

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, December 18, 2024

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Dale Porter
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Asst. Police Chief
Mike Michalski, Ruekert-Mielke
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Nathan Bayer, Attorney

Pledge of Allegiance

Comments from the Public

None

Village President

Appointment of Village Clerk-Treasurer pursuant to Municipal Code Charter Ordinance Section C2-21

Winchowky/Meiners motion to approve the appointment of Lana Kropf as Village Clerk-Treasurer. Unanimously carried.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve minutes of Village Board meeting of November 20, 2024.

6.2 Approve Accounts Payable Vouchers in the amount of \$1,492,409.24.

6.3 Approve Resolution 2024-70, a resolution adopting the 2025 Impact Fee Schedule and Sewer Connection Fee.

6.4 Approve Resolution 2024-69 a resolution adopting the Water and Sewer Utilities

2025 Budgets.

6.5 Approve Resolution 2024-71 a resolution adopting the 2025 Tax Increment Finance District (TID) Budgets.

6.6 Approve Resolution 2024-72 a resolution to approve the 2025 Fee Schedule.

6.7 Approve Resolution 2024-66 a Resolution establishing the Liquor License Quota information for the Village of Mukwonago.

6.8 Approve educational incentive pay for Officer McKinney as recommended by the Police Commission.

6.9 Approve Resolution 2024-67 a resolution adopting the 2025 salary and wage schedules for non-represented employees.

6.10 Approve Resolution 2024-68 a resolution authorizing annual stipends for the Assistant Chief and Deputy Fire Chief.

6.11 Approve the final pay request and project acceptance for the Atkinson Pump Station Improvements.

6.12 Approve street Lighting for Cardinal Ridge Phase I.

6.13 Approve granting an easement to WE Energies for parcel MUKV1962989005 to install electrical service from a pedestal across the property to the neighboring property.

Meiners/D. Johnson motion to approve. Unanimously carried.

Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

Discussion and possible action to approve the extension to the Offer to Purchase Outlot 3 of CSM#4773 with Briohn Land Development LLC.

Winchowky/Meiners motion to approve.

Roll Call "Yes" Trustee D. Johnson, K. Johnson, Meiners, Porter, Reeves, and Winchowky.

"No" Trustee Brill. Motion carried 6-1.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$239,932.67.

D. Johnson/Meiners motion to approve. Unanimously carried.

Health and Recreation Committee, Trustee John Meiners

Discussion and possible action to approve execution of the Dam Ownership Transfer Agreement.

Meiners/Brill motion to approve. DPW Director Bittner noted the WE Energies property purchase will be delayed until the DNR can post the notice and the Village transfers ownership of the shoreline. Unanimously carried.

Judicial Committee, Trustee Dale Porter

Discussion and possible action to approve a change of agent application for Ultra Mart Foods, LLC d/b/a Metro Market #384 to Rick Kloth.

Porter/K. Johnson motion to approve. Unanimously carried.

Protective Services, Trustee Scott Reeves

Monthly Police Report

For Information Only, No Action Required

Closed Session

Meiners/Reeves motion to go into Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the The Pointe Apartments, and Atkinson Lift Station Property Acquisition at 6:40pm.

On Motion: Unanimously carried.

Roll Call: "Present" Trustee Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, and Winchowky. Also present; Dykstra, Doherty, DeMotto, Streit, Michalski, Bittner, Castle, and Attorney Bayer.

Reconvene into Open Session

Meiners/D. Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:45pm. Unanimously carried. Roll Call: "Present" Trustee Brill, D. Johnson, K. Johnson, Meiners, Porter, Reeves, and Winchowky.

Meiners/Reeves motion to approve the Village Attorney drafting an offer to purchase for 210 Shore Drive as discussed. Unanimously carried.

Adjournment

Meeting adjourned at 7:45pm.

Respectfully submitted

Diana Dykstra, MMC
Village Clerk-Treasurer