

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, March 20, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 2023 MS4 Stormwater Annual Report Presentation by Public Works Director Ron Bittner.

[Presentation.pptx](#)

[2023 MS4 Stormwater Report.pdf](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Minutes of Special Village Board Meeting of March 6, 2024, Special Village Board Meeting of March 8, 2024, and the Regular Village Board Meeting of February 21, 2024.

[2024-3-06 DRAFT Special VB Minutes.docx](#)

[2024-03-08 Special VB DRAFT Minutes.docx](#)

[2024-02-21 VB Draft Minutes.docx](#)

6.2 Approve Accounts Payable Vouchers in the amount of \$3,208,939.67.

[030624 AP Packet.pdf](#)

- 6.3 Approve the purchase of the Anti-Ice/Pre-Wet System from Burke Truck & Equipment for \$23,000.

[Anti-Icing Pre-Wet Tank Agenda Cover Report.docx](#)

[Burke Truck & Equipment INC..docx](#)

[Village of Mukwonago Wedge 24.doc](#)

- 6.4 Approve the Purchase Requisition for Expeditors to conduct annual sanitary sewer televising.

[Mukwonago 2024 Televising Quote.pdf](#)

[Purchase Requisition_Annual Sewer Televising_2024 .pdf](#)

- 6.5 Approve a Special Event application for Mukwonago Area Chamber of Commerce Farmers Market. Farmers Market is held at Field Park every Wednesday from May 15 through October 9, 2024 (no market on June 12 during Summerfeste). Set-up begins at 12 pm, take down by 6:30 pm, with the market hours from 2 - 6 pm.

[05-15 - 10-09-2024 - Field - Farmers Market.pdf](#)

[MACC FM Update 3_2024.pdf](#)

- 6.6 Approve a Special Event application for ProHealth Care Foundation for ProHealth Care Walks for Cancer - Park Walks at Field Park on May 4, 2024 from 7 am to 1 pm.

[05-3 - 04-2024 - Field - ProHealth Care Park Walk.pdf](#)

- 6.7 Approve a Lease Agreement with the Historical Society and Red Brick Museum.

[Red Brick Museum Lease Agreement Agenda Cover Report.docx](#)

[2-23-24 - Lease agreement histoical society red brick museum.docx](#)

- 6.8 Approve **Resolution 2024-12** a Resolution to appoint additional Election Inspectors for the Village of Mukwonago.

[RESOLUTION 2024-12 \(Election Inspector Appointment\)](#)

- 6.9 Approve **Resolution 2024-15** A resolution to approve tuition reimbursement forgiveness when an officer is promoted to non-union position

[Agenda Cover Report - Tuition Forgiveness](#)

[Kubiak Tuition Letter to Trustee Ken Johnson.docx](#)

[2020-23 Mukwonago Police CBA Educational Pay.pdf](#)

[RESOLUTION 2024-15 Tuition Reimb Police Promoted.docx](#)

- 6.10 Approve the PFAS litigation for damages addendum, contingent upon attorney review.

[AIRF_PFAS Litigation.pdf](#)

[PFAS_Complex_Litigation_WDCLetterModificationofRetainer.pdf](#)

- 6.11 Approve a contract with COM2 for the removal and E-Cycle of electronics collected from Village Residents.

[E-Cycle Agenda Cover Report.docx](#)

- 6.12 Approve to enter into a service agreement with Barrientos Design and Consulting for a Utilities Facility Assessment.

[AIRF_Uilities Facilities Assessment.pdf](#)

[Mukwonago Utilities Garage Study Services Letter Barrientos.pdf](#)

[Letter Agreement Std Terms Conditions Barrientos 2023.pdf](#)

- 6.13 Approve Fire Chief's proposed uses of 2023 Settlement amount, subject to Town of Mukwonago approval which include the following: Joint Agreement Section V \$150,000, Turnout Gear in the amount of \$45,000, Pilot Program for Paramedic Recruitment \$50,000, Full Time Sick Payout Fund: \$35,640.05, Turnout Gear Extractor in the amount of \$17,899.78, and remaining toward cardiac monitor replacements.

[FD Settlement Distribution Request AIRF 03-07-2024.pdf](#)

[Jefferson Fire Extractor and Dryer Quote and Information 02-2024.pdf](#)

[Extractor Dryer 2024 revisd 02-29-2024.pdf](#)

[Alliance Mukwonago Fire Department 2-14-24.pdf](#)

[Jefferson Fire Extractor and Dryer Quote and Information 02-2024.pdf](#)

[QT#017365 Turn Out Gear.pdf](#)

[Sales Order QT 213094 01-2024.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Discussion and possible action to approve an Original Reserve Class B Fermented Malt Beverage and Class B Intoxicating Liquor License Application from The Elegant Farmer, LLC, d/b/a The Elegant Cork, 1541 Main Street, Tina Schmidt Agent.

[2024 Class B Reserve Combo Lic Elegant Farmer - Redacted.pdf](#)

8. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 8.1 Fire Dept Monthly Reports *(for information only, no action required)*

[Financials 01-01-2024 to 02-29-2024 w-o Referendum.pdf](#)

[Financials 01-01-2024 to 02-29-2024 w Referendum.pdf](#)

[EBIX Reports 01-01-2024 to 02-29-2024.pdf](#)

[Incident-Type-Report-\(Summary\)_01-01-2024 to 02-29-2024.pdf](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and possible action to approve **ORDINANCE 1031** for rezoning request for a parcel located at E Wolf Run and Maple Ave (MUKV 2013-995-001), from B-4 Commercial Business Design District to B-3 Commercial Business District, DC Properties LLC, applicant (Darwin Greenwald, agent).

[ORDINANCE 1031 - Rezoning_Greenwald.pdf](#)

[Staff_-_Greenwald_-_Rezoning.pdf](#)

[Owner Acknowledgement](#)

- 9.2 Discussion and possible action to approve **RESOLUTION 2024-16** for an Extraterritorial Certified Survey Map Review request for a parcel located at W833 CTY TK L in the Town of East Troy (PET1400007B), for Gunars Valters (owner), by Lantech Surveying, applicant (Matt O'Rourke, agent).

[RESOLUTION 2024-16 - ETZ Valters Town of East Troy.pdf](#)

[Staff_-_Valters_ETZ \(2\).pdf](#)

[121822_20240124_Map.pdf](#)

[Town of East Troy Approval.pdf](#)

[121822_20240202_CSM_Review_Letter.pdf](#)

- 9.3 Discussion and possible action to approve **RESOLUTION 2024-17** for a Certified Survey Map Review request to combine the parcels located at 621 and 639 Baxter Dr (MUKV 1970-998-019 & MUKV 1970-998-020), for Adelhelm Lubriccoat (owner), by Keller Inc., applicant (Luke Sebald, agent).

[RESOLUTION 2024-17 - CSM 621-639 Baxter Dr.pdf](#)

[CSM - Adelhelm.pdf](#)

[Staff_-_CSM_-_Adelhelm.pdf](#)

- 9.4 Discussion and possible action to approve **RESOLUTION 2024-18** for a Preliminary Plat Review of the lands located at S92W27720 Edgewood Ave (per Ord. 1030), for the Hein Development by Neumann Development Inc., applicant (Bryan Lindgren, agent - Cardinal Ridge Development).

[RESOLUTION 2024-18 Hein-Neumann Prelim_Plat.pdf](#)

[Staff Report for Cardinal Crest Subdivision.pdf](#)

[Combined attachments.pdf](#)

- 9.5 Site Plan & Architectural Review Approvals: *(For Information Only, No Action Required)*
- Approval of PC-RESOLUTION 2024-02 - Site Plan and Architectural Review for Crush Wine Bar, 110 Main St;
 - Approval of PC-RESOLUTION 2024-04 - Site Plan and Architectural Review Adelhelm Lubriccoat, 621 and 639 Baxter Dr;

10. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$283,104.49.

[032024 VB AP Packet.pdf](#)

- 10.2 Discussion and possible action to approve **Resolution 2024-20** Amending the 2024 Adopted Budgets for Fire Dept, Fire-Ambulance Designated, and Capital Equipment Funds contingent upon Town of Mukwonago approval.

[RESOLUTION 2024-20 Amend 2024 Budget -150, 320, & 430\).pdf](#)

- 10.3 Discussion and possible action to approve **Resolution 2024-21** a Resolution to support Bradley Zajork with Zip Main LLC "The Block" on his grant application with WEDC. *(This removes the Village of Mukwonago from the grant Application and offers support to The Block as the sole applicant.)*

[Bradley Zajork Letter](#)

[RESOLUTION 2024-21 \(The Block Grant CDI\).docx](#)

11. Judicial Committee, Trustee Dale Porter

Discussion and possible action on the following items

- 11.1 Discussion and possible action to approve of a Combination Class B Fermented Malt Beverage and Class C Wine License for Bee Well Cafe at 100 Main Street, Suite 1, Mukwonago, Calaya Nelson Agent.

[Cover Report - Bee Well Cafe.pdf](#)

[Bee Well Cafe_Redacted.pdf](#)

- 11.2 Discussion and possible action to approve a Temporary Class "B"/"Class B" Retailer's License for Knights of Columbus Bags Tournament on March 23, 2024; at St James Parish Activities Center; 830 E Veterans Way.

[KC Temp Picnic License 3-23-24_Redacted.pdf](#)

12. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

- 12.1 Police Report for the month of February 2024. *(for information only, no action required)*

[Monthly Report February 2024.pdf](#)

13. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning advice from and Village Board discussion regarding Village compliance with resignation agreement, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Sommers/Pitts family, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Mukwonago Professional Police Association Contract.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

Stormwater 2023

**We forget that the water
cycle and the life cycle are
one.**

Jacques Yves Cousteau



Public Education and Outreach

Contracted with Waukesha County for a group effort in PE &O.

Continued meeting with structure owners on maintenance issues.

Local organizations conducted litter collection on village roads.



Illicit Discharge



141 Stormwater Outfalls

**Annual Inspections for
8 Major Priority Outfalls.
6 Minor Priority Outfalls.
2 Priority Grass Swales.**

**8 Additional Major Outfall
inspections were
completed as part of the
permit cycle process.**

**3 illicit discharges were
reported and investigated
(2 diesel fuel spills and a
drilling fluid dump).**



Construction Site Pollution Control

13 sites of one acre or more with open erosion control permits in 2023.

2 new erosion control permits issued in 2023.

141 site inspection completed by R&M.

69 Noncompliant inspections.



Photo courtesy of Elizabeth Brown (R&M)

Pollution Prevention

**Street Sweeping, Catch Basin Cleaning,
Stormceptor Cleaning And Yard Waste**

**275 catch basin sumps cleaned.
Three stormceptors cleaned.
36 tons of debris collected.**

**360 lane miles of urban street sections were swept in
2023.
Each street section is swept four times a year.
43 tons of street debris was collected.**

**The village provided yard waste collections eight times
last year, six curbside and two drop-off events at the
DPW facility.
82.2 tons of yard waste collected with the fourth quarter
accounting for 20 tons (generally leaves).**

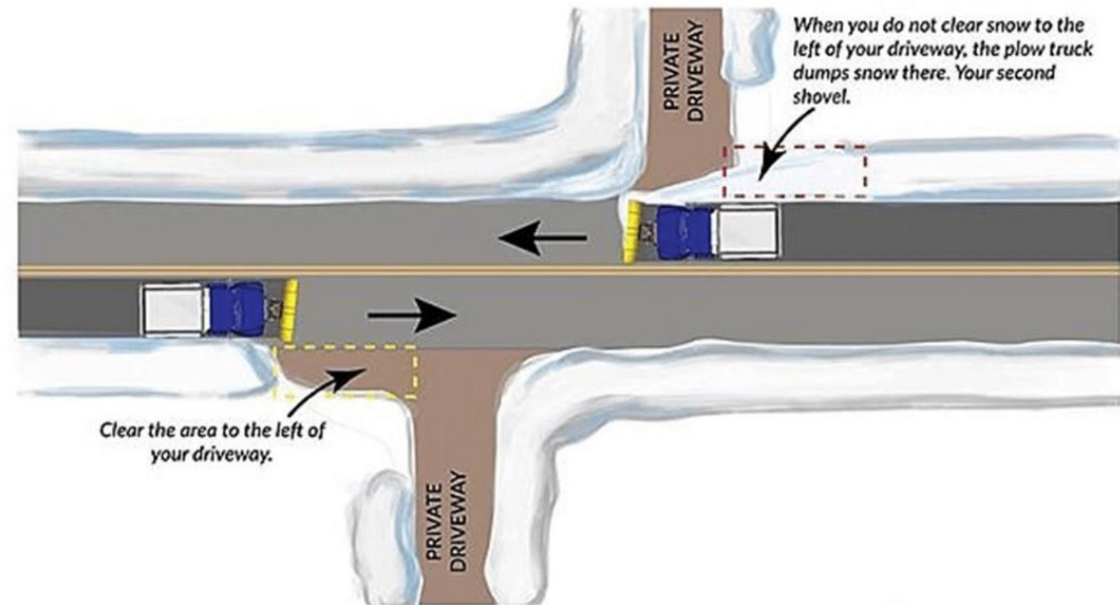


Winter Road Maintenance

2 anti-icing events, 3,500 gallons of brine (8,050 pounds of salt) applied.

14 snow events, 269 tons of salt and 4015 gallons of prewet brine (1745 pounds of salt).

How to Prevent the "Second Shovel"!



Post Construction

110 total storm structures located in the village that are used for MS4 compliance.

16 are municipally owned and inspected annually.

31 private structures inspected by their owners in 2023.

One noncompliant letter sent addressing pond performance.



System Map

Legend

- Public Works
- Major Outfall
- Minor Outfall
- Storm Pipe
- Grass Swale
- Exceptional Resource Water
- Impaired Rivers and Streams
- Wet Pond
- Dry Pond
- Bioretention Basin
- Biofiltration Device
- Rain Garden
- Infiltration Basin
- Underground Storage
- Other
- Drainage Basin
- Wetlands
- Open Water
- WPDES Permit Holders
- Parks
- Village Limits
- County Boundary

Updated annually and submitted with the annual report.

The Village of **Mukwonago**
Where life, leisure and business thrive.
Ruekert • Mielke

WPDES Permit Holders					
ID#	SITE NAME	FIN	PERMIT	FID	SITE
ID-1	Sequist Closures	3623	5067857	268180660	711 Fox Street
ID-2	Bonstone Materials	14028	5067857	368008410	707 Swan Drive
ID-3	Waste Water Treatment Plant	5820	20265	268003670	PO Box 206 440 River Crest Court

*The Fox River within the Village limits is listed as an Impaired Waterway.

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

--	--	--	--	--	--	--

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2023 Annual Report

County: Waukesha

Municipality: Mukwonago, Village

Permit Number: S050075

Facility Number: 35717

Reporting Year: 2023

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting \[Exit Form\]](#)
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Mukwonago, Village

Facility ID # or (FIN): 35717

Updated Information: ☐ Check to update mailing address information

Mailing Address: 440 River Crest Court

Mailing Address 2:

City: Mukwonago, Village

State: WI

Zip Code: 53149 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☒ Select to **create new** primary contact

First Name: Ron

Last Name: Bittner

☐ Select to **update** current contact information

Title: DPW Director

Mailing Address: 440 River Crest Ct

Mailing Address 2:

City: Mukwonago

State: WI

Zip Code: 53149 xxxxx or xxxxx-xxxx

Phone Number: 262-363-6447 **Ext:** xxx-xxx-xxxx

Email: rbittner@villageofmukwonago.gov

Additional Contacts Information (Optional)

☐ I&E Program

Individual with responsibility for:
(Check all that apply)

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

XXXXX or XXXXX-XXXX

Phone Number:

Ext:

XXX-XXX-XXXX

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☒ Select to **create new** Billing contact

First Name: Ron

Last Name: Bittner

☒ Select to **update** current contact information

Title: Public Works Director

Mailing Address: 440 River Crest Ct.

Mailing Address 2:

City: Mukwoango

State: WI

Zip Code: 53149

XXXXX or XXXXX-XXXX

Phone Number: 262-363-6447

Ext:

XXX-XXX-XXXX

Email: rbittner@villageofmukwonago.gov

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach Waukesha County

☒ Public Involvement and Participation Waukesha County

☐ Illicit Discharge Detection and Elimination

☒ Construction Site Pollutant Control Rukert & Mielke

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes
☐ No
- b. How many total educational events were held during the reporting year: 2
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ☒ Yes ☐ No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
☒ Education activities (school presentations, summer camps)	☒ Passive print media (brochures at front desk, posters, etc.)
☒ Information booth at event	☒ Distribution of print media (mailings, newsletters, etc.) via mail or email.
☒ Targeted group training (contractors, consultants, etc.)	☒ Media offerings (radio and TV ads, press release, etc.)
☒ Government event (public hearing, council meeting)	☒ Social media posts
☒ Workshops	☒ Signage
☒ Tours	☒ Website
☒ Other: Community engagement	☒ Other: Community engagement

Topics Covered	Target Audience
☒ Illicit discharge detection and elimination	☒ General Public
☒ Household hazardous waste disposal/pet waste management/vehicle washing	☒ Public Employees
☒ Yard waste management/pesticide and fertilizer application	☒ Residents
☒ Stream and shoreline management	☒ Businesses
☒ Residential infiltration	☒ Contractors
☒ Construction sites and post-construction storm water management	☒ Developers
☒ Pollution prevention	☒ Industries
☒ Green infrastructure/low impact development	☒ Public Officials
☐ Other:	☐ Other:

- e. Will additional information/summary of these education events be attached to the annual report?
☒ Yes ☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

A booth was displayed at National Night Out on stormwater education. Met with the Fox River View HOA board to discuss BMP maintenance. The village contracts with Waukesha County for PE & OR.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ MS4 Annual Report ☒ Storm Water Management Program ☒ Storm Water related ordinance ☐ Other:	☒ General Public ☒ Public Employees ☒ Residents ☒ Businesses ☒ Contractors ☒ Developers ☒ Industries ☐ Public Officials ☐ Other	101 +	☒ Yes ☐ No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☐ NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	☒ General Public ☒ Public Employees ☒ Residents ☒ Businesses ☒ Contractors ☒ Developers ☒ Industries ☒ Public Officials ☐ Other	101 +	☒ Yes ☐ No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response*

to 250 characters and/or attach supplemental information on the attachments page.

The annual report was presented to the village board at the 3/15/23 meeting. Adopt a Drain participants are asked to clean twice per month and report quantiles. Stream bank monitors collect data for local waters. Residents conduct clam surveys.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

a.	How many total outfalls does the municipality have?	141
b.	How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	24
c.	From the municipality's routine screening, how many were confirmed illicit discharges?	0
d.	How many illicit discharge complaints did the municipality receive?	3
e.	From the complaints received, how many were confirmed illicit discharges?	3
f.	How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?	3
(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)		
g.	What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.	
	☒ Verbal Warning	3
	☒ Written Warning (including email)	3
	☒ Notice of Violation	3
	☒ Civil Penalty/ Citation	0

Additional Information:

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Staff evaluate priority outfalls and one fifth of the major outfalls annually. Residents and businesses can report Illicit discharges via the website, email or phone.

Missing Information

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

- | | |
|--|-----|
| a. Enter the total number of municipally owned or operated (i.e., privately owned BMPs) structural storm water management best management practices. | 110 |
| b. How many new municipally owned storm water management best management practices were installed in the reporting year ? | 0 |
| c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year? | 16 |
| d. What elements are looked at during inspections (250 character limit)?
Erosion, animal activity and burrows, invasive vegetation, structure damage and pool quality. | |
| e. How many of these facilities required maintenance? | 5 |
| f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. <i>If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.</i>

Village staff inspect municipal BMPs. Private ponds are inspected by their owners per SWMA and ordinance guidelines. | |

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* ☐ Not Applicable

- | | |
|--|---|
| g. How many municipal properties require a SWPPP? | 1 |
| h. How many inspections of municipal properties have been conducted in the reporting year? | 4 |
| i. Have amendments to the SWPPPs been made?
☐ Yes ☒ No | |
| j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page: | |
| k. Brief explanation on Storm Water Pollution Prevention Plan reporting. <i>If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.</i>
The DPW facility is maintained daily with inspections conducted quarterly. Staff address issues when discovered. Staff rotate on inspections and new employee training is conducted during the process. | |

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?
☒ Yes ☐ No
- m. If known, how many tons of material was removed? 50
- n. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No
- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
☒ Yes - Explain frequency Urban street sections are swept four time a year.
☐ No - Explain _____
☐ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No
- q. How many catch basin sumps were cleaned in the reporting year? 275
- r. If known, how many tons of material was collected? 36
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
☒ Yes- Explain frequency One of five zones are cleaned annually.
☐ No - Explain _____
☐ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No
- w. Where are the residents directed to store the leaves for collection?
☐ Pile on terrace ☐ Pile in street ☒ Bags on terrace
☐ Other - Describe _____
- x. What is the frequency of collection?
2 of the 8 yard waste collection target leaf collection.
- y. Is collection followed by street sweeping? ☒ Yes ☐ No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ? 0
 *Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No
- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? 31
 Inspections completed by private landowners should be included in the reported number.
- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☒ Yes ☐ No
- e. Does MS4 have maintenance authority on these privately owned BMPs?
 Yes, via SWMA and ordinance.
- f. How many municipally operated (private) storm water management BMPs were inspected in the reporting year? 31
- g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.
- | | |
|---|---|
| ☒ Verbal Warning | 1 |
| ☒ Written Warning (including email) | 1 |
| ☒ Notice of Violation | 0 |
| ☒ Civil Penalty/ Citation | 0 |
| ☒ Forfeiture of Deposit | 0 |
| ☒ Complete Maintenance | 0 |
| ☒ Bill Responsible Party | 0 |
| ☐ Other - Describe below | |

- e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Village staff inspect municipal BMPs. Private ponds are inspected by their owners per SWMA and ordinance guidelines.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete**4. Construction Site Pollutant Control**

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? 13
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? 2
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? 141
- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.
- | | |
|---|----|
| ☒ Verbal Warning | 69 |
| ☒ Written Warning (including email) | 69 |
| ☒ Notice of Violation | 0 |
| ☒ Civil Penalty/ Citation | 0 |
| ☒ Stop Work Order | 0 |
| ☒ Forfeiture of Deposit | 0 |
| ☐ Other - Describe below | |
- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
- The village contracts with R&M for CSP control inspections. Village staff receives copies of all inspections for review. Village staff monitor construction sites periodically while conducting village operations.

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete**5. Post-Construction Storm Water Management**

The village contracts with Johns Disposal for yard waste collections. Bags or reusable containers are placed on the terrace for collection. Leaves that collect naturally on the street are swept up by village staff.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for 93
doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)

ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	0	4	16	234	17	0

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	0	550	219	3546	3200	0

ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No

ad. Have municipal personnel attended salt reduction strategy training in ☒ Yes ☐ No
the reporting year?

Training Date	Training Name	# Attendance
11/6/2023	Calibration Day	6

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Material is dispensed as needed to be effective for the operation. Staff participate in truck calibration. Each driver records transmission pulses, measures weights and volumes and enters the data into the controller.

Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training ☒ Yes ☐ No
or education to staff implementing the municipality's procedures
for each of the pollution prevention program element ?

If yes, describe what training was provided (250 character limit):

SWPPP inspections, calibration day, pond inspections and street sweeper operations.

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Village board and plan commission meetings, annual reports and staff meetings.

Municipal Officials

Village board and plan commission meetings, annual reports and staff meetings.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Department meetings and training sessions

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Internal refresher and new employee training is conducted through the inspection process.
Ordinance I and developments need to be approved by the village board.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☐ Yes ☒ No

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☐ Storm pipes

☐ Vegetated swales

☐ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

2304	2250	2250	<u>General revenue fund</u>
187	194	194	<u>Storm water utility</u>

Element: Public Involvement and Participation

2304	2250	2250	<u>General revenue fund</u>
187	194	194	<u>Storm water utility</u>

Element: Illicit Discharge Detection and Elimination

2801	4417	2865	<u>General revenue fund</u>
3743	5420	3882	<u>Storm water utility</u>

Element: Construction Site Pollutant Control

10000	7500	7500	<u>General revenue fund</u>
6500	6500	10000	<u>Permit fee and/or deposit/escrow</u>

Element: Post-Construction Storm Water Management

6023	4858	5984	<u>General revenue fund</u>
6550	12525	6794	<u>Storm water utility</u>

Element: Pollution Prevention

30392	30362	31941	<u>General revenue fund</u>
6550	12525	6794	<u>Storm water utility</u>

Other (describe)

Select...

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☐ Yes ☒ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

The village is committed to their MS4 general permit and continues to provide the required financial support. The Illinois-Fox watershed TMDL will require updates to the stormwater plan. We are discussing project timing for possible grant planning.

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Attach - Other Supporting Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

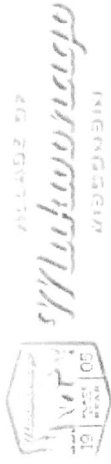
Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

INFORMATION AND EDUCATION LEDGER OF ACTIVITIES

Req #	req2	req3	Program Name	Activity	Column1	Date	Where	# People	Additional Description or Information
7			Target - from workshop						
7			Teachers and Students	hike		1-5-23	Retzer		62 Nature Exploration program with Oconomowoc High School with water temperature investigation and discussion
7			General Public			1-23-23	Retzer		739 Statewide Salt Awareness Week webinar: Freshwater Salinization Syndrome
7			General Public	presentation		1-24-23			387 SAW week webinar: Tracking Road Salt
7			General Public	presentation		1-25-23			366 SAW week webinar: Salty Drinking Water
7			General Public	presentation		1-26-23			255 SAW week webinar: DNR response to salt
7			General Public	presentation		1-27-23			224 SAW week webinar: Be A Salt Champion
1	3		Teachers and Students	hike		1-27-23	Retzer		45 glacial program including soil formation and importance of organic matter for infiltration
1	3	5	Teachers and Students	displays and handouts		1-27-23	Retzer		40 career day with Waukesha Elementary
1	3	5	General Public	displays and handouts		2-21-23	Waukesha		1261 display at Town of Waukesha primary elections covering yard waste management
1			General Public	presentation		2-28-23	Waukesha		50 storm drain delivers to lakes and rivers message at United Way mini golf event for Waukesha County
5			Teachers and Students	presentation		3-1-23	Retzer		12 water cycle hike to learn about water moving through the environment
1	3	5	Teachers and Students	presentation		3-3-23	Retzer		155 recycling program covering composting and improving water capture with compost
1	5		General Public	presentation		3-6-23	Pewaukee		7 after school environmental club learned about water pollution and how they can prevent it
1	5		General Public	presentation		3-6-23	Retzer		12 training for Retzer volunteers to teach some talking points about water—talked about runoff, groundwater, storm drains and more
1	3	5	Teachers and Students	presentation		3-8-23	Retzer		104 Career day for Ronald Reagan Elementary School
3			Teachers and Students	social media		3-15-23	New Berlin		2689 social media post about naturalizing the yard at Retzer—leaving dandelions and violets for pollinators and seeding clover to feed the grass
1			General Public	press release		3-22-23			92 career day for Orchard Lane Elementary
1	3	5	Teachers and Students	presentation		3-24-23	New Berlin		25 appreciation event for Volunteer Stream Monitoring
9			General Public	volunteer appreciation		4-1-23	Retzer		60 rain garden program for 2 classes at Montessori school in Waukesha
5			Teachers and Students	presentation		4-4-23	Waukesha		1905 display for Town of Waukesha spring elections
1	2	3	General Public	displays and handouts		4-4-23	Waukesha		1072 storm drain display for Town of Brookfield spring elections
1	2	3	General Public	displays and handouts		4-4-23	Brookfield		32 water program for Magee Elementary Science Day
3			Teachers and Students	presentation		4-6-23	Geneseo		34 soils program for Magee Elementary Science Day
3	5		General Public	presentation		4-11-23	Geneseo		55 presentation for Waukesha Public Library
2			General Public	presentation		4-12-23	Waukesha		135
1			Contractors, Dev & Consul	stormwater wkshop		4-13-23			155
1			General Public	presentation		4-17-23	Retzer		13 talked about runoff pollution with girl scouts
2	3	5	General Public	presentation		4-18-23	Oconomowoc		4 Rain gardens and Rain Barrel program at Oconomowoc Library
2	3	5	General Public	presentation		4-18-23	Oconomowoc		15 watershed model for girl scouts working on Wonders of Water badge
5			Teachers and Students	presentation		4-20-23	Retzer		140 cover soils and infiltration
1	2	3	General Public	displays and handouts		4-20-23	Oconomowoc		120 used watershed model at Parkview Elementary STEM Night with parents and students
1	2	3	Teachers and Students	presentation		4-21-23	Mukwonago		45 used watershed model at Park View Middle School
1	2	3	General Public	displays and handouts		4-22-23	Retzer		163 used watershed model for outreach at Retzer Earth Day celebration
1	2	3	General Public	presentation		4-22-23	Retzer		32 watershed model for earth day celebration in Elm Grove
2	3	5	General Public	presentation		4-25-23	Pewaukee		62 Rain Garden design and installation class for Pewaukee Library in conjunction with Pewaukee Green Team
3	5		Teachers and Students	presentation		4-26-23	Retzer		52 Healthy Soils program for Cushing Elementary 2nd grade
6			General Public	meeting		4-28-23	Muskego		1 met with Homeowners Association to discuss pond maintenance
1	2	3	General Public	training		5-6-23	Geneseo		10 Water Action Volunteers training day
5			Teachers and Students	presentation		5-10-23	Retzer		60 composting as part of recycling program
1	2	3	General Public	presentation		5-10-23	Retzer		77 watershed model with Pond program
9			General Public	benchmark		5-11-23	Oconomowoc		2 benchmark on Oconomowoc River at Highway K
1	2	3	Teachers and Students	presentation		5-12-23	Pewaukee		200 presentation to 5th grade before trip to camp
9			General Public	benchmark		5-16-23	Pewaukee		2 benchmark visit for Pewaukee River at old SH164
1	5		General Public	presentation		5-17-23	Retzer		19 Secrets of Stream Life program for Outdoor Classroom at Retzer
1	2		Teachers and Students	presentation		5-17-23	Retzer		64 watershed model with pond program
9			General Public	benchmark		5-19-23	Bark River		4 benchmark visit for Bark River at Hwy 67
9			General Public	benchmark		5-20-23	Vernon		2 benchmark visit for Mill Brook
3	5		Teachers and Students	presentation		5-22-23	Retzer		60 healthy soils program for Eagleville Elementary
9			General Public	benchmark		5-22-23	Pewaukee		9 site visit for Coco Creek with Pewaukee Women's Club
9			General Public	benchmark		5-22-23	Oconomowoc		2 benchmark for Oconomowoc River at Concord Rd
1	2	3	Teachers and Students	presentation		5-25-23	Camp Whitcomb		130 Lake study program for Pewaukee 5th graders
1	2	3	Teachers and Students	presentation		5-26-23	Camp Whitcomb		130 Lake study program for Pewaukee 5th graders
1			Teachers and Students	presentation		5-26-23	Retzer		110 watershed model with pond program for Merton Elementary
1	2	3	Teachers and Students	presentation		6-2-23	Eagleville		28 biotic index on Jericho Creek with Eagleville Elementary
1	2	3	Teachers and Students	presentation		6-5-23	Prairie Springs		60 stream study with pollution discussion with Saratoga Stem Middle School
1	2	3	General Public	presentation		6-7-23	Retzer		15 watershed model with pond program
1	2	3	Teachers and Students	presentation		6-9-23	Retzer		43 watershed model with pond program for homeschool group
1	2	3	Teachers and Students	presentation		6-13-23	Eagleville		150 stream study with pollution discussion with Eagleville Elementary Summer School program
9			General Public	benchmark		6-13-23	Merton		2 benchmark monitoring for Bark River at Dom Road
1	3	5	General Public	presentation		6-15-23	Retzer		20 soil and water portions of Environmental Science Merit Badge
7			General Public	presentation		6-20-23	Retzer		32 Sustainable Business program covering salt use and winter maintenance as well as green infrastructure management
1	2	3	General Public	displays and handouts		6-24-23	Pewaukee		100 watershed model at Clean Water Festival
5	8		General Public	displays and handouts		6-24-23	Pewaukee		100 native plant roots display and rain garden information at Clean Water Festival
1	5		General Public	displays and handouts		6-24-23	Pewaukee		100 impervious surfaces display and fishing activity for Clean Water Festival
9			General Public	benchmark		6-29-23	Merton		2 Benchmark for Bark River at Dom Rd
1	3		General Public	displays and handouts		7-14-23	Wales		300 unstaffed display for beer garden event
1	2	3	Teachers and Students	presentation		7-14-23	Retzer		30 used watershed model as part of the pond program
1	2	3	General Public	presentation		7-20-23	Delafeld		40 program for Kettle Moraine Garden Club

General Public	1	1	7-21-23	Pewaukee	50 outreach at Touch a Truck event at Pewaukee Library
General Public	2	2	7-25-23	Retzer	20 training for Master Naturalist program covering groundwater, water pollution, stream monitoring
General Public	9	1	7-25-23	Prairie Springs	8 training for habitat assessment in WAV
General Public	1	1	7-26-23	Harland	400 outreach at Harland Kids Fest
General Public	9	1	7-27-23	Mukwonago	10 Asian Clam survey on Mukwonago River
General Public	1	1	8-1-23	Mukwonago	200 storm drain display at National Night out event
General Public	1	3	8-1-23	Merton	200 display for National Night out event
General Public	1	1	8-2-23	Sussex	200 storm drain display at National Night out event
General Public	1	1	8-8-23	Oconomowoc	500 departmental outreach at Kids Fest event
General Public	1	2	8-9-23	Retzer	6 Sustainable Yardening presentation
General Public	1	2	8-9-23	Retzer	30 stormwater activities including rain gardens, impervious surfaces, water monitoring, watershed model and more
General Public	9	1	8-10-23	Harland	4 Asian Clam survey on Bark River at Nixon Park
General Public	1	3	8-12-23	Wales	200 unstaffed display for beer garden event
General Public	9	1	8-19-23	Mukwonago	9 Snapshot Day search for invasive species
Teachers and Students	1	1	8-22-23	Retzer	80 program with aquatic invertebrates
General Public	5	1	8-22-23	Retzer	appearance on Fox 6 to promote rain gardens and Sustainability Fair
General Public	5	1	8-26-23	Retzer	7 demonstration on rain gardens at Sustainability Fair
General Public	1	2	8-26-23	Retzer	9 Sustainable Yardening program at Sustainability Fair
Teachers and Students	6	8	29-23	WCTC	13 Virtual program for WCTC Sustainable Building Class
General Public	2	3	9-6-23	The Morning Blend	Appearance on the Morning Blend on WTMJ covering storm drains and keeping them clean
General Public	1	3	9-8-23	Wales	40 unstaffed display for beer garden event
Teachers and Students	3	5	9-11-23	Waukesha	46 Hillcrest Elementary Healthy Soils--two classes
Teachers and Students	3	5	9-12-23	Waukesha	54 Prairie Elementary - two classes
Teachers and Students	3	5	9-13-23	Waukesha	108 healthy soils program for 4 classes at Rose Glen Elementary
Teachers and Students	1	7	9-14-23	Brookfield	25 stream monitoring with 7th grade from St. Mary's Elm Grove
General Public	1	2	9-15 to 17	Brookfield	9 program using watershed model for Elmbrook Library
General Public	1	2	9-18-23	Pewaukee	500 display at Fall Festival event
General Public	9	1	9-20-23	Waukesha	8 Met with Pewaukee Ladies Club for fall monitoring
Teachers and Students	3	5	9-23-23	Retzer	20 Waukesha STEM at the old Whittier campus
General Public	5	1	9-26-23	Muskego	1800 impervious surfaces display and fishing activity for Apple Harvest Fest
Businesses	7	1	10-2-23	Waukesha	6 met with Badger Color Concentrates to review stormwater plan
Teachers and Students	1	2	10-2-23	Retzer	614 worked with Waukesha School district to have watershed model used with all 5th grade programs
Teachers and Students	1	1	10-5-23	Waukesha	10 Incredible Water Journey with class from Hamilton High School
Teachers and Students	1	2	10-9-23	Waukesha	60 3 classes of 5th graders at Hadfield Elementary talking about runoff pollution with watershed model
Teachers and Students	1	2	10-10-23	Eagleview	24 watershed program with model at Saratoga STEM academy
Teachers and Students	1	2	10-12-23	Pewaukee	37 water testing on Jericho Creek with Eagleview Elementary
Teachers and Students	1	2	10-20-23	Retzer	42 watershed model at career day at Pewaukee High School
Teachers and Students	1	2	11-1-23	WCTC	80 Watershed program for 3rd grade from Clarendon Ave Elementary from Mukwonago
Teachers and Students	6	8	11-2-23	Retzer	25 Virtual program for WCTC Sustainable Building Class
Contractors, Dev & Const	7	1	11-4-23	Retzer	38 Saltwise training for parking lots and sidewalks
General Public	1	2	11-4-23	Retzer	200 hands on activity table covering salt use at Science Fest
General Public	7	1	11-16-23	Waukesha	64 presentation with the watershed model at Science Fest
Teachers and Students	1	5	11-28-23	Sussex	21 horse management workshop to cover manure storage and spreading
General Public	2	3	12-5-23	Merton	52 water testing for Sussex Hamilton AP students
Teachers and Students	1	2	12-11-23	Wales	300 display at annual tree lighting and community center open house
General Public	2	3	12-6-23	Pewaukee	64 career day at Kettle Moraine High School
					300 display at City of Pewaukee through the end of the year during tax payment season



Illicit Discharge Inspection Summary Report

Illicit Discharge Flow Present? No

Work Order ID	Description	BMP Name	Location	Date
WO ID: 071423019	Outfall ID: Minors Dr and Fritz Way	Location: 705 Monors Dr.	Date: 7/14/2023 8:00:00 AM	
Nearest Intersection: Minors Dr and Fritz Way	Flow Present? No	Flow Description: Ron Bittner	Inspector: Ron Bittner	Time: 11:49 AM
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample taken from: Sample Collected?
WO ID: 071423020	Outfall ID: Minors Dr and Fritz Way	Location: 641 Minors Dr.	Date: 7/14/2023 8:00:00 AM	
Nearest Intersection: Minors Dr and Fritz Way	Flow Present? No	Flow Description: Ron Bittner	Inspector: Ron Bittner	Time: 12:00 PM
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample taken from: Sample Collected?
WO ID: 071423021	Outfall ID: Minors Dr and Fritz Way	Location: 633 Minors Dr.	Date: 7/14/2023 8:00:00 AM	
Nearest Intersection: Minors Dr and Fritz Way	Flow Present? No	Flow Description: Ron Bittner	Inspector: Ron Bittner	Time: 12:08 AM
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample taken from: Sample Collected?
WO ID: 071423022	Outfall ID: Minors Dr and Fritz Way	Location: 603 Minors Dr.	Date: 7/14/2023 8:00:00 AM	
Nearest Intersection: Minors Dr and Fritz Way	Flow Present? No	Flow Description: Ron Bittner	Inspector: Ron Bittner	Time: 12:13 PM
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample taken from: Sample Collected?
WO ID: 071423023	Outfall ID: Veterans Way East	Location: Veterans Way East	Date: 7/14/2023 8:00:00 AM	
Nearest Intersection: N. Rochester St. and Veterans Way	Flow Present? No	Flow Description: Ron Bittner	Inspector: Ron Bittner	Time: 02:11 PM
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample taken from: Sample Collected?
WO ID: 071423024	Outfall ID: 730 Fox St.	Location: 730 Fox St.	Date: 7/14/2023 8:00:00 AM	
Nearest Intersection: McKenzie Dr and Fox St	Flow Present? No	Flow Description: Ron Bittner	Inspector: Ron Bittner	Time: 10:31 AM
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample taken from: Sample Collected?
WO ID: 071423025	Outfall ID: 211 Henry St.	Location: 211 Henry St.	Date: 7/14/2023 8:00:00 AM	
Nearest Intersection: Henry St. and Jefferson St.	Flow Present? No	Flow Description: Ron Bittner	Inspector: Ron Bittner	Time: 02:23 PM
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample taken from: Sample Collected?
WO ID: 071423027	Outfall ID: 440 River Crest Court	Location: 440 River Crest Court	Date: 7/14/2023 8:00:00 AM	

Illicit Discharge	Flow Present?	No
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		
92		
93		
94		
95		
96		
97		
98		
99		
100		

Flow Present? No

Nearest Intersection: Main St. and River Crest Ct. Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 46 Time: 08:44 AM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? False	Sample taken from:				
WO ID: 071423031 Outfall ID:									
Nearest Intersection: S Rochester St and Wolf Run E. Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 51 Time: 03:00 PM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? No	Sample taken from:				
WO ID: 071423033 Outfall ID:									
Nearest Intersection: Wolf Run East and Maple Ave Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 52 Time: 01:00 PM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? False	Sample taken from:				
WO ID: 071423034 Outfall ID:									
Nearest Intersection: Fox St and Holz Pkwy Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 56 Time: 01:25 PM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? No	Sample taken from:				
WO ID: 071423035 Outfall ID:									
Nearest Intersection: Wolf Run East E Termini Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 52 Time: 01:06 PM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? False	Sample taken from:				
WO ID: 071423036 Outfall ID:									
Nearest Intersection: Wolf Run East E Termini Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 52 Time: 01:09 PM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? False	Sample taken from:				
WO ID: 071423037 Outfall ID:									
Nearest Intersection: S Rochester St and Dewey Dr Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 51 Time: 12:39 PM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? False	Sample taken from:				
WO ID: 071423038 Outfall ID:									
Nearest Intersection: Dewey Dr and Hill Ct Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 51 Time: 12:42 PM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? False	Sample taken from:				
WO ID: 071423039 Outfall ID:									
Nearest Intersection: Banker Wire Flow Present? No Flow Description: Inspector: Ron Bittner Temp: 51 Time: 12:42 PM									
Odor? False	Color Issue? False	Deposits? False	Floatables? False	Sample Collected? False	Sample taken from:				

Flow Present? Yes

Illicit Discharge

WO ID:	071423032	Outfall ID:		Location:	Dewey Dr. West Termini	Date:	7/14/2023 8:00:00 AM
Nearest Intersection: S. Rochester St. and Dewey Dr.		Flow Present?	Yes	Flow Description:	Moderate	Inspector:	Ron Bittner
Odor?	False	Color Issue?	False	Deposits?	False	Sample Collected?	Yes
				Floatables?	False	Sample taken from:	Flow
						Temp:	46
						Time:	08:58 AM



NFIRS-1 Basic

A							
67190	WI	02	09	2023	Mukwonago Fire Station 1 (1)	23-00197	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B Location Type																									
							Census tract:																		
☒ Street Address ☐ Intersection ☐ In Front Of ☐ Rear Of ☐ Adjacent To ☐ Directions ☐ US National Grid <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 15%; border: 1px solid black; text-align: center;">122</td><td style="width: 10%; border: 1px solid black;"></td><td style="width: 40%; border: 1px solid black; text-align: center;">ARROWHEAD</td><td style="width: 15%; border: 1px solid black; text-align: center;">DR-Drive</td><td style="width: 20%; border: 1px solid black;"></td></tr><tr><td style="text-align: center;">Number</td><td style="text-align: center;">Prefix</td><td style="text-align: center;">Street or Highway</td><td style="text-align: center;">Street Type</td><td style="text-align: center;">Suffix</td></tr></table> <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 30%; border: 1px solid black;"></td><td style="width: 30%; border: 1px solid black; text-align: center;">Village of Mukwonago</td><td style="width: 10%; border: 1px solid black; text-align: center;">WI</td><td style="width: 30%; border: 1px solid black; text-align: center;">53149</td></tr><tr><td style="text-align: center;">Apt./Suite/Room</td><td style="text-align: center;">City</td><td style="text-align: center;">State</td><td style="text-align: center;">Zip Code</td></tr></table> Cross Street								122		ARROWHEAD	DR-Drive		Number	Prefix	Street or Highway	Street Type	Suffix		Village of Mukwonago	WI	53149	Apt./Suite/Room	City	State	Zip Code
122		ARROWHEAD	DR-Drive																						
Number	Prefix	Street or Highway	Street Type	Suffix																					
	Village of Mukwonago	WI	53149																						
Apt./Suite/Room	City	State	Zip Code																						

C Incident Type 411-Gasoline or other flammable liquid spill	E1 Dates and Times Alarm <table style="display: inline-table; border-collapse: collapse;"><tr><td style="border: 1px solid black; text-align: center;">02</td><td style="border: 1px solid black; text-align: center;">09</td><td style="border: 1px solid black; text-align: center;">2023</td><td style="border: 1px solid black; text-align: center;">15:38</td></tr></table> Arrival <table style="display: inline-table; border-collapse: collapse;"><tr><td style="border: 1px solid black; text-align: center;">02</td><td style="border: 1px solid black; text-align: center;">09</td><td style="border: 1px solid black; text-align: center;">2023</td><td style="border: 1px solid black; text-align: center;">15:43</td></tr></table> Controlled <table style="display: inline-table; border-collapse: collapse;"><tr><td style="border: 1px solid black; text-align: center;"> </td><td style="border: 1px solid black; text-align: center;"> </td><td style="border: 1px solid black; text-align: center;"> </td><td style="border: 1px solid black; text-align: center;"> </td></tr></table> Last Unit Cleared <table style="display: inline-table; border-collapse: collapse;"><tr><td style="border: 1px solid black; text-align: center;">02</td><td style="border: 1px solid black; text-align: center;">09</td><td style="border: 1px solid black; text-align: center;">2023</td><td style="border: 1px solid black; text-align: center;">16:23</td></tr></table>	02	09	2023	15:38	02	09	2023	15:43					02	09	2023	16:23	E2 Shifts and Alarms <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 30%; border: 1px solid black; text-align: center;">Company 4</td><td style="width: 30%; border: 1px solid black; text-align: center;">0</td><td style="width: 40%; border: 1px solid black; text-align: center;">MUF01</td></tr><tr><td style="text-align: center;">Daytime</td><td></td><td></td></tr></table> Shift or Platoon Alarms District	Company 4	0	MUF01	Daytime		
02	09	2023	15:38																					
02	09	2023	15:43																					
02	09	2023	16:23																					
Company 4	0	MUF01																						
Daytime																								

D Aid Given Or Received <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; border: 1px solid black; text-align: center;"> </td><td style="width: 50%; border: 1px solid black; text-align: center;"> </td></tr><tr><td style="text-align: center;">Their FDID</td><td style="text-align: center;">Their State</td></tr><tr><td colspan="2" style="border: 1px solid black; height: 20px; margin-top: 5px;"></td></tr><tr><td colspan="2" style="text-align: center;">Their Incident Number</td></tr></table> ☐ 1 Mutual Aid Received ☐ 2 Auto. Aid Received ☐ 3 Mutual Aid Given ☐ 4 Auto. Aid Given ☐ 5 Other Aid Given ☒ None			Their FDID	Their State			Their Incident Number	
Their FDID	Their State							
Their Incident Number								

F Actions Taken 43-Hazardous materials spill control and confinement Primary Action Taken 86-Investigate Additional Action Taken 81-Incident command Additional Action Taken	G1 Resources ☒ Apparatus or Personnel Module is used. <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">Apparatus</td> <td style="text-align: center;">Personnel</td> </tr> <tr> <td>Suppression</td> <td style="text-align: center; border: 1px solid black;">2</td> <td style="text-align: center; border: 1px solid black;">3</td> </tr> <tr> <td>EMS</td> <td style="text-align: center; border: 1px solid black;">1</td> <td style="text-align: center; border: 1px solid black;">1</td> </tr> <tr> <td>Other</td> <td style="text-align: center; border: 1px solid black;">0</td> <td style="text-align: center; border: 1px solid black;">0</td> </tr> </table> ☐ Resource counts include aid received resources.		Apparatus	Personnel	Suppression	2	3	EMS	1	1	Other	0	0	G2 Estimated Dollar Losses and Values Losses: Required for all fires if known. Optional for all non-fires. None Property: \$ ☒ Contents: \$ ☒ Pre-Incident Values: Optional None Property: \$ ☒ Contents: \$ ☒
	Apparatus	Personnel												
Suppression	2	3												
EMS	1	1												
Other	0	0												

Completed Modules ☐ 2 - Fire ☐ 3 - Structure Fire ☐ 4 - Civilian Fire Cas. ☐ 5 - Fire Service Cas. ☐ 6 - EMS ☐ 7 - HazMat ☐ 8 - Wildland Fire ☐ 9 - Apparatus ☐ 10 - Personnel ☐ 11 - Arson	H1 Casualties ☒ None <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">Deaths</td> <td style="text-align: center;">Injuries</td> </tr> <tr> <td>Fire Service</td> <td style="text-align: center; border: 1px solid black;">0</td> <td style="text-align: center; border: 1px solid black;">0</td> </tr> <tr> <td>Civilian</td> <td style="text-align: center; border: 1px solid black;">0</td> <td style="text-align: center; border: 1px solid black;">0</td> </tr> </table> H2 Detector Required for Confined Fires ☐ 1 - Detector Alerted Occupants ☐ 2 - Detector Did Not Alert Them ☒ 3 - Unknown		Deaths	Injuries	Fire Service	0	0	Civilian	0	0	H3 Hazardous Materials Release ☐ 1 - Natural Gas ☐ 2 - Propane Gas ☐ 3 - Gasoline ☐ 4 - Kerosene ☐ 5 - Diesel Fuel / Fuel Oil ☐ 6 - Household Solvents ☐ 7 - Motor Oil ☐ 8 - Paint ☒ 0 - Other ☐ None	I Mixed Use Property ☒ Not Mixed ☐ 10 - Assembly Use ☐ 20 - Education Use ☐ 33 - Medical Use ☐ 40 - Residential Use ☐ 51 - Row Of Stores ☐ 53 - Enclosed Mall ☐ 58 - Business and Residential ☐ 59 - Office Use ☐ 60 - Industrial Use ☐ 63 - Military Use ☐ 65 - Farm Use ☐ 00 - Other Mixed Use
	Deaths	Injuries										
Fire Service	0	0										
Civilian	0	0										

J Property Use ☐ None Structures 131 ☐ Church, Place of Worship 161 ☐ Restaurant or Cafeteria 162 ☐ Bar/Tavern or Nightclub 213 ☐ Elementary School, Kindergarten 215 ☐ High School, Junior High 241 ☐ College, Adult Education 311 ☐ Nursing Home 331 ☐ Hospital	341 ☐ Clinic, Clinic-Type Infirmary 342 ☐ Doctor/Dentist Office 361 ☐ Prison or Jail, Not Juvenile 419 ☐ 1- or 2-Family Dwelling 429 ☐ MultiFamily Dwelling 439 ☐ Rooming/Boarding House 449 ☐ Commerical Hotel or Motel 459 ☐ Residential, Board and Care 464 ☐ Dormitory/Barracks 519 ☐ Food and Beverage Sales	539 ☐ Household Goods, Sales, Repairs 571 ☒ Gas or Service Station 579 ☐ Motor Vehicle/Boat Sales/Repairs 599 ☐ Business Office 615 ☐ Electric-Generating Plant 629 ☐ Laboratory/Science Laboratory 700 ☐ Manufacturing Plant 819 ☐ Livestock/Poultry Storage (Barn) 882 ☐ Non-Residential Parking Garage 891 ☐ Warehouse
---	--	---

Outside 124 ☐ Playground or Park 655 ☐ Crops or Orchard 669 ☐ Forest (Timberland) 807 ☐ Outdoor Storage Area 919 ☐ Dump or Sanitary Landfill 931 ☐ Open Land or Field 936 ☐ Vacant Lot	938 ☐ Graded/Cared for Plot of Land 946 ☐ Lake, River, Stream 951 ☐ Railroad Right-of-Way 960 ☐ Other Street 961 ☐ Highway/Divided Highway 962 ☐ Residential Street/Driveway 981 ☐ Construction Site 984 ☐ Industrial Plant Yard	Property Use: Description Look up and enter a Property Use code and description only if you have NOT checked a Property Use box.
---	---	---

K2				
Owner				
Local Option	Person/Entity Type	Business Name (if applicable)	Phone Number	
Mr., Ms., Mrs.	First Name	MI	Last Name	Suffix
Number	Prefix	Street or Highway	Street Type	Suffix
Post Office Box	Apt./Suite/Room		City	
State	Zip Code			

L Remarks:

Called on non-emergency line at the station by the BP Manager Adam Mueller 262-210-9766, stating there was a diesel fuel spill. He stated it was about 40-50 gallons and running down the lot towards the storm drain. He was advised to call 911 and MFD would be enroute. 3410, 3488, 3461 responded. 3401 requested dispatch contact WI DNR due to the size of the spill. 3410 on scene by diesel pump side and large amount of diesel fuel pooled by pump containment areas could see trails of diesel fuel going downhill the parking lot towards Arrowhead drive towards the storm drain at the entrance, assumed command. 3461 and 3488 staged on Arrowhead at the storm drain and applied a hazmat sock, oil dry to divert fuel from going into the storm drain. Village DPW Bittner and Utilities Castle contacted and responded to the site. Bittner applied sand to help divert. Command was in contact with driver of semi and WI DNR. Driver stated he pulled into pump 10 to refuel, had one pump into passenger side and one pump into the drivers side. When he was on the drivers side the handle came out of the passenger side without him knowing it. Manager stated it probably pumped for about 6-7 minutes unattended, estimated approximately 40-55 gallons of fuel on the ground. See pictures, Bittner DPW reports. WI DNR Jane Pfeiffer 414-435-8021 was given driver information and contacted the driver to coordinate cleanup. MPD assisted with blocking area off to other traffic. Manager was advised to co...

Full primary narrative can be found in NFIRS 1S - Supplemental

M Authorization

02	Stien, Jeffrey	Fire Chief		02/09/2023
Officer In Charge ID	Signature	Position or Rank	Assignment	Date
02	Stien, Jeffrey	Fire Chief		02/09/2023
Member Making Report ID	Signature	Position or Rank	Assignment	Date

NFIRS-7 HazMat

A							
67190	WI	02	09	2023	Mukwonago Fire Station 1 (1)	23-00197	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B			
HazMat ID			
1202			Diesel fuel
UN #	DOT Hazard Classification	CAS Registration #	Chemical Name

C1 Container Type ☐ ☒ None	C2 Estimated Container Capacity ☐ C3 Units: Capacity <table style="width: 100%;"> <tr> <td style="text-align: center;">Volume</td> <td style="text-align: center;">Weight</td> </tr> <tr> <td>☐ 11 - Ounces</td> <td>☐ 21 - Ounces</td> </tr> <tr> <td>☐ 12 - Gallons</td> <td>☐ 22 - Pounds</td> </tr> <tr> <td>☐ 13 - Barrels</td> <td>☐ 23 - Grams</td> </tr> <tr> <td>☐ 14 - Liters</td> <td>☐ 24 - Kilograms</td> </tr> <tr> <td>☐ 15 - Cubic Feet</td> <td></td> </tr> <tr> <td>☐ 16 - Cubic Meters</td> <td></td> </tr> </table>	Volume	Weight	☐ 11 - Ounces	☐ 21 - Ounces	☐ 12 - Gallons	☐ 22 - Pounds	☐ 13 - Barrels	☐ 23 - Grams	☐ 14 - Liters	☐ 24 - Kilograms	☐ 15 - Cubic Feet		☐ 16 - Cubic Meters		D1 Estimated Amount Released 55 D2 Units: Released <table style="width: 100%;"> <tr> <td style="text-align: center;">Volume</td> <td style="text-align: center;">Weight</td> </tr> <tr> <td>☐ 11 - Ounces</td> <td>☐ 21 - Ounces</td> </tr> <tr> <td>☒ 12 - Gallons</td> <td>☐ 22 - Pounds</td> </tr> <tr> <td>☐ 13 - Barrels</td> <td>☐ 23 - Grams</td> </tr> <tr> <td>☐ 14 - Liters</td> <td>☐ 24 - Kilograms</td> </tr> <tr> <td>☐ 15 - Cubic Feet</td> <td></td> </tr> <tr> <td>☐ 16 - Cubic Meters</td> <td></td> </tr> </table>	Volume	Weight	☐ 11 - Ounces	☐ 21 - Ounces	☒ 12 - Gallons	☐ 22 - Pounds	☐ 13 - Barrels	☐ 23 - Grams	☐ 14 - Liters	☐ 24 - Kilograms	☐ 15 - Cubic Feet		☐ 16 - Cubic Meters		E1 Physical State When Released ☐ 1 - Solid ☒ 2 - Liquid ☐ 3 - Gas ☐ U - Undetermined E2 Released Into 3-Ground
Volume	Weight																														
☐ 11 - Ounces	☐ 21 - Ounces																														
☐ 12 - Gallons	☐ 22 - Pounds																														
☐ 13 - Barrels	☐ 23 - Grams																														
☐ 14 - Liters	☐ 24 - Kilograms																														
☐ 15 - Cubic Feet																															
☐ 16 - Cubic Meters																															
Volume	Weight																														
☐ 11 - Ounces	☐ 21 - Ounces																														
☒ 12 - Gallons	☐ 22 - Pounds																														
☐ 13 - Barrels	☐ 23 - Grams																														
☐ 14 - Liters	☐ 24 - Kilograms																														
☐ 15 - Cubic Feet																															
☐ 16 - Cubic Meters																															

F1 Released From ☐ Below Grade ☐ 1 - Inside/On Structure ☒ 2 - Outside of Structure	F2 Population Density ☐ 1 - Urban ☒ 2 - Suburban ☐ 3 - Rural	G2 Area Evacuated ☐ 1 - Square Feet ☒ 2 - Blocks ☐ 3 - Square Miles 	H HazMat Actions Taken 13-HazMat spill control and confinement
	G1 Area Affected ☐ 1 - Square Feet ☒ 2 - Blocks ☐ 3 - Square Miles 2	G3 Estimated Number of People Evacuated 0	I If Fire or Explosion Is Involved With a Release, Which Occurred First? ☐ 1 - Ignition ☐ 2 - Release ☐ 3 - Undetermined
		G4 Estimated Number of Buildings Evacuated 0	

J Cause of Release ☐ 1 - Intentional ☒ 2 - Unintentional Release ☐ 3 - Container/Containment Failure ☐ 4 - Act of Nature ☐ 5 - Cause Under Investigation ☐ U - Cause Undetermined After Investigation	K Factors Contributing To Release 73-Equipment unattended	L Factors Affecting Mitigation 47-Ice or snow conditions
---	--	---

M Equipment Involved In Release 344-Pump Equipment Involved In Release ☐ None Brand Model Serial Year	N Mobile Property Involved In Release ☐ Type ☐ Make Model Year License # State DOT/ICC #	O HazMat Disposition ☐ 1 - Completed by Fire Service Only ☐ 2 - Completed w/Fire Service Present ☐ 3 - Released to Local Agency ☐ 4 - Released to County Agency ☐ 5 - Released to State Agency ☒ 6 - Released to Federal Agency ☐ 7 - Released to Private Agency ☐ 8 - Released to Property Owner or Manager P HazMat Civilian Casualties Deaths 0 Injuries 0
--	--	---

NFIRS-9 Apparatus or Resources

A	67190	WI	02	09	2023	Mukwonago Fire Station 1 (1)	23-00197	0
	FDID	State	Month	Day	Year	Station	Number	Exposure

B Apparatus/Resource	Dates/Times	Sent	Number of People	Apparatus Use	Actions Taken
ID: 3410 Type: 92-Chief officer car	Dispatch: 02/09/2023 15:38 Arrival: 02/09/2023 15:43 Clear: 02/09/2023 16:23	☐ Sent 1		☒ Suppression ☐ EMS ☐ Other	43-Hazardous materials spill control and confinement 86-Investigate 81-Incident command
ID: 3461 Type: 11-Engine	Dispatch: 02/09/2023 15:38 Arrival: 02/09/2023 15:47 Clear:	☐ Sent 2		☒ Suppression ☐ EMS ☐ Other	43-Hazardous materials spill control and confinement 86-Investigate
ID: 3488 Type: 70-Medical & rescue unit, other	Dispatch: 02/09/2023 15:42 Arrival: 02/09/2023 15:43 Clear:	☐ Sent 1		☐ Suppression ☒ EMS ☐ Other	43-Hazardous materials spill control and confinement 86-Investigate

NFIRS-10 Personnel

A

67190	WI	02	09	2023	Mukwonago Fire Station 1 (1)	23-00197	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B Apparatus/Resource		Dates/Times	Sent	Number of People	Apparatus Use	Actions Taken	
ID:	3410	Dispatch:	02/09/2023 15:38	☒ Sent	1	☒ Suppression ☐ EMS ☐ Other	43-Hazardous materials spill control and confinement 86-Investigate 81-Incident command
Type:	92-Chief officer car	Arrival:	02/09/2023 15:43				
		Clear:	02/09/2023 16:23				
Personnel ID	Name	Rank	Role	Attend	Actions Taken		
02	Stien, Jeffrey	Fire Chief	5588001-Driver	☐	43-Hazardous materials spill control and confinement 86-Investigate 81-Incident command		
ID:	3461	Dispatch:	02/09/2023 15:38	☒ Sent	2	☒ Suppression ☐ EMS ☐ Other	43-Hazardous materials spill control and confinement 86-Investigate
Type:	11-Engine	Arrival:	02/09/2023 15:47				
		Clear:	☐ ☐				
Personnel ID	Name	Rank	Role	Attend	Actions Taken		
586	Friesema, Dave	Firefighter / Critical Care Paramedic	5588002-Officer / Lead EMS Personnel	☐	43-Hazardous materials spill control and confinement 86-Investigate		
528	Pierce, Amanda	Firefighter / EMT-Basic	5588001-Driver	☐	43-Hazardous materials spill control and confinement 86-Investigate		
ID:	3488	Dispatch:	02/09/2023 15:42	☒ Sent	1	☐ Suppression ☒ EMS ☐ Other	43-Hazardous materials spill control and confinement 86-Investigate
Type:	70-Medical & rescue unit, other	Arrival:	02/09/2023 15:43				
		Clear:	☐ ☐				
Personnel ID	Name	Rank	Role	Attend	Actions Taken		
657	Ludwig, Michael	Firefighter/Critical Care	5588001-Driver	☐	43-Hazardous materials spill control and confinement 86-Investigate		

NFIRS-1S Supplemental

A

67190	WI	02	09	2023	Mukwonago Fire Station 1 (1)	23-00197	0
FDID	State	Month	Day	Year	Station	Number	Exposure

Additional Narrative (#1 of 1):

US CELLULAR -088.32117X +42.849801 995 Greenwald Ct SE | DIESEL SPILL | Chief Complaint: Fuel spill
 Problem: FUEL SPILL | Dispatch Code: 59D04 (Sewer/Drain)
 Suffix: O (Outside)
 Response Text: Delta
 KQ Info: At loc (1st pty).
 KQ Info: Direction of flow: NO MORE IS COMING OUT BUT FUEL IS STILL COMING // GOING INTO PUMP BAY
 KQ Info: Fuel spill.
 KQ Info: Spill spreading.
 KQ Info: Outside spill.
 KQ Info: Near sewer/drain.
 KQ Info: LARGE spill. | Per: 3410 (3410) – WHEN THEY FIRST CALLED US AT THE STATION, THEY ADVISED 50 GALLONS WERE
 SPILLED / CONFIRM THATS THE CASE | Per: 3410 (3410) – IF THATS THE CASE, NOTIFY DNR | Response Text: Delta
 KQ Info: Fuel from: PUMP #10
 KQ Info: At loc (1st pty).
 KQ Info: Direction of flow: NO MORE IS COMING OUT BUT FUEL IS STILL COMING // GOING INTO PUMP BAY
 KQ Info: Unk container size.
 KQ Info: Fuel spill.
 KQ Info: Spill spreading.
 KQ Info: Outside spill.
 KQ Info: Near sewer/drain.
 KQ Info: LARGE spill.
 KQ Info: Diesel.
 KQ Info: No one sick/inj. | Per: 3410 (3410) – I ALREADY CONTACTED VILLAGE DPW AND UTILITIES | Response Text: Delta | *NO
 PAGE* | ABT 40-50 ESTIMATED GALLONS | CALLING MUK | CALLING DNR | MUK AWARE AND SENDING PD | Per: 3410 (3410) – 23 /
 DIESEL SIDE / CONSIDERABLE AMOUNT SPILLED BY PUMPS, DRAINING TOWARDS THE DRAINS | DNR ADV | CHIEF STEIN CALLED IN
 REQ DNR CALL HIM DIRECT, TRUCK WAS UNATTENDED AT THE PUMP FOR APPROX 6 MINUTES AND 40-50 GALLONS SPILED,
 POOLS WERE SPILLING TOWARDS THE ROADWAY, AND OIL DRY IS BEING USED TO PREVENT FUEL FROM GOING INTO THE STORM
 DRAINS | 10 MINS - Alarm Timer Extended: 10 | Alarm Timer Extended: 0 | CALLING DNR | CALLING DNR | Alarm Timer Extended:
 0 | DNR GIVEN INFO, WILL GIVE THAT TO THEIR SPILL COORDINATOR WHO WILL THEN CALL CHIEF STEIN ON THE
 PERSONAL/DIRECT NUMBER HE GAVE | 20 MINS - Alarm Timer Extended: 10 | 30 MIN - Alarm Timer Extended: 30 | Per: 3410 (3410
) – SPOKE TO DNR AND DNR SPOKE TO INDIVIDUAL / DNR WILL BE SETTING UP CLEAN UP PROCESS | Per: 3410 (3410) – DRAINED
 FROM BP PUMPS DOWN THE DRIVEWAY AND INTO PUMP / NO ROAD CLOSURE | Per: 3410 (3410) – NEG INJ AND NEG DAMAGE |
 Per: 3410 (3410) – EVERYTHING TOT OWNER/ OPERATOR TO WORK WITH DNR // DPW PLACING DOWN MORE SAND TO DYKE
 AROUND STORM DRAIN

Apparatus Narrative for 3461:

3461 arrived on scene to find what appeared to be a large amount of diesel fuel running from the area of the fuel pumps towards the road and storage drain. An absorbent boom was noted to have been placed between the spill and the storm sewer. MFD staff then placed an additional 3 bags of oil dry to divert the spill away from the storm sewer.

3461 was then cleared by command and returned to quarters.

	Village of Mukwonago Police			Incident Report		
	Incident: Administrative/Informational					
	Incident Report Number: 23-005813		Between: Date - Time		And/At: Date-Time 2/9/23 15:39	
	Incident Location: 122 Arrowhead Dr,A, Mukwonago, WI, 53149					
	CFS Code-1: 9001		CFS Code-2:		CFS Code-3:	
CFS Code-5:		CFS Code-6:		CFS Code-7:		
CFS Code-4:		CFS Code-8:				
Name (Last, First, Middle)				DOB:		
Address: (Address, City, State, Zip)				Race/Sex		
Employer				Phone 1		
Employer Address				Phone 2		
Employer Address				Work Phone #		
Name (Last, First, Middle)				DOB:		
Address: (Address, City, State, Zip)				Race/Sex		
Employer				Phone 1		
Employer				Phone 2		
Employer Address				Work Phone #		
SUMMARY On the listed date and time, WCC advised the police department of a fuel spill at BP gas station. The subject fueling their vehicle stated the fuel handle displaced itself from the vehicle causing an approximate 40-50 gallon diesel spill. The fire department requested the DNR for cleanup. No further investigation is required.						
Vehicle Information: (Year, Make, Model, Style, Color)						
License Number:	State:	Expiration Year:	Vin:	Insurance Company:		
Other Vehicle Information:				NCIC#		
Reporting Officer(s): Pinkowski, Shaun			Payroll Number : spin42		Report Date: 02/10/2023	
Time Received: 15:39:38	Time Cleared: 17:10:31	Unit(s) Assigned: 1236, 1242		Pages: 1 Of 3		
Reviewed by: Kreiser, Robert S.		Payroll Number : rkre39		Copy To		

Date:

02/10/2023

CFS Code-1: 9001

Incident Report Number:

23-005813

Village of Mukwonago Police**Continuation**Incident Report Number
23-005813Incident Location:
122 Arrowhead Dr,A, Mukwonago, WI, 53149Incident Date:
02/09/2023**NAMES****Contact**

Hitt, Harvey L W/M-65 of 114 Audrea St, Moulton,AL,35650
DOB: 03/09/1957
Hair: Brown
Eyes: Brown

Caller

Mueller, Adam James W/M-25 of W360S8585 Hwy 59, Eagle,WI,53119
DOB: 09/05/1997
HT: 604 WT: 160 Hair: Blonde or Strawberry
Eyes: Blue

Phone 1:(262) 210-9766

=====

Reporting Officer(s):
Pinkowski, ShaunPayroll Number :
spin42Pages:
2 Of 3

Village of Mukwonago Police		Continuation
Incident Report Number 23-005813	Incident Location: 122 Arrowhead Dr,A, Mukwonago, WI, 53149	Incident Date: 02/09/2023
NARRATIVE On 2/09/23 at approximately 3:39pm, the Village of Mukwonago Police Department was contacted by Waukesha County Communications (WCC) to advise Mukwonago Fire Department was enroute to BP gas station for a fuel spill. When I arrived on scene, the fire department was investigating the spill which was at the diesel fuel pumps to the rear of the building. I observed the ground to to have an iridescent shine and green stained snow from the fuel. I spoke with the manager of BP, Adam J. Mueller. Adam stated he observed the spill and stated the truck driver made the spill by accident. Adam pointed out the truck driver and I made contact with him. The truck driver identified himself by Alabama photo driver's license as Harvey L. Hitt. Harvey stated he went to fuel his semitruck, bearing Alabama registration 1189774, from the passenger side. He advised he bungee corded the fuel handle in position and briefly took his eyes off the pump. Harvey went on to state the fuel handle had displaced it self and spilled approximately 40-50 gallons of diesel fuel. Pictures of the scene are attached to this report. Chief Stien of the Mukwonago Fire Department advised me that due to the size of the spill, he would request the Department of Natural Resources to do clean up. I went back to speak with Harvey once more to obtain liability insurance information because of the severity of the spill and provided me with Next Level Insurance as his provider. A copy of Harvey's statement form and insurance certificate are attached to this report. Traffic cones were placed to block access to the spill area in the parking lot. DNR was notified for spill clean up. No further investigation is required.		
Reporting Officer(s): Pinkowski, Shaun	Payroll Number : spin42	Pages: 3 Of 3



Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149
www.villageofmukwonago.com | (262) 363-6447 | Fax: (262)363-7197

Date: July 24, 2023

RE: Illicit discharge of drilling fluid into the villages storm sewer system.

7/24/23

DPW received a call from a concerned citizen at 3:30 PM on July 24, 2023, about a boring company dumping drilling fluid into a catch basin. Staff responded to Bayview Road and Greenwald Court where an employee of U.U.C.INC. was sweeping the drilling fluid in the catch basin. The project was shut down at 3:45 PM. A co-owner of the company was on the scene as a working foreman and engage with staff about the legality and illicit discharge. The Mukwonago police department arrived at approximately 4:10 PM and took the necessary information to issue a citation if a site cleanup was not performed. U.U.C called in a vacuum trailer and cleaned the street and sidewalk area that evening.

7/24/23

A representative from Vision Telecommunications Inc., the initial ROW permit holder contacted DPW about cleaning the downstream storm sewer system. Vision provided additional equipment later in the day and along with U.U.C flushed and vacuumed the residual fluid.

Due to the cooperative and timely response of the two companies a citation was not issued for the violation.

Regards,

Village of Mukwonago

Ron Bittner

Public Works Director/Forester/Weed Commissioner

262-363-6447

Right-of-Way Permit

PERMIT #: PROW23-0020

ISSUED: 06/12/2023

EXPIRES: 06/11/2024

LOCATION:	OWNER:	CONTRACTOR:
970 GREENWALD CT MUKV2014997012 Zoning:	SILKWORTH LLC 970 GREENWALD CT MUKWONAGO WI 53149 Phone: Fax:	Momentum Design, LLC 9000 W Chester St Milwaukee WI 53214 Phone: (262) 672 5058 Fax:

Work Description: Bury fiber in new 2" conduit & place handholes**Stipulations:**

Fee Description	Fee Category	Quantity	Item Total
Boring Utility - Not Under Pavement	Right-of-Way	8,915.00	2,674.50
Boring Utility - Under Pavement	Right-of-Way	328.00	328.00
Pull Box	Right-of-Way	13.00	390.00
Sidewalk Fee	Right-of-Way	20.00	35.00
Fee Total:			\$3,427.50
Amount Paid:			\$3,427.50
Balance Due:			\$0.00

REQUIRED INSPECTIONS (NON-CONCLUSIVE LIST):

THE APPLICANT IS REQUIRED TO ARRANGE FOR INSPECTION APPOINTMENTS. For inspections, a 24 hour minimum notice is required. Call (262) 363-6419 for inspections or information, Monday through Friday, 8:00 AM to 9:30 AM.



Building Official

By accepting this permit I hereby agree to construct the above described project in accordance with the plans and specifications submitted herewith, and in strict compliance with all the provisions of the Zoning Code and ordinances of the Village of Mukwonago. I agree to comply with all applicable code and statutes and ordinances and with the conditions of the permit: understanding the issuance of the permit creates no legal liability, expressed or implied, on the municipality; and certify that all the above and supplied information is accurate. If I am the owner applying for an erosion control or construction permit, I have read the cautionary statement regarding contractor financial responsibility. I expressly grant the Building Inspection Department permission to enter the premises for which this permit is sought at all reasonable hours and inspect the work being done. Any additional code violation found during the inspection will also have to be addressed for correction.

		Village of Mukwonago Police		Incident Report			
		Incident: Administrative/Informational					
		Incident Report Number: 23-031125		Between: Date - Time		And/At: Date-Time 7/24/23 15:49	
		Incident Location: Bay View Rd/Greenwald Ct, Mukwonago, WI, 53149					
		CFS Code-1: 9001		CFS Code-2:		CFS Code-3:	
CFS Code-5:		CFS Code-6:		CFS Code-7:		CFS Code-8:	
CM	Name (Last, First, Middle) Bittner, Ronald			DOB:		Race/Sex W/M	
Address: (Address, City, State, Zip) 630 CTH NN, Mukwonago, WI, 53149						Phone 1 (262) 363-6447	
Employer						Phone 2 (414) 550-7507	
Employer Address						Work Phone #	
	Name (Last, First, Middle)			DOB:		Race/Sex	
Address: (Address, City, State, Zip)						Phone 1	
Employer						Phone 2	
Employer Address						Work Phone #	
SUMMARY On the above listed date and time, at the above listed location, the listed complainant reported a business working in the area that was illegally dumping slurry into a storm sewer. The listed contact had arranged for cleanup. This report is for informational purposes, and no further investigation is needed.							
Vehicle Information: (Year, Make, Model, Style, Color)							
License Number:		State:		Expiration Year:		Vin:	
Insurance Company:						NCIC#	
Other Vehicle Information:							
Reporting Officer(s): Cieszynski, Brian				Payroll Number : bcie45		Report Date: 07/25/2023	
Time Received: 15:49:35		Time Cleared: 16:15:33		Unit(s) Assigned: 1245		Pages: 1 Of 3	
Reviewed by: Kubiak, Michael L.				Payroll Number : mkub41		Copy To	

Date:

07/25/2023

CFS Code-1: 9001

Incident Report Number:

23-031125

Continuation

Incident Date:
07/24/2023

Phone 1: (815) 670-4652

Pages: 2 Of 3

Village of Mukwonago Police**Continuation**Incident Report Number
23-031125Incident Location:
Bay View Rd/Greenwald Ct, Mukwonago, WI, 53149Incident Date:
07/24/2023**NARRATIVE**

On Monday, July 24, 2023, at approximately 3:49pm, I was dispatched to meet with Public Works Director Ronald Bittner at the intersection of Bay View Road and Greenwald Court. Ronald reported he was in contact with a company working in the area, that was pouring slurry into a storm drain, in violation of Village ordinance. Ronald was requesting an officer respond.

Upon arrival, I met with Ronald and Joel Camargo Medina, who was the supervisor on scene for Utility Underground Construction. I noted a pale, tan colored muddy slurry in the gutter along the north side of Bay View Road at Greenwald Court, pouring into the nearby storm drain. Joel told me he had been contracted to do underground boring in the area, and did not realize so much water would be coming out of the bore holes. The water was flowing in the grass, over the sidewalk, and into the gutter. Ronald was speaking with Joel, and Joel told Ronald he had already contacted a "hydro-vac" apparatus to clear out the storm drain. Ronald gave Joel instructions on what needed to be done for a proper cleanup.

I provided non-emergency contact information for the Police Department to Joel, and told him to call us if any traffic control assistance was needed when the cleaning apparatus arrived.

Ronald wished for this incident to be documented. This report is for informational purposes only, and no further investigation is needed.

I have nothing further.

Reporting Officer(s):
Cieszynski, BrianPayroll Number :
bcie45Pages:
3 Of 3

Work Order Form

ID	071423029	Logged By	Ron Bittner	07/14/2023 02:21 PM	Status	Closed	Priority	1	
Service Request		Type	General						
		Department	Public Works						
Activity Description		Group	Pond/BMP						
Illicit Discharge									
Location	Milwaukee Tool								
Assigned To	Ron Bittner		07/14/2023 02:21 PM		Begin Date / Time	07/14/2023 08:00 AM		End Date / Time	07/14/2023 09:00 AM
Description					Due Date / Time				
					Closed By	Ron Bittner		Date Closed	10/13/2023 11:50 AM

Structure Number

GSFO004

Inspection Date

10/10/2023

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

11:33 AM

Subwatershed

Mukwonago

DATA

Temperature

51

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Industrial

Nearest Intersection

Holz Pkwy and Swan Dr

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage

☐ Closed ☒ Open

Material

Shape

Submerged

☐ Yes ☒ No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

☒ Yes ☐ No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

☐

Color

☐

Turbidity

☐

Floatables

☐

Odor Description

Color Description

Turbidity Description

Floatables Description

Physical Indicators Description - Other

Outfall Damage

☐

Deposits

☐

Abnormal Vegetation

☐

Poor Pool Quality

☐

Outfall Damage
Description

Deposits Description

Abnormal Vegetation
Desc.

Poor Pool Quality
Description

Other Description

LAB

Sample Collected

☒ Yes ☐ No

Collected From

☒ Flow ☐ Pool

Sample Temperature

Sample pH

Ammonia

mg/l

Copper

mg/l

Chlorine

mg/l

Phenols

mg/l

Surfactants

mg/l

Detergents

mg/l

Total Coliform

☐ Positive ☐ Negative

Lab Notes

Assets

Asset ID	Layer or Facility	GIS Location	Label / Name
----------	-------------------	--------------	--------------



Work Order Form

ID	071423030	Logged By	Ron Bittner	07/14/2023 02:23 PM	Status	Closed	Priority	1
Service Request		Type	General		Begin Date / Time	End Date / Time		
		Department	Public Works		07/14/2023 08:00 AM	07/14/2023 09:00 AM		
Activity Description		Group	Pond/BMP		Due Date / Time			
Illicit Discharge								
Location	909 Perkins							
Assigned To	Ron Bittner			07/14/2023 02:23 PM	Closed By	Ron Bittner		Date Closed
Description								10/13/2023 11:49 AM

Structure Number

GSFO002

Inspection Date

10/10/2023

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

11:19 AM

Subwatershed

Mukwonago

DATA

Temperature

51

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Industrial and Residential

Nearest Intersection

Holz Pkwy and Perkins Dr.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage

☐
☒

Material

Shape

Submerged

☐ Yes

☒ No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

☒

Yes

☐

No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

☐

Color

☐

Turbidity

☐

Floatables

☐

Odor Description

Color Description

Turbidity Description

Floatables Description

Physical Indicators Description - Other

Outfall Damage

☐

Deposits

☐

Abnormal Vegetation

☐

Poor Pool Quality

☐

Outfall Damage
Description

Deposits Description

Abnormal Vegetation
Desc.

Poor Pool Quality
Description

Other Description

LAB

Sample Collected

☒ Yes ☐ No

Collected From

☒ Flow ☐ Pool

Sample Temperature

Sample pH

Ammonia

mg/l

Copper

mg/l

Chlorine

mg/l

Phenols

mg/l

Surfactants

mg/l

Detergents

mg/l

Total Coliform

☐ Positive ☐ Negative

Lab Notes

Assets

Asset ID	Layer or Facility	GIS Location	Label / Name
----------	-------------------	--------------	--------------



3/1/2024 3:10:33 PM

Page 3 of 4

Work Order Form

ID	071423032	Logged By	Ron Bittner	07/14/2023 02:26 PM	Status	Closed	Priority	1
Service Request		Type	General		Begin Date / Time	End Date / Time		
		Department	Public Works		07/14/2023 08:00 AM	07/14/2023 09:00 AM		
Activity Description		Group	Pond/BMP		Due Date / Time			
Illicit Discharge								
Location	Dewey Dr. West Termini							
Assigned To	Ron Bittner			07/14/2023 02:27 PM	Closed By	Date Closed		
Description					Ron Bittner	02/05/2024 08:32 AM		

Structure Number

ST363008

Inspection Date

10/10/2023

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

08:58 AM

Subwatershed

Mukwonago

DATA

Temperature

46

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Industrial

Nearest Intersection

S. Rochester St. and Dewey Dr.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage

☒

☒

Material

Concrete

Shape

Round

Submerged

☒ Yes

☐ No

Flow Description

Moderate

Depth

FT

Length

FT

Width

FT

Flow Present

☒

Yes

☐

No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

☐

Color

☐

Turbidity

☐

Floatables

☐

Odor Description

Color Description

Turbidity Description

Floatables Description

Physical Indicators Description - Other

Outfall Damage

☐

Deposits

☐

Abnormal Vegetation

☐

Poor Pool Quality

☐

Outfall Damage
Description

Deposits Description

Abnormal Vegetation
Desc.

Poor Pool Quality
Description

Other Description

LAB

Sample Collected

☒ Yes ☐ No

Collected From

☒ Flow ☐ Pool

Sample Temperature

Sample pH

Ammonia

 mg/l

Copper

 mg/l

Chlorine

 mg/l

Phenols

 mg/l

Surfactants

 mg/l

Detergents

 mg/l

Total Coliform

☐ Positive ☐ Negative

Lab Notes

SAMPLE WAS COLLECTED FROM AN UPSTREM MANHOLE PAST THE ONLY BUSSINESS IN THE DEVELOPMENT. GROUND WATER ENTERS THE SYSTEM FROM A STREET UNDERDRAIN.

Assets

Asset ID	Layer or Facility	GIS Location	Label / Name
----------	-------------------	--------------	--------------



8/1/2024 3:16:19 PM

Page 3 of 5



3/1/2024 3:16:19 PM

Page 4 of 5

Work Order Form

ID	071423028	Logged By	Ron Bittner	07/14/2023 02:19 PM	Status	Closed	Priority	1
Service Request		Type	General					
		Department	Public Works					
Activity Description		Group	Pond/BMP					
Illicit Discharge								
Location	106 McKenzie Rd.							
Assigned To	Ron Bittner		07/14/2023 02:20 PM		Due Date / Time			
Description								
					Closed By	Date Closed		
					Ron Bittner	10/13/2023 11:52 AM		

Structure Number

ST252001

Inspection Date

10/10/2023

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

10:53 AM

Subwatershed

Mukwonago

DATA

Temperature

49

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Industrial, Residential

Nearest Intersection

McKenzie Rd and Plank Rd

OUTFALL DESCRIPTION

Closed PipeOpen Drainage

☒

☐

Material

Concrete

Shape

Round

Submerged

☒ Yes

☐ No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

☒ Yes

☐ No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

☐

Color

☐

Turbidity

☐

Floatables

☐

Odor Description

Color Description

Turbidity Description

Floatables Description

Physical Indicators Description - Other

Outfall Damage

☐

Deposits

☐

Abnormal Vegetation

☐

Poor Pool Quality

☐

Outfall Damage
Description

Deposits Description

Abnormal Vegetation
Desc.

Poor Pool Quality
Description

Other Description

LAB

Sample Collected

☒ Yes ☐ No

Collected From

☒ Flow ☐ Pool

Sample Temperature

Sample pH

Ammonia

 mg/l

Copper

 mg/l

Chlorine

 mg/l

Phenols

 mg/l

Surfactants

 mg/l

Detergents

 mg/l

Total Coliform

☐ Positive ☐ Negative

Lab Notes

Assets

Asset ID	Layer or Facility	GIS Location	Label / Name
----------	-------------------	--------------	--------------



3/1/2024 3:18:02 PM

Page 3 of 4

Work Order Form

ID	071423026	Logged By	Ron Bittner	07/14/2023 02:16 PM	Status	Closed	Priority	1
Service Request		Type	General		Begin Date / Time	End Date / Time		
		Department	Public Works		07/14/2023 08:00 AM	07/14/2023 09:00 AM		
Activity Description		Group	Pond/BMP		Due Date / Time			
Illicit Discharge								
Location	STH 83 CNN Trestle							
Assigned To	Ron Bittner	07/14/2023 02:16 PM						
Description								
					Closed By	Date Closed		
					Ron Bittner	10/13/2023 11:54 AM		

Structure Number

ST351002

Inspection Date

10/10/2023

Investigator

Ron Bittner

Form Completed By

Ron Bittner

Inspection Time

08:24 AM

Subwatershed

Mukwonago

DATA

Temperature

46

Rainfall in Last 24 hrs

0

Rainfall in Last 48 hrs

0

Land Use in Drainage Area

Commercial, Residential

Nearest Intersection

S Rochester and Front St.

OUTFALL DESCRIPTION

Closed Pipe/Open Drainage

☒

☐

Material

Concrete

Shape

Round

Submerged

☐ Yes

☒ No

Flow Description

Trickle

Depth

FT

Length

FT

Width

FT

Flow Present

☒

Yes

☐

No

Time of Travel

SEC

Time to Fill

SEC

Total Flow Volume

CU FT

PHYSICAL INDICATORS

Odor

☐

Color

☒

Turbidity

☐

Floatables

☐

Odor Description

Color Description

Turbidity Description

Floatables Description

Physical Indicators Description - Other

Outfall Damage

☐

Deposits

☐

Abnormal Vegetation

☐

Poor Pool Quality

☐

Outfall Damage
Description

Deposits Description

Abnormal Vegetation
Desc.

Poor Pool Quality
Description

Other Description

LAB

Sample Collected

☒ Yes ☐ No

Collected From

☐ Flow ☒ Pool

Sample Temperature

Sample pH

Ammonia

 mg/l

Copper

 mg/l

Chlorine

 mg/l

Phenols

 mg/l

Surfactants

 mg/l

Detergents

 mg/l

Total Coliform

☐ Positive ☐ Negative

Lab Notes

Assets

Asset ID	Layer or Facility	GIS Location	Label / Name
----------	-------------------	--------------	--------------



3/1/2024 3:19:10 PM

Page 3 of 4



Village of Mukwonago



Pretreatment Report

Begin Date	Staff involved	Staff Involved	Anti-Icing
11/24/2023		DPW-Riechert	500 Gallons
2/23/2024	DPW-Schick	DPW-Broberg	3,000 Gallons
Total:			3,500 Gallons



Snow Event Summary Report



November 2023 Snow Events

Snow Event 11/30/2023 8:00:00 AM ID: 113023004

Snow Event Type:	salting	Average Temp:	31	Windspeed:	0	Snowfall:	1.0	Start Time:	End Time:	Event Duration:	4.0	Hours
TR5 Brine	0	Gallons		TR5 Salt		0	Pounds					
TR7 Brine	0	Gallons		TR7 Salt		0	Pounds					
TR8 Brine	0	Gallons		TR8 Salt		0	Pounds					
TR9 Brine	10	Gallons		TR9 Salt		2,000	Pounds					
TR10 Brine	25	Gallons		TR10 Salt		3,000	Pounds					
TR11 Brine	0	Gallons		TR11 Salt		0	Pounds					
TR12 Brine	0	Gallons		TR12 Salt		0	Pounds					
Total Brine Used:	35	Gallons		Total Salt Used:		5,000	Pounds					

Snow Event 11/30/2023 8:00:00 AM ID: 113023006

Snow Event Type:	ice and salt	Average Temp:	25	Windspeed:	0	Snowfall:	0	Start Time:	End Time:	Event Duration:	0	Hours
TR5 Brine	0	Gallons		TR5 Salt		0	Pounds					
TR7 Brine	15	Gallons		TR7 Salt		3,000	Pounds					
TR8 Brine	0	Gallons		TR8 Salt		0	Pounds					
TR9 Brine	0	Gallons		TR9 Salt		0	Pounds					
TR10 Brine	0	Gallons		TR10 Salt		0	Pounds					
TR11 Brine	0	Gallons		TR11 Salt		0	Pounds					
TR12 Brine	0	Gallons		TR12 Salt		0	Pounds					
Total Brine Used:	15	Gallons		Total Salt Used:		3,000	Pounds					



Snow Event Summary Report



December 2023 Snow Events

Snow Event 12/1/2023 5:00:00 PM ID: 120423001

Snow Event Type: salting and plowing **Average Temp:** 32 **Windspeed:** 5 **Snowfall:** 1.5 **Start Time:** 04:00 PM **End Time:** 06:00 PM **Event Duration:** 2.0 Hours

TR5 Brine	0	Gallons	TR5 Salt	0	Pounds
TR7 Brine	0	Gallons	TR7 Salt	8,000	Pounds
TR8 Brine	70	Gallons	TR8 Salt	8,000	Pounds
TR9 Brine	62	Gallons	TR9 Salt	6,219	Pounds
TR10 Brine	0	Gallons	TR10 Salt	0	Pounds
TR11 Brine	68	Gallons	TR11 Salt	5,447	Pounds
TR12 Brine	19	Gallons	TR12 Salt	3,180	Pounds
Total Brine Used:		219	Total Salt Used:		30,846

January 2024 Snow Events

Snow Event 1/10/2024 12:00:00 AM ID: 010824001

Snow Event Type: salting and plowing **Average Temp:** 0 **Windspeed:** 0 **Snowfall:** 6.0 **Start Time:** **End Time:** **Event Duration:** 6.0 Hours

TR5 Brine	0	Gallons	TR5 Salt	2,000	Pounds
TR7 Brine	180	Gallons	TR7 Salt	18,000	Pounds
TR8 Brine	220	Gallons	TR8 Salt	22,000	Pounds
TR9 Brine	200	Gallons	TR9 Salt	20,324	Pounds
TR10 Brine	85	Gallons	TR10 Salt	10,000	Pounds
TR11 Brine	150	Gallons	TR11 Salt	20,592	Pounds
TR12 Brine	115	Gallons	TR12 Salt	20,251	Pounds
Total Brine Used:		950	Total Salt Used:		111,167



Snow Event Summary Report



Snow Event		1/19/2024 8:00:00 AM		ID: 013124153								
Snow Event Type:	Snow Event	Average Temp:	5	Windspeed:	0	Snowfall:	2.0	Start Time:	End Time:	Event Duration:	0	Hours
TR5 Brine	0	Gallons		TR5 Salt		0	Pounds					
TR7 Brine	0	Gallons		TR7 Salt		0	Pounds					
TR8 Brine	65	Gallons		TR8 Salt		9,600	Pounds					
TR9 Brine	42	Gallons		TR9 Salt		4,154	Pounds					
TR10 Brine	0	Gallons		TR10 Salt		0	Pounds					
TR11 Brine	50	Gallons		TR11 Salt		9,381	Pounds					
TR12 Brine	0	Gallons		TR12 Salt		8,928	Pounds					
Total Brine Used:		157	Gallons	Total Salt Used:		32,063	Pounds					

Snow Event		1/12/2024 8:00:00 AM		ID: 013124154								
Snow Event Type:	Snow Event	Average Temp:	0	Windspeed:	0	Snowfall:	0	Start Time:	End Time:	Event Duration:	0	Hours
TR5 Brine	0	Gallons		TR5 Salt		3,000	Pounds					
TR7 Brine	50	Gallons		TR7 Salt		9,500	Pounds					
TR8 Brine	50	Gallons		TR8 Salt		9,500	Pounds					
TR9 Brine	53	Gallons		TR9 Salt		13,211	Pounds					
TR10 Brine	60	Gallons		TR10 Salt		10,000	Pounds					
TR11 Brine	60	Gallons		TR11 Salt		9,686	Pounds					
TR12 Brine	50	Gallons		TR12 Salt		8,718	Pounds					
Total Brine Used:		323	Gallons	Total Salt Used:		60,615	Pounds					



Snow Event Summary Report

Snow Event 1/6/2024 5:30:00 AM ID: 010824002

Snow Event Type: salting Average Temp: 32 Windspeed: 0 Snowfall: 0.5 Start Time: 03:00 AM End Time: 12:30 PM Event Duration: 4.0 Hours

TR5 Brine	0	Gallons	TR5 Salt	0	Pounds
TR7 Brine	70	Gallons	TR7 Salt	12,000	Pounds
TR8 Brine	65	Gallons	TR8 Salt	9,000	Pounds
TR9 Brine	51	Gallons	TR9 Salt	5,138	Pounds
TR10 Brine	27	Gallons	TR10 Salt	4,622	Pounds
TR11 Brine	150	Gallons	TR11 Salt	8,500	Pounds
TR12 Brine	33	Gallons	TR12 Salt	5,238	Pounds
Total Brine Used:	396	Gallons	Total Salt Used:	44,498	Pounds

Snow Event 1/12/2024 5:00:00 AM ID: 011524001

Snow Event Type: Snow Event Average Temp: 30 Windspeed: 0 Snowfall: 14.0 Start Time: 04:00 AM End Time: 09:00 AM Event Duration: 29.0 Hours

TR5 Brine	0	Gallons	TR5 Salt	2,500	Pounds
TR7 Brine	180	Gallons	TR7 Salt	18,000	Pounds
TR8 Brine	220	Gallons	TR8 Salt	22,000	Pounds
TR9 Brine	200	Gallons	TR9 Salt	20,324	Pounds
TR10 Brine	60	Gallons	TR10 Salt	10,000	Pounds
TR11 Brine	151	Gallons	TR11 Salt	20,592	Pounds
TR12 Brine	115	Gallons	TR12 Salt	20,251	Pounds
Total Brine Used:	926	Gallons	Total Salt Used:	111,167	Pounds



Snow Event Summary Report

Snow Event 1/23/2024 8:00:00 AM ID: 013124151

Snow Event Type: ice - curb to curb	Average Temp: 31	Windspeed: 0	Snowfall: 0.0	Start Time:	End Time:	Event Duration: 0	Hours
-------------------------------------	------------------	--------------	---------------	-------------	-----------	-------------------	-------

TR5 Brine	0	Gallons	TR5 Salt	0	Pounds
TR7 Brine	115	Gallons	TR7 Salt	12,000	Pounds
TR8 Brine	155	Gallons	TR8 Salt	16,500	Pounds
TR9 Brine	108	Gallons	TR9 Salt	12,986	Pounds
TR10 Brine	107	Gallons	TR10 Salt	13,497	Pounds
TR11 Brine	40	Gallons	TR11 Salt	13,639	Pounds
TR12 Brine	63	Gallons	TR12 Salt	11,367	Pounds
Total Brine Used:	588	Gallons	Total Salt Used:	79,989	Pounds

Snow Event 1/22/2024 8:00:00 AM ID: 013124152

Snow Event Type: ice - curb to curb	Average Temp: 25	Windspeed: 0	Snowfall: 0.0	Start Time:	End Time:	Event Duration: 0	Hours
-------------------------------------	------------------	--------------	---------------	-------------	-----------	-------------------	-------

TR5 Brine	0	Gallons	TR5 Salt	0	Pounds
TR7 Brine	50	Gallons	TR7 Salt	5,000	Pounds
TR8 Brine	45	Gallons	TR8 Salt	7,200	Pounds
TR9 Brine	40	Gallons	TR9 Salt	3,993	Pounds
TR10 Brine	35	Gallons	TR10 Salt	4,908	Pounds
TR11 Brine	0	Gallons	TR11 Salt	0	Pounds
TR12 Brine	36	Gallons	TR12 Salt	6,304	Pounds
Total Brine Used:	206	Gallons	Total Salt Used:	27,405	Pounds



Snow Event Summary Report



February 2024 Snow Events

Snow Event 2/1/2024 4:00:00 AM ID: 020124001

Snow Event Type:	salting	Average Temp:	33	Windspeed:	5	Snowfall:	0.0	Start Time:	03:00 AM	End Time:	04:00 AM	Event Duration:	0.0	Hours
------------------	---------	---------------	----	------------	---	-----------	-----	-------------	----------	-----------	----------	-----------------	-----	-------

TR5 Brine	0	Gallons	TR5 Salt	0	Pounds
TR7 Brine	0	Gallons	TR7 Salt	0	Pounds
TR8 Brine	0	Gallons	TR8 Salt	0	Pounds
TR9 Brine	0	Gallons	TR9 Salt	0	Pounds
TR10 Brine	0	Gallons	TR10 Salt	0	Pounds
TR11 Brine	0	Gallons	TR11 Salt	0	Pounds
TR12 Brine	0	Gallons	TR12 Salt	8,607	Pounds
Total Brine Used:	0	Gallons	Total Salt Used:	8,607	Pounds

Snow Event 2/6/2024 8:00:00 AM ID: 020624001

Snow Event Type:	salting	Average Temp:	31	Windspeed:	0	Snowfall:	0.0	Start Time:		End Time:		Event Duration:	0.0	Hours
------------------	---------	---------------	----	------------	---	-----------	-----	-------------	--	-----------	--	-----------------	-----	-------

TR5 Brine	0	Gallons	TR5 Salt	0	Pounds
TR7 Brine	0	Gallons	TR7 Salt	0	Pounds
TR8 Brine	0	Gallons	TR8 Salt	0	Pounds
TR9 Brine	0	Gallons	TR9 Salt	0	Pounds
TR10 Brine	0	Gallons	TR10 Salt	0	Pounds
TR11 Brine	0	Gallons	TR11 Salt	0	Pounds
TR12 Brine	0	Gallons	TR12 Salt	58	Pounds
Total Brine Used:	0	Gallons	Total Salt Used:	58	Pounds



Snow Event Summary Report



Snow Event		2/15/2024 8:00:00 AM		ID: 021524001								
Snow Event Type:	snow and slush	Average Temp:	34	Windspeed:	15	Snowfall:	2.0	Start Time:	End Time:	Event Duration:	0	Hours
TR5 Brine	0	Gallons		TR5 Salt		2,000	Pounds					
TR7 Brine	45	Gallons		TR7 Salt		4,500	Pounds					
TR8 Brine	40	Gallons		TR8 Salt		4,400	Pounds					
TR9 Brine	42	Gallons		TR9 Salt		4,291	Pounds					
TR10 Brine	36	Gallons		TR10 Salt		4,582	Pounds					
TR11 Brine	0	Gallons		TR11 Salt		0	Pounds					
TR12 Brine	33	Gallons		TR12 Salt		6,446	Pounds					
Total Brine Used:		196 Gallons		Total Salt Used:		24,219 Pounds						

Snow Event		2/28/2024 8:00:00 AM		ID: 022824001								
Snow Event Type:	salting	Average Temp:	19	Windspeed:	25	Snowfall:	0.0	Start Time:	End Time:	Event Duration:	0	Hours
TR5 Brine	0	Gallons		TR5 Salt		0	Pounds					
TR7 Brine	0	Gallons		TR7 Salt		0	Pounds					
TR8 Brine	0	Gallons		TR8 Salt		0	Pounds					
TR9 Brine	0	Gallons		TR9 Salt		0	Pounds					
TR10 Brine	0	Gallons		TR10 Salt		0	Pounds					
TR11 Brine	0	Gallons		TR11 Salt		0	Pounds					
TR12 Brine	4	Gallons		TR12 Salt		769	Pounds					
Total Brine Used:		4 Gallons		Total Salt Used:		769 Pounds						

Total Brine Used:	4,015	Gallons	Total Salt Used:	539,403	Pounds
-------------------	-------	---------	------------------	---------	--------



BMP Inspection Summary Report

Work Order ID	Description	BMP Name	Location	Date
071423012	BMP Inspection - Infiltration Basin		MCL Division St.	10/2/2023 1:56:11 PM
071423014	BMP Inspection - Infiltration Basin		Chapman Farm BLVD	10/3/2023 10:05:51 AM
071423015	BMP Inspection - Infiltration Basin		Chapman Farm BLVD W	10/3/2023 9:20:00 AM

No



BMP Inspection Summary Report

Work Order ID	Description	BMP Name	Location	Date
071423011	BMP Inspection - Dry Pond		1111 Fox St.	9/15/2023 2:29:00 PM

No



BMP Inspection Summary Report

Work Order ID	Description	BMP Name	Location	Date
071423001	BMP Inspection - Wet Pond		Boxhorn Dr. South	10/3/2023 10:25:00 AM
071423002	BMP Inspection - Wet Pond		Box Horn Dr. North	10/3/2023 11:03:00 AM
071423003	BMP Inspection - Wet Pond		Dewey Dr East Termini	10/2/2023 2:11:00 PM
071423004	BMP Inspection - Wet Pond		Wolf Run East	10/3/2023 11:45:00 AM
071423005	BMP Inspection - Wet Pond		Holz Parkway South	10/2/2023 10:34:00 AM
071423006	BMP Inspection - Wet Pond		Holz Parkway N S	9/15/2023 2:45:40 PM
071423007	BMP Inspection - Wet Pond		Holz Parkway NN	7/14/2023 8:00:00 AM
071423008	BMP Inspection - Wet Pond		Miniwaukan East	10/2/2023 11:31:00 AM
071423009	BMP Inspection - Wet Pond		Miniwakan Middle	10/2/2023 11:42:00 AM
071423010	BMP Inspection - Wet Pond		Minwaukan West	10/2/2023 1:32:00 PM
071423013	BMP Inspection - Wet Pond		Veterans Way East P&S	10/3/2023 1:30:00 PM
071423016	BMP Inspection - Wet Pond		Robert Dr. W. Termini	10/3/2023 9:08:00 AM

No

THE VILLAGE OF MUKWONAGO

Fourth Quarter 2023 Recycling Report

Single Stream, Tons	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Mixed Paper	341.9	91.5	81.7	86.3	82.4
Cardboard	157.8	42.2	37.7	39.8	38.0
Glass	179.7	48.1	42.9	45.4	43.3
#1 Plastic	26.3	7.0	6.3	6.6	6.3
#2 Natural HDPE	8.7	2.3	2.1	2.2	2.1
#2 Colored HDPE	8.9	2.4	2.1	2.2	2.1
#3-7 Plastic	7.0	1.9	1.7	1.8	1.7
Rigid Plastic***	3.5	0.9	0.8	0.9	0.8
Tin Cans	21.9	5.9	5.2	5.5	5.3
Al Cans	7.0	1.9	1.7	1.8	1.7
Single Stream Total	763	204	182	193	184

Recycled Bulk, Tons*	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Antifreeze	0.07	0.00	0.02	0.01	0.04
Appliances	2.27	0.25	1.20	0.54	0.29
Batteries	0.77	0.00	0.12	0.06	0.59
Cardboard	2.58	0.33	0.68	0.66	0.91
Metal	3.47	0.46	1.32	0.78	0.91
Oil	1.80	0.05	0.39	0.45	0.92
Tires	6.86	0.32	1.49	1.73	3.31
Recycled Bulk Total	17.82	1.41	5.21	4.23	6.97

Total Recyclables	780	206	187	197	191
Total Garbage**	2531	535	657	663	676

*Please note that JOHNS does not recycle polystyrene foam.

**Total garbage weight includes weekly garbage and residual garbage removed from recyclables.

***Rigid Plastic is not to be included in grant reporting

Population 8126 *Year to date pounds per capita recycled. WI DNR requires 107 pounds per year.* **187.7**

Yard Waste	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
	82.2	0.0	31.2	20.1	31.0

Recycling Compliance	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Warning Tags	5	0	4	1	0
Written Warnings	2	0	0	0	2

Report completed by:
 Johns Disposal Service, Inc.
 107 Co Rd U
 Whitewater, WI 53190
 (262) 473-4700





: JOHNS DISPOSAL SVC. INC.
 : 7311 OMEGA CIRCLE
 : FRANKSVILLE, 53126
 : 2624734700

Invoice

Date	Invoice
2023	
	Invoice Total

Billing Address
EMAIL INVOICES VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO 53149

Service Address:
VILLAGE OF MUKWONAGO VILLAGE OF MUKWONAGO MUKWONAGO WI 53149

DATE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL
06/23'23 06/23123	" SUB ACCT: 01- 2546 VILLAGE OF MUKWONAGO 630 HWY NN WORK ORDER* 1124636 20YD EMPTY & RETURN LANDFILL CHARGES Sub-Account: Total 726.50	1.00 10.93	180.00 50.00	180.00 546.50
			Total Invoice:	

For proper credit please. return this port-oh.

Previous Balance payments & CreditsCurrent Cha

Service Dates JULY 2023

DATE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL
07/10/23	SUB ACCT: 01- 2546 VILLAGE OF MUKWONAGO	1.00	180.00	180.00
07/10/23	630 HWY NN		50.00	701.50
	WORK ORDER#: 1132939			
	20YD RIO REMOVAL			
	LANDFILL CHARGES			
	SubAccount:			
	Total 881.50			

Previous Balance		
Previous Balance	Payments & Credits	Current Charges

(CONT.)

JOHNS DISPOSAL SVC. INC.

Account No.:

Service Dates: JULY 2023

Billing Name: VILLAGE OF MUKWONAGO

Due Date: 08/26/203

Invoice #:

Invoice

JOHNS DISPOSAL SVC. INC.
7311 OMEGA CIRCLE

**DISPOSAL
SERVICE**

INC

FRANKSVILLE, WI 53126
2624734700

Date	Invoice #
10/26/2023	
	Invoice Total

Bill To:

EMAIL INVOICES
VILLAGE OF
MUKWONAGO
440 RIVER CREST COURT
MUKWONAGO WI 53149

Service Address:

VILLAGE OF
MUKWONAGO
VILLAGE OF
MUKWONAGO
MUKWONAGO WI 53149

DATE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL
10/09/23	SUB ACCT: 01- 2546 VILLAGE OF MUKWONAGO			
10/09/23	630 HM NN			
	WORK ORDER#: 1199025			
	20YD EMPTY &			
	RETURN LANDFILL	1.00	180.00	180.00
	CHARGES Sub-	11.35	50.00	567.50
	Account:			
	Total 747.50			
			Total Invoice:	

For proper credit please return this portion.

Previous Balance	Payments & Credits	Current Charges
------------------	--------------------	-----------------



DISPOSAL SERVICE

INC

JOHNS DISPOSAL SVC. INC.

7311 OMEGA CIRCLE

FRANKSVILLE, WI 53126

262473-4700

Invoice

Date

Invoice #

Invoice Total

Bill To:

EMAIL INVOICES
VILLAGE OF
MUKWONAGO
440 RIVER CREST COURT
MUKWONAGO WI 53149

Service Address:

VILLAGE OF
MUKWONAGO
VILLAGE OF
MUKWONAGO
MUKWONAGO WI 53149

DATE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL
	SUB ACCT: 01- 2546 VILLAGE OF MUKWONAGO 630 1-1M NN WORK ORDER#: 1218237 20YD EMPTY & RETURN LF QTY INCL 4 TON LIMIT WORK	1.00		180.00
11/08/23		8.52	180.00	248.60
11/08/23	ORDER#: 1224344 20YD EMPTY & RETURN		55.00	
		1.00		180.00
11/10/23	LANDFILL CHARGES	5.90	180.00	295.00
11/14/23	WORK ORDER#: 1230132 20YD EMPTY &		50.00	
	RETURN LANDFILL	1.00		180.00
11/20/23	CHARGES WORK	11.20	180.00	560.00
11/20/23			50.00	
	ORDER#: 1231874	1.00		180.00
11/24/23	20YD RIO	10.68	180.00	534.00
11/24/23	REMOVAL LANDFILL CHARGES Sub- Account:		50.00	
	Total 2,357.60			

(CONT.)

JOHNS DISPOSAL SVC. INC

Account No.: 01-1655 9 Service Dates: NOVEMBER 2023 Billing Name: VILLAGE OF
MUKWONAGO Due Date: 12/28/2023

Invoice #: 1236778

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	Village of Mukwonago DPW Yard
Location:	630 Veterans Way E.
Inspector/Title:	Ron Bittner
Date:	4/4/23
Last Inspection (Date):	11/8/22

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes ☒ No ☐

Title of Plan: Village of Mukwonago SWPPP for Municipal Facilities

Date of Plan: April 2016

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes ☒ No ☐

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Floor drains are clean	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Vehicle washing completed inside building	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Vehicle washing drains to sanitary system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Vehicle fueling center has canopy/cover	Yes ☐ No ☒ N/A ☒	Yes ☐ No ☐	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
---	---	--	---	--

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Containers of hazardous materials are in good condition	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Full dumpsters are hauled out on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Street sweepings are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Bulk storage piles are stabilized/vegetated	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Materials stored under cover/inside buildings	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

4	Area near salt shed is clear of excess/spilled/tracked salt	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Underground runoff containment is emptied on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
3	Storm water pond inlets/outlets are stable	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
4	Storm water berms are vegetated	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
5	Storm water pond berms are stable (no erosion, tree roots or animal boroughs)	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
8	Infiltration basins/rain gardens drain down within 24 hours (<i>based on post-rain event observations</i>)	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Employees know where written program is located	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Written program is evaluated annually	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	New employees are trained on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Annual or more frequent training provided to employees on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

This inspection was used as annual training for seven staff members.

	Recommendations/Correction	Completed On (Date)	Initials
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	Village of Mukwonago DPW Yard
Location:	630 Veterans Way E.
Inspector/Title:	Mike Wilharms & Dwane Broberg
Date:	7/18/23
Last Inspection (Date):	4/4/23

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes ☒ No ☐

Title of Plan: Village of Mukwonago SWPPP for Municipal Facilities

Date of Plan: April 2016

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes ☒ No ☐

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Floor drains are clean	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Vehicle washing completed inside building	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Vehicle washing drains to sanitary system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Vehicle fueling center has canopy/cover	Yes ☐ No ☒ N/A ☒	Yes ☐ No ☐	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Containers of hazardous materials are in good condition	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Full dumpsters are hauled out on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Street sweepings are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Bulk storage piles are stabilized/vegetated	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Materials stored under cover/inside buildings	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Area near salt shed is clear of excess/spilled/tracked salt	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Underground runoff containment is emptied on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
3	Storm water pond inlets/outlets are stable	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
4	Storm water berms are vegetated	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
5	Storm water pond berms are stable (no erosion, tree roots or animal borrows)	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
8	Infiltration basins/rain gardens drain down within 24 hours (<i>based on post-rain event observations</i>)	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Employees know where written program is located	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Written program is evaluated annually	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
--	-------------------	------------	------------------------------------	-------------------------------------

1	New employees are trained on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Annual or more frequent training provided to employees on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

This inspection was used as annual training for seven staff members.

	Recommendations/Correction	Completed On (Date)	Initials
1	One new staff member was trained as part of todays inspection.		
2			
3			
4			
5			
6			
7			
8			
9			
10			

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	Village of Mukwonago DPW Yard
Location:	630 Veterans Way E.
Inspector/Title:	Ron Bittner/Public Works Director
Date:	9/21/23
Last Inspection (Date):	7/18/23

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes ☒ No ☐

Title of Plan: Village of Mukwonago SWPPP for Municipal Facilities

Date of Plan: April 2016

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes ☒ No ☐

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Floor drains are clean	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Vehicle washing completed inside building	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Vehicle washing drains to sanitary system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Vehicle fueling center has canopy/cover	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☐	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Containers of hazardous materials are in good condition	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Full dumpsters are hauled out on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Street sweepings are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes ☐ No ☐ N/A ☐	Yes ☒ No ☐	
2	Bulk storage piles are stabilized/vegetated	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Materials stored under cover/inside buildings	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Area near salt shed is clear of excess/spilled/tracked salt	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Underground runoff containment is emptied on a regular basis	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
3	Storm water pond inlets/outlets are stable	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
4	Storm water berms are vegetated	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
5	Storm water pond berms are stable (no erosion, tree roots or animal borrows)	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
8	Infiltration basins/rain gardens drain down within 24 hours (<i>based on post-rain event observations</i>)	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Employees know where written program is located	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Written program is evaluated annually	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
--	-------------------	------------	------------------------------------	-------------------------------------

1	New employees are trained on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Annual or more frequent training provided to employees on SWPPP	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	

This inspection was used as annual training for seven staff members.

	Recommendations/Correction	Completed On (Date)	Initials
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	Village of Mukwonago DPW Yard
Location:	630 Veterans Way E.
Inspector/Title:	Ron Bittner/Public Works Director
Date:	12/4/23
Last Inspection (Date):	9/21/23

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes ☒ No ☐

Title of Plan: Village of Mukwonago SWPPP for Municipal Facilities

Date of Plan: April 2016

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes ☒ No ☐

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Floor drains are clean	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Vehicle washing completed inside building	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Vehicle washing drains to sanitary system	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
6	Vehicle fueling center has canopy/cover	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☐	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Containers of hazardous materials are in good condition	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Full dumpsters are hauled out on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Street sweepings are covered	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Bulk storage piles are stabilized/vegetated	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Materials stored under cover/inside buildings	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
4	Area near salt shed is clear of excess/spilled/tracked salt	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	Material needs to be cleaned up after delivery and loading.

5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes ☐ No ☒ N/A ☐	Yes ☐ No ☒	Material needs to be cleaned up after delivery and loading.
6	Underground runoff containment is emptied on a regular basis	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
3	Storm water pond inlets/outlets are stable	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
4	Storm water berms are vegetated	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
5	Storm water pond berms are stable (no erosion, tree roots or animal borrows)	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	
8	Infiltration basins/rain gardens drain down within 24 hours (<i>based on post-rain event observations</i>)	Yes ☐ No ☐ N/A ☒	Yes ☐ No ☐	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Employees know where written program is located	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
3	Written program is evaluated annually	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
--	-------------------	------------	------------------------------------	-------------------------------------

1	New employees are trained on SWPPP	Yes ☒ No ☐ N/A ☐	Yes ☒ No ☐	
2	Annual or more frequent training provided to employees on SWPPP	Yes ☐ No ☐ N/A ☐	Yes ☐ No ☐	

This inspection was used as annual training for seven staff members.

	Recommendations/Correction	Completed On (Date)	Initials
1	Better housekeeping on spilled salt needs to be practiced. The area needs to be swept and cleaned up the day of the spill.	12/4/23	RRB
2			
3			
4			
5			
6			
7			
8			
9			
10			

2.6.1 Village of Mukwonago Structure List

*Facilities with Storm Water Maintenance Agreements (SWMA) are included in the Village's water quality reduction calculations. *

Device ID	Device Type	Year Constructed	Subdivision	Location	Name	Email Address	Contacts Name	Address	City, State, Zip	SWMA on File	Drawing on File
3	WET POND	2017	Farwinds	Stokker Farm Ave. & Rosewood Dr.	Farwinds HOA	E.farwinds@ukwonago.com	David Schultz	512 WEST LAWN AVE	Mukwonago, WI 53149	Yes	Yes
4	WET POND	2017	Farwinds	Stokker Farm Ave. & Rosewood Dr.	Farwinds HOA	E.farwinds@ukwonago.com	David Schultz	512 WEST LAWN AVE	Mukwonago, WI 53149	Yes	Yes
2	WET POND	2001	Farwinds	Farwinds BLVD. & Stokker Farm Ave.	Farwinds HOA	E.farwinds@ukwonago.com	David Schultz	512 WEST LAWN AVE	Mukwonago, WI 53149	Yes	No
1	WET POND	2001	Farwinds	Farwinds BLVD. & Stokker Farm Ave.	Farwinds HOA	E.farwinds@ukwonago.com	David Schultz	512 WEST LAWN AVE	Mukwonago, WI 53149	Yes	No
18	WET POND	2012	Minor Estates ADD #3	Augusta Dr.	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	minorowners@ukwonago.com	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0983	Yes	Yes
15	WET POND	2005	Minor Estates ADD #1	Brookway Dr.	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	minorowners@ukwonago.com	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0983	Yes	No
14	WET POND	2005	Minor Estates ADD #1	Brookway Dr. & North of CTH LO	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	minorowners@ukwonago.com	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0983	Yes	No
13	WET POND	2005	Minor Estates ADD #1	Brookway Dr. & CTH LO	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	minorowners@ukwonago.com	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0983	Yes	No
12	WET POND	2003	Minor Homestead	Minor Dr. & CTH LO	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	minorowners@ukwonago.com	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0412	Yes	No
17	WET POND	2005	Minor Estates ADD #2	Vahalla Dr.	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	minorowners@ukwonago.com	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0983	Yes	No
16	WET POND	2005	Minor Estates ADD #2	Vahalla Dr.	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	minorowners@ukwonago.com	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0983	Yes	No
20	INFILTRATION BASIN	2003	Honey Meadow	W Side Ave	ASSOC. BB-00-YESEMUK-442	minorowners@ukwonago.com		PO BOX 7571	HICKSVILLE, NY 11802-7571	Yes	No
47	WET POND	2003	State of WI	S. Rochester St. & Front St.	WISCONSIN HWY COMMISSION		Real Estate Specialists	PO BOX 7910	MADISON, WI 53707-7910	Safe Owned	Yes
8	WET POND	2005	The Glen of Mukwonago	Black Bear Dr.	Real Estate Specialists	RealEstateSpecialists@gmail.com	Real Estate Specialists	131 E. Wisconsin Ave.	Pewaukee WI 53072	Village Owned	Yes
5	WET POND	ORIG/2001 RETROFIT/2020	Village Owned	E. Veterans Way	Village of Mukwonago	efarwinds@ukwonago.com		440 River Crest Ct.	Mukwonago, WI 53149	Village Owned	Yes
45	WET POND	1993	Brookside Church	857 S. Rochester St.	Brookside Church		Brookside Church	857 S. ROCHESTER ST. SUITE 300	MUKWONAGO, WI 53149 WI	Yes	No
46	WET POND	2003	State of WI	S. Rochester St. & Mukwonago River	WISCONSIN HWY COMMISSION			PO BOX 7910	MADISON, WI 53707-7910	Safe Owned	
48	WET POND	1999	State of WI	Holz Pkwy. & Park and Ride	WISCONSIN HWY COMMISSION			PO BOX 7910	MADISON, WI 53707-7910	Safe Owned	
53	WET POND	1995	Village Owned	Minwaukee Park Middle	Village of Mukwonago	efarwinds@ukwonago.com		440 River Crest Ct.	Mukwonago, WI 53149	Village Owned	Yes
52	WET POND	1995	Village Owned	Minwaukee Park East	Village of Mukwonago	efarwinds@ukwonago.com		440 River Crest Ct.	Mukwonago, WI 53149	Village Owned	Yes
54	WET POND	1995	Village Owned	Minwaukee Park West	Village of Mukwonago	efarwinds@ukwonago.com		440 River Crest Ct.	Mukwonago, WI 53149	Village Owned	Yes
49	WET POND	1999	Village Owned	Holz Pkwy. South of Mukwonago River	Village of Mukwonago	efarwinds@ukwonago.com		440 River Crest Ct.	Mukwonago, WI 53149	Village Owned	No
37	WET POND	2003	Walmart/Home Depot	250 East Wolf Run	WAL-MART REAL ESTATE BUSINESS TRUST		WAL-MART REAL ESTATE BUSINESS TRUST	PO BOX 8050	BENTONVILLE, AR 72712-8050	NO	No
					HOME DEPOT USA INC.		HOME DEPOT USA INC.	PO 2440	SPOKANE, WA 99210	NO	No
					GREENWALD FAMILY LIMITED PARTNERSHIP		GREENWALD FAMILY LIMITED PARTNERSHIP	832 OAKLAND AVE	MUKWONAGO, WI 53149-1246	NO	No
40	WET POND	2003	Village Owned	East Turnpike of E. Wolf Run	Village of Mukwonago	efarwinds@ukwonago.com		440 River Crest Ct.	Mukwonago, WI 53149	Village Owned	Yes
51	WET POND	1999	Village Owned	Holz Pkwy. N. of Mukwonago River	Village of Mukwonago	efarwinds@ukwonago.com		440 River Crest Ct.	Mukwonago, WI 53149	Village Owned	No
50	WET POND	1999	Village Owned	Holz Pkwy. N. of Mukwonago River	Village of Mukwonago	efarwinds@ukwonago.com		440 River Crest Ct.	Mukwonago, WI 53149	Village Owned	No
21	WET POND	1992	Whispering Bay Condos	1024 Bay View Ct	Real Estate Specialists	efarwinds@ukwonago.com	Real Estate Specialists	131 E Wisconsin Ave	Pewaukee WI 53072	NO	No
23	WET POND	2016	Premier Woods Asls.	540 Phantom Woods Rd.	TW PHANTOM WOODS LLC	efarwinds@ukwonago.com	TW PHANTOM WOODS LLC	3125 GATEWAY RD	BROOKFIELD, WI 53045-5112	Yes	No
30	WET POND	2007	Orchards #1	1331 Cedar Circle	ORCHARDS OF MUKWONAGO HOMEOWNERS ASSOC		Jason Christensen	1331 CEDER CIRCLE	MUKWONAGO, WI 53149	Yes	No
31	WET POND	2007	Orchards #1	1331 Cedar Circle	ORCHARDS OF MUKWONAGO HOMEOWNERS ASSOC		Jason Christensen	1331 CEDER CIRCLE	MUKWONAGO, WI 53149	Yes	No
28	WET POND	2006	Orchards #1	1414 Applewood Cir	ORCHARDS OF MUKWONAGO HOMEOWNERS ASSOC		Jason Christensen	1331 CEDER CIRCLE	MUKWONAGO, WI 53149	Yes	No

29	WET POND	2006	Orchards #1	1446 Applewood Cr	ORCHARDS OF MUKWONAGO HOMEOWNERS ASSOC INC	Jason Christiansen	1331 CIDER CIRCLE	MUKWONAGO, WI 53149	Yes	No
33	WET POND	1992	Legend Meadows	Bear Pass	LEGEND MEADOWS ASSOC INC		S39 W27833 Genesee Rd	Waukegan, WI 53189	Yes	No
35	WET POND	2003	Pro Health	DNG Medical Ctr, 240 Maple Ave	WAUKESHA MEMORIAL HOSPITAL	WAUKESHA MEMORIAL HOSPITAL	725 AMERICAN AVE	WAUKESHA, WI 53188	Yes	No
58	WET POND	2006	Fox River View	1623 Fox River Run	Fox River View HOA	LARRY ALBER	1517 WHITEHALL RUN	WAUKESHA, WI 53187-0966	Yes	No
50	WET POND	2005	Edgewood Condos	Gray Fox Trail	EDGEWOOD MEADOWS CONDO ASSN	Katie Cameron <kcam@ulagr.com>	2247 W Fairview Avenue	Waukegan, WI 53225	Yes	Yes
59	WET POND	2005	Edgewood Condos	Gray Fox Trail	EDGEWOOD MEADOWS CONDO ASSN	Katie Cameron <kcam@ulagr.com>	2247 W Fairview Avenue	Waukegan, WI 53225	Yes	Yes
61	WET POND	2005	Edgewood Condos	Gray Fox Trail	EDGEWOOD MEADOWS CONDO ASSN	Katie Cameron <kcam@ulagr.com>	2247 W Fairview Avenue	Waukegan, WI 53225	Yes	Yes
7	INFILTRATION BASIN	2007	The Glen of Mukwonago	Black Bear Dr.	Real Estate Specialists	Real Estate Specialists	131 E. Wisconsin Ave	Pewaukee WI 53072	Yes	Yes
11	INFILTRATION BASIN	2003	Minors Homestead	Minor Dr.	MINORS HOMESTEAD HOMEOWNERS ASSOC PROPERTIES		PO BOX 412	MUKWONAGO, WI 53149-0412	Yes	No
43	WET POND	2000	400 Bay View Rd.	400 Bay View Rd.	B&B INVESTMENT PROPERTIES	B&B INVESTMENT PROPERTIES	6135 OVERLOOK CT.	GREENDALE, WI 53128-2135	Yes	No
41	WET POND	2007	Chelsea Lynn Parkway	325 Bayview Rd - Chelsea Lynn Parkway	MB KLUM INVESTMENTS LLC	MB KLUM INVESTMENTS LLC	SUITE 222 231 N. GRANDVIEW BLVD	PEWAUKEE, WI 53072-5585	Yes/DA	No
35	WET POND	2003	State of WI	STH H3 & E Wolf Run	WISCONSIN HWY COMMISSION		PO BOX 7910	MADISON, WI 53707-7910	Sale Offered	Yes
34	WET POND	2015	Dewey Dr. Industrial Park	Dewey Drive	Village of Mukwonago	JAMES PAUER	440 River Crest Cl	Mukwonago, WI 53149	Village Owned	No
32	WET POND	2016	Orchards #2	CTH ES/Regress Rd	The Orchards 2 Owners Assoc		1314 REGGERS RD	Mukwonago, WI 53149	Yes	Yes
25	WET POND	2015	Premier Apts	540 Phantom Woods Rd.	TV PHANTOM WOODS LLC	TV PHANTOM WOODS LLC	3120 GATEWAY RD.	BROOKFIELD, WI 53045-5112	Yes	No
22	WET POND	2015	Premier Apts	540 Phantom Woods Rd.	TV PHANTOM WOODS LLC	TV PHANTOM WOODS LLC	3120 GATEWAY RD.	BROOKFIELD, WI 53045-5112	Yes	No
24	WET POND	2015	Premier Apts	540 Phantom Woods Rd.	TV PHANTOM WOODS LLC	TV PHANTOM WOODS LLC	3120 GATEWAY RD.	BROOKFIELD, WI 53045-5112	Yes	No
9	INFILTRATION BASIN	2004	Hawks Ridge East Condos	E. Veterans Way	HAWKS RIDGE EAST	HAWKS RIDGE EAST	700 LARRY COURT	Waukegan, WI 53186	Yes	No
38	WET POND	2012	Mukwonago YMCA	245 E. Wolf Run	MUKWONAGO YMCA	MUKWONAGO YMCA	245 EAST WOLF RUN	MUKWONAGO, WI 53149	Yes	Yes
39	INFILTRATION BASIN	2012	Mukwonago YMCA	245 E. Wolf Run	MUKWONAGO YMCA	MUKWONAGO YMCA	245 EAST WOLF RUN	MUKWONAGO, WI 53149	Yes	Yes
27	INFILTRATION BASIN	2005	Mosler Properties	1340 Main St.	LOT OWNERS OF M&M PROPERTIES	LOT OWNERS OF M&M PROPERTIES	S107W24850 S SHORE DR	MUKWONAGO, WI 53149-0504	Yes	No
						LOT OWNERS OF M&M PROPERTIES	PO BOX 178	MUKWONAGO, WI 53149	Yes	No
						LOT OWNERS OF M&M PROPERTIES	1698 AQUA VIEW CT	CEDARBURG, WI 53012-9146	Yes	No
26	INFILTRATION BASIN	2005	Mosler Properties	1340 Main St.	LOT OWNERS OF M&M PROPERTIES	LOT OWNERS OF M&M PROPERTIES	S107W24850 S SHORE DR	MUKWONAGO, WI 53149-0504	Yes	No
							PO BOX 178	MUKWONAGO, WI 53149	Yes	No
							1598 AQUA VIEW CT	CEDARBURG, WI 53012-9146	Yes	No
42	WET POND	2015	SCHMIDT & BARTELT	930 Main St.	SCHMIDT & BARTELT	SCHMIDT & BARTELT	930 MAIN ST	MUKWONAGO, WI 53149	Yes	Yes
55	WET POND	2011	IDC	600 Peters Dr	MUKWONAGO REAL ESTATE LLC	WFO REAL ESTATE LLC	425 EDMOND ST	ST JOSEPH, MO 64501-2737	Yes	Yes
56	WET POND	2005	Ridgeline	700 Swan Dr.	BASSETT HOLDING GROUP INC	BASSETT HOLDING GROUP INC	700 SWAN DR	MUKWONAGO, WI 53149	No	No
62	WET POND	2003	Badger Color	1007 Fox St.	MADEY ENTERPRISES INC	MADEY ENTERPRISES INC	PO BOX 75	SAN JAMES CITY, FL 30564-0075	No	No
63	INFILTRATION BASIN	2012	MCL	Park Ave/Division St.	Village of Mukwonago		440 River Crest Cl	Mukwonago, WI 53149	Village Owned	No
10	INFILTRATION BASIN	2010	District Office	E. Veteran Way	MUKWONAGO AREA SCHOOLS	MUKWONAGO AREA SCHOOLS	385 CTH NN E	MUKWONAGO, WI 53149	Yes	Yes
6	INFILTRATION BASIN	2017	St Johns Church	W. Veterans Way	ST JOHNS CHURCH		410 CTH NN W	MUKWONAGO, WI 53149	Yes	Yes
70	INFILTRATION BASIN	2012	MINORS HOMESTEAD ADD 3	Medina Drive	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0683	Yes	Yes
71	INFILTRATION BASIN	2012	MINORS HOMESTEAD ADD 3	Ouldi 13	MINORS HOMESTEAD WEST HOMEOWNERS ASSOC	KEVIN C TRAPP	724 PINEHURST DR	MUKWONAGO, WI 53149-0683	Yes	No
69	WET POND	2015	ALDI	111 E WOLF RUN	ALDI Inc. Oak Creek Division	ALDI Inc. Oak Creek Division	9342 South 13th Street	Oak Creek, WI 53154	Yes	Yes
72	INFILTRATION BASIN	2001	Fire Dept. Station 1	1111 Fox Street	Village of Mukwonago		440 River Crest Cl	Mukwonago, WI 53149	Village Owned	No
64	INFILTRATION BASIN	2017	MHS	Mukwonago Union High	MUKWONAGO AREA SCHOOLS		385 CTH NN E	MUKWONAGO, WI 53149	Yes	No

63	INFILTRATION BASIN	2017	MHS	Mukwonago Union High	MUKWONAGO AREA SCHOOLS	John Somers - somersj@msd112.wi.us*		MUKWONAGO AREA SCHOOLS	385 CTH NN E	MUKWONAGO, WI 53149	Yes	No
65	INFILTRATION BASIN	2018	122 Arrowhead Real Estate LLC	122 Arrowhead Drive	122 Arrowhead Real Estate LLC			122 Arrowhead Real Estate LLC	PO Box 183	Lake Geneva, WI 53142-0183	Yes	Yes
66	WET POND	2019	Chapman Place	Chapman Place	STONE MASTER FINDING V LLC			STONE MASTER FINDING V LLC	400 CHAPMAN FARM BLVD	Mukwonago, WI 53149	Yes	Yes
67	WET POND	2019	Chapman Place	Chapman Place	STONE MASTER FINDING V LLC			STONE MASTER FINDING V LLC	400 CHAPMAN FARM BLVD	Mukwonago, WI 53149	Yes	Yes
68	WET POND	2015	KWKTRIP	Black Bear Blvd	KWKTRIP			KWKTRIP	1626 Oak Street	LA CROSSE, WI 54603	Yes	Yes
75	WET POND	2007	Chilasea Lynn Parkway	325 Bayview Rd - Chilasea Lynn Parkway	MB KLUM INVESTMENTS LLC			MB KLUM INVESTMENTS LLC	231 N. GRANDVIEW BLVD SUITE 222	PEWAUKEE, WI 53075-5585	Yes/DA	No
73	INFILTRATION BASIN	2007	ANTIGUA REAL	355 BAY VIEW RD	JABE LLC			JABE LLC	W241 S875 CORNER ST.	EAGLE, WI 53119	Yes/DA	No
76	WET POND	2007	Chilasea Lynn Parkway	325 Bayview Rd - Chilasea Lynn Parkway	MB KLUM INVESTMENTS LLC			MB KLUM INVESTMENTS LLC	231 N. GRANDVIEW BLVD SUITE 222	PEWAUKEE, WI 53075-5585	Yes/DA	No
77	DRY POND	2004	Village Car Care	J&N Auto	VILLAGE AUTOMOTIVE LLC			VILLAGE AUTOMOTIVE LLC	447 BAY VIEW RD	MUKWONAGO, WI 53149	Yes	No
79	WET POND	2015	Village Owned	Mukwonago High School	Village of Mukwonago			Village of Mukwonago	440 River Crest Ct	Mukwonago, WI 53149	Village Owned	Yes
78	DRY POND	2015	ALDI	111 E WOLF RUN	ALDI Inc. Oak Creek Division	Mr. Scott Jensen <scott.jensen@aldi.com>		ALDI Inc. Oak Creek Division	9342 South 13th Street	Oak Creek, WI 53154	Yes	Yes
80	WET POND	2014	Milwaukee Tool	Milwaukee Tool	Milwaukee Tool			Milwaukee Tool	925 PERKINS DRIVE	MUKWONAGO, WI 53149	Yes	Yes
81	BIOFILTRATION DEVICE	2018	Village Owned	Chapman Farms	Village of Mukwonago	johnson@villageofmukwonago.com		Village of Mukwonago	440 River Crest Ct	Mukwonago, WI 53149	Village Owned	Yes
83	WET POND	2019	Village Owned	TID #5 Pond 1	Village of Mukwonago	johnson@villageofmukwonago.com		Village of Mukwonago	440 River Crest Ct	Mukwonago, WI 53149	Village Owned	Yes
84	WET POND	2019	Village Owned	TID #5 Pond 2	Village of Mukwonago	johnson@villageofmukwonago.com		Village of Mukwonago	440 River Crest Ct	Mukwonago, WI 53149	Village Owned	Yes
85	WET POND	2019	Box Self Storage	Van Buren Dr	THE BOX SELF STORAGE LLC	johnson@villageofmukwonago.com		THE BOX SELF STORAGE LLC	440 River Crest Ct	Mukwonago, WI 53149	Village Owned	Yes
86	WET POND	2019	Box Self Storage	Van Buren Dr	THE BOX SELF STORAGE LLC	johnson@villageofmukwonago.com		THE BOX SELF STORAGE LLC	1695 N. WATER ST.	MILWAUKEE, WI 53202-2061	Yes	Yes
88	WET POND	2018	Village Owned	Chapman Blvd	Village of Mukwonago	johnson@villageofmukwonago.com		Village of Mukwonago	440 River Crest Ct	Mukwonago, WI 53149	Village Owned	Yes
87	WET POND	2018	Village Owned	Chapman Blvd	Village of Mukwonago	johnson@villageofmukwonago.com		Village of Mukwonago	440 River Crest Ct	Mukwonago, WI 53149	Village Owned	Yes
Device ID	WET POND		Subdivision	Location	Name 1				Address	City, State, Zip	SWMA on File	
91	WET POND	2020	Chapman Farms	Chapman Farms	BIELINSKI HOMES INC	John Donovan <jdono@bielinski.com>		BIELINSKI HOMES INC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
90	WET POND	2020	Chapman Farms	Chapman Farms	BIELINSKI HOMES INC	John Donovan <jdono@bielinski.com>		BIELINSKI HOMES INC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
92	WET POND	2020	Chapman Farms	Chapman Farms	BIELINSKI HOMES INC	John Donovan <jdono@bielinski.com>		BIELINSKI HOMES INC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
89	WET POND	2020	Chapman Farms	Chapman Farms	BIELINSKI HOMES INC	John Donovan <jdono@bielinski.com>		BIELINSKI HOMES INC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
93	WET POND	2020	Chapman Farms	Chapman Farms	BIELINSKI HOMES INC	John Donovan <jdono@bielinski.com>		BIELINSKI HOMES INC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
94	WET POND	2020	Chapman Farms	Chapman Farms	BIELINSKI HOMES INC	John Donovan <jdono@bielinski.com>		BIELINSKI HOMES INC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
95	WET POND	2019	Edgewood Village	Edgewood Ave	WEH PROPERTIES	Warren E Hansen <office@hansensan.com>		WEH PROPERTIES	PO BOX 437	ELKHORN, WI 53121	Yes	Yes
100	WET POND	2020	Hill Ct	Hill Court Multi-Tenant	STAG Industrial	hansen@bielinski.com		STAG Industrial	One Federal Street, FL 23	Boston, MA 02110	Yes	Yes
101	WET POND	2020	Hill Ct	Hill Court Multi-Tenant	STAG Industrial	hansen@bielinski.com		STAG Industrial	One Federal Street, FL 23	Boston, MA 02110	Yes	Yes
97	WET POND	2020/2020	Meadowland Townhomes	CTH NN & CTH EE	BIELINSKI LLC	John Donovan <jdono@bielinski.com>		BIELINSKI LLC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
98	WET POND	2020	Meadowland Townhomes	CTH NN & CTH EE	BIELINSKI LLC	John Donovan <jdono@bielinski.com>		BIELINSKI LLC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
99	WET POND	2019	Meadowland Townhomes	CTH NN & CTH EE	BIELINSKI LLC	John Donovan <jdono@bielinski.com>		BIELINSKI LLC	1830 MEADOW LN STE A	PEWAUKEE, WI 53072	Yes	In Process
96	WET POND	2019	Phantom Lakes	Phantom Lakes Preserve	Phantom Lake Preserve HOA			Phantom Lake Preserve HOA	> 142 Phantom Lake Ct	Mukwonago, WI 53149	Yes	yes
102	WET POND	2019	Pointe Apartments	Pointe Apartments	THE POINTE APARTMENTS LLC	Miko Ekamas <MEkamas@walkerdunlop.com>		THE POINTE APARTMENTS LLC	W2488 County Road J	EAST TROY, WI 53120-1757	Yes	Yes
103	WET POND	2019	Pointe Apartments	Pointe Apartments	THE POINTE APARTMENTS LLC	Miko Ekamas <MEkamas@walkerdunlop.com>		THE POINTE APARTMENTS LLC	W2488 County Road J	EAST TROY, WI 53120-1757	Yes	Yes
104	WET POND	2019	Pointe Apartments	Pointe Apartments	THE POINTE APARTMENTS LLC	Miko Ekamas <MEkamas@walkerdunlop.com>		THE POINTE APARTMENTS LLC	W2488 County Road J	EAST TROY, WI 53120-1757	Yes	Yes
105	WET POND	2019	Storage Werks	Mukwonago Dr.	STORAGE WERKS MUKWONAGO	Andy Raahm <Andy@growth-works.com>		STORAGE WERKS MUKWONAGO	W232 N5040 Quarry Corners Parkway	Luton, WI 53089	Yes	Yes
106	WET POND	2019	Storage Werks	Mukwonago Dr.	STORAGE WERKS MUKWONAGO	Andy Raahm <Andy@growth-works.com>		STORAGE WERKS MUKWONAGO	W232 N5040 Quarry Corners Parkway	Luton, WI 53089	Yes	Yes
107	WET POND	2020	Goodwill	101 Arrow Head Dr.	SOUTHEASTERN WISCONSIN INC	Goodwill of SE Wisconsin		Goodwill of SE Wisconsin	101 Arrowhead Dr	Mukwonago, WI 53149	Yes	Yes

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING Wednesday, March 6, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

Call To Order

Meeting was called to order at 7:23pm by President Winchowky.

Roll Call

Board Members Present

Eric Brill
Dale Porter
Darlene Johnson
Ken Johnson
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Mike Michalski, Village Engineer
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Nathan Bayer, Attorney
Jeff Stien, Fire Chief

Excused:

John Meiners

New Business

Discussion and possible action to approve Resolution 2024-14 Amending the 2023 Adopted Budgets for the Fire Dept., Community Development, TID #4, Fire/Ambulance Designated, Village Designated, American Rescue Plan Act, Capital Equipment, Library, Parkland, Water Utility and Sewer Utility Funds.

D. Johnson/Porter motion to approve. Unanimously carried.

Discussion and possible action to approve the 2023 Fire Department Settlement.

D Johnson/K Johnson motion to approve. Unanimously carried.

Adjournment

Meeting was adjourned at 7:25pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING Friday, March 8, 2024

Time: **4:15 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

Call To Order Call To Order

Meeting was called to order at 4:15pm by President Winchowky.

Roll Call

Board Members Present

Eric Brill
Dale Porter
Darlene Johnson
Ken Johnson
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer

Excused:

John Meiners

New Business

Discussion and possible action to approve RESOLUTION 2024-13 for an Amendment to the Conditional Use Permit for a Hall (current use) and Theater (additional use) by Freedom Flamingo, LLC (Tim and Kris Thelen, agents); 560 Bay View Rd; Parcel MUKV 2010-978-017.

Porter/Brill motion to approve Resolution 2024-13. It was noted this was recommended for approval from the Plan Commission. There was a change to page 2 of the document on formatting, and referring to Code 100-54.

Unanimously carried.

Adjournment

Meeting adjourned at 4:16pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, February 21, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Dale Porter
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Jerad Wegner, Village Engineer
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Nathan Bayer, Attorney
Matt Sura, Captain
Tim Ruttenbeck, Building Inspector
Erin Scharf, Planner

Comments from the Public

No Comments

Items Tabled from January 17, 2024

Approval to permit the construction of a 576 SQF cold storage building at Miniwaukan Park, pending plan commission approval. (*This item was tabled at 1-17-24 Village Board Meeting. It requires a motion to remove from the Table and action to approve.*)

Porter/Brill motion to remove from the Table and approve. Unanimously carried.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Minutes of the Regular Village Board Meeting of January 17, 2024, and Special Village Board Minutes of February 7, 2024

- 6.2 Approve Accounts Payable Vouchers in the amount of \$6,059,389.72.
- 6.3 Approve **Resolution 2024- 07** a resolution revising the Village of Mukwonago's previously adopted Budget Policy.
- 6.4 Approve **Resolution 2024-08** a resolution adopting a Village of Mukwonago Revenue Policy.
- 6.5 Approve a Purchase Requisition for repair and coating of blower building floors with Wisconsin Concrete Coatings in the amount of \$19,870.00.
- 6.6 Approve the Disallowance of Claim for Sherry Buelow as recommended by Statewide Services, Inc. for a sidewalk fall on April 12, 2023
- 6.7 Approve a Special Event Application for Field Park from the Mukwonago Lions Foundation on March 23, 2024 (snow day March 30th) for the annual Easter Egg Hunt.
- 6.8 Approve a Special Event application for Field Park from the Mukwonago Lions Foundation for Summerfeste June 13, 14, 15, 16, 2024.
- 6.9 Approve a Special Application for Field Park Usage from Amorphic Beer for a Pop Up Beer Garden using Pavilion B on May 18, June 22, July 6, August 24, and September 21, 2024. *(This vendor holds a special State Brewery License which does not require a local alcohol license.)*
- 6.10 Approve a Special Event permit application for the annual Mukwonago YMCA Family Mud Run on June 29, 2024 at the Mukwonago High School from 7 am - 1 pm, held at the Mukwonago High School.
- 6.11 Approve a Special Event application for the 2024 Concert Series at Phantom Junction Stage May 23, June 1,13,27, July 3,11,25, August 2,8,22, and September 7 and 28.
- 6.12 Approve a **Resolution 2024-11** to update the Parking Restrictions on Gibson and West Side Avenue.
- 6.13 Approve a Temporary Class "B"/"Class B" Retailer's License for Summerfeste from the Mukwonago Lions Foundation on June 13, 2024 to June 16, 2024.
- 6.14 Approve the bid award for the Two Rivers Phase 1 Rehabilitation project to Stark Pavement Corporation in the amount of \$761,761.00
- 6.15 Approve **Resolution 2024-10** to approve the location and placement of Harvester for PLMD at the end of Wahl Avenue.

Meiners/K Johnson motion to approve items 6.1 to 6.15. Unanimously carried.

Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

Discussion and action to approve an Ordinance 1030 approving the attachment of territory from the Village of Vernon to the Village of Mukwonago.

Meiners/Porter motion to approve. Motion carried 6-1, Trustee Brill opposed.

Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

Discussion and possible action to approve establishing an EMS fee for Fee for Field Blood Product Administration.

Reeves/K Johnson motion to approve, subject to Town approval.

Captain Sura was present and noted they provided a presentation to protective services for a development of this program. It is a first in Wisconsin, bring packed blood cells on their rigs and give prior to arrival at the hospital. They are confident it can be done successfully and need to establish a fee for this service. They will have a total of 2 units of blood which is about 350-400 CC. They will have 31 days on hand, the company will come and trade out units and get it back into system to use before it is expired.

Trustee D Johnson questioned how the blood is stored. It was noted it will be stored in a cooler in a blood bag 0 positive for now.

Trustee Meiners asked if the \$850 can be reimbursed by insurance. It was confirmed, yes. Unanimously carried.

Discussion and possible action to approve signing an agreement with Versiti for blood products contingent upon legal review.

Reeves/Porter subject to Town Board approval. Unanimously carried.

Discussion and possible action to allow EBIX to accept payments for EMS fees from Imagine Pay.

Reeves/Meiners motion to approve contingent upon Town Board approval, and to request use of GovPay.

Captain Sura noted that right now they are not able to use a credit card.

Trustee Reeves noted the Village is the fiduciary payment.

Unanimously Carried.

Fire Department Reports

(For Information Only - No Action Required)

Fire Department reports were provided.

Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

Discussion and possible action to approve ORDINANCE 1026 for a Comprehensive Plan Amendment for Neumann Companies; Edgewood Ave; Parcel MUKV 2091-995.

Meiners/K Johnson motion to approve. Unanimously carried.

Discussion and possible action to approve ORDINANCE 1027 for a Rezoning from A-1 Agricultural District to R-3 Single-Family Lot Residential District for Neumann Companies; Edgewood Ave; Parcel MUK V2091-995.

Meiners/Brill motion to approve. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2024-04 for a Conditional Use Permit for a structure by Village of Mukwonago-Miniwaukan; 360 McKenzie Rd; Parcel MUKV 1972-999.

K Johnson/Porter motion to approve. Unanimously carried.

Discussion and possible action to approve RESOLUTION 2024-05 for an Extraterritorial Review for a three-lot Certified Survey Map located at N8952 E Mirimar Dr in the Town of East Troy, by Mike Greeson-V2G Surveying, applicant.

Meiners/Brill motion to approve. Unanimously carried.

Discussion and possible action to approve ORDINANCE 1028 for the request to Amend the 2035 Comprehensive Plan for the future land use of a property located at 917-919 Main St (MUKV 2009-964), from Low Intensity Commercial/Business with a Business Mixed Use Overlay to Government and Institutional, submitted by Mukwonago Area School District (future owner).

Meiners/Brill motion to approve.

Trustee D. Johnson noted she has concerns this used to be taxed property and is concerned loosing another area to tax exempt property.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Winchowky. "No" Trustee Reeves, Abstain Trustee Porter. Motion carried 5-1-1.

Discussion and possible action to approve ORDINANCE 1029 for the request to rezone the property located at 917-919 Main St; Parcel MUKV 2009-964; from B-2 General Business District to P-1 Public and Semipublic District, submitted by Mukwonago Area School District (future owner).

Planner Scharf noted this was approved with recommendation this is contingent upon proving ownership.

K Johnson/Brill motion to approve.

Roll Call: "Yes" Trustee Brill, K Johnson, Meiners, Winchowky. "No" Trustee D Johnson and Reeves. Abstain Trustee Porter. Motion carried 4-2-1

Discussion and possible action to approve RESOLUTION 2024-06 for the Conditional Use request for a school at the property located at 917-919 Main St (MUKV2009964), submitted by Mukwonago Area School District (future owner).

Meiners/Brill motion to approve.

Trustee Brill noted the plan commission requested this occupancy can be reduced for the number of students from 50-30.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, and Winchowky. "No" Trustee Reeves. Abstain Trustee Porter. Motion carried 5-1-1.

Updates from February 13, 2024 Plan Commission meeting

(For Information Only, No Action Required)

Approval of PC-RESOLUTION 2024-01 for a Site Plan and Architectural Review for a structure within Miniwaukan Park (garage) by Village of Mukwonago; 360 McKenzie Rd; Parcel MUKV 1972-999.

Application for the Planned Unit Development at 1271 Honeywell Rd; Parcels MUKV 2011-990 and MUKV 2011-992-013; Warren Hansen, applicant, has been withdrawn.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$177,373.87.

D Johnson/Meiners motion to approve. Unanimously carried.

Personnel Committee, Trustee Ken Johnson

Discussion and possible action on the following items

Announcement of Special Workshop on March 20, 2024 at 5:15pm.

Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

Police Report for the Month of January. *(For information only, no action required.)*

Closed Session

Meiners/D Johnson motion to go into Closed Session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning advice from and Village Board discussion regarding Village compliance with resignation agreement, and pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Red Brick Museum Lease at 6:59pm.

Roll Call on Motion to go into Closed Session: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, and Winchowky. Unanimously carried.

Staff Present: include DPW Director Ron Bittner, and Interim Administrator/Clerk-Treasurer Dykstra. At approximately 7:05pm staff present were excused.

Reconvene into Open Session

Meiners/Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) and direct staff on items discussed in closed session at 8:10pm.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, and Winchowky. Unanimously carried.

Adjournment

Meeting adjourned at 8:10pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

DRAFT

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	2/29/2024	\$	143,166.56
Library Accounts Payable	2/12/2024	\$	20,835.09
Charter Communications/Spectrum (ach withdrawal)	2/21/2024	\$	1,759.41
US Bank (ach withdrawal)	2/22/2024	\$	30,648.56
We Energies (ach withdrawal)	2/5/2024	\$	53,983.10
Check Disbursement - Court	2/12/2024	\$	3,068.94
Check Disbursement - Invoice Cloud	2/6/2024	\$	248.50
Check Disbursement - Payroll Related	2/1/2024	\$	8,192.50
Check Disbursement - Payroll Related	2/15/2024	\$	174,773.41
Check Disbursement - Payroll Related	2/21/2024	\$	5,178.92
Check Disbursement - Tax Settlements	2/15/2024	\$	2,767,084.68
Total for Approval:		\$	<u>3,208,939.67</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

02/29/2024 09:55 AM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/07/2024 - 03/07/2024
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 1/8

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: ADORAMA					
34030688	DRONE TRAINING - DONATED BY LIONS	340-5890-580602	175.00	175.00 POLICE	03/07/2024
TOTAL VENDOR ADORAMA				175.00	
VENDOR NAME: AIRGAS USA LLC					
9146971105	EMS SUPPLIES O2	150-5231-531100	575.95	575.95 FIRE	03/07/2024
TOTAL VENDOR AIRGAS USA LLC				575.95	
VENDOR NAME: ALSCO					
IMIL1992945	PD 2/22 MAT CLEANING	100-5211-539400	51.89	51.89 POLICE	03/07/2024
TOTAL VENDOR ALSCO				51.89	
VENDOR NAME: AM TOWING					
36028	VAC TRUCK TIRES/REPAIRS	620-8030-828000	4,829.21	4,829.21 UTILITIES	03/07/2024
TOTAL VENDOR AM TOWING				4,829.21	
VENDOR NAME: AMAZON CAPITOL SERVICES					
1MD4P9RR9KDG	VILLAGE HALL DATA CABLE AND RACK SUPPLIE	100-5160-531100	112.44	112.44 DPW	03/07/2024
1WXF94RHR73P	EQUIPMENT STROBE LIGHTS	100-5324-539500	67.98	67.98 DPW	03/07/2024
1NW7YRPTPKQ9	SAFETY VESTS	100-5323-534800	264.70	264.70 DPW	03/07/2024
TOTAL VENDOR AMAZON CAPITOL SERVICES				445.12	
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC					
173141	MARCH 2024 ASSESSMENT & REVALUATION	100-5153-521900	44,468.31	44,468.31 CLERK	03/07/2024
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				44,468.31	
VENDOR NAME: AT & T MOBILITY					
287291370101021520	PD CELL PHONES AND CRADLEPOINTS	100-5211-522500	543.15	543.15 POLICE	03/07/2024
TOTAL VENDOR AT & T MOBILITY				543.15	
VENDOR NAME: BPI COLOR					
0622938	DISPATCH MAP	430-5700-571100	98.66	98.66 POLICE	03/07/2024
TOTAL VENDOR BPI COLOR				98.66	
VENDOR NAME: BRIGHTSPEED					
FEBRUARY 2024	FEBRUARY 2024 PHONE SERVICE	100-5142-522500	78.02	566.09 ALLOCATE	03/07/2024
		100-5211-522500	55.20		
		100-5323-522500	108.70		
		440-5511-522500	190.20		
		610-6920-692100	34.04		
		620-8400-851000	99.93		
TOTAL VENDOR BRIGHTSPEED				566.09	
VENDOR NAME: BURKE TRUCK & EQUIPMENT INC					
32734	PLow SHOES	100-5347-531100	254.52	254.52 DPW	03/07/2024
TOTAL VENDOR BURKE TRUCK & EQUIPMENT INC				254.52	
VENDOR NAME: C & M AUTO PARTS INC					
6079-379383	SQUAD 38 BRAKE PADS AND ROTORS	100-5212-539500	175.19	175.19 POLICE	03/07/2024

120

02/29/2024 09:55 AM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/07/2024 - 03/07/2024
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 2/8

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: C & M AUTO PARTS INC						
6079-379443	SQUAD OIL FILTERS	100-5212-539500	21.54	21.54	POLICE	03/07/2024
6079-379316	GREASE FITTINGS	100-5323-531100	48.99	48.99	DPW	03/07/2024
6079-379594	AIR CHUCK	100-5323-531100	119.98	119.98	DPW	03/07/2024
6079-379600	SQUAD 38 ROTORS	100-5212-539500	526.34	526.34	POLICE	03/07/2024
TOTAL VENDOR C & M AUTO PARTS INC				892.04		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
82013658	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	03/07/2024
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				92.00		
VENDOR NAME: CINTAS						
4183696065	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	140.55	140.55	DPW	03/07/2024
4183695919	UNIFORM SERVICE	610-6920-693000	87.55	175.09	UTILITIES	03/07/2024
		620-8400-856000	87.54			
4184347104	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	140.55	140.55	DPW	03/07/2024
4184347209	UNIFORM SERVICES	610-6920-693000	87.55	175.09	UTILITIES	03/07/2024
		620-8400-852000	87.54			
TOTAL VENDOR CINTAS				631.28		
VENDOR NAME: CONLEY MEDIA, LLC						
6362410224-2	CLERK LEGAL NOTICE ELEGANT FARMER	100-5142-531200	16.30	16.30	CLERK	03/07/2024
6362410224-2	PLANNING PUBLIC HEARING NOTICES PLAN COMM	100-5632-531200	256.14	256.14	PLANNER	03/07/2024
TOTAL VENDOR CONLEY MEDIA, LLC				272.44		
VENDOR NAME: CORE & MAIN LP						
U109599	NEW METERS	610-0000-134600	2,127.78	2,127.78	FINANCE	03/07/2024
TOTAL VENDOR CORE & MAIN LP				2,127.78		
VENDOR NAME: COREY OIL, LTD						
381286		610-6200-662200	1,283.43	1,283.43	UTILITIES	03/07/2024
TOTAL VENDOR COREY OIL, LTD				1,283.43		
VENDOR NAME: CRIVELLO CARLSON S.C.						
5331-200525	TID 6 REVIEWS	100-5130-521900	180.00	180.00	FINANCE	03/07/2024
5331-200524	JANUARY LEGAL SERVICES	100-5521-531100	40.00	5,000.00	FINANCE	03/07/2024
		100-5130-521900	4,960.00			
TOTAL VENDOR CRIVELLO CARLSON S.C.				5,180.00		
VENDOR NAME: CUOMO, ZACHARY						
2024 FEB MILEAGE	CUOMO MILEAGE DIVE TRAINING	150-5223-533500	13.27	13.27	FIRE	03/07/2024
TOTAL VENDOR CUOMO, ZACHARY				13.27		
VENDOR NAME: DEPARTMENT OF ADMINISTRATION						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: DEPARTMENT OF ADMINISTRATION						
505-0000088257	EMAIL FILTER FEBRUARY 2024	100-5111-522900	3.17	50.76	ALLOCATE	03/07/2024
		100-5120-522900	0.91			
		100-5141-522900	0.45			
		100-5142-522900	1.36			
		100-5211-522900	16.32			
		100-5241-522900	1.36			
		100-5300-522900	3.63			
		100-5512-522900	0.45			
		100-5632-522900	0.45			
		150-5221-522900	18.58			
		610-6920-692100	1.36			
		620-8400-851000	1.36			
		100-5145-522900	1.36			
TOTAL VENDOR DEPARTMENT OF ADMINISTRATION				50.76		
VENDOR NAME: DEPARTMENT OF NATURAL RESOURCES						
UT1450HW 2024 RENEW	UTV RENEWAL	150-5222-531100	5.00	5.00	FIRE	03/07/2024
TOTAL VENDOR DEPARTMENT OF NATURAL RESOURCES				5.00		
VENDOR NAME: DORNER COMPANY						
509836	REPLACEMENT CHECK VALVE-BOOSTER STATION	610-6210-662500	504.09	504.09	UTILITIES	03/07/2024
TOTAL VENDOR DORNER COMPANY				504.09		
VENDOR NAME: DRAGONFLY EMBROIDERY						
21947	2024 UNIFORM ALLOWANCE - DIMAGGIO	100-5211-534600	96.00	96.00	POLICE	03/07/2024
TOTAL VENDOR DRAGONFLY EMBROIDERY				96.00		
VENDOR NAME: DUDZIK, JACOB						
021524	REFUND COMMUNITY ROOM DEPOSIT FROM 02/10	100-4820-485000	430.00	430.00	CLERK	03/07/2024
TOTAL VENDOR DUDZIK, JACOB				430.00		
VENDOR NAME: ENVIRONMENT CONTROL						
30894-613	VILLAGE HALL CLEANING SERVICE.	100-5160-521900	698.00	698.00	DPW	03/07/2024
TOTAL VENDOR ENVIRONMENT CONTROL				698.00		
VENDOR NAME: FAIRCHILD EQUIPMENT						
ESA003461-1	HOSE FITTINGS	620-8010-827000	601.65	601.65	UTILITIES	03/07/2024
TOTAL VENDOR FAIRCHILD EQUIPMENT				601.65		
VENDOR NAME: FRIESEMA DAVID						
2024 CLOTHING	2024 CLOTHING ALLOWANCE - FRIESEMA	150-5221-533500	80.00	80.00	FIRE	03/07/2024
TOTAL VENDOR FRIESEMA DAVID				80.00		
VENDOR NAME: GORDON FLESCH CO						

02/29/2024 09:55 AM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/07/2024 - 03/07/2024
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 4/8

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: GORDON FLESCH CO					
IN14572556	CANON COPIES 01/16/24- 02/16/224	100-5142-531200	18.90	156.89 ALLOCATE	03/07/2024
		100-5300-539900	17.81		
		100-5120-531100	7.53		
		100-5141-531100	4.69		
		100-5145-531100	8.81		
		100-5241-531200	3.52		
		100-5632-531200	4.34		
		100-5211-531200	18.58		
		150-5221-531100	18.76		
		410-5363-531200	1.51		
		440-5511-531200	17.25		
		500-5344-531200	2.10		
		610-6902-690300	14.57		
		620-8400-851000	12.92		
		100-5512-531100	5.60		
TOTAL VENDOR GORDON FLESCH CO				156.89	
VENDOR NAME: GRAINGER					
9017773558	WELL 4 GARAGE HEATER REPAIR	610-6210-662500	367.05	367.05 UTILITIES	03/07/2024
TOTAL VENDOR GRAINGER				367.05	
VENDOR NAME: HAWKINS WATER TREATMENT					
6689027	WATER TREATMENT CHAMICALS	610-6300-663100	60.00	60.00 UTILITIES	03/07/2024
TOTAL VENDOR HAWKINS WATER TREATMENT				60.00	
VENDOR NAME: HINCKLEY SPRINGS					
23853226 021724	VILLAGE HALL/DPW DRINKING WATER	100-5160-531100	60.36	77.60 DPW	03/07/2024
		100-5323-531100	17.24		
TOTAL VENDOR HINCKLEY SPRINGS				77.60	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
55931	PROSECUTIONS	100-5130-521900	735.00	735.00 FINANCE	03/07/2024
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				735.00	
VENDOR NAME: HOFFMAN, AMIRA					
2024 CLOTHING	2024 CLOTHING ALLOWANCE - HOFFMAN	150-5222-534600	110.25	110.25 FIRE	03/07/2024
TOTAL VENDOR HOFFMAN, AMIRA				110.25	
VENDOR NAME: INTERSTATE ROOF SYSTEMS					
17550	PD ROOF REPAIR	100-5211-539400	616.27	616.27 POLICE	03/07/2024
TOTAL VENDOR INTERSTATE ROOF SYSTEMS				616.27	
VENDOR NAME: LIFE-ASSIST, INC.					
1383018	EMS SUPPLIES	150-5231-531100	887.50	887.50 FIRE	03/07/2024
TOTAL VENDOR LIFE-ASSIST, INC.				887.50	
VENDOR NAME: MACQUEEN EQUIPMENT					

123

02/29/2024 09:55 AM		PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO			Page: 5/8	
User: MROCKLEY		EXP CHECK RUN DATES 03/07/2024 - 03/07/2024				
DB: Mukwonago		UNJOURNALIZED OPEN				
		BANK CODE: GEN - CHECK TYPE: PAPER CHECK				
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: MACQUEEN EQUIPMENT						
P26247	SCBA SERVICE	150-5222-539500	137.39	137.39	FIRE	03/07/2024
TOTAL VENDOR MACQUEEN EQUIPMENT				137.39		
VENDOR NAME: MCDONOUGH SEPTIC						
I11455	PORTABLE RESTROOMS	100-5521-531100	115.00	115.00	DPW	03/07/2024
I11456	PORTABLE RESTROOMS	100-5521-531100	110.00	110.00	DPW	03/07/2024
I11457	PORTABLE RESTROOMS	100-5521-531100	115.00	115.00	DPW	03/07/2024
TOTAL VENDOR MCDONOUGH SEPTIC				340.00		
VENDOR NAME: MIDWEST LANDSCAPING						
021924	REFUND COMMUNITY ROOM RENTAL FROM 02/13/100-4820-485000		75.00	75.00	CLERK	03/07/2024
TOTAL VENDOR MIDWEST LANDSCAPING				75.00		
VENDOR NAME: MIHLBAUER, ALEX						
2024 CLOTHING	2024 CLOTHING ALLOWANCE - MIHLBAUER	150-5222-534600	150.00	150.00	FIRE	03/07/2024
TOTAL VENDOR MIHLBAUER, ALEX				150.00		
VENDOR NAME: MILLER ELECTRICAL ENTERPRISES, INC						
31478	LED LIGHT REPLACEMENT VH/PARKS	100-5521-531100	700.00	2,885.00	DPW	03/07/2024
		100-5160-539500	2,185.00			
TOTAL VENDOR MILLER ELECTRICAL ENTERPRISES, INC				2,885.00		
VENDOR NAME: MINDSHARE						
2464	REPLACE DISPATCH CONSOLE SPEAKER	100-5211-539500	384.00	384.00	POLICE	03/07/2024
TOTAL VENDOR MINDSHARE				384.00		
VENDOR NAME: MUKWONAGO DOOR LLC						
020924	PD GARAGE DOOR REPAIR	100-5211-539400	150.00	150.00	POLICE	03/07/2024
TOTAL VENDOR MUKWONAGO DOOR LLC				150.00		
VENDOR NAME: MUN ENVIRON GRP WASTEWATER DIV						
2024 MEMBERSHIP	MEMBERSHIP DUES	620-8400-852000	900.90	900.90	UTILITIES	03/07/2024
TOTAL VENDOR MUN ENVIRON GRP WASTEWATER DIV				900.90		
VENDOR NAME: MUNICIPAL ENVIRONMENTAL						
2024 MEMBERSHIP	MEMBERSHIP DUES	610-6920-692300	787.80	787.80	UTILITIES	03/07/2024
TOTAL VENDOR MUNICIPAL ENVIRONMENTAL				787.80		
VENDOR NAME: MUNICIPAL LAW & LITIGATION						
11665	GLFP LAWSUITS	100-5130-521900	20.00	20.00	FINANCE	03/07/2024
TOTAL VENDOR MUNICIPAL LAW & LITIGATION				20.00		
VENDOR NAME: NAPA AUTO PARTS - SP018						
216712	TRUCK TOOLS	620-8010-827000	80.00	80.00	UTILITIES	03/07/2024
216934	AIR LINE FITTINGS	100-5323-531100	17.23	17.23	DPW	03/07/2024
216637	E34 CAP	150-5222-539500	21.99	21.99	FIRE	03/07/2024
216358	WHEEL FLAP & WIRE WHEEL	100-5323-531100	5.81	5.81	DPW	03/07/2024

02/29/2024 09:55 AM

User: MROCKLEY

DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO

EXP CHECK RUN DATES 03/07/2024 - 03/07/2024

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 6/8

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: NAPA AUTO PARTS - SP018					
	TOTAL VENDOR NAPA AUTO PARTS - SP018			125.03	
VENDOR NAME: NATURAL LANDSCAPES, INC					
2047	VEGETATION MANAGMENT INDIAN HEAD PARK, M100-5521-531100	3,000.00		4,000.00 DPW	03/07/2024
	100-5344-539500	1,000.00			
	TOTAL VENDOR NATURAL LANDSCAPES, INC			4,000.00	
VENDOR NAME: NFPA					
0046707M	NFPA MEMBERSHIP DUES 2024	150-5221-532400	175.00	175.00 FIRE	03/07/2024
	TOTAL VENDOR NFPA			175.00	
VENDOR NAME: NORTHERN LAKE SERVICE INC					
2402857	COMPLIANCE SAMPLING-BACTI	610-6300-663200	167.50	167.50 UTILITIES	03/07/2024
2321824	COMPLIANCE SAMPLING-BACTI	610-6300-663200	130.00	130.00 UTILITIES	03/07/2024
	TOTAL VENDOR NORTHERN LAKE SERVICE INC			297.50	
VENDOR NAME: OFFICE PRO					
682883-0	COPY PAPER	100-5241-531100	3.40	145.86 ALLOCATE	03/07/2024
		100-5142-531100	18.22		
		100-5145-531100	8.47		
		100-5141-531100	4.52		
		100-5632-531100	4.19		
		100-5323-531100	17.17		
		100-5120-531100	7.26		
		100-5211-531100	17.91		
		150-5221-531100	18.09		
		410-5363-531100	1.46		
		440-5511-531100	16.63		
		500-5344-531100	2.03		
		610-6920-692100	14.05		
		620-8300-840000	12.46		
	TOTAL VENDOR OFFICE PRO			145.86	
VENDOR NAME: PRECISE ALIGNMENT INC					
22030	AMBULANCE FRONT END ALIGNMENT	150-5231-539500	85.00	85.00 FIRE	03/07/2024
22108	2017 AMBULANCE FRONT END ALIGNMENT	150-5231-539500	85.00	85.00 FIRE	03/07/2024
	TOTAL VENDOR PRECISE ALIGNMENT INC			170.00	
VENDOR NAME: PROVEN POWER INC					
02-450062	UTV REPAIR	150-5222-539500	529.96	529.96 FIRE	03/07/2024
	TOTAL VENDOR PROVEN POWER INC			529.96	
VENDOR NAME: RUEKERT & MIELKE, INC.					

02/29/2024 09:55 AM

User: MROCKLEY

DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO

EXP CHECK RUN DATES 03/07/2024 - 03/07/2024

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 7/8

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: RUEKERT & MIELKE, INC.						
150712	12-00000.100 General Services	100-5335-521900	2,634.54	3,794.54	FINANCE	03/07/2024
		100-5300-521900	200.00			
		480-5700-521500	412.50			
		100-5660-521900	72.50			
		100-5660-521900	475.00			
150713	12-00000.400 Sewer Utility Services	620-8400-852000	589.75	589.75	FINANCE	03/07/2024
150714	12-10096.300 Deback Drive Infrastructure	200-5335-521900	789.13	789.13	FINANCE	03/07/2024
150715	12-10098.124 WWTF Phosphorus Assistance	620-8400-852100	856.75	856.75	FINANCE	03/07/2024
150716	12-10131.300 Atkinson Pump Station Capac	620-0000-000104	7,653.03	7,653.03	FINANCE	03/07/2024
150717	12-10135.210A 2023 VUEWorks Annual Servi	100-5660-521900	2,460.00	3,888.00	FINANCE	03/07/2024
		100-5254-521900	492.00			
		100-5335-521900	936.00			
150718	12-10135.210B 2023 VUEWorks Annual Servi	620-8400-852000	2,386.00	2,386.00	FINANCE	03/07/2024
150720	12-10167.100 WWTF Biosolids Handling & S	620-8400-852000	2,000.00	2,000.00	FINANCE	03/07/2024
150721	12-10169.200 Wells 3 and 4 Radium Remova	610-0000-000109	25,326.06	25,326.06	FINANCE	03/07/2024
150723	12-10199.220 Two Rivers Phase 1 Rehabili	480-5700-586100	5,166.00	5,166.00	FINANCE	03/07/2024
150719	12-10149.310 EDGEWOOD CONDOS / EROSION C	100-0000-211425	151.54	151.54	FINANCE	03/07/2024
150722	12-10190.100 ST. JOHN'S CHURCH EXPANSION	100-0000-211425	266.10	266.10	FINANCE	03/07/2024
150724	12-92097.306 FAIRWINDS SUBDIVISION / FAI	100-0000-211425	100.00	100.00	FINANCE	03/07/2024
TOTAL VENDOR RUEKERT & MIELKE, INC.				52,966.90		
VENDOR NAME: SHARE CORPORATION						
260118	CLEANING SUPPLIES	620-8010-827000	56.21	112.41	UTILITIES	03/07/2024
		610-6451-664100	56.20			
TOTAL VENDOR SHARE CORPORATION				112.41		
VENDOR NAME: TK ELEVATOR CORPORATION						
3007489631	VILLAGE HALL ELEVATOR SERVICE AGREMENT	100-5160-521900	213.55	213.55	DPW	03/07/2024
TOTAL VENDOR TK ELEVATOR CORPORATION				213.55		
VENDOR NAME: T-MOBILE						
FEBRUARY 2024	T-MOBILE INVOICE	150-5221-522500	429.76	429.76	FIRE	03/07/2024
TOTAL VENDOR T-MOBILE				429.76		
VENDOR NAME: TOWN OF MUKWONAGO						
7308	VERSITI AGREEMENT LEGAL REVIEW	150-5231-521900	1,222.40	1,222.40	FIRE	03/07/2024
TOTAL VENDOR TOWN OF MUKWONAGO				1,222.40		
VENDOR NAME: ULINE						
174628716 CLERK	IT CABINET IN VAULT ROOM	100-5142-539500	339.57	339.57	CLERK	03/07/2024
174628716 DPW	IT CABINET	100-5160-531100	339.57	339.57	DPW	03/07/2024
TOTAL VENDOR ULINE				679.14		
VENDOR NAME: UTILITY SALES & SERVICE						
0076631-IN	DPW BUCKET TRUCK ANNUAL INSPECTION	100-5324-539500	1,106.19	1,106.19	DPW	03/07/2024

02/29/2024 09:55 AM		PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO			Page: 8/8	
User: MROCKLEY		EXP CHECK RUN DATES 03/07/2024 - 03/07/2024				
DB: Mukwonago		UNJOURNALIZED OPEN				
		BANK CODE: GEN - CHECK TYPE: PAPER CHECK				
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE	
VENDOR NAME: UTILITY SALES & SERVICE						
	TOTAL VENDOR UTILITY SALES & SERVICE		1,106.19			
VENDOR NAME: VERIZON WIRELESS						
9956582731	2024 FEBRUARY CELL BILL ACCT# 885503900-	100-5323-522500 21.67	265.94	ALLOCATE	03/07/2024	
		610-6920-692100 122.13				
		620-8400-851000 122.14				
	TOTAL VENDOR VERIZON WIRELESS		265.94			
VENDOR NAME: VIRTUAL ACADEMY						
VA12038	VIRTUAL ACADMY ONE YEAR DISPATCH TRAININ	100-5211-533500 385.00	385.00	POLICE	03/07/2024	
	TOTAL VENDOR VIRTUAL ACADEMY		385.00			
VENDOR NAME: WANASEK CORP						
15089	ATKINSON LS FORCE MAIN REPAIR	620-8030-831000 6,206.74	6,206.74	UTILITIES	03/07/2024	
	TOTAL VENDOR WANASEK CORP		6,206.74			
VENDOR NAME: WAUKESHA CTY TREASURER						
2024-20040014	WAUKESHA COUNTY JANUARY INMATE BILLING	100-5212-521900 21.51	21.51	POLICE	03/07/2024	
	TOTAL VENDOR WAUKESHA CTY TREASURER		21.51			
VENDOR NAME: WI DEPT OF FINANCIAL INSTITUIONS						
2024 NOTARY RENEWAI	NOTARY PUBLIC FEE	100-5211-521900 80.00	80.00	POLICE	03/07/2024	
	TOTAL VENDOR WI DEPT OF FINANCIAL INSTITUIONS		80.00			
VENDOR NAME: WI MUNICIPAL CLERKS						
2024 DUES	DEPUTY GALLO WMCA MEMBERSHIP	100-5142-532400 50.00	50.00	CLERK	03/07/2024	
	TOTAL VENDOR WI MUNICIPAL CLERKS		50.00			
VENDOR NAME: WI RURAL WATER ASSOCIATION						
4762	SAFETY TRAINING	100-5323-533500 177.38	177.38	DPW	03/07/2024	
	TOTAL VENDOR WI RURAL WATER ASSOCIATION		177.38			
GRAND TOTAL:			143,166.56			

02/27/2024 01:14 PM			CHECK DISBURSEMENT REPORT FOR MUKWONAGO					Page	1/2
User: MROCKLEY			CHECK NUMBER 38108 - 38126						
DB: Mukwonago									
Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 440 LIBRARY FUND									
02/12/2024	GEN	38108	IMIL1985000	ALSCO	OUTSIDE SERVICES	531000	5511	79.42	
02/12/2024	GEN	38109#	1JJL-YMKH-7KL6	AMAZON CAPITOL SERVICES	OPERATIONAL SUPPLIES	531100	5511	585.93	
			1F19-NKFR-74W3		METASPACE MAINTENANCE	531700	5511	255.18	
			1QRX-TP33-9HVV		PROGRAMMING	533100	5511	34.98	
			1GDD-KTTV-6317		PROGRAMMING	533100	5511	180.81	
			1H6C-WCGH-6T1V		PROGRAMMING	533100	5511	232.52	
			16WV-6Q4Q-6YDN		BOOKS	532800	5700	291.91	
			16WV-6Q4Q-7W7W		AV MATERIAL	532900	5700	1,087.90	
			CHECK GEN 38109 TOTAL FOR FUN						
02/12/2024	GEN	38110	52044	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00	
02/12/2024	GEN	38111	2038021327	BAKER & TAYLOR INC.	BOOKS	532800	5700	23.42	
			2038025924		BOOKS	532800	5700	1,224.78	
			2038033465		BOOKS	532800	5700	141.56	
			2038033464		BOOKS	532800	5700	991.86	
			2038045410		BOOKS	532800	5700	23.47	
			2038045411		BOOKS	532800	5700	308.14	
			20380522253		BOOKS	532800	5700	208.47	
			2038052254		BOOKS	532800	5700	31.41	
			2038061939		BOOKS	532800	5700	622.88	
			2038061940		BOOKS	532800	5700	952.33	
			2038061941		BOOKS	532800	5700	25.04	
			2038072673		BOOKS	532800	5700	469.26	
			2038072674		BOOKS	532800	5700	74.19	
			2038072675		BOOKS	532800	5700	30.83	
CHECK GEN 38111 TOTAL FOR FUN							5,127.64		
02/12/2024	GEN	38112	2138631	BLACKSTONE PUBLISHING	AV MATERIAL	532900	5700	77.90	
02/12/2024	GEN	38113	B6733771	BRODART	BOOKS	532800	5700	404.77	
			B6733635		BOOKS	532800	5700	369.65	
CHECK GEN 38113 TOTAL FOR FUN							774.42		
02/12/2024	GEN	38114	2069403	CENTER POINT LARGE PRINT	BOOKS	532800	5700	60.80	
02/12/2024	GEN	38115	7418442	DEMCO INC	COLLECTION MAINTENANCE & REPAIR	531600	5511	798.06	
			7422946		COLLECTION MAINTENANCE & REPAIR	531600	5511	125.70	
			7428452		COLLECTION MAINTENANCE & REPAIR	531600	5511	111	

128

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
CHECK GEN 38115 TOTAL FOR FUN								1,035.05
02/12/2024	GEN	38116	35789756	GREAT AMERICAN FINANCIAL SVCS	CONTRACTUAL SERVICES	522000	5511	353.14
02/12/2024	GEN	38117	0362024	JENNIFER WIDOWSKI	PROGRAMMING	533100	5511	155.00
02/12/2024	GEN	38118	39722111	JOHNSON CONTROLS SECURITY	CONTRACTUAL SERVICES	522000	5511	1,742.04
02/12/2024	GEN	38119	863	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	720.00
02/12/2024	GEN	38120	504994993	MIDWEST TAPE	DIGITAL COLLECTIONS	534900	5511	929.71
02/12/2024	GEN	38121	MJ0446060	MILWAUKEE JOURNAL SENTINEL	NEWSPAPERS	532700	5511	402.04
02/12/2024	GEN	38122	25799	TAYLOR COMPUTER SERVICES, INC	ELECTRONIC TOOLS & SERVICES	534000	5511	292.50
02/12/2024	GEN	38123	6121591	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	19.70
02/12/2024	GEN	38124	1999	UW MADISON EXTENSION - WAUKESHA	PROGRAMMING	533100	5511	100.00
02/12/2024	GEN	38125	500202	WILS	DIGITAL COLLECTIONS	534900	5511	3,575.00
02/12/2024	GEN	38126	M-24-6651	YERGES VAN LINERS, INC.	DONATED FUND EXPENDITURES	580600	5890	2,636.50
Total for fund 440 LIBRARY FUND								20,835.09

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/21/2024	GEN	773 (E)	CHARTER COMMUNICATIONS	FEBRUARY 2024 MONTHLY BILL	100-5120-522500	37.53
		773 (E)		FEBRUARY 2024 MONTHLY BILL	100-5141-522500	15.88
		773 (E)		FEBRUARY 2024 MONTHLY BILL	100-5142-522500	133.14
		773 (E)		FEBRUARY 2024 MONTHLY BILL	100-5145-522900	64.65
		773 (E)		FEBRUARY 2024 MONTHLY BILL	100-5160-522500	5.23
		773 (E)		FEBRUARY 2024 MONTHLY BILL	100-5211-522500	475.51
		773 (E)		FEBRUARY 2024 MONTHLY BILL	100-5241-522500	38.11
		773 (E)		FEBRUARY 2024 MONTHLY BILL	100-5323-522500	73.61
		773 (E)		FEBRUARY 2024 MONTHLY BILL	100-5512-522500	177.96
		773 (E)		FEBRUARY 2024 MONTHLY BILL	150-5221-522500	366.60
		773 (E)		FEBRUARY 2024 MONTHLY BILL	410-5363-522500	4.23
		773 (E)		FEBRUARY 2024 MONTHLY BILL	440-5511-522500	292.99
		773 (E)		FEBRUARY 2024 MONTHLY BILL	500-5344-522500	2.11
		773 (E)		FEBRUARY 2024 MONTHLY BILL	610-6920-692100	35.93
		773 (E)		FEBRUARY 2024 MONTHLY BILL	620-8400-851000	35.93
						1,759.41
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,759.41

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY							
63309	US BANK	01/16/2024	02/21/2024	(57.90)	0.00	Paid	Y
	KEYBOARD CREDIT FOR RETURN	MROCKLEY					02/21/2024
	440-5511-581100	EQUIPMENT LESS THAN \$5000		(57.90)			
ARMOUR ABBY							
63310	WAUKESHA COUNTY HISTORICA	01/25/2024	02/21/2024	150.00	0.00	Paid	Y
	EXPLORE PASS PD BY FRIENDS	MROCKLEY					02/21/2024
	440-5890-580600	DONATED FUND EXPENDITURES		150.00			
BITTNER RONALD							
63311	HARBOR FREIGHT TOOLS 544	01/24/2024	02/21/2024	49.75	0.00	Paid	Y
	ZIP TIES FOR PICKLEBALL WIND SCREEN	MROCKLEY					02/21/2024
	100-5521-531100	OPERATIONAL SUPPLIES		49.75			
BITTNER RONALD							
63312	HARBOR FREIGHT TOOLS3237	01/25/2024	02/21/2024	23.96	0.00	Paid	Y
	NITRILE GLOVES	MROCKLEY					02/21/2024
	100-5521-531100	OPERATIONAL SUPPLIES		23.96			
BITTNER RONALD							
63313	HEIN ELECTRIC SUPPLY COMP	01/26/2024	02/21/2024	561.96	0.00	Paid	Y
	REPLACENRT DPW SHOP HIGHBAY LIGHTS	MROCKLEY					02/21/2024
	100-5323-539500	REPAIRS & MAINTENANCE		561.96			
BITTNER RONALD							
63314	NATIONAL STORMWATER CENT	02/12/2024	02/21/2024	824.00	0.00	Paid	Y
	RIECHERT NPDES STORMWATER TRAINING	MROCKLEY					02/21/2024
	100-5323-533500	TRAINING & TRAVEL		824.00			
BONK JASON							
63315	OPC*WI RURAL WTR CONF	01/18/2024	02/21/2024	295.00	0.00	Paid	Y
	WRWA CONFERENCE REGISTRATION	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		147.50			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		147.50			
BONK JASON							
63316	OPC MSC*SERVICE FEE 024	01/18/2024	02/21/2024	10.06	0.00	Paid	Y
	WRWA CONFERENCE SERVICE FEE	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		5.03			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		5.03			

02/27/2024 01:29 PM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 2/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
BONK JASON							
63317	FAIRFIELD INN & SUITES	01/18/2024	02/21/2024	861.35	0.00	Paid	Y
	WRWA CONFERENCE HOTEL	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		430.67			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		430.68			
BONK JASON							
63318	USPS PO 5657100149	02/07/2024	02/21/2024	5.10	0.00	Paid	Y
	FLUORIDE SAMPLE POSTAGE	MROCKLEY					02/21/2024
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		5.10			
BROWN DAVID							
63319	HOTELBOOKINGSERVFEE	01/26/2024	02/21/2024	15.99	0.00	Paid	Y
	MWO EXPO HOTEL BOOKING FEE	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		7.99			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		8.00			
BROWN DAVID							
63320	HOTEL*HOTELBOOKING	01/26/2024	02/21/2024	497.01	0.00	Paid	Y
	MWO EXPO HOTEL	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		248.50			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		248.51			
BROWN DAVID							
63321	MCDONALD'S F2976	02/06/2024	02/21/2024	14.27	0.00	Paid	Y
	MWO EXPO MEAL ALLOWANCE	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		7.13			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		7.14			
BROWN DAVID							
63322	MCDONALD'S F2976	02/07/2024	02/21/2024	11.83	0.00	Paid	Y
	MWO EXPO MEAL ALLOWANCE	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		5.92			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		5.91			
BROWN DAVID							
63323	WALGREENS #7039	02/10/2024	02/21/2024	10.00	0.00	Paid	Y
	ACCIDENTAL CREDIT CARD PURCHASE	MROCKLEY					02/21/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE		10.00			

02/27/2024 01:29 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 3/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
CASTLE WAYNE A							
63324	AMZN MKTP US*RT9SN9IN1	01/18/2024	02/21/2024	279.77	0.00	Paid	Y
	OFFICE CHAIR	MROCKLEY					02/21/2024
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		139.88			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		139.89			
CASTLE WAYNE A							
63325	FAIRFIELD INN & SUITES	01/18/2024	02/21/2024	706.10	0.00	Paid	Y
	WRWA CONFERENCE HOTEL	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		353.05			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		353.05			
CEITHAMER EMILY							
63326	RACINE ART MUSEUM	01/24/2024	02/21/2024	125.00	0.00	Paid	Y
	EXPLORE PASS/ PD BY FRIENDS	MROCKLEY					02/21/2024
	440-5890-580600	DONATED FUND EXPENDITURES		125.00			
CEITHAMER EMILY							
63327	MENARDS WAUKESHA WI	01/25/2024	02/21/2024	240.48	0.00	Paid	Y
	WOOD FOR PROGRAM	MROCKLEY					02/21/2024
	440-5511-531700	METASPACE MAINTENANCE		240.48			
CEITHAMER EMILY							
63328	MUSEUM OF WISC ART	02/01/2024	02/21/2024	50.00	0.00	Paid	Y
	EXPLORE PASS/ PD BY FRIENDS	MROCKLEY					02/21/2024
	440-5890-580600	DONATED FUND EXPENDITURES		50.00			
DEMOTTO CHRIS							
63329	AMZN MKTP US*R07OJ80S2	01/26/2024	02/21/2024	65.00	0.00	Paid	Y
	DISPATCH HEADSETS	MROCKLEY					02/21/2024
	100-5211-539500	REPAIRS & MAINTENANCE		65.00			
DEMOTTO CHRIS							
63330	AMZN MKTP US*R237E42F0	02/01/2024	02/21/2024	38.49	0.00	Paid	Y
	DISPATCH REMODEL BACKUP LIGHTS	MROCKLEY					02/21/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP		38.49			
DEMOTTO CHRIS							
63331	AMZN MKTP US*R24NI60G2	02/01/2024	02/21/2024	67.99	0.00	Paid	Y
	DISPATCH REMODEL THERMAL LAMINATOR	MROCKLEY					02/21/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP		67.99			

02/27/2024 01:29 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 4/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
DEMOTTO CHRIS							
63332	THE HOME DEPOT #4921	02/01/2024	02/21/2024	4,000.00	0.00	Paid	Y
	DISPATCH REMODEL	MROCKLEY					02/21/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP		4,000.00			
DEMOTTO CHRIS							
63333	AMZN MKTP US*RB4TZ2ED2	02/07/2024	02/21/2024	139.98	0.00	Paid	Y
	DISPATCH REMODEL POWER STRIPS	MROCKLEY					02/21/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP		139.98			
DOHERTY DIANA							
63334	FEDEX597447127	01/19/2024	02/21/2024	49.82	0.00	Paid	Y
	2023 W2S FORM PRINTING / FEDEX	MROCKLEY					02/21/2024
	100-5300-539900	OTHER		4.87			
	100-5111-539900	OTHER		2.29			
	100-5120-539900	OTHER		0.57			
	100-5141-539900	OTHER		0.29			
	100-5145-539900	OTHER		1.15			
	100-5142-539900	OTHER		0.57			
	100-5144-521900	PROFESSIONAL SERVICES		5.73			
	100-5241-539900	OTHER		0.57			
	100-5632-539900	OTHER		0.29			
	100-5670-521900	PROFESSIONAL SERVICES		0.29			
	100-5211-539900	OTHER		3.72			
	100-5212-539900	OTHER		4.58			
	100-5213-521900	PROFESSIONAL SERVICES		0.57			
	150-5221-539900	OTHER		10.88			
	150-5233-531100	OPERATIONAL SUPPLIES		2.00			
	440-5511-534000	ELECTRONIC TOOLS & SERVICES		9.16			
	610-6902-690300	SUPPLIES & EXPENSE		1.43			
	620-8300-840000	OPERATION SUPPLY/EXPENSE-ACCTG		0.86			
DOHERTY DIANA							
63335	FEDEX598782771	01/31/2024	02/21/2024	38.91	0.00	Paid	Y
	2023 ACA 1095C FORM PRINTING / FEDEX	MROCKLEY					02/21/2024
	100-5300-539900	OTHER		5.86			
	100-5141-539900	OTHER		0.53			
	100-5145-539900	OTHER		2.13			
	100-5142-539900	OTHER		1.07			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
	100-5241-539900	OTHER		1.07			
	100-5632-539900	OTHER		0.53			
	100-5211-539900	OTHER		6.40			
	100-5212-539900	OTHER		4.80			
	100-5213-521900	PROFESSIONAL SERVICES		1.07			
	150-5221-539900	OTHER		3.73			
	150-5233-531100	OPERATIONAL SUPPLIES		3.73			
	440-5511-534000	ELECTRONIC TOOLS & SERVICES		4.26			
	610-6902-690300	SUPPLIES & EXPENSE		2.13			
	620-8300-840000	OPERATION SUPPLY/EXPENSE-ACCTG		1.60			
DOHERTY DIANA							
63336	GOVERNMENT FINANCE OFFIC	02/05/2024	02/21/2024	35.00	0.00	Paid	Y
	GFOA BUDGET WEBINAR	MROCKLEY					02/21/2024
	100-5145-533500	TRAINING & TRAVEL		35.00			
DOHERTY DIANA							
63337	SOCIETYFORHUMANRESOURCE	02/05/2024	02/21/2024	244.00	0.00	Paid	Y
	ANNUAL MEMBERSHIP	MROCKLEY					02/21/2024
	100-5145-532400	MEMBERSHIP DUES		244.00			
DOHERTY DIANA							
63338	VBS*VONAGE BUSINESS	02/12/2024	02/21/2024	1,561.87	0.00	Paid	Y
	VONAGE PHONE BILL FEBRUARY 2024	MROCKLEY					02/21/2024
	100-5141-522500	TELEPHONE		19.59			
	100-5142-522500	TELEPHONE		88.42			
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE		88.19			
	100-5241-522500	TELEPHONE		58.78			
	100-5632-522500	TELEPHONE		19.59			
	100-5323-522500	TELEPHONE		39.44			
	100-5512-522500	TELEPHONE		19.59			
	100-5120-522500	TELEPHONE		19.59			
	100-5211-522500	TELEPHONE		366.91			
	150-5221-522500	TELEPHONE		357.94			
	440-5511-522500	TELEPHONE		400.21			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		41.81			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		41.81			

02/27/2024 01:29 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 6/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
DYKSTRA DIANA							
63339	KWIK TRIP 11900011999	01/20/2024	02/21/2024	24.99	0.00	Paid	Y
	OPEN HOUSE ELECTIONS	MROCKLEY					02/21/2024
	100-5144-531100	OPERATIONAL SUPPLIES		24.99			
DYKSTRA DIANA							
63340	MORNINGSTAR GOLF CLUB	01/20/2024	02/21/2024	3,495.20	0.00	Paid	Y
	EMPLOYEE RECOGNITION DINNER	MROCKLEY					02/21/2024
	100-5141-539800	EMPLOYEE RECOGNITION		3,495.20			
DYKSTRA DIANA							
63341	VBS*VONAGE BUSINESS	01/24/2024	02/21/2024	13.84	0.00	Paid	Y
	VONAGE PHONE - FAX LINE CHANGE	MROCKLEY					02/21/2024
	100-5142-522500	TELEPHONE		6.92			
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE		6.92			
DYKSTRA DIANA							
63342	WISCMUNCLERKS	01/25/2024	02/21/2024	65.00	0.00	Paid	Y
	WMCA CLERKS ASSN MEMBERSHIP	MROCKLEY					02/21/2024
	100-5142-532400	MEMBERSHIP DUES		65.00			
DYKSTRA DIANA							
63343	IIMC	01/25/2024	02/21/2024	185.00	0.00	Paid	Y
	DYKSTRA IIMC MEMBERSHIP	MROCKLEY					02/21/2024
	100-5142-532400	MEMBERSHIP DUES		185.00			
DYKSTRA DIANA							
63344	BOOKTIX* GFPAC-TICKETS	02/01/2024	02/21/2024	54.00	0.00	Paid	Y
	ROTARY - REIMBURSED	MROCKLEY					02/21/2024
	100-5141-533500	ROTARY - REIMBURSED		54.00			
GOURDOUX LINDA							
63345	IIMC	01/24/2024	02/21/2024	125.00	0.00	Paid	Y
	IIMC MEMBERSHIP	MROCKLEY					02/21/2024
	100-5142-532400	MEMBERSHIP DUES		125.00			
GOURDOUX LINDA							
63346	WALMART.COM	01/25/2024	02/21/2024	123.90	0.00	Paid	Y
	KIOSK SCREEN REPLACEMENT	MROCKLEY					02/21/2024
	100-5241-531100	KIOSK SCREEN REPLACEMENT		123.90			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
GOURDOUX LINDA							
63347	WEST BEND MUT INS	02/02/2024	02/21/2024	20.00	0.00	Paid	Y
	ROCKLEY NOTARY INSURANCE	MROCKLEY					02/21/2024
	100-5142-531100	ROCKLEY NOTARY INSURANCE		20.00			
GOURDOUX LINDA							
63348	WI DFI WS2 CFI CC EPAY	02/02/2024	02/21/2024	20.00	0.00	Paid	Y
	ROCKLEY NOTARY APP FEE	MROCKLEY					02/21/2024
	100-5142-521900	ROCKLEY NOTARY APP FEE		20.00			
KIM CATHRYN							
63349	FACEBK TQZGH2Y6M2	01/15/2024	02/21/2024	20.00	0.00	Paid	Y
	AD BOOST	MROCKLEY					02/21/2024
	440-5511-533300	OUTREACH		20.00			
KIM CATHRYN							
63350	USPS PO 5657100149	01/16/2024	02/21/2024	74.50	0.00	Paid	Y
	STAMPS & POSTAGE	MROCKLEY					02/21/2024
	440-5511-531500	POSTAGE		74.50			
KIM CATHRYN							
63351	WAL-MART #1571	01/18/2024	02/21/2024	73.83	0.00	Paid	Y
	CLEANING SUPPLIES	MROCKLEY					02/21/2024
	440-5511-531100	OPERATIONAL SUPPLIES		73.83			
KIM CATHRYN							
63352	QDOBA 1857 CATERING	01/20/2024	02/21/2024	313.69	0.00	Paid	Y
	STAFF DEVELOPMENT LUNCH	MROCKLEY					02/21/2024
	440-5511-533500	TRAINING & TRAVEL		313.69			
KIM CATHRYN							
63353	ADAGIO TEAS	01/24/2024	02/21/2024	59.85	0.00	Paid	Y
	TEA GIVAWAYS/ PD BY FRIENDS	MROCKLEY					02/21/2024
	440-5890-580600	DONATED FUND EXPENDITURES		59.85			
KIM CATHRYN							
63354	GREEN BAY PACKERS INC	01/24/2024	02/21/2024	141.60	0.00	Paid	Y
	EXPLORE PASS/ PD BY FRIENDS	MROCKLEY					02/21/2024
	440-5890-580600	DONATED FUND EXPENDITURES		141.60			

02/27/2024 01:29 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 8/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
63355	CRAFTCUTS	01/24/2024	02/21/2024	418.59	0.00	Paid	Y
	STANDING LETTERS FOR SIGN	MROCKLEY					02/21/2024
	440-5890-580600	DONATED FUND EXPENDITURES		418.59			
KIM CATHRYN							
63356	DROPBOX*6JRB1H823R2K	01/29/2024	02/21/2024	119.88	0.00	Paid	Y
	1/29/24-1/29/25 SUBSCRIPTION	MROCKLEY					02/21/2024
	440-5511-534000	ELECTRONIC TOOLS & SERVICES		119.88			
KIM CATHRYN							
63357	DOLLARTREE	01/30/2024	02/21/2024	51.25	0.00	Paid	Y
	BINGO PRIZES	MROCKLEY					02/21/2024
	440-5511-533100	PROGRAMMING		51.25			
KIM CATHRYN							
63358	NETFLIX.COM	02/01/2024	02/21/2024	22.99	0.00	Paid	Y
	2/1/24-2/29/24 STREAMING SERVICE	MROCKLEY					02/21/2024
	440-5511-531800	THINGERY MAINTENANCE		22.99			
KIM CATHRYN							
63359	AMERICAN LIBRARY ASSOC	02/02/2024	02/21/2024	158.00	0.00	Paid	Y
	WEBINARS	MROCKLEY					02/21/2024
	440-5511-533500	TRAINING & TRAVEL		158.00			
KIM CATHRYN							
63360	HOBBY LOBBY ECOMM	02/05/2024	02/21/2024	149.58	0.00	Paid	Y
	DYI CLASS SUPPLIES	MROCKLEY					02/21/2024
	440-5511-533100	PROGRAMMING		149.58			
KIM CATHRYN							
63361	METRO MARKET #384	02/05/2024	02/21/2024	50.00	0.00	Paid	Y
	READING PROGRAM PRIZE	MROCKLEY					02/21/2024
	440-5511-533100	PROGRAMMING		50.00			
KIM CATHRYN							
63362	D J*WALL-ST-JOURNAL	02/06/2024	02/21/2024	164.97	0.00	Paid	Y
	1ST QTR BILLING	MROCKLEY					02/21/2024
	440-5511-532700	NEWSPAPERS		164.97			

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
63363	COLLABORATIVE SUMMER LIBR	02/07/2024	02/21/2024	80.10	0.00	Paid	Y
	SLP PROGRAM SUPPLIES	MROCKLEY					02/21/2024
	440-5511-533100	PROGRAMMING		80.10			
KIM CATHRYN							
63364	IMAGESTUFF.COM	02/09/2024	02/21/2024	100.40	0.00	Paid	Y
	SLP PROGRAM SUPPLIES	MROCKLEY					02/21/2024
	440-5511-533100	PROGRAMMING		100.40			
KIM CATHRYN							
63365	HOBBY LOBBY #560	02/09/2024	02/21/2024	74.60	0.00	Paid	Y
	DIY CLASS SUPPLIES	MROCKLEY					02/21/2024
	440-5511-533100	PROGRAMMING		74.60			
KIM CATHRYN							
63366	HAHN ACE - MUKWONAGO	02/09/2024	02/21/2024	21.49	0.00	Paid	Y
	NAILS FOR DIY CLASS	MROCKLEY					02/21/2024
	440-5511-533100	PROGRAMMING		21.49			
KINDER MATTHEW							
63367	WM SUPERCENTER #1571	01/25/2024	02/21/2024	76.00	0.00	Paid	Y
	PHONE CHARGERS	MROCKLEY					02/21/2024
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		38.00			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		38.00			
KINDER MATTHEW							
63368	DSPS E SERVICE FEE COM	01/25/2024	02/21/2024	1.80	0.00	Paid	Y
	RPZ VALVES CERTIFICATION SERVICE FEE	MROCKLEY					02/21/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE		1.80			
KINDER MATTHEW							
63369	DSPS EPAY ISE	01/25/2024	02/21/2024	80.00	0.00	Paid	Y
	RPZ VALVES CERTIFICATION	MROCKLEY					02/21/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE		80.00			
KINDER MATTHEW							
63370	HARBOR FREIGHT TOOLS3237	02/08/2024	02/21/2024	149.99	0.00	Paid	Y
	PART FOR PORTA POWER TOOL	MROCKLEY					02/21/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE		149.99			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KINDER MATTHEW							
63371	IN *TORIN INC.,	02/13/2024	02/21/2024	46.00	0.00	Paid	Y
	PARTS FOR PORTA POWER TOOL	MROCKLEY					02/21/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE		46.00			
KUBIAK MICHAEL							
63372	AMERICAN AED LLC	01/19/2024	02/21/2024	177.00	0.00	Paid	Y
	AED ELECTRODES	MROCKLEY					02/21/2024
	100-5212-539500	REPAIRS & MAINTENANCE		177.00			
KUBIAK MICHAEL							
63373	DRIVERS LICENSE GUIDE CO	01/22/2024	02/21/2024	122.50	0.00	Paid	Y
	DRIVERS LICENSE GUIDE BOOKS	MROCKLEY					02/21/2024
	100-5212-531100	OPERATIONAL SUPPLIES		122.50			
KUBIAK MICHAEL							
63374	UWW GRAD APP OR CAMPS FEE	02/13/2024	02/21/2024	200.00	0.00	Paid	Y
	IPMBA BIKE OFFICER TRAINING -	MROCKLEY					02/21/2024
	100-5215-533500	TRAINING & TRAVEL		200.00			
PETERSON RANDY							
63375	ALLIED BEARING AND POWER	01/22/2024	02/21/2024	15.74	0.00	Paid	Y
	SNOWBLOWER BEARING	MROCKLEY					02/21/2024
	100-5324-539500	REPAIRS & MAINTENANCE		15.74			
PETERSON RANDY							
63376	BABCOCK AUTOMOBILE SPRING	02/08/2024	02/21/2024	1,743.70	0.00	Paid	Y
	REAR SPRING REPLACEMENT ON TRUCK #5	MROCKLEY					02/21/2024
	100-5324-539500	REPAIRS & MAINTENANCE		1,743.70			
PETERSON RANDY							
63377	MARREL CORP - AMPLIROLL	02/13/2024	02/21/2024	189.34	0.00	Paid	Y
	HOIST PIN FOR TRUCK #11	MROCKLEY					02/21/2024
	100-5324-539500	REPAIRS & MAINTENANCE		189.34			
SMITH JAMES A							
63378	THE HOME DEPOT #4921	02/01/2024	02/21/2024	79.98	0.00	Paid	Y
	STORAGE SHELIVING	MROCKLEY					02/21/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE		79.98			

02/27/2024 01:29 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 11/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R							
63379	WAL-MART #1571	01/16/2024	02/21/2024	92.66	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					02/21/2024
	150-5221-531100	OPERATIONAL SUPPLIES		92.66			
STIEN JEFFREY R							
63380	METRO MARKET #384	01/19/2024	02/21/2024	31.45	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					02/21/2024
	150-5221-531100	OPERATIONAL SUPPLIES		31.45			
STIEN JEFFREY R							
63381	DNH*GODADDY.COM	01/23/2024	02/21/2024	69.51	0.00	Paid	Y
	GO DADDY- MFD WEBSITE	MROCKLEY					02/21/2024
	150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE		69.51			
STIEN JEFFREY R							
63382	METRO MARKET #384	01/26/2024	02/21/2024	52.86	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					02/21/2024
	150-5221-531100	OPERATIONAL SUPPLIES		52.86			
STIEN JEFFREY R							
63383	WCTC MARKETPLACE	01/27/2024	02/21/2024	80.00	0.00	Paid	Y
	WCTC INSPECTOR EXAM- ROUSH	MROCKLEY					02/21/2024
	150-5221-533500	TRAINING & TRAVEL		80.00			
STIEN JEFFREY R							
63384	THE HOME DEPOT #4921	01/27/2024	02/21/2024	133.98	0.00	Paid	Y
	HOSE REEL	MROCKLEY					02/21/2024
	150-5222-531100	OPERATIONAL SUPPLIES		133.98			
STIEN JEFFREY R							
63385	AMZN MKTP US*R22H65H20	01/31/2024	02/21/2024	24.72	0.00	Paid	Y
	APPARATUS SUPPLIES	MROCKLEY					02/21/2024
	150-5222-531100	OPERATIONAL SUPPLIES		12.36			
	150-5231-531100	OPERATIONAL SUPPLIES		12.36			
STIEN JEFFREY R							
63386	GALLS	01/31/2024	02/21/2024	419.94	0.00	Paid	Y
	CLOTHING- HAHN	MROCKLEY					02/21/2024
	150-5221-534600	CLOTHING ALLOWANCE		419.94			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R							
63387	WM SUPERCENTER #1571	02/02/2024	02/21/2024	6.02	0.00	Paid	Y
	STAFF AND APPARATUS PICTURES	MROCKLEY					02/21/2024
	150-5221-531100	OPERATIONAL SUPPLIES		6.02			
STIEN JEFFREY R							
63388	WM SUPERCENTER #1571	02/08/2024	02/21/2024	62.82	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					02/21/2024
	150-5221-531100	OPERATIONAL SUPPLIES		62.82			
STIEN JEFFREY R							
63389	AMZN MKTP US*RI01G21K0	02/12/2024	02/21/2024	156.00	0.00	Paid	Y
	STATION WATER FOUNTAIN FILTERS	MROCKLEY					02/21/2024
	150-5221-531100	OPERATIONAL SUPPLIES		156.00			
STIEN JEFFREY R							
63390	AMAZON.COM*RB9OS4R02	02/12/2024	02/21/2024	369.95	0.00	Paid	Y
	VEHICLE BATTERY BOOSTER	MROCKLEY					02/21/2024
	150-5231-531100	OPERATIONAL SUPPLIES		184.97			
	150-5222-531100	OPERATIONAL SUPPLIES		184.98			
STIEN JEFFREY R							
63391	AMZN MKTP US*RB3A57RN2	02/12/2024	02/21/2024	56.98	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					02/21/2024
	150-5231-531100	OPERATIONAL SUPPLIES		56.98			
STIEN JEFFREY R							
63392	AMAZON RET* 112-556748	02/14/2024	02/21/2024	8.70	0.00	Paid	Y
	MUSTANG SUIT SEALANT	MROCKLEY					02/21/2024
	150-5222-539500	REPAIRS & MAINTENANCE		8.70			
STREIT DANIEL							
63393	NATW NATW.ORG	01/18/2024	02/21/2024	35.00	0.00	Paid	Y
	NATIONAL ASSOCIATION OF TOWN WATCH	MROCKLEY					02/21/2024
	100-5211-532400	MEMBERSHIP DUES		35.00			
STREIT DANIEL							
63394	AMZN MKTP US*R80DN3J02	01/18/2024	02/21/2024	42.99	0.00	Paid	Y
	CHRISTMAS DECORATION	MROCKLEY					02/21/2024
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		42.99			

02/27/2024 01:29 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 13/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL							
63395	AMZN MKTP US*R04630TRO	01/21/2024	02/21/2024	38.83	0.00	Paid	Y
	CHRISTMAS DECORATION	MROCKLEY					02/21/2024
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		38.83			
STREIT DANIEL							
63396	MOCIC	01/23/2024	02/21/2024	150.00	0.00	Paid	Y
	MOCIC MEMBERSHIP DUES	MROCKLEY					02/21/2024
	100-5213-532400	MEMBERSHIP DUES		150.00			
STREIT DANIEL							
63397	STAPLS0215206004000001	01/28/2024	02/21/2024	24.39	0.00	Paid	Y
	CASH REGISTER RECEIPTS	MROCKLEY					02/21/2024
	100-5211-531100	OPERATIONAL SUPPLIES		24.39			
STREIT DANIEL							
63398	AMZN MKTP US*R09RN6Q12	01/28/2024	02/21/2024	10.99	0.00	Paid	Y
	DRONE REPAIR	MROCKLEY					02/21/2024
	100-5212-539500	REPAIRS & MAINTENANCE		10.99			
STREIT DANIEL							
63399	AMZN MKTP US*R08QX52I2	01/29/2024	02/21/2024	41.99	0.00	Paid	Y
	DRONE REPAIR	MROCKLEY					02/21/2024
	100-5212-539500	REPAIRS & MAINTENANCE		41.99			
STREIT DANIEL							
63400	BIL*WISCONSIN LAW ENFO	01/30/2024	02/21/2024	360.15	0.00	Paid	Y
	WILEAG ANNUAL MEMBERSHIP	MROCKLEY					02/21/2024
	100-5211-532400	MEMBERSHIP DUES		360.15			
STREIT DANIEL							
63401	AMAZON RET* 112-966160	01/31/2024	02/21/2024	65.82	0.00	Paid	Y
	SQUAD CLEANING SUPPLIES	MROCKLEY					02/21/2024
	100-5212-539500	REPAIRS & MAINTENANCE		65.82			
STREIT DANIEL							
63402	THE HOME DEPOT #4921	02/01/2024	02/21/2024	3,358.16	0.00	Paid	Y
	DISPATCH REMODEL	MROCKLEY					02/21/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP		3,358.16			

02/27/2024 01:29 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 14/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL							
63403	KALAHARI RESORT - WI	02/04/2024	02/21/2024	441.00	0.00	Paid	Y
	WCPA CONFERENCE KALAHARI HOTEL	MROCKLEY					02/21/2024
	100-5211-533500	TRAINING & TRAVEL		441.00			
STREIT DANIEL							
63404	BP#9507229BULL FROG STAT	02/07/2024	02/21/2024	40.56	0.00	Paid	Y
	WCPA CONFERENCE FUEL AND WASH	MROCKLEY					02/21/2024
	100-5211-533500	TRAINING & TRAVEL		40.56			
STREIT DANIEL							
63405	AMZN MKTP US*RI68G0ZT0	02/10/2024	02/21/2024	21.23	0.00	Paid	Y
	OVERTIME SLIP HOLDER	MROCKLEY					02/21/2024
	100-5211-531100	OPERATIONAL SUPPLIES		21.23			
SUKOWATY JAYME							
63406	WISCONSIN WASTEWATER OPER	01/31/2024	02/21/2024	138.00	0.00	Paid	Y
	MWO EXPO-PROFESSIONAL DEVELOPMENT	MROCKLEY					02/21/2024
	610-6920-693000	MISC GENERAL EXPENSES		69.00			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		69.00			
SURA MATTHEW J							
63407	FULLY PROMOTED WAUKESHA	01/15/2024	02/21/2024	212.36	0.00	Paid	Y
	CLOTHING- SURA	MROCKLEY					02/21/2024
	150-5221-534600	CLOTHING ALLOWANCE		212.36			
SURA MATTHEW J							
63408	SP MFI MEDICAL	01/23/2024	02/21/2024	2,903.37	0.00	Paid	Y
	BAIR HUGGER WARMER- ACT102	MROCKLEY					02/21/2024
	150-5700-580500	ACT 102 EXPENSES		2,903.37			
SURA MATTHEW J							
63409	WEATHERTECH	01/25/2024	02/21/2024	154.30	0.00	Paid	Y
	2022 AMBULANCE FLOOR MATS	MROCKLEY					02/21/2024
	150-5231-531100	OPERATIONAL SUPPLIES		154.30			
SURA MATTHEW J							
63410	VERATHON INC	02/02/2024	02/21/2024	880.17	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					02/21/2024
	150-5231-531100	OPERATIONAL SUPPLIES		880.17			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

Purchase Card Vendor: 0002 US BANK

SURA MATTHEW J							
63411	ISOCKET	02/06/2024	02/21/2024	39.96	0.00	Paid	Y
	ISOCKET IOT SERVICE	MROCKLEY					02/21/2024
	150-5231-531100	OPERATIONAL SUPPLIES		39.96			

SURA MATTHEW J							
63412	APPLE.COM/BILL	02/08/2024	02/21/2024	0.99	0.00	Paid	Y
	APPLE STORAGE	MROCKLEY					02/21/2024
	150-5231-531100	OPERATIONAL SUPPLIES		0.99			

SURA MATTHEW J							
63413	US BANK	02/14/2024	02/21/2024	(328.84)	0.00	Paid	Y
	MFI REFUND	MROCKLEY					02/21/2024
	150-5231-531100	OPERATIONAL SUPPLIES		(328.84)			

WILHARMS MICHAEL							
63414	UWCC REGISTRATIONS	02/13/2024	02/21/2024	150.00	0.00	Paid	Y
	UW PUBLIC WORKS SUPERVISOR	MROCKLEY					02/21/2024
	100-5323-533500	TRAINING & TRAVEL		150.00			

ZAESKE DEBBIE							
63415	APCO INTERNATIONAL INC	01/22/2024	02/21/2024	30.00	0.00	Paid	Y
	APCO CTO RECERTIFICATION - HENCH	MROCKLEY					02/21/2024
	100-5211-533500	TRAINING & TRAVEL		30.00			

ZAESKE DEBBIE							
63416	INDEED 88532740	02/01/2024	02/21/2024	252.46	0.00	Paid	Y
	INDEED DISPATCH AD	MROCKLEY					02/21/2024
	100-5211-521900	PROFESSIONAL SERVICES		252.46			

Total Purchase Card Vendor: 0002 US BANK				30,648.56	0.00		
# of Invoices:	106	# Due:	0	Totals:	31,035.30	0.00	
# of Credit Memos:	2	# Due:	0	Totals:	(386.74)	0.00	
Net of Invoices and Credit Memos:				30,648.56	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5111-539900	OTHER	2.29
100-5120-522500	TELEPHONE	19.59

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	100-5120-539900	OTHER		0.57			
	100-5141-522500	TELEPHONE		19.59			
	100-5141-533500	TRAINING & TRAVEL		54.00			
	100-5141-539800	EMPLOYEE RECOGNITION		3,495.20			
	100-5141-539900	OTHER		0.82			
	100-5142-521900	PROFESSIONAL SERVICES		20.00			
	100-5142-522500	TELEPHONE		95.34			
	100-5142-531100	OPERATIONAL SUPPLIES		20.00			
	100-5142-532400	MEMBERSHIP DUES		375.00			
	100-5142-539900	OTHER		1.64			
	100-5144-521900	PROFESSIONAL SERVICES		5.73			
	100-5144-531100	OPERATIONAL SUPPLIES		24.99			
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE		95.11			
	100-5145-532400	MEMBERSHIP DUES		244.00			
	100-5145-533500	TRAINING & TRAVEL		35.00			
	100-5145-539900	OTHER		3.28			
	100-5211-521900	PROFESSIONAL SERVICES		252.46			
	100-5211-522500	TELEPHONE		366.91			
	100-5211-531100	OPERATIONAL SUPPLIES		45.62			
	100-5211-532400	MEMBERSHIP DUES		395.15			
	100-5211-533500	TRAINING & TRAVEL		511.56			
	100-5211-539500	REPAIRS & MAINTENANCE		65.00			
	100-5211-539900	OTHER		10.12			
	100-5212-531100	OPERATIONAL SUPPLIES		122.50			
	100-5212-539500	REPAIRS & MAINTENANCE		295.80			
	100-5212-539900	OTHER		9.38			
	100-5213-521900	PROFESSIONAL SERVICES		1.64			
	100-5213-532400	MEMBERSHIP DUES		150.00			
	100-5215-533500	TRAINING & TRAVEL		200.00			
	100-5241-522500	TELEPHONE		58.78			
	100-5241-531100	OPERATIONAL SUPPLIES		123.90			
	100-5241-539900	OTHER		1.64			
	100-5300-539900	OTHER		10.73			
	100-5323-522500	TELEPHONE		39.44			
	100-5323-533500	TRAINING & TRAVEL		974.00			
	100-5323-539500	REPAIRS & MAINTENANCE		561.96			
	100-5324-539500	REPAIRS & MAINTENANCE		1,948.78			
	100-5512-522500	TELEPHONE		19.59			
	100-5521-531100	OPERATIONAL SUPPLIES		73.71			
	100-5632-522500	TELEPHONE		19.59			

02/27/2024 01:29 PM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 17/19

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	100-5632-539900	OTHER		0.82			
	100-5670-521900	PROFESSIONAL SERVICES		0.29			
	150-5221-522500	TELEPHONE		357.94			
	150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE		69.51			
	150-5221-531100	OPERATIONAL SUPPLIES		401.81			
	150-5221-533500	TRAINING & TRAVEL		80.00			
	150-5221-534600	CLOTHING ALLOWANCE		632.30			
	150-5221-539900	OTHER		14.61			
	150-5222-531100	OPERATIONAL SUPPLIES		331.32			
	150-5222-539500	REPAIRS & MAINTENANCE		8.70			
	150-5231-531100	OPERATIONAL SUPPLIES		1,000.89			
	150-5233-531100	OPERATIONAL SUPPLIES		5.73			
	150-5700-580500	ACT 102 EXPENSES		2,903.37			
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		81.82			
	430-5700-571100	POLICE DEPT CAPITAL EQUIP		7,604.62			
	440-5511-522500	TELEPHONE		400.21			
	440-5511-531100	OPERATIONAL SUPPLIES		73.83			
	440-5511-531500	POSTAGE		74.50			
	440-5511-531700	METASPACE MAINTENANCE		240.48			
	440-5511-531800	THINGERY MAINTENANCE		22.99			
	440-5511-532700	NEWSPAPERS		164.97			
	440-5511-533100	PROGRAMMING		527.42			
	440-5511-533300	OUTREACH		20.00			
	440-5511-533500	TRAINING & TRAVEL		471.69			
	440-5511-534000	ELECTRONIC TOOLS & SERVICES		133.30			
	440-5511-581100	EQUIPMENT LESS THAN \$5000		(57.90)			
	440-5890-580600	DONATED FUND EXPENDITURES		945.04			
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		5.10			
	610-6902-690300	SUPPLIES & EXPENSE		3.56			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		219.69			
	610-6920-693000	MISC GENERAL EXPENSES		1,274.79			
	620-8010-827000	OPERATION SUPPLY/EXPENSE		367.77			
	620-8300-840000	OPERATION SUPPLY/EXPENSE-ACCTG		2.46			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		219.70			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		1,274.82			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			10,771.52	0.00		
	150 - FIRE/AMBULANCE FUND			5,806.18	0.00		
	340 - VILLAGE DESIGNATED FUND			81.82	0.00		
	430 - CAPITAL EQUIPMENT FUND			7,604.62	0.00		
	440 - LIBRARY FUND			3,016.53	0.00		
	610 - WATER UTILITY FUND			1,503.14	0.00		
	620 - SEWER UTILITY FUND			1,864.75	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			2.29	0.00		
	5120 - MUNICIPAL COURT			20.16	0.00		
	5141 - VILLAGE ADMINISTRATOR			3,569.61	0.00		
	5142 - CLERK-TREASURER			511.98	0.00		
	5144 - ELECTIONS			30.72	0.00		
	5145 - FINANCE DEPARTMENT			377.39	0.00		
	5211 - POLICE ADMINISTRATION			1,646.82	0.00		
	5212 - POLICE PATROL			427.68	0.00		
	5213 - CRIME INVESTIGATION			151.64	0.00		
	5215 - POLICE TRAINING			200.00	0.00		
	5221 - FIRE ADMINISTRATION			1,556.17	0.00		
	5222 - FIRE SUPPRESSION			340.02	0.00		
	5231 - AMBULANCE			1,000.89	0.00		
	5233 - REFERENDUM FUNDED STAFFING			5.73	0.00		
	5241 - BUILDING INSPECTOR			184.32	0.00		
	5300 - DPW GENERAL ADMINISTRATION			10.73	0.00		
	5323 - GARAGE			1,575.40	0.00		
	5324 - MACHINERY & EQUIPMENT			1,948.78	0.00		
	5511 - LIBRARY SERVICES			2,071.49	0.00		
	5512 - MUSEUM			19.59	0.00		
	5521 - PARKS			73.71	0.00		
	5632 - PLANNING DEPARTMENT			20.41	0.00		
	5670 - ECONOMIC DEVELOPMENT			0.29	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			10,507.99	0.00		
	5890 - USE OF DESIGNATED FUNDS			1,026.86	0.00		
	6300 - WATER TREATMENT OPERATIONS			5.10	0.00		
	6902 - ACCOUNTING & COLLECTING LAE			3.56	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			1,494.48	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			367.77	0.00		
	8300 - ACCOUNTING/COLLECTING			2.46	0.00		
	8400 - ADMINISTRATIVE & GENERAL			1,494.52	0.00		
	0366			1,929.60			

02/27/2024 01:29 PM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/21/2024 - 02/21/2024
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0408			150.00			
	0707			2,095.32			
	1051			353.79			
	1128			282.46			
	1275			549.10			
	1552			415.48			
	3049			138.00			
	3064			4,311.46			
	5177			3,838.03			
	5311			92.10			
	5538			4,631.11			
	5724			3,862.31			
	6347			288.90			
	6370			1,565.59			
	6639			985.87			
	6721			499.50			
	7403			79.98			
	8764			1,171.51			
	9625			1,948.78			
	9708			1,459.67			

02/27/2024 01:32 PM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/05/2024 - 02/09/2024
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
WE ENERGIES REPORT FOR BOARD

Page: 1/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4896134991 63143	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	01/26/2024 MROCKLEY 0700126680-00001 Digester Gas	02/05/2024	508.42 508.42	0.00	Paid	Y 02/05/2024
4896134991 63144	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	01/26/2024 MROCKLEY 0700126680-00002 Well #3 Elec	02/05/2024	1,789.50 1,789.50	0.00	Paid	Y 02/05/2024
4896134991 63145	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	01/26/2024 MROCKLEY 0700126680-00003 Street Lights	02/05/2024	3,977.64 3,977.64	0.00	Paid	Y 02/05/2024
4896134991 63146	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	01/26/2024 MROCKLEY 0700126680-00004 Greenwald	02/05/2024	277.05 277.05	0.00	Paid	Y 02/05/2024
4896134991 63147	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	01/26/2024 MROCKLEY 0700126680-00005 Booster Station	02/05/2024	880.81 880.81	0.00	Paid	Y 02/05/2024
4896134991 63148	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	01/26/2024 MROCKLEY 0700126680-00007 1240 N. Rochester	02/05/2024	160.64 160.64	0.00	Paid	Y 02/05/2024
4896134991 63149	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	01/26/2024 MROCKLEY 0700126680-00008 Police Garage	02/05/2024	263.15 263.15	0.00	Paid	Y 02/05/2024
4896134991 63150	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	01/26/2024 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	02/05/2024	23.22 23.22	0.00	Paid	Y 02/05/2024
4896134991 63151	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	01/26/2024 MROCKLEY 0700126680-000010 Fox River View	02/05/2024	267.85 267.85	0.00	Paid	Y 02/05/2024

02/27/2024 01:32 PM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/05/2024 - 02/09/2024
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
WE ENERGIES REPORT FOR BOARD

Page: 2/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4896134991 63152	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	01/26/2024 MROCKLEY 0700126680-000011 DPW Elec	02/05/2024	559.24 559.24	0.00	Paid	Y 02/05/2024
4896134991 63153	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	01/26/2024 MROCKLEY 0700126680-000012 Fire	02/05/2024	2,842.17 2,842.17	0.00	Paid	Y 02/05/2024
4896134991 63154	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	01/26/2024 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	02/05/2024	22.74 22.74	0.00	Paid	Y 02/05/2024
4896134991 63155	WE ENERGIES 0700126680-000014 HALL 100-5160-522200	01/26/2024 MROCKLEY 0700126680-000014 Hall	02/05/2024	1,380.88 1,380.88	0.00	Paid	Y 02/05/2024
4896134991 63156	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	01/26/2024 MROCKLEY 0700126680-000014 Hall Gas	02/05/2024	528.86 528.86	0.00	Paid	Y 02/05/2024
4896134991 63157	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	01/26/2024 MROCKLEY 0700126680-000016 Miniwauken Park	02/05/2024	36.62 36.62	0.00	Paid	Y 02/05/2024
4896134991 63158	WE ENERGIES 0700126680-000017 HOLZ ELEC 620-8010-821100	01/26/2024 MROCKLEY 0700126680-000017 Holz Elec	02/05/2024	12,321.88 12,321.88	0.00	Paid	Y 02/05/2024
4896134991 63159	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	01/26/2024 MROCKLEY 0700126680-000018 Parks	02/05/2024	19.66 19.66	0.00	Paid	Y 02/05/2024
4896134991 63160	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	01/26/2024 MROCKLEY 0700126680-000019 Atkinson Pump	02/05/2024	768.01 768.01	0.00	Paid	Y 02/05/2024

02/27/2024 01:32 PM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/05/2024 - 02/09/2024
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
WE ENERGIES REPORT FOR BOARD

Page: 3/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4896134991 63161	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	01/26/2024 MROCKLEY 0700126680-000020 Well #6	02/05/2024	1,380.06 1,380.06	0.00	Paid	Y 02/05/2024
4896134991 63162	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	01/26/2024 MROCKLEY 0700126680-000021 DPW Gas	02/05/2024	913.97 913.97	0.00	Paid	Y 02/05/2024
4896134991 63163	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	01/26/2024 MROCKLEY 0700126680-000022 Concession Building	02/05/2024	115.25 115.25	0.00	Paid	Y 02/05/2024
4896134991 63164	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	01/26/2024 MROCKLEY 0700126680-000023 Well #3 Gas	02/05/2024	10.89 10.89	0.00	Paid	Y 02/05/2024
4896134991 63165	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	01/26/2024 MROCKLEY 0700126680-000024 Parks-200 S Rochester	02/05/2024	33.24 33.24	0.00	Paid	Y 02/05/2024
4896134991 63166	WE ENERGIES 0700126680-000027 Police 100-5211-522200	01/26/2024 MROCKLEY 0700126680-000027 Police	02/05/2024	2,061.59 2,061.59	0.00	Paid	Y 02/05/2024
4896134991 63167	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	01/26/2024 MROCKLEY 0700126680-000028 Miniwaukan Pavilion	02/05/2024	27.57 27.57	0.00	Paid	Y 02/05/2024
4896134991 63168	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	01/26/2024 MROCKLEY 0700126680-000029 F. Park Sump Pump	02/05/2024	22.90 22.90	0.00	Paid	Y 02/05/2024
4896134991 63169	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	01/26/2024 MROCKLEY 0700126680-000031 Holz Gas	02/05/2024	335.67 335.67	0.00	Paid	Y 02/05/2024

02/27/2024 01:32 PM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/05/2024 - 02/09/2024
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
WE ENERGIES REPORT FOR BOARD

Page: 4/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4896134991 63170	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	01/26/2024 MROCKLEY 0700126680-000032 Well #4 Elec	02/05/2024	3,513.83 3,513.83	0.00	Paid	Y 02/05/2024
4896134991 63171	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	01/26/2024 MROCKLEY 0700126680-000033 Parks	02/05/2024	32.41 32.41	0.00	Paid	Y 02/05/2024
4896134991 63172	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	01/26/2024 MROCKLEY 0700126680-000034 Street Lights	02/05/2024	84.74 84.74	0.00	Paid	Y 02/05/2024
4896134991 63173	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	01/26/2024 MROCKLEY 0700126680-000036 Flashers	02/05/2024	11.20 11.20	0.00	Paid	Y 02/05/2024
4896134991 63174	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	01/26/2024 MROCKLEY 0700126680-000037 Well #4 Gas	02/05/2024	122.06 122.06	0.00	Paid	Y 02/05/2024
4896134991 63175	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	01/26/2024 MROCKLEY 0700126680-000038 Museum	02/05/2024	428.29 428.29	0.00	Paid	Y 02/05/2024
4896134991 63176	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	01/26/2024 MROCKLEY 0700126680-000039 Well #5	02/05/2024	2,786.07 2,786.07	0.00	Paid	Y 02/05/2024
4896134991 63177	WE ENERGIES 0700126680-00043 Outdoor Stage 100-5521-522200	01/26/2024 MROCKLEY 0700126680-00043 Outdoor Stage	02/05/2024	27.41 27.41	0.00	Paid	Y 02/05/2024
4896134991 63178	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	01/26/2024 MROCKLEY 0709449777-00001 Library Gas	02/05/2024	1,362.00 1,362.00	0.00	Paid	Y 02/05/2024

02/27/2024 01:32 PM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 02/05/2024 - 02/09/2024
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
WE ENERGIES REPORT FOR BOARD

Page: 5/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4896134991 63179	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	01/26/2024 MROCKLEY 0709449777-00002 Library Elec	02/05/2024	2,178.54 2,178.54	0.00	Paid	Y 02/05/2024
4896134991 63180	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	01/26/2024 MROCKLEY 0712697628-00001 Tower Radio Bldg	02/05/2024	31.94 31.94	0.00	Paid	Y 02/05/2024
4896134991 63181	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	01/26/2024 MROCKLEY 0712697628-00002 Mukw Dam	02/05/2024	23.06 23.06	0.00	Paid	Y 02/05/2024
4896134991 63182	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	01/26/2024 MROCKLEY 0712697628-00003 PD Tower meter #05662	02/05/2024	23.38 23.38	0.00	Paid	Y 02/05/2024
4896134991 63183	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	01/26/2024 MROCKLEY 0712697628-00004 1224 Riverton	02/05/2024	209.39 209.39	0.00	Paid	Y 02/05/2024
4896134991 63184	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	01/26/2024 MROCKLEY 0712697628-00006 Well #7	02/05/2024	892.26 892.26	0.00	Paid	Y 02/05/2024
4896134991 63185	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	01/26/2024 MROCKLEY 0712697628-00007 School Crossing Lights	02/05/2024	16.76 16.76	0.00	Paid	Y 02/05/2024
4896134991 63186	WE ENERGIES 0712697628-00008 Field Park Signage 100-5521-522200	01/26/2024 MROCKLEY 0712697628-00008 Field Park Signage	02/05/2024	47.44 47.44	0.00	Paid	Y 02/05/2024
4895739124 63187	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	01/26/2024 MROCKLEY 0700126680-00015 STREET LIGHTS	02/05/2024	10,436.49 10,436.49	0.00	Paid	Y 02/05/2024

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
4884898492							
63188	WE ENERGIES	01/26/2024	02/05/2024	65.52	0.00	Paid	Y
	0700126680-00006 Field Park	MROCKLEY					02/05/2024
	100-5521-522200	0700126680-00006 Field Park		65.52			
4884898492							
63189	WE ENERGIES	01/26/2024	02/05/2024	27.43	0.00	Paid	Y
	0700126680-000025 Tower	MROCKLEY					02/05/2024
	610-6200-662200	0700126680-000025 Tower		27.43			
4884898492							
63190	WE ENERGIES	01/26/2024	02/05/2024	114.70	0.00	Paid	Y
	0700126680-00030 Andrews Street	MROCKLEY					02/05/2024
	100-5521-522200	0700126680-00030 Andrews Street		114.70			
4889572849							
63191	WE ENERGIES	01/26/2024	02/05/2024	18.70	0.00	Paid	Y
	0700126680-00048 Miniwauken Park	MROCKLEY					02/05/2024
	100-5521-522200	0700126680-00048 Miniwauken Park		18.70			
# of Invoices:	49	# Due:	0	Totals:	53,983.10	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				53,983.10	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,380.88
100-5160-522400	GAS	528.86
100-5211-522200	ELECTRIC	2,414.00
100-5254-522200	ELECTRIC	23.06
100-5323-522200	ELECTRIC	559.24
100-5323-522400	GAS	913.97
100-5342-522200	ELECTRIC	14,548.87
100-5512-522200	ELECTRIC	428.29
100-5521-522200	ELECTRIC	551.40
150-5221-522200	ELECTRIC	2,842.17
440-5511-522200	ELECTRIC	2,178.54
440-5511-522400	GAS	1,362.00
610-6200-662200	FUEL OR POWER PURCHASED	11,679.96
620-8010-821100	WWTP ELECTRIC POWER	12,321.88
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	844.09
620-8020-821000	PUMPING POWER & FUEL	1,405.89

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			21,348.57	0.00		
	150 - FIRE/AMBULANCE FUND			2,842.17	0.00		
	440 - LIBRARY FUND			3,540.54	0.00		
	610 - WATER UTILITY FUND			11,679.96	0.00		
	620 - SEWER UTILITY FUND			14,571.86	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5160 - VILLAGE HALL			1,909.74	0.00		
	5211 - POLICE ADMINISTRATION			2,414.00	0.00		
	5221 - FIRE ADMINISTRATION			2,842.17	0.00		
	5254 - DAMS			23.06	0.00		
	5323 - GARAGE			1,473.21	0.00		
	5342 - STREET LIGHTING			14,548.87	0.00		
	5511 - LIBRARY SERVICES			3,540.54	0.00		
	5512 - MUSEUM			428.29	0.00		
	5521 - PARKS			551.40	0.00		
	6200 - PUMPING OPERATIONS			11,679.96	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			13,165.97	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			1,405.89	0.00		

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/12/2024	GEN	38127	LUIS HERNANDEZ-RAMOS	JAN 2024 COURT FINES & FEES	100-0000-233000	25.20
02/12/2024	GEN	38128	TREASURER STATE OF WI	JAN 2024 COURT FINES AND FEES	100-0000-242400	2,419.10
02/12/2024	GEN	38129	TREASURER WAUKESHA COUNTY	JAN 2024 COURT FINES & FEES	100-0000-243240	624.64
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		3,068.94

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/06/2024	GEN	766 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - JAN	100-5142-539900	13.92
		766 (E)		INVOICE CLOUD MONTHLY FEES - JAN	100-5241-539900	9.16
		766 (E)		INVOICE CLOUD MONTHLY FEES - JAN	410-5363-539900	65.14
		766 (E)		INVOICE CLOUD MONTHLY FEES - JAN	610-6920-692100	95.14
		766 (E)		INVOICE CLOUD MONTHLY FEES - JAN	620-8300-840000	65.14
						248.50
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		248.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/01/2024	GEN	38020	SECURIAN FINANCIAL GROUP INC	FEBRUARY 2024 ACCIDENTAL INS	100-0000-215305	40.78
		38020		FEBRUARY 2024 ACCIDENTAL INS	150-0000-215305	10.88
						<u>51.66</u>
02/01/2024	GEN	764 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 02/02/24	100-0000-215250	584.18
		764 (E)		RETIREMENT GW PR 02/02/24	150-0000-215250	1,907.26
						<u>2,491.44</u>
02/01/2024	GEN	765 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 02/02/24 ID	100-0000-215250	4,058.80
		765 (E)		RETIREMENT MS/ICMA PR 02/02/24 ID	150-0000-215250	50.00
		765 (E)		RETIREMENT MS/ICMA PR 02/02/24 ID	440-0000-215250	864.32
		765 (E)		RETIREMENT MS/ICMA PR 02/02/24 ID	610-0000-215250	229.86
		765 (E)		RETIREMENT MS/ICMA PR 02/02/24 ID	620-0000-215250	446.42
						<u>5,649.40</u>
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		8,192.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/15/2024	GEN	38130	AFLAC	ACCOUNT# V1553 FEBRUARY 2024	100-0000-215302	235.89
		38130		ACCOUNT# V1553 FEBRUARY 2024	150-0000-215302	338.66
		38130		ACCOUNT# V1553 FEBRUARY 2024	610-0000-215302	15.62
		38130		ACCOUNT# V1553 FEBRUARY 2024	620-0000-215302	212.95
						803.12
02/15/2024	GEN	38131	MINNESOTA LIFE INSURANCE	MARCH 2024 LIFE INSURANCE	100-0000-215301	1,164.99
		38131		MARCH 2024 LIFE INSURANCE	150-0000-215301	216.37
		38131		MARCH 2024 LIFE INSURANCE	440-0000-215301	93.55
		38131		MARCH 2024 LIFE INSURANCE	610-0000-215301	70.06
		38131		MARCH 2024 LIFE INSURANCE	620-0000-215301	174.44
						1,719.41
02/15/2024	GEN	38132	MUKWONAGO PROFESSIONAL	FEBRUARY 2024 FIRE UNION DUES	150-0000-215500	900.00
02/15/2024	GEN	38133	MUKWONAGO PROFESSIONAL POLICE	FEBRUARY 2024 POLICE UNION DUES	100-0000-215500	550.00
02/15/2024	GEN	38134	VILLAGE OF MUKWONAGO MRA	FEBRUARY 2024 FSA	100-0000-215350	2,318.21
		38134		FEBRUARY 2024 FSA	150-0000-215350	972.38
		38134		FEBRUARY 2024 FSA	440-0000-215350	60.00
		38134		FEBRUARY 2024 FSA	620-0000-215350	201.21
						3,551.80
02/15/2024	GEN	767 (E)	EMPLOYEE TRUST FUNDS	MARCH 2024 HEALTH INSURANCE	100-0000-215300	59,755.93
		767 (E)		MARCH 2024 HEALTH INSURANCE	150-0000-215300	18,209.90
		767 (E)		MARCH 2024 HEALTH INSURANCE	440-0000-215300	5,308.79
		767 (E)		MARCH 2024 HEALTH INSURANCE	610-0000-215300	5,065.93
		767 (E)		MARCH 2024 HEALTH INSURANCE	620-0000-215300	6,072.47
						94,413.02
02/15/2024	GEN	768 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 02/16/24	100-0000-215250	584.18
		768 (E)		RETIREMENT GW PR 02/16/24	150-0000-215250	1,996.50
						2,580.68
02/15/2024	GEN	769 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 02/16/24 ID	100-0000-215250	3,919.78
		769 (E)		RETIREMENT MS/ICMA PR 02/16/24 ID	150-0000-215250	50.00
		769 (E)		RETIREMENT MS/ICMA PR 02/16/24 ID	440-0000-215250	878.36
		769 (E)		RETIREMENT MS/ICMA PR 02/16/24 ID	610-0000-215250	200.82
		769 (E)		RETIREMENT MS/ICMA PR 02/16/24 ID	620-0000-215250	471.26
						5,520.160

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/15/2024	GEN	770 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - JANUARY 2023	100-0000-215200	36,739.24
		770 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	150-0000-215200	16,724.28
		770 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	440-0000-215200	5,404.32
		770 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	500-0000-215200	113.50
		770 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	610-0000-215200	2,650.90
		770 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	620-0000-215200	3,102.92
						64,735.16
			TOTAL - ALL FUNDS	TOTAL OF 9 CHECKS		174,773.41

02/27/2024 02:22 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 774 - 776
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/21/2024	GEN	774 (E)	DELTA DENTAL OF WISCONSIN	MARCH 2024 DENTAL PREMIUMS	100-0000-215304	2,537.87
		774 (E)		MARCH 2024 DENTAL PREMIUMS	150-0000-215304	400.74
		774 (E)		MARCH 2024 DENTAL PREMIUMS	440-0000-215304	210.81
		774 (E)		MARCH 2024 DENTAL PREMIUMS	610-0000-215304	53.74
		774 (E)		MARCH 2024 DENTAL PREMIUMS	620-0000-215304	117.66
						3,320.82
02/21/2024	GEN	775 (E)	DELTA DENTAL OF WISCONSIN	MARCH 2024 VISION PREMIUMS	100-0000-215303	116.32
		775 (E)		MARCH 2024 VISION PREMIUMS	150-0000-215303	30.02
		775 (E)		MARCH 2024 VISION PREMIUMS	440-0000-215303	30.60
						176.94
02/21/2024	GEN	776 (E)	UKG INC.	PAYROLL PROCESSING FEES JAN 2024	100-5111-539900	96.46
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5120-539900	27.56
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5141-539900	13.78
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5142-539900	27.56
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5145-539900	55.12
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5211-539900	151.58
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5212-539900	192.92
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5213-521900	27.56
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5241-539900	27.56
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5300-539900	137.80
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	100-5632-539900	13.78
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	150-5221-539900	399.62
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	150-5233-531100	82.68
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	440-5511-534000	330.72
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	610-6902-690300	55.12
		776 (E)		PAYROLL PROCESSING FEES JAN 2024	620-8300-840000	41.34
						1,681.16
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		5,178.92

02/27/2024 02:41 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 38135 - 38141
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/15/2024	GEN	38135	EAST TROY SCHOOL DISTRICT	FEBRUARY 2024 TAX SETTELEMENT	720-0000-246200	112,858.38
02/15/2024	GEN	38136	GATEWAY TECHNICAL COLLEGE	FEBRUARY 2024 TAX SETTELEMENT	720-0000-246300	9,834.35
02/15/2024	GEN	38137	MUKWONAGO AREA SCHOOLS	FEBRUARY 2024 TAX SETTELEMENT & DNR PILT	100-0000-211400	1,510.26
		38137		FEBRUARY 2024 TAX SETTELEMENT & DNR	720-0000-246000	2,044,915.64
						<u>2,046,425.90</u>
02/15/2024	GEN	38138	PHANTOM LAKES MGMT DISTRICT	FEBRUARY 2024 TAX SETTELEMENT	720-0000-245000	15,118.40
02/15/2024	GEN	38139	WALWORTH CTY TREASURER	FEBRUARY 2024 TAX SETTELEMENT	720-0000-243110	41,444.34
02/15/2024	GEN	38140	WAUKESHA CTY TREASURER	FEBRUARY 2024 TAX SETTELEMENT & DNR PILT	100-0000-211400	338.86
		38140		FEBRUARY 2024 TAX SETTELEMENT & DNR	720-0000-243100	458,423.67
						<u>458,762.53</u>
02/15/2024	GEN	38141	WCTC	FEBRUARY 2024 TAX SETTELEMENT & DNR	100-0000-211400	60.19
		38141		FEBRUARY 2024 TAX SETTELEMENT & DNR	720-0000-246100	82,580.59
						<u>82,640.78</u>
			TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		2,767,084.68



Agenda Cover Report

Date: 2/23/24	Committee/Board: Finance Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 3/6/24	Date of Village Board Action: 3/20/24

Subject: Purchase of a replacement anti-icing brine unit.
Executive Summary: The current unit was purchased as an entry level model for the anti-icing program and has reached its end of service. The new unit will be multi-functional and placed on a current patrol truck. Once operational, the equipment will allow for anti-icing operations and possesses the ability to apply deicing material in liquid or dry form. The driver can modify applications from a 100% liquid to dry salt or any combination in between.
Fiscal Impact: \$23,200.00 for the new equipment including installation.
Executive Recommendation/Action: Recommend village board approval for the purchase of the Anti-Ice/Pre-wet system from Burke Truck & Equipment for \$23,000.00.

☐ **Attachments Included**

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	2/23/24	NUMBER:	
-------	---------	---------	--

VENDOR NAME & ADDRESS:	SHIP TO:
Burke Truck & Equipment, INC 5337 Riener Rd. Madison, WI 53718	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	Burke Truck & Equipment INC.	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Capital Plan
-----------------------	-----	-------------------------	--------------

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	1	Anti-Ice/Pre-Wet Tank		\$23,200.00	340-5890-580601
			TOTAL	\$23,200.00	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

BURKE TRUCK & EQUIPMENT, INC.

5337 REINER RD., MADISON, WISCONSIN 53718

888-249-9788 / 608-249-9788 / FAX: 608-837-7530

Web: www.burketruck.com / Email: sales@burketruck.com

3/7/24

Village of Mukwonago
630 CTH NN E
Mukwonago Wisconsin 53149

Attn: Ron Bittner

Subject: Anti-Ice/Pre-Wet Tank

Mr. Bittner, thank you for the opportunity to quote you on the following equipment. All prices are valid for 60 days. Please feel free to contact me with any questions.

Anti-Ice/Pre-Wet

- 765 gallon plastic wedge tank
- Tank hold down kit
- 3 position ball valve
- Liquid hose
- All fittings
- Use existing spreader controls
- VariTech Slurry unit and spray bar
- installed

Total price.....\$23,200.00

Sincerely

Jeff Smith
Burke Truck & Equipment Inc.

The Expeditors, Inc.

QUOTATION

CUSTOMER: Village of Mukwonago

QUOTE DATE: 2-16-24

CONTACT: Wayne Castle

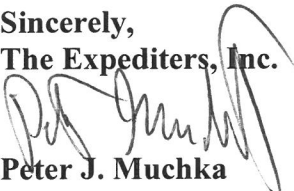
PROJECT: 2024 Sanitary Sewer Televising

WORK DESCRIPTION: Televis Sanitary Sewer 8"-36"

**QUOTE: 8"-18" @ \$.55 Per Foot
21"-36" @ \$.70 Per Foot**

***This price does not include sewer cleaning**

Thank you for the opportunity to bid this work. If you have any questions, please feel free to call us at 1-800-657-0879.

Sincerely,
The Expeditors, Inc.

Peter J. Muchka

CUSTOMER SIGNATURE:

**139 N. Main St. Dousman, WI. 53118
Phone 800-657-0879 Fax 800-261-3582
theexpeditors@aol.com**

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE: 2-26-24		NUMBER:	
----------------------	--	----------------	--

VENDOR NAME & ADDRESS:	SHIP TO:
The Expeditors Inc. 139 N. Main Street Dousman, WI 53118	Mukwonago WWTF 1200 Holz Pkwy Mukwonago, Wi. 53149

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
Wastewater Utility	The Expeditors Inc.	Wayne Carls

BUDGETED ITEM?	Yes	BUDGETED SOURCE: Operating Budget
-----------------------	-----	--

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	32,618 Feet	Televis 8 inch through 18 inch pipe	\$.55/Foot	\$17,939.90	620-8030-531000
2	1,140 Feet	Televis 21 inch through 36 inch pipe	\$.70/ Foot	\$798.00	620-8030-531000
			TOTAL	18,737.90	

*Note: Actual footage televised may vary slightly.

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: _____

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce + Tourism
Mailing Address: 100 Atkinson St. City: Mukwonago State: WI Zip: 53149
Phone Number: (262) 363-7758 Is the organization a 501(c)3 organization?: ES ☒ NO
Website Address: www.mukwonagochamber.org
Event Contact Person: April Reszka
Mailing Address: Same as above City: _____ State: _____ Zip: _____
Home Phone: _____ Work Phone: (262) 363-7758 Cell Phone: (262) 751-1651
Email Address: director@mukwonagochamber.org

EVENT INFORMATION

Name of the Event: MACC Farmers Market Date(s) of the Event: 5/15 - 10/9 Net
Event Start Time: 12 pm setup (2 pm start) Event End Time: 6:30 take down (6 pm end)
Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? If yes, you will be required to notify all adjacent property owners when the event will occur. ☐ YES ☒ NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.

See plan of operation

- F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
- G. Estimated # of participants: 20 Spectators: 400 Vendors: 35

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application. ☐ YES ☒ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music?
 If yes, will the amplified music be at: Band ☐ DJ ☐ Other _____
 Hours of amplified music: _____
- I. Please list the number of security staff you will be providing for the event: n/a
- J. Will you need barricades provided by the Village for your event?
 If yes, how many? 5 ☒ YES ☐ NO
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☒ YES ☐ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☐ YES ☒ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
See plan of operation

- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)



Signature - Applicant

Signature - Applicant

April Reszka, Executive Director

Name & Title (PRINT)

Name & Title (PRINT)

2/5/24

Date

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department: ☐ Approved ☐ Denied ☐ Comments:			
Fire Department: ☐ Approved ☐ Denied ☐ Comments:			
Public Works Department: ☐ Approved ☐ Denied ☐ Comments:			
Village Clerk: ☐ Approved ☐ Denied ☐ Comments:			
Village Board Approval Date	Village President Signature	Permit #	Issue Date

SPECIAL EVENT PERMIT APPLICATION

CONTACT INFORMATION AND FEES SHEET

DEPARTMENT CONTACTS:

Clerk/Treasurer	(262) 363-6421	Police	(262) 363-6435
Building Inspection	(262) 363-6419	Public Works	(262) 363-6447
Fire	(262) 363-6426	Water/Sewer Utility	(262) 363-6416

VILLAGE PERMIT AND OTHER FEES:

Class I Event (Includes alcohol and/or amplified music)	\$20 per day of event
Class II Event	\$10 per day of event
Electrical Inspection	\$75 per hour
Fireworks Permit	No charge; State and local permit required
Parade Permit	\$25
Park Rental Permit	To be determined at the Clerk/Treasurer's Office
Pre-event Safety Inspection	\$75 per hour
Security Deposit	\$200 per event; May encounter additional deposit if using a park facility
Temporary Operator (Bartender) License	\$33 + \$10 background check fee each
Temporary Class B (Picnic) Beer and/or Wine License	\$10 per event
Tent Inspection (<2,500 sq. ft.)	\$35
Tent Inspection (>2,500 sq. ft.)	\$50

FW

VILLAGE OF MUKWONAGO
Field Park Rental Application

Date Submitted: 2/5/24

Event Date: 5/15 - 10/9/24

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to:

Village Clerk-Treasurer's Office

ATTN: Park Usage

440 River Crest Ct

Mukwonago WI 53149

Email to: lgourdoux@villageofmukwonago.gov

RENTAL INFORMATION

Date(s) of Event: 5/15 - 10/9/24

Estimated Number of Participants: 400

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 12 pm setup (2pm start) Event End Time: 6³⁰ takedown (6pm end)

Type of Event: Farmers Market

APPLICANT INFORMATION

Name: April Reszka

Address: 100 Attkinson St. City: Mukwonago State/Zip: WI 53149

Daytime Phone: (262) 363-7758

E-mail: director@mukwonagochamber.org

ORGANIZATION INFORMATION (if applicable)

Name of Organization: Mukwonago Area Chamber of Commerce + Tourism

Mailing Address: 100 Attkinson St. City: Mukwonago State/Zip: WI 53149

Revised 11/2023

Phone Number: (262) 343-7758 Is organization a 501(c)3? Yes: No: X
Website Address: www.mukwonagochamber.org

FEES (check those that apply)

Field

Pavilion A (Main) 1-49 people	\$ 100.00 per day	\$ _____
Pavilion A (Main) 50-100 people	\$ 150.00 per day	\$ _____
Pavilion A (Main) more than 100 people	\$ 175.00 per day	\$ _____
Pavilion B (Ball Diamond)	\$ 75.00 per day	\$ _____
Pavilion C (Playground Pavilion)	\$ 75.00 per day	\$ _____
Baseball Field (non-athletic organizations)	\$ 25.00 per day	\$ _____
Baseball Field Lights	\$ 50.00 per day	\$ _____
Entire Park	\$ 300.00 per day	\$ _____
Electricity Coordination (Pavilions B and C)	\$ 25.00 per day	\$ _____
Non-Resident Fee	Additional \$50.00 per day	\$ _____

✓ Farmers Market Special Rate
TBD
Total Park Rental Fees
(Separate Payment)
\$ 0.00 ?

DEPOSIT (all rentals, check those that apply)

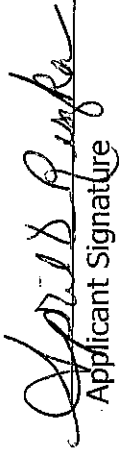
Pavilion A and/or entire park Deposit	\$ 200.00 per day	\$ _____
Pavilions B and C Deposit	\$ 100.00 per day	\$ _____
Key Deposit	\$ 50.00	\$ _____
<u>Total Deposit Fees</u> (Separate Payment)		\$ _____

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.


Applicant Signature

2/5/24

Date

April Reszka

Print Name

Office Use Only

Fees Paid	Receipt #	Deposit Returned	Key # Issued	Key Returned
Department Approval				
Administrator	Building Inspection	Fire	DPW	
Police	Utilities			

Revised 11/2023

VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

~~NS~~ NS Reservations are dependent upon availability.

~~NS~~ NS No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s).

~~NS~~ NS Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

~~NS~~ NS The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

~~NS~~ NS The Applicant should review the facility at opening. Note any pre-existing damages or problems.

~~NS~~ NS Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

~~NS~~ NS Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

~~NS~~ NS Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

Cleaning/Damages

~~NS~~ NS Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

~~NS~~ NS There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per 1/2 hour.

~~NS~~ NS Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

~~NS~~ NS The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

VILLAGE OF MUKWONAGO

☒ Once approval has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancellation by a Village Officer.

☒ Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.

☒ Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.

☒ Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.

☒ Fires: All fires must be in personal grills or designated fireplaces.

☒ Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

Please respond YES or NO to the following questions. Please supply additional information if required.

☒ **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

☒ **Sales:** If YES, attach a list of all vendors and products for sale.

VILLAGE OF MUKWONAGO

N/A **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: 110V 20 Amp 110V 30 Amp 110V 50 Amp

✓ **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

✓ **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? 5

✓ **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

N/A **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site:

N/A **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

N/A **Loudspeakers and/or Amplification:** If YES, will it be a: Band DJ Other
What are the hours be? All noise (loudspeakers and/or amplification ends at 11 p.m.

Yes **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

N/A **Inflatable Devices:** If YES, number and location of devices.

N/A **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. The shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

for additional 250 persons over 600, an additional port-a-pot for each sex will be required

MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER
100 Atkinson Street, Mukwonago, WI 53149

MUKWONAGO FARMERS MARKET PLAN OF OPERATION

Field Park

Every Wednesday, May 15th - October 9th, 2024
(Except June 12th – Summerfeste)
2 - 6pm

Plan of Operation

Mukwonago Area of Chamber of Commerce & Tourism Center's Mission Statement:

The Mukwonago Area Chamber of Commerce & Tourism Center is an organization of community focused leaders dedicated to promoting a positive business environment by supporting economic development through networking, educating, and promoting our local businesses, as a voice and resource for business, education, agriculture, civic and community organizations throughout the Mukwonago Area.

Farmers Market to be held at Field Park

Both Entrances Open: Hwy 83 and NN/West Veterans Parkway

Farmers Market Manager:

- Market Manager Position will be posted - looking to hire ASAP
- On premise from 12:30 - 6:30pm
- Set-up 12:30pm
- Cleanup completed by 6:30pm

Expecting:

- 35+ vendors
- 400 - 600 patrons
- Hoping to add a Food Truck as often as possible

No electricity provided

DPW:

- Reader board is up and running - please let the chamber know how signage works and is priced
- Barricades 5 total - (2) near the baseball diamond and (3) near NN entrance
- Picnic Tables moved from the center of the market and placed around the outer walkway of the asphalt path
- Garbage Cans (4) - throughout market

Please call April Reszka at the chamber office with any questions (262) 363 - 7758 or (262) 751 - 1651



MUKWONAGO

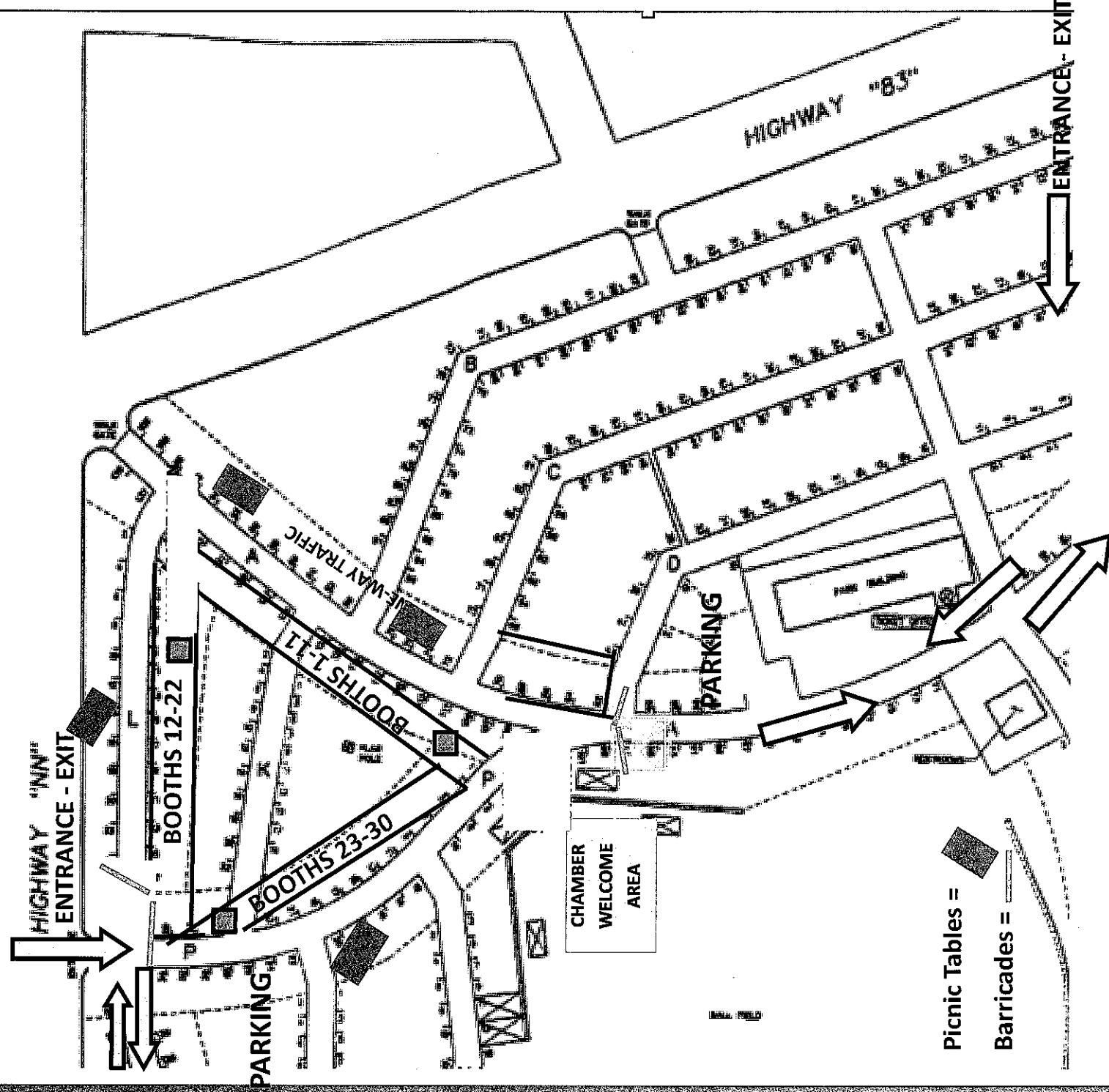
AREA CHAMBER OF COMMERCE

Mukwonago Farmers' Market Plan of Operation

Every Wednesday, May 15th - October 9th, 2024

(No FM on June 12th - Summerfeste)

2 - 6pm



MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER

262.363.7758 www.mukwonagochamber.org

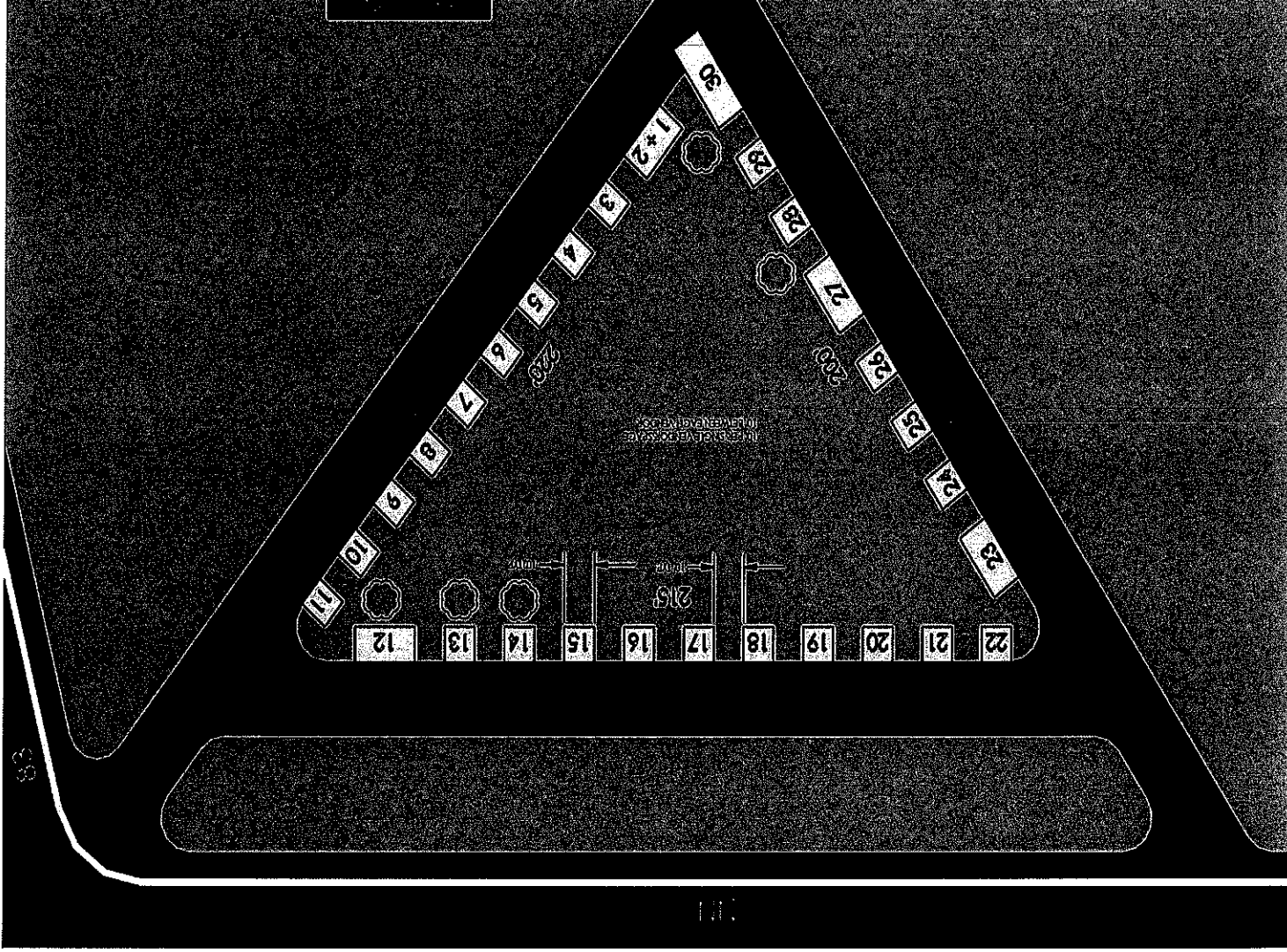


Mukwonago Farmers' Market Plan of Operation

Every Wednesday, May 15th - October 9th, 2024

(No FM on June 12th - Summerfeste)

2 - 6pm



MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER

262.363.7758 www.mukwonagochamber.org

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

Updated
3/12/2024 FM

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: _____

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce + Tourism
Mailing Address: 100 Atkinson St. City: Mukwonago State: WI Zip: 53149
Phone Number: (262) 363-7758 Is the organization a 501(c)3 organization? ES ☒ NO
Website Address: www.mukwonagochamber.org
Event Contact Person: April Reszka
Mailing Address: Same as above City: _____ State: _____ Zip: _____
Home Phone: _____ Work Phone: (262) 363-7758 Cell Phone: (262) 751-1651
Email Address: director@mukwonagochamber.org

EVENT INFORMATION

Name of the Event: MALL Farmers Market Date(s) of the Event: 5/15 - 10/9 Nat
Event Start Time: 12pm setup (2pm start) Event End Time: 6³⁰ take down (6pm end)
Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? If yes, you will be required to notify all adjacent property owners when the event will occur. ☐ YES ☒ NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.

see plan of operation

- F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
- G. Estimated # of participants: 20 Spectators: 400 Vendors: 35

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application. ☒ YES ☐ NO

Amorphic Beer sent in their application
after we sent in the special event permit

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO SPECIAL EVENT PERMIT APPLICATION

Application Fee: **See fee sheet**

\$250.00 Deposit

Date Submitted: 1/11/2024

Total Fees Paid: \$400.00 - checks requested

*Application must be received a minimum of **90 days** prior to the special event. Fees are non-refundable.*

ORGANIZATION INFORMATION

Name of Organization: ProHealth Care Foundation

Mailing Address: 725 American Ave City: Waukesha State: WI Zip: 53188

Phone Number: 262-928-4903 Is the organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: prohealthcare.org/foundation

Event Contact Person: Joan Lorenz

Mailing Address: 725 American Ave City: Waukesha State: WI Zip: 53188

Home Phone: 262.751.1164 Work Phone: 262.928.4156 Cell Phone: 262.751.1164

Email Address: joan.lorenz@phci.org

EVENT INFORMATION

Name of the Event: ProHealth care Walks for Cancer - ParkWalk Date(s) of the Event: 5/3/2024 (noon - setup/store supplies in Pavilion) & 5/4/2024 (7 am - 1 pm)

Event Start Time: 7 am Event End Time: 1 pm

Location of the Event: Field Park

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☒ YES ☐ NO

B. Please provide your COVID-19 Action Plan.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.

ProHealth Care's Walks for Cancer - ParkWalk is one of three walks held in Waukesha Co on May 4th. Funds raised at this annual event support cancer services at ProHealth Care. The event is an organized walk in the area around Field Park. (approx 2 miles) We will have light snacks, bottled water and music at the park. Day of registration will begin around 8 am/8:30 am. Brief program will begin around 9:30 am. The Walk will begin at 10 am.

F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II

G. Estimated # of participants: 300 Spectators: 0 Vendors: 0

OTHER INFORMATION

A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO

- B Please list the number of Village of Mukwonago licensed bartenders that will be on site' _____
- C Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☐ YES ☒ NO
- D Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
Inside Pavillion A only
- E Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H Does your event involve amplified music? ☒ YES ☐ NO
If yes, will the amplified music be a ☐ Band ☒ DJ ☐ Other
Hours of amplified music 8.30 am - 11.30am
- I Please list the number of security staff you will be providing for the event 3-4 PHC employees will be onsite
- J Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
If yes, how many? 2 large barricades to block vehicles from driving through park entrance & exit
- K Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☒ NO
- L Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available. In the past, participants have parked at Middle School, Metro Market, church nearby, etc.* ☒ YES ☐ NO
- N Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
In the past years, the MPD have blocked off the traffic lane on N Rochester St as participants begin their walk route at 10 am.

- P Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required? ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event

Application:

- ☒ Completed application form including the procedural checklist
- ☒ Application fee. see fee sheet.

Other Documents:

- ☒ Plan of operation/proposal.
- ☒ Overview of the site to be used for the event (layout of the event site)
- ☐ Any additional information as determined by Village staff

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)

Joan Lorenz
Signature - Applicant

Joan Lorenz, Development Officer & Event Lead

Name & Title (PRINT)

1/11/2024

Date

Signature - Applicant

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved ☐ Denied ☐	Comments: _____	
Fire Department:	Approved ☐ Denied ☐	Comments: _____	
Public Works Department:	Approved ☐ Denied ☐	Comments: _____	
Village Clerk:	Approved ☐ Denied ☐	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

VILLAGE OF MUKWONAGO
Field Park Rental Application

Date Submitted: 1/11/2024

Event Date: 5/3/2024 & 5/4/2024

5/3/2024 (noon - setup/store supplies in Pavillion) & 5/4/2024 (7 am - 1 pm)

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office

ATTN: Park Usage

440 River Crest Ct

Mukwonago WI 53149

Email to:

lgourdoux@villageofmukwonago.gov

RENTAL INFORMATION

Date(s) of Event: 5/3/2024 (noon - setup/store supplies in Pavillion) & 5/4/2024 (7 am - 1 pm)

Estimated Number of Participants: 300-400

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

5/3/2024 (noon - setup/store supplies in Pavillion)

Event Start Time: 5/4/2024 (7 am) Event End Time: 5/4/2024 (1 pm)

Type of Event: Annual ProHealth Care Walks for Cancer fundraising event

APPLICANT INFORMATION

Name: Joan Lorenz

Address: 725 American Ave City: Waukesh State/Zip: WI 53188

Daytime Phone: Office 262-928-4156

E-mail: joan.lorenz@phci.org

ORGANIZATION INFORMATION (if applicable)

Name of Organization: ProHealth Care Foundation

Mailing Address: 725 American Ave City: Waukesh State/Zip: WI 53188

Revised 11/2023

Phone Number: 262-928-4903 Is organization a 501(c)3? Yes: X No: _____

Website Address: prohealthcare.org/foundation

FEES (check those that apply)

Field

Pavilion A (Main) 1-49 people	For storage on 5/3/2024	\$100.00 per day	\$ <u>100.00</u>
Pavilion A (Main) 50-100 people		\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people		\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)		\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)		\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)		\$25.00 per day	\$ _____
Baseball Field Lights		\$50.00 per day	\$ _____
Entire Park	For day of on 5/4/2024	\$300.00 per day	\$ <u>300.00</u>
Electricity Coordination (Pavilions B and C)		\$25.00 per day	\$ _____
Non-Resident Fee	Additional	\$50.00 per day	\$ _____
<u>Total Park Rental Fees</u>			\$ <u>400.00</u>
(Separate Payment)			

DEPOSIT (all rentals, check those that apply)

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ <u>200.00</u>
Pavilions B and C Deposit	\$100.00 per day	\$ _____
Key Deposit	\$50.00	\$ <u>50.00</u>
<u>Total Deposit Fees</u>		\$ <u>250.00</u>
(Separate Payment)		

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Joan Lorenz

Applicant Signature

1/11/2024

Date

Joan Lorenz

Print Name

Office Use Only

Fees Paid

Receipt #

Deposit Returned

Key # Issued

Key Returned

Department Approval

Administrator _____

Building Inspection _____

Fire _____

DPW _____

Police _____

Utilities _____

VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

JL Reservations are dependent upon availability.

JL No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s).

JL Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

JL The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

JL The Applicant should review the facility at opening. Note any pre-existing damages or problems.

JL Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

JL Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

JL Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

Cleaning/Damages

JL Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

JL There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per 1/2 hour.

JL Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

JL The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

Revised 11/2023

VILLAGE OF MUKWONAGO

- JL Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.
- JL Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.
- JL Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE: Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.*
Per discussion with Linda G on 1/11/2024, we do not need security/protection)
- JL Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.
- JL Fires: All fires must be in personal grills or designated fireplaces.
- JL Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

Please respond YES or NO to the following questions. Please supply additional information if required.

- YES **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.
- NO **Sales:** If YES, attach a list of all vendors and products for sale.

Revised 11/2023

2

VILLAGE OF MUKWONAGO

- YES **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: ____ 110V 20 Amp ____ 110V 30 Amp ____ 110V 50 Amp
For Pavilion A Only
- NO **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).
- YES **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? 2 large barricades to block vehicles from entering and exiting the park No drive thru.)
- YES **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.
- NO **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: ____
- NO **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.
- YES **Loudspeakers and/or Amplification:** If YES, will it be a: Band ____ DJ X Other ____
What are the hours be? ____ All noise (loudspeakers and/or amplification ends at 11 p.m.
8 30 am - 11 30am
- NO **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.
- NO **Inflatable Devices:** If YES, number and location of devices.
- Possibly **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms? Discussed with Linda G on 1/11/2024 that we will make this decision closer to the date based on number of registrations
Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:
- 301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)
401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)
501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)
for additional 250 persons over 600, an additional port-a-pot for each sex will be required

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 4, 2024

Event Set-Up - Friday, May 3; 12 pm to 5 pm

- Clean and set up main pavilion
- Arrange tables
- Hang signs inside the pavilion
- Arrange/organize t-shirts & sweatshirts
- Set up registration area
- Prepare survivor, dog station & raffle items for quick set-up on day of walk
- Prepare food area for quick set-up on day of walk

Event Day – Saturday, May 4; 7 am to 1 pm

- Set Up (6:30/7 am – 8 am)
 - Place sponsorship signs, etc around the park
 - Put directional signs along the walk route
 - Train Volunteers
 - Set up DJ/Music
 - Place garbage bags in cans throughout park
- Registration Opens / T-Shirt & Sweatshirt Pick-Up / Raffles / Etc. (8/8:30 am)
- Program (9:30 am)
- Walk (10 am – 11 am)
- Post-Walk (11 – Noon)
- Clean-up (11:30 am – 12:30/1 pm)
 - Clean up trash around the park area
 - Separate trash & recycling
 - Place trash & recycling into park dumpsters
 - Take down signs around park, fence, pavilion and walk route
 - Clean up pavilion
 - Lock up pavilion
 - Return keys to Village Police Dept

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 4, 2024

ParkWalk for Cancer Route – Saturday, May 4 from 10:00 am – 11:00 am



ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 4, 2024

Clean-up / Refuse Collection Plan

John's Disposal has recommended the following:

- Line existing garbage cans with 50 gallon liners
- Divide trash from recycling and place trash/recycling in appropriate Field Park dumpsters
- Volunteers will walk the park and event route to pick up trash/recycling

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 4, 2024

ParkWalk COVID-19 Action Plan

As the global pandemic continues, ProHealth Care has taken extra steps to safely address the health care needs of the community. We care for all those who need care — people who have COVID-19 and patients with other needs.

ProHealth Care strongly encourages everyone to take the simple steps that have proven effective in stemming the spread of the virus — wear a mask when you are in large groups of people, keep your distance from others and wash your hands often.

1. Encourage use of masks while in park if social distancing isn't possible.
2. Provide individually wrapped refreshments in a grab and go area for participants.
3. Pre-registration and early t-shirt pick up is offered to reduce the gathering of crowds inside the main shelter at Field Park on May 4.
4. Offer hand sanitizer stations at convenient locations for participants.
5. Virtual walk option (Choose Your Own Path) offered for those who prefer it.

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 4, 2024

Pick up key from Mukwonago Village Hall
– Thursday, May 3, between 8 am and 5 pm

Set-Up – Friday, May 3; approximately 12 pm to 5 pm

- Clean and set up main shelter
- Arrange tables within main shelter
- Decorate/hang signs and banners inside main shelter
- Arrange/organize t-shirts
- Set up registration area
- Prepare survivor areas
- Stage refreshment/snack area in main shelter kitchen
- Place garbage bags in cans

Event Day – Saturday, May 4; approximately 6:30/7:00 am to 1 pm

- Set Up (6:30 am – 8 am)
 - o Place signs/sponsor signs around park
 - o Put route signs in surrounding neighborhood
 - o Train volunteers
 - o Set up music
- Registration Opens (8 am)
- Program (9 am)
- Walk (10-11 am)
- Post- Walk gathering (11-noon)
- Clean-up (12 – 1 pm)
 - o Clean up trash around park
 - o Separate trash and recycling
 - o Empty trash into dumpsters
 - o Take down signs around park, shelter and route
 - o Clean up shelter
 - o Lock shelter
 - o Return keys to Police Dept

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 4, 2024

Route – Saturday, May 4, 10 – 11 am



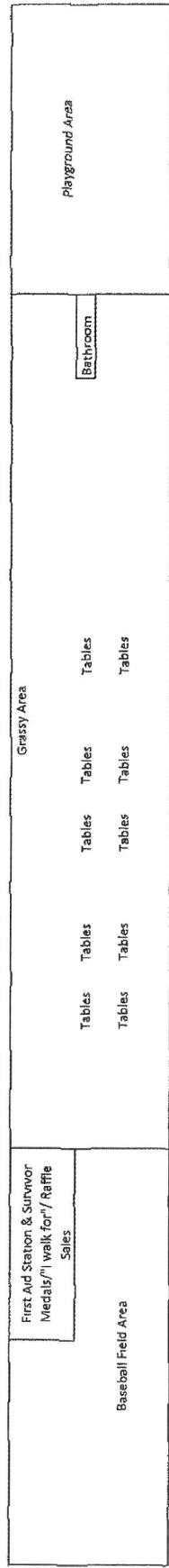
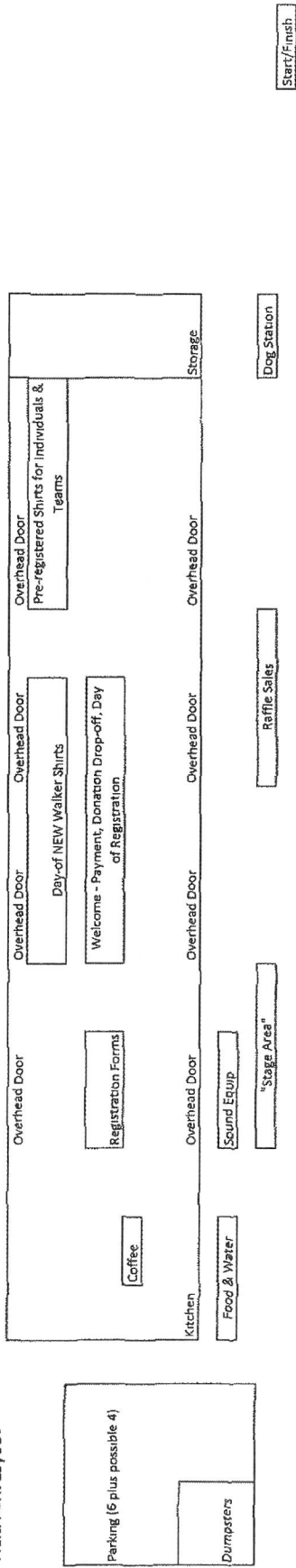
ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 4, 2024

Clean-up/Refuse Collection Plan

John's Disposal has recommended the following:

- Line existing garbage cans with 50 gallon bags.
- Divide trash from recycling and place recycling in appropriate Field Park dumpsters.
- Volunteers will walk the park and route and pick up trash.

Field Park Layout





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/8/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R & R Insurance Services, Inc P.O. Box 1610 Waukesha WI 53187-1610	CONTACT NAME: Nancy Wuenne PHONE (A/C, No, Ext): (262) 574-7000 FAX (A/C, No): (262) 574-7080 E-MAIL ADDRESS: Nancy.Wuenne@rrins.com														
INSURED ProHealth Care Inc WMH Attn: Jody Patrick 725 American Avenue, Room 2009, Risk Management Waukesha WI 53188	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: MMIC Group</td><td>16942</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: MMIC Group	16942	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: MMIC Group	16942														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** 23-24 Allied Providers**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Medical Professional Liability (Occurrence)			MHP000419	5/31/2023	5/31/2024	Each Medical Incident Limit 1,000,000 Aggregate Limit 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

ProHealth Walks for Cancer to be held on Saturday, May 4th: Field Park in Mukwonago (aka ParkWalk)

CERTIFICATE HOLDER**CANCELLATION**

Village of Mukwonago 440 River Crest Ct Mukwonago, WI 53149	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE R Kalscheuer/EB633
---	---

© 1988-2014 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/8/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R & R Insurance Services, Inc P.O. Box 1610 Waukesha WI 53187-1610	CONTACT NAME: Ericka Berceau PHONE (A/C, No, Ext): (262) 574-7000 FAX (A/C, No): (262) 574-7080 E-MAIL ADDRESS: Ericka.Berceau@rrins.com
INSURED ProHealth Care Inc & Empathia, Inc Empathia Pacific Inc N17 W24100 Riverwood Drive, Suite 350 Waukesha WI 53188-1131	INSURER(S) AFFORDING COVERAGE INSURER A: Federal Insurance Co NAIC # 20281 INSURER B: Accident Fund General 12304 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 23-24 Empathia Liab REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			(Separate Certificate)			EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			73536012 Blkt AI & WOS 16-002-0292 Blkt PNC 16-02-0316	5/31/2023	5/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$			(Separate Certificate)			EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	(Empathia Pacific EXCLUDED) 1400022286			☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Property			35844987	5/31/2023	5/31/2024	Property Loss Limit 1,000,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

ProHealth Walks for Cancer to be held on Saturday, May 4th: Field Park in Mukwonago (aka ParkWalk)

CERTIFICATE HOLDER

Village of Mukwonago 440 River Crest Ct Mukwonago, WI 53149	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE R Kalscheuer/EB633

CANCELLATION



Agenda Cover Report

Date: 2/27/24	Committee/Board: Health & Recreation Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 3/6/24	Date of Village Board Action: 3/20/24

Subject: Red Brick Museum Lease Agreement with the Mukwonago Museum and Historical Society
Executive Summary: The attached lease was developed to memorialize the relationship between the village and the MMHS. The document identifies the responsibilities of each party while providing a secure location for the MMHS and the preservation of the Red Brick Museum.
Fiscal Impact: The MMHS will lease the building for one (1) dollar per year.
Executive Recommendation/Action: Recommend to approve the lease with the Mukwonago Museum Historical Society.

☐ Attachments Included

Lease Agreement

This Lease Agreement ("Lease") is made and effective on January 1, 2024, by and between The Village of Mukwonago, a municipal corporation with its Village Hall located at 440 River Crest Court ("Landlord" or "Village") and the Mukwonago Historical and Museum Society, a non-stock corporation and local historical society, with its principal office located at 103 Main Street in Mukwonago, Wisconsin ("Tenant" or "Society").

Landlord is the owner of land and makes available for lease the real property, appurtenances, and improvements located at 103 Main Street, Mukwonago, WI, 53149, commonly known as the "Red Brick Museum", as more particularly described on Exhibit A (the "Leased Premises").

THEREFORE, in consideration of the mutual promises herein contained, and other good and valuable consideration, it is agreed:

1. Term.

A. Landlord hereby leases the Leased Premises to Tenant, and Tenant hereby leases the same from Landlord, for an "Initial Term" beginning on March 1, 2024, and ending on December 31, 2024. Unless terminated at least one hundred twenty (120) days before expiration of the Initial Term or the Renewal Term, then in effect, this Lease shall auto renew for successive one-year terms on the same terms and conditions set forth herein (a "Renewal Term" or "Renewal Terms").

2. Rent.

A. Tenant shall pay to Landlord during the Initial Term rental of \$1.00 per year, payable on the commencement date.

B. In consideration for the \$1.00 annual rent, the Tenant's/Historical Society's board shall provide and present an annual report to the Village of Mukwonago Board of Trustees no later than March 31st of the following year. The annual report shall include the following:

- A list of research that the historical society acquired or produced, with copies of such research available upon request;
- A list of any partnerships, collaborations, and outreach that the Society established or maintained;
- A recitation of the mission, vision, and values of the Society;
- A list of the board of directors and volunteers of the Society;
- A copy of the annual financial report required to be filed by the Society with the Wisconsin Department of Financial Institutions and a list of the sources of funding of the Society (less those sources of funding which have requested anonymity);
- A list and description of programs, events, and exhibitions that the historical society organized or participated in in the past year;

- A list of the collections, publications, and outreach that the historical society established or maintained;
- A list of the goals, plans, and strategies for the future of the Society.

3. Use

Tenant agrees to use the Red Brick Museum to host educational programming for the public, including but not limited to highlighting local historical events, and showcasing historical artifacts. Tenant must seek permission from Landlord for any programming or use deviating from these enumerated purposes.

4. Sublease and Assignment.

The Tenant shall not sublease all or any part of the Leased Premises or assign this Lease in whole or in part without Landlord's consent.

5. Repairs.

During the Lease term, the Landlord shall maintain the Leased Premises in a reasonable manner to accommodate the Tenants use as described herein. Landlord maintenance shall include such items as routine repairs of floors, walls, ceilings, windows, and other parts of the Leased Premises damaged or worn through normal wear and tear, including major mechanical systems and the roof. The Tenant will monitor the condition of the property on an ongoing basis as the occupant. Conditions that represent a potential safety issue or could rapidly deteriorate and increase the cost to remedy will be reported immediately to the Landlord. Landlord is to be notified of repair requests in writing. The tenant shall not authorize repairs without written consent from the Landlord. Any improvements beyond normal upkeep maintenance requested or initiated by the Tenant shall be at the expense of the Tenant. In addition, on an annual basis, Landlord and Tenant will conduct a joint inspection of the property. This formal inspection must be completed before the start of the Landlord's budgeting process for the succeeding year.

Due to the historical significance of the building, prior to any major repairs/renovations, the Tenant must investigate and propose processes appropriate for historical preservation or restoration. All costs for major improvements not expressly assumed by Landlord above, shall be jointly shared as mutually agreed upon by the Tenant and Landlord at time of improvement, and the Tenant shall be responsible for grant acquisition and capital campaigns.

6.0 Maintenance,

Landlord, at its cost shall conduct preventive maintenance on furnaces/filters, lighting, fire extinguishers, clean gutters bi-annually and provide grass cutting, tree pruning, leaves removal (or mulching), and snow removal services as needed. Tenant, at its cost shall provide cleaning services, garbage and recycling, litter control, maintain flower gardens, and practice good housekeeping.

Pesticide application on the building perimeter shall be performed bi-annually, and the cost shall be shared equally between the Landlord and Tenant.

7. Insurance.

A. If the Leased Premises or any other part of the building is damaged by fire or other casualty resulting from any act or negligence of Tenant or any of Tenant's agents, employees or invitees, Tenant shall be responsible for the costs of repair not covered by insurance.

Landlord shall maintain fire and extended coverage insurance on the Building and the Leased Premises in such amounts as Landlord shall deem appropriate. Tenant shall be responsible, at its expense, for fire and extended coverage insurance on all of its personal property, including removable fixtures, and all collections currently on loan to the Tenant located in the Leased Premises. Tenant shall provide Landlord with current Certificates of Insurance evidencing any coverage.

B. Tenant and Landlord shall, each at its own expense, maintain a policy or policies of comprehensive general liability insurance with respect to the respective activities of each on or in the Leased Premises with the premiums thereon fully paid on or before due date, issued by and binding upon an insurance company, such insurance to afford minimum protection of not less than \$1,000,000 combined single limit coverage of bodily injury, property damage or combination thereof. Landlord shall be listed as an additional insured on Tenant's policy or policies of comprehensive general liability insurance, and Tenant shall provide Landlord with current Certificates of Insurance evidencing Tenant's compliance with this Paragraph. Tenant shall obtain the agreement of Tenant's insurers to notify Landlord that a policy is due to expire at least (10) days prior to such expiration. Landlord shall not be required to maintain insurance against thefts within the Leased Premises or the Building. The Tenant shall, at its cost, maintain a policy of insurance covering actions of the Society's Executive Committee and Board of Directors.

8. Utilities.

Tenant shall pay all charges for water and sewer and shall reimburse the Landlord for the monthly telephone service fee. Tenant shall reimburse the Landlord for any telephone and IT service repairs (internet and network) necessitated by and resulting from any act of negligence or misuse of same by Tenant or Tenant's agents.

A. Landlord shall pay all charges for internet, electricity, gas, and IT services related building operation.

9. Security.

Landlord shall at its cost, provide for and maintain the current. The annual monitoring fee shall be shared equally between the Tenant and Landlord. Any future upgrades to the current system will be equally shared between and must be mutually agreed upon by the Tenant and Landlord. Landlord at its cost, shall maintain and inspect fire suppression

and alarm systems. All village employees and contractors must follow the current visitors log in policy.

10. Signs.

Following Landlord's consent, Tenant shall have the right to place on the Leased Premises, at locations selected by Tenant, any signs which are permitted by applicable zoning ordinances and private restrictions and the Village Sign Code. Landlord may refuse consent to any proposed signage that is in Landlord's opinion too large, deceptive, unattractive or otherwise inconsistent with or inappropriate to the Leased Premise. Tenant shall repair all damage to the Leased Premises resulting from the removal of signs installed by Tenant.

11. Entry.

Landlord shall have the right to enter upon the Leased Premises at reasonable hours to inspect the same, provided Landlord shall not thereby unreasonably interfere with Tenant's business on the Leased Premises.

12. Parking.

During the term of this Lease, Tenant shall have the non-exclusive use in common with Landlord, their guests and invitees, of the non-reserved common automobile parking areas, driveways, and footways, subject to rules and regulations for the use thereof as prescribed from time to time by Landlord. Landlord reserves the right to designate parking areas on the Leased Premises or in reasonable proximity thereto, for Tenants and employees.

13. Default.

If default shall at any time be made by Tenant in the payment of rent when due to Landlord as herein provided, and if said default shall continue for fifteen (15) days after written notice thereof shall have been given to Tenant by Landlord, or if material default shall be made in any of the other covenants or conditions to be kept, observed and performed by Tenant, and such default shall continue for thirty (30) days after notice thereof in writing to Tenant by Landlord without reasonable diligence towards correcting or effectuating correction thereof, then Landlord may declare the term of this Lease ended and terminated by giving Tenant written notice of such intention and prescribing a time period, not less than sixty (60) days from such notice, in which possession of the Leased Premises shall be surrendered. If Tenant shall fail to surrender such premises, Landlord's sole remedy shall be an eviction action pursuant to Wis. Stat. §§ 799.40 – 799.45 (2023), subject to the mediation requirement set forth in Sec. 21, below. Landlord and Tenant shall have any other right or remedy available to either on account of any Landlord or Tenant default, either in law or equity, to the extent such right or remedy is not superseded by or otherwise inconsistent with the provisions hereof. Landlord shall use reasonable efforts to mitigate its damages. Landlord and Tenant agree that Wis. Stat. 704.27 (2023) concerning "twice rental value" holdover damages, shall not apply to the tenancy hereunder.

14. Condemnation.

If any legally, constituted authority condemns the Building or such part thereof which shall make the Leased Premises unsuitable for leasing, this Lease shall cease when the public authority takes possession, and Landlord and Tenant shall account for rental as of that date. Such termination shall be without prejudice to the rights of either party to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority.

15. Notice.

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Landlord to: ATTN: Acting Village Administrator
440 River Crest Court, Mukwonago WI

If to Tenant to: ATTN: Acting Mukwonago Historical Society President
P.O. Box 392, Mukwonago, WI, 53149

With simultaneous copy by email to: email addresses of the Acting President and Acting Treasurer of the Society at the time of such notice, as designated from time-to-time.

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

16. Headings.

The headings used in this Lease are for convenience of the parties only and shall not be considered in interpreting the meaning of any provision of this Lease.

17. Successors.

The provisions of this Lease shall extend to and be binding upon Landlord and Tenant and their respective legal representatives, successors and assigns.

18. Compliance with Law.

Tenant shall comply with all laws, orders, ordinances and other public requirements now or hereafter pertaining to Tenant's use of the Leased Premises. Landlord shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the Leased Premises.

19. Final Agreement.

This Agreement terminates and supersedes all prior understandings or agreements on the subject matter hereof. This Agreement may be modified only by a further writing that is duly executed by both parties.

20. Governing Law.

This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year as reflected in the first paragraph herein.

ON BEHALF OF OWNER/LANDLORD VILLAGE OF MUKWONAGO:

Fred Winchowky, Village President, Board of Trustees
Village of Mukwonago

ON BEHALF OF TENANT, MUKWONAGO HISTORICAL AND MUSEUM SOCIETY:

Henry Hecker, President, Board of Trustees,
Mukwonago Historical Society

Exhibit A
LEASED PREMISES

Parcel 1:
Tax Key: MUKV1976095
Approximate Acres: 0.502

Parcel 2:
Tax Key: MUKV1976100
Approximate Acres: 0.088



Source: Waukesha County GIS Map; Retrieved 11/13/23.

RESOLUTION 2024-12

**A RESOLUTION TO APPOINT ELECTION INSPECTORS FOR
THE 2024-2025 TERM IN THE VILLAGE OF MUKWONAGO**

WHEREAS, Wisconsin State Statutes require the appointment of election inspectors; and

WHEREAS, the Village of Mukwonago appointed Election Inspectors at the end of their terms which expired on December 31, 2023; and

WHEREAS, new Election Inspectors have applied and begun their training journey with the Village and will require an appointment in order to work in the official capacity as Inspector; and

WHEREAS, the following individuals have indicated their willingness to serve the Village of Mukwonago in the capacity of Election Inspector, or have been appointed by a political party under Wis. Stats 7.30(4)(b).

NOW THEREFORE BE IT RESOLVED, the Village Board of the Village of Mukwonago hereby appoints the attached individuals as Election Inspectors for a two-year term which will expire December 31, 2025:

William Krohn
Elizabeth Heitman
James Parr
Elaine Powers

Adopted this 20th day of March 2024.

By: _____
Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer



Agenda Item Cover Report

Date: 02/26/2024	Committee/Board: Personnel
Submitted by: Chief Dan Streit	Department: Police
Date of Committee Action: 03/06/2024	Date of Village Board Action: 03/20/2024

Subject:

Tuition Reimbursement/Forgiveness

Executive Summary:

On February 28, 2022, Lt. Kubiak was promoted out of the police officers association while still owing the village \$13,235.53 in advanced tuition. I propose forgiving \$2500 of this debt annually for each year Lt. Kubiak remains employed with the Village of Mukwonago Police Department. I am also proposing this debt forgiveness is retroactive to February 28, 2022. See attached letter for details.

Fiscal Impact:

Potential loss of \$13,235.53 in debt repayment.

Executive Recommendation/Action:

Approve loan forgiveness for Lt. Kubiak and any other police department employees this may affect in the future.

 Attachments Included



Village of Mukwonago Police Department

627 S. Rochester Street – Mukwonago, Wisconsin 53149

(262) 363-6435 Office (262) 363-6438 Fax (262) 363-6453 Hearing Impaired

DANIEL J. STREIT, CHIEF OF POLICE

February 25, 2024

Trustee Ken Johnson,

Officer Kubiak was promoted to Lieutenant in February 2022. When he was an officer and a member of the police officer's bargaining unit, he took advantage of the tuition reimbursement program whereby the village paid his tuition for his bachelor's degree. He received \$1500 per year educational incentive pay that was then recouped by the village for monies advanced to Officer Kubiak to further his education. This is per the attached article 6 of the officers' collective bargaining agreement (CBA).

When Officer Kubiak was promoted out of the police association, he stopped receiving educational incentive pay. He currently has a balance of \$13,235.53 in outstanding tuition. Before his promotion, I drafted a letter to Personnel Committee Chair Darlene Johnson that I first sent to Administrator Schnook for his review. Apparently this issue slipped through the cracks and was never resolved.

The officers' CBA addresses what happens if a member of the bargaining unit leaves employment while owing monies to the village. Neither the CBA nor the employee handbook address what happens when an employee is promoted out of the bargaining unit. This has not happened before, so we have never addressed this issue. In the past, officers and sergeants remained in the bargaining unit long enough to pay the village back before they were promoted to Lieutenant.

I believe asking Officer Kubiak to pay the village back out-of-pocket for the remainder of the monies advanced to him is counterproductive to the purpose of the educational incentive plan. It would discourage other officers from taking advantage of the plan.

To remedy this situation, I propose that we credit \$2500 towards Lt. Kubiak's debt for each year he remains employed the Village of Mukwonago Police Department. If he leaves employment before his debt is completely eliminated, he will need to make arrangements with the village to pay back any remaining balance. I spoke with Finance Director Doherty regarding this matter and she agrees with this resolution. Language similar to this should be added to the employee handbook next time we make changes so we don't have to address this situation again.

Sincerely,

Daniel J. Streit

Chief of Police

Up to two (2) weeks of vacations may be taken in one (1) day blocks with the remainder taken in one (1) week blocks. A one day block shall consist of eight and one-quarter (8 1/4) hours, and a one week block shall consist of five days. Choice of vacation dates shall be granted whenever practical, but the operating requirements of the Village, as determined by the Chief of Police, shall prevail. Where more employees than can be spared request a particular period, preferences will be in order of seniority.

ARTICLE 6

PAY INCENTIVE PLAN

Any member of the Mukwonago Police Department may enroll in an educational program leading to an associate, bachelor's or masters' degree in any of the following: Police Science, Criminal Justice, Sociology, Psychology or Political Science or other Police-related field, including courses related to the Administration of these police related fields. Before commencing with course work, the Police Chief must approve the course work and he in turn must notify the Police Commission. In the event the officer has at least fifteen (15) credits before commencing course work previously approved by the Chief, the Village will advance monies for tuition costs for bargaining members. Books will be the responsibility of the member. The officer will not be eligible to receive an incentive payment while advanced monies are owed by an officer. Instead, the Village shall apply what would otherwise be paid to the officer against their balance for advanced tuition, until such amount is paid back in full. The bargaining unit member is limited to an advance covering one (1) course (four (4) hours or less per course per semester). The bargaining unit as a whole shall not receive an advance or tuition reimbursement in excess of \$11,000.00 per calendar year. Four times per year, the Village will calculate the total amount of advanced monies provided to the bargaining unit as a whole to

determine if the \$11,000 cap has been reached or if funds are available for an officer to receive an advance in tuition costs. This \$11,000 cap is meant to be a revolving cap and payments made by an officer will be applied to increase the funds available.

Any officer who terminates employment, while advanced monies are owed by the officer, agrees to make an arrangement to reimburse the Department for the remaining monies owed by the officer. If a payment arrangement is not agreed upon prior to the officer's last day of employment, the Department may withhold the full amount owing, but not to exceed the net amount of any unused vacation or holiday pay to be paid to the officer upon termination.

For employees hired prior to 3/1/95, credits earned and approved in the foregoing program will be compensated per annum, in the following manner:

	<u>15 Credits</u>	<u>30 Credits</u>	<u>45 Credits</u>	<u>60 Credits</u>	<u>BA</u>
Step 4	\$445.00	\$889.00	\$1,334.00	\$1,778.00	\$2,000.00
Step 3	\$426.68	\$853.38	\$1,280.06	\$1,706.76	\$1,900.00
Step 2	\$409.62	\$819.22	\$1,228.84	\$1,638.46	\$1,800.00
Step 1	\$393.24	\$786.48	\$1,179.70	\$1,572.94	\$1,700.00
Rookie	\$334.26	\$668.50	\$1,002.76	\$1,337.00	\$1,600.00

For employees hired after 3/1/95, credits earned and approved in the foregoing program will be compensated per annum, in the following manner:

<u>Associate s +15</u>	<u>Associate s +30</u>	<u>Associate s +45</u>	<u>Bachelors Degree</u>
\$700	\$800	\$900	\$1,500

All new officers on the Mukwonago Police Department, having previously enrolled, will have their credits evaluated by the Police Commission, who in turn will make a recommendation to the Personnel Committee of the Mukwonago Village Board.

ARTICLE 7

GROUP LIFE INSURANCE

The Village shall provide each full-time employee covered by this Agreement group life insurance under Wisconsin Employer's Group Insurance Basic Group Life Insurance Program subject to the following conditions:

- a. The Wisconsin Public Employer's Group Life Insurance/Basic Group Life Insurance shall be at no cost to the individual insured employee.
- b. Employees enrolled in the Basic Group Life Insurance may purchase at their own cost additional Group Life Insurance in a manner consistent with the Wisconsin Public Employer's Group Insurance Program.
- c. Employees enrolled in Basic Group Life Insurance may purchase at their own cost up to two (2) units of Spouse and Dependent Group Life Insurance in a manner consistent with the Wisconsin Public Employer's Group Life Program.

ARTICLE 8

HOSPITALIZATION AND SURGICAL CARE INSURANCE

The Village shall provide hospital and medical coverage insurance. The Village may, from time to time, change insurance carriers. Eligibility will be on the first day of the month following the date of employment.

Effective January 1, 2017, the Village will pay eighty-eight percent (88%) of the lowest Wisconsin Public Employers Group Health Insurance Plan (State Health Plan) in the Village's primary service area (Waukesha County). The employee shall pay the

RESOLUTION 2024-15

**A RESOLUTION TO ADDRESS TUITION REIMBURSEMENT WHEN A
POLICE OFFICER IS PROMOTED OUTSIDE THE POLICE ASSOCIATION**

WHEREAS, it is in the best interest of the Village of Mukwonago to support and incentivize the continued employment of qualified personnel within the Village of Mukwonago Police Department; and

WHEREAS, Lt. Kubiak was promoted to a position outside of the police officers association on February 28, 2022, while still owing the Village of Mukwonago the sum of \$13,235.53 in advanced tuition; and

WHEREAS, the Village Board recognizes the value of retaining experienced and dedicated personnel within the Village of Mukwonago Police Department;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, as follows:

1. The Village Board hereby approves the forgiveness of \$2,500 of Lt. Kubiak's outstanding tuition debt annually for each year Lt. Kubiak remains employed with the Village of Mukwonago Police Department.
2. This debt forgiveness shall be retroactive to February 28, 2022.
3. This debt forgiveness policy shall apply to any future promoted non-union police employee in similar circumstances, should such a situation occur again.
4. This resolution shall be effective immediately upon passage and adoption.

BE IT FURTHER RESOLVED, that the Village Board of Trustees of the Village of Mukwonago hereby approves the above-forementioned documented action.

Adopted this 20th day of March 2024.

By: _____
Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer



Agenda Item Cover Report

Date: 2-27-24	Committee/Board: Public Works
Submitted by: Wayne Castle	Department: Water Utility
Date of Committee Action: 3-6-24	Date of Village Board Action: 3-20-24

Subject: PFAS Litigation

Executive Summary:

Currently Napoli Shkolnik Attorneys at Law is leading the case regarding Aqueous Film Forming Foams Products Liability Litigation (AFFF). AFFF is more commonly known to the public as PFAS. As you know, we discovered PFAS in one of our wells that has since been taken out of service. At the direction of the previous Administrator and the Village President I have been working to get the Village to be part of this litigation in hopes to recover some money for future treatment costs. I am bringing this to the Board to update them and to ask if they would like me to continue to proceed with recovering any damages that we can. Currently, there is an addendum to their fee they would like me to sign that I would like the Village Attorney to review and then sign and send back at the Village Board's direction.

Fiscal Impact: None

Executive Recommendation/Action: To have the Village Attorney review the attached addendum to Napoli Shkolnik's retainer and direct the Utilities Director to continue to try and recover damages in this litigation.

☒ Attachments Included

- PFAS_Complex_Litigation_WDCLetterModificationofRetainer



PAUL J. NAPOLI

Partner

PNAPOLI@NSPRLAW.COM

February 15, 2024

Re: *In Re: Aqueous Film Forming Foams Products Liability Litigation*, MDL No. 2873 (D.S.C.),
Proposed Revisions To Retainer Agreement

Dear Sir/Madam:

I hope this letter finds you well. I wanted to take the opportunity to explain how recent developments in the AFFF/PFAS litigation have impacted our attorney/client retainer agreement, to suggest certain clarifications to that agreement to avoid any future confusion or delay, and to seek your input and/or approval for these clarifications.

As you know from previous letters, I and the other Co-Leads in the MDL recently negotiated historic class settlements with 3M and Dupont. The Dupont agreement, which was recently approved by the Court, involves a lump sum payment of funds to the nationwide class of water providers. On the other hand, the 3M settlement (which is currently pending formal approval by the Court) involves a structured payment plan with 3M contributing funds over a period of ten years. While we would always prefer for settlement payments be made “up front,” in this case we agreed to 3M’s proposal to structure their payment of settlement funds over ten years in order to maximize the final recovery number. 3M likely could not have paid anywhere close to the actual proposed settlement sum as an “up front” payment as they simply don’t have enough assets on hand. This type of “pay-over-time” structure is less common in mass torts, though certainly not unprecedented. And as evidenced here serve certain benefits in very large settlements.

As we considered the somewhat unusual nature of the ten-year pay-over-time structure in the 3M agreement, we realized that our current retainer agreement with you does not address this type of settlement agreement. In effect, our retainer is silent as to how to issue funds from the settlement in a pay-over-time settlement agreement. To avoid any confusion, consternation, or dispute, we suggest supplementing/modifying our retainer agreement with language specifically addressing this situation. These proposed supplements/modifications will allow us to better align our agreement with the legal services our firm is providing to you. The proposed modifications to the retainer read as follows:

CONTINGENCY FEE PAYMENT SCHEDULE: As set forth above, the Client agrees to pay the Attorney a contingency fee for legal services rendered upon settlement or conclusion of the matter. If the payments to the Client are not a single lump payment but to be paid over a period of time i.e., “installment payments”, such Attorney Contingency Fees will be paid in full from the first installment, or installments paid by Defendant(s). If the initial payment is insufficient to fund the full amount of Attorney’s Fees due then in subsequent payments by the Defendant(s), any additional amounts recovered or received annually, the Attorney shall have the right to collect the agreed-upon contingency fee from those subsequent amounts recovered or received from the Defendant or any QSF administrator first. Irrespective of the method of payment i.e., lump sum or installment, the amount of Attorney Fees shall not exceed the contingency amount as set forth herein. To the extent this Amendment differs from the original retainer this Amendment shall control.

[End of Proposed Supplemental Agreement]

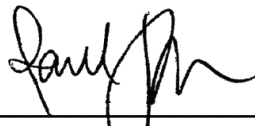
This proposed supplement will have no impact on our representation of you, and will not affect the amount of attorney’s fees you pay us in any way. Nor will it affect the handling of any funds received as part of any lump sum settlement agreements (such as the Dupont settlement). But it will allow us to quickly process funds received under the 3M settlement and any future pay-over-time settlements, ensuring that you and we receive our respective portions of the funds without unnecessary delay. While you certainly need not agree to this supplement, not doing so will force us to hold any funds received under the 3M settlement pending a future agreement between us reached through negotiation, mediation, or arbitration as dictated by our retainer agreement. Accordingly if you find this language acceptable, we ask you to approve it to avoid future delays.

If you find these changes acceptable, please provide your written approval by signing below. If you have any questions, concerns or suggestions regarding the modifications or any other aspect of our legal representation, please do not hesitate to contact me.

Thank you once again for entrusting me and my firm with your legal representation. While the recent settlements are tremendously impactful, we recognize that there is still much more work to do in both securing the funds from the settlements, and pursuing settlements or judgment from other defendants and/or for other types of claims beyond the direct water provider claims in the pending settlements. Your continued confidence in my and my firm’s representation of your interests is greatly appreciated.

Regards,

NAPOLI SHKOLNIK



Paul J. Napoli, Esq.

By affixing my signature below, I hereby certify that the statements contained in this document accurately reflect the decisions I have made concerning the revisions to the retainer agreement for legal representation in *In Re: Aqueous Film Forming Foams Products Liability Litigation*, MDL No. 2873 (D.S.C.), and agree to the supplemental agreement above titled “CONTINGENCY FEE PAYMENT SCHEDULE”.

Signature

Wayne Castle
Print Name

Date



Agenda Cover Report

Date: 2/26/24	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 3/6/24	Date of Village Board Action: 3/20/24

Subject: E-Cycle program contract with COM2.
Executive Summary: DPW would like to offer an electronics recycling service to village residents. The village will administer the program, determining event times and frequency. COM2 provides containers for storage and product removal after an event.
Fiscal Impact: COM2 does not charge for their services. They are funded by recycled material and subsidies from electronic manufacturers.
Executive Recommendation/Action: Recommend to approve the contract with COM2 for the removal and E-Cycle of electronics collected from village residents.

☐ Attachments Included

AGREEMENT FOR ELECTRONICS COLLECTION AND RECYCLING

THIS AGREEMENT FOR ELECTRONICS COLLECTION AND RECYCLING (this "Agreement") is made and entered into as of _____, 2024, by and between the Village of Mukwonago ("Village") and COM2 Recycling Solutions, an Illinois limited liability company ("COM2").

RECITALS

WHEREAS, the Village of Mukwonago is a Wisconsin Municipal corporation; and

WHEREAS, COM2 is an Illinois limited liability company engaged in the collection and processing of electronic wastes; and

WHEREAS, the Village agrees to allow COM2 to collect and process electronics from the Village's residents for electronic wastes with COM2 designated as a Collector of Program Material EEOL Products ("PMs") under the Wisconsin E-waste law, Wis. Stat. §§ 287.17(1)-(11) ("The Wisconsin E-Waste Law"); and

WHEREAS, the Village has contracted with COM2 annually to collect, accept, transport, and recycle Program Material under the Wisconsin E-Waste Law, beginning _____; and

WHEREAS, the Village and COM2 desire to enter into an agreement regarding the scope of residential electronics equipment collection and processing from designated collection locations, performed by COM2 for the Village residents, whereby residents can drop off electronics at a Village DPW facility, whereafter COM2 will retrieve those electronics from the DPW facility and dispose of them as required by law; and

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions herein contained, the parties agree as follows:

1. Definitions

1.1 As used in this Agreement, the following terms, when capitalized or not, shall have the meaning set forth below.

"Accepted Items" means PMs delivered by Member Community residents to a Permanent Site or a One-Day Event Site.

"Law" means statutes codified at WIS. STAT. §§ 287.17(1)-(11). *seq.*, as may be amended from time to time.

"PMs" means Program Material from residents as defined in the Law and set forth on Schedule 1, which may be amended from time to time in accordance with the Law.

"Collection Services" means, collectively, the Permanent Site Collection Services.

"Containers" means a semi-trailer truck trailers and /or box truck.

DNR" means the Department of Natural Resources.

Member Community" or "Members" means, individually or collectively residents of the town and/or village.

"One-Day Event Site" means a Site that shall be available to residents to drop off Accepted Items only.

Permanent Site" means one of the locations for collection of Accepted Items from residents that shall be available on a scheduled basis, which the Village may amend from time to time.

"Promotional Materials" means a listing on the Village website, an e-list distribution, or such other form of promotion as determined by the Village.

"Term" shall have the meaning ascribed thereto in Section 4.

2. Responsibilities of COM2

2.1 Except as otherwise specified herein, COM2 shall furnish personnel, labor, equipment, and vehicles necessary for the loading of all PMS electronics that were deposited by residents at the Village DPW site, for removal and disposal in accordance with applicable laws. This also includes the collection, packaging, transportation, and recycling of PM from residents of the Village.

2.2 COM2 shall register with the DNR as a Recycler and Collector as defined in the Law.

2.3 COM2 shall provide the following minimum levels of service for all One-Day Event Site collection dates scheduled for the Village DPW site: mutually agreed upon number of staff persons; collection truck (s); pallets, gaylords, and other supplies as needed or mutually agreed upon.

2.4 COM2 shall remove all accepted PM Items from the Event Site on the agreed day of collection unless alternate arrangements are made with the Village. If Accepted Items remain for removal from the Event Site after the day of the collection event, COM2 shall notify the Village primary contact by the next business day of the amount of Accepted Items remaining and the schedule for removal. If excess material is onsite, COM2 will collectively work with the Village to arrive at a mutually agreed upon solution for the removal of the material.

2.5 COM2 shall take title to, and risk of loss of, all Accepted Items upon picking up from Village DPW site. COM2 shall recycle, or cause to be recycled, all PM delivered by residents of Member Communities to be transported to and recycled at a facility licensed and permitted to lawfully receive the material in accordance with applicable federal, state, and local law. COM2 shall not be responsible for wear and tear of site or of vehicles transporting of PM

2.6 COM2 shall provide detailed weight reports by material category and by collection in accordance with reporting requirements of the Law.

2.7 COM2 shall provide the Village with a certificate of recycling for Items collected by COM2.

2.8 The current Public Works Director shall be the primary contact for COM2 throughout the contract term.

2.9 COM2 shall register with the DNR as a Collector (as defined in the Law) and provide information to the DNR, as may be required by the Law. COM2 shall maintain such registration in conformance with the Law and any applicable regulations. If the DNR compliance is not met, this Agreement will be considered annulled.

2.10 COM2 shall coordinate with Member Community staff to identify sufficient space for COM2 to perform the collection, packaging, and loading of Accepted Items at sites.

2.11 COM2 shall facilitate communication between COM2 and Member Community staff regarding time and location of delivery of trucks and supplies for sites in advance of the start of the event.

2.12 COM2 shall coordinate with Member Community staff regarding the posting of a list of Accepted Items and participation limits in accordance with the Law.

2.13 The Village DPW Director shall notify COM2 of any cancellation of Collection Services due to weather or other circumstances outside of the Village's or COM2's direct control as soon as practicable. In the event that notice of cancellation is not provided more than two (2) hours prior to COM2's scheduled arrival time.

3. Term of the Agreement

3.1 The initial term of this Agreement shall commence on _____, 2024 and end on _____, 2025, unless terminated earlier in accordance with this Agreement or extended in writing by mutual agreement of the parties.

3.2 The Agreement may be automatically annually renewed or otherwise amended by mutual agreement of the Parties. Notice of termination or renewal shall be given at least 30 days prior to the annual renewal date.

4. Indemnification

- 4.1 Each party to this Agreement shall be responsible to carry liability insurance protecting against any acts of negligence, or intentional acts, that may lead to liability as a result of performing under this Agreement.

5. Notice

5.1 Unless otherwise specified, any notices or communications required to be given to or served upon the Village- or COM2 shall be in writing and shall be delivered either by (i) certified mail, return receipt requested, postage prepaid, in the U.S. mail; (ii) a reputable messenger service or a nationally recognized overnight courier; (iii) personal delivery with receipt acknowledged in writing; or (iv) electronic delivery to the email address specified below. Either party shall have the right to change from time to time its mailing address, or email address. Until new addresses shall be given the parties' respective addresses shall be:

TO the Village of Mukwonago:

Entity Name: Village of Mukwonago
Village Hall Address: 440 River Crest Ct., Mukwonago, WI 53149
Attn: Ron Bittner (or Current DPW Director)
Telephone Number: 262-363-6447
Email Address: rbittner@villageofmukwonago.gov

TO COM2:

COM2 Recycling Solutions
500 Kehoe Blvd.
Carol Stream, Illinois 60188
Attn: Nabeel Hasan, CEO
Tel: 630-653-2662 x 240
Email: Nabeel@COM2Recycling.com

6. Miscellaneous.

6.1 COM2 represents and warrants that it is fully licensed under federal, state, and local law and regulations to collect, transport, store, and recycle Accepted Items. It further represents and warrants that it will perform the services to be provided under this Agreement in full conformity with all applicable federal, state, and local law and regulations.

6.2 COM2 shall not assign this Agreement or any part thereof without the prior written consent of the Village.

6.3 This Agreement and any questions concerning its validity, construction, or performance shall be governed by the laws of the State of Illinois.

6.4 COM2 shall act as an independent contractor. All personnel used by COM2 shall be employees of COM2. COM2 will pay all wages and appropriate expenses of said personnel, as well as employer's Federal, State and Social Security taxes, Federal and State Employment taxes and any other required personnel taxes.

6.5 The Village's failure to act with respect to a breach by COM2 does not waive the Village's right to act with respect to subsequent or similar breaches. The failure of the

Village to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

6.6 The provisions of this agreement shall survive the voluntary or involuntary termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives, effective as of the day and year first written above.

Accepted by the Village of Mukwonago this ____ day of _____, 2024.

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

Accepted by COM2 this ____ day of _____, 2024.

By: _____

Title of Authorized Representative

Schedule 1

Acceptable items under Program Materials:

- Consumer computers (Desktop, laptop, netbook, and tablet)
- Consumer printers (desk-top style printers, printer-fax-copier-scanner combinations and 3-D printers)
- Consumer video display devices (televisions, computer monitors, e-readers)
- Computer peripherals (mice, keyboards, scanners, etc.)
- Fax machines
- DVD players
- VCR's
- Digital video players
- Cell Phones



Agenda Item Cover Report

Date: 2-26-24	Committee/Board: Public Works
Submitted by: Wayne Castle	Department: Water and Wastewater Utilities
Date of Committee Action: 3-6-24	Date of Village Board Action: 3-20-24

Subject:
Utilities Facilities Assessment

Executive Summary:

The current Utilities Office/Garage is integrated into the Wastewater Treatment Facility located at 1200 Holz Parkway. The Treatment Plant and Garage facilities are located on 17.8-acres, but the East and South sides of the property are wetlands, limiting the development size to 5.5 acres. The Utilities Offices/Garage structure was built in 1981 and while the building is in good condition the space allowance and configuration is not supportive for staff and equipment operations. The Utilities would like to enlist the services of Barrientos Design & Consulting to prepare and present a facility assessment with expansion options. Mr. Barrientos specializes in DPW and Utilities facilities including all aspects of its daily operations. Assessments can provide information on current deficiencies and cost analysis for future maintenance needs on the existing structure. This is not a request for a new building, just the first step in planning for the future. Assessments also provide education on the needs of a utilities department and how an efficiently designed facility improves public services.

Fiscal Impact:

Proposal amount of \$23,829. This item was budgeted for \$25,000 in our Capital Plan.

Executive Recommendation/Action:

Approve the proposal from Barrientos Design and Consulting

☒ Attachments Included

- Mukwonago Utilities Garage Study Services Letter Barrientos
- Letter Agreement Std Terms and Conditions Barrientos 2023

December 19, 2023

Mr. Wayne Castle
Utilities Manager
Mukwonago Utilities Department
440 River Crest Ct
Mukwonago, WI 53149

RE: UTILITIES GARAGE FACILITY ASSESSMENT & EXPANSION OPTIONS
Architectural Services Letter

Dear Wayne,

Barrientos Design & Consulting is pleased to present this proposal of architectural planning services for the development of a facility assessment and conceptual design for a redeveloped Mukwonago Utilities Office and Garage.

The current Utilities Office/Garage is integrated into the Wastewater Treatment Facility located at 1200 Holz Parkway. The Treatment Plant and Garage facilities are located on 17.8-acres, but the East and South sides of the property are wetlands, limiting the development size to 5.5 acres. The Holz site has four buildings of which the largest one is Utilities' Offices and Garage, while the other three are primarily house equipment.

The Utilities Offices/Garage structure was built in 1981 and while the building is in good condition the space allowance and configuration is not supportive for staff and equipment operations. The facility overall is lacking in employee parking, office space, proper crew quarters, garage parking, organized storage, a repair bay for preventative maintenance, a wash bay, updated security, and clear truck circulation routes.

In order to deal with the lack of Garage space, the Utilities Department stores field equipment and vehicles within Treatment Plant buildings not designed for this storage function. Other Utilities inventory overflow is kept at the various well locations throughout the Village, of which there are 10 parcels.

As the Village is anticipating further development and population growth, Utilities would now like to look at ahead and realign its Office/Garages facilities for the next 10 years and layout plans for either expansion at Holz or relocation to another site.

SCOPE OF WORK

The Mukwonago Utilities Department wishes to assess the building and site conditions of the Holz Pkwy Waste Water complex, identify optimal and future space needs, and generate options for expanding building and yard functions.

The first Task, Facility Conditions Assessment will identify the condition and repairs needed for the building and sitework at Holz Pkwy. In addition, this Assessment will identify code, safety, operational updates needed, and hindrances the facilities impose on effective operations. for the facility.

The second task, Facility Needs Program, will identify the building and site requirements for an efficient and modern Utilities garage. In addition, an Optimal Building and Yard plan will be developed to document the basis of further development.

The third task, Conceptual Planning, will involve creating plan options for additions, alternations, expansion and new construction both here at Holz Pkwy and at other Village parcels. With these, construction cost estimates and project development schedules will be developed.

All throughout this study process, we will inform and educate the Village on the industry's best practices and provide examples of other municipalities' approaches and solutions.

Specific tasks and deliverable for each of these Tasks are as follows:

TASK 1 – FACILITY CONDITIONS ASSESSMENT

1. Review existing drawings of the original building and recent renovations.
2. Create a base floor plan for planning and work identification purposes with a focus on the Office and Garage structure. The other three Treatment Plant building will be drawn up in a diagram form.
3. Collect site data and features including, driveways, paving, stormwater drainage, municipal services utilities, fencing, light poles, building services utilities, and vegetation.
4. Tour Utilities' structures and document their facility condition through photographs and plan notations.
5. Gather data on past renovation work and costs over the past ten years.
6. Identify major facility hinderances in executing daily functions.
7. Identify boundaries of building operations from water treatment functions. In plan form, indicate land areas available for any new building construction.
8. Write up a narrative of each building system identifying repairs, replacement, maintenance or compliance needs and their costs. This will cover the following building components will be reviewed:
 - Architectural enclosure
 - Structural systems

- HVAC systems
 - Plumbing systems
 - Electrical systems, and power
 - Fixed maintenance equipment
9. Review site facilities conditions and develop a narrative describing their current state and also their long-term repair needs. This will include:
 - Paving, drives, parking, lighting
 - Roadway condition and access
 - Stormwater management
 - Village utilities
 - Building services utilities
 - Wetlands, vegetation boundaries and soils types
 - Adjacent property uses, Zoning restrictions, Land Use Plans
 10. Prioritize and phase maintenance work over a ten-year schedule
 11. Develop a cost estimate of renovation items for the next 10 years.
 12. Identify areas that would most benefit from renovation and use, and then areas that would be good candidates for demolition, or for use as other Village functions.

Task 2 – FACILITIES NEEDS PROGRAM

1. Conduct onsite interviews with key Utilities staff on the testing, meter repair, labs, SCADA monitoring, information display equipment, vehicle and equipment parking, parts storage, crew areas and administrative areas.
2. Intake facility data on, fleet composition, major fixed equipment, parts and bulk storage supervisors and staffing structure.
3. Tabulate existing square footage by room and function groups. Develop diagram plan of existing Garage Plan and note square footage.
4. Observe the flow of traffic, material, deliveries, testing, repairs and personnel. Document the sequence of operations events throughout the day. Recommend the best relationship the rooms should have to each other along with grouping into compatible zones. Also identify Yard function flow and relationships.
5. Create relationship diagrams that diagrammatically document the flow of operations and their adjacency requirements.
6. Assess the future growth of Utility's service functions along with fleet, equipment, storage and staffing changes. A percent increase in growth over the next ten years will be developed.
7. Develop an Optimal Room Tabulation Program that identifies the needed space and configuration for each room. Compare recommended square feet against existing square feet and identify percentage increases.
8. Create an Optimal floor plan that expresses the sizing, relationships and operational flow required for the Utilities

Office and Garage.

9. After review with Village staff, finalize the Optimal room program and building plan. Recommend minimal acreage and site development features needed for Optimal Plan
10. Document the Facility Needs Program report and review with the Village.

TASK 3 – CONCEPTUAL PLANNING

1. Based on the Facility Needs Program, create Conceptual building and site plans Options for Utility's Office/Garage:
 - a. At Holz Pkwy, create additions to the existing Office/Garage for additional space and remodel existing facility.
 - b. At Holz Pkwy, demolish existing Garage and south Storage building. Redesign a whole new Office/Garage structure and yard layout as permissible with the Water Treatment adjacent.
 - c. At one new site, selected by the Village, develop a conceptual building and site plan for the Office/Garage facility
 - d. Conceptual floor and site plans will be diagrammatic in nature and indicate major room functions, parking stalls and yard facilities.
 - e. Assess site improvements needed in narrative form.
2. Review municipal zoning ordinances and identify restrictions affecting the Garage development.
3. Assess impact on utilities and roadways based on GIS data available.
4. Develop conceptual construction schedules and cost estimates for the development for each Option.
5. Identify the benefits and features of each Option and how these affect Utility's operational performance.
6. Provide reference material on current design standards for Utility Garages.
7. Submit Conceptual Design in report format and provide a presentation.
8. Over the three Tasks, Barrientos Design will provide up to four onsite meetings, including a final presentation.
9. Our services do not include additional site analysis and selection services.

SCHEDULE

Barrientos Design will provide the above work over a four-month period. By the 3rd month, we will provide 90% report of our work, and in the last month conduct final reviews and edits.



FEE

Barrientos Design proposes a lump-sum of \$23,829 for the above scope of work. Reimbursement includes fees acquired for traveling to the site and printing for Village use.

For terms and conditions, we propose the attached Standard Terms and conditions

We look forward to Mukwonago's positive review of our proposal and to defining the future for your upgraded Utilities Garage.

Sincerely,

BARRIENTOS DESIGN & CONSULTING, INC.

A handwritten signature in dark ink, reading 'Norman Barrientos', with a long horizontal flourish extending to the right.

Norman Barrientos, AIA, LEED
President

APPROVED

VILLAGE OF MUKWANAGO

Wayne Castle
Utilities Manager

Date

BARRIENTOS DESIGN & CONSULTING, INC., ARCHITECT

CONTRACT TERMS AND CONDITIONS

Performance of Services: Architect shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.

1. **Billing and Payment:** Invoices for Architect's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 45 days from date of invoice. If any invoice is not paid within 45 days, Architect may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value added, gross receipts, or sales taxes that may be imposed on payments shall be added to Architect's compensation. No deductions or offsets shall be made from Architect's compensation or expenses on account of any setoffs or back charges.
2. **Access to Site:** Owner shall furnish right-of-entry on the project site for Architect and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Architect will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.
3. **Location of Utilities:** Architect shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Architect in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Architect by the Owner. Nothing contained in this Agreement is intended as a waiver of the Owner to rely upon the immunities or limitations to liability as may be contained within Wisconsin Statutes §893.80 or other applicable law.
4. **Construction Review:** Architect does not accept responsibility for the design of a construction project unless the Architect's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.
5. **Construction Observation:** On request, Architect shall provide personnel to observe construction in order to ascertain that, in general, the work is being

performed in accordance with the construction contract documents. This construction observation shall not make Architect a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Architect shall have no responsibility in that regard. Architect shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Architect's personnel.

6. **Hazardous Materials:** In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Architect for all services rendered, including reasonable termination expenses.
7. **Insurance:** Architect shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Owner. Architect shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Architect shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.
8. **Opinions of Probable Costs:** Architect's opinions of probable project costs are made on the basis of Architect's experience, qualifications and judgment; but Architect cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.
9. **Standard of Performance:** The standard of care for all professional services performed or furnished by Architect under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Architect does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Architect will not accept those terms and conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Ownership of Documents:** All documents produced by Architect under this contract are instruments of Architect's professional service and shall remain the property of Architect and may not be used by Owner for any other purpose without the prior written consent of Architect.
11. **Independent Contractor:** It is understood and agreed that the Architect is an independent contractor for the performance of all services described within this Agreement.
12. **Assignment:** This Agreement and interests hereunder are not to be assigned.
13. **Use of Owner Name:** It is understood and agreed that the name of the Owner and the project title may not be used by the Architect or its agents in any promotional materials without prior approval of the Owner.
14. **Wisconsin Law:** This Agreement shall be governed by and construed with the laws of the State of Wisconsin.
15. **Complete Agreement:** This Agreement represents the entire of listing of the terms between the parties. This Agreement may be modified only in writing by an amendment signed by both parties.
16. **Endorsement:** By endorsing this Agreement both the Architect and the Owner indicate that each has the authority to bind to the terms of this Contract.



Agenda Cover Report

Date: 03-07-2024	Committee/Board: Village and Town of Mukwonago
Submitted by: Chief Jeffrey Stien	Department: Fire
Date of Committee Action: NA	Date of Village Board Action: 03/20/2024

Subject:

Fire Settlement Distribution Proposal

\$493,102.24 Settlement

-\$150,000.00 Joint Agreement Section V Part E amendment fund balance

-\$ 45,000.00 Turnout Gear Replacement Program

-\$ 50,000.00 Paramedic Pilot Program

-\$ 35,640.05 Needed to fully fund sick time payout

-\$ 17,899.78 Turnout Gear Extractor NFPA 1851 (2020)

-\$194,562.41 Apply to 2024 Approved Capital Budget for Cardiac Monitor Replacement

Executive Summary:

The 2023 Fire Dept revenues exceeded expenditures by \$942,129.90, primarily due to referendum funding that was not spent in the 2023 budget and EBIX revenues that exceeded the budgeted amount. As part of the settlement, the referendum funding that was not utilized (\$345,058.64) was placed in a designated fund balance for future budgetary use.

You may recall that the 2022 settlement had a shortfall of \$103,969.02 due to a decrease in interfacility transfer revenues in 2022. ProHealth had previously established a \$150,000 reserve to help the Fire Dept in this situation and that is what funded the 2022 shortfall. This amount is being deducted from the 2023 settlement to replenish the reserve amount back to the original \$150,000 to help offset any future losses directly due to transfers.

The 2023 settlement is \$493,102.24. I would like to propose the following for consideration:

- Establish a minimum operating fund balance of \$150,000 to help offset any future situations unrelated to transfers, where expenditures may exceed revenues as proposed in the amended joint agreement signed 11-8-2023.
- Turnout gear replacement program of \$45,000.00 for 10 sets and accessories, NFPA standard is a 10-year service life. There are 8 sets that are issued and not compliant. Turnout gear is reissued to PT staff. FT staff are issued two sets of gear each. Turnout gear replacement has been purchased using excess revenue in 2021 and 2022. Turnout gear would include Coat, pants, safety escape belt and helmet.
- Paramedic Pilot Program. Sponsor three individuals to EMT-Paramedic class. Request of \$50,000.00 to cover tuition, books, and testing. Evaluated competitive



process with interview and in good standing within MFD. Reimbursement and commitment requirements would be in policy as other courses. This would be a recruitment/ retention tool.

- Fully fund sick leave payout reserve. The amount of cash in the reserve is \$72,121.26, an additional of \$35,640.05 would be needed to bring the balance up to \$107,761.31 which includes \$6,469.49 average accrued balance for an employee eligible for a survivor benefit but not a sick leave payout.
- Turnout gear Extractor \$17, 899.78. Submitted for FEMA AFG grants in 2022 and 2023, unawarded. Asking for funding to implement the cancer cleaning program as recommended by the NFPA 1851 (2020) standard.
- The balance of the settlement to be applied to the approved 2024 capital purchase of four (4) cardiac monitors as presented. This would decrease the obligation to the residents of the Town and Village of Mukwonago and eliminate borrowing for funds.

Fiscal Impact:

None- all funded areas would be from the fire 2023 revenue excess. This would require a Budget Amendment/ Resolution to the 2024 budget to show how the funds are being allocated.

Executive Recommendation/Action:

Recommendation distribution proposed for the fire settlement 2023 revenue excess.

☐ **Attachments Included:**

- Amended Joint Fire Town and Village Fire EMS Dept agreement Signed 11-08-2023.
- Turnout Gear Extractor and Dryer Documentation 2024
- Alliance Mukwonago Fire Department (UWT045V40L + FireLinc) 2-14-24
- Jefferson Fire Innotex Energy Sales Order QT 213094 01-2024
- Lion Red Zone Quote QT#017365



Jefferson Fire and Safety, Inc.
7620 Donna Drive
Middleton, WI, 53562
Phone: 608-836-0068
Web: www.jeffersonfire.com

Quote

Order No: 214305
Order Date: 2/8/2024
Due Date: 2/8/2024
Salesperson: Shane Conant
Customer ID: 03269

BILL TO:		SHIP TO:			
Mukwonago Fire Department 440 River Crest Ct. Mukwonago WI 53149		Mukwonago Fire Department 1111 Fox St. Mukwonago WI 53149			
CUSTOMER P.O. NO.		TERMS	CONTACT		
		Net 20 Days	Jeff Stein - 262-363-6426 ext. 3401		
FOB POINT		SHIPPING TERMS	SHIP VIA		
			UPS		
ITEM	ITEM DESCRIPTION		QTY.	UNIT PRICE	EXT PRICE
WAS UWT045	Unimac Uw45 Gear Extractor 45Lb 100G M30 Controller		1.00	19,400.00	19,400.00

NOTE: UWT045V40L Unilinc Touch 100/G, with FireLinc package. Includes Tablet, Scanner and Mounting Accessories. Installation by others

Ram 8-MU	Ram'D-Air Ram 8-MU	1.00	11,300.00	11,300.00
NOTE: 8-MU Ambient Air Drying; Basic Timer Control; Eight Drying Units; 24 Accessory Ports; Heavy-duty Casters; Temporary Suspenders Standard 120V Plug included				

FREIGHT	Freight / Shipping Charges Estimated Freight Charges for Ram Air	1.00	1,350.00	1,350.00
NOTE: ESTIMATE ONLY				

FREIGHT	Freight and installation charges for Unimac.	1.00	1,450.00	1,450.00
NOTE: Pricing provided by Unimac				

Signature

Date

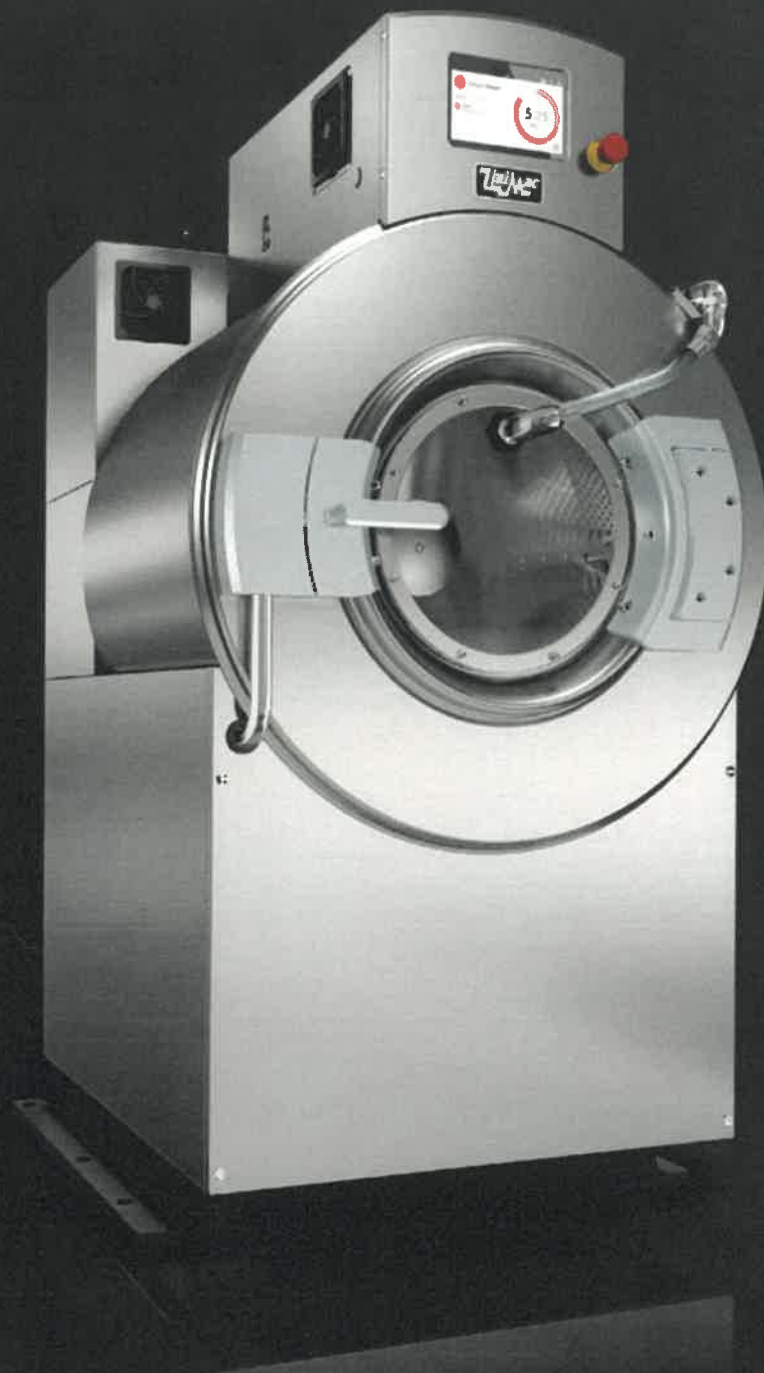
All returns must be received within 30 days of delivery and may be subject to a 25% restocking fee. Custom orders cannot be returned.
Visit our website for complete details: www.jeffersonfire.com

*** Credit card payments will incur a 3% processing fee ***

Sales Total:	33,500.00
Freight:	0.00
Tax Total:	0.00
Total (USD):	33,500.00



Maximum Performance



LAUNDRY'S MOST VALUABLE PERFORMERS

UNIMAC.COM

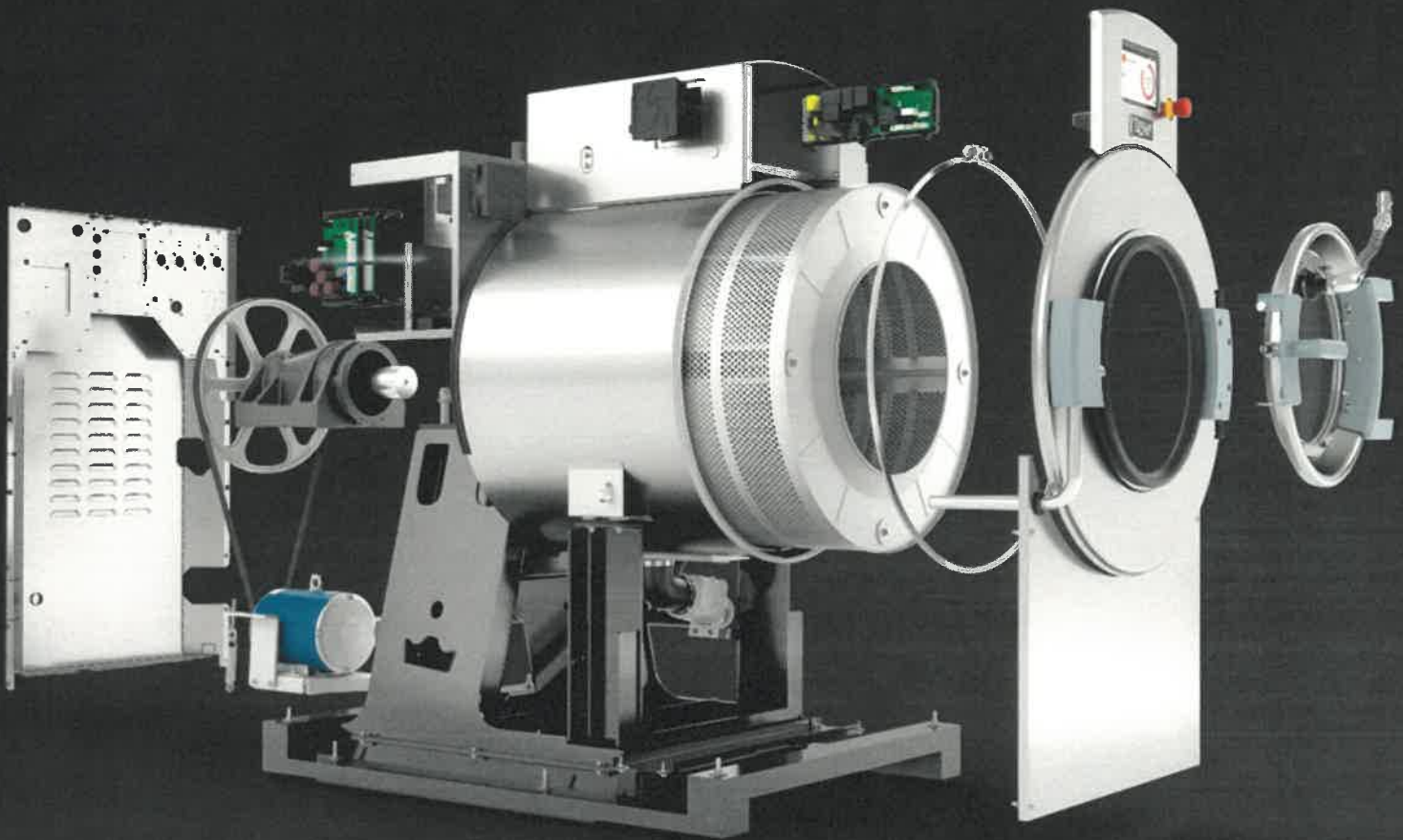
UW45 & UW65 POCKET HARDMOUNT WASHER-EXTRACTORS

LONGEST LASTING. HARDEST WORKING.

UniMac® is the world's leading source of heavy-duty industrial laundry solutions. Our robust machines are designed to maximize throughput, minimize costs and deliver the best return on laundry investment.

How?

Your UniMac systems are backed by an extensive distributor and support network, as well as in-house financial solutions. And as a part of Alliance Laundry Systems, UniMac provides exceptional service and attention to detail, backed by the capacity and strength of the world's leading laundry manufacturer.



Proudly based in Ripon, Wisconsin, USA, UniMac is dedicated to research, development and testing to provide equipment that delivers industrial strength and long-lasting quality. Our products undergo a 5-stage product development process and are pushed beyond their limits in our state-of-the-art test lab to ensure they exceed the toughest demands of the commercial environment and meet our customers' highest standards.

UniLinc™ Touch

EASE OF USE drives the ultimate user experience in on-premises laundry with the UniLinc™ Touch control. UniMac's premium control brings simplicity, flexibility and intelligence to every laundry room.

Perfectly matched to UniMac's industrial performance and longevity, the UniLinc Touch control takes industry leading value and lowest total cost of ownership to the next level.



BRIGHT, CAPACITIVE TOUCH SCREEN

with clear cycle navigation



34 LANGUAGE OPTIONS

enabling staff members to operate the machine in their first language



STREAMLINE THROUGHPUT

with an easy-to-read main screen cycle countdown timer, complimented by a count-up timer upon completion of the cycle



DELAYED START

allows maximum efficiency with the option to prep a load and set it to run before staff arrives for the day



SEAMLESS USER EXPERIENCE

with control continuity from the washer-extractor to the tumble dryer



STAFF TRAINING

is quick and simple with this intuitive control



SET-UP, PROGRAMMING, AND TROUBLESHOOTING

simplified with easy-to-understand notifications



DIAGNOSTICS AND MACHINE AUDIT DATA

identify and resolve errors faster, reducing downtime and service costs

OPTIspray™

HIGHER PERFORMANCE. LOWER COST.

OPTIspray™ is an industry-exclusive technology designed to reduce both the water and time necessary to complete a rinse cycle. Unlike bath rinses used by competitor brands, which simply dilute wash chemistry, OPTIspray uses spray-rinsing power to pull wash chemistry through the load and down the drain. The spray rinse carries away dirt and chemicals, leaving less residue behind and providing far superior rinse results.

THE OPTISPRAY ADVANTAGE¹



39% WATER SAVINGS

Get a quality wash while using as much as 39% less water than competitor brands.



12% SHORTER CYCLE TIMES

Decrease cycle rinse times by up to 12%.



\$2,110 LOWER UTILITIES

Save up to \$2,110 in yearly utilities compared to competitor brands.



22% BETTER RINSING

Leaves 22% less residual wash chemistry compared to the nearest competitor.

1. Savings Assumptions: 10 loads/day x 365 days/year – Water rate \$5/1000 gal – Sewer \$5/1000 gal and 93% of incoming water goes to drain, 7% retained in load – Gas cost = \$1/therm, 75°F temp rise, 85% gas heater efficiency, and 65% of incoming water is heated using an external water heater (Local utility rates vary widely and groundwater temps vary by region; check your local data and adjust accordingly.)

POCKET HARDMOUNT WASHER-EXTRACTORS

SPECIFICATIONS		UW45		UW65		
Control Options		UniLinc™ Touch		UniLinc™ Touch		
Capacity - lb (kg)		45 (20)		65 (30)		
Cylinder Diameter - in (mm)		31 (787)		31 (787)		
Cylinder Depth - in (mm)		16.6 (422)		22.1 (561)		
Cylinder Volume - cu ft (liters)		7.3 (207)		9.7 (275)		
Height - in (mm)		64.4 (1637)		64.4 (1637)		
Width - in (mm)		34.1 (867)		34.1 (867)		
Depth - in (mm)		45.3 (1151)		51.1 (1298)		
Door Opening Size - in (mm)		17.8 (452)		17.8 (452)		
Door Bottom to Floor - in (mm)		28.8 (732)		28.8 (732)		
Motor Size - HP (kW)		5 (3.7)		5 (3.7)		
Total # of Speeds		L Sp 5	V Sp 9	L Sp 5	M Sp 6	V Sp 9
*Cylinder Speed RPM (G-Force)	Gentle	30 (0.4)	30 (0.4)	30 (0.4)	30 (0.4)	30 (0.4)
	Wash	42 (0.78)	42 (0.78)	42 (0.78)	42 (0.78)	42 (0.78)
	Distribution	75 (2.5)	75 (2.5)	75 (2.5)	75 (2.5)	75 (2.5)
	Very Low	248 (27)	248 (27)	248 (27)	248 (27)	248 (27)
	Low	477 (100)	477 (100)	477 (100)	477 (100)	477 (100)
	Medium	—	674 (200)	—	674 (200)	674 (200)
	High	—	754 (250)	—	—	754 (250)
	Very High	—	826 (300)	—	—	826 (300)
	Ultra High	—	954 (400)	—	—	954 (400)
Drain Diameter - in (mm)		3 (76)		3 (76)		
Steam Connection - in (mm)		½ (13)		½ (13)		
Water Inlet Connection - in (mm)		4 @ ¾ (19)		4 @ ¾ (19)		
Shipping Dimensions - in (mm)	Width	37.2 (945)		37.2 (945)		
	Depth	53.8 (1370)		53.8 (1370)		
	Height	65 (1650)		65 (1650)		
Net Weight - lb (kg)		1080 (490)		1110 (499)		
Standard Shipping Weight - lb (kg)		1120 (508)		1150 (522)		
Slat Crate Shipping Weight - lb (kg)		1250 (567)		1280 (581)		
Agency Approvals		cULus		cULus		

*All RPM and G-Force results are reliant upon wash load composition and incoming voltage.

TO LEARN MORE OR TO FIND A DISTRIBUTOR IN YOUR AREA, VISIT UNIMAC.COM
ALLIANCE LAUNDRY SYSTEMS - SHEPARD ST, RIPON, WI 54971 - 1.800.587.5458

For the most accurate information, the installation guide should be used for all design and construction purposes. Due to continuous product improvements, design and specifications subject to change without notice. The quality management systems at Alliance Laundry Systems is registered to ISO 9001.

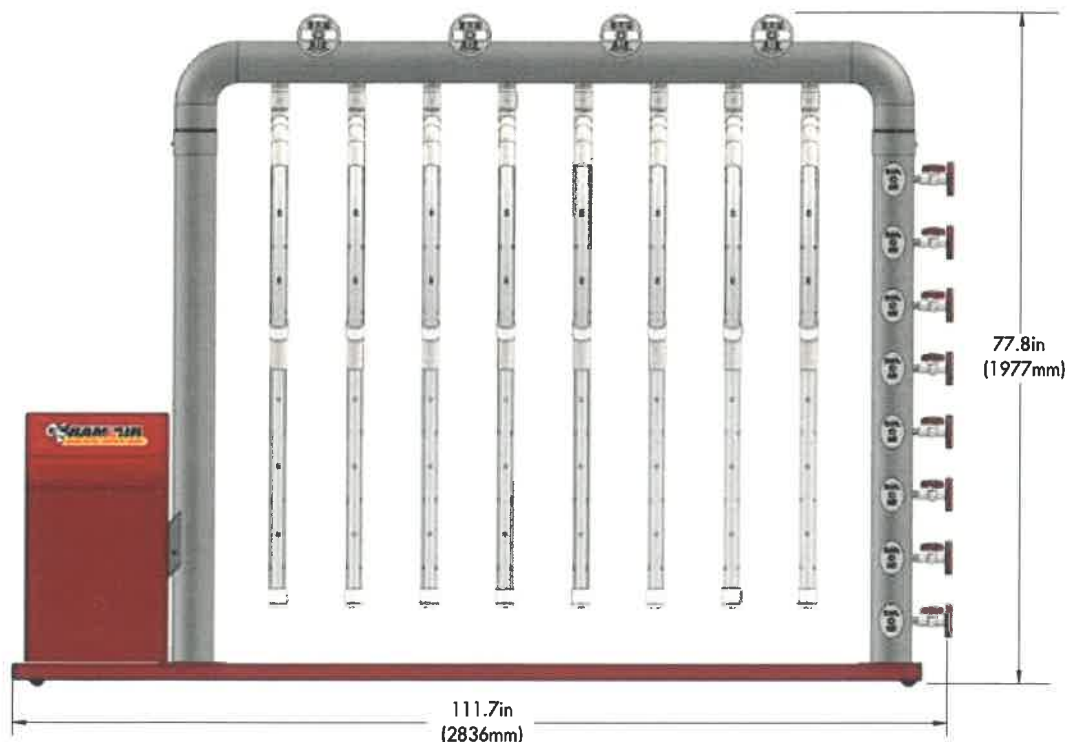
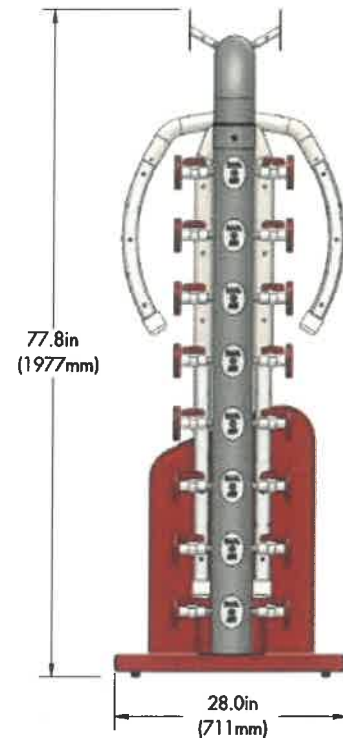


RAM AIR GEAR DRYER SPECIFICATIONS

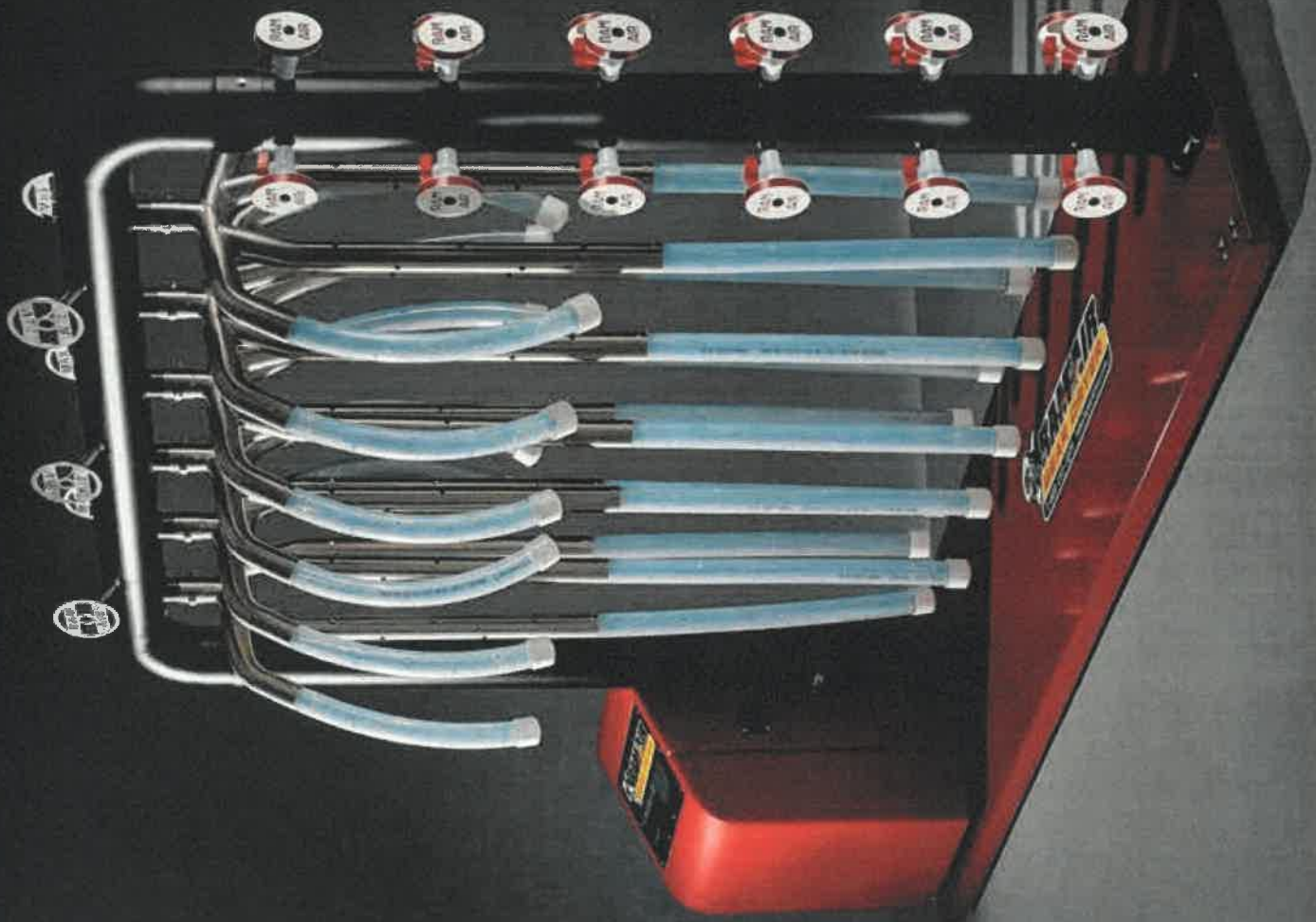
MODEL 8-MU

	8-MU
Max Number of Gear Sets	8
Number of Accessory Drying Ports	24
Machine Dimensions (WxDxH)	111.7 x 28 x 77.8 in (2836 x 711 x 1977 mm)
Machine Weight	433 lbs (196.4 kg)
Construction Material	stainless steel/12 gauge steel/powder coated paint
Caster Type	360° swivel
Motor Power	1 HP
Motor Speed	3450 rpm
Air Flow	800 cfm
Available Voltages (Volts/Hertz/Phase)	120/60/1
Breaker Size Required	15 Amp
Fan Diameter	10-5/8 inch (270 mm)
Fan Wheel Bore	5/8 inch (16 mm)
Max Temperature	N/A
Control Type	Timer

Specifications subject to change without notice. Please visit www.ramairgeardryer.com or contact Ram Air for most current specifications.



QUESTIONS? CONTACT US. 888-393-3379 | www.ramairgeardryer.com



DRY GEAR **FAST.**





8-Unit Turnout Gear Dryer with Touchscreen Control
Eight Drying Units, 8 Helmet Dryers, 24 Accessory Ports
Model TGS-8 - Ambient Air Only (brown), Model TGS-8H - Ambient & Heated Air

6-Unit Turnout Gear Dryer with Touchscreen Control
Six Drying Units, 6 Helmet Dryers, 18 Accessory Ports
Model TGS-6 - Ambient Air Only (brown), Model TGS-6H - Ambient & Heated Air



Special-Ops Gear Dryer
Four Drying Units, 12 Accessory Ports, Invertible Sticknet
Model 14141

Special-Ops Gear Dryer with ADT-14 Accessory Drying Tree
Four Drying Units, 12 Accessory Ports, Invertible Sticknet
Model 14141 and ADT-14

SPECIAL-OPS GEAR DECON SYSTEM BUNDLE

SO SIMPLE, IT'S GENIUS.

Getting special-ops gear clean after exposure to contaminants and carcinogens can be difficult since many hazmat, immersion and ice-rescue suits cannot be washed in a mechanical washer. Ram Air's SpecialOps Decon System teams a decontamination sprayer with a rinse station and a gear dryer to make cleaning easy. The Rinse Station securely holds gear in an upright position for easy cleaning and decontamination using the Ram Air Gear Decon Sprayer. After cleaning, the dressed stickman from the Rinse Station can be transferred directly to a Ram Air T4-IHT gear dryer for quick and effective drying without further handling of the gear.



1

RINSE STATION & STAGING ACCESSORY

The Ram Air Rinse Station & Staging Accessory (RS-BSTK) securely holds stickmen from the gear dryer in an upright position for easily rinsing/decontaminating gear. After cleaning, the dressed stickman are easily transferred to the gear dryer without further handling of the gear.

FEATURES

- Can be used to stage gear when gear drying needs exceed the capacity of the gear dryer
- Compact design folds easily for convenient storage
- Available as a base only or as a package with base and stickman
- Additional stickmen available



2

PPE DECON SPRAYER

The PPE Decon Sprayer (DECON-1) properly cleans/disinfects hazmat, immersion and ice-rescue suits that cannot be washed in a mechanical washer. The sprayer automatically mixes water and gear-cleaning solutions/disinfectants to remove carcinogens/hydrocarbons on gear.

FEATURES

- Air injection at nozzle provides foaming action for better cleaning
- Connects to standard 3/4" hose/water pressure up to 100 psi
- 1% education rate or selectable 1-3% education
- Extra-long spraying wand
- 1.25 gal. capacity jug
- Fire hose adapter available



1-1/2 Female NPT x 3/4 male GHT



3

SPECIAL-OPS GEAR & ACCESSORY DRYER

By allowing for inverted drying, Ram Air's SpecialOps Gear Dryer (T4-IHT) is able to dry hazmat, immersion and ice-rescue suits that standard gear dryers cannot accommodate while still drying standard bunker gear and accessories. The T4-IHT dries quickly and efficiently without turning gear inside out and causing damage to the gear.

FEATURES

- Adjustable to any size gear
- Includes 12 ports for drying all gear accessories
- Touch screen control
- Fully NFPA compliant
- Targets the hard-to-dry areas
- Features invertible stickmen—ideal for gear with attached gloves and/or boots

WE PROMISE TO PROVIDE THE BEST, MOST STRUCTURALLY SUPERIOR GEAR DRYERS AVAILABLE...

A firefighter-owned company, Ram Air provides a full range of dryers made exclusively for drying personal protective equipment including bunker gear, immersion/hazmat suits, helmets, gloves, boots, face masks and SCBAs. Our patented dryers are designed to dry gear quickly—getting firefighters back to action fast, NFPA compliant. Ram Air Gear Dryers are built with the highest quality components. We strive to set standards beyond any other competitor's products and stand by our dryers with an industry-leading, 5-year warranty! Our goal is to provide unmatched customer service and quality products that ensure gear is in top operating condition—ultimately preserving the safety of firefighters and those they serve.

Contact us today or visit our website for more information.



888-393-3379

www.ramairgeardryer.com





Mukwonago Fire Department

1111 Fox Street • 440 River Crest Court • Mukwonago, WI 53149

Chief of Department
Jeffrey R. Stien

Emergency: 262-446-5090
Non-Emergency: 262-363-6426

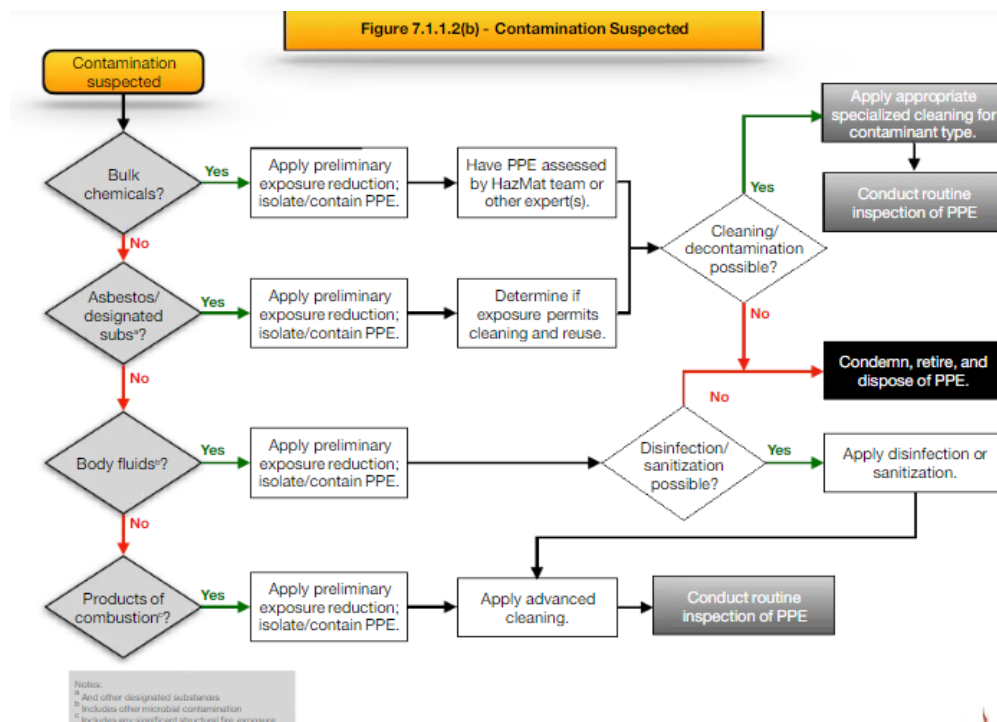
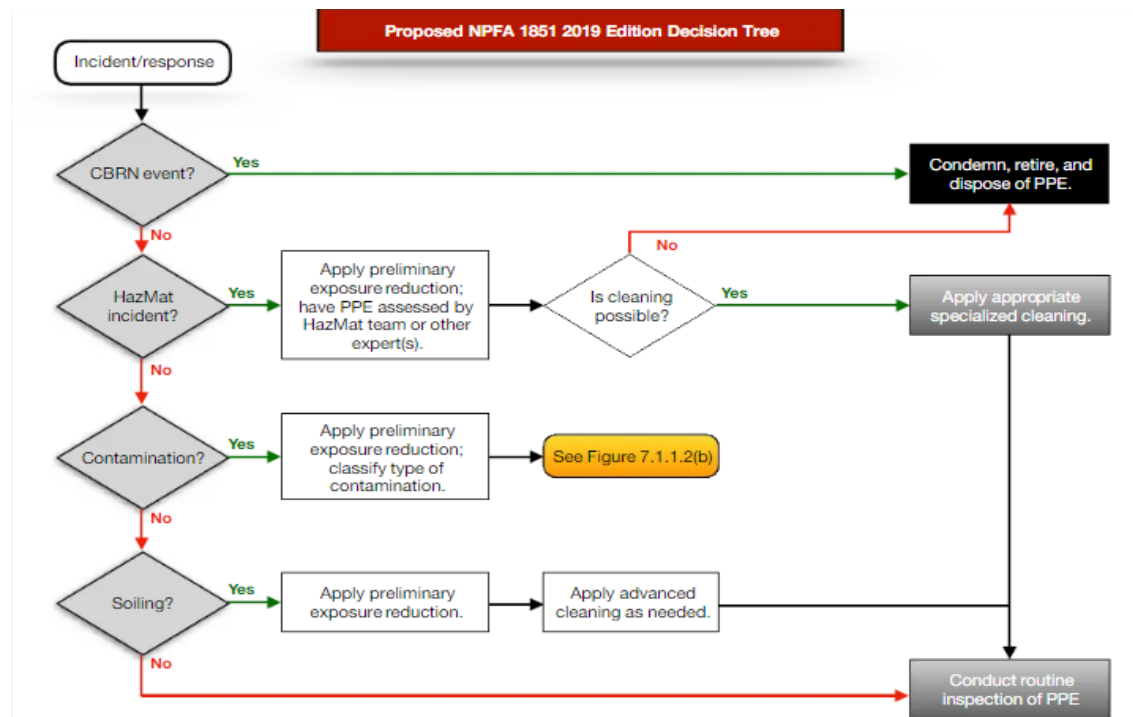
Chief Stien

Below is the information that you requested regarding the upgrade of the gear extractor and dryer. Currently the department's extractor is not NFPA 1851 2020 compliant. NFPA 1851 2020 outlines the standard of selection, care, and maintenance for structural fire gear. The department does adhere to the standard when the structural fire gear / PPE is purchased. Upgrading the gear extractor and dryer will allow the department to adhere to the standard for the life of the PPE by providing in-house advanced cleaning, disinfection of bloodborne pathogens, and decontamination of hazardous materials. In 2020, NFPA 1851 was updated to address rising rates of cancer in firefighters by promoting better care and maintenance practices to both ensure adequate levels of protection and limit the accumulation of fire ground contamination. The new standard will ensure the continued performance of the PPE over its specified service life even under the worst fireground circumstances.

PPE covered under NFPA 1851 Includes:

- Firefighter turnout gear
 - Coat
 - Bunker pants
 - Helmet
 - Gloves
 - Boots
 - Hood

NFPA 1851 2020 decision tree for inspection, disinfection, advanced cleaning, and decommissioning.



Due to the department not having an NFPA approved gear extractor, all PPE that requires advanced cleaning would need to be sent to an approved independent PPE cleaning provider to comply with the standard.

Independent advanced cleaning would cost \$92.00 every 6 months or \$194.00 each year for every set of turnout gear. We currently have 38 members. The cost per year would be \$6,992.00. **The extractor would pay for itself in 2.6 years.**

NFPA 1851 2020 also outlines the following:

- Advanced cleaning is now required every 6 months instead of once per year.
- Advanced cleaning must be performed in a programmable washer extractor with a maximum acceleration of no more than 100G.
- The extractor must use a special cycle with controlled temperatures (not to exceed 105°F), multiple rinse cycles, water levels and cycle times.
 - o **The current extractor does not regulate temperature. Temperatures over 105°F have been shown to degrade the Kevlar and Nomex lining.**
- Top load machines are prohibited.
- All advanced cleaning must be documented and tracked with the following:
 - o Who performed the cleaning.
 - o PPE with serial number that required advanced cleaning.
- Yearly PPE inspection
- Standard for repairs

Requested Equipment:

Unimac UWT045V4 Washer / Extractor

- NFPA 1851 2020 Approved
- Complies with advanced cleaning documentation and tracking.
- Automatically injects the proper amount of PPE soap.
- Made in Ripon WI
- Commercial grade
- 5-year full warranty
- 10-year frame, tub, bearings, and seals
- No station modifications needed.

Cost with Installation: \$17,899.78.



Ram Air 8 Unit Turnout Gear Dryer

- NFPA 1851 2020 Approved
- Ability to dry 8 full sets of turnout gear (coat, bunker pants, gloves, helmet) or 8 ice rescue suits at one time.
- Portable due to heavy duty casters
- Cuts drying time down to as little as 8 hours. Currently, gear is hung up in the station and usually takes anywhere from 2-3 days to dry.
- 5-year warranty



Cost with delivery: \$12,650.00

Total Cost: \$ 33,500.00

Matthew Sura

MUKWONAGO FIRE DEPARTMENT
U.S.

Dear Matthew,

Thank you for your interest in Alliance Laundry Systems Distribution and for allowing us to submit the attached proposal.

Our equipment leverages high-performance features and technology to ensure superior efficiency, greater throughput and premium finished quality results. All those advantages combine to deliver an industry-leading lowest cost of ownership. Best of all, when you choose Alliance for your laundry solutions, you'll also receive peace of mind that comes with exceptional warranties and a professional distributor network.

We've been making world-class laundry equipment since 1908. The reason behind our success and longevity is simple—we build better machines, develop smarter technologies and provide unmatched customer support.

Sincerely,
Ryley Murphy
815-404-7579
ryley.murphy@alliances.com

Bill To:

MUKWONAGO FIRE DEPARTMENT
Matthew Sura
1111 FOX ST
MUKWONAGO, WI 53149
2625013920
msura@mukwonagofire.org

Ship To:
Salesperson:

Ryley Murphy

Payment Terms: 25% Down, 75% Net 15

Quote Details:

Date: Feb 14, 2024

Quote # 67526_Rev_2

Expires: Mar 6, 2024

Account #:

Quantity	SKU	Name	Net price/Unit	Net Price
1	UWT045V40LX050EA00	UniMac 45 lb - Pocket Hardmount Washer-Extractor - UniLinc Touch/ 100-G-200-240V/50-60Hz/1-3Ph - 2W(L1,L2) or 2W(L1,N) or 3W(L1,L2,L3)-No Dispenser-No Heater/Prep Steam	\$14,156.64	\$14,156.64
1	FLF0000	FireLinc Full System	\$2,098.14	\$2,098.14
1	FI2022	Factory Freight - FOB Origin	\$295.00	\$295.00
1	IN2020	Installation and Delivery	\$1,350.00	\$1,350.00
Total Net Price				\$17,899.78

Important Comments:

Customer is responsible for utility connections & final hook ups

Customer is responsible for providing adequate openings/ passageways in the building and laundry room

Alliance Laundry Systems Distribution will return after connections have been made by others for start up and training

Alliance Laundry Systems Distribution is not responsible for unknown/ unseen utilities located under concrete, in walls and ceilings

Delivery Check List

1. Unload Equipment at Site

2. Rig Equipment into place

3. Level, bolt, grout

4. Mech/elect/plumbing

5. Proper concrete foundation

6. Start up and training

7. Remove and dispose

Buyer	Seller
	☐
	☐
	☐
☐	
☐	
	☐
	☐

Terms and Conditions

- Payment by credit card will incur a 3% total invoice surcharge
- This order is subject to written acceptance by an officer of the seller, Alliance Laundry Systems
- Customer is responsible for providing adequate openings/passageways in the building and laundry room and proper utilities within 3' of equipment
- Customer acknowledges that all sales of equipment are non-returnable
- Seller is not responsible for unknown/unseen utilities located under concrete, in walls & ceilings
- Seller is hereby unconditionally authorized to make any inquiries it deems necessary for proper credit evaluation, including, without limitation, credit agency reports. Title to the machinery and equipment is retained by the seller until paid for in full.
- Any installation of equipment included as a part of this order shall NOT include Electrical work of any type or nature unless specified to the contrary in writing above. Seller shall not be liable for any delays caused by strikes, or any unforeseen conditions beyond its control. Seller shall not be responsible for any prior violations posted against the premises in which the machinery and equipment are to be installed nor for the performance of any work specified in any approved Building Department plans that is not specifically contracted for above as part of this order.
- Fees for licensed professional engineers or architects, Building Department Plans, DEP-B.A.R., N.Y.S.D.E.C., EPA or any other required local, state, or federal applications, registrations, plans, and permits associated thereto are NOT included as part of this order and are the sole responsibility of the purchaser unless otherwise provided for above.
-


Matthew Sura

Date



Jefferson Fire and Safety, Inc.
7620 Donna Drive
Middleton, WI, 53562
Phone: 608-836-0068
Web: www.jeffersonfire.com

Quote

Order No: 214305
Order Date: 2/8/2024
Due Date: 2/8/2024
Salesperson: Shane Conant
Customer ID: 03269

BILL TO:		SHIP TO:		
Mukwonago Fire Department 440 River Crest Ct. Mukwonago WI 53149		Mukwonago Fire Department 1111 Fox St. Mukwonago WI 53149		
CUSTOMER P.O. NO.		TERMS		CONTACT
		Net 20 Days		Jeff Stein - 262-363-6426 ext. 3401
FOB POINT		SHIPPING TERMS		SHIP VIA
				UPS
ITEM	ITEM DESCRIPTION	QTY.	UNIT PRICE	EXT PRICE
WAS UWT045	Unimac Uw45 Gear Extractor 45Lb 100G M30 Controller	1.00	19,400.00	19,400.00

NOTE: UWT045V40L Unilinc Touch 100/G, with FireLinc package. Includes Tablet, Scanner and Mounting Accessories. Installation by others

Ram 8-MU	Ram'D-Air Ram 8-MU	1.00	11,300.00	11,300.00
----------	--------------------	------	-----------	-----------

NOTE: 8-MU Ambient Air Drying; Basic Timer Control; Eight Drying Units; 24 Accessory Ports; Heavy-duty Casters; Temporary Suspenders
Standard 120V Plug included

FREIGHT	Freight / Shipping Charges Estimated Freight Charges for Ram Air	1.00	1,350.00	1,350.00
---------	---	------	----------	----------

NOTE: ESTIMATE ONLY

FREIGHT	Freight and installation charges for Unimac.	1.00	1,450.00	1,450.00
---------	--	------	----------	----------

NOTE: Pricing provided by Unimac

Signature

Date

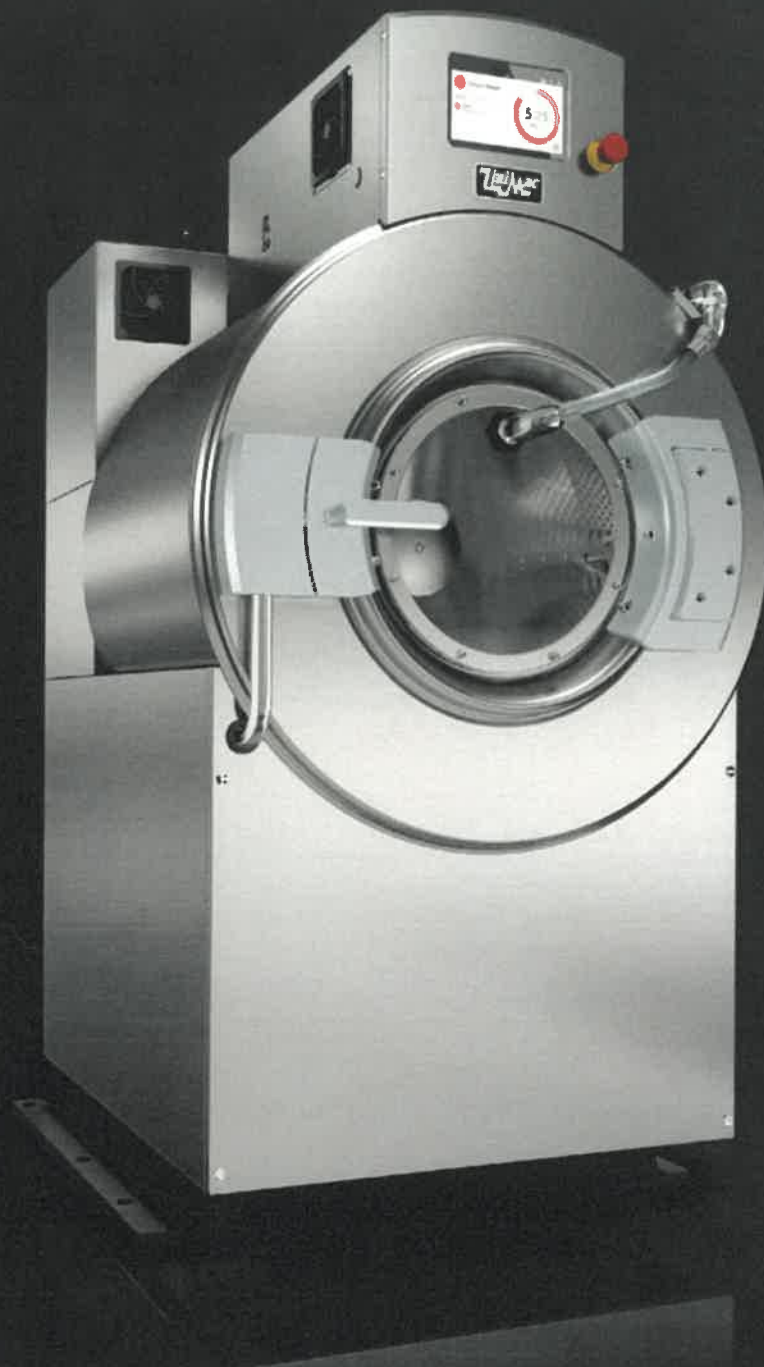
All returns must be received within 30 days of delivery and may be subject to a 25% restocking fee. Custom orders cannot be returned.
Visit our website for complete details: www.jeffersonfire.com

*** Credit card payments will incur a 3% processing fee ***

Sales Total:	33,500.00
Freight:	0.00
Tax Total:	0.00
Total (USD):	33,500.00



Maximum Performance



LAUNDRY'S MOST VALUABLE PERFORMERS

UNIMAC.COM

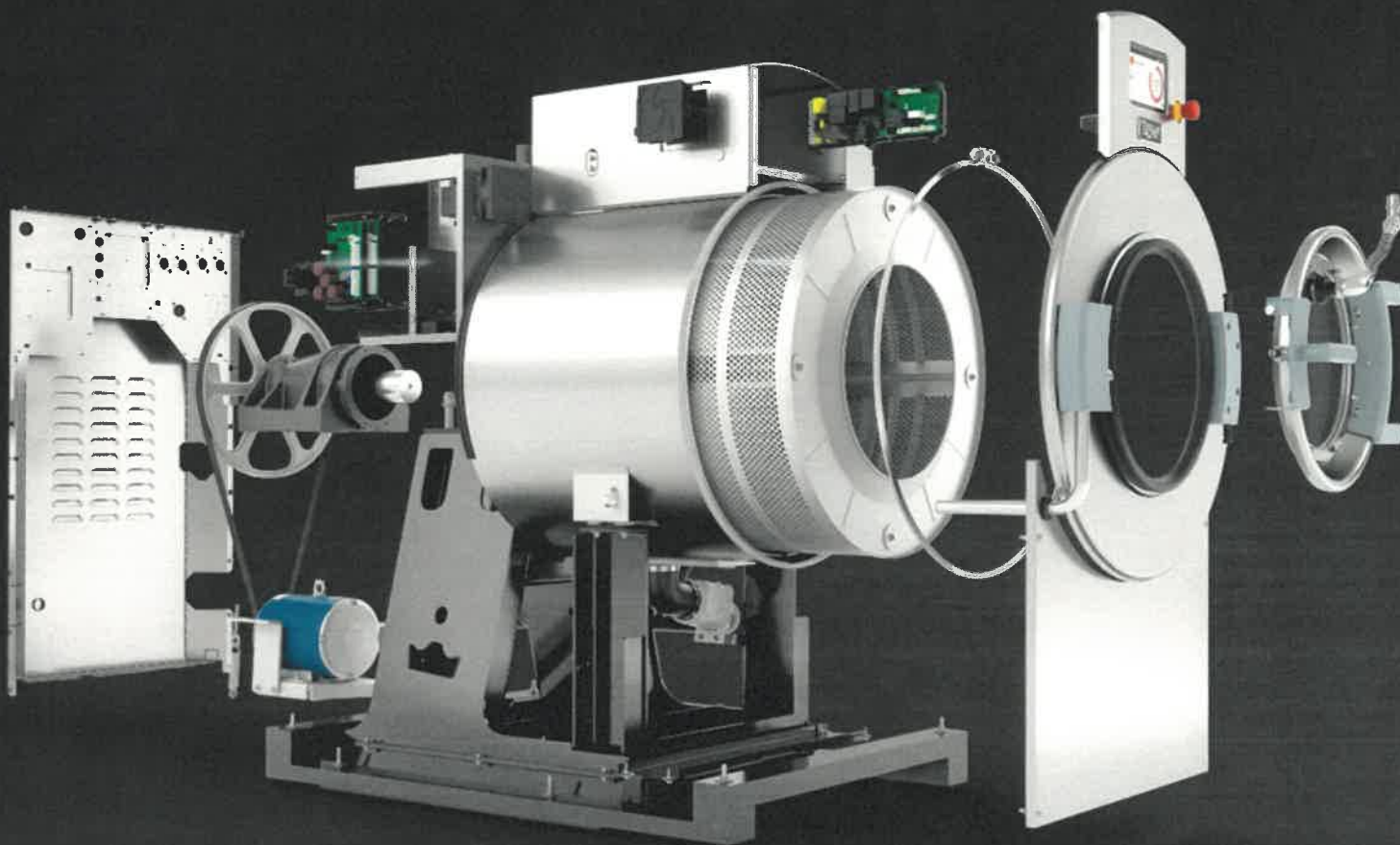
UW45 & UW65 POCKET HARDMOUNT WASHER-EXTRACTORS

LONGEST LASTING. HARDEST WORKING.

UniMac® is the world's leading source of heavy-duty industrial laundry solutions. Our robust machines are designed to maximize throughput, minimize costs and deliver the best return on laundry investment.

How?

Your UniMac systems are backed by an extensive distributor and support network, as well as in-house financial solutions. And as a part of Alliance Laundry Systems, UniMac provides exceptional service and attention to detail, backed by the capacity and strength of the world's leading laundry manufacturer.



Proudly based in Ripon, Wisconsin, USA, UniMac is dedicated to research, development and testing to provide equipment that delivers industrial strength and long-lasting quality. Our products undergo a 5-stage product development process and are pushed beyond their limits in our state-of-the-art test lab to ensure they exceed the toughest demands of the commercial environment and meet our customers' highest standards.

UniLinc™ Touch

EASE OF USE drives the ultimate user experience in on-premises laundry with the UniLinc™ Touch control. UniMac's premium control brings simplicity, flexibility and intelligence to every laundry room.

Perfectly matched to UniMac's industrial performance and longevity, the UniLinc Touch control takes industry leading value and lowest total cost of ownership to the next level.



BRIGHT, CAPACITIVE TOUCH SCREEN
with clear cycle navigation



34 LANGUAGE OPTIONS
enabling staff members to operate the machine in their first language



STREAMLINE THROUGHPUT
with an easy-to-read main screen cycle countdown timer, complimented by a count-up timer upon completion of the cycle



DELAYED START
allows maximum efficiency with the option to prep a load and set it to run before staff arrives for the day



SEAMLESS USER EXPERIENCE
with control continuity from the washer-extractor to the tumble dryer



STAFF TRAINING
is quick and simple with this intuitive control



SET-UP, PROGRAMMING, AND TROUBLESHOOTING
simplified with easy-to-understand notifications



DIAGNOSTICS AND MACHINE AUDIT DATA
identify and resolve errors faster, reducing downtime and service costs

OPTIspray™

HIGHER PERFORMANCE. LOWER COST.

OPTIspray™ is an industry-exclusive technology designed to reduce both the water and time necessary to complete a rinse cycle. Unlike bath rinses used by competitor brands, which simply dilute wash chemistry, OPTIspray uses spray-rinsing power to pull wash chemistry through the load and down the drain. The spray rinse carries away dirt and chemicals, leaving less residue behind and providing far superior rinse results.

THE OPTISPRAY ADVANTAGE¹



39% WATER SAVINGS

Get a quality wash while using as much as 39% less water than competitor brands.



12% SHORTER CYCLE TIMES

Decrease cycle rinse times by up to 12%.



\$2,110 LOWER UTILITIES

Save up to \$2,110 in yearly utilities compared to competitor brands.



22% BETTER RINSING

Leaves 22% less residual wash chemistry compared to the nearest competitor.

1. Savings Assumptions: 10 loads/day x 365 days/year – Water rate \$5/1000 gal – Sewer \$5/1000 gal and 93% of incoming water goes to drain, 7% retained in load – Gas cost = \$1/therm, 75°F temp rise, 85% gas heater efficiency, and 65% of incoming water is heated using an external water heater (Local utility rates vary widely and groundwater temps vary by region; check your local data and adjust accordingly.)

POCKET HARDMOUNT WASHER-EXTRACTORS

SPECIFICATIONS		UW45		UW65		
Control Options		UniLinc™ Touch		UniLinc™ Touch		
Capacity - lb (kg)		45 (20)		65 (30)		
Cylinder Diameter - in (mm)		31 (787)		31 (787)		
Cylinder Depth - in (mm)		16.6 (422)		22.1 (561)		
Cylinder Volume - cu ft (liters)		7.3 (207)		9.7 (275)		
Height - in (mm)		64.4 (1637)		64.4 (1637)		
Width - in (mm)		34.1 (867)		34.1 (867)		
Depth - in (mm)		45.3 (1151)		51.1 (1298)		
Door Opening Size - in (mm)		17.8 (452)		17.8 (452)		
Door Bottom to Floor - in (mm)		28.8 (732)		28.8 (732)		
Motor Size - HP (kW)		5 (3.7)		5 (3.7)		
Total # of Speeds		L Sp 5	V Sp 9	L Sp 5	M Sp 6	V Sp 9
*Cylinder Speed RPM (G-Force)	Gentle	30 (0.4)	30 (0.4)	30 (0.4)	30 (0.4)	30 (0.4)
	Wash	42 (0.78)	42 (0.78)	42 (0.78)	42 (0.78)	42 (0.78)
	Distribution	75 (2.5)	75 (2.5)	75 (2.5)	75 (2.5)	75 (2.5)
	Very Low	248 (27)	248 (27)	248 (27)	248 (27)	248 (27)
	Low	477 (100)	477 (100)	477 (100)	477 (100)	477 (100)
	Medium	—	674 (200)	—	674 (200)	674 (200)
	High	—	754 (250)	—	—	754 (250)
	Very High	—	826 (300)	—	—	826 (300)
	Ultra High	—	954 (400)	—	—	954 (400)
Drain Diameter - in (mm)		3 (76)		3 (76)		
Steam Connection - in (mm)		½ (13)		½ (13)		
Water Inlet Connection - in (mm)		4 @ ¾ (19)		4 @ ¾ (19)		
Shipping Dimensions - in (mm)	Width	37.2 (945)		37.2 (945)		
	Depth	53.8 (1370)		53.8 (1370)		
	Height	65 (1650)		65 (1650)		
Net Weight - lb (kg)		1080 (490)		1110 (499)		
Standard Shipping Weight - lb (kg)		1120 (508)		1150 (522)		
Slat Crate Shipping Weight - lb (kg)		1250 (567)		1280 (581)		
Agency Approvals		cULus		cULus		

*All RPM and G-Force results are reliant upon wash load composition and incoming voltage.

TO LEARN MORE OR TO FIND A DISTRIBUTOR IN YOUR AREA, VISIT UNIMAC.COM
ALLIANCE LAUNDRY SYSTEMS - SHEPARD ST, RIPON, WI 54971 - 1.800.587.5458

For the most accurate information, the installation guide should be used for all design and construction purposes. Due to continuous product improvements, design and specifications subject to change without notice. The quality management systems at Alliance Laundry Systems is registered to ISO 9001.

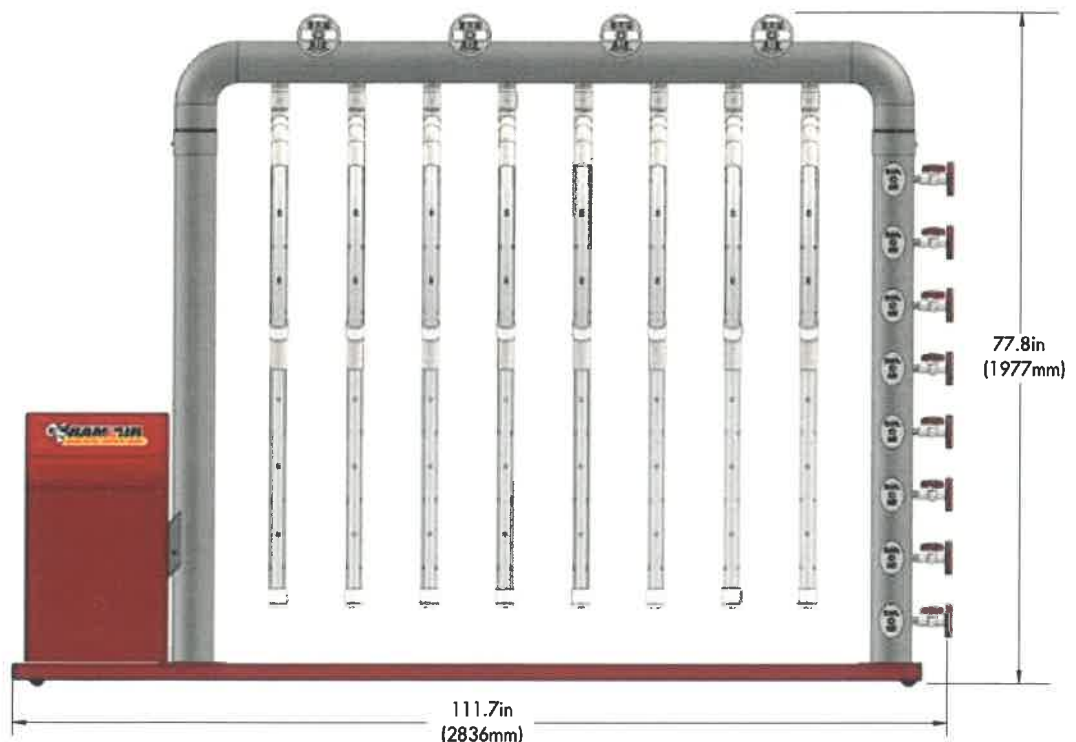
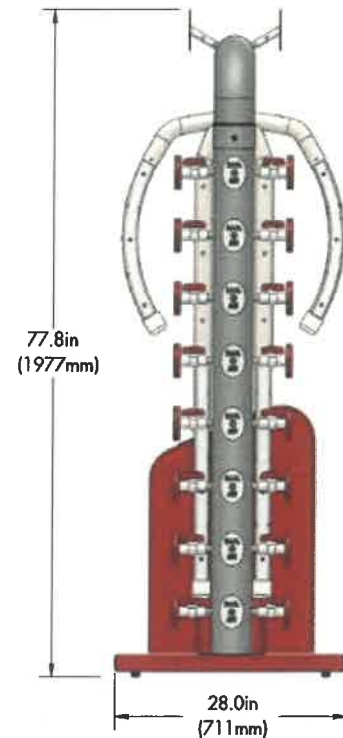


RAM AIR GEAR DRYER SPECIFICATIONS

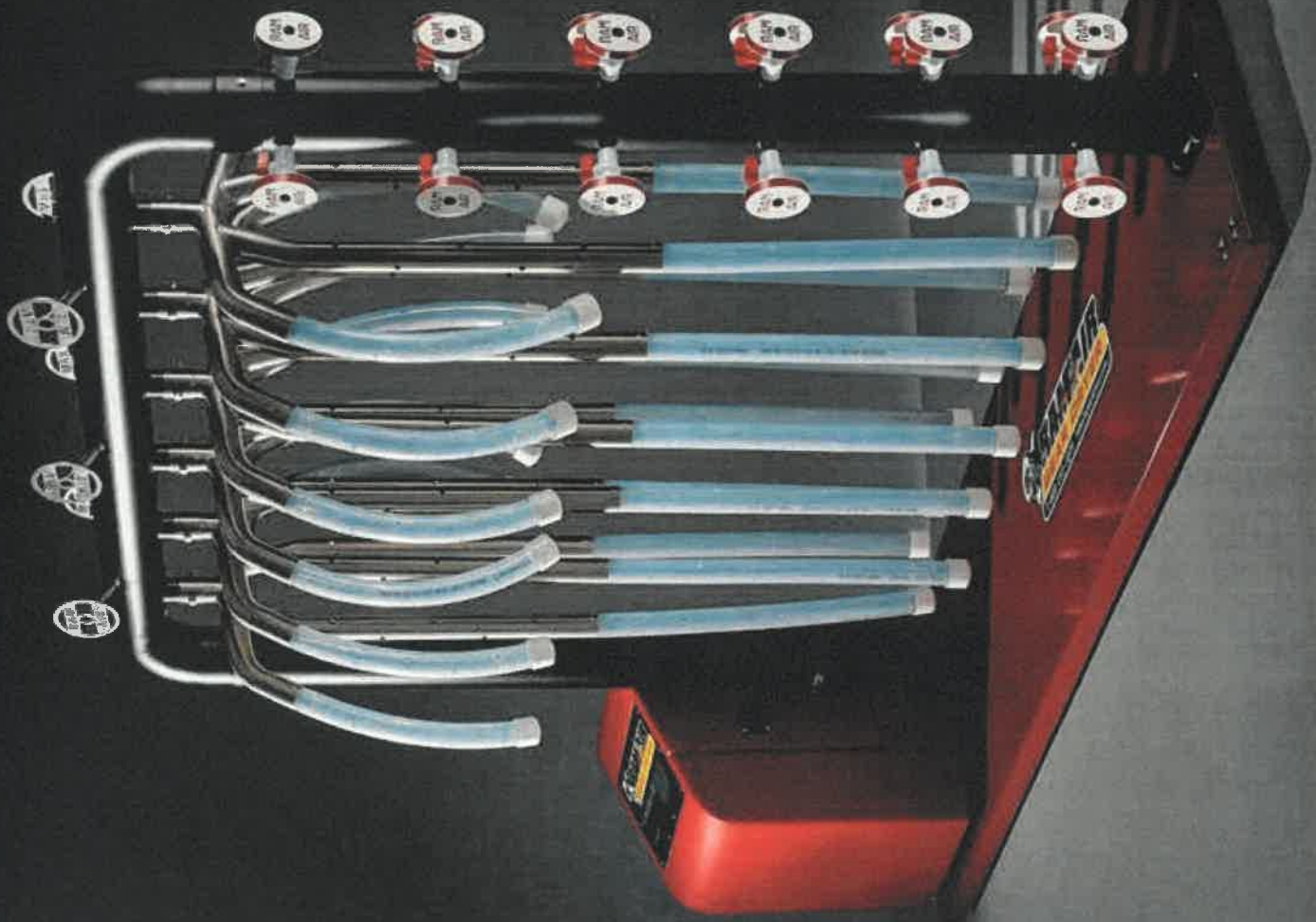
MODEL 8-MU

	8-MU
Max Number of Gear Sets	8
Number of Accessory Drying Ports	24
Machine Dimensions (WxDxH)	111.7 x 28 x 77.8 in (2836 x 711 x 1977 mm)
Machine Weight	433 lbs (196.4 kg)
Construction Material	stainless steel/12 gauge steel/powder coated paint
Caster Type	360° swivel
Motor Power	1 HP
Motor Speed	3450 rpm
Air Flow	800 cfm
Available Voltages (Volts/Hertz/Phase)	120/60/1
Breaker Size Required	15 Amp
Fan Diameter	10-5/8 inch (270 mm)
Fan Wheel Bore	5/8 inch (16 mm)
Max Temperature	N/A
Control Type	Timer

Specifications subject to change without notice. Please visit www.ramairgeardryer.com or contact Ram Air for most current specifications.



QUESTIONS? CONTACT US. 888-393-3379 | www.ramairgeardryer.com



DRY GEAR **FAST.**





8-Unit Turnout Gear Dryer with Touchscreen Control
Eight Drying Units, 8 Helmet Dryers, 24 Accessory Ports
Model TGS-8 - Ambient Air Only (brown), Model TGS-8H - Ambient & Heated Air

6-Unit Turnout Gear Dryer with Touchscreen Control
Six Drying Units, 6 Helmet Dryers, 18 Accessory Ports
Model TGS-6 - Ambient Air Only (brown), Model TGS-6H - Ambient & Heated Air



Special-Ops Gear Dryer
Four Drying Units, 12 Accessory Ports, Invertible Sticknet
Model 14141

Special-Ops Gear Dryer with ADT-14 Accessory Drying Tree
Four Drying Units, 12 Accessory Ports, Invertible Sticknet
Model 14141 and ADT-14

SPECIAL-OPS GEAR DECON SYSTEM BUNDLE

SO SIMPLE, IT'S GENIUS.

Getting special-ops gear clean after exposure to contaminants and carcinogens can be difficult since many hazmat, immersion and ice-rescue suits cannot be washed in a mechanical washer. Ram Air's SpecialOps Decon System teams a decontamination sprayer with a rinse station and a gear dryer to make cleaning easy. The Rinse Station securely holds gear in an upright position for easy cleaning and decontamination using the Ram Air Gear Decon Sprayer. After cleaning, the dressed stickman from the Rinse Station can be transferred directly to a Ram Air T4-IHT gear dryer for quick and effective drying without further handling of the gear.



1

RINSE STATION & STAGING ACCESSORY

The Ram Air Rinse Station & Staging Accessory (RS-BSTK) securely holds stickmen from the gear dryer in an upright position for easily rinsing/decontaminating gear. After cleaning, the dressed stickman are easily transferred to the gear dryer without further handling of the gear.

FEATURES

- Can be used to stage gear when gear drying needs exceed the capacity of the gear dryer
- Compact design folds easily for convenient storage
- Available as a base only or as a package with base and stickman
- Additional stickmen available



2

PPE DECON SPRAYER

The PPE Decon Sprayer (DECON-1) properly cleans/disinfects hazmat, immersion and ice-rescue suits that cannot be washed in a mechanical washer. The sprayer automatically mixes water and gear-cleaning solutions/disinfectants to remove carcinogens/hydrocarbons on gear.

FEATURES

- Air injection at nozzle provides foaming action for better cleaning
- Connects to standard 3/4" hose/water pressure up to 100 psi
- 1% education rate or selectable 1-3% education
- Extra-long spraying wand
- 1.25 gal. capacity jug
- Fire hose adapter available



1-1/2 Female NPT x 3/4 male GHT



3

SPECIAL-OPS GEAR & ACCESSORY DRYER

By allowing for inverted drying, Ram Air's SpecialOps Gear Dryer (T4-IHT) is able to dry hazmat, immersion and ice-rescue suits that standard gear dryers cannot accommodate while still drying standard bunker gear and accessories. The T4-IHT dries quickly and efficiently without turning gear inside out and causing damage to the gear.

FEATURES

- Adjustable to any size gear
- Includes 12 ports for drying all gear accessories
- Touch screen control
- Fully NFPA compliant
- Targets the hard-to-dry areas
- Features invertible stickmen—ideal for gear with attached gloves and/or boots

WE PROMISE TO PROVIDE THE BEST, MOST STRUCTURALLY SUPERIOR GEAR DRYERS AVAILABLE...

A firefighter-owned company, Ram Air provides a full range of dryers made exclusively for drying personal protective equipment including bunker gear, immersion/hazmat suits, helmets, gloves, boots, face masks and SCBAs. Our patented dryers are designed to dry gear quickly—getting firefighters back to action fast, NFPA compliant. Ram Air Gear Dryers are built with the highest quality components. We strive to set standards beyond any other competitor's products and stand by our dryers with an industry-leading, 5-year warranty! Our goal is to provide unmatched customer service and quality products that ensure gear is in top operating condition—ultimately preserving the safety of firefighters and those they serve.

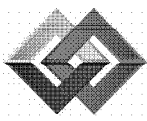
Contact us today or visit our website for more information.



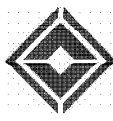
888-393-3379

www.ramairgeardryer.com





MACQUEEN
EQUIPMENT



MACQUEEN
EMERGENCY

350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: MUKWONAGO FD, VILLAGE OF
1111 FOX ST
ATTN: CHIEF JEFF STIEN
MUKWONAGO, WI 53149-0181

Invoice To: VILLAGE OF MUKWONAGO FD
440 RIVER CREST CT
MUKWONAGO WI 53149-0181

Branch 16 - DELAFIELD, WI		
Date 01/09/2024	Time 16:11:10 (O)	Page 1
Account No MUKWO002	Phone No 2623636426	Est No 02 017365
Ship Via BEST & ADD	Purchase Order GEAR	
Tax ID No		
		Salesperson 424 / 337

ESTIMATE EXPIRY DATE: 02/08/2024

QUOTE - ORDER ACKNOWLEDGEMENT

Part#	Description	U	Qty	Price	Amount
5A COAT-MUKWONAGO WI	LION VFORC COAT		1	2616.00	2616.00
	ARMOR AP KHAKI W/ REDZONE UPGRADE				
	PER SPEC PSGQ23884				
5A PANT-MUKWONAGO WI	LION VFORC PANT		1	1492.00	1492.00
	ARMOR AP KHAKI W/ REDZONE UPGRADE				
	PER SPEC PSGQ23884				
1101-0027.1	FIRE INNOVATION		1	105.00	105.00
	FIRE INNOVATIONS CREE NFPA				
	ESCAPE/LADDER BELT W/				
	COBRA FRAME BUCKLES				
	WAISTS 28-42				

Subtotal: 4213.00

Tax: .00

TOTAL: 4213.00

Authorization: _____

Return/Exchange Policy

Returns/Exchanges are accepted within 30 days of the purchase date on stock items in original, re-sellable packaging, with tags. No writing is allowed on the packaging. Please contact our Inside Sales Support Team at 800-615-6789 for a Return Authorization Number. A copy of the Return Authorization Form should accompany the return. We will not accept returns without a Return Authorization Number. A credit will be issued after a full product inspection is complete on an eligible return. Returns are subject to a 25% restocking fee, which we may waive for exchanges. Purchaser is responsible for freight. Unfortunately, all special orders, custom items, and SCBA cylinders are non-returnable. Other restrictions may apply. MacQueen Emergency reserves the right to refuse returns not received in the 30-day return period.

Visit Us Online
www.MacQueenGroup.com



Jefferson Fire and Safety, Inc.
 7620 Donna Drive
 Middleton, WI, 53562
 Phone: 608-836-0068
 Web: www.jeffersonfire.com

Quote

Order No: 213094
 Order Date: 4/24/2023
 Due Date: 4/24/2023
 Salesperson: Shane Conant
 Customer ID: 03269

BILL TO:		SHIP TO:		
Mukwonago Fire Department 440 River Crest Ct. Mukwonago WI 53149		Mukwonago Fire Department 1111 Fox St. Mukwonago WI 53149		
CUSTOMER P.O. NO.	TERMS	CONTACT		
	Net 20 Days	Jeff Stein - 262-363-6426 ext. 3401		
FOB POINT	SHIPPING TERMS	SHIP VIA		
		UPS		
ITEM	ITEM DESCRIPTION	QTY.	UNIT PRICE	EXT PRICE
INN ENERGY-AP-CK NOTE: Quote: QUO-87453-C4B3Z	Innotex Energy Armor AP Nom / Kev Coat Khaki	6.00	2,298.00	13,788.00
INN ENERGY-AP-PK NOTE: Quote: QUO-87453-C4B3Z	Innotex Energy Armor AP Nom / Kev Pants Khaki	6.00	1,530.00	9,180.00

Signature

Date

All returns must be received within 30 days of delivery and may be subject to a 25% restocking fee. Custom orders cannot be returned.
 Visit our website for complete details: www.jeffersonfire.com

*** Credit card payments will incur a 3% processing fee ***

NOTE: Customer responsible for freight charges.

Sales Total:	22,968.00
Freight:	0.00
Tax Total:	0.00
Total (USD):	22,968.00

Form
AT-106

Original Alcohol Beverage License Application

FOR CLERKS ONLY

Municipality

License Period

License(s) Requested

- ☐ Class "A" Beer \$ _____ ☐ "Class A" Liquor \$ _____
- ☒ Class "B" Beer \$ _____ ☒ "Class B" Liquor \$ _____
- ☐ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ _____
- ☒ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$
Publication Fee	\$
Background Check	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

The Elegant Farmer, Inc.

2. Trade Name or DBA

The Elegant Cork

3. Premises Address

1545 Main Street

4. County

Walworth

5. Municipality

Mukwonago

6. Aldermanic District

7. Mailing Address (if different from premises address)

Same

8. EIN

9. Wisconsin Seller's Permit Number

456-0000 428 336-03

10. Premises Phone

(262) 363-6771

11. Premises Email

tinas@elegantfarmer.com

12. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

The Elegant Cork is a division of The Elegant Farmer located on the same property. The Elegant Cork has retail sales of wine, wine samples, flights of wine, wine by the glass, and sales of other merchandise.

The Elegant Cork is not a separate business.

The Elegant Farmer and Elegant Cork to include all buildings and area @ 1545 Main Street and 1541 Main Street Mukwonago, WI 53149 Mukwonago, WI 53149

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ☐ Yes ☒ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☒ Yes ☐ No
If yes, please explain using the space below. Attach additional sheets if necessary.

* Regarding questions #1, must the owners submit a certificate for the Responsible Server Training Course or is that just for employees?

Part C: For Corporate/LLC Applicants Only

1. State of Registration

Wisconsin

2. Date of Registration

3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☒ No

Name of Parent Company

FEIN of Parent Company

4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

5. Agent's Last Name

Agent's First Name

Phone

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone

Part E: Attestation

Who must sign this application?

• sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date

Name (Last, First, M.I.)

Schmidt, Tina M

Title

Vice President, Elegant Farmer Inc

Email

tinas@elegantfarmer.com

Phone

Part F: For Clerk Use Only

Date application was filed with clerk

Date reported to governing body

Date provisional license issued (if applicable)

Date license granted

License number

Date license issued

Signature of Clerk/Deputy Clerk

Part C: For Corporate/LLC Applicants Only

1. State of Registration Wisconsin		2. Date of Registration
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☒ No		
Name of Parent Company		FEIN of Parent Company
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name	Agent's First Name	Phone

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Tina M. Schmidt</i>		Date 02/20/2024
Name (Last, First, M.I.) Schmidt, Tina M		
Title Vice President, Elegant Farmer Inc	Email tinas@elegantfarmer.com	Phone (262) 527-0721

Part F: For Clerk Use Only

Date application was filed with clerk	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-264-6884
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID L0341600784

ELEGANT FARMER INC.
1545 MAIN ST
MUKWONAGO WI 53149-1931

Wisconsin Department of Revenue Seller's Permit

Legal/real name: ELEGANT FARMER INC.
Business name: ELEGANT FARMER INC
1545 MAIN ST
MUKWONAGO WI 53149-1931

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-0000428336-03

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of Mukwonago County of Walworth
☐ City

The undersigned duly authorized officer/member/manager of The Elegant Farmer, Inc.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

(Trade Name)
located at 1545 Main Street Mukwonago, WI 53149

appoints Tina Schmidt, Vice President, The Elegant Farmer

[REDACTED] 66

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant been a resident of this municipality? 56 years

Place of residence last year [REDACTED] 6

For: The Elegant Farmer, Inc.

By: Tina W. Schmidt
(Name of Corporation / Organization / Limited Liability Company)
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

I, Tina W. Schmidt, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Tina W. Schmidt 2/26/2024 Agent's age [REDACTED]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 02/28/2024 by [Signature] Title POLICE CHIEF
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

PERIOD ENDING 02/29/2024						
FIRE DEPT WITHOUT REFERENDUM						
GL NUMBER	DESCRIPTION	2024	2024	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				02/29/2024	BALANCE	USED
Fund 150 - FIRE/AMBULANCE FUND						
Revenues						
Dept 4100 - TAXES						
150-4100-411100	GENERAL PROPERTY TAX	202,707.00	202,707.00	33,784.50	168,922.50	16.67
Total Dept 4100 - TAXES		202,707.00	202,707.00	33,784.50	168,922.50	16.67
Dept 4300 - INTERGOV T REVENUES						
150-4300-434100	STATE SHARED REVENUES	10,000.00	10,000.00	0.00	10,000.00	0.00
150-4300-434200	STATE AID OR GRANT	0.00	0.00	2,905.60	(2,905.60)	100.00
150-4300-434400	EMS ACT102 GRANT	6,000.00	6,000.00	0.00	6,000.00	0.00
150-4300-434700	STATE FIRE DUES PROGRAM	50,376.00	50,376.00	0.00	50,376.00	0.00
Total Dept 4300 - INTERGOV T REVENUES		66,376.00	66,376.00	2,905.60	63,470.40	4.38
Dept 4620 - PUBLIC SAFETY						
150-4620-432000	FIRE DEPT CHARGES FOR SERVICES	500.00	500.00	350.00	150.00	70.00
150-4620-432500	AMBULANCE COUNTY COLLECTIONS	23,000.00	23,000.00	0.00	23,000.00	0.00
150-4620-473000	EBIX AMBULANCE REVENUE	1,250,000.00	1,250,000.00	213,338.19	1,036,661.81	17.07
Total Dept 4620 - PUBLIC SAFETY		1,273,500.00	1,273,500.00	213,688.19	1,059,811.81	16.78
Dept 4700 - INTERGOV T CHARGES FOR SERVICE						
150-4700-434700	STATE FIRE DUES PROGRAM	44,588.00	44,588.00	0.00	44,588.00	0.00
150-4700-473100	FIRE/AMBULANCE SERVICE TO TOWN	202,707.00	202,707.00	67,646.92	135,060.08	33.37
Total Dept 4700 - INTERGOV T CHARGES FOR SERVICE		247,295.00	247,295.00	67,646.92	179,648.08	27.35
Dept 4800 - MISC REVENUE						
150-4800-489000	DONATIONS RECEIVED	1,500.00	1,500.00	50.00	1,450.00	3.33
150-4800-489900	MISC. REVENUES	0.00	0.00	20.00	(20.00)	100.00
Total Dept 4800 - MISC REVENUE		1,500.00	1,500.00	70.00	1,430.00	4.67
Dept 4810 - INTEREST REVENUE						
150-4810-487100	INTEREST REVENUE	12,000.00	12,000.00	5,933.55	6,066.45	49.45
Total Dept 4810 - INTEREST REVENUE		12,000.00	12,000.00	5,933.55	6,066.45	49.45
TOTAL REVENUES		1,803,378.00	1,803,378.00	324,028.76	1,479,349.24	17.97
Expenditures						
Dept 5140 - ADMINISTRATIVE & GENERAL						
150-5140-511000	SALARIES & WAGES	22,990.00	22,990.00	3,831.66	19,158.34	16.67
150-5140-511200	SOCIAL SECURITY	1,759.00	1,759.00	293.16	1,465.84	16.67
150-5140-515200	RETIREMENT	2,138.00	2,138.00	356.34	1,781.66	16.67
150-5140-515400	HEALTH	2,233.00	2,233.00	372.16	1,860.84	16.67
150-5140-515900	OTHER FRINGE BENEFITS	30.00	30.00	5.00	25.00	16.67
						281

PERIOD ENDING 02/29/2024

FIRE DEPT WITHOUT REFERENDUM

GL NUMBER	DESCRIPTION	2024	2024	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	02/29/2024	BALANCE	USED
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
Total Dept 5140 - ADMINISTRATIVE & GENERAL		29,150.00	29,150.00	4,858.32	24,291.68	16.67
Dept 5221 - FIRE ADMINISTRATION						
150-5221-511000	SALARIES & WAGES	612,964.00	612,964.00	58,019.44	554,944.56	9.47
150-5221-511100	OVERTIME	48,008.00	48,008.00	3,686.87	44,321.13	7.68
150-5221-511200	SOCIAL SECURITY	50,564.00	50,564.00	4,485.79	46,078.21	8.87
150-5221-515200	RETIREMENT	87,380.00	87,380.00	8,836.37	78,543.63	10.11
150-5221-515400	HEALTH	113,385.00	113,385.00	27,628.09	85,756.91	24.37
150-5221-515900	OTHER FRINGE BENEFITS	3,486.00	3,486.00	180.71	3,305.29	5.18
150-5221-521900	PROFESSIONAL SERVICES	30,000.00	30,000.00	10.00	29,990.00	0.03
150-5221-521901	IT PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	1,000.00	0.00
150-5221-522100	WATER-SEWER	2,500.00	2,500.00	0.00	2,500.00	0.00
150-5221-522200	ELECTRIC	22,000.00	22,000.00	2,842.17	19,157.83	12.92
150-5221-522500	TELEPHONE	11,000.00	11,000.00	1,933.41	9,066.59	17.58
150-5221-522600	INSURANCE PREMIUMS	88,000.00	88,000.00	26,301.28	61,698.72	29.89
150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE	10,000.00	10,000.00	15,897.59	(5,897.59)	158.98
150-5221-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	1,191.29	4,808.71	19.85
150-5221-531300	FIRE PREVENTION MATERIALS	4,000.00	4,000.00	0.00	4,000.00	0.00
150-5221-532400	MEMBERSHIP DUES	2,000.00	2,000.00	279.61	1,720.39	13.98
150-5221-533500	TRAINING & TRAVEL	13,000.00	13,000.00	240.00	12,760.00	1.85
150-5221-534600	CLOTHING ALLOWANCE	6,500.00	6,500.00	632.30	5,867.70	9.73
150-5221-539500	REPAIRS & MAINTENANCE	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5221-539900	OTHER	7,100.00	7,100.00	414.23	6,685.77	5.83
Total Dept 5221 - FIRE ADMINISTRATION		1,120,387.00	1,120,387.00	152,579.15	967,807.85	13.62
Dept 5222 - FIRE SUPPRESSION						
150-5222-511000	SALARIES & WAGES	15,000.00	15,000.00	1,170.25	13,829.75	7.80
150-5222-511200	SOCIAL SECURITY	1,148.00	1,148.00	89.49	1,058.51	7.80
150-5222-515200	RETIREMENT	752.00	752.00	51.60	700.40	6.86
150-5222-531100	OPERATIONAL SUPPLIES	7,000.00	7,000.00	910.57	6,089.43	13.01
150-5222-534600	CLOTHING ALLOWANCE	6,000.00	6,000.00	0.00	6,000.00	0.00
150-5222-535100	MOTOR FUEL & OIL	10,000.00	10,000.00	558.74	9,441.26	5.59
150-5222-539500	REPAIRS & MAINTENANCE	21,093.00	21,093.00	829.38	20,263.62	3.93
Total Dept 5222 - FIRE SUPPRESSION		60,993.00	60,993.00	3,610.03	57,382.97	5.92
Dept 5223 - FIRE TRAINING						
150-5223-511000	SALARIES & WAGES	21,020.00	21,020.00	2,099.51	18,920.49	9.99
150-5223-511200	SOCIAL SECURITY	1,608.00	1,608.00	160.65	1,447.35	9.99
150-5223-515200	RETIREMENT	801.00	801.00	127.66	673.34	15.94
150-5223-531100	OPERATIONAL SUPPLIES	1,000.00	1,000.00	10.68	989.32	1.07
150-5223-533500	TRAINING & TRAVEL	3,500.00	3,500.00	159.95	3,340.05	4.57
Total Dept 5223 - FIRE TRAINING		27,929.00	27,929.00	2,558.45	25,370.55	9.16
Dept 5231 - AMBULANCE						
150-5231-511000	SALARIES & WAGES	210,794.00	210,794.00	20,367.42	190,426.58	9.66
150-5231-511100	OVERTIME	0.00	0.00	57.00	(57.00)	100.00
150-5231-511200	SOCIAL SECURITY	16,448.00	16,448.00	1,562.50	14,885.50	9.50
150-5231-515200	RETIREMENT	7,614.00	7,614.00	954.52	6,659.48	12.00
150-5231-515400	HEALTH	1,275.00	1,275.00	0.00	1,275.00	0.00

282

PERIOD ENDING 02/29/2024

FIRE DEPT WITHOUT REFERENDUM

GL NUMBER	DESCRIPTION	2024	2024	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	02/29/2024	BALANCE	USED
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5231-515900	OTHER FRINGE BENEFITS	50.00	50.00	0.00	50.00	0.00
150-5231-521900	PROFESSIONAL SERVICES	125,000.00	125,000.00	8,243.03	116,756.97	6.59
150-5231-522900	SOFTWARE SUPPORT/MAINTENANCE	0.00	0.00	14,037.76	(14,037.76)	100.00
150-5231-531100	OPERATIONAL SUPPLIES	62,000.00	62,000.00	9,422.23	52,577.77	15.20
150-5231-531500	POSTAGE	500.00	500.00	51.94	448.06	10.39
150-5231-535100	MOTOR FUEL & OIL	23,000.00	23,000.00	1,689.37	21,310.63	7.35
150-5231-539500	REPAIRS & MAINTENANCE	18,000.00	18,000.00	12.56	17,987.44	0.07
Total Dept 5231 - AMBULANCE		464,681.00	464,681.00	56,398.33	408,282.67	12.14
Dept 5232 - AMBULANCE TRAINING						
150-5232-511000	SALARIES & WAGES	9,666.00	9,666.00	1,019.63	8,646.37	10.55
150-5232-511200	SOCIAL SECURITY	739.00	739.00	77.99	661.01	10.55
150-5232-515200	RETIREMENT	333.00	333.00	36.37	296.63	10.92
150-5232-531100	OPERATIONAL SUPPLIES	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5232-533500	TRAINING & TRAVEL	3,000.00	3,000.00	79.95	2,920.05	2.67
Total Dept 5232 - AMBULANCE TRAINING		15,238.00	15,238.00	1,213.94	14,024.06	7.97
Dept 5700 - CAPITAL OUTLAY EXPENDITURES						
150-5700-571300	FIRE DEPT CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-571400	AMBULANCE CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-572100	FIRE ADMINISTRATION	5,000.00	5,000.00	0.00	5,000.00	0.00
150-5700-580500	ACT 102 EXPENSES	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5700 - CAPITAL OUTLAY EXPENDITURES		55,000.00	55,000.00	2,903.37	52,096.63	5.28
Dept 5880 - USE OF GRANTS/DONATIONS						
150-5880-580501	GRANT EXPENDITURES (MISC)	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5880 - USE OF GRANTS/DONATIONS		0.00	0.00	2,903.37	(2,903.37)	100.00
Dept 5900 - OTHER FINANCING USES						
150-5900-592500	TRANSFER TO DESIGNATED FUNDS	30,000.00	30,000.00	0.00	30,000.00	0.00
Total Dept 5900 - OTHER FINANCING USES		30,000.00	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		1,803,378.00	1,803,378.00	227,024.96	1,576,353.04	12.59
Fund 150 - FIRE/AMBULANCE FUND:						
TOTAL REVENUES		1,803,378.00	1,803,378.00	324,028.76	1,479,349.24	17.97
TOTAL EXPENDITURES		1,803,378.00	1,803,378.00	227,024.96	1,576,353.04	12.59
NET OF REVENUES & EXPENDITURES		0.00	0.00	97,003.80	(97,003.80)	100.00

DB: Mukwonago

PERIOD ENDING 02/29/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024	2024	YTD BALANCE 02/29/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Revenues						
Dept 4100 - TAXES						
150-4100-411100	GENERAL PROPERTY TAX	202,707.00	202,707.00	33,784.50	168,922.50	16.67
150-4100-411101	FIRE DEPT REFERENDUM	406,349.00	406,349.00	67,724.84	338,624.16	16.67
Total Dept 4100 - TAXES		609,056.00	609,056.00	101,509.34	507,546.66	16.67
Dept 4300 - INTERGOV T REVENUES						
150-4300-434100	STATE SHARED REVENUES	10,000.00	10,000.00	0.00	10,000.00	0.00
150-4300-434200	STATE AID OR GRANT	0.00	0.00	2,905.60	(2,905.60)	100.00
150-4300-434400	EMS ACT102 GRANT	6,000.00	6,000.00	0.00	6,000.00	0.00
150-4300-434700	STATE FIRE DUES PROGRAM	50,376.00	50,376.00	0.00	50,376.00	0.00
Total Dept 4300 - INTERGOV T REVENUES		66,376.00	66,376.00	2,905.60	63,470.40	4.38
Dept 4620 - PUBLIC SAFETY						
150-4620-432000	FIRE DEPT CHARGES FOR SERVICES	500.00	500.00	350.00	150.00	70.00
150-4620-432500	AMBULANCE COUNTY COLLECTIONS	23,000.00	23,000.00	0.00	23,000.00	0.00
150-4620-473000	EBIX AMBULANCE REVENUE	1,250,000.00	1,250,000.00	213,338.19	1,036,661.81	17.07
Total Dept 4620 - PUBLIC SAFETY		1,273,500.00	1,273,500.00	213,688.19	1,059,811.81	16.78
Dept 4700 - INTERGOV T CHARGES FOR SERVICE						
150-4700-434700	STATE FIRE DUES PROGRAM	44,588.00	44,588.00	0.00	44,588.00	0.00
150-4700-473100	FIRE/AMBULANCE SERVICE TO TOWN	202,707.00	202,707.00	67,646.92	135,060.08	33.37
150-4700-473101	FIRE DEPT REFERENDUM - TOWN	406,349.00	406,349.00	33,862.42	372,486.58	8.33
Total Dept 4700 - INTERGOV T CHARGES FOR SERVICE		653,644.00	653,644.00	101,509.34	552,134.66	15.53
Dept 4800 - MISC REVENUE						
150-4800-489000	DONATIONS RECEIVED	1,500.00	1,500.00	50.00	1,450.00	3.33
150-4800-489900	MISC. REVENUES	0.00	0.00	20.00	(20.00)	100.00
Total Dept 4800 - MISC REVENUE		1,500.00	1,500.00	70.00	1,430.00	4.67
Dept 4810 - INTEREST REVENUE						
150-4810-487100	INTEREST REVENUE	12,000.00	12,000.00	5,933.55	6,066.45	49.45
Total Dept 4810 - INTEREST REVENUE		12,000.00	12,000.00	5,933.55	6,066.45	49.45
TOTAL REVENUES		2,616,076.00	2,616,076.00	425,616.02	2,190,459.98	16.27
Expenditures						
Dept 5140 - ADMINISTRATIVE & GENERAL						
150-5140-511000	SALARIES & WAGES	22,990.00	22,990.00	3,831.66	19,158.34	16.67
150-5140-511200	SOCIAL SECURITY	1,759.00	1,759.00	293.16	1,465.84	16.67
150-5140-515200	RETIREMENT	2,138.00	2,138.00	356.34	1,781.66	16.67
150-5140-515400	HEALTH	2,233.00	2,233.00	372.16	1,860.84	16.67

28

PERIOD ENDING 02/29/2024

INCLUDING REFERENDUM

		2024	2024	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	02/29/2024	BALANCE	USED
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5140-515900	OTHER FRINGE BENEFITS	30.00	30.00	5.00	25.00	16.67
Total Dept 5140 - ADMINISTRATIVE & GENERAL		29,150.00	29,150.00	4,858.32	24,291.68	16.67
Dept 5221 - FIRE ADMINISTRATION						
150-5221-511000	SALARIES & WAGES	612,964.00	612,964.00	58,019.44	554,944.56	9.47
150-5221-511100	OVERTIME	48,008.00	48,008.00	3,686.87	44,321.13	7.68
150-5221-511200	SOCIAL SECURITY	50,564.00	50,564.00	4,485.79	46,078.21	8.87
150-5221-515200	RETIREMENT	87,380.00	87,380.00	8,836.37	78,543.63	10.11
150-5221-515400	HEALTH	113,385.00	113,385.00	27,628.09	85,756.91	24.37
150-5221-515900	OTHER FRINGE BENEFITS	3,486.00	3,486.00	180.71	3,305.29	5.18
150-5221-521900	PROFESSIONAL SERVICES	30,000.00	30,000.00	10.00	29,990.00	0.03
150-5221-521901	IT PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	1,000.00	0.00
150-5221-522100	WATER-SEWER	2,500.00	2,500.00	0.00	2,500.00	0.00
150-5221-522200	ELECTRIC	22,000.00	22,000.00	2,842.17	19,157.83	12.92
150-5221-522500	TELEPHONE	11,000.00	11,000.00	1,933.41	9,066.59	17.58
150-5221-522600	INSURANCE PREMIUMS	88,000.00	88,000.00	26,301.28	61,698.72	29.89
150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE	10,000.00	10,000.00	15,897.59	(5,897.59)	158.98
150-5221-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	1,191.29	4,808.71	19.85
150-5221-531300	FIRE PREVENTION MATERIALS	4,000.00	4,000.00	0.00	4,000.00	0.00
150-5221-532400	MEMBERSHIP DUES	2,000.00	2,000.00	279.61	1,720.39	13.98
150-5221-533500	TRAINING & TRAVEL	13,000.00	13,000.00	240.00	12,760.00	1.85
150-5221-534600	CLOTHING ALLOWANCE	6,500.00	6,500.00	632.30	5,867.70	9.73
150-5221-539500	REPAIRS & MAINTENANCE	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5221-539900	OTHER	7,100.00	7,100.00	414.23	6,685.77	5.83
Total Dept 5221 - FIRE ADMINISTRATION		1,120,387.00	1,120,387.00	152,579.15	967,807.85	13.62
Dept 5222 - FIRE SUPPRESSION						
150-5222-511000	SALARIES & WAGES	15,000.00	15,000.00	1,170.25	13,829.75	7.80
150-5222-511200	SOCIAL SECURITY	1,148.00	1,148.00	89.49	1,058.51	7.80
150-5222-515200	RETIREMENT	752.00	752.00	51.60	700.40	6.86
150-5222-531100	OPERATIONAL SUPPLIES	7,000.00	7,000.00	910.57	6,089.43	13.01
150-5222-534600	CLOTHING ALLOWANCE	6,000.00	6,000.00	0.00	6,000.00	0.00
150-5222-535100	MOTOR FUEL & OIL	10,000.00	10,000.00	558.74	9,441.26	5.59
150-5222-539500	REPAIRS & MAINTENANCE	21,093.00	21,093.00	829.38	20,263.62	3.93
Total Dept 5222 - FIRE SUPPRESSION		60,993.00	60,993.00	3,610.03	57,382.97	5.92
Dept 5223 - FIRE TRAINING						
150-5223-511000	SALARIES & WAGES	21,020.00	21,020.00	2,099.51	18,920.49	9.99
150-5223-511200	SOCIAL SECURITY	1,608.00	1,608.00	160.65	1,447.35	9.99
150-5223-515200	RETIREMENT	801.00	801.00	127.66	673.34	15.94
150-5223-531100	OPERATIONAL SUPPLIES	1,000.00	1,000.00	10.68	989.32	1.07
150-5223-533500	TRAINING & TRAVEL	3,500.00	3,500.00	159.95	3,340.05	4.57
Total Dept 5223 - FIRE TRAINING		27,929.00	27,929.00	2,558.45	25,370.55	9.16
Dept 5231 - AMBULANCE						
150-5231-511000	SALARIES & WAGES	210,794.00	210,794.00	20,367.42	190,426.58	9.66
150-5231-511100	OVERTIME	0.00	0.00	57.00	(57.00)	100.00

285

PERIOD ENDING 02/29/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024	2024	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	02/29/2024	BALANCE	USED
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5231-511200	SOCIAL SECURITY	16,448.00	16,448.00	1,562.50	14,885.50	9.50
150-5231-515200	RETIREMENT	7,614.00	7,614.00	954.52	6,659.48	12.54
150-5231-515400	HEALTH	1,275.00	1,275.00	0.00	1,275.00	0.00
150-5231-515900	OTHER FRINGE BENEFITS	50.00	50.00	0.00	50.00	0.00
150-5231-521900	PROFESSIONAL SERVICES	125,000.00	125,000.00	8,243.03	116,756.97	6.59
150-5231-522900	SOFTWARE SUPPORT/MAINTENANCE	0.00	0.00	14,037.76	(14,037.76)	100.00
150-5231-531100	OPERATIONAL SUPPLIES	62,000.00	62,000.00	9,422.23	52,577.77	15.20
150-5231-531500	POSTAGE	500.00	500.00	51.94	448.06	10.39
150-5231-535100	MOTOR FUEL & OIL	23,000.00	23,000.00	1,689.37	21,310.63	7.35
150-5231-539500	REPAIRS & MAINTENANCE	18,000.00	18,000.00	12.56	17,987.44	0.07
Total Dept 5231 - AMBULANCE		464,681.00	464,681.00	56,398.33	408,282.67	12.14
Dept 5232 - AMBULANCE TRAINING						
150-5232-511000	SALARIES & WAGES	9,666.00	9,666.00	1,019.63	8,646.37	10.55
150-5232-511200	SOCIAL SECURITY	739.00	739.00	77.99	661.01	10.55
150-5232-515200	RETIREMENT	333.00	333.00	36.37	296.63	10.92
150-5232-531100	OPERATIONAL SUPPLIES	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5232-533500	TRAINING & TRAVEL	3,000.00	3,000.00	79.95	2,920.05	2.67
Total Dept 5232 - AMBULANCE TRAINING		15,238.00	15,238.00	1,213.94	14,024.06	7.97
Dept 5233 - REFERENDUM FUNDED STAFFING						
150-5233-511000	SALARIES & WAGES	416,355.00	416,355.00	47,227.82	369,127.18	11.34
150-5233-511100	OVERTIME	30,139.00	30,139.00	5,765.79	24,373.21	19.13
150-5233-511200	SOCIAL SECURITY	34,157.00	34,157.00	3,873.47	30,283.53	11.34
150-5233-515200	RETIREMENT	52,463.00	52,463.00	7,588.69	44,874.31	14.46
150-5233-515400	HEALTH	127,553.00	127,553.00	20,446.31	107,106.69	16.03
150-5233-515900	OTHER FRINGE BENEFITS	3,449.00	3,449.00	40.33	3,408.67	1.17
150-5233-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	88.41	5,911.59	1.47
150-5233-533500	TRAINING & TRAVEL	3,000.00	3,000.00	0.00	3,000.00	0.00
150-5233-534600	CLOTHING ALLOWANCE	0.00	0.00	704.28	(704.28)	100.00
150-5233-581100	EQUIPMENT LESS THAN \$5000	6,000.00	6,000.00	0.00	6,000.00	0.00
Total Dept 5233 - REFERENDUM FUNDED STAFFING		679,116.00	679,116.00	85,735.10	593,380.90	12.62
Dept 5700 - CAPITAL OUTLAY EXPENDITURES						
150-5700-571300	FIRE DEPT CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-571400	AMBULANCE CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-572100	FIRE ADMINISTRATION	5,000.00	5,000.00	0.00	5,000.00	0.00
150-5700-580500	ACT 102 EXPENSES	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5700 - CAPITAL OUTLAY EXPENDITURES		55,000.00	55,000.00	2,903.37	52,096.63	5.28
Dept 5880 - USE OF GRANTS/DONATIONS						
150-5880-580501	GRANT EXPENDITURES (MISC)	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5880 - USE OF GRANTS/DONATIONS		0.00	0.00	2,903.37	(2,903.37)	100.00

03/07/2024 01:25 PM

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MUKWONAGO

Page: 4/4

User: jstien

PERIOD ENDING 02/29/2024

DB: Mukwonago

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	YTD BALANCE 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
Dept 5900 - OTHER FINANCING USES						
150-5900-592000	TRANSFERS TO OTHER FUNDS	66,791.00	66,791.00	0.00	66,791.00	0.00
150-5900-592500	TRANSFER TO DESIGNATED FUNDS	30,000.00	30,000.00	0.00	30,000.00	0.00
150-5900-593000	TRANSFER TO TOWN OF MUKWONAGO	66,791.00	66,791.00	0.00	66,791.00	0.00
Total Dept 5900 - OTHER FINANCING USES		163,582.00	163,582.00	0.00	163,582.00	0.00
TOTAL EXPENDITURES		2,616,076.00	2,616,076.00	312,760.06	2,303,315.94	11.96
Fund 150 - FIRE/AMBULANCE FUND:						
TOTAL REVENUES		2,616,076.00	2,616,076.00	425,616.02	2,190,459.98	16.27
TOTAL EXPENDITURES		2,616,076.00	2,616,076.00	312,760.06	2,303,315.94	11.96
NET OF REVENUES & EXPENDITURES		0.00	0.00	112,855.96	(112,855.96)	100.00

03/06/2024
AUSTIN
MPDINTERV2
Financial Class

Year to Date Intercept Report
VILLAGE OF MUKWONAGO
Posting Dates: 01/01/2024 - 02/29/2024

1

Page:

Encounters Procedures Charges Payments Adjustments Proc/Enc Chg/Enc

BIG BEND VERNON FIRE DEPT
EAGLE FIRE DEPT
EAST TROY EMS

0 0
3 3
8 8

525.00
1,575.00
4,200.00

.00
.00
.00

.00
1.00
1.00

.00
525.00
525.00

Report Total

11 11 5,775.00 12,600.00

1.00

525.00

ebix, Inc.

03/06/2024
 User: AUSTIN
 Qry: MFDINTFFY2
 Type Procedures

VILLAGE OF MUKWONAGO
 Interfacility Summary - Year to Date
 Posting Dates: 01/01/2024 - 02/29/2024

Type Procedures	Procedures	Charges	Minutes	Payments	Adjustments
DNG A0382 BASIC SUPPORT ROUTINE SUPPLIES	8	121.24	650	177.69	.00
DNG A0398 ALS ROUTINE DISPOSABLE SUPPLIES	25	2,279.77	2,252	5,226.72	.11
DNG A0422 AMBULANCE 02 LIFE SUSTAINING	27	2,428.49	2,379	603.48	.06
DNG A0425 DNG MILEAGE	704	6,350.11	3,766	8,029.22	.63
DNG A0427 ALS1-EMERGENCY DNG	12	20,400.00	1,020	35,700.00	8.20
DNG A0429 BLS-EMERGENCY DNG	8	12,800.00	1,796	19,200.00	.00
DNG A0434 CRITICAL CARE DNG	24	52,800.00	1,950	57,200.00	.00
DNG 93005 ELECTROCARDIOGRAM, TRACING	1	131.00	89	256.00	.00
DNG 94760 NONINVASIVE EAR OR PULSE OXIMETRY	3	105.61	276	70.00	.00
DNG TOTAL	812	95,415.61	13,178	126,463.11	9.00
Other A0398 ALS ROUTINE DISPOSABLE SUPPLIES	2	47.29	162	21.92	.00
Other A0422 AMBULANCE 02 LIFE SUSTAINING	32	31.80	162	13.52	.00
Other A0425 DNG MILEAGE	1	288.64	162	122.67	.00
Other A0427 ALS1-EMERGENCY DNG	1	1,700.00	76	1,445.00	.00
Other A0429 BLS-EMERGENCY DNG	38	1,600.00	86	.00	.00
Other TOTAL		3,667.73	648	1,603.11	.00
TOTAL	850	99,083.34	13,826	128,066.22	9.00

ebix, Inc.

VILLAGE OF MUKWONAGO
 Five Year Run Summary

Run Type	Qty	Charges	Amount Paid	Amount Adjusted	Balance
2024 DNG					
Intercept					
ALS1	12	20,400.00	15,300.00-	.00	5,100.00
BLS	9	14,400.00	6,400.00-	.00	8,000.00
CRIT CARE	23	50,600.00	28,600.00-	.00	22,000.00
Subtotal	44	85,400.00	50,300.00-	.00	35,100.00
Interfacility					
ALS1	1	1,700.00	1,445.00-	.00	255.00
BLS	1	1,600.00	.00	.00	1,600.00
Subtotal	2	3,300.00	1,445.00-	.00	1,855.00
Non-Resident					
ALS1	13	24,208.00	1,831.94-	8,061.54-	14,314.52
BLS	8	12,652.00	1,978.01-	1,413.49-	9,260.50
Subtotal	21	36,860.00	3,809.95-	9,475.03-	23,575.02
Non-Transport					
Non-Transport	15	2,250.00	223.34-	.00	2,026.66
Subtotal	15	2,250.00	223.34-	.00	2,026.66
Resident					
ALS1	30	37,290.00	6,331.11-	11,196.95-	19,761.94
BLS	24	23,304.00	3,282.03-	6,047.85-	13,974.12
Subtotal	54	60,594.00	9,613.14-	17,244.80-	33,736.06
TOTAL	144	192,604.00	65,391.43-	26,719.83-	100,492.74
2023 DNG					
Intercept					
ALS1	144	244,250.00	244,223.44-	8.20-	18.36
BLS	118	188,800.00	187,200.02-	.00	1,599.98
CRIT CARE	188	413,600.00	415,699.71-	.07-	2,099.78-
Subtotal	450	846,650.00	847,123.17-	8.27-	481.44-
Intercept					
Intercept	138	72,450.00	48,100.00-	200.00-	24,150.00
Subtotal	138	72,450.00	48,100.00-	200.00-	24,150.00

ebix, Inc.

Village of Mukwonago
Year to Year Analysis
February 2024

2024	January	February	March	April	May	June	July	August	September	October	November	December	YTD	% Change
Charges	\$ 236,116.07	\$ 65,818.84											\$ 301,934.91	-14.6%
Receipt	\$ 124,714.29	\$ 101,632.94											\$ 228,347.23	30.4%
Coll Rate	52.8%	154.4%											76.0%	-207.6%
2023	January	February	March	April	May	June	July	August	September	October	November	December	YTD	PYTD
Charges	\$ 180,691.98	\$ 173,047.75	\$ 180,224.37	\$ 168,684.32	\$ 186,174.21	\$ 228,366.08	\$ 195,067.38	\$ 167,449.34	\$ 163,832.24	\$ 207,550.69	\$ 104,173.39	\$ 232,636.08	\$ 2,308,107.00	\$363,739.73
Receipt	\$ 89,891.84	\$ 83,702.25	\$ 137,922.11	\$ 139,967.85	\$ 126,487.10	\$ 135,263.35	\$ 94,363.31	\$ 109,582.75	\$ 105,509.59	\$ 152,095.19	\$ 124,274.92	\$ 168,991.01	\$ 1,419,741.37	\$173,694.19
Coll Rate	49.7%	48.4%	76.5%	83.0%	67.9%	59.2%	48.4%	55.0%	68.2%	73.6%	38.3%	71.7%	61.5%	49.1%
2022	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 184,673.44	\$ 147,355.45	\$ 114,267.34	\$ 118,490.09	\$ 134,183.86	\$ 123,141.89	\$ 140,663.56	\$ 157,488.74	\$ 143,693.99	\$ 109,212.44	\$ 147,837.06	\$ 135,785.91	\$ 1,587,174.77	
Receipt	\$ 70,792.93	\$ 117,564.21	\$ 49,924.45	\$ 61,453.77	\$ 46,836.74	\$ 46,569.08	\$ 111,599.42	\$ 86,587.78	\$ 78,980.12	\$ 53,729.32	\$ 72,680.72	\$ 70,131.47	\$ 888,930.01	
Coll Rate	43.0%	112.5%	43.7%	68.8%	34.9%	37.8%	79.3%	55.0%	55.0%	49.2%	49.1%	60.6%	65.5%	
2021	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 127,550.91	\$ 138,847.70	\$ 113,665.97	\$ 117,030.80	\$ 157,209.42	\$ 134,051.06	\$ 180,382.09	\$ 134,239.09	\$ 141,591.95	\$ 152,472.33	\$ 125,402.16	\$ 150,317.12	\$ 1,680,880.80	
Receipt	\$ 75,559.63	\$ 40,804.13	\$ 77,227.80	\$ 127,763.52	\$ 78,342.00	\$ 78,948.16	\$ 102,017.01	\$ 88,203.88	\$ 80,637.91	\$ 67,574.94	\$ 120,676.97	\$ 33,308.07	\$ 971,065.02	
Coll Rate	59.2%	29.8%	67.9%	108.2%	49.8%	59.9%	63.6%	65.7%	56.9%	44.3%	98.2%	22.2%	59.5%	
2020	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 149,898.13	\$ 128,030.99	\$ 145,794.95	\$ 130,827.73	\$ 137,941.46	\$ 114,346.09	\$ 125,502.52	\$ 125,502.38	\$ 160,471.03	\$ 132,085.24	\$ 156,247.85	\$ 153,448.60	\$ 1,659,977.84	
Receipt	\$ 84,351.08	\$ 88,822.21	\$ 101,153.33	\$ 94,387.47	\$ 99,613.10	\$ 65,247.85	\$ 94,267.92	\$ 48,073.95	\$ 137,544.71	\$ 93,239.35	\$ 73,387.27	\$ 82,281.64	\$ 1,080,329.88	
Coll Rate	56.3%	69.4%	69.4%	73.1%	72.2%	57.1%	75.1%	38.7%	85.7%	70.6%	47.0%	53.6%	63.9%	
2019	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 99,036.89	\$ 90,713.01	\$ 88,045.11	\$ 101,842.44	\$ 109,787.74	\$ 101,580.08	\$ 114,372.43	\$ 112,613.30	\$ 114,789.16	\$ 97,200.77	\$ 108,708.11	\$ 117,750.00	\$ 1,256,439.02	
Receipt	\$ 73,933.63	\$ 58,751.56	\$ 69,453.38	\$ 70,520.64	\$ 83,085.10	\$ 64,993.94	\$ 59,504.35	\$ 94,757.17	\$ 73,863.26	\$ 94,602.34	\$ 79,071.28	\$ 77,084.37	\$ 889,331.00	
Coll Rate	74.7%	64.9%	78.9%	69.2%	76.7%	64.0%	52.0%	84.1%	64.1%	97.2%	72.7%	66.5%	71.6%	
2018	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 119,224.23	\$ 84,393.95	\$ 121,705.84	\$ 106,412.64	\$ 106,379.98	\$ 108,919.07	\$ 104,433.58	\$ 96,898.91	\$ 100,038.78	\$ 105,141.82	\$ 86,442.16	\$ 101,015.37	\$ 1,245,986.13	
Receipt	\$ 86,979.38	\$ 81,739.79	\$ 53,748.93	\$ 95,912.98	\$ 58,108.80	\$ 73,312.08	\$ 66,977.85	\$ 103,221.77	\$ 105,394.06	\$ 69,866.22	\$ 68,305.49	\$ 89,381.84	\$ 978,907.00	
Coll Rate	73.0%	98.0%	49.1%	90.5%	53.1%	67.3%	83.3%	106.5%	105.3%	66.4%	79.0%	88.5%	78.9%	
2017	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 119,480.10	\$ 105,501.33	\$ 108,693.27	\$ 108,179.31	\$ 105,877.35	\$ 108,530.73	\$ 101,646.34	\$ 117,020.33	\$ 105,487.35	\$ 113,000.91	\$ 111,699.59	\$ 130,890.68	\$ 1,339,017.28	
Receipt	\$ 105,252.51	\$ 98,926.79	\$ 81,568.93	\$ 104,454.70	\$ 57,687.69	\$ 82,820.67	\$ 48,974.09	\$ 101,457.11	\$ 98,148.65	\$ 101,765.32	\$ 91,203.96	\$ 82,072.46	\$ 1,042,282.88	
Coll Rate	88.1%	91.9%	76.1%	95.7%	54.4%	76.3%	48.2%	86.7%	92.8%	90.1%	81.5%	62.8%	77.5%	
2016	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 116,417.10	\$ 108,965.61	\$ 98,581.64	\$ 114,183.48	\$ 114,738.16	\$ 106,624.32	\$ 87,418.43	\$ 121,320.78	\$ 114,940.47	\$ 88,964.19	\$ 99,942.71	\$ 114,214.30	\$ 1,288,289.19	
Receipt	\$ 61,550.88	\$ 92,087.35	\$ 75,405.76	\$ 66,257.87	\$ 55,061.87	\$ 86,015.54	\$ 74,023.63	\$ 53,929.50	\$ 64,295.00	\$ 123,268.86	\$ 55,687.55	\$ 81,788.46	\$ 889,332.77	
Coll Rate	52.9%	84.6%	76.8%	58.0%	48.0%	80.7%	84.7%	44.5%	55.9%	138.6%	55.7%	71.6%	69.1%	
2015	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 79,031.99	\$ 65,512.90	\$ 72,393.40	\$ 76,504.17	\$ 75,945.01	\$ 82,787.10	\$ 186,193.65	\$ 137,198.70	\$ 150,471.31	\$ 123,218.34	\$ 130,032.31	\$ 132,607.47	\$ 1,313,987.32	
Receipt	\$ 39,588.97	\$ 44,216.41	\$ 48,838.11	\$ 65,867.13	\$ 48,209.40	\$ 46,113.46	\$ 54,952.53	\$ 36,003.40	\$ 179,693.52	\$ 104,188.07	\$ 144,486.81	\$ 80,162.80	\$ 893,301.41	
Coll Rate	50.1%	67.5%	67.6%	83.9%	63.5%	55.7%	29.5%	27.7%	118.8%	84.8%	111.1%	60.4%	68.0%	
2014	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 65,552.98	\$ 73,251.45	\$ 75,668.73	\$ 86,782.27	\$ 103,895.17	\$ 83,053.65	\$ 75,876.93	\$ 78,701.18	\$ 93,993.95	\$ 77,439.89	\$ 79,964.18	\$ 71,452.23	\$ 987,825.92	
Receipt	\$ 46,408.42	\$ 51,246.89	\$ 47,843.42	\$ 65,464.63	\$ 37,615.88	\$ 46,713.95	\$ 71,390.57	\$ 48,438.28	\$ 46,660.48	\$ 57,766.77	\$ 52,678.80	\$ 36,866.10	\$ 809,888.00	
Coll Rate	54.2%	70.0%	63.0%	73.7%	36.2%	56.2%	94.0%	62.8%	49.6%	74.6%	65.9%	51.6%	81.8%	

ebix, inc.

Incident Type Report (Summary)

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
100 - Fire, other	1	0.26%				
111 - Building fire	6	1.59%				
113 - Cooking fire, confined to container	1	0.26%	2,500.00	500.00	3,000.00	65.22%
131 - Passenger vehicle fire	1	0.26%	1,500.00	100.00	1,600.00	34.78%
Total: 9		Total: 2.38%	Total: 4,000.00	Total: 600.00	Total: 4,600.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
321 - EMS call, excluding vehicle accident with injury	165	43.65%				
3212 - Interfacility Transfer	77	20.37%				
3213 - Intercept	28	7.41%				
322 - Motor vehicle accident with injuries	7	1.85%				
324 - Motor vehicle accident with no injuries.	5	1.32%				
331 - Lock-in (if lock out , use 511)	1	0.26%				
341 - Search for person on land	2	0.53%				
353 - Removal of victim(s) from stalled elevator	1	0.26%				
Total: 286		Total: 75.66%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
412 - Gas leak (natural gas or LPG)	2	0.53%				
424 - Carbon monoxide incident	1	0.26%				
444 - Power line down	1	0.26%				
445 - Arcing, shorted electrical equipment	27	7.14%				
Total: 31		Total: 8.20%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	3	0.79%				
510 - Person in distress, other	1	0.26%				
522 - Water or steam leak	2	0.53%				
551 - Assist police or other governmental agency	1	0.26%				
571 - Cover assignment, standby, moveup	3	0.79%				
Total: 10		Total: 2.65%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
611 - Dispatched and cancelled en route	21	5.56%				
622 - No incident found on arrival at dispatch address	2	0.53%				
631 - Authorized controlled burning	2	0.53%				
651 - Smoke scare, odor of smoke	2	0.53%				
671 - HazMat release investigation w/no HazMat	3	0.79%				
Total: 30		Total: 7.94%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
733 - Smoke detector activation due to malfunction	1	0.26%				
736 - CO detector activation due to malfunction	2	0.53%				
740 - Unintentional transmission of alarm, other	1	0.26%				
741 - Sprinkler activation, no fire - unintentional	1	0.26%				
745 - Alarm system activation, no fire - unintentional	5	1.32%				
746 - Carbon monoxide detector activation, no CO	2	0.53%				
Total: 12		Total: 3.17%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
	Total: 378	Total: 100.00%	Total: 4,000.00	Total: 600.00	Total: 4,600.00	Total: 100.00%

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. 1031

**AN ORDINANCE TO AMEND THE ZONING MAP INCLUDED AS PART OF
CHAPTER 100 OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE**

The Village Board of the Village of Mukwonago, Waukesha/Walworth Counties, Wisconsin do ordain as follows:

SECTION I

Change the zoning classification of Tax Parcel MUKV2013995001 from B-4 (Commercial Business Design) district to B-3 (Community Business) district.

SECTION II

All Ordinances or parts of Ordinances contravening the terms and conditions of this ordinance are hereby to that extent repealed.

SECTION III

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago and shall indicate the date and number of this amending Ordinance therein.

PASSED AND ADOPTED by the Village Board this 20th day of March 2024.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer



PLANNING COMMISSION

March 12, 2024, at 6:30 pm
Mukwonago, WI

ZONING MAP AMENDMENTS

MUKV2013995001

Project Summary

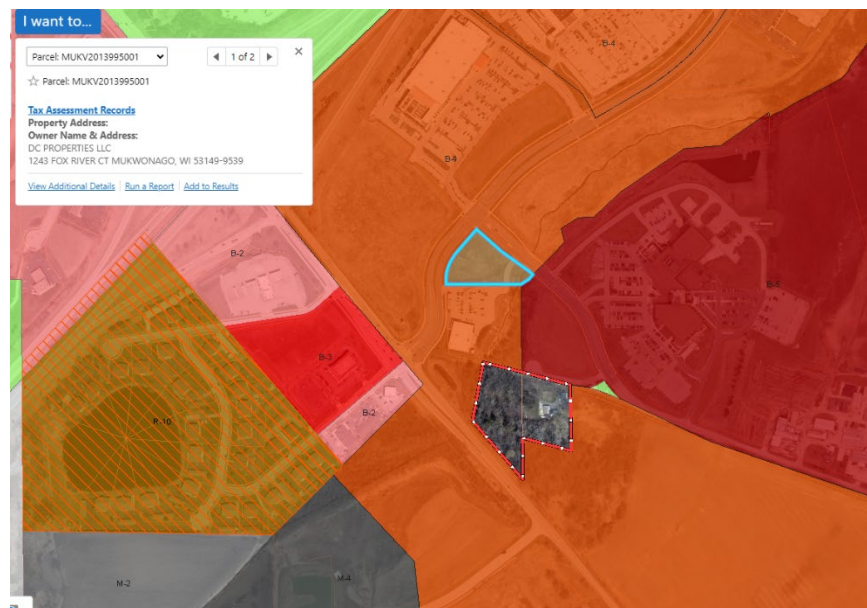
Request:	Rezoning
Applicant:	Darwin Greenwald of DC Properties
Location:	Southwest corner of Maple Ave and E Wolf Run
Acreage:	Parcel A: 2.8607 acres and Parcel B: 5.4297 acres
Current Use:	Business Commercial
Zoning Classification:	B-4 Commercial Business Design District

Planning Staff Review

Rezoning The applicant is petitioning to rezone the parcel at the Southwest corner of Maple Ave and E Wolf Run from B-4 (Commercial Business Design) district to B-3 (Community Business) district.

The request to rezone this parcel to allow for development. It was found to be a substandard parcel and zoned B-4 since this area was developed. Prior to that it was farmland. The lot area does not meet the minimum square footage requirement for a B-4 lot. It is unable to be designated as a satellite lot without incorporating it into a larger development. It appears that this occurred when E Wolf Run was built in the early 2000's and Maple Ave was expanded at the intersection. We do know that this was not subdivided from the Aldi parcel when that development occurred. The current easement does not affect future development.

Lot Area: 1.798 (78,320sf) B-4 Lot Area Min: 3 Acres (130,680 sf) B-3 Lot Area Min: 0.918 Acres (40,000 sf)



Recommendation:

Recommend approval to the Village Board for the proposed rezoning of the parcel at the Southwest corner of Maple Ave and E Wolf Run (MUKV2013995001) from B-4 (Commercial Business Design) district to B-3 (Community Business) district as set forth in Ordinance 2024-xx (as drafted OR as amended).

Attachments

1. Draft Ordinance 2024-xx

From: [Darwin Greenwald](#)
To: [Erin Scharf](#)
Subject: Rezoning of parcel MUKV2013995001
Date: Tuesday, February 13, 2024 8:09:29 AM

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Erin,

I am requesting that the village petition a rezoning of parcel MUKV2013995001 from B-4 to B-3 for potential development.

Thank you,

Darwin Greenwald
DC Properties, LLP

VILLAGE OF MUKWONAGO RESOLUTION 2024-16

**RESOLUTION APPROVING A CERTIFIED SURVEY FOR A PROPERTY LOCATED AT
W838 CTY TK L IN THE TOWN OF EAST TROY, WALWORTH COUNTY**

WHEREAS, Matt O'Rourke (surveyor/applicant) on behalf of Gunars Valters (owner), this property located in the Town of East Troy and has submitted a three-lot certified survey map to the Village for review; and

WHEREAS, the property is located in the Village's extraterritorial review area and is therefore subject to the review by the Village; and

WHEREAS, the Village Plan Commission reviewed the petitioner's request at their meeting on March 12, 2024, and recommended approval of the same as set forth in this resolution; and

NOW, THEREFORE, BE IT RESOLVED, the Village Board of the Village of Mukwonago approves the proposed certified survey map subject to the following conditions:

1. The surveyor's seal, signature, and date must appear on all sheets of the final CSM. The same revision date must also be noted on each sheet.
2. The certified survey map must comply with the Town of East Troy's approval which was granted on November 13, 2023.
3. The property owner must pay all fees and charges that are owed to the Village.

The Village President is authorized to sign the original certified survey map when the above conditions have been satisfied as determined by the Village Planner.

Passed and dated this 20th day of March 2024.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk



PLANNING COMMISSION

March 12, 2024, at 6:30 pm

Mukwonago, WI

EXTRATERRITORIAL REVIEW OF A THREE-LOT CERTIFIED SURVEY MAP LOCATED AT W838 CTY TK L IN THE TOWN OF EAST TROY, WALWORTH COUNTY

Project Summary

Request: Extraterritorial review of a three-lot certified survey map
Applicant: Gunars Valters, owner (Matt O'Rourke-Landtech Surveying, applicant)
Location: W838 CTY TK L (Town of East Troy)
Parcel number: P ET1400007B (Walworth County)

Planning Staff Review

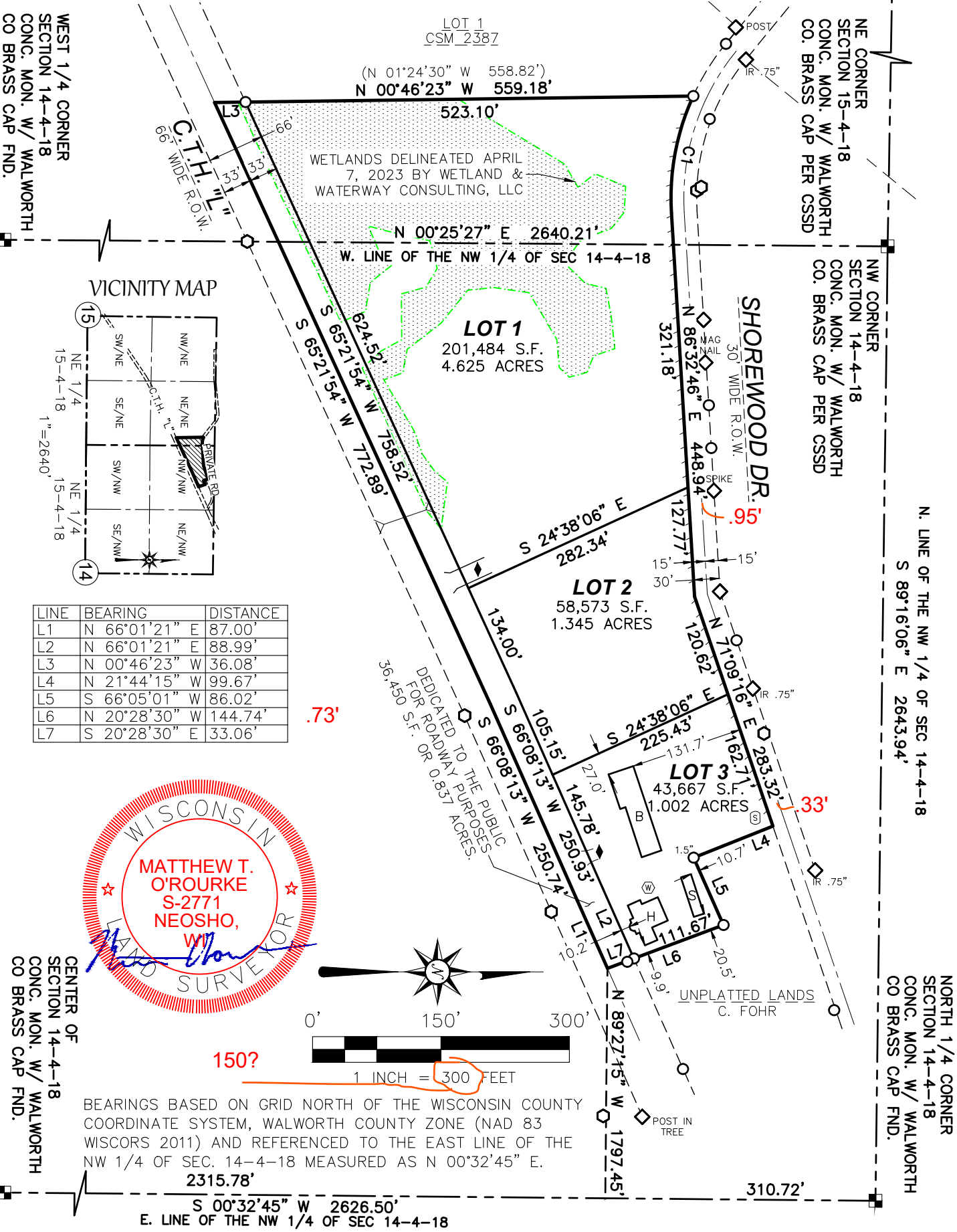
Gunars Valters owns a parcel off CTY TK L in the Town of East Troy and has submitted a certified survey map to create three parcels. The Village is reviewing this survey in the Town because it is within the Village's extraterritorial review area. The Town of East Troy and Walworth County have already approved the certified survey map.



WALWORTH CO. CERTIFIED SURVEY MAP NO. _____

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE NE 1/4 OF SECTION 15 AND PART OF THE NW 1/4 OF THE NW 1/4 OF SECTION 14, ALL IN TOWN 4 NORTH, RANGE 18 EAST, TOWN OF EAST TROY, WALWORTH COUNTY, WISCONSIN.

CURVE #	RADIUS	DELTA	ARC DIST	CHORD DIST	CHORD BEARING	TANGENT IN	TANGENT OUT
C1	286.60'	28°01'39"	140.20'	138.80'	S 79°26'30" E	S 65°25'40" E	N 86°32'41" E



SEE SHEET 2 FOR LEGEND.

PREPARED FOR:
GUNARS VALTERS
12545 W BURLEIGH RD. STE 3
BROOKFIELD WI, 53005



LAND SURVEYING • LAND PLANNING
111 W. 2ND STREET
OCONOMOWOC, WI 53066
WWW.LANDTECHWI.COM
(262) 367-7599

DATED 01/24/2024
JOB# 23066

THIS INSTRUMENT WAS DRAFTED BY MATTHEW T. O'ROURKE, S-2771 SHEET 1 OF 4

WALWORTH CO. CERTIFIED SURVEY MAP NO. _____

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE NE 1/4 OF SECTION 15 AND PART OF THE NW 1/4 OF THE NW 1/4 OF SECTION 14, ALL IN TOWN 4 NORTH, RANGE 18 EAST, TOWN OF EAST TROY, WALWORTH COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:
under the direction of...
THAT I HAVE SURVEYED, DIVIDED AND MAPPED A DIVISION OF LAND BEING UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE NE 1/4 OF SECTION 15 AND PART OF THE NW 1/4 OF THE NW 1/4 OF SECTION 14, ALL IN TOWN 4 NORTH, RANGE 18 EAST, TOWN OF EAST TROY, WALWORTH COUNTY, WISCONSIN DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SECTION 14, TOWN 4 NORTH, RANGE 18 EAST; THENCE S 00°32'45" W, ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF SECTION 14, 310.72 FEET; THENCE N 89°27'15" W, 1797.45 FEET TO THE CENTER OF C.T.H. "L" AND POINT OF BEGINNING; THENCE ALONG THE CENTERLINE OF C.T.H. "L" FOR THE FOLLOWING 3 COURSES: 1.: THENCE S 66°01'21" W, 87.00 FEET; 2.: THENCE S 66°08'13" W, 250.74 FEET; 3.: THENCE S 65°21'54" W, 772.89 FEET TO AN EXTENSION OF THE EAST LINE OF LOT 1 OF CSM 2387; THENCE N 00°46'23" W, ALONG AN EXTENSION OF AND THE EAST LINE OF LOT 1 OF CSM 2387; 559.18 FEET TO THE SOUTH RIGHT-OF WAY OF A PRIVATE DRIVE KNOWN AS SHOREWOOD DRIVE; THENCE ALONG THE SOUTH RIGHT-OF-WAY OF A PRIVATE DRIVE KNOWN AS SHOREWOOD DRIVE FOR THE FOLLOWING 3 COURSES 1.: THENCE ALONG A CURVE TO THE LEFT HAVING AN ARC LENGTH OF 140.20 FEET, A RADIUS OF 286.60 FEET, A DELTA ANGLE OF 28°01'39", AND A CHORD BEARING S 79°26'30" E, 138.80 FEET; 2.: THENCE N 86°32'46" E, 448.94 FEET; 3.: THENCE N 71°09'16" E, 283.32 FEET; THENCE S 21°44'15" E, 99.67 FEET; THENCE N 66°05'01" E, 86.02 FEET; THENCE S 20°28'30" E, 144.74 FEET TO THE POINT OF BEGINNING.

DESCRIBED LANDS HAVING AN AREA OF 340,173 SQUARE FEET OR 7.809 ACRES.

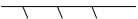
THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF S. 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION CONTROL ORDINANCE OF WALWORTH COUNTY, TOWN OF EAST TROY AND VILLAGE OF MUKWONAGO (EXTRATERRITORIAL) IN DIVIDING AND MAPPING THE SAME.

DATED THIS _____ DAY OF _____, 20_____.

MATTHEW T. O'ROURKE, S-2771

LEGEND

	SECTION CORNER MONUMENT	found/set
	FOUND 3/4 REBAR" OR NOTED	
	FOUND 1" IRON PIPE OR NOTED	
	SET 0.75" O.D. X 18" REBAR	
	WEIGHING 1.502 LBS/FT.	
	FOUND IRON ROD	
	WELL	
	SEPTIC VENT	
	EXISTING HOUSE	
	EXISTING BARN	
	EXISTING OUTBUILDING	
	DRIVEWAY LOCATION	
	NO ACCESS	

WALWORTH CO. CERTIFIED SURVEY MAP NO. _____

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE NE 1/4 OF SECTION 15 AND PART OF THE NW 1/4 OF THE NW 1/4 OF SECTION 14, ALL IN TOWN 4 NORTH, RANGE 18 EAST, TOWN OF EAST TROY, WALWORTH COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNERS WE GUNARS AND ELLIE VALTERS, HEREBY CERTIFY THAT WE CAUSED SAID LANDS TO BE SURVEYED, DIVIDED, DEDICATED AND MAPPED AS SHOWN ON THIS MAP. WE ALSO CERTIFY THAT THIS CSM IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: WALWORTH COUNTY, TOWN OF EAST TROY AND VILLAGE OF MUKWONAGO (EXTRATERRITORIAL).

WITNESS THE HAND AND SEAL OF SAID OWNERS:
THIS _____ DAY OF _____, 20_____.

GUNARS VALTERS

ELLIE VALTERS

STATE OF WISCONSIN)SS
COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS _____DAY OF _____, 20_____, THE ABOVE NAMED GUNARS AND ELLIE VALTERS, TO ME KNOWN TO BE THE SAME PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY SIGNATURE _____
PRINT NAME _____
MY COMMISSION EXPIRES _____

CONSENT OF CORPORATE MORTGAGEE

_____, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, MORTGAGEE OF THE ABOVE DESCRIBED LAND, DOES HEREBY CONSENT TO THE SURVEYING, DIVIDING MAPPING AND DEDICATION OF THE LAND DESCRIBED ON THIS PLAT, AND DOES HEREBY CONSENT TO THE ABOVE CERTIFICATE OF _____, OWNER.

IN WITNESS WHEREOF, _____
HAS CAUSED THESE PRESENTS TO BE SIGNED BY, _____ITS _____,
AT _____WISCONSIN, AND ITS CORPORATE SEAL TO BE HEREUNTO AFFIXED
THIS _____DAY OF _____, 20_____.

IN THE PRESENCE OF:

CORPORATE NAME

PRINT TITLE: _____ DATE _____

CORPORATE MORTGAGEE NOTARY CERTIFICATE

STATE OF WISCONSIN)
_____COUNTY)SS

PERSONALLY CAME BEFORE ME THIS _____DAY OF _____20_____,
_____, _____ OF THE ABOVE NAMED CORPORATION, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE SUCH _____OF SAID CORPORATION, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH OFFICERS AS THE DEED OF SAID CORPORATION, BY ITS AUTHORITY.

NOTARY SIGNATURE _____
PRINT NAME _____
MY COMMISSION EXPIRES _____

WALWORTH CO. CERTIFIED SURVEY MAP NO. _____

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE NE 1/4 OF SECTION 15 AND PART OF THE NW 1/4 OF THE NW 1/4 OF SECTION 14, ALL IN TOWN 4 NORTH, RANGE 18 EAST, TOWN OF EAST TROY, WALWORTH COUNTY, WISCONSIN.

TOWN OF EAST TROY BOARD APPROVAL CERTIFICATE

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE TOWN OF EAST TROY,
THIS ____ DAY OF _____, 20____.

JOSEPH KLARKOWSLI – CHAIRPERSON

KIM BUCHANAN – CLERK

VILLAGE OF MUKWONAGO (EXTRATERRITORIAL)

THIS LAND DIVISION AND DEDICATION IS HEREBY APPROVED BY VILLAGE OF MUKWONAGO BOARD OF TRUSTEES
THIS_____ DAY OF _____, 20_____.

FRED WINCHOWKY, PRESIDENT

DIANA DYKSTRA, VILLAGE CLERK–TREASURER

WALWORTH COUNTY ZONING AGENCY APPROVAL CERTIFICATE

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE WALWORTH COUNTY ZONING AGENCY,
ON THIS ____ DAY OF _____, 20____.

RYAN SIMONS, CHAIRMAN

TOWN OF EAST TROY

N9330 Stewart School Road • P.O. Box 872
East Troy, Wisconsin 53120
Telephone (262) 642-5386
Fax (262) 642-9701

RESOLUTION APPROVAL PETITION REZONE / CSM

Whereas, the Planning Commission for the Town of East Troy convened on November 01, 2023; and

Whereas, the owners / applicants Gunars and Ellie Valters, Parcel No. P ET 1400007B applied for a REZONE / CSM. The applicants are requesting to separate the property into three lots and rezone their A-2 and R-1 property to become R-2 in order to connect the property to the sanitary district 2 sewage system. Chairman Cook asked if this would have an impact on Shorewood Drive, the applicants said no; and

Whereas, the applicants also had the wetlands delineated with SEWRPC and would like the zoning to reflect the C-4 property as shown in the delineation; and

Whereas, there was discussion among Commissioners, the consensus was that the property is non-conforming A-2 due to the current lot size being under 35 acres, and it appears that it has not been used for agricultural use in some time. Commissioners also noted that this request does fit within the 2035 Comprehensive Plan; and

Whereas, the Planning Commission voted unanimously to APPROVE the applicants' REZONE / CSM on November 1, 2023;

Whereas, the Town Board met on November 13, 2023 to consider the recommendation of the Planning Commission as it related to this applicant's proposed REZONE / CSM Request at the location described above and approved the same unanimously:

NOW, THEREFORE, BE IT RESOLVED that the proposed REZONE / CSM Request as stated at W838 County Road L., East Troy, WI Parcel No. P ET 1400007B is APPROVED.

STATE OF WISCONSIN
SS
COUNTY OF WALWORTH

I, KIM BUCHANAN do hereby certify that I am the duly elected, qualified and acting Clerk of the Town of East Troy and that the foregoing is a true and correct copy of a resolution duly adopted at a meeting of the Board of Supervisors of the Town of East Troy held in said Town on the 13th day of November, 2023, at which meeting a quorum was present and that said resolution is duly recorded in the minutes of said meeting.

IN WITNESS WHEREOF, I have affixed my name as Clerk on this 14th day of November, 2023.


KIM BUCHANAN, CLERK/TREASURER
Town of East Troy



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY-DESIGNEE

Plat Review

PO Box 1645, Madison WI 53701

E-mail: plat.review@wi.gov

<https://doa.wi.gov/platreview>

February 02, 2024

Matthew O'Rourke
LAND TECH SURVEYING LLC
111 W 2ND STREET, OCONOMOWOC WI 53066
morourke@landtechwi.com

FILE NO. 121822
Certified Survey Map
GUNARS VALTERS,
Town of East Troy, Walworth County

Dear Matthew O'Rourke:

Per request, we have reviewed this certified survey map (CSM) for compliance with s. 236.34 Wis. Stats. Our comments are as follows:

REVIEW COMMENTS:

A-E 7.05 (4) Section and 1/4 section corner monuments should be noted as found or set.

s. 236.15 (1) (c) & (2) (b) Many lot corners are shown unmonumented; monument symbols should be shown at these corners and/or the monuments at these corners should be described in the Legend.

s. 236.20 (2) (c) The sum of lot lengths should total the overall lengths shown along Shorewood Drive and for line L6.

s. 236.34 (1m) (c) It appears that the graphic scale bar should be labeled 1inch = 300 feet; please verify and revise as needed.

s. 236.34 (1m) (d) The Surveyor's certificate should state by whose direction the survey, land division and map was made.

If you have any questions regarding this review, please contact me as listed above.

Regards,

Don Sime, PLS
Plat Review

Enc: Certified Survey Map

cc: Clerk, Town of East Troy
Walworth County Planning Agency
Village of Mukwonago

RESOLUTION 2024-17

**RESOLUTION APPROVING A CERTIFIED SURVEY MAP (CSM)
FOR 621 & 639 BAXTER DR, MUKV 1970-998-019 & MUKV 1970-998-020**

THE VILLAGE OF MUKWONAGO

WHEREAS, pursuant to Section 45, of the Municipal Code, an application for Certified Survey Map (CSM) has been filed for the approval for combining two lots CSM, which application has been filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by Adelhelm Lubriccoat (Owner), Keller Inc. (Contractor),

WHEREAS, the proposed lots within the Industrial Land Use Classification in which the subject property is located, and

WHEREAS, the proposed lots within the M-2 Light Industrial Zoning District in which the subject property is located, and

WHEREAS, the proposed combining of land / Certified Survey Map (CSM) has been reviewed and recommended by the Village Plan Commission, and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the proposed combining of land / Certified Survey Map (CSM), based upon the draft CSM submitted.

NOW, THEREFORE, BE IT FURTHER RESOLVED this proposed combining of land / Certified Survey Map (CSM), shall be subject to the following conditions:

1. The surveyor's seal, signature, and date must appear on all sheets of the final CSM. The same revision date must also be noted on each sheet.
2. The property owner must pay all fees and charges that are owed to the Village.
3. Any future modification to the proposed CSM prior to recording shall require review by the Planning Commission and Village Board.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, of the proposed combining of land / Certified Survey Map (CSM), shall agree to accept the same in writing.

Passed and dated this 20th day of March 2024.

VILLAGE OF MUKWONAGO

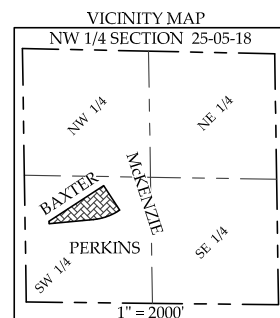
By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

CERTIFIED SURVEY MAP #

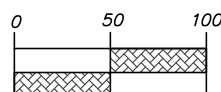
TO COMBINE LOT 1 AND LOT 2 OF CERTIFIED SURVEY MAP 7662, RECORDED AS DOCUMENT NO. 2037666, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 25, TOWNSHIP 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, COUNTY OF WAUKESHA, STATE OF WISCONSIN.

PRELIMINARY



OWNER:
ADUS INVESTMENTS LLC
621 BAXTER DRIVE
MUKWONAGO, WI 53149

BEARINGS ARE REFERENCED TO THE WISCONSIN
STATE PLANE COORDINATE SYSTEM, SOUTH ZONE,
(NAD83/2011).THE WEST LINE OF NW 1/4 OF
SECTION 25-05-18 BEARS NORTH 00°53'05" WEST.



NORTHWEST CORNER OF THE
NW 1/4 OF SECTION 25-05-18.
BRASS DISC IN CONCRETE.
N 322180.57 E 2417301.75

N 00°53'05" W 792.11' NORTH 00°53'05" WEST 2639.51' WEST LINE OF THE NORTHWEST 1/4 OF SECTION 25-05-18

SOUTHWEST CORNER OF THE
NW 1/4 OF SECTION 25-05-18
BRASS DISC IN CONCRETE.
N 319541.45 E 2417342.50

SURVEYED BY JOSEPH W. DAVID
MAPPED BY J. SCOTT HENKEL, PLS

LEGEND

- 1" IRON PIPE FOUND,
OR AS NOTED.
- 3/4"x18" REBAR WEIGHING
1.13 LBS/FOOT SET.

PSE

122 Wisconsin Street, West Bend, WI 53095
262.346.7800 kparish@parishse.com

FN: KS-93-22

Date: 9/12/23

SHEET 1 OF 5

CERTIFIED SURVEY MAP # _____

TO COMBINE LOT 1 AND LOT 2 OF CERTIFIED SURVEY MAP 7662, RECORDED AS DOCUMENT NO. 2037666, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 25, TOWNSHIP 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, COUNTY OF WAUKESHA, STATE OF WISCONSIN.

SURVEYOR’S CERTIFICATE

I, J. SCOTT HENKEL, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED, AND MAPPED THE FOLLOWING LAND AS DIRECTED BY THE OWNER, ADUS INVESTMENTS, LLC:

LOT 1 AND LOT 2 OF CERTIFIED SURVEY MAP 7662, RECORDED AS DOCUMENT NO. 2037666, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 25, TOWNSHIP 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, COUNTY OF WAUKESHA, STATE OF WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHWEST 1/4 OF SAID SECTION 25;
THENCE NORTH 00°53’05” WEST, 792.11 FEET, ALONG THE WEST LINE OF SAID NORTHWEST 1/4;
THENCE NORTH 84°44’25” EAST, 250.78 FEET, ALONG THE SOUTH LINE OF BAXTER DRIVE, AND THE WESTERLY EXTENSION THEREOF, TO THE POINT OF BEGINNING OF THIS DESCRIPTION;
THENCE NORTH 05°15’35” WEST, 25.00 FEET, ALONG THE SOUTH LINE OF SAID BAXTER DRIVE;
THENCE NORTH 56°56’52” EAST, 680.42 FEET, ALONG SAID SOUTH LINE;
THENCE SOUTH 33°03’08” EAST, 304.63 FEET, ALONG THE EAST LINE OF SAID LOT 2;
THENCE ALONG THE SOUTH LINE OF SAID LOT 2 AND LOT 1 BEING THE ARC OF A CURVE BEARING TO THE RIGHT 291.92 FEET, WITH A RADIUS OF 572.96 FEET, AND A CHORD BEARING AND DISTANCE OF SOUTH 70°08’39” WEST, 288.77 FEET;
THENCE ALONG THE SOUTH LINE OF SAID LOT 1 SOUTH 84°44’25” WEST, 464.52 FEET, TO THE POINT OF BEGINNING.

CONTAINING 133,411 SQUARE FEET // 3.0627 ACRES, MORE OR LESS.

I FURTHER CERTIFY THAT THE MAP PREPARED IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES AS SHOWN AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES, AND THE VILLAGE OF MUKWONAGO LAND DIVISION ORDINANCE.

J. SCOTT HENKEL, PLS 2495



122 Wisconsin Street, West Bend, WI 53095
262.346.7800 kparish@parishse.com
FN: KS-93-22 Date: 9/12/23

CERTIFIED SURVEY MAP # _____

TO COMBINE LOT 1 AND LOT 2 OF CERTIFIED SURVEY MAP 7662, RECORDED AS DOCUMENT NO. 2037666, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 25, TOWNSHIP 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, COUNTY OF WAUKESHA, STATE OF WISCONSIN.

OWNER’S CERTIFICATE

AS OWNER, ADUS INVESTMENTS LLC, I HEREBY CERTIFY THAT I CAUSED THE LAND DESCRIBED TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED HEREON. I ALSO CERTIFY THAT THIS MAP IS IN ACCORDANCE WITH WISCONSIN STATUTES 236.34 AND THE VILLAGE OF MUKWONAGO REQUIREMENTS FOR CERTIFIED SURVEY MAPS.

DANIEL DRAYNA, AGENT

STATE OF WISCONSIN
_____:SS

COUNTY

PERSONALLY CAME BEFORE ME THIS ____ DAY OF _____, 20____,
TO ME KNOWN AS THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED SAME.

NOTARY PUBLIC, STATE OF WISCONSIN MY COMMISSION EXPIRES: _____

VILLAGE OF MUKWONAGO PLAN COMMISSION APPROVAL

THIS LAND DIVISION IS HEREBY APPROVED BY THE VILLAGE OF MUKWONAGO PLAN COMMISSION ON THIS _____ DAY
OF _____, 202____.

FRED WINCHOWKY, CHAIRMAN

LINDA GOURDOUX, SECRETARY

VILLAGE OF MUKWONAGO VILLAGE BOARD APPROVAL

THIS LAND DIVISION IS HEREBY APPROVED BY THE VILLAGE OF MUKWONAGO VILLAGE BOARD ON THIS _____ DAY
OF _____, 202____.

FRED WINCHOWKY, VILLAGE PRESIDENT

DIANA DYKSTRA, VILLAGE CLERK



PLANNING COMMISSION

March 12, 2024 at 6:30pm
Mukwonago, WI

CERTIFIED SURVEY MAP

Adelhelm Lubricat
621 and 639 Baxter Dr

MUKV1970998019 & MUKV1970998020

Case Summary

Parcel Data

Proposal:	Certified Survey Map
Applicant:	Adelhelm Lubricat
Request:	Combine 2 Lots
Staff Recommendation:	Approve

Parcel Characteristics / Conditions

Acreage:	1.696 and 1.352
Current Use:	Industrial Manufacturing
Proposed Use:	Industrial Manufacturing
Reason for Request:	Building Addition
Land Use Classification:	Industrial
Zoning Classification:	M-2 – Light Industrial
Census Tract:	2039.01



Site Plan and Architectural Review Request

Adelhelm Lubriccoat is requesting approval to combine to lots, for an expansion. The main lot at 621 Baxter Dr, is their main building. The lot next door at 639 Baxter Dr, the purchased in 2023 (former Boldt Mechanical). In order to place an addition on the building they need to combine the lots to meet the zoning requirements for their addition.

Staff Review

Engineering	No concerns at this time
Public Works	No concerns at this time
Utilities	No concerns at this time
Police	No concerns at this time
Fire	No concerns at this time
Building Inspection	No concerns at this time
Planning	No concerns at this time

Recommendation

Certified Survey Map (CSM)

Staff recommends the Planning Commission recommend Approval to the Village Board for the request for a CSM combining two lots as set forth in the attached resolution.

1. The surveyor's seal, signature, and date must appear on all sheets of the final CSM. The same revision date must also be noted on each sheet.
2. The property owner must pay all fees and charges that are owed to the Village.
3. Any future modification to the proposed CSM prior to recording shall require review by the Planning Commission and Village Board.

Attachments

1. CSM Draft
2. Resolution

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION NO. 2024-18

**RESOLUTION APPROVING THE PRELIMINARY PLAT OF CARDINAL
RIDGE SUBDIVISION, NEUMANN DEVELOPMENT INC.**

Whereas, pursuant to Chapter 45 of the Municipal Code, known as the Land Division Ordinance, an application by Neumann Development Inc. for approval of a Preliminary Plat of Subdivision for the vacant 16.50-acre property located S92W27720 Edgewood Ave, between National Ave and Edgewood Ave, also known as the lands attached and executed in Ordinance 1030, in the Village of Mukwonago, and

WHEREAS, the Preliminary Plat of Cardinal Ridge Subdivision prepared by Trio Engineering, dated January 25, 2024, has been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the Preliminary Plat of Cardinal Ridge submitted by Neumann Development Inc. dated January 25, 2024.

NOW, THEREFORE, BE IT FURTHER RESOLVED approval of final plat(s) or Certified Survey Map(s) shall be subject to the following conditions:

1. The Preliminary Plat of Cardinal Ridge, submitted by Neumann Development (hereinafter, "applicant"), is a proposed 94 lot (36 Mukwonago) and 6 out lot (2 Mukwonago) subdivision. At time of consideration of approval of the preliminary plat, Lots 2-14 and 30-52 have the Village of Mukwonago assigned zoning of R-3 Single-Family Residential, including Outlets 2 and 3, with a minimum lot size of 10,000 square feet.
2. The Preliminary Plat of Cardinal Ridge submitted by the applicant is approved by the Village of Mukwonago Board, subject to the following:
 - a. The Preliminary Plat of Cardinal Ridge, dated January 25, 2024, prepared by Trio Engineering.
 - b. Conditions of approval from the State of Wisconsin and Waukesha County.
 - c. Condition of approval from the South Eastern Wisconsin Regional Planning Commission.

- d. Submittal of a wetland delineation certified by the Wisconsin Department of Natural Resources or completed by an assured wetland delineator certified by the Wisconsin Department of Natural Resources.
 - e. Submittal of a soil test report in reference to meeting the requirements of the Village of Mukwonago Storm Water Management and Erosion Control regulations.
 - f. Submittal of a General and/or Final Planned Unit Development to address reduction of lot size, lot width, and setbacks, with recommendation from the Planning Commission and approval of the Village Board.
 - g. Should information provided by Conditions 2c and or 2d change the layout of lots and/or streets of the preliminary plat, a new preliminary plat shall be submitted for approval.
3. Submittal of a final plat shall include a dedicated public street with a 66-foot width.
 4. Submittal of a final plat including a dedicated subdivision park, upon recommendation and specifications of Village Board which will be subject to and eligible for impact fees per the approved fee schedule and impact analysis.
 5. Each lot owner in the Village of Mukwonago is a partial owner of the out lots located in the municipality (indicate lot numbers).
 6. Out lot 2 shall be split into two out lots since it straddles both municipalities.
 7. Out lots with storm structures serviced by Village of Mukwonago Parcels shall be separated out and dedicated to all lot owners in the municipality (indicate lot numbers).
 8. Submittal for final plat approval may include platting of the entire preliminary plat or a portion of the preliminary plat.
 9. Nonetheless, the initial final plat submittal(s) shall include the following:
 - a. Improvement shall mean full construction drawings, including but not limited to water main, storm sewer, pavement with full curb and gutter, median, street lighting and street trees, including submittal of Village of Mukwonago approved Letter of Credit to ensure completion of the improvements.
 10. A complete Storm Water Management and Erosion Control Plan for the entire area of the preliminary plat conforming to the requirements of the Village of Mukwonago Storm Water Management and Erosion Control regulations.
 11. The complete Storm Water Management and Erosion Control Plan shall be accompanied by coordinated Storm Water Maintenance Agreements. The agreements shall specify ownership of the outlots in which the storm water facilities will be located.
 12. Submittal of the entire final plat, or the initial final plat and subsequent final plats, all implementing the approved preliminary

plat, shall conform to all requirements of the Village of Mukwonago Land Division Ordinance, Standard Design Specifications, other applicable requirements of Village Municipal Code and conditions of approval of this preliminary plat.

13. Submittal of the entire final plat, or the initial final plat and subsequent final plats, all implementing the approved preliminary plat shall be accompanied by Homeowner Association Documents and Deed Restrictions to be reviewed by the Village of Mukwonago and a Developers Agreement to be approved by the Village of Mukwonago. Said Developers Agreement shall indicate Homeowner's Association documents specifying perpetual association maintenance of the landscaping of out lots.
14. Building locations of each corner and cul de sac lots shall be addressed through the Planned Unit Development and the Developer's Agreement, when a more detailed plan is submitted with driveway locations.
15. All street names shown on any final plat shall be approved by the Village of Mukwonago.
16. Any assignment of development rights by applicant to another entity shall comply with all conditions of approval.
17. Construct a boulevard entrance off of Edgewood Avenue onto National Avenue (County ES).

NOW THEREFORE BE IT RESOLVED, that the Village of Mukwonago, Approved and Adopted this 20th day of March, 2024 by the Village Board of the Village of Mukwonago, Wisconsin.

APPROVED:

ATTESTATION:

Fred H. Winchowky, Village President

Diana Dykstra, MMC
Village Clerk-Treasurer



PLANNING COMMISSION

March 12, 2024 at 6:30pm
Mukwonago, WI

Preliminary Plat for Cardinal Crest Subdivision

Parcel Numbers: MUKV2091995 (Lands Attached per Ord. 1030)

Case Summary

Parcel Data

Proposal:	New Preliminary Plat for Cardinal Crest Subdivision
Applicant:	Bryan Lindgren, President / Neumann Development, Inc
Request:	Preliminary Plat
Staff Recommendation:	Approve w/Conditions

Parcel Characteristics / Conditions

Acreage:	50.82 acres (16.50 in MUKV)
Total Number of Units:	94 total (36 in MUKV)
Density:	.46 acres per Dwelling Unit
Total Green Space:	60% of lot area required
Park Area Dedication:	TBD – Lot 2 has been discussed.
Stormwater:	Portion of Lot 2 & 3 in MUKV
Current Use:	Farmland
Proposed Use:	Single Family Lots, Private out lots, and stormwater Facilities
Reason for Request:	New Subdivision
Land Use Classification:	Small Lot Single Family – 10,000 – 12,000 SF
Zoning Classification:	R-3 Single Family Small-Lot Residential District
Census Tract:	2039.01

Project Summary

Neumann Development is requesting a review of a Preliminary Plat for the Cardinal Crest Subdivision.

Specific Requests

The applicant specifically requests the approval of a Preliminary Plat for a subdivision known as Cardinal Crest, which includes 94 single-family residential lots. 36 single-family residential lots are in the Village of Mukwonago along with outlots 2 & 3. 58 single-family residential lots are in the Village of Vernon along with outlots 1,4,5, & 6. This subdivision is located between National Ave and Edgewood Ave.

Project Overview

Neumann Development has been working with the Village of Mukwonago and Vernon in order to develop the subdivision. The Planning Commission and Village Board have approved the attachment and detachment of lands, comprehensive plan amendment, and rezoning in January and February of 2024.

The next steps are to approve the Preliminary Plat, Planned Unit Development Overlay, Developer's Agreement, Construction Plan, and Final Plat.

Lots

The proposed portion of the subdivision lot in Mukwonago includes 36 single-family lots ranging in size from 9,000 square feet to 22,061 square feet. The minimum lot area required in the R-3 Single-Family Small Lot - Residential District is 10,000 square feet. The setbacks proposed are also less than required by the zoning code and will be addressed in a future proposal for a Planned Unit Development (PUD). The developer is aware and has submitted a PUD application, which will come before the Plan Commission and Village Board at a later date.

Roads

There are no concerns at this time and any details will be addressed with the infrastructure plans. The road width meets the minimum requirement for Village Design standards. See fire department comment on Cul de sacs.

Staff Review

Engineering	Echo building inspection comment.
Public Works	No concerns at this time.
Utilities	No concerns at this time. These lots will be served by sewer and water.
Police	No concerns at this time.
Fire	300' spacing for hydrants. Cul de sacs were 110' so that our ladder could turn - run the WB-50 template.
Building Inspection	Should say: "agencies having authority to object should be Waukesha County Park and Land Use" rather than Washington County.
Planning	Echo building inspection comment. PUD approval to follow in April, if Preliminary Plat approved. Park Area needs to be identified.

Action

Recommendation

Staff recommends the Planning Commission recommend approval to the Village Board for the preliminary plat with 94 single-family residential lots, 36 of which are in the Village of Mukwonago, subject to the following conditions in the attached draft resolution (as adopted or amended). The conditions will be resolved for the Final Plat and/or included in the Developers Agreement that is to be drafted.

Attachments

1. Preliminary Plat
2. Attach/Detach Ord. 1030
3. DOA Letter
4. DOA Cert Prelim Plat
5. Waukesha County Letter
6. Parks and Land Use Cert Prelim Plat
7. Resolution (as adopted or amended)

ORDINANCE NO. 1030

**AN ORDINANCE APPROVING THE ATTACHMENT OF TERRITORY FROM THE
VILLAGE OF VERNON TO THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village of Mukwonago has received Craig Hein's (Property Owner) petition for detachment from the Village of Vernon of the subject territory located in the Village of Vernon, Waukesha County, Wisconsin to be Attached to the Village of Mukwonago, Waukesha County, Wisconsin; and

WHEREAS, the Petition has been signed by a majority of the owners of three-fourths of the taxable land in area within the territory to be detached, and the petition was filed with the Village Clerk of the Village of Vernon within 120 days after the date of a publication of a class 1 notice of intention to circulate a petition of detachment pursuant to Wis. Stat. § 66.0227(1); and

WHEREAS, pursuant to Wis. Stats. §66.0227(2) the Village of Vernon Village Board adopted the Detachment Ordinance within 60 days after the filing of the petition; and

WHEREAS, this Ordinance attaching the territory from Vernon is being adopted by the Village Board of the Village of Mukwonago within 60 days of the enactment of the Village of Vernon Detachment Ordinance, pursuant to Wis. Stats. § 66.0227(2); and

WHEREAS, all requirements of Wis. Stats. § 66.0227 have been fully complied with; and

WHEREAS, pursuant to Wis. Stats. § 66.0227(2), the Village Board of the Village of Mukwonago by at least a three-fourths majority has approved this Attachment Ordinance;

NOW THEREFORE, the Village Board of the Village of Mukwonago, Wisconsin does hereby ordain as follows:

SECTION 1: Territory Detached from the Village of Vernon and Attached to the Village of Mukwonago.

In accordance with Wis. Stat. §66.0227 and the Petition to detach a portion of land from the Village of Vernon and Attach to the Village of Mukwonago filed with the Village Clerk for the Village of Vernon on December 6, 2023, signed by the majority of the owners of three-fourths of the taxable land in area within the territory, the following described territory in the Village of Vernon is detached from the Village of Vernon and attached to the Village of Mukwonago, Wisconsin:

All that part of Lot 1 of Certified Survey Map No. 8142, recorded in the Office of the Register of Deeds for Waukesha County on October 22, 1996, in Volume 71 of Certified Survey Maps, at Pages 23 through 25 inclusive, as Document No.2166785 and Unplatted Lands, being located in a part of the Northeast 1/4 and Southeast 1/4 of the Southwest 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Vernon, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the East 114 Corner of said Section 19; Thence South 87°32 '52" West and along the North line of the said Southeast 1/4 Section, 1902.96 feet to a point on the East line of said Lot 1 of Certified Survey Map No. 8142, Thence South 01°43 '08 "East and along the East line of said Lot 1 of said Certified Survey Map No. 8142, 1,154.34 feet to a point; Thence South 89°14'12" West, 1212.39 feet to the point of beginning of lands hereinafter described;

Thence South 26°40'38" East, 60.00 feet to a point; Thence South 63°19'22" West, 150.00 feet to a point; Thence North 26°40'38" West, 27.28 feet to a point; Thence Southwesterly 276.73 feet along the arc of a curve, whose center lies to the Southeast, whose radius is 60.0 feet, whose central angle is 264°15'39", and whose chord bears South 21° 11 '32" West, 88.99 feet to a point; Thence Southeasterly 276.89 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 183.0 feet, whose central angle is 24°04 '20 ", and whose chord bears South 38°42 '49" East, 76.32 feet to a point; Thence South 39°15'00" West, 68.04 feet to a point; Thence South 57°38'00" West, 111.50 feet to a point; Thence along the existing Corporate Limits Line the following courses; Thence North 56°47'31" West, 191.03 feet to a point; Thence North 13°05'19" West, 155.18 feet to a point; Thence Northeasterly 305.65 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 333.07 feet, whose central angle is 52°34'47", and whose chord bears North 65°59'28" East, 295.04 feet; Thence South 59°23'49" East, 151.3 feet to a point; Thence North 31°29'21" East, 54.12 feet to a point; Thence North 50° 35'42" East, 10.30 feet to the point of beginning of this description.

Said Parcel contains 72,840 Square Feet (or 1.6722 Acres) of land, more or less.

Waukesha County Tax Parcel Number: VNT-2091-999-009

SECTION 2: Effect of Attachment.

From and after the date of this ordinance, the territory described in Section I shall no longer be part of the Village of Vernon and shall be part of the Village of Mukwonago, for any and all purposes provided by law and all persons coming or residing on the property shall be subject to all ordinances, rules and regulations governing the Village of Mukwonago.

SECTION 3: Zoning Classification.

The territory being detached from the Village of Vernon by this Ordinance is zoned as follows, pursuant to Wis. Stat. §66.0227(4): A-1a, Agricultural District. The territory shall continue to be zoned as such until such time as it is re-zoned by the Village of Mukwonago.

SECTION 4: Attachment.

That the above-described territory situated in the Village of Vernon will be detached and the same is hereby Attached to the Village of Mukwonago, Waukesha County, Wisconsin. The Village Clerk of the Village of Mukwonago is further directed to make the mailings and recordings pursuant to Wis. Stats. §66.0217(9)(a) and Wis. Stats. §66.0227, i.e., to mail a copy of the Ordinance to the Secretary of Administration of the State of Wisconsin, and the Clerk of the Vernon School District, a copy to the Register of Deeds of Waukesha County, and one copy to any company that provides utility service to the area detached.

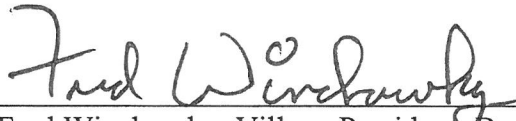
SECTION 5: Severability.

If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision or application.

SECTION 6: Effective Date.

That this Ordinance shall take effect and be in force from and after its passage and posting as provided by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago and shall indicate the number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, this 21st day of February, 2024.



Fred Winchowky, Village President, Board of Trustees

Countersigned:



Diana Dykstra, Village Clerk-Treasurer





TONY EVERS
GOVERNOR
KATHY BLUMENFELD
SECRETARY-DESIGNEE

Plat Review

PO Box 1645, Madison WI 53701

E-mail: plat.review@wi.gov

<https://doa.wi.gov/platreview>

February 28, 2024

Ted Indermuehle
TRIO ENGINEERING, LLC
4100 N CALHOUN RD SUITE 300, BROOKFIELD WI 53005-2000
tindermuehle@trioeng.com

FILE NO. 121829
CARDINAL CREST
Village of Mukwonago, Waukesha County

Dear Ted Indermuehle:

You have submitted the preliminary plat of CARDINAL CREST for review. The Department of Administration does not object to this preliminary plat and certifies it as complying with the requirements of: s. 236.16, and s. 236.20 Wis. Stats.; the Waukesha County Planning Agency.

DEPARTMENT OF ADMINISTRATION COMMENTS:

We have examined and find that this preliminary plat appears to conform with the applicable layout requirements of ss. 236.16 and 236.20, Wis. Stats.

COUNTY PLANNING AGENCY:

The Waukesha County Planning Agency is an objecting agency on this plat. On 02/02/2024 we transmitted copies to them for review. On 02/21/2023, we were notified that they do not object to this plat with conditions to be met prior to the final plat submittal.

Local government units, during their review of the plat, will resolve, when applicable, that the plat:

- complies with local ordinances;
- conforms with areawide water quality management plans, if sewerage;
- complies with Wisconsin shoreland management regulations;
- resolves possible problems with storm water runoff;
- fits the design to the topography;
- displays well designed lot and street layout;
- includes service or is serviceable by necessary utilities.

If there are any questions concerning this review or preparation and submittal of the final plat, please contact our office as listed above.

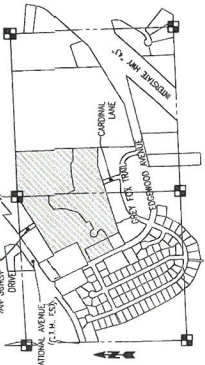
Regards,

Don Sime, PLS
Plat Review

cc: Owner; Clerk, Village of Mukwonago; Waukesha County Planning Agency; Clerk, Village of Vernon
PLAT RECEIVED FROM SURVEYOR ON 02/02/2024; REVIEWED ON 02/28/2024

PRELIMINARY PLAT OF CARDINAL CREST

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 8142 LOCATED IN A PART OF THE NORTHWEST 1/4 AND THE SOUTHWEST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 19, TOWN 5 NORTH, RANGE 19 EAST, IN THE VILLAGE OF MUKWONAGO AND VILLAGE OF VERNON, WAUKESHA COUNTY, WISCONSIN.



LOCALITY MAP:
S. 1/2 SEC. 19, T. 5 N., R. 19 E.
SCALE: 1"=1000'

SITE DATA
Total Development Area = 58.82 acres
Village of Mukwonago = 16.50 ac
Village of Vernon = 34.32 ac
Proposed Lots
Mukwonago - Single Family = 36 lots
Vernon - Single Family = 36 lots
TOTAL = 72 lots
Mukwonago Single Family
36 lots
R-3 PUD Single Family Zoning
Min. Lot Size = 5,000 s.f.
Min. Lot Width = 70' (at front setback)
Setbacks = 25' Front
15' Side Road Corner Lot
7.5' Side
20' Rear
Density = 0.46 Acres per DU
Vernon Single Family
36 lots
R-3 Single Family Zoning
Min. Lot Size = 9,000 s.f.
Min. Lot Width = 70' (at front setback)
Setbacks = 25' Front
15' Side Road Corner Lot
7.5' Side
20' Rear
Density = 0.59 Acres per DU

There are no objections to this PRELIMINARY PLAT with respect to the applicable provisions of s. 236.16 and 236.12, Wis. Stat., as provided by s. 236.11 and 236.12, Wis. Stat.

Notarized 7/7/2024

Department of Administration

LEGEND	
—	PROPOSED FIRE HYDRANT
—	EXISTING WATERMAIN
—	PROPOSED WATERMAIN
—	EXISTING SANITARY SEWER
—	PROPOSED SANITARY SEWER
—	EXISTING STORM SEWER
—	PROPOSED STORM SEWER
—	EXISTING CONTOUR

DEVELOPMENT SUMMARY:

1. Tax Key No. 1. MAY2019195 and VIT201919002.
2. Development contains approximately 51,128 Acres.
3. Subdivision contains 14 Lots and 7 Units.
4. Subdivision to be served by Sanitary Sewer and Storm Sewer.
5. Public Roads to have Concrete Curb and Gutter.
6. All lots to have Underground Telephone, Electric, and Cable.
7. Details 1-4 contain open space.
8. Details 1-4 contain open space.
9. Details 1-4 contain open space.
10. Stormwater Management Facilities are located on Details 1-4 of this Subdivision.

BASEMENT RESTRICTION FOR GROUNDWATER NOTE:

Although all lots in this Subdivision have been reviewed and approved for development with single-family residential use in accordance with Section 236.16 Wisconsin Statutes, some lots may require additional soil engineering and foundation design with regard to basement construction. It is recommended that a licensed professional engineer design a basement and foundation for each lot in this Subdivision. The design should be based on the results of a geotechnical investigation and should be subject to the approval of the Village of Mukwonago and the Village of Vernon. Soil conditions should be subject to each owner's special investigation prior to construction and no specific representation is made herein.

WETLAND DELINEATION NOTE:

Wetland boundaries shown herein are based on a field delineation and Wetland Delineation Report dated October 2020, by David J. Wetzel & Associates, LLC, conducted in accordance with the National Wetlands Inventory (NWI) and the National Wetlands Inventory (NWI) and the National Wetlands Inventory (NWI).

HORIZONTAL DATUM PLANE:

All horizontal measurements are based on the Wisconsin State Plane Coordinate System, North Zone (NAD-83/2011), in which the North line of the S.W. 1/4 of Section 19, Town 5 North, Range 19 East, bears S87°32'30" W.

VERTICAL DATUM PLANE:

All vertical measurements are based on the National Geodetic Vertical Datum of 1988 per Wisconsin County 05 Geographic data.

DEVELOPER:

NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072
PHONE: (262) 790-1480
FAX: (262) 790-1481

ENGINEER / SURVEYOR:

TRIO ENGINEERING, LLC
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072
PHONE: (262) 790-1480
FAX: (262) 790-1481

AGENCIES HAVING THE AUTHORITY TO OBJECT:

- State of Wisconsin, Dept. of Administration
- Washington County, Dept. of Parks and Land Use

APPROVING AUTHORITY:

- Village of Mukwonago
- Village of Vernon

REVISION HISTORY:

DATE	DESCRIPTION
JANUARY 25, 2024	

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

BY: NEWMAN DEVELOPMENTS, INC.
107242025 PAUL COURT, SUITE 100
PEWaukee, WI 53072

PROJECT: SINGLE FAMILY RESIDENTIAL SUBDIVISION
VILLAGE OF MUKWONAGO & VILLAGE OF VERNON, WISCONSIN

DATE: JANUARY 25, 2024

JOB NUMBER: 21-040-953-01

DESCRIPTION:

PRELIMINARY PLAT

SHEET

1 OF 1

Paul Farrow
County Executive

Dale R. Shaver
Director



Waukesha County
Department of Parks and Land Use

TO: State of Wisconsin-Department of Administration (Plat Review)

NOTICE OF: Certification of No Objection to Preliminary Plat

DATE OF REVIEW: February 21, 2024

RE: Subdivision Plat known as: **Cardinal Crest**
File No. 2087

LOCATION: Part of the SW $\frac{1}{4}$ and SE $\frac{1}{4}$ of Section 19, T5N, R19E, Village of Mukwonago and Village of Vernon

SUBMITTED BY: Wisconsin Department of Administration-Plat Review

SURVEYOR: Ted Indermuehle, P.L.S
Trio Engineering
4100 N. Calhoun Rd. Suite 300
Brookfield, WI 53005

DATE RECEIVED: February 2, 2024

DATE OF PLAT: January 25, 2024

SUBDIVIDER: Neumann Developments, Inc.
N27W24025 Paul Ct., Suite 100
Pewaukee, WI 53072

Planning and Zoning

515 W. Moreland Blvd., Room AC 230 Waukesha, Wisconsin 53188-3878
Phone: (262) 548-7790 Fax: (262) 896-8071 www.waukeshacounty.gov/planningandzoning

REMARKS: Conditional Approval of this Preliminary Plat is based on the following conditions being met, prior to the submittal of a revised Preliminary Plat or Final Plat:

1. A name change is required. There is already a Cardinal Crest subdivision in the City of Brookfield and all subdivision names within the county must be unique.
2. If the development summary is to remain, include all tax keys of the property or remove them completely. Specifically, it appears tax key VNT 2091991003 is also a part of the plat. In addition, development summary note no. 3 shall be corrected to read "...94 Lots and 6 Outlots."
3. All public roads shall be clearly labeled "Dedicated to the public for roadway purposes." All road names shall be unique.
4. The scale of the plat is missing and shall be noted next to the scale bar.
5. Signatures Certificates shall be on the final plat.
6. Curve information shall be provided on the final plat or within a table on the final plat.
7. Any existing wells and/or septic systems shall be properly abandoned. An abandonment report shall be submitted to Waukesha County Environmental Health Division.
8. All easements shall be identified on the plat.
9. Unless Outlots 4 and 6 are modified to have public road access, access easements shall be provided and identified on the final plat.
10. Documentation must be presented to Waukesha County Planning and Zoning staff confirming that, as required by Section NR 110.08(4) of the Wisconsin Administrative Code, the Southeastern Wisconsin Regional Planning Commission has reviewed and commented on the proposed sanitary sewer extension which will be needed to serve the expanded development.
11. A letter from the Village of Mukwonago and Village of Vernon (if applicable) indicating that they are willing to extend sewer to the subdivision must be furnished to the Waukesha County Department of Parks and Land Use.
12. The portion of the proposed plat in the Village of Vernon does not comply with the Waukesha County Comprehensive Development Plan, which designates this parcel as Rural Density and Other Agricultural Land (5 acres/dwelling unit), or

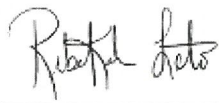
the 2019 Village Land Use Map, which designates the land as Recreational. Therefore, the plat does not comply with the Village Land Use Plan. Prior to Final Plat submittal, please provide documentation that the Village Land Use Plan has been modified to an appropriate residential category. The County Plan will be updated appropriately.

13. The specific date of the wetland study prepared by Dave Meyer shall be added to the final plat.
14. Wetland preservation restrictions, similar to the enclosed, shall be noted on the face of the Plat and referenced to the wetlands within the subdivision.
15. The Developer shall obtain all necessary local, DNR and ACOE approvals for the proposed wetland fill proposed, prior to any land altering activities taking place.
16. The note listing objection agencies shall be corrected from "Washington County Dept. of Parks and Land Use" to "Waukesha County Dept. of Parks and Land Use".
17. There is an existing INRA label on Outlot 5 but it is not clear where the boundary is. Please clarify or remove the label. In addition, if INRA is present on the property, please identify the source of the INRA.

In addition, we recommend the following:

18. There are mapped hydric soils in the area of lots 16 through 24 and 81 through 90, indicative of seasonal high groundwater within one (1) foot of the surface. Many of these areas are also identified as Prior Converted Wetlands on the NRCS draft wetland maps. Our office recommends that the Villages require soil testing throughout the development to ensure that all of the lots are buildable and that basements will clear the estimated seasonal high groundwater elevation, preferably by at least one (1) ft. If a significant amount of fill is required, we recommend that the Villages review a Master Grading Plan for the development that provides continuity between lots and ensures protection of the wetland areas.
19. We recommend that the developer consult with the property owner of the location and function of any drain tile that may be present on the property and how it may impact the development.

SIGNED:



Rebekah Leto
Senior Planner

For information regarding this review, please contact Ben Greenberg at
(262) 548-7790 or bgreenberg@waukeshacounty.gov.

Cc via email:

Ted Indermuehle, PLS
Neumann Developments, Developer
Village of Mukwonago Planner
Village of Mukwonago Clerk
Village of Vernon Clerk
Village of Vernon Planner
WE Energies – Plat Review
AT&T – Plat Review
Leif Hauge, Waukesha County Land Resources Division
File

\\Weg.Waukeshacounty.Gov\Files\Depts\PRKANDLU\Subdivision Files\Villages\Mukwonago\2087 Cardinal Crest\Conditional Certification Prelim
2 16 24.Docx

SAMPLE: WETLAND RESTRICTIONS

Those areas identified as a Wetland Preservation Area on Page ____ of ____ of this Subdivision Plat shall be subject to the following restrictions:

1. Grading, filling and removal of topsoil or other earthen materials are prohibited, unless specifically authorized by the municipality in which this land is located and, if applicable, the Waukesha County Department of Parks and Land Use, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
2. The removal or destruction of any vegetative cover, i.e., trees, shrubs, grasses, etc., is prohibited, with the exception that invasive, dead, diseased, or dying vegetation may be removed, at the discretion of the landowner, and with approval from the municipality in which this land is located and, if applicable the Waukesha County Department of Parks and Land Use-Planning and Zoning Division. Silvicultural thinning, upon the recommendation of a forester or naturalist and with approval from the municipality in which this land is located and, if applicable the Waukesha County Department of Parks and Land Use-Planning and Zoning Division, shall also be permitted.
3. Grazing by domesticated animals, i.e., horses, cows, etc., is prohibited, unless grazing is conducted in order to manage invasive vegetation and approval from the municipality in which this land is located and, if applicable the Waukesha County Department of Parks and Land Use-Planning and Zoning Division.
4. The introduction of plant material not indigenous to the existing environment is prohibited.
5. Ponds are prohibited unless designed to enhance the natural environment. Ponds that may be permitted are subject to the approval of the municipality in which they are located and, if applicable, the Waukesha County Department of Parks and Land Use, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
6. The construction of buildings is prohibited.

Accounts Payable Cover Sheet

Report:

Village Accounts Payable

**Period or corresponding
report date**

3/14/2024

\$

283,104.49

Total for Approval: \$ 283,104.49

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ALSCO						
IMIL1996894	PD MAT CLEANING SERVICE	100-5211-539400	51.89	51.89	POLICE	03/21/2024
IMIL1994899	VILLAGE HALL WALKOFF MATS	100-5160-521900	63.37	63.37	DPW	03/21/2024
TOTAL VENDOR ALSCO				115.26		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1JXWK7FVRK6T	PRINTER LABELS	100-5323-531100	56.86	56.86	DPW	03/21/2024
13W46HCR69QC	DATA JUNCTION BOXES	100-5323-531100	14.95	14.95	DPW	03/21/2024
1LQQLWXJJ77L	DEPUTY DESK SET UP	100-5142-531100	59.88	59.88	CLERK	03/21/2024
TOTAL VENDOR AMAZON CAPITOL SERVICES				131.69		
VENDOR NAME: BARRIENTOS DESIGN & CONSULTING						
1874	DPW FACILITY ASSESMENT	480-5700-573000	6,071.75	6,071.75	DPW	03/21/2024
TOTAL VENDOR BARRIENTOS DESIGN & CONSULTING				6,071.75		
VENDOR NAME: BASSETT MECHANICAL						
6511345C	MAINTENANCE SERVICE AGREEMENT	620-8400-852000	1,105.00	1,105.00	UTILITIES	03/21/2024
TOTAL VENDOR BASSETT MECHANICAL				1,105.00		
VENDOR NAME: BOUND TREE MEDICAL LLC						
85272656	EMS SUPPLIES	150-5231-531100	30.95	30.95	FIRE	03/21/2024
85262221	EMS SUPPLIES	150-5231-531100	72.99	72.99	FIRE	03/21/2024
TOTAL VENDOR BOUND TREE MEDICAL LLC				103.94		
VENDOR NAME: BROBERG, DWANE						
2024 BOOT ALLOW	2024 BOOT ALLOWANCE - BROBERG	100-5323-534800	100.00	100.00	DPW	03/21/2024
TOTAL VENDOR BROBERG, DWANE				100.00		
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON						
FEB 2024 ACTIVITY	GENERAL POLICE AND VILLAGE MATTERS	100-5211-521900	2,910.00	10,251.50	FINANCE	03/21/2024
		100-5111-521900	6,669.00			
		610-6920-692300	336.25			
		620-8400-852000	336.25			
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				10,251.50		
VENDOR NAME: C & M AUTO PARTS INC						
6079-380064	2017 AMBULANCE OIL CHANGE	150-5231-539500	14.36	14.36	FIRE	03/21/2024
6079-380065	SKIDSTER VALVE STEMS	100-5324-539500	51.96	51.96	DPW	03/21/2024
TOTAL VENDOR C & M AUTO PARTS INC				66.32		
VENDOR NAME: CINTAS						
4185128502	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	140.55	140.55	DPW	03/21/2024
4185128535	UNIFORM SERVICE	610-6920-693000	96.35	192.69	UTILITIES	03/21/2024
		620-8400-856000	96.34			
4185848779	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	140.55	140.55	DPW	03/21/2024

03/14/2024 02:32 PM

User: MROCKLEY

DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO

EXP CHECK RUN DATES 03/21/2024 - 03/21/2024

UNJOURNALIZED OPEN

BANK CODE: GEN

Page: 2/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CINTAS						
4185848903	UNIFORM SERVICE	610-6920-693000	105.15	210.29	UTILITIES	03/21/2024
		620-8400-856000	105.14			
TOTAL VENDOR CINTAS				684.08		
VENDOR NAME: CJ & ASSOCIATES, INC						
0232693-IN	DISPATCH FLOORING BALANCE	430-5700-571100	4,471.79	4,471.79	POLICE	03/21/2024
TOTAL VENDOR CJ & ASSOCIATES, INC				4,471.79		
VENDOR NAME: CORE & MAIN LP						
U439628	METERS	610-0000-134600	32,000.00	32,000.00	FINANCE	03/21/2024
TOTAL VENDOR CORE & MAIN LP				32,000.00		
VENDOR NAME: DE LAGE LANDEN FINANCIAL						
82099694 PD	PD COPIER LEASE	100-5211-531200	108.00	108.00	POLICE	03/21/2024
82099694	LEASE 03/15/24 - 04/14/24 KONICA 450I	100-5142-531200	19.98	160.00	ALLOCATE	03/21/2024
		100-5300-539900	18.83			
		100-5120-531100	7.97			
		100-5141-531100	4.96			
		100-5145-531100	9.32			
		100-5241-531200	3.73			
		100-5632-531200	4.59			
		100-5211-531200	19.65			
		150-5221-531100	19.84			
		410-5363-531200	1.60			
		440-5511-531200	18.24			
		500-5344-531200	2.22			
		610-6902-690300	15.41			
		620-8300-840000	13.66			
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				268.00		
VENDOR NAME: DIGGERS HOTLINE INC						
240238301 DPW	STORM SEWER LOCATES	100-5344-539500	26.54	26.54	DPW	03/21/2024
240238301 UTILITIES	DIGGERS HOTLINE FEES	610-6920-693000	26.53	53.06	UTILITIES	03/21/2024
		620-8400-856000	26.53			
TOTAL VENDOR DIGGERS HOTLINE INC				79.60		
VENDOR NAME: DRAGONFLY EMBROIDERY						
21975	2024 UNIFORM ALLOWANCE - ZAESKE	100-5211-534600	94.00	94.00	POLICE	03/21/2024
TOTAL VENDOR DRAGONFLY EMBROIDERY				94.00		
VENDOR NAME: DYKSTRA DIANA						
FEB-MARCH MILEAGE	FEB-MAR MILEAGE	100-5142-533200	133.33	133.33	CLERK	03/21/2024
TOTAL VENDOR DYKSTRA DIANA				133.33		
VENDOR NAME: EBIX						

33

03/14/2024 02:32 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/21/2024 - 03/21/2024
UNJOURNALIZED OPEN
BANK CODE: GEN

Page: 3/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: EBIX					
13114	EBIX INVOICE	150-5231-521900	6,719.26	6,719.26 FIRE	03/21/2024
TOTAL VENDOR EBIX				6,719.26	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2622542	EMS SUPPLIES	150-5231-531100	180.99	180.99 FIRE	03/21/2024
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				180.99	
VENDOR NAME: ENTRANCE SYSTEMS					
48040	GATE OPERATOR MAINTENANCE	620-8010-834000	574.00	574.00 UTILITIES	03/21/2024
TOTAL VENDOR ENTRANCE SYSTEMS				574.00	
VENDOR NAME: EXCEL BUILDING SERVICES LLC					
4177	PD BUILDING CLEANING	100-5211-539400	975.00	975.00 POLICE	03/21/2024
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00	
VENDOR NAME: FASTENAL COMPANY					
WIMUK100728	GRINDING AND SANDING WHEELS	100-5323-531100	88.15	88.15 DPW	03/21/2024
TOTAL VENDOR FASTENAL COMPANY				88.15	
VENDOR NAME: GALLS LLC					
027180262	2024 UNIFORM ALLOWANCE - KREISER	100-5211-534600	21.56	21.56 POLICE	03/21/2024
027133177	2024 UNIFORM ALLOWANCE - KREISER	100-5211-534600	72.00	72.00 POLICE	03/21/2024
027112673	2024 UNIFORM ALLOWANCE - KUBIAK	100-5211-534600	159.99	159.99 POLICE	03/21/2024
027238584	UNIFORM ALLOWANCE - KREISER	100-5211-534600	14.58	14.58 POLICE	03/21/2024
TOTAL VENDOR GALLS LLC				268.13	
VENDOR NAME: GEAR WASH LLC					
5-1464	TURNOUT GEAR REPAIR	150-5222-539500	127.29	127.29 FIRE	03/21/2024
TOTAL VENDOR GEAR WASH LLC				127.29	
VENDOR NAME: GORDON FLESCH CO					
I00899668	CANON LEASE 03/20/24 - 04/19/24	100-5142-531200	20.25	162.10 ALLOCATE	03/21/2024
		100-5300-539900	19.08		
		100-5120-531100	8.07		
		100-5141-531100	5.03		
		100-5145-531100	9.43		
		100-5241-531200	3.78		
		100-5632-531200	4.65		
		100-5211-531200	19.91		
		150-5221-531100	20.10		
		410-5363-531200	1.62		
		440-5511-531200	18.48		
		500-5344-531200	2.25		
		610-6902-690300	15.61		
		620-8400-851000	13.84		
TOTAL VENDOR GORDON FLESCH CO				162.10	
VENDOR NAME: GS SYSTEMS, INC.					

03/14/2024 02:32 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/21/2024 - 03/21/2024
UNJOURNALIZED OPEN
BANK CODE: GEN

Page: 4/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: GS SYSTEMS, INC.					
INV26528	SCADA SOFTWARE SUPPORT	610-6920-692300	795.00	1,590.00 UTILITIES	03/21/2024
		620-8400-852000	795.00		
TOTAL VENDOR GS SYSTEMS, INC.				1,590.00	
VENDOR NAME: HAHN ACE HARDWARE					
FEB 2024 LIBRARY	HARDWARE	440-5511-531100	36.14	36.14 LIBRARY	03/21/2024
FEB 24 POLICE	REPAIR SUPPLIES	100-5211-539500	29.48	29.48 POLICE	03/21/2024
FEB 2024 FIRE	HAHN ACE HARDWARE	150-5231-531100	9.61	9.61 FIRE	03/21/2024
FEB 2024 DPW	MISC SUPPLIES	100-5160-531100	17.05	147.00 DPW	03/21/2024
		100-5323-531100	78.40		
		100-5521-531100	2.65		
		100-5512-531100	39.54		
		100-5348-531100	9.36		
FEB 2024 UTILITIES PLUMBING SUPPLIES, CLEANING SUPPLIES, AN				253.58 UTILITIES	03/21/2024
		620-8010-827000	152.50		
		620-8010-826000	8.43		
		610-6210-662500	92.65		
TOTAL VENDOR HAHN ACE HARDWARE				475.81	
VENDOR NAME: HAWKINS WATER TREATMENT					
6697243	POLYMER FOR SLUDGE	620-8010-825000	1,345.05	1,345.05 UTILITIES	03/21/2024
6697677	CHEMICALS FOR WATER TREATMENT	610-6300-663100	3,088.30	3,088.30 UTILITIES	03/21/2024
TOTAL VENDOR HAWKINS WATER TREATMENT				4,433.35	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
56021	PROSECUTIONS	100-5130-521900	960.00	960.00 FINANCE	03/21/2024
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				960.00	
VENDOR NAME: HORN OIL					
FEB 2024	FEBRUARY 2024 MONTHLY FUEL	100-5212-535100	2,354.15	4,592.05 ALLOCATE	03/21/2024
		100-5241-535100	85.12		
		100-5324-535100	(355.37)		
		150-5222-535100	530.83		
		150-5231-535100	1,410.28		
		610-6920-693300	24.78		
		620-8010-828000	454.45		
		620-8030-828000	87.81		
TOTAL VENDOR HORN OIL				4,592.05	
VENDOR NAME: HYDROCORP					
0076669-IN	CROSS CONNECTION SURVEY CONTRACT	610-6920-692300	1,413.00	1,413.00 UTILITIES	03/21/2024
TOTAL VENDOR HYDROCORP				1,413.00	
VENDOR NAME: INTERSTATE PUMP & TANK					
15491	FUEL PUMP MAINTENANCE	100-5323-539500	176.40	176.40 DPW	03/21/2024

333

03/14/2024 02:32 PM

User: MROCKLEY

DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO

EXP CHECK RUN DATES 03/21/2024 - 03/21/2024

UNJOURNALIZED OPEN

BANK CODE: GEN

Page: 5/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: INTERSTATE PUMP & TANK					
TOTAL VENDOR INTERSTATE PUMP & TANK				176.40	
VENDOR NAME: JEFFERSON FIRE & SAFETY					
IN312034	3461 MUD FLAP REPLACEMENT	150-5222-539500	89.65	89.65 FIRE	03/21/2024
IN312289	3461 PUMP SWITCH	150-5222-539500	37.11	37.11 FIRE	03/21/2024
TOTAL VENDOR JEFFERSON FIRE & SAFETY				126.76	
VENDOR NAME: JOHNS DISPOSAL SVC. INC.					
1295819	FEBRUARY GARBAGE AND RECYCLING	410-5362-531000	27,795.76	48,528.00 DPW	03/21/2024
		410-5363-522000	20,732.24		
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.				48,528.00	
VENDOR NAME: LA FORCE INC					
00003241FT	VILLAGE HALL LOCK HOSTING	100-5160-521900	1,188.00	1,188.00 DPW	03/21/2024
TOTAL VENDOR LA FORCE INC				1,188.00	
VENDOR NAME: LANGE ENTERPRISES INC					
86903	RR CROSSING STREET SIGN	100-5348-531100	77.14	77.14 DPW	03/21/2024
86731	STREET SIGN POSTS AND BASES	100-5348-531100	1,634.75	1,634.75 DPW	03/21/2024
TOTAL VENDOR LANGE ENTERPRISES INC				1,711.89	
VENDOR NAME: LIFE-ASSIST, INC.					
1413959	EMS SUPPLIES	150-5231-531100	96.10	96.10 FIRE	03/21/2024
1413616	EMS SUPPLIES	150-5231-531100	816.81	816.81 FIRE	03/21/2024
1410002	EMS SUPPLIES	150-5231-531100	60.06	60.06 FIRE	03/21/2024
TOTAL VENDOR LIFE-ASSIST, INC.				972.97	
VENDOR NAME: MACQUEEN EQUIPMENT					
W06895	STREET SWEEPER REPAIRS	100-5345-539500	10,784.06	10,784.06 DPW	03/21/2024
TOTAL VENDOR MACQUEEN EQUIPMENT				10,784.06	
VENDOR NAME: MARCO TECHNOLOGIES					
36044576	COPIER LEASE	620-8400-851000	90.30	180.60 UTILITIES	03/21/2024
		610-6920-692100	90.30		
TOTAL VENDOR MARCO TECHNOLOGIES				180.60	
VENDOR NAME: MARSHALL-BOND PUMPS					
40635.0	MAC VAVLE REPAIR KIT-ODS PUMPS	620-8010-833000	695.86	695.86 UTILITIES	03/21/2024
40643.0	MAC VALVE REPAIR KIT- ODS PUMPS	620-8010-833000	415.97	415.97 UTILITIES	03/21/2024
TOTAL VENDOR MARSHALL-BOND PUMPS				1,111.83	
VENDOR NAME: MCDONOUGH SEPTIC					
I11550	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00 DPW	03/21/2024
I11551	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00 DPW	03/21/2024
I11552	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00 DPW	03/21/2024
I11553	PORTABLE RESTROOMS	100-5521-531100	230.00	230.00 DPW	03/21/2024

03/14/2024 02:32 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/21/2024 - 03/21/2024
UNJOURNALIZED OPEN
BANK CODE: GEN

Page: 6/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: MCDONOUGH SEPTIC					
	TOTAL VENDOR MCDONOUGH SEPTIC			515.00	
VENDOR NAME: MESSAGEUS					
240600134	PHONE LONG DISTANCE SERVICE	610-6920-692100	2.62	5.24 UTILITIES	03/21/2024
		620-8400-851000	2.62		
TOTAL VENDOR MESSAGEUS				5.24	
VENDOR NAME: MID-AMERICAN RESEARCH					
0812402-IN	TUFF TAC LUBRICANT	100-5323-531100	231.21	231.21 DPW	03/21/2024
TOTAL VENDOR MID-AMERICAN RESEARCH				231.21	
VENDOR NAME: MILLER ELECTRICAL ENTERPRISES, INC					
31528	VILLAGE HALL SOFFIT LIGHTING	100-5160-539500	500.00	500.00 DPW	03/21/2024
TOTAL VENDOR MILLER ELECTRICAL ENTERPRISES, INC				500.00	
VENDOR NAME: MINUTEMAN PRESS OF BURLINGTON					
55451	BUSINESS CARD FORESTER	100-5611-531100	43.00	43.00 DPW	03/21/2024
TOTAL VENDOR MINUTEMAN PRESS OF BURLINGTON				43.00	
VENDOR NAME: NAPA AUTO PARTS - SP018					
218289	STATION SUPPLIES- APPARATUS BRUSHES	150-5222-531100	50.95	101.91 FIRE	03/21/2024
		150-5231-531100	50.96		
217412	WELL PUMP OIL	610-6210-662500	94.99	94.99 UTILITIES	03/21/2024
217803	BRUSH 34 OIL FILTER	150-5222-539500	7.89	7.89 FIRE	03/21/2024
218092	STATION SUPPLIES- APPARATUS BRUSHES	150-5222-531100	12.99	12.99 FIRE	03/21/2024
218022	REPLACEMENT ERU BELTS- BLOWER BUILDING	620-8010-833000	11.33	11.33 UTILITIES	03/21/2024
TOTAL VENDOR NAPA AUTO PARTS - SP018				229.11	
VENDOR NAME: NORTH CENTRAL LABORATORIES					
500310	LAB EQUIPMENT	620-8010-826000	360.02	360.02 UTILITIES	03/21/2024
TOTAL VENDOR NORTH CENTRAL LABORATORIES				360.02	
VENDOR NAME: NORTHERN LAKE SERVICE INC					
2403070	COMPLIANCE SAMPLING-TKN	620-8010-826000	54.80	54.80 UTILITIES	03/21/2024
2403669	COMPLIANCE SAMPLING-BACTI	610-6300-663200	167.50	167.50 UTILITIES	03/21/2024
2403769	COMPLIANCE SAMPLING-BACTI	610-6300-663200	27.50	27.50 UTILITIES	03/21/2024
TOTAL VENDOR NORTHERN LAKE SERVICE INC				249.80	
VENDOR NAME: PROHEALTH MEDICAL GROUP					
321585	PHC NEW STAFF PHYSICALS	150-5221-521900	1,240.00	1,240.00 FIRE	03/21/2024
321655	PHC NEW STAFF TB TEST	150-5221-521900	20.00	20.00 FIRE	03/21/2024
TOTAL VENDOR PROHEALTH MEDICAL GROUP				1,260.00	
VENDOR NAME: QUADIENT FINANCE USA INC					

03/14/2024 02:32 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 03/21/2024 - 03/21/2024
UNJOURNALIZED OPEN
BANK CODE: GEN

Page: 7/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: QUADIANT FINANCE USA INC					
020724	POSTAGE	100-5142-531500	249.75	1,999.62 ALLOCATE	03/21/2024
		100-5323-531500	235.36		
		100-5120-531500	99.58		
		100-5141-531100	61.99		
		100-5145-531100	116.38		
		100-5241-531500	46.59		
		100-5632-531500	57.39		
		100-5211-531500	245.55		
		150-5221-531100	247.95		
		410-5363-531500	20.00		
		440-5511-531500	227.96		
		500-5344-531500	27.79		
		610-6902-690300	192.56		
		620-8400-851000	170.77		
TOTAL VENDOR QUADIANT FINANCE USA INC				1,999.62	
VENDOR NAME: R & R INSURANCE SERVICES					
2988714	VEHICLE LIABILITY POLICY #67153	100-5154-551400	181.13	29,568.50 FINANCE	03/21/2024
		100-5154-551400	6,009.26		
		150-5221-522600	17,532.72		
		100-5154-551400	3,847.07		
		610-6920-692400	564.66		
		620-8400-853000	1,433.66		
2988713	2024 Q2 WORKERS COMP INSURANCE	100-5154-551100	9,649.84	19,126.00 FINANCE	03/21/2024
		100-5254-522600	65.08		
		150-5221-522600	6,178.11		
		410-5363-522600	65.08		
		440-5511-522600	159.94		
		500-5344-522600	65.08		
		610-6920-692400	1,176.40		
		620-8400-853000	1,766.47		
TOTAL VENDOR R & R INSURANCE SERVICES				48,694.50	
VENDOR NAME: STERICYCLE					
8006330607	PD SHRED SERVICE	100-5211-521900	90.03	90.03 POLICE	03/21/2024
TOTAL VENDOR STERICYCLE				90.03	
VENDOR NAME: TERMINAL ANDRAE INC.					
64482	ATKINSON LS-RTU PANEL UPGRADE	620-0000-000104	1,550.00	1,550.00 UTILITIES	03/21/2024
TOTAL VENDOR TERMINAL ANDRAE INC.				1,550.00	
VENDOR NAME: TK ELEVATOR CORPORATION					
5002405127	VILLAGE HALL ELEVATOR REPAIRS	100-5160-539500	612.00	612.00 DPW	03/21/2024
TOTAL VENDOR TK ELEVATOR CORPORATION				612.00	
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN					

336

03/14/2024 02:32 PM

User: MROCKLEY

DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO

EXP CHECK RUN DATES 03/21/2024 - 03/21/2024

UNJOURNALIZED OPEN

BANK CODE: GEN

Page: 8/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN					
FEBRUARY 2024	STREET SIGN BOLTS	100-5348-531100	9.48	9.48 DPW	03/21/2024
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				9.48	
VENDOR NAME: USA BLUEBOOK					
INV00296480	LAB SUPPLIES	620-8010-826000	1,239.11	1,239.11 UTILITIES	03/21/2024
TOTAL VENDOR USA BLUEBOOK				1,239.11	
VENDOR NAME: UTILITY SALES & SERVICE					
0214176-IN	BUCKET TRUCK PIN AND SNAP RING	100-5324-539500	82.74	82.74 DPW	03/21/2024
TOTAL VENDOR UTILITY SALES & SERVICE				82.74	
VENDOR NAME: VANGUARD COMPUTERS INC					
61463	DEPUTY CLERK COMPUTER	100-5144-531100	300.00	788.11 CLERK	03/21/2024
		100-5142-531100	488.11		
TOTAL VENDOR VANGUARD COMPUTERS INC				788.11	
VENDOR NAME: VELOCITY LLC					
2024032	JAN 2 THRU MAR 5 IT SERVICES	100-5141-521901	360.00	6,570.00 ALLOCATE	03/21/2024
		100-5145-521901	360.00		
		100-5142-521901	270.00		
		100-5211-521901	2,880.00		
		100-5120-522900	90.00		
		100-5300-521901	450.00		
		150-5221-521901	360.00		
		610-6920-692300	180.00		
		620-8400-852000	180.00		
		100-5150-521900	1,440.00		
2024030	FEBRUARY 2024 OFFICE 365 LICENSING AND	100-5111-522900	56.00	1,197.00 ALLOCATE	03/21/2024
		100-5120-522900	20.50		
		100-5141-522900	20.50		
		100-5142-522900	57.50		
		100-5211-522900	289.50		
		100-5241-522900	61.50		
		100-5300-522900	73.50		
		100-5512-522900	16.50		
		100-5632-522900	20.50		
		150-5221-522900	342.50		
		610-6920-692100	53.50		
		620-8400-851000	53.50		
		100-5145-522900	61.50		
		100-5150-521900	62.00		
		440-5511-534000	8.00		

03/14/2024 02:32 PM

User: MROCKLEY

DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO

EXP CHECK RUN DATES 03/21/2024 - 03/21/2024

UNJOURNALIZED OPEN

BANK CODE: GEN

Page: 9/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: VELOCITY LLC					
2024031	MARCH 2024 OFFICE 365 LICENSING AND SENT	100-5111-522900	56.00	1,197.00 ALLOCATE	03/21/2024
		100-5120-522900	20.50		
		100-5141-522900	20.50		
		100-5142-522900	57.50		
		100-5211-522900	289.50		
		100-5241-522900	61.50		
		100-5300-522900	73.50		
		100-5512-522900	16.50		
		100-5632-522900	20.50		
		150-5221-522900	342.50		
		610-6920-692100	53.50		
		620-8400-851000	53.50		
		100-5145-522900	61.50		
		100-5150-521900	62.00		
		440-5511-534000	8.00		
TOTAL VENDOR VELOCITY LLC				8,964.00	
VENDOR NAME: VERIZON WIRELESS					
9958252088	VERIZON INVOICE LP15	150-5221-522500	50.10	50.10 FIRE	03/21/2024
9956582730	FEBRUARY 2024 PHONE BILL	100-5141-522500	46.15	843.78 ALLOCATE	03/21/2024
		100-5241-522500	90.98		
		100-5323-522500	334.70		
		610-6920-692100	165.40		
		620-8400-851000	165.40		
		100-5632-522500	41.15		
TOTAL VENDOR VERIZON WIRELESS				893.88	
VENDOR NAME: WALWORTH CTY SECURITY ALARMS LLC					
17658	DPW FIRE PANEL CELL SERVICE INSTALLATION	100-5323-539500	1,100.00	1,520.00 DPW	03/21/2024
		100-5323-522500	420.00		
TOTAL VENDOR WALWORTH CTY SECURITY ALARMS LLC				1,520.00	
VENDOR NAME: WATERLY, LLC					
1322	WATERLY-YEARLY SOFTWARE SUBSCRIPTION	610-6920-692300	2,060.00	4,387.80 UTILITIES	03/21/2024
		620-8400-852000	2,327.80		
TOTAL VENDOR WATERLY, LLC				4,387.80	
VENDOR NAME: WATSON					
000098043	WATSON DISPATCH CONSOLES	430-5700-571100	59,015.00	59,015.00 POLICE	03/21/2024
TOTAL VENDOR WATSON				59,015.00	
VENDOR NAME: WAUKESHA COUNTY EMERGENCY					
618	STAFF ID CARDS	150-5222-531100	2.25	2.25 FIRE	03/21/2024

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: WAUKESHA COUNTY EMERGENCY						
TOTAL VENDOR WAUKESHA COUNTY EMERGENCY				2.25		
VENDOR NAME: WAUKESHA COUNTY REGISTER OF DEEDS						
4755376	RECORDING OF RESOLUTION ST JOHNS	100-0000-211425	30.00	30.00	FINANCE	03/21/2024
TOTAL VENDOR WAUKESHA COUNTY REGISTER OF DEEDS				30.00		
VENDOR NAME: WCTC						
S0824800	FTO TRAINING	100-5215-533500	700.00	700.00	POLICE	03/21/2024
TOTAL VENDOR WCTC				700.00		
VENDOR NAME: WE ENERGIES MLWAUKEE						
4937133705	HOLIDAY LIGHTING ELECTRIC	100-5522-522200	600.00	600.00	DPW	03/21/2024
TOTAL VENDOR WE ENERGIES MLWAUKEE				600.00		
VENDOR NAME: WELDERS SUPPLY CO.						
3054009	WELDING AND CUTTING GAS	100-5323-531100	264.00	264.00	DPW	03/21/2024
TOTAL VENDOR WELDERS SUPPLY CO.				264.00		
VENDOR NAME: WI DEPT OF TRANSPORTATION						
395-0000342584		250-5700-586500	5,223.69	5,223.69	FINANCE	03/21/2024
TOTAL VENDOR WI DEPT OF TRANSPORTATION				5,223.69		
VENDOR NAME: WI STATE LAB OF HYGIENE						
769281	COMPLIANCE SAMPLING-FLUROIDE	610-6300-663200	29.00	29.00	UTILITIES	03/21/2024
TOTAL VENDOR WI STATE LAB OF HYGIENE				29.00		
GRAND TOTAL:				283,104.49		

RESOLUTION 2024-20

A RESOLUTION AMENDING THE 2024 ADOPTED BUDGETS FOR THE FIRE DEPT, FIRE/AMBULANCE DESIGNATED, AND CAPITAL EQUIPMENT FUND BUDGETS

WHEREAS, action by the Village Board of the Village of Mukwonago is required to amend the 2024 Adopted Budget, and,

WHEREAS, the Fire Chief has proposed various uses for the Fire Departments from the excess revenues in the 2023 Village and Town Settlement;

WHEREAS, the Village Board has reviewed the budget amendments listed below and recommends their adoption for the reasons specified,

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago hereby approves amending 2024 Adopted Village Budget as follows, subject to the Town also approving the amendment:

		REVENUE INCREASE (DECREASE)	EXPENDITURE INCREASE (DECREASE)
Fund 150 - FIRE/AMBULANCE FUND			
150-4700-473300	SETTLEMENT RETENTION - TOWN	246,551	
150-4900-473350	SETTLEMENT RETENTION - VILLAGE	246,551	
TOTAL REVENUES		493,102	
150-5232-516250	PARAMEDIC PILOT PROGRAM		50,000
150-5700-571300	FIRE DEPT CAPITAL EQUIP (Turnout Gear & Extractor)		62,900
150-5900-592000	TRANSFERS TO OTHER FUNDS (Cardiac Monitors)		194,562
150-5900-592500	TRANSFER TO DESIGNATED FUND BALANCE (Sick Leave)		35,640
150-5900-593000	TRANSFER TO FUND BALANCE (Operating Reserve)		150,000
TOTAL EXPENDITURES			493,102

Increase Fire Dept Budget to recognize retention of amounts owed to the Village and the Town from the 2023 Settlement for the purposes requested by the Fire Chief as presented to both Boards.

Fund 320 - FIRE/AMBULANCE DESIGNATED			
320-4900-493000	FUND BALANCE APPLIED	(97,281)	
320-5900-592000	TRANSFER TO OTHER FUNDS		(97,281)
Decrease budget amount needed to fund Village's portion of the Cardiac Monitors due to the use of 2023 settlement funds to offset the cost.			

Fund 430 - CAPITAL EQUIPMENT FUND			
430-4700-477200	TOWN - AMBULANCE CAPITAL FUNDING	(97,281)	
430-4900-492000	TRANSFER FROM OTHER FUNDS - VILLAGE	(97,281)	
430-4900-492000	TRANSFER FROM FIRE DEPT FUND	194,562	
TOTAL REVENUES		-0-	

Amend Revenue for Town & Village funding of Cardiac Monitors due to use of the 2023 settlement to offset the cost. The amount that will be due from each entity for the balance of 2024 budgeted capital items, which totaled \$324,000 for Cardiac Monitors and Rescue Boat, is \$64,719.

Passed and adopted by Roll Call Vote this 20th day of March, 2024.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

March 20, 2024

Bradley Zajork

The Block

950 Main Street

Mukwonago, Wi, 53149

Dear Village Trustees,

I am writing this letter because of my inability to attend the Village Board Meeting March 20th, 2024. I apologize for my absence as I will be out of town on a prescheduled trip. I would hope by now you all know that I would be there if possible.

Tonight, I am asking for Resolution 2023-34 to be updated to state that Zip Main LLC dba The Block will now be the applicant of the CDI Grant and not the Village of Mukwonago.

The Block is finalizing its last financing needs and the CDI Grant is in its final steps for application. This application would need a significant investment of time from the Village over the next 4 weeks and throughout the construction project. The Block project is planned to start construction soon, now that we have a signed contract with our contractor and bids finalized. With the recent changes in Village staff, it is my goal to relieve the Village of this burden. I will directly work with the Wisconsin Economic Development Corporation now that they have made this an option. Thank you for your consideration in this matter.

Sincerely,

Bradley Zajork

VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES

RESOLUTION NO. 2024-21

A RESOLUTION TO AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT INVESTMENT (CDI) GRANT APPLICATION TO THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION (WEDC) FOR ZIP MAIN LLC D/B/A THE BLOCK

WHEREAS, the Village of Mukwonago ("Village") recognizes that redevelopment projects are part of the Village's plan to improve properties; and

WHEREAS, the Community Development Investment (CDI) grant program provides incentives for shovel-ready projects with emphasis on, but not limited to, downtown community-driven efforts that should lead to measurable benefits in job opportunities, property values and/or leveraged investment by local and private partners; and

WHEREAS, ZIP Main LLC dba The Block (the "Developer") proposes to redevelop the 944 Main Street property, and will be submitting a CDI grant to assist with project costs; and

WHEREAS, the new program does not require the Village to submit the grant on behalf of the applicant; and

WHEREAS, in this action by the Village Board, the Village Board supports Zip Main LLC d/b/a The Block to complete CDI grant activities described in the Grant application and administer all accounting and administrative functions required if awarded funds; and

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Mukwonago that the Village supports this application which is available from the WEDC through the CDI grant program.

Approved and adopted this 20th day of May 2024 by the Village Board of the Village of Mukwonago, Wisconsin.

APPROVED:

ATTESTATION:

Fred H. Winchowky, Village President

Diana Dykstra, MMC
Village Clerk-Treasurer



Agenda Item Cover Report

Date: 3/14/24	Committee/Board: Judicial Committee
Submitted by: Diana Dykstra	Department: Village Clerk-Treasurer
Date of Committee Action: March 20, 2024	Date of Village Board Action: March 20, 2024

Subject:

Class B/C Combination License App - Bee Well Cafe

Executive Summary:

Bee Well Cafe has applied for a Combination Class B Fermented Malt Beverage and Class C Wine license.

This license is typical for restaurants as 50% of your receipts come from the sale of food.

This license DOES NOT allow for the sale of Intoxicating Liquor.

This is not a quota license, so the Village can issue additional licenses in this category.

There is no outdoor service requested with this application.

The Police Department has conducted their review of this application.

Fiscal Impact:

N/A

Executive Recommendation/Action:

Staff Recommends Approval.

 **Attachments Included**

Original Alcohol Beverage License Application

FOR CLERKS ONLY	
Municipality	Vot Mukwonago
License Period	23-24

License(s) Requested

- ☐ Class "A" Beer \$ _____
 ☐ "Class A" Liquor \$ _____
☒ Class "B" Beer \$ _____
 ☐ "Class B" Liquor \$ _____
☒ "Class C" Wine \$ _____
 ☐ "Class A" Liquor (Cider Only) \$ _____
☐ Reserve "Class B" Liquor \$ _____
 ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$	Prorated
Publication Fee	\$	25.00
Background Check	\$	10.00
Total Fees	\$	

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Bee Well Cafe

2. Trade Name or DBA

3. Premises Address

100 Main Street Suite #1 Mukwonago WI 53149

4. County

Walworth

5. Municipality

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN

87-3593075

9. Wisconsin Seller's Permit Number

454-1030846842-04

10. Premises Phone

262 378-3880

11. Premises Email

BeeWellCafe@gmail

12. Entity Type (check one)

- ☐ Sole Proprietor
 ☐ Partnership
 ☒ Limited Liability Company
 ☐ Corporation
 ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Beverages will only be stored in refrigerator inside Bee Well Cafe. Cafe is one level, one room.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. ☐ Yes ☒ No

2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration <i>Wisconsin</i>	2. Date of Registration <i>10/2021</i>
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☒ No	
Name of Parent Company	FEIN of Parent Company
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☐ No If yes, please explain using the space below. Attach additional sheets if necessary.	
5. Agent's Last Name <i>Kostecki</i>	Agent's First Name <i>Calaya</i>

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
<i>Kostecki</i>	<i>Calaya</i>	<i>Owner</i>	[REDACTED]

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>[Signature]</i>	Date <i>2/20/24</i>
Name (Last, First, M.I.) <i>Kostecki, Calaya Ann</i>	
Title <i>owner</i>	Email <i>beewellcafe@gmail</i>
	Phone [REDACTED]

Part F: For Clerk Use Only

Date application was filed with clerk <i>2.28.24</i>	Date reported to governing body <i>3.20.24</i>	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Alcohol Beverage License Application
Supplemental Questionnaire

Date

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor)

Bee Well Cafe

2. Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization**Part B: Individual Information**

1. Name (Last, First, M.I.)

Kostecki, Dalaya, A

2. Relationship to Registered Entity (Title)

Owner

3. Email

BeeWellCafe@gmail.com

4. Phone

[REDACTED]

5. [REDACTED]

6. [REDACTED]

8. Zip Code

53149

9. [REDACTED]

10. Drivers License/State ID Number

[REDACTED]

11. Drivers License/State ID State of Issuance

Wisconsin

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Previous Address 2

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Part D: Employment History

List in chronological order your last two employers within the last 5 years.

Employer's Name

Self (Bee Well Studios)

Employer's Address

100 Main Street Suite 1

Dates Employed (MM/YYYY - MM/YYYY)

01/2017 - 06/2022

Employer's Name

Dalaya Kostecki

Employer's Address

100 Main Street Suite 1

Dates Employed (MM/YYYY - MM/YYYY)

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
------------------------	------------

Penalty Imposed	Was sentence completed? ☐ Yes ☐ No
-----------------	--

Law/Ordinance Violated	Trial Date
------------------------	------------

Penalty Imposed	Was sentence completed? ☐ Yes ☐ No
-----------------	--

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions

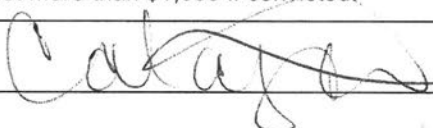
1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☐ Yes ☒ No

2. How long have you continuously lived in Wisconsin prior to the date of application?	Years	Months
--	-------	--------

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 2/28/24
---	--------------

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of Mukwonago County of Waukesha
☐ City

The undersigned duly authorized officer/member/manager of Bee Well Cafe
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Bee Well Cafe
(Trade Name)

located at 100 Main Street Suite 1 Muk, WI 53149

appoints Calaya Nelson

to act for the corporation/organization/limited liability company in the application for a license to sell alcohol beverages conducted thereon, to appoint agent previously acting in that capacity, or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? Entire life

Place of residence last year [Redacted]

For [Redacted]

By [Redacted]

(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Calaya Kostechi, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Redacted Signature] 2/28/24 Agent's age [Redacted]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 03/05/24 by [Redacted Signature] Title POLICE CHIEF
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

Application Date:

3/15/2024

☐ Town ☒ Village ☐ City of

MUKWONAGO

County of

WAUKESHA

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3/23/2024 and ending 3/23/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☒ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name KNIGHTS OF COLUMBUS 7048

(b) Address _____
(Street) ☐ Town ☐ Village ☐ City

(c) Date organized 1978

(d) If corporation, give date of incorporation 1900

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President BOB LAPCZYNSKI MUKWONAGO

Vice President DON BRAUN "

Secretary PAT MILEY "

Treasurer DAVE JOWEN NORTH PRAIRIE

(g) Name and address of manager or person in charge of affair: RAWDY

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 VETERANS WAY

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? ST. JAMES Activity Center

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event KNIGHTS OF COLUMBUS BAGS TOURNAMENT

(b) Dates of event MARCH 23, 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

J. M. Vukobratovic
(Signature / Date)

KOSC INC.
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

February 2024

Citation Totals by Offense

Mukwonago Police Department

Violation Date: 02/01/2024 through 02/29/2024

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		346.57(3)	Driving Too Fast For Conditions	1
		341.15(1)	Fail/Display Vehicle License Plates	1
		341.335(1)	Fail/Notify Dmv Of Add./Name/Color Change	1
		346.04(2)	Fail/Obey Traffic Officer-Work Area	1
		346.46(1)	Fail/Stop At Stop Sign	8
		346.18(3)	Fail/Yield Right/Way From Stop Sign	1
		346.18(2)	Fail/Yield While Making Left Turn	1
		346.57(2)	Failure To Keep Vehicle Under Control	1
		346.37(1)(c)3	Failure To Obey Sign Or Signal	1
		346.48(1)	Failure To Stop For School Bus	4
		346.06	Failure To Yield Right Of Way	1
		341.15(2)	Improperly Attached License Plates	3
		346.89(1)	Inattentive Driving	2
		54-77	Littering	1
		347.13(1)	No Tail Lamp/Defective Tail Lamp-Night	2
		341.04(1)	Non-Registration Of Auto, Etc	24
		341.03(1)	Operate After Rev/Susp Of Registration	7
		344.62(1)	Operate Motor Vehicle W/O Insurance	19
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	3
		347.14(1)	Operate Vehicle W/O Stopping Lights	8
		343.05(3)(a)	Operate W/O Valid License	3
		343.44(1)(a)	Operating After Suspension	5
		346.63(1)(b)	Operating W/Pac	1
		346.63(1)(a)	Operating While Intox.	1
		347.06(1)	Operation W/O Required Lamps Lighted	4
		82-71	Parking Lot Traffic Violation	1
		961.573(1)	Possess Drug Paraphernalia	1
		961.41(3g)(b)	Possession of Controlled Substance	2
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	1
		346.57(4)(gm)2	Speeding on Freeway	7
		346.57(5)	Speeding Zone And Posted Limits	29
		347.06(3)	Unclean/Defective Lights Or Reflectors	10
		346.08	Unsafe Passing On Right	1
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	1
		346.37(1)(c)1	Violate Red Traffic Signal	3
Adult Grand Total				160

Citation Totals by Offense

Mukwonago Police Department

Violation Date: 02/01/2024 through 02/29/2024

Court	Agency	Offense Code	Offense Description	Total
MKPD	Juvenile			
		961.41(3g)(b)	Possession of Controlled Substance	2
		54-103	Possession of Nicotine/Tobacco by a Minor	2
		118.163	Truancy	1
		Juvenile Grand Total		5

Mukwonago Police Department
Tickets Totals (by Violation)

03/02/2024 9:59AM

Page: 1

Issue Date: 02/01/2024 through 02/29/2024

Violation Description	Violation Code	Area	Total
Handicapped Parking Violation	82-180		2
		By Violation:	2
Mhs - Park W/O Permit	82-212		5
		By Violation:	5
Park Left Wheel To Curb	82-1(A)		5
		By Violation:	5
Park On Wrong Side - Winter	82-227		2
		By Violation:	2
Park W/O Permit - Winter	82-226		8
		By Violation:	8
		Total Tickets:	22



Monthly Case Overview Report

Printed On: 03/02/24 10:35

Reporting Period: 02/01/2024 - 02/29/2024

Village of Mukwonago Police - 1122

	Total
	48
Administrative/Informational	12
Child Neglect or Abuse	1
Criminal Damage to Property	1
Criminal Damage-Private	1
Disorderly Conduct	1
Disorderly Conduct:Fighting	1
DOA - Sudden Death, Etc.	3
Drug/Narcotic Law Investigatio	1
Evidence Room	1
Family Trouble	1
Found Property	1
Fraud-Illeg Use Credit Card	1
Marijuana-Possession	4
Miscellaneous Information	1
Operating After Suspension Vio	1
OWI/DWI-Liquor	1
Public Order Crimes	4
Retail Theft <\$50	1
Retail Theft >\$200	3
Station Contact	1
Theft of Auto Parts >\$200	1
Traffic Offense/Traffic Other	6



Arrests by Statute Report

Printed On: 03/02/24 10:36

Reporting Period: 02/02/24 - 02/22/24

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
346.63(1)(a) - Operating While Intoxicated - 1st Offense	1			1	
54-1(1) - Retail Theft (Shoplifting)	1				1
54-1(G) - Disorderly Conduct	3				3
54-1(V) - Possession of a Controlled Substance 961.41(3g)(e)	4				4
54-1(V1) - Possession of Drug Paraphernalia	1				1
54-103 - Possession of Nicotine or Tobacco Product by a Minor	2				2
54-106 - Truancy/Habitual Truancy	1				1
54-77 - Littering	1				1
943.50(1m)(b) - Retail Theft - Intentionally Take - (>\$500-\$5,000)	2	2			
961.41(3g)(e) - Possession of THC	1		1		
Total	17	2	1	1	13



Traffic Crash List

Printed On: 03/02/24 10:37

Village of Mukwonago Police

Date Time	Case#	Crash#	Officer	Total Units	Total Injured	Total Killed	Crash Type	EMS#
02/22/2024 15:34		24-000033	Pinkowski, Shaun-spin42	2	0	0	C	
02/25/2024 11:13		24-000032	Wilson, Chet-cwil47	2	0	0	C	
02/23/2024 18:51		24-000031	McKinney, Daniel-dmck44	1	1	0	C	
02/13/2024 07:14		24-000030	Pitcher, Peter-ppit38	2	0	0	C	
02/21/2024 05:47		24-000029	McKinney, Daniel-dmck44	1	0	0	D	
02/21/2024 06:19		24-000028	McKinney, Daniel-dmck44	1	0	0	D	
02/06/2024 04:00		24-000027	Pitcher, Peter-ppit38	1	0	0	C	
02/14/2024 14:14	24-007342	24-000026	Pinkowski, Shaun-spin42	2	0	0	C	
02/14/2024 06:25		24-000025	McKinney, Daniel-dmck44	2	1	0	C	
02/09/2024 19:51		24-000024	Pinkowski, Shaun-spin42	2	0	0	C	
02/12/2024 15:36		24-000023	Zajchek, Taylor-tzaj36	2	0	0	C	
02/08/2024 08:54		24-000022	Pinkowski, Shaun-spin42	2	0	0	C	
02/11/2024 15:43		24-000021	Wilson, Chet-cwil47	2	0	0	C	
02/04/2024 18:51		24-000020	Pinkowski, Shaun-spin42	2	0	0	C	
02/02/2024 07:19		24-000016	McKinney, Daniel-dmck44	2	0	0	C	
Village of Mukwonago Police				26	2	0		

15

Police Contacts - Village

First Shift	1409
Second Shift	883
Third Shift	433
911 Calls	112
TOTAL CALLS	2837

**Eagle Lake Patrol
All Calls/Contacts****Police Contacts - Town**

First Shift	573
Second Shift	698
Third Shift	748
911 Calls	57
TOTAL CALLS	2076

**Phantom Lake Patrol
All Calls/Contacts**

<u>TOTAL CONTACTS</u>	4913
------------------------------	-------------

FLEET MILES AND GAS USAGE

	<u>24</u>	<u>26</u>	<u>28</u>	<u>30</u>	<u>32</u>	<u>33</u>	<u>34</u>	<u>36</u>	<u>38</u>
	<u>22 Chev</u>	<u>21 Ford</u>	<u>20 Dodge</u>	<u>22 Chev</u>	<u>17 Ford</u>	<u>19 Chev</u>	<u>23 Chev</u>	<u>18 Ford</u>	<u>22 Chev</u>
Speed End	70320	9904	18143	66759	NA	NA	3320	91425	56374
Speed Beg	68388	9695	17872	64364	NA	NA	1771	91352	54487
Total Miles	1842	209	271	2395	NA	NA	1549	73	1887
Total Gas	163.4	14.9	32.2	230.4	NA	NA	158.1	8.1	200.5

Respectfully Submitted,

Chief Daniel J. Streit
Village of Mukwongo Police Department