MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING
Wednesday, July 19, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court, Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Dale Porter
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Jerad Wegner, Village Engineer
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Erin Scharf, Planner
Nathan Bayer, Attorney

Pledge of Allegiance

Comments from the Public

David Boebel, 815 Parkview Lane, commented regarding the sale TID #5 parcel he wasn't aware of, and feels he doesn't have enough information. He sees the annual report was released and has viewed the few projects in the budget book. He hasn't seen an amendment to the TID boundaries in order to remove property, unless this isn't going to be removed from TID. He has concerns regarding the sale and feels it isn't easy to comprehend what transaction is taking place. He hasn't heard of any developer guarantees yet. He feels this is a closed door project. He has asked to nominate himself as the citizen member of the JRB.

Presentations

Proclamation in honor of Jake Galinsky for his achievement of Eagle Scout.

President Winchowky honored Jake Galinsky with presentation of a proclamation for his service project.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Village Board Minutes of June 21, 2023
6.2 Approve and accept the of 2022 Audited Financial Report.
6.3 Approve Accounts Payable Vouchers in the amount of $493,301.37.
6.4 Approve **Resolution 2023- 28** A Resolution acknowledging a Palpable Error in the 2022 Assessment Roll and Requesting a Charge-back of Taxes for the Real Estate Property known as MUKV-1969-011.
6.5 Approve **Resolution 2023- 29** A Resolution Acknowledging a Palpable Error in the 2022 Assessment Roll and Requesting a Charge-back of Taxes for Real Estate Property known as MUKV1974-904
6.6 Approve the reconstruction of the now permitted pedestrian RR crossing at Indian Head Park with Volkmann for $18,892.
6.7 Approval to sell the retired holiday decorations.
6.8 Approve a loan agreement with the Mukwonago Community Library for the part of the Grutzmacher collection housed at the Red Brick Museum.
6.9 Approve **Task Order 2023-06** a WWTF Biosolids Handling Study with R&M in the amount of $55,203

Meiners/ K Johnson Motion to approve Consent Agenda items 6.1- 6.9 with Corrections to the minutes under 6.1 as submitted. Unanimously carried.

Planning Commission Recommendations

Discussion and possible action to approve ORDINANCE 1018 Amending a portion of Section 100-271 of the Village Code pertaining to Floodplain and Shoreland-Wetland Zoning.
Meiners/Brill motion to approve. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2023-31 an Amendment to the Planned Unit Development for Harmony Homes Inc. located at Grey Fox Trl and Edgewood Ave; John Donovan, Bielinski Homes, Inc., applicant; Parcel MUKV 2091-989-002.
Meiners/Brill motion to approve.
Trustee D Johnson asked about harmony homes prior ownership.
Planner Scharf noted this amendment is based on the sale going through. If not, the former stands. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2023 -32 for the Final Development Plan for a Planned Unit Development for Bielinski Inc. located at Grey Fox Trl and Edgewood Ave; John Donovan, Bielinski Homes Inc., applicant; Parcel MUKV 2091-989-002.
Meiners/Brill motion to approve. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2023-30 for Conditional Use change of use to a Hall for Funeral Home Patrons, Tim & Kristina Thelen/Freedom Flamingo, LLC, applicant; 560 Bay View Rd; Parcel MUKV 2010-978-017.
K Johnson/Brill motion to approve. Unanimously carried.

The following was discussed and approved at the July 11, 2023 Plan Commission Meeting: (*For Information Only, No Action Required)*

Approval of PC-RESOLUTION 2023-08 for Site Plan and Architectural Review of an addition to an existing building, GS Global, applicant; 912 Perkins Dr; Parcel MUKV 1969-988-007.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of $131,768.55.

D Johnson/Meiners motion to approve. Unanimously carried.

Discussion and possible action to approve Resolution 2023-34 a Resolution authorizing the submission and a community development investment (CDI) grant application to the Wisconsin Economic Development Corporation (WEDC) for Zip Main LLC d/b/a The Block

Meiners/K Johnson motion to approve. Unanimously carried.

Judicial Committee, Trustee Dale Porter

Discussion and possible action to approve a Temporary Class B Retailers License for the Rotary Club of Mukwonago for August 5, 2023 Phantom Junction Stage Concert Series event.

Porter/Meiners motion to approve. Unanimously carried.

Public Works Committee, Trustee Eric Brill

Update on Well #7

Utility Director Castle wanted to share some information with some items that have come up on Well #7. Well 7 has been tested for PFAS and this is the first time by state law we have been required to test. We have levels that exceed the levels for testing. PFAS is known as forever chemicals because they are not easily destroyed and are becoming more prevalent in the State now. Most important is the Well has been shut off and poses no health concern at this time.
It will only be used in emergencies. He is working with Engineers and thought it's a temporary treatment system, he is consulting with Trilogy to discuss the rate impacts this could have and consulting for a contingency plan should .
He presented a Timeline:

- May 25th sampled part of annual compliance. First time required under law.
- June 19th DNR discussed the results.
- June 22nd DNR and Staff meeting with an outcome that even though not currently in violation it exceeds health index. If the Well was to remain in service, the DNR would require a letter to recommend residents would not consume water. This is why he made the decision to shut the Well off and mail a notice of the testing results to inform of the situation.
- June 26th Confirmation sampling was taken and was shut off.

He plans to install an isolation valve without going through the distribution system.
Notice was mailed out and arrived today to all residents.

Dave Arnodt of R&M was present to discuss further.

Engineer Arnodt noted we did a supply and storage analysis as part of the services for the village. Looked at the impact of shutting the well down and reliable storage capacity.
The Maximum Daily Demand does exceed the ability to provide service.
They are looking at options until a long-term solution can be found.
They are recommending temporary treatment at Well #7.

Trustee K Johnson asked what the long-range plans are here.

Engineer Arnodt noted they plan to increase capacity of wells 3&4. Right now, those wells are in a treatment plan for radium. Now considering that treatment to provide treatment together and providing more capacity to reduce reliance on Well #7.
Trustee D Johnson asked Castle to explain where this well is located.
Director Castle noted Well #7 is in Town of East Troy next to YMCA camp.
President Winchowky asked what types of treatment we will be looking at for Well #7
Director Castle noted, temporary treatments at this time and there are couple projects that can affect supply. They might not be able to do well painting at this time, otherwise that might change. Right now, his priority is to increase capacity. We should push on capacity at Well 3&4 to mitigate risk and 3-year window will be up at Well 7 and we will know how to proceed. Pursuing costs for temporary treatment for three years for $400,000.
President Winchowky asked if grants available from DNR, Director Castle will start working on that.
Director Castle would like to leave on the agenda and give update each month.

Announcement of DPW staff resignation
DPW Bittner noted they have another resignation; a new hire was enticed back to his former employer which is more common in his field.

Discussion and possible action on relocation of wayfinding sign within the state ROW.
DPW Bittner noted when KMA designed they were supposed to verify locations, and neither was done. They need to do some relocation. The selected location was too far north according to the state. They will request consideration with the border agreements. He will bring it back in a month and let the Board make a decision. Looking at install by October. It was noted the south end of the village will be on hold. No action was taken.

Protective Services Committee, Trustee Scott Reeves
Monthly Police Report for June 2023.
For Information Only, No action was required.

Announcement of National Night Out scheduled for Tuesday, August 1, 2023 from 6:00PM to 8:30PM at Field Park.

Village President
Update on Bicycle Trail with East Troy
President Winchowky noted a meeting was held last month with East Troy and Badger Trail and unfortunately, they were advised the TAP grant funding was denied. They do suggest reapplying. This is a bike trail following the East Troy trolley line to Indianhead Park Stage.

Set date for Administrator and Board of Trustees to discuss Economic Development.
Review studies, housing, comprehensive plan, and answer questions board members may have and provide direction to staff moving forward. It was determined August 15th at 5:30pm.

Designation of Personnel Chair Ken Johnson and Protective Services Chair Scott Reeves to a negotiating team for the Police Union Negotiations.
No action required.

Closed Session
D Johnson/K Johnson motion to Closed Session pursuant to Wis. Stats.§ 19.85(1)(c) (Compensation and Evaluation. Considering employment, promotion, compensation or

performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning request from the Finance Director at 7:19pm
Roll Call: Brill, D Johnson, K Johnson, Meiners, Porter, Reeves, Winchowky.
Unanimously carried.

Open Session
D Johnson/Meiners motion to reconvene into Open Session Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:41pm
Roll Call: Brill, D Johnson, K Johnson, Meiners, Porter, Reeves, Winchowky. No action was required. Unanimously carried.

Adjournment
Meeting adjourned at 7:42pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer