN 2021 METER DEPOSIT	610-0000-235000	1,000.00	1,000.00	UTILITIES	03/17/2022
TOTAL VENDOR D&L GRADING				1,000.00		
VENDOR NAME: DE LAGE LANDEN FINANCIAL 75617101- POLICE	COPIER LEASE MARCH INVOICE	100-5211-521900	108.00	108.00	POLICE	03/17/2022
75617101	LEASE 03/15/2022 - 04/14/22 KONICA 450I	100-5142-531200	15.04	160.00	ALLOCATE	03/17/2022
		100-5300-539900	15.54			
		100-5120-531100	10.77			
		100-5141-531100	1.65			
		100-5145-531100	17.48			
		100-5241-531200	3.25			
		100-5632-531200	4.83			
		100-5211-531200	25.74			
		150-5221-531100	11.70			
		410-5363-531200	1.60			
		440-5511-531200	21.95			
		500-5344-531200	1.60			
		610-6902-690300	14.59			
		620-8300-840000	14.26			
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				268.00		
VENDOR NAME: DECKER SUPPLY CO INC. 918223	QWIK CURB BOOTS	100-5348-531100	461.26	461.26	DPW	03/17/2022
TOTAL VENDOR DECKER SUPPLY CO INC.				461.26		
VENDOR NAME: DEPARTMENT OF NATURAL RESOURCES 2022 REG UT6538CY	ATV REGISTRATION	150-5221-532400	30.00	30.00	FIRE	03/17/2022
TOTAL VENDOR DEPARTMENT OF NATURAL RESOURCES				30.00		
VENDOR NAME: DIGGERS HOTLINE INC 220238301	WATER/WWTF LOCATES	610-6920-693000	45.75	91.54	UTILITIES	03/17/2022
		620-8010-827000	45.79			

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VENDOR NAME: DIGGERS HOTLINE INC						
TOTAL VENDOR DIGGERS HOTLINE INC				91.54		
VENDOR NAME: DISPLAY SALES						
SO-332087-1	FESTIVE DECORATIONS SNOWFLAKES	100-5522-531100	2,097.00	2,097.00	DPW	03/17/2022
TOTAL VENDOR DISPLAY SALES				2,097.00		
VENDOR NAME: DORNER COMPANY						
160905-IN	WWTF AUTOMATED AERATION VALVE REPLACEMENT	620-8010-833000	8,865.00	8,865.00	UTILITIES	03/17/2022
160906-IN	WWTF AUTOMATED AERATION BASIN VALE REPLACEMENT	620-8010-833000	7,502.00	7,502.00	UTILITIES	03/17/2022
TOTAL VENDOR DORNER COMPANY				16,367.00		
VENDOR NAME: DYNAMIC AWARDS						
19623	NAME PLATES NEW TRUSTEES	100-5111-531100	20.00	20.00	CLERK	03/17/2022
TOTAL VENDOR DYNAMIC AWARDS				20.00		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2323052	EMS SUPPLIES	150-5231-531100	193.45	193.45	FIRE	03/17/2022
2323275	EMS SUPPLIES	150-5231-531100	208.00	208.00	FIRE	03/17/2022
2323612	EMS SUPPLIES	150-5231-531100	305.64	305.64	FIRE	03/17/2022
2320993	EMS SUPPLIES	150-5231-531100	138.40	138.40	FIRE	03/17/2022
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				845.49		
VENDOR NAME: ENVIRONMENT CONTROL						
21675-613	VILLAGE HALL CLEANING	100-5160-521900	698.00	698.00	DPW	03/17/2022
TOTAL VENDOR ENVIRONMENT CONTROL				698.00		
VENDOR NAME: ERFFMEYER & SON COMPANY						
2022-91618	SERVICE PINS	150-5222-531100	106.75	213.50	FIRE	03/17/2022
		150-5231-531100	106.75			
TOTAL VENDOR ERFFMEYER & SON COMPANY				213.50		
VENDOR NAME: FAIRCHILD EQUIPMENT						
K96417	WWTF 3" GASKETS FOR TRASH PUMP DISCHARGE	620-8010-827000	44.40	44.40	UTILITIES	03/17/2022
TOTAL VENDOR FAIRCHILD EQUIPMENT				44.40		
VENDOR NAME: FASTENAL COMPANY						
WIMUK91511	SHOP AND EQUIPMENT PARTS	100-5323-531100	36.37	80.98	DPW	03/17/2022
		100-5324-539500	44.61			
WIMUK91568	WWTF TOOLS	620-8010-827000	21.65	21.65	UTILITIES	03/17/2022
WIMUK91546	WWTF TOOLS	620-8010-827000	13.56	13.56	UTILITIES	03/17/2022
TOTAL VENDOR FASTENAL COMPANY				116.19		
VENDOR NAME: GALLS LLC						
020453067	2022 UNIFORM ALLOWANCE - KIRKPATRICK	100-5212-534600	111.24	111.24	POLICE	03/17/2022
020399152	2022 UNIFORM ALLOWANCE - TIPTON KAYLA	100-5212-534600	80.00	80.00	POLICE	03/17/2022
020396987	NEW EXPLORER UNIFORMS	100-5212-534700	54.00	54.00	POLICE	03/17/2022

