

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, November 20, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Presentation from Barrientos Design and consulting Facilities Assessment and Expansion for our Utilities Department.

[BDC Mukwonago Utilities Final Study Report.pdf](#)

[BDC Mukwonago Utilities Final PPT.pdf](#)

5.2 2025 Annual Budget Presentation from the Finance Director.

[2025 Budget Related Documents Available Here](#)

6. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

6.1 Public Hearing on the 2025 Annual Budget

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Minutes of October 2, 2024 Special Village Board Meeting, October 9, 2024 Special Village Board Meeting, and Regular Village Board meeting of October 16, 2024, and Special Joint Village and Town Board meeting of October 21, 2024.
[2024-10-09 Special VB Minutes Draft](#)
[2024-10-02 Special VB Minutes Draft](#)
[2024-10-16 Draft VB Minutes](#)
[2024-10-21 Draft Village Town Joint Minutes](#)
- 7.2 Approve Accounts Payable Vouchers in the amount of \$554,175.02.
[110624 VB AP Packet.pdf](#)
- 7.3 Approve a Purchase Requisition for a Loadrite L3180 Smart Loader Scale System from Brooks Tractor in the amount of \$13,250.
[Purchase Requisition_Front End Loader Scale.pdf](#)
[Mukwango_Loader Scale Quote.pdf](#)
- 7.4 Approve a purchase requisition for Fire Hydrants from Core & Main in the amount of \$26,348.
[Purchase Requisition_Fire Hydrants.pdf](#)
- 7.5 Approve **Resolution 2024-54** a Resolution authorizing a reduction of the speed limit on Edgewood Avenue to 35 Miles Per Hour.
[Agenda Cover Report 2024 Edgewood Avenue Speed Limit.pdf](#)
[RESOLUTION 2024-54 Reduce Speed Edgewood Ave](#)
- 7.6 Approve a Temporary Class "B"/"Class B" Retailer's License Applications for St. James Catholic Parish, 830 Veteran's Way for the Annual Fish Fry dates include: November 1, 2024, December 6, 2024, January 3, 2025, February 2, 2025, March 7, 2025, April 4, 2025, May 2, 2025.
[St. James Temp Retailer Lic Requests_Redacted.pdf](#)
- 7.7 Approve the installation of RFB at the St. James/Linden Grove pedestrian crosswalk on Veterans Way East.
[Veteran Way East Pedestrian Crossing.docx](#)
- 7.8 Approve **Resolution 2024-55** a resolution to approve a Letter of Credit Reduction #2 for Meadowland Townhomes
[RESOLUTION 2024-55 \(LOC Reduction2 Meadowland Townhomes\).pdf](#)
- 7.9 Approve **Resolution 2024-56** a resolution to approve a Storm Water Management Agreement (SWMA) with Cardinal Ridge Subdivision Phase 1.
[RESOLUTION 2024-56 \(SWMA Cardinal Ridge Phase1\).pdf](#)

- 7.10 Approve **Resolution 2024-57** a Resolution to approve a Letter of Credit Reduction for Minor's Estates 4 Phase 2.
[RESOLUTION 2024-57 \(LOC Reduction Minors 4 Phase 2\).pdf](#)
- 7.11 Approve **Resolution 2024-58** a Resolution to approve a Letter of Credit Reduction #7 for Minor's Estates 4 Phase 1.
[RESOLUTION 2024-58 \(LOC Reduction7 Minors Phase 1\).pdf](#)
- 7.12 Approve **Resolution 2024-59** a Resolution to accept road ways and storm sewers for Minor's Estates 4 Phase 1, contingent upon final submission of video.
[RESOLUTION 2024-59 \(Accept Roads Storm Sewer Minors Estates4 Ph1\).pdf](#)
- 7.13 Approve **Resolution 2024-60** a Resolution to accept roadway and storm sewer for Minor's Estates 4 Phase 2, contingent upon final submission of video.
[RESOLUTION 2024-60 \(Accept Road-Storm Sewer Minors Estates4 PH2\).pdf](#)
- 7.14 Approve **Ordinance 1032** prohibiting students use of personal communication devices (PCD's) on school grounds.
[Agenda Cover Report November MASD PCDs.pdf](#)
[ORDINANCE 1032 - Prohibiting PCD in School](#)
- 7.15 Approve moving January Committee of the Whole to January 8, 2025 due to the Holiday Schedule.

8. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 8.1 Status of Full Time hiring and Monthly Incident Reports *(For Information only, No Action Required)*
[Incident-Type-Report-\(Summary\)_01-01-2024 to 10-31-2024.pdf](#)
- 8.2 Discussion and possible action on quote for 33 portable radios and accessories for the 2023 AFG Grant Award. *(JPS was canceled for November, however due to the cost savings it is requested this item be acted on by both Town and Village Boards)*
[2023 AFG Grant Award EMW-2023-03936 Purchasing AIRF 11-07-2024.pdf](#)
[Mukwonago FD \(33\) APXNEXTXN 09-05-2024 446408.76.pdf](#)
[Mukwonago FD \(33\) APXNEXTXN 11-07-2024 414420.70.pdf](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and possible action to approve **Resolution 2024-61** an extraterritorial review for a certified survey map for property located at W303S10521 Sandy Beach Road in the Town of Mukwonago (MUKT 2005-963), Waukesha County
[Staff Report-20241103-Schmit-ETZ](#)
[RESOLUTION 2024-61 MUKT 2005963 Schmit ETZ](#)

- 9.2 Discussion and possible action to approve **Resolution 2024-62**. A Resolution to approve the Final Plat for Phase 1 of Cardinal Ridge Subdivision, Neumann Developments, Inc., Applicant

[Staff Report-20241104-Cardinal Ridge Final Plat - Phase 1](#)

[RESOLUTION 2024-62 Cardinal Ridge Final Plat - Phase 1.docx](#)

10. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$212,559.97.

[2024-11-20 AP Packet.pdf](#)

- 10.2 Discussion and possible action to approve **Resolution 2024-63** a Resolution to Adopt the 2025 Annual Budget and establish the 2024 Property Tax Levy collectible in 2025.

[RESOLUTION 2024-63 \(Adopt 2025 Village Budgets & 2024 Tax Levy\).pdf](#)

[2025 Budget Summaries for Res 2024-63.pdf](#)

- 10.3 Discussion and possible action to approve **Resolution 2024-64** adopting the 2025 Stormwater Utility #1 Annual Budget.

[RESOLUTION 2024-64 \(Adopt 2025 Storm Water Utility District 1 Budget\).pdf](#)

[2025 Stormwater Summary Budget for Res. 2024-64.pdf](#)

[Bittner-20241007-Storm Water Utility District Number One - Engineer's Report.pdf](#)

- 10.4 Discussion and possible action to approve **Resolution 2024-65** a Resolution to adopt the 2025 Capital Improvement Plan. Detailed capital plan can be found here:

<https://www.villageofmukwonago.gov/budget>

[RESOLUTION 2024-65 \(Adopt 2025 CIP Budget\).pdf](#)

[2025 CIP for Resolution 2024-65.pdf](#)

11. Health and Recreation Committee, Trustee John Meiners

Discussion and possible action on the following items

- 11.1 Discussion and possible action to approve a Special Event Permit application from Mukwonago Area Chamber of Commerce & Tourism for Midnight Magic on December 7, 2024.

[Midnight Magic Applications.pdf](#)

12. Judicial Committee, Trustee Dale Porter

Discussion and possible action on the following items

- 12.1 Discussion and possible action to approve an Original Combination Class A Fermented Malt Beverage and Intoxicating Liquor license application for Navojot 159 LLC d/b/a Town Liquor & Food at 411 Main St, Mukwonago, Sukhpreet Randhawa Agent. (This is a change of ownership currently Andy Liquor Store. Tabled 10-16-2024)

[License App - Navjot 159 411 Main St_Redacted.pdf](#)

- 12.2 Discussion and possible action to approve **Ordinance 1033** to changes to Ordinance Section 54-51 and 54-55 amending the regulation of discharge of rifles, machine guns, cannons, muzzle loaders, shotguns, and like weapons within the boundaries of the Village.

[ORDINANCE 1033 Hunting Discharge Weapons](#)

[Agenda Cover Report 2042 Hunting in the Village.pdf](#)

[Hunting in the Village Changes.docx](#)

13. Public Works Committee, Trustee Eric Brill

Discussion and possible action on the following items

- 13.1 Discussion and possible approval to allow Oak Knoll Cemetery to use the Village GIS platform Asset Ally for plating purposes.

[AssetAlly Use Agenda Cover Report.docx](#)

[State Statute CHAPTER 157.pdf](#)

[MOU MukV_OakKnollCem \(002\).pdf](#)

- 13.2 Discussion and possible action to approve the request to have the Veterans Way East railroad crossing repaired.

[Veterans Way East CN RR Crossing Agenda.pdf](#)

[Letter to Allison Bussler](#)

14. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

- 14.1 Monthly Police Department Report *(for information only, no action required)*

[Monthly Report October 2024.pdf](#)

15. Village President

- 15.1 Request for Joint Village & Town Board meeting from the Fire Department.

[Joint Meeting Request Signed.pdf](#)

[Memorandum of Understanding IAFF MERP \(00773848-4xBE4A3\).pdf](#)

[MERP-Employer-Informational-Memo_V4_web.pdf](#)

16. Closed Session

Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Briohn Builders.

17. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

18. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.