

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, November 20, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Presentation from Barrientos Design and consulting Facilities Assessment and Expansion for our Utilities Department.

[BDC Mukwonago Utilities Final Study Report.pdf](#)

[BDC Mukwonago Utilities Final PPT.pdf](#)

5.2 2025 Annual Budget Presentation from the Finance Director.

[2025 Budget Related Documents Available Here](#)

6. Public Hearings

All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located in the back of the room.

6.1 Public Hearing on the 2025 Annual Budget

7. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 7.1 Minutes of October 2, 2024 Special Village Board Meeting, October 9, 2024 Special Village Board Meeting, and Regular Village Board meeting of October 16, 2024, and Special Joint Village and Town Board meeting of October 21, 2024.
[2024-10-09 Special VB Minutes Draft](#)
[2024-10-02 Special VB Minutes Draft](#)
[2024-10-16 Draft VB Minutes](#)
[2024-10-21 Draft Village Town Joint Minutes](#)
- 7.2 Approve Accounts Payable Vouchers in the amount of \$554,175.02.
[110624 VB AP Packet.pdf](#)
- 7.3 Approve a Purchase Requisition for a Loadrite L3180 Smart Loader Scale System from Brooks Tractor in the amount of \$13,250.
[Purchase Requisition_Front End Loader Scale.pdf](#)
[Mukwango_Loader Scale Quote.pdf](#)
- 7.4 Approve a purchase requisition for Fire Hydrants from Core & Main in the amount of \$26,348.
[Purchase Requisition_Fire Hydrants.pdf](#)
- 7.5 Approve **Resolution 2024-54** a Resolution authorizing a reduction of the speed limit on Edgewood Avenue to 35 Miles Per Hour.
[Agenda Cover Report 2024 Edgewood Avenue Speed Limit.pdf](#)
[RESOLUTION 2024-54 Reduce Speed Edgewood Ave](#)
- 7.6 Approve a Temporary Class "B"/"Class B" Retailer's License Applications for St. James Catholic Parish, 830 Veteran's Way for the Annual Fish Fry dates include: November 1, 2024, December 6, 2024, January 3, 2025, February 2, 2025, March 7, 2025, April 4, 2025, May 2, 2025.
[St. James Temp Retailer Lic Requests_Redacted.pdf](#)
- 7.7 Approve the installation of RFB at the St. James/Linden Grove pedestrian crosswalk on Veterans Way East.
[Veteran Way East Pedestrian Crossing.docx](#)
- 7.8 Approve **Resolution 2024-55** a resolution to approve a Letter of Credit Reduction #2 for Meadowland Townhomes
[RESOLUTION 2024-55 \(LOC Reduction2 Meadowland Townhomes\).pdf](#)
- 7.9 Approve **Resolution 2024-56** a resolution to approve a Storm Water Management Agreement (SWMA) with Cardinal Ridge Subdivision Phase 1.
[RESOLUTION 2024-56 \(SWMA Cardinal Ridge Phase1\).pdf](#)

- 7.10 Approve **Resolution 2024-57** a Resolution to approve a Letter of Credit Reduction for Minor's Estates 4 Phase 2.
[RESOLUTION 2024-57 \(LOC Reduction Minors 4 Phase 2\).pdf](#)
- 7.11 Approve **Resolution 2024-58** a Resolution to approve a Letter of Credit Reduction #7 for Minor's Estates 4 Phase 1.
[RESOLUTION 2024-58 \(LOC Reduction7 Minors Phase 1\).pdf](#)
- 7.12 Approve **Resolution 2024-59** a Resolution to accept road ways and storm sewers for Minor's Estates 4 Phase 1, contingent upon final submission of video.
[RESOLUTION 2024-59 \(Accept Roads Storm Sewer Minors Estates4 Ph1\).pdf](#)
- 7.13 Approve **Resolution 2024-60** a Resolution to accept roadway and storm sewer for Minor's Estates 4 Phase 2, contingent upon final submission of video.
[RESOLUTION 2024-60 \(Accept Road-Storm Sewer Minors Estates4 PH2\).pdf](#)
- 7.14 Approve **Ordinance 1032** prohibiting students use of personal communication devices (PCD's) on school grounds.
[Agenda Cover Report November MASD PCDs.pdf](#)
[ORDINANCE 1032 - Prohibiting PCD in School](#)
- 7.15 Approve moving January Committee of the Whole to January 8, 2025 due to the Holiday Schedule.

8. Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

- 8.1 Status of Full Time hiring and Monthly Incident Reports *(For Information only, No Action Required)*
[Incident-Type-Report-\(Summary\)_01-01-2024 to 10-31-2024.pdf](#)
- 8.2 Discussion and possible action on quote for 33 portable radios and accessories for the 2023 AFG Grant Award. *(JPS was canceled for November, however due to the cost savings it is requested this item be acted on by both Town and Village Boards)*
[2023 AFG Grant Award EMW-2023-03936 Purchasing AIRF 11-07-2024.pdf](#)
[Mukwonago FD \(33\) APXNEXTXN 09-05-2024 446408.76.pdf](#)
[Mukwonago FD \(33\) APXNEXTXN 11-07-2024 414420.70.pdf](#)

9. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 9.1 Discussion and possible action to approve **Resolution 2024-61** an extraterritorial review for a certified survey map for property located at W303S10521 Sandy Beach Road in the Town of Mukwonago (MUKT 2005-963), Waukesha County
[Staff Report-20241103-Schmit-ETZ](#)
[RESOLUTION 2024-61 MUKT 2005963 Schmit ETZ](#)

- 9.2 Discussion and possible action to approve **Resolution 2024-62**. A Resolution to approve the Final Plat for Phase 1 of Cardinal Ridge Subdivision, Neumann Developments, Inc., Applicant

[Staff Report-20241104-Cardinal Ridge Final Plat - Phase 1](#)

[RESOLUTION 2024-62 Cardinal Ridge Final Plat - Phase 1.docx](#)

10. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$212,559.97.

[2024-11-20 AP Packet.pdf](#)

- 10.2 Discussion and possible action to approve **Resolution 2024-63** a Resolution to Adopt the 2025 Annual Budget and establish the 2024 Property Tax Levy collectible in 2025.

[RESOLUTION 2024-63 \(Adopt 2025 Village Budgets & 2024 Tax Levy\).pdf](#)

[2025 Budget Summaries for Res 2024-63.pdf](#)

- 10.3 Discussion and possible action to approve **Resolution 2024-64** adopting the 2025 Stormwater Utility #1 Annual Budget.

[RESOLUTION 2024-64 \(Adopt 2025 Storm Water Utility District 1 Budget\).pdf](#)

[2025 Stormwater Summary Budget for Res. 2024-64.pdf](#)

[Bittner-20241007-Storm Water Utility District Number One - Engineer's Report.pdf](#)

- 10.4 Discussion and possible action to approve **Resolution 2024-65** a Resolution to adopt the 2025 Capital Improvement Plan. Detailed capital plan can be found here:

<https://www.villageofmukwonago.gov/budget>

[RESOLUTION 2024-65 \(Adopt 2025 CIP Budget\).pdf](#)

[2025 CIP for Resolution 2024-65.pdf](#)

11. Health and Recreation Committee, Trustee John Meiners

Discussion and possible action on the following items

- 11.1 Discussion and possible action to approve a Special Event Permit application from Mukwonago Area Chamber of Commerce & Tourism for Midnight Magic on December 7, 2024.

[Midnight Magic Applications.pdf](#)

12. Judicial Committee, Trustee Dale Porter

Discussion and possible action on the following items

- 12.1 Discussion and possible action to approve an Original Combination Class A Fermented Malt Beverage and Intoxicating Liquor license application for Navojot 159 LLC d/b/a Town Liquor & Food at 411 Main St, Mukwonago, Sukhpreet Randhawa Agent. (This is a change of ownership currently Andy Liquor Store. Tabled 10-16-2024)

[License App - Navjot 159 411 Main St_Redacted.pdf](#)

- 12.2 Discussion and possible action to approve **Ordinance 1033** to changes to Ordinance Section 54-51 and 54-55 amending the regulation of discharge of rifles, machine guns, cannons, muzzle loaders, shotguns, and like weapons within the boundaries of the Village.

[ORDINANCE 1033 Hunting Discharge Weapons](#)

[Agenda Cover Report 2042 Hunting in the Village.pdf](#)

[Hunting in the Village Changes.docx](#)

13. Public Works Committee, Trustee Eric Brill

Discussion and possible action on the following items

- 13.1 Discussion and possible approval to allow Oak Knoll Cemetery to use the Village GIS platform Asset Ally for plating purposes.

[AssetAlly Use Agenda Cover Report.docx](#)

[State Statute CHAPTER 157.pdf](#)

[MOU MukV_OakKnollCem \(002\).pdf](#)

- 13.2 Discussion and possible action to approve the request to have the Veterans Way East railroad crossing repaired.

[Veterans Way East CN RR Crossing Agenda.pdf](#)

[Letter to Allison Bussler](#)

14. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

- 14.1 Monthly Police Department Report *(for information only, no action required)*

[Monthly Report October 2024.pdf](#)

15. Village President

- 15.1 Request for Joint Village & Town Board meeting from the Fire Department.

[Joint Meeting Request Signed.pdf](#)

[Memorandum of Understanding IAFF MERP \(00773848-4xBE4A3\).pdf](#)

[MERP-Employer-Informational-Memo_V4_web.pdf](#)

16. Closed Session

Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Briohn Builders.

17. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

18. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.



Village of Mukwonago Utilities Department Facility Assessment & Expansion Options

October 2nd, 2024

BARRIENTOS
design & consulting

205 W Highland Ave, Milwaukee, WI 53203



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allow for double-sided printing

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Barrientos Project

#50926



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SECTION 01

EXECUTIVE SUMMARY

STUDY

This report was conducted to define the facility conditions for the Village of Mukwonago Utilities offices and garage. We have assessed various needs within the functions of the garage and developed a conceptual-level design for a new and updated facility.

The Architect, Barrientos Design & Consulting, was retained for this study, and their work was executed in three Phases:

1. Facility Conditions Assessment
2. Facility Needs Program
3. Conceptual Planning

The study effort started in April 2024 and will conclude in September 2024.



EXISTING SITE HISTORY & BACKGROUND

The Utilities facility is located at 1200 Holz Parkway, Mukwonago, WI 53149. The buildings and yard function on a 17.8-acre lot, but due to nearby wetlands, the treatment facility is limited to functioning on about 5.5 acres. Barrientos is studying the Utilities' Admin & Garage building, which is located in the northwest corner and occupies about 0.5 acres.

This Facility currently has the following:

1. Vestibule
2. Offices
3. Flex Offices
4. Lab
5. Conference Room/Breakroom
6. Locker rooms / Bathrooms
7. Parking Garage
8. Bulk Storage
9. Building Services

Off the Main site at Well #4:

1. Meter Testing

The Water department was integrated into the Wastewater department around 15 years ago. The facility then became the Utilities Department. The site is bordered South by wetlands. The South is bordered by the I-43 alternate route or 1200 Holz Parkway. The scope of work covers the Admin and Garage facility. The other three buildings on site are part of the treatment plant and store various equipment. There are two entrances, one for employees and visitors and the other for third-party septic tank loader trucks.

The Utilities' Admin/Garage structure was built in 1981. The building overall is in fair condition, but the space allowance and configuration is not supportive for the staff, vehicles and equipment. There is a lack of employee/guest parking, office space, breakroom, proper crew quarters, garage parking, organized storage, a repair bay for preventative maintenance, a wash bay, updated security measures, and clear truck circulation routes.

To deal with the lack of Garage space, the Utilities Department stores field equipment, and vehicles within the treatment plant buildings and some of the other ten well locations located in the Village.

STUDY SCOPE & METHODOLOGY

The purpose of this study was to assess the conditions of the current Utilities Facility, ascertain the present and future space requirements, and create conceptual site and building diagrams for the Village of Mukwonago. The Village wishes to potentially explore if the facility requirements fit within the current site or if there needs to be consideration for a new site.

To determine the amount of land needed, Barrientos Design will develop relationship and optimal floor plans to determine the needed square footage. This would later conclude the results of three options:

All options will include renovating the existing office building into a repair workshop.

Option 1—The facility will be constructed on the current site in one phase. The existing facility would become a workshop area.

Option 2—The facility should be placed farther south to avoid wetland fill. The existing facility would become a workshop area. This would be done in one phase.

Option 3—The facility plans in Option 1 should be split into two phases with separate estimated costs. The existing facility is to be renovated in phase 2.

Note: Barrientos Design recommends the new facility occupy 5 acres south of the current facility.

The first task, **Facility Conditions Assessment**, will identify the condition and repairs needed for the building and site work at Holz Pkwy. In addition, this assessment will identify code, safety, operational updates needed, and hindrances the facilities impose on effective operations for the facility.

The second task, the **Facility Needs Program**, will identify the building and site requirements for an efficient and modern Utilities garage. In addition, an Optimal Building and Yard plan will be developed to document the basis of further development.

The third task, **Conceptual Planning**, will involve creating plan options for additions, alternations, expansions and new construction both at Holz Pkwy and at other Village parcels. With these, construction cost estimates and project development schedules will be developed.

BARRIENTOS DESIGN & CONSULTING – Architectural Planning Services

1. Norman Barrientos, AIA, - Principal Architect
2. Alyssa McKinnon – Project Lead/Designer
3. Rhett Surman (Roof Report – Garland Company)

TASK 1 – FACILITIES CONDITIONS ASSESSMENT

1. Reviewed existing drawings of the original building and recent renovations.
2. Created a base floor plan for planning and work identification purposes with a focus on the Office and Garage structure. The other three Treatment Plant buildings will be drawn up in a diagram form.
3. Collected site data and features, including driveways, paving, stormwater drainage, municipal services utilities, fencing, light poles, building services utilities, and vegetation.
4. Toured Utilities' structures and documented their facility condition through photographs and plan notations.
5. Gathered data on past renovation work and costs over the past ten years.
6. Identified major facility hindrances in executing daily functions.
7. Identified boundaries of building operations from water treatment functions. In plan form, indicated land areas available for any new building construction.
8. Wrote up a narrative of each building system identifying repairs, replacement, maintenance, or compliance needs and their costs. This covers the following building components:
 - Architectural enclosure
 - Structural systems
 - HVAC systems
 - Plumbing systems
 - Electrical systems and power
 - Fixed maintenance equipment
9. Reviewed site facilities' conditions and developed a narrative describing their current state and their long-term repair needs. This includes:
 - Paving, drives, parking, lighting
 - Roadway condition and access
 - Stormwater management
 - Village utilities
 - Building services utilities
 - Wetlands, vegetation boundaries, and soil types
 - Adjacent property uses, Zoning restrictions, Land Use Plans
10. Prioritized and phased maintenance work over a ten-year schedule

11. Developed a cost estimate of renovation items for the next 10 years.
12. Identified areas that would most benefit from renovation and use and areas that would be good candidates for demolition or for use as other Village functions.

Below is the main facility buildings' existing square footage:

Parking Garage	1,690 SF
Crew Quarters	650 SF
Admin/Offices	480 SF
Lab	515 SF
Storage & Mechanical	225 SF
Circulation	300 SF
Total Main Facility	3,860 SF
Not on the Main Site	
Meter Lab @ Well #4	~1,000 SF
Total Facility Functions	4,860 SF

TASK 2 – FACILITIES NEEDS PROGRAM

1. Conducted onsite interviews with key Utilities staff on the testing, meter repair, labs, SCADA monitoring, information display equipment, vehicle and equipment parking, storage and workshop, crew areas and administrative areas.
2. Did an intake of facility data, fleet composition, major fixed equipment, parts and bulk storage supervisors and staffing structure.
3. Tabulated existing square footage by room and function groups.
4. Developed diagram plan of existing Garage Plan and note square footage.
5. Observed the flow of traffic, material, deliveries, testing, repairs and personnel. Documented the sequence of operations events throughout the day. Recommended the best relationship the rooms should have to each other along with grouping into compatible zones. Also identified Yard function flow and relationships.
6. Created relationship diagrams that diagrammatically document the flow of operations and their adjacency requirements.
7. Assessed the future growth of Utility's service functions along with fleet, equipment, storage, and staffing changes. A percent increase in growth over the next ten years was developed.
8. Develop an Optimal Room Tabulation Program that identifies the needed space and configuration for each room. Compared recommended square feet against existing square feet and identify percentage increases.
9. Created an Optimal floor plan that expresses the sizing, relationships and operational flow required for the Utilities Office and Garage.
10. Reviewed with Village staff, finalize the Optimal room program and building plan. Recommended minimal acreage and site development features needed for Optimal Plan.
11. Documented the Facility Needs Program report and review with the Village.

TASK 3 – CONCEPTUAL PLANNING

1. Based on the Facility Needs Program, Conceptual building and site plan options were developed for the Utilities Office/Garage:
 - a. Create a concept directly south of the water treatment plant within the 17.8 acres. It is important for adjacency to existing sites for better accessibility.
 - b. Create a concept on the existing site using SW land (not in a wetland area) to create either a separate facility function or a full operations facility.
 - c. The conceptual floor and site plans will be diagrammatic and indicate major room functions, parking stalls, and yard facilities.
 - d. Assess site improvements needed in narrative form.
2. Reviewed municipal zoning ordinances and identified restrictions affecting the Garage development.
3. Assessed impact on utilities and roadways based on GIS data available.
4. Developed conceptual construction schedules and cost estimates for the development for each Option.
5. Identified the benefits and features of each Option and how these affect Utility's operational performance.
6. Provided reference material on current design standards for Utility Garages.
7. Submitted Conceptual Design in report format and provided a presentation.

Over the three Tasks, Barrientos Design will provide up to four onsite meetings, including a final presentation.

Our services do not include additional site analysis and selection services.



SECTION 02

TASK 1 FACILITY CONDITIONS ASSESSMENT

INTRODUCTION

As part of this report, Barrientos Design has toured and assessed the Village's Water and Wastewater treatment facility. Onsite observations have been made, and original construction documents were reviewed. In the following pages the facilities will be discussed in further detail. The detailed analysis of the buildings includes an existing condition assessment and recommended repairs over the next ten years. Cost estimates for the repair work will also be generated.

The Facilities Condition Assessment identifies major maintenance needs and produces the total known corrective maintenance work. This assessment examines conditions in each building on a system-by-system basis. These systems are organized into major categories:

- Primary Structure
- Exterior Enclosure
- Interior Finishes
- Mechanical, Electrical, Plumbing
- Site Civil

The major goals of the Facility Condition Assessment are:

- Quantify known Repair and Replacement needs.
- Identify and prioritize buildings and systems needing critical repairs.
- Establish budget allocations to deal with Repairs and Replacement.
- Determine the order of magnitude of dollars for the corrective maintenance backlog.
- Integrate the corrective maintenance planning with the implementation intentions of the Village facility master and capital improvements planning.

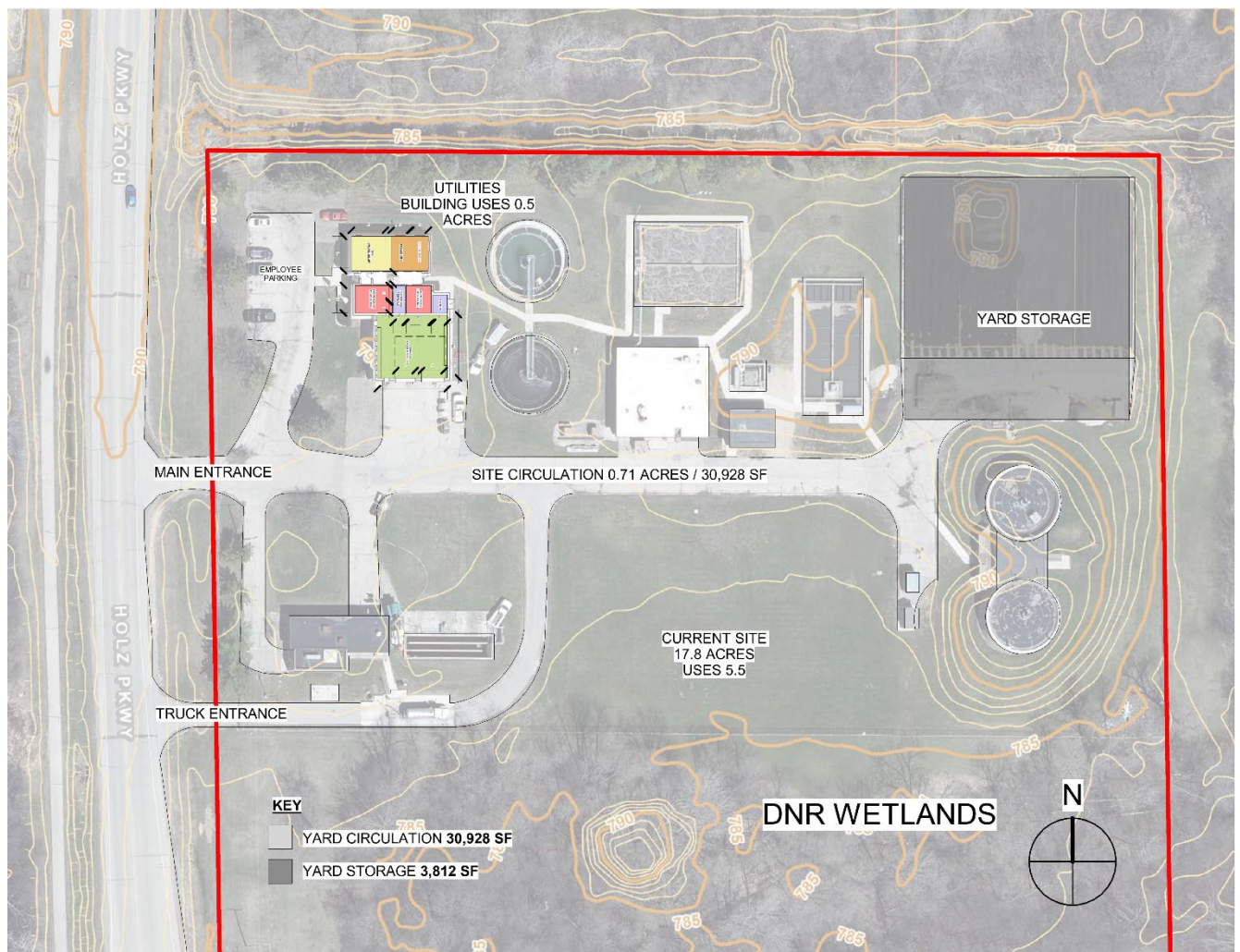
SECTION CONTENTS

- Existing Operations & Facility Usage
- Existing Building Floor Plan
- Site Conditions & Assessment
- Facility Conditions
- Facility Conditions Photo Grid
- Roof Report
- Cost to Maintain Existing Facility

EXISTING OPERATIONS & FACILITY USAGE

The Village of Mukwonago Utilities Department currently operates on 5.5 of 17.8 acres, the building in the scope of work takes up about 0.5 acres of the 5.5-acres including the admin/garage building and parking lot. The rest is occupied by other facility buildings or treatment services. In the last few decades, some patchwork and improvements have been done to better accommodate the crew and maintain building function.

Below is an Aerial of the existing site with detailing:



BUILDING INVENTORY

Admin & Parking Garage

- Constructed: 1981
- Insurable Value: \$1,315,200
- CMU & Brick Veneer, Open Web Joists, Steel Deck & frame.
- TPO Overlay Asphaltic BUR
- Unit Heaters & Radiant Heat
- 1,690 SF (Parking) & 2,170 SF (offices) = 3,860 SF

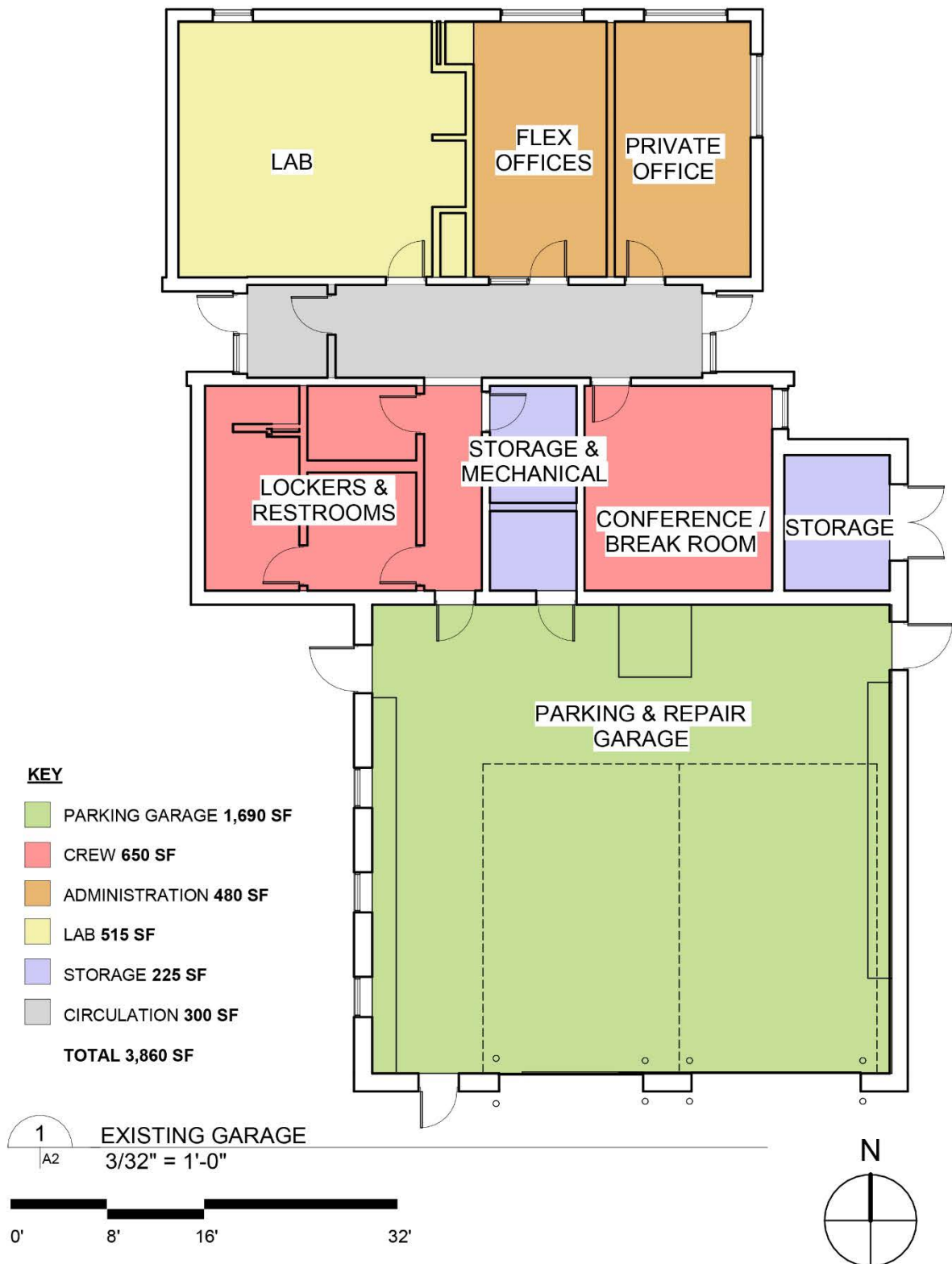
BUILDING USES

The **admin** building includes a vestibule and lobby (Photo E1, E2), the main office (director), and a shared office space between the (supervisors & crew). Every crew member has their own computer space. A conference room/breakroom area (Photo E4), Lab (Photo E3), restrooms and lockers (Photo E5, E6, E7), and janitorial closets. This space is about 2,170 SF. There is no sprinkler system.

The **parking garage** (1,690 SF) has two overhead doors, 12' and 14' wide. There are two repair bays; there are no lifts or cranes (Photo E8). There are storage racks, workbenches, and storage closets. The department does preventative maintenance and some small services. Due to a lack of parking on site, trucks are parked in the garage without easy door access, parked in front of the garage's doors, and/or scattered at wellhead & tower sites. The official parking lot had to be extended so that some additional work trucks had a spot (Photo B1).

Site

The site is restricted and has significant circulation issues. There is no room for growth for the current office building and potential parking garage to meet the department's needs. Reconfiguration of site services and machines is also not possible. Circulation for semi-trucks and vendors is difficult and would benefit from a reconfiguration. The site access is on the west end of 1200 Holz Pkwy; there is a gate that is commonly left open, and employee parking is presented as soon as you enter. Although there is no public foot traffic, the department would benefit from a more formal building entrance. The septic trucks have their own entrance with a gate and access panel.





The configuration of the Admin and Garage building is vertical orientation. It has limited room for expansion due to the treatment plant and surrounding wetlands. The circulation consists of a centered drive aisle. The circulation of trucks is challenging which increases possible damages. The empty greenspace located on the south side of the property is being used for other projects which constricts the redesign of the Utilities building. The only space to allow for redesign on the existing site is the current 0.5 acres.

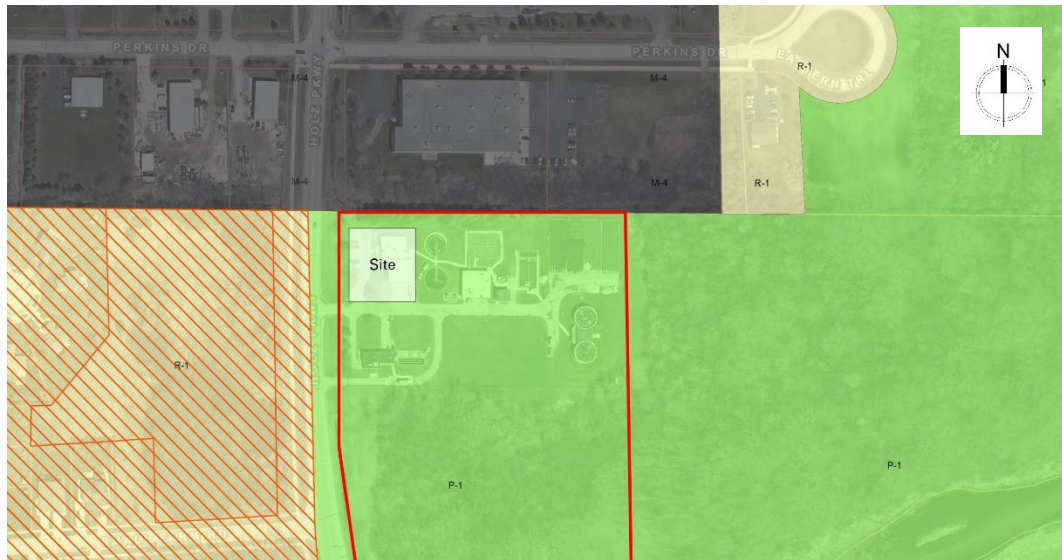
The orange lines indicate the 5-foot contour lines and the yellow indicate



smaller 2-foot contour lines. The topography of the buildable space is generally flat with a slight drop on the northern site border. The site sits at an elevation of 785-790 feet.

There is no indication that a slope higher than 2% minimum is present on this site. The site is overall flat.

Zoning



The zoning of the site is indicated below. The site is zoned in green, which stands as P-1 (Public Use).

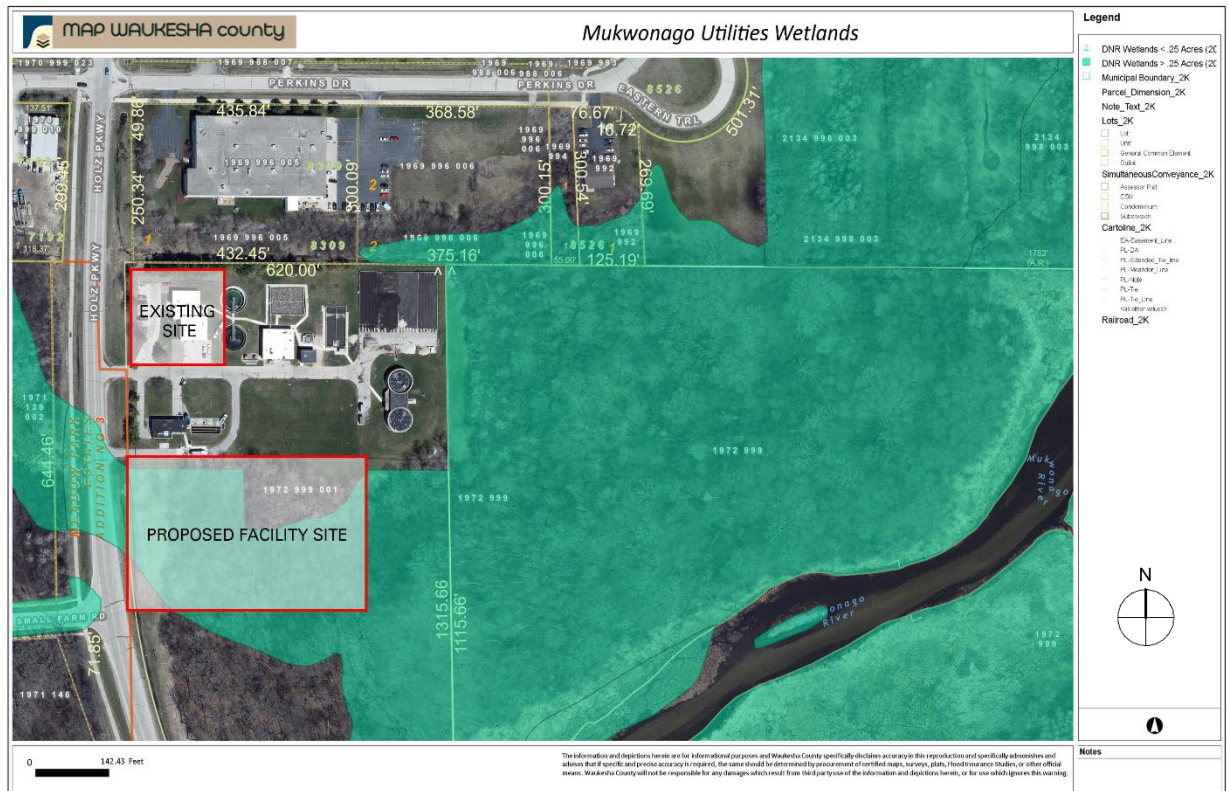
Floodplains



There are no dedicated floodplains on this site but the area with small chances are currently wetland areas. The black cross diagonal hatching represents 0.2% chance for flooding and the pink cross diagonal hatching represents area with 1% chance of flooding.

Wetlands

The rest of the 17.8 acres of land is taken up by wetlands. The teal coloring is classified as greater than 0.25 acres of DNR wetland area. Also, in the bottom right of this image, there is the Mukwonago River.



Note:

We will explore mitigating some of the wetlands on the current site's acreage and if it could potentially make a building site for the utility facility. This wetland data is outdated and would need to be resurveyed by the Village. This will determine the preciseness of exact borders and the wetland quality.

Recommended site acreage and facility layout on page 71

Why keep the Utilities Facility on the Current Site

Having the utility headquarters at a treatment plant is important for several reasons:

1. **Operational Efficiency:** Being on-site allows utility managers and staff to directly oversee plant operations, making it easier to address issues, manage equipment, and respond to emergencies quickly. They have immediate access to critical infrastructure and can monitor performance in real-time.
2. **Cost Savings:** Centralizing management at the plant can reduce costs associated with transportation between headquarters and the treatment facility. It eliminates the need for remote monitoring or separate administrative offices, lowering overhead.
3. **Improved Communication:** Having staff on-site fosters better communication between operators, engineers, and administrative personnel. This leads to quicker decision-making and problem-solving, especially during emergencies or maintenance activities.
4. **Immediate Response to Incidents:** In case of malfunctions, breakdowns, or safety hazards, on-site staff can take immediate corrective action, minimizing downtime and preventing environmental or public health risks.
5. **Safety and Regulatory Compliance:** On-site management ensures that the plant adheres to safety standards and regulatory requirements. Regular inspections, testing, and compliance checks can be carried out seamlessly with key personnel on location.

The proposed stormwater facility will need to be relocated, potentially to the south of the planned development. Stormwater facilities must avoid impacting wetlands to the greatest extent possible.

Barrientos Design recommends that the Village may want to consider conducting a wetland delineation to obtain a more precise understanding of the wetlands and optimize the proposed site location.

FACILITY CONDITIONS

Vehicle & Equipment Parking

The **Parking Garage** needs to house all vehicles. They currently have an inventory of 8 main department vehicles, excluding site equipment. Ideally, with the future accommodation in mind, planning a parking garage with a capacity of 14 vehicle parking stalls would be best. They currently at max can store three vehicles in the parking/repair garage unofficially as it is not made to house all their vehicles and equipment. Workbenches and various repair machines are needed for preventative maintenance. The parking garage has two overhead doors, one 12' wide and one 14' wide. There is a storage rack along one of the walls for lumber, chemicals, and various tools. There are no lifts or cranes, making it harder for the crew to achieve some preventative maintenance, causing them to outsource certain repairs. They would benefit from having either a lawn mower lift and/or a drive-on or column lift. There is no boot wash or shower available for the crew for quick cleaning; they either use the shower located in the locker rooms or stay full of mud.

Truck Washing

There currently is no truck wash or dedicated area. The Utilities facility would greatly benefit from having a manual truck wash with an underbody and catwalk. They also have a Sewer Cleaning vehicle which needs to unload and be washed.

Storage and Workshop

They currently store things either in their parking garage or a large trailer located outside the parking garage. They would benefit from having a more dedicated area and/or rooms for certain storage. They have traffic control and signs that need to be stored, various chemicals, oil, fuel canisters, meters, meter testing equipment and PPE. Having a secure room for certain tools would also be ideal.

Crew Quarters

There is a men's restroom with attached locker room and shower. The women's restroom has lockers within. Both restrooms and locker rooms are outdated and do not meet today's standards. It would be efficient to have unisex restrooms and locker rooms. The crew has no boot wash, boot dryers or laundry room to maintain their uniforms. A contracted service is currently employed on a regular basis to handle the off-site laundry needs for the provided uniforms.

The kitchen and conference room being combined is hard for meetings and lunch to happen simultaneously if needed. The kitchen is undersized and inefficient for the crew. The entire admin portion of the Utilities building has A/C.

Administration

Private office for Utilities Director and workstation area with computers for every crew member. Currently the shared space for everyone to work from is too compact and offers the bare minimum.

Meter Testing

The current lab can process 2 inch meters, they would like to be able to process their own 4 inch meters due to them having to be outsourced. The lab needs to be 20 C +/- 3 C. There will need to be a closet for incoming meters and outgoing meters to be stored and an overhead door.

Roof

The roof is TPO Overlay, overtop of an original asphalt built up roof system. The admin roof square footage is 2,800 and the garage roof square footage is 2,000. It is in decent condition but is starting to significantly deteriorate. There are serious ponding issues and drains are clogged and loose. The roof is improperly sloped and does not allow water to run into drain. The TPO roof flashing on the admin building is improperly secured, sealed and is a poor detail. Needs better waterproofing to cover the full length of the wall, metal flashing and better termination bar securement and sealant, there is also improper sloping.

Fuel Station

The Utilities department fuels their vehicles at the DPW facility. It would be more efficient to have their own fuel station. We recommend building 2 double walled 1,000-gallon tanks of unleaded and diesel fuel.

HVAC System

In need of HVAC work, VAV's not functioning. HVAC system was converted from compressed air in the early 2000's and has not been made fully functional.

Pavement

The pavement of the employee parking lot needs to be redone. Some parts that have frequent traffic are crumbling and potholes are starting to form.

Drainage

There is a potable water 6" line and an 18" sanitary lines in front of the facility. There is no noted retaining pond on site. The current facility SWMP was sized for the current facility. At this point in our contract Barrientos Design, we recognize that designing a larger facility will require a SWMP where the retaining pond need could exceed 1 acre depending on facility footprint. The Village will be impervious and will require a SWMP including retention pond and collect system.

Roadway Access & Circulation

Both entrances to the site are on the west side, one for work vehicles and employee and visitor vehicles, the other for septic tank drop-offs. Access to the site is functional but does not accommodate semi-trucks or other large vehicles due to drive aisle dead ends. There is not enough employee parking, as they had to pave a few extra stalls. Common problems occur when trucks enter and exit the site, when vehicles need to be stored on site and vehicles being parked inside the garage.

FACILITIES CONDITIONS PHOTO GRID

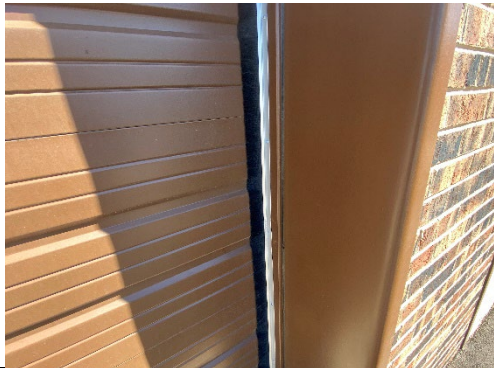
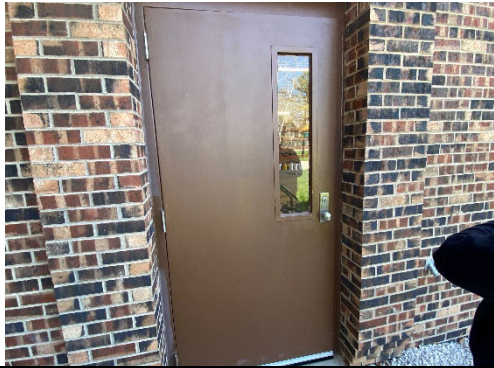
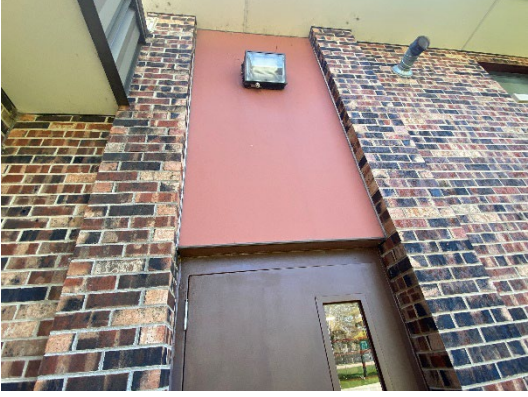
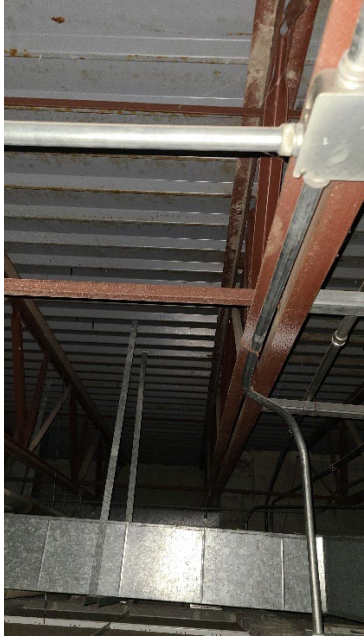
A: Architecture – Entries, Roof, Slabs		
Photo A1		Repair/Parking Garage The doors are in good condition with minimal dents. 12' x 12' door & 14' x 12' door
Photo A2		Repair/Parking Garage The guards and metal are in good condition.
Photo A3		Repair/Parking Garage The garage entrance door seals and door condition are good.

Photo A4		Repair/Parking Garage Garage entrance door seals and door condition are good. The panel and light above
Photo A5		Admin Entrance Roof overlap & Fascia
Photo A6		Admin Entrance Roof overlap & Fascia
Photo A7		Repair/Parking Garage The concrete landing pad in front of the storage room has been repaired in the past. Cause for concern regarding safety.

<i>Photo A8</i>		Repair/Parking Garage The concrete slab is cracked in various areas.
<i>Photo A9</i>		Repair/Parking Garage The concrete slab is cracked along the trench drain, which can be repaired by cutting 1' away and refilling the concrete.
<i>Photo A10</i>		Admin /Offices CMU wall structures and ceiling tiles, HVAC system and open web steel joists, electrical, utilities.

<i>Photo A11</i>		Admin /Offices Steel Joist and Ceiling Tiles, Electrical
<i>Photo A12</i>		Admin /Offices HVAC, Metal Deck, Open Web steel joist, electrical
<i>Photo A13</i>		Admin /Offices Metal Deck, Open Web steel joist, utility pipes

<i>Photo A14</i>		Admin /Offices HVAC, Metal Deck, Open Web steel joist, electrical
<i>Photo A15</i>	1 	Parking / Repair Garage Roof The existing roof is TPO Overlay, otop of an original asphalt Built Up Roof System.
<i>Photo A16</i>	2 	Parking / Repair Garage Roof Multiple spots on the roof where there is significant ponding

Photo A17		Parking / Repair Garage Roof Drains are all loose set pipe drains, that are just set into the original Asphalt Build Up Roof's drainpipe. The drain strainer is secured to the roof membrane.
Photo A18		Admin Garage Roof Large ponding areas on this roof, one very large one on the north end of the roof. This was partially due to a clogged drain, but mostly due to improper roof slope.
Photo A19		Admin Garage Roof TPO roof flashing against Administration The Garage is improperly secured, improperly sealed, and is a poor detail for this type of wall-flashing. The waterproofing should cover the full length of the wall, needs a metal counter flashing should have better Termination Bar securement and sealant, and the roof is not properly sloped away from the flashings.

B: Architectural - EXTERIOR

<i>Photo B1</i>		Employee Parking Not enough parking for vehicle needs. Needs to be repaved.
<i>Photo B2</i>		Repair/Parking Garage Overall, concrete and asphalt outside of overhead doors are in good condition.
<i>Photo B3</i>		Admin/Offices Roof overlap & design is causing water to run off the face of the building underneath door entries. (see photo B4)

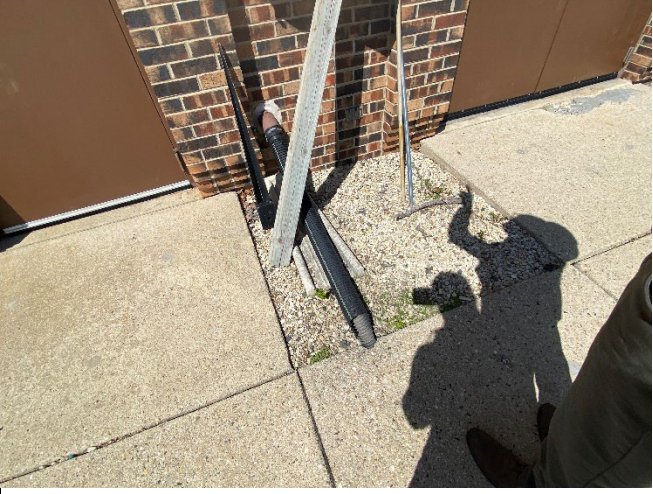
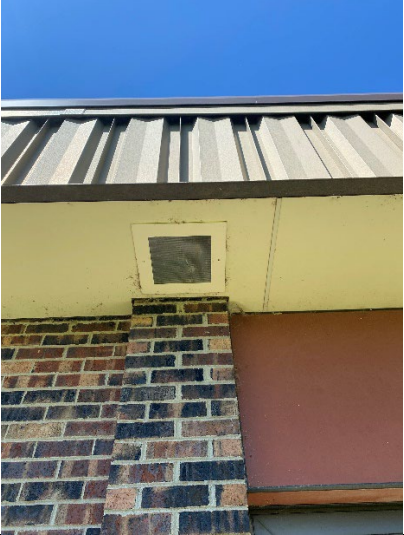
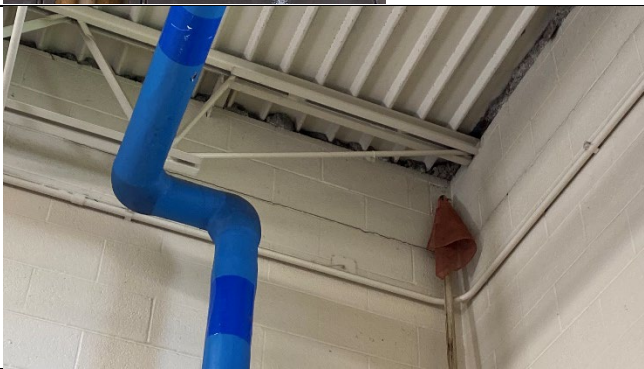
<i>Photo B4</i>		Admin/Offices Roof overlap is causing water to run off the face of the building underneath door entries.
<i>Photo B5</i>		Admin/Offices Windows are all in good condition. Barrientos' comment would be more windows in crew work areas.
<i>Photo B6</i>		Repair/Parking Garage Roof drainage is built into the CMU & brick veneer wall. Decent condition

Photo B7			Repair/Parking Garage Light fixtures outside are just outdated and facility security is minimal.
Photo B8			Repair/Parking Garage Fresh air vent
Photo B9			Repair/Parking Garage The air-water vapor barrier is minimal because brick veneer is airtight and does not allow moisture to enter air gap cavities. It is also of good quality.

<i>Photo B10</i>		Repair/Parking Garage Cracks along brick joints.
<i>Photo B11</i>		Repair/Parking Garage Cracks along brick joints.

C: Architectural - INTERIOR

Photo C1



Admin/Office
Non-slip rain guard.

Photo C2



Lab
Floors show deterioration from acid chemicals, floors need to be redone with more modern material.

Photo C3



Lab
The sink & countertop are deteriorating from chemicals and need to be replaced.

<i>Photo C4</i>		Lab The sink, countertop, and cabinets are deteriorating from chemicals and need to be replaced.
<i>Photo C5</i>		Lab The lab is outdated, and more modern materials need to be used for longevity.
<i>Photo C6</i>		Lab The lab is outdated and more modern materials need to be used for longevity and safety.

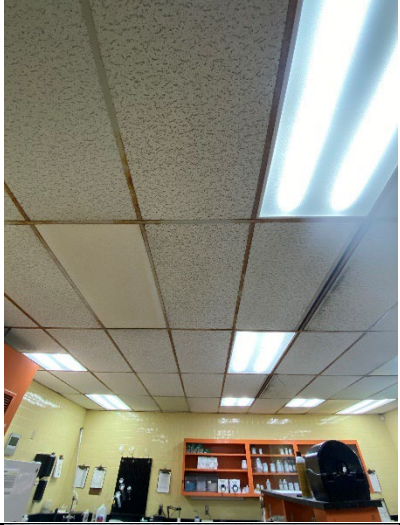
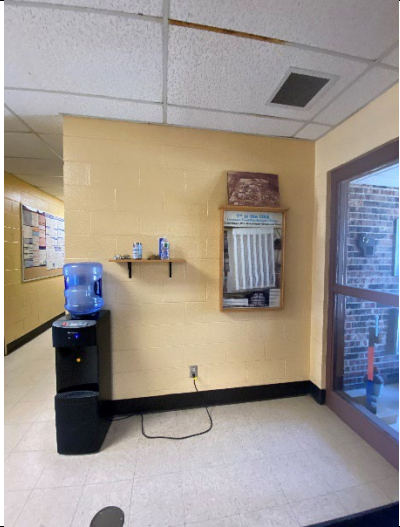
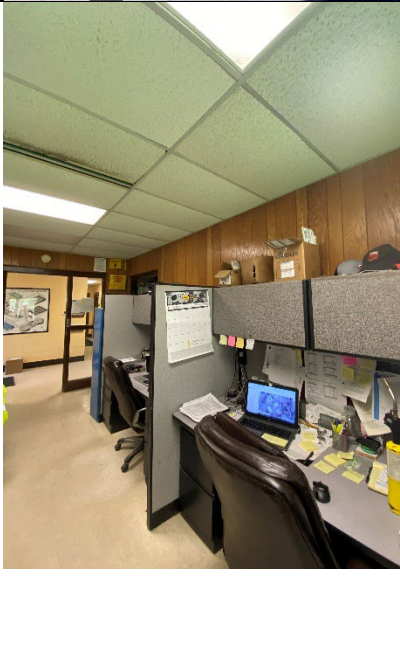
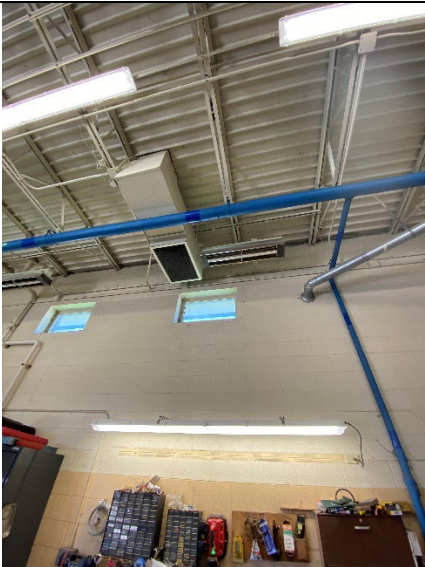
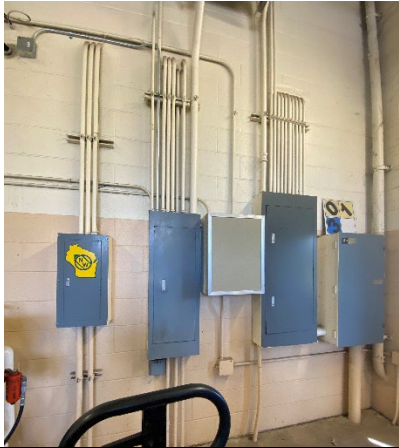
<i>Photo C7</i>		Lab Ceiling tiles and covers show deterioration from acid chemicals and need to be redone with more modern material.
<i>Photo C8</i>		Admin/Offices Hallway The floors, ceiling tiles, and covers show deterioration from acid chemicals, constant foot traffic, etc. They need to be redone with more modern materials.
<i>Photo C9</i>		Offices Floors, ceilings, and walls are outdated and show signs of material degradation.

Photo C10		Offices Floors, ceilings, and walls are outdated and show signs of material degradation.
Photo C11		Women's Restroom Floors, ceilings, and walls are outdated and show signs of material degradation.
Photo C12		Men's Restroom Floors, ceilings, and walls are outdated and show signs of material degradation.

<i>Photo C13</i>	 A photograph of a men's restroom stall. The walls are covered in light blue square tiles, and the ceiling is made of white acoustic tiles with several square light fixtures. A blue curtain hangs from a metal rod, and a brown towel is visible on the left.	Men's Restroom Floors, ceiling, and walls are outdated and show signs of material degradation.
<i>Photo C14</i>	 A photograph of a men's restroom showing a row of grey lockers. Above the lockers, there are yellow boxes labeled 'RESTROOMS' and 'Common Locket'. The ceiling is made of white acoustic tiles, and the walls are covered in light blue square tiles.	Men's Restroom Heated ceiling panels need updates. Makes the entire room too hot.

D: Mechanical			
Photo D1			Admin/Office Mechanical Closet Water softener & heater
Photo D2			Admin/Office Mechanical Closet Boiler & Mop Station
Photo D3			Admin/Office Mechanical Closet Old compressor for old HVAC system, no longer used. Needs to be removed.

Photo D4		Admin/Office Mechanical Closet Water pipes for units listed above
Photo D5		Repair/Parking Garage Ceiling mounted gas-powered unit heater
Photo D6		Repair/Parking Garage Ceiling mounted gas-powered unit heater & Gas-powered radiant heat shield.

<i>Photo D7</i>		Repair/Parking Garage Electrical panel, normally would be in its own room but currently is open to parking garage.
<i>Photo D8</i>		Repair/Parking Garage Commercial gas meter

E: Site		
Photo E1		Parking Lot Asphalt is extremely cracked, needs to be redone.
Photo E2		Parking Lot Despite parking lot size, the asphalt is extremely cracked, needs to be redone.
Photo E3		Parking Lot Parking is lacking. The asphalt shown is the newest addition to provide more parking spots for facility vehicles.

<i>Photo E4</i>		Parking Lot Asphalt is extremely cracked, needs to be redone.
<i>Photo E5</i>		Site Security fence is in good condition and position on site could remain.
<i>Photo E6</i>		Repair/Parking Asphalt outside of overhead doors is cracked, needs to be redone.

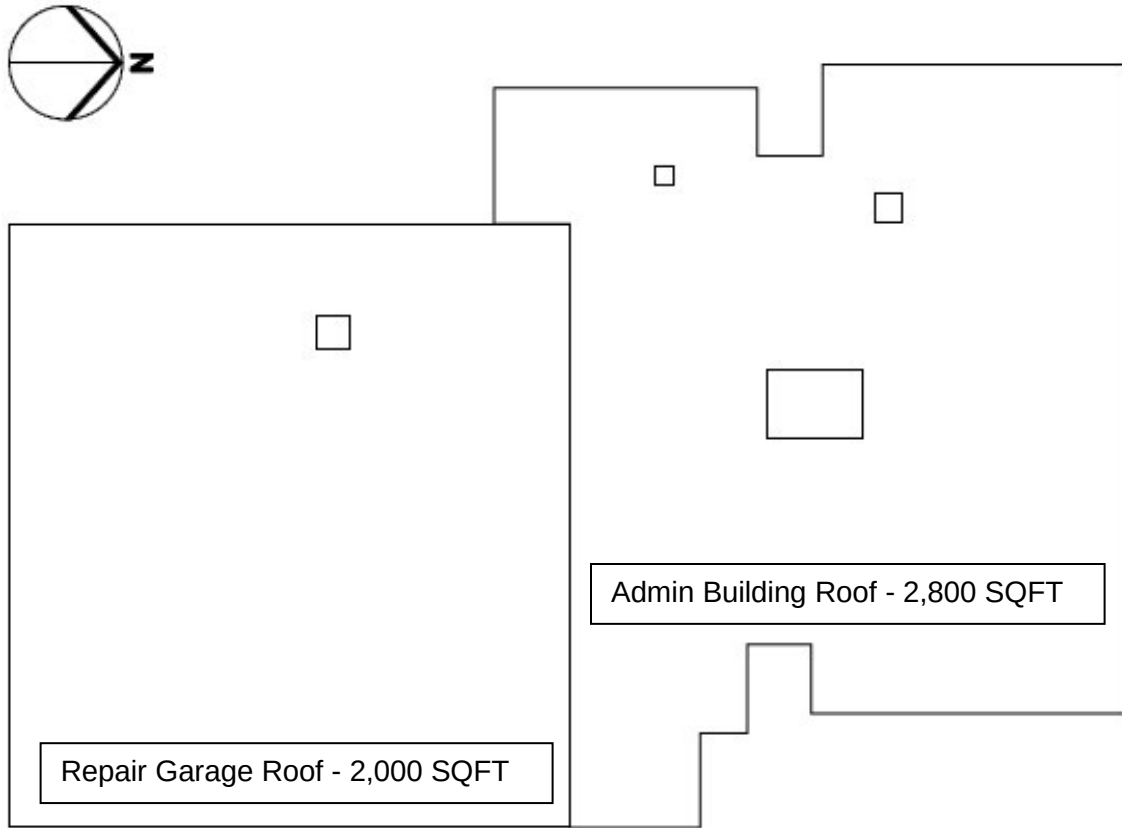


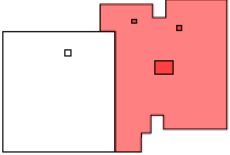
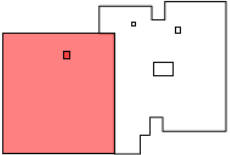
Roof Report



MUKWONAGO UTILITIES WASTEWATER TREATMENT FACILITY ROOF BUDGETS





	Facility Roof Replacement Budgets						
	Roof Section(s)	Current Roof Type	Square Footage	Budget Year	<u>Adhered EPDM Roof</u> Life Cycle Mil Thickness	<u>Asphaltic 30 YR Roof</u> Life Cycle Mil Thickness	<u>Asphaltic 40 YR Roof</u> Life Cycle Mil Thickness
	Admin Building Roof	TPO Overlay Asphaltic BUR	2,800	2026/2027	\$105,000 15-20 Year 60 Mil	\$165,000 30-40 Year 240 Mil	\$195,000 40-50 Year 290 Mil
	Admin Garage Building Roof	TPO Overlay Asphaltic BUR	2,000	2026/2027	\$80,000 15-20 Year 60 Mil	\$140,000 30-40 Year 240 Mil	\$180,000 40-50 Year 290 Mil

Barrientos Design recommends that the Village of Mukwonago replace its roof with an asphaltic 30-year roof for better preservation of the existing facility. The existing building is in good condition and should continue to be preserved for 20+ years.

COSTS TO MAINTAIN EXISTING FACILITY

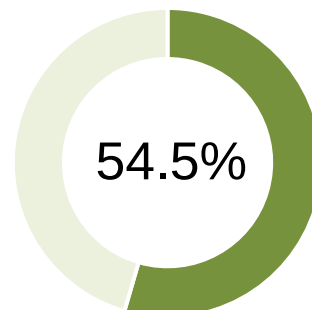
A Condition Index has been calculated for each building system, as well as for the entire facility, and expresses the corresponding budget allocation as a percentage of the current replacement value (CRV) of the existing building. Facility Condition Indexes fall in these ranges of building condition:

FCI = 10% or less	Excellent Condition
FCI = 11% to 30%	Good Condition
FCI = 31% to 60%	Fair Condition
FCI = 61% or more	Replace Building

The total insured value of all buildings on the Utilities site is **\$1,315,200**.

The following table lists and quantifies the cost of renovating the buildings and site work in the following categories over a ten-year time frame. These costs do not reflect inflation of the time value of money, so they are stated in present 2024 costs alone. It does not include costs for expanding or enhancing the facility.

Category -	Cost amount
Slabs, Superstructure, Entries	\$341,500
Exterior Enclosures	\$20,200
Interiors	\$62,895
Mechanical	\$133,040
Site Civil	\$159,233
Soft Costs	\$114,699
Total	\$831,566



The Facility Condition Index (FCI) for the Village of Mukwonago's Utilities buildings and site is 54.5%, which indicates that the buildings/site are in fair condition, considering the building's insured value.

To maintain the buildings and the site facilities over the next 10 years, Barrientos estimates that the village facilities will require **\$831,566** in expenses. According to the assessment of facility conditions, the most urgent requirements to sustain operations at the current facility over the next decade are as follows:

- Replace heating and ventilation systems.
- Replace water boiler.
- Replace roof
- Replace rooftop unit and ductwork.
- Replace Floor & Ceiling tiles as well as lab countertops, sinks, and cabinets.
- Repair cracks in CMU in Repair/Parking Garage.
- Repair various concrete & asphalt cracks.

Overall, the building is in decent condition, and we just foresee a few minor upgrades and repairs. Barrientos Design recommends conserving the building so that it can be reused or retrofitted for other purposes like a workshop. Unless absolutely necessary, it could also be demolished due to site space limitations.

SECTION 03

TASK 2 FACILITY NEEDS PROGRAM

INTRODUCTION

Barrientos Design has determined 9 main functions needed in a new Utilities facility. The functions include:

- Vehicle Parking, including the Vac truck stall
- Repairs / Storage / Workshop
- Meter Shop
- Truck Wash
- Lab
- Crew Quarters
- Administration
- Building Services
- Yard Assets

After reviewing the gathered data and optimal room program, Barrientos Design has determined that the above-listed functions would need a minimum of 36,600 SQFT. This is an increase of 532% for the main building and 185% for yard storage and utilization to maximize operation efficiencies.

SECTION CONTENTS

Clearances & Accessibility

Program Narrative

Staff & Vehicle Charts

Optimal Room Program

Relationship Diagram

Optimal Floor Plan

Existing on Site

Recommended Facility Design Criteria

CLEARANCES AND ACCESSIBILITY

Mukwonago has been growing at an exponential rate, and it is crucial that the village successfully service the water and wastewater facility. A high priority is the preservation of vehicles and efficiency for the crew. The service levels and the fleet composition have evolved dramatically over the last 20 years. This includes larger trucks and equipment, varieties in fleet composition, a bigger interest in electric vehicles, and varying vehicle repair. The current facility does not have enough indoor parking stalls, storage and improper crew quarters. The workshop is being utilized for small repairs, storage, and vehicle parking. There is no dedicated truck washing bay, and storage is spread throughout various closets and sites. Mechanical and electrical are also outdated and insufficient. There is currently no vehicle lifting equipment. Crew spaces are inadequate and have limited privacy; offices and workstations are interwoven together in one room, which also gives no privacy to the crew members. The conference room and lunchroom space also interfere with one another.

PROGRAM NARRATIVE

SITE AND EXTERIOR

Generally, the site needs for the utility's facility include truck wash, staff and visitor parking, perimeter fencing, security cameras, site lighting, entry signage, generator, landscaping, outdoor storage, bins, and dumpsters. Paving will be heavy-duty asphalt throughout. Staff and visitor parking are 9' x 18' stalls with accessible parking as required by code at the entry. Landscaping will include trees and shrubs in key areas, such as building entrances and along the site perimeter. Outdoor storage will be provided for stockpiles and include three 24' x 24' structured bins. By the truck wash, there will be a high-volume (1 ½") hose to wash off heavy debris prior to washing the truck.

VEHICLE PARKING

For vehicle parking, the garage should be 28 feet in height. Underside of truss minimum of 21' in larger truck bays to clear truck bed to vertical position and 14' clear where pick-ups are parked. Heavy-duty stalls are 40' x 15', medium-duty stalls are 30' x 12', and light-duty stalls are 24' x 10' with 26' or more for traffic aisles between parking rows. 19 parking stalls will be provided in the heated vehicle garage. Overhead doors are 20' wide by 16' high. Floors will be concrete with a liquid densifier, walls will be precast concrete or block, and ceilings will be metal decks with exposed trusses. The plumbing needed includes hand wash sinks, an eye wash station, hose bibs, a trench drain, and

a catch basin. A separate parking stall was created for the vac truck as it is the largest vehicle for the fleet. This consists of a 60' x 18' bay.

TRUCK WASH

The function of the wash bay is to clean vehicles via a pull-through bay with steam wash and high-pressure hoses mounted to spray guns. An adjacent equipment room is required. Floors will be concrete with a liquid densifier, walls will be precast concrete or block, and ceilings will be exposed precast.

WORKSHOP (WELDING, REPAIR AND STORAGE)

The facility has a need for a lawn mower lift and repair area, a light duty repair bay various need of preventative maintenance, meter repairs, storage, pipe and steel storage and workbench space, and a small area for welding based on need. Welding space should be separated by a partition wall to meet different ventilation needs. Floors will be concrete with a liquid densifier, walls will be precast concrete or block, and ceilings will be metal decks with exposed trusses.

Natural lighting is preferred with task lighting needed at workbenches. Plumbing includes a floor drain at the overhead door, laundry sink (for cleaning paint brushes, etc.), air hose reels, and water hose reels. This function should be adjacent to Vehicle Parking. There will be a rack for stored tires along with PPE being accessible for all the crew near crew quarters.

METER SHOP

The current meter test bench is located off the main site at Well #4. The waterline is currently 2" and cannot be upgraded due to pressure capacity. The equipment and storage are put into multiple rooms and would be best in the same room.

LAB

The lab is at the current 1981 facility, and size and storage are efficient. The room is just outdated and in need of minor repairs as there is acid damage. Barrientos will determine a better lab layout that is most efficient for the crew.

CREW QUARTERS

The crew breakroom is dense and includes a kitchenette, conference table, monitoring system, and file storage. There are men's and women's restrooms but no women's lockers; there is a shower located in the men's locker room, but it cannot be accessed unless you walk through the men's locker room and restroom. There is no laundry, boot wash, boot dryers, or sufficient closet space.

Ceiling heights in crew areas should be 9' with corridor heights at 9'6" and assembly room height at 10'. Fixed equipment includes counters and cabinets, kitchen appliances, washer/dryer, 2' x 2' lockers, common closet for boots and heavy gear, and accessible compliant fixtures. Walls will be concrete masonry units and gypsum board, and ceilings will be 2' x 2' acoustical ceiling tiles or gypsum board. The crew area should be separated from the Vehicle Parking to minimize acoustics, dust, and odors. It should be near the garage for employee access, as well as near staff parking stalls and the administrative area.

ADMINISTRATIVE AREAS

The current office spaces are good size but most of the crew is exceeding capacity in the current layout. There is a need for more office spaces and open concept workstations. The conference room is part of the break area and needs separation.

The administrative area includes the functions of reception, conference room, four offices, restroom, network closet, and office equipment room. There will also be a double-door vestibule for safety. Ceiling heights in offices should be 9' with lobby and corridor heights at 9'6" or higher. Walls will be steel studs covered with gypsum board, and ceilings will be 2' x 2' acoustical ceiling tiles. This function should be adjacent to visitor parking stalls with visual lines to the main entry traffic flow and fuel station. It should also be near the assembly and locker rooms. The administrative area should be separated from the Repair Garage to minimize acoustics, vibrations, dust, and odors.

FUEL STATION

The Utilities Department will continue to fuel their vehicles at the DPW site.

CURRENT FACILITY FUNCTIONS PHOTO GRID

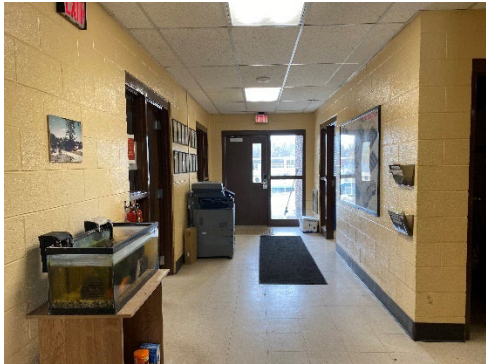
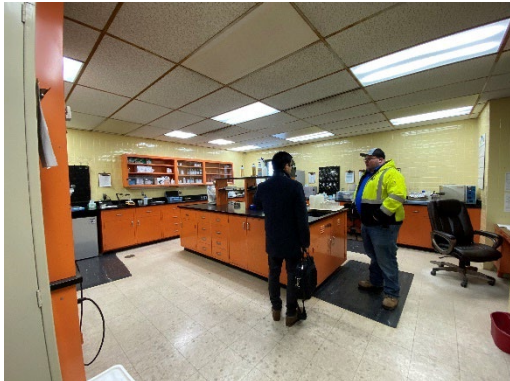
D: FACILITY PHOTOS		
Photo E1	 A photograph of the west side entrance to employee parking. It shows a glass door set in a brick wall, with a small vestibule area. To the left of the door is a yellow wall with a small shelf holding some items.	Vestibule & Lobby Entrance West side entrance to employee parking. Lack of Admin office attachment to manually allow visitors inside.
Photo E2	 A photograph of a long, brightly lit hallway. On the left, there is a long wooden counter with a display case. The hallway leads to a glass door at the end, which is the east entrance. The walls are yellow and the floor is light-colored tile.	Hallway & East Entrance Circulation hallway for the entire facility.
Photo E3	 A photograph of a meter testing lab. Two people are standing in the room, which has orange cabinets and a tiled floor. There are various equipment and supplies on the counters. The ceiling has fluorescent lights.	Meter Testing Lab Space is efficient for 2-inch meters to be tested but crew would like to do larger meters. The lab needs adequate storage.

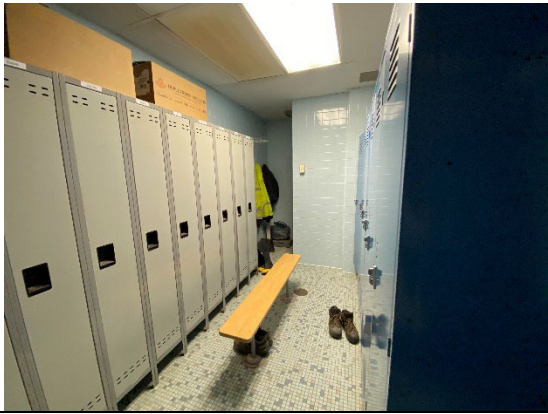
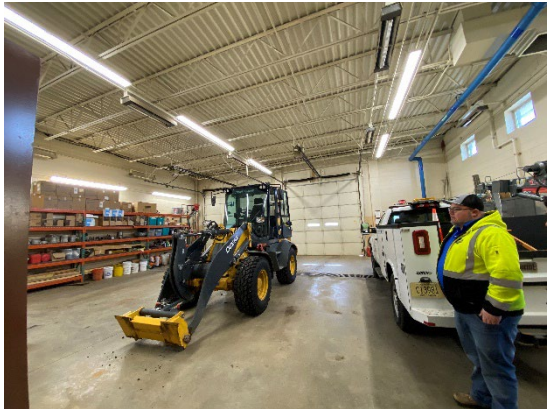
Photo E4		Conference & Breakroom Space is inadequate. Utilities need proper meeting room & breakroom separation.
Photo E5		Men's Locker Room & Shower Lockers should be a minimum of 2'x2' with adequate aisle space. The current space is too confined.
Photo E6		Men's Restroom Space is outdated & cramped.
Photo E7		Women's Locker Room & Restroom There should be a separation between the restroom and lockers.

Photo E8		Repair & Parking Garage Not enough parking for all vehicles. Space does not have enough storage.
Photo E9		East Facade Showcases Red trailer that has been made storage. Water treatment clarifiers can also be seen, (these cannot move).
Photo E10		Roof Both roof structures are in stable condition but have some improper detailing and lack of maintenance issues. Drains are not secure and are severely clogged.
Photo E14		METER ROOM STORAGE This storage area houses more than just the meter storage, which makes the space feel cramped and hard to get to. Also, having the Meter Bench at a different location from the main facility is inefficient.

STAFF CHART

Current and future staff are divided by division. There are three staff needing offices, including the Director, Water and Wastewater Supervisors. Along with a flex office with workstations for all members of the crew. There are 5 full-time operators and one part-time summer help. There is anticipation to hire up to three new crew members in the next 10-20 years. This brings the total to 12 staff members, but we would recommend that for future growth, we plan for 14 lockers.

STAFF CHART - UTILITIES, WATER, WASTEWATER

Village of Mukwonago Utilities & Wastewater

Division					
	Director	Supervisor	Operator	Crew	Staff Total
Water & Wastewater	1	2	5	0	8
Part-Time	0	0	0	0	0
Seasonal	0	0	0	1	1
Future Growth	0	0	0	3	3
Staffing Totals	1	2	5	4	12

(Planning for 14 Lockers)

VEHICLE ALLOCATION

A current vehicle list was provided and divided into respective parking stall size and storage building. This list does not include future growth. Based on vehicle sizes we found that 1 vehicle would require a super heavy parking stall (60'x18'), 2 vehicles would require heavy parking stalls (40'x15'), 12 would be considered medium parking (30'x12') all of these would be parked in Heated Parking. There are a number of equipment pieces needing a permanent spot, these typically are (10'x10') and make up the wasted space in the Parking Garage.

Barrientos Design recommends 20 parking stalls to properly allocated current and future staff, village administration, visitors and vendors.

VEHICLE & EQUIPMENT PARKING STALL ALLOCATION

Village of Mukwonago Utilities Department
Heated Parking, Storage & Equipment Pieces Needing Assigned Space

Transit vehicles will need to be in least tempered parking.

Vehicle Types & Stall Allotments

VAC = 40' Vac Truck 60' x 18'
H = Heavy 40' x 14'
M = Medium 30' x 12'
L = Light 24' x 10'
E = Equipment 2' x 2'

Heated = Heated and Ventilated, Concrete Floors, Floor Drains, Windows

Year	Description	Model	Stall Allotment	Heated	Parking Notes
	VAC Truck		VAC	1	40' long
			60' x 18'	1	
	Front End Loader 324L	John Deere	H	1	Scraper Bucket
	Long Trailer		H	1	Traffic Signs Storage 32'x8.5'
			40' x 15'	2	
2007	Silverado 1500	Chevrolet	M	1	8.5'x12' 6'x10' Brush, Bucket, Forks 6'x12'
2016	Silverado 2500 HD	Chevrolet	M	1	
2019	Silverado 2500 HD	Chevrolet	M	1	
2020	Silverado 2500 HD	Chevrolet	M	1	
2022	Pro Master 3600	Ram	M	1	
2015	Silverado 3500 HD	Chevrolet	M	1	
2018	Silverado 3500 HD	Chevrolet	M	1	
2020	Traverse	Chevrolet	M	1	
	Lawn Medium Trailer (Red)		M	1	
	Utility Medium Trailer (White)		M	1	
	Skid Steer 328E	John Deere	M	1	8-Ton
	Safety Medium Trailer		M	1	
			30' x 12'	12	
	Compressor	Dewalt	E	1	8-Ton
	Portable Crane		E	1	
	Engine Hoist		E	1	
			10' x 10'	3	

FLEET SUMMARY & FLEET GRAPHIC

Below is the vehicle summary including future growth. To summarize, there are 3 heavy duty, 12 medium duty vehicles required to be parked in Heated Parking. Potentially 3 equipment stalls and the addition of 2 future vehicles. The Sewer Cleaning Vehicle will most likely need its own parking stall. There would be a total plan to accommodate 20 vehicles over the next 10 years. The Fleet Graphic is meant to visualize the Utilities Department Fleet.

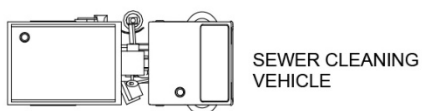
VEHICLE & EQUIPMENT PARKING STALL ALLOCATION

Village of Mukwonago Utilities

Heated, Storage & Equipment Pieces Needing Assigned Space

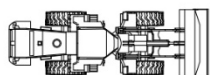
Type		Vehicle Size	Typical Type	Stall Size	Heated	Future Growth	Current Total Vehicles
VAC		VAC	VAC Truck	60' x 18'	1		1
H		Heavy	Front Loader, Trailer	40' x 15'	2		2
M		Medium	Pickups, Trailer, Skid Steer	30' x 12'	12	2	14
E		Equipment	Mowers, Air Compressor	10' x 10'	3		3
Total Vehicle Parking:					18	2	20

VAC TRUCK STALL (1)

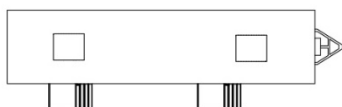


SEWER CLEANING VEHICLE

HEAVY DUTY (2)



FRONT END LOADER



LONG TRAILER

EQUIPMENT (3)



2'x2' STALL

CURRENT - AIR COMPRESSOR,
PORTABLE CRANE, ENGINE HOIST

MEDIUM DUTY (12)



PICKUP TRUCK
CHEVROLET / RAM



SKID STEER 328C JOHN DEERE
& ATTACHMENTS



MEDIUM TRAILERS (2)

FUTURE ADDITIONS - +2

YARD OR INDOOR EV CHARGING STALL

OPTIMAL ROOM PROGRAM

Barrientos Design's recommended optimal floor plan includes Heated Vehicle Parking with heavy, medium, and equipment stalls. Drive aisle space with a 26' width. Turnout cages. Boot/hand/clothing wash or rinse station. The potential wasted space would be filled with various equipment. In total a new facility would now be 36,600 SQFT versus 3,800 SQFT.

OPTIMAL ROOM PROGRAM FOR UTILITIES FACILITY

Village of Mukwonago Utilities Department

MAIN SHOP BUILDING

FUNCTION AREA/ Room	X'	Y'	Net SF/Station	# of Stalls	Net Useable SF	Circulation & Wall Allow.	Gross SF	X'	Occupancy Notes Room Configuration Y'
Heated Vehicle Parking 15%									
VAC Truck Stall	38	82	3116	1	3,116				
Heavy Parking Stall	40	14	560	4	2,240				Vac Truck, Frontend Loader, Skid Steer
Medium Parking Stall	30	12	360	14	5,040				Trucks, Mowers
Equipment Stall	10	10	100	3	300				Repair Equipment,
Drive Aisle	26	250	6500	1	6,500				16' clearance from backend of parking spot to door
Turnout Cages, Hand Wash & Eyewash	60	6	360	1	360				Water Dispenser
Field Equipment Storage	24	20	480	1	480				Attachments
Boot Wash & Shower	8	8	64	1	64				
SUBTOTAL			26		18,100	2,715	20,815	98	212
Truck Wash 10%									
Manual Wash Bay	80	32	2560	1	2,560				Drive Through with Catwalk, Underbody & Pressure Washer.
Wash Bay Closet	14	16	224	1	224				
SUBTOTAL			2		2,784	278	3,062	90	34
Workshop / Storage 30%									
Parts Workbench & Storage	24	24	576	1	576				Secured Cabinets
Parts (Hardware & Bolts)	12	12	144	1	144				Open PC for Ordering
Lumber/Pipe/Steel Storage Rack	6	14	84	1	84				
Chemical Storage Closet	24	14	336	1	336				Oil Buckets, Paint, Fuel Canisters, Weedkiller, Salt
Equipment Closet	24	12	288	1	288				Secured Room (Air Compressor)
Loading Area / Trash	16	16	256	1	256				Loading Dock / Trash / OVERHEAD DOOR / Inventory Process
PPE Closet	10	8	80	1	80				Lockable Cabinets, NEAR TURNOUT CAGES
SUBTOTAL			7		1,764	529	2,293	43	53
DLL									
Lab 10%									
Workbenches / Lab	26	24	624	1	624				
Storage Closet	16	12	192	1	192				Need overhead door or parts adjacency
SUBTOTAL			2		816	82	898	36	25
Meter Shop 10%									
Worktables / Bench	80	35	2800	1	2,800				Ability to test up to 4 meters at one time (Potential 2-inch meters)
Meter Storage									Need overhead door or parts adjacency
SUBTOTAL			1		2,800	280	3,080	36	86
Crew Quarters 20%									
Crew Assembly/Lunchroom	30	24	720	1	720				Plan for Future Crew of 14, 15 sf per person (Kitchen & Table)
Kitchenette / Vending	12	14	168	1	168				Counters with Sinks, MW, Fridge, Ice
Laundry & Janitorial Closet	12	12	144	1	144				Washer & Dryer
Unisex Locker Room	24	24	576	1	576				Locker's, Shower, Bathrooms (14 Lockers)
SUBTOTAL			4		1,608	322	1,930	38	51
Administrative Areas 20%									
Reception Lobby / Vestibule	10	14	140	1	140				Window into Vestibule
Facility Admin Office	12	12	144	1	144				Admits people into facility from locked vestibule
Director Office	14	18	252	1	252				
Supervisor Office	14	14	196	2	392				Nook for Plan Review and Table in Office
Flex Office Space	50	30	1500	1	1,500				9 Workstations
Restroom	8	8	64	1	64				
Printers	10	10	100	1	100				Printer Corner
Conference Room	16	14	252	1	252				8 people at 30 sf per person.
Network, Communications Closet	8	8	64	1	64				
SUBTOTAL			10		2,908	582	3,490	38	92
Building Services 10%									
Boiler, Compressor, HW Closet	24	20	480	1	480				
Electrical Panel Closet	8	12	96	1	96				
Backup Generator	16	12	192	1	192				
Water, Fire Suppression Pumps	14	12	168	1	168				
SUBTOTAL			4		936	94	1,030	20	51
Total Facility Square Feet - Buildings SQFT									
							36,597	440	83

OPTIMAL YARD PROGRAM

The total yard SQFT required for circulation and storage equals 21,422 SQFT.
The grand total for optimal SQFT required for Mukwonago's Utilities facility would be 58,019 SQFT.

DEDICATED YARD SPACE									
Yard Assets									
Snow Storage	80	80	6400	1	6,400	5%			
Drive Circulation	30	300	9000	1	9,000				
Bins	24	24	576	3	1,728			Gravel, Wash Stone	
Dumpsters	10	150	1500	1	1,500				
SUBTOTAL			17476	6	18,628	2,794	21,422	100	214
Total Yard Space							21,422		
Total Building & Yard SF							58,019		

OPTIMAL SUMMARY

This represents each functional area's SQFT and what percent of the total building SQFT it occupies.

SUMMARY OF OPTIMAL SF BY FUNCTION

Village of Mukwonago Utilities Department

MAIN SHOP BUILDING

FUNCTIONAL AREA	Optimal SF
Heated Vehicle Parking	20,815
Truck Wash	3,062
Parts Storage	2,293
Meter Testing	3,080
Lab	898
Crew Quarters	1,930
Administrative Areas	3,490
Building Services	1,030

Total Main Shop Building SF

36,597

YARD SPACE

FUNCTIONAL AREA	Optimal SF
Yard Assets + Circulation	21,422

Total Yard Storage SF

21,422

Total Main Shop Building & Yard

58,019

EXISTING VS OPTIMAL SQFT COMPARISON

The comparison chart shows the optimal SQFT of each functional area compared to what exists currently. Shows how much additional SF this adds and the percentage of change this represents.

COMPARISON OF EXISTING TO OPTIMAL SQUARE FEET

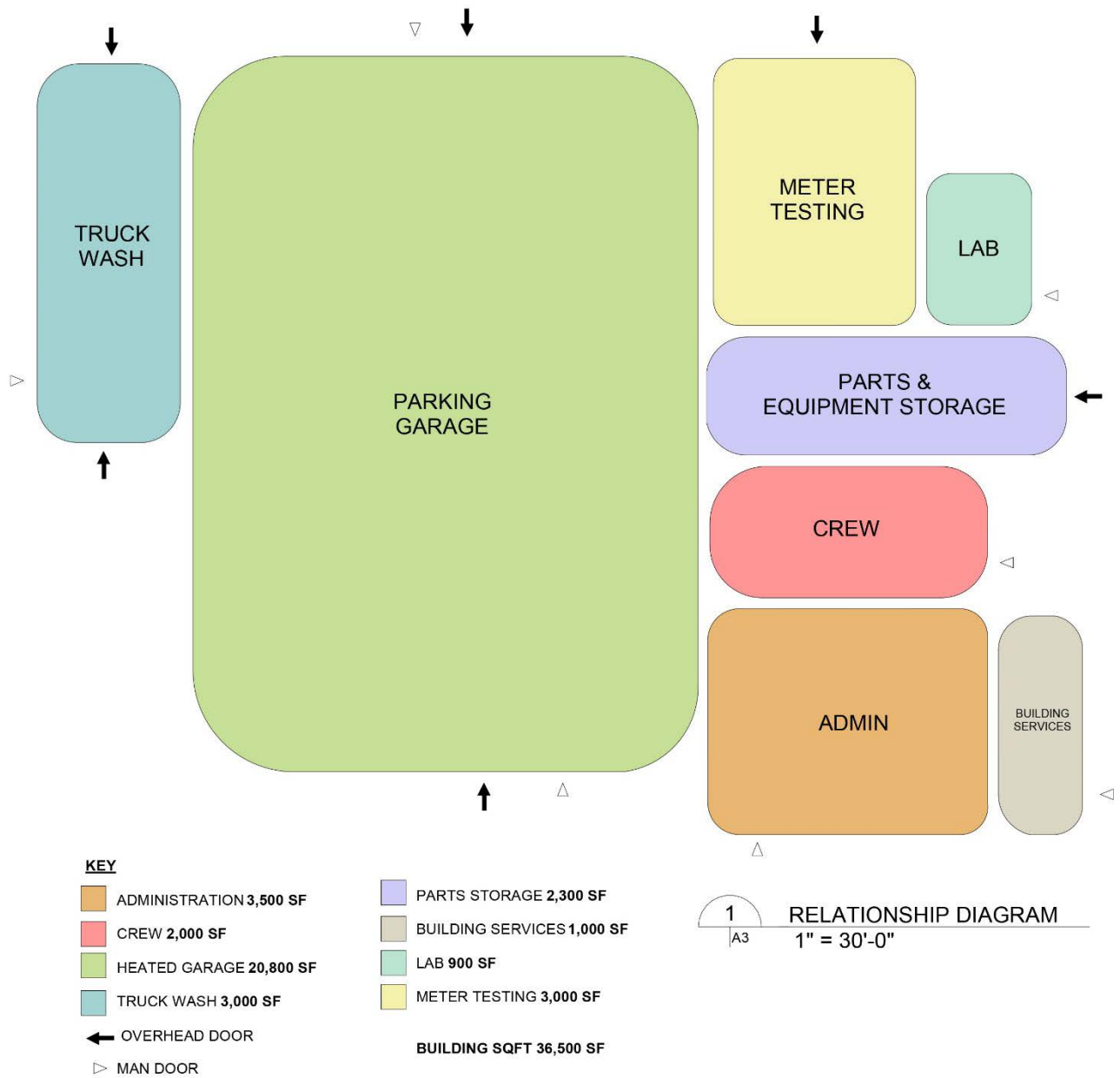
Village of Mukwonago Utilities Department

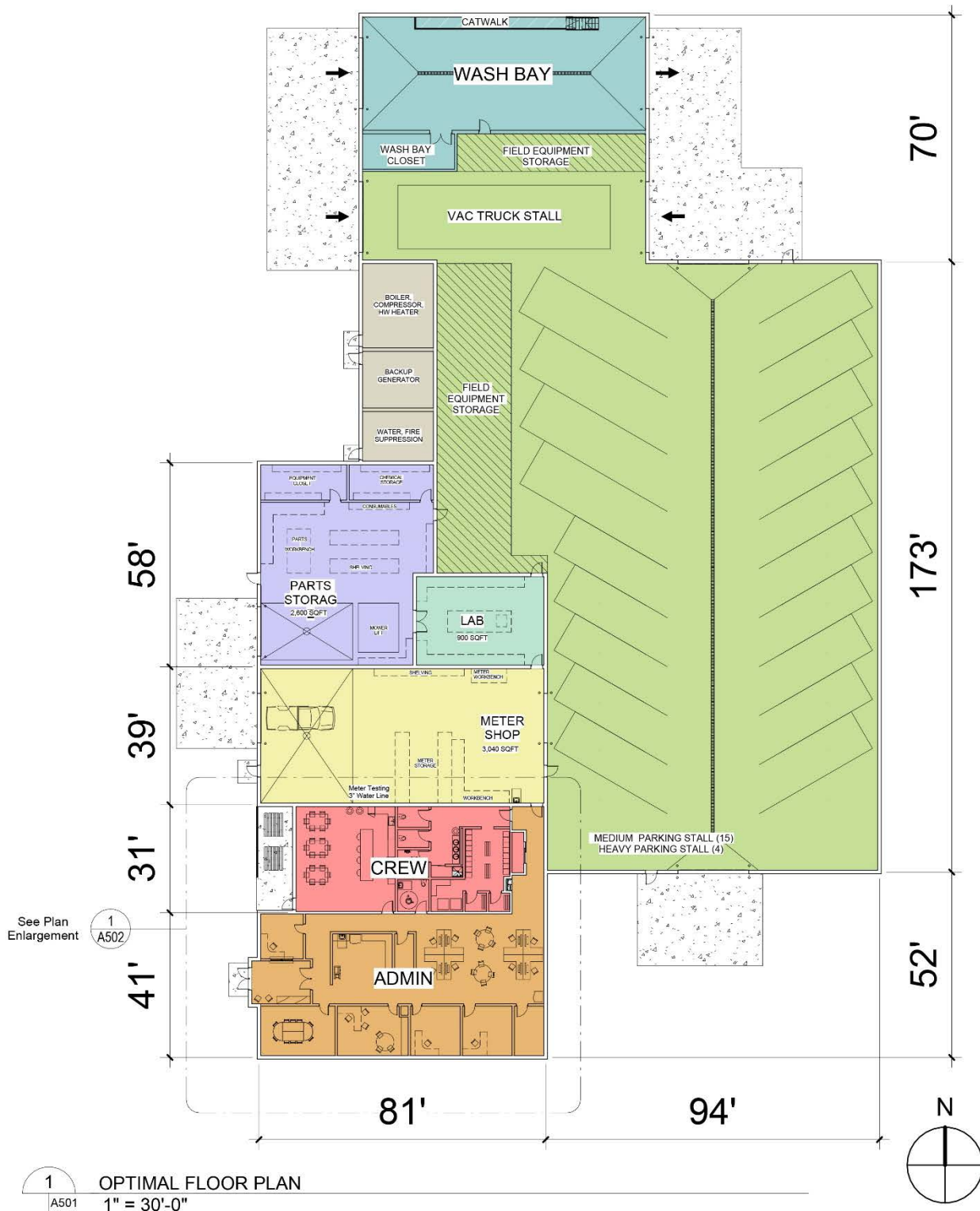
FUNCTIONAL AREA	Optimal SF	Existing SF
Parking Garage	20,815	1,690
Truck Wash	3,062	560
Storage & Mechanical	2,293	225
Meter Testing & Storage (CURRENTLY OFF SITE)	3,080	1,000
Lab	898	470
Crew Quarters	1,930	555
Building Services	1,030	*
Administrative Areas	3,490	475

Total Main Shop Building SF	36,597	4,975
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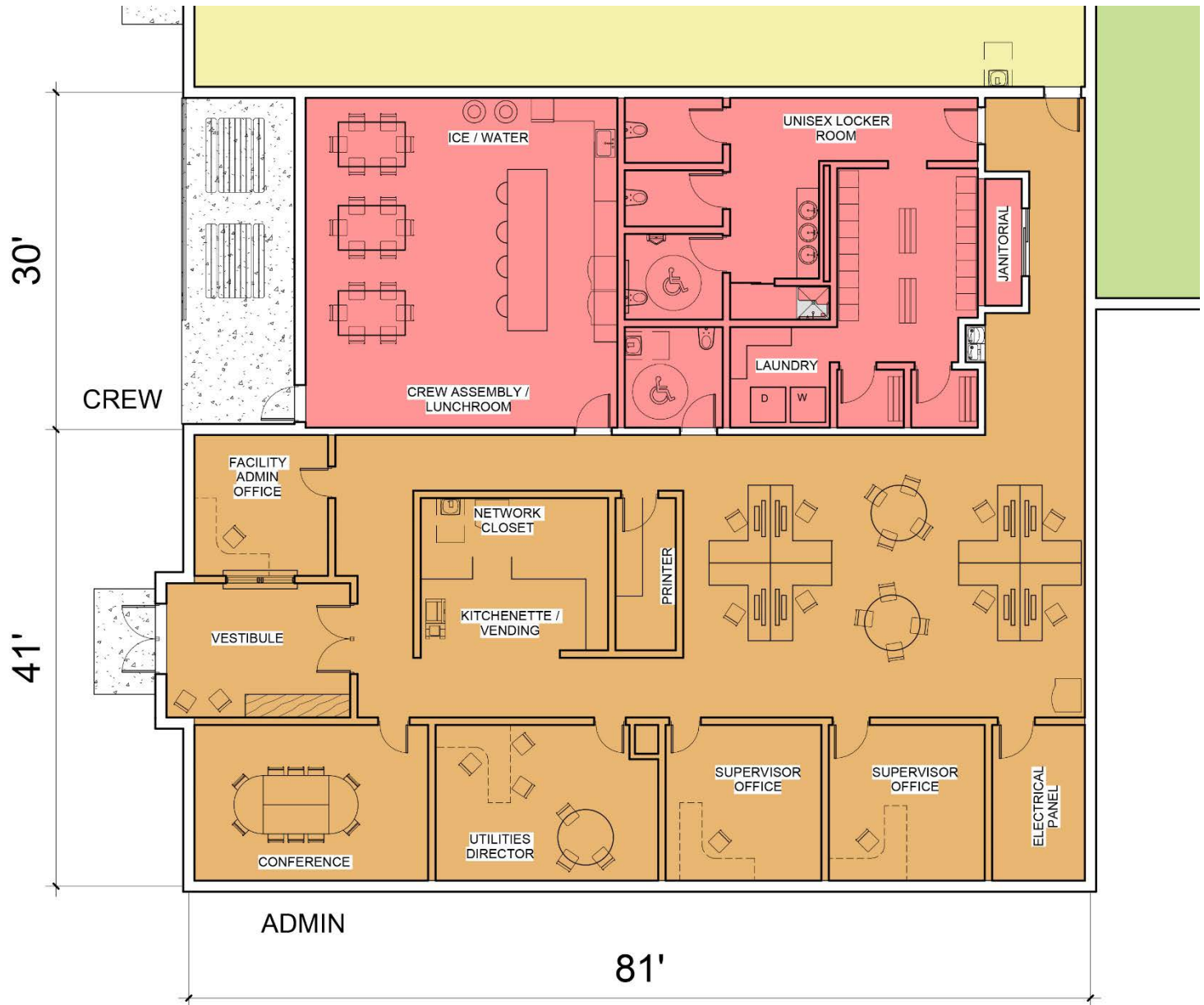
FUNCTIONAL AREA	Optimal SF	Existing SF
Yard Assets + Circulation	21,422	7,518
Total Yard Area	21,422	7,518

Summary	Optimal SF	Existing SF
Total Facilities SF	58,019	12,493



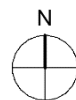


ADMIN PLAN ENLARGEMENT





1
A1 OPTIMAL FACILITY ON EXISTING SITE
1" = 60'-0"



RECOMMENDED FACILITY DESIGN CRITERIA

The following tables configure the recommended Optimal SQFT for facility design regarding Mukwonago Utilities. Sizing was determined based on administration, crew, and fleet counts, Utility crew input, and Barrientos Design industry garage design standards and optimal room program.

The breakdown of square footage by major functional area is:

Parking Garage	20,815 SF
Truck Wash	3,050 SF
Workshop / Storage	2,300 SF
Lab	900 SF
Meter Testing Room	3,050 SF
Crew Quarters	1,930 SF
Administration	3,500 SF
Building Services	1,030 SF
Total Main Garage	36,600 SF

In addition, utility building and yard facilities were recommended to be sized as follows:

Yard Storage	21,400 SF
Employee/Visitor Parking	20 private vehicles

For site design criteria, it was established that the site needed the following features:

1. **4 to 5 acres** size for the buildings and yard functions.
2. Topographically a relatively flat site. No more than a 7% slope (7' rise over a 100' run)
3. Surrounding roads that can handle heavy truck weights and their turning radius.
4. 60' minimum clearance in front of each overhead door to allow heavy trucks to line up for approach.
5. Multiple access points to allow traffic separation of crew trucks from vendors, the public and other non-facility vehicles.

The Optimal Space Needs calls for a **minimum** of 58,000 SF of total facilities and yard, an increase over the existing 12,500 SF for facilities and yard functions. The main benefits of upgrading would be that all vehicles could be parked indoors, a centralized facility, and efficient crew functions.



SECTION 04

TASK 3 CONCEPTUAL PLANNING

INTRODUCTION

Using the square footage established in the space needs assessment, three options were developed to meet the needs of the Village's Utilities Facility at the current site. These options considered reuse, renovation, demolition, and new construction.

SECTION CONTENTS

Each option contains a narrative and site plan.

Option 1—The facility will be constructed on the current site in one phase. The existing facility would become a workshop area.

Option 2—The facility should be placed farther south to avoid wetland fill. The existing facility would become a workshop area. This would be done in one phase.

Option 3—The facility plans in Option 1 should be split into two phases with separate estimated costs. The existing facility is to be renovated in phase 2.

Cost Estimate

Estimated Project Schedule

INTRODUCTION

Each site plan includes:

Parking Garage (21,400 SF)

1. 19 parking stalls (15 medium, four heavy)
2. Vac Truck Parking Stall (Longest Vehicle at 40')
3. Field equipment storage
4. Turnout Cages

Workshop / Storage (2,600 SF) + Reuse of Existing Facility for Workshop

1. Overhead door access and loading zone
2. Mower lift and workbench
3. Equipment, chemical, parts, and consumables storage

Lab (900 SF)

1. Counterspace, cabinets, sink
2. Access to Meter Shop, Workshop, and Parking Garage

Meter Shop (3,000 SF)

1. Workbench, Storage, Meter Bench
2. Overhead door access and loading zone

Truck Wash (3,000 SF)

1. Catwalk and Closet

Crew Quarters & Admin (5,300 SF)

1. Lobby and Vestibule
2. Director and Supervisor offices
3. Admin office with vendor window.
4. Open workstations & collaboration rooms
5. Conference and office supplies room.
6. HVAC/electrical, emergency generator, water closet.
7. Crew lunchroom, unisex lockers, changing rooms,
8. outdoor patio

Yard

1. Retaining pond
2. 3 material storage bins
3. Employee and Visitor Parking
4. Dumpsters and snow storage

OPTION 1 – FACILITY FLOOR PLAN APPLIED TO EXPANDED SITE, EXISTING FACILITY GETS RENOVATED, ONE PHASE.

(DRIVE-THROUGH, SINGLE AISLE)

Developing the existing 17.8 acres converting wetlands. Construction of a new facility within the existing site, South of the existing treatment plant, will require wetland fill. All major functions are in a consolidated location for operational efficiency. The total new construction is 37,200 SF. This will be done in one phase. Renovation of the existing admin and office facility will follow.

OPTION BENEFITS

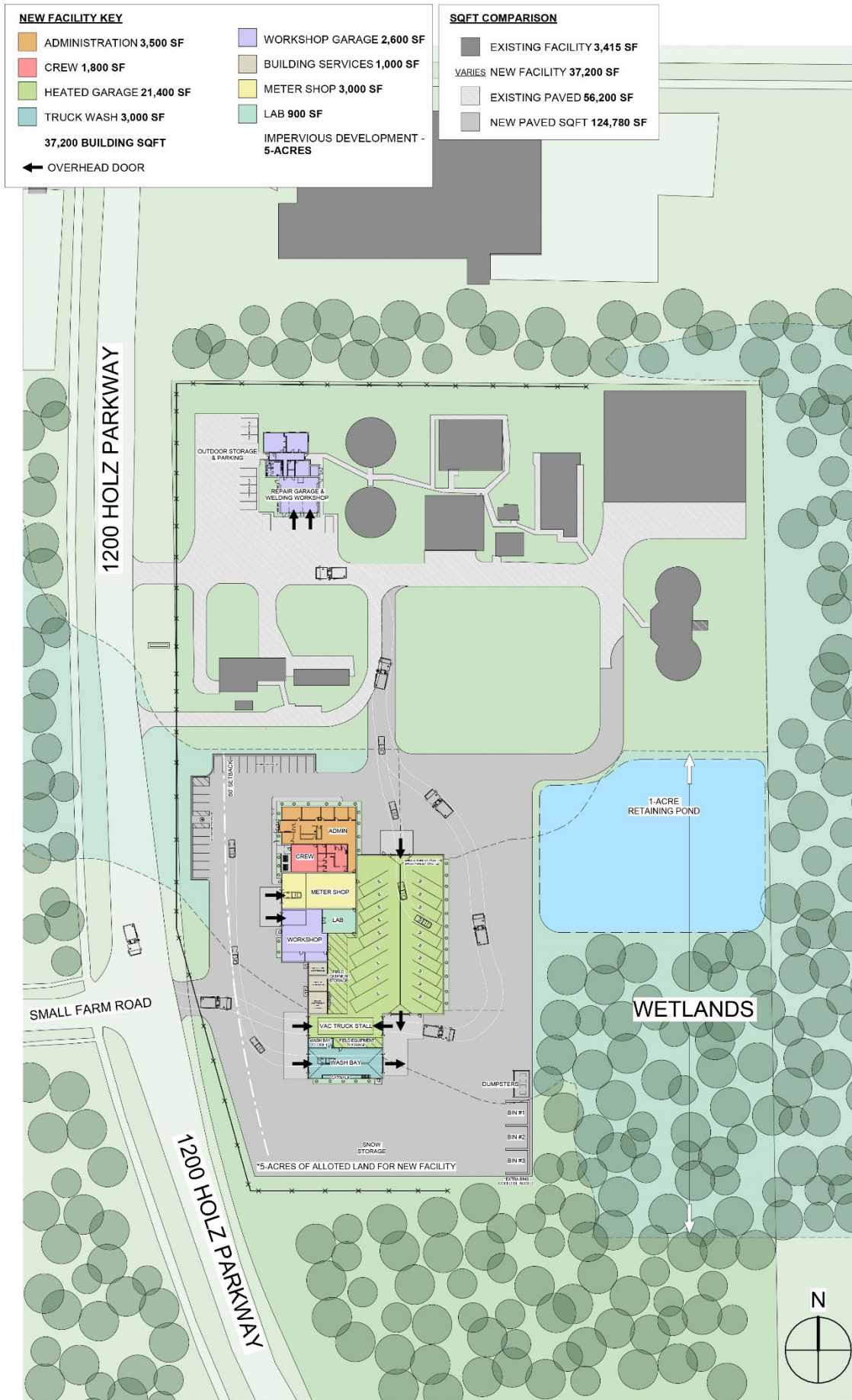
- Building and yard functions consolidated.
- Reuse of existing facility.
- Ample staff and visitor parking. Separated from fleet functions.
- Added curb cut
- Site pathways expanded to help better circulation flow.
- No phasing required.
- Stormwater Management
- Room for expansion
- Positioned closer to the existing facility

OPTION DRAWBACKS

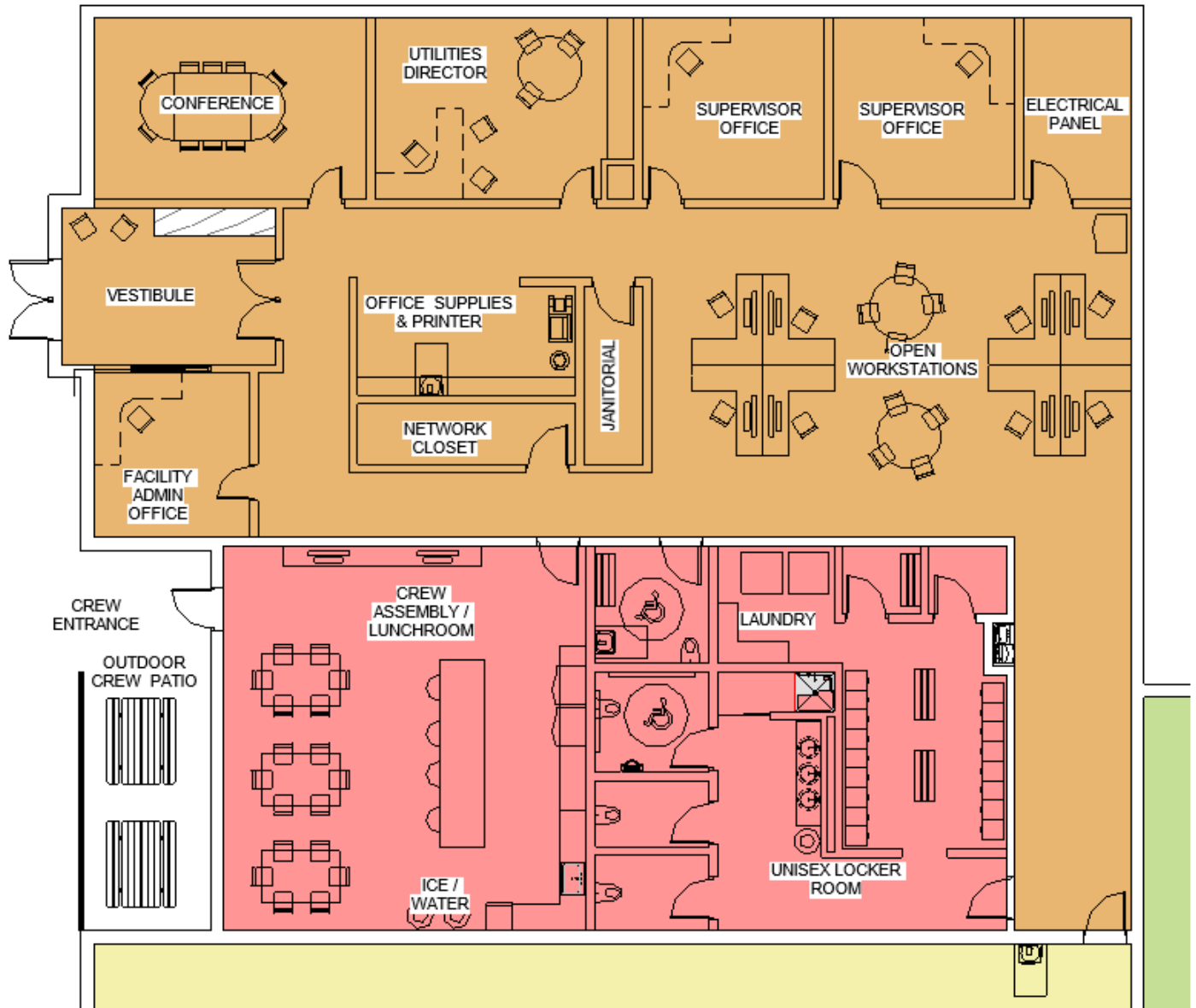
- Truck wash cannot be seen from Admin
- Employee and visitor parking stalls will need to be enclosed within a fence with a gate
- Congestion at new entrance
- Takes up the most wetland.

RECOMMENDATION

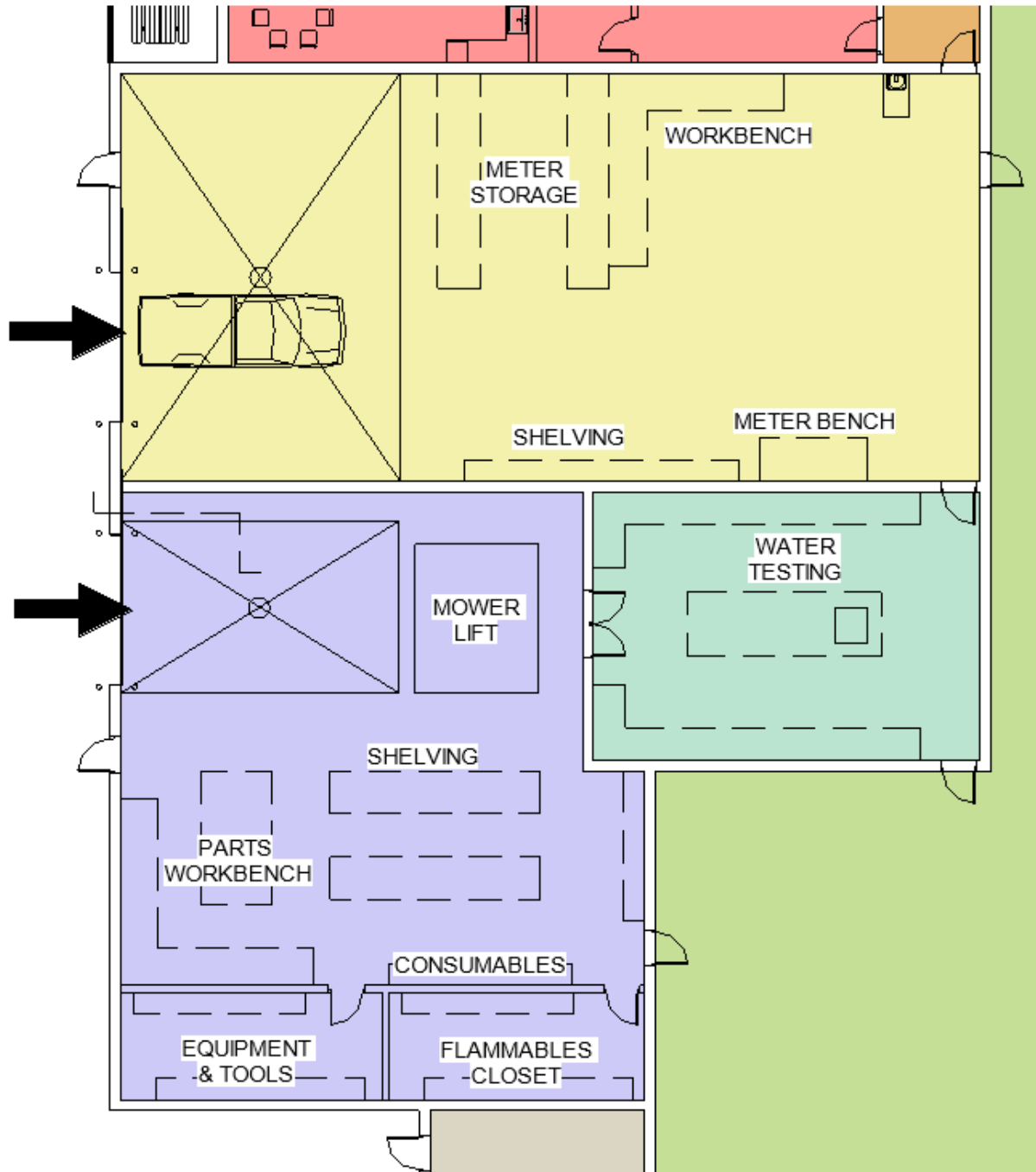
Barrientos Design recommends this layout but to position the building in as little of a dedicated wetland as possible. Option 2 offers this solution; the only drawback is it creates a farther distance between the main facility and the new facility.



ADMIN PLAN ENLARGEMENT



WORKSHOP PLAN ENLARGEMENT



OPTION 2 – FACILITY PLACED FURTHER SOUTH TO AVOID WETLAND FILL. EXISTING FACILITY TO BECOME A WORKSHOP AREA. DONE IN ONE PHASE.

(DRIVE-THROUGH, SINGLE AISLE)

Due to the large area needing wetland fill, option 2 allows for less of the wetland being affected by moving South. This further separates the existing facility and the new facility but overall could save money. This will be done in one phase. Renovation of the existing admin and office facility will follow.

OPTION BENEFITS

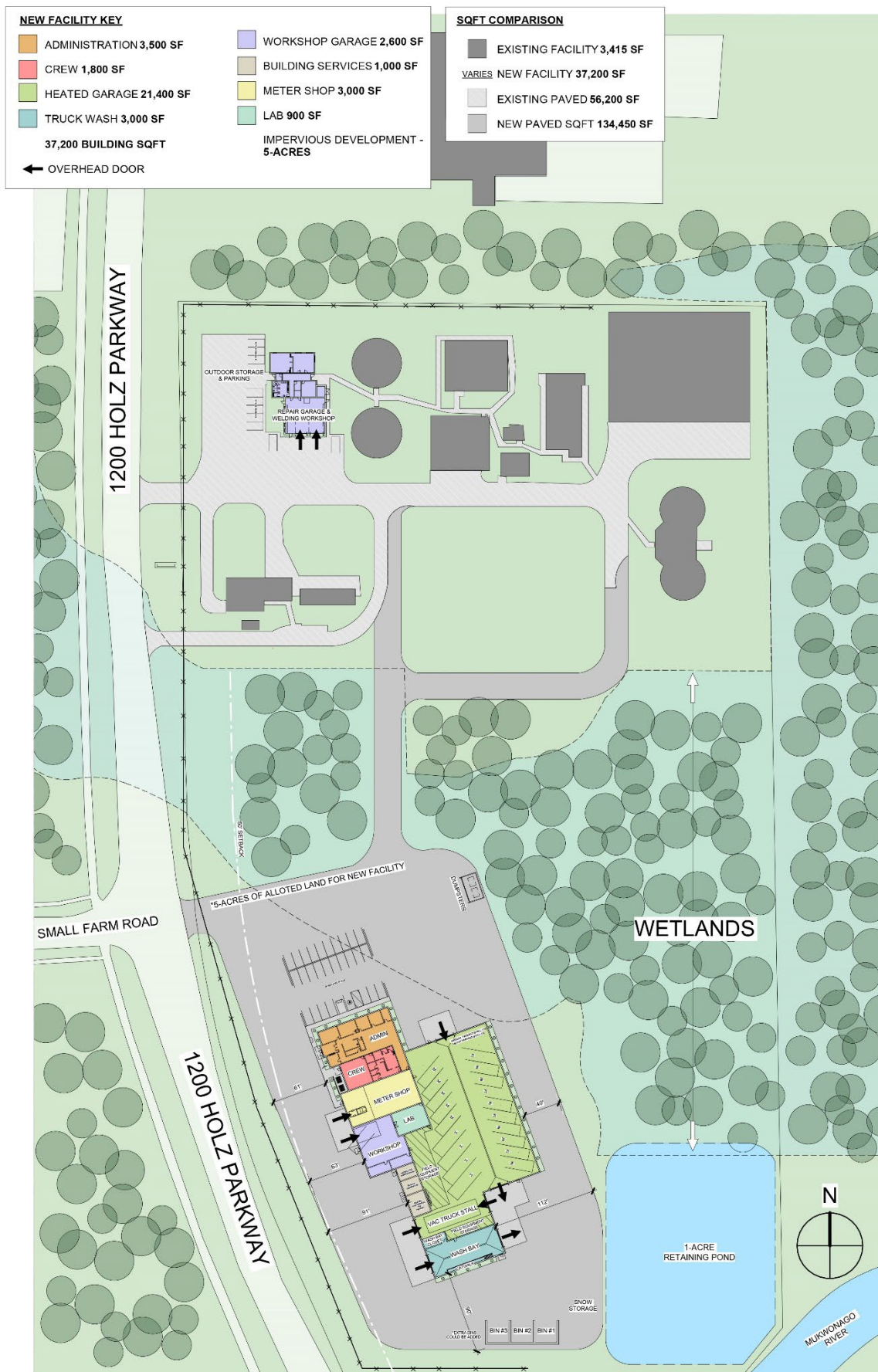
- Building and yard functions consolidated.
- Reuse of existing facility.
- Ample staff and visitor parking. Separated from fleet functions.
- Added curb cut
- Site pathways expanded to help better circulation flow.
- No phasing required.
- Stormwater Management
- Room for expansion
- Takes up less wetland.

OPTION DRAWBACKS

- The retention pond is not in a stable area
- Truck wash cannot be seen from Admin
- Employee and visitor parking stalls will need to be enclosed within a fence with a gate
- Positioned farther to the existing facility
- Site is pinched at the South end

RECOMMENDATION

Barrientos Design recommends this layout and building position on the site as it is in as little of the dedicated wetland as possible. The only concern is where to place the retention pond to maximize efficiency and have the least amount of environmental disarray, this issue would need to be explored further with environmental.



1 OPTION 2 SITE PLAN AERIAL
1" = 100'-0"

0' 50' 100' 200' 400'

OPTION 3 – PHASED SITE PLAN (DRIVE-THROUGH, SINGLE AISLE)

OPTION BENEFITS

- Split into phases for better management, and cost will be in increments.
- Manage growth

OPTION DRAWBACKS

- Phasing projects over a span of years can make buildings look out of place due to materials.
- Project may cost more in the long run.
- No parking for vehicles is not solved.
- The second phase would include a garage as an addition
- No truck wash in the first phase.

PHASE 1

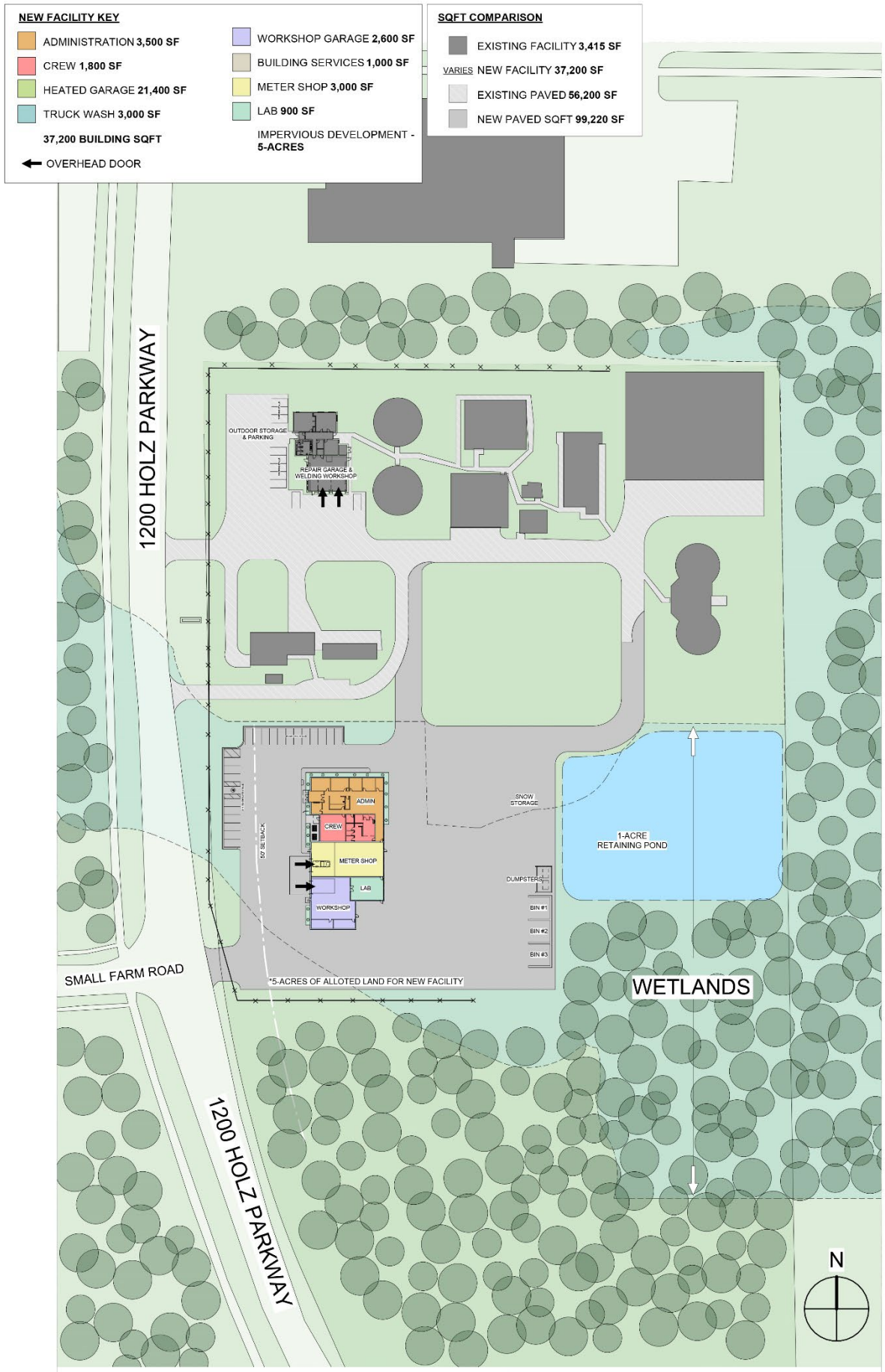
Admin, Crew Quarters, Meter Shop, Workshop, and Lab. New paved SQFT 99,220

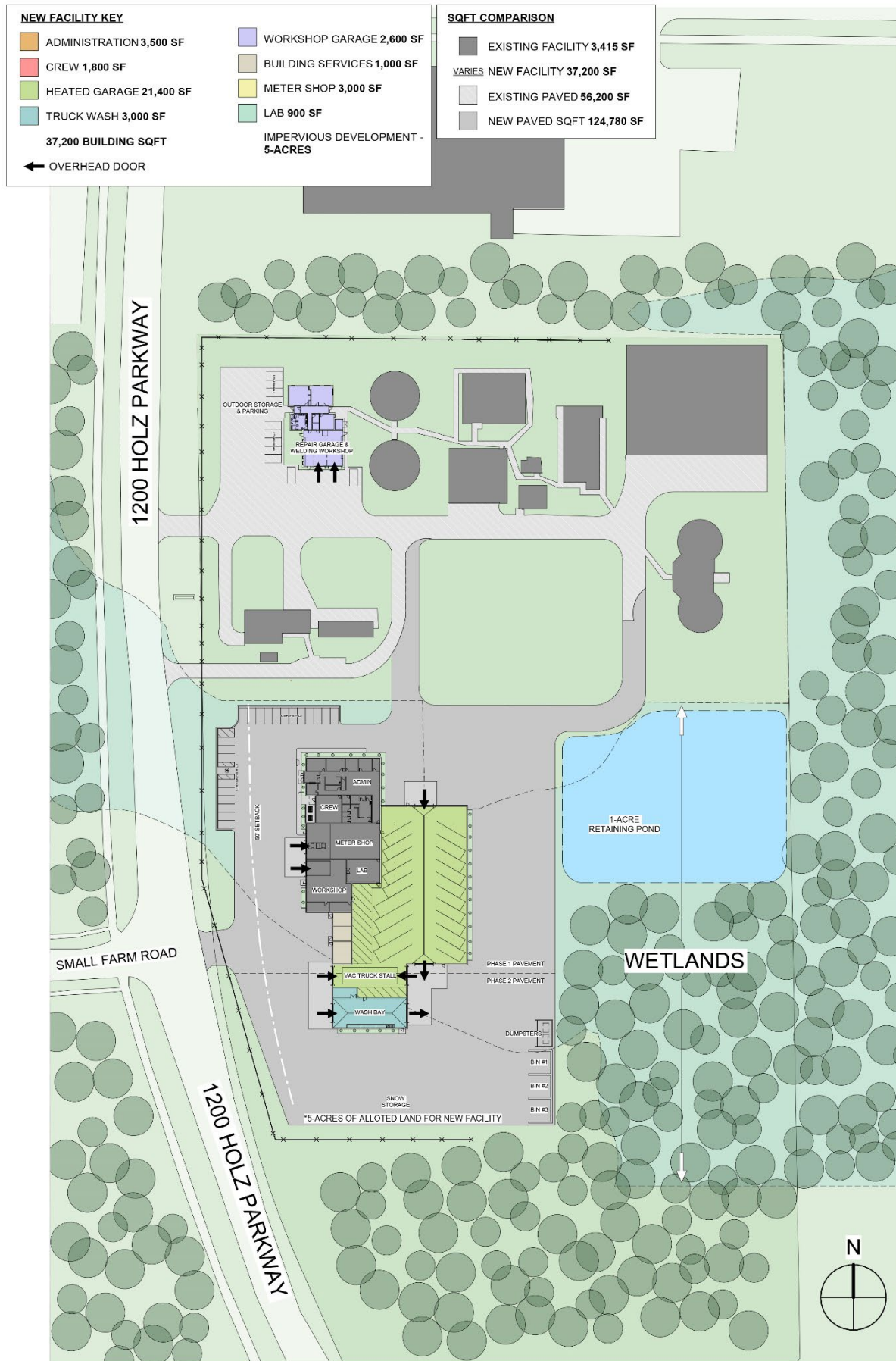
PHASE 2

Parking Garage, Vac Truck Stall, and Truck Wash. Additional paved SQFT to total 134,450. The existing Admin & Garage will be renovated in this phase.

RECOMMENDATION

Phasing can make projects more affordable in terms of a budgeted year but will cost about 10% more overall. Barrientos Design does not recommend phasing a project unless absolutely necessary due to higher costs and the emphasis on a new facility being such an impactful need for the Village's future.







CONSTRUCTION COST ESTIMATE - FROM OPTIMAL SF

Village of Mukwonago Utilities Facility

Main Shop Building Precast, Storage Building Pre-Engineered Metal

***Based on Optimal SQFT**

SF/Quantity

Cost per SF

Total

COST ESTIMATE MAIN BUILDING

Heated Vehicle Parking	21,400	219	\$	4,686,600	
Meter Shop	3,000	215	\$	645,000	
Lab	898	224	\$	201,152	
Workshop	2,293	115	\$	263,695	
RENOVATE Existing into Workshop/Repair	3,975	105	\$	417,375	
Admin & Crew	5,420	383	\$	2,075,860	
Truck Wash	3,000	402	\$	1,206,000	\$/SF
Total Facility Building Cost	39,986	Total	\$	9,495,682	\$ 237

COST ESTIMATE BY YARD BUILDINGS

Site Work (5 acres)	125,560	\$	12	\$	1,506,720	
Wetland Mitigation	1	\$	90,000	\$	79,184	
Bins & Dumpster Canopy	5	\$	3,506	\$	17,530	\$/SF
Total Facility Building Cost	125,560	Total	\$	1,603,434	\$	13

PHASE 1 ESTIMATED TOTAL

\$ 11,099,116

SOFT COSTS

Construction Contingency	\$	776,938	7.0%
CM Fee	\$	277,478	2.5%
(Geo Tech, & Survey) Fees	\$	15,000	
A/E Fees	\$	554,956	5.0%
Design Estimating Contingency (Fluxuations during design)	\$	332,973	3.0%
Total Soft Costs	Total \$	1,957,345	

TOTAL ESTIMATED SOFT COST

\$ 1,957,345

*Price assumes construction in 2025-2026 with a 6% inflation rate

*Estimate does not include furnishings, moving/relocation expenses, or plan approval and review fees, & environmental.

***Wetland Fill is not included in this cost estimate**

COST ESTIMATE TOTAL

FACILITY COST	Total	\$	11,099,116
SOFT COSTS	Total	\$	1,957,345

PROJECT ESTIMATED TOTAL

\$ 13,056,461

PHASED COST TOTAL

PHASE 1	Total	\$	5,120,068
PHASE 2	Total	\$	8,960,045

ESTIMATED TOTAL

\$	14,080,113
----	------------

*Phasing construction adds around 10-15% of additional cost per year that the project is delayed; this is the cost for phase 2, one year after phase 1.

Preconstruction Milestone Schedule

VILLAGE OF MUKWONAGO UTILITIES
Water & Wastewater Treatment Facility
Admin & Fleet Facility

Design Schedule (Single Bid Package Option)

	Responsible	Task Duration	Milestone Date	Overall Phase Duration	Actual Date
INITIAL PROJECT KICK-OFF MEETING (PRELIMINARY DESIGN)			11/11/2024		
PROGRAMMING AND CONCEPTUAL DESIGN COMPLETE			12/23/2024		
PRELIMINARY DESIGN				6 Months	
Develop 50% Preliminary Design Deliverable	A/E	1 Month	1/23/2025		
Review 50% Drawings and Basis of Design	Arch + Village		2/6/2025		
Update Budget & Cost Estimate	CM		2/20/2025		
Develop 90% Preliminary Design Deliverable	A/E	1.5 Months	3/26/2025		
Review 90% Drawings and Basis of Design	Arch + Village		4/9/2025		
Update Budget & Cost Estimate	CM		4/23/2025		
Final Design Package & Report	A/E	2 Months	6/23/2025		
Project Approval & Development of Site					
Submit Application for Zone Change	A/E		1/23/2025		
Submit Zoning Variance Application, Board of Appeals	A/E		2/6/2025		
Conduct Impact & Performance Meeting with Village Engineering	A/E		2/20/2025		
Conduct Utilities Meeting with WPS for Load CapaVillage	A/E		3/13/2025		
Assemble Easement Agreement with West Parcel	A/E		4/3/2025		
Variance Approval	A/E		4/24/2025		
Zoning Change Approval	A/E		5/15/2025		
PROJECT KICK OFF MEETING (CONSTRUCTION)			7/14/2025		
PROGRAMMING AND CONCEPTUAL DESIGN COMPLETE			6/30/2025		
DESIGN DEVELOPMENT				2 Months	
Develop Design Development Set	A/E	35	8/4/2025		
Design Development Deliverable Complete/Due	A/E		8/18/2025		
Review of Design Development Set	A/E + CM	7	8/25/2025		
Design Development Meeting #1	ARCH + CM				
Review Comments Back to Owner	CM				
Update Budget	CM	14	9/8/2025		
Design Development Meeting #2	ARCH + CM				
Budget Review with Owner and Design Team	CM + Village				
CONSTRUCTION DOCUMENTS				94	
Develop 50% Construction Document Set	A/E	45			
Construction Documents 50% Complete/Due	A/E		10/23/2025		
Review of 50% CD Set	A/E + CM	7			
50% CD Meeting #1	Arch + CM		10/30/2025		
Review Comments Back to Owner	CM				
Update Budget	CM	14			
50% CD Meeting #2	Arch + CM		11/13/2025		
Budget Review with Owner and Design Team	ALL		TBD		
Develop 95% Construction Document Set	A/E	14			
Construction Documents 95% Complete/Page Turn with Owner	A/E		11/27/2025		
95% Construction Documents Review	A/E + CM	7			
Review Comments back to owner	CM		12/4/2025		
Final Coordination and QC	A/E	7			
100% BID Docs Due	A/E		12/11/2025		
BIDDING				49	
PRE-RELEASE MEETING (CM Internal Meeting)	CM				
100% BID Docs Review and Adjust	CM	7			
Bid Documents Posted	CM		12/18/2025		
Bidding Period	CM	21			
Pre-Bid Walkthrough (Part of bidding period)	CM				
Addendum Due (Minimum one week prior to bid due date)	A/E		1/8/2026		
Bids Due	CM		1/15/2026		
Bidder Validation	CM	21			
Review Bid Results with Owner (Council Meeting)	CM		2/5/2026		
SEQUENCE and DURATION MEETING (CM Internal Meeting)	CM				
Site Mobilization	CM				
Award Contracts to Subcontractors (Mobilize at later date)	CM		3/7/2026		
Start Construction			6/15/2026		
Overall Construction Duration		365			
Substantial Completion			6/15/2027		



SECTION 05

CONCLUSION & NEXT STEPS

CONCLUSION SUMMARY

This report was conducted by Barrientos Design & Consulting, Inc. to define the facility conditions and conceptual planning for the Village of Mukwonago Water and Wastewater Treatment Plant admin building and garage. We assessed various needs within the functions of the garage and developed a conceptual-level design for a new and updated Facility. This study started in April 2024 and concluded in September 2024.

Task 1: Facilities Condition Assessment identified long-term repair required and set the costs for maintaining the facility as is.

Task 2: The Facility Needs Program established the square footage, room types, layout relationships, and major features of the needed architectural and engineering systems, and recommended shop equipment package.

Task 3: Conceptual Planning explored expanding the current Garage by demolition and phasing of the work. The optimal plan shows the layout for the facility.

The existing Utilities facility is on a 17.8-acre lot. The facility takes up 0.5-acres while the other 17.3-acres is designated as the water treatment plant and surrounding wetlands. The admin/garage building was constructed in 1981. The site is landlocked due to the surrounding DNR wetlands. There is a small piece of land that is not considered wetlands that Barrientos has explored occupying as well as created conceptual plans that would involve a potential *wetland fill*.

Barrientos Design provided as Facility Conditions Assessment to better determine the next steps. The building has a total insurable value of \$1,315,200, and our report concluded that after making urgent repairs and renovations, the cost would be \$831,566. This means that we are using 54.5% of the insurable value to repair the existing. The index classifies the building as in fair condition.

We gathered the Facility Needs Program and have concluded:

- Prepare for a staff of 14 (lockers and parking)
- Accommodate future fleet growth and prepare for 19 parking stalls in the Parking Garage, including the Vac Truck.
- An optimal SQFT of 36,597 for the main building footprint compared to 4,860 for the existing building.
- The new facility concept design would require 37,200 SQFT.

A relationship diagram, an optimal floorplan, and a conceptual floorplan were created using the optimal SQFT.

A cost estimate was created for the construction and planning of the conceptual plan. Overall, the cost to construct a building of this size with the yard functions in phases would be estimated at **\$13,056,461**, with assumed construction in 2025 or 2026. If the project was phased, the total estimated cost would be \$14,080,113.

NEXT STEPS

The next steps for the Village are to prioritize the concept options and advance one or more to a Preliminary Design level.

The Preliminary Design process will also initiate a greater level of site investigation and site engineering, along with identification of required permits and approvals.

OPERATIONAL BENEFITS GAINED

The Village of Mukwonago's Utilities facility will gain many benefits for the crew and the Village. This will include the following facility functions:

1. Site, Yard, and Traffic functions
2. Interior Conditions (health, safety, and welfare)
3. Admin and Crew Quarters
4. Parking, Repairs, and Truck Wash
5. Meter Shop and Lab
6. Workshop and Storage

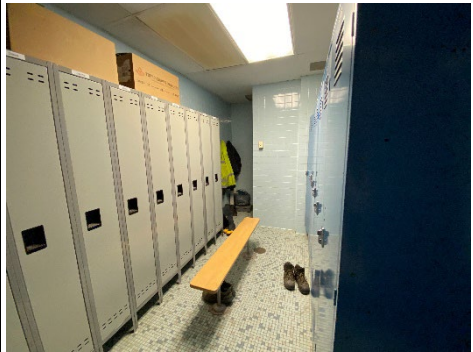
CURRENT INEFFICIENCIES	DESIGN RESPONSE	EFFICIENCY GAINED	ILLUSTRATION OF PROBLEM
SITE, YARD & TRAFFIC			
Due to insufficient circulation space, this entrance frequently experiences congestion	Create a wider entrance with 36 ft wide drive aisles. Proper building clearance for more yard space for turn radius and circulation.	Trucks can turn easier and have safer conditions. Entrances will no longer be congested, and traffic can be divided between both entrances.	
Narrow and tight circulation spaces are causing congestion and resulting in door dents.	Provide a minimum clearance of 100' between buildings. Trucks approach overhead doors straight on or at 90' before turning and then making a straight turn.	Proper truck clearance and safety for the crew. There is less risk of damage to doors and wall structures.	
There are insufficient parking stalls for all staff, visitors, and vendors. The parking lot would need to be repaved.	Allocate significant space for proper parking stalls for crew and visitors. Apply ADA standards	Personal property can be safer and properly stored. The parking lot will be simplified with proper curbs and ramps. ADA conditions will be applied.	

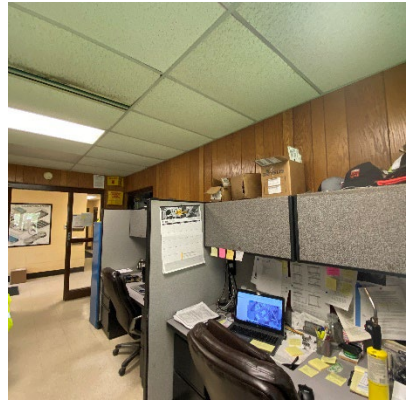
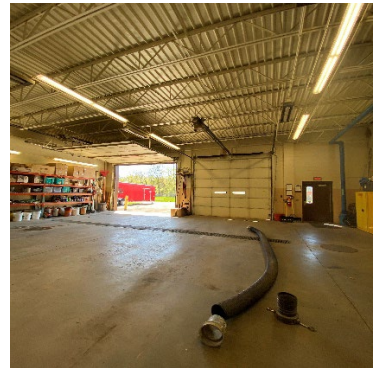
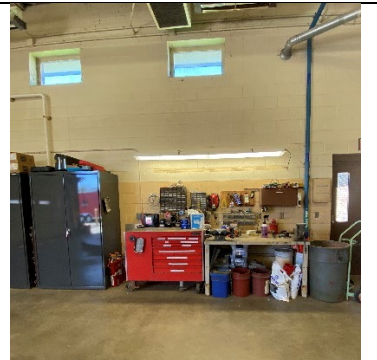
The parking garage is not large enough to accommodate all vehicles and trailers. Many are parked outside or at various locations.	Allocate proper parking stalls inside the parking garage for proper storage and preservation of vehicles. Protection from weather elements.	Preservation and better conditions for the crew to work in and store vehicles. Proper storage for vehicle attachments and equipment	
CURRENT INEFFICIENCIES	DESIGN RESPONSE	EFFICIENCY GAINED	ILLUSTRATION OF PROBLEM
INTERNAL ENVIRONMENTS: HEALTH SAFETY & WELFARE			
Lack of separation between chemicals and workshop area. Risk of contamination or chemical risk.	Allocate for enclosed room for chemical storage with proper PPE and safety measures.	Safety for staff, prevention of contamination, Fire and environmental protection, better organization, and regulatory compliance.	
Outdated and cost-ineffective for the facility, with insufficient space to separate utilities from storage.	Create proper SQFT for storage and utilities to not interfere	Better safety measures and space for the crew to work on a day-by-day or need-by basis. Less risk of contamination between products.	

An undersized, outdated, and partially operating HVAC system does not adequately remove odors, particulates, exhaust, and respiratory hazards.	Allocate and specify room sizes to allow for proper HVAC and utilities for the facility. Create individual rooms for different utilities for less risk and correct door access.	Proper temperature control and cost efficiency. Air quality and health benefits. Safety and room regulation control. Better lifespans of equipment with separation from Utilities to Crew on a day-to-day basis.	
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CURRENT INEFFICIENCIES	DESIGN RESPONSE	EFFICIENCY GAINED	ILLUSTRATION OF PROBLEM
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ADMIN AND CREW QUARTERS

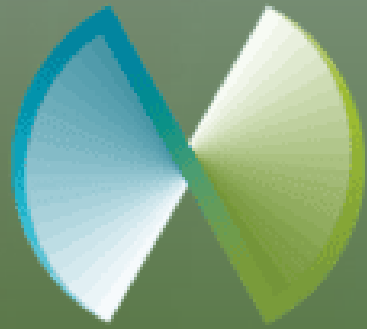
The locker room is insufficiently sized and does not support the crew. Hygiene, safety, ventilation, and lack of privacy.	Adequately sized locker rooms with 12-15 SQFT per person. 2 ft by 2 ft lockers. 3 ft between lockers and benches. Unisex locker room with changing rooms.	Gives privacy, better hygienic and safety standards, proper storage and functionality. Better morale for the crew.	
The breakroom and meeting space occupy the same room. There is often conflict between both functions.	Create separate rooms for both functions with proper SQFT per person of 15-20 SQFT	Separating allows for better productivity, comfort, and utilization of each space. Does not create time constraints. Health and cleanliness.	

Crew office spaces are congested and inefficient for productive work. Distractions, stress, privacy, and poor-quality air and ventilation.	Allocate 6ft by 6ft workstation for each crew with open tables for collaborative spaces.	Reduced setup time, better workflow, privacy, boundaries, reduced distractions and stress, and meeting spaces.	
CURRENT INEFFICIENCIES	DESIGN RESPONSE	EFFICIENCY GAINED	ILLUSTRATION OF PROBLEM
PARKING, REPAIRS, AND WASH			
The parking garage is currently insufficient in space for accommodating vehicles. This interferes with repair functions and impacts the overall efficiency of the facility.	Create a proper facility with Medium (30ft x 12ft), Heavy (40' x 14') and a Vac Truck (60ft x 18ft) parking stalls. Proper drive aisle that is 26' wide.	Capacity for current and future vehicles. Efficient access and spaces. Direct flow of traffic, clean and comfortable environment, weather protection for fleet, and multi-use space.	
Parking and repairs take place in the same area, this causes congestion and downtime. Safety concerns and lack of storage.	Allocate a separate room for a workshop with proper storage and closets. PPE, chemical, and resource shelving.	Dedicated work area with safety protocols, tools, and parts storage.	

Lack of a repair bay for crew to work on with proper equipment interferes with vehicle parking.	Create workshop and repair bay within separate parking function.	Proper storage space for long term projects not in the way of vehicle parking.	
Lack of storage closets and dedicated spots for certain parts and meter equipment.	Provide closets with shelves and racks for parts. Create dedicated areas for common equipment.	Efficient inventory management by tracking and storing only the differences or changes in parts inventory.	
Trailers and equipment are stored outside due to consolidation of parking and repair garage at current facility.	Create a proper facility with Medium and Heavy parking stalls.		
CURRENT INEFFICIENCIES	DESIGN RESPONSE	EFFICIENCY GAINED	ILLUSTRATION OF PROBLEM
Miscellaneous			
Meter testing is not on the current site. Workspace and storage is crowded by lack of storage for entire facility.	Integrate facility functions into the new design, including a loading dock for efficient meter delivery and streamlined operations	Enhanced efficiency for meter testing and effective storage solutions for meters requiring repair or excess inventory.	

Underutilized vestibule that lacks modern facility standards for safety and security.	Double door vestibule with lock system, proper lobby with waiting area, admin window for check-in, and conference room adjacency.	A well-designed vestibule and administrative window not only streamline operations but also create a critical layer of security and safety for all personnel.	
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BARRIENTOS
design & consulting

Village of Mukwonago Utilities

Facility Assessment & Expansion Study



Norman Barrientos
Principal Architect



Alyssa McKinnon
Project Lead & Designer

Agenda

- Introduction to Project
- - Study & Scope
- Facility Conditions Assessment
 - FCA Cost Estimate
- Facility Needs Program
- Conceptual Planning
 - Option 1
 - Option 2
- Cost Estimate & Phasing
- Schedule
- Operational Benefits Gained
- Next Steps

Introduction to Project



Existing Site

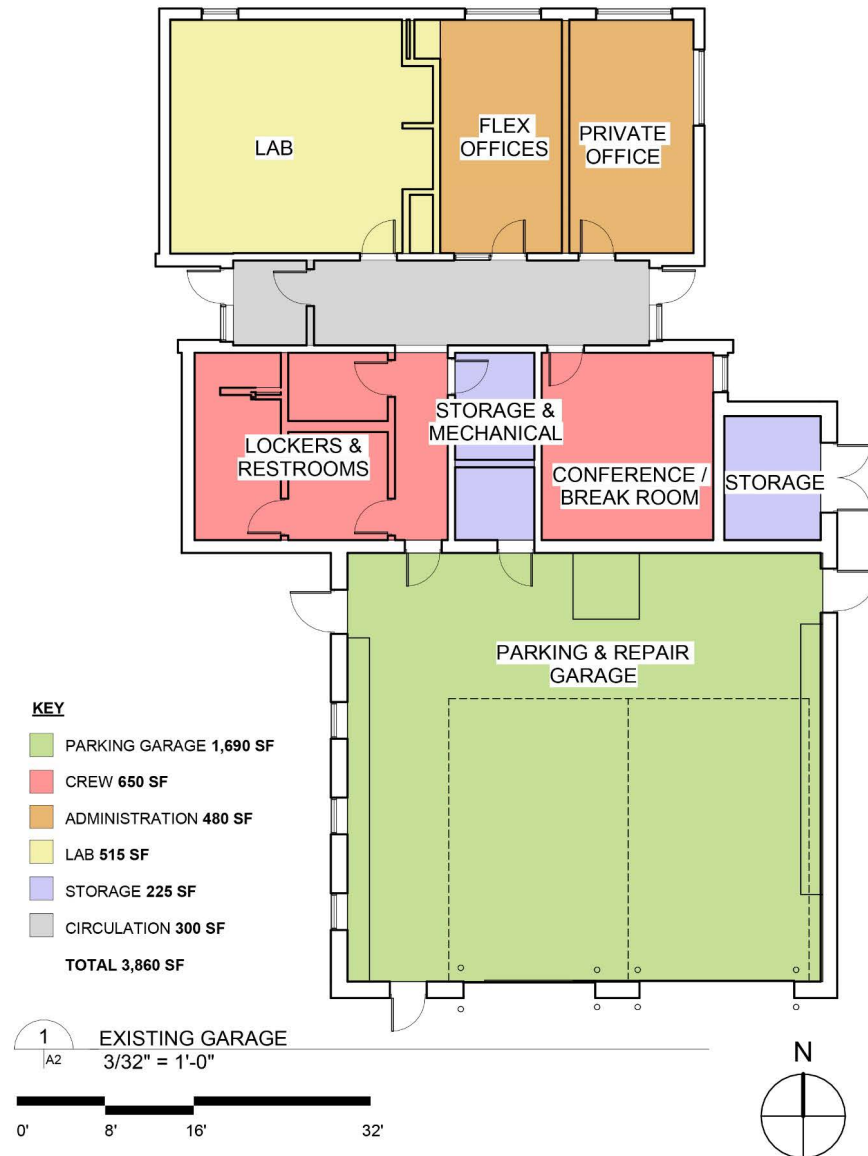


Wetland



Facility

- Built in 1981 – Water joined Wastewater 15 years ago
- 17.8-acre lot with facility occupying 0.6 acres
- 5.5 acres are usable land not in wetlands
 - 3,860 SQFT
- Meter Testing off site



Main Building

- PARKING GARAGE 1,690 SF
- CREW 650 SF
- ADMINISTRATION 480 SF
- LAB 515 SF
- STORAGE 225 SF
- CIRCULATION 300 SF
- TOTAL 3,860 SF**

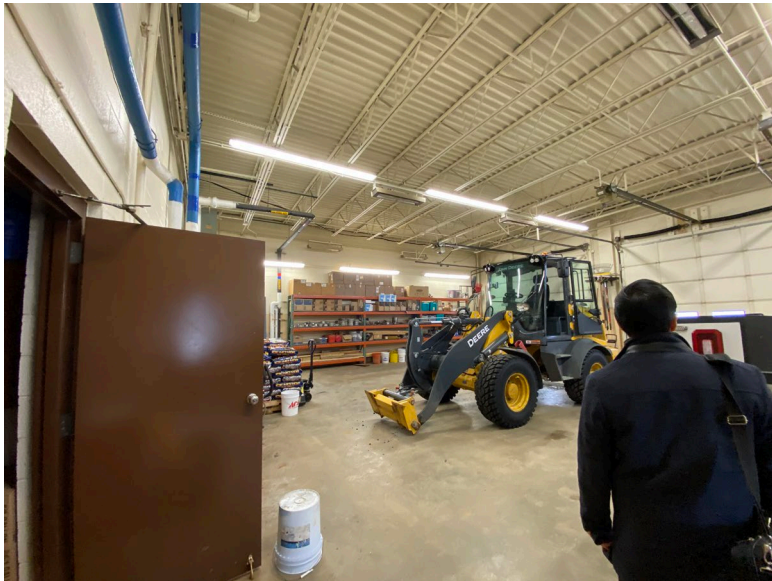
Study & Scope



Task 1

Facility Conditions Assessment

- Review existing drawings & toured facility.
- Identified major facility hinderances
- Created a narrative based on building's current functions.
- Reviewed building condition and created cost Estimate to repair/replace existing structure.
- Compare building's insurable value with cost to repair/replace and created report.



Task 2

Facility Needs Program

- Interviewed crew on operations and equipment usage.
- Created fleet composition and program needs based on interviews.
- Documented traffic flow & material intake.
- Developed relationship
- Assessed future growth & created optimal floor plan.



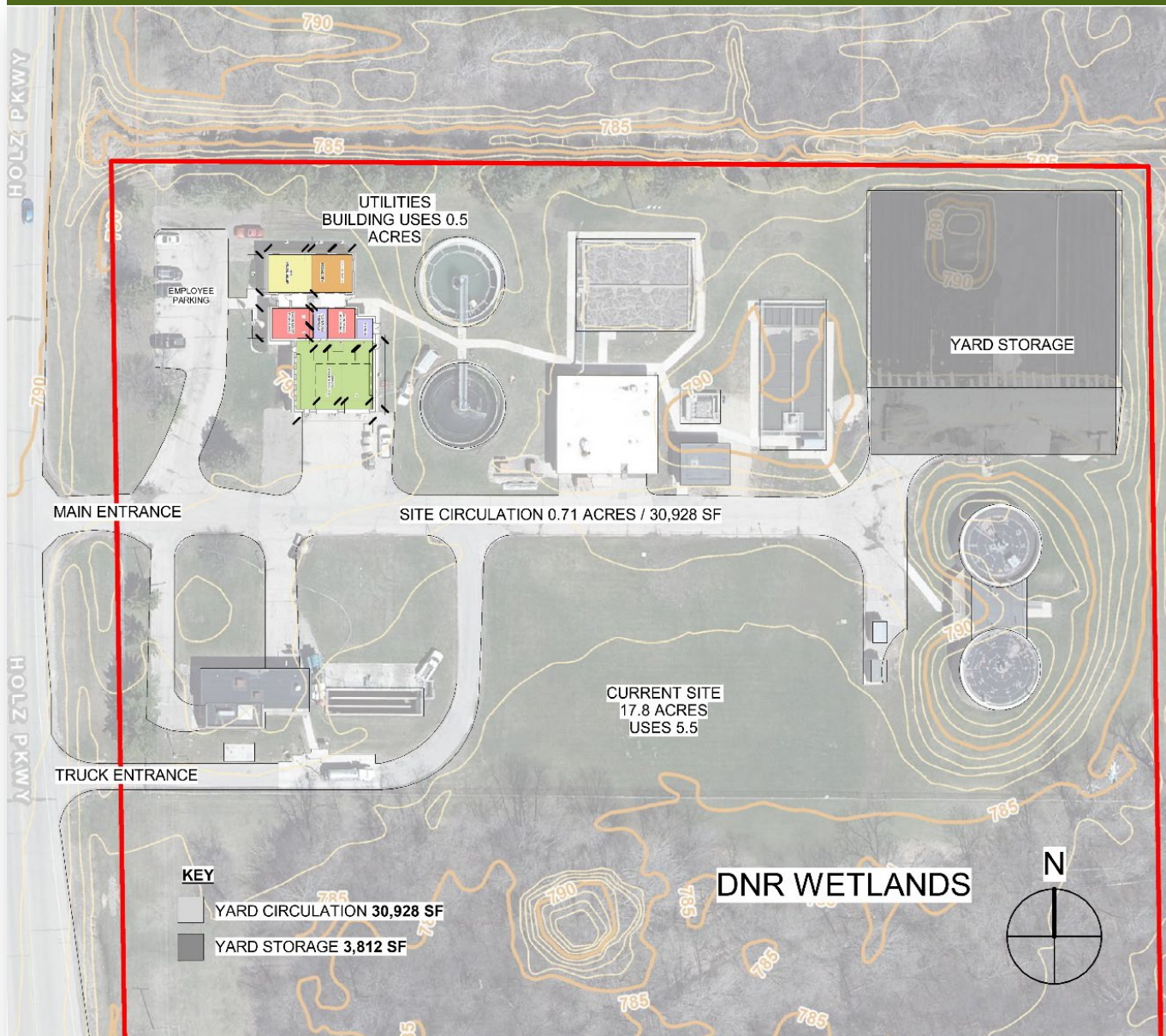
Task 3

Conceptual Planning

- Developed floor plans based on existing floor plan, GIS information & optimal floor plans.
- Created 2 conceptual floor plans with the additional 5-acres from St. James Catholic Church.
- Created schedule and cost estimate based on conceptual floor plans.
- Identified benefits & features of each option.

Facility Conditions Assessment

& Cost Estimate



Existing Facility Conditions

- Circulation Issues
- Lack of parking in the garage & low ceiling height
- Lack of space for organization
- Lack of proper Crew Quarters
- Insufficient office space
- Lack of employee parking
- Overhead doors are insignificant

Interior



Acid Damage from Lab
(Ceilings and Floor)



Outdated Site & Building
Lighting



Trench Drains - Replace

Roof



Improper Drain Detail
Drain is loose



Roof Ponding (Clogged Drain)



Improperly Secured
and Sealed Flashing

Insured Value of Facility	
\$1,315,200	
Item	Cost to Repair or Replace
Slabs, Entries, Superstructures	\$341,500
Exterior Enclosures	\$20,200
Interiors	\$62,895
Mechanical	\$133,040
Site Civil	\$159,233
Soft Cost	\$114,699
Total Cost	\$831,566

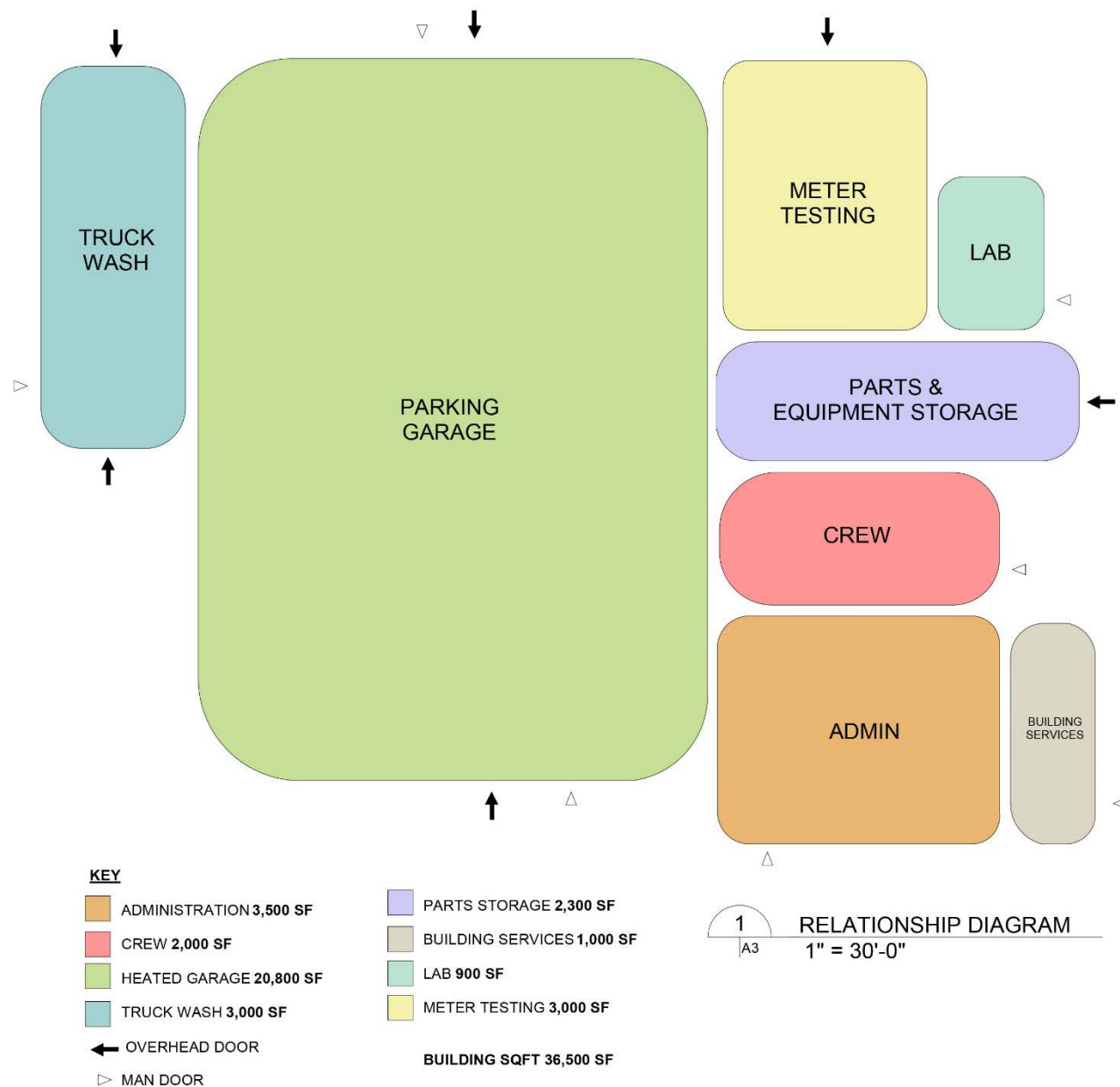
FCA Cost Overview

This is the cost estimate to repair and renovate the existing facility back up to its maximum efficiency.

Facility Needs Program

Optimal vs. Existing SQFT

Function	Existing SQFT	Recommended SQFT
Parking Garage	1,690 SF	20,815 SF
Truck Wash	* SF	3,062 SF
Storage & Mechanical	225 SF	2,293 SF
Meter Testing	~1,000 SF	3,080 SF
Lab	515 SF	900 SF
Crew Quarters	650 SF	1,930 SF
Building Services	*300 SF	1,030 SF
Administration	480 SF	3,490 SF
Total	4,860 SF	36,600 SF



Relationship Diagram

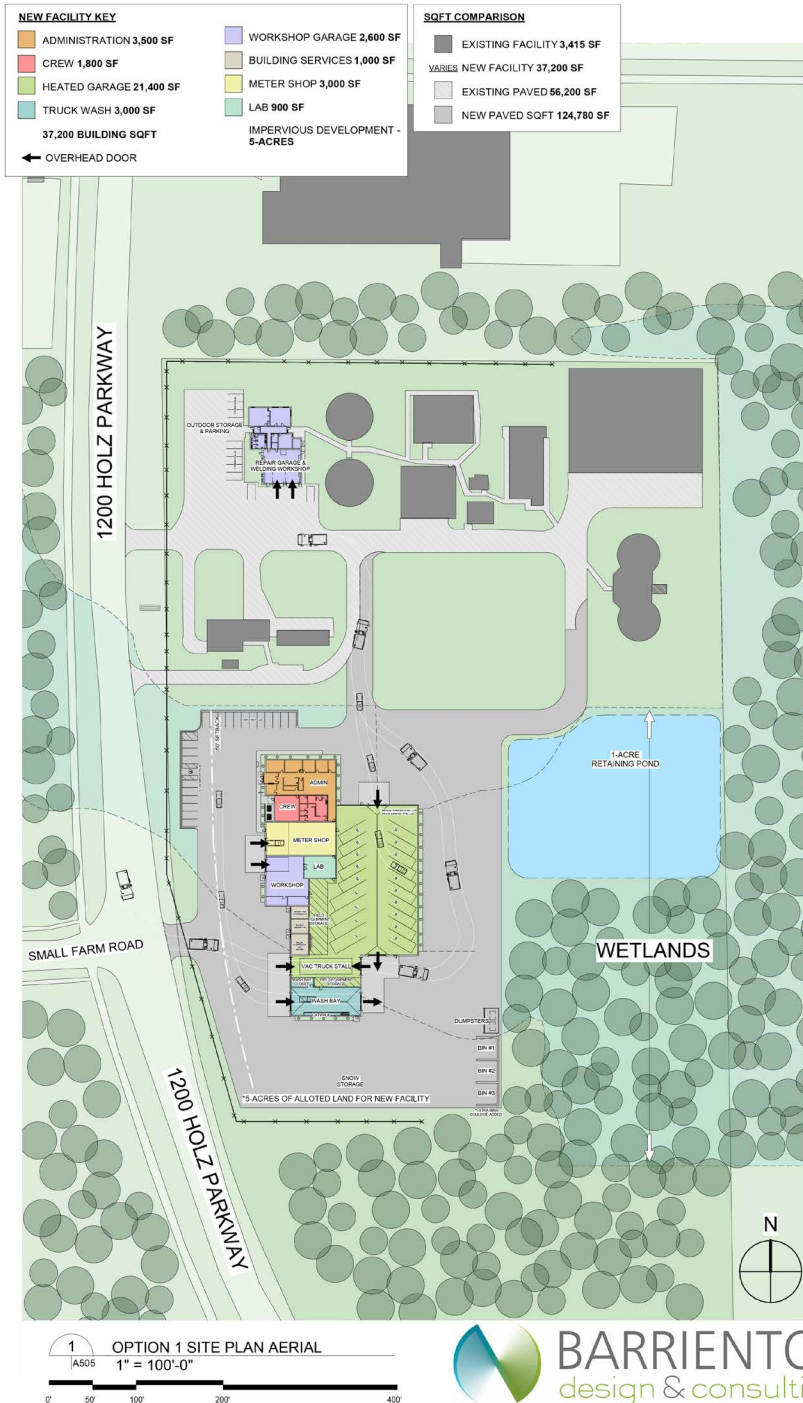


Optimal Floor Plan

Conceptual Planning

Conceptual Floor Plans -

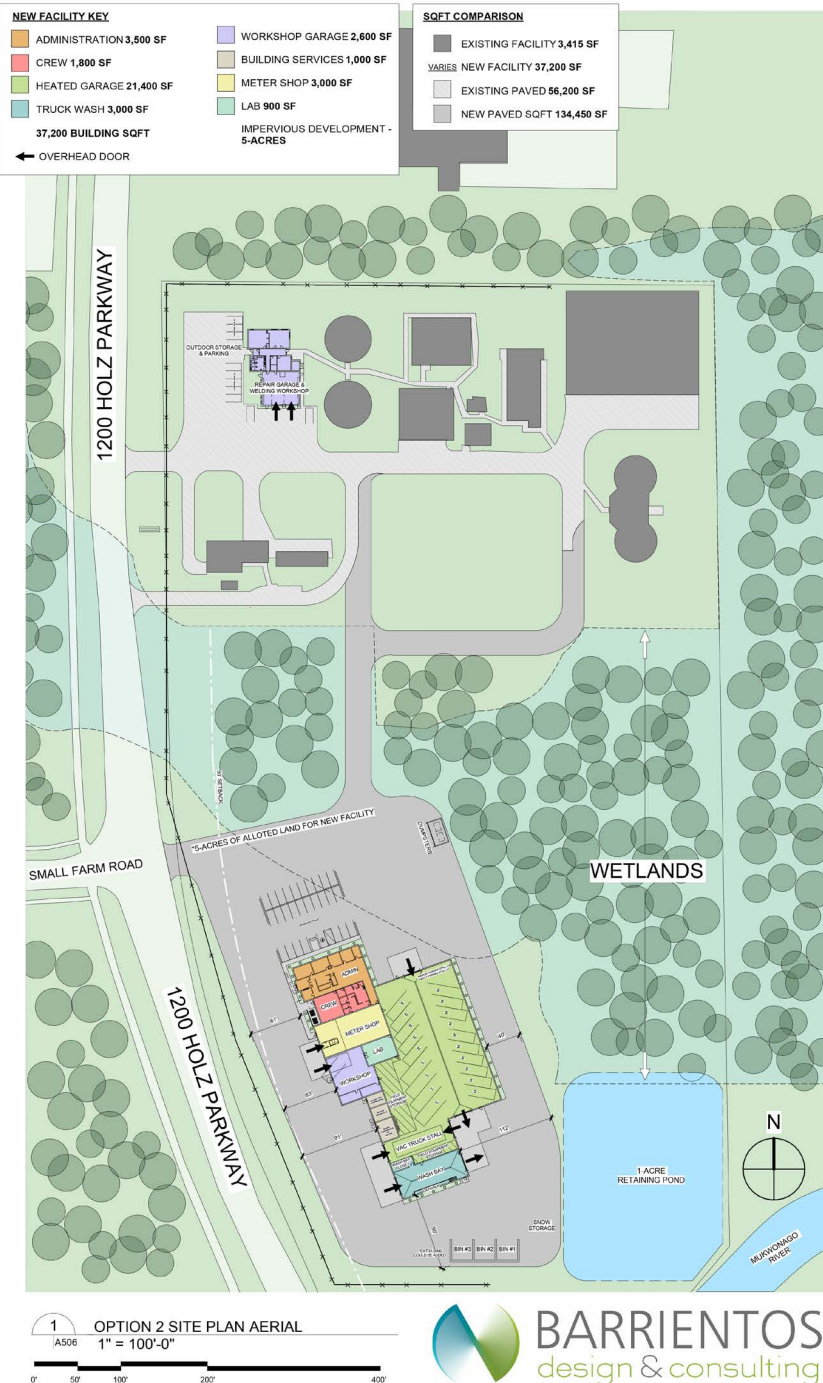
- **Parking Garage 21,400 SF** – 19 Parking stalls (4 heavy, 15 medium), Vac truck stall, field equipment storage, ice & water.
- **Workshop/Storage 2,600+ SF** – Overhead door and loading zone, mower lift with workbenches, reuse of existing building. Equipment, chemical, and parts storage.
- **Lab 900 SF** – Shelving & counter space, access to meter shop, workshop, and parking garage.
- **Meter Shop 3,000 SF** – Shelving & meter bench, overhead door access.
- **Truck Wash 3,000 SF** – Catwalk and closet
- **Crew Quarters & Administration 5,300 SF** – Lobby & Vestibule, Director & Supervisor offices, open workstations, meeting room, crew lockers, breakroom, patio area.
- **Yard** – Retaining Pond, Parking, Bins, Dumpsters, and snow storage, room for expansion.



Option 1 – Drive-Thru, Adjacent, Single Aisle

Benefits

- Truck circulation is spacious & efficient. Best option for truck turn radius.
- Allowance for efficient usage and traffic flow from existing water treatment facility.
- Adjacency of parking and admin entrance & centralized admin functions to existing site.
- Privacy for crew functions including patio and separate entrance
- Overhead access for Meter Shop & Lab.

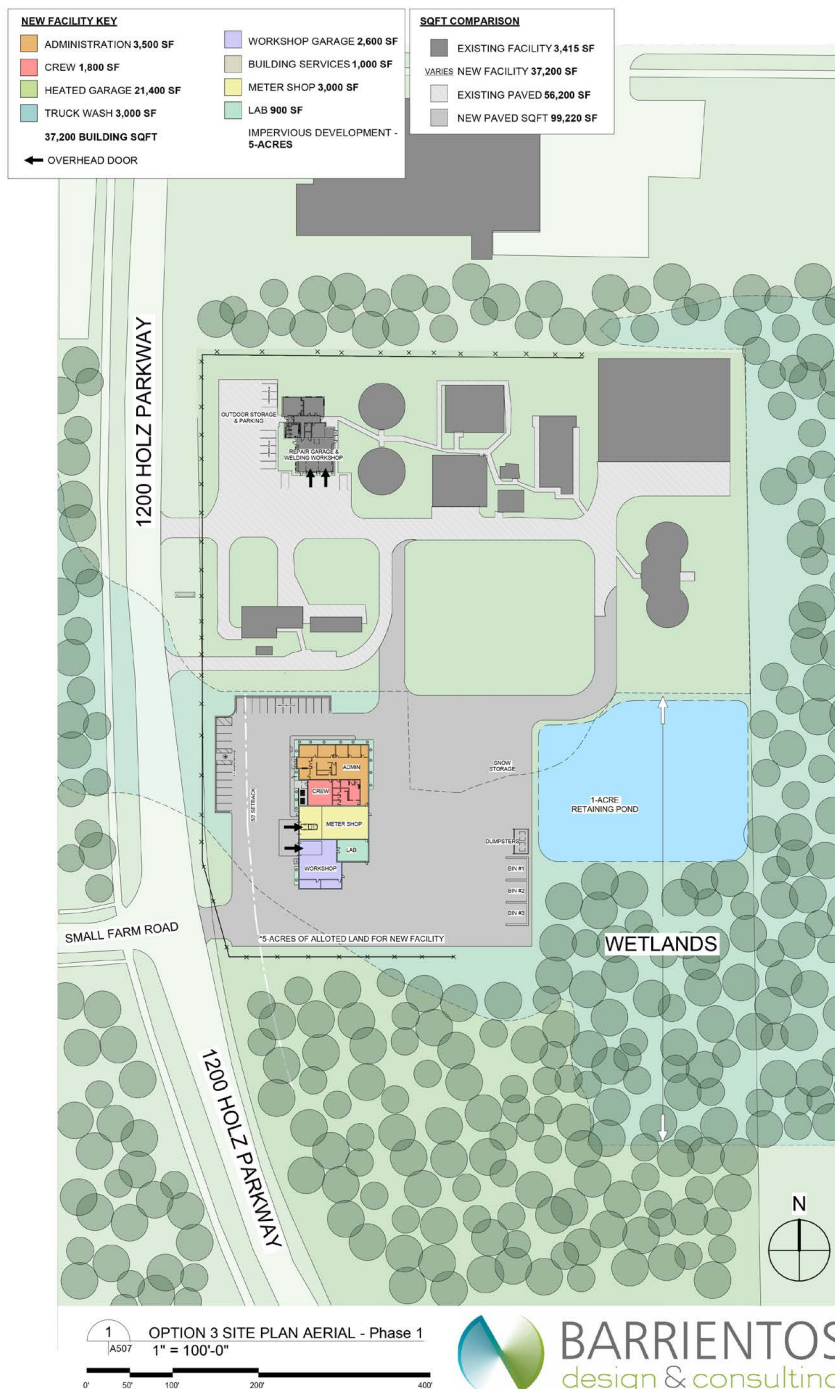


Option 2 – Drive-Thru, South, Single-Aisle

Benefits

- Least amount of DNR wetland mitigation.
- Most paved area out of options (134,450 SF)
- Employee & Visitor parking is spacious & highly efficient for circulation.
- Allowance for efficient usage and traffic flow from the existing water treatment facility.
- Adjacency of parking and admin entrance & centralized admin functions to existing site.
- Privacy for crew functions, including patio and separate entrance
- Overhead access for Meter Shop & Lab.

Cost Estimate & Phasing



Phase 1

New Construction

Construction of new
Admin, Crew
Quarters, Workshop,
Meter Shop & Lab.

Circulation, Partial Site,
Retention Pond, Bins
& Dumpster Area

EXISTING

Construction Cost Estimate Total

***Report does not include Complete Wetland Mitigation Costs**

***Assumed construction in 2025-2026 with 6% inflation rate**

Construction Cost Estimate

Item	Cost to Repair or Replace
Heated Parking Garage	\$4,686,600
Meter Shop	\$645,000
Lab	\$201,152
Workshop	\$263,695
*Renovate Existing Building into Workshop	\$417,375
Crew & Admin	\$2,075,860
Truck Wash	\$1,206,000
Site Work	\$1,603,434
Total Building Construction	\$11,099,116

Soft Cost Breakdown

Item	Cost to Repair or Replace
Construction Contingency (7%)	\$776,938
General Management Costs/GC/ CM Fee (2.5%)	\$277,478
Geo Tech & Survey Fees	\$15,000
A/E Fees (5%)	\$554,956
Design Estimating Contingency (3%)	\$332,973
	\$1,957,345

Total Facility Cost

Item	Cost to Repair or Replace
Construction Cost	\$11,099,116
Soft Cost	\$138,680
	\$13,056,461

Phased Cost Estimate Total

***Report does not include Complete Wetland Mitigation Costs**

***Assumed construction in 2025-2026 with 6% inflation rate**

Phase 1

Item	Cost to Repair or Replace
Construction & Soft Costs	\$5,120,068

Phase 2

Item	Cost to Repair or Replace
Construction & Soft Costs	\$8,960,045
Total Facility Costs	\$14,080,113

Schedule

Schedule Milestones



Operational Benefits Gained

Yard Circulation & Turn Radius Issues

Widen Drive Aisles, 60'-100' Door Clearances,
Separated Employee Parking, Clear Truck Paths.

Benefits -

Efficient Traffic Flow, Protected Employee Vehicles,
Better Turn Radius, Better Access for Vendors.

