

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, December 21, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Proclamations

5.1 Proclamation honoring Jennilee Schlinsky as a winner in her category for the "I Voted" Sticker Design Contest

[Proclamation - Schlinsky I voted Sticker Design.pdf](#)

[Sticker Design - Schlinsky.pdf](#)

5.2 Proclamation honoring Annabelle Kane-Terhorst as a winner in her category for the "I Voted" Sticker Design Contest

[Proclamation - Terhorst I Voted Sticker Design.pdf](#)

[Sticker Design - Terhorst.pdf](#)

6. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

6.1 Public Hearing Notice to consider proposed amendments to the Zoning Code (Chapter 100) with Regard to Land Uses in the P-1 District and to Rezone Property located at 560 Bay View Road.

[Public hearing notice for P-1 and rezoning at 560 Bay View Road.pdf](#)

- 6.2 Public Hearing Notice to consider proposed amendments to the Zoning Code (Chapter 100) with regard to Popup Vendor Venues.
[Public hearing notice for Popup Vendor Venues.pdf](#)

7. **Consent Agenda**

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approval of Minutes of November 16, 2022 Village Board.
[2022-11-16 DRAFT VB Minutes.docx](#)
- 7.2 Approve Vouchers in the amount of \$1,015,260.76.
[120722 VB AP COW Packet.pdf](#)
- 7.3 Approval of **Resolution 2022-70** A Resolution adopting the 2023 Annual Tax Increment District Budgets for TID #3, TID #4, and TID #5
[RESOLUTION 2022-70 \(Adopt 2023 Village TIF Budgets\).pdf](#)
[final 2023 TID Budget Summaries for Resolution.pdf](#)
- 7.4 Approval of a maintenance contract with Bassett Mechanical for the Wastewater Utilities.
[2023 Bassett Mechanical Maintenance Contract](#)
[Village of Mukwonago PM Proposal 113022.pdf](#)
- 7.5 Approval of **Resolution 2022-74** A resolution related to the annual increase in Impact Fees and Sewer Connection Fees as allowed by Village Municipal Code.
[RESOLUTION 2022-74 \(2023 Impact Fee Schedule\).pdf](#)
[Impact Fees Increases for 2023 Resolution Exhibit.pdf](#)
- 7.6 Approval of **Resolution 2022-73** a Resolution adopting the 2023 Annual Water and Sewer Utilities Budget, including 2023 Sewer Utility Rate Increase for the Village of Mukwonago.
[RESOLUTION 2022-73 \(Adopt 2023 Water and Sewer Utility Budgets\).pdf](#)
[2023 Utilities Summary Budgets for Resolution.pdf](#)
- 7.7 Approval of **Resolution 2022-78** to authorize the Village Administrator to apply for the Vibrant Spaces Grant with Wisconsin Economic Development Corporation.
[RESOLUTION 2022-78 \(WEDC Vibrant Spaces Grant\).docx](#)
[Vibrant Spaces Grant Overview.docx](#)
[Vibrant Spaces brochure.pdf](#)
[DRAFT Project Scope.docx](#)
[Park Design.pdf](#)
- 7.8 Approval of the WE Energies service agreement for the Field Park message center sign power.

[WE Energies Agenda Cover Report.pdf](#)

[4821370 Cost Letter.pdf](#)

[4821370 Sketch.pdf](#)

- 7.9 Approval of a Temporary Class "B" Fermented Malt Beverage License for the Knights of Columbus #7048 for a Bean Bag Tournament on January 21-22, 2023, a Card Party on February 11, 2023, and a Family Sock Hop on February 18, 2023.
[Knights of Columbus Temp Alcohol.pdf](#)
- 7.10 Approval of a Class "A" Fermented Malt Beverage and "Class A" Liquor License Application from Ultra Mart Foods, LLC, d/b/a Metro Market #384, 1010 N Rochester St., Mukwonago, WI *(This application is a reflection of the new DBA only, no change in officers, agents, or Corporate Name)*
[PickNSave Metro Name Change Approval](#)
- 7.11 Approval on offering two weeks vacation upon hire for officers with at least 10 years experience as a full-time certified law enforcement officer.
[12-07-2022 COW Police Officer Vacation Days.pdf](#)
[Police Association Contract - Vacation Days.pdf](#)
- 7.12 Approval of **Resolution 2022-71** A Resolution approving the 2023 Salary and Wage Schedules for Non-Represented Full-Time and Part-Time Employees.
[RESOLUTION 2022-71 \(Wage Resolution-2023\).pdf](#)
- 7.13 Approval of **Resolution 2022-72** A Resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief
[RESOLUTION 2022-72 \(Fire Officer Annual Stipends 2023\).pdf](#)
- 7.14 Approval of **Resolution 2022-68** A Resolution for Minors Estates Phase 2 Sanitary Sewer and Watermain Acceptance.
[Minors 4-Phase 2-Recommendation of Sewer and Water Acceptance.pdf](#)
[RESOLUTION 2022-68 \(Dedication of water and sewer Minors 4\).docx](#)
- 7.15 Approval of **Resolution 2022-69** a Resolution to approve the Letter of Credit reduction for Minor's Estates 4 Phase 1 to a new Letter of Credit value of \$199,939.38
[Minors 4-Phase 1 - Letter of Credit Reduction #6.pdf](#)
[RESOLUTION 2022-69 \(LOC Reduction Minors Estates 4\).docx](#)
- 7.16 Approval of the Holz Parkway and Miniwaukan Park Pond Dredging Final Change Order and Acceptance of completed work.
[20221121-Closeout.pdf](#)
- 7.17 Approval of **Resolution 2022-77** A Resolution to adopt Standard Specifications Manual for constructing village infrastructure.
[RESOLUTION 2022-77 \(Standards and Specs Manual\)](#)
[Village Standards Agenda Cover Report.docx](#)
[Village S&S 2022.pdf](#)

7.18 Approval of the Village Engineering Services Agreement with Ruekert-Mielke for 2023 thru 2025.

[Engineering Services Agreementv2.pdf](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

8.1 Discussion and possible action to approve **ORDINANCE 1011** for proposed revisions to Section 100-251 of the zoning code and the rezoning of the property at 560 Bay View Rd from B-2 (General Business) to P-1 (Public and Semipublic) as recommended by the Plan Commission.

[Code revisions - Staff report for November 15 2022.pdf](#)

[Cover letter.pdf](#)

[ORDINANCE 1011 - 560 Bay View Rd Rezoning.pdf](#)

8.2 Discussion and possible action to approve **ORDINANCE 1012** to amend Chapter 100 regarding Popup Vendor Venues as a Planned Development District, as recommended by the Plan Commission.

[Staff report for November 15 2022.pdf](#)

[ORDINANCE 1008 \(Chpt 100 Pop Up Venue\) Signed.pdf](#)

[ORDINANCE 1012 Popup Vendor Amendment.pdf](#)

8.3 Site Plan and Architectural Review Plan Commission Resolutions approved at the regular meeting on November 15, 2022. *(for information only, no action required)*

[PC-RESOLUTION 2022-21 - SPAR Walmart - Signed.pdf](#)

8.4 Discussion and possible action on **RESOLUTION 2022-75** for Extraterritorial review of a one-lot certified survey map for Wayne and Delores Pringle, owner; W301S10329 Hillside Dr (Town of Mukwonago); MUKT 2005-052, as recommended by the Plan Commission.

[Staff report for December 13 2022.pdf](#)

[Pringle Revised CSM 12-06-2022.pdf](#)

[RESOLUTION 2022-75 Extraterritorial Review TofMukwonago.pdf](#)

8.5 Announcement of **PC-RESOLUTION 2022-22** for monument sign for Meadowlands Townhomes along the northerly lot line (along CTH EE).

[Staff report for December 13 2022.pdf](#)

[Application materials.pdf](#)

[PC-RESOLUTION 2022-22 Meadowland Townhomes monument sign.pdf](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

9.1 Discussion and possible action to approve Vouchers in the amount of \$300,810.91.

[122122 VB AP Packet.pdf](#)

10. Health and Recreation Committee, Trustee John Meiners

Discussion and possible action on the following items

- 10.1 Discussion on naming the outdoor performance stage.
[Performance Stage Agenda Cover.docx](#)

11. Library Board, Trustee Eric Brill

- 11.1 Library Director Report *(For Information only, no action required)*
[Library Director Report December 2022.pdf](#)

12. Protective Services, Trustee Decker

Discussion and possible action on the following items

- 12.1 Monthly Report for the Police Department and Annual Report for 2021 *(For Information Only, No Action Required)*
[Monthly Report November 2022.pdf](#)
[2021 Annual Report MKPD.pdf](#)
- 12.2 Fire Department Reports *(for information only, no action required.)*
[Financials 01-01-2022 to 11-30-2022.pdf](#)
[Incident-Type-Report-\(Summary\)_01-01-2022 to 11-30-2022.pdf](#)
[Ebix Report](#)
- 12.3 Discussion and possible action to the Village and Town Board on Pro Health Care Interfacility Fees, as discussed at the Joint Protective Services Committee.

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.