

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, March 15, 2023

Time: 6:30 pm

**Place: Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
James Decker
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Chris DeMotto, Assistant Police Chief
Jerad Wegner, Village Engineer
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspection Supervisor

Pledge of Allegiance

Comments from the Public

Shane Herbig, 611 Small Farm Road, commented on Agenda item 7.1 regarding affordable housing. He feels this is a horrible idea. He noted he and his wife left a community in Green Bay, they were sold under the premise helping seniors and disabled and only a few low income. Unfortunately, a large population was only low income and they didn't share the same values using constant police protection and it grew to be a problem. He is only sharing his experience.

Presentations

2022 MS4 Stormwater Annual Report Presentation by Public Works Director, Ron Bittner

DPW Director Bittner noted as part of the MS4 permit he brings the review of the storm sewer system. Village staff conducts outreach and education with HOA organizations or local residents and provides this annual report to meet the requirements of these permits. He reviewed the various types of inspections his department is responsible for and what their results were this year.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Accounts Payable Vouchers in the amount of \$4,343,964.56.

6.2 Approve a Purchase Requisition for Core & Main in the amount of \$77,500 for Water Meter Replacements

6.3 Approve Resolution 2023-07 Amending the 2022 Adopted Budgets for Fire Department, Community Development, Wisconsin Development, TID #5, Village Designated, Capital Equipment, Library, Capital Improvement, Water Utility, and Sewer Utility Funds.

6.4 Approve Phantom Lakes Management District for fireworks at Phantom Glen Park on July 3, 2023 from 3pm - 11 pm.

6.5 Approve a special event permit for YMCA Mud Run at Mukwonago High School on June 24, 2023 from 11am-1pm.

6.6 Approve a park application from Amorphic Beer to host a beer garden in Field Park Pavilion B on May 20, June 24, July 8, August 26, and September 30, 2023.

6.7 Approve a park and special event application from the Village of Mukwonago Police Department National Night Out at Field Park on August 1, 2023 from 6 pm - 8:30 pm.

6.8 Approve a park and special event permit application from Jack-O-Lantern Jaunt sponsored by the Mukwonago Rotary Club at Field Park on October 13/14, 2023 from 6 pm - 9:30 pm.

6.9 Approve a park and special event application from Mukwonago Lions Foundation Easter Egg Hunt at Field Park on April 1, 2023 from 10 am - Noon.

6.10 Approve a park and special event application for Mukwonago Lions Foundation Summerfeste at Field Park on June 15, 16, 17, and 18, 2023. This event will include the Father's Day Parade.

Decker/K Johnson Motion to approve 6.1 to 6.10. Unanimously carried.

Village Administrator

Discussion and possible action on a letter of support to the Wisconsin Department of Health Services for developing inclusive, affordable and replicable community housing as requested by Jemz

Administrator Schnook noted he was contacted today; they will not be applying for ARPA funds at this time.

Planning Commission Recommendations

Discussion and possible action on RESOLUTION 2023-09 for Conditional Use for Pottery by Jessie LLC, a Pottery Studio - Home Occupation to be located at 131 Oakland Ave; Jessica Schroeder (owner), applicant; Parcel MUKV 1973-133.

Decker/Reeves motion to approve. Unanimously carried.

Discussion and possible action on RESOLUTION 2023- 08 for a proposed 4- Lot CSM Extraterritorial Review in the Town of Mukwonago, located at HWY NN and Beulah Rd as submitted by Tom McAdams, TM Highview LLC.

Decker/D Johnson motion to approve. Unanimously carried.

Acknowledgement of approved signs:

- Plan Commission on March 14, 2023 approved PC-RESOLUTION 2023-02 for an entryway sign proposed for Honey Meadow Condominiums located at 331 Westside Ave; Maurice Nielsen (President)(applicant); Parcel MUKV 1974-923-002.
- Plan Commission on March 14, 2023 approved PC-RESOLUTION 2023-03 for a freestanding monument sign exception proposed for the 720 Professional Building, located at 720 N Rochester St; Signamic, Inc., applicant; Parcel MUKV 1973-107.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$249,553.84.

D Johnson/Meiners motion to approve. Unanimously carried.

Health and Recreation Committee, Trustee John Meiners

Discussion and possible approval for Brooklife Church Eggapalooza Egg Drop/Carnival on April 2, 2023 at Mukwonago High School from 1 pm - 4 pm.

Meiners/Brill motion to approve. Unanimously carried.

Judicial Committee, Trustee Scott Reeves

Discussion and possible action to approve a Temporary Class "B"/"Class B" Retailers License for Mukwonago Summerfeste on June 15, 2023 thru 18th at Field Park.

Reeves/Brill motion to approve. Unanimously carried.

Protective Services, Trustee Decker

Police Report for the Month of February

(For information only, no action required)

Joint Village & Town Protective Services Committee Recommendations, Trustee Decker

Fire Department Monthly Report

(For information only, no action required)

Downtown Development Committee, Trustee Reeves

DDC update of Activities

Trustee Reeves noted the last meeting was productive. They had a discussion regarding downtown strategic plan and implement some design standards in the Village. They conducted a walk around the Village on Sunday and took photos to review later. They will continue to discuss how to implements any suggestions for improvements.

Administrator Schnook noted we are a complaint driven system so they can handle a complaint through their department.

They have been very successful in their planter program and hope to establish a beautification group to help with planting.

Closed Session

President Winchowky noted there was no reason to move into closed session for this meeting tonight. They will schedule this to another meeting.

President Winchowky thanked Trustee Decker for his last official meeting at the Village Board.

Adjournment

Meeting Adjourned at 7:01pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer