

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, October 19, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

5.1 Public Hearing to consider a proposed amendment to the Zoning Code (Chapter 100) with regard to classification of two properties on the zoning map.

[Public hearing notice for rezonings on Perkins Drive.pdf](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approval of Special Village Board and Regular Village Board Meeting Minutes of September 21, 2022, and Special Village Board minutes of October 5, 2022.

[2022-10-05 Special VB Draft Minutes](#)

[2022-09-21 Special VB Draft Minutes](#)

[2022-09-21 VB Draft Minutes](#)

6.2 Approval of Accounts Payable Vouchers in the amount of \$718,090.77.

[100522 VB AP Packet.pdf](#)

6.3 Approval of a Temporary Class "B"/"Class B" Retailer's License for St James Catholic Parish Fish Fry; 830 E Veterans Way; on the following dates: 11/4/22, 12/2/22, 1/6/23, 2/3/23, 3/3/23, 3/31/23, and 5/5/23.

[St James License Application](#)

6.4 Approval of the street lighting for Minors Estates Phase II.

[Minors Estates Street Lighting Agenda Cover Report.pdf](#)

[4653724 NA Authorization Cover Letter_Village.pdf](#)

[4653724 Lighting Record - Non Std.pdf](#)

[4653724 Drawing.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

7.1 Discussion and possible action to approve **Resolution 2022-63** a Resolution to establish the 2023 Fee Schedule.

[RESOLUTION 2022-63 \(2023 Fee Schedule\)](#)

[2023 Fee Schedule Draftv2.pdf](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

8.1 Discussion and possible action to approve **ORDINANCE 1009** for rezoning of parcel MUKV 1969-994 from R-1 to P-1 and parcel MUKV 196-992 from R-1 to M-1.

[Staff report for September 13 2022.pdf](#)

[ORDINANCE 1009 - Perkins Dr Rezoning.pdf](#)

8.2 Discussion and possible action to approve **RESOLUTION 2022-61** approving a three-lot certified survey for a property located at W309S9200 CTH I in the Town of Mukwonago, Larry Litwin, owner.

[Staff report for October 11 2022.pdf](#)

[Certified survey map dated September 29 2022.pdf](#)

[RESOLUTION 2022-61 Extraterritorial Review TofMukwonago.pdf](#)

8.3 Site Plan Reviews approved by the Plan Commission on October 12, 2022 *(For Information Only)*

- **PC-RESOLUTION 2022-19** Canopy over the entrance of the American Legion Post 375, applicant; 627 E Veterans Way; Parcel MUKV 1964-991-001
- **PC-RESOLUTION 2022-20** Additional parking spaces for Downing Properties LLC, applicant; 507 Main St; Parcel MUKV 1976-164-002.

[PC-RESOLUTION 2022-19 SPAR American Legion Post 375.pdf](#)

[PC-RESOLUTION 2022-20 Site Plan 507 Main - Signed.pdf](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve amending the CIP for the purchase of two patrol trucks in 2023, remove the 2026 request, and authorize entering into a letter of intent for the purchase due to supply chain issues.

[DPW Cover Report Truck Purchase](#)

[Mukwonago, Village of-HV507 TA Patrol-25573-101222.pdf](#)

- 9.2 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$274,072.77.

[101922 VB AP Packet.pdf](#)

10. Personnel Committee, Trustee Ken Johnson

Discussion and possible action on the following items

- 10.1 Discussion and possible action on **Resolution 2022-64** a Resolution for the Position Description of the Planner/Zoning Administrator. (reword...)

[RESOLUTION 2022-64 \(Position Description Planner-ZoningAdministrator.docx](#)

11. Protective Services, Trustee Decker

Discussion and possible action on the following items

- 11.1 Police Report for the month of September 2022 *(For Information Only, No Action Required)*
[Monthly Report September 2022.pdf](#)

- 11.2 Joint Fire Department Monthly Reports *(For Information Only, No Action Required)*

[Financials 01-01-2022 to 09-30-2022.pdf](#)

[EBIX Reports 01-01-2022 to 09-30-2022.pdf](#)

[Incident-Type-Report-\(Summary\)_01-01-2022 to 09-30-2022.pdf](#)

- 11.3 Discussion and possible action on the ProHealth Care 2023 Contract

[1U42581-Inter-Facility Transfer Agreement Between Fire Department and Pro Health-Mukwonago Legal review.docx](#)

- 11.4 Letter of Intent to purchase 2023 Chevrolet Tahoe SSV from Napleton Chevrolet Buick for the Fire Department.

[AIRF Napleton Chevrolet Buick 2023 Chevrolet Tahoe SSV](#)

[Napleton Chevrolet Buick letter of intent 10-19-2022.docx](#)

[Napleton Chevrolet Mukwonago Fire Tahoe SSV Pricing 10-03-2022.pdf](#)

12. Village President

- 12.1 Consideration and Approval of **Resolution 2022-62** a Resolution formally establishing the boundaries and approving the project plan for Tax Incremental District Number 6, as recommended by the Plan Commission.

[RESOLUTION 2022-62 \(TID #6 Creation Village Board\)](#)

[Mukwonago TID6 project plan -Draft 11 100422_RM Revised](#)

12.2 Review and Update of the Proposed Operating and Capital Budgets for 2023.

12.3 Set date for Joint Village and Town Board meeting to review Fire Department Budget.

13. Closed Session

Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Development Agreement for Gearbox Express, and the Counter Offer from Briohn Buildings for 14.35 Acres.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. § 19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.