

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, September 21, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Public Hearing

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

- 5.1 Public Hearing to consider a proposed amendment to the Zoning Code (Chapter 100) with regard to adding provisions to allow popup vendor venues as a planned development district.

[Public hearing notice for code revision for popups.docx](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 6.1 Motion to approve Minutes of the Regular Village Board Meeting of August 17, 2022
[2022-08-17 Draft VB Minutes](#)

- 6.2 Motion to approve Accounts Payable Vouchers in the amount of \$1,202,386.30.
[090722 VB COW Packet.pdf](#)

- 6.3 Motion to approve **Resolution 2022-55** a Resolution to certify that the Village shall provide for and allow the Library to expend no less than the County Rate in the prior year.
[RESOLUTION 2022-55 \(Library Exemption Waukesha\).docx](#)
[2023 County Library Tax Exemption Letter to Municipalities.pdf](#)
- 6.4 Motion to approve a special event and park application for Mukwonago Rotary, Jack-O-Lantern Jaunt on October 14, 15, 2022 at Field Park from 5-10 pm each night.
[10-14-15-2022 Field - Jack-O-Lantern.pdf](#)
- 6.5 Motion to approve a park and special event application of Mukwonago Chamber of Commerce and Temporary Class B Retailer License from Son's of the American Legion Post #375 for Fall Fest on September 24, 2022.
[09-24-2022 - Fall Fest.pdf](#)
[Temp Lic Fall Fest_Redacted.pdf](#)
- 6.6 Motion to approve for a Temporary Class "B"/"Class B" Retailer's License and Special Event Permit for Mukwonago Education Foundation for their 2022 Annual Gala at Lynch Chevrolet, 280 E Wolf Run, held on October 8, 2022 from 5-9 pm.
[10-08-2022 - Lynch Chevrolet - Muk Ed Foundation.pdf](#)
[Temp Liquor for Mukwonago Education Foundation 10-8-2022.pdf](#)
- 6.7 Motion to approve the extension of premise description for the Class B Combination License for the American Legion Community Post #375 to includes outdoor patio, contingent upon Plan Commission Approval.
[Cover Report - American Legion Premise](#)
[American Legion Premise Request.pdf](#)
- 6.8 Motion to approve **Resolution 2022-50** a Resolution to eliminate the Letter of Credit for Box Self Storage LLC.
[RESOLUTION 2022-50 \(LOC Reduction Box Self Storage #4\).docx](#)
[Box Self Storage Letter of Credit Elimination.pdf](#)
- 6.9 Motion to approve the final pay request and acceptance of work from JH Hassinger for the Indianhead Park Outdoor Performance Stage Project
[Indianhead Outdoor Performance Closeout.pdf](#)
- 6.10 Motion to approve **Resolution 2022-54** A Resolution to approve a reduction in the Letter of Credit for Chapman Farms Phase 2 Development.
[RESOLUTION 2022-54 \(LOC Reduction Chapman Farms Ph2\).docx](#)
[Chapman Residential Phase 2 - Letter of Credit Reduction #1.pdf](#)
- 6.11 Motion to approve **Resolution 2022-53** A Resolution to approve a Letter of Credit Elimination for Hill Court Multitenant Building #1.
[RESOLUTION 2022-53 \(LOC Elimination Hill Court Multi Tenant #1\).docx](#)
[Hill Court Multi-Tenant Building #1 - Letter of Credit Elimination.pdf](#)

- 6.12 Motion to approve **Resolution 2022-52** A Resolution to approve the Storm Water Maintenance Agreement with Hill Court Partners Reload, LLC
[RESOLUTION 2022-52 \(SWMA Hill Court Reload\).docx](#)
[Village of Mukwonago Storm Water Maintenance Agreement_hcpr signed.pdf](#)
- 6.13 Motion to approve the WE Energies lighting agreement for Chapman Farm Phase 2.
[Agenda Cover Report WE Energies.docx](#)
[4640200 Auth Cover Letter_Village Revised Aug 2022.pdf](#)
[4640200 Drawing.pdf](#)
[4640200 Lighting Record - Non Std.pdf](#)
- 6.14 Motion to approve **Resolution 2022-60** A Resolution to approve changes as proposed to the tables submitted to the Federal Highway Administration (FHWA) for the Village of Mukwonago.
[Functional Classification Cover Letter.docx](#)
[RESOLUTION 2022-60 \(WDOT Functional Classification\).docx](#)
[Existing_Mukwonago_FCMap.pdf](#)
[Mukwonago_Eagle_East Troy_North Prairie_Change_Table.pdf](#)
[Mukwonago_Proposed_FC_Changes_Map.pdf](#)
- 6.15 Motion to approve utilizing ACT 102 ARPA Funding for Stryker Arms and Ferno Mounts.
[AIRF ACT102 ARPA Funding Request 08-15-2022.docx](#)
[2022 Act 102 Proposal V2 08-2022.docx](#)
[Ferno LP15 Cabinet Mounts Quote 08-2022.pdf](#)
[Technimount Quote 08-2022.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Motion to approve **Resolution 2022- 51** A Resolution Authorizing the Issuance and Establishing Parameters For the Sale of Not to Exceed \$4,350,000 Taxable General Obligation Refunding Bonds.
(This resolution requires Roll Call Vote)
[prs plan of finance_mukwonago vg 090722.pdf](#)
[Mukwonago V of - 2022 TGORBs - Parameters Resolution Amended.docx](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action on **Ordinance 1008** to amend Chapter 100 of the Village of Mukwonago Municipal Code regarding Pop Up Vendor Venues as a Planned Development District
[Popups_Ordinance_Staff_report_for_August_16_2022.pdf](#)
[ORDINANCE_1008_Revisions_Relating_to_Popup_Venues.pdf](#)

- 8.2 Discussion and possible action to approve **RESOLUTION 2022-56** for the Final Plat for Chapman Farms Addition No 1 (Second Phase) Belinski Homes, applicant.

[Staff Report Combined.pdf](#)

[RESOLUTION 2022-56 Chapman Farms Add No 1 final plat.pdf](#)

- 8.3 Site Plan and Architectural Review Plan Commission Resolutions approved at the regular meeting on September 13, 2022. *(for information only, no action required)*

[PC-RESOLUTION 2022-15 Walmart - Signed.pdf](#)

[PC-RESOLUTION 2022-16 Goodwill Sign - Signed.pdf](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$233,221.26

[092122 VB AP Packet.pdf](#)

- 9.2 Discussion and possible recommendation to establish a non-coin operated Vintage Arcade license be established in the Village of Mukwonago at \$250 annual fee, and authorize the Village Attorney to draft an amendment for the next Committee of the Whole meeting.

10. Health and Recreation Committee, Trustee John Meiners

Discussion and possible action on the following items

- 10.1 Discussion and action to establish Trick or Treat hours for Sunday, October 30, 2022 from 4pm to 6pm.

[Trick or Treat Hours Historical Data](#)

- 10.2 Discussion and possible approval to support the establishment of a Mukwonago Outdoor Performance Stage Resource Development Team.

[Cover Report MOPS Team.pdf](#)

11. Protective Services, Trustee Decker

Discussion and possible action on the following items

- 11.1 Police Report for the month of August 2022

[Monthly Report August 2022.pdf](#)

- 11.2 Fire Dept Monthly Reports

[Finacials 01-01-2022 to 08-31-2022.pdf](#)

[Incident-Type-Report-\(Summary\)_01-01-2022 to 08-31-2022.pdf](#)

- 11.3 Announcement of Fire Department Open House and Referendum Information Sessions.

[Open House.jpg](#)

[mfd-referendum sessions.pdf](#)

- 11.4 Discussion and possible action on the ProHealth Care 2023 Contract

- 11.5 Discussion and possible action on **Resolution 2022-59** A Resolution for the Waukesha County Hazard Mitigation Plan Adoption
[Waukesha Approval 8.25.22.pdf](#)
[Waukesha Co Hazard Mitigation Plan Executive Overview 2022.pdf](#)
[RESOLUTION 2022-59 \(Waukesha County Mitigation Plan\).docx](#)

12. Village President

- 12.1 Announcement of the .GOV domain transfer for the Village website and email systems, and receipt of grant from the Wisconsin Elections Commission to fund the transfer.
[Why did the Village Change to .GOV](#)
- 12.2 Approval of **Resolution 2022-57** A Resolution to recognize Curt Witynski and Gail Sumi for their dedicated public service to Municipalities throughout the State of Wisconsin.
[RESOLUTION 2022-57 Witynski - Sumi Recognition.doc](#)
- 12.3 Discussion and possible action to approve **Resolution 2022-58** a Resolution to appoint additional Election Inspectors for the 2022-2023 term in the Village of Mukwonago.
[RESOLUTION 2022-58 \(Election Inspector Appointment\)](#)
- 12.4 Approval of a Village President Proclamation honoring residents of the Village of Mukwonago.

13. Village Administrator

- 13.1 Continued 2023 Budget Review

14. Closed Session

Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Gearbox Express for expansion.

15. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

- 15.1 Any Action necessary regarding the expansion for Gearbox Express.

16. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.