

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, December 18, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Village President

5.1 Appointment of Village Clerk-Treasurer pursuant to Municipal Code Charter Ordinance [Section C2-21](#)

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve minutes of Village Board meeting of November 20, 2024.
[2024-11-20 VB DRAFT Minutes.docx](#)

6.2 Approve Accounts Payable Vouchers in the amount of \$1,492,409.24.
[2024-12-4 COW AP Packet.pdf](#)

6.3 Approve **Resolution 2024-70**, a resolution adopting the 2025 Impact Fee Schedule and Sewer Connection Fee.
[RESOLUTION 2024-70 \(2025 Impact Fee Schedule\).pdf](#)
[Impact Fees 2025 Increases for 2024 Resolution Exhibit.pdf](#)

6.4 Approve **Resolution 2024-69** a resolution adopting the Water and Sewer Utilities 2025 Budgets.

[RESOLUTION 2024-69 \(Adopt 2025 Water and Sewer Utility Budgets\).pdf](#)
[2025 Utilities Summary Budgets for Resolution.pdf](#)

- 6.5 Approve **Resolution 2024-71** a resolution adopting the 2025 Tax Increment Finance District (TID) Budgets.

[RESOLUTION 2024-71 \(Adopt 2025 Village TIF Budgets\).pdf](#)
[2025 TID Budget Summaries for Resolutions.pdf](#)

- 6.6 Approve **Resolution 2024-72** a resolution to approve the 2025 Fee Schedule.

[RESOLUTION 2024-72 \(2025 Fee Schedule\)](#)
[2025 Proposed Fee Schedulev2.pdf](#)

- 6.7 Approve **Resolution 2024-66** a Resolution establishing the Liquor License Quota information for the Village of Mukwonago.

[RESOLUTION 2024-66 Liquor Lic Quota Calc](#)

- 6.8 Approve educational incentive pay for Officer McKinney as recommended by the Police Commission.

[Agenda Cover Report Officer McKinney educational pay request.pdf](#)
[Police Commission McKinney approval_.pdf](#)
[McKinney Diploma.pdf](#)
[2024-27 Mukwonago Police CBA.pdf](#)

- 6.9 Approve **Resolution 2024-67** a resolution adopting the 2025 salary and wage schedules for non-represented employees.

[RESOLUTION 2024-67 \(Wage Resolution-2025 REVISED\).pdf](#)

- 6.10 Approve **Resolution 2024-68** a resolution authorizing annual stipends for the Assistant Chief and Deputy Fire Chief.

[RESOLUTION 2024-68 \(Fire Officer Annual Stipends 2025\).pdf](#)

- 6.11 Approve the final pay request and project acceptance for the Atkinson Pump Station Improvements.

[Dykstra-20241121-Closeout.pdf](#)

- 6.12 Approve street Lighting for Cardinal Ridge Phase I.

Recommend authorizing the village president to sign the WE Energies authorization letter for Cardinal Ridge Phase I street lighting.

[Agenda Cover Report WE ENergies.docx](#)
[5020213 NA Authorization Cover Letter_Village.pdf](#)
[5020213 SKETCH.pdf](#)
[5020213 Lighting Record - Non Std.pdf](#)

- 6.13 Approve granting an easement to WE Energies for parcel MUKV1962989005 to install electrical service from a pedestal across the property to the neighboring property.

[Memo_WE Energies Easement_Black Bear LS .pdf](#)
[lift station electric easement.pdf](#)

7. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 7.1 Discussion and possible action to approve the extension to the Offer to Purchase Outlot 3 of CSM#4773 with Briohn Land Development LLC.

[Extension Offer to Purch Outlot 3 CSM4773.pdf](#)

8. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 8.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$239,932.67,

[2024-12-18 AP Packet.pdf](#)

9. Health and Recreation Committee, Trustee John Meiners

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve execution of the Dam Ownership Transfer Agreement.

[Dam Tranfer Agreement Agenda.docx](#)

[Dam Ownership Transfer Agreement.pdf](#)

10. Judicial Committee, Trustee Dale Porter

Discussion and possible action on the following items

- 10.1 Discussion and possible action to approve a change of agent application for Ultra Mart Foods, LLC d/b/a Metro Market #384 to Rick Kloth.

[Change of Agent Metro Mart_Redacted.pdf](#)

11. Protective Services, Trustee Scott Reeves

Discussion and possible action on the following items

- 11.1 Monthly Police Report (For Information Only, No Action Required)

[Monthly Report November 2024.pdf](#)

12. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the The Pointe Apartments, and Atkinson Lift Station Property Aquisition.

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.