

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, December 21, 2022

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
James Decker
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Rob Krieser, Police Lt.
Mike Michalski, Village Engineer
Jeff Nichols, Village Attorney
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspection Supervisor
Jeff Stien, Fire Chief

Pledge of Allegiance

Comments from the Public

None.

Proclamations

Proclamation honoring Jennilee Schlinsky as a winner in her category for the "I Voted" Sticker Design Contest

D. Johnson/K.Johnson motion to approve. Unanimously carried.

President Winchowky noted Jennilee Schlinsky was unable to make the meeting and we will provide her proclamation to her.

Proclamation honoring Annabelle Kane-Terhorst as a winner in her category for the "I Voted" Sticker Design Contest

D. Johnson/K.Johnson motion to approve. Unanimously carried.

President Winchowky presented Annabelle Kane-Torhorst with a proclamation to honor her winning entry into the I Voted Sticker Design Contest.

Public Hearings

Public Hearing Notice to consider proposed amendments to the Zoning Code (Chapter 100) with Regard to Land Uses in the P-1 District and to Rezone Property located at 560 Bay View Road.

Planner Schwecke contacted the Clerk to note the applicant has withdrawn their request.

Public Hearing Notice to consider proposed amendments to the Zoning Code (Chapter 100) with regard to Pop-up Vendor Venues.

No one was present. No comments were received.

Consent Agenda *All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*

- 7.1 Approval of Minutes of November 16, 2022 Village Board.
- 7.2 Approve Vouchers in the amount of \$1,015,260.76.
- 7.3 Approval of **Resolution 2022 -70** A Resolution adopting the 2023 Annual Tax Increment District Budgets for TID #3, TID #4, and TID #5
- 7.4 Approval of a maintenance contract with Bassett Mechanical for the Wastewater Utilities.
- 7.5 Approval of **Resolution 2022-74** A resolution related to the annual increase in Impact Fees and Sewer Connection Fees as allowed by Village Municipal Code.
- 7.6 Approval of **Resolution 2022-73** a Resolution adopting the 2023 Annual Water and Sewer Utilities Budget, including 2023 Sewer Utility Rate Increase for the Village of Mukwonago.
- 7.7 Approval of **Resolution 2022- 78** to authorize the Village Administrator to apply for the Vibrant Spaces Grant with Wisconsin Economic Development Corporation.
- 7.8 Approval of the WE Energies service agreement for the Field Park message center sign power.
- 7.9 Approval of a Temporary Class "B" Fermented Malt Beverage License for the Knights of Columbus #7048 for a Bean Bag Tournament on January 21-22, 2023, a Card Party on February 11, 2023, and a Family Sock Hop on February 18, 2023.
- 7.10 Approval of a Class "A" Fermented Malt Beverage and "Class A" Liquor License Application from Ultra Mart Foods, LLC, d/b/a Metro Market #384, 1010 N Rochester St., Mukwonago, WI (*This application is a reflection of the new DBA only, no change in officers, agents, or Corporate Name*)
- 7.11 Approval on offering two weeks vacation upon hire for officers with at least 10 years experience as a full-time certified law enforcement officer.
- 7.12 Approval of **Resolution 2022-71** A Resolution approving the 2023 Salary and Wage Schedules for Non-Represented Full-Time and Part-Time Employees.
- 7.13 Approval of **Resolution 2022-72** A Resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief
- 7.14 Approval of **Resolution 2022-68** A Resolution for Minors Estates Phase 2 Sanitary Sewer and Watermain Acceptance.
- 7.15 Approval of **Resolution 2022-69** a Resolution to approve the Letter of Credit reduction for Minor's Estates 4 Phase 1 to a new Letter of Credit value of \$199,939.38
- 7.16 Approval of the Holz Parkway and Miniwaukan Park Pond Dredging Final Change Order and Acceptance of completed work.
- 7.17 Approval of **Resolution 2022-77** A Resolution to adopt Standard Specifications Manual for constructing village infrastructure.
- 7.18 Approval of the Village Engineering Services Agreement with Ruekert-Mielke for 2023 thru 2025.

Meiners/Decker Motion to approve Consent Agenda Items 7.1 to 7.18. Unanimously carried.

It was requested to moved Item 12 Protective Services forward so the Fire Chief could attend the Town Board meeting.

Protective Services, Trustee Decker

Monthly Report for the Police Department and Annual Report for 2021

(For Information Only, No Action Required)

Meiners/Decker motion to approve. Unanimously carried

Fire Department Reports *(for information only, no action required.)*

Meiners/Reeves motion to approve. Unanimously carried

Discussion and possible action to the Village and Town Board on Pro Health Care Interfacility Fees, as discussed at the Joint Protective Services Committee.

Chief Stien noted he met with Pro Health to discuss proposal. They Looked for one fee base. He is asking if they want to appoint someone else to respond. He prefers not to see negotiating a new contract unless necessary. He feels they should continue negotiations in January. He needs direction. He noted Joint Protective Services did not make any recommendation.

Trustee Ken Johnson noted he isn't in favor to sign a contract unless it is favorable to the village.

President Winchowky asked to postpone until you have further recommendations.

Trustee D Johnson questioned what is the towns opinion. Chief Stien noted that no one is in favor.

The Board agreed to let them know they are not in a position to respond at this time.

Planning Commission Recommendations

Discussion and possible action to approve ORDINANCE 1011 for proposed revisions to Section 100-251 of the zoning code and the rezoning of the property at Bay View Rd from B-2 (General Business) to P-1 (Public and Semipublic) as recommended by the Plan Commission.

It was noted the applicant has withdrawn; no action taken.

Discussion and possible action to approve ORDINANCE 1012 to amend Chapter 100 regarding Popup Vendor Venues as a Planned Development District, as recommended by the Plan Commission.

Meiners/Reeves motion to approve.

Trustee Decker asked if the funeral home was discussed and did the plan commission make sure there is a screening.

President Winchowky noted yes but this is just the ordinance

Trustee D. Johnson asked about Parking. President Winchowky noted that it will be a be a future item for review. Unanimously carried.

Site Plan and Architectural Review Plan Commission Resolutions approved at the regular meeting on November 15, 2022. *(for information only, no action required)*

This was a sign for Walmart.

Discussion and possible action on RESOLUTION 2022- 75 for Extraterritorial review of a one-lot certified survey map for Wayne and Delores Pringle, owner; W301S10329 Hillside Dr (Town of Mukwonago); MUKT 2005-052, as recommended by the Plan Commission.

Decker/Meiners motion to approve. Unanimously carried.

Announcement of PC- RESOLUTION 2022-22 for monument sign for Meadowlands Townhomes along the northerly lot line (along CTH EE).

No action required.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Vouchers in the amount of \$300,810.91.

D Johnson/K Johnson motion to approve. Unanimously carried.

Health and Recreation Committee, Trustee John Meiners

Discussion on naming the outdoor performance stage.

DPW Bittner noted the Board will be talking about this during January.

He felt Acronyms are a big part of marketing. We need a catchy name, looking for a name we can give and get an acronym that sticks, and he asks the Board to review and come to the next meeting prepared to consider this.

Library Board, Trustee Eric Brill

Library Director Report *(For Information only, no action required)*

Trustee Brill reviewed the Library Director report. He noted the Grutzmacher collection was interesting process and seems like it is moving and very tedious and appreciate the hard work.

Adjournment

Meeting adjourned at 6:52pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer