

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, November 15, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 2023 Annual Presentation of Water & Sewer Rates from Kristi DeMaster, Trilogy, Inc.

[Summary Presentation Sewer & Water Rate Increases](#)

5.2 2024 Annual Budget Presentation from the Finance Director.

2024 Budget Book available here: <https://www.villageofmukwonago.gov/budget>
[2024 Budget Presentation for 11-15-2023 Public Hearing FINAL.pdf](#)

6. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

6.1 Public Hearing on the 2024 Annual Budget

[Public Hearing Notice 2024 Budget](#)

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approve Village Board Meeting Minutes of October 18, 2023
[2023-10-18 Draft VB Minutes.docx](#)
- 7.2 Approve Accounts Payable Vouchers in the amount of \$411,109.93.
[110123 VB AP Packet.pdf](#)
- 7.3 Approve authorizing Chief Streit to sign the AT&T Hosted E9-1-1 Services Contract.
<https://oec.wi.gov/nextgen911/>
[Agenda Cover Report 2023 AT&T E911 Hosted Services Contract.pdf](#)
[eMSA UA III Mukwonago.pdf](#)
[Hosted Pricing Schedule Mukwonago.pdf](#)
- 7.4 Approval to add to the Capital Improvement Plan for 2024 museum improvements for asbestos floor covering.
[23641 Mukwonago Museum ICR SOW.pdf](#)
- 7.5 Approval of revised special event and park permit application for Midnight Magic on December 2, 2023.
[12-02-2023 - Midnight Magic Revised Plan.pdf](#)
- 7.6 Approval of **RESOLUTION 2023-56** a resolution adopting an Election Day Contingency Plan.
[RESOLUTION 2023-56 \(Election Contingency Plan\).docx](#)
[Election Day Contingency Plan 2023.pdf](#)
- 7.7 Approve a Temporary Class "B"/"Class B" Retailer's License for the Mukwonago Area Chamber of Commerce for Midnight Magic, December 2, 2023
[Midnight Magic Temporary Class B License.pdf](#)
- 7.8 Approve **Task Order 2023-07** for engineering and construction services from Ruekert & Mielke relating to Well # 4 HMO treatment, Well #3 Building Updates, and distribution system changes.
[AIRF_Task order 2023-07_HMO plant engineering.pdf](#)
[Task Order 2023-07 Well No. 4 HMO Treatment Well No. 3 Upgrades and Distribution System Changes~1.pdf](#)
- 7.9 Approve **Task Order 2023-08** with Ruekert-Mielke for the Two Rivers Phase 1 proposed street and utility rehabilitation.
[2023-08 Two Rivers Phase 1 Rehabilitation Task Order.pdf](#)

8. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 8.1 Discussion and possible recommendation on **Resolution 2023-58** adopting the 2024 Fee Schedule.

[RESOLUTION 2023-58 \(2024 Fee Schedule\).docx](#)

[2024 Fee Schedule 11-10-2023.pdf](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and possible action on **RESOLUTION 2023-49** for the Extraterritorial CSM Review for Linda and Scott Kosteretz; N9033 and N9025 Army Lake Rd in the Town of East Troy; Parcel P ET1500005B.

[RESOLUTION 2023-49 Kosteretz EXTR TER.pdf](#)

[ETZ Kosteretz docs CSM update 101623.pdf](#)

[Staff - Kosteretz Resubmit ETZ.docx](#)

[4-October-2023-CSM Town Approval.pdf](#)

9.2 For Information Only:

- Plan Commission approved **PC-RESOLUTION 2023-10** for a Site Plan and Architectural Review for the Lighting Plan at Empire Level/Milwaukee Tool.
- Plan Commission approved **PC-RESOLUTION 2023-11** for a Site Plan and Architectural Review for 201 N Rochester St.

10. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$626,569.23.

[20231115 VB AP Packet.pdf](#)

- 10.2 Discussion and possible action to approve **Resolution 2023-59** a Resolution to Adopt the 2024 Annual Budget and establish the 2023 Property Tax Levy collectible in 2024. <https://www.villageofmukwonago.gov/budget>

[Resolution 2023-59 Village Govt Budgets with Corrected Exhibits.pdf](#)

- 10.3 Discussion and possible action to approve **Resolution 2023-60** adopting the 2024 Stormwater Utility #1 Annual Budget.

[Resolution 2023-60 Storm Water Utility Budget with Exhibit.pdf](#)

- 10.4 Discussion and possible action to approve **Resolution 2023-61** a Resolution adopting the 2024 Water and Sanitary Sewer 2024 Annual Budget along with the 2024 Sewer Rates.

[Resolution 2023-61 2024 Water & Sewer Utilities Budgets with Exhibit.pdf](#)

10.5 Discussion and possible action to approve **Resolution 2023-62** a Resolution adopting the 2024 Impact Fee Schedule and Sewer Connection Fees.

[Resolution 2023-62 2024 Impact Fee Schedule.pdf](#)

10.6 Discussion and possible action to approve **Resolution 2023-63** A Resolution to adopt the 2024 Capital Improvement Plan.

[RESOLUTION 2023-63 \(Adopt 2024 CIP Budget\).docx](#)

[5 year CIP 2024 Budget FINAL.pdf](#)

11. Public Works Committee, Trustee Eric Brill

Discussion and possible action on the following items

11.1 Atkinson Lift Station Change Order #1 *(For Information Only, No Action Required)*

[Cover Report Atkinson LS Change Order Number 1](#)

[CO 01 - AWS CO 1-4 gas allowance_signed](#)

11.2 Discussion and possible action to approve a construction MOU with the State of Wisconsin for Interstate Ramp Improvements.

[1090-09-75 IH43 VMukwonago SBoffRamp.pdf](#)

[1090-09-75 IH43 VMukwonago.pdf](#)

[RES 2016-45 MOU VOM-DOT TID3 Southeast I43 STH83.pdf](#)

[MOU VOM-DOT TID5 TIA Improvements STH83.pdf](#)

12. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

12.1 Police Department Monthly Report for October *(No Action Required)*

[Monthly Report October 2023.pdf](#)

13. Village President

13.1 Announcement Revaluation Field Work for 2024 has begun.

www.villageofmukwonago.gov/revaluation2024

[Informational Letter to Property Owners \(sample\)_Redacted.pdf](#)

[Revaluation Trespassing Law for Village Website.pdf](#)

[Assessor Door Tag.JPG](#)

[Flyer-Property-Assessments-FAQ.pdf](#)

[Social-Graphic-Fact-vs-Fiction-Comparisons.pdf](#)

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.