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VENDOR NAME: GALLS LLC						
	TOTAL VENDOR GALLS LLC			245.24		
VENDOR NAME: GATEWAY TECHNICAL COLLEGE						
26792	CADEN WILLIAMS FFI PRACTICAL FEE	150-5223-533500	80.00	80.00	FIRE	03/17/2022
	TOTAL VENDOR GATEWAY TECHNICAL COLLEGE			80.00		
VENDOR NAME: GRAINGER						
9228707270	WATER WELL 5 FLOURIDE RM TANK VENT BLOWE	610-6300-663200	107.66	107.66	UTILITIES	03/17/2022
	TOTAL VENDOR GRAINGER			107.66		
VENDOR NAME: HAHN ACE HARDWARE						
2022 FEB LIBRARY	HARDWARE	440-5511-531100	8.98	8.98	LIBRARY	03/17/2022
2022 FEB FIRE	HAHN ACE HARDWARE INVOICE	150-5221-539500	8.99	14.38	FIRE	03/17/2022
		150-5221-531100	5.39			
2022 FEB DPW						
	MISC SUPPLIES PARKS/EQUIPMENT/SHOP	100-5323-531100	35.24	192.08	DPW	03/17/2022
		100-5324-539500	1.60			
		100-5521-531100	155.24			
2022 FEB UTILITIES						
	WATER/WWTF BUILDING/ CHEM PUMP/TRUCK TOO	610-6310-663500	10.30	273.02	UTILITIES	03/17/2022
		610-6300-663200	48.28			
		620-8010-827000	214.44			
	TOTAL VENDOR HAHN ACE HARDWARE			488.46		
VENDOR NAME: HAMILTON MEDICAL						
23206940	HAMILTON VENTILATOR REPAIR	150-5231-539500	247.00	247.00	FIRE	03/17/2022
	TOTAL VENDOR HAMILTON MEDICAL			247.00		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
52447	DEBACK/MAPLE CENTER	100-0000-211425	60.00	60.00	FINANCE	03/17/2022
52445	MISCELLANEOUS MATTERS	100-5130-521900	2,400.00	2,400.00	FINANCE	03/17/2022
52446	UTILITIES	610-6920-692300	60.00	120.00	FINANCE	03/17/2022
		620-8400-852000	60.00			
52448						
	PROSECUTIONS	100-5130-521900	1,635.00	1,635.00	FINANCE	03/17/2022
	TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			4,215.00		
VENDOR NAME: HOOPSTER PERFORMANCE INC						
5848	3 NEW SQUADS DECAL WRAP	430-5700-571100	2,760.00	2,760.00	POLICE	03/17/2022
	TOTAL VENDOR HOOPSTER PERFORMANCE INC			2,760.00		
VENDOR NAME: HORN OIL						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: HORN OIL						
0065914-IN	FEBRUARY FUEL	100-5212-535100	2,528.68	9,475.13	ALLOCATE	03/17/2022
		100-5241-535100	91.05			
		100-5324-535100	3,208.87			
		150-5222-535100	574.32			
		150-5231-535100	2,121.05			
		610-6920-693300	423.91			
		620-8010-828000	427.85			
		620-8010-827000	79.75			
		100-5323-531100	19.65			
TOTAL VENDOR HORN OIL				9,475.13		
VENDOR NAME: HYDROCORP						
0065914-IN	WATER CROSS CONNECTION COMMERCIAL/INDUST	610-6920-692300	1,665.00	1,665.00	UTILITIES	03/17/2022
TOTAL VENDOR HYDROCORP				1,665.00		
VENDOR NAME: JOHNS DISPOSAL SVC. INC.						
815244	FEBRUARY GARBAGE AND RECYCLING	410-5362-531000	25,426.56	44,398.08	DPW	03/17/2022
		410-5363-522000	18,971.52			
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.				44,398.08		
VENDOR NAME: KERESTES-MARTIN ASSOCIATES, INC.						
2106.02-06	VILLAGE SIGN CONSTRUCTION DOCUMENTS 25%	480-5700-521500	2,412.50	2,412.50	DPW	03/17/2022
2106.02-07	VILLAGE SIGNS CONSTRUCTION DOCUMENTS 100	480-5700-521500	7,237.50	7,237.50	DPW	03/17/2022
TOTAL VENDOR KERESTES-MARTIN ASSOCIATES, INC.				9,650.00		
VENDOR NAME: LA FORCE INC						
1185643	WWTF HAULER STATION DOOR HANDLE CHANGE	620-8010-827000	195.00	195.00	UTILITIES	03/17/2022
TOTAL VENDOR LA FORCE INC				195.00		
VENDOR NAME: LAKESIDE INTERNATIONAL						
1359140P	TRUCK 10 REPLACEMENT MIRROR	100-5324-539500	53.09	53.09	DPW	03/17/2022
TOTAL VENDOR LAKESIDE INTERNATIONAL				53.09		
VENDOR NAME: MARCO TECHNOLOGIES						
INV9659605	WWTF COPIER LEASE	620-8400-851000	62.85	62.85	UTILITIES	03/17/2022
TOTAL VENDOR MARCO TECHNOLOGIES				62.85		
VENDOR NAME: MESSAGEUS						
220590134	WATER PHONE SERVICE	610-6920-692100	2.83	2.83	UTILITIES	03/17/2022
TOTAL VENDOR MESSAGEUS				2.83		
VENDOR NAME: MONROE TRUCK EQUIPMENT						
5470924	WING PLOW PARTS	100-5324-539500	127.99	127.99	DPW	03/17/2022
TOTAL VENDOR MONROE TRUCK EQUIPMENT				127.99		
VENDOR NAME: NAPA AUTO PARTS - SP018						

