

Village of Mukwonago
Notice of Meeting and **Amended**** Agenda**

REGULAR VILLAGE BOARD MEETING
Wednesday, April 19, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Amended to add items to #7.1 and #9.2

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Swearing in of Newly Elected Officials

6. Proclamations

6.1 A Proclamation in honor of 2023 National Police Week and National Peace Officer Memorial Day.

[2023 Police Proclamation.docx](#)

6.2 A Proclamation in honor of 2023 Arbor Day as April 28, 2023 in the Village of Mukwonago.

[2023 Proclamation - Arbor Day.docx](#)

6.3 A Proclamation in honor of National Public Works Week.

[23NPWW_Proclamation.docx](#)

7. Village President

7.1 Appointments to Committees, Commissions, and Boards.
[Current Terms can be seen here](#)

Committee Chairs

- Finance Chair - Darlene Johnson
- Health & Recreation Chair - John Meiners
- Judicial Committee Chair - Dale Porter
- Personnel Committee Chair - Ken Johnson
- Protective Services Chair - Scott Reeves
- Public Works Committee Chair - Eric Brill

Board of Review

- Dale Porter, Eric Brill, Darlene Johnson

Board of Police Commissioners

- Tim Sperstad, Sue Perkins

Board of Zoning and Building Appeals

- Dave Mades, Sarah Szejn, and Micah Roberts

Downtown Development Committee

- Scott Reeves (Trustee), Eliza Pautz (Voting Member), James Pauer (Voting Member), David Stockwell (Voting Member), Ray Goodden (Non-Voting Member)

Historic Preservation Commission

- Janine Coley, Ray Goodden, Scott Reeves, Jeff Vanevenhoven

Joint Village & Town Protective Services- Fire

- Dale Porter (Trustee)
- **Scott Reeves (Trustee)**
- **Ken Johnson (Trustee)**

Joint Village & Town Fire Commission

- Ken Johnson (Village Liaison)
- **Penny Grant (Alternating Member)**

Library Board of Trustees

- Eric Brill (Trustee), Diane Magolan, Eliza Pautz

Plan Commission

- Eric Brill (Trustee), John Meiners (Trustee), Mark Penzkover

Joint Review Board (TIF)

- James Decker (Citizen)

[2023 Appointments by President Winchowkyv2.pdf](#)

8. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 8.1 Approve Village Board Meeting Minutes of March 15, 2023
[2023-03-15 DRAFT VB Minutes.docx](#)
- 8.2 Proclamation in honor of Deputy Chief Dave Unti and his distinguished career with the Mukwonago Fire Department.
[Proclamation Unti 2023- Signed.pdf](#)
- 8.3 Proclamation in honor of 2023 National Public Safety Telecommunicators Week.
[Proclamation Dispatch 2023- Signed.pdf](#)
- 8.4 Proclamation in honor of James Decker for his dedicated Public Service as a Village Trustee for the Village of Mukwonago.
[Proclamation Decker 2023- Signed.pdf](#)
- 8.5 Approve Accounts Payable Vouchers in the amount of \$680,542.97.
[040523 VB COW Packet.pdf](#)
- 8.6 Approve a Purchase Requisition for Reclamite sealing project with Corrective Asphalt Sealers in the amount of \$13,440.
[Reclamite Agenda Cover Report.pdf](#)
[Mukwonago WI - REC - 2023 Proposal.pdf](#)
[Reclamite Brochure \(2\).pdf](#)
[Reclamite PR.pdf](#)
- 8.7 Approval of a performance stage rental and special event application from the Village of Mukwonago for the Phantom Junction Concert Series 2023 on June 1, June 3, July 3, August 5, September 8, and October 7.
[Phantom Junctions Stage - 2023 Concert Series.pdf](#)
- 8.8 Approval of the special event application from Mukwonago High School Athletic Booster Club for the Mukwonago Mile fundraiser for the MHS Athletic Booster Club. *(The Club plans to have a 1 mile run immediately preceding the Father's Day Parade on Sunday, June 18, 2023.)*
[06-18-2023 MHS Athletic Booster Club - Mukwonago Mile_Redacted.pdf](#)
- 8.9 Approval of a park and special event application from ProHealth Care Foundation for the Cancer Walk at Field Park and surrounding neighborhood on May 6, 2023 from 6:30 am to 2 pm.
[05-06-2023 - Field - ProHealth Care Cancer Walk.pdf](#)
- 8.10 Approval of **Resolution 2023-10** requesting financial assistance from the WDNR and authorizing participation in the Knowles-Nelson Stewardship Grant Program.
[RESOLUTION 2023-10 Grant Application.docx](#)

- 8.11 Approval of a Park Application and Special Event Application from the Mukwonago Area Chamber of Commerce for the Annual Farmer's Market, located at Field Park, every Wednesday from Noon to 6 pm, beginning May 17, 2023 and ending October 11, 2023.
[Farmers Market 2023 - Field Park.pdf](#)
- 8.12 Approval of a purchase agreement for an additional Reserve Combination Class B/B Fermented Malt Beverage and Liquor License from Town of Mukwonago under Wis. Stats 125.51(4) (e).
[Cover Report - Transfer of Liquor Licenses.docx](#)
[Sample License Transfer Agreement 3.28.22.docx](#)
- 8.13 Approval of a Temporary Class "B"/"Class B" Retailers License to the Rotary Club of Mukwonago for the Phantom Junction Stage Concerts on June 3, 2023 and July 3, 2023.
[Temp Lic Rotary Concert Series 2023_Redacted.pdf](#)
- 8.14 Approval of an application for a Temporary Class "B" retailers license from John Morrich Croation Lodge for Mukwonago Croation Day Fest on July 22, 2023
[Temp Lic Croation Fest_Redacted.pdf](#)
- 8.15 Approval of the Wayfinding Signage RFP and recommendation to award to Michaels Signs with contingencies.
[Wayfinding RFP Report.pdf](#)
- 8.16 Approval of **Resolution 2023-11** to assign authorized representative to Wayne Castle Utilities Director for such documents required under the Safe Drinking Water Loan Funding.
[AIRF_Assign Authorized Representative for Water System Improvments.docx](#)
[RESOLUTION 2023-11 \(Auth Rep Funding-Water System Improvements\).doc](#)
- 8.17 Discussion and possible recommendation to approve **Resolution 2023-12** a Resolution to recognize the month of May as "No Mow May" and suspend the enforcement of Sect. 34-1(a) of the Municipal Code on developed lots.
[RESOLUTION 2023-12 \(No Mow May\).docx](#)
- 8.18 Approval of **Resolution 2023-14** a resolution to declare intent to reimburse expenditures for Safe Drinking Water Loan Program for the north water tower painting.
[AIRF_Intent to Reimburse Expenditures for SDWLP.docx](#)
[RESOLUTION 2023-14 \(ReimburseWater SystemImprovement\).docx](#)
- 8.19 Approval of **Resolution 2023-13** a Resolution to Reduce the Letter of Credit for Goodwill of Mukwonago to \$8,435.60.
[Goodwill of Mukwonago-Letter of Credit Reduction #1.pdf](#)
[RESOLUTION 2023-13 \(LOC Reduction Goodwill\).docx](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$89,527.64.

[041923 VB AP Report.pdf](#)

- 9.2 Discussion and possible action on a 2023 Budget Amendment for the General Fund, Community Development Fund, and Capital Equipment Fund.

[Resolution 2023-15 \(Amended Budget for ERP Qualification\).pdf](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 10.1 Discussion and possible action on re-installation of temporary bump outs on N. Rochester St., at Lake St. and 215 N. Rochester.

[Bump_Out_Layout.pdf](#)

- 10.2 Discussion and possible action on Phase I Wayfinding Signs

[Wayfinding Agenda Cover Report.pdf](#)

[Detail Exhibit.pdf](#)

[Design email.pdf](#)

11. Protective Services, Trustee Reeves

Discussion and possible action on the following items

- 11.1 Police Report for the month of March *(for information only, no action required)*

[Monthly Report March 2023.pdf](#)

12. Joint Village & Town Protective Services Committee Recommendations

- 12.1 Fire Department Reports *(for information only, no action required)*

[Financials 01-01-2023 to 03-31-2023.pdf](#)

[SKM_C25823041012180.pdf](#)

[2022 Annual Report Document Final.pdf](#)

13. Downtown Development Committee Recommendations, Trustee Reeves

- 13.1 Discussion and possible action to approve Task Order 2023-03 for Rochester Street Road Reconstruction and Streetscaping 30% Plans with R&M in the amount of \$58,495.

[2023-03-Rochester Street Road Reconstruction & Streetscaping Task Order.pdf](#)

- 13.2 Discussion and possible action to affirm that the Downtown Development Committee is to plan to develop a process for creation of Downtown Design Standards.

[2023-03-23 DDC Minutes for Board.docx](#)

14. Village Clerk

14.1 Update on the April 4, 2023 Spring Election and Statistical Report.

[Election Statistics Report 4-04-23](#)

[At A Glance - Turn out By Election](#)

14.2 Announcement of Open Book on May 8, 2023 at 10:00AM and Board of Review on May 22, 2023 from 5pm to 7pm.

[2023 Combo Notice Open Book -BOR.pdf](#)

15. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Gearbox Express expansion.

16. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

17. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.