

Village of Mukwonago
Notice of Meeting and *Amended* Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, June 15, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Amended to add #10.2 & 10.3, & 9.2

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 2021 Audit Presentation and Approval

[2021 Audit Report to the Board.pdf](#)

[Mukwonago Village of 12-31-21 Audit Results FINAL.pdf](#)

[Mukwonago Village of 12-31-21 FS FINAL.pdf](#)

5.2 Eagle Scout Presentation from Jake Galinsky to refurbish the old Phantom of the Lake sign at Minor's Park as his Eagle Scout Project

[Presentation Eagle Scout.pptx](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approval of Minutes of Village Board meeting of May 18, 2022.

[2022-05-18 Draft VB Minutes.docx](#)

6.2 Approve Accounts Payable Vouchers in the amount of \$678,436.98.

- 6.3 Approve Village Phone System to a cloud based Village phone system for all departments except the Police Department.
[Phone_System_Memo REVISEDv2.pdf](#)
- 6.4 Approve the application for the Outdoor Performance Stage rental.
[Performance Stage Application Materials](#)
- 6.5 Approve the following Renewal Class "A" combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. 909 Greenwald Enterprises, Inc. d/b/a Mukwonago Amoco, Judith Schwartz Agent, at 909 Greenwald Ct.
 - b. 1060 Rochester Enterprises, Inc. d/b/a Rochester BP, Judith Schwartz Agent, at 1060 N Rochester St.
 - c. B&A Trading LLC d/b/a Andy Liquor Store, Amandeep Singh Agent, at 411 Main Street
 - d. Ultra Mart Foods, LLC d/b/a Pick N Save #384, Todd Glaser Agent, at 1010 N Rochester S.
 - e. Aldi Inc. (Wisconsin) d/b/a Aldi #46, Justin Olsen Agent, at 111 E Wolf Run
 - f. Khasria Two Inc. d/b/a Village Wine & Liquor, Harjinder Khasria Agent, at 712 Main St.
 - g. Wal-Mart Stores East LP d/b/a Walmart #1571, Michael Sandelback Agent, at 250 E Wolf Run
 - h. Walgreen Co. d/b/a Walgreens #07039, Brian Marinello Agent, at 212 N Rochester St
 - i. Kwik Trip Inc d/b/a Kwik Trip #282, Valerie Brezgel Agent, at 1212 N Rochester St.
 - j. VM Investments LLC d/b/a Amans Beer+Wine (Retail), Amandip Singh Agent at 110 Chapman Farms Blvd
 - k. NHI Real Estate d/b/a Village Mini Mart, Harjinder Khasria Agent, at 201 N Rochester St.
- 6.6 Approval of the following Renewal Class "A" Fermented Malt Beverage License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. 5 Star Stations, Inc d/b/a Mukwonago Express Mart, Robin Hernandez Agent, at 407 S. Rochester St.
 - b. 122 Arrowhead Enterprises, Inc. d/b/a Arrowhead BP, Judith Schwartz Agent, at 122 Arrowhead Dr.

- 6.7 Approval on the following Renewal Class "B" combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. American Legion Community Post 375 d/b/a Community Post 375, Richard Bauer Agent at 627 E. Veterans Way
 - b. Perseverance Corp, d/b/a Badger Burger, Mark Weiss, Agent at 200 S Rochester St.
 - c. Blue Bay Inc, d/b/a Blue Bay Restaurant, Vlaznim Islami, Agent at 927 Main St.
 - d. Take a Big Bite Inc d/b/a Fork In the Road Restaurant, Paul Hennessy, Agent at 215 N Rochester St.
 - e. Sandy's Miller Time, LLC d/b/a Sandy's Miller Time, Brian Anspach Agent at 701 Main St.
 - f. F.J. Partners LLC d/b/a Sol Do Mexico, Froylan Mauricio Agent at 507 Main St.
 - g. Jays Lanes Inc. d/b/a Jays Lanes, Jeffrey Royal Jay Agent at 326 Atkinson St.
 - h. The Boneyard Pub & Grille, LLC d/b/a Boneyard Pub & Grille, James Fredric Jones Agent, at 215 Bay View Rd., Suite 200
- 6.8 Approval of the following Renewal Class "A" Reserve Combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. El Pueblo Inc d/b/a Antigua Real Restaurant, Marco Alarcon Agent, at 355 Bay View Rd.
 - b. DAA Smokehouse LLC d/b/a David Alan Alan's Smokehouse, Tina O'Bryan Agent, at 325 Bay View Rd.
 - c. Sarab Investments d/b/a Amans Beer+Wine, Amandip Singh, Agent at 110 Chapman Farms Blvd
- 6.9 Approve a Temporary Class B Retailer's License for the St. James Festival on August 26-28, 2022.
[Temp Class B for St James Festival_Redacted.pdf](#)
- 6.10 Approve **RESOLUTION 2022-43** to approve the allowance of one additional paid day of vacation in the year an employee reaches a milestone anniversary with the Village.
[Employee Anniversary Recognition.pdf](#)
[RESOLUTION 2022-43 \(Employee Handbook - Add Milestone Day\)](#)
- 6.11 Discussion and possible recommendation to approve Position Descriptions for:
- Community & Economic Development Director [Resolution 2022-40](#)
 - Economic Development Specialist (also serves as the Assistant Director) [Resolution 2022-41](#)
 - Lead Building Inspector, I [Resolution 2022-39](#)
 - Building Inspector, II [Resolution 2022-32](#)
 - Administrative Clerk/Building Inspection Support [Resolution 2022-42](#)
- [RESOLUTION 2022-32 - Building Inspector Position Description](#)
[RESOLUTION 2022-39 - Lead Building Inspector Position Description](#)
[RESOLUTION 2022-40 Comm. and Econ. Dev. Director Position Description](#)
[RESOLUTION 2022-41 - Economic Development Specialist Position Description](#)
[RESOLUTION 2022-42 - Community &Economic Dev Admin Clerk Position Description](#)
- 6.12 Agreement to allow the installation of military banners along E Veterans Way.
[7-STYLES-MILITARY-BANNERS-18X30](#)

[1TA6795-banner proposal from am legion post 375 page 2](#)

[1TA6916-Indemnification Hold Harmless Form re Signs](#)

- 6.13 Approve to award the 2022 crack seal project to Fahrner Asphalt Sealers in the amount of \$45,932.

