

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, May 18, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 5.1 Approve Minutes of Village Board Meeting of April 20, 2022
[2022-04-20 Draft VB Minutes](#)
- 5.2 Motion to approve Accounts Payable Vouchers in the amount of \$564,360.54.
[050422 VB COW Packet.pdf](#)
- 5.3 Motion to approve a Service Agreement for managed IT Services with Velocity Solutions.
[Service Agreement with IT Contractor Velocity Solutions](#)
- 5.4 Motion to approve a Special Event Application from American Legion Post #375 use of Field Park for Maxwell Street Days June 10, 11, 12; July 15, 16, 17; August 19, 20, 21; September 9, 10, 11.
[Maxwell Street Days 2022](#)
- 5.5 Motion to approve a Special Event Application for National Night Out at Field Park on August 2, 2022 from 6 pm to 8:30 pm.

[8-2-2022 - National Night Out](#)

- 5.6 Motion to approve the Special Event Permit Application for Memorial Day Parade on May 30, 2022.

[5-30-2022 Memorial Day Parade Application](#)

- 5.7 Motion to approve a Special Event Permit Application for the Mukwonago Community Library 'Summer Library Program' kick-off event on June 11, 2022 from 10 am - 1 pm at Washington Park.

[06-11-2022 - Washington Park - Library event](#)

- 5.8 Motion to approve a Miniwaukan lease agreement with the Tribe Baseball Organization for the upstairs portion of the Miniwaukan Braves Building for equipment storage in the amount of \$75 per month due May 1 of each year.

[Cover Report Tribe Lease](#)

[Miniwaukan Lease Agreementv3](#)

- 5.9 Motion to approve the Atkinson Street Lift Station Redesign and Task Order 2022-06 with Ruekert-Mielke, Inc. in the amount of \$20,670.

[Cover Report Atkinson LS Redesign](#)

[Task Order 2022-06 Atkinson Street Lift Station Redesign](#)

6. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 6.1 Review of Site Plan Architectural Reviews approved at the May 10, 2022 Plan Commission Meeting. *(For Information Only)*

- [PC Resolution 2022-03](#) for Hill Court Partners Reload, Multi-Tenant Building Located at 115 Hill Court
- [PC Resolution 2022-04](#) for Hahn Hardware Store, at 1080 N Rochester St.
- [PC Resolution 2022-05](#) for Your Car Wash, at 611 S Rochester St.
- [PC Resolution 2022-06](#) for Otto's Fine Art Academy, at 105 Fox St.

[PC-RESOLUTION 2022-03 - SPAR Hill Court Reload - Signed.pdf](#)

[PC-RESOLUTION 2022-04 - Hahn Ace Hardware - Signed.pdf](#)

[PC-RESOLUTION 2022-05 - Your Car Wash - Signed.pdf](#)

[PC-RESOLUTION 2022-06 - Ottos Fine Art Academy - Signed.pdf](#)

7. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 7.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$260,698.99.

[Village Board AP Packet 051822.pdf](#)

- 7.2 Review of Annual Room Tax Report filed by the Clerk-Treasurer's Office. *(For Information Only)*

[Cover Report Room Tax 2021](#)

[SL 304 Room Tax Report Amended 5-16-2022](#)

8. Judicial Committee, Trustee Scott Reeves

Discussion and possible action on the following items

- 8.1 Discussion and possible action to approve a Temporary Class "B" Retailers License for the Mukwonago Rotary Club for the June 4, 2022 Indianhead Park Concert.
[Temp Retailers Rotary - 6-4-22 Concert](#)
- 8.2 Discussion and possible action to approve a Temporary Class "B" Retailers License Application from American Legion Post #375 for Maxwell Street Days in Field Park on June 11-12, July 16&17, August 20-21 and September 10-11, 2022.
[Temp Retailers Amer Legion - Maxwell Street Days](#)
- 8.3 Discussion and possible action to approve a Special Event Application and Temporary Class B Retailers License Application for Mukwonago Area Soccer Club for an End of Year Picnic at Miniwaukan Park Field 1 & 2 on June 5, 2022 from 3pm to 7pm.
[Special Event Application Soccer Club_Redacted.pdf](#)
[Temp Retailers Soccer Club 06052022_Redacted.pdf](#)

9. Protective Services, Trustee Adler

Discussion and possible action on the following items

- 9.1 Assistant Chief Chris DeMotto Northwestern University SPSC graduation announcement.
[2022 DeMotto Northwestern Graduation](#)
- 9.2 Police Report for the Month of April 2022. *(For Information Only)*
[Monthly Report April 2022](#)

10. Village President

- 10.1 Proclamation to honor May as Historic Preservation Month.
[2022 Historic Preservation Month](#)
- 10.2 Proclamation to honor May as National Bike Month in the Village of Mukwonago.
[2022 National Bike Month](#)
- 10.3 Discussion and action to approve appointments to the following Committees:
Library Board of Trustees
 - Jerry Gasser - Term Expiring 2025
 - Sandy Kaufman - Term Expiring 2025
 - Diane Magolan - Term Expiring 2025
 - Mark Penzkover - Term Expiring 2025

11. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning the widening of STH 83, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation on acquisition of properties for STH83 widening and appraisal services, additional Parkland, Heine Property, Gearbox Express; and pursuant to **Wis. Stats § 19.85 (1) (c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body concerning the performance of the village economic development functions;

12. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.