

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, November 15, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Dale Porter
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Mike Michalski, Village Engineer
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Nathan Bayer, Attorney

Pledge of Allegiance

Comments from the Public

David Boebel, 815 Prairieview Lane, expressed concerns regarding the Annual Budget. He further discussed non-TID debt and general obligation debt along with interest payments.

Presentations

2023 Annual Presentation of Water & Sewer Rates from Kristi DeMaster, Trilogy, Inc.
Kristi was unable to attend. This presentation will be referred to December.

2024 Annual Budget Presentation from the Finance Director.

Finance Director Doherty presented the annual budget presentation. Copies were distributed and will be available on the Village website.

Public Hearings

Public Hearing on the 2024 Annual Budget

President Winchowky opened the Public Hearing at 7:12pm

Hearing no comments, the public hearing closed at 7:13pm

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a

Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Approve Village Board Meeting Minutes of October 18, 2023
- 7.2 Approve Accounts Payable Vouchers in the amount of \$411,109.93.
- 7.3 Approve authorizing Chief Streit to sign the AT&T Hosted E9-1-1 Services Contract.
- 7.4 Approval to add to the Capital Improvement Plan for 2024 museum improvements for asbestos floor covering.
- 7.5 Approval of revised special event and park permit application for Midnight Magic on December 2, 2023.
- 7.6 Approval of **RESOLUTION 2023-56** a resolution adopting an Election Day Contingency Plan.
- 7.7 Approve a Temporary Class "B"/"Class B" Retailer's License for the Mukwonago Area Chamber of Commerce for Midnight Magic, December 2, 2023
- 7.8 Approve **Task Order 2023-07** for engineering and construction services from Ruekert & Mielke relating to Well # 4 HMO treatment, Well #3 Building Updates, and distribution system changes.
- 7.9 Approve **Task Order 2023-08** with Ruekert-Mielke for the Two Rivers Phase 1 proposed street and utility rehabilitation.

D Johnson/Meiners motion approve consent agenda items from 7.1 to 7.9. Unanimously carried.

Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

Discussion and possible recommendation on Resolution 2023-58 adopting the 2024 Fee Schedule.

Meiners/ K Johnson motion to approve. Motion carried 5-2, Trustee D Johnson and President Winchowky vote "No"

Planning Commission Recommendations

Discussion and possible action on RESOLUTION 2023-49 for the Extraterritorial CSM Review for Linda and Scott Kosteretz; N9033 and N9025 Army Lake Rd in the Town of East Troy; Parcel P ET1500005B.

Meiners/Brill motion to approve. Unanimously carried.

For Information Only:

Plan Commission reviewed **PC-RESOLUTION 2023-10** for a Site Plan and Architectural Review for the Lighting Plan at Empire Level/Milwaukee Tool.

It was noted staff will be reviewing lighting reviews. This item was not formally approved.

Plan Commission approved **PC-RESOLUTION 2023-11** for a Site Plan and Architectural Review for 201 N Rochester St.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$626,569.23.

D Johnson/Meiners motion to approve. Unanimously carried.

Discussion and possible action to approve Resolution 2023-59 a Resolution to Adopt the 2024 Annual Budget and establish the 2023 Property Tax Levy collectible in 2024.
<https://www.villageofmukwonago.gov/budget>

D Johnson/Meiners motion to approve. Unanimously carried.

Discussion and possible action to approve Resolution 2023-60 adopting the 2024 Stormwater Utility #1 Annual Budget.

D. Johnson/K Johnson motion to approve. Unanimously carried.

Discussion and possible action to approve Resolution 2023-61 a Resolution adopting the 2024 Water and Sanitary Sewer 2024 Annual Budget along with the 2024 Sewer Rates.

D Johnson/Brill motion to approve. Unanimously carried.

Discussion and possible action to approve Resolution 2023-62 a Resolution adopting the 2024 Impact Fee Schedule and Sewer Connection Fees.

D Johnson/Meiners motion to approve. Unanimously carried.

Discussion and possible action to approve Resolution 2023-63 A Resolution to adopt the 2024 Capital Improvement Plan.

D Johnson/K Johnson motion to approve. Unanimously carried.

Public Works Committee, Trustee Eric Brill

Atkinson Lift Station Change Order #1 *(For Information Only, No Action Required)*

Trustee Brill noted due to existing conditions resulted in a manhole not being installed which resulted in a decrease in the project cost.

Discussion and possible action to approve a construction MOU with the State of Wisconsin for Interstate Ramp Improvements.

Brill/Meiners motion to approve. DPW Director Bittner noted this is based on existing MOU the Village already has with the state. This ties into an upcoming project and will add another left turn lane when you come off the freeway. Unanimously carried.

Protective Services, Trustee Scott Reeves

Police Department Monthly Report for October *(No Action Required)*

Village President

Announcement Revaluation Field Work for 2024 has begun.

www.villageofmukwonago.gov/revaluation2024

Adjournment

Adjourned at 7:30pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer