

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, March 20, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 2023 MS4 Stormwater Annual Report Presentation by Public Works Director Ron Bittner.

[Presentation.pptx](#)

[2023 MS4 Stormwater Report.pdf](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Minutes of Special Village Board Meeting of March 6, 2024, Special Village Board Meeting of March 8, 2024, and the Regular Village Board Meeting of February 21, 2024.

[2024-3-06 DRAFT Special VB Minutes.docx](#)

[2024-03-08 Special VB DRAFT Minutes.docx](#)

[2024-02-21 VB Draft Minutes.docx](#)

6.2 Approve Accounts Payable Vouchers in the amount of \$3,208,939.67.

[030624 AP Packet.pdf](#)

- 6.3 Approve the purchase of the Anti-Ice/Pre-Wet System from Burke Truck & Equipment for \$23,000.

[Anti-Icing Pre-Wet Tank Agenda Cover Report.docx](#)

[Burke Truck & Equipment INC..docx](#)

[Village of Mukwonago Wedge 24.doc](#)

- 6.4 Approve the Purchase Requisition for Expeditors to conduct annual sanitary sewer televising.

[Mukwonago 2024 Televising Quote.pdf](#)

[Purchase Requisition_Annual Sewer Televising_2024 .pdf](#)

- 6.5 Approve a Special Event application for Mukwonago Area Chamber of Commerce Farmers Market. Farmers Market is held at Field Park every Wednesday from May 15 through October 9, 2024 (no market on June 12 during Summerfeste). Set-up begins at 12 pm, take down by 6:30 pm, with the market hours from 2 - 6 pm.

[05-15 - 10-09-2024 - Field - Farmers Market.pdf](#)

[MACC FM Update 3_2024.pdf](#)

- 6.6 Approve a Special Event application for ProHealth Care Foundation for ProHealth Care Walks for Cancer - Park Walks at Field Park on May 4, 2024 from 7 am to 1 pm.

[05-3 - 04-2024 - Field - ProHealth Care Park Walk.pdf](#)

- 6.7 Approve a Lease Agreement with the Historical Society and Red Brick Museum.

[Red Brick Museum Lease Agreement Agenda Cover Report.docx](#)

[2-23-24 - Lease agreement histoical society red brick museum.docx](#)

- 6.8 Approve **Resolution 2024-12** a Resolution to appoint additional Election Inspectors for the Village of Mukwonago.

[RESOLUTION 2024-12 \(Election Inspector Appointment\)](#)

- 6.9 Approve **Resolution 2024-15** A resolution to approve tuition reimbursement forgiveness when an officer is promoted to non-union position

[Agenda Cover Report - Tuition Forgiveness](#)

[Kubiak Tuition Letter to Trustee Ken Johnson.docx](#)

[2020-23 Mukwonago Police CBA Educational Pay.pdf](#)

[RESOLUTION 2024-15 Tuition Reimb Police Promoted.docx](#)

- 6.10 Approve the PFAS litigation for damages addendum, contingent upon attorney review.

[AIRF_PFAS Litigation.pdf](#)

[PFAS_Complex_Litigation_WDCLetterModificationofRetainer.pdf](#)

- 6.11 Approve a contract with COM2 for the removal and E-Cycle of electronics collected from Village Residents.

[E-Cycle Agenda Cover Report.docx](#)

- 6.12 Approve to enter into a service agreement with Barrientos Design and Consulting for a Utilities Facility Assessment.

[AIRF_Uilities Facilities Assessment.pdf](#)

[Mukwonago Utilities Garage Study Services Letter Barrientos.pdf](#)

[Letter Agreement Std Terms Conditions Barrientos 2023.pdf](#)

- 6.13 Approve Fire Chief's proposed uses of 2023 Settlement amount, subject to Town of Mukwonago approval which include the following: Joint Agreement Section V \$150,000, Turnout Gear in the amount of \$45,000, Pilot Program for Paramedic Recruitment \$50,000, Full Time Sick Payout Fund: \$35,640.05, Turnout Gear Extractor in the amount of \$17,899.78, and remaining toward cardiac monitor replacements.

[FD Settlement Distribution Request AIRF 03-07-2024.pdf](#)

[Jefferson Fire Extractor and Dryer Quote and Information 02-2024.pdf](#)

[Extractor Dryer 2024 revisd 02-29-2024.pdf](#)

[Alliance Mukwonago Fire Department 2-14-24.pdf](#)

[Jefferson Fire Extractor and Dryer Quote and Information 02-2024.pdf](#)

[QT#017365 Turn Out Gear.pdf](#)

[Sales Order QT 213094 01-2024.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Discussion and possible action to approve an Original Reserve Class B Fermented Malt Beverage and Class B Intoxicating Liquor License Application from The Elegant Farmer, LLC, d/b/a The Elegant Cork, 1541 Main Street, Tina Schmidt Agent.

[2024 Class B Reserve Combo Lic Elegant Farmer - Redacted.pdf](#)

8. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 8.1 Fire Dept Monthly Reports *(for information only, no action required)*

[Financials 01-01-2024 to 02-29-2024 w-o Referendum.pdf](#)

[Financials 01-01-2024 to 02-29-2024 w Referendum.pdf](#)

[EBIX Reports 01-01-2024 to 02-29-2024.pdf](#)

[Incident-Type-Report-\(Summary\)_01-01-2024 to 02-29-2024.pdf](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and possible action to approve **ORDINANCE 1031** for rezoning request for a parcel located at E Wolf Run and Maple Ave (MUKV 2013-995-001), from B-4 Commercial Business Design District to B-3 Commercial Business District, DC Properties LLC, applicant (Darwin Greenwald, agent).

[ORDINANCE 1031 - Rezoning_Greenwald.pdf](#)

[Staff_-_Greenwald_-_Rezoning.pdf](#)

[Owner Acknowledgement](#)

- 9.2 Discussion and possible action to approve **RESOLUTION 2024-16** for an Extraterritorial Certified Survey Map Review request for a parcel located at W833 CTY TK L in the Town of East Troy (PET1400007B), for Gunars Valters (owner), by Lantech Surveying, applicant (Matt O'Rourke, agent).

[RESOLUTION 2024-16 - ETZ Valters Town of East Troy.pdf](#)

[Staff_-_Valters_ETZ \(2\).pdf](#)

[121822_20240124_Map.pdf](#)

[Town of East Troy Approval.pdf](#)

[121822_20240202_CSM_Review_Letter.pdf](#)

- 9.3 Discussion and possible action to approve **RESOLUTION 2024-17** for a Certified Survey Map Review request to combine the parcels located at 621 and 639 Baxter Dr (MUKV 1970-998-019 & MUKV 1970-998-020), for Adelhelm Lubriccoat (owner), by Keller Inc., applicant (Luke Sebald, agent).

[RESOLUTION 2024-17 - CSM 621-639 Baxter Dr.pdf](#)

[CSM - Adelhelm.pdf](#)

[Staff_-_CSM_-_Adelhelm.pdf](#)

- 9.4 Discussion and possible action to approve **RESOLUTION 2024-18** for a Preliminary Plat Review of the lands located at S92W27720 Edgewood Ave (per Ord. 1030), for the Hein Development by Neumann Development Inc., applicant (Bryan Lindgren, agent - Cardinal Ridge Development).

[RESOLUTION 2024-18 Hein-Neumann Prelim_Plat.pdf](#)

[Staff Report for Cardinal Crest Subdivision.pdf](#)

[Combined attachments.pdf](#)

- 9.5 Site Plan & Architectural Review Approvals: *(For Information Only, No Action Required)*
- Approval of PC-RESOLUTION 2024-02 - Site Plan and Architectural Review for Crush Wine Bar, 110 Main St;
 - Approval of PC-RESOLUTION 2024-04 - Site Plan and Architectural Review Adelhelm Lubriccoat, 621 and 639 Baxter Dr;

10. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$283,104.49.

[032024 VB AP Packet.pdf](#)

- 10.2 Discussion and possible action to approve **Resolution 2024-20** Amending the 2024 Adopted Budgets for Fire Dept, Fire-Ambulance Designated, and Capital Equipment Funds contingent upon Town of Mukwonago approval.

[RESOLUTION 2024-20 Amend 2024 Budget -150, 320, & 430\).pdf](#)

- 10.3 Discussion and possible action to approve **Resolution 2024-21** a Resolution to support Bradley Zajork with Zip Main LLC "The Block" on his grant application with WEDC. *(This removes the Village of Mukwonago from the grant Application and offers support to The Block as the sole applicant.)*

[Bradley Zajork Letter](#)

[RESOLUTION 2024-21 \(The Block Grant CDI\).docx](#)

11. Judicial Committee, Trustee Dale Porter

Discussion and possible action on the following items

- 11.1 Discussion and possible action to approve of a Combination Class B Fermented Malt Beverage and Class C Wine License for Bee Well Cafe at 100 Main Street, Suite 1, Mukwonago, Calaya Nelson Agent.

[Cover Report - Bee Well Cafe.pdf](#)

[Bee Well Cafe_Redacted.pdf](#)

- 11.2 Discussion and possible action to approve a Temporary Class "B"/"Class B" Retailer's License for Knights of Columbus Bags Tournament on March 23, 2024; at St James Parish Activities Center; 830 E Veterans Way.

[KC Temp Picnic License 3-23-24_Redacted.pdf](#)

12. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

- 12.1 Police Report for the month of February 2024. *(for information only, no action required)*

[Monthly Report February 2024.pdf](#)

13. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning advice from and Village Board discussion regarding Village compliance with resignation agreement, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Sommers/Pitts family, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Mukwonago Professional Police Association Contract.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.