

Village of Mukwonago  
**Notice of Meeting and Agenda**

**REGULAR VILLAGE BOARD MEETING**  
**Wednesday, February 21, 2024**

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Comments from the Public**

*The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.*

**5. Items Tabled from January 17, 2024**

- 5.1 Approval to permit the construction of a 576 SQF cold storage building at Minwaukan Park, pending plan commission approval. **(This item was tabled at 1-17-24 Village Board Meeting. It requires a motion to remove from the Table and action to approve.)**

[Miniwaukan Garage Agenda Cover Report](#)

[Miniwaukan Verheyen Garage and Location A-B.pdf](#)

**6. Consent Agenda**

*All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*

- 6.1 Minutes of the Regular Village Board Meeting of January 17, 2024, and Special Village Board Minutes of February 7, 2024

[2024-01-17 DRAFT VB Minutes](#)

[2024-02-07 Special VB Draft Minutes](#)

- 6.2 Approve Accounts Payable Vouchers in the amount of \$6,059,389.72.

[20240207 COW Packet.pdf](#)

- 6.3 Approve **Resolution 2024-07** a resolution revising the Village of Mukwonago's previously adopted Budget Policy.  
[Resolution 2024-07 Budget Policy Revision.pdf](#)
- 6.4 Approve **Resolution 2024-08** a resolution adopting a Village of Mukwonago Revenue Policy.  
[Resolution 2024-08 NEW Revenue Policy-corrected.pdf](#)
- 6.5 Approve a Purchase Requisition for repair and coating of blower building floors with Wisconsin Concrete Coatings in the amount of \$19,870.00.  
[Purchase Requisition\\_Blower Building Floor Repair and Coating.pdf](#)  
[WCC\\_Mukwonago\\_Blower\\_Building\\_1\\_24\\_24.pdf](#)
- 6.6 Approve the Disallowance of Claim for Sherry Buelow as recommended by Statewide Services, Inc. for a sidewalk fall on April 12, 2023  
[BUELOW - MUKWONAGO LTR.pdf](#)
- 6.7 Approve a Special Event Application for Field Park from the Mukwonago Lions Foundation on March 23, 2024 (snow day March 30th ) for the annual Easter Egg Hunt.  
[Sp Event - Lions Easter Egg Hunt - 3-23-24\\_Redacted.pdf](#)
- 6.8 Approve a Special Event application for Field Park from the Mukwonago Lions Foundation for Summerfeste June 13, 14, 15, 16, 2024.  
[Sp Event - Lions Summerfeste\\_Redacted.pdf](#)
- 6.9 Approve a Special Application for Field Park Usage from Amorphic Beer for a Pop Up Beer Garden using Pavilion B on May 18, June 22, July 6, August 24, and September 21, 2024. *(This vendor holds a special State Brewery License which does not require a local alcohol license.)*  
[05-18 - 06-22 - 07-6 - 08-24 - 09-21-2024 - Field Pav B - Beer Garden\\_Redacted.pdf](#)
- 6.10 Approve a Special Event permit application for the annual Mukwonago YMCA Family Mud Run on June 29, 2024 at the Mukwonago High School from 7 am - 1 pm, held at the Mukwonago High School.  
[06-29-2024 - YMCA Mud Run - Muk HS - 7-1pm.pdf](#)
- 6.11 Approve a Special Event application for the 2024 Concert Series at Phantom Junction Stage May 23, June 1,13,27, July 3,11,25, August 2,8,22, and September 7 and 28.  
[05-23-2024 - PJS - Various Concert Dates.pdf](#)
- 6.12 Approve a Resolution to update the Parking Restrictions on Gibson and West Side Avenue.  
[Agenda Cover Report 2024 Gibson and West Side Parking Restrictions.pdf](#)  
[Gibson and West Side Map.pdf](#)  
[Gibson Street and West Side Avenue Amended Parking Limitations.docx](#)

6.13 Approve a Temporary Class "B"/"Class B" Retailer's License for Summerfeste from the Mukwonago Lions Foundation on June 13, 2024 to June 16, 2024.

[Lions Temp B for Summerfeste\\_Redacted.pdf](#)

6.14 Approve the bid award for the Two Rivers Phase 1 Rehabilitation project to Stark Pavement Corporation in the amount of \$761,761.00

[Dykstra-20240129-Recommendation of Award.pdf](#)

6.15 Approve **Resolution 2024-10** to approve the location and placement of Harvester for PLMD at the end of Wahl Avenue.

[RESOLUTION 2024-10 Harvester Storage Wahl Ave](#)

## **7. Other Items for Approval**

*Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.*

7.1 Discussion and action to approve an Ordinance approving the attachment of territory from the Village of Vernon to the Village of Mukwonago.

[1ZT6754-Ordinance approving attachment](#)

[AttachDetach Exhibit A](#)

## **8. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves**

8.1 Discussion and possible action to approve establishing an EMS fee for Fee for Field Blood Product Administration.

[Blood Administration Fee Request AIRF 02-19-2024](#)

[Blood Power Point 01-2024.pptx](#)

8.2 Discussion and possible action to approve signing an agreement with Versiti for blood products contingent upon legal review.

