

Village of Mukwonago
Notice of Meeting and *Amended* Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, June 15, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Amended to add #10.2 & 10.3, & 9.2

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 2021 Audit Presentation and Approval

[2021 Audit Report to the Board.pdf](#)

[Mukwonago Village of 12-31-21 Audit Results FINAL.pdf](#)

[Mukwonago Village of 12-31-21 FS FINAL.pdf](#)

5.2 Eagle Scout Presentation from Jake Galinsky to refurbish the old Phantom of the Lake sign at Minor's Park as his Eagle Scout Project

[Presentation Eagle Scout.pptx](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approval of Minutes of Village Board meeting of May 18, 2022.

[2022-05-18 Draft VB Minutes.docx](#)

6.2 Approve Accounts Payable Vouchers in the amount of \$678,436.98.

- 6.3 Approve Village Phone System to a cloud based Village phone system for all departments except the Police Department.
[Phone_System_Memo REVISEDv2.pdf](#)
- 6.4 Approve the application for the Outdoor Performance Stage rental.
[Performance Stage Application Materials](#)
- 6.5 Approve the following Renewal Class "A" combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. 909 Greenwald Enterprises, Inc. d/b/a Mukwonago Amoco, Judith Schwartz Agent, at 909 Greenwald Ct.
 - b. 1060 Rochester Enterprises, Inc. d/b/a Rochester BP, Judith Schwartz Agent, at 1060 N Rochester St.
 - c. B&A Trading LLC d/b/a Andy Liquor Store, Amandeep Singh Agent, at 411 Main Street
 - d. Ultra Mart Foods, LLC d/b/a Pick N Save #384, Todd Glaser Agent, at 1010 N Rochester S.
 - e. Aldi Inc. (Wisconsin) d/b/a Aldi #46, Justin Olsen Agent, at 111 E Wolf Run
 - f. Khasria Two Inc. d/b/a Village Wine & Liquor, Harjinder Khasria Agent, at 712 Main St.
 - g. Wal-Mart Stores East LP d/b/a Walmart #1571, Michael Sandelback Agent, at 250 E Wolf Run
 - h. Walgreen Co. d/b/a Walgreens #07039, Brian Marinello Agent, at 212 N Rochester St
 - i. Kwik Trip Inc d/b/a Kwik Trip #282, Valerie Brezgel Agent, at 1212 N Rochester St.
 - j. VM Investments LLC d/b/a Amans Beer+Wine (Retail), Amandip Singh Agent at 110 Chapman Farms Blvd
 - k. NHI Real Estate d/b/a Village Mini Mart, Harjinder Khasria Agent, at 201 N Rochester St.
- 6.6 Approval of the following Renewal Class "A" Fermented Malt Beverage License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. 5 Star Stations, Inc d/b/a Mukwonago Express Mart, Robin Hernandez Agent, at 407 S. Rochester St.
 - b. 122 Arrowhead Enterprises, Inc. d/b/a Arrowhead BP, Judith Schwartz Agent, at 122 Arrowhead Dr.

- 6.7 Approval on the following Renewal Class "B" combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. American Legion Community Post 375 d/b/a Community Post 375, Richard Bauer Agent at 627 E. Veterans Way
 - b. Perseverance Corp, d/b/a Badger Burger, Mark Weiss, Agent at 200 S Rochester St.
 - c. Blue Bay Inc, d/b/a Blue Bay Restaurant, Vlaznim Islami, Agent at 927 Main St.
 - d. Take a Big Bite Inc d/b/a Fork In the Road Restaurant, Paul Hennessy, Agent at 215 N Rochester St.
 - e. Sandy's Miller Time, LLC d/b/a Sandy's Miller Time, Brian Anspach Agent at 701 Main St.
 - f. F.J. Partners LLC d/b/a Sol Do Mexico, Froylan Mauricio Agent at 507 Main St.
 - g. Jays Lanes Inc. d/b/a Jays Lanes, Jeffrey Royal Jay Agent at 326 Atkinson St.
 - h. The Boneyard Pub & Grille, LLC d/b/a Boneyard Pub & Grille, James Fredric Jones Agent, at 215 Bay View Rd., Suite 200
- 6.8 Approval of the following Renewal Class "A" Reserve Combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds:
- a. El Pueblo Inc d/b/a Antigua Real Restaurant, Marco Alarcon Agent, at 355 Bay View Rd.
 - b. DAA Smokehouse LLC d/b/a David Alan Alan's Smokehouse, Tina O'Bryan Agent, at 325 Bay View Rd.
 - c. Sarab Investments d/b/a Amans Beer+Wine, Amandip Singh, Agent at 110 Chapman Farms Blvd
- 6.9 Approve a Temporary Class B Retailer's License for the St. James Festival on August 26-28, 2022.
[Temp Class B for St James Festival_Redacted.pdf](#)
- 6.10 Approve **RESOLUTION 2022-43** to approve the allowance of one additional paid day of vacation in the year an employee reaches a milestone anniversary with the Village.
[Employee Anniversary Recognition.pdf](#)
[RESOLUTION 2022-43 \(Employee Handbook - Add Milestone Day\)](#)
- 6.11 Discussion and possible recommendation to approve Position Descriptions for:
- Community & Economic Development Director [Resolution 2022-40](#)
 - Economic Development Specialist (also serves as the Assistant Director) [Resolution 2022-41](#)
 - Lead Building Inspector, I [Resolution 2022-39](#)
 - Building Inspector, II [Resolution 2022-32](#)
 - Administrative Clerk/Building Inspection Support [Resolution 2022-42](#)
- [RESOLUTION 2022-32 - Building Inspector Position Description](#)
[RESOLUTION 2022-39 - Lead Building Inspector Position Description](#)
[RESOLUTION 2022-40 Comm. and Econ. Dev. Director Position Description](#)
[RESOLUTION 2022-41 - Economic Development Specialist Position Description](#)
[RESOLUTION 2022-42 - Community &Economic Dev Admin Clerk Position Description](#)
- 6.12 Agreement to allow the installation of military banners along E Veterans Way.
[7-STYLES-MILITARY-BANNERS-18X30](#)

[1TA6795-banner proposal from am legion post 375 page 2](#)

[1TA6916-Indemnification Hold Harmless Form re Signs](#)

- 6.13 Approve to award the 2022 crack seal project to Fahrner Asphalt Sealers in the amount of \$45,932.

[Cover Report Crack Seal 2022.pdf](#)

[Recommendation to Award 2022 Crack Seal Project.pdf](#)

[2022 Bid Tab PDF.pdf](#)

- 6.14 Approve **Resolution 2022-36** A Resolution to petition for the establishment of a new at-grade pedestrian crossing at Indianhead Park.

[RESOLUTION 2022-36 Establishment fo At-Grade Pedestrian Crossing.docx](#)

- 6.15 Approve the 2021 (CMAR) Compliance Maintenance Annual Report of the Mukwonago Wastewater Treatment Plant.

[Cover Report for the CMAR 2021](#)

[CMAR Report 2021](#)

- 6.16 Approve HMO Pilot Study from Water Surplus in the amount of \$8,500.

[Wells 3 and 4 Radium Removal HMO Filter Pilot Study - \(Pilot Proposal\) \(002\).docx](#)

- 6.17 Approve an HMO Pilot Study Task Order with Ruekert-Mielke in the amount of \$9,800.

[Wells 3 and 4 Radium Removal HMO Filter Pilot Study \(Task Order\).docx](#)

- 6.18 Approve the acceptance on the resignation of Trustee Daniel Adler.

[2022 Resignation Letter D Adler.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Motion to approve a Renewal Class "A" combination Fermented Malt Beverage and Intoxicating Liquor License Applications; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds for : EandS Sweets LLC d/b/a E and S Sweets, Kristen Brill Agent, at 211 N Rochester St., D.

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action on **RESOLUTION 2022-37** to establish a church as a conditional use in an existing multi-tenant building. B&B Investment Properties LLC, owner; LifePoint Church, tenant; 400 Bay View Rd; Parcel MUKV 2009-958-001.

[Staff report for June 13 2022 for LifePoint Church.pdf](#)

[RESOLUTION 2022-37 - CU for LifePoint Church.pdf](#)

- 8.2 Discussion and possible action on **RESOLUTION 2022-30** for a monument subdivision sign located in the public right-of-way for Chapman Farms subdivision. Bielinski Homes, Inc. (John Donovan, agent), applicant.

[Staff report for Chapman Farms Roundabout.pdf](#)

[RESOLUTION 2022-30 - Chapman Farms public right-of-way sign.pdf](#)

- 8.3 Discussion and possible action on **RESOLUTION 2022-31** for a conditional use for a drive-through lane for a coffee shop; and notification of a Plan Commission Resolution for site plan and architectural review of a coffee shop for Jentzsch-Barrette Properties (Ulrich Jentzsch, agent), applicant; 827 S Rochester St; Parcel MUKV 2009-978-003.

[Staff report for Riverview Coffee Shop for SPAR and CU.pdf](#)

[RESOLUTION 2022-31 - CU for Coffee Drive-Through Lanes.pdf](#)

[PC RESOLUTION 2022-07 - SPAR Coffee drive through.pdf](#)

- 8.4 Discussion and possible action on **RESOLUTION 2022-38** for the Final Development Plan for Phase 1 of Maple Centre PUD.

[Staff report for Maple Centre for Final Dev Plan.pdf](#)

[RESOLUTION 2022-38 - PUD Final Phase 1 Maple Centre.pdf](#)

[Informational Packet.pdf](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion and possible action on Accounts Payable Vouchers in the amount of \$273,975.55

[061522 VB AP Packet.pdf](#)

- 9.2 Discussion and possible action on **Resolution 2022-45** a Resolution amending the Fire/Ambulance Department and Village Fire/Ambulance Designated funds to transfer up to \$26,000 from Village's designated fund to operating fund to cover the Village's share of the marketing consultant's fee, contingent on the Town of Mukwonago also providing up to \$26,000 in funding to the Fire/Ambulance Department Fund.

[RESOLUTION 2022-45 \(Fire Dept transfer Marketing\)](#)

10. Judicial Committee, Trustee Scott Reeves

Discussion and possible action on the following items

- 10.1 Discussion and possible action on a Renewal Combination Class "B" Fermented Malt Beverage and Class C Wine License Application; contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, Police Department approval and clearance of any Department of Revenue holds for: Mario's Natural Roman Pizza 225 Bay View Road, #500, Mukwonago, WI, Charlene Reitman Agent.

10.2 Discussion and possible action on a Temporary Class B Retailers Fermented Malt Beverage License Application from the Mukwonago Chamber of Commerce for Family Fest, July 15, 2022

[Templ Class B Chamber 7-15-22.pdf](#)

10.3 Discussion and possible action on Performance Stage Rental and Special Event Application from the Chamber of Commerce for a July 15, 2022 Family Fest.

[07-15-2022 - Performance Stage Rental Chamber.pdf](#)

11. Protective Services, Trustee Decker

Discussion and possible action on the following items

11.1 Police Report for the Month of May 2022

[Monthly Report May 2022](#)

12. Village President

12.1 Motion to approve the Appointment of Mary Patz to the Historic Preservation Commission

12.2 Motion to approve appointment of Sue Graczyk as a voting member and Gail Yerke as a non-voting member of the Downtown Development Committee.

13. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Maple Centre.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

Presentation to the Village Board of the Village of Mukwonago

June 15, 2022

1. Objective of the audit was to express our opinion on your financial statements.
2. Reports issued
 - a. Financial statements
 - i. Unmodified opinion, commonly referred to as a “clean” opinion
 - ii. Highest level of assurance you can receive from your auditor.
 - b. Reporting and Insights from 2021 audit
 - i. Included all communications required under professional standards
 - ii. Includes comments and recommendations resulting from our audit
 - iii. Includes Information applicable to future audits
3. Financial highlights
 - a. Governmental Funds

	General Fund	Fire and Ambulance Fund	Debt Service Fund	Tax Incremental District No. 5	Capital Project Fund	Nonmajor Governmental Funds
Current year activity						
Revenues and other sources	\$ 5,257,888	\$ 1,556,211	\$ 2,572,962	\$ 8,689,293	\$ 3,482,941	\$ 5,621,041
Expenditures and other uses	4,746,859	1,593,132	2,965,416	8,881,613	1,596,207	5,072,028
Change in fund balances	<u>\$ 511,029</u>	<u>\$ (36,921)</u>	<u>\$ (392,454)</u>	<u>\$ (192,320)</u>	<u>\$ 1,886,734</u>	<u>\$ 549,013</u>

	General Fund	Fire and Ambulance Fund	Debt Service Fund	Tax Incremental District No. 5	Capital Project Fund	Nonmajor Governmental Funds
Fund Balance						
Nonspendable	\$ 43,653	\$ 7,123	\$ -	\$ -	\$ -	\$ 5,291
Restricted	-	-	617,572	3,112,884	-	1,675,969
Committed	-	135,673	-	-	3,501,593	2,616,299
Assigned	1,259,108	-	-	-	-	-
Unassigned	2,201,255	-	-	-	-	-
	<u>\$ 3,504,016</u>	<u>\$ 142,796</u>	<u>\$ 617,572</u>	<u>\$ 3,112,884</u>	<u>\$ 3,501,593</u>	<u>\$ 4,297,559</u>

b. Budgetary compliance

Details of individual funds actual results to budget can be found in the Village's year-end budget to actual report. A summary of the general fund budget to actual results follows:

	Final Budget	Actual	Variance Favorable (unfavorable)
Revenues	\$ 4,830,182	\$ 4,815,676	\$ (14,506)
Expenditures	5,101,476	4,746,859	354,617
Excess (deficiency)	(271,294)	68,817	340,111
Other financing sources	271,294	442,212	170,918
Net change in fund balance	\$ -	\$ 511,029	\$ 511,029

c. Enterprise Funds

	Water Utility	Sewer Utility
Current year activity		
Revenues including transfers in and capital contributions	\$ 3,062,719	\$ 2,646,839
Expenses including transfers out (tax equivalent)	2,049,544	2,112,581
Change in net position	\$ 1,013,175	\$ 534,258
Cash flows		
Operating activities	\$ 1,520,135	\$ 794,682
Investing activities	3,685	7,156
Noncapital financing activities	(425,974)	1,076
Capital and related financing activities	(768,901)	484,066
Net change in cash and cash equivalents	\$ 328,945	\$ 1,286,980
Net Position		
Net investment in capital assets	\$ 17,709,272	\$ 10,297,207
Restricted	125,841	1,588,269
Unrestricted	977,493	1,688,688
	\$ 18,812,606	\$ 13,574,164

d. Long-term debt

Type of debt	Governmental Activities	Business-type Activites	Total
General obligation bonds and notes	\$ 36,558,430	\$ -	\$ 36,558,430
Revenue bonds	-	12,579,839	12,579,839
Premiums	1,815,066	709,682	2,524,748
Bond anticipation notes	4,225,000	-	4,225,000
Vested compensated absences	578,505	17,544	596,049
	<u>\$ 43,177,001</u>	<u>\$ 13,307,065</u>	<u>\$ 56,484,066</u>
Statutory debt limit (5% of equalized value)	\$ 51,893,755		
Capacity for additional general obligation debt	\$ 15,335,325		
Percentage of capacity to debt limit	30%		

4. Questions?

My contact information – 414.777.5423 (direct line) and email is
wendi.unger@bakertilly.com

Reporting and insights from 2021 audit: Village of Mukwonago

December 31, 2021

Executive summary

June 9, 2022

To the Village Board
Village of Mukwonago

We have completed our audit of the financial statements of the Village of Mukwonago (the Village) for the year ended December 31, 2021 and have issued our report thereon dated June 9, 2022. This letter presents communications required by our professional standards.

Your audit should provide you with confidence in your financial statements. The audit was performed based on information obtained from meetings with management, data from your systems, knowledge of the Village's operating environment and our risk assessment procedures. We strive to provide you clear, concise communication throughout the audit process and of the final results of our audit.

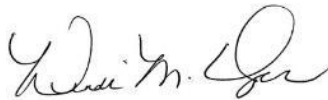
Additionally, we have included information on key risk areas the Village of Mukwonago should be aware of in your strategic planning. We are available to discuss these risks as they relate to your organization's financial stability and future planning.

If you have questions at any point, please connect with us:

– Wendi M. Unger, Partner: wendi.unger@bakertilly.com

Sincerely,

Baker Tilly US, LLP



Wendi M. Unger, CPA, Partner

Responsibilities

Our responsibilities

As your independent auditor, our responsibilities include:

- Planning and performing the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. Reasonable assurance is a high level of assurance.
- Assessing the risks of material misstatement of the financial statements, whether due to fraud or error. Included in that assessment is a consideration of the Village's internal control over financial reporting.
- Performing appropriate procedures based upon our risk assessment.
- Evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management.
- Forming and expressing an opinion based on our audit about whether the financial statements prepared by management, with the oversight of the Village board:
 - Are free from material misstatement
 - Present fairly, in all material respects and in accordance with accounting principles generally accepted in the United States of America
- Our audit does not relieve management or the Village Board of their responsibilities.

We are also required to communicate significant matters related to our audit that are relevant to the responsibilities of the Village Board, including:

- Internal control matters
- Qualitative aspects of the Village's accounting practice including policies, accounting estimates and financial statement disclosures
- Significant unusual transactions
- Significant difficulties encountered
- Disagreements with management
- Circumstances that affect the form and content of the auditors' report
- Audit consultations outside the engagement team
- Corrected and uncorrected misstatements
- Other audit findings or issues

Audit status

Significant changes to the audit plan

There were no significant changes made to either our planned audit strategy or to the significant risks and other areas of emphasis identified during the performance of our risk assessment procedures.

Audit approach and results

Planned scope and timing

Audit focus

Based on our understanding of the Village and environment in which you operate, we focused our audit on the following key areas:

- Key transaction cycles
- Areas with significant estimates

Our areas of audit focus were informed by, among other things, our assessment of materiality. Materiality in the context of our audit was determined based on specific qualitative and quantitative factors combined with our expectations about the Village's current year results.

Key areas of focus and significant findings

Significant risks of material misstatement

A significant risk is an identified and assessed risk of material misstatement that, in the auditor's professional judgment, requires special audit consideration. Within our audit, we focused on the following areas below.

Significant risk areas	Testing approach	Conclusion
Management override of controls	Incorporate unpredictability into audit procedures, emphasize professional skepticism and utilize audit team with industry expertise	Procedures identified provided sufficient evidence for our audit opinion
Improper revenue recognition due to fraud	Confirmation or validation of certain revenues supplemented with detailed predictive analytics based on nonfinancial data and substantive testing of related receivables	Procedures identified provided sufficient evidence for our audit opinion

Other areas of emphasis

We also focused on other areas that did not meet the definition of a significant risk but were determined to require specific awareness and a unique audit response.

Other areas of emphasis		
Cash and investments	Revenues and receivables	General disbursements
Payroll	Pension asset	Long-term debt
Capital assets including infrastructure	Net position calculations	Financial reporting and required disclosures

Internal control matters

We considered the Village's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing an opinion on the financial statements. We are not expressing an opinion on the effectiveness of the Village's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis.

A material weakness is a deficiency or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

Other comments and recommendations

Departmental Controls

As part of our annual audit process, we focus our efforts on the primary accounting systems, internal controls and procedures used by the Village's. This is in keeping with our goal to provide an audit opinion which states that the financial statements of the Village are correct in all material respects.

In some cases, the primary system of accounting procedures and controls of the Village are supported by smaller systems which are decentralized and reside within a department or location. In many cases, those systems are as simple as handling cash collections and remitting those collections to the Village. In other cases, the department may send invoices or statements of amounts due, and track collections of those amounts in a standalone accounts receivable system.

Generally, the more centralized a function is, the easier it is to design and implement accounting controls that provide some level of checks and balances. That is because you are able to divide certain tasks over the people available to achieve some segregation of duties. For those tasks that are decentralized, it is usually very difficult to provide for proper segregation of duties. Therefore, with one person being involved in most or all aspects of a transaction, you lose the ability to rely on the controls to achieve the safeguarding of assets and reliability of financial records.

As auditors, we are required to communicate with you on a variety of topics. Since there is now more emphasis on internal controls and management's responsibilities, we believe it is appropriate to make sure that you are informed about the lack of segregation of duties that may occur at departments or locations that handle cash or do miscellaneous billing. Examples in the Village that may fit this situation may include the following:

- Police department
- Library

As auditors, we are required to focus on the financial statements at a highly summarized level and our audit procedures support our opinion on those financial statements. Departments or locations that handle relatively smaller amounts of money are not the primary focus of our audit. Yet, because of the lack of segregation of duties, the opportunity for loss is higher there than in centralized functions that have more controls.

Because management is responsible for designing and implementing controls and procedures to detect and prevent fraud, we believe that is important for us to communicate this information to you. We have no knowledge of any fraud that has occurred or is suspected to have occurred within the departments mentioned above. However, your role as the governing body is to assess your risk areas and determine that the appropriate level of controls and procedures are in place. As always, the costs of controls and staffing must be weighed against the perceived benefits of safeguarding your assets.

Without adding staff or splitting up the duties, your own day-to-day contact and knowledge of the operation are also important mitigating factors.

Missing key controls

There are certain controls that are not currently in place related to significant transaction cycles. As a result, there is a risk that erroneous or unauthorized transactions or misstatements could occur without the knowledge of management or the governing body. Our recommendations for strengthening controls are listed below.

Controls over monthly and year-end accounting

- Adjusting journal entries and supporting documentation should be reviewed and approved by an appropriate person who is not the original preparer.

Information Technology

As part of the audit process, we reviewed certain controls related to the Village's information technology system. The following are some typical controls that are used to ensure the highest level of security is in place over information technology systems however, they have not been implemented by the Village. Management should consider the risks associated with its information technology system and its related controls and determine if these additional controls should be implemented.

1. Passwords should be changed every 90 days, require a minimum of 8-10 characters, require strong (complex) passwords, and password history should be tracked so users can not reuse recent previous passwords. Additionally, user accounts should lock after 3-5 failed login attempts.
2. Termination of access rights should occur timely (within 72 hours). This includes both the network and financial systems (BS&A and Payroll Data) as applicable.
3. Individual granting access rights should be different than the individual who approves access.

Required communications

Qualitative aspect of accounting practices

- Accounting policies: Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we have advised management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Village are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing accounting policies was not changed during 2021. We noted no transactions entered into by the Village during the year for which accounting policies are controversial or for which there is a lack of authoritative guidance or consensus or diversity in practice.
- Accounting estimates: Accounting estimates, including fair value estimates, are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements, the degree of subjectivity involved in their development and because of the possibility that future events affecting them may differ significantly from those expected. The following estimates are of most significance to the financial statements:

Estimate	Management's process to determine	Baker Tilly's conclusions regarding reasonableness
Accrued compensated absences	Evaluation of hours earned and accumulated in accordance with employment policies and average wage per hour rates	Reasonable in relation to the financial statements as a whole
Net pension asset and related deferrals	Evaluation of information provided by the Wisconsin Retirement System	Reasonable in relation to the financial statements as a whole
Allowance for doubtful accounts	Evaluation of historical revenues and loss levels with the analysis on collectability of individual amounts	Reasonable in relation to the financial statements as a whole
Depreciation	Evaluate estimated useful life of the asset and original acquisition value	Reasonable in relation to the financial statements as a whole

There have been no significant changes made by management to either the processes used to develop the particularly sensitive accounting estimates, or to the significant assumptions used to develop the estimates, noted above.

- Financial statement disclosures: The disclosures in the financial statements are neutral, consistent and clear.

Significant unusual transactions

There have been no significant transactions that are outside the normal course of business for the Village or that otherwise appear to be unusual due to their timing, size or nature.

Significant difficulties encountered during the audit

We encountered no significant difficulties in dealing with management and completing our audit.

Disagreements with management

Professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Audit report

There have been no departures from the auditors' standard report.

Audit consultations outside the engagement team

We encountered no difficult or contentious matters for which we consulted outside of the engagement team.

Corrected misstatements

Professional standards require us to accumulate misstatements identified during the audit, other than those that are clearly trivial and to communicate accumulated misstatements to management. Management is in agreement with the misstatements we have identified, and they have been corrected in the financial statements. In our judgment, none of the misstatements that management has corrected, either individually or in the aggregate, indicate matters that could have had a significant effect on the Village's financial reporting process.

Other audit findings or issues

We encountered no other audit findings or issues that require communication at this time.

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other information in documents containing audited basic financial statements

The Village's audited financial statements are "general purpose" financial statements. General purpose financial statements consist of the basic financial statements that can be used by a broad group of people for a broad range of activities. Once we have issued our audit report, we have no further obligation to update our report for events occurring subsequent to the date of our report. The Village can use the audited financial statements in other client prepare documents, such as official statements related to the issuance of debt, without our acknowledgement. Unless we have been engaged to perform services in connection with any subsequent transaction requiring the inclusion of our audit report, as well as to issue an auditor's acknowledgment letter, we have neither read the document nor performed subsequent event procedures in order to determine whether or not our report remains appropriate.

Management's consultations with other accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing or accounting matters.

Written communications between management and Baker Tilly

This letter includes copies of other material written communications, including a copy of the management representation letter.

Compliance with laws and regulations

We did not identify any non-compliance with laws and regulations during our audit.

Fraud

We did not identify any known or suspected fraud during our audit.

Going concern

Pursuant to professional standards, we are required to communicate to you, when applicable, certain matters relating to our evaluation of the Village's ability to continue as a going concern for a reasonable period of time but no less than 12 months from the date the financial statements are issued or available to be issued, including the effects on the financial statements and the adequacy of the related disclosures, and the effects on the auditor's report. No such matters or conditions have come to our attention during our engagement.

Independence

We are not aware of any relationships between Baker Tilly and the Village that, in our professional judgment, may reasonably be thought to bear on our independence.

Related parties

We did not have any significant findings or issues arise during the audit in connection with the Village's related parties

Other matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompanies the financial statements but is not RSI. With respect to the supplementary information, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Nonattest services

The following nonattest services were provided by Baker Tilly:

- Financial statement preparation
- Adjusting journal entries

In addition, we prepared GASB No. 34 conversion entries which are summarized in the "Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position" and the "Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities" in the financial statements.

None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

Village Board resources

Visit our resource page for regulatory updates, trending challenges and opportunities in your industry and other timely updates.

Visit the resource page at <https://www.bakertilly.com/insights/audit-committee-resource-page>.

Management representation letter



Village of Mukwonago

440 River Crest Court Mukwonago, WI 53149

Tel. (262) 363-6420 | Fax: (262)363-6425

June 9, 2022

Baker Tilly US, LLP
777 E Wisconsin Ave, 32nd Floor
Milwaukee, WI 53202

Dear Baker Tilly US, LLP:

We are providing this letter in connection with your audit of the financial statements of the Village of Mukwonago as of December 31, 2021 and for the year then ended for the purpose of expressing opinions as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Mukwonago and the respective changes in financial position and cash flows, where applicable, in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the fair presentation of the previously mentioned financial statements in conformity with accounting principles generally accepted in the United States of America. We are also responsible for adopting sound accounting policies, establishing and maintaining internal control over financial reporting, and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter.
- 2) The financial statements referred to above are fairly presented in conformity with accounting principles generally accepted in the United States of America. We have engaged you to advise us in fulfilling that responsibility. The financial statements include all properly classified funds of the primary government and all component units required by accounting principles generally accepted in the United States of America to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, if any, are reasonable.
- 6) All events subsequent to the date of the financial statements and for which accounting principles generally accepted in the United States of America require adjustment or disclosure have been adjusted or disclosed. No other events, including instances of noncompliance, have occurred subsequent to the financial statement date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 7) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 8) All known audit and bookkeeping adjustments have been included in our financial statements, and we are in agreement with those adjustments.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.
- 10) Guarantees, whether written or oral, under which the Village is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Village Board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) We have not completed an assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 13) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.

- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others.
- 15) We have no knowledge of known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 16) There are no known related parties or related party relationships and transactions of which we are aware.

Other

- 17) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 18) We have identified to you any previous financial audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 19) The Village has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 20) We are responsible for compliance with federal, state, and local laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits, debt contracts, and IRS arbitrage regulations; and we have identified and disclosed to you all federal, state, and local laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 21) There are no:
 - a) Violations or possible violations of budget ordinances, federal, state, and local laws or regulations (including those pertaining to adopting, approving and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, or for reporting on noncompliance, except those already disclosed in the financial statement, if any.
 - b) Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by accounting principles generally accepted in the United States of America.
 - c) Nonspendable, restricted, committed, or assigned fund balances that were not properly authorized and approved.
 - d) Rates being charged to customers other than the rates as authorized by the applicable authoritative body.
 - e) Violations of restrictions placed on revenues as a result of bond resolution covenants such as revenue distribution or debt service funding.

22) In regards to the nonattest services performed by you listed below, we have 1) accepted all management responsibility; 2) designated an individual with suitable skill, knowledge, or experience to oversee the services; 3) evaluated the adequacy and results of the services performed, and 4) accepted responsibility for the results of the services.

a) Financial statement preparation

b) Adjusting journal entries

None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

- 23) The Village of Mukwonago has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 24) The Village of Mukwonago has complied with all aspects of contractual agreements that would have a material effect on the financial statement in the event of noncompliance.
- 25) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- 26) The financial statements properly classify all funds and activities.
- 27) All funds that meet the quantitative criteria in GASB Statement No. 34 and No. 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 28) Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned and unassigned) are properly classified and, if applicable, approved.
- 29) Provisions for uncollectible receivables, if any, have been properly identified and recorded.
- 30) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 31) Revenues are appropriately classified in the statement of activities within program revenues and general revenues.
- 32) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 33) Deposits and investments are properly classified, valued, and disclosed (including risk disclosures, collateralization agreements, valuation methods, and key inputs, as applicable).
- 34) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated/amortized. Any known impairments have been recorded and disclosed.
- 35) Tax-exempt bonds issued have retained their tax-exempt status.

- 36) We have appropriately disclosed the Village of Mukwonago's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available and have determined that net position were properly recognized under the policy. We have also disclosed our policy regarding which resources (that is, restricted, committed, assigned or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available.
- 37) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 38) With respect to the supplementary information, (SI):
- a) We acknowledge our responsibility for presenting the SI in accordance with accounting principles generally accepted in the United States of America, and we believe the SI, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the SI have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b) If the SI is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.
- 39) We assume responsibility for, and agree with, the information provided by the Wisconsin Retirement System as audited by the Legislative Audit Bureau relating to the net pension asset/liability and related deferred outflows and deferred inflows and have adequately considered the reasonableness of the amounts and disclosures used in the financial statements and underlying accounting records. We also assume responsibility for the census data that has been reported to the plan.
- 40) The auditing standards define an annual report as a "document, or combination of documents, typically prepared on an annual basis by management or those charged with governance in accordance with law, regulation, or custom, the purpose of which is to provide owners (or similar stakeholders) with information on the entity's operations and the entity's financial results and financial position as set out in the financial statements." Among other items, an annual report contains, accompanies, or incorporates by reference the financial statements and the auditor's report thereon. We do not prepare an annual report.

Sincerely,

Village of Mukwonago

Signed: 
Ms. Diana Doherty, Finance Director

Client service team



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Accounting changes relevant to the Village of Mukwonago

Future accounting standards update

GASB Statement Number	Description	Potentially Impacts you	Effective Date
87	Leases	✓	12/31/22*
91	Conduit Debt	✓	12/31/22*
92	Omnibus 2020	✓	12/31/22*
93	Replacement of Interfund Bank Offered Rates	✓	12/31/22*
94	Public-Private and Public-Public Partnerships and Availability Payment Arrangements	✓	12/31/23
96	Subscription-Based Information Technology Arrangements	✓	12/31/23
97	Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans	✓	12/31/22

* The statements listed above through Statement No. 93 had their required effective dates postponed by one year with the issuance of Statement No. 95, *Postponement of Effective Dates of Certain Authoritative Guidance*, with the exception of Statement No. 87 which was postponed by one and a half years. The effective date reflected above is the required revised implementation date.

Further information on upcoming [GASB pronouncements](#).

Ready or not – the new lease standard is here!

GASB's new single model for lease accounting is effective for next year's audit (fiscal years ending June 30, 2022 and later). This standard requires governments to identify and evaluate contracts that convey control of the right to use another entity's nonfinancial asset for a period of time in an exchange or exchange-like transaction. Contracts meeting the criteria for control, term and other items within the standard will result in recognizing a right to use asset and lease liability or a receivable and deferred inflow of resources. The standard specifies that leases should be recognized and measured using the facts and circumstances that exist at the beginning of the period of implementation (or, if applied to earlier periods, the beginning of the earliest period restated).

The implementation process can be broken down into a four-step methodology:



Now is the time to evaluate where your government is in this process and the timeline to complete implementation. The third step for lease evaluation, data extraction and review is typically the most time-consuming step; organizations should begin this process well before year end to ensure adequate lead time. A key decision that will need to be made is whether a lease administration software package is necessary. Depending on the volume and complexity of your lease activity, spreadsheets may not be sufficient to track and calculate all the required information.

We are available to discuss this further and help you develop an action plan. Baker Tilly also has complimentary resources available online including:

- GASB 87 lease identification questionnaire
- GASB 87 lease assistance tool
- Variety of GASB 87 podcasts and articles

Access tools and learn more about [GASB 87](#).

Future accounting for subscription-based IT arrangements

Subscription-based IT arrangements include contracts that convey control of the right to use another party's IT software. It would not include any licensing arrangements that provide a perpetual license, which would still be accounted for as an intangible asset. Subscription-based IT arrangements are becoming more and more popular with IT vendors. This standard mirrors the new lease standard. The Village will be able to utilize the systems put into place to implement the lease standard to properly account for these contracts. Common examples of these contracts in the utility industry include:

- Leasing space in the cloud
- GIS systems
- SCADA systems
- Some work order or inventory systems as well as some general ledger or billing systems

The Village should work with its IT department and department managers to determine a population listing of contracts that would fall under this standard to determine the potential future impact to financial reporting.

Two-way audit communications

As part of our audit of your financial statements, we are providing communications to you throughout the audit process. Auditing requirements provide for two-way communication and are important in assisting the auditor and you with more information relevant to the audit.

As this past audit is concluded, we use what we have learned to begin the planning process for next year's audit. It is important that you understand the following points about the scope and timing of our next audit:

- a. We address the significant risks of material misstatement, whether due to fraud or error, through our detailed audit procedures.
- b. We will obtain an understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing and extent of further audit procedures. We will obtain a sufficient understanding by performing risk assessment procedures to evaluate the design of controls relevant to an audit of financial statements and to determine whether they have been implemented. We will use such knowledge to:
 - Identify types of potential misstatements.
 - Consider factors that affect the risks of material misstatement.
 - Design tests of controls, when applicable, and substantive procedures.
- c. We will not express an opinion on the effectiveness of internal control over financial reporting or compliance with laws, regulations and provisions of contracts or grant programs.
- d. The concept of materiality recognizes that some matters, either individually or in the aggregate, are important for fair presentation of financial statements in conformity with generally accepted accounting principles while other matters are not important. In performing the audit, we are concerned with matters that, either individually or in the aggregate, could be material to the financial statements. Our responsibility is to plan and perform the audit to obtain reasonable assurance that material misstatements, whether caused by errors or fraud, are detected.

Our audit will be performed in accordance with auditing standards generally accepted in the United States of America.

We are very interested in your views regarding certain matters. Those matters are listed here:

- a. We typically will communicate with your top level of management unless you tell us otherwise.
- b. We understand that the governing board has the responsibility to oversee the strategic direction of your organization, as well as the overall accountability of the entity. Management has the responsibility for achieving the objectives of the entity.
- c. We need to know your views about your organization's objectives and strategies and the related business risks that may result in material misstatements.
- d. Which matters do you consider warrant particular attention during the audit, and are there any areas where you request additional procedures to be undertaken?

- e. Have you had any significant communications with regulators or grantor agencies?
- f. Are there other matters that you believe are relevant to the audit of the financial statements?

Also, is there anything that we need to know about the attitudes, awareness and actions of the governing body concerning:

- a. The entity's internal control and its importance in the entity, including how those charged with governance oversee the effectiveness of internal control?
- b. The detection or the possibility of fraud?

We also need to know if you have taken actions in response to developments in financial reporting, laws, accounting standards, governance practices, or other related matters or in response to previous communications with us.

With regard to the timing of our audit, here is some general information. If necessary, we may do preliminary financial audit work during the months of October-December and sometimes early in January. Our final financial fieldwork is scheduled during the spring to best coincide with your readiness and report deadlines. After fieldwork, we wrap up our financial audit procedures at our office and may issue drafts of our report for your review. Final copies of our report and other communications are issued after approval by your staff. This is typically 6-12 weeks after final fieldwork but may vary depending on a number of factors.

Keep in mind that while this communication may assist us with planning the scope and timing of the audit, it does not change the auditor's sole responsibility to determine the overall audit strategy and the audit plan, including the nature, timing and extent of procedures necessary to obtain sufficient appropriate audit evidence.

We realize that you may have questions on what this all means or wish to provide other feedback. We welcome the opportunity to hear from you.

Village of Mukwonago

Financial Statements and
Supplementary Information

December 31, 2021

Village of Mukwonago

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INDEPENDENT AUDITORS' REPORT

Independent Auditors' Report

To the Village Board of
Village of Mukwonago

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Mukwonago (the Village), as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village, as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Village and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village's basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects, in relation to the basic financial statements as a whole.

Baker Tilly US, LLP

Milwaukee, Wisconsin
June 9, 2022

MANAGEMENT'S DISCUSSION AND ANALYSIS

Village of Mukwonago

Management's Discussion and Analysis
(Unaudited)
December 31, 2021

The Village of Mukwonago's (the Village) management offers this overview and analysis of the Village's financial activities for the fiscal year ended December 31, 2021. Readers are encouraged to consider the information presented here in conjunction with the information provided in the audited Financial Statements.

Overview of the Financial Statements

The information in this discussion and analysis is intended to serve as an introduction to the Village of Mukwonago's basic financial statements, which are comprised of: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements.

Financial Highlights

- The Governmental Activities reported an ending net position of \$4,260,786 at the close of 2021, an increase of \$556,330 in net position over the prior year.
- The Business-Type Activity reported an ending net position of \$32,386,770 for 2021, an increase of \$1,547,433 in net position over the prior year.
- The combined assets and deferred outflows of resources for the Governmental and Business-Type Activity of the Village exceeded its liabilities and deferred inflows of resources at the close of 2021 by \$36,647,556 and its net position increased by \$2,103,763 for the same period.
- The Governmental Funds reported ending fund balances of \$15,176,420 which is an increase of \$2,325,081 from 2020.
- \$2,201,255 (unassigned fund balance) of the Governmental Funds fund balances is available to spend at the Village Board's discretion. This is 15% of the total fund balances for Governmental Funds. Of the total unassigned amount, \$2,201,255 is unassigned in the General Fund which is 41% of the General Fund's 2022 budgeted expenditures.
- In 2021, the Village issued \$5,000,000 in General Obligation Notes to fund capital projects and capital equipment replacements for Public Works, and the Fire and Police Departments; and \$7,165,000 in General Obligation Refunding Bonds to refinance a 2018 bond anticipation note. The Village also issued \$4,975,000 in Revenue Bonds to refund debt, including a bond anticipation note in the Water and Sewer Utilities and to fund a capital project for the Sewer Utility.
- Through scheduled debt payments and payoffs, the Village paid down \$3,278,434 in General Obligation debt; \$3,244,038 in Revenue Bonds; and \$9,350,000 in Bond Anticipation Notes (BANs) in 2021. The net effect of all 2021 debt activity including premium amortization is an overall debt increase of \$2,395,594. The Village will pay down a total of \$3,578,430 in General Obligation debt and \$4,984,836 in Revenue Bonds and BANs in 2022.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the Village's finances in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Village's assets, deferred outflows of resources, liabilities and deferred inflows, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods (e.g., uncollected taxes and earned but unused sick leave).

Both of the government-wide financial statements distinguish functions of the Village that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Village include general government, public safety, public works, health and sanitation, culture, recreation and education, and conservation and development. The business-type activities of the Village are the Water and Sewer Utilities, which are classified as proprietary funds.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Village can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows* of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Village maintains 17 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General fund, Fire and Ambulance fund, Debt Service fund, Tax Incremental District No. 5 fund and Capital Projects fund which are all considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor government funds is provided in the form of *combining statements* elsewhere in this report.

Village of Mukwonago

Management's Discussion and Analysis
(Unaudited)
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The Village adopts an annual appropriated budget for all governmental funds and proprietary funds as required by state statute. A budgetary comparison statement has been provided as required supplementary information for the general fund and fire and ambulance fund to demonstrate compliance with the adopted budget. In addition, in the supplementary information the Village has provided a detailed budgetary comparison for the general fund.

Proprietary Funds

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The Village maintains two proprietary funds. The proprietary fund financial statements provide separate information for the Water and Sewer Utility funds, which are considered to be major funds of the Village.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Village's own programs. The Village maintains a Tax Escrow fund which is an agency fund. The accounting for fiduciary funds is much like that used for governmental funds.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 27-59 of this report.

Supplementary information

The combining statements referred to earlier in connection with nonmajor governmental funds is presented immediately following the required supplementary information along with detailed schedules of revenues and expenditures for the general fund. Combining statements and schedules can be found on pages 64-69 of this report.

Village of Mukwonago

Management's Discussion and Analysis
(Unaudited)
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Government-Wide Financial Analysis

Net position is a useful indicator of a government's financial position. The Village's combined total assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$36,647,556 at the close of the most current fiscal year, as presented in the following table.

	Net Position			
	Governmental Activities		Business-Type Activities	
	2021	2020	2021	2020
Current and other assets	\$ 28,434,845	\$ 24,633,099	\$ 6,250,066	\$ 4,351,343
Capital assets	31,396,674	31,179,906	39,846,495	39,592,661
Total assets	59,831,519	55,813,005	46,096,561	43,944,004
Deferred outflows of resources	2,854,435	2,058,730	480,805	421,445
Current and other liabilities	3,088,299	1,835,125	378,482	313,609
Long-term liabilities	43,177,001	41,245,214	13,307,065	12,860,500
Total liabilities	46,265,300	43,080,339	13,685,547	13,174,109
Deferred inflows of resources	12,159,868	11,086,940	505,049	352,003
Net Position				
Net investment in capital assets	3,518,290	1,529,839	28,006,479	28,173,823
Restricted	4,748,270	4,602,409	1,714,110	1,588,500
Unrestricted (deficit)	(4,005,774)	(2,427,792)	2,666,181	1,077,014
Total net position	\$ 4,260,786	\$ 3,704,456	\$ 32,386,770	\$ 30,839,337

Net position is comprised of three components:

Net Investment in Capital Assets reflects the Village's investment in capital assets (e.g., land, buildings, equipment and infrastructure) less any related debt used to acquire those assets. The Village uses capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Village's net investment of capital assets is reported net of related debt, it should be noted that the resources needed to repay debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Restricted represents resources that are subject to external restrictions on how they may be used.

Unrestricted is the remaining amount available to spend at the Village Board's discretion.

Village of Mukwonago

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Governmental and Business-Type Activities

Governmental activities increased the Village's net position by \$556,330 and Business-Type activities increased the Village's net position by \$1,547,433. The net effect is an overall increase in the Village's total net position of \$2,103,763.

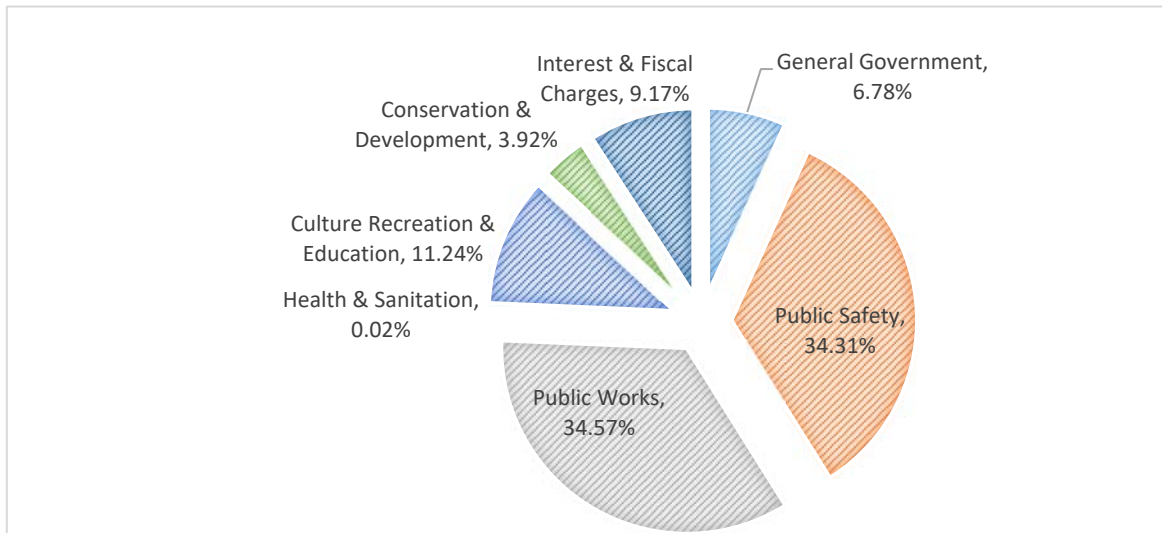
	Changes in Net Position			
	Governmental Activities		Business-Type Activities	
	2021	2020	2021	2020
Revenues:				
Program revenues:				
Charges for services	\$ 2,740,401	\$ 2,444,606	\$ 4,197,525	\$ 4,057,360
Operating grants and contributions	1,524,460	1,726,473	-	-
Capital grants and contributions	417,456	212,802	1,491,377	690,169
General revenues:				
Property and other taxes	8,119,139	7,329,869	-	-
Intergovernmental revenues not restricted to specific programs	474,308	535,718	-	-
Investment income	26,255	161,625	10,656	51,894
Gain on sale of land	-	-	-	-
Other	88,699	112,650	-	-
Total revenues	13,390,718	12,523,743	5,699,558	4,799,423
Expenses:				
General government	898,605	1,219,062	-	-
Public safety	4,549,499	4,585,187	-	-
Public works	4,584,254	4,221,156	-	-
Health and sanitation	2,420	21,195	-	-
Culture, recreation and education	1,489,798	1,542,440	-	-
Conservation and development	519,410	1,384,140	-	-
Interest and fiscal charges	1,215,299	1,057,974	-	-
Water utility	-	-	1,623,571	1,766,583
Sewer Utility	-	-	2,103,657	2,072,329
Total expenses	13,259,285	14,031,154	3,727,228	3,838,912
Transfers	424,897	423,334	(424,897)	(423,334)
Increase (decrease) in net position	556,330	(1,084,077)	1,547,433	537,177
Net position, January 1	3,704,456	4,788,533	30,839,337	30,302,160
Net position, December 31	\$ 4,260,786	\$ 3,704,456	\$ 32,386,770	\$ 30,839,337

Village of Mukwonago

Management's Discussion and Analysis
(Unaudited)
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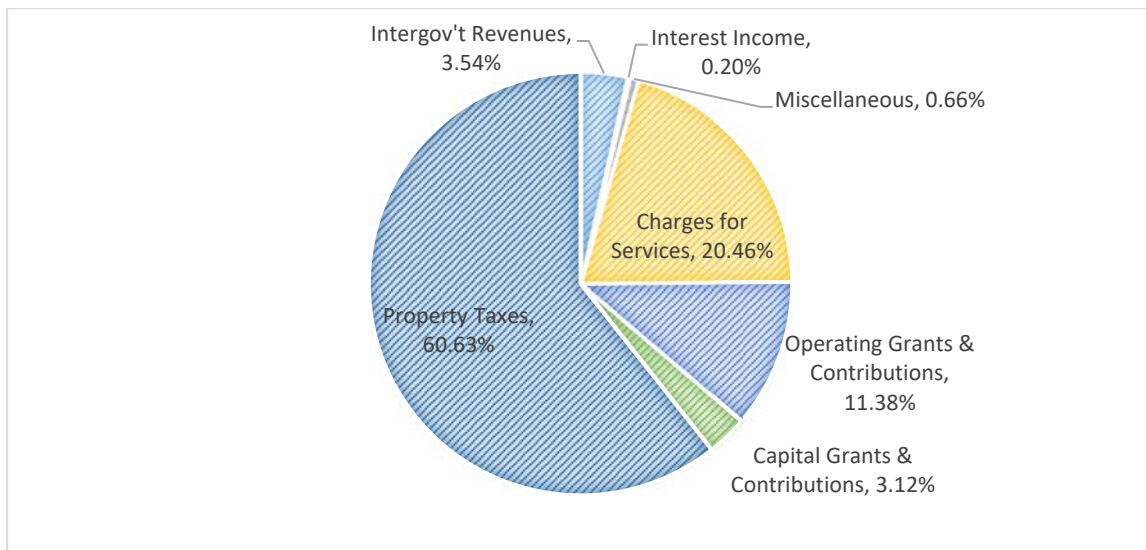
Expenses by Function - Governmental Activities

The graph below shows the percentage of the total governmental activities expenses allocated by each function type.



Program and General Revenues by Source - Governmental Activities

The graph below shows the percentage of the total governmental activities revenues allocated by each revenue type.



Business-Type Activities

Business-type activities increased the Village's net position by \$1,547,433. The operating income from business-type activities was \$1,001,518, with net nonoperating expenses of \$520,565 and capital contributions and transfer activity of \$1,066,480. Operating revenue for the current fiscal year was \$4,195,619 with the operating expense of \$3,194,101.

Village of Mukwonago

Management's Discussion and Analysis
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Financial Analysis of the Governments Funds

The Village uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Government Funds

The focus of the Village's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The following chart shows each Governmental Fund's ending fund balance grouped by its fund balance categorization. For 2021, the percentage shown is of the total 2021 fund balance. There is also comparison to the prior year and an explanation of the change between the two years if significant. The fund balance categories shown in the chart are described as follows:

- **Nonspendable** - fund balances are not in a spendable form
 - **Prepaid Items** - these exist for every operating fund at year-end and represent the health insurance premium that is paid one month in advance
- **Restricted** - Constraints are placed on the use of funds by external factors, constitutional provisions, or enabling legislation
 - Special assessments, impact fees, tax increments and grants
- **Committed** - Constraints are placed on the use of funds for specific purposes via formal action by the Village Board
 - Capital improvements and equipment funds; Fire Department, Library and Recycling operating funds
- **Assigned** - Constraints are placed on the use of funds for specific purposes by the Village Board but can be reallocated by a Village Board designee
 - Accrued sick leave, Fire Dept capital and Village designated use funds
- **Unassigned** - funds are available for spending at the Village Board's discretion, net of negative fund balances

Village of Mukwonago

Management's Discussion and Analysis (Unaudited) December 31, 2021

	Fund Balances as Listed in the Balance Sheet for Governmental Funds					
				Increase (Decrease) From Prior Year	Percent Change From Prior Year Increase (Decrease)	
	2021	Percent of Total	2020			Explanation of Change
Nonspendable Fund Balances:						
Various, prepaid	\$ 56,067	- %	\$ 60,880	\$ (4,813)	(7.9) %	Year-end payroll allocation decreased by 1 day over prior year
	<u>\$ 56,067</u>	<u>- %</u>	<u>\$ 60,880</u>	<u>\$ (4,813)</u>	<u>(7.9) %</u>	
Restricted Fund Balance:						
Debt service	\$ 617,572	- %	\$ 1,010,026	\$ (392,454)	(38.9) %	Early call option exercised on debt
TID #3	909,486	-	888,534	20,952	2.4	Increment exceeded debt payment
TID #4	89,459	-	63,465	25,994	41.0	Increment exceeded debt payment
						Use of reserves to pay interest on debt
TID #5	3,112,884	-	3,306,204	(192,320)	(5.8)	
Stormwater	29,175	-	79,435	(50,260)	(63.3)	Use of reserves for pond maintenance
American Rescue Community Development	158	-	-	158		
Library	-	-	1,000	(1,000)	(100.0)	Use of reserves for pond maintenance
Impact fees	266,334	-	264,943	1,391	0.5	Cost savings to replenish reserves
	381,357	-	311,339	70,018	22.5	Development activity
	<u>\$ 5,406,425</u>	<u>36 %</u>	<u>\$ 5,923,946</u>	<u>\$ (517,521)</u>	<u>(8.7) %</u>	
Committed Fund Balance:						
Fire Department	\$ 135,673	- %	\$ 171,959	\$ (36,286)	(21.1) %	Use of reserves to cover operational expenses
Recycling	128,066	-	117,898	10,168	8.6	New development activity
Parkland site	218,126	-	235,450	(17,324)	(7.4)	Use of reserves for outdoor performance stage
Capital projects	3,501,593	-	1,614,859	1,886,734	116.8	Capital projects delayed
Community development	1,585,915	-	1,206,922	378,993	31.4	Capital project delayed
Revolving loan	138,234	-	185,118	(46,884)	(25.3)	Use of reserves for predevelopment site prep
Capital equipment	545,958	-	388,926	157,032	40.4	Reserves for future equipment
	<u>\$ 6,253,565</u>	<u>41 %</u>	<u>\$ 3,921,132</u>	<u>\$ 2,332,433</u>	<u>59.5 %</u>	
Assigned Fund Balance:						
GF, accrued sick leave	\$ 406,143	- %	\$ 405,349	\$ 794	0.2 %	Interest earnings
GF, ambulance capital	304,602	-	287,124	17,478	6.1	Village portion of settlement in reserves for future purchase
GF, Village designated	548,363	-	436,029	112,334	25.8	Donations placed in reserves
	<u>\$ 1,259,108</u>	<u>8 %</u>	<u>\$ 1,128,502</u>	<u>\$ 130,606</u>	<u>11.6 %</u>	
Unassigned Fund Balance						
General Fund	<u>\$ 2,201,255</u>	<u>15 %</u>	<u>\$ 1,816,879</u>	<u>\$ 384,376</u>	<u>21.2 %</u>	Overall expenditures under budget
Total governmental funds:						
Fund balance	\$ 15,176,420	100 %	\$ 12,851,339	\$ 2,325,081	18.1 %	

Village of Mukwonago

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General Fund Budgetary Highlights

The total appropriations, including those for transfers out, were \$5,263,025. Actual expenditures and transfers out were \$4,746,859, resulting in a \$516,166 favorable variance. Total revenues and other financing sources were \$5,257,888 which is \$5,137 less than the final budget. Details can be found in the required supplemental information at the back of this report.

Fire and Ambulance Budgetary Highlights. The total appropriations, including those for transfers out, were \$1,622,843. Actual expenditures and transfers out were \$1,593,132, resulting in a \$29,711 favorable variance. Total revenues and other financing sources were \$1,556,211, \$39,906 less than the final budget. Details can be found in the required supplemental information at the back of this report.

Proprietary Funds

The Village's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

User charge rates for the Water Utility and Sewer Utility funds were implemented in November 2020.

Capital Asset and Debt Administration

Capital Assets

The Village's investment in capital assets for its governmental and business-type activities as of December 31, 2021 amounts to \$71,243,169 (net of accumulated depreciation).

This investment in capital assets includes land, land improvements, buildings and improvements, machinery and equipment, roads, storm sewers, library collection and software.

	Capital Assets (Net of Accumulated Depreciation)			
	Governmental Activities		Business-Type Activities	
	2021	2020	2021	2020
Land	\$ 1,909,628	\$ 1,909,628	\$ 601,764	\$ 601,764
Construction in progress	1,222,227	696,178	91,384	65,057
Land improvements	2,171,923	2,220,771	-	-
Buildings and improvements	9,098,268	8,593,154	37,426,787	37,157,893
Machinery and equipment	2,854,699	2,713,982	1,611,445	1,652,832
Roads	10,121,829	10,917,024	-	-
Storm sewers	3,606,875	3,697,023	-	-
Library collection	344,128	345,593	-	-
Intangible assets	67,097	86,553	115,115	115,115
Total	<u>\$ 31,396,674</u>	<u>\$ 31,179,906</u>	<u>\$ 39,846,495</u>	<u>\$ 39,592,661</u>

Additional information on the Village's capital assets can be found in Note 3.

Village of Mukwonago

Management's Discussion and Analysis
(Unaudited)
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Long-Term Obligations

At the end of the current fiscal year, the Village had total debt outstanding of \$56,484,065. Of this amount, \$36,558,430 comprises debt backed by the full faith and credit of the government, with related premiums balance of \$1,815,065. There is \$12,579,838 of revenue bonds outstanding and \$4,225,000 in Bond Anticipation Notes that are financed by tax increments. The remainder of the Village's obligations represents accumulated sick pay benefits.

	Long-Term Obligations			
	Governmental Activities		Business-Type Activities	
	2021	2020	2021	2020
General obligation debt	\$ 36,558,430	\$ 27,671,864	\$ -	\$ -
Premiums	1,815,066	1,048,518	709,682	348,163
Compensated absences	578,505	599,832	17,544	13,461
Net Pension Liability	-	-	-	-
Revenue bonds	-	-	12,579,839	10,848,876
Bond Anticipation Notes	4,225,000	11,925,000	-	1,650,000
Total	<u>\$ 43,177,001</u>	<u>\$ 41,245,214</u>	<u>\$ 13,307,065</u>	<u>\$ 12,860,500</u>

The net effect of all debt activity during the current year was total debt increased by \$2,378,351.

State statutes limit the amount of general obligation debt a governmental entity may issue to 5% of its total equalized valuation of taxable property within the Village's jurisdiction. The current debt limitation for the Village is \$51,893,755. Total general obligation debt outstanding at year-end was \$36,558,430. Additional information on the Village's long-term debt can be found in Note 3.

Economic Factors and Other Budget Notes

The Village makes every attempt to balance annual operating budgets without using reserve funds. Departments are charged with keeping expenditures in line with conservative revenue forecasts and have been largely successful in staying within budget. Some departments were able to realize savings to use towards planned capital purchases, reducing the need to find other funding sources. In addition, the Village utilizes a five-year capital plan to ensure equipment replacement and capital improvement projects remain on track for future funding consideration.

In the process of issuing debt in 2022, Standard & Poor's financial rating service evaluated the Village's financial information and assigned the following ratings for the new debt obligations:

- AA/Stable for the new General Obligation Promissory Note
- AA/Stable for the General Obligation Refunding Bond
- AA-/Stable for the Waterworks System and Sewerage System Revenue Bonds

Village of Mukwonago

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Factors that contributed to the ratings include:

- Very strong budgetary flexibility with available fund balances in fiscal 2019 of 52% of operating expenditures.
- Very strong liquidity, with total government available cash at 110.3% of total governmental fund expenditures and 4.0x governmental debt service.
- Strong management with good financial policies and practices under S&P's Financial Management Assessment (FMA) methodology:
 - Adopted policies related to fund balance and debt
 - Monthly reporting of budget-to-actual results and treasury balances to the Village board
 - A multi-year capital plan
- Strong economy with access to a broad-and-diverse metropolitan statistical area (MSA).
- Weak debt and contingent liability profile with government fund debt service of 27.5% of total governmental fund expenditures. A positive credit factor is that 87.4% of the debt is scheduled to be repaid within 10 years.

Residential properties represent 65.93% of the tax base, commercial properties are 25.09%, manufacturing properties are 6.84% and agriculture, undeveloped and personal property tax combined are the final 2.14%. As part of its strategic plan, the Village continues to actively seek business growth to better balance the residential tax revenues.

Requests for Information

This financial report is designed to provide a general overview of the Village's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report, or requests for additional financial information should be addressed to: Diana Doherty, Finance Director, Village of Mukwonago, 440 River Crest Court, Mukwonago, WI 53149.

BASIC FINANCIAL STATEMENTS

Village of Mukwonago

Statement of Net Position

December 31, 2021

	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and investments	\$ 17,972,356	\$ 2,191,853	\$ 20,164,209
Receivables:			
Taxes	8,238,462	14,636	8,253,098
Accounts, net of allowance	341,707	965,508	1,307,215
Special assessments	36,812	-	36,812
Internal balances	99,776	(99,776)	-
Inventories and prepaid items	56,067	38,892	94,959
Restricted assets:			
Cash and investments	-	2,908,320	2,908,320
Net pension asset	1,689,665	230,633	1,920,298
Capital assets:			
Land	1,909,628	601,764	2,511,392
Construction in progress	1,222,226	91,384	1,313,610
Intangible assets	-	115,115	115,115
Other capital assets, net of depreciation	28,264,820	39,038,232	67,303,052
Total assets	59,831,519	46,096,561	105,928,080
Deferred Outflows of Resources			
Deferred charges on refunding	-	89,504	89,504
Pension related items	2,854,435	391,301	3,245,736
Total deferred outflows of resources	2,854,435	480,805	3,335,240
Total assets and deferred outflows of resources	62,685,954	46,577,366	109,263,320
Liabilities			
Accounts payable and accrued liabilities	2,007,142	350,482	2,357,624
Deposits	659,500	28,000	687,500
Unearned revenue	421,657	-	421,657
Noncurrent liabilities:			
Due within one year	7,899,809	762,758	8,662,567
Due in more than one year	35,277,192	12,544,307	47,821,499
Total liabilities	46,265,300	13,685,547	59,950,847
Deferred Inflows of Resources			
Pension related items	3,704,125	505,049	4,209,174
Unearned revenue	8,455,743	-	8,455,743
Total deferred inflows of resources	12,159,868	505,049	12,664,917
Net Position			
Net investment in capital assets	3,518,290	28,006,479	26,899,353
Restricted for:			
Debt service	474,920	32,753	507,673
Tax incremental financing	1,901,528	-	1,901,528
Pension	1,689,665	230,633	1,920,298
Library	271,625	-	271,625
Stormwater	29,175	-	29,175
Impact fees	381,357	722,125	1,103,482
Equipment replacement	-	728,599	728,599
Unrestricted (deficit)	(4,005,774)	2,666,181	3,285,823
Total net position	\$ 4,260,786	\$ 32,386,770	\$ 36,647,556

See notes to financial statements

Village of Mukwonago

Statement of Activities

Year Ended December 31, 2021

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities							
General government	\$ 898,605	\$ 142,543	\$ 138,453	\$ -	\$ (617,609)	\$ -	\$ (617,609)
Public safety	4,549,499	1,600,109	88,032	68,691	(2,792,667)	-	(2,792,667)
Public works	4,584,254	950,942	708,053	222,768	(2,702,491)	-	(2,702,491)
Health and sanitation	2,420	-	-	-	(2,420)	-	(2,420)
Culture, recreation and education	1,489,798	46,457	589,922	125,997	(727,422)	-	(727,422)
Conservation and development	519,410	350	-	-	(519,060)	-	(519,060)
Interest and fiscal charges	1,215,299	-	-	-	(1,215,299)	-	(1,215,299)
Total governmental activities	13,259,285	2,740,401	1,524,460	417,456	(8,576,968)	-	(8,576,968)
Business-Type Activities							
Water utility	1,623,571	2,296,081	-	762,969	-	1,435,479	1,435,479
Sewer utility	2,103,657	1,901,444	-	728,408	-	526,195	526,195
Total business-type activities	3,727,228	4,197,525	-	1,491,377	-	1,961,674	1,961,674
Total	\$ 16,986,513	\$ 6,937,926	\$ 1,524,460	\$ 1,908,833	(8,576,968)	1,961,674	(6,615,294)
General Revenues							
Taxes							
Property taxes levied for general purposes					4,012,857	-	4,012,857
Property taxes levied for debt service					2,405,481	-	2,405,481
Property taxes levied for TIF					1,684,494	-	1,684,494
Other taxes					16,307	-	16,307
Intergovernmental revenues not restricted to specific programs					474,308	-	474,308
Investment income					26,255	10,656	36,911
Miscellaneous					88,699	-	88,699
Total general revenues					8,708,401	10,656	8,719,057
Transfers					424,897	(424,897)	-
Change in net position					556,330	1,547,433	2,103,763
Net Position, Beginning					3,704,456	30,839,337	34,543,793
Net Position, Ending					\$ 4,260,786	\$ 32,386,770	\$ 36,647,556

See notes to financial statements

Village of Mukwonago

Balance Sheet
Governmental Funds
December 31, 2021

	General Fund	Special Revenue Fund Fire and Ambulance Fund	Debt Service Fund	Capital Projects Fund Tax Incremental District No. 5 Fund	Capital Project Fund	Nonmajor Governmental Funds	Total Governmental Funds
Assets							
Cash and investments	\$ 4,400,571	\$ 417,723	\$ 617,572	\$ 3,117,640	\$ 3,706,282	\$ 5,712,568	\$ 17,972,356
Receivables:							
Taxes	3,006,389	194,835	2,570,597	425,570	-	2,041,071	8,238,462
Accounts, net of allowance	55,599	223,560	-	-	-	62,548	341,707
Special assessments	-	-	36,812	-	-	-	36,812
Due from other funds	24,320	-	-	-	-	-	24,320
Advance to other fund	-	-	-	99,776	-	-	99,776
Prepaid items	43,653	7,123	-	-	-	5,291	56,067
Total assets	<u>\$ 7,530,532</u>	<u>\$ 843,241</u>	<u>\$ 3,224,981</u>	<u>\$ 3,642,986</u>	<u>\$ 3,706,282</u>	<u>\$ 7,821,478</u>	<u>\$ 26,769,500</u>
Liabilities, deferred inflows of resources and fund balances							
Liabilities							
Accounts payable	\$ 182,316	\$ 74,254	\$ -	\$ 4,756	\$ 204,689	\$ 1,034,737	\$ 1,500,752
Accrued liabilities	154,172	49,457	-	-	-	27,525	231,154
Deposits	659,500	-	-	-	-	-	659,500
Due to other funds	-	24,320	-	-	-	-	24,320
Due to other governments	6,331	40,208	-	-	-	-	46,539
Unearned revenue	-	-	-	-	-	421,657	421,657
Total liabilities	<u>1,002,319</u>	<u>188,239</u>	<u>-</u>	<u>4,756</u>	<u>204,689</u>	<u>1,483,919</u>	<u>2,883,922</u>
Deferred Inflows of Resources							
Unavailable revenue	-	167,371	86,044	-	-	-	253,415
Unearned revenue	3,024,197	344,835	2,521,365	525,346	-	2,040,000	8,455,743
Total deferred inflows of resources	<u>3,024,197</u>	<u>512,206</u>	<u>2,607,409</u>	<u>525,346</u>	<u>-</u>	<u>2,040,000</u>	<u>8,709,158</u>
Fund Balances							
Nonspendable	43,653	7,123	-	-	-	5,291	56,067
Restricted	-	-	617,572	3,112,884	-	1,675,969	5,406,425
Committed	-	135,673	-	-	3,501,593	2,616,299	6,253,565
Assigned	1,259,108	-	-	-	-	-	1,259,108
Unassigned	2,201,255	-	-	-	-	-	2,201,255
Total fund balances	<u>3,504,016</u>	<u>142,796</u>	<u>617,572</u>	<u>3,112,884</u>	<u>3,501,593</u>	<u>4,297,559</u>	<u>15,176,420</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 7,530,532</u>	<u>\$ 843,241</u>	<u>\$ 3,224,981</u>	<u>\$ 3,642,986</u>	<u>\$ 3,706,282</u>	<u>\$ 7,821,478</u>	<u>\$ 26,769,500</u>

See notes to financial statements

Village of Mukwonago

Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position
December 31, 2021

Total Fund Balances, Governmental Funds	\$ 15,176,420
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Amounts reported for governmental activities in the statement of net position are different because different because:

Capital assets used in governmental funds are not financial resources and therefore are not reported in the funds

Land	1,909,628
Construction in progress	1,222,226
Other capital assets	48,488,701
Less accumulated depreciation/amortization	(20,223,881)

The net pension asset does not relate to current financial resources and is not reported in the governmental funds.	1,689,665
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Deferred outflows of resources related to pension do not related to current financial resources and are not reported in the governmental funds.	2,854,435
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Deferred inflows of resources related to pension do not related to current financial resources and are not reported in the governmental funds.	(3,704,125)
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Some receivables that are not currently available are reported as unavailable revenues in the fund financial statements but are recognized as revenue when earned in the government-wide statements.	253,415
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Some liabilities, including long-term debt, are not due and payable in the current period and therefore, are not reported in the funds.

Bonds and notes payable	(42,598,496)
Compensated absences	(578,505)
Accrued interest	(228,697)

Net Position of Governmental Activities	<u>\$ 4,260,786</u>
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Village of Mukwonago

Statement of Revenues, Expenditures and Changes in Fund Balances -

Governmental Funds

Year Ended December 31, 2021

	General Fund	Special Revenue Fund Fire and Ambulance Fund	Debt Service Fund	Capital Projects Fund Tax Incremental District No. 5 Fund	Capital Project Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues							
Taxes	\$ 2,956,294	\$ 191,015	\$ 2,405,480	\$ 685,467	\$ -	\$ 1,880,987	\$ 8,119,243
Special assessments	-	-	58,417	-	-	18,351	76,768
Intergovernmental	810,730	53,562	-	-	278,581	591,469	1,734,342
Licenses and permits	505,028	-	-	-	-	202,940	707,968
Fines, forfeitures and penalties	159,347	-	-	-	-	-	159,347
Public charges for services	29,946	1,042,117	-	-	3,264	249,053	1,324,380
Intergovernmental charges for services	177,630	228,003	-	-	25,358	391,626	822,617
Investment income	11,608	282	9,065	2,012	2,274	4,781	30,022
Other revenues	165,093	3,109	-	146,000	-	63,159	377,361
Total revenues	4,815,676	1,518,088	2,472,962	833,479	309,477	3,402,366	13,352,048
Expenditures							
Current:							
General government	764,162	-	-	51,887	4,171	30,327	850,547
Public safety	2,681,059	1,505,034	-	-	-	-	4,186,093
Public works	905,353	-	-	210,566	-	712,463	1,828,382
Health and human services	2,420	-	-	-	-	-	2,420
Culture, recreation and education	179,477	-	-	-	-	994,936	1,174,413
Conservation and development	184,026	-	-	245,000	37,506	41,100	507,632
Capital outlay	30,362	70,783	-	1,770	1,494,610	2,146,592	3,744,117
Debt service:							
Principal	-	-	2,460,541	7,766,035	-	751,858	10,978,434
Interest and fees	-	-	504,875	606,355	59,920	277,297	1,448,447
Total expenditures	4,746,859	1,575,817	2,965,416	8,881,613	1,596,207	4,954,573	24,720,485
Excess (deficiency) of revenues over expenditures	68,817	(57,729)	(492,454)	(8,048,134)	(1,286,730)	(1,552,207)	(11,368,437)
Other Financing Sources (Uses)							
Transfers in	442,212	-	100,000	-	17,455	-	559,667
Transfers out	-	(17,315)	-	-	-	(117,455)	(134,770)
Debt issued	-	-	-	7,165,000	2,959,000	2,041,000	12,165,000
Premium on debt issued	-	-	-	690,814	197,009	135,888	1,023,711
Proceeds from sale of capital assets	-	38,123	-	-	-	41,787	79,910
Total other financing sources (uses)	442,212	20,808	100,000	7,855,814	3,173,464	2,101,220	13,693,518
Net change in fund balances	511,029	(36,921)	(392,454)	(192,320)	1,886,734	549,013	2,325,081
Fund Balances, Beginning	2,992,987	179,717	1,010,026	3,305,204	1,614,859	3,748,546	12,851,339
Fund Balances, Ending	\$ 3,504,016	\$ 142,796	\$ 617,572	\$ 3,112,884	\$ 3,501,593	\$ 4,297,559	\$ 15,176,420

See notes to financial statements

Village of Mukwonago

Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
Year Ended December 31, 2021

Net Change in Fund Balances, Total Governmental Funds \$ 2,325,081

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However in the statement of net position, the cost of these assets is capitalized and they are depreciated over their estimated useful lives and reported as depreciation expense in the statement of activities

Capital outlay is reported as an expenditure in the fund financial statements, but is capitalized in the government-wide statements	3,744,117
Some items reported as outlay were not capitalized	(1,460,696)
Depreciation is reported in the government-wide statements	(1,721,974)
Net book value of assets retired	(36,723)
Some items previously capitalized as construction in progress were expensed	(307,956)

Receivables not currently available are reported as revenue when collected or currently available in the fund financial statements but are recognized as revenue when earned in the government-wide financial statements.

Special assessments and ambulance bills	(41,239)
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Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

Debt issued	(12,165,000)
Principal repaid	2,878,434
Principal refunded	8,100,000

Some expenses in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences	21,327
Accrued interest on debt	(24,016)
Net pension asset	837,054
Deferred inflows/outflows of resources related to pension	(325,531)
Developer expense	(500,000)

Governmental funds report debt premiums and discounts as other financing sources (uses) or expenditures. However, in the statement of net position, these are reported as additions or deductions from long-term debt. These are allocated over the period the debt is outstanding in the statement of activities and are reported as interest expense

Premium on new debt	(1,023,711)
Amortization of debt premiums	257,163

Change in Net Position of Governmental Activities \$ 556,330

Village of Mukwonago

Statement of Net Position

Proprietary Funds

December 31, 2021

	Business-Type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Total
Assets			
Current Assets			
Cash and investments	\$ 726,295	\$ 1,465,558	\$ 2,191,853
Receivables:			
Accounts	531,812	433,696	965,508
Taxes	7,288	7,348	14,636
Inventories	30,768	-	30,768
Prepaid items	3,541	4,583	8,124
Restricted asset:			
Cash and investments	39,683	57,913	97,596
Total current assets	1,339,387	1,969,098	3,308,485
Noncurrent Assets			
Restricted assets:			
Cash and investments	526,856	2,283,868	2,810,724
Net pension asset	108,892	121,741	230,633
Capital assets:			
Land	585,867	15,897	601,764
Construction in progress	-	91,384	91,384
Intangible assets	-	115,115	115,115
Other capital assets, net of depreciation	22,073,550	16,964,682	39,038,232
Total noncurrent assets	23,295,165	19,592,687	42,887,852
Total assets	24,634,552	21,561,785	46,196,337
Deferred Outflows of Resources			
Deferred charges on refunding	14,449	75,055	89,504
Pension related items	185,346	205,955	391,301
Total deferred outflows of resources	199,795	281,010	480,805

See notes to financial statements

Village of Mukwonago

Statement of Net Position

Proprietary Funds

December 31, 2021

	Business-Type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Total
Liabilities			
Current Liabilities			
Accounts payable	\$ 115,844	\$ 144,327	\$ 260,171
Accrued liabilities	14,586	10,882	25,468
Deposits	28,000	-	28,000
Advance due to other funds	99,776	-	99,776
Current portion of compensated absences	1,461	1,461	2,922
Liabilities payable from restricted assets:			
Accrued interest payable	23,716	41,127	64,843
Current portion of revenue bonds	298,961	460,875	759,836
Total current liabilities	582,344	658,672	1,241,016
Noncurrent Liabilities			
Long-term debt:			
Bonds and notes payable	5,191,507	7,338,178	12,529,685
Compensated absences	7,311	7,311	14,622
Total noncurrent liabilities	5,198,818	7,345,489	12,544,307
Total liabilities	5,781,162	8,004,161	13,785,323
Deferred Inflows of Resources			
Pension related items	240,579	264,470	505,049
Net Position			
Net investment in capital assets	17,709,272	10,297,207	28,006,479
Restricted for:			
Equipment replacement	-	728,599	728,599
Impact fees	982	721,143	722,125
Pensions	108,892	121,741	230,633
Debt service	15,967	16,786	32,753
Unrestricted	977,493	1,688,688	2,666,181
Total net position	\$ 18,812,606	\$ 13,574,164	\$ 32,386,770

See notes to financial statements

Village of Mukwonago**Statement of Revenues, Expenses and Changes in Fund Net Position****Proprietary Funds**

Year Ended December 31, 2021

	Business-Type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Total
Operating Revenues	<u>\$ 2,295,142</u>	<u>\$ 1,900,477</u>	<u>\$ 4,195,619</u>
Operating Expenses			
Operation and maintenance	793,746	1,081,111	1,874,857
Depreciation	602,759	674,786	1,277,545
Taxes	21,248	20,451	41,699
Total operating expenses	<u>1,417,753</u>	<u>1,776,348</u>	<u>3,194,101</u>
Operating income	<u>877,389</u>	<u>124,129</u>	<u>1,001,518</u>
Nonoperating Revenues (Expenses)			
Investment income	3,669	6,987	10,656
Miscellaneous income (expense)	939	967	1,906
Interest and fiscal charges	(205,818)	(327,309)	(533,127)
Total nonoperating revenues (expense)	<u>(201,210)</u>	<u>(319,355)</u>	<u>(520,565)</u>
Income (loss) before capital contributions and transfers	<u>676,179</u>	<u>(195,226)</u>	<u>480,953</u>
Capital Contributions and Transfers			
Capital contributions	762,969	728,408	1,491,377
Transfers in	-	10,000	10,000
Transfers out	(425,973)	(8,924)	(434,897)
Total capital contributions and transfers	<u>336,996</u>	<u>729,484</u>	<u>1,066,480</u>
Change in net position	<u>1,013,175</u>	<u>534,258</u>	<u>1,547,433</u>
Net Position, Beginning	<u>17,799,431</u>	<u>13,039,906</u>	<u>30,839,337</u>
Net Position, Ending	<u><u>\$ 18,812,606</u></u>	<u><u>\$ 13,574,164</u></u>	<u><u>\$ 32,386,770</u></u>

See notes to financial statements

Village of Mukwonago

Statement of Cash Flows

Proprietary Funds

Year Ended December 31, 2021

	Business-Type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Total
Cash Flows From Operating Activities			
Receipts from customers	\$ 2,313,199	\$ 1,860,772	\$ 4,173,971
Paid to suppliers for goods and services	(526,712)	(800,646)	(1,327,358)
Paid to employees for services	(266,353)	(265,444)	(531,797)
Net cash flows from operating activities	1,520,134	794,682	2,314,816
Cash Flows From Investing Activities			
Investment income	3,685	7,156	10,841
Net cash flows from investing activities	3,685	7,156	10,841
Cash Flows From Noncapital Financing Activities			
Paid to municipality for tax equivalent	(415,973)	(8,924)	(424,897)
Transfers in (out)	(10,000)	10,000	-
Net cash flows from noncapital financing activities	(425,973)	1,076	(424,897)
Cash Flows From Capital and Related Financing Activities			
Debt retired	(205,980)	(238,057)	(444,037)
Payments to escrow during refunding	(1,713,092)	(2,736,908)	(4,450,000)
Interest and fees paid	(201,070)	(232,606)	(433,676)
Debt issued	1,444,423	3,530,577	4,975,000
Debt premium net of issuance costs	98,331	240,353	338,684
Special assessments received	147	1,542	1,689
Advance from other funds	(146,000)	-	(146,000)
Acquisition and construction of capital assets	(191,123)	(131,132)	(322,255)
Impact fees received	145,463	50,297	195,760
Net cash flows from capital and related financing activities	(768,901)	484,066	(284,835)
Net change in cash and cash investments	328,945	1,286,980	1,615,925
Cash and Cash Investments, Beginning	963,889	2,520,359	3,484,248
Cash and Cash Investments, Ending	<u>\$ 1,292,834</u>	<u>\$ 3,807,339</u>	<u>\$ 5,100,173</u>

See notes to financial statements

Village of Mukwonago

Statement of Cash Flows

Proprietary Funds

Year Ended December 31, 2021

	Business-Type Activities - Enterprise Funds		
	Water Utility	Sewer Utility	Total
Reconciliation of Operating Income			
to Net Cash Flows From Operating Activities			
Operating income	\$ 877,389	\$ 124,129	\$ 1,001,518
Miscellaneous nonoperating activities	939	967	1,906
Adjustments to reconcile operating income			
to net cash flows from operating activities:			
Depreciation	602,759	674,786	1,277,545
Depreciation charged to other funds	31,258	(31,258)	-
Changes in assets, deferred outflows of resources,			
liabilities and deferred inflows of resources:			
Accounts receivable	(14,140)	(9,413)	(23,553)
Materials and supplies	(10,515)	-	(10,515)
Prepaid items	1,009	(644)	365
Accounts payable	63,935	66,698	130,633
Accrued liabilities	2,041	2,042	4,083
Compensated absences	(1,581)	1,183	(398)
Pension related deferrals and liabilities	(27,960)	(33,807)	(61,767)
Customer deposits	(5,000)	-	(5,000)
Net cash flows from operating activities	<u>\$ 1,520,134</u>	<u>\$ 794,683</u>	<u>\$ 2,314,817</u>
Reconciliation of Cash and Cash			
Equivalents to the Statement of			
Net Position, Proprietary Funds			
Cash and investments, statement of net position	\$ 726,295	\$ 1,465,558	\$ 2,191,853
Restricted cash and investments, statement of net position	<u>566,539</u>	<u>2,341,781</u>	<u>2,908,320</u>
Cash and cash equivalents	<u>\$ 1,292,834</u>	<u>\$ 3,807,339</u>	<u>\$ 5,100,173</u>
Noncash Capital and Related Financing Activities			
Capital contributions	<u>\$ 617,507</u>	<u>\$ 678,111</u>	
Capital assets financed through accounts payable	<u>\$ 50,702</u>	<u>\$ -</u>	
Amortization of debt premium	<u>\$ 43,630</u>	<u>\$ 68,956</u>	
Amortization of loss on refunding	<u>\$ (2,627)</u>	<u>\$ (46,167)</u>	

See notes to financial statements

Village of Mukwonago

Statement of Fiduciary Net Position
December 31, 2021

	Custodial Fund
	Tax Collection Fund
Assets	
Cash and investments	\$ 6,708,036
Taxes receivable	<u>2,325,527</u>
Total assets	<u>9,033,563</u>
Liabilities	
Accounts payable	26,924
Due to other governments	<u>9,006,639</u>
Total liabilities	<u>9,033,563</u>
Net position	<u><u>\$ -</u></u>

Village of Mukwonago

Statement of Changes in Fiduciary Net Position
Year Ended December 31, 2021

	Custodial Fund
	Tax Collection Fund
Additions	
Tax collections	<u>\$ 7,333,571</u>
Deductions	
Payments to overlying districts	<u>7,333,571</u>
Change in fiduciary net position	-
Net Position, Beginning	<u>-</u>
Net Position, Ending	<u><u>\$ -</u></u>

See notes to financial statements

Village of Mukwonago

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December 31, 2021

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Village of Mukwonago

Notes to Financial Statements
December 31, 2021

1. Summary of Significant Accounting Policies

The accounting policies of the Village of Mukwonago, Wisconsin (Village), conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The accepted standard setting body for establishing governmental accounting and financial reporting principles is the Governmental Accounting Standards Board (GASB).

Reporting Entity

This report includes all funds of the Village. The reporting entity for the Village consists of the primary government and its component units. Component units are legally separate organizations for which the government is financially accountable or other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading. The Village has not identified any organizations that meet this criteria.

Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Village does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not included among program revenues are reported as general revenues. Internally dedicated resources are reported as general revenues rather than program revenues.

Fund Financial Statements

Financial statements of the Village are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position/fund balance, revenues and expenditures/expenses.

Funds are organized as major funds or nonmajor funds within the governmental and proprietary statements. An emphasis is placed on major funds within the government and proprietary categories. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

- a. Total assets/deferred outflows of resources, liabilities/deferred inflows of resources, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, and
- b. The same element of the individual governmental or enterprise fund that met the 10% test is at least 5% of the corresponding total for all governmental and enterprise funds combined.
- c. In addition, any other governmental or enterprise fund that the Village believes is particularly important to financial statement users may be reported as a major fund.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Village reports the following major governmental funds:

General Fund

General Fund accounts for the Village's primary operating activities. It is used to account for and report all financial resources except those accounted for and reported in another fund.

Fire and Ambulance Special Revenue Fund

Fire and Ambulance Special Revenue Fund accounts for resources legally restricted or committed to supporting expenditures for fire and ambulance services.

Debt Service Fund

Debt Service Fund is used to account for and report financial resources that are restricted, committed or assigned to the expenditure for payment of general long-term debt principal, interest and related costs, other than TID or enterprise debt.

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

Tax Incremental District (TID) No. 5 Capital Projects Fund

Tax Incremental District (TID) No. 5 Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditures outlined in the TID project plan.

Capital Projects Fund

Capital Projects Fund is used to account for and report financial resources that are restricted, committed, or assigned for the acquisition of land and/or major capital projects.

Enterprise Funds

The Village reports the following major enterprise funds:

Water Utility accounts for operations of the water system.

Sewer Utility accounts for operations of the sewer system.

The Village reports the following nonmajor governmental funds:

Special Revenue Funds

Special Revenue Funds are used to account for and report financial resources that are restricted, committed or assigned to expenditure and capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Library	Recycling
Revolving Loan	Park Land Site
Impact Fee	Stormwater
American Rescue Plan Act	

Capital Project Funds

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlay, including the acquisition or construction of capital facilities and other capital assets as budgeted or as outlined in the plan for TID No. 4

Capital Equipment	Tax Incremental District (TID) No. 3
Community Development	Tax Incremental District (TID) No. 4

In addition, the Village reports the following fund types:

Custodial Fund

Custodial Fund is used to account for and report assets controlled and the assets are for the benefit of individuals, private organizations and/or other governmental units.

Tax Collection Fund

Measurement Focus, Basis of Accounting and Financial Statement Presentation**Government-Wide Financial Statements**

The government-wide statement of net position and statement of activities are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded with the liability is incurred or economic asset is used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied. Taxes receivable for the following year are recorded as receivables and deferred inflows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met. Special assessments are recorded as revenue when earned. Unbilled receivables are recorded as revenues when services are provided.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the Village's water and sewer utilities and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

Property taxes are recorded in the year levied as receivables and deferred inflows. They are recognized as revenues in the succeeding year when services financed by the levy are being provided.

Intergovernmental aids and grants are recognized as revenues in the period the Village is entitled the resources and the amounts are available. Amounts owed to the Village which are not available are recorded as receivables and unavailable revenues. Amounts received before eligibility requirements (excluding time requirements) are met are recorded as liabilities. Amounts received in advance of meeting time requirements are recorded as deferred inflows.

Special assessments are recorded as revenues when they become measurable and available as current assets. Annual installments due in future years are reflected as receivables and unavailable revenues. At December 31, 2021, there were \$1,330,061 of anticipated future assessments. These are not reported as receivables because collection is subject to certain events occurring in the future and no formal repayment schedule has been established.

Revenues susceptible to accrual include property taxes, miscellaneous taxes, public charges for services, special assessments and interest. Other general revenues such as fines and forfeitures, inspection fees, recreation fees and miscellaneous revenues are recognized when received in cash or when measurable and available under the criteria described above.

Proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as described previously in this note.

The proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary fund's principal ongoing operations. The principal operating revenues of the water and sewer funds are charges to customers for sales and services. Special assessments are recorded as receivables and contribution revenue when levied. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

All Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources and Net Position or Equity

Deposits and Investments

For purposes of the statement of cash flows, the Village considers all highly liquid investments with an initial maturity of three months or less when acquired to be cash equivalents.

Investment of Village funds is restricted by Wisconsin state statutes. Available investments are limited to:

- a. Time deposits in any credit union, bank, savings bank or trust company.
- b. Bonds or securities of any county, city, drainage district, technical college district, village, town or school district of the state. Also, bonds issued by a local exposition district, a local professional baseball park district, a local professional football stadium district, a local cultural arts district, the University of Wisconsin Hospitals and Clinics Authority, or the Wisconsin Aerospace Authority.
- c. Bonds or securities issued or guaranteed by the federal government.
- d. The local government investment pool.
- e. Any security maturing in seven years or less and having the highest or second highest rating category of a nationally recognized rating agency.
- f. Securities of an open-end management investment company or investment trust, subject to various conditions and investment options.
- g. Repurchase agreements with public depositories, with certain conditions.

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

The Village has adopted an investment policy. That policy follows the state statute for allowable investments and contains the following additional guidelines for allowable investments. Bank services will be provided by the official depositories approved annually by the Village Board. Prohibited investments include derivative type investments such as collateralized mortgage obligations, strips, floaters, etc. Village funds may only be placed in FDIC insured depository institutions. Deposits at individual depository institutions above \$650,000 must be collateralized as to principal and interest with securities that are obligations of the U.S. Government or its agencies that are fully guaranteed by the U.S. Government or collateralized as to the principal and interest with promissory notes from borrowers of depository institutions that maintain a rating from Standard and Poor's of BBB or BBB- or a rating from Moody's of Baa. Deposits above \$650,000 with depository institutions that maintain a rating from Standard & Poor's of AAA, AA, or A or a rating from Moody's of Aaa, Aa or A are not required to be collateralized. Investments shall be diversified to eliminate the risk of loss and balance the effect of interest rate changes affecting different types of securities. Time deposits may not exceed 3 years and debt that is not guaranteed as to principal and interest by the Federal Government or its Agencies or a Wisconsin municipality must have a maturity of not more than 7 years. Reserve funds may be invested in securities exceeding 7 years if the maturity of such investments coincides with the expected use of these funds and is approved by the Finance Committee.

Investments are stated at fair value, which is the amount at which an investment could be exchanged in a current transaction between willing parties. No investments are reported at amortized costs. Adjustments necessary to record investments at fair value are recorded in the operating statement as increases or decreases in investment income. Investment income on comingled investments of municipal accounting funds is allocated on average balances. The difference between the bank statement and carrying value is due to outstanding checks and/or deposits in transit.

The Wisconsin Local Government Investment Pool (LGIP) is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2021, the fair value of the Village's share of the LGIP's assets was substantially equal to the amount as reported in these statements.

See Note 3 for further information.

Receivables

Property taxes are levied in December on assessed value as of the prior January 1. In addition to property taxes for the Village, taxes are collected for remitted to the state and county governments as well as the local school district, Phantom Lakes Management district and the technical college district. Taxes for all state and local governmental units billed in the current year for the succeeding year are reflected as receivables and due to other taxing units on the accompanying statement of fiduciary net position.

Property tax calendar - 2021 tax roll:

Lien date and levy date	December 2021
Tax bills mailed	December 2021
Payment in full, or	January 31, 2022
First installment due	January 31, 2022
Second installment due	July 31, 2022
Personal property taxes in full	January 31, 2022
Tax sale, 2021 delinquent real estate taxes	October 2024

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Accounts receivable have been shown net of an allowance for uncollectible accounts. Delinquent real estate taxes as of July 31 are paid in full by the county, which assumes the collection thereof. No provision for uncollectible accounts receivable has been made for the water and sewer utilities because they have the right by law to place substantially all delinquent bills on the tax roll and other delinquent bills are generally not significant.

During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Short-term Interfund loans are reported as *due to and from other funds*. Long-term Interfund loans (non-current portion) are reported as *advances from and to other funds*. Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the governmental-wide financial statements as internal balances.

In the governmental fund financial statements, advances to other funds are offset equally by a nonspendable fund balance account which indicates that they do not constitute expendable available financial resources and, therefore, are not available for appropriation or by a restricted, committed or assigned fund balance account, if the funds will ultimately be restricted, committed or assigned when the advance is repaid.

Inventories and Prepaid Items

Governmental fund inventory items are charged to expenditure accounts when purchased. Year-end inventory was not significant. Proprietary fund inventories are generally used for construction and/or for operation and maintenance work. They are not for resale. They are valued at cost based on weighted average and charged to construction and/or operation and maintenance expense when used.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Restricted Assets

Mandatory segregations of assets are presented as restricted assets. Such segregations are required by bond agreements and other external parties. Current liabilities payable from these restricted assets are so classified. The excess of restricted assets over current liabilities payable from restricted assets will be used first for retirement or related long-term debt. The remainder, if generated from earnings, is shown as restricted net position.

Capital Assets

Government-Wide Statements

Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial cost of more than \$5,000 for general capital assets and \$5,000 for infrastructure assets, and an estimated useful life in excess of 1 year. All capital assets are valued at historical cost or estimated historical cost if actual amounts are unavailable. Donated capital assets are recorded at their estimated acquisition value at the date of donation.

Additions to and replacements of capital assets of business-type activities are reported at original cost, which includes material, labor, overhead and allowance for the cost of funds used during construction when significant. The cost of renewals and betterments relating to retirement units is added to plant accounts. The cost of property replaced, retired or otherwise disposed of, is deducted from plant accounts and, generally, together with removal costs less salvage, is charged to accumulated depreciation.

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

Depreciation and amortization of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation and amortization reflected in the statement of net position. Depreciation and amortization is provided over the assets' estimated useful lives using the straight-line method. The range of estimated useful lives by type of asset is as follows:

	<u>Years</u>
Buildings	50
Land improvements	20-50
Machinery and equipment	3-25
Utility system	3-77
Infrastructure	20-50
Intangible assets	8-10
Library collection	5-10

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same way as in the government-wide statements.

Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position/fund balance that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until that future time.

A deferred charge on refunding arises from the advance refunding of debt. The difference between the cost of the securities placed in trust for future payments of the refunded debt and net carrying value of that debt is deferred and amortized as a component of interest expense over the shorter of the term of the refunding issue or the original term of the refunded debt. The unamortized amount is reported as a deferred outflow of resources in the government-wide and proprietary fund financial statements.

Compensated Absences

Under terms of employment, employees are granted sick leave and vacations in various amounts. Only benefits considered to be vested are disclosed in these statements.

All vested vacation and sick leave pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements, and are payable with expendable resources.

The Village does not accrue accumulated vacation or sick leave, but rather expenses these costs as they are paid. Vacation time is not cumulative from year to year. Accumulated sick leave benefits are paid upon retirement or termination if the employee has at least 20 years of full-time service with the Village. Eligible employees who have attained 15 years of full-time service are eligible for a prorated payout. Employees may accumulate a maximum of 120 days of sick leave. The accumulated sick leave benefit is only available to full time employees who started prior to January 1, 2014. Employees hired on or after that date do not get a payout.

Payments for vacation and sick leave will be made at rates in effect when the benefits are used. Accumulated vacation and sick leave liabilities at December 31, 2021, are determined on the basis of current salary rates and include salary related payments.

Long-Term Obligations/Conduit Debt

All long-term obligations to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term obligations consist primarily of notes and bonds payable and accrued compensated absences.

Long-term obligations for governmental funds are not reported as liabilities in the fund financial statements. The face value of debt (plus any premiums) are reported as other financing sources and payments of principal and interest are reported as expenditures. The accounting in proprietary funds is the same as it is in the government-wide statements.

For the government-wide statements and proprietary fund statements, bond premiums and discounts are amortized over the life of the issue using the straight-line method. The balance at year-end is shown as an increase or decrease in the liability section of the statement of net position.

The Village has approved the issuance of industrial revenue bonds (IRB) for the benefit of private business enterprises. IRBs are secured by mortgages or revenue agreements on the associated projects and do not constitute indebtedness of the Village. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. In 2018, the Village issued an industrial revenue bond in the amount of \$3,836,755; the principal balances at December 31, 2021 was \$3,836,755.

Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position/fund balance that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until the future time.

Basis for Existing Rates**Water Utility**

Current water rates were approved by the Public Service Commission of Wisconsin on November 9, 2020. New water rates for 2022 water billings were approved by the Public Service Commission on November 30, 2021.

Sewer Utility

Current sewer rates were approved by the Village Board on November 18, 2020. New sewer rates for 2022 sewer billings were approved by the Village Board on November 17, 2021.

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Equity Classifications

Government-Wide Financial Statements

Equity is classified as net position and displayed in three components:

- a. **Net Investment in Capital Assets** - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances (excluding unspent debt proceeds) of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- b. **Restricted Net Position** - Consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- c. **Unrestricted Net Position** - All other net positions that do not meet the definitions of "restricted" or "net investment in capital assets."

The net position section includes an adjustment for capital assets owned by the business-type activities column but financed by the debt of the governmental activities column. The amount is a reduction of "net investment in capital assets" and an increase in "unrestricted" net position, shown only in the total column. A reconciliation of this adjustment is as follows:

	Governmental Activities	Business-Type Activities	Adjustment	Total
Net investment in capital assets	\$ 3,518,290	\$ 28,006,479	\$ (4,625,416)	\$ 26,899,353
Unrestricted (deficit)	(4,005,774)	2,666,181	4,625,416	3,285,823

When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources as they are needed.

Fund Financial Statements

Governmental fund balances are displayed as follows:

- a. **Nonspendable** - Includes fund balance amounts that cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained intact.
- b. **Restricted** - Consists of fund balances with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- c. **Committed** - Includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority. Fund balance amounts are committed through formal action (resolution) of the Village Board. This formal action must occur prior to the end of the reporting period, but the amount of the commitment, which is subject to the constraints, may be determined in the subsequent period. Any changes to the constraints imposed require the same formal action of the Village Board that originally created the commitment.

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

- d. **Assigned** - Includes spendable fund balance amounts that are intended to be used for specific purposes that do not meet the criteria to be classified as restricted or committed. Fund balance may be assigned through the following: 1) The Village has adopted a financial policy authorizing the Village Administrator to assign amounts for specific purposes; 2) All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed. Assignments may take place after the end of the reporting period.
- e. **Unassigned** - Includes residual positive fund balance within the general fund which has not been classified within the above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those purposes.

Proprietary fund equity is classified the same as in the government-wide statements.

The Village considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as grant agreements requiring dollar for dollar spending. Additionally, the Village would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The Village has a formal minimum fund balance policy to maintain a minimum fund balance of 25% of the subsequent year's General Fund budgeted expenditures. As of December 31, 2021, the Village's unassigned fund balance was \$2,201,255 which exceeded the required fund balance of \$1,328,495.

See Note 3 for further information.

Pension

For purposes of measuring the net pension asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

2. Stewardship, Compliance, and Accountability

Excess Expenditures Over Appropriations

The Village controls expenditures at the department level. Some individual departments experienced expenditures which exceeded appropriations. The detail of those items can be found in the Village's year-end budget to actual report.

Limitations on the Village Tax Levy

Wisconsin law limits the Village's future tax levies. Generally, the Village is limited to its prior tax levy dollar amount (excluding TIF Districts), increased by the greater of the percentage change in the Village's equalized value due to new construction or 0%. Changes in debt service from one year to the next are generally exempt from this limit with certain exceptions. The Village is required to reduce its allowable levy by the estimated amount of fee revenue it collects for certain services, if those services were funded in 2013 by the property tax levy. Levies can be increased above the allowable limits if the amount is approved by referendum.

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

3. Detailed Notes on All Funds

Deposits and Investments

Cash equivalents and investments as shown on the Village's Statement of Net Position are subject to the following risks:

	Carrying Value	Statement Balance	Associated Risks
Deposits	\$ 6,564,980	\$ 6,528,082	Custodial credit
LGIP	23,215,184	23,215,184	Credit
Petty cash	401		N/A
Total deposits and investments	<u>\$ 29,780,565</u>	<u>\$ 29,743,266</u>	
Reconciliation to financial statements:			
Per statement of net position:			
Unrestricted cash and investment	\$ 20,164,209		
Restricted cash and investment	2,908,320		
Per statement of assets and liabilities:			
Custodial fund	<u>6,708,036</u>		
Total deposits and investments	<u>\$ 29,780,565</u>		

Deposits in each local and area bank are insured by the FDIC in the amount of \$250,000 for time and savings accounts (including NOW accounts) and \$250,000 for demand deposit accounts (interest-bearing and noninterest-bearing). In addition, if deposits are held in an institution outside of the state in which the government is located, insured amounts are limited to a total of \$250,000 for the combined amount of all deposit accounts.

Bank accounts are also insured by the State Deposit Guarantee Fund in the amount of \$400,000. However, due to the nature of this fund, recovery of material principal losses may not be significant to individual municipalities. This coverage has been considered in computing the custodial risk.

The Village maintains collateral agreements with its banks. At December 31, 2021, the banks had pledged various government securities in the amount of \$4,607,996 to secure the Village's deposits.

Custodial Credit Risk

Deposits

Custodial credit risk is the risk that in the event of a financial institution failure, the Village's deposits may not be returned to the Village.

The Village does not have any deposits exposed to custodial credit risk.

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

Investments

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Village will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The Village does not have any investments exposed to custodial risk.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Village held investments in the following external pools which are not rated:

LGIP

See Note 1 for further information on deposit and investment policies.

Receivables

All of the receivables on the balance sheet are expected to be collected within one year except for \$36,812 of special assessments.

Governmental funds report unavailable or unearned revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Property taxes levied for the subsequent year are not earned and cannot be used to liquidate liabilities of the current period.

Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unavailable revenue and unearned revenue reported in the governmental funds were as follows:

	<u>Unearned</u>	<u>Unavailable</u>
Property taxes receivable for subsequent year	\$ 8,188,159	\$ -
Educational reimbursement receivable	17,808	-
Grant drawdowns prior to meeting all eligibility requirements	421,657	
Ambulance receivable	-	167,371
ProHealth contribution to offset lost revenues	150,000	-
Water impact fees for TID No. 5 Project	99,776	-
Special assessments not yet due	-	36,812
Special assessments principal and interest on tax roll	-	49,232
Total unearned/unavailable revenue for governmental funds	<u>\$ 8,877,400</u>	<u>\$ 253,415</u>
Unearned revenue included in liabilities	\$ 421,657	
Unearned revenue included in deferred inflows	<u>8,455,743</u>	
Total unearned revenue for governmental funds	<u>\$ 8,877,400</u>	

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Restricted Assets

The following represent the balances of the restricted assets:

Long-Term Debt Accounts

Redemption - Used to segregate resources accumulated for debt service payments over the next twelve months

Reserve - Used to report resources set aside to make up potential future deficiencies in redemption account.

Equipment Replacement Account

The sewer utility established an equipment replacement account to be used for significant mechanical equipment replacement as required by the Wisconsin Department of Natural Resources.

Impact Fee Account

The Village has received impact fees which must be spent in accordance with the local ordinance and state statutes. Unspent funds after seven years from the date of receipt must be refunded to the current property owner.

Net Pension Asset

Restricted assets have been reported in connection with the net pension asset balance since this balance must be used to fund employee benefits.

Following is a list of restricted assets as of December 31, 2021:

	Restricted Assets
Water redemption, current	\$ 39,683
Water reserve	525,874
Water impact fee	982
Sewer redemption, current	57,913
Sewer reserve	834,126
Sewer impact fee	721,143
Equipment replacement	728,599
Net pension asset	<u>1,920,298</u>
Total	<u><u>\$ 4,828,618</u></u>

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Capital Assets

Capital asset activity for the year ended December 31, 2021 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities				
Capital assets not being depreciated:				
Land	\$ 1,909,628	\$ -	\$ -	\$ 1,909,628
Construction in progress	696,178	990,506	464,457	1,222,227
Total capital assets not being depreciated	2,605,806	990,506	464,457	3,131,855
Capital assets being depreciated/amortized:				
Land improvements	2,791,679	62,481	-	2,854,160
Buildings	11,947,653	772,492	-	12,720,145
Machinery and equipment	5,446,292	522,211	285,003	5,683,500
Roads	21,785,752	-	-	21,785,752
Storm sewers	4,507,413	-	-	4,507,413
Library collection	755,584	84,389	97,554	742,419
Intangible assets	217,468	7,843	30,000	195,311
Total capital assets being depreciated/amortized	47,451,841	1,449,416	412,557	48,488,700
Total capital assets	50,057,647	2,439,922	877,014	51,620,555
Less accumulated depreciation/amortization for:				
Land improvements	(570,908)	(111,329)	-	(682,237)
Buildings	(3,354,499)	(267,378)	-	(3,621,877)
Machinery and equipment	(2,732,310)	(344,772)	248,281	(2,828,801)
Roads	(10,868,728)	(795,195)	-	(11,663,923)
Storm sewers	(810,390)	(90,148)	-	(900,538)
Library collections	(409,991)	(85,853)	97,553	(398,291)
Intangible assets	(130,915)	(27,299)	30,000	(128,214)
Total accumulated depreciation/amortization	(18,877,741)	(1,721,974)	375,834	(20,223,881)
Net capital assets being depreciated/amortized	28,574,100	(272,558)	36,723	28,264,819
Total governmental activities capital assets, net of accumulated depreciation/amortization	\$ 31,179,906	\$ 717,948	\$ 501,180	\$ 31,396,674

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Depreciation/amortization expense was charged to functions as follows:

Governmental Activities

General government	\$ 74,455
Public safety	276,507
Public works, which includes depreciation of infrastructure	1,041,801
Culture, recreation, and education	329,211
	<u>1,721,974</u>
Total governmental activities depreciation/ amortization expense	<u>\$ 1,721,974</u>

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Business-Type Activities				
Sewer				
Capital assets not being depreciated:				
Land	\$ 15,897	\$ -	\$ -	\$ 15,897
Intangible assets	115,115	-	-	115,115
Construction in progress	65,057	26,327	-	91,384
	<u>196,069</u>	<u>26,327</u>	<u>-</u>	<u>222,396</u>
Total capital assets not being depreciated				
Capital assets being depreciated:				
Buildings and improvements	26,079,465	684,974	4,422	26,760,017
Machinery and equipment	2,027,083	55,809	23,598	2,059,294
	<u>28,106,548</u>	<u>740,783</u>	<u>28,020</u>	<u>28,819,311</u>
Total capital assets being depreciated				
Total capital assets	<u>28,302,617</u>	<u>767,110</u>	<u>28,020</u>	<u>29,041,707</u>
Less accumulated depreciation for:				
Buildings and improvements	(9,415,842)	(567,310)	4,422	9,978,730
Machinery and equipment	(1,823,280)	(76,217)	23,598	1,875,899
	<u>(11,239,122)</u>	<u>(643,527)</u>	<u>28,020</u>	<u>11,854,629</u>
Total accumulated depreciation				
Net capital assets being depreciated	<u>16,867,426</u>	<u>97,256</u>	<u>-</u>	<u>16,964,682</u>
Net sewer capital assets	<u>\$ 17,063,495</u>	<u>\$ 123,583</u>	<u>\$ -</u>	<u>\$ 17,187,078</u>

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Business-Type Activities				
Water				
Capital assets not being depreciated:				
Land	\$ 585,867	\$ -	\$ -	\$ 585,867
Capital assets being depreciated:				
Buildings and improvements	26,287,835	643,833	5,442	26,926,226
Machinery and equipment	3,237,576	120,435	24,133	3,333,878
Total capital assets being depreciated	29,525,411	764,268	29,575	30,260,104
Total capital assets	30,111,278	764,268	29,575	30,845,971
Less accumulated depreciation for:				
Buildings and improvements	(5,793,565)	(492,603)	5,442	(6,280,726)
Machinery and equipment	(1,788,547)	(141,414)	24,133	(1,905,828)
Total accumulated depreciation	(7,582,112)	(634,017)	29,575	(8,186,554)
Net capital assets being depreciated	21,943,299	130,251	-	22,073,550
Net water capital assets	<u>\$ 22,529,166</u>	<u>\$ 130,251</u>	<u>\$ -</u>	<u>\$ 22,659,417</u>
Business-type activities capital assets, net of accumulated depreciation	<u>\$ 39,592,661</u>	<u>\$ 253,834</u>	<u>\$ -</u>	<u>\$ 39,846,494</u>

Depreciation expense was charged to functions as follows:

Business-Type Activities:

Sewer	\$ 674,786
Water	<u>602,759</u>

Total business-type activities depreciation expense \$ 1,277,545

Depreciation expense does not agree to the increases in accumulated depreciation due to joint metering, salvage and cost of removal.

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

Interfund Receivables/Payables, Advances and Transfers

Interfund Receivables/Payables

The following is a schedule of interfund receivables and payables including any overdrafts on pooled cash and investment accounts:

Receivable Fund	Payable Fund	Amount
General Fund	Special Revenue Fund, Fire and Ambulance Fund	\$ 24,320
Less fund eliminations		(24,320)
Plus advances		99,776
Total internal balances, government-wide statement of net position		\$ 99,776
Receivable Fund	Payable Fund	Amount
Governmental activities	Business-type activities	\$ 99,776
Business-type activities	Governmental activities	-
Total government-wide financial statements		\$ 99,776

All amounts are due in more than one year.

The principal purpose of these interfunds is the collection of special charges on the tax roll and the allocation of commingled cash and investment balances. All remaining balances resulted from the time lag between the dates that (1) Interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system and (3) payments between funds are made.

Advances

The Capital Projects Fund - Tax Increment District No. 5 Fund advanced funds to the Water Utility Fund for the installation of a booster pump and water main oversizing, the cost of which will be recovered through current and future impact fees.

The following is a schedule of interfund advances:

Receivable Fund	Payable Fund	Amount	Amount Due Within One Year
Capital Projects Fund, Tax Increment District No. 5	Water Utility	\$ 99,776	\$ -
Total fund financial statements		99,776	
Less fund eliminations		-	
Total interfund advances, government-wide statement of net position		\$ 99,776	

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Transfers

The following is a schedule of interfund transfers:

Fund Transferred To	Fund Transferred From	Amount	Principal Purpose
General Fund	Sewer Utility	\$ 8,924	Payment in lieu of taxes
General Fund	Water Utility	415,973	Payment in lieu of taxes
General Fund	Fire/Ambulance Fund	17,315	Year-end settlement
Debt Service Fund	Special Revenue Fund, Impact Fee Fund	100,000	To fund debt service
Capital Project Fund	Parkland Site Fund	17,455	Use of reserves for outdoor performance stage
Sewer Utility	Water Utility	10,000	To pay for rental cost of equipment
Total fund financial statements		569,667	
Less fund eliminations		144,770	
Total transfers, government-wide statement of activities		<u>\$ 424,897</u>	
Transfer In	Transfer Out	Amount	
Governmental activities	Business-type activities	\$ 424,897	
Business-type activities	Governmental activities	-	
Total government-wide financial statements		<u>\$ 424,897</u>	

Generally, transfers are used to (1) move revenues from the fund that collects them to the fund that the budget requires to expend then, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

Long-Term Obligations

Long-term obligations activity for the year ended December 31, 2021 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
Governmental Activities					
Bonds and notes payable:					
General obligation debt	\$ 27,671,864	\$ 12,165,000	\$ 3,278,434	\$ 36,558,430	\$ 3,578,430
Bond anticipation notes	11,925,000	-	7,700,000	4,225,000	4,225,000
Premiums	1,048,518	1,023,711	257,163	1,815,066	-
Total bonds and notes payable	40,645,382	13,188,711	11,235,597	42,598,496	7,803,430
Other liabilities:					
Compensated absences	599,832	-	21,327	578,505	96,379
Total governmental activities long-term liabilities	\$ 41,245,214	\$ 13,188,711	\$ 11,256,924	\$ 43,177,001	\$ 7,899,809
Business-Type Activities					
Bonds and notes payable:					
Revenue bonds	\$ 10,848,876	\$ 4,975,000	\$ 3,244,037	\$ 12,579,839	\$ 759,836
Bond anticipation note	1,650,000	-	1,650,000	-	-
Premiums	348,163	474,105	112,586	709,682	-
Total bonds and notes payable	12,847,039	5,449,105	5,006,624	13,289,521	759,836
Other liabilities:					
Compensated absences	13,461	4,083	-	17,544	2,922
Total business-type activities long-term liabilities	\$ 12,860,500	\$ 5,453,188	\$ 5,006,623	\$ 13,307,065	\$ 762,758

In accordance with Wisconsin Statutes, total general obligation indebtedness of the Village may not exceed 5% of the equalized value of taxable property with the Village's jurisdiction. The debt limit as of December 31, 2021, was \$51,893,755. Total general obligation debt outstanding at year-end was \$36,558,430.

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

General Obligation Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the Village. Notes and bonds in the governmental funds will be retired by future property tax levies or tax increments accumulated by the debt service fund.

General Obligation Debt	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/21
GO Refunding Bonds (TID #3)	11/1/2012	10/1/2026	1.0-2.5%	\$ 3,620,000	\$ 1,425,000
GO Note	11/30/2014	2/15/2022	0.00	27,468	3,430
GO Promissory Note	4/1/2015	4/1/2025	1.0-3.0	6,785,000	4,010,000
GO Promissory Note	7/6/2016	10/1/2026	2.00	3,100,000	1,700,000
GO Promissory Note	11/1/2017	10/1/2026	2.0-3.0	1,400,000	1,100,000
GO Promissory Note	6/1/2018	10/1/2026	3.0-3.25	2,145,000	1,600,000
GO Refunding Bonds	9/5/2018	12/1/2026	2.0-3.5	5,375,000	3,125,000
GO Taxable Refunding Bonds	2/20/2019	3/1/2026	3.0-4.0	2,375,000	1,675,000
GO Promissory Note	2/20/2019	3/1/2028	2.0-3.5	4,225,000	3,925,000
GO Taxable Note	6/17/2020	6/1/2030	1.25-2.2	1,240,000	1,240,000
GO Promissory Note	6/17/2020	6/1/2030	1.0-3.0	4,590,000	4,590,000
GO Refunding Note (TID #5)	5/19/2021	6/1/2037	2.0-4.0	7,165,000	7,165,000
GO Promissory Note	5/19/2021	4/1/2031	2.0-4.0	5,000,000	5,000,000
Total government activities general obligation debt					<u>\$ 36,558,430</u>

Debt service requirements to maturity are as follows:

Years	Governmental Activities	
	Principal	Interest
2022	\$ 3,578,430	\$ 1,019,056
2023	4,300,000	876,713
2024	4,250,000	761,476
2025	4,500,000	643,645
2026	3,970,000	522,935
2027-2031	12,960,000	1,113,663
2032-2036	2,475,000	263,500
2037	525,000	7,875
Total	<u>\$ 36,558,430</u>	<u>\$ 5,208,863</u>

Revenue Debt

Business-type activities revenue bonds are payable only from revenues derived from the operation of the water and sanitary sewer utilities.

The Village has pledged future revenues, net of specified operating expenses, to repay revenue bonds issued in various years. Proceeds from the bonds provided financing for the variety of water and sewer projects. The bonds are payable solely from water and sewer revenues and are payable through 2033. Annual principal and interest payments on the bonds are expected to require 56% of net revenues. The total principal and interest remaining to be paid on the bonds is \$15,416,300. Principal and interest paid for the current year and total customer revenues were \$1,196,800 and \$2,291,625 respectively.

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Revenue debt payable at December 31, 2021, consists of the following:

Business-Type Activities Revenue Debt

	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Amount</u>	<u>Balance 12/31/21</u>
Sewer Utility					
Revenue Bonds	7/6/2016	12/1/2029	2.00-3.00%	\$ 3,596,423	\$ 2,790,613
Revenue Bonds	6/1/2018	12/1/2033	4.00%	1,095,000	1,005,000
Revenue Bonds	9/2/2021	12/1/2033	1.50-3.00%	3,530,577	3,530,577
Total Sewer Utility					7,326,190
Water Utility					
Revenue Bonds	4/29/2002	05/1/2022	2.75%	627,355	29,838
Revenue Bonds	7/6/2016	12/1/2029	2.00-3.00%	1,848,577	1,434,388
Revenue Bonds	6/1/2018	12/1/2033	4.00%	2,555,000	2,345,000
Revenue Bonds	9/2/2021	12/1/2033	1.50-3.00%	1,444,423	1,444,423
Total Water Utility					5,253,469
Total business-type activities, revenue debt					\$ 12,579,839

Debt service requirements to maturity are as follows:

<u>Years</u>	<u>Business-Type Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2022	\$ 759,836	\$ 411,314
2023	845,000	358,300
2024	835,000	335,150
2025	915,000	311,200
2026	975,000	290,250
2027-2031	5,750,000	999,750
2032-2033	2,500,003	130,500
Total	\$ 12,579,839	\$ 2,836,464

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Bond Anticipation Notes

Governmental Activities

	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Amount</u>	<u>Balance 12/31/21</u>
Taxable Note Anticipation Note	3/20/2018	12/1/2022	3.875%	\$ 4,225,000	<u>\$ 4,225,000</u>
Total business-type activities					<u>\$ 4,225,000</u>

Debt service requirements to maturity are as follows:

<u>Years</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2022	<u>\$ 4,225,000</u>	<u>\$ 163,719</u>
Total	<u>\$ 4,225,000</u>	<u>\$ 163,719</u>

Other Debt Information

Estimated payments of compensated absences are not included in the debt service requirement schedules. The liabilities are attributable to both governmental and business-type activities will be liquidated primarily by the general fund and utilities.

Current Refunding

On May 19, 2021, the Village issued \$7,165,000 in general obligation bonds with an average coupon rate of 2.86% to refund \$7,700,000 of outstanding bond anticipation notes with an average coupon rate of 3.38%. The proceeds of the debt were used to prepay the outstanding debt.

The cash flow requirements on the refunded debt prior to the current refunding was \$7,829,938 for 2021. The cash flow requirement of the 2021A G.O. refunding bonds is \$9,008,757 from 2021 through 2037. The current refunding resulted in an economic loss (difference between the present values of the debt service payments on the old and new debt) of \$334,755.

On September 2, 2021, the Village issued \$4,975,000 in revenue bonds with an average coupon rate of 2.79% to refund \$4,175,000 of outstanding bonds with an average coupon rate of 4.35%. A portion of the proceeds were used to prepay the outstanding debt.

The cash flow requirements on the refunded debt prior to the current refunding was \$4,901,625. The cash flow requirement of the 2021C revenue bonds is \$5,980,004 from 2021 through 2033. The current refunding resulted in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$36,976.

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Net Position/Fund Balances

Net position reported on the government-wide statement of net position on December 31, 2021 includes the following:

Governmental Activities

Net investment in capital assets:

Land	\$ 1,909,628
Construction in progress	1,222,226
Other capital assets, net of accumulated depreciation	28,264,820
Less long-term debt outstanding, including premiums	(42,598,496)
Plus:	
Unspent capital related debt proceeds	2,573,500
Noncapital debt outstanding	<u>12,146,612</u>

Total net investment in capital assets	<u>3,518,290</u>
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Restricted for:

Debt service	474,920
Pension	1,689,665
TID #3	871,839
TID #4	62,512
TID #5	967,177
Impact fees	381,357
Stormwater	29,175
Library	<u>271,625</u>

Total restricted	<u>4,748,270</u>
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Unrestricted (deficit)	<u>(4,005,774)</u>
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Total governmental activities net position	<u><u>\$ 4,260,786</u></u>
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Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Governmental Funds

Governmental fund balances reported on the fund financial statements at December 31, 2021 include the following:

	Special Revenue Fund		Capital Project Funds			Nonmajor Governmental Funds	Total
	General Fund	Fire and Ambulance Fund	Debt Service Fund	Tax Incremental District No. 5 Fund	Capital Projects Fund		
Fund Balances							
Nonspendable:							
Prepaid items	\$ 43,653	\$ 7,123	\$ -	\$ -	\$ -	\$ 5,291	\$ 56,067
Restricted for:							
Debt services	-	-	617,572	-	-	998,945	1,616,517
Capital projects	-	-	-	3,112,884	-	-	3,112,884
Impact fees	-	-	-	-	-	381,357	381,357
Stormwater	-	-	-	-	-	29,175	29,175
Library	-	-	-	-	-	266,334	266,334
American Rescue Plan Act	-	-	-	-	-	158	158
Committed to:							
Fire & ambulance	-	135,673	-	-	-	-	135,673
Revolving loan	-	-	-	-	-	138,234	138,234
Capital equipment	-	-	-	-	-	545,958	545,958
Recycling	-	-	-	-	-	128,066	128,066
Capital projects	-	-	-	-	3,501,593	-	3,501,593
Parkland site	-	-	-	-	-	218,126	218,126
Development	-	-	-	-	-	1,585,915	1,585,915
Assigned to:							
Accrued sick pay	406,143	-	-	-	-	-	406,143
Ambulance	304,602	-	-	-	-	-	304,602
Other	548,363	-	-	-	-	-	548,363
Unassigned	2,201,255	-	-	-	-	-	2,201,255
Total fund balance	<u>\$ 3,504,016</u>	<u>\$ 142,796</u>	<u>\$ 617,572</u>	<u>\$ 3,112,884</u>	<u>\$ 3,501,593</u>	<u>\$ 4,297,559</u>	<u>\$ 15,176,420</u>

Village of Mukwonago

Notes to Financial Statements
December 31, 2021

Business-Type Activities

Net investment in capital assets:	
Land and intangibles	\$ 716,879
Construction in progress	91,384
Other capital assets, net of accumulated depreciation	39,038,232
Less long-term debt outstanding, including premiums	(13,289,521)
Plus:	
Noncapital debt proceeds	1,360,000
Deferred charge on refunding	89,504
Total net investment in capital assets	28,006,479
Restricted for:	
Debt service	32,753
Equipment replacement	728,599
Impact fees	722,125
Pension	230,633
Total restricted	1,714,110
Unrestricted	2,666,181
Total business-type activities net position	\$ 32,386,770

4. Other Information

Employees' Retirement System

General Information About the Pension Plan

Plan Description

The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, expected to work at least 1,200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Annual Comprehensive Financial Report (ACFR) which can be found at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

Vesting

For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Benefits Provided

Employees who retire at or after age 65 (54 for protective occupations and 62 for elected officials and executive service retirement plan participants, if hired on or before December 31, 2016) are entitled to a retirement benefit based on a formula factor, their final average earnings and creditable service.

Final average earnings is the average of the participant's three highest annual earnings periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at or after age 55 (50 for protective occupations) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

Post-Retirement Adjustments

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the *floor*) set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

	Core Fund Adjustment	Variable Fund Adjustment
2011	(1.2)%	11%
2012	(7.0)	(7)
2013	(9.6)	9
2014	4.7	25
2015	2.9	2
2016	0.5	(5)
2017	2.0	4
2018	2.4	17
2019	0.0	(10)
2020	1.7	21

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

Contributions

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rates for General category employees and Executives and Elected Officials. Starting on January 1, 2016, the Executives and Elected Officials category merged into the General Employee category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$358,855 in contributions from the Village.

Contribution rates for the plan year reported as of December 31, 2021 are:

Employee Category	Employee	Employer
General (Executives & Elected Officials)	6.75 %	6.75 %
Protective with Social Security	6.75 %	11.65 %
Protective without Social Security	6.75 %	16.25 %

Pension Asset, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2021, the Village reported an asset of \$1,920,298 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2020, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2019 rolled forward to December 31, 2020. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The Village's proportion of the net pension asset was based on the Village's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2020, the Village's proportion was 0.03075855%, which was an increase of 0.00047172% from its proportion measured as of December 31, 2019.

For the year ended December 31, 2021, the Village recognized pension expense of \$(163,666).

At December 31, 2021, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 2,779,262	\$ 598,648
Changes in assumption	43,556	-
Net differences between projected and actual earnings on pension plan investments	-	3,605,205
Changes in proportion and differences between employer contributions and proportionate share of contributions	10,217	5,321
Employer contributions subsequent to the measurement date	412,701	-
Total	<u>\$ 3,245,736</u>	<u>\$ 4,209,174</u>

Village of Mukwonago

Notes to Financial Statements

December 31, 2021

\$412,701 reported as deferred outflows related to pension resulting from the WRS Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net pension asset in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Years Ending December 31:	Deferred Outflows of Resources and Deferred Inflows of Resources (Net)
2022	\$ (355,757)
2023	(95,169)
2024	(650,298)
2025	(274,915)

Actuarial Assumptions

The total pension asset in the December 31, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2019
Measurement Date of Net Pension Asset	December 31, 2020
Actuarial Cost Method:	Entry Age Normal
Asset Valuation Method:	Fair Value
Long-Term Expected Rate of Return:	7.0%
Discount Rate:	7.0%
Salary Increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table
Post-Retirement Adjustments*:	1.9%

* No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate.

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The Total Pension Asset for December 31, 2020 is based upon a roll-forward of the liability calculated from the December 31, 2019 actuarial valuation.

Long-Term Expected Return on Plan Assets

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Core Fund Asset Class	Current Asset Allocation %	Long-Term Expected Nominal Rate of Return %	Long-Term Expected Real Rate of Return %
Global Equities	51%	7.2%	4.7%
Fixed Income	25	3.2	0.8
Inflation Sensitive Assets	16	2.0	(0.4)
Real Estate	8	5.6	3.1
Private Equity/Debt	11	10.2	7.6
Multi-Asset	4	5.8	3.3
Total Core Fund	115	6.6	4.1
Variable Fund Asset Class			
U.S. Equities	70	6.6	4.1
International Equities	30	7.4	4.9
Total Variable Fund	100	7.1	4.6

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.4%

Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations

Single Discount Rate

A single discount rate of 7.00% was used to measure the total pension asset for the current and prior year. This single discount rate is based on the expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 2.00%. (Source: Fixed-income municipal bonds with 20 years to maturity that include only federally tax-exempt municipal bonds as reported in Fidelity Index's *20-year Municipal GO AA Index* as of December 31, 2020. In describing this index, Fidelity notes that the Municipal Curves are constructed using option-adjusted analytics of a diverse population of over 10,000 tax-exempt securities.) Because of the unique structure of WRS, the 7.00% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the investment rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Village's Proportionate Share of the Net Pension Asset (Liability) to Changes in the Discount Rate

The following presents the Village's proportionate share of the net pension asset (liability) calculated using the discount rate of 7.0%, as well as what the Village's proportionate share of the net pension asset (liability) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.0%) or 1-percentage-point higher (8.0%) than the current rate:

	1% Decrease to Discount Rate (6.00%)	Current Discount Rate (7.00%)	1% Increase to Discount Rate (8.00%)
Village's proportionate share of the net pension asset (liability)	<u>\$ (1,827,858)</u>	<u>\$ 1,920,298</u>	<u>\$ 4,673,292</u>

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

At December 31, 2021, the Village reported a payable to the pension plan of \$59,840, which represents contractually required contributions outstanding as of the end of the year.

Risk Management

The Village is exposed to various risks of loss related to torts; theft of, damage to or destruction of assets; errors and omissions; workers compensation; and health care of its employees. All of these risks are covered through the purchase of commercial insurance, with minimal deductibles. Settled claims have not exceeded the commercial coverage in any of the past three years. There were no significant reductions in coverage compared to the prior year.

Commitments and Contingencies

Claims and judgements are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. The liability and expenditure for claims and judgements are only reported in government funds if it has matured. Claims and judgements are recorded in the government-wide statements and proprietary funds as expenses when the related liabilities are incurred.

From time to time, the Village is party to various pending claims and legal proceedings. Although the outcome of such matters cannot be forecasted with certainty, it is the opinion of management and the Village attorney that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the Village's financial position or results of operations.

The Village has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. Management believes such disallowances, if any, would be immaterial.

Effect of New Accounting Standards on Current-Period Financial Statements

The Governmental Accounting Standards Board (GASB) has approved the following:

- Statement No. 87, *Leases*
- Statement No. 91, *Conduit Debt Obligations*
- Statement No. 92, *Omnibus 2020*
- Statement No. 93, *Replacement of Interbank Offered Rates*
- Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*
- Statement No. 96, *Subscription-Based Information Technology Arrangements*
- Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32*

When they become effective, application of these standards may restate portions of these financial statements.

Defined Contribution Pension Plan

The Village provides pension benefits for all of its eligible employees through a defined contribution plan known as the Village of Mukwonago Pension Trust through ICMA-RC who administers the plan. In a defined contribution plan, benefits depend solely on amounts contributed to the Plan plus investment earnings. Employees are eligible to participate in the plan upon becoming eligible for the Wisconsin Retirement System (WRS). This plan is to give eligible full-time employees an additional two and one-half percentage towards retirements, above what the Village contributes to WRS. In addition, Village employees have an option to contribute to this plan from each payroll period. For the year ended December 31, 2021, the total amount contributed was \$106,316. Of this amount, \$49,076 was contributed by the employer and \$57,240 was contributed by the employee. Total contributions for the years ending December 31, 2020 and 2019 were \$101,999 and \$96,570 respectively. The employer's contribution each year was equal to the required amount.

Subsequent Events

Relief Through the American Rescue Plan Act

The federal government passed the American Rescue Plan Act on March 11, 2021 to respond to the COVID-19 public health emergency and its negative economic impacts. Amounts were appropriated for fiscal year 2021 to units of local government to mitigate the fiscal effects stemming from the public health emergency. The Village's estimated award is \$843,315, which will be used to combat the negative effects of the public health emergency in the local economy. The Village received \$421,657 in June 2021, with the remaining expected in June 2022. The funds are to cover costs incurred by December 31, 2024.

REQUIRED SUPPLEMENTARY INFORMATION

Village of Mukwonago

Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget to Actual - General Fund
Year Ended December 31, 2021

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Taxes	\$ 2,952,156	\$ 2,952,156	\$ 2,956,294	\$ 4,138
Intergovernmental	828,668	828,668	810,730	(17,938)
Licenses and permits	436,460	436,460	505,028	68,568
Fines, forfeitures and penalties	165,000	165,000	159,347	(5,653)
Public charges for services	32,000	32,000	29,946	(2,054)
Interdepartmental charges for services	211,000	211,000	177,630	(33,370)
Investment income	44,711	44,711	11,608	(33,103)
Other revenues	147,000	160,187	165,093	4,906
Total revenues	4,816,995	4,830,182	4,815,676	(14,506)
Expenditures				
Current:				
General government	919,852	868,829	764,162	104,667
Public safety	2,762,304	2,794,304	2,681,059	113,245
Public works	992,755	992,755	905,353	87,402
Health and sanitation	2,470	2,470	2,420	50
Culture, recreation and education	194,911	195,801	179,477	16,324
Conservation and development	197,931	216,954	184,026	32,928
Capital outlay	-	30,363	30,362	1
Total expenditures	5,070,223	5,101,476	4,746,859	354,617
Excess (deficiency) of revenues over (under) expenditures	(253,228)	(271,294)	68,817	340,111
Other Financing Sources (Uses)				
Transfers in	404,728	432,843	442,212	9,369
Transfers out	(151,500)	(161,549)	-	161,549
Total other financing sources (uses)	253,228	271,294	442,212	170,918
Net change in fund balance	\$ -	\$ -	511,029	\$ 511,029
Fund Balance, Beginning			2,992,987	
Fund Balance, Ending			<u>\$ 3,504,016</u>	

See notes to required supplementary information

Village of Mukwonago

Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget to Actual - Fire and Ambulance Special Revenue Fund
Year Ended December 31, 2021

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
Revenues				
Taxes	\$ 191,015	\$ 191,015	\$ 191,015	\$ -
Intergovernmental	42,296	47,621	53,562	5,941
Public charges for services	1,088,149	1,088,149	1,042,117	(46,032)
Intergovernmental charges for services	227,311	227,311	228,003	692
Investment income	1,000	1,000	282	(718)
Miscellaneous	-	2,899	3,109	210
Total revenues	1,549,771	1,557,995	1,518,088	(39,907)
Expenditures				
Current:				
Public safety	1,484,936	1,502,252	1,505,034	(2,782)
Capital outlay	34,835	73,275	70,783	2,492
Total expenditures	1,519,771	1,575,527	1,575,817	(290)
Excess (deficiency) of revenues over (under) expenditures	30,000	(17,532)	(57,729)	(40,197)
Other Financing Sources (Uses)				
Transfers out	(30,000)	(47,316)	(17,315)	30,001
Proceeds from sale of capital assets	-	38,122	38,123	1
Total other financing sources (uses)	(30,000)	(9,194)	20,808	30,002
Net change in fund balance	\$ -	\$ (26,726)	(36,921)	\$ (10,195)
Fund Balance, Beginning			179,717	
Fund Balance, Ending			\$ 142,796	

See notes to required supplementary information

Village of Mukwonago

Schedule of Proportionate Share of the Net Pension Liability (Asset) -

Wisconsin Retirement System

Year Ended December 31, 2021

WRS Fiscal Year End	Proportion of the Net Pension Liability (Asset)	Proportionate Share of the Net Pension Liability (Asset)	Covered Payroll	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2014	0.02673391000 %	\$ (656,658)	\$ 3,077,565	21.34 %	102.74 %
12/31/2015	0.02656806000	431,726	3,289,656	13.12	98.20
12/31/2016	0.02713326000	223,643	3,387,425	6.60	99.12
12/31/2017	0.02857825000	(848,522)	3,605,474	23.53	102.93
12/31/2018	0.02946065000	1,048,117	3,617,138	28.98	96.45
12/31/2019	0.03028683000	(976,585)	3,877,945	25.18	102.96
12/31/2020	0.03075855000	(1,920,298)	4,038,150	47.55	105.26

Schedule of Employer Contributions

Wisconsin Retirement System

Year Ended December 31, 2021

Village Fiscal Year End	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	\$ 333,545	\$ 333,545	\$ -	\$ 3,289,656	10.14 %
12/31/2016	309,468	309,468	-	3,387,425	9.14
12/31/2017	347,820	347,820	-	3,605,475	9.65
12/31/2018	360,953	360,953	-	3,617,356	9.98
12/31/2019	369,628	369,628	-	3,877,945	9.53
12/31/2020	409,624	409,624	-	4,038,150	10.14
12/31/2021	412,701	412,701	-	4,038,001	10.22

See notes to required supplementary information

Village of Mukwonago

Notes to Required Supplementary Information
Year Ended December 31, 2021

1. Budgetary Information

Budgetary information is derived from the annual operating budget and is presented using generally accepted accounting principles and the modified accrual basis of accounting.

The budgeted amounts presented include any amendments made. The Village may authorize transfers of budgeted amounts within departments. Transfers between departments and changes to the overall budget must be approved by a two-thirds board action.

Appropriations lapse at year-end unless specifically carried over. There were no carryovers to the following year. Budgets are adopted at the function level of expenditure for the general fund and total expenditures for the fire and ambulance special revenue fund.

2. Wisconsin Retirement System Pension

The amounts determined for each fiscal year were determined as of the calendar year-end that occurred within the fiscal year.

The Village is required to present the last ten fiscal years of data; however, accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

Changes of benefit terms. There were no changes of benefit terms for any participating employer in WRS.

Changes of assumptions. No significant change in assumptions were noted from the prior year.

SUPPLEMENTARY INFORMATION

Village of Mukwonago

Detailed Schedule of Revenues - Budget to Actual -

General Fund

Year Ended December 31, 2021

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
Taxes				
General property taxes	\$ 2,932,656	\$ 2,932,656	\$ 2,939,882	\$ 7,226
Public accommodation (room) taxes	7,500	7,500	16,307	8,807
Interest and penalties on taxes	12,000	12,000	105	(11,895)
Total taxes	2,952,156	2,952,156	2,956,294	4,138
Intergovernmental Revenues				
State shared revenues	209,893	209,893	212,271	2,378
Exempt computer and personal property aid	44,046	44,046	53,832	9,786
State aid, law enforcement improvements	6,000	6,000	2,560	(3,440)
State aid, general transportation aids	567,429	567,429	535,776	(31,653)
Other state payments	1,300	1,300	6,291	4,991
Total intergovernmental revenues	828,668	828,668	810,730	(17,938)
Licenses and Permits				
Other regulatory permits and fees	500	500	755	255
Liquor and malt beverage	16,400	16,400	26,180	9,780
Operators' licenses	9,000	9,000	8,253	(747)
Cigarette licenses	1,500	1,500	1,500	-
Cable television franchise fees	85,000	85,000	77,247	(7,753)
Bicycle licenses	-	-	9	9
Dog and cat licenses	2,150	2,150	1,669	(481)
Nonbusiness licenses	3,010	3,010	2,715	(295)
Other permits	32,100	32,100	32,270	170
Building permits	127,800	127,800	173,075	45,275
Electrical permits	40,000	40,000	40,605	605
Plumbing permits	30,000	30,000	31,012	1,012
Occupancy permits	14,000	14,000	17,387	3,387
Zoning permits and fees	15,000	15,000	32,826	17,826
Plan review fees	30,000	30,000	28,940	(1,060)
Heating and air conditioning permits	30,000	30,000	30,585	585
Total licenses and permits	436,460	436,460	505,028	68,568

Village of Mukwonago

Detailed Schedule of Revenues - Budget to Actual -

General Fund

Year Ended December 31, 2021

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
Fines, Forfeitures and Penalties				
Court fines	\$ 150,000	\$ 150,000	\$ 149,902	\$ (98)
Parking violations	15,000	15,000	9,445	(5,555)
Total fines, forfeitures and penalties	165,000	165,000	159,347	(5,653)
Public Charges for Services				
Publication fees	500	500	669	169
Photocopies	3,500	3,500	5,508	2,008
Treasurer's fees	8,000	8,000	7,557	(443)
Law enforcement fees	5,000	5,000	3,486	(1,514)
Fire protection fees	15,000	15,000	4,699	(10,301)
Other public charges for services	-	-	8,027	8,027
Total public charges for services	32,000	32,000	29,946	(2,054)
Intergovernmental Charges for Services				
Local, law enforcement services	195,000	195,000	168,398	(26,602)
Local, other services	16,000	16,000	9,232	(6,768)
Total intergovernmental charges for services	211,000	211,000	177,630	(33,370)
Investment Income				
Investment income	44,711	44,711	11,608	(33,103)
Other Revenues				
Rent	17,000	17,000	20,428	3,428
Miscellaneous revenue	5,000	5,000	6,212	1,212
Donations	125,000	138,187	138,453	266
Total other revenues	147,000	160,187	165,093	4,906
Total revenues	\$ 4,816,995	\$ 4,830,182	\$ 4,815,676	\$ (14,506)

Village of Mukwonago

Detailed Schedule of Expenditures - Budget to Actual -

General Fund

Year Ended December 31, 2021

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget
Current				
General government:				
Village board	\$ 62,063	\$ 62,063	\$ 71,532	\$ (9,469)
Historical preservation commission	290	290	337	(47)
Municipal court	45,321	45,321	38,255	7,066
Village attorney	95,000	95,000	104,505	(9,505)
Village administrator	234,708	183,685	128,380	55,305
Village clerk/treasurer	236,130	236,130	227,696	8,434
Elections	26,900	26,900	13,451	13,449
Independent audit	13,000	13,000	7,437	5,563
Assessment of property	20,550	20,550	17,657	2,893
Risk and property insurance	133,103	133,103	105,343	27,760
Village hall	51,737	51,737	38,275	13,462
Other	-	-	11,196	(11,196)
Board of appeals	1,050	1,050	98	952
Total general government	919,852	868,829	764,162	104,667
Public safety:				
Police department	2,504,594	2,532,978	2,432,030	100,948
Building inspection	238,460	242,076	219,654	22,422
Emergency government	2,350	2,350	826	1,524
Fire station	8,215	8,215	16,305	(8,090)
Dam	8,685	8,685	12,244	(3,559)
Total public safety	2,762,304	2,794,304	2,681,059	113,245
Public works:				
Engineering	75,000	75,000	53,163	21,837
Public works administration	347,938	347,938	332,492	15,446
Machinery operation and maintenance	101,009	101,009	95,930	5,079
Garage and sheds	62,624	62,624	53,062	9,562
Curb and gutter	25,135	25,135	25,723	(588)
Garbage collection	2,897	2,897	3,149	(252)
Street signs	15,834	15,834	17,958	(2,124)
Bridges, culverts and rivers	-	-	27	(27)
Street cleaning	9,304	9,304	15,472	(6,168)
Snow and ice control	120,211	120,211	102,135	18,076
Alleys and local purpose roads	46,406	46,406	21,105	25,301
Street lighting	170,500	170,500	178,112	(7,612)
Storm sewer maintenance	15,897	15,897	7,025	8,872
Total public works	992,755	992,755	905,353	87,402

Village of Mukwonago

Detailed Schedule of Expenditures - Budget to Actual -

General Fund

Year Ended December 31, 2021

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Health and human services:				
Public health services	\$ 2,470	\$ 2,470	\$ 2,420	\$ 50
Culture, recreation and education:				
Museum	11,100	11,100	11,988	(888)
Parks	175,823	176,713	157,362	19,351
Celebration and entertainment	7,988	7,988	10,127	(2,139)
Total culture, recreation and education	194,911	195,801	179,477	16,324
Conservation and development:				
Forestry	19,476	19,476	21,609	(2,133)
Weed control	200	200	69	131
Planning commission	124,593	124,593	103,028	21,565
Economic development	43,162	62,185	50,654	11,531
Environmental protection	10,500	10,500	8,666	1,834
Total conservation and development	197,931	216,954	184,026	32,928
Capital outlay:				
Capital expenditures	-	30,363	30,362	1
Total expenditures	\$ 5,070,223	\$ 5,101,476	\$ 4,746,859	\$ 354,617

Village of Mukwonago

Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2021

	Special Revenue Funds							Capital Projects Funds				
	Library Fund	Recycling Fund	Revolving Loan Fund	Park Land Site Fund	American Rescue Plan Act Fund	Stormwater Fund	Impact Fee Fund	Capital Equipment Fund	Community Development Fund	Tax Incremental District No. 3 Fund	Tax Incremental District No. 4 Fund	Total Nonmajor Governmental Funds
Assets												
Cash and investments	\$ 336,544	\$ 118,213	\$ 138,234	\$ 218,126	\$ 421,815	\$ 86,757	\$ 381,357	\$ 606,365	\$ 2,406,212	\$ 909,486	\$ 89,459	\$ 5,712,568
Receivables:												
Taxes	474,105	332,540	-	-	-	-	-	94,146	-	863,477	276,803	2,041,071
Accounts	-	54,978	-	-	-	7,570	-	-	-	-	-	62,548
Prepaid Items	5,291	-	-	-	-	-	-	-	-	-	-	5,291
Total assets	\$ 815,940	\$ 505,731	\$ 138,234	\$ 218,126	\$ 421,815	\$ 94,327	\$ 381,357	\$ 700,511	\$ 2,406,212	\$ 1,772,963	\$ 366,262	\$ 7,821,478
Liabilities, Deferred Inflows of Resources and Fund Balance												
Liabilities												
Accounts payable	\$ 42,690	\$ 46,196	\$ -	\$ -	\$ -	\$ 65,147	\$ -	\$ 60,407	\$ 820,297	\$ -	\$ -	\$ 1,034,737
Accrued liabilities	27,520	-	-	-	-	5	-	-	-	-	-	27,525
Unearned revenue	-	-	-	-	421,657	-	-	-	-	-	-	421,657
Total liabilities	70,210	46,196	-	-	421,657	65,152	-	60,407	820,297	-	-	1,483,919
Deferred Inflows of Resources												
Unearned revenue	474,105	331,469	-	-	-	-	-	94,146	-	863,477	276,803	2,040,000
Total deferred inflows of resources	474,105	331,469	-	-	-	-	-	94,146	-	863,477	276,803	2,040,000
Fund Balances												
Nonspendable	5,291	-	-	-	-	-	-	-	-	-	-	5,291
Restricted	266,334	-	-	-	158	29,175	381,357	-	-	909,486	89,459	1,675,969
Committed	-	128,066	138,234	218,126	-	-	-	545,958	1,585,915	-	-	2,616,299
Total fund balances	271,625	128,066	138,234	218,126	158	29,175	381,357	545,958	1,585,915	909,486	89,459	4,297,559
Total liabilities, deferred inflows of resources, and fund balances	\$ 815,940	\$ 505,731	\$ 138,234	\$ 218,126	\$ 421,815	\$ 94,327	\$ 381,357	\$ 700,511	\$ 2,406,212	\$ 1,772,963	\$ 366,262	\$ 7,821,478

Village of Mukwonago

Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances
Year Ended December 31, 2021

	Special Revenue Funds							Capital Projects Funds				Total Nonmajor Governmental Funds
	Library Fund	Recycling Fund	Revolving Loan Fund	Park Land Site Fund	American Rescue Plan Act Fund	Stormwater Fund	Impact Fee Fund	Capital Equipment Fund	Community Development Fund	Tax Incremental District No. 3 Fund	Tax Incremental District No. 4 Fund	
Revenues												
Taxes	\$ 464,809	\$ 324,851	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,300	\$ -	\$ 916,659	\$ 82,368	\$ 1,880,987
Special assessments	-	-	-	-	-	-	-	-	-	18,351	-	18,351
Intergovernmental	529,214	22,277	-	-	-	-	-	-	-	39,978	-	591,469
Licenses and permits	-	-	-	-	-	33,142	169,798	-	-	-	-	202,940
Public charges for services	22,857	226,196	-	-	-	-	-	-	-	-	-	249,053
Intergovernmental charges for services	-	-	-	-	-	-	-	391,626	-	-	-	391,626
Investment income	452	1,144	104	169	158	60	220	337	1,264	791	82	4,781
Other revenues	63,159	-	-	-	-	-	-	-	-	-	-	63,159
Total revenues	1,080,491	574,468	104	169	158	33,202	170,018	484,263	1,264	975,779	82,450	3,402,366
Expenditures												
Current:												
General government	-	-	-	-	-	-	-	1,221	5,647	8,631	14,828	30,327
Public works	-	564,300	-	38	-	83,462	-	-	64,663	-	-	712,463
Culture, recreation and education	994,936	-	-	-	-	-	-	-	-	-	-	994,936
Conservation and development	-	-	1,000	-	-	-	-	-	40,100	-	-	41,100
Capital outlay	84,389	-	45,988	-	-	-	-	1,047,910	968,305	-	-	2,146,592
Debt service:												
Principal	-	-	-	-	-	-	-	-	-	746,532	5,326	751,858
Interest and fees	-	-	-	-	-	-	-	13,163	28,168	199,664	36,302	277,297
Total expenditures	1,079,325	564,300	46,988	38	-	83,462	-	1,062,294	1,106,883	954,827	56,456	4,954,573
Excess (deficiency) of revenues over expenditures	1,166	10,168	(46,884)	131	158	(50,260)	170,018	(578,031)	(1,105,619)	20,952	25,994	(1,552,207)
Other Financing Sources (Uses)												
Transfers out	-	-	-	(17,455)	-	-	(100,000)	-	-	-	-	(117,455)
Debt issued	-	-	-	-	-	-	-	650,000	1,391,000	-	-	2,041,000
Premium on debt issued	-	-	-	-	-	-	-	43,276	92,612	-	-	135,888
Proceeds from sale of capital assets	-	-	-	-	-	-	-	41,787	-	-	-	41,787
Total other financing sources (uses)	-	-	-	(17,455)	-	-	(100,000)	735,063	1,483,612	-	-	2,101,220
Net changes in fund balances	1,166	10,168	(46,884)	(17,324)	158	(50,260)	70,018	157,032	377,993	20,952	25,994	549,013
Fund Balances, Beginning	270,459	117,898	185,118	235,450	-	79,435	311,339	388,926	1,207,922	888,534	63,465	3,748,546
Fund Balances, Ending	\$ 271,625	\$ 128,066	\$ 138,234	\$ 218,126	\$ 158	\$ 29,175	\$ 381,357	\$ 545,958	\$ 1,585,915	\$ 909,486	\$ 89,459	\$ 4,297,559

Eagle Scout Project at Minors Park

Jake Galinsky

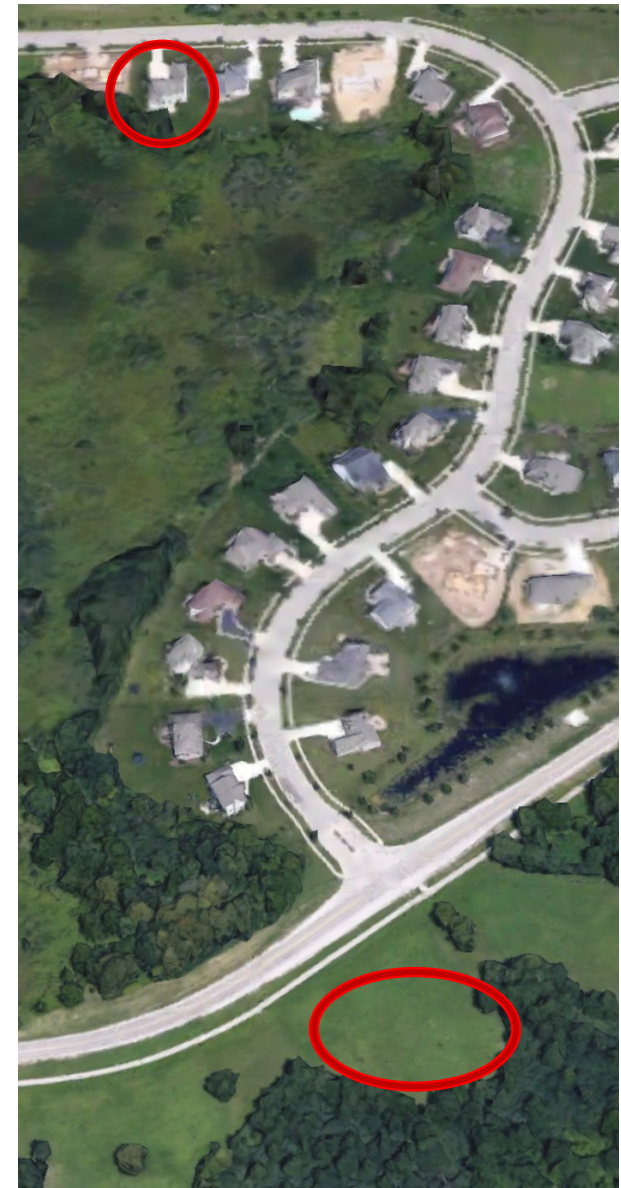
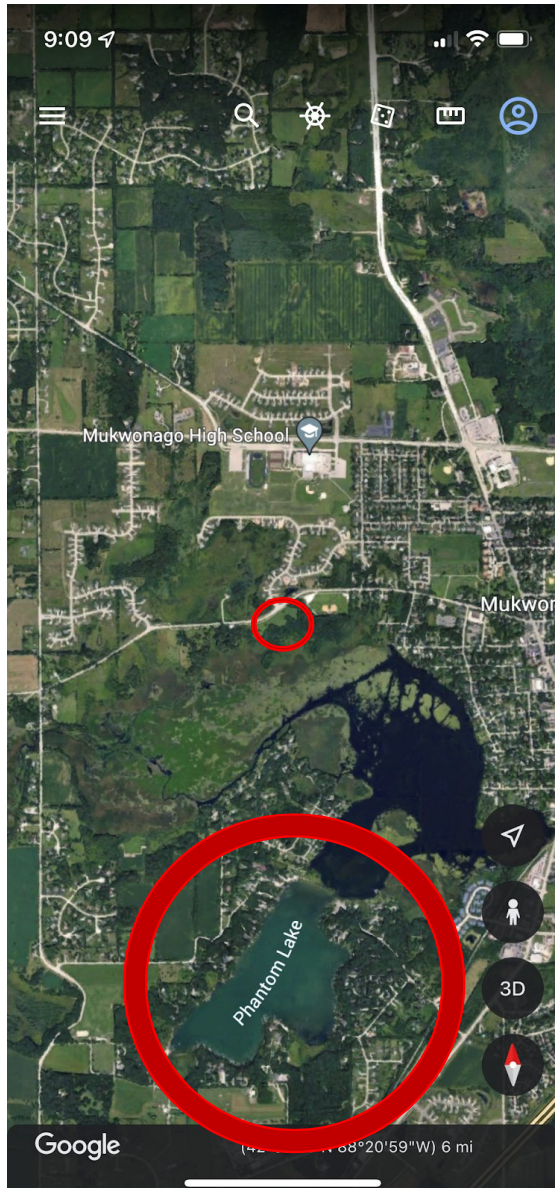
Project Description

- Sign talking about the Legend of the Phantom of Phantom
 - Metal roof to help with the longevity of the sign
- 2 new benches to replace the old ones









Process

- Concrete poured for new benches and sign
 - Put benches together and place them on the concrete slabs
- Build sign
 - Metal roof
 - Rod Vick's book Haunted Mukwonago









MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, May 18, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Jerad Wegner, Village Engineer
Nathan Bayer, Village Attorney
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspections Supervisor

Excused: Daniel Adler

Pledge of Allegiance

Comments from the Public

Tim Fluery, Vice Commander and Chair of Maxwell Street Days was present to request public works to assist in moving picnic tables on Friday morning to help them out for the flea markets for the weekend.

Thank you for approving the permits for the year.

James Sonnenberg, Candidate for Waukesha County Sheriff was present to introduce himself. He noted over 25 years ago he started in Village of Mukwonago in the Mukwonago Police Department as a reserve officer. He has support of over 10 chiefs in the county for Sheriff. Please reach out with any questions.

Intern Nathan Kontney was introduced. He noted he is from Vernon went to Mukwonago High School, and is currently a student at UW-Whitewater for Public Policy and Administration.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a

Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

5.1 Approve Minutes of Village Board Meeting of April 20, 2022

5.2 Motion to approve Accounts Payable Vouchers in the amount of \$564,360.54.

5.3 Motion to approve a Service Agreement for managed IT Services with Velocity Solutions.

5.4 Motion to approve a Special Event Application from American Legion Post #375 use of Field Park for Maxwell Street Days June 10, 11, 12; July 15, 16, 17; August 19, 20, 21; September 9, 10, 11.

5.5 Motion to approve a Special Event Application for National Night Out at Field Park on August 2, 2022 from 6 pm to 8:30 pm.

5.6 Motion to approve the Special Event Permit Application for Memorial Day Parade on May 30, 2022.

5.7 Motion to approve a Special Event Permit Application for the Mukwonago Community Library 'Summer Library Program' kick-off event on June 11, 2022 from 10 am - 1 pm at Washington Park.

5.8 Motion to approve a Miniwaukan lease agreement with the Tribe Baseball Organization for the upstairs portion of the Miniwaukan Braves Building for equipment storage in the amount of \$75 per month due May 1 of each year.

5.9 Motion to approve the Atkinson Street Lift Station Redesign and Task Order 2022-06 with Ruekert-Mielke, Inc. in the amount of \$20,670.

D. Johnson/Meiners motion to approve consent agenda items 5.1 to 5.9. Unanimously carried.

Planning Commission Recommendations

Review of Site Plan Architectural Reviews approved at the May 10, 2022 Plan Commission Meeting. (For Information Only)

- PC Resolution 2022-03 for Hill Court Partners Reload, Multi-Tenant Building Located at 115 Hill Court
- PC Resolution 2022-04 for Hahn Hardware Store, at 1080 N Rochester St.
- PC Resolution 2022-05 for Your Car Wash, at 611 S Rochester St.
- PC Resolution 2022-06 for Otto's Fine Art Academy, at 105 Fox St.

Administrator Schnook presented a memo from Attorney Bayer and staff that reviewed the current ordinance which does not require a Site Plan Review to get final approval from the Board, just to relay the information. So, this is the first opportunity for these items to be reviewed only. If anyone has any questions regarding these reviews, please let Staff know.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$260,698.99.

D. Johnson/Meiners motion to approve Accounts Payable Vouchers in the amount of \$260,698.99. Unanimously carried.

Review of Annual Room Tax Report filed by the Clerk-Treasurer's Office.

This item was for information only. No action was required.

Judicial Committee, Trustee Scott Reeves

Discussion and possible action to approve a Temporary Class "B" Retailers License for the Mukwonago Rotary Club for the June 4, 2022 Indianhead Park Concert.

Reeves/Meiners motion to approve a Temporary Class "B" Retailers License for the Mukwonago Rotary Club for the June 4, 2022 Indianhead Park Concert. Unanimously carried.

Discussion and possible action to approve a Temporary Class "B" Retailers License Application from American Legion Post #375 for Maxwell Street Days in Field Park on June 11-12, July 16&17, August 20-21 and September 10-11, 2022.

Reeves/Meiners motion to approve. Unanimously carried.

Discussion and possible action to approve a Special Event Application and Temporary Class B Retailers License Application for Mukwonago Area Soccer Club for an End of Year Picnic at Miniwaukan Park Field 1 & 2 on June 5, 2022 from 3pm to 7pm.

Reeves/Meiners motion to approve. Unanimously carried.

Protective Services, Trustee Adler

Assistant Chief Chris DeMotto Northwestern University SPSC graduation announcement.

This item was for information only. No action was required.

Police Report for the Month of April 2022.

This item was for information only. No action was required.

Village President

Proclamation to honor May as Historic Preservation Month.

Meiners/Brill motion to approve a Proclamation to honor May as Historic Preservation Month. Unanimously carried.

Proclamation to honor May as National Bike Month in the Village of Mukwonago.

K. Johnson/D. Johnson motion to approve a Proclamation to honor May as National Bike Month in the Village of Mukwonago. Unanimously carried.

Discussion and action to approve appointments to the following Committees:

Library Board of Trustees

Jerry Gasser - Term Expiring 2025

Sandy Kaufman - Term Expiring 2025

Diane Magolan - Term Expiring 2025

Mark Penzkover - Term Expiring 2025

Brill/Meiners motion to approve. Unanimously carried.

Closed Session

D. Johnson/ Meiners motion to go into closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning the widening of STH 83, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation on acquisition of properties for STH83 widening and appraisal services, additional Parkland, Heine Property, Gearbox Express; and pursuant to **Wis. Stats § 19.85 (1) (c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body concerning the performance of the village economic development functions; at 7:01pm.

Roll Call: "Yes" Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky.

Unanimously carried.

Reconvene into Open Session

Meiners/D. Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2)
Roll Call: "Yes" Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky.
Unanimously carried.

Community Development Director

K. Johnson/Reeves motion to approve and advertising for the position of Community Development Director. Unanimously carried.

Assessor STH83 Widening.

Brill/Reeves motion to authorize an engagement agreement with Valbridge Property Advisors not to exceed \$5,000 fee for appraisal. Unanimously carried.
Unanimously carried.

Adjournment

Meeting adjourned at 8:49pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	5/26/2022	\$	410,134.43
Library Accounts Payable	5/13/2022	\$	17,592.94
Charter Communications/Spectrum (ach withdrawal)	5/18/2022	\$	1,793.23
US Bank (ach withdrawal)	5/23/2022	\$	12,086.43
We Energies (ach withdrawal)	5/18/2022	\$	47,719.33
Check Disbursement - Court	5/9/2022	\$	8,063.55
Check Disbursement -Invoice Cloud	5/11/2022	\$	220.00
Check Disbursement - Payroll Related, Petty Cash	5/12/2022	\$	82,763.69
Check Disbursement - Payroll Related	5/25/2022	\$	98,063.38
	Total for Approval:	\$	678,436.98

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 06/02/2022 - 06/02/2022
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: 10-33 VEHICLE SERVICES, LLC					
2328	NEW SQUAD SETUP (3 OF 3)	430-5700-571100 5,528.03	5,528.03	POLICE	06/02/2022
TOTAL VENDOR 10-33 VEHICLE SERVICES, LLC			5,528.03		
VENDOR NAME: AC SERVICE INC					
39461	DPW GAS LEAK REPAIR	100-5323-539500 458.00	458.00	DPW	06/02/2022
39579	DPW TUBE HEATER REPAIR	100-5323-539500 399.00	399.00	DPW	06/02/2022
TOTAL VENDOR AC SERVICE INC			857.00		
VENDOR NAME: ALSCO					
IMIL1804379	PD MAT CLEANING SERVICE	100-5211-539400 54.18	54.18	POLICE	06/02/2022
TOTAL VENDOR ALSCO			54.18		
VENDOR NAME: AMAZON CAPITOL SERVICES					
1N1P6FLP7JDY	OFFICE ID BADGES	100-5142-531100 87.70	87.70	CLERK	06/02/2022
13QYTM34LNKG	SIGN HOLDERS	100-5160-531100 25.59	25.59	DPW	06/02/2022
1LG6R79D3LKK		100-5241-522950 8.99	8.99	BUILDING	06/02/2022
TOTAL VENDOR AMAZON CAPITOL SERVICES			122.28		
VENDOR NAME: APCO INTERNATIONAL INC					
00075558	RADIO LICNESE FOR CAPITAL RADIO PROJECT	430-5700-571100 520.00	520.00	POLICE	06/02/2022
TOTAL VENDOR APCO INTERNATIONAL INC			520.00		
VENDOR NAME: AT & T MOBILITY					
628.02	AT&T CELL PHONES AND HOTSPOTS	100-5211-522500 628.02	628.02	POLICE	06/02/2022
TOTAL VENDOR AT & T MOBILITY			628.02		
VENDOR NAME: BAKER TILLY VIRCHOW KRAUSE					
BT2072355	2021 AUDIT- PROGRESS BILLING #3	100-5151-521900 1,655.15	10,000.00	FINANCE	06/02/2022
		150-5221-521900 503.43			
		200-5141-521900 777.35			
		410-5363-521900 184.34			
		430-5141-521900 384.16			
		440-5511-521900 334.43			
		480-5151-521900 1,143.32			
		500-5344-521900 10.76			
		810-5140-521900 7.07			
		220-5151-521900 745.45			
		240-5151-521900 63.89			
		250-5151-521900 820.55			
		610-6920-692300 1,740.24			
		620-8400-852000 1,629.86			
TOTAL VENDOR BAKER TILLY VIRCHOW KRAUSE			10,000.00		
VENDOR NAME: BALTIC NETWORKS USA					
1000252582	PERFORMANCE STAGE SOUND SYSTEM	480-5700-584900 216.74	216.74	DPW	06/02/2022
TOTAL VENDOR BALTIC NETWORKS USA			216.74		
VENDOR NAME: BEACON ATHLETICS					
0550980-IN	BASEBALL BASES	100-5521-531100 765.00	765.00	DPW	06/02/2022

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: BEACON ATHLETICS						
TOTAL VENDOR BEACON ATHLETICS				765.00		
VENDOR NAME: BOUND TREE MEDICAL LLC 84523643	EMS SUPPLIES	150-5231-531100	376.99	376.99	FIRE	06/02/2022
TOTAL VENDOR BOUND TREE MEDICAL LLC				376.99		
VENDOR NAME: C & M AUTO PARTS INC 6079-351878	PICKUP PARTS	100-5324-539500	35.37	35.37	DPW	06/02/2022
TOTAL VENDOR C & M AUTO PARTS INC				35.37		
VENDOR NAME: CENTURY FENCE 224942501	PARK FENCE REPAIR	100-5521-531100	1,080.00	1,080.00	DPW	06/02/2022
TOTAL VENDOR CENTURY FENCE				1,080.00		
VENDOR NAME: CENTURY SPRINGS BOTTLING 5148401	DPW AND VH DRINKING WATER	100-5160-531100	14.87	29.75	DPW	06/02/2022
		100-5323-531100	14.88			
TOTAL VENDOR CENTURY SPRINGS BOTTLING				29.75		
VENDOR NAME: CINTAS 4120049658	WATER /WWTF UNIFORM SERVICE	610-6920-693000	58.27	116.54	UTILITIES	06/02/2022
		620-8010-827000	58.27			
4120049639	STAFF UNIFORMS	100-5323-531100	125.82	125.82	DPW	06/02/2022
4119367171	STAFF UNIFORMS	100-5323-531100	125.82	125.82	DPW	06/02/2022
4119367255	WATER/WWTF UNIFORM SERVICE	610-6920-693000	56.26	112.51	UTILITIES	06/02/2022
		620-8010-827000	56.25			
TOTAL VENDOR CINTAS				480.69		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY CMJ2303-ZAJICHEK	COLUMBIA SOUTHERN TUITION ZAJICHEK	100-5212-516300	705.00	705.00	POLICE	06/02/2022
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				705.00		
VENDOR NAME: CORE & MAIN LP Q019435	WASTER MXU FOR METER REPLACEMENT UPGRADE	610-0000-134600	8,875.00	8,875.00	UTILITIES	06/02/2022
Q019437	WATER MXU FOR METER UPGRADES DUPLEX	610-0000-134600	2,250.00	2,250.00	UTILITIES	06/02/2022
TOTAL VENDOR CORE & MAIN LP				11,125.00		
VENDOR NAME: CUMMINS SALES AND SERVICE 58-47803	WATER WELL 6 GENERATOR REPAIR	610-6200-662500	20.40	20.40	UTILITIES	06/02/2022
TOTAL VENDOR CUMMINS SALES AND SERVICE				20.40		
VENDOR NAME: DE LAGE LANDEN FINANCIAL 76230172- POLICE	COPIER LEASE MAY INVOICE	100-5211-521900	108.00	108.00	POLICE	06/02/2022

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
76230172	LEASE 05/15/2022 - 06/14/22 KONICA 450I	100-5142-531200 15.04	160.00	ALLOCATE	06/02/2022
		100-5300-539900 15.54			
		100-5120-531100 10.77			
		100-5141-531100 1.65			
		100-5145-531100 17.48			
		100-5241-531200 3.25			
		100-5632-531200 4.83			
		100-5211-531200 25.74			
		150-5221-531100 11.70			
		410-5363-531200 1.60			
		440-5511-531200 21.95			
		500-5344-531200 1.60			
		610-6902-690300 14.59			
		620-8300-840000 14.26			
TOTAL VENDOR DE LAGE LANDEN FINANCIAL			268.00		
VENDOR NAME: DOMINION VOTING SYSTEMS					
DVS144406	WALWORTH COUNTY VOTING MACH LIC WARRANTY	100-5144-521900 463.00	463.00	CLERK	06/02/2022
TOTAL VENDOR DOMINION VOTING SYSTEMS			463.00		
VENDOR NAME: EBIX					
11731	EBIX INVOICE	150-5231-521900 5,422.35	5,422.35	FIRE	06/02/2022
TOTAL VENDOR EBIX			5,422.35		
VENDOR NAME: EHLERS					
90490	TID #5 ANALYSIS REQUESTED BY ADMINISTRAT	250-5140-521900 450.00	450.00	FINANCE	06/02/2022
TOTAL VENDOR EHLERS			450.00		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2341152	EMS SUPPLIES	150-5231-531100 381.00	381.00	FIRE	06/02/2022
2339994	EMS SUPPLIES	150-5231-531100 275.25	275.25	FIRE	06/02/2022
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS			656.25		
VENDOR NAME: FAIRCHILD EQUIPMENT					
L01468	WWTF REPLACEMENT HOSES AND COUPLINGS FOR	620-8010-827000 2,622.79	2,622.79	UTILITIES	06/02/2022
TOTAL VENDOR FAIRCHILD EQUIPMENT			2,622.79		
VENDOR NAME: FASTENAL COMPANY					
WIMUK92500	WWTF EQUIPMENT TRAILER	620-8010-827000 7.09	7.09	UTILITIES	06/02/2022
WIMUK92548	GRINDING WHEELS	100-5323-531100 94.34	94.34	DPW	06/02/2022
TOTAL VENDOR FASTENAL COMPANY			101.43		
VENDOR NAME: GALLS LLC					
021116864	2022 UNIFORM ALLOWANCE - DEMOTTO	100-5211-534600 34.95	34.95	POLICE	06/02/2022
021071468	2022 UNIFORM ALLOWANCE - DEMOTTO	100-5211-534600 143.49	143.49	POLICE	06/02/2022
021064538	NEW UNIFORM BECKER	100-5211-534700 121.04	121.04	POLICE	06/02/2022
TOTAL VENDOR GALLS LLC			299.48		
VENDOR NAME: GS SYSTEMS, INC.					

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: GS SYSTEMS, INC.						
INV2443	WATER/WWTF SOFTWARE	610-6920-692300	637.50	1,275.00	UTILITIES	06/02/2022
		620-8400-852000	637.50			
TOTAL VENDOR GS SYSTEMS, INC.				1,275.00		
VENDOR NAME: HASTINGS AIR-ENERGY CONTROL INC						
I94201	PLYMOVENT BOOT	150-5222-539500	392.87	392.87	FIRE	06/02/2022
TOTAL VENDOR HASTINGS AIR-ENERGY CONTROL INC				392.87		
VENDOR NAME: HAWKINS WATER TREATMENT						
6177024	WATER CHEMICALS FOR TREATMENT	610-6300-663100	2,570.48	2,570.48	UTILITIES	06/02/2022
TOTAL VENDOR HAWKINS WATER TREATMENT				2,570.48		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
52799	MISCELLANEOUS MATTERS	100-5130-521900	360.00	360.00	FINANCE	06/02/2022
52798	PROSECUTIONS	100-5130-521900	870.00	870.00	FINANCE	06/02/2022
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				1,230.00		
VENDOR NAME: HOME DEPOT						
2022 APRIL	MISC PARK AND VH SUPPLIES	100-5160-539500	185.77	388.32	DPW	06/02/2022
		100-5521-531100	202.55			
TOTAL VENDOR HOME DEPOT				388.32		
VENDOR NAME: ICMA						
2022	ICMA DEPT MEMBER	100-5142-532400	200.00	200.00	CLERK	06/02/2022
TOTAL VENDOR ICMA				200.00		
VENDOR NAME: JACQUELINE PITTS						
PARCEL 1	HWY 83 EASEMENT	250-5700-589800	46,397.15	46,397.15	FINANCE	06/02/2022
PARCEL 3	HWY 83 EASEMENT	250-5700-589800	33,687.81	33,687.81	FINANCE	06/02/2022
TOTAL VENDOR JACQUELINE PITTS				80,084.96		
VENDOR NAME: JIM SORENSON						
MT. OLIVE BAND 2022	MOPS JUNE 4TH CONCERT	100-5670-521900	3,200.00	3,200.00	FINANCE	06/02/2022
TOTAL VENDOR JIM SORENSON				3,200.00		
VENDOR NAME: JOHNSON CONTROLS SECURITY						
37350759	VH QUATERLY SECURITY	100-5160-521900	796.59	796.59	DPW	06/02/2022
TOTAL VENDOR JOHNSON CONTROLS SECURITY				796.59		
VENDOR NAME: JUDITH SOMMER						
PARCEL 1	HWY 83 EASEMENT	250-5700-589800	108,259.99	108,259.99	FINANCE	06/02/2022
TOTAL VENDOR JUDITH SOMMER				108,259.99		
VENDOR NAME: JUIDTH SOMMER						
PARCEL 3	HWY 83 EASEMENT	250-5700-589800	78,604.89	78,604.89	FINANCE	06/02/2022

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: JUIDTH SOMMER					
TOTAL VENDOR JUIDTH SOMMER			78,604.89		
VENDOR NAME: KEN JOHNSON					
2022 MAY MILEAGE	2022 MILEAGE REIMBURSEMENT - KEN JOHNSON	100-5111-533500 276.12	276.12	CLERK	06/02/2022
TOTAL VENDOR KEN JOHNSON			276.12		
VENDOR NAME: KEVIN M. MCCARTHY IRREVOCABLE					
PARCEL 2	HWY 83 EASEMENT	250-5700-589800 3,000.24	3,000.24	FINANCE	06/02/2022
TOTAL VENDOR KEVIN M. MCCARTHY IRREVOCABLE			3,000.24		
VENDOR NAME: LAKESIDE INTERNATIONAL					
1360631P	MIRROR GLASS KIT FOR INT PATROL TRUCK	100-5324-539500 49.16	49.16	DPW	06/02/2022
TOTAL VENDOR LAKESIDE INTERNATIONAL			49.16		
VENDOR NAME: LANGE ENTERPRISES INC					
80024	PARK PET WASTE SIGNS	100-5521-531100 223.60	223.60	DPW	06/02/2022
79900	SIANAGE FOR TEMP. BUMP OUTS	480-5700-521500 356.10	356.10	DPW	06/02/2022
TOTAL VENDOR LANGE ENTERPRISES INC			579.70		
VENDOR NAME: LIFE-ASSIST, INC.					
1200954	EMS SUPPLIES	150-5231-531100 252.00	252.00	FIRE	06/02/2022
TOTAL VENDOR LIFE-ASSIST, INC.			252.00		
VENDOR NAME: LOOK CREATIVE					
500	FINAL PAYMENT STATION 1 MESSAGE CENTER	430-5700-571200 3,950.00	3,950.00	DPW	06/02/2022
499	FIELD PARK MESSAGE CENTER	480-5700-584900 24,900.00	24,900.00	DPW	06/02/2022
TOTAL VENDOR LOOK CREATIVE			28,850.00		
VENDOR NAME: MACQUEEN EQUIPMENT					
P04084	MSA HARNESS REPAIR	150-5222-539500 15.38	15.38	FIRE	06/02/2022
TOTAL VENDOR MACQUEEN EQUIPMENT			15.38		
VENDOR NAME: MARCO TECHNOLOGIES					
INV9970225	WATER COPIER COSTS	610-6920-692100 48.95	48.95	UTILITIES	06/02/2022
TOTAL VENDOR MARCO TECHNOLOGIES			48.95		
VENDOR NAME: MCMASTER-CARR					
77575401	WATER REBUILD KITS FOR WELL AIR RELEASES	610-6210-662500 767.56	767.56	UTILITIES	06/02/2022
77419258	WATER AIR RELEASES FOR WELL 4 & 7	610-6210-662500 1,515.66	1,515.66	UTILITIES	06/02/2022
TOTAL VENDOR MCMASTER-CARR			2,283.22		
VENDOR NAME: MESSAGEUS					
221200134	WATER PHONE SERVICE	610-6920-692100 7.81	7.81	UTILITIES	06/02/2022
TOTAL VENDOR MESSAGEUS			7.81		
VENDOR NAME: MSA PROFESSIONAL SERVICES, INC.					
R08352005.0-2	CORP PLAN	100-5521-531100 390.00	390.00	DPW	06/02/2022
TOTAL VENDOR MSA PROFESSIONAL SERVICES, INC.			390.00		
VENDOR NAME: MULCAHY/SHAW WATER, INC.					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: MULCAHY/SHAW WATER, INC.					
324194	WWTF UV SENSOR TUBES	620-8010-833000	555.05	555.05 UTILITIES	06/02/2022
TOTAL VENDOR MULCAHY/SHAW WATER, INC.			555.05		
VENDOR NAME: NAPA AUTO PARTS - SP018					
163843	3451 REPAIR	150-5231-531100	6.32	6.32 FIRE	06/02/2022
163111	WWTF FOX RIVER GENERATOR BATTERY TENDER	620-8020-832000	26.49	26.49 UTILITIES	06/02/2022
163174	3451 REPAIR	150-5231-539500	11.67	11.67 FIRE	06/02/2022
163340	WATER WELL 5 TRICKLE CHARGER FOR GENERAT	610-6200-662500	26.49	26.49 UTILITIES	06/02/2022
163213	WATER WELL 5 GENERATOR REPAIRS	610-6200-662500	70.58	70.58 UTILITIES	06/02/2022
163857	WWTF CLEANING SUPPLIES	620-8010-827000	4.99	4.99 UTILITIES	06/02/2022
164107	WATER WELL 6 GENERATOR REPAIRS	610-6200-662500	5.42	5.42 UTILITIES	06/02/2022
164223	WATER WELL 6 GENERATOR MAINTENANCE	610-6200-662500	1.28	1.28 UTILITIES	06/02/2022
TOTAL VENDOR NAPA AUTO PARTS - SP018			153.24		
VENDOR NAME: NEXTEL WIRELESS SOLUTIONS					
73	TRUCK ANTENNA	100-5324-539500	73.98	73.98 DPW	06/02/2022
TOTAL VENDOR NEXTEL WIRELESS SOLUTIONS			73.98		
VENDOR NAME: NORTHERN LAKE SERVICE INC					
418338	WATER BAC-T TESTING	610-6300-663200	23.00	23.00 UTILITIES	06/02/2022
418020	WATER LAB TESTING	610-6300-663200	115.00	115.00 UTILITIES	06/02/2022
TOTAL VENDOR NORTHERN LAKE SERVICE INC			138.00		
VENDOR NAME: OLSEN SAFETY EQUIPMENT					
0397644-IN	WWTF SAFETY RETRACTABLE WINCH REPAIR	620-8020-832000	940.90	940.90 UTILITIES	06/02/2022
TOTAL VENDOR OLSEN SAFETY EQUIPMENT			940.90		
VENDOR NAME: PLUNKETT RAYSICH ARCHITECTS					
202205056	FIELD PARK PAVILLION ASSESMENT	480-5700-584900	4,965.99	4,965.99 DPW	06/02/2022
TOTAL VENDOR PLUNKETT RAYSICH ARCHITECTS			4,965.99		
VENDOR NAME: PROHEALTH MEDICAL GROUP					
313096 UTILITIES	WWTF CDL SCREENING	620-8400-852000	119.00	119.00 UTILITIES	06/02/2022
313096 DPW	LEVINSON PRE EMPLOYMENT	100-5300-521900	180.00	180.00 DPW	06/02/2022
TOTAL VENDOR PROHEALTH MEDICAL GROUP			299.00		
VENDOR NAME: PROHEALTH PHARMACY					
2022 APRIL	EMS SUPPLIES-MEDS	150-5231-531100	571.61	571.61 FIRE	06/02/2022
TOTAL VENDOR PROHEALTH PHARMACY			571.61		
VENDOR NAME: QUILL LLC					
24958220	CLEANING SUPPLIES	100-5211-531100	67.95	67.95 POLICE	06/02/2022
TOTAL VENDOR QUILL LLC			67.95		
VENDOR NAME: REINDERS, INC.					
6010318-01	TORO PARTS	100-5324-539500	253.86	253.86 DPW	06/02/2022
TOTAL VENDOR REINDERS, INC.			253.86		
VENDOR NAME: ROBERTS NURSERY					
4294	INDIAN HEAD PARK TREES FROM DANATED FUND	340-5890-580601	1,500.00	1,500.00 DPW	06/02/2022

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 06/02/2022 - 06/02/2022
UNJOURNALIZED OPEN AND PAID
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ROBERTS NURSERY						
TOTAL VENDOR ROBERTS NURSERY				1,500.00		
VENDOR NAME: SHERWIN-WILLIAMS						
2783-0	WATER WELL 6 PAINT	610-6210-662500	97.59	97.59	UTILITIES	06/02/2022
9852-6	WATER WELL 6 PAINT	610-6210-662500	140.35	140.35	UTILITIES	06/02/2022
TOTAL VENDOR SHERWIN-WILLIAMS				237.94		
VENDOR NAME: SHI INTERNATIONAL CORP						
B15172898	INTERNET SWITCH FRO THE RBM	100-5512-582100	385.00	385.00	DPW	06/02/2022
TOTAL VENDOR SHI INTERNATIONAL CORP				385.00		
VENDOR NAME: SOMAR ENTERPRISES						
102668	MKPD UNIFORM COLLAR BRASS	100-5212-534700	66.50	66.50	POLICE	06/02/2022
102666	UNIFORM NAMETAG	100-5211-534700	29.90	29.90	POLICE	06/02/2022
TOTAL VENDOR SOMAR ENTERPRISES				96.40		
VENDOR NAME: TERMINAL ANDRAE INC.						
56723	WWTF BLOWER VFD REPLACEMENT	620-0000-135150	9,425.00	9,425.00	UTILITIES	06/02/2022
56720	WATER WELL 6 EXTERNAL LED LIGHTING REPAI	610-6200-662500	2,875.00	2,875.00	UTILITIES	06/02/2022
TOTAL VENDOR TERMINAL ANDRAE INC.				12,300.00		
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN						
2022 APRIL	MISC SUPPLIES FORESTRY, PARKS, MACHINE A	100-5324-539500	17.97	518.88	DPW	06/02/2022
		100-5611-531100	50.97			
		100-5521-531100	449.94			
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				518.88		
VENDOR NAME: TROY SANITARY SERVICE						
1227	WWTF PORTA-JOHN FOR HAULERS STATION	620-8400-852000	150.00	150.00	UTILITIES	06/02/2022
TOTAL VENDOR TROY SANITARY SERVICE				150.00		
VENDOR NAME: UNITED LIQUID WASTE RECYCLING INC						
34531	WWTF SLUDGE HAULING (6 MONTHS)	620-8010-825500	16,380.00	16,380.00	UTILITIES	06/02/2022
TOTAL VENDOR UNITED LIQUID WASTE RECYCLING INC				16,380.00		
VENDOR NAME: USA BLUEBOOK						
978319	WATER /WWTF LAB TESTING SUPPLIES AND HYD	610-6300-663200	541.09	656.53	UTILITIES	06/02/2022
		610-6454-665400	66.95			
		620-8010-826000	48.49			
TOTAL VENDOR USA BLUEBOOK				656.53		
VENDOR NAME: VELOCITY LLC						
2022033	IT SERVICES FOR PROPHOENIX AND CAPTIAL R	100-5211-521901	340.00	510.00	POLICE	06/02/2022
		430-5700-571100	170.00			
2022032	IT SERVICES	150-5221-521900	425.00	425.00	FIRE	06/02/2022

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: VELOCITY LLC					
2022030	OFFICE 365 LICENSING	100-5111-522900 56.00	1,401.50	ALLOCATE	06/02/2022
		100-5120-522900 16.00			
		100-5141-522900 25.00			
		100-5142-522900 62.50			
		100-5211-522900 273.00			
		100-5241-522900 50.00			
		100-5300-522900 81.00			
		100-5512-522900 25.00			
		100-5632-522900 25.00			
		150-5221-522900 563.00			
		610-6920-692100 75.00			
		620-8400-851000 75.00			
		100-5145-522900 75.00			
2022031	IT SUPPORT - MARCH - MAY 2022	100-5141-521901 182.14	2,592.50	ALLOCATE	06/02/2022
		100-5145-521901 346.14			
		100-5142-521901 109.28			
		100-5111-521901 340.00			
		430-5700-571800 1,105.00			
		100-5241-522900 109.28			
		100-5300-521901 24.28			
		100-5632-521901 170.00			
		150-5221-521901 133.54			
		610-6920-692300 36.42			
		620-8030-531000 36.42			
TOTAL VENDOR VELOCITY LLC			4,929.00		
VENDOR NAME: VERIZON WIRELESS					
9906410204	APRIL-MAY 2022 PHONE BILL	100-5141-522500 52.47	903.83	MULTIPLE	06/02/2022
		100-5241-522500 103.40			
		150-5221-522500 (13.63)			
		100-5211-522500 14.74			
		100-5323-522500 343.91			
		610-6920-692100 177.78			
		620-8400-851000 177.78			
		100-5632-522500 47.38			
9906410205	2022 MAY CELL BILL ACCT# 885503900-00002	150-5221-522500 (3.69)	261.93	MULTIPLE	06/02/2022
		100-5323-522500 21.64			
		610-6920-692100 121.99			
		620-8400-851000 121.99			
9906410206	VERIZON INVOICE WITH IPADS	150-5221-522500 364.79	364.79	FIRE	06/02/2022
9905646835	VERIZON INVOICE LP15	150-5221-522500 50.22	50.22	FIRE	06/02/2022
TOTAL VENDOR VERIZON WIRELESS			1,580.77		
VENDOR NAME: VILLAGE OF VERNON					
8038	SPRING ELECTION NOTICE	100-5144-531200 24.30	24.30	CLERK	06/02/2022

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: VILLAGE OF VERNON						
	TOTAL VENDOR VILLAGE OF VERNON			24.30		
VENDOR NAME: WALWORTH CTY CLERK						
051022	WALWORTH CTY BALLOTS PROGRAMING	100-5144-521900	254.32	254.32	CLERK	06/02/2022
	TOTAL VENDOR WALWORTH CTY CLERK			254.32		
VENDOR NAME: WAUKESHA CTY TREASURER						
2022-20040060	WAUKESHA COUNTY APRIL INMATE BILLING	100-5212-521900	18.80	18.80	POLICE	06/02/2022
	TOTAL VENDOR WAUKESHA CTY TREASURER			18.80		
VENDOR NAME: WAUKESHA FLORAL & GREENHOUSE						
00739168	FLOWERS / GALLO FUNERAL	100-5145-539900	109.19	109.19	FINANCE	06/02/2022
	TOTAL VENDOR WAUKESHA FLORAL & GREENHOUSE			109.19		
VENDOR NAME: WEDIGE RADIATOR & AC INC						
192895	WATER RADIATOR REPAIR FOR WELL 5 GENERAT	610-6210-662500	608.00	608.00	UTILITIES	06/02/2022
	TOTAL VENDOR WEDIGE RADIATOR & AC INC			608.00		
VENDOR NAME: WI DNR ENVIRONMENTAL FEES						
268003670-2022-1	WWTF DNR ANNUAL FEES FOR DISCHARGES	620-8010-855100	5,213.29	5,213.29	UTILITIES	06/02/2022
268594260-2022-1	MS4 ANNUAL PERMIT FEE DNR	100-5660-535400	1,000.00	1,000.00	DPW	06/02/2022
	TOTAL VENDOR WI DNR ENVIRONMENTAL FEES			6,213.29		
VENDOR NAME: WON-A-GO BIKING						
041622	POLICE BIKE BALANCE AFTER DONATION	100-5212-531100	234.80	234.80	POLICE	06/02/2022
	TOTAL VENDOR WON-A-GO BIKING			234.80		
VENDOR NAME: XYLEM WATER SOLUTIONS U.S.A.						
3556C23867	WWTF LIFT STAION PUMP DRAIN PLUGS	620-8020-832000	280.00	280.00	UTILITIES	06/02/2022
3556C23656	WWTF LIFT STATION PUMP MAINTENANCE	620-8020-832000	54.20	54.20	UTILITIES	06/02/2022
	TOTAL VENDOR XYLEM WATER SOLUTIONS U.S.A.			334.20		
GRAND TOTAL:				410,134.43		

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 34258 - 34284

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
05/13/2022	GEN	34258	22865917	4IMPRINT, INC.	DONATED FUND EXPENDITURES	580600	5890	273.49
05/13/2022	GEN	34259	25441	ALL STAR RENTALS	DONATED FUND EXPENDITURES	580600	5890	741.00
05/13/2022	GEN	34260	IMIL1795596	ALSCO	SUPPLIES	531100	5511	70.29
05/13/2022	GEN	34261#	1XNQ-9JGF-XG6N	AMAZON CAPITOL SERVICES	SUPPLIES	531100	5511	188.84
			1RVL-N11T-3GCY		SUPPLIES	531100	5511	55.27
			17JH-W9R9-XML7		META SPACE EQUIPMENT & SUPPLIE	531400	5511	689.98
			19RJ-JKWV-RMXR		PROGRAMMING	533100	5511	73.29
			1WM7-GWDN-TMGY		PROGRAMMING	533100	5511	17.44
			1WM7-GWDN-XF9D		PROGRAMMING	533100	5511	39.04
			19RJ-JKWV-T36V		OUTREACH	533300	5511	457.64
			1VRW-G1J7-QT4K		AV MATERIAL	532900	5700	940.19
			CHECK GEN 34261 TOTAL FOR FUN					
05/13/2022	GEN	34262	41022	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00
05/13/2022	GEN	34263	2036679320	BAKER & TAYLOR INC.	BOOKS	532800	5700	15.26
			2036679321		BOOKS	532800	5700	102.14
			2036679322		BOOKS	532800	5700	211.62
			2036679323		BOOKS	532800	5700	16.39
			2036684814		BOOKS	532800	5700	113.40
			2036684815		BOOKS	532800	5700	488.54
			2036684816		BOOKS	532800	5700	14.71
			2036701717		BOOKS	532800	5700	12.72
			2036701718		BOOKS	532800	5700	102.44
			2036701719		BOOKS	532800	5700	134.74
			2036703363		BOOKS	532800	5700	713.75
			2036728319		BOOKS	532800	5700	30.52
			2036728320		BOOKS	532800	5700	221.67
			2036728321		BOOKS	532800	5700	12.72
			CHECK GEN 34263 TOTAL FOR FUN					
05/13/2022	GEN	34264	B6406289	BRODART	BOOKS	532800	5700	127.08
			B6407049		BOOKS	532800	5700	328.88
			B6413677		BOOKS	532800	5700	334.75
			B6414773		BOOKS	532800	5700	132.98
			B6415235		BOOKS	532800	5700	279.28
CHECK GEN 34264 TOTAL FOR FUN							1,202.99	

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
05/13/2022	GEN	34265	77623334	CENGAGE LEARNING	BOOKS	532800	5700	86.37
			77635250		BOOKS	532800	5700	24.79
				CHECK GEN 34265 TOTAL FOR FUN				111.16
05/13/2022	GEN	34266	1930023	CENTER POINT LARGE PRINT	BOOKS	532800	5700	111.88
05/13/2022	GEN	34267	62222	CHAD LEWIS	PROGRAMMING	533100	5511	350.00
05/13/2022	GEN	34268	26186	COUNTY WIDE EXTINGUISHER, INC	SUPPLIES	531100	5511	294.76
05/13/2022	GEN	34269	19811	DYNAMIC AWARDS	SUPPLIES	531100	5511	24.00
05/13/2022	GEN	34270	INV-US-59332	ENVISIONWARE, INC	CONTRACTUAL SERVICES	522000	5511	1,008.00
05/13/2022	GEN	34271	APRIL	ERIC HUEMMER	MILEAGE	533200	5511	20.24
05/13/2022	GEN	34272	52422	HINZ TANYA	PROGRAMMING	533100	5511	60.00
05/13/2022	GEN	34273	930024155	ILLINGWORTH KILGUST	REPAIRS & MAINTENANCE	539500	5511	3,191.00
			930024226		REPAIRS & MAINTENANCE	539500	5511	1,461.70
				CHECK GEN 34273 TOTAL FOR FUN				4,652.70
05/13/2022	GEN	34274	6152022	JOHN DUGGLEBY	PROGRAMMING	533100	5511	200.00
05/13/2022	GEN	34275	513	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	1,200.00
05/13/2022	GEN	34276	562022	KR BLUEGRASS C/O ROSE SEEGER	PROGRAMMING	533100	5511	350.00
05/13/2022	GEN	34277	52022	LORI MUELLER	TRAINING & TRAVEL	533500	5511	300.00
05/13/2022	GEN	34278	885371	MICROMARKETING LLC	AV MATERIAL	532900	5700	33.99
05/13/2022	GEN	34279#	502048835	MIDWEST TAPE	DIGITAL MATERIALS	534000	5511	518.87
			501985899		AV MATERIAL	532900	5700	39.99
				CHECK GEN 34279 TOTAL FOR FUN				558.86
05/13/2022	GEN	34280	24674426	QUILL LLC	SUPPLIES	531100	5511	118.46
			24958363		SUPPLIES	531100	5511	276.73
				CHECK GEN 34280 TOTAL FOR FUN				395.19
05/13/2022	GEN	34281	1329	SUNSET PLAYHOUSE	PROGRAMMING	533100	5511	225.00
05/13/2022	GEN	34282	23128	TAYLOR COMPUTER SERVICES, INC	CONTRACTUAL SERVICES	522000	5511	156.25
05/13/2022	GEN	34283	6101079	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	9

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 34258 - 34284

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
05/13/2022	GEN	34284	1046-F077857	UNITED STATES ALLIANCE FIRE PREPAIRS & MAINTENANCE		539500	5511	506.00
					Total for fund 440 LIBRARY FUND			17,592.94
TOTAL - ALL FUNDS								17,592.94

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/18/2022	GEN	484 (E)	CHARTER COMMUNICATIONS	APRIL-MAY 2022 MONTHLY BILL	100-5120-522500	37.61
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	100-5141-522500	15.91
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	100-5142-522500	143.59
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	100-5145-522900	70.18
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	100-5160-522500	29.46
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	100-5211-522500	458.55
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	100-5241-522500	40.88
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	100-5323-522500	73.76
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	100-5512-522500	177.96
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	150-5221-522500	367.38
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	410-5363-522500	4.56
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	440-5511-522500	293.61
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	500-5344-522500	2.28
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	610-6920-692100	38.75
		484 (E)		APRIL-MAY 2022 MONTHLY BILL	620-8400-851000	38.75
						1,793.23
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,793.23

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INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/20/2022 - 05/20/2022
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 CREDIT CARD TRANSACTIONS FOR BOARD
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY							
53464	WISCONSIN LIBRARY ASSOCIA	05/02/2022	05/20/2022	210.00	0.00	Paid	Y
	ABBY ARMOUR MEMBERSHIP	MROCKLEY					05/20/2022
	440-5511-533500	TRAINING & TRAVEL		210.00			
ARMOUR ABBY							
53465	AMER LIB ASSOC-CAREER	05/02/2022	05/20/2022	669.00	0.00	Paid	Y
	ALA CONFERENCE	MROCKLEY					05/20/2022
	440-5890-580600	DONATED FUND EXPENDITURES		669.00			
ARMOUR ABBY							
53466	WISCONSIN LIBRARY ASSOCIA	05/03/2022	05/20/2022	160.00	0.00	Paid	Y
	WAPL CONFERENCE	MROCKLEY					05/20/2022
	440-5511-533500	TRAINING & TRAVEL		160.00			
BITTNER RONALD							
53467	HEIN WAUKESHA	04/29/2022	05/20/2022	682.00	0.00	Paid	Y
	SHOP HIGH BAY LED LIGHTS	MROCKLEY					05/20/2022
	100-5323-539500	REPAIRS & MAINTENANCE		682.00			
BITTNER RONALD							
53468	ELLIOTT ACE HDWE	05/10/2022	05/20/2022	439.99	0.00	Paid	Y
	BACK PACK BLOWER	MROCKLEY					05/20/2022
	100-5324-539500	REPAIRS & MAINTENANCE		439.99			
BONK JASON							
53469	WAL-MART #1571	04/15/2022	05/20/2022	6.11	0.00	Paid	Y
	WATER HYDRANT MANINT.	MROCKLEY					05/20/2022
	610-6454-665400	MAINTENANCE-HYDRANTS		6.11			
BONK JASON							
53470	USPS PO 5657100149	05/03/2022	05/20/2022	4.50	0.00	Paid	Y
	WATER SAMPLING/TESTING	MROCKLEY					05/20/2022
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		4.50			
BONK JASON							
53471	THE HOME DEPOT #4921	05/04/2022	05/20/2022	23.89	0.00	Paid	Y
	WATER EXTENSION CORD	MROCKLEY					05/20/2022
	610-6450-664100	OPERATION SUPPLY/EXP-T&D		23.89			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
BONK JASON							
53472	WAL-MART #1571	05/10/2022	05/20/2022	169.00	0.00	Paid	Y
	WWTF REPLACEMENT KITCHEN/BREAK RM	MROCKLEY					05/20/2022
	620-8010-827000	OPERATION SUPPLY/EXPENSE		169.00			
BROWN DAVID							
53473	US BANK	04/20/2022	05/20/2022	(27.99)	0.00	Paid	Y
	WWTF SHELVING BRACKETS RETURNED	MROCKLEY					05/20/2022
	620-8010-827000	OPERATION SUPPLY/EXPENSE		(27.99)			
BROWN DAVID							
53474	PALMYRA CITGO	05/02/2022	05/20/2022	21.00	0.00	Paid	Y
	WWTF MOWER GAS NON ETHYNOL	MROCKLEY					05/20/2022
	620-8010-827000	OPERATION SUPPLY/EXPENSE		21.00			
BROWN DAVID							
53475	ALLIED INSULATION	05/06/2022	05/20/2022	1,323.42	0.00	Paid	Y
	WWTF RAS RM PIPE INSULATION	MROCKLEY					05/20/2022
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		1,323.42			
BROWN DAVID							
53476	WISCONSIN WASTEWATER OPER	05/10/2022	05/20/2022	82.80	0.00	Paid	Y
	WWTF WWOA CONF. AND CLEARAS SYSTEM	MROCKLEY					05/20/2022
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		82.80			
DEMOTTO CHRIS							
53477	WISCONSIN POLICE LEADERSH	05/05/2022	05/20/2022	225.00	0.00	Paid	Y
	WCPA SUMMER CONFERENENCE	MROCKLEY					05/20/2022
	100-5211-533500	TRAINING & TRAVEL		225.00			
DEMOTTO CHRIS							
53478	AMAZON.COM*1R1GF7131	05/15/2022	05/20/2022	44.94	0.00	Paid	Y
	DRY ERASE BOARDS	MROCKLEY					05/20/2022
	100-5212-531100	SUPPLIES		44.94			
DOHERTY DIANA							
53479	GOVERNMENT FINANCE OFFIC	04/18/2022	05/20/2022	170.00	0.00	Paid	Y
	GFOA ANNUAL MEMBERSHIP	MROCKLEY					05/20/2022
	100-5145-532400	MEMBERSHIP DUES		170.00			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
DOHERTY DIANA							
53480	GOVERNMENT FINANCE OFFIC	04/18/2022	05/20/2022	10.00	0.00	Paid	Y
	EO GUIDE	MROCKLEY					05/20/2022
	100-5145-533500	TRAINING & TRAVEL		10.00			
DYKSTRA DIANA							
53481	COUSINS SUBS #9160	04/21/2022	05/20/2022	121.80	0.00	Paid	Y
	BOARD TRAINING 4/20	MROCKLEY					05/20/2022
	100-5111-533500	BOARD TRAINING 4/20		121.80			
DYKSTRA DIANA							
53482	UW LOCAL GOV EDUCATION	05/03/2022	05/20/2022	45.00	0.00	Paid	Y
	UW EXT BOARD OF REVIEW TRAINING	MROCKLEY					05/20/2022
	100-5111-533500	UWEXT BOARD OF REVIEW TRAINING		45.00			
DYKSTRA DIANA							
53483	US BANK	05/03/2022	05/20/2022	(133.25)	0.00	Paid	Y
	CANCEL IIMC CLASS CONFLICT	MROCKLEY					05/20/2022
	100-5142-533500	CANCEL IIMC CLASS CONFLICT		(133.25)			
DYKSTRA DIANA							
53484	US BANK	05/13/2022	05/20/2022	(35.00)	0.00	Paid	Y
	CREDIT FOR DUPLICATE BOR TRAING	MROCKLEY					05/20/2022
	100-5142-533500	CREDIT FOR DUPLICATE BOR TRAIN		(35.00)			
DYKSTRA DIANA							
53485	THE LISMORE BY DBLTREE	05/13/2022	05/20/2022	90.00	0.00	Paid	Y
	LEAGUE 101 TRAINING - JOHNSON	MROCKLEY					05/20/2022
	100-5111-533500	LEAGUE 101 TRAINING - MEINERS		90.00			
DYKSTRA DIANA							
53486	THE LISMORE BY DBLTREE	05/14/2022	05/20/2022	180.00	0.00	Paid	Y
	LEAGUE 101 TRAINING - MEINERS	MROCKLEY					05/20/2022
	100-5111-533500	LEAGUE 101 TRAINING - JOHNSON		180.00			
GOURDOUX LINDA							
53487	PIZZA HUT 035644	04/14/2022	05/20/2022	184.81	0.00	Paid	Y
	PIZZA HUT FOR CYBER SECURITY	MROCKLEY					05/20/2022
	100-5142-533500	TRAINING & TRAVEL		14.17			
	100-5141-533500	TRAINING & TRAVEL		7.11			
	100-5211-533500	TRAINING & TRAVEL		35.55			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
	100-5241-533500	TRAINING & TRAVEL		14.22			
	100-5323-533500	TRAINING & TRAVEL		42.66			
	100-5145-533500	TRAINING & TRAVEL		14.22			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		49.77			
	150-5221-533500	TRAINING & TRAVEL		7.11			
GOURDOUX LINDA							
53488	QDOBA 1857 CATERING	05/05/2022	05/20/2022	401.56	0.00	Paid	Y
	BOARD TRAINING 5/04	MROCKLEY					05/20/2022
	100-5111-533500	BOARD TRAINING 5/04		401.56			
ISELY MARY JO							
53489	NETFLIX.COM	05/01/2022	05/20/2022	19.99	0.00	Paid	Y
	5/1/22-5/31/22 STREAMING SERVICE	MROCKLEY					05/20/2022
	440-5511-534000	DIGITAL MATERIALS		19.99			
KIM CATHRYN							
53490	SEED SAVERS EXCHANGE INC.	04/19/2022	05/20/2022	58.27	0.00	Paid	Y
	SEED LIBRARY	MROCKLEY					05/20/2022
	440-5511-533100	PROGRAMMING		58.27			
KIM CATHRYN							
53491	CBI*COREL	04/21/2022	05/20/2022	109.00	0.00	Paid	Y
	CORAL DRAW GRAPHICS DOWNLOAD	MROCKLEY					05/20/2022
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		109.00			
KIM CATHRYN							
53492	WAL-MART #1571	04/27/2022	05/20/2022	38.88	0.00	Paid	Y
	OFFICE SUPPLIES	MROCKLEY					05/20/2022
	440-5511-531100	SUPPLIES		38.88			
KIM CATHRYN							
53493	WISCONSIN LIBRARY ASSOCIA	04/28/2022	05/20/2022	118.56	0.00	Paid	Y
	ERIC HUEMMER MEMBERSHIP	MROCKLEY					05/20/2022
	440-5511-533500	TRAINING & TRAVEL		118.56			
KIM CATHRYN							
53494	WISCONSIN LIBRARY ASSOCIA	04/28/2022	05/20/2022	15.44	0.00	Paid	Y
	EMILY CEITHAMER MEMBERSHIP	MROCKLEY					05/20/2022
	440-5511-533500	TRAINING & TRAVEL		15.44			

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	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
53495	PP*SHUNPIKE	04/29/2022	05/20/2022	95.00	0.00	Paid	Y
	CONTINUING ED CLASS/PD BY GRANT	MROCKLEY					05/20/2022
	440-5890-580600	DONATED FUND EXPENDITURES		95.00			
KIM CATHRYN							
53496	SP MAKEYMAKEY-JOYLAB	04/29/2022	05/20/2022	155.72	0.00	Paid	Y
	CONTINUING ED CLASS/ PD BY GRANT	MROCKLEY					05/20/2022
	440-5890-580600	DONATED FUND EXPENDITURES		155.72			
KIM CATHRYN							
53497	FACEBK *452QJGX6M2	04/30/2022	05/20/2022	17.73	0.00	Paid	Y
	CULTURAL SHOWCASE AD	MROCKLEY					05/20/2022
	440-5890-580600	DONATED FUND EXPENDITURES		17.73			
KIM CATHRYN							
53498	ILLINOIS LIBRARY ASSOC	05/03/2022	05/20/2022	87.86	0.00	Paid	Y
	SUMMER PROGRAM PRIZES	MROCKLEY					05/20/2022
	440-5890-580600	DONATED FUND EXPENDITURES		87.86			
KIM CATHRYN							
53499	FRIENDS OF BOERNER BOT	05/03/2022	05/20/2022	100.00	0.00	Paid	Y
	GARDEN PASS/ PD BY FRIENDS	MROCKLEY					05/20/2022
	440-5890-580600	DONATED FUND EXPENDITURES		100.00			
KIM CATHRYN							
53500	THE HOME DEPOT 4921	05/03/2022	05/20/2022	410.78	0.00	Paid	Y
	GARDEN SUPPLIES	MROCKLEY					05/20/2022
	440-5511-531100	SUPPLIES		410.78			
KIM CATHRYN							
53501	D J*WALL-ST-JOURNAL	05/06/2022	05/20/2022	149.97	0.00	Paid	Y
	3 MONTH SUBSCRIPTION	MROCKLEY					05/20/2022
	440-5511-532700	NEWSPAPERS		149.97			
KIM CATHRYN							
53502	MAILCHIMP *MISC	05/08/2022	05/20/2022	69.99	0.00	Paid	Y
	NEWSLETTER	MROCKLEY					05/20/2022
	440-5511-534000	DIGITAL MATERIALS		69.99			

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	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
53503	UWCC REGISTRATIONS	05/09/2022	05/20/2022	300.00	0.00	Paid	Y
	CIRCULATION CONFERENCE	MROCKLEY					05/20/2022
	440-5511-533500	TRAINING & TRAVEL		300.00			
KIM CATHRYN							
53504	WYNDHAM GARDEN	05/10/2022	05/20/2022	161.61	0.00	Paid	Y
	HOTEL FOR CONFERENCE	MROCKLEY					05/20/2022
	440-5511-533500	TRAINING & TRAVEL		161.61			
KREISER ROBERT							
53505	SP SCOTT COMPANY DRU	05/13/2022	05/20/2022	207.90	0.00	Paid	Y
	FIELD DRUG TESTING KITS	MROCKLEY					05/20/2022
	100-5212-531100	SUPPLIES		207.90			
KREISER ROBERT							
53506	WAL-MART #1571	05/15/2022	05/20/2022	4.32	0.00	Paid	Y
	STAFF PHOTOS	MROCKLEY					05/20/2022
	100-5211-531100	SUPPLIES		4.32			
MCCUEN BRENNAN							
53507	ZORO TOOLS INC	04/22/2022	05/20/2022	135.99	0.00	Paid	Y
	PLUMBING PARTS	MROCKLEY					05/20/2022
	100-5521-531100	SUPPLIES		135.99			
MCCUEN BRENNAN							
53508	ZORO TOOLS INC	04/29/2022	05/20/2022	26.08	0.00	Paid	Y
	PLUMBING PARTS	MROCKLEY					05/20/2022
	100-5521-531100	SUPPLIES		26.08			
MCCUEN BRENNAN							
53509	ZORO TOOLS INC	05/03/2022	05/20/2022	102.50	0.00	Paid	Y
	PLUMBING PARTS	MROCKLEY					05/20/2022
	100-5521-531100	SUPPLIES		102.50			
MCCUEN BRENNAN							
53510	THOMAS GREENHOUSE	05/11/2022	05/20/2022	1,133.96	0.00	Paid	Y
	INDIAN HEAD TREES PURCHASED WITH	MROCKLEY					05/20/2022
	340-5890-580601	DPW-DONATED FUNDS EXPENDITURE		1,133.96			

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	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH							
53511	SQ *ABSOLUTE SUPPLIERS, I	04/19/2022	05/20/2022	649.95	0.00	Paid	Y
	WWTF REPLACEMENT EFFLUENT SAMPLING	MROCKLEY					05/20/2022
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		649.95			
MILLER KENNETH							
53512	MENARDS BURLINGTON WI	04/20/2022	05/20/2022	16.46	0.00	Paid	Y
	WWTF UV MAINTENANCE	MROCKLEY					05/20/2022
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		16.46			
MILLER KENNETH							
53513	THE HOME DEPOT #4921	04/25/2022	05/20/2022	65.82	0.00	Paid	Y
	WWTF NORTH CLAIFIER CONCETE SEALER	MROCKLEY					05/20/2022
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		65.82			
MILLER KENNETH							
53514	NORGREN, INC.	04/27/2022	05/20/2022	189.90	0.00	Paid	Y
	WWTF DIGESTER PUMP AIR FILTERS	MROCKLEY					05/20/2022
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		189.90			
MILLER KENNETH							
53515	CUMMINS NORTHEAST LLC	04/28/2022	05/20/2022	696.32	0.00	Paid	Y
	WATER WELL 5 GENERATOR REPAIRS	MROCKLEY					05/20/2022
	610-6200-662500	MAINTENANCE-PUMPING		696.32			
MILLER KENNETH							
53516	NORGREN, INC.	04/29/2022	05/20/2022	20.05	0.00	Paid	Y
	WWTF SLUDGE PUMP AIR WATER FILTERS	MROCKLEY					05/20/2022
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		20.05			
MILLER KENNETH							
53517	SP WOODLINE PARTS	05/04/2022	05/20/2022	195.14	0.00	Paid	Y
	WATER WELL 5 GENERATOR REPAIR	MROCKLEY					05/20/2022
	610-6200-662500	MAINTENANCE-PUMPING		195.14			
MILLER KENNETH							
53518	THE HOME DEPOT #4921	05/09/2022	05/20/2022	41.92	0.00	Paid	Y
	WWTF SHOP TOOLS, SOUTH CLARIFIER	MROCKLEY					05/20/2022
	620-8010-827000	OPERATION SUPPLY/EXPENSE		20.00			
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		21.92			

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	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH							
53519	THE HOME DEPOT #4921	05/09/2022	05/20/2022	21.94	0.00	Paid	Y
	WWTF FINAL CLARIFIER WEIR SEALANT	MROCKLEY					05/20/2022
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		21.94			
MILLER KENNETH							
53520	THE HOME DEPOT #4921	05/09/2022	05/20/2022	7.88	0.00	Paid	Y
	WWTF FINAL CLARIFIER BACKER ROD FOR	MROCKLEY					05/20/2022
	620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT		7.88			
MILLER KENNETH							
53521	THE HOME DEPOT #4921	05/10/2022	05/20/2022	43.38	0.00	Paid	Y
	WWTF TOLLS, MISC SHOP SUPPLIES	MROCKLEY					05/20/2022
	620-8010-827000	OPERATION SUPPLY/EXPENSE		43.38			
PETERSON RANDY							
53522	FULL SOURCE LLC	04/27/2022	05/20/2022	46.73	0.00	Paid	Y
	SAFETY SUPPLIES	MROCKLEY					05/20/2022
	100-5323-534800	SAFETY SUPPLIES		46.73			
RUTENBECK TIM							
53523	EB ZONING WEBINARS-SP	04/26/2022	05/20/2022	40.00	0.00	Paid	Y
		MROCKLEY					05/20/2022
	100-5241-533500	TRAINING & TRAVEL		40.00			
RUTENBECK TIM							
53524	DSPS E SERVICE FEE COM	05/11/2022	05/20/2022	4.80	0.00	Paid	Y
		MROCKLEY					05/20/2022
	100-5241-533500	TRAINING & TRAVEL		4.80			
RUTENBECK TIM							
53525	DSPS E SERVICE FEE COM	05/11/2022	05/20/2022	0.80	0.00	Paid	Y
		MROCKLEY					05/20/2022
	100-5241-533500	TRAINING & TRAVEL		0.80			
RUTENBECK TIM							
53526	DSPS EPAY ISE	05/11/2022	05/20/2022	40.00	0.00	Paid	Y
		MROCKLEY					05/20/2022
	100-5241-533500	TRAINING & TRAVEL		40.00			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
RUTENBECK TIM							
53527	DSPS EPAY ISE	05/11/2022	05/20/2022	240.00	0.00	Paid	Y
		MROCKLEY					05/20/2022
	100-5241-533500	TRAINING & TRAVEL		240.00			
SCHNOOK FRED							
53528	NIU OUTREACH	05/06/2022	05/20/2022	150.00	0.00	Paid	Y
	WCMA CONFERENCE REGISTRATION	MROCKLEY					05/20/2022
	100-5141-533500	TRAINING & TRAVEL		150.00			
STIEN JEFFREY R							
53529	AMZN MKTP US*136WA6IV1	05/05/2022	05/20/2022	49.98	0.00	Paid	Y
	WI LAW POSTERS	MROCKLEY					05/20/2022
	150-5221-531100	SUPPLIES		49.98			
STIEN JEFFREY R							
53530	WAL-MART #1571	05/13/2022	05/20/2022	9.88	0.00	Paid	Y
	CELL PHONE SCREEN SAVER	MROCKLEY					05/20/2022
	150-5221-531100	SUPPLIES		9.88			
STIEN JEFFREY R							
53531	AMZN MKTP US*1L1PF0JR2	05/15/2022	05/20/2022	42.97	0.00	Paid	Y
	IPHONE CASES	MROCKLEY					05/20/2022
	150-5221-522500	TELEPHONE		42.97			
STREIT DANIEL							
53532	STAPLS0199622445000001	04/23/2022	05/20/2022	49.78	0.00	Paid	Y
	OFFICE SUPPLIES	MROCKLEY					05/20/2022
	100-5211-531100	SUPPLIES		49.78			
STREIT DANIEL							
53533	US BANK	05/05/2022	05/20/2022	(49.95)	0.00	Paid	Y
	CREDIT FOR RETURNED PRINTER CABLE	MROCKLEY					05/20/2022
	100-5212-539500	REPAIRS & MAINTENANCE		(49.95)			
STREIT DANIEL							
53534	STAPLS0199946050000001	05/06/2022	05/20/2022	54.71	0.00	Paid	Y
	OFFICE SUPPLIES	MROCKLEY					05/20/2022
	100-5211-531100	SUPPLIES		54.71			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL							
53535	AMAZON.COM*1R6JQ0A11	05/15/2022	05/20/2022	12.29	0.00	Paid	Y
	CLEANING SUPPLIES	MROCKLEY					05/20/2022
	100-5211-539500	REPAIRS & MAINTENANCE		12.29			
STREIT DANIEL							
53536	AMZN MKTP US*1R3MY3EQ1	05/15/2022	05/20/2022	19.96	0.00	Paid	Y
	OFFICER NOTEBOOKS	MROCKLEY					05/20/2022
	100-5212-531100	SUPPLIES		19.96			
SURA MATTHEW J							
53537	UA.COM*888-727-6687 MD	04/22/2022	05/20/2022	126.00	0.00	Paid	Y
	FICKAU CLOTHING	MROCKLEY					05/20/2022
	150-5221-534600	CLOTHING ALLOWANCE		126.00			
SURA MATTHEW J							
53538	APPLE.COM/BILL	05/08/2022	05/20/2022	0.99	0.00	Paid	Y
	APPLE STORAGE	MROCKLEY					05/20/2022
	150-5231-531100	SUPPLIES		0.99			
SURA MATTHEW J							
53539	NIKEPOS_US	05/09/2022	05/20/2022	85.39	0.00	Paid	Y
	SURA CLOTHING	MROCKLEY					05/20/2022
	150-5221-534600	CLOTHING ALLOWANCE		85.39			
SURA MATTHEW J							
53540	SQ *APEX INDUSTRIAL TECHN	05/12/2022	05/20/2022	605.22	0.00	Paid	Y
	NARCOTIC VENDING MACHINE	MROCKLEY					05/20/2022
	150-5231-539500	REPAIRS & MAINTENANCE		605.22			
WEGNER ANDREW P							
53541	CONWAY SHIELD	04/29/2022	05/20/2022	19.99	0.00	Paid	Y
	HELMET ACCOUNTABILITY PASSPORT	MROCKLEY					05/20/2022
	150-5222-531100	SUPPLIES		19.99			
Total Purchase Card Vendor: 0002 US BANK				12,086.43	0.00		
# of Invoices:	74	# Due:	0	Totals:	12,332.62	0.00	
# of Credit Memos:	4	# Due:	0	Totals:	(246.19)	0.00	
Net of Invoices and Credit Memos:				12,086.43	0.00		

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 05/20/2022 - 05/20/2022
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

--- TOTALS BY GL DISTRIBUTION ---

100-5111-533500	TRAINING & TRAVEL	838.36
100-5141-533500	TRAINING & TRAVEL	157.11
100-5142-533500	TRAINING & TRAVEL	(154.08)
100-5145-532400	MEMBERSHIP DUES	170.00
100-5145-533500	TRAINING & TRAVEL	24.22
100-5211-531100	SUPPLIES	108.81
100-5211-533500	TRAINING & TRAVEL	260.55
100-5211-539500	REPAIRS & MAINTENANCE	12.29
100-5212-531100	SUPPLIES	272.80
100-5212-539500	REPAIRS & MAINTENANCE	(49.95)
100-5241-533500	TRAINING & TRAVEL	339.82
100-5323-533500	TRAINING & TRAVEL	42.66
100-5323-534800	SAFETY SUPPLIES	46.73
100-5323-539500	REPAIRS & MAINTENANCE	682.00
100-5324-539500	REPAIRS & MAINTENANCE	439.99
100-5521-531100	SUPPLIES	264.57
150-5221-522500	TELEPHONE	42.97
150-5221-531100	SUPPLIES	59.86
150-5221-533500	TRAINING & TRAVEL	7.11
150-5221-534600	CLOTHING ALLOWANCE	211.39
150-5222-531100	SUPPLIES	19.99
150-5231-531100	SUPPLIES	0.99
150-5231-539500	REPAIRS & MAINTENANCE	605.22
340-5890-580601	DPW-DONATED FUNDS EXPENDITURE	1,133.96
440-5511-531100	SUPPLIES	449.66
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	109.00
440-5511-532700	NEWSPAPERS	149.97
440-5511-533100	PROGRAMMING	58.27
440-5511-533500	TRAINING & TRAVEL	965.61
440-5511-534000	DIGITAL MATERIALS	89.98
440-5890-580600	DONATED FUND EXPENDITURES	1,125.31
610-6200-662500	MAINTENANCE-PUMPING	891.46
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT	4.50
610-6450-664100	OPERATION SUPPLY/EXP-T&D	23.89
610-6454-665400	MAINTENANCE-HYDRANTS	6.11
620-8010-827000	OPERATION SUPPLY/EXPENSE	225.39
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT	2,317.34

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INVOICE REGISTER REPORT FOR MUKWONAGO
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CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		132.57			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			3,455.88	0.00		
	150 - FIRE/AMBULANCE FUND			947.53	0.00		
	340 - VILLAGE DESIGNATED FUND			1,133.96	0.00		
	440 - LIBRARY FUND			2,947.80	0.00		
	610 - WATER UTILITY FUND			925.96	0.00		
	620 - SEWER UTILITY FUND			2,675.30	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			838.36	0.00		
	5141 - VILLAGE ADMINISTRATOR			157.11	0.00		
	5142 - CLERK-TREASURER			(154.08)	0.00		
	5145 - FINANCE DEPARTMENT			194.22	0.00		
	5211 - POLICE ADMINISTRATION			381.65	0.00		
	5212 - POLICE PATROL			222.85	0.00		
	5221 - FIRE ADMINISTRATION			321.33	0.00		
	5222 - FIRE SUPPRESSION			19.99	0.00		
	5231 - AMBULANCE			606.21	0.00		
	5241 - BUILDING INSPECTOR			339.82	0.00		
	5323 - GARAGE			771.39	0.00		
	5324 - MACHINERY & EQUIPMENT			439.99	0.00		
	5511 - LIBRARY SERVICES			1,822.49	0.00		
	5521 - PARKS			264.57	0.00		
	5890 - USE OF DESIGNATED FUNDS			2,259.27	0.00		
	6200 - PUMPING OPERATIONS			891.46	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.50	0.00		
	6450 - T&D-DISTR RSRVR/STNDP MAINT			23.89	0.00		
	6454 - T&D-HYDRANTS MAINTENANCE			6.11	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			2,542.73	0.00		
	8400 - ADMINISTRATIVE & GENERAL			132.57	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			180.00			
	0707			1,888.81			
	1086			325.60			
	1275			1,399.23			
	2365			19.99			
	2544			268.55			
	3064			269.94			
	4175			212.22			
	5311			1,039.00			

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EXP CHECK RUN DATES 05/20/2022 - 05/20/2022
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BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	5538			86.79			
	5724			817.60			
	6347			586.37			
	6370			102.83			
	6899			19.99			
	8389			1,948.76			
	8764			203.50			
	8772			150.00			
	8798			1,398.53			
	9625			46.73			
	9708			1,121.99			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4122176564 53542	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	04/27/2022 MROCKLEY 0700126680-00001 Digester Gas	05/17/2022	210.51 210.51	0.00	Paid	Y 05/17/2022
4122176564 53543	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	04/27/2022 MROCKLEY 0700126680-00002 Well #3 Elec	05/17/2022	1,497.96 1,497.96	0.00	Paid	Y 05/17/2022
4122176564 53544	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	04/27/2022 MROCKLEY 0700126680-00003 Street Lights	05/17/2022	3,783.76 3,783.76	0.00	Paid	Y 05/17/2022
4122176564 53545	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	04/27/2022 MROCKLEY 0700126680-00004 Greenwald	05/17/2022	309.89 309.89	0.00	Paid	Y 05/17/2022
4122176564 53546	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	04/27/2022 MROCKLEY 0700126680-00005 Booster Station	05/17/2022	1,290.66 1,290.66	0.00	Paid	Y 05/17/2022
4122176564 53547	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	04/27/2022 MROCKLEY 0700126680-00007 1240 N. Rochester	05/17/2022	127.89 127.89	0.00	Paid	Y 05/17/2022
4122176564 53548	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	04/27/2022 MROCKLEY 0700126680-00008 Police Garage	05/17/2022	135.82 135.82	0.00	Paid	Y 05/17/2022
4122176564 53549	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	04/27/2022 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	05/17/2022	22.04 22.04	0.00	Paid	Y 05/17/2022
4122176564 53550	WE ENERGIES 0700126680-00010 Fox River View 620-8020-821000	04/27/2022 MROCKLEY 0700126680-00010 Fox River View	05/17/2022	207.85 207.85	0.00	Paid	Y 05/17/2022

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4122176564 53551	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	04/27/2022 MROCKLEY 0700126680-000011 DPW Elec	05/17/2022	401.78 401.78	0.00	Paid	Y 05/17/2022
4122176564 53552	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	04/27/2022 MROCKLEY 0700126680-000012 Fire	05/17/2022	1,753.23 1,753.23	0.00	Paid	Y 05/17/2022
4122176564 53553	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	04/27/2022 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	05/17/2022	18.56 18.56	0.00	Paid	Y 05/17/2022
4122176564 53554	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	04/27/2022 MROCKLEY 0700126680-000014 Hall	05/17/2022	800.39 800.39	0.00	Paid	Y 05/17/2022
4122176564 53555	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	04/27/2022 MROCKLEY 0700126680-000014 Hall Gas	05/17/2022	312.49 312.49	0.00	Paid	Y 05/17/2022
4122176564 53556	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	04/27/2022 MROCKLEY 0700126680-000016 Miniwauken Park	05/17/2022	25.21 25.21	0.00	Paid	Y 05/17/2022
4122176564 53557	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	04/27/2022 MROCKLEY 0700126680-000017 Holz Elec	05/17/2022	10,981.83 10,981.83	0.00	Paid	Y 05/17/2022
4122176564 53558	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	04/27/2022 MROCKLEY 0700126680-000018 Parks	05/17/2022	13.85 13.85	0.00	Paid	Y 05/17/2022
4122176564 53559	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	04/27/2022 MROCKLEY 0700126680-000019 Atkinson Pump	05/17/2022	550.91 550.91	0.00	Paid	Y 05/17/2022

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4122176564 53560	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	04/27/2022 MROCKLEY	05/17/2022	1,081.58 1,081.58	0.00	Paid	Y 05/17/2022
4122176564 53561	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	04/27/2022 MROCKLEY	05/17/2022	499.84 499.84	0.00	Paid	Y 05/17/2022
4122176564 53562	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	04/27/2022 MROCKLEY	05/17/2022	87.54 87.54	0.00	Paid	Y 05/17/2022
4122176564 53563	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	04/27/2022 MROCKLEY	05/17/2022	9.90 9.90	0.00	Paid	Y 05/17/2022
4122176564 53564	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	04/27/2022 MROCKLEY	05/17/2022	23.48 23.48	0.00	Paid	Y 05/17/2022
4122176564 53565	WE ENERGIES 0700126680-000027 Police 100-5211-522200	04/27/2022 MROCKLEY	05/17/2022	1,518.27 1,518.27	0.00	Paid	Y 05/17/2022
4122176564 53566	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	04/27/2022 MROCKLEY	05/17/2022	22.46 22.46	0.00	Paid	Y 05/17/2022
4122176564 53567	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	04/27/2022 MROCKLEY	05/17/2022	20.45 20.45	0.00	Paid	Y 05/17/2022
4122176564 53568	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	04/27/2022 MROCKLEY	05/17/2022	21.36 21.36	0.00	Paid	Y 05/17/2022

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4122176564 53569	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	04/27/2022 MROCKLEY 0700126680-000032 Well #4 Elec	05/17/2022	2,401.23 2,401.23	0.00	Paid	Y 05/17/2022
4122176564 53570	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	04/27/2022 MROCKLEY 0700126680-000033 Parks	05/17/2022	88.83 88.83	0.00	Paid	Y 05/17/2022
4122176564 53571	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	04/27/2022 MROCKLEY 0700126680-000034 Street Lights	05/17/2022	58.76 58.76	0.00	Paid	Y 05/17/2022
4122176564 53572	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	04/27/2022 MROCKLEY 0700126680-000036 Flashers	05/17/2022	10.79 10.79	0.00	Paid	Y 05/17/2022
4122176564 53573	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	04/27/2022 MROCKLEY 0700126680-000037 Well #4 Gas	05/17/2022	97.97 97.97	0.00	Paid	Y 05/17/2022
4122176564 53574	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	04/27/2022 MROCKLEY 0700126680-000038 Museum	05/17/2022	242.24 242.24	0.00	Paid	Y 05/17/2022
4122176564 53575	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	04/27/2022 MROCKLEY 0700126680-000039 Well #5	05/17/2022	2,512.83 2,512.83	0.00	Paid	Y 05/17/2022
4122176564 53576	WE ENERGIES 0700126680-00043 Outdoor Stage 100-5521-522200	04/27/2022 MROCKLEY 0700126680-00043 Outdoor Stage	05/17/2022	34.43 34.43	0.00	Paid	Y 05/17/2022
4122176564 53577	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	04/27/2022 MROCKLEY 0709449777-00001 Library Gas	05/17/2022	1,280.73 1,280.73	0.00	Paid	Y 05/17/2022

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4122176564 53578	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	04/27/2022 MROCKLEY 0709449777-00002 Library Elec	05/17/2022	2,626.94 2,626.94	0.00	Paid	Y 05/17/2022
4122176564 53579	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	04/27/2022 MROCKLEY 0712697628-00001 Tower Radio Bldg	05/17/2022	22.62 22.62	0.00	Paid	Y 05/17/2022
4122176564 53580	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	04/27/2022 MROCKLEY 0712697628-00002 Mukw Dam	05/17/2022	23.48 23.48	0.00	Paid	Y 05/17/2022
4122176564 53581	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	04/27/2022 MROCKLEY 0712697628-00003 PD Tower meter #05662	05/17/2022	45.32 45.32	0.00	Paid	Y 05/17/2022
4122176564 53582	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	04/27/2022 MROCKLEY 0712697628-00004 1224 Riverton	05/17/2022	137.94 137.94	0.00	Paid	Y 05/17/2022
4122176564 53583	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	04/27/2022 MROCKLEY 0712697628-00006 Well #7	05/17/2022	1,906.31 1,906.31	0.00	Paid	Y 05/17/2022
4122176564 53584	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	04/27/2022 MROCKLEY 0712697628-00007 School Crossing Lights	05/17/2022	16.25 16.25	0.00	Paid	Y 05/17/2022
4121266677 53585	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	04/27/2022 MROCKLEY 0700126680-00015 STREET LIGHTS	05/17/2022	10,258.43 10,258.43	0.00	Paid	Y 05/17/2022
4111037975 53586	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	04/19/2022 MROCKLEY 0700126680-00006 Field Park	05/17/2022	84.86 84.86	0.00	Paid	Y 05/17/2022

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
4111037975							
53587	WE ENERGIES	04/19/2022	05/17/2022	33.14	0.00	Paid	Y
	0700126680-000025 Tower	MROCKLEY					05/17/2022
	610-6200-662200	0700126680-000025 Tower		33.14			
4111037975							
53588	WE ENERGIES	04/19/2022	05/17/2022	106.72	0.00	Paid	Y
	0700126680-00030 Andrews Street	MROCKLEY					05/17/2022
	100-5521-522200	0700126680-00030 Andrews Street		106.72			
# of Invoices:	47	# Due:	0	Totals:	47,719.33	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				47,719.33	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	800.39
100-5160-522400	GAS	312.49
100-5211-522200	ELECTRIC	1,751.38
100-5254-522200	ELECTRIC	23.48
100-5323-522200	ELECTRIC	401.78
100-5323-522400	GAS	499.84
100-5342-522200	ELECTRIC	14,140.68
100-5512-522200	ELECTRIC	242.24
100-5521-522200	ELECTRIC	506.39
150-5221-522200	ELECTRIC	1,753.23
440-5511-522200	ELECTRIC	2,626.94
440-5511-522400	GAS	1,280.73
610-6200-662200	FUEL OR POWER PURCHASED	11,141.47
620-8010-821100	WWTP ELECTRIC POWER	10,981.83
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	231.87
620-8020-821000	PUMPING POWER & FUEL	1,024.59

05/26/2022 09:08 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 05/17/2022 - 05/17/2022
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: EFT
WE ENERGIES REPORT FOR BOARD

Page: 7/7

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			18,678.67	0.00		
	150 - FIRE/AMBULANCE FUND			1,753.23	0.00		
	440 - LIBRARY FUND			3,907.67	0.00		
	610 - WATER UTILITY FUND			11,141.47	0.00		
	620 - SEWER UTILITY FUND			12,238.29	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5160 - VILLAGE HALL			1,112.88	0.00		
	5211 - POLICE ADMINISTRATION			1,751.38	0.00		
	5221 - FIRE ADMINISTRATION			1,753.23	0.00		
	5254 - DAMS			23.48	0.00		
	5323 - GARAGE			901.62	0.00		
	5342 - STREET LIGHTING			14,140.68	0.00		
	5511 - LIBRARY SERVICES			3,907.67	0.00		
	5512 - MUSEUM			242.24	0.00		
	5521 - PARKS			506.39	0.00		
	6200 - PUMPING OPERATIONS			11,141.47	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			11,213.70	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			1,024.59	0.00		

05/26/2022 09:12 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 34250 - 34253
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/09/2022	GEN	34250	ARROWHEAD BP	COURT RESTITUTION	100-0000-233000	50.00
05/09/2022	GEN	34251	TREASURER STATE OF WI	COURT FINES & FEES	100-0000-242400	6,124.55
05/09/2022	GEN	34252	TREASURER WAUKESHA COUNTY	COURT FINES AND FEES	100-0000-243240	1,869.00
05/09/2022	GEN	34253	WALWORTH CTY TREASURER	COURT FINES AND FEES	100-0000-243250	20.00
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		8,063.55

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User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 05/12/2022 - 05/12/2022
Banks: GEN

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/12/2022	GEN	34254	MINNESOTA LIFE INSURANCE	JUNE 2022 LIFE INSURANCE	100-0000-215301	1,026.51
		34254		JUNE 2022 LIFE INSURANCE	150-0000-215301	162.59
		34254		JUNE 2022 LIFE INSURANCE	440-0000-215301	117.37
		34254		JUNE 2022 LIFE INSURANCE	610-0000-215301	38.84
		34254		JUNE 2022 LIFE INSURANCE	620-0000-215301	172.26
						1,517.57
05/12/2022	GEN	34255	MISSION SQUARE RETIREMENT	RETIREMENT PR 05/13/22 ACCT 305155	100-0000-215250	2,883.23
		34255		RETIREMENT PR 05/13/22 ACCT 305155	150-0000-215250	0.79
		34255		RETIREMENT PR 05/13/22 ACCT 305155	440-0000-215250	677.87
		34255		RETIREMENT PR 05/13/22 ACCT 305155	610-0000-215250	214.13
		34255		RETIREMENT PR 05/13/22 ACCT 305155	620-0000-215250	336.51
						4,112.53
05/12/2022	GEN	34256	PETTY CASH	PETTY CASH REPLENSIH	100-4430-443800	14.00
		34256		PETTY CASH REPLENSIH	100-5144-531100	13.09
		34256		PETTY CASH REPLENSIH	100-5160-539500	70.00
						97.09
05/12/2022	GEN	34257	SECURIAN FINANCIAL GROUP INC	MAY 2022 ACCIDENT INS	100-0000-215305	16.82
		34257		MAY 2022 ACCIDENT INS	150-0000-215305	0.08
						16.90
05/12/2022	GEN	480 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 05/13/022	100-0000-215250	580.00
		480 (E)		RETIREMENT PR 05/13/022	150-0000-215250	651.52
						1,231.52
05/12/2022	GEN	482 (E)	UKG INC.	PAYROLL PROCESSING FEES APRIL 2022	100-5111-539900	119.25
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5120-539900	26.50
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5141-539900	13.25
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5142-539900	26.50
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5144-521900	280.25
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5145-539900	66.25
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5211-539900	145.75
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5212-539900	132.50
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5213-521900	26.50
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5241-539900	26.50
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	100-5300-539900	79.50
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	150-5221-539900	530.00
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	440-5511-539900	278.25
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	610-6902-690300	53.

05/26/2022 09:21 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 05/12/2022 - 05/12/2022
Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		482 (E)		PAYROLL PROCESSING FEES APRIL 2022	620-8300-840000	39.75
						1,843.75
05/12/2022	GEN	483 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - 100-0000-215200 APRIL 2022		44,983.64
		483 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 150-0000-215200		14,166.85
		483 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 440-0000-215200		7,457.38
		483 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 610-0000-215200		3,094.38
		483 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 620-0000-215200		4,242.08
						73,944.33
			TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		82,763.69

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 05/25/2022 - 05/25/2022
Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/25/2022	GEN	34352	AFLAC	ACCOUNT# V1553 SUPPLEMENTAL	100-0000-215302	329.99
		34352		ACCOUNT# V1553 SUPPLEMENTAL	150-0000-215302	308.39
		34352		ACCOUNT# V1553 SUPPLEMENTAL	610-0000-215302	6.60
		34352		ACCOUNT# V1553 SUPPLEMENTAL	620-0000-215302	226.78
						871.76
05/25/2022	GEN	34353	MISSION SQUARE RETIREMENT	RETIREMENT PR 05/27/22	100-0000-215250	2,961.73
		34353		RETIREMENT PR 05/27/22	440-0000-215250	678.73
		34353		RETIREMENT PR 05/27/22	610-0000-215250	221.01
		34353		RETIREMENT PR 05/27/22	620-0000-215250	325.67
						4,187.14
05/25/2022	GEN	34354	MUKWONAGO PROFESSIONAL	MAY 2022 FIRE UNION DUES	150-0000-215500	270.00
05/25/2022	GEN	34355	MUKWONAGO PROFESSIONAL POLICE	MAY 2022 POLICE UNION DUES	100-0000-215500	550.00
05/25/2022	GEN	34356	VILLAGE OF MUKWONAGO MRA	MAY 2022 FSA	100-0000-215350	1,663.48
		34356		REPLENISH MRA ACCOUNT	100-0000-216000	10,000.00
		34356		MAY 2022 FSA	150-0000-215350	327.20
		34356		MAY 2022 FSA	610-0000-215350	2.88
		34356		MAY 2022 FSA	620-0000-215350	154.82
						12,148.38
05/25/2022	GEN	487 (E)	DELTA DENTAL OF WISCONSIN	JUNE 2022 DENTAL PREMIUMS	100-0000-215304	389.84
		487 (E)		JUNE 2022 DENTAL PREMIUMS	150-0000-215304	20.98
		487 (E)		JUNE 2022 DENTAL PREMIUMS	440-0000-215304	51.72
		487 (E)		JUNE 2022 DENTAL PREMIUMS	610-0000-215304	9.70
		487 (E)		JUNE 2022 DENTAL PREMIUMS	620-0000-215304	0.06
						472.30
05/25/2022	GEN	488 (E)	DELTA DENTAL OF WISCONSIN	JUNE 2022 VISION PREMIUMS	100-0000-215303	56.32
		488 (E)		JUNE 2022 VISION PREMIUMS	440-0000-215303	35.76
						92.08
05/25/2022	GEN	489 (E)	EMPLOYEE TRUST FUNDS	JUNE 2022 HEALTH INSURANCE	100-0000-215300	53,884.89
		489 (E)		JUNE 2022 HEALTH INSURANCE	150-0000-215300	8,242.85
		489 (E)		JUNE 2022 HEALTH INSURANCE	440-0000-215300	6,637.40
		489 (E)		JUNE 2022 HEALTH INSURANCE	610-0000-215300	4,223.74
		489 (E)		JUNE 2022 HEALTH INSURANCE	620-0000-215300	5,218.16
						72,906.98

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						78,207.74
05/25/2022	GEN	490 (E)	GREAT WEST RETIREMENT SERVICES	RETIRMENT PR 05/27/2022	100-0000-215250	580.00
		490 (E)		RETIRMENT PR 05/27/2022	150-0000-215250	683.98
						1,263.98
TOTAL - ALL FUNDS				TOTAL OF 9 CHECKS		98,063.38



Memo

To: Fred P. Schnook
From: John Wisniewski
cc: Diana A. Dykstra
Date: May 24, 2022
Re: Phone System Options

This memo outlines the 3 options the Village has in addressing its ongoing phone system issues:

1. Upgrade the current on-site system
2. Replace the current phone system with a similar on-site system
3. Implement a cloud-based solution for all village departments with the exception of the police department which needs to maintain an on-site phone system to integrate with the Village's 911 system.

Option 1 – Upgrade the current on-site system

Since 2015, the Village of Mukwonago has utilized an onsite Mitel 3300 PBX multi-site trunked phone system solution which provides phone service to all Village facilities. The original cost of the current phone system was \$55,000. Due to the age of this system, several hardware and software upgrades are now required to ensure that that phone system remains functional, stable, and secure. In addition to these upgrades, approximately 8% of phone handsets are also starting to fail and will require replacement. There are several phone system programming updates that would be required due to changes in the operational and department structure of

the Village. Additionally, several unresolved issues relating to the two Spectrum PRI phone circuits have resulted in incorrect caller ID values and deficiencies in circuit redundancy.

Upgrading the existing phone system will result in an upfront cost of \$11,050 to install the necessary upgrades, replace the failing handsets and update the phone system programming.

In addition, there are annually recurring expenses to maintain the Spectrum PRI Phone Circuits monthly which are required for the Police department (\$7,980) and annual licensing fees and phone system support (\$3,200). The total annual recurring costs to maintain the current phone system is \$11,180.

Note: These phone system upgrades will not resolve Spectrum related issues pertaining to incorrect caller ID values and deficiencies in direct truck overflow functionality. Also, the recurring maintenance costs do not address future equipment replacements when they fail.

Option 2 – Replace the current system with similar on-site system

The estimated cost of replacing the current system in its entirety is an upfront cost of \$60,000. Annually recurring costs of \$11,180 as outlined in Option 1 would apply to Option 2 as well.

Option 3 – Implement a cloud-based phone system for all Village departments except Police

An alternative to upgrading the entire phone system would be to replace it with a cloud-based phone system such as Vonage, RingCentral, 8X8, etc. These systems have vastly improved in the last few years, are reliable, affordable, and have now become the industry standard in business phone systems. These systems reduce telecommunications costs by eliminating the need for dedicated phone circuits, onsite phone system hardware, and dedicated technical support staff.

The annual cost for this option is \$13,200 but it does not require an upfront investment as the new phones are included in the fee as are any future replacements when the need arises. The fees for this option are billed monthly and would be offset by a recent reduction to current Spectrum services that are no longer needed by the Village.

We would still need to maintain the on-site phone system for the Police department as required for integration into the Village 911 system. The cost to update the current system for just the Police Department is an upfront cost of \$3,300 with an annually recurring cost of \$4,740 of licensing fees and system support.

A summary of costs by option is as follows:

	Option 1	Option 2	Option 3
	Current on-site	Replace on-site	Cloud-based & PD on-site
Upfront Cost	\$11,050	\$60,000	\$3,300
Annual Maintenance	\$11,180	\$11,180	13,200 4,740
Total Year 1 Cost	\$22,230	\$71,180	\$21,240

VILLAGE OF MUKWONAGO
Performance Stage Rental Application
Special Event Form Required

Date Submitted: _____

Event Date: _____

GUIDELINES

This form must be completed in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **three (3) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Park Rentals
440 River Crest Ct
Mukwonago WI 53149
Email to: lgourdoux@villageofmukwonago.com

FEES (complete those that apply)

Performance Stage at Indianhead Park

Performance Stage	\$350.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____
	TOTAL	\$ _____

***SOUND SYSTEM USE REQUIRES PRE-EVENT MEETING WITH REPRESENTATIVE FROM
PUBLIC WORKS DEPARTMENT AT LEAST 48 HOURS IN ADVANCE OF EVENT
DURING NORMAL BUSINESS HOURS***

SECURITY DEPOSIT (Refundable)

Performance Stage Deposit	\$500.00 per day	\$ _____
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RENTAL INFORMATION

Date(s) of Event: _____

Estimated Number of Participants: _____

NOTE: (Special Event Permit will be required under separate application)

Event Set-Up Time: _____ Event End Time: _____

APPLICANT INFORMATION

Name: _____

Address: _____ City: _____ State/Zip: _____

Daytime Phone: _____

E-mail: _____

ORGANIZATION INFORMATION (if applicable)

Name of Organization: _____

Mailing Address: _____ City: _____ State/Zip: _____

Phone Number: _____ Is organization a 501(c)3? Yes: _____ No: _____

Website Address: _____

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Applicant Signature_____
Date_____
Print Name

Office Use Only

<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Fees Paid	Receipt #	Deposit Returned	Key # Issued	Key Returned
Department Approval				
Administrator <u> </u>	Building Inspection <u> </u>	Fire <u> </u>	DPW <u> </u>	
Police <u> </u>	Utilities <u> </u>			

VILLAGE OF MUKWONAGO

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

- _____ Reservations are dependent upon availability.
- _____ Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be placed in the drop box behind Village Hall. Lost keys will result in re-keying charges.
- _____ The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.
- _____ The Applicant should review the facility at opening and complete "Pre-Event" inspection of the Facility Checklist. Any pre-existing damages or problems must be identified at that time.
- _____ Banners at parks: Banners are responsibility of Applicant. Banners may only be put up 2 weeks prior to the event at the park. Banners are limited in size to 5 ft x 7 ft (35 Sq Ft)
- _____ Parking is only allowed in designated parking areas. ***Performance Stage:*** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.
- _____ Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.
- _____ Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

Cleaning/Damages

- _____ Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.
- _____ There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per ½ hour.
- _____ Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.
- _____ The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

VILLAGE OF MUKWONAGO

- _____ Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.
- _____ Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.
- _____ Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.
- _____ Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.
- _____ Fires: All fires must be in personal grills or designated fireplaces.
- _____ Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

Please respond YES or NO to the following questions. Please supply additional information if required.

- _____ **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.
- _____ **Sales:** If YES, attach a list of all vendors and products for sale.

VILLAGE OF MUKWONAGO

- _____ **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: ____ 110V 20 Amp ____ 110V 30 Amp ____ 110V 50 Amp
- _____ **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).
- _____ **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? _____
- _____ **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.
- _____ **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____
- _____ **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.
- _____ **Loudspeakers and/or Amplification:** If YES, will it be a: Band ____ DJ ____ Other ____ What are the hours be? _____ All noise (loudspeakers and/or amplification ends at 11 p.m.
- _____ **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.
- _____ **Inflatable Devices:** If YES, number and location of devices.
- _____ **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. The shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

****for additional 250 persons over 600, an additional port-a-pot for each sex will be required****

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: _____

☐ Town ☒ Village ☐ City of MUKWONAGO

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning August 26 and ending Aug. 28, 2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☒ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Church

(b) Address 830 E. Veterans Way
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Co-President - Jim Hepp

Vice President Co-President - John Langenohl

Secretary Michelle Millard

Treasurer St. James Office - Natalie Kornmeyer

(g) Name Jim Hepp

MUKWONAGO WI 53149

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event St. James Festival

(b) Dates of event August 26-28 2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

[Signature] 3/9/22
(Signature) (Date)

St. James Parish

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



Agenda Item Cover Report

Date: May 23,2022	Committee/Board: Personnel
Submitted by: Diana Doherty	Department: Finance/HR
Date of Committee Action: June 1, 2022	Date of Village Board Action: June 15, 2022

Subject: Employee Anniversary Recognition

Executive Summary: For the past several years, we have provided a gift catalog to employees who are celebrating a milestone anniversary with the Village (5, 10, 15 years etc.). The choice of gifts in these catalogs is not that great so we'd like to propose a different way to reward employees celebrating an anniversary going forward.

Department Heads overwhelmingly agreed that an additional day of paid vacation in the year of the milestone anniversary might be more appreciated by the employee. This additional day can easily be added to our payroll system for the employee to take any time within their anniversary year and would follow the same rules as regular vacation days. This extra day would be granted only for the anniversary year, not permanently added to the number of days the employee would have otherwise earned.

Fiscal Impact: Employee time is already budgeted so the only additional impact might be in cases where coverage for the employee's absence is mandatory. There will be a savings in the cost of purchasing the gift catalogs which range from \$50 to \$225 depending on the anniversary being celebrated.

Executive Recommendation/Action: Approve the allowance of one additional paid day of vacation in the year an employee reaches a milestone anniversary with the Village.

☐ **Attachments Included**

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. 2022-43

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO
TO AMEND THE EMPLOYEE HANDBOOK TO ADD AN ADDITIONAL PAID DAY ON
MILESTONE ANNIVERSARIES.**

WHEREAS, the Village of Mukwonago adopted an employee handbook adopted on November 18, 2020; and

WHEREAS, the Village has proposed a change to the milestone anniversary program; and

WHEREAS, a proposal was introduced to award an additional paid day of vacation in the year in which the employee celebrates that milestone anniversary such as 5-10-15 years. This day would not carry over and is only granted in the year of said anniversary; and

WHEREAS, the Village of Mukwonago Personnel Committee recommended approval of this amendment at the June 1, 2022 Committee meeting; and

WHEREAS, this Resolution reaffirms the Village of Mukwonago desires to have this language added to the Employee Handbook.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago award an additional paid day of vacation in the year in which the employee celebrates that milestone anniversary such as 5-10-15 etc. years. This day would not carry over and is only granted in the year of said anniversary.

BE IT FURTHER RESOLVED that Village Staff is authorized to execute such other and document this change into the Employee Handbook as may be necessary to effectuate the intention of this Resolution.

Adopted this 15th day of June, 2022.

APPROVED:

Attestation:

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

RESOLUTION 2022-32
VILLAGE OF MUKWONAGO, WISCONSIN
A Resolution Adopting the Position Description of the Building Inspector

Title: Building Inspector
Department: Community & Economic Development
Reports to: Director of Comm. & Econ. Dev.

Status: Full-Time Wage, NR
Revision Date: May 17, 2022
Adoption Date: June 15, 2022

I. PRIMARY FUNCTION. Under general supervision from the Director of Community & Economic Development, performs skilled/specialized inspection and plan review work involving the interpretation and enforcement of codes and regulations for both building and health and safety issues and performs related work, as required.

II. ESSENTIAL DUTIES AND RESPONSIBILITIES. The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

A. GENERAL DUTIES

1. Perform all tasks related to commercial and residential building, electrical, HVAC, plumbing, and erosion control regulations and codes.
2. Inspect new building construction as well as additions, expansions, and renovations for both commercial and residential projects.
3. Prepare reports recording all details relating to inspections and results of such inspections, including photographic and supportive data, code and regulations reference, and identification details, and which track and archive project history, building records, and legal details.
4. Share and review, as necessary, copies of inspection reports with authorized building owner or contractors.
5. Maintain accurate records of all reports in a systematic, secured manner.
6. Respond to public complaints and concerns as needed, relating to buildings, structures, and public nuisances as described in Village ordinances.
7. Verify zoning compliance for 1- and 2-family dwellings, sheds, decks, fences, pools, etc.
8. Provide office hours as stated in the employee handbook, and as additionally necessary, consult with and answer the needs of builders, contractors, owners, developers, and the general public.
9. Attend meetings with builders, contractors, and developers related to plan reviews as necessary, and contribute to discussions and planning relating to the development of local regulations and policies concerning buildings and structures, including zoning.

B. ADDITIONAL DUTIES

1. Act as a qualified source to builders, owners, and interested parties by clarifying details, occasionally seeking out answers from state and national authorities when necessary.
2. Foster a positive image for the Village of Mukwonago, by striving to nurture productive working relationships while presenting a friendly, but professional image to citizens, businesses, and the general public.

3. Maintain all required certifications by earning all necessary continuing education units, attending seminars, code development meetings, and other sanctioned events.
4. Obtain Wisconsin certification in a variety of topics as required to enhance inspection abilities.

III. EDUCATION, LICENSURE/CERTIFICATION AND EXPERIENCE. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required.

- A. Minimum education: High School Diploma or GED;
- B. Preferred education: Two years of trade or technical college with coursework related to plumbing, electrical, HVAC or general construction.
- C. Equivalent combination of experience and training which provides the required knowledge, skills, and abilities.
- D. Certification requirements are determined by the State of Wisconsin. A typical way to obtain these know ledges and abilities would be:
 1. Residential Inspector: Certification from the State of Wisconsin in at least three of the following four certifications upon hire: (1) Uniform Dwelling Code (UDC) construction including erosion control, (2) UDC Plumbing, (3) UDC Electrical, or (4) UDC HVAC. The fourth UDC certification shall be obtained within one (1) year of the date of hire. One year of experience performing building inspections for a state or local jurisdiction.
 2. Commercial Inspector: At time of recruitment the job posting and advertisement will contain which commercial certification(s) is/are being sought. Candidate will be expected to obtain the designated certification(s) within two (2) years of employment.
 - a. Commercial Building Inspector: Must possess a State of Wisconsin commercial building code inspector certification to be assigned to perform commercial building and commercial HVAC inspections.
 - b. Commercial Plumbing Inspector: Must possess a State of Wisconsin commercial plumbing inspector certification.
 - c. Commercial Electrical Inspector: Must possess a State of Wisconsin commercial electrical inspector certification.
- E. Working knowledge of building, electrical, or plumbing construction materials, methods and practices.
- F. Working knowledge building, electrical, or plumbing codes and municipal code of ordinances.
- G. Ability to read blue prints and to work from drawings, technical manuals and blueprints.
- H. Ability to inspect structures in a thorough and efficient manner, draw sketches and locate facilities on the plans.
- I. Communicate effectively orally and in writing.
- J. Establish and maintain effective working relationships with supervisors, employees, and members of the public.
- K. Ability to work independently and as part of a team.
- L. Perform the physical requirements of the position in conducting inspections.
- M. Knowledge and use of proper safety procedures at all times and in all environments
- N. Possess a valid Wisconsin driver's license.
- O. Ability to utilize computer programs and equipment (GIS, Excel, etc)
- P. Multiple processing skills for problem-solving and detail orientation.

IV. WORK ENVIRONMENT. The work environment characteristics are reflective of the responsibilities as described in the major duties and responsibilities. Work is performed both inside and outside, where extreme weather conditions may be experienced. Contact with staff, other Village employees, public and governmental agencies are required.

V. AMERICANS WITH DISABILITIES ACT (ADA) ESSENTIAL ELEMENTS AND QUALIFICATIONS.

- A. Must be able to sit, stand, bend, crouch, walk and climb with or without back support.
- B. Able to lift up to 25 pounds.
- C. Must have dexterity and hand/eye coordination necessary to operate computer keyboard and other office equipment.
- D. Hearing activities requires the ability to participate in numerous conversations throughout the workday both in person and over the telephone.
- E. Must be able to work with file cabinets that are 5'8" in height and cabinet drawers that have a depth of 24."
- F. Requires normal vision range and absence of color-blindness
- G. Requires the ability to work above the ground.

VI. ADDITIONAL REQUIREMENTS.

- A. Compliance with the conditions of employment as stated in the Village of Mukwonago Employee Handbook.
- B. Must keep current with new computer technology which would benefit the Village and its residents.
- C. Must have a village-issued phone and availability to respond within 48 hours in the event of a structure fire.
- D. Implement the policy directives of the Village Board.

The Village of Mukwonago is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Adopted by the Village Board this June 15, 2022.

Fred H. Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk-Treasurer

RESOLUTION 2022-39
VILLAGE OF MUKWONAGO, WISCONSIN
A Resolution Adopting the Position Description of Lead Building Inspector

Title: Lead Building Inspector

Status: Full-Time, NR

Department: Community & Economic Development

Revision Date: April 27, 2017

Reports to: Director of Comm. & Econ. Develop.

Adoption Date:

I. PRIMARY FUNCTION. The Lead Building Inspector provides building inspection services to assure code compliance for safe, sanitary and sound buildings in the Village; conducts plan reviews; maintains permit records and other necessary construction documentation for all buildings in the Village; serves as the Village Residential and Commercial Electrical, Plumbing, and HVAC Inspector; conducts code enforcement inspections under various municipal codes relating to public nuisance violations; serves as a member of the Village Plan Commission. Also works closely with other government officials and industry representatives on the development and implementation of State and local building codes and standards.

II. ESSENTIAL DUTIES AND RESPONSIBILITIES. The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

A. GENERAL DUTIES

1. Review plans and/or specifications for new buildings, additions and alterations to existing structures both residential and commercial to ensure compliance with all applicable codes and ordinances; issue building permits upon plan review completion; inspect buildings during construction to ensure plan and code conformity.
2. Review site plans and surveys for compliance with municipal building and zoning codes.
3. Inspect construction, HVAC, plumbing, erosion control and electrical installations for code compliance on 1 & 2 Family buildings; consider requests and issue permits for occupancy, building, electrical, HVAC, signs and fences; maintain inspection records and records of permits issued; compile permit data.
4. Oversee construction, HVAC, electrical and plumbing for commercial buildings.
5. Respond to citizen complaints concerning alleged zoning violations, debris accumulations, etc. and interprets and enforce any ordinances governing such complaints.
6. Attend Plan Commission meetings as a voting member; attend Board of Building and Zoning Appeals as an advisory member.
7. Perform all tasks related to commercial and residential building, electrical, HVAC, plumbing, and erosion control regulations and codes. Including: reviewing plans for compliance with codes and standards; conducting inspections; issuing permits, calculating fees; and issuing citations.
8. Inspect new building construction as well as additions, expansions, and renovations for both commercial and residential projects.

9. Prepare reports recording all details relating to inspections and results of such inspections, including photographic and supportive data, code and regulations reference, and identification details, and which track and archive project history, building records, and legal details.
10. Share and review, as necessary, copies of inspection reports with authorized building owner or contractors.
11. Maintain accurate records of all reports in a systematic, secured manner.
12. Respond to public complaints and concerns as needed, relating to buildings, structures, and public nuisances as described in Village ordinances.
13. Verify zoning compliance for 1- and 2-family dwellings, sheds, decks, fences, pools, etc.
14. Provide office hours as stated in the employee handbook, and as additionally necessary, consult with and answer the needs of builders, contractors, owners, developers, and the general public.
15. Attend meetings with builders, contractors, and developers related to plan reviews as necessary, and contribute to discussions and planning relating to the development of local regulations and policies concerning buildings and structures, including zoning.
16. Works with the Community & Economic Development department members, Village Administrator, Engineering and Planning consultants to coordinate economic development initiatives

B. ADDITIONAL DUTIES

1. Act as a qualified source to builders, owners, and interested parties by clarifying details, occasionally seeking out answers from state and national authorities when necessary.
2. Foster a positive image for the Village of Mukwonago, by striving to nurture productive working relationships while presenting a friendly, but professional image to citizens, businesses, and the general public
3. Maintain all required certifications by earning all necessary continuing education units, attending seminars, code development meetings, and other sanctioned events.
4. Obtain Wisconsin certification in a variety of topics as required to enhance inspection abilities.

III. EDUCATION, LICENSURE/CERTIFICATION AND EXPERIENCE. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required.

- A. Minimum education: High School Diploma or GED
- B. Preferred education: Two years of trade or technical college with coursework related to plumbing, electrical, HVAC or general construction
- C. Equivalent combination of experience and training which provides the required knowledge, skills, and abilities.
- D. Certification requirements are determined by the State of Wisconsin. A typical way to obtain these knowledge's and abilities would be:
 1. Residential Inspector: Certification from the State of Wisconsin in at least three of the following four certifications upon hire: (1) Uniform Dwelling Code (UDC) construction including erosion control, (2) UDC Plumbing, (3) UDC Electrical, or (4) UDC HVAC.

The fourth UDC certification shall be obtained within six (6) months of the date of hire. One year experience performing building inspections for a state or local jurisdiction.

2. Commercial Inspector: At time of recruitment the job posting and advertisement will contain which commercial certification(s) is/are being sought. Candidate will be required to obtain the designated certification(s) within one year of employment.
 - a. Commercial Building Inspector: Shall possess a State of Wisconsin commercial building code inspector certification to be assigned to perform commercial building and commercial HVAC inspections.
 - b. Commercial Plumbing Inspector: Shall possess a State of Wisconsin commercial plumbing inspector certification.
 - c. Commercial Electrical Inspector: Shall possess a State of Wisconsin commercial electrical inspector certification.
- E. Working knowledge of building, electrical, or plumbing construction materials, methods and practices.
- F. Working knowledge building, electrical, or plumbing codes and municipal code of ordinances.
- G. Ability to read and understand blue prints, drawings and technical manuals; compute and prepare permits, impact fee costs; determine lot lines (on Paper) to ensure setback requirements are met as well as determine widths of public right-of-ways.
- H. Ability to inspect structures in a thorough and efficient manner, draw sketches and locate facilities on the plans.
- I. Communicate effectively orally and in writing.
- J. Establish and maintain effective working relationships with supervisors, employees, and members of the public.
- K. Understand and apply Village zoning ordinances and deal effectively with State officials, other Municipal departments and the general public concerning a variety of issues relating to the enforcement of ordinances.
- L. Perform the physical requirements of the position in conducting inspections.
- M. Knowledge and use of proper safety procedures at all times and in all environments
- N. Possess a valid Wisconsin driver's license.
- O. Ability to instruct and train other staff.
- P. Ability to utilize computer programs and equipment (GIS, Excel, etc).
- Q. Ability to work independently and as part of a team
- R. Multiple processing skills for problem-solving and detail orientation

IV. WORK ENVIRONMENT. The work environment characteristics are reflective of the responsibilities as described in the major duties and responsibilities. Work is performed both inside and outside, where extreme weather conditions may be experienced. Contact with staff, other Village employees, public and governmental agencies are required.

V. AMERICANS WITH DISABILITIES ACT (ADA) ESSENTIAL ELEMENTS AND QUALIFICATIONS.

- A. Must be able to sit, stand, bend, crouch, walk and climb with or without back support.
- B. Able to lift up to 25 pounds.
- C. Must have dexterity and hand/eye coordination necessary to operate computer keyboard and other office equipment.

- D. Hearing activities requires the ability to participate in numerous conversations throughout the workday both in person and over the telephone.
- E. Must be able to work with file cabinets that are 5'8" in height and cabinet drawers that have a depth of 24."
- F. Requires normal vision range and absence of color blindness
- G. Requires the ability to work above the ground.

VI. ADDITIONAL REQUIREMENTS.

- A. Compliance with the conditions of employment as stated in the Village of Mukwonago Employee Handbook.
- B. Must keep current with new computer technology which would benefit the Village and its residents
- C. Must have a village-issued phone and availability to respond within 48 hours in the event of a structure fire.
- D. Implement the policy directives of the Village.

The Village of Mukwonago is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Adopted by the Village Board this June 15, 2022.

Fred H. Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk-Treasurer

RESOLUTION 2022-40
VILLAGE OF MUKWONAGO, WISCONSIN
DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT POSITION
DESCRIPTION

Title: Director Community & Economic Development

Department: Community & Economic Development

Reports to: Village Administrator

Status: Full-Time, Salaried, NR

Revision Date: May 17, 2022

Adoption Date:

-
- I. PRIMARY FUNCTION.** The Director of the Community & Economic Development Department is responsible for planning, organizing, and directing all activities and staff related to the City's land use and development functions. The position Performs professional, technical, and supervisory responsibilities in developing, directing, and coordinating the Department which encompasses current and long-range planning, site & building planning and review, zoning including floodplain management, building inspection including code compliance, code enforcement & property maintenance, economic development including downtown development, management of TIF districts, business retention and recruitment. Serves as a member of the Village's administrative management team. Provides the orderly and proper land use and development of the residential, commercial, and manufacturing tax base, coordinating the efforts of the Village Planning Commission, Board of Zoning Appeals and Downtown Development Committee. The position requires advanced professional planning experience of high complexity and variety. This position will also be involved in comprehensive and community planning projects, day-to-day planning and zoning tasks/inquiries, property maintenance inquiries, leading economic development efforts and supervision of staff
- II. ESSENTIAL DUTIES AND RESPONSIBILITIES.** The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.
- III SUPERVISION RESPONSIBILITIES**
1. The Community Development Director will lead a team charged with implementing the Village's economic development, zoning code enforcement, land use planning, and building inspection functions
 2. May supervise team projects related to planning and development initiatives
 3. Knowledge of the principles and practices of municipal organization and administration
 4. Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality and seamless customer service
 5. Manages and directs the activities of assigned staff; coordinates, prioritizes and assigns tasks and projects; tracks and reviews work progress and activities; directs the recruitment and selection of staff; undertakes disciplinary action as required; conducts performance evaluations
 6. Recommends selection of staff; trains staff and provides for their professional development; administers discipline as required

7. Develops and implements goals, objectives, policies, procedures and work standards for the department; prepares and administers the department's budget

IV. PLANNING RESPONSIBILITIES

1. Assists in promoting economic growth in the community through planning strategies designed to maintain and enhance the Village's quality of life
2. Provides professional planning services as a starting point for the application and permitting process, and serves as an advocate for planning in line with the Comprehensive Plan and Zoning Ordinances.
4. Performs advanced professional work related to variety of planning assignments and manages complex planning studies and development applications, reviews developer and applicant proposals
5. Reviews and processes complex comprehensive plan amendments, rezoning, annexations, site plans, and plats
6. Conducts research and prepares statistical reports on land use, physical, social & economic issues
7. Provides professional planning assistance to member communities on varied land use projects
8. Develops transportation plans, studies and analyses on regional basis
9. Works in regional program areas relating to resources planning, community development, hazard mitigation, environmental remediation and others
10. Performs field inspections to gather data relevant to the development review process and/or to verify that development projects comply with approved plans
11. Attends or coordinates meetings with advisory boards and elected officials as necessary
12. Presents reports and other findings to staff, Planning Commission and Board of Zoning Appeals, Committee of the Whole and Village Board and serves as liaison to such committees or other committees as necessary
13. Attends frequent evening meetings
14. Fully utilizes Village software to electronically track project status and capture all project documentation

V. ZONING RESPONSIBILITIES

1. Authorization to administer the Village's Zoning ordinance 100-277 and shall have the following duties and powers:
 - a. Advise applicants of the ordinance provisions, assist in preparing permit applications and appeals, and assure that the regional flood elevation for the proposed development is shown on all permit applications.
 - b. Recommend/Issue permits and inspect properties for compliance with provisions of this ordinance and issue certificates of compliance where appropriate.
 - c. Keep records of all official actions such as: All permits issued, inspections made, and work approved
2. Works directly with Building Inspection staff to ensure compliance with all Village codes and ordinances
3. Responds to citizen complaints regarding zoning code violations
4. Assesses compliance with zoning code via regular monitoring and observance of activity throughout the Village
5. Keeps Village Zoning ordinances and codes up to date and makes recommendations pertaining to zoning amendments, additions, ordinance applications, and zoning-related plans

6. Provides professional zoning assistance to member communities on varied land use projects
7. Works in regional program areas relating to resources zoning, land use, planning, community development, and others
8. Schedules and conducts meetings with advisory boards and elected officials
9. Presents reports and other findings to staff, Planning Commission and Board of Zoning Appeals, Committee of the Whole and Village Board and serves as liaison to such committees or other committees as necessary
10. Serves as an advisory member of the Downtown Development Committee
11. May supervise team projects related to zoning and development initiatives

VI. ECONOMIC DEVELOPMENT RESPONSIBILITIES

1. Assume full management responsibility for all economic development services and activities including community vitality and efforts to expand the local economy; plan, organize, direct and coordinate the Village's economic development activities.
2. Manages, and oversees the activities and operations of the economic development function of the Village including programs and projects designed to promote community vitality and encourage efforts to expand the local economy.
3. Manages all economic development programs with business owners and representatives, contractors, consultants, property owners, stakeholders and the Village.
4. Plans, initiates and directs economic development initiatives including contract development, preparation and management, development agreements, real estate and capital projects utilizing both public initiatives and public/private partnerships.
5. Assists with negotiation and the management of professional service contracts, property sales or acquisition, and economic development-oriented negotiations, as assigned.
6. Provides professional economic development advice, assist in the development of various grants on behalf of the Village and business owners, and serve as an advocate for economic development in line with the Comprehensive Plan, zoning ordinances, and goals as established by the Village

VII. EDUCATION, LICENSURE/CERTIFICATION AND EXPERIENCE.

The requirements listed below are representative of the knowledge, skills and abilities required.

- A. Graduation from an accredited college or university with a Bachelor's degree in planning or a related field, Master's Degree preferred. Village may accept a course work and/or professional certification or other related credentials.
- B. A minimum of 5 years' municipal experience or experience advising municipal government.
- C. Thorough knowledge of the principles, practices, and legal requirements of urban planning, zoning code administration, community development, housing and economic development.
- D. Able to identify appropriate methods to provide effective and efficient long-range planning, demographic analysis, redevelopment, economic development and land-use applications.
- E. Knowledge of statistical and research methods and analysis of planning studies, government planning documents and reports, marketing studies, plans, specs and bid documents.
- F. Any equivalent combination of experience and education which provides the

- required knowledge, skills and abilities
- G. Ability to obtain certification through American Institute of Certified Planners
- H. Possess a valid Wisconsin driver's license

VIII. ESSENTIAL SKILLS OF THE JOB

- A. Ability to communicate effectively orally and in writing
- B. Ability to successfully organize and supervise the activity of the building inspectors, account clerk/administrative support and economic development position.
- C. Ability to facilitate sessions with elected officials, decision-makers, residents and community groups
- D. Ability to multi-task on several simultaneous projects and problem solve effectively
- E. Ability to manage projects and meet firm deadlines
- F. Ability to instruct and train other staff when necessary
- G. Ability to utilize computer programs and equipment, and work with in-house online permitting software system, and GIS technology

- IX. WORK ENVIRONMENT.** The work environment characteristics are reflective of the responsibilities as described in the major duties and responsibilities. Work is performed in an office environment. Contact with staff, other Village employees, public and governmental agencies are required.

X. AMERICANS WITH DISABILITIES ACT (ADA) ESSENTIAL ELEMENTS AND QUALIFICATIONS.

- A. Must be able to sit, stand, bend, walk and climb with or without back support.
- B. Able to lift up to 25 pounds.
- C. Must have dexterity and hand/eye coordination necessary to operate computer keyboard and other office equipment.
- D. Hearing activities requires the ability to participate in numerous conversations throughout the
- E. workday both in person and over the telephone.
- F. Must be able to work with file cabinets that are 5'8" in height and cabinet drawers that have a depth of 24."

XI. ADDITIONAL REQUIREMENTS.

- A. Compliance with the conditions of employment as stated in the Village of Mukwonago Employee Handbook.
- B. Must keep current with new computer technology which would benefit the
 - Implement the policy directives of the Village Board.

The Village of Mukwonago is an Equal Opportunity Employer. In compliance with the Americans with

Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Adopted by the Village Board this June 15, 2022.

Fred H. Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk-Treasurer

DRAFT

RESOLUTION 2022-41
VILLAGE OF MUKWONAGO, WISCONSIN
Position Description

Title: Economic Development Specialist

Status: Full-Time Salary, NR

Department: Community & Economic Development

Revision Date: 5/16/2022

Reports to: Director-Community & Economic Development

Adoption Date:

MISSION. Develop and implement proactive economic development strategies designed to increase the residential, commercial, and manufacturing tax base, and coordinating the efforts of the Village of Mukwonago with businesses and other stakeholders as required. Assist in the implementation of economic development and redevelopment programs and coordinate processes, financing opportunities, and long-term planning with our business community. Build relationships with prospective businesses and current business owners and manage our business relationships.

PRIMARY FUNCTIONS. Performs a variety of administrative, technical and professional work in preparation and implementation of economic and community development plans, programs, and services. This position is responsible for working closely with the Economic & Community Development staff in promoting the business and economic development interests within the community. This position will include working with all departments in providing guidance to individuals and companies to establish, relocate, or expand their businesses within the community. The position will include assistance in outreach, planning and coordination of community development projects, assisting business and residential applicants with local and State permitting processes, funding processes and providing research for Village sponsored projects.

ESSENTIAL DUTIES AND RESPONSIBILITIES. The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

ECONOMIC DEVELOPMENT RESPONSIBILITIES

1. Assists the Director of Community & Economic Development with and promotes economic development in the community and addresses economic issues confronting the community.
2. Provide professional economic development advice, facilitate the application and permitting process, and serves as an advocate for economic development in line with the Comprehensive Plan, zoning ordinances, and goals as established by the Village Board or designee(s).
3. Work with all departments in providing guidance to individuals and companies to establish, relocate, or expand their businesses within the community.
4. Provide leadership in the development of short and long term economic and community development plans, as well as the gathering of information and preparation of studies, reports, and recommendations to achieve such goals.
5. Oversee planning and coordination of economic and community development projects, ensuring business applicants receive assistance with local and State permitting

processes, and managing Village-sponsored projects.

6. Coordinate and recommends project activities including real estate acquisition and disposition, relocation, demolition, eminent domain actions, building construction and rehabilitation, property management and project improvements.
7. Assists potential new businesses in site analysis, including demographic, tax, fee, (re)development, and related information.
8. Meet with potential investors and developers to secure participation in redevelopment projects.
9. Provide information and/or make presentations to developers, boards, commissions, civic groups, businesses, individuals, and the general public on economic development issues, programs, services, and plans.
10. Research and prepares information for dissemination to potential business clients, including economic, statistical, financial, population, growth, demographic and other information; analyze best means to attract, retain, and expand businesses, and/or industrials within the Village of Mukwonago
11. Assists in the creation and analysis of joint economic development districts, tax incentive financing districts, business incentive programs and cooperative economic development agreements.
12. Leads efforts to create and maintain an inventory of available buildings and business sites within the community including both public and private buildings and land areas.
13. Oversee preparation of grant proposals and applications, contracts and other necessary documents as may be required for necessary community services.
14. Maintain a liaison to coordinate with various local, State, and Federal agencies as deemed necessary and appropriate.
15. Monitors local, state and federal legislation and legislation relating to economic development.
16. Maintains a listing of all potential development incentive programs.
17. Build relationships with prospective businesses and current business owners; facilitating regular Business Retention Visits.
18. Assist in the development and creation of web-based and print marketing materials to promote investment in the Village and to recruit and retain businesses
19. Coordinate with Village staff on public relations and communications, coordinating messaging, and events

I. EDUCATION, LICENSURE/CERTIFICATION AND EXPERIENCE. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required.

- A. Bachelor's degree and/or three years municipal administration or other relevant experience desirable.
- B. Thorough knowledge of the principles, practices and legal requirements of redevelopment, housing, finance, and economic development.
- C. Able to identify appropriate methods to provide effective and efficient redevelopment, economic development and construction rehabilitation programs.
- D. Knowledge of statistical and research methods and analysis of economic studies, financial statements, marketing studies, plans, specs and bid documents.

II. WORK ENVIRONMENT. The work environment characteristics are reflective of the responsibilities as described in the major duties and responsibilities. Work is performed in an office environment. Contact with staff, other Village employees, public and governmental agencies are required.

III. AMERICANS WITH DISABILITIES ACT (ADA) ESSENTIAL ELEMENTS AND QUALIFICATIONS.

- A. Ability to instruct and train other staff.
- B. Ability to utilize computer programs and equipment.
- C. Ability to communicate effectively orally and in writing.
- D. Must be able to sit, stand, bend, walk and climb with or without back support.
- E. Able to lift up to 25-30 pounds.
- F. Must have dexterity and hand/eye coordination necessary to operate computer keyboard and other office equipment.
- G. Hearing activities requires the ability to participate in numerous conversations throughout the workday both in person and over the telephone.
- H. Must be able to work with file cabinets that are 5'8" in height and cabinet drawers that have a depth of 24."
- I. Must have the ability to do multi-task problem solving.

IV. ADDITIONAL REQUIREMENTS.

- A. Compliance with the conditions of employment as stated in the Village of Mukwonago Employee Handbook.
- B. Must keep current with new computer technology which would benefit the Village and its residents.

The Village of Mukwonago is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Adopted by the Village Board this June 15, 2022.

Fred H. Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk-Treasurer

RESOLUTION 2022-42
VILLAGE OF MUKWONAGO, WISCONSIN
COMMUNITY & ECONOMIC DEVELOPMENT ADMINISTRATIVE CLERK
POSITION DESCRIPTION

Title: Community & Economic Development
Administrative Clerk

Department: Community & Economic Development
Reports to: Director of Comm. & Econ. Develop.

Status: Full-Time Wage, NR
Creation Date: October 31, 2018

Revision Date: May 17, 2022
Adoption Date:

I. PRIMARY FUNCTION. Provide clerical and process support to all Village Hall departments and be the first contact for Building Inspection related information. Assignments are generally recurring in nature, but the employee is expected to exercise judgment in dealing with unusual circumstances. This is considered a confidential position.

II. ESSENTIAL DUTIES AND RESPONSIBILITIES. The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

A. BUILDING INSPECTION SUPPORT

1. Provide clerical support to the building inspectors
2. Assist walk-in customers with permit questions or issues
3. Relay phone messages that cannot be responded to directly or gather information needed in order to respond; return calls
4. Look up information for building inspectors when they call in from an inspection site
5. Log inspection reports and file
6. Scan permits, track permit information for reporting purposes, receipt permit payments, and file permits
7. Update GIS with required property documentation
8. Process information for assessor's office
9. Prepare occupancy reports

B. FINANCIAL DUTIES

1. Perform Accounts Payable function as documented in the departmental procedure for the monthly Library disbursement batch and as a back-up for Village Hall batch transactions.
 - a. Input required data into a Fund Accounting batch after Library Board review and approval
 - b. Prepare report summarizing payment activity for purposes of generating the checks and posting the transactions to the general ledger.
2. Perform Cash Receipt function as documented in departmental procedure.
 - a. Accurately receipt all forms of payments (cash, check or credit card) received in-person at Village Hall or via mail/drop box through the Point-of-Sale (POS) software capturing all data necessary to properly classify the payment into the correct General Ledger account.

C. ELECTION SUPPORT

1. Assist with the preparation, mailing, and processing of absentee ballots
2. Assist with voter registration and processing of absentee ballots for electors who come to the counter.
3. Assist with updates and maintenance of the Statewide Voter Registration System.

D. ADDITIONAL DUTIES

1. Receive the public and answer questions; respond to inquiries from employees, citizens, and others or refer, when necessary, to appropriate persons.
2. Act as complaint ombudsman and distribute complaints received to the appropriate department for resolution.
3. Open and distribute mail; handle routine correspondence
4. Respond to Special Assessment inquiries; prepare letters as requested
5. Respond to Utility Billing customer inquiries or complaints
6. Provide information for annual audits pertaining to development activity
7. Coordinate community room rentals, park rentals and sports team calendar
8. Perform notary services
9. File documents – paper and electronic - as appropriate
10. Assist Accountant in the Utility Billing process by folding, stuffing and mailing billing statements to residents
11. Prepare all checks for mailing, ensuring appropriate copies are maintained and filed
12. Perform financial calculations such as amounts due, interest charges, balances and penalties
13. Cross-train on other department functions to provide support as needed
14. Assist with the alcohol and general licensing process
15. Access computerized financial information to answer general questions and those related to specific accounts.
 - a. Recognize the types of transactions recorded within general ledger accounts; where to find supporting documentation for the transactions; and how transactions affect the general ledger balances
16. Type and file a variety of records reports and letters; perform a variety of clerical support office functions for other departments as requested
17. Maintain appropriate documentation and adequate explanations of any exception processing for all financial process transactions
18. Troubleshoot and resolve issues related to all forms of office equipment at Village Hall; maintain external contact information when issues can't be resolved internally
19. Pursue educational opportunities to enhance skills and suggest initiatives to streamline processes and make them more efficient and effective.

III. EDUCATION, LICENSURE/CERTIFICATION AND EXPERIENCE. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required.

- A. High School diploma or GED
- B. Completion of standard high school course(s) or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.
- C. Knowledge of office procedures and terminology; skill in the operation of electronic typewriters, calculators, electronic cash register, copy machine, and computer data entry.

IV. ESSENTIAL SKILLS OF THE JOB

- A. Ability to instruct and train other staff.
- B. Ability to utilize computer programs and equipment
- C. Ability to communicate effectively orally and in writing
- D. Ability to multi-task and problem solve

V. WORK ENVIRONMENT. The work environment characteristics are reflective of the responsibilities as described in the major duties and responsibilities. Work is performed in an office environment. Contact with staff, other Village employees, public and governmental agencies are required.

VI. AMERICANS WITH DISABILITIES ACT (ADA) ESSENTIAL ELEMENTS AND QUALIFICATIONS.

- A. Must be able to sit, stand, bend, walk and climb with or without back support.
- B. Able to lift up to 25 pounds.
- C. Must have dexterity and hand/eye coordination necessary to operate computer keyboard and other office equipment.
- D. Hearing activities requires the ability to participate in numerous conversations throughout the workday both in person and over the telephone.
- E. Must be able to work with file cabinets that are 5'8" in height and cabinet drawers that have a depth of 24."

VII. ADDITIONAL REQUIREMENTS.

- A. Compliance with the conditions of employment as stated in the Village of Mukwonago Employee Handbook.
- B. Must keep current with new computer technology which would benefit the Village and its residents.
- C. Implement the policy directives of the Village Board.

The Village of Mukwonago is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Adopted by the Village Board this June 15, 2022.

Fred H. Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk-Treasurer

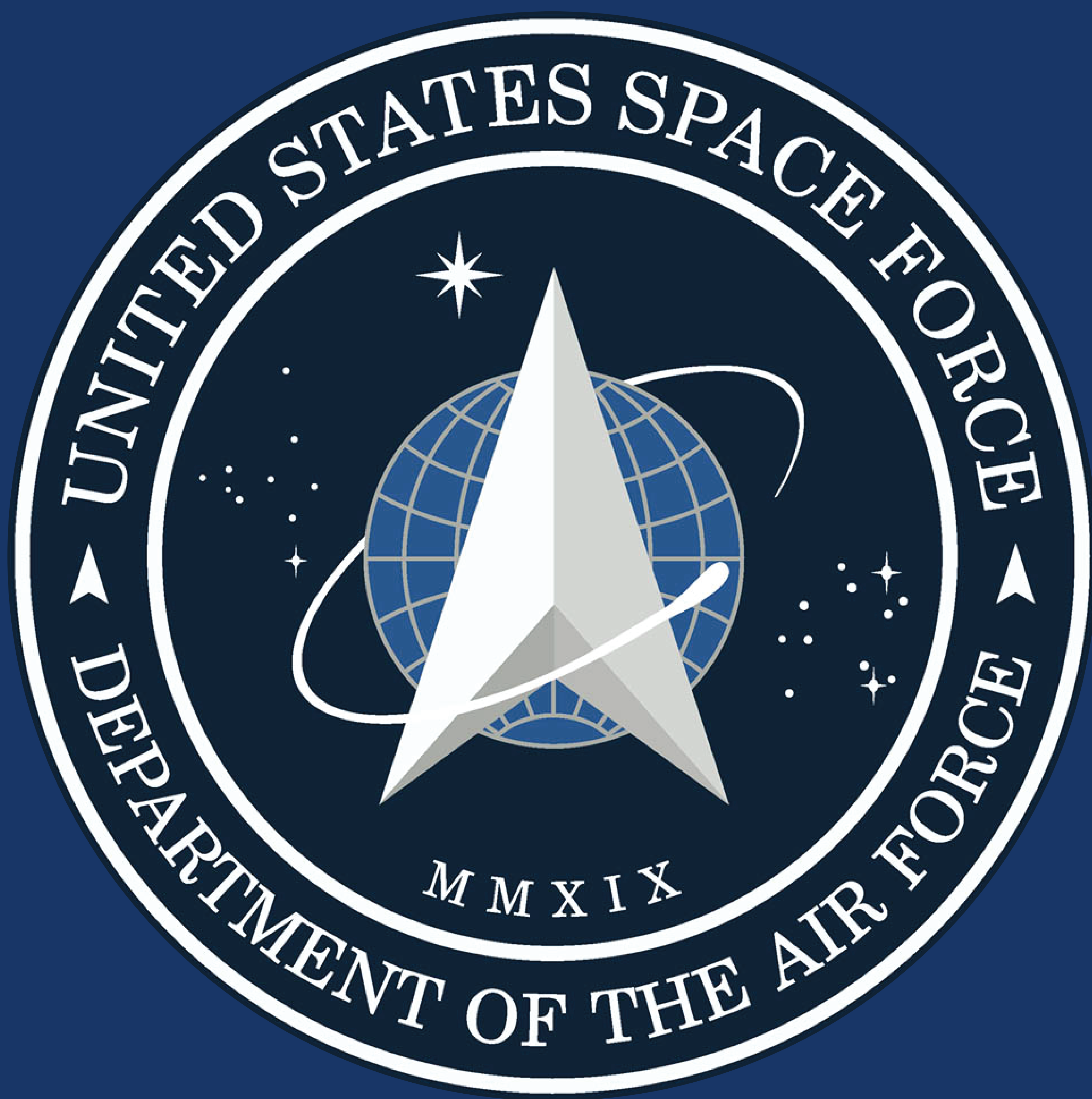


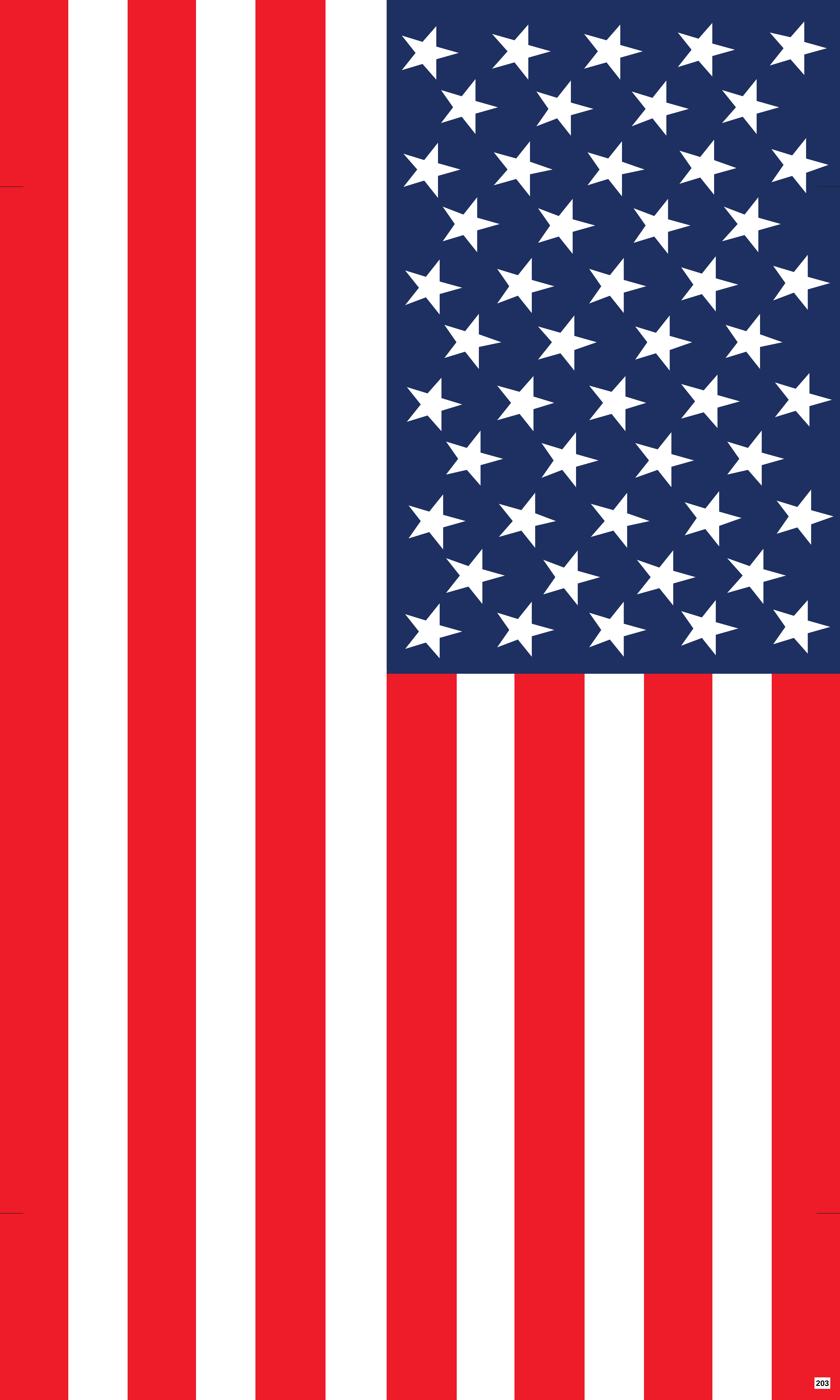












Sample Banner

Solid arm across the top, with corner connection in lower left



Location Map - East Veterans Way

Banners on north and south side of street



**AGREEMENT BETWEEN THE VILLAGE OF MUKWONAGO AND THE
AMERICAN LEGION COMMUNITY POST NO. 375 FOR DISPLAY OF
BANNERS ALONG EAST VETERNANS WAY**

THIS AGREEMENT is made by and between the Village of Mukwonago and the American Legion Community Post No. 375, P.O. Box 152, Mukwonago, Wisconsin, 53149-0152, and is effective the last date of execution by either party:

WHEREAS, The American Legion Community Post No. 375 of Mukwonago has requested that the Village of Mukwonago allow it to affix banners representing various service branches of the United States of America, in celebration of the service given by members of those forces; and

WHEREAS, more specifically, the American Legion Community Post No. 375 of Mukwonago seeks to affix and display the afore mentioned banners on light poles along East Veterans Way, as demonstrated in the attached location map; and

WHEREAS, the Village of Mukwonago believes that the afore mentioned banners promote civic pride and the overall well-being of the community; and

WHEREAS, parties wish to enter into an agreement whereby American Legion Community Post No. 375 of Mukwonago will provide the afore mentioned banners, and the Village of Mukwonago will install the banners for an agreed upon fee as outlined below; and

WHEREAS, the American Legion Community Post No. 375 of Mukwonago agrees to assume any liability stemming from the display of the banners; and

WHEREAS, that the privilege granted hereby may be modified or terminated by the Village if it deems doing so is in the interests of the health, safety, or welfare of the municipality.

NOW THEREFORE, in consideration of the mutual obligations set forth herein, it is hereby agreed as follows:

1. The American Legion Community Post No. 375 of Mukwonago shall be granted permission by the Village of Mukwonago to display banners representing various service branches of the United States of America, in celebration of the service given by members of those forces, (see exemplar “Sample Banner” on attached exhibit) on light poles along East Veterans Way, as demonstrated in the attached Location Map;
2. The American Legion Community Post No. 375 of Mukwonago shall purchase the aforementioned banners, which conform to the following parameters: the banners shall be two sided, constructed of vinyl, and are 18” wide by 30” in length;
3. The Village of Mukwonago will install the aforementioned banners supplied by the American Legion Community Post No. 375 of Mukwonago on the light poles along East Veterans Drive, as demonstrated in the attached Location Map, at a cost of \$30 per banner;
4. The American Legion Community Post No. 375 of Mukwonago agrees to hold the Village of Mukwonago harmless and indemnify the Village for any third-party claims arising from display of such banners, and
5. The American Legion Community Post No. 375 of Mukwonago further assumes responsibility for any repair or replacement of the aforementioned banners without regard to the nature, cause, or reason for any damage, or need for replacement.

**The American Legion Community Post No.
375 of Mukwonago**

Sign above, print name below:

Dated: June __, 2022

Village of Mukwonago

Fred Winchowky, Village President

Dated: June __, 2022.



Agenda Cover Report

Date: 6/18/21	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 6/1/22	Date of Village Board Action: 6/15/22

Subject:

Discussion and recommendation to award the 2022 Crack Sealing Project.

Executive Summary:

Bids were opened on April 28, 2022, for the project with two bids being received. After review, it was determined that Fahrner Asphalt Sealers LLC was the low bidder.

Fiscal Impact:

\$45,932.00 from the annual street maintenance budget.

Executive Recommendation/Action:

We are requesting a recommendation to award the 2022 Crack Seal Project to Fahrner Asphalt Sealers LLC in the amount of \$45,932.00.

☐ Attachments Included



Office of the Village Public Works Dept.

440 River Crest Court, Mukwonago, Wisconsin 53149 | (262) 363-6447 | Fax: (262)363-7197
www.villageofmukwonago.com

Date: May 17, 2022

To: Public Works Committee

From: Ron Bittner

RE: 2022 Crack Seal Bid

Bids for the above project were opened on April 28, 2022, at 10:00 AM and were as follows:

1. Fahrner Asphalt Sealers, LLC	\$45,932.00
2. American Pavement Solutions	\$73,870.00

The Department of Public Works has reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. Low bidder successfully completed previous village crack seal projects.
3. We have no objections to the low bidder.
4. On these bases, we recommend Fahrner Asphalt Sealers, LLC for the 2022 Crack Sealing contract.

Village of Mukwonago		
2022 Street Crack Sealing Bid Tab	Bid Opening: 10:00 AM, April 28, 2022	
Contractor	Bid Bond	Bid Amount
Fahrner Asphalt Sealers, LLC	X	\$45,932.00
American Pavement Solutions	X	\$73,870.00

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION NO. 2022-36

**A RESOLUTION TO PETITION FOR THE ESTABLISHMENT OF A NEW AT-GRADE
PEDESTRIAN CROSSING AT INDIANHEAD PARK**

WHEREAS, the Village of Mukwonago proposes to cross the tracks of the East Troy Electric Railroad with an at-grade public pedestrian path, and

WHEREAS, the crossing is necessary to promote public safety and convenience of park patrons while accessing the village beach area from a parking lot within the Indianhead Park, and

WHEREAS, the establishment of the crossing is advisable under all the circumstances, and

WHEREAS, Section 195.29 Wisconsin Statutes authorizes the Office of the Commissioner of Railroads to determine whether the establishment of the crossing is necessary to promote public safety and convenience and is advisable, to determine the necessary warning devices for the new crossing, and to apportion all costs for the permitted crossing, and

WHEREAS, the Village of Mukwonago proposes to pay the required costs necessary to safely establish the crossing,

NOW, THEREFORE, BE IT RESOLVED, that the Village of Mukwonago hereby directs village staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order to approve the establishment of the new crossing, to determine the necessary warning devices, and to apportion the costs for the new crossing of pedestrian path with the tracks of the East Troy Electric Railroad in the Village of Mukwonago, Waukesha and Walworth Counties.

NOW THEREFORE BE IT RESOLVED, that the Village of Mukwonago staff shall comply with Chapter 195, Wisconsin Statutes and RR 1.025, Wisconsin Administrative Code in the filing of the petition; and that the Village of Mukwonago, Approved and Adopted this 15th of June 2022 by the Village Board of the Village of Mukwonago, Wisconsin.

APPROVED:

Fred H. Winchowky, Village President

ATTESTATION:

Diana Dykstra, MMC
Village Clerk-Treasurer



Agenda Item Cover Report

Date: 5-18-22	Committee/Board: Public Works
Submitted by: Wayne Castle	Department: Wastewater
Date of Committee Action: 6-1-22	Date of Village Board Action: 6-15-22

Subject: 2021 CMAR Resolution

Executive Summary:

CMAR is the annual sewer report submitted to the WDNR. It is a report that rates all aspects of the treatment plant and collection system and puts it all into a grading system. This grade ultimately shows the performance of your system and any deficiencies. A poor grade can ultimately lead to action taken by the DNR to force a utility to upgrade its system.

The Utility is in good shape structurally and financially. Currently the bigger issue is the handling of bio-solids. We will be proposing a possible solids project in the capital budget. If that project were to happen it will more than likely offset a good portion of the cost of the eventual plant upgrade that is coming down the road.

Fiscal Impact:

\$0.00

Executive Recommendation/Action:

Make motion to approve 2021 CMAR and Resolution

☒ **Attachments Included**

Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:

5/12/2022

2021

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.8394	x	275	x	8.34	=	1,927
February	0.8350	x	277	x	8.34	=	1,926
March	1.0365	x	216	x	8.34	=	1,866
April	0.9030	x	254	x	8.34	=	1,910
May	0.8094	x	173	x	8.34	=	1,171
June	0.8107	x	225	x	8.34	=	1,521
July	0.7629	x	193	x	8.34	=	1,229
August	0.7868	x	184	x	8.34	=	1,208
September	0.7577	x	216	x	8.34	=	1,366
October	0.7681	x	216	x	8.34	=	1,385
November	0.7527	x	270	x	8.34	=	1,697
December	0.7739	x	256	x	8.34	=	1,654

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.5	x	90	=	1.35
		x	100	=	1.5
Design BOD, lbs/day	2502	x	90	=	2251.8
		x	100	=	2502

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

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3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2021-12-03

☐ No

If No, please explain:

N/A

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

N/A

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

N/A

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

☒ Yes

☒ Yes

☒ Yes

☐ No

☐ No

☐ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☒ Yes 3,830 gallons

☐ No

Holding Tanks

☒ Yes 10,909,543 gallons

☐ No

Grease Traps

☐ Yes gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

We have a lot of issues with solids intake from septage so that is why we do not take in septage in any large quantity. The solids level in holding tank waste is an issue also that can make our lives hectic many days but we can at least manage the level of solids taken in from the holding tank waste. These issues have been drastically increased by the new Phosphorus chemicals we now use to meet new limits. Prior to the usage of these chemicals we were able to take in reasonable amounts of septage also.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

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Mukwonago Wastewater Treatment Plant

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● No If yes, describe the situation and your community's response. N/A	
6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.? ○ Yes ● No If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes. N/A	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:
5/12/2022 **2021**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	3	1	0	0
February	25	22.5	3	1	0	0
March	25	22.5	2	1	0	0
April	25	22.5	2	1	0	0
May	25	22.5	1	1	0	0
June	25	22.5	0	1	0	0
July	25	22.5	0	1	0	0
August	25	22.5	1	1	0	0
September	25	22.5	2	1	0	0
October	25	22.5	0	1	0	0
November	25	22.5	1	1	0	0
December	25	22.5	2	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☐ Yes Enter last calibration date (MM/DD/YYYY)

☒ No

If No, please explain:

We do not have a effluent flow meter. Effluent flow is assumed to be equal to the influent flow.

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

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If Yes, please explain: N/A 4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test? ☐ Yes ☒ No If Yes, please explain: N/A 4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity? ☐ Yes ☒ No ☐ N/A Please explain unless not applicable: N/A	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:

5/12/2022

2021

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	8	1	0	0
February	30	27	8	1	0	0
March	30	27	8	1	0	0
April	30	27	8	1	0	0
May	30	27	7	1	0	0
June	30	27	8	1	0	0
July	30	27	7	1	0	0
August	30	27	11	1	0	0
September	30	27	10	1	0	0
October	30	27	5	1	0	0
November	30	27	6	1	0	0
December	30	27	8	1	0	0

* Equals limit if limit is ≤ 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points		0	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:
5/12/2022 **2021**

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceed ance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceed ance
January	20		1.574	0					
February	20		2.708	0					
March	20		3.623	0					
April	20		2.738	0					
May									
June									
July									
August									
September									
October									
November	20		1.339	0					
December	20		3.388	0					
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:
5/12/2022 **2021**

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.316	1	0
February	1	0.389	1	0
March	1	0.405	1	0
April	1	0.412	1	0
May	1	0.436	1	0
June	1	0.448	1	0
July	1	0.388	1	0
August	1	0.393	1	0
September	1	0.321	1	0
October	1	0.103	1	0
November	1	0.159	1	0
December	1	0.339	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:
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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☐ Land applied under your permit
- ☐ Publicly Distributed Exceptional Quality Biosolids
- ☒ Hauled to another permitted facility
- ☐ Landfilled
- ☐ Incinerated
- ☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 003 - Cake Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			9.8											0	0
Cadmium		39	85			.81											0	0
Copper		1500	4300			460											0	0
Lead		300	840			6.4											0	0
Mercury		17	57			.91											0	0
Molybdenum	60		75			12										0		0
Nickel	336		420			16										0		0
Selenium	80		100			<16										0		0
Zinc		2800	7500			750											0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

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Mukwonago Wastewater Treatment Plant

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2021

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?		0	
N/A			
4. Pathogen Control (per outfall): 4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.		0	
Outfall Number:	003		
Biosolids Class:	B		
Bacteria Type and Limit:	Fecal Coliform		
Sample Dates:	01/01/2021 - 12/31/2021		
Density:	47,000		
Sample Concentration Amount:	CFU/G TS		
Requirement Met:	Yes		
Land Applied:	No		
Process:	Anaerobic Digestion		
Process Description:	Mesophylic Digestion		
4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application. 4.2.1 Was the limit exceeded or the process criteria not met at the time of land application? ☐ Yes (40 Points) ☒ No If yes, what action was taken?			
N/A			
5. Vector Attraction Reduction (per outfall): 5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.		0	
Outfall Number:	003		
Method Date:	12/31/2021		
Option Used To Satisfy Requirement:	Incorporation when land apply		
Requirement Met:	Yes		
Land Applied:	No		
Limit (if applicable):			
Results (if applicable):			
5.2 Was the limit exceeded or the process criteria not met at the time of land application? ☐ Yes (40 Points) ☒ No If yes, what action was taken?			
N/A			
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ☒ >= 180 days (0 Points) ☐ 150 - 179 days (10 Points) ☐ 120 - 149 days (20 Points) ☐ 90 - 119 days (30 Points)			

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- o < 90 days (40 Points) - o N/A (0 Points) 6.2 If you checked N/A above, explain why. N/A	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: N/A	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:
5/12/2022 **2021**

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing 1.1 Was your wastewater treatment plant adequately staffed last year? ● Yes ○ No If No, please explain: N/A Could use more help/staff for: No 1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping? ● Yes ○ No If No, please explain: N/A	
2. Preventative Maintenance 2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items? ● Yes (Continue with question 2) ☐☐ ○ No (40 points)☐☐ If No, please explain, then go to question 3: 2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment? ● Yes ○ No (10 points) 2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly? ● Yes ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points)	0
3. O&M Manual 3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed? ● Yes ○ No	
4. Overall Maintenance /Repairs 4.1 Rate the overall maintenance of your wastewater plant. ○ Excellent ● Very good ○ Good ○ Fair ○ Poor Describe your rating:	

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Mukwonago Wastewater Treatment Plant

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I put very good because there is always room for improvement although one could probably justify our rating to excellent. The remaining 2 effluent pumps were rebuilt in 2021. The North and South Aeration Basins were drained cleaned and inspected. After the inspection the IfAS system, Aeration system (piping and diffusers), along with minor concrete repairs, painting and sluice gate replacements has been all ordered new and will be replaced In 2022. The Aeration project has been bid, awarded and waiting on the IFAS equipment to arrive from Germany. The Final Clarifiers are scheduled for draining, cleaning and inspection in 2022. The North final has been done already in 2022 with minor repairs and PM-s done and the South is being don now.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:
5/12/2022 **2021**

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

WAYNE A CASTLE

Certification No:

34504

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes		X		
A3	Recirculating Media Filters		X		
A4	Ponds, Lagoons and Natural				X
A5	Anaerobic Treatment Of Liquid		X		
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen		X		
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff
- ☐ An arrangement with another certified operator
- ☐ An arrangement with another community with a certified operator
- ☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- ☐ A consultant to serve as your certified operator
- ☐ None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

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OIT and Basic Certification: ○ Averaging 6 or more CECs per year. ○ Averaging less than 6 CECs per year. Advanced Certification: ● Averaging 8 or more CECs per year. ○ Averaging less than 8 CECs per year.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:
5/12/2022 **2021**

Financial Management

1. Provider of Financial Information		
Name:	Diana Doherty / Dave Brown	
Telephone:	363-363-6416	(XXX) XXX-XXXX
E-Mail Address (optional):	dbrown@villageofmukwonago.com	
2. Treatment Works Operating Revenues		
2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?		
● Yes (0 points) ☐		
○ No (40 points)		
If No, please explain:		
N/A		
2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?		
Year: 2020		0
● 0-2 years ago (0 points) ☐		
○ 3 or more years ago (20 points) ☐		
○ N/A (private facility)		
2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?		
● Yes (0 points)		
○ No (40 points)		
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds		
3.1 When was the Equipment Replacement Fund last reviewed and/or revised?		
Year: 2020		
● 1-2 years ago (0 points) ☐		
○ 3 or more years ago (20 points) ☐		
○ N/A		
If N/A, please explain:		
N/A		
3.2 Equipment Replacement Fund Activity		
3.2.1 Ending Balance Reported on Last Year's CMAR		\$ 727,995.96
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$ 0.00
3.2.3 Adjusted January 1st Beginning Balance		\$ 727,995.96
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ 603.06
		+

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 728,599.02

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

None

3.3 What amount should be in your Replacement Fund? \$ 726,605.45

0

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

N/A

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Facility planning for Phosphorus treatment limit. This is ongoing and pursuing adaptive management practices.	2000000	2020
2	Building Septage Recieving Station, cleaning of raw wetwells, replacing rooftop furnace on main building. These projects are being done this year with the upgrade project and have been completed.	300000	2018
3	Rebuild and upgrade of entire grit system and primary and secondary digesters including mixiing sytem, boiler, elctrical and HVAC. Project is currently being done, expected completion id this fall.	2000000	2019
4	With current and projected growth of the Village I would not be surprised to see the facility in the process of facility planning in the next 7-10 years.	30000000	2028
5	Added sludge drying bed and Cake storage space. To be done with future plant upgrade	500000	2028
6	Aeration Basins were both drained, cleaned and inspected in May 2021, The IFAS system will be replaced, aerators replaced new automatic gates installed all metal parts of structured recoated and any needed concrete repairs will all be made in 2022. Cost analysis has not yet been determined. * This project has been bid and awarded. Alot of the equipment has arrived and now waiting on rest so the contractor can install and make needed repairs.	600,000	2022

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5. Financial Management General Comments

Budgeting and setting aside funds as needed to repair and bring equipment up to peak performance is on going.

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	6,227	36
February	8,906	43
March	5,530	39
April	4,239	28
May	4,355	71
June	3,911	24
July	3,807	17
August	3,310	23
September	3,635	19
October	3,822	17
November	4,478	32
December	5,310	18
Total	57,530	367
Average	4,794	31

6.1.2 Comments:

None

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

River Park LS had complete PM done in 2021.

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6.3 Has an Energy Study been performed for your pump/lift stations?

- ☒ No
- ☐ Yes

Year:

By Whom:

Describe and Comment:

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

None

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	102,565	26.02	3,942	59.74	1,717	1,003
February	90,699	23.38	3,879	53.93	1,682	706
March	83,880	32.13	2,611	57.85	1,450	0
April	87,435	27.09	3,228	57.30	1,526	566
May	79,830	25.09	3,182	36.30	2,199	567
June	79,663	24.32	3,276	45.63	1,746	230
July	79,510	23.65	3,362	38.10	2,087	147
August	73,141	24.39	2,999	37.45	1,953	173
September	82,692	22.73	3,638	40.98	2,018	111
October	74,941	23.81	3,147	42.94	1,745	178
November	76,531	22.58	3,389	50.91	1,503	948
December	99,086	23.99	4,130	51.27	291,429	2,120
Total	1,009,973	299.18		572.40		6,749
Average	84,164	24.93	3,399	47.70	25,921	614

7.1.2 Comments:

None

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☐ Aerobic Digestion
- ☒ Anaerobic Digestion
- ☐ Biological Phosphorus Removal

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- ☐ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☒ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☒ Other:

Primary Clarification and aerated grit removal.

7.2.2 Comments:

Most all of our pumps have VFD's installed on them and we are continually upgrading our lighting to LED each year.

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Continue on with more LED lighting upgrades.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☐ No

☒ Yes

If Yes, how is the biogas used (Check all that apply):

- ☒ Flared Off
- ☒ Building Heat
- ☒ Process Heat
- ☐ Generate Electricity
- ☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☒ No

☐ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

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☐ Part of the facility Year: By Whom: Describe and Comment: 	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- ☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

To ensure reliable service, do scheduled cleaning and maintenance per CMOM. During wet periods monitor for I&I and make repairs as needed. Continue to televisc annually and make needed repairs as required to increase system reliability.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

- ☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

- ☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Municipal Code of Ordinances

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2022-02-16

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

- ☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map

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- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

- ☒ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☒ Lift Station Evaluation Report
- ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	10	% of system/year
Root removal	100	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	10	% of system/year
Manhole inspections	10	% of system/year
Lift station O&M	4	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year

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Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

N/A

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches

Annual average precipitation (for your location)

Miles of sanitary sewer

Number of lift stations

Number of lift station failures

Number of sewer pipe failures

Number of basement backup occurrences

Number of complaints

Average daily flow in MGD (if available)

Peak monthly flow in MGD (if available)

Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)

Sewer pipe failures (pipe failures/sewer mile/yr)

Sanitary sewer overflows (number/sewer mile/yr)

Basement backups (number/sewer mile)

Complaints (number/sewer mile)

Peaking factor ratio (Peak Monthly:Annual Daily Avg)

Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

I feel like there is an issue but the engineers and employees from other communities keep saying we are ok and do not have an issue nearly as bad as alot of other communities. I keep looking for leaks and keep fix them and keep trying to reduce it where ever I can.

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Precipitation was much lower this year so I assume thats why our average flows decreased.

5.4 What is being done to address infiltration/inflow in your collection system?

Currently we televise 10% of mains and 10% of manholes and make necessary repairs as budget allows and budget for more costly repairs.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0020265

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



Agenda Item Cover Report

Date: 5/25/2022	Committee/Board: Public Works
Submitted by: Wayne Castle	Department: Water Utility
Date of Committee Action: 6/01/2022	Date of Village Board Action: 6/15/2022

Subject: Wells 3 & 4 Radium Reduction HMO Filter Pilot Study Proposal Water Surplus

Executive Summary:

The Village of Mukwonago wells 3 and 4 have radium concentrations that exceed the current drinking water limit for combined radium of 5 pCi/L required by the Wisconsin Department of Natural Resources (WDNR). Presently, the Village blends water from wells 5 & 6 to stay below the 5 pCi/L limit. Water analyses from September 2021 show that wells 3 and 4 have combined radium levels of 9.07 and 9.99 pCi/L, respectively.

In September of 2018 Ruekert & Mielke conducted a Water System Capacity Analysis that determined that the Village's water supply capacity could be increased by installing radium removal equipment at well 4 to treat water from both wells 3 and 4.

According to WDNR regulations, it is required that a water filtration system operates at a maximum surface area loading rate of 3 gallon per minute per ft². To operate a filtration system at a higher surface area loading rate, the WDNR requires that a pilot study be conducted to demonstrate that a higher loading rate can be achieved. Operating a water filtration system at a higher filter surface loading rate than the 3 gallon per minute per ft² will significantly reduce the overall project cost of the HMO filter.

This is a Proposal for Water Surplus to provide pilot testing equipment, training on the pilot equipment operation, and a report summarizing the results of the pilot testing.

Fiscal Impact: \$8,550

Executive Recommendation/Action: Approve HMO pilot study proposal from Water Surplus

☒ **Attachments Included:** Pilot Test Proposal from Water Surplus dated May 23, 2022.

OxiPlus75 Pilot Test Proposal

Radium Reduction for
Village of Mukwonago, WI





Date: May 23, 2022

Chris Epstein, P.E.
Project Manager
Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Subject: Pilot Test Proposal for OxiPlus⁷⁵ Catalytic Media Treatment System Design
Mukwonago, Wisconsin for Radium Reduction using HMO

Hello,

WaterSurplus would like to thank you for the opportunity to provide the enclosed pilot test quotation and rental agreement for the Village of Mukwonago, Wisconsin. The purpose of the proposed pilot test is to:

- Demonstrate the high loading rate performance of the OxiPlus^{75™} catalytic filter media with Hydrous Manganese Dioxide (HMO) for radium reduction;
- Show the operating characteristics of an OxiPlus⁷⁵ system like backwash rate, run time to exhaustion, and pressure drop characteristics;
- Establish performance standards at a loading rate to match the design predicted for the catalytic filter system;
- Test the proposed HMO feed rate for effectiveness at radium removal at Wells 3 & 4.

This proposal will outline the pilot test rental equipment WaterSurplus intends to provide to the Village of Mukwonago. It will also discuss the protocol that will be followed to demonstrate treatment design as well as describe what is expected of both Mukwonago and WaterSurplus in order to successfully execute the test.

If you agree to the following test proposal and rental terms, please complete these actions:

- Fill out the Billing and Shipping information in sections IV and V, respectively
- Sign the agreement (Section XV) and return this proposal with items listed in Section XI:
 - o Initial Payment (as defined in Section IX)
 - o Insurance Certificates (property and casualty, liability)
 - o W-9

If you have any questions, or require additional information, please feel free to contact me at your convenience.

Respectfully submitted,

Jim Groose
VP Business Development
WaterSurplus
Jim.groose@watersurplus.com

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PILOT PROJECT PURPOSE

This pilot test will demonstrate treatment at a greater surface loading rate than what is typically recommended by the Ten States Standards. Higher rates (2-4x) are possible with use of the catalytic filter media OxiPlus^{75™}. OxiPlus⁷⁵ is a naturally mined pyrolusite mineral that consists of about 75% manganese dioxide (MnO₂) by weight. It is crushed to a 20 x 40 mesh and is an NSF-61 certified material suitable for use in drinking water treatment applications.

OxiPlus⁷⁵ is an oxidative media that is particularly useful for iron, manganese, arsenic, hydrogen sulfide, and radium removal. In order to maintain efficient reaction rates, sodium hypochlorite is typically chosen as the chemical feed to keep the media in its oxidized state.

This pyrolusite media has been installed in over 500 municipal drinking water treatment facilities across the United States. Loading rates are generally between 6 and 10 gpm/ft² with some plants being designed at rates up to 15 gpm/ft².

For this pilot, Hydrous Manganese Oxide (HMO) will be fed to the well water prior to filtration to attract radium from the water and filter it out. The pilot is designed to model the surface loading rate of the full scale system and use the same depths of filter media as the full scale plant would.

SITE DETAILS AND WATER QUALITY

The Village of Mukwonago has two wells, 3 & 4, that currently must blend with Wells 5 & 6 to stay under the current drinking water limit for combined radium of 5 pCi/L. Water analyses from September, 2021 show that well #3 and 4 have combined radium levels of 9.07 and 9.99 pCi/L, respectively. A summary of the chemistry for each well is below:

Water Quality Summary – Village of Mukwonago, WI

Well No.	Flow	Fe	Mn	pH	Hardness	TDS	Comb Ra
3	900 gpm	0.12 mg/L	5.8 ug/L	7.30	220 mg/L	270 mg/L	9.07 pCi/L
4	1000 gpm	0.15 mg/L	7.7 ug/L	7.31	230 mg/L	260 mg/L	9.99 pCi/L

Since the treatment system design would be to treat at the combined well pump rate of 1,900 gpm, the suggested treatment system is a 16 vessel, 54" diameter each, skid mounted arrangement that is pre-piped and pre-wired for ease of installation. This design results in a surface loading rate of 7.47 gpm/ft² of filter area and the backwash rate is 398 gpm for 5 minutes per vessel which represents a backwash rate of 25 gpm/ft² of surface area.



SCOPE OF SUPPLY

Item	WaterSurplus	Others
Cart mounted pilot unit including:	X	
One (1) 10" diameter x 54" OAH FRP vessel, rated 100 psi	X	
Three (3) 1" reinforced hoses with camlock fittings (one for inlet connection, one for outlet connection and one spare)	X	
Plastic riser with ABS strainer	X	
Fleck/ Pentair 2750 Controller for automatic backwash	X	
IFM Vortex flow meter to measure inlet flow	X	
Three (3) sample ports, one inlet (post-chem feed), one outlet/ treated, and one outlet/ backwash.	X	
Two (2) SS liquid filled pressure gauges on inlet and outlet	X	
One O&M Manual	X	
Chem Feed System(s)		
10 GPD peristaltic pump and 26- gal HDPE tank for chlorine feed	X	
Sodium hypochlorite (typ. Clorox bleach) and water to mix into chem tank		X
Media and Gravel		
Pre- washed Gravel (1/ 4 x 1/ 8")	X	
OxiPlus ⁷⁵ (36" bed depth)	X	
Utility and Access Requirements		
1" FNPT connection from the existing well head piping capable of supplying up to 15 GPM at minimum of 40 psi. Water temp expected to be 55 °F		X
Electrical connection to pilot unit: 1PH, 120V, 60 HZ		X
Access to switched outlet. Required if pilot is to automatically turn on and off with the well. Not required if flow to pilot will be started and stopped manually.		X

Drain capacity to accommodate pilot discharge flow (service flow: 2-6 GPM. Backwash flow: 13.6 GPM for 5 minutes. Note that initial backwash during start-up may last 60-90 minutes)		X
Testing Procedures		
Space for equipment (2.5' L x 3.5' W x 6' H) in well house. If proposed test will not be in environmentally controlled building, a temporary shelter will need to be erected for the unit		X
Personnel to run pilot, collect samples, and record data (data log provided by WaterSurplus)		X
Hach test kit and reagents for desired field test		X
Sample bottles to collect and send in samples for outside lab analysis		X
Media disposal after test is complete		X

PILOT TEST OBJECTIVES AND PROCEDURES

The loading rate during the test will be determined based on the amount of flow desired to treat and the number and diameter of the filter vessels needed. For instance, a plant designed to treat both well flows at once would treat 1,900 gpm. If 16 – 54" vessels were used, a surface loading rate of 7.47 gpm/ft², or 4.07 gpm through the 0.545 ft² pilot column. See the attached pilot P&ID for more information. The intent is to operate the pilot column 8 - 12 hours per day to determine the efficiency of Ra removal at the flow rate representing both wells operated at their design flow rates to determine the length of treatment possible between backwashes.

- Use the data log provided by WaterSurplus to document pilot test data and observations
- Use Hach test kits about every two hours (or as often as possible) to measure influent and effluent free residual chlorine, and manganese. When manganese breaks through, radium will carry with it. Total chlorine should also be measured at least once per day. The key piece of data to record with each sample's contaminant concentration is how many hours the pilot has been running.
- Since radium cannot be field tested, we will send samples out every day to a certified lab to document the radium removal efficiency of treatment with time on-line. A target feed rate of HMO to achieve 1 ppm Mn in the water will be used to demonstrate how well HMO feed works for radium removal and to document when the radium breaks through.
- Over the course of the test, take samples and send to outside lab for analysis to determine radium removal efficiency with 1.0 ppm of HMO fed as measured as Mn content. Take one raw sample per week and multiple effluent samples.
- Feed sodium hypochlorite to the system to oxidize any iron, manganese or H₂S. Target residual free chlorine after the pilot column should be about 0.5 ppm or higher. The pump should be set between 5-10 GPD. Lower feed rates may cause erratic data.
- The SMCLs for Mn is 0.05 ppm - The goal is to run until Mn breaks through as a surrogate for radium.

- Conduct as many runs to breakthrough and backwash as possible over the duration of the pilot test. The plan is 3 runs to breakthrough on water from Well #3 and 1 run to breakthrough on Well #4. We define breakthrough as two consecutive finished/treated samples that exceed half the SMCL for Manganese up to 24 hours of time. After breakthrough occurs, manually initiate a backwash. In addition, backwashes should also be initiated if:
 - o The pilot has been running for one full week without a backwash
 - o The pilot has been stagnant for several days
 - o The pressure differential reaches 10 psi (likely will not occur with OxiPlus⁷⁵ media)
- Verify that 5 minutes of backwash produces clear water prior to stopping the backwash

DOCUMENTATION

WaterSurplus shall provide an O&M manual including a P&ID and a blank data log for on-site pilot data collection. When the pilot test and outside lab analyses are complete, WaterSurplus will analyze the data and write a report summarizing the results. The final report will include a description of the test, a summary of the data, conclusions on the effectiveness of the treatment and a design recommendation based on the space available and loading rates that were demonstrated. This report will be completed within two weeks of receiving the outside lab results.

DELIVERY AND INSTALLATION

The complete pilot system (filter cart, chemical feed system, three hoses, inlet assembly, O&M manual, associated gravel and media, etc.) will be shipped out of our Loves Park, IL facility. It will be installed at the site with the assistance of Mukwonago personnel. Following installation, WaterSurplus will provide training on pilot operation and data collection procedures. Installation and training will be 3-6 hours depending on site limitations.

WaterSurplus may require up to two (2) weeks to provide the equipment and schedule a service person depending on pilot availability. Delivery will include lift gate service unless Mukwonago notifies WaterSurplus that a fork-truck or several strong bodies will be available for offloading. If pilot arrives in crate, keep the crate for use when return shipping. Mukwonago will be responsible for the cost of replacing any items not returned with the unit.

PRICING

Media filter and associated cost including chemical feed system – Monthly rental cost	Per Month	\$750
Chemical feed tank with mixer and chemical feed pump to store and feed HMO for pilot	Per Month	\$550
<i>Non-recurring Associated Costs:</i>		

Equipment Preparation and Decommission Fee, Filter Media, transportation, shipping costs	Lump Sum	\$1,750
Travel Time and On-Site Service Time (Up to 2 days on site), plus expenses	Lump Sum	\$2,500
Preparation of report, WaterSurplus to summarize data and provide analysis, tables and figures of results, WS to interpret results and prepare recommendations	Lump Sum	\$3,000
<i>Total Cost of 2 Month Pilot (Maximum)</i>	Total	\$8,550

Prices quoted herein are for rental equipment based on a one-month term. If the pilot is kept for an additional month, an additional \$750.00 charge will result but this will be discussed prior to operating past one month. Prices for equipment and field service support do not include any sales, use, excise or similar taxes, fees, permits, etc. Equipment rental will begin upon departure of equipment from Loves Park, IL and will end upon return to the WaterSurplus facility. Mukwonago will be responsible for the cost of replacing hoses and/or O&M manual if not returned with the unit. Mukwonago is also responsible for any outside lab testing costs as these are not included in WaterSurplus' scope.

PAYMENT TERMS

WaterSurplus standard payment terms are as follows:

- \$2,500 due when given notice to proceed;
- The Service Fee and Pilot Report costs shall be invoiced after a draft of the pilot report is issued to Mukwonago and the engineer Ruekert-Mielke for comment.

BILLING INFORMATION:

All invoices, included but not limited to initial payment invoices, consumable invoices, freight invoices, on-site services invoices and monthly rental bills will be sent via email to the following Customer accounts receivable department:

A/R Contact Name, Title: _____

Email Address: _____

Phone Number: _____

Billing Address: _____

SHIPPING INFORMATION

Site Contact Name, Title: _____

Email Address: _____

Phone Number: _____

Shipping Address: _____

TITLE TO EQUIPMENT AND CONTINGENCIES

A. Notwithstanding the attachment to real property or to any improvement upon real property, title to the Pilot Equipment quoted herein will remain WaterSurplus' equipment at all times. Mukwonago will not remove and or modify any Equipment Rented or permit to be removed and or modify any of the Equipment Rented that is the subject of this Agreement.

B. Customer agrees to execute all documents and public filings as WaterSurplus may reasonably request to evidence WaterSurplus' ownership interest in the Rental Equipment. Customer authorizes Owner, or its authorized agent, to sign on behalf of Customer, any UCC (Uniform Commercial Code) documents necessary to affirm WaterSurplus' ownership of the Equipment Rented.

C. Owner's obligations under this Agreement are contingent upon the following:

- 1 Timely receipt of the signed Agreement from Customer.
- 2 Insurance Property Certificate as described in Section XIII.

- 3 Insurance Liability Certificate as described in Section XIII.
4. Customer providing WaterSurplus with:
 - i) Initial Payment (as defined in Section IX);
 - ii) Insurance Certificate – Property and Casualty;
 - iii) Insurance Certificate – Liability; and
 - (iv) W-9.

INSURANCE

Mukwonago, at its own expense, will maintain the Equipment Rented insured with all risk coverage in such amounts as WaterSurplus will require with a carrier with no less than an A rating, Class VIII rated with AM Best. Renter will maintain a loss payable endorsement in favor of Owner affording to Owner such additional protection as Owner will require and will maintain liability insurance no less than \$1,000,000.00 Dollars. All insurance will name WaterSurplus as an additional insured with primary non-contributory and waiver of subrogation on General Liability and Workers Compensation applying. The policies will provide that they may not be canceled or altered without at least thirty (30) days prior written notice to Owner, and the loss payable endorsement will provide that all amounts payable because of loss of or damage to the property will be payable only to Owner. Renter will deliver to Owner evidence satisfactory to Owner of all such insurance with a certificate of insurance upon execution of this contract and will provide updated copies on an annual basis.

LIMITATION OF LIABILITY

WaterSurplus shall not be liable to the Village of Mukwonago for any lost profits or incidental, consequential, special or punitive damages, regardless of whether such damages arise under breach of contract, tort, strict liability, or other theory of law. WaterSurplus' liability in connection with this Agreement, whether arising under breach of contract, tort, strict liability or other theory of law, will not exceed the amounts actually paid by Customer to WaterSurplus during the Term of this Agreement.

INDEMNIFICATION

Mukwonago will indemnify WaterSurplus against, and hold WaterSurplus harmless from, all claims, actions, proceedings, costs, damages and liabilities, including attorney fees, arising out of, connected with or resulting from the Equipment Rented, including without limitation the manufacture, selection, delivery, possession, use, operation or return of the property.

AGREEMENT

The Parties intend this Agreement, with attached Exhibits and Addenda, if any, as a final expression of their agreement and a complete and exclusive statement of its terms. No course of previous dealings between the parties and no usage of trade shall be relevant or

admissible to supplement, explain or vary any of its terms. No representations, understandings or agreements have been made or relied on in making this Agreement other than those expressly set forth. This Agreement may be modified only by a writing signed by the parties or their duly authorized agents.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date listed below. For purposes of this Agreement, signed facsimiles shall be considered the same as originally signed agreements.

Surplus Management Inc. (dba WaterSurplus)

VILLAGE of Mukwonago, WI

Name: Mr. James Groose

Name: _____

Sign: Jim Groose

Sign: _____

Title: VP Business Development

Title: _____

Date: May 23, 2022

Date: _____

APPENDICES

Appendix 1 – Pilot P&ID for Mukwonago/Ruekert & Mielke, Inc.

Appendix 2 – OxiPlus^{75™} Pre-engineered Systems Brochure

Appendix 3 – Pilot Test Protocol



Agenda Item Cover Report

Date: 5/25/2022	Committee/Board: Public Works
Submitted by: Wayne Castle	Department: Water Utility
Date of Committee Action: 6/01/2022	Date of Village Board Action: 6/15/2022

Subject: Wells 3 & 4 Radium Reduction HMO Filter Pilot Study Task Order

Executive Summary:

The Village of Mukwonago wells 3 and 4 have radium concentrations that exceed the current drinking water limit for combined radium of 5 pCi/L required by the Wisconsin Department of Natural Resources (WDNR). Presently, the Village blends water from wells 5 & 6 to stay below the 5 pCi/L limit. Water analyses from September 2021 show that wells 3 and 4 have combined radium levels of 9.07 and 9.99 pCi/L, respectively.

In September of 2018 Ruekert & Mielke conducted a Water System Capacity Analysis that determined that the Village's water supply capacity could be increased by installing radium removal equipment at well 4 to treat water from both wells 3 and 4.

According to WDNR regulations, it is required that a water filtration system operates at a maximum surface area loading rate of 3 gallon per minute per ft². To operate a filtration system at a higher surface area loading rate, the WDNR requires that a pilot study be conducted to demonstrate that a higher loading rate can be achieved. Operating a water filtration system at a higher filter surface loading rate than the 3 gallon per minute per ft² will significantly reduce the overall project cost of the HMO filter.

This is a Task Order for R/M to coordinate and oversee the pilot study by the manufacturer.

Fiscal Impact: \$9,800

Executive Recommendation/Action: Approve HMO pilot study task order

☒ **Attachments Included:** Task Order 2022-08

TASK ORDER

This is Task Order No. 2022-08, consisting of 3 pages
Village of Mukwonago
Wells 3 & 4 Radium Reduction HMO Filter Pilot Study

Task Order

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Wells 3 & 4 Radium Reduction HMO Filter Pilot Study
- B. Description: Ruekert & Mielke, Inc. coordination for pilot study at Wells. 3 & 4

2. Services of Engineer

1. R/M will coordinate with the HMO (Hydrous Manganese Oxide) filter manufacturer to complete a comprehensive pilot to plan for a future HMO filter used to reduce radium concentrations at Wells 3 & 4. An HMO filter is necessary at Wells 3 & 4 because the radium concentration exceeds the MCL (maximum contaminant level) for combined radium-226 and radium-228 (5 pCi/L) contained in Chapter NR809 of the Wisconsin Administrative Code. Presently, the Village blends water from Wells 5 & 6 to stay below the 5 pCi/L limit. The Wisconsin Department of Natural Resources (WDNR) mandates that a pilot study is required if the filter loading rate will be greater than 3 gallons per minute per ft² of filter media. The pilot is worthwhile because it is probable than a loading rate greater than 3 gallons per minute per ft² of filter media can be used. This higher loading rate will significantly reduce the overall project cost of the HMO filter. R/M services will include:
 - Coordination with an HMO filter manufacturer and the Village on the logistics of the pilot study. This includes the equipment placement at Wells 3 & 4, Village access, analytical testing of pilot filter effluent and maintaining normal operations at the well. The cost for the pilot from the manufacturer is not included in this Task Order. It is assumed the Village will pay for these costs directly with the manufacturer. This pilot cost based on R/M coordination with the manufacturer, is anticipated to be approximately \$10,000 for up to two months of testing.
 - R/M will coordinate the number and frequency of the analytical tests of the filter effluent. The samples will be sent to the certified laboratory of the Village's choice. This testing will demonstrate to the WDNR radium removal levels for a given loading rate. The cost for the analytical testing is not included as part of this Task Order. It is assumed the Village will pay for these costs directly with the laboratory. This analytical testing cost is anticipated to be approximately \$2,500.
 - R/M will prepare an HMO filter pilot study submittal to the WDNR. This will include coordination and addressing WDNR submittal review comments.

3. Owner's Responsibilities

Provide access to pump station. Operate pilot after initial 2–3-day training. Take required samples and send out for analytical testing.

4. Times for Rendering Service

<u>Phase</u>	<u>Completion Date</u>
Pilot Study	August 31, 2022

TASK ORDER

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimated Compensation for Services</u>
Pilot Study Coordination	Lump Sum	\$9,800.00

6. Consultants:

None.

7. Other Modifications to Standard Terms and Conditions:

None.

8. Attachments:

None.

9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is June 15, 2022.

OWNER:

Village of Mukwonago

Signature: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

Signature:  _____

Name: Ryan T. Amtmann, P.E.

Title: Vice President

Date: May 25, 2022

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: Chris L. Epstein, P.E.

Title: Project Engineer

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: cepstein@ruekert-mielke.com

Phone: 262-953-3082

Fax: 262-542-5631

5/13/2022

Dear President Winchowky and Village Board,

Please accept this letter as notice of my resignation as Village Trustee, effective immediately.

Due to personal reasons I believe it is in the best interest for myself and the Village Board for me to discontinue my service for the Village of Mukwonago.

I want to thank President Winchowky for always listening to my opinions and concerns, even if they differed from your own. Also, I want to thank you for always providing me guidance as I was learning how to best help the Village in my role as Trustee. Even as we disagreed on how to proceed on different issues, the respect and openness that you showed my will always be greatly appreciated.

I want to thank the Village Board for the respect and willingness to hear my opinions on issues. It was an honor to serve with all of you, and I wish you all the best with leading the Village of Mukwonago.

Today, it is common practice for many of our leaders to dismiss or to be blatantly disrespectful to differing opinions. What has made our country so great is the ability to compromise and adopt ideas from multiple viewpoints. I hope the Village Board continues to be respectful and open in a manner that is lacking in our State and Federal government bodies.

Also, I would like to thank the entire Village of Mukwonago staff. From the department heads to the support staff, the Village of Mukwonago is extremely fortunate to have such caring and smart leaders. You all make the Village of Mukwonago a wonderful place to live, and I hope you all understand how much you are appreciated for the work and care you provide to the community.

Finally, I want to thank the voters for believing in me and giving me an opportunity to serve the Village of Mukwonago. The Village of Mukwonago has helped shape me into the person I am today, and I hope over the past two years I have been able to provide a positive impact on the community that I have always had so much love for.

I wish nothing but the best for the Village of Mukwonago, and I hope it continues to grow in a way that benefits the residence, while continuing to grow the charm of the Village that makes this such a special place to live.

Thank you,

Daniel J Adler



PLANNING COMMISSION

June 14, 2022, at 6:30 pm
Mukwonago, WI

SITE PLAN AND ARCHITECTURAL REVIEW AND CONDITIONAL USE FOR LIFEPOINT CHURCH

Project Summary

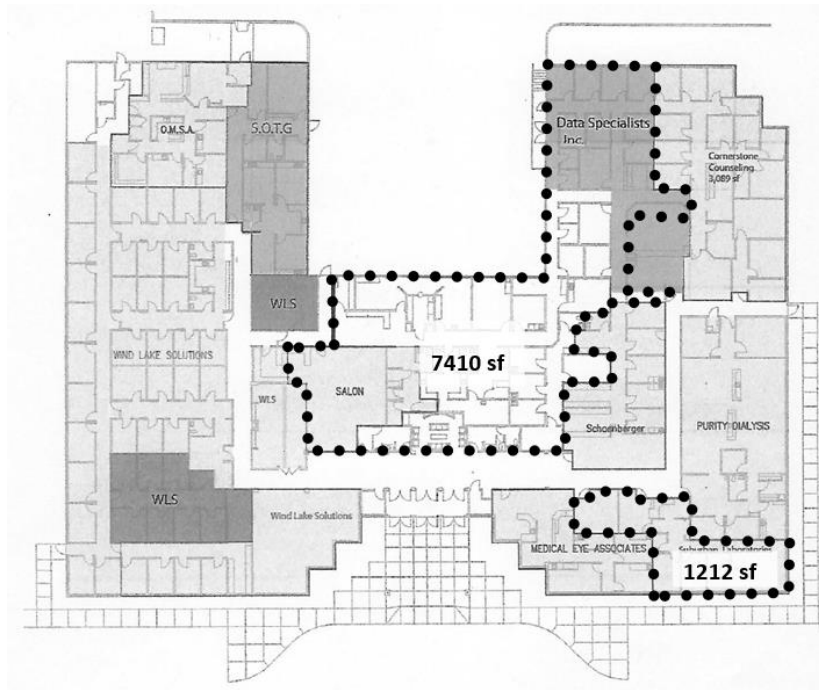
Request:	Establish a church as a conditional use in an existing multi-tenant building
Applicant:	LifePoint Church, tenant
Location:	400 Bay View Road
Parcel number:	MUKV2009958001
Acreage:	3.7 acres
Current Use:	Multi-tenant commercial
Proposed Use:	Church
Land Use Classification:	Commercial
Zoning Classification:	B-2 General Business

Subject Property



A. Conditional Use

A church is allowed as a conditional use in the B-2 zoning district. The church will occupy about 8,622 square feet of the multi-tenant building as generally depicted below.



Conditional Use Justification

Below are the evaluation criteria used in the review of conditional use applications along with the petitioner's response.

- A. Harmony with Village policies, ordinances, and programs (apart from specific location)
Applicant response: As a church, we gather to pursue a faith in God which promotes a life-giving lifestyle. This is beneficial to building strong family centered communities while reaching out with a helping hand to the disadvantaged.
- B. Specific location in harmony with Village policies, ordinances and programs
Applicant response: As a church gathering place, it attracts individuals and their families from outside of the Mukwonago community to build up and resource those within the community.
- C. Potential adverse impact on surrounding
Applicant response: No, it does not introduce adverse impact on the community. LifePoint Church has been in Mukwonago since September 2011. Throughout that time, it has provided many community building services from community cleanup days to felt needs ministry such as food, clothing resources to those in need.
- D. Maintaining consistency within the environs of the property.
Applicant response: There will be no additional strain on any land use as we intend to utilized space inside an already established building.
- E. Adequate public services
Applicant response: Yes, the space being used has been vacant, so this will fulfill the space.
- F. Benefits of the use outweigh adverse impacts

Applicant response: Yes. The public will benefit from an active church pursuing life giving activities.

Conditional Use Process / Findings

The Plan Commission holds the public hearing and makes a recommendation to the Village Board which makes the final decision. Following the close of the public hearing, the Plan Commission may recommend (1) approval, (2) approval with conditions, or (3) denial.

If approval is recommended, the Plan Commission can recommend conditions deemed necessary to protect the public health, safety, and welfare. The Plan Commission, in passing on the matter, will need to make the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner / tenant has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use. The Village Board will carefully review the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

These findings are incorporated into the draft conditional use order which is attached.

The Plan Commission shall approve a conditional use application if the terms and conditions of the zoning regulations are met. However, in the event the terms and conditions of the ordinance are not consented to and complied with by the applicant, the Commission may deny the application. In addition, the Commission may deny the application or place conditions on it if substantial evidence, as defined in §62.23(7) Wis. Stats. is presented. That evidence must demonstrate the inability of the applicant to comply with or meet the conditions of the zoning regulations or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence. Potential motion for approval Recommend to the Village Board approval of the project as a conditional use as set forth in the attached conditional use order as drafted, provided the Village Attorney approves the final form of the conditional use order.

Public Notice

A public hearing notice was published two times in the Waukesha Freeman, and letters were mailed to surrounding property owners. Public comment as of this date, staff has not received any comments or other communications regarding this proposal.

Planning Staff Review

The proposed use is consistent with the other uses in the building. Given the nature of the uses, peak parking demand will occur at different times.

Utilities	No modifications proposed.
Stormwater management	No modifications required.
Wetlands	None
Signage	Will be processed at staff level.
Parking	No modifications proposed. The site consists of a multi-tenant commercial development
Landscaping	No modifications proposed.
Trash enclosure	No modifications proposed.
Fencing	No modifications at this time.
Outdoor lighting	No modifications proposed.

Department Review

Engineering	No concerns at this time
Public Works	No concerns at this time
Utilities	No concerns at this time
Police	No concerns at this time
Fire	No concerns at this time
Building Inspection	No concerns at this time

Potential Plan Commission motion for approval:

Approve the conditional use for the church as set forth in the draft resolution (as drafted OR as amended).

B. Site Plan and Architectural Review

Existing site improvements will not be modified to accommodate the proposed use.

Attachments

1. Public hearing notice
2. Application materials
3. Draft conditional use order

NOTICE OF PUBLIC HEARING
VILLAGE OF MUKWONAGO PLAN COMMISSION

The Village of Mukwonago Plan Commission will conduct a public hearing on Tuesday, June 14, 2022, to accept public input regarding a conditional use for a church located in a multi-tenant building located at 400 Bay View Road (MUKV2009958001), B&B Investment Properties, owner; LifePoint Church, tenant).

The meeting will be held in the Board Room of the Village Hall located at 440 River Crest Court, Mukwonago. The meeting starts at 6:30 pm and the public hearing will be conducted in the order listed on the meeting agenda.

For information regarding this public hearing, contact the Village Planner, at 920-728-2814 during regular office hours. All interested parties will be heard.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, please contact, Diana Dykstra, at 262-363-6420.

VILLAGE OF MUKWONAGO
Diana Dykstra, Clerk-Treasurer

Legal notice to be published in the *Waukesha Freeman* on May 31 and June 7, 2022

Village of Mukwonago
440 River Crest Ct
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

CONDITIONAL USE PERMIT APPLICATION

Application Fee: \$450

Date Submitted: MAY 3, 2022

CONTACTS

Zoning and Planning Department
Contact:
Phone: (262) 363-6420 ex 2111
Fax: (262) 363-6425
Email: planner@villageofmukwonago.com

GUIDELINES

The undersigned petition is to consider a request, as stated herein, for the specified parcel(s) of land and will be reviewed by the Plan Commission and Village Board of the Village of Mukwonago.

Conditional use applications require a public hearing. To ensure the public hearing will be properly advertised, the application must be submitted **at least 30 days prior to the meeting** in which the Plan Commission will hold the public hearing. The Plan Commission meets on the second Tuesday of each month at 6:30 p.m.

Materials listed on page 3 must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100-354 and other pertinent sections of Village ordinances, WI Stats. 62.23, and as necessary to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Plan Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Planner
ATTN: Conditional Use Permits
440 River Crest Ct
Mukwonago, WI 53149
Deliver to: Village Clerk's Office
440 River Crest Ct
Email to: planner@villageofmukwonago.com

Complete, accurate and specific information must be entered. Please Print.

APPLICANT (Full Legal Name)

Name: ROBERT JADRNICKEK
Company: LIFE POINT CHURCH
Address: 560 BAY VIEW RD City: MUKWONAGO State: WI Zip: 53149
Daytime Phone: 414-881-8043 Fax: _____
E-Mail: PASTOR ROB @ LIFEPOINT MUKWONAGO.COM

APPLICANT IS REPRESENTED BY (Full Legal Name)

Name: _____

Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Fax: _____

E-Mail: _____

ARCHITECT

Name: _____

Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Fax: _____

E-Mail: _____

PROFESSIONAL ENGINEER

Name: _____

Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Fax: _____

E-Mail: _____

REGISTERED SURVEYOR

Name: _____

Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Fax: _____

E-Mail: _____

CONTRACTOR

Name: MIKE DUFFEK

Company: DUFFEK CONSTRUCTION

Address: W249 N 1870 WESTWOOD DR. City: WAUKESHA State: WI Zip: 53186

Daytime Phone: 262-444-2270 Fax: _____

E-Mail: M.DUFFEK@DUFFEKCONSTRUCTION.COM

PROCEDURAL CHECKLIST FOR CONDITIONAL USE REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a conditional use.

Application Submittal Packet Requirements for Village and Applicant Use (Check off List)

Application:

- ☐ Completed application form including the procedural checklist and justification of the proposed conditional use.
- ☐ Application fee: \$450
- ☐ Agreement for Reimbursable Services (separate application)

Required site drawings:

- ☐ Survey of the property
- ☐ Landscape plan
- ☐ Parking plan (including parking computations)
- ☐ Lighting plan (including photo metrics)
- ☐ Proposed location and connection to the sanitary sewer and water mains
- ☐ Drainage plan (if applicable)
- ☐ All building elevations
- ☐ Floor plans

Other Documents:

- ☐ Plan of operation/proposal
- ☐ Overview of the adjoining lots (including list of parcel identification numbers and names and mailing addresses of the current owners for all properties within 300 feet of the subject property)
- ☐ **Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to planner@villageofmukwonago.com.
- ☐ Any additional information as determined by Village staff

JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

The Plan Commission and Village Board of the Village of Mukwonago will base their decisions on the category standards listed below. It is in the best interest of the applicant to base their presentation on the same applicable set of standards when presenting their petition. **Applicant: Please fill out ALL of the questions. Use additional sheets of paper if needed.**

- A. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the Village of Mukwonago Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

AS A CHURCH, WE GATHER TO PURSUE A FAITH IN GOD WHICH PROMOTES A LIFE GIVING LIFESTYLE. THIS IS BENEFICIAL TO BUILDING STRONG FAMILY CENTERED COMMUNITIES WHILE REACHING OUT WITH A HELPING HAND TO THE DISADVANTAGED.

- B. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the Village of Mukwonago Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

AS A CHURCH GATHERING PLACE, IT ATTRACTS INDIVIDUALS AND THEIR FAMILIES FROM OUTSIDE OF THE MUKWONAGO COMMUNITY TO BUILD UP & RESOURCE THOSE WITHIN THE COMMUNITY.

PROPERTY AND PROJECT INFORMATION

Present Zoning: _____ Tax Key No(s): _____

Address/Location: 400 BAY VIEW RD. MILWAUKEE, WI 53149

A. I/We request a conditional use permit for:

CHURCH ACTIVITIES; EVANGELICAL SERVICES, MEETINGS,
TRAININGS

B. The property is presently used as:

PROFESSIONAL SERVICES & VARIOUS TENANTS

C. Name of Architect, Professional Engineer, or Contractor:

MIKE DUFFEK

D. Project Timetable: Start Date: JUNE 2022 Completion Date: OCTOBER 2022

E. All of the Proposed Use(s) of the property will be:

Principal Use VARIOUS TENANTS (BUSINESS SOLUTIONS, COUNSELING, DIALYSIS,
~~CHURCH~~ CHURCH SERVICES, ETC.

Secondary Use _____

Accessory Use _____

F. I/We represent that I/we have a vested interest in this property in the following manner:

☐ Owner

☒ Leasehold. Length of Lease: 10 YEARS

☐ Contractual. Nature of contract: _____

☐ Other. Please explain _____

- C. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 100-354 (a), (b), and (c)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the Village or other governmental agency having jurisdiction to guide development?

NO, IT DOES NOT INTRODUCE ADVERSE IMPACT ON THE COMMUNITY. LIFEPOINT CHURCH HAS BEEN IN MUKWONGO SINCE SEPTEMBER 2011. THROUGH OUT THAT TIME IT HAS PROVIDED MANY COMMUNITY BUILDING SERVICES FROM COMMUNITY CLEAN UP DAYS TO FELT NEEDS MINISTRY SUCH AS FOOD, CLOTHING RESOURCES TO THOSE IN NEED.

- D. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

THERE WILL BE NO ADDITIONAL STRAIN ON ANY LAND USE AS WE INTEND TO UTILIZE SPACE INSIDE THE ALREADY CONSTRUCTED/ESTABLISHED BUILDING.

- E. Is the proposed conditional use located in an area that will be adequately served by and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

YES, THE SPACE BEING USED HAS BEEN VACANT, SO THIS WILL FULFILL THE SPACE. IT WILL ALSO BE CONDITION THE DIS REPAIR. CREATING AN ATTRACTIVE SPACE.

- F. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Sections 100-354 (e)(1) and (2)), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

YES. THE PUBLIC WILL BENEFIT FROM AN ACTIVE CHURCH PURSUING LIFE GIVING ACTIVITIES.

CERTIFICATION

Applicant hereby certifies that:

1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

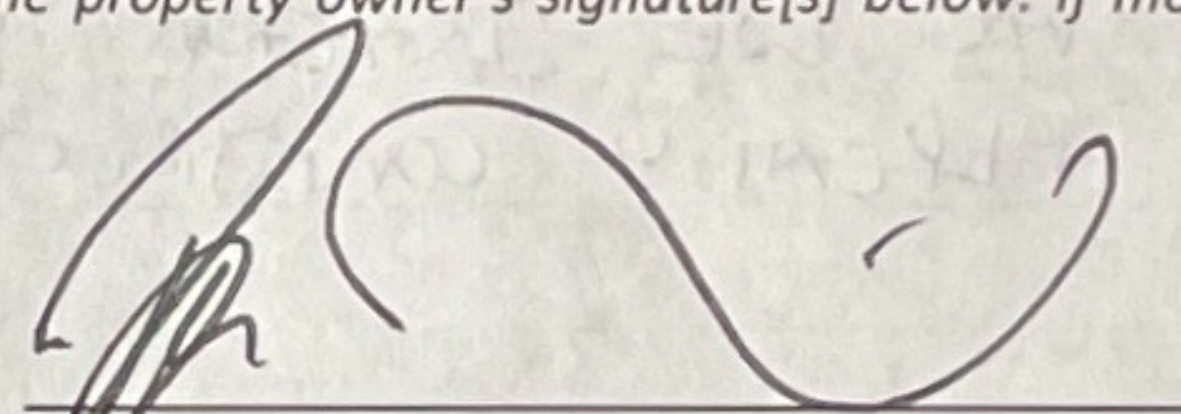
By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

Signature - Property Owner

Name & Title (PRINT)

Date



Signature - Applicant

Rob JADRNYCEK LEAD PASTOR

Name & Title (PRINT)

MAY 3, 2022

Date

Signature - Property Owner

Name & Title (PRINT)

Date

Signature - Applicant's Representative

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY

Date Paid	Receipt #	Date(s) Notice Published	Date Notices Mailed
Public Hearing Date	Plan Commission Date(s)	Village Board Date(s)	Resolution Number
Escrow Required? ☐ Yes ☐ No		Escrow Amount	
Plan Commission Disposition			
Village Board Disposition			

RESOLUTION 2022-37

**Village of Mukwonago Order Granting a Conditional Use
Approval for the Establishment of a Church in a Multi-
Tenant Building Located at 400 Bay View Drive,
Mukwonago, WI**

WHEREAS, B&B Investment Properties LLC (hereinafter "property owner") owns the property located at 400 Bay View Drive (hereinafter "subject property") in the Village of Mukwonago, more particularly described as follows: and

LOT 1 CERT SURV 7622 VOL 65/114 REC AS DOC#
2025551 PT NE1/4 SEC 35 T5N R18E :: DOC#
4328342

WHEREAS, LifePoint Church, Inc (hereinafter "tenant") has submitted an application, along with the property owner, to establish a church in a part of the existing multi-tenant building located on the subject property as a conditional use as set forth in the Village's zoning regulations; and

WHEREAS, upon receipt of the petition submitted by the property owner and tenant, the Village Clerk properly referred such petition to the Plan Commission; and

WHEREAS, allowing for required public notice, the Plan Commission conducted a public hearing on June 14, 2022, to consider the petitioner's request; and

WHEREAS, members of the public in attendance were given ample opportunity to provide comment regarding the petitioner's request; and

WHEREAS, the Plan Commission passed a motion recommending to the Village Board that the conditional use be approved subject to certain conditions; and

WHEREAS, the Plan Commission, in passing on the matter, has made the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner and tenant have shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

Return to:

Diana Dykstra, Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Parcel Number: MUKV 2009-958-001

WHEREAS, the Village Board has carefully reviewed the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. **Authorized uses.** Subject to the terms and conditions of this approval and the sections of the zoning code that apply, the property owner is authorized a church as allowed under the Village's zoning regulations and consistent with this approval in the general area depicted in Exhibit A, totaling approximately 8,622 square feet.
2. **Issuance of permit required.** The zoning administrator is authorized to issue the conditional use permit when all conditions enumerated in section 3 have been satisfied to his or her satisfaction. Such permit is the last approval before the property owner/tenant can begin to establish the use as authorized herein.
3. **Initial conditions of approval.** The following conditions shall be satisfied prior to the issuance of the conditional use permit:
 - a. The property owner must submit site/architectural plans to the Village for review and obtain approval of the same within 9 months of the date of this decision.
 - b. The property owner must accept the terms and conditions of this conditional use order in its entirety in writing within 6 months of the date of this decision. Prior to such expiration, the property owner may request an extension to this time period and the Village Clerk may approve an extension with good cause.
 - c. This order must be recorded against the subject property in the Waukesha County register of deeds office (only if subsections 3(a) through 3(b) have been satisfied).

In the event the requirements enumerated in subsections 3(a) and 3(b) above are not satisfied, this order shall automatically be null and void without any further action by the Village of Mukwonago on the aforementioned date.

4. **Ongoing conditions of approval.** The following conditions shall constitute an ongoing obligation:
 - a. The church shall be operated so as to not exceed available onsite parking.
 - b. The property owner shall maintain registration with the Wisconsin Department of Financial Institutions.
 - c. The tenant shall maintain registration with the Wisconsin Department of Financial Institutions.
5. **Expansion or changes.** The conditional use hereby authorized shall be confined to the subject property without extension or expansion. Any expansion or change in use shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
6. **Modification of property boundary lines.** The property owner shall not change the size and/or shape of the subject property by any means without the approval of the Village Board. If the Village Board determines that a proposed change is substantial with regard to the overall size of the parcel and/or configuration, such change shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
7. **Plans and related matters.** Unless otherwise expressly stated herein, plans that are specifically required by this conditional use order may be amended upon the prior approval of the Plan Commission if the Plan Commission finds the amendment to be minor and consistent with the conditional use order and permit. Any change in any plan that the Plan Commission feels, in its sole discretion to be substantial, shall require a new conditional use approval and all procedures in place at the time must be followed.

8. **Inspection.** The property owner and tenant shall allow Village of Mukwonago staff, officials, and other authorized agents to inspect the subject property, at any reasonable time and for any proper purpose related to compliance with this conditional use order.

9. **Discontinuance.** Should the conditional use be discontinued in use for 365 consecutive days the use shall be terminated as set forth in the Village of Mukwonago's zoning regulations.

10. **Private rights.** This approval is given under the Village of Mukwonago's zoning regulations and is not to be interpreted to abrogate any private rights other property owners may have pursuant to deed restrictions or restrictive covenants.

11. **Interpretation.** If any aspect of this conditional use order is in conflict with any other aspect of the conditional use order, the more restrictive provisions shall be controlling, as determined by the Plan Commission.

12. **Other permits.** This order shall not be deemed to constitute a building permit, or constitute any other license or permit required by Village ordinance, or other local, state, or federal law.

13. **Severability.** In the event a court of competent jurisdiction determines that a paragraph or phrase of this conditional use order is unlawful, illegal, or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use order and the remainder shall continue in full force and effect.

14. **Heirs, successors, and assigns.** This conditional use order shall be binding upon the property owner and their heirs, successors, and assigns. Upon a change in ownership, the property owner shall notify the Village Clerk.

15. **Ongoing review.** This conditional use may be reviewed by the Plan Commission with notice to the property owner and the tenant at any time upon complaint or upon Plan Commission initiative. If it is determined that the authorized use is no longer compatible, or that the provisions of this approval have not been complied with, the Village Board may revoke or amend this order after recommendation by the Plan Commission and holding of a public hearing.

16. **Amendment.** The property owner may propose an amendment to this conditional use order at any time by submitting a written petition to the Village Clerk, which shall be reviewed pursuant to the requirements in effect at the time of application.

17. **Violation.** Any violation of this order may be treated as a violation of Mukwonago's zoning regulations and each day of each violation of each condition herein shall be treated as a separate violation.

Approved this 15th day of June 2022.

BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO

Attest:

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally came before me this [redacted] day of June, 2022, the persons described above, Fred Winchowky, Village President, and Diana Dykstra, Village Clerk, to me known to be the persons who executed the foregoing instrument and to me known to be such Village President and Village Clerk of the Village of Mukwonago and acknowledged that they executed the foregoing instrument as such officers of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the [redacted] day of June, 2022.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Tenant

I, Robert Jadrnicek, verify that I am an authorized agent for LifePoint Church, Inc and that LifePoint Church, Inc accepts the terms stated herein.

Dated this _____ day of _____, 2022

Robert Jadrnicek, agent for LifePoint Church, Inc

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally, came before me this ____ day of _____, 2022, the above-named person, Robert Jadrnicek, to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Property Owner

I, Brian F Drudel, verify that I am an authorized agent for B&B Investment Properties, LLC and that B&B Investment Properties, LLC accepts the terms stated herein.

Dated this _____ day of _____, 2022

Print Name

Signature

STATE OF WISCONSIN, WAUKESHA

Personally, came before me this __ day of _____, 2022, the above-named person, Brian F Drudel, to me known to be the person who executed the foregoing instrument and acknowledged the same.

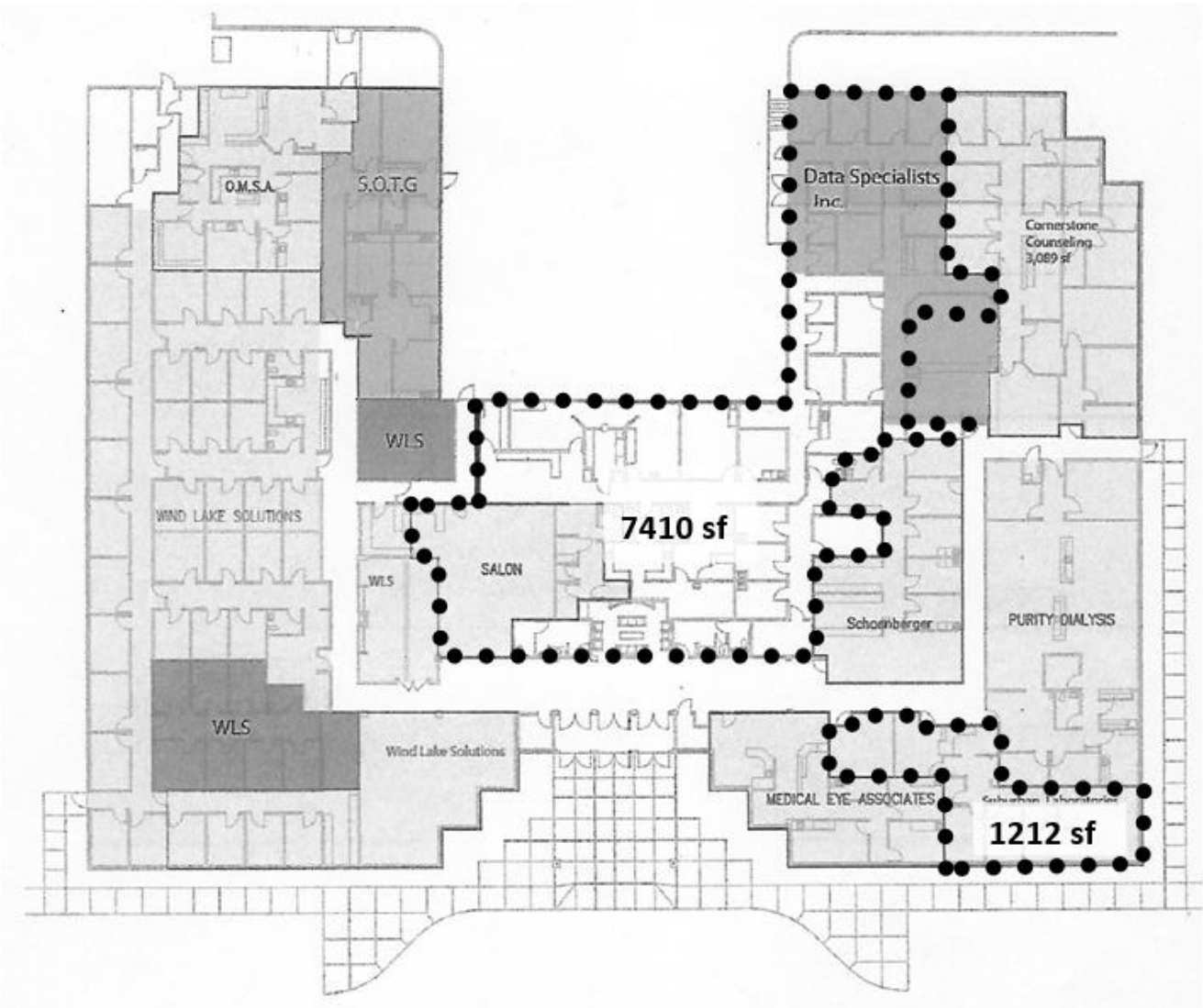
NOTARY PUBLIC

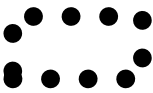
My Commission Expires:

Drafted by Tim Schwecke, Interim Village Planner, at the direction of the Mukwonago Village Board.

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Exhibit A



LifePoint Church 

$7410 + 1212 = 8,622$ square feet



PLANNING COMMISSION

June 13, 2022, at 6:30 pm

Mukwonago, WI

(Second review)

MONUMENT SIGN FOR CHAPMAN FARMS SUBDIVISION LOCATED WITHIN THE PUBLIC RIGHT-OF-WAY

The Plan Commission initially reviewed the petitioner's application on April 12, 2022 and recommended approval. The Village Board reviewed the application and requested the petitioner to come back with another design with enhanced landscaping.

Project Summary

Request:	Monument subdivision sign for Chapman Farms subdivision
Applicant:	Bielinski Homes, Inc (John Donovan, agent)
Application number:	2022-30
Acreage:	NA
Current Use:	Roundabout
Proposed Use:	Roundabout
Land Use Classification:	Public right-of-way
Zoning Classification:	Public right-of-way
Staff Recommendation:	Approve the revised sign design and landscaping with conditions

Project Summary

Bielinski Homes has submitted a sign permit application to install a subdivision sign within the roundabout at Fairwinds Boulevard and Chapman Farm Boulevard.

Planning Staff Review

Section 64-21 of the sign regulations allow subdivision signs. The proposed design, size (29 sf), height, and placement complies with applicable requirements. The sign will not be lit. Landscaping is proposed around the base of the sign and in two other locations in the roundabout.

The developer will need to enter into a permissive use agreement with the Village setting forth the terms and conditions relating to private improvements within the public right-of-way. The agreement will outline maintenance requirements for the sign and landscaping within the roundabout. That requirement is included in the draft resolution.

Department Review

Engineering	No concerns at this time
Public Works	No concerns at this time
Utilities	No concerns at this time

Police	No concerns at this time
Fire	No concerns at this time
Building Inspection	No concerns at this time

Potential Plan Commission Motion:

Approve the monument sign as revised subject to the draft resolution (as drafted OR as amended).

Attachments

1. Revised sign design
2. Draft resolution

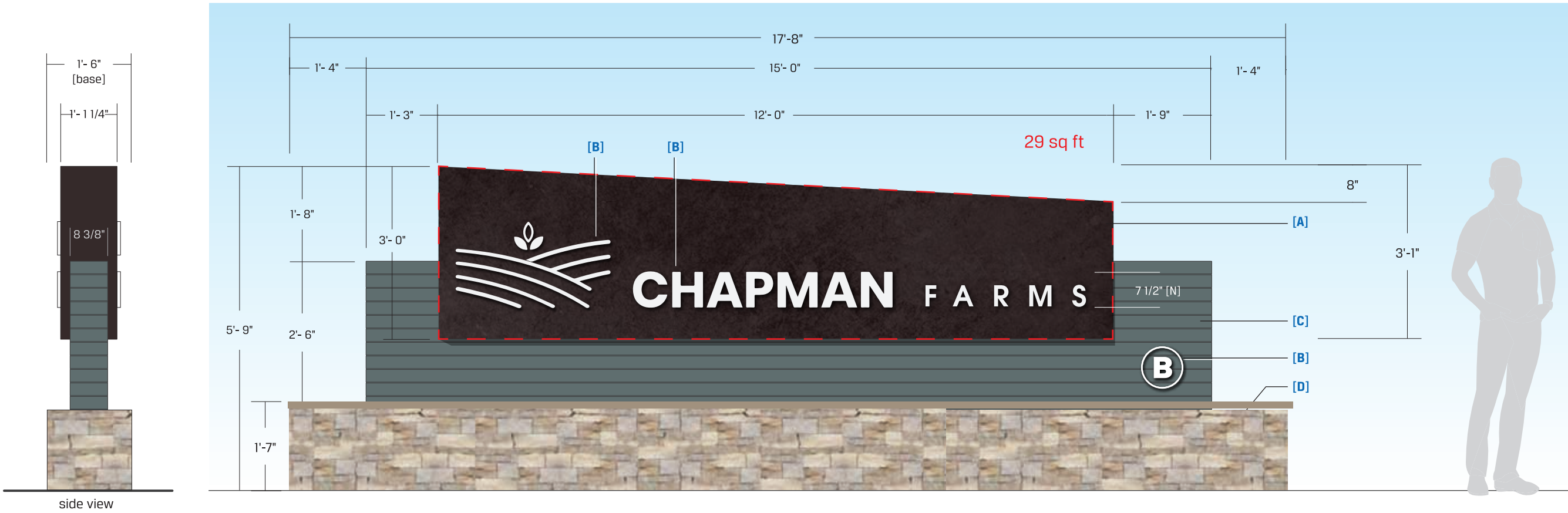
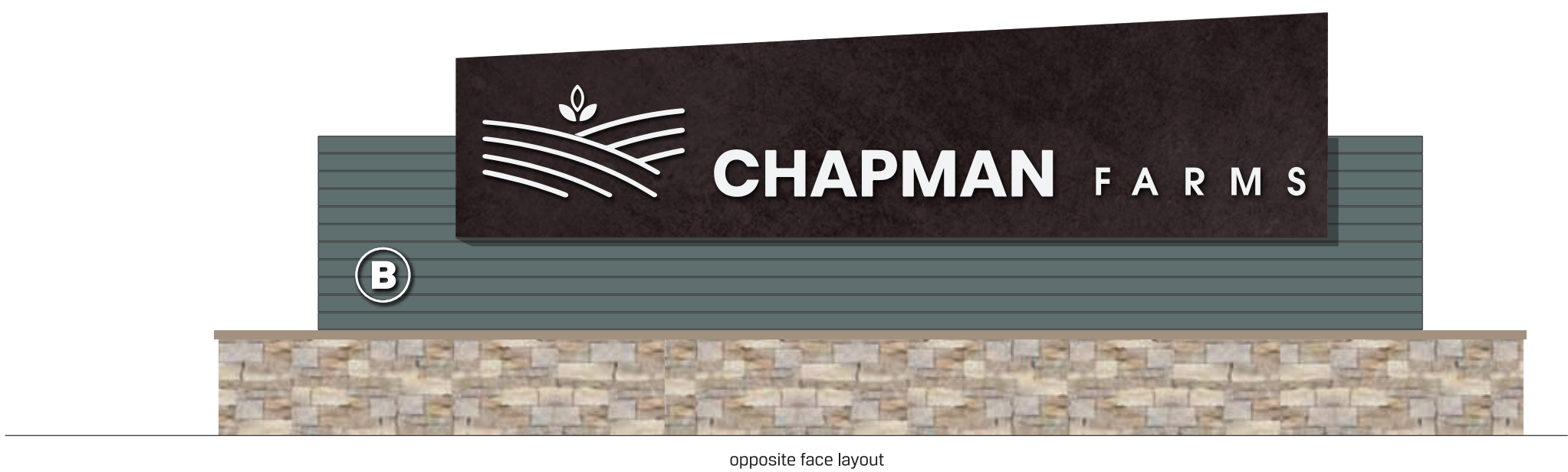
SIGN SPECIFICATIONS

[A] - CABINET
Lighting: Non-Lit
Material: Aluminum
Face Color: Paint Black PMS 2c [TBD] with
Tex-cote Finish
Cabinet Color: Paint Black PMS 2c [TBD] with
Tex-cote Finish
Installation: New Structure

[B] - GRAPHICS
Material: 1/4" FCO Aluminum
Color: White

[C] - CABINET
Material: Aluminum
Face Color: Paint Dark Grey PMS 431c to
Match Building [TBD]
with Routed Groove Lines
Cabinet Color: Paint Dark Grey PMS 431c
to Match Building [TBD]

[D] - BASE
Material: Masonry
Color: Match Building Specs:
Halquist Stone Veneer - Charcoal Ledge



This document is owned by and the information contained in it is proprietary to Poblocki Sign Company, LLC. By receipt hereof, the holder agrees not to use the information, disclose it to any third party or reproduce this document without the prior written consent of Poblocki Sign Company, LLC. Holder also agrees to immediately return this document upon request by Poblocki Sign Company, LLC.
This document represents only an approximation of material colors specified. Actual product colors may vary from this print or digital image.

Project
Bielinski
Chapman Farms
Mukwonago, WI

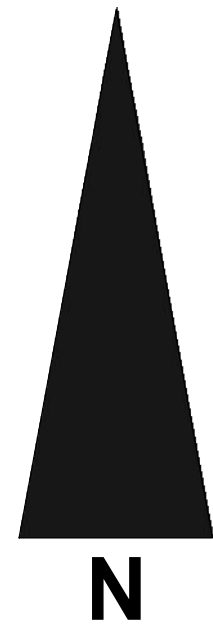
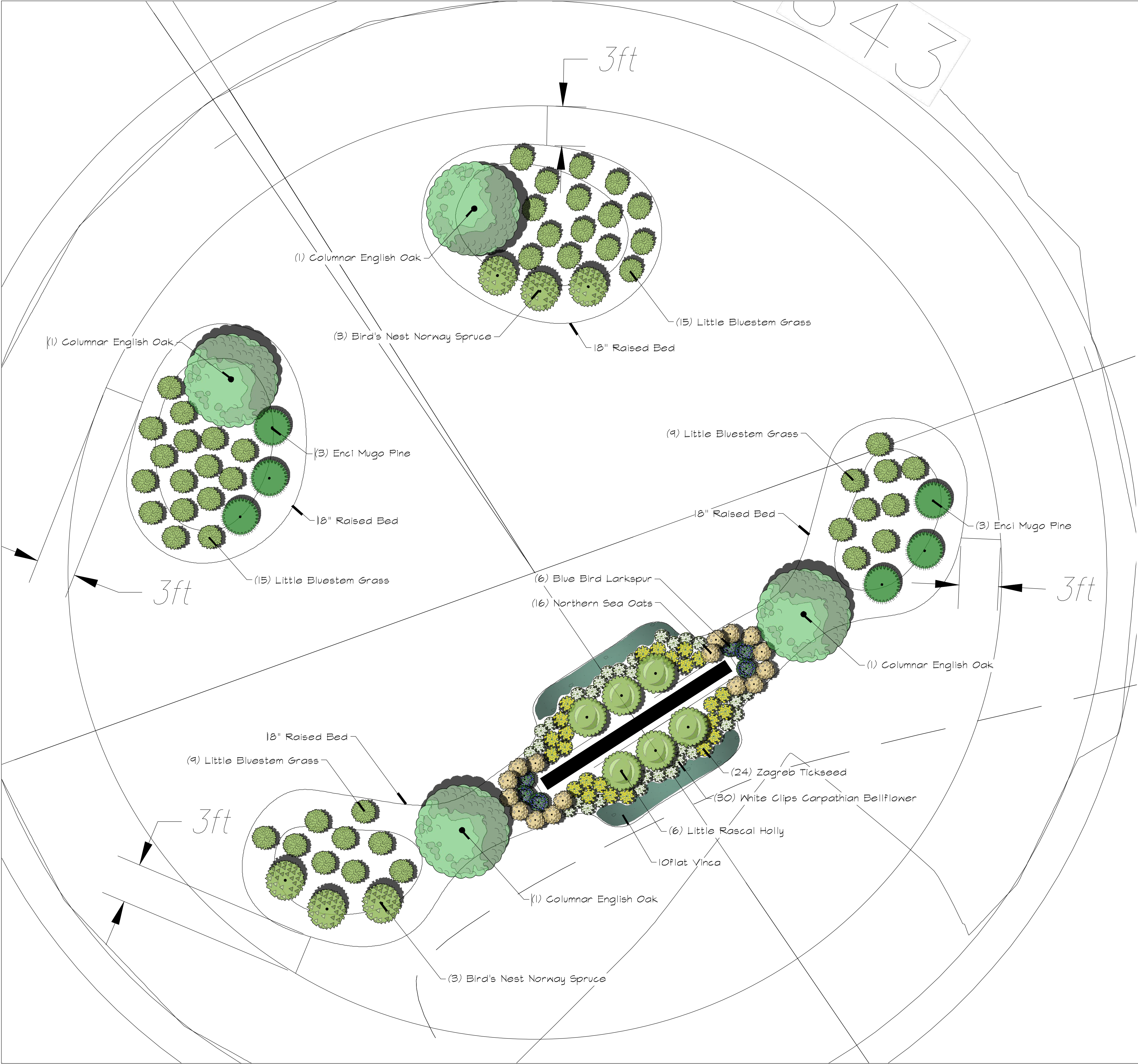
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Notes
COLORS TBD

Revisions			
REV	DESCRIPTION	BY	DATE
01	details	RJE	11.24.21
02	reduce base	seb	01.13.22
03	color change	seb	01.28.22
04	preprod	jeb	03/04/22
05	dims	jeb	03/16/22

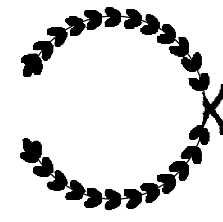
Rep.: Blair Benes
Drawn By: Ron Erickson Orig. Date: 09/15/21

Sign Loc. No. .
MON-02
D/F Monument
Sign. Type
91963 **102**
OPP - Project - Job No. [277]



PROPOSED GARDEN DESIGN FOR:
CHAPMAN FARMS
 SINGLE-MULTI-FAMILY RESIDENTIAL SUBDIVISION
 MON-02
 VILLAGE OF MUKWONAGO, WISCONSIN

GARLAND ALLIANCE
 LANDSCAPE ARCHITECTS



PO Box 1352
 Kenosha, WI 53141
 (414) 688-1641
 garlandalliance@gmail.com

REVISIONS:
 MAY 1, 2022
 MAY 16, 2022

SCALE: 1/4" = 1'-0"
 SHEET NUMBER: L1.2

RESOLUTION 2022-30

**RESOLUTION APPROVING SIGNAGE FOR CHAPMAN FARMS SUBDIVISION LOCATED
IN THE PUBLIC RIGHT OF WAY**

WHEREAS, Bielinski Homes, Inc submitted a sign permit application to the Village for review consistent with the review procedures in Chapter 64 of the municipal code; and

WHEREAS, the proposed sign consists of a monument sign for Chapman Farms subdivision to be located within the roundabout at the intersection at Fairwinds Boulevard and Chapman Farm Boulevard; and

WHEREAS, the Plan Commission reviewed the proposed sign at their meeting on April 12, 2022 and also on June 13, 2022 and recommended approval; and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the monument sign for the subdivision as proposed and as set forth herein; and

BE IT FURTHER RESOLVED this monument sign approval shall be subject to the plans submitted and as recommended by the Plan Commission and on file in the office of the Zoning Administrator, with the following conditions:

1. The applicant must obtain a building permit for the approved work within 6 months of this date and begin construction and work in good faith to completion.
2. The applicant must pay any outstanding fees/charges related to this application.
3. The applicant must enter into a permissive use agreement with the Village of Mukwonago that sets forth the terms and conditions for the placement of the sign in the public right-of-way.

Passed and dated this 15th day of June, 2022.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk-Treasurer



PLANNING COMMISSION

June 13, 2022, at 6:30 pm
Mukwonago, WI
(Second review of conditional use)

SITE PLAN AND ARCHITECTURAL REVIEW AND CONDITIONAL USE FOR RIVERVIEW CENTRE

The Plan Commission initially reviewed the petitioner's conditional use application on April 12, 2022 and recommended approval. The Village Board then reviewed the application and requested the petitioner to come back with a better design.

Project Summary

Request:	Building addition for coffee shop and a drive-through lane
Applicant:	Jentsch-Barrette Properties (Ulrich Jentsch, agent)
Location:	827 S Rochester Street
Parcel number:	MUKV2009978003
Acreage:	1.4798 acres
Current Use:	Multi-tenant commercial
Proposed Use:	Addition of coffee shop and a drive-through lane
Land Use Classification:	Commercial
Zoning Classification:	B-2

Subject Property



A. Conditional Use (Application 2022-32)

The coffee shop is permitted by right, while the drive-through lane is a conditional use. If the project is approved, the outdoor seating area must also be reviewed as a conditional use as a separate action.

Conditional Use Justification

Below are the evaluation criteria used in the review of conditional use applications along with the petitioner's response.

- A. Harmony with Village policies, ordinances, and programs (apart from specific location)
Applicant response: This addition to the existing strip mall is fully in character with the intent of the comprehensive plan and zoning ordinance.
- B. Specific location in harmony with Village policies, ordinances and programs
Applicant response: Same as above – the proposed coffee shop fits perfectly at this site.
- C. Potential adverse impact on surrounding
Applicant response: None
- D. Maintaining consistency within the environs of the property.
Applicant response: This use fits perfectly in the area, and is complementary to the neighboring businesses.
- E. Adequate public services
Applicant response: This proposed business / building addition poses no burden on infrastructure on neighbors.
- F. Benefits of the use outweigh adverse impacts
Applicant response: Yes. This proposed project is a positive addition to the community and neighboring businesses.

Conditional Use Process / Findings

The Plan Commission holds the public hearing and makes a recommendation to the Village Board which makes the final decision. Following the close of the public hearing, the Plan Commission may recommend (1) approval, (2) approval with conditions, or (3) denial.

If approval is recommended, the Plan Commission can recommend conditions deemed necessary to protect the public health, safety, and welfare. The Plan Commission, in passing on the matter, will need to make the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner / tenant has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use. The Village Board will carefully review the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

These findings are incorporated into the draft conditional use order which is attached.

The Plan Commission shall approve a conditional use application if the terms and conditions of the zoning regulations are met. However, in the event the terms and conditions of the ordinance are not consented to and complied with by the applicant, the Commission may deny the application. In addition, the Commission may deny the application or place conditions on it if substantial evidence, as defined in §62.23(7) Wis. Stats. is presented. That evidence must demonstrate the inability of the applicant to comply with or meet the conditions of the zoning regulations or that the conditions to be applied by the Plan Commission are necessary to protect the public health, safety or welfare of the community based upon the presentation of substantial evidence. Potential motion for approval Recommend to the Village Board approval of the project as a conditional use as set forth in the attached conditional use order as drafted, provided the Village Attorney approves the final form of the conditional use order.

Public Notice

A public hearing notice was published two times in the Waukesha Freeman, and letters were mailed to surrounding property owners. Public comment as of this date, staff has not received any comments or other communications regarding this proposal.

Planning Staff Review

The primary issue with the drive-through lanes is how they are designed to function. The peak demand for the Subway drive-through will likely be less than that for the coffee shop. As shown on the site plan, the proposed layout will only accommodate 6 vehicles in each drive-through. In some instances, queuing vehicles may block the traffic lanes within the parking lot area. Public safety related to the movement of vehicles and pedestrians needs to be thoroughly evaluated before issuing the conditional use approval for the drive-throughs.

Utilities	No modifications proposed.
Stormwater management	No modifications required.
Wetlands	None
Signage	Will be processed at staff level.
Parking	No modifications proposed. The site consists of a multi-tenant commercial development. Although a number of the tenants are food service oriented, it is likely there is enough overlapping peak parking demand to accommodate the proposed use. To some extent it will be self-regulating.
Landscaping	Low-growing shrubs are proposed at the center island between the two drive-throughs.
Trash enclosure	No modifications proposed.
Fencing	No modifications at this time.
Outdoor lighting	There is under-canopy lighting for the drive-throughs. Lighted bollards are proposed as well.

Department Review

Engineering	No concerns at this time
Public Works	No concerns at this time
Utilities	No concerns at this time
Police	No concerns at this time
Fire	No concerns at this time
Building Inspection	No concerns at this time, aside from the placement of utilities and mechanicals

Potential Plan Commission motion for approval:

Recommend to the Village Board the approval of conditional use for the drive-through as set forth in the draft resolution (as drafted OR as amended).

B. Site Plan and Architectural Review (Application 2022-33)

The site plan has been revised and now shows a speed bump and directional signs on the northeast corner of the building. In addition, a turning movement is depicted for a vehicle and a boat trailer exiting the coffee drive-through lane and shows the vehicle will need to cross the centerline to make the corner.

Decorative fencing is proposed around the outdoor patio by the front door. The plans do not show where any HVAC mechanicals will be located. That needs to be addressed.

Public Notice

Aside from being listed on the meeting agenda, no other public notice is required for a site plan/architectural plan.

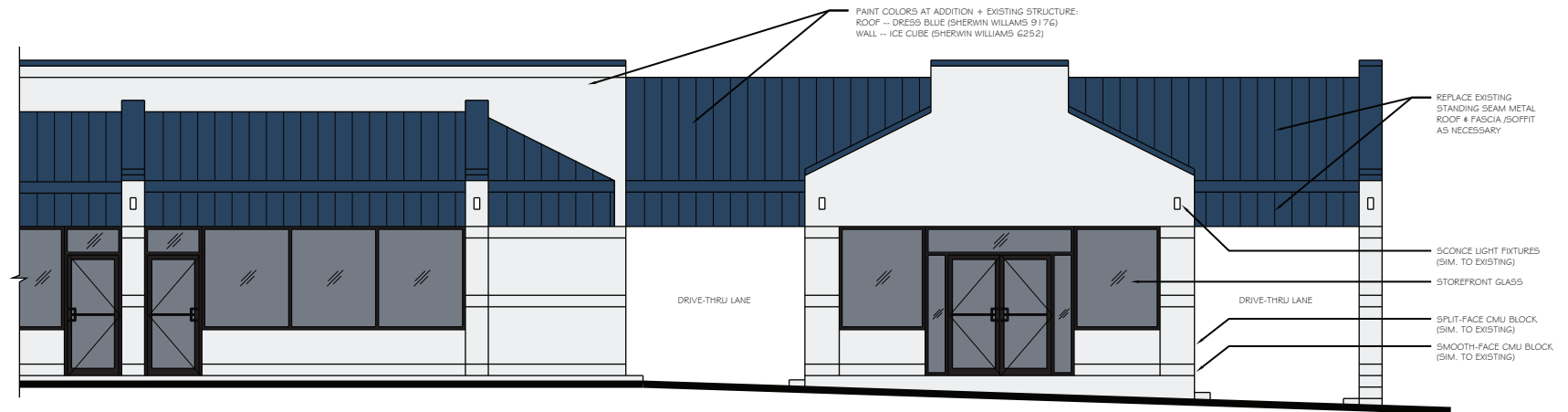
Potential Plan Commission motion for approval:

Approve the revised site plan and architectural plans as set forth in the draft resolution (as drafted OR as amended).

Attachments

1. Revised site plan, 4/28/2022
2. Draft conditional use order
3. Draft resolution for SPAR

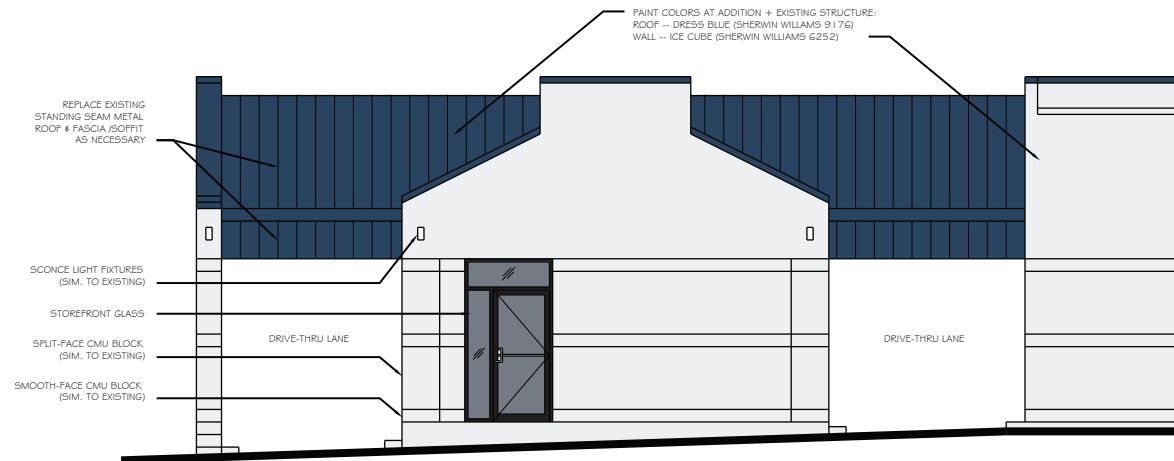
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AT ADDITION + EXISTING STRUCTURE*



RIVERVIEW CENTRE
SOUTH ELEVATION

FEBRUARY 28, 2022

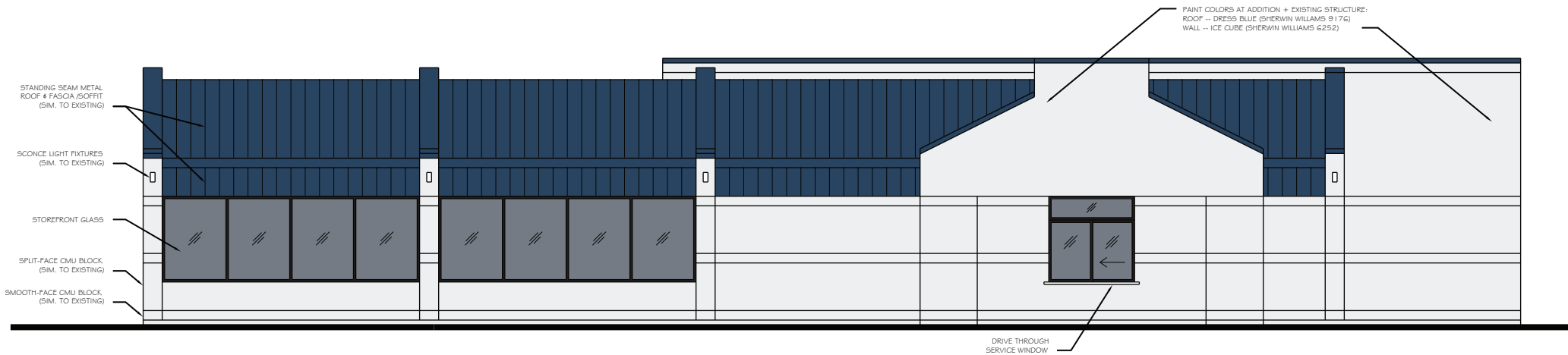
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AT ADDITION + EXISTING STRUCTURE*



RIVERVIEW CENTRE
NORTH ELEVATION

FEBRUARY 28, 2022

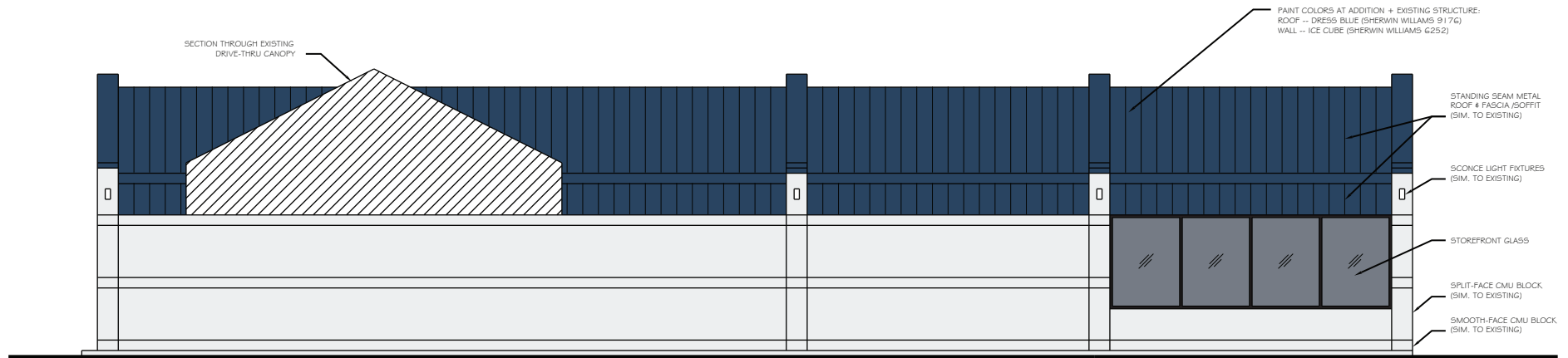
*ROOF: DRESS BLUE (SW 9176) / WALL: ICE CUBE (SW 6252)
AT ADDITION + EXISTING STRUCTURE*



RIVERVIEW CENTRE
EAST ELEVATION

FEBRUARY 28, 2022

*ROOF: DRESS BLUE (SW 9176) / WALL: ICE CUBE (SW 6252)
AT ADDITION + EXISTING STRUCTURE*



RIVERVIEW CENTRE
WEST ELEVATION

FEBRUARY 28, 2022

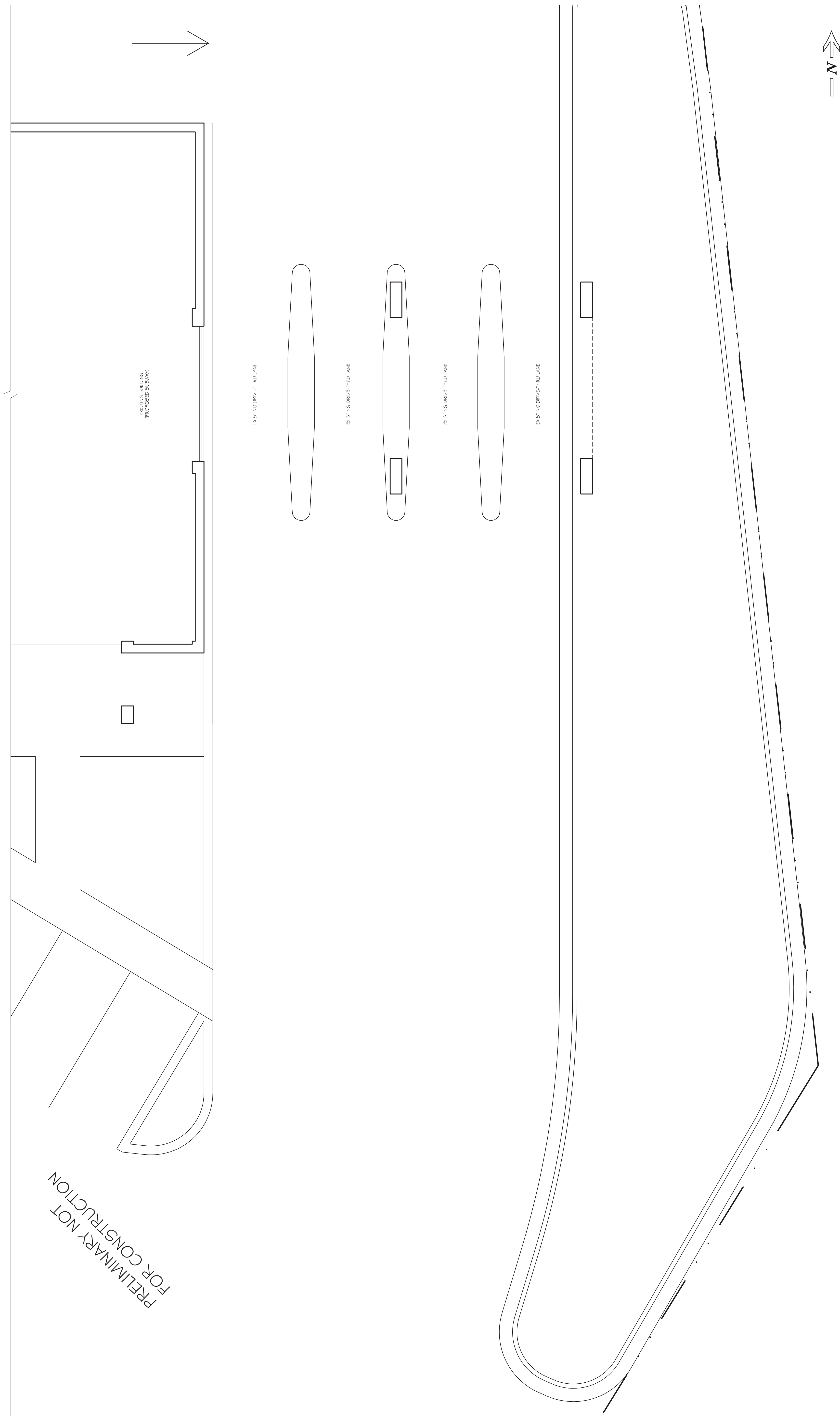
PRELIMINARY NOT
FOR CONSTRUCTION

Architectural elevation drawing of the south side of a building. The drawing shows a building facade with a central entrance area featuring a large glass door and windows. The roofline is complex, with multiple gables and a central section that is higher than the others. The drawing includes several callouts with arrows pointing to specific areas of the building:

- REPLACE EXISTING STANDING SEAM METAL ROOF & FASCIA BOFFIT AS NECESSARY
- SCONCE LIGHT FIXTURES (SIM. TO EXISTING)
- STOREFRONT GLASS
- DRIVE-THRU LANE
- SPLIT-FACE CMU BLOCK (SIM. TO EXISTING)
- SMOOTH-FACE CMU BLOCK (SIM. TO EXISTING)



PRELIMINARY NOT
FOR CONSTRUCTION


$$\uparrow$$

MAIN FLOOR PLAN (AS-BUILT)

SCALE: 3/16" = 1'-0"
2021 RIVERVIEW CENTRE MUKWONG/REV-DRAWINGS.DWG
DATE:

202 I/RIVERVIEW CENTRE MUKWONAGO/RV-DRAWINGS.DWG
 DATE: 3/16 - 1-0
 CALL: 3/16 - 1-0

AB-1

SHEET NO.

CHECKED BY: P.W.

DRAWN BY: JK

DATE: 3/1/2022

PROJECT DATA

REVISIONS

DRAWING NAMES

MAIN FLOOR PLAN (AS-BUILT)

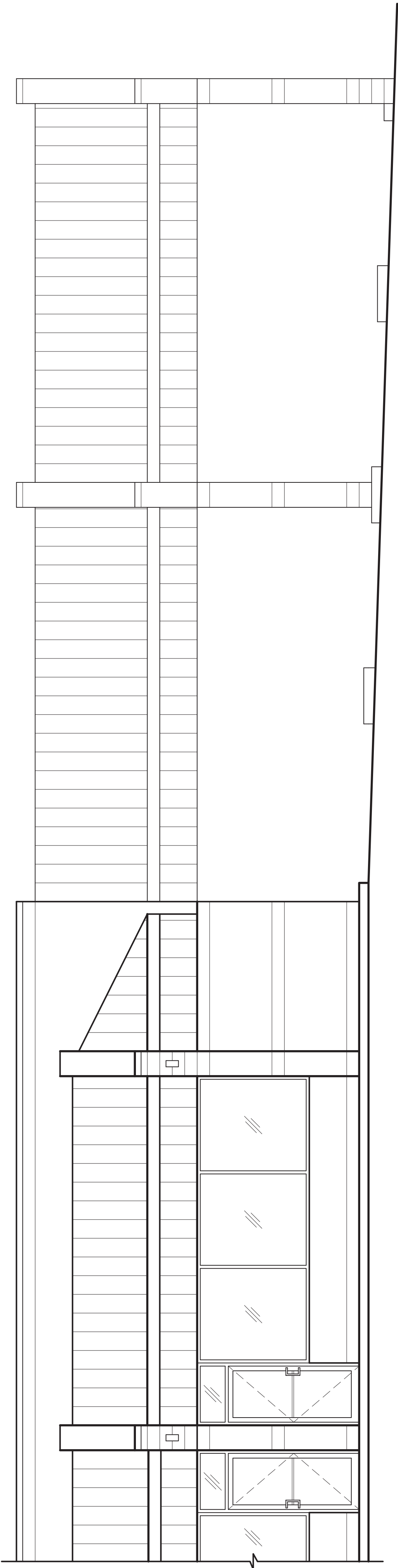
RIVERVIEW CENTRE
827 South Rochester Street
Mukwonago, WI 53149

the
DES Alliance

(920) 563-3404

VERIFY ALL CONDITIONS AND DIMENSIONS ON THE JOB AND NOTIFY THE DESIGN ALLIANCE ARCHITECTS, INC. OF ANY DISCREPANCIES PRIOR TO START.

PRELIMINARY NOT FOR CONSTRUCTION



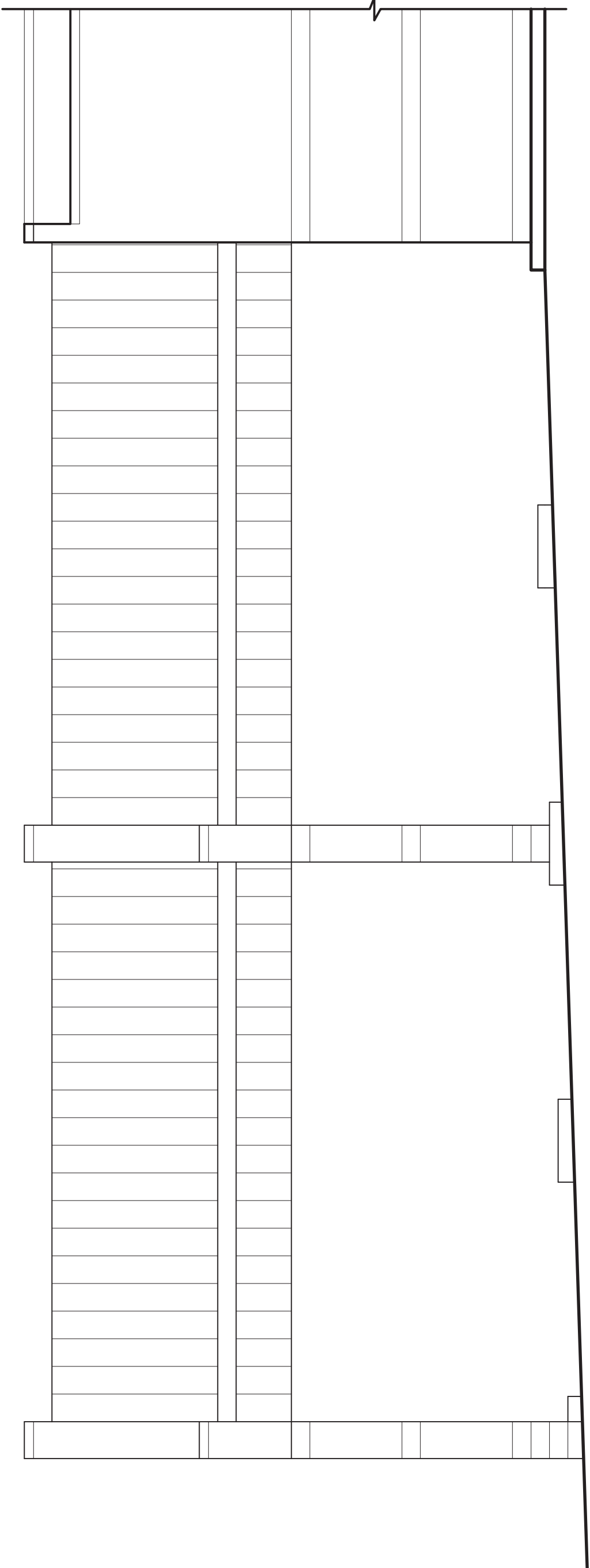
20
AB2

SOUTH ELEVATION (AS-BUILT)

SCALE: 1/4" = 1'-0"

202 / RIVERVIEW CENTRE MUKWONAGO/RY-DRAWINGS.DWG

DATE:



10
AB2

NORTH ELEVATION (AS-BUILT)

SCALE: 1/4" = 1'-0"

202 / RIVERVIEW CENTRE MUKWONAGO/RY-DRAWINGS.DWG

DATE:

RIVERVIEW CENTRE
827 South Rochester Street
Mukwonago, WI 53149

DRAWING NAMES

ELEVATIONS (AS-BUILT)

REVISIONS

PROJECT DATA

DATE: 3/1/2022

DRAWN BY: JK

CHECKED BY: P.W.

SHEET NO.

AB-2

the Design Alliance Architects, Inc.
1003 Madison Avenue
Fort Atkinson, WI
(920) 563-3404

PRELIMINARY NOT
FOR CONSTRUCTION



WEST ELEVATION (AS-BUILT)

SCALE: 1/4" = 1'-0"

202 I/IRVIEW CENTRE MUKWONAGO/RV-DRAWINGS DWG

DATE:



EAST ELEVATION (AS-BUILT)

the
Design
Alliance
Architects, Inc.

RIVERVIEW CENTRE
827 South Rochester Street
Mukwonago, WI 53149

DRAWING NAMES

ELEVATIONS (AS-BUILT)

REVISIONS

1000

[illegible]

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PROJECT DATA

DATE: 3/1/2022

DRAWN BY: JK

CHECKED BY: P.W.

SHEET NO.

AB-3

RESOLUTION 2022-31

Village of Mukwonago Order Granting a Conditional Use and Prescribing Conditions for a Drive-Through for a Coffee Shop in River Centre located at 827 S Rochester Street, Mukwonago, WI

WHEREAS, Jentzsch-Barrette Properties (hereinafter "property owner") owns the property located at 827 S Rochester Street (hereinafter "subject property") in the Village of Mukwonago, more particularly described as follows:

PARCEL 2 CERT SURV 6592 VOL 55/1 REC AS
DOC# 1683246 PT NE1/4 SEC 35 & NW1/4 SEC 36
T5N R18E :: INCLUDING ACCESS EASEMENT TO
STH 83 AS SHOWN ON CERT SURV 6592 ::
R1410/346

WHEREAS, the property owner has, consistent with the Village of Mukwonago's zoning regulations, submitted a conditional use application for two drive-through lanes; and

WHEREAS, upon receipt of the petition the Village Clerk properly referred such petition to the Plan Commission; and

WHEREAS, allowing for required public notice, the Plan Commission conducted a public hearing on April 12, 2022, to consider the petitioner's request; and

WHEREAS, members of the public in attendance were given ample opportunity to provide comment regarding the petitioner's request; and

WHEREAS, the Plan Commission passed a motion on April 12, 2022 and June 14, 2022 recommending to the Village Board that the conditional use be approved subject to certain conditions; and

WHEREAS, the Plan Commission, in passing on the matter, has made the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.
5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner and future purchaser has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

Return to:

Diana Dykstra, Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Parcel Number: MUKV 2009-978-003

WHEREAS, the Village Board has carefully reviewed the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. **Authorized uses.** Subject to the terms and conditions of this approval and the sections of the zoning code that apply, the property owner is authorized to add a drive-through lane for a coffee shop.
2. **Issuance of permit required.** The zoning administrator is authorized to issue the property owner a conditional use permit when all conditions enumerated in section 3 have been satisfied to his or her satisfaction. Such permit is the last approval before the property owner/tenant can begin to establish the use as authorized herein.
3. **Initial conditions of approval.** The following conditions shall be satisfied prior to the issuance of the conditional use permit:
 - a. The property owner must submit site/architectural plans to the Village for review and obtain approval of the same within 9 months of the date of this decision.
 - b. The property owner must accept the terms and conditions of this conditional use order in its entirety in writing within 6 months of the date of this decision. Prior to such expiration, the property owner may request an extension to this time period and the Village Clerk may approve an extension with good cause.
 - c. This order must be recorded against the subject property in the Waukesha County register of deeds office (only if subsections 3(a) through 3(b) have been satisfied).

In the event the requirements enumerated in subsections 3(a) and 3(b) above are not satisfied, this order shall automatically be null and void without any further action by the Village of Mukwonago on the aforementioned date.

4. **Ongoing conditions of approval.** The following conditions shall constitute an ongoing obligation:
 - a. Patrons using the drive-through lane shall not block drive lanes or parking spaces.
 - b. The businesses served by the drive-through lanes must be operated consistent with the village's zoning regulations and any site plans and related approvals.
5. **Expansion or changes.** The conditional use hereby authorized shall be confined to the subject property without extension or expansion. Any expansion or change in use shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
6. **Modification of property boundary lines.** The property owner shall not change the size and/or shape of the subject property by any means without the approval of the Village Board. If the Village Board determines that a proposed change is substantial with regard to the overall size of the parcel and/or configuration, such change shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.
7. **Plans and related matters.** Unless otherwise expressly stated herein, plans that are specifically required by this conditional use order may be amended upon the prior approval of the Plan Commission if the Plan Commission finds the amendment to be minor and consistent with the conditional use order and permit. Any change in any plan that the Plan Commission feels, in its sole discretion to be substantial, shall require a new conditional use approval and all procedures in place at the time must be followed.
8. **Inspection.** The property owner shall allow Village of Mukwonago staff, officials, and other authorized agents to inspect the subject property, at any reasonable time and for any proper purpose related to compliance with this conditional use order.

9. **Discontinuance.** Should the conditional use be discontinued in use for 365 consecutive days the use shall be terminated as set forth in the Village of Mukwonago's zoning regulations.

10. **Private rights.** This approval is given under the Village of Mukwonago's zoning regulations and is not to be interpreted to abrogate any private rights other property owners may have pursuant to deed restrictions or restrictive covenants.

11. **Interpretation.** If any aspect of this conditional use order is in conflict with any other aspect of the conditional use order, the more restrictive provisions shall be controlling, as determined by the Plan Commission.

12. **Other permits.** This order shall not be deemed to constitute a building permit, or constitute any other license or permit required by Village ordinance, or other local, state, or federal law.

13. **Severability.** In the event a court of competent jurisdiction determines that a paragraph or phrase of this conditional use order is unlawful, illegal, or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use order and the remainder shall continue in full force and effect.

14. **Heirs, successors, and assigns.** This conditional use order shall be binding upon the property owner and their heirs, successors, and assigns. Upon a change in ownership, the property owner shall notify the Village Clerk.

15. **Ongoing review.** This conditional use may be reviewed by the Plan Commission with notice to the property owner at any time upon complaint or upon Plan Commission initiative. If it is determined that the authorized use is no longer compatible, or that the provisions of this approval have not been complied with, the Village Board may revoke or amend this order after recommendation by the Plan Commission and holding of a public hearing.

16. **Amendment.** The property owner may propose an amendment to this conditional use order at any time by submitting a written petition to the Village Clerk, which shall be reviewed pursuant to the requirements in effect at the time of application.

17. **Violation.** Any violation of this order may be treated as a violation of Mukwonago's zoning regulations and each day of each violation of each condition herein shall be treated as a separate violation.

18. **Acceptance.** Property owner hereby accept the said Conditional Use Grant and covenant strictly to comply with all the terms and conditions thereof. Property owner acknowledge that, in accordance with the provisions of the Zoning Code, failure to comply with any conditions of the Conditional Use Grant is cause for the termination of said Grant by the Village. Property owner also acknowledge that approval of the Conditional Use Grant allows the appropriate Village officials to conduct reasonable and routine inspections of the property.

Approved this 15th day of June, 2022.

BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO

Fred Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally came before me this ____ day of June 2022, the persons described above, Fred Winchowky, Village President, and Diana Dykstra, Village Clerk, to me known to be the persons who executed the foregoing instrument and to me known to be such Village President and Village Clerk of the Village of Mukwonago and acknowledged that they executed the foregoing instrument as such officers of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the ____ day of June, 2022.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank.

Acceptance by Property Owner

I, Ulrich Jentsch, verify that I am an authorized agent for Jentsch-Barrette Properties and that Jentsch-Barrette Properties accepts the terms stated herein.

Dated this _____ day of _____, 2022

Ulrich Jentsch, agent for Jentsch-Barrette Properties

STATE OF WISCONSIN, WAUKESHA

Personally, came before me this _____ day of _____, 2022, the above-named person, Ulrich Jentsch, to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

Drafted by Tim Schwecke, Interim Village Planner, at the direction of the Mukwonago Village Board.

PC RESOLUTION 2022-07

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW
FOR A BUILDING ADDITION AND DRIVE-THROUGH LANE FOR PROPERTY LOCATED AT
827 S ROCHESTER STREET (RIVERVIEW CENTRE), VILLAGE OF MUKWONAGO**

WHEREAS, Jentzsch-Barrette Properties owns the property located at 827 S Rochester Street (MUKV2009978003) and submitted a petition for site plan and architectural review as required by Section 100-601 of the Village's zoning regulations; and

WHEREAS, the proposed project includes an addition to the existing building and a second drive-through lane for the coffee shop; and

WHEREAS, drive-through lanes are allowed as a conditional use within the B-2 zoning district in which the subject property is located; and

WHEREAS, the Plan Commission reviewed the proposed project at their meeting on April 12, 2022 and June 14, 2022, and recommended approval with conditions.

NOW, THEREFORE, BE IT RESOLVED by the Plan Commission of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for the building addition and drive-through lanes subject to the submitted application and plans on file in the office of the Zoning Administrator, with the following conditions:

1. Prior to any land-disturbing activity, the property owner obtains a conditional use approval from the Village for the drive-through lanes and records the conditional use order at the Waukesha County register of deeds office within the time period established in that approval.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required for inspection services.
4. The applicant must obtain all required building permits within 9 months of this date and start construction within 6 months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all plans approved by the Village.
6. The developer must comply with all requirements related to impact fees imposed by the Village.
7. The developer shall comply with all parts of the Municipal Code as it relates to this project.
8. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
9. Any future modification to the site such as modification of building, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

Village of Mukwonago
Walworth and Waukesha Counties, State of Wisconsin

Passed and dated this 15th day of June 2022.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Plan Commission Chair

Attest: _____
Linda Gourdoux, Deputy Clerk-Treasurer



PLANNING COMMISSION

June 13, 2022, at 6:30 pm

Mukwonago, WI

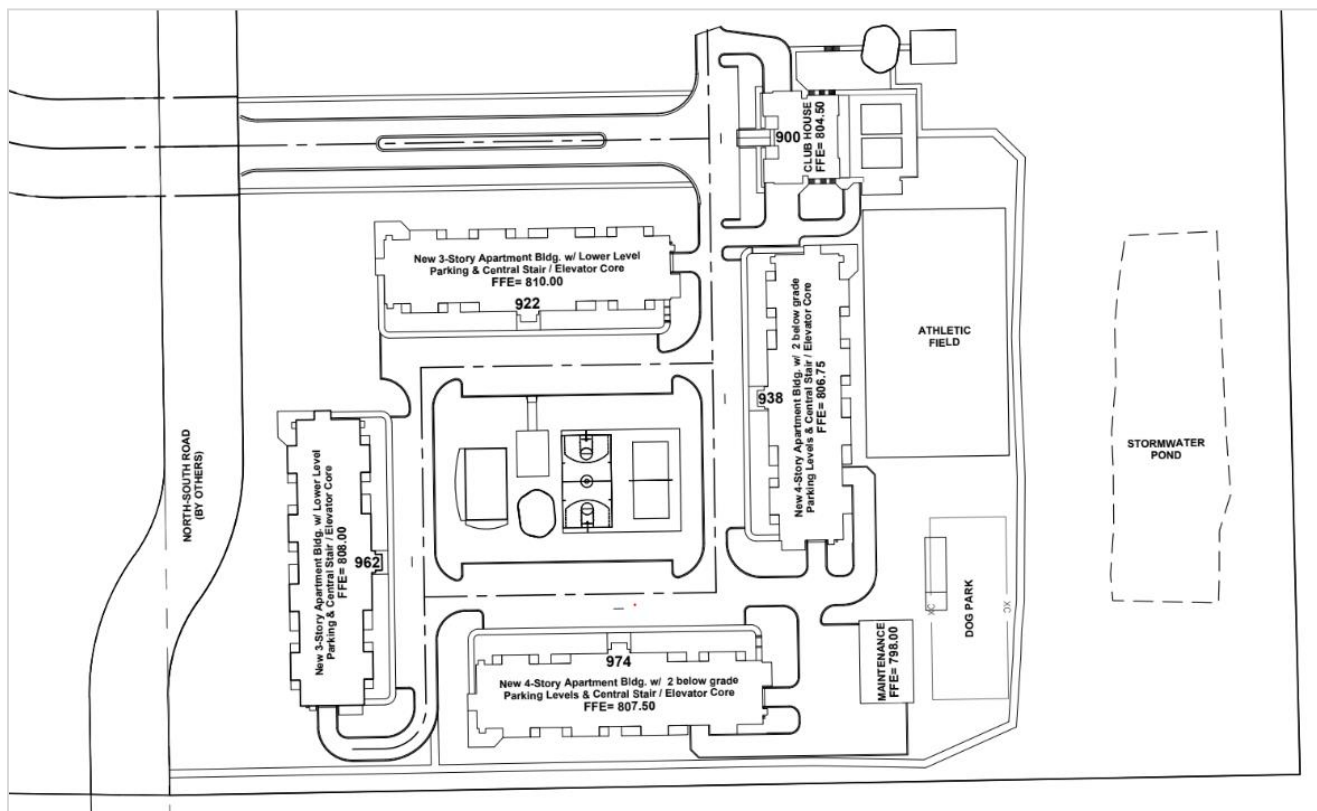
FINAL DEVELOPMENT PLAN FOR MAPLE CENTER (PHASE 1)

Overview The developer submitted an application for a General Development plan for a mixed used development project (Maple Center PUD) consisting of 674 apartments with ten buildings and a clubhouse along with associated site improvements and amenities on approximately 34 acres. Two of the ten buildings are specifically designed and dedicated to residents, age 55 and over.

After review, the Village Board adopted Resolution 2019-18, on April 17, 2019, setting forth the terms and conditions of the approval of the General Development plan.

Phase 1 Submittal As allowed under the Village's zoning code and developer agreement, and as anticipated, the developer has submitted a Final Development Plan for the first phase of the project consisting of four apartment buildings in the southwest corner of the project. Two of the buildings are four stories (78 DUs each) and two of the buildings are three stories (118 DUs each). In total, 274 dwelling units will be constructed in the first phase. In addition, the clubhouse and maintenance building will be constructed in the first phase. Other amenities include recreational facilities and walking trails.

Phase 1 Plan Area (Sheet 12)



Buildings The design and appearance of the apartment buildings, clubhouse, and maintenance building, as proposed during the General Development plan review, have not changed. The developer will need to ensure access routes/overhead doors to the underground parking have a width of 24 feet.

Landscaping A detailed landscape plan has been submitted for the first phase. It complies with the standards set forth in the resolution (274 DUs X 0.25 trees = 69 trees).

Outdoor lighting An outdoor lighting plan has been submitted and complies with zoning standards.

Parking The four-story buildings have two underground levels for parking (115 spaces each) and the three-story buildings have one level of underground parking (59 spaces each) . As set forth in the resolution, there must be at least 603 parking spaces (274 DUs X 2.2 spaces = 603).

Wetlands A number of small isolated wetlands will be filled. Necessary permits have been obtained.

Developer Guaranty Agreement A developer agreement was adopted and recorded at the register of deeds office on May 6, 2020, as document # 4472474. Given the issue regarding the construction of an access street to the subject property, the developer and Village will need to amend the agreement to address outstanding issues. That will need to be done prior to any land disturbing activity.

Potential motion

Recommend to the Village Board the approval of the Final Development Plan for Phase 1 of Maple Center PUD as set forth in the resolution and subject to the final review of the Village Attorney and Engineer.

Attachments

1. Plan set including civil plans, site plan, architectural plans, landscaping plan, outdoor lighting plan
2. Draft resolution for Final Development Plan

RESOLUTION 2022-38

**TO APPROVE A FINAL DEVELOPMENT PLAN FOR THE
FIRST PHASE OF MAPLE CENTER PUD; FAMILY
VENTURES OF MUKWONAGO, LLC, DEVELOPER**

WHEREAS, Family Ventures of Mukwonago, LLC (developer) submitted a General Development Plan for a Planned Unit Development on about 51 acres approximately 560 feet south of the eastern terminus of Wolf Run and approximately 2,600 feet north of Maple Avenue; and

WHEREAS, the General Development Plan includes 674 apartment units within ten buildings and a clubhouse along with associated on-site improvements and amenities on approximately 34 acres within the eastern portion of the subject site, with two of the ten buildings specifically designed and dedicated to housing residents age 55 and over; and

WHEREAS, the Village Board approved the General Development Plan for the 34-acre site as more fully described in Resolution 2019-018; and

WHEREAS, the developer has submitted a Final Development Plan for the first phase of the project; and

WHEREAS, the first phase consists of four apartment buildings (274 total DUs), along with a clubhouse, maintenance building, and site amenities; and

WHEREAS, the Village Plan Commission reviewed the proposed Final Development Plan for the first phase plans on June 14, 2022, and recommended approval subject to various terms and conditions; and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the Final Development Plan for the first phase of Maple Center PUD finding that the proposal conforms to the standards and criteria for Planned Unit Development approval as specified in Section 100-53 of the Village's zoning regulations.

NOW, THEREFORE, BE IT FURTHER RESOLVED this approval shall be subject to the following terms and conditions:

1. Nothing in this approval or in the submitted plans shall supersede or void any requirement in the adopted Developer Guaranty Agreement or the General Development Plan.
2. Prior to any land-disturbing activity on the subject property, the Village and developer shall amend the existing Developer Guaranty Agreement to address access to the subject property.
3. There shall be no land-disturbing activity on the subject property until such time as the developer provides documentation satisfactory to the Village that all pertinent requirements of the Developer Guaranty Agreement have been satisfied or will be satisfied.
4. Prior to any land-disturbing activity on the subject property, the developer shall submit all construction plans for public infrastructure to the Village engineer and obtain approval of the same.

5. Prior to any land-disturbing activity on the subject property, the Village Engineer shall verify the plans address any outstanding issues related to public utilities.
6. Prior to any land-disturbing activity on the subject property, a complete a final storm water management and water quality plan, and grading plan, along with a final Storm Water Maintenance Agreement must be approved by the Village Board.
7. Prior to any land-disturbing activity on the subject property, the developer shall submit an erosion control plan to the Village Engineer and obtain approval of the same.
8. Prior to any land-disturbing activity on the subject property, the Fire Chief must approve the fire access within the project, including turning movements.
9. The Village Engineer must verify that the sanitary sewer and public water mains have extended to the farthest property line as required by Village ordinance and as approved by the Utilities Director.
10. The subsequent phases of the PUD development must be reviewed as set forth in the General Development Plan, Developer Guaranty Agreement, and all other applicable rules and regulations.
11. Timing for the construction of buildings and site improvements shall comply with paragraph 2(f) of the approved Developer Guaranty Agreement.

Passed and adopted by the Village of Mukwonago Village Board this 15th day of June 2022.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk



Welcome to the serenity and luxury that is Maple Centre. This vast open property, nestled in the peaceful edge of northeast Mukwonago, has been thoughtfully planned to support our community, our wildlife, and our residents. The vibrant mixed-use development will offer everything one needs to enjoy life to the fullest, from a well-appointed clubhouse with an inground pool and health center, to 17 acres of beautiful green space intertwined with over 3,000 linear feet of walking trails. Each naturally-lit, modern residence will feature high-end finishes, wide-open floorplans, and the amenities to fit each stage of your life.

GEOGRAPHIC ATTRIBUTES

Conveniently located on the Village's northeast side near the I-43 exchange, Maple Centre will provide easy access to the YMCA, ALDI, Pro Health Care, Walmart, Home Depot, and Lynch Chevrolet. This thoughtfully-planned and much-needed development will attract new workers and consumers to this rapidly growing area. Maple Centre will cater to several key demographics from busy young professionals, to established families and transitioning seniors. Maple Centre will be designed and marketed to attract quality residents and support the community and local businesses. The development strives to exceed all standards, goals and policies set forth by the Village's mixed-use zoning district.

COMMERCIAL ATTRIBUTES

Maple Centre will offer excellent proximity and opportunities for retail and commercial developments on the West side, emphasizing walkable community concepts and allowing residents convenient access to restaurants, grocers and other retail businesses. It will also contribute to community endeavors like the YMCA by bringing in new residents with active lifestyles, young families, and health-conscious seniors. Quality housing will also contribute to the local workforce by allowing residents access to employment close to home that better fits their lifestyle and families. The boulevard grand entrance will promote the Village and community in a visible and engaging way, joining the development's walking trails, vast green spaces, and numerous amenities, with the outside area. This will improve community interaction and contribute to future growth.

RESIDENTIAL HOUSING

Our modern, well-appointed housing will provide the highest level of quality offered in residential apartments. This comprehensive plan features desirable amenities that attract quality residents and community members. Our community area/clubhouse will feature a beautiful in-ground pool and lounging area, health/fitness center, dog park, multi-use field, sand volleyball court, basketball courts, playgrounds, community grill areas and a bocce ball court. The development will also protect and preserve vast areas of green space. Over 50% of the development will be utilized wildlife areas, walking trails, parks, and gardens. This obsessive attention to detail will attract and retain young professionals, established families, and "empty nesters" by helping to fill a deep need for quality housing in the area.

SENIOR HOUSING

Our engaging, vibrant senior community will allow mature residents who are transitioning out of their homes and into a more supportive environment with the features they need to thrive. With the burden of maintaining a home and yard lifted, these active seniors can enjoy the convenience of walking trails, common areas, and easy access to restaurants and retail businesses. It will also provide them safer, more economical access to shopping, health care, and part-time employment as everything is within walking distance, or easily accessible by car. The scenic gardens and meandering walking paths will give them a place they will be proud to call home, and active, social seniors will love being part of the larger Maple Centre community. Our senior housing fills a unique void in the Village by providing a supported community that offers freedom, flexibility, and affordability for more independent seniors.

OPERATIONAL DETAILS

Teronomy Builders employs approximately 35 employees who serve all areas of maintenance, administration, construction, and development. Staffing for our communities typically consists of a full-time, on-site Property Manager and several onsite Assistant Property Managers. 2 to 3 Maintenance Technicians as well as 24-hour emergency maintenance personnel are on call at all times. Vendors and subcontractors are also an important part of our property maintenance team, and this pool consists of carpenters, plumbers, heating and air conditioning specialists, electricians, drywall installers, flooring installers, cleaning personnel, and other more specialized exterior or interior contractors.

Hours of operation: Office hours for administrative and rental offices will be full time, Monday through Friday, from 8:00 a.m. to 5:00 p.m. Open houses will take place on weekends and by appointment only.

Storage of Hazardous Materials: Pool chemicals are stored in a locked utility room per the Department of Health and Safety Services, all chemicals will be in manufacturer-approved containers, on raised shelving, and will only be handled and administered by trained employees or aquatic professionals.

Anticipated Build-Out Phase I: The first phase buildings will be constructed to meet or exceed the timeline laid out in the approved Developer's Agreement Schedule.

COMMUNITY AMENITIES

- Grande Entrance opening from the boulevard into the clubhouse area
- Approximately 17 acres of prime green space (encompassing over 50% of the property)
- Centrally located, private clubhouse with keypad entry, featuring 3 party rooms, full kitchen, theater room, fitness center, weight room, yoga studio, game room, in-ground pool and lounge area
- Office in clubhouse for onsite management and maintenance staff
- Community room, grill and patio area on first floor of each building
- 24-hour onsite management and maintenance
- Private Driveways with 2.08 parking stalls per unit
- Community walking trails extending throughout the property (over 3,000 linear feet)
- Extensive gardens, green spaces, common areas, walking paths, and fenced dog park
- Multi-purpose field, basketball/tennis courts, sand volleyball courts, bocce ball court
- Playground equipment, and outdoor pavilions with community grill/picnic areas,

RESIDENT AMENITIES

- 154 senior housing apartments available
- ADA units available in every building with the ability to convert more units if needed
- Elevator service and three conveniently located stairwells in each building
- Well-lit, heated, secure, ADA compliant underground parking garages
- Security cameras throughout the common areas/underground parking garages
- Stone entrance facade and partial stone masonry around each building perimeter
- Exterior will be a combination of cement board or smart siding, shake and architectural shingles

- Trash and recycling areas in each building with trash chutes to underground storage containers in parking garages, eliminating the need for outdoor dumpsters and risk of littering
- Pet station for pet washing and grooming in each building
- Secure, private mail boxes off the entry lobby in each building

UNIT AMENITIES

- 9' ceilings on all floors, with cathedral ceilings and loft areas on uppermost floor
- Each unit has a private balcony or patio
- Stainless steel kitchen appliances and full-size washer and dryers
- Luxury vinyl plank flooring throughout each unit
- High-end cabinets and countertops provide ample storage and food preparation areas
- All units are dog and cat friendly

SITE LAYOUT

- Strategic layout with commercial properties facing other commercial development to serve more than just this residential community.
- Enhancing environmental features by saving existing wetlands and having proposed stormwater management and recreational features enhance these site features.
- Site and utility layout to best utilize existing topography and any future construction in the area
- Best use of impervious surface ratios to achieve parking requirements and include as much green space as possible.
- Coordination with City Staff for all utility layouts and connections for all vested interests.

PARKING

In addition to assigned underground parking for our residents, tenants and guests of Maple Centre will be able to use the 471 stalls planned for outside parking areas. This comes to 2.08 parking stalls per unit, with senior housing residents typically only having one vehicle. Maple Centre also has additional space between the senior housing units and the clubhouse as well as the inner circle of the entry that could be utilized for future parking. This would increase parking capacity to 2.23 stalls per unit. Upon renting, Teronomy will have residents declare all vehicle(s) they will be parking on site overnight. Parking passes will be provided and required.

RESIDENTIAL APARTMENT TYPES

The Maple Centre Community will have a unique balance of one, two and three-bedroom type units with several loft style plans available. There will be a total of 520 residential apartment units plus a 154 senior-housing apartments upon final construction of the project phasing. The square footage will range from a 769 square foot one-bedroom apartment to 1,621 square foot three-bedroom apartment with a loft. The 154 senior housing units equal 23% of the total number of community planned apartments for Maple Centre. The unit mix of one, two and three-bedrooms are noted below:

520 Residential Apartments

- 132 one-bedroom type units or 25.4%
- 128 one-bedroom with loft or 24.6%
- 156 two-bedroom type units or 30.0%
- 104 three-bedroom type units or 20.0%

154 Senior Housing Apartments

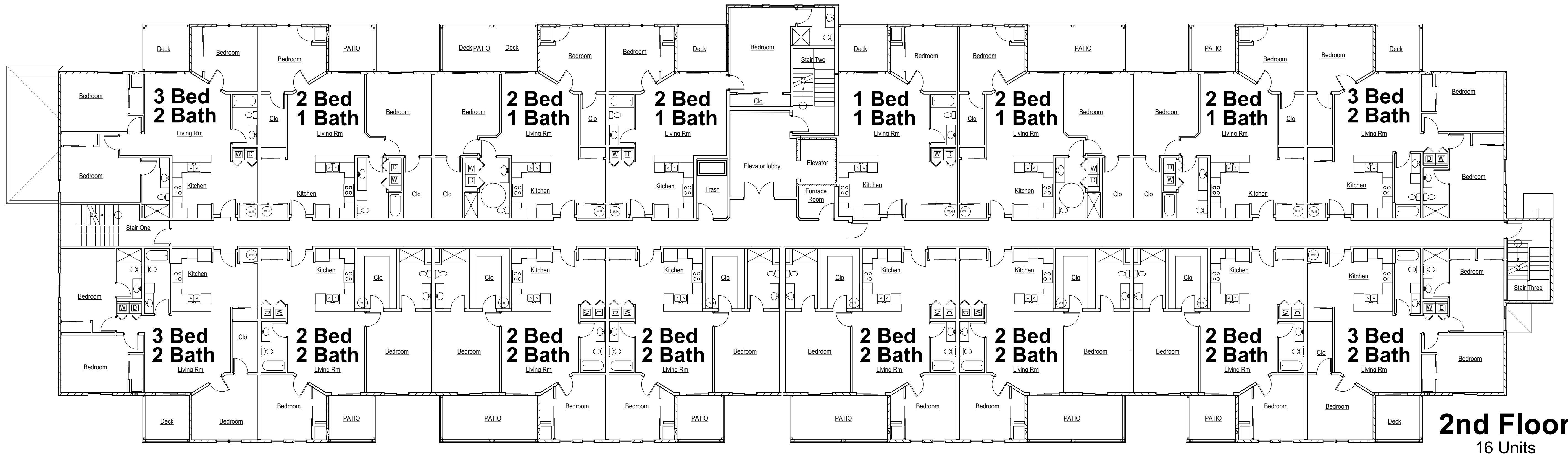
- 58 one-bedroom type units or 37.6%
- 32 one-bedroom with loft or 20.8%
- 32 two-bedroom type units or 20.8%
- 32 three-bedroom type units or 20.8%

MAPLE CENTRE COMMUNITY

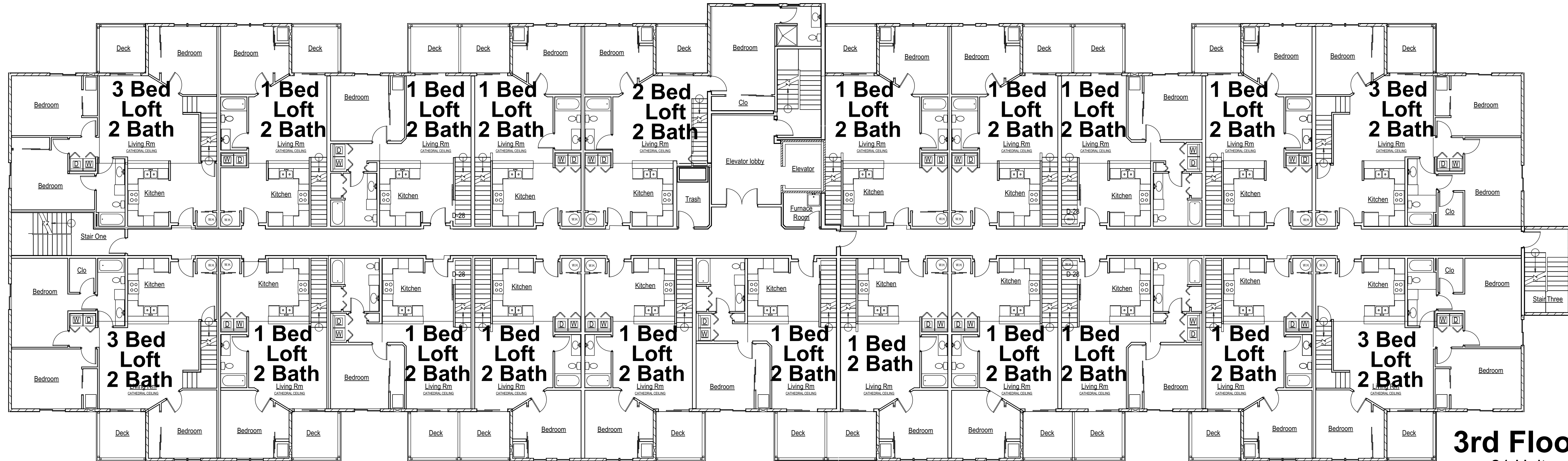
We are determined to establish a new standard in mixed-use development for the Village of Mukwonago. We understand the importance of this property to the Village, our community, local businesses, and our residents. The design was carefully crafted to avoid urban sprawl by thoughtfully preserving important wildlife habitats so that they may continue to thrive without disruption. Our common areas and gardens will also contribute to the needs of local wildlife with carefully selected plantings, water features, reduced emissions, and energy efficient units. The walkable neighborhood, park-like amenities and ample open spaces will also have a positive impact on the health and well-being of Maple Centre residents and the surrounding community.

Maple Centre will provide much-needed, quality housing for individuals and families of all stages. Our housing options will contribute to the financial well-being of our families' and seniors by improving accessibility to work and shopping within a growing community with a favorable cost of living. This will bring new revenue to the Village of Mukwonago and the surrounding community. Expanding the availability of high-end community housing options will also provide more options for people who wish to remain in the community, but do not want the responsibility of owning a home. Multi-family residences are growing in popularity, and when done right, contribute in very meaningful ways to our local businesses and tax base.

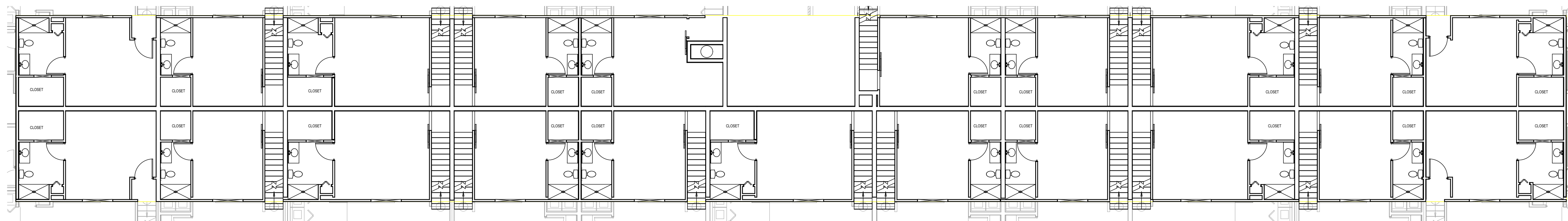
Another important aspect of Maple Centre is bringing diverse age groups together to create one cohesive community. We want to help our residents support one another by filling the needs each generation currently faces. Community bulletin boards will promote tenants offering childcare, cleaning services, or simply hosting a round robin. Common areas for exercising, swimming, access to technology, and outdoor activities will provide opportunities for socialization. Other community enhancements like a shuttle, game nights, and tournaments are also under consideration as we search for ways to provide the intangibles that add value for our residents.



2nd Floor
16 Units



3rd Floor
21 Units



3rd Floor Lofts



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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

53 Units Total
3-Story Apartment Building
 Patios and Decks

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



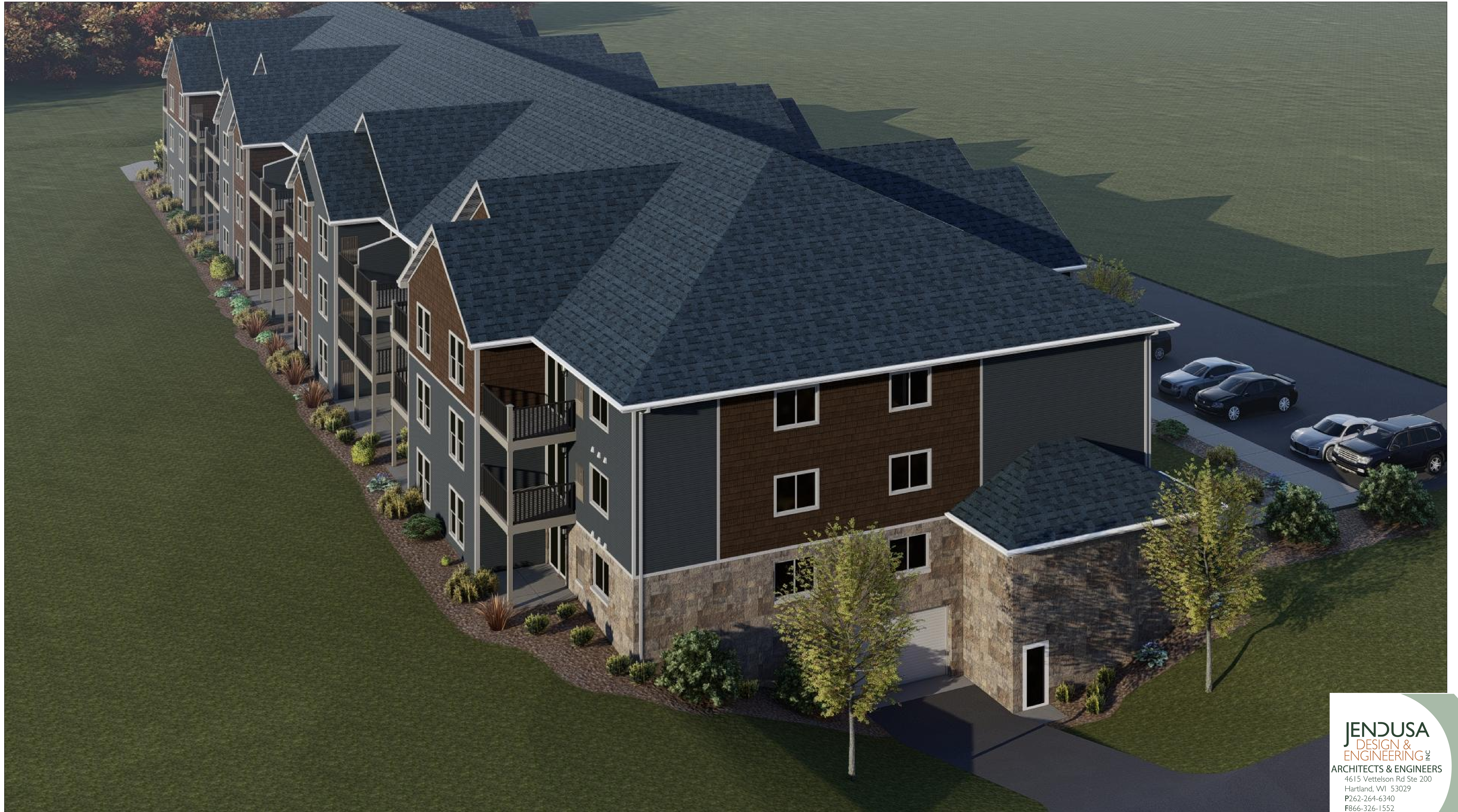
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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

53 Units Total
3-Story Apartment Building
 Rear Elevation Garage Side

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

53 Units Total
3-Story Apartment Building
 Drone View Garage Side

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

53 Units Total
3-Story Apartment Building
 Gables at Front Elevation

Maple Centre
 Development

Mukwonago, Wisconsin
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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

53 Units Total
3-Story Apartment Building
 Front Entry

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

53 Units Total
3-Story Apartment Building
 Front Elevation at Exit Stair

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



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Teronomy
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53 Units Total
3-Story Apartment Building
 Side Elevation at Garage Entry

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

53 Units Total
3-Story Apartment Building
 Front Elevation

Maple Centre
 Development

Mukwonago, Wisconsin
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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

53 Units Total
3-Story Apartment Building
 Rear Elevation

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



Front Elevation



Side Elevation at Garage Entry

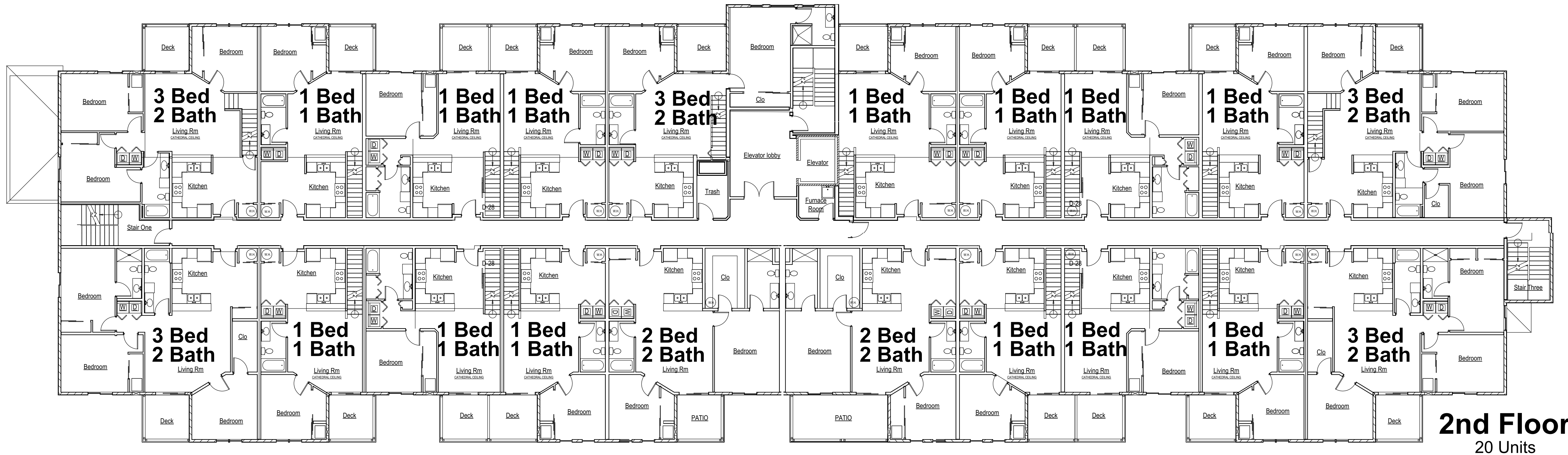
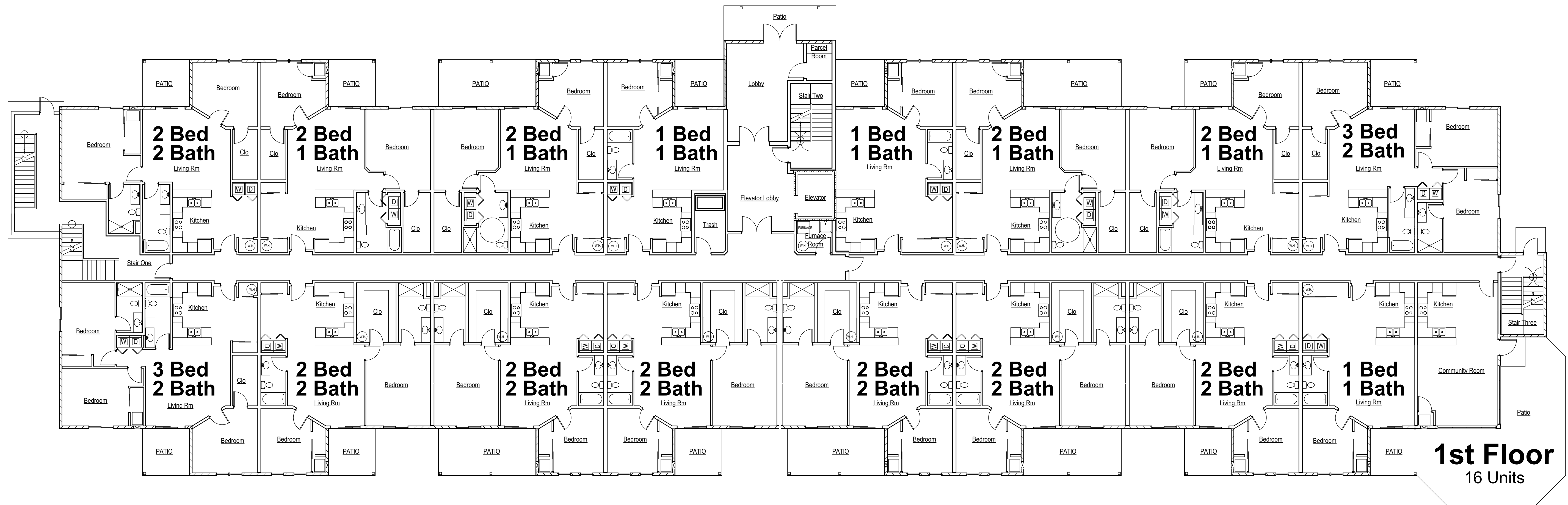


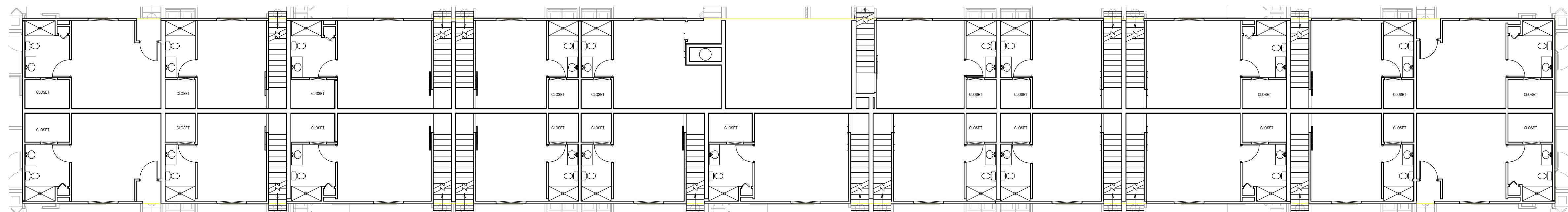
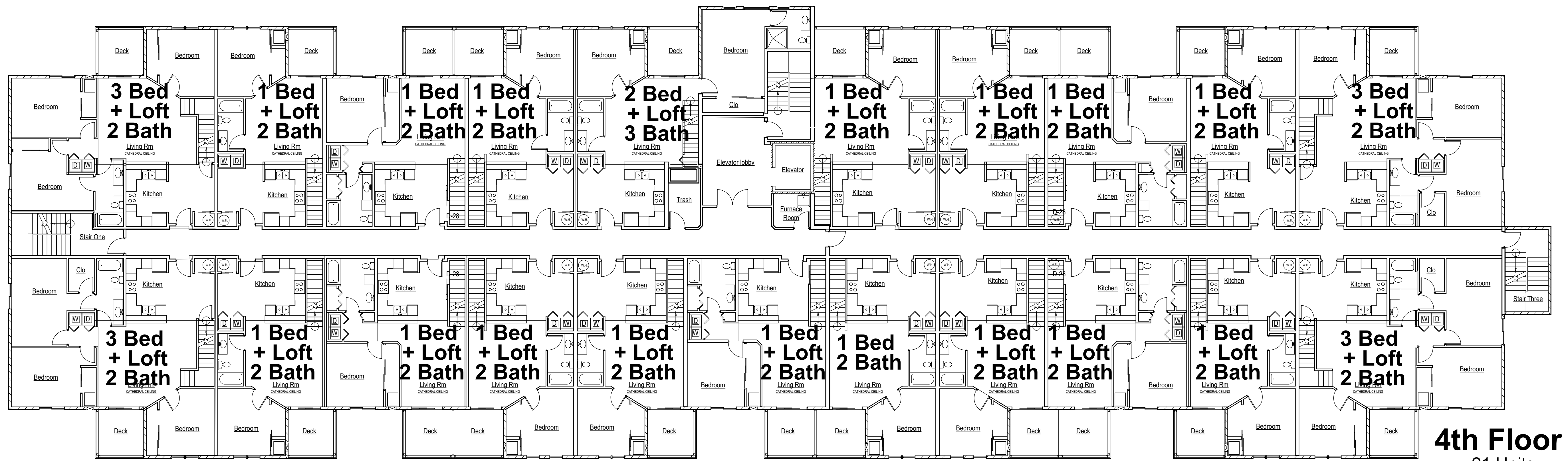
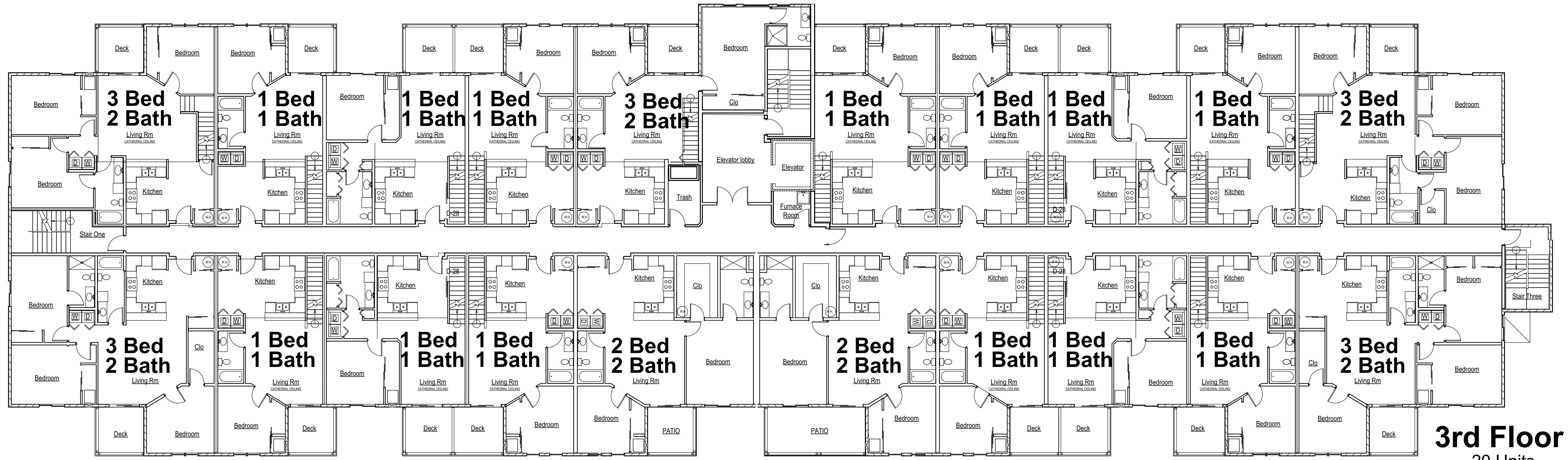
Side Elevation at Exit Stair



Rear Elevation

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Teronomy
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77 Units Total
4-Story Apartment Building
 Patios and Decks

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



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Teronomy
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77 Units Total
4-Story Apartment Building
 Drone View Garage Side

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 Development

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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

77 Units Total
4-Story Apartment Building
 Gables at Front Elevation

Maple Centre
 Development

Mukwonago, Wisconsin
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Teronomy
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77 Units Total
4-Story Apartment Building
 Front Entry

Maple Centre
 Development

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Teronomy
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77 Units Total
4-Story Apartment Building
 Front Elevation at Exit Stair

Maple Centre
 Development

Mukwonago, Wisconsin
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Teronomy
DEVELOPERS • BUILDERS • REALTORS

77 Units Total
4-Story Apartment Building
Side Elevation at Garage Entry

Maple Centre
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Teronomy
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77 Units Total
4-Story Apartment Building
 Front Elevation

Maple Centre
 Development

Mukwonago, Wisconsin
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Teronomy
 DEVELOPERS • BUILDERS • REALTORS

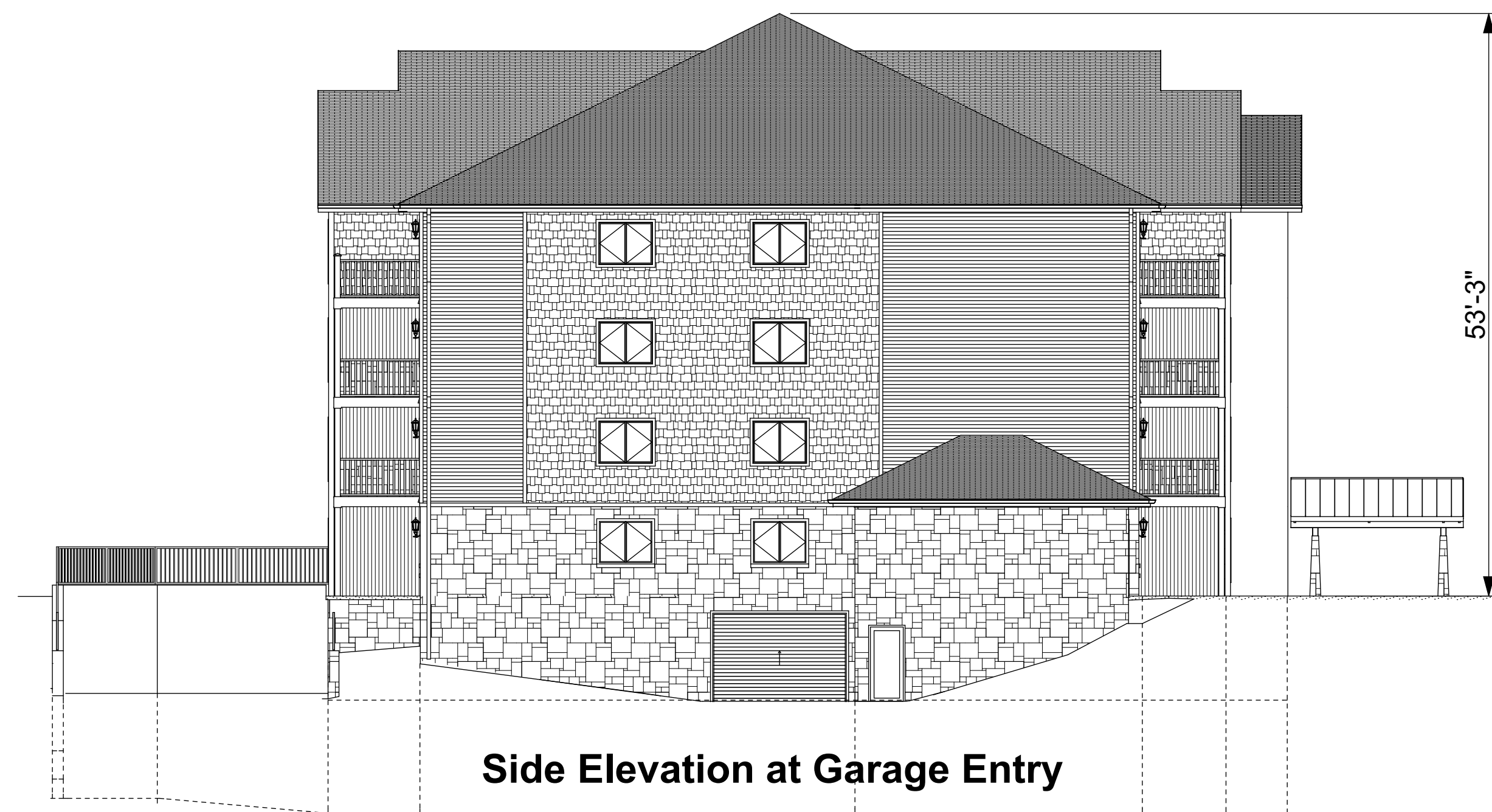
77 Units Total
4-Story Apartment Building
 Rear Elevation

Maple Centre
 Development

Mukwonago, Wisconsin
 11-19-2021



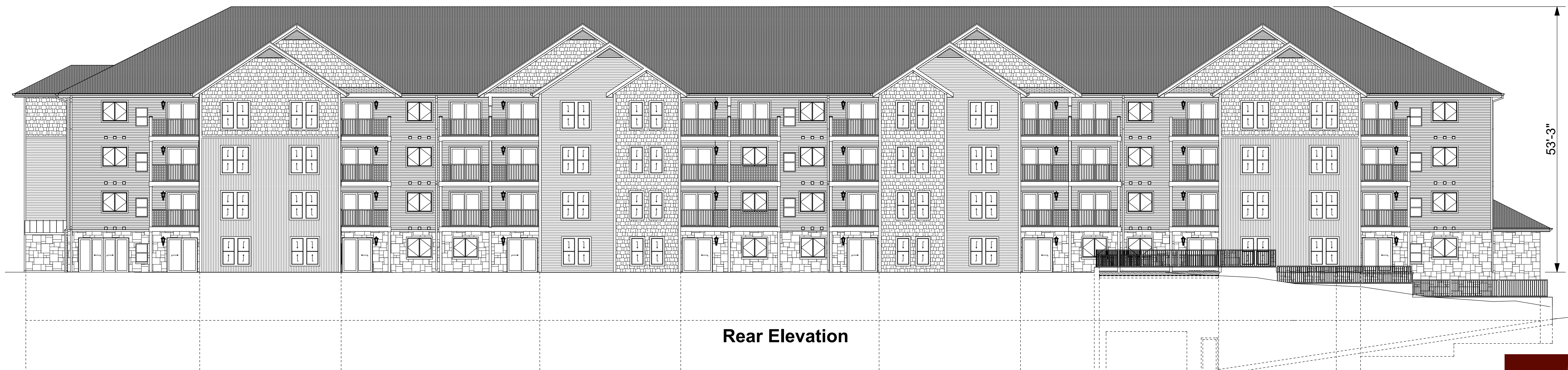
Front Elevation



Side Elevation at Garage Entry



Side Elevation at Exit Stair



Rear Elevation

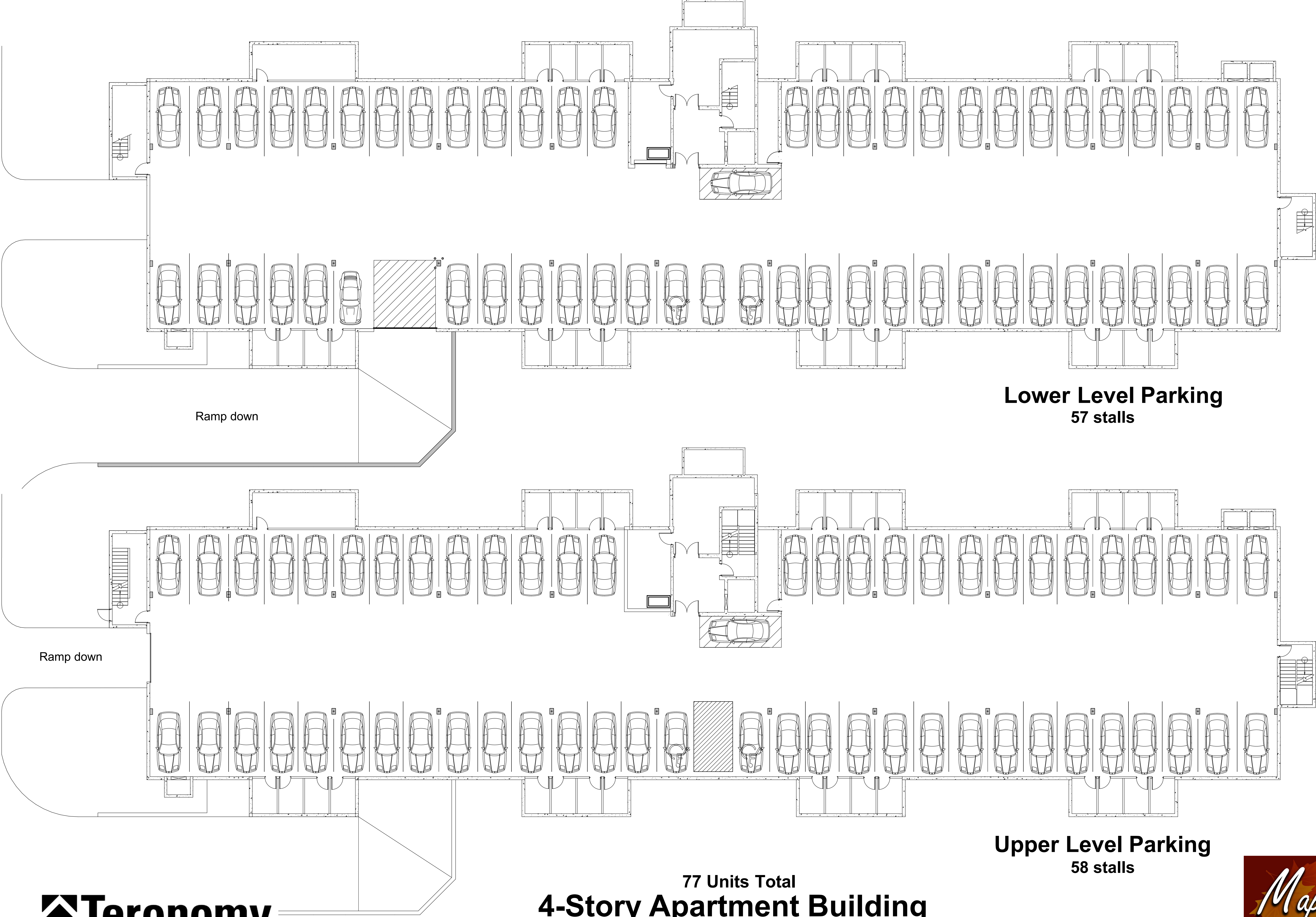
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Teronomy
DEVELOPERS • BUILDERS • REALTORS

77 Units Total
4-Story Apartment Building
Elevations

3/32"=1'-0"
11-19-2021

Maple Centre
Development
Mukwonago, Wisconsin



Lower Level Parking
57 stalls

Upper Level Parking
58 stalls

77 Units Total
4-Story Apartment Building
Lower Level Parking and Upper Level Parking
115 Total Parking Stalls



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Mukwonago, Wisconsin

3/32"=1'-0"
11-19-2021

Maple Centre Development

EXTERIOR SELECTIONS



European Castle Stone: Either Bucks County or Chardonnay or comparable



Atlantic Blue Landmark Architectural Shingles or comparable



Blue LP SmartSide Siding or comparable



NDX Weathered Shake or comparable



Chardonnay Country LedgeStone or comparable



Maple Centre

Arlington

834 Sq. Ft.

Bathroom 9'x6'

This large Bathroom gives you all the storage space you need w/ lower cabinets

Laundry

Separate space w/ privacy doors & a full size washer & dryer

Kitchen w/ Snack Bar & Dining Area 14'x12'

The centerpiece of the unit is great for entertaining & cooking

Living Room 17'x12'

With 9' ceilings this room is spacious enough to accommodate large furniture & a full size TV

Private Patio 10'x10'

Sliding glass doors welcome your guests to a covered patio large enough for outdoor dining & your enjoyment

Closet

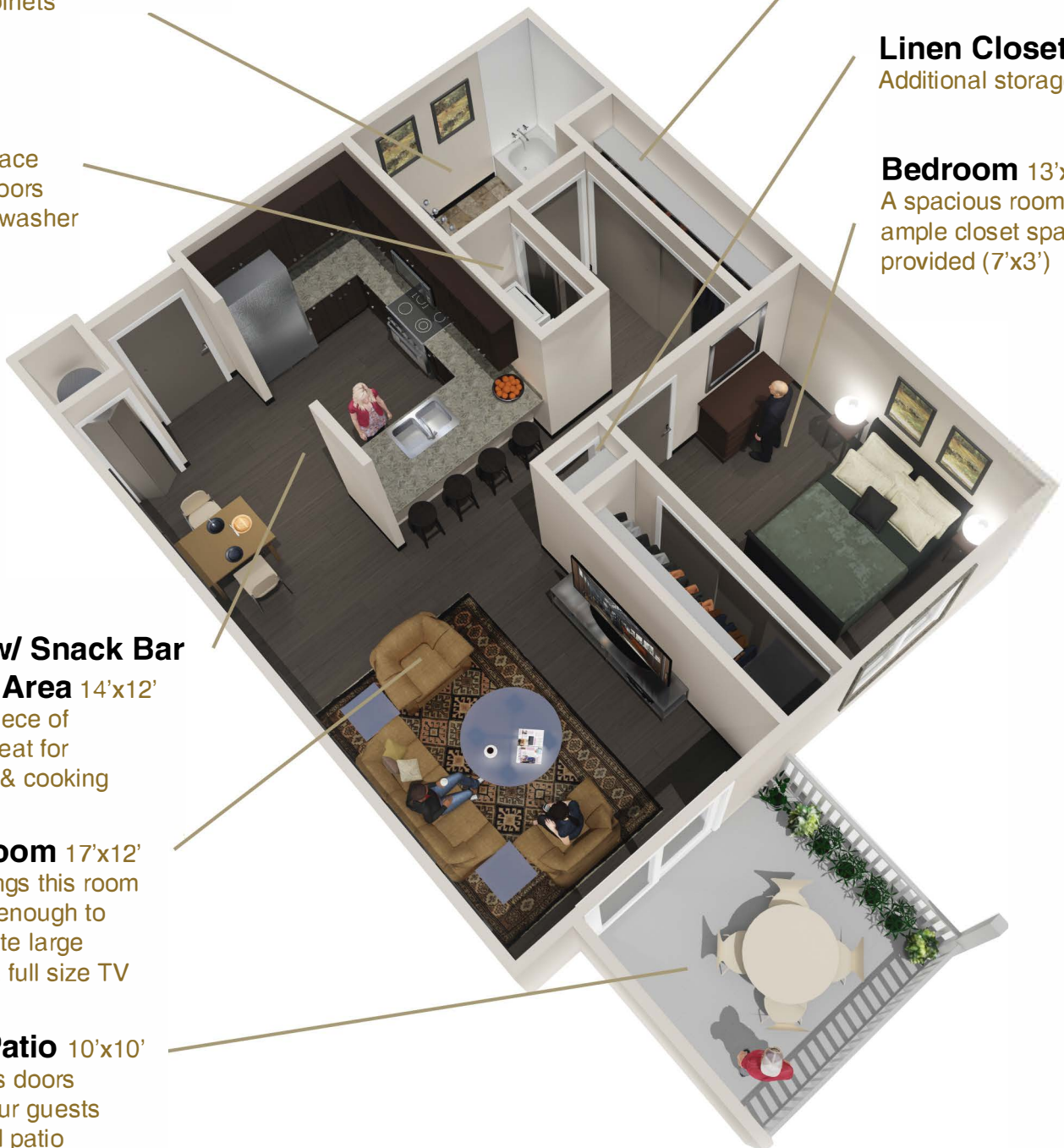
6' long closet for storage

Linen Closet

Additional storage

Bedroom 13'x10'

A spacious room with ample closet space provided (7'x3')



Note: This rendering may vary slightly from actual individual unit plans

Revised 5/29/2022

336



Maple Centre

Barrington

1,297 to 1,333 Sq. Ft.

Private Patio 10'x10'

Sliding glass doors welcome your guests to a covered patio large enough for outdoor dining & your enjoyment

2nd Bedroom 13'x11'

A spacious room w/ ample closet space provided (6'x3')

Laundry

Separate space w/ privacy doors & a full size washer & dryer

Master Bedroom 15'x10'

Plenty of space for a king size bed & large dressers

Master Bathroom 10'x5'

Attached to the bedroom provides additional privacy

Main Bathroom 13'x5'

All the storage space you could need w/ lower cabinets & a separate linen closet

Kitchen w/ Snack Bar & Dining Area 17'x12'

The centerpiece of the unit is great for entertaining & cooking

Living Room 18'x16'

With 9' ceilings this room is spacious enough to accommodate large furniture & a full size TV

Pantry 6'

Additional storage off of dining area

3rd Bedroom 13'x11'

Plenty of space for all your necessities. Includes a large walk-in-closet (10'x5')

Note: This rendering may vary slightly from actual individual unit plans

Revised 1/13/2020



Maple Centre

Berkshire

1,183 Sq. Ft.

Kitchen w/ Snack Bar & Dining Area 17'x12'

The centerpiece of the unit is great for entertaining & cooking

Main Bathroom 12'x9'

Ample storage space w/ lower cabinets, a separate linen closet and convenient access to full size washer & dryer

Walk-in Closet 12'x6'

Plenty of room for additional storage space

Master Bedroom 16'x12'

Plenty of space for a king size bed & large dressers. Includes a spacious walk in closet (7'x5')

Pantry 5'

Additional storage off of dining area

Living Room 16'x15'

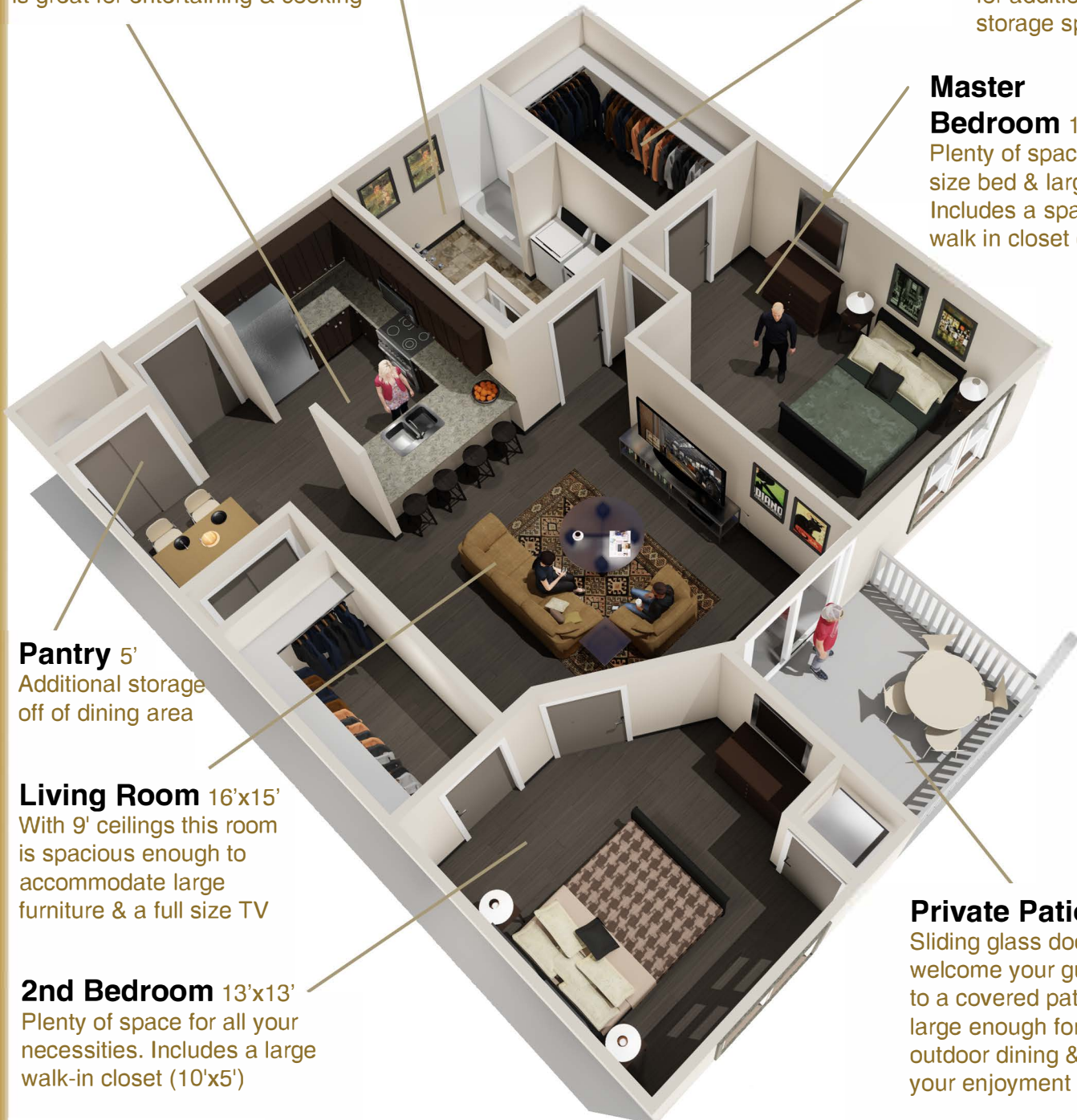
With 9' ceilings this room is spacious enough to accommodate large furniture & a full size TV

2nd Bedroom 13'x13'

Plenty of space for all your necessities. Includes a large walk-in closet (10'x5')

Private Patio 20'x10'

Sliding glass doors welcome your guests to a covered patio large enough for outdoor dining & your enjoyment



Note: This rendering may vary slightly from actual individual unit plans

Revised 1/13/2020



Maple Centre

Broadway

769 to 865 Sq. Ft.

Living Room 17'x15'

With 9' ceilings this room is spacious enough to accommodate large furniture & a full size TV

Kitchen w/ Snack Bar & Dining Area 20'x12'

The centerpiece of the unit is great for entertaining & cooking

Private Patio 10'x10'

Sliding glass doors welcome your guests to a covered patio large enough for outdoor dining & your enjoyment

Pantry 8'

Additional storage off of dining area

Laundry

Separate space w/ privacy doors & a full size washer & dryer

Bedroom 13'x10'

A spacious room with ample closet space provided (6'x3')

Bathroom 10'x5'

This large Bathroom gives you all the storage space you need with lower cabinets

Note: This rendering may vary slightly from actual individual unit plans

Revised 1/13/2022



Maple Centre

Lexington

1,167 Sq. Ft.

Loft Bedroom 17'x15'

Large enough to accommodate a bed & dresser, plenty of closet space and sliding doors for privacy

Kitchen w/ Snack Bar & Dining Area 14'x13'

The centerpiece of the unit is great for entertaining & cooking

Main Bathroom 13'x5'

All the storage space you could need w/ lower cabinets & a separate linen closet

Laundry

Separate space & a full size washer & dryer

Stair

Stairs welcome you to the loft bedroom including a decorative plant shelf

Linen Closet

Additional storage

Living Room

20'x18'
With cathedral ceilings this room is spacious enough to accommodate large furniture & a full size TV

Bedroom 13'x10'

A spacious room w/ ample closet space provided (8'x3')

Private Patio 10'x10'

Sliding glass doors welcome your guests to a covered patio large enough for outdoor dining & your enjoyment

Note: This rendering may vary slightly from actual individual unit plans

Revised 1/13/2020



Maple Centre

Park Place

1,585 to 1,621 Sq. Ft.

Loft Bedroom 17'x15'

Large enough to accommodate a bed & dresser w/ sliding doors for privacy

Loft Bathroom 10'x5'

Attached to the bedroom provides additional privacy

Master Bathroom 10'x5'

Attached to the bedroom provides additional privacy

Master Bedroom 15'x10'

Plenty of space for a king size bed & large dressers

Main Bathroom 13'x5'

All the storage space you could need w/ lower cabinets & a separate linen closet

Laundry

Separate space w/ privacy doors & a full size washer & dryer

2nd Bedroom 13'x11'

A spacious room w/ ample closet space provided (6'x3')

Living Room 20'x18'

With cathedral ceilings this room is spacious enough to accommodate large furniture & a full size TV

3rd Bedroom 13'x11'

Plenty of space & large 8' closet

Private Patio 10'x10'

Sliding glass doors welcome your guests to a covered patio large enough for outdoor dining & your enjoyment

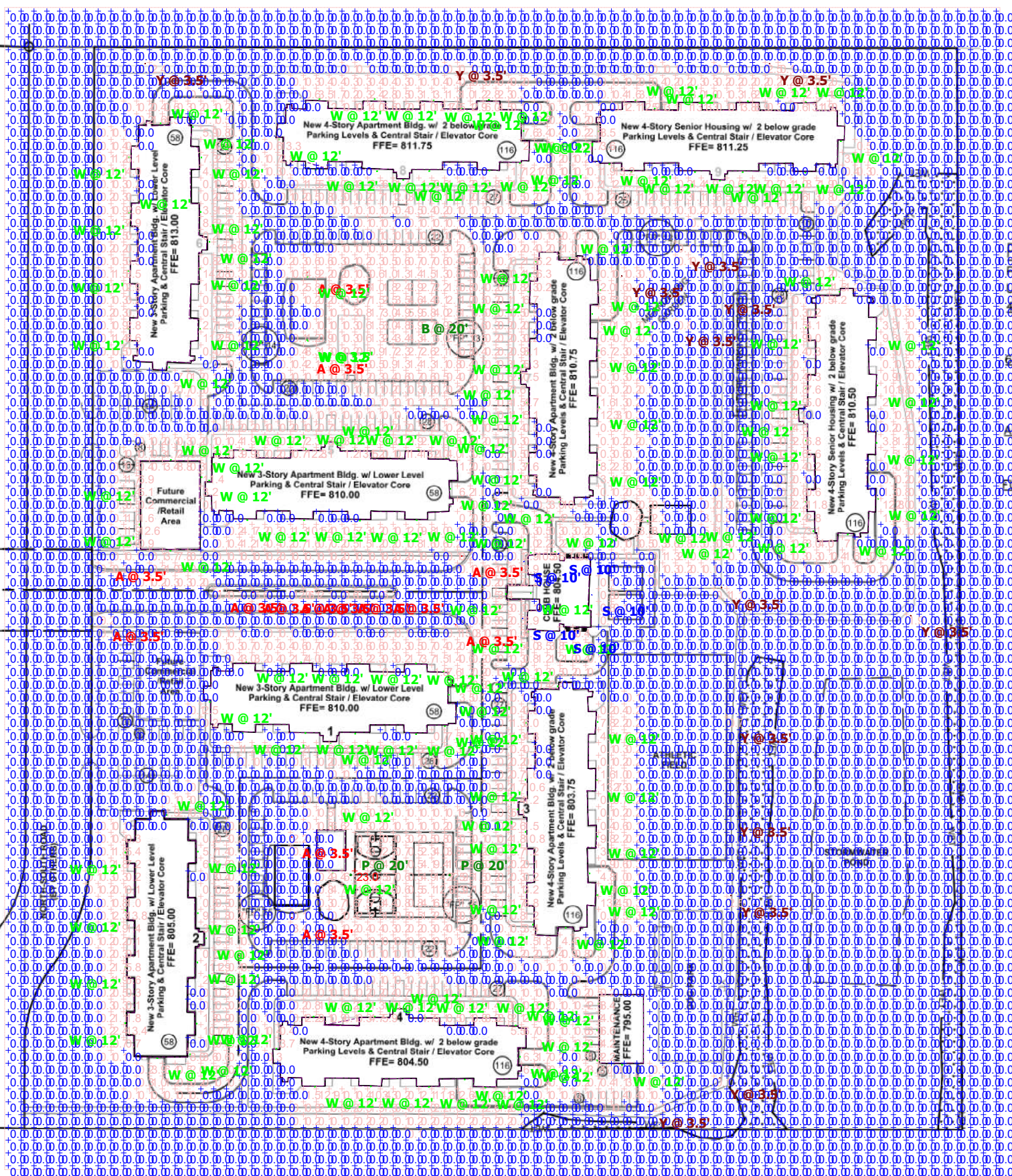
Kitchen w/ Snack Bar & Dining Area 17'x12'

The centerpiece of the unit is great for entertaining & cooking

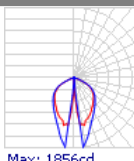
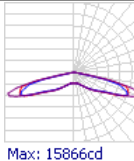
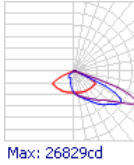
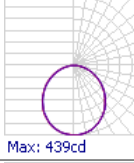
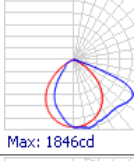
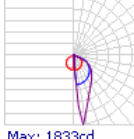
Note: This rendering may vary slightly from actual individual unit plans

Revised 1/13/2020

**Maple Centre
Property Lighting
Mukwonago, WI**



Plan View
Scale - 1" = 150ft

Schedule												
Symbol	Label	Image	Quantity	Manufacturer	Catalog Number	Description	Number Lamps	Lumens Per Lamp	Light Loss Factor	Wattage	Plot	
	A		14	Lithonia Lighting	RADB LED P5 40K SYM DBLXD	RADB LED P5 40K SYM DBLXD	1	2215	0.95	32.31	 Max: 1856cd	
	B		1	Lithonia Lighting	RSX3 LED P4 40K R5	RSX Area Fixture Size 3 P4 Lumen Package 4000K CCT Type R5 Distribution	1	41525	0.95	311.9213	 Max: 15866cd	
	P		2	Lithonia Lighting	RSX3 LED P4 40K R3S EGS	RSX Area Luminaire Size 3 P4 Lumen Package 4000K CCT Type R3S Distribution with EGS Shield	1	40578	0.95	311.9213	 Max: 26829cd	
	S		5	Lithonia Lighting	WF6 LED 30K40K50K MVOLT 90CRI 4000K	6" LED Wafer Selectable White MVOLT 30K40K50K _ 4000K	1	1213	0.95	13.43	 Max: 439cd	
	W		149	RAB Lighting Inc.	SLIM17FAFC40_4K at 0% CCT Setting		1	5421	0.95	38.22	 Max: 1846cd	
	Y		14	Lithonia Lighting	RADB LED P4 40K ASY DBLXD	RADB LED P4 40K ASY DBLXD	1	1266	0.95	18.59	 Max: 1833cd	

Designer
S. Schoenberger

Date
12/02/2021

Scale
Not to Scale

Drawing No.
1:32 PM

Summary

Radean Bollard (RADB)

OVERVIEW

With an award-winning design, the RADEAN™ Bollard truly captures the imagination allowing nearly unlimited opportunities for the perfect Design-Inspired Landscape™. With both symmetric and asymmetric distributions, you can put the light where you need it. The RADEAN bollard provides ultimate in design freedom with height, top, crown and color options. The bollard ties the space together with specific design elements to match the look of the RADEAN Post Top and Arm Mount while allowing you to create a cohesive family look.



Product Webpage: <https://www.acuitybrands.com/products/detail/980046>
Warranty: www.acuitybrands.com/support/customer-support/terms-and-conditions

The product images shown are for illustration purposes only and may not be an exact representation of the product.

ORDERING INFORMATION		RADB LED P4 40K ASY MVOLT DBLXD (Incomplete)					
Series*		Lamp Type*		LED Configuration*		Correlated Color Temperature*	
RADB	Radean bollard	LED	LED	P1	Package 1	27K	2700K
				P2	Package 2	30K	3000K
				P3	Package 3	35K	3500K
				P4	Package 4	40K	4000K
				P5	Package 5	50K	5000K
Distribution*		Voltage*		Dimming Wires		Photocell	
ASY	Asymmetric	120	120V	DMG	0-10v dimming wires pulled outside fixture (for use with an external control, ordered separately)	PE	Photocell, buttontype
SYM	Symmetric	208	208V				
		240	240V				
		277	277V				
		347	347V				
		480	480V				
	MVOLT	120-277V					

Internal Control		Field Adjustable		Emergency Battery Pack		Bollard Top*	
PIR	Motion/ambient sensor <15'; dims to 3V	FAO	Field adjustable output	E7WH	Emergency battery backup, 7W, Hot	BTS	Slim bollard top, painted to match
						BTSDBLBXD	Slim bollard top, black textured
						BTSDBLXD	Slim bollard top, black
						BTSDDBTX	Slim bollard top, dark bronze textured
						BTSDDBXD	Slim bollard top, dark bronze
						BTSDNATXD	Slim bollard top, natural aluminum textured
						BTSDNAXD	Slim bollard top, natural aluminum
						BTSDWHGX	Slim bollard top, white textured
						D	
Bollard Top* (Cont...)				Bollard Crown *			
BTSDWHXD Slim bollard top, white		BTDDWHGX D Tall bollard top, white textured		BCC	Deep bollard crown, painted to match	BCCDWHXD Deep bollard crown, white	
BTT	Tall bollard top, painted to match	BTDDWHXD Tall bollard top, white		BCCDBLBX	Deep bollard crown, black textured	BCF	
BTDDBLBXD	Tall bollard top, black textured			BCCDBLXD	Deep bollard crown, black	BCFDBLBX	
BTDDBLXD	Tall bollard top, black			BCCDDBTX	Deep bollard crown, dark bronze textured	BCFDBLXD	
BTDDDBTXD	Tall bollard top, dark bronze textured			BCCDDBXD	Deep bollard crown, dark bronze	BCFDDBTX	
BTDDDBXD	Tall bollard top, dark bronze					BCFDDBXD	
BTDDNATXD	Tall bollard top, natural aluminum textured			BCCDNATX	Deep bollard crown, natural aluminum textured	BCFDNATX	
BTDDNAXD	Tall bollard top, natural aluminum			BCCDNAXD	Deep bollard crown, natural aluminum	BCFDNATX	
				BCCDWHGX	Deep bollard crown, white textured	BCFDNAXD	
				D		Flat bollard crown, natural aluminum	
Bollard Crown * (Cont...)		Height		Finish*		Less Anchor Bolts	
BCFDWHGX Flat bollard crown, white textured		H24	Bollard 24IN height	DBLBXD	Textured black, super durable	L/AB	Less anchor bolts
BCFDWHXD Flat bollard crown, white		H30	Bollard 30IN height	DBLXD	Black finish, super durable		
		H36	Bollard 36IN height	DDBTXD	Textured dark bronze, super durable		
				DDBXD	Dark bronze finish, super durable		
				DNATXD	Textured natural aluminum, super durable		
				DNAXD	Natural aluminum finish, super durable		
				DWHGXD	Textured white, super durable		
				DWHXD	White, super durable		

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Not all versions of the product are available with all options.

Specifications subject to change without notice.

Actual performance may differ as a result of end-user environment and application.

All values are design or typical values, measured under laboratory conditions at 25 °C.

See the full specification sheet at the product page link above for full product information and detailed ordering information.

Certain airborne contaminants can diminish the integrity of acrylic and/or polycarbonate.

Visit: <http://www.acuitybrandslighting.com/library/ll/documents/specsheets/acrylic-polycarbonate-compatibility.pdf> for Acrylic-Polycarbonate Compatibility table for suitable uses.

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Radean Bollard (RADB)

OVERVIEW

With an award-winning design, the RADEAN™ Bollard truly captures the imagination allowing nearly unlimited opportunities for the perfect Design-Inspired Landscape™. With both symmetric and asymmetric distributions, you can put the light where you need it. The RADEAN bollard provides ultimate in design freedom with height, top, crown and color options. The bollard ties the space together with specific design elements to match the look of the RADEAN Post Top and Arm Mount while allowing you to create a cohesive family look.



Product Webpage: <https://www.acuitybrands.com/products/detail/980046>
Warranty: www.acuitybrands.com/support/customer-support/terms-and-conditions

The product images shown are for illustration purposes only and may not be an exact representation of the product.

ORDERING INFORMATION		RADB LED P4 40K ASY MVOLT DBLXD (Incomplete)					
Series*		Lamp Type*		LED Configuration*		Correlated Color Temperature*	
RADB	Radean bollard	LED	LED	P1	Package 1	27K	2700K
				P2	Package 2	30K	3000K
				P3	Package 3	35K	3500K
				P4	Package 4	40K	4000K
				P5	Package 5	50K	5000K
Distribution*		Voltage*		Dimming Wires		Photocell	
ASY	Asymmetric	120	120V	DMG	0-10v dimming wires pulled outside fixture (for use with an external control, ordered separately)	PE	Photocell, buttontype
SYM	Symmetric	208	208V				
		240	240V				
		277	277V				
		347	347V				
		480	480V				
		MVOLT	120-277V				

Internal Control		Field Adjustable		Emergency Battery Pack		Bollard Top*	
PJR	Motion/ambient sensor <15'; dims to 3V	FAO	Field adjustable output	E7WH	Emergency battery backup, 7W, Hot	BTS	Slim bollard top, painted to match
						BTSDBLBXD	Slim bollard top, black textured
						BTSDBLXD	Slim bollard top, black
						BTSDDBTX D	Slim bollard top, dark bronze textured
						BTSDDBXD	Slim bollard top, dark bronze
						BTSDNATXD	Slim bollard top, natural aluminum textured
						BTSDNAXD	Slim bollard top, natural aluminum
						BTSDWHGX D	Slim bollard top, white textured
Bollard Top* (Cont...)				Bollard Crown *			
BTSDWHXD	Slim bollard top, white	BTSDWHGX D	Tall bollard top, white textured	BCC	Deep bollard crown, painted to match	BCCDWHXD	Deep bollard crown, white
BTT	Tall bollard top, painted to match	BTDDWHXD	Tall bollard top, white	BCCDBLBX D	Deep bollard crown, black textured	BCF	Flat bollard crown, painted to match
BTDDBLBXD	Tall bollard top, black textured			BCCDBLXD	Deep bollard crown, black	BCFDBLBX D	Flat bollard crown, black textured
BTDDBLXD	Tall bollard top, black			BCCDDBTX D	Deep bollard crown, dark bronze textured	BCFDBLXD	Flat bollard crown, black
BTDDDBTXD	Tall bollard top, dark bronze textured			BCCDDBXD	Deep bollard crown, dark bronze	BCFDDBTX D	Flat bollard crown, dark bronze textured
BTDDDBXD	Tall bollard top, dark bronze			BCCDNATX D	Deep bollard crown, natural aluminum textured	BCFDDBXD	Flat bollard crown, dark bronze
BTDDNATXD	Tall bollard top, natural aluminum textured			BCCDNAXD	Deep bollard crown, natural aluminum	BCFDNATX D	Flat bollard crown, natural aluminum textured
BTDDNAXD	Tall bollard top, natural aluminum			BCCDWHGX D	Deep bollard crown, white textured	BCFDNAXD	Flat bollard crown, natural aluminum
Bollard Crown * (Cont...)		Height		Finish*		Less Anchor Bolts	
BCFDWHGX D	Flat bollard crown, white textured	H24	Bollard 24IN height	DBLBXD	Textured black, super durable	L/AB	Less anchor bolts
BCFDWHXD	Flat bollard crown, white	H30	Bollard 30IN height	DBLXD	Black finish, super durable		
		H36	Bollard 36IN height	DDBTXD	Textured dark bronze, super durable		
				DDBXD	Dark bronze finish, super durable		
				DNATXD	Textured natural aluminum, super durable		
				DNAXD	Natural aluminum finish, super durable		
				DWHGXD	Textured white, super durable		
				DWHXD	White, super durable		

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Certain airborne contaminants can diminish the integrity of acrylic and/or polycarbonate.

Visit: <http://www.acuitybrandslighting.com/library/ll/documents/specsheets/acrylic-polycarbonate-compatibility.pdf> for Acrylic-Polycarbonate Compatibility table for suitable uses.

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RSX Area Size 3 (RSX3)

OVERVIEW

With up to 41,000 lumens, the RSX3 can replace 1000W metal halide luminaires, saving up to 75% on energy costs and avoid up to eight expensive lamp changes. Coupled with nLight® AIR wireless controls, the RSX family provides enhanced end-user experiences and unmatched energy savings.

Available with eight unique mountings, the RSX is specifically designed to provide one-for-one solutions for replacing existing metal halide or high pressure sodium lighting. RSX3 luminaires provide superior illumination at prices that will allow customers to meet their financial payback thresholds.



Product Webpage: <https://www.acuitybrands.com/products/detail/885183>
Warranty: www.acuitybrands.com/support/customer-support/terms-and-conditions

The product images shown are for illustration purposes only and may not be an exact representation of the product.

ORDERING INFORMATION

RSX3 LED P4 40K R3S MVOLT EGS IS DDBXD

Series*		Lamp Type*		LED Configuration*		Correlated Color Temperature*	
RSX3	RSX Area Size 3	LED	LED	P1	Package 1	30K	3000K
				P2	Package 2	40K	4000K
				P3	Package 3	50K	5000K
				P4	Package 4		
Distribution*				Voltage*		Bird Deterrent	
AFR	Auto front row distribution	R5S	Type V, square	120	120V	BS	Bird spikes
AFRL90	Auto front row left rotated optics			208	208V		
AFRR90	Auto front row right rotated optics			240	240V		
R2	IES type II			277	277V		
R3	IES type III asymmetric			347	347V		
R3S	Type III short			480	480V		
R4	IES type IV forward throw			HVOLT	347-480V		
R4S	Type IV short			MVOLT	120-277V		
R5	Type V distribution						

Shielding		Mounting		Mounting Option	
EGFV	External glare full visor shield	AARP	Adjustable tilt arm round pole	WBASC	Wall mount bracket surface conduit
EGS	External Glare Shield	AASP	Adjustable tilt arm square pole		
HS	House-side shield	AAWB	Adjustable tilt arm wall bracket		
		AAWSC	Adjustable tilt arm wall bracket surface conduit		
		MA	Mast arm adaptor, integral		
		RPA	Round pole mounting		
		SPA	Square pole mounting		
		WBA	Wall mount bracket		
Dimming Wires		Dimmable/Controllable		Receptacle Type	
DMG	0-10v dimming wires pulled outside fixture (for use with an external control, ordered separately)	NLTAIR2	Night air gen 2 controller	PER7	Seven-wire receptacle only (no controls)
				PE	Photocell, buttontype
				PEX	Photocell, buttontype, external threaded adjustable
Internal Control		Surge Protection		Field Adjustable	
PIRHN	Motion/ambient sensor 15-30' - Networked	SPD20KV	Additional surge protection 20KV	FAO	Field adjustable output
				DF	Double Fuse
				SF	Single Fuse
Conduit Entry		Finish*		Assembled in America	
CE34	Conduit entry 3/4IN NPT	DBLBXD	Textured black, super durable	BAA	Buy American Act
		DBLXD	Black finish, super durable		
		DDBTXD	Textured dark bronze, super durable		
		DDBXD	Dark bronze finish, super durable		
		DNATXD	Textured natural aluminum, super durable		
		DNAXD	Natural aluminum finish, super durable		
		DWHGXD	Textured white, super durable		
		DWHXD	White, super durable		

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Actual performance may differ as a result of end-user environment and application.

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See the full specification sheet at the product page link above for full product information and detailed ordering information.

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Page 2 of 2

RSX Area Size 3 (RSX3)

OVERVIEW

With up to 41,000 lumens, the RSX3 can replace 1000W metal halide luminaires, saving up to 75% on energy costs and avoid up to eight expensive lamp changes. Coupled with nLight® AIR wireless controls, the RSX family provides enhanced end-user experiences and unmatched energy savings.

Available with eight unique mountings, the RSX is specifically designed to provide one-for-one solutions for replacing existing metal halide or high pressure sodium lighting. RSX3 luminaires provide superior illumination at prices that will allow customers to meet their financial payback thresholds.



Product Webpage: <https://www.acuitybrands.com/products/detail/885183>
Warranty: www.acuitybrands.com/support/customer-support/terms-and-conditions

The product images shown are for illustration purposes only and may not be an exact representation of the product.

ORDERING INFORMATION

RSX3 LED P4 40K R5 MVOLT IS (Incomplete)

Series*		Lamp Type*		LED Configuration*		Correlated Color Temperature*	
RSX3	RSX Area Size 3	LED	LED	P1	Package 1	30K	3000K
				P2	Package 2	40K	4000K
				P3	Package 3	50K	5000K
				P4	Package 4		
Distribution*				Voltage*		Bird Deterrent	
AFR	Auto front row distribution	R5S	Type V, square	120	120V	BS	Bird spikes
AFRL90	Auto front row left rotated optics			208	208V		
AFRR90	Auto front row right rotated optics			240	240V		
R2	IES type II			277	277V		
R3	IES type III asymmetric			347	347V		
R3S	Type III short			480	480V		
R4	IES type IV forward throw			HVOLT	347-480V		
R4S	Type IV short			MVOLT	120-277V		
R5	Type V distribution						



Color: Bronze

Weight: 6.8 lbs

Project:

Type:

Prepared By:

Date:

Driver Info

Type	Constant Current
120V	0.40A
208V	0.30A
240V	0.20A
277V	0.15A
Input Watts	37.7/38.2/38.2W

LED Info

Watts	40W
Color Temp	3000K/4000K/5000K
Color Accuracy	80 CRI
L70 Lifespan	100,000 Hours
Lumens	4595/5421/4826
Efficacy	121.9/141.8/126.5 lm/W

Technical Specifications**Field Adjustability****Field Adjustable:**

Color temperature selectable by 3000K, 4000K and 5000K

Compliance**UL Listed:**

Suitable for wet locations

IESNA LM-79 & IESNA LM-80 Testing:

RAB LED luminaires and LED components have been tested by an independent laboratory in accordance with IESNA LM-79 and LM-80.

Dark Sky Conformance:

Conforms to (allows for conformance to) the IDA's fully shielding requirement, emitting no light above 90 degrees (with the exclusion of incidental light reflecting from fixture housing, mounts, and pole).

DLC Listed:

This product is listed by Design Lights Consortium (DLC) as an ultra-efficient premium product that qualifies for the highest tier of rebates from DLC Member Utilities. Designed to meet DLC 5.1 requirements.

DLC Product Code: PL3FKMCN05F0

Performance**Lifespan:**

100,000-Hour LED lifespan based on IES LM-80 results and TM-21 calculations

LED Characteristics**LEDs:**

Long-life, high-efficiency, surface-mount LEDs

Electrical**Driver:**

Constant Current, Class 2, 120-277V, 50/60 Hz, 120V: 0.40A, 208V: 0.30A, 240V: 0.20A, 277V: 0.15A

Dimming Driver:

Driver includes dimming control wiring for 0-10V dimming systems. Requires separate 0-10V DC dimming circuit. Dims down to 10%.

Photocell:

120-277V selectable photocell that can be turned on and off.

Note:

All values are typical (tolerance +/- 10%)

Construction**IP Rating:**

Ingress protection rating of IP65 for dust and water

Cold Weather Starting:

Minimum starting temperature is -40°C (-40°F)

Maximum Ambient Temperature:

Suitable for use in up to 50°C (122°F)

Technical Specifications (continued)

Construction

Housing:

Precision die-cast aluminum housing and door frame

Lens:

Polycarbonate lens

Mounting:

Hinged wiring access and conduit entries on the back, sides, top and bottom make installation a snap

Cut Off:

Full cutoff (0°)

Finish:

Formulated for high durability and long-lasting color

Green Technology:

Mercury and UV free. RoHS-compliant components.

Other

5 Yr Limited Warranty:

The RAB 5-year, limited warranty covers light output, driver performance and paint finish. RAB's warranty is subject to all terms and conditions found at rablighting.com/warranty.

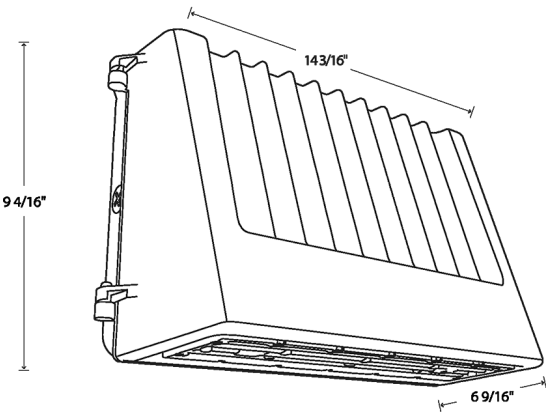
Equivalency:

Equivalent to 200W Metal Halide

Buy American Act Compliance:

RAB values USA manufacturing! Upon request, RAB may be able to manufacture this product to be compliant with the Buy American Act (BAA). Please contact customer service to request a quote for the product to be made BAA compliant.

Dimensions



Features

- Selectable CCT
- Full cutoff
- Selectable on/off photocell
- 0-10V dimming standard

Ordering Matrix

Family	Style	Wattage
SLIM17FA	FC	40
FC = Full cutoff		40 = 40W 60 = 60W

FEATURES & SPECIFICATIONS

INTENDED USE — The 6" Wafer™ LED recessed downlight with remote driver box combines high quality light output and efficiency while eliminating the pot light housing for competitive affordability. This innovative wafer-slim Type IC design allows easy installation for new construction or remodel from below the ceiling without the requirement of a pot light housing. The LED module maintains at least 70% light output for 36,000 hours. These Wafer™ LED downlights are intended for closets, attics, hallways, bathrooms, kitchens, basements, soffits, entryways, porches, garages, stairwells, corridors, nursing/retirement homes, condos, elevators, apartments, and any other small areas.

CONSTRUCTION — IC rated driver and fixture - approved for direct contact with insulation. Aluminum die cast outer frame. Durable, powder coat paint to prevent rust. Round fixture with integral edge-lit LED's. Steel spring clip for easy installation. Plenum rated cable connector to connect from module to remote driver box. Isolated driver integrated inside steel remote box with four 7/8" knockouts with slots for pryout. Suitable for pulling wires with the 12 cubic-inch wiring compartment to accommodate up to (8) 14 gauge insulated conductors, or (6) 12 gauge insulated conductors; making the Wafer LED Downlights much easier to wire in 2in/2out (plus ground) daisy-chaine applications and contractor friendly.

INSTALLATION — Ideal for shallow ceiling plenum; no housing required. Steel spring clip for easy installation. 6" cut out template is provided to ensure the correct size hole is cut into ceiling for proper installation of the trim. Size of hole should not exceed 6 1/4 inches for this product. Suitable for installation in t-grid and drop ceiling applications. 2" plenum space required for installation of the remote drive box.

OPTICS — Edge-lit LED technology uses light guided plate to distribute light. Polycarbonate lens provides even illumination throughout the space.

ELECTRICAL — Multi-volt (120-277V, 50/60Hz) proprietary remote LED driver/splice box, with two (2) additional low-voltage wires for 0-10v dimming, down to 10% (depending on dimmer model and application). High efficient driver with power factor > 0.9. Ambient operating temperature: -40°F (-40°C) to +104°F (+40°C).

LISTINGS — CSA certified to Canadian and US Safety Standards. ENERGY STAR® certified product. Air Tight certified in accordance with ASTM E283-2004. Wet Location Listed.

WARRANTY — 5-year limited warranty. Complete warranty terms located at:

www.acuitybrands.com/support/warranty/terms-and-conditions

Note: Actual performance may differ as a result of end-user environment and application.

All values are design or typical values, measured under laboratory conditions at 25 °C.

Specifications subject to change without notice.

Catalog Number
Notes
Type

Wafer™ LED Recessed Downlight

WF6 MVOLT

6" LED Module

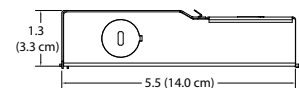
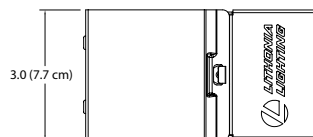
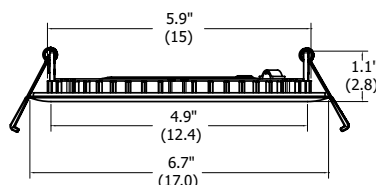
IC/Non-IC

New Construction/Remodel



Specifications

Aperture:	4.9 (12.4)
Ceiling opening:	6 (15.2)
Overlap trim:	6.7 (17)
Height:	1.1 (2.8)



All dimensions are in inches (centimeters) unless otherwise indicated.

ORDERING INFORMATION

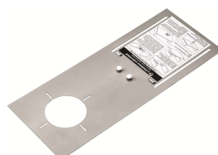
For shortest lead times, configure product using **standard options (shown in bold)**.

Example: WF6 LED 30K MVOLT MW

WF6				
Series	Lamp	CCT/CRI/W/Lumens ¹	Voltage	Finish
WF6 6" Wafer™ LED downlight	LED LED	27K 2700K/80CRI/13.8W/1000L	MVOLT Multi-Volt (120-277V)	MW Matte white

Accessories: Order as separate catalog number.

WF6 PAN R12	6" new construction pan, retail pack of 12
WFJB U	Remodel joist bar
WFEXC6 U	6' FT4 cable
WFEXC10 U	10' FT4 cable
WFEXC20 U	20' FT4 cable



WF6_Pan



Joist



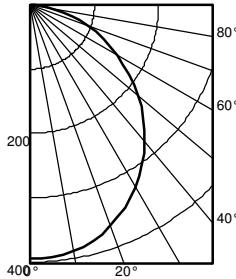
Extension Cable

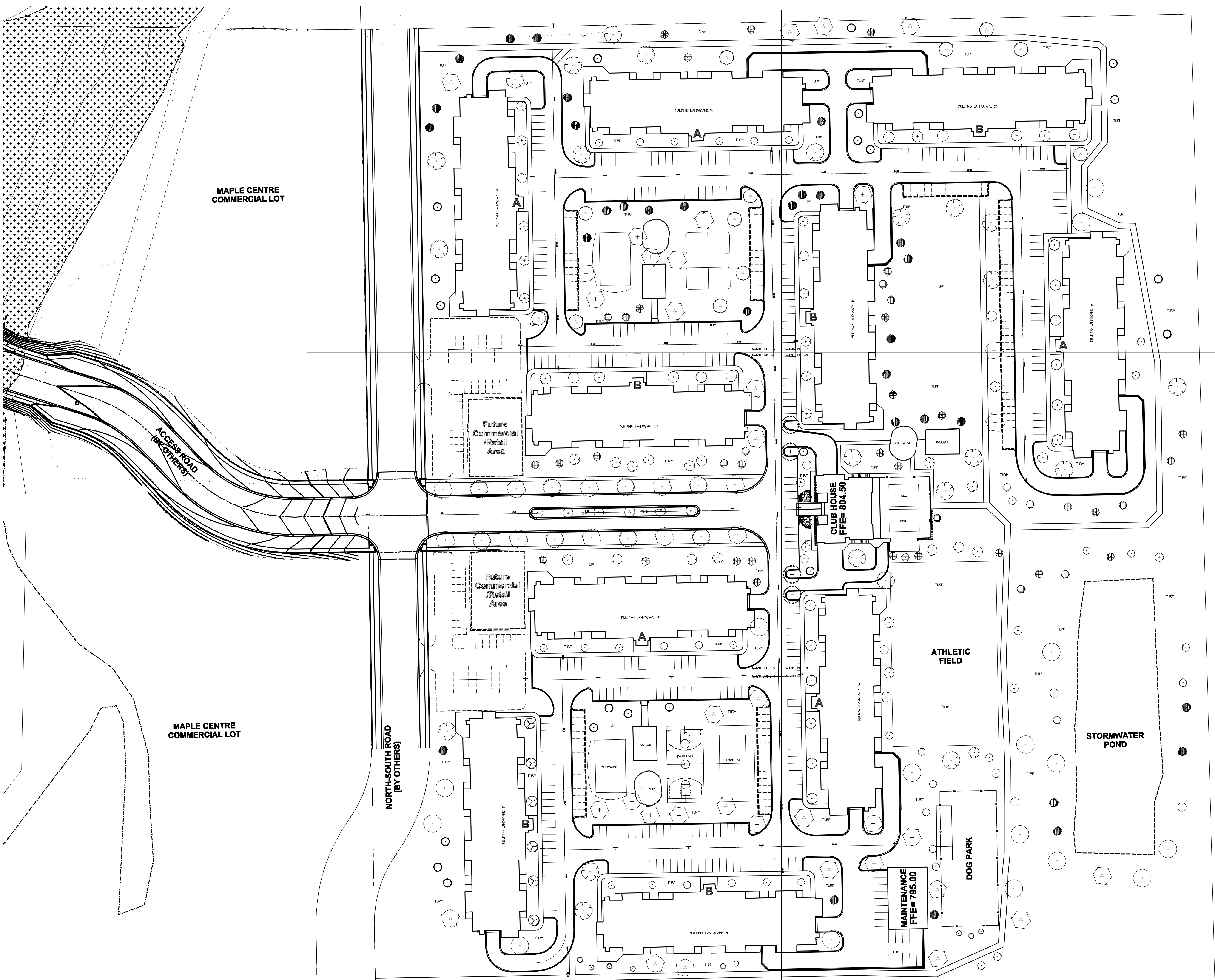
Notes

1 Total system delivered lumens.

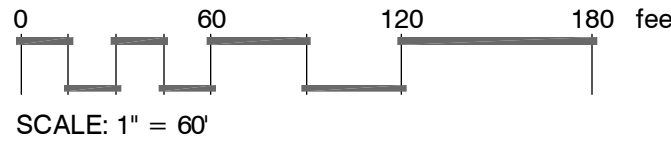
WF6 MVOLT 6" LED Wafer™ Module

PHOTOMETRICS

Distribution Curve	Distribution Data	Output Data	Coefficient of Utilization	Illuminance Data at 30" Above Floor for a Single Luminaire															
	Ave Lumens		Zone Lumens % Lamp	pf pc pw	80%			20% 70%			50%			Initial FC					
	0° - 30° 0° - 40° 0° - 60° 0° - 90° 90° - 180° 0° - 180° *Efficiency	395 394 380 348 304 249 188 125 67 18 2			50% 30% 10%			50% 30% 10%			50% 30% 10%			50% beam - 63.3°		10% beam - 108.0°			
					119 119 119			116 116 116			111 111 111			50% beam - 63.3°		10% beam - 108.0°			
					104 100 96			102 98 94			98 94 91			50% beam - 63.3°		10% beam - 108.0°			
					91 84 78			89 83 78			85 80 76			50% beam - 63.3°		10% beam - 108.0°			
					80 72 65			78 71 65			75 69 64			50% beam - 63.3°		10% beam - 108.0°			
					71 62 56			70 61 55			67 60 54			50% beam - 63.3°		10% beam - 108.0°			
					63 55 48			62 54 48			60 53 47			50% beam - 63.3°		10% beam - 108.0°			
					57 48 42			56 48 42			54 47 41			50% beam - 63.3°		10% beam - 108.0°			
					52 43 37			51 43 37			50 42 37			50% beam - 63.3°		10% beam - 108.0°			
					47 39 33			47 39 33			45 38 33			50% beam - 63.3°		10% beam - 108.0°			
					44 35 30			43 35 30			42 35 30			50% beam - 63.3°		10% beam - 108.0°			
					40 32 27			40 32 27			39 32 27			50% beam - 63.3°		10% beam - 108.0°			
				Mounting Height	Center Beam		Diameter		FC		Diameter		FC						
					8.0		13.1		6.8		6.5		15.1						
					10.0		7.0		9.2		3.5		20.6						
					12.0		4.4		11.7		2.2		26.1						
					14.0		3.0		14.2		1.5		31.6						
					16.0		2.2		16.6		1.1		37.1						



NOT FOR CONSTRUCTION



OVERALL SITE LANDSCAPING

THOMAS NORDLOH ASSOCIATES
Landscape Architecture
Project Management
4111 Taft Rd, Kenosha WI 53142

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No.	Revision/Issue	Date
1		
2		
3		
4		

**MAPLE CENTRE APARTMENTS
VILLAGE OF MUKWONAGO
LANDSCAPE PLAN SET**

Thomas H. Nordloh
Landscape Architect
Reg. # 057-000624

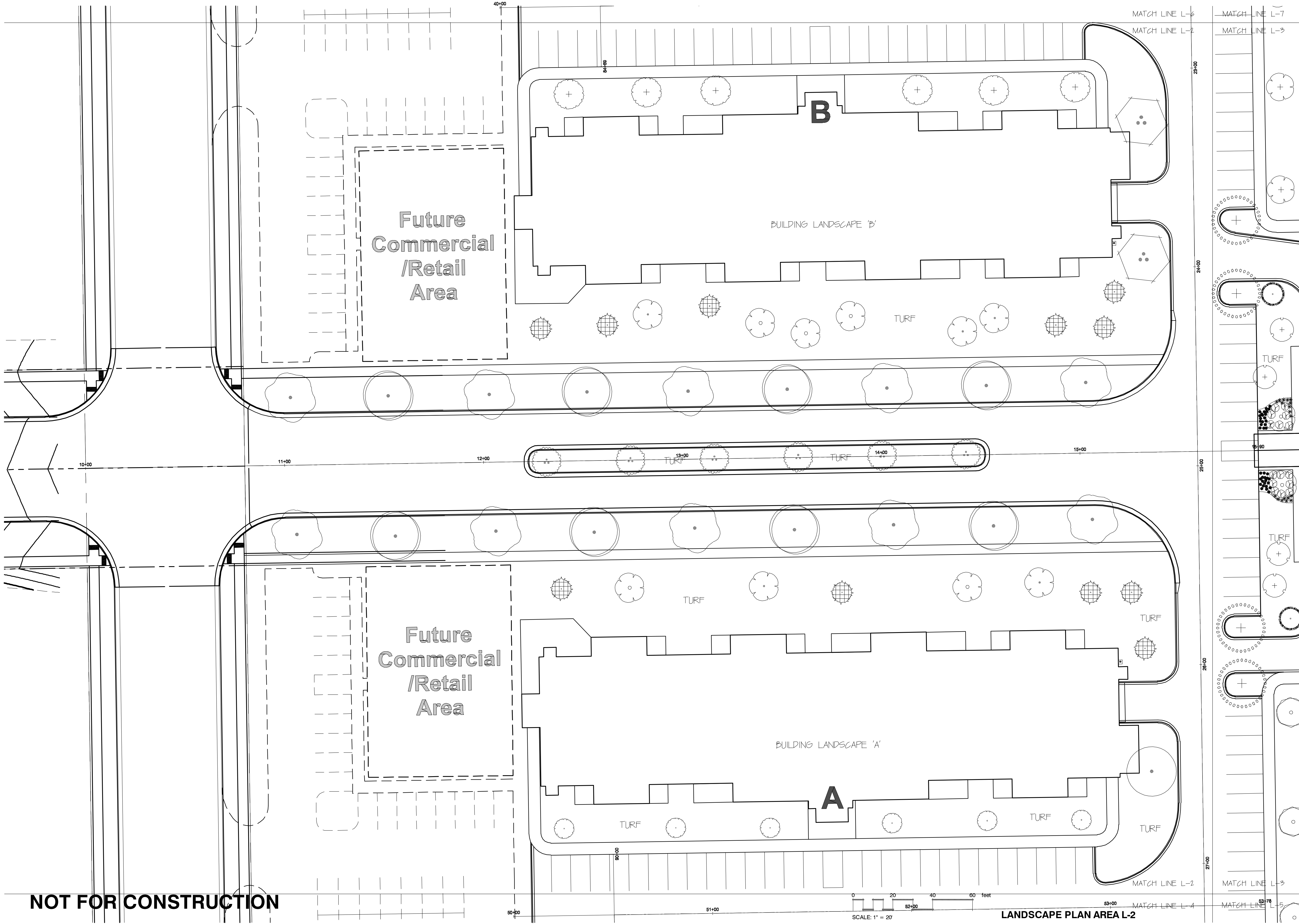
Project **2020521**

Date **11-19-21**

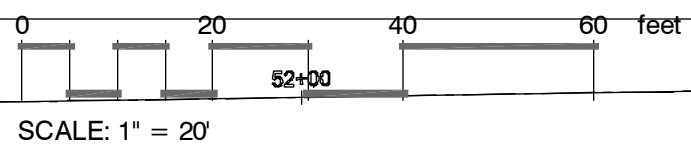
Scale

Sheet

L-1.0



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LANDSCAPE PLAN AREA L-2

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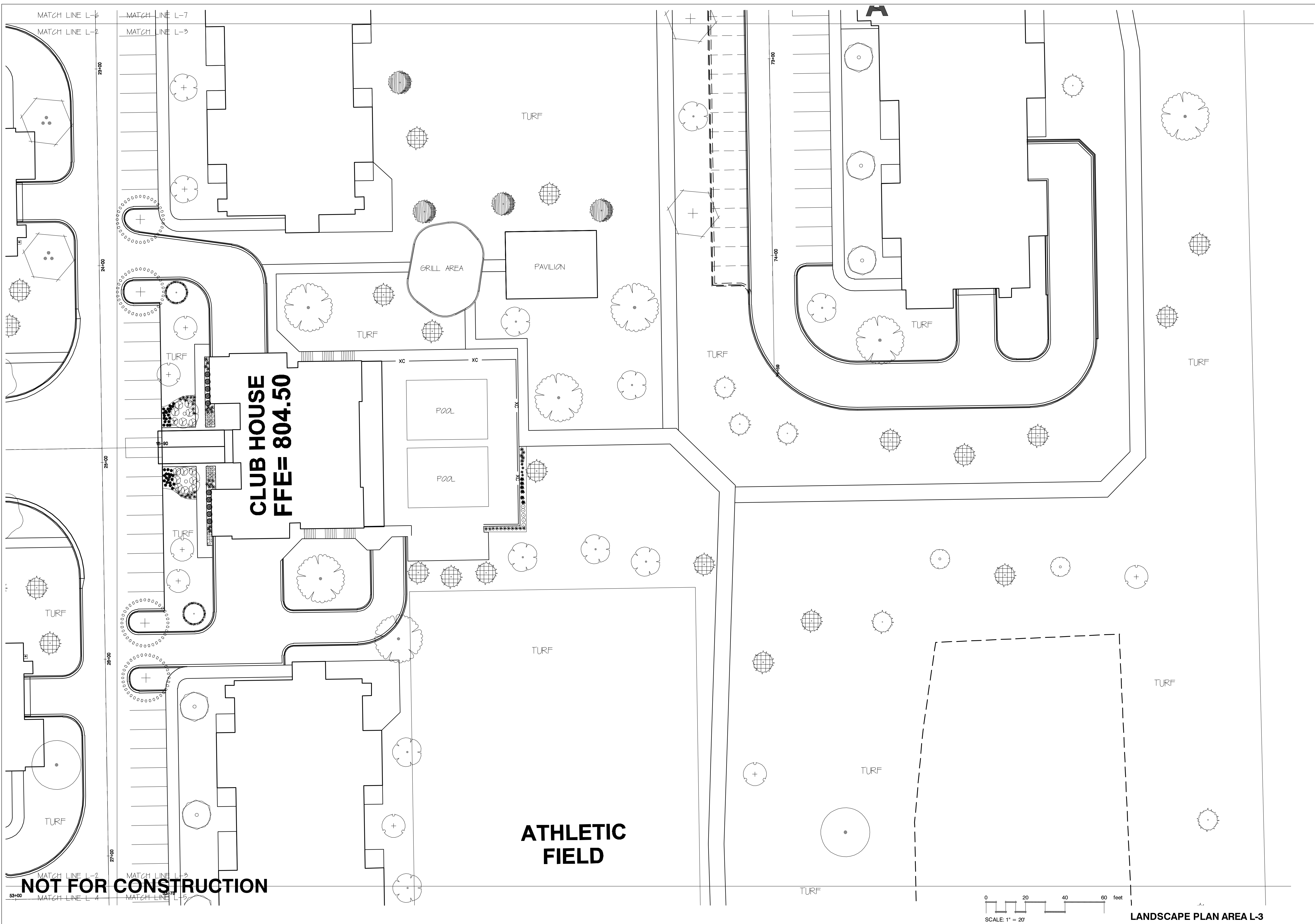


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**MAPLE CENTRE APARTMENTS
VILLAGE OF MUKWONAGO
LANDSCAPE PLAN SET**

Thomas H. Nordloh
Landscape Architect
Reg. # 057-000624

Project **2020521**
Date **11-19-21**
Scale



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Project Management
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MAPLE CENTRE APARTMENTS
VILLAGE OF MUKWONAGO
LANDSCAPE PLAN SET

Thomas H. Nordloh
Landscape Architect
Reg. # 057-000629

Project 2020521

Date 11-19-21

Scale

Sheet

L-3.0

NORTH-SOUTH ROAD
(BY OTHERS)

TURF

B

BUILDING LANDSCAPE 'B'

TURF

TURF

TURF

PAVILION

PLAYGROUND

GRILL AREA

BASKETBALL

TENNIS CT.

TURF

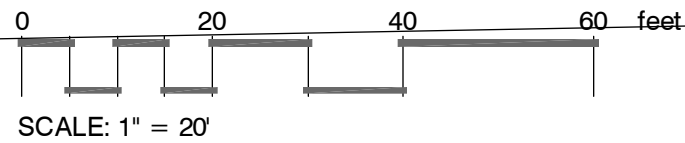
TURF

B

BUILDING LANDSCAPE 'B'

TURF

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LANDSCAPE PLAN AREA L-4

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MAPLE CENTRE APARTMENTS
VILLAGE OF MUKWONAGO
LANDSCAPE PLAN SET

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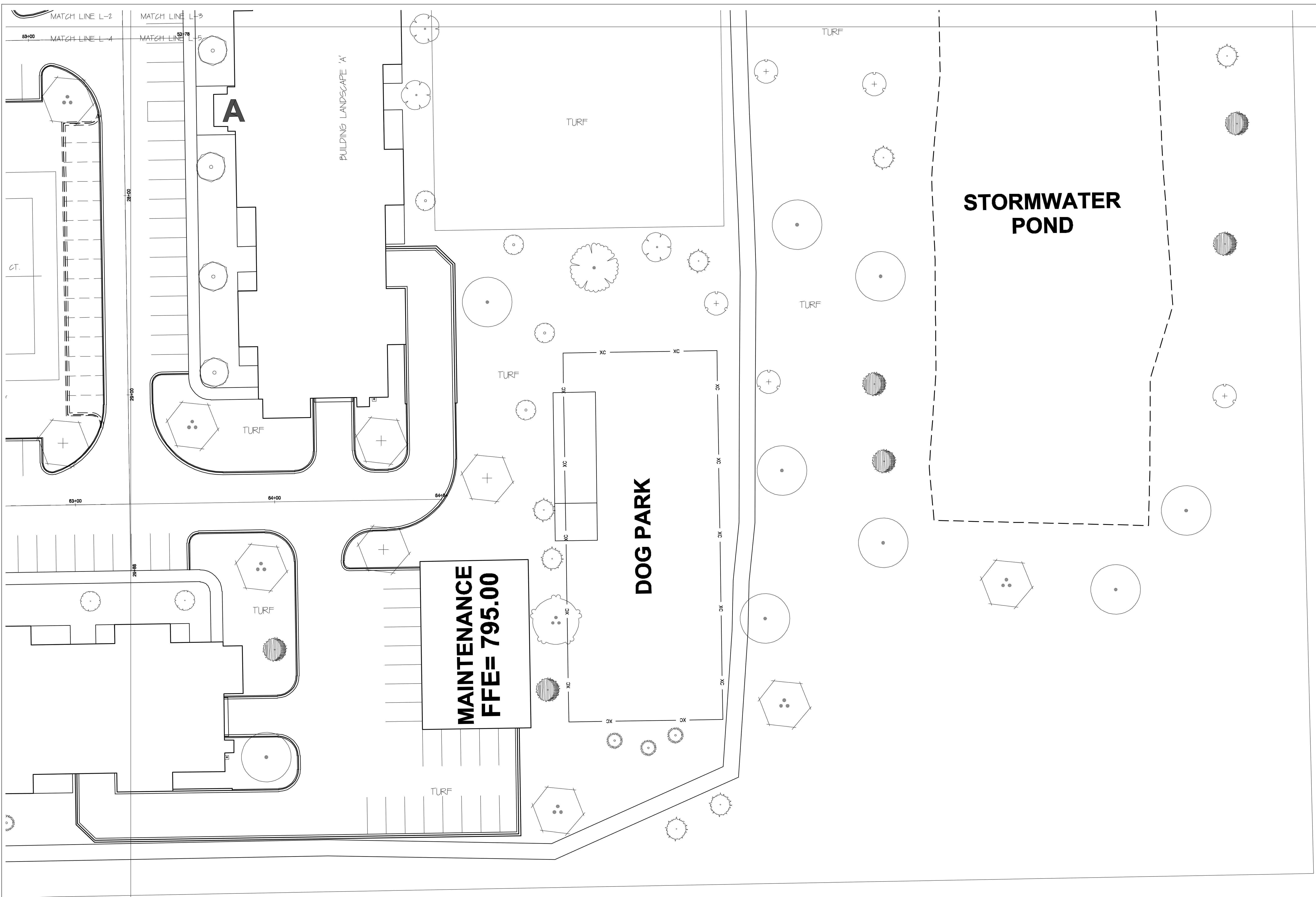
Project 2020521

Date 11-19-21

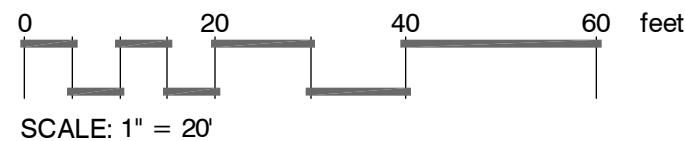
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LANDSCAPE PLAN AREA L-5

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MAPLE CENTRE APARTMENTS
VILLAGE OF MUKWONAGO
LANDSCAPE PLAN SET

Thomas H. Nordloh
Landscape Architect
Reg. # 057-000629

Project 2020521

Date 11-19-21

Scale

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L-5.0

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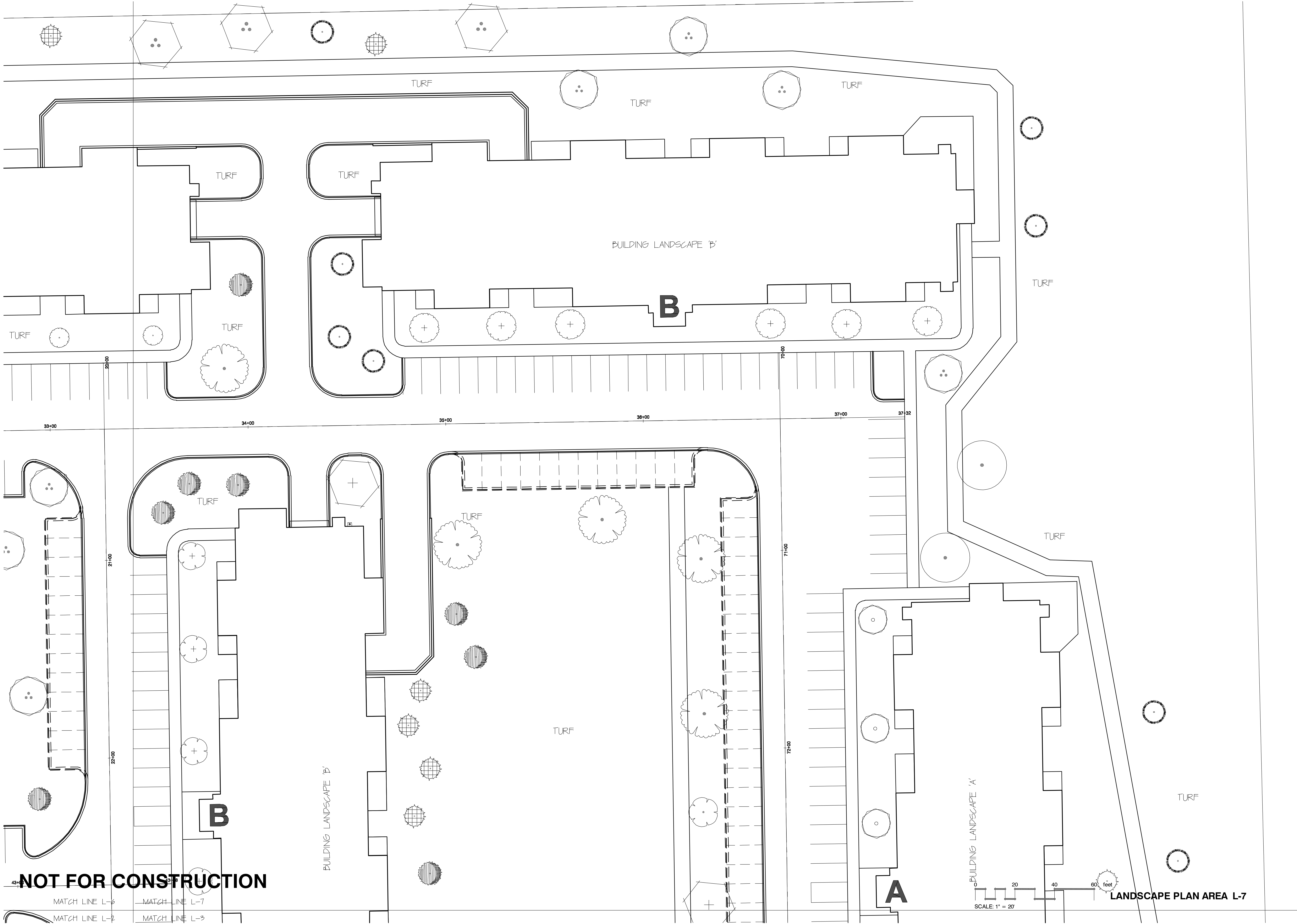
**MAPLE CENTRE APARTMENTS
VILLAGE OF MUKWONAGO
LANDSCAPE PLAN SET**

Thomas H. Nordli
Landscape Architect
Reg. # 057-00062

Project **2020521**Date **11-19-21**

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L-6.0



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**MAPLE CENTRE APARTMENTS
VILLAGE OF MUKWONAGO
LANDSCAPE PLAN SET**

Thomas H. Nordloh
Landscape Architect
Reg. # 057-000624

Project **2020521**

Date **11-19-21**

Scale

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MAPLE CENTRE APARTMENTS
VILLAGE OF MUKWONAGO
LANDSCAPE PLAN SET

Thomas H. Nordloh
Landscape Architect
Reg. # 057-000629

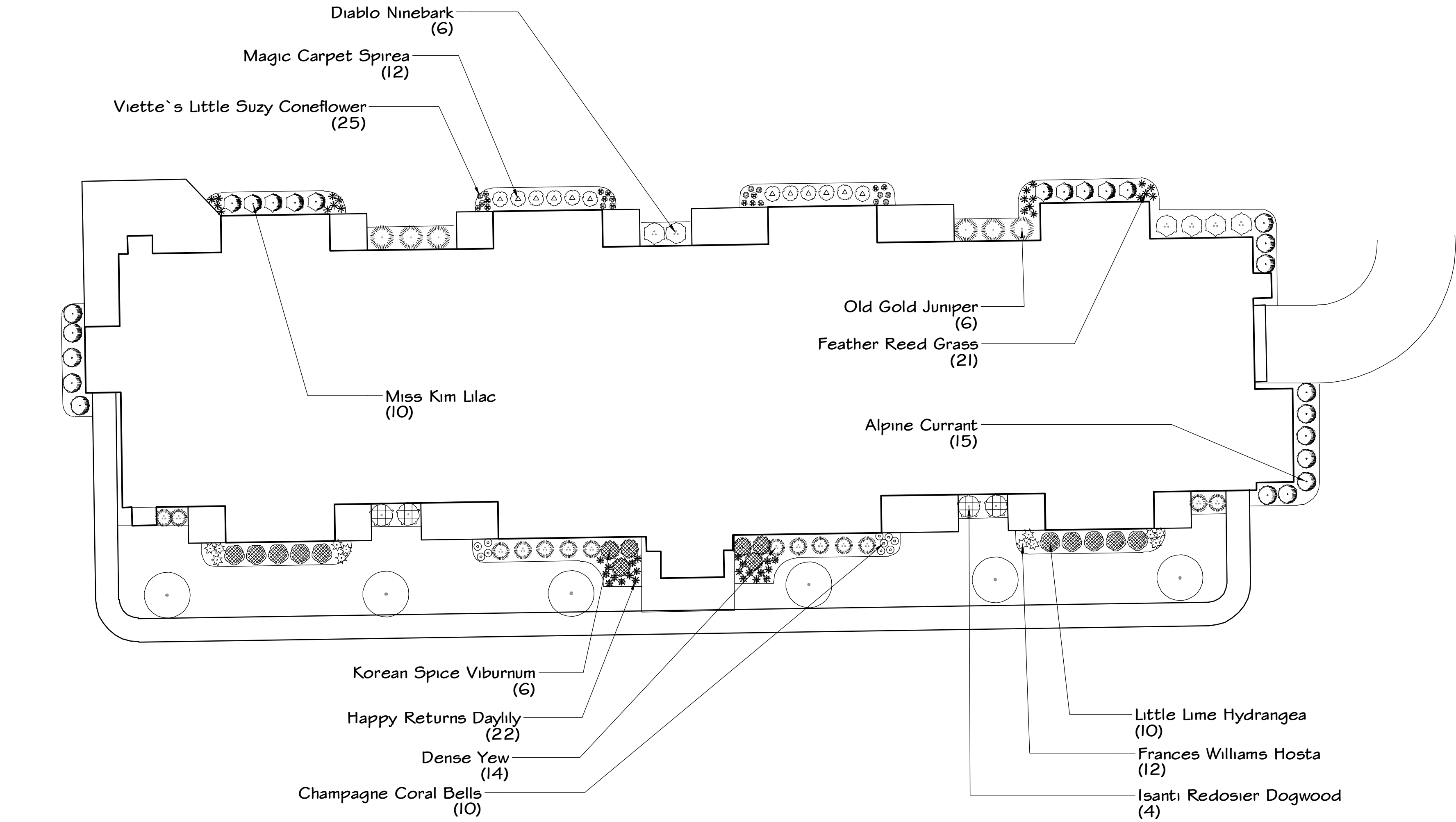
Project 2020521

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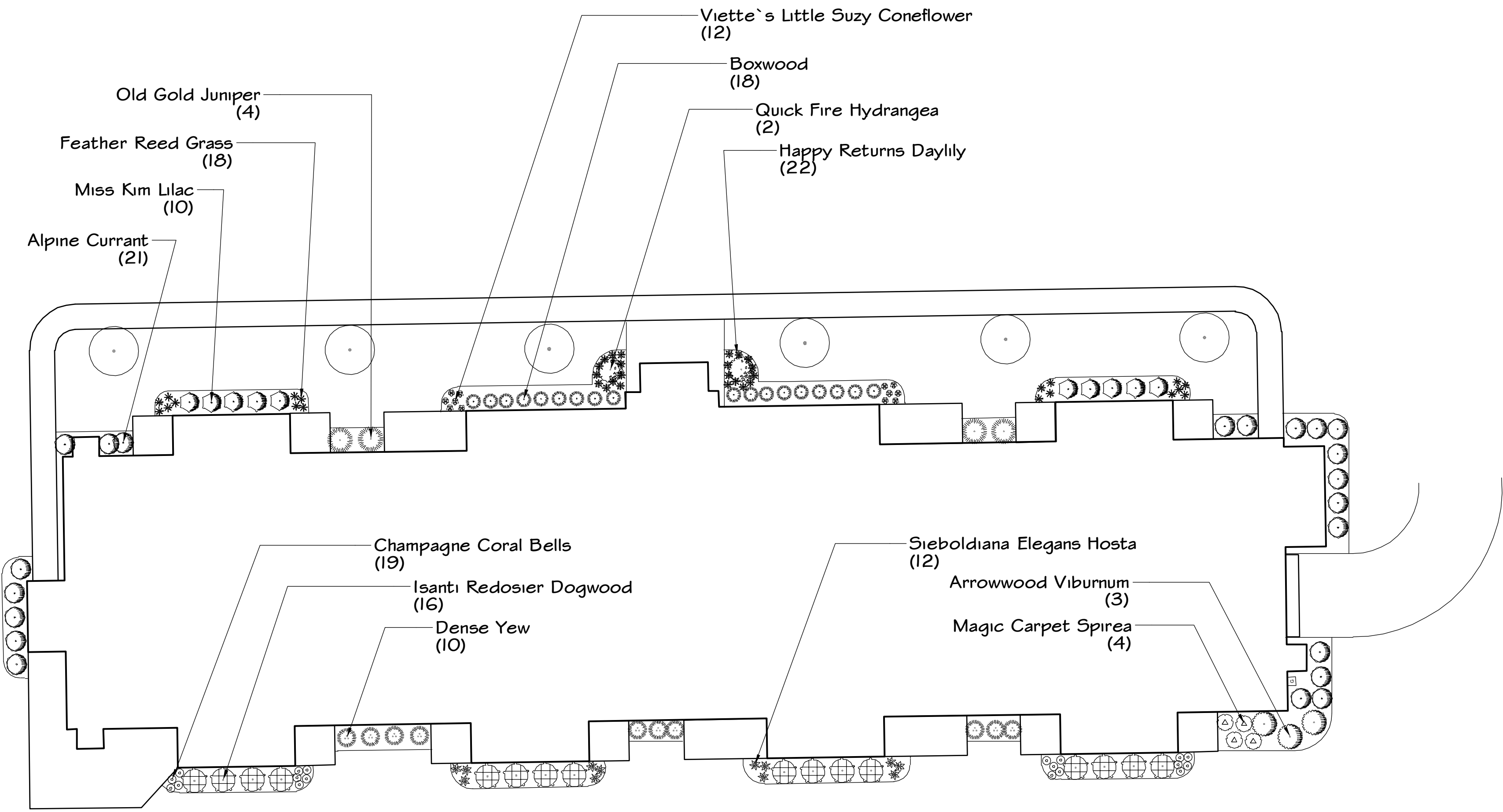
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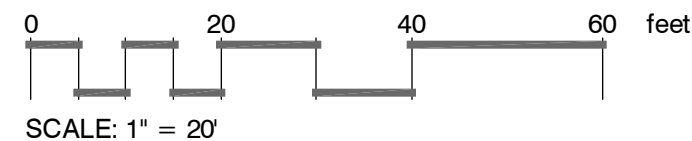
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TYPICAL BUILDING LANDSCAPING 'A' - 5 BUILDINGS



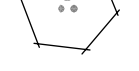
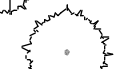
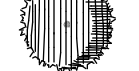
TYPICAL BUILDING LANDSCAPING 'B' - 5 BUILDINGS



TYPICAL BUILDING LANDSCAPING

NOT FOR CONSTRUCTION

PLANT SCHEDULE SITE PLANTING SCHEDULE AND CLUBHOUSE PLANTINGS

TREES	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Acer freemanii 'Autumn Blaze'	Autumn Blaze Maple	3" Cal.	B&B	16
	Acer freemanii 'Marmo'	Marmo Freeman Maple	3" Cal.	B&B	8
	Acer freemanii 'Sienna Glen'	Sienna Glen Freeman Maple	3" Cal.	B&B	10
	Amelanchier canadensis 'Autumn Brilliance'	Autumn Brilliance Serviceberry	6"	B&B	12
	Carpinus betulus 'Columnaris'	Columnar European Hornbeam	6"	B&B	18
	Cercis canadensis	Eastern Redbud Multi-trunk	6"	B&B	12
	Cornus mas 'Golden Glory'	Golden Glory Cornelian Cherry	6"	B&B	17
	Ginkgo biloba 'Autumn Gold' TM	Maidenhair Ginko Tree	3" Cal.	B&B	12
	Gleditsia triacanthos	Honey Locust	3" Cal.	B&B	17
	Gleditsia triacanthos inermis 'Shademaster' TM	Shademaster Locust	3" Cal.	B&B	4
	Magnolia x 'Ann'	Ann Magnolia	6"	B&B	12
	Malus x 'Adams'	Adams Crab Apple	6"	B&B	7
	Malus x 'Prairifire'	Prairifire Crab Apple	6"	B&B	6
	Pyrus calleryana 'Chanticleer'	Chanticleer Pear	3" Cal.	B&B	6
	Quercus alba	White Oak	3" Cal.	B&B	12
	Quercus rubra	Red Oak	3" Cal.	B&B	4
	Syringa reticulata 'Ivory Silk'	Ivory Silk Japanese Tree Lilac	6"	B&B	6
	Tilia americana	American Linden	3" Cal.	B&B	23
	Ulmus x 'Frontier'	American Elm	3" Cal.	B&B	15
EVERGREEN TREES	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Juniperus chinensis 'Iowa'	Iowa Juniper	6"	B&B	9
	Picea abies	Norway Spruce	6"	B&B	39
	Picea glauca 'Densata'	Black Hills Spruce	6"	B&B	14
	Picea pungens glauca	Colorado Blue Spruce	6"	B&B	21
	Pinus strobus	White Pine	6"	B&B	31
SHRUBS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Daphne x burkwoodii 'Carol Mackie'	Carol Mackie Daphne	5 gal		15
	Rosa x 'Homereun'	Homereun Rose	3 gal		10
ANNUALS/PERENNIALS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Echinacea x 'Hot Papaya'	Hot Papaya Coneflower	1 gal		33
	Hemerocallis x 'Happy Ever Appster'	Red Hot Returns Daylily	1 gal		4
	Hemerocallis x 'Siloam Double Classic' TM	Siloam Double Classic Daylily	1 gal		39
	Rudbeckia fulgida 'Indian Summer'	'Indian Summer' Coneflower	1 gal		6
	Sedum x 'Autumn Charm'	Autumn Charm Sedum	1 gal		5
GRASSES	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Calamagrostis x acutiflora 'Karl Foerster'	Feather Reed Grass	1 gal		5
	Calamagrostis x acutiflora 'Overdam'	Overdam Feather Reed Grass	1 gal		19
	Sporobolus heterolepis 'Tara'	Prairie Dropseed	1 gal		29

NOTE: PLANT SCHEDULES ARE FOR THE CONVENIENCE OF THE LANDSCAPE CONTRACTOR. VERIFY ALL QUANTITIES BEFORE SUBMITTING A PROPOSAL TO THE GENERAL CONTRACTOR. SITE LANDSCAPE LIST DOES NOT INCLUDE BUILDING LANDSCAPE.

PLANTING CALCULATIONS:

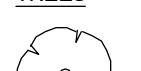
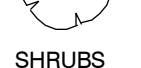
CODE REQUIRES .25 TREES PER LIVING UNIT
PROPOSED LIVING UNITS = 614 = 163 TREES/EVERGREENS

CODE REQUIRES 5 TREES PER ACRE OF SITE
SITE HAS 32.75 ACRES OF SITE DEVELOPMENT = 163 TREES/EVERGREENS

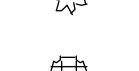
CODE REQUIRES TREES TO BE 3" CALIFER AND EVERGREENS TO BE MINIMUM 6' HEIGHT PER ANA STANDARDS

PROPOSED LANDSCAPE PLAN HAS 331 TREES/EVERGREENS

PLANT SCHEDULE CLUBHOUSE

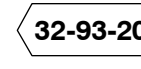
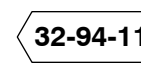
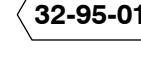
TREES	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Malus x 'Adams'	Adams Crab Apple	6"	B&B	2
SHRUBS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Daphne x burkwoodii 'Carol Mackie'	Carol Mackie Daphne	5 gal		15
	Rosa x 'Homereun'	Homereun Rose	3 gal		10
ANNUALS/PERENNIALS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Echinacea x 'Hot Papaya'	Hot Papaya Coneflower	1 gal		33
	Hemerocallis x 'Happy Ever Appster'	Red Hot Returns Daylily	1 gal		4
	Hemerocallis x 'Siloam Double Classic' TM	Siloam Double Classic Daylily	1 gal		39
	Rudbeckia fulgida 'Indian Summer'	'Indian Summer' Coneflower	1 gal		6
	Sedum x 'Autumn Charm'	Autumn Charm Sedum	1 gal		5
GRASSES	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Calamagrostis x acutiflora 'Karl Foerster'	Feather Reed Grass	1 gal		5
	Calamagrostis x acutiflora 'Overdam'	Overdam Feather Reed Grass	1 gal		19
	Sporobolus heterolepis 'Tara'	Prairie Dropseed	1 gal		29

PLANT SCHEDULE BUILDING A

SHRUBS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Cornus sericea 'Isanti'	Isanti Redosier Dogwood	3'		4
	Hydrangea paniculata 'Little Lime'	Little Lime Hydrangea	3 gal		10
	Physocarpus opulifolius 'Diablo'	Diablo Ninebark	3'		6
	Ribes alpinum	Alpine Currant	24"		15
	Spiraea japonica 'Walburna'	Magic Carpet Spirea	5 gal		12
	Syringa patula 'Miss Kim'	Miss Kim Lilac	24"		10
	Viburnum carlesii	Korean Spice Viburnum	24" B&B		6
ANNUALS/PERENNIALS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Hemerocallis x 'Happy Returns'	Happy Returns Daylily	1 gal		22
	Heuchera x 'Champagne'	Champagne Coral Bells	1 gal		10
	Hosta sieboldiana 'Frances Williams'	Frances Williams Hosta	1 gal		12
	Rudbeckia fulgida speciosa 'Viette's Little Suzy'	Viette's Little Suzy Coneflower	1 gal		25
GRASSES	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Calamagrostis x acutiflora 'Karl Foerster'	Feather Reed Grass	1 gal		21
SHRUB EVERGREENS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Juniperus chinensis 'Old Gold'	Old Gold Juniper	5 gal		6
	Taxus x media 'Densiformis'	Dense Yew	24" B&B		14

NOTE: BUILDING 'A' HAS A TOTAL OF 5 BUILDINGS. ABOVE QUANTITIES ARE FOR 1 BUILDING. LANDSCAPE CONTRACTOR MAY SUBSTITUTE PLANT VARIETIES BASED ON FINAL ORIENTATION OF THE BUILDINGS. ALL PLANT SIZES MUST REMAIN THE SAME.

REFERENCE NOTES SCHEDULE SITE PLANTING SCHEDULE

SYMBOL	PLANTING DESCRIPTION	QTY
	TURF-SEED AND DN EROSION BLANKET PLANTING ACCESSORIES	VERIFY
SYMBOL	DESCRIPTION	QTY
	SHREDDED BARK MULCH WITH PRE-EMERGENT HERBICIDE	VERIFY
	EDGE, SHOVEL CUT BED EDGE, 4" DEPTH-SEE DETAIL	VERIFY

SEE CIVIL PLANS FOR TURF STABILIZATION

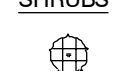
THE LANDSCAPING PLAN SHALL CONFORM TO STANDARDS OF CHAPTER 34 OF THIS CODE FOR THE PRESERVATION AND PLANTING OF TREES. LANDSCAPE CONTRACTOR IS TO REVIEW CHAPTER 34 BEFORE SUBMITTING A PROPOSAL TO OWNER.

LOT COVERAGE CALCULATIONS:

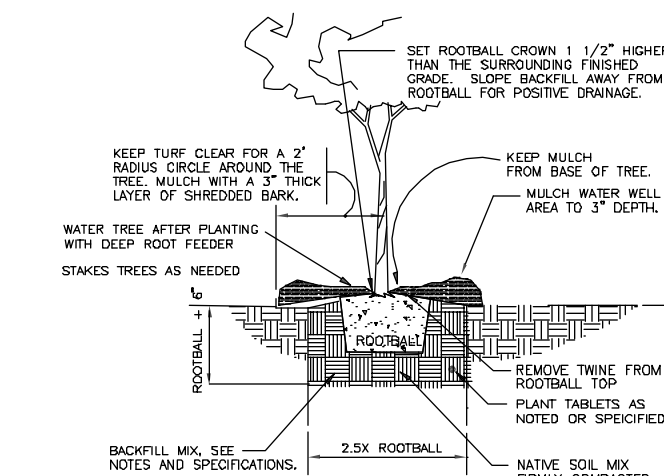
TOTAL LOT COVERAGE 32.8 ACRES

IMPERMEABLE LOT COVERAGE 16.72 ACRES 50.0 %
GREEN SPACE LOT COVERAGE 16.08 ACRES 50.0 %

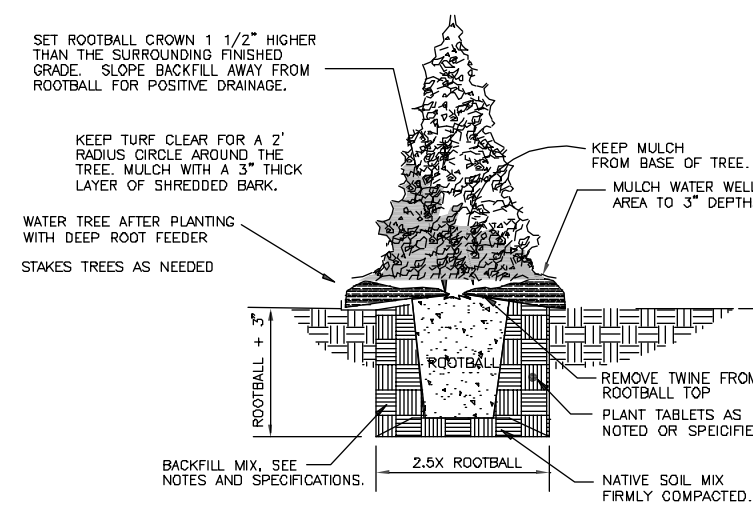
PLANT SCHEDULE BUILDING B

SHRUBS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Cornus sericea 'Isanti'	Isanti Redosier Dogwood	3'		16
	Hydrangea paniculata 'Quick Fire' Tree Form	Quick Fire Hydrangea-Tree Form	7 gal	Tree Form	2
	Ribes alpinum	Alpine Currant	24"		21
	Spiraea japonica 'Walburna'	Magic Carpet Spirea	5 gal		4
	Syringa patula 'Miss Kim'	Miss Kim Lilac	24"		10
	Viburnum dentatum 'Arrowwood'	Arrowwood Viburnum	3'		3
ANNUALS/PERENNIALS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Hemerocallis x 'Happy Returns'	Happy Returns Daylily	1 gal		22
	Heuchera x 'Champagne'	Champagne Coral Bells	1 gal		19
	Hosta sieboldiana 'Elegans'	Sieboldiana Elegans Hosta	1 gal		12
	Rudbeckia fulgida speciosa 'Viette's Little Suzy'	Viette's Little Suzy Coneflower	1 gal		12
GRASSES	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Calamagrostis x acutiflora 'Karl Foerster'	Feather Reed Grass	1 gal		18
SHRUB EVERGREENS	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY
	Buxus x 'Green Mountain'	Boxwood	18-24" B&B		18
	Juniperus chinensis 'Old Gold'	Old Gold Juniper	5 gal		4
	Taxus x media 'Densiformis'	Dense Yew	24" B&B		10

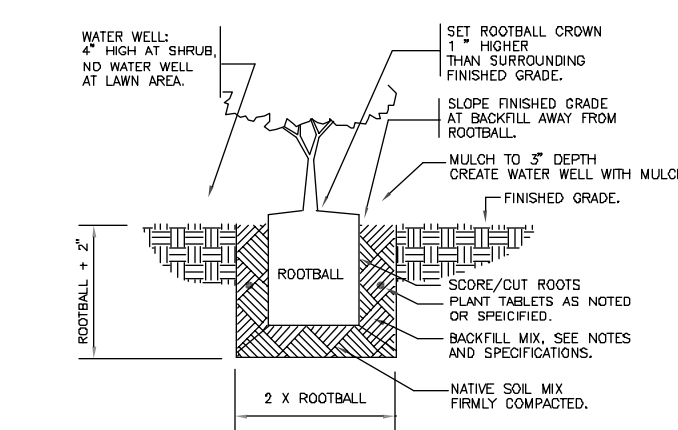
NOTE: BUILDING 'B' HAS A TOTAL OF 5 BUILDINGS. ABOVE QUANTITIES ARE FOR 1 BUILDING. LANDSCAPE CONTRACTOR MAY SUBSTITUTE PLANT VARIETIES BASED ON FINAL ORIENTATION OF THE BUILDINGS. ALL PLANT SIZES MUST REMAIN THE SAME.



100 TREE PLANTING DETAIL
T = 1'-0"



101 EVERGREEN PLANTING DETAIL
T = 1'-0"



102 SHRUB PLANTING
T = 1'-0"

GENERAL LANDSCAPE NOTES;

- Topsoil return to depth of 4" minimum is by excavating contractor. Berms (if applicable) are by others. Returned topsoil to have no rock larger than 1", construction debris and/or roots in the soil. Contact general contractor if soil is not acceptable for proper plant growth.
- Always contact Diggers Hotline (800-242-8511) or JULIE 811 (or 1-800-892-0123) before proceeding with any work.
- Landscape contractor is required to visit the site and review all civil plans related to the project. The civil plans take precedence over the landscape plans.
- Plant material to be of the highest quality available and should not include # 2 grade trees, evergreens or shrubs. Landscape contractor is to verify plant quantities due to changes in the overall phase 1 landscape plan.
- Labeled plants have precedence over the plant table. Verify quantity with a hand takeoff of the plan. Any substitutions of plant type, quantity or size must be approved by city forester..
- Planting beds shall receive a 3" layer of high quality non-dyed shredded hardwood mulch. 3' diameter tree rings shall be installed around all trees and evergreens in the turf areas. Perennial and annual beds shall receive between a 1-2" layer of shredded bark mulch.
- Spade cut plant beds and tree rings with a 4" deep shovel cut.
- Perennial and annual beds to have a 2" layer of compost mulch incorporated 6" deep into the planting bed before installation of plants.
- Seeded lawn areas to have high quality Bluegrass seed blend for sunny areas, shade areas to have a Bluegrass and Fescue blend of seed. See civil plans for turf restoration. Apply a 10-10-10 starter fertilizer after turf has germinated. Follow manufactures direction on fertilizer application rates.
- Sodded turf (if applicable) to be installed in staggered fashion with tight joints. Sod to be rolled and watered to a depth of 3-4" immediately upon laying of the turf. Stake sod on slopes of less than 3:1 grade. Peat sod is not acceptable.
- Erosion blanket shall be installed on seeded slopes with a grade of 3:1 or less. 90 day single net, double net or Turf Reinforcement Mats shall be installed per the required use. Follow manufactures stapling guidelines to ensure proper stabilization. Install erosion blanket for dormant seed applications (after November 1st) or mid-summer installations or where ever applicable to promote healthy turf establishment.
- Landscape contractor is responsible to maintain the site for a period of 45 days after substantial completion of project. This will include watering, mowing of turf areas as needed, weeding plant beds, maintaining a clean site and other activities to ensure proper growth of the landscape.
- If an irrigation system is not installed a temporary irrigation system shall be set up for a period of 30 days to water lawn areas. Install drip irrigation for plant beds. Install timers that will enable the new turf areas to receive enough water to properly germinate seed. Owner to provide access to water from outside of building to facilitate proper watering. Seed areas may require additional time for proper establishment
- Warranty of plants, trees, evergreens, shrubs shall be for a period of 18 months from date of substantial completion. Perennials, ornamental grasses, annuals shall be guaranteed for one (1) growing season. One replacement will be required of each dead plant at the end of the warranty period.

MAPLE CENTRE DEVELOPMENT

CIVIL DESIGN PLANS
SEPTEMBER 30, 2021
(REV DATE): APRIL 25, 2022

CIVIL DRAWING INDEX

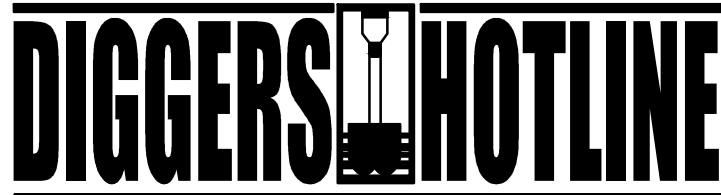
1 OF 55	TITLE SHEET
2 OF 55	EXISTING CONDITIONS PLAN
3 OF 55	SITE PLAN
4 OF 55	TRUCK TURN PLAN
5-11 OF 55	DETAILED SITE PLAN
12 OF 55	PHASE 1 PLAN
13 OF 55	PHASE 2 PLAN
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16-22 OF 55	DETAILED GRADING PLAN
23-26 OF 55	UTILITY PLAN
27-50 OF 55	PLAN AND PROFILE
51-55 OF 55	CONSTRUCTION DETAILS



ALL SPECIFICATIONS SHALL FOLLOW THE VILLAGE OF MUKWONAGO STANDARD SPECIFICATIONS AND DETAIL DRAWINGS.
ALL SPECIFICATIONS ARE REFERENCED TO THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS, LATEST EDITION.
DETAILS UNDER CARDINAL ENGINEERING LLC TITLE BLOCK TAKE PRECEDENCE.
ALL SPECIFICATIONS FOR STANDARD SEWER AND WATER CONSTRUCTION IN WISCONSIN SHALL ALSO BE FOLLOWED, IF NOT DIRECTLY REFERENCED UNDER THIS TITLE BLOCK.

CONTACT INFORMATION:
OWNER: FAMILY VENTURES OF MUKWONAGO, LLC
N7152 BOWERS RD
ELKHORN, WI 53121
ENGINEER: PAUL VAN HENKELUM, PE, PLS
CARDINAL ENGINEERING, LLC
1200 LA SALLE ST
LAKE GENEVA, WI 53147
PHONE: 262-757-8776

NOT FOR CONSTRUCTION



Dial 811 or (800)242-8511

www.DiggersHotline.com

CARDINAL ENGINEERING LLC ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THIS PLAN WITHOUT THE EXPRESSED WRITTEN CONSENT OF CARDINAL ENGINEERING LLC.

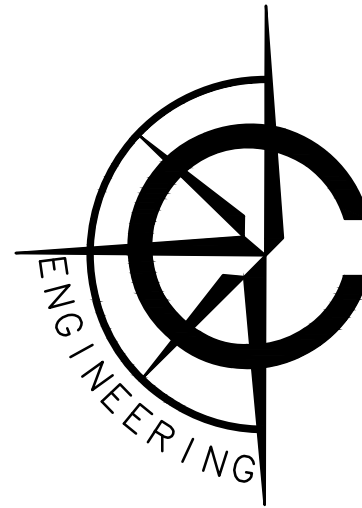
CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

TITLE SHEET

CIVIL DESIGN PLANS



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 500'

PROJECT NUMBER 1701331

DATE 09/30/2021

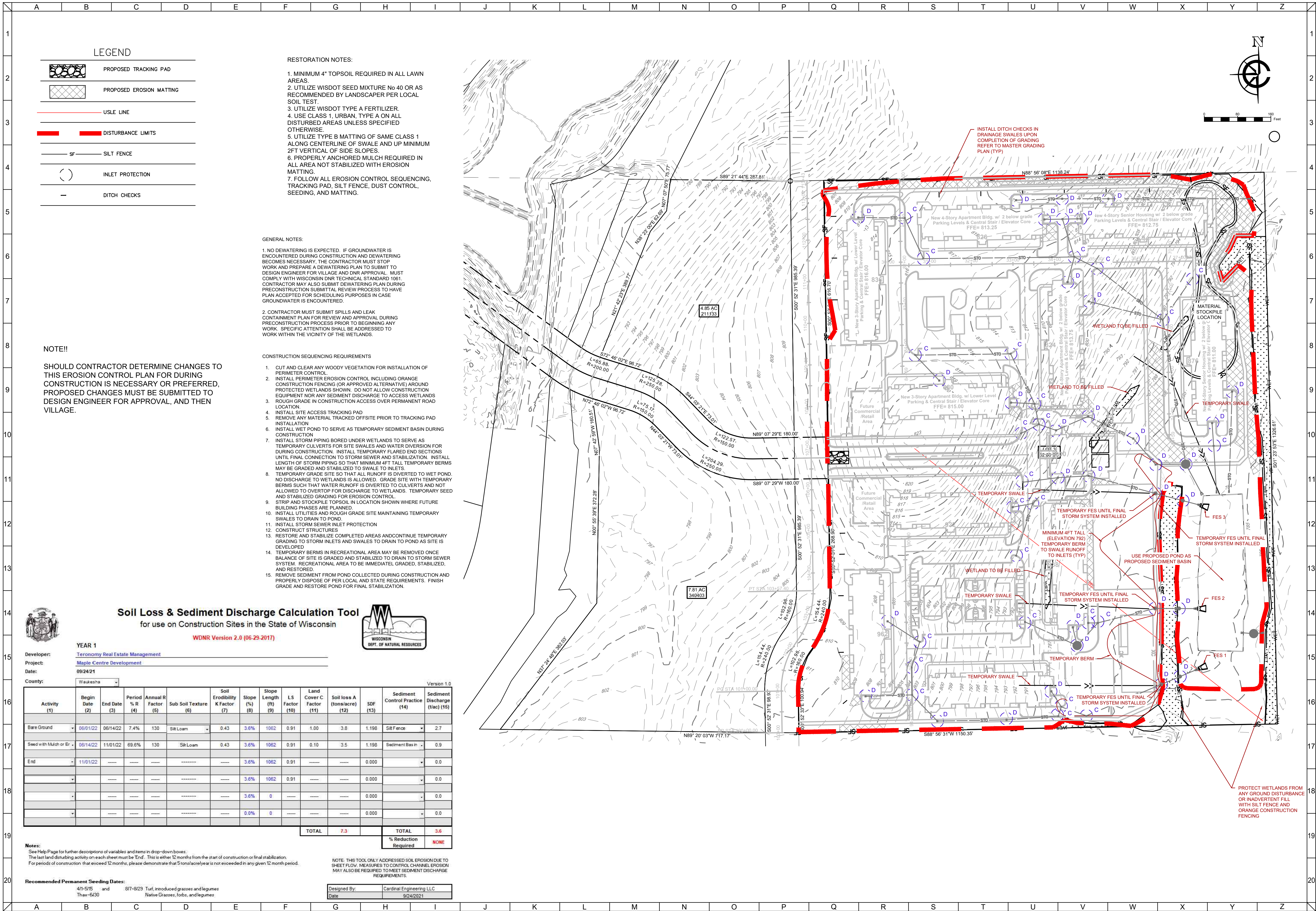
PROJECT MGR PAUL VAN HENKELUM, PE

DRAWN BY EJO

DESIGNED BY RWC

SHEET NUMBER

1 OF 55



CLIENT

MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO WAUKESHA COUNTY, WI

CIVIL DESIGN PLAN
EXISTING CONDITIONS/
EROSION CONTROL

CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 100'

PROJECT NUMBER 1707331

DATE 09/30/2021

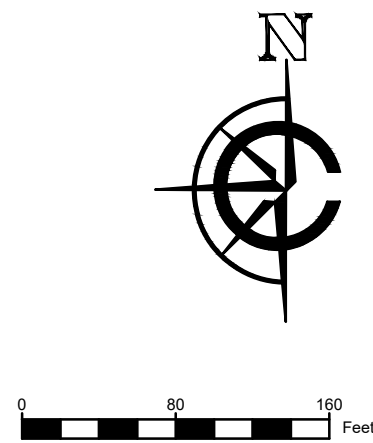
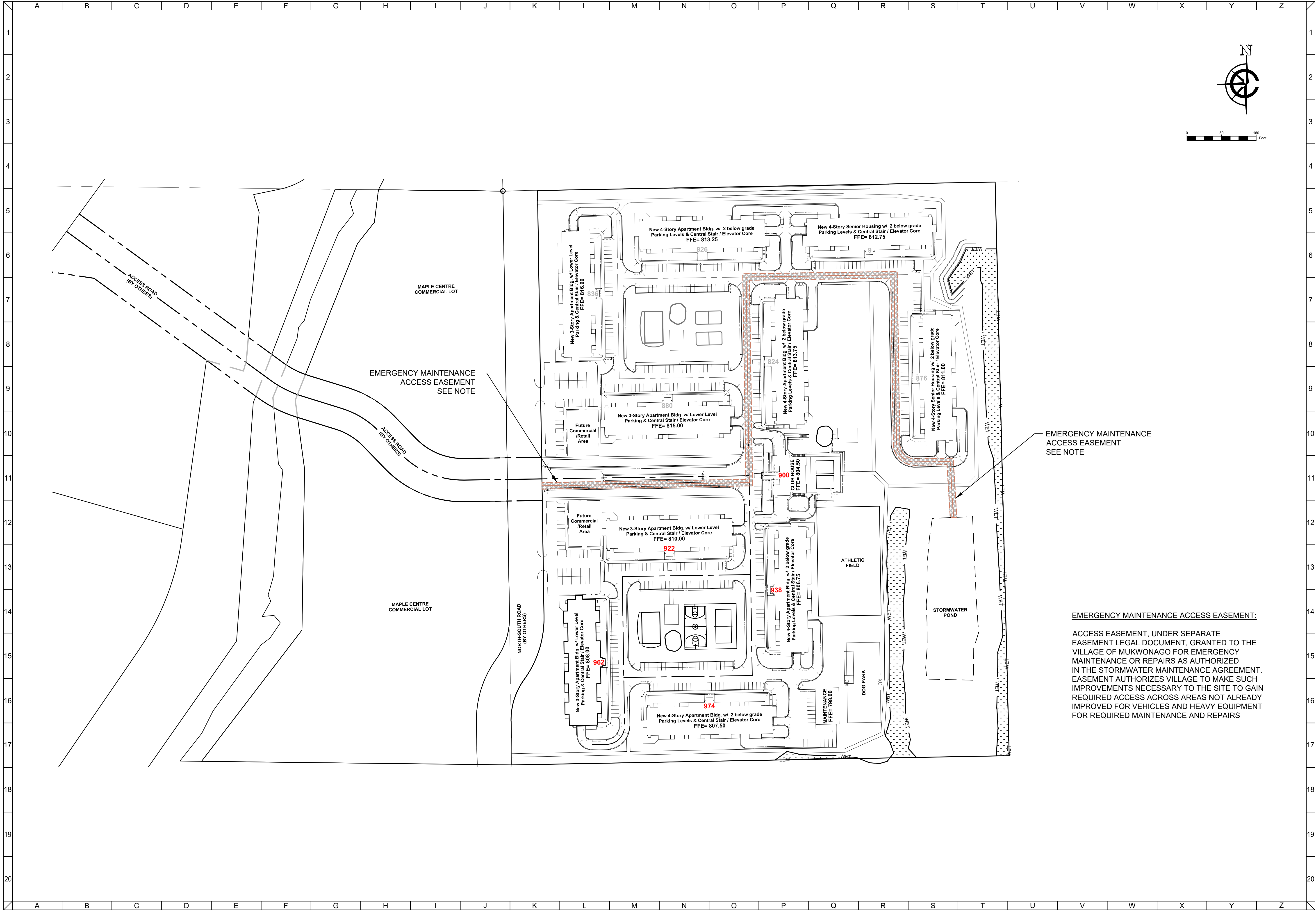
PROJECT MGR PAUL VAN HENKELUM, PE

DRAWN BY EJO

DESIGNED BY RWC

SHEET NUMBER

2 OF 55



EMERGENCY MAINTENANCE
ACCESS EASEMENT
SEE NOTE

EMERGENCY MAINTENANCE ACCESS EASEMENT:

ACCESS EASEMENT, UNDER SEPARATE
EASEMENT LEGAL DOCUMENT, GRANTED TO THE
VILLAGE OF MUKWONAGO FOR EMERGENCY
MAINTENANCE OR REPAIRS AS AUTHORIZED
IN THE STORMWATER MAINTENANCE AGREEMENT.
EASEMENT AUTHORIZES VILLAGE TO MAKE SUCH
IMPROVEMENTS NECESSARY TO THE SITE TO GAIN
REQUIRED ACCESS ACROSS AREAS NOT ALREADY
IMPROVED FOR VEHICLES AND HEAVY EQUIPMENT
FOR REQUIRED MAINTENANCE AND REPAIRS

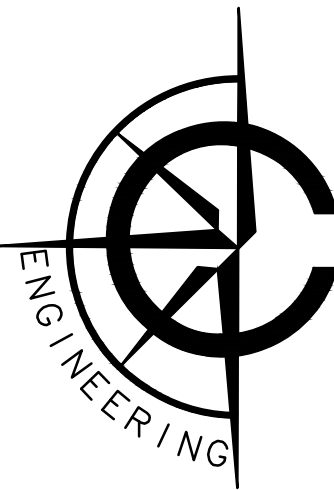
CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO WAUKESHA COUNTY, WI

OVERALL SITE PLAN

CIVIL DESIGN PLANS



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 100'

PROJECT NUMBER 1701331

DATE 09/30/2021

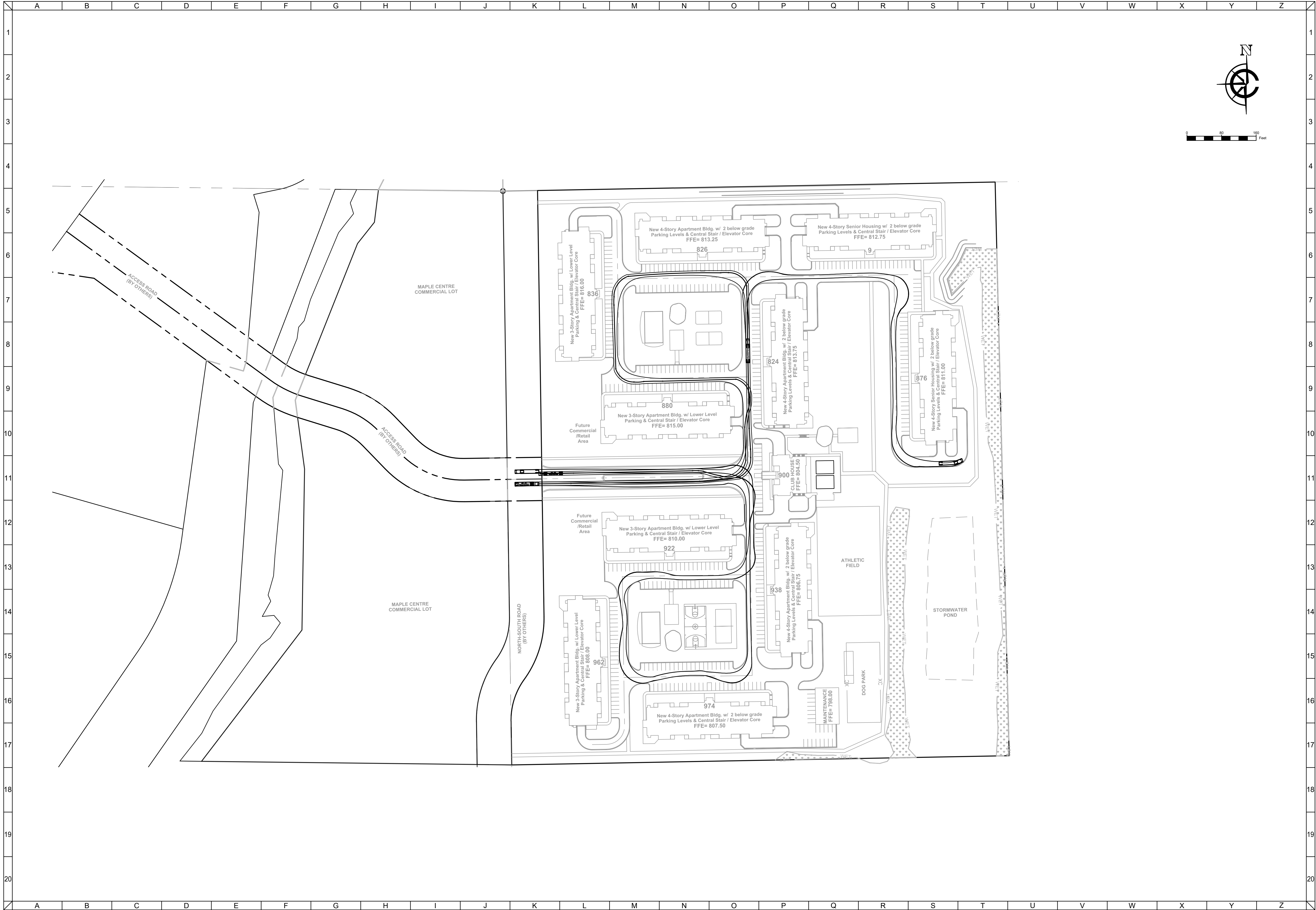
PROJECT MGR PAUL VAN HENKELUM, PE

DRAWN BY BDP

DESIGNED BY RWC

SHEET NUMBER

3 OF 55



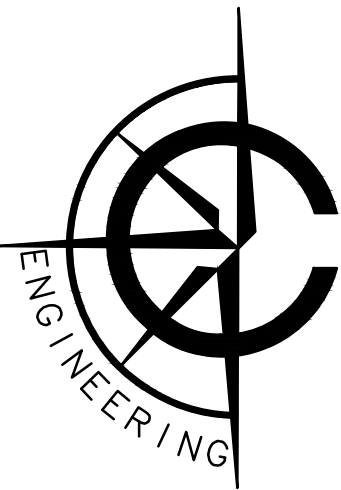
CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO WAUKESHA COUNTY, WI

TRUCK TURN PLAN

CIVIL DESIGN PLANS



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

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PROJECT NUMBER 1701331

DATE 12/08/2021

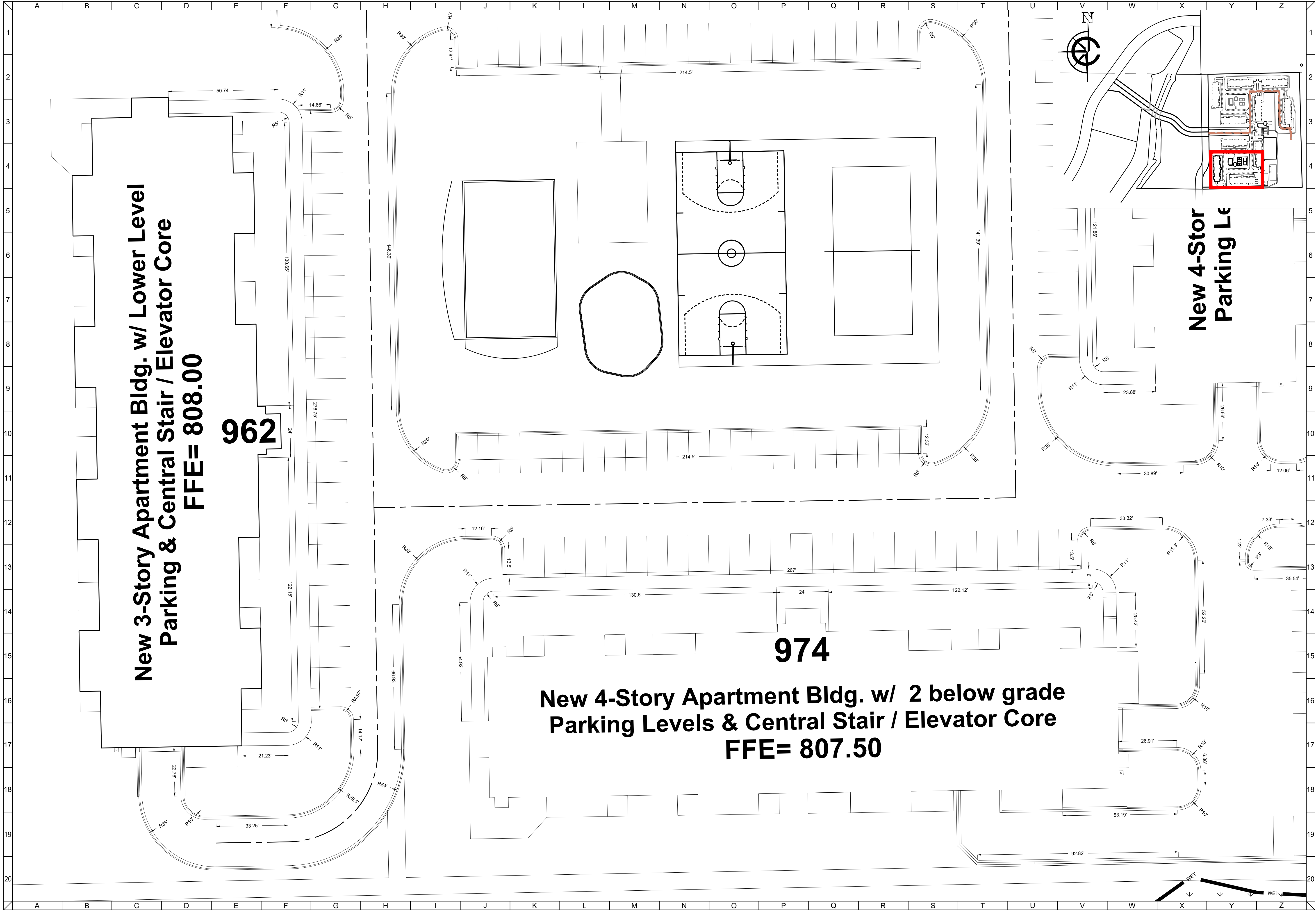
PROJECT MGR PAUL VAN HENKELUM, PE

DRAWN BY BDP

DESIGNED BY RWC

SHEET NUMBER

4 OF 55



CLIENT

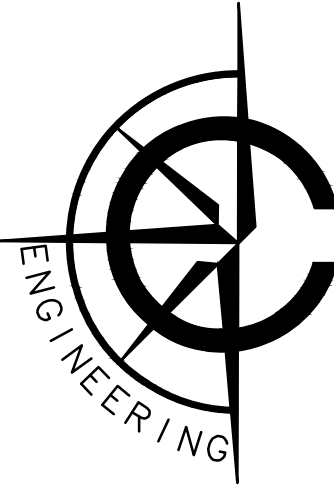


MAPLE CENTRE DEVELOPMENT

VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

CIVIL DESIGN PLAN

DETAILED SITE PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

020

020

040

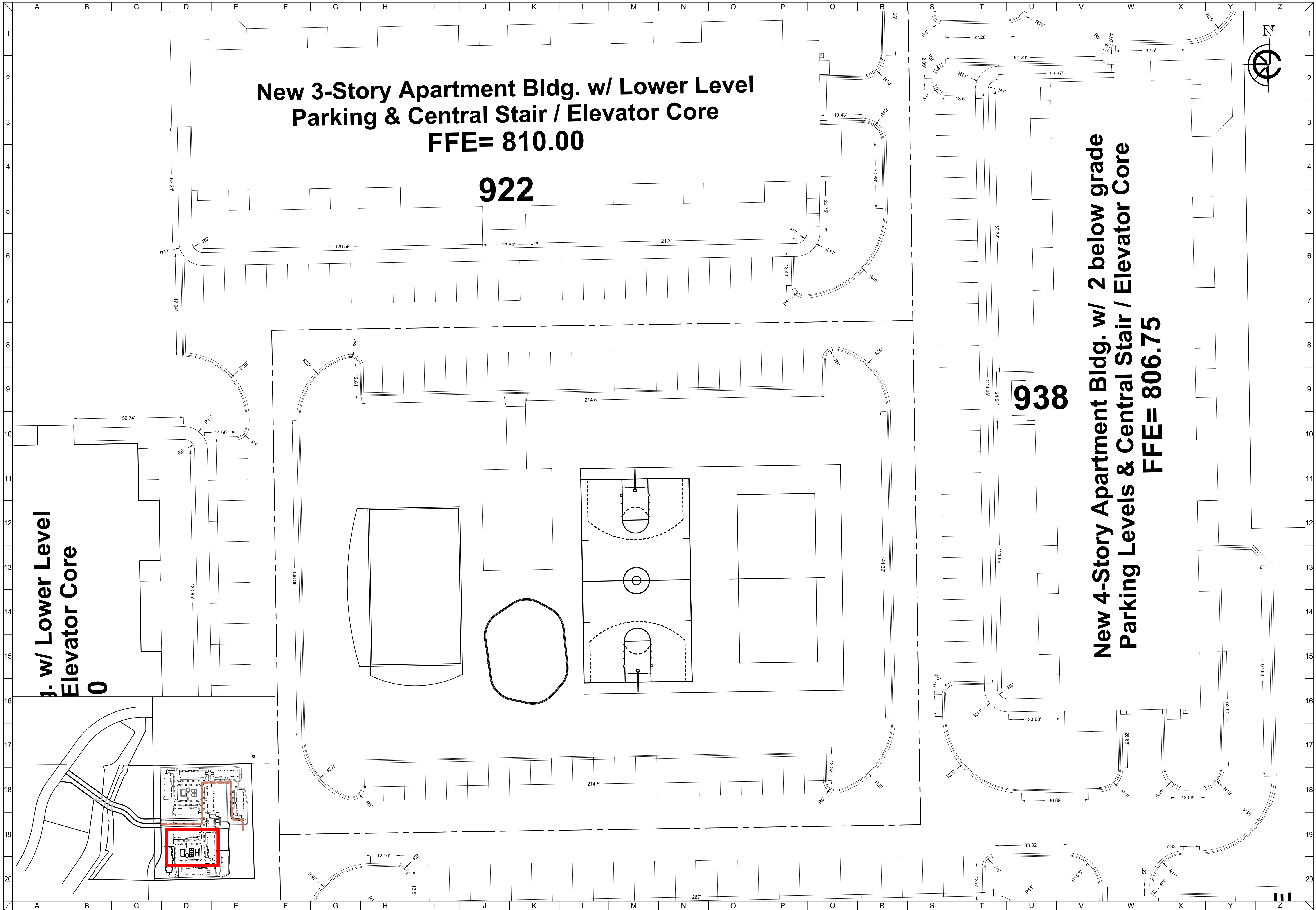
Feet

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE	1" = 20'
PROJECT NUMBER	1701331
DATE	09/30/2021
PROJECT MGR	PAUL VAN HENKELUM, PE
DRAWN BY	BDP
DESIGNED BY	RWC

SHEET NUMBER

5 OF 55



CLIENT

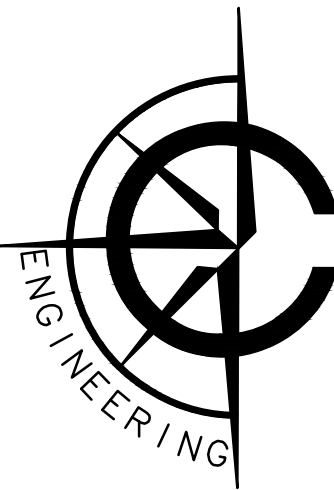


MAPLE CENTRE DEVELOPMENT

VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

CIVIL DESIGN PLANS

DETAILED SITE PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS
1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

0 20 40 Feet

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 20'

PROJECT NUMBER 1701331

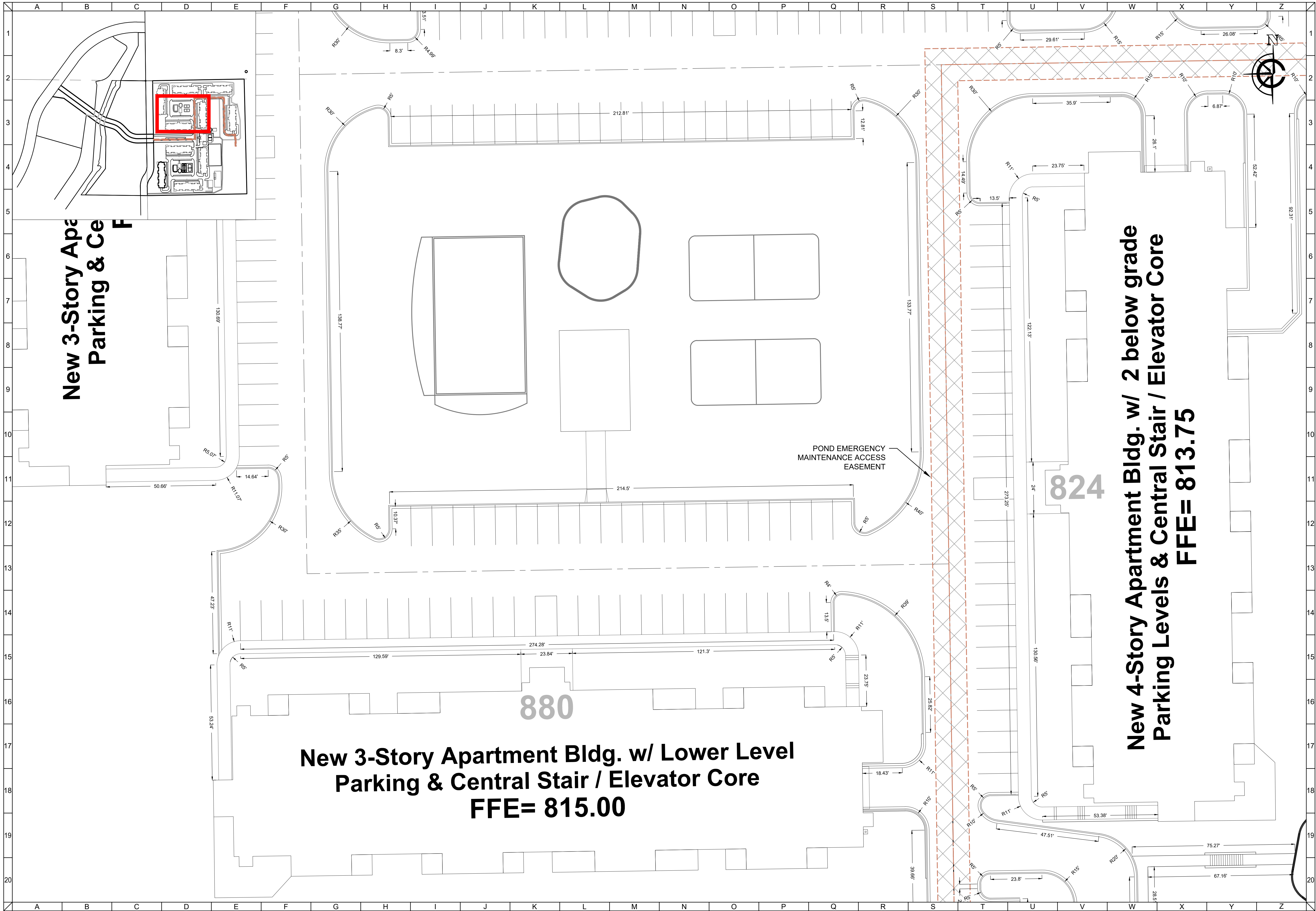
DATE 09/30/2021

PROJECT MGR PAUL VAN HENKELUM, PE

DRAWN BY BDP

DESIGNED BY RWC

SHEET NUMBER 6 OF 55

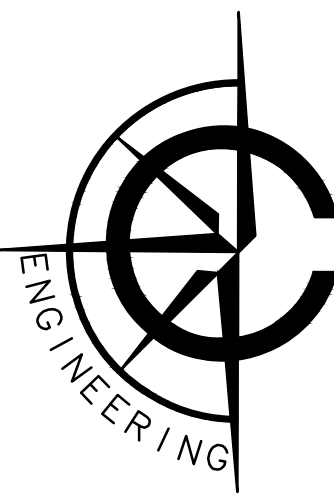


CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

CIVIL DESIGN PLANS | DETAILED SITE PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

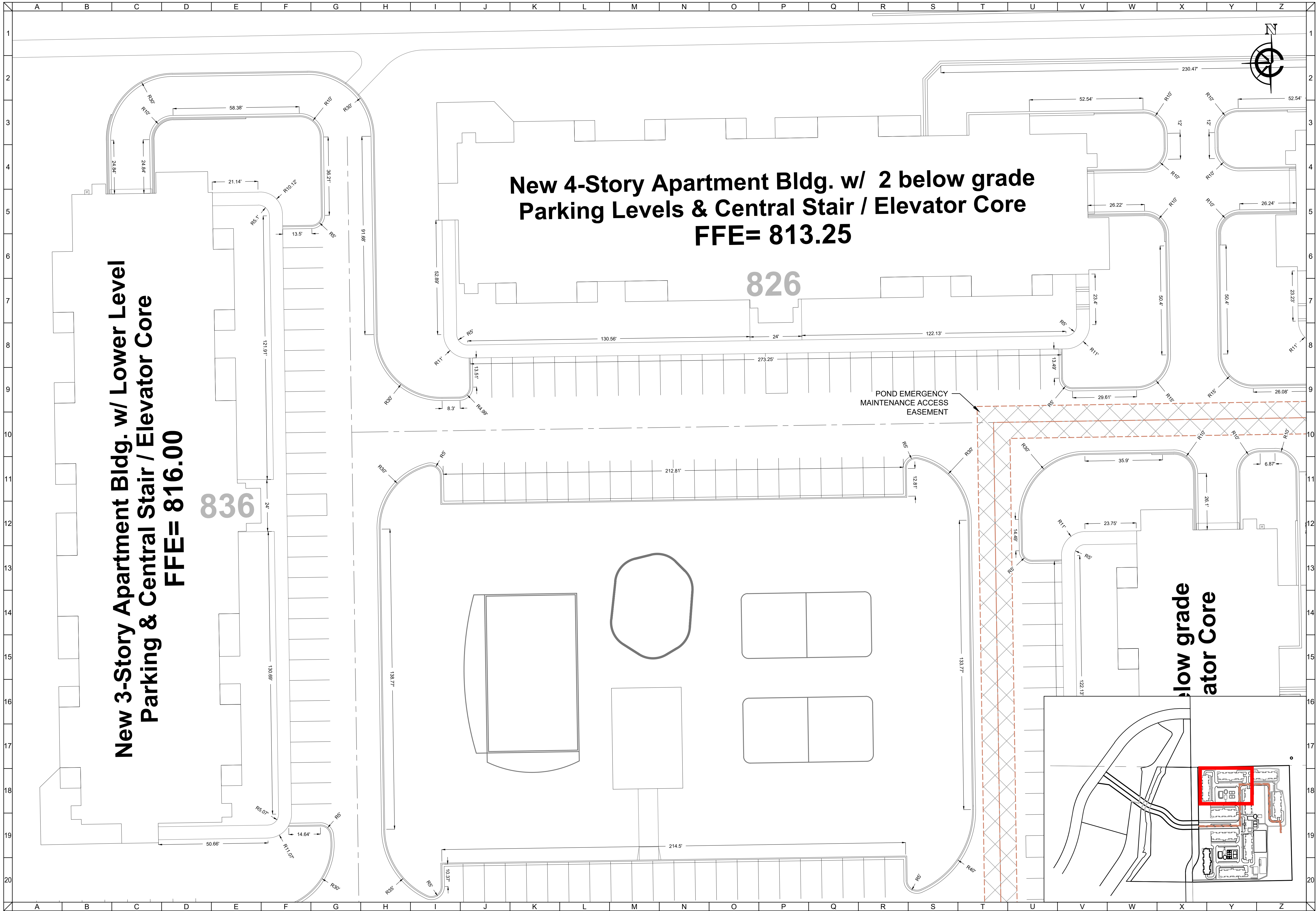


NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE	1" = 20'
PROJECT NUMBER	1701331
DATE	09/30/2021
PROJECT MGR	PAUL VAN HENKELUM, PE
DRAWN BY	BDP
DESIGNED BY	RWC

SHEET NUMBER

7 OF 55



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CLIENT

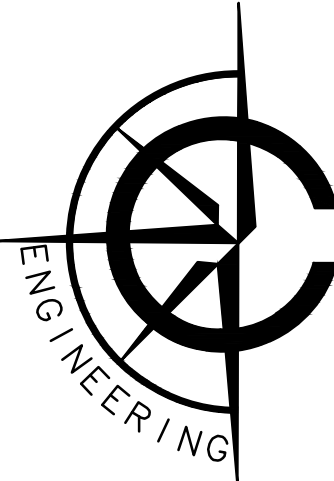


MAPLE CENTRE DEVELOPMENT

VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

CIVIL DESIGN PLANS

DETAILED SITE PLAN



CARDINAL ENGINEERING LLC

DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

0

20

40

Feet

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE

1" = 20'

PROJECT NUMBER

1701331

DATE

09/30/2021

PROJECT MGR

PAUL VAN HENKELUM, PE

DRAWN BY

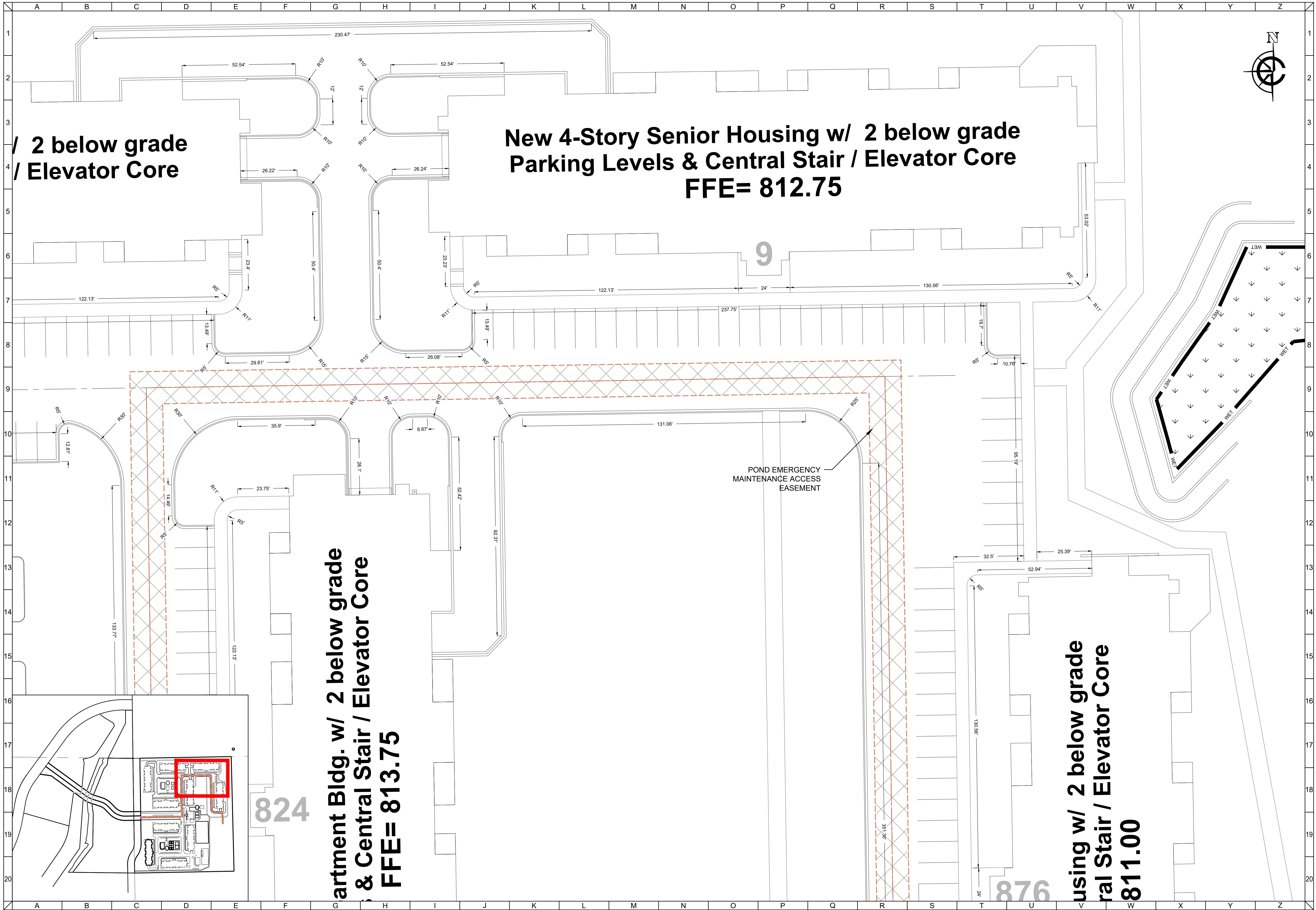
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DESIGNED BY

RWC

SHEET NUMBER

8 OF 55



CLIENT

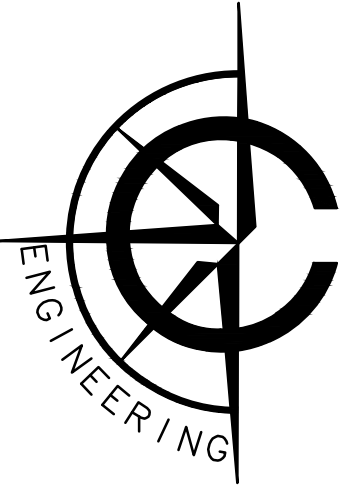


MAPLE CENTRE DEVELOPMENT

VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

PRELIMINARY

DETAILED SITE PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

0 20 40 Feet

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 20'

PROJECT NUMBER 1701331

DATE 09/30/2021

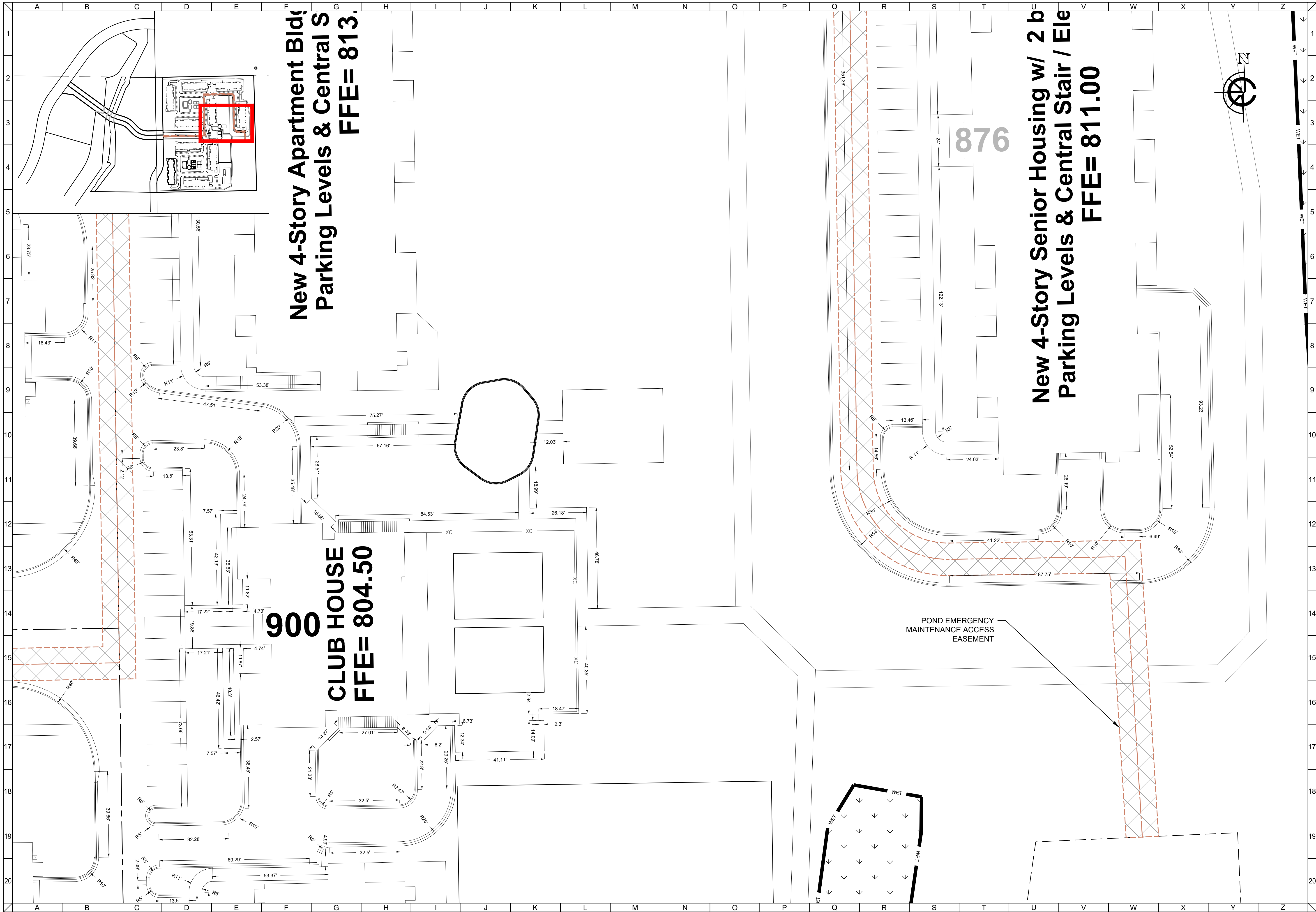
PROJECT MGR PAUL VAN HENKELUM, PE

DRAWN BY BDP

DESIGNED BY RWC

SHEET NUMBER

9 OF 55



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CLIENT

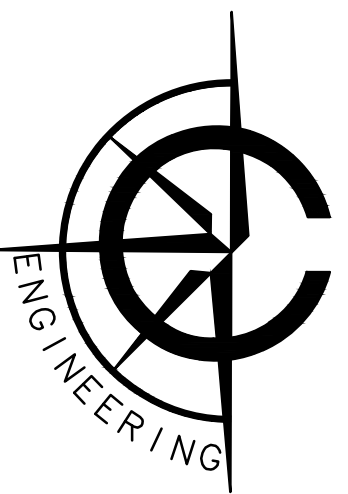


MAPLE CENTRE DEVELOPMENT

VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

CIVIL DESIGN PLANS

DETAILED SITE PLAN



CARDINAL ENGINEERING LLC

DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

0 20 40

Feet

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE

1" = 20'

PROJECT NUMBER

1701331

DATE

09/30/2021

PROJECT MGR

PAUL VAN HENKELUM, PE

DRAWN BY

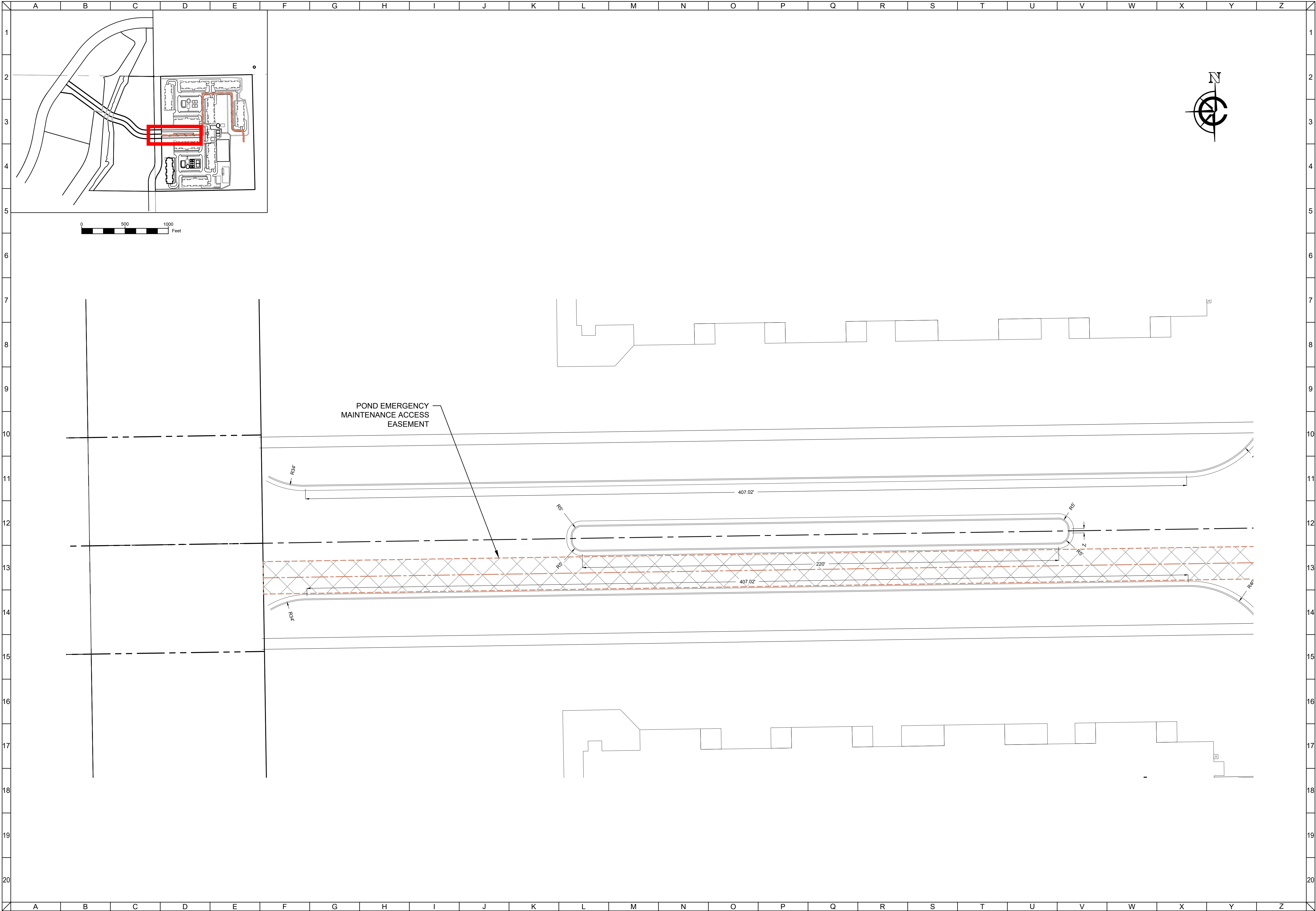
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DESIGNED BY

RWC

SHEET NUMBER

10 OF 55

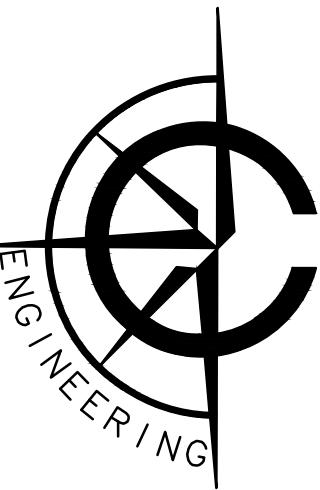


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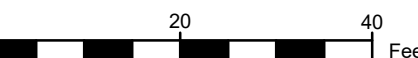
MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

CIVIL DESIGN PLAN | DETAILED SITE PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

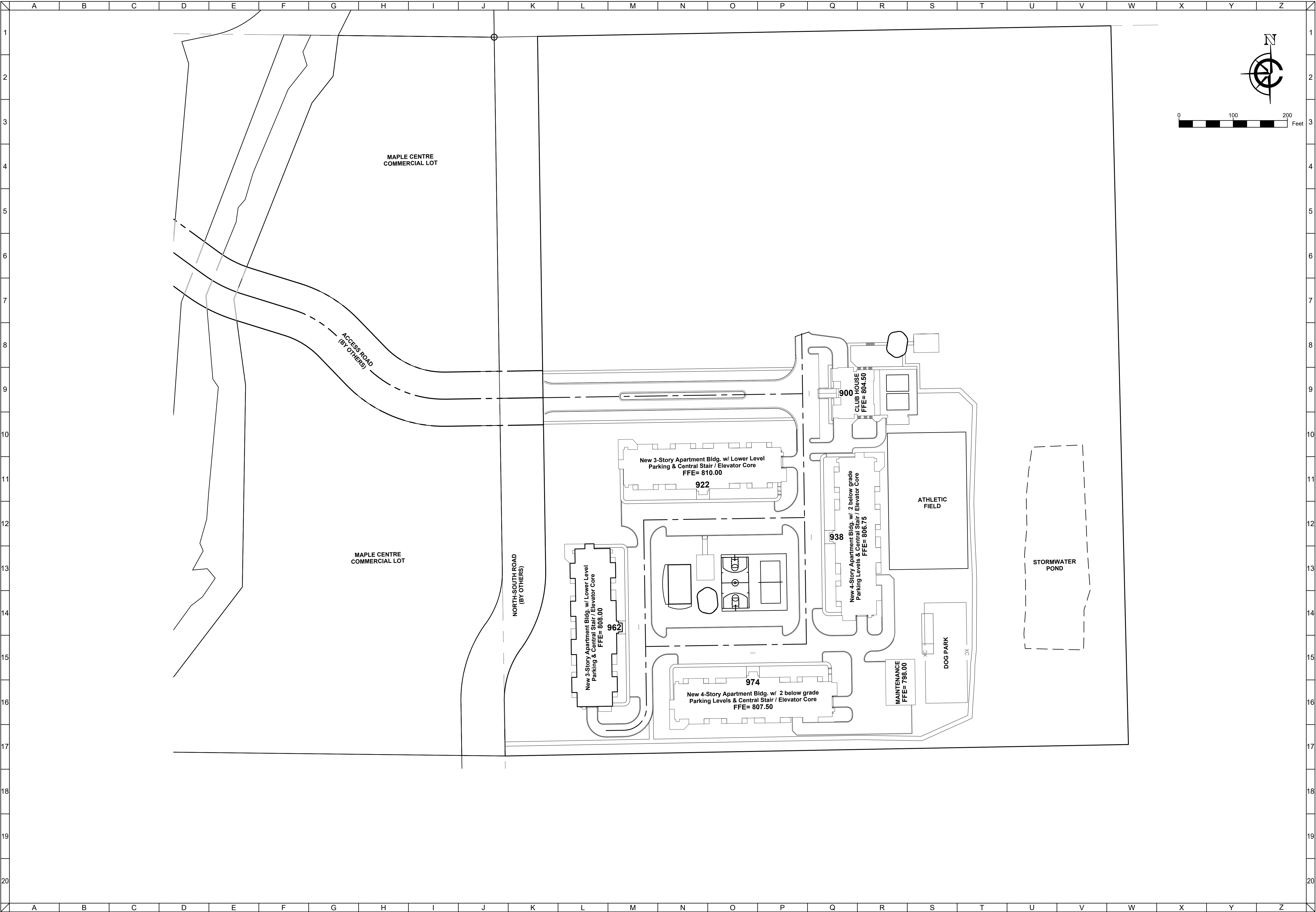


NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE	1" = 20'
PROJECT NUMBER	1701331
DATE	09/30/2021
PROJECT MGR	PAUL VAN HENKELUM, PE
DRAWN BY	BDP
DESIGNED BY	RWC

SHEET NUMBER

11 OF 55



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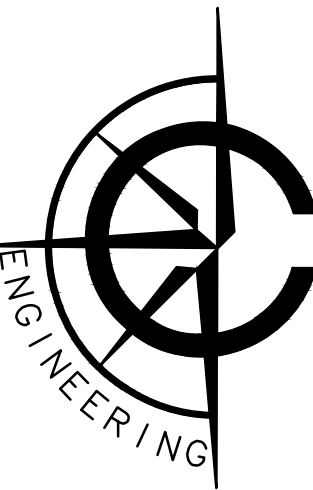
CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

PHASE 1

CIVIL DESIGN PLANS



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

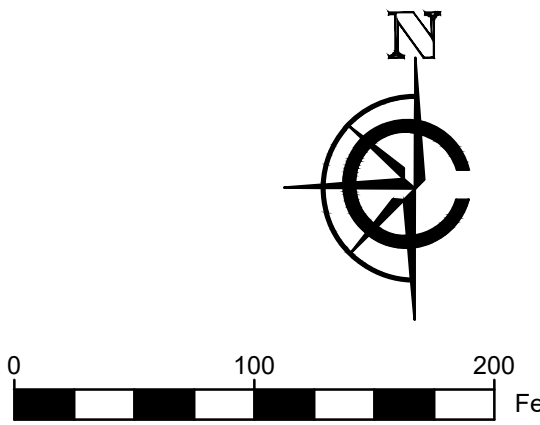
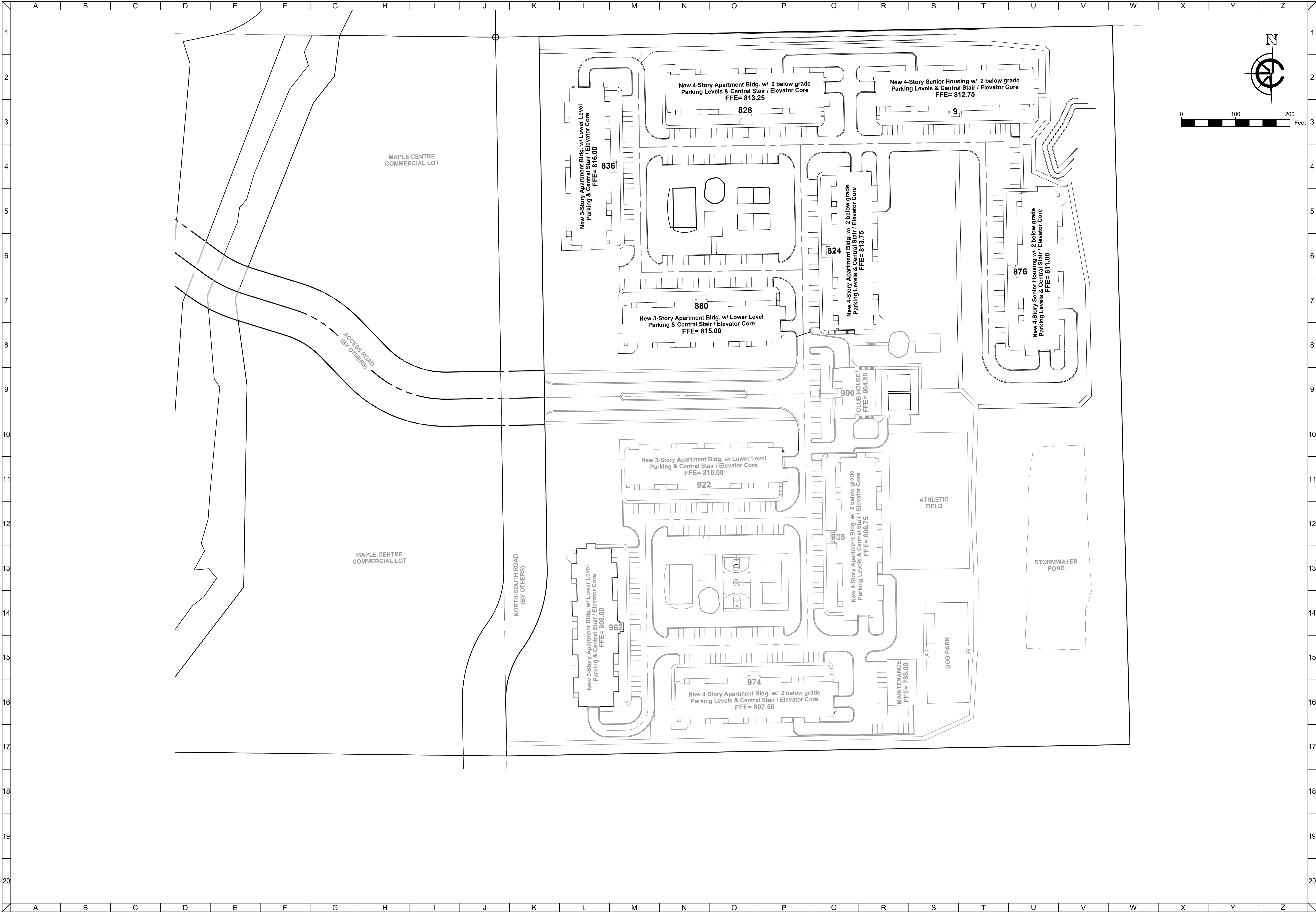
1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE	1 IN=80 FT
PROJECT NUMBER	1701331
DATE	09/30/2021
PROJECT MGR	PAUL VAN HENKELUM PE
DRAWN BY	BDP
DESIGNED BY	RWC

SHEET NUMBER

12 OF 55



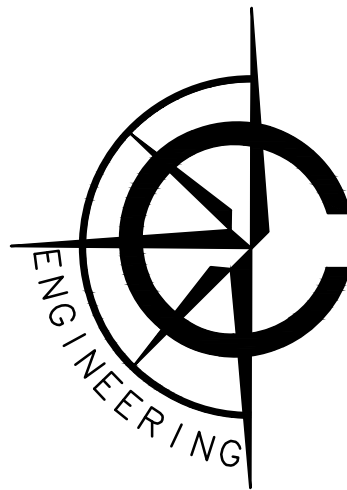
CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

PHASE 2 PLAN

CIVIL DESIGN PLANS



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

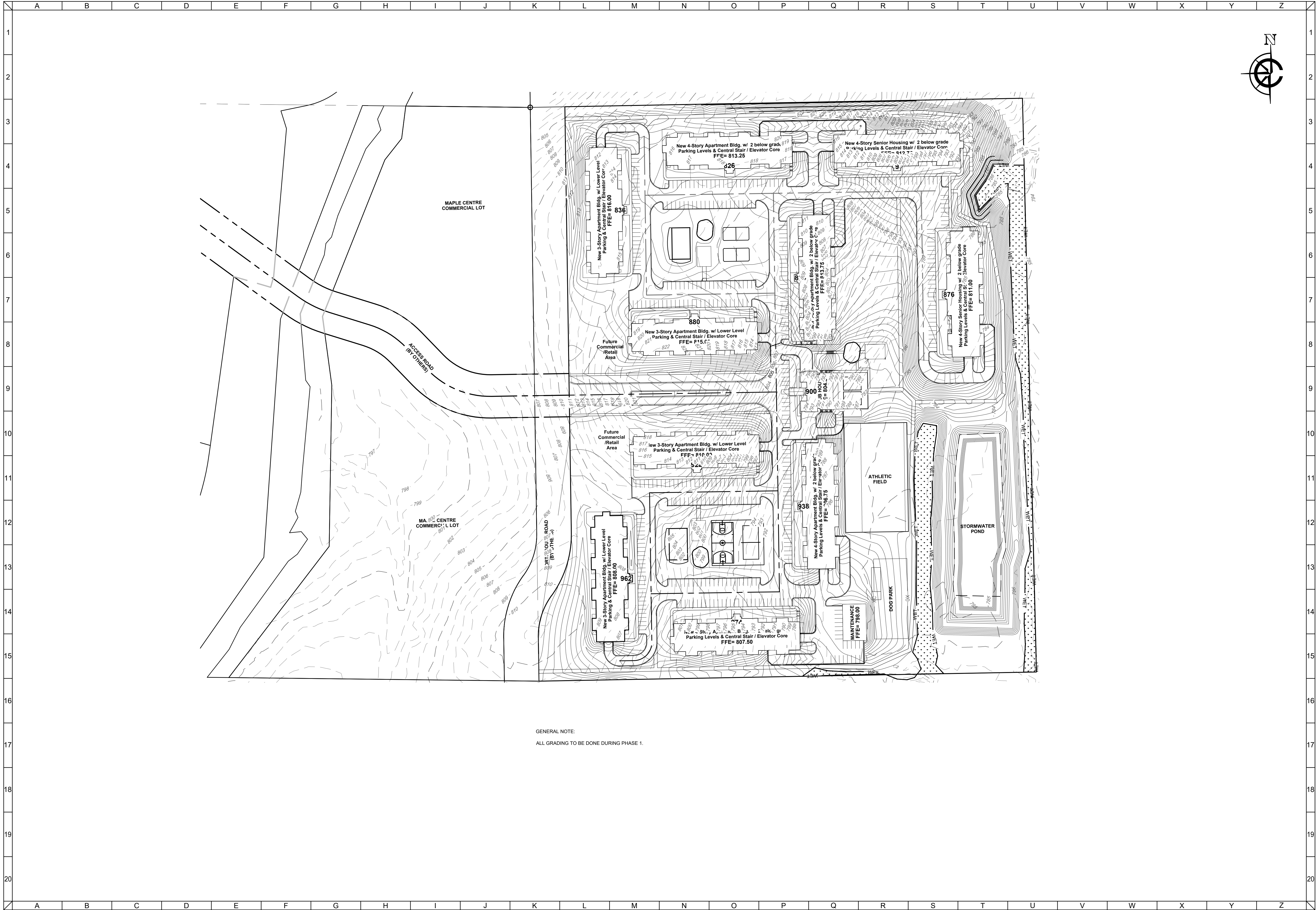
1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

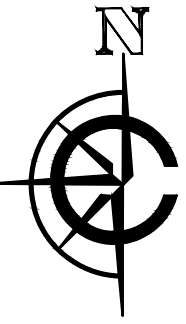
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PROJECT NUMBER	1701331
DATE	09/30/2021
PROJECT MGR	PAUL VAN HENKELUM, PE
DRAWN BY	BDP
DESIGNED BY	RWC

SHEET NUMBER

13 OF 55



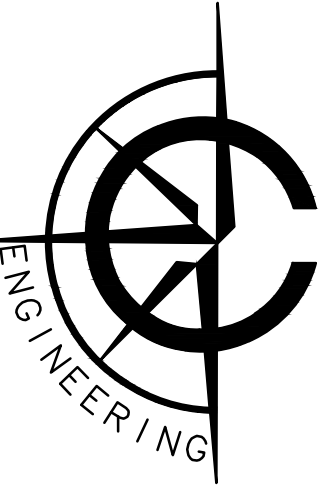
GENERAL NOTE:
ALL GRADING TO BE DONE DURING PHASE 1.



CLIENT

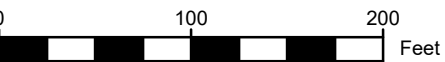


MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS INITIAL GRADING PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

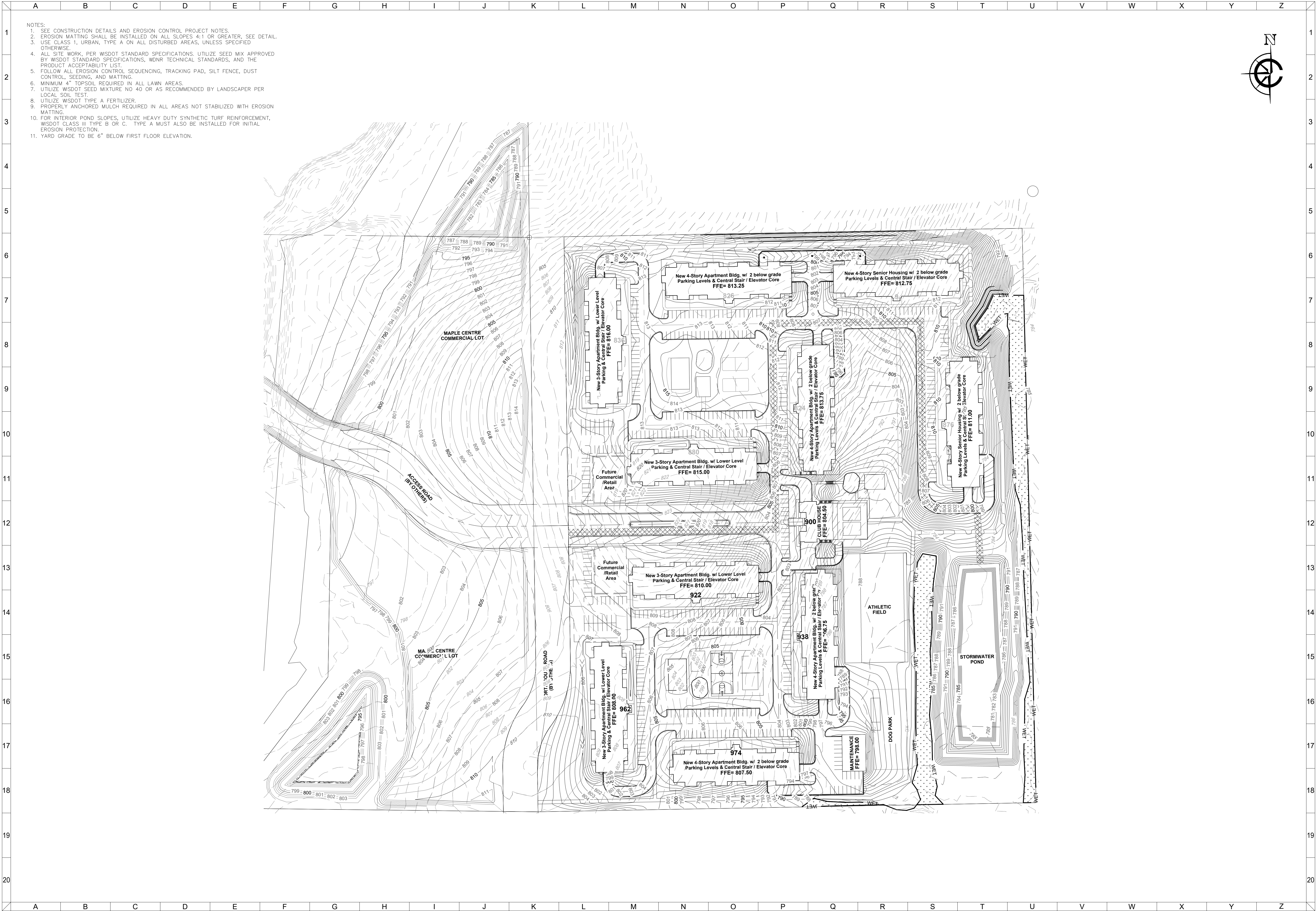


NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE	1" = 100'
PROJECT NUMBER	1701331
DATE	09/30/2021
PROJECT MGR	PAUL VAN HENKELUM, PE
DRAWN BY	BDP
DESIGNED BY	RWC

SHEET NUMBER

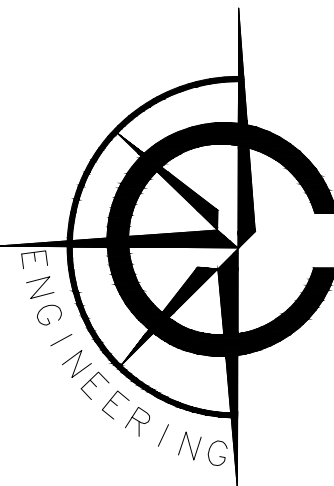
14 OF 55



CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS OVERALL GRADING PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

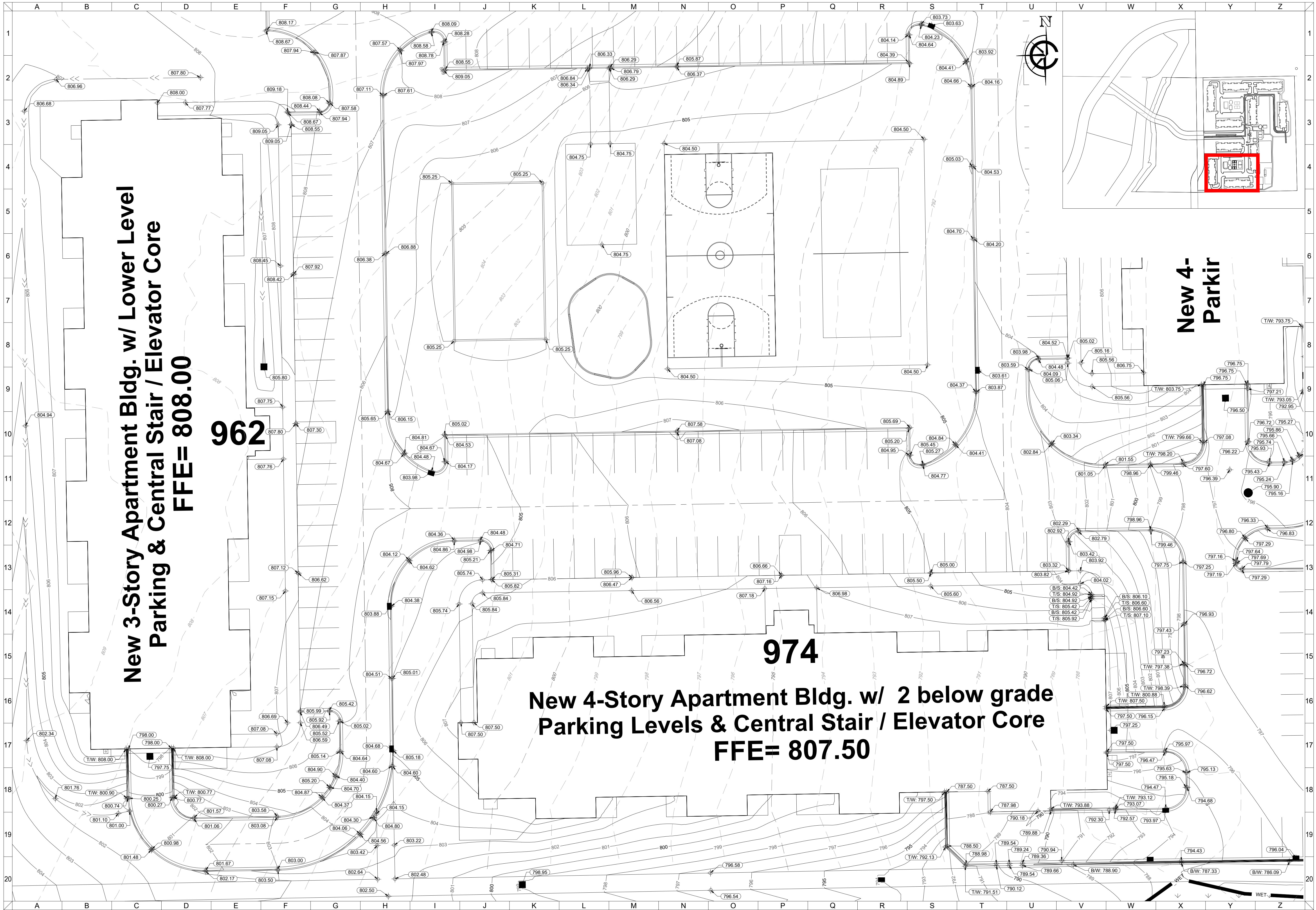
1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM



NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021
SCALE		1" = 100'
PROJECT NUMBER		1701331
DATE		09/30/2021
PROJECT MGR		PAUL VAN HENKELUM, PE
DRAWN BY		BDP
DESIGNED BY		RWC

SHEET NUMBER

15 OF 55

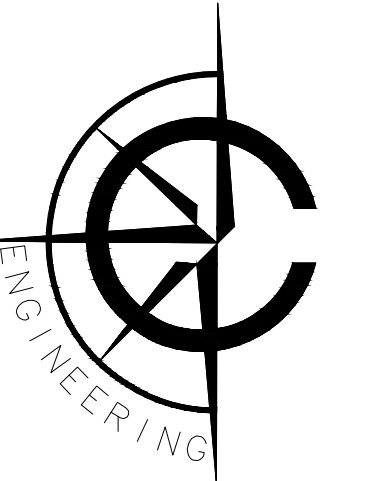


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CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS | DETAILED GRADING PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

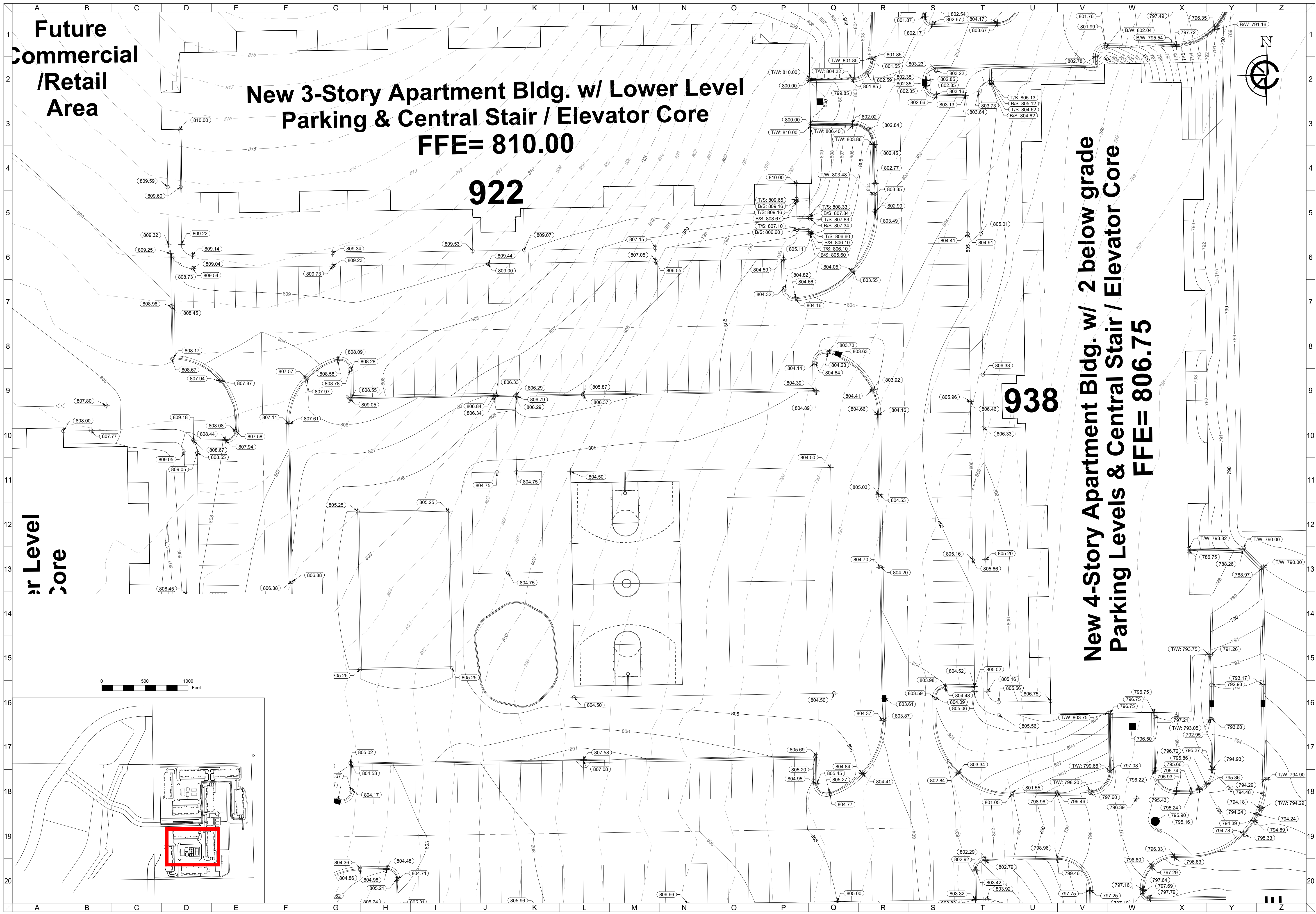
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NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 20'
PROJECT NUMBER 1701331
DATE 09/30/2021
PROJECT MGR PAUL VAN HENKELUM, PE
DRAWN BY BDP
DESIGNED BY RWC

SHEET NUMBER

16 OF 55

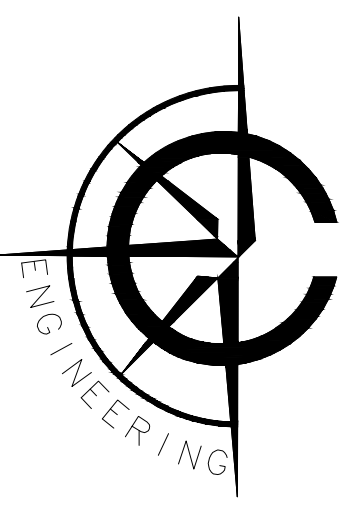


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CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS
DETAILED GRADING PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

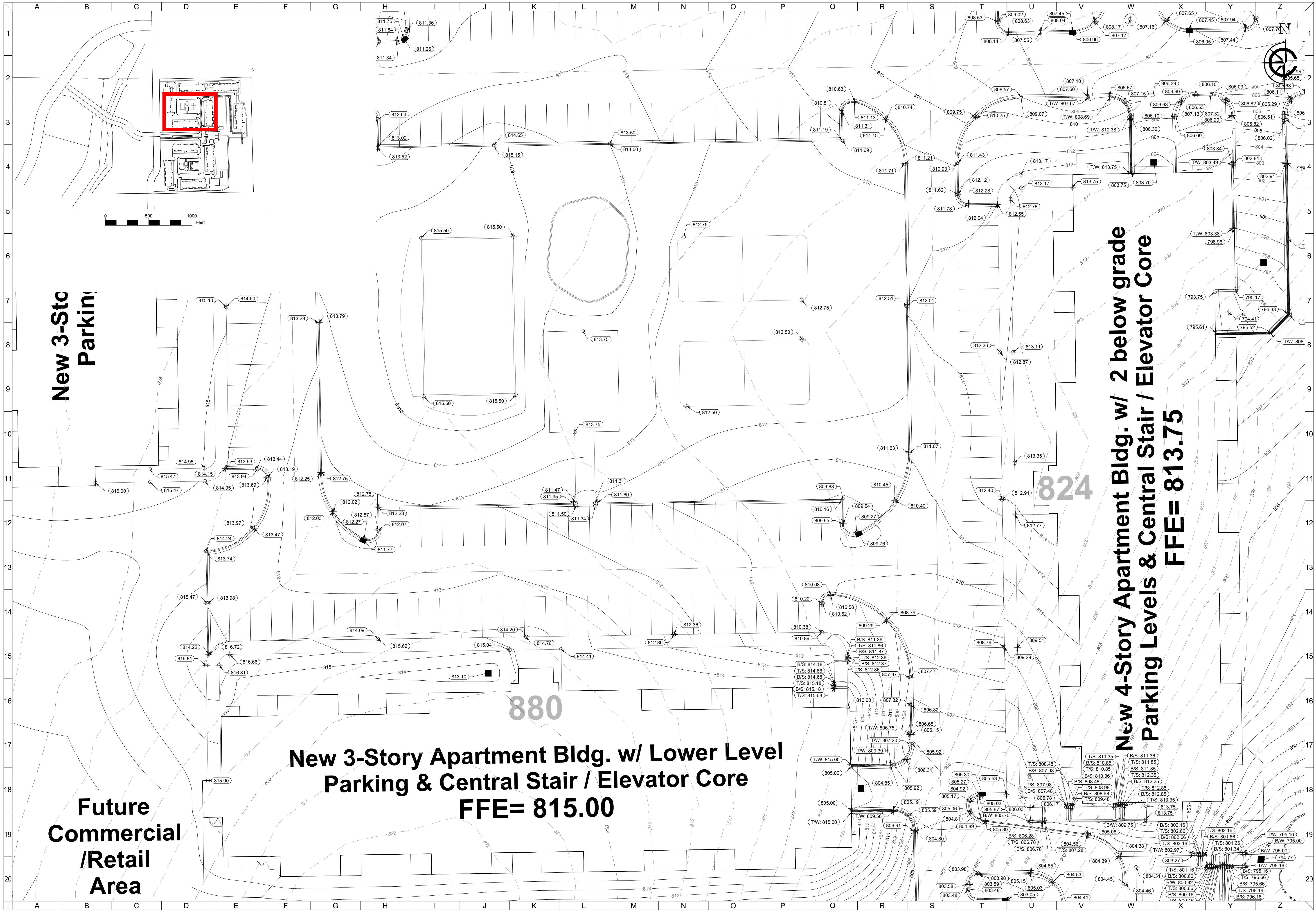
1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

0 20 40 Feet

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021
SCALE		1" = 20'
PROJECT NUMBER		1701331
DATE		09/30/2021
PROJECT MGR		PAUL VAN HENKELUM, PE
DRAWN BY		BDP
DESIGNED BY		RWC

SHEET NUMBER

17 OF 55

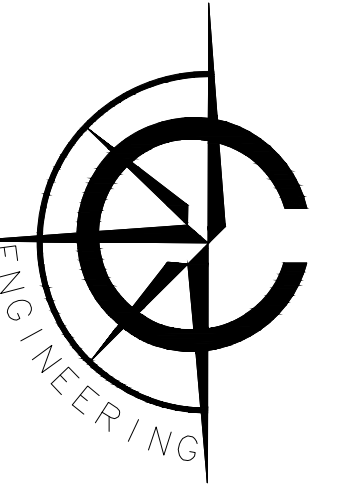


CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

CIVIL DESIGN PLANS | DETAILED GRADING PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

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LAKE GENEVA, WI 53147
262-757-8776
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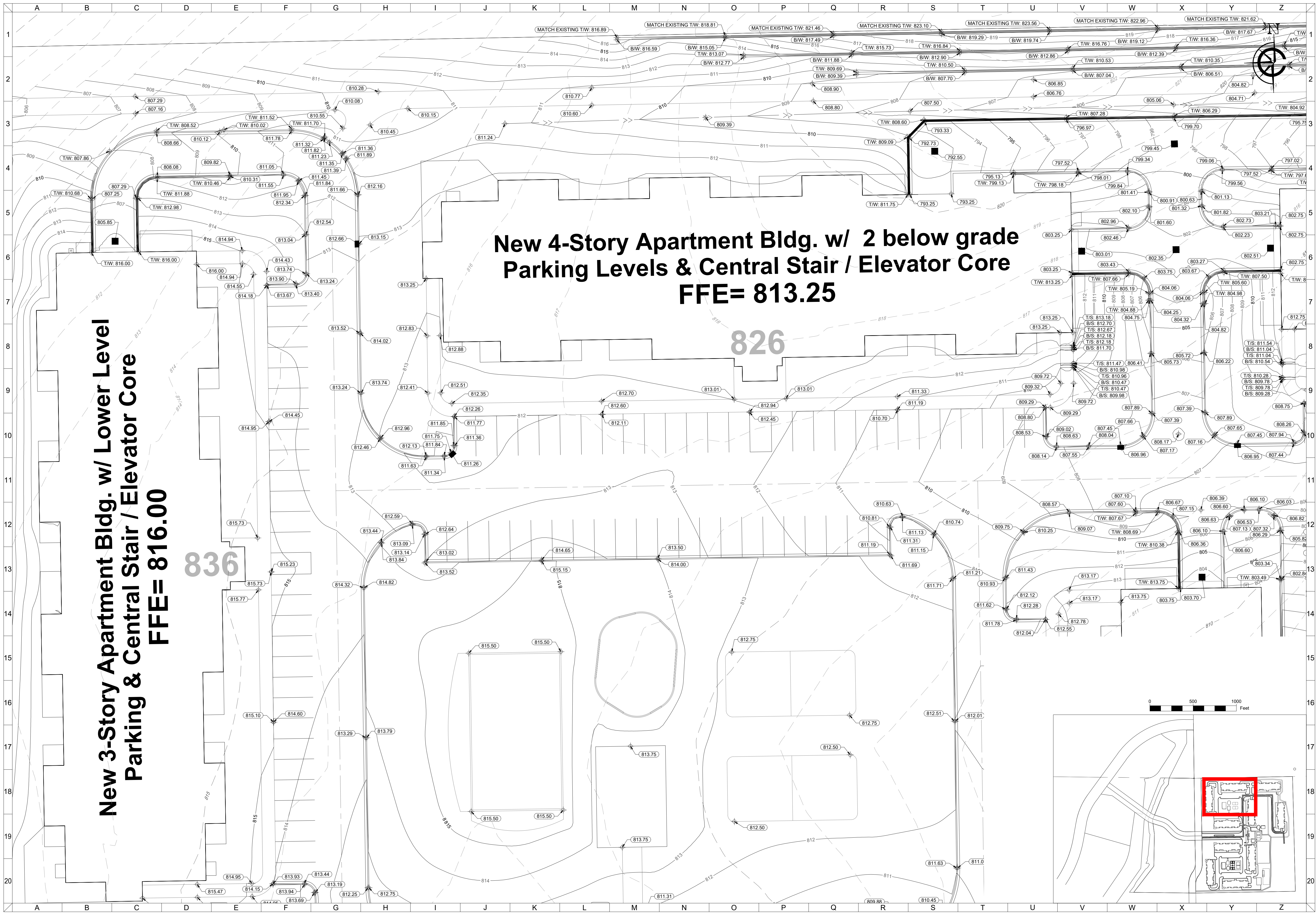
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NO.	REVISION DESCRIPTION	REV DATE
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07	VILLAGE COMMENTS	04/25/2021

SCALE	1" = 20'
PROJECT NUMBER	1701331
DATE	09/30/2021
PROJECT MGR	PAUL VAN HENKELUM, PE
DRAWN BY	BOP
DESIGNED BY	RWC

SHEET NUMBER

18 OF 55

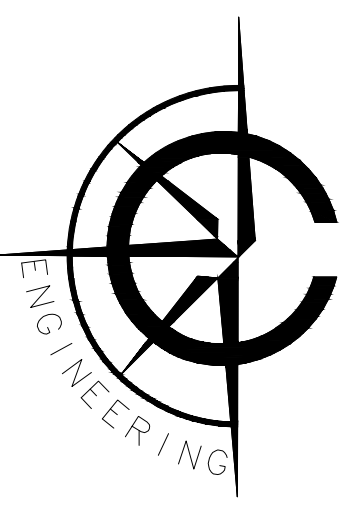


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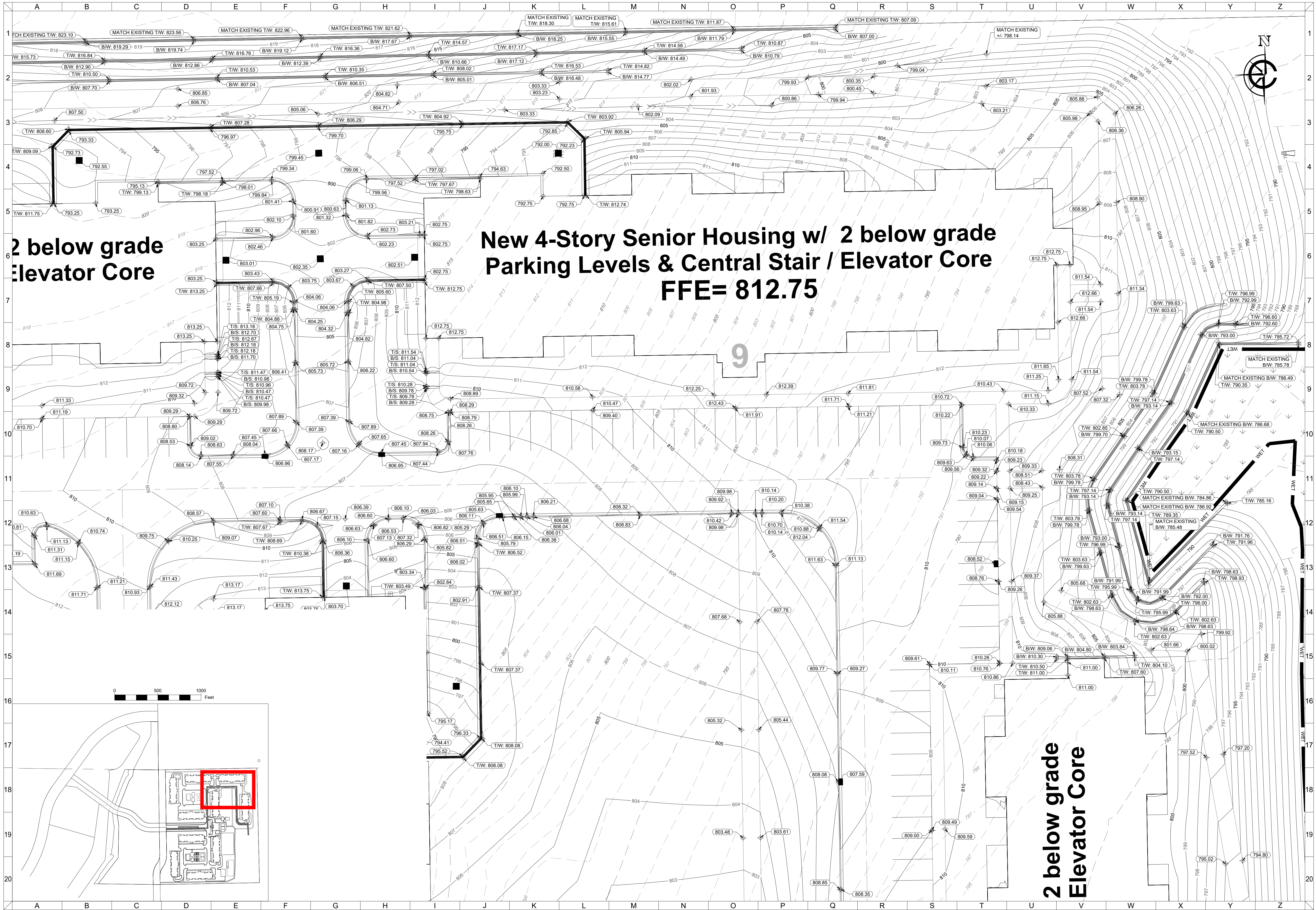


MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS DETAILED GRADING PLAN



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS
1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
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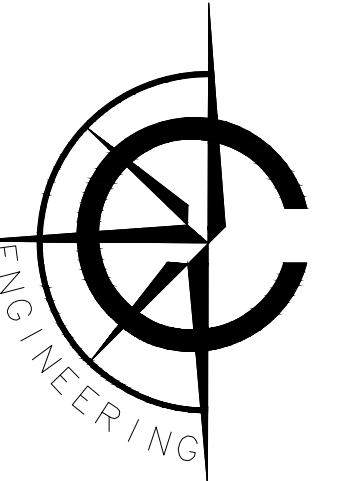
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PROJECT MGR		PAUL VAN HENKELUM, PE
DRAWN BY		BDP
DESIGNED BY		RWC
SHEET NUMBER		19 OF 55



CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS DETAILED GRADING PLAN



CARDINAL ENGINEERING LLC
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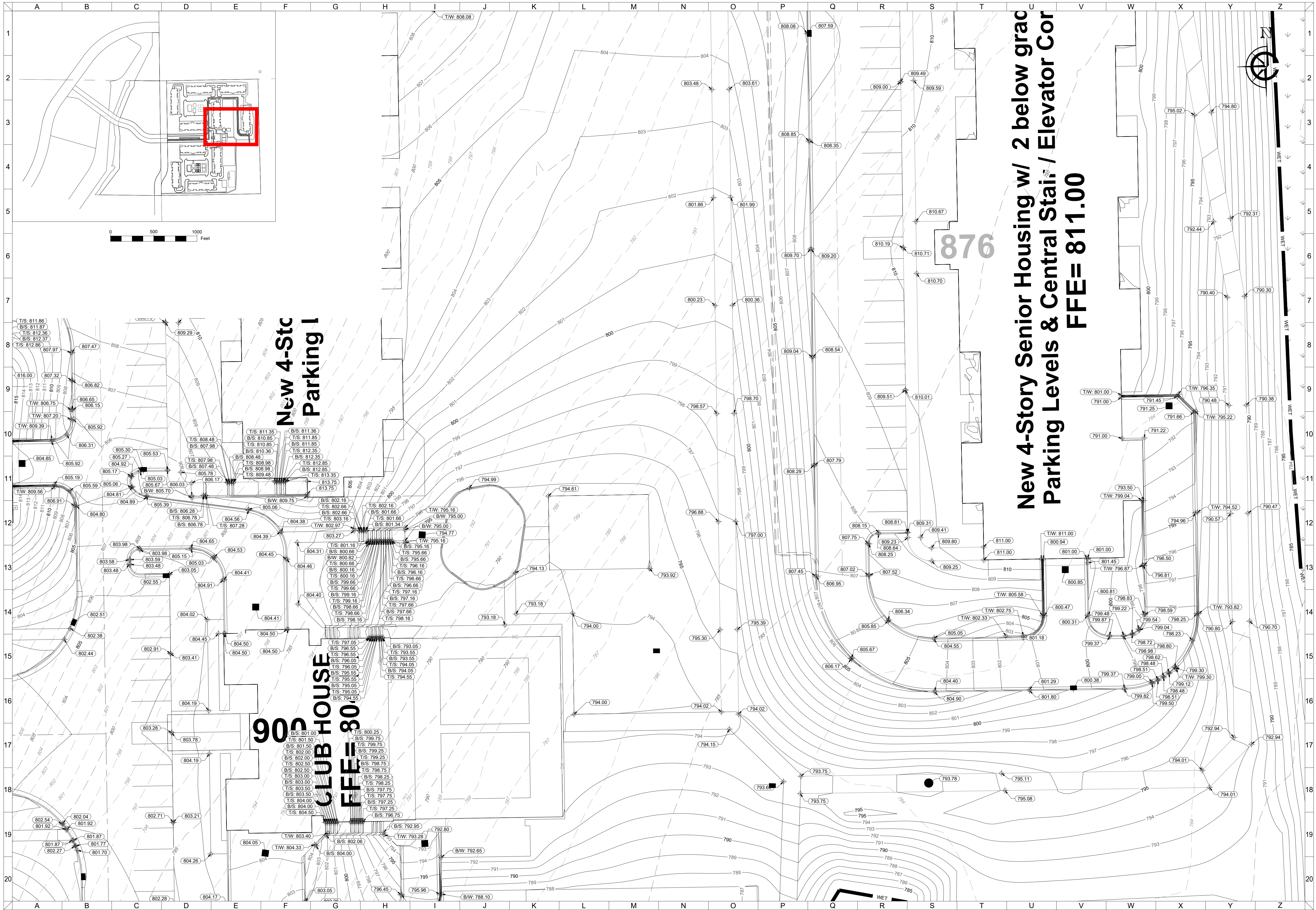
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DRAWN BY BDP
DESIGNED BY RWC

SHEET NUMBER

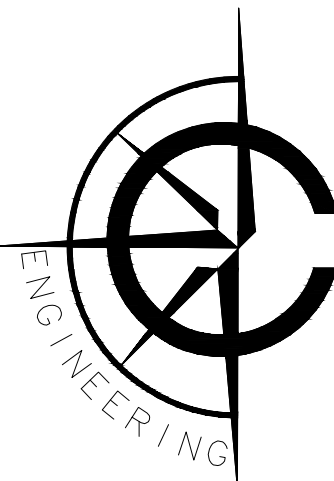
20 OF 55



CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS
DETAILED GRADING PLAN



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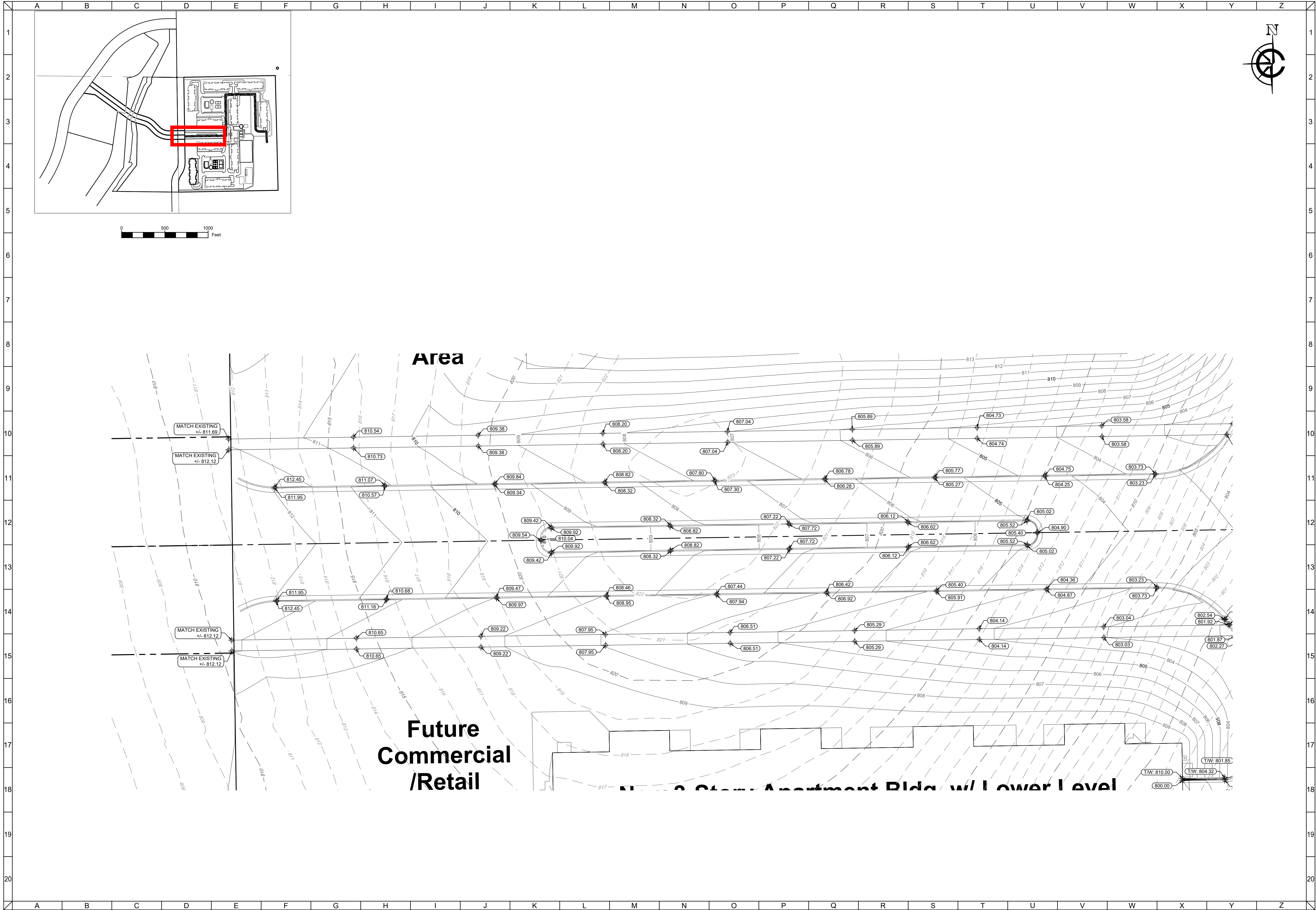
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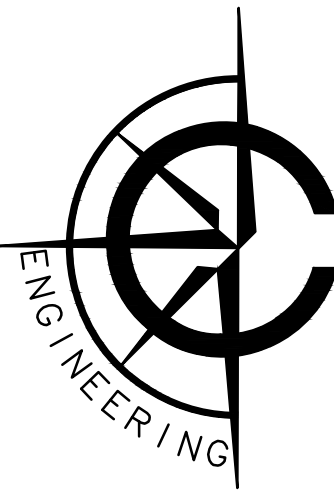
21 OF 55



CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS | DETAILED GRADING PLAN



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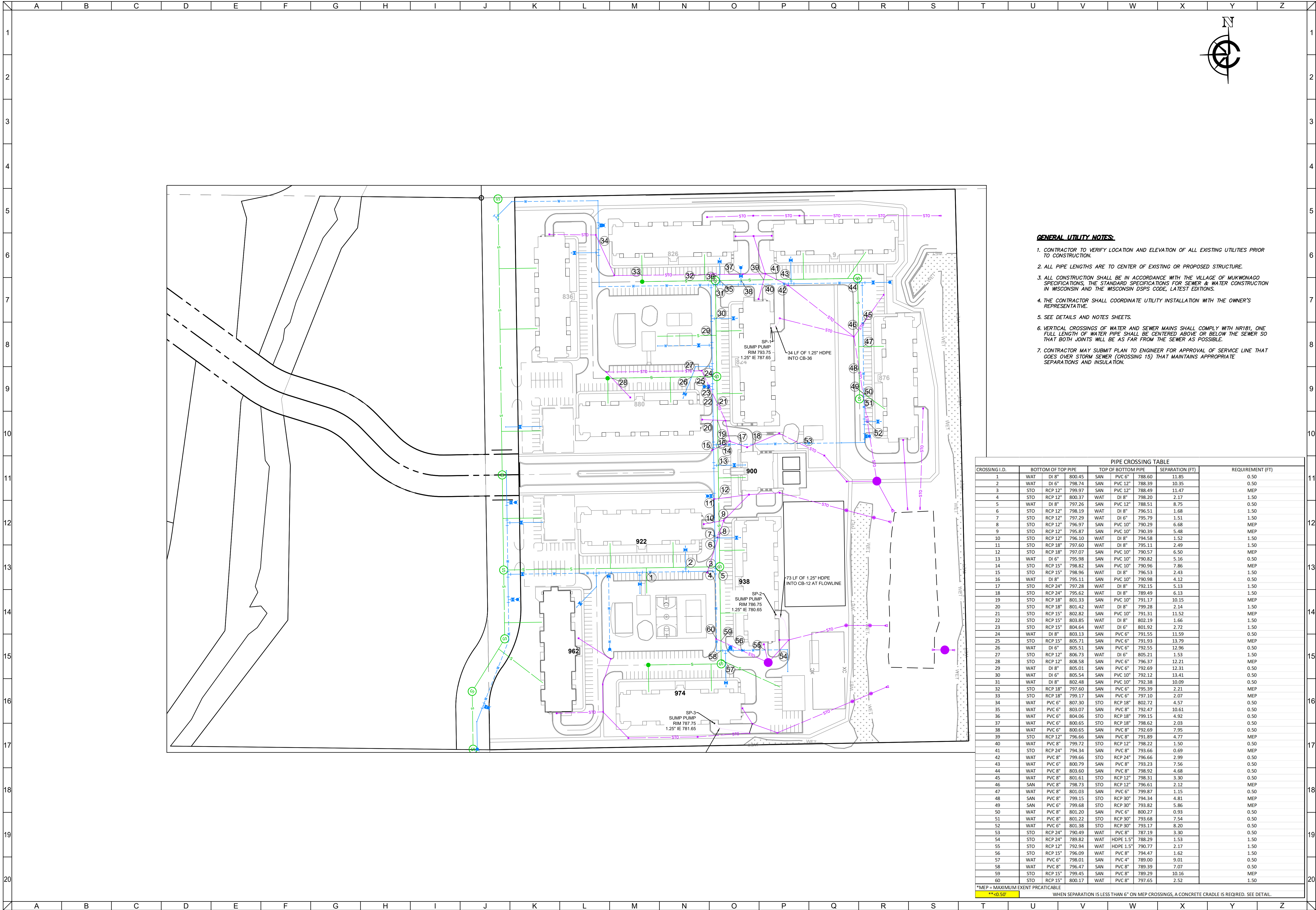
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SHEET NUMBER

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GENERAL UTILITY NOTES:

1. CONTRACTOR TO VERIFY LOCATION AND ELEVATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.
2. ALL PIPE LENGTHS ARE TO CENTER OF EXISTING OR PROPOSED STRUCTURE.
3. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE VILLAGE OF MUKWONAGO SPECIFICATIONS, THE STANDARD SPECIFICATIONS FOR SEWER & WATER CONSTRUCTION IN WISCONSIN AND THE WISCONSIN DSPS CODE, LATEST EDITIONS.
4. THE CONTRACTOR SHALL COORDINATE UTILITY INSTALLATION WITH THE OWNER'S REPRESENTATIVE.
5. SEE DETAILS AND NOTES SHEETS.
6. VERTICAL CROSSINGS OF WATER AND SEWER MAINS SHALL COMPLY WITH NR181, ONE FULL LENGTH OF WATER PIPE SHALL BE CENTERED ABOVE OR BELOW THE SEWER SO THAT BOTH JOINTS WILL BE AS FAR FROM THE SEWER AS POSSIBLE.
7. CONTRACTOR MAY SUBMIT PLAN TO ENGINEER FOR APPROVAL OF SERVICE LINE THAT GOES OVER STORM SEWER (CROSSING 15) THAT MAINTAINS APPROPRIATE SEPARATIONS AND INSULATION.

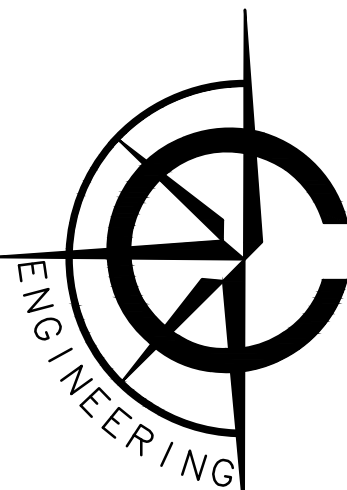
PIPE CROSSING TABLE					REQUIREMENT (FT)
CROSSING I.D.	BOTTOM OF TOP PIPE	TOP OF BOTTOM PIPE		SEPARATION (FT)	
1	WAT DI 8"	800.45	SAN PVC 6"	788.60	11.85
2	WAT DI 6"	798.74	SAN PVC 12"	788.39	10.35
3	STO RCP 12"	796.97	SAN PVC 12"	788.49	11.47
4	STO RCP 12"	800.37	WAT DI 8"	798.20	2.17
5	WAT DI 8"	797.26	SAN PVC 12"	788.51	8.75
6	STO RCP 12"	798.19	WAT DI 8"	796.51	1.68
7	STO RCP 12"	797.29	WAT DI 6"	795.79	1.51
8	STO RCP 12"	796.97	SAN PVC 10"	790.29	6.68
9	STO RCP 12"	795.87	SAN PVC 10"	790.39	5.48
10	STO RCP 12"	796.10	WAT DI 8"	794.58	1.52
11	STO RCP 18"	797.60	WAT DI 8"	795.11	2.49
12	STO RCP 18"	797.07	SAN PVC 10"	790.57	6.50
13	WAT DI 6"	795.98	SAN PVC 10"	790.82	5.16
14	STO RCP 15"	798.82	SAN PVC 10"	790.96	7.86
15	STO RCP 15"	798.96	WAT DI 8"	796.53	2.43
16	WAT DI 8"	795.11	SAN PVC 10"	790.98	4.12
17	STO RCP 24"	797.28	WAT DI 8"	792.15	5.13
18	STO RCP 24"	795.62	WAT DI 8"	789.49	6.13
19	STO RCP 18"	801.35	SAN PVC 10"	791.17	10.15
20	STO RCP 18"	801.42	WAT DI 8"	799.28	2.14
21	STO RCP 15"	802.82	SAN PVC 10"	791.31	11.52
22	STO RCP 15"	803.85	WAT DI 8"	802.19	1.66
23	STO RCP 15"	804.64	WAT DI 6"	801.92	2.72
24	WAT DI 8"	803.13	SAN PVC 6"	791.55	11.59
25	STO RCP 15"	805.71	SAN PVC 6"	791.93	13.79
26	WAT DI 6"	805.51	SAN PVC 6"	792.55	12.96
27	STO RCP 12"	806.73	WAT DI 6"	805.21	1.53
28	STO RCP 12"	808.58	SAN PVC 6"	796.37	12.21
29	WAT DI 8"	805.01	SAN PVC 6"	792.69	12.31
30	WAT DI 6"	805.54	SAN PVC 10"	792.12	13.41
31	WAT DI 8"	802.48	SAN PVC 10"	792.38	10.09
32	STO RCP 18"	797.60	SAN PVC 6"	795.39	2.21
33	STO RCP 18"	799.17	SAN PVC 6"	797.10	2.07
34	WAT PVC 6"	807.30	STO RCP 18"	802.72	4.57
35	WAT PVC 6"	803.07	SAN PVC 8"	792.47	10.61
36	WAT PVC 6"	804.06	STO RCP 18"	799.15	4.92
37	WAT PVC 6"	800.65	STO RCP 18"	798.62	2.03
38	WAT PVC 6"	800.65	SAN PVC 8"	792.69	7.95
39	STO RCP 12"	796.66	SAN PVC 8"	791.89	4.77
40	WAT PVC 8"	799.72	STO RCP 12"	798.22	1.50
41	STO RCP 24"	794.34	SAN PVC 8"	793.66	0.69
42	WAT PVC 8"	799.66	STO RCP 24"	796.66	2.99
43	WAT PVC 6"	800.79	SAN PVC 8"	793.23	7.56
44	WAT PVC 8"	803.60	SAN PVC 8"	798.92	4.68
45	WAT PVC 8"	801.63	STO RCP 12"	798.31	3.30
46	SAN PVC 8"	798.73	STO RCP 12"	796.61	2.12
47	WAT PVC 8"	801.03	SAN PVC 6"	799.87	1.15
48	SAN PVC 8"	799.15	STO RCP 30"	794.34	4.81
49	SAN PVC 6"	799.68	STO RCP 30"	793.82	5.86
50	WAT PVC 8"	801.20	SAN PVC 6"	800.27	0.93
51	WAT PVC 8"	801.22	STO RCP 30"	793.68	7.54
52	WAT PVC 6"	801.38	STO RCP 30"	793.17	8.20
53	STO RCP 24"	790.49	WAT PVC 8"	787.19	3.30
54	STO RCP 24"	789.82	WAT HDPE 1.5"	788.29	1.53
55	STO RCP 12"	792.94	WAT HDPE 1.5"	790.77	2.17
56	STO RCP 15"	796.09	WAT PVC 8"	794.47	1.62
57	WAT PVC 6"	798.01	SAN PVC 4"	789.00	9.01
58	WAT PVC 8"	796.47	SAN PVC 8"	789.39	7.07
59	STO RCP 15"	799.45	SAN PVC 8"	789.29	10.16
60	STO RCP 15"	800.17	WAT PVC 8"	797.65	2.52

*MEP = MAXIMUM EXENT PRCATICABLE
**<0.50' WHEN SEPARATION IS LESS THAN 6" ON MEP CROSSINGS, A CONCRETE CRADLE IS REQUIRED. SEE DETAIL.

CLIENT

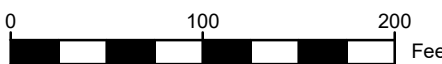


MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS
OVERALL UTILITY PLAN



CARDINAL ENGINEERING LLC
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NO.	REVISION DESCRIPTION	REV DATE
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07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 100'

PROJECT NUMBER 1701331

DATE 09/30/2021

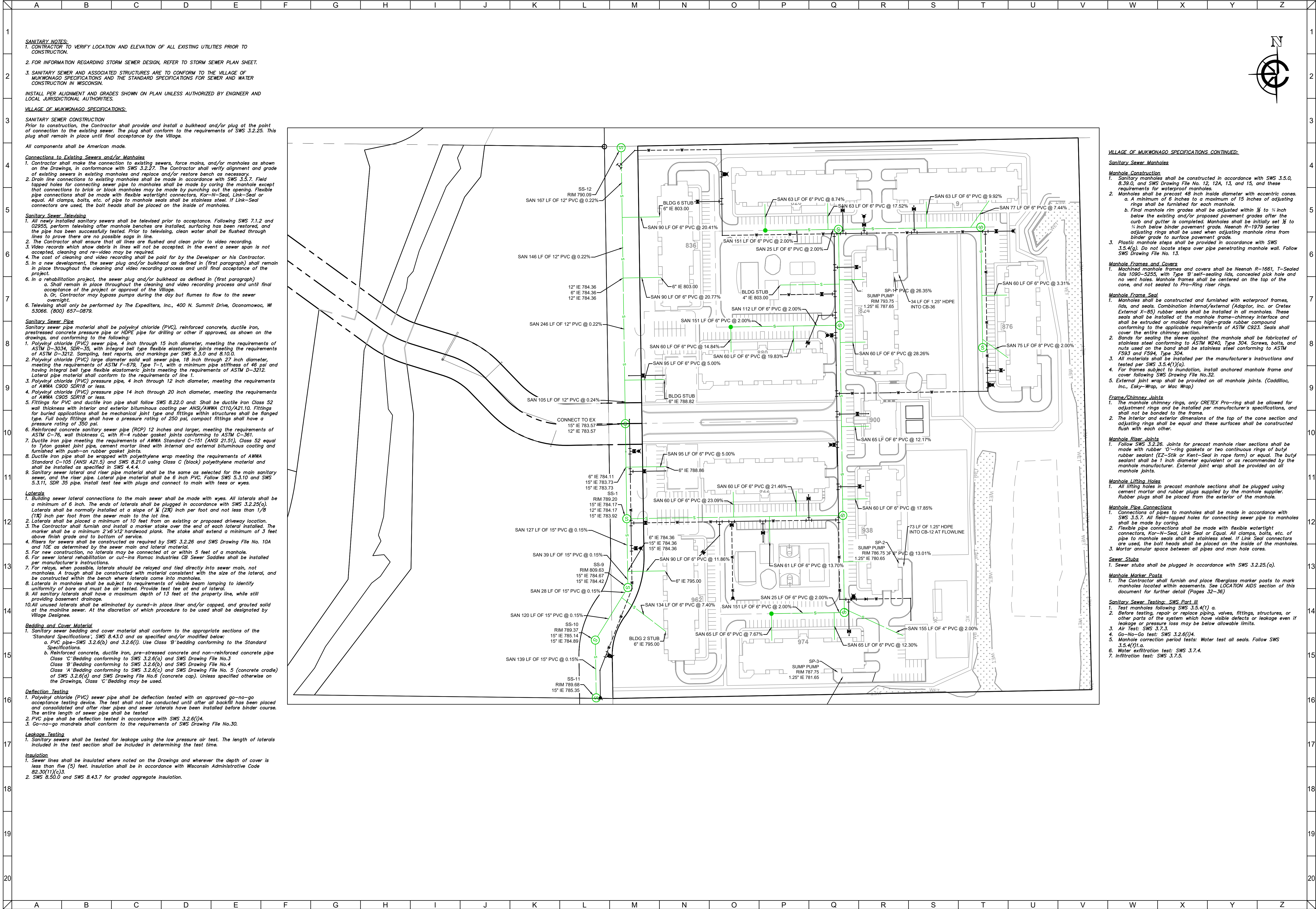
PROJECT MGR AUL VAN HENKELUM, PE

DRAWN BY BDP

DESIGNED BY RWC

SHEET NUMBER

23 OF 55

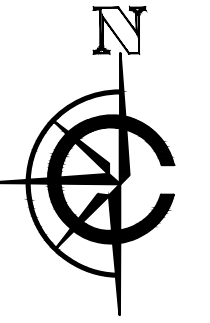


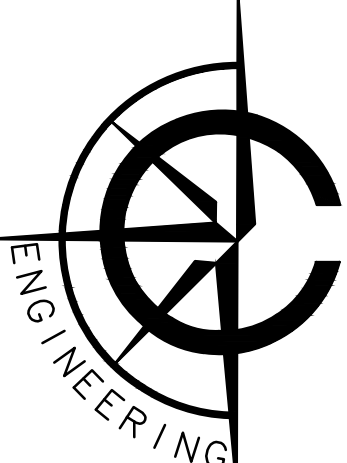
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TERONOMY
REAL ESTATE MANAGEMENT

MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

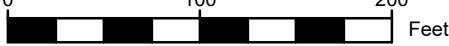
SANITARY SEWER PLAN
CIVIL DESIGN PLANS


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ENGINEERING

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1200 LA SALLE STREET
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NO.	REVISION	DESCRIPTION	REV DATE
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SCALE

1" = 100'

PROJECT NUMBER

1701331

DATE

09/30/2021

PROJECT MGR

PAUL VAN HENKELUM, PE

DRAWN BY

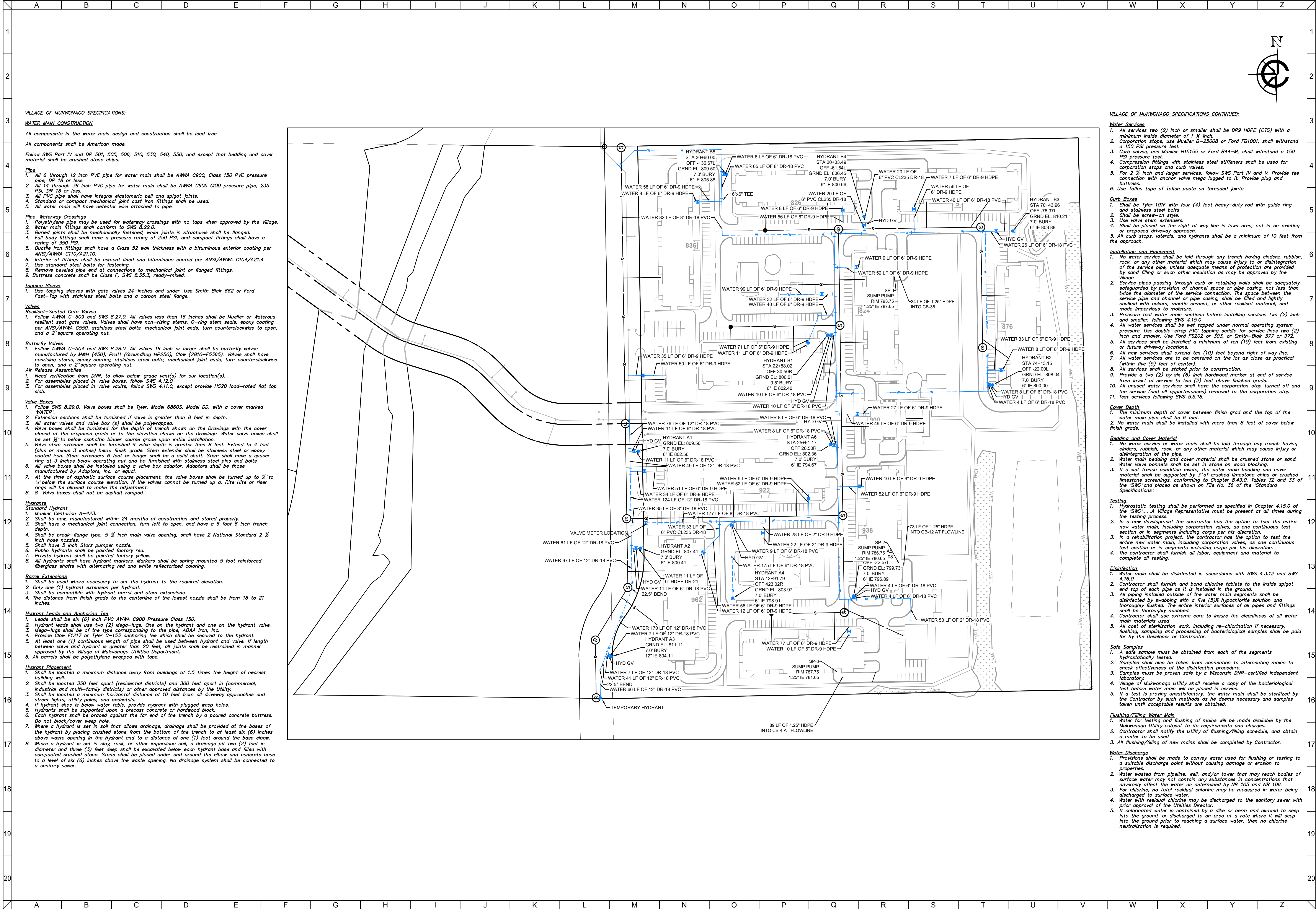
BDP

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RWC

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Teronomy
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MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS
WATERMAIN PLAN

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Feet

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DATE 09/30/2021
PROJECT MGR PAUL VAN HENKELUM, PE
DRAWN BY BDP
DESIGNED BY RWC

SHEET NUMBER
25 OF 55

		A		B		C		D		E		F		G		H		I			
		CE Report																		Page 1	
1		Line No.	DnStm Ln No	Line ID	Line Size	Line Length	Line Slope	Dmg Area	Total Area	Runoff Coeff	Inlet Time	Tc	I Sys	Flow Rate	Vel Ave	Invert Dn	Invert Up	HGL Dn	HGL Up	Gnd/Rim El Dn	Gnd/Rim El Up
					(in)	(ft)	(%)	(ac)	(ac)	(C)	(min)	(min)	(in/hr)	(cfs)	(ft/s)	(ft)	(ft)	(ft)	(ft)	(ft)	(ft)
2	1	Outfall		CB-51 to FES 9	12	335.392	0.31	0.12	0.26	0.78	6.0	10.4	5.18	1.06	2.54	788.00	789.05	788.55	789.55	789.17	792.00
		2	1	CB-52 to CB-51	12	110.919	0.48	0.02	0.14	0.90	6.0	8.4	5.73	0.64	2.09	789.05	789.58	789.61	789.92	792.00	799.45
		3	2	CB-53 to CB-52	12	110.922	0.42	0.12	0.12	0.78	6.0	6.0	6.58	0.62	2.43	789.58	790.05	789.97	790.38	799.45	792.72
		4	Outfall		36	77.732	0.64	0.12	11.18	0.39	6.0	15.8	4.20	29.40	5.60	788.16	788.66	790.89	790.41	788.79	793.78
3	5	4		CB-24 to CB-23	30	72.363	0.19	0.10	6.13	0.36	6.0	15.4	4.25	13.47	4.03	789.16	789.30	790.77	790.91	793.78	793.60
		6	5	CB-25 to CB-24	30	82.298	0.27	1.79	6.03	0.35	6.0	15.0	4.31	13.51	3.49	789.30	789.52	791.21	791.29	793.60	793.80
		7	6	CB-26 to CB-25	24	120.846	0.82	0.04	4.24	0.41	6.0	14.5	4.39	10.99	5.14	790.02	791.01	791.43	792.20	793.80	794.77
		8	7	CB-27 to CB-26	24	83.983	7.41	0.16	4.20	0.76	6.0	14.2	4.44	11.04	5.67	791.01	797.23	792.20	798.42	794.77	804.41
4	9	8		CB-28 to CB-27	24	43.774	1.44	0.05	4.04	0.57	6.0	14.0	4.47	10.57	5.50	797.23	797.86	798.42	799.02	804.41	802.61
		10	9	CB-30 to CB-28	15	51.023	4.88	0.08	2.16	0.50	6.0	13.9	4.49	6.38	8.63	798.61	801.10	799.20	802.12	802.61	805.35
		11	10	CB-32 to CB-30	15	132.552	4.09	0.81	1.56	0.51	6.0	13.4	4.57	4.18	4.38	801.10	806.52	802.12	807.35	805.35	809.79
		12	11	CB-33 to CB-32	12	229.710	0.78	0.68	0.75	0.70	6.0	12.5	4.74	2.38	4.34	806.77	808.51	807.43	809.17	809.79	811.83
		13	12	CB-34 to CB-33	12	84.204	1.29	0.07	0.37	6.0	6.0	6.58	0.17	1.13	808.51	809.60	809.17	809.77	811.83	813.10	
5	14	4		CB-35 to CB-23	30	351.236	0.90	0.29	4.93	0.77	6.0	11.1	5.03	19.01	6.78	789.10	792.25	790.41	793.73	793.78	807.60
		15	14	CB-38 to CB-35	24	200.864	0.80	0.43	4.28	0.70	6.0	9.7	5.36	17.58	7.08	792.75	794.36	794.19	795.87	807.60	805.65
		16	15	CB-39 to CB-38	24	61.016	1.95	0.01	3.85	0.52	6.0	9.5	5.41	16.12	6.48	794.36	795.55	795.87	797.00	805.65	808.94
		17	16	CB-44 to CB-39	24	54.020	1.50	0.85	2.18	0.63	6.0	9.1	5.50	8.46	4.31	795.55	796.36	797.00	797.40	806.94	806.98
6	18	17		CB-45 to CB-44	18	308.759	1.04	0.59	1.33	0.67	6.0	7.7	5.95	5.96	5.66	796.86	800.07	797.66	801.01	806.98	811.34
		19	18	CB-46 to CB-45	18	107.243	1.04	0.01	0.74	0.78	6.0	6.8	6.25	3.79	3.79	800.07	801.18	801.01	801.92	811.34	812.68
		20	19	CB-47 to CB-46	18	111.492	1.05	0.73	0.73	0.82	6.0	6.0	6.58	3.94	4.45	801.18	802.35	801.92	803.11	812.68	805.85
		21	10	CB-31 to CB-30	12	56.264	0.89	0.52	0.52	0.90	6.0	6.0	6.58	3.08	4.80	801.35	801.85	802.12	802.60	805.35	804.85
7	22	16		CB-41 to CB-39	24	95.306	2.64	0.14	1.14	0.48	6.0	6.2	6.50	6.29	3.63	795.55	798.07	797.00	798.96	806.94	802.35
		23	22	CB-42 to CB-41	12	43.681	1.01	0.50	0.50	0.90	6.0	6.0	6.58	2.96	4.93	799.07	799.51	799.76	800.25	802.35	802.51

Project File: Storm Rev.stm
Number of lines: 59
Date: 5/2/2022
NOTES: Intensity = 31.59 / (Inlet time + 4.30) ^ 0.67 -- Return period = 10 Yrs.; ** Critical depth

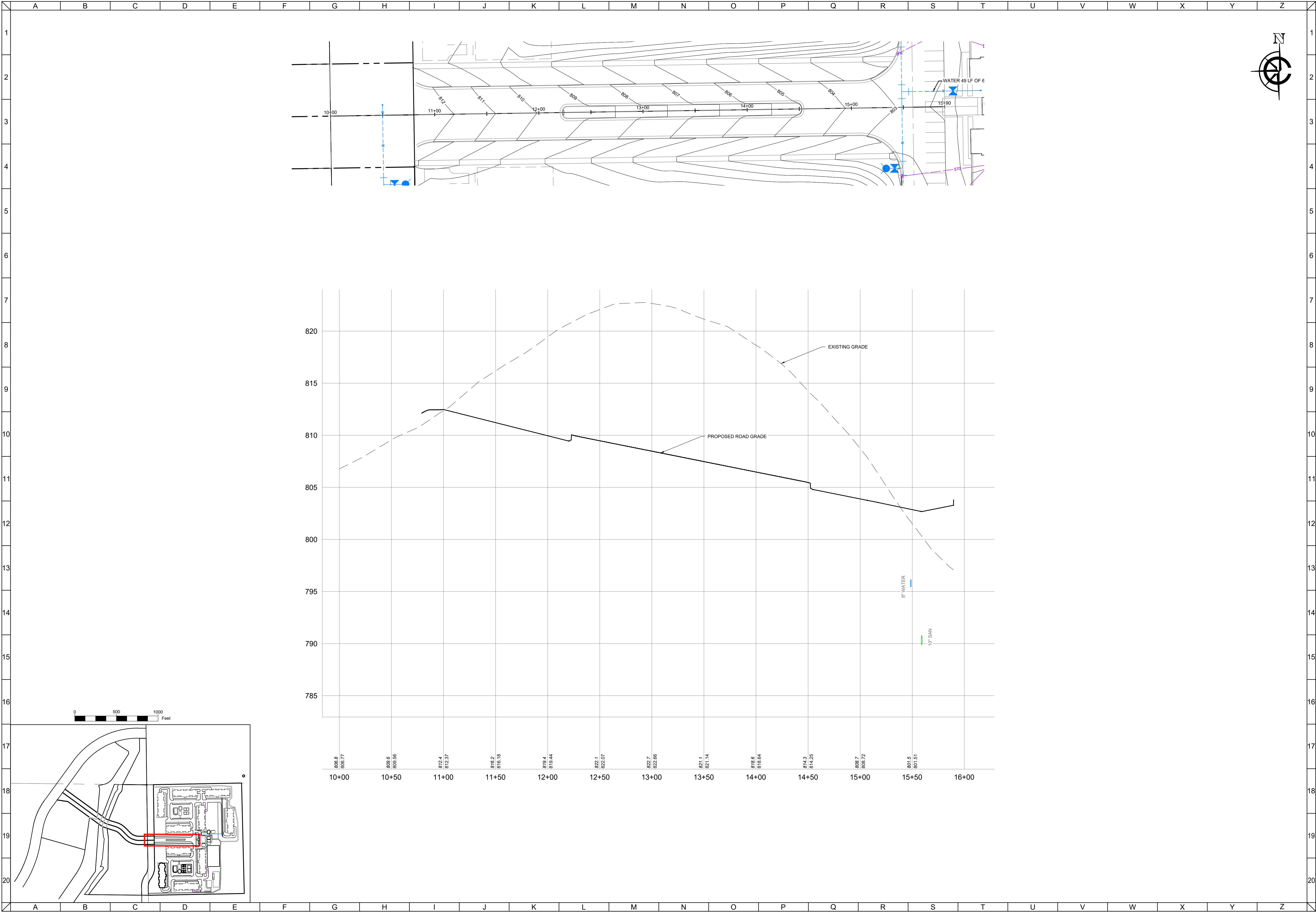
Storm Sewers

Page 2

CE Report																			
Line No.	DnStm Ln No	Line ID	Line Size	Line Length	Line Slope	Dmg Area	Total Area	Runoff Coeff	Inlet Time	Tc	i Sys	Flow Rate	Vel Ave	Invert Dn	Invert Up	HGL Dn	HGL Up	Gnd/Rim El Dn	Gnd/Rim El Up
(in)	(ft)	(%)	(ac)	(ac)	(C)	(min)	(min)	(min)	(min)	(min)	(in/hr)	(cfs)	(ft/s)	(ft)	(ft)	(ft)	(ft)	(ft)	(ft)
24	22	CB-43 to CB-41	12	43.662	2.15	0.50	0.50	0.90	6.0	6.0	6.58	2.96	5.82	799.07	800.01	799.61	800.75	802.35	803.01
25	9	CB-29 to CB-28	15	47.488	1.20	1.83	1.83	0.50	6.0	6.0	6.58	6.02	6.12	798.61	799.18	799.50	800.17	802.61	802.51
26	16	CB-40 to CB-39	12	62.622	6.63	0.52	0.52	0.90	6.0	6.0	6.58	3.08	6.98	796.55	800.70	797.00	801.45	806.94	803.70
27	14	CB-37 to CB-35	12	123.501	9.51	0.26	0.26	0.80	6.0	6.0	6.58	1.37	6.53	793.75	805.50	793.99	805.99	807.60	808.52
28	14	CB-36 to CB-35	12	183.695	0.49	0.10	0.10	0.72	6.0	6.0	6.58	0.47	2.44	793.75	794.65	794.05	794.95	807.60	797.57
29	Outfall	RISER 1 to FES-1	30	39.660	-17.57	0.01	5.08	0.30	6.0	14.3	4.43	13.82	3.46	788.66	781.69	790.28	790.48	788.25	791.50
30	29	RISER 2 to RISER 1	30	48.769	-0.14	0.02	5.07	0.30	6.0	14.0	4.47	13.93	2.84	781.69	781.62	790.54	790.60	791.50	791.50
31	30	CB-1 to RISER 2	30	194.988	3.66	0.20	5.05	0.90	6.0	13.0	4.63	14.42	3.10	781.62	788.75	790.66	790.87	791.50	796.05
32	31	CB-2 to CB-1	30	63.939	0.23	0.53	4.85	0.74	6.0	12.7	4.69	13.76	2.96	788.75	788.90	791.05	791.10	796.05	793.99
33	32	CB-4 to CB-2	30	22.987	0.22	0.10	3.82	0.90	6.0	12.6	4.73	9.88	2.04	788.90	788.95	791.31	791.32	793.99	794.03
34	33	CB-5 to CB-4	30	124.695	0.35	0.19	3.72	0.44	6.0	11.6	4.90	9.81	2.13	788.95	789.39	791.41	791.46	794.03	793.98
35	34	CB-6 to CB-5	24	166.293	0.79	0.15	3.53	0.53	6.0	10.9	5.07	9.71	4.49	789.89	791.20	791.50	792.31	793.98	796.95
36	35	CB-7 to CB-6	24	87.500	1.14	0.01	3.38	0.65	6.0	10.5	5.16	9.48	5.32	791.20	792.20	792.31	793.30	798.95	804.68
37	36	CB-9 to CB-7	12	66.004	9.80	0.50	1.10	0.68	6.0	10.3	5.21	3.97	9.31	793.20	799.67	793.61	800.51	804.68	803.96
38	37	CB-10 to CB-9	12	64.327	2.01	0.51	0.60	0.74	6.0	10.0	5.28	2.24	3.69	799.67	800.96	801.80	803.96	804.68	804.04
39	38	CB-11 to CB-10	12	91.828	2.00	0.09	0.09	0.51	6.0	6.0	6.58	0.30	1.42	800.96	802.80	801.60	803.03	804.04	805.80
40	36	CB-8 to CB-7	18	111.512	1.35	2.27	2.27	0.47	6.0	6.0	6.58	7.02	6.30	792.70	794.20	793.52	795.23	804.68	797.75
41	32	CB-3 to CB-2	12	44.383	8.67	0.50	0.50	0.90	6.0	6.0	6.58	2.96	4.36	790.40	794.25	791.31	794.99	793.99	797.25
42	Outfall	CB-48 to FES 5	15	108.457	7.19	0.38	0.88	0.71	6.0	6.2	6.48	4.66	5.31	788.66	796.46	789.47	797.33	787.17	800.37
43	42	CB-49 to CB-48	12	54.481	2.00	0.50	0.50	0.90	6.0	6.0	6.58	2.96	5.25	796.71	797.80	797.33	798.54	800.37	800.85
44	Outfall	RISER 5 to FES 3	30	37.172	-18.83	0.01	2.77	0.30	6.0	9.4	5.43	10.70	2.93	788.66	781.66	790.09	790.27	788.25	791.50
45	44	RISER 6 to RISER 5	30	68.201	2.65	0.01	2.76	0.30	6.0	8.9	5.56	10.95	2.23	781.66	783.47	790.31	790.36	791.50	791.50
46	45	CB-17 to RISER 6	30	165.675	2.92	0.14	2.75	0.75	6.0	7.8	5.92	11.63	2.45	783.47	788.30	790.40	790.51	791.50	792.80
Project File: Storm Rev.stm												Number of lines: 59					Date: 5/2/2022		
NOTES: Intensity = 31.59 / (inlet time + 4.30) ^ 0.67 ~ Return period = 10 Yrs.; ** Critical depth																			

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Date: 5/2/2022
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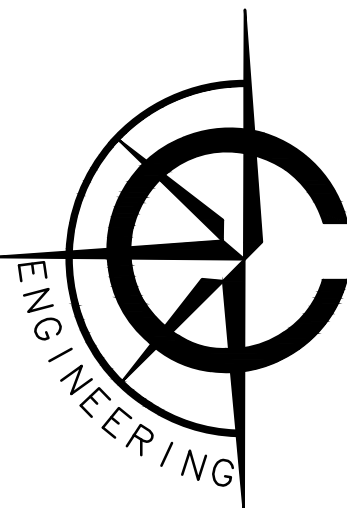
CE Report																				Page 3												
Line No.	DnStn Ln No	Line ID	Line Size	Line Length	Line Slope	Dmg Area	Total Area	Runoff Coeff	Inlet Time	Tc	I Sys	Flow Rate	Vel Ave	Invert Dn	Invert Up	HGL Dn	HGL Up	Gnd/Rim El Dn	Gnd/Rim El Up													
			(in)	(ft)	(%)	(ac)	(ac)	(C)	(min)	(min)	(in/hr)	(cfs)	(ft/s)	(ft)	(ft)	(ft)	(ft)	(ft)	(ft)													
17	47	46	CB-18 to CB-17	18	73.966	5.75	0.30	2.61	0.90	6.0	7.6	5.98	11.13	6.97	789.30	793.55	790.57	794.83	792.80	804.05												
	48	47	CB-20 to CB-18	15	86.942	2.02	0.03	0.81	0.46	6.0	7.2	6.12	4.32	4.46	793.80	795.56	794.83	796.40	804.05	802.34												
	49	48	CB-22 to CB-20	12	131.162	3.67	0.26	0.26	0.68	6.0	6.0	6.58	1.47	3.33	795.81	800.63	796.40	801.14	802.34	803.63												
	50	48	CB-21 to CB-20	12	46.698	2.14	0.52	0.52	0.90	6.0	6.0	6.58	3.08	5.62	795.81	796.85	796.40	797.60	802.34	799.85												
18	51	47	CB-19 to CB-18	18	84.569	5.04	1.50	1.50	0.59	6.0	6.0	6.58	5.82	4.35	793.55	797.81	794.83	798.74	804.05	802.35												
	52	Outfall	RISER 3 to FES 2	24	36.351	-17.36	0.01	2.38	0.30	6.0	8.0	5.85	10.02	3.70	788.66	782.35	790.08	790.28	788.79	791.50												
	53	52	RISER 4 to RISER 3	24	57.271	0.66	0.01	2.37	0.30	6.0	7.7	5.95	10.17	3.24	782.35	782.73	790.36	790.48	791.50	791.50												
	54	53	CB-12 to RISER 4	24	142.165	4.61	0.08	2.36	0.90	6.0	7.0	6.20	10.58	3.74	782.73	789.28	790.56	790.81	791.50	793.29												
19	55	54	CB-14 to CB-12	24	73.960	2.46	0.50	2.21	0.75	6.0	6.6	6.35	10.1	4.43	788.28	791.09	791.02	792.22	793.29	795.90												
	56	55	CB-15 to CB-14	12	45.065	3.13	0.51	0.51	0.90	6.0	6.0	6.58	3.02	6.37	792.09	793.50	792.58	794.24	795.90	796.50												
	57	55	CB-16 to CB-14	15	137.259	6.21	1.20	1.20	0.62	6.0	6.0	6.58	4.90	8.35	791.84	800.36	792.31	801.26	795.90	803.61												
	58	54	CB-13 to CB-12	12	22.877	0.70	0.07	0.07	0.82	6.0	6.0	6.58	0.38	0.50	790.03	790.19	791.06	791.06	793.29	793.19												
20	59	Outfall	CB-50 to FES 6	12	237.156	0.11	0.14	0.14	0.80	6.0	6.0	6.58	0.74	1.81	788.66	788.92	789.10	789.56	787.17	791.59												
21	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S													



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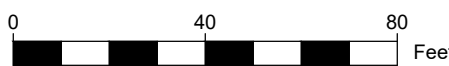


MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS | PLAN AND PROFILE



CARDINAL ENGINEERING LLC
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262-757-8776
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NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 40'

PROJECT NUMBER 1701331

DATE 09/30/2021

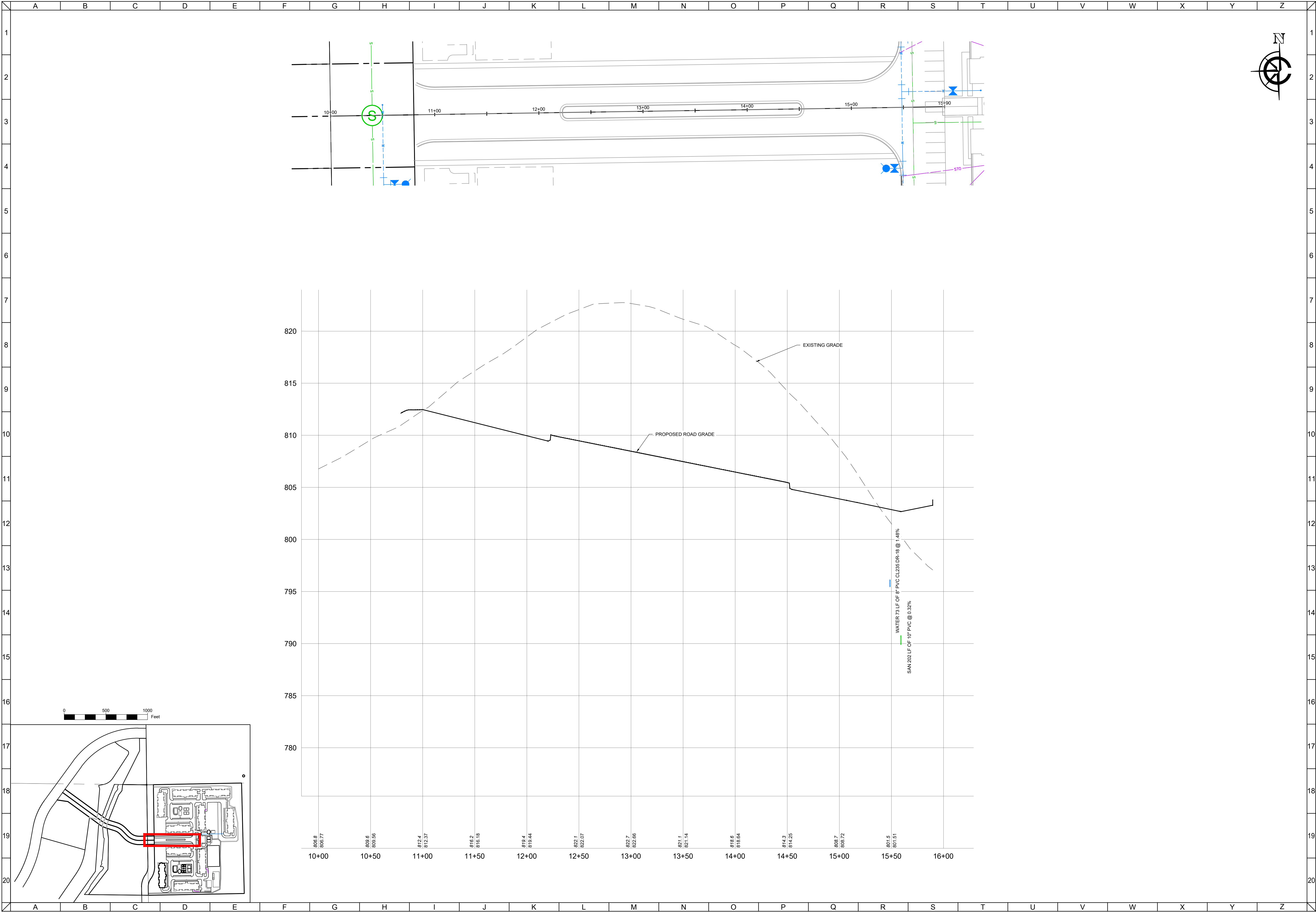
PROJECT MGR PAUL VAN HENKELUM, PE

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SHEET NUMBER

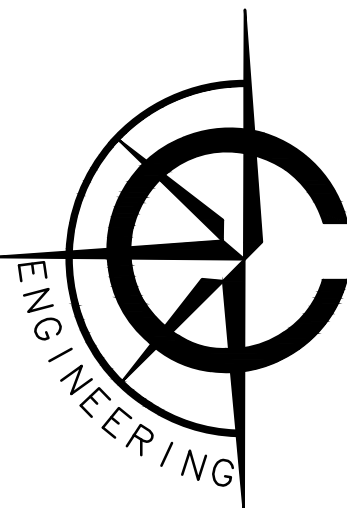
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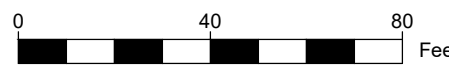


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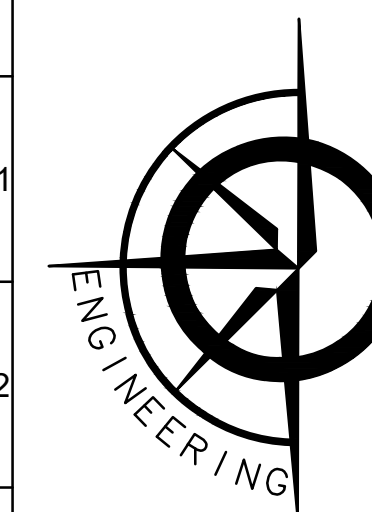
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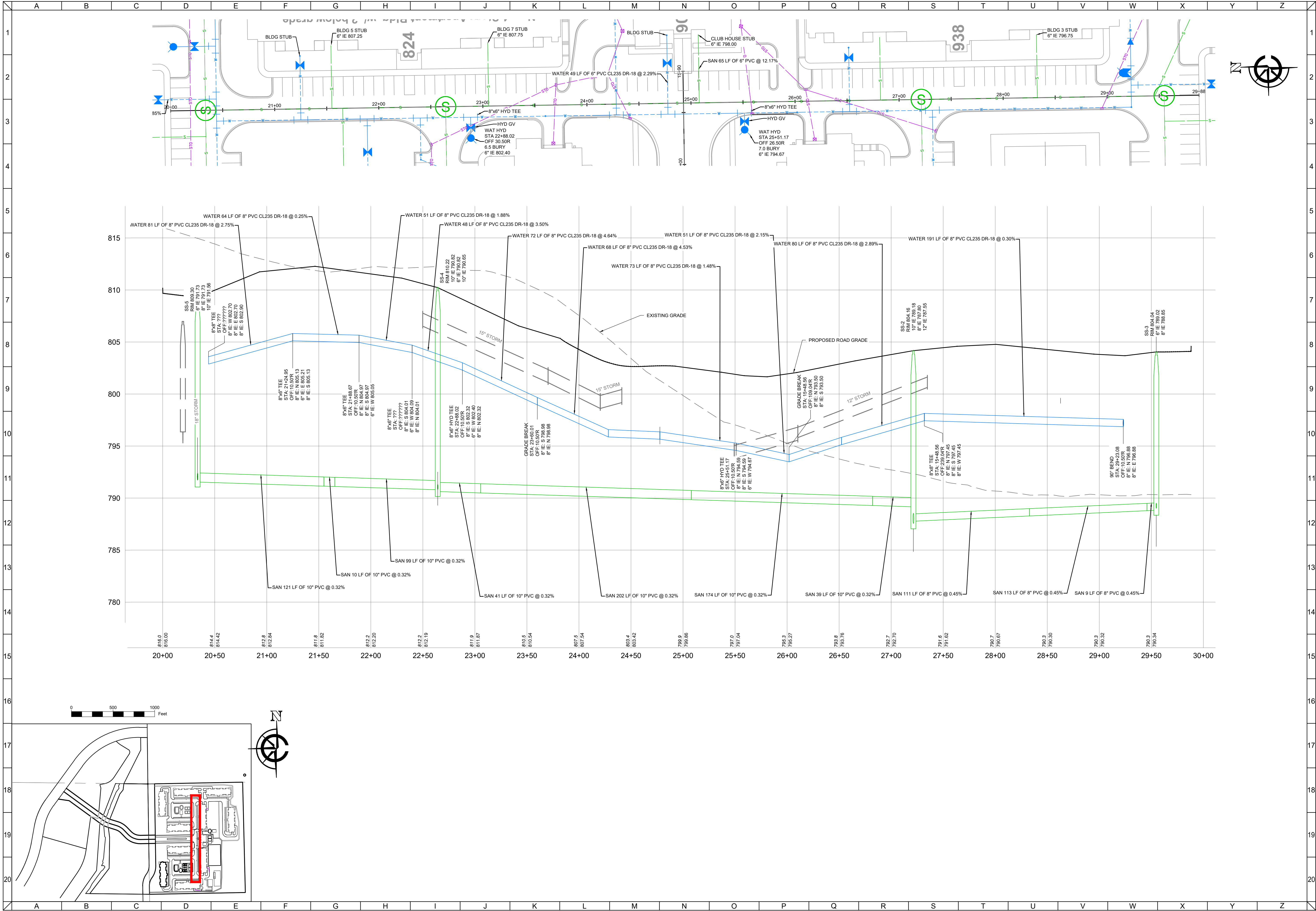
PROJECT MGR	PAUL VAN HENKELUM, PE
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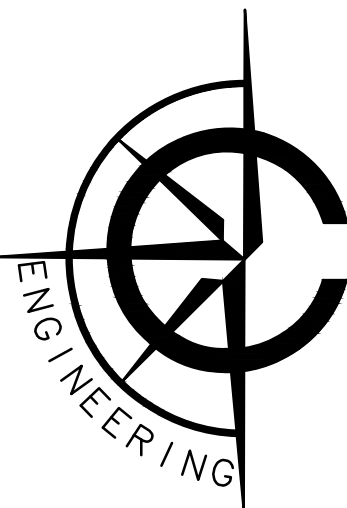
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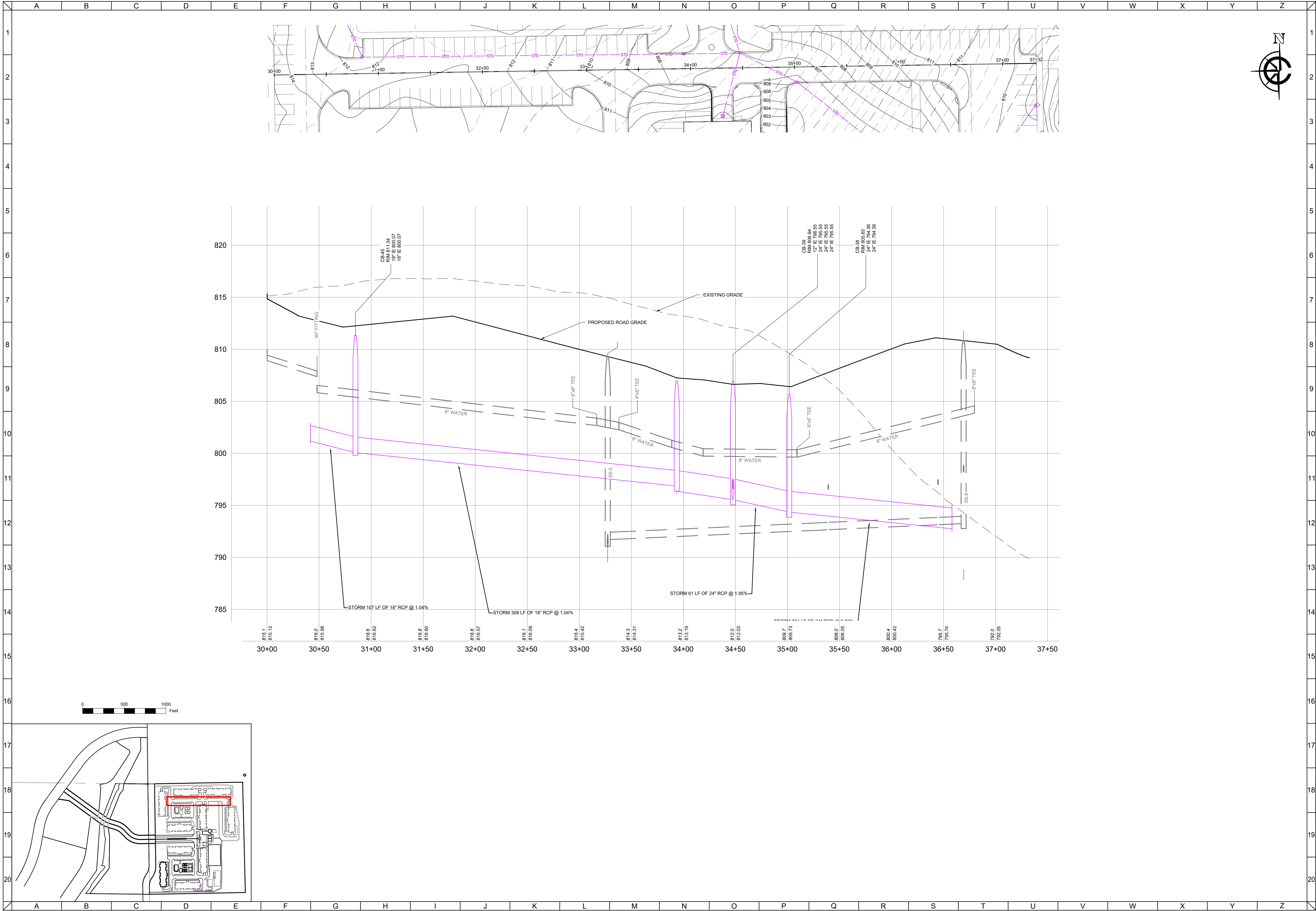


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DRAWN BY	BDP
DESIGNED BY	RWC

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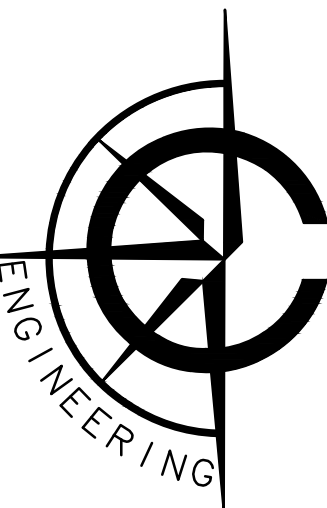
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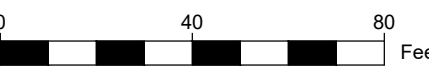


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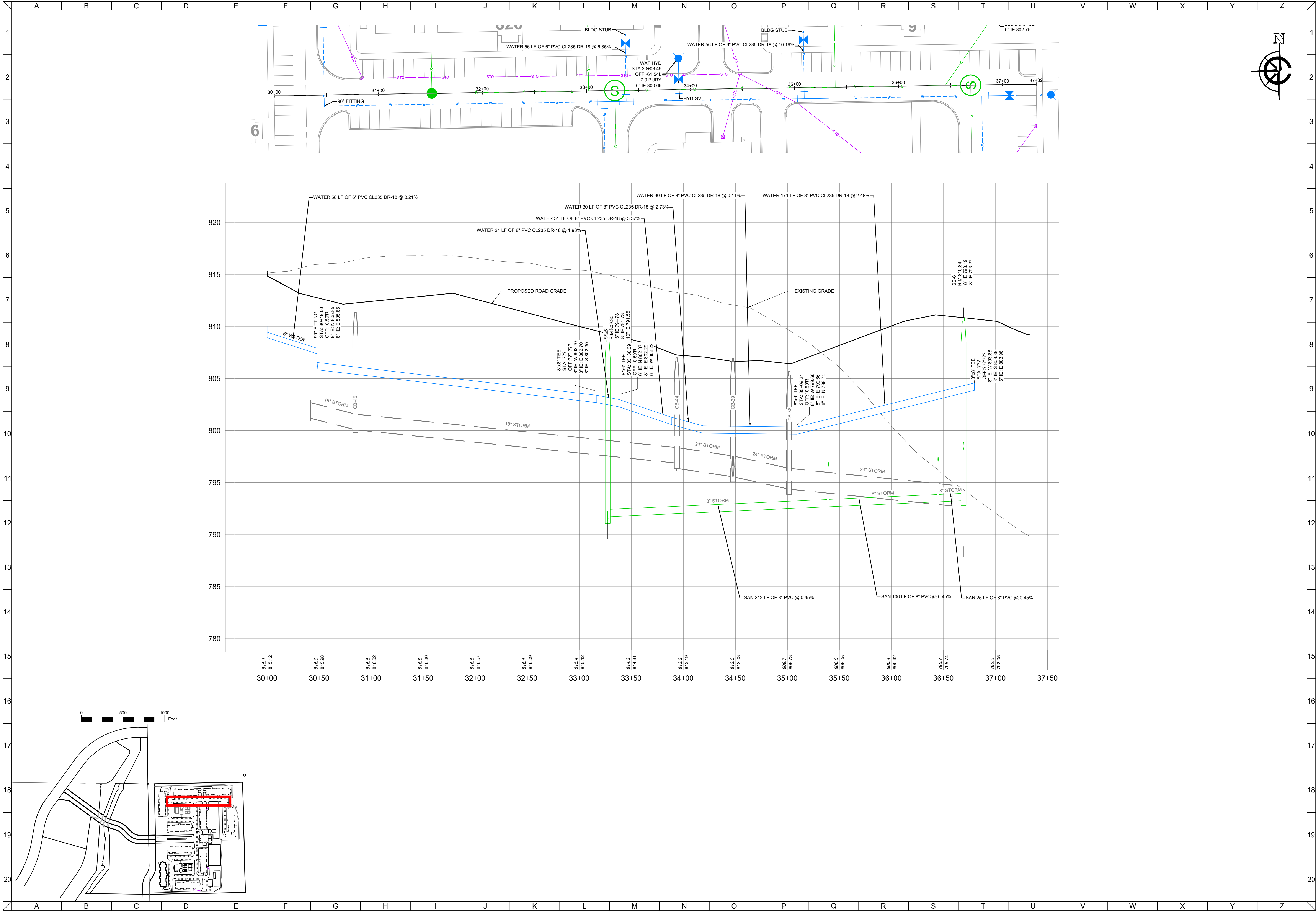
PROJECT MGR PAUL VAN HENKELUM, PE

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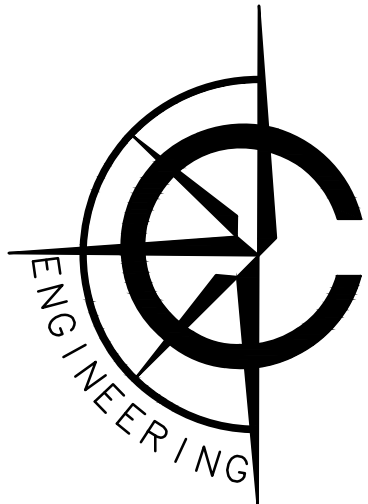
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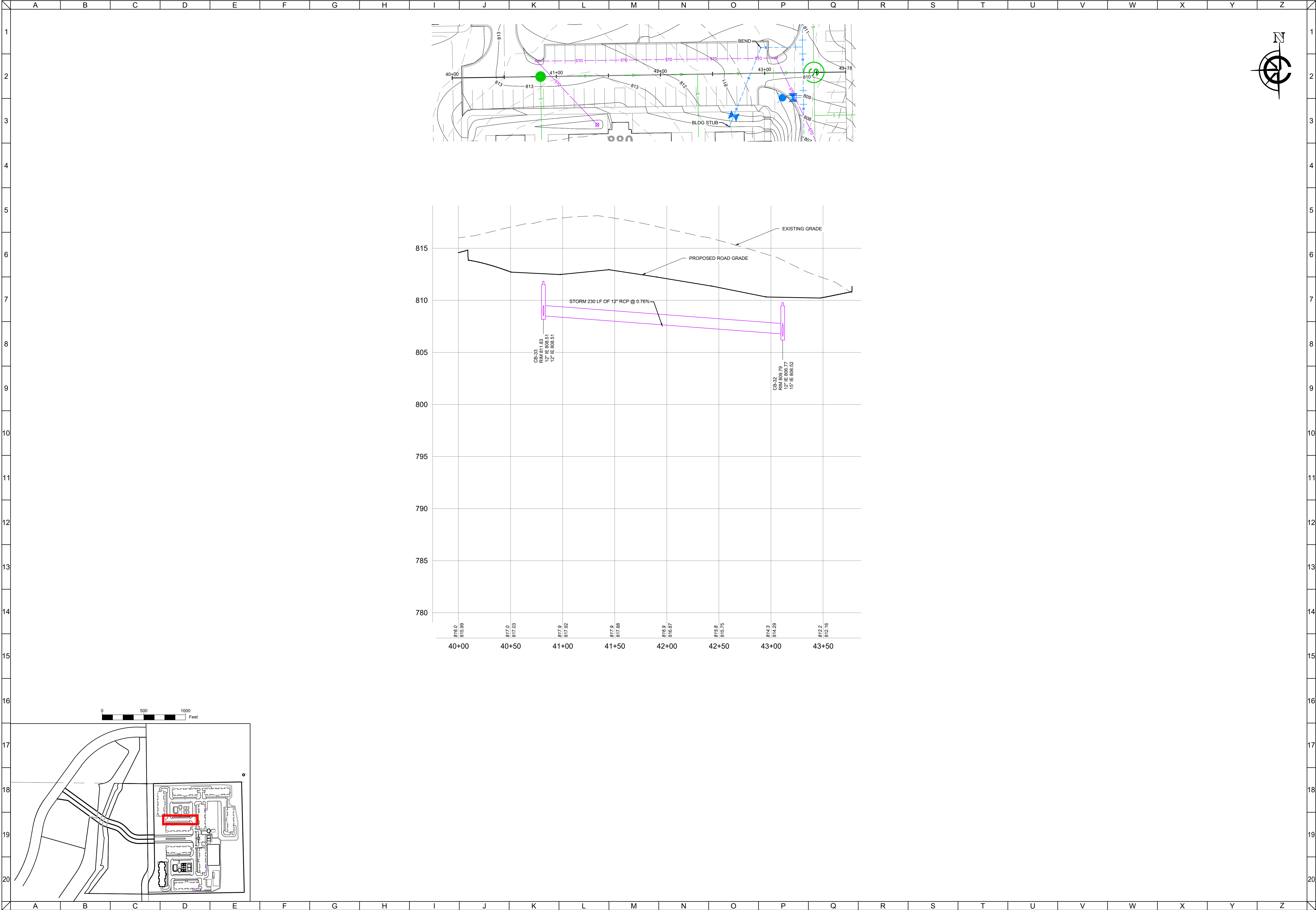


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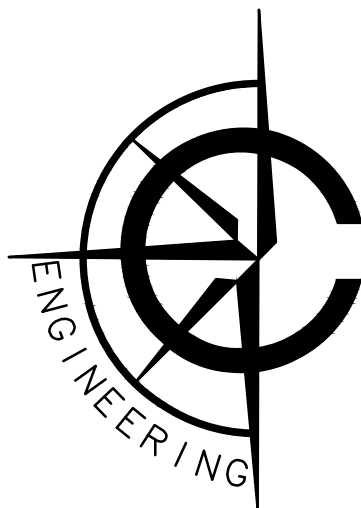
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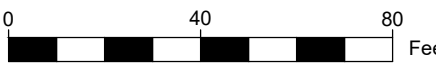


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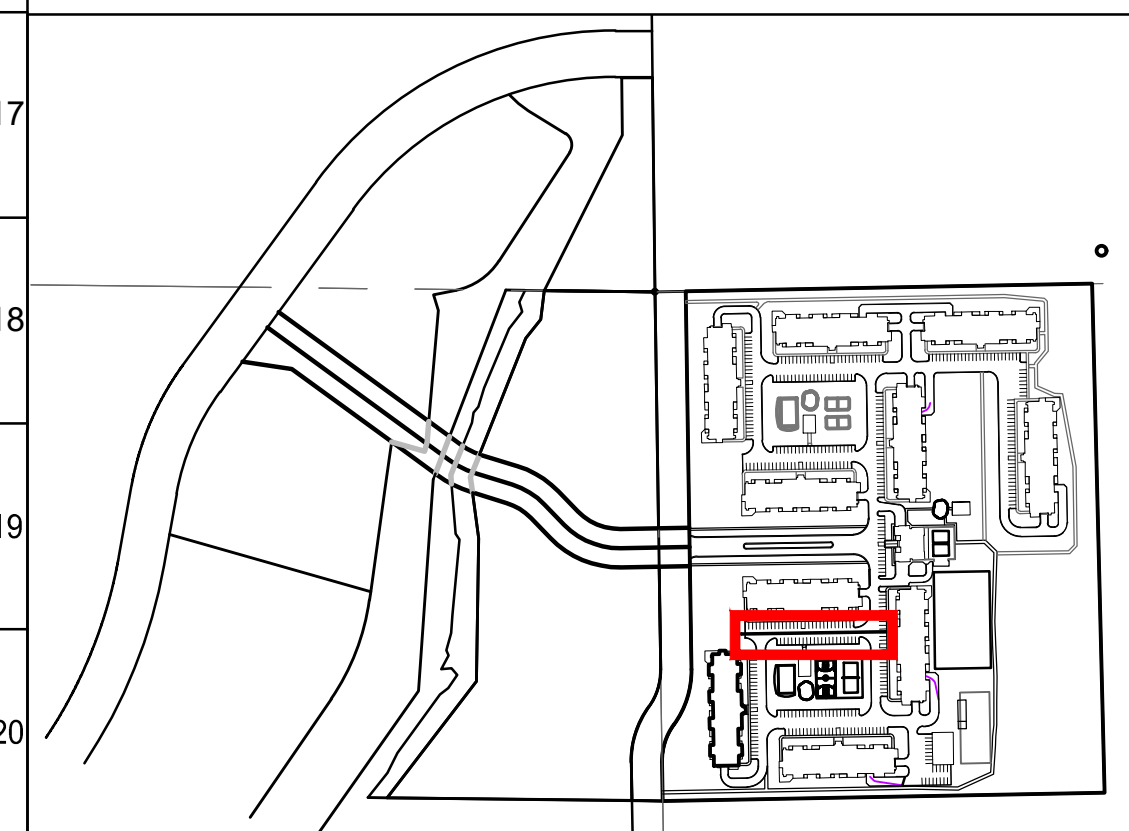
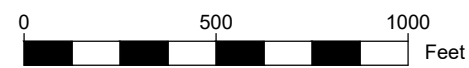
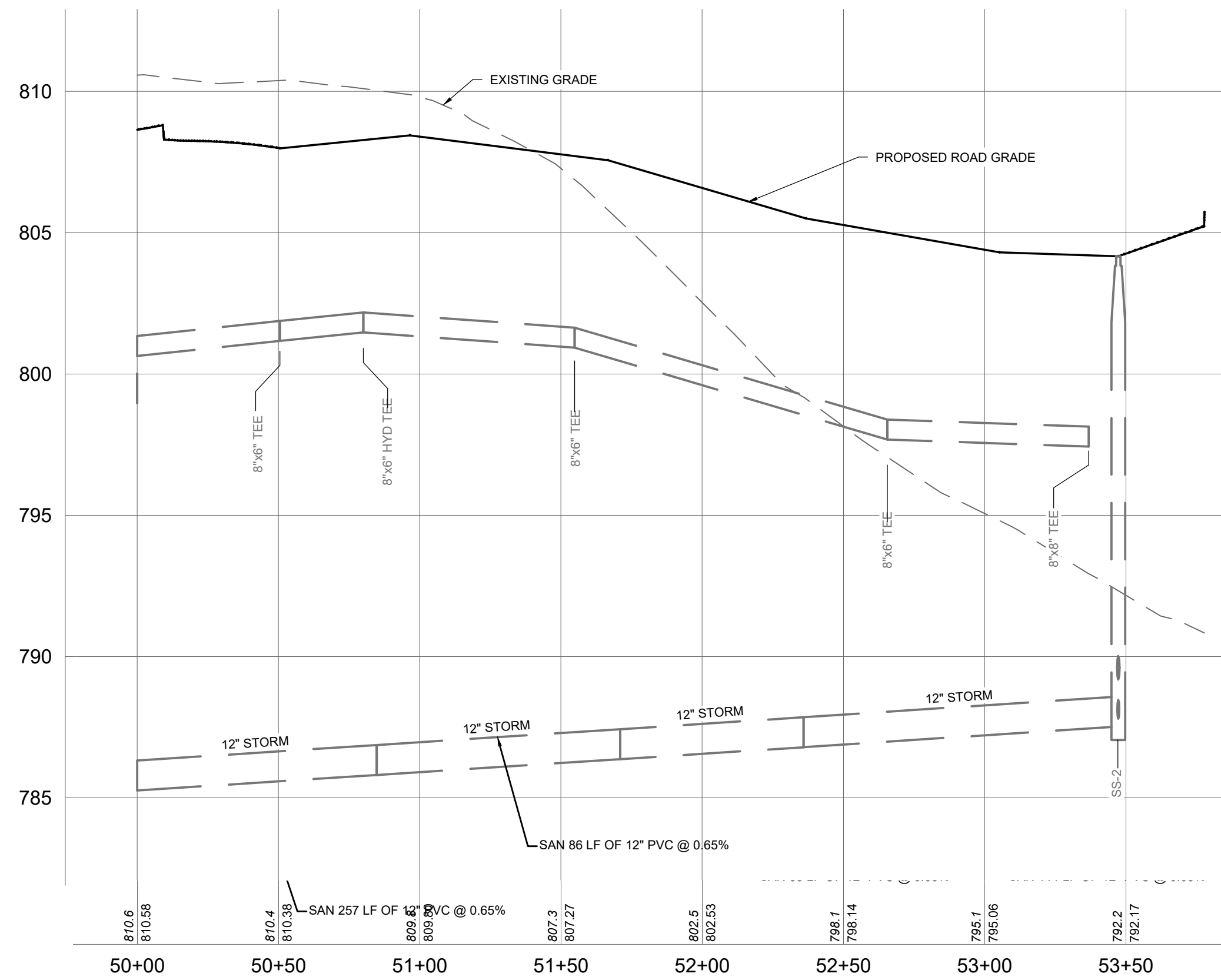
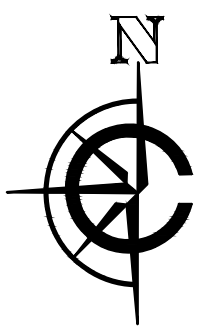
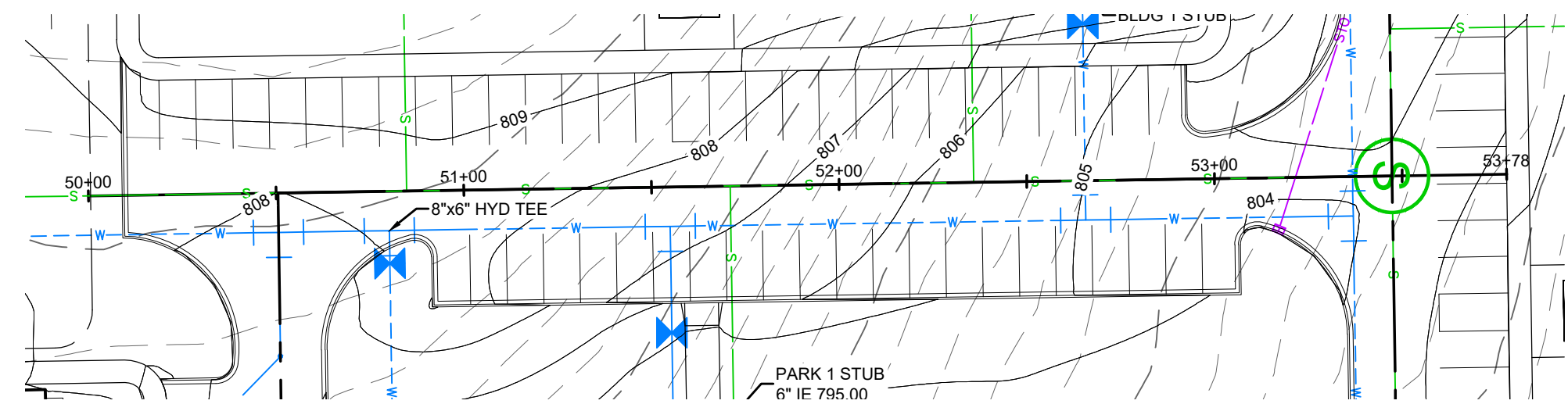
PROJECT MGR PAUL VAN HENKELUM, PE

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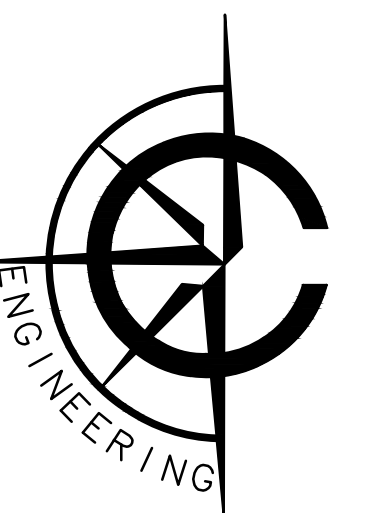
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MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

CIVIL DESIGN PLANS

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PROJECT MGR PAUL VAN HENKELUM, PE

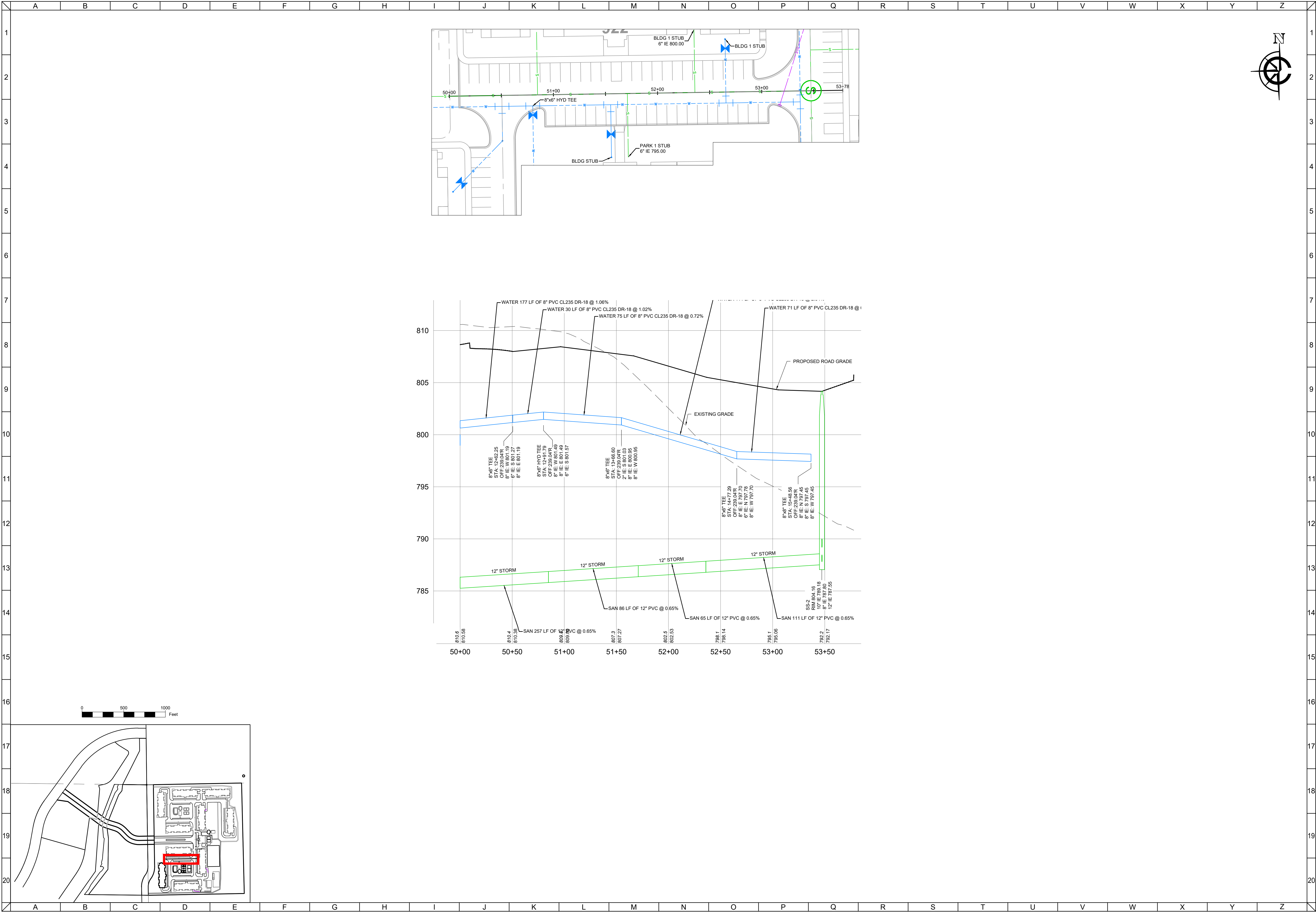
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SHEET NUMBER

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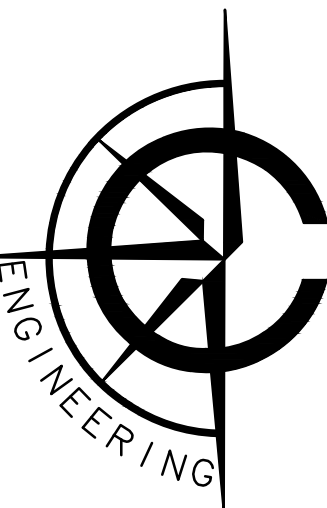
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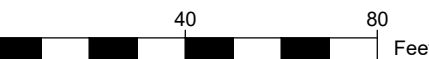


MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
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NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
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06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

SCALE 1" = 40'

PROJECT NUMBER 1701331

DATE 09/30/2021

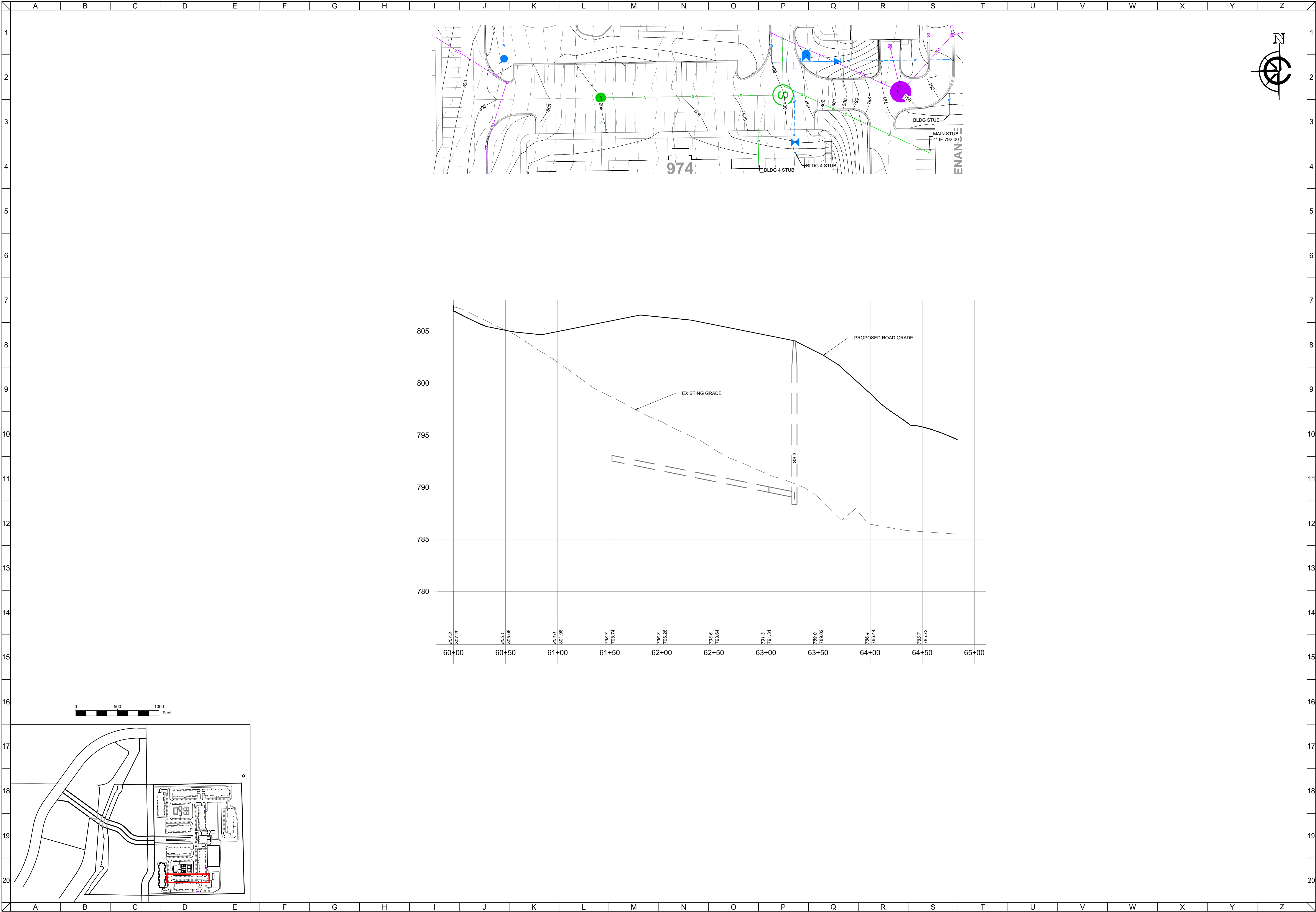
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DRAWN BY BDP

DESIGNED BY RWC

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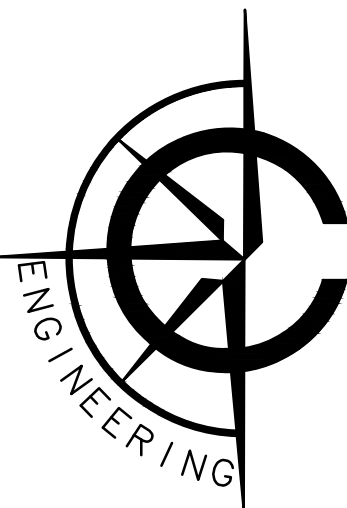
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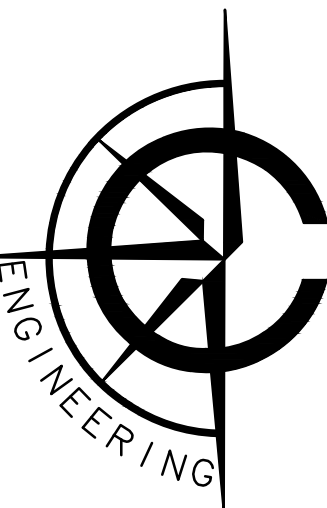
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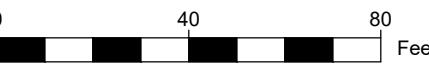


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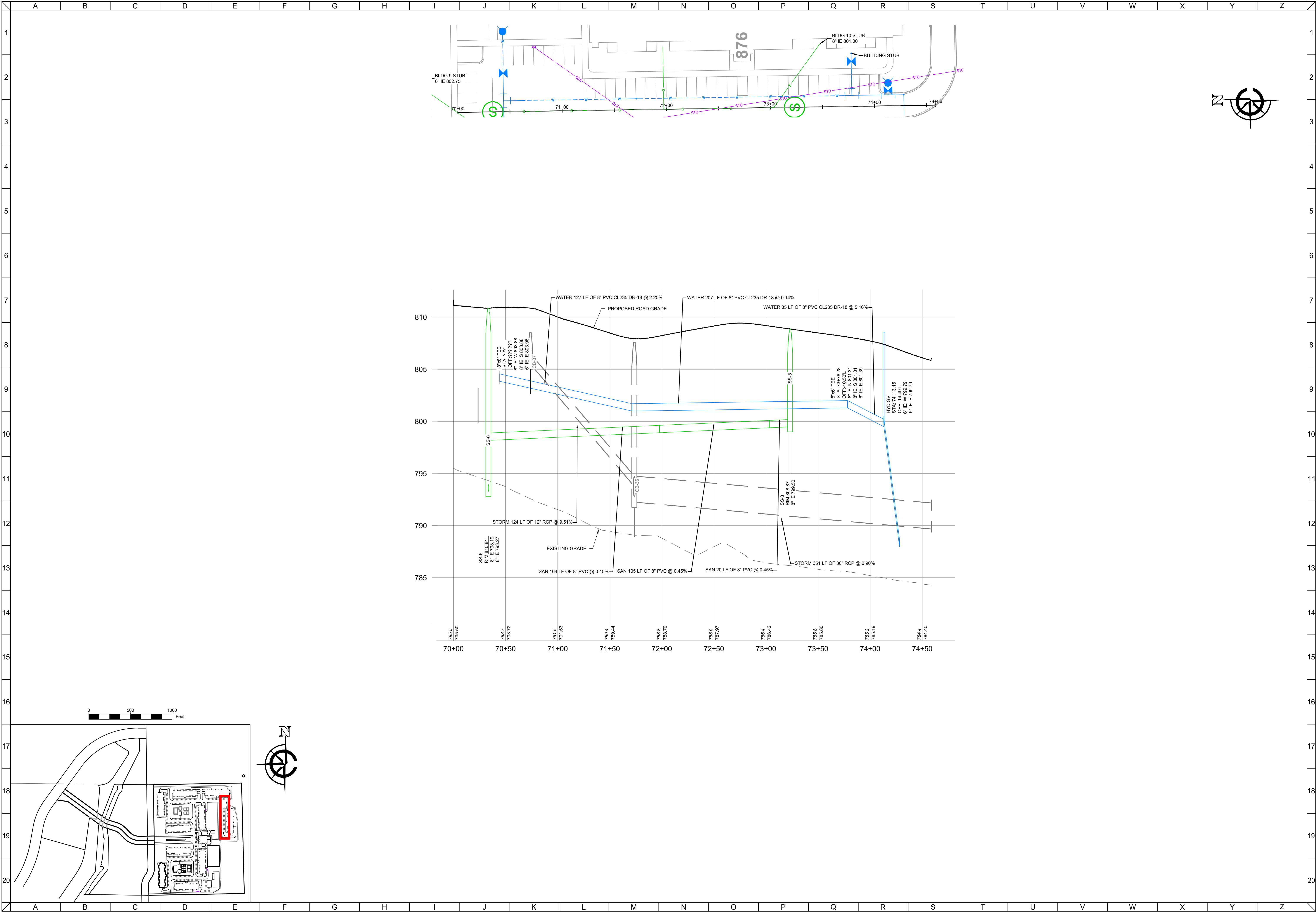
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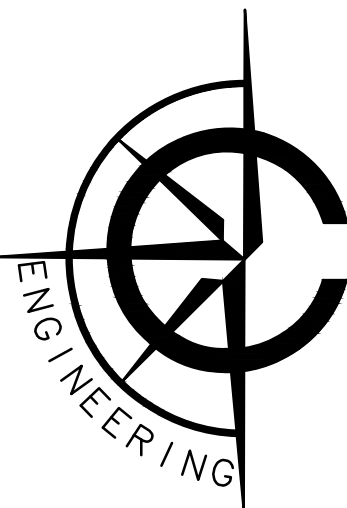
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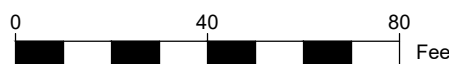


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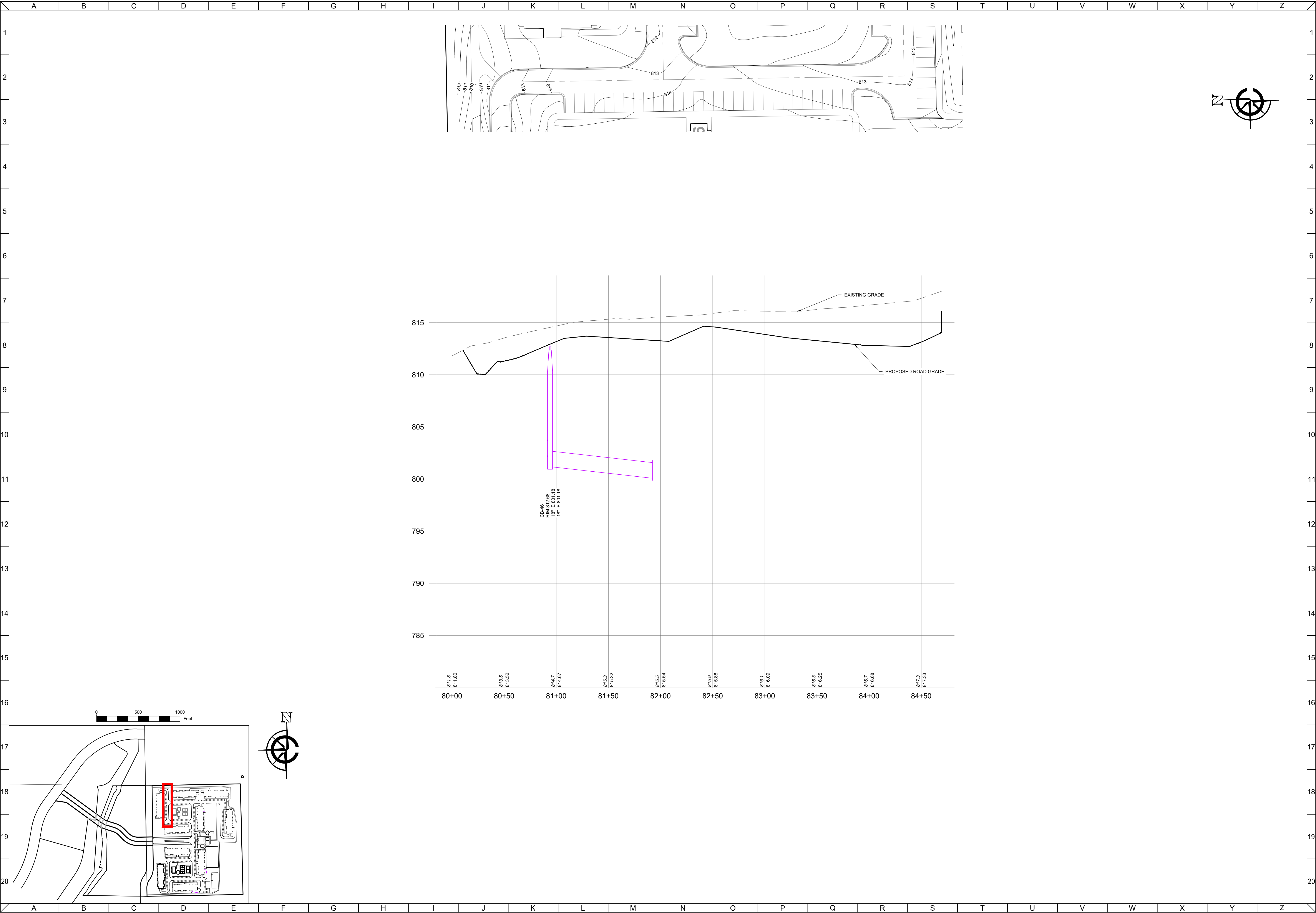
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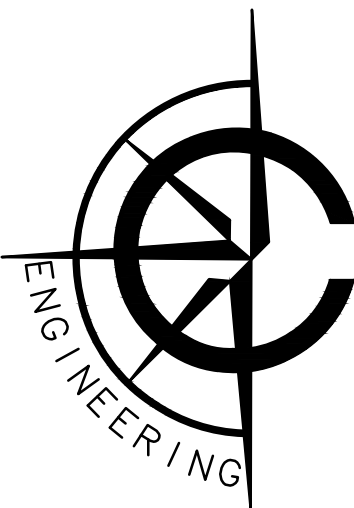
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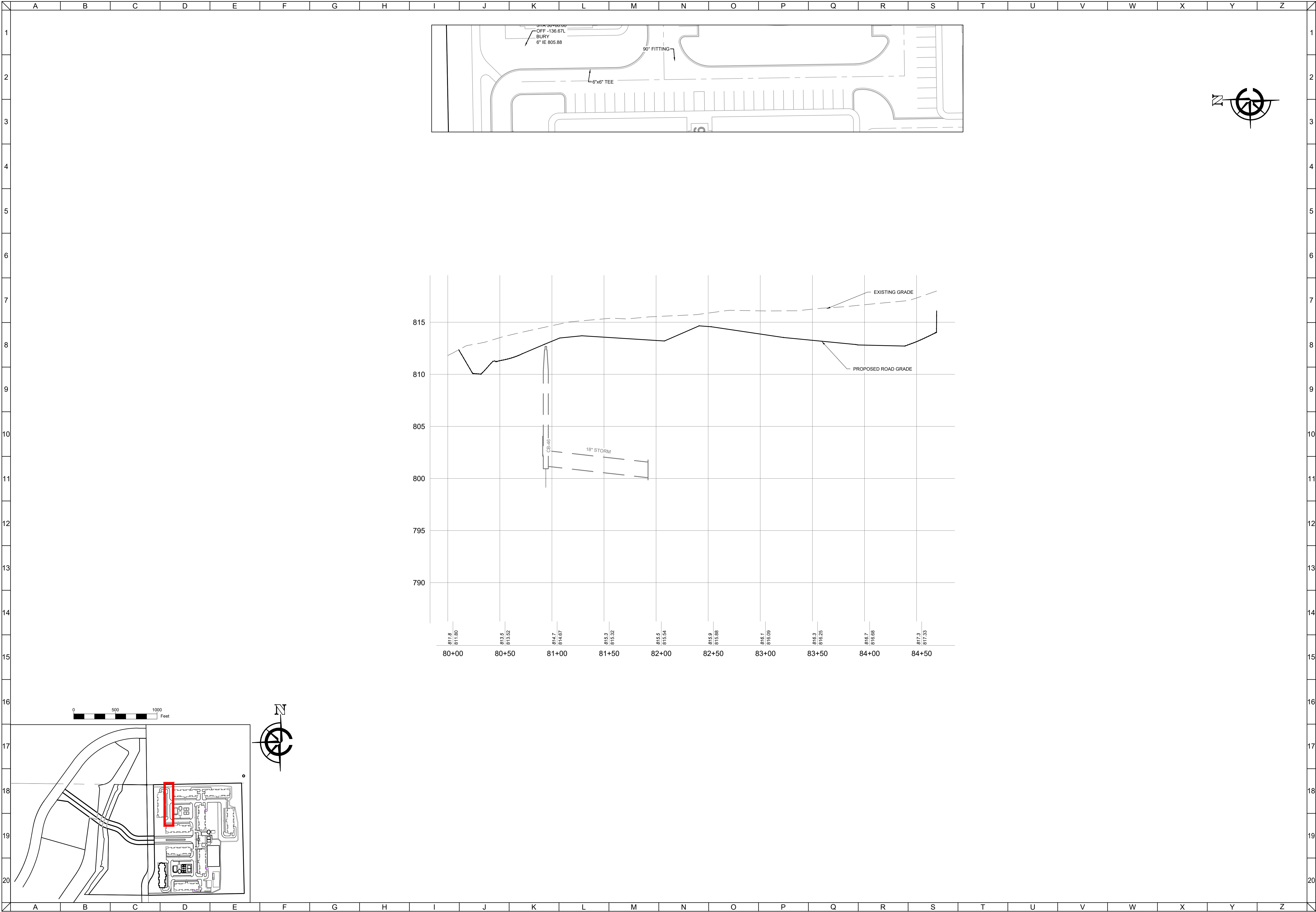
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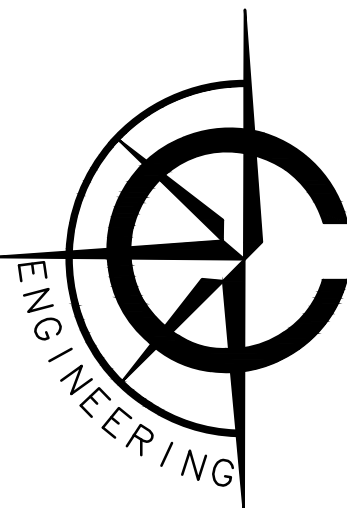
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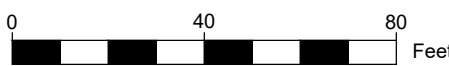


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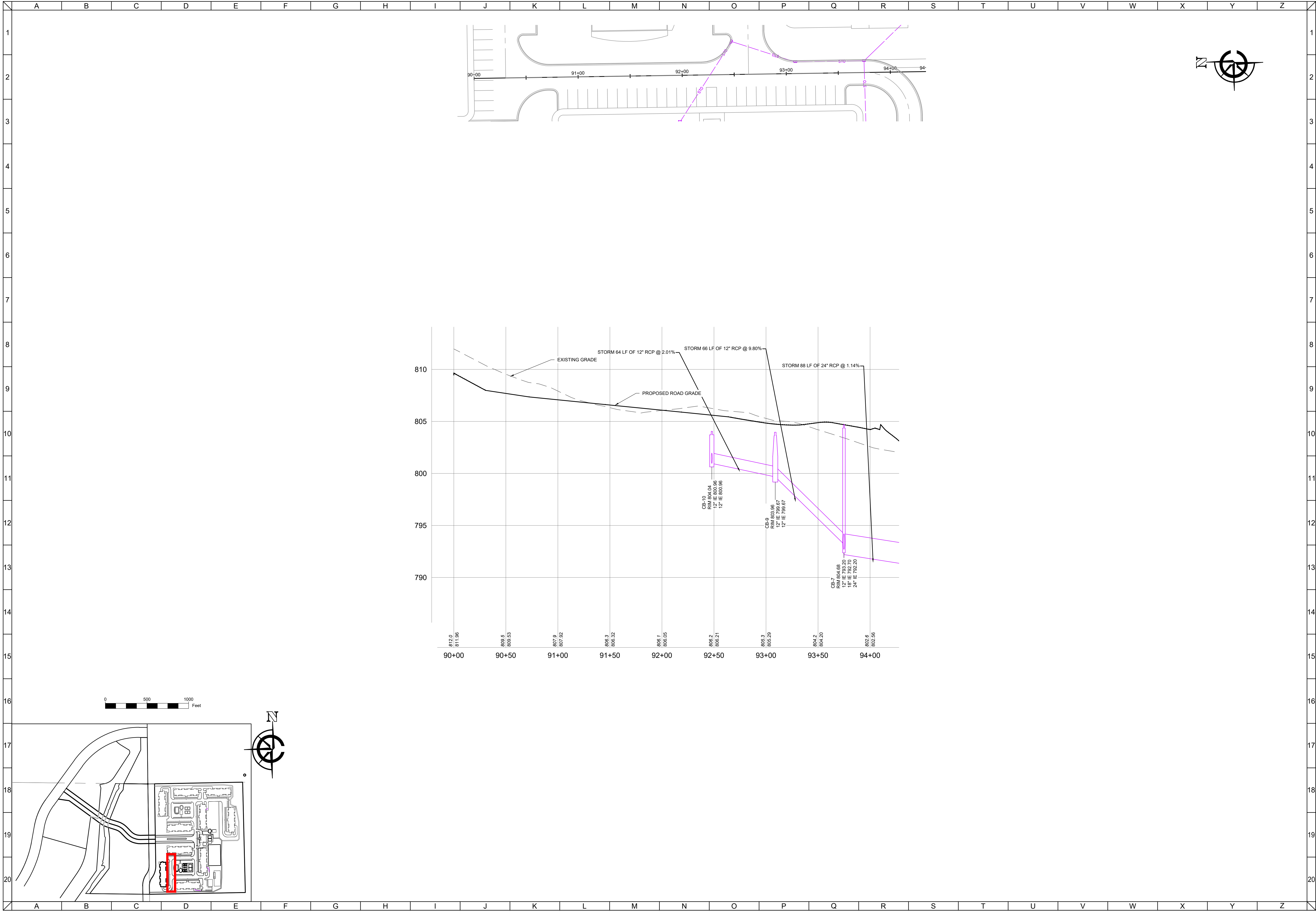
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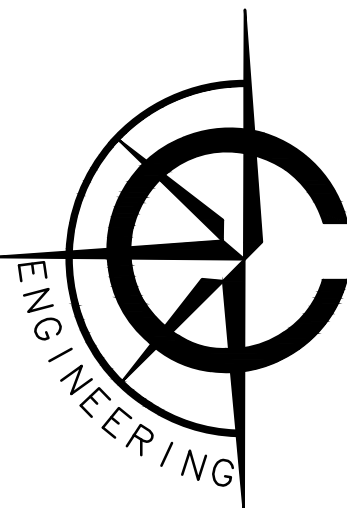
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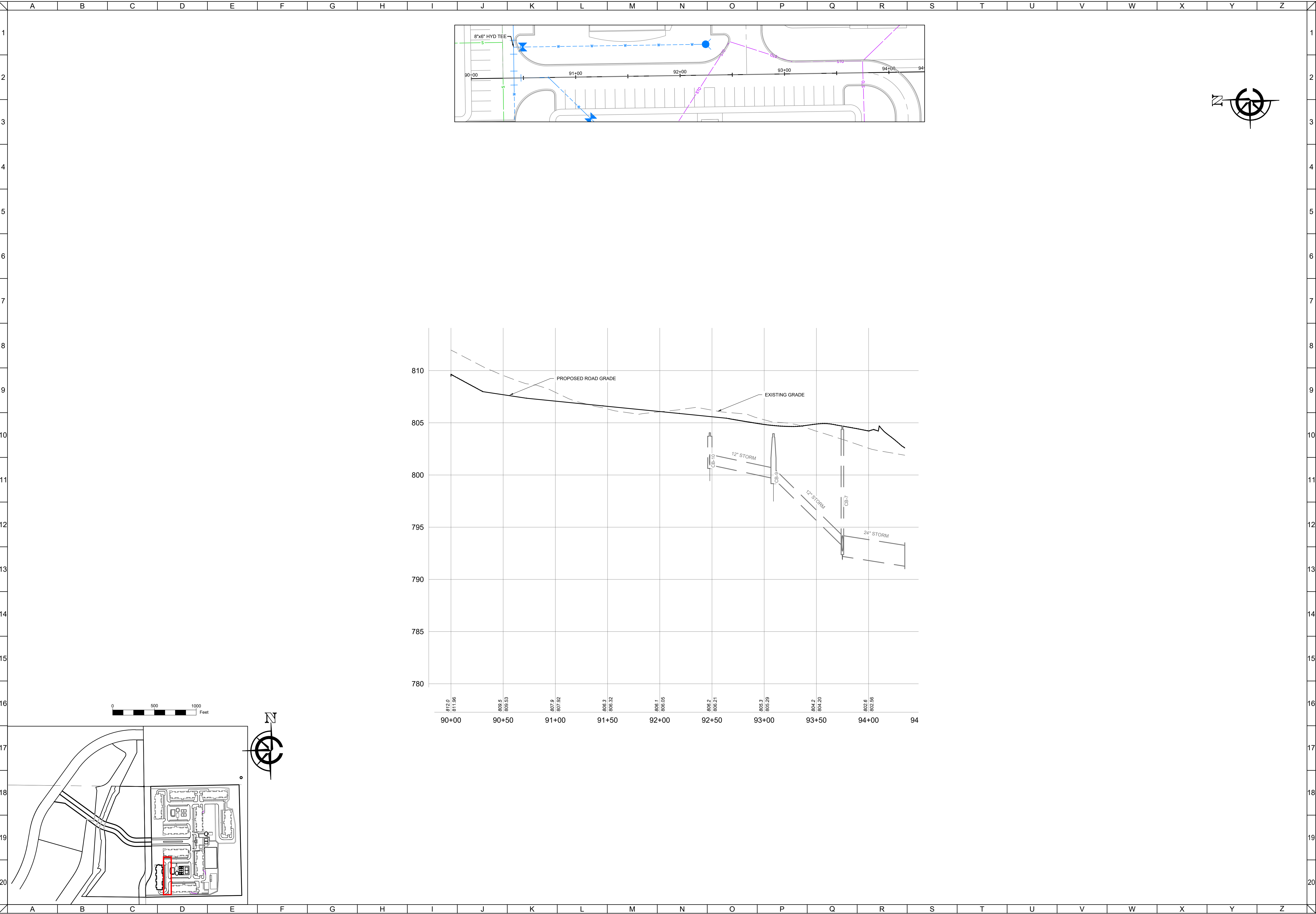
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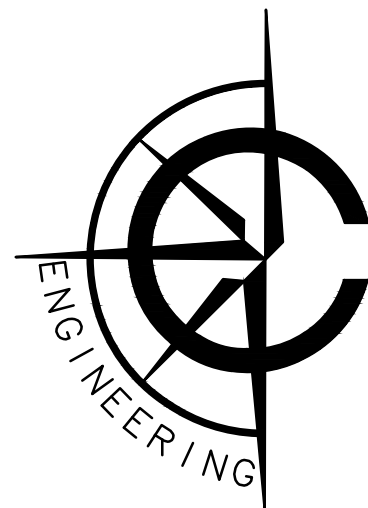
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VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI
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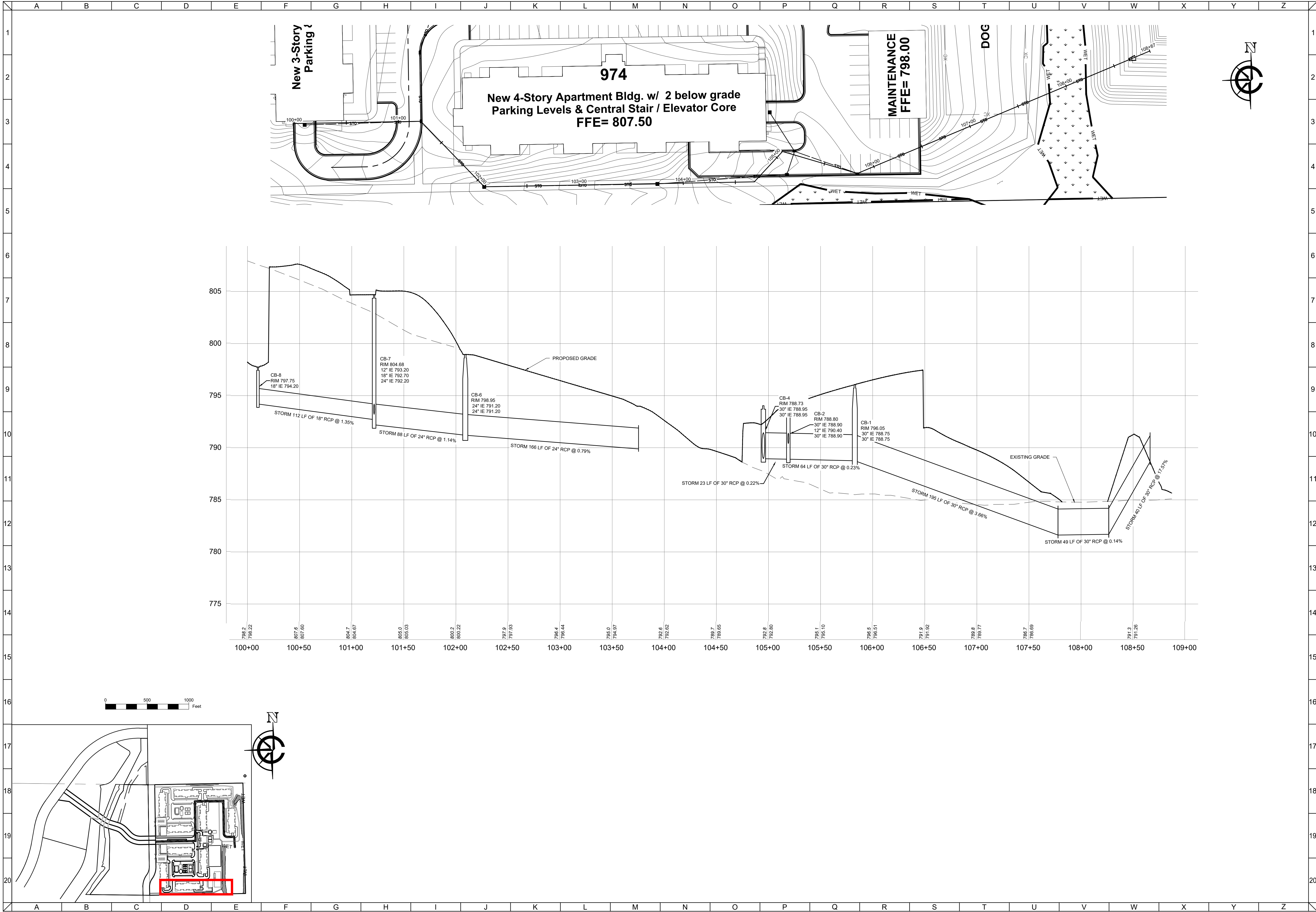
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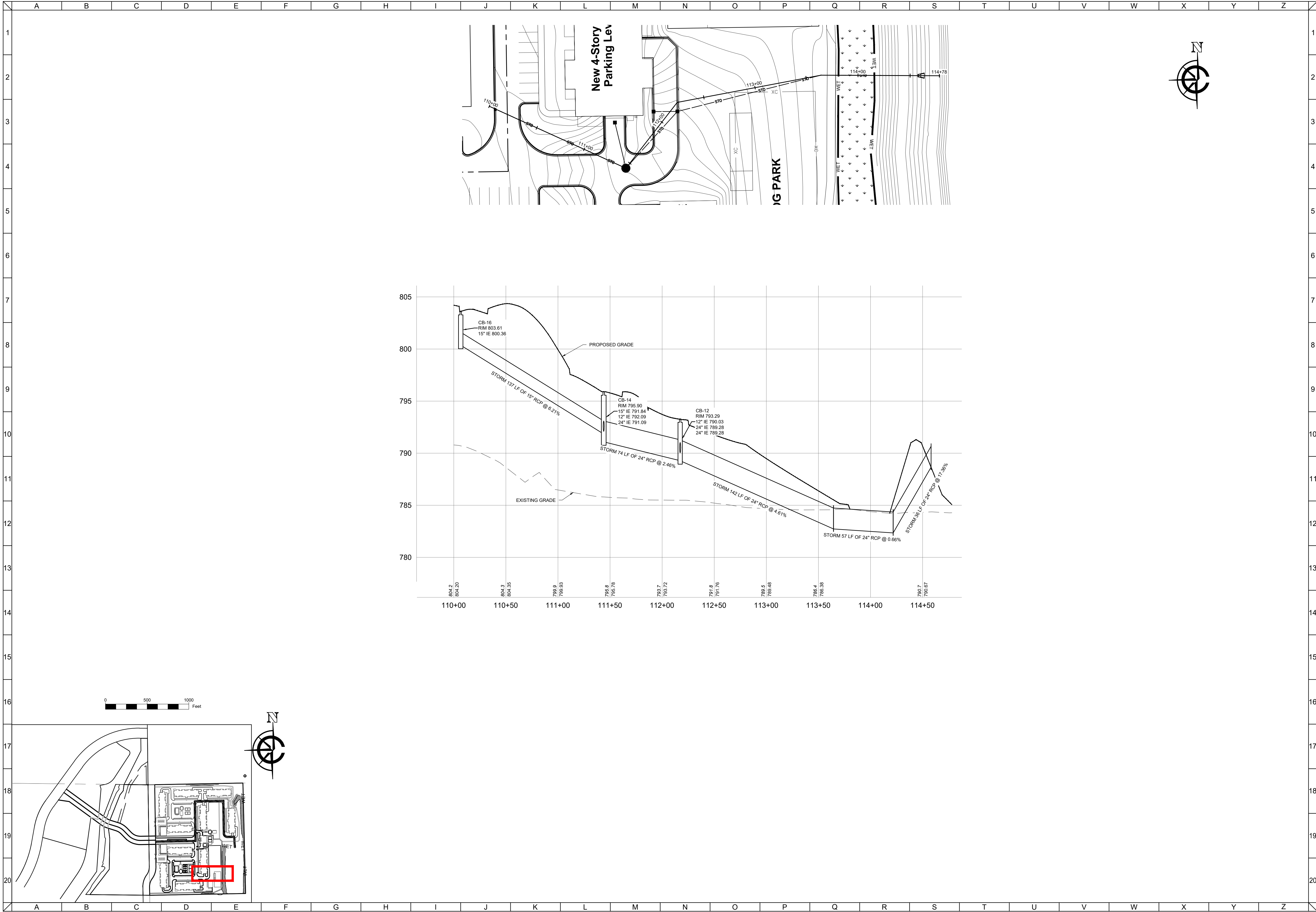
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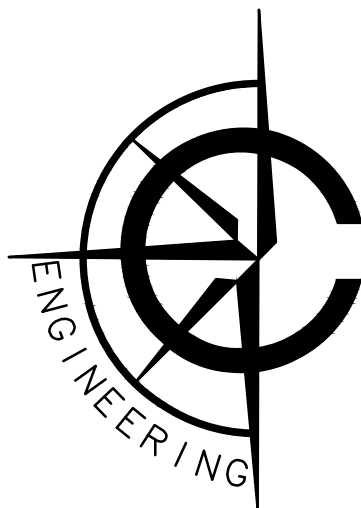
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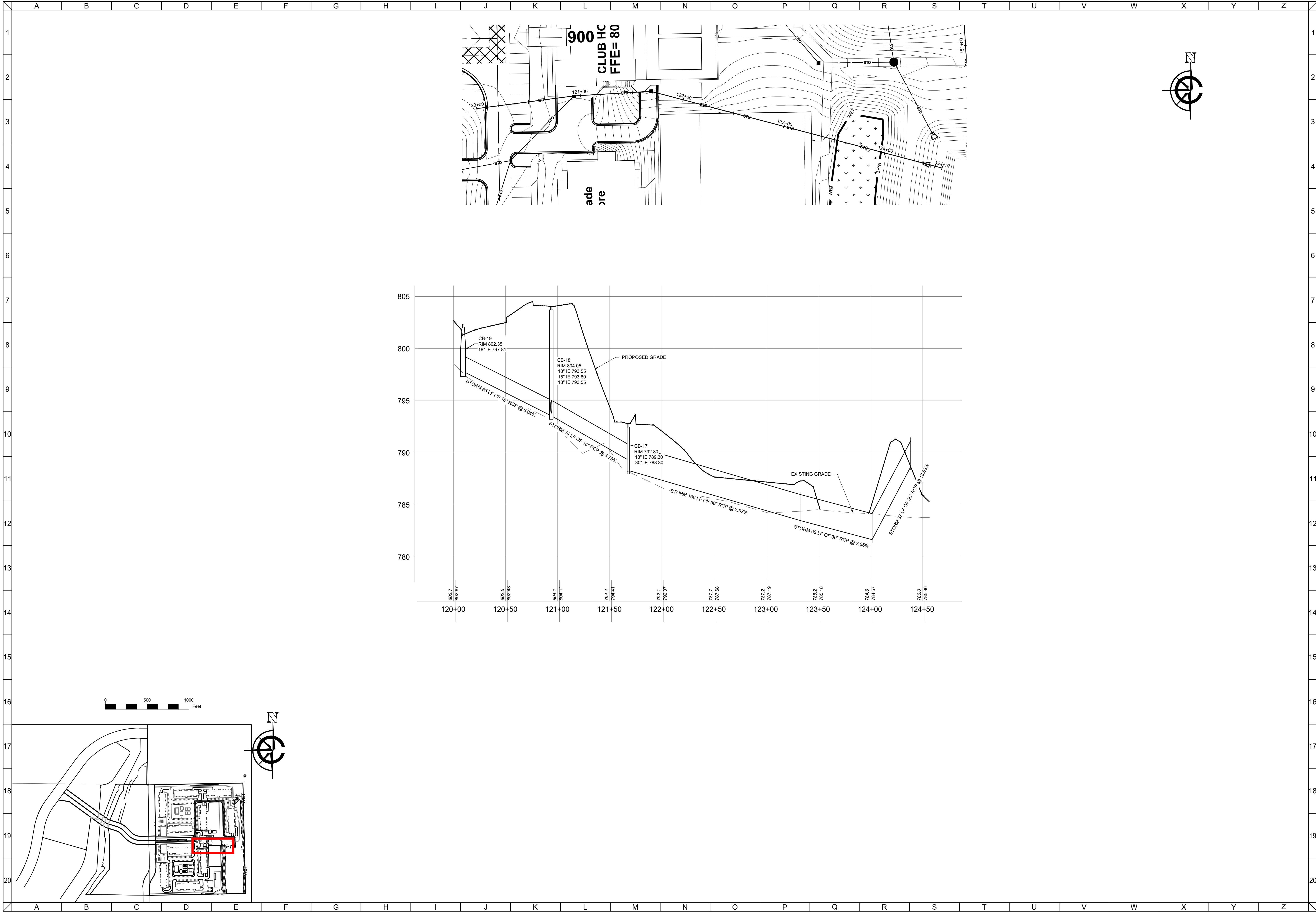
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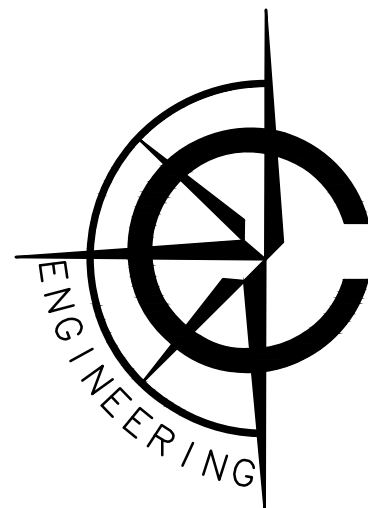
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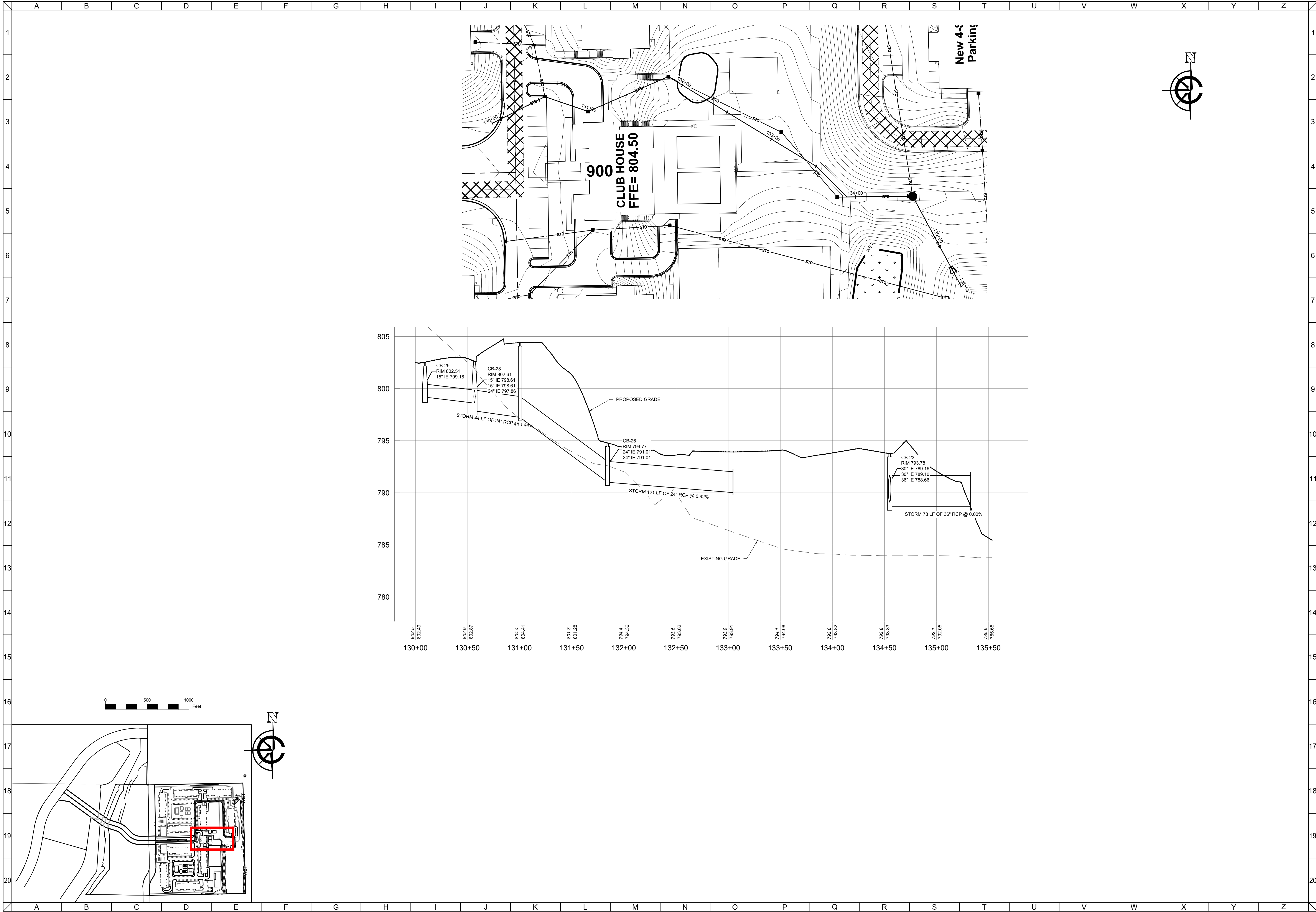
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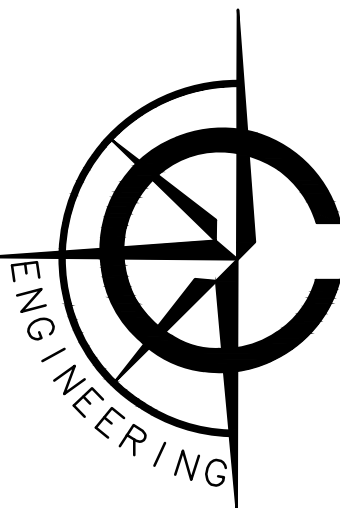
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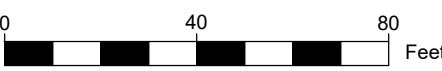


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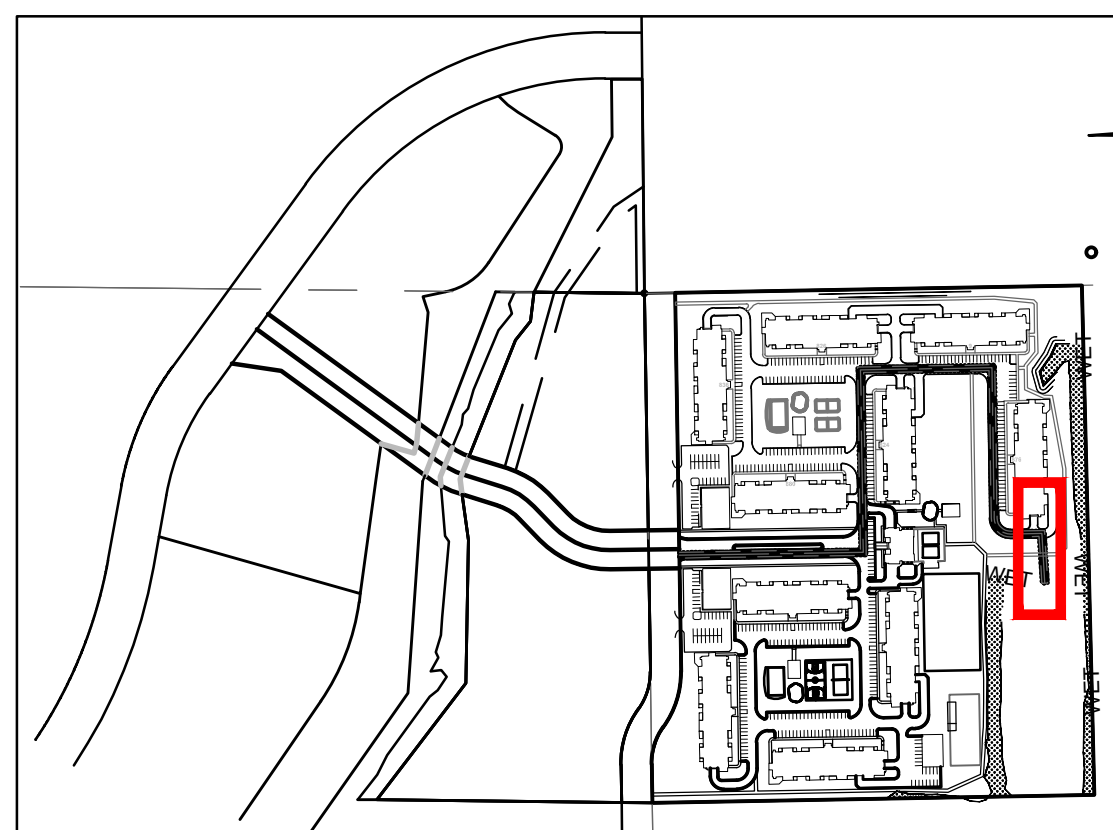
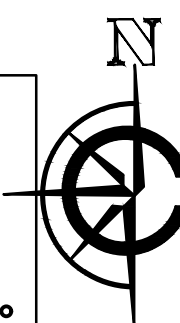
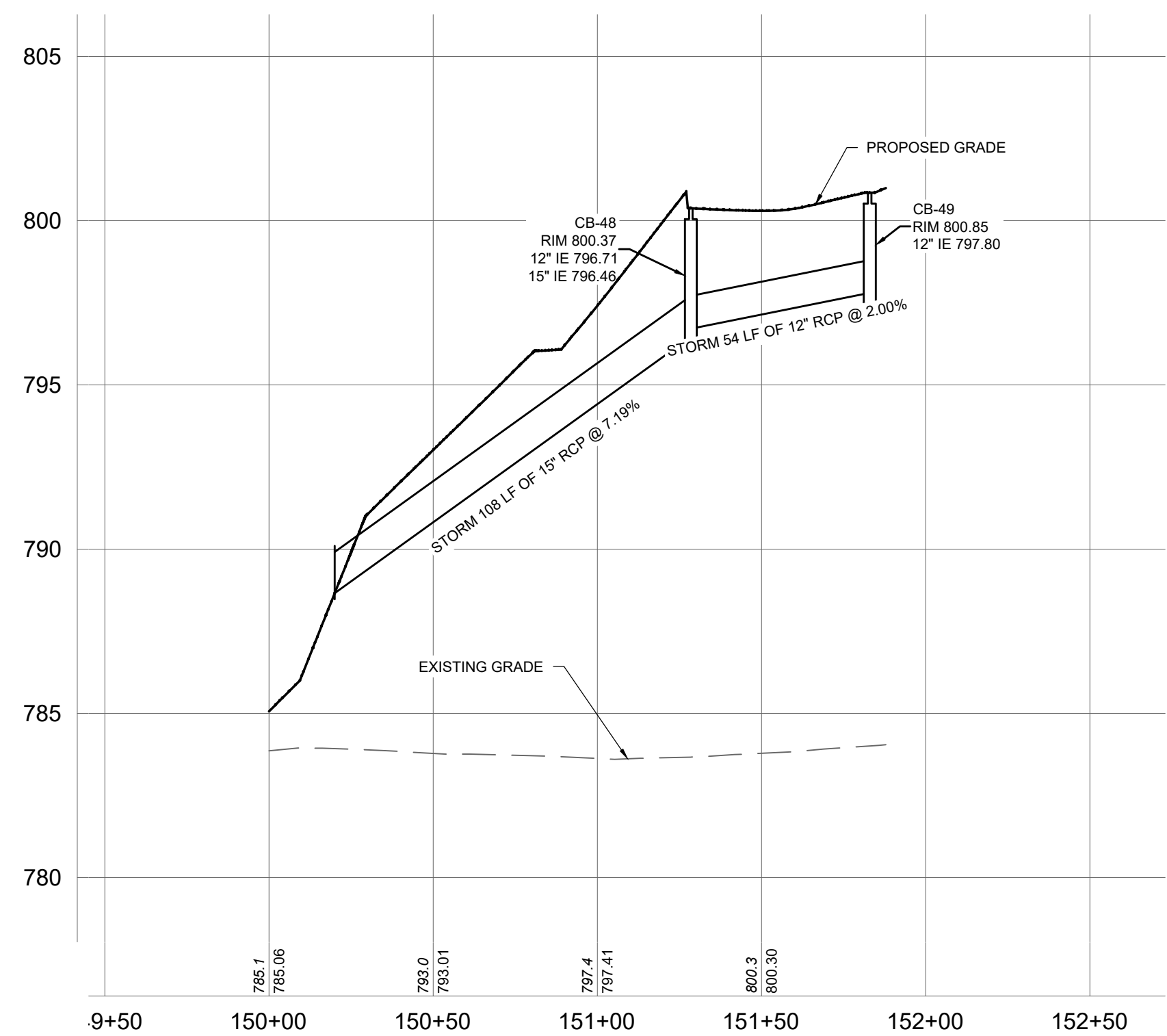
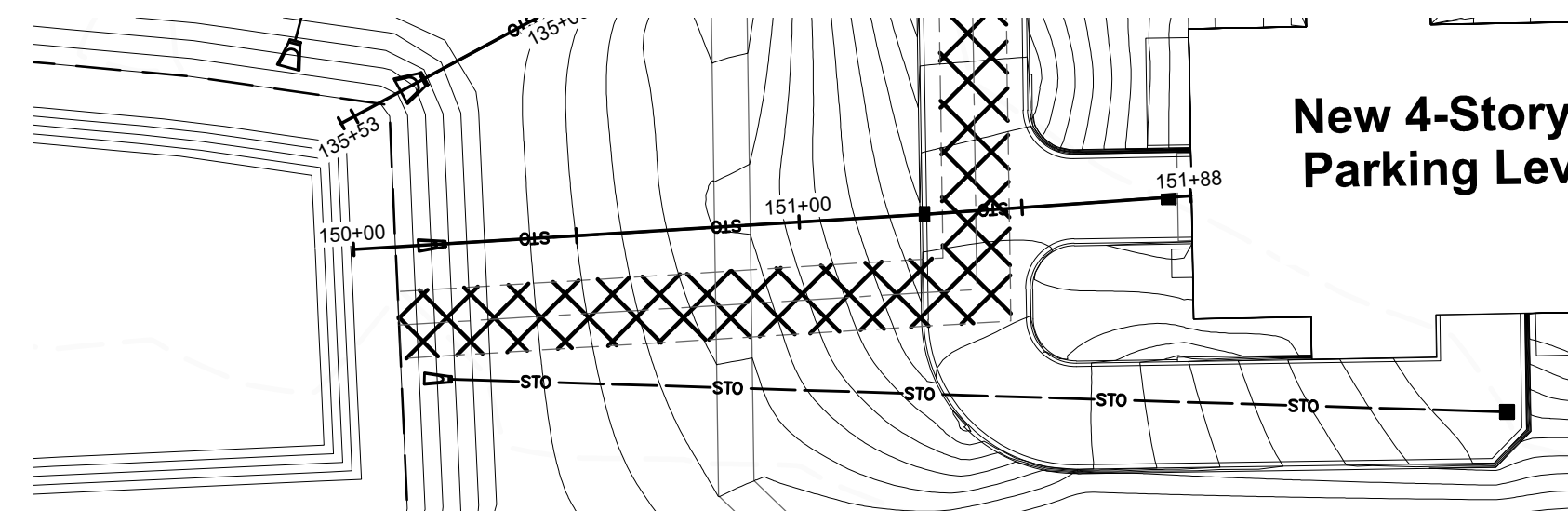
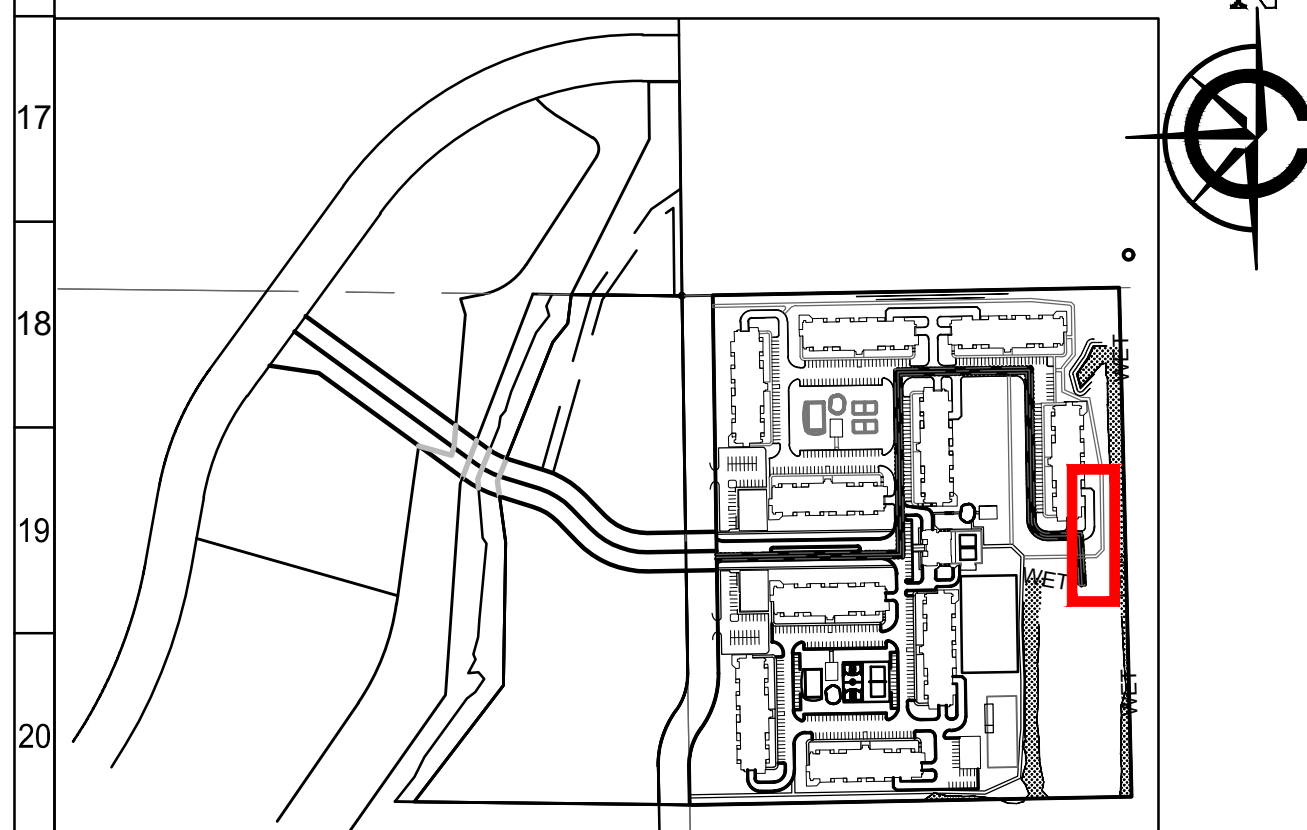
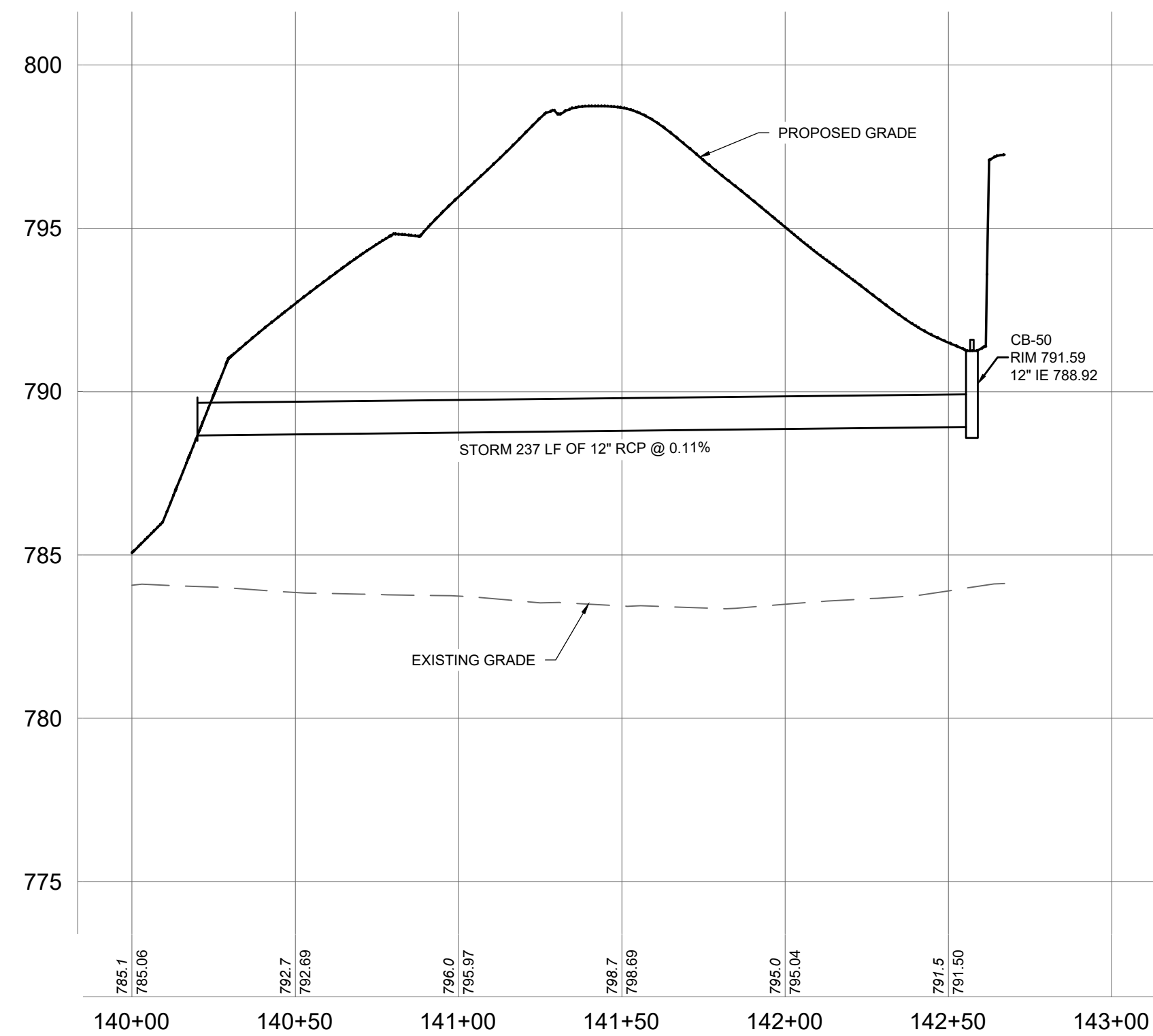
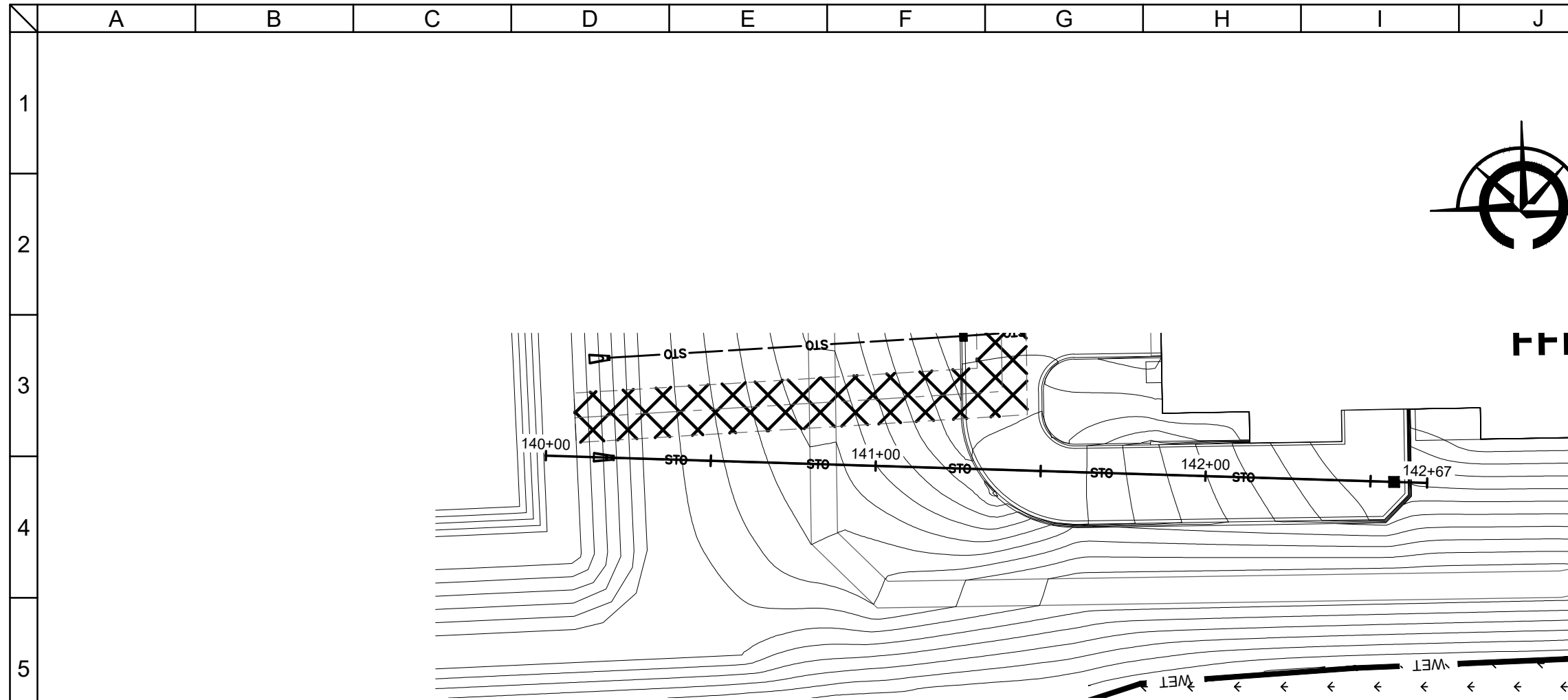
PROJECT MGR PAUL VAN HENKELUM, PE

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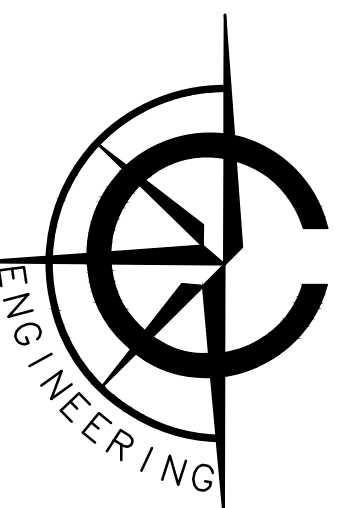
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MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WI

PLAN AND PROFILE

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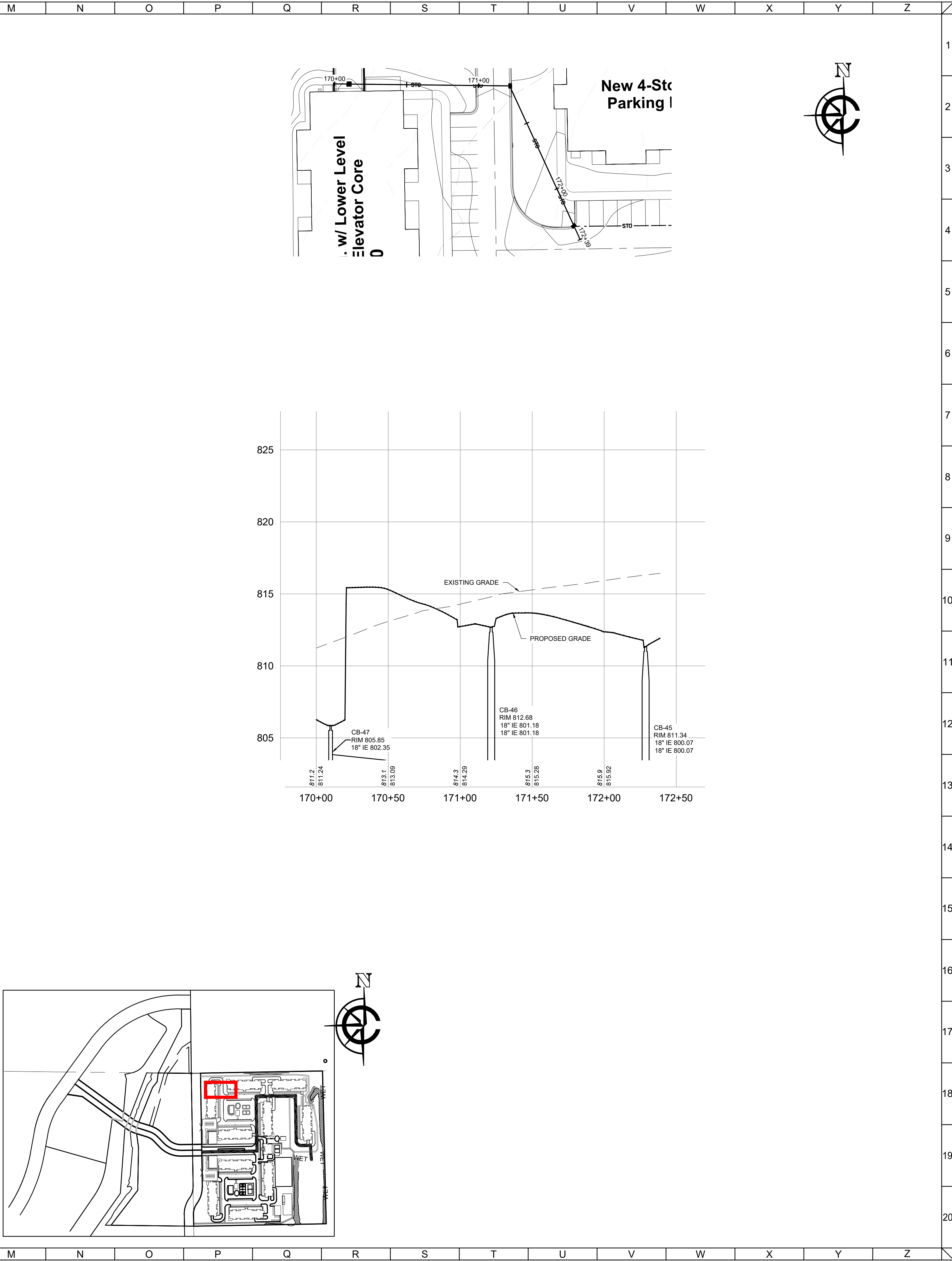
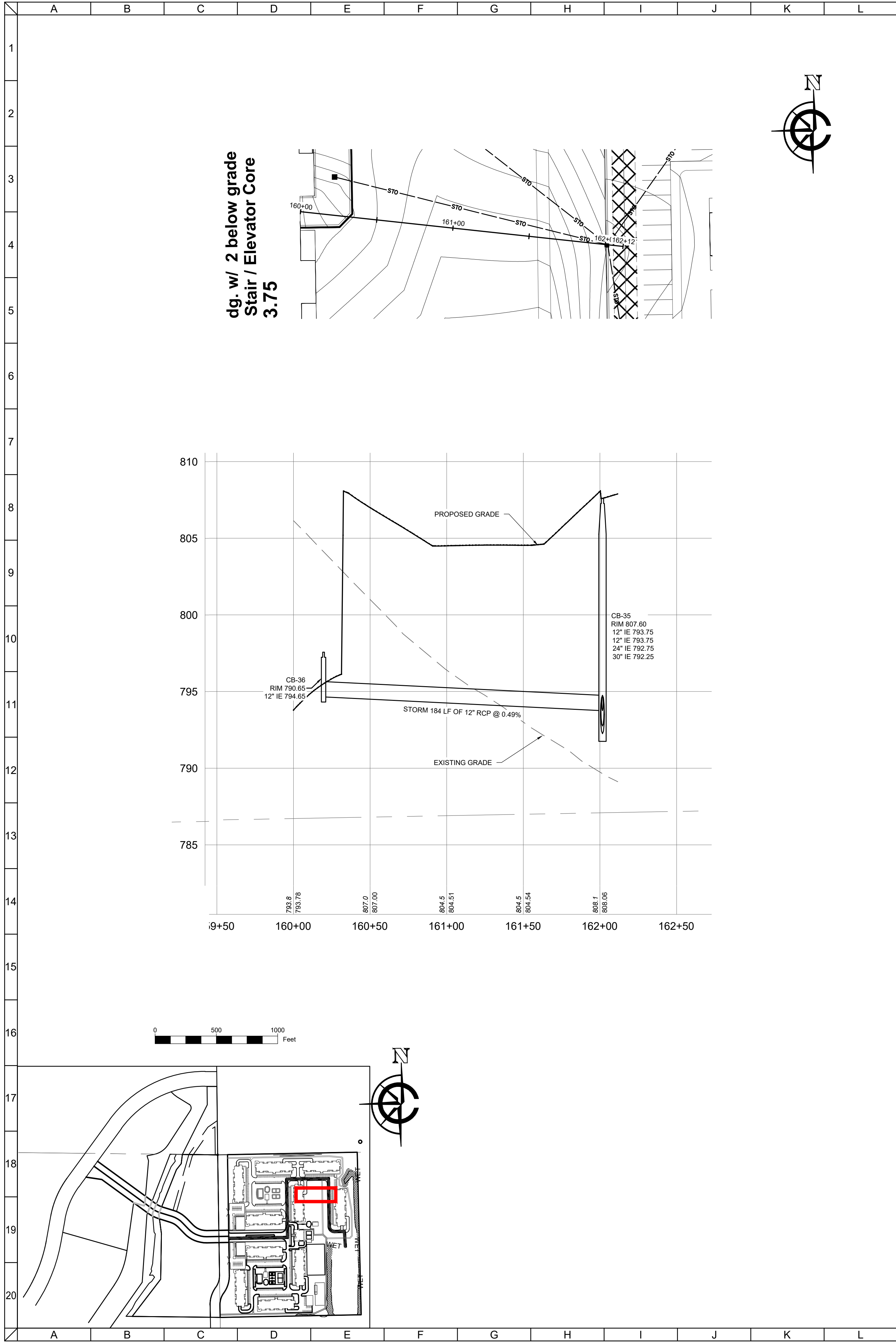
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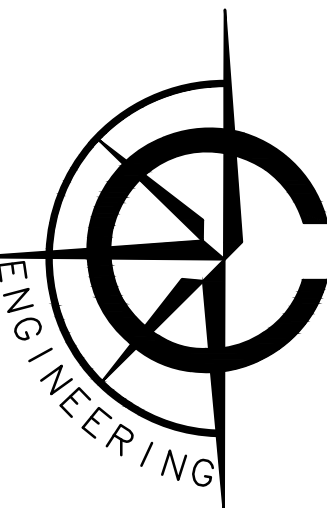
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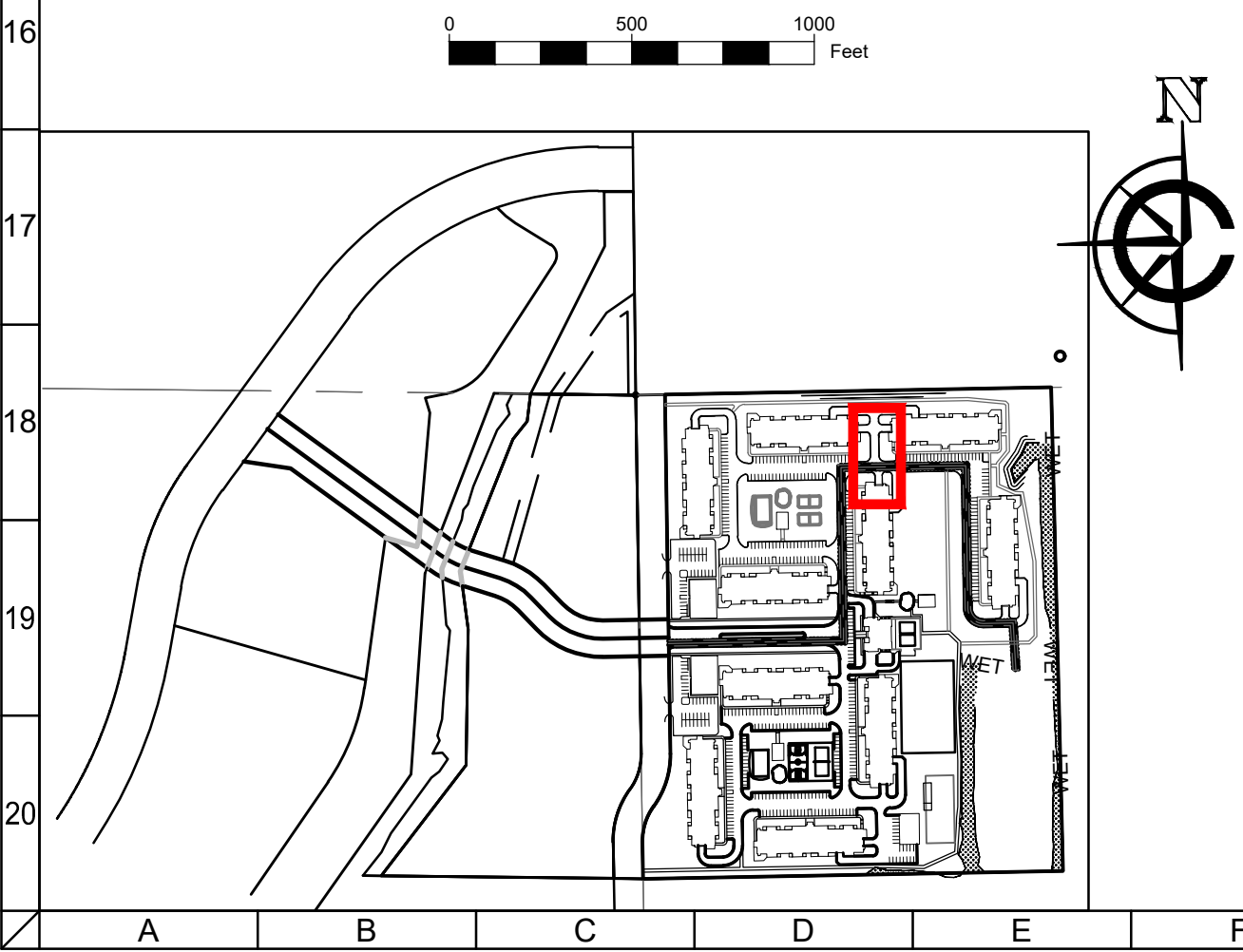
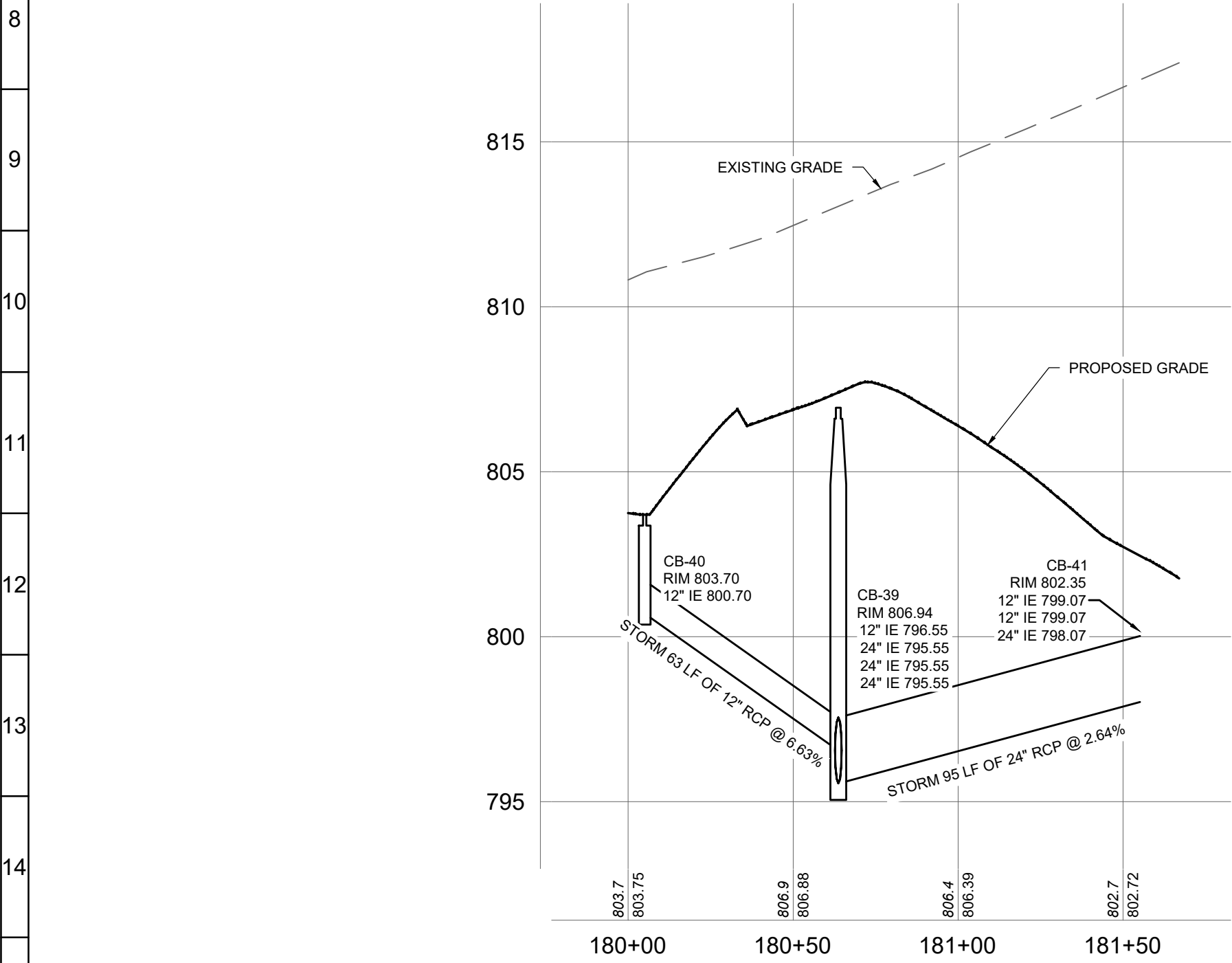
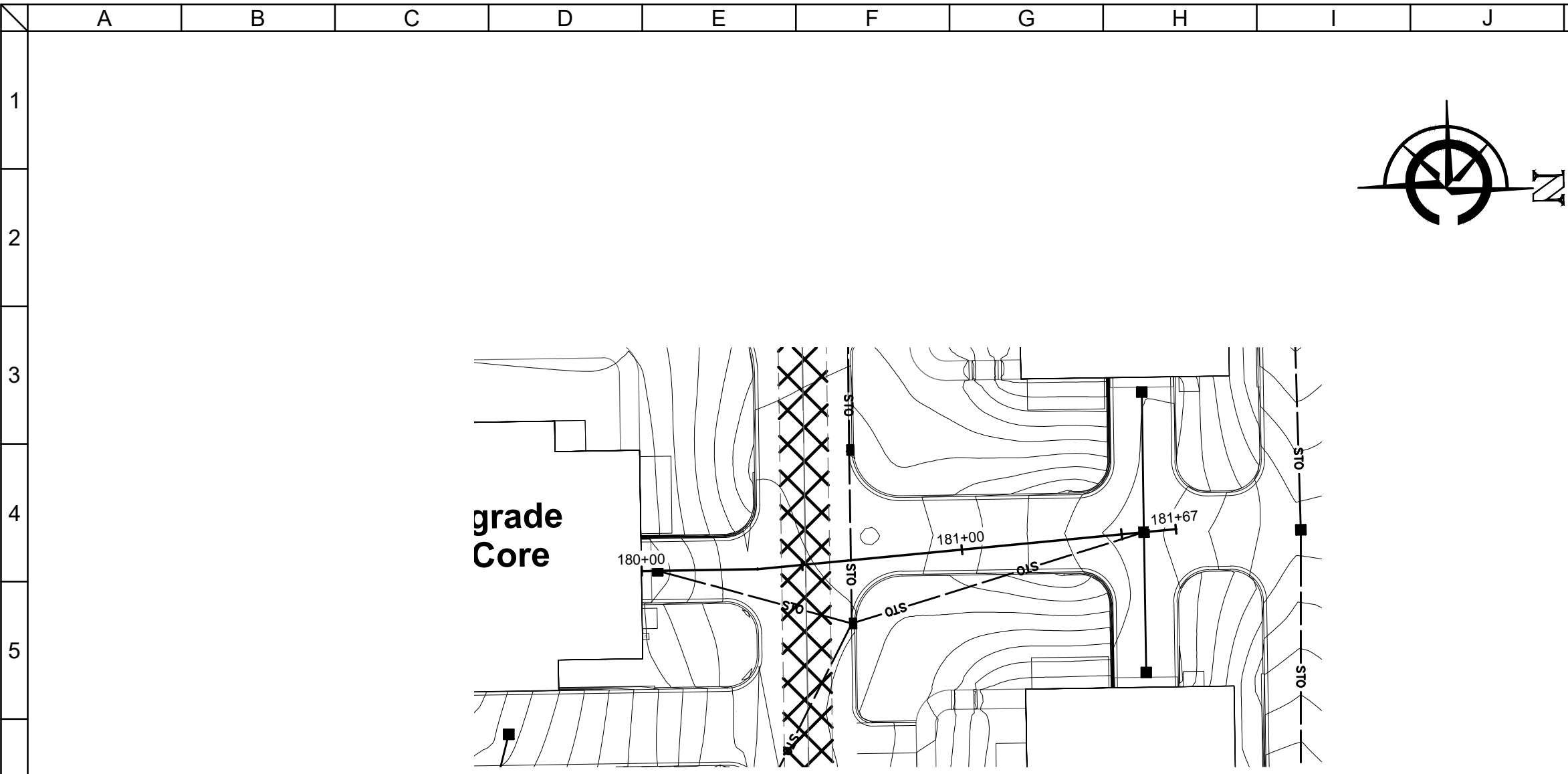
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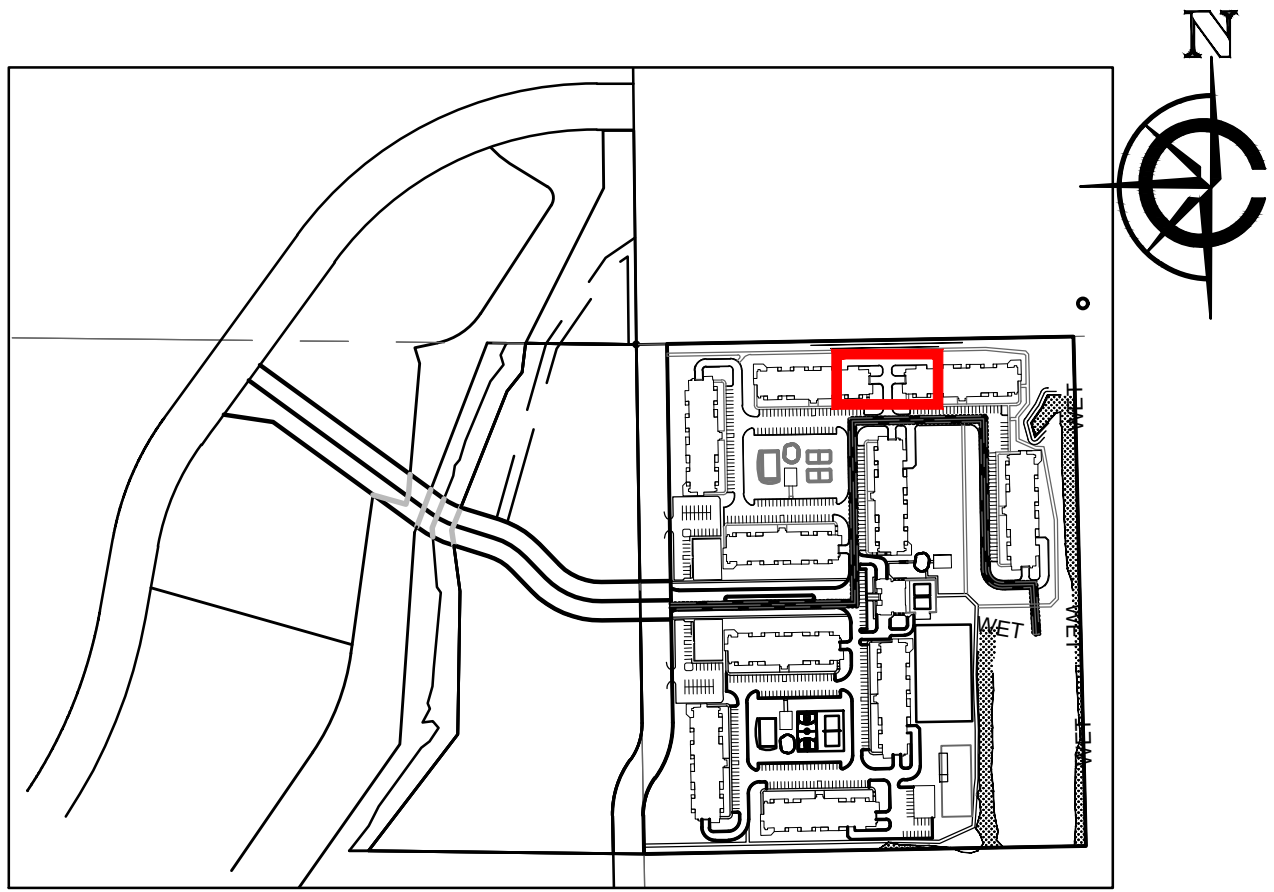
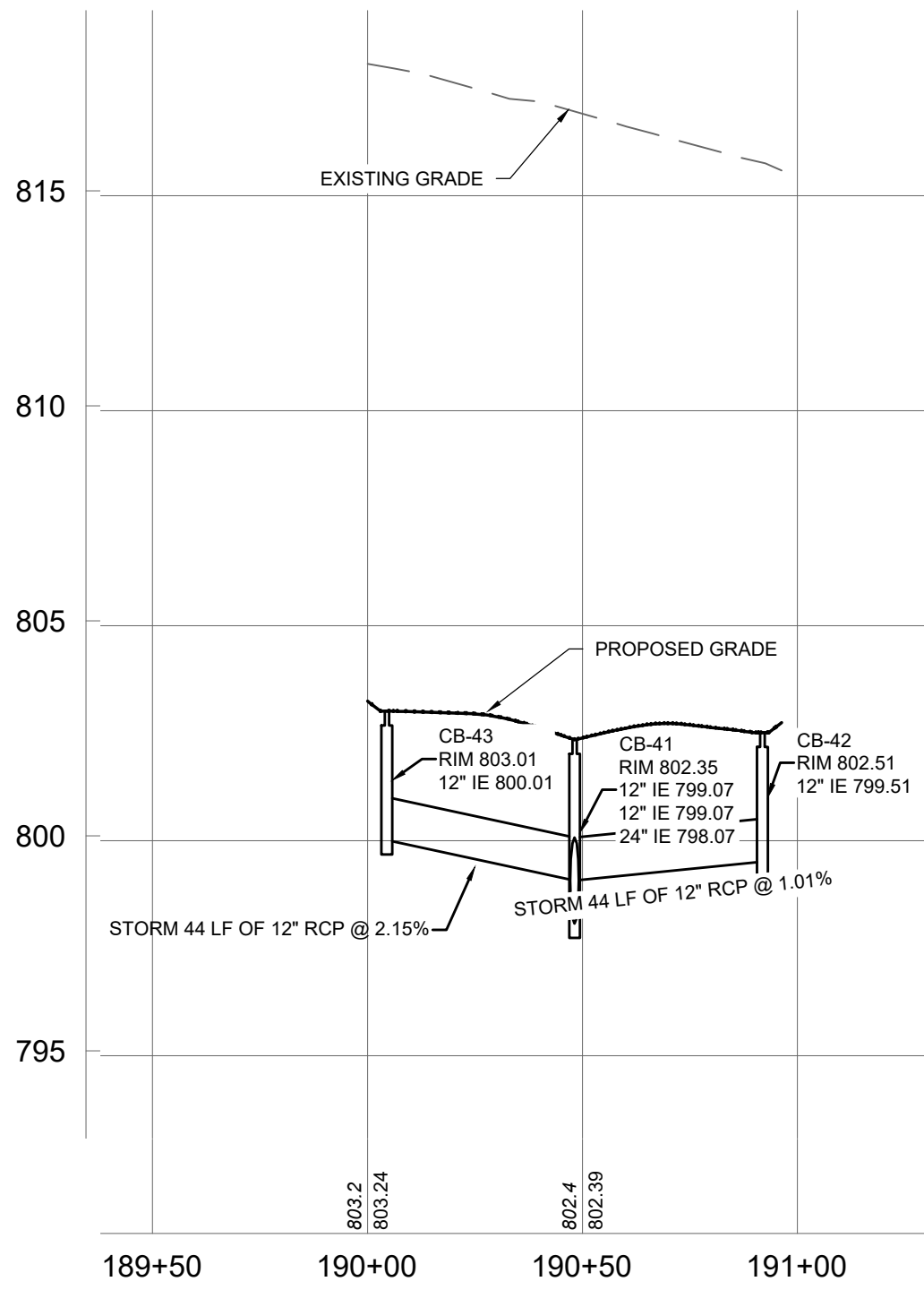
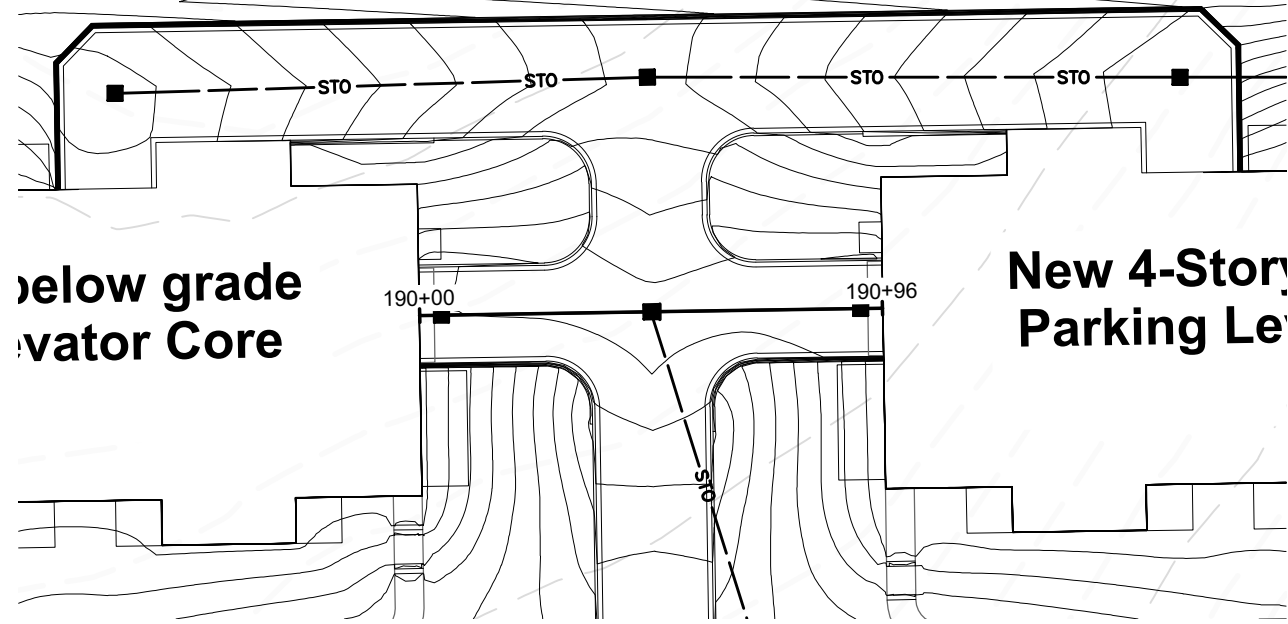
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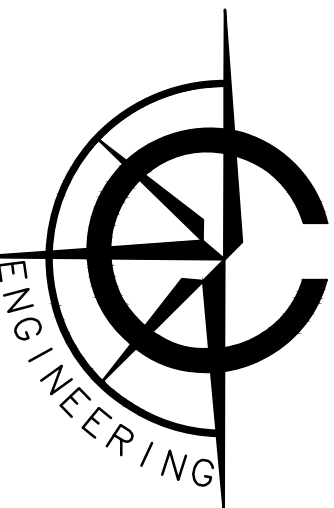
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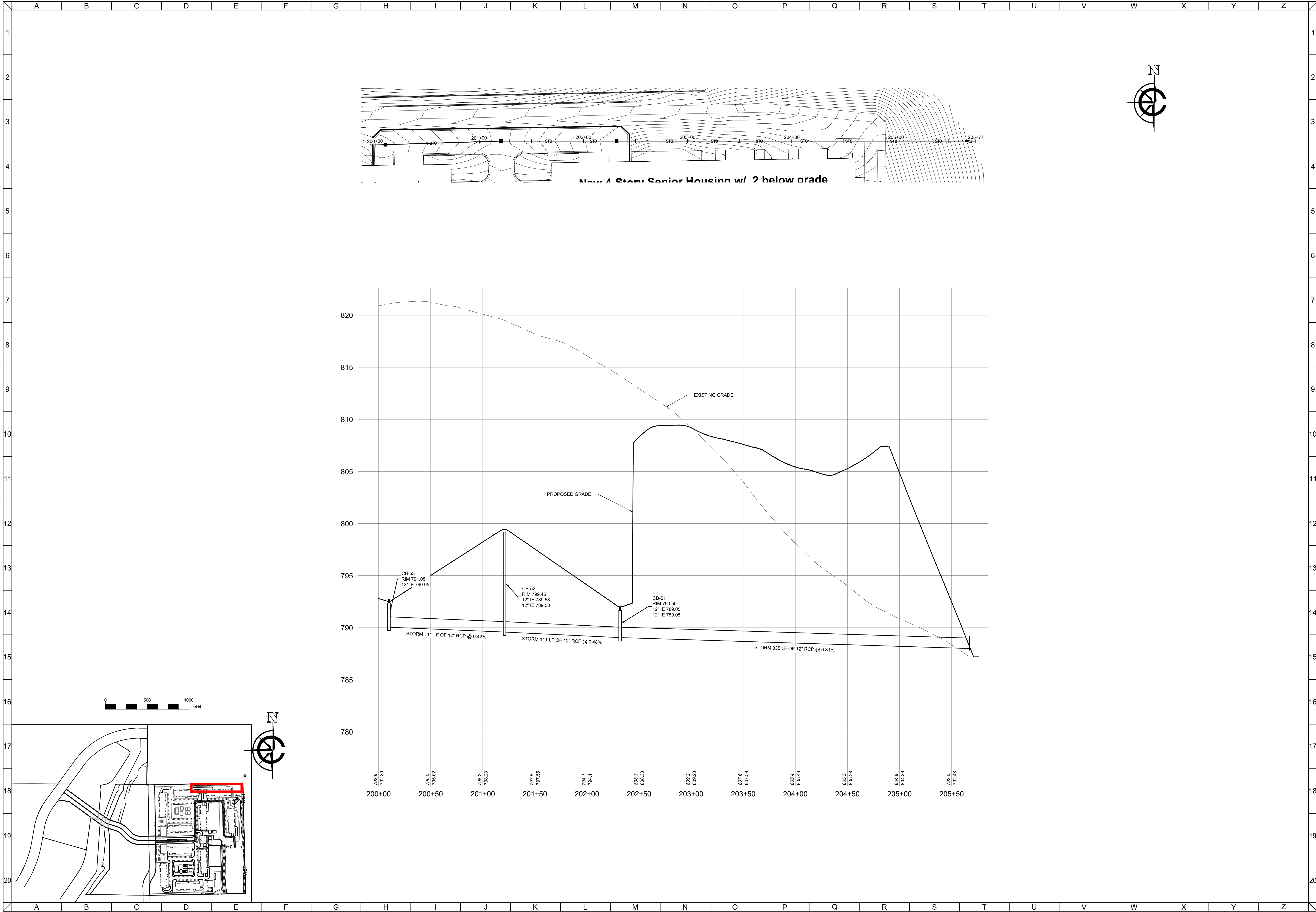
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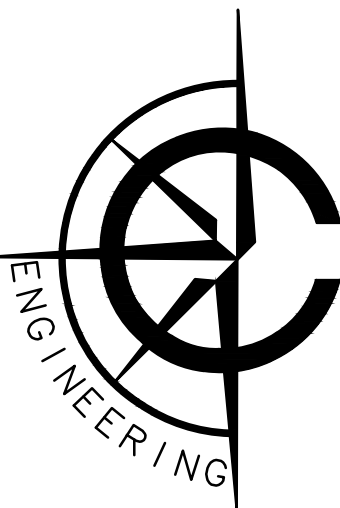
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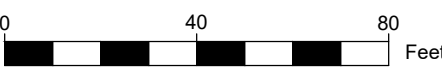


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PROJECT NUMBER 1701331

DATE 09/30/2021

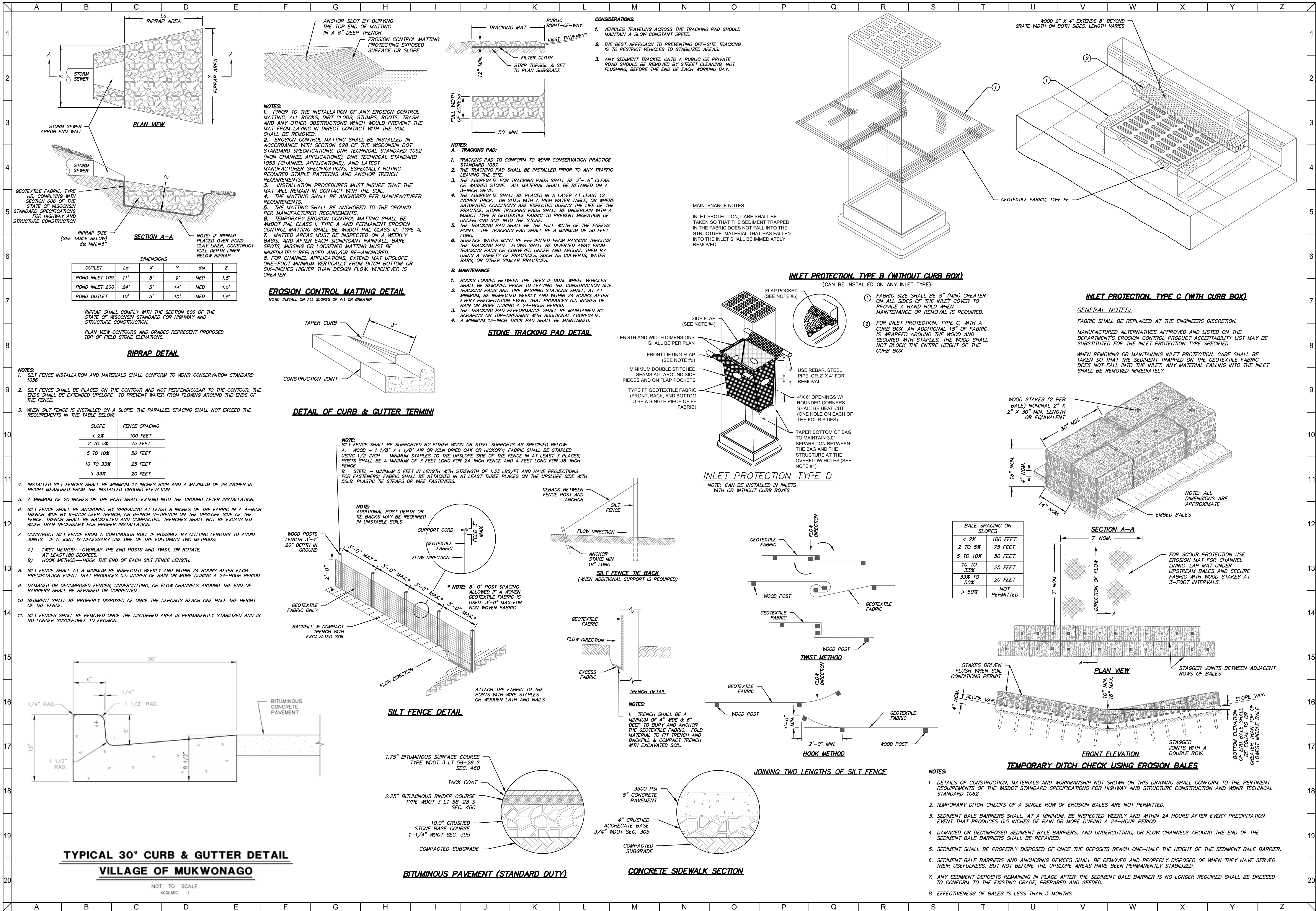
PROJECT MGR PAUL VAN HENKELUM, PE

DRAWN BY BDP

DESIGNED BY RWC

SHEET NUMBER

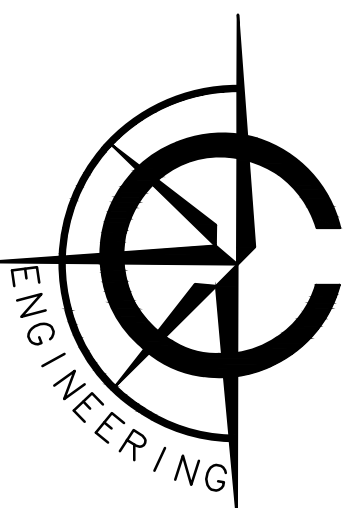
50 OF 55



CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS
SITE DETAILS



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

1200 LA SALLE STREET
LAKE GENEVA, WI 53147
262-757-8776
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE
04	PLAN UPDATES	01/19/2021
05	VILLAGE COMMENTS	02/22/2021
06	VILLAGE COMMENTS	04/01/2021
07	VILLAGE COMMENTS	04/25/2021

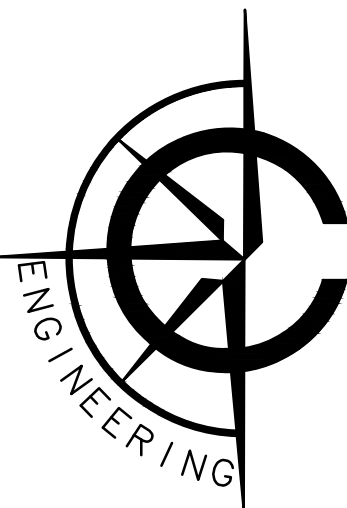
SCALE		
PROJECT NUMBER	1707331	
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PROJECT MGR	PAUL VAN HENKELUM, PE	
DRAWN BY	EJO	
DESIGNED BY	RWC	

SHEET NUMBER

CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS
STORMWATER DETAILS



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

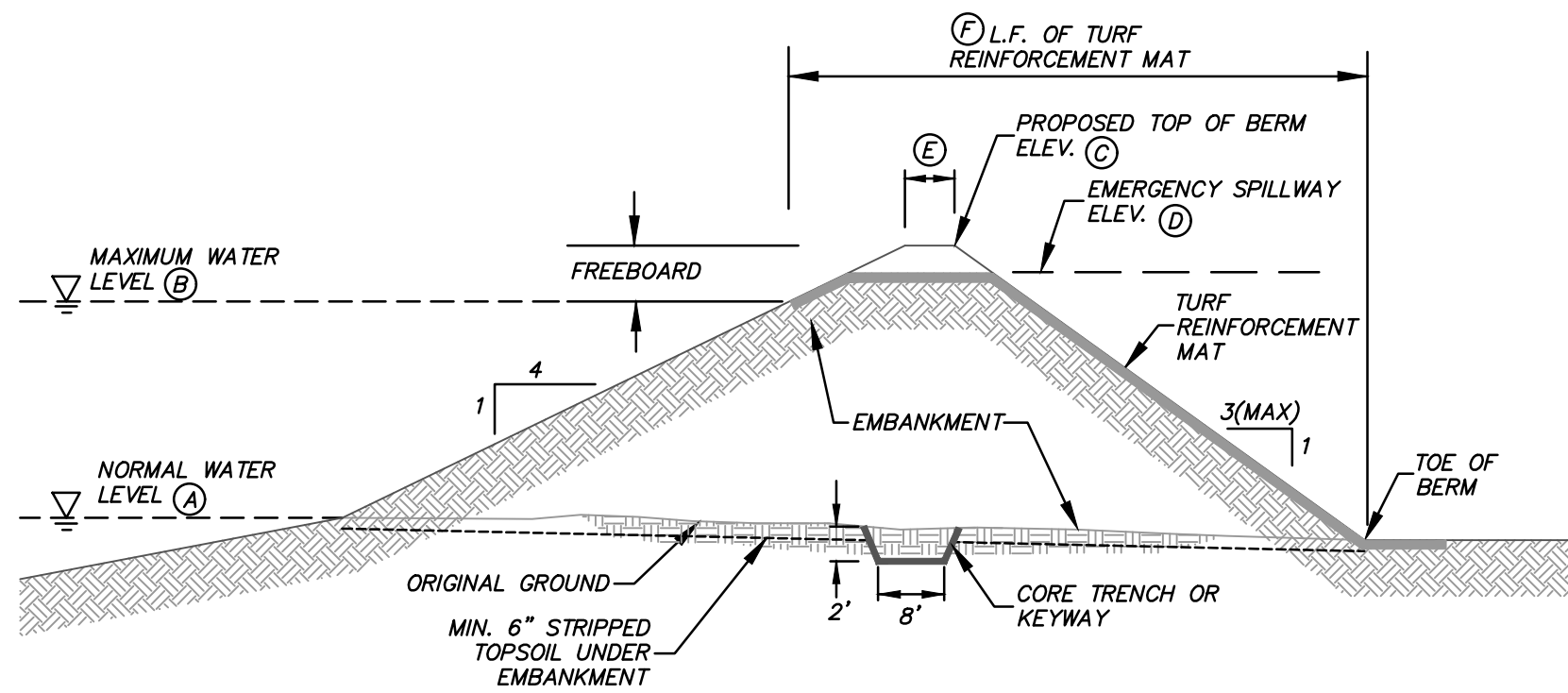
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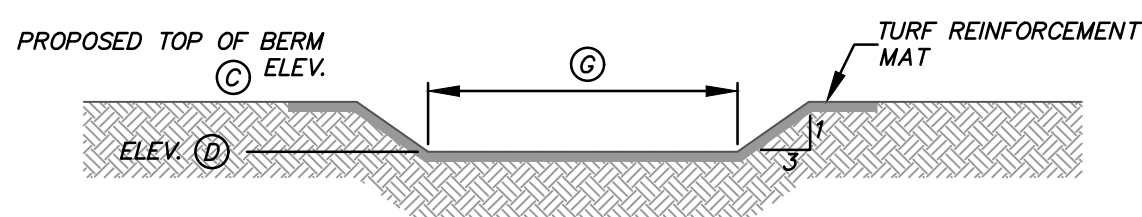
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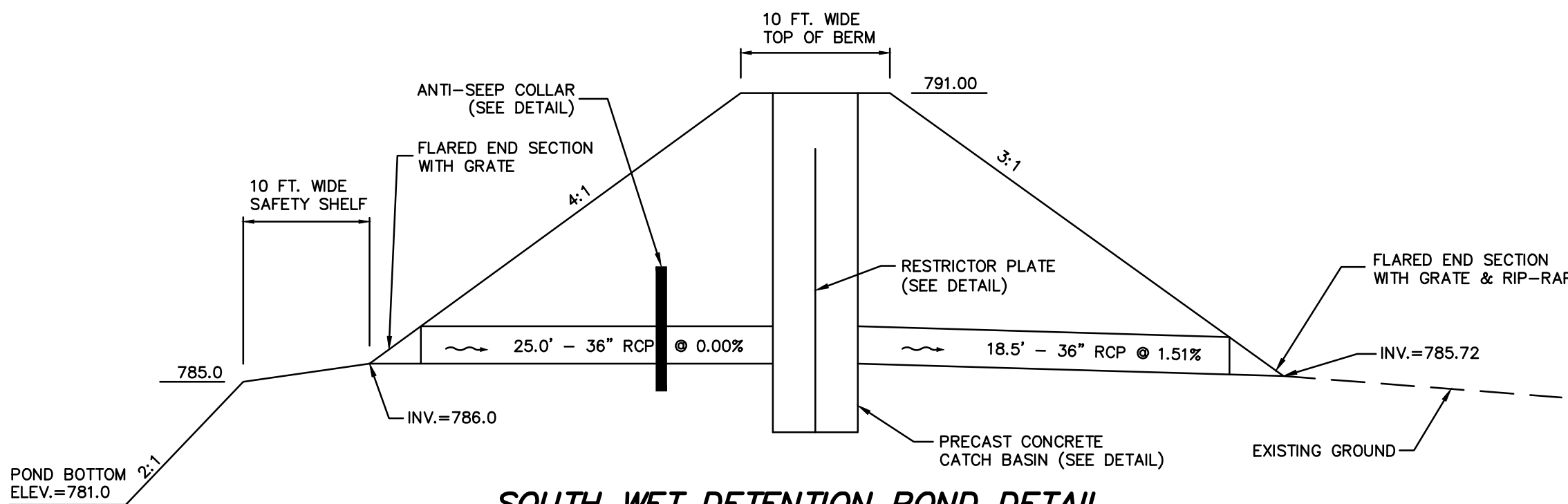
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PROPOSED EMERGENCY SPILLWAY DIMENSIONS							
DETENTION POND	A	B	C	D	E	F	G
	786.0	789.95	791.00	79000	10'	26'	60'



PROPOSED EMERGENCY SPILLWAY



SOUTH WET DETENTION POND DETAIL
N.T.S.

Note: SEE WDNR TECHNICAL STANDARD 1001 FOR TYPE C LINER SPECIFICATIONS TO MINIMIZE POTENTIAL FOR GROUNDWATER POLLUTION.

VILLAGE OF MUKWONAGO SPECIFICATIONS:

BACKFILLING-EXISTING

- The Contractor shall dispose of surplus excavated material as directed by the Developer or his Engineer.
- Existing roads that are cut open shall have slurry backfill.
- Where called for on the Drawings or where required by permit, slurry backfill conforming to SWS 8.43.8 and the following mix shall be used:
 - 1350 lbs. Sand
 - 775 lbs. #1 Stone
 - 1150 lbs. #2 Stone
 - 25 gals. (0-0.5 gal.) Water per C.Y.
- No additional water will be allowed. The above weights are damp weights. This material shall be thoroughly mixed just prior to installation.

BACKFILLING-NEW DEVELOPMENT

- The Contractor shall dispose of surplus excavated material as directed by the Developer or his Engineer.
- All granular backfill shall be compacted in six (6) inch lifts or thoroughly flushed, as specified under SWS 2.6.14, Flooding, of the Standard Specification. Water for flooding will be furnished by the Village at the Contractor's expense. The Contractor shall contact the Utilities Department to make arrangements for water meter. Mechanically compact trench backfill following SWS 2.6.14(b), except Contractor shall furnish and pay for compaction testing services.

Excavated Material Backfill

- Excavated material, in accordance with SWS 8.43.5, may be used to backfill trenches except through future and existing paved or graveled surfaces, such as driveways, parking areas, shoulders, curb and gutter, sidewalks; and in future streets, or within 5 feet of such surface shall be backfilled with granular material.

Granular Backfill

- Granular backfill, in accordance with Table 37 of SWS 8.43.4, shall be used to backfill trenches as stated above
- Granular backfill placed within state highway right-of-ways shall conform to Section 209 of the "State Specifications".

Slurry Backfill

- Where called for on the Drawings or where required by permit, slurry backfill conforming to SWS 8.43.8 and the following mix shall be used:
 - 1350 lbs. Sand
 - 775 lbs. #1 Stone
 - 1150 lbs. #2 Stone
 - 25 gals. (0-0.5 gal.) Water per C.Y.
- No additional water will be allowed. The above weights are damp weights. This material shall be thoroughly mixed just prior to installation.

SURFACE PLACEMENT

General Placement

- No street construction or surface restoration work may begin until the alignment and grade of Village utilities has been accepted by the Village
- The provisions of SWS 2.6.11 and SWS 2.7.2 are modified as follows:
 - The Contractor shall replace or restore to its original condition, unless specified otherwise, any sidewalk, driveway, curb, gutter, shoulder, pavement, culvert, drain tile, lawn, ditch, fence, sign, mailbox, or other property damaged by him during his work operations at his own cost. SWS 2.7.3.
 - Restoration of pavements damaged by normal truck hauling operations, i.e., hauling within approved weight and speed limits and exercising reasonable care while starting, stopping, or turning vehicles, will not be the responsibility of the Contractor. This provision does not apply to pavement damaged during loading or unloading operations.

Pavement Protection

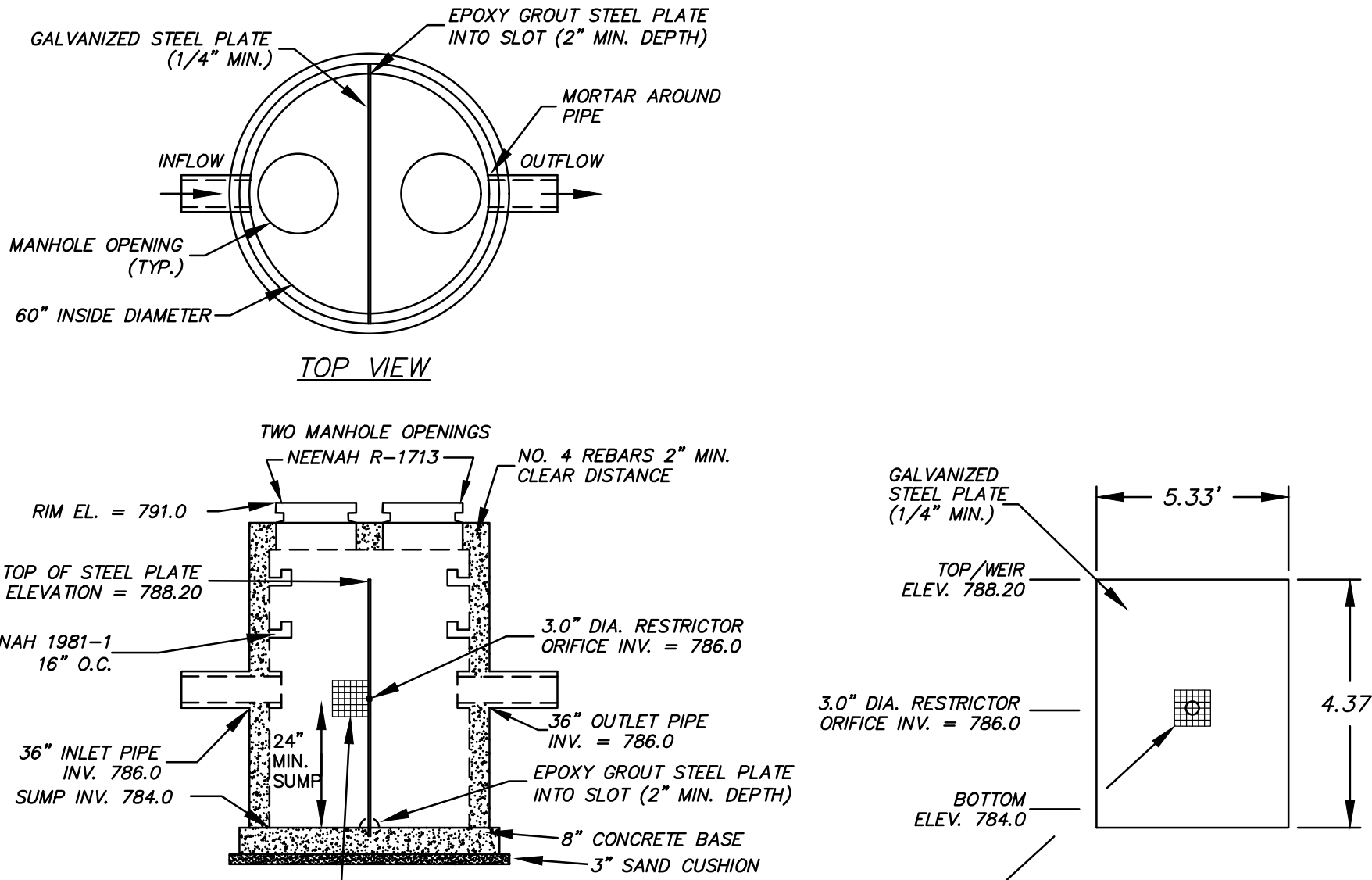
- The Contractor shall take all precautions necessary to protect road pavements, including shoulders, from being damaged. Sheeting and bracing or the use of a portable trench box, if required, shall be in accordance with SWS 2.3.0 and SWS 2.3.6.
- Backfill or excavated material spilled or tracked onto pavements or shoulders shall be removed at the completion of each working day or more often if needed as directed by the Village. Any such materials interfering with traffic shall immediately be swept off with power brooming equipment.

Pavement Replacement

- Damaged shoulder, road pavement and driveway areas shall be replace "in kind" with the following exceptions:
 - Road Shoulder
 - A minimum of 8 inches of crushed aggregate base course shall be placed over road shoulder areas.
 - Road Pavements
 - A minimum of 8 inches of crushed aggregate base course, 2.5 inches of binder course and 1.5 inches of asphaltic concrete pavement (hot mix) shall be placed over trenches within paved areas of local streets. All pavement joints including the curb flange on the final lift of asphalt shall be sealed with CRAFCO Pavement joint adhesive (34524) per manufactures specifications.
 - A minimum of 10 inches of crushed aggregate base course, 3 inches of binder course and 1.5 inches of asphaltic concrete pavement (hot mix) shall be placed over trenches within paved areas of collector streets. All pavement joints including the curb flange on the final lift of asphalt shall be sealed with CRAFCO Pavement joint adhesive (34524) per manufactures specifications.
 - Driveways and Parking Areas
 - A minimum of 6 inches of crushed aggregate base course shall be placed over existing gravel driveways and parking areas, in addition to a minimum of 2 inches of asphaltic concrete pavement (hot mix, surface course) over existing paved drives and parking areas.

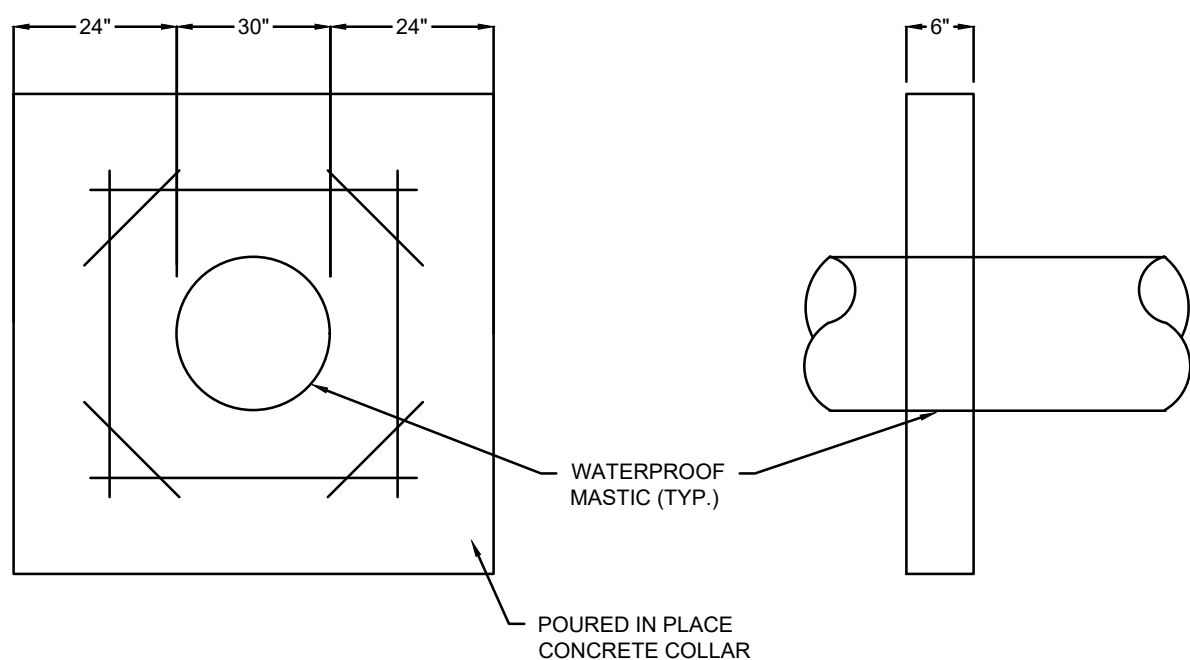
Utilities

- The Contractor shall contact all utility companies prior to the commencement of construction and shall arrange to have those existing utilities located and staked or marked in the field that are in the construction area.



- NOTES:
- STRUCTURE SHALL BE CONSTRUCTED CONFORMING TO THE REQUIREMENTS OF ASTM C-478.
 - REINFORCING STEEL NOT SHOWN
- TRASH BACK
12"x12"x12" BOX OF #4 BARS
PLACED 1" O.C.E.W. WELDED TO
STEEL PLATE. CENTER BOX OVER
3.0" ORIFICE

NW WET DETENTION POND OUTLET CONTROL STRUCTURE DETAIL
N.T.S.

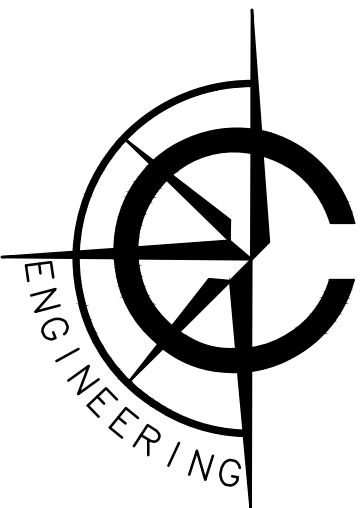


ANTI-SEEP COLLAR DETAIL
N.T.S.

CLIENT



MAPLE CENTRE DEVELOPMENT
VILLAGE OF MUKWONAGO WAUKESHA COUNTY, WI
CIVIL DESIGN PLANS STORM SEWER DETAILS



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

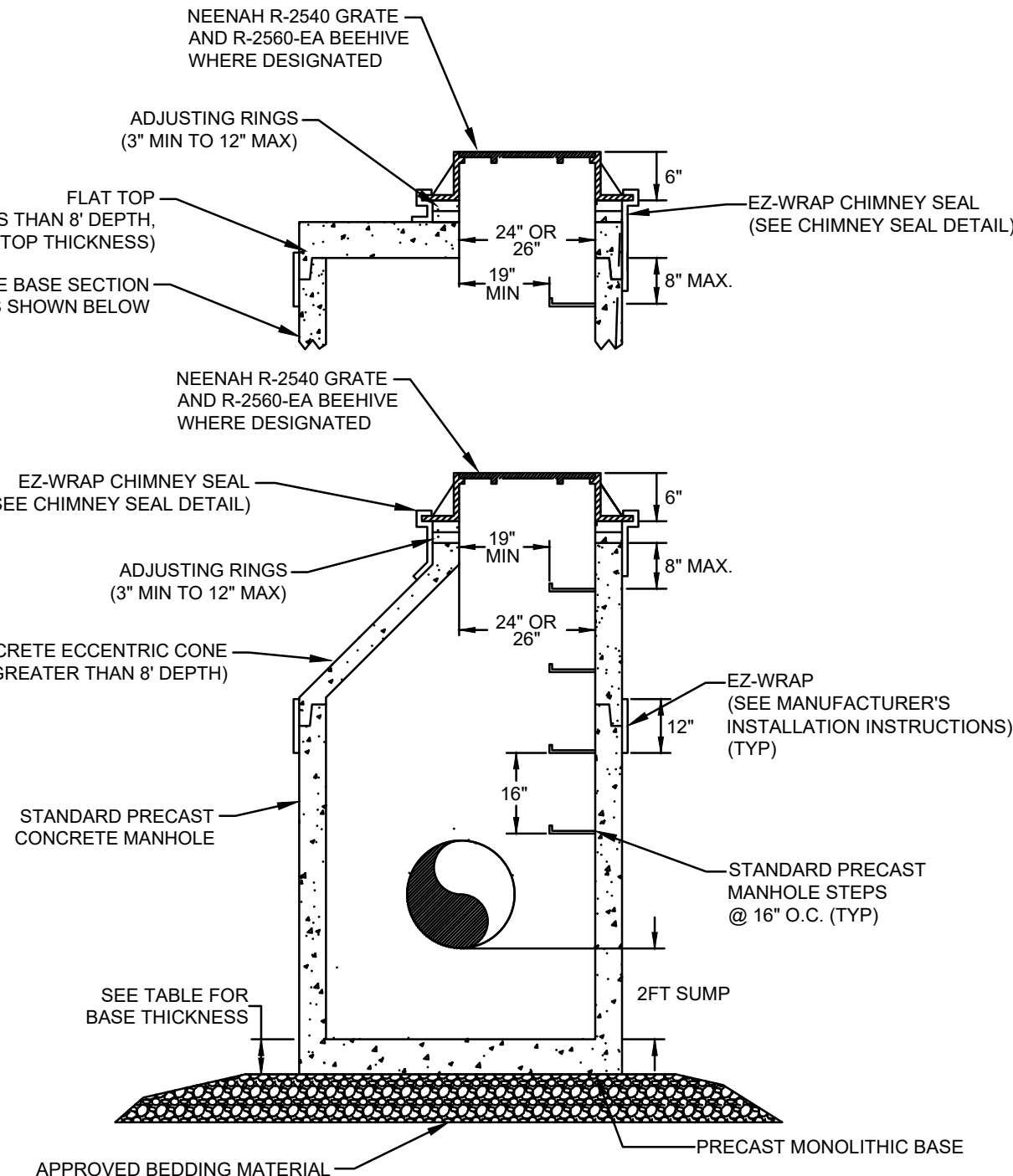
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53 OF 55

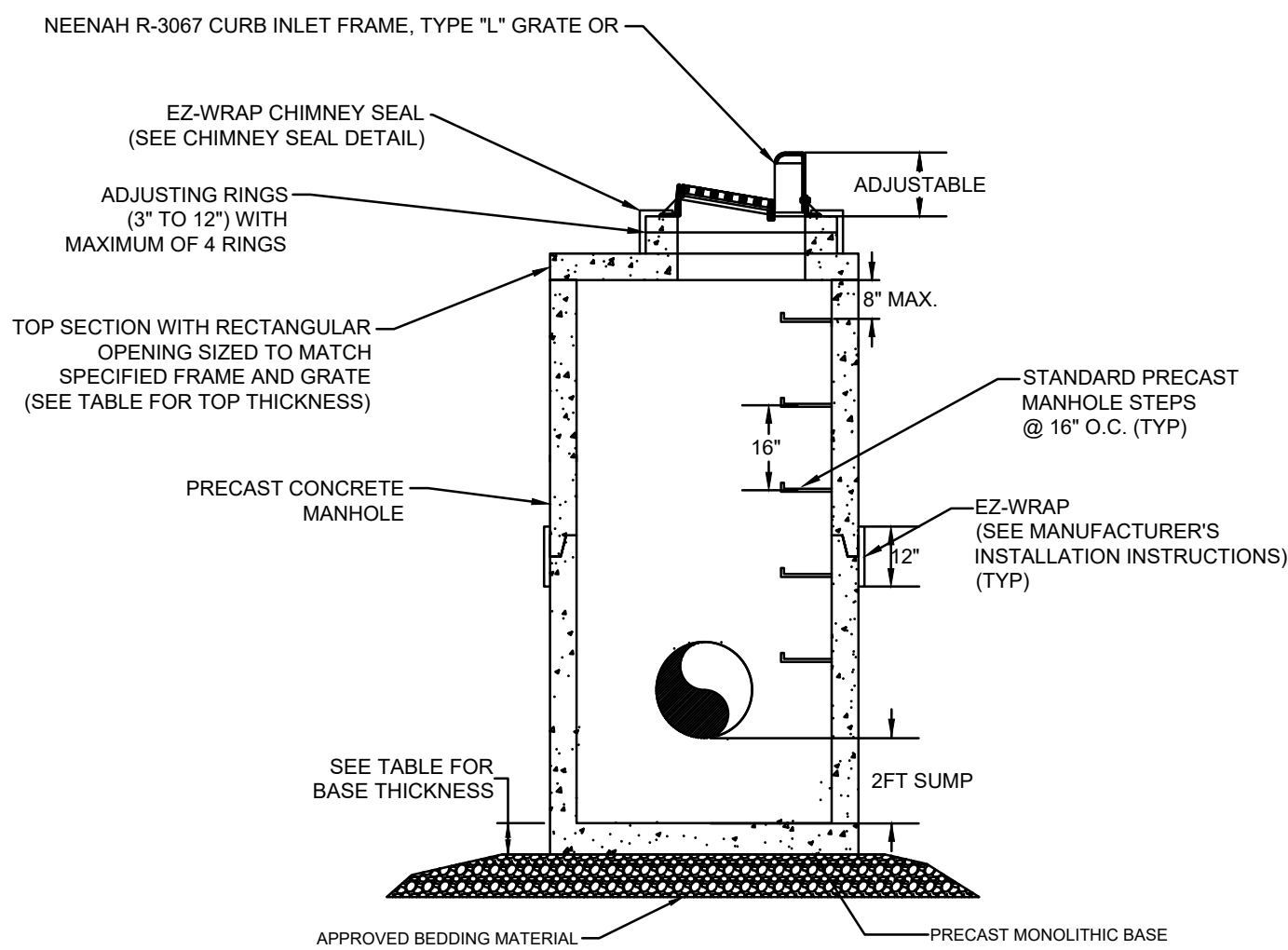


NOTE:
REFER TO VILLAGE STANDARD SPECIFICATIONS FOR STORM SEWER.

STRUCTURE DIAMETER	MIN WALL THICKNESS*	MIN BASE AND TOP THICKNESS*
4"	5"	6"
5"	6"	8"
6"	7"	8"
7"	8"	8"
8" AND GREATER	9"	8"

* MINIMUM THICKNESS SHALL NOT BE LESS THAN THAT REQUIRED TO MEET AASHTO H-20 LOADINGS

STANDARD STORM MANHOLE

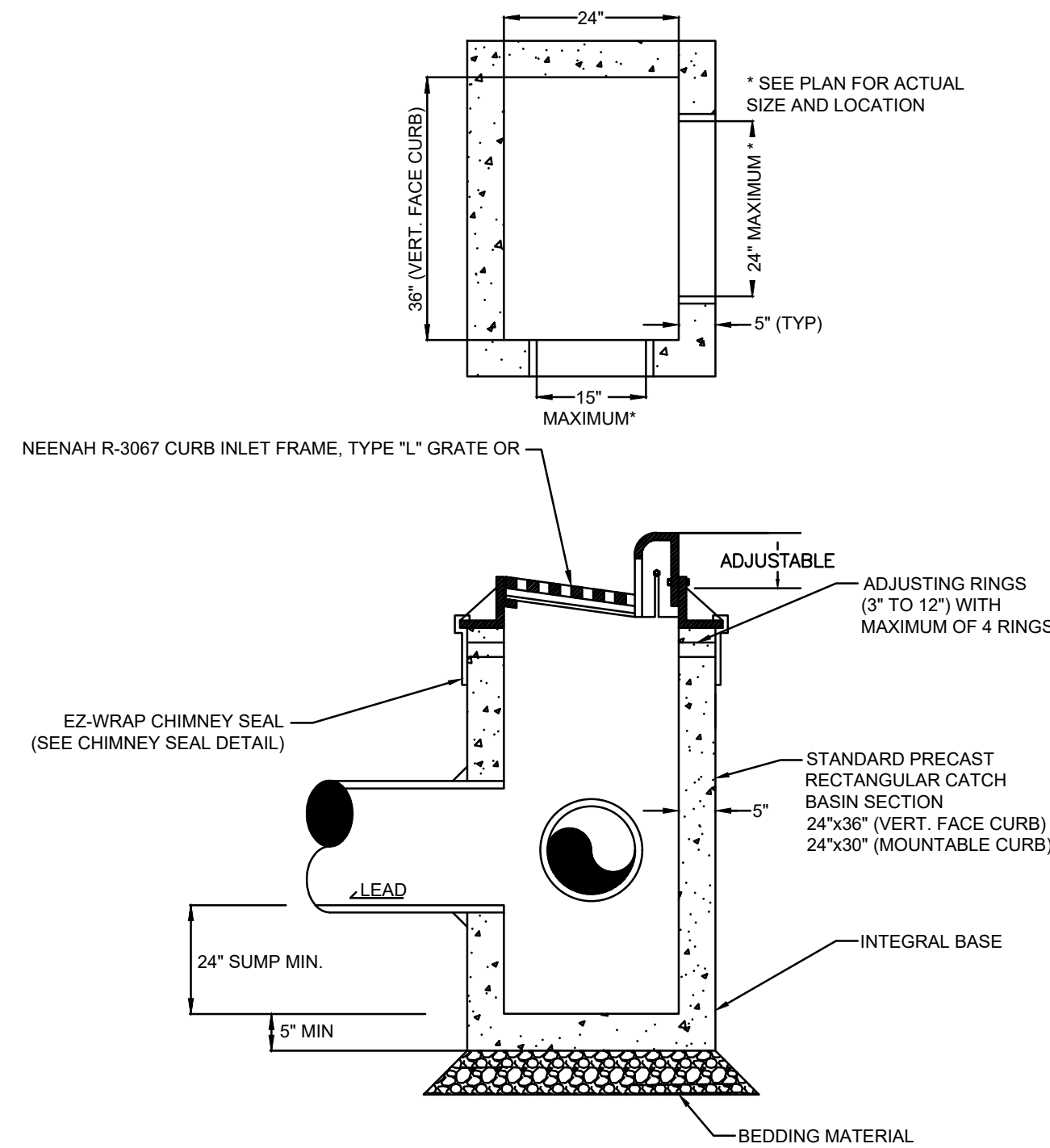


NOTE:
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STRUCTURE DIAMETER	MIN WALL THICKNESS*	MIN BASE AND TOP THICKNESS*
4"	5"	6"
5"	6"	8"
6"	7"	8"
7"	8"	8"
8" AND GREATER	9"	8"

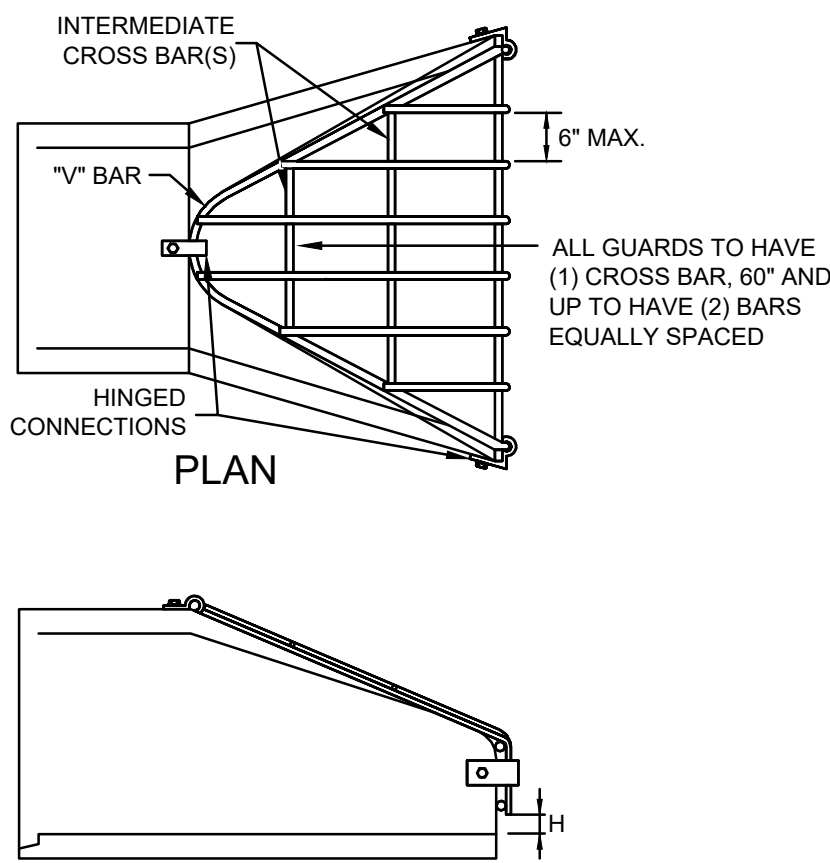
* MINIMUM THICKNESS SHALL NOT BE LESS THAN THAT REQUIRED TO MEET AASHTO H-20 LOADINGS

STANDARD STORM MANHOLE WITH CURB INLET



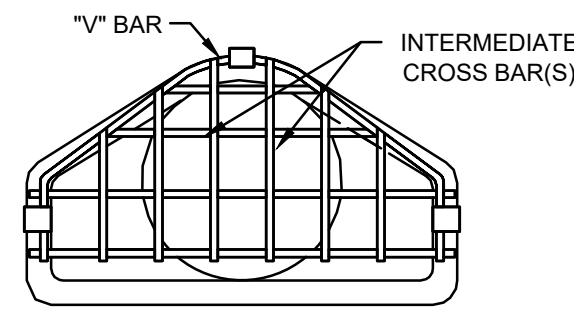
NOTE:
1. REFER TO VILLAGE STANDARD SPECIFICATIONS FOR STORM SEWER

PRECAST RECTANGULAR CATCH BASIN



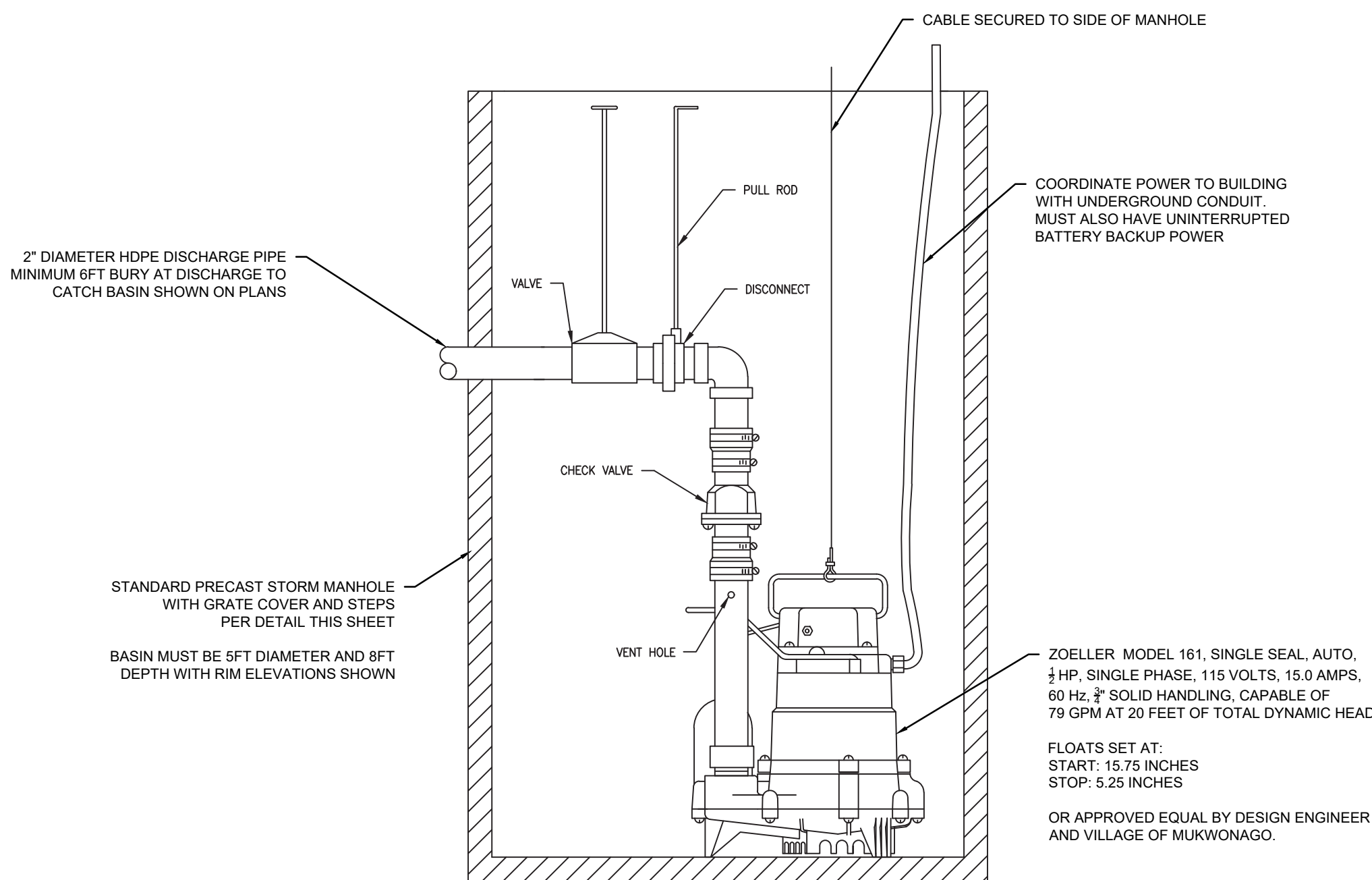
NOTE:
1. REFER TO VILLAGE STANDARD SPECIFICATIONS FOR STORM SEWER.
2. SECURE THE LAST TWO PIPE SECTIONS, INCLUDING END SECTIONS, USING JOINT TIES.

ROUND		ARCH	
PIPE SIZE	H	PIPE SIZE	H
12"	2-1/2"	22"-29"	4"
15"	3"	36"-44"	5"
18"-24"	4"	51"-65"	6"
27"-36"	5"	73"-102"	7"
42"-54"	6"		
60"-72"	7"		
78"-90"	8"		



	PIPE SIZE	BOLT DIA.	BAR DIA.
ROUND	12"-24"	5/8"	3/4"
	27"-48"	3/4"	1"
	54"-90"	1"	1-1/4"
	22"-29"	5/8"	3/4"
ARCH	36"-59"	3/4"	1"
	65"-88"	1"	1-1/4"
	14"-23"	5/8"	3/4"
	19"-30"	5/8"	3/4"
ELLIPTICAL	24"-38"	3/4"	3/4"
	29"-45"	3/4"	3/4"
	34"-53"	3/4"	3/4"
	38"-60"	3/4"	3/4"
	43"-68"	1"	1"
	48"-76"	1"	1"
	53"-83"	1"	1"

STANDARD ENDWALL GRATE



EXTERIOR SUMP PUMP DETAIL

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	CONSTRUCTION NOTES														EROSION CONTROL NOTES											
1	1. THE LANDOWNER OR THEIR AUTHORIZED AGENT SHALL KEEP APPROVED PLAN AND EROSION CONTROL INSPECTION RECORDS ONSITE AT ALL TIMES UNTIL THE SITE IS STABILIZED AND NOTICE OF TERMINATION FILED.														THE FOLLOWING EROSION CONTROL SPECIFICATIONS SHALL BE FOLLOWED FOR THIS PROJECT.											
	2. CHANGES TO THIS PLAN MUST BE APPROVED BY VILLAGE OF MUKWONAGO AND ENGINEER, PRIOR TO IMPLEMENTATION.														1. THESE BEST MANAGEMENT PRACTICES SHALL BE INSTALLED PRIOR TO ANY LAND DISTURBANCE ACTIVITIES.											
2	3. AT A MINIMUM, CONSTRUCTION SITE EROSION CONTROL INSPECTIONS SHALL BE CONDUCTED WEEKLY, AND WITHIN 24 HOURS OF AFTER A PRECIPITATION EVENT OF 0.5 INCH OR GREATER. A PRECIPITATION EVENT MAY BE CONSIDERED TO BE THE TOTAL AMOUNT OF PRECIPITATION IN ANY CONTINUOUS 24-HOUR PERIOD. CONTINUE THROUGH STABILIZATION.														1.1. SILT FENCE: SEE TECHNICAL STANDARD 1056 FOR FURTHER GUIDANCE.											
	4. MAINTAIN INSPECTION RECORDS WITH FORM 3400-017, CURRENT REVISION, OR DOCUMENT WITH EQUIVALENT INFORMATION AS PER NR 216.48(4)(c). RECORDS SHALL BE KEPT ONSITE AND AVAILABLE UPON REQUEST.														1.1.A. SILT FENCE SHALL BE PLACED ON THE CONTOUR, NOT PERPENDICULAR TO THE CONTOUR.											
	5. ALL EQUIPMENT USED FOR THE PROJECT SHALL BE DE-CONTAMINATED FOR INVASIVE AND EXOTIC VIRUSES AND SPECIES PRIOR TO AND AFTER USE. FOLLOW MOST RECENT DEPARTMENT APPROVED WASHING AND DISINFECTION PROTOCOLS AND DEPARTMENT APPROVED BEST MANAGEMENT PRACTICES.														1.1.B. THE ENDS OF THE FENCE SHALL BE EXTENDED UPSLOPE TO PREVENT WATER FROM FLOWING AROUND THE ENDS OF THE FENCE.											
3	6. WHEN POSSIBLE: PRESERVE EXISTING VEGETATION (ESPECIALLY ADJACENT TO SURFACE WATERS), MINIMIZE LAND-DISTURBING CONSTRUCTION ACTIVITY ON SLOPES OF 20% OR MORE, MINIMIZE SOIL COMPACTION, AND PRESERVE TOPSOIL.														1.1.C. INSTALLED SILT FENCE SHALL BE MINIMUM 14 INCHES HIGH AND SHALL NOT EXCEED 28 INCHES IN HEIGHT MEASURED FROM THE INSTALLED GROUND ELEVATION.											
	7. IN THE EVENT DEWATERING BECOMES NECESSARY, NOTIFY ENGINEER IMMEDIATELY, AND OBTAIN APPROPRIATE PERMITS PRIOR TO CONTINUING WORK.														1.1.D. SILT FENCES SHALL BE SUPPORTED BY WOOD SUPPORTS. FOR STEEL SUPPORTS, SEE FURTHER GUIDANCE IN WDNR TECHNICAL STANDARD 1056. THE FULL HEIGHT SHALL BE SUPPORTED BY 1-1/8" BY 1-1/8" AIR OR KILN DRIED POSTS OF HICKORY OR OAK.											
	8. IMMEDIATELY STABILIZE STOCKPILES AND SURROUND STOCKPILES AS NEEDED WITH SILT FENCE OR OTHER PERIMETER CONTROL IF STOCKPILES WILL REMAIN INACTIVE FOR 7 DAYS OR LONGER.														1.1.E. THE FABRIC SHALL BE STAPLED, USING AT LEAST 0.5-INCH STAPLES, TO THE UPSLOPE SIDE OF THE POSTS IN AT LEAST 3 PLACES. THE POSTS SHALL BE A MINIMUM 3 FEET LONG FOR 24-INCH SILT FENCE AND 4 FEET FOR 36-INCH SILT FENCE FABRIC.											
4	9. IMMEDIATELY STABILIZE ALL DISTURBED AREAS THAT WILL REMAIN INACTIVE FOR 14 DAYS OR LONGER. BETWEEN SEPTEMBER 15 AND OCTOBER 15: STABILIZE WITH MULCH, TACKIFIER, AND A PERENNIAL SEED WITH WINTER WHEAT, ANNUAL OATS, OR ANNUAL RYE, AS APPROPRIATE FOR REGION AND SOIL TYPE. OCTOBER 15 THROUGH COLD WEATHER: STABILIZE WITH A POLYMER AND DORMANT SEED MIX, AS APPROPRIATE FOR REGION AND SOIL TYPE.														1.1.F. THE SILT FENCE SHALL BE ANCHORED BY SPREADING AT LEAST 8 INCHES OF THE FABRIC IN A 4-INCH WIDE BY 6-INCH DEEP TRENCH, OR A S 6-INCH DEEP V-TRENCH ON THE UPSLOPE SIDE OF THE FENCE. THE TRENCH SHALL BE BACKFILLED AND COMPACTED. TRENCHES SHALL NOT BE EXCAVATED WIDER AND DEEPER THAN NECESSARY FOR PROPER INSTALLATION. ON THE TERMINAL ENDS OF SILT FENCE, THE FABRIC SHALL BE WRAPPED AROUND THE POST SUCH THAT THE STAPLES ARE NOT VISIBLE.											
	10. STABILIZE AREAS OF FINAL GRADING WITHIN 7 DAYS OF REACHING FINAL GRADE. MONITOR FOR ONE YEAR AFTER PROJECT COMPLETION. DURING MONITORING PERIOD, THE GRADING SITE SHALL BE INSPECTED REGULARLY, AND ANY AREAS REQUIRING ADDITIONAL STABILIZATION OR REVEGETATION SHALL BE ADDRESSED TO ENSURE FINAL STABILIZATION.														1.1.G. THE GEOTEXTILE FABRIC SHALL BE LISTED ON THE WSDOT PAL, OR AS DETAILED ON WDNR TECHNICAL STANDARD 1056.											
5	11. EROSION CONTROL MEASURES SHALL BE REMOVED ONCE THE AREAS THEY SERVE HAVE ACHIEVED 70% GROWTH AND THAT THE CONTRACTOR MUST SEEK APPROVAL FROM THE ENGINEER AND THE VILLAGE OF MUKWONAGO, PRIOR TO REMOVING THE MEASURES.														1.1.H. SILT FENCES SHALL BE REMOVED ONCE THE DISTURBED AREA IS PERMANENTLY STABILIZED AND NO LONGER SUSCEPTIBLE TO EROSION.											
	12. ONE YEAR AFTER PROJECT COMPLETION, A REPORT AND PHOTOGRAPHS SHALL BE SUBMITTED TO THE DEPARTMENT TO DEMONSTRATE THAT THE GRADING SITE IS STABILIZED. IF AFTER ONE YEAR, FINAL STABILIZATION HAS NOT BEEN ACHIEVED OR MAINTAINED, THE DEPARTMENT MAY REQUIRE THE LANDOWNER TO SUBMIT A REVISED VEGETATION PLAN TO THE DEPARTMENT, AND IMPLEMENT THE REVISED PLAN.														1.2. TRACKING PAD: SEE TECHNICAL STANDARD 1057 FOR FURTHER GUIDANCE											
6	13. SWEEP/CLEAN UP ALL SEDIMENT/TRASH THAT MOVES OFF-SITE DUE TO CONSTRUCTION ACTIVITY OR STORM EVENTS BEFORE THE END OF THE SAME WORKDAY OR AS DIRECTED BY THE VILLAGE OF MUKWONAGO. SEPARATE SWEPT MATERIALS (SOILS AND TRASH) AND DISPOSE OF APPROPRIATELY.														1.2.A. THE TRACKING PAD SHALL BE INSTALLED PRIOR TO ANY TRAFFIC LEAVING THE SITE.											
	14. PROPERLY DISPOSE OF ALL WASTE AND UNUSED BUILDING MATERIALS (INCLUDING GARBAGE, DEBRIS, CLEANING WASTES, OR OTHER CONSTRUCTION MATERIALS) AND DO NOT ALLOW THESE MATERIALS TO BE CARRIED BY RUNOFF INTO RECEIVING CHANNEL.														1.2.B. THE AGGREGATE FOR TRACKING PADS SHALL BE 3 TO 6 INCH CLEAR OR WASHED STONE. ALL MATERIAL TO BE RETAINED ON A 3-INCH SIEVE.											
	15. MAKE PROVISIONS FOR WATERING THE FIRST 8 WEEKS FOLLOWING SEEDING OR PLANTING OF DISTURBED AREAS WHENEVER MORE THAN 7 CONSECUTIVE DAYS OF DRY WEATHER OCCUR.														1.2.C. THE AGGREGATE SHALL BE PLACED IN A LAYER AT LEAST 12 INCHES THICK. ON SITES WITH A HIGH WATER TABLE, OR WHERE SATURATED CONDITIONS ARE EXPECTED DURING THE LIFE OF THE PRACTICE, STONE TRACKING PADS SHALL BE UNDERLAIN WITH A WSDOT TYPE R GEOTEXTILE FABRIC TO PREVENT MIGRATION OF UNDERLYING SOIL INTO THE STONE.											
7	16. INSTALL ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES AS NEEDED (SUCH AS TEMPORARY SEDIMENT BASINS, DITCH CHECKS, EROSION CONTROL MATTING, SILT FENCING, FILTER SOCKS, WATTLES, SWALES, ETC.), OR AS DIRECTED BY THE ENGINEER OR VILLAGE OF MUKWONAGO, OR WAUKESHA COUNTY.														1.2.D. THE TRACKING PAD SHALL BE THE FULL WIDTH OF THE EGRESS POINT. THE TRACKING PAD SHALL BE AT A MINIMUM 50 FEET LONG.											
	17. NO DEWATERING IS EXPECTED IF GROUNDWATER IS ENCOUNTERED DURING CONSTRUCTION AND DEWATERING BECOMES NECESSARY, THE CONTRACTOR MUST STOP WORK AND PREPARE A DEWATERING PLAN TO SUBMIT TO DESIGN ENGINEER FOR VILLAGE AND DNR APPROVAL. MUST COMPLY WITH WISCONSIN DNR TECHNICAL STANDARD 1061. CONTRACTOR MAY ALSO SUBMIT DEWATERING PLAN DURING PRECONSTRUCTION SUBMITTAL REVIEW PROCESS TO HAVE PLAN ACCEPTED FOR SCHEDULING PURPOSES IN CASE GROUNDWATER IS ENCOUNTERED.														1.2.E. SURFACE WATER MUST BE PREVENTED FROM PASSING THROUGH THE TRACKING PAD. FLOWS SHALL BE DIVERTED AWAY FROM TRACKING PADS OR CONVEYED UNDER AND AROUND THEM BY USING A VARIETY OF PRACTICES, SUCH AS CULVERTS, WATER BARS, OR OTHER SIMILAR PRACTICES.											
8	18. CONTRACTOR MUST SUBMIT SPILLS AND LEAK CONTAINMENT PLAN FOR REVIEW AND APPROVAL DURING PRECONSTRUCTION PROCESS PRIOR TO BEGINNING ANY WORK. SPECIFIC ATTENTION SHALL BE ADDRESSED TO WORK WITHIN THE VICINITY OF THE WETLANDS.														1.2.F. IF CONDITIONS OCCUR SUCH THAT THE SEDIMENT IS NOT REMOVED FROM VEHICLE TIRES BY THE TRACKING PAD, THEN TIRES SHALL BE WASHED UTILIZING PRESSURIZED WATER BEFORE ENTERING A PUBLIC ROAD.											
	19. SEE SHEET 2 FOR CONSTRUCTION AND EROSION CONTROL SEQUENCING.														1.2.G. THE WASHING STATION SHALL BE LOCATED ON-SITE IN AN AREA THAT IS STABILIZED AND DRAINS INTO SUITABLE SEDIMENT TRAPPING OR SETTLING DEVICE.											
9															1.2.H. THE WASH RACK SHALL CONSIST OF A HEAVY GRATING OVER A LOWERED AREA. THE RACK SHALL BE STRONG ENOUGH TO SUPPORT THE VEHICLES THAT WILL CROSS IT.											
															1.2.I. ROCKS LODGED BETWEEN THE TIRES OF DUAL WHEEL VEHICLES SHALL BE REMOVED PRIOR TO LEAVING THE CONSTRUCTION SITE.											
10															2. THE FOLLOWING MEASURES SHALL BE FOLLOWED DURING ALL LAND DISTURBING OPERATIONS.											
															2.1. DUST CONTROL: SEE TECHNICAL STANDARD 1068 FOR FURTHER GUIDANCE.											
															2.1.A. THE IMPLEMENTATION OF DUST CONTROL SHALL LIMIT THE AREA EXPOSED FOR DUST GENERATION.											
															2.1.B. ASPHALT AND PETROLEUM BASED PRODUCTS CANNOT BE USED FOR DUST CONTROL.											
															2.1.C. MUCH AND VEGETATION – MUCH OR SEED AND MULCH MAY BE APPLIED TO PROTECT EXPOSED SOIL FROM BOTH THE WIND AND WATER EROSION, PER APPROPRIATE TECHNICAL STANDARDS.											
															2.1.D. WATER – WATER UNTIL THE SURFACE IS WET AND REPEAT AS NEEDED. WATER SHALL BE APPLIED AT RATES SO THAT RUNOFF DOES NOT OCCUR. TREATED SOIL SURFACES THAT RECEIVE VEHICLE TRAFFIC REQUIRE A STONE TRACKING PAD OR TIRE WASHING AT ALL POINTS OF ACCESS.											
															2.1.E. TILLAGE – A CONTROL MEASURE PERFORMED WITH CHISEL TYPE PLOWS ON EXPOSED SOILS. TILLAGE SHALL BEGIN ON THE WINDWARD SIDE OF THE SITE. TILLAGE IS ONLY APPLICABLE TO FLAT AREAS.											
															2.1.F. POLYMERS – POLYMERS CAN BE AN EFFECTIVE PRACTICE FOR AREAS THAT DO NOT RECEIVE VEHICLE TRAFFIC. DRY APPLIED POLYMERS MUST BE INITIALLY WATERED FOR ACTIVATION TO BE EFFECTIVE FOR DUST CONTROL.											
															2.1.G. TACKIFIERS AND SOIL STABILIZERS TYPE A – PRODUCTS MUST BE SELECTED FROM AND INSTALLED AT RATES CONFORMING TO THE WSDOT EROSION CONTROL PAL.											
															2.1.H. CHLORIDES – CHLORIDES SHALL BE APPLIED ACCORDING TO THE MOST RECENT VERSION OF THE WSDOT STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION.											
															2.1.I. BARRIERS – BARRIERS SHALL BE PLACED AT RIGHT ANGLES TO PREVAILING WIND CURRENTS AT INTERVALS OF ABOUT 15 TIMES THE BARRIER HEIGHT. SOLID BOARD FENCES, SNOW FENCES, BURLAP FENCES, CRATE WALLS, BALES OF HAY AND SIMILAR MATERIAL CAN BE USED TO CONTROL AIR CURRENTS AND BLOWN SOIL.											
															3. THE FOLLOWING MEASURES SHALL BE FOLLOWED UPON TEMPORARY AND FINAL SITE RESTORATION											
															3.1. SITE SEEDING: SEE TECHNICAL STANDARD 1059 FOR FURTHER GUIDANCE.											
															3.1.A. TEMPORARY SEEDING REQUIRES A SEEDBED OF LOOSE SOIL TO A MINIMUM DEPTH OF 2-INCHES.											
															3.1.B. FERTILIZER APPLICATION IS NOT GENERALLY REQUIRED FOR TEMPORARY SEEDING. HOWEVER, ANY APPLICATION OF FERTILIZER OR LIME SHALL BE BASED ON SOIL TESTING RESULTS.											
															3.1.C. THE SOIL SHALL HAVE A pH RANGE OF 5.5 TO 8.0											
															3.1.D. TOPSOIL INSTALLATION SHALL BE COMPLETED PRIOR TO PERMANENT SEEDING											
															3.1.E. PERMANENT SEEDING REQUIRES A SEEDBED OF LOOSE TOPSOIL TO A MINIMUM DEPTH OF 4-INCHES WITH THE ABILITY TO SUPPORT A DENSE VEGETATIVE COVER.											
															3.1.F. APPLICATION RATES OF FERTILIZER OR LIME SHALL BE BASED ON SOIL TESTING RESULTS.											
															3.1.G. PREPARE A TILLED, FINE BUT FIRM SEEDBED. REMOVE ROCKS, TWIGS, FOREIGN MATERIAL AND CLODS OVER TWO INCHES THAT CANNOT BE BROKEN DOWN.											
															3.1.H. THE SOIL SHALL HAVE A pH RANGE OF 5.5 TO 8.0											
															3.1.I. SEE MIXTURES THAT WILL PRODUCE DENSE VEGETATION SHALL BE SELECTED BASED ON SOIL AND SITE CONDITIONS AND INTENDED FINAL USE.											
															3.1.J. SEED MIXTURES THAT CONTAIN POTENTIALLY INVASIVE SPECIES OR SPECIES THAT MAY BE HARMFUL TO NATIVE PLANT COMMUNITIES SHALL BE AVOIDED.											
															3.1.K. SEED SHALL NOT BE USED LATER THAN ONE YEAR AFTER THE TEST DATE THAT APPEARS ON THE LABEL.											
															3.1.L. SEED RATES, INOCULATION, AND SOWING, SHALL ALL CONFORM TO THE TECHNICAL STANDARD, MANUFACTURERS RECOMMENDATIONS, AND THE WSDOT PAL.											
															3.2. NON-CHANNEL EROSION MAT: SEE TECHNICAL STANDARD 1052 FOR FURTHER GUIDANCE.											
															3.2.A. ONLY WSDOT PAL APPROVED MATS WILL BE ACCEPTED FOR THIS PROJECT. SEE THE PAL FOR ACCEPTABLE SLOPE AND SLOPE LENGTH APPLICATIONS. TO DIFFERENTIATE APPLICATIONS, EROSION MATS ARE ORGANIZED INTO THREE CLASSES OF MATS, WHICH ARE FURTHER BROKEN DOWN INTO VARIOUS TYPES. FOLLOW THE INFORMATION CALLED FOR IN THE PLANS AND SPECIFICATIONS PROVIDED HEREIN AND IN THE WSDOT PAL.											
															ECRM'S SHALL BE INSTALLED AFTER ALL TOPSOILING, FERTILIZING, LIMING, AND SEEDING IS COMPLETE.											
															3.2.B. THE MAT SHALL BE IN FIRM AND INTIMATE CONTACT WITH THE SOIL. THE SOIL SHALL BE INSTALLED AND ANCHORED PER THE MANUFACTURER'S RECOMMENDATION.											
															3.2.C. TRM SHALL BE INSTALLED IN CONJUNCTION WITH THE TOPSOILING OPERATION AND SHALL BE FOLLOWED BY ECRM INSTALLATION.											
															3.2.E. AT TIME OF INSTALLATION, DOCUMENT THE MANUFACTURER AND MAT TYPE BY RETENTION OF MATERIAL LABELS AND MANUFACTURER'S INSTALLATION INSTRUCTIONS. RETAIN THIS DOCUMENTATION UNTIL THE SITE HAS BEEN STABILIZED.											

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	6/9/2022	\$	273,975.55

Total for Approval: \$ 273,975.55

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: AMAZON CAPITOL SERVICES						
1WR3PWX71NKM	SIGNS FOR CONCERT	100-5141-531100	114.95	114.95	ADMIN	06/02/2022
1D9V1NLG34GH	LAWNMOWER BLADE BALANCER	100-5323-531100	82.90	82.90	DPW	06/16/2022
TOTAL VENDOR AMAZON CAPITOL SERVICES				197.85		
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC						
162646	JUNE 2022 APPRAISAL SVS CONTRACT	100-5153-521900	1,464.24	1,464.24	CLERK	06/16/2022
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				1,464.24		
VENDOR NAME: AYRES ASSOCIATES INC						
200013	PARTIAL PAYMENT 10 YEAR DAM INSPECTION	100-5254-521900	1,375.00	1,375.00	DPW	06/16/2022
TOTAL VENDOR AYRES ASSOCIATES INC				1,375.00		
VENDOR NAME: BASSETT MECHANICAL						
659565C	WWTF HVAC MAINTENANCE AGREEMENT	620-8400-852000	739.17	739.17	UTILITIES	06/16/2022
TOTAL VENDOR BASSETT MECHANICAL				739.17		
VENDOR NAME: BLOOM COMPANIES LLC						
12693	HWY 83	250-5335-521900	4,992.86	4,992.86	FINANCE	06/16/2022
TOTAL VENDOR BLOOM COMPANIES LLC				4,992.86		
VENDOR NAME: BOUND TREE MEDICAL LLC						
84537043	EMS SUPPLIES	150-5231-531100	124.37	124.37	FIRE	06/16/2022
84549462	EMS SUPPLIES	150-5231-531100	49.58	49.58	FIRE	06/16/2022
TOTAL VENDOR BOUND TREE MEDICAL LLC				173.95		
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON						
MAY 2022 ACTIVITY	GENERAL VILLAGE MATTERS	100-5145-521900	202.50	202.50	FINANCE	06/16/2022
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				202.50		
VENDOR NAME: C & M AUTO PARTS INC						
6079-352716	5910 TORO PARTS	100-5324-539500	41.20	41.20	DPW	06/16/2022
TOTAL VENDOR C & M AUTO PARTS INC				41.20		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
76395769	JUNE LEASE PAYMENT	100-5142-531200	15.51	165.00	ALLOCATE	06/16/2022
		100-5300-539900	16.02			
		100-5120-531100	11.10			
		100-5141-531100	1.70			
		100-5145-531100	18.04			
		100-5241-531200	3.35			
		100-5632-531200	4.98			
		100-5211-531200	26.55			
		150-5221-531100	12.06			
		410-5363-531200	1.65			
		440-5511-531200	22.64			
		500-5344-531200	1.65			
		610-6902-690300	15.05			
		620-8300-840000	14.70			
76395524	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	06/16/2022

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00		
VENDOR NAME: CENTURY SPRINGS BOTTLING						
5157785	WWTF LAB SUPPLIES	620-8010-826000	89.26	89.26	UTILITIES	06/16/2022
TOTAL VENDOR CENTURY SPRINGS BOTTLING				89.26		
VENDOR NAME: CINTAS						
4121399693	STAFF UNIFORMS	100-5323-531100	125.82	125.82	DPW	06/16/2022
4121399640	WATER/WWTF UNIFORM SERVICE	610-6920-693000	84.50	169.17	UTILITIES	06/16/2022
		620-8010-827000	84.67			
4120776104	WATER/WWTF UNIFORM SERVICE	610-6920-693000	59.08	118.17	UTILITIES	06/16/2022
		620-8010-827000	59.09			
4120776081	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	133.82	133.82	DPW	06/16/2022
TOTAL VENDOR CINTAS				546.98		
VENDOR NAME: CIT						
40140154	WWTF COPIER LEASE	620-8400-851000	88.64	88.64	UTILITIES	06/16/2022
TOTAL VENDOR CIT				88.64		
VENDOR NAME: CIVITEK CONSULTING						
61-13.02	MAPLE CENTRE REVIEW	100-0000-211425	19.60	19.60	FINANCE	06/16/2022
61-13.04	CHAPMAN FARMS SIGNAGE	100-0000-211425	58.80	58.80	FINANCE	06/16/2022
61-13.01	MAY PLANNER SERVICES	100-5632-521900	4,851.00	4,851.00	FINANCE	06/16/2022
61-13.03	HEIN PROPERTY	100-0000-211400	137.20	137.20	FINANCE	06/16/2022
61-13.05	ACE HARDWARE	100-0000-211400	186.20	186.20	FINANCE	06/16/2022
61-13.06	YOUR AUTO WASH	100-0000-211400	264.60	264.60	FINANCE	06/16/2022
61-13.07	OTTO'S FINE ART	100-0000-211400	127.40	127.40	FINANCE	06/16/2022
61-13.08	LIFEPOINT CHURCH	100-0000-211400	107.80	107.80	FINANCE	06/16/2022
61-13.09	HILL COURT RELOAD	100-0000-211400	303.80	303.80	FINANCE	06/16/2022
61-13.10	SCOOTERS	100-0000-211400	58.80	58.80	FINANCE	06/16/2022
TOTAL VENDOR CIVITEK CONSULTING				6,115.20		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY						
323053052622	COLUMBIA SOUTHERN TUITION KIRKPATRICK	100-5212-516300	705.00	705.00	POLICE	06/16/2022
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				705.00		
VENDOR NAME: CONLEY MEDIA, LLC						
6362410522	LEGAL PUBLICATIONS	100-5153-531200	122.43	199.88	CLERK	06/16/2022
		100-5142-531200	77.45			
TOTAL VENDOR CONLEY MEDIA, LLC				199.88		
VENDOR NAME: CORE & MAIN LP						
Q812824	WATER HYDRANT REPLACEMENT	610-6454-665400	4,363.00	4,363.00	UTILITIES	06/16/2022
TOTAL VENDOR CORE & MAIN LP				4,363.00		
VENDOR NAME: CUMMINS SALES AND SERVICE						

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VENDOR NAME: CUMMINS SALES AND SERVICE						
F6-32919	WATER WELL 6 GENERATOR REPAIR PARTS	610-6200-662500	213.30	213.30	UTILITIES	06/16/2022
TOTAL VENDOR CUMMINS SALES AND SERVICE				213.30		
VENDOR NAME: DE LAGE LANDEN FINANCIAL						
76537062	LEASE 06/15/2022 - 07/14/22 KONICA 450I	100-5142-531200	15.04	160.00	ALLOCATE	06/16/2022
		100-5300-539900	15.54			
		100-5120-531100	10.77			
		100-5141-531100	1.65			
		100-5145-531100	17.48			
		100-5241-531200	3.25			
		100-5632-531200	4.83			
		100-5211-531200	25.74			
		150-5221-531100	11.70			
		410-5363-531200	1.60			
		440-5511-531200	21.95			
		500-5344-531200	1.60			
		610-6902-690300	14.59			
		620-8300-840000	14.26			
76537062- POLICE	COPIER LEASE JUNE INVOICE	100-5211-521900	108.00	108.00	POLICE	06/16/2022
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				268.00		
VENDOR NAME: DIGGERS HOTLINE INC						
220538301	WATER/WWTF DIGGERS HOTLINE	610-6920-693000	135.32	270.64	UTILITIES	06/16/2022
		620-8400-852000	135.32			
TOTAL VENDOR DIGGERS HOTLINE INC				270.64		
VENDOR NAME: DORNER COMPANY						
500955	WATER WELL 4 CIA VALVE REPUILD KIT	610-6210-662500	6,328.89	6,328.89	UTILITIES	06/16/2022
TOTAL VENDOR DORNER COMPANY				6,328.89		
VENDOR NAME: DYKSTRA DIANA						
2022 JUNE MILEAGE		100-5144-533200	86.58	86.58	CLERK	06/16/2022
TOTAL VENDOR DYKSTRA DIANA				86.58		
VENDOR NAME: EBIX						
11802	EBIX INVOICE	150-5231-521900	3,132.99	3,132.99	FIRE	06/16/2022
TOTAL VENDOR EBIX				3,132.99		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2455041	EMS SUPPLIES	150-5231-531100	688.54	688.54	FIRE	06/16/2022
2452757	EMS SUPPLIES	150-5231-531100	225.57	225.57	FIRE	06/16/2022
2343579	EMS SUPPLIES	150-5231-531100	205.26	205.26	FIRE	06/16/2022
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				1,119.37		
VENDOR NAME: ENVIRONMENT CONTROL						
22781-613	VH CLEANING	100-5160-521900	698.00	698.00	DPW	06/16/2022
TOTAL VENDOR ENVIRONMENT CONTROL				698.00		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: FARINA TREE CARE						
32873	GYPSY MOTH TREATMENT FIELD PARK	100-5611-521900	3,800.00	3,800.00	DPW	06/16/2022
TOTAL VENDOR FARINA TREE CARE				3,800.00		
VENDOR NAME: FASTENAL COMPANY						
WIMUK92796	WWTF AERATION EQUIPMENT REPAIR PARTS	620-8010-833000	22.77	22.77	UTILITIES	06/16/2022
WIMUK92995	WWTF POLYMER PUMP SKID BUILD	620-8010-825000	18.14	18.14	UTILITIES	06/16/2022
TOTAL VENDOR FASTENAL COMPANY				40.91		
VENDOR NAME: FICKAU INC						
82793	SLUDGE POLYMER PUMP TABLE SUPPORT PLATE	620-8010-825000	263.05	263.05	UTILITIES	06/16/2022
TOTAL VENDOR FICKAU INC				263.05		
VENDOR NAME: FIRELINE SPRINKLER, LLC						
8384-22	WWTF CHEMICAL BLDG. FIRE SPINKLER INSPEC	620-8010-834000	325.00	325.00	UTILITIES	06/16/2022
TOTAL VENDOR FIRELINE SPRINKLER, LLC				325.00		
VENDOR NAME: FOREMOST PROMOTIONS						
560303	FIRE PREVENTION MATERIALS	150-5221-531300	1,165.24	1,165.24	FIRE	06/16/2022
TOTAL VENDOR FOREMOST PROMOTIONS				1,165.24		
VENDOR NAME: GARDEN MART/THE						
135420	WWTF LANDSCAPING	620-8010-827000	24.00	24.00	UTILITIES	06/16/2022
135461	WWTF LANDSCAPING	620-8010-827000	58.00	58.00	UTILITIES	06/16/2022
135435	WWTF LANDSCAPING	620-8010-827000	58.00	58.00	UTILITIES	06/16/2022
TOTAL VENDOR GARDEN MART/THE				140.00		
VENDOR NAME: GATEWAY TECHNICAL COLLEGE						
27183	FRIESEMA FIRE OFFICER EDUCATION	150-5221-533500	80.00	80.00	FIRE	06/16/2022
TOTAL VENDOR GATEWAY TECHNICAL COLLEGE				80.00		
VENDOR NAME: GS SYSTEMS, INC.						
INV24433	WATER/WWTF SOFTWARE SUPPORT	610-6920-692300	637.50	1,275.00	UTILITIES	06/16/2022
		620-8400-852000	637.50			
TOTAL VENDOR GS SYSTEMS, INC.				1,275.00		
VENDOR NAME: HAHN ACE HARDWARE						
MAY 2022 FIRE		150-5222-531100	5.38	5.38	FIRE	06/16/2022
MAY 2022 DPW	PARK AND SHOP SUPPLIES	100-5323-531100	16.83	31.82	DPW	06/16/2022
		100-5521-531100	14.99			
2022 MAY UTILITIES WWTF FRT DOOR SILL REPAIR						
		620-8010-834000	29.83	642.54	UTILITIES	06/16/2022
		610-6452-665200	10.76			
		610-6200-662300	27.01			
		620-8010-826000	11.84			
		610-6920-693000	84.37			
		620-8010-827000	478.73			

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: HAHN ACE HARDWARE						
TOTAL VENDOR HAHN ACE HARDWARE				679.74		
VENDOR NAME: HALLMAN LINDSAY QUALITY PAINTS						
L0255412	FIELD MARKING PAINT	100-5521-531100	719.40	719.40	DPW	06/16/2022
TOTAL VENDOR HALLMAN LINDSAY QUALITY PAINTS				719.40		
VENDOR NAME: HAWKINS WATER TREATMENT						
6184670	WATER CHEMICALS FOR TREATMENT	610-6300-663100	30.00	30.00	UTILITIES	06/16/2022
6188940	WWTF POLYMER FOR SLUDGE THICKENING	620-8010-825000	1,220.56	1,220.56	UTILITIES	06/16/2022
6188963	WATER CHEMICALS FOR TREATMENT	610-6300-663100	1,461.27	1,461.27	UTILITIES	06/16/2022
6200013	WATER CHEMICALS FOR TREATMENT	610-6300-663100	7,493.38	7,493.38	UTILITIES	06/16/2022
6199994	WWTF POLYMER FOR SLUDGE THICKENING	620-8010-825000	1,220.56	1,220.56	UTILITIES	06/16/2022
TOTAL VENDOR HAWKINS WATER TREATMENT				11,425.77		
VENDOR NAME: HORN OIL						
MAY 2022	MAY FUEL	100-5212-535100	4,526.52	11,406.80	ALLOCATE	06/16/2022
		100-5241-535100	152.02			
		100-5324-535100	1,942.56			
		150-5222-535100	1,063.41			
		150-5231-535100	2,264.51			
		610-6920-693300	636.41			
		620-8010-828000	821.37			
TOTAL VENDOR HORN OIL				11,406.80		
VENDOR NAME: JOHN OR CATHERINE MARRARI						
2022 RENTAL REFUND	REFUND FOR RENTAL - CANCELED PHANTOM GLE	100-4820-485000	90.00	90.00	ALLOCATE	06/16/2022
TOTAL VENDOR JOHN OR CATHERINE MARRARI				90.00		
VENDOR NAME: JOHNS DISPOSAL SVC. INC.						
867412	MAY GARBAGE AND RECYCLING	410-5362-531000	25,630.05	47,915.40	DPW	06/16/2022
		410-5363-521900	3,162.00			
		410-5363-522000	19,123.35			
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.				47,915.40		
VENDOR NAME: LIFE-ASSIST, INC.						
1205001	EMS SUPPLIES	150-5231-531100	7.07	7.07	FIRE	06/16/2022
TOTAL VENDOR LIFE-ASSIST, INC.				7.07		
VENDOR NAME: MACQUEEN EQUIPMENT						
P24217	SWEPER WATER FILTER	100-5345-539500	88.37	88.37	DPW	06/16/2022
TOTAL VENDOR MACQUEEN EQUIPMENT				88.37		
VENDOR NAME: MINORS GARDEN CENTER, INC.						
0405926	ROTARY DONATED TREES	340-5890-580601	4,250.00	4,250.00	DPW	06/16/2022
TOTAL VENDOR MINORS GARDEN CENTER, INC.				4,250.00		
VENDOR NAME: NAPA AUTO PARTS - SP018						

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: NAPA AUTO PARTS - SP018					
16440	WWTF ELECTRICAL PANEL REPLACEMENT LIGHT	620-8010-833000	8.10	8.10 UTILITIES	06/16/2022
165474	WATER WELL 6 GENERATOR REPAIRS	610-6200-662500	32.63	32.63 UTILITIES	06/16/2022
165188	SHOP SUPPLIES	100-5323-531100	33.85	33.85 DPW	06/16/2022
165066	WATER WELL 6 GENERATOR REPAIR	610-6200-662500	38.21	38.21 UTILITIES	06/16/2022
164703	WWTF WINDOW SILL REPAIR	620-8010-834000	8.49	8.49 UTILITIES	06/16/2022
TOTAL VENDOR NAPA AUTO PARTS - SP018			121.28		
VENDOR NAME: NORTH CENTRAL LABORATORIES					
471081	WWTF LAB SUPPLIES	620-8010-826000	354.15	354.15 UTILITIES	06/16/2022
471301	WWTF LAB SUPPLIES	620-8010-826000	155.63	155.63 UTILITIES	06/16/2022
TOTAL VENDOR NORTH CENTRAL LABORATORIES			509.78		
VENDOR NAME: NORTHERN LAKE SERVICE INC					
418681	WATER BAC T TESTING	610-6300-663200	158.00	158.00 UTILITIES	06/16/2022
419360	WWTF LAB TESTING	620-8010-826000	344.22	344.22 UTILITIES	06/16/2022
419407	WATER BAC T TESTING	610-6300-663200	135.00	135.00 UTILITIES	06/16/2022
TOTAL VENDOR NORTHERN LAKE SERVICE INC			637.22		
VENDOR NAME: OLSEN SAFETY EQUIPMENT					
0398167-IN	WWTF CONFINED SPACE ENTRY EQUIPMENT REPL	620-8020-827000	185.88	185.88 UTILITIES	06/16/2022
TOTAL VENDOR OLSEN SAFETY EQUIPMENT			185.88		
VENDOR NAME: PROHEALTH MEDICAL GROUP					
313714	HOFFMAN ENTRY PHYSICAL	150-5221-521900	434.00	434.00 FIRE	06/16/2022
313511	WATER RANDON EMPLOYEE DRUG TESTING	610-6920-692300	56.00	56.00 UTILITIES	06/16/2022
TOTAL VENDOR PROHEALTH MEDICAL GROUP			490.00		
VENDOR NAME: R & R INSURANCE SERVICES					
2660485	VEHICLE & CYBER LIABILITY POLICY #67153	100-5154-551000	184.36	27,498.00 FINANCE	06/16/2022
		100-5154-551000	6,116.47		
		150-5221-522600	16,547.12		
		100-5154-551000	2,063.25		
		610-6920-692400	838.71		
		620-8400-853000	688.09		
		100-5154-551200	602.61		
		100-5254-522600	3.79		
		150-5221-522600	3.79		
		410-5363-522600	257.92		
		440-5511-522600	9.10		
		500-5344-522600	3.79		
		610-6920-692400	71.64		
		620-8400-853000	107.36		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: R & R INSURANCE SERVICES						
2660484	2022 Q3 WORKERS COMP INSURANCE	100-5154-551100	13,257.93	23,322.00	FINANCE	06/16/2022
		100-5254-522600	83.31			
		150-5221-522600	5,675.28			
		410-5363-522600	83.31			
		440-5511-522600	200.29			
		500-5344-522600	83.31			
		610-6920-692400	1,576.34			
		620-8400-853000	2,362.23			
TOTAL VENDOR R & R INSURANCE SERVICES				50,820.00		
VENDOR NAME: REINDERS, INC.						
6013147-00	5900 TORO PARTS	100-5324-539500	236.72	236.72	DPW	06/16/2022
6012455-00	TORO 5910 PARTS	100-5324-539500	369.86	369.86	DPW	06/16/2022
TOTAL VENDOR REINDERS, INC.				606.58		
VENDOR NAME: RUEKERT & MIELKE, INC.						
141400	12-00000.100 General Services	100-5335-521900	3,813.89	5,264.89	FINANCE	06/16/2022
		100-5521-531100	313.00			
		250-5335-521900	1,138.00			
141401	12-00000.400 Sewer Utility Services	620-8400-852000	202.00	202.00	FINANCE	06/16/2022
141403	12-10063.210 2022 GIS Services - GIS Dat	100-5335-521900	2,924.45	2,924.45	FINANCE	06/16/2022
141406	12-10096.300 Deback Drive Infrastructure	200-5335-521900	1,321.92	1,321.92	FINANCE	06/16/2022
141408	12-10098.122 WWTF Phosphorus Assistance	620-8400-852100	3,651.50	3,651.50	FINANCE	06/16/2022
141409	12-10115.200 2019 Well & Well Pump Impro	610-6920-692300	422.35	422.35	FINANCE	06/16/2022
141412	12-10135.200 VUEWorks Site & Implementat	100-5341-539500	2,500.00	20,000.00	FINANCE	06/16/2022
		100-5344-521900	2,500.00			
		100-5611-521900	1,500.00			
		100-5660-521900	750.00			
		500-5344-521900	250.00			
		610-6920-692300	6,250.00			
		620-8400-852000	6,250.00			
141414	12-10141.300 Indianhead Park Outdoor Per	480-5700-584900	305.20	305.20	FINANCE	06/16/2022
141419	12-10159.200 Rochester Street Reconstruc	610-6920-692300	7,531.25	15,062.50	FINANCE	06/16/2022
		620-8400-852000	7,531.25			
141421	12-10163.100 Banker Wire Expansion / Rev	100-0000-211400	495.25	495.25	FINANCE	06/16/2022
141423	12-10166.300 Milwaukee Tool Temporary Lo	100-0000-211400	236.75	236.75	FINANCE	06/16/2022
141424	12-10173.170 TID #5 Business Park Expans	100-5670-521900	8,519.00	8,519.00	FINANCE	06/16/2022
141426	12-10175.200 Miniwaukan Park Restroom Bu	480-5700-584900	9,073.50	9,073.50	FINANCE	06/16/2022
141428	12-10178.100 Hill Court Reload South Mul	100-0000-211400	349.00	349.00	FINANCE	06/16/2022
141429	12-92041.700 2022 SCADA Service Work	610-6920-692300	510.02	1,020.03	FINANCE	06/16/2022
		620-8400-852000	510.01			
141402	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425	879.13	879.13	FINANCE	06/16/2022
141404	12-10069.104 CHAPMAN FARMS PORTION OF VI	100-0000-211425	1,423.63	1,423.63	FINANCE	06/16/2022
141407	12-10097.100 MAPLE CENTRE DEVELOPMENT RE	100-0000-211425	1,517.00	1,517.00	FINANCE	06/16/2022

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: RUEKERT & MIELKE, INC.					
141410	12-10127.100 210 MCDIVITT LANE EXPANSION	100-0000-211425 888.75	888.75	FINANCE	06/16/2022
141411	12-10134.100 200 GRAND AVENUE CONDOS / R	100-0000-211425 375.88	375.88	FINANCE	06/16/2022
141413	12-10139.310 MEADOWLAND TOWNHOMES DEVEL	100-0000-211425 1,027.65	1,027.65	FINANCE	06/16/2022
141415	12-10147.300 MINOR ESTATES PHASE 4 / CON	100-0000-211425 693.63	693.63	FINANCE	06/16/2022
141416	12-10148.100 GOODWILL OF MUKWONAGO / DEV	100-0000-211425 1,927.00	1,927.00	FINANCE	06/16/2022
141417	12-10149.300 EDGEWOOD CONDOS / EROSION C	100-0000-211425 1,072.25	1,072.25	FINANCE	06/16/2022
141418	12-10149.310 EDGEWOOD CONDOS / EROSION C	100-0000-211425 822.75	822.75	FINANCE	06/16/2022
141420	12-10162.100 FLUERY'S EXPANSION / DEVEL	100-0000-211425 492.00	492.00	FINANCE	06/16/2022
141425	12-10174.300 LYNCH BUILDING ADDITION	100-0000-211425 311.25	311.25	FINANCE	06/16/2022
141430	12-92136.302 CHAPMAN FARM / CHAPMAN VILL	100-0000-211425 180.13	180.13	FINANCE	06/16/2022
141431	12-92136.303 CHAPMAN FARM / CHAPMAN RESI	100-0000-211425 5,568.41	5,568.41	FINANCE	06/16/2022
141432	12-92191.103 PRO HEALTH EXPANSION / 2018	100-0000-211425 299.63	299.63	FINANCE	06/16/2022
TOTAL VENDOR RUEKERT & MIELKE, INC.			86,327.43		
VENDOR NAME: SHERWIN-WILLIAMS					
9318-2	WWTF BLOWER BLDG PAINTING SUPPLIES	620-8010-833000 51.35	51.35	UTILITIES	06/16/2022
9966-4	WWTF EXTERIOR TRIM PAINT	620-8010-833000 105.34	105.34	UTILITIES	06/16/2022
TOTAL VENDOR SHERWIN-WILLIAMS			156.69		
VENDOR NAME: SHRED-IT USA					
8000792062	2022 JANUARY VH SHREDDING SERVICES	100-5141-531100 37.83	75.65	ALLOCATE	06/16/2022
		100-5142-531100 18.91			
		100-5632-531100 18.91			
8000990483	2022 FEBRUARY VH SHREDDING SERVICES	100-5141-531100 37.83	75.65	ALLOCATE	06/16/2022
		100-5142-531100 18.91			
		100-5632-531100 18.91			
8000598635	2021 DECEMBER VH SHREDDING SERVICES	100-5141-531100 37.99	75.97	ALLOCATE	06/16/2022
		100-5142-531100 18.99			
		100-5632-531100 18.99			
8001184771	2022 MARCH VH SHREDDING SERVICES	100-5141-531100 38.47	76.94	ALLOCATE	06/16/2022
		100-5142-531100 19.24			
		100-5632-531100 19.23			
8001387735	2022 APRIL VH SHREDDING SERVICES	100-5141-531100 40.59	81.17	ALLOCATE	06/16/2022
		100-5142-531100 20.29			
		100-5632-531100 20.29			
8001588447	2022 MAY VH SHREDDING SERVICES	100-5141-531100 40.75	81.49	ALLOCATE	06/16/2022
		100-5142-531100 20.37			
		100-5632-531100 20.37			
8001631574	PD SHRED SERVICE	100-5211-521900 83.55	83.55	POLICE	06/16/2022
TOTAL VENDOR SHRED-IT USA			550.42		

VENDOR NAME: SOMAR ENTERPRISES

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VENDOR NAME: SOMAR ENTERPRISES 102679	2022 UNIFORM ALLOWANCE - SCHUBEL	100-5212-534600	22.99	22.99	POLICE	06/16/2022
TOTAL VENDOR SOMAR ENTERPRISES				22.99		
VENDOR NAME: TERMINAL ANDRAE INC. 56882	WWTF BLOWER RM EXH FAN REPAIR	620-8010-833000	250.50	250.50	UTILITIES	06/16/2022
TOTAL VENDOR TERMINAL ANDRAE INC.				250.50		
VENDOR NAME: THE HIGHLAND GROUP 2	LAND ACQUISTION FACILITATION	250-5670-521900	3,032.75	3,032.75	FINANCE	06/16/2022
TOTAL VENDOR THE HIGHLAND GROUP				3,032.75		
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN MAY 2022	PARK AND SHOP SUPPLIES	100-5521-531100	99.99	106.98	DPW	06/16/2022
		100-5323-531100	6.99			
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				106.98		
VENDOR NAME: TRIPLE CROWN PRODUCTS 299033	SAFETY TEE SHIRTS	100-5323-534800	692.84	692.84	DPW	06/16/2022
299871	WATER/WWTF UNIFORMS	610-6920-693000	423.50	847.35	UTILITIES	06/16/2022
		620-8010-827000	423.85			
299546	WATER/WWTF UNIFORM	610-6920-693000	502.75	1,005.48	UTILITIES	06/16/2022
		620-8010-827000	502.73			
TOTAL VENDOR TRIPLE CROWN PRODUCTS				2,545.67		
VENDOR NAME: UNITED STATES ALLIANCE FIRE PROTECT 1046-F080084	VH FIRE PROTECTION REPAIRS	100-5160-539500	1,164.00	1,164.00	DPW	06/16/2022
TOTAL VENDOR UNITED STATES ALLIANCE FIRE PROTECT				1,164.00		
VENDOR NAME: USA BLUEBOOK 992269	WWTF RESERVE PAC PRODUCT TANK PIPING	620-8010-824000	29.78	29.78	UTILITIES	06/16/2022
987450	WATER TOWER PRESSURE TRANSDUCERS	610-6450-665000	640.12	640.12	UTILITIES	06/16/2022
986120	WWTF LAB SUPPLIES	620-8010-826000	536.64	536.64	UTILITIES	06/16/2022
990678	WWTF LAB SUPPLIES	620-8010-826000	58.70	58.70	UTILITIES	06/16/2022
995382	WWTF HOSE ADAPTORS FOR 1" CLEANING HOSES	620-8010-827000	101.54	101.54	UTILITIES	06/16/2022
995398	WWTF OUTDOOR 1" CLEANUP HOSES	620-8010-827000	748.85	748.85	UTILITIES	06/16/2022
996894	WWTF PLOYMER PUMP PIPING	620-8010-825000	665.04	665.04	UTILITIES	06/16/2022
001787	WWTF PHOS. CHEMICAL TANK REPIPING	620-8010-824000	1,012.43	1,012.43	UTILITIES	06/16/2022
001910	WWTF POLYMER SKID REPLUMBING	620-8010-825000	251.02	251.02	UTILITIES	06/16/2022
TOTAL VENDOR USA BLUEBOOK				4,044.12		
VENDOR NAME: VAN AACKEN KEVIN 2022 BOOT ALLOWANCE	2022 BOOT ALLOWANCE - VAN AACKEN	100-5323-534800	100.00	100.00	DPW	06/16/2022
TOTAL VENDOR VAN AACKEN KEVIN				100.00		
VENDOR NAME: WAUKESHA CTY TREASURER						

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VENDOR NAME: WAUKESHA CTY TREASURER						
2022-54010021	BALLOTS WAUKESHA CO	100-5144-531200	223.28	223.28	CLERK	06/16/2022
TOTAL VENDOR WAUKESHA CTY TREASURER				223.28		
VENDOR NAME: WCTC						
S0771552	WCTC INVOICE FIRE TRAINING	150-5223-533500	273.19	273.19	FIRE	06/16/2022
TOTAL VENDOR WCTC				273.19		
VENDOR NAME: WI DEPT OF AGRICULTURE						
115-0000026055	WEIGHTS & MEASURES CONTRACT	100-0000-211500	4,000.00	4,000.00	CLERK	06/16/2022
TOTAL VENDOR WI DEPT OF AGRICULTURE				4,000.00		
VENDOR NAME: WI RURAL WATER ASSOCIATION						
4347	LEVINSON SAFETY TRAINING	100-5323-533500	67.39	67.39	DPW	06/16/2022
TOTAL VENDOR WI RURAL WATER ASSOCIATION				67.39		
VENDOR NAME: WI STATE LAB OF HYGIENE						
713001	WATER LAB TESTING	610-6300-663200	26.00	26.00	UTILITIES	06/16/2022
TOTAL VENDOR WI STATE LAB OF HYGIENE				26.00		
VENDOR NAME: ZORN COMPRESSOR & EQUIPMENT						
372334-00	WWTF SLUDGE PUMP COMPRESSOR AND AIR DRYE	620-8010-833000	372.15	372.15	UTILITIES	06/16/2022
TOTAL VENDOR ZORN COMPRESSOR & EQUIPMENT				372.15		
GRAND TOTAL:				273,975.55		

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION 2022-45

**A RESOLUTION AMENDING THE FIRE/AMBULANCE DEPARTMENT & VILLAGE
FIRE/AMBULANCE BUDGETS FOR THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village of Mukwonago prepared an annual budget for the 2022 fiscal year in accordance with Section 2-172 of the Village of Mukwonago Municipal Code; and

WHEREAS, the Village Board and Town Board reviewed jointly the proposed revenues and proposed expenditures for all purposes in the Joint Fire Department Budget; and

WHEREAS, the Village Board and Town Board had adopted the annual settlement which designated funds for their respective purposes; and

WHEREAS, the Fire Department has presented a need for a referendum education program with Mueller Communications; and

WHEREAS, the Village portion of the previous dedicated fund balance up to \$26,000 is required to be transferred from the Village's designated fund to the operating fund to cover the Village's share of the marketing consultant fee contingent upon the Town of Mukwonago also providing up to \$26,000 in funding to the Fire/Ambulance Department fund.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Mukwonago, Wisconsin hereby approves the transfer of up to \$26,000 from Village's designated fund to the operating fund to cover the Village's share of the marketing consultant's fee, contingent on the Town of Mukwonago also providing up to \$26,000 in funding to the Fire/Ambulance Department Fund.

NOW BE IT FURTHER RESOLVED, the following are approved:

Village Fire/Ambulance Designated Fund

320-4900-493000 (fund balance applied) \$26,000

320-5900-592000 (transfer to other funds) \$26,000

Fire/Ambulance Department (Operating) Fund

150-4900-492000 (transfer from other fund) \$26,000

150-4700-473100 (Fire/Amb service to Town) \$26,000

150-5221-521900 (Professional Services) \$52,000

Passed and adopted this 15th day of June 2022.

Fred H. Winchowky, Village President

Attest: _____

Diana Dykstra, Clerk-Treasurer

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 6/10/2022

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 5pm and ending 10pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Mukwonago Area Chamber of Commerce

(b) Address 100 Atkinson St.
 (Street)

☐ Town ☒ Village ☐ City

(c) Date organized 7/15/2022

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Lynn Ewert

Vice President Pat Hitt

Secretary Charlene Schroeder

Treasurer Dave Hansen

(g) Name and address of manager or person in charge of affair:

April Reszka - Executive Director MACC

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Sold at Indianhead Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event. Family Fest

(b) Dates of event Friday, July 15th, 2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer: April Reszka 6/10/2022
 (Signature) (Date)

Mukwonago Area Chamber of Commerce
 (Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

VILLAGE OF MUKWONAGO
Performance Stage Rental Application
Special Event Form Required

Date Submitted: 6/6/2022

Event Date: 7/15/2022

Family Fest

GUIDELINES

This form must be completed in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **three (3) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Park Usage
440 River Crest Ct
Mukwonago WI 53149
Email to: lgourdoux@villageofmukwonago.com

FEES (check those that apply)

Performance Stage at Indianhead Park

Performance Stage	\$350.00 per day	\$ <u>350.-</u>
Non-Resident Fee	Additional \$25.00 per day	\$ _____
	TOTAL	\$ <u>350.-</u>

***SOUND SYSTEM USE REQUIRES PRE-EVENT MEETING WITH REPRESENTATIVE FROM
PUBLIC WORKS DEPARTMENT AT LEAST 48 HOURS IN ADVANCE OF EVENT
DURING NORMAL BUSINESS HOURS***

SECURITY DEPOSIT (Refundable)

Performance Stage Deposit	\$500.00 per day	\$ <u>500.-</u>
---------------------------	------------------	-----------------

RENTAL INFORMATION

Date(s) of Event: 7/15/2022

Estimated Number of Participants: New Event? 300
NOTE: (Special Event Permit will be required under separate application)

Event Set-Up Time: Noon 3pm Event End Time: 10pm

Revised 5/2022

Band to play 630-10pm w/ breaks
Kids activities 3pm

APPLICANT INFORMATION

Name: April D. Reszka Director
Mukwonago Area Chamber of Commerce
Address: 100 Atkinson Street City: Mukwonago State/Zip: WI 53149
Daytime Phone: 262-363-7758
E-mail: director@mukwonagochamber.org

ORGANIZATION INFORMATION (if applicable)

Name of Organization: Mukwonago Area Chamber of Commerce
Mailing Address: 100 Atkinson Street City: Mukwonago State/Zip: WI 53149
Phone Number: 262-363-7758 Is organization a 501(c)3? Yes: _____ No: X
Website Address: www.mukwonagochamber.org

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

April D. Reszka
Applicant Signature

6/3/2022
Date

April D. Reszka
Print Name

Office Use Only

Fees Paid

Receipt #

Deposit Returned

Key # Issued

Key Returned

Department Approval

Administrator _____

Building Inspection _____

Fire _____

DPW _____

Police _____

Utilities _____

VILLAGE OF MUKWONAGO

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

ADR Reservations are dependent upon availability.

ADR Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be placed in the drop box behind Village Hall. Lost keys will result in re-keying charges.

ADR The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

ADR The Applicant should review the facility at opening and complete "Pre-Event" inspection of the Facility Checklist. Any pre-existing damages or problems must be identified at that time.

ADR Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

ADR Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

ADR Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

Cleaning/Damages

ADR Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

ADR There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per 1/2 hour.

ADR Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

ADR The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit or charges as a special assessment against the applicant's property tax bill.

ADR Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.

VILLAGE OF MUKWONAGO

ADP Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.

ADP Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event.

ADP Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.

ADP Fires: All fires must be in personal grills or designated fireplaces.

ADP Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

Please respond YES or NO to the following questions. Please supply additional information if required.

ADP **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

ADP **Sales:** If YES, attach a list of all vendors and products for sale.

ADP **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: ____ 110V 20 Amp ____ 110V 30 Amp ____ 110V 50 Amp

ADP **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

VILLAGE OF MUKWONAGO

AD **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? N/A

AD **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

AD **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____

AD **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee. N/A

AD **Loudspeakers and/or Amplification:** If YES, will it be a: Band X DJ X Other _____
What are the hours be? 630 - 10 pm All noise (loudspeakers and/or amplification ends at 11 p.m. 10pm

AD **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

AD **Inflatable Devices:** If YES, number and location of devices. yes

AD **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms? Maybe?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

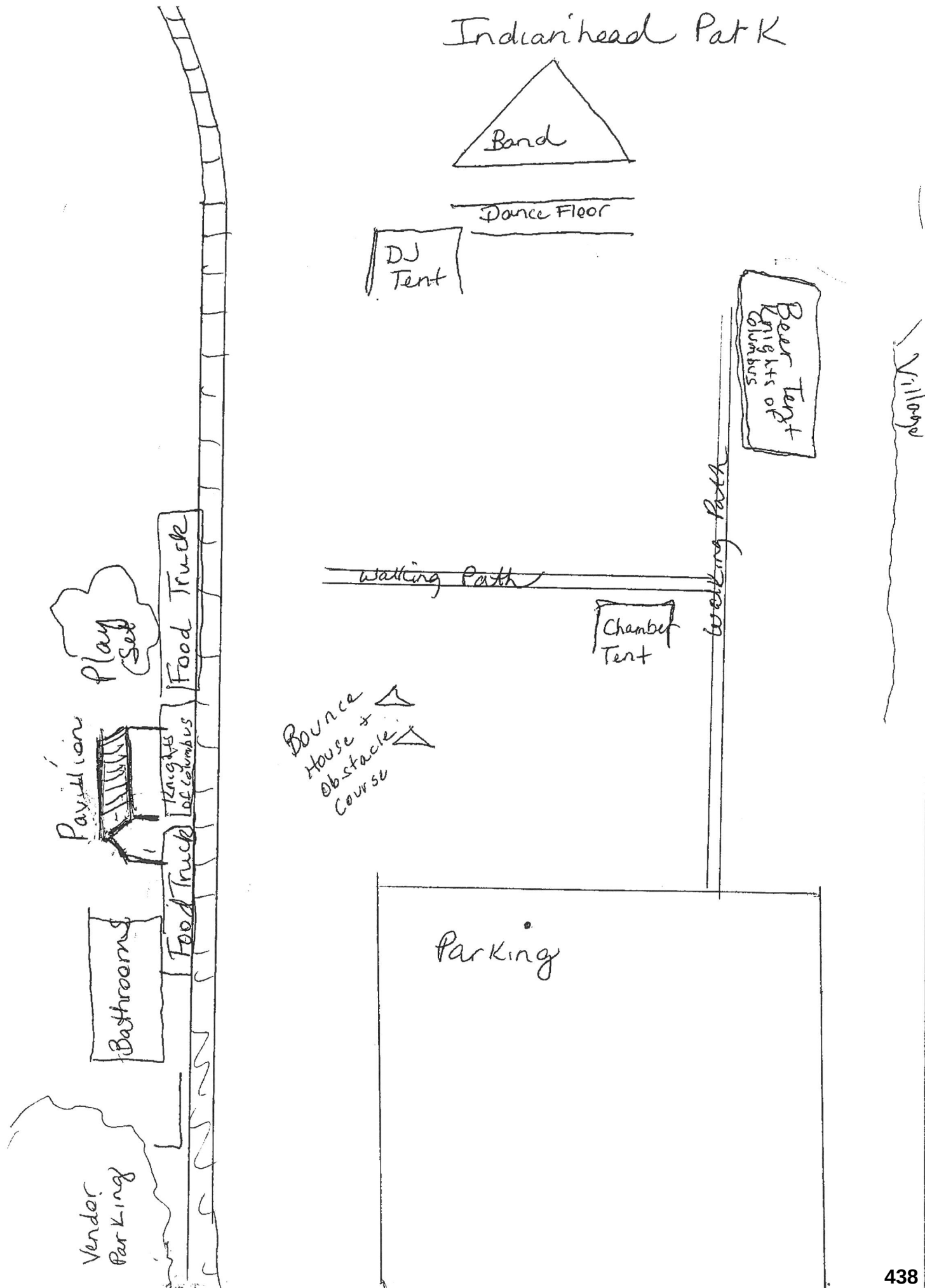
301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

for additional 250 persons over 600, an additional port-a-pot for each sex will be required

Indian head Pat K



FAMILY FEST – JULY 15TH

- 1) Knights of Columbus
 - a. Food
 - b. Beer (class B)
 - c. Wine (class B)
- 2) Sandwich Sisters

POSSIBLE VENDORS

- 1) Sugar Spun
- 2) Fiddlesticks
- 3) Taco Truck
- 4) Bouncelife
- 5) Sweet Abilities

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO
SPECIAL EVENT PERMIT APPLICATION
Application Fee: See fee sheet

New
Event

Date Submitted: _____

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce
Mailing Address: 100 Atkinson St City: Mukwonago State: WI Zip: 53149
Phone Number: 262-363-7758 Is the organization a 501(c)3 organization?: ☐ YES ☒ NO
Website Address: www.mukwonagochamber.org
Event Contact Person: April Ryszka + Jared Stengel (262) 378 9202
Mailing Address: Same City: _____ State: _____ Zip: _____
Home Phone: _____ Work Phone: _____ Cell Phone: (262) 751 1651
Email Address: director@mukwonagochamber.org

EVENT INFORMATION

Name of the Event: TBD (Family Fun + Music Event) Date(s) of the Event: July 15, 2022 (Friday)
Event Start Time: Setup - Noon 3pm Event End Time: 10pm
Location of the Event: Indianhead Park - Band Shell

- A. Will your event take place in a residential neighborhood? If yes, you will be required to notify all adjacent property owners when the event will occur. ☐ YES ☒ NO ?
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.

attached

In partnership w/ Track 42 Entertainment
Jared Stengel (262) 378 9202

F. Based on the class definitions found in the manual, what class is your event? ☐ CLASS I ☐ CLASS II

G. Estimated # of participants: 300? Spectators: _____ Vendors: _____
New Event

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application. ☒ YES ☐ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☐ NO *maybe*
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☒ YES ☐ NO
 If yes, will the amplified music be a: ☒ Band ☒ DJ ☐ Other
 Hours of amplified music: 5-10pm
- I. Please list the number of security staff you will be providing for the event: One reserve officer
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
 If yes, how many? _____
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☒ YES ☐ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☒ YES ☐ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

Please see plan of operation for DPN assistance

- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

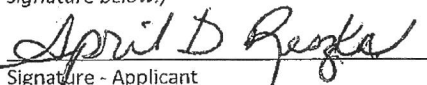
TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

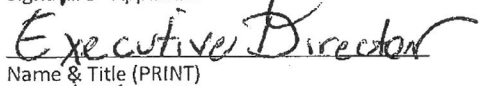
CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

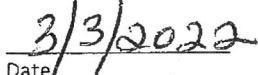
(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)



Signature - Applicant



Name & Title (PRINT)



Date

Signature - Applicant

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved ☐ Denied ☐	Comments: _____	
Fire Department:	Approved ☐ Denied ☐	Comments: _____	
Public Works Department:	Approved ☐ Denied ☐	Comments: _____	
Village Clerk:	Approved ☐ Denied ☐	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

May 2022

Citation Totals by Offense

All Departments

Violation Date: 05/01/2022 through 05/31/2022

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		346.14(1m)	Automobile Following Too Closely	2
		TR305.34(3)	Cracked/Damaged Vehicle Windshield	1
		346.13(3)	Deviation From Designated Lane	2
		947.01(1)	Disorderly Conduct	1
		341.61(2)	Display Unauth. Veh. Registration Plate	2
		14-27(4)	Dog At Large	1
		346.57(3)	Driving Too Fast For Conditions	1
		341.15(1)	Fail/Display Vehicle License Plates	2
		346.46(1)	Fail/Stop At Stop Sign	7
		346.18(5)	Fail/Yield Rt/Way From Parked Position	1
		346.57(2)	Failure To Keep Vehicle Under Control	4
		346.48(1)	Failure To Stop For School Bus	1
		346.69	Hit And Run-Property Adjacent To Highway	1
		341.15(3)(b)	Improper Display/Plates (Hard To See)	1
		341.15(3)(c)	Improper Display/Plates (Illegible)	2
		346.31(2)	Improper Right Turn	1
		346.89(1)	Inattentive Driving	2
		14-VI	Keeping of Domestic Chickens Violations	1
		341.04(1)	Non-Registration Of Auto, Etc	28
		341.03(1)	Operate After Rev/Susp Of Registration	4
		347.39(1)	Operate Motor Veh. W/O Adequate Muffler	1
		344.62(1)	Operate Motor Vehicle W/O Insurance	17
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	1
		343.05(3)(b)	Operate Motorcycle W/O Valid License	2
		347.13(3)	Operate Vehicle W/O Registration Lamps	1
		347.14(1)	Operate Vehicle W/O Stopping Lights	1
		343.18(1)	Operate W/O Carrying License	1
		343.05(3)(a)	Operate W/O Valid License	3
		343.44(1)(a)	Operating After Suspension	3
		346.63(1)(a)	Operating While Intox.	3
		346.23(1)	Pedestrian, Bicyclist, Or Epamd Fyr	2
		961.41(3g)(b)	Possession of Controlled Substance	2
		54-103	Possession of Nicotine/Tobacco by a Minor	1
		946.41(1)	Resist Or Obstruct An Officer	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	6
		346.57(4)(e)	Speeding On City Highway	1
		346.57(4)(gm)1	Speeding on Expressway	1
		346.57(4)(gm)2	Speeding on Freeway	6
		346.57(5)	Speeding Zone And Posted Limits	52
		347.06(3)	Unclean/Defective Lights Or Reflectors	5
		346.87	Unsafe Backing Of Vehicle	1
		346.13(1)	Unsafe Lane Deviation	2
		346.08	Unsafe Passing On Right	2
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	5
		346.37(1)(c)1	Violate Red Traffic Signal	1
Adult Grand Total				186

Citation Totals by Offense

All Departments

Violation Date: 05/01/2022 through 05/31/2022

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Juvenile			
		941.23	Carrying A Concealed Weapon	1
		947.01(1)	Disorderly Conduct	1
		947.013(1M)	Harrassment	1
		961.573(1)	Possess Drug Paraphernalia	1
		961.41(3g)(b)	Possession of Controlled Substance	1
		54-103	Possession of Nicotine/Tobacco by a Minor	6
			Juvenile Grand Total	11

Mukwonago Police Department
Tickets Totals (by Violation)

Issue Date: 05/01/2022 through 05/31/2022

Violation Description	Violation Code	Area	Total
Fire Lane Violation	82-194		1
		By Violation:	1
Mhs - Park W/O Permit	82-212		26
		By Violation:	26
Obstruct Alley/Sidewalk/Driveway	82-1(J)		1
		By Violation:	1
Park 24hr - Abandoned	82-1(K)		1
		By Violation:	1
Park Left Wheel To Curb	82-1(A)		3
		By Violation:	3
Park On Grass/Park	82-180(G)		1
		By Violation:	1
		Total Tickets:	33



Monthly Case Overview Report

Printed On: 06/03/22 13:55

Reporting Period: 05/02/2022 - 05/31/2022

Village of Mukwonago Police - 1122

	Total
	55
Administrative/Informational	10
Animal Complaints-Bite	2
Assist Other Dept/Service/Request by Citizen	2
Contempt of Court	1
Disorderly Conduct	3
DOA - Sudden Death, Etc.	2
Dog at large	1
Emergency Detention/M.O.	1
Evidence Room	1
Found Property	1
Fraud	1
Fraud-Insuff Funds Check	1
Harrassment Complaint/Threat	1
Hit and Run	2
Investigation/Follow Up	1
Juvenile Trouble	1
Marijuana-Possession	3
Miscellaneous Information	1
Narcotic Equip-Possession	1
Obstructing Police	1
OWI/DWI-Liquor	3
Public Order Crimes	6
Retail Theft \$50-\$200	2
Retail Theft <\$50	2
Shoplifting/Retail Theft Compl	2
Station Contact	1
Theft - All	1
Theft From Auto <\$50	1



Arrests by Statute Report

Printed On: 06/03/22 13:56

Reporting Period: 05/04/22 - 05/31/22

This report contains all arrest charges.

	Total	Misdemeanor	Non-Criminal	Ordinance
14-VI - Keeping of Domestic Chickens Violation	1			1
346.63(1)(a) - Operating While Intoxicated - 1st Offense	3		3	
346.63(1)(a) - Operating While Intoxicated - 2nd Offense	1	1		
54-1(1) - Retail Theft (Shoplifting)	6			6
54-1(M) - Obstructing or Resisting an Officer	1			1
54-1(R) - Harrassment	1			1
54-1(V) - Possession of a Controlled Substance	2			2
54-1(V1) - Possession of Drug Paraphernalia	1			1
54-103 - Possession of Nicotine or Tobacco Product by a Minor	7			7
54-106 - Truancy/Habitual Truancy	1			1
813.12(8)(a) - Knowingly Violate a Domestic Abuse Order	1	1		
947.01 - Disorderly Conduct	4	3		1
961.41(3g)(e) - Possession of THC	1	1		
Total	30	6	3	21



Traffic Crash List

Printed On: 06/03/22 13:57

Village of Mukwonago Police						
Date Time	Case#	Crash#	Officer	Total Units	Total Injured	Total Killed
05/19/2022 14:38		22-000090	Zajichek, Taylor-tzaj36	2	0	0
05/30/2022 08:03	22-023328	22-000089	Schubel, John-jsch48	1	0	0
05/27/2022 14:24		22-000088	Schubel, John-jsch48	2	0	0
05/23/2022 07:31		22-000087	Tipton, Kayla-ktip44	2	0	0
05/25/2022 17:39		22-000086	Rogers, Richard-rrog49	2	0	0
05/24/2022 16:31		22-000085	Zajichek, Taylor-tzaj36	2	1	0
05/23/2022 07:44	22-022220	22-000084	Schubel, John-jsch48	1	0	0
05/22/2022 17:28		22-000083	Cieszynski, Brian-bcie45	2	0	0
05/20/2022 16:29		22-000082	Rogers, Richard-rrog49	2	0	0
05/11/2022 22:05	22-020381	22-000081	Paulson, Jennifer-jpau38	1	1	0
05/13/2022 17:24		22-000080	Cieszynski, Brian-bcie45	2	0	0
05/13/2022 12:08		22-000079	Wilson, Chet-cwil47	2	0	0
05/13/2022 09:32		22-000078	Kreiser, Robert S-rkre39	2	0	0
05/12/2022 17:14		22-000077	Rogers, Richard-rrog49	2	0	0
05/05/2022 00:38		22-000076	Rogers, Richard-rrog49	1		
05/11/2022 15:20		22-000075	Schubel, John-jsch48	2	2	0
05/08/2022 17:07		22-000074	Cieszynski, Brian-bcie45	2	0	0
05/07/2022 21:56		22-000073	Rogers, Richard-rrog49	1	0	0
05/04/2022 11:29		22-000072	Kirkpatrick, Cory-ckir37	2	0	0
Village of Mukwonago Police				33	4	0

19

Police Contacts - Village

First Shift	1590
Second Shift	1290
Third Shift	415
911 Calls	87
TOTAL CALLS	3382

Eagle Lake Patrol

Stops/All Calls	15
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Police Contacts - Town

First Shift	368
Second Shift	805
Third Shift	600
911 Calls	47
TOTAL CALLS	1820

Phantom Lake Patrol

Stops/All Calls	18
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<u>TOTAL CONTACTS</u>	5235
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FLEET MILES AND GAS USAGE

	<u>24</u>	<u>26</u>	<u>28</u>	<u>30</u>	<u>32</u>	<u>33</u>	<u>34</u>	<u>36</u>	<u>38</u>
	<u>22 Chev</u>	<u>21 Ford</u>	<u>20 Dodge</u>	<u>22 Chev</u>	<u>18 Ford</u>	<u>19 Chev</u>	<u>17 Ford</u>	<u>16 Ford</u>	<u>22 Chev</u>
Speed End	1596	3756	10072	4733	78201	907	NA	96530	2541
Speed Beg	82	3398	9618	84	77980	235	NA	95574	777
Total Miles	1514	358	454	4649	221	732	NA	956	1764
Total Gas	187	39	44	449	15	64	NA	78	210

Respectfully Submitted,

Chief Daniel J. Streit
Village of Mukwongo Police Department