

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, May 15, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Presentation from The Mukwonago Historical Society
[LivePresentationViillage2023.pdf](#)

5.2 Introduction of Mason Stebnitz, Management Analyst/Intern

6. Proclamations

6.1 A Proclamation in honor of Emergency Medical Services Personnel Week May 19 - 25, 2024 in the Village of Mukwonago.
[PROCLAMATION EMS Week 2024.pdf](#)

6.2 A Proclamation honoring National Public Works Week May 19-25, 2024 in the Village of Mukwonago.
[PROCLAMATION Public Works Week 2024.pdf](#)

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

7.1 Approve Accounts Payable Vouchers in the amount of \$916,317.22.

- 7.2 Approve **Resolution 2024-26** A Resolution designating Public Depositories
[RESOLUTION 2024-26 \(Designating Depositories\).docx](#)
- 7.3 Approve **Resolution 2024-27** a Resolution designating the official posting and notice publications.
[RESOLUTION 2024-27 \(Posting Publication and Newspaper designation\).docx](#)
- 7.4 Approve a special event permit for Memorial Day Parade May 27 2024 from Mukwonago Community American Legion Post #375, applicant.
[May-27-2024 Memorial Day Parade_Redacted.pdf](#)
- 7.5 Approve a Special Event Permit for Mukwonago Community Library, June 8,2024 at Washington Avenue Park. Library will be hosting its Summer Library Program Kick-Off from 10:00am to 1:00pm.
[MCL Special Event Permit Application](#)
- 7.6 Approve Temporary Class "B"/"Class B" Retailer's License for Mukwonago Food Pantry, applicant serving Wine and Beer at Phantom Junction Stage Concerts on June 27, August 8th, August 22, and 24. *(prior application was approved on 4-17-24 for Beer, applicant is adding wine sales and additional dates to application)*
[Temp B Wine Food Pantry.pdf](#)
- 7.7 Approve a Temporary Class "B"/ "Class B" Retailers License for Rotary Club of Mukwonago to serve Beer and Wine at Phantom Junction Stage events June 1, July 3, August 2, and September 28, 2024.
[PJS Rotary Club Temp Class B Lic_Redacted.pdf](#)
- 7.8 Approve **Resolution 2024-28** an Interim Financing Comfort Resolution for Wells 3 & 4 for HMO Treatment System and Supply System Water Main Revisions.
[AIRF_Interim Financing of Expenditures for SDWLP_Well 3 and 4.docx](#)
[RESOLUTION 2024-28 Well 3-4 HMO Financing](#)
- 7.9 Approve a Suburban Critical Incident Team Mutual Aid Agreement (SCIT) for the purpose of providing mutual aid for police Tactical Incidents between various communities.
[Agenda Cover Report 2024 SCIT MOU Changes](#)
[DRAFT 2023 SCIT MUTUAL AID AGREEMENT-9 Agencies](#)
[MUTUAL AID AGREEMENT w SCIT and Brookfield Fire Dept](#)
[MUTUAL AID AGREEMENT w SCIT and Lake Country](#)

8. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 8.1 Fire Department Monthly Reports
[Incident-Type-Report-\(Summary\)_01-01-2024 to 04-30-2024.pdf](#)
[Financials 01-01-2024 to 04-30-2024 w Referendum.pdf](#)

- 8.2 Discussion and possible action on approval of Policy #38 Non-Hazardous Duty and Lactation after Return to Active Duty.

[Policy 38 - Non-Hazardous Duty and Lactation after Return to Active Duty.pdf](#)

- 8.3 Discussion and possible action on request on EMS transport Bill

[Combined Letters Niemiec Redacted](#)

9. **Planning Commission Recommendations**

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and possible recommendation to the Village Board to approve **Resolution 2024-30** a Conditional Use Resolution and Prescribing Conditions for a new Senior Care Facility on Parcel MUKV1962996009, from Azura Living, LLC (applicant)

[RESOLUTION 2024-30 - Azura CUP](#)

[Staff Report-20240504-Azura Senior Living-SPAR and CU](#)

[Combined Docs Azura](#)

- 9.2 **For Information Only** *(No Action Required)*

1. Site Plan Architectural Review (SPAR) for Azura Senior Living LLC
2. Site Plan Architectural Review (SPAR) for 823 Swan Drive Performance Water Products, Inc.
3. Concept Review for an expansion at 909 Perkins Drive L'Bri

10. **Finance Committee, Trustee Darlene Johnson**

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$291,957.88.

[051524 VB AP Packet.pdf](#)

- 10.2 Discussion and possible action to approve the Strategic Planning proposal for [CP2 Consulting](#).

(Example of Local In Plan Process [City of Cudahy](#))

[Staff Memo Re Strategic Planning](#)

[Mukwonago WI Strategic Plan Proposal.pdf](#)

[CP2 Consulting Flyer.pdf](#)

[Last Village of Mukwonago 2020 Strategic Planning report 8.3.2020.pdf](#)

11. **Public Works Committee, Trustee Eric Brill**

Discussion and possible action on the following items

- 11.1 Discussion and possible action to approve **Resolution 2024-31** approving the Storm Water Management Agreement (SWMA) for GS Global, d/b/a 929 Properties LLC.

[GS Global Expansion-SWMA Approval](#)

[RESOLUTION 2024-31 \(SWMA GS Global\)](#)

[Exhibit A SWMA - GS Global - COMPILED 2024-04-18](#)

11.2 Discussion and possible action on changing the color of the Bear on the primary and secondary gateway entrance signs.

12. Personnel Committee, Trustee Ken Johnson

Discussion and possible action on the following items

12.1 Discussion and possible action to approve **Resolution 2024-29** a Resolution to establish a wage range for the Economic Development Internship Position.

[Cover - Intern Wage Range](#)

[RESOLUTION 2024-29 Intern Wage Adjust](#)

[Economic Development Intern Position Description](#)

[WCMA Intern Grant Program](#)

13. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

13.1 Monthly Police Report

[Monthly Report April 2024](#)

14. Village President

14.1 Discussion and action to approve the following appointments:

1. Brock Anderson to the Downtown Development Committee

2. Penny Grant to the Joint Fire Commission (*replacing Shane Herbig who has resigned.*)

14.2 Rescheduling a meeting date for a Joint Village/Town meeting for Fire Department Issues. (*Town requested a changed Joint Meeting date to June 19, 2024 at 5:30pm*)

14.3 Announcement of the Phantom Junction Stage Concert Series Schedule for the summer of 2024.

[FINAL of PJS_2024 Flyer 5-8-24](#)

15. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP vs. Village of Mukwonago.

16. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

17. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