[Cover Report Crack Seal 2022.pdf](#)

[Recommendation to Award 2022 Crack Seal Project.pdf](#)

[2022 Bid Tab PDF.pdf](#)

- 6.14 Approve **Resolution 2022-36** A Resolution to petition for the establishment of a new at-grade pedestrian crossing at Indianhead Park.

[RESOLUTION 2022-36 Establishment fo At-Grade Pedestrian Crossing.docx](#)

- 6.15 Approve the 2021 (CMAR) Compliance Maintenance Annual Report of the Mukwonago Wastewater Treatment Plant.

[Cover Report for the CMAR 2021](#)

[CMAR Report 2021](#)

- 6.16 Approve HMO Pilot Study from Water Surplus in the amount of \$8,500.

[Wells 3 and 4 Radium Removal HMO Filter Pilot Study - \(Pilot Proposal\) \(002\).docx](#)

- 6.17 Approve an HMO Pilot Study Task Order with Ruekert-Mielke in the amount of \$9,800.

[Wells 3 and 4 Radium Removal HMO Filter Pilot Study \(Task Order\).docx](#)

- 6.18 Approve the acceptance on the resignation of Trustee Daniel Adler.

[2022 Resignation Letter D Adler.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Motion to approve a Renewal Class "A" combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds for : EandS Sweets LLC d/b/a E and S Sweets, Kristen Brill Agent, at 211 N Rochester St., D.

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action on **RESOLUTION 2022-37** to establish a church as a conditional use in an existing multi-tenant building. B&B Investment Properties LLC, owner; LifePoint Church, tenant; 400 Bay View Rd; Parcel MUKV 2009-958-001.

[Staff report for June 13 2022 for LifePoint Church.pdf](#)

[RESOLUTION 2022-37 - CU for LifePoint Church.pdf](#)

- 8.2 Discussion and possible action on **RESOLUTION 2022-30** for a monument subdivision sign located in the public right-of-way for Chapman Farms subdivision. Bielinski Homes, Inc. (John Donovan, agent), applicant.

[Staff report for Chapman Farms Roundabout.pdf](#)

[RESOLUTION 2022-30 - Chapman Farms public right-of-way sign.pdf](#)

- 8.3 Discussion and possible action on **RESOLUTION 2022-31** for a conditional use for a drive-through lane for a coffee shop; and notification of a Plan Commission Resolution for site plan and architectural review of a coffee shop for Jentzsch-Barrette Properties (Ulrich Jentzsch, agent), applicant; 827 S Rochester St; Parcel MUKV 2009-978-003.

[Staff report for Riverview Coffee Shop for SPAR and CU.pdf](#)

[RESOLUTION 2022-31 - CU for Coffee Drive-Through Lanes.pdf](#)

[PC RESOLUTION 2022-07 - SPAR Coffee drive through.pdf](#)

- 8.4 Discussion and possible action on **RESOLUTION 2022-38** for the Final Development Plan for Phase 1 of Maple Centre PUD.

[Staff report for Maple Centre for Final Dev Plan.pdf](#)

[RESOLUTION 2022-38 - PUD Final Phase 1 Maple Centre.pdf](#)

[Informational Packet.pdf](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion and possible action on Accounts Payable Vouchers in the amount of \$273,975.55

[061522 VB AP Packet.pdf](#)

- 9.2 Discussion and possible action on **Resolution 2022-45** a Resolution amending the Fire/Ambulance Department and Village Fire/Ambulance Designated funds to transfer up to \$26,000 from Village's designated fund to operating fund to cover the Village's share of the marketing consultant's fee, contingent on the Town of Mukwonago also providing up to \$26,000 in funding to the Fire/Ambulance Department Fund.

[RESOLUTION 2022-45 \(Fire Dept transfer Marketing\)](#)

10. Judicial Committee, Trustee Scott Reeves

Discussion and possible action on the following items

- 10.1 Discussion and possible action on a Renewal Combination Class "B" Fermented Malt Beverage and Class C Wine License Application; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds for: Mario's Natural Roman Pizza 225 Bay View Road, #500, Mukwonago, WI, Charlene Reitman Agent.

10.2 Discussion and possible action on a Temporary Class B Retailers Fermented Malt Beverage License Application from the Mukwonago Chamber of Commerce for Family Fest, July 15, 2022

[Templ Class B Chamber 7-15-22.pdf](#)

10.3 Discussion and possible action on Performance Stage Rental and Special Event Application from the Chamber of Commerce for a July 15, 2022 Family Fest.

[07-15-2022 - Performance Stage Rental Chamber.pdf](#)

11. Protective Services, Trustee Decker

Discussion and possible action on the following items

11.1 Police Report for the Month of May 2022

[Monthly Report May 2022](#)

12. Village President

12.1 Motion to approve the Appointment of Mary Patz to the Historic Preservation Commission

12.2 Motion to approve appointment of Sue Graczyk as a voting member and Gail Yerke as a non-voting member of the Downtown Development Committee.

13. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Maple Centre.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.