

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING Wednesday, January 17, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Dale Porter
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Jerad Wegner, Village Engineer
Wayne Castle, Utilities Director
Nathan Bayer, Attorney
Andy Wegner, Asst. Fire Chief
Tim Ruttenbeck, Building Inspector

Comments from the Public

None.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 5.1 Approve Minutes from December 20, 2023 Village Board Meeting.
- 5.2 Approval of Accounts Payable Vouchers in the amount of \$534,816.04.
- 5.3 Approve the purchase request of picnic tables from RJ Manufacturing in the amount of \$15,183.
- 5.4 Accept the donation of a Sport Court and upgrades for the Washington Ave Park basketball court.
- 5.5 Approval to permit the construction of a 576 SQF cold storage building at Minwaukwan Park.
- 5.6 Approve **Resolution 24-01** a Resolution establishing a Crossing Guard Job Description.
- 5.7 Approval to grant a residency waiver for a dispatcher.

5.8 Approval to enter into a service agreement with BARRIENTOS design & consulting for a DPW facility assessment.

5.9 Approve **Task Order 2024-01** with Ruekert- Mielke for the replacement of the south gate on the Mukwonago Dam.

5.10 Approve **Resolution 2024-02** a Resolution to approve the elimination of Letter of Credit Fairwinds Phase V.

5.11 Approve Change Order #4 and Final Close Out of Miniwaukan Park Restroom Building.

Brill/D Johnson motion to remove item 5.5 Unanimously carried.

D Johnson/Meiners motion to approve Consent Agenda Items #5.1 to 5.11 removing 5.5. Unanimously carried.

Item 5.5

Trustee Brill noted he requested this item be pulled out because it was on the January Plan Commission that was canceled. He would table it until next month contingent upon plan commission approval.

Brill/D. Johnson motion to table until next months Consent Agenda pending Plan Commission approval. Unanimously carried.

Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

Discussion and possible recommendation on Resolution 2024-03 A Resolution to adopt an update to the Village of Mukwonago Debt Management Policy, as revised.

D Johnson/K Johnson motion to approve. Motion carried 6-1 Trustee Porter opposed.

Discussion and possible action to approve Ordinance 1025 an Ordinance providing for detachment of a portion of the Village of Mukwonago, Waukesha County Wisconsin for the purpose of Attaching to the Village of Vernon, Waukesha County Wisconsin.

Meiners/Reeves motion to approve. Motion carried. 6-1 Trustee Brill Opposed.

Discussion and possible action to create an all-way stop as requested by the Orchards II homeowner's association, at their expense.

Porter/K Johnson motion to approve.

President Winchowky noted he was opposed due to recommendation from the police department and the lack of review for all other options.

Roll Call: "Yes" Trustee Brill, D Johnson, K Johnson, Porter, and Reeves. "No" Trustee Meiners and President Winchowky. Motion carried 5-2.

Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

Fire Department Monthly Reports

No Action Required, For Information Only

Discussion and possible action on 2024 Capital Purchase Request for Rescue Boat.

Reeves/K Johnson motion to approve.

Trustee Reeves noted this was a capital budgeted item, and it is coming in less than budget and will be contingent upon the town approval. Unanimously carried.

Discussion and possible action on the following Policy Revisions; 01 Organizational Policy, 09 Leave of Absence, 25 Cadet Program, 35 Training Requests, 44 EMT Student Ride Along, 45 Request Immediate Assistance.

Reeves/Porter motion to approve. Unanimously carried.

Trustee Reeves noted this is cleaning up language, no new policies.

Discussion and possible action to approve the ACT 102 funding for the purchase of Bair Hugger System

Reeves/D Johnson motion to approve.

Trustee Reeves noted this is a warming system that plugs in.

Trustee D Johnson asked if they have ever had it.

Asst. Chief Wegner noted they have not, but they are aware of the benefits to raise a patients core temperature. They will be the first in the area to have one. Unanimously carried.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$655,703.89.

D Johnson/Meiners motion to approve. Unanimously carried.

Public Works Committee, Trustee Eric Brill

Discussion and possible action to approve a purchase order request for a 2024 WT Pickup Truck from Lynch Chevrolet.

Brill/Reeves motion to approve.

Trustee Brill noted this is a capital item that was budgeted for and Lynch is matching state contract This will replace oldest fleet vehicle. Unanimously carried.

Protective Services, Trustee Scott Reeves

Police Department Monthly Report

No Action Required, For Information Only

Closed Session

Meiners/D Johnson motion to go into closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning Greenwald Family Limited Partnership v. Village of Mukwonago lawsuits involving TID No. 6 and Dewy Drive and

pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with St. James Parish, and

pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Village Administrator, and Mukwonago Professional Police Association Contract at 6:43pm.

Roll Call to go into Closed Session: "Yes" Trustee D. Johnson, K. Johnson, Meiners, Porter, Reeves, and Winchowky. "No" Trustee Brill

Trustee Brill noted he is against going into closed session at this time as he has concerns items are not being kept private. Motion carried 6-1

Also Present for Closed Session: Attorney Bitar, Attorney Buikema, Doherty, Streit, Ruttenbeck, Wegner, DeMotto, Castle, Bayer, and Dykstra.

Reconvene into Open Session

Meiners/Reeves motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:27pm.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, and Winchowky.

D. Johnson/Reeves motion to approve the resignation of the Village Administrator pursuant to the agreement discussed in closed session. Unanimously carried.

Trustee Brill noted he did want to thank Ron for all the hard worker along with his staff putting in the hours to get snow removal completed. It was noted he had all six of the big trucks out to utility trucks, 6 pickup trucks and then off and on the front end loader was also out there. It was not out there consistently due to staffing. We didn't have enough people to actually operate all the equipment, but it was used quite a bit too clear all the heavy wet snow. Without that loader the blade on it, we would not have cleared the snow as well as we did.

Adjournment

Meeting adjourned at 7:29pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer