

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, March 15, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 2022 MS4 Stormwater Annual Report Presentation by Public Works Director, Ron Bittner

[Stormwater 2022 Presentation.pptx](#)

[Draft Annual Report MS4 2022](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Accounts Payable Vouchers in the amount of \$4,343,964.56.

[30123 AP COW PACKET - CORRECTED.pdf](#)

6.2 Approve a Purchase Requisition for Core & Main in the amount of \$77,500 for Water Meter Replacements.

[AIRF-Purchase Req. for Meters 2023.docx](#)

[Purchase Requisition - 2023 Water Meters.pdf](#)

- 6.3 Approve **Resolution 2023-07** Amending the 2022 Adopted Budgets for Fire Department, Community Development, Wisconsin Development, TID #5, Village Designated, Capital Equipment, Library, Capital Improvement, Water Utility, and Sewer Utility Funds.
[RESOLUTION 2023-07 \(Amend 2022 Budget - Various Funds\)v2.docx](#)
- 6.4 Approve Phantom Lakes Management District for fireworks at Phantom Glen Park on July 3, 2023 from 3pm - 11 pm.
[07-03-2023 - Phantom Glen - Fireworks - 3-11 pm_Redacted.pdf](#)
- 6.5 Approve a special event permit for YMCA Mud Run at Mukwonago High School on June 24, 2023 from 11am-1pm.
[06-24-2023 - MHS - YMCA Mud Run - 11-1pm.pdf](#)
- 6.6 Approve a park application from Amorphic Beer to host a beer garden in Field Park Pavilion B on May 20, June 24, July 8, August 26, and September 30, 2023.
[05-20-2023 - Field Pav B - Beer Garden - 2-8 pm_Redacted.pdf](#)
[06-24-2023 - Field Pav B - Beer Garden 2-8 pm_Redacted.pdf](#)
[07-08-2023 - Field Pav B - Beer Garden - 2-8 pm_Redacted.pdf](#)
[08-26-2023 - Field Pav B - Beer Garden - 2-8 pm_Redacted.pdf](#)
[09-30-2023 - Field Pav B - Beer Garden - 2-8 pm_Redacted.pdf](#)
- 6.7 Approve a park and special event application from the Village of Mukwonago Police Department National Night Out at Field Park on August 1, 2023 from 6 pm - 8:30 pm.
[08-01-2023 - Field Park - National Night Out.pdf](#)
- 6.8 Approve a park and special event permit application from Jack-O-Lantern Jaunt sponsored by the Mukwonago Rotary Club at Field Park on October 13/14, 2023 from 6 pm - 9:30 pm.
[10-13 - 14-2023 Field Park - Jack-O-Lantern Jaunt.pdf](#)
[10-13 - 14-2023 Field Park - Jack-O-Lantern Jaunt - Location Maps.pdf](#)
- 6.9 Approve a park and special event application from Mukwonago Lions Foundation Easter Egg Hunt at Field Park on April 1, 2023 from 10 am - Noon.
[04-01-2023 - Field - Easter Egg Hunt 10a - Noon_Redacted.pdf](#)
- 6.10 Approve a park and special event application for Mukwonago Lions Foundation Summerfeste at Field Park on June 15, 16, 17, and 18,2023. This event will include the Father's Day Parade.
[06-15 - 06-18-2023 - Field - Summerfeste_Redacted.pdf](#)

7. Village Administrator

- 7.1 Discussion and possible action on a letter of support to the Wisconsin Department of Health Services for developing inclusive, affordable and replicable community housing as requested by Jemz
[Agenda Cover Report Letter of Support for ARPA HCBS Planning Grant.pdf](#)

[ARPA HCBS Grant.pdf](#)

[ARPA - Mukwonago Inclusive Housing .docx](#)

[Sample Letter of Support - Low Income.docx](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and possible action on **RESOLUTION 2023-09** for Conditional Use for Pottery by Jessie LLC, a Pottery Studio - Home Occupation to be located at 131 Oakland Ave; Jessica Schroeder (owner), applicant; Parcel MUKV 1973-133.
[\(CU\) Staff Report Pottery By Jess - Home Occupation.pdf](#)
[Cond_use application.pdf](#)
[RESOLUTION 2023-09 CU 131 Oakland Ave.pdf](#)
- 8.2 Discussion and possible action on **RESOLUTION 2023-08** for a proposed 4-Lot CSM Extraterritorial Review in the Town of Mukwonago, located at HWY NN and Beulah Rd as submitted by Tom McAdams, TM Highview LLC.
[\(ETZ\) Staff Report Beulah Rd ETZ.pdf](#)
[RA SMITH REVISED FINAL CSM 2-17-23.pdf](#)
[Shared Easement Agreement.pdf](#)
[Town PC Minutes_1-4-23.pdf](#)
[RESOLUTION 2023-08 - ETZ Beulah Rd.pdf](#)
- 8.3 Acknowledgement of approved signs:
 1. Plan Commission on March 14, 2023 approved **PC-RESOLUTION 2023-02** for an entryway sign proposed for Honey Meadow Condominiums located at 331 Westside Ave; Maurice Nielsen (President)(applicant); Parcel MUKV 1974-923-002.
 2. Plan Commission on March 14, 2023 approved **PC-RESOLUTION 2023-03** for a freestanding monument sign exception proposed for the 720 Professional Building, located at 720 N Rochester St; Signamic, Inc., applicant; Parcel MUKV 1973-107.[PC-RESOLUTION 2023-02 Honey Meadow monument sign.pdf](#)
[PC-RESOLUTION 2023-03 720 N Rochester Monument sign.pdf](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$249,553.84.
[VB AP Packet 03152023.pdf](#)

10. Health and Recreation Committee, Trustee John Meiners

Discussion and possible action on the following items

- 10.1 Discussion and possible approval for Brooklife Church Eggapalooza Egg Drop/Carnival on April 2, 2023 at Mukwonago High School from 1 pm - 4 pm.
[04-02-2023 - Brooklife Church Eggapalooza - MHS 1-4pm.pdf](#)

11. Judicial Committee, Trustee Scott Reeves

Discussion and possible action on the following items

- 11.1 Discussion and possible action to approve a Temporary Class "B"/"Class B" Retailers License for Mukwonago Summerfeste on June 15, 2023 at Field Park.
[Temp Class B - Summerfeste 2023_Redacted.pdf](#)

12. Protective Services, Trustee Decker

Discussion and possible action on the following items

- 12.1 Police Report for the Month of February *(for information only, no action required)*
[Monthly Report February 2023.pdf](#)

13. Joint Village & Town Protective Services Committee Recommendations, Trustee Decker

- 13.1 Fire Department Monthly Report *(For Information Only, No Action Required)*
[SKM_C25823030610390.pdf](#)
[Incident-Type-Report-\(Summary\)_01-01-2023 to 02-28-2023.pdf](#)
[Financials 01-01-2023 to 02-28-2023.pdf](#)

14. Downtown Development Committee, Trustee Reeves

- 14.1 DDC update of Activities

15. Closed Session

Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago

16. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

17. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.