

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, August 21, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:35pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Dale Porter
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Asst. Police Chief
Jerad Wegner, Ruekert-Mielke
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Jeff Stien, Fire Chief
Nathan Bayer, Attorney

Pledge of Allegiance

Comments from the Public

None.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 5.1 Minutes of Village Board Meeting of July 17, 2024
- 5.2 Approve Accounts Payable Vouchers in the amount of \$1,041,615.00.
- 5.3 Approve a Letter of Intent to purchase a Van-Con combination Sewer Cleaning Truck budgeted in the 2025 Capital Improvement Program.
- 5.4 Approve a Temporary Class "B"/ "Class B" Retailer's License from Son's of the American Legion Post #375, for Mukwonago Chamber of Commerce Fall Fest on September 21, 2024.
- 5.5 Approve a Special Event Application and a Temporary "Class B" Wine and Class "B" Beer alcohol beverage application from Mukwonago Area Chamber of Commerce for a Wine Walk on Saturday October 12, 2024 from 4pm to 7pm.
- 5.6 Approve the Development Agreement for Cardinal Ridge Subdivision contingent upon legal review, Plan Commission approval of GDP, SWMA, and PUD, and Village of Vernon approval.

D. Johnson/K. Johnson motion to approve Consent Agenda items 5.1 to 5.6. Unanimously carried.

Planning Commission Recommendations

Discussion and possible action to approve Resolution 2024-41 Conditional Use Permit for a Mama Bear Catering, a Catering Service, located at 225 Bay View Road, Suite 100 (MUKV 2014-988), applicant (Dana Kohlmann)

Meiners/Reeves motion to approve. Unanimously carried.

Discussion and possible action to approve Resolution 2024-42 for a Planned Unit Development Overlay/Final Development Plan for Phase 1 Cardinal Ridge Subdivision located at Edgewood Avenue (MUKV 2091-995), applicant (Neumann Developments, Inc.,)

Meiners/Reeves motion to approve.

Trustee Reeves questioned the time frame for extending the road, because otherwise it might put more traffic out on the already congested area. It was noted it will be for construction traffic until Phase 2 when the Road will be completed. Unanimously carried.

Health and Recreation Committee, Trustee John Meiners

Discussion and possible action to approve a Special Event Permit Application from Mukwonago Area Chamber of Commerce for Fall Fest held on September 21, 2024..

Meiners/Reeves motion to approve.

Trustee Brill noted there is a shift for roads they are not closing ES/83 Lake Street will have vendors. Unanimously carried.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$82,869.71.

D. Johnson/Meiners motion to approve. Unanimously carried.

Discussion and possible action to approve the Purchase Requisition for the 2024 Mill & Fill Paving Project.

D. Johnson/Meiners motion to approve the Purchase Requisition for Johnson and Sons in the amount of \$30,724.40.

DPW Director Bittner noted that mill and fill grinds down 2 inches and new asphalt is laid. It will extend the life of the road. This particular one includes a few water main patches.

Unanimously carried.

Discussion and review of preliminary 2025 Budget figures and possible recommendation in preparation of scheduling workshops.

Finance Director Doherty presented the challenges with the funding and limitations of the Levy Limit for the 2025 Budget. She reviewed the various shortfalls and presented the information discussed at the Department Head meeting of moving to a High Deductible Health Plan. The premium savings would allow for a cost of living increase for employees. In addition it was discussed providing funding for a Health Savings Account to assist in the funding of these new high deductibles. It was noted a survey of area communities was conducted as well.

Trustee Meiners noted he would like to see employees get the entire deductible for year one in an H.S.A.

Trustee Porter commented the School District has been through this process and suggests reaching out to CFO Tom Karthhauser to learn more about the movement to their new system. It was noted the next step would be to meeting with employees and discuss the change.

Protective Services, Trustee Scott Reeves

Monthly Police Report *(For Information Only, No Action Required)*

Discussion and possible action to approve the MASD School Resource Officer Memorandum of Understanding.

Reeves/K. Johnson motion to approve. Unanimously carried.

Village President

Discussion and possible action to approve Resolution 2024-44 a Resolution to support the request to reduce the speed limit on CTH ES East from Village of Mukwonago to Ridge Way Road in the Village of Vernon from 45 Miles per hour to 35 Miles per hour.

Reeves/Meiners motion to approve. Motion carried 6-1 Trustee D. Johnson abstained.

Discussion and possible action on the Appointment of Wesley Willoughby to the Historical Preservation Committee.

Winchowky/Reeves motion to approve. Unanimously carried.

Closed Session

Meiner/D. Johnson motion to go into Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Mukwonago Professional Police Association, St. James Property, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the position of Village Administrator.

On the motion; Unanimously carried.

Roll Call: "Yes" Trustee Brill, D Johnson, K Johnson, Meiners, Porter, Reeves, Winchowky. Unanimously carried.

Reconvene into Open Session

Meiners/D. Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session.

On the motion; Unanimously carried.

Roll Call: "Yes" Trustee Brill, D Johnson, K Johnson, Meiners, Porter, Reeves, Winchowky. Unanimously carried.

D. Johnson/Meiners motion to appoint Diana Dykstra Village Administrator contingent upon successful execution of a final employment agreement and salary negotiation. Unanimously carried.

Adjournment

Meeting adjourned at 8:30pm.

Respectfully Submitted,
Diana Dykstra, MMC
Village Clerk-Treasurer