

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, October 16, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Asst. Police Chief
Mike Michalski, Ruekert-Mielke
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Jeff Stien, Fire Captain
Nathan Bayer, Attorney

Excused: Dale Porter

Pledge of Allegiance

Comments from the Public

None

Presentations

Presentation from the East Troy School District on the November 5, 2024 Referendum.

Presentation from the [Mukwonago Area School District regarding the November 5, 2024 Referendum](#).

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Minutes from the September 18, 2024 Village Board Meeting

6.2 Approve Accounts Payable Vouchers in the amount of \$470,300.04.

6.3 Approve Resolution 2024-52 Amending the 2024 Adopted Budgets for the General Fund, Fire Department, Fire/Ambulance Designated, Village Designated, Community Development, Capital Equipment and Capital Improvement Fund.

6.4 Approve Utilities Department Purchase Requisition for a 2025 1500 Tradesman Crew Cab 4X4 in the amount of \$58,145

6.5 Approve Resolution 2024-51 a Resolution to Authorize the Village Administrator to submit an application for the WEDC Vibrant Spaces Grant.

6.6 Approve to authorize the Village Attorney to draft an Ordinance re (PCD) Personal Communication Devices on School Grounds.

6.7 Approve a proposal for additional water quality testing with Water Quality Investigations in an amount not to exceed \$12,875, as recommended as part of our Utilities Master Plan.

6.8 Approve to authorize the Police Chief to send a letter to WCCC Director Gary Bell to request intent to receive our native 9-1-1 calls at the Village of Mukwonago PSAP.

Meiners/D. Johnson motion to approve consent agenda items 6.1 to 6.8. Unanimously carried.

Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

Monthly Financial Reports and Incident Reports for the Fire Department.

(For Information Only, No Action Required)

Discussion and possible action to approve Policy Revision #38 Pregnancy and Reproductive Health as reviewed by legal counsel.

Reeves/Meiners motion to approve. Unanimously carried.

Set date for Joint Village & Town Board Meeting to review the 2025 Fire Dept. Budget.

It was confirmed October 21, 2024 was a date to be submitted.

Planning Commission Recommendations

Discussion and possible recommendation to approve Resolution 2024-53 Conditional Use Permit for a free-standing Car Wash (Tsunami Car Wash) located at the south corner of the intersection of Maple Avenue and W. Wolf Run, Parcel MUKV2013995001, applicant (The Redmond Company).

Brill/Reeves motion to approve contingent upon an agreement with both parties regarding driveway access. Unanimously carried.

Planning Commission Approval of Site Plans

(The following Site Plan and Architectural Reviews were approved at the [October 8, 2024 Planning Commission Meeting](#).)

- PC-Resolution 2024-10 for a Site Plan and Architectural Review for Tsunami Car Wash, Parcel MUKV 2013-995-001
- PC-Resolution 2024-11 for an amended Site Plan and Architectural Review for Dunkin Donuts MUKV2014-987
- PC-Resolution 2024-12 for Site Plan and Architectural Review for L'Bri Pure N' Natural Located at 909 Perkins Drive, Parcel MUKV 1969-996-005 and MUKV 1969-996-006
- PC-Resolution 2024-13 for Site Plan and Architectural Review for Porch Bar located at 204 S. Rochester Street Parcel MUKV 1976-122

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$457,203.21.

D. Johnson/K. Johnson motion to approve. Unanimously carried.

2025 Budget Update and set public hearing date for November 20, 2024.

Finance Director Doherty reviewed the budget as it was presented at the workshop. She discussed the funding sources and debt service. She noted she will prepare the budget notice and we will set the public hearing date for November 20, 2024. No further questions were presented.

Judicial Committee, Trustee Dale Porter

Discussion and possible action to approve an Original Combination Class A Fermented Malt Beverage and Intoxicating Liquor license application for Navojot 159 LLC d/b/a Town Liquor & Food at 411 Main St, Mukwonago, Sukhpreet Randhawa Agent. *(This is a change of ownership currently Andy Liquor Store.)*

D. Johnson/Meiners motion to table for one month by request of applicant. Unanimously carried.

Public Works Committee, Trustee Eric Brill

Discussion and possible action approve the design and installation to extend the concrete curb at the Veterans Way East RR crossing with a budget not to exceed \$37,000, as required to maintain the Quiet Zone Crossing.

Brill/Meiners motion to approve.

It was noted this is inspected every 3 years for our quiet zone requirements. This year they are asking us to extend the median curb in the road. The money is in our budget.

Unanimously carried.

Personnel Committee, Trustee Ken Johnson

Update on the process for replacement of the Clerk/Treasurer position.

Chair Johnson noted this position has been published and is on the web site. Interviews will take place after the election.

Protective Services, Trustee Scott Reeves

Police Report for the Month of September 2024

(For Information Only, No Action Required)

Village President

Announcement of Trick or Treat Hours which are set for October 27, 2024 from 4PM to 6PM

Confirmation of school district appointment of Mr. Luke Spielman, Park View Middle School Principal as the state mandated school representative to the Mukwonago Community Library Board.

Meiners/Reeves motion to approve. Unanimously carried.

Appointment of Karen Sperstad as the Village Representative to the Mukwonago Community Library Board.

Meiners/ K. Johnson motion to approve. Unanimously carried.

Closed Session

Meiners/D. Johnson motion to go into Closed session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago and pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Mukwonago Professional Police Union Contract and discuss the impact of Police negotiations on Fire Union at 7:23pm.

Unanimously carried.

Present Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky. Unanimously carried. Also Present: Diana Dykstra, Village Clerk-Treasurer, Diana Doherty, Finance Director, Dan Streit, Police Chief, Chris DeMotto, Asst. Police Chief, Mike Michalski, Ruekert-Mielke, Wayne Castle, Utilities Director, Ron Bittner, Public Works Director, Nathan Bayer, Attorney.

Reconvene into Open Session

Meiners/D. Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 8:00pm. Unanimously carried.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky. Unanimously carried.

Discussion and possible action to approve the Contract between the Village of Mukwonago and the Mukwonago Police Association

K. Johnson/Reeves motion to approve the 2024-2027 Contract for the Mukwonago Police Association. Unanimously carried.

Adjournment

Meeting adjourned at 8:02pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer