

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, November 16, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
James Decker
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Chris DeMotto, Asst. Police Chief
Peter Gesch, Village Engineer
Nathan Bayer, Village Attorney
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Jeff Stien, Fire Chief

Pledge of Allegiance

Comments from the Public

None.

Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

Public Hearing before the Village Board to consider a proposed Amendment of the Village's Comprehensive Plan with regard to 560 Bay View Rd.

Shawn McNulty, Superintendent for the Mukwonago Area School District was present. He noted they are looking to acquire a piece of property and have it rezoned to move the alternative high school program to that site. "Soar" is the name of the program and it has been intact for 5 years. They are currently located at Lilian Rose Building but the facility has been sold. This year they moved to St. James Elementary on a temporary basis.

They also have a need for their 18-21 program which are taught life skills and it is in their best interest to not be in the main stream high school so they are looking at the facility on Bay View Road. These two programs would fit their needs in this space.
Hearing No further comments, Public Hearing was closed at 6:36pm.

Public Hearing on the proposed 2023 Budget for the Village of Mukwonago.

Administrator Schnook reviewed the budget slides for those present.
Hearing no public comment the public hearing was closed at 7:09pm

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Minutes of the Village Board meeting of October 19, 2022 and Special meeting of October 24, 2022.

6.2 Approve Accounts Payable Vouchers in the amount of \$394,952.13.

6.3 Approve **Ordinance 1013** an Ordinance to amend **Section 2-26** Village Board and **Ordinance 1014** an Ordinance to amend **Section 2-34** Committee of the Whole to reflect the correct day of the week for monthly meetings to be held.

6.4 Approve Pre-bid design **Task Order 2022-11** for Well 3 and 4 HMO Treatment Predesign Study with Ruekert-Mielke, Inc.

6.5 Approve the Atkinson Lift Station Pump Improvements Bid to August Winter & Sons Inc in the amount of \$1,184,000.

6.6 Approve **Resolution 2022-65** to approve a Letter of Credit reduction for Minors Estates Phase 2.

6.7 Approve authorizing the Public Works Director to issue a Right of Way permit to IDC subject to DNR approval and property owner agreeing to indemnify and hold the Village harmless.

Decker/D Johnson motion to approve Consent Agenda Items 6.1-6.7. Unanimously carried.

Planning Commission Recommendations

Discussion and possible action on Ordinance 1015 An Ordinance to approve an Amendment to the Village Comprehensive Plan with regard to the classification of the property located at 560 Bay View Rd; Parcel MUKV 2010-978-017.

Decker/K Johnson motion to approve **Ordinance 1015** An Ordinance to approve an Amendment to the Village Comprehensive Plan with regard to the classification of the property located at 560 Bay View Rd; Parcel MUKV 2010-978-017
Unanimously carried.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$154,996.70.

D Johnson/Decker motion to approve Accounts Payable Vouchers in the amount of \$154,996.70. Unanimously carried.

Discussion and possible action to approve Resolution 2022-66 a Resolution adopting the 2023 Annual Budget and establishing the Property Tax Levy.

Decker/K Johnson motion to approve Resolution 2022-66 a Resolution adopting the 2023 Annual Budget and establishing the Property Tax Levy.

Unanimously carried.

Discussion and possible action on Resolution 2022-67 a Resolution adopting the 2023 Storm Water Utility District #1 Budget.

Decker/Brill motion to approve Resolution 2022-67 a Resolution adopting the 2023 Storm Water Utility District #1 Budget. Unanimously carried.

Protective Services, Trustee Decker
Monthly Police Report for October 2022.

(For Information Only)

Fire Department Reports

(For Information Only)

Downtown Development Committee Recommendations, Trustee Reeves

Discussion and possible action to authorize staff to bid way-finding signs for the Village as adopted by the Village Board, to include all four years of planned work with a clause the Village may cancel future work if necessary.

Trustee Decker questioned why all four years and what value for return. Administrator Schnook noted it is a savings.

DPW Bittner noted that some of current signs are on private property and may need to be relocated to public right of way.

Trustee Brill asked if there was a cost savings? Administrator Schnook noted the saving is less staff effort. They have put together an RFP based on what they had at another community. He contacted KMA to try to get documents together.

Decker/ Reeves motion to approve 2023 signage only. Unanimously carried.

Village Administrator

Discussion and possible action on FIRM (Flood Insurance Rate Map) map updates.

Administrator Schnook noted this has been reviewed by R&M. FEMA came up with new flood plain maps and he had R&M review the impact on the community. They think it is slight enough not to ask for a letter of revision. Engineer Peter Gesch noted that every now and then FEMA conducts an update. In short there is three properties in the village that are affected.

One is a path against the fox river and two others that were not in the flood plain but are now, and that affects them.

Decker/Meiners motion to recommend not request a map revision. Unanimously carried.

Village Clerk-Treasurer

Review of November 8, 2022 Election Day activities and statistics report.

Clerk Dykstra reviewed the Election Statistics Report from November 8, 2022. She noted roughly 77% of the registered voters turned out. Traffic was manageable and appreciated all the support. In addition, she announced the winners of the "I Voted" Sticker design contest and noted they will be present at the December 21, 2022 Village Board meeting.

Closed Session

Decker/Meiners motion to go into closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago.

Roll Call: "Yes" Trustee Decker, Brill, D Johnson, K Johnson, Meiners, Reeves, Winchowky.
Unanimously carried.

Reconvene into Open Session

Decker/Meiners motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session at 8:17pm.

Roll Call: "Yes" Trustee Decker, Brill, D Johnson, K Johnson, Meiners, Reeves, Winchowky.
Unanimously carried.

Adjournment

Meeting adjourned at 8:18pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer