

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, May 18, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Jerad Wegner, Village Engineer
Nathan Bayer, Village Attorney
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspections Supervisor

Excused: Daniel Adler

Pledge of Allegiance

Comments from the Public

Tim Fluery, Vice Commander and Chair of Maxwell Street Days was present to request public works to assist in moving picnic tables on Friday morning to help them out for the flea markets for the weekend.

Thank you for approving the permits for the year.

James Sonnenberg, Candidate for Waukesha County Sheriff was present to introduce himself. He noted over 25 years ago he started in Village of Mukwonago in the Mukwonago Police Department as a reserve officer. He has support of over 10 chiefs in the county for Sheriff. Please reach out with any questions.

Intern Nathan Kontney was introduced. He noted he is from Vernon went to Mukwonago High School, and is currently a student at UW-Whitewater for Public Policy and Administration.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a

Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

5.1 Approve Minutes of Village Board Meeting of April 20, 2022

5.2 Motion to approve Accounts Payable Vouchers in the amount of \$564,360.54.

5.3 Motion to approve a Service Agreement for managed IT Services with Velocity Solutions.

5.4 Motion to approve a Special Event Application from American Legion Post #375 use of Field Park for Maxwell Street Days June 10, 11, 12; July 15, 16, 17; August 19, 20, 21; September 9, 10, 11.

5.5 Motion to approve a Special Event Application for National Night Out at Field Park on August 2, 2022 from 6 pm to 8:30 pm.

5.6 Motion to approve the Special Event Permit Application for Memorial Day Parade on May 30, 2022.

5.7 Motion to approve a Special Event Permit Application for the Mukwonago Community Library 'Summer Library Program' kick-off event on June 11, 2022 from 10 am - 1 pm at Washington Park.

5.8 Motion to approve a Miniwaukan lease agreement with the Tribe Baseball Organization for the upstairs portion of the Miniwaukan Braves Building for equipment storage in the amount of \$75 per month due May 1 of each year.

5.9 Motion to approve the Atkinson Street Lift Station Redesign and Task Order 2022-06 with Ruekert-Mielke, Inc. in the amount of \$20,670.

D. Johnson/Meiners motion to approve consent agenda items 5.1 to 5.9. Unanimously carried.

Planning Commission Recommendations

Review of Site Plan Architectural Reviews approved at the May 10, 2022 Plan Commission Meeting. (For Information Only)

- PC Resolution 2022-03 for Hill Court Partners Reload, Multi-Tenant Building Located at 115 Hill Court
- PC Resolution 2022-04 for Hahn Hardware Store, at 1080 N Rochester St.
- PC Resolution 2022-05 for Your Car Wash, at 611 S Rochester St.
- PC Resolution 2022-06 for Otto's Fine Art Academy, at 105 Fox St.

Administrator Schnook presented a memo from Attorney Bayer and staff that reviewed the current ordinance which does not require a Site Plan Review to get final approval from the Board, just to relay the information. So, this is the first opportunity for these items to be reviewed only. If anyone has any questions regarding these reviews, please let Staff know.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$260,698.99.

D. Johnson/Meiners motion to approve Accounts Payable Vouchers in the amount of \$260,698.99. Unanimously carried.

Review of Annual Room Tax Report filed by the Clerk-Treasurer's Office.

This item was for information only. No action was required.

Judicial Committee, Trustee Scott Reeves

Discussion and possible action to approve a Temporary Class "B" Retailers License for the Mukwonago Rotary Club for the June 4, 2022 Indianhead Park Concert.

Reeves/Meiners motion to approve a Temporary Class "B" Retailers License for the Mukwonago Rotary Club for the June 4, 2022 Indianhead Park Concert. Unanimously carried.

Discussion and possible action to approve a Temporary Class "B" Retailers License Application from American Legion Post #375 for Maxwell Street Days in Field Park on June 11-12, July 16&17, August 20-21 and September 10-11, 2022.

Reeves/Meiners motion to approve. Unanimously carried.

Discussion and possible action to approve a Special Event Application and Temporary Class B Retailers License Application for Mukwonago Area Soccer Club for an End of Year Picnic at Miniwaukan Park Field 1 & 2 on June 5, 2022 from 3pm to 7pm.

Reeves/Meiners motion to approve. Unanimously carried.

Protective Services, Trustee Adler

Assistant Chief Chris DeMotto Northwestern University SPSC graduation announcement.

This item was for information only. No action was required.

Police Report for the Month of April 2022.

This item was for information only. No action was required.

Village President

Proclamation to honor May as Historic Preservation Month.

Meiners/Brill motion to approve a Proclamation to honor May as Historic Preservation Month. Unanimously carried.

Proclamation to honor May as National Bike Month in the Village of Mukwonago.

K. Johnson/D. Johnson motion to approve a Proclamation to honor May as National Bike Month in the Village of Mukwonago. Unanimously carried.

Discussion and action to approve appointments to the following Committees:

Library Board of Trustees

Jerry Gasser - Term Expiring 2025

Sandy Kaufman - Term Expiring 2025

Diane Magolan - Term Expiring 2025

Mark Penzkover - Term Expiring 2025

Brill/Meiners motion to approve. Unanimously carried.

Closed Session

D. Johnson/ Meiners motion to go into closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning the widening of STH 83, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation on acquisition of properties for STH83 widening and appraisal services, additional Parkland, Heine Property, Gearbox Express; and pursuant to **Wis. Stats § 19.85 (1) (c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body concerning the performance of the village economic development functions; at 7:01pm.

Roll Call: "Yes" Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky.

Unanimously carried.

Reconvene into Open Session

Meiners/D. Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2)
Roll Call: “Yes” Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky.
Unanimously carried.

Community Development Director

K. Johnson/Reeves motion to approve and advertising for the position of Community Development Director. Unanimously carried.

Assessor STH83 Widening.

Brill/Reeves motion to authorize an engagement agreement with Valbridge Property Advisors not to exceed \$5,000 fee for appraisal. Unanimously carried.
Unanimously carried.

Adjournment

Meeting adjourned at 8:49pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer