

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, October 18, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

5.1 Approval of Minutes of Special Village Board Meeting September 7, 2023, Regular Village Board meeting of September 20, 2023, Special VB Meeting Minutes of September 20, 2023, Special Village Board Meeting of October 4, 2023.

[2023-09-07 Special VB DRAFT Minutes.docx](#)

[2023-09-20 DRAFT VB Minutes.docx](#)

[2023-09-20 Special VB DRAFT Minutes.docx](#)

[2023-10-04 DRAFT Special VB Minutes.docx](#)

5.2 Approve Accounts Payable Vouchers in the amount of \$385,781.42.

[100423 VB AP Packet.pdf](#)

5.3 Approve Resolution 2023-51 Amending the 2023 Adopted Budgets for the General Fund, Community Development, Capital Equipment, Capital Improvement and Debt Service Funds.

[RESOLUTION 2023-51 \(Amend 2023 Budget - Various Funds\).pdf](#)

- 5.4 Approve **RESOLUTION 2023-53** an Amendment to the Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement entered into on May 13, 2021, to add language concerning the settlement of referendum funded expenditures and the establishment of an assigned fund balance as part of the original annual settlement process.

[RESOLUTION 2023-53 MOU Town Village Fire Agmt Amendment](#)

[EXHIBIT A - Amendment to Amended Joint Mukwonago FIRE and EMS Department Agreement](#)

- 5.5 Approve an Adopt-a-Road program for the Village of Mukwonago.

[Adopt A Road Program](#)

[1YK1019-Final Amended Adopt a Road Terms and Conditions.DOCX](#)

[1YK1039-Final Amended Adopt a Highway Volunteer Release of Liability Waiver Form.DOCX](#)

- 5.6 Approve **Resolution 2023-37** to approve the Employee Handbook Update. *(This item was unanimously approved at the 9-6-23 COW)*

[2023 Summary of Employee Handbook changes - September COW.pdf](#)

[RESOLUTION 2023-37 \(Employee Handbook Update\)](#)

[Employee Handbook-2023 FINAL Approved.pdf](#)

6. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 6.1 Discussion and possible action to approve **RESOLUTION 2023-52** an Intergovernmental Agreement for the provision of municipal sewer and municipal water utility service in an area subject to development between the Village of Mukwonago and the Village of Vernon.

[RESOLUTION 2023-52 IGA Vernon Water Sewer Agreement.docx](#)

[1YE0705-Intergovernmental Agreement Vernon Water Sewer - updated by snk.DOCX](#)

7. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 7.1 Discussion and possible action on Fire Department Policy Revisions #11, 31, 34.
[JPS Policy Items from 10-16-23.pdf](#)

8. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 8.1 Discussion and action on **ORDINANCE 1023** for a Comprehensive Plan Map Amendment from Open Space/Recreational and Primary Environmental Corridor to Medium Lot Single Family II and Primary Environmental Corridor at the northwest corner of Small Farm Road and Holz Parkway; Parcel MUKV 1971-139-002; Abdulaziz Sanqur, applicant, as recommended by the Plan Commission.

[Staff - Small Farm Lt 26 - Comp Plan Amend.pdf](#)

[ORDINANCE 1023 - Comp Plan Amend Small Farm Lt 26v2.pdf](#)

- 8.2 Discussion and action on **ORDINANCE 1024** for a Zoning Map Amendment from M-1 Light Industrial to R-1 Single Family Medium Lot Residential District and PUD-Planned Unit Development Overlay at the northwest corner of Small Farm Road and Holz Parkway; Parcel MUKV 1971-139-002; Abdulaziz Sanqur, applicant, as recommended by the Plan Commission.

[Staff - Small Farm Lt 26 - Rezoning.pdf](#)

[ORDINANCE 1024 - Small Farm Lot 26 Rezoning.pdf](#)

- 8.3 Discussion and action on **RESOLUTION 2023-55** for an Extraterritorial Review of a Certified Survey Map at N9022 Army Lake Road in the Town of East Troy; Parcel P ET 1000009; V2G Surveying, applicant; Dennis DeGrave/Francis DeGrave Life Estate, owner, as recommended by the Plan Commission.

[Staff - Degrave ETZ.pdf](#)

[Town Resolution DeGrave.pdf](#)

[RESOLUTION 2023-55 Degrave ETZ.pdf](#)

[ETZ - CSM DEGRAVE.pdf](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$1,050,263.72.

[101823 VB AP Packet.pdf](#)

- 9.2 Discussion and action on final review of 2024 proposed General Fund Budget and forward to public hearing on November 15, 2023.

[Final Proposed GF Budget 10-18-2023.pdf](#)

10. Health and Recreation Committee, Trustee John Meiners

Discussion and possible action on the following items

- 10.1 Discussion and possible approval of Special Event permit for Brooklife Church Fall-o-Rama on October 28, 2023. Event will be held at Brooklife Church parking lot from 5 pm - 7 pm.

[10-29-2023 - Brooklife Church - Fall-o-Rama.pdf](#)

- 10.2 Discussion and possible action to approve participation in the East Troy Mukwonago Bike Trail grant re-submittal and approve the MOU at a cost share of \$2,700.

[East Troy Bike Trail Grant Re-Submittal.pdf](#)

11. Public Works Committee, Trustee Eric Brill

Discussion and possible action on the following items

- 11.1 Discussion and possible action to replace the Village Hall Elevator Fire Panel.

[Village Hall Elevator Fire Panel Agenda Cover Report.docx](#)

[Village Hall Elevator Fire Panel Purchase Requisition.docx](#)

[Fire Alarm Repair Proposal for Village of Mukwonago Municipal Building.pdf](#)

11.2 Discussion and possible action to approve **RESOLUTION 2023-57** a Resolution to approve the Letter of Credit elimination for IDC at 600 Perkins Drive.

[RESOLUTION 2023-57 LOC Elimination IDC.pdf](#)

12. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

12.1 Police Report for the Month of September *(For Information Only, No Action Required)*

[Monthly Report September 2023.pdf](#)

13. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with WE Energies.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.