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VENDOR NAME: NAPA AUTO PARTS - SP018						
157574	WWTF VEHICLE REPAIR PARTS	620-8030-828000	123.72	123.72	UTILITIES	03/17/2022
157032	WWTF TRUCK DOOR JAM SEALS	620-8030-828000	6.29	6.29	UTILITIES	03/17/2022
157109	COMPACT TRACTOR PARTS	100-5324-539500	40.41	40.41	DPW	03/17/2022
158011	WWTF AUTO PARTS	620-8030-828000	(114.95)	(114.95)	UTILITIES	03/17/2022
157615	TRUCK 8 REPAIR PARTS	100-5324-539500	54.00	54.00	DPW	03/17/2022
TOTAL VENDOR NAPA AUTO PARTS - SP018				109.47		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
414552	WWTF LAB TESTING	620-8010-826000	46.52	46.52	UTILITIES	03/17/2022
TOTAL VENDOR NORTHERN LAKE SERVICE INC				46.52		
VENDOR NAME: OLSEN SAFETY EQUIPMENT						
0395277-IN	WATER/WWTF CONFINED SPACE SAFETY RETRACT	620-8020-827000	500.14	916.14	UTILITIES	03/17/2022
		610-6450-665000	416.00			
TOTAL VENDOR OLSEN SAFETY EQUIPMENT				916.14		
VENDOR NAME: POMPS TIRE SERVICE, INC						
60267781	TRACTOR AND MOWER TIRES	100-5324-539500	2,972.00	2,972.00	DPW	03/17/2022
TOTAL VENDOR POMPS TIRE SERVICE, INC				2,972.00		
VENDOR NAME: PROHEALTH MEDICAL GROUP						
312258	SPOTZ TB TEST	150-5221-521900	17.00	17.00	FIRE	03/17/2022
312291	WWTF RANDOM DRUG SCREENING	620-8400-852000	56.00	56.00	UTILITIES	03/17/2022
TOTAL VENDOR PROHEALTH MEDICAL GROUP				73.00		
VENDOR NAME: PROVEN POWER INC						
02-390544	COMPACT TRACTOR PARTS	100-5324-539500	340.69	340.69	DPW	03/17/2022
02-390723	COMPACT TRACTOR PARTS	100-5324-539500	167.00	167.00	DPW	03/17/2022
TOTAL VENDOR PROVEN POWER INC				507.69		
VENDOR NAME: R & R INSURANCE SERVICES						
2613249	2022 Q2 WORKERS COMP INSURANCE	100-5154-551100	13,257.93	23,322.00	FINANCE	03/17/2022
		100-5254-522600	83.31			
		150-5221-522600	5,675.28			
		410-5363-522600	83.31			
		440-5511-522600	200.29			
		500-5344-522600	83.31			
		610-6920-692400	1,576.34			
		620-8400-853000	2,362.23			

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: R & R INSURANCE SERVICES					
2613250	VEHICLE & CYBER LIABILITY POLICY #67153	100-5154-551000 184.36	27,498.00	FINANCE	03/17/2022
		100-5154-551000 6,116.47			
		150-5221-522600 16,547.12			
		100-5154-551000 2,063.25			
		610-6920-692400 838.71			
		620-8400-853000 688.09			
		100-5154-551200 602.61			
		100-5254-522600 3.79			
		150-5221-522600 3.79			
		410-5363-522600 257.92			
		440-5511-522600 9.10			
		500-5344-522600 3.79			
		610-6920-692400 71.64			
		620-8400-853000 107.36			
TOTAL VENDOR R & R INSURANCE SERVICES			50,820.00		
VENDOR NAME: RICOH AMERICAS CORPORATION					
5064028597	LARGE FORMAT PRINTER 02/01/22 - 02/28/22	100-5241-531200 5.13	5.13	BUILDING	03/17/2022
TOTAL VENDOR RICOH AMERICAS CORPORATION			5.13		
VENDOR NAME: RUBBERFORM RECYCLED PRODUCTS LLC					
RRP015864	PEDESTRIAN BUMP OUT SUPPLIES	480-5700-521500 7,963.88	7,963.88	DPW	03/17/2022
TOTAL VENDOR RUBBERFORM RECYCLED PRODUCTS LLC			7,963.88		
VENDOR NAME: SERWE IMPLEMENT MUNICIPAL SALES					
8900	VACTOR REPAIR PARTS	620-8030-831000 1,381.03	1,381.03	UTILITIES	03/17/2022
TOTAL VENDOR SERWE IMPLEMENT MUNICIPAL SALES			1,381.03		
VENDOR NAME: SHERWIN-WILLIAMS					
6286-0	WWTF PAINT SUPPLIES	620-8010-827000 28.90	28.90	UTILITIES	03/17/2022
TOTAL VENDOR SHERWIN-WILLIAMS			28.90		
VENDOR NAME: SHRED-IT USA					
8001032330	PD SHRED SERVICE FEBRUARY	100-5211-521900 77.65	77.65	POLICE	03/17/2022
TOTAL VENDOR SHRED-IT USA			77.65		
VENDOR NAME: SOMAR ENTERPRISES					
102584	TRAINING AMMUNITION	100-5215-531100 1,199.97	1,199.97	POLICE	03/17/2022
TOTAL VENDOR SOMAR ENTERPRISES			1,199.97		
VENDOR NAME: TOWN OF MUKWONAGO					
2021 FIRE SETTLEMENT	2021 FIRE DEPT SETTLEMENT	150-0000-244100 15,888.37	15,888.37	FINANCE	03/17/2022
TOTAL VENDOR TOWN OF MUKWONAGO			15,888.37		
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN					
FEBRUARY 2022	MISC SUPPLIES	100-5323-531100 100.79	100.79	DPW	03/17/2022
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN			100.79		

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DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/17/2022 - 03/17/2022
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: TRILOGY CONSULTING LLC						
1311	WWTF ATKINSON LS FINANCING	620-8400-852000	165.00	165.00	UTILITIES	03/17/2022
TOTAL VENDOR TRILOGY CONSULTING LLC				165.00		
VENDOR NAME: ULINE						
145124903	WATER/WWTF LABELER RIBBONS	610-6920-692100	120.00	239.26	UTILITIES	03/17/2022
		620-8400-851000	119.26			
145314365	EMS SUPPLIES	150-5231-531100	593.96	593.96	FIRE	03/17/2022
TOTAL VENDOR ULINE				833.22		
VENDOR NAME: UNITED STATES ALLIANCE FIRE PROTECT						
1046-F073874	FIRE PROTECTION TESTING	100-5323-539500	1,750.00	1,750.00	DPW	03/17/2022
1046-F073875	FIRE PROTECTION TESTING	100-5160-521900	1,410.00	1,410.00	DPW	03/17/2022
1046-F073879	ANNUAL SPRINKLER INSPECTION/MAINTNEANCE	100-5211-539400	1,870.00	1,870.00	POLICE	03/17/2022
TOTAL VENDOR UNITED STATES ALLIANCE FIRE PROTECT				5,030.00		
VENDOR NAME: USA BLUEBOOK						
888174	WWTF LAB SUPPLIES	620-8010-826000	88.15	88.15	UTILITIES	03/17/2022
885678	WWTF LAB SUPPLIES	620-8010-826000	317.01	317.01	UTILITIES	03/17/2022
88517	WWTF LAB SUPPLIES	620-8010-826000	106.03	106.03	UTILITIES	03/17/2022
894049	WATER METER CHANGEOUT LOCKS AND TAGS.	610-6453-664100	324.35	324.35	UTILITIES	03/17/2022
TOTAL VENDOR USA BLUEBOOK				835.54		
VENDOR NAME: UW-GREEN BAY-GOVT						
2022 REGISTRATION	YEAR 2 TREASURER	100-5145-533500	499.00	499.00	FINANCE	03/17/2022
2022 REGISTRATION	YEAR 1 CLERK	100-5145-533500	499.00	499.00	FINANCE	03/17/2022
TOTAL VENDOR UW-GREEN BAY-GOVT				998.00		
VENDOR NAME: VELOCITY LLC						
2022009	OFFICE 365 LICENSING FOR JANUARY	100-5111-522900	84.00	2,068.00	ALLOCATE	03/17/2022
		100-5120-522900	24.00			
		100-5141-522900	37.50			
		100-5142-522900	83.00			
		100-5211-522900	409.50			
		100-5241-522900	75.00			
		100-5300-522900	121.50			
		100-5512-522900	37.50			
		100-5632-522900	37.50			
		150-5221-522900	821.00			
		610-6920-692100	112.50			
		620-8400-851000	112.50			
		100-5145-522900	112.50			

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DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/17/2022 - 03/17/2022
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: VELOCITY LLC						
2022010	IT SUPPORT - JANUARY & FEBRUARY	100-5141-521901	382.50	2,380.00	ALLOCATE	03/17/2022
		100-5145-521901	85.00			
		100-5241-521901	28.33			
		100-5142-521901	113.33			
		100-5111-521901	42.50			
		440-5511-521900	85.00			
		100-5150-521900	538.34			
		430-5700-571800	1,105.00			
2022012	IT INVOICE	150-5221-521900	255.00	255.00	FIRE	03/17/2022
2022011	WATER IT SERVICES	610-6920-692300	595.00	595.00	UTILITIES	03/17/2022
TOTAL VENDOR VELOCITY LLC				5,298.00		
VENDOR NAME: WAUKESHA COUNTY CENTER FOR						
1111	ANNUAL MEMBERSHIP	100-5670-521900	6,414.00	6,414.00	ADMIN	03/17/2022
TOTAL VENDOR WAUKESHA COUNTY CENTER FOR				6,414.00		
VENDOR NAME: WCTC						
S0764852	WCTC NORTHWESTERN SPSC BALANCE - DEMOTTO	100-5211-533500	2,400.00	2,400.00	POLICE	03/17/2022
TOTAL VENDOR WCTC				2,400.00		
VENDOR NAME: WE ENERGIES MLWAUKEE						
4043385841	OUTDOOR STAGE	100-5521-522200	23.22	23.22	FINANCE	03/17/2022
TOTAL VENDOR WE ENERGIES MLWAUKEE				23.22		
VENDOR NAME: WI DEPT OF JUSTICE CIB						
L6812T 202202	WI DOJ BACKGROUND CHECKS	100-0000-242205	35.00	35.00	CLERK	03/17/2022
G3385 202202	BACKGROUND CHECKS	150-5221-521900	30.00	30.00	FIRE	03/17/2022
TOTAL VENDOR WI DEPT OF JUSTICE CIB				65.00		
VENDOR NAME: WI RURAL WATER ASSOCIATION						
4301	ANNUAL REFRESHER SAFETY TRAINING	100-5323-533500	124.88	124.88	DPW	03/17/2022
4295	TRAINING MANUALS	100-5323-533500	69.10	69.10	DPW	03/17/2022
TOTAL VENDOR WI RURAL WATER ASSOCIATION				193.98		
VENDOR NAME: WI STATE LAB OF HYGIENE						
706288	WATER LAB TESTING	610-6300-663200	26.00	26.00	UTILITIES	03/17/2022
TOTAL VENDOR WI STATE LAB OF HYGIENE				26.00		
GRAND TOTAL:				248,049.84		



Agenda Item Cover Report

Date: 03/08/2022	Committee/Board: Finance
Submitted by: Chief Dan Streit	Department: Police
Date of Committee Action: 03/16/2022	Date of Village Board Action: 03/16/2022

Subject:

Flooring and officer work area furniture replacement

Executive Summary:

The police department is replacing 20+ year old flooring in four areas of the department (see the light blue, dark blue, yellow and red areas of the attached map) and workstations in the officer work area. The work is to be completed by CJ & Associates who has previously completed work at the police department and village hall.

Fiscal Impact:

We budgeted \$25,000.00 for the project and the quote is overbudget at \$25,918.73

Executive Recommendation/Action:

Recommend approving the purchase order for CJ & Associates for flooring and furniture.



440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

☐ **Attachments Included**

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	03/08/2022	NUMBER:	
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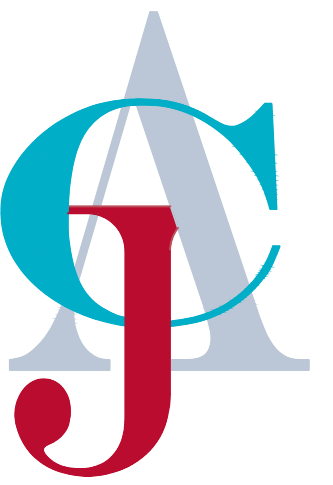
VENDOR NAME & ADDRESS:	SHIP TO:
CJ & Associates 16915 W. Victor Road New Berlin, WI 53151	Village of Mukwonago Police Department 627 S. Rochester Street Mukwonago, WI 53149

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
Police Department	CJ Associates	<i>Chief Daniel Streit</i>

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Capital Budget
-----------------------	-----	-------------------------	----------------

ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	1	Officer work area furniture	\$5,593.73	\$5,593.73	#430-5700-5711
2	1	Flooring	\$20,325.00	\$20,325.00	#430-5700-5711
			TOTAL	\$25,918.73	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	



Village of Mukwanago
Police Department
Office Remodel

FLOORING

Project #

22012

Scale 1/8" = 1'-0"
Drawn By NRC
Date 1.24.2022
Revised

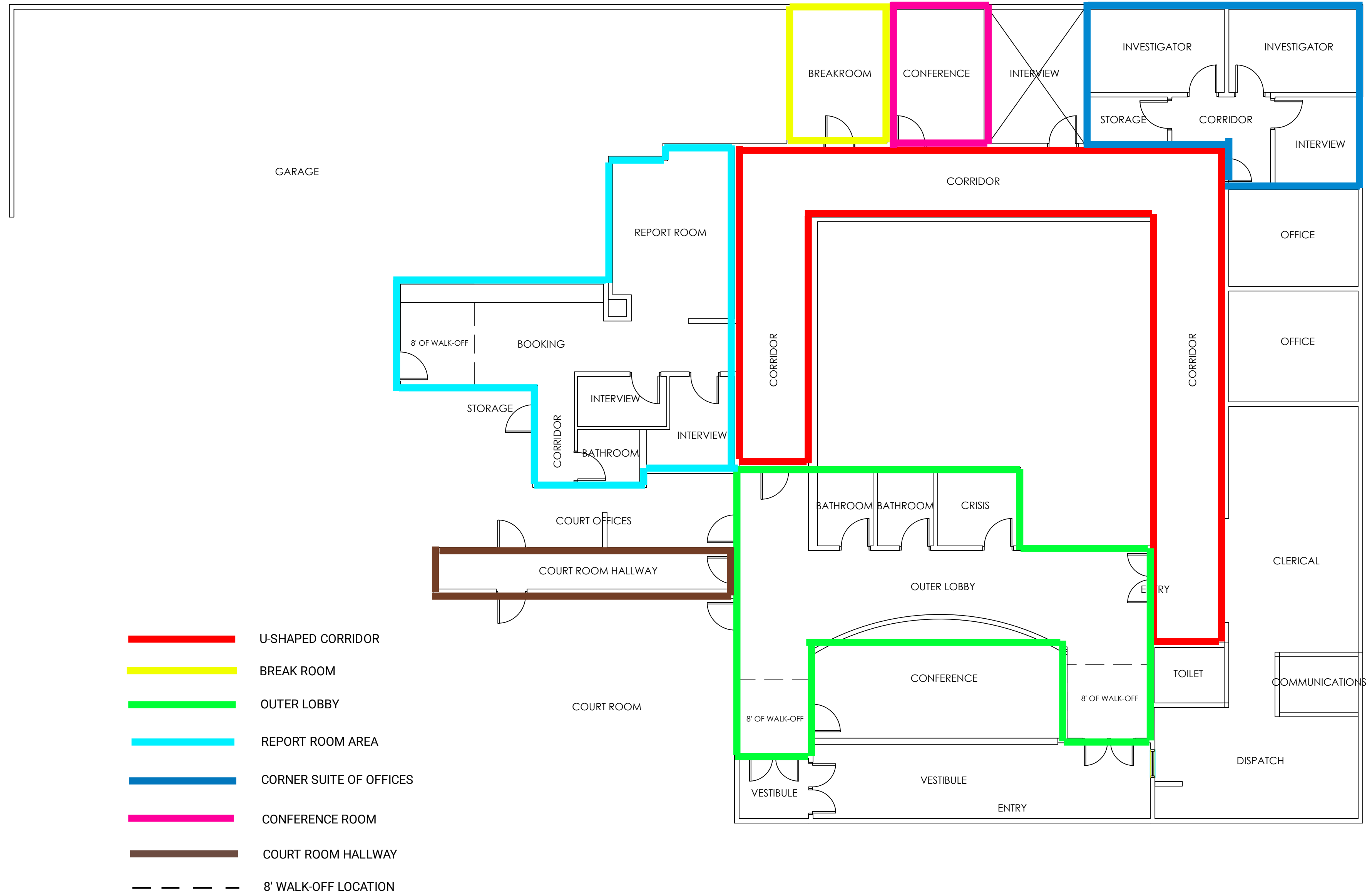
Approved _____

Date _____

CJ & Associates Inc
16915 W. Victor Road
New Berlin, WI 53151

262.786.1772
www.cjassociatesinc.com

© 2022 CJ & Associates, Inc.





2/28/2022

Daniel Streit
Chief of Police
Village of Mukwonago
627 S. Rochester Street
Mukwonago, WI 53149

Project: Report Room Work Stations

Dear Chief Streit,

CJ & Associates, Inc. (CJA) is pleased to present this revised proposal for your consideration. This proposal is based on CJA drawing, revised, dated 2-28-2022 & is offered with & governed by the enclosed terms.

Item	Qty.	Description	Unit Sell	Total Sell
A	1	(2) Double Workstations, consisting of: 2-66"H x 24"W Fabric Clad Panels 6-66"H x 42"W Fabric Clad Panels 4-84"W x 24"D Work Surfaces 2-BoxBoxFile Drawer Pedestals Lot-All Electrical & Connecting Hardware	\$5,593.73	\$5,593.73

Panel Fabric_____

Paint Color_____

Surface Laminate_____

Surface Edge_____

NOTE: It is assumed all existing furniture will be removed prior to our arrival to install the new. If you us to remove and dispose of existing, please contact me for a quote.

SUMMARY	Product Total	\$5,593.73
	Common Carrier Freight	\$0.00
	Delivery & Install	INCLUDED
	Total Project Investment	\$5,593.73

Delivery & Installation is included in this proposal and will be made during normal business hours.

Excludes any hardwiring of electrical connection, phone and/or data cabling.



Payment Terms

1. Payment terms are 30% deposit due with order, net 30 days after project completion. Hold back/retainage allowed up to value of any open punchlist items.
2. A monthly service charge of 1.5% (18% per annum) will be charged on all past due account balances.
3. Credit card purchases are subject to a 5% processing fee.
4. All applicable taxes will be added at time of invoicing. Buyer will not be considered tax exempt without providing CJ & Associates, Inc. (CJA) with the appropriate resale or tax exempt certificates.
5. Upon request, the buyer agrees to submit CJA any credit information requested in order to properly approve this order.
6. Unless otherwise stated in the sale proposal, buyer will be charged for common carrier freight charges.

Accepted By: _____ Date: _____

We look forward to working with you on this project.
Please let me know if you have any questions or if I can be of further assistance.

Sincerely,

CJ & ASSOCIATES, INC.

Peter Sotiros
Interior Solutions Consultant

Nikki Couillard
Senior Interior Designer

Standard Terms and Condition of Sale

1. The proposal & drawing set must be approved, signed and dated by the client before order placement.
Any changes will be handled via an approved change order.
2. **This proposal is valid for thirty (30) days.**
3. All proposed work will require the prior approval of the property owner, if applicable.
4. Installation is based on having the area free and clear, having adequate staging area and unimpeded access to the buildings elevator and dock.
5. Moving of existing furniture or electronics is not included, unless otherwise noted.
6. Project schedules will be based on manufacturer standard lead times for materials.
7. This order may not be cancelled, unless agreed to in writing by management of CJA.
8. Terms inconsistent with those stated herein, which appear on purchaser's formal order, will not be binding to CJA.
9. This proposal is covered by CJ & Associates, Inc. Furniture Warranty.



2/28/2022

Daniel Streit
Chief of Police
Village of Mukwonago
627 S. Rochester Street
Mukwonago, WI 53149

Project: Report Room Work Stations

Dear Chief Streit,

CJ & Associates, Inc. (CJA) is pleased to present this revised proposal for your consideration. This proposal is based on CJA drawing, revised, dated 2-28-2022 & is offered with & governed by the enclosed terms.

Item	Qty.	Description	Unit Sell	Total Sell
A	1	(2) Double Workstations, consisting of: 2-66"H x 24"W Fabric Clad Panels 6-66"H x 42"W Fabric Clad Panels 4-84"W x 24"D Work Surfaces 2-BoxBoxFile Drawer Pedestals Lot-All Electrical & Connecting Hardware	\$5,593.73	\$5,593.73

Panel Fabric_____

Paint Color_____

Surface Laminate_____

Surface Edge_____

NOTE: It is assumed all existing furniture will be removed prior to our arrival to install the new. If you us to remove and dispose of existing, please contact me for a quote.

SUMMARY	Product Total	\$5,593.73
	Common Carrier Freight	\$0.00
	Delivery & Install	INCLUDED
	Total Project Investment	\$5,593.73

Delivery & Installation is included in this proposal and will be made during normal business hours.

Excludes any hardwiring of electrical connection, phone and/or data cabling.



Payment Terms

1. Payment terms are 30% deposit due with order, net 30 days after project completion. Hold back/retainage allowed up to value of any open punchlist items.
2. A monthly service charge of 1.5% (18% per annum) will be charged on all past due account balances.
3. Credit card purchases are subject to a 5% processing fee.
4. All applicable taxes will be added at time of invoicing. Buyer will not be considered tax exempt without providing CJ & Associates, Inc. (CJA) with the appropriate resale or tax exempt certificates.
5. Upon request, the buyer agrees to submit CJA any credit information requested in order to properly approve this order.
6. Unless otherwise stated in the sale proposal, buyer will be charged for common carrier freight charges.

Accepted By: _____ Date: _____

We look forward to working with you on this project.

Please let me know if you have any questions or if I can be of further assistance.

Sincerely,

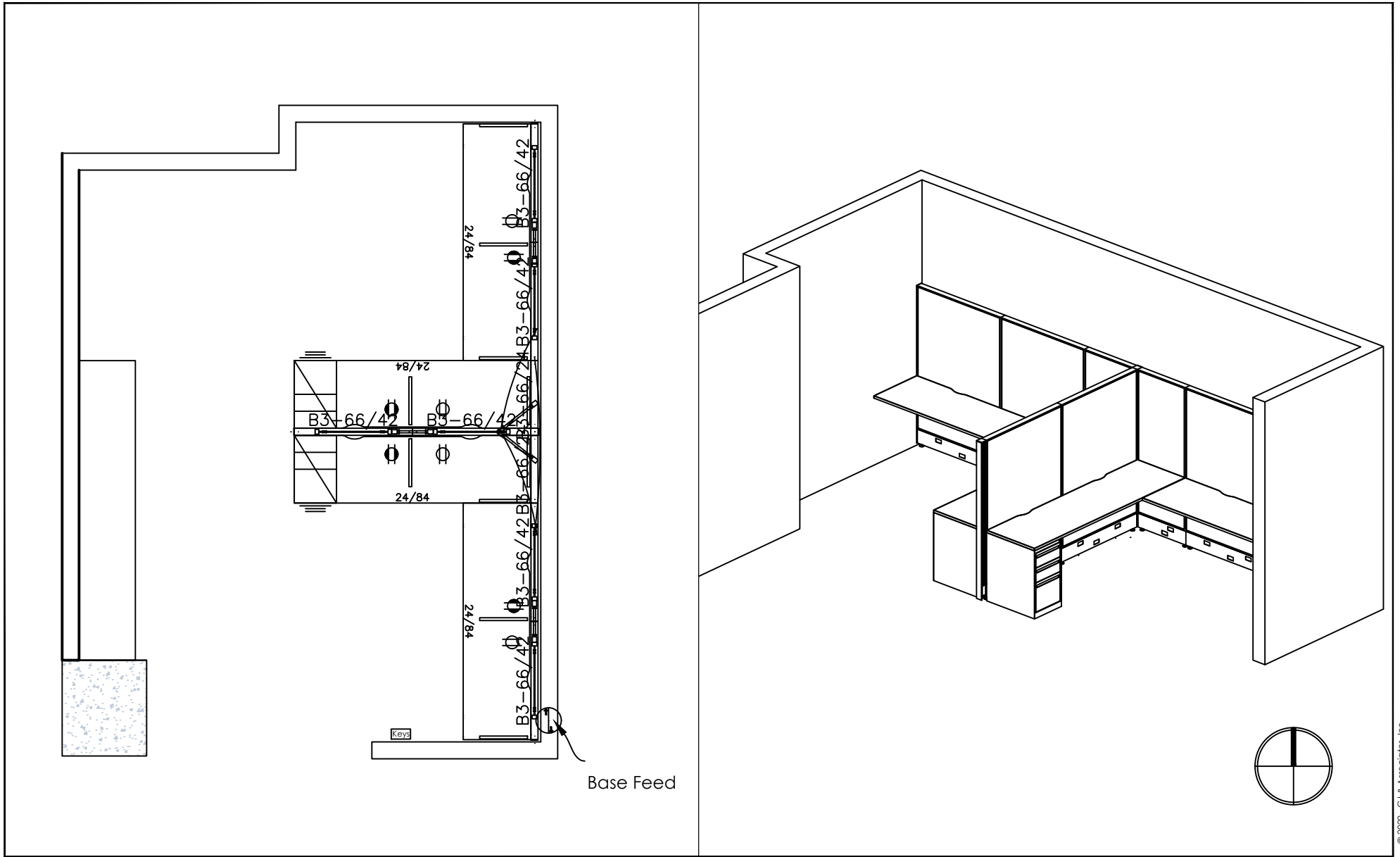
CJ & ASSOCIATES, INC.

Peter Sotiros
Interior Solutions Consultant

Nikki Couillard
Senior Interior Designer

Standard Terms and Condition of Sale

1. The proposal & drawing set must be approved, signed and dated by the client before order placement.
Any changes will be handled via an approved change order.
2. **This proposal is valid for thirty (30) days.**
3. All proposed work will require the prior approval of the property owner, if applicable.
4. Installation is based on having the area free and clear, having adequate staging area and unimpeded access to the buildings elevator and dock.
5. Moving of existing furniture or electronics is not included, unless otherwise noted.
6. Project schedules will be based on manufacturer standard lead times for materials.
7. This order may not be cancelled, unless agreed to in writing by management of CJA.
8. Terms inconsistent with those stated herein, which appear on purchaser's formal order, will not be binding to CJA.
9. This proposal is covered by CJ & Associates, Inc. Furniture Warranty.



© 2022 CJ & Associates, Inc.



Mukwonago Village Police Department

Furniture for the Report Room - Final
627 S Rochester St, Mukwonago, WI 53149

262.786.1772 www.cjassociatesinc.com

22012

Project #

PRELIMINARY
NOT for CONSTRUCTION

Scale $\frac{1}{4}" = 1'0"$
Drawn By NRC
Date 2.28.2022
Revised

Approved _____ **583**

Date _____



2/28/2022

Daniel J. Streit
Police Chief
Village of Mukwonago Police Department
627 S Rochester St,
Mukwonago, WI 53149

Project: 22012 New Flooring-Variou Areas

Dear Chief Streit,

CJ & Associates, Inc. (CJA) is pleased to present this proposal for your consideration. This proposal is based on CJA drawing dated 1-24-2022 & is offered with & governed by the enclosed terms.

Qty	Area	Description	Investment
General Notes			
*All work figured to be completed first shift weekdays			
*Any unforeseen conditions will be handled on a time and material basis with customer approval			
* "R/D" = Remove & Disposal			
Area 1: Blue - Corner Offices			\$3,400.00
Labor		*R/D of existing broadloom; prep existing subfloor; install Carpet Tiles, vinyl base and transitions as needed	
Materials		Carpet tiles-To Match product recently installed in Chief's Office	
		Carpet adhesive	
		Johnsonite 4" Vinyl Cove Base- Color _____	
		Vinyl Base Adhesive	
		Transitions	
Area 3: Yellow - Breakroom			\$2,350.00
Labor		*R/D existing vinyl base, prep existing subfloor; install LVT, vinyl base and transitions as needed	
Materials		LVT- Pattern _____; Color _____	
		LVT Adhesive	
		Johnsonite 4" Vinyl Cove Base- Color _____	
		Vinyl Base Adhesive	
		Transitions	



	Area 4: Red - U-Shaped Corridor	\$6,900.00
Labor	*R/D existing vinyl base, prep existing subfloor; install Kinetics Tile, vinyl base and transitions as needed	
Materials	Kinetics Tiles- Pattern _____; Color _____	
	Kinetics adhesive	
	Johnsonite 4" Vinyl Cove Base- Color _____	
	Vinyl Base Adhesive	
	Transitions	
	Area 5: Light Blue - Report, Booking, Interview Room, & Rest Room Areas	\$7,100.00
Labor	*R/D of existing vinyl base and broadloom as needed; prep existing subfloor; install Walk Off Tiles, Kinetics tiles, LVT, and vinyl base and transitions as needed	
Materials	Walk Off Carpet Tiles- Pattern _____; Color _____	
	Kinetics Tiles- Pattern _____; Color _____	
	Kinetics adhesive	
	LVT- Pattern _____; Color _____	
	LVT Adhesive	
	Johnsonite 4" Vinyl Cove Base- Color _____	
	Vinyl Base Adhesive	
	Transitions	
	Common Carrier Freight	\$575.00
	Total Project Investment	\$20,325.00

