

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Wednesday, October 4, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Dale Porter
Darlene Johnson
Ken Johnson
John Meiners
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Jeff Stien, Fire Chief
Jerad Wegner, Village Engineer
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Nathan Bayer, Attorney

Excused

Scott Reeves

New Business

Discussion and possible action to approve RESOLUTION 2023-54 an Existing Employer Option Resolution for the Wisconsin Public Employers' Group Health Insurance Program for the Village of Mukwonago.

Finance Director Doherty noted that Insurance is obtained through the state and they are starting a new portal for self enrollments. They felt there were questions about how we operate. They discovered the Village is signed up for the wrong plan. They are participating in a plan with dental but having the employee pay the fee for the Dental at 100%. They should be signed up for a plan that is "Deductible without Dental" Plan They can get dental but need to opt in. They never formally changed the plan. This resolution confirms that change and the Village can then go through open enrollment.

Meiners/Brill motion to approve. Unanimously carried.

Discussion and possible action to approve a Distribution Easement Underground with Wisconsin Electric Power Company for the Miniwaukan Restroom project.

DPW Bittner noted WE Energies is going to run power to this project run through an easement and they are asking for an easement until the transformer.

Brill/Porter motion to approve. Unanimously carried.

Discussion on the Utility Department Budgets, and update on proposed operations and capital budgets.

Utilities Director Castle and Finance Director Doherty reviewed the Utility Department budget. They are looking for possible direction on the Board meeting. Trustees asked if Utilities Director Castle could make recommendations on the direction for his budget by the Board Agenda.

Finance Director Doherty reviewed the rules regarding expenditure restraint. She noted under old rules could increase 7.7% and CPI. She was reviewing what we could add to our budget based on net new construction, levy could increase 7.4% about \$15,000 higher than estimated. She further noted that due to the aid for shared revenue, they are letting municipalities auto qualify next year, but they don't have the revenues, they will use fund balance for that gap.

Administrator Schnook noted there were studies he wanted to do which could qualify as those one time transfers. It was noted they could increase \$98,000 to meet for expenditure restraint with no penalty. This is using reserves in excess of the 25% saved and creating capacity.

Administrator Schnook noted that two years ago wanted training at the technical college, a Garbage study to a user fee, strategic planning, storm water utility expansion, comp plan update, wants to talk to department heads and discuss their questions.

The next Board meeting will have action to recommend the public hearing.

Adjournment

Meeting adjourned at 7:54 pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer