

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, March 16, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
Roger Walsh
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Mike Michalski, Village Engineer
Nathan Bayer, Village Attorney
Ron Bittner, Public Works Director
Dave Brown, Utilities Lead
Tim Rutenbeck, Building Inspections Supervisor

Excused:

Darlene Johnson
John Meiners

Pledge of Allegiance

Comments from the Public

None.

Public Hearings

Public Hearing to consider an amendment to the land use element of "Comprehensive Plan 2035" adopted by the Village Board on October 9, 2009, amended in 2016 and from time to time, pursuant to Section 66.1001 of Wisconsin Statutes for #VM 00029 and MUKV 2011-985 currently classified as Low Intensity Commercial/Business to Government and Institutional.

Hearing no comments, the public hearing was closed at 6:32pm.

Public Hearing to consider zoning district boundary changes for multiple parcels within the Village to align the zoning with the Village's Comprehensive Plan and zoning code update process.

Hearing no comments, the public hearing was closed at 6:32pm.

Presentations

2021 MS4 Stormwater Annual Report Presentation by Public Works Director Bittner.

(For Information only, no action required)

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approve Minutes of the Regular Village Board Meeting of February 16, 2022 and Special Joint Village and Town Board Meeting of February 28, 2022.
- 7.2 Motion to approve Accounts Payable Vouchers in the amount of \$4,273,789.62.
- 7.3 Motion to approve **Resolution 2022- 27** Amending the 2021 Adopted Budgets for the General Fund, TID #5, Debt Service, Fire Designated, Village Designated, ARPA, Library, Capital Improvement, Stormwater Utility and Parkland Site Fund.
- 7.4 Motion to approve the annual Mukwonago Lions Easter Egg Hunt at Field Park on April 9, 2022 (rain date April 16, 2022) from 10 a.m. to Noon.
- 7.5 Motion to approve the application for ProHealth Cares Park Walk for Cancer scheduled for Field Park May 7, 2022 from 6am to 1pm.
- 7.6 Motion to approve Mukwonago Lions Summerfeste at Field Park, June 16, 17, 18, 19, 2022, and recommendation to approve a Temporary Class B Retailer's license for the Mukwonago Lions Foundation.
- 7.7 Motion to approve the application for Croatian Fest at Field Park on July 9, 2022, and approval of a Temporary Class B Retailer's License.
- 7.8 Motion to approve the Chamber of Commerce sponsored Farmers Market at Field Park every Wednesday May 18, 2022 through October 12, 2022. (No Market on June 15th during Summerfeste) at the agreed upon rate of \$20 per week.
- 7.9 Motion to approve the Field park Pavilion Renovation Study agreement with Plunkett Raysich Architect, LLP, in the amount of \$4,900.
- 7.10 Motion to approve a change of agent application from Aldi Inc., Aldi #46 to Justin Olson.
- 7.11 Motion to award the WWTF Aeration Basin Upgrades Project contract to Lee Mechanical, Inc. in the amount of \$291,500.00.
- 7.12 Motion to approve **Task Order No. 2022-05** from Ruekert Mielke, Inc. for the engineering and construction related services of Minors Park Pedestrian Culvert Crossing project in the amount of \$68,940.
- 7.13 Motion to approve **Resolution 2022-26** a Resolution to approve the Reduction of the Letter of Credit for Fairwinds Phase V to the amount of \$100,290.

Decker/Brill motion to approve items 7.1 to 7.13 under Consent Agenda.
Unanimously carried.

Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

Motion to approve Task Order No. 2022-04 from Ruekert Mielke, Inc. for the engineering and construction related services of Miniwaukan Park Restroom Building project in the amount of \$60,325.

Decker/Brill to approve **Task Order No. 2022-04** from Ruekert Mielke, Inc. for the engineering and construction related services of Miniwaukan Park Restroom Building project in the amount of \$60,325. Roll Call: "Yes" Trustee Adler, Brill, Decker, and Winchowky. "No" Trustee Walsh. Motion carried.

Planning Commission Recommendations

Motion to reapprove ORDINANCE 999 to amend the Zoning Map of the Village of Mukwonago for multiple properties and addresses to provide consistency between the use and the zoning map, as recommended by the Plan Commission.

Decker/Brill motion to reapprove **ORDINANCE 999** to amend the Zoning Map of the Village of Mukwonago for multiple properties and addresses to provide consistency between the use and the zoning map, as recommended by the Plan Commission.

Unanimously carried.

Motion to reapprove ORDINANCE 1000 to amend the Zoning Code related to solar panels in multiple zoning districts within the Village of Mukwonago, as recommended by the Plan Commission.

Decker/Walsh motion to reapprove **ORDINANCE 1000** to amend the Zoning Code related to solar panels in multiple zoning districts within the Village of Mukwonago, as recommended by the Plan Commission. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2022- 23 Site Plan and Architectural Review for the replacement of two windows (1 rear and 1 south facing window), 411 Division Street; Diane Hayek, Applicant; Parcel MUKV 1973-195.

Decker/Walsh motion to approve **RESOLUTION 2022- 23** Site Plan and Architectural Review for the replacement of two windows (1 rear and 1 south facing window), 411 Division Street; Diane Hayek, Applicant; Parcel MUKV 1973-195. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2022-24 Site Plan and Architectural Review for site and building modifications for Instrument Development Co, LLC, 600 Perkins, Applicant; Parcel MUKV1973-941.

Decker/Brill motion to approve **RESOLUTION 2022-24** Site Plan and Architectural Review for site and building modifications for Instrument Development Co, LLC, 600 Perkins, Applicant: Parcel MUKV1973-941. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2022-21 a conditional use permit, and RESOLUTION 2022-22 a Site Plan and Architectural Review for a structure within a park, 360 McKenzie Street; Village of Mukwonago, Applicant; Parcel MUKV 1972-999.

Decker/Brill motion to approve **RESOLUTION 2022-21** a conditional use permit, and **RESOLUTION 2022-22** a Site Plan and Architectural Review for a structure within a park, 360 McKenzie Street; Village of Mukwonago, Applicant; Parcel MUKV 1972-999.

Roll Call: "Yes" Trustee Adler, Brill, Decker, and Winchowky. "No" Walsh. Motion carried. 4-1.

Discussion and possible action to approve RESOLUTION 2022-20 a conditional use permit for Outdoor Merchandise Sale, ND XXIX, LLC/ Pick n' Save, applicant(s); 1010 N Rochester Street, Parcel MUKV 1963-999-001.

Decker/Brill motion to approve RESOLUTION 2022-20 a conditional use permit for Outdoor Merchandise Sale, ND XXIX, LLC/ Pick n' Save, applicant(s); 1010 N Rochester Street, Parcel MUKV 1963-999-001. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2022-19 a conditional use permit for a Medical Services Facility, Milan Mitic/Covid Solutions, LLC applicant; 575 Bay View Rd, Suite 104, Parcel MUKV 2010-978-002.

Decker/Brill motion to approve RESOLUTION 2022-19 a conditional use permit for a Medical Services Facility, Milan Mitic/Covid Solutions, LLC applicant; 575 Bay View Rd, Suite 104, Parcel MUKV 2010-978-002. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2022-17 a conditional use permit for a Contractor's Shop and Yard, and RESOLUTION 2022-18 to approve Site Plan and Architectural Review for a Contractor's Shop and Yard, 461 River Crest Ct; Village of Mukwonago, Applicant; Parcel MUKV 2009-006.

Decker/Brill motion to approve RESOLUTION 2022-17 a conditional use permit for a Contractor's Shop and Yard, and RESOLUTION 2022-18 to approve Site Plan and Architectural Review for a Contractor's Shop and Yard, 461 River Crest Ct; Village of Mukwonago, Applicant; Parcel MUKV 2009-006.

Trustee Walsh requested clarification on the option chosen. It was noted it was approved with partial brick and there will be trees. Unanimously carried.

Finance Committee, Trustee Meiners

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$248,049.84.

Decker/Brill motion to approve Accounts Payable Vouchers in the amount of \$248,049.84. Unanimously carried.

Discussion and possible action on a purchase requisition for flooring and workstations at the police department from CJ & Associates in the amount of \$25,918.73.

Decker/Adler motion to approve a purchase requisition for flooring and workstations at the police department from CJ & Associates in the amount of \$25,918.73. Unanimously carried.

Village President

A Proclamation to honor 2022 National Public Safety Telecommunicators Week in the Village of Mukwonago April 10 - 16, 2022.

Decker/Brill motion to approve. Unanimously carried.

Consideration of an Appointment to the Alternate Position of the Zoning Board of Appeals Committee.

President Winchowky appointed Micah Roberts as an alternate position to the Zoning Board of Appeals. Decker/Brill motion to approve. Unanimously carried.

Closed Session

Decker/Brill motion to go into Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Briohn Builders, Gearbox, and Campbell Construction at 7:05pm.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Walsh, and Winchowky. Unanimously carried.

Reconvene into Open Session

Decker/Brill motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:45pm.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Walsh, and Winchowky. Unanimously carried.

Decker/Adler Motion to authorize staff to move forward with contract with R& M in the amount of \$49,370 for 30% plans for survey, design, and wetland delineation with R&M Engineering.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Winchowky. "No" Trustee Walsh. Motion carried.

Adjournment

Meeting adjourned at 7:44pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer