

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, April 17, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Mike Michalski, Village Engineer
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Nathan Bayer, Attorney
Tim Rutenbeck, Building Inspector
Andy Wegner, Asst. Fire Chief

Excused

Dale Porter

Pledge of Allegiance

Swearing in of Newly Elected Officials

Clerk Dykstra provided the Oath was provided to Trustee Eric Brill and Trustee Darlene Johnson.

Comments from the Public

Micah Roberts, congratulated the newly elected officials and thanked everyone for serving in the position that God put them in. He further asked them to always preserve personal property rights. Additionally expressed concern for the No Mow May Initiative. He explained the limited functions of this action and how it may be popular however there are other options that are more beneficial such as mowing less frequently or using less pesticides.

Presentations

Presentation on Village Hall roofing options by the Garland Company.

Garland Company provided an overview of the Village Roof Replacement project and the inspection. He discussed the age of the roof at 24 years and the visual wear documented. He provided estimates for a shingle roof, metal roof, gutter systems and discussed the potential if the Village was to review Solar options.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 8.1 Approve Village Board meeting minutes of March 20, 2024.
- 8.2 Approve Accounts Payable Vouchers in the amount of \$491,270.66.
- 8.3 Approve a Special Event application for Croatian Festival at Field Park on July 13, 2024, 11 am to 8 pm; Carol Movrich Gedde, applicant. Application also includes payment for Pavilion A for set-up. (all fees have been paid.)
- 8.4 Approve a Special Event Permit application for Phantom Lake Management District to use Phantom Glen Park for fireworks display on July 3, 2024 in conjunction with Phantom Junction Stage Concert, and waiver of Park fees for this event, contingent upon Fire Department Approval.
- 8.5 Approve a Special Event Permit application for National Night Out at Field Park on August 6, 2024 from 6:00 pm to 8:30 pm
- 8.6 Approve a Special Event application for the 2024 Maxwell Street Days at Field Park on June 8, 9, July 20, 21, August 17, 18, and September 14, 15.
- 8.7 Approve a Special Event permit for St James Festival on August 23, 24, 25, 2024.
- 8.8 Approve a Temporary Class "B"/"Class B" Retailer's License for Croatian Fest at Field Park on July 13, 2024, Carol Movrich Gedde, applicant.
- 8.9 Approve a Temporary Class "B"/"Class B" Retailer's License for American Legion Post #375, applicant; for 2024 Maxwell Street Days at Field Park on June 8, 9, July 20, 21, August 17, 18, and September 14, 15.
- 8.10 Approve Temporary Class "B"/"Class B" Retailer's License for the Mukwonago Food Pantry to serve beverages at the Phantom Junction Stage concerts on June 13, June 27, and August 13, 2024.
- 8.11 Approve Temporary Class "B"/"Class B" Retailer's License for St James Festival on August 23, 24, 25, 2024.
- 8.12 Approve a Temporary Class "B"/"Class B" Retailer's License for St James Congregation, 830 E Veterans Way, for the St James the Less Academy Gala on May 11, 2024.
- 8.13 Approve a "Class A" /Class "A" Combination Intoxicating Liquor and Fermented Malt Beverage License Application for Andy Liquor Store at 411 Main Street, Mukwonago, Amandeep Singh Agent (*Application is due to an ownership change only*)
- 8.14 Approve **Resolution 2024-19** a Resolution to support the "No Mow May" initiative.
- 8.15 Approve **Resolution 2024-23** a Resolution to approve a Mukwonago Urban Area Adjusted Urban Area Boundary as required by the WDOT.
- 8.16 Approve **Resolution 2024-22** A Resolution Authorizing the Installation of Intelligent Transportation Systems for the Village of Mukwonago.
- 8.17 Approve a Release of Development Agreement for Chapman Trust Tax Keys MUKV1962-996-008 and MUKV1962-996-009.
- 8.18 Approve the award of the Indianhead Park Pathway Lighting Bid to Pieper Electric, Inc in the amount of \$92,000.

D. Johnson/K. Johnson motion to approve Consent Agenda items 8.1 to 8.18. Unanimously carried.

Joint Village & Town Protective Services Committee Recommendations, Trustee

Scott Reeves

Monthly Reports from the Fire Department.

No action was required.

Fire Department Capital Improvement Plan and engine replacement options

Trustee Reeves noted there were two options for engines and at committee they liked the Pearce option. If you pay right away there is a discount. They are out four years for ordering. It appears the costs run between \$1,267,000 to around \$1,320,000.

Finance Director Doherty noted there is about \$300,000 set aside for Fire purchases, but you can not borrow in advance of receipt.