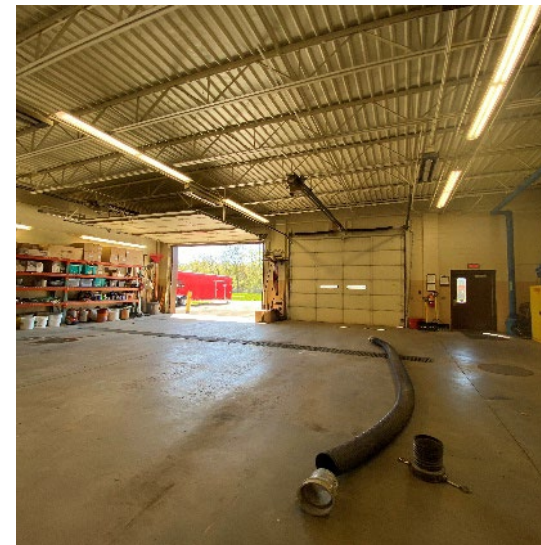


Lack of Indoor Vehicle Parking

Parking Stalls for all DPW vehicles, Garage Standards
Ceiling Height, Crew Safety, Inventory Management

Benefits -

Longevity and Preservation of Vehicles, Vehicles
Protected from Elements, Designated Parking Stalls for
Inventory, Better Equipment Storage and Crew
Access.

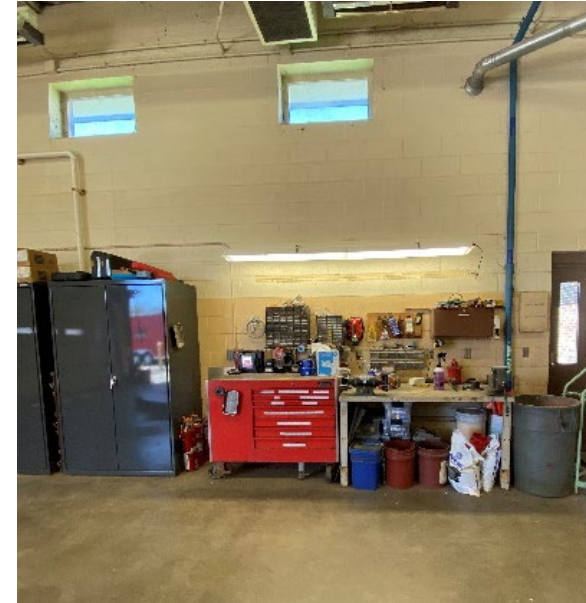


Inefficient Repair Garage & Storage

Allocate 4 Repair Bays with Proper Equipment, Proper Storage including Locked Mechanic Room, Overhead Crane and Lifts, Proper PPE and Safety.

Benefits -

Better Repair Workflow, Secure Tools, Overhead Crane and Larger Lift Capacity, Parts Storage, Mechanic Office in Garage.

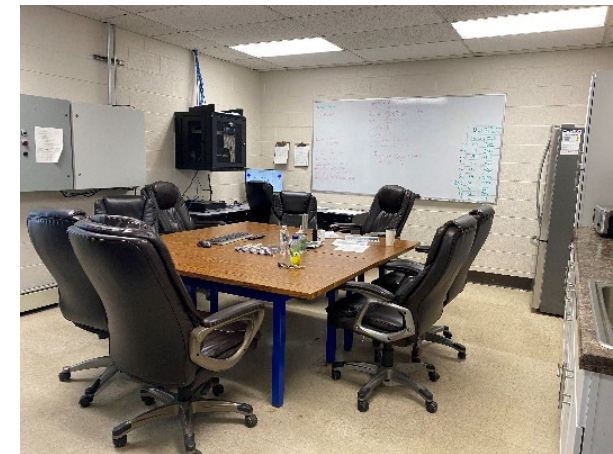
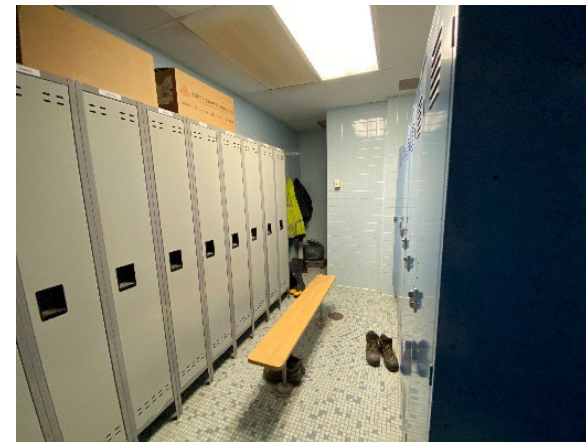


Lack of Proper Crew Quarters

Adequate Locker Rooms for Men & Women, Break Room with Outside Patio, PC Room for Training, Washer & Dryer, Offices, and Conference Room.

Benefits -

Proper Separation from Locker Room and Break Room Needs, Offices for all Supervisors, Formal Vestibule, Separate Crew Entrance, Adjacent Parking Lot.



Proper Equipment & Yard Storage

Chemical, parts, and equipment storage. Lockable rooms, closets and shelving to store lumber and steel. Consolidated Bins, Easy Access for Dumpsters, Vendor & Deliveries Loading Dock,

Benefits -

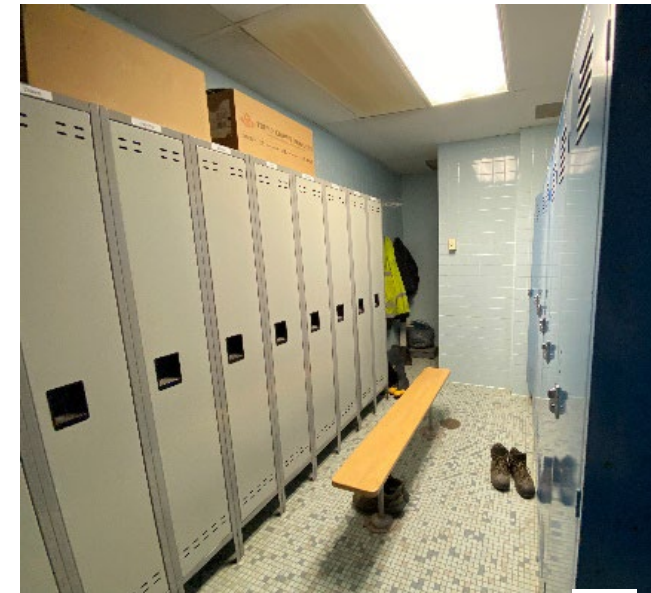
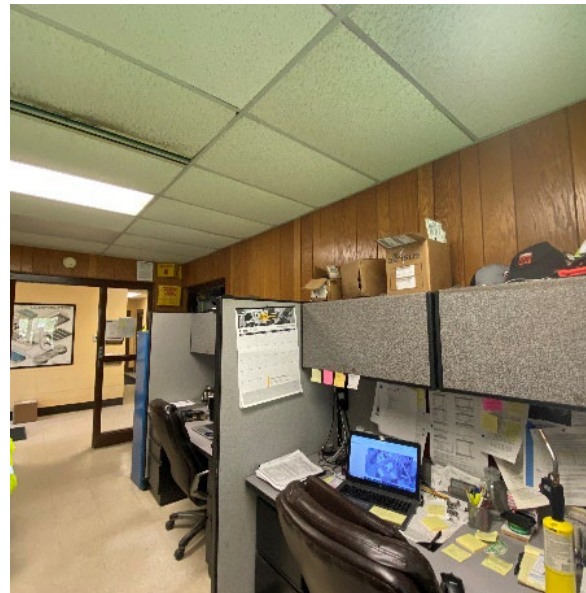
Easy Access for Bins, Yard Functions behind the Facility, Efficient Garage, and Vendor storage.

Upgraded Crew and Admin Quarters

Properly allocated Room Size, with workstations for all, outdoor patio, proper breakroom, locker room with private changing rooms, and restrooms.

Benefits -

Longevity, higher morale for the crew, better storage, Access to Crew Quarters from the parking lot, and centralized functions.



Next Steps

Preliminary Design Stage

We have identified important elements that need to be explored on a deeper level.

- Preliminary Design will include floor plans, elevations, sections, initial building engineering and utility needs.
- Develop engineer concept plans for grading, paving, stormwater management plan & utilities.
- Study traffic impacts, curb-cuts, utility upgrades, stormwater permits, zoning ordinances, soil exploration, and surveys.
- Zoning Change & CSM
- Develop updated cost estimate and schedule.

Estimated Time – Preliminary Design 4-6 Months



Thank You

Find us at - www.barrientosdesign.com

Norman Barrientos, AIA
Principal Architect

norman@barrientosdesign.com

414-271-1812



MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Wednesday, October 9, 2024

Time: **6:00 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

Call To Order

Meeting called to order by President Winchowky at 6:00pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Dale Porter
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Asst. Police Chief
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Jeff Stien, Fire Chief
Abby Armour, Library Director

Public Comment

Ryan Bailey, 619 Prairie Hill Ave., commented he is a Village Administrator and urged the board to look at their capital improvement items to determine what is a need and a want. They have a Library Renovation, which he noted is a want not a need. He noted Mukwonago is in the top 3 per \$1,000 of tax rates and hopefully that can be lowered.

New Business

2025 Budget Workshop

Finance Director Doherty reviewed the operating general fund. She noted that with the Health and COLA we were able to spread a flat amount of \$2,200 for raises. Hourly that is 3-4% which helps. It provides for a 1-1.5% raise for Department Heads.

They were not able to follow the merit policy but did the best they could. This includes the Police Contract settlement amounts and is about a 3.8% increase.

Other departments such as Fire Department saw a 3.12% increase.

Recycling costs increased by \$11,039 due to new homes.

The Library saw a 5.6% increase. They are reimbursed at 70% cost of increased circulation which raises costs. It is only a 1.95% increase for the village portion of the cost.

Other costs remain.

A review of the capital project list and adjustments made to the (5) year projections.

The public hearing will be set for November 20, 2024 and all agreed upon budgets will be posted to the Village Budget page for review prior.

There were no additional questions.

Adjournment

Meeting was adjourned at 8:30pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

DRAFT

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Wednesday, October 2, 2024

Time: **6:00 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:00pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Dale Porter
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Asst. Police Chief
Jerad Wegner, Ruekert-Mielke
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Nathan Bayer, Attorney

Excused:

Scott Reeves

Public Comment

None

New Business

Discussion and possible action on an Original "Class B" Reserve Liquor and Class "B" Fermented Malt Beverage License Application for Perseverance Corp d/b/a The Studio Martini Lounge, 204B S. Rochester St., Mukwonago, Mark Weiss Agent.
Porter/Meiners motion to approve. Unanimously carried.

Adjournment

Meeting adjourned at 6:03pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, October 16, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Asst. Police Chief
Mike Michalski, Ruekert-Mielke
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Jeff Stien, Fire Captain
Nathan Bayer, Attorney

Excused: Dale Porter

Pledge of Allegiance

Comments from the Public

None

Presentations

Presentation from the East Troy School District on the November 5, 2024 Referendum.

Presentation from the [Mukwonago Area School District regarding the November 5, 2024 Referendum](#).

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Minutes from the September 18, 2024 Village Board Meeting

6.2 Approve Accounts Payable Vouchers in the amount of \$470,300.04.

6.3 Approve Resolution 2024-52 Amending the 2024 Adopted Budgets for the General Fund, Fire Department, Fire/Ambulance Designated, Village Designated, Community Development, Capital Equipment and Capital Improvement Fund.

6.4 Approve Utilities Department Purchase Requisition for a 2025 1500 Tradesman Crew Cab 4X4 in the amount of \$58,145

6.5 Approve Resolution 2024-51 a Resolution to Authorize the Village Administrator to submit an application for the WEDC Vibrant Spaces Grant.

6.6 Approve to authorize the Village Attorney to draft an Ordinance re (PCD) Personal Communication Devices on School Grounds.

6.7 Approve a proposal for additional water quality testing with Water Quality Investigations in an amount not to exceed \$12,875, as recommended as part of our Utilities Master Plan.

6.8 Approve to authorize the Police Chief to send a letter to WCCC Director Gary Bell to request intent to receive our native 9-1-1 calls at the Village of Mukwonago PSAP.

Meiners/D. Johnson motion to approve consent agenda items 6.1 to 6.8. Unanimously carried.

Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves

Monthly Financial Reports and Incident Reports for the Fire Department.

(For Information Only, No Action Required)

Discussion and possible action to approve Policy Revision #38 Pregnancy and Reproductive Health as reviewed by legal counsel.

Reeves/Meiners motion to approve. Unanimously carried.

Set date for Joint Village & Town Board Meeting to review the 2025 Fire Dept. Budget.

It was confirmed October 21, 2024 was a date to be submitted.

Planning Commission Recommendations

Discussion and possible recommendation to approve Resolution 2024-53 Conditional Use Permit for a free-standing Car Wash (Tsunami Car Wash) located at the south corner of the intersection of Maple Avenue and W. Wolf Run, Parcel MUKV2013995001, applicant (The Redmond Company).

Brill/Reeves motion to approve contingent upon an agreement with both parties regarding driveway access. Unanimously carried.

Planning Commission Approval of Site Plans

(The following Site Plan and Architectural Reviews were approved at the [October 8, 2024 Planning Commission Meeting](#).)

- PC-Resolution 2024-10 for a Site Plan and Architectural Review for Tsunami Car Wash, Parcel MUKV 2013-995-001
- PC-Resolution 2024-11 for an amended Site Plan and Architectural Review for Dunkin Donuts MUKV2014-987
- PC-Resolution 2024-12 for Site Plan and Architectural Review for L'Bri Pure N' Natural Located at 909 Perkins Drive, Parcel MUKV 1969-996-005 and MUKV 1969-996-006
- PC-Resolution 2024-13 for Site Plan and Architectural Review for Porch Bar located at 204 S. Rochester Street Parcel MUKV 1976-122

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$457,203.21.

D. Johnson/K. Johnson motion to approve. Unanimously carried.

2025 Budget Update and set public hearing date for November 20, 2024.

Finance Director Doherty reviewed the budget as it was presented at the workshop. She discussed the funding sources and debt service. She noted she will prepare the budget notice and we will set the public hearing date for November 20, 2024. No further questions were presented.

Judicial Committee, Trustee Dale Porter

Discussion and possible action to approve an Original Combination Class A Fermented Malt Beverage and Intoxicating Liquor license application for Navojot 159 LLC d/b/a Town Liquor & Food at 411 Main St, Mukwonago, Sukhpreet Randhawa Agent. *(This is a change of ownership currently Andy Liquor Store.)*

D. Johnson/Meiners motion to table for one month by request of applicant. Unanimously carried.

Public Works Committee, Trustee Eric Brill

Discussion and possible action approve the design and installation to extend the concrete curb at the Veterans Way East RR crossing with a budget not to exceed \$37,000, as required to maintain the Quiet Zone Crossing.

Brill/Meiners motion to approve.

It was noted this is inspected every 3 years for our quiet zone requirements. This year they are asking us to extend the median curb in the road. The money is in our budget. Unanimously carried.

Personnel Committee, Trustee Ken Johnson

Update on the process for replacement of the Clerk/Treasurer position.

Chair Johnson noted this position has been published and is on the web site. Interviews will take place after the election.

Protective Services, Trustee Scott Reeves

Police Report for the Month of September 2024

(For Information Only, No Action Required)

Village President

Announcement of Trick or Treat Hours which are set for October 27, 2024 from 4PM to 6PM

Confirmation of school district appointment of Mr. Luke Spielman, Park View Middle School Principal as the state mandated school representative to the Mukwonago Community Library Board.

Meiners/Reeves motion to approve. Unanimously carried.

Appointment of Karen Sperstad as the Village Representative to the Mukwonago Community Library Board.

Meiners/ K. Johnson motion to approve. Unanimously carried.

Closed Session

Meiners/D. Johnson motion to go into Closed session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago and pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Mukwonago Professional Police Union Contract and discuss the impact of Police negotiations on Fire Union at 7:23pm.

Unanimously carried.

Present Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky. Unanimously carried. Also Present: Diana Dykstra, Village Clerk-Treasurer, Diana Doherty, Finance Director, Dan Streit, Police Chief, Chris DeMotto, Asst. Police Chief, Mike Michalski, Ruekert-Mielke, Wayne Castle, Utilities Director, Ron Bittner, Public Works Director, Nathan Bayer, Attorney.

Reconvene into Open Session

Meiners/D. Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 8:00pm. Unanimously carried.

Roll Call: "Yes" Trustee Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky. Unanimously carried.

Discussion and possible action to approve the Contract between the Village of Mukwonago and the Mukwonago Police Association

K. Johnson/Reeves motion to approve the 2024-2027 Contract for the Mukwonago Police Association. Unanimously carried.

Adjournment

Meeting adjourned at 8:02pm.

Respectfully submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

MINUTES OF THE JOINT VILLAGE & TOWN BOARD MEETING

Monday, October 21, 2024

Time: **5:00 pm**

Place: **Village Board Room, 440 River Crest Ct., Mukwonago, WI**

Roll Call for the Town & Village Boards.

Board Members Present

Eric Brill
Ken Johnson
John Meiners
Dale Porter
Scott Reeves
Fred Winchowky

Excused: Darlene Johnson

Town Board Members Present

Peter Topczewski
Lyle Boucher
Gilbert Yerke

Absent: Richard Wrasman , and Kay Clabault

Also Present:

Kathy Karalewitz, Town Administrator/Clerk-Treasurer
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Jeff Stien, Fire Chief

Public Comment

None

New Business

Discussion and possible action to approve the Fire Department 2025 Budget.

Chief Stien noted there was a surplus last year.

This year is a 2% increase or \$4,054 per community. EBIX revenue was up \$30,000 and ACT 102 money was increased.

Expenses increased pending union contract obligations. Overall there was an \$81,644 increase in the budget. Health Insurance was the largest increase.

Only \$4,000 increase in revenue from the tax levy due to the increase in revenue.

Village

Reeves/Johnson motion to approve the 2025 Budget for the Fire Dept. Unanimously carried.

Town

Boucher/Yerke motion to approve the 2025 Budget for the Fire Dept, subject to overall budget approval. Unanimously carried.

TOWN ONLY

Payment for 2024 Roadway Improvement Projects.

Adjourn

Meeting adjourned at 5:15pm.

Respectfully submitted,
Diana Dykstra, MMC
Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	10/31/2024	\$	266,574.63
Void Check 38852	6/24/2024	\$	(838.75)
Void Check 39160	9/5/2024	\$	(800.00)
Check Disbursement - Court (Bad Print)	9/10/2024	\$	3,622.37
Void Court Bad Print	9/10/2024	\$	(3,622.37)
Check Disbursement - Law Offices	10/2/2024	\$	12,000.00
Check Disbursement - Court	10/9/2024	\$	5,400.56
Charter Spectrum (ACH Withdrawal)	10/9/2024	\$	1,025.92
Check Disbursement - Invoice Cloud	10/9/2024	\$	435.35
Check Disbursement - Payroll Related	10/10/2024	\$	11,797.56
Check Disbursement - Payroll Related	10/10/2024	\$	215.35
Library Accounts Payable	10/10/2024	\$	21,816.36
Check Disbursement - We Energies	10/15/2024	\$	42,179.84
Check Disbursement - Laserfiche	10/17/2024	\$	500.00
Check Disbursement - Permit Refund	10/17/2024	\$	70.00
Check Disbursement - Payroll Related	10/23/2024	\$	181,113.29
Check Disbursement - WI DOR QTRLY Tax	10/23/2024	\$	716.25
US Bank (ACH Withdrawal)	10/23/2024	\$	11,968.66
	Total for Approval:	\$	<u>554,175.02</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: AIRGAS USA LLC						
9154571697	EMS SUPPLIES	150-5231-531100	593.82	593.82	FIRE	11/07/2024
TOTAL VENDOR AIRGAS USA LLC				593.82		
VENDOR NAME: AM TOWING						
59936	ABANDONED VEHICLE TOW	100-5212-521900	258.00	258.00	POLICE	11/07/2024
TOTAL VENDOR AM TOWING				258.00		
VENDOR NAME: AMAZON CAPITOL SERVICES						
14LYCV33WQNM	IT CABLING SUPPLIES	100-5300-522950	44.10	44.10	DPW	11/07/2024
1XQ3LMWMKWC4	IT CABLING SUPPLIES	100-5300-522950	50.01	50.01	DPW	11/07/2024
173QK47MM3LN	JAUNT DISPLAY ITEMS	100-5141-539900	29.99	29.99	CLERK	11/07/2024
1N4VMXKKVCW	ELECTION LANYARDS	100-5144-531100	9.96	9.96	CLERK	11/07/2024
13X76XD7GF4R	ELECTION SUPPLIES	100-5144-531100	50.73	50.73	CLERK	11/07/2024
1GD4NPNJ1C11	OFFICE SUPPLIES	100-5142-531100	44.91	44.91	CLERK	11/07/2024
1MLYHXFY6D4C	SUPPLIES ELECTRONIC	100-5670-531100	192.68	932.68	CLERK	11/07/2024
		100-5111-539900	11.94			
		100-5141-522950	249.98			
		100-5144-531100	51.44			
		100-5241-531100	152.99			
		100-5141-531100	51.33			
		100-5142-531100	222.32			
1MLYHXFY6D4C	GENERAL OFFICE SUPPLIES	100-5241-531100	13.79	55.17	ALLOCATE	11/07/2024
		100-5142-531100	13.79			
		100-5145-531100	13.80			
		100-5141-531100	13.79			
1MLYHXFY6D4C	KEYBOARD AND MOUSE	100-5145-531100	16.79	16.79	FINANCE	11/07/2024
173QK47M76DY	JAUNT LIGHTING	100-5670-531100	11.75	11.75	CLERK	11/07/2024
1FYFYMT143KY	CANDY JAUNT	100-5670-531100	99.98	99.98	CLERK	11/07/2024
11XLD47X3G7W	ELECTION STORAGE	100-5144-531100	160.83	160.83	CLERK	11/07/2024
14FQ19374JVR	STAFF MEETINGS	100-5141-531100	(23.40)	(23.40)	CLERK	11/07/2024
14PV3GVLJWQR	COMPUTER SPEAKERS	100-5145-522950	32.73	32.73	FINANCE	11/07/2024
1T4RFPMLC47D	OFFICE SUPPLIES	100-5241-531100	2.00	7.99	ALLOCATE	11/07/2024
		100-5142-531100	2.00			
		100-5145-531100	1.99			
		100-5141-531100	2.00			
TOTAL VENDOR AMAZON CAPITOL SERVICES				1,524.22		
VENDOR NAME: AMERICAN POWER, INC						
188713	CHAINSAW CHAIN AND BAR	100-5611-531100	93.48	93.48	DPW	11/07/2024
TOTAL VENDOR AMERICAN POWER, INC				93.48		
VENDOR NAME: APCO INTERNATIONAL INC						
1130238	APCO DISPATCH MEMBERSHIP	100-5211-532400	391.00	391.00	POLICE	11/07/2024
TOTAL VENDOR APCO INTERNATIONAL INC				391.00		
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC						
177139	NOVEMBER ASESSOR SERVICES	100-5153-521900	2,989.20	2,989.20	CLERK	11/07/2024

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT	POST DATE
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC						
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				2,989.20		
VENDOR NAME: AT & T MOBILITY						
287291370101101520	PD CELL PHONES AND CRADLEPOINTS	100-5211-522500	520.65	520.65	POLICE	11/07/2024
TOTAL VENDOR AT & T MOBILITY				520.65		
VENDOR NAME: AXON ENTERPRISE, INC						
INUS287157	TASER SUPPLIES	100-5215-531100	658.52	658.52	POLICE	11/07/2024
TOTAL VENDOR AXON ENTERPRISE, INC				658.52		
VENDOR NAME: BATTERIES PLUS						
P77095111	STATION # 1 FIRE PANEL BATTERIES	100-5220-539400	25.40	25.40	DPW	11/07/2024
TOTAL VENDOR BATTERIES PLUS				25.40		
VENDOR NAME: BAYSIDE PRINTING LLC						
145159	3RD QTR 2024 UTILITY BILLING	100-5142-531200	15.27	620.49	ALLOCATE	11/07/2024
		100-5144-531200	15.28			
		440-5511-531200	15.27			
		410-5363-531200	57.47			
		610-6920-692300	258.60			
		620-8400-852000	258.60			
TOTAL VENDOR BAYSIDE PRINTING LLC				620.49		
VENDOR NAME: BOUND TREE MEDICAL LLC						
85515483	EMS SUPPLIES	150-5231-531100	330.32	330.32	FIRE	11/07/2024
85533940	EMS SUPPLIES	150-5231-531100	135.48	135.48	FIRE	11/07/2024
TOTAL VENDOR BOUND TREE MEDICAL LLC				465.80		
VENDOR NAME: BRIGHTSPEED						
OCTOBER 2024	OCTOBER 2024 PHONE SERVICE	100-5142-522500	78.24	463.26	ALLOCATE	11/07/2024
		100-5211-522500	55.50			
		100-5323-522500	67.76			
		440-5511-522500	192.82			
		620-8400-851000	68.94			
TOTAL VENDOR BRIGHTSPEED				463.26		
VENDOR NAME: BS&A						
157417	ONLINE BUILDING PERMIT OPTION	100-5241-522900	592.00	592.00	BUILDING	11/07/2024
TOTAL VENDOR BS&A				592.00		
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON						
SEPT 2024 ACTIVITY	SEPTEMBER LEGAL SERVICES	100-5211-521900	4,873.50	11,607.90	FINANCE	11/07/2024
		150-5221-521900	340.00			
		150-5221-521900	292.00			
		100-5111-521900	5,988.40			
		150-5221-521900	114.00			
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				11,607.90		
VENDOR NAME: BURKE TRUCK & EQUIPMENT INC						
33286	ANTI ICING UNIT AND INSTALLATION	430-5700-571200	23,200.00	23,200.00	DPW	11/07/2024
TOTAL VENDOR BURKE TRUCK & EQUIPMENT INC				23,200.00		
VENDOR NAME: C & M AUTO PARTS INC						
6079-389610	2017 AMBULANCE REPAIR	150-5231-539500	2.82	2.82	FIRE	11/07/2024
6079-389442	SQUAD 36 MOLDING TAPE AND ADHESIVE	100-5212-539500	16.37	16.37	POLICE	11/07/2024
6079-389473	2017 AMBULANCE REPAIR	150-5231-539500	74.03	74.03	FIRE	11/07/2024
6079-389565	SEALANT FOR SHOP STOCK	100-5323-531100	9.93	9.93	DPW	11/07/2024
6079-389561	PARTS CLEANER	610-6200-662300	12.34	12.34	UTILITIES	11/07/2024
TOTAL VENDOR C & M AUTO PARTS INC				115.49		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
588569554	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	11/07/2024
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				92.00		
VENDOR NAME: CHEMTRADE CHEMICALS US LLC						
90159089	PHOS. TREATMENT CHEMICAL	620-8010-824000	13,429.92	13,429.92	UTILITIES	11/07/2024
TOTAL VENDOR CHEMTRADE CHEMICALS US LLC				13,429.92		
VENDOR NAME: CINTAS						
4209532336	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	139.62	139.62	DPW	11/07/2024
4209532438	UNIFORM SERVICE	610-6920-693000	55.48	110.96	UTILITIES	11/07/2024
		620-8400-856000	55.48			
4208089237	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	139.62	139.62	DPW	11/07/2024
4208089381	UNIFORM SERVICE	610-6920-693000	55.48	110.96	UTILITIES	11/07/2024
		620-8400-856000	55.48			
4208796465	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	139.62	139.62	DPW	11/07/2024
4208796605	UNIFORM SERVICE	610-6920-693000	64.28	128.56	UTILITIES	11/07/2024
		620-8400-856000	64.28			
TOTAL VENDOR CINTAS				769.34		
VENDOR NAME: CIVICPLUS						

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CIVICPLUS						
307916	2024 ANNUAL WEBSITE MAITENANCE	100-5142-521900	601.71	3,610.25	ALLOCATE	11/07/2024
		440-5511-531100	601.71			
		610-6920-692300	300.85			
		620-8400-852000	300.85			
		150-5221-521900	601.71			
		100-5521-531100	601.71			
		100-5211-521900	601.71			
TOTAL VENDOR CIVICPLUS				3,610.25		
VENDOR NAME: CLASSIC CONCRETE & MASONRY						
072424	SIDEWALK REPAIRS	480-5700-586300	3,999.00	3,999.00	DPW	11/07/2024
072424 2	SIDEWALK REPLACEMENT	480-5700-586300	6,514.50	6,514.50	DPW	11/07/2024
101324	TID # 3 STORMSEWER CATCH BASIN CURB REMO	500-5344-539500	2,400.00	2,400.00	DPW	11/07/2024
101324 2	CONCRETE INSTALLATION AT VARIOUS LOCATIO	100-5521-531100	630.00	3,789.00	DPW	11/07/2024
		480-5700-586300	1,634.00			
		100-5343-539500	1,525.00			
101324 3	BENCH CONCRETE AND AND MULTIUSE TRAIL PE	100-5521-531100	2,322.00	2,322.00	DPW	11/07/2024
101324 4	MUSEUM STEP/SIDEWALK REPLACEMENT	100-5512-582100	300.00	4,041.00	DPW	11/07/2024
		480-5700-586300	3,741.00			
TOTAL VENDOR CLASSIC CONCRETE & MASONRY				23,065.50		
VENDOR NAME: CORE & MAIN LP						
V699351	CRETEX PRO RING FOR REBUILDING STORMSEWE	500-5344-539500	1,574.00	3,148.00	DPW	11/07/2024
		100-5344-539500	1,574.00			
V782641	WATERMAIN PARTS	610-6451-664100	1,190.00	1,190.00	UTILITIES	11/07/2024
TOTAL VENDOR CORE & MAIN LP				4,338.00		
VENDOR NAME: COREY OIL, LTD						
571912 FIRE	DEF INVOICE	150-5222-531100	47.13	94.25	FIRE	11/07/2024
		150-5231-531100	47.12			
571912 DPW	DIESEL EXHAUST FLUID	100-5324-535100	94.25	94.25	DPW	11/07/2024
TOTAL VENDOR COREY OIL, LTD				188.50		
VENDOR NAME: COUNTY WIDE EXTINGUISHER, INC						
34822	ANNUAL FIRE EXTINGUISHER INSPECTION	100-5160-521900	72.00	453.05	DPW	11/07/2024
		100-5323-539500	231.14			
		100-5512-582100	31.50			
		100-5521-531100	118.41			
34822	FIRE EXTINGUISHER INSPECTION	100-5211-539500	58.50	58.50	POLICE	11/07/2024
34822	ANNUAL INSPECTION	440-5511-522000	189.52	189.52	LIBRARY	11/07/2024

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: COUNTY WIDE EXTINGUISHER, INC					
34822	ANNUAL FIRE EXTINGUISHER INSPECTIONS	620-8400-852000	246.18	568.81 UTILITIES	11/07/2024
		610-6920-692300	322.63		
TOTAL VENDOR COUNTY WIDE EXTINGUISHER, INC				1,269.88	
VENDOR NAME: CRIVELLO CARLSON S.C.					
5331-211148	SEPTEMBER LEGAL INVOICES	100-5211-521900	900.00	3,560.00 FINANCE	11/07/2024
		100-5241-521900	100.00		
		480-5140-521900	260.00		
		100-5130-521900	2,300.00		
TOTAL VENDOR CRIVELLO CARLSON S.C.				3,560.00	
VENDOR NAME: DEPARTMENT OF ADMINISTRATION					
505-000094893	EMAIL FILTER OCTOBER 2024	100-5111-522900	3.17	50.76 ALLOCATE	11/07/2024
		100-5120-522900	0.91		
		100-5141-522900	0.45		
		100-5142-522900	1.36		
		100-5211-522900	16.32		
		100-5241-522900	1.36		
		100-5300-522900	3.63		
		100-5512-522900	0.45		
		100-5632-522900	0.45		
		150-5221-522900	18.58		
		610-6920-692100	1.36		
		620-8400-851000	1.36		
		100-5145-522900	1.36		
TOTAL VENDOR DEPARTMENT OF ADMINISTRATION				50.76	
VENDOR NAME: DRAGONFLY EMBROIDERY					
22292	2024 CLOTHING ALLOWANCE - ROBERTSON	100-5211-534600	48.00	48.00 POLICE	11/07/2024
TOTAL VENDOR DRAGONFLY EMBROIDERY				48.00	
VENDOR NAME: DYNAMIC AWARDS					
23498	ADMIN NAME PLATE BOARD ROOM	100-5141-531100	10.00	10.00 CLERK	11/07/2024
TOTAL VENDOR DYNAMIC AWARDS				10.00	
VENDOR NAME: EBIX					
13576	EBIX INVOICE	150-5231-521900	12,983.50	12,983.50 FIRE	11/07/2024
TOTAL VENDOR EBIX				12,983.50	
VENDOR NAME: ELECTION SYSTEMS & SOFTWARE					
CD2105055	EXPRESS VOTE SOFTWARE LIC	100-5144-521900	180.00	180.00 CLERK	11/07/2024
TOTAL VENDOR ELECTION SYSTEMS & SOFTWARE				180.00	
VENDOR NAME: FASTENAL COMPANY					
WIMUK103191	FLEET TOOLS	620-8010-827000	125.28	125.28 UTILITIES	11/07/2024

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: FASTENAL COMPANY						
WIMUK103216	DIGESTER- PUMP REGULATORS	620-8010-833000	380.00	380.00	UTILITIES	11/07/2024
WIMUK103217	SIGN FASTENERS	100-5348-531100	36.75	36.75	DPW	11/07/2024
TOTAL VENDOR FASTENAL COMPANY				542.03		
VENDOR NAME: FOSTER COACH SALES						
28236	2017 AMBULANCE REPAIR INVERTER	150-5231-539500	1,192.13	1,192.13	FIRE	11/07/2024
TOTAL VENDOR FOSTER COACH SALES				1,192.13		
VENDOR NAME: GORDON FLESCH CO						
I0098577	CANON LEASE 10-20-24 - 11-19-24	100-5142-531200	20.25	162.10	ALLOCATE	11/07/2024
		100-5300-539900	19.08			
		100-5120-531100	8.07			
		100-5141-531100	5.03			
		100-5145-531100	9.43			
		100-5241-531200	3.78			
		100-5632-531200	4.65			
		100-5211-531200	19.91			
		150-5221-531100	20.10			
		410-5363-531200	1.62			
		440-5511-531200	18.48			
		500-5344-531200	2.25			
		610-6902-690300	15.61			
		620-8300-840000	13.84			
TOTAL VENDOR GORDON FLESCH CO				162.10		
VENDOR NAME: GRAINGER						
9280181679	WELL 4-HEATER PARTS	610-6210-662300	149.06	149.06	UTILITIES	11/07/2024
9280398042	BLOWER BELTS	620-8010-827000	601.44	601.44	UTILITIES	11/07/2024
TOTAL VENDOR GRAINGER				750.50		
VENDOR NAME: HAWKINS WATER TREATMENT						
6886038	CHEMICALS FOR WATER TREATMENT	610-6300-663100	2,453.34	2,453.34	UTILITIES	11/07/2024
6888287	CHEMICALS FOR WATER TREATMENT	610-6300-663100	60.00	60.00	UTILITIES	11/07/2024
6885581	POLYMER FOR SLUDGE	620-8010-825000	1,345.05	1,345.05	UTILITIES	11/07/2024
TOTAL VENDOR HAWKINS WATER TREATMENT				3,858.39		
VENDOR NAME: HECKER, HENRY						
102124	HECKER REMBURSMENT FOR A EXTERIOR LIGHT	100-5512-582100	59.97	59.97	DPW	11/07/2024
TOTAL VENDOR HECKER, HENRY				59.97		
VENDOR NAME: HINCKLEY SPRINGS						
23853226 092824	VILLAGE HALL AND DPW DRINKING WATER	100-5160-531100	35.31	70.61	DPW	11/07/2024
		100-5323-531100	35.30			
TOTAL VENDOR HINCKLEY SPRINGS				70.61		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
56915	PROSECUTIONS	100-5130-521900	1,200.00	1,200.00	FINANCE	11/07/2024

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: HIPPENMEYER, REILLY, BLUM, TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				1,200.00		
VENDOR NAME: HOME DEPOT SEPTEMBER 2024 PARK, STORMWATER UTILITY, & SHOP SUPPLIE		500-5344-539500	94.66	346.48	DPW	11/07/2024
		100-5323-531100	200.39			
		100-5521-531100	51.43			
TOTAL VENDOR HOME DEPOT				346.48		
VENDOR NAME: INTERSTATE PUMP & TANK 16007 FUEL TANK DECALS		100-5323-539500	73.66	73.66	DPW	11/07/2024
TOTAL VENDOR INTERSTATE PUMP & TANK				73.66		
VENDOR NAME: JEFFERSON FIRE & SAFETY IN319631 TURNOUT GEAR NAME PLATES		150-5222-539500	139.25	139.25	FIRE	11/07/2024
IN319715 2024 DNR GRANT PGI HOODS		150-5700-571300	2,547.03	2,547.03	FIRE	11/07/2024
TOTAL VENDOR JEFFERSON FIRE & SAFETY				2,686.28		
VENDOR NAME: JOHNS DISPOSAL SVC. INC. 1487343 OCTOBER GARBAGE AND RECYCLING		410-5362-531000	28,032.89	48,942.00	DPW	11/07/2024
		410-5363-522000	20,909.11			
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.				48,942.00		
VENDOR NAME: JOHNSON & SONS PAVING, LLC 6515 MILL AND FILL STREET PATCHING		480-5700-584000	24,717.00	24,717.00	DPW	11/07/2024
6515 ASPHALT REPAIRS-BLOOD ST AND AHRENS DR		620-8030-831000	2,000.00	6,007.40	UTILITIES	11/07/2024
		610-6452-665200	4,007.40			
TOTAL VENDOR JOHNSON & SONS PAVING, LLC				30,724.40		
VENDOR NAME: KIESLERS POLICE SUPPLY IN247889 TRAINING AMMUNITION		100-5215-531100	221.10	221.10	POLICE	11/07/2024
TOTAL VENDOR KIESLERS POLICE SUPPLY				221.10		
VENDOR NAME: KREISER, ROBERT 2024 CLOTHING 2024 CLOTHING ALLOWANCE - KREISER		100-5211-534600	57.73	57.73	POLICE	11/07/2024
TOTAL VENDOR KREISER, ROBERT				57.73		
VENDOR NAME: LESAGE, JACOB REFUND 10-2024 UB REFUND 7375 - 550 PHANTOM WOODS APT 4		610-0000-142000	89.19	89.19	ALLOCATE	11/07/2024
TOTAL VENDOR LESAGE, JACOB				89.19		
VENDOR NAME: LIFE-ASSIST, INC. 1517544 EMS SUPPLIES		150-5231-531100	607.88	607.88	FIRE	11/07/2024
1518042 EMS SUPPLIES		150-5231-531100	303.70	303.70	FIRE	11/07/2024
1522309 EMS SUPPLIES		150-5231-531100	696.39	696.39	FIRE	11/07/2024
TOTAL VENDOR LIFE-ASSIST, INC.				1,607.97		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: LYNCH MUKWONAGO FORD						
091196	2017 AMBULANCE REPAIR	150-5231-539500	37.88	37.88	FIRE	11/07/2024
091209	2017 AMBULANCE REPAIR	150-5231-539500	190.69	190.69	FIRE	11/07/2024
TOTAL VENDOR LYNCH MUKWONAGO FORD				228.57		
VENDOR NAME: MACQUEEN EQUIPMENT						
P37297	MACQUEEN SCBA FLOW TEST INVOICE	150-5222-539500	2,520.00	2,520.00	FIRE	11/07/2024
TOTAL VENDOR MACQUEEN EQUIPMENT				2,520.00		
VENDOR NAME: MARKUS AVILES						
2024 CLOTHING	2024 CLOTHING ALLOWANCE - AVILES	150-5222-534600	96.62	96.62	FIRE	11/07/2024
TOTAL VENDOR MARKUS AVILES				96.62		
VENDOR NAME: MAULE, KAYLA						
2024 CLOTHING	2024 CLOTHING ALLOWANCE - MAULE	150-5222-534600	141.92	141.92	FIRE	11/07/2024
TOTAL VENDOR MAULE, KAYLA				141.92		
VENDOR NAME: MCMASTER-CARR						
35306828	WELL 4-CL2 SYSTEM REPAIR	610-6310-663500	87.93	87.93	UTILITIES	11/07/2024
TOTAL VENDOR MCMASTER-CARR				87.93		
VENDOR NAME: MOELLER RYAN						
102224	MOELLER CLOTHING REIMBURSEMENT	150-5222-534600	150.00	150.00	FIRE	11/07/2024
TOTAL VENDOR MOELLER RYAN				150.00		
VENDOR NAME: MUKWONAGO AREA CHAMBER OF COMM						
SEP 2024	SEPTEMBER 2024 945 GREENWALD CRT ROOM TA	100-0000-244000	3,226.82	3,226.82	CLERK	11/07/2024
SEP 2024 2	SEPTEMBER 2024 AGODA ROOM TAX DUE TO CHA	100-0000-244000	48.15	48.15	CLERK	11/07/2024
SEP 2024 3	SEPTEMBER 2024 EXPEDIA ROOM TAX DUE TO C	100-0000-244000	1,548.30	1,548.30	CLERK	11/07/2024
TOTAL VENDOR MUKWONAGO AREA CHAMBER OF COMM				4,823.27		
VENDOR NAME: MUKWONAGO ROTARY CLUB						
3229	Q2 2024-2025 DUES AND BREAKFAST	100-5142-532400	46.13	184.50	ALLOCATE	11/07/2024
		100-5632-532400	46.12			
		100-5211-532400	46.13			
		440-5511-533300	46.12			
TOTAL VENDOR MUKWONAGO ROTARY CLUB				184.50		
VENDOR NAME: MUNICIPAL LAW & LITIGATION						
13264	GFLP 20CV1292 22AP284 DONATED LAND	100-5130-521900	7,635.00	7,635.00	FINANCE	11/07/2024
TOTAL VENDOR MUNICIPAL LAW & LITIGATION				7,635.00		
VENDOR NAME: NAPA AUTO PARTS - SP018						
235347	FLEET TOOLS	620-8010-827000	88.68	88.68	UTILITIES	11/07/2024
236442	HYDRANT WINTERIZING SUPPLIES	610-6454-665400	209.70	209.70	UTILITIES	11/07/2024
236575	WATER PUMP FILTER	150-5222-539500	4.99	4.99	FIRE	11/07/2024
235806	SQUAD 36 MIRROR BRACKETS	100-5212-539500	6.44	6.44	POLICE	11/07/2024
236216	FLEET TOOLS	620-8010-827000	74.99	74.99	UTILITIES	11/07/2024
236161	CLARIFIER-OIL	620-8010-827000	39.48	39.48	UTILITIES	11/07/2024

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VENDOR NAME: NAPA AUTO PARTS - SP018						
TOTAL VENDOR NAPA AUTO PARTS - SP018				424.28		
VENDOR NAME: NASCO HEALTHCARE, INC.						
418229	EMS MANNEQUIN	150-5880-580500	9,256.87	9,256.87	FIRE	11/07/2024
TOTAL VENDOR NASCO HEALTHCARE, INC.				9,256.87		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
2418608	COMPLIANCE SAMPLING-BACTI	610-6300-663200	110.00	110.00	UTILITIES	11/07/2024
TOTAL VENDOR NORTHERN LAKE SERVICE INC				110.00		
VENDOR NAME: PAL STEEL COMPANY						
107045S	STEEL FOR SPORT COURT MEMORIAL PLAQUE	100-5521-531100	141.23	141.23	DPW	11/07/2024
TOTAL VENDOR PAL STEEL COMPANY				141.23		
VENDOR NAME: PARTNER2LEARN, LLC						
1626	OFFICER DEVELOPMENT	150-5223-533500	1,707.50	3,415.00	FIRE	11/07/2024
		150-5232-533500	1,707.50			
TOTAL VENDOR PARTNER2LEARN, LLC				3,415.00		
VENDOR NAME: PHANTOM WOODS LLC						
REFUND 10-2024	UB REFUND 7507 - GRUNSKES 540 PHANTOM WOODS	610-0000-142000	170.96	170.96	ALLOCATE	11/07/2024
REFUND 10-2024	UB REFUND 7490 - 540 PHANTOM WOODS APT 3	610-0000-142000	48.98	48.98	ALLOCATE	11/07/2024
TOTAL VENDOR PHANTOM WOODS LLC				219.94		
VENDOR NAME: POMPS TIRE SERVICE, INC						
60349735	SQUAD TIRES	100-5212-539500	2,880.00	2,880.00	POLICE	11/07/2024
TOTAL VENDOR POMPS TIRE SERVICE, INC				2,880.00		
VENDOR NAME: PRIMUS ELECTRONICS						
Q103218	PRIMIS RADIO INTERFACE	150-5700-571300	2,738.75	2,738.75	FIRE	11/07/2024
TOTAL VENDOR PRIMUS ELECTRONICS				2,738.75		
VENDOR NAME: PROHEALTH PHARMACY						
09/26/2024	EMS SUPPLIES	150-5231-531100	165.92	165.92	FIRE	11/07/2024
TOTAL VENDOR PROHEALTH PHARMACY				165.92		
VENDOR NAME: QUILL LLC						
41087605	CLEANING SUPPLIES	100-5211-539400	145.95	145.95	POLICE	11/07/2024
40921404	PAPER	100-5211-531100	25.99	25.99	POLICE	11/07/2024
40911632	PAPER AND ENVELOPES	100-5211-531100	108.97	108.97	POLICE	11/07/2024
TOTAL VENDOR QUILL LLC				280.91		
VENDOR NAME: REINDERS, INC.						
6062708-00	TORO 5910 SELONOID	100-5324-539500	81.22	81.22	DPW	11/07/2024
TOTAL VENDOR REINDERS, INC.				81.22		
VENDOR NAME: ROBERTSON, NICOLE						
10/27/24	2024 CLOTHING ALLOWANCE - ROBERTSON	100-5211-534600	89.98	89.98	POLICE	11/07/2024

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: ROBERTSON, NICOLE					
	TOTAL VENDOR ROBERTSON, NICOLE			89.98	
VENDOR NAME: SCAN GROUP					
245011	CCI FORMS	610-6453-664100	298.00	298.00 UTILITIES	11/07/2024
	TOTAL VENDOR SCAN GROUP			298.00	
VENDOR NAME: SHERWIN-WILLIAMS					
7892-8	PAINT	620-8010-834000	115.88	115.88 UTILITIES	11/07/2024
7893-6	PAINT SUPPLIES	620-8010-834000	15.05	15.05 UTILITIES	11/07/2024
	TOTAL VENDOR SHERWIN-WILLIAMS			130.93	
VENDOR NAME: SPAIGHT, MADELINE					
REFUND 10-2024	UB REFUND 7293 - 540 PHANTOM WOODS APT 1	610-0000-142000	200.51	200.51 ALLOCATE	11/07/2024
	TOTAL VENDOR SPAIGHT, MADELINE			200.51	
VENDOR NAME: STERICYCLE					
8008684200	2024 OCTOBER VH SHREDDING SERVICES	100-5141-531100	51.85	103.71 ALLOCATE	11/07/2024
		100-5142-531100	25.93		
		100-5632-531100	25.93		
8008777410	PD SHRED SERVICE	100-5211-521900	95.55	95.55 POLICE	11/07/2024
	TOTAL VENDOR STERICYCLE			199.26	
VENDOR NAME: STOPSTICK, LTD.					
0035419-IN	STOPSTICKS	100-5212-531100	538.00	538.00 POLICE	11/07/2024
	TOTAL VENDOR STOPSTICK, LTD.			538.00	
VENDOR NAME: TERMINAL ANDRAE INC.					
66930	WELL 5- EXTERIOR LIGHT AND EXIT LIGHT RE	610-6200-662500	801.42	801.42 UTILITIES	11/07/2024
	TOTAL VENDOR TERMINAL ANDRAE INC.			801.42	
VENDOR NAME: ULINE					
184250420	WELLS- WATER QUALITY TESTING SUPPLIES	610-6300-663200	121.88	121.88 UTILITIES	11/07/2024
	TOTAL VENDOR ULINE			121.88	
VENDOR NAME: UNDERWATER CONNECTION					
53662	PADI RESCUE DIVER LUDWIG-CUOMO	150-5233-533500	382.00	764.00 FIRE	11/07/2024
		150-5221-533500	382.00		
53685	DIVE TANKS ANNUAL SERVICE	150-5222-539500	145.00	145.00 FIRE	11/07/2024
	TOTAL VENDOR UNDERWATER CONNECTION			909.00	
VENDOR NAME: UNITED LIQUID WASTE RECYCLING INC					
52458	BIO-SOLIDS DISPOSAL	620-8010-825500	21,120.00	21,120.00 UTILITIES	11/07/2024
	TOTAL VENDOR UNITED LIQUID WASTE RECYCLING INC			21,120.00	
VENDOR NAME: USA BLUEBOOK					
INV00521492	LAB SUPPLIES	620-8010-826000	168.59	168.59 UTILITIES	11/07/2024
INV00518987	LAB SUPPLIES	620-8010-826000	197.67	197.67 UTILITIES	11/07/2024

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE	
VENDOR NAME: USA BLUEBOOK							
INV00519488	LAB SUPPLIES	620-8010-826000	136.49	136.49	UTILITIES	11/07/2024	
INV00514763	LAB SUPPLIES	610-6300-663200	300.37	1,399.49	UTILITIES	11/07/2024	
		620-8010-826000	1,099.12				
TOTAL VENDOR USA BLUEBOOK				1,902.24			
VENDOR NAME: VILLAGE OF VERNON							
101724	ELECTION NOTICE SHARED	100-5144-531200	19.72	19.72	CLERK	11/07/2024	
TOTAL VENDOR VILLAGE OF VERNON				19.72			
VENDOR NAME: WALWORTH CTY SECURITY ALARMS LLC							
18252	STATION # 1 FIRE PANEL MONITORING AND CE	100-5220-539400	864.00	864.00	DPW	11/07/2024	
TOTAL VENDOR WALWORTH CTY SECURITY ALARMS LLC				864.00			
VENDOR NAME: WAUKESHA COUNTY EMERGENCY							
671	STAFF ID CARDS	150-5221-531100	1.08	1.08	FIRE	11/07/2024	
TOTAL VENDOR WAUKESHA COUNTY EMERGENCY				1.08			
VENDOR NAME: WAUKESHA CTY TREASURER							
2024-20040105	WAUKESHA COUNTY OCTOBER INMATE BILLING	100-5212-521900	21.51	21.51	POLICE	11/07/2024	
TOTAL VENDOR WAUKESHA CTY TREASURER				21.51			
VENDOR NAME: WENDLANDT, MICHAEL							
101524	MIKE WENDLANDT-CDL PERMIT	610-6920-693000	15.00	30.00	UTILITIES	11/07/2024	
		620-8400-856000	15.00				
TOTAL VENDOR WENDLANDT, MICHAEL				30.00			
VENDOR NAME: WI DEPT OF JUSTICE-TIME							
455TIME-0000016871	WI DOJ BADGERNET AND TIME ACCESS - 4TH Q	100-5211-522900	2,218.50	2,218.50	POLICE	11/07/2024	
TOTAL VENDOR WI DEPT OF JUSTICE-TIME				2,218.50			
VENDOR NAME: WOLF PAVING CO., INC.							
48928	COLD PATCH ASPHALT	100-5341-539500	541.50	541.50	DPW	11/07/2024	
TOTAL VENDOR WOLF PAVING CO., INC.				541.50			
VENDOR NAME: ZORN COMPRESSOR & EQUIPMENT							
439446-00	DIGESTER- DRYER LEAK REPAIR	620-8010-833000	685.75	685.75	UTILITIES	11/07/2024	
TOTAL VENDOR ZORN COMPRESSOR & EQUIPMENT				685.75			
GRAND TOTAL:				266,574.63			

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Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
06/24/2024	CD	D	130217 38852 GEN		
150-0000-111000			TREASURERS CASH @ CITIZENS	VOID GEN 38852 to MISC	
150-0000-211000			VOUCHERS PAYABLE	838.75	838.75
				838.75	838.75
				838.75	838.75

Fire Dept. Paid by credit card

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Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
09/05/2024 150-5231-539500 150-0000-211000	AP	D	132683 24665 REPAIRS & MAINTENANCE VOUCHERS PAYABLE	Void Invoice 24665 3291	800.00 800.00	800.00 800.00
09/05/2024 150-0000-111000 150-0000-211000	CD	D	132684 39160 GEN TREASURERS CASH @ CITIZENS VOUCHERS PAYABLE	VOID GEN 39160 to 3291	800.00 800.00	800.00 800.00
Fire Dept. Paid by Credit Card					1,600.00	1,600.00

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Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
09/09/2024	AP	D	132954 AUG 2024	AUG 2024 COURT FINES & FEES		
100-0000-242400			COURT FEES DUE TO STATE		2,812.37	
100-0000-211000			VOUCHERS PAYABLE			2,812.37
					<u>2,812.37</u>	<u>2,812.37</u>
					2,812.37	2,812.37
09/09/2024	AP	D	132955 AUG 2024	AUG 2024 COURT FINES & FEES		
100-0000-243240			WAUKESHA COUNTY COURT FEES		810.00	
100-0000-211000			VOUCHERS PAYABLE			810.00
					<u>810.00</u>	<u>810.00</u>
					<u>810.00</u>	<u>810.00</u>
					<u>3,622.37</u>	<u>3,622.37</u>

Checks Disbursement w/ Bad Print

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CHECK PROOF FOR MUKWONAGO

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BANK CODE: GEN CHECK DATE: 09/10/2024 INVOICE PAY DATE FROM 09/09/2024 TO 09/09/2024

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/10/2024	GEN	39351	0222	TREASURER STATE OF WI	2,812.37	0.00	2,812.37	1
09/10/2024	GEN	39352	0223	TREASURER WAUKESHA COUNTY	810.00	0.00	810.00	1

Num Checks: 2 Num Stubs: 0 Num Invoices: 2 Total Amount: 3,622.37

** Denotes that vendor has provided a pre-paid remittance envelope.

Voided due to bad print

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/02/2024	GEN	39515	LAW OFFICES OF JOSEPH R. CINCOTTA,	GFLP 19CV1158 CONDEMNATION ABANDONMENT ATTY FEES	100-5130-521900	12,000.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		12,000.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/09/2024	GEN	39516	TREASURER STATE OF WI	SEPT 2024 COURT FINES & FEES	100-0000-242400	3,932.96
10/09/2024	GEN	39517	TREASURER WAUKESHA COUNTY	SEPT 2024 COURT FINES & FEES	100-0000-243240	1,357.60
10/09/2024	GEN	39518	WALMART #1571	SEPT 2024 COURT - JAMIAH BOYD	100-0000-233000	100.00
10/09/2024	GEN	39519	WALWORTH CTY TREASURER	SEPT 2024 COURT FINES AND FEES	100-0000-243250	10.00
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		5,400.56

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User: MROCKLEY			CHECK NUMBER 876					
DB: Mukwonago			Banks: GEN					
Check Date	Bank	Check #	Payee	Description	GL #	Amount		
10/09/2024	GEN	876 (E)	CHARTER COMMUNICATIONS	OCTOBER 2024 MONTHLY BILL	100-5120-522500	19.47		
		876 (E)		OCTOBER 2024 MONTHLY BILL	100-5141-522500	8.24		
		876 (E)		OCTOBER 2024 MONTHLY BILL	100-5142-522500	67.93		
		876 (E)		OCTOBER 2024 MONTHLY BILL	100-5145-522900	32.96		
		876 (E)		OCTOBER 2024 MONTHLY BILL	100-5160-522500	26.95		
		876 (E)		OCTOBER 2024 MONTHLY BILL	100-5211-522500	290.49		
		876 (E)		OCTOBER 2024 MONTHLY BILL	100-5241-522500	19.47		
		876 (E)		OCTOBER 2024 MONTHLY BILL	100-5323-522500	38.20		
		876 (E)		OCTOBER 2024 MONTHLY BILL	100-5512-522500	139.99		
		876 (E)		OCTOBER 2024 MONTHLY BILL	150-5221-522500	190.25		
		876 (E)		OCTOBER 2024 MONTHLY BILL	410-5363-522500	2.16		
		876 (E)		OCTOBER 2024 MONTHLY BILL	440-5511-522500	152.05		
		876 (E)		OCTOBER 2024 MONTHLY BILL	500-5344-522500	1.08		
		876 (E)		OCTOBER 2024 MONTHLY BILL	610-6920-692100	18.34		
		876 (E)		OCTOBER 2024 MONTHLY BILL	620-8400-851000	18.34		
							1,025.92	
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS			1,025.92	

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10/09/2024	GEN	877 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - SEPT	100-5142-539900	16.44		
		877 (E)		INVOICE CLOUD MONTHLY FEES - SEPT	100-5241-539900	121.23		
		877 (E)		INVOICE CLOUD MONTHLY FEES - SEPT	410-5363-539900	99.23		
		877 (E)		INVOICE CLOUD MONTHLY FEES - SEPT	610-6920-692100	99.22		
		877 (E)		INVOICE CLOUD MONTHLY FEES - SEPT	620-8300-840000	99.23		
						435.35		
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		435.35		

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/10/2024	GEN	39540	SECURIAN FINANCIAL GROUP INC	OCTOBER 2024 ACCIDENTAL INS	100-0000-215305	60.40
		39540		OCTOBER 2024 ACCIDENTAL INS	150-0000-215305	10.88
		39540		OCTOBER 2024 ACCIDENTAL INS	440-0000-215305	3.72
		39540		OCTOBER 2024 ACCIDENTAL INS	500-0000-215305	0.30
						75.30
10/10/2024	GEN	39541	SECURIAN FINANCIAL GROUP INC	NOVEMBER 2024 LIFE INSURANCE	100-0000-215301	1,309.59
		39541		NOVEMBER 2024 LIFE INSURANCE	150-0000-215301	227.93
		39541		NOVEMBER 2024 LIFE INSURANCE	440-0000-215301	108.27
		39541		NOVEMBER 2024 LIFE INSURANCE	500-0000-215301	12.63
		39541		NOVEMBER 2024 LIFE INSURANCE	610-0000-215301	53.47
		39541		NOVEMBER 2024 LIFE INSURANCE	620-0000-215301	200.29
						1,912.18
10/10/2024	GEN	878 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 10/11/24	100-0000-215250	715.25
		878 (E)		RETIREMENT GW PR 10/11/24	150-0000-215250	3,646.54
						4,361.79
10/10/2024	GEN	879 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 10/11/24 ID	100-0000-215250	3,960.63
		879 (E)		RETIREMENT MS/ICMA PR 10/11/24 ID	150-0000-215250	50.00
		879 (E)		RETIREMENT MS/ICMA PR 10/11/24 ID	440-0000-215250	941.48
		879 (E)		RETIREMENT MS/ICMA PR 10/11/24 ID	500-0000-215250	48.05
		879 (E)		RETIREMENT MS/ICMA PR 10/11/24 ID	610-0000-215250	164.98
		879 (E)		RETIREMENT MS/ICMA PR 10/11/24 ID	620-0000-215250	283.15
						5,448.29
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		11,797.56

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User: MROCKLEY			CHECK NUMBER 39542					
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10/10/2024	GEN	39542	UKG INC.	2023 ACA 1095C FORM PRINTING	100-5141-539900	2.95		
		39542		2023 ACA 1095C FORM PRINTING	100-5142-539900	5.90		
		39542		2023 ACA 1095C FORM PRINTING	100-5145-539900	11.80		
		39542		2023 ACA 1095C FORM PRINTING	100-5211-539900	35.40		
		39542		2023 ACA 1095C FORM PRINTING	100-5212-539900	26.55		
		39542		2023 ACA 1095C FORM PRINTING	100-5213-521900	5.90		
		39542		2023 ACA 1095C FORM PRINTING	100-5241-539900	5.90		
		39542		2023 ACA 1095C FORM PRINTING	100-5300-539900	32.45		
		39542		2023 ACA 1095C FORM PRINTING	100-5632-539900	2.95		
		39542		2023 ACA 1095C FORM PRINTING	150-5221-539900	20.65		
		39542		2023 ACA 1095C FORM PRINTING	150-5233-531100	20.65		
		39542		2023 ACA 1095C FORM PRINTING	440-5511-534000	23.60		
		39542		2023 ACA 1095C FORM PRINTING	610-6902-690300	11.80		
		39542		2023 ACA 1095C FORM PRINTING	620-8300-840000	8.85		
							215.35	
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS			215.35	

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10/10/2024	GEN	39520	ALSCO	MATS & DUSTERS	440-5511-531000	35.37
10/10/2024	GEN	39521	AMAZON CAPITOL SERVICES	OFFICE SUPPLIES	440-5511-531100	201.29
		39521		COLLECTION SUPPLIES	440-5511-531600	59.82
		39521		PROGRAM SUPPLIES	440-5511-531700	208.44
		39521		THINGERY KIT	440-5511-533000	16.54
		39521		PROGRAM SUPPLIES	440-5511-533100	558.96
		39521		TRASH CAN	440-5511-581000	169.98
		39521		COMPUTERS & ACCESSORIES	440-5511-581100	373.86
		39521		BOOKS	440-5700-532800	108.26
		39521		DVDS	440-5700-532900	468.22
		39521		MIR PROGRAM SUPPLIES	440-5890-580600	265.62
						2,430.99
10/10/2024	GEN	39522	AMERICA AQUARIA	FISH TANK MAINTENANCE SEPTEMBER	440-5511-531000	85.00
10/10/2024	GEN	39523	BAKER & TAYLOR INC.	BOOKS	440-5700-532800	2,127.57
10/10/2024	GEN	39524	BLACKSTONE PUBLISHING	AUDIO BOOKS	440-5700-532900	139.77
10/10/2024	GEN	39525	BRODART	BOOKS	440-5700-532800	1,248.04
		39525		SPECIAL BOOK DONATION	440-5890-580600	99.83
						1,347.87
10/10/2024	GEN	39526	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	440-5511-531100	475.42
10/10/2024	GEN	39527	DEMCO INC	DVD CASES & BOOK JACKETS	440-5511-531600	232.43
		39527		BOOK HOLDER	440-5511-581000	126.12
						358.55
10/10/2024	GEN	39528	DYNAMIC AWARDS	LIBRARY BOARD RECOGNITION PLAQUES	440-5890-580600	70.00
10/10/2024	GEN	39529	ENGBERG ANDERSON ARCHITECTS	DESIGN DEVELOPMENT	440-5890-580600	7,018.95
10/10/2024	GEN	39530	FUN EXPRESS, LLC	TOY ASSORTMENT	440-5511-533100	134.04
10/10/2024	GEN	39531	GREAT AMERICAN FINANCIAL SVCS.	11/10/24-12/9/24	440-5511-522000	353.14

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/10/2024	GEN	39532	IMPACT ACQUISITIONS, LLC	COPIES 6/10/24-9/9/24	440-5511-522000	568.48
10/10/2024	GEN	39533	KLASSY KLEANERS	WEEKEND CLEANING	440-5511-531000	960.00
10/10/2024	GEN	39534	MIDWEST TAPE	HOOPLA	440-5511-534900	755.75
		39534		AUDIO BOOKS	440-5700-532800	134.38
						890.13
10/10/2024	GEN	39535	NORTHERN LASER SYSTEMS	FILTERS	440-5511-531700	733.00
10/10/2024	GEN	39536	ROMAN ELECTRIC CO., INC.	REPAIR LIGHTING RELAYS & PENDANTS	440-5511-539500	995.00
10/10/2024	GEN	39537	THE PENWORTHY COMPANY LLC	KITS	440-5700-532800	1,252.47
		39537		MEMORY KITS/ DONATION	440-5890-580600	1,189.61
						2,442.08
10/10/2024	GEN	39538	THOMAS PRESS, INC.	BOOKMARKS	440-5511-533300	111.00
10/10/2024	GEN	39539	WALWORTH CTY SECURITY ALARMS LLC	FIRE ALARM MONITORING	440-5511-522000	540.00
			TOTAL - ALL FUNDS	TOTAL OF 20 CHECKS		21,816.36

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5197112558 66977	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	10/14/2024 MROCKLEY 0700126680-00001 Digester Gas	10/15/2024	27.26 27.26	0.00	Paid	Y 10/15/2024
5197112558 66978	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	10/14/2024 MROCKLEY 0700126680-00002 Well #3 Elec	10/15/2024	1,295.56 1,295.56	0.00	Paid	Y 10/15/2024
5197112558 66979	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	10/14/2024 MROCKLEY 0700126680-00003 Street Lights	10/15/2024	3,992.36 3,992.36	0.00	Paid	Y 10/15/2024
5197112558 66980	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	10/14/2024 MROCKLEY 0700126680-00004 Greenwald	10/15/2024	173.31 173.31	0.00	Paid	Y 10/15/2024
5197112558 66981	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	10/14/2024 MROCKLEY 0700126680-00005 Booster Station	10/15/2024	304.16 304.16	0.00	Paid	Y 10/15/2024
5197112558 66982	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	10/14/2024 MROCKLEY 0700126680-00006 Field Park	10/15/2024	62.18 62.18	0.00	Paid	Y 10/15/2024
5197112558 66983	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	10/14/2024 MROCKLEY 0700126680-00007 1240 N. Rochester	10/15/2024	91.66 91.66	0.00	Paid	Y 10/15/2024
5197112558 66984	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	10/14/2024 MROCKLEY 0700126680-00008 Police Garage	10/15/2024	43.26 43.26	0.00	Paid	Y 10/15/2024
5197112558 66985	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	10/14/2024 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	10/15/2024	21.25 21.25	0.00	Paid	Y 10/15/2024
5197112558 66986	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	10/14/2024 MROCKLEY 0700126680-000010 Fox River View	10/15/2024	168.59 168.59	0.00	Paid	Y 10/15/2024

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5197112558 66987	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	10/14/2024 MROCKLEY 0700126680-000011 DPW Elec	10/15/2024	398.11 398.11	0.00	Paid	Y 10/15/2024
5197112558 66988	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	10/14/2024 MROCKLEY 0700126680-000012 Fire	10/15/2024	1,222.09 1,222.09	0.00	Paid	Y 10/15/2024
5197112558 66989	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	10/14/2024 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	10/15/2024	19.29 19.29	0.00	Paid	Y 10/15/2024
5197112558 66990	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	10/14/2024 MROCKLEY 0700126680-000014 Hall	10/15/2024	916.63 916.63	0.00	Paid	Y 10/15/2024
5197112558 66991	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	10/14/2024 MROCKLEY 0700126680-000014 Hall Gas	10/15/2024	12.76 12.76	0.00	Paid	Y 10/15/2024
5197112558 66992	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	10/14/2024 MROCKLEY 0700126680-000016 Miniwauken Park	10/15/2024	45.70 45.70	0.00	Paid	Y 10/15/2024
5197112558 66993	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	10/14/2024 MROCKLEY 0700126680-000017 Holz Elec	10/15/2024	9,278.69 9,278.69	0.00	Paid	Y 10/15/2024
5197112558 66994	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	10/14/2024 MROCKLEY 0700126680-000018 Parks	10/15/2024	29.24 29.24	0.00	Paid	Y 10/15/2024
5197112558 66995	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	10/14/2024 MROCKLEY 0700126680-000019 Atkinson Pump	10/15/2024	419.63 419.63	0.00	Paid	Y 10/15/2024
5197112558 66996	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	10/14/2024 MROCKLEY 0700126680-000020 Well #6	10/15/2024	983.73 983.73	0.00	Paid	Y 10/15/2024

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5197112558 66997	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	10/14/2024 MROCKLEY 0700126680-000021 DPW Gas	10/15/2024	24.65 24.65	0.00	Paid	Y 10/15/2024
5197112558 66998	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	10/14/2024 MROCKLEY 0700126680-000022 Concession Building	10/15/2024	300.92 300.92	0.00	Paid	Y 10/15/2024
5197112558 66999	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	10/14/2024 MROCKLEY 0700126680-000023 Well #3 Gas	10/15/2024	9.57 9.57	0.00	Paid	Y 10/15/2024
5197112558 67000	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	10/14/2024 MROCKLEY 0700126680-000024 Parks-200 S Rochester	10/15/2024	23.20 23.20	0.00	Paid	Y 10/15/2024
5197112558 67001	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	10/14/2024 MROCKLEY 0700126680-000025 Tower	10/15/2024	27.60 27.60	0.00	Paid	Y 10/15/2024
5197112558 67002	WE ENERGIES 0700126680-000027 Police 100-5211-522200	10/14/2024 MROCKLEY 0700126680-000027 Police	10/15/2024	1,356.45 1,356.45	0.00	Paid	Y 10/15/2024
5197112558 67003	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	10/14/2024 MROCKLEY 0700126680-000028 Miniwaukan Pavilion	10/15/2024	21.58 21.58	0.00	Paid	Y 10/15/2024
5197112558 67004	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	10/14/2024 MROCKLEY 0700126680-000029 F. Park Sump Pump	10/15/2024	22.88 22.88	0.00	Paid	Y 10/15/2024
5197112558 67005	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	10/14/2024 MROCKLEY 0700126680-00030 Andrews Street	10/15/2024	115.70 115.70	0.00	Paid	Y 10/15/2024
5197112558 67006	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	10/14/2024 MROCKLEY 0700126680-000031 Holz Gas	10/15/2024	72.62 72.62	0.00	Paid	Y 10/15/2024

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5197112558 67007	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	10/14/2024 MROCKLEY 0700126680-000032 Well #4 Elec	10/15/2024	3,544.87 3,544.87	0.00	Paid	Y 10/15/2024
5197112558 67008	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	10/14/2024 MROCKLEY 0700126680-000033 Parks	10/15/2024	90.02 90.02	0.00	Paid	Y 10/15/2024
5197112558 67009	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	10/14/2024 MROCKLEY 0700126680-000034 Street Lights	10/15/2024	64.28 64.28	0.00	Paid	Y 10/15/2024
5197112558 67010	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	10/14/2024 MROCKLEY 0700126680-000036 Flashers	10/15/2024	11.20 11.20	0.00	Paid	Y 10/15/2024
5197112558 67011	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	10/14/2024 MROCKLEY 0700126680-000037 Well #4 Gas	10/15/2024	10.51 10.51	0.00	Paid	Y 10/15/2024
5197112558 67012	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	10/14/2024 MROCKLEY 0700126680-000038 Museum	10/15/2024	229.98 229.98	0.00	Paid	Y 10/15/2024
5197112558 67013	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	10/14/2024 MROCKLEY 0700126680-000039 Well #5	10/15/2024	2,298.10 2,298.10	0.00	Paid	Y 10/15/2024
5197112558 67014	WE ENERGIES 0700126680-00043 Outdoor Stage 100-5521-522200	10/14/2024 MROCKLEY 0700126680-00043 Outdoor Stage	10/15/2024	29.24 29.24	0.00	Paid	Y 10/15/2024
5197112558 67015	WE ENERGIES 0700126680-00048 Miniwauken Park 100-5521-522200	10/14/2024 MROCKLEY 0700126680-00048 Miniwauken Park	10/15/2024	21.25 21.25	0.00	Paid	Y 10/15/2024
5197112558 67016	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	10/14/2024 MROCKLEY 0709449777-00001 Library Gas	10/15/2024	316.85 316.85	0.00	Paid	Y 10/15/2024

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
5197112558 67017	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	10/14/2024 MROCKLEY 0709449777-00002 Library Elec	10/15/2024	3,252.97 3,252.97	0.00	Paid	Y 10/15/2024
5197112558 67018	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	10/14/2024 MROCKLEY 0712697628-00001 Tower Radio Bldg	10/15/2024	28.79 28.79	0.00	Paid	Y 10/15/2024
5197112558 67019	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	10/14/2024 MROCKLEY 0712697628-00002 Mukw Dam	10/15/2024	21.90 21.90	0.00	Paid	Y 10/15/2024
5197112558 67020	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	10/14/2024 MROCKLEY 0712697628-00003 PD Tower meter #05662	10/15/2024	21.63 21.63	0.00	Paid	Y 10/15/2024
5197112558 67021	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	10/14/2024 MROCKLEY 0712697628-00004 1224 Riverton	10/15/2024	87.13 87.13	0.00	Paid	Y 10/15/2024
5197112558 67022	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	10/14/2024 MROCKLEY 0712697628-00006 Well #7	10/15/2024	132.08 132.08	0.00	Paid	Y 10/15/2024
5197112558 67023	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	10/14/2024 MROCKLEY 0712697628-00007 School Crossing Lights	10/15/2024	14.73 14.73	0.00	Paid	Y 10/15/2024
5197112558 67024	WE ENERGIES 0712697628-00008 Field Park Signage 100-5521-522200	10/14/2024 MROCKLEY 0712697628-00008 Field Park Signage	10/15/2024	48.47 48.47	0.00	Paid	Y 10/15/2024
5193833338 67025	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	09/30/2024 MROCKLEY 0700126680-00015 STREET LIGHTS	10/15/2024	10,475.21 10,475.21	0.00	Paid	Y 10/15/2024

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	49	# Due:	0	Totals:	42,179.84	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				42,179.84	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	916.63
100-5160-522400	GAS	12.76
100-5211-522200	ELECTRIC	1,480.62
100-5254-522200	ELECTRIC	21.90
100-5323-522200	ELECTRIC	398.11
100-5323-522400	GAS	24.65
100-5342-522200	ELECTRIC	14,569.78
100-5512-522200	ELECTRIC	229.98
100-5521-522200	ELECTRIC	808.43
150-5221-522200	ELECTRIC	1,222.09
440-5511-522200	ELECTRIC	3,252.97
440-5511-522400	GAS	316.85
610-6200-662200	FUEL OR POWER PURCHASED	8,779.49
620-8010-821100	WWTP ELECTRIC POWER	9,278.69
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	99.88
620-8020-821000	PUMPING POWER & FUEL	767.01

--- TOTALS BY FUND ---

100 - GENERAL FUND	18,462.86	0.00
150 - FIRE/AMBULANCE FUND	1,222.09	0.00
440 - LIBRARY FUND	3,569.82	0.00
610 - WATER UTILITY FUND	8,779.49	0.00
620 - SEWER UTILITY FUND	10,145.58	0.00

--- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	929.39	0.00
5211 - POLICE ADMINISTRATION	1,480.62	0.00
5221 - FIRE ADMINISTRATION	1,222.09	0.00
5254 - DAMS	21.90	0.00
5323 - GARAGE	422.76	0.00
5342 - STREET LIGHTING	14,569.78	0.00
5511 - LIBRARY SERVICES	3,569.82	0.00
5512 - MUSEUM	229.98	0.00
5521 - PARKS	808.43	0.00
6200 - PUMPING OPERATIONS	8,779.49	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	9,378.57	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	767.01	0.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/17/2024	GEN	39616	COMMUNITY DEVELOPMENT SOLUTIONS	LASERFICHE	100-5211-522900	500.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		500.00

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 39617
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/17/2024	GEN	39617	TSOPELAS TOM	BD PAYMENT REFUND PROW24-0056	100-4430-443100	70.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		70.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/23/2024	GEN	39618	AFLAC	ACCOUNT# V1553 OCTOBER 2024	100-0000-215302	231.08
		39618		ACCOUNT# V1553 OCTOBER 2024	150-0000-215302	307.72
		39618		ACCOUNT# V1553 OCTOBER 2024	610-0000-215302	51.05
		39618		ACCOUNT# V1553 OCTOBER 2024	620-0000-215302	182.33
						772.18
10/23/2024	GEN	39619	MUKWONAGO PROFESSIONAL	OCTOBER 2024 FIRE UNION DUES	150-0000-215500	825.00
10/23/2024	GEN	39620	MUKWONAGO PROFESSIONAL POLICE	OCTOBER 2024 POLICE UNION DUES	100-0000-215500	550.00
10/23/2024	GEN	39621	VILLAGE OF MUKWONAGO MRA	OCTOBER 2024 FSA	100-0000-215350	2,352.88
		39621		OCTOBER 2024 FSA	150-0000-215350	976.68
		39621		OCTOBER 2024 FSA	440-0000-215350	60.00
		39621		OCTOBER 2024 FSA	610-0000-215350	4.10
		39621		OCTOBER 2024 FSA	620-0000-215350	203.60
						3,597.26
10/23/2024	GEN	880 (E)	DELTA DENTAL OF WISCONSIN	NOVEMBER 2024 DENTAL PREMIUMS	100-0000-215304	2,679.75
		880 (E)		NOVEMBER 2024 DENTAL PREMIUMS	150-0000-215304	377.08
		880 (E)		NOVEMBER 2024 DENTAL PREMIUMS	440-0000-215304	209.51
		880 (E)		NOVEMBER 2024 DENTAL PREMIUMS	500-0000-215304	30.90
		880 (E)		NOVEMBER 2024 DENTAL PREMIUMS	610-0000-215304	34.79
		880 (E)		NOVEMBER 2024 DENTAL PREMIUMS	620-0000-215304	91.59
						3,423.62
10/23/2024	GEN	881 (E)	DELTA DENTAL OF WISCONSIN	NOVEMBER 2024 VISION PREMIUMS	100-0000-215303	111.34
		881 (E)		NOVEMBER 2024 VISION PREMIUMS	150-0000-215303	30.02
		881 (E)		NOVEMBER 2024 VISION PREMIUMS	440-0000-215303	30.20
		881 (E)		NOVEMBER 2024 VISION PREMIUMS	500-0000-215303	1.94
						173.50
10/23/2024	GEN	882 (E)	EMPLOYEE TRUST FUNDS	NOVEMBER 2024 HEALTH INSURANCE	100-0000-215300	61,889.21
		882 (E)		NOVEMBER 2024 HEALTH INSURANCE	150-0000-215300	17,482.76
		882 (E)		NOVEMBER 2024 HEALTH INSURANCE	440-0000-215300	5,221.??

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		882 (E)		NOVEMBER 2024 HEALTH INSURANCE	500-0000-215300	683.97
		882 (E)		NOVEMBER 2024 HEALTH INSURANCE	610-0000-215300	3,701.58
		882 (E)		NOVEMBER 2024 HEALTH INSURANCE	620-0000-215300	6,526.70
						95,505.54
10/23/2024	GEN	883 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 10/25/24	100-0000-215250	722.87
		883 (E)		RETIREMENT GW PR 10/25/24	150-0000-215250	3,629.86
						4,352.73
10/23/2024	GEN	884 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 10/25/24 ID	100-0000-215250	3,952.42
		884 (E)		RETIREMENT MS/ICMA PR 10/25/24 ID	150-0000-215250	63.95
		884 (E)		RETIREMENT MS/ICMA PR 10/25/24 ID	440-0000-215250	946.09
		884 (E)		RETIREMENT MS/ICMA PR 10/25/24 ID	500-0000-215250	1.77
		884 (E)		RETIREMENT MS/ICMA PR 10/25/24 ID	610-0000-215250	176.14
		884 (E)		RETIREMENT MS/ICMA PR 10/25/24 ID	620-0000-215250	349.01
						5,489.38
10/23/2024	GEN	885 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - SEPTEMBER 2024	100-0000-215200	37,620.36
		885 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	17,873.82
		885 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,904.86
		885 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	1,771.44
		885 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	3,253.60
						66,424.08
TOTAL - ALL FUNDS				TOTAL OF 10 CHECKS		181,113.29

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/23/2024	GEN	886 (E)	WI DEPT OF REVENUE QTRLY TAX	WI DEPT OF REVENUE QTRLY TAX	100-5160-539900	43.15
		886 (E)		WI DEPT OF REVENUE QTRLY TAX	100-5521-539900	528.51
		886 (E)		WI DEPT OF REVENUE QTRLY TAX	440-5511-539900	144.59
						716.25
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		716.25

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INVOICE REGISTER REPORT FOR MUKWONAGO
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3RD QTR 2024							
67086	WI DEPT OF REVENUE QTRLY TAX	10/16/2024	10/16/2024	716.25	0.00	Paid	Y
	WI DEPT OF REVENUE QTRLY TAX	MROCKLEY					10/16/2024
	100-5521-539900 OTHER			528.51			
	100-5160-539900 OTHER			43.15			
	440-5511-539900 OTHER			144.59			
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY							
67026	EB *MEDIA TRAINING PR	09/26/2024	10/23/2024	209.94	0.00	Paid	Y
	MEDIA TRAINING CLASS JAMES & ABBY	MROCKLEY					10/23/2024
	440-5511-533500 TRAINING & TRAVEL			209.94			
ARMOUR ABBY							
67027	WISCONSIN LIBRARY ASSOCIA	09/27/2024	10/23/2024	489.00	0.00	Paid	Y
	WLA CONFERENCE/ ABBY	MROCKLEY					10/23/2024
	440-5511-533500 TRAINING & TRAVEL			489.00			
ARMOUR ABBY							
67028	ADOBE *ADOBE	10/06/2024	10/23/2024	36.74	0.00	Paid	Y
	CREATIVE CLOUD APP	MROCKLEY					10/23/2024
	440-5511-533300 OUTREACH			36.74			
BITTNER RONALD							
67029	MENARDS.COM	09/17/2024	10/23/2024	46.16	0.00	Paid	Y
	SPECIALTY NAILS FOR A PARK PROJECT	MROCKLEY					10/23/2024
	100-5521-531100 OPERATIONAL SUPPLIES			46.16			
CEITHAMER EMILY							
67030	DISNEYPLUS	09/20/2024	10/23/2024	15.81	0.00	Paid	Y
	DISNEY BUNDLE MONTHLY FEE	MROCKLEY					10/23/2024
	440-5511-531800 THINGERY MAINTENANCE			15.81			
CEITHAMER EMILY							
67031	DOMINO'S 2096	09/25/2024	10/23/2024	17.83	0.00	Paid	Y
	YA PROGRAM PIZZA	MROCKLEY					10/23/2024
	440-5511-533100 PROGRAMMING			17.83			
CEITHAMER EMILY							
67032	WISCONSIN LIBRARY ASSOCIA	10/03/2024	10/23/2024	21.00	0.00	Paid	Y
	WLA MEMBERSHIP /LAURYN	MROCKLEY					10/23/2024
	440-5511-533500 TRAINING & TRAVEL			21.00			
CEITHAMER EMILY							
67033	WISCONSIN LIBRARY ASSOCIA	10/03/2024	10/23/2024	285.00	0.00	Paid	Y
	WLA CONFERENCE/ LAURYN	MROCKLEY					10/23/2024
	440-5511-533500 TRAINING & TRAVEL			285.00			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
CEITHAMER EMILY 67034	WISCONSIN LIBRARY ASSOCIA WLA CONFERENCE / CHRIS 440-5511-533500	10/04/2024 MROCKLEY	10/23/2024	590.00	0.00	Paid	Y 10/23/2024
	TRAINING & TRAVEL			590.00			
CEITHAMER EMILY 67035	THRIFT BOOKS GLOBAL, LLC BOOKS 440-5700-532800	10/09/2024 MROCKLEY	10/23/2024	53.18	0.00	Paid	Y 10/23/2024
	BOOKS			53.18			
CEITHAMER EMILY 67036	THRIFT BOOKS GLOBAL, LLC LUCKY DAY LARGE PRINT BOOKS 440-5890-580600	10/11/2024 MROCKLEY	10/23/2024	126.47	0.00	Paid	Y 10/23/2024
	DONATED FUND EXPENDITURES			126.47			
CEITHAMER EMILY 67037	THRIFT BOOKS GLOBAL, LLC BOOKS 440-5700-532800	10/11/2024 MROCKLEY	10/23/2024	15.99	0.00	Paid	Y 10/23/2024
	BOOKS			15.99			
CEITHAMER EMILY 67038	KINDLE SVCS*M24MP7CE3 KINDLE BOOK 440-5511-531800	10/11/2024 MROCKLEY	10/23/2024	9.49	0.00	Paid	Y 10/23/2024
	THINGERY MAINTENANCE			9.49			
DOHERTY DIANA 67039	VBS*VONAGE BUSINESS OCTOBER 2024 VONAGE PHONE BILL 100-5141-522500 100-5142-522500 100-5145-522900 100-5241-522500 100-5323-522500 100-5512-522500 100-5120-522500 100-5211-522500 150-5221-522500 440-5511-522500 610-6920-692100 620-8400-851000	10/12/2024 MROCKLEY	10/23/2024	1,594.91	0.00	Paid	Y 10/23/2024
	TELEPHONE			19.77			
	TELEPHONE			89.22			
	SOFTWARE SUPPORT/MAINTENANCE			88.98			
	TELEPHONE			59.31			
	TELEPHONE			59.56			
	TELEPHONE			19.77			
	TELEPHONE			19.77			
	TELEPHONE			370.09			
	TELEPHONE			361.12			
	TELEPHONE			403.22			
	OFFICE SUPPLIES & EXPENSES			52.05			
	OFFICE SUPPLIES & EXPENSES			52.05			
DYKSTRA DIANA 67040	BADGER BURGER COMPANY SOU PERSONNEL MEETING WITH WATER 100-5141-539900	09/19/2024 MROCKLEY	10/23/2024	62.90	0.00	Paid	Y 10/23/2024
	PERSONNEL MEETING WATER UTILITY			62.90			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
DYKSTRA DIANA 67041	KWIK TRIP #1199 MEDIA DAY TRAINING 100-5141-533500	09/24/2024 MROCKLEY TRAINING & TRAVEL	10/23/2024	29.94 29.94	0.00	Paid	Y 10/23/2024
DYKSTRA DIANA 67042	WM SUPERCENTER #1571 SUPPLIES 100-5241-531100 100-5144-531100	10/10/2024 MROCKLEY OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	10/23/2024	67.89 16.98 50.91	0.00	Paid	Y 10/23/2024
DYKSTRA DIANA 67043	WM SUPERCENTER #1571 ELECTION TRAINING SUPPLIES 100-5144-531100	10/10/2024 MROCKLEY OPERATIONAL SUPPLIES	10/23/2024	36.41 36.41	0.00	Paid	Y 10/23/2024
DYKSTRA DIANA 67044	FACEBK *Y98XTCU3R2 PJS FB ADVERTISEMENT 100-5142-539900	10/10/2024 MROCKLEY PHANTOM JUNCTION STAGE AD	10/23/2024	3.99 3.99	0.00	Paid	Y 10/23/2024
KIM CATHRYN 67045	ADAGIO TEAS TEA OF THE MONTH/ PD BY FRIENDS 440-5890-580600	09/23/2024 MROCKLEY DONATED FUND EXPENDITURES	10/23/2024	37.75 37.75	0.00	Paid	Y 10/23/2024
KIM CATHRYN 67046	USPS PO 5657100149 MAIL PACKAGE 440-5511-531500	09/26/2024 MROCKLEY POSTAGE	10/23/2024	17.90 17.90	0.00	Paid	Y 10/23/2024
KIM CATHRYN 67047	NETFLIX 10/1/24-10/31/24 STREAMING SERVICE 440-5511-531800	10/01/2024 MROCKLEY THINGERY MAINTENANCE	10/23/2024	22.99 22.99	0.00	Paid	Y 10/23/2024
KIM CATHRYN 67048	WALGREENS #7039 GENERAL SUPPLIES 440-5511-531100	10/03/2024 MROCKLEY OPERATIONAL SUPPLIES	10/23/2024	9.48 9.48	0.00	Paid	Y 10/23/2024
KIM CATHRYN 67049	WALGREENS #7039 CARD 440-5511-531100	10/09/2024 MROCKLEY OPERATIONAL SUPPLIES	10/23/2024	5.59 5.59	0.00	Paid	Y 10/23/2024

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 67050	THE HOME DEPOT #4921 HINGE 440-5511-531100	10/09/2024 MROCKLEY OPERATIONAL SUPPLIES	10/23/2024	6.93 6.93	0.00	Paid	Y 10/23/2024
KIM CATHRYN 67051	ELEGANT FARMER DPW APPRECIATION 440-5890-580600	10/14/2024 MROCKLEY DONATED FUND EXPENDITURES	10/23/2024	41.98 41.98	0.00	Paid	Y 10/23/2024
KINDER MATTHEW 67052	AMAZON MKTPL*599N692P3 FLEET TOOLS 610-6920-693000 620-8400-856000	09/30/2024 MROCKLEY MISC GENERAL EXPENSES MISC GENERAL EXPENSE	10/23/2024	427.55 213.77 213.78	0.00	Paid	Y 10/23/2024
KREISER ROBERT 67053	SPYPOINT STD-MONTHLY MONTHLY SPYPOINT SUBSCRIPTION 100-5213-521900	09/22/2024 MROCKLEY PROFESSIONAL SERVICES	10/23/2024	10.00 10.00	0.00	Paid	Y 10/23/2024
KREISER ROBERT 67054	KALAHARI RESORT - WI PROPHOENIX CONFERENCE KALAHARI HOTEL 100-5215-533500	09/23/2024 MROCKLEY TRAINING & TRAVEL	10/23/2024	196.00 196.00	0.00	Paid	Y 10/23/2024
KREISER ROBERT 67055	KALAHARI RESORT - WI PROPHOENIX CONFERENCE KALAHARI HOTEL 100-5215-533500	09/23/2024 MROCKLEY TRAINING & TRAVEL	10/23/2024	196.00 196.00	0.00	Paid	Y 10/23/2024
KREISER ROBERT 67056	SIRCHIE ACQUISITION COMPA DRUG TESTING KITS 100-5215-531100	09/26/2024 MROCKLEY OPERATIONAL SUPPLIES	10/23/2024	128.23 128.23	0.00	Paid	Y 10/23/2024
KREISER ROBERT 67057	WAL-MART #1571 STAFF PHOTOS 100-5211-531100	10/14/2024 MROCKLEY OPERATIONAL SUPPLIES	10/23/2024	10.90 10.90	0.00	Paid	Y 10/23/2024
MILLER KENNETH 67058	THE HOME DEPOT #4921 TRUCK ORGANIZATION 620-8400-856000	09/30/2024 MROCKLEY MISC GENERAL EXPENSE	10/23/2024	52.42 52.42	0.00	Paid	Y 10/23/2024

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Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 67059	RAW PRODUCTS CORP BLOWERS-HARDWARE 620-8010-833000	10/04/2024 MROCKLEY	10/23/2024	33.31	0.00	Paid	Y 10/23/2024
		MAINT-TREATMENT/DISPOSAL PLANT		33.31			
MILLER KENNETH 67060	AMAZON RETA* NI2QY9GX3 FLEET TOOLS 610-6920-693000 620-8400-856000	10/08/2024 MROCKLEY	10/23/2024	34.93	0.00	Paid	Y 10/23/2024
		MISC GENERAL EXPENSES		17.47			
		MISC GENERAL EXPENSE		17.46			
PRIDE JAMES 67061	STICKER MULE DIE CUT STICKERS 440-5511-533300	09/23/2024 MROCKLEY	10/23/2024	265.65	0.00	Paid	Y 10/23/2024
		OUTREACH		265.65			
PRIDE JAMES 67062	DOMINO'S 2096 YA PROGRAM PIZZA 440-5511-533100	10/08/2024 MROCKLEY	10/23/2024	37.77	0.00	Paid	Y 10/23/2024
		PROGRAMMING		37.77			
PRIDE JAMES 67063	WALGREENS #7039 CANDY FOR PROGRAM 440-5511-533300	10/09/2024 MROCKLEY	10/23/2024	18.89	0.00	Paid	Y 10/23/2024
		OUTREACH		18.89			
PRIDE JAMES 67064	EB *SOCIAL MEDIA MARKE SOCIAL MEDIA MARKETING CLASS 440-5511-533500	10/10/2024 MROCKLEY	10/23/2024	249.84	0.00	Paid	Y 10/23/2024
		TRAINING & TRAVEL		249.84			
STIEN JEFFREY R 67065	GOVX BARKOW CLOTHING 150-5221-534600	09/20/2024 MROCKLEY	10/23/2024	357.58	0.00	Paid	Y 10/23/2024
		CLOTHING ALLOWANCE		357.58			
STIEN JEFFREY R 67066	AMZN MKTP US*2R4PM1OT3 BATTERIES 150-5231-531100	09/24/2024 MROCKLEY	10/23/2024	66.22	0.00	Paid	Y 10/23/2024
		OPERATIONAL SUPPLIES		66.22			
STIEN JEFFREY R 67067	AMAZON MKTPL*V70MR7EB3 ACT 102 EMS TRAINING ITEMS 150-5880-580500	09/25/2024 MROCKLEY	10/23/2024	183.96	0.00	Paid	Y 10/23/2024
		ACT 102 EXPENSES		183.96			

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Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R 67068	US BANK BARKOW CLOTHING REFUND 150-5221-534600	09/25/2024 MROCKLEY	10/23/2024	(329.00) (329.00)	0.00	Paid	Y 10/23/2024
STIEN JEFFREY R 67069	IN *DRAGONFLY EMBROIDERY STAFF CLOTHING 150-5222-534600	09/26/2024 MROCKLEY	10/23/2024	738.51 738.51	0.00	Paid	Y 10/23/2024
STIEN JEFFREY R 67070	ALL STAR RENTALS FIRE PREVENTION BOUNCE HOUSES 150-5221-531300	10/08/2024 MROCKLEY	10/23/2024	840.80 840.80	0.00	Paid	Y 10/23/2024
STIEN JEFFREY R 67071	WM SUPERCENTER #1571 STATION AND FIRE PREVENTION SUPPLIES 150-5221-531300 150-5221-531100	10/11/2024 MROCKLEY	10/23/2024	103.62 75.00 28.62	0.00	Paid	Y 10/23/2024
STIEN JEFFREY R 67072	AMAZON.COM*ZW8XK15F2 CO DETECTORS FOR EMS 150-5231-531100	10/13/2024 MROCKLEY	10/23/2024	202.06 202.06	0.00	Paid	Y 10/23/2024
STREIT DANIEL 67073	SQ *DRAGONFLY EMBROIDERY MUKWONAGO BASESBALL CAP - STREIT 100-5211-534600	10/04/2024 MROCKLEY	10/23/2024	20.74 20.74	0.00	Paid	Y 10/23/2024
STREIT DANIEL 67074	VISTAPRINT RESERVE OFFICER RECRUITMENT CARDS 100-5212-531200	10/10/2024 MROCKLEY	10/23/2024	61.92 61.92	0.00	Paid	Y 10/23/2024
SUKOWATY JAYME 67075	USPS PO 5657100149 COMPLIANCE SAMPLING-FLUORIDE POSTAGE 610-6300-663200	10/04/2024 MROCKLEY	10/23/2024	5.10 5.10	0.00	Paid	Y 10/23/2024
SURA MATTHEW J 67076	FULLY PROM* MUKWONAGO FICKAU CLOTHING 150-5221-534600	09/20/2024 MROCKLEY	10/23/2024	60.67 60.67	0.00	Paid	Y 10/23/2024

10/31/2024 10:10 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
INVOICE ENTRY DATES 10/16/2024 - 10/16/2024
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 7/11

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
SURA MATTHEW J 67077	IDENTIFIRE SCBA MASK NAMES 150-5222-531100	09/20/2024 MROCKLEY OPERATIONAL SUPPLIES	10/23/2024	121.50 121.50	0.00	Paid	Y 10/23/2024
SURA MATTHEW J 67078	DRAGONFLY * MUKWONAGO FICKAU CLOTHING 150-5221-534600	09/20/2024 MROCKLEY CLOTHING ALLOWANCE	10/23/2024	255.15 255.15	0.00	Paid	Y 10/23/2024
SURA MATTHEW J 67079	BESTBUYCOM806968725436 ACT 102 BEST BUY 1098.00 IPADS 150-5880-580500	09/23/2024 MROCKLEY ACT 102 EXPENSES	10/23/2024	1,098.00 1,098.00	0.00	Paid	Y 10/23/2024
SURA MATTHEW J 67080	WAL-MART #1571 ACT 102 EMS TRAINING SUPPLIES 150-5880-580500	10/02/2024 MROCKLEY ACT 102 EXPENSES	10/23/2024	438.00 438.00	0.00	Paid	Y 10/23/2024
SURA MATTHEW J 67081	IN *RENEW BIOMEDICAL SERV VENTILATOR PM AND SERVICE 150-5231-539500	10/02/2024 MROCKLEY REPAIRS & MAINTENANCE	10/23/2024	1,827.00 1,827.00	0.00	Paid	Y 10/23/2024
SURA MATTHEW J 67082	APPLE.COM/BILL APPLE STORAGE 150-5231-531100	10/08/2024 MROCKLEY OPERATIONAL SUPPLIES	10/23/2024	0.99 0.99	0.00	Paid	Y 10/23/2024
SURA MATTHEW J 67083	US BANK ACT 102 EMS TRAINING SUPPLIES REFUND 150-5880-580500	10/08/2024 MROCKLEY ACT 102 EXPENSES	10/23/2024	(89.00) (89.00)	0.00	Paid	Y 10/23/2024
WILHARMS MICHAEL 67084	SHERRILLTREE FORESTRY PPE FOR A. WEST 100-5323-534800	09/19/2024 MROCKLEY SAFETY SUPPLIES	10/23/2024	220.97 220.97	0.00	Paid	Y 10/23/2024
ZAESKE DEBBIE 67085	INDEED JOBS INDEED DISPATCH AD 100-5211-521900	10/01/2024 MROCKLEY PROFESSIONAL SERVICES	10/23/2024	267.11 267.11	0.00	Paid	Y 10/23/2024
Total Purchase Card Vendor: 0002 US BANK				11,968.66	0.00		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	59	# Due:	0	Totals:	13,102.91	0.00	
# of Credit Memos:	2	# Due:	0	Totals:	(418.00)	0.00	
Net of Invoices and Credit Memos:				12,684.91	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5120-522500	TELEPHONE	19.77
100-5141-522500	TELEPHONE	19.77
100-5141-533500	TRAINING & TRAVEL	29.94
100-5141-539900	OTHER	62.90
100-5142-522500	TELEPHONE	89.22
100-5142-539900	OTHER	3.99
100-5144-531100	OPERATIONAL SUPPLIES	87.32
100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE	88.98
100-5160-539900	OTHER	43.15
100-5211-521900	PROFESSIONAL SERVICES	267.11
100-5211-522500	TELEPHONE	370.09
100-5211-531100	OPERATIONAL SUPPLIES	10.90
100-5211-534600	CLOTHING ALLOWANCE	20.74
100-5212-531200	PRINTING	61.92
100-5213-521900	PROFESSIONAL SERVICES	10.00
100-5215-531100	OPERATIONAL SUPPLIES	128.23
100-5215-533500	TRAINING & TRAVEL	392.00
100-5241-522500	TELEPHONE	59.31
100-5241-531100	OPERATIONAL SUPPLIES	16.98
100-5323-522500	TELEPHONE	59.56
100-5323-534800	SAFETY SUPPLIES	220.97
100-5512-522500	TELEPHONE	19.77
100-5521-531100	OPERATIONAL SUPPLIES	46.16
100-5521-539900	OTHER	528.51
150-5221-522500	TELEPHONE	361.12
150-5221-531100	OPERATIONAL SUPPLIES	28.62
150-5221-531300	FIRE PREVENTION MATERIALS	915.80
150-5221-534600	CLOTHING ALLOWANCE	344.40
150-5222-531100	OPERATIONAL SUPPLIES	121.50
150-5222-534600	CLOTHING ALLOWANCE	738.51
150-5231-531100	OPERATIONAL SUPPLIES	269.27
150-5231-539500	REPAIRS & MAINTENANCE	1,827.00
150-5880-580500	ACT 102 EXPENSES	1,630.96
440-5511-522500	TELEPHONE	403.22
440-5511-531100	OPERATIONAL SUPPLIES	22.00
440-5511-531500	POSTAGE	17.90
440-5511-531800	THINGERY MAINTENANCE	48.29
440-5511-533100	PROGRAMMING	55.60
440-5511-533300	OUTREACH	321.28

INVOICE REGISTER REPORT FOR MUKWONAGO
INVOICE ENTRY DATES 10/16/2024 - 10/16/2024
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
440-5511-533500	TRAINING & TRAVEL			1,844.78			
440-5511-539900	OTHER			144.59			
440-5700-532800	BOOKS			69.17			
440-5890-580600	DONATED FUND EXPENDITURES			206.20			
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			5.10			
610-6920-692100	OFFICE SUPPLIES & EXPENSES			52.05			
610-6920-693000	MISC GENERAL EXPENSES			231.24			
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT			33.31			
620-8400-851000	OFFICE SUPPLIES & EXPENSES			52.05			
620-8400-856000	MISC GENERAL EXPENSE			283.66			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			2,657.29	0.00		
	150 - FIRE/AMBULANCE FUND			6,237.18	0.00		
	440 - LIBRARY FUND			3,133.03	0.00		
	610 - WATER UTILITY FUND			288.39	0.00		
	620 - SEWER UTILITY FUND			369.02	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5120 - MUNICIPAL COURT			19.77	0.00		
	5141 - VILLAGE ADMINISTRATOR			112.61	0.00		
	5142 - CLERK-TREASURER			93.21	0.00		
	5144 - ELECTIONS			87.32	0.00		
	5145 - FINANCE DEPARTMENT			88.98	0.00		
	5160 - VILLAGE HALL			43.15	0.00		
	5211 - POLICE ADMINISTRATION			668.84	0.00		
	5212 - POLICE PATROL			61.92	0.00		
	5213 - CRIME INVESTIGATION			10.00	0.00		
	5215 - POLICE TRAINING			520.23	0.00		
	5221 - FIRE ADMINISTRATION			1,649.94	0.00		
	5222 - FIRE SUPPRESSION			860.01	0.00		
	5231 - AMBULANCE			2,096.27	0.00		
	5241 - BUILDING INSPECTOR			76.29	0.00		
	5323 - GARAGE			280.53	0.00		
	5511 - LIBRARY SERVICES			2,857.66	0.00		
	5512 - MUSEUM			19.77	0.00		
	5521 - PARKS			574.67	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			69.17	0.00		
	5880 - USE OF GRANTS/DONATIONS			1,630.96	0.00		
	5890 - USE OF DESIGNATED FUNDS			206.20	0.00		
	6300 - WATER TREATMENT OPERATIONS			5.10	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			283.29	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			33.31	0.00		
	8400 - ADMINISTRATIVE & GENERAL			335.71	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			1,594.91			
	0408			220.97			
	0707			142.62			
	1051			427.55			
	1128			267.11			
	1552			1,134.77			

10/31/2024 10:10 AM
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INVOICE REGISTER REPORT FOR MUKWONAGO
INVOICE ENTRY DATES 10/16/2024 - 10/16/2024
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CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	3049			5.10			
	4175			541.13			
	5177			201.13			
	5197			572.15			
	5311			735.68			
	5538			82.66			
	5724			3,712.31			
	5765			2,163.75			
	8389			120.66			
	9708			46.16			

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE: 10-29-24		NUMBER:	
-----------------------	--	----------------	--

VENDOR NAME & ADDRESS:	SHIP TO:
Brooks Tractor 12101 Silver Spring Milwaukee, WI 53225	Mukwonago WWTF 1200 Holz Pkwy Mukwonago, Wi. 53149

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
Wastewater Utility	Brooks Tractor	Wayne Caskey

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Operating Budget
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ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	1	Loadrite L3180 Smart Loader Scale System	\$13,250.00	\$13,250.00	620-8010-825500
			TOTAL	\$13,250.00	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	



PURCHASER NAME AND ADDRESS <i>(First Signer)</i>			
NAME (First, Middle, Last) Village of Mukwonago			
STREET or RR 1200 Holtz			
CITY Mukwonago	STATE WI	ZIP CODE 53149	COUNTY Waukesha
PHONE NUMBER 414-550-2509	EMAIL ADDRESS dbrown@villageofmukwonago.org		
PURCHASER NAME AND ADDRESS <i>(Second Signer)</i>			
NAME (First, Middle, Last)			
STREET or RR			
CITY	STATE	ZIP CODE	COUNTY
PHONE NUMBER	EMAIL ADDRESS		

DEALER NAME AND ADDRESS			
DEALER NAME Brooks Tractor			Dealer Account No.:
STREET or RR 12101 Silver Spring			
CITY Milwaukee	STATE WI	ZIP CODE 53225	Date of Order: 9/11/2024
Dealer Order No.:	TYPE OF SALE: CASH		
PURCHASER TYPE: 5 City/Town/Village		MARKET USE CODE: 17 General Utility	
Add purchaser to Mailing List (Check One or More)			
☐ Construction	☐ Utility	☐ Forestry	☐ Government
PURCHASER IS: ☐ Business ☐ Individual		Purchaser Acct.:	
☐ SOCIAL SECURITY ☐ IRS TAX ID NO ☐ EIN NO.: _____			

EXTENDED WARRANTY IS:		LOCATION OF FIRST WORKING USE:		STATE	COUNTY CODE
☐ Accepted	☐ Rejected	_____(Initials)		WI	
County <u>Waukesha</u>		City <u>Mukwonago</u>			
Ultimate Uptime Package Purchased:		☐ Yes	☐ No	_____(Initials)	

QTY	NEW	DEMO	RENT	USED	EQUIPMENT (Model, Size, Description)	Hours of Use	PIN or Serial Number	Delivered Cash Price
1	☒	☐	☐	☐	Loadritw L3180 Smart Loader Scale System			\$13,250.00
	☐	☐	☐	☐	Installing on Deere 324L			
	☐	☐	☐	☐				
	☐	☐	☐	☐	This load system id the only unit approved by 			
	☐	☐	☐	☐				
	☐	☐	☐	☐				
	☐	☐	☐	☐				
	☐	☐	☐	☐				
	☐	☐	☐	☐				
	☐	☐	☐	☐				
	☐	☐	☐	☐				
	☐	☐	☐	☐				
							(1) TOTAL CASH PRICE	\$13,250.00

QTY	TRADE-IN (Model, Size, Description)	Hours of Use	PIN OR SERIAL NUMBER		AMOUNT	
ACKNOWLEDGMENTS: Purchaser offers to sell, transfer, and convey the item(s) listed as "Trade In" to the Dealer at or prior to the time of delivery of the above product(s), as a "trade-in" to be applied against the cash price. Purchaser represents that each "trade-in" item shall be free and clear of all security interests, liens, and encumbrances at the time of transfer to the Dealer except to the extent shown below. The price to be allowed for each "trade-in" item is listed on this document. The Purchaser promises to pay the balance due (line 9) shown hereon in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement for the purchase price of the Product(s), plus additional charges shown thereon, or to execute a Lease Agreement, on or before delivery of the equipment ordered herein. Despite delivery of the Product(s) to the Purchaser, title shall remain with the Seller until one of the foregoing is accomplished. The Purchaser and the Dealer agree that this Purchase Order is not a security agreement and that delivery of the Product(s) to the Purchaser pursuant to this Purchase Order will not constitute possession of the Product(s) by the Purchaser, as a debtor, for the purposes of the purchase money security provisions in any statutes relating to personal property security or its equivalent. Purchaser understands that its rights in connection with this purchase are limited as set forth in this Purchase Order.			(2) TOTAL TRADE-IN ALLOWANCE			
			(3) BALANCE (1-2)		\$13,250.00	
			(4) SALES TAX	RATE _____ %	\$0.00	
			(5) ADDITIONAL FEES			
			(6) SUBTOTAL (3 & 4 & 5)		\$13,250.00	
			(7) RENTAL APPLIED			
			(8) CASH WITH ORDER			
			(9) BALANCE DUE (6-(7 & 8))		\$13,250.00	

DISCLOSURE OF REGULATION APPLICABILITY: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. More information is available on the California Air Resources Board website at <http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.

IMPORTANT WARRANTY NOTICE: The Standard Warranty for new John Deere construction and forestry products is set forth in a separate document provided by the dealer. Please read the Standard Warranty carefully before signing. No express warranty is made unless specified in the Warranty Statement. PURCHASER'S RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED IN THE STANDARD WARRANTY AND PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.

TERMS & CONDITIONS VERIFICATION STATEMENT

Use of John Deere Data Services ("Services"), if applicable, and all rights and obligations of John Deere and the Purchaser (or "Customer" as identified in the applicable agreement), are governed by the terms and conditions outlined in the Warranty Statement and the applicable John Deere Construction & Forestry Company Subscriptions & Data Services Dealer Agreement and/or Customer Data Services agreements available at www.JohnDeere.com/Agreements. Purchaser agrees to be bound by these terms and conditions if Purchaser activates or otherwise uses any of the Data Services. If Purchaser does not agree to these terms and conditions, Purchaser must not activate or otherwise use the Data Services.

The undersigned purchaser(s) (the "Purchaser") hereby orders the product(s) (the "Product") described above from the Dealer. The Dealer shall not be liable for failure to provide the Product or for any delay in delivery if such failure or delay is due to the Dealer's inability to obtain such Product from the manufacturer or supplier or other cause beyond the Dealer's control. The cash price shown above is subject to the Dealer receiving the Product from the manufacturer or supplier prior to any change in price by the manufacturer or supplier and is also subject to any new or increased taxes being imposed upon the sale of the Product after the date of this Purchase Order.

Purchaser's signature below acknowledges the Purchaser has received a copy of the Standard Warranty, Version _____ (Initials) _____ and understands its terms and conditions.

Purchaser (First Signer) Village of Mukwonago _____	Signature _____	Date 9/11/2024 _____
Purchaser (Second Signer) _____	Signature _____	Date _____
Dealer Representative _____	Signature _____	Date _____
Salesperson _____	Signature <i>Paul Sheppard</i> _____	Date 9/11/2024 _____

DELIVERY ACKNOWLEDGEMENT	Delivered with Operator's Manual On:	Purchaser Signature:
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VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE: 10-29-24		NUMBER:	
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VENDOR NAME & ADDRESS:	SHIP TO:
Core & Main 15655 West Rogers Dr New Berlin, WI 53151	Mukwonago WWTF 1200 Holz Pkwy Mukwonago, Wi. 53149

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
Water Utility	Core & Main	<i>Wayne Casper</i>

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Operating Budget
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ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	2	A423 5-1/4 VO HYD 6'6"B 6MJ NST 3WAY O/L 502317 (6'6" bury hydrant)	\$4,302.00	\$8,604.00	610-6454-665400
2	2	A423 5-1/4VO 7'0"B NSOL 6MJ 3W O/L 1.-1/2 PN (2) 2-1/2 NST HOSE (1) 4-1/2 NST PUMPER NOZ L/ACC RED 423-514296 (7' bury hydrant)	\$4,391.00	\$8,782.00	610-6454-665400
3	2	A423-515599 7'6" NSOL 6MJ-LA O/L, 1-1/2"PENT, 4.5"PN, 2.5"HN THRDS=NST, RED (7'6" bury hydrant)	\$4,481.00	\$8,962.00	610-6454-665400
			TOTAL	\$26,348.00	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	





Agenda Item Cover Report

Date: 10/24/2024	Committee/Board: Judicial
Submitted by: Chief Streit	Department: Police
Date of Committee Action: 11/04/2024	Date of Village Board Action: 11/20/2024

Subject:

Edgewood Avenue Speed Limit Reduction to 35 miles per hour

Executive Summary:

The police department and clerk's office have received inquiries about lowering the speed limit on Edgewood Avenue to 35 miles per hour. Clerk Dykstra has been in contact Village President Karen Schuh of the Village of Vernon regarding this. Both Ruekert Mielke for the Village of Mukwonago and Foth Infrastructure and Environment for the Village of Vernon agree this change can be made by resolution without the need for a traffic study.

With the additional traffic expected on Edgewood Avenue due to the construction of the Edgewood Meadows Condos and the Cardinal Ridge Subdivision, I recommend lowered the speed limit on Edgewood Avenue from the intersection with CTH ES south to the village limits to 35 miles per hour.

The Village of Vernon is expected to pass a similar resolution.

Fiscal Impact:

None

Executive Recommendation/Action:

Approve the resolution reducing the speed limit on Edgewood Avenue to 35 miles per hour.

 **Attachments Included**

VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES

RESOLUTION NO. 2024 - 54

**A RESOLUTION TO AMEND STATUTORY SPEED LIMITS FOR
THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board, based on recommendations by Village staff, has determined that it is more cost effective to amend and more administratively effective to maintain the modification of speed limits in a resolution rather than an ordinance; and

WHEREAS, any modification to speed limits pursuant to Municipal Code Section 82-86 shall be adopted by resolution; and

WHEREAS, the Village Board has determined that the statutory speed limits on certain streets or portions thereof within the Village limits are unreasonable and unsafe; and

WHEREAS, the Village Judicial Committee has reviewed said statutory speed limits and recommends amending said limits on certain streets;

NOW THEREFORE, the Village Board of the Village of Mukwonago hereby modifies such speed limits as defined below to be effective on November 20, 2024, and remain in effect until changed by resolution of the Village Board.

NOW, THEREFORE, BE IT RESOLVED by Village of Mukwonago Board of Trustees:

Speed limits decreased. Speed limits are decreased as follows upon the following designated streets or portions thereof:

a. *Outlying districts.* Speed limits are decreased in the following:

(35 miles per hour)

1. On Edgewood Avenue from its intersection with CTH ES to the Village limits.

Approved and adopted this 20th of November, 2024 by the Village Board of the Village of Mukwonago, Wisconsin.

ATTESTATION:

APPROVED:

Fred H. Winchowky, Village President

Diana Dykstra, MMC
Village Clerk-Treasurer

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date:

10/9/2024
11/01/24

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Parish

(b) Address 830 E. Veterans Way
(Street)

☐ Town ☒ Village ☐ City

PAID

OCT 28 2024

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Archbishop Jerome Listek; PO Box 070912; Milwaukee, WI 53207-0912

Vice President Rev. Jordan Berghouse; 830 E. Veterans Way, Mukwonago, WI 53149-1014

Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair: JAMES WAGNIR, [REDACTED]
MUKWONAGO, WI 53149

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event St. James Parish Fish Fry

(b) Dates of event 11/1/2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Rev. [Signature]
(Signature / Date)

ST JAMES CATHOLIC PARISH
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 10/9/2024
12/6/2024

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Parish

(b) Address 830 E. Veterans Way

(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Archbishop Jerome Listek; PO Box 070912; Milwaukee, WI 53207-0912

Vice President Rev. Jordan Berghouse; 830 E. Veterans Way, Mukwonago, WI 53149-1014

Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair: _____

JAMES WAGNITZ; [REDACTED]

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event St. James Parish Fish Fry

(b) Dates of event 12/6/2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Rev. [Signature]
(Signature / Date)

ST JAMES CATHOLIC PARISH
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date:

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Parish

(b) Address 830 E. Veterans Way

(Street)

☐ Town

☒ Village

☐ City

PAID

OCT 28 2024

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

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Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair:

JAMES WAGNITZ;

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

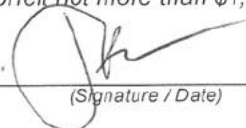
(a) List name of the event St. James Parish Fish Fry

(b) Dates of event 1/3/2025

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Rev. 
(Signature / Date)

ST JAMES CATHOLIC PARISH
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 10/9/2024
2/7/2025

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Parish

(b) Address 830 E. Veterans Way

(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

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Vice President Rev. Jordan Berghouse; 830 E. Veterans Way, Mukwonago, WI 53149-1014

Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair: _____

JAMES KAGNITZ; [REDACTED]

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event St. James Parish Fish Fry

(b) Dates of event 2/7/2025

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

[Signature]
(Signature / Date)

ST JAMES CATHOLIC PARISH
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

☐ Town ☒ Village ☐ City of Mukwonago

Application Date: 10/9/2024
3/7/2025

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Parish

(b) Address 830 E. Veterans Way

(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

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Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair: _____

James WAGNITZ; [REDACTED]

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event St. James Parish Fish Fry

(b) Dates of event 3/7/2025

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Rev. [Signature]
(Signature / Date)

ST JAMES CATHOLIC PARISH
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

☐ Town ☒ Village ☐ City of Mukwonago

Application Date: 10/9/2024
4/4/25
County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Parish

(b) Address 830 E. Veterans Way

(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

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Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair: _____

JAMES WAGNITZ; _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event St. James Parish Fish Fry

(b) Dates of event 4/4/2025

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Rev. [Signature]

(Signature / Date)

ST JAMES CATHOLIC PARISH
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

☐ Town ☒ Village ☐ City of Mukwonago

Application Date: 10/9/2025
5/2/25

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Parish

(b) Address 830 E. Veterans Way

(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Archbishop Jerome Listek; PO Box 070912; Milwaukee, WI 53207-0912

Vice President Rev. Jordan Berghouse; 830 E. Veterans Way, Mukwonago, WI 53149-1014

Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair:

James WAGNIR; [REDACTED]

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event St. James Parish Fish Fry

(b) Dates of event 5/2/2025

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Rev. [Signature] (Signature / Date)

ST JAMES CATHOLIC PARISH (Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

ST JAMES CONGREGATION

830 E VETERANS WAY
MUKWONAGO, WISCONSIN 53149
(262) 363-7615

CITIZENS BANK

79-617/759

45864

PAY TO THE
ORDER OF Village of Mukwonago

10/15/2024

Seventy and 00/100

\$ **70.00

DOLLARS

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

MEMO

Applications for Fish Fry Beer Licenses



[Signature]
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈045864⑈ ⑆07590617⑆ 0110206816⑈

ST JAMES CONGREGATION

Village of Mukwonago

Applications for Fish Fry Beer Licenses

10/15/2024

45864

70.00

General Checking - O Applications for Fish Fry Beer Licenses

70.00



Agenda Cover Report

Date: 10/29/24	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 11/6/24	Date of Village Board Action: 11/20/24

Subject:

Discussion and possible recommendation to approve installation of Rapid Flashing Beacons on Veterans Way East.

Executive Summary:

The village has received a request to install rapid flashing beacons on the crosswalk between St James Parish and Lindon Grove. Classes at the parish require outreach at the nursing home. Representatives feel that RFB will bring attention to the crossing when pedestrians are crossing.

Fiscal Impact:

The village has one set of RFB that are available for installation. There would be DPW staff time for county permitting and installation. The county will require a permit with the customary fee.

Executive Recommendation/Action:

We are requesting a recommendation to approve the installation of RFB at the St. James Linden Grove pedestrian crossing on Veterans Way East.

☐ **Attachments Included**

RESOLUTION NO. 2024-55

**A RESOLUTION TO APPROVE A REDUCTION IN THE LETTER OF CREDIT
FOR MEADOWLAND TOWNHOMES DEVELOPMENT
IN THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board of the Village of Mukwonago is required to approve a Reduction in a Letter of Credit based on the satisfactory completion and/or acceptance of public infrastructure as required under the terms of the developer's agreement, and

WHEREAS, Bielinski Homes has requested a Letter of Credit reduction, and

WHEREAS, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend that the current Letter of Credit be reduced as stated and as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby approves a reduction in the Letter of Credit Meadowland Townhomes Development.

Passed and dated this 20th day of November 2024.

By: _____
Fred Winchowky, Village President



Attest: _____
Diana A Dykstra, MMC
Village Clerk-Treasurer

October 25, 2024

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Meadowland Townhomes
Letter of Credit Reduction #2

Dear President Winchowky:

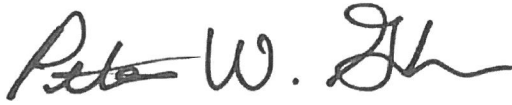
We have received a request from Bielinski to have their Letter of Credit (surety) reduced for the Meadowland Townhomes project at the northwest corner of CTH EE and CTH NN. The current balance was being held for repairs to their storm water pond and signalization improvements at the intersection. Bielinski is actively working towards repairing their pond and a few of the components for the pedestrian signal improvements at the intersection are on backorder. The remaining repairs to their storm pond will be handled via their storm water maintenance agreement. The request from Bielinski which includes a detailed table breakdown is attached to this letter.

We feel the value remaining is appropriate for the work that remains and recommend that the current surety amount be reduced by \$93,303.00 to a new surety amount of **\$15,000.00**. This surety is currently being held in a separate escrow account with the Village. Upon approval, please distribute the reduction funds back to Bielinski.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg

Enclosure

cc: Diana Dykstra, Village of Mukwonago



Date: October 9th, 2024

Village of Mukwonago – via email

Diana Dykstra

Clerk-Treasurer

440 River Crest Ct.

Mukwonago, WI 53149

Re: Letter of Credit Reduction Request #2: Meadowland Townhomes (Apartments)

Dear Diana Dykstra:

Due to the completion of the work described below, Bielinski is requesting a reduction of the public improvement work performed on the amount of the Letter of Credit in place for the Meadowland Townhomes (Apartments):

Requesting the following reductions per the Developers Agreement

ITEM	LOC Amount	Reduction #1	Balance	Reduction #2	Balance
Complete Water Main System	\$53,700.00	\$53,700.00	\$0.00	\$0.00	\$0.00
Sanitary Sewer System, Incl. Jack & Bore CTH NN	\$236,500.00	\$236,500.00	\$0.00	\$0.00	\$0.00
Complete Storm Sewer System	\$36,400.00	\$36,400.00	\$0.00	\$0.00	\$0.00
Grading, Restoration & Landscaping	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00
R.O.W. Asphalt & Concrete Repairs	\$28,863.00	\$28,863.00	\$0.00	\$0.00	\$0.00
CTH EE & NN Intersection Signal/Mod. Design	\$15,000.00	\$0.00	\$15,000.00	\$10,000.00	\$5,000.00
Multi-Use-Trail/Concrete Sidewalk on CTH NN	\$12,500.00	\$12,500.00	\$0.00	\$0.00	\$0.00
Emergency Access Road on CTH NN	\$27,592.00	\$20,000.00	\$7,592.00	\$7,592.00	\$0.00
Subtotal	\$428,555.00	\$405,963.00	\$22,592.00	\$17,592.00	\$5,000.00
Contingencies	\$85,711.00	\$0.00	\$85,711.00	\$75,711.00	\$10,000.00
Total Letter of Credit Amount:	\$514,266.00	\$405,963.00	\$108,303.00	\$93,303.00	\$15,000.00

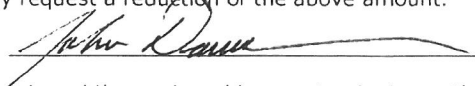
ORIGINAL LETTER OF CREDIT AMOUNT: \$ 514,266.00

BALANCE OF LETTER OF CREDIT: \$ 108,303.00

NET REDUCTION ALLOWED THIS REQUEST: \$ 93,303.00

BALANCE OF LETTER OF CREDIT: \$ 15,000.00

By copy of this letter, we hereby request a reduction of the above amount.

Meadowland Townhomes, LLC.:  Title: Development Manager

The Village of Mukwonago has reviewed the work and by countersigning authorizes the reduction of the above amount.

Name: _____ Title: _____

RESOLUTION NO. 2024-56

**A RESOLUTION TO APPROVING THE STORM WATER MANAGEMENT
AGREEMENT FOR CARDINAL RIDGE SUBDIVISION
IN THE VILLAGE OF MUKWONAGO**

WHEREAS, action by the Village Board of the Village of Mukwonago is required to approve a Storm Water Management Agreement, and

WHEREAS, Ruekert-Mielke Engineers for the Village of Mukwonago have issued a recommendation for approval of Development Documents which include the Storm Water Management Agreement, and

WHEREAS, the Village Board has reviewed the SWMA as presented in Exhibit A, and is subject to the conditions set forth therein, including but not limited to the providing of funds for the escrow regarding village fees, the sureties required in the agreement in form acceptable to the Village and evidence of the required insurance coverages.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby approves the Storm Water Management Agreement Cardinal Ridge Subdivision, in the Village of Mukwonago as attached hereto and incorporated by reference as Exhibit A, and all provisions therein.

Passed and dated this 20th day of November 2024.

Village of Mukwonago

By: _____
Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk-Treasurer

October 17, 2024

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Cardinal Ridge Subdivision
SWMA Approval – Phase 1

Dear President Winchowky:

Neumann Developments, Inc. is developing a subdivision that spans both the Village of Mukwonago and the Village of Vernon. As such, both municipalities have reviewed and approved various development documents to ensure the subdivision is as cohesive as if it were in a single Municipality. One of the joint documents that has been generated is a joint Storm Water Maintenance Agreement that encompasses all storm water devices within the subdivision. This agreement gives authority to both municipalities for jurisdiction of maintenance activities for devices located within their respective municipal boundaries.

To appropriately record this document against platted lands, the agreement will be amended as future phases are developed. Therefore, this document is for Phase 1 only. As future phases are developed, the exhibits will be amended, but the base language of the agreement will remain the same. The agreement will also be amended in the future to include as-built design data as well as details on future phase storm water devices.

Staff have reviewed the SWMA and are recommending approval to the Village Board. The document will be signed by Neumann Developments and recorded against the platted lots for Phase 1, at this time. This document is slightly different than the standard form the Village is used to. For this document, no signature is required by the Village, but the Village retains the same authority as the other form. A recorded copy of the agreement will be provided to the Village for their records.

If you or any other staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E., (WI)
Municipal Services Team Lader
pgesch@ruekert-mielke.com

PWG:pwg

Enclosure(s)

cc: Diana Dykstra, Village of Mukwonago
Shay Zerfas, Village of Mukwonago
Ron Bittner, Village of Mukwonago

Stormwater Management Practice Maintenance Agreement

Document Number

Neumann Developments, Inc., as “Owner” of the property described below, in accordance with Chapter 14 Waukesha County Code of Ordinances and Chapter 34 Village of Mukwonago Code of Ordinances, agrees to install and maintain stormwater management practice(s) on the subject property in accordance with approved plans and Stormwater Permit conditions. The owner further agrees to the terms stated in this document to ensure that the stormwater management practice(s) continues serving the intended functions in perpetuity. This Agreement includes the following exhibits:

Exhibit A: Legal Description of the real estate for which this Agreement applies (“Property”).

Exhibit B: Location Map(s) – shows an accurate location of each stormwater management practice affected by this Agreement.

Exhibit C: Maintenance Plan – prescribes those activities that must be carried out to maintain compliance with this Agreement.

Note: After construction verification has been accepted by Waukesha County or Village of Mukwonago for all planned stormwater management practices, an addendum(s) to this agreement shall be recorded by the Owner showing design and construction details. The addendum may contain several additional exhibits.

Name and Return Address

Land Resources Division
515 W Moreland Blvd, Rm AC260
Waukesha, WI 53188

Through this Agreement, the Owner hereby subjects the Property to the following covenants, conditions and restrictions:

1. The Owner shall be responsible for the routine and extraordinary maintenance and repair of the stormwater management practice(s) and drainage easements identified in Exhibit B in accordance with the maintenance plan contained in Exhibit C.
2. Upon written notification by Village of Mukwonago and/or Village of Vernon or their designee, the Owner(s) shall, at their own cost and within a reasonable time period determined by the Village of Mukwonago and/or Village of Vernon, have an inspection of the stormwater management practice conducted by a qualified professional, file a report with the Village of Mukwonago and/or Village of Vernon and complete any maintenance or repair work recommended in the report. The Owner(s) shall be liable for the failure to undertake any maintenance or repairs.
3. In addition, and independent of the requirements under paragraph 2 above, the Village of Mukwonago and/or Village of Vernon, or its designee, is authorized to access the property as necessary to conduct inspections of the stormwater management practices or drainage easements to ascertain compliance with the intent of this Agreement and the activities prescribed in Exhibit C. The Village of Mukwonago and/or Village of Vernon may require work to be done which differs from the report described in paragraph 2 above, if the Village of Mukwonago and/or Village of Vernon reasonably concludes that such work is necessary and consistent with the intent of this agreement. Upon notification by the Village of Mukwonago and/or Village of Vernon of required maintenance or repairs, the Owner(s) shall complete the specified maintenance or repairs within a reasonable time frame determined by the Village of Mukwonago and/or Village of Vernon.
4. If the Owner(s) do not complete an inspection under 2 above or required maintenance or repairs under 3. above within the specified time period, the Village of Mukwonago and/or Village of Vernon is authorized, but not required, to perform the specified inspections, maintenance or repairs. In the case of an emergency situation, as determined by the Village of Mukwonago and/or Village of Vernon, no notice shall be required prior to the Village of Mukwonago and/or Village of Vernon performing emergency maintenance or repairs. The Village of Mukwonago and/or Village of Vernon may levy the costs and expenses of such inspections, maintenance or repair related actions as a special charge against the Property and collected as such in accordance with the procedures under s. 66.0627 Wis. Stats. or subch. VII of ch. 66 Wis. Stats.
5. This Agreement shall run with the Property and be binding upon all heirs, successors and assigns. After the Owner records the addendum noted above, the Village of Mukwonago and/or Village of Vernon shall have the sole authority to modify this agreement upon a 30-day notice to the current Owner(s).

Parcel Identification Number(s) – (PIN)

Dated this ____ day of _____, 20__.

Owner:

Bryan Lindgren

Acknowledgements

State of Wisconsin:
County of Waukesha

Personally came before me this ____ day of _____, 20__, the above named Bryan Lindgren to me known to be the person who executed the foregoing instrument and acknowledged the same.

[Name]

Notary Public, Waukesha County, WI

My commission expires:_____.

This document was drafted by:

Jayme L. Sisel, P.E.
Sound Stormwater Design LLC
Muskego, WI 53150

For Certification Stamp

Exhibit A – Legal Description

The following description and reduced copy map identifies the land parcel(s) affected by this Agreement. For a larger scale view of the referenced document, contact the Waukesha County Register of Deeds office.

Date of Recording:

Map Produced By: Trio Engineering LLC

Legal Description: See Below

LEGAL DESCRIPTION

All that part of Lot 1 of Certified Survey Map No. 8142, recorded in the Office of the Register of Deeds for Waukesha County on October 22, 1996, in Volume 71 of Certified Survey Maps, at Pages 23 through 25 inclusive, as Document No. 2166785, being located in a part of the Northeast 1/4 and the Southeast 1/4 of the Southwest 1/4 and the Northwest 1/4 and the Southwest 1/4 of the Southeast 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Mukwonago, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the East 1/4 Corner of said Section 19; Thence South 87°32'52" West and along the North line of the said Southeast 1/4 Section, 1902.96 feet to a point on the East line of said Lot 1 of Certified Survey Map No. 8142; Thence South 01°43'08" East and along the East line of said Lot 1 of said Certified Survey Map No. 8142, 952.16 feet to a point to the place of beginning of lands hereinafter described;

Thence continuing South 1°43'08" East and along the East line of said Lot 1 of said Certified Survey Map No. 8142, 404.35 feet to a point; Thence North 88°54'57" West, 292.78 feet to a point; Thence South 72°00'22" West, 1132.21 feet to a point on the Southeasterly line of Certified Survey Map No. 5253; Thence North 26°40'38" West and along the said existing Corporate Limits line, 200.00 feet to a point; Thence North 56°47'31" West and along the said existing Corporate Limits line, 191.03 feet to a point; Thence North 13°05'19" West and along the said existing Corporate Limits Line, 155.18 feet to a point; Thence South 88°14'25" East and along the said existing Corporate Limits Line, 3.07 feet to a point; Thence Northeasterly 302.58 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 333 feet, whose central angle is 52°03'40", and whose chord bears North 65°43'45" East, 292.27 feet to a point; Thence South 59°23'49" East and along the said existing Corporate Limits Line, 151.31 feet to a point; Thence North 31°29'21" East and along the said existing Corporate Limits Line, 54.12 feet to a point; Thence North 50°35'42" East and along the said existing Corporate Limits Line, 220.30 feet to a point; Thence South 89°39'13" East and along the said existing Corporate Limits Line, 195.07 feet to a point; Thence North 85°31'46" East and along the said existing Corporate Limits Line, 132.35 feet to a point; Thence North 50°39'11" East and along the said existing Corporate Limits Line, 82.26 feet to a point; Thence North 77°52'12" East and along the said existing Corporate Limits Line, 105.65 feet to a point; Thence North 81°19'56" East and along the said existing Corporate Limits Line, 110.16 feet to a point; Thence South 84°58'32" East and along the said existing Corporate Limits Line, 242.15 feet to a point; Thence North 88°16'52" East and along the said existing Corporate Limits Line, 200.00 feet to the point of beginning of this description.

Said Parcel contains 718,743 Square Feet (or 16.5000 Acres) of land, more or less.

Exhibit B - Location Map

Stormwater Management Practices Covered by this Agreement

The stormwater management practices covered by this Agreement are depicted in the reduced copy of a portion of the construction plans, as shown below. All of the noted stormwater management practices are located within a drainage easement, as noted in Exhibit A.

Stormwater Practices: Ponds (1), Rain Gardens (1), Grass Swales
Location of Practices: Outlots as represented on the Cardinal Ridge Final Plat

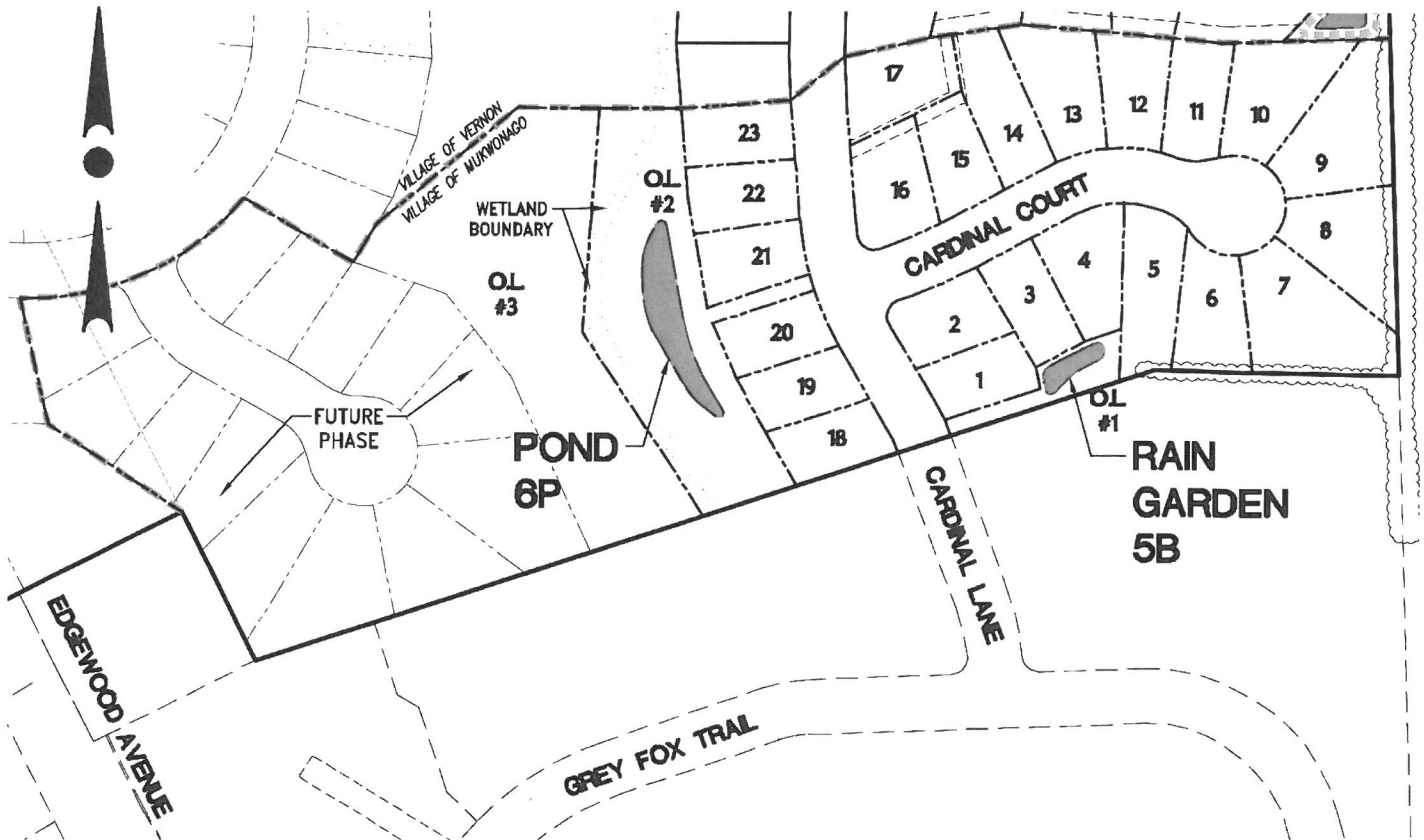


Exhibit C

Stormwater Practice Maintenance Plan

This exhibit explains the basic function of each of the stormwater practices listed in Exhibit B and prescribes the minimum maintenance requirements to remain compliant with this Agreement. The maintenance activities listed below are aimed to ensure these practices continue serving their intended functions in perpetuity. The list of activities is not all inclusive, but rather indicates the minimum type of maintenance that can be expected for this particular site. Access to the stormwater practices for maintenance vehicles is shown in Exhibit B. Any failure of a stormwater practice that is caused by a lack of maintenance will subject the Owner(s) to enforcement of the provisions listed on page 1 of this Agreement by the Village of Mukwonago.

System Description:

The stormwater management system includes one (1) pond, one (1) rain garden, and all associated pipes, outlet control structures, grass swales, earthen berms, and other components of these practices. The ponds and rain gardens are designed to trap over 80% of sediment in runoff and maintain pre-development downstream peak flows. In addition, the rain gardens are designed to reduce runoff volumes from the site by intercepting runoff and allowing it to slowly seep (infiltrate) into the underlying soil and groundwater. Vigorous vegetation cover of native plants and grasses within the rain gardens is essential to long-term function of these systems. All orifices, outlet structures, pipes, and spillways must be maintained as specified in this Agreement.

“As-built” construction drawings of the ponds and rain gardens, showing actual dimensions, elevations, outlet structures, etc. will be recorded as an addendum(s) to this agreement within 60 days after Waukesha County accepts verification of construction from the project engineer.

Minimum Maintenance Requirements – Ponds:

To ensure the proper long-term function of the stormwater management practices described above, the following activities must be completed:

1. All outlet pipes must be checked monthly to ensure there is no blockage from floating debris or ice. Any blockage must be removed immediately.
2. Grass swales shall be preserved to allow free flowing of surface runoff in accordance with approved grading plans. No buildings or other structures are allowed in these areas. No grading or filling is allowed that may interrupt flows in any way.
3. Grass swales, inlets and outlets must be checked after heavy rains (minimum of annually) for signs of erosion. Any eroding areas must be repaired immediately to prevent premature sediment build-up in the downstream ponds. Erosion matting is recommended for repairing grassed areas.
4. NO trees are to be planted or allowed to grow on the earthen berms. Tree root systems can reduce soil compaction and cause berm failure. The berms must be inspected annually and any woody vegetation removed.
5. Invasive plant and animal species shall be managed in compliance with Wisconsin Administrative Code Chapter NR 40. This may require eradication of invasive species in some cases.
6. If the permanent pool falls below the safety shelf, a review shall be performed to determine whether the cause is liner leakage or an insufficient water budget. If the cause is leakage, the liner shall be repaired. Leakage due to muskrat burrows may require removal of the animals, repair of the liner with clay, and embedding wire mesh in the liner to deter further burrowing. If the permanent pool cannot be sustained at the design elevation, benching of the safety shelf may be necessary.
7. If floating algae or weed growth becomes a nuisance (decay odors, etc.), it must be removed from the pond and deposited where it cannot drain back into the pond. Removal of the vegetation from the water reduces regrowth the following season (by harvesting the nutrients). Wetland vegetation must be maintained along the waters edge for safety and pollutant removal purposes.
8. If mosquitoes become a nuisance, the use of mosquito larvicide containing naturally-occurring Bti soil bacteria is recommended.
9. When sediment in the ponds has accumulated to an elevation of three feet below the outlet elevation, it must be removed (see Exhibit D). All removed sediment must be placed in an appropriate upland disposal site and stabilized (grass cover) to prevent sediment from washing back into the pond. Failure to remove sediment from the ponds will cause resuspension of previously trapped sediments and increase downstream deposition.
10. No grading or filling of the pond or berm other than for sediment removal is allowed, unless otherwise approved by the Village of Vernon or Village of Mukwonago.

Exhibit C

Stormwater Practice Maintenance Plan (continued)

11. Periodic mowing of the grass swales will encourage vigorous grass cover and allow better inspections for erosion. Waiting until after August 1 will avoid disturbing nesting wildlife. Mowing around the ponds may attract nuisance populations of geese to the property and is not necessary or recommended.
12. Any other repair or maintenance needed to ensure the continued function of the stormwater practices or as ordered by the Village of Mukwonago under the provisions listed on page 1 of this Agreement.
13. Aerators/Fountains – If an aerator or fountain is desired for visual and other aesthetic effects (aerators designed to mix the contents of the pond are prohibited) they must meet all of the items below:
 - Use an aerator/fountain that does not have a depth of influence that extends into the sediment storage depth (i.e. more than three feet below the normal water surface).
 - If the water surface drops due to drought or leakage, the aerator / fountain may not be operated until the water rises enough for the depth of influence to be above the sediment storage layer. Therefore, if the depth of influence of the aerator / fountain is two feet, the water surface must be within one foot or less of the lowest pond outlet.
 - Provide an automatic shut-off of the aerator/fountain as the pond starts to rise during a storm event. The aerator/fountain must remain off while the pond depth returns to the permanent pool elevation and, further, shall remain off for an additional 48 hours, as required for the design micron particle size to settle to below the draw depth of the pump.
 - Configure the pump intake to draw water primarily from a horizontal plane so as to minimize the creation of a circulatory pattern from bottom to top throughout the pond.

Minimum Maintenance Requirements – Rain Gardens:

To ensure the proper function of rain gardens, the following list of maintenance activities are recommended:

1. A minimum of 70% soil cover made up of native grasses must be maintained on the basin bottom to ensure infiltration rates. Periodic burning or mowing and controlled burning every 5 to 10 years is recommended to enhance establishment of the prairie grasses (which may take 2-3 years) and maintain the minimum native cover. To reduce competition from cool season grasses (bluegrass, fescues, quack, etc.) and other weeds:
 - For the first year, cut to a 6" height three times – once each in June, July and early August. To prevent damage to the native grasses, do not mowed below a 6" height. Remove excessive accumulation of clippings to avoid smothering next year's seedlings.
 - After the first year, mowing may only be needed in early June each year to help control the spread of cool season plants. The mowing should also be raised to 10-12" to avoid damage to the warm season plants.
 - Burning may also be used to manage weeds in 2-5 years intervals. Late spring burns (mid-late May) provide maximum stimulus to warm season grasses and work well to control cool season grasses. Burn when the cool season grasses are growing and the warm season plants are just barely starting to grow to get maximum control of cool season species.
 - Any major bare areas or areas taken over by nonnative species must be reseeded. To clear area of weeds and cool season grasses, treat with an herbicide that contains glyphosphate in accordance with manufacture's instructions. Ensure a firm seedbed is prepared to a depth of 3 inches (a roller is recommended). Seeding should occur in early-mid June. Seed with Big Bluestem, Indian Grass, Little Blue Stem or Switchgrass (preferably an equal mix of all four types). A companion crop of oats is recommended. Seed must be placed at a depth of 1/4 – 1/2" and a minimum rate of 1/4 pound per 100 square feet. If broadcast seeding by hand, drag leaf rake over soil surface after seeding. Then roll it again and cover with a light layer of mulch and staked erosion control netting to hold it in place until germination. For other planting details, see NRCS standard 342 (Critical Area Planting).
2. The rain gardens and all components (grass swales, inlets, outlets, etc.) should be inspected after each heavy rain, but at a minimum of once per year. If the basin is not draining properly (within 72 hours), further inspection may be required by persons with expertise in storm water management and/or soils.
 - If soil testing or observations show that the soil surface has become crusted, sealed or compacted, some deep tillage should be performed. Deep tillage will cut through the underlying soils at a 2-3 foot depth, loosening the soil and improving infiltration rates, with minimal disturbance of the surface vegetation. Types of tillage equipment that can be used include a subsoiler or straight, narrow-shanked chisel plow.

Exhibit C

Stormwater Practice Maintenance Plan (continued)

- If sedimentation is determined to be causing the failure, the accumulated sediment must be removed and the area reseeded in accordance with the notes above.
- 3. All flow control devices must be kept free of debris. Any blockage must be removed immediately.
- 4. Any eroding areas must be repaired immediately to prevent premature sediment build-up in the system. Erosion matting is recommended for repairing grassed areas.
- 5. Heavy equipment and vehicles must be kept off of the bottom and side slopes of basins to prevent soil compaction. Soil compaction will reduce infiltration rates and may cause failure of the rain garden, resulting in ponding and possible growth of wetland plants.
- 6. No trees are to be planted or allowed to grow on the earthen berms or the bottom of the rain garden. On the berms, tree root systems can reduce soil compaction and cause berm failure. On the basin bottom, trees may shade out the native grasses. The rain garden must be inspected annually and any woody vegetation removed.
- 7. Grass swales leading to the rain garden shall be preserved to allow free flowing of surface runoff in accordance with approved grading plans. No buildings or other structures are allowed in these areas. No grading or filling of swales is permitted.
- 8. No grading or filling of the rain garden or berms other than for sediment removal is allowed, unless otherwise approved by the Village of Mukwonago.
- 9. Periodic mowing of grass swales will encourage rigorous grass cover and allow better inspections for erosion. Waiting until after August 1 will avoid disturbing nesting wildlife.
- 10. Any other repair or maintenance needed to ensure the continued function of the rain garden as ordered by the Village of Mukwonago under the provisions listed on page 1 of this Agreement.

RESOLUTION NO. 2024-57

**A RESOLUTION TO APPROVE A REDUCTION IN THE LETTER OF CREDIT
FOR MINOR'S ESTATES 4 PHASE 2 DEVELOPMENT
IN THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board of the Village of Mukwonago is required to approve a Reduction in a Letter of Credit based on the satisfactory completion and/or acceptance of public infrastructure as required under the terms of the developer's agreement, and

WHEREAS, Point Real Estate has requested a Letter of Credit reduction, and

WHEREAS, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend that the current Letter of Credit be reduced as stated and as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby approves a reduction in the Letter of Credit for Minor's Estates 4 Phase 2 Development.

Passed and dated this 20th day of November 2024.

By: _____
Fred Winchowky, Village President



Attest: _____
Diana A Dykstra, MMC
Village Clerk-Treasurer

October 25, 2024

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Minor's Estates 4 – Phase 2
Letter of Credit Reduction #2

Dear President Winchowky:

We received a request to have the current Letter of Credit reduced for the Minor's Estates 4 – Phase 2 development in the Village. The surface asphalt for Phase 2 was completed at the same time as Phase 1 and all storm sewer inlets in Phase 2 were also adjusted to final grade. Public improvement work in Phase 2 has been completed and the remainder of the letter of credit will be held for the warranty period on the surface asphalt as well as the remainder of street trees to be planted.

The current Letter of Credit for the site is in the amount of \$124,362.98 and the Developer is requesting a reduction of \$100,585.10 to a new Letter of Credit balance of **\$23,777.88**. We've reviewed the request, which is attached to this letter, and recommend that current Letter of Credit be reduced as stated and as described in the attached documents. The remainder of the letter of credit will be released in Fall 2025 after the one year warranty period has expired.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg

Enclosure(s)

cc: Diana Dykstra, Village of Mukwonago
Shay Zervas, Village of Mukwonago
Ron Bittner, Village of Mukwonago



October 3, 2024

Diana Dykstra
Village of Mukwonago Clerk-Treasurer
PO Box 206
440 River Crest Court
Mukwonago, WI 53149

RE: Minors Estates Phase 2
Storm Sewer and Road Acceptance Request and Letter of Credit Reduction #2

Dear Ms. Dykstra:

The final storm sewer adjustments, asphalt binder and curb repair and surface course of asphalt have been completed in Minors Estates Phase 2. Please consider this request from the Subdivider for the Village to inspect and accept the storm sewer and road improvements in the subdivision.

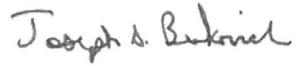
In addition, please accept this letter as the Subdivider's request to reduce the letter of credit per the following cost breakdown:

Letter of Credit Balance	\$124,362.98
-Less Requested Reductions-	
Road Paving	\$7,455.50
Surface Course Paving	\$39,378.75
Street Trees	\$800.00
<u>Contingency</u>	<u>\$52,950.85</u>
Total Reduction	\$100,585.10
Letter of Credit Balance Remaining	\$23,777.88

Enclosed herewith is a copy of Stark Pavement Corporation's invoice and lien waiver, a copy of the contract proposal form identifying the various road completion costs to substantiate the letter of credit reduction and a letter of credit worksheet which tracks the letter of credit balances. A total of 2 street trees have been installed in Phase 2. The remaining contingency of \$7,377.88, after the requested reduction above, is equal to 20% of the street tree cost (\$3,440.00) and 10% of the surface course paving (\$3,937.88) to be held during the guarantee period.

Please schedule the road and storm sewer final acceptance and letter of credit reduction on the November 6, 2024 Committee of the Whole and November 20, 2024 Village Board meeting agendas for approval. Please call me at (262) 424-5997 to discuss any questions or concerns you may have. Thank you for your time and consideration of these requests.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Joseph A. Bukovich". The signature is written in a cursive, slightly slanted style.

Joseph A. Bukovich, P.E.
Owner's Representative

CC: Peter Gesch, Ruekert & Mielke

Encs.

[https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago - Minor's Estates/Loan/Dykstra Minors Phase 2 Paving & Storm Sewer Acceptance Request LOC Reduction #2 - 10-3-24.docx](https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago-Minor's%20Estates/Loan/Dykstra%20Minors%20Phase%20Paving%20&%20Storm%20Sewer%20Acceptance%20Request%20LOC%20Reduction%20-%2010-3-24.docx)



INVOICE

STARK PAVEMENT CORPORATION
12845 W Burleigh Road
Brookfield, WI 53005
Phone: (414) 466-0644
Fax: (262) 784-6841

INVOICE NUMBER
66969

SOLD TO *MINORS ESTATES INVESTMENTS LLC*
~~Point Real Estate~~
19000 W Bluemound Road
Brookfield, WI 53045

SHIP TO MINORS ESTATES
BROCKWAY DR & PINEHURST DR
MUKWONAGO, WI XXXXX

ACCOUNT NO	PO NUMBER	SHIP VIA	DATE SHIPPED	TERMS	INVOICE DATE	PAGE
2PRE				Net 30	9/24/2024	1

Stark job# 2410133

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	Asphalt/Concrete Paving Per Proposal	151,637.00	151,637.00

TOTAL AMOUNT **\$ 151,637.00**

OK
JAB
9/29/24

MINORS ESTATES
SURFACE COURSE PAVING
INCLUDING INTERIM INVOICES,
CURB + BINDER REPAIR.

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: Stark Pavement Corporation

Contractor: Pointe Real Estate

Job/Location: Minor Estates - Mukwonago

Owner: Minors Estates Investments, LLC

Through Date: 9/30/2024

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: ~~Pointe Real Estate~~ MINORS ESTATES INVESTMENTS LLC

Amount of Check: \$ 151,637.00

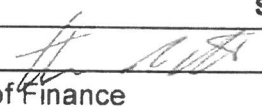
Check Payable to: Stark Pavement Corporation

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: _____
Amount(s) of unpaid progress payment(s): \$ _____
- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: 

Claimant's Title: VP of Finance

Date of Signature: 10/3/2024

STARK PAVEMENT CORPORATION
P.O. Box 1000
Brookfield, WI 53005

13043 W. Durango Way
Brookfield, WI 53005
Telephone: 1-800-547-7217
Fax: 1-800-547-7217
Web: www.stark-pavement.com



To: Point Real Estate		Contact: Joe Bukovich			
Address: Brookfield, WI		Phone:			
		Fax:			
Project Name: Minor Estates - Surfacing Quote 2024		Bid Number:			
Project Location: Brockway Drive And Pinehurst Drive, Mukwonago, WI		Bid Date: 8/7/2024			
Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Mill Wedge And Butt Joints, Dispose Of Millings Off Site	6,146.00	LF	\$1.50	\$9,219.00
2	Mobilization Including Traffic Control	1.00	LS	\$4,200.00	\$4,200.00
3	Adjust Water Valves	16.00	EACH	\$25.00	\$400.00
4	Adjust Inteim Inlets Including Concrete Curb	8.00	EACH	\$1,925.00	\$15,400.00
5	Adjust Manhole Rims Per Village Specs	22.00	EACH	\$350.00	\$7,700.00
6	Binder Repair As Measured In The Field - Curb Inlet Patching And Base Patching	86.00	SY	\$92.00	\$7,912.00
7	Curb Repair As Measured In The Field - 7 Locations	41.00	LF	\$88.00	\$3,608.00
8	Street Sweeping And Tack	11,135.00	SY	\$0.35	\$3,897.25
9	Construct New 1 1/2" Surface Course (SLT 58-28S) Including Crafcro Pavement Joint Adhesive	11,135.00	SY	\$8.45	\$94,090.75
10	Curb Backfilling, Topsoil, Seed, Fertilizer, Seed And Mulch	170.00	LF	\$8.00	\$1,360.00
11	Sanitary MH Lowering At Project Limits **See Notes**	1.00	LS	\$3,850.00	\$3,850.00

Total Bid Price: \$151,637.00

Notes:

- As required by the Wisconsin Lien law, Stark Pavement Corporation, Inc., hereby notifies you that persons or companies furnishing labor or material for construction on your land may have lien rights on your land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned, are those who contract directly with you or those who give you notice within 60 days after they first furnished labor or material for the construction. Accordingly, you will probably receive notice from those who furnish labor or material for the construction, you should give a copy of each notice received to your mortgage lender, if any. We agree to cooperate with you and your lender, if any, to see that all potential lien claimants are duly paid.
- INSURANCE:**
Our proposal includes the attached certificate of liability coverage and contractors blanket additional insured endorsement. If the contract requires higher limits of coverage as listed below, add accordingly to our proposal.
CG2010 & CG2037 (07/04) ADD: \$500.00
CG2010 & CG2037 (10/01) ADD: \$1,000.00
Umbrella to be primary/non-contributory ADD: \$1,000.00
Waiver of subrogation ADD: \$100.00
- Price reflects asphalt placement in temperatures at or above 40°F; if required by the Prime Contractor's schedule to place asphalt in temperatures lower than 40°F, Stark Pavement Corporation, Inc., will not be held liable for damage or defects attributed to temperature or other weather conditions.
- Price does not include paving work taking place between December 1, 2024 and April 15, 2025, or after December 1, 2025.

Prices do not include:

- Cold Weather Protection, High Early Concrete, Material Testing, Roadway Signage or Striping, Curb Backfilling, Bond, Permits or Fees

Additional Notes:

- (1) Mobilization figured - Add \$2,500.00 for each additional mobilization.
- Note bid reflects 8 interim inlets (not 6 as noted on the bid form). (1) is a double inlet. (7) locations total.
- Note bid reflects 16 Water Valve adjustments as noted in the field not (8) as noted on the bid form.
- It is possible to mill butt joint further to east at location of the MH adjustment and "crown" the asphalt to obtain proper bury depth but this was not determined at the time of the bid submittal. A credit TBD could be offered on the MH lowering price if this is achievable.
- Work to be completed in 2024.

STARK PAVEMENT CORP
15045 W. Burlington Rd
Brookfield, WI 53005-3010
Telephone: 764-105-7330
Fax: 764-105-5210
We Build Connections Everywhere



To: Point Real Estate Address: Brookfield, WI	Contact: Joe Bukovich Phone: Fax:
Project Name: Minor Estates - Surfacing Quote 2024 Project Location: Brockway Drive And Pinehurst Drive, Mukwonago, WI	Bid Number: Bid Date: 8/7/2024

Payment Terms:

Payment terms of net 30 days from the date of invoice. A 1.5% service charge will be added on all past due outstanding balances. All prices are valid for no greater than 30 days.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Stark Pavement Corporation Authorized Signature:  Estimator: Scott Nielson
---	---

Minor's Estates Phase 2 Letter of Credit

ITEM	BEGINNING	Reduction #1		Reduction #2		Reduction #3		Reduction #4		Reduction #5		Reduction #6		BALANCE
	BID LOC.	10/25/22	10/3/24	Reduction #3	Reduction #4	Reduction #5	Reduction #6	Reduction #5	Reduction #6	Reduction #5	Reduction #6	Reduction #5	Reduction #6	
1 Grading and erosion control	\$ 85,088.13	\$ 85,088.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
2 Road paving incl. stone base, curb, binder & sidewalk	\$ 159,976.75	\$ 152,521.25	\$ 7,455.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
3 Surface course paving	\$ 39,378.75	\$ -	\$ 39,378.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
4 Street trees (43 Ph. 2 trees)	\$ 17,200.00	\$ -	\$ 800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	16,400.00
5 Contingency (20%)	\$ 60,328.73	\$ -	\$ 52,950.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7,377.88
TOTAL	\$ 361,972.36	\$ 237,609.38	\$100,585.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	23,777.88

Notes:

Guarantee for improvements expires December 21, 2023.
Guarantee for surface and storm expires 11/20/2025.

RESOLUTION NO. 2024-58

**A RESOLUTION TO APPROVE A REDUCTION IN THE LETTER OF CREDIT
FOR MINOR'S ESTATES 4 PHASE 1 DEVELOPMENT
IN THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board of the Village of Mukwonago is required to approve a Reduction in a Letter of Credit based on the satisfactory completion and/or acceptance of public infrastructure as required under the terms of the developer's agreement, and

WHEREAS, Point Real Estate has requested a Letter of Credit reduction, and

WHEREAS, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend that the current Letter of Credit be reduced as stated and as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby approves a reduction in the Letter of Credit for Minor's Estates 4 Phase 1 Development.

Passed and dated this 20th day of November 2024.

By: _____
Fred Winchowky, Village President



Attest: _____
Diana A Dykstra, MMC
Village Clerk-Treasurer

October 25, 2024

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Minor's Estates 4 – Phase 1
Letter of Credit Reduction #7

Dear President Winchowky:

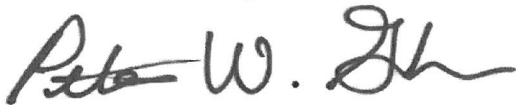
We have received a request from Minors Estates Investments LLC to reduce the value of the Phase 1 improvements Letter of Credit. The surface asphalt course was recently paved and all storm sewer inlets were adjusted to final grade. Public improvement work has been completed and the remainder of the letter of credit will be held for the warranty period on the surface asphalt as well as the remainder of street trees to be planted.

We have reviewed the request, which is attached to this letter, and recommend that the Village Board reduce the current Letter of Credit of \$199,939.38 by \$170,805.38 to a new letter of credit value of **\$29,134.00**. The remainder of the letter of credit will be released in Fall 2025 after the one year warranty period has expired.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E.(WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg

Enclosure(s)

cc: Diana Dykstra, Village of Mukwonago
Shay Zervas, Village of Mukwonago
Ron Bittner, Village of Mukwonago



October 3, 2024

Diana Dykstra
Village of Mukwonago Clerk-Treasurer
PO Box 206
440 River Crest Court
Mukwonago, WI 53149

RE: Minors Estates Phase 1
Storm Sewer and Road Acceptance Request and Letter of Credit Reduction #7

Dear Ms. Dykstra:

The final storm sewer adjustments, asphalt binder and curb repair and surface course of asphalt have been completed in Minors Estates Phase 1. Please consider this request from the Subdivider for the Village to inspect and accept the storm sewer and road improvements in the subdivision.

In addition, please accept this letter as the Subdivider's request to reduce the letter of credit per the following cost breakdown:

Letter of Credit Balance	\$199,939.38
-Less Requested Reductions-	
Road Paving	\$8,125.00
Surface Course Paving	\$55,188.00
Street Trees	8,000.00
<u>Contingency</u>	<u>\$99,492.38</u>
Total Reduction	\$170,805.38
 Letter of Credit Balance Remaining	 \$29,134.00

Enclosed herewith is a copy of Stark Pavement Corporation's invoice and lien waiver, a copy of the contract proposal form identifying the various road completion costs to substantiate the letter of credit reduction and a letter of credit worksheet which tracks the letter of credit balances. A total of 20 street trees have been installed in Phase 1. The remaining contingency of \$11,934.00, after the requested reduction above, is equal to 20% of the initial street tree cost (\$5,040.00) and 10% of the surface course paving (\$6,894.00) to be held during the guarantee period.

Please schedule the road and storm sewer final acceptance and letter of credit reduction on the November 6, 2024 Committee of the Whole and November 20, 2024 Village Board meeting agendas for approval. Please call me at (262) 424-5997 to discuss any questions or concerns you may have. Thank you for your time and consideration of these requests.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Joseph A. Bukovich". The signature is written in a cursive, slightly slanted style.

Joseph A. Bukovich, P.E.
Owner's Representative

CC: Peter Gesch, Ruekert & Mielke

Encs.

[https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago - Minor's Estates/Loan/Dykstra Minors Phase 1 Paving & Storm Sewer Acceptance Request LOC Reduction #7 - 10-3-24.docx](https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago-Minor's%20Estates/Loan/Dykstra%20Minors%20Phase%201%20Paving%20&%20Storm%20Sewer%20Acceptance%20Request%20LOC%20Reduction%20#7-10-3-24.docx)



STARK PAVEMENT CORPORATION
12845 W Burleigh Road
Brookfield, WI 53005
Phone: (414) 466-0644
Fax: (262) 784-6841

INVOICE NUMBER
66969

MINORS ESTATES INVESTMENTS LLC
SOLD ~~Point Real Estate~~
TO 19000 W Bluemound Road
Brookfield, WI 53045

SHIP TO MINORS ESTATES
BROCKWAY DR & PINEHURST DR
MUKWONAGO, WI XXXXX

ACCOUNT NO	PO NUMBER	SHIP VIA	DATE SHIPPED	TERMS	INVOICE DATE	PAGE
2PRE				Net 30	9/24/2024	1

Stark job# 2410133

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	Asphalt/Concrete Paving Per Proposal	151,637.00	151,637.00

TOTAL AMOUNT **\$ 151,637.00**

OK
JAB
9/29/24

MINORS ESTATES
SURFACE COURSE PAVING
INCLUDING INTERIOR INLETS,
CURB + BINDER REPAIR.

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: Stark Pavement Corporation

Contractor: Pointe Real Estate

Job/Location: Minor Estates - Mukwonago

Owner: Minors Estates Investments, LLC

Through Date: 9/30/2024

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: ~~Pointe Real Estate~~ MINORS ESTATES INVESTMENTS LLC

Amount of Check: \$ 151,637.00

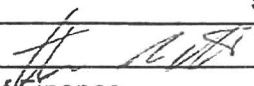
Check Payable to: Stark Pavement Corporation

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: _____
Amount(s) of unpaid progress payment(s): \$ _____
- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: 

Claimant's Title: VP of Finance

Date of Signature: 10/3/2024

ASPHALT / CONCRETE
PAVING CONTRACTOR

12845 W. Burren Rd.
Brookfield, Wisconsin 53005
Telephone 414-466-7820
Fax 262-784-6840

An Equal Opportunity Employer



To:	Point Real Estate	Contact:	Joe Bukovich
Address:	Brookfield, WI	Phone:	
		Fax:	
Project Name:	Minor Estates - Surfacing Quote 2024	Bid Number:	
Project Location:	Brockway Drive And Pinehurst Drive, Mukwonago, WI	Bid Date:	8/7/2024

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Mill Wedge And Butt Joints, Dispose Of Millings Off Site	6,146.00	LF	\$1.50	\$9,219.00
2	Mobilization Including Traffic Control	1.00	LS	\$4,200.00	\$4,200.00
3	Adjust Water Valves	16.00	EACH	\$25.00	\$400.00
4	Adjust Interm Inlets Including Concrete Curb	8.00	EACH	\$1,925.00	\$15,400.00
5	Adjust Manhole Rims Per Village Specs	22.00	EACH	\$350.00	\$7,700.00
6	Binder Repair As Measured In The Field - Curb Inlet Patching And Base Patching	86.00	SY	\$92.00	\$7,912.00
7	Curb Repair As Measured In The Field - 7 Locations	41.00	LF	\$88.00	\$3,608.00
8	Street Sweeping And Tack	11,135.00	SY	\$0.35	\$3,897.25
9	Construct New 1 1/2" Surface Course (SLT 58-285) Including Crafcro Pavement Joint Adhesive	11,135.00	SY	\$8.45	\$94,090.75
10	Curb Backfilling, Topsoil, Seed, Fertilizer, Seed And Mulch	170.00	LF	\$8.00	\$1,360.00
11	Sanitary MH Lowering At Project Limits **See Notes**	1.00	LS	\$3,850.00	\$3,850.00

Total Bid Price: \$151,637.00

Notes:

- As required by the Wisconsin Lien law, Stark Pavement Corporation, Inc., hereby notifies you that persons or companies furnishing labor or material for construction on your land may have lien rights on your land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned, are those who contract directly with you or those who give you notice within 60 days after they first furnished labor or material for the construction. Accordingly, you will probably receive notice from those who furnish labor or material for the construction, you should give a copy of each notice received to your mortgage lender, if any. We agree to cooperate with you and your lender, if any, to see that all potential lien claimants are duly paid.

INSURANCE:

Our proposal includes the attached certificate of liability coverage and contractors blanket additional insured endorsement. If the contract requires higher limits of coverage as listed below, add accordingly to our proposal.

CG2010 & CG2037 (07/04) ADD: \$500.00

CG2010 & CG2037 (10/01) ADD: \$1,000.00

Umbrella to be primary/non-contributory ADD: \$1,000.00

Waiver of subrogation ADD: \$100.00

- Price reflects asphalt placement in temperatures at or above 40°F; if required by the Prime Contractor's schedule to place asphalt in temperatures lower than 40°F, Stark Pavement Corporation, Inc., will not be held liable for damage or defects attributed to temperature or other weather conditions.
- Price does not include paving work taking place between December 1, 2024 and April 15, 2025, or after December 1, 2025.
- Prices do not include:

Cold Weather Protection, High Early Concrete, Material Testing, Roadway Signage or Striping, Curb Backfilling, Bond, Permits or Fees

Additional Notes:

- (1) Mobilization figured - Add \$2,500.00 for each additional mobilization.
- Note bid reflects 8 interim inlets (not 6 as noted on the bid form). (1) is a double inlet. (7) locations total.
- Note bid reflects 16 Water Valve adjustments as noted in the field not (8) as noted on the bid form.
- It is possible to mill butt joint further to east at location of the MH adjustment and "crown" the asphalt to obtain proper bury depth but this was not determined at the time of the bid submittal. A credit TBD could be offered on the MH lowering price if this is achievable.
- Work to be completed in 2024.

ASPHALT / CONCRETE
PAVING CONTRACTOR

12945 W Burnegh Rd
Brookfield, Wisconsin 53005
Telephone 414-466-7870
FAX 262-784-6840

An Equal Opportunity Employer



To: Point Real Estate Address: Brookfield, WI	Contact: Joe Bukovich Phone: Fax:
Project Name: Minor Estates - Surfacing Quote 2024 Project Location: Brockway Drive And Pinehurst Drive, Mukwonago, WI	Bid Number: Bid Date: 8/7/2024

Payment Terms:

Payment terms of net 30 days from the date of invoice. A 1.5% service charge will be added on all past due outstanding balances. All prices are valid for no greater than 30 days.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Stark Pavement Corporation Authorized Signature:  Estimator: Scott Nielson
---	---

Minor's Estates Phase 1 Letter of Credit

ITEM	BEGINNING BID LOC	Reduction #1 6/15/21	Reduction #2 7/26/21	Reduction #3 8/8/21	Reduction #4 9/10/21	Reduction #5 10/18/21	Reduction #6 11/4/22	Reduction #7 10/3/24	BALANCE
1	\$ 320,592.18	\$ 275,484.10	\$ 76,775.40	\$ 127,989.89	\$ 39,044.72	\$ 9,298.07	\$ -	\$ -	-
2	\$ 256,503.00	\$ 256,503.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
3	\$ 355,802.00	\$ -	\$ 355,802.00	\$ -	\$ -	\$ -	\$ -	\$ -	-
4	\$ 153,452.00	\$ -	\$ 142,890.00	\$ 10,662.00	\$ -	\$ -	\$ -	\$ -	-
5	\$ 309,439.94	\$ -	\$ -	\$ 144,349.72	\$ 71,282.72	\$ 85,682.50	\$ -	\$ 8,125.00	-
6	\$ 68,940.00	\$ -	\$ -	\$ -	\$ -	\$ 13,752.00	\$ -	\$ 55,188.00	-
7	\$ 25,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	-
8	\$ 339,605.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228,179.44	\$ 99,492.38	17,200.00
TOTAL	\$ 2,037,634.94	\$ 531,987.10	\$ 575,467.40	\$ 283,001.61	\$ 110,327.44	\$ 108,732.57	\$ 228,179.44	\$ 170,805.38	\$ 29,134.00

Notes:

Guarantee for sanitary and watermain improvements expires 11/17/22.
Guarantee for surface and storm expires 11/20/2025.

RESOLUTION NO. 2024-59

**A RESOLUTION TO ACCEPT ROADWAY AND STORM SEWER FOR
MINOR'S ESTATES 4 PHASE 1
IN THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board of the Village of Mukwonago is required to accept public infrastructure as required under the terms of the developer's agreement, and

WHEREAS, Point Real Estate has requested acceptance of Road Way and Storm Sewer for Phase 1, and

WHEREAS, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend acceptance as stated and as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby accepts road way and storm sewer for Minor's Estates 4 Phase 1 Development.

Passed and dated this 20th day of November 2024.

By: _____
Fred Winchowky, Village President



Attest: _____
Diana A Dykstra, MMC
Village Clerk-Treasurer

October 25, 2024

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Minor's Estates 4 – Phase 1
Recommendation of Roadway and Storm Sewer Acceptance

Dear President Winchowky:

We have received a request from the Developer of this project to have the public roadway and storm sewer infrastructure accepted for Phase 1 of this development. A punch list inspection was completed and all items have been addressed. We are currently waiting for the final televising tapes for the storm sewer which is scheduled to take place in the beginning of November. We feel that the roadway and storm sewer infrastructure and their related appurtenances are ready for acceptance by the Village.

We, therefore, recommend the following to you and the Village Board:

- Acceptance of the Phase 1 Public Roadway Infrastructure
- Acceptance of the Phase 1 Public Storm Sewer Infrastructure.

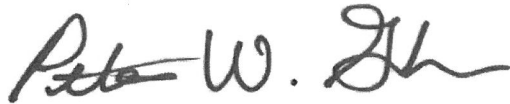
We are recommending this acceptance be made contingent on receipt and approval of the storm sewer televising tapes.

The required lien waiver(s) for acceptance of the public infrastructure have been received and are attached to this email. We recommend that you have your legal counsel review these waivers to ensure that they are adequate. Also attached to this letter is the valuation of the developer's contributions to the Village for the public infrastructure – the roadway and storm sewer items are highlighted.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg

Enclosure(s)

cc: Diana Dykstra, Village of Mukwonago
Shay Zervas, Village of Mukwonago
Ron Bittner, Village of Mukwonago



October 3, 2024

Diana Dykstra
Village of Mukwonago Clerk-Treasurer
PO Box 206
440 River Crest Court
Mukwonago, WI 53149

RE: Minors Estates Phase 1
Storm Sewer and Road Acceptance Request and Letter of Credit Reduction #7

Dear Ms. Dykstra:

The final storm sewer adjustments, asphalt binder and curb repair and surface course of asphalt have been completed in Minors Estates Phase 1. Please consider this request from the Subdivider for the Village to inspect and accept the storm sewer and road improvements in the subdivision.

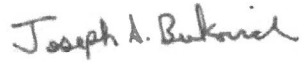
In addition, please accept this letter as the Subdivider's request to reduce the letter of credit per the following cost breakdown:

Letter of Credit Balance	\$199,939.38
-Less Requested Reductions-	
Road Paving	\$8,125.00
Surface Course Paving	\$55,188.00
Street Trees	8,000.00
Contingency	\$99,492.38
Total Reduction	\$170,805.38
Letter of Credit Balance Remaining	\$29,134.00

Enclosed herewith is a copy of Stark Pavement Corporation's invoice and lien waiver, a copy of the contract proposal form identifying the various road completion costs to substantiate the letter of credit reduction and a letter of credit worksheet which tracks the letter of credit balances. A total of 20 street trees have been installed in Phase 1. The remaining contingency of \$11,934.00, after the requested reduction above, is equal to 20% of the initial street tree cost (\$5,040.00) and 10% of the surface course paving (\$6,894.00) to be held during the guarantee period.

Please schedule the road and storm sewer final acceptance and letter of credit reduction on the November 6, 2024 Committee of the Whole and November 20, 2024 Village Board meeting agendas for approval. Please call me at (262) 424-5997 to discuss any questions or concerns you may have. Thank you for your time and consideration of these requests.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Joseph A. Bukovich". The signature is written in a cursive, slightly slanted style.

Joseph A. Bukovich, P.E.
Owner's Representative

CC: Peter Gesch, Ruekert & Mielke

Encs.