Payment Terms

1. Payment terms are 30% deposit due with order, net 10 days after project completion. Hold back/ retainage allowed up to value of any open punchlist items.
2. A monthly service charge of 1.5% (18% per annum) will be charged on all past due account balances.
3. Credit card purchases are subject to a 5% processing fee.
4. All applicable taxes will be added at time of invoicing. Buyer will not be considered tax exempt without providing CJ & Associates, Inc. (CJA) with the appropriate resale or tax exempt certificates.
5. Upon request, the buyer agrees to submit to CJA any credit information requested in order to
6. Unless otherwise stated in the sale proposal, buyer will be charged for common carrier freight charges.

Accepted By: _____ Date: _____



CJ & Associates Inc

We look forward to working with you on this project.
Please let me know if you have any questions or if I can be of further assistance.

Sincerely,

CJ & ASSOCIATES, INC.

Peter Sotiros
Interior Solutions Consul

Nikki Couillard
Senior Interior Designer

Standard Terms and Condition of Sale

1. The proposal & drawing set must be approved, signed and dated by the client before order placement.
Any changes will be handled via an approved change order.
- 2. This proposal is valid for thirty (30) days.**
3. All proposed work will require the prior approval of the property owner; if applicable.
4. Project schedule will be based on manufacturer standard lead time for materials.
5. This order may not be cancelled unless agreed to in writing by management of CJA.
6. Terms inconsistent with those stated herein, which appear on purchaser's formal order, will not be binding to CJA.
7. This proposal is covered by CJ & Associates, Inc. ICR Warranty.



General Conditions - All General Conditions Apply to this Proposal Unless Otherwise Noted

1. Architectural fees are not included.
2. Building permit and plan review fees are not included.
3. Occupancy permit is not included; to be paid by owner if required.
4. We do not include provisions for concealed and/or unforeseen conditions.
5. Area to be free & clear prior to commencement of work.
6. Moving of existing furniture or electronics is not included.
7. Work to be performed during normal business hours, Monday thru Friday. Excludes premium or overtime pay.
8. All work is figured to be done in one continuous phase from start to finish.
9. Cleaning and initial floor finish of any new resilient floor is not included.
10. Floor fill beyond minor cracks and holes is not included. Some woodwork repainting may be expected at the owner's expense.
11. Correcting of any asbestos conditions that may exist & removal or disposal of hazardous waste or materials, odors & irritants is not included. If epoxy is part of the project, please see separate Terms & Conditions
12. All new construction materials to be free & clear of asbestos.
13. "Paint Touch-up" included is limited to the correction of painting contractor's deficiencies in the specified work. Excludes repairs of damage by others or latent damage.
14. Final cleaning is not included.
15. Phone or data cabling is not included.
16. Hardwire electrical connection of furniture is not included.
17. New Glass Installation-to be inspected by owner @ completion of installation, then owner assumes all damage.
18. Client required subcontractors must meet minimum CJA insurance levels. Any costs associated w/coverage gaps to be paid by client.
19. Owner is responsible to locate any & all interior underground utilities including power, fiber optic, water, gas, etc. CJA & its subcontractors will not be responsible for repair of any underground utilities that are damaged while performing concrete saw cutting, concrete removal & excavation operations. While every effort will be made to avoid & minimize damage to the utilities, sometimes it is unavoidable due to the nature of the work. We also only figure the concrete to be a maximum of 8" thick. If the Owner wants to pay to investigate & confirm the concrete thickness, we can do that by drilling a series of pilot holes, then price saw cutting & removal accordingly.
20. Disproportionality - when altering a space, you are required to upgrade the path of travel elements supporting that space. If the upgrade exceeds 20% of the construction (permit value) cost, it is considered disproportionate and you are required to spend that 20% on an acceptable upgrade included but not limited to door handles, dispensers, parking, drinking access, phones & ADA entrance. It is the discretion of the Local Authority to enforce this upgrade.

PROCLAMATION

Village of Mukwonago, Wisconsin

2022 National Public Safety Telecommunicators Week

Whereas emergencies can occur at anytime that require police, fire, or emergency medical services;

And Whereas when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property;

And Whereas the safety of our police officers is dependent upon the quality and accuracy of information obtained from citizens who telephone the Mukwonago Dispatch Center;

And Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

And Whereas Public Safety Telecommunicators are the single vital link for our police officers by monitoring their activities by radio, providing them information, and insuring their safety;

And Whereas while enduring long hours, abnormal schedules, and handling frequent life and death emergencies, Deborah Zaeske, Brenda DiMaggio, Tracy Tipton, Italia Hensch and Nicole Robertson set high standards in performing their duties in a dedicated, diligent, and compassionate manner;

And Whereas our Public Safety Communications personnel serve the public daily in countless ways without due recognition by the beneficiaries of their services;

Therefore, Be It Resolved that Fred H. Winchowky, Village President of Mukwonago, declares the week of April 10th -16th, 2022 to be National Public Safety Telecommunicators Week in Mukwonago, in honor of Deborah Zaeske, Brenda DiMaggio, Tracy Tipton, Italia Hensch and Nicole Robertson whose diligence and professionalism keep our Village and citizens safe.

Dated this 16th day of March, 2022.



Fred H. Winchowky, Village President

ATTEST:

Diana Dykstra, Village Clerk-Treasurer