There was not consensus regarding the action that was to be taken. It was suggested a joint meeting between the Village and the Town on May 20, 2024 should take place to review.

Planning Commission Recommendations

Discussion and possible action to approve RESOLUTION 2024-24 for a Planned Unit Development Overlay general development plan for Cardinal Ridge Subdivision, Neumann Developments, Inc., applicant; located at S92W27720 Edgewood Avenue, Parcel MUKV 2091-995.

Meiners/K Johnson motion to approve as recommended by the Plan Commission.

Trustee Brill noted he has concerns as he feels this has been processed incorrectly in this long process.

Trustee Meiners noted there was good discussion at the Plan Commission and Vernon has already approved.

Bryan Lindgren was present from Neumann Development. He stated he understands the concerns and they followed the process that was given to them from staff. They want a cohesive neighborhood and every home is a bit different and it doesn't mean each envelope will be maximized.

Trustee Meiners noted he would like to see the more affordable smaller homes.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$282,882.24

D Johnson/K Johnson motion to approve. Unanimously carried.

Public Works Committee, Trustee Eric Brill

Discussion and possible action on the Village Hall roof replacement project.

DPW Director Ron Bittner noted that the Public Works will engage Garland for the Bidding for the project. They will present the results of all the options and come before the Board.

Update on Public Works Items

Primary Sign Placement

DPW Director Bittner noted the primary signs have been placed and they do have the ability to be lit. They will require a DOT permit for backlighting.

Trustee Johnson requested how to get the bear painted black. Bittner noted the Village Board can take action and provide financing and direct staff.

Dam Project Update

DPW Director Bittner noted the Gate increased by 12,000 and he wanted us to know the Town is concerned about the increase. He reviewed the project as the gate comes from Canada. They will visit this next month at the Committee and the Town Board.

Discussion and possible action to approve Resolution 2024-25 Authorization for the PLMD to store the Harvester on Wahl Ave property and provide approval to the Town of Mukwonago on the conditions.

Brill/Reeves motion to approve. It was noted there is an addition to the resolution to include Harvester and Conveyor along with the lease terms from last month.
Unanimously carried.

Protective Services, Trustee Scott Reeves

Monthly Police Report

No action was taken.

Village President

- Announcement Arbor Day Ceremony will take place on Friday, April 26, 2024 at 3:00pm at Clarendon Elementary School.
- Announcement of E-Waste Collection & Recycling Event on Saturday April 27, 2024 from 8:00AM to 1:00PM at the Public Works Garage. *(This event is free to Village Residents)*

Appointments to Committees, Commissions, and Boards

President Winchowky made the following appointments:

Finance Committee – Darlene Johnson

Health & Recreation – John Meiners

Judicial Committee – Dale Porter

Personnel Committee – Ken Johnson

Protective Services – Scott Reeves

Public Works Committee – Eric Brill

Joint Fire Commission;

Trustee Ken Johnson Village Liaison
Shane Herbig 3 Year Term

Board of Police Commissioners

Joseph McAdams – 3 Year Term

Downtown Development Committee

Trustee Scott Reeves Liaison
Jason Wamser 2 Year Term
Tina Chitwood 2 Year Term

Historic Preservation Commission

Scott Reeves, Village Liaison
Mary Patz, 3 Year Term
Andrea Cooper, 3 Year Term

Board of Review (Annual)

John Meiners

Ken Johnson
Scott Reeves

Joint Protective Services – Fire (Annual)

Trustee Ken Johnson
Trustee Dale Porter
Trustee Scott Reeves

Library Board of Trustees

Trustee Eric Brill

Plan Commission

Eric Brill – Trustee
John Meiners – Trustee
Jason Wamser 3 Year Term

Zoning Board of Appeals

Chris Tarr 3 Year Term

Closed Session

Meiners/Reeves motion to go into Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with WE Energies, and Sommers Property at 7:53pm. Roll Call: “Yes” Trustee Brill, D Johnson, K Johnson, Meiners, Reeves, Winchowky. Motion carried. Staff Also Present: Dykstra, Doherty, Streit, DeMotto, Rutenbeck, Zerfas, Castle, Bittner, Michalski, and Attorney Bayer.

Reconvene into Open Session

D. Johnson/Meiners motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 8:17pm. Roll Call: “Yes” Trustee Brill, D Johnson, K Johnson, Meiners, Reeves, Winchowky. Motion carried. Staff Also Present: Dykstra, Doherty, Streit, DeMotto, Rutenbeck, Zerfas, Castle, Bittner, Michalski, and Attorney Bayer.

Meiners/Reeves motion to accept the counteroffer from WE Energies for the property located at 119 Front Street. Unanimously carried.

Adjournment

Meeting was adjourned at 8:17pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