[https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago - Minor's Estates/Loan/Dykstra Minors Phase I Paving & Storm Sewer Acceptance Request LOC Reduction #7 - 10-3-24.docx](https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago-Minor's%20Estates/Loan/Dykstra%20Minors%20Phase%20I%20Paving%20&%20Storm%20Sewer%20Acceptance%20Request%20LOC%20Reduction%20#7-10-3-24.docx)



STARK PAVEMENT CORPORATION
12845 W Burleigh Road
Brookfield, WI 53005
Phone: (414) 466-0644
Fax: (262) 784-6841

INVOICE NUMBER
66969

MINORS ESTATES INVESTMENTS LLC
SOLD ~~Point Real Estate~~
TO 19000 W Bluemound Road
Brookfield, WI 53045

SHIP TO MINORS ESTATES
BROCKWAY DR & PINEHURST DR
MUKWONAGO, WI XXXXX

ACCOUNT NO	PO NUMBER	SHIP VIA	DATE SHIPPED	TERMS	INVOICE DATE	PAGE
2PRE				Net 30	9/24/2024	1

Stark job# 2410133

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	Asphalt/Concrete Paving Per Proposal	151,637.00	151,637.00

TOTAL AMOUNT **\$ 151,637.00**

*OK
JAB
9/29/24*

*MINORS ESTATES
SURFACE COURSE PAVING
INCLUDING INTERIOR INLETS,
CURBS + BINDER REPAIR.*

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: Stark Pavement Corporation

Contractor: Pointe Real Estate

Job/Location: Minor Estates - Mukwonago

Owner: Minors Estates Investments, LLC

Through Date: 9/30/2024

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: ~~Pointe Real Estate~~ MINORS ESTATES INVESTMENTS LLC

Amount of Check: \$ 151,637.00

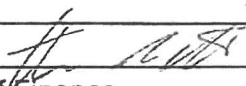
Check Payable to: Stark Pavement Corporation

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: _____
Amount(s) of unpaid progress payment(s): \$ _____
- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: 

Claimant's Title: VP of Finance

Date of Signature: 10/3/2024

ASPHALT / CONCRETE
PAVING CONTRACTOR

12845 W Burleigh Rd
Brookfield, Wisconsin 53005
Telephone 414-466-7820
Fax 262-734-6840

An Equal Opportunity Employer



To: Point Real Estate		Contact: Joe Bukovich			
Address: Brookfield, WI		Phone:			
		Fax:			
Project Name: Minor Estates - Surfacing Quote 2024		Bid Number:			
Project Location: Brockway Drive And Pinehurst Drive, Mukwonago, WI		Bid Date: 8/7/2024			
Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Mill Wedge And Butt Joints, Dispose Of Millings Off Site	6,146.00	LF	\$1.50	\$9,219.00
2	Mobilization Including Traffic Control	1.00	LS	\$4,200.00	\$4,200.00
3	Adjust Water Valves	16.00	EACH	\$25.00	\$400.00
4	Adjust Inteim Inlets Including Concrete Curb	8.00	EACH	\$1,925.00	\$15,400.00
5	Adjust Manhole Rims Per Village Specs	22.00	EACH	\$350.00	\$7,700.00
6	Binder Repair As Measured In The Field - Curb Inlet Patching And Base Patching	86.00	SY	\$92.00	\$7,912.00
7	Curb Repair As Measured In The Field - 7 Locations	41.00	LF	\$88.00	\$3,608.00
8	Street Sweeping And Tack	11,135.00	SY	\$0.35	\$3,897.25
9	Construct New 1 1/2" Surface Course (SLT 58-28S) Including Crafcro Pavement Joint Adhesive	11,135.00	SY	\$8.45	\$94,090.75
10	Curb Backfilling, Topsoil, Seed, Fertilizer, Seed And Mulch	170.00	LF	\$8.00	\$1,360.00
11	Sanitary MH Lowering At Project Limits **See Notes**	1.00	LS	\$3,850.00	\$3,850.00
Total Bid Price:					\$151,637.00

Notes:

- As required by the Wisconsin Lien law, Stark Pavement Corporation, Inc., hereby notifies you that persons or companies furnishing labor or material for construction on your land may have lien rights on your land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned, are those who contract directly with you or those who give you notice within 60 days after they first furnished labor or material for the construction. Accordingly, you will probably receive notice from those who furnish labor or material for the construction, you should give a copy of each notice received to your mortgage lender, if any. We agree to cooperate with you and your lender, if any, to see that all potential lien claimants are duly paid.
- INSURANCE:**
Our proposal includes the attached certificate of liability coverage and contractors blanket additional insured endorsement. If the contract requires higher limits of coverage as listed below, add accordingly to our proposal.
CG2010 & CG2037 (07/04) ADD: \$500.00
CG2010 & CG2037 (10/01) ADD: \$1,000.00
Umbrella to be primary/non-contributory ADD: \$1,000.00
Waiver of subrogation ADD: \$100.00
- Price reflects asphalt placement in temperatures at or above 40°F; if required by the Prime Contractor's schedule to place asphalt in temperatures lower than 40°F, Stark Pavement Corporation, Inc., will not be held liable for damage or defects attributed to temperature or other weather conditions.
- Price does not include paving work taking place between December 1, 2024 and April 15, 2025, or after December 1, 2025.
- Prices do not include:
Cold Weather Protection, High Early Concrete, Material Testing, Roadway Signage or Striping, Curb Backfilling, Bond, Permits or Fees

Additional Notes:

- (1) Mobilization figured - Add \$2,500.00 for each additional mobilization.
- Note bid reflects 8 interim inlets (not 6 as noted on the bid form). (1) is a double inlet. (7) locations total.
- Note bid reflects 16 Water Valve adjustments as noted in the field not (8) as noted on the bid form.
- It is possible to mill butt joint further to east at location of the MH adjustment and "crown" the asphalt to obtain proper bury depth but this was not determined at the time of the bid submittal. A credit TBD could be offered on the MH lowering price if this is achievable.
- Work to be completed in 2024.

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Brookfield, Wisconsin 53005
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FAX 262-784-6840

An Equal Opportunity Employer



To: Point Real Estate Address: Brookfield, WI	Contact: Joe Bukovich Phone: Fax:
Project Name: Minor Estates - Surfacing Quote 2024 Project Location: Brockway Drive And Pinehurst Drive, Mukwonago, WI	Bid Number: Bid Date: 8/7/2024

Payment Terms:

Payment terms of net 30 days from the date of invoice. A 1.5% service charge will be added on all past due outstanding balances. All prices are valid for no greater than 30 days.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Stark Pavement Corporation Authorized Signature:  Estimator: Scott Nielson
---	---

Minor's Estates Phase 1 Letter of Credit

ITEM	BEGINNING BID LOC.	Reduction #1 6/15/21	Reduction #2 7/26/21	Reduction #3 8/8/21	Reduction #4 9/10/21	Reduction #5 10/18/21	Reduction #6 11/4/22	Reduction #7 10/3/24	BALANCE
1	\$ 528,552.18	\$ 275,484.10	\$ 76,775.40	\$ 127,989.89	\$ 39,044.72	\$ 9,298.07	\$ -	\$ -	\$ -
2	\$ 256,503.00	\$ 256,503.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	\$ 365,902.00	\$ -	\$ 355,802.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	\$ 153,552.00	\$ -	\$ 142,890.00	\$ 10,662.00	\$ -	\$ -	\$ -	\$ -	\$ -
5	\$ 309,439.94	\$ -	\$ -	\$ 144,349.72	\$ 71,282.72	\$ 85,682.50	\$ -	\$ 8,125.00	\$ -
6	\$ 68,940.00	\$ -	\$ -	\$ -	\$ -	\$ 13,752.00	\$ -	\$ 55,188.00	\$ -
7	\$ 25,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ 17,200.00
8	\$ 339,605.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228,179.44	\$ 99,492.38	\$ 11,934.00
TOTAL	\$ 2,037,634.94	\$ 531,987.10	\$ 575,467.40	\$ 283,001.61	\$ 110,327.44	\$ 108,732.57	\$ 228,179.44	\$ 170,805.38	\$ 29,134.00

Notes:

Guarantee for sanitary and watermain improvements expires 11/17/22.
Guarantee for surface and storm expires 11/20/2025.

Minor's Estates - Phase 1 Letter of Credit Cost Breakdown
Per DF Tomasini Contract Proposal

Phase 1 Infrastructure Costs				DF Tomasini Proposal Form 3/9/21				Infrastructure Subtotals	Infrastructure Item
Item No.	Description	Unit	Estimated Quantity	Bid Quantity	Unit Bid Price	Bid Price			
1	8" Water Main (including tees, bends, tracer wire, temporary plug) w/ compacted spoil backfill	LF	160	160	\$52.00	\$8,320.00			
2	12" Water Main (including tees, bends and tracer wire) w/ compacted spoil	LF	1,845	1,780	\$59.00	\$105,020.00			
3	1 1/2" Water Lateral w/ compacted spoil	LF	1,273	1,267	\$51.00	\$64,617.00			
4	8" Gate Valve	EA	1	1	\$1,600.00	\$1,600.00			
5	12" Gate Valve	EA	5	6	\$2,600.00	\$15,600.00			
6	Connect to Existing Water Main	EA	2	2	\$2,700.00	\$5,400.00			
7	Hydrant Assembly (including tee, valve, lead, tracer wire box)	EA	7	6	\$6,100.00	\$36,600.00		\$237,157.00	Phase 1 Watermain
8	Sanitary Manhole	EA	8	8	\$2,900.00	\$23,200.00			
9	6" Sanitary Lateral w/ compacted spoil	LF	1,296	1,247	\$46.00	\$57,362.00			
10	8" Sanitary Sewer w/ compacted spoil backfill	LF	1,781	1,781	\$52.00	\$92,612.00		\$173,174.00	Phase 1 Sanitary
11	Storm Manhole	EA	10	10	\$1,400.00	\$14,000.00			
12	Catch Basin Neenah R-3067-L	EA	11	11	\$1,600.00	\$17,600.00			
13	12" RCP CL V Pipe w/ compacted spoil	LF	130	142	\$45.00	\$6,390.00			
14	15" RCP CL IV Pipe w/ compacted spoil	LF	1,364	1,364	\$51.00	\$69,564.00		\$107,554.00	Phase 1 Storm
15	Fine road grading	LF	2,040	2,040	\$6.75	\$13,770.00			
16	8" Aggregate Base Course	CY	1,950	1,950	\$34.00	\$66,300.00			
17	1 1/2" Asphalt Surface Course installed in 2020	SY	7,660	7,660	\$9.00	\$68,940.00			
18	2 1/2" Asphalt Binder Course	SY	7,660	7,660	\$8.85	\$67,791.00			
19	30" Curb and Gutter	LF	4,080	4,080	\$14.75	\$60,180.00			
20	Concrete Sidewalk with Gravel Base	LF	4,015	4,015	\$20.50	\$82,307.50			
21	Detectable Warning Field	EA	16	16	\$375.00	\$6,000.00			
22	Sawcut Asphalt Pavement	LF	64	64	\$7.00	\$448.00			
23	Traffic Control	LS	1	1	\$5,500.00	\$5,500.00		\$371,236.50	Phase 1 Paving
24	Grading (including topsoil stripping, excavation, filling, compaction)	LS	1	1	\$204,477.00	\$204,477.00			
25	Respread topsoil, seed, fertilizer, mulch	LS	1	1	\$57,460.00	\$57,460.00			
26	Inlet Protection	EA	14	14	\$106.00	\$1,484.00			
27	Silt Fence	LF	2,268	2,268	\$1.50	\$3,402.00			
28	Erosion Mat	SF	4,248	4,333	\$1.74	\$7,539.42			
29	Ditch Checks	EA	21	21	\$132.00	\$2,772.00			
30	Clearing and Grubbing	LS	1	1	\$10,500.00	\$10,500.00		\$287,634.42	Phase 1 Grading
Total Phase 1 Infrastructure Costs						\$1,176,755.92			

RESOLUTION NO. 2024-60

**A RESOLUTION TO ACCEPT ROADWAY AND STORM SEWER FOR
MINOR'S ESTATES 4 PHASE 2
IN THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board of the Village of Mukwonago is required to accept public infrastructure as required under the terms of the developer's agreement, and

WHEREAS, Point Real Estate has requested acceptance of Road Way and Storm Sewer for Phase 2, and

WHEREAS, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend acceptance as stated and as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby accepts road way and storm sewer for Minor's Estates 4 Phase 2 Development.

Passed and dated this 20th day of November 2024.

By: _____
Fred Winchowky, Village President



Attest: _____
Diana A Dykstra, MMC
Village Clerk-Treasurer

October 25, 2024

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Minor's 4 – Phase 2
Recommendation of Roadway and Storm Sewer Acceptance

Dear President Winchowky:

We have received a request from the Developer of this project to have the public roadway and storm sewer accepted for Phase 2 of this Development. A punch list inspection was completed and all items have been addressed. We are awaiting the televising tapes for the storm sewer which will take place in early November. We, therefore, recommend the following to you and the Village Board:

- Acceptance of the Phase 2 Public Roadway Infrastructure.
- Acceptance of the Phase 2 Public Storm Sewer Infrastructure.

We are recommending this acceptance be made contingent on receipt and approval of the storm sewer televising tapes.

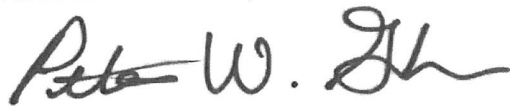
The required lien waivers for acceptance of the public infrastructure have been received and are attached. We recommend that you have your legal counsel review these waivers to ensure that they are adequate. Also attached to this letter is the valuation of the developer's contributions to the Village for the public infrastructure – the storm sewer items are highlighted. The roadway costs compiled from bids received by Stark Pavement are as follows:

- Phase 2 Base, Curb, Binder, Sidewalk = \$175,000
- Phase 2 Surface Asphalt = \$60,000

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg

Enclosure(s)

cc: Diana Dykstra, Village of Mukwonago
Shay Zerfas, Village of Mukwonago
Ron Bittner, Village of Mukwonago



October 3, 2024

Diana Dykstra
Village of Mukwonago Clerk-Treasurer
PO Box 206
440 River Crest Court
Mukwonago, WI 53149

RE: Minors Estates Phase 2
Storm Sewer and Road Acceptance Request and Letter of Credit Reduction #2

Dear Ms. Dykstra:

The final storm sewer adjustments, asphalt binder and curb repair and surface course of asphalt have been completed in Minors Estates Phase 2. Please consider this request from the Subdivider for the Village to inspect and accept the storm sewer and road improvements in the subdivision.

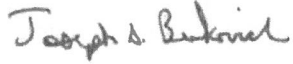
In addition, please accept this letter as the Subdivider's request to reduce the letter of credit per the following cost breakdown:

Letter of Credit Balance	\$124,362.98
-Less Requested Reductions-	
Road Paving	\$7,455.50
Surface Course Paving	\$39,378.75
Street Trees	\$800.00
<u>Contingency</u>	<u>\$52,950.85</u>
Total Reduction	\$100,585.10
Letter of Credit Balance Remaining	\$23,777.88

Enclosed herewith is a copy of Stark Pavement Corporation's invoice and lien waiver, a copy of the contract proposal form identifying the various road completion costs to substantiate the letter of credit reduction and a letter of credit worksheet which tracks the letter of credit balances. A total of 2 street trees have been installed in Phase 2. The remaining contingency of \$7,377.88, after the requested reduction above, is equal to 20% of the street tree cost (\$3,440.00) and 10% of the surface course paving (\$3,937.88) to be held during the guarantee period.

Please schedule the road and storm sewer final acceptance and letter of credit reduction on the November 6, 2024 Committee of the Whole and November 20, 2024 Village Board meeting agendas for approval. Please call me at (262) 424-5997 to discuss any questions or concerns you may have. Thank you for your time and consideration of these requests.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Joseph A. Bukovich". The signature is fluid and cursive, with the first name "Joseph" being more prominent.

Joseph A. Bukovich, P.E.
Owner's Representative

CC: Peter Gesch, Ruekert & Mielke

Encs.

[https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago - Minor's Estates/Loan/Dykstra Minors Phase 2 Paving & Storm Sewer Acceptance Request LOC Reduction #2 - 10-3-24.docx](https://mlgcompanies.sharepoint.com/sites/MLGFiles/Projects/Mukwonago-Minor's%20Estates/Loan/Dykstra%20Minors%20Phase%20Paving%20&%20Storm%20Sewer%20Acceptance%20Request%20LOC%20Reduction%20-%2010-3-24.docx)



STARK PAVEMENT CORPORATION
12845 W Burleigh Road
Brookfield, WI 53005
Phone: (414) 466-0644
Fax: (262) 784-6841

INVOICE NUMBER
66969

SOLD TO *MINORS ESTATES Investments LLC*
~~Point Real Estate~~
19000 W Bluemound Road
Brookfield, WI 53045

SHIP TO MINORS ESTATES
BROCKWAY DR & PINEHURST DR
MUKWONAGO, WI XXXXX

ACCOUNT NO	PO NUMBER	SHIP VIA	DATE SHIPPED	TERMS	INVOICE DATE	PAGE
2PRE				Net 30	9/24/2024	1

Stark job# 2410133

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	Asphalt/Concrete Paving Per Proposal	151,637.00	151,637.00

TOTAL AMOUNT **\$ 151,637.00**

ok
JAB
9/29/24

MINORS ESTATES
SURFACE COURSE PAVING
INCLUDING INTERIOR ISLOTS,
CURB + BINDER REPAIR.

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: Stark Pavement Corporation

Contractor: Pointe Real Estate

Job/Location: Minor Estates - Mukwonago

Owner: Minors Estates Investments, LLC

Through Date: 9/30/2024

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: ~~Pointe Real Estate~~ MINORS ESTATES INVESTMENTS LLC

Amount of Check: \$ 151,637.00

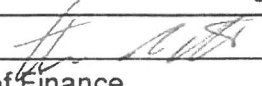
Check Payable to: Stark Pavement Corporation

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
 - Date(s) of waiver and release: _____
 - Amount(s) of unpaid progress payment(s): \$ _____
- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: 

Claimant's Title: VP of Finance

Date of Signature: 10/3/2024

ASPHALT PAVING
PAVING CONTRACTOR

13015 W. Burroughs Rd.
Brookfield, Wisconsin 53005
Telephone: 414-334-7010
FAX: 414-334-3042
Attn: Bill Christensen, General Manager



To: Point Real Estate		Contact: Joe Bukovich			
Address: Brookfield, WI		Phone:			
		Fax:			
Project Name: Minor Estates - Surfacing Quote 2024		Bid Number:			
Project Location: Brockway Drive And Pinehurst Drive, Mukwonago, WI		Bid Date: 8/7/2024			
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Our proposal includes the attached certificate of liability coverage and contractors blanket additional insured endorsement. If the contract requires higher limits of coverage as listed below, add accordingly to our proposal.
CG2010 & CG2037 (07/04) ADD: \$500.00
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Umbrella to be primary/non-contributory ADD: \$1,000.00
Waiver of subrogation ADD: \$100.00
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- Work to be completed in 2024.

STARK PAVEMENT CORP.

11045 W. Burlington Rd.
Brookfield, Wisconsin 53005
Telephone: 814-225-7330
Fax: 814-225-7330
100 South Commonwealth Avenue



To:	Point Real Estate	Contact:	Joe Bukovich
Address:	Brookfield, WI	Phone:	
		Fax:	
Project Name:	Minor Estates - Surfacing Quote 2024	Bid Number:	
Project Location:	Brockway Drive And Pinehurst Drive, Mukwonago, WI	Bid Date:	8/7/2024

Payment Terms:

Payment terms of net 30 days from the date of invoice. A 1.5% service charge will be added on all past due outstanding balances. All prices are valid for no greater than 30 days.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Stark Pavement Corporation Authorized Signature:  Estimator: Scott Nielson
--	--

Minor's Estates Phase 2 Letter of Credit

ITEM	BID LOC.	REDUCTION #1		REDUCTION #2		REDUCTION #3	REDUCTION #4	REDUCTION #5	REDUCTION #6	BALANCE
		10/25/22	10/3/24							
1	Grading and erosion control	\$ 85,088.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Road paving incl. stone base, curb, binder & sidewalk	\$ 159,976.75	\$ 7,455.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Surface course paving	\$ 38,378.75	\$ 39,378.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Street trees (43 Ph. 2 trees)	\$ 17,200.00	\$ 800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,400.00
5	Contingency (20%)	\$ 60,328.73	\$ 52,950.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,377.88
TOTAL		\$ 361,972.36	\$ 237,609.38	\$ 100,585.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,777.88

Notes:

Guarantee for improvements expires December 21, 2023.
Guarantee for surface and storm expires 11/20/2025.

Minors Estates Phase 2 Sanitary Sewer and Watermain Breakdown 11-28-22									
Phase 2 Infrastructure Constructed in Phase 1									
Item No.	Description	Unit	Estimated Quantity	DF Tomasini Proposal Form 3/9/21			Infrastructure Subtotals	Infrastructure Item	
				Bid Quantity	Unit Bid Price	Bid Price			
1	12" Water Main (including tees, bends and tracer wire) w/ compacted spoil	LF	934	990	\$61.00	\$60,390.00			
2	1 1/2" Water Lateral w/ compacted spoil	LF	707	741	\$55.00	\$40,755.00			
3	12" Gate Valve	EA	1	1	\$2,600.00	\$2,600.00			
4	Connect to Existing Water Main	EA	2	1	\$2,700.00	\$2,700.00			
5	Hydrant Assembly (including tee, valve, lead, tracer wire box)	EA	2	2	\$6,100.00	\$12,200.00			
6	Sanitary Manhole	EA	2	2	\$3,000.00	\$6,000.00		\$118,645.00	Phase 2 Watermain
7	6" Sanitary Lateral w/ compacted spoil	LF	697	731	\$48.00	\$35,088.00			
8	8" Sanitary Sewer w/ compacted spoil	LF	787	797	\$53.00	\$42,241.00		\$83,329.00	Phase 2 Sanitary
9	Storm Manhole	EA	2	2	\$1,500.00	\$3,000.00			
10	Catch Basin Neenah R-3067-L	EA	4	4	\$1,700.00	\$6,800.00			
11	12" RCP CL V Pipe w/ compacted spoil	LF	64	72	\$55.00	\$3,960.00			
12	15" RCP CL IV Pipe w/ compacted spoil	LF	607	597	\$54.00	\$32,238.00		\$45,998.00	Phase 2 Storm
13	Sawcut Asphalt Pavement	LF	32	32	\$5.00	\$160.00			
14	Traffic Control	LS	1	1	\$6,983.44	\$6,983.44		\$7,143.44	Phase 2 Paving
15	Grading (including topsoil stripping, excavation, filling, compaction)	LS	1	1	\$151,900.00	\$151,900.00			
16	Respread topsoil, seed, fertilizer, mulch	LS	1	1	\$54,883.00	\$54,883.00			
17	Inlet Protection	EA	4	4	\$106.00	\$424.00			
18	Silt Fence	LF	1,440	1,440	\$1.50	\$2,160.00			
19	Erosion Mat	SF	9,295	10,824	\$1.74	\$18,833.76			
20	Ditch Check	EA	21	21	\$132.00	\$2,772.00			
21	Clearing and Grubbing	LS	1	1	\$9,985.00	\$9,985.00		\$240,957.76	Phase 2 Grading
Total Phase 2 Infrastructure Costs Constructed in Phase 1									



Agenda Item Cover Report

Date: 10/21/2024	Committee/Board: Judicial
Submitted by: Chief Streit	Department: Police
Date of Committee Action: 11/06/2024	Date of Village Board Action: 11/20/2024

Subject:

Municipal Ordinance Regarding Students Use of PCDs on School Grounds

Executive Summary:

The Mukwonago Area School District(MASD) recently passed a policy restricting students use of personal communication devices(PCDs). One of these restrictions is "In order to avoid disruption of the educational environment and protect students' right of privacy, student use of PCDs is prohibited on school grounds during school hours. All PCDs will be powered off during the school day and stored in a vehicle, backpack, pocket, purse or other location that keeps the PCD where it will not be seen in the school environment."

MASD Superintendent, Dr. Koch, asked that the village enact an ordinance prohibiting student use of PCDs on school grounds that would allow for municipal court penalties for violating this policy in addition to school sanctions.

Attorney Bayer reviewed the MASD policy and a similar Germantown ordinance on PCDs and is drafted the attached Village of Mukwonago Ordinance.

Fiscal Impact:

None

Executive Recommendation/Action:

Approve the PCD ordinance.

 **Attachments Included**

ORDINANCE NO. 1032

An Ordinance to Restrict the Use of “Personal Communication Devices” on Mukwonago School District Grounds During School Hours

WHEREAS, the Mukwonago School District (“District”) has considered and passed Policy 5136 (“Policy”), which prohibits the use of what the District defines as “personal communication devices,” other than any District issued device specifically for school use, on school district grounds during designated school hours; and

WHEREAS, the District has requested that the Village pass an ordinance consistent with Policy 5136, that would give the village police department the ability to issue municipal citations for violations of the Policy; and

WHEREAS, the Village of Mukwonago finds it is in the interests of the health, safety, and welfare of the Village to pass an ordinance consistent with the Policy; and

NOW THEREFORE, at a regular meeting of the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, held on the 20th day of November 2024, by a favorable vote of the Board, said Board does ordain as follows:

SECTION 1

Subsection 6, “Student use of Personal Communication Devices prohibited,” of Article I, “In General,” of Chapter 56, “Offenses and Miscellaneous Provisions,” is hereby created as follows:

54-7 Student use of Personal Communication Devices prohibited.

(a) Definitions. For the purpose of this section, the following definitions apply:

- (1) Personal Communication Devices. Personal Communication Devices include non-district issued computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, and/or any other web-enabled devices of any type.
- (2) School Grounds. Grounds of the Mukwonago Area School District.
- (3) School Hours. Hours during which School Grounds are open and designated for student instruction by the Mukwonago Area School District.
- (4) Student. An individual enrolled in any Mukwonago Area School under the authority of the Mukwonago Area School District.

(b) Student use of Personal Communication Devices is prohibited on School Grounds during School Hours. Any Personal Communication Device brought to School Grounds by Students should be powered off during School Hours and stored in a vehicle, backpack, pocket, purse, or other location that keeps the Personal Communication Device where it will not be seen in the school environment.

SECTION 2

That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby to such extent repealed.

SECTION 3

If any portion of this Ordinance is invalid or unconstitutional, or the application of this Ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

SECTION 6

That this Ordinance shall take effect and be in force from and after its passage and posting as provided by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago and shall indicate the number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, this 20th day of November, 2024.

Fred Winchowky, Village President, Board of Trustees

Countersigned:

Diana Dykstra, Village Clerk-Treasurer

Incident Type Report (Summary)

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
100 - Fire, other	1	0.06%				
111 - Building fire	24	1.33%	245,000.00	57,500.00	302,500.00	96.57%
113 - Cooking fire, confined to container	2	0.11%	2,500.00	500.00	3,000.00	0.96%
131 - Passenger vehicle fire	3	0.17%	6,000.00	100.00	6,100.00	1.95%
143 - Grass fire	3	0.17%				
162 - Outside equipment fire	1	0.06%	400.00	0.00	400.00	0.13%
Total: 34		Total: 1.89%	Total: 253,900.00	Total: 58,100.00	Total: 312,000.00	Total: 99.60%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
311 - Medical assist, assist EMS crew	1	0.06%				
321 - EMS call, excluding vehicle accident with injury	842	46.70%				
3212 - Interfacility Transfer	384	21.30%				
3213 - Intercept	152	8.43%				
322 - Motor vehicle accident with injuries	49	2.72%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.06%				
324 - Motor vehicle accident with no injuries.	24	1.33%				
331 - Lock-in (if lock out , use 511)	1	0.06%				
341 - Search for person on land	4	0.22%				
353 - Removal of victim(s) from stalled elevator	1	0.06%				
381 - Rescue or EMS standby	1	0.06%				
Total: 1,460		Total: 80.98%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	1	0.06%				
411 - Gasoline or other flammable liquid spill	1	0.06%				
412 - Gas leak (natural gas or LPG)	6	0.33%				
413 - Oil or other combustible liquid spill	3	0.17%				
424 - Carbon monoxide incident	1	0.06%				
440 - Electrical wiring/equipment problem, other	3	0.17%				
444 - Power line down	3	0.17%				
445 - Arcing, shorted electrical equipment	28	1.55%				
463 - Vehicle accident, general cleanup	4	0.22%				
Total: 50		Total: 2.77%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	11	0.61%				
510 - Person in distress, other	1	0.06%				
522 - Water or steam leak	3	0.17%				
550 - Public service assistance, other	2	0.11%				
551 - Assist police or other governmental agency	1	0.06%				
561 - Unauthorized burning	1	0.06%				
571 - Cover assignment, standby, moveup	11	0.61%				
Total: 30		Total: 1.66%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
611 - Dispatched and cancelled en route	110	6.10%				
622 - No incident found on arrival at dispatch address	19	1.05%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
631 - Authorized controlled burning	3	0.17%				
651 - Smoke scare, odor of smoke	11	0.61%	0.00	1,250.00	1,250.00	0.40%
671 - HazMat release investigation w/no HazMat	7	0.39%				
Total: 150		Total: 8.32%	Total: 0.00	Total: 1,250.00	Total: 1,250.00	Total: 0.40%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	1	0.06%				
733 - Smoke detector activation due to malfunction	5	0.28%				
735 - Alarm system sounded due to malfunction	11	0.61%				
736 - CO detector activation due to malfunction	4	0.22%				
740 - Unintentional transmission of alarm, other	1	0.06%				
741 - Sprinkler activation, no fire - unintentional	1	0.06%				
743 - Smoke detector activation, no fire - unintentional	4	0.22%				
744 - Detector activation, no fire - unintentional	2	0.11%				
745 - Alarm system activation, no fire - unintentional	42	2.33%				
746 - Carbon monoxide detector activation, no CO	6	0.33%				
Total: 77		Total: 4.27%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 8 - Severe Weather & Natural Disaster						
800 - Severe weather or natural disaster, other	1	0.06%				
814 - Lightning strike (no fire)	1	0.06%				
Total: 2		Total: 0.11%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Total: 1,803		Total: 100.00%	Total: 253,900.00	Total: 59,350.00	Total: 313,250.00	Total: 100.00%



Agenda Cover Report

Date: 11/07/2024	Committee/Board: Joint Protective Services
Submitted by: Chief Jeffrey Stien	Department: Fire
Date of Committee Action: 11/18/2024	Date of Village Board Action: 11/20/2024

Subject: 2023 AFG Grant Award EMW-2023-03936 purchasing

Executive Summary:

The award period is 08/14/2024 to 08/26/2026. Motorola has a 4th quarter discount on the portables and accessories if an order is signed in 2024 with a 2025 delivery. This would save approximately \$30,000.00. This item has been tentatively approved for the 2025 Capital Improvement plan.

Fiscal Impact:

Possible reduction in costs to municipalities from \$125,000.00 to \$95,000.00, the FD Fund Balance for capital would be used to offset capital costs.

Executive Recommendation/Action:

Recommendation to sign an order for 33 portable radios and accessories for 2023 AFG Grant Award EMW-2023-03936

☐ **Attachments Included:**

- Mukwonago FD (33) APXNEXTXN 09-05-2024 446408.76
- Mukwonago FD (33) APXNEXTXN 11-07-2024 414420.70



MUKWONAGO FIRE DEPT

33 APXNEXTXN

02/19/2024

02/19/2024

MUKWONAGO FIRE DEPT
2120 DAVIDSON RD
WAUKESHA, WI 53186

RE: Motorola Quote for 33 APXNEXTXN
Dear Matt Sura,

Motorola Solutions is pleased to present MUKWONAGO FIRE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MUKWONAGO FIRE DEPT with the best products and services available in the communications industry. Please direct any questions to Pete Picciolo at pete.picciolo@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Pete Picciolo

Billing Address:
MUKWONAGO FIRE DEPT
2120 DAVIDSON RD
WAUKESHA, WI 53186
US

Quote Date:02/19/2024
Expiration Date:05/19/2024
Quote Created By:
Pete Picciolo
pete.picciolo@
motorolasolutions.com

End Customer:
MUKWONAGO FIRE DEPT
Matt Sura
msura@mukwonagofire.org
262-501-3920

Contract: 24752 - WCA

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	APX™ NEXT	APX NEXT XN ALL				
1	H55TGU9PW8AN	APX NEXT XN; ALL-BAND MODEL 4.5 PORTABLE	33		\$7,621.93	\$251,523.69
1a	BD00004AA	ADD: CORE BUNDLE XN	33		\$2,187.08	\$72,173.64
1b	QA08852AA	ADD: LEATHER CARRY CASE XN	33		\$83.22	\$2,746.26
1c	Q387CB	ADD: MULTICAST VOTING SCAN	33		Included	Included
1d	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	33		Included	Included
1e	QA09001AM	ADD: WIFI CAPABILITY	33		Included	Included
1f	QA09028AA	ADD: VIQI VC RADIO OPERATION	33		Included	Included
1g	H38DA	ADD: SMARTZONE OPERATION	33		Included	Included
1h	QA03399AK	ADD: ENHANCED DATA	33		Included	Included
1i	QA00580BA	ADD: TDMA OPERATION	33		Included	Included
1j	QA09113AA	ADD: BASELINE RELEASE SW	33		\$0.00	\$0.00
1k	QA08674AA	ADD: TRIGGER OPTION: APX NEXT XVN500 RSM-NFPA	33		\$0.00	\$0.00
1l	Q361CD	ADD: P25 9600 BAUD TRUNKING	33		Included	Included



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
1m	Q498BN	ENH: ASTRO 25 OTAR W/ MULTIKEY	33		Included	Included
1n	Q15AU	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	33		Included	Included
1o	QA01767BL	ADD: P25 LINK LAYER AUTHENTICATION	33		Included	Included
1p	QA08675AB	ADD: APX NEXT XN 10-PIN ADAPTER	33		\$178.85	\$5,902.05
1q	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	33		\$4.38	\$144.54
1r	H797DW	ENH: DVP-XL ENCRYPTION AND ADP	33		Included	Included
1s	BD00010AB	ADD: SECURITY BUNDLE	33		\$837.31	\$27,631.23
1t	QA07680AA	ADD: MULTI SYSTEM OTAR	33		Included	Included
1u	QA08853AA	ADD: CPS ENABLEMENT*	33		\$0.00	\$0.00
1v	QA09016AA	ADD: LTE FOR VERIZON LTE SERVICE*	33		\$0.00	\$0.00
2	PMMN4138A	ACCESSORY KIT,ACCESSORY KIT, XVN500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITHOUT KNOB	33		\$565.75	\$18,669.75
3	LSV01S03446A	APX NEXT DMS ESSENTIAL	33	7 YEARS	\$363.45	\$11,993.85
4	SSV01S01406A	SMARTCONNECT	33	5 YEARS	\$540.00	\$17,820.00
5	SSV01S01476A	SMARTLOCATE	33	5 YEARS	\$540.00	\$17,820.00
6	PMNN4812A	BATTERY PACK, BATT IMPRES 2 LIION UL DIV2 IP68 3400T	33		\$208.05	\$6,865.65
7	PMPN4639B	CHGR VEHICLE IMPRES 2 EXT NA/AU/NZ KIT	30		\$437.27	\$13,118.10

Grand Total

\$446,408.76(USD)


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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Pricing Summary

		Payment Term	Upfront Sale Price	
Upfront Costs*				
			\$398,774.91	
Upfront Subscription Fee				
APX™ NEXT		Annually	\$8,841.41	
Sub Total:			\$407,616.32	
		Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee				
APX™ NEXT		Annually	\$8,841.41	\$8,841.41
Year 3 Subscription Fee				
APX™ NEXT		Annually	\$8,841.41	\$8,841.41
Year 4 Subscription Fee				
APX™ NEXT		Annually	\$8,841.41	\$8,841.41
Year 5 Subscription Fee				
APX™ NEXT		Annually	\$8,841.41	\$8,841.41
Year 6 Subscription Fee				
APX™ NEXT		Annually	\$1,713.41	\$1,713.41
Year 7 Subscription Fee				
APX™ NEXT		Annually	\$1,713.41	\$1,713.41
Sub Total:			\$38,792.44	
Grand Total System Price (Inclusive of Upfront and Annual Costs)			\$446,408.76	

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



APX NEXT RADIO SOLUTIONS

Overview

APX NEXT is Motorola Solutions' next-generation P25 platform purpose-built for first responders to access and act on information while maintaining focus in critical situations. Across all aspects of the radio experience—deployment, operation, maintenance, and evolution—APX NEXT brings critical advancements to usability and performance. Equipped with broadband, LTE, Wi-Fi, Bluetooth 5.0, and GPS capabilities, APX NEXT extends future-ready performance, applications, and full interoperability to the field and control room to transform accurate data into smarter action.

Key benefits of the APX NEXT include the following:

- **SmartTouch Experience** – Easier operation centered around a redefined 3.6" impact resistant touch display and shallow menu hierarchy. This cleaner and more intuitive visual layout increases the usability of the APX NEXT radio and helps users find the information they need without pause or distraction.
- **Ruggedized, Ergonomic Design** – Increased personnel safety and efficiency with an improved T-Grip ergonomic design, full-color top display, and tactile knobs for efficient use in emergency situations. Patented touch technology enables for reliable gloved use, while also making the screen immune to false actuations from water, snow, ice, or debris. The APX Next device meets the same MIL standards for ruggedization achieved by Motorola Solutions' APX platform radios.
- **Easy Fleet Management** – Easier and quicker radio provisioning, remote software updates, and streamlined management reduce downtime and support control center staff. Motorola Solutions' Device Management Services (DMS) maximize the effectiveness of APX NEXT, reducing maintenance risk, workload, and total cost of ownership. DMS brings RadioCentral (RC) programming to APX NEXT, as well, supporting faster provisioning and deployment to get devices in the hands of responders and out into the field.
- **Secure Communications** – Hardened End-to-End security allows only authorized units in the system to listen to transmissions. Real-time security provides seamless protection from the device and data in transit to the cloud and the LMR system

Evolving with Applications Services

APX NEXT Application Services enhance device capabilities and improve user experience. These applications are subscription-based offerings for easier optimization and scaling to meet evolving needs.



11/07/2024

MUKWONAGO FIRE DEPT
2120 DAVIDSON RD
WAUKESHA, WI 53186

RE: Motorola Quote for 33 APXNEXTXN

Dear Matt Sura,

Motorola Solutions is pleased to present MUKWONAGO FIRE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MUKWONAGO FIRE DEPT with the best products and services available in the communications industry. Please direct any questions to Pete Picciolo at pete.picciolo@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Pete Picciolo

Billing Address:
MUKWONAGO FIRE DEPT
2120 DAVIDSON RD
WAUKESHA, WI 53186
US

Quote Date:11/07/2024
Expiration Date:01/29/2025
Quote Created By:
Pete Picciolo
pete.picciolo@
motorolasolutions.com

End Customer:
MUKWONAGO FIRE DEPT
Matt Sura
msura@mukwonagofire.org
262-501-3920

Contract: 24752 - WCA

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	APX™ NEXT	APX NEXT XN ALL				
1	H55TGU9PW8AN	APX NEXT XN; ALL-BAND MODEL 4.5 PORTABLE	33		\$6,786.65	\$223,959.45
1a	BD00004AA	ADD: CORE BUNDLE XN	33		\$1,947.40	\$64,264.20
1b	QA08852AA	ADD: LEATHER CARRY CASE XN	33		\$74.10	\$2,445.30
1c	Q387CB	ADD: MULTICAST VOTING SCAN	33		Included	Included
1d	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	33		Included	Included
1e	QA09001AM	ADD: WIFI CAPABILITY	33		Included	Included
1f	QA09028AA	ADD: VIQI VC RADIO OPERATION	33		Included	Included
1g	H38DA	ADD: SMARTZONE OPERATION	33		Included	Included
1h	QA03399AK	ADD: ENHANCED DATA	33		Included	Included
1i	QA00580BA	ADD: TDMA OPERATION	33		Included	Included
1j	Q361CD	ADD: P25 9600 BAUD TRUNKING	33		Included	Included
1k	Q498BN	ENH: ASTRO 25 OTAR W/ MULTIKEY	33		Included	Included
1l	Q15AU	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	33		Included	Included



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
1m	QA01767BL	ADD: P25 LINK LAYER AUTHENTICATION	33		Included	Included
1n	QA08675AB	ADD: APX NEXT XN 10-PIN ADAPTER	33		\$159.25	\$5,255.25
1o	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	33		\$3.90	\$128.70
1p	H797DW	ENH: DVP-XL ENCRYPTION AND ADP	33		Included	Included
1q	BD00010AB	ADD: SECURITY BUNDLE	33		\$745.55	\$24,603.15
1r	QA07680AA	ADD: MULTI SYSTEM OTAR	33		Included	Included
1s	QA08853AA	ADD: CPS ENABLEMENT*	33		\$0.00	\$0.00
1t	QA09016AA	ADD: LTE FOR VERIZON LTE SERVICE*	33		\$0.00	\$0.00
1u	QA09803AA	ADD: TRIGGER OPTION: APX NEXT XVN500 RSM W/KNOB	33		\$0.00	\$0.00
2	LSV01S03446A	APX NEXT DMS ESSENTIAL	33	7 YEARS	\$363.45	\$11,993.85
3	SSV01S01406A	SMARTCONNECT	33	5 YEARS	\$281.25	\$9,281.25
4	SSV01S01476A	SMARTLOCATE	33	5 YEARS	\$281.25	\$9,281.25
5	PMNN4812A	BATTERY PACK, BATT IMPRES 2 LIION UL DIV2 IP68 3400T	33		\$208.05	\$6,865.65
6	PMMN4162A	ACCESSORY KIT,XVN500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	33		\$594.22	\$19,609.26
7	SSV01S04311A	SMARTINCIDENT (LTE)(GOV)	33	5 YEARS	\$281.25	\$9,281.25
8	SSV01S01907A	SMARTMAPPING	33	5 YEARS	\$281.25	\$9,281.25
9	PMPN4639B	CHGR VEHICLE IMPRES 2 EXT NA/AU/NZ KIT	33		\$437.27	\$14,429.91
10	PMPN4591A	CHGR DESKTOP MULTI UNIT IMPRES 2 6 DISPLAYS INT PS US	2		\$1,313.48	\$2,626.96
11	NNTN9199A	IMPRES 2 SUC, 3.0A, 120VAC, TYPE A PLUG, NA	9		\$123.78	\$1,114.02

Grand Total
\$414,420.70(USD)


Pricing Summary

		Payment Term	Upfront Sale Price	
Upfront Costs*				
			\$365,301.85	
Upfront Subscription Fee				
	APX™ NEXT	Annually	\$9,138.41	
Sub Total:			\$374,440.26	
		Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee				
	APX™ NEXT	Annually	\$9,138.41	\$9,138.41
Year 3 Subscription Fee				
	APX™ NEXT	Annually	\$9,138.41	\$9,138.41
Year 4 Subscription Fee				
	APX™ NEXT	Annually	\$9,138.41	\$9,138.41
Year 5 Subscription Fee				
	APX™ NEXT	Annually	\$9,138.41	\$9,138.41
Year 6 Subscription Fee				
	APX™ NEXT	Annually	\$1,713.41	\$1,713.41
Year 7 Subscription Fee				
	APX™ NEXT	Annually	\$1,713.41	\$1,713.41
Sub Total:			\$39,980.44	
Grand Total System Price (Inclusive of Upfront and Annual Costs)				\$414,420.70

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

DRAFT



PLAN COMMISSION STAFF REPORT

TO: Village of Mukwonago Plan Commission

FROM: Peter Gesch, P.E., Ruekert & Mielke, Inc.

REPORT DATE: November 3, 2024

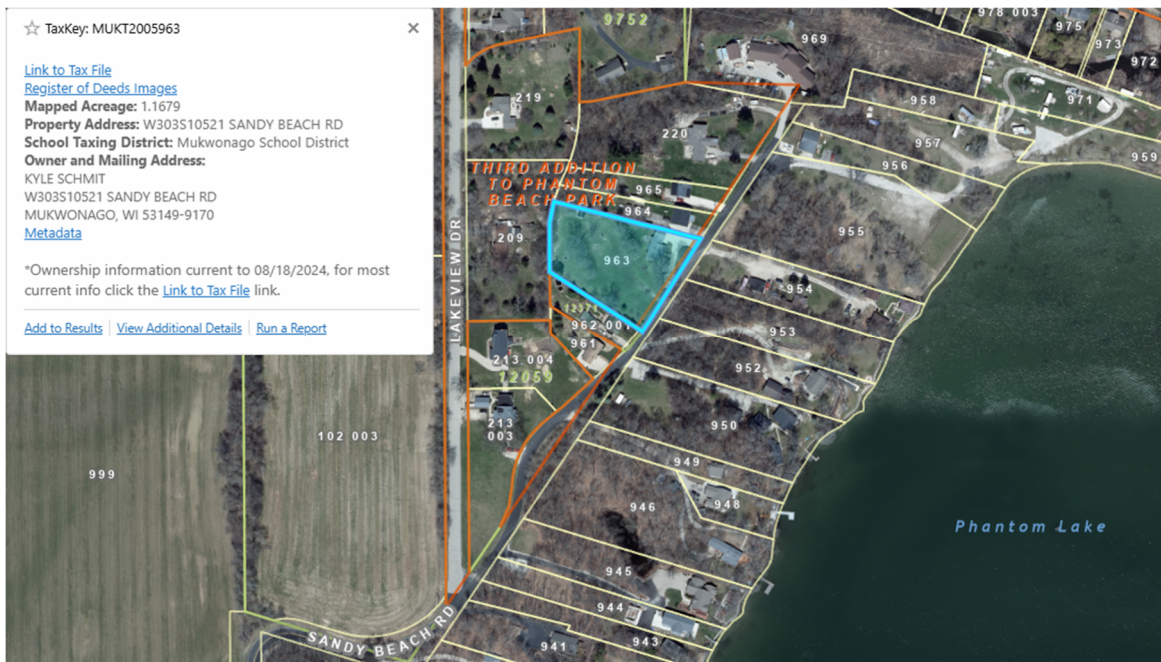
MEETING DATE: November 12, 2024, 6:30 P.M.

SUBJECT: Extraterritorial Review – Certified Survey Map – W303S10521 Sandy Beach Road, Town of Mukwonago, WI 53149 - MUKT2005963

BASIC INFORMATION	
Project:	Extraterritorial Zoning Review
Applicant:	Kyle Schmit
Tax Keys:	MUKT2005963
Consulting Surveyor:	Metropolitan Survey
Request:	Approve ETZ Review and Sign CSM
Staff Recommendation:	Approve and Sign

Project Summary & Overview

The subject parcel lies within 1.5 Miles of the Village's Corporate Boundary and is therefore within the Village's extraterritorial review boundary. The applicant is seeking approval of the CSM for their parcel. Staff have reviewed the CSM and have no objections to the document.



~Mukwonago, Village of > 12-10215 > Schmitt CSM - MUKT > Staff Report-20241103-Schmitt-ETZ~

Staff Report – ETZ
Schmit CSM
November 3, 2024
Page 2

Recommended Action

Recommend to the Village Board to Approve CSM as submitted and set forth in the attached resolution and authorize the Village President and Village Clerk to sign. The approval is contingent on the approval by the Town of Mukwonago and Waukesha County Parks and Land Use. The Village will sign the document after the other entities have approved and signed the CSM.

Attachments

1. Certified Survey Map
2. Resolution



VILLAGE OF MUKWONAGO
SITE PLAN, ARCHITECTURAL, AND PLANNED
UNIT DEVELOPMENT (PUD) APPLICATION
Application Fee: Below

Date Submitted: 10-23-24

FEES

(Please check one)

- ☐ Minor Site Plan (No Building): \$160.00
☐ Major Site Plan; New Building/Addition (> 600 sq. ft.): \$475.00 plus \$.02 per sq. ft.
☐ Planned Unit Development (PUD) Review: \$225.00 plus \$50.00/unit
☒ Other (See Current Fee Schedule) Extra Territorial CSM

CONTACTS

Building Department

Contact: Supervisor of Inspections
Tim Rutenbeck
Phone: (262) 363-6419 Option 1
Fax: (262) 363-6425
Email: trutenbeck@villageofmukwonago.gov

Zoning and Planning

Contact: Village Planner
Peter Gesch
Phone: (262) 542-5733
Fax: (262) 363-6425
Email: pgesch@ruekert-mielke.com

GUIDELINES

The undersigned petition is to consider a request, as stated herein, for the specified parcel(s) of land and will be reviewed by the Plan Commission and Village Board of the Village of Mukwonago. The application packet must be filed with the Village Clerk at least 30 days prior to the meeting of the Planning Commission at which action is desired. The Plan Commission meets on the second Tuesday of each month at 6:30 p.m.

Materials listed below must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100 Article IX. Section 100-601(f) and other pertinent sections of Village ordinances, and, as necessary, to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Plan Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Planner
440 River Crest Ct
Mukwonago, WI 53149
Deliver to: Village Clerk's Office
440 River Crest Ct
Email to: trutenbeck@villageofmukwonago.gov

Complete, accurate and specific information must be entered. Please Print.

APPLICANT (Full Legal Name)

Name: Kyle Schmit
Company: -
Address: W303510521 Sandy Beach Rd City: Mukwonago State: WI Zip: 53149
Daytime Phone: 262-385-1668 Fax: _____
E-Mail: 6PRCompany@aol.com

APPLICANT IS REPRESENTED BY (Full Legal Name)

Name: _____
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

ARCHITECT

Name: _____
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

PROFESSIONAL ENGINEER

Name: _____
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

REGISTERED SURVEYOR

Name: Metropolitan Surveying - Dennis Sauer
Company: Metropolitan Surveying
Address: 9482 S. 76th ST City: Franklin State: WI Zip: 53132
Daytime Phone: 414-529-5380 Fax: _____
E-Mail: Survey@MetropolitanSurveying.com

CONTRACTOR

Name: GPR Builders LLC, Greg Prahl ST
Company: _____
Address: 431 W. Main ST City: Waukesha State: WI Zip: 53186
Daytime Phone: 262-385-6688 Fax: _____
E-Mail: GPRCompany@aol.com

PROPERTY INFORMATION

Property Owner (s) (if different from applicant): SAME

Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Fax: _____

E-Mail: _____

Present Zoning: _____ Tax Key No(s): _____

Location/Address: _____

Present Use: _____ Intended Use: _____

PROCEDURAL CHECKLIST FOR SITE PLAN/ARCHITECTURAL PLAN/PUD REVIEW AND APPROVAL

Submittals for review must include and be accompanied by the following:

Application:

- ☒ Completed application form including the procedural checklist.
- ☐ Application fee: See page 1.
- ☐ Agreement for Reimbursable Services (separate application).

Other Documents:

- ☐ One(1) complete set of Application and materials, in addition to the original, for Village of Mukwonago review.
 - ☐ Project Summary: Please attach a statement detailing the reasons and background for this request including: details of proposal, services provided, wares sold, plans and hours of operation, number of employees, frequency of customer visits, frequency of deliveries to site, description of any interior/exterior modifications or additions to be made to property, any outside storage (dumpsters, trucks, materials...), number of parking stalls, screening/buffer type, any other information available. **PLEASE EXPLAIN IN DETAIL.**
 - ☐ **Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to trutenbeck@villageofmukwonago.gov .
 - ☐ Any additional information as determined by Village staff.
- Upon receipt of a complete submittal, staff review will be conducted within ten business days.
 - All Site Plan, Architectural, and Planned Unit Development review requests require Plan Commission review and Village Board approval.

CERTIFICATION

Applicant hereby certifies that:

- 1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
- 2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
- 3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
- 4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

Kyle Schmit
Signature - Property Owner

Kyle Schmit
Name & Title (PRINT)

10-22-24
Date

Signature - Applicant

Name & Title (PRINT)

Date

Signature - Property Owner

Name & Title (PRINT)

Date

Signature - Applicant's Representative

Name & Title (PRINT)

Date

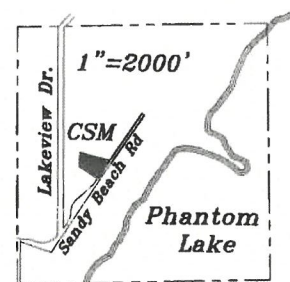
FOR OFFICE USE ONLY	
Date Paid	Receipt #
Plan Commission Date(s)	Village Board Date(s)
Escrow Required? ☐ Yes ☐ No	Escrow Amount
Plan Commission Disposition	
Village Board Disposition	

Waukesha County, Wisconsin

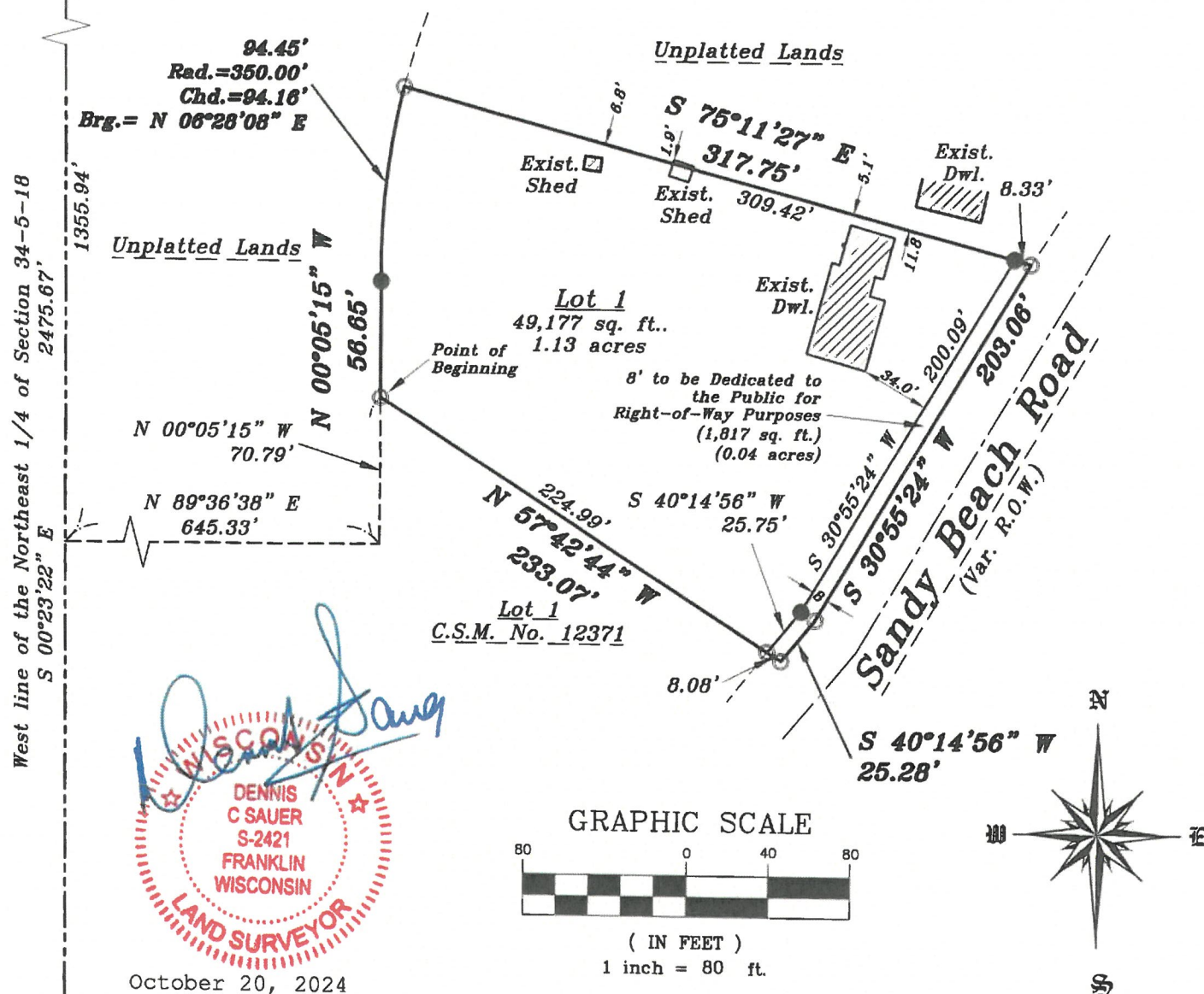
Notes:

- Map bearings refer to Grid North
of the Wisconsin State Plane
Coordinate System, South Zone (NAD-83),
with the West line of the NE 1/4 of
Section 34, T5N, R18E having an
assumed bearing of S 0°23'22" E.

Vicinity Map



NE 1/4 Sec. 34-5-18



October 20, 2024

Prepared by:
Dennis C. Sauer PLS 2421
Metropolitan Survey Service, Inc.
8482 South 76th Street
Franklin, WI 53132

NOTES:

1. This entire property is within the jurisdiction of the Waukesha County Shoreland and Floodland Protection Ordinance.

2. No documents found of easements, existing or proposed on the Subject Property.

SW Cor.
NE 1/4
Sec. 34-5-18
(conc. mon.
w/brass cap)
N= 314,181.73
E=2,440,991.81

CERTIFIED SURVEY MAP NO. _____

Being a combination of part of Lots 1-6, all of Lot 7, part of Lots 8-10 and the East 1/2 of Vacated Klett Drive in Block 14 in the Third Addition to Phantom Beach Park, being a part of the Northeast 1/4 of Section 34, Township 5 North, Range 18 East, Town of Mukwonago, Waukesha County, Wisconsin.

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)
MILWAUKEE COUNTY) SS

I, Dennis C. Sauer, Professional Land Surveyor, do hereby certify:

That I have surveyed, combined, dedicated and mapped a combination of part of Lots 1-6, all of Lot 7, part of Lots 8-10 and the East 1/2 of Vacated Klett Drive in Block 14 in the Third Addition to Phantom Beach Park, being a part of the Northeast 1/4 of Section 34, Township 5 North, Range 18 East, Town of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

Commencing at the witness corner for the Northwest corner of the Northeast 1/4 of Section 34, Town 5 North, Range 18 East; thence S 00°23'22" E along the West line of said Northeast 1/4, 1355.94 feet; thence N 89°36'38" E, 645.33 feet; thence N 00°05'15" W, 70.79 feet to the point of beginning of the lands to be described; thence continuing N 00°05'15" W, 56.65 feet; thence 94.45 feet along the arc of a curve to the northeast, whose center lies to the southeast, whose radius is 350.00 feet, whose chord bears N 06°28'08" E, 94.16 feet; thence S 75°11'27" E, 317.75 feet to a point on the northwesterly right-of-way line of Sandy Beach Road; thence S 30°55'24" W along said northwesterly right-of-way line, 203.06 feet; thence S 40°14'56" W along said northwesterly right-of-way line, 25.28 feet; thence N 57°42'44" W, 233.07 feet to the point of beginning.

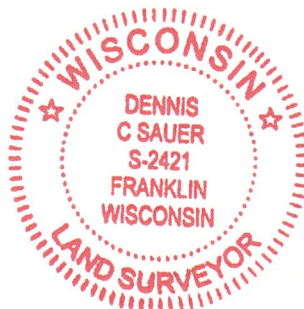
Said lands containing 50,994 sq. ft (1.17 acres) including lands to be dedicated to the public for right-of-way purposes.

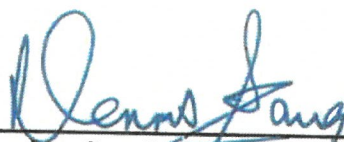
That I have made such survey, land combination, dedication and map by the direction of Kyle Schmit, owner of said land.

That such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes, and the ordinances of Waukesha County, Town of Mukwonago and the Village of Mukwonago, in surveying, dividing and mapping the same.

October 20, 2024
Date




Dennis C. Sauer
Professional Land Surveyor S-2421

PREPARED FOR:
Kyle Schmit
W303 S10521 Sandy Beach Road
Mukwonago, WI 53149

PREPARED BY:
Metropolitan Survey Service, Inc.
8482 South 76th Street
Franklin, WI 53132

CERTIFIED SURVEY MAP NO. _____

Being a combination of part of Lots 1-6, all of Lot 7, part of Lots 8-10 and the East 1/2 of Vacated Klett Drive in Block 14 in the Third Addition to Phantom Beach Park, being a part of the Northeast 1/4 of Section 34, Township 5 North, Range 18 East, Town of Mukwonago, Waukesha County, Wisconsin.

OWNER'S CERTIFICATE:

Kyle Schmit, as owner, does hereby certify that he has caused the lands described on this map to be surveyed, combined, dedicated and mapped as represented on this map in accordance with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the ordinances of Waukesha County and the Town of Mukwonago.

IN WITNESS WHEREOF, the said Kyle Schmit, has caused these presents to be signed at _____, Wisconsin, this _____ day of _____, 20____.

Kyle Schmit, Owner

STATE OF WISCONSIN)
_____ COUNTY) SS

PERSONALLY, came before me this _____ day of _____, 20____, Kyle Schmit, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Signature

Print Name: _____
Notary Public-State of Wisconsin
My Commission Expires: _____

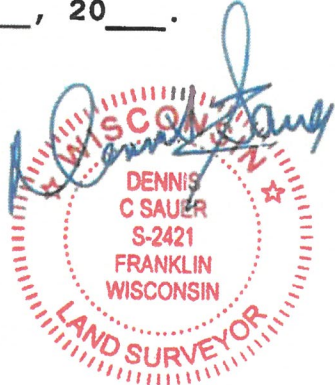
STATE OF WISCONSIN)
_____ COUNTY) SS

CONSENT OF MORTGAGEE

WAUKESHA STATE BANK, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above-described land, does hereby consent to the surveying, combining, mapping and dedication of the land described on this map and does hereby consent to the above certification of owner.

IN WITNESS WHEREOF, the said Waukesha State Bank, has caused these presents to be signed by Liz Lijewski, Assistant Vice President and Bank Manager, at _____, Wisconsin, this _____ day of _____, 20____.

Liz Lijewski
Assistant Vice President
Bank Manager
Waukesha State Bank



CERTIFIED SURVEY MAP NO. _____

Being a combination of part of Lots 1-6, all of Lot 7, part of Lots 8-10 and the East 1/2 of Vacated Klett Drive in Block 14 in the Third Addition to Phantom Beach Park, being a part of the Northeast 1/4 of Section 34, Township 5 North, Range 18 East, Town of Mukwonago, Waukesha County, Wisconsin.

CONSENT OF MORTGAGEE CONTINUED

STATE OF WISCONSIN)
_____ COUNTY) SS

PERSONALLY came before me this _____ day of _____, 20____, Liz Lijewski, Assistant Vice President and Bank Manager of Waukesha State Bank, to me known to be the person who executed the foregoing instrument and to me known to be such officer of said corporation and acknowledged the same.

Notary Public
State of Wisconsin
My Commission Expires _____

TOWN BOARD APPROVAL:

APPROVED by the Town Board of the Town of Mukwonago, Wisconsin, this _____ day of _____, 20____.

Peter Topczewski, Chairman

Kathy Karalewitz, Clerk/Treasurer

VILLAGE OF MUKWONAGO APPROVAL:

APPROVED by the Village Board of the Village of Mukwonago, Wisconsin, this _____ day of _____, 20____.

Fred Winchowsky, President

Diana Dykstra, Clerk-Treasurer

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE:

The above, which has been filed for approval as required by Chapter 236.34 of the Wisconsin State Statutes, is hereby approved on this _____ day of _____, 20____.

Dale R. Shaver, Director



October 20, 2024

THIS INSTRUMENT WAS DRAFTED BY:
Dennis C. Sauer, P.L.S. S-2482

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION NO. 2024-61

**RESOLUTION APPROVING A CERTIFIED SURVEY MAP FOR THE PROPERTY LOCATED
AT W303S10521 SANDY BEACH ROAD IN THE TOWN OF MUKWONAGO (MUKVT
2005963), WAUKESHA COUNTY**

WHEREAS, Kyle Schmit, owner of the property at W303S10521 has submitted a certified survey map to the Village for review; and

WHEREAS, the property is located in the Village's extraterritorial review area and is therefore subject to review by the Village; and

WHEREAS, the Village Plan Commission reviewed the petitioner's request at their meeting on November 12, 2024, and recommended approval of the same as set forth in this resolution.

NOW, THEREFORE, BE IT RESOLVED, the Village Board of the Village of Mukwonago approves the proposed certified survey map as submitted and the Village President is authorized to sign the submitted certified survey map.

Passed and adopted by the Village of Mukwonago Village Board this 20th day of November, 2024.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk

PLAN COMMISSION STAFF REPORT

TO: Village of Mukwonago Plan Commission

FROM: Peter Gesch, P.E., Ruekert & Mielke, Inc.

REPORT DATE: November 4, 2024

MEETING DATE: November 12, 2024, 6:30 P.M.

SUBJECT: Cardinal Ridge Subdivision – Phase 1 Final Plat Approval

BASIC INFORMATION	
Project:	Cardinal Ridge Subdivision
Applicant:	Neumann Developments, Inc.
Consulting Engineer:	Trio Engineering
Request:	Approval – Final Plat – Phase 1
Staff Recommendation:	Approve with Conditions

Project Summary & Overview

A Final Plat for Phase 1 of the Cardinal Ridge Subdivision has been submitted for review and approval. This is a partial Final Plat for the subdivision and only incorporates the first Phase of the project. Future phases will be platted as additions to the subdivision as they are brought forth for construction and approval.

The Village of Mukwonago approved the preliminary plat, with conditions, at their regularly scheduled Village Board Meeting on March 20, 2024. All conditions have been met for this phase of the subdivision. There are specific requests such as an area for a subdivision park and making the connection to Edgewood Avenue a boulevard entrance that will be addressed in future platted phases – these conditions do not apply at this time.

Waukesha County Parks and Land Use have reviewed the Final Plat and have issued a conditional approval letter that is attached. Staff agrees with their required changes. The recommended actions within the letter are at the discretion of the Developer.

Staff Review

Engineering	No comments at this time.
Public Works	No comments at this time.
Utilities	No comments at this time.
Police	No comments at this time.
Fire	No comments at this time.
Building Inspection	No comments at this time.
Planning	No comments at this time.

Staff Report – Final Plat – Phase 1
Cardinal Ridge Subdivision
November 4, 2024
Page 2

Recommended Action

Staff recommends the Planning Commission recommend approval to the Village Board for the Final Plat for Phase 1 of this subdivision, as outlined in the provided resolution.

Attachments

1. Waukesha County Conditional Approval
2. Cardinal Ridge Final Plat – Phase 1
3. DRAFT HOA Deed Restrictions



Waukesha County

Department of Parks and Land Use

TO: State of Wisconsin-Department of Administration (Plat Review)

NOTICE OF: Certification of No Objection to Final Plat

DATE OF REVIEW: October 29, 2024

RE: Subdivision Plat known as: **Cardinal Ridge (formerly Cardinal Crest)**
File No. 2087

LOCATION: Part of the SW ¼ and SE ¼ of Section 19, T5N, R19E, Village of Mukwonago and Village of Vernon

SUBMITTED BY: Wisconsin Department of Administration-Plat Review

SURVEYOR: Ted Indermuehle, P.L.S
Trio Engineering
4100 N. Calhoun Rd. Suite 300
Brookfield, WI 53005

DATE RECEIVED: October 9, 2024

DATE OF PLAT: April 16, 2024

SUBDIVIDER: Neumann Developments, Inc.
N27W24025 Paul Ct., Suite 100
Pewaukee, WI 53072

Planning and Zoning

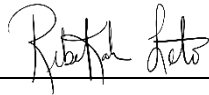
REMARKS: Conditional Certification of No Objection to this Final Plat is based on the following conditions being complied with prior to the recordation of the Final Plat:

1. The scale of the plat is missing and shall be noted next to the scale bar.
2. Any existing wells and/or septic systems shall be properly abandoned. An abandonment report shall be submitted to Waukesha County Environmental Health Division.
3. All easements shall be identified on the plat.

In addition, we recommend the following:

4. Consider whether a temporary access easement over Outlot 2 to allow the developer access to Outlot 3 is necessary.
5. We recommend that the developer consult with the property owner of the location and function of any drain tile that may be present on the property and how it may impact the development.
6. We recommend that a temporary turn-around at the end of Cardinal Lane be shown until future phases are developed to the north.

SIGNED:



Rebekah Leto
Senior Planner

For information regarding this review, please contact Jacob Heermans at (262) 548-7790 or jheermans@waukeshacounty.gov.

Cc via email:

Ted Indermuehle, PLS
Neumann Developments, Developer
Village of Mukwonago Planner
Village of Mukwonago Clerk
Village of Vernon Clerk
Village of Vernon Planner
WE Energies – Plat Review
AT&T – Plat Review
Brightspeed – Plat Review
SEWRPC
Marissa Castello, Waukesha County Land Resources Division
Register of Deeds, Recording
File

GENERAL NOTES:

- — Indicates Set 1.270" outside diameter x 18" long Reinforcing Bar weighing 4.303 lbs. per lineal foot. All other Lot and Outlot corners are staked with 0.750" outside diameter x 18" long Reinforcing Bar weighing 1.502 lbs. per lineal foot.
- — Indicates Found 1" Iron Pipe.
- All linear measurements have been made to the nearest one-hundredth of a foot.
- All angular measurements have been made to nearest second and computed to the nearest half-second.
- All bearings are referenced to the Grid North of the Wisconsin State Plane Coordinate System (NAD83/2011) — South Zone, in which the West line of the S.E. 1/4 of Section 19, T. 5 N., R. 19 E., is taken to bear South 01°30'43" East.
- The Public Stormwater Drainage Easement is herein granted to the Village of Mukwonago.
- The Owners of all Lots within this Subdivision and any future additions to this Subdivision shall each own an equal undivided fractional interest in Outlots 1 and 2 of this Subdivision and designated Outlots within any future additions to this Subdivision. Waukesha County shall not be liable for any fees or special charges in the event they become the owner of any Lot or Outlot in the Subdivision by reason of tax delinquency.
- Stormwater Management Facilities are located on Outlot 1 and Outlot 2. The Owners of all Lots within this Subdivision and any future additions to this Subdivision shall each be liable for an equal undivided fractional share of the cost to repair, maintain or restore said Stormwater Management Facilities within this Subdivision. Said repairs, maintenance and restoration shall be performed by the Owners of all Lots within this Subdivision.
- Wetland boundaries shown herein are based on a field delineation and Wetland Delineation Report prepared by Dave Meyer of Wetland & Waterway Consulting, LLC conducted in October of 2020.
- Outlot 3 is to be retained by the developer for future development.

WETLAND PRESERVATION RESTRICTIONS:

Those areas identified as WETLAND on this Plat shall be subject to the following restrictions:

- Grading, filling and removal of topsoil or other earthen materials are prohibited, unless specifically authorized by the municipality in which this land is located and, if applicable, the Waukesha County Department of Parks and Land Use, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
- The removal or destruction of any vegetative cover, i.e., invasive species, trees, shrubs, grasses, etc., is prohibited, with the exception that dead, diseased, or dying vegetation may be removed, at the discretion of the landowner and with approval from the municipality in which this land is located and, if applicable, the Waukesha County Department of Parks and Land Use-Planning and Zoning Division. Silvicultural thinning, upon the recommendation of a forester or naturalist and with approval from the municipality in which this land is located and, if applicable, the Waukesha County Department of Parks and Land Use-Planning and Zoning Division shall also be permitted. The removal of any vegetative cover that is necessitated to provide access or service to an approved residence or accessory building, shall be permitted only when the access or service cannot be located outside of the Conservancy/Wetland/Primary Environmental Corridor and with approval from the municipality in which this land is located and, if applicable, the Waukesha County Department of Parks and Land Use-Planning and Zoning Division.
- Grazing by domesticated animals, i.e., horses, cows, etc., is prohibited within the Conservancy/Wetland area and shall be discouraged to the greatest extent possible within the Primary Environmental Corridor area.
- The introduction of plant material not indigenous to the existing environment is prohibited.
- Ponds may be permitted subject to the approval of the municipality in which they are located and, if applicable, the Waukesha County Department of Parks and Land Use, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
- The construction of buildings is prohibited.

CARDINAL RIDGE

BEING A PART OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 8142, ALONG WITH UNPLATTED LANDS ALL LOCATED IN THE NORTHWEST 1/4 AND THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 AND THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 19, TOWN 5 NORTH, RANGE 19 EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

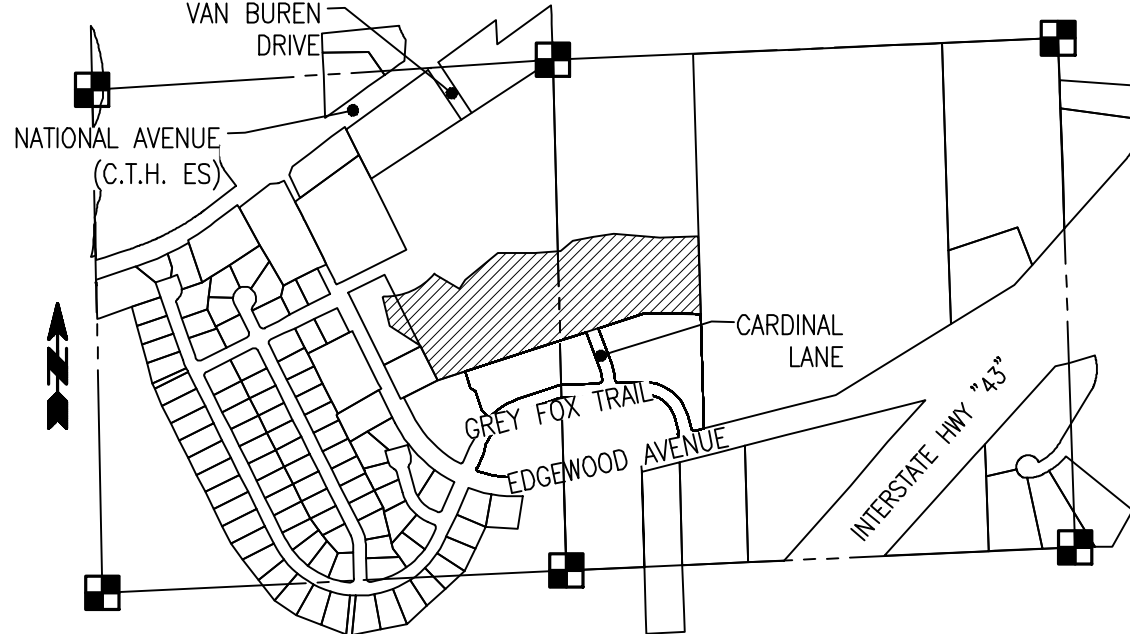
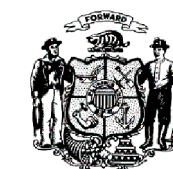
BASEMENT RESTRICTION FOR GROUNDWATER NOTE:

Although all Lots in the Subdivision have been reviewed and approved for development with single-family residential use in accordance with Section 236 Wisconsin Statutes, some Lots contain soil conditions that, due to the possible presence of groundwater near the surface, may require additional soil engineering and foundation design with regard to basement construction. It is recommended that a licensed professional engineer design a basement and foundation that will be suitable to withstand the various problems associated with saturated soil conditions on basement walls or floors or that other special measures be taken. Soil conditions should be subject to each owner's special investigation prior to construction and no specific representation is made herein.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



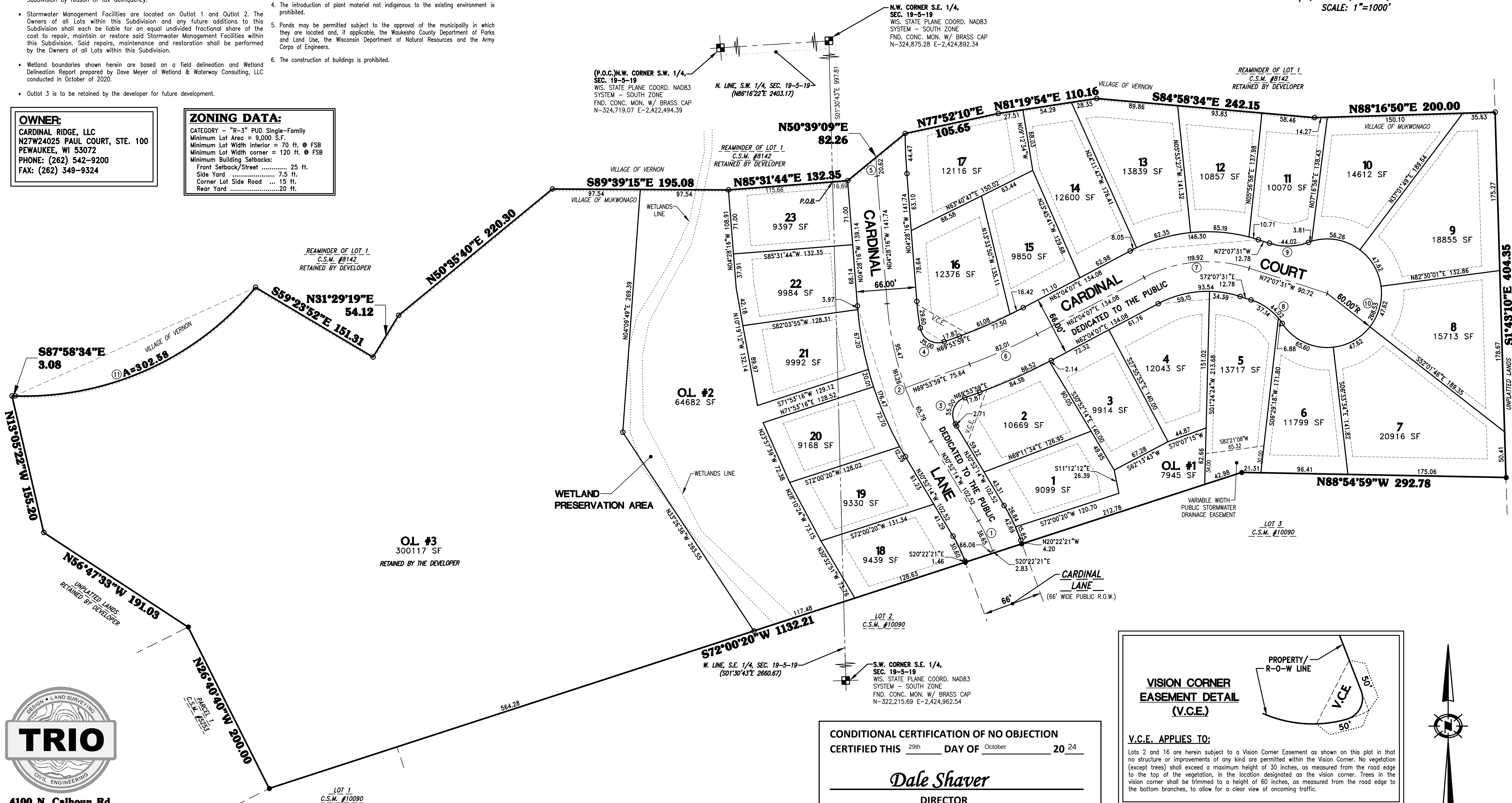
LOCALITY MAP:

S. 1/2, SEC. 19, T. 5 N., R. 19 E.
SCALE: 1"=1000'

OWNER:
CARDINAL RIDGE, LLC
N27W24025 PAUL COURT, STE. 100
PEWAUKEE, WI 53072
PHONE: (262) 542-9200
FAX: (262) 349-9324

ZONING DATA:

CATEGORY — "R-3" PUD Single-Family
Minimum Lot Area = 9,000 S.F.
Minimum Lot Width interior = 70 ft. ● FSB
Minimum Lot Width corner = 120 ft. ● FSB
Minimum Building Setbacks:
Front Setback/Street 25 ft.
Side Yard 7.5 ft.
Corner Lot Side Road 15 ft.
Rear Yard 20 ft.



CONDITIONAL CERTIFICATION OF NO OBJECTION

CERTIFIED THIS 29th DAY OF October 20 24

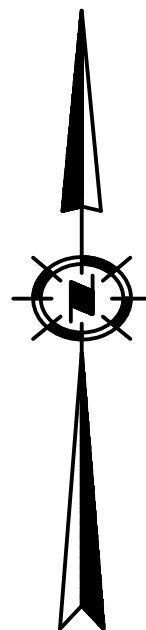
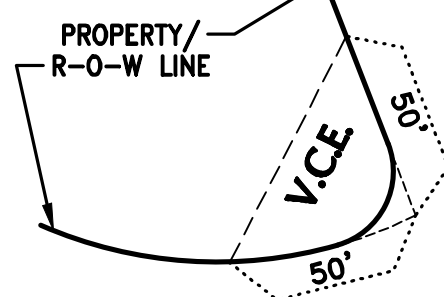
Dale Shaver

DIRECTOR
WAUKESHA COUNTY DEPT OF PARKS & LAND USE

VISION CORNER EASEMENT DETAIL (V.C.E.)

V.C.E. APPLIES TO:

Lots 2 and 16 are herein subject to a Vision Corner Easement as shown on this plat in that no structure or improvements of any kind are permitted within the Vision Corner. No vegetation (except trees) shall exceed a maximum height of 30 inches, as measured from the road edge to the top of the vegetation, in the location designated as the vision corner. Trees in the vision corner shall be trimmed to a height of 60 inches, as measured from the road edge to the bottom branches, to allow for a clear view of oncoming traffic.



0 30 60 120
SHEET 1 OF 2



4100 N. Calhoun Rd.
Suite 300
Brookfield, WI 53005
Phone: (262) 790-1480
Fax: (262) 790-1481

21-040-953-01

THIS INSTRUMENT WAS DRAFTED BY TED R. INDERMUEHLE, P.L.S. (S-3119)

DATED THIS 16TH DAY OF APRIL, 2024

CARDINAL RIDGE

BEING A PART OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 8142, ALONG WITH UNPLATTED LANDS ALL LOCATED IN THE NORTHWEST 1/4 AND THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 AND THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 19, TOWN 5 NORTH, RANGE 19 EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

CURVE TABLE:

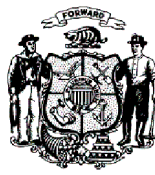
NO.	LOT(S)	RADIUS	CENTRAL ANGLE	ARC	CHORD	CHORD BEARING	TANGENT IN	TANGENT OUT
1	CENTERLINE	200.00	10°29'53"	36.65	36.59	S25°37'17.5"E	S30°52'14"E	S20°22'21"E
	E. R.O.W.	233.00	10°29'53"	42.69	42.63	N25°37'17.5"W	N20°22'21"W	N30°52'14"W
	OUTLOT 1	233.00	3°53'53"	15.85	15.85	N22°19'17.5"W	N20°22'21"W	N24°16'14"W
	LOT 1	233.00	6°36'00"	26.84	26.82	N27°34'14"W	N24°16'14"W	N30°52'14"W
	LOT 18	167.00	10°29'53"	30.60	30.56	N25°37'17.5"W	N20°22'21"W	N30°52'14"W
	CENTERLINE	350.00	26°23'58"	161.26	159.84	S17°40'15"E	S04°28'16"E	S30°52'14"E
	SOUTH	350.00	10°46'13"	65.79	65.69	S25°29'07.5"E	S20°06'01"E	S30°52'14"E
	NORTH	350.00	15°37'45"	95.47	95.18	S12°17'08.5"E	S04°28'16"E	S20°06'01"E
	LOT 2	317.00	0°29'26"	2.71	2.71	S30°37'31"E	S30°22'48"E	S30°52'14"E
	LOT 16	317.00	5°20'59"	29.60	29.59	S07°08'45.5"E	S04°28'16"E	S09°49'15"E
	W. R.O.W.	383.00	26°23'58"	176.47	174.91	S17°40'15"E	S04°28'16"E	S30°52'14"E
	LOT 19	383.00	1°52'58"	12.59	12.58	S29°55'45"E	S28°59'16"E	S30°52'14"E
	LOT 20	383.00	10°52'32"	72.70	72.59	S23°33'00"E	S18°06'44"E	S28°59'16"E
	OUTLOT 2	383.00	2°59'35"	20.01	20.01	S16°36'56.5"E	S15°07'09"E	S18°06'44"E
	LOT 21	383.00	10°03'14"	67.20	67.12	S10°05'32"E	S05°03'55"E	S15°07'09"E
	LOT 22	383.00	0°35'39"	3.97	3.97	S04°46'05.5"E	S04°28'16"E	S05°03'55"E
	LOT 2	20.00	100°16'47"	35.00	30.70	S19°45'35.5"W	S69°53'59"W	S30°22'48"E
4	LOT 16	20.00	100°16'46"	35.00	30.70	S59°57'38"E	S09°49'15"E	N69°53'59"E
	CENTERLINE	700.00	1°41'16"	20.62	20.62	S03°37'38"E	S02°47'00"E	S04°28'16"E
	LOT 17	667.00	3°49'12"	44.47	44.46	S02°33'40"E	S00°39'04"E	S04°28'16"E
6	CENTERLINE	600.00	7°49'52"	82.01	81.94	S65°59'03"W	S62°04'07"W	S69°53'59"W
	S. R.O.W.	633.00	7°49'52"	86.52	86.45	N65°59'03"E	N69°53'59"E	N62°04'07"E
	LOT 2	633.00	7°38'15"	84.38	84.32	N66°04'51.5"E	N69°53'59"E	N62°15'44"E
	LOT 3	633.00	0°11'37"	2.14	2.14	N62°09'55.5"E	N62°15'44"E	N62°04'07"E
	N. R.O.W.	567.00	7°49'52"	77.50	77.44	N65°59'03"E	N69°53'59"E	N62°04'07"E
	LOT 16	567.00	6°10'20"	61.08	61.05	N66°48'49"E	N69°53'59"E	N63°43'39"E
	LOT 15	567.00	1°39'32"	16.42	16.42	N62°53'53"E	N63°43'39"E	N62°04'07"E
7	CENTERLINE	150.00	45°48'22"	119.92	116.75	S84°58'18"W	N72°07'31"W	S62°04'07"W
	S. R.O.W.	117.00	45°48'22"	93.54	91.07	S84°58'18"W	N72°07'31"W	S62°04'07"W
	LOT 4	117.00	28°57'50"	59.15	58.52	S76°33'02"W	N88°58'03"W	S62°04'07"W
	LOT 5	117.00	16°50'32"	34.39	34.27	N80°32'47"W	N72°07'31"W	N88°58'03"W
	N. R.O.W.	183.00	45°48'22"	146.30	142.44	S84°58'18"W	N72°07'31"W	S62°04'07"W
	LOT 14	183.00	2°31'13"	8.05	8.05	S63°19'43.5"W	S64°35'20"W	S62°04'07"W
	LOT 13	183.00	19°31'13"	62.35	62.05	S74°20'56.5"W	S84°06'33"W	S64°35'20"W
	LOT 12	183.00	20°24'40"	65.19	64.85	N85°41'07"W	N75°28'47"W	S84°06'33"W
	LOT 11	183.00	3°21'16"	10.71	10.71	N73°48'09"W	N72°07'31"W	N75°28'47"W
8	S. R.O.W.	66.00	38°12'48"	44.02	43.21	N53°01'07"W	N33°54'43"W	N72°07'31"W
	LOT 5	66.00	32°14'26"	37.14	36.65	N56°00'18.5"W	N39°53'06"W	N72°07'31"W
	LOT 6	66.00	5°58'23"	6.88	6.88	N36°53'54.5"W	N33°54'43"W	N39°53'06"W
9	LOT 11	66.00	38°12'47"	44.02	43.21	N88°46'05.5"E	S72°07'31"E	N69°39'42"E
	E. R.O.W.	60.00	256°25'35"	268.53	94.29	N17°52'29.5"E	S33°54'43"E	S69°39'42"W
	LOT 6	60.00	62°38'51"	65.60	62.38	S65°14'08.5"E	S33°54'43"E	N83°26'26"E
	LOT 7	60.00	45°28'12"	47.62	46.38	N60°42'20"E	N83°26'26"E	N37°58'14"E
	LOT 8	60.00	45°28'13"	47.62	46.38	N15°14'07.5"E	N37°58'14"E	N07°29'59"W
	LOT 9	60.00	45°28'12"	47.62	46.38	N30°14'05"W	N07°29'59"W	N52°58'11"W
	LOT 10	60.00	53°43'54"	56.26	54.23	N79°50'08"W	N52°58'11"W	S73°17'55"W
	LOT 11	60.00	3°38'13"	3.81	3.81	S71°28'48.5"W	S73°17'55"W	S69°39'42"W
11	OUTLOT 3	333.00	52°03'40"	302.58	292.27	N65°43'43"E	S88°14'27"E	N39°41'53"E



4100 N. Calhoun Rd.
Suite 300
Brookfield, WI 53005
Phone: (262) 790-1480
Fax: (262) 790-1481

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20 ____



Department of Administration

SURVEYOR'S CERTIFICATE:

STATE OF WISCONSIN)
COUNTY OF WAUKESHA) SS

I, Ted R. Indermuehle, Professional Land Surveyor, do hereby certify:

That I have surveyed, divided, and mapped lands being a part of Lot 1 of Certified Survey Map Number 8142, and Unplatted Lands all located in the Northwest 1/4 and the Southwest 1/4 of the Southeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Southwest 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Mukwonago, Waukesha County, Wisconsin., now being more particularly bounded and described as follows:

Commencing at the Northwest Corner of the Southwest 1/4 of said Section 19; Thence North 86°16'22" East along the North line of said Southwest 1/4 Section a distance of 2403.17 feet to a point said point being the Center of Section 19; Thence South 01°30'45" East along the West line of the Southeast 1/4 Section 19, 997.81 feet to the place of beginning of lands hereinafter described;

Thence North 85°31'44" East 16.69 feet to a point; Thence North 50°39'09" East 82.26 feet to a point; Thence North 77°52'10" East 105.65 feet to a point; Thence North 81°19'54" East 110.16 feet to a point; Thence South 84°58'34" East 242.15 feet to a point; Thence North 88°16'50" East 200.00 feet to a point on the East line of said Lot 1; Thence South 01°43'10" East along said East line, 404.35 feet to a point on the South line of said Lot 1; Thence North 88°54'59" West along said South line, 292.78 feet to a point; Thence South 72°00'20" West along said South line, 1132.21 feet to a point on the Easterly line of Certified Survey Map Number 5253; Thence North 26°40'40" West along said Easterly line, 200.00 feet to a point; Thence North 56°47'33" West 191.03 feet to a point; Thence North 13°05'22" West 155.20 feet to a point; Thence South 87°58'34" East 3.08 feet to a point; Thence Northeasterly 302.58 feet along the arc of a curve whose center lies to the North, whose radius is 333.00 feet, whose central angle is 52°03'40" and whose chord bears North 65°43'43" East 292.27 feet to a point; Thence South 59°23'52" East 151.31 feet to a point; Thence North 31°29'19" East 54.12 feet to a point; Thence North 50°35'40" East 220.30 feet to a point; Thence South 89°39'15" East 195.08 feet to a point; Thence North 85°31'44" East 115.66 feet to the point of beginning of this description.

Said Land contains 718,743 Square Feet (or 16.5001 Acres) of land, more or less.

That I have made such survey, land division and map by the direction of CARDINAL RIDGE, LLC, owner of said lands.

That such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Mukwonago in surveying, dividing and mapping the same.

Dated this _____ Day of _____, 20 ____.

Ted R. Indermuehle, P.L.S.
Professional Land Surveyor, S-3119
TRIO ENGINEERING, LLC
4100 N. Calhoun Rd. Suite 300
Brookfield, WI 53005
Phone: (262)790-1480

CORPORATE OWNER'S CERTIFICATE OF DEDICATION:

CARDINAL RIDGE, LLC, a Wisconsin Limited Liability Company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, certifies that said Limited Liability Company has caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat. I also certify that this plat is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection.

APPROVING AGENCIES:

- Village of Mukwaonago

AGENCIES WHO MAY OBJECT:

- State of Wisconsin, Department of Administration
- Waukesha County, Department of Parks and Land Use

Witness the hand and seal of said Owner this _____ day of _____, 20 ____.

CARDINAL RIDGE, LLC

Bryan Lindgren, President of Neumann
Developments, its Sole Member

STATE OF WISCONSIN)
COUNTY OF WAUKESHA) SS

Personally came before me this _____ day of _____, 20 ____., the above named Bryan Lindgren, of Cardinal Ridge LLC, to me known to be the person who executed the foregoing instrument, and to me known to be such President, and acknowledged that he executed the foregoing instrument as such officer as the deed of said President, by its authority.

Print Name: _____
Public, _____ County, WI
My Commission Expires: _____

UTILITY EASEMENT PROVISIONS:

An easement for electric, natural gas, and communications service is hereby granted by

CARDINAL RIDGE, LLC, Grantor, to

WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, LLC, Wisconsin corporations doing business as We Energies, Grantee,

WISCONSIN BELL, INC., d/b/a AT&T Wisconsin, a Wisconsin Corporation, Grantee, and

Spectrum Mid-America LLC, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Buildings shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

VILLAGE BOARD APPROVAL:

Resolved, that the plat of "CARDINAL RIDGE", being located in a part of the Northwest 1/4 and Southwest 1/4 of the Southeast 1/4 and Southeast 1/4 and Northeast 1/4 of the Southwest 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Mukwonago, Waukesha County, Wisconsin, is hereby approved conditionally by the Village of Mukwonago Board.

Fred Winchowky, Village President

I hereby certify that the foregoing is a copy of a Resolution adopted by the Village Board of the Village of Mukwonago, and that all conditions of approval have been met as of this _____ Day of _____, 20 ____.

Diana Dykstra, Village Clerk/Treasurer

CERTIFICATE OF COUNTY TREASURER:

STATE OF WISCONSIN)
COUNTY OF WAUKESHA) SS

I, Pamela F. Reeves, being duly elected, qualified and acting Treasurer of the County of Waukesha, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of this _____ Day of _____, 20 ____ on any of the land included in the Plat of "CARDINAL RIDGE".

Pamela F. Reeves, County Treasurer

CERTIFICATE OF VILLAGE TREASURER:

STATE OF WISCONSIN)
COUNTY OF WAUKESHA) SS

I, Diana Dykstra, being duly appointed, qualified and acting Treasurer of the Village of Mukwonago, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or special assessments as of this _____ Day of _____, 20 ____ on any of the land included in the Plat of "CARDINAL RIDGE".

Diana Dykstra, Village Treasurer/Clerk

CONSENT OF CORPORATE MORTGAGEE:

MIDLAND STATES BANK, a corporation duly organized and existing by virtue of the laws of the State of Illinois, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedicating of the land described on this Plat, and does hereby consent to the above certificate of CARDINAL RIDGE, LLC, owner, this _____ day _____ of _____, 20 ____.

MIDLAND STATES BANK

David Sobojinski, Senior Commercial
Relationship Manager

STATE OF ILLINOIS)
COUNTY OF EFFINGHAM) SS

Personally came before me this _____ day of _____, 20 ____., the above named David Sobojinski, of the above named corporation, to me known to be the person who executed the foregoing instrument, and to me known to be such Midland States Bank of said corporation, and acknowledged that he executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

Print Name: _____
Public, _____ IL
My Commission Expires: _____

**DECLARATION OF
PROTECTIVE COVENANTS
OF CARDINAL RIDGE**

THIS DECLARATION OF PROTECTIVE COVENANTS of Cardinal Ridge (the “***Declaration***”) is made this _____ day of _____, 2025, by Cardinal Ridge, LLC, a Wisconsin limited liability company (“***Declarant***”).

RECITALS

WHEREAS, Declarant owns the real estate located in the Village of Mukwonago, Waukesha County, Wisconsin, as more particularly described on Exhibit A attached hereto and incorporated herein by this reference (the “***Property***”).

WHEREAS, upon approval and recording of the plat for the Subdivision (as hereinafter defined), the Subdivision will be a platted subdivision consisting of approximately ninety-five (95) single-family lots; Phase 1 will consist of twenty-three (23) lots and Two (2) outlots, as more particularly described on Exhibit A and as depicted on Exhibit B, as they are attached hereto and incorporated herein.

WHEREAS, at the time of this Declaration, the Declarant desires to subject the lots and outlots of the Subdivision, to the covenants, conditions, restrictions, reservations and easements hereinafter set forth, for the benefit of the Subdivision as a whole, and for the benefit of each Lot Owner (as hereinafter defined).

DECLARATION

NOW, THEREFORE, Declarant, as fee owner of the Property, hereby declares that the Subdivision and all portions thereof shall be used, held, leased, transferred, sold, and conveyed subject to the covenants, conditions, restrictions, reservations and easements hereinafter set forth, which shall inure to the benefit of and shall pass with each Lot (as hereinafter defined) as covenants running with the land and shall apply to and bind all successors in interest, users and owners.

The general purpose of this Declaration is to: (1) promote the harmonious development of the Subdivision into a high quality residential community while protecting the natural beauty and quality of the environment; (2) help ensure that the Subdivision will become and remain an attractive community; (3) guard against the erection of poorly designed or poorly proportioned structures; (4) require harmonious use of building materials; (5) promote the highest and best residential development of the Subdivision; (6) require the erection of attractive homes in appropriate locations on building sites; (7) be in compliance with Municipal (as hereinafter

Name and Return Address:

Cardinal Ridge, LLC
c/o Neumann Developments
N27 W24025 Paul Court, Suite 100
Pewaukee, WI 53072

Tax Key No(s):

MUKV2091995001

defined) codes and ordinances; and (8) provide for the expansion of the Subdivision consistent with this Declaration.

ARTICLE 1. DEFINITIONS

Capitalized terms not otherwise defined in this Declaration shall have the assigned definitions:

1.1 “**Association**” shall mean Cardinal Ridge Homeowners Association, Inc., the members of which shall be all Owners (as hereinafter defined) of Lots (as hereinafter defined) in the Subdivision.

1.2 “**ACC**” shall mean the Architectural Control Board as established by the Declarant.

1.3 “**Amenity Area**” shall mean that area as more particularly described in Article 7. The area shall be a Common Area and any improvements which may be constructed in the Amenity Area shall be Common Improvements.

1.4 “**Association Insurance**” shall mean all policies of insurance as may be maintained by the Association under this Declaration.

1.5 “**Board**” or “**Board of Directors**” shall mean the governing body of the Association, elected according to the Bylaws.

1.6 “**Building**” shall mean any freestanding structure located in the Subdivision. A “**dwelling**” or a “**home**” is a Building intended for occupancy in accordance with Article 6.

1.7 “**Bylaws**” shall mean the Bylaws of the Association as adopted by the Board.

1.8 “**Common Areas**” shall mean the easements, Outlots [other than the Expansion Area], Amenity Area, and those areas identified on that certain Plat of Subdivision as recorded in the Register’s Office.

1.9 “**Common Improvements**” shall mean all personal property, fixtures, structures, improvements, signs, Storm Water Facilities, landscaping, utilities, Mailbox CBUs, Buildings or other improvements made by the Developer or the Association in the Common Areas, cul-de-sac islands and medians.

1.10 “**County**” shall mean the County of Waukesha, Wisconsin.

1.11 “**Declarant**” shall mean Cardinal Ridge, LLC and its successors and assigns pursuant to Section 15 of this Declaration.

1.12 “**Declaration**” shall mean this Declaration as the same may be amended from time to time.

1.13 “**Developer**” shall mean Cardinal Ridge, LLC.

1.14 “**Director**” shall mean a member of the Board.

1.15 “**Documents**” shall mean the Articles of Incorporation of the Association, the Bylaws, the Rules, and this Declaration, as they may be amended from time to time.

1.1 “**Easement**” shall mean an area on a Lot or in the Subdivision to which has been granted the right of use to an Owner, the Association or a third party for a limited purpose and shall be identified as shown on the Plat. An Owner shall not build, plant or create any obstruction on, over, under or through an Easement, except as consistent with the express, written grant of said Easement rights.

1.2 “**Expansion Area**” shall mean any land in general physical proximity to the Subdivision as described in Section 11.2.5, title to which is at this time or at the time of any future expansion held in whole or in part by Declarant.

1.3 “**Lot**” shall mean a platted lot intended for construction of a home as shown on the Plat. The reference to a Lot by a number shall mean that particular Lot as shown on the Plat. The term “Lot” will also include any platted lot intended for construction of a home as shown on any amendment to the Plat or additional plat of any Outlot, which lots are included in any amendment expanding the jurisdiction of this Declaration under Article 11.

1.4 “**Mortgage**” shall mean a recorded first lien mortgage against a Lot or the vendor’s interest under a recorded first lien land contract relating to a Lot.

1.5 “**Mortgagee**” shall mean the holder of a Mortgage.

1.6 “**Municipality**” or “**Municipal**” shall mean the Village of Waterford, Wisconsin.

1.7 “**Natural Materials**” shall mean any building material that is naturally forming or generally composed of natural materials. Examples shall include, but not be limited to masonry, stone, cement board, or LP SmartSide Siding or other as determined by the ACC. Materials specifically excluded in this definition include, but are not limited to, vinyl, aluminum, fabricated wood panel wall sheathing or other materials as determined by the ACC.

1.8 “**Occupant**” shall mean the Owner and any other person residing in a Building.

1.9 “**Owner**” shall mean each fee simple owner or land contract vendee of a Lot. The Declarant is an Owner with respect to Lots to which it holds title.

1.10 “**Outlot**” or “**Outlots**” shall mean an outlet as shown on the Plat, and any subsequent plats. The reference to an Outlot by a number shall mean that particular Outlot as shown on such Plat.

1.11 “**Pet**” shall mean a domestic cat, a domestic dog, service animal and emotional support animal, a single caged bird or common small tank fish.

1.12 “**Plat**”, “**Plat of Subdivision**”, or “**Final Plat**” shall mean the Plat of Cardinal Ridge, as recorded with the Register’s Office on _____, 2025 as Document No. _____ and attached hereto as Exhibit B.

1.13 “**Register’s Office**” shall mean the office of the Register of Deeds for County in which the project is located.

1.14 “**Rules**” shall mean rules established by the Association governing the administration of the Common Areas and Common Improvements.

1.15 “**Storm Water Facilities**” shall mean the private storm water basins installed in Outlot(s) together with the easements as shown on the Final Plat.

1.16 “**Storm Water Management Agreement**” shall mean that certain Storm Water Management Practice Maintenance Agreement executed by Declarant and recorded with the Register’s Office.

1.17 “**Storm Water Permit**” shall mean the permit as issued by the Municipality, as shall be assigned to the Association, for the maintenance and upkeep of the Storm Water Facilities.

1.18 “**Subdivision**” shall mean all of the Lots and Outlots, as more particularly described on Exhibit A and as depicted on the Plat attached hereto as Exhibit B, as may be expanded.

ARTICLE 2. ARCHITECTURAL CONTROL

2.1 Architectural Controls; Restrictions on Development.

2.1.1 Architectural Control Committee. So long as Declarant has title to any Lot subject to this Declaration, including the Expansion Area, the ACC shall consist of three (3) members appointed in writing by Declarant. The Declarant appointed members are not required to be Lot Owners in the Subdivision. All members of the ACC shall serve at the pleasure of the Declarant. The Declarant shall surrender the selection of the members of the ACC upon the earlier of: (a) thirty (30) days from Declarant’s conveyance of the final Lot, including any Lots which may be platted within the Expansion Area as provided in this Declaration, to an Owner who has been granted an occupancy permit and intends to reside on the Lot; (b) ten (10) years from the date of this Declaration; or (c) Declarant’s election to waive its rights to control the ACC. Upon Declarant’s surrender of the ACC as provided above, the members of the ACC shall be elected by the Board, provided, however, that if selected by the Board, a representative of Declarant may serve on the ACC. Notwithstanding the election of the new members of the ACC, the approval of Drawings for the initial construction of a home on a Lot shall not be effective without the express prior consent of the Declarant; approval of Drawings for other matters will not require Declarant’s approval. For the avoidance of doubt, for purposes of this Section a “bulk” or multi-Lot conveyance to a party who is not intending to occupy the property conveyed shall not be considered a conveyance for purposes of (a) above.

2.1.2 No Development Without Prior Approval. Not less than ten (10) days prior to each time any of the following is proposed to occur:

(a) commencement of construction of any Building or other improvements or alteration on any Lot; or

(b) the reconstruction of any Building or other improvements on any portion or portions of such property following a casualty loss thereto; or

(c) the demolition of any Building or other improvements on any portion or portions of such property; or

(d) the initial painting, or subsequent decoration or alteration of the exterior of any Building or other improvement on such property; or

(e) the installation of items such as, but not limited to, solar panels, wind-driven energy devices, awnings, enclosure, hot tub, deck, swimming pool, mailboxes, fences, berms or other features on any such property;

the Owner(s) of such property shall submit to the ACC for consideration as described below three (3) copies of written information, which shall include a survey of such property prepared by a licensed surveyor or the equivalent, as approved by the ACC for the particular submission, (“**Drawings**”) showing:

(1) the location, size, elevations and type of Building(s) and other improvements, including, but not limited to, homes, garages and fences or other matters proposed to be erected or reconstructed on such property,

(2) detailed plans and specifications for construction or reconstruction, including building material, type and color, and plans to screen the demolition, construction or reconstruction from view,

(3) the proposed landscaping, including any fences or walls, and

(4) the proposed location and specifications for utilities servicing such improvements.

The Drawings shall be submitted in 11x17 format and reflect the proposals in (1) through (4) above, which are appropriate to be shown on the survey. Any of the actions described in clauses (a) through (e) above may be taken (subject to Section 2.1.3 below) on or after the date on which the ACC approves or does not object or is deemed to have done so as provided in Section 2.1.3 below, unless such time periods are waived by the ACC in its sole discretion where the ACC believes that such earlier commencement is consistent with the purposes of this Declaration. No action described in paragraphs (a) through (e) above shall take place without the approval by the ACC of the Drawings for such action, except if the action is the repair or replacement of previously approved exterior features with features that are identical or if the action is the repainting of an exterior surface with paint of the same color.

The Municipality may also require permits prior to proceeding with the development activities for the items listed above.

2.1.3 Standards and Procedural Matters of Consideration. The ACC shall not unreasonably refuse to consider submitted Drawings provided that any fees imposed for review

have been paid. In considering any Drawings, the ACC shall consider, among other factors, whether all of the improvements and the lighting, exterior finishes (such as materials, decorations, and paint color), landscaping, the placement and protection of trees and such other matters proposed in such Drawings comply with the terms of this Declaration and the Municipality's ordinances and otherwise are, in the ACC's sole opinion, in keeping with and do not detract from the harmony of the external design of, or depreciate any portion of the Property, whether then undeveloped, developed or in the process of development, even if the Drawings otherwise do not breach any other standard set forth in this Declaration. The ACC may approve Drawings (absolutely or conditionally), may object to Drawings (absolutely or conditionally), or may state that it has no objection to Drawings (absolutely or conditionally). Approval must be express and in writing. The failure of the ACC to approve, object to, or acquiesce conditionally as provided above within thirty (30) business days after submittal of the complete Drawings and payment of any review fees shall be deemed to be the ACC's acceptance of the Drawings as submitted. If the ACC objects to Drawings in whole or in part for any reason, the submitting Owner shall thereafter resubmit Drawings to the ACC with such revisions as are required. Each time an Owner so submits the Drawings, the ACC shall have the right to approve, acquiesce conditionally or object to the Drawings as described above in the time periods as measured from the last submittal. Following the ACC's approval of the Drawings, the improvements described therein shall be developed strictly in accordance with the approved Drawings and requirements. If the approved improvements are not completed within one (1) year of their initial approval, then such approval shall be deemed withdrawn and the same or different Drawings required to be submitted or resubmitted, as the case may be; provided that the ACC may, in its discretion, extend such period by up to an additional six (6) months if it reasonably determines that delay has been primarily caused by factors outside of the control of the Owner; and provided further that the initial driveway need not be completed until the time period specified.

2.1.4 Prior Approval for Changes. If after the completion of the improvements to an affected Lot, the Owner thereof desires to construct any additional improvements or to substantially alter the then existing improvements or the grade of the affected Lot, the Owner shall comply with the provisions of Section 2.1.2 above. A proposed alteration will be deemed substantial if it affects the grade of the affected Lot or the location or exterior appearance of the approved improvements.

2.1.5 Procedures and Budget. The ACC may set its own operating procedures consistent with this Declaration and any limitations hereafter imposed by the Board. The costs of operating the ACC shall be assessed by the Association as common expenses, except as permitted below. The ACC may, but need not, require the payment of a review fee in connection with the submittal of any Drawings pursuant to a written policy. The ACC may engage consultants (e.g., architects, engineers or attorneys) either on a general or on a case-by-case basis, and the costs thereof may be charged to the applicant. The members of the ACC shall not draw any compensation for serving thereon, but may be reimbursed for expenses incurred in performing their duties. All funds relating to the ACC shall be handled by the treasurer of the Association.

2.1.6 Separate Municipal Approval. Matters which require approval of the ACC may also require the approval of the Municipality. Obtaining approval from the ACC and from the Municipality is the sole responsibility of the Owner desiring approval. Approval of Drawings by the ACC shall not be deemed approval by the Municipality, and approval by the Municipality

shall not be deemed approval by the ACC. ACC interpretations of Municipal ordinances are not binding on the Municipality.

2.1.7 Uniformity Standards. Certain standards of architectural control are set forth below. The ACC may adopt additional written standards of uniformity, setback, grading, landscaping, basements, roofing, or exterior, whether generally or for certain types of improvements. The ACC may enforce any standard even if it has, expressly or by acquiescence, permitted previous deviations from such standard.

2.1.8 Indemnification. Each member or former member of the ACC, together with the personal representatives and heirs of each such person, shall be indemnified, defended, and held harmless by the Association from and against any and all claims, actions, suits, proceedings (including criminal proceedings), losses, costs, damages and expenses, including, without limitation, reasonable attorneys' fees and costs, asserted against, incurred by, imposed in connection with, related to, or resulting from service as a member of the ACC, except as to matters resulting in a final determination of negligence or willful misconduct on the part of such member. In the event of settlement of such proceeding, indemnification shall be provided only in connection with such matters covered by the settlement as to which the Association is advised by counsel that the person to be indemnified has not been guilty of negligence or willful misconduct in the performance of such person as a member in the matter involved. This right of indemnification shall be in addition to all other rights and defenses. All liability, loss, damage, cost and expense incurred or suffered by the Association in connection with this indemnification shall be a common expense. Nothing in this subsection shall be deemed an indemnification of such person with respect to such person's status as an Owner, Occupant or otherwise.

2.2 Antennas. No antenna, aerial, satellite dish or cable for television or radio reception which is greater than 36" in diameter shall be erected or installed on or in any roof or any other portion of a Building, on any Lot, or on the unimproved portions of such properties, except as erected or installed by Declarant, the Association, or any individual Owner with written approval of the ACC, and, in each case, in compliance with Municipal ordinances.

2.3 Minimum / Maximum Home Size Requirements. Only one single-family home not to exceed two stories in height may be constructed on each Lot. The following types of homes on Lots shall have the following minimum sizes:

HOME TYPE:	MINIMUM SIZE:
One story	1,600 square feet
More than one story	1,800 square feet

For purposes hereof, "more than one story" includes homes referred to as one and a half story, two-story, split level or bi-level. The type of home and the number of square feet shall be determined on a uniform basis by the ACC and shall not include basement, attic, garage, porch or patio areas in the computation.

2.4 Garages / Driveway / Curbing & Roadways.

2.4.1 Garages. Each residence shall have a garage for not less than two cars attached to the residence containing a minimum of 440 square feet. All garage doors facing the street shall be decorative garage doors (raised panels shall not be considered decorative) with either glass inserts or have architectural design such as carriage style or similar.

2.4.2 Driveways. All drives shall be asphalt or concrete or some other hard surface as approved by the ACC and shall be installed no later than twelve (12) months from occupancy. No permanent gravel drive will be permitted.

2.4.3 Curbing & Roadways. Lot Owner shall be responsible for repairing and/or replacing any curbing damaged during construction of the home. Damaged curbing shall be removed and replaced per municipal requirements as part of the driveway installation if allowed by the Municipality. The Declarant is responsible for placing the surface course of asphalt on the public roadways; the Lot Owner is hereby notified that it may occur after the structure is built on the Lot. Prior to installing the surface course of paving, the Municipality will inspect the roadways and curbing, if the Declarant is notified by the Municipality that curbing needs replacement, the owner of the Lot shall be responsible for costs associated with the replacement of the damaged curbing.

2.5 Certain Exterior Features. With respect to the construction of a Building on a Lot or other improvement to a Lot:

2.5.1 Exterior Siding. All residences shall be sided with vinyl, cedar, cement board siding, stone, brick or stucco. Fascia and soffit may be aluminum. Window and door wraps shall be at least four inch (4") nominal in width and required on the front elevation. Front elevation corners shall be six inch (6") trim boards. Front Elevation should contain stone or brick accent material. Stone or brick must terminate at an inside corner or have an acceptable termination point, as determined by the ACC. Side elevations of homes shall require a minimum of three (3) architectural elements for each elevation. Architectural elements shall include any window, door, closed shutter (false window), fypon, horizontal trim, or break in elevation or foundation.

The ACC shall be acting reasonably if it disapproves the Drawings, or any portion thereof, for a home because such home would be similar in appearance, or color, to other homes in close proximity, as determined by the ACC.

2.5.2 Roof. A residence shall have a roof made of dimensional shingles, or better, with a minimum pitch ratio of 6:12, 8:12 for front facing gables, or such other pitch as is specifically approved by the ACC. "3-tab" shingles shall not be allowed.

2.5.3 Fences. All fences are subject to review and approval by the ACC and are subject to applicable Municipal ordinances, governmental easements and building codes. Fences shall not exceed forty-eight inches (48") in height, shall be constructed of ornamental/decorative metal (wrought iron or aluminum) which is black in color. Stone or masonry columns may be used at corners and in lieu of posts. Chain-link, natural wood, stockade fences, white vinyl fencing and other fencing materials are not allowed. Subject to ACC approval, fencing may be permitted in the front yard in limited quantities subject to the other provisions of this Declaration. Fences

shall be installed no closer than twenty-four inches (24") from any property line unless the Lot Owners mutually agree, in writing, to install a single fence along the property line. In such case, a variance request should be submitted to the Association and ACC. Fences shall not be located on a public easement area, drainage area, right of way, or the Common Areas.

2.5.4 Privacy Screening. All privacy screening of patios, yards, etc. is subject to review and approval by the ACC and is subject to applicable Municipal ordinances and building codes. Attractive wooden or composite screen panels or privacy barriers for patios may be approved by the ACC in writing, provided they do not exceed six (6) feet in height or create a complete enclosure. The ACC may, in its sole discretion, consider barrier location, materials, design and construction details in reviewing or approving any requests for patio screening. Attractive uses of trees or other plantings for the purpose of screening may be approved by the ACC in writing, provided that they are spaced a minimum of ten (10) feet apart and are installed in a staggered manner.

2.5.5 Grading. No soil shall be removed from any Lot nor may excess soil stored on any Lot (except for prompt use for backfilling, finish grading or landscaping) unless in either case contemplated by the approved Drawings. Even if so approved, the final grades (sometimes called a "finish grade" or "master grade") of a Lot must conform to grading plans approved by the Municipality. The ACC shall be acting reasonably if it requires that, on Lots with significant grades as determined by the ACC, portions of basement walls be exposed to allow for a more natural transition between homes. Any such exposed basement or foundation walls shall be covered with suitable material consistent with the overall architecture of the home.

2.5.6 Pools. Only in-ground pools may be installed on a Lot (above-ground pools are not allowed) and only with approval of the ACC, which approval shall not be construed as a review of conformance to the Municipal or other regulatory bodies' requirements. Pools shall be completely enclosed by a wall or fence of a minimum of four foot (4') elevation, with a self-closing or self-latching gate or door (at the top of such gate or door) with at least four feet (4') clearance between the fence and the pool. Owner is responsible to insure conformance to applicable Municipal and State of Wisconsin codes and ordinances to insure conformance to size, setbacks and any other requirements.

2.5.7 Mailboxes, CBU's & Lamppost:

(a) Mailboxes. The term "**mailbox**" shall mean the post and mailbox combination. Unless or, if required by the U.S. Postal Service (the "**USPS**") requires CBUs"), Cluster Box Units "CBU" or CBU for the Subdivision. If mailboxes are to be installed, the Declarant will provide each Lot owner a layout for placement of the mailboxes in the Subdivision in locations as determined by the USPS. If any mailbox is damaged, destroyed, stolen, or any other adverse effected, the Owner shall be solely responsible to repair the defect in a timely manner and at the Owner's expense. Each Owner is responsible to conform to USPS installation requirement. The ACC shall re-select the mailbox if the selected item is determined to no longer be available The United States Postal Service requires the use of Cluster Box Units ("CBUs") within the subdivision. The CBUs shall be located in the Right of Way within the Subdivision. At each lot closing, Buyer will pay a \$450.00 fee to cover the costs of installation of the CBUs

for the subdivision. The Association shall be responsible for all costs associated with the CBUs, including contracting and payment for the materials and installation. The Association will be responsible for coordinating maintenance and repairs of the CBUs along with initial distribution of the mailbox keys to the initial lot owners. The Association will be responsible for providing a clear path free of snow or debris to the CBUs for the mail delivery carrier and residents. Upon the initial request from an Owner, the Association shall turn over all of the mailbox keys for that respective unit to the initial Owner in exchange for a signed agreement from the Owner. In the event keys are damaged, lost or not transferred to subsequent Owners; the current Owner shall have sole responsibility for coordinating obtaining keys to their box in the CBU and payment of all costs incurred.

(b) CBUs. The term “**CBU**” shall mean the Cluster Box Unit installed along the roadway or in a Common Area serving the postal needs of each home. Unless the USPS allows mailboxes in the Subdivision, the Developer shall direct the HOA to install CBUs in locations as approved by the USPS. The Declarant will provide each Lot owner a layout for placement of the mailboxes in the Subdivision in locations as determined USPS. If any CBU is damaged, destroyed, stolen, or any other adverse effected, the HOA shall be responsible, on behalf of the Lot Owners, to repair the defect in a timely manner and at the HOA’s expense. The HOA shall issue all the keys for a box to a Lot Owner at the INITIAL occupancy of each home and the HOA. The Lot Owner shall be responsible to retain the spare keys for each box. If a key is lost, not transferred when the home is sold, the Lot Owner shall be responsible for retaining a locksmith to replace the lock/key for their CBU box or, as determined by the HOA, the HOA shall make a copy of the key and charge the Owner the then-current rate as determined by the HOA.

2.5.8 Exterior Illumination/Lighting

(a) All Homes in the Subdivision are required to have outdoor lighting illuminating the front entrance to the home. Owners are required to install, operate, and maintain a minimum of two (2) photo electric lights that operate from dusk to dawn on the street facing elevation of the home.

(b) At the option of the Owner and in addition to the requirement stated above, the Owner may install a lamppost that consists of a black post that is 96 inches in height with a tapered base and a black post mounted lantern above with a minimum lantern width/diameter of 12 inches and shall be operational before occupancy. If installed, the lamppost must be located in the front yard, generally ten feet (10’) from the edge of the driveway and no more than fifteen feet (15’) from the front of the house or sidewalk, on the front door side of the driveway. Each lamppost shall be fitted with a photocell that automatically energizes the lamps at dusk and de-energized the lamps at dawn. Owner shall maintain the lamppost in operational condition.

(c) Installation; Maintenance. Each Owner shall maintain its mailbox and lamppost (if installed) in good condition and working order. If an Owner does not install or maintain the mailbox or lamppost, the Association may install, repair, replace, or maintain the same as deemed necessary by the Association and charge Owner for such

amount plus a fee for services rendered as determined by Association. Without limiting the authority of the Association, the costs of enforcing the covenants in this subsection may be assessed to an offending Owner or other method as set forth in Article 4. The HOA shall maintain the CBU's and retain a master keys for each unit.

(d) Installation by Declarant. If Declarant, in its discretion, installs any mailbox or mailbox post, or performs or pays for any other matter required herein on behalf of any Owner, it shall not be deemed a waiver of any of the requirements herein as to any other Lot or Owner and shall not obligate Declarant to perform the same action on any other Lot, for any other Owner, or on any subsequent occasion.

2.5.9 Utilities. All utilities servicing the Lot shall be installed underground.

2.5.10 Alternative Energy. No solar collectors, wind turbines, or other exterior energy producing devices shall be erected or installed unless approved by the ACC.

2.5.11 Dog Kennels. Dog kennels shall not be allowed on any Lot even one would otherwise be permitted by Municipal ordinance or code.

2.5.12 Play Equipment. If an Owner chooses to install a play set of any size, whether temporary or permanent, said playground equipment must be approved in advance by the ACC and conform to Municipal codes and ordinances. Play equipment shall be located a minimum of ten feet (10') away from any property lines.

2.5.13 Outbuildings. Storage sheds or outbuildings of any size, temporary or permanent, shall not be permitted under any circumstance.

2.6 Grading and Landscaping.

2.6.1 Master Grading Plan.

(a) Declarant has established a master surface drainage plan consistent with the master grading plan on file with the Municipality (the "**Master Grading Plan**") designating the manner in which each Lot shall drain in relation to all other Lots. Compliance of all grading and construction work to the Master Grading Plan is important to the effective drainage of all Lots and affects the value of all Lots. Within sixty (60) days after substantial completion of a dwelling on any Lot, the Owner shall grade the Lot to conform to the Master Grading Plan. Each Owner will take such action as is reasonably necessary to maintain the grading and landscaping of the Owner's Lot in accordance with the Master Grading Plan, and shall refrain from taking actions which would cause the grading or landscaping to not conform to the Master Grading Plan without Municipal and ACC approval. Declarant and the Association shall each have the right to enter upon any Lot at any time for the purpose of inspection, maintenance, correction of any drainage condition, and the Owner shall be responsible for the cost thereof. Despite Declarant's efforts to prepare a Master Grading Plan which will achieve the effective and efficient drainage of storm water from and within the Subdivision, Declarant does not warrant or represent that the Master Grading Plan will achieve any particular effect. Building

envelopes are shown on the Plat. Any deviations to the Master Grading Plan shall require review and approval by the Municipal Engineer prior to the issuance of the building permit.

(b) No Owner shall or will at any time alter the grade of any Lot from that which is naturally occurring on that Lot at the time the site development improvements have been completed by the Declarant unless and until the Owner shall first obtain the written approval of the Municipal Engineer for such grade alteration. In order to obtain this approval, it shall first be necessary for the Owner, at the Owner's expense, to have prepared a grading plan which shows in detail the area to be re-graded, the existing and proposed topography, analyzes the effects of site drainage, states that the effects on site drainage will not be in violation of law as to alteration of natural drainage courses, and is a plan which does not unreasonably affect an adjacent property owner with respect to drainage or their viewing of unreasonable slope treatment. The Municipal Engineer's approval, if granted shall not relieve the Owner from the ultimate responsibility for the design, performance, and function of the grade alteration and/or drainage condition, and the Owner by requesting the alteration, and/or altering the grade, thereby agrees to indemnify and hold harmless the Municipality and its agents, employees and independent contractors regarding the same. The Declarant and/or the Municipality and/or their agents, employees or independent contractors shall have the right to enter upon any Lot, at any time, for the purpose of inspection, maintenance, correction of any drainage condition, and the property owner is responsible for the cost of the same.

2.6.2

2.6.3 Landscaping.

(a) Plantings. Each Lot with a home in the Subdivision must plant and maintain a minimum of one (1) – 2.5" caliper, single-stem deciduous trees and one (1) – 2" caliper, single-stem ornamental tree located in the front yard. Additionally, there must be a minimum of twelve (12) foundation plantings and mulched bed along the front foundation wall.

(b) Vegetative Cover. Each individual Lot Owner shall be responsible for installing and maintaining vegetative cover (a lawn or landscaping) on all exposed soil on their Lot to prevent erosion of the soil into unwanted locations. This vegetative cover must be installed within one hundred twenty (120) days of obtaining occupancy of the home or, in the case of winter occupancy as outlined below. Note that other materials are allowable around the foundation and paved surfaces including, but not limited to gravel, mulch, brick or any other material that will reduce erosion and permanently stabilize the disturbed areas of soil. If the Owner of any Lot, after reasonable written notice from the Association, fails or refuses to install vegetative cover as described herein, or maintain it as required above, the Association, through its duly authorized agents or employees, shall have the right to enter upon said Lot at reasonable hours to perform said landscaping and/or maintenance. The costs of the materials and labor to perform such landscaping and/or maintenance shall be assessed against said Lot in accordance with Municipal codes or ordinances, or the Wisconsin State Statutes. This restriction for vegetative cover does not apply during the winter months when growing conditions will not allow the establishment

of vegetation cover. In such an event the Owner shall be required to establish vegetative cover within one hundred twenty (120) days of proper growing conditions which is anticipated to be from mid-April to mid-October.

2.6.4 Irrigation. Irrigation systems for lawns and planting beds, if installed, shall utilize irrigation controllers and components that are equipped with rain and freeze sensors, as minimum components.

2.6.5 Easements. Plantings in the public and private easements may not be permitted by terms of the easement and should be avoided. Plantings within easements will be at-risk for removal by the Municipality and may be subject to damage or removal for maintenance and/or repair operations.

2.7 Municipal Codes and Ordinances. All items in this Article 2 shall be subject to Municipal codes and ordinances, as may be modified from time to time.

ARTICLE 3. ASSOCIATION OF OWNERS

3.1 Administration. Declarant shall establish the Association, which shall be incorporated as a Wisconsin nonstock corporation, and shall adopt Bylaws for its governance and administration of the Common Areas and Common Improvements. The Board may, but need not, from time to time adopt and amend Rules that are binding on all Owners and Occupants. The Board shall administer and enforce the Common Areas, the provisions of this Declaration and the Bylaws, the Rules, and all other uses of and restrictions on the Property such as easements. Until the establishment of the Association, all powers of the Association shall be exercised by Declarant.

3.2 Membership and Voting. Effective as of the date of purchase or creation of a Lot, each Owner shall be a member of the Association. In the Association, the Owner(s) of each Lot shall be entitled to one vote for each Lot owned. If one or more Lots change their status to some other form of ownership, the votes appurtenant to each original Lot shall not be changed. No member shall be permitted to vote if such member is more than thirty (30) days delinquent in the payment of any amount due to the Association under Article 4 of this Declaration.

3.3 Control of Association. Declarant shall have the right to appoint and remove Directors of the Association and to exercise any and all powers and responsibilities assigned to the Association, the Board, or its officers, by the Articles of Incorporation, Bylaws, this Declaration or the Wisconsin Nonstock Corporation Law (as amended from time to time), which rights shall expire upon the earlier of: (a) thirty (30) days from Declarant's conveyance of the final, including any Lots which may be platted within the Expansion Area as provided in this Declaration, Owner who has been granted an occupancy permit and intends to reside on the Lot; (b) fifteen (15) years from the date of this Declaration; or (c) Declarant's election to waive its rights to control the Association. Upon Declarant's surrender of its rights to control the Association as provided above, the Directors shall be elected by the majority vote of the Owners within the Subdivision. For the avoidance of doubt, for purposes of this Section a "bulk" or multi-Lot conveyance to a party who is not intending to occupy the property conveyed shall not be considered a conveyance for purposes of (a) above.

3.4 Management. The Association may employ a professional management agent or company to assist in carrying out its duties regarding the Common Areas, the Common Improvements, and this Declaration, with such experience and qualifications and on such terms and conditions as are acceptable to the Board. Any such agreement must be terminable by the Board, without cause, upon 90-day notice without payment of any penalty.

ARTICLE 4. ASSESSMENTS

4.1 Budget and Assessments.

4.1.1 Deposit. In addition to the Lot purchase price, each Owner will deposit an initial fee with the Association as an initial assessment; amount as stated in the purchase documents. The deposit must be made at the time of closing of the initial purchase of the Lot by an Owner intending to occupy a home on such Lot.

4.1.2 Assessments. The Association shall have the power to levy an annual assessment against each Lot for the purpose of defraying, in whole or in part, the costs incurred by the Association, including costs to operate the Amenity Area improvements and to fund capital accounts. Such annual assessment shall be levied by the Association as of March 1st of each year, for all platted lots in the subdivision as of January 1st of that year, and a statement for such amount shall be mailed to the owner of each Lot as of such date and shall be payable on or before March 31st of each year. The Association may from time to time permit the payment of the annual assessment on a monthly or other basis, but the entire assessment remains due.

4.1.3 Budget. The Association shall annually adopt a budget of common expenses and levy assessments on the Lots based on such budget as provided above, allocating such assessments equally to each Lot, subject to the limitations herein. The budget shall include amounts representing assessments that are bad debts, and a reserve for contingencies and replacements for the Amenity Area as provided in Section 7, and may include a replacement reserve for any other purpose determined by the Board in its reasonable discretion, which in each case shall constitute part of the general assessments. Until a new budget is adopted, the prior year's budget shall remain in effect.

4.1.4 Collection. The Association may delegate to a third party manager or collection agent the authority to collect any assessments.

4.1.5 Special Assessments; Fines. The Association may also levy: (a) special assessments on all Lots for any purpose for which a general assessment or special assessment may be levied; or (b) fines on particular Owners for the purpose of collecting any amounts due the Association or enforcing compliance by such Owners with any provision of this Declaration, the Bylaws or any Rules. The Board may adopt a Rule to impose uniform charges for services which the Association provides related to transfer of Lots, review of proposals under Article 2, and the like. The Board may adopt an initial budget showing the anticipated amounts necessary to cover common expenses.

4.2 Installments; Late Payments. General assessments shall be levied on an annual basis, but shall be due and payable on March 31st, or as determined by the Board from time to time and as set forth herein. Special assessments shall be due and payable at such time and in such manner as the Board may determine. If an assessment is not paid when due then such assessment shall become delinquent and shall accrue interest at the rate of twelve percent (12%) per annum until the assessment is paid in full. Any assessment or installment of an assessment not paid within ten (10) days of its due date may also be subject to a late charge and/or interest as set forth in the Bylaws and/or in the Rules.

4.3 Enforcement; Liens. All general and special assessments which are not paid when due shall constitute a lien on the Lot; and shall be collectible and enforceable by the Association by suit against the Lot Owner, by foreclosure of the lien, and/or in any other manner or method provided under this Declaration or laws of the State of Wisconsin. The lien granted hereunder shall also cover and include all interest accruing on delinquent assessments, plus costs, expenses and attorneys' fees for collection. The Association shall have the exclusive right and power to collect or enforce collection of all general and special assessments and shall further have the exclusive right to bring any and all actions and proceedings for the collection thereof and/or the enforcement of liens arising therefrom. The Association may bring an action at law against any Lot Owner personally to collect such assessments and/or to foreclose the lien for such assessments against the Lot (in the same manner and method as an action to foreclose a real estate mortgage). The Association may purchase a property upon foreclosure of its lien. Under Section 3.2 an Owner delinquent in payments may in some cases not be permitted to vote on matters before the membership of the Association.

4.4 Association Statements. Within five (5) business days of written request from an Owner or a Mortgagee, the Association shall provide a letter stating the existence and amount of outstanding general or special assessments against the Owner's property, if any. Notwithstanding anything to the contrary in the preceding sentence, all property conveyed by Declarant shall be deemed conveyed free from outstanding general, special or working capital assessments and no such letter shall be required or given as to such property.

4.5 Common Expenses and Surpluses. Common expenses and surpluses shall be allocated in the same manner as general assessments are allocated. All common surpluses for each fiscal year shall be retained for common expenses for the next succeeding fiscal year.

ARTICLE 5. MAINTENANCE AND ALTERATIONS

5.1 Owner Responsibility. Each Owner or Occupant shall reimburse the Association for the cost of the Association's repair or replacement of any portion of the Common Areas or Common Improvements (including the Amenity Area, if any) damaged through the fault or negligence of such Owner/Occupant or such Owner's/Occupant's family, guests, invitees or tenants. Each Owner shall, at the Owner's cost, even if no home has been constructed by such Owner, maintain the yard, including the cutting of grass and snow removal from driveways and, if any, sidewalks, in an orderly and neat manner and shall maintain all structures on the Lot in good repair and condition.

5.2 Association Responsibility. The Association shall maintain in good condition and repair, including snow removal, replace and operate all of the Common Areas and Common Improvements, including easements, landscaping, trees and plantings in the Common Areas and trimming of such landscaping. The Association may, in its discretion, install additional Common Improvements in the Common Areas. Each Owner shall be responsible for its share of the cost for such activities. The Association shall release and indemnify the Municipality for any maintenance responsibilities with respect to same.

5.3 Municipal Responsibility. The Municipality shall have no responsibility for maintenance or alteration under this Article 5. If the Association fails to maintain the Common Area as set forth herein, the Municipality, after proper notice to the Association, may cause such maintenance to be accomplished and may invoice the Association for the cost thereof. If such invoice is not paid in accordance with the period of time customary for the Municipality, the costs may be apportioned among the Owners of all Lots in the subdivision and placed on the next tax bill of each Lot.

5.4 Alterations and Maintenance. Landscaping, berms, grading, drainage pathways, Common Improvements or other improvements in the Amenity Area or Common Areas may not be removed or substantially altered without written approval by the Association, Municipal engineer and the Municipal plan commission, as may be required. Maintenance and minor alterations of these improvements are allowed, such as the removal/repair of damage structures, pruning of trees, replacement of ground cover, and repair or replacement of the fencing and other structures. Owners are encouraged to remove trash and debris and should report any unauthorized use within the Common Areas or Common Improvements to the Association. Declarant and or the Municipality are able to provide a copy of the plans for the Common Area upon request by the Association.

ARTICLE 6. RESTRICTIONS ON USE AND OCCUPANCY

6.1 Permitted Uses.

6.1.1 Single-Family Residential. Each Lot shall be occupied and used only for single family residential purposes, except as provided in Section 6.1.2. The term “*residential purposes*” includes only those activities necessary for or normally associated with the use and enjoyment of a home site as a place of residence and limited recreation. No garage or other mobile or accessory structure shall be used for temporary or permanent living or sleeping for family or guests without prior approval of the ACC.

6.1.2 Home Business. A home may be used for a home-business if it obtains the prior written approval of the ACC. A home-business shall only be approved if the home-business has no (zero) employees other than immediate family members, and the home-business has no outside client, vendor or customer sales occurring at the home. No trade or business shall be carried on anywhere in the Subdivision, except for (1) the incidental use of a Lot for personal business conducted by mail and telecommunications which does not burden the use of the Subdivision by frequent visits by business service providers or customers, subject to any Rules relating to such burdens, or (2) the sale of Lots, subject to the other provisions hereof and any

Rules related thereto, or (3) the establishment of offices by Declarant or its agents for sales of Lots or by the Association for conducting its affairs.

6.1.3 Amenity Area. The Amenity Area shall be used for the purpose of miscellaneous recreational amenities (which may include, without limitation, a subdivision playset, and or other Amenities as determined by Declarant or Association) as decided by the Association, in its sole discretion.

6.2 Pets. Subject to Municipal Ordinances, and applicable federal or state statutes, rules, regulations, or orders to the extent they supersede the restrictions of this Declaration, no animals, livestock or poultry shall be raised, bred or kept on any Lot, except that Pets shall be permitted providing they are not raised, bred and/or kept for commercial purposes and service animals and emotional support animals shall be permitted to the extent permitted by applicable municipal ordinances and applicable federal or state statutes, rules, regulations, or orders to the extent they supersede the restrictions of this Declaration. An Owner or Occupant may keep no more than three (3) Pets per Lot on the conditions that:

- (a) the Pet is not permitted on any of the Common Areas while unattended or unleashed; and
- (b) the Pet is licensed by the Municipality or appropriate licensing authority, if required under applicable ordinances; and
- (c) no reptiles or un-caged birds shall be permitted; and
- (d) the Pet must immediately and permanently be removed from the Property if, in the sole judgment of the Board or Municipality, the Pet is or becomes offensive, a nuisance or harmful in any way to the Property or any Owner or Occupant, or otherwise violates the terms of this Section or any Rules adopted relating to Pets; and
- (e) the Pet is subject to such Rules as the Association may adopt from time to time on the subject; and
- (f) possession of Pets is a privilege which may be revoked and shall not be considered a property right.

6.3 Vehicles. No outdoor parking of vehicles shall be permitted on the Lots for more than twenty-four (24) consecutive hours, without the express prior consent of the Board. No person shall occupy, park or otherwise use a vehicle so as to block access to a Lot. Storage or parking of trailers, campers, camping trucks, boats or other marine craft, horse or boat trailers, motorcycles, mopeds, motorized bicycles, vehicles licensed as recreational vehicles or commercial vehicles, snowmobiles, all-terrain vehicles, inoperative or unlicensed vehicles or the like shall not be permitted on a Lot, except (i) in a garage, (ii) in the case of recreational vehicles, commercial vehicles, campers, trailers, and boats, outside of a garage for no longer than one twenty-four (24) hours in a one week period; or (iii) outside parking on a case-by-case basis as approved by the ACC.

6.4 Waste. Accumulations of waste, litter, excess or unused building materials or trash other than in appropriate receptacles is prohibited. Garbage containers stored outside during initial construction or remodeling shall be situated only in locations designated by the Association. Lots shall be kept free of debris during construction of improvements thereon by maintenance of a dumpster on-site. The refuse and garbage receptacles for each occupied home shall be stored in the home or garage, except for a period of twelve (12) hours prior to and following the scheduled garbage pickup. All incinerators and other equipment for the storage or disposal of such material shall be kept in a clean and sanitary condition.

6.5 Temporary Structures. No structure, trailer, shack or barn, temporary or otherwise, shall be placed or maintained on any portion of a Lot or Common Area without written approval of the ACC, except for construction trailers maintained by Declarant and its successors and assigns, or the Association.

6.6 Quiet Enjoyment. Each Owner shall have the right to use its property in accordance with this Declaration and applicable law, free from unreasonable interference from any other Owner, Occupant and other invitee. No person shall cause or permit the Common Areas to be used so as to deny any Owner or Occupant the full use of the Common Areas except as permitted by the Association under Article 3 or in accordance with rules established by the Association with respect to the Amenity Area.

6.7 Noxious Activity. No use or practice shall be allowed in the Subdivision or the Common Areas which is immoral, improper or offensive in the opinion of the Board or which is in violation of the Documents. By way of example and not limitation, offensive activity shall include excessive amplification of musical instruments and/or audio or audio visual equipment.

6.8 Patios and Balconies. Patios, decks and balconies of Buildings on Lots shall be kept in good condition and maintained in a quality similar to that of any Building on the Lot.

6.9 Signs. No Owner or Occupant may erect, post or display posters, Signs or advertising material on the Common Areas or at locations within a Building which are visible from the public streets or Common Areas without the prior written consent of the Board, except (a) Declarant may do so without such approval, and (b) an Owner may erect or post a temporary sign of customary and reasonable dimension relating to the sale of a Lot. The Board may at its discretion, in particular circumstances or in general, delegate its right to consent under this Section to the ACC described in Article 2. Where Board consent is sought and obtained, the permitted Signs will be erected and maintained in accordance with all ordinances, rules, regulations and conditions applicable thereto. “**Signs**” as used herein shall be construed and interpreted in the broadest possible sense, and shall include any placard, posters or other such devices as may be affixed to the interior of any exterior windows so as to be visible from the exterior of the Building. All Signs placed within easements or the public right-of-ways shall also require Municipal approval and/or permits.

6.10 Compliance with Laws; Environmental Matters. Each Owner and Occupant shall comply with all applicable governmental or Association statutes, ordinances, regulations or rules, including but not limited to, Municipal ordinances. Such applicable laws include, but are not limited to those relating to the storage, transport and release to, from, on or in such Lot of any

substance or compound governed by any one or more State of Wisconsin Statutes; Comprehensive Environmental Response, Compensation and Liability Act (“**CERCLA**”); Toxic Substances Control Act (“**TOCSA**”); Resource Conservation and Recovery Act (“**RCRA**”); Municipal ordinances; and similar laws relating to the storage, transport or release of substances, compounds or recyclable materials, all as in effect from time to time.

6.11 Obstructions. Unless installed by the Declarant or the Association, no playground equipment, bicycle racks or other equipment or material may be placed on the Common Areas.

6.12 No Further Divisions. No Lot may be further subdivided without the approval of the Municipality and the Association and/or the ACC.

ARTICLE 7. SPECIAL FEATURES

7.1 Storm Water Facilities. The Storm Water Facilities shall be fractionally owned by the Lot Owners and managed by the Association. The Association shall have the ability to impose assessments for the inspection, maintenance, and repair of the Storm Water Facilities. The Common Areas include storm sewer and surface water drainage systems. The Storm Water Facilities are located in commonly owned outlots as shown on the Final Plat and are Common Areas maintained by the Association in accordance with the Storm Water Agreement and shall be used solely for drainage and storm water purposes and not for recreational purposes. The Association has no duty to ensure the safety of persons using the drainage areas, or to warn of dangers concerning them. Neither the Declarant nor the Association is responsible for the safety of any drainage area for use by humans or Pets, and neither represents nor warrants that any drainage area is safe for any such use.

7.2 Easements. As provided on the Plat, there are easements located on various Lots for storm water utilities, overland storm water flow, underground utilities, and other items. These easements allow access by the Municipality, Association, ACC or other entity to maintain, repair and access the Lots as may be required from time to time.

7.3 Parade of Homes. Declarant discloses that Declarant may arrange for the Subdivision to be included in the Metropolitan Builders Association (the “**MB**A”) Parade of Homes or similarly titled event in which members of the public are invited to inspect a number of Lots improved with homes constructed by one or more contractors. Such events may result in temporary periods of significant construction activity, traffic slowdowns and large crowds, and may continue for a period of several weeks. A Lot Owner is deemed to acknowledge the possibility of said event and is deemed to have waived any objection to the issuance of any Municipal permits required for such event. Declarant is not, however, required to include the Subdivision in any such event, and may base its decision on the Declarant’s individual needs, if any. While the Parade of Homes is in progress, all construction activities must stop by 2:00 p.m. on weekdays and 10:00 a.m. on weekends and Labor Day. All debris must be properly disposed of and the streets in front of the Lots must be swept clean of mud and stones. Homes which are not included for inspection as a part of the Parade of Homes must be vacated by the Owners during the hours that the Parade of Homes is open to the public. Unbuilt Lots may be used for Parade of Homes parking as determined by Declarant. No home or Lot shall display any Signs indicating the builders, subcontractors, or any property for sale during the duration of the Parade of Homes, except those

Signs allowed in accordance with the MBA's rules and regulations. If a Lot Owner fails to participate in the Parade of Homes after agreeing to do so, the Lot Owner shall reimburse the Declarant for any discounts, including but not limited to, Lot price reductions, mailboxes, lanterns, and other fees paid by the Declarant for the Parade of Homes Lot Owner or builder, that the Lot Owner received by being a participant to the Parade of Homes.

7.4 Amenity Area. The Declarant or, after the period of Declarant control has ended, the Association, may, in its sole discretion, construct various recreational amenities (which may include, without limitation, paved pathways and/or other amenities as determined by Declarant or Association) on those improvements on the Amenity Area. Each Owner shall have the right to use the Amenity Area as with any other Common Area, subject to the Rules. Nothing herein is a representation or warranty that any particular amenity will ever be installed or constructed, or as to the quality of any amenity which is installed or constructed. In addition to the Amenity Area, the Declarant or Association (under the conditions above) may install amenities and Common Improvements in any other Common Area.

7.4.1 Rules and Regulations. The Association shall, through its Board of Directors, establish all rules and regulations regarding the use of the Amenity Area, including without limitation rules related to hours of use and permitted and prohibited activities and conduct.

7.4.2 Maintenance, Repair, and Replacement. Subject to other applicable provisions of this Declaration, the Association shall maintain, repair and replace the Amenity Area to the extent determined necessary or advisable by the Association and as required by law.

7.4.3 Insurance. The Association shall insure the Amenity Area against direct loss or damage occasioned by fire, extended coverage perils and other hazards in amounts and with insurers reasonably chosen by the Association. Such insurance shall be issued in an amount without co-insurance at least equal to the full value any Building(s) and other improvements erected thereon. The Association shall also maintain general public liability insurance and such other insurance with coverage, in amounts and with insurers that the Association reasonably requires from time to time.

7.4.4 Annual Budget. The Association shall include in its annual budget an estimate of the total amount necessary to pay the costs for the following calendar year of operating, maintaining, repairing and replacing the Amenity Area. Expenses shall include without limitation all costs of employees, payroll taxes, materials, parking costs, insurance, services, management fees, supplies, maintenance, repair, landscaping, fuel and power, together with a reasonable amount considered by the Board to be necessary for a reserve for contingencies and replacements.

7.4.5 Reserves. The Association, by its Board, shall establish, fund, and maintain a reasonable reserve for contingencies and replacements for the Amenity Area. The Association shall first charge against such reserve all extraordinary expenditures for the Amenity Area not originally included in the annual estimate which may become necessary during the year. If the annual budget proves inadequate for any reason (other than as a result of the failure by one or more unit owners in the Association to pay their assessments), the Board may, at any time, levy a further assessment, which shall be assessed in the same proportion as other general assessments.

ARTICLE 8. INSURANCE

8.1 Association Insurance. The Association shall obtain and maintain comprehensive general public liability insurance for occurrences on the Common Areas and with respect to Common Improvements not in the Common Areas, all-risk casualty insurance coverage on all Common Improvements, and such other policies and/or coverage as the Board deems necessary or advisable, such as fidelity insurance for Association officers handling fund of the Association.

8.2 Coverage of Association Insurance. The casualty insurance coverage shall be in an amount equal to the maximum insurable replacement value, with an “agreed amount” and a “replacement cost” endorsement, without deduction or allowance for depreciation. This coverage amount shall be annually reviewed and shall insure against loss or damage by fire and other hazards as commonly covered by a standard extended coverage endorsement and such other hazards as customarily covered with respect to buildings similar in construction, location and use. Commercial general liability coverage shall be in such amounts as the Board determines annually, but not less than \$1,000,000 per occurrence.

8.3 Proceeds. Association Insurance proceeds for casualty loss shall be for the benefit of the Association in order to finance construction of damaged Common Areas or Common Improvements. Liability coverage and other insurance proceeds shall be applied as the Association directs.

8.4 Cost. All premiums for Association Insurance and other insurance obtained by the Association shall be a general assessment.

8.5 Waiver. The Association and, by acceptance of a conveyance to a Lot or the use thereof, or any portion thereof or interest therein, each Owner or Occupant acting both for themselves and for their respective insurers, waive any claim it or they may have against the other for any loss insured under any policy obtained by either to the extent of insurance proceeds actually received, however the loss is caused, including such losses as may be due to the negligence of the other party, its agents or employees. All policies of insurance shall contain a provision that they are not invalidated by the foregoing waiver, but such waiver shall cease to be effective if the existence thereof precludes the Association from obtaining any policy of insurance at a reasonable and customary rate.

8.6 Acts Affecting Insurance. No Owner or Occupant shall commit or permit any violation of covenants or agreements contained in any of the Association Insurance, or do or permit anything to be done, or keep or permit anything to be kept, or permit any condition to exist, which might (a) result in termination of any such policies, (b) adversely affect the right of recovery thereunder, (c) result in reputable insurance companies refusing to provide such insurance, or (d) result in an increase in the insurance rate or premium over the premium which would have been charged in the absence of such violation or condition, unless, in the case of such increase, the Owner or Occupant responsible for such increase shall pay the same. If the rate of premium payable with respect to the Association Insurance shall be increased by reason of (1) the size, design or composition of a Building, or (2) anything done or kept in a property subject to this Declaration, or (3) the failure of an Owner or Occupant to comply with Association Insurance requirements, or (4) the failure of any such Owner or Occupant to comply with this Declaration or

the Bylaws, then the particular Owner or Occupant shall reimburse the Association for the resulting additional premiums. The Association reimbursement right is without prejudice to any other Association remedy, and may be enforced by special assessment against the particular property involved.

8.7 Exclusions from Coverage. Association Insurance coverage shall exclude (a) coverage on any home or personal property located within or pertaining to the exclusive use of an Owner except to the extent included as a standard coverage in the policy of Association Insurance; and (b) liability coverage on an Owner or Occupant, its guests, invitee, employees or tenants, arising out of any occurrences within a Lot and/or relating in any way to an Owner's or Occupant's personal property. It is the sole responsibility of each Owner or Occupant to obtain such insurance coverage as are excluded from Association Insurance.

ARTICLE 9. AMENDMENT OF DECLARATION

9.1 General. Except as otherwise provided herein, this Declaration may be amended only by the written consent of at least sixty-seven percent (67%) of the total votes of the Association then entitled to vote. Regardless of the manner of adoption, no amendment shall adversely affect a special right or easement reserved to Declarant under this Declaration, or the rights of Mortgagees under Article 10, without the express written consent of Declarant or Mortgagee, as applicable. Notwithstanding the foregoing, Declarant reserves the right to unilaterally amend the Declaration until one (1) year after one hundred percent (100%) of the then existing Lots (inclusive of any Lots added to the Expansion Area by Declarant in its discretion or vacant land in the Expansion Area that is not developed) have been sold to an Owner intending to reside thereon and occupancy permits have been granted for each Lot. During such period, Declarant may also enter into other agreements on behalf of Association or Lot Owners for purposes of easements and/or other items necessary for the orderly operation and maintenance of the Subdivision and/or Association, provided however, that any amendments to the restrictions where the Municipality is involved may require the approval by the Municipality.

9.2 Procedures. Except with respect to an amendment by Declarant, amendments to this Declaration shall be prepared and executed by the president of the Association and shall become effective when recorded in the office of the Register of Deeds. No action to challenge the validity of an amendment shall be commenced more than one (1) year after the amendment is recorded.

ARTICLE 10. RIGHTS OF MORTGAGE HOLDERS

10.1 Notice. Any Mortgage holder, insurer or guarantor of a Mortgage encumbering a Lot that submits a written request to the Association, identifying the name and address of such holder, insurer or guarantor and the Lot involved, will be entitled to timely written notice of:

(a) Any thirty (30) day delinquency in the payment of assessments owed by the Owner of the Lot on which it holds a Mortgage or any breach of the provisions of any of the Documents which is not cured by such Owner within thirty (30) days of such Owner's receipt of notice of such breach;

(b) A lapse, cancellation or material modification of any Association Insurance; and

(c) Any proposed action that requires the consent of a Mortgage holder.

10.2 Mortgagee Acquisition of Lot. A Mortgagee acquiring title to a Lot pursuant to remedies provided in its Mortgage, or by a deed in lieu of foreclosure following an Owner's default under the Mortgage, shall not be liable for such Lot's unpaid assessments under this Declaration accruing prior to the Mortgagee's acquisition of title to such Lot (except to the extent unpaid assessments are included in subsequent budgets generally), but shall ensure that any such prior delinquent assessments are paid upon transfer of the Lot to a third party.

ARTICLE 11. RIGHTS OF DECLARANT

11.1 Reserved Rights. Prior to the sale of all Lots by Declarant and occupancy permits granted for all Lots, Declarant:

(a) may use the Common Areas or Amenity Area, and any unsold Lots in any manner as may facilitate the sale of Lots including, but not limited to, maintaining a sales and/or rental offices, model homes and signs and/or showing the Lots. Declarant may from time to time also delegate such rights (on a non-exclusive basis and subject to such conditions as Declarant may impose) to persons desiring to construct Buildings on particular Lots as model homes. In delegating such rights to other persons, Declarant's delegates shall not have the right, without Declarant's express written consent, to locate a general sales office operation in any such model home, although use of a model home to facilitate sales of Lots or sales of Buildings on Lots may be permitted for a period not to exceed forty-eight (48) months from the date of issuance of the certificate of occupancy therefor; provided, however, that once a model home is used as a home for an Occupant, it may not thereafter be used as a "model home".

(b) shall have the right to (1) grant easements upon, over, through and across the Lots (limited to the ten (10) feet area adjacent to each Lot line), which rights shall expire one (1) year after conveyance of a Lot by Declarant. Additionally, the right to grant easements upon, over, through and across the Common Areas as may be required in Declarant's sole opinion for furnishing any kind of utility services, maintenance and replacement thereof, drainage, grading, communications or public purposes including, which easements may be granted to itself or its nominee and as may be necessary for excavation and construction of any Buildings or for ingress and egress and maintenance and replacement thereof, to, from, and within, the Property and other real property adjacent to it.

(c) shall have the right to veto any proposed amendment to this Declaration for any reason or no reason, in which case it shall not be deemed approved or effective.

For purposes of this Section, a "bulk" or multi-Lot conveyance to a party who is not intending to occupy the property conveyed shall not be considered a "sale" for purposes of this Section.

11.2 Addition to or Subtraction from the Subdivision. Declarant reserves the right, at any time during the term of this Declaration and in its sole discretion, from time to time to subject portions of the Expansion Area to this Declaration in accordance with this Section. Each time Declarant subjects a portion of the Expansion Area to this Declaration it is known as an “Expansion”.

11.2.1 Expansion. Declarant reserves the right, at any time, and from time to time, during the term of this Declaration and in its sole discretion, to subject additional real estate outside the Subdivision to this Declaration by recording a document imposing on such real estate the provisions of this Declaration (as amended from time to time). The additional real estate shall be located in the Municipality and shall be adjacent to the Subdivision (ignoring streets, railroads and navigable waters which may separate the additional real estate from the Subdivision). The additional real estate will be subject to the provisions of this Article 11 as though it were a part of the original Subdivision.

11.2.2 Procedure for Expansion. Declarant shall add to the Subdivision by recording with the Register of Deeds one or more amendments to this Declaration setting forth the legal description of the area so affected. An amendment creating an Expansion need be executed only by the Declarant and does not require consent from or notice to any other person.

11.2.3 Contents of Expansion Amendment. An Expansion amendment will (a) state the legal description of the land being subjected to this Declaration; (b) set forth such other limitations on such future Lots as Declarant may desire not inconsistent with this Declaration; and (c) set forth such other information as is reasonable to facilitate the Expansion and the integration of the area into the Association. All other provisions of the Declaration shall apply to the Lots or Outlots included in any Expansion.

11.2.4 Modification of Budget and Assessments. Upon each such Expansion, the Association will amend the annual Budget and annual assessments as appropriate to account for the effects of any Expansion or subtraction. Any assessments prior to the addition or subtraction of the area affected by the Expansion or subtraction will be pro-rated and adjusted by the Association accordingly. Each Owner in the Expansion Area shall have the same rights and obligations as if such Owner was an Owner under the initial Declaration. All Owners acknowledge that the proportionate share of expenses and the corresponding assessments will be revised to reflect the presence of additional Lots. Each Owner also acknowledges that assessments could increase or decrease based on the facts and circumstances in effect at the time of such addition or subtraction.

11.2.5 Effective Date of Expansion. The Subdivision shall be deemed expanded when an amendment to this Declaration, executed by Declarant, is recorded with the Register’s Office.

11.2.6 Effect of Expansion on Common Areas. To the extent that Owners have a tenancy in common interest in Common Areas prior to an Expansion, the interests of such Owners will be deemed adjusted, upon the recording of an Expansion amendment and without more, to equally allocate ownership among all Owners, both pre-existing and new. The interest of any Mortgagee in Common Areas by virtue of this tenancy in common interest, shall attach, by

operation of law, to the new percentage interests in the Common Areas appurtenant to the Lot on which it has its lien.

11.2.7 Reserved Easements. Declarant reserves easements over the Common Areas for the benefit of all portions of the Subdivision not yet included in this Declaration, for the purposes of vehicular and pedestrian access; installation, repair, maintenance and replacement of utilities to serve the Expansion areas; marshaling of construction materials and personnel for improvements made to the Expansion area; and the use of Common Improvements and Common Areas for recreational purposes consistent with those uses granted to Owners.

ARTICLE 12. REMEDIES

12.1 General Remedies. If any Owner or Occupant fails to comply with this Declaration, the Bylaws, or the Rules, such Owner or Occupant shall be liable for damages, subject to injunctive relief (including an order requiring the removal at the Owner's expense of Buildings constructed without ACC approval), subject to any other remedy provided by the Bylaws or at law, or all of the above, as a result of such noncompliance. The Association or, in a proper case, an aggrieved Owner, may bring an action because of such noncompliance.

12.2 Owner or Occupant Violation; Association Right to Cure. In addition to any other remedies provided herein, if any Owner or Occupant fails to comply with this Declaration, the Bylaws, or the Rules, which failure continues for a period of fifteen (15) days following written notice from the Association, the Association shall have the right, but not the obligation, to perform or cause to be performed such maintenance, replacement, restoration or commence litigation, arbitration or other proceeding or other action as the Association deems necessary or appropriate, in its sole discretion. Expenses incurred therefor by the Association shall be assessed against the Owner or Occupant and shall be subject to all rights and remedies reserved under this Declaration with respect to collection, expense, late payment penalties or interest, filing of a lien and/or foreclosure as reserved at Article 4 of this Declaration. Once the Association has taken such an action, it shall not be obligated to take any other or further action with respect to the same, similar or subsequent failure by the same or a different Owner or Occupant.

ARTICLE 13. EASEMENTS

13.1 Right of Entry. A right of entry to each Lot or Common Area is reserved to the Association to service utility installations located on, in or under such Lot or Common Area provided request for entry is made in advance and such entry is limited in scope so as to extend only as is reasonably necessary to service such utility installations. In case of emergency, entry by the Association onto any such Lot or Common Area may be made immediately, whether the Owner or Occupant of such Lot or Common Area is or is not present and without liability of the Association or its agents if such entry is necessary for the safety or welfare of persons or property. Any damage or loss caused as a result of such emergency entry shall be the sole expense of the Owner or Occupant if, in the reasonable judgment of those authorizing the entry, such entry was for emergency purposes.

13.2 Common Area Easements. The Association may grant easements over and through the Common Areas for such purposes as the Board deems reasonable for the benefit of the Owners.

ARTICLE 14. TERMINATION

14.1 Termination. This Declaration shall be in effect for a period of twenty-five (25) years and automatically renewed for successive periods of ten (10) years each, unless terminated at the end of the original or any extended term by: (i) Declarant (if during the period of Declarant control of the Association), or (ii) the written consent of the owners of not less than ninety percent (90%) of the aggregate then existing Lots provided that no vote shall effect an amendment to or termination of any provision hereof conferring on or reserving a special right or easement to Declarant without the express written consent of Declarant, as appropriate. Voluntary termination of this Declaration must be express and shall be effective upon recording a written instrument to such effect in the office of the Register of Deeds. If the Owners decide to terminate the Association, a maintenance and operation plan for the Common Areas and Storm Water Facilities, if any, may need to be presented and approved by the Municipality prior to such termination.

ARTICLE 15. CONSTRUCTION AND EFFECT

15.1 Number and Gender. Whenever used herein, unless the context shall otherwise provide, the singular shall include the plural, the plural shall include the singular, and the use of any gender shall include all genders.

15.2 Including. Whenever used herein, the term “including” preceding a list of one or more items shall indicate that the list contains examples of a general principle and is not intended as an exhaustive listing.

15.3 Captions. The captions and article and section headings in this Declaration are intended for convenience and reference only and in no way define or limit the scope or intent of the various provisions hereof.

15.4 Severability. If any portion of this Declaration or its application to any person or circumstance is held to be invalid or unenforceable, the remainder of this Declaration, or the application of such provision, or any part thereof, to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby. The remainder of this Declaration shall be valid, and enforced, to the fullest extent permitted by law.

15.5 Remedies. All remedies herein are cumulative.

15.6 Waivers. Whenever a waiver, consent or approval is required or permitted herein, it must be express and in writing; no waiver, consent or approval shall be implied. A waiver, consent or approval to any one matter shall not be deemed a waiver, consent or approval to any subsequent matter whether similar or not.

15.7 Assignment of Declarant's Rights. Declarant may from time to time assign any or all of the rights and benefits conferred on or reserved herein for Declarant in its status as such (as opposed to those rights or benefits conferred on or reserved for all Owners or groups thereof), by an instrument in writing specifically identifying the rights and benefits so assigned which is recorded in the Register's Office.

15.8 Other Regulation. Nothing herein shall preclude or restrict Declarant recording other covenants, conditions or restrictions which further regulate portions of the Subdivision which Declarant owns at the time of recordation.

15.9 Conflict. In the event any covenant or provision of this Declaration is in conflict with any ordinance, code or law of the Municipality or other governmental authority having jurisdiction, the governing authority shall control and supersede that provision of the Declaration. All remaining covenants and provisions of this Declaration shall remain in full force and effect

[SIGNATURES APPEAR ON FOLLOWING PAGE]

DRAFT

IN WITNESS WHEREOF, this Declaration has been duly executed as of the date first above written.

DECLARANT:

Cardinal Ridge, LLC,
a Wisconsin limited liability company

By: Neumann Developments, Inc., sole Member

By: _____
Bryan Lindgren, President

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me this ____ day of _____, 2025, the above named Bryan Lindgren, President of Neumann Developments, Inc. sole member of Cardinal Ridge, LLC, by its authority, and to me known to be the person who executed the foregoing instrument and acknowledged the same.

[SEAL]

Name: _____
Notary Public, State of Wisconsin
Commission Expires: _____

This instrument was drafted by:

Neumann Developments
N27 W24025 Paul Court, Suite 100
Pewaukee, WI 53072

EXHIBIT A

Cardinal Ridge Phase 1

Legal Description

1. The Subdivision consists of all Lots and Outlots in the Plat of Cardinal Ridge Subdivision, Village of Mukwonago, Waukesha County, Wisconsin.
2. Consisting of all the portions of the Subdivision:
Lots 1 thru 23 and Outlots 1-2

EXHIBIT B

Final Plat for
Cardinal Ridge Subdivision Phase 1
As Attached

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION NO. 2024-62

**RESOLUTION APPROVING THE FINAL PLAT FOR PHASE 1 OF CARDINAL RIDGE
SUBDIVISION, NEUMANN DEVELOPMENTS, INC., APPLICANT**

WHEREAS, pursuant to Chapter 45 of the Village Municipal Code, Neumann Developments, Inc. has submitted an application for a Final Plat approval for Phase 1 of the Cardinal Ridge Subdivision, and

WHEREAS, this final plat, consisting of 23 lots and three Outlots, is the first of a multi-phased subdivision, and

WHEREAS, the Village Board of the Village of Mukwonago approved the preliminary plat for the entire subdivision at their meeting on March 20, 2024, and

WHEREAS, the Village Plan Commission reviewed the Final Plat at their meeting on November 12, 2024 and recommended approval of the same, subject to various terms and conditions, which have been incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the Final Plat for Phase 1 of the Cardinal Ridge subdivision, submitted by Neumann Developments, Inc., prepared by Ted Indermuehle, Professional Land Surveyor, dated April 16, 2024.

NOW, THEREFORE, BE IT FURTHER RESOLVED approval of this final plat is subject to the following terms and conditions:

1. The final plat shall not be signed by Village Officials and recorded until the following items are satisfied:
 - a. Comments of the Wisconsin Department of Administration, if any, have been addressed.
 - b. Comments of Waukesha County have been addressed on the final plat.
 - c. Village Attorney verifies that all terms and conditions of the approved developer agreement that are applicable to this final plat have been satisfied.

Passed and adopted by the Village of Mukwonago Village Board this 20th day of November, 2024.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk

Accounts Payable Cover Sheet

Report:	Period or corresponding report date	
Village Accounts Payable		\$ 212,559.97

Total for Approval: \$ 212,559.97

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

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User: TRAYMOND		EXP CHECK RUN DATES 11/21/2024 - 11/21/2024				
DB: Mukwonago		UNJOURNALIZED				
		OPEN - CHECK TYPE: PAPER CHECK				
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE	
VENDOR NAME: 120 WATER						
INV010003	WATER SERVICE LINE MATERIAL NOTIFICATION	610-6920-692300	4,303.68	4,303.68 UTILITIES	11/21/2024	
TOTAL VENDOR 120 WATER				4,303.68		
VENDOR NAME: ALEX MIHLBAUER						
REIMBURSDIVER CERT	MIHLBAUER-RESCUE DIVER CERTIFICATION	REI150-5223-533500	403.01	403.01 FIRE	11/21/2024	
TOTAL VENDOR ALEX MIHLBAUER				403.01		
VENDOR NAME: ALSCO						
IMIL2067731	PD MAT CLEANING SERVICE	100-5211-539400	52.83	52.83 POLICE	11/21/2024	
IMIL2065734	VILLAGE HAL WALK OFF MATS	100-5160-521900	63.37	63.37 DPW	11/21/2024	
TOTAL VENDOR ALSCO				116.20		
VENDOR NAME: AMAZON CAPITOL SERVICES						
11XL-D47X-3G7W	CREDIT FOR DAMAGE ORDER	100-5144-531100	(53.61)	(53.61) CLERK	11/21/2024	
1DKT-RXLC-9FTP	SCREENS FOR ADMIN	100-5141-522950	232.11	232.11 ADMIN	11/21/2024	
TOTAL VENDOR AMAZON CAPITOL SERVICES				178.50		
VENDOR NAME: ANDY KRAATZ OVERHEAD DOOR, LLC						
3266	ADMIN BUILDING- GARAGE DOOR REPAIR	620-8010-834000	300.00	300.00 UTILITIES	11/21/2024	
TOTAL VENDOR ANDY KRAATZ OVERHEAD DOOR, LLC				300.00		
VENDOR NAME: BARRIENTOS DESIGN & CONSULTING						
REISSUED	GARAGE FACILITIES STUDY	610-6920-692300	1,031.49	1,031.49 UTILITIES	11/21/2024	
TOTAL VENDOR BARRIENTOS DESIGN & CONSULTING				1,031.49		
VENDOR NAME: BASSETT MECHANICAL						
276387	MAINTENANCE SERVICE CONTRACT	620-8400-852000	1,105.00	1,105.00 UTILITIES	11/21/2024	
TOTAL VENDOR BASSETT MECHANICAL				1,105.00		
VENDOR NAME: BATTERIES PLUS						
P77397125	BATTERIES PLUS	150-5222-531100	28.47	56.94 FIRE	11/21/2024	
		150-5231-531100	28.47			
TOTAL VENDOR BATTERIES PLUS				56.94		
VENDOR NAME: BOUND TREE MEDICAL LLC						
85543198	EMS SUPPLIES	150-5231-531100	127.08	127.08 FIRE	11/21/2024	
85547732	EMS SUPPLIES	150-5231-531100	386.88	386.88 FIRE	11/21/2024	
TOTAL VENDOR BOUND TREE MEDICAL LLC				513.96		
VENDOR NAME: BROWN DAVE						
BROWN	WVOA CONFERENCE REIMB MEALS	112224TO1124 620-8400-854100	46.31	46.31 UTILITIES	11/21/2024	
TOTAL VENDOR BROWN DAVE				46.31		
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON						
OCT24ACTIVITY	OCTOBER ACTIVITY	100-5211-521900	3,556.50	3,921.00 FINANCE	11/21/2024	
		100-5111-521900	364.50			

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON					
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				3,921.00	
VENDOR NAME: BURKE TRUCK & EQUIPMENT INC					
33352	SNOW PLOW BUSHINGS	100-5324-539500	256.01	256.01 DPW	11/21/2024
TOTAL VENDOR BURKE TRUCK & EQUIPMENT INC				256.01	
VENDOR NAME: C & M AUTO PARTS INC					
6079-390112	TRUCK 5	100-5324-539500	19.53	19.53 DPW	11/21/2024
TOTAL VENDOR C & M AUTO PARTS INC				19.53	
VENDOR NAME: CABLECOM, LLC					
41784	FIBER - PD TO VH	350-5700-576400	20,648.49	20,648.49 FINANCE	11/21/2024
TOTAL VENDOR CABLECOM, LLC				20,648.49	
VENDOR NAME: CINTAS					
4210228551	UNIFORM SERVICE	610-6920-693000	66.43	132.87 UTILITIES	11/21/2024
		620-8400-856000	66.44		
4210963958	UNIFORM SERVICE	610-6920-693000	66.44	132.87 UTILITIES	11/21/2024
		620-8400-856000	66.43		
4210228446	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	153.61	153.61 DPW	11/21/2024
4210963853	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	153.61	153.61 DPW	11/21/2024
TOTAL VENDOR CINTAS				572.96	
VENDOR NAME: CONLEY MEDIA, LLC					
6362411024-2	LEGAL NOTICES	100-5632-531200	25.20	56.27 CLERK	11/21/2024
		100-5142-531200	17.83		
		100-5144-531200	13.24		
3275881024-2	BUDGET NOTICE PUBLICATION	100-5145-539900	305.11	305.11 FINANCE	11/21/2024
TOTAL VENDOR CONLEY MEDIA, LLC				361.38	
VENDOR NAME: CORE & MAIN LP					
V782877	WATER MAIN PARTS	610-6451-664100	305.00	305.00 UTILITIES	11/21/2024
V901284	WAS METER REPAIR- FLANGES	620-8010-833000	131.00	131.00 UTILITIES	11/21/2024
TOTAL VENDOR CORE & MAIN LP				436.00	
VENDOR NAME: CORRPRO COMPANIES INC					
767539	WATER TOWERS-CATHODIC PROTECTION INSPECT	610-6920-692300	2,205.00	2,205.00 UTILITIES	11/21/2024
TOTAL VENDOR CORRPRO COMPANIES INC				2,205.00	
VENDOR NAME: CRIVELLO CARLSON S.C.					
5331-212298	OCTOBER SERVICES	100-5111-521900	160.00	2,700.00 FINANCE	11/21/2024
		100-5211-521900	600.00		
		480-5700-521900	200.00		
		100-5130-521900	1,740.00		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE	
VENDOR NAME: CRIVELLO CARLSON S.C.						
TOTAL VENDOR CRIVELLO CARLSON S.C.				2,700.00		
VENDOR NAME: DE LAGE LANDEN FINANCIAL						
588651715	PD COPIER LEASE	100-5211-531200	108.00	108.00 POLICE	11/21/2024	
588651715		100-5142-531200	19.98	160.00 ALLOCATE	11/21/2024	
		100-5300-539900	18.83			
		100-5120-531100	7.97			
		100-5141-531100	4.96			
		100-5145-531100	9.32			
		100-5241-531200	3.73			
		100-5632-531200	4.59			
		100-5211-531200	19.65			
		150-5221-531100	19.84			
		410-5363-531200	1.60			
		440-5511-531200	18.24			
		500-5344-531200	2.22			
		610-6902-690300	15.41			
		620-8300-840000	13.66			
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				268.00		
VENDOR NAME: DIGGERS HOTLINE INC						
241038301	DIGGERS HOTLINE FEE	610-6920-693000	97.51	195.02 UTILITIES	11/21/2024	
		620-8400-856000	97.51			
241 0 38301	STORM SEWER LOCATES	100-5344-521900	97.51	97.51 DPW	11/21/2024	
TOTAL VENDOR DIGGERS HOTLINE INC				292.53		
VENDOR NAME: DIMAGGIO, BRENDA						
REIMBUR CLOTH	BRENDA DIMAGGIO - UNIFORM ALLOWANCE	100-5211-534600	114.13	114.13 POLICE	11/21/2024	
TOTAL VENDOR DIMAGGIO, BRENDA				114.13		
VENDOR NAME: EALES, HOLLY						
REFUND 11-2024	UB REFUND # 4910 - 115 CONRAD	610-0000-142000	96.34	96.34 ALLOCATE	11/21/2024	
TOTAL VENDOR EALES, HOLLY				96.34		
VENDOR NAME: EBIX						
13634	EBIX INVOICE	150-5231-521900	10,320.02	10,320.02 FIRE	11/21/2024	
TOTAL VENDOR EBIX				10,320.02		
VENDOR NAME: EMPATHIA, INC.						

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: EMPATHIA, INC.					
53235	QUARTERLY EAP BENEFIT COST	100-5141-515900	18.75	438.75 ALLOCATE	11/21/2024
		100-5241-515900	7.50		
		100-5142-515900	7.50		
		100-5120-511000	7.50		
		100-5632-515900	3.75		
		150-5221-515900	183.75		
		440-5511-515900	71.25		
		100-5211-515900	86.25		
		100-5300-515900	26.25		
		610-6920-515900	13.12		
		620-8400-515900	13.13		
TOTAL VENDOR EMPATHIA, INC.				438.75	
VENDOR NAME: ENDPOINT SOLUTIONS CORP					
2024-404	301 MAIN SITE PREP	210-5700-582100	10,025.00	10,025.00 FINANCE	11/21/2024
TOTAL VENDOR ENDPOINT SOLUTIONS CORP				10,025.00	
VENDOR NAME: ENVIRONMENTAL EXPRESS INC					
1000805368	LAB SUPPLIES	620-8010-826000	157.24	157.24 UTILITIES	11/21/2024
TOTAL VENDOR ENVIRONMENTAL EXPRESS INC				157.24	
VENDOR NAME: ENVIROTECH EQUIPMENT					
24-0024121	COLLECTION SYSTEM TOOL	620-8030-831000	308.44	308.44 UTILITIES	11/21/2024
TOTAL VENDOR ENVIROTECH EQUIPMENT				308.44	
VENDOR NAME: EXCEL BUILDING SERVICES LLC					
4331	PD BUILDING CLEANING SERVICE	100-5211-539400	975.00	975.00 POLICE	11/21/2024
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00	
VENDOR NAME: FLEURYS BODY REPAIR INC					
2022 CHEV TAHOE	SQUAD REPAIR FROM CRASH	100-5212-539500	4,427.67	4,427.67 POLICE	11/21/2024
TOTAL VENDOR FLEURYS BODY REPAIR INC				4,427.67	
VENDOR NAME: FOSTER COACH SALES					
28292	2022 AMBULANCE 360 CAMERA AND RECORDER	150-5700-571400	3,669.88	3,669.88 FIRE	11/21/2024
TOTAL VENDOR FOSTER COACH SALES				3,669.88	
VENDOR NAME: FRIESEMA DAVID					
REIMBUR CLOTHING	FRIESEMA CLOTHING	150-5221-534600	32.93	32.93 FIRE	11/21/2024
TOTAL VENDOR FRIESEMA DAVID				32.93	
VENDOR NAME: GENERAL CODE, CMS					
GC00127719	GENERAL CODE ANNUAL MAINT	100-5142-522900	995.00	995.00 CLERK	11/21/2024
TOTAL VENDOR GENERAL CODE, CMS				995.00	
VENDOR NAME: GORDON FLESCH CO					

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE	
VENDOR NAME: GORDON FLESCH CO						
IN14891539	CANON COPIER SEPTEMBER 2024 COPIES	100-5142-531200	19.28	154.41 ALLOCATE	11/21/2024	
		100-5300-539900	18.17			
		100-5120-531100	7.69			
		100-5141-531100	4.79			
		100-5145-531100	8.99			
		100-5241-531200	3.60			
		100-5632-531200	4.43			
		100-5211-531200	18.96			
		150-5221-531100	19.15			
		410-5363-531200	1.54			
		440-5511-531200	17.60			
		500-5344-531200	2.15			
		610-6902-690300	14.87			
		620-8400-851000	13.19			
TOTAL VENDOR GORDON FLESCH CO				154.41		
VENDOR NAME: HAHN ACE HARDWARE						
SEPT2024DPW	MISC PARK AND SHOP SUPPLIES	100-5323-531100	14.02	77.56 DPW	11/21/2024	
		100-5521-531100	63.54			
SEPT24FIRE	HAHN ACE HARDWARE INVOICE	150-5700-571300	1,440.94	1,782.93 FIRE	11/21/2024	
		150-5221-531100	341.99			
SEPT24UTILITES	HARDWARE, /BATTERY/ELECTRICAL SUPPLIES/TR	620-8010-828000	968.96	1,008.67 UTILITIES	11/21/2024	
		620-8010-827000	39.71			
TOTAL VENDOR HAHN ACE HARDWARE				2,869.16		
VENDOR NAME: HAWKINS WATER TREATMENT						
6909397	CHEMICALS FOR WATER TREATMENT	610-6300-663100	3,197.10	3,197.10 UTILITIES	11/21/2024	
TOTAL VENDOR HAWKINS WATER TREATMENT				3,197.10		
VENDOR NAME: HINCKLEY SPRINGS						
23853226 102624	VH DRINKING WATER	100-5160-531100	56.63	56.63 DPW	11/21/2024	
TOTAL VENDOR HINCKLEY SPRINGS				56.63		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
56968	PROSECUTIONS	100-5130-521900	1,080.00	1,080.00 FINANCE	11/21/2024	
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				1,080.00		
VENDOR NAME: HOME DEPOT						
OCTOBER 2024	HOME DEPOT (SHOP, PARK AND SECURITY SUPP	100-5348-531100	273.38	867.53 DPW	11/21/2024	
		100-5220-539400	7.96			
		100-5323-531100	60.11			
		100-5521-531100	526.08			

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: HOME DEPOT					
	TOTAL VENDOR HOME DEPOT			867.53	
VENDOR NAME: HORN OIL					
OCT2024	OCTOBER 2024 FUEL	100-5212-535100	2,498.15	11,991.29	ALLOCATE 11/21/2024
		100-5241-535100	100.86		
		100-5324-535100	2,765.43		
		150-5222-535100	1,004.14		
		150-5231-535100	1,767.65		
		610-6920-693300	260.02		
		620-8010-828000	855.84		
		620-8030-828000	165.50		
		620-8010-821300	2,420.00		
		620-8010-825500	153.70		
	TOTAL VENDOR HORN OIL			11,991.29	
VENDOR NAME: JAMES IMAGING SYSTEMS					
1500928	COPIER INVOICE	150-5221-531100	131.64	131.64	FIRE 11/21/2024
	TOTAL VENDOR JAMES IMAGING SYSTEMS			131.64	
VENDOR NAME: JAYME SUKOWATY					
REIMBUR DNR EXAM	DNR EXAM	620-8400-854100	75.00	75.00	UTILITIES 11/21/2024
	TOTAL VENDOR JAYME SUKOWATY			75.00	
VENDOR NAME: JEFFERSON FIRE & SAFETY					
IN320472	QUARTERLY COMPRESSOR AIR TESTING	150-5222-539500	315.00	315.00	FIRE 11/21/2024
	TOTAL VENDOR JEFFERSON FIRE & SAFETY			315.00	
VENDOR NAME: LANGE ENTERPRISES INC					
89498	SIGNS FOR RR CROSSING (QUITE ZONE UPDATE	100-5348-531100	399.22	399.22	DPW 11/21/2024
	TOTAL VENDOR LANGE ENTERPRISES INC			399.22	
VENDOR NAME: LIFE-ASSIST, INC.					
1524076	EMS SUPPLIES	150-5231-531100	156.52	156.52	FIRE 11/21/2024
1524404	EMS SUPPLIES	150-5231-531100	637.50	637.50	FIRE 11/21/2024
1524902	EMS SUPPLIES	150-5231-531100	200.00	200.00	FIRE 11/21/2024
1525229	EMS SUPPLIES	150-5231-531100	903.70	903.70	FIRE 11/21/2024
	TOTAL VENDOR LIFE-ASSIST, INC.			1,897.72	
VENDOR NAME: LYNCH CHEVROLET					
4124240	FLEET VEHICLE REPAIR	620-8010-828000	998.50	998.50	UTILITIES 11/21/2024
4122444	SQUAD SERVICE	100-5212-539500	521.97	521.97	POLICE 11/21/2024
	TOTAL VENDOR LYNCH CHEVROLET			1,520.47	
VENDOR NAME: MARCO TECHNOLOGIES					
37785059	COPIER LEASE	610-6920-692100	112.43	224.87	UTILITIES 11/21/2024
		620-8400-851000	112.44		
	TOTAL VENDOR MARCO TECHNOLOGIES			224.87	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: MCDONOUGH SEPTIC						
I13829	PORTABLE RESTROOM	100-5521-531100	95.00	95.00	DPW	11/21/2024
TOTAL VENDOR MCDONOUGH SEPTIC				95.00		
VENDOR NAME: MIKE WENDLANDT						
REIMBUR FUEL/LUNCN	LUNCH AND FUEL REIMBURS FOR TRAINING	610-6920-693000	75.39	75.39	UTILITIES	11/21/2024
TOTAL VENDOR MIKE WENDLANDT				75.39		
VENDOR NAME: NAPA AUTO PARTS - SP018						
212410	PLATE COMPACTOR PARTS	620-8010-827000	49.92	49.92	UTILITIES	11/21/2024
237836	2017 AMBULANCE REPAIR LIGHTS	150-5231-539500	67.99	67.99	FIRE	11/21/2024
237196	REPLACEMENT WINDSHIELD WIPERS	620-8010-828000	42.66	42.66	UTILITIES	11/21/2024
TOTAL VENDOR NAPA AUTO PARTS - SP018				160.57		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
2419608	COMPLIANCE SAMPLING- BACTI	610-6300-663200	165.00	165.00	UTILITIES	11/21/2024
2419607	COMPLIANCE SAMPLING- BACTI	610-6300-663200	27.50	27.50	UTILITIES	11/21/2024
2418832	RIVER SAMPLING	620-8400-852100	343.80	343.80	UTILITIES	11/21/2024
2419505	COMPLIANCE SAMPLING- COURIER SERVICE	610-6300-663200	30.00	30.00	UTILITIES	11/21/2024
TOTAL VENDOR NORTHERN LAKE SERVICE INC				566.30		
VENDOR NAME: OFFICE PRO						
711057-0	PAPER	100-5142-531100	116.97	116.97	CLERK	11/21/2024
711056-0	COPIER PAPER	150-5221-531100	116.97	116.97	FIRE	11/21/2024
TOTAL VENDOR OFFICE PRO				233.94		
VENDOR NAME: PIEPER ELECTRIC						
SEPT2024	INDIANHEAD PATHWAY LIGHTS	480-5700-584900	92,000.00	92,000.00	FINANCE	11/21/2024
TOTAL VENDOR PIEPER ELECTRIC				92,000.00		
VENDOR NAME: POINTE ASSOCIATION MANAGEMENT						
REFUND	COMMUNITY ROOM REFUND EVENT CANCELED	100-4820-485500	150.00	150.00	FINANCE	11/21/2024
TOTAL VENDOR POINTE ASSOCIATION MANAGEMENT				150.00		
VENDOR NAME: PRIMROSE OIL COMPANY, INC.						
13704	GREASE	620-8010-825500	280.59	560.59	UTILITIES	11/21/2024
		620-8010-827000	280.00			
TOTAL VENDOR PRIMROSE OIL COMPANY, INC.				560.59		
VENDOR NAME: PROHEALTH MEDICAL GROUP						
324411	RANDOM DOT DRUG TESTING	610-6920-693000	110.50	221.00	UTILITIES	11/21/2024
		620-8400-856000	110.50			
324646	NEW STAFF MEDICAL PHYSICALS	150-5221-521900	1,110.00	1,110.00	FIRE	11/21/2024
TOTAL VENDOR PROHEALTH MEDICAL GROUP				1,331.00		
VENDOR NAME: PROHEALTH PHARMACY						
10/31/2024	EMS SUPPLIES	150-5231-531100	818.98	818.98	FIRE	11/21/2024

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO

EXP CHECK RUN DATES 11/21/2024 - 11/21/2024

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OPEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: PROHEALTH PHARMACY					
TOTAL VENDOR PROHEALTH PHARMACY				818.98	
VENDOR NAME: QUADIENT LEASING USA INC					
Q1587273	08092024-07122024 LEASE PYMT	100-5142-531500	73.36	587.34 ALLOCATE	11/21/2024
		100-5323-531500	69.13		
		100-5120-531500	29.25		
		100-5141-531100	18.21		
		100-5145-531100	34.18		
		100-5241-531500	13.69		
		100-5632-531500	16.86		
		100-5211-531500	72.12		
		150-5221-531100	72.83		
		410-5363-531500	5.87		
		440-5511-531500	66.96		
		500-5344-531500	8.16		
		610-6902-690300	56.56		
		620-8400-851000	50.16		
100824	POSTAGE	100-5142-531500	3,000.00	3,000.00 CLERK	11/21/2024
TOTAL VENDOR QUADIENT LEASING USA INC				3,587.34	
VENDOR NAME: QUILL LLC					
41285677	STATION SUPPLIES	150-5221-531100	70.18	70.18 FIRE	11/21/2024
TOTAL VENDOR QUILL LLC				70.18	
VENDOR NAME: REINDERS, INC.					
6062885-00	TORO 5910 MOWER CHAMBER DIVIDERS	100-5324-539500	233.68	233.68 DPW	11/21/2024
TOTAL VENDOR REINDERS, INC.				233.68	
VENDOR NAME: RELIANT FIRE APPARATUS					
CI008510	E32 CHARGING SYSTEM	150-5222-539500	1,064.30	1,064.30 FIRE	11/21/2024
TOTAL VENDOR RELIANT FIRE APPARATUS				1,064.30	
VENDOR NAME: RICOH AMERICAS CORPORATION					
5070443641	LARGE FORMAT PRINTER	100-5632-531200	7.20	7.20 PLANNER	11/21/2024
TOTAL VENDOR RICOH AMERICAS CORPORATION				7.20	
VENDOR NAME: SIREN SERVICES					
3492	T34 ANNUAL PUMP TESTING AND MAINTENANCE	150-5222-539500	829.82	829.82 FIRE	11/21/2024
3493	E32 ANNUAL PUMP TESTING AND MAINTENANCE	150-5222-539500	556.83	556.83 FIRE	11/21/2024
3494	E34 ANNUAL PUMP TESTING AND MAINTENANCE	150-5222-539500	669.77	669.77 FIRE	11/21/2024
TOTAL VENDOR SIREN SERVICES				2,056.42	
VENDOR NAME: SOMAR ENTERPRISES					
103409	NEW SQUAD FLASHLIGHT	430-5700-571100	195.00	195.00 POLICE	11/21/2024
TOTAL VENDOR SOMAR ENTERPRISES				195.00	
VENDOR NAME: SOUTHERN LAKES NEWSPAPERS					
463504	DEPUTY TREAS ADVERTISEMENT	100-5142-531200	324.00	324.00 CLERK	11/21/2024
TOTAL VENDOR SOUTHERN LAKES NEWSPAPERS				324.00	

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 11/21/2024 - 11/21/2024
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: TEMPO GLOVE						
47611	TEMPO FIRE GLOVES	150-5700-571300	1,777.32	1,777.32	FIRE	11/21/2024
TOTAL VENDOR TEMPO GLOVE				1,777.32		
VENDOR NAME: TERMINAL ANDRAE INC.						
67087	WWTP PUMP STATION- ELECTRICAL REPAIR	620-8010-832000	897.05	897.05	UTILITIES	11/21/2024
TOTAL VENDOR TERMINAL ANDRAE INC.				897.05		
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN						
DPW	PARKS RYE GRASS	100-5521-531100	54.99	54.99	DPW	11/21/2024
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				54.99		
VENDOR NAME: TRILOGY CONSULTING LLC						
1802	UTILITY RATE CONSULTING	610-6920-692300	270.00	540.00	UTILITIES	11/21/2024
		620-8400-852000	270.00			
TOTAL VENDOR TRILOGY CONSULTING LLC				540.00		
VENDOR NAME: ULINE						
185362289	LAB SUPPLIES AND STORAGE CABINET	620-8010-827000	390.00	624.98	UTILITIES	11/21/2024
		620-8010-826000	234.98			
TOTAL VENDOR ULINE				624.98		
VENDOR NAME: UNITED STATES ALLIANCE FIRE PROTECT						
1046-F139712	INSPECTION	100-5220-539400	535.00	535.00	DPW	11/21/2024
1046-F139713	DPW FIRE PANEL ANNUAL TEST	100-5323-539500	355.00	355.00	DPW	11/21/2024
1046-F140382	VILLAGE HALL FIRE PANEL ANNUAL TESTING	100-5160-539500	295.00	295.00	DPW	11/21/2024
1046-F140383	PD ANNUAL FIRE INSPECTION	100-5211-539400	385.00	385.00	POLICE	11/21/2024
TOTAL VENDOR UNITED STATES ALLIANCE FIRE PROTECT				1,570.00		
VENDOR NAME: USA BLUEBOOK						
INV00529804	LAB SUPPLIES	620-8010-826000	196.95	196.95	UTILITIES	11/21/2024
INV00527987	PERSONAL PROTECTIVE EQUIPMENT	620-8010-827000	125.50	125.50	UTILITIES	11/21/2024
INV00536848	LAB SUPPLIES	620-8010-826000	511.73	511.73	UTILITIES	11/21/2024
TOTAL VENDOR USA BLUEBOOK				834.18		
VENDOR NAME: VERIZON WIRELESS						
9976186590	WORK CELL SERVICE	610-6920-692100	121.24	242.47	UTILITIES	11/21/2024
		620-8400-851000	121.23			
9976186589	OCTOBER 2024 PHONE BILL & EQUIPMENT	100-5323-522500	334.98	799.03	ALLOCATE	11/21/2024
		100-5241-522500	91.06			
		610-6920-692100	165.90			
		620-8400-851000	165.90			
		100-5141-522500	41.19			
TOTAL VENDOR VERIZON WIRELESS				1,041.50		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: WALWORTH CTY SECURITY ALARMS LLC						
18253	RBM FIRE SECURITY MONITORNG	100-5512-582100	864.00	864.00	DPW	11/21/2024
TOTAL VENDOR WALWORTH CTY SECURITY ALARMS LLC				864.00		
VENDOR NAME: WATER QUALITY INVESTIGATIONS						
1024 04	MASTER PLAN- WATER QUALITY EVALUATION	610-6920-692300	1,894.38	1,894.38	UTILITIES	11/21/2024
1024 31	MASTER PLAN- WATER QUALITY EVALUATION	610-6920-692300	167.50	167.50	UTILITIES	11/21/2024
TOTAL VENDOR WATER QUALITY INVESTIGATIONS				2,061.88		
VENDOR NAME: WCTC						
S0847586	WCTC SHAREPOINT TRAINING FOR STAFF	100-5141-533500	1,313.00	1,313.00	ADMIN	11/21/2024
S0844415	WCTC TRAINING AND RANGE FEES	100-5215-533500	525.00	525.00	POLICE	11/21/2024
TOTAL VENDOR WCTC				1,838.00		
VENDOR NAME: WI DEPT OF JUSTICE CIB						
G3385 202410	CANDIDATE BACKGROUND CHECKS	150-5221-521900	30.00	30.00	FIRE	11/21/2024
L6812T 202410		100-0000-242205	91.00	105.00	POLICE	11/21/2024
		100-5247-521900	14.00			
TOTAL VENDOR WI DEPT OF JUSTICE CIB				135.00		
VENDOR NAME: WI STATE LAB OF HYGIENE						
790804	COMPLIANCE SAMPLING- FLUORIDE	610-6300-663200	29.00	29.00	UTILITIES	11/21/2024
TOTAL VENDOR WI STATE LAB OF HYGIENE				29.00		
VENDOR NAME: ZORN COMPRESSOR & EQUIPMENT						
439446-00	DIGESTER- DRYER REPAIRS	620-8010-833000	685.75	685.75	UTILITIES	11/21/2024
TOTAL VENDOR ZORN COMPRESSOR & EQUIPMENT				685.75		
GRAND TOTAL:				212,559.97		

RESOLUTION 2024-63

**A RESOLUTION ADOPTING THE 2025 ANNUAL BUDGET
AND ESTABLISHING THE 2024 PROPERTY TAX LEVY COLLECTIBLE IN 2025
FOR THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village of Mukwonago prepared an annual budget for the 2025 fiscal year in accordance with Section 2-172 of the Village of Mukwonago Municipal Code; and

WHEREAS, the Village Board has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes and has found the proposed budget will responsibly and efficiently fund Village services and operations; and

WHEREAS, a public hearing on the 2025 Annual Budget was held on November 20, 2024 after due and proper notice of said hearing having been given in accordance with Wis. Stat. Section 65.90; and

WHEREAS, the Village Board has adopted certain resolutions relating to borrowing and levying irrepealably taxes sufficient to pay such borrowing; and

WHEREAS, Wis. Stat. Section 66.0602(3)(f) allows carryover of a portion of prior year's unused tax levy limit to a maximum of 1.5% of the actual tax levy; and

WHEREAS, a vote of the Village Board is required to permit the carryover of any allowable prior year unused levy; and

WHEREAS, the amount of allowable unused prior year levy capacity to be applied on the current municipal levy limit worksheet is **\$0.00**; and

WHEREAS, it is necessary to levy property tax in the amount of **\$7,565,277** to fund the expenses of the Village of Mukwonago as presented in the 2025 Annual Budget; and

WHEREAS, the total amount of the property tax levy, including the allowable carryover of unused levy, is **\$7,565,277**;

NOW THEREFORE, BE IT RESOLVED by the Village Board of Mukwonago, Wisconsin as follows:

1. That the 2025 Annual Budget, a summary of which is attached hereto and made a part hereof, be and is hereby approved.
2. That the use of any carryover levy in an amount not to exceed the statutory limit has been included in the total levied.
3. That the property tax is hereby levied and shall be placed upon the 2024 tax roll as follows:

General Fund	\$3,264,504
Fire/Ambulance Fund	613,110
Debt Service Fund	2,732,701
Refuse Collection Fund	369,782
Library Fund	585,180

4. That the Village Administrator be and is hereby authorized to reduce or increase the expenditure amounts reflected in all funds of the 2025 Annual Budget through the transfer of funds between expenditure accounts within a budgetary function level, provided the

authorized expenditure limit of the General Fund is not exceeded and the 2025 Annual Budget is not increased.

Passed and adopted by Roll Call Vote this 20th day of November, 2024.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

**Exhibit for Resolution 2024-63 Adopting the 2025 Village Budget for Various Funds
11-14-2025**

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 06/30/24	2024 PROJECTED ACTIVITY	2025 REVENUE BUDGET	2025 REVENUE % CHANGE	2025 REVENUE AMT CHANGE	
FUND 100 - GENERAL FUND										
GENERAL FUND REVENUES										
4100	TAXES	3,418,752	3,599,709	3,731,074	2,882,614	3,687,709	3,665,004	(1.77)	(66,070)	Personal Property Tax removed from taxes and added to InterGovt Revenues
4300	INTERGOV T REVENUES	827,642	881,445	1,069,963	319,976	1,069,958	1,130,909	5.70	60,946	
4410	LICENSES	42,922	42,966	34,250	50,059	62,928	39,450	15.18	5,200	
4430	PERMITS & FEES	394,402	252,019	243,179	135,899	342,457	387,923	59.52	144,744	
4500	LAW & ORDINANCE VIOLATIONS	157,512	119,205	145,000	72,531	126,418	145,000			
4600	PUBLIC CHARGES FOR SERVICES	21,401	15,206	15,428	7,062	13,684	15,928	3.24	500	
4620	PUBLIC SAFETY	3,488	1,856	2,770	1,299	2,645	2,770			
4670	LEISURE ACTIVITIES	80,786	78,063	72,000	18,497	74,609	72,000			
4700	INTERGOV T CHARGES FOR SERVICE	240,080	205,849	201,732	63,163	203,731	205,100	1.67	3,368	
4800	MISC REVENUE	5,087	34,208	4,000	43,509	45,309	4,000			
4810	INTEREST REVENUE	84,805	350,016	160,937	194,128	344,728	262,228	62.94	101,291	
4820	COMMERCIAL REVENUE	23,976	28,037	23,800	15,803	29,608	31,000	30.25	7,200	
4830	OTHER GENERAL REVENUE	2,944			2,005	4,505				
4900	OTHER FINANCING SOURCES			256,000			218,250	(14.75)	(37,750)	
ESTIMATED REVENUES - FUND 100		5,303,797	5,608,579	5,960,133	3,806,545	6,008,289	6,179,562	3.68%	219,429	
							\$200,000 is use of fund balance \$18,250 is a transfer in from Village Designated to offset some Police Dept Expenses			
Adjustment between revenue categories 4100 & 4300 for Personal Property Tax converted to State Aid. This is the only change from what was previously presented to the Board. Corrected amounts were. on the Public Notice										
GENERAL FUND EXPENDITURES										
Function: ADMIN										
5141	VILLAGE ADMINISTRATOR	156,521	175,059	271,929	86,928	216,926	222,341	(18.24)	(49,588)	
5241	BUILDING INSPECTOR	240,987	289,342	315,615	144,442	310,272	339,312	7.51	23,697	
5632	PLANNING DEPARTMENT	74,126	122,296	134,138	37,716	113,058	129,250	(3.64)	(4,888)	
5670	ECONOMIC DEVELOPMENT	48,158	40,448	42,895	8,882	29,208	42,895			
Total - Function ADMIN		519,792	627,145	764,577	277,968	669,464	733,798	(4.03)	(30,779)	
Function: FINANCE										
5145	FINANCE DEPARTMENT	51,752	64,016	75,287	22,302	78,598	88,397	17.41	13,110	
Total - Function FINANCE		51,752	64,016	75,287	22,302	78,598	88,397	17.41	13,110	
Function: CLERK										
5111	VILLAGE BOARD	50,240	55,933	72,363	58,534	97,320	72,363			
5112	HISTORIC PRESERVATION	12		290	27	40	290			
5142	CLERK-TREASURER	230,000	243,280	280,919	134,366	242,966	265,331	(5.55)	(15,588)	
5144	ELECTIONS	20,652	18,323	31,650	8,055	31,650	31,650			
5153	ASSESSMENT OF PROPERTY	22,436	22,594	181,200	158,086	184,070	36,200	(80.02)	(145,000)	
5247	BOARD OF APPEALS	255	50	900	87	375	900			
5431	ANIMAL POUND	2,420	2,420	2,500	2,420	2,600	2,500			
Total - Function CLERK		326,015	342,600	569,822	361,575	559,021	409,234	(28.18)	(160,588)	
Function: DPW										
5160	VILLAGE HALL	53,119	53,577	54,141	24,780	49,965	54,638	0.92	497	
5220	FIRE STATION (VILLAGE)	12,947	9,325	8,983	5,792	33,624	8,705	(3.09)	(278)	
5254	DAMS	18,109	17,135	12,807	15,697	24,336	12,823	0.12	16	
5300	DPW GENERAL ADMINISTRATION	334,801	359,446	373,532	203,405	411,245	418,931	12.15	45,399	
5323	GARAGE	65,828	66,102	84,259	39,322	76,828	77,464	(8.06)	(6,795)	
5324	MACHINERY & EQUIPMENT	128,140	128,490	131,986	63,046	141,462	134,480	1.89	2,494	
5341	STREETS & ALLEYS	15,589	12,866	14,691	3,116	13,295	12,993	(11.56)	(1,698)	
5342	STREET LIGHTING	165,487	174,123	185,250	73,436	175,000	190,250	2.70	5,000	

Exhibit for Resolution 2024-63 Adopting the 2025 Village Budget for Various Funds
11-14-2025

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 06/30/24	2024 PROJECTED ACTIVITY	2025 REVENUE BUDGET	2025 REVENUE % CHANGE	2025 REVENUE AMT CHANGE
5343	CURBS GUTTERS & SIDEWALKS	23,865	1,091	2,970	327	2,753	2,694	(9.29)	(276)
5344	STORM SEWER	7,377	15,382	13,805	4,095	15,058	13,972	1.21	167
5345	STREET CLEANING	17,326	17,912	20,523	15,384	29,186	23,309	13.58	2,786
5346	BRIDGES & CULVERTS		811	1,519		5,733	500	(67.08)	(1,019)
5347	SNOW & ICE CONTROL	93,347	91,437	114,814	62,496	87,371	93,150	(18.87)	(21,664)
5348	STREET SIGNS & MARKINGS	15,308	17,375	24,742	6,291	22,971	21,663	(12.44)	(3,079)
5362	GARBAGE COLLECTION	5,697	8,795	5,529	2,814	7,957	7,189	30.02	1,660
5512	MUSEUM	11,780	11,327	11,875	3,189	11,050	10,750	(9.47)	(1,125)
5521	PARKS	191,788	185,156	220,159	82,421	214,788	208,919	(5.11)	(11,240)
5522	CELEBRATIONS	12,269	10,170	8,809	4,927	8,292	8,118	(7.84)	(691)
5611	FORESTRY	31,571	45,534	35,057	25,853	45,851	40,889	16.64	5,832
5613	WEED CONTROL	228	633	500	12	50	542	8.40	42
5660	STORMWATER MASTER PLAN	8,530	12,580	11,250	10,967	11,250	11,250		
Total - Function DPW		1,213,106	1,239,267	1,337,201	647,370	1,388,065	1,353,229	1.20	16,028
Function: POLICE									
5211	POLICE ADMINISTRATION	1,116,341	1,251,644	1,349,901	639,674	1,307,994	1,414,158	4.76	64,257
5212	POLICE PATROL	1,068,598	1,072,364	1,166,199	530,475	1,162,027	1,267,853	8.72	101,654
5213	CRIME INVESTIGATION	256,596	249,034	262,029	118,696	256,512	279,521	6.68	17,492
5215	POLICE TRAINING	7,996	4,345	12,000	3,841	10,000	9,000	(25.00)	(3,000)
5235	EMERGENCY GOVERNMENT	834	834	2,000	901	1,201	2,000		
Total - Function POLICE		2,450,365	2,578,221	2,792,129	1,293,587	2,737,734	2,972,532	6.46	180,403
Function: COURT									
5120	MUNICIPAL COURT	37,733	39,698	39,567	22,892	40,022	40,322	1.91	755
Total - Function COURT		37,733	39,698	39,567	22,892	40,022	40,322	1.91	755
Function: MISC-CROSSFUNCTIONAL									
5130	VILLAGE ATTORNEY	110,388	96,171	118,750	26,010	103,279	108,750	(8.42)	(10,000)
5150	IT SERVICES	10,526	10,301	15,000	3,657	15,000	15,000		
5151	INDEPENDENT AUDITING	9,836	9,331	10,000	10,027	12,000	15,000	50.00	5,000
5154	RISK & PROPERTY INSURANCE	100,008	116,376	130,800	54,366	104,208	136,300	4.20	5,500
5191	UNCOLLECTED TAX		13,753						
5335	ENGINEERING	59,783	30,216	75,000	17,279	59,000	75,000		
Total - Function MISC-CROSSFUNCTIONAL		290,541	276,148	349,550	111,339	293,487	350,050	0.14	500
Function: FUND BALANCE									
5900	OTHER FINANCING USES		234,000	32,000		450,000	232,000	625.00	200,000
Total - Function FUND BALANCE			234,000	32,000		450,000	232,000	625.00	200,000
APPROPRIATIONS - FUND 100		4,889,304	5,401,095	5,960,133	2,737,033	6,216,391	6,179,562	3.68%	219,429

The Expenditure Restraint Factor is 3.9%

\$32,000 is budgeted for sick leave reserves; \$200,000 for one-time Capital Purchases

GENERAL FUND MAJOR COMPONENTS OF EXPENDITURES

DESCRIPTION	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 06/30/24	2024 PROJECTED ACTIVITY	2025 DEPT REQUESTED BUDGET	2025 DEPT REQUESTED % CHANGE	2025 DEPT REQUESTED AMT CHANGE
COMPENSATION & BENEFITS	3,520,615	3,802,089	4,222,666	1,907,804	3,992,746	4,343,020	2.85	120,354
OPERATING EXPENDITURES	1,368,689	1,365,006	1,737,467	829,229	1,773,645	1,636,542	(5.81)	(100,925)
ONE TIME USE OF FUND BALANCE		234,000			450,000	200,000		200,000
	4,889,304	5,401,095	5,960,133	2,737,033	6,216,391	6,179,562	3.68%	219,429

**Exhibit for Resolution 2024-63 Adopting the 2025 Village Budget for Various Funds
11-14-2025**

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 06/30/24	2024 PROJECTED ACTIVITY	2025 REVENUE BUDGET	2025 REVENUE % CHANGE	2025 REVENUE AMT CHANGE
FUND 150 - FIRE DEPARTMENT									
4100	TAXES	194,835	605,081	609,056	304,529	609,056	613,110	0.67	4,054
4300	INTERGOV T REVENUES	82,042	74,439	66,376	10,521	78,903	78,000	17.51	11,624
4620	PUBLIC SAFETY	966,681	1,446,722	1,273,500	697,433	1,274,100	1,303,500	2.36	30,000
4700	INTERGOV T CHARGES FOR SERVICE	234,046	649,669	653,644	304,529	659,079	663,110	1.45	9,466
4800	MISC REVENUE	15,332	10,336	1,500	5,256	5,269		(100.00)	(1,500)
4810	INTEREST REVENUE	2,323	38,690	12,000	30,366	60,982	40,000	233.33	28,000
4820	COMMERCIAL REVENUE	35,526	51,404		330	330			
	TOTAL REVENUES	1,530,785	2,876,341	2,616,076	1,352,964	2,687,719	2,697,720	3.12%	81,644
5140	ADMINISTRATIVE & GENERAL	27,886	27,869	29,150	14,575	29,150	29,150		
5221	FIRE ADMINISTRATION	1,011,841	1,051,908	1,120,387	496,809	978,117	1,139,329	1.69	18,942
5222	FIRE SUPPRESSION	65,547	63,225	60,993	27,207	65,371	72,900	19.52	11,907
5223	FIRE TRAINING	21,424	17,246	27,929	13,082	21,844	29,429	5.37	1,500
5231	AMBULANCE	360,333	370,207	464,681	153,675	387,310	485,681	4.52	21,000
5232	AMBULANCE TRAINING	12,290	8,736	15,238	6,841	15,720	20,738	36.09	5,500
5233	REFERENDUM FUNDED STAFFING		334,058	679,116	332,620	668,397	751,579	10.67	72,463
5700	CAPITAL OUTLAY EXPENDITURES	22,828	47,635	55,000	28,768	57,903	80,000	45.45	25,000
5880	USE OF GRANTS/DONATIONS	2,184	9,982			1,682			
5900	OTHER FINANCING USES		493,102	163,582			88,914	(45.65)	(74,668)
	TOTAL EXPENDITURES	1,524,333	2,423,968	2,616,076	1,073,577	2,225,494	2,697,720	3.12%	81,644
COMPENSATION & BENEFIT COMPONENT OF TOTAL EXPENDITURES:									
		1,104,349	1,397,672	1,896,301	791,624	1,606,971	1,936,206	2.10%	39,905
OTHER OPERATING EXPENDITURES:									
		419,984	1,026,296	719,775	281,953	618,523	761,514	5.80%	41,739
		1,524,333	2,423,968	2,616,076	1,073,577	2,225,494	2,697,720	3.12%	81,644
FUND 200 - COMMUNITY DEVELOPMENT FUND									
4810	INTEREST REVENUE	18,377	51,337	20,000	31,841	51,000	31,000	55.00	11,000
4900	OTHER FINANCING SOURCES		624,688	2,968,116			2,980,662	0.42	12,546
	TOTAL REVENUES	18,377	676,025	2,988,116	31,841	51,000	3,011,662	0.79%	23,546
5130	VILLAGE ATTORNEY	100							
5141	VILLAGE ADMINISTRATOR	4,573	5,073	5,000	1,258	1,801	5,000		
5335	ENGINEERING	36,430	12,195	15,000	5,774	21,907	15,000		
5632	PLANNING DEPARTMENT	900	7,400	13,000	1,300	1,733	11,000	(15.38)	(2,000)
5700	CAPITAL OUTLAY EXPENDITURES	760,158	5,000	2,931,565			2,957,111	0.87	25,546
5805	DEBT ISSUANCE/REFUNDING EXP		13,397	23,551			23,551		
5900	OTHER FINANCING USES		127,610						
	TOTAL EXPENDITURES	802,161	170,675	2,988,116	8,332	25,441	3,011,662	0.79%	23,546

Exhibit for Resolution 2024-63 Adopting the 2025 Village Budget for Various Funds
11-14-2025

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 06/30/24	2024 PROJECTED ACTIVITY	2025 REVENUE BUDGET	2025 REVENUE % CHANGE	2025 REVENUE AMT CHANGE
Fund 210 - WISCONSIN DEVELOPMENT FUND									
4810	INTEREST REVENUE	2,248	6,474	3,000	3,410	5,621	4,200	40.00	1,200
4900	OTHER FINANCING SOURCES			114,372			68,347	(40.24)	(46,025)
	TOTAL REVENUES	2,248	6,474	117,372	3,410	5,621	72,547	-38.19%	(44,825)
5670	ECONOMIC DEVELOPMENT			114,372			68,347	(40.24)	(46,025)
5700	CAPITAL OUTLAY EXPENDITURES		15,940			46,025			
5900	OTHER FINANCING USES			3,000			4,200	40.00	1,200
	TOTAL EXPENDITURES	0	15,940	117,372	0	46,025	72,547	-38.19%	(44,825)
The final version of the 2025 Budget was reduced by \$10,025 to reflect an invoice paid in 2024 after the proposed 2025 budgets were presented.									

Fund 300 - DEBT SERVICE FUND

4100	TAXES	2,521,365	2,732,702	2,732,701	2,214,519	2,732,701	2,732,701		
4200	SPECIAL ASSESSMENTS	52,746	18,346	16,937		16,937	180	(98.94)	(16,757)
4810	INTEREST REVENUE	19,278	84,512	31,005	59,975	103,484	90,000	190.28	58,995
4900	OTHER FINANCING SOURCES	150,000	753,939	396,050		100,000	307,274	(22.42)	(88,776)
	TOTAL REVENUES	2,743,389	3,589,499	3,176,693	2,274,494	2,953,122	3,130,155	-1.46%	(46,538)
5800	DEBT SERVICE	2,722,236	3,183,650	3,176,693	1,348,029	3,177,168	3,130,155	(1.46)	(46,538)
	TOTAL EXPENDITURES	2,722,236	3,183,650	3,176,693	1,348,029	3,177,168	3,130,155	-1.46%	(46,538)

Fund 320 - FIRE/AMBULANCE DESIGNATED

4810	INTEREST REVENUE	3,529	8,646	700	7,528	9,500	700		
4900	OTHER FINANCING SOURCES		246,551	162,000		450,000	37,300	(76.98)	(124,700)
	TOTAL REVENUES	3,529	255,197	162,700	7,528	459,500	38,000	-76.64%	(124,700)
5900	OTHER FINANCING USES	140,000		162,700		162,000	38,000	(76.64)	(124,700)
	TOTAL EXPENDITURES	140,000	0	162,700	0	162,000	38,000	-76.64%	(124,700)

Fund 340 - VILLAGE DESIGNATED FUND

4800	MISC REVENUE	147,643	178,335	125,000	34,813	125,000	125,000		
4820	COMMERCIAL REVENUE	3,725	6,758						
4900	OTHER FINANCING SOURCES			587,306				(100.00)	(587,306)
	TOTAL REVENUES	151,368	185,093	712,306	34,813	125,000	125,000	-82.45%	(587,306)
5890	USE OF DESIGNATED FUNDS	42,217	58,709	63,000	35,248	99,000	60,500	(3.97)	(2,500)
5900	OTHER FINANCING USES			649,306			64,500	(90.07)	(584,806)
	TOTAL EXPENDITURES	42,217	58,709	712,306	35,248	99,000	125,000	-82.45%	(587,306)

**Exhibit for Resolution 2024-63 Adopting the 2025 Village Budget for Various Funds
11-14-2025**

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Fund 350 - AMERICAN RESCUE PLAN ACT									
4300	INTERGOV T REVENUES		47,677	401,376		624,699	170,000	(57.65)	(231,376)
4810	INTEREST REVENUE	12,847	44,039	21,000	23,646	41,153	10,000	(52.38)	(11,000)
	TOTAL REVENUES	12,847	91,716	422,376	23,646	665,852	180,000	-57.38%	(242,376)
5700	CAPITAL OUTLAY EXPENDITURES			401,376		401,376	20,000	(95.02)	(381,376)
5900	OTHER FINANCING USES		47,677	21,000		223,323	160,000	661.90	139,000
	TOTAL EXPENDITURES	0	47,677	422,376	0	624,699	180,000	-57.38%	(242,376)
Fund 410 - RECYCLING FUND									
4100	TAXES	331,348	337,975	358,743	290,717	358,743	369,782	3.08	11,039
4300	INTERGOV T REVENUES	22,220	22,231	22,277	22,264	22,264	22,277		
4640	RECYCLING	235,999	245,789	245,002	128,195	255,820	255,820	4.42	10,818
4800	MISC REVENUE	815	714	500	325	800	700	40.00	200
4810	INTEREST REVENUE	2,698	11,903	3,000	7,728	14,805	10,000	233.33	7,000
4900	OTHER FINANCING SOURCES			18,754			11,217	(40.19)	(7,537)
	TOTAL REVENUES	593,080	618,612	648,276	449,229	652,432	669,796	3.32%	21,520
5362	GARBAGE COLLECTION	306,814	322,134	337,137	139,206	334,327	348,176	3.27	11,039
5363	RECYCLING	286,773	299,454	311,139	129,808	308,273	321,620	3.37	10,481
	TOTAL EXPENDITURES	593,587	621,588	648,276	269,014	642,600	669,796	3.32%	21,520
Fund 430 - CAPITAL EQUIPMENT FUND									
4100	TAXES	94,146							
4300	INTERGOV T REVENUES						317,428		317,428
4700	INTERGOV T CHARGES FOR SERVICE	179,911	71,990	162,000		162,000	340,000	109.88	178,000
4810	INTEREST REVENUE	3,801	23,328	7,000	15,990	30,000		(100.00)	(7,000)
4820	COMMERCIAL REVENUE	16,151							
4900	OTHER FINANCING SOURCES	140,000	659,771	690,000		170,950	1,386,000	100.87	696,000
	TOTAL REVENUES	434,009	755,089	859,000	15,990	362,950	2,043,428	137.88%	1,184,428
5141	VILLAGE ADMINISTRATOR	2,097	1,126	2,000	1,095	2,000		(100.00)	(2,000)
5700	CAPITAL OUTLAY EXPENDITURES	660,512	292,966	852,000	164,169	870,516	2,043,428	139.84	1,191,428
5805	DEBT ISSUANCE/REFUNDING EXP		10,890	5,000				(100.00)	(5,000)
5900	OTHER FINANCING USES		83,051						
	TOTAL EXPENDITURES	662,609	388,033	859,000	165,264	872,516	2,043,428	137.88%	1,184,428

Exhibit for Resolution 2024-63 Adopting the 2025 Village Budget for Various Funds
11-14-2025

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Fund 440 - LIBRARY FUND									
4100	TAXES	474,105	518,315	573,973	465,135	573,973	585,180	1.95	11,207
4300	INTERGOV T REVENUES	569,498	569,811	593,704	300,687	593,704	644,914	8.63	51,210
4600	PUBLIC CHARGES FOR SERVICES	11,447	14,214	10,000	7,123	9,500	10,000		
4670	LEISURE ACTIVITIES	19,251	18,329	13,000	9,310	15,000	13,000		
4800	MISC REVENUE	110,233	118,047		28,583	67,066			
4810	INTEREST REVENUE	5,257	22,937	7,282	14,706	19,000	12,000	64.79	4,718
	TOTAL REVENUES	1,189,791	1,261,653	1,197,959	825,544	1,278,243	1,265,094	5.60%	67,135
5511	LIBRARY SERVICES	969,158	1,064,589	1,116,959	509,520	1,068,176	1,178,094	5.47	61,135
5700	CAPITAL OUTLAY EXPENDITURES	95,599	90,931	81,000	39,409	111,000	87,000	7.41	6,000
5890	USE OF DESIGNATED FUNDS	120,407	106,449		79,586	95,000			
	TOTAL EXPENDITURES	1,185,164	1,261,969	1,197,959	628,515	1,274,176	1,265,094	5.60%	67,135
COMPENSATION & BENEFIT COMPONENT OF TOTAL EXPENDITURES:									
		729,235	808,830	873,474	379,013	823,333	908,068	3.96%	34,594
OTHER OPERATING EXPENDITURES:									
		455,929	453,139	324,485	249,502	450,843	357,026	10.03%	32,541
		1,185,164	1,261,969	1,197,959	628,515	1,274,176	1,265,094	5.60%	67,135
Fund 480 - CAPITAL IMPROVEMENT FUND									
4300	INTERGOV T REVENUES	135,865	152,175	154,136		179,397	155,000	0.56	864
4700	INTERGOV T CHARGES FOR SERVICE		1,718	35,500	25,610	25,610	41,250	16.20	5,750
4810	INTEREST REVENUE	44,517	160,793	65,091	89,983	179,520		(100.00)	(65,091)
4900	OTHER FINANCING SOURCES		1,766,354	1,770,535		500,000	2,606,316	47.20	835,781
	TOTAL REVENUES	180,382	2,081,040	2,025,262	115,593	884,527	2,802,566	38.38%	777,304
5140	ADMINISTRATIVE & GENERAL	15,160				4,865			
5151	INDEPENDENT AUDITING	6,424	4,942		3,073	3,500			
5700	CAPITAL OUTLAY EXPENDITURES	956,814	1,099,832	2,002,336	109,314	2,727,369	2,802,566	39.96	800,230
5805	DEBT ISSUANCE/REFUNDING EXP		36,123	22,926				(100.00)	(22,926)
5900	OTHER FINANCING USES		293,279						
	TOTAL EXPENDITURES	978,398	1,434,176	2,025,262	112,387	2,735,734	2,802,566	38.38%	777,304
Fund 600 - IMPACT FEES									
4420	IMPACT FEES COLLECTED	107,443	67,887		40,595	77,170			
4810	INTEREST REVENUE	4,731	4,644	1,000	1,347	2,215	1,000		
4900	OTHER FINANCING SOURCES			100,000			100,000		
	TOTAL REVENUES	112,174	72,531	101,000	41,942	79,385	101,000	0.00%	0
5140	ADMINISTRATIVE & GENERAL		9						
5900	OTHER FINANCING USES	150,000	250,000	101,000		100,000	101,000		
	TOTAL EXPENDITURES	150,000	250,009	101,000	0	100,000	101,000	0.00%	0

**Exhibit for Resolution 2024-63 Adopting the 2025 Village Budget for Various Funds
11-14-2025**

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 06/30/24	2024 PROJECTED ACTIVITY	2025 REVENUE BUDGET	2025 REVENUE % CHANGE	2025 REVENUE AMT CHANGE
Fund 810 - PARKLAND FUND									
4425	PARKLAND SITE FEES	18,464	4,792	2,000	5,684	7,815		(100.00)	(2,000)
4810	INTEREST REVENUE	3,676	12,816	5,500	6,959	9,329	5,500		
	TOTAL REVENUES	22,140	17,608	7,500	12,643	17,144	5,500	-26.67%	(2,000)
5140	ADMINISTRATIVE & GENERAL	36			895	9,945			
5700	CAPITAL OUTLAY EXPENDITURES				10,000	10,000			
5900	OTHER FINANCING USES			7,500			5,500	(26.67)	(2,000)
	TOTAL EXPENDITURES	36	0	7,500	10,895	19,945	5,500	-26.67%	(2,000)

RESOLUTION 2024-64

**A RESOLUTION ADOPTING THE 2025 STORM WATER UTILITY DISTRICT #1 BUDGET
FOR THE VILLAGE OF MUKWONAGO**

WHEREAS, The Village of Mukwonago prepares an annual budget for Storm Water Utility District #1 each year, and

WHEREAS, the Village Board has reviewed the proposed revenues and expenditures for these purposes and has found the proposed budget to be acceptable.

NOW THEREFORE BE IT RESOLVED, that the Village Board of the Village of Mukwonago does hereby approve the 2025 Storm Water Utility District #1 Budget as follows:

Operation & Maintenance	\$36,992
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BE IT FURTHER RESOLVED, that the equivalent runoff unit (ERU) rate will be \$8.32 per ERU per quarter.

Adopted this 20th day of November 2024.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

Exhibit for Resolution 2024-64
11-14-2024

DEPARTMENT	DESCRIPTION	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 06/30/24	2024 PROJECTED ACTIVITY	2025 DEPT REQUESTED BUDGET	2025 DEPT REQUESTED % CHANGE	2025 DEPT REQUESTED AMT CHANGE
Fund 500 - STORM WATER UTILITY									
4430	PERMITS & FEES	33,183	35,842	35,828	18,526	37,017	36,992	3.25	1,164
4810	INTEREST REVENUE	516	2,668	1,164	1,759	3,196		(100.00)	(1,164)
	TOTAL REVENUES	33,699	38,510	36,992	20,285	40,213	36,992	0.00%	0
5344	STORM SEWER	14,932	18,667	36,992	8,078	35,879	36,992		
	TOTAL EXPENDITURES	14,932	18,667	36,992	8,078	35,879	36,992	0.00%	0

October 7, 2024

Mr. Ron Bittner
Director of Public Works
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Storm Water Utility District Number One
Village Engineer ERU Report for 2025

Dear Mr. Bittner:

In accordance with Village Ordinance § 86-290(d), this letter shall serve as the Village Engineer's report for the annual calculation of the equivalent runoff units (ERUs) for the storm water utility district number one. When the district was established, full build-out conditions were analyzed for all parcels located within the district boundary. Full build-out conditions establish the ultimate planned ERUs for each property if the entire district was developed, and the associated charges based on the Village's annual maintenance budget. Each year, we review the recent development within the district and adjust the ERUs to reflect current developed conditions within the district. The Village provides us with an annual budget for maintenance items within the district for the upcoming year and the annual and quarterly ERU charge is updated to reflect the annual budget adjustment.

In 2024, there was no additional development within the district or changes in impervious areas on any parcels that alter the ERU calculations from the previous year. Updated annual maintenance budget items were provided by the Village for 2025, totaling \$36,992. The adjusted quarterly ERU charge was adjusted to \$8.32 to meet this annual budget. Due to the rounding of impervious areas and ERU calculations, there is a slight difference of \$1.51 between the budget for 2025 and the total charges for all parcels. This additional \$1.51 will be used for the Village's future pond dredging and unforeseen maintenance.

The attached tables detail the annual maintenance budget, ERU adjustment calculations, 2025 annual/quarterly rate calculations, summary of 2025 charges by parcel for current developed lands, and ultimate projected charges for full build-out conditions.

If you have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E., (WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg
Enclosure(s)

Report of Engineer for 2025
List of Properties and Proposed Equivalent Runoff Units
Village of Mukwonago - Storm Water Utility District No. 1
Estimated Annual Budgets

Budget Item	2025 Estimated Cost ²	Ultimate Phase 1 Estimated Cost
Contractual Maintenance	\$ -	\$ -
R-M	\$ 4,000.00	\$ 4,000.00
Insurance	\$ 500.00	\$ 500.00
Admin (billing & computer support)	\$ 5,500.00	\$ 5,500.00
Mowing, cleaning etc (DPW cost)	\$ 11,992.00	\$ 11,992.00
Dredging & Utility/Pond Maintenance ¹	\$ 15,000.00	\$ 15,000.00
Total	\$36,992	\$36,992

¹ Cost for maintenance on utilities and regional pond within the district. A portion of funds set aside in sinking fund for dredging regional pond every 10 years.

² Values Provided by Village

Report of Engineer for 2025
List of Properties and Proposed Equivalent Runoff Units
Village of Mukwonago - Storm Water Utility District No. 1
Computation of Equivalent Runoff Units (ERUs)

	<u>End of 2024</u>	<u>Ultimate Phase 1</u>
Total Impervious Area (sf)	3,353,648	5,139,291
ERU Definition (sf)	3,000	3,000
Total ERUs (rounded to nearest 0.25)	1118.00	1713.00
ERU Adjustments	(6.75)	(81.50)
Adjusted ERUs	1,111.25	1,631.50

Report of Engineer for 2025

List of Properties and Proposed Equivalent Runoff Units

Village of Mukwonago - Storm Water Utility District No. 1

Projected Rate Calculations

Calculation of User Charge	<u>2025 Charge</u>	<u>Ultimate Phase 1</u>
Cost Allocated to User Charge	\$36,992	\$36,992
Total Adjusted Equivalent Residential Units (ERUs)	1,111.25	1,631.50
Annual Rate per ERU	\$33.29	\$22.67
Quarterly Charge per ERU	\$8.32	\$5.67

Report of Engineer for 2025
List of Properties and Proposed Equivalent Runoff Units
Village of Mukwonago - Storm Water Utility District No. 1
Waukesha County, Wisconsin
2025 ERU Charges

Parcel ID	Total Area (SF)	Impervious Area (SF)	% Impervious	Calculated ERU's	Adjusted ERU's	Total Annual Charge
mukv2012994	1,524,600	-	0.0%	0.00	0.00	\$ -
mukv2013994001 ⁽¹⁾	934,798	762,736	81.6%	254.25	254.25	\$ 8,463.98
mukv2013994003 ⁽⁶⁾	191,431	-	0.0%	0.00	0.00	\$ -
mukv2013994004 ⁽⁶⁾	496,806	280,470	56.5%	93.50	93.50	\$ 3,112.62
mukv2013994005 ⁽⁶⁾	650,721	-	0.0%	0.00	0.00	\$ -
mukv2013995001	77,575	-	0.0%	0.00	0.00	\$ -
mukv2013995002	1,037,330	-	0.0%	0.00	0.00	\$ -
mukv2013995004	338,059	-	0.0%	0.00	0.00	\$ -
mukv2013995005 ⁽⁷⁾	130,658	-	0.0%	0.00	0.00	\$ -
mukv2013995006 ⁽⁷⁾	348,479	203,645	58.4%	62.75	62.75	\$ 2,088.95
mukv2013995007 ⁽⁷⁾	235,315	-	0.0%	0.00	0.00	\$ -
mukv2013999007 ⁽¹¹⁾	1,983,287	244,020	12.3%	81.25	81.25	\$ 2,704.81
mukv2013999008 ⁽¹¹⁾	704,801	-	0.0%	0.00	0.00	\$ -
mukv2013999009 ⁽¹¹⁾	845,066	-	0.0%	0.00	0.00	\$ -
mukv2013999010 ⁽¹¹⁾	16,117	-	0.0%	0.00	0.00	\$ -
mukv2014991	523,573	-	0.0%	0.00	0.00	\$ -
mukv2014992001 ⁽²⁾	560,362	289,000	51.6%	96.25	96.25	\$ 3,204.16
mukv2014992002	65,215	-	0.0%	0.00	0.00	\$ -
mukv2014992003	64,813	-	0.0%	0.00	0.00	\$ -
mukv2015001	45,738	15,730	34.4%	5.25	5.25	\$ 174.77
mukv2015002	47,916	15,912	33.2%	5.25	5.25	\$ 174.77
mukv2015003	47,742	14,062	29.5%	4.75	4.75	\$ 158.13
mukv2015004	59,242	17,456	29.5%	5.75	5.75	\$ 191.42
mukv2015005	28,183	17,678	62.7%	6.00	6.00	\$ 199.74
mukv2015006	62,291	17,347	27.8%	5.75	5.75	\$ 191.42
mukv2015007	63,598	18,336	28.8%	6.00	6.00	\$ 199.74
mukv2015008	60,026	15,794	26.3%	5.25	5.25	\$ 174.77
mukv2015009	55,931	16,025	28.7%	5.25	5.25	\$ 174.77
mukv2015010	49,658	18,328	36.9%	6.00	6.00	\$ 199.74
mukv2015011	62,726	20,013	31.9%	6.75	6.75	\$ 224.71
mukv2015012	57,891	18,818	32.5%	6.25	6.25	\$ 208.06
mukv2015013	28,880	18,621	64.5%	6.25	6.25	\$ 208.06
mukv2015014	28,270	15,701	55.5%	5.25	5.25	\$ 174.77
mukv2015015	37,723	18,763	49.7%	6.25	6.25	\$ 208.06
mukv2015016	28,488	19,036	66.8%	6.25	6.25	\$ 208.06
mukv2015017	26,789	16,607	62.0%	5.50	5.50	\$ 183.10
mukv2015018	65,558	33,720	51.4%	11.25	11.25	\$ 374.51
mukv2015019	32,670	15,620	47.8%	5.25	5.25	\$ 174.77
mukv2015020	29,926	18,399	61.5%	6.25	6.25	\$ 208.06
mukv2015021	50,530	34,910	69.1%	11.75	11.75	\$ 391.16
mukv2015022	26,484	16,141	60.9%	5.50	5.50	\$ 183.10
mukv2015023	56,497	16,379	29.0%	5.50	5.50	\$ 183.10
mukv2015024	56,497	34,909	61.8%	11.75	11.75	\$ 391.16
mukv2015025	234,788	-	0.0%	0.00	0.00	\$ -

mukv2015995002 ⁽⁹⁾	475,813	185,130	38.9%	61.75	61.75	\$	2,055.66
mukv2015995003 ⁽⁹⁾	610,570	-	0.0%	0.00	0.00	\$	-
mukv2015995005 ⁽⁹⁾	816,754	-	0.0%	0.00	0.00	\$	-
mukv2015995006 ⁽⁹⁾	130,680	-	0.0%	0.00	0.00	\$	-
mukv2015996 ⁽³⁾	1,916,640	7,510	0.4%	2.50	1.00	\$	33.29
mukv2015997006 ⁽¹³⁾	18,949	11,348	59.9%	3.75	3.75	\$	124.84
mukv2015997007	31,189	26,866	86.1%	9.00	9.00	\$	299.61
mukv2015997008	25,265	20,316	80.4%	6.75	6.75	\$	224.71
mukv2015997009 ⁽⁴⁾	124,146	78,261	63.0%	26.00	26.00	\$	865.54
mukv2015997010 ⁽¹⁶⁾	141,065	82,310	58.3%	27.50	27.50	\$	915.48
mukv2015997011 ⁽¹²⁾	166,251	105,064	63.2%	35.00	35.00	\$	1,165.15
mukv2016993002 ⁽⁵⁾⁽¹⁰⁾⁽¹⁴⁾⁽¹⁵⁾	1,795,805	592,669	33.0%	197.50	197.50	\$	6,574.78
mukv2016993003 ⁽⁵⁾⁽¹⁰⁾	20,082	-	0.0%	0.00	0.00	\$	-
mukv2016994	133,234	-	0.0%	0.00	0.00	\$	-
mukv2016995	3,059	-	0.0%	0.00	0.00	\$	-
mukv2016996	93,982	-	0.0%	0.00	0.00	\$	-
Total	18,576,532	3,353,648		1,112.75	1,111.25	\$	36,993.51

1) Wal-Mart site.

2) Home Depot site.

3) ERU's adjusted to 1 ERU for an existing building with impervious area less than 10% of total parcel area.

4) Continental Bank site.

5) Prohealth Care site.

6) Parcel mukv2013994002 divided into parcels mukv2013994003, mukv2013994004, and mukv2013994005.

7) Parcel mukv2013995003 divided into parcels mukv2013995005, mukv2013995006, and mukv2013995007.

8) Parcel mukv2013999004 is now identified as mukv2013999006. Some of the land is now part of parcel mukv2016993002.

9) Parcel mukv2015995001 and mukv2016997001 divided into parcels mukv2015995002, mukv2015995003, mukv2015995005 and mukv2015995006.

10) Parcel mukv2016993 divided into parcels mukv2016993002 and mukv2016993003.

11) Parcel mukv2013999006 divided into parcels mukv2013999007, mukv2013999008, mukv2013999009 and mukv2013999010

12) Parcels mukv2015997004 and mukv2015997005 combined to become parcel mukv2015997011

13) Verizon Wireless

14) 93,833 SF added on with 2018/2019 site additions at ProHealth.

15) 2,688 SF added on with Propane Tank Driveway at ProHealth.

16) Goodwill of Mukwonago

Report of Engineer for 2025
List of Properties and Proposed Equivalent Runoff Units
Village of Mukwonago - Storm Water Utility District No. 1
Waukesha County, Wisconsin
Projected Full Build-Out Charges

Parcel ID	Total Area (SF)	Impervious Area (SF)	% Impervious	Calculated ERU's	Adjusted ERU's	Total Annual Charge
mukv2012994	1,524,600	-	0.0%	0.00	0.00	\$0.00
mukv2013994001 ⁽¹⁾	934,798	762,736	81.6%	254.25	254.25	\$5,763.85
mukv2013994003 ⁽⁶⁾	191,431	95,716	50.0%	32.00	32.00	\$725.44
mukv2013994004 ⁽⁶⁾	496,806	280,470	56.5%	93.50	93.50	\$2,119.65
mukv2013994005 ⁽⁶⁾	650,721	325,361	50.0%	108.50	108.50	\$2,459.70
mukv2013995001	77,575	38,787	50.0%	13.00	13.00	\$294.71
mukv2013995002	1,037,330	-	0.0%	0.00	0.00	\$0.00
mukv2013995004	338,059	169,030	50.0%	56.25	56.25	\$1,275.19
mukv2013995005 ⁽⁷⁾	130,658	65,329	50.0%	21.75	21.75	\$493.07
mukv2013995006 ⁽⁷⁾	348,479	187,871	53.9%	62.50	62.50	\$1,416.88
mukv2013995007 ⁽⁷⁾	235,315	117,658	50.0%	39.25	39.25	\$889.80
mukv2013999006 ⁽⁸⁾	3,047,022	244,020	8.0%	81.25	1.00	\$22.67
mukv2014991	523,573	261,787	50.0%	87.25	87.25	\$1,977.96
mukv2014992001 ⁽²⁾	560,362	289,000	51.6%	96.25	96.25	\$2,181.99
mukv2014992002	65,215	32,608	50.0%	10.75	10.75	\$243.70
mukv2014992003	64,813	32,407	50.0%	10.75	10.75	\$243.70
mukv2015001	45,738	15,730	34.4%	5.25	5.25	\$119.02
mukv2015002	47,916	15,912	33.2%	5.25	5.25	\$119.02
mukv2015003	47,742	14,062	29.5%	4.75	4.75	\$107.68
mukv2015004	59,242	17,456	29.5%	5.75	5.75	\$130.35
mukv2015005	28,183	17,678	62.7%	6.00	6.00	\$136.02
mukv2015006	62,291	17,347	27.8%	5.75	5.75	\$130.35
mukv2015007	63,598	18,336	28.8%	6.00	6.00	\$136.02
mukv2015008	60,026	15,794	26.3%	5.25	5.25	\$119.02
mukv2015009	55,931	16,025	28.7%	5.25	5.25	\$119.02
mukv2015010	49,658	18,328	36.9%	6.00	6.00	\$136.02
mukv2015011	62,726	20,013	31.9%	6.75	6.75	\$153.02
mukv2015012	57,891	18,818	32.5%	6.25	6.25	\$141.69
mukv2015013	28,880	18,621	64.5%	6.25	6.25	\$141.69
mukv2015014	28,270	15,701	55.5%	5.25	5.25	\$119.02
mukv2015015	37,723	18,763	49.7%	6.25	6.25	\$141.69
mukv2015016	28,488	19,036	66.8%	6.25	6.25	\$141.69
mukv2015017	26,789	16,607	62.0%	5.50	5.50	\$124.69
mukv2015018	65,558	33,720	51.4%	11.25	11.25	\$255.04
mukv2015019	32,670	15,620	47.8%	5.25	5.25	\$119.02
mukv2015020	29,926	18,399	61.5%	6.25	6.25	\$141.69

mukv2015021	50,530	34,910	69.1%	11.75	11.75	\$266.37
mukv2015022	26,484	16,141	60.9%	5.50	5.50	\$124.69
mukv2015023	56,497	16,379	29.0%	5.50	5.50	\$124.69
mukv2015024	56,497	34,909	61.8%	11.75	11.75	\$266.37
mukv2015025	234,788	-	0.0%	0.00	0.00	\$0.00
mukv2015995002 ⁽⁹⁾	475,813	185,130	38.9%	61.75	61.75	\$1,399.87
mukv2015995003 ⁽⁹⁾	610,570	305,285	50.0%	101.75	101.75	\$2,306.67
mukv2015995005 ⁽⁹⁾	816,754	408,377	50.0%	136.25	136.25	\$3,088.79
mukv2015995006 ⁽⁹⁾	130,680	-	0.0%	0.00	0.00	\$0.00
mukv2015996 ⁽³⁾	1,916,640	7,510	0.4%	2.50	1.00	\$22.67
mukv2015997004	96,703	71,884	74.3%	24.00	24.00	\$544.08
mukv2015997005	70,567	35,284	50.0%	11.75	11.75	\$266.37
mukv2015997006	18,949	-	0.0%	0.00	0.00	\$0.00
mukv2015997007	31,189	26,866	86.1%	9.00	9.00	\$204.03
mukv2015997008	25,265	20,316	80.4%	6.75	6.75	\$153.02
mukv2015997009 ⁽⁴⁾	124,146	78,261	63.0%	26.00	26.00	\$589.42
mukv2015997010	141,065	70,532	50.0%	23.50	23.50	\$532.75
mukv2016993002 ⁽⁵⁾⁽¹⁰⁾	1,795,805	496,148	27.6%	165.50	165.50	\$3,751.89
mukv2016993003 ⁽⁵⁾⁽¹⁰⁾	20,082	-	0.0%	0.00	0.00	\$0.00
mukv2016994	133,234	66,617	50.0%	22.25	22.25	\$504.41
mukv2016995	3,059	-	0.0%	0.00	0.00	\$0.00
mukv2016996	93,982	-	0.0%	0.00	0.00	\$0.00
Total	18,075,303	5,139,291		1,713.25	1,631.50	\$36,986.11

1) Wal-Mart site.

2) Home Depot site.

3) ERU's adjusted to 1 ERU for an existing building with impervious area less than 10% of total parcel area.

4) Continental Bank site.

5) Prohealth Care site.

6) Parcel mukv2013994002 divided into parcels mukv2013994003, mukv2013994004, and mukv2013994005.

7) Parcel mukv2013995003 divided into parcels mukv2013995005, mukv2013995006, and mukv2013995007.

8) Parcel mukv2013999004 is now identified as mukv2013999006. Some of the land is now part of parcel mukv2016993002.

9) Parcel mukv2015995001 and mukv2016997001 divided into parcels mukv2015995002, mukv2015995003, mukv2015995005 and mukv2015995006.

10) Parcel mukv2016993 divided into parcels mukv2016993002 and mukv2016993003.

11) Parcel mukv2013999006 divided into parcels mukv2013999007, mukv2013999008, mukv2013999009 and mukv201399901

12) Parcels mukv2015997004 and mukv2015997005 combined to become parcel mukv2015997011

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16) Goodwill of Mukwonago

RESOLUTION 2024-65

A RESOLUTION ADOPTING THE 2025 CAPITAL IMPROVEMENT PLAN

WHEREAS, the Village Board of Trustees of the Village of Mukwonago recognizes the importance of maintaining and enhancing the infrastructure and public facilities to meet the needs of the community; and

WHEREAS, the Village Board of Trustees is required to adopt a Capital Improvement Budget for the purpose of financing costs of capital improvements as delineated in the adopted financial policies; and

WHEREAS, the Village Board of Trustees has reviewed and identifies those necessary projects for 2025 and allocates resources to support those projects; and

WHEREAS, the 2025 Capital Improvement Plan is identified in EXHIBIT A, which includes a preliminary schedule for the next (5) years for planning purposes.

NOW THEREFORE BE IT RESOLVED, the Village Board of Trustees does hereby approve the 2025 Capital Improvement Budget, and directs staff to take all necessary actions to implement those projects outlined in the 2025 Capital Improvement Plan.

Adopted this 20th day of November, 2024

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

5 YEAR CIP UPDATED 10-11-2024 WITH CHANGES DISCUSSED AT 10-9-2024 BUDGET WORKSHOP

Request Title	Department	FY 2025 Capital	FY 2026 Capital	FY 2027 Capital	FY 2028 Capital	FY 2029 Capital	2025-2029 TOTAL	Future Capital Costs	Priority	PROJECT STATUS	Funding
DeBack Drive Completion	ADMIN	2,837,111	-	-	-	-	2,837,111	-	1-Critical	Carryover project not completed in Prior Year	Reserves & Add'l Debt
Fiber Connectivity for all Village Buildings	ADMIN	141,666	141,666	141,666	142,376	-	567,374	-	3-Medium	Carryover project not completed in Prior Year	Debt/ARPA Funds/Broadband Grants
TID #5 Extend Water Service to final parcel	ADMIN	127,701	-	-	-	-	127,701	-	4-Low	Priority / Year Change	TID 5 Debt; possible reserves
Signage - Gateway & Way Finding	ADMIN	20,000	40,000	20,000	-	-	80,000	-	2-High	Cost Change from Prior CIP	Debt
TID#6 Maple Avenue Connector Roadway	ADMIN	-	6,129,897	-	-	-	6,129,897	-	1-Critical	Multiple Changes	Debt - BAN initially
Marshview Drive Extension (TBD)	ADMIN	120,000	1,399,757	-	-	-	1,519,757	-	2-High	NEW Request - Not on prior CIP	Debt
TID #5 14 Acre Site Access Drive Per DOT	ADMIN	-	641,651	-	-	-	641,651	-	3-Medium	Priority / Year Change	TID 5 Debt; possible reserves
Dewey Drive Extension for Gearbox Express	ADMIN	-	574,781	-	-	-	574,781	-	2-High	Priority / Year Change	Debt & General Fund Reserves
Downtown STH83 Bury Power Lines	ADMIN	-	-	3	-	-	3	-	3-Medium	NEW Request - Not on prior CIP	Debt
Downtown STH 83 Roadway (TBD)	ADMIN	-	-	1	2	-	3	-	2-High	NEW Request - Not on prior CIP	Debt
TID #5 Dewey Drive Intersection Improvements MOU (TBD)	ADMIN	-	-	1	-	-	1	-	3-Medium	NEW Request - Not on prior CIP	Debt
Maple Center South Roadway Extension (not needed if Maple Avenue Connector Road is completed)	ADMIN	-	-	-	-	928,394	928,394	-	1-Critical	No Change	Debt
TID #5 MOU Sommer Farmstead Site Access	ADMIN	-	-	-	-	-	-	1,793,070	Undetermined	NEW Request - Not on prior CIP	Debt
Maple Center North Roadway Extension	ADMIN	-	-	-	-	-	-	1,131,083	Undetermined	Multiple Changes	Debt
TOTAL ADMIN		3,246,478	8,927,752	161,671	142,378	928,394	13,406,673	2,924,153			
Building Inspection Software (TBD)	BLDGINS	50,000	-	-	-	-	50,000	-	2-High	NEW Request - Not on prior CIP	Reserves
Building Inspection Vehicle	BLDGINS	-	-	55,000	-	-	55,000	-	4-Low	Priority / Year Change	Reserves
TOTAL BUILDING INSPECTIONS		50,000	-	55,000	-	-	105,000	-			
Village Board Room Meeting & Technology	CLERK	-	45,000	-	-	-	45,000	-	3-Medium	No Change	Reserves
Election Voting Tabulators- Waukesha County	CLERK	-	26,000	-	-	-	26,000	-	3-Medium	No change	Reserves
Badger Books Replacement Fund	CLERK	-	21,000	-	-	-	21,000	-	3-Medium	Priority / Year Change	Reserves
Election Voting Tabulator - Walworth County	CLERK	-	15,000	-	-	-	15,000	-	3-Medium	No Change	Reserves
Electronic Outdoor Posting Board/Kiosk	CLERK	-	-	24,000	-	-	24,000	-	4-Low	Multiple changes	Reserves
TOTAL CLERK		-	107,000	24,000	-	-	131,000	-			
Replacement Patrol Trucks Plow/Wing/V-Box	DPW	590,000	-	-	-	325,000	915,000	-	2-High	Carryover project not completed in Prior Year	Debt
Holz Parkway Street Lighting	DPW	-	260,000	-	-	-	260,000	-	3-Medium	Multiple changes	Debt
Toro 5910 Mower	DPW	161,000	-	-	-	-	161,000	-	2-High	Cost Change from Prior CIP	Debt
Road Maintenance Program	DPW	155,000	155,000	155,000	155,000	155,000	775,000	-	2-High	Multiple Changes	State Aid/ERP
Replace & enlarge pickleball court in Field Park	DPW	140,000	-	-	-	-	140,000	-	2-High	Cost Change from Prior CIP	Debt
IH 43 Rock Freeway Southbound Off Ramp	DPW	105,000	-	-	-	-	105,000	-	2-High	NEW Request - Not on prior CIP	Debt
Replace South Gate on the Dam	DPW	82,500	-	-	-	-	82,500	-	1-Critical	Carryover project not completed in Prior Year	Debt / Town
Indian Head Park/Phantom Junction Stage Message Center	DPW	-	80,000	-	-	-	80,000	-	3-Medium	Multiple changes	Debt
Replace Deck boards and railing on the ADA fishing pier at Phantom Glen Park	DPW	60,000	-	-	-	-	60,000	-	2-High	Cost Change from Prior CIP	Debt
Compact Utility Tractor w/cab & snowblower	DPW	37,750	-	-	-	-	37,750	-	2-High	Multiple Changes	Debt
Compact Utility Tractor w/cab, loader & broom	DPW	37,750	-	-	-	-	37,750	-	2-High	Cost Change from Prior CIP	Debt
Sidewalk Replacement Program	DPW	25,000	25,000	25,000	25,000	25,000	125,000	-	2-High	Cost Change from Prior CIP	Reserves
Picnic Tables & Park Benches	DPW	25,000	25,000	25,000	25,000	25,000	125,000	-	3-Medium	Cost Change from Prior CIP	Reserves
Replace AC units for the village halls community room.	DPW	23,400	-	-	-	-	23,400	-	2-High	NEW Request - Not on prior CIP	Reserves
Line painter with glass bead applicator	DPW	18,500	-	-	-	-	18,500	-	2-High	NEW Request - Not on prior CIP	Reserves
Electric Charging Stations	DPW	1	-	-	-	-	1	-	3-Medium	Priority / Year Change	Debt
Pulverize & Overlay Bayview Circle & Bayview Court, Mukwonago Dr. and Apollo Court.	DPW	-	749,925	-	-	-	749,925	-	2-High	Multiple Changes	Debt
Miniwaukan Park Additional Parking Lot and Paving.	DPW	-	361,013	-	-	-	361,013	-	2-High	Multiple changes	Debt
Indian Head Park North Improvements	DPW	-	258,082	-	-	-	258,082	-	3-Medium	NEW Request - Not on prior CIP	Debt
Repave phase 2 Field Park and additional parking area	DPW	-	232,252	-	-	-	232,252	-	3-Medium	Cost Change from Prior CIP	Debt
Log Cabin Replacement Red Brick Museum	DPW	-	125,000	-	-	-	125,000	-	3-Medium	Multiple changes	Debt
3/4-ton pickup with a service body	DPW	-	80,000	-	-	-	80,000	-	2-High	NEW Request - Not on prior CIP	Debt
Fox River Pedestrian Bridge	DPW	-	-	829,244	-	-	829,244	-	3-Medium	Multiple changes	Debt
Plank Road "at grade" Pedestrian Crossing	DPW	-	-	700,222	-	-	700,222	-	3-Medium	Cost Change from Prior CIP	Debt

5 YEAR CIP UPDATED 10-11-2024 WITH CHANGES DISCUSSED AT 10-9-2024 BUDGET WORKSHOP

Request Title	Department	FY 2025 Capital	FY 2026 Capital	FY 2027 Capital	FY 2028 Capital	FY 2029 Capital	2025-2029 TOTAL	Future Capital Costs	Priority	PROJECT STATUS	Funding
Field Park main pavilion.	DPW	-	-	500,000	-	-	500,000	-	3-Medium	No change	Debt
Oakland Ave Pulverize and Overlay	DPW	-	-	461,839	-	-	461,839	-	2-High	Multiple Changes	Debt
Pulverize and Overlay River Crest Court	DPW	-	-	274,156	-	-	274,156	-	2-High	Multiple Changes	Debt
Bucket Truck	DPW	-	-	225,000	-	-	225,000	-	3-Medium	Cost Change from Prior CIP	Debt
Road Side Mower	DPW	-	-	200,000	-	-	200,000	-	2-High	Cost Change from Prior CIP	Debt
Baron Road Pulverize and Overlay	DPW	-	-	-	644,489	-	644,489	-	2-High	Cost Change from Prior CIP	Debt
Two Rivers Phase II Pulverize and Overlay	DPW	-	-	-	602,534	-	602,534	-	2-High	Multiple Changes	Debt
Fire Department Station # 1 roof replacement.	DPW	-	-	-	500,000	-	500,000	-	2-High	NEW Request - Not on prior CIP	Debt
Bayview Road and Greenwald Court Rehabilitation	DPW	-	-	-	-	1,502,984	1,502,984	-	2-High	Multiple Changes	Debt
Eagle Lake Ave. Multi-use Trail	DPW	-	-	-	-	596,780	596,780	-	3-Medium	Multiple changes	Debt
Minor's Park Bathroom	DPW	-	-	-	-	350,000	350,000	-	4-Low	No change	Debt
Wheel Loader with Plow and Wing	DPW	-	-	-	-	300,000	300,000	-	3-Medium	NEW Request - Not on prior CIP	Debt
Minor's Park Parking Lot Paving	DPW	-	-	-	-	295,177	295,177	-	4-Low	Cost Change from Prior CIP	Debt
Phantom Woods Road Reconstruct.	DPW	-	-	-	-	252,467	252,467	-	Undetermined	Cost Change from Prior CIP	Debt
Andrews Street Sidewalk	DPW	-	-	-	-	208,312	208,312	-	3-Medium	Multiple changes	Debt
Fire Station # 1 restroom remodel	DPW	-	-	-	-	80,000	80,000	-	2-High	NEW Request - Not on prior CIP	Debt
Woodchipper	DPW	-	-	-	-	60,000	60,000	-	3-Medium	NEW Request - Not on prior CIP	Debt
Washington Ave Park Shelter	DPW	-	-	-	-	50,000	50,000	-	4-Low	No change	Debt
Zero Turn Mower Replacement	DPW	-	-	-	-	30,000	30,000	-	3-Medium	NEW Request - Not on prior CIP	Debt
Construction of a new Public Works facility	DPW	-	-	-	-	-	-	15,000,000	2-High	NEW Request - Not on prior CIP	Debt
Design and engineering for a new PW facility	DPW	-	-	-	-	-	-	200,000	2-High	NEW Request - Not on prior CIP	Debt
Fire Station #1 Parking Lot and Training Hydrant	DPW	-	-	-	-	-	-	542,210	2-High	NEW Request - Not on prior CIP	Debt
Pulverize and overlay streets in the Fox River View Subdivision	DPW	-	-	-	-	-	-	1,000,000	2-High	No Change	Debt
Pulverize and overlay Honeywell Rd. (Main St to the I 43 Bridge.	DPW	-	-	-	-	-	-	500,000	2-High	NEW Request - Not on prior CIP	Debt
Pulverize and overlay streets in Phase II of Minors Homestead subdivision.	DPW	-	-	-	-	-	-	1,000,000	2-High	No Change	Debt
Pulverize and overlay Franklin, Pearl, Division, Elmwood, and Pleasant, Washington, and Park Streets.	DPW	-	-	-	-	-	-	1,000,000	2-High	No Change	Debt
Pulverize and repave Edgewood Ave	DPW	-	-	-	-	-	-	592,587	3-Medium	Multiple Changes	Debt
TOTAL DPW		1,460,901	2,351,272	3,395,461	1,952,023	4,255,720	13,415,377	19,834,797			
Ambulance 3452 Replacement	FIRE	479,000	-	-	-	-	479,000	-	2-High	Cost Change from Prior CIP	Debt / Town
Tri-band Portable Radios	FIRE	442,428	-	-	-	-	442,428	-	2-High	NEW Request - Not on prior CIP	Reserves / Town / Grant
Rescue Boat 3496	FIRE	49,000	-	-	-	-	49,000	-	3-Medium	Carryover project not completed in Prior Year	Reserves / Town
Dorm Lockers	FIRE	15,000	-	-	-	-	15,000	-	3-Medium	NEW Request - Not on prior CIP	Reserves / Town
Apparatus KNOX Key Security System	FIRE	12,000	-	-	-	-	12,000	-	1-Critical	NEW Request - Not on prior CIP	Reserves / Town
Holmatro Battery Operated Hydraulic Extrication Tools	FIRE	-	50,000	-	-	-	50,000	-	2-High	NEW Request - Not on prior CIP	Reserves / Town
Mighty Strut System	FIRE	-	20,000	-	-	-	20,000	-	3-Medium	NEW Request - Not on prior CIP	Reserves / Town
Ambulance 3453 Replacement	FIRE	-	-	525,000	-	-	525,000	-	2-High	Cost Change from Prior CIP	Debt / Town
Engine3462/3463 Replacement	FIRE	-	-	-	1,325,000	-	1,325,000	-	2-High	Multiple Changes	Reserves / Town
Paramedic Intercept replacement	FIRE	-	-	-	-	70,000	70,000	-	3-Medium	NEW Request - Not on prior CIP	Reserves / Town
Battalion 34 replacement	FIRE	-	-	-	-	-	-	70,000	3-Medium	NEW Request - Not on prior CIP	Reserves / Town
2022 Ambulance Replacement with Gurney and Lift System	FIRE	-	-	-	-	-	-	575,000	2-High	NEW Request - Not on prior CIP	Debt / Town
TOTAL FIRE DEPARTMENT		997,428	70,000	525,000	1,325,000	70,000	2,987,428	645,000			
Library Renovation Phase 1	Library Services	-	1,127,943	-	-	-	1,127,943	-	Undetermined	NEW Request - Not on prior CIP	Debt
Library Renovation Phase 2	Library Services	-	-	813,997	-	-	813,997	-	Undetermined	NEW Request - Not on prior CIP	Debt
Library Renovation Phase 3	Library Services	-	-	-	-	764,263	764,263	-	Undetermined	NEW Request - Not on prior CIP	Debt
Library Parking Lot Replacement	Library Services	-	-	-	-	1	1	-	Undetermined	NEW Request - Not on prior CIP	Debt
Library Roof Replacement	Library Services	-	-	-	-	-	-	1,100,000	Undetermined	NEW Request - Not on prior CIP	Debt
TOTAL LIBRARY		-	1,127,943	813,997	-	764,264	2,706,204	1,100,000			

5 YEAR CIP UPDATED 10-11-2024 WITH CHANGES DISCUSSED AT 10-9-2024 BUDGET WORKSHOP

Request Title	Department	FY 2025 Capital	FY 2026 Capital	FY 2027 Capital	FY 2028 Capital	FY 2029 Capital	2025-2029 TOTAL	Future Capital Costs	Priority	PROJECT STATUS	Funding
Garage Addition and Parking Lot Expansion	POLICE	1,700,000	-	-	-	-	1,700,000	-	2-High	Cost Change from Prior CIP	Debt
Police Station Roof Replacement	POLICE	350,000	-	-	-	-	350,000	-	2-High	NEW Request - Not on prior CIP	Debt
Squads and Equipment	POLICE	77,000	80,000	83,000	86,000	89,000	415,000	-	1-Critical	Cost Change from Prior CIP	Debt
Squad Cameras	POLICE	25,000	-	-	-	-	25,000	-	3-Medium	No change	Reserves
Eventide 911, text to 911, phone line and police radio recording	POLICE	24,000	-	-	-	-	24,000	-	2-High	NEW Request - Not on prior CIP	Reserves
Idemia Livescan Electronic Fingerprint System	POLICE	-	25,000	-	-	-	25,000	-	2-High	NEW Request - Not on prior CIP	Reserves
Police Department Building Security	POLICE	-	20,000	-	-	-	20,000	-	3-Medium	Priority / Year Change	Reserves
Firearms replacement	POLICE	-	-	25,000	-	-	25,000	-	2-High	No change	Reserves
Automatic License Plate Readers	POLICE	-	-	-	20,000	-	20,000	-	4-Low	Priority / Year Change	Reserves
Drone	POLICE	-	-	-	-	20,000	20,000	-	3-Medium	No change	Reserves
TOTAL POLICE DEPARTMENT		2,176,000	125,000	108,000	106,000	109,000	2,624,000	-			
TOTAL VILLAGE		7,930,807	12,708,967	5,083,129	3,525,401	6,127,378	35,375,682	24,503,950			
VILLAGE FUNDING BREAKDOWN											
Debt		5,796,928	4,935,638	4,249,129	1,975,401	5,832,378	22,789,474	22,065,880			
Debt - TID #6 - BAN Initially		-	6,129,897	-	-	-	6,129,897				
Debt - TID #5		-	641,651	-	-	-	641,651	1,793,070			
Debt for Village Half of Fire Capital		280,750	-	262,500	-	-	543,250	287,500			
Reserves for Village Half of Fire Capital		100,500	35,000	-	662,500	35,000	833,000	35,000			
Town Half of Fire Capital		381,250	35,000	262,500	662,500	35,000	1,376,250	322,500			
Grant for Fire Handheld Radios (Village & Town)		317,428	-	-	-	-	317,428	-			
General Fund Reserves (340) / possible debt or grant		46,250	574,781	-	-	-	621,031	-			
General Fund Reserves (100)		200,000	202,000	154,000	70,000	70,000	696,000	-			
Capital Fund Reserves		652,701					652,701				
State Aid / ERP		155,000	155,000	155,000	155,000	155,000	775,000	-			
		7,930,807	12,708,967	5,083,129	3,525,401	6,127,378	35,375,682	24,503,950			

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5 YEAR CIP UPDATED 10-11-2024 WITH CHANGES DISCUSSED AT 10-9-2024 BUDGET WORKSHOP

Request Title	Department	FY 2025 Capital	FY 2026 Capital	FY 2027 Capital	FY 2028 Capital	FY 2029 Capital	2025-2029 TOTAL	Future Capital Costs	Priority	PROJECT STATUS	Funding
UTILITIES PROJECTS											
Wells #3 & #4 Radium Treatment/Engineering Costs	WATER	2,835,707	4,626,680	-	-	-	7,462,387	-	1-Critical	Cost Change from Prior CIP	Debt
Water Meters/Meter Reading Equipment	WATER	90,000	90,000	95,000	95,000	200,000	570,000	-	1-Critical	Cost Change from Prior CIP	Reserves
Fiber Connectivity for Water Facilities	WATER	141,667	141,667	141,667	142,376	-	567,377	-	2-High	Multiple changes	Debt
Replace 2016 2500 Service Truck	WATER	-	65,000	-	-	-	65,000	-	3-Medium	No Change	Reserves
Pick Up Truck	WATER	-	60,000	-	-	-	60,000	-	3-Medium	Carryover project not completed in Prior Year	Reserves
Paint North Tower	WATER	-	-	1,000,000	-	-	1,000,000	-	1-Critical	Priority / Year Change	Debt
Utilities Department New Office and Garage Building	WATER	-	-	250,000	6,400,000	-	6,650,000	-	2-High	No Change	Debt
Hwy 83 Watermain Relay Front St. to Lincoln Ave.	WATER	-	-	-	-	506,000	506,000	3,080,000	1-Critical	Multiple changes	Debt
Replace 2019 2500 Pick-up Truck	WATER	-	-	-	-	70,000	70,000	-	3-Medium	No Change	Reserves
Water Loop Dewey Drive Industrial Park	WATER	-	-	-	-	1	1	-	4-Low	Priority / Year Change	Debt
Water Tower to service development to the South	WATER	-	-	-	-	-	-	2,000,000	4-Low	Priority / Year Change	Debt
TOTAL WATER UTILITY		3,067,374	4,983,347	1,486,667	6,637,376	776,001	16,950,765	5,080,000			
Vactor/Jetter/Hydroexcavator	SEWER	625,000	-	-	-	-	625,000	-	2-High	Cost Change from Prior CIP	Debt
Adaptive Management Plan - WWTF	SEWER	200,000	200,000	200,000	200,000	200,000	1,000,000	200,000	1-Critical	No change	Reserves
1 Ton Plow Truck/Dump	SEWER	115,000	-	-	-	-	115,000	-	3-Medium	Cost Change from Prior CIP	Reserves
Easement clearing Equipment	SEWER	50,000	-	-	-	-	50,000	-	3-Medium	NEW Request - Not on prior CIP	Reserves
Fiber Connectivity for Sewer Facilities	SEWER	141,667	141,667	141,667	142,376	-	567,377	-	2-High	Multiple changes	Debt
WWTF Solids processing Upgrades and Expansion	SEWER	-	900,000	10,000,000	-	-	10,900,000	-	1-Critical	Multiple changes	Debt
Lake Area I&I Repair Project	SEWER	-	-	500,000	-	-	500,000	-	2-High	Priority / Year Change	Debt
Replace 2018 3500 Pick-up Truck (crane truck)	SEWER	-	-	-	80,000	-	80,000	-	3-Medium	No Change	Reserves
Hwy 83 sewer relay and relining (HWY 83 Project)	SEWER	-	-	-	-	300,000	300,000	2,220,000	1-Critical	Multiple changes	Debt
River Parks Sewer Reroute	SEWER	-	-	-	-	1	1	1	4-Low	Multiple changes	Debt
WWTF Expansion	SEWER	-	-	-	-	-	-	30,000,000	1-Critical	Priority / Year Change	Debt
TOTAL SEWER UTILITY		1,131,667	1,241,667	10,841,667	422,376	500,001	14,137,378	32,420,001			
COMBINED UTILITIES		4,199,041	6,225,014	12,328,334	7,059,752	1,276,002	31,088,143	37,500,001			
UTILITIES FUNDING BREAKDOWN											
Debt		3,744,041	5,810,014	12,033,334	6,684,752	806,002	29,078,143	37,300,001			
Reserves		455,000	415,000	295,000	375,000	470,000	2,010,000	200,000			
		4,199,041	6,225,014	12,328,334	7,059,752	1,276,002	31,088,143	37,500,001			

Diana Dykstra

From: director mukwonagochamber.org <director@mukwonagochamber.org>
Sent: Thursday, November 14, 2024 11:30 AM
To: Diana Dykstra; Shay Zerfas
Cc: assistant mukwonagochamber.org; Daniel Streit
Subject: Updated Plan of Operation & Logo for Reader Board - Midnight Magic
Attachments: MACC Midnight Magic 2024 - 2.pdf; MMM24_Logo.png

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good morning ladies,

Please find the updated Plan of Operation for Midnight Magic attached.

Chief Streit joined us for our Midnight Magic Committee meeting and approved our plan at that time.

Please let us know if you have any questions.

I have also attached the Midnight Magic Logo for the reader board at Field Park.

The Cub Scout Pancake Breakfast and Citizen's Bank Carriage rides will not overlap, Andy (Cub Scouts) and I have been in touch.

Please let me know if you need anything else.

Thank you kindly,

April D. Reszka

Executive Director

Mukwonago Area Chamber of Commerce & Tourism Center

Phone: 262-363-7758

Email: director@mukwonagochamber.org

100 Atkinson Street
Mukwonago, WI 53149

Mon - Thurs: 8am – 1pm
Afternoons by appointment only

www.mukwonagochamber.org
PROMOTE - NETWORK - EDUCATE





Mukwonago Midnight Magic Plan of Operation/Village Wide
Saturday, December 7th, 2024
8am - 11:55pm

Mukwonago Area of Chamber of Commerce & Tourism Center's Mission Statement:

The Mukwonago Area Chamber of Commerce & Tourism Center is an organization of community focused leaders dedicated to promoting a positive business environment by supporting economic development through networking, educating and promoting our local businesses, as a voice and resource for business, education, agriculture, civic and community organizations throughout the Mukwonago Area.

PLAN:

- Midnight Magic is Village wide (Please see area map attached)
- Set-up 8am (Downtown)
- Chamber Staff available 6am - 11:55pm
- Expecting: 3000+ patrons, 100+ vendors, 150 participants. 30+ chamber member businesses to participate
- Several vendors on the square

DPW:

- Garbage Cans - (2) - Boneyards Parking Lot (4) - Field Park
- Plowing Field Park
- Barricades Field Park - Hwy 83 and NN Entrances - To be moved from parade route
- DO NOT NEED: (2) - Parade Route (2) – Citizens Bank Parking Lot
(On the square - Garbage & Recycling Cans - will be ordered from John's Disposal)
- DO NOT NEED: Bleachers - Mt. Olive Corner by Greenspace
- DO NOT NEED: Carriages have been moved to Field Park. Barricades - Citizens Bank - back parking lot for Carriage Rides (3) and Parade Route(?) No Parking/Lake Street - Carriage Rides

FIVE AREAS:

- Marketplace (at MHS) 9am - 4pm (School open for set-up/take-down 6:15am – 5pm)
- Dogsled Pull (Boneyard's Parking Lot) 11am - 2pm
- Parade Downtown (Main St.) at 3pm (Line-up 2pm at Indianhead Park)
- Carriage & Wagon Rides (No Longer at Citizens Bank) moved to Field Park 4pm - 9pm
- Fireworks - Will be shot off over Phantom Lake

Please call April Reszka at the chamber office with any questions

Office: (262) 363-7758 Mobile: (262) 751-1651

Or Candice Genrich (262) 470-3554

UPDATED 11.7.2024



MACC Midnight Magic 2024

MM

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 2/5/24

Total Fees Paid: \$20 -

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.



ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce + Tourism
Mailing Address: 100 Atkinson St. City: Mukwonago State: WI Zip: 53149
Phone Number: (262) 363-7758 Is the organization a 501(c)3 organization?: YES ☒ NO
Website Address: www.mukwonagochamber.org
Event Contact Person: April Reszka
Mailing Address: Same as above City: _____ State: _____ Zip: _____
Home Phone: _____ Work Phone: (262) 363-7758 Cell Phone: (262) 751-1650
Email Address: director@mukwonagochamber.org

EVENT INFORMATION

Name of the Event: MACC Midnight Magic Date(s) of the Event: December 7, 2024
Event Start Time: 8am Event End Time: 1155pm
Location of the Event: Villagewide - Mukwonago

- A. Will your event take place in a residential neighborhood? If yes, you will be required to notify all adjacent property owners when the event will occur. ☐ YES ☒ NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.
Village-wide event with indoors marketplace, Santa photos, horse drawn carriage + wagon rides, dog sled pull, Christmas parade, fireworks, etc.

F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
G. Estimated # of participants: 150 Spectators: 3000 Vendors: 100

OTHER INFORMATION

A. Is there an outdoor bar that will serve alcohol? If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application. ☒ YES ☐ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: No
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☒ YES ☐ NO
- H. Does your event involve amplified music? ☒ YES ☐ NO
 If yes, will the amplified music be a: ☐ Band ☒ DJ ☐ Other
 Hours of amplified music: 4-9pm
- I. Please list the number of security staff you will be providing for the event: police to provide
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
 If yes, how many? see plan of operation
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☒ YES ☐ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☒ YES ☐ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☐ YES ☒ NO
have arranged to use parking at MASO PVHS
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
See plan of operation
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)

Signature - Applicant

Signature - Applicant

Name & Title (PRINT)

Name & Title (PRINT)

Date

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved ☒ Denied ☐	Comments: <u>NONE</u>	
Fire Department:	Approved ☐ Denied ☐	Comments: _____	
Public Works Department:	Approved ☐ Denied ☐	Comments: _____	
Village Clerk:	Approved ☐ Denied ☐	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

AB Reservations are dependent upon availability.

AB No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s).

AB Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

AB The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

AB The Applicant should review the facility at opening. Note any pre-existing damages or problems.

AB Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

AB Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

AB Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

Cleaning/Damages

AB Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

AB There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per ½ hour.

AB Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

AB The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

Revised 11/2023

VILLAGE OF MUKWONAGO

- JB Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.
- JB Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.
- JB Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.
- JB Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.
- JB Fires: All fires must be in personal grills or designated fireplaces.
- JB Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

Please respond YES or NO to the following questions. Please supply additional information if required.

- JB **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

- JB **Sales:** If YES, attach a list of all vendors and products for sale.

*Food list: Wagon " Carriage Rides
Smores
Hot Cocoa*

Revised 11/2023

2

VILLAGE OF MUKWONAGO

Yes **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: ____ 110V 20 Amp ____ 110V 30 Amp ____ 110V 50 Amp

Yes **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

Yes **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? 4

N/A **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

Yes **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: ____

N/A **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

Yes **Loudspeakers and/or Amplification:** If YES, will it be a: Band ____ DJ X Other ____
What are the hours be? ____ All noise (loudspeakers and/or amplification ends at 11 p.m. APR

Yes **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

Yes **Inflatable Devices:** If YES, number and location of devices.

Yes **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

for additional 250 persons over 600, an additional port-a-pot for each sex will be required

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

April Reszka
Applicant Signature

2/5/2024
Date

April Reszka -
Print Name

Office Use Only

Fees Paid

Receipt #

Deposit Returned

Key # Issued

Key Returned

Department Approval

Administrator _____

Building Inspection _____

Fire _____

DPW _____

Police _____

Utilities _____

mm

VILLAGE OF MUKWONAGO
Field Park Rental Application

Date Submitted: 2/5/24

Event Date: 12/7/2024

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Park Usage
440 River Crest Ct
Mukwonago WI 53149
Email to: lgourdoux@villageofmukwonago.gov

RENTAL INFORMATION

Date(s) of Event: Saturday, December 7th

Estimated Number of Participants: ~~500~~ 50

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 8am Event End Time: ~~10pm~~ 9pm

Type of Event: MACC Midnight Magic

APPLICANT INFORMATION

Name: April Reszka

Address: 100 Atkinson St. City: Mukwonago State/Zip: WI 53149

Daytime Phone: (262) 363-7758

E-mail: director@mukwonagochamber.org

ORGANIZATION INFORMATION (if applicable)

Name of Organization: Mukwonago Area Chamber of Commerce + Tourism

Mailing Address: 100 Atkinson St City: Mukwonago State/Zip: WI 53149

Phone Number: (242) 363-7758 Is organization a 501(c)3? Yes: _____ No: X

Website Address: www.mukwonagochamber.org

FEES (check those that apply)

Field

Pavilion A (Main) 1-49 people	\$100.00 per day	\$ _____
Pavilion A (Main) 50-100 people	\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people	\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)	\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)	\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)	\$25.00 per day	\$ _____
Baseball Field Lights	\$50.00 per day	\$ _____
Entire Park	\$300.00 per day	\$ <u>300 -</u>
Electricity Coordination (Pavilions B and C)	\$25.00 per day	\$ _____
Non-Resident Fee	Additional \$50.00 per day	\$ _____
<u>Total Park Rental Fees</u> (Separate Payment)		\$ <u>300 -</u>

DEPOSIT (all rentals, check those that apply)

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ <u>200. -</u>
Pavilions B and C Deposit	\$100.00 per day	\$ _____
Key Deposit	\$50.00	\$ _____
<u>Total Deposit Fees</u> (Separate Payment)		\$ <u>200.</u>



VILLAGE OF MUKWONAGO
440 RIVER CREST CT
MUKWONAGO, WI 53149
Phone : (262) 363-6420

Received From:
MUKWONAGO AREA CHAMBER OF COMMERCE
Date: 05/21/2024 Time: 1:53:35 PM
Receipt: 85986
Cashier: SZERFAS

MIDNIGHT MAGIC PERMIT, PARK RENTAL
FALL FEST SE PERMIT
FARMERS MARKET PARK RENTAL

ITEM REFERENCE	AMOUNT
125 Special Event Permit	
SPECIAL EVENT PERMIT-MN MAGIC	\$20.00
134 Park Rental	
PARK RENTAL-MIDNIGHT MAGIC	\$300.00
125 Special Event Permit	
SPECIAL EVENT PERMIT-FALL FES	\$20.00
134 Park Rental	
PARK RENTAL-FARMER'S MARKET	\$438.00
TOTAL	\$778.00
Check 6673	\$778.00
Total Tendered:	\$778.00
Change:	\$0.00

Save

Print

Clear

Form
AB-200Alcohol Beverage License
Application

For Municipal Use Only

Municipality
Village of MukwonagoLicense Period
2024-2025

License(s) Requested: (up to two boxes may be checked)

- ☒ Class "A" Beer \$ 300 ☐ Class "B" Beer \$ 100
- ☒ "Class A" Liquor \$ 500 ☐ "Class B" Liquor \$ 500
- ☐ "Class A" Liquor (cider only) \$ ☐ Reserve "Class B" Liquor \$ 500
- ☐ "Class C" Liquor (wine only) \$ 100

Fees

License Fees	\$
Background Check Fee	\$ 10
Publication Fee	\$ 25
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

Navjot 159 llc

2. Business Trade Name or DBA

Town Liquor & Food

3. FEIN

4. Wisconsin Seller's Permit Number

456-1031840815-02

5. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

09/16/24

8. Wisconsin DFI Registration Number

9. Premises Address

411 Main St

10. City

Mukwonago

11. State

WI

12. Zip Code

53149

13. County

Waukesha

14. Governing Municipality: ☐ City ☐ Town ☒ Village
of: Mukwonago

15. Aldermanic District

16. Premises Phone

414-4186989

17. Premises Email

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

First floor Retail and Storage

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . ☐ Yes ☒ No beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☐ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Randhawa	Sukhpreet	Owner	

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name		First Name		M.I.
Randhawa		Sukhpreet		
Title	Email		Phone	
Owner				
Signature <i>Sukhpreet Singh</i>			Date 09-24-2024	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Form
AB-100Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Navjot 159 LLC

2. Business Trade Name or DBA

Town Liquor & Food

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization
Part B: Individual Information

1. Last Name

Randhawa

2. First Name

Sukhpreet

3. M.I.

4. Relationship to Business (Title)

Owner

5. Email

A [REDACTED]

6. Phone

7. Home Address

[REDACTED]

8. City

9. State

10. Zip Code

11. Date of Birth

[REDACTED]

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

[REDACTED]

Part C: Address History1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

12

Months

4

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History		
1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.		
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.		

Part E: Attestation	
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.	
Signature	Date 09-24-2024



State of Wisconsin

Department of Financial Institutions

Search for:

Navjot 159 LLC

[Search Records](#)[Search](#)
[Advanced Search](#)
[Name Availability](#)

Corporate Records

Result of lookup for **N062652** (at 9/24/2024 4:52 PM)

NAVJOT 159 LLC

You can: [File an Annual Report](#) - [Request a Certificate of Status](#) - [File a Registered Agent/Office Update Form](#)

Vital Statistics

Entity ID	N062652
Registered Effective Date	09/16/2024
Period of Existence	PER
Status	Organized Request a Certificate of Status
Status Date	09/16/2024
Entity Type	Domestic Limited Liability Company
Annual Report Requirements	Limited Liability Companies are required to file an Annual Report under s. 183.0212, WI Statutes.

Addresses

Registered Agent Office SUKHPREET RANDHAWA
4819 W COLLEGE AVE APT 164
GREENDALE , WI 53129
[File a Registered Agent/Office Update Form](#)

Principal Office 4819 W COLLEGE AVE
GREENDALE , WI 53129
UNITED STATES OF AMERICA

Historical Information

Annual Reports	None
Certificates of Newly-elected Officers/Directors	None
Old Names	None



State of Wisconsin
Department of Financial Institutions

ARTICLES OF ORGANIZATION - LIMITED LIABILITY COMPANY

Executed by the undersigned for the purpose of forming a Wisconsin Limited Liability Company under Chapter 183 of the Wisconsin Statutes:

Article 1. **Name of the limited liability company:**

NAVJOT 159 LLC

Article 2. **The limited liability company is organized under Ch. 183 of the Wisconsin Statutes.**

Article 3. **Name and email address of the initial registered agent:**

SUKHPREET RANDHAWA
randhawa.sukhpreet@yahoo.com

Article 4. **Street address of the initial registered office:**

4819 W COLLEGE AVE
Greendale, WI 53129
United States of America

Article 5. **Street address of the principal office:**

4819 W COLLEGE AVE
Greendale, WI 53129
United States of America

Article 6. **Name and complete address of each organizer:**

SUKHPREET RANDHAWA
4819 W COLLEGE AVE
Greendale, WI 53129
United States of America

Other provisions (optional). (No other provisions declared.)

Other Information. **This document was drafted by:**

Mahmoud Othman

Organizer Signature:

SUKHPREET RANDHAWA

ORDINANCE NO. 1033

An Ordinance **to amend the regulation of discharge of rifles, machine guns, cannons, muzzle loaders, shotguns, and like weapons within the boundaries of the Village**

WHEREAS, currently the Village of Mukwonago Municipal Code (“Code”) permits the discharge of rifles, pistols, machine guns, cannons, shotguns, muzzle loaders, or like weapons within the boundaries of the Village if such weapon discharges a bullet, ball, or shell “less than 50 yards”; and

WHEREAS, as a practical matter, none of the aforementioned weapons can reasonably discharge a bullet, ball, or shell “less than 50 yards” and none of the aforementioned weapons should be discharged within the boundaries of the Village unless one of the exclusions enumerated in the Code applies; and

WHEREAS, the Village of Mukwonago finds it is in the interests of the health, safety, and welfare of the Village to amend Code Sections 54-51 and 54-52 as enumerated below; and

NOW THEREFORE, at a regular meeting of the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, held on the 20th day of November 2024, by a favorable vote of the Board, said Board does ordain as follows:

SECTION 1

Subsection 51, “Rifles, pistols, machine guns, cannons or like weapons prohibited from discharge,” of Article III, “Offenses Against Public Health and Safety,” of Chapter 54, “Offenses and Miscellaneous Provisions,” is hereby repealed and replaced as follows:

Sec. 54-51. Rifles, pistols, machine guns, cannons or like weapons prohibited from discharge.

No rifle, pistol, machine gun, cannon or other like weapon designed and used to propel an individual bullet, ball or shell may be discharged within the boundaries of the Village unless such weapons are discharged within the confines of a gun club or target range that has been authorized and properly zoned by the Village and is properly supervised by the owners or operators of such facility.

SECTION 2

Subsection 52, “The discharge of shotguns or muzzle loaders is subject to conditions,” of Article III, “Offenses Against Public Health and Safety,” of Chapter 54, “Offenses and Miscellaneous Provisions,” is hereby repealed and replaced as follows:

Sec. 54-52. The discharge of Shotguns or muzzle loaders is subject to conditions.

A Shotgun, muzzle loaders or like weapons or instruments designed and used to propel a single slug, multiple pellets or ‘shot’ may be discharged within the boundaries of the Village, subject to the following conditions:

(a) The weapons may only be discharged on those lands zoned Agricultural or Floodplain or Shoreland/Wetland or Public or Semipublic.

(b) State hunting and firearm regulations shall apply wherever they are more restrictive than the Village Regulations.

(c) The individual engaging in the discharge of the shotgun or muzzle loader or other like weapons has obtained the written permission of the property owner to discharge the weapon.

(d) The property on which such activity is occurring shall be a minimum of 5 acres in area and all discharges shall occur a minimum of 100 yards from any structure or road.

(e) The weapon is discharged in a direction away from habitable buildings, roads, parks or other areas or uses where people may congregate.

SECTION 3

That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby to such extent repealed.

SECTION 4

If any portion of this Ordinance is invalid or unconstitutional, or the application of this Ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

SECTION 5

That this Ordinance shall take effect and be in force from and after its passage and posting as provided by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago and shall indicate the number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, this 20th day of November, 2024.

Fred Winchowky, Village President, Board of Trustees

Countersigned:

Diana Dykstra, Village Clerk-Treasurer



Agenda Item Cover Report

Date: 10/24/2024	Committee/Board: Judicial
Submitted by: Chief Streit	Department: Police
Date of Committee Action: 11/04/2024	Date of Village Board Action: 11/20/2024

Subject:

Hunting in the Village

Executive Summary:

Sections 54-51 through 54-55 of the village code cover discharging weapons and like devices in the village. In 2012, the village board made changes to some of these codes with the intent to prohibit the discharge of rifles, pistols, machine guns, cannons or like weapons and to allow the discharge of shotguns, muzzle loaders, pellet guns, paint ball guns, bows and crossbows with some restrictions. A local hunter brought to my attention that language in 54-52 effectively bans hunting in the village which was not the board's intent.

I propose removing the language "more than 50 yards," from 54-51 which will effectively prohibit any discharge of a rifle, pistol, machine gun, cannon or like weapon. I also propose removing the language "less than 50 yards" from 54-52 which will allow discharging a shotgun or muzzle loader, including for hunting, with restrictions.

Fiscal Impact:

None

Executive Recommendation/Action:

Approve proposed changes to 54-51 and 54-52.

 **Attachments Included**



Village of Mukwonago Police Department

627 S. Rochester Street – Mukwonago, Wisconsin 53149

(262) 363-6435 Office (262) 363-6438 Fax (262) 363-6453 Hearing Impaired

DANIEL J. STREIT, CHIEF OF POLICE

HUNTING IN THE VILLAGE

A temporary hunting permit is no longer required in the Village of Mukwonago. In March of 2012, the Village Board amended section #54 of the Village of Mukwonago Municipal Code. The new code states as follows:

Sec. 54-51. Rifles, pistols, machine guns, cannons or like weapons prohibited from discharge.

No rifle, pistol, machine gun, cannon or other like weapon designed and used to propel an individual bullet, ball or shell ~~more than 50 yards~~, may be discharged within the boundaries of the Village unless such weapons are discharged within the confines of a gun club or target range that has been authorized and properly zoned by the Village and is properly supervised by the owners or operators of such facility.

Sec. 54-52. The discharge of Shotguns or muzzle loaders is subject to conditions.

A Shotgun, muzzle loaders or like weapons or instruments designed and used to propel a single slug, multiple pellets or 'shot' ~~less than 50 yards~~ may be discharged within the boundaries of the Village, subject to the following conditions:

- (a) The weapons may only be discharged on those lands zoned Agricultural or Floodplain or Shoreland/Wetland or Public or Semipublic.
- (b) State hunting and firearm regulations shall apply wherever they are more restrictive than the Village Regulations.
- (c) The individual engaging in the discharge of the shotgun or muzzle loader or other like weapons has obtained the written permission of the property owner to discharge the weapon.
- (d) The property on which such activity is occurring shall be a minimum of 5 acres in area and all discharges shall occur a minimum of 100 yards from any structure or road.
- (e) The weapon is discharged in a direction away from habitable buildings, road, parks or other areas or uses where persons may congregate.

Sec. 54-53. Discharging pellet guns, paint ball guns or other like weapon are subject to conditions.

A pellet gun, air gun or paint ball gun or like weapons or instruments designed and used to propel a projectile by use of a spring mechanism, compressed air or chemical propellant may be discharged within the boundaries of the Village, subject to the following conditions:

- a) The weapons may only be discharged on those lands zoned Agricultural or Floodplain or Shoreland/Wetland or Public or Semipublic
- b) The individual engaging in the discharge of the weapon has obtained the written permission of the property owner to discharge the weapon.

- c) *The property on which such activity is occurring shall be a minimum of 2 acres in area and all discharges shall occur a minimum of 25 yards from any structure, road, parks or other areas or uses where persons may congregate.*
- d) *The weapon is discharged in a direction away from habitable buildings, road, parks or other areas or uses where persons may congregate.*
- e) *Paint ball facilities shall be subject to review and subject to approval, approval with conditions or disapproval by the Police Chief.*

SECTION II. Section 54-54 and Section 54-55 of the Municipal Code of the Village of Mukwonago is created to read as follows:

Sec. 54-54. Discharging bows or crossbows or like instruments are subject to conditions.

A bow or crossbow or like weapons or instruments designed and used to propel an arrow, dart or other similar missile may be discharged within the boundaries of the Village, subject to the following conditions:

- a) *The weapons may only be discharged on those lands zoned Agricultural or Floodplain or Shoreland/Wetland or Public or Semipublic.*
- b) *The individual engaging in the discharge of the weapon has obtained the written permission of the property owner to discharge the weapon.*
- c) *The property on which such activity is occurring shall be a minimum of 2 acres in area and all discharges shall occur a minimum of 100 yards from any structure, road, parks or other areas or uses where persons may congregate.*
- d) *The weapon is discharged in a direction away from habitable buildings, streets/highways, parks and other areas or uses where persons may congregate.*

Sec. 54-55. Discharging Weapons on Village Owned Property.

Village owned property is not open to the discharge of any weapons unless specifically authorized by Village Board Action.

You must have written permission from the property owner giving you permission to hunt. The written permission shall contain the following information:

- **Printed name and telephone number of owner**
- **Address/location where hunting is allowed**
- **Printed name of person allowed to hunt.**
- **Date(s) when land may be hunted**
- **Signature of owner of property**

YOU MUST CARRY THIS WRITTEN PERMISSION ON YOU WHEN HUNTING AND PROVIDE IT TO A LAW ENFORCEMENT OFFICER ON DEMAND.



Agenda Cover Report

Date: 10/30/24	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 11/6/24	Date of Village Board Action: 11/20/24

Subject:

Discussion and possible recommendation to approve allowing Oak Knoll Cemetery to utilize the villages GIS platform.

Executive Summary:

Members of the Oak Knoll Cemetery Board recently approached the village regarding our current GIS platform and its cemetery plating program. Our GIS, AssetAlly, hosted by Ruekert and Mielke, includes the program. They requested to use our GIS platform with a separate license, which the cemetery would pay for. Importantly, our data would remain inaccessible to Oak Knoll, and vice versa, as program access is controlled through licensing to prevent unwanted access.

After discussing this with Utility Director Castle, we both believe that allowing this partnership is in the village's best interest.

Fiscal Impact:**Executive Recommendation/Action:**

We are requesting a recommendation to approve Oak Knoll Cemetery's use of the Village's GIS AssetAlly platform.

☐ **Attachments Included**

CHAPTER 157

DISPOSITION OF HUMAN REMAINS

SUBCHAPTER I CORPSES

- [157.01](#) Rules for preparation, transportation and disposition.
- [157.02](#) Disposal of unclaimed corpses.
- [157.03](#) Restrictions on use of bodies for anatomical purposes; embalming such bodies; delivery of bodies to relatives.
- [157.04](#) Penalty.
- [157.05](#) Autopsy.
- [157.055](#) Disposal of human remains during state of emergency relating to public health.
- [157.06](#) Anatomical gifts.

SUBCHAPTER II CEMETERIES

- [157.061](#) Definitions.
- [157.062](#) Cemetery associations; creation; powers and duties.
- [157.064](#) Cemetery associations and religious associations; holding property; change of ownership.
- [157.065](#) Location and ownership of cemeteries.
- [157.067](#) Connection with funeral establishment prohibited.
- [157.07](#) Platting.
- [157.08](#) Conveyances.
- [157.10](#) Alienation, disposition, and use of cemetery lots and mausoleum spaces.
- [157.11](#) Improvement and care of cemetery lots and grounds.
- [157.111](#) Opening and closing of burial places.
- [157.112](#) Reburial of human remains by a cemetery authority.
- [157.113](#) Permission to place cremated human remains in a cemetery.
- [157.114](#) Duty to provide for burials.
- [157.115](#) Abandonment of cemeteries and cemetery lots.
- [157.12](#) Mausoleums.
- [157.123](#) Columbaria maintained by religious associations.
- [157.125](#) Trustees for the care of cemeteries or cemetery lots.
- [157.128](#) Minimum acreage requirement for cemetery established on or after November 1, 1991.
- [157.129](#) Minimum acreage of cemeteries; local ordinance.
- [157.19](#) Deposit and investment of care funds and preneed trust funds.
- [157.50](#) Municipal cemeteries.
- [157.60](#) Public easement in cemetery.
- [157.62](#) Reporting; record keeping; audits.
- [157.625](#) Reporting exemption for certain cemeteries.
- [157.63](#) Reporting and auditing exemptions; certification of compliance of cemetery organized and operated by, or affiliated with, a religious association.
- [157.635](#) Regulations of cemetery organized and operated by, or affiliated with, a religious association.
- [157.637](#) Veteran burials.
- [157.64](#) Penalties.
- [157.65](#) Enforcement.

SUBCHAPTER III BURIAL SITES PRESERVATION

- [157.70](#) Burial sites preservation.

Cross-reference: See s. [69.18](#) for 1) registration of deaths; 2) medical certification; 3) disposition of corpse or stillbirth; and 4) disinterment and reinterment.

157.115 Abandonment of cemeteries and cemetery lots.

(1) ABANDONMENT OF CEMETERIES.

- (a)** If any cemetery located on property not subject to condemnation under ch. [32](#) is abandoned, the circuit court for the county in which the cemetery is located may authorize the removal of bodies from the cemetery to another cemetery upon the petition of 6 or more residents of the municipality in which the cemetery is

located. Prior to authorizing the removal, the court shall publish a notice to all interested parties as provided in s. [879.05 \(4\)](#). The court may not authorize the removal unless suitable arrangements have been made to reinter the bodies.

(b)

1. When a cemetery authority fails to care for the cemetery for a period of one or more years, the municipality in which the cemetery is located may take control of the cemetery, manage and care for the cemetery and collect and manage all trust funds connected with the cemetery other than trust funds received by a will.
 2. When a cemetery authority abandons or fails to manage or care for the cemetery for a period of 5 or more years, the municipality in which the cemetery is located shall take control of the cemetery, manage and care for the cemetery and collect and manage all trust funds connected with the cemetery other than trust funds received by a will.
- (c)** Whenever any cemetery in a town is falling into disuse, or is abandoned or neglected, and by reason of the removal or death of the persons interested in its upkeep there exists no association or group with authority to transfer ownership and operation of the cemetery to the town, the town board, at the expense of the town, shall take charge of the cemetery and manage and care for it, and if the town board fails to take charge of the cemetery, the circuit judge may upon petition by 6 or more persons interested in the upkeep of the cemetery order its transfer to the town, including the transfer of all assets. Cemeteries so transferred shall be managed as provided for other town cemeteries.

Memorandum of Understanding

To: Mr. Ron Bittner, Public Works Director for the Village of Mukwonago

From: Ruekert & Mielke, Inc. on behalf of Oak Knoll Cemetery Association

Date: November 8, 2024

RE: ArcGIS Online Organization access

I. PARTIES AND PURPOSES:

This memorandum of understanding is between the Village of Mukwonago, located at 440 River Crest Court, Mukwonago, WI 53149, hereinafter referred to as "Village" and Oak Knoll Cemetery Association, located at 328 Eagle Lake Avenue, Mukwonago, WI 53149, hereinafter referred to as "Association". It is in the mutual interest and advantage of both the Village and the Association to further the goals of coordination and to share costs, information, and data related to the Village's Geographic Information Systems (GIS) organizational account, ArcGIS Online. Collaborating in the use, development, and enhancement of this organizational account will benefit all parties and contribute to an improvement in communication, an increase of efficiency and productivity, and a means to expedite requests for information by the general public and other enterprises.

II. VILLAGE RESPONSIBILITIES:

- A. The Village of Mukwonago currently maintains their GIS through an ArcGIS Online organizational account accessible to staff, along with a hub page available to the public and to staff. The ArcGIS Online account contains data including parcel data, municipal boundaries, and aerial basemaps, and other content that the Association can use for their GIS application. The Village agrees to integrate the Association's cemetery data, including geometry layers, tables and documents into their GIS system. Additionally, the Village agrees to host this platform for application development and feature the application on the Village's hub page.
- B. The Association understands the Village intends to provide the hosting of the Association's GIS data and GIS platform at no cost to the Association, unless it becomes overly burdensome on the Village.
- C. The Village will provide an export of the Association's data if at anytime the Village stops maintaining the GIS system.

III. ASSOCIATION RESPONSIBILITIES:

- A. The Association shall be responsible for all costs associated with designing the GIS applications tailored to meet a specific need for their staff and the public, as well as all costs associated with adding these applications or datasets to the Village's hub page and ArcGIS Online account.
- B. The Association shall be responsible for all costs associated with the ESRI Contributor license fee, required for the Village to host the Association's GIS applications and data. The cost for this license is \$250.00 per year with 500 credits for data storage included. Subject to increase annually.

Memorandum of Understanding
ArcGIS Online Organization
November 8, 2024

Oak Knoll Cemetery Association

Village of Mukwonago

Signature: _____

Signature: _____

Date: _____

Date: _____



Agenda Cover Report

Date: 10/21/24	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 11/6/24	Date of Village Board Action: 11/20/24

Subject:

Discussion and directions on requesting improvements on the Veterans Way East Railroad crossing.

Executive Summary:

The first step in addressing a rough railroad crossing is for the responsible highway authority (Waukesha County) or municipality (Village of Mukwonago) to contact the railroad and report the issue. The Mukwonago Police Department has notified Canadian National multiple times since December of 2022.

Reporting the rough crossing to the railroad is necessary before initiating a formal hearing process. If the railroad does not fix the crossing after it has been reported, the responsible highway authority or municipality can serve a formal resolution on the railroad, demanding repairs.

The village can either pass and serve a formal resolution to repair the crossing on behalf of the county or prepare and send a letter to Waukesha County, requesting they start the crossing improvement process.

The formal resolution must be served on the railroad's official legal registered agent via certified mail. Once served, the railroad has 30 days under Wis. Stat. § 86.12 to repair the crossing. If the railroad fails to do so, the responsible highway authority or municipality can file a formal complaint with the Office of the Commissioner of Railroads. The OCR will then hold a hearing to determine if repairs are necessary and, if so, order the railroad to make the repairs.

Fiscal Impact:

N/A, crossing improvements are the responsibility of the railroad.

Executive Recommendation/Action:

Provide directions on the preferred process to improve the RR crossing on Veterans Way East.

☐ **Attachments Included**

Rough Crossing Process

Before proceeding with the rough crossing process, the Office of the Commissioner of Railroads (OCR) requires that the municipality report conditions to the railroad. The OCR can provide the municipality contact information to report the issues to the railroad. Reporting the crossing to the railroad can avert the need to go through the formal complaint and hearing process.

Rough crossing repairs. Section 86.12 of state law requires the railroad to maintain all at-grade crossings in good condition for travel. If the railroad fails to do so, the highway authority can enforce this law through the OCR. The statute requires a two-step process.

First, the governing body of the municipality must pass a resolution demanding the repairs and serve it upon the railroad. "Serving" is the formal delivery of legal documents to the railroad's registered legal agent. The mailing addresses for railroad registered agents are found here: [OCR Railroad Registered Agents \(wi.gov\) \(/pages/railroadRegisteredAgents.aspx\)](https://ocr.wi.gov/Pages/railroadRegisteredAgents.aspx). Correspondence to the railroad must include the municipality contact name, phone, and email. You are required to mail your resolution to the railroad registered agent via certified mail, so you have evidence that your resolution was delivered to the railroad. This certified mail receipt is required to show proof of service on the railroad should a formal complaint be filed later. The railroad then has 30 days under the statute to repair the crossing. If they fail to do so, the highway authority may file a formal complaint with the OCR. Individuals may not file formal rough crossing complaints directly with the OCR; instead, they should contact the local highway authority regarding the condition of the crossing.

The filing of the formal complaint must also be authorized by the local governing body. The governing body may either pass two separate resolutions or include authorization to the municipal staff to file the complaint in the original resolution if the railroad fails to repair the crossing. A sample resolution for the combined complaint can be found in the FAQ section of the OCR's website under OCR Legal Process: <https://ocr2016-auth-prod.wi.gov/Pages/ResolutionRoughCrossing.aspx> ([/Pages/ResolutionRoughCrossing.aspx](https://ocr2016-auth-prod.wi.gov/Pages/ResolutionRoughCrossing.aspx)).

Formal complaints are to be submitted electronically through the 'Electronic Records Filing' system on the OCR website, [https://ocr.wi.gov \(/\)](https://ocr.wi.gov/) a minimum of 30 days after serving the railroad registered agent. Once the OCR receives the formal complaint and supporting documentation (petition, copy of resolution(s), and proof of service of railroad registered agent via certified mail receipt), we schedule a hearing to take testimony on the complaint. The hearing will be held in Madison and available by phone in the local municipality. At the hearing, the municipality has to demonstrate that the railroad has not kept the crossing "in good condition and repair for highway travel". This showing is often made using photos of the crossing (sometimes with a ruler/tape measure if there is a difference in elevation between the rail and the roadway surface) and testimony. Testimony could include the number of complaints the city has received about the crossing or that the crossing feels rough when driving over it. The testimony is usually given by the municipal engineer or Director of Public Works, but can also be given by local elected officials and individual residents.

After the hearing, the OCR decides whether the crossing requires repairs and if so, orders the railroad to repair the crossing by a date certain.

Contact Information

4822 Madison Yards Way
Suite S633
Madison, WI 53705

Resources

[Wisconsin Railroads \(/pages/WIRailroads.aspx\)](/pages/WIRailroads.aspx)

[Federal Rail Administration \(https://railroads.dot.gov/\)](https://railroads.dot.gov/)

[Operation Lifesaver \(https://www.facebook.com/WisconsinOperationLifesaver/\)](https://www.facebook.com/WisconsinOperationLifesaver/)

[\(https://www.wisconsin.gov/\)](https://www.wisconsin.gov/)

Resolution Rough Crossing

Note: This document is only a sample. Changes should be made for local circumstances as needed. The municipality may use its standard resolution format.

This document is sent to the railroad to demand the repair of the crossing – the first formal step in the process under 86.12 Stats. This document COMBINES the demand for the repairs with the authorization to the municipal staff to file the complaint if the railroad fails to repair the crossing within 30 days after service of the demand for repairs.

A copy should also be sent to the OCR. If this form is used then the municipal staff would need to send a letter to the OCR in order to start the formal hearing process.

**Resolution No. (_____)
YEAR**

MUNICIPAL GOVERNING BODY

RESOLUTION REQUIRING THE REPAIR OF AN AT-GRADE CROSSING

WHEREAS, ROAD, a public street in the MUNICIPALITY crosses the tracks of the RAILROAD at-grade, and

WHEREAS, section 86.12 of the Wisconsin statutes requires railroads to maintain public at-grade crossings in good condition and repair for public travel, and

WHEREAS, the ROAD crossing is not in good condition and repair for public travel [DESCRIPTION OF THE CONDITIONS IS HELPFUL] and

WHEREAS, the MUNICIPALITY hereby requires that the RAILROAD pave, plank, repair, change or otherwise improve the crossing, as the needs require and

NOW, THEREFORE, BE IT RESOLVED, that the GOVERNING BODY hereby directs the MUNICIPAL staff to serve a copy of this resolution upon the RAILROAD requiring the railroad to repair the rail-highway crossing STREET with the tracks of the RAILROAD in the MUNICIPALITY, COUNTY.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that in the event that the RAILROAD fails to repair the rail-highway crossing within 30 days after service of the resolution, the GOVERNING BODY hereby directs the MUNICIPAL staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order for the repair of the rail-highway crossing of STREET with the tracks of the RAILROAD in the MUNICIPALITY, COUNTY.

Sample Drafted by Douglas S. Wood
July 19, 2007

Contact Information

4822 Madison Yards Way
Suite S633
Madison, WI 53705

Resources

[Wisconsin Railroads \(/pages/WIRailroads.aspx\)](/pages/WIRailroads.aspx).

[Federal Rail Administration \(https://railroads.dot.gov/\)](https://railroads.dot.gov/).

[Operation Lifesaver \(https://www.facebook.com/WisconsinOperationLifesaver/\)](https://www.facebook.com/WisconsinOperationLifesaver/).

[\(https://www.wisconsin.gov/\)](https://www.wisconsin.gov/).

Railroad Registered Agents

**REGISTERED AGENT-PRINCIPAL OFFICE OF RAILROADS
AS DESIGNATED UNDER S. 190.03, WIS. STATS.**

Burlington Northern Santa Fe Railway Company

BNSF Railway Company

Winona Bridge Railway Company

(Delaware Corporation, January 13, 1961)

C.T. Corporation System

301 S. Bedford St., Suite 1

Madison, WI 53703

East Troy Railroad Museum Inc.

d/b/a East Troy Electric Railroad

1992 Church St.

East Troy, WI 53120

Escanaba & Lake Superior Railroad Company

(Michigan Corporation, February 12, 1900)

J. C. Larkin, President

P.O. Box 217

Wells, MI 49894

Fox Valley & Lake Superior Rail System

1920 Curling Way

Wausau, WI 54403

Progressive Rail Inc. d/b/a Wisconsin Northern Railroad

21778 Highview Ave.

Lakeville, MN 55044

Sault Ste. Marie Bridge Co.

(Canadian National)

Corporation Service Company

8040 Excelsior Drive, Ste. 400

Madison, WI 53717

Soo Line Railroad Company

Canadian Pacific Railway Company

(Minnesota Corporation October 19, 1949)

C.T. Corporation System

301 S. Bedford St., Suite 1

Madison, WI 53703

Tomahawk Railway, L.P.

Manager of Operations

17 S. Marinette Street

P.O. Box 130

Tomahawk, WI 54487

Union Pacific Railroad Company

(Delaware Corporation, May 2, 1982)

C.T. Corporation System

301 South Bedford Street, Suite 1

Madison, WI 53703

Wisconsin and Southern Railroad, LLC

1890 E. Johnson Street

Madison, WI 53704

Wisconsin Central Ltd.

(Canadian National)

Corporation Service Company

8040 Excelsior Dr., Suite 400

Contact Information

4822 Madison Yards Way
Suite S633
Madison, WI 53705

Resources

[Wisconsin Railroads \(/pages/WIRailroads.aspx\)](/pages/WIRailroads.aspx)

[Federal Rail Administration \(https://railroads.dot.gov/\)](https://railroads.dot.gov/)

[Operation Lifesaver \(https://www.facebook.com/WisconsinOperationLifesaver/\)](https://www.facebook.com/WisconsinOperationLifesaver/)

[\(https://www.wisconsin.gov/\)](https://www.wisconsin.gov/)

**Blotter Report**

Printed On: 10/21/24 15:14

Village of Mukwonago Police**22-016240 CTH NN/Canadian National Rr****Traffic Other - TO****Reported** : 04/15/2022 11:56:16**Prime Unit** : 1242 Pinkowski,Shaun -1242**Disposition** : Taken care of**Units Responding** : 1242 - Pinkowski, Shaun**Notes**

Date	Unit	Notes	PF
04/15/2022 11:56:16		Caller reporting there is a RR tie that is sticking up from the tracks above.	dzae27 - Zaeske, Deborah
04/15/2022 11:56:59		Dispatched: 1242	dzae27 - Zaeske, Deborah
04/15/2022 12:10:33	1242	Westbound tie and spike are loose and 42 managed to replace it back. ** CNR was notified.	dzae27 - Zaeske, Deborah

22-036988 CTH NN/Canadian National Rr**Notification - NOTIF****Reported** : 08/28/2022 22:14:44**Prime Unit** : 1236 Zajichuk,Taylor -1236**Disposition** : Cleared/No Report**Units Responding** : 1236 - Zajichuk, Taylor**Notes**

Date	Unit	Notes	PF
08/28/2022 22:14:44		36 advised that there is a train stopped on the tracks above.	ihen25 - Hench, Italia S.
08/28/2022 22:17:48	1236	*10-21 to CNR who advised it was stopped but should be moving now.	ihen25 - Hench, Italia S.

22-037077 CTH NN/Canadian National Rr**Traffic Other - TO****Reported** : 08/29/2022 12:31:41**Prime Unit** : 1248Schubel,John**Disposition** : Taken care of**Units Responding** : 1248 - Schubel, John**Notes**

Date	Unit	Notes	PF
08/29/2022 12:31:41		Caller reporting traveling w/b NN above, one of the tracks lifts up as vehicles go across it.	dzae27 - Zaeske, Deborah
08/29/2022 12:32:27		Dispatched: 1248	dzae27 - Zaeske, Deborah
08/29/2022 12:36:22	1248	48 adv CNR truck ahead of him - he will advise him of the complaint.	dzae27 - Zaeske, Deborah
08/29/2022 12:38:05		Out with CNR Swan/Holz	dzae27 - Zaeske, Deborah
08/29/2022 12:39:03		48 adv a tech will be dispatched to check the tracks.	dzae27 - Zaeske, Deborah
08/29/2022 12:47:20		48 adv there are two planks with broken bolts, bolts are not popping up, just the planks are.	dzae27 - Zaeske, Deborah

22-038217 CTH NN/Canadian National Rr**Traffic Other - TO****Reported** : 09/06/2022 07:09:40**Prime Unit** : 1238Paulson,Jennifer -1238**Disposition** : Taken care of**Units Responding** : 1238 - Paulson, Jennifer**Notes**

**Blotter Report**

Printed On: 10/21/24 15:14

Date	Unit	Notes	PF
09/06/2022 07:09:40		38 adv the board on the westbound track is popping up and very loose.	dzae27 - Zaeske, Deborah
09/06/2022 07:13:29	1238	** Notif made to CNR	dzae27 - Zaeske, Deborah

22-038605 Canadian National Rr/CTH NN**Notification - NOTIF****Reported** : 09/08/2022 09:32:16**Prime Unit** : 1248Schubel,John**Disposition** : Taken care of**Units Responding** : 1248 - Schubel, John**Notes**

Date	Unit	Notes	PF
09/08/2022 09:32:16		1248 adv he would like the railroad company contacted again regarding the loose track popping up. CAD 22.038217. *10-21 to CN and they adv they have a ticket #CS0173774 and on 09/06/22 at 10:23 their track repair person checked the tracks. They indicated that it will not be repaired at this time and as long as the drivers do the speed limit over the track it shouldn't be an issue.	ttip29 - Tipton, Tracy

22-050311 Canadian National Rr/CTH NN**Traffic Other - TO****Reported** : 11/27/2022 16:39:27**Prime Unit** : 1228Simmons,Aliyah -1228**Disposition** : Taken care of**Units Responding** : 1228 - Simmons, Aliyah**Notes**

Date	Unit	Notes	PF
11/27/2022 16:39:27		Male caller advised of a bolt sticking up in the east bound lane	asim28 - Simmons, Aliyah
11/27/2022 16:54:09		Dispatched: 1228	asim28 - Simmons, Aliyah
11/27/2022 16:55:12	1228	*10-21 CN RR to advise of complaint	asim28 - Simmons, Aliyah

22-051972 CTH NN/Canadian National Rr**Notification - NOTIF****Reported** : 12/08/2022 16:04:57**Prime Unit** :**Disposition** : Taken care of**Units Responding** :**Notes**

Date	Unit	Notes	PF
12/08/2022 16:04:57		Male caller in regards to the bolt that keeps sticking up. Advised this is a common thing and they have been notified. tcod	ihen25 - Hench, Italia S.
12/08/2022 16:04:57		Tc	ihen25 - Hench, Italia S.

23-010465 Canadian National Rr/CTH NN**Notification - NOTIF****Reported** : 03/13/2023 07:41:35**Prime Unit** : 1225 Hench,Italia ,S.-1225**Disposition** : Taken care of**Units Responding** : 1225 - Hench, Italia S.**Notes**

**Blotter Report**

Printed On: 10/21/24 15:14

Date	Unit	Notes	PF
03/13/2023 07:41:35		Ron with DPW calling to advise that one of the panels is loose. Requesting dispatch contact CNRR.	ihen25 - Hench, Italia S.
03/13/2023 07:44:41		**10-21 to CNRR to advise	ihen25 - Hench, Italia S.
03/13/2023 07:46:02		Dispatched: 1225	ihen25 - Hench, Italia S.

23-014693 CTH NN/Canadian National Rr Telephone Information - PINFO**Reported** : 04/12/2023 19:52:02**Prime Unit** :**Disposition** : Taken care of**Units Responding** :**Notes**

Date	Unit	Notes	PF
04/12/2023 19:52:02		*10-21 from WCC calling to pass along information about a safety hazard at the tracks. Advised a technician is fixing the issue.	asim28 - Simmons, Aliyah
04/12/2023 19:52:02		Tc	asim28 - Simmons, Aliyah

23-016869 CTH NN/Canadian National Rr Traffic Other - TO**Reported** : 04/27/2023 00:15:27**Prime Unit** :**Disposition** : Taken care of**Units Responding** :**Notes**

Date	Unit	Notes	PF
04/27/2023 00:15:27		Contacted CNR to have them check out the crossing, as it may have caused tires to pop. 45 didn't see anything in the dark. They will send someone in the morning. DOT number 689890T	nrob31 - Robertson, Nicole
04/27/2023 00:15:27		Tco'd	nrob31 - Robertson, Nicole

23-016909 CTH NN/Canadian National Rr Traffic Other - TO**Reported** : 04/27/2023 06:50:53**Prime Unit** : 1244McKinney,Daniel -1244**Disposition** : Cleared/No Report**Units Responding** : 1244 - McKinney, Daniel**Notes**

Date	Unit	Notes	PF
04/27/2023 06:50:53		Caller advising there is a whole piece of the track flipped up that is going to damage someone's vehicle. CNR should be out this morning to take a look at it.	nrob31 - Robertson, Nicole
04/27/2023 06:52:33		Dispatched: 1244	nrob31 - Robertson, Nicole
04/27/2023 07:07:10	1244	44 advising CNR will probably want to make this a priority. The framing around the rails is loose and could cause an accident. Offered to send pictures.	nrob31 - Robertson, Nicole
04/27/2023 07:07:55	1244	*10-21 to CNR. They won't give me an ETA other than sometime today. They do not want any pictures.	nrob31 - Robertson, Nicole
04/27/2023 07:08:42		Looking to see if DPW can create a slow down sign. 44 will also be calling CNR himself.	nrob31 - Robertson, Nicole

**Blotter Report**

Printed On: 10/21/24 15:14

Date	Unit	Notes	PF
04/27/2023 07:28:58	1244	DPW will not be doing anything, because of it being a county highway. They did contact County Highway and request they call CNR to expedite them.	nrob31 - Robertson, Nicole

23-043026 CTH NN/Canadian National Rr Accident Property Damage Only - APDO**Reported** : 10/12/2023 16:36:04**Prime Unit** : 1241Kubiak,Michael ,L-1241**Disposition** : Accident Report**Units Responding** : 1241 - Kubiak, Michael L**Notes**

Date	Unit	Notes	PF
10/12/2023 16:36:04		Female calling to advise something on the RR tracks popped her tire. Currently in the Clarendon parking lot. White Genesis	asim28 - Simmons, Aliyah
10/12/2023 16:38:55		Names Added : Romboy, Arran G, Female, Unknown, DOB:03/30/1978; Caller	asim28 - Simmons, Aliyah
10/12/2023 16:38:55		New Plate Added : Wisconsin Registration,ARM1784, Officer Initiated Plate	asim28 - Simmons, Aliyah
10/12/2023 16:39:05		Dispatched: 1241	asim28 - Simmons, Aliyah
10/12/2023 16:49:58	1241	.	asim28 - Simmons, Aliyah
10/12/2023 16:51:03	1241	***10-21 to CNR to see if they have an ETA on the tech, advised negative, but someone will be out there sometime today.	asim28 - Simmons, Aliyah
10/12/2023 17:02:26		CFS from -> TO to APDO	asim28 - Simmons, Aliyah

Names

Activity	Name	Sex	Race	DOB	Address	Phone#
Caller	Romboy,Arran G	Female	White	03/30/1978	W232S7860 WOODLAND LN BIG BEND ,WI 53103	O:(414) 507-5457

23-043729 Canadian National Rr/CTH NN Traffic Other - TO**Reported** : 10/17/2023 07:45:31**Prime Unit** : 1247Wilson,Chet -1247**Disposition** : Cleared/No Report**Units Responding** : 1247 - Wilson, Chet**Notes**

Date	Unit	Notes	PF
10/17/2023 07:45:31		Caller adv there is something like a spike sticking straight up from the rr tracks in the w/b lanes.	nrob31 - Robertson, Nicole
10/17/2023 07:49:42		Dispatched: 1247	nrob31 - Robertson, Nicole
10/17/2023 07:57:21	1247	The whole rubber section has come loose and bolts are popping up.	nrob31 - Robertson, Nicole
10/17/2023 08:02:00	1247	*10-21 to CNR, they will get a crew assigned.	nrob31 - Robertson, Nicole
10/17/2023 08:53:52		CNR adv they will be sending out a technician. No ETA, but probably sometime today.	nrob31 - Robertson, Nicole

23-053303 CTH NN/Canadian National Rr Notification - NOTIF**Reported** : 12/15/2023 11:21:30**Prime Unit** : 1236 Zajichek,Taylor -1236**Disposition** : Taken care of**Units Responding** : 1236 - Zajichek, Taylor

**Blotter Report**

Printed On: 10/21/24 15:14

Notes

Date	Unit	Notes	PF
12/15/2023 11:21:30		36 adv the asphalt patch CNR did above now has broken away and has a large divot in it. *** Notified CNR of same.	dzae27 - Zaeske, Deborah

24-011686 Canadian National Rr/CTH NN**Traffic Complaint - TC****Reported** : 03/13/2024 10:36:12**Prime Unit** : 1247Wilson,Chet -1247**Disposition** : Notification**Units Responding** : 1247 - Wilson, Chet**Notes**

Date	Unit	Notes	PF
03/13/2024 10:36:12		Caller to report a large bolt sticking up at above while heading eastbound. Feels it will damage a vehicle is someone drives over it.	bdim30 - DiMaggio, Brenda
03/13/2024 10:37:39		Dispatched: 1247	bdim30 - DiMaggio, Brenda
03/13/2024 10:38:08	1247	1247 advised that when going to his last call, Canadian National was there.	bdim30 - DiMaggio, Brenda
03/13/2024 10:48:01	1247	47 confirmed the bolt is for eastbound traffic on CTH NN. It wasn't up when he arrived after a few cars went by, it popped up and is staying up. I tried to stomp it down but it is a no go. I put a cone in front of it on the west side so everyone goes around it. If you could notify CN and let them know that this is a different bolt than in past history.	bdim30 - DiMaggio, Brenda
03/13/2024 10:48:17		Update reviewed by dispatcher- DiMaggio, Brenda	bdim30 - DiMaggio, Brenda
03/13/2024 10:59:51		*10-21 to CNR two times - had to disconnect for other calls coming in to dispatch.	bdim30 - DiMaggio, Brenda
03/13/2024 11:00:28		Update reviewed by dispatcher- DiMaggio, Brenda	bdim30 - DiMaggio, Brenda
03/13/2024 11:02:01		*10-21 to CNR and reported the issue - they advised they will let them know. Advised the subject I was talking to that this is a heavily traveled road and need to send someone out soon.	bdim30 - DiMaggio, Brenda

24-012417 CTH NN/Canadian National Rr**Debris in Roadway - DEBRI****Reported** : 03/18/2024 07:42:27**Prime Unit** : 1242 Pinkowski,Shaun -1242**Disposition** : Taken care of**Units Responding** : 1242 - Pinkowski, Shaun**Notes**

Date	Unit	Notes	PF
03/18/2024 07:42:27		Caller states there is a large nail sticking up in E/B lane of the railroad tracks at above location	ddie29 - Dietzler, Doris
03/18/2024 07:46:21		*10-21 to CNR regarding above	ddie29 - Dietzler, Doris
03/18/2024 07:47:43		Dispatched: 1242	ddie29 - Dietzler, Doris
03/18/2024 07:48:04	1242	CNR states they will advise their dispatch	ddie29 - Dietzler, Doris
03/18/2024 08:10:08		42 adv CNR on scene	dzae27 - Zaeske, Deborah

24-013807 CTH NN/Canadian National Rr**Traffic Other - TO****Reported** : 03/28/2024 09:03:38**Prime Unit** :

**Blotter Report**

Printed On: 10/21/24 15:14

Disposition : Taken care of**Units Responding :****Notes**

Date	Unit	Notes	PF
03/28/2024 09:03:38		36 adv that there is a problem w/ the EB lane. Called CNR to adv. They will send a crew out. They also mentioned the crossing is slated to be redone, but it is unknown when that may actually happen.	nrob31 - Robertson, Nicole

24-037805 CTH NN/Canadian National Rr**Traffic Other - TO****Reported** : 08/23/2024 19:41:11**Prime Unit** : 1236 Zajichek,Taylor -1236**Disposition** : Cleared/No Report**Units Responding :** 1236 - Zajichek, Taylor**Notes**

Date	Unit	Notes	PF
08/23/2024 19:41:11		Male i/s to adv there is a section of the track grating missing, and a bolt is sticking up.	nrob31 - Robertson, Nicole
08/23/2024 20:22:38		Dispatched: 1236	nrob31 - Robertson, Nicole
08/23/2024 20:27:48		Out monitoring.	nrob31 - Robertson, Nicole
08/23/2024 20:30:13	1236	Nothing showing now w/ heavy traffic. Some bolts do appear to be getting loose, however.	nrob31 - Robertson, Nicole
08/23/2024 20:31:46	1236	*10-21 to CNR to advise.	nrob31 - Robertson, Nicole

24-038973 CTH NN/Canadian National Rr**Traffic Other - TO****Reported** : 08/31/2024 15:21:50**Prime Unit** : 1236 Zajichek,Taylor -1236**Disposition** : Taken care of**Units Responding :** 1236 - Zajichek, Taylor**Notes**

Date	Unit	Notes	PF
08/31/2024 15:21:50		36 adv the bolts are coming loose again westbound at the above location. ** 10-21 CNR to advise.	dzae27 - Zaeske, Deborah

24-046612 CTH NN/Canadian National Rr**Traffic Other - TO****Reported** : 10/15/2024 20:13:30**Prime Unit** : 1200 Village,Police -1200**Disposition** : Cleared/No Report**Units Responding :** 1200 - Village, Police**Notes**

Date	Unit	Notes	PF
10/15/2024 20:13:30		Female subject i/s to advise that there is a bolt that is sticking up in the w/b lane of traffic. *10-21 to CNR who will contact "track department" to repair	ddie29 - Dietzler, Doris
10/15/2024 20:21:02		Dispatched: 1200	ddie29 - Dietzler, Doris



Village of Mukwonago Police

24-016415	627 S Rochester St,1;KP	Telephone Information (PINFO)	
Reported	: 04/14/2024 17:02:33	Prime Unit	: 1238
Priority	: 3	Call Taker	: Hench, Italia S.
Stacked	: 17:04:31	Dispatcher	: Hench, Italia S.
Dispatched	: 17:17:53	Case#	:
Arrived	: 17:19:38	Finished	: 17:40:13
Disposition	: Cleared/No Report		

Notes

Date	Unit	Notes	PF
04/14/2024 17:02:33		Female calling wanting to file a police report for the railway on CTH NN. Advised that CNRR has already been notified. Female was not satisfied with this and wants an officer to speak with. I asked if she had damage to her car and she said no but the tracks are going to kill someone. Advised of emergent call and an officer will call her back. 414-690-0885 - Lisa	ihen25
04/14/2024 17:17:53		Dispatched: 1238	ihen25
04/14/2024 17:19:34		Dispatched: 1245	ihen25
04/14/2024 17:22:50		45 en route to the RR tracks as the female wants to meet him there	ihen25
04/14/2024 17:40:06	1245	45 met with Lisa and she pointed out the patch work that was completed and the missing bolts which appear to have been pulled by plow trucks. 45 also contact CNRR to advise of the additional compalints. CNRR advised they have received multiple complaints and are getting a crew together to come work on it tonight.	ihen25

Units

Unit	Unit Time	Activity	Officer	Dispatcher	Disposition
1238	04/14/2024 17:17:53	DI	ppit38	ihen25	
1238	04/14/2024 17:17:59	AC	ppit38	ppit38	
1245	04/14/2024 17:19:34	DI	bcie45	ihen25	
1238	04/14/2024 17:19:38	OS	ppit38	ihen25	
1238	04/14/2024 17:19:40	FI	ppit38	ihen25	Cleared/No Report
1245	04/14/2024 17:19:41	AC	bcie45	bcie45	
1245	04/14/2024 17:22:50	EN	bcie45	ihen25	
1245	04/14/2024 17:23:27	OS	bcie45	ihen25	
1245	04/14/2024 17:40:13	FI	bcie45	ihen25	Cleared/No Report

Sunday, April 14, 2024

Cieszynski, Brian (bcie45)

17:19:34	DI	1245	
17:19:41	AC	1245	
17:22:50	EN	1245	CTH NN/Canadian National Rr {627 S Rochester St,1;MKPD} 45 en route to the RR tracks as the female wants to meet him there
17:23:27	OS	1245	
17:40:13	FI	1245	



CAD Activity Detail Report

Printed On: 10/21/24 15:20

Pitcher, Peter (ppit38)

17:17:53	DI	1238	Prime Unit
17:17:59	AC	1238	
17:19:38	OS	1238	
17:19:40	FI	1238	



Village of Mukwonago Police

22-050849 NN/Canadian National Rr;KP		Notification (NOTIF)	
Reported	: 12/01/2022 12:25:47	Prime Unit	:
Priority	: 3	Call Taker	: DiMaggio, Brenda
Stacked	: 12:26:52	Dispatcher	: DiMaggio, Brenda
Dispatched	: 12:26:52	Case#	:
Arrived	: 12:26:52	Finished	: 12:26:52
Disposition	: Taken care of		

Notes

Date	Unit	Notes	PF
12/01/2022 12:25:47		*10-21 to CNR to report the nail sticking up - they did place a service request on the 27th but will place another one.	bdim30
12/01/2022 12:25:47		Tco	bdim30



Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149
www.villageofmukwonago.com | (262) 363-6447 | Fax: (262)363-7197

Ron Bittner
440 River Crest Court
Mukwonago, WI 53149
rbittner@villageofmukwonago.gov
262-363-6447
November 8, 2024

Allison Bussler
Director, Waukesha County Public Works
515 W. Moreland Blvd. Room 220
Waukesha, WI 53188

Dear Allison,

I hope this letter finds you well. I am writing to bring to your attention a matter of significant concern regarding the safety of the Canadian National railroad crossing located CTH NN (Veterans Way East) within our municipality.

As you may be aware, Wisconsin state statute 86.12 mandates the enforcement of safety measures at railroad crossings to ensure the protection of both vehicular and pedestrian traffic. Unfortunately, the current state of the railroad crossing on CTH NN poses a considerable risk to our community. There have been incidents with vehicle damage reported to our agency and to Canadian National Railroad which highlight the urgent need for enhanced safety measures. There are CAD entries memorializing the issue from as far back as 2022. The village board kindly requests your immediate attention to this matter and urges you to take the necessary steps to enforce the provisions of Wisconsin state statute 86.12 at this crossing. Implementing appropriate safety measures, such as grade improvements to reduce the risk of accidents and enhance the overall safety of county residents.

Your prompt action on this issue will be greatly appreciated by the entire community. I am confident that, with your support, we can make our roads safer for everyone. The Village of Mukwonago is willing to partner with Waukesha County but feels that the county should initiate the process. We can provide documentation to assist you with the process. Please feel free to contact me at 262-363-6447 or rbittner@villageofmukwonago.gov if you require any further information or wish to discuss this matter in more detail.

Thank you for your attention to this important issue. I look forward to your positive response and swift action.

Regards,

Village of Mukwonago

A handwritten signature in dark ink, appearing to read "Ronald R. Bittner". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Ron Bittner

Public Works Director

Cc'd via email.

County Executive Paul Farrow, [countyexec @waukeshacounty.gov](mailto:countyexec@waukeshacounty.gov)

Diana Dykstra, Administrator, ddykstra@villageofmukwonago.gov

Fred Winchowky, president@villageofmukwonago.gov

Dale Porter, dporter@villageofmukwonago.gov

Eric Brill, ebrill@villageofmukwonago.gov

Scott Reeves, sreeves@villageofmukwonago.gov

Darlene Johnson, djohnson@villageofmukwonago.gov

John Meiners, jmeiners@villageofmukwonago.gov

Ken Johnson, kjohnson@villageofmukwonago.gov

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

October 2024

Citation Totals by Offense

All Departments

Violation Date: 10/01/2024 through 10/31/2024

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		346.14(1m)	Automobile Following Too Closely	1
		346.13(3)	Deviation From Designated Lane	1
		82-2	Display Of Power	2
		346.34(1)(b)	Fail To Signal Turn	1
		341.335(1)	Fail/Notify Dmv Of Add./Name/Color Change	1
		346.04(2)	Fail/Obey Traffic Officer-Work Area	2
		346.46(1)	Fail/Stop At Stop Sign	4
		346.57(2)	Failure To Keep Vehicle Under Control	1
		346.37(1)(c)3	Failure To Obey Sign Or Signal	2
		346.48(1)	Failure To Stop For School Bus	2
		346.06	Failure To Yield Right Of Way	1
		346.485(1)	Illegal Pass Of School Bus Reported	1
		341.15(3)(c)	Improper Display/Plates (Illegible)	3
		346.31(3)(a)	Improper Left Turn/Approach	1
		346.48(3)	Improper Passing/Stopped School Bus	1
		341.15(2)	Improperly Attached License Plates	3
		346.89(1)	Inattentive Driving	1
		343.43(1)(d)	Lic Restriction Violation-Class D/M Vehicle	3
		54-102(a)	Loitering /Curfew Violation	3
		341.04(1)	Non-Registration Of Auto, Etc	18
		341.03(1)	Operate After Rev/Susp Of Registration	2
		344.62(1)	Operate Motor Vehicle W/O Insurance	11
		343.05(3)(a)	Operate W/O Valid License	3
		343.44(1)(a)	Operating After Suspension	2
		346.63(1)(a)	Operating While Intox.	1
		343.44(1)(b)	Operating While Revoked	1
		347.06(1)	Operation W/O Required Lamps Lighted	1
		82-71	Parking Lot Traffic Violation	1
		961.573(1)	Possess Drug Paraphernalia	3
		961.41(3g)(b)	Possession of Controlled Substance	5
		54-103	Possession of Nicotine/Tobacco by a Minor	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	6
		346.57(4)(gm)1	Speeding on Expressway	2
		346.57(4)(gm)2	Speeding on Freeway	1
		346.57(5)	Speeding Zone And Posted Limits	40
		118.163	Truancy	1
		347.06(3)	Unclean/Defective Lights Or Reflectors	9
		346.13(1)	Unsafe Lane Deviation	1
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	2
		346.37(1)(c)1	Violate Red Traffic Signal	2
		346.37(1)(b)	Violate Yellow Signal	1
Adult Grand Total				148

Citation Totals by Offense

All Departments

Violation Date: 10/01/2024 through 10/31/2024

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Juvenile			
		940.19(1)	Battery	1
		943.01(1)	Criminal Damage to Property	1
		947.01(1)	Disorderly Conduct	1
		54-102(a)	Loitering /Curfew Violation	6
		54-103	Possession of Nicotine/Tobacco by a Minor	3
		943.20(1)(a)	Theft-Movable Property<=\$2500	1
		118.163	Truancy	1
			Juvenile Grand Total	14

Mukwonago Police Department

11/04/2024 3:24PM

Ticket Totals (by Violation)

Page: 1

Department: Mukwonago Police Department

Issue Date: 10/01/2024 through 10/31/2024

Violation Description	Violation Code	Area	Total
Handicapped Parking Violation	82-180		1
		By Violation:	1
Mhs - Park W/O Permit	82-212		25
		By Violation:	25
Park 24hr - Abandoned	82-1(K)		3
		By Violation:	3
Park Left Wheel To Curb	82-1(A)		3
		By Violation:	3
Park No Parking Anytime	82-192		6
		By Violation:	6
		Total Tickets:	38



Monthly Case Overview Report

Printed On: 11/04/24 15:49

Reporting Period: 10/01/2024 - 10/31/2024

Village of Mukwonago Police - 1122

	Total
Total	62
Abandoned Vehicle or Property	1
Administrative/Informational	15
Bail Jumping	1
Disorderly Conduct	4
Disorderly Conduct: Fighting	1
DOA - Sudden Death, Etc.	1
Found Property	2
Harrassment Complaint/Threat	1
Hit and Run	1
Investigation/Follow Up	3
Lost/Missing Person-Adult	1
Marijuana-Possession	5
OWI/DWI-Liquor	1
Public Order Crimes	6
Retail Theft \$50-\$200	3
Retail Theft <\$50	3
School Bus Violations	1
Simple Assault	1
Theft - All	2
Theft - All Others <\$50	1
Theft of Auto Parts >\$200	1
Traffic Offense/Traffic Other	6
Violation of TRO or Other Orde	1



Arrests by Statute Report

Printed On: 11/05/24 09:59

Reporting Period: 10/02/24 - 10/30/24

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
346.63(1)(a) - Operating While Intoxicated - 1st Offense	1			1	
54-1(1) - Retail Theft (Shoplifting)	5				5
54-1(24) - Theft (under \$2500.00)	1				1
54-1(P) - Battery	1				1
54-1(V) - Possession of a Controlled Substance 961.41(3g)(e)	4				4
54-1(V1) - Possession of Drug Paraphernalia	3				3
54-102(a) - Loitering or Curfew Violation	9				9
54-103 - Possession of Nicotine or Tobacco Product by a Minor	4				4
54-106 - Truancy/Habitual Truancy	2				2
54-5 - Possession of THC	1				1
813.125(7) - Violate/Harassment Restraining Order	1		1		
940.203(2) - Battery or Threat to Judge/Prosecutor/LEO	1	1			
943.13(1m)(e) - Trespass to Land-Remain after Notice	1			1	
943.50(1m)(a) - Retail Theft - Alter Price - (>\$500-\$5,000)	1	1			
946.41(1) - Resisting or Obstructing an Officer	1		1		
946.49(1)(a) - Bail Jumping-Misdemeanor	1		1		
946.49(1)(b) - Bail Jumping-Felony	1	1			
947.01 - Disorderly Conduct	3		2		1
Total	41	3	5	2	31



Traffic Crash List

Printed On: 11/05/24 10:04

Village of Mukwonago Police								
Date Time	Case#	Crash #	Officer	Total Units	Total Injured	Total Killed	Crash Type	EMS#
10/30/2024 16:05		24-000202	McKinney, Daniel-dmck44	2	0	0	C	
10/23/2024 10:36		24-000201	Kirkpatrick, Cory-ckir37	2	0	0	C	
10/26/2024 15:15		24-000200	Dykstra, Tyler-tdyk48	2	0	0	C	
10/26/2024 23:49		24-000199	McKinney, Daniel-dmck44	1	0	0	D	
10/19/2024 16:57		24-000198	Cieszynski, Brian-bcie45	2	0	0	C	
10/15/2024 10:54		24-000197	Kreiser, Robert S-rkre39	2	0	0	C	
10/13/2024 12:36		24-000196	Dykstra, Tyler-tdyk48	3	0	0	C	
10/18/2024 16:30		24-000195	Zajichek, Taylor-tzaj36	2	0	0	C	
10/18/2024 14:50		24-000194	Dykstra, Tyler-tdyk48	2	0	0	C	
10/11/2024 08:47		24-000193	Kirkpatrick, Cory-ckir37	2	0	0	C	
10/04/2024 15:25		24-000192	Rogers, Richard-rrog49	2	0	0	C	
10/12/2024 20:29		24-000191	McKinney, Daniel-dmck44	2	4	0	C	
Village of Mukwonago Police				24	4	0		

42

Police Contacts - Village

First Shift	1640
Second Shift	1020
Third Shift	431
911 Calls	208
TOTAL CALLS	3299

Police Contacts - Town

First Shift	723
Second Shift	737
Third Shift	716
911 Calls	85
TOTAL CALLS	2261

Phantom Lake Patrol
All Calls/Contacts

<u>TOTAL CONTACTS</u>	5560
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FLEET MILES AND GAS USAGE

	24	26	28	30	32	33	34	36	38
	<u>22 Chev</u>	<u>21 Ford</u>	<u>20 Dodge</u>	<u>22 Chev</u>	<u>17 Ford</u>	<u>19 Chev</u>	<u>23 Chev</u>	<u>18 Ford</u>	<u>22 Chev</u>
Speed End	86501	12507	21917	81029	82555	16260	18360	930	72563
Speed Beg	85043	12291	21472	80483	82478	16119	16427	344	69963
Total Miles	1458	216	445	546	77	141	1933	586	2600
Total Gas	133.4	13.2	51.4	56.9	4.9	12	215.3	64.6	305.3

Respectfully Submitted,

Chief Daniel J. Streit
Village of Mukwongo Police Department



Mukwonago Professional Firefighters Local 4585

11/14/2024

Administrators Dykstra and Karalewitz,

We understand that the timing of these matters is not ideal, but there were several factors and steps that had to be taken first by the Union. We had to meet as a group, discuss and vote on these matters and have unanimous support of the Union membership. It was also decided we would present both items at the same time at a Joint Town and Village Board to be more efficient. The process was additionally delayed as the matter was reviewed by the attorneys for 2 months. Both items are equally highly important in the recruitment and retention of employees. We have had a vacant full-time paramedic position for over 3 months. We received only one application for the position after posting for two months. The individual declined the conditional offer for a better financial opportunity. There are also three employees either on or about to be on FMLA. This is leading to a considerable burnout of the full-time staff as they struggle to fill overtime shifts. Offering employees a no residency requirement and an avenue towards self-funded retirement healthcare are strong attractors for hiring and makes Mukwonago FD in line with area agencies competing for the limited skilled personnel available.

We are respectfully requesting a joint meeting December 16th in place of the Protective Services Committee meeting. Or a joint meeting before the respective board meetings on December 18, 2024. If you need any further information, we would be happy to provide it. Thank you for your consideration. If you could please let us know your decision by November 27th.

Respectfully,

Zachary Cuomo
President
Mukwonago Professional Firefighters Local 4585

MEMORANDUM OF UNDERSTANDING BETWEEN
MUKWONAGO FIRE DEPARTMENT, IAFF LOCAL 4585, THE VILLAGE OF
MUKWONAGO AND THE TOWN OF MUKWONAGO
REGARDING THE IAFF MERP

WHEREAS, the Mukwonago Fire Department (“Department”) and IAFF Local 4585 (“Union”) asked the Village of Mukwonago (“Village”) and the Town of Mukwonago (“Town”) to consider participating in a Voluntary Employees Beneficiary Association (“VEBA”) designed to provide post-employment medical benefit to its participants; and

WHEREAS, the Village and the Town, despite maintaining that the VEBA is not a mandatory subject of bargaining and that the Village’s and Town’s involvement in discussion about the VEBA is voluntary and nonprecedential, have agreed to consider participating in a VEBA only if the Union agreed to reduce wages to ensure neither the Village nor the Town would incur any additional costs; and

WHEREAS, the Department, the Union, the Village and the Town have entered into this Memorandum of Understanding (“MOU”) to clearly outline the impact of the VEBA agreement on the Collective Bargaining Agreement between the parties.

NOW, THEREFORE, the parties agree to the following MOU:

1. The Village and Town each agree to begin participation in the International Association of Fire Fighters Medical Expense Reimbursement Plan (“IAFF MERP”) and to make a contribution of **[DESCRIBE CONTRIBUTION]** on behalf of each eligible Department employee who is represented by the Union.
2. The Union, Village and Town agree that the VEBA, the IAFF MERP and/or this MOU will not be used to directly or indirectly require the payment of unused leave benefits or any similar arrangement, whether paid annually, at termination of employment or any time thereafter.
3. The Union agrees to a mandatory unilateral wage reduction from any wage established under an applicable collective bargaining agreement or modification thereto, to reflect both any direct contribution made on behalf of a participating employee and an allocable portion of any additional costs or expenses the Village or Town incur for active or former employees under the IAFF MERP.

4. The wage reduction described above shall continue so long as the Village or Town do not incur any costs associated with the IAFF MERP.

5. The Village and Town each retain the unilateral right to stop participation in the IAFF MERP at any time if they determine their continued participation presents a reasonable risk of net costs or liabilities to either municipality or their employees, if the IAFF MERP imposes significant additional administrative burdens on either municipality or if either municipality determines the IAFF MERP no longer represents a desired part of either municipality's employee benefit program.

6. The terms of this MOU are approved by the parties, shall not be changed without the agreement of parties.

Dated and signed at Mukwonago, Wisconsin this ____ day of _____, 2024.

MUKWONAGO FIRE DEPARTMENT

**MUKWONAGO PROFESSIONAL
FIREFIGHTERS LOCAL 4585**

Chief Jeff Stien

Zachary Cuomo, President

On behalf of the Village of Mukwonago

On behalf of the Town of Mukwonago



A RETIREE HEALTHCARE BENEFIT BY FIRE FIGHTERS FOR FIRE FIGHTERS



IAFF MERP
MEDICAL EXPENSE
REIMBURSEMENT PLAN

2024

GENERAL INFORMATION
FOR EMPLOYERS AND
IAFF LOCALS

What is the IAFF MERP?

A NEW KIND OF RETIREE HEALTH PLAN

IAFF MERP is a Retiree Medical Trust™ that takes advantage of the power of pooled financing to help defray the costs of medical expenses after retirement by providing a regular monthly benefit payment to eligible members. It is especially attuned to the circumstances of firefighters of public employers, who regularly experience a longer period for high-cost health coverage between termination of employment and commencement of coverage under Medicare.

This type of Trust program enjoys significant tax benefits: it is structured to enable financing with pre-tax monthly contributions during active employment, which are in turn used to reimburse eligible claims for medical expenditures after retirement. No taxes are due on these reimbursements. Also, investment earnings of the Trust are tax-exempt. The Trust assets are protected in perpetuity by federal law, to be spent only on permissible medical expense reimbursement benefits.

Membership in IAFF MERP is based on national affiliation with the IAFF. Hence, participation is available to any IAFF Local associated with a governmental entity.

LEGAL FOUNDATION

IAFF MERP is a multi-employer Trust established under IRC 501(c)(9) (a “Voluntary Employees’ Beneficiary Association” or “VEBA”) and essentially has the same tax exemptions for public sector employers as an IRC Section 115 trust. A VEBA however is an independent pass-through entity rather than an extension of a governmental employer’s essential functions.

IAFF MERP must meet the requirements stated in IRC Sections 501(c)(9)-1 through 501(c)(9)-8, including the requirement that virtually all the VEBA’s operations take place to provide eligible benefits to members.

The VEBA must be controlled by its members, independent trustees, or outside fiduciaries appointed by its membership to act on their behalf. IAFF MERP is controlled by a board of firefighter trustees who are plan fiduciaries and most of whom participate in the Trust.

BASIC PLAN DESIGN

CONTRIBUTIONS. The participating firefighter unions and their employers negotiate to make mandatory, defined contributions into the Trust fund during employment. Each employer and Local select a contribution amount (e.g., \$100/month/employee). Even though there are several unions and employers who participate in the Trust, the contribution amount can vary by bargaining unit and employer. Minimum contribution to participate is \$75 per month; there is no maximum monthly contribution.

Each Local will negotiate its own contribution rate (some may be at \$100/month, others at \$200/month, etc.). Contributions may be uniform across the bargaining unit or may vary by defined eligible classes. For example, bargaining units with different retiree medical benefits, usually based on date of hire, may structure contributions to address the specific needs of the various tiers of employees. Therefore, employees with more robust retiree benefits may participate in IAFF MERP at a reduced level, or be fully excluded, so as not to be a barrier to participation by junior employees who lack similar benefits.

Note: Contributions cannot be based on a percentage of an individual employee's salary. However, contributions can be based on a percentage of a specific benchmarked salary step (e.g., "all employees shall contribute a monthly amount equivalent to 1% of top step firefighter base salary")

POOLING OF CONTRIBUTIONS. The IAFF MERP is designed to pool all recurring contributions to provide a lifetime stream of payments to retirees. This is roughly analogous to a defined benefit pension plan. Although no benefits are vested, the Trustees work with an actuary and investment manager to set benefit levels based on investment returns, demographics, etc. The pooled plan design has the following advantages over an individual account plan:

1. **LIFETIME, MONTHLY BENEFIT PAYMENTS.** By comparison, an individual account might run out when retirees may need it most, in older age.
2. **HIGHER AGGREGATE BENEFITS** than HRA or other individual account plan, due to pooling of contributions. Investment of an individual HRA (or individual account "VEBA") normally gets more conservative at retirement age. There is no need for that move to conservatism when there is a continual stream of contributions from new employees joining the pool, resulting in the long-term smoothing of investment returns.
3. **PROFESSIONAL INVESTMENT MANAGEMENT** of all contributions to get access to more high-quality investment options, expert advice, and reductions in investment fees.

INDIVIDUAL ACCOUNTS. In combination with the pooled account above, the IAFF MERP offers an Individual Account component for Locals that negotiate the transfer of lump sums to the Trust. Generally, this would include the transfer of vacation and/or sick leave either during active service or at separation of employment. Individual Accounts offer participants self-directed investment options and a secondary funding source to augment the monthly pooled benefit.

Assets in the Individual Account may also be transferred to the pooled account and converted into lifetime benefits or be utilized to meet Active Service requirements to qualify for lifetime benefits as an Eligible Retiree.

FUNDING SOURCES. In addition to recurring payroll contributions from employees and/or employers and annual or terminal leave transfers, IAFF MERP can accept contributions of monetary incentives in lieu of an employer-sponsored health plan or surplus flexible benefits dollars.

MONTHLY BENEFIT LEVELS. The Lifetime¹ Monthly Benefit is determined by the number of Active Service Units (ASUs) one has accrued during his/her active employment (or accrued because of conversion of leave transfer, other Lump Sum Transfer, or Individual Account balance) and the Unit Multiplier (UM). The UM is an actuarially derived number based on the Trust plan design, investment performance, and various demographic factors. Higher contribution rates and longer plan participation mean more ASUs which equate to higher benefit levels after retirement.

RETIREE CONTRIBUTIONS. IAFF MERP can accept tax-exempt employer contributions on behalf of retired employees provided that the retiree contributed to IAFF MERP as an active employee. Retiree contributions eliminate the administrative need for employers to verify the retiree utilized these funds for qualifying healthcare expenses, as the IAFF MERP assumes this responsibility.

¹ Monthly Benefit Levels are intended to last for the lifetime of the Eligible Retiree. However, benefits are not vested, and the Trustees have the right to increase, decrease or terminate benefits at any time to preserve the financial stability of the Plan.

EMPLOYER CONSIDERATIONS

All contributions to IAFF MERP must come directly from the employer. The employer may not transfer any contributions to the Local for payment to the Trust. The employer must agree to provide identifying employee demographics, withhold, transfer, and report contributions to the IAFF MERP Trust Office. For most employers this will likely be a similar administrative process to group insurance programs.

LIMITATIONS OF LIABILITY. As stated above, VEBAs are not a component of an employer benefit program. Therefore, employers are not a party to the Trust. Except for the obligation to make and report contributions to the Trust per the collective bargaining agreement, a participating employer shall have no obligation to provide benefits to which its employees may be entitled from the VEBA. A participating employer shall not be a fiduciary of the Trust, or any employee benefit plan funded through the Trust, and shall have no responsibility or liability for Trust investments, the income tax treatment of Trust earnings or benefits provided under the employee benefit plans of the Trust.

JOINDER AGREEMENT. Local and employer representatives will be asked to execute a Joinder Agreement for participation in IAFF MERP. The employer signs acknowledging the Local's terms of participation in the Trust and agrees to withhold, transfer, and report contributions.

EMPLOYER OBLIGATION. The employer's sole obligation is to transfer and report contributions in compliance with the collective bargaining agreement with the Local. As benefit levels from the Trust are not vested, the Trust will adjust benefit levels based upon the bargained contributions, investment returns, and demographics of the Trust. Unlike a defined benefit pension plan, the Trust has no right to request or require a change in contributions. The level of contributions to fund the Trust benefits is purely subject to negotiation with the Local in collective bargaining.

TAX ADVANTAGES

Participation in the IAFF MERP can offer one or more of the following tax advantages:

- a. **TAX ADVANTAGE TO THE EMPLOYER.** Employers avoid payroll taxes on the contributions, which they generally would be required to pay if the amount were paid in salary.
- b. **TAX ADVANTAGE TO THE EMPLOYEE.** Contributions are generally deposited pre-tax and earnings on the contributions are tax-exempt. The contributions can be negotiated by the Local so that they reduce the taxable income of the employee (i.e., pre-tax contributions). Also, the contributed funds in the pool realize significant earnings over time, none of which are taxed.
- c. **NO CONSTRUCTIVE RECEIPT.** To allow pre-tax treatment and avoid constructive receipt of Trust contributions, contributions are mandatory for the entire bargaining unit or a designated class of the bargaining unit. These contributions are made mandatory through collective bargaining agreements that prohibit the employee from electing whether to participate and at what level. Bargaining agreements must prohibit any election to receive the contribution in cash. For tax purposes, income is not constructively received if the taxpayer's control of its receipt is subject to substantial limitations or restrictions. The IRS has determined on multiple occasions that mandatory collectively bargained contributions to this type of plan without a cash option for the employee are not constructively received and are instead excludable from the taxable income of the employee.

- d. **TAX ADVANTAGE TO THE RETIREE.** Benefits received from the Trust are non-taxable income to the retiree (and his/her dependents). When the retiree eventually takes benefits from the plan to reimburse for premiums or miscellaneous medical expenses the Trust Office will verify that reimbursements are tax-deductible IRS medical expenses in accordance with IRS regulations and guidance, including IRS Publication 502.

BARGAINING LANGUAGE REQUIREMENTS

For employers and Locals subject to collective bargaining, IAFF MERP terms of participation are made mandatory pursuant to the Memorandum of Understanding/Collective Bargaining Agreement between the employer and the Local. Required MOU/CBA provisions include:

1. Defined Class of employees participating (no employee in the Defined Class is permitted to opt-out of participation or receive any portion of contributions in cash)
2. Source(s) and amount(s) of contributions (i.e., employee and/or employer, leave transfer, etc.)
3. Employer commitment to withhold, transfer, report contributions to the Trust

Note regarding *Janus* decision: Employees opting out of union membership, but who are still bound by the terms of the MOU/CBA, must mandatorily participate in IAFF MERP if they would otherwise be included in the Defined Class of participating employees.

IAFF MERP will assist with development of approved bargaining language. Trust legal counsel will review and approve all bargaining language for IRS compliance prior to adoption and commencement of contributions to the Trust.

PROMOTING EMPLOYEES. Employees promoting out of the Local and into another bargaining unit (i.e., management unit) may only continue contributions to IAFF MERP pursuant to the terms of the MOU/CBA applicable to that unit. If the management unit MOU/CBA does not contain IAFF MERP provisions, contributions must cease.

Employees promoting out of the Local to a non-represented classification may only make contributions to IAFF MERP subject to a Resolution adopted by the employer's governing body. The Resolution shall make mandatory continued contributions at terms mirroring those of the participating Local. IAFF MERP will assist with the development of such a Resolution.

HIGHLY COMPENSATED INDIVIDUALS (HCIs). To satisfy IRS discrimination testing and avoid discrimination in favor of HCIs, promoted management employees cannot contribute to IAFF MERP at a higher recurring amount than rank and file employees represented by the Local. This is also the reason that the Trust cannot accept contributions based upon a percent of individual salary.

NON-BARGAINING CONSIDERATIONS

For Locals without collective bargaining, IAFF MERP contributions can be made pre-tax or post-tax. Contributions can be employer-funded or employee-funded but must be restricted to dues-paying members of the IAFF Local. Non-Association members must be excluded from participating.

PRE-TAX CONTRIBUTIONS require:

1. Special Agreement in place between the Trust, the Employer, and the Local
2. The Special Agreement must make contributions mandatory on behalf of all Local members within the Defined Class

IAFF MERP will assist with development of an approved Special Agreement. Trust legal counsel will review and approve the Special Agreement for IRS compliance prior to adoption and commencement of contributions to the Trust.

POST-TAX CONTRIBUTIONS are permissible and no Special Agreement is needed with the Employer. However, a Joinder Agreement is required to be signed by the Local that commits to reporting for contributions on behalf of Local members. Individual approval for employee payroll deduction is permissible for post-tax contributions.

THE IAFF MERP TRUST OFFICE

Vimly Benefits Solutions is the IAFF MERP Trust Office.

Vimly administers all aspects of the IAFF MERP that interact with plan participants and employers.

Vimly Benefit Solutions

PO Box 6

Mukilteo, WA 98275

Phone: 425-367-0743 or 844-353-7839

Email: iaff-merp@vimly.com



RESOURCES

DiMartino Associates is the IAFF MERP Benefits Consultant.

Contact our office to learn more about how to bring this important benefit to your firefighters.

DiMartino Associates

206-623-2430 or 800-488-8277

Email: IAFFTrust@dimarinc.com



Scan this QR code for
more information at:

IAFFMERP.org



- Plan Documents
- Participating Locals
- Service Providers
- FAQs