

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, June 19, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Presentation on the Public Works Facility and Needs Assessment by Barrientos Design.

[Village of Mukwonago DPW Needs Assessment.pptx](#)

[Barrientos Design - Mukwonago DPW Study.pdf](#)

5.2 2023 Audit Presentation and motion to accept the of 2023 Audited Financial Report.

[Village of Mukwonago - AUD - 12-31-2023 - Final.pdf](#)

[Village of Mukwonago - Audit Results Report - Final.pdf](#)

[2023 report to the board.pdf](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Minutes of May 15, 2024 Regular Village Board Meeting and June 5, 2024 Special Village Board Meeting.

[2024-06-05 Special VB Draft Minutes](#)

[2024-05-15 VB Minutes Draft](#)

6.2 Approve Accounts Payable Vouchers in the amount of \$584,727.93.

[060524 VB AP Packet.pdf](#)

6.3 Approve Phantom Junction Stage Rental on August 30, 2024 for Night of Worship from 12pm - 8pm, applicant Life Point Church Mukwonago.

[8-30-2024 PJS Rental LifePoint Church.pdf](#)

6.4 Approve a special event and stage application for Aesthetic Management & Artis Development (AMAD) Gold Coast Festival on Saturday August 24, 2024 from 11AM to 11PM at Indian Head Park and Phantom Junction Stage. *(Date may be adjusted based on availability and schedule of performers, event credit will be issued for a future date if necessary)*

[Ethan Keller Event Permit & Park App 8.24.24_Redacted.pdf](#)

[Ethan Keller Gold Coast Festival PLAN OF OPERATION for 8.docx](#)

6.5 Approve Class "A" Retail Fermented Malt Beverage License Applications for: 122 Arrowhead Enterprises, Inc. d/b/a Arrowhead BP, 122 Arrowhead Drive, Mukwonago; Judith Schwartz Agent

[Class A Beer Applications](#)

6.6 Approve Class "A"/"Class A" Retail Combination Fermented Malt Beverage and Intoxicating Liquor License Applications for:

1. 1060 Rochester Enterprises, Inc. d/b/a Rochester BP, 1060 Rochester St.; Judith Schwartz, Agent
2. 909 Greenwald Enterprises Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct.; Judith Schwartz, Agent
3. Aldi Inc., d/b/a Aldi #46, 111 East Wolf Run; Tammy Wright, Agent
4. B&A Trading LLC, d/b/a Andy Liquor Store, 411 Main Street; Amandeep Singh, Agent
5. Khasria Two Inc., d/b/a Village Wine & Liquor, 712 Main Street; Harjinder Khasria, Agent.
6. Kwik Trip Inc., d/b/a Kwik Trip #282, 1212 N Rochester St., Susan Michaelson, Agent
7. Ultra Mart Foods, Inc., d/b/a Metro Market #384, 1010 N Rochester St., Todd Glaser, Agent
8. VM Investments LLC, d/b/a Amann's Beer+Wine, 110 Chapman Farms Blvd (Lower Retail), Amandip Singh, Agent
9. Wal-Mart Stores East LP, d/b/a Wal-Mart #1571, 250 E Wolf Run, Charles Burns, Agent
10. Walgreen Co, d/b/a Walgreens #07039, 212 N Rochester St., Brian Marinello, Agent

[Class A Combo Beer Liquor Applications](#)

6.7 Approve Class "B"/Class C Combination Fermented Malt Beverage and Wine License Applications for:

1. Bee Well Cafe, 100 Main Street, Suite 1, Calaya Kostecki, Agent
2. Five Rice, Inc. d/b/a Five Rice Restaurant, 920 Greenwald Ct., Suite 100, Jianping Huang, Agent

[Class B C Combo Beer and Wine Applications](#)

6.8 Approve Class "B"/"Class B" Retail Combination Fermented Malt Beverage and Intoxicating Liquor License Applications for:

1. American Legion Community Post 375, 627 E Veteran's Way; Tammy Stelter, Agent
2. Blue Bay, Inc, d/b/a Blue Bay Restaurant, 927 Main Street; Victor Islami, Agent
3. FJ Partners LLC, d/b/a Sol De Mexico, 507 Main Street; Jose Jaimes-Lopez, Agent
4. Jays Lanes Inc., d/b/a Jay's Lanes, 326 Atkinson Street; Jeffrey Jay, Agent
5. Perseverance Corp, d/b/a Badger Burger Company, 200 S Rochester St.; Mark Weiss, Agent
6. Sandy's Miller Time, LLC d/b/a Sandy's Miller Time, 701 Main Street; Brian Anspach, Agent
7. Take A Big Bite, Inc., d/b/a Fork in the Road Restaurant, 215 N Rochester St.; Therese Hennessy, Agent
8. The Boneyard Pub & Grille, LLC, d/b/a Boneyard Pub & Grille, 215 Bay View Rd., Suite 200; James Fredric Jones, Agent

[Class B Combo Beer Liquor Applications](#)

6.9 Approve Class "B"/"Class B" Reserve Combination Fermented Malt Beverage and Intoxicating Liquor Renewal Applications for:

1. Crush, LLC d/b/a Crush Wine and Social, 110 Main Street; Paul Kwiecien, Agent
2. DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse, 325 Bay View Rd., Suite D/E; Tina O'Bryan, Agent
3. El Pueblo, Inc, d/b/a Antiqua Real Restaurant, 355 Bay View Rd.; Marco Alarcon, Agent
4. Sarab Investments, d/b/a The Terraces At Aman's, 110 Chapman Farms Blvd; Amandip Singh Agent
5. That Place Restaurant, LLC, d/b/a That Place Trattoria, 1015 E Veteran's Way; Arturo Napoles, Agent
6. The Elegant Farmer, Inc., d/b/a The Elegant Cork, 1541 Main Street; Tina Schmidt, Agent

[Class B RESERVE Combo Beer Liquor Applications](#)

6.10 Approve **Resolution 2024-32** a Resolution adopting the updated Village Administrator Position Description.

[RESOLUTION 2024-32 Village Admin Position Desc \(BV Edits\)](#)

6.11 Approve **RESOLUTION 2024-33** Code of Conduct Policy for Elected and Appointed Officials in the Village of Mukwonago.

[RESOLUTION 2024-33 \(Code of Conduct Policy\).docx](#)

[Code of Conduct Final Draft 4-18-24](#)

6.12 Approve a Task Order to create our Water and Sewer System Master Plan

[Agenda Cover Letter_Uilities Master Planning Task Order](#)

[Task Order 2024-03 Water and Wastewater System Master Plan](#)

6.13 Approve **Resolution 2024- 34** a resolution to approve the Compliance Maintenance Report (CMAR) for 2023.

[Cover Report - CMAR 2023](#)

[RESOLUTION 2024-34 \(Annual CMAR\)](#)

[CMAR_2023_Draft](#)

6.14 Approve changing the color of the bear on future wayfinding signs to Black.

[Agenda Cover Report.docx](#)

[Village of Mukwonago Drawing 1\(2\).pdf](#)

[Village of Mukwonago Drawing 1\(3\).pdf](#)

[Village of Mukwonago Drawing 2\(2\).pdf](#)

- 6.15 Approve the Intergovernmental Agreement for Law Enforcement Services for the 2024 Republican National Convention with the City of Milwaukee.

[Agenda Cover Report 2024 City of Milwaukee IGA](#)

[2024 RNC Police IGA - v2024.04.24](#)

- 6.16 Approve the purchase of a 2024 Chevy Tahoe squad car as budgeted.

[Agenda Cover Report 2024 squad](#)

[2024 CHEVROLET TAHOE 4WD PPV](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Approve Class "A"/ "Class A" Combination Retail fermented Malt Beverage and Intoxicating Liquor Application for E and S Sweets LLC, d/b/a E and S Sweets, 211 N Rochester St, Unit D; Kristen Brill, Agent.

8. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 8.1 Monthly Fire Reports

[Incident-Type-Report-\(Summary\)_01-01-2024 to 05-31-2024.pdf](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and action to approve **Resolution 2024-35** Conditional Use Permit for a drive-through facility associated with a new restaurant (Dunkin Donuts) located on the north side of Bay View Road, West of Sth 83, at MUKV 2014-987, applicant (Kardo Group, LLC), as recommended by the Plan Commission.

[Staff Report-20240605-Dunkin Donuts-SPAR and CU with Attachments](#)

[RESOLUTION 2024-35 Dunkin Donuts CUP](#)

- 9.2 *For Information Only*

- **PC Resolution 2024-07** A Plan Commission Resolution was approved for a Site Plan and Architectural Review for Dunkin Donuts Drive Through Parcel MUKV 2014987.

[PC RESOLUTION 2024-07 Dunkin Donuts SPAR](#)

10. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$229,194.33.

[20240619 VB AP Packet.pdf](#)

10.2 Discussion and possible action to approve **Resolution 2024-36** Amending the 2024 Adopted Budgets for the Fire Department and Fire/Ambulance Designated Funds.
[RESOLUTION 2024-36 Amend 2024 Budget -150 & 320\).pdf](#)

11. Judicial Committee, Trustee Dale Porter

Discussion and possible action on the following items

11.1 Discussion and possible action on a renewal Class "B" Fermented Malt Beverage and Reserve "Class B" Intoxicating Liquor Application for Zip Main LLC, The Block, 950 Main Street, Mukwonago, WI.

[Cover Report The Block Liquor License.pdf](#)

[Zip Main The Block 2024 Application.pdf](#)

11.2 Discussion and possible action to approve a Temporary Class "B" license to sell Fermented Malt Beverages from Knights of Columbus 7048 at Mukwonago Farmers Market on June 26, July 3, 10, 7-17, 24, 31, August 7, 14, 21, 28 (*Note the Chamber has approved the operation plan adding this beverage vendor*)

[Temp License Knight of Columbus Redacted.pdf](#)

[MACC Farmers Market Special Events 6_2024](#)

12. Public Works Committee, Trustee Eric Brill

Discussion and possible action on the following items

12.1 Discussion and review on Crosswalk installation by Waukesha County (Cty ES/Front Street).

(This item was tabled for one year on 6-21-23)

[CTH ES at Front - Proj Overview.pdf](#)

[Agenda Attachment - Crosswalk.pdf](#)

[Ordinance Waukesha DPW.jpg](#)

13. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

13.1 Police Report for the Month of May 2024 (*For Information Only, No Action Required*)

[Monthly Report May 2024.pdf](#)

14. Village President

14.1 Strategic Planning Process Update

14.2 Announcement of a grant award from the DOT Transportation Alternative Program for a Multi Use Trail Planning with the Village of East Troy in the amount of \$76,000.

[SE_East Troy to Mukwonago Multi-Use Path Planning Study \(002\).pdf](#)

15. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Project Titan

16. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

17. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.