[Versiti Blood Administration Agreement Request AIRF 02-19-2024](#)

8.3 Discussion and possible action to allow EBIX to accept payments for EMS fees from Imagine Pay.

[Imagine Pay Option Request AIRF 02-19-2024](#)

8.4 Fire Department Reports (For Information Only - No Action Required)

[EBIX Reports 01-01-2024 to 01-31-2024.pdf](#)

[Incident-Type-Report-\(Summary\)\\_01-01-2024 to 01-31-2024.pdf](#)

[Financials 01-01-2024 to 01-31-2024 w Referendum.pdf](#)

[Financials 01-01-2024 to 01-31-2024 w-o Referendum.pdf](#)

[2023 Annual Report Document Final.pdf](#)

## **9. Planning Commission Recommendations**

*Discussion and possible action on the following Plan Commission Recommendations*

- 9.1 Discussion and possible action to approve **ORDINANCE 1026** for a Comprehensive Plan Amendment for Neumann Companies; Edgewood Ave; Parcel MUKV 2091-995.  
[ORDINANCE 1026\\_-\\_Hein\\_Comp\\_Plan\\_Amend.pdf](#)  
[Staff Report - Hein Comp Plan Amend.pdf](#)  
[Combined Documents.pdf](#)
- 9.2 Discussion and possible action to approve **ORDINANCE 1027** for a Rezoning from A-1 Agricultural District to R-3 Single-Family Lot Residential District for Neumann Companies; Edgewood Ave; Parcel MUK V2091-995.  
[ORDINANCE 1027\\_-\\_Hein\\_Rezoning.pdf](#)  
[Staff Report - Hein Rezone.pdf](#)  
[Combined Documents.pdf](#)
- 9.3 Discussion and possible action to approve **RESOLUTION 2024-04** for a Conditional Use Permit for a structure by Village of Mukwonago-Miniwaukan; 360 McKenzie Rd; Parcel MUKV 1972-999.  
[RESOLUTION 2024-04\\_-\\_CU\\_-\\_Miniwaukan\\_Park\\_Garage.pdf](#)  
[Staff\\_-\\_Miniwaukan\\_-\\_CU\\_-SPAR\\_Park\\_Garage \(2\).pdf](#)
- 9.4 Discussion and possible action to approve **RESOLUTION 2024-05** for an Extraterritorial Review for a three-lot Certified Survey Map located at N8952 E Mirimar Dr in the Town of East Troy, by Mike Greeson-V2G Surveying, applicant.  
[Town\\_of\\_East\\_Troy\\_Resolution.pdf](#)  
[RESOLUTION 2024-05 ETZ Gonzalez.pdf](#)  
[Staff\\_-\\_Gonzalez\\_ETZ.pdf](#)  
[Gonzalez\\_ETZ.pdf](#)
- 9.5 Discussion and possible action to approve **ORDINANCE 1028** for the request to Amend the 2035 Comprehensive Plan for the future land use of a property located at 917-919 Main St (MUKV 2009-964), from Low Intensity Commercial/Business with a Business Mixed Use Overlay to Government and Institutional, submitted by Mukwonago Area School District (future owner).  
[ORDINANCE 1028 - 917-919\\_Main\\_St\\_Com\\_Plan\\_Amend.pdf](#)  
[Staff\\_-\\_MASD\\_-\\_Comp\\_Plan\\_-\\_917-919\\_Main\\_St.pdf](#)
- 9.6 Discussion and possible action to approve **ORDINANCE 1029** for the request to rezone the property located at 917-919 Main St; Parcel MUKV 2009-964; from B-2 General Business District to P-1 Public and Semipublic District, submitted by Mukwonago Area School District (future owner).  
[ORDINANCE 1029 - 917-919\\_Main\\_St\\_Rezoning.pdf](#)  
[Staff\\_-\\_MASD\\_-\\_Rezone\\_-\\_917-919\\_Main\\_St.pdf](#)  
[917-919\\_Main\\_St\\_-\\_Owner\\_Awknowledge.pdf](#)
- 9.7 Discussion and possible action to approve **RESOLUTION 2024-06** for the Conditional Use request for a school at the property located at 917-919 Main St (MUKV2009964), submitted by Mukwonago Area School District (future owner).  
[RESOLUTION 2024-06 - CU\\_-\\_MASD.pdf](#)

9.8 Updates from February 13, 2024 Plan Commission meeting (*For Information Only, No Action Required*)

- Approval of **PC-RESOLUTION 2024-01** for a Site Plan and Architectural Review for a structure within Miniwaukan Park (garage) by Village of Mukwonago; 360 McKenzie Rd; Parcel MUKV 1972-999.
- Application for the Planned Unit Development at 1271 Honeywell Rd; Parcels MUKV 2011-990 and MUKV 2011-992-013; Warren Hansen, applicant, has been withdrawn.

**10. Finance Committee, Trustee Darlene Johnson**

*Discussion and possible action on the following items*

10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$177,373.87.

[022124 VB AP Packet.pdf](#)

**11. Personnel Committee, Trustee Ken Johnson**

*Discussion and possible action on the following items*

11.1 Announcement of Special Workshop on March 20, 2024 at 5:15pm.

**12. Protective Services, Trustee Scott Reeves**

*Discussion and possible action on the following items*

12.1 Police Report for the Month of January. (*For information only, no action required.*)

[Monthly Report January 2024](#)

**13. Closed Session**

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning advice from and Village Board discussion regarding Village compliance with resignation agreement, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Red Brick Museum Lease.

**14. Reconvene into Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

**15. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of

individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.