

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, January 17, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 5.1 Approve Minutes from December 20, 2023 Village Board Meeting.
[2023-12-20 DRAFT VB Minutes](#)
- 5.2 Approval of Accounts Payable Vouchers in the amount of \$534,816.04.
[010324 VB Packet.pdf](#)
- 5.3 Approve the purchase request of picnic tables from RJ Manufacturing in the amount of \$15,183.
[RJ Thomas Picnic Table Purchase Requisition.pdf](#)
- 5.4 Accept the donation of a Sport Court and upgrades for the Washington Ave Park basketball court.
[Washington_Ave._Basketball_Court_Agenda_Cover_Report.pdf](#)
[Estimate Sport Court Library.pdf](#)
[Library Basketball Court Design 12-29-23.pdf](#)

- 5.5 Approval to permit the construction of a 576 SQF cold storage building at Minnawaukan Park.

[Minnawaukan Garage Agenda Cover Report](#)
[Verheyen Garage](#)
[Location A.pdf](#)
[Location B.pdf](#)

- 5.6 Approve **Resolution 24-01** a Resolution establishing a Crossing Guard Job Description.

[Agenda Cover Report Crossing Guard Job Description](#)
[RESOLUTION 2024-01 Job Desc Crossing Guard](#)

- 5.7 Approval to grant a residency waiver for a dispatcher.

[Agenda Cover Report Residency Waiver](#)
[Employee Handbook pages 4 and 17.pdf](#)

- 5.8 Approval to enter into a service agreement with BARRIENTOS design & consulting for a DPW facility assessment.

[DPW Facility Assessment.pdf](#)
[O&M Garage Design Stds 4 2023.pdf](#)
[Mukwonago Mapping Documents.pdf](#)

- 5.9 Approve **Task Order 2024-01** with Ruekert- Mielke for the replacement of the south gate on the Mukwonago Dam.

[South Gate T.O. Agenda Cover Report.docx](#)
[2024-01 Mukwonago River Dam South Gate Replacement.pdf](#)

- 5.10 Approve **Resolution 2024-02** a Resolution to approve the elimination of Letter of Credit Fairwinds Phase V.

[RESOLUTION 2024-02 Elimination LOC Fairwinds V.pdf](#)

- 5.11 Approve Change Order #4 and Final Close Out of Minnawaukan Park Restroom Building.

[Minnawaukan Park Restroom Building Closeout](#)

6. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 6.1 Discussion and possible recommendation on **Resolution 2024-03** A Resolution to adopt an update to the Village of Mukwonago Debt Management Policy, as revised.

[Resolution 2024-03 \(Debt Management Policy Update-REVISED\).pdf](#)

- 6.2 Discussion and possible action to approve **Ordinance 1025** an Ordinance providing for detachment of a portion of the Village of Mukwonago, Waukesha County Wisconsin for the purpose of Attaching to the Village of Vernon, Waukesha County Wisconsin.

[Ordinance 1025 of Detachment from NB1-11-24](#)
[AttachDetach Exhibit A.pdf](#)
[ORDINANCE 1025 Detachment Heine.pdf](#)

- 6.3 Discussion and possible action to create an all-way stop as requested by the Orchards II homeowner's association, at their expense.

[Orchards II Agenda Cover Report.docx](#)
[Stop Sign Proposal Document.docx](#)
[Orchards II Emails.pdf](#)
[Regees Road Speed Board.pdf](#)

7. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 7.1 Fire Department Monthly Reports *(No Action Required, For Information Only)*
[Combined Reports: EBIX, Financials, Incidents](#)

- 7.2 Discussion and possible action on 2024 Capital Purchase Request for Rescue Boat.
[Rescue Boat-Trailer-Sonar Request AIRF 01-15-2024.docx](#)
[Mukwonago FD WI Rescue One Boat quote 08212023.xls](#)
[Quote Mukwonago Fire 11-6-23.pdf](#)
[Rescue Boat Presentation 01-17-2024.pptx](#)

- 7.3 Discussion and possible action on the following Policy Revisions; 01 Organizational Policy, 09 Leave of Absence, 25 Cadet Program, 35 Training Requests, 44 EMT Student Ride Along, 45 Request Immediate Assistance.
[Policy Revisions Request AIRF 01-17-2024.docx](#)
[Policy 01 - Organizational Policy_r16.pdf](#)
[Policy 09 - Leave of Absence_r5.pdf](#)
[Policy 25 - Cadet Programr6.pdf](#)
[Policy 35 - Training Requests_r2.pdf](#)
[Policy 44 EMT Student Ride Along r1.pdf](#)
[Policy 45 - Request Immediate Assistance 10-78.pdf](#)

- 7.4 Discussion and possible action to approve the ACT 102 funding for the purchase of Bair Hugger System
[Bair Hugger Warming System Request AIRF 01-15-2024](#)

8. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 8.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$655,703.89.
[20240117 VB AP Packet.pdf](#)

9. Public Works Committee, Trustee Eric Brill

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve a purchase order request for a 2024 WT Pickup Truck from Lynch Chevrolet.

[2024 Pickup PO](#)

[sales_proposal - 2024-01-11T132404.193.pdf](#)

10. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

- 10.1 Police Department Monthly Report *(No Action Required, For Information Only)*

[Monthly Report December 2023.pdf](#)

11. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning Greenwald Family Limited Partnership v. Village of Mukwonago lawsuits involving TID No. 6 and Dewy Drive and

pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with St. James Parish, and

pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Village Administrator, and Mukwonago Professional Police Association Contract.

